

**CITY OF SWARTZ CREEK**  
**Park and Recreation Advisory Board**  
**Tuesday, June 20, 2023, 5:30 P.M.**  
**Elms Park, Pavilion #2**  
**Agenda**

1. CALL TO ORDER:
2. ROLL CALL: James Barclay, Edmund Bosas, Samantha Fountain, Mark Gonyea, Brandon Greiner, George Hicks, Connie Olger, Trudy Plumb, Angela Ritter
3. APPROVAL OF AGENDA:
4. APPROVAL OF MINUTES :
5. MEETING OPEN TO PUBLIC:
6. COMMUNICATIONS TO BOARD:
  - A. May 16, 2023 Minutes
  - B. Staff Letter
  - C. Call for Volunteers
  - D.
7. REPORTS:
  - A. DPW Director & City Manager
  - B.
8. BUSINESS:
  - A. Slip and Slide
  - B. Abrams Park Donation (Sandbox)
  - C. Splash Pad Consideration
  - D.
9. MEETING OPEN TO PUBLIC:
10. BOARD MEMBER COMMENTS:
11. ADJOURNMENT:

CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
PARK AND RECREATION ADVISORY BOARD  
MINUTES OF REGULAR MEETING  
PAUL D. BUECHE MUNICIPAL BUILDING  
MAY 16, 2023

Meeting called to order at 5:30 p.m. by Chairperson Barclay

Members Present: Angela Ritter, Mark Gonyea, Jim Barclay, Eddie Bosas, George Hicks,  
Samantha Fountain, Connie Olger, Trudy Plumb .

Members Absent: Vacant.

Staff Present: Adam Zettel.

Others Present: Nate Henry, Ken Brill.

Virtually Present: Lania Rocha, Mike Suchodolski.

APPROVAL OF AGENDA: Motion by Plumb to approve the amended agenda as of May 16, 2023,  
support by Hicks.

Unanimous Voice Vote.  
Motion Declared Carried.

APPROVAL OF MINUTES: Motion by Fountain to approve minutes of April 18, 2023 meeting,  
support by Plumb.

Unanimous Voice Vote.  
Motion Declared Carried.

MEETING OPEN TO THE PUBLIC: Kenneth Brill updated the board on Sandi's work on getting  
donations for the tot lot @ Abrams. She is looking to get sandbox updated and  
sand ramp wall for ADA accessible and new scoop digger.

COMMUNICATIONS TO THE BOARD:

- A. April 18, 2023, Minutes
- B. Staff Letter
- C. Reservation Report

REPORTS:

- A. DPW Director & City Manager: Mr. Zettel parks and bathrooms are open. Signage is still being worked on. Power is coming to Abrams pavilions. We are looking to replace the water fountain by the ballfield at Abrams. . A one or two inch water line will be put down by Whitney Ct once the parking lot is completed for use at that end of the park. Genesee Valley Trails is completed and the SRTS construction will commence after HTD's. The

passport grant is still in process. Bids on the tennis courts will go to the council on Monday. Forestry bids were in line and in production . Basketball court bid @ Elms was approved for restoration. We have 3 seasonal employees back from last year.

Boardmember Gonyea commented the tot lot at Abrams needs more woodchips.

**BUSINESS:**

- A. Abrams Park Aggregate Trail: Boardmember Barclay mentioned we spoke of this pre pandemic, and we would like an aggregate path along the creek. Boardmember Gonyea questioned if this was part of the trial. Mr. Zettel responded yes but it would be years before that section would be done. But we could use millings from the street construction projects and ask the contractor if they could use those to create the parking lot and a path at Abrams along the creek.
- B. Park Levy Discussion: Boardmember Barclay spoke of a possible levy for our parks. Mr. Zettel commented ½ mil levy would give us approximately \$80,000 to \$90,000 for the parks, on an average it would run homeowners an additional \$50 per year. Boardmembers agreed it could be something we could consider in the future but with inflation right now is not a good time.
- C. Solar Model System: Mr. Zettel spoke that Boardmember Fountain has applied for the “Put Your Town on the Map” grant and will present this idea at the Small Town and Rural Development Conference Her pitch is for an interactive solar model to be set up at Elms Park along the trail.

Motion by Barclay to go forward with the Solar System Project. support by Bosas

Yes: Bosas, Hicks, Fountain, Olger, Plumb, Ritter, Gonyea, Barclay.  
Motion Declared Carried.

We briefly reviewed the park reservation report.

**MEETING OPEN TO PUBLIC:**

Ken Brill would be in favor of a tax levy for the parks, but he believes it would be best to wait due to property values and taxes increasing this year and probably again next year.

Mike Suchodolski spoke of the progress at Otterburn Park disc golf course and the need for another culvert for the drainage. He is looking at renting another piece of machinery to get some more work done. They are also in need of more mulch. They have 8 fully invested volunteers, just looking at donations for soap. Mr. Zettel replied that the city will take care of the soap and other things such as tables, canopies, and speakers.

**BOARD MEMBER COMMENTS:**

Boardmember Gonyea commented it was a good meeting today.

Boardmember Barclay commented that he was made aware that there were people playing paintball at Elms Park. He introduced our new boardmember Ritter.

Boardmember Ritter is a surgical technician who works locally. She has four children and soon to be a grandmother. She lives on Winshall and likes she has the opportunity to contribute to the park board.

Motion by Plumb, adjourn the meeting, support by Hicks.

Unanimous Voice Vote.

Motion Declared Carried.

ADJOURNMENT: Meeting adjourned at 6:45 p.m.

NEXT MEETING: June 20, 2023, 5:30 p.m.

---

Connie Olger, Secretary



Adam Zettel, AICP

City Manager

[azettel@cityofswartzcreek.org](mailto:azettel@cityofswartzcreek.org)

Date: June 13, 2023

**To: Park Commissioners**  
**From: Adam Zettel, AICP**  
**RE: June 20, 2023 Park Board Meeting**

Hello everyone,

**We will be meeting at 5:30 p.m. on Tuesday, June 20, 2023. THIS MEEING WILL BE AT PAVILION #2 IN ELMS PARK (Pavilion with restrooms).** Note that we have a new face with Brandon Greiner, who is filling the seat left by Sandi Brill! Welcome Brandon! We are now back up to full strength.

By way of update, all tennis court, basketball court, and forestry work is approved. Abrams forestry is substantially complete for the year. I will also have updates on the completion of the Genesee Valley Trail, Safe Routes to School work, park use, and regular maintenance.

First up (probably before we call to order) will be the dedication of the trail. The Swartz Creek Chamber of Commerce will be leading a ribbon cutting for the trail extension in Elms Park. We will be joined by our speakers (Mayor Krueger and Chair Barclay), along with many trail stakeholders and community members! Good work everyone!

First on our business agenda is the slip and slide. This is being orchestrated by our Shattered Chains partner as a fundraiser for their course. I hope we can work with them on this event to ensure that this is in the proper stages of planning.

Related to this, I am including a Call for Volunteers form. Recently, we have seen a bigger drop in 'social capital'. This is fancy phrase for 'folks helping out their community.' With this as a focal point for outreach, we are hopeful that we can get businesses, churches, sport teams, families, and civic groups to adopt specific public assets or events. I hope to get the boards feedback on this and perhaps look to start garnering some support with help from members.

Next, we still have an interested party that is generously looking to donate some equipment to the tot lot at Abrams Park. Sandi Brill is working with another community resident to upgrade and replace the existing sandbox play area with something that is

---

8083 Civic Drive

Swartz Creek Michigan 48473

Phone: (810)-635-4464

Fax: (810)-635-2887

[www.cityofswartzcreek.org](http://www.cityofswartzcreek.org)

<ftp://cityofswartzcreek.org>

June 20, 2023  
Park Board

new and more accessible. This sounds like a great project, and I think someone will be attending to provide some details.

Lastly, there is ongoing talk in the community about a splash pad. Jim and I should be able to provide some findings from our inquiry into the matter for discussion.

Contact me with additional future agenda items, questions, or comments.

Sincerely,

A handwritten signature in blue ink that reads "Adam Zettel". The signature is stylized and cursive.

Adam H. Zettel, AICP  
City Manager  
City of Swartz Creek  
[azettel@cityofswartzcreek.org](mailto:azettel@cityofswartzcreek.org)

# City of Swartz Creek

## 2023 Call for Volunteers and Groups

The Swartz Creek community, like all communities, relies heavily on the civic participation of individuals and groups to be at our very best. This is true of both the function and appearance of public amenities. Like so many places, we are feeling the pinch of decreasing civic involvement and are seeking new partners to help improve our town. Please take the time to see if you or someone you know might be able to help!

The following categories list some common elements and services that could use a helping hand. Some features may take very little effort, but require a weekly check from a dedicated individual, family, business, or group (e.g. adoption of a planter bed). Some features may require the organization of many volunteers to tackle a one-time project (e.g. playscape staining).

The City of Swartz Creek wishes to work with our community members by arranging adoption of certain places or projects. The City can provide resources to get the jobs done such as gloves, personal protective equipment, simple tools, garbage bags, paint, etc. What we need is the attentive eye and tenacity of community members to help supplement the busy summer season.

Please take a look and see if any of these areas or projects are right for you, your service club, your church, your family, your sports team, or your business! Contact Samantha Fountain with questions, to adopt an area, or to help with a project.

### Areas and Projects in Need of Sponsor Groups

This list provides some candidate areas or services that could use annual adoption and/or support. This category includes those areas that might not require a lot of time, effort, or funds. However, it may require a scrutinizing eye and attention throughout the growing season.

1. Civic Drive Planter Bed/Clock (Reserved)
2. Library Planter Bed (Reserved)
3. Senior Center Back Landscaping
4. Flag Retirement Pit by Public Safety Building
5. Downtown Hanging Baskets (Reserved)
6. Downtown Planters (Reserved)
7. Holland Square Planters (Reserved)
8. Elms Park Entrance Planters
9. Dog Park/Sidewalk Planters
10. Abrams Park Sign Landscaping
11. Abrams Park Field Maintenance
12. Elms Park Ball Field Maintenance
13. Veterans' Memorial Landscaping (Reserved)
14. "Swartz Creek" Gateway Sign at Miller and Seymour
15. Morrish Road Bridge Planters (Reserved)
16. Michael R. Shumaker Bicentennial Park Landscaping

### Annual or Special Projects

This list provides some candidates for groups, churches, businesses, or families that wish to engage in a single day, single weekend, or other special project that needs attention but does not require the same degree of ongoing maintenance. These projects might entail material or supply donations and/or some physical labor.

1. Cemetery Fall Clean Up
2. Abrams Fall Clean Up
3. Park & Ride Ground Litter Collection
4. Elms Playscape Weeding
5. Elms Playscape Stain Application
6. Abrams Tot Lot Weeding and Litter Collection
7. Annual Picnic Table Painting
8. Elms Tot Lot Weeding and Litter Collection
9. General Spring Cleaning Groups (All public areas, rights of way, creek banks, etc.)

### Special Event Support and/or Sponsorship

This list provides some opportunities for your business, church, or club to engage the public, provide a special service, and spread awareness of your product or group. In these cases, we recognize that running an event can be very difficult, especially for season-long endeavors that require many days or weekends. For that reason, we encourage folks to engage their employees or volunteers for a dedicated section or time slot and attain sponsorship status.

For example, Family Movie Night has many installments, making commitment to the program all summer difficult. As such, a business could sponsor a single showing and allocate four employees for about four hours (under the direction of an experienced show runner) to help run the event! This makes your business a sponsor and provides an opportunity to promote your business leading up to and during the event.

1. Family Movie Night (Directed by the SC Firefighters)
2. Elms Slip and Slide (Directed by Shattered Chains Disc Golf)
3. Swartz Creek Christmas Parade (Directed by SC Firefighters)

### Miscellaneous Sponsorship/Support Needs

1. Elms Basketball Nets
2. Downtown Light Pole Banners, All Seasons
3. Veterans' Memorial Flags
4. Sandbox Toys