

City of Swartz Creek

AGENDA

Regular Council Meeting, Monday, September 28, 2026, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of September 14, 2026 MOTION Pg. 37
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 47
 - 6C. Public Safety Concrete Quotes and July Bids Pg. 50
 - 6D. Park Reservation and Rules Draft Pg. 67
 - 6E. Asphalt Restoration Inc Pricing Information Pg. 73
 - 6F. Swartz Creek Area Fire Department Budget Pg. 85
7. **MEETING OPENED TO THE PUBLIC:**
8. **COUNCIL BUSINESS:**
 - 8A. Fire Prevention Week PROCLAMATION
 - 8B. Swartz Creek Area Fire Department Budget RESO Pg. 33
 - 8C. Public Safety Concrete Work and Budget Adjustment RESO Pg. 33
 - 8D. Park Reservation and Rules RESO Pg. 34
 - 8E. Asphalt Restoration Inc Price Extension RESO Pg. 35
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 35

Next Month Calendar (Public Welcome at All Meetings)

Metro Police Board:	Wednesday, September 23, 2026, 11:00 a.m., Metro PD
Planning Commission:	Tuesday, October 6, 2026, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, October 8, 2026, 6:00 p.m. PDBMB
City Council:	Monday, October 12, 2026, 7:00 p.m., PDBMB
Fire Board:	Monday, October 19, 2026, 6:00 p.m., Station #2
Park Board:	Tuesday, October 20, 2026, 5:30 p.m., PDBMB
Metro Police Board:	Wednesday, October 21, 2026, 11:00 a.m., Metro PD
Zoning Board of Appeals:	Wednesday, October 21, 2026, 6:00 p.m., PDBMB (Cancelled)
City Council:	Monday, October 26, 2026, 7:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, SEPTEMBER 28, 2026, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **September 28, 2026** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Jacquie Forrest, 810.635.4464, 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

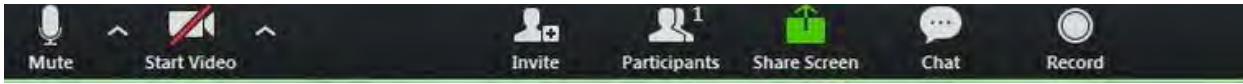
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

The City of Swartz Creek is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: September 28, 2026 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>

If you have any further questions or concerns, please contact 810-429-2766 or email jforrest@cityofswartzcreek.org

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, September 28, 2026 - 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members

FROM: Adam Zettel, City Manager

DATE: September 23, 2026

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ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS (Update)**

We have an appeal from McDonalds. I will be discussing our strategy with Heather soon and making a recommendation to the city council. Since the property currently has a listed true cash value of \$1,222,397, I suspect we will dispute the lowering of this in order to defend the integrity of the system and to discourage irrational claims. Heather is currently getting some comparable sales from across the region and liaising with other units that have had similar appeals.

✓ **STREETS (See Individual Category)**

✓ **2025-2027 TRAFFIC IMPROVEMENT PROGRAM (TIP) (Update)**

We are likely to submit a set of amendments to the TIP program for Elms Road. Though our federal program dollars are fixed, our work scope has increased, along with the price. As such, MDOT recommends we amend the TIP to include the new pricing, along with the change in local match. We are also going to look to reclassify our construction engineering federal match as construction match. This will enable us to forego the burdensome third-party engineering issue (the stipulation that a federally funded engineer must be observed by another engineer at the local community's expense).

Lastly, and most importantly, we are going to seek the postponement of our project into 2028. This is because we are not likely to receive a response to our congressionally designated spending submission for this project (along with the Miller sections) until mid-2027. With that timeline, we cannot possibly start work in early 2027.

The previous report follows.

Elms Road is proposed to be bid in January of 2027 based on the current timeline. We strongly expect this to be delayed if congressional funds are allocated to this project prior to then, as it would tie the road into a larger investment down the road.

We have commenced a preliminary request for congressionally designated spending (Senate) and Community Promotion Funds (House) to add necessary funds to our projects. As of writing, it appears this request is to be combined with the county application for funds to improve Maple and Elms near the Advanced Manufacturing District. If these funds are awarded, we will likely need to push construction to 2028 and/or 2029..

The new table that includes the timeline, federal funding, and total costs is below. For greater detail and context, see the January 12, 2026 council report.

Section	Repair Type	Beginning	End	Year*	Total Cost	Federal	Local
Miller	Concrete Repair	East Springpoint of Elms	475' East of Tallmadge	2028 (2028)	\$668,502	\$534,802	\$133,700
Elms	Asphalt Resurfacing	South City Limits	North City Limits	2027 (2027)	\$730,313	\$470,800	\$259,513
Miller	Asphalt Resurfacing	Morrish	Elms	2028 (2029)	\$1,287,581	\$747,384	\$540,197
Miller	Asphalt Resurfacing	Tallmadge	Dye	2028 (2029)	\$1,524,916	\$1,114,256	\$410,660

*Years in () are payment years.

\$4,211,312 \$2,867,242 \$1,344,070

✓ **STREET PROJECT UPDATES (Update)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Crack fill work is complete for 2026, and we are pleased with the results.

Road markings are approved to be completed by M&M Pavement Markings. As of writing, the lineal markings are complete. We expect the special symbols, stop bars, and crosswalks to be completed this fall. We will look to get this done earlier in the year moving forward, provided we can get crack fill work done prior.

With that said, please see the business item 'Asphalt Restoration Price Extension.'

The previous report follows.

Intensive rehabilitation has been approved for Church and Frederick Streets. The contractor has notified us that they intend to push the project into spring of 2027 at the provided pricing. Rob and I do not object to this. Since the work is an intensive rehabilitation, additional street deterioration should not be a factor in the longevity of the repairs.

Recent reports indicate that several Michigan tax revenue sources intended to support the new road funding package are performing below original projections. In particular, marijuana tax revenues appear to be significantly lower than anticipated. Because local road agencies, including cities, receive funding after other allocations are made, any shortfall in overall collections can have a disproportionate effect on the amount ultimately distributed to local governments.

At this point, I do not believe there is cause for alarm, but the revenue trends warrant close monitoring. If collections continue to fall short of projections, the anticipated increase in local road funding may be substantially reduced and, in some scenarios, local agencies could receive little or no net benefit from the program. Some analysts and commentators have questioned whether the original revenue estimates were overly

optimistic, suggesting that projected collections may not have been fully aligned with actual market conditions.

Until more data becomes available, it would be prudent to view future road funding projections with caution and avoid relying on the full anticipated increase when making long-term financial plans.

Road cores are being ordered up per the proposal approved on March 23rd. This will provide valuable information regarding road and road base profiles, which will be used to provide rehabilitation options for many major and local streets. We are going to ensure the filling of the core holes is done properly.

✓ **I-69 MDOT WORK** (*No Change of Status*)

MDOT is working with the next phase of their bridge restoration project, which included a crossover change to the traffic flow so they are able to address the other side of the interstate. They informed us that we can expect the lane closures to remain on Elms Road; Morrish Road should remain unimpacted; Miller Road will continue with lane closures and select ramp closures a hard/full closure of Miller is expected for temporary demolition work (we did experience a hard closure of Miller the week of August 10th).

If we get specific days/times for transitions and closures, we will pass them along.

✓ **WATER – SEWER ISSUES PENDING** (*See Individual Category*)

✓ **SEWER REHABILITATION PROGRAM** (*Update*)

Dependable is in the city nearly daily and is getting through a large amount of sewer cleaning and inspection.

We have had a couple of backups on the heels of our inspection program. One was in Springbrook and may be the result of flushing the sewer lines of ‘ancient’ gravel deposits that were left during construction to a point downstream.

In addition, we have run into a lot of grease on Miller Road that appears to be coming from apartments. Rob is ordering them to inspect and report on their private system with an independent contractor. We also intend to conduct public education through direct distributions and our newsletter and the proper disposal of grease, wipes and other materials. Please see the draft public service announcement.

The previous report follows.

Dependable has completed their initial phase of work in the city. This work only includes the original ~3 miles of pipe that were approved.

They are now looking to inspect sections that do NOT include backyard easement work (Winchester Village). This is approximately eight miles of line.

The mobilization fee to work in the back yards of the Village needs to be agreed upon prior to engaging the rest of the work.

The previous report follows.

Based on the projected budget, we are going to look to expand our 2026 program from ~3 miles of inspections (1/8th of the 24 miles), to include the entire system not yet cleaned or inspected (televised). We expect this to cost an additional \$300,000 plus a Winchester Village mobilization/access charge to work in the rear yards. This has not been negotiated yet.

The previous report follows.

The following work is approved for 2026. The contractor agreement has been executed and we await a timeline for commencement.

2026 Sewer Cleaning and Televising

Sewer Section						Footage
Otterburn Heights						
Jennie Ln						1657
Yarmy Dr.						1079
Abbey Ln.						872
Total						3608
Bristol Rd. 7335 West to Elms						3587
Total						3587
Parkridge						
Parkridge to Elms						2461
Hickory to Parkridge						426
Birch to Parkridge						417
Mountain Ash to Parkridge						412
Red Oak to Parkridge						403
Locust to Parkridge						403
Silver Maple to Parkridge						343
Total						4865
East Entrance to Kroger						277
Total						277
Springbrook East						
Alex Marin to Russell						393
Lindsey to Russell						558
Russell from Alex Marin to Kroger Dr.						716
7260 Lindsey to Russell						860
Kroger Dr. to Miller Rd.						506
Maya to Miller						1378
Maplecrest Circle						186
Total						4597
2026 Total						16934

This is an ongoing program in which the city cleans and inspects about three miles of collection system each year, over a six to eight year cycle. Areas that require additional attention will be noted during the inspection and included in a rehabilitation or replacement program. With most of the 1950s era clay pipes already lined, we are not coming across many areas that require lining or replacement.

See the January 13, 2025 report for historic and conceptual details regarding the city's eight year inspection program.

✓ **WATER PLANS** *(No Change of Status)*

Our water Risk and Resiliency Study draft is complete. OHM will look to submit this to the state this month. In addition, we have taken a first look at the water system dashboard, which is the online information depository that will be the basis for our master plan. We are pleased with the data provided, our progress on the system, the modeled system function, and the recommendations for 5 and 20 year improvements. In short, the city is in a good spot, and there is not much, if anything, that will require investment in the coming years.

In addition to all of the water plans that are currently in the works, we will need to assess the water tower again in early 2027. We have been conducting an inspection every five years as a best practice to ensure structural safety and preservation. I expect to have a proposal before the council in the fourth quarter of this year.

The previous report follows.

OHM is working on the water plans and studies that are required by EGLE and the EPA. These include the Water Reliability Study (WRS), General Plan, Asset Management Plan (AMP), Emergency Response Plan (ERP), and Risk and Resilience Assessment (RRA).

The RRA should be done around June 1 (complete), with the ERP to follow those findings. The current findings for the WRS modeling are resulting in some additional field work. Work on this and the AMP will continue independent of the RRA/ERP and result in the practical guide to water system improvements in the coming years.

✓ **SEWER ASSET MANAGEMENT PLAN** *(No Change of Status)*

We have three flow meters that are being installed to measure actual flows in our sewer districts. This will help plan any future expansions and to track inflow and infiltration. We affirmed that our first round of monitoring in districts 1, 2, & 4. This includes a Miller Road connection to the interceptor that includes Heritage Village to the north; the Elms Road connection that includes the commercial area at Miller; the First Street connection that includes Morrish and parts of downtown and the raceway. These meters will be available for three years and are expected to be relocated multiple times. As of writing, districts 2 and 4 are installed and sending data. District 1 is expected to be installed within a week. The previous report follows.

DLZ has added much detail to our GIS system. We are now at a point in which we are troubleshooting some anomalies or inconsistencies in the mapped data. We are doing so with field work. In addition, we expect them to be able to produce the first system-

wide maps that indicate lining and inspection data, which will be very helpful in assessing the system and optimizing ongoing maintenance.

After mapping of the system is found to be accurate, DLZ will proceed with documenting a 20 year asset management plan. This will include a redistricting of our system based on system changes over the last twenty years. The document will also make a determination of theoretical flows based upon changes to the system since the last districting process.

For complete details on this topic, see the June 23, 2025 report.

✓ **SEWER INFLOW MITIGATION** *(No Change of Status)*

As an alternative to removing individual footing drains as a means to reduce peak sewer flows during storm events, we have approached the county about the installation of an underground storage tank that could essentially function like a stormwater detention pond for our sewer. They are open to this idea. If we can create a concept that would store enough liquid during peak times, we might be able to manage all of our peak storm flows with one project instead of 100s of individual footing disconnects. The previous report follows.

We may pause proceeding with the program as it relates to financially supported footing drain disconnects. At the last Water and Wastewater Advisory meeting, we learned that the treatment costs and penalties relating to the 2025 storm events would likely only amount to \$1,000 to \$6,000 in charges to the city.

The good news is that this level of charges/penalties is extremely small. The other ramification is that, with footing drain disconnects estimated to average around \$10,000 each, it is difficult to justify a program that actively funds the disconnection of these from the system. We will spend the winter months working with the county to explore more options. See the October 27, 2025 packet for greater details on the purpose and methods of our potential program.

✓ **HYDRANTS** *(Update)*

Hydrants are painted, and quickly! We have been conducting live amendments to our GIS database during hydrant painting/work. I will remove this section from future reports, since we should not be in the hydrant painting business for another 5-7 years.

The previous report follows.

Giant has been authorized to sand blast and paint 125 hydrants, about 1/3 of our system. This should cover the hydrants missed by the previous contractor and those that have demonstrated immediate rusting. If necessary, we can look to continue with the painting of hydrants on an annualized and incremental basis moving forward.

✓ **GENESEE COUNTY WATER & SEWER MATTERS** *(Update)*

It appears Genesee County is going to adjust their sewer rates, upwards. This has been a long time coming and is no surprise. I believe it has been 5-7 years since their last modification. Fortunately, we have some wiggle room, as indicated in previous reports. In lieu of decreasing our rates, we will almost certainly be able to absorb their increase.

I will be getting the rate schedule soon and apply this to our consumption in order to get exact financials for council to consider.

In addition, our surface water monitoring and permit agreement with the Genesee County Drain Commissioners office is expected to expire this year. A renewal agreement, with increased pricing, should be on the way in the next month or two.

The previous report follows.

The Drain Commissioner gave a verbal update at the Water and Waste Services Advisory Committee meeting on May 20th related to the storm impact from April 3-5, which totaled up to 5" of rain in some areas. They indicated that they were able to process about 75M gallons per day (up from 50M gallons per day for such storm events). However, they experienced about 150M gallons per day demand on the system, which means that half of the flow (mostly rain water) was treated as wet weather flow.

The good news is that they were able to manage the system without backups or spills, despite the Swartz Creek and others being out of their banks. The bad news is that the state may look to discontinue their permit to treat excess water as 'wet weather flow.' This would mean that the county would need to find storage capacity for that excess water and treat it like they do normal sewer. We are told that this storage would cost about \$2 per gallon. The math makes this cost very painful.

They will be advocating a position against this with EGLE based upon data. They indicated that of the 4,000 testing points for treated sewer effluent, they are in parameters for all of them for dry and wet weather flow. We shall see what the state determines. If they allow wet weather treatment to continue, I am confident that we have a regional system that can manage 50 year storm events (such as the most recent one) without damage to property, the system, or the environment. If the state disagrees, the regional will look to invest 100s of millions to provide storage.

The county still intends to present some data as it relates to wet weather flows in specific areas (like Swartz Creek City). Using the same metering methods as our community, they are going to report how communities fared when it comes to inflow and infiltration (I&I). This information will help us plan for future I&I activities, potential added charges, and system constraints.

In other news, we learned that EGLE may be requiring salt monitoring and removal from the treated system. WWS takes issue with this because only a very small fraction of salts are placed into the river from the treated water supply. Most of the salts that wash in during winter and spring months are from streets and parking areas that are washed clean of ice melting salts. We are told that private salt application is up by a factor of four because of a recent court decision that overruled Michigan's standing "Open and Obvious" defense for slippery surfaces in winter. This is pushing many retailers and property managers to make 'always black' parking lot salting the norm (oversalting). The previous report follows.

We will not be getting any water or sewer rate increases from the county in 2026. However, early indications are that sewer rates will go up in January of 2027. This rate jump will likely be substantial because the county passes five-year rates as a standard practice. This results in front-loaded budget surpluses in the early years and deficits in the later years for the county. The upside is stability. The downside is that we experience larger incremental increases.

I am hopeful that, depending on our findings with our sewer inspection program, we will be able to absorb much of this increase into our existing budget, which is functioning well in the black.

The county also informed us that state legislation for water affordability is back in the Senate. I strongly oppose this legislation, which we have reviewed in the past. In short, the legislation would prohibit water shut offs and fee recovery assessments in incidents of non-payment OR it would require the city to charge between \$1.25 to \$3.00 per account per month so the state could redistribute those funds to users that qualify for assistance. This scenario also greatly limits, if not practically eliminates, water shut offs as well.

Our staff and most municipalities are strongly opposed because this state program would use local units to collect funds as the state directs to support wealth redistribution between customers and between municipalities. It also would greatly limit, if not prohibit, collection of overdue accounts through assessment or shut off, which we believe would ultimately destroy the long-term solvency of our water utility.

I have detailed this legislation and its impact in previous reports. If movement continues, I recommend we revisit this. For the time being, my understanding is that the House is not likely to pass this.

See prior reports (May 28, 2024) for updates on PFAS. At a meeting of the WWS Advisory Committee in December, it was again stressed that there is not a good solution for PFAS effluence. The county may be forced to devise a plan for incineration as land application and landfill disposal becomes more problematic. This could result in future added costs.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

I received an inquiry about the purchase of one or more of our lots. Currently, staff is only authorized to sell to J.W. Morgan per the action of the council in conjunction with the Heritage Home Owners Association. If something formal is received, I will bring this to the council. The previous report follows.

The city also has two more lots that were acquired through the tax reversion process. Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, but they are moving slowly.

✓ **NEWSLETTER** (*Update*)

The fall newsletter is to go out in October. We will cover proper sewer use, standard fall/winter updates and cross connections inspections. I plan to cover golf carts and motor bikes in the spring. Let me know if you have more content.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** *(See Individual Category)*

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city. Many of these briefs are covered in more detail elsewhere in this report

1. We met with the owner of the **Raceway** and the Genesee Economic Alliance on December 3rd to explore the potential of the site for reuse. There is potential for economic development funds from third parties to be used to prepare the site for future uses. This might include further environmental, topographical, or planning studies.
2. **Street repair in 2026.** Frederick and Church are to be rehabilitated in the spring of 2027. We also have some repairs to do related to winter water main repair. Crack filling is complete, with pavement markings to follow.
3. **(Update)** The **Brewer Condos** project submitted an incentive application to complete the remaining twelve units. The DDA review committee met on June 9th with a generally favorable view of the application. Further deliberation with the applicant occurred on June 24th. The full DDA board received information at their August 13 meeting and again on September 10th. The board supported proceeding with the request and directed staff to work with the attorney to complete a final incentive agreement for the October meeting. Filed documents indicate that they have until early 2027 to continue. The October 8th DDA meeting is shaping up to be the final deliberation for a council recommendation.
4. The current phase of **Springbrook East is substantially complete.** We did not get the easement dedication for the street and utilities to the council in time for the state deadline. We still need proper survey instruments and affirmation of the ownership, which we have been seeking for many months. The homeowners association has taken concrete steps to resolve these issues, including the retainage of FSE. Mr. Vertie Brewer with the HOA is very competent and determined.
5. The **southwest corner of Elms & Miller** was seeing some increased activity. I have not heard anything in many months, and I see much of list area listed as a combined sale for ~\$1,900,000.
6. **Park Projects.** We have signed an agreement for construction services for Otterburn, and have been given the notice to proceed. We expect pickleball court expansion at Elms and numerous maintenance updates at Abrams, including a new drinking fountain. We are working with the historical society on new interpretive signs for some of our park facilities.
7. **(Update) New Businesses.** A zoning change is proposed for 5472 Miller (next to the Wistuba building across from Genesee Valley Golf Course). They propose to expand onto the vacant land next door. The planning commission approved a site plan to replace the former A1 Treat Barn on Miller Road, and their designer continues to move to permit submittal. A new coffee shop/retailer is moving from Perry to the Carriage Plaza, including a retail component (they have temporary approval for food truck sales while construction is ongoing). I am told the plaza is

full. The former Trecha Building on Holland has sold and is for lease. I expect one of our local medical offices to pursue a site plan application to expand soon.

8. **(Update) Mundy Megasite (Advanced Manufacturing District).** It appears that Consumers Energy is proposing a temporary sub-station on the site, but this was turned down. Another offer was provided to the schools to sell Morrish Elementary. The school did not accept this offer. The Genesee Economic Alliance maintains efforts to find a user and continues acquisition and demolitions. Multiple parties are seeking to improve and increase capacity for Maple Avenue and Elms Road through specific state and federal funding plans. This might include the city's portion of Elms, south city limit to Miller.
9. **(Update) The Holland Square** project is proceeding rapidly, with the structure now complete, including new concrete. There are some change orders for work, both expected and unexpected. Overall, we should remain on time and on budget. See details below. The DDA approved the lighting and sound equipment and installation at their September meeting. Signs, planters, and plaques are in the process of final order.
10. **Wayfinding & Branding Signs** are budgeted and approved for acquisition and installation by the city and the DDA. We are looking to install a couple 'pilot' signs that will include one jurisdictional marker and the public safety building sign. Once we determine the quality is good, we will order more. We should see some strong movement on this in 2026 and 2027.
11. **(Update) The Social District** was approved for a two year trial. Staff is finalizing graphics, a formal map, and state approvals. Once complete, we can onboard our license holders and sign the district.
12. **Old Methodist Church** abatement is complete. I am exploring brick restoration options. The MEDC is covering designs costs to create a scope of work and bid specs. This scoping work is underway, and the architect was onsite on September 23rd.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

The MEDC has reduced their workforce by 15%, which is very substantial and includes one of our closest contacts. I am not sure how this will impact our programming or access to funds.

The MEDC agreed to fund design and bid specifications for masonry work at the church. This program is still a staple in our development toolbox. Though the future of the program may be somewhat in doubt because of legislative and other action, they remain a great partner. I encourage our council to note the success of this program to our legislators.

✓ **OTTERBURN PARK (Update)**

Glaeser Dawes indicates commencement of construction in September. We know that some components may be adjusted to include alternate materials that have lessor lead times. However, I cannot explain the general delay. I am seeking a firm start date, and I am working with our engineer on the potentiality for going with another contractor. This is very odd behavior from Glaeser Dawes, who successfully completed many of the street/watermain projects, as well as many smaller jobs in the last decade.

The previous report follows.

The notice to proceed has been given. Work can start any day. However, we have hit yet another snag. It appears the pavilion materials are a 2-3 month order and the pre-fab bathroom is a 10 month order! With that said, we are looking for substitutes that will allow us to proceed with change orders this summer/fall. If not, we do have the ability to construct in 2027 and still comply with the DNR grant. We would prefer not to drag this out if we do not have to though.

The city accepted the low bid from Glaeser Dawes in the amount of \$574,025.15. We have sufficient funds from the DNR, HUD, and donations to cover all proposed construction expenses. Preliminary and construction engineering services have previously been approved and budgeted by the city.

The water service and sewer services have been installed.

The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is close to \$600,000. Our grants include \$283,000 from HUD and \$290,000 from the DNR, in addition to donations. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north side of the site, which is not affordable.

✓ **WAYFINDING PROJECT (Update)**

Signs are budgeted and approved for acquisition and installation by the city and the DDA. We are looking to install a couple 'pilot' signs that will include one jurisdictional marker and the public safety building sign. These have been ordered. Once we determine the quality is good, we will order more. We should see some strong movement on this in 2026 and 2027.

The cost for the signs as approved is estimated to be \$88,858.80 as split by the city and DDA. Note that this is not necessarily a 50/50 split. The DDA will cover the cost of signs in their jurisdiction. This round of signs does NOT include many components of the master sign plan (monument signs and civic campus signs), but it will conclude the bulk of all wayfinding needs until existing signs require replacement (city offices, Elms Park, etc.).

Please see the consultants original design work [here](#) and the original sign location plan [here](#).

✓ **HOLLAND PROJECT (Update)**

Work on the structure has been complete, and our MSHDA grant has been successfully closed! Personally, I think it looks great, and I applaud our architect and builder! We were under a pretty extraordinary timeline and had some unforeseen challenges. We do recognize that the concrete work was a challenge based upon the available approaches to the area for smoothing, but we can accept it.

The DDA approved lighting and sound purchase and installation at their meeting on September 10th.

Planters have been ordered, and we are finalizing plaques and the banner poles. This will complete the project, hopefully before the Christmas Parade.

The previous report follows.

Getting to this point, there have been challenges. We had some deadline issues, which are behind us, as well as some change orders. On the bright side, we exceeded our fundraising budget and even got some donated gutter systems, which we did not expect. So, we have some ups and downs.

The bad news is that we are likely to eat through all of the contingency funds. Due to some discoveries with the existing footings for the masonry columns, it became necessary to conduct a rather large excavation to install the engineered footings of the structure. While this change was under \$10,000 and actually assisted in the placement of electrical conduit, it now requires a substantial surface replacement. We installed 4" reinforced concrete at a cost of \$34,680. While this will certainly be a surface improvement, it does take a big chunk of additional expenditure.

Overall, the budget for the entire project is \$435,102. The structure and flat work is complete with \$312,055.00 spent so far. This leaves \$123,047 for electrical, audio/lighting, signs, and hardscape amenities. This should be about right, but things are getting tight. Again, with fundraising exceeding expectations, we should still have a project before us that is on time and budget.

With the structure up, many folks have asked where the Christmas tree will go. After viewing the area, speaking to the DPW, and consulting with some DDA/Park Board members, we actually think that placing the tree under the structures elevated east end is worth a shot. Let us know what you think.

See the February 23, 2026 packet for prior project details.

✓ **SPRINGBROOK STREET DEDICATION INQUIRY (Update)**

I attended the annual meeting of the homeowners association for Springbrook Colony. The road issue was not an official item of business, but I was able to speak with some folks about the matter.

It appears there is still interest in moving in this direction, but there is no rush to do so. In the meantime, they have budgeted funds to rehabilitate Springbrook Drive, which is a massive investment. I will be liaising with them to ascertain if our assistance with planning or observing construction is requested as it was for Crosscreek Drive.

See the September 14, 2026 and October 14, 2024 reports for all the details of this request, as well as a historical and contextual narrative.

✓ **GENESEE COUNTY FORECLOSURES (Update)**

The property at 7484 Wade Street has been vacant for over one year. Under our ordinance, the non-conforming use is no longer permitted. Any future occupancy and use must comply with the zoning code. We have sent a letter to the owner of record informing them of this. The previous report follows.

The Genesee County Land Bank has taken possession of Wade Street property. Some of us were able to tour the site on April 21st. While the building appears to be structurally

sound (floor, most of the roof, walls, etc.), we believe a massive amount of work (funds) would be needed to bring this building into a state of environmental and code compliance, even for storage.

I am following up with other Land Bank contacts regarding the potential for a demolition or sale, to us or another party. They were initially unresponsive. After some political prodding, I received a trio of calls from the Land Bank the week of May 11th, indicating that they would respond to our inquiries. Since then, we have been asked to submit an offer form. We did so with the understanding that there is not a committed offer, and they require this as a formality to proceeding with discussions. We have not heard anything of substance from them since.

I have lost nearly all confidence in the Land Bank to properly administer this site from an environmental, maintenance, or sale/disposition perspective.

Despite this, we will continue to seek environmental information and to work with the Land Bank for a future use strategy. Based on prior discussions, we are working with neighborhood stability being the top priority (noise, appearance, contaminants from the site). Potential use by the city is also a priority. Potential use/taxes by a third party comes in as a lower priority.

✓ **PARKRIDGE DRIVEWAYS** (*No Change of Status*)

We should get full compliance on this issue. One owner that met this action in court has agreed to a consent judgement to correct the issue. The remaining owners have done so voluntarily or are on voluntary timelines for compliance. See the September 22, 2025 packet for full details.

✓ **CONSUMERS ENERGY FRANCHISE** (*Update*)

We continue to work through our primary claim with CE, which relates to costs incurred for the water line damage during CE work on Hill Road in late 2025. Our attorney is working on a strategy to optimize the outcome for us. As of writing, they have not responded to his statements or calls, nor has the governmental liaison been able to attend one of our meetings to discuss the next thirty-year franchise. I have requested this multiple times. The current franchise expires on October 14, 2026. The previous report follows.

I cannot describe how little cooperation we are getting from Consumers Energy. The actions of the company, inconsistencies in what is communicated, and lack of accountability are so extreme that one questions if it is being done on purpose. I cannot fathom an organization being so poorly run in concept, but it is happening in real time. It is getting worse.

With that said, they finally responded to our request to reimburse the city for the Hill Road damages that occurred last November as a result of a CE gas crew excavation. They place the fault with the city for not marking the water lines properly. However, they still indicate a desire to split the cost.

I have instead directed Chris Stritmatter to prepare a claim for the Michigan Public Service Commission and a court of jurisdiction (if appropriate). While the cost of this specific matter is important, I believe it is more important to disrupt the pattern of behavior from CE in

which they deny fault and place blame elsewhere for all (or nearly all) right of way conflicts. As such, I believe the breaking of this cycle as the norm has immense value to our community and all similarly situated communities in Michigan.

In short, our repeated attempts to normalize a relationship with CE based on shared responsibility, respect for assets, prompt communication, and fair expectations has fallen short. I do not see the situation improving and the results drain our staff time, financial resources, and ability to efficiently use the city's right of way. I will work with the city attorney to pursue an improvement in the relationship. I will also look to liaise with area municipalities and Protec to further advocate for institutional changes to the treatment of right of ways. If council members wish to discuss this further, please let me know and we can add this as a discussion or business item at any time.

Note that CE did reach out on July 9 to further discuss the specific issues and to hear concerns about the larger pattern of behavior. I have no reason to believe this will meaningfully alter the partnership at this time.

The previous report follows.

As our attorney reviews their request, we have actually had some difficulty with CE. Notably, their crews hit a marked water service and culvert on Hill Road this winter, which we repaired at a cost of over \$25,000. I have been having discussions with CE about this specific issue (seeking reimbursement), as well as the issues we face in sharing utility corridors with CE in general.

The previous report follows.

The franchise agreement that the city has with Consumers Energy to set the terms and conditions under which they provide electric and gas service in the city expires this year. They have requested to renew this, and I have our attorney's office reviewing that request. I am seeking to ensure we have the most favorable terms as it relates to ensuring proper service to residents and to ensuring appropriate use of our right of ways.

✓ **CONGRESSIONALLY DESIGNATED SPENDING** (*No Change of Status*)

Our project has been consolidated into a matching application for the previously mentioned Build Grant that the Genesee County Road Commission is pursuing to improve Maple Avenue and Elms Road. Subsequent and amended applications have been submitted. It appears the combined projects are listed as fundable in congressional reports, but the amounts are lower. I will keep the council informed. The previous report follows.

I have submitted a preliminary request to Representative McDonald Rivet's office for Community Promotion Funds. These are the funds that our elected officials can often look to provide through established federal programs, such as the HUD funds for Otterburn. In the Senate, they are referred to as Congressionally Designated Spending.

I believe our best and most fundable project is the road work for Miller and Elms Roads. This set of projects is partially funded already, has regional impact, is very visible, and is nearly shovel-ready status. Because of the proximity to the Advanced Manufacturing District, this submission should carry some positive weight. We will likely be working with

Senator Peters as well so that there is a working advocate in both the Senate and the House.

✓ **REGIONAL TRAIL PLAN** *(No Change of Status)*

We received a communication that affirms the Swartz Creek Creekview trail in the regional plan for Early Preliminary Engineering (EPE). I am including this in the September 14, 2026 packet. The previous report follows.

I spoke with the Genesee County Metropolitan Planning Organization staff again after our initial meeting with ROWE. It appears that GCMPC are going to complete very preliminary engineering (10% concept engineering) for many of the trails in the legacy network. This includes our stretch between Miller/Elms and Morrish, along the creek. At this point, there is nothing we need to do. They will seek out a professional to complete this work in a package with other projects.

At some point, we may be asked to opine on some findings or provide direction. Eventually, we will be making decisions on our commitment to the trail and what form that will take. For a first step, I am very happy with this. The previous report follows.

A few months back, I reported that our creek trail (Elms to downtown) was noted as a relatively high priority regional trail for the region in their new plan. Given our current commitments for recreational spending and grants, we have not elevated the acquisition of easements or design for this segment based on that alone. However, the Mott Foundation announced \$25M in funding for this trail plan, with apparent commitments for additional funds in the future.

This is huge. If the city can work with grant funds to support much of the trail, we may be able to move this quickly and without the known obstacles of dealing with federal funds. As such, I have started conversations with Rowe PSC regarding preliminary engineering. I also have reached out to one of the more prominent land owners along that route to set the table for easement discussions.

This project could move quickly or not at all, but we will be prepared for those scenarios and all the space in between. I will keep the council informed.

✓ **GAINES FIRE DEPARTMENT** *(No Change of Status)*

Chuck Melki, who represents Gaines Township in some regards, approached the Fire Board on July 20th about shared fire services. An exploratory meeting was held on the 27th of July with the chief, Rae Lynn Hicks, and Tom Spillane to discuss the matter. Chief Plumb also addressed the city council on July 27th. There have not been any further updates since that meeting. The original report follows.

The Gaines Township Fire Department is going through a period of transition that is stressing their resources. Recently, the township board hired a new chief, and this apparently resulted in many resignations. My understanding is that the department is still staffed and functional, operating with 8-10 members (SCAFD operates with about 25 in recent times).

Recent events have resulted in a lot of political statements, social media chatter, and so on. Notably, statements have been made that Gaines Fire is no longer responding to calls and SCAFD is doing everything. Chief Plumb assures me that this is not the case. Gaines is still deploying for runs, and our department backs them up through automatic mutual aid (AMA) as necessary. Given the circumstances, this has been more frequent in recent months due to staffing anyway (SCAFD was deployed to a brush fire in Gaines because only two members were able to respond BEFORE the resignations).

Moving forward, Chief Plumb is focusing on meeting AMA obligations and separating his staff, the department, and our communities from the political currents of the situation. However, some officials from Gaines Township have reached out to myself and Chief Plumb, and they indicate that there may be an official interest petitioning Clayton and Swartz Creek to expand the fire board to include Gaines Township.

Procedurally, any discussion about providing contractual services or expanding the authority will be a decision by Clayton and Swartz Creek at the legislative level. I recommend the fire board and city remain as observers only until and if a formal request for such service or inclusion is received from the township (village). If such a request is received, I DO recommend that the city work with Clayton to consider this as a serious option that could provide enhanced fire service for all three communities.

Chief Plumb's initial finding is that the potential to contract services to Gaines in the interim and to evaluate the potential for board expansion are very feasible. If township leadership in Gaines pursues this, our communities could begin to explore shared services while under a short term service provision agreement, with final findings available in about 12-18 months.

Some additional notes to consider: Gaines used to participate in the department but withdrew years ago. Consolidation has many benefits, especially with lower paid-on-call participation than ever before. The politics of the current situation may or may not have the requisite degree of permanence. Gaines Village apparently contracts with Gaines Township and will require representation at some level.

I will keep the council informed.

✓ **WEB CONTENT ACCESSIBILITY GUIDELINES** *(No Change of Status)*

The Department of Justice (DOJ) has adopted new accessibility requirements under Title II of the Americans with Disabilities Act (ADA) that apply to local government websites, mobile applications, and other public-facing digital services. Communities with populations under 50,000, including the City of Swartz Creek, must comply by April 26, 2028.

The new rule requires public-facing digital content to meet the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA standard. This includes City websites, online forms, payment portals, agendas and packets, downloadable documents, and other digital services provided to the public.

If you are not familiar with WCAG, please watch this [video](#). These guidelines are put in place to enable web users with disabilities to access content and services. Primary examples include the need for a screen reader to be able to read all text and describe

imagery to a blind user, or for meetings to include closed captioning for a deaf user. In practice, this would mean that our budget book and council packets would have to be formatted appropriately in word for reading, each image or graph would need to contain an embedded description, and scans of any content would need to be converted to digitally readable and describable content.

These document and form augmentations are not something we currently provide. We are not alone and are probably better situated than most comparable cities because of our new website, reliance on Formstack, and digital document creation techniques. While certain limited exemptions exist for archival records, older social media content, and some third-party materials, the majority of City-provided digital content will be expected to meet accessibility standards.

Staff's initial review indicates the City's website was redesigned with accessibility considerations in mind; however, accessibility of PDF documents and other posted materials will require additional attention. Given the volume of agendas, packets, reports, and historical records maintained by the City, compliance efforts may require significant staff time and/or software solutions to ensure documents are properly formatted and accessible.

Over the coming months, staff will continue evaluating current practices, reviewing available compliance tools, and identifying any budgetary or operational impacts associated with implementation. While this sounds daunting, I suspect third party AI tools and services will greatly assist in enabling implementation and/or allowing end users to garner accessibility themselves (e.g. AI is becoming more advanced and will likely be able to interpret old scans, text, and images without additional interpretation or formatting). We will start with ensuring our primary vendors are compliant and look for conversion tools from existing providers, such as our online ordinance codification service.

Additional updates and recommendations will be provided to Council as more guidance and resources become available.

✓ **OATH OF OFFICE LEGISLATION** *(No Change of Status)*

The state has passed legislation that alters the term start dates for local councils. This will have the effect of extending current terms and delaying the start of new terms for the coming election cycle in November. Where our newly elected officials typically take office at the meeting following the election, the state law provides that such terms will now start after the 1st of December.

In addition to extending the current terms, this will also result in the extension of appointed board and commission positions that are typically proposed by the Mayor at the second November meeting. I am including some correspondence with the city attorney on the proper procedure for managing these term extensions, as well as a statement by the Michigan Municipal League (below).

“Following overwhelming bipartisan support, Governor Whitmer signed the long-awaited Oath of Office legislation. HBs 4358–4359 and SBs 240 and 241 are now Public Acts 17-20.

Together, the package addresses a conflict between state law and some municipal charters because of Proposal 2 implementation. Clerks must account for ballots that come in six days following an election and as a result, municipalities with language in their charters requiring newly elected local officials to be seated the week following an election would be doing so prior to actual certification.

Public Acts 17-20 are intended to create a more uniform term start date and ensure that elected officials are not sworn in until voting results are certified. Specifically, term start dates are to commence no earlier than 12 PM on the first day of the month following an election.

The legislation has no impact on municipalities that already seat their officials on or after this date. No municipal charter amendments are required.” -Dave Hodgkins, MML

✓ **BS&A SOFTWARE UPDATES** (*No Change of Status*)

We have engaged BS&A in the conversion from the .NET system to the Software as a Service system. We hoped to convert on or about April 1, 2027, but this has been pushed back to May 17, 2027 due to availability. Our first meeting with them on the transition was on September 8th and went well. This process will move slowly. Staff training should begin in March, data transition will begin the week of May 10, 2027, and the big move will be Monday, May 17. We DO expect some transition errors, delays, and the standard slate of expected but ‘unexpected’ problems.

See the August 10, 2026 report for full details of this move.

✓ **GATEWAY SIGN AT 9091 MILLER ROAD** (*No Change of Status*)

Power is being disconnected. Once complete, we will start demolition. The previous report follows.

We conducted a title search and confirmed that there is NOT any formal instrument or record that enables the city to control the 200’ triangle piece at Miller and Seymour that we use for the gateway sign. The current owner verbally indicated that it is a legacy clear vision area, which she is ok with the city continuing to use/mow.

I do not think that we should construct a new sign without formal control of this area. I also do not believe this is worth it, especially considering the costs of these signs (\$20,000 to \$60,000 depending upon materials and size).

Our plan is to scrape this site of the sign and any affiliated plantings and materials. I think it is best to abandon this corner as a primary sign gateway since we do not have control and there are likely more suitable areas for such a presentation (e.g. the island in front of GM, downtown, etc.). Once the site is cleared, I will look to discontinue electric service and mowing.

If the city wishes to maintain and presence here, let me know. We will need formal rights in order to establish such a presence, especially if the investment is substantial.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** (*See Individual Category*)

✓ **MONTHLY REPORTS (Update)**

Monthly reports are included.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Update)**

The next scheduled meeting is October 6th. A rezoning of 5472 Miller is proposed. The ask is to rezone vacant land next to Wistuba lawncare from Single Family Residential to light Industrial. The commission may be getting another site plan for a medical office expansion this year. If not, we will convene at least one more time for training.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (No Change of Status)**

The DDA met on September 10th. They approved a request for financial support for the Make a Morning of It event that is proposed for Holland Square. They considered the incentive request for the Brewer Townhomes, and they directed staff to proceed with creation of a final incentive agreement for review in October. They approved the lighting and sound installation for the pergola at Holland Square. Some further discussion occurred regarding lighting at Holland Drive and Bicentennial Park. This is expected to be reviewed again when Consumers Energy delivers an agreement for an additional light. Their next meeting is scheduled for October 8th.

✓ **ZONING BOARD OF APPEALS (No Change of Status)**

The ZBA approved a variance at their July meeting. The ZBA granted the variance with conditions. For full details, see attached minutes and the [ZBA packet](#). There was not an August or September meeting. Their next regular meeting date is October 21, 2026.

✓ **PARKS AND RECREATION COMMISSION (Update)**

The park board met on September 15th. The board directed staff to expand the pickleball at Elms Park by adding four courts to the east of the current courts. They are requesting additional fencing and pavement markings to improve the experience. This will eliminate the westernmost basketball court, which was damaged this summer and is not currently in operation.

They also conducted their annual review of the rules and reservation form, including pricing (see below).

The group will be awarding four homes with honors for Halloween decorations.

The next regular meeting is set for October 20th.

✓ **BOARD OF REVIEW (No Change of Status)**

The Board of Review met on July 21st to review poverty exemptions. They reviewed two applications and granted one a 100% exemption. There were no qualified errors to review.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Forrest) (Update)**

- ❑ The absentee ballots for the 2026 General Election have arrived and will be mailed out Friday, September 25, 2026. If you have not received your absentee by October 1, 2026, please contact the clerk's office 810-635-4464.

An election debrief with the election chairs and co-chairs, will be held September 9, 2026 at the Draft to discuss the canvass notes from the August Primary Election and how to better prepare ourselves for the upcoming General Election.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Bincsik) (Update)**

- ❑ Wood chipping
- ❑ Weed Ordinance notices
- ❑ ROW political and advertisement signs removed
- ❑ Repaired 5 sewer manholes
- ❑ Installed instruments at Holland Square
- ❑ Hydrant inventory and assisted with hydrant painting
- ❑ Giant arrived and painted 125 hydrants. I believe every hydrant has been painted in the city.
- ❑ Veterans resource rally assistance
- ❑ Non read meter replacement appointments
- ❑ Rental inspections
- ❑ Miss Digs staking
- ❑ Painted back wall of Abrams Park bathroom due to vulgar graffiti
- ❑ EGLE & Gaines Elementary school water samples
- ❑ Homecoming parade preparation and cleanup
- ❑ Hung football banners downtown
- ❑ Serviced Miracle Commons park
- ❑ Handed out “don’t clutter the gutter” door hangers
- ❑ Handed out “Continuous Usage” door hangers
- ❑ Sprayed ground wasp nest at parks
- ❑ Unplugged sink at Public Safety building
- ❑ Removed tree from manhole grate at the end of School St.
- ❑ Cleaning and organizing DPW garage
- ❑ Dead animal removals
- ❑ Monthly Paragon samples
- ❑ Non pay water turn offs
- ❑ Springbrook water main break
- ❑ Meter reads
- ❑ Street Sweeping
- ❑ Fall mum pickup
- ❑ Serviced backhoe
- ❑ Sampled a residents water after complaint

✓ **TREASURER UPDATE (Nichols) (Update)**

We have changed our payroll system over to the new Dort Financial payroll account. The first payroll with the new system went well with only a few small glitches that were easily corrected. The conversion from Chase Bank to Dort Financial Credit Union should be completed in the next couple of weeks. Summer property tax payment due date has passed, and we are gearing up for the Winter season. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Dietrich) (Update)**

- ❑ Met with Congressional Staff to submit letters of support from Sen Cherry, Flint & Genesee Economic Alliance and Curbco for a City and Genesee County joint request through Congresswoman McDonald Rivet for \$900,000 in federal funding to support expanded roadway improvements along Miller Road. This request is currently being debated in committee.
- ❑ Senator Peters has included our Miller Road appropriation request and has been included in the THUD Committee in the THIP line item in the amount of \$4M. Considering how Congress has approved previous continuing resolutions, we should see if our request is funded by early next year.
- ❑ Volunteer groups are signing up to support Family Movie Night, which began in June.
- ❑ In addition, a \$5000 donation and a \$7,500 from the Community Foundation of Greater Flint was awarded for the Pergola this month.
- ❑ Bella's Book Nook was awarded \$980.00 from MEDC's Match on Main program. We look to finalize the reimbursement within the next two weeks.
- ❑ Phase 2 should start this month as the DDA approved funding for sound, lighting and accessories.
- ❑ Grant submission for \$10,000 was submitted through the Consumers Energy Foundation for the sound and lighting for the Pergola.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **ASPHALT RESTORATION PRICE EXTENSION (Business Item)**

The city council approved a competitive bid on May 22, 2023 for overband crack repair services for city streets. For those that recall, the service was difficult to bid, with only one submission in the first attempt. The second attempt garnered seven bid holders and two bids. The low bid was awarded to Asphalt Restoration Inc. at a unit price of \$1.70 per linear foot.

This bid price was subsequently extended for work in 2024, 2025, and 2026. Once again, the contractor is offering to extend the work for 2027. I am including the original bid, the communication offering extension, and a resolution to extend.

We find the contractor to be of a suitable quality. They have conducted crack filling on our streets for four years, and the cleaning/filling process appears to be durable and complete. Given our struggles with a multitude of contractors, I have no reservation in recommending we continue this service at the 2023 price. I have looked at comparable bids. While some larger communities with larger economies of scale are garnering lower unit costs, I think this is very reasonable for our size. Note that 2025 total costs were \$51,000 and 2026 costs were \$45,191.

I am also hopeful that we can get a May application if we commit to the 2027 now, which would provide ample lead time for a spring/early summer mobilization.

✓ **PARK AND RECREATION RESERVATION FORM AND RULES (Business Item)**

The Park Board is recommending changes to the reservation form, rules and rates. This review is conducted annually in the fall each year. There are two primary changes this year.

I am including the items deliberated during the summer months by the park board as it relates to order maintenance and rule changes. This includes prohibitions on other cooking devices, the ability of staff to limit park use during extraordinary events, a reduction in evening hours, and a waiver for alcohol consumption in social district common areas. These changes are tracked in the rules section.

Second, we will have another pavilion/park available for reservations once Otterburn comes online. Jason has added this to the reservation as well, including a fee. The park board recommends altering fees by increase all non-resident fees by \$20 and increasing the deposit from \$200 to \$300. All other fees remain unchanged.

The draft rules and reservation form, with mark ups are included in the packet, along with a resolution written in the affirmative. If you require additional information or have questions, please get in touch with me.

✓ **PUBLIC SAFETY BUILDING CONCRETE & MASONRY** *(Business Item)*

I am having Rob attend the meeting to speak to some of the inquiries from the September 14 meeting. He has been better able to assess what concrete requires replacement at the Public Safety Building, and he has also been able to investigate the workmanship of the contractor with the current low bid award.

Summarily, while far from perfect, we believe the contractor can deliver an acceptable product at a very competitive price given the circumstances. We recommend proceeding. The previous report follows.

The city has been incrementally replacing concrete at the public safety building over the years to address some of the deferred maintenance. The largest component of this was the two phases to replace the primary concrete pad that serves the fire engine egress point on the east side of the building.

We have been monitoring the remaining sections and have had some additional complaints and observed deterioration for the remaining east side parking/entrance slab and the pedestrians walks that serve the west and north side employees and visitors.

Based on circumstances we recommend proceeding with replacing this concrete this fall. For years, we have been carrying a proposed expense in our 402 Fund (Capital Improvements) in case we need to replace the city hall roof. As we enter the winter of 2026, we do not believe this is going to be a priority yet again, and we recommend allocating these funds (\$24,000) to the public safety building.

In addition, I have been working with a local mason to scope out the work required to tuck point, repair, or replace the failing brick for this building and the library/senior center. There are areas of extensive decay around the planters, knee walls, and some vertical surfaces. While this does not appear to be structural, the situation continues to deteriorate, adding future costs and detracting from our civic campus.

What we propose is allocating the \$24,000 that was set aside for the city hall roof to the public safety building, as well as an additional \$26,000 to cover future masonry work. In

essence, this would establish \$50,000 for the PSB concrete and masonry, which is well under the Fund 402 fund balance. Note that we do not have figures on the masonry scope yet, so this is an estimate. In addition, bids will almost certainly need to be conducted for this work, with those reviewed by the city council.

Concerning the concrete, the council approved BP Surface Solutions unit cost bid for 4" and 6" concrete in July. They have submitted a proposal to perform PSB work below those costs. Given their performance at the amphitheater and at Abrams Park, I think this is agreeable.

I am including their July bid costs and related bid tab, as well as their proposal for the public safety building. Note that we expect to add additional work to this, with the intention of wrapping up all pending concrete needs at this point in time, avoiding additional phased work. This may amount to about \$25,000 in total concrete work.

I am including a resolution to authorize the concrete work and to amend the budget.

✓ **FIRE PREVENTION WEEK (*Business Item*)**

The Mayor has prepared a proclamation recognizing October 4–10, 2026, as Fire Prevention Week in the City of Swartz Creek. This year's National Fire Protection Association theme is "Charge into Fire Safety™: Safe Charging Is a Superpower," emphasizing safe use and charging of lithium-ion battery-powered devices. The proclamation also recognizes the broader importance of fire prevention in protecting residents, property, and responding firefighters.

✓ **2027 SWARTZ CREEK AREA FIRE DEPARTMENT BUDGET (*Business Item*)**

In what appears to be a relatively quiet budget process, the fire board is recommending a budget to Clayton and Swartz Creek for 2027. Chief Plumb is expected at the meeting to detail the budget and answer any questions. I find the budget reasonable in terms of its expenses and to be within our own budgeting parameters. The budget and an explanation, as provided by the department, is included in the packet.

The proposed expenses represent an increase of 4.12% over the adopted 2026 budget. As in past years, we are already observing that many line items are budgeted conservatively, as we do with our own budget, resulting in end of year surpluses that get returned to the city and township.

There is only one notable increase in expenses, which is the Fire Equipment account, with much of this being composed of turn out gear. Otherwise, most other line items are similar or unchanged. This is true for wages as well.

You will see a budgeted expense for \$1,138,595 for apparatus. This is the pre-approved fire truck that the city and township already ordered. It is due for delivery in 2027, and the city portion cost is to be covered by the city's fire equipment fund. As such, this is presented for informational purposes only and will not impact the city or townships standard annual and monthly contributions.

Overall, the fire budget is quite reasonable when compared to inflation numbers for this multi-year timeframe. I am including an affirmative resolution, and I recommend approval.

Council Questions, Inquiries, Requests, Comments, and Notes

Orienteering Course: Walt has taken the lead on this and has investigated the course. They have some tentative place to replace the medallions. We appear to be close to getting new material in the ground.

E-bikes and Scooters: I am working with the attorney on a strategy to regulate these in light of some pending state legislation.

Small Cities Meeting: We are hosting the Genesee County Small Cities and Villages Association on November 4th, at 6pm. The location is TBD. Council members are encouraged to attend.

Stub Poles: We received a right of way permit to remove some stub poles in the community. Stub poles are poles that have been replaced but often remain, at half height, to support communication wires that have not migrated to the new pole. We have submitted a list of 14 additional poles that were not on the list for removal and have been told that these should be addressed.

Northwest Arkansas: The Mayor and I have been invited to attend a training event in Northwest Arkansas in November. The event is sponsored and conducted by the Genesee County Metropolitan Planning Commission and will take place November 4-6. The content will be regional governance and recreation/trail economies.

Springbrook Water Main: We had our first break in Springbrook, ever. This was almost certainly caused by water hammer related to the massive fire in Clayton Township. The line was repaired in ordinary fashion. We do not expect more in this area of town. Lastly, the HOA is responsible for surface repairs related to the break per the utility transfer agreement (in this case, two driveways).

Cyber Security Grant: We have an opportunity for a government grant submission to enhance our cyber security options. I am liaising with our IT provider to ascertain which areas we should focus on.

**City of Swartz Creek
RESOLUTIONS**

Regular Council Meeting, Monday, September 28, 2026, 7:00 P.M.

Motion No. 260928-4A

MINUTES – SEPTEMBER 14, 2026

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, September 14, 2026, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260928-5A

AGENDA APPROVAL – SEPTEMBER 28, 2026

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of September 28, 2026, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260928-6A

CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of September 28, 2026, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Proclamation No. 260928-8A

PROCLAMATION FOR 2026 FIRE PREVENTION WEEK

WHEREAS, Fire Prevention Week is observed each year to raise awareness of the importance of preventing fires and protecting our families, homes, and community; and

WHEREAS, the best way to keep our residents and their homes safe from fire is to prevent a fire from happening in the first place; and

WHEREAS, preventing fires not only protects the lives and property of our residents, but also helps protect the firefighters of the Swartz Creek Area Fire Department who respond when fires occur by reducing their exposure to the dangers of a fire; and

WHEREAS, the National Fire Protection Association's 2026 Fire Prevention Week theme, "Charge into Fire Safety™: Safe Charging Is a Superpower," reminds us of the importance of fire safety when using and charging devices powered by lithium-ion batteries; and

WHEREAS, Fire Prevention Week provides an opportunity for all of us to think about fire safety and the steps we can take to help prevent fires in our homes and community;

NOW, THEREFORE, I, Nate Henry, Mayor of the City of Swartz Creek, Michigan, do hereby proclaim October 4–10, 2026, as Fire Prevention Week in the City of Swartz Creek and encourage all residents to make fire prevention and fire safety a priority throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused this proclamation to be made this 28th day of September, 2026.

Nate Henry, Mayor
City of Swartz Creek

Resolution No. 260928-8B

**RESOLUTION TO APPROVE THE FISCAL YEAR 2027
BUDGET FOR THE FIRE DEPARTMENT**

Motion by Councilmember: _____

WHEREAS, the agreement for fire services between Clayton Township and Swartz Creek City indicates a specific process for budgetary review and approval by the municipalities; and,

WHEREAS, the staff of Clayton Township and the Swartz Creek City have found the proposed budget to be acceptable by both parties; and,

WHEREAS, the Swartz Creek Fire Board affirmed the proposed budget at their regular meeting on September 21, 2026.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Swartz Creek approve the Fiscal Year 2027 Swartz Creek Area Fire Department Budget, a copy of which is attached hereto, gross maximum total not to exceed \$397,597.96, excluding pre-authorized apparatus expenses, to be paid commensurate of the agreement between the City of Swartz Creek and the Township of Clayton, payment being the City's obligation of one-half of the proposed total budget.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260928-8C

**RESOLUTION TO APPROVE CONCRETE WORK FOR THE
PUBLIC SAFETY BUILDING**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains the Public Safety Building at 8100 Civic Drive, which houses the Swartz Creek Area Fire Department Station #1, the Metro Police Authority Swartz Creek substation, and miscellaneous municipal assets; and

WHEREAS, the city has been incrementally replacing deficient concrete serving this building as funds permit and safety demands; and

WHEREAS, the city finds that concrete access to the employee entrances and the east side parking/entrance are becoming hazardous; and

WHEREAS, the city approved a competitive bid for 4" and 6" concrete unit costs on July 13, 2026; and

WHEREAS, the concrete award winner, BP Surface Solutions LLC, proposes pricing to remove and replace concrete at the Public Safety Building at prices below their awarded price; and

WHEREAS, the city is also considering the scope of masonry repairs to the structure that are evident on the exposed knee-walls; and

WHEREAS, the city approved \$24,000 in Fund 401 Capital Project Fund for a replacement city hall roof that is not likely to be required in the current fiscal year; and

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council accepts the proposed unit costs provided by BP Surface Solutions LLC, as included in the September 14, 2026 city council packet, as a unit cost bid.

BE IT FURTHER RESOLVED, the Swartz Creek City Council directs the Treasurer to amend the current budget, Fund 401, to reflect the inclusion of \$50,000 for Public Safety Building concrete/masonry and the removal of \$24,000 for the City Hall roof.

BE IT FURTHER RESOLVED, the Swartz Creek City Council directs the city manager to create a standard contractor's agreement and execute such agreement on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260928-8D

**RESOLUTION TO AMEND THE PARK RULES,
RESERVATION FORM, AND RENTAL AGREEMENT**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains public park and recreation facilities and desires to promote safe and equitable use of those facilities; and

WHEREAS, the city regulates use of city parks through the adoption of "Park Rules and Regulations" as enabled and enforceable under City Ordinance Section 11-47, Park Rules

and Regulations, which reads as follows: the City Council may by resolution adopt rules and regulations governing the use of parks, including prohibitions or restrictions on uses and acts within parks; and

WHEREAS, the city park and recreation commission recommends amending of the attached Park Rules and Regulations, Reservation Form (inclusive of rates), and Rental Agreement.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approve the amended park rules, reservation form, and rental agreement as attached.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260928-8E

RESOLUTION TO EXTEND OVERBAND ROAD CRACK REPAIR PRICES TO 2027 SERVICES

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns and operates a system of major and local streets that are maintained annually with overband crack repair as part of a comprehensive asset management program; and

WHEREAS, the city approved Asphalt Restoration, Inc. as the low bid contractor for such services in May of 2023, with a unit price of \$1.70 per pound (~\$0.38/lineal foot); and

WHEREAS, Asphalt Restoration, Inc has extended the price for 2024, 2025, 2026, and 2027; and

WHEREAS, the Swartz Creek City Council finds the service to be qualified and competitive.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the extension of the bid price of \$1.70/pound by Asphalt Restoration, Inc for the 2027 calendar year and authorizes city staff to conduct such repairs as budgeted.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260928-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of September 28, 2026.

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE SEPTEMBER 14, 2026**

The meeting was called to order at 7:00 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Jacquie Forrest.

Others Present: Matt Packer, Kristi Packer, Mike Packer, Jim Packer, Dennis Cramer, Bob Campbell, Bruce Lanning, Peter Thoms, Jeffrey Kelley, Ken Jackman, Jeff Kelley, Dan Bowman, Craig Chapman, Stacy Chapman, Shirley Pittsley, Rosemary Heath

Others Virtually Attended: Lania Rocha, Emma McNally, Michael Miller.

APPROVAL OF MINUTES

Resolution No. 260914-01

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Krueger

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday August 24, 2026, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 260914-02

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the agenda as printed for the Regular Council Meeting of September 14, 2026, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 260914-03

(Carried)

Motion by Councilmember Melen
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of September 14, 2026, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Jeffrey Kelly – Not satisfied with the concrete work at Holland Square and Abrams Park.
Rosemary Heath- When will trees will be replanted in the Village.

COUNCIL BUSINESS:

THE MILLER SETTLEMENT CITIZEN OF THE YEAR: Presented to James Packer

Recess: Went into recess at 7:28 pm and reentered session at 7:31pm

RESOLUTION TO APPROVE A MUNICIPAL PROPERTY RESERVATION PERMIT FOR THE MAKE A MORNING OF IT COFFEE TASTING EVENT

Resolution No. 260914-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Melen

WHEREAS, Make a Morning of It LLC is a recognized organization that is in good standing; and

WHEREAS, said organization submitted an application to close Holland Square for the purpose of hosting a single-day family event that his available to the public; and

WHEREAS, the event includes vendors, food trucks, music, portable toilets, and related offerings; and

WHEREAS, the City Council finds the organization and the event to be beneficial to the public and in good standing.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves the application for a municipal property reservation application to conduct “Make a Morning of It” event on Saturday, November 21, 2026 from 9am to 1pm, applicant: Make a Morning of It LLC, in accordance with the application submitted, under the direction and control of the Chief of Police.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Melen, Hicks.

NO: Spillane, Gilbert. Motion Declared Carried.

RESOLUTION TO ESTABLISH AND ACTIVATE A SOCIAL DISTRICT AND COMMONS AREA

Resolution No. 260914-05

(Carried)

Motion by Councilmember Gilbert

Second by Councilmember Melen

WHEREAS, The City of Swartz Creek desires to promote economic vitality, tourism, and responsible social activity within its downtown; and

WHEREAS, Public Act 124 of 2020, as amended, authorizes municipalities to designate Social Districts and Commons Areas; and

WHEREAS, the Michigan Liquor Control Commission requires local approval of Social Districts prior to issuance of permits to participating licensees; and

WHEREAS, the City Council finds that establishing a Social District will support downtown businesses, encourage walkability, and enhance community engagement;

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1: ESTABLISHMENT

The City of Swartz Creek hereby establishes the **Swartz Creek Social District**.

SECTION 2: COMMONS AREA DESIGNATION

The City hereby designates a Commons Area within the Social District, as depicted in Exhibit A (to be refined adoption), where patrons may possess and consume alcoholic beverages purchased from participating licensees.

SECTION 3: BOUNDARIES

The Social District and Commons Area shall be defined by the map and description attached as Exhibit A.

SECTION 4: HOURS OF OPERATION

The Social District shall operate during the following hours:

- Sunday–Saturday: 7 AM to 11PM

The City Council may modify hours for special events and the City Manager may reduce hours for public safety purposes.

SECTION 5: COMPLIANCE WITH STATE LAW

All participating establishments must:

- Hold a valid license issued by the Michigan Liquor Control Commission
- Obtain Social District permits as required by the State
- Comply with all applicable state and local laws
- Execute and adhere to a participation agreement

SECTION 6: LOCAL OVERSIGHT

The City Manager or designee is authorized to:

- Administer the Social District
- Coordinate with participating businesses & execute participation agreements
- Ensure compliance with state and local regulations

SECTION 7: SUBMISSION TO STATE

The City Clerk is authorized and directed to submit this Resolution, along with all required maps and documentation, to the Michigan Liquor Control Commission.

SECTION 8: EFFECTIVE DATE

This Resolution shall take effect upon adoption.

Discussion Ensued.

YES: Knickerbocker, Henry, Melen Hicks, Krueger.

NO: Spillane, Gilbert Motion Declared Carried.

Recess: Went into recess at 8:12 pm and reentered session at 8:18pm

RESOLUTION TO ESTABLISH A SOCIAL DISTRICT MANAGEMENT, MAINTENANCE, AND ACTIVATION PLAN

Resolution No. 260914-06

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Melen

WHEREAS, The City has established a Social District; and
WHEREAS, the City Council desires to ensure safe, clean, vibrant, and economically beneficial operation of the district;
NOW, THEREFORE, BE IT RESOLVED:

SECTION 1: PURPOSE

To provide a structured framework for:

- Operations
- Maintenance
- Safety
- Economic activation

SECTION 2: PILOT PROGRAM

1. The Social District shall operate as a two-year pilot program from the date of activation.
2. During the pilot period:

Policies may be adjusted administratively

Data shall be collected on usage, safety, and economic impact

3. A formal report shall be presented to Council prior to continuation.

SECTION 3: DOWNTOWN DEVELOPMENT AUTHORITY ROLE

The Downtown Development Authority (DDA) is designated as the primary partner for activation and branding. Responsibilities include:

- Coordinating events and programming
- Managing branding (cups, stickers, signage, identity)
- Supporting participating businesses
- Assisting with marketing and promotion
- Providing supporting assets such as waste containers, signs, etc.

SECTION 4: COST RECOVERY

To ensure sustainability, the City may implement, by resolution:

1. **Participation Fee**

Annual fee for participating licensees: \$0

2. **Per-Drink Fee**

Fee of \$0 per container sold

3. Sponsorships

Naming rights, signage, or event sponsorships

4. Revenue (if any) shall support:

Cleaning

Security

Marketing

Infrastructure

SECTION 5: EVENT INTEGRATION

1. The Social District may expand or adapt, by council resolution for:

Festivals

Concerts

Holland Square programming

Other special events

2. The City Manager may:

Restrict boundaries temporarily

Restrict hours temporarily

Approve and administer special event overlays

SECTION 6: OPERATIONS

- Alcohol is permitted only in approved containers

Must display participant logo or identification

Must display commons logo or identification

May not exceed 16 fluid ounces

- Consumption is limited to Commons Area
- No glass containers are permitted

SECTION 7: CLEANING AND MAINTENANCE

- Daily cleaning during active periods, as needed
- Strategic placement of waste and/or recycling containers
- Shared responsibility between City, DDA, and businesses

SECTION 8: SECURITY AND ENFORCEMENT

- Coordinated with local law enforcement
- Zero tolerance for:
 - Disorderly conduct
 - Public intoxication
 - Authority to suspend operations if needed

SECTION 9: SIGNAGE AND BRANDING

- Clear boundary signage and/or pavement markings and maps
- Rules posted publicly and at participant public exits
- Consistent Social District branding between signs, rules, cups, etc.

SECTION 10: ADMINISTRATION

The City Manager or designee shall:

- Oversee implementation
- Approve participating businesses
- Adjust operations as needed

SECTION 11: PERFORMANCE METRICS

The City shall track:

- Business participation
- Public safety incidents
- Asset costs
- Community feedback

SECTION 12: REVIEW

At the conclusion of the pilot program:

- Council shall evaluate continuation, expansion, or modification

SECTION 13: EFFECTIVE DATE

This Resolution shall take effect immediately upon adoption

Discussion Ensued.

YES: Henry, Melen, Hicks, Krueger, Knickerbocker.
NO: Spillane, Gilbert. Motion Declared Carried.

**RESOLUTION TO APPROVE THE SUPPORT FOR THE METRO POLICE
AUTHORITY OF GENESEE COUNTY BODY-WORN CAMERA GRANT
APPLICATION**

Resolution No.260914-07

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Knickerbocker

WHEREAS, the Metro Police Authority of Genesee County provides law enforcement services to the City of Swartz Creek and Mundy Township; and

WHEREAS, body-worn cameras are an important law enforcement tool that can enhance the documentation of public encounters, improve the collection and preservation of evidence, support criminal investigations and prosecutions, enhance officer safety, and assist in the fair and accurate review of complaints and incidents; and

WHEREAS, the United States Department of Justice, Bureau of Justice Assistance has made funding available through the FY 2026 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies, which provides assistance to publicly funded law enforcement agencies for the purchase or lease of body-worn cameras and development and implementation of comprehensive body-worn camera programs;

WHEREAS, the Metro Police Authority of Genesee County intends to submit an application under this program to obtain funding for body-worn camera equipment and related program implementation; and

WHEREAS, the City Council recognizes that investment in body-worn camera technology supports effective policing, officer and public safety, evidentiary documentation, transparency, and accountability; and

WHEREAS, the City of Swartz Creek supports efforts by the Metro Police Authority to obtain outside funding that will enhance law enforcement capabilities and public safety within the communities it serves.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Swartz Creek hereby expresses its support for the Metro Police Authority of Genesee County's application to the United States Department of Justice, Bureau of Justice Assistance, FY 2026 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies.

BE IT FURTHER RESOLVED, that the City Council supports the Metro Police Authority's efforts to acquire and implement body-worn camera technology in a manner consistent with applicable laws, policies, evidentiary standards, and professional law enforcement practices.

BE IT FURTHER RESOLVED, that the City Clerk is directed to provide a certified copy of this resolution to the Metro Police Authority of Genesee County for inclusion with, or use in support of, its grant application.

Discussion Ensued.

YES: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

NO: None. Motion Declared Carried.

MOTION TO POSTPONE THE APPROVAL OF THE RESOLUTION FOR CONCRETE WORK FOR THE PUBLIC SAFETY BUILDING TO SEPTEMBER 28, 2026, CITY COUNCIL MEETING

Resolution No. 260914-08

Motion by Councilmember Melen

Second by Councilmember Spillane

WHEREAS, the City of Swartz Creek owns, operates, and maintains the Public Safety Building at 8100 Civic Drive, which houses the Swartz Creek Area Fire Department Station #1, the Metro Police Authority Swartz Creek substation, and miscellaneous municipal assets; and

WHEREAS, the city has been incrementally replacing deficient concrete serving this building as funds permit and safety demands; and

WHEREAS, the city finds that concrete access to the employee entrances and the east side parking/entrance are becoming hazardous; and

WHEREAS, the city approved a competitive bid for 4" and 6" concrete unit costs on July 13, 2026; and

WHEREAS, the concrete award winner, BP Surface Solutions LLC, proposes pricing to remove and replace concrete at the Public Safety Building at prices below their awarded price; and

WHEREAS, the city is also considering the scope of masonry repairs to the structure that are evident on the exposed knee-walls; and

WHEREAS, the city approved \$24,000 in Fund 401 Capital Project Fund for a replacement city hall roof that is not likely to be required in the current fiscal year;

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council accepts the proposed unit costs provided by BP Surface Solutions LLC, as included in the September 14, 2026 city council packet, as a unit cost bid.

BE IT FURTHER RESOLVED, the Swartz Creek City Council directs the Treasurer to amend the current budget, Fund 401, to reflect the inclusion of \$50,000 for Public Safety Building concrete/masonry and the removal of \$24,000 for the City Hall roof.

BE IT FURTHER RESOLVED, the Swartz Creek City Council directs the city manager to create a standard contractor's agreement and execute such agreement on behalf of the city.

Discussion Ensued

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Dennis Novac – Golf cart rules and electric scooter concerns
Dennis Cramer – America 250 Concert was a success.

REMARKS BY COUNCILMEMBERS:

Councilmember Melen: Fireman's Memorial Festival is September 18th-20th in Roscommon.

Councilmember Spillane: Matching lights in the downtown area.

Councilmember Gilbert: Fire hydrant is primed white and ready to be painted yellow.

Councilmember Knickerbocker: Will be absent at next meeting, suggested to put golf cart and e-bike rules in the city newsletter in the spring.

Mayor Pro Tem Hicks: Electric bike and scooter concerns.

Councilmember Krueger: Cellphone enforcement on golf carts and e-bikes.

Mayor Henry: Attended the fallen firefighters memorial.

ADJOURNMENT

Resolution No. 260914-09

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Melen

I Move the Swartz Creek City Council adjourn the regular meeting at 8:57 p.m.

Unanimous Voice Vote.

Nate Henry, Mayor

Jacquie Forrest, City Clerk

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
PAUL D. BUECHE MUNICIPAL BUILDING
SEPTEMBER 15, 2026

Meeting called to order at 8083 Civic Drive at 5:00 p.m. by Chairman Barclay

Members Present: Barclay, Cramer, Henry, D. Witter, S. Witter, K. Melen, W Melen.

Members Absent: Gonyea, Parenteau

Staff Present: Adam Zettel & Robert Bincsik

Others Present: Lania Rocha (online)

APPROVAL OF AGENDA: Motion by W. Melen to approve the agenda for September 15, 2026, as printed, support by Cramer.

Unanimous Voice Vote.
Motion Declared Carried.

APPROVAL OF MINUTES: Motion by Cramer to approve minutes of August 18, 2026, support by W. Melen.

Unanimous Voice Vote.
Motion Declared Carried.

MEETING OPEN TO THE PUBLIC:

None.

COMMUNICATIONS TO THE BOARD:

- A. September 15, 2026 Minutes
- B. Staff Letter
- C. Elms Pickleball/Basketball/Tennis Court Map
- D. Contest Maps
- E. Davison Playscape News
- F. Draft Reservation Form & Rules

REPORTS:

- A. The DPW Director and City Manager noted that concrete replacement was finished at the pavilion at Abrams by the bathroom. Otterburn Park project can start any time; there may be alternates for pre-fab structures due to

delays in materials. Elms Park policing is going well. The Veteran Resource Rally at Elms went well. Winterization is likely by the end of October.

BUSINESS:

- A. Elms Park Pickleball: Discussion occurred regarding the size, configuration, fencing, and pavement marking for the existing pickleball courts and the west basketball court.

Motion by D. Witter to seal coat all pickleball and basketball courts, to paint over the west basketball markings with black paint, to install four new pickleball courts in the center area, to install a north-south divider fence between the basketball and pickleball courts, and to install east-west divider courts between the new courts, and to provide new pavement markings for all courts, support by W. Melen.

Roll Call Vote.

Yes: W. Melen, K. Melen, Barclay, Cramer, D. Witter, Henry, S. Witter.

No: None

- B. Halloween Decorating Contest: Discussion occurred regarding the timeframe and volunteers needed for the contest. The publication date is to be October 29th. Images, addresses, and a short statement are to be sent to Lania via Adam by October 23rd. Sara will do district 1. Barclay will do district 2 (Nate may or may not help), Dennis will do district 3, and the Melen's will do district 4.
- C. Benches: The board would like to compare costs to place either a formal bench with wastebin (on a slab) along the trail between Morrish and Fairchild or to place a large stone bench with wastebin.
- D. Rules and Reservation Form: Discussion occurred regarding proposed changes to the rule and fee schedule.

Motion by W. Melen to accept the rules and reservation form as drafted with the following changes:

Increase deposit on reservations to \$300

Increase all non-resident fees by \$20,

support by W. Melen.

Roll Call Vote.

Yes: W. Melen, K. Melen, Barclay, Cramer, D. Witter, Henry, S. Witter.

No: None

MEETING OPEN TO PUBLIC: None.

BOARD MEMBER COMMENTS:

Board Member D. Witter remarked about how busy Elms Park was when he visited after the last meeting.

Board Member Barclay thanked the DPW for addressing an issue during the day.

Board Member Cramer affirmed the October 23 contest due date.

Meeting declared adjourned at 6: p.m.

NEXT MEETING: September 15, 2026, 5:30 p.m.

Mark Gonyea, Secretary

**Bill To****Swartz Creek**

azettel@cityofswartzcreek.org

8083 Civic Drive

Swartz Creek, MI 48473

ESTIMATE

Description	QTY	Price, USD	Amount, USD
Remove/Replace 4" sidewalk @ fire station. Remove/Haul away existing sidewalk Grade/compact 21AA crushed gravel base Pour 4000 psi concrete Handtool control cuts Brush finish Repair soft surface l.e.(soil, seed, straw) Total square footage determined by owner	1	\$9.00	\$9.00
Remove/replace 6" Garage door approach. Remove/ Haul away existing concrete Place and compact 21AA gravel base 10 gauge 6"x6" ww mesh Dowel into existing if possible using #5 dowels 4000psi concrete with fiber Sawcut control cuts Brush finish nontaxable	1440	\$10.75	\$15,480.00
Total			\$15,489.00

BP Surface Solutions LLC

Name Brian Pardee
Phone 8102289849
Email bpsurfacesolution@gmail.com
Address Licensed & Insured

Notes & Payments instructions

Owner responsible for all unknowns

Concrete Crack Disclaimer

The home owners acknowledge and understand that concrete is subject to natural cracking due to various factors, including but not limited to curing, shrinkage, thermal expansion and contraction, ground movement, load-bearing conditions, and environmental factors.

While the Contractor will adhere to industry best practices, proper mix designs, reinforcement, and curing methods to minimize cracking, it is understood that some cracking may still occur and is not considered a defect in workmanship or materials. Non-structural hairline cracks or surface cracks are common and do not affect the integrity or durability of the concrete. The Contractor is not responsible for cracks that develop due to conditions beyond its control, including but not limited to soil movement, heavy loads, improper maintenance, or exposure to extreme weather conditions. Repairs for cracks, if deemed necessary, will be addressed at the contractors discretion in accordance with industry standards. By signing this contract, the home owners acknowledge and accept these conditions as an inherent characteristic of concrete construction

Photos



BID TABULATION SHEET

Opened by: _____
Witness: _____

City Council Packet

Bidding for: Concrete Replacement

Name and address of bidder

BP Surface Solutions LLC
5503 Meadowcrest
Flint, MI 48532

Bid Amount

814,570

Remarks

6" 812/5k
4" 89.5015k

BID FORM
Concrete Replacement
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

BID FORM
Concrete Replacement Work
8083 Civic Drive
SWARTZ CREEK, MICHIGAN

To: The City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Abrams Pavillion (4" thick 28'x30')	\$ 7980
Luea Lane Street Repair (6" thick appr. 470 sq. ft)	\$ 5640
Drinking Fountain Pad (4" thick 10'x10')	\$ 950
6" Square foot price (do not include in total)	\$ 12.00
4" Square foot price (do not include in total)	\$ 9.50
Project Total	\$ 14,510

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID FORM
Concrete Replacement
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: BP Surface Solutions LLC.

By: Brian Pawdee

Title: Owner

Business Address: 5503 Meadowcrest
(Street)
Flint MI. 48532
(City, State, Zip Code)

Primary Contact • Brian Pardee

810-228-9849

5503 Meadowcrest Dr

Flint, MI 48532

We start and complete this project within one work week. I am available for contact 24-7
Work will be performed according to specs and with professionalism.

References : Al Washington ARW Pro

Construction 810-397-1043

- Tim Brown Saginaw County Road Commission 989-450-5806
- Tim Broomfield Mott Community College 810-223-1008



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/06/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Progressive Advantage Agency 300 N Commons Blvd Box W9G Mayfield Village OH 44143		CONTACT NAME: PHONE (A/C, No, Ext): 1-888-302-8533 FAX (A/C, No): E-MAIL: businessinsurance@email.progressive.com ADDRESS:	
INSURED BP Surface Solutions LLC 5503 Meadowcrest Dr Flint Township MI 48532		INSURER(S) AFFORDING COVERAGE INSURER A: The Midvale Indemnity Company NAIC #: 27138 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:		CP00053982	04/07/2024	04/07/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☒ N / A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

For informational purposes only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <u>Tara DiFranco</u> Tara DiFranco (Apr 6, 2024 16:18 EDT)

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REQUEST FOR BIDS
2026 Concrete Replacement
CITY OF SWARTZ CREEK
June 11, 2026

Overview

The City of Swartz Creek, Michigan is seeking proposals to install new concrete at one its pavilions and repair a road cut on a concrete road. Swartz Creek is located approximately 7 miles west of downtown Flint, Michigan, near the western edge of Genesee County. Swartz Creek has approximately 25 miles of road and nearly 50 "lane miles" of road within its boundaries.

Qualification Requirements

Bids are solicited only from responsible bidders known to be experienced and regularly engaged in work of similar character and scope covered in this Request for Bids ("RFB"). Satisfactory evidence that the bidder has the necessary capital, equipment and personnel to do the work may be required.

Bid Form

Sealed bids must be submitted on the bid forms furnished by the City. All bids must be filled out in ink or type written and shall be legally signed with the complete address of the bidder given thereon. Bidders not responding to all information requested in this RFB may have their bids rejected. The city council reserves the right to reject any and all bids and to accept any bid which in its opinion, is most advantageous to the City. Bids submitted must remain valid for at least ninety (90) days past the response date provided in this RFB.

Response Date

To be considered, sealed bids must be received at the City Office, 8083 Civic Drive, Swartz Creek, MI 48473, on or before 10:00 a.m. on Thursday, June 25, 2026 during the following hours: Monday between 8:00 a.m. and 6:00 p.m., Tuesday and Thursday between 8:00 a.m. and 4:30 p.m., Wednesday between 8:00 a.m. and 4:00 p.m. excluding holidays. Contractors mailing bids should allow adequate delivery time to assure timely receipt of their bids. Sealed envelopes containing bids must be clearly marked on the outside with the contractor's name and **"CITY OF SWARTZ CREEK 2026 Concrete Replacement."**

Opening of Bids

All bids received will be publicly opened and read at city hall at or soon after 10:00 a.m. on **Thursday, June 25, 2025**. All bidders are invited to be present if desired.

Rejection of Bids

The City reserves the right to reject any or all bids, in part or in their entirety, or to waive any information or defect in any bid, or accept any bid which, in its opinion is deemed most advantageous to the city.

Explanations and Alternate Bids

Explanations desired by a prospective bidder shall be requested of the City in writing, and if explanations are necessary, a reply shall be made in the form of an addendum, a copy of which will be forwarded to each bidder. Every request of such explanations shall be in writing and addressed to: Robert Bincsik, City of Swartz Creek, 8083 Civic Drive, Swartz Creek, MI 48473.

Contract Execution

The bidder to whom the contract is awarded shall, within ten (10) calendar days after the notice of award, enter into a written contract with the City. Failure to execute a contract will be considered abandonment of the award and the City shall have no further obligation to that bidder.

Incurring Costs

The City is not liable for any costs incurred by contractors prior to the issuance of the contract.

Material Submitted

All materials submitted as part of a bid will become the property of the City. The City reserves the right to use any and all ideas presented.

Scope of Work

Bids shall address, to the greatest extent possible, all possible service delivery impacts, including but not limited to, bid prices, equipment availability, etc., throughout the term of the contract. The City seeks to have new concrete installed at one of its Abram Park Pavilions and concrete road repaired on Luea Lane. The park pavilion will need approximately 940 square feet for the pavilion and drinking fountain pad. Luea Lane will need approximately 470 square feet of 6" concrete roadway repaired. This contract shall also be subject to appropriation by city council. In the absence of an appropriation, a contract issued pursuant to this RFB shall be void and of no effect.

CDBG Sidewalk installation Bid Specifications

Definitions

"bids"- shall be defined as an announcement of terms indicating what items are needed to complete a project.

"bidders"-shall be defined as any person(s) or company that attempts to meet the terms of the bid.

"City"- shall mean the City of Swartz Creek.

"contract"- shall mean the contract between the City and the Successful Bidder.

"successful bidder"- shall be defined as the bidder who is chosen by the City Council to enter into contract with the City.

These definitions are meant as guides for understanding and are not binding explanations.

Description

The successful bidder should possess broad expertise in grading, proper bases, forming, pouring and finishing concrete. The installation of the sidewalks will be in compliance with ADA requirements. Bidder will be required to grade sidewalks in a manner maintaining existing driveway grades and provide ADA compliance. Bidder should be able to repair asphalt driveways and restore soft surface (grass) areas. Bidder will provide all equipment, tools, expertise etc. to complete the job. Bidder will be required to communicate with the City of Swartz Creek and the residents in the construction zone to schedule driveway repairs, parking on the street etc. Services required may include but not be limited to any of the following:

For Concrete installation at Abrams Park:

All concrete is to be installed to the following specifications:

1. City will handle the tree removals for the project should they be necessary.
2. Remove existing cracked concrete under pavilion. Contractor will saw cut around posts and use paper board to separate the existing concrete around the pavilion support posts to the new concrete being installed.
3. Grade will be set to allow installation of new concrete at the same level as the old near the top of the old concrete around the pavilion support posts.
4. Concrete will have wire added.
5. Concrete will be finished flat and given a broomed finish.
6. Contractor is responsible for all restoration around new concrete slab.
7. Minimum of 4" CI II Sand Base compacted in place to 95% Maximum Density. Sand base shall meet requirements of Section 902 of the MDOT 2020 Standard Specifications for Construction.
8. Concrete will consist of the following: Uniform, Grade 3500, Air Entrained.
9. Restoration will utilize top soil, grass seed and straw coverage as needed. In the event there is a severe slope straw matting will be required
10. Bidder is responsible for all traffic control associated with performing the work (both streets are dead ends). Traffic control will be conducted in a manner to provide safety for the work crew and or the motoring public.
11. Bidder is responsible for completing the project in a timely workmanlike manner. The construction area will be cleaned up after completion and restored to pre-construction condition.

For installation at Luca Lane:

All concrete is to be installed to the following specifications:

1. City will handle any tree removals should they be necessary.
2. Sawcut the outlined concrete area approximately (470 square feet).
3. Remove existing stone filling in the area to be repaired to the proper depth.
4. Drill and dowel the existing concrete for a #4 rebar 24" in on center.
5. Concrete will be finished flat and given a broomed finish.
6. Contractor is responsible for all restoration around new concrete slab.

7. Minimum of 4" CI II Sand Base compacted in place to 95% Maximum Density. Sand base shall meet requirements of Section 902 of the MDOT 2020 Standard Specifications for Construction.
8. Concrete will consist of the following: Uniform, Grade 3500, Air Entrained.
9. Bidder is responsible for all traffic control associated with performing the work (both streets are dead ends). Traffic control will be conducted in a manner to provide safety for the work crew and or the motoring public.
10. Bidder is responsible for completing the project in a timely workmanlike manner. The construction area will be cleaned up after completion and restored to pre-construction condition.

Bidder Qualifications

A detailed description of the primary contact's background, as well as the company's background and previous experience shall be included with the proposal. Background information and experience shall also be submitted for all key personnel that will be working with the City.

In the event that portions of the work are to be subcontracted or a joint affiliation utilized, detail of such affiliation shall be furnished along with the same information as required for the bidder.

Requirements

- A. Proof of State of Michigan licenses and any other necessary licenses or certifications.
- B. Availability and ability to perform the work and coordinate and schedule the work with others involved on the project.
- C. Ability to communicate and work effectively with the City of Swartz Creek, its officials, administration, staff, and consultants with respect to any of the services required.
- D. Ability to work effectively with public agencies and officials.
- E. Thorough knowledge of the underground trade and ability to protect the public should anything hazardous be found on site.
- F. Ability to submit reviews, reports, and inspection results in writing and in a timely manner to the City of Swartz Creek, if so requested.
- G. The successful bidder or their representative shall attend any regular or special meetings, as requested by the City.
- H. Ability to meet or accomplish the following specific project requirements:
 1. Successful bidder, at successful bidder's cost, shall secure any necessary permits.
 2. As work progresses, carefully clean and keep the project site clean from rubbish and refuse.
 3. Remove all rubbish or refuse from the project site daily; no material or debris may be buried on site.
 4. Limit hours of operation to Monday through Friday during the hours of 8:00 a.m. to 5:00 p.m. Special hours of operation outside the normal hours must be approved by the City.

The Proposal

A response to this RFB must outline in detail the manner in which they would work with the City to fulfill the City's needs. The outline at a minimum shall address:

- A. The designation and location of the bidder's primary contact (one point of contact who is in charge of the project), support staff and the associate personnel, and the overall relationship, which will be established between the bidder and the City. Further, the qualifications and experience of the primary and main secondary contacts should be included within the proposal.
- B. Communicating and coordinating procedures. Each bidder shall include, within their proposal, the pertinent form(s) to be utilized for progress report(s) to the City.
- C. The bidder's capabilities to perform the necessary demolition and clean-up.
- D. The general manner in which work will be performed.
- E. The experience and references for those who will perform work.
- F. Bid should include any cost to obtain necessary permit and materials as to provide compliance with the law and this bid.

Bidder Responsibility

The City of Swartz Creek will not be liable for any cost incurred in the development of a proposal responsive to this request. By submitting a bid to the work, the bidder represents that it is fully informed concerning the scope of the project, the requirements of the contract, the physical conditions likely encountered in the work, and the character, quality and quantity of the services required by the City.

The successful bidder shall furnish all labor materials, supplies, devices, or tools needed to perform the required services. The bidder will not be entitled to additional compensation if it later determines that conditions require methods or equipment other than those anticipated in making its bid. In addition, the successful bidder shall provide all vehicles and other equipment and material necessary for work. Bidders having questions regarding this RFB should request clarification prior to submittal of a bid. Negligence or inattention of the bidder in filing a bid, or in any phase of the performance of the work, shall be grounds for refusal of the City to agree to additional compensation. Bidders having questions regarding this RFB shall contact the City for clarification.

Safety

The successful bidder shall comply with the Safety Rules and Regulations of the Associated General Contractors of America, the Occupational Safety and Health Standards of the Construction Industry, State of Michigan, Department of Energy, Labor & Economic Growth, for the protection of workers on this project.

All equipment and work shall conform to the requirements of the Occupational Safety and Health Act and Michigan Department of Labor Occupational Safety Standards, as amended.

Assignments or Subcontracting

The successful bidder shall not assign, subcontract or otherwise transfer its duties and/or obligations under this proposal, without prior written consent of the City. If the bidder anticipates that it will need to subcontract its duties in order to fulfill the contract requirements, that information must be disclosed in the bidder's response and subcontractor information (i.e. company name and contact information) shall be included in the bid document.

Fair Employment Practices

The successful bidder agrees to not discriminate against any employee or applicant for employment, to be hired in the performance of the contract with respect to hire, tenure, term, conditions or privileges of employment, or any other matter directly or indirectly related to employment, because of sex, race, color, religion, national origin, ancestry handicap or any other basis prohibited by state or federal law or regulations.

Contractor's Payment of Taxes, Permits, Etc.

The successful bidder shall be solely responsible for:

- a. Payment of wages to its work force in compliance with all federal and state laws, including the federal and state wage and hour laws.
- b. Payment of any and all FICA, unemployment contributions and other payroll-related taxes or contributions required to be paid by the successful bidder under state and federal law.
- c. Payment of all applicable federal, state, or municipal taxes, charges or permit fees, whether now in force or subsequently enacted.
- d. Payment of any and all suppliers, merchants or vendors from whom the successful bidder obtains items and materials related to the contract.

The successful bidder shall indemnify and hold the City harmless from all claims arising from the foregoing payment obligations of the successful bidder.

Damage to Persons or Property

The successful bidder also accepts sole responsibility for any damage to any person or damage to public, or private property resulting from their performance of the work, whether based on negligence or any other legal or equitable claim.

The successful bidder will protect, defend and hold harmless, the City from any and all damage, claim liability, or expenses whatsoever, or amounts paid in compromise there of arising out of or connected with the performance of this contract, including those related to the successful bidder's (or its subcontractors') negligence.

Insurance

A. Liability Coverages

1. The Successful Bidder shall furnish at his own expense and keep in full force during the terms of this contract the following coverages which shall list the City as an additional insured:
 - Insurance covering bodily injury in the minimum sum of \$1,000,000 for each occurrence
 - Insurance covering property damage in the minimum sum of \$200,000 for each occurrence, \$100,000 aggregate.
 - Automobile liability insurance in the minimum of \$500,000 combined single limit for bodily injury and property damage.
2. Workers Compensation Compliance

Successful bidder shall also comply with all requirements of the Michigan Workers' Compensation Law and shall at his own expense, maintain such insurance, including employer's liability, as will protect him from claims under said law and from any other claims for personal injuries, including death which may arise from the operations under the contract, whether operations be by himself or anyone directly or indirectly employed by him.

B. Certificates of Insurance

Included in bid package, bidders shall provide the City complete certificates of insurance to meet the above requirements. Policies shall be endorsed to provide the City at least thirty (30) days written notice of reduction, cancellation, or intent not to renew coverages as called for above.

If insurance is canceled, reduced, non-renewed or otherwise is not in effect to the minimum required coverage, the successful bidder must cease work on this bid.

C. Submission of Policies and Certificates of Insurance

The successful bidder shall provide the City with a copy of its required insurance policies and certificates of insurance as described above. If the successful bidder does not provide such materials in the time provided for, the successful bidder will be disqualified and the bid will be awarded to the next lowest bidder or in the creation of a new request for bid.

Quality of Service

The City expects the successful bidder to maintain all equipment in a clean and well-operating fashion, with special consideration for proper maintenance and care of all elements, items and equipment mentioned in this document. The successful bidder will operate in a professional manner and keep all noise and other nuisances to a minimum at all times while under contract with the City. The successful bidder shall observe city ordinances relating to obstruction of streets, and shall obey all laws and city ordinances controlling or limiting those engaged in the work. The successful bidder shall handle the work in a manner that will cause the least inconvenience and annoyance to the general public and to the property owners. The successful bidder shall file all documents outlined in this RFB in a timely and well-organized manner.

Operation of Vehicles

The successful bidder shall operate all company vehicles in a manner so as to not impede traffic flow on city streets. Company vehicles are not to be left unattended for any reason except for emergencies or in the actual performance of the job. When a vehicle is left unattended for the actual performance of the job, it shall be according to city codes and ordinance in place at that time.

Support Facilities

Successful bidder shall have sufficient staff and communications facilities to assure ready accessibility and prompt response to the needs of the City.

Breach of Contract and City's Right to Terminate Contract

In the event that any of the provisions of this bid and/or resulting contract are breached by the successful bidder, the City shall give written notice to the successful bidder of the breach or pattern of behavior that constitutes the breach and allow the successful bidder to resolve the breach or pattern of behavior that constitutes the breach within ten (10) calendar days of the successful bidder's receipt of notice. If the breach or pattern of behavior is not resolved, then the City manager of the City of Swartz Creek shall have the right to cancel any contract by sending written notice to the successful bidder of cancelation.

If the successful bidder should be judged bankrupt, if it should make a general assignment for the benefit of its creditors, if a receiver should be appointed on account of its insolvency, if it should persistently or repeatedly refuse to supply enough labor, materials and/or equipment to meet the scope of work of the contract, if it should persistently disregard laws of the State of Michigan and/or ordinances of the City, or if it fails to comply and fulfill its obligations under any provision of the contract resulting from its bid, the City may, without prejudice to any other right or remedy, terminate the contract immediately.

If the successful bidder fails to perform or complete the demolition and clean-up of the residential buildings as agreed or otherwise breaches its duties under this bid or the resulting contract, the successful bidder shall be reasonable for any and all costs the City incurs in obtaining satisfactory performance of the project and/or litigation costs and attorney's fees to enforce its rights under the bid and this contract. Such relief shall be in addition to any other legal and equitable remedies available to the City.

City's Right to Modify Contract

The City reserves the right to negotiate with the successful bidder for a change in terms of the contract during the term of the contract and to make adjustment relative to the implementation of a change that reduces or modifies the need for the engineering services. If the City and the successful bidder are unable to agree on a revised contract, the City may seek new proposals and, upon a minimum of ten (10) calendar day's written notice from the City, may terminate the unexpired portion of the contract. The City shall not be liable for any cost under this section beyond the contract price for the period where service was actually provided.

No Conflict of Interest

The bidder must provide a statement that it has no conflicting financial or professional interests and is qualified to perform the services requested.

References

All bidders shall include a list of current and prior projects similar to that proposed in this RFB as references for qualifying experience. The name, address, and telephone numbers of the responsible individual(s) at the reference project site who may be contacted shall be included.

Particular attention will be paid to references from other municipalities and/or public sector entities within Genesee, Shiawassee, Livingston and Oakland Counties.

Payment

The City shall pay for acceptable work within thirty (30) days of receipt of invoice, except that prior to approval of and final payment for the completion of the project, the successful bidder must thoroughly clear the project site and any other place affected by the work of all debris to the City's satisfaction, in the City's sole discretion.

Phone: (810) 635-4464

City of Swartz Creek
Proof of Pavilion Reservation

Fax: (810) 635-2887

Non-Reservable: Playscapes, Restrooms, Play Equipment, Tennis Courts, Volleyball Courts and Basketball Courts. Ball fields may be requested during the week by submitting a schedule to the City Offices, including dates, times, field location and group requesting the reservation; all of which will be reviewed and scheduled administratively.

All monies, including a \$200300 refundable security deposit, must be paid at time of reservation. Only Cash payments will be accepted for a rental date of five (5) days or less. Any cancellations or alterations must be made two (2) weeks prior to event date. **All cancellations and alterations are subject to a \$20.00 Fee. ABSOLUTELY NO REFUNDS DUE TO WEATHER.**

Park Fees Apply on Fridays, Saturdays, Sundays and Holidays. Fees Charged May through October.

Elms Park- 4125 Elms Rd

○ #1 \$80.00 (~~\$202209.00~~ non-resident)
60 People Maximum Electricity

○ #2 \$100.00 (~~\$240260.00~~ non-resident)
75 People Maximum Electricity

○ #3 \$50.00 (~~\$140160.00~~ non-resident)
25 People Maximum

○ #4 \$80.00 (~~\$200220.00~~ non-resident)
60 People Maximum Electricity

○ Ball Field

○ Soccer Field

Abrams Park- 5225 Winshall Dr.

○ #1 \$50.00 (~~\$140160.00~~ non-resident)
50 People Maximum Electricity

○ #2 \$50.00 (~~\$140160.00~~ non-resident)
60 People Maximum Electricity

○ #3 \$40.00 (~~\$120140.00~~ non-resident)
35 People Maximum Electricity

○ #4 \$40.00 (~~\$120140.00~~ non-resident)
35 People Maximum Electricity

○ Ball Field

Otterburn Park- 6162 Bristol Rd

○ #1 \$80.00 (~~\$200220.00~~ non-resident)
60 People Maximum Electricity

Date of Reservation _____

Name of Responsible Party _____

Address _____ Phone: _____

City _____ Zip _____

Number of Guests _____ Nature of Activity _____

Responsible Party Signature _____

E-Mail Address _____

Deposits can be expected to be returned within 30 days of reservation date.

CASH

CHECK#

Receipt #

Area restrooms are attended to during the early morning hours in the summertime. Due to high park volume and vandalism, you are strongly encouraged to bring your own paper products and soap or sanitizer for restroom use.

IF THERE ARE PROBLEMS AT THE PARK CONTACT 911.

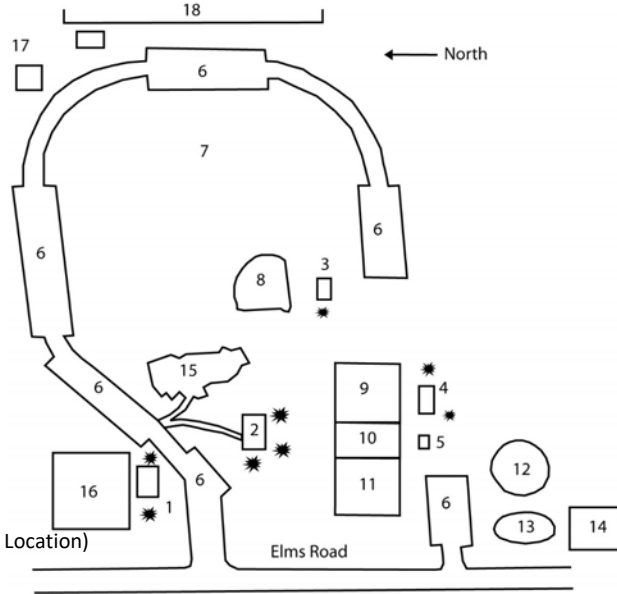
City Official _____ **Date** _____

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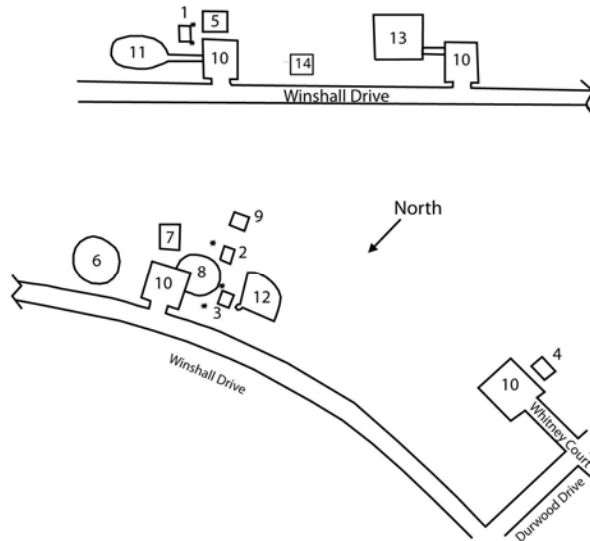
Elms Park

1. Pavilion #1 (60 people)
2. Pavilion #2 (75 people)
Restrooms attached; not reservable
3. Pavilion #3 (25 people)
4. Pavilion #4 (60 people)
5. Pavilion #5 (cannot be reserved)
6. Parking
7. Soccer Field
8. Ball Field
9. Basketball Courts
10. Pickleball
11. Tennis Courts
12. Sledding Hill
13. Skating Area (Mobile Toilet Location)
14. Dog Park
15. Dragon Area Playscape
16. Playground Area
17. Volleyball with net
18. Football/Soccer (Seasonal Mobile Toilet Location)
- ☀ Grill



Abrams Park

1. Pavilion #1 (50 people)
2. Pavilion #2 (60 people)
3. Pavilion #3 (35 people)
4. Pavilion #4 (25 people)
5. Book Nook
6. Sledding Hill
7. Pickleball
8. Playground
9. Rest Rooms
10. Parking
11. Playground
12. Ball Diamond
13. Basketball Courts
14. Flag Monument
- ☀ Grill



CITY OF SWARTZ CREEK
PARK RULES AND REGULATIONS

AUTHORITY. These rules are approved by the city council and enforceable pursuant to the provisions of Section 11 of the Code of Ordinances of the City of Swartz Creek, Michigan.

ORDINANCE NO. 453

Any person in violation of the park rules and regulations adopted by the city council, shall be deemed guilty of a misdemeanor and upon conviction thereof, shall be punished by a fine of \$100 for the first offense, \$250 for the second offense, and \$500.00 for additional offenses or by imprisonment for not more than 90 days or by both fines and imprisonment at the discretion of the court.

APPLICABILITY. These rules apply to City of Swartz Creek parks, play fields, and other recreational public grounds, hereafter called parks.

1. **HOURS.** City parks shall be open to the public, daily, between the hours of 8:00 a.m. to 8:00 p.m. or dusk whichever is earlier, and, excepting as provided in this article, it shall be unlawful to occupy or be present in any public park during such hours when it is not open to the public. Seasonal park provisions, including water, bathroom facilities, and waste collection will be offered May through October or as directed by the city manager.

Exceptions to use of or presence in park after hours.

- 1) It shall not be unlawful for city employees, while on city business, to remain in or on public parks during such times as the park shall be closed to the public.
 - 2) It shall not be unlawful for persons other than city employees to be on or in park property after hours, provided that they have the prior approval and written permission of the city manager and that such approval shall not be granted except in pursuance of and when related to city business.
 - 3) Non-motorized paths and sidewalks, within and outside of the right of way, may be used twenty four hours a day, 365 days a year for permitted non-motorized transportation and recreation.
2. **CREEK ACCESS AND FLOOD STAGE WATER.** Creek access is permitted in Abrams Park at the risk of the user. Swimming and the use of any boat, canoe, or other floatation device within a city park during a flood event is prohibited except by emergency personnel.
3. **SMOKING.** Smoking, including (tobacco, cannabis, e-cig, or e-cigarettes), personal vaporizers (PV) or electronic nicotine delivery systems (ENDS), is prohibited in all city parks.
4. **PROHIBITED USES AND ACTS.** No person in any park owned or operated by the city shall:
 - 1) *Drunkenness, alcoholic liquors.* No person shall enter, be in or remain on park property while under the influence of intoxicants or under the influence of unlawful drugs or controlled substances. It shall be unlawful to bring into or use alcohol or drugs of any kind upon park property. Parks within a city council approved social district and/or commons area are exempt from this provision while such district is in effect.
 - 2) *Injuring, removing property.* Willfully mark, deface, disfigure, cut, injure, tamper with, break, displace, or remove any buildings, cables, benches, tables, fireplaces, grills, light poles, fountains, tennis nets, trees, playground equipment, public utilities or parts of appurtenances thereof, signs, notices or placards, whether temporary or permanent, monuments, flag poles, stakes, posts, fences or other boundary markers, or other structures or equipment, facilities or park property or appurtenances whatsoever, either real or personal.
 - 3) *Kindling fires.* No person shall kindle or build or cause to be kindled or built a fire in any park except in designated places. In those areas where fires are permissible, such fires must be contained in a receptacle designed for the purpose of holding a fire and must be attended at all times. No person shall set fire to trash, garbage or the contents of trash receptacles at any time.
 - 4) *Pets, animals.* No person shall bring in, cause, or allow any dog, cat or other pets or animals which he owns or has permission to control to be brought within the confines of any park unless such animal be attached to a leash not to exceed eight feet in length; such leash is to be of sufficient strength to hold such animal in constant check. Disposal of animal waste is required. See Dog Park Regulations.
 - 5) *Hindering employees.* No person shall interfere with or in any manner hinder any employee of the city while engaged in constructing, maintaining, repairing or caring for any park property.
 - 6) *Restricted sections of park.* No person shall enter upon any area of the park system where persons are prohibited from going, as indicated by signs, notices or where secured by fences and gates.
 - 7) *Firearms, bow and arrows, fireworks and devices.* No person shall discharge a firearm or firework of any description while in or on park property, provided that such prohibition shall not apply to any peace officer while

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Initial _____

in the exercise of his official duties. No person shall shoot any arrow, bolt, or other projectile by the use of a bow, crossbow, or projectile launching device excepting in such areas as shall be specifically designated as areas for the use of the same.

- 8) *Peace, disorderly conduct.* No person shall make or excite any disturbance or contention on any public grounds or park. (No person shall use any indecent or obscene language).
- 9) *Drinking fountains.* No person shall throw, discharge or otherwise place in the waters or any fountain, wash basin or toilets any substance, liquid or solid, which may result in water pollution or create a health hazard to the public.
- 10) *Sleeping in parks.* No person shall sleep, whether in a vehicle, trailer, tent, hammock or other manner, on park property during the hours the park is closed, excepting in such areas as shall be specifically designated for such use. Furthermore, such use in such areas shall require the written approval and authorization of the city manager, and such approval and authorization shall clearly designate the time period within which such use may be made.
- 11) *Dumping articles in parks.* No person shall deposit any rubbish, garbage or refuse matter, break glass or bottles in or upon any part of the park system other than such refuse accumulated from organized and acceptable activities within the park, and such refuse must be deposited in receptacles provided for that purpose. No hazardous materials are permitted to be in the park.
- 12) *Posted signs, rules and regulations.* No person shall willfully disregard posted signs which regulate the days, hours for various activities, or any other signs installed, posted or attached for control, maintenance, safety or any other purpose within the park system.
- 13) *Public meetings, parades.* No person, organization, club or group shall hold or participate in any parade, drill, exhibition, political meeting, religious meeting, concert, lecture or public entertainment of any kind within the park system without the express consent and written approval of the city manager.
- 14) *Advertisements.* No person shall post, stencil or otherwise affix any placard, advertisement or notice of any kind upon or to any park property without prior written approval.
- 15) *Offering articles for sale.* No person shall carry on any trade or business or sell or display any goods, wares or merchandise in the park system without permission from the city manager.
- 16) *Inflatable play equipment.* Inflatable play equipment is prohibited.
- 17) *Non-Motorized Paths.* No person shall obstruct, occupy, or otherwise use the non-motorized paths in a way that prohibits or unreasonably hinders use of the paths by others.
- 18) *The use of nails, staples, or other permanent fasteners on park structures, equipment or tables is prohibited.*
- 19) *The use of non-biodegradable confetti, streamers, water balloons, and similar party favors or debris is prohibited.*
- 20) *Sound amplification systems:* The use of any amplified sound system or speaker, including DJ's, for the purpose of projecting music and related audio/visual entertainment is prohibited.
- 21) *Animal attractions:* Petting zoos and other animal attractions are prohibited, unless part of an authorized public educational event.
- 21)22) Grills & Cooking Devices: The use of supplemental grills, fryers, and cooking equipment is prohibited with the exception of warming plates and slow-cookers.

5. **PARK POLICE AND EMPLOYEES.** No person shall resist any police officer or city employee exercising his duty within the park area, or fail or refuse to obey any lawful command of any such police officer or park employee, or in any way interfere with, hinder or prevent any such police officer or park employee from discharging his duty, or in any manner assist or give aid to any person in custody to escape or to attempt to escape from custody, or to rescue or attempt to rescue any person when in such custody.

5- The Chief of Police and/or the City Manager or their designee may close a park or a section of a park or otherwise limit use of a park or section of park if there is a safety concern, capacity concerns, or a reasonable risk to the public health, safety or welfare.

6. **MOTOR VEHICLES.** The operation of motor vehicles in any park is prohibited, except in that area laid out and appropriated as driving lanes, parking area, or for motor vehicles by the city. No motor vehicle shall be driven or operated on a driving lane at a speed greater than ten miles per hour.

- 1) No person shall stop, stand or park a motor vehicle except in such areas as may be laid out and designated as a parking area by the city.
- 2) No person shall operate a motor vehicle on any lane or service drive, whether posted or not, which is laid out as a means of access for maintenance employees to the various sections of the park system.
- 3) No person shall park or store any motor vehicle during the hours the park is closed in any park, parking area or driving lane owned or operated by the city. Members of the police department are hereby authorized to remove any vehicles so parked or stored.

- 4) It shall be unlawful for any person, whether a pedestrian or operating a motor vehicle of any type, to fail to obey any such applicable traffic control sign, signal, lane marking or other device, whether permanent or temporary, unless otherwise directed by a police officer or city personnel conducting city business.

7. **FEES.** Fees for pavilion and other facility rentals shall be set by resolution of the city council. Fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city. Monies must be paid at the time of reservation. Cancellations must be made two (2) weeks or more prior to event date and all cancellations are subject to a \$20 fee.

Deposits, in an amount set by resolution of the city council, shall also be collected for pavilion rentals. Said deposit shall be forfeited for damage to park facilities, failure to properly clean facilities, or violations of park rules that are found in connection to the rental.

8. **PAVILION RESERVATIONS.** Picnic pavilions shall be available to persons 18 years of age and older on a first-come, first-served basis. Reservations will be taken beginning on the first business day of each calendar year for city residents and the first business day of April for resident and non-resident applications. Fees and exclusive reservations are for weekends (Friday, Saturday, & Sunday) and holidays only.

9. **LIMITED USE FACILITY RESERVATIONS.** Any club, school, association, organization or recognized group desiring the use of specific areas of any park, such as picnic areas, athletic fields or ice rinks, shall file an application with the city manager and shall not use the park or area until the permit is granted.

- 1) All permits shall require the permittee to clean up the park area after activity has terminated. All applications for permits must give the name, address and phone number of the permittee or the person responsible for the necessary policing thereof.
- 2) All persons shall honor any special permits issued by the city, for certain areas, days and times, to clubs, organizations, teams or any other groups, including, but not limited to, picnic grounds, ball fields, skating rinks, stadiums, provided that such permit is on official forms when presented.
- 3) Reservations will be given on a first come, first served basis beginning the first business day of each calendar year. Priority in the use of ball fields, soccer fields and similar athletic facilities in city parks shall be given to organizations scheduling regular games or matches. The city manager shall have the authority to designate organizations to provide for scheduling and oversight of use of athletic fields. Such organizations shall schedule use of the fields in a way that accommodates use by all interested organizations to the greatest extent feasible and to provide for compliance by these rules and regulations by all organizations using the athletic facilities.
- 4) The city manager shall have the authority to restrict use of athletic fields to avoid excessive wear and tear on facilities.
- 5) Organizations using athletic fields for scheduled games, matches and practices shall be responsible for removing litter from the areas used for their activities. In addition, organizations shall be responsible for removing and storing any equipment used in their activities. Installation of bleachers or similar facilities must be authorized by the city manager or his/her designee.
- 6) The city will provide refuse disposal and the maintenance of athletic fields in coordination with the needs and schedules of organizations using the fields. Organizations using athletic fields that undertake specific activities uniquely required for their particular use of the fields such as the installation of bases or nets, the painting of lines on fields, etc. require prior approval.
- 7) Playscapes, restrooms, play equipment are not available for reservation.

10. **EXPANDED PARK USE AND RESERVATIONS.** Swartz Creek-based organizations (defined as non-profit organizations or institutions with a principle office or auxiliary presence within the Swartz Creek school district) may be permitted the use of designated areas of city parks, including control during hours the parks are closed to the public, subject to the following conditions:

- 1) Use must be pre-approved by the city council.
- 2) The organizations' use of the park area shall not violate any local or state law nor unreasonably interfere with the use and enjoyment of adjacent park areas by others.
- 3) The organizations shall hold the city harmless from liability for incidents arising out of the organizations' use of the park area and shall provide evidence of insurance coverage.
- 4) The city reserves the right to direct where organizations' structures are installed and activities conducted to minimize damage to park property and facilities and to limit interference with the use of adjacent areas of the park.
- 5) Fees shall equal the cost of all pavilion rentals for the park in use on a daily basis. Additional fees may be charged for services requested of the city and negotiated in advance, including use of barricades, additional utilities, port-a-johns, etc.

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5)

- 6) In no case will use result in a charge for or prohibition on general access to the park by the public, by vehicle or other means.
 - 7) Reservations for this category can be granted by the city council beginning December 1 of the previous calendar year.
- 11) **VENDING.** Vending, including food trucks, is permitted on a limited basis after application to the city manager and under the administrative rules that may be set by the city, including a background check and administrative fee.
- 12) **DOG PARK REGULATIONS.** Within the designated dog park area in Elms Park, dogs are permitted under the following regulations. Elsewhere in the city, the city code applies.
- 1) All dogs must be leashed when not in the designated and enclosed dog park facility, including the adjacent parking lot.
 - 2) Any person bringing a dog or dogs to the dog exercise area must have one leash per dog.
 - 3) There shall be no more than three dogs per person allowed in the dog exercise area. Any person bringing a dog or dogs to the dog exercise area must have at least one dog feces waste bag per dog in his or her possession and must remove any feces deposited by the dog(s) in their care.
 - 4) Persons under sixteen years of age visiting the dog exercise area must be accompanied and supervised by a parent or guardian or other responsible adult with permission of the parent or guardian.
 - 5) Each dog shall always be under visual and voice control of the owner or other responsible person at least 16 years of age.
 - 6) All dogs must have current vaccinations and licenses and shall wear a collar.
 - 7) Aggressive dogs, as defined below, are not permitted in or around the dog exercise area, including but not limited to, the parking lot. Owners or other responsible persons will be held legally responsible for any injury caused by a dog that they bring in or around the dog exercise area.
An aggressive dog means:
 - i. A dog that bites a person. However, a dog shall not be considered aggressive if the dog bites a person wrongfully assaulting the dog or the dog's owner, or if the dog bites a person after being provoked by that person.
 - ii. A dog that injures or kills another domestic animal without provocation.
 - 8) Female dogs in heat are not permitted in or around the dog exercise area including, but not limited to, the parking lot.
 - 9) Dog owners or other responsible persons shall provide dogs with drinking water while visiting the dog exercise area when weather conditions require.
 - 10) Dog owners or other responsible persons shall not keep dogs enclosed in a vehicle during hot weather which may cause injury to the dog.
 - 11) Any person having knowledge of a dog having bitten, scratched, or injured a person or other animal within the dog exercise area, including but not limited to the parking lot, shall report the incident to the police department by calling 911.
- 12) **PUBLIC NOTICE.** The public shall be deemed to have been properly notified of the provisions of these rules and regulations upon their publication in a newspaper of general circulation in the city. Signs may be posted to insure substantial compliance with the provisions of these rules and regulations.
- 13) **Trails.** Non-motorized trails are public trails that are restricted to pedestrians and non-motorized vehicles, such as bicycles and scooters.

- 1) Stay on marked trails, respect trail conditions, and obey closures.
- 2) Pack out what you bring in and/or utilized waste receptacles.
- 3) Dismount and use the center of wet trails; alert other users before passing; maintain a safe speed (20 mph or lower); right on the right half of the trail, expect to pass; dismount and walk for bottlenecks or near obstructions.
- 4) Use of the trails for motor vehicles of any type is explicitly prohibited except for official city or emergency access.
- 5) Keep pets leashed on trails.
- 6) Walkers have the right of way on non-motorized trails
- 7) Class 1 & Class 2 electric bicycles (pedal activated with a top speed of 20 MPH) can be used on improved surface trails; e-bikes are NOT permitted on sidewalks or aggregate surface paths.

City Council Approval: November 10, 2025 Draft

Park Reservation & Rules: November 2025 2027 Rules Draft

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From: mike grieser <mgrieser@sbcglobal.net>
Sent: Monday, 21 September 2026 07:14:28
To: Robert Bincsik <rbincsik@cityofswartzcreek.org>
Subject: Overband Price extension

Morning Rob,

Asphalt Restoration Inc. will extend your price of \$ 1.70 a pound for overband crackfilling to the 2027 season.

Thanks,
Mike Grieser

Asphalt Restoration Inc.
7968 W G Ave
Kalamazoo, MI 49009

Bid Opening: 5/11/23 @ 11:00 a.m.

Bid For: Overband Crack Sealing #2

Tody Key 11:00 am
Connie Olger

[illegible]

BID FORM
Overband Crack Sealing
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

BID FORM
Overband Crack Sealing
8083 Civic Drive
SWARTZ CREEK, MICHIGAN

To: The City of Swartz Creek

8083 Civic Drive

Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Morrish Rd. from Bristol south to Miller (omit I-69 overpass)	\$ 5,000
Seymour Rd. from Miller to South City limit (northern boundary of railroad crossing)	\$ 5,000
Hill Rd. from Seymour west to western city limit as sign	\$ 1,500
Chesterfield from Seymour to Winston	\$ 1,500
Winston	\$ 1,500
Chelmsford	\$ 1,500
Oakview from Chesterfield to Seymour	\$ 1,500
Worcester	\$ 1,200
Daval	\$ 1,200
Helmsley	\$ 1,200
Oxford	\$ 1,200
Miller Rd. from Dye Rd. west to Morrish Rd. (omitting concrete section under I-69)	\$ 25,000
Fairchild	\$ 1,500

BID FORM
Overband Crack Sealing
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

Ingalls	\$4300

Project Total	\$52100
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EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

LEGAL STATUS OF BIDDER

BID FORM

Overband Crack Sealing

LOCATED AT 8083

SWARTZ CREEK, MICHIGAN

The Bidder declares the following legal status: (Check One)

☒ A Corporation organized and existing under the laws of the State of _____

☐ A Partnership consisting of the following partners:

☐ An individual doing business as:

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: Scodeller

By: Thomas Scodeller

Title: Manager

Business Address: 51722 Grand River

Nixon, MI 48393
(Street)
(City, State, Zip Code)

BID FORM
Overband Crack Sealing
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

BID FORM
Overband Crack Sealing
8083 Civic Drive
SWARTZ CREEK, MICHIGAN

To: The City of Swartz Creek

8083 Civic Drive

Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Morrish Rd. from Bristol south to Miller (omit I-69 overpass)	\$ 1,020.00
Seymour Rd. from Miller to South City limit (northern boundary of railroad crossing)	\$ 100.00
Hill Rd. from Seymour west to western city limit as sign	\$ NO CRACKS
Chesterfield from Seymour to Winston	\$ 100.00
Winston	\$ 150.00
Chelmsford	\$ 100.00
Oakview from Chesterfield to Seymour	\$ 100.00
Worcester	\$ NO CRACKS
Daval	\$ 100.00
Helmsley	\$ 100.00
Oxford	\$ NO CRACKS
Miller Rd. from Dye Rd. west to Morrish Rd. (omitting concrete section under I-69)	\$ 14,280.00
Fairchild	\$ 510.00

BID FORM
Overband Crack Sealing
LOCATED AT 8083
SWARTZ CREEK, MICHIGAN

Ingalls	\$ 680.00

Project Total	\$ 17,240.00
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ASPHALT RESTORATION INC

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

LEGAL STATUS OF BIDDER

CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060		CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664 E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: FEDERATED MUTUAL INSURANCE COMPANY	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 13** **REVISION NUMBER: 0**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR	N	N	6145311	12/01/2020	12/01/2021	EACH OCCURRENCE \$1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000						
	MED EXP (Any one person) EXCLUDED						
	PERSONAL & ADV INJURY \$1,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC				GENERAL AGGREGATE \$2,000,000			
OTHER:				PRODUCTS - COMP/OP AGG \$2,000,000			
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO	N	N	6145311	12/01/2020	12/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000
	OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per person)
	HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)
							PROPERTY DAMAGE (Per accident)
A	☒ UMBRELLA LIAB ☒ OCCUR	N	N	6145312	12/01/2020	12/01/2021	EACH OCCURRENCE \$1,000,000
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$1,000,000
	DED ☐ RETENTION						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐ N / A	N	1809629	12/01/2020	12/01/2021	☒ PER STATUTE ☐ OTH-ER
	E.L. EACH ACCIDENT \$1,000,000						
	E.L. DISEASE - EA EMPLOYEE \$1,000,000						
	E.L. DISEASE - POLICY LIMIT \$1,000,000						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

197-903-8

13 0

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael G Ken

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GRETCHEN WHITMER
Governor

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
Lansing

PAUL C. AJEGBA
Director

April 13, 2023

Asphalt Restoration, Inc.
7968 West G Ave
Kalamazoo MI 49009-8555

Vendor ID: 07680

Dear Contractor:

Thank you for your interest in doing business with the Michigan Department of Transportation (MDOT) as a prequalified construction contractor. This is to inform you that the application submitted for prequalification by **Asphalt Restoration, Inc. has been approved.**

In accordance with our [Administrative Rules](#), an **overall financial rating of \$1,804,000.00** has been established which covers numerical ratings in the classifications(s) listed below:

1000 (\$1,000,000.00) N93E Overband Crack Fill

This prequalification rating is effective until April 30, 2024 ; a renewal application must be submitted by this date to prevent removal of prequalification.

If the assigned rating is not satisfactory, the Prequalification Committee must be notified in writing within 15 days of having been advised of the rating granted. MDOT may declare a prequalified bidder ineligible to bid at any time because of developments subsequent to prequalification which, in its opinion, would affect the responsibility of the bidder or their ability to perform the contract work.

If you have any questions or need additional information, please use the following contacts:

Construction Prequalification: MDOTPrequal@michigan.gov , [Prequalification Website](#)

Bid Letting (electronic bidding process): MDOT-BidLetting@michigan.gov , [Bid Letting Website](#)

Congratulations on your status as an MDOT Construction Prequalified Contractor. MDOT's Construction Prequalification team looks forward to working with you!

Lawrence F. Strzalka
Construction Contracts Section Manager
Contract Services Division

MURRAY D. VANWAGONER BUILDING • P.O. BOX 30050 • LANSING, MICHIGAN 48909
www.michigan.gov • (517) 373-2090

LH-LAN-0(01/11)

EXPERIENCE QUESTIONNAIRE

The signatory of this proposal guarantees the truth and accuracy of all statements and of all answers hereinafter made.

1. How many years have you been in business as a contractor under your present name?

25

2. How many years have you been a principal officer of a firm under a different name?

N/A

Name of Firm _____

3. What projects of a similar nature has your organization contracted for within the past five years? (NOTE: Fill out each blank completely.)

Name of Owner & Location	Name/Address/Phone # of Person in Charge as Reference	Type of Work	Value of Work	Date Completed
1. <u>RCCC</u>	<u>3801 E KILGORE RD KALAMAZOO MI</u>	<u>DEAN DIESTERHEFT</u>	<u>269.207.2571</u>	<u>2022</u> <u>\$350,000.00</u> <u>OVERBAND CRACKFILLING</u>
2. <u>VBCRC</u>	<u>325 JAMES ST LAWRENCE MI</u>	<u>GREG BRUCKS</u>	<u>269.217.1197</u>	<u>2022</u> <u>\$150,000.00</u> <u>OVERBAND CRACKFILLING</u>
3. <u>RCCC</u>	<u>340 N O'KEEFE ST CASSOPOLIS MI</u>	<u>JOE BELWINE</u>	<u>269.228.0264</u>	<u>2022</u> <u>\$100,000.00</u> <u>OVERBAND CRACKFILLING</u>
4. <u>PAVEMENT MAINT. SYSTEM</u>	<u>384 INDUSTRIAL PKWY JIMMY CITY MI</u>	<u>STU SCHWICKERT</u>	<u>1-810-724-4767</u>	<u>2022</u> <u>\$300,000.00</u> <u>OVERBAND CRACKFILLING</u>
5. <u>HIGHWAY MAINT. & CONSTRUCTION CO.</u>	<u>12101 WAHRMAN P.O. BOX 74411</u> <u>ROMULUS MI</u>	<u>JEFF DEMER</u>	<u>734.718.3789</u>	<u>2022</u> <u>\$100,000.00</u> <u>OVERBAND CRACKFILLING</u>
6. _____	_____	_____	_____	<u>2022</u>

BID FORM

Overband Crack Sealing

LOCATED AT 8083

SWARTZ CREEK, MICHIGAN

The Bidder declares the following legal status: (Check One)

☒ A Corporation organized and existing under the laws of the State of MICHIGAN

☐ A Partnership consisting of the following partners:

☐ An individual doing business as:

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: ASPHALT RESTORATION INC

By: MIKE GRIESER

Title: VICE PRESIDENT

Business Address: 7968 W G AVE

(Street)

KALAMAZOO, MICHIGAN 49009

(City, State, Zip Code)

Asphalt RESTORATION, INC.

High Performance Asphalt Maintenance

7968 West G Avenue
Kalamazoo, MI 49009
Office: 269.353.3996
Fax: 269.375.0722

Proposal

Date	Proposal #
4/5/2025	5726

City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Terms	Estimator
Net 30 Days	Mike

Item	Description	Total
OverBand Crac...	Cracks to be repaired will be blown clean using 100 P.S.I. and filled using ASTM/MDOT approved sealant. The sealant will be heated and applied in accordance with all industry standards and ASTM/MDOT Standards. Miller Rd (Seymour to Dye) 11,550# x \$ 1.70 \$ 19,635.00 Morrish Rd (Limit to Limit) 1,950# x \$ 1.70 \$ 3,315.00 Seymour Rd (Miller to South Limit) 500# x \$ 1.70 \$ 850.00 Natalie Ln & Jill Marie Ln 2,500# x \$ 1.70 \$ 4,250.00 Holland Dr., Hayes St., Ford St., Brady St., School St., McLain St., Farchild St, 1st St., 2nd St., 3rd St., Wade st. 4,200# x \$ 1.70 \$ 7,140.00 Paul Fortino Dr., Church St 1,000# x \$ 1.70 \$ 1,700.00 Bristol Rd (Limit to Miller Rd) 4,000# x \$ 1.70 \$ 6,800.00 Heritage Village 2,400# x \$ 1.70 \$ 4,080.00 Elms Rd (Limit to Limit) 1,900# x \$ 1.70 \$ 3,230.00 NOTE: Price was extended from last year's pricing (Which was extended from the year before's bid)@ \$ 1.70# NOTE: Any additional streets would be at \$ 1.70# which equals out to approx. \$.38 a L/F	51,000.00

We reserve the right to withdraw proposal if not accepted within 30 days. Acceptance of Proposal: The prices and specifications are accepted. Payment to be made as specified unless otherwise arranged. A 1-1/2% late fee will be charged to all accounts past due.

Total \$51,000.00

Signature _____

**SWARTZ CREEK AREA FIRE DEPT:2026
BUDGET-DRAFT**

ACCT #		24 BUDGET	24 ACTUAL	25 BUDGET	25 ACTUAL	26 BUDGET	27 BUDGET	DEFINITION
	REVENUES:							
3528	Other Federal Grants							
3582	Contributions-Operating	\$394,536.09	\$355,246.66	\$388,673.00	\$366,153.21	\$385,801.96	\$397,597.96	Estimated Operating Contributions
3583	Contributions-Equipment				\$2,413.00			Estimated Equipment Contributions-combined with 3582
3628	Misc. Income (Sundry)						\$0.00	Miscellaneous Income
3630	Grant Income				\$2,576.00		\$0.00	Grant Income
3664	Interest Income							Interest from Deposits
3673	Sale of Fixed Assests	(\$2,084.43)	(\$2,084.43)		\$15,000.00	(\$1,900.00)	(\$5,000.00)	Sale of Miscellaneous Used Items
	TOTAL REVENUES	\$392,451.66	\$353,162.23	\$388,673.00	\$386,142.21	\$383,901.96	\$392,597.96	
	EXPENSES							
4703	Social Security	13,484.50	11,657.56	13,561.00	13,210.08	13,818.96	14,124.96	Social Security - .0145%, FICA - .062%
4704.1	Salaries - Chief	31,500.00	31,500.00	31,500.00	31,500.00	31,500.00	31,500.00	Chief
4704.2	Salaries - Staff	10,400.00	499.50	10,400.00	7,041.51	10,000.00	10,000.00	Accounting Specialist & Clerical
4705	Salaries - Maintenance	22,900.00	20,566.02	24,425.10	24,425.10	24,900.00	27,400.00	Maint., Qtr. Master, Train. Officer, FF Labor, Pump Testing
4706	Salaries - Officers	18,468.00	14,182.00	18,468.00	14,785.00	22,740.00	22,740.00	1 Asst. Chief, 1 Batt. Chief, 2 Capt., 4 Lieut.2 Sgt.
4707	Salaries - Firefighters	82,450.59	82,450.59	94,749.46	94,749.46	91,500.00	93,000.00	Est. Fire Run/Training Payment for Firefighters
4708	Deferred/Direct Response Comp.	3,015.00	2,335.04	3,015.00	2,487.63	3,015.00	3,015.00	Deferred Comp. Employer Paid
4709	Medical - Firefighters	8,425.00	8,425.00	9,408.00	8,245.00	9,408.00	11,408.00	Physicals, Hept. - B Shots
4710	Unemployment Payments	500.00	-	500.00	-	500.00	500.00	Unemployment Payments
4715	Unforseen Fees					4,000.00	4,000.00	Unforseen Fees
4727	Office Supplies	1,950.00	1,825.95	2,546.53	2,546.53	2,350.00	1,850.00	Clerical Supplies,Postage,Shipping
4728	Building Supplies/Maint	3,740.00	3,359.62	3,091.71	4,340.00	3,940.00	3,900.00	Utility Paper, Cleaning Supplies, Light Bulbs, Keys
4741	Equip/Oper. supplies	14,400.00	12,424.01	12,500.00	9,764.83	12,500.00	10,700.00	Small tool, Batteries, Fuel, Filters etc...
4801	Contract Services	8,625.00	6,104.75	9,800.00	6,515.50	10,000.00	10,025.00	Audit,Legal,Cleaning,Advertising,Copier Maint. Agree.,Photos
4850	Communications	5,720.00	4,532.72	6,800.00	5,032.34	9,300.00	11,250.00	Telephone/Internet Service
4910	Insurance	28,200.00	25,207.00	26,700.00	26,109.00	30,700.00	30,200.00	Fleet, Liability, Workers' Comp.
4920	Utilities	21,500.00	17,491.34	18,100.00	17,762.82	18,100.00	19,300.00	Gas/Electric, Water/Sewer
4960	Education & Training	12,666.33	12,666.33	14,575.00	10,785.30	14,500.00	13,525.00	Dues, Classes/Materials, Prevention Materials,Subscriptions
4970	Office Equipment	1,000.00	777.56	1,000.00	758.99	1,000.00	1,000.00	Office Equipment
4976	Fire Equipment	72,140.21	68,888.33	25,701.00	25,178.82	31,500.00	40,000.00	Gear,Suppression Equip.Pagers,Radios
4978	Fire Equip-Maint./Repair/Upgrades	23,980.00	21,081.90	52,728.95	53,530.00	30,730.00	27,560.00	Maint. Agree., Repair & Upgrades of Fire Equipment
4984	Computer Hardware/Repair	1,800.00	1,599.98	1,800.00	1,769.68	1,800.00	1,800.00	Computer Hardware & Hardware Repair
4988	Computer Software/Upgrade	7,671.46	7,671.46	7,700.00	7,664.46	8,000.00	8,800.00	Computer Software, Software Upgrades, Train. Matls.
	Sub-total Expenses	394,536.09	355,246.66	389,069.75	368,202.05	385,801.96	397,597.96	
4981	Apparatus		\$897,241.00				\$1,138,595.00	
	Total Expenses							
	Net Income (Loss)							
	Fund balance beginning of the year							
	Fund balance end of the year			\$397.00				

Swartz Creek Area Fire Department
2027 Budget Explanation List:
~August 22 2026~

4703: Social Security:

Change based on wage amounts

4704.1 Chiefs Salary:

Board Discretion, Fire Chief has not requested any additional compensation at the same rate since 2017.

4704.2 Accounting Specialist & Clerical Wages:

The Chief, by board for discretion, is receiving this pay. Budget reduced by \$400 based on resolution.

4705 Maintenance, Training, additional Labor cost:

\$1250 increase based on quality truck and station assignment duties as well as work details as needed.

4706 Officer Salary

No Change

4707 Firefighter wages

\$1500 increase to meet operational needs.

4708: Deferred Compensation

No change

4709: Medical Expense

\$2000 increase inflation cost, this will also provide our staff with a fully NFPA complaint evaluation. This is scheduled and done on site

4710: Unemployment Payments

No Change

4715: Unforeseen Fees/Expenses

No change

4727: Office Supplies

\$500 reduction

4728: Building Supplies

\$40 reduction

4741: Equipment Supplies and general maintenance for fire equipment

\$1800 reduction in overall account. With continued increase in fuel costs, and future uncertainty fuel itself was slightly increased.

4801: Contractual Services

\$25 increase due to the anticipated auditor increase.

4850: Communications

\$1950 increase transitioning into a new database for reports, inventory, training, truck checks.

4910: Insurance

\$500 decreased due to liability reduction.

4920: Utilities

No Change

4960: Education, Memberships & Training

\$975 reduction

4970: Office Equipment

No change

4976 Fire Equipment:

\$8,500 increase to \$40,050.00

#	Cost	Description
-	20,000	Turnoutgear
-	5,000	Misc Equipment, tools etc.
-	2,000	Uniforms
-	2,700	Helmet
1500		Boots
-	800	Gloves
-	2,000	Replacement Particulate Hoods to replace expiring ones
-	1,000	Advanced Entry Tools.
-	5,000	Replacement Hose

4978 Fire Equip.-Maintenance/Repair/Upgrades

\$3,170 reduction - Posi calibration was done in 2026, good for 5-10 years

4981 Apparatus Purchase

Due 2027 – **\$1,138,595.00**

4984**Computer Hardware (Repairs/Upgrades):**

No Change

4988 Computer Software (New/Upgrades):

\$800 increase

SWARTZ CREEK AREA FIRE DEPARTMENT
2026 BUDGET DRAFT

Swartz Creek Area Fire Department 2027 Budget						
Account				2026	2027	Change
4703 Social Security				13,818.96	14,124.96	306.00
	2024 Actual	\$11,657.56				
	2025 Actual	\$13,210.00				
	Chief Salary			\$31,500.00	\$31,500.00	\$0.00
	Acct & Clerical Wage			\$10,000.00	\$10,000.00	\$0.00
	Officers			\$22,740.00	\$22,740.00	\$0.00
	Main/Train			\$24,900.00	\$27,400.00	\$2,500.00
	Firefighters			\$91,500.00	\$93,000.00	\$1,500.00
	TOTAL	\$184,640.00	0.0765	\$13,818.96	\$14,124.96	\$306.00
4704.1 Chief Salary				\$31,500.00	\$31,500.00	\$0.00
	2024 Actual	\$31,500.00				
	2025 Actual	\$31,500.00				
	Chief's Salary			\$31,500.00	\$31,500.00	\$0.00
4704.2 Accounting Specialist & Clerical Wages				\$10,000.00	\$10,000.00	0.00
	2024 Actual	\$499.56				
	2025 Actual	\$7,041.53				
	Accting Specialist Wage (\$20 hr, avg 10 hrs a week)			\$10,000.00	\$10,000.00	\$0.00
	TOTAL			\$10,000.00	\$10,000.00	\$0.00
4705 Maint. & Train. Wages				\$24,900.00	\$27,400.00	\$2,500.00
	2024 Actual	\$20,566.02				
	2025 Actual	\$24,425.10				
	Quarter Master Duties	\$200/mth		\$2,400.00	\$2,400.00	\$0.00
	Training Duties	\$200/mth		\$2,400.00	\$2,400.00	\$0.00
	Assit Quarter Master Duties	\$100/mth		\$1,200.00	\$1,200.00	\$0.00
	IT Specialist	\$100/mth		\$1,200.00	\$1,200.00	\$0.00
	Fire Prevention Duties	\$100/mth		\$1,200.00	\$1,200.00	\$0.00
	Firefighter Labor:					
	Hall/Apparatus Duties	Normal Firefighter hourly rate		\$10,500.00	\$13,000.00	\$2,500.00
	Flow Testing/SCBA Tech Maint	Normal Firefighter hourly rate		\$2,000.00	\$2,000.00	\$0.00
	Mechanic Maintenance Duties	Normal Firefighter hourly rate		\$4,000.00	\$4,000.00	\$0.00
	TOTAL			\$24,900.00	\$27,400.00	\$2,500.00
4706 Officer Salary				\$22,740.00	\$22,740.00	\$0.00
	2024 Actual	\$14,182.00				
	2025 Actual	\$14,785.00				
	Asst. Chief (1) \$300/mth			\$3,600.00	\$3,600.00	\$0.00
	Batt. Chief (1) \$255/mth			\$3,060.00	\$3,060.00	\$0.00
	Captain (2) -\$190/mth ea			\$4,560.00	\$4,560.00	\$0.00
	Lieutenant (4) -\$175/mth ea			\$8,400.00	\$8,400.00	\$0.00
	Sergeant (2) -\$130/mth ea			\$3,120.00	\$3,120.00	\$0.00
	TOTAL			\$22,740.00	\$22,740.00	\$0.00

SWARTZ CREEK AREA FIRE DEPARTMENT
2026 BUDGET DRAFT

4707 Firefighter Wages			\$91,500.00	\$93,000.00	\$1,500.00
	2024 Actual	\$82,450.59			
	2025 Actual	\$94,749.46			
FIREFIGHTER (2021 Raise)					
Probation I			\$12.50	\$12.50	\$0.00
Probation II			\$13.25	\$13.25	\$0.00
FFI			\$14.00	\$14.00	\$0.00
FFII			\$17.00	\$17.00	\$0.00
Officer I			\$19.00	\$19.00	\$0.00
Officer II			\$20.00	\$20.00	\$0.00
Officer III			\$22.00	\$22.00	\$0.00
Medical			\$1.00	\$1.00	\$0.00
Tenure		+ .50 for 3yrs; 5yrs & 5 year increments			
Pump Operator			\$0.50	\$0.50	\$0.00
4708 Deferred Compensation			\$3,015.00	\$3,015.00	\$0.00
	2024 Actual	\$2,335.04			
	2025 Actual	\$2,487.63			
Firefighters: flat rate, \$52 per yr X18 FF			\$936.00	\$936.00	\$0.00
Firefighters: \$1.50 per run x 18 FF X 60 runs (includes alarms & training)			\$2,079.00	\$2,079.00	\$0.00
	TOTAL		\$3,015.00	\$3,015.00	\$0.00
4709 Medical Expense			\$9,408.00	\$11,408.00	\$2,000.00
	2023 Actual	\$8,425.00			
	2024 Actual	\$8,245.00			\$0.00
FF Physicals			\$9,000.00	\$11,000.00	\$2,000.00
Hept B injections 3 shots @ \$68(x2)			\$408.00	\$408.00	\$0.00
	TOTAL		\$9,408.00	\$11,408.00	\$2,000.00
4710 Unemployment Payments			\$500.00	\$500.00	\$0.00
	2024 Actual	\$0.00			
	2025 Actual	\$0.00			
Unemployment Payments			\$500.00	\$500.00	\$0.00
	TOTAL		\$500.00	\$500.00	\$0.00
4715 Unforeseen Fees/Expenses			\$0.00	\$0.00	\$0.00
Unforeseen Fees/Expenses			\$4,000.00	\$4,000.00	\$0.00
4727 Office Supplies			\$2,350.00	\$1,850.00	-\$500.00
	2024 Actual	\$1,825.95			
	2025 Actual	\$2,546.53			
Supplies (forms, envelopes, pens, etc...)			\$700.00	\$700.00	\$0.00
Postage (stamps, special mailings)			\$400.00	\$400.00	\$0.00
Shipping			\$1,200.00	\$700.00	-\$500.00
Sam's Club Membership			\$50.00	\$50.00	\$0.00
	TOTAL		\$2,350.00	\$1,850.00	-\$500.00

SWARTZ CREEK AREA FIRE DEPARTMENT
2026 BUDGET DRAFT

[illegible]

SWARTZ CREEK AREA FIRE DEPARTMENT
2026 BUDGET DRAFT

	Worker's Compensation		\$8,500.00	\$7,000.00	-\$1,500.00
	MML Membership		\$200.00	\$200.00	\$0.00
	TOTAL		\$30,700.00	\$30,200.00	-\$500.00
4920	Utilities		\$18,100.00	\$19,300.00	\$1,200.00
	2024 Actual	\$17,491.33			
	2025 Actual	\$17,762.82			
	Water/Sewer		\$3,100.00	\$2,800.00	-\$300.00
	Gas/Electric		\$15,000.00	\$16,500.00	\$1,500.00
	TOTAL		\$18,100.00	\$19,300.00	\$1,200.00
4960	Education & Training		\$14,500.00	\$13,525.00	-\$975.00
	2024 Actual	\$12,666.33			
	2025 Actual	\$10,785.30			
					\$0.00
	FIREFIGHTER TRAINING				\$0.00
	Misc. FF Classes		\$2,000.00	\$1,000.00	-\$1,000.00
	ADVANCED TRAINING				\$0.00
	Officer Classes/National		\$8,000.00	\$8,000.00	\$0.00
	CERTIFICATIONS				\$0.00
	CPR		\$300.00	\$300.00	\$0.00
	MEMBERSHIPS				\$0.00
	Michigan Fire Chiefs		\$245.00	\$245.00	\$0.00
	Genesee Co. Fire Chiefs \$63 ea x 3 + \$312 dept		\$575.00	\$600.00	\$25.00
	Mi State Fireman's Assoc \$30 ea x35 + \$75 dept		\$975.00	\$975.00	\$0.00
	Mi Fire Inspectors Accociation		\$85.00	\$85.00	\$0.00
	Hundred Club		\$150.00	\$150.00	\$0.00
	Mi Fire Instructors Association (2)		\$170.00	\$170.00	\$0.00
	TRAINING SUPPLIES		\$500.00	\$500.00	\$0.00
	FIRE PREVENTION				\$0.00
	Misc. Materials/handouts/audio visual aides		\$500.00	\$500.00	\$0.00
	Fire Safety Trailer		\$1,000.00	\$1,000.00	
	TOTAL		\$14,500.00	\$13,525.00	-\$975.00
					\$0.00
4970	Office Equipment		\$1,000.00	\$1,000.00	\$0.00
	2024 Actual	\$777.56			
	2025 Actual	\$758.99			
					\$0.00
	Upgrades/Repairs		\$1,000.00	\$1,000.00	\$0.00
	TOTAL		\$1,000.00	\$1,000.00	\$0.00
4976	Fire Equipment		\$31,500.00	\$40,000.00	\$8,500.00
	2024 Actual	\$68,888.33			
	2025 Actual	\$25,178.82			
	Turn Out Gear (5)		\$7,500.00	\$20,000.00	\$12,500.00
	Misc Equipment		\$4,000.00	\$5,000.00	\$1,000.00
	Uniforms		\$2,000.00	\$2,000.00	\$0.00
	10 yr Anniversary Helmet (2)		\$450.00	\$900.00	\$450.00

SWARTZ CREEK AREA FIRE DEPARTMENT
2026 BUDGET DRAFT

	Replacement Helmets (4)			\$2,250.00	\$1,800.00	-\$450.00
	Leather Fire Boots (6)			\$2,500.00	\$1,500.00	-\$1,000.00
	Replacement Gloves			\$0.00	\$800.00	\$800.00
	Advanced Enrty Tools/Saws			\$0.00	\$1,000.00	\$1,000.00
	Replacement Hoods			\$5,000.00	\$2,000.00	-\$3,000.00
	Replacement Thermal Camera - E11			\$4,000.00	\$0.00	-\$4,000.00
	Replacement Hose			\$0.00	\$5,000.00	\$5,000.00
		TOTAL		\$29,600.00	\$40,000.00	\$10,400.00
4978	Fire Equipment-Maint/Repair			\$30,730.00	\$27,560.00	(3,170.00)
	2024 Actual	\$21,081.99				
	2025 Actual	\$53,530.00				
	Truck Repair			\$9,000.00	\$10,000.00	\$1,000.00
	Jaws Pump Maint - Bi-Annually			\$1,500.00	\$1,500.00	\$0.00
	Turn-Out Gear Repair/Cleaning			\$2,000.00	\$2,000.00	\$0.00
	Ladder Certification			\$1,000.00	\$1,200.00	\$200.00
	Annual Pump Test/Maint			\$2,000.00	\$2,800.00	\$800.00
	Pager/Radio Repair/Upgrade			\$2,000.00	\$2,000.00	\$0.00
	SCBA Repair			\$1,000.00	\$1,000.00	\$0.00
	Fire Extinguishers Maint			\$800.00	\$1,200.00	\$400.00
	Misc. Equipment Repair			\$1,500.00	\$2,000.00	\$500.00
	Posi Check Calibration (10 yr ovehaul)	**potential split 50/50 with G		\$7,250.00	\$800.00	-\$6,450.00
	OHD Facemask Fit Equipment	**potential split 50/50 with G		\$820.00	\$1,200.00	\$380.00
	Air Compressor M/A (2)			\$1,860.00	\$1,860.00	\$0.00
	Replacement Truck Air Compressor (1)			\$0.00	\$0.00	\$0.00
				\$30,730.00	\$27,560.00	-\$3,170.00
4981	Apparatus			\$0.00	\$1,138,595.00	\$1,138,595.00
	2024 Actual	\$897,241.00				
	2025 Actual	\$0.00				
				\$0.00	\$1,138,595.00	\$1,138,595.00
		TOTAL		\$0.00	\$1,138,595.00	\$1,138,595.00
4984	Computer Hardware/Repairs			\$1,800.00	\$1,800.00	\$0.00
	2024 Actual	\$1,599.98				
	2025 Actual	\$1,769.68				
	Computer/Monitor Upgrades			\$1,500.00	\$1,500.00	\$0.00
	Repairs			\$300.00	\$300.00	\$0.00
		TOTAL		\$1,800.00	\$1,800.00	\$0.00
4988	Computer Software/Upgrades			\$8,000.00	\$8,800.00	\$800.00
	2024 Actual	\$12,424.00				
	2025 Actual	\$7,664.46				
	Quickbooks			\$4,000.00	\$4,800.00	\$800.00
	Misc Program Support (IOS, Windows)			\$4,000.00	\$4,000.00	\$0.00
		TOTAL		\$8,000.00	\$8,800.00	\$800.00