

**CITY OF SWARTZ CREEK**  
**Park and Recreation Advisory Board**  
**Tuesday, May 19, 2026, 5:30 P.M.**  
**City Council Chambers, 8083 Civic Drive**  
**Agenda**

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. ROLL CALL: James Barclay (Chair), Dennis Cramer, Mark Gonyea  
(Secretary), Nate Henry (Vice Chair), Kelli Melen, Walt Melen, Chad Parenteau,  
David Witter, Sara Witter
4. APPROVAL OF AGENDA:
5. APPROVAL OF MINUTES:
6. MEETING OPEN TO PUBLIC:
7. COMMUNICATIONS TO BOARD:
  - A. March 17, 2026 Minutes
  - B. Staff Letter
  - C. Park Action Plan
  - D. Pickleball Estimates
  - E. Pest Management Pricing
  - F. Picnic Table Options
  - G.
8. REPORTS:
  - A. DPW Director & City Manager
9. BUSINESS:
  - A. Elms Pickle Ball Court Expansion/Fencing
  - B. Picnic Tables
  - C. Otterburn Insect Control
  - D. Friends of Abrams Park Updates/Comments
  - E. Elms Drainage (FY 2027 Budget)
  - F. Abrams Path (FY 2027 Budget)
  - G.
10. MEETING OPEN TO PUBLIC:
11. BOARD MEMBER COMMENTS:
12. ADJOURNMENT:

**CITY OF SWARTZ CREEK  
VIRTUAL PARK AND RECREATION ADVISORY BOARD  
ACCESS INSTRUCTIONS  
TUESDAY, MAY 19, 2026 5:30 P.M.**

The **May 19, 2026 Park Board meeting** will commence at 5:30 p.m. This meeting will be conducted in-person and virtually (online and/or by phone) under rules promulgated by the State of Michigan.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Jacquie Forrest, 810.635.4464 48 hours prior to meeting,

**Zoom Instructions for Participants**

**To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

**Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to **“Join via computer”** as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

**To join the videoconference:**

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

**Participant controls in the lower left corner of the Zoom screen:**



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Swartz Creek is inviting you to a scheduled Zoom meeting.

Topic: City of Swartz Creek Park & Recreation Board Meeting

Time: May 19, 2026 05:30 PM Eastern Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83096401128>

**Meeting ID: 830 9640 1128**

**One tap mobile**

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

**Dial by your location**

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

**Meeting ID: 830 9640 1128**

Find your local number: <https://us02web.zoom.us/j/83096401128>

**If you have any further questions or concern, please contact 810-635.4464 or email [anichols@cityofswartzcreek.org](mailto:anichols@cityofswartzcreek.org). A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.**

**CITY OF SWARTZ CREEK  
VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES**

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, and city board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
  - (a) why the public body is meeting electronically;
  - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;

- (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
  - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.
  6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
  7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
  8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

## **MAINTAINING ORDER**

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the Zoom application or by dialing \*9 on their phone.

## **MOTIONS & RESOLUTIONS**

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

## **PUBLIC ADDRESS OF BOARD OR Commission**

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

## **VOTING RECORD OF PUBLIC BODIES**

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
PARK AND RECREATION ADVISORY BOARD  
MINUTES OF REGULAR MEETING  
ABRAMS PARK  
PAUL D. BUECHE MUNICIPAL BUILDING  
MARCH 17, 2026

Meeting called to order at 8083 Civic Drive at 5:30 p.m. by Chairman Barclay

Members Present: Barclay, Cramer, Gonyea, Henry, K. Melen, Parenteau, S. Witter.

Members Absent: W. Melen, D. Witter.

Staff Present: Adam Zettel & Robert Bincsik.

Others Present: Mr. Henry, Sandi Brill (online), Lania Rocha (online), & Mike Suchodolski (online).

APPROVAL OF AGENDA: Motion by Henry to approve the agenda for March 17, 2026, with the additions of picnic tables and Otterburn pavilion roof color, support by Gonyea.

Unanimous Voice Vote.  
Motion Declared Carried.

APPROVAL OF MINUTES: Motion by Henry to approve minutes of February 17, 2026, support by Cramer.

Unanimous Voice Vote.  
Motion Declared Carried.

MEETING OPEN TO THE PUBLIC:

No comments given.

COMMUNICATIONS TO THE BOARD:

- A. February 17, 2026 Minutes
- B. Staff Letter

REPORTS:

- A. DPW Director Mr. Bincsik noted that cottonwoods may need to come down at Abrams as their condition deteriorates. Gonyea asked if low spots by the dog park could be looked at. Adam offered that the Otterburn trench was filled and the contract approved by council, pending HUD affirmation.

BUSINESS:

- A. Pickleball Fence: Mr. Henry advocated for a fence to separate the basketball from pickleball. Expanding the area by two to four courts was discussed. Pricing will be retrieved by staff.
- B. Abrams Bathroom: Mr. Barclay inquired about the possibility of painting a mural on the Abrams restroom building instead of previously noted tile. Graffiti and the block texture was discussed. Mr. Cramer noted an effort to place a 250<sup>th</sup> mural downtown.
- C. Otterburn Ticks: Ticks and mosquitos were noted as an issue. Staff will look into pricing for treatment by a private company.
- D. Otterburn Ribbon Cutting: It was noted that a ribbon cutting for the venue will be needed. Mr. Zettel indicated that the family of Jentery Farmer is considering optimal ways to memorialize Jentery and to host a ceremony. More information is to come.
- E. Picnic Tables: Many wooden tables are rotting or having their metal components rust. Rob offered composite and hybrid table options for replacement. The understanding is that we could look at a five to ten year plan to replace all fifty tables in the system. Models and pricing will be presented at the April meeting. The idea was received well.
- F. Otterburn Park Pavilion Roof: The interior of the roof will need a color choice. The board opted to let the contractor's wife, Jodi, decide.

MEETING OPEN TO PUBLIC:

Sandra Brill noted that Abrams Park may need investment in pavilion roofs and the sidewalk by the restrooms. She asked if the exercise stations should come out because they are in bad shape.

Mike Suchodolsik asked if there was more Shattered Chains should be working on at Otterburn.

BOARD MEMBER COMMENTS:

Board Member Cramer expounded upon his desire to celebrate the 250<sup>th</sup> with a concert and downtown mural, perhaps at the pharmacy.

Board Member Gonyea inquired about engaging high school artists for the murals.

ADJOURNMENT: Motion by Gonyea to adjourn the meeting of March 17, 2026, support by Cramer.

Unanimous Voice Vote.  
Motion Declared Carried.

Meeting adjourned at 6:27 p.m.

NEXT MEETING: April 21, 2026, 5:30 p.m.

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Mark Gonyea, Secretary



Date: May 14, 2026

**To: Park Commissioners**  
**From: Adam Zettel, AICP**  
**RE: May 19, 2026 Park Board Meeting**

Hello everyone,

**We will be meeting at 5:30 p.m. on Tuesday, May 19, 2026. The location is the council chambers at city hall.**

By way of updates, Otterburn Park construction is a go, but we are held up by a delay in the release of federal HUD funds. Our engineer is working with the administrator of the funds, Genesee County Parks, to clear this. Mundy and Grand Blanc Township are impacted as well.

John Cohoon worked with our staff to mark the female Cottonwoods at Otterburn. We should be able to go through there at our leisure and clear them out this summer. In addition, we ordered over a hundred saplings this spring, many of which found a home there.

We have the bike racks installed at both parks. We also have been doing more maintenance, which will include working on clearing the roofs of debris at Abrams, upgrading those bathrooms, and repairing some sidewalk.

For our business at the coming meeting, we have a lot to go over. Please take time to consider the business so we may deliberate and potentially decide on these matters without delaying unnecessarily.

First on the agenda, is consideration of expanding the pickleball area. Rob has provided us some quotes on what it would take to place additional fencing and courts east of the current courts. The understanding is that one basketball court would be lost with this expansion. Four new courts could be added in this area, doubling pickleball capacity for about \$15,000.

Next up, we have discussion of picnic tables. Where we were discussing the complete replacement of all tables in a short period of time, that might be a bit hasty. However, we

do need some new tables, and we would like to move into something more durable that we can look to use for future replacements. Rob has provided some ideas for discussion.

We have quotes for insect control at Otterburn Park. I am not sure where the board wishes to go with this, but we can discuss looking to give this a shot at Otterburn and see how it goes. The annual cost would be around \$5,000 for ongoing applications.

We had a request from the Friends of Abrams Park to consider of number of issues. These include the addition of a water fountain with key hookup by the Abrams ballfield, bleachers, pavilion cement pad lift, a small facility at the tot lot, pursuing goats for hire, employing the army corps of engineers, and sign area improvements. I do not have details myself and expect a representative to elaborate further.

I have explored some of these tasks in the past and may be able to speak to them. Of those items mentioned, the water fountain/spigot has the most immediate merit in my opinion. There used to be one in this area that was removed.

Lastly, we have our discussion of the next budget year and related projects. I am including the park action plan to assist with this. Based on this plan and the rolling five year capital improvement plan of the city, we are looking at funding some engineered drainage upgrades at Elms Park, interpretive signs at the main parks, and ongoing forestry at Abrams Park. In addition, we have been seeking an opportunity to have an aggregate trail placed at Abrams if we can extend unit cost from the aggregate trail at Otterburn Park to that area as well.

As you can see, there is a lot going on. Please take a look at materials, walk the parks if you can, and come prepared to act. Let me know if you have any questions, comments, or future agenda items!

Contact me with additional future agenda items, questions, or comments.

Sincerely,



Adam H. Zettel, AICP  
City Manager  
City of Swartz Creek  
[azettel@cityofswartzcreek.org](mailto:azettel@cityofswartzcreek.org)

**Goal 4: Regularly review maintenance practices and policies for park facilities and update when necessary**

- Park and Recreation Advisory Board to review procedures on an annual basis (upon meeting of new members in February) and provide recommendations to city staff and/or council.
- Be proactive with volunteer groups to complete maintenance efforts in coordinated effort with each other and city staff; better communication between Department of Public Works (DPW), city services, and volunteer groups.
- Review Park properties to determine current usage.
- Establish a maintenance schedule and budget for recreation items such as phases of re-staining of the wood playground in Elms Park to complete a comprehensive process for upkeep of this facility.
- Coordinate with the school district to improve the properties that provide increased access to natural features and education on forestry, water, and land stewardship.

**Action Plan**

The following is a description of the projects the Parks and Recreation Advisory Board has determined are recreational priorities for the city. Justification is provided for each project. A list of potential funding sources is also included.

**Short-Term Projects**

- Replace backstop in Elms Park. Work on maintenance around the park as well with the playground equipment.
- Develop checklist for routine asset maintenance.
- Remove and replace the cottonwood trees in Abrams Park with something new (i.e. swamp oak, elm trees).
- Annual maintenance to play equipment, including staining of sections of Elms Park play structure in a more organized, thorough manner rather than tackling the entire structure at one time.
- Depending on grants and other match funding, development of the non-motorized trail may be timely with improved bid pricing due to local road projects by the city.
- Additional security measures to protect parks from vandals.
- Add parking on the east side of Elms Park while maintain green space and the separation between the parking area and park amenities.
- Bike racks downtown at Holland Square

**Elms Park Internal Trail**

- City proposes that an aggregate non-motorized trail system be developed throughout the park which would establish a pedestrian trail of high priority for the city.
- Trail users will be able to enter the park from the sidewalk along Elms Road without having to share the entry drive with vehicles. Trail would be of barrier-free design, 8 to 10 feet in width and would allow for a wide range of walkers, runners, people in wheelchairs/walkers or bikers to use the trail safely and efficiently.

- Trailhead location would also be developed to have seating, water fountains and bike racks. Signage and wayfinding would also be installed along trail to provide direction and places of interest in the park.

#### Extend Non-Motorized Trail to Elms Road Elementary School

There is an existing easement (owned by Consumers Energy) that connects Elms Road Elementary to the park. The trail connection would provide the school with an opportunity to utilize the facility for recreational activities such as gym classes and cross-country running events. Trail will also provide a pedestrian connection from the school to the residential neighborhoods to the south.

### **Mid-Term Projects**

- Remove exercise stations in Abrams Park and continue to improve restrooms.
- Repurpose tennis courts at Abrams Park
- Continue to make improvements at all park properties to ensure accessibility to all park amenities (i.e. playground equipment, field access, parking accommodations).
- Work with the school district to develop the southwest corner of Cappy and Fairchild to include forestry education, community garden, play equipment, and creek observation deck.
- Work with Swartz Creek Community Schools to plan the reuse of the Mary Crapo site. This site could provide additional property for future sports fields for the school district. A cooperative effort with the school might be sought as both the city and schools have limited budgets.
- Converting softball fields to baseball fields is still a viable option. Most of the softball fields could be converted since most of the groups that would use the field would be little league teams.
- Development of a non-motorized trail along Swartz Creek through Abrams Park would be an attractive location for a trail system.

Paved or aggregate trail system that would provide public access to the waterway and act as a pedestrian link between park facilities. Trail users would be able to enter the park from the sidewalk along Winshall Drive. Barrier-free design, constructed on paved or aggregate surface, striped and 8 to 10 feet in width; proposed length to be 1,300 feet (or ¼ mile).

Maintain open space and providing light in those spaces to prevent vandalism and promote usage of space for recreational activities.

### **Long-Term Projects**

- Complete work at Otterburn Park.
- Construction of pavilion, bike station, 8-foot accessible paths through the site, parking, signage, restrooms, forestry, and sledding hill.
- Extend Non-Motorized Trail to Swartz Creek Middle School
- Develop trail connection to Swartz Creek Middle School by extending the existing trail from the park to the school along the Genesee County drain easement.

## *City of Swartz Creek Five-Year Parks and Recreation Plan*

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Develop Non-Motorized Trail Regional Connections

Work with the Genesee County Metropolitan Planning Commission (where necessary) to complete trail sections around Swartz Creek

Continued improvements on Michael R. Shumaker Bicentennial Park and potential partnership with the Swartz Creek DDA (i.e., Hometown Days Committee).

Develop partnerships with groups like Swartz Creek Schools, Mundy Township, Genesee County Parks and youth athletic groups in the area for recreational programming and volunteerism.

DRAFT

**Capital Improvement Plan**

The following schedule is a summary of the action plan that includes key maintenance and development projects in an approximated timeline for completion pending available funding:

Funding Key:

- MNRTF – MDNR Trust Fund
- Passport – MDNR Recreation Passport
- SPARK – MDNR Spark Grant
- TAP – MDOT Transportation Alternative Program
- GF – General Fund
- Private – Private Donation/Foundations

<b>Capital Improvement Plan</b>			
Year	Project	Cost	Funding
<b>Years 0-5</b>	<b>Abrams Park</b>		
	• Tree replacement (on-going)	\$15,000	<b>CE, Private GF, Passport</b>
	• Annual maintenance (\$40,000 per year x 5)	\$200,000	
	• Renovate restroom facilities, remove exercise stations – Minor renovations have already occurred (doors and fixtures)	\$25,000	
	• Additional Seating (Benches)	\$5,000	
	• Refurbish basketball courts (2023)	\$200,000	
	• Interpretive Signage	\$5,000	
	• Bike Racks	\$1,500	
	<b>Total</b>	<b>\$451,500</b>	
	<b>Elms Park</b>		
	• Replace backstops (2023)	\$5,000	<b>GF, Passport, Private</b>
	• Drainage improvements, extend internal path (2023)	\$20,000	
	• Additional Seating (Benches)	\$5,000	
	• Interpretive Signage	\$5,000	
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Parking Issues	T.B.D.	
	• Bike Racks	\$1,500	
	<b>Total</b>	<b>\$286,500</b>	
	<b>Otterburn Park</b>		
	• Pavilions	\$200,000	<b>GF, Passport, MNRTF, SPARK, Private</b>
	• Gravel parking and ADA accessible parking spaces	\$80,700	
	• 8' aggregate path	\$35,000	
	• Site preparation/grading	\$215,700	
• Site amenities (i.e. trash receptacles, benches)	\$2,500		
• Pedestrian bridge	\$104,000		

**City of Swartz Creek Five-Year Parks and Recreation Plan**

	• Bike pavilion station (including bike racks)	\$20,000	
	• Interpretive Signage	\$5,000	
	<b>Total</b>	<b>\$662,900</b>	
	<b>Non-Motorized</b>		
	• Construct Phase 1 of regional trail system – currently out for bids	\$150,000	<b>TAP, MNRTF, GF, Private</b>
	<b>Total</b>	<b>\$150,000</b>	
	<b>Total for 0-5 Years</b>	<b>\$1,550,900</b>	
<b>Years 5-10</b>	<b>Abrams Park</b>		
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	<b>Private, GF, Passport</b>
	• Refurbish or repurpose tennis courts	\$225,000	
	• Internal Trails	\$50,000	
	<b>Total</b>	<b>\$524,000</b>	
	<b>Elms Park</b>		
	• Annual maintenance (\$60,000 per year x 5)	\$300,000	<b>GF, Passport, Private</b>
	<b>Total</b>	<b>\$300,000</b>	
	<b>Otterburn Park</b>		
	• Annual maintenance (\$60,000 per year x 5)	\$300,000	
	<b>Total</b>	<b>\$300,000</b>	
	<b>Michael R. Shumaker Bicentennial Park</b>		
	• Remove or enhance pavilion with new features	\$150,000	<b>MNRTF, GF, Private, DDA</b>
	• New benches	\$3,000	
	<b>Total</b>	<b>\$153,000</b>	
	<b>Non-Motorized</b>		
	• Construct Phases 2 and 3 of regional trail system	\$350,000	<b>TAP, MNRTF, GF, Private</b>
<b>Total</b>	<b>\$350,000</b>		
<b>Total for 5-10 Years</b>	<b>\$1,627,000</b>		



# MICHIGAN FENCE COMPANY, INC.

G-3059 West Hill Rd.  
Flint, MI 48507

Phone: (810) 235-4581  
Fax: (810) 235-9348

March 25, 2026

City of Swartz Creek  
8083 Civic Drive  
Swartz Creek, MI 48473

RE: Elms Road Park – Pickleball Court

Dear Rob,

We appreciate the opportunity to present this proposal for your fence requirements. The following is a brief description of the materials to be supplied by Michigan Fence Company, Inc.

Furnish and install approximately 164 feet of 48" high 8-gauge black commercial chain link fence using 3' PC40 terminal posts, 2-1/2" PC20 line posts, 1-5/8" PC20 top rail and 6-gauge bottom tension wire. Core drill and set posts in concrete footings. Core drill and set eight (8) holes with sleeves for net posts.

**Labor & Material**

**\$ 9,564.00**

\*\*\* See attached drawing

**To accept this proposal, please sign, date, and return by fax or mail.**

**Signed by \_\_\_\_\_ Date \_\_\_\_\_**

The price quoted above is only for the listed material and footages and any changes will result in a change in price.

**PLEASE NOTE THAT THE PROPERTY OWNER IS RESPONSIBLE TO MARK ALL PROPERTY LINES AND TO OBTAIN ANY AND ALL PERMITS NECESSARY.**

*Installer shall call Miss-Dig for location of underground utilities, however, the customer is responsible for the location and marking of all other buried cables and/or any underground obstructions not designed by Miss-Dig. Some of these cables and/or obstructions may be, but are not limited to, cable TV lines, underground sprinkler lines, swimming pool electrical and water lines, and electrical, gas, or telephone lines.*

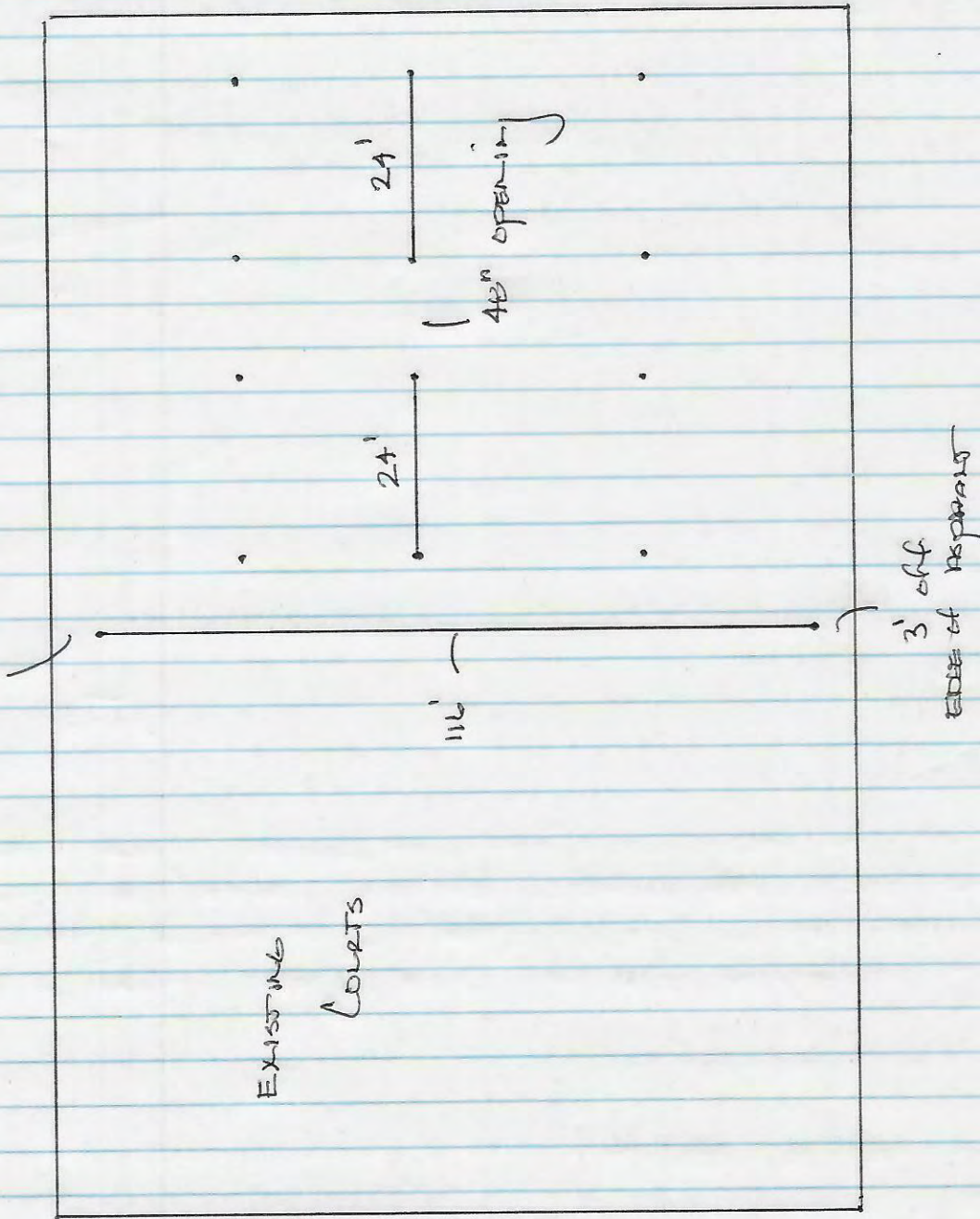
Once again, we appreciate this opportunity to present you with this proposal. We look forward to hearing from you.

Sincerely,



Brian S. Harris

3' off EDGE  
of ASPHALT



EXISTING  
COURTS

24'  
42" opening  
24'

116'

2 ←

3' off  
EDGE of ASPHALT

\* E-HALLS WITH SCREENS PROVIDED BY  
CUSTOMER



Quote  
#QUO20535

880 N Spring Garden Ave  
Deland FL 32720  
866-738-3441

**Bill To**  
Robert Bincsik  
City of Swartzcreek  
5121 Morrish  
Swartz Creek MI 48473  
United States

**Ship To**  
Robert Bincsik  
City of Swartzcreek  
5121 Morrish  
Swartz Creek MI 48473  
United States

Quote Date: 6/30/2025  
Expiration Date: 7/30/2025  
Customer Number: City of Swartzcreek

Requested By	Terms	Purchase Order	Sales Rep	Ship Via
	Prepaid	Call in PB setups added 4 benches	Tony Pollock	LTL Shipment SAIA

Item	QTY/UOM	Unit Price	Amount
<b>PROPB2B</b> Pickleball External Wind Post Black 2-7/8" (Pair of Posts) *** (Install crank with thumb release on bottom)***	4/EA	\$298.28	\$1,193.12
<b>PRO1223-TC36</b> Pickle Ball Net 21'7"x 36" with 28' cable, dowel, and center straps. Pickle Ball Net 21'7"x 36" with 28' cable, dowel, and center straps.	4/EA	\$134.77	\$539.08
<b>PRONS01</b> Net Straps- Double Hook	4/EA	\$0.00	\$0.00
<b>Tariff Surcharge B</b> Tariff Surcharge	1/	\$234.80	\$234.80
<b>PRO41204</b> 6 1/2' White Deluxe Courtside Bench	4/EA	\$470.05	\$1,880.20

<b>Subtotal</b>	\$3,847.20
<b>Tax Total</b>	\$0.00
<b>Est. Shipping</b>	\$608.00
<b>Total</b>	<b>\$4,455.20</b>

HERE IS OUR QUOTATION FOR THE GOODS OUTLINED ABOVE, SUBJECT TO THE FOLLOWING CONDITIONS:

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes for other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fines, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. Typographical errors are subject to correction. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged pro-rata. Purchaser assumes liability for patent and/or copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate production. Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's former purchase order will not be binding on the Seller.

ALL QUOTATIONS ARE VALID FOR 30 DAYS UNLESS OTHERWISE SPECIFIED.  
Customers will be responsible for any additional carrier fees incurred from incorrect shipping addresses or special services not requested at time of shipment.

**From:** [Robert Bincsik](#)  
**To:** [Adam Zettel](#)  
**Subject:** Fw: APM pricing info for Otterburn  
**Date:** Monday, April 27, 2026 11:42:31 AM

---

Adam,

Please see forwarded pricing from APM regarding mosquito control at Otterburn Disc Golf Park. Tick treatment uses the same chemical but they are not licensed for tick treatment so it has to be stated as mosquito treatment.

*Robert Bincsik*

Director of Public Services  
Swartz Creek City  
8083 Civic Drive  
Swartz Creek, MI 48473  
810.635.4464 general office  
[rbincsik@cityofswartzcreek.org](mailto:rbincsik@cityofswartzcreek.org)  
<https://www.facebook.com/CityofSwartzCreek>

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---

**From:** Benjamin Seago <ben.seago.apm@gmail.com>  
**Sent:** Friday, March 27, 2026 10:45 AM  
**To:** Robert Bincsik <rbincsik@cityofswartzcreek.org>  
**Subject:** Re: APM pricing info

Rob,

Good question, treatments are typically staggered. A "normal" season might look like; spring standing water treatment (April), a barrier treatment in May (covers you to mid June). Then a truck application every two-three weeks or as needed in the summer. Barrier treatments would continue monthly. Additional standing water treatments may take place only if we get a lot of rain.

So let's say standing water 2x = \$500.00  
Barrier; 5 times (monthly, May-Sept) = \$2,500.00  
ULV truck spray; 8 applications starting before memorial day, ending after labor day. = \$2,400.00

All said and done with that scenario, you'd be looking at about \$5,400.00 to cover your bases for the season. If that sounds good to you, I can draft up a formal proposal for your review.

Thanks Rob, talk to you soon  
Ben

On Fri, Mar 27, 2026 at 10:24 AM Robert Bincsik <[rbincsik@cityofswartzcreek.org](mailto:rbincsik@cityofswartzcreek.org)> wrote:

Ben,

Do you expect to use all of the application types per treatment or do you only expect to use 1 of them?

*Robert Bincsik*

Director of Public Services

Swartz Creek City

8083 Civic Drive

Swartz Creek, MI 48473

810.635.4464 general office

[rbincsik@cityofswartzcreek.org](mailto:rbincsik@cityofswartzcreek.org)

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---

**From:** Benjamin Seago <[ben.seago.apm@gmail.com](mailto:ben.seago.apm@gmail.com)>

**Sent:** Friday, March 27, 2026 9:23 AM

**To:** Robert Bincsik <[rbincsik@cityofswartzcreek.org](mailto:rbincsik@cityofswartzcreek.org)>

**Subject:** APM pricing info

Good morning Rob,

Nice to meet you the other day. APM is grateful for the opportunity to service the Swartz Creek DPW. The below items are provided by "round" or application. APM will only bill for actual work completed;

Treating standing water; Vectobac G (BTI); applied via powerbackpack, used to treat woodland pools in the spring and flooded grass in the summer. Application targets mosquito larvae; cost per application is \$250.00

Barrier Backpack Application; Demand CS - Demand is a 30 day residual broadleaf

insecticide commonly used for mosquito and tick treatments. Applied via powerbackpack to mosquito harborage sites, woodlines, shrubs, etc. APM would apply this near tee boxes and foliage around the disc golf course. Cost per application is \$500.00

ULV truck spraying; Kontrol of PermaSease 4-4 is applied via ULV truck mounted spray unit. Application targets active adult populations in the summer during the evening and or night time. This is a knockdown of active adult populations. Price is \$300.00 per application.

Let me know if you have any questions or wish to move forward with some spring standing water treatments.

Thanks Rob, talk to you soon  
Ben

--



Benjamin Seago  
General Manager  
APM Mosquito Control  
586-292-1022/989-426-2420  
[www.advancedmosquito.com](http://www.advancedmosquito.com)

--



Benjamin Seago  
General Manager  
APM Mosquito Control  
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**On Target Precision Services LLC**  
5348 South Morrice Rd.  
Owosso, MI 48867  
(989) 627-1750



**Invoice #** 250087  
**Invoice Date** 03/26/2026  
**Acct Nbr** 290450  
**Terms** 15 Days

# Invoice

CITY OF SWARTZ CREEK

Date	Location			Amt
03/31/2026	Otterburn park	11.22	11.22 acres	\$569.20

Grower: City of Swartz Creek,

Applicator: Dutcher, Noah - Lic #C004240419 N 297KB - Agras T20P

Product	EPA Reg	Rate / Acre	Total Applied	Total Applied GL/LB	Unit Price	Total Cost
20 Gallon Application Cost					35.00 AC	\$392.70
AMAVI SC	89167-123-89391	2.00 OZ	22.44 OZ	0.1753 GL	157.00 GL	\$27.52
REVEAL	89168-19-89391	13.90 OZ	155.9580 OZ	1.2184 GL	96.00 GL	\$116.97
Cornbelt Locktite		2.00 OZ	22.44 OZ	0.1753 GL	65.13 GL	\$11.42
Condition Plus WD		6.40 OZ	71.8080 OZ	0.5610 GL	36.70 GL	\$20.59

**Total \$569.20**

Application method and products are subject to change by Applicators discretion.

Quote for Project

**Total Due \$569.20**

On Target Precision Services LLC  
Please mail with payment to: 5348 South Morrice Rd.  
Owosso, MI 48867

**Acct Name** City of Swartz Creek  
**Invoice #** Park Board Packet 250087

**Acct Nbr** 290450  
**Invoice Date** 03/26/2026

**Total Due \$569.20**  
May 19, 2026

**From:** [Robert Bincsik](#)  
**To:** [Adam Zettel](#)  
**Subject:** Picnic tables  
**Date:** Thursday, March 19, 2026 2:06:41 PM  
**Attachments:** [Picnic table options.docx](#)

---

Adam,

Please find attached a variety of picnic tables that I think gives us enough options to choose from. Some expensive, some even more expensive. There are more styles if needed. I looked at a couple of different vendors and they all seem to have about the same stuff.

Just some thoughts:



- When I look at the tables it appears anything with "powder coated steel" only gets a 1 year warranty.
- The galvanized legs while not as attractive have a 10 year limited guarantee and based on the pictures the tubing appears to be a larger diameter which should prove to be stronger.
- Any of the tables including composite and powder coated steel (Which is all of them. The steel makes up the structural part) will have a weak link in the powder coated steel.
- Any tables with composite boards will last longer but we can assume someone will carve something offensive into the composite and we won't have a way to get rid of it.

*Robert Bincsik*

Director of Public Services  
Swartz Creek City  
8083 Civic Drive  
Swartz Creek, MI 48473  
810.635.4464 general office  
[rbincsik@cityofswartzcreek.org](mailto:rbincsik@cityofswartzcreek.org)  
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Home > Picnic Tables > Wood Picnic Tables > Outpost Wood Picnic Table, Rectangular

**Outpost Wood Picnic Table, Rectangular**  
 ☆☆☆☆ 0 Reviews  
 As low as **\$665.00** Quantity discounts available

SKU: KT83008-PT/CV Treetop SKU: 12K1008-PT/CV Kirby SKU: ATB3008-PT/CV

Quantity Discounts		
Quantity	3	6
Price	\$649.00	\$629.00

**Product Configuration**

Length  
   
 Selected Length : 8 Foot



Ships in 2 - 3 Weeks

Qty

10 Years Guaranteed Against Breakage Easy-Assembly NEW

[Email a link to this product](#)

Home > Picnic Tables > Recycled Plastic Picnic Tables > Sienna Picnic Table, Rectangular

**Sienna Picnic Table, Rectangular**  
 ☆☆☆☆ 0 Reviews  
 As low as **\$1,459.00** Quantity discounts available

SKU: KT83038-8K/CV Treetop SKU: 12K0479-8K/CV Kirby SKU: ATB3038-8K/CV

Quantity Discounts		
Quantity	3	6
Price	\$1,419.00	\$1,375.00

**Product Configuration**

Select Color

Length  
   
 Selected Length : 8 Foot

Umbrella Hole  
 Please Select

Qty

50 Years Guaranteed Against Breakage Eco Friendly



How can we help you find your solution?



- PARK BENCHES
- PICNIC TABLES
- TRASH CANS
- PARK AMENITIES
- PATIO FURNITURE
- BIKE RACKS
- SPEED BUMP KITS
- TRAFFIC CONTROL & SAFETY
- SIGNS & POSTS

Home > Picnic Tables > Recycled Plastic Picnic Tables > Sienna 8' Double ADA Picnic Table, Rectangular



Click to zoom

### Sienna 8' Double ADA Picnic Table, Rectangular

☆☆☆☆ 0 Reviews

As low as

**\$1,399.00** Quantity discounts available

SKU: PT-148 Treetop SKU: TPT-148 Kirby SKU: KPT-148

#### Quantity Discounts

Quantity	3	6
Price	\$1,359.00	\$1,319.00

#### Product Configuration

Select Color



Umbrella Hole



Home > Picnic Tables > Recycled Plastic Picnic Tables > Goliath Commercial Picnic Tables



### Goliath Commercial Picnic Tables

★★★★★ 2 Reviews

As low as

**\$1,699.00** Quantity discounts available

SKU: KBM1435-BN Treetop SKU: 1ZK6118-BN Kirby SKU: ABM1435-BN

#### Quantity Discounts

Quantity	3	6
Price	\$1,649.00	\$1,599.00

#### Product Configuration

Select Color



Selected Color : Brown

Length

6' | 8'

Selected Length : 8 Foot

Ships in 2 - 3 Weeks


Qty

- 1 +

Add to Cart



50 Years Guaranteed Against Breakage Eco Friendly



**The City™ Series Rectangular Picnic Tables**

★★★★★ 5 | 8 Reviews

As low as **\$1,145.00** Quantity discounts available

SKU: 075A2878-RD Treetop SKU: 1C12629-RD Kirby SKU: VCL1044-RD

Quantity Discounts		
Quantity	3	6
Price	\$1,115.00	\$1,079.00

**Product Configuration**

Select Color

Selected Color: Red


Length

Selected Length: 8 Foot

Ships in 1 to 2 Days

Qty

20 Years Guaranteed Against Breakage Easy-Assembly Quick Ship



**Total Coat Perforated Rectangular Picnic Tables**

☆☆☆☆☆ 0 Reviews

As low as **\$1,599.00** Quantity discounts available

SKU: PR924-SP1-BU Treetop SKU: 1ZQ5532-BU

Quantity Discounts		
Quantity	3	6
Price	\$1,555.00	\$1,505.00

**Product Configuration**

Select Color

Selected Color: Burgundy

Length

Selected Length: 8 Foot

Ships in 4 - 6 Weeks

15 Years Guaranteed Against Breakage Accessible Easy-Assembly



### Sienna 8' Double ADA Picnic Table, Rectangular

☆☆☆☆ 0 Reviews

As low as **\$1,399.00** Quantity discounts available

SKU: PT-148 Treetop SKU: TPT-148 Kirby SKU: KPT-148

#### Quantity Discounts

Quantity	3	6
Price	\$1,359.00	\$1,319.00

#### Product Configuration

Select Color



Umbrella Hole



### Goliath Commercial Picnic Tables

★★★★★ 2 Reviews

As low as **\$1,699.00** Quantity discounts available

SKU: KBM1435-BN Treetop SKU: 12K6118-BN Kirby SKU: ABM1435-BN

#### Quantity Discounts

Quantity	3	6
Price	\$1,649.00	\$1,599.00

#### Product Configuration

Select Color



Selected Color : Brown

Length



Selected Length : 8 Foot

Ships in 2 - 3 Weeks

Qty



Add to Cart



50 Years Guaranteed Against Breakage Eco Friendly



How can we help you find your solution?

- PARK BENCHES
- PICNIC TABLES
- TRASH CANS
- PARK AMENITIES
- PATIO FURNITURE
- BIKE RACKS
- SPEED BUMP KITS
- TRAFFIC CONTROL & SAFETY
- SIGNS & POSTS

Home > Picnic Tables > Steel Picnic Tables > Total Coat Outdoor Picnic Tables



### Total Coat Outdoor Picnic Tables

0 Reviews

As low as **\$1,359.00**

Quantity discounts available

SKU: PR924-301-RD Treetop SKU: 1ZQ5543-RD

#### Quantity Discounts

Quantity	3	6
Price	\$1,319.00	\$1,279.00

#### Product Configuration

Select Color



Selected Color: Red



### Total Coat Round Picnic Table

2 Reviews

As low as **\$1,599.00**

Quantity discounts available

SKU: PR955-101-RD Treetop SKU: 1ZQ5540-RD

#### Quantity Discounts

Quantity	3	6
Price	\$1,555.00	\$1,505.00

#### Product Configuration

Select Color



Selected Color: Red

Ships in 4 - 6 Weeks

Qty

- 1 +

Add to Cart



15 Years Guaranteed Against Breakage

Easy Assembly

Email a link to this product