

CITY OF SWARTZ CREEK
Park and Recreation Advisory Board
Tuesday, September 15, 2026, 5:30 P.M.
City Council Chambers, 8083 Civic Drive
Agenda

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: James Barclay (Chair), Dennis Cramer, Mark Gonyea
(Secretary), Nate Henry (Vice Chair), Kelli Melen, Walt Melen, Chad Parenteau,
David Witter, Sara Witter
4. APPROVAL OF AGENDA:
5. APPROVAL OF MINUTES:
6. MEETING OPEN TO PUBLIC:
7. COMMUNICATIONS TO BOARD:
 - A. August 18, 2026 Minutes
 - B. Staff Letter
 - C. Pickleball Court Map & Pricing
 - D. Contest Maps
 - E. Davison Playscape News
 - F. Draft Reservation Form & Rules
 - G.
8. REPORTS:
 - A. DPW Director & City Manager
 - B.
9. BUSINESS:
 - A. Elms Park Pickleball
 - B. Halloween Decorating Contest
 - C. Trail Benches
 - D. 2027 Park Fee and Rules
 - E.
10. MEETING OPEN TO PUBLIC:
11. BOARD MEMBER COMMENTS:
12. ADJOURNMENT:

**CITY OF SWARTZ CREEK
VIRTUAL PARK AND RECREATION ADVISORY BOARD
ACCESS INSTRUCTIONS
TUESDAY, SEPTEMBER 15, 2026 5:30 P.M.**

The **September 15, 2026 Park Board meeting** will commence at 5:30 p.m. This meeting will be conducted in-person and virtually (online and/or by phone) under rules promulgated by the State of Michigan.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Jacquie Forrest, 810.635.4464 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to **“Join via computer”** as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Swartz Creek is inviting you to a scheduled Zoom meeting.

Topic: City of Swartz Creek Park & Recreation Board Meeting

Time: September 15, 2026 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/j/83096401128>

If you have any further questions or concern, please contact 810-635.4464 or email jforrest@cityofswartzcreek.org. A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, and city board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;

- (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.
 6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
 7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
 8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the Zoom application or by dialing *9 on their phone.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF BOARD OR Commission

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
PAUL D. BUECHE MUNICIPAL BUILDING
AUGUST 18, 2026

Meeting called to order at 8083 Civic Drive at 5:31 p.m. by Chairman Barclay

Members Present: Barclay, Cramer, Henry, Gonyea, D. Witter, S. Witter, K. Melen (5:34pm),
W. Melen (5:34pm), Parenteau

Members Absent: None

Staff Present: Adam Zettel & Robert Bincsik

Others Present: Jeff Kelley (online) & Lania Rocha (online)

APPROVAL OF AGENDA: Motion by Cramer to approve the agenda for August 18, 2026, as
printed, support by D. Witter.

Unanimous Voice Vote.
Motion Declared Carried.

APPROVAL OF MINUTES: Motion by Gonyea to approve minutes of June 16, 2026, support by
Barclay.

Unanimous Voice Vote.
Motion Declared Carried.

MEETING OPEN TO THE PUBLIC:

None.

COMMUNICATIONS TO THE BOARD:

- A. June 16, 2026 Minutes
- B. Staff Letter
- C. Elms Pickleball/Basketball/Tennis Court Map

REPORTS:

- A. The DPW Director and City Manager noted that concrete replacement was occurring at the pavilion at Abrams by the bathroom. The Abrams fountain is ordered. Otterburn cottonwoods are 75% removed (seeding variety). Holland Square structure is up. Otterburn Park project can start any time; there may be alternates for pre-fab structures due to delays in materials. Picnic tables are being assembled. Bicentennial Park may need additional lighting around

the pavilion; string lighting is preferred. Social district is recommended for approval and includes Bicentennial Park. Elms Park policing is going well.

BUSINESS:

- A. Elms Park Pickleball: Discussion occurred regarding the size, configuration, fencing, and pavement marking for the existing pickleball courts and the west basketball court.

Motion by Barclay to have staff return as soon as possible with a plan and costs for four new pickleball courts to the east of the existing courts, including a north-south 48" fenced divider for the basketball court, similar fencing for the east-west boundaries, divider fencing between courts to match existing, and new pavement markings for all courts, support by D. Witter.

Roll Call Vote.

Yes: W. Melen, Parenteau, K. Melen, Barclay, Cramer, D. Witter, Henry, Gonyea, S. Witter.

No: None

MEETING OPEN TO PUBLIC: Jeff Kelley noted that the string lights for the park are a good idea.

BOARD MEMBER COMMENTS:

Board Member Henry noted that Art in the Park was this weekend.

Board Member D. Witter noted that the wood playscape is losing some paint and comment about last year's Art in the Park event.

Board Member Parenteau explained the September 12 veterans event at Elms Park.

Board Member Barclay noted that the trees planted at Abrams look good.

Board Member Cramer explained the America 250 concert that is planned for September 12.

Meeting declared adjourned at 6:09 p.m.

NEXT MEETING: September 15, 2026, 5:30 p.m.

Mark Gonyea, Secretary



Adam Zettel, AICP

City Manager

azettel@cityofswartzcreek.org

Date: September 10, 2026

To: Park Commissioners
From: Adam Zettel, AICP
RE: September 15, 2026 Park Board Meeting

Hello everyone,

We will be meeting at 5:30 p.m. on Tuesday, September 15, 2026. The location is the council chambers at city hall.

We have a relatively busy agenda. First up is the consideration of the pickleball courts at Elms. We have some pricing and have included the aerial again. The courts and striping are very affordable. The fencing is doable and appears to add a lot of use value. The court coating on the other hand is tougher to justify. With \$50,000 budgeted for this year's contracted services at Elms, we cannot make this happen without more resources from the general fund. While that is possible, it might be worth it to consider grinding off existing marks or painting over them with black paint.

We have our annual Halloween decorating contest coming up. I am including the maps of the districts we have used in the past. We need four volunteers and the deadline for judging.

There is a request to consider one or more benches along the new trail connecting Fairchild and Morrish.

We have our annual rules and rates to consider. There are two large changes this year. First, I am including the items mentioned during our prior conversation about order maintenance and rule changes. These are tracked in the rules section. Second, we will have another pavilion/park available for reservations once Otterburn comes online. Jason has added this to the reservation as well, including a fee. I have not taken the liberty to adjust any other reservation or deposit fees. If you require additional information or have questions, please get in touch with me prior to the meeting so I can work ahead.

Lastly, I am including a news article about Davison and their plans for their wooden playscape. We have had some preliminary discussions about this but are not at the point of proceeding with replacement. However, since it has taken Davison about two years to

8083 Civic Drive

Swartz Creek Michigan 48473

Phone: (810)-635-4464

Fax: (810)-635-2887

www.cityofswartzcreek.org

ftp://cityofswartzcreek.org

September 15, 2026
Park Board

conclude their planning process, we may want to acknowledge that this is likely to be a three to five year process from "lets replace the pavilion" to having an order placed for construction. I am anxiously awaiting details of their proposal in terms of the scale, cost, fundraising strategy, and community support.

Contact me with additional future agenda items, questions, or comments.

Sincerely,

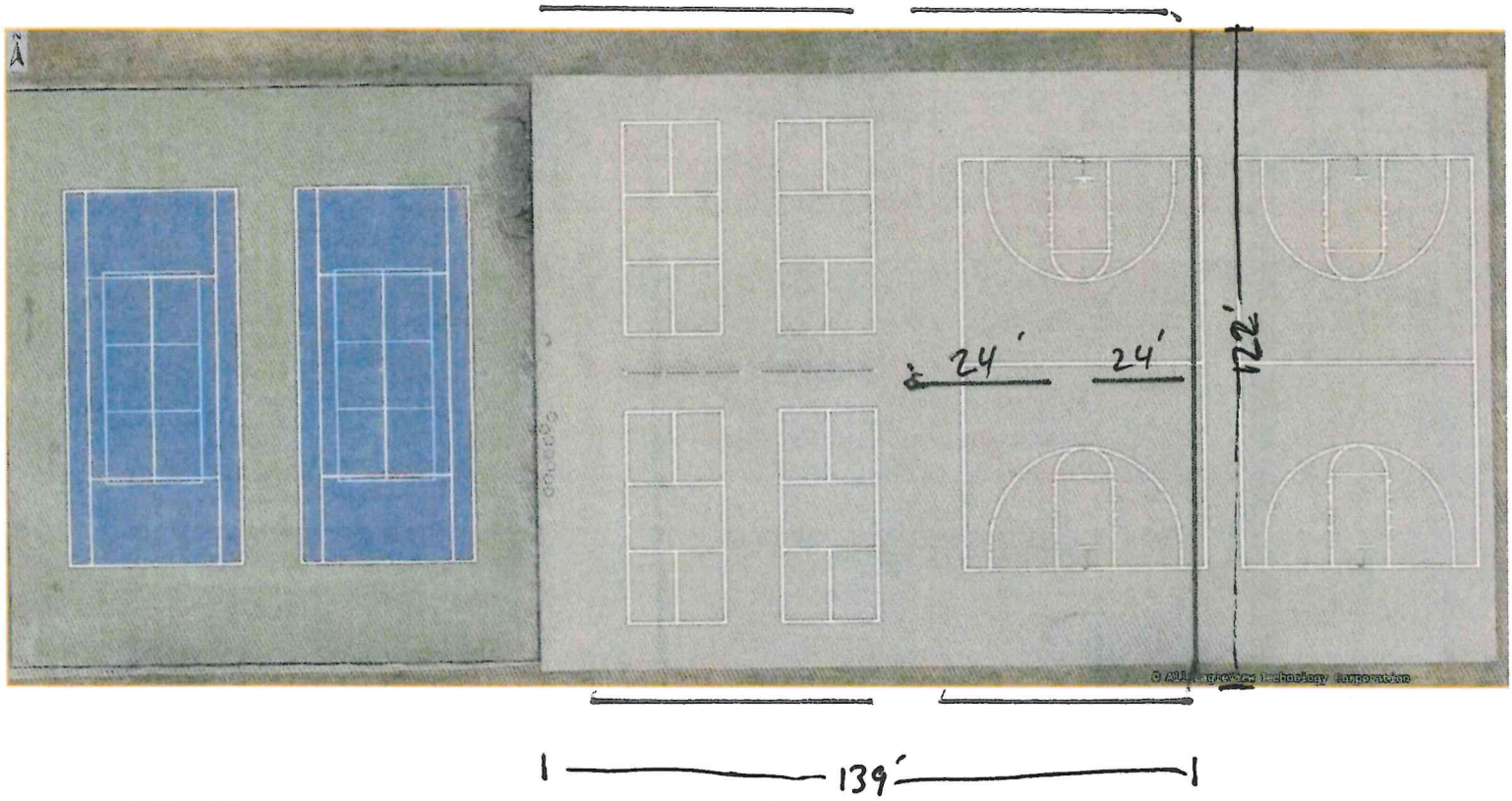
A handwritten signature in blue ink that reads "Adam Zettel". The signature is fluid and cursive, with the first name "Adam" and last name "Zettel" clearly distinguishable.

Adam H. Zettel, AICP
City Manager
City of Swartz Creek
azettel@cityofswartzcreek.org

2026 Pickleball courts Elms Park

	Cost
Nets and posts	\$ 2,060.53
Sleeve installation	\$ 3,168.00
Striping	\$ 1,000.00
total	\$ 6,228.53
Divider fencing between courts	\$ 5,040.00
Enclosure fence	\$ 11,252.00
North South divider fence	\$ 4,524.00
Court Coating	\$ 29,900.00
total	\$ 50,716.00
	\$ 56,944.53

Elms Park Courts



Park Board Packet

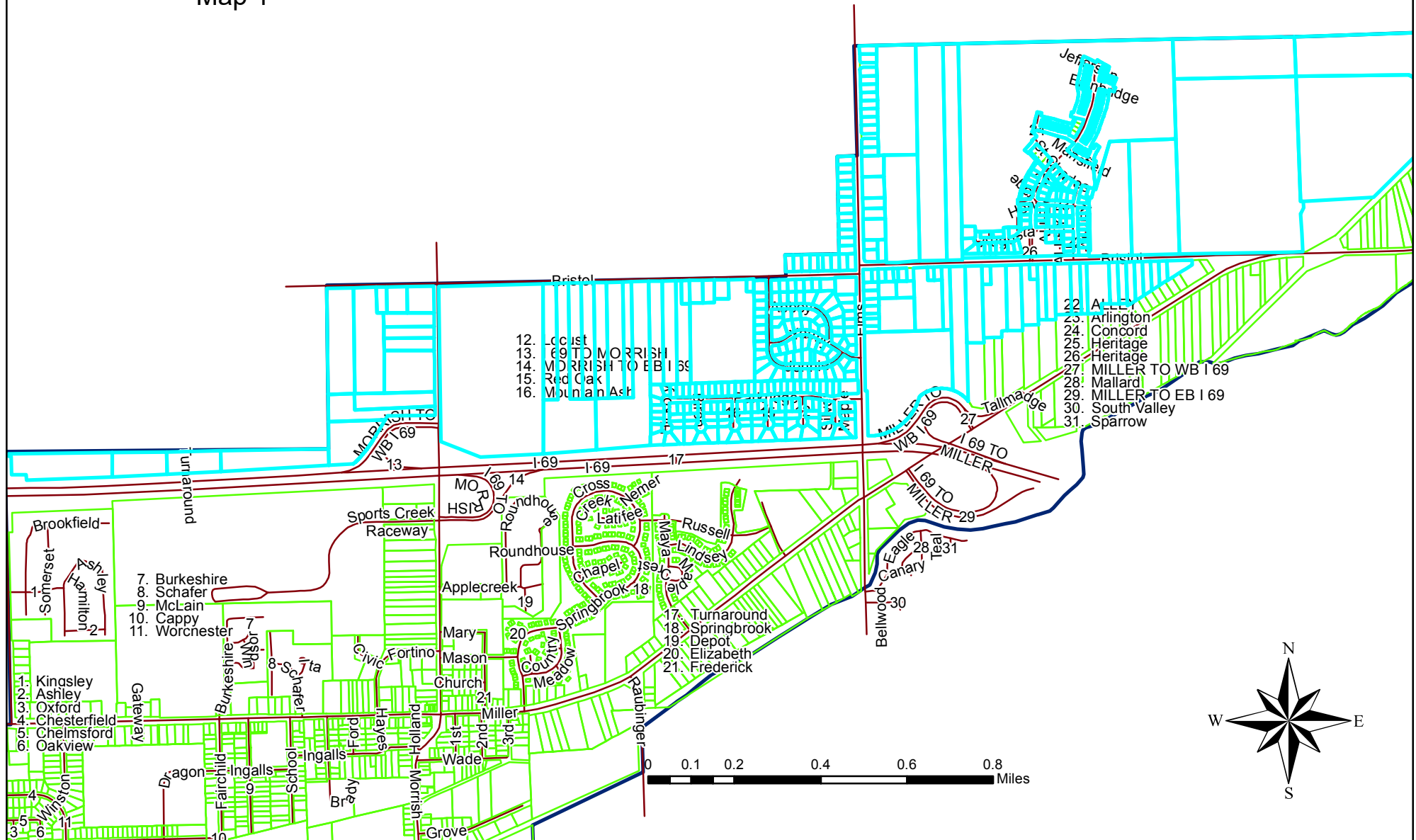
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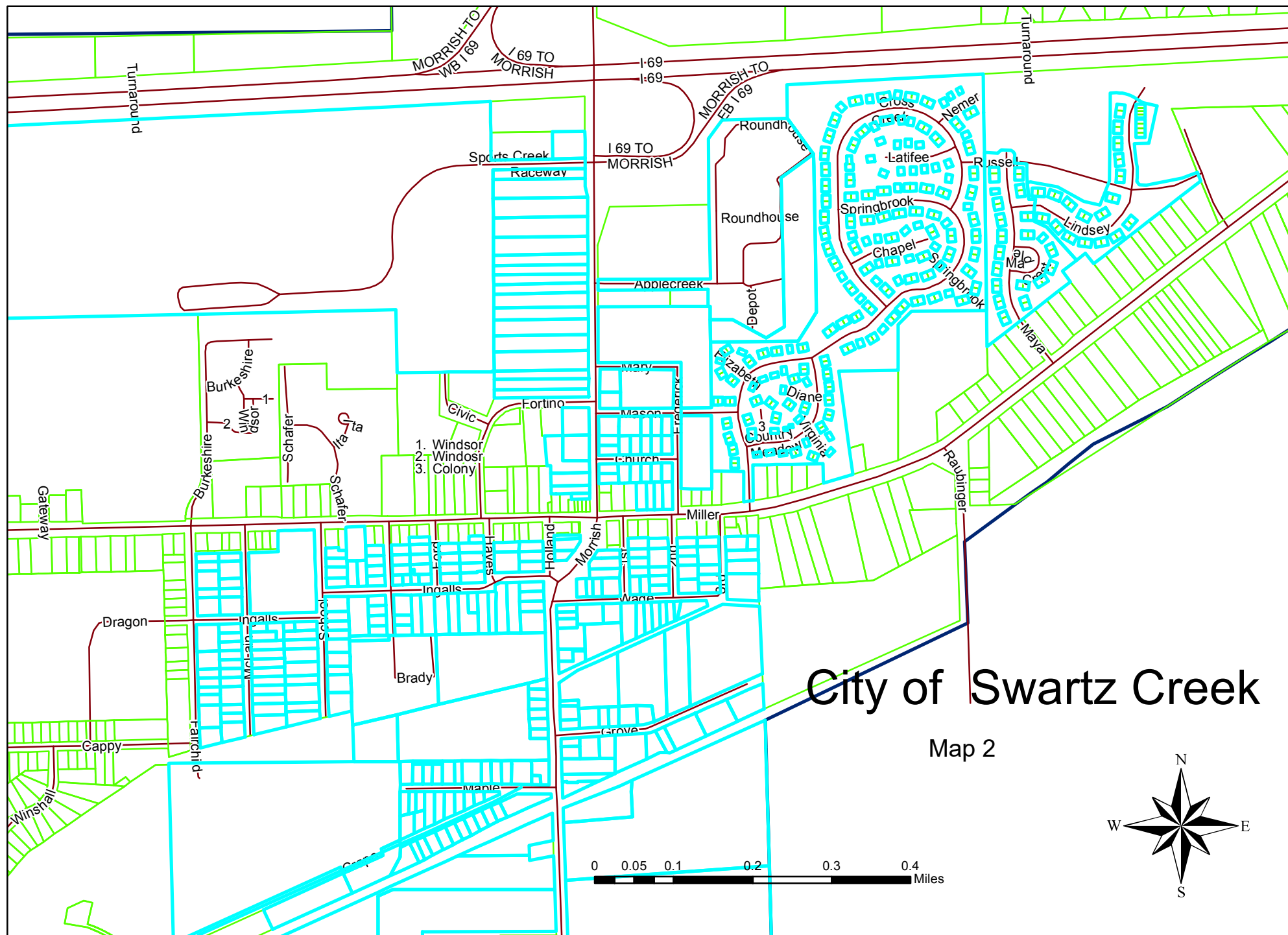
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August 18, 2026

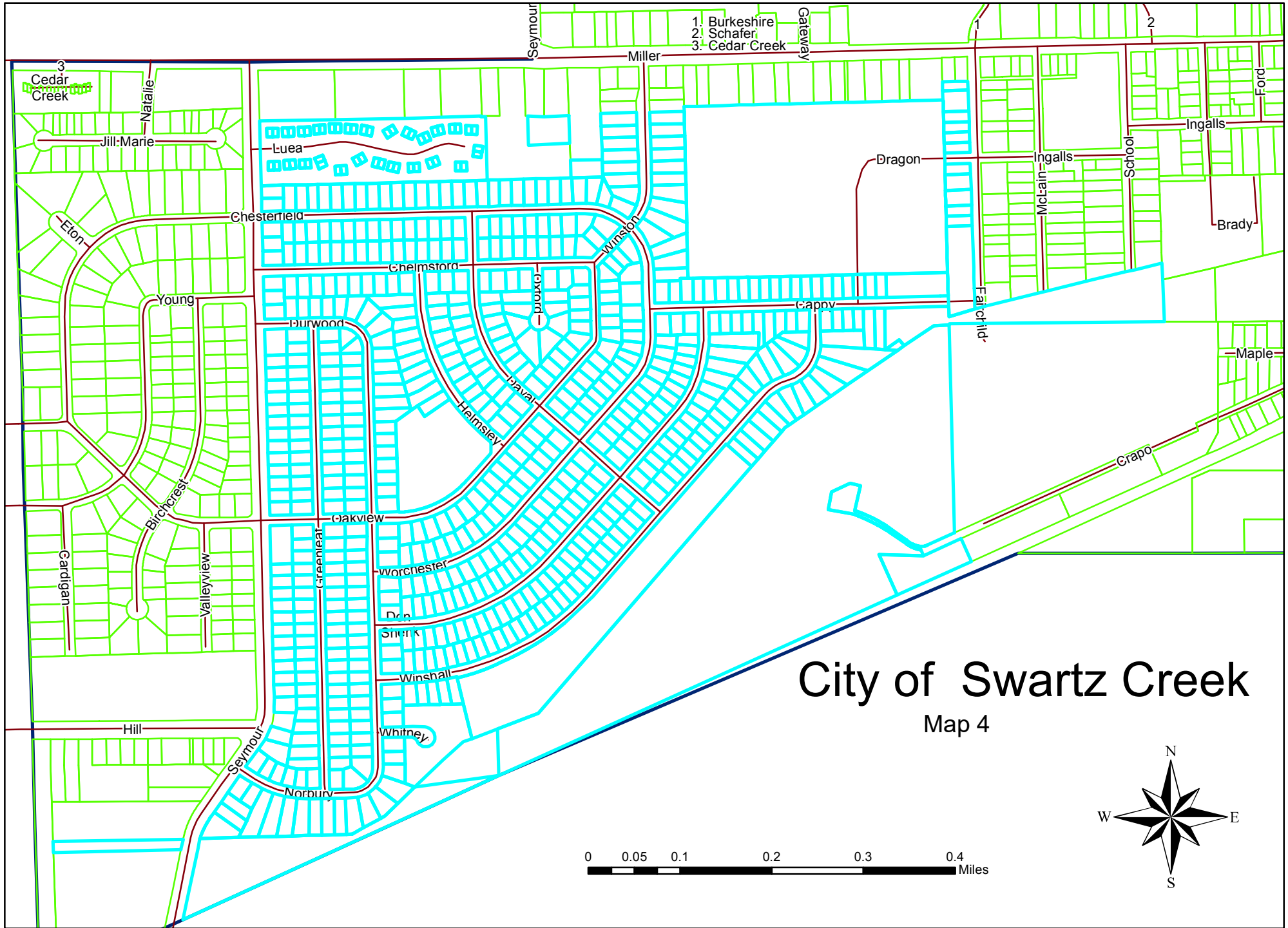
City of Swartz Creek

Map 1



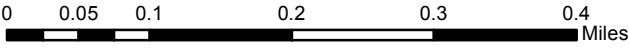
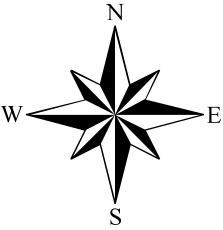






City of Swartz Creek

Map 4



Committee to unveil plans for rebuilding Davison playscape

By Gary Gould, 810-452-2650 u2022 ggould@mihomepaper.com

By ops@our-hometown.com | on September 10, 2026

By Gary Gould
810-452-2650 • ggould@mihomepaper.com



The Davison Playscape located at Jack Abernathy Regional Park, 402 Dayton St. Photo by Gary Gould

DAVISON — The Davison Playscape Committee will present its renderings, website and other details for replacement of the existing playscape at the Jack Abernathy Regional Park at the next city council meeting.

Mayor Stacey Kalisz said the committee, which has been working for two years to develop a plan for demolishing the wooden playscape at the regional park and installing new park equipment.

The presentation will be made at the Davison City Council meeting on Monday, Sept. 14 at 6 p.m. at Davison City Hall, 200 E. Flint St, Suite 2.

Kalisz said the committee – made up of herself, City Councilmen Ben Lindstrom and David Perry, DPW Director Brian Gist, Davison Chamber of Commerce Executive Director Jessica Brown and residents Alexandria Long, Vanessa Flewelling and Gerald Kennedy – will unveil renderings of a proposed replacement for the playscape, a new website, Facebook Page, Instagram, QR code and a link to the Community Foundation of Flint.

“After two long years we are ready to unveil our renderings,” Kalisz said. “I am extremely thankful to the members of the Playscape Committee and the work they have put into the design, theme,

website and preparation for the new Playscape. This has been a two year project that has taken a lot of time, thought and energy. The committee and We Build Fun have designed a Playscape that will bring fun for all.”

Back in 1997, the community came together to build the Davison Playscape at Jack N. Abernathy Regional Park.

There were more than 2,000 volunteers who contributed their time and skills to building the wooden playground structure many children have enjoyed for almost 30 years.

According to the committee’s playscape website at <https://abernathypark.org/>, “playgrounds need to evolve, and after decades of faithful service, it’s time to build something new.”

Through its website, the committee has announced its raising funds to replace the playscape with “a modern, inclusive playground that welcomes every child — regardless of ability.”

The original playscape was the idea of two moms, Becky Holt and Pam Brocklehurst, who launched a community effort to build the structure.

Some worked with tools during the five-day build in May 1997, while others provided food, childcare, and community support. On May 18, 1997, after more than two years of planning and fundraising, the playscape was opened to the community.

The playscape was made of wooden structures, a dragon painted by local artist Lee Mick, and became a gathering place for families.

For years, a dedicated group known as the “Four Retirees”—Dick Winters, Roger Tilley, Pat Bernethy, and Bill Johnson—maintained the structure with meticulous care, ensuring it remained a centerpiece of the park, according to the website.

Now, after nearly three decades of use by thousands of children and enduring harsh winters, the wooden structure is showing its age with wood splintering, decaying and gradually deteriorating.

A new playscape would address concerns with the existing structure including the deterioration of the wood, inclusivity and accessibility by all children, the committee has said.

Phone: (810) 635-4464

City of Swartz Creek Proof of Pavilion Reservation

Fax: (810) 635-2887

Non-Reservable: Playscapes, Restrooms, Play Equipment, Tennis Courts, Volleyball Courts and Basketball Courts. Ball fields may be requested during the week by submitting a schedule to the City Offices, including dates, times, field location and group requesting the reservation; all of which will be reviewed and scheduled administratively.

All monies, including a \$200 refundable security deposit, must be paid at time of reservation. Only Cash payments will be accepted for a rental date of five (5) days or less. Any cancellations or alterations must be made two (2) weeks prior to event date. **All cancellations and alterations are subject to a \$20.00 Fee. ABSOLUTELY NO REFUNDS DUE TO WEATHER.**

Park Fees Apply on Fridays, Saturdays, Sundays and Holidays. Fees Charged May through October.

Elms Park- 4125 Elms Rd

- #1 \$80.00 (\$200.00 non-resident)
60 People Maximum Electricity
- #2 \$100.00 (\$240.00 non-resident)
75 People Maximum Electricity
- #3 \$50.00 (\$140.00 non-resident)
25 People Maximum
- #4 \$80.00 (\$200.00 non-resident)
60 People Maximum Electricity
- Ball Field
- Soccer Field

Abrams Park- 5225 Winshall Dr.

- #1 \$50.00 (\$140.00 non-resident)
50 People Maximum Electricity
- #2 \$50.00 (\$140.00 non-resident)
60 People Maximum Electricity
- #3 \$40.00 (\$120.00 non-resident)
35 People Maximum Electricity
- #4 \$40.00 (\$120.00 non-resident)
35 People Maximum Electricity
- Ball Field

Otterburn Park- 6162 Bristol Rd

- #1 \$80.00 (\$200.00 non-resident)
60 People Maximum Electricity

Date of Reservation _____

Name of Responsible Party _____

Address _____ Phone: _____

City _____ Zip _____

Number of Guests _____ Nature of Activity _____

Responsible Party Signature _____

E-Mail Address _____

Deposits can be expected to be returned within 30 days of reservation date.

CASH



CHECK#



Receipt #

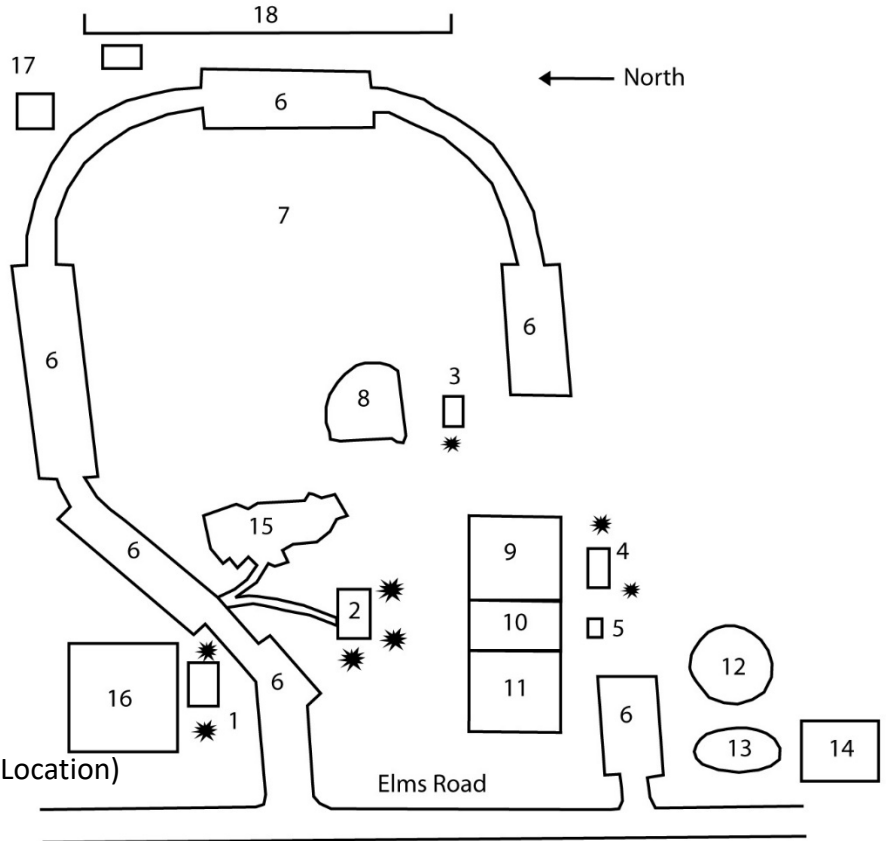
Area restrooms are attended to during the early morning hours in the summertime. Due to high park volume and vandalism, you are strongly encouraged to bring your own paper products and soap or sanitizer for restroom use.

IF THERE ARE PROBLEMS AT THE PARK CONTACT 911.

City Official _____ Date _____

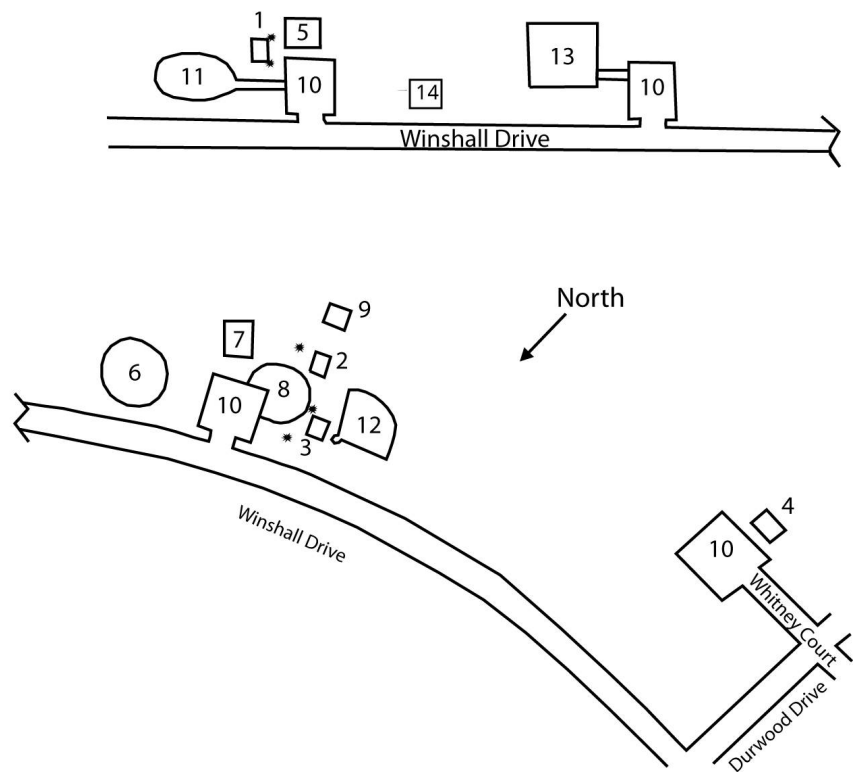
Elms Park

1. Pavilion #1 (60 people)
 2. Pavilion #2 (75 people)
Restrooms attached; not reservable
 3. Pavilion #3 (25 people)
 4. Pavilion #4 (60 people)
 5. Pavilion #5 (cannot be reserved)
 6. Parking
 7. Soccer Field
 8. Ball Field
 9. Basketball Courts
 10. Pickleball
 11. Tennis Courts
 12. Sledding Hill
 13. Skating Area (Mobile Toilet Location)
 14. Dog Park
 15. Dragon Area Playscape
 16. Playground Area
 17. Volleyball with net
 18. Football/Soccer (Seasonal Mobile Toilet Location)
- ☼ Grill



Abrams Park

1. Pavilion #1 (50 people)
 2. Pavilion #2 (60 people)
 3. Pavilion #3 (35 people)
 4. Pavilion #4 (25 people)
 5. Book Nook
 6. Sledding Hill
 7. Pickleball
 8. Playground
 9. Rest Rooms
 10. Parking
 11. Playground
 12. Ball Diamond
 13. Basketball Courts
 14. Flag Monument
- ☼ Grill



CITY OF SWARTZ CREEK
PARK RULES AND REGULATIONS

AUTHORITY. These rules are approved by the city council and enforceable pursuant to the provisions of Section 11 of the Code of Ordinances of the City of Swartz Creek, Michigan.

ORDINANCE NO. 453

Any person in violation of the park rules and regulations adopted by the city council, shall be deemed guilty of a misdemeanor and upon conviction thereof, shall be punished by a fine of \$100 for the first offense, \$250 for the second offense, and \$500.00 for additional offenses or by imprisonment for not more than 90 days or by both fines and imprisonment at the discretion of the court.

APPLICABILITY. These rules apply to City of Swartz Creek parks, play fields, and other recreational public grounds, hereafter called parks.

1. **HOURS.** City parks shall be open to the public, daily, between the hours of 8:00 a.m. to 8:00 p.m. or dusk whichever is earlier, and, excepting as provided in this article, it shall be unlawful to occupy or be present in any public park during such hours when it is not open to the public. Seasonal park provisions, including water, bathroom facilities, and waste collection will be offered May through October or as directed by the city manager.

Exceptions to use of or presence in park after hours.

- 1) It shall not be unlawful for city employees, while on city business, to remain in or on public parks during such times as the park shall be closed to the public.
 - 2) It shall not be unlawful for persons other than city employees to be on or in park property after hours, provided that they have the prior approval and written permission of the city manager and that such approval shall not be granted except in pursuance of and when related to city business.
 - 3) Non-motorized paths and sidewalks, within and outside of the right of way, may be used twenty four hours a day, 365 days a year for permitted non-motorized transportation and recreation.
2. **CREEK ACCESS AND FLOOD STAGE WATER.** Creek access is permitted in Abrams Park at the risk of the user. Swimming and the use of any boat, canoe, or other floatation device within a city park during a flood event is prohibited except by emergency personnel.
 3. **SMOKING.** Smoking, including (tobacco, cannabis, e-cig, or e-cigarettes), personal vaporizers (PV) or electronic nicotine delivery systems (ENDS), is prohibited in all city parks.
 4. **PROHIBITED USES AND ACTS.** No person in any park owned or operated by the city shall:
 - 1) *Drunkenness, alcoholic liquors.* No person shall enter, be in or remain on park property while under the influence of intoxicants or under the influence of unlawful drugs or controlled substances. It shall be unlawful to bring into or use alcohol or drugs of any kind upon park property. Parks within a city council approved social district and/or commons area are exempt from this provision while such district is in effect.
 - 2) *Injuring, removing property.* Willfully mark, deface, disfigure, cut, injure, tamper with, break, displace, or remove any buildings, cables, benches, tables, fireplaces, grills, light poles, fountains, tennis nets, trees, playground equipment, public utilities or parts of appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, flag poles, stakes, posts, fences or other boundary markers, or other structures or equipment, facilities or park property or appurtenances whatsoever, either real or personal.
 - 3) *Kindling fires.* No person shall kindle or build or cause to be kindled or built a fire in any park except in designated places. In those areas where fires are permissible, such fires must be contained in a receptacle designed for the purpose of holding a fire and must be attended at all times. No person shall set fire to trash, garbage or the contents of trash receptacles at any time.
 - 4) *Pets, animals.* No person shall bring in, cause, or allow any dog, cat or other pets or animals which he owns or has permission to control to be brought within the confines of any park unless such animal be attached to a leash not to exceed eight feet in length; such leash is to be of sufficient strength to hold such animal in constant check. Disposal of animal waste is required. See Dog Park Regulations.
 - 5) *Hindering employees.* No person shall interfere with or in any manner hinder any employee of the city while engaged in constructing, maintaining, repairing or caring for any park property.
 - 6) *Restricted sections of park.* No person shall enter upon any area of the park system where persons are prohibited from going, as indicated by signs, notices or where secured by fences and gates.
 - 7) *Firearms, bow and arrows, fireworks and devices.* No person shall discharge a firearm or firework of any description while in or on park property, provided that such prohibition shall not apply to any peace officer while

in the exercise of his official duties. No person shall shoot any arrow, bolt, or other projectile by the use of a bow, crossbow, or projectile launching device excepting in such areas as shall be specifically designated as areas for the use of the same.

- 8) *Peace, disorderly conduct.* No person shall make or excite any disturbance or contention on any public grounds or park. (No person shall use any indecent or obscene language).
 - 9) *Drinking fountains.* No person shall throw, discharge or otherwise place in the waters or any fountain, wash basin or toilets any substance, liquid or solid, which may result in water pollution or create a health hazard to the public.
 - 10) *Sleeping in parks.* No person shall sleep, whether in a vehicle, trailer, tent, hammock or other manner, on park property during the hours the park is closed, excepting in such areas as shall be specifically designated for such use. Furthermore, such use in such areas shall require the written approval and authorization of the city manager, and such approval and authorization shall clearly designate the time period within which such use may be made.
 - 11) *Dumping articles in parks.* No person shall deposit any rubbish, garbage or refuse matter, break glass or bottles in or upon any part of the park system other than such refuse accumulated from organized and acceptable activities within the park, and such refuse must be deposited in receptacles provided for that purpose. No hazardous materials are permitted to be in the park.
 - 12) *Posted signs, rules and regulations.* No person shall willfully disregard posted signs which regulate the days, hours for various activities, or any other signs installed, posted or attached for control, maintenance, safety or any other purpose within the park system.
 - 13) *Public meetings, parades.* No person, organization, club or group shall hold or participate in any parade, drill, exhibition, political meeting, religious meeting, concert, lecture or public entertainment of any kind within the park system without the express consent and written approval of the city manager.
 - 14) *Advertisements.* No person shall post, stencil or otherwise affix any placard, advertisement or notice of any kind upon or to any park property without prior written approval.
 - 15) *Offering articles for sale.* No person shall carry on any trade or business or sell or display any goods, wares or merchandise in the park system without permission from the city manager.
 - 16) *Inflatable play equipment.* Inflatable play equipment is prohibited.
 - 17) *Non-Motorized Paths.* No person shall obstruct, occupy, or otherwise use the non-motorized paths in a way that prohibits or unreasonably hinders use of the paths by others.
 - 18) *The use of nails, staples, or other permanent fasteners on park structures, equipment or tables is prohibited.*
 - 19) *The use of non-biodegradable confetti, streamers, water balloons, and similar party favors or debris is prohibited.*
 - 20) *Sound amplification systems:* The use of any amplified sound system or speaker, including DJ's, for the purpose of projecting music and related audio/visual entertainment is prohibited.
 - 21) *Animal attractions:* Petting zoos and other animal attractions are prohibited, unless part of an authorized public educational event.
 - 22) *Grills & Cooking Devices:* The use of supplemental grills, fryers, and cooking equipment is prohibited with the exception of warming plates and slow-cookers.
5. **PARK POLICE AND EMPLOYEES.** No person shall resist any police officer or city employee exercising his duty within the park area, or fail or refuse to obey any lawful command of any such police officer or park employee, or in any way interfere with, hinder or prevent any such police officer or park employee from discharging his duty, or in any manner assist or give aid to any person in custody to escape or to attempt to escape from custody, or to rescue or attempt to rescue any person when in such custody.

The Chief of Police and/or the City Manager or their designee may close a park or a section of a park or otherwise limit use of a park or section of park if there is a safety concern, capacity concerns, or a reasonable risk to the public health, safety or welfare.

6. **MOTOR VEHICLES.** The operation of motor vehicles in any park is prohibited, except in that area laid out and appropriated as driving lanes, parking area, or for motor vehicles by the city. No motor vehicle shall be driven or operated on a driving lane at a speed greater than ten miles per hour.
- 1) No person shall stop, stand or park a motor vehicle except in such areas as may be laid out and designated as a parking area by the city.
 - 2) No person shall operate a motor vehicle on any lane or service drive, whether posted or not, which is laid out as a means of access for maintenance employees to the various sections of the park system.
 - 3) No person shall park or store any motor vehicle during the hours the park is closed in any park, parking area or driving lane owned or operated by the city. Members of the police department are hereby authorized to remove any vehicles so parked or stored.

- 4) It shall be unlawful for any person, whether a pedestrian or operating a motor vehicle of any type, to fail to obey any such applicable traffic control sign, signal, lane marking or other device, whether permanent or temporary, unless otherwise directed by a police officer or city personnel conducting city business.
7. **FEES.** Fees for pavilion and other facility rentals shall be set by resolution of the city council. Fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city. Monies must be paid at the time of reservation. Cancellations must be made two (2) weeks or more prior to event date and all cancellations are subject to a \$20 fee.

Deposits, in an amount set by resolution of the city council, shall also be collected for pavilion rentals. Said deposit shall be forfeited for damage to park facilities, failure to properly clean facilities, or violations of park rules that are found in connection to the rental.

8. **PAVILION RESERVATIONS.** Picnic pavilions shall be available to persons 18 years of age and older on a first-come, first-served basis. Reservations will be taken beginning on the first business day of each calendar year for city residents and the first business day of April for resident and non-resident applications. Fees and exclusive reservations are for weekends (Friday, Saturday, & Sunday) and holidays only.
9. **LIMITED USE FACILITY RESERVATIONS.** Any club, school, association, organization or recognized group desiring the use of specific areas of any park, such as picnic areas, athletic fields or ice rinks, shall file an application with the city manager and shall not use the park or area until the permit is granted.
- 1) All permits shall require the permittee to clean up the park area after activity has terminated. All applications for permits must give the name, address and phone number of the permittee or the person responsible for the necessary policing thereof.
 - 2) All persons shall honor any special permits issued by the city, for certain areas, days and times, to clubs, organizations, teams or any other groups, including, but not limited to, picnic grounds, ball fields, skating rinks, stadiums, provided that such permit is on official forms when presented.
 - 3) Reservations will be given on a first come, first served basis beginning the first business day of each calendar year. Priority in the use of ball fields, soccer fields and similar athletic facilities in city parks shall be given to organizations scheduling regular games or matches. The city manager shall have the authority to designate organizations to provide for scheduling and oversight of use of athletic fields. Such organizations shall schedule use of the fields in a way that accommodates use by all interested organizations to the greatest extent feasible and to provide for compliance by these rules and regulations by all organizations using the athletic facilities.
 - 4) The city manager shall have the authority to restrict use of athletic fields to avoid excessive wear and tear on facilities.
 - 5) Organizations using athletic fields for scheduled games, matches and practices shall be responsible for removing litter from the areas used for their activities. In addition, organizations shall be responsible for removing and storing any equipment used in their activities. Installation of bleachers or similar facilities must be authorized by the city manager or his/her designee.
 - 6) The city will provide refuse disposal and the maintenance of athletic fields in coordination with the needs and schedules of organizations using the fields. Organizations using athletic fields that undertake specific activities uniquely required for their particular use of the fields such as the installation of bases or nets, the painting of lines on fields, etc. require prior approval.
 - 7) Playscapes, restrooms, play equipment are not available for reservation.
10. **EXPANDED PARK USE AND RESERVATIONS.** Swartz Creek-based organizations (defined as non-profit organizations or institutions with a principle office or auxiliary presence within the Swartz Creek school district) may be permitted the use of designated areas of city parks, including control during hours the parks are closed to the public, subject to the following conditions:
- 1) Use must be pre-approved by the city council.
 - 2) The organizations' use of the park area shall not violate any local or state law nor unreasonably interfere with the use and enjoyment of adjacent park areas by others.
 - 3) The organizations shall hold the city harmless from liability for incidents arising out of the organizations' use of the park area and shall provide evidence of insurance coverage.
 - 4) The city reserves the right to direct where organizations' structures are installed and activities conducted to minimize damage to park property and facilities and to limit interference with the use of adjacent areas of the park.
 - 5) Fees shall equal the cost of all pavilion rentals for the park in use on a daily basis. Additional fees may be charged for services requested of the city and negotiated in advance, including use of barricades, additional utilities, port-a-johns, etc.

- 6) In no case will use result in a charge for or prohibition on general access to the park by the public, by vehicle or other means.
 - 7) Reservations for this category can be granted by the city council beginning December 1 of the previous calendar year.
- 11) **VENDING.** Vending, including food trucks, is permitted on a limited basis after application to the city manager and under the administrative rules that may be set by the city, including a background check and administrative fee.
- 12) **DOG PARK REGULATIONS.** Within the designated dog park area in Elms Park, dogs are permitted under the following regulations. Elsewhere in the city, the city code applies.
- 1) All dogs must be leashed when not in the designated and enclosed dog park facility, including the adjacent parking lot.
 - 2) Any person bringing a dog or dogs to the dog exercise area must have one leash per dog.
 - 3) There shall be no more than three dogs per person allowed in the dog exercise area. Any person bringing a dog or dogs to the dog exercise area must have at least one dog feces waste bag per dog in his or her possession and must remove any feces deposited by the dog(s) in their care.
 - 4) Persons under sixteen years of age visiting the dog exercise area must be accompanied and supervised by a parent or guardian or other responsible adult with permission of the parent or guardian.
 - 5) Each dog shall always be under visual and voice control of the owner or other responsible person at least 16 years of age.
 - 6) All dogs must have current vaccinations and licenses and shall wear a collar.
 - 7) Aggressive dogs, as defined below, are not permitted in or around the dog exercise area, including but not limited to, the parking lot. Owners or other responsible persons will be held legally responsible for any injury caused by a dog that they bring in or around the dog exercise area.
An aggressive dog means:
 - i. A dog that bites a person. However, a dog shall not be considered aggressive if the dog bites a person wrongfully assaulting the dog or the dog's owner, or if the dog bites a person after being provoked by that person.
 - ii. A dog that injures or kills another domestic animal without provocation.
 - 8) Female dogs in heat are not permitted in or around the dog exercise area including, but not limited to, the parking lot.
 - 9) Dog owners or other responsible persons shall provide dogs with drinking water while visiting the dog exercise area when weather conditions require.
 - 10) Dog owners or other responsible persons shall not keep dogs enclosed in a vehicle during hot weather which may cause injury to the dog.
 - 11) Any person having knowledge of a dog having bitten, scratched, or injured a person or other animal within the dog exercise area, including but not limited to the parking lot, shall report the incident to the police department by calling 911.
- 12) **PUBLIC NOTICE.** The public shall be deemed to have been properly notified of the provisions of these rules and regulations upon their publication in a newspaper of general circulation in the city. Signs may be posted to insure substantial compliance with the provisions of these rules and regulations.
- 13) **Trails.** Non-motorized trails are public trails that are restricted to pedestrians and non-motorized vehicles, such as bicycles and scooters.
- 1) Stay on marked trails, respect trail conditions, and obey closures.
 - 2) Pack out what you bring in and/or utilized waste receptacles.
 - 3) Dismount and use the center of wet trails; alert other users before passing; maintain a safe speed (20 mph or lower); right on the right half of the trail, expect to pass; dismount and walk for bottlenecks or near obstructions.
 - 4) Use of the trails for motor vehicles of any type is explicitly prohibited except for official city or emergency access.
 - 5) Keep pets leashed on trails.
 - 6) Walkers have the right of way on non-motorized trails
 - 7) Class 1 & Class 2 electric bicycles (pedal activated with a top speed of 20 MPH) can be used on improved surface trails; e-bikes are NOT permitted on sidewalks or aggregate surface paths.

City Council Approval: Draft