

City of Swartz Creek

AGENDA

Regular Council Meeting, Monday, June 8, 2026, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of May 26, 2026 MOTION Pg. 34
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 52
 - 6C. Workers Compensation Renewal Letter Pg. 72
 - 6D. Frederick and Mason Pricing Pg. 76
 - 6E. 8006 Miller Alley Use Permit Pg. 78
 - 6F. CDBG Program Renewal Letter Pg. 81
 - 6G. Meadowbrook Insurance Renewal Proposal Pg. 82
 - 6H. Protec Membership Application Pg. 99
 - 6I. 2027 Fiscal Year Budget Attached
7. **MEETING OPENED TO THE PUBLIC:**
8. **COUNCIL BUSINESS:**
 - 8A. Fiscal Year 2027 Budget Book RESO Pg. 28
 - 8B. Frederick and Church Street Pricing RESO Pg. 29
 - 8C. MML Meadowbrook Property/Liability Insurance Renewal RESO Pg. 30
 - 8D. CDBG Program Renewal RESO Pg. 30
 - 8E. 8006 Miller Road Alley Use Permit RESO Pg. 31
 - 8F. Workers Compensation Renewal RESO Pg. 32
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 33

Next Month Calendar (Public Welcome at All Meetings)

Downtown Development Authority:	Thursday, June 11, 2026, 6:00 p.m. PDBMB
Fire Board:	Monday, June 15, 2026, 6:00 p.m., Station #2
Park Board:	Tuesday, June 16, 2026, 5:30 p.m., PDBMB
Zoning Board of Appeals:	Wed., June 17, 2026, 6:00 p.m., PDBMB
City Council:	Monday, June 22, 2026, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, June 24, 2026, 11:00 a.m., Metro PD
Planning Commission:	Tuesday, July 7, 2026, 7:00 p.m., PDBMB
City Council:	Monday, July 13, 2026, 7:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, JUNE 8, 2026, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **June 8, 2026** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Amy Nichols, 810.635.4464, 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to "**Join via computer**" as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

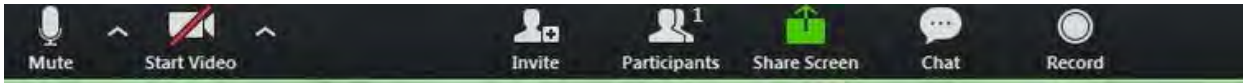
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on "Test Computer Audio." Once you are satisfied that your audio works, click on "Join audio by computer."

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

The City of Swartz Creek is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: June 8, 2026 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/u/kz4Jb4etg>

If you have any further questions or concerns, please contact 810-429-2766 or email jforrest@cityofswartzcreek.org

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, June 8, 2026 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: June 3, 2026

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*
 The timeframe for appeals is open. As of writing, we do not have any. Generally, values have been increasing at a rate that is obviously in excess of our taxable value rate adjustments. However, this may be slowing down, and businesses may look to explore appeals again.
- ✓ **STREETS** *(See Individual Category)*
 - ✓ **2025-2027 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change of Status)*
 We have commenced a preliminary request for congressionally designated spending (Senate) and Community Promotion Funds (House) to add necessary funds to our projects. As of writing, it appears this request is to be combined with the county application for funds to improve Maple and Elms near the Advanced Manufacturing District. If these funds are awarded, we will likely need to push construction to 2028 and/or 2029. The previous report follows.

The revised timeline for work on Elms and Miller has been approved. With Elms due for rehabilitation in 2027, preliminary engineering and third-party services have been established as well. Design work has been given the authorization to proceed by the MDOT.

We do plan to perform all work in the timeframe provided. This may be more readily completed because of the proposed increase in our street funding from the state. However, because most of the Miller Road funding is not to be provided until 2029, the city MAY need to look at short term borrowing.

In any event, I will be working with the engineers to consider a greater degree of milling thickness, if affordable, which will add a longer life to the road work.

The new table that includes the timeline, federal funding, and total costs is below. For greater detail and context, see the January 12, 2026 council report.

Section	Repair Type	Beginning	End	Year*	Total Cost	Federal	Local
Miller	Concrete Repair	East Springpoint of Elms	475' East of Tallmadge	2028 (2028)	\$668,502	\$534,802	\$133,700
Elms	Asphalt Resurfacing	South City Limits	North City Limits	2027 (2027)	\$730,313	\$470,800	\$259,513

Miller	Asphalt Resurfacing	Morrish	Elms	2028 (2029)	\$1,287,581	\$747,384	\$540,197
Miller	Asphalt Resurfacing	Tallmadge	Dye	2028 (2029)	\$1,524,916	\$1,114,256	\$410,660

*Years in () are payment years.

\$4,211,312 \$2,867,242 \$1,344,070

✓ **STREET PROJECT UPDATES (*Business Item*)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Road cores are being ordered up per the proposal approved on March 23rd. This will provide valuable information regarding road and road base profiles, which will be used to provide rehabilitation options for many major and local streets. We are going to ensure the filling of the core holes is done properly.

I am including pricing for standard and intensive rehabilitation for Frederick and Church Streets, which are on our list for street rehabilitation in the near future. I have also placed a sufficient amount to conduct the intensive rehabilitation in the city budget. As requested, there is a resolution to proceed with conducting this work. Note that these prices reflect applicable unit costs that were bid by Glaeser Dawes for 2025 work, which did include a combination of milling and full depth work on Cappy and Don Shenk.

This approach is the quick and easy method to get a good product at a reasonable price. These streets have not been engineered or competitively bid! We do not believe the scale of work merits the costs and time delays to do so, especially since we are not looking to change grades or road composition. We look to replace what is there, and we accept that exposure of the road will almost certainly result in work scope changes once the base and/or sub base is exposed. This occurred last year with Cappy Lane.

With that said, we can look to engineer and/or bid these projects. Since we are integrating unit costs where appropriate and working with a proven contractor, I am comfortable proceeding without doing so. If the project were of a larger scale, involved reconstruction, or was with an unproven contractor, I would have a different opinion.

I do not believe there is a bad option concerning how to proceed, whether the city council chooses the intensive or basic rehabilitation, or chooses not to proceed at all. As noted, there are some reservations with using existing funds for these projects due to the large scope of the Elms and Miller rehabilitations that are coming up. This is especially true as we observe Miller Road concrete fail before our eyes under the onslaught of the MDOT project. However, the roads do need to be done, and they should be done right. With that said, we are ultimately being asked to weigh these needs against and unknown future need that is related to the Miller and Elms projects. This is guess work, so there is no right or wrong answer here.

Again, much may depend on funding for the TIP street projects. If we cannot secure additional funds (Congressionally Designated Spending), it will be difficult to make those

happen on our own. As noted, state revenues will increase in the coming years, but we may not actually see these funds until early in our 2027 fiscal year (July or August of 2026).

Crack fill pricing is approved for 2026, and we plan to cover the entire city.

✓ **I-69 MDOT WORK** (*No Change of Status*)

There was a pre-construction meeting on March 9th, and there are progress meetings twice a month. We have been told that Elms shall be subjected to a hard close for three days in early April, but the roads have remained open so far. Traffic is noticeably higher, especially on Miller Road, west bound, but it is manageable.

It appears MDOT is going to be with us until the end of 2027.

-The scope of work includes various levels of restoration of all bridges from Elms to I-75. This does include the Elms and Miller overpasses

-Closures of some of the Morrish and Miller interchanges are proposed for 2026. It appears this includes all east-bound Miller traffic and east-bound Morrish on-ramp only. The approximate date and duration is not known.

-The Bristol Road interchange is to be closed for some or most of 2027, with all traffic being directed to the Miller Road ramps in the city.

-No ramp surfacing, highway surfacing, or expansions are proposed.

✓ **WATER – SEWER ISSUES PENDING** (*See Individual Category*)

✓ **SEWER REHABILITATION PROGRAM** (*Update*)

Dependable has started working in the city. This work only includes the original ~3 miles of pipe that were approved. The mobilization fee to work in the back yards of the Village needs to be agreed upon prior to engaging the rest of the work. The previous report follows.

Based on the projected budget, we are going to look to expand our 2026 program from ~3 miles of inspections (1/8th of the 24 miles), to include the entire system not yet cleaned or inspected (televised). We expect this to cost an additional \$300,000 plus a Winchester Village mobilization/access charge to work in the rear yards. This has not been negotiated yet.

The previous report follows.

The following work is approved for 2026. The contractor agreement has been executed and we await a timeline for commencement.

2026 Sewer Cleaning and Televising

Sewer Section						Footage
Otterburn Heights						
Jennie Ln						1657

Yarmy Dr.						1079
Abbey Ln.						872

Total 3608

Bristol Rd. 7335 West to Elms						3587
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Total 3587

Parkridge						
Parkridge to Elms						2461
Hickory to Parkridge						426
Birch to Parkridge						417
Mountain Ash to Parkridge						412
Red Oak to Parkridge						403
Locust to Parkridge						403
Silver Maple to Parkridge						343

Total 4865

East Entrance to Kroger						277
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Total 277

Springbrook East						
Alex Marin to Russell						393
Lindsey to Russell						558
Russell from Alex Marin to Kroger Dr.						716
7260 Lindsey to Russell						860
Kroger Dr. to Miller Rd.						506
Maya to Miller						1378
Maplecrest Circle						186

Total 4597

2026 Total 16934

This is an ongoing program in which the city cleans and inspects about three miles of collection system each year, over a six to eight year cycle. Areas that require additional attention will be noted during the inspection and included in a rehabilitation or replacement program. With most of the 1950s era clay pipes already lined, we are not coming across many areas that require lining or replacement.

See the January 13, 2025 report for historic and conceptual details regarding the city's eight year inspection program.

✓ **WATER PLANS** *(No Change of Status)*

Our water Risk and Resiliency Study draft is complete. OHM will look to submit this to the state in June. The previous report follows.

In addition to all of the water plans that are currently in the works, we will need to assess the water tower again in early 2027. We have been conducting an inspection every five years as a best practice to ensure structural safety and preservation. I expect to have a proposal before the council in the fourth quarter of this year.

Staff has been working with OHM on the water model initial findings. We held a workshop to help assign various levels of risk and consequences to the city's assets and processes.

Based on previous surveys of the system, there are three areas in our system in which pressures are remarkably different than model expectations, indicating valve issues, incorrect pipe diameters, or related issues. We have explored this phenomenon and it appears to be related to various pressure districts that the county has.

For example, Elms Road at Bristol is about ten feet higher than the Miller and Dye feed to the city, which would indicate pressures at the hydrant that are about 5 lbs less at Elms than at Dye. However, we were experiencing pressures at Elms and Bristol that were about 10 lbs below Miller and Dye. As it happens, Elms Road is part of a different county pressure system that is lower. The result is that an even greater amount of flow enters the city at Miller and Dye than anticipated by the original model.

We have submitted a number of operational and security audit information. The plans and models should be generated in the next couple of months.

The previous report follows.

OHM is working on the water plans and studies that are required by EGLE and the EPA. These include the Water Reliability Study (WRS), General Plan, Asset Management Plan (AMP), Emergency Response Plan (ERP), and Risk and Resilience Assessment (RRA).

The RRA should be done around June 1, with the ERP to follow those findings. The current findings for the WRS modeling are resulting in some additional field work. Work on this and the AMP will continue independent of the RRA/ERP and result in the practical guide to water system improvements in the coming years.

✓ **SEWER ASSET MANAGEMENT PLAN** *(No Change of Status)*

DLZ has added much detail to our GIS system. We are now at a point in which we are troubleshooting some anomalies or inconsistencies in the mapped data. We are doing so with field work. In addition, we expect them to be able to produce the first system-wide maps that indicate lining and inspection data, which will be very helpful in assessing the system and optimizing ongoing maintenance.

After mapping of the system if found to be accurate, DLZ will proceed with documenting a 20 year asset management plan. This will include a redistricting of our system based on system changes over the last twenty years. The document will also make a determination of theoretical flows based upon changes to the system since the last districting process.

We have three flow meters that are going to be available for three years to measure actual flows in our sewer districts. This will help plan any future expansions and to track inflow and infiltration. We are looking to install our first round of monitoring in districts 1, 2, & 4.

For complete details on this topic, see the June 23, 2025 report.

✓ **SEWER INFLOW MITIGATION** *(No Change of Status)*

As an alternative to removing individual footing drains as a means to reduce peak sewer flows during storm events, we have approached the county about the installation of an underground storage tank that could essentially function like a stormwater detention pond for our sewer. They are open to this idea. If we can create a concept that would store enough liquid during peak times, we might be able to manage all of our peak storm flows with one project instead of 100s of individual footing disconnects. The previous report follows.

We may pause proceeding with the program as it relates to financially supported footing drain disconnects. At the last Water and Wastewater Advisory meeting, we learned that the treatment costs and penalties relating to the 2025 storm events would likely only amount to \$1,000 to \$6,000 in charges to the city.

The good news is that this level of charges/penalties is extremely small. The other ramification is that, with footing drain disconnects estimated to average around \$10,000 each, it is difficult to justify a program that actively funds the disconnection of these from the system. We will spend the winter months working with the county to explore more options. See the October 27, 2025 packet for greater details on the purpose and methods of our potential program.

✓ **HYDRANTS** *(No Change of Status)*

We will be conducting live amendments to our GIS database during hydrant painting/work. The previous report follows.

Giant has been authorized to sand blast and paint 125 hydrants, about 1/3 of our system. This should cover the hydrants missed by the previous contractor and those that have demonstrated immediate rusting. If necessary, we can look to continue with the painting of hydrants on an annualized and incremental basis moving forward.

✓ **GENESEEE COUNTY WATER & SEWER MATTERS** *(No Change of Status)*

The Drain Commissioner gave a verbal update at the Water and Waste Services Advisory Committee meeting on May 20th related to the storm impact from April 3-5, which totaled up to 5" of rain in some areas. They indicated that they were able to process about 75M gallons per day (up from 50M gallons per day for such storm events). However, they experienced about 150M gallons per day demand on the system, which means that half of the flow (mostly rain water) was treated as wet weather flow.

The good news is that they were able to manage the system without backups or spills, despite the Swartz Creek and others being out of their banks. The bad news is that the state may look to discontinue their permit to treat excess water as 'wet weather flow.' This would mean that the county would need to find storage capacity for that excess water and treat it like they do normal sewer. We are told that this storage would cost about \$2 per gallon. The math makes this cost very painful.

They will be advocating a position against this with EGLE based upon data. They indicated that of the 4,000 testing points for treated sewer effluent, they are in parameters for all of them for dry and wet weather flow. We shall see what the state determines. If they allow wet weather treatment to continue, I am confident that we have a regional system that can manage 50 year storm events (such as the most recent one) without damage to property, the system, or the environment. If the state disagrees, the regional will look to invest 100s of millions to provide storage.

The county still intends to present some data as it relates to wet weather flows in specific areas (like Swartz Creek City). Using the same metering methods as our community, they are going to report how communities fared when it comes to inflow and infiltration (I&I). This information will help us plan for future I&I activities, potential added charges, and system constraints.

Our surface water monitoring and permit agreement with the Genesee County Drain Commissioners office is expected to expire this year. We were told to expect a renewal agreement in the coming months.

The previous report follows.

In other news, we learned that EGLE may be requiring salt monitoring and removal from the treated system. WWS takes issue with this because only a very small fraction of salts are placed into the river from the treated water supply. Most of the salts that wash in during winter and spring months are from streets and parking areas that are washed clean of ice melting salts. We are told that private salt application is up by a factor of four because of a recent court decision that overruled Michigan's standing "Open and Obvious" defense for slippery surfaces in winter. This is pushing many retailers and property managers to make 'always black' parking lot salting the norm (oversalting). The previous report follows.

We will not be getting any water or sewer rate increases from the county in 2026. However, early indications are that sewer rates will go up in January of 2027. This rate jump will likely be substantial because the county passes five-year rates as a standard practice. This results in front-loaded budget surpluses in the early years and deficits in the later years for the county. The upside is stability. The downside is that we experience larger incremental increases.

I am hopeful that, depending on our findings with our sewer inspection program, we will be able to absorb much of this increase into our existing budget, which is functioning well in the black.

The county also informed us that state legislation for water affordability is back in the Senate. I strongly oppose this legislation, which we have reviewed in the past. In short, the legislation would prohibit water shut offs and fee recovery assessments in incidents of non-payment OR it would require the city to charge between \$1.25 to \$3.00 per account per month so the state could redistribute those funds to users that qualify for assistance. This scenario also greatly limits, if not practically eliminates, water shut offs as well.

Our staff and most municipalities are strongly opposed because this state program would use local units to collect funds as the state directs to support wealth redistribution between customers and between municipalities. It also would greatly limit, if not prohibit, collection of overdue accounts through assessment or shut off, which we believe would ultimately destroy the long-term solvency of our water utility.

I have detailed this legislation and its impact in previous reports. If movement continues, I recommend we revisit this. For the time being, my understanding is that the House is not likely to pass this.

See prior reports (May 28, 2024) for updates on PFAS. At a meeting of the WWS Advisory Committee in December, it was again stressed that there is not a good solution for PFAS effluence. The county may be forced to devise a plan for incineration as land application and landfill disposal becomes more problematic. This could result in future added costs.

✓ **HERITAGE VACANT LOTS** *(No Change of Status)*

Another privately owned lot is having a new home built. The water service could not be located, so the city provided one at our expense.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** *(No Change of Status)*

The spring newsletter is out! Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** *(See Individual Category)*

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city. Many of these briefs are covered in more detail elsewhere in this report

1. We met with the owner of the **Raceway** and the Genesee Economic Alliance on December 3rd to explore the potential of the site for reuse. There is potential for economic development funds from third parties to be used to prepare the site for future uses. This might include further environmental, topographical, or planning studies.
2. **(Update) Street repair in 2027.** We are attempting to balance the need for matching funds for Miller and Elms with the ability to work on some local streets. In the meantime, we are obtaining street core samples from many of the local streets in our plan. This will help us plan for rehabilitation in these areas. We have pricing

and a resolution to complete rehabilitation on Frederick and Church. This will run between \$140,000 and \$250,000, depending on the depth of the repair. We have the funds.

3. **(Update)** The **Brewer Condos** project submitted an incentive application to complete the remaining twelve units. The DDA authorized review by committee at their May 14 meeting, and this group is scheduled to meet on June 9. The full DDA board will then deliberate the matter, followed by a city council review. Filed documents indicate that they have until early 2027 to continue.
4. The current phase of **Springbrook East is substantially complete**. We did not get the easement dedication for the street and utilities to the council in time for the state deadline. We still need proper survey instruments and affirmation of the ownership, which we have been seeking for many months. The homeowners association is trying to resolve these issues, which I think is a positive step. Mr. Vertie Brewer with the HOA is very competent and determined.
5. The **southwest corner of Elms & Miller** was seeing some increased activity. We met with the owner and an architect yet again in January. Though there is nothing imminent, there is enough interest to make me believe we may see something in 2025.
6. **(Update) Park Projects**. We have a signed agreement for construction services for Otterburn, and we should be able to proceed in the next week or two. We had volunteers plant about 100 saplings at Otterburn and Elms. 2026 projects were discussed at the May Park Board meeting and they include: additional pickleball fencing, a potential trail at Abrams, replacement picnic tables, and removal of some obsolete equipment at Abrams. Additional historical signs are awaiting availability of the historical society to furnish content. Lastly, there was a large disturbance at Elms Park on Memorial Day which will be debriefed by the city and our partners. There will likely be recommendations to alter park rules, operating procedures, and security measures.
7. **New Businesses**. The former Trecha Building on Holland has sold and is for lease. The downtown bookstore is open! The property across from Gil-Roys in Clayton continues to gain new activity. I met with two commercial property representatives in May. One is looking to expand an office, the other is looking to construct a small building.
8. **Mundy Megasite (Advanced Manufacturing District)**. The Genesee Economic Alliance maintains efforts to find a user and continues acquisition and demolitions. It appears the Morrish sale issue is dead for now, which I find to be a mistake for the community. Multiple parties are seeking to improve and increase capacity for Maple Avenue and Elms Road through specific state and federal funding plans. This might include the city's portion of Elms, south city limit to Miller.
9. **(Update) The Holland Square** order for the primary structure will be going in shortly. Public Spaces, Community Places (Crowdfunding) is live. We feel good about donors and the phase II plan!
10. **Wayfinding & Branding Signs** are in both the city's and DDA's budget. We should see some strong movement on this in 2026 and 2027. We are putting together a procurement plan of specific signs and vendors.
11. **(Update)** The DDA has an active committee to consider a **Social District**. They have a steering committee, which met on June 1. They plan to take some time to consider operations of such a district, but they generally support implementing one. If you have concerns, please make me or the committee aware so they can be

addressed early in the process. I suspect they will have a recommendation by the end of summer to create a concept district that they will present to the DDA and council.

12. **(Update)** The **Cage Fieldhouse** right of way work is done, but we required additional work to smooth the asphalt and to correct some concrete work. This work was completed at the end of May and we have signed off on it. In addition, the land to the north is being marketed for commercial use, and the broker seeks to work with the school to combine their drive with a future drive that is shared and aligns with Meijer. This would be a very desirable improvement, but the school does not seem to subscribe to the notion.

13. **(Update)** **Old Methodist Church** abatement is complete. There was an add-on change order for additional clean-up for flooring, wall materials, and kitchen debris. In addition, there will likely be added costs for third party monitoring. We are looking to recover these from the abatement company because the work took longer than the bid specifications allowed. There was a slight reduction related to a decrease in window work. Due to the fragility of some windows, some caulk will remain in place. Our consultant indicates that this is not uncommon, unsafe, or costly.

✓ **REDEVELOPMENT READY COMMUNITIES** *(No Change of Status)*

I am hearing rumblings that this program may be in the crosshairs of budget cuts, programming changes, or other reductions in service. I hope this does not occur. We would be very far behind where we are today without these resources.

Locally, nothing is actively cooking with RRC and the city and the moment. Recent efforts include the abatement research and marketing of the church. See the April 27, 2026 report for details. We will see where 2027 takes us.

✓ **CDBG** *(Update)*

B.P Surface Solutions LLC, was awarded the concrete bid for the amphitheater improvements. They bid \$12/a square foot (\$16,800). The CDBG budget is \$24,633. We are looking to expand the concrete work to include replacement of the existing asphalt, which should exhaust the entire budget and provide a better product.

We held a preconstruction meeting on the 26th, which went well. Work may be complete prior to the first show.

This project is being done in partnership with the Swartz Creek Fine Arts Association to develop a design and bid to complete work related to an ADA drop-off and viewing area.

✓ **OTTERBURN PARK** *(Update)*

We received notice on June 2 that HUD is going to release funds. Our engineer is seeking some updates to our contractor timeline and insurance. Then we can issue a notice to proceed and get this project underway! The previous report follows:

Our project is still awaiting final environmental approval for the release of funds by HUD. In addition, our consultant and HUD have been discussing the appropriate degree of inclusion of Section 3 provisions in the bid and contract documents for us, Mundy, and Grand Blanc Township. Section 3 ensures that employment, training, and contracting

opportunities generated by certain HUD financial assistance are directed to low- and very low-income individuals.

HUD has not audited or officially opined on the matter, and our consultant was having concerns about the proper way to address these provisions. After a meeting with the other recipients, Rowe PSC, Genesee County Parks, and HUD, we are opting to proceed with the best good-faith effort to address the program goals and to document efforts.

Grand Blanc Township has already proceeded. We are working with Rowe and the contractor to address the program goals and guidance as best as we can, then we will proceed as well. The previous report follows.

The previous report follows.

The city accepted the low bid from Glaeser Dawes in the amount of \$574,025.15. The DNR has provided a notice to proceed. However, we are holding our notice to proceed for the contractor until we can verify that HUD funds are delivered to Genesee County Parks. Mundy Township and Grand Blanc Township, as co-recipients of the same funds, are in the exact same position. The previous report follows.

We have sufficient funds from the DNR, HUD, and donations to cover all proposed construction expenses. Preliminary and construction engineering services have previously been approved and budgeted by the city.

The engineer expects substantial completion on July 1, with full completion on July 30th. The previous report follows.

The water service and sewer services have been installed.

The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is close to \$600,000. Our grants include \$283,000 from HUD and \$290,000 from the DNR, in addition to donations. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north side of the site, which is not affordable.

✓ **WAYFINDING PROJECT** *(No Change of Status)*

Both the City and DDA have set funds aside to move forward with signage in 2026 and 2027. We expect to see a lot of movement. Staff is putting together a procurement plan of specific signs and vendors to have the respective groups consider for installation.

✓ **SOCIAL DISTRICT** *(Update)*

The DDA formed a steering committee to create a draft social district program for downtown Swartz Creek. This will be presented to the DDA and city council, with the intent to move something forward, at least on a trial basis. While the group is going to take some time to analyze the best options for hours of operation, rules, and procedures, they did seem highly in favor of having a district. If you have concerns or input, please look to engage with the steering committee, DDA, or myself sooner than later so the group can adjust accordingly!

Their next meeting is June 23, 2026 at 10am at the city offices.

The previous report follows.

With Bella's Book Nook due to open soon and the Pergola at Holland Square coming in 2026, the DDA is going to revisit this issue, likely at their May meeting. The April 13 packet included an article that illustrates how Davison is approaching this. You will notice how the days, times, and geography can all be controlled. In addition, many allowances can be limited to sanctioned events. Please share any thoughts or questions on the matter. The prior report follows.

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT** *(Update)*

Crowdfunding is ongoing! Please spread the word, help solicit donations, or consider a gift!

The primary structure should start going up in July. Phase II lighting and sound should be a go for the fall!

See the February 23, 2026 packet for prior project details.

✓ **SPRINGBROOK STREET DEDICATION INQUIRY** *(No Change of Status)*

Resurfacing of Cross Creek Drive has occurred. Our engineer conducted many inspections, recommended specific repairs, and documented the work. The HOA was great to work with and altered their plans during construction to ensure road base issues were addressed.

The previous report follows.

The HOA was not able to meet on May 13th as planned, but was able to convene on May 20 to discuss next steps. It sounds like they are desirous of taking formal steps to consider city ownership of the streets. I recommended that they send a written request to the city council, signed by the homeowners association, that indicates their conceptual terms and conditions for such a potential transfer. The council can then review this and decide if and how to proceed. The previous report follows:

I met with the HOA street committee on February 24th and March 24th along with Councilmember Spillane. The group is proceeding with rehabilitation of Cross Creek, using the best practices recommended by our engineer. They are also interested in continued in-kind services during final planning and construction to ensure project quality. If the city is still open to taking these streets, I recommend this support be given to ensure the assets are optimized.

Beyond their 2025 work, there is still much discussion, and I do not see this moving forward very quickly. They have a lot of questions about winter maintenance, solicitation control, sidewalks, and costs. The previous report follows.

The HOA completed three cores on Cross Creek Drive to better understand the pavement cross section that is there. It appears the road is generally built of 10" thick asphalt on clay instead of 5" asphalt on 10" of aggregate. Leadership from the HOA met with our engineers and staff to go over the implications of this finding on January 21st.

For the time being, they are taking the informal advice of our engineers and adjusting some of their plans for the 2025-2026 construction years. Though there is not any further movement towards a potential street transfer, they appear to be proceeding with street maintenance and rehabilitation in a manner that would meet city standards.

I expect to be meeting with the group regularly moving forward. See the October 14, 2024 report for all the details of this request, as well as a historical and contextual narrative.

✓ **GENESEE COUNTY FORECLOSURES** *(Update)*

The Genesee County Land Bank has taken possession of Wade Street property. Some of us were able to tour the site on April 21st. While the building appears to be structurally sound (floor, most of the roof, walls, etc.), we believe a massive amount of work (funds) would be needed to bring this building into a state of environmental and code compliance, even for storage.

I am following up with other Land Bank contacts regarding the potential for a demolition or sale, to us or another party. They were initially unresponsive. After some political prodding, I received a trio of calls from the Land Bank the week of May 11th, indicating that they would respond to our inquiries. Since then, we have been asked to submit an offer form. We did so with the understanding that there is not a committed offer, and they require this as a formality to proceeding with discussions. I have lost nearly all confidence in the Land Bank to properly administer this site from an environmental, maintenance, or sale/disposition perspective.

Despite this, we will continue to seek environmental information and to work with the Land Bank for a future use strategy. Based on prior discussions, we are working with neighborhood stability being the top priority (noise, appearance, contaminants from the site). Potential use by the city is also a priority. Potential use/taxes by a third party comes in as a lower priority.

✓ **PARKRIDGE DRIVEWAYS** *(No Change of Status)*

We should get full compliance on this issue. One owner that met this action in court has agreed to a consent judgement to correct the issue. The remaining owners have done so voluntarily or are on voluntary timelines for compliance. See the September 22, 2025 packet for full details.

✓ **CONSUMERS ENERGY FRANCHISE** *(No Change of Status)*

As our attorney reviews their request, we have actually had some difficulty with CE. Notably, their crews hit a marked water service and culvert on Hill Road this winter, which

we repaired at a cost of over \$20,000. I have been having discussions with CE about this specific issue (seeking reimbursement), as well as the issues we face in sharing utility corridors with CE in general.

The previous report follows.

The franchise agreement that the city has with Consumers Energy to set the terms and conditions under which they provide electric and gas service in the city expires this year. They have requested to renew this, and I have our attorney's office reviewing that request. I am seeking to ensure we have the most favorable terms as it relates to ensuring proper service to residents and to ensuring appropriate use of our right of ways.

While CE is probably the best occupant of our right of ways as it relates to notices for disruption, restoration, and the convenience of the infrastructure, there may be more we can do to create more functional and attractive ROW's in the city through an updated agreement.

I expect this to be on one of our spring agendas.

✓ **CONGRESSIONALLY DESIGNATED SPENDING** *(No Change of Status)*

Our project has been consolidated into a matching application for the previously mentioned Build Grant that the Genesee County Road Commission is pursuing to improve Maple Avenue and Elms Road. Subsequent and amended applications have been submitted. It appears the combined projects are listed as fundable in congressional reports, but the amounts are lower. I will keep the council informed. The previous report follows.

I have submitted a preliminary request to Representative McDonald Rivet's office for Community Promotion Funds. These are the funds that our elected officials can often look to provide through established federal programs, such as the HUD funds for Otterburn. In the Senate, they are referred to as Congressionally Designated Spending.

I believe our best and most fundable project is the road work for Miller and Elms Roads. This set of projects is partially funded already, has regional impact, is very visible, and is nearly shovel-ready status. Because of the proximity to the Advanced Manufacturing District, this submission should carry some positive weight. We will likely be working with Senator Peters as well so that there is a working advocate in both the Senate and the House.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

Monthly reports are included.

✓ **PROTEC ANNUAL MEMBERSHIP** *(Update)*

Our community used to participate with Protec, which is affiliated with the Michigan Municipal League and advocates on behalf of municipalities as it relates to right of way use in the state. Given some of the stresses that right of ways are experiencing (5G mini-towers, new fiber installations, old infrastructure), I think we should return to the

fold and support this group. Of course, we will also benefit from their information sharing, advocacy and support.

We are a party to numerous memberships and subscriptions as a community. However, since this group does a bit more legislative lobbying than most, I wish to make the council aware. Membership is based on population, and our annual fees are \$958. I will look to proceed with membership application if there is not an objection. If you wish to object to this or have it discussed as an agenda item, please let me or Mr. Henry know.

✓ **BOARDS & COMMISSIONS** (*See Individual Category*)

✓ **PLANNING COMMISSION** (*Update*)

The planning commission met on May 5, 2026. There was a special land use application to affirm outdoor commercial storage at 5256 Morrish Road, Swartz Creek Mini Storage.

They did not meet on June 2nd. However, I expect some site plans this summer for small commercial projects. The next regular meeting is scheduled for July 7.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** (*Update*)

The DDA last met on May 14th. They approved a budget and a support request for the Summer Bash. They also opted to invest \$10,000 in new America 250 downtown décor. Lastly, they formed two committees. One will review an incentive request to complete the Brewer Townhomes and one will craft a social district program for downtown.

The next DDA meeting is scheduled for June 11th. They will get updates on the Social District, Brewer Townshomes, and they will also consider a proposal to begin design of the pergola lighting and sound.

The July meeting is set for July 9th.

✓ **ZONING BOARD OF APPEALS** (*Update*)

There is a variance request for an accessory structure scheduled for June 17th. I expect a sign variance at the July meeting.

✓ **PARKS AND RECREATION COMMISSION** (*Update*)

Their next regular meeting is scheduled for June 16th. The park board will likely set a date for the summer slip and slide. In addition, I expect robust discussion regarding Elms Park. A recent disturbance on Memorial Day resulted in the deployment of about a dozen patrol cars and resulted in multiple arrests. This is part of a noticeable trend of large crowds visiting the park and engaging in damaging, disruptive, and dangerous behavior.

The board and city have established a vision to keep Elms Park as a premier destination for families, small events, and youth partnerships. The demands on the park are exceeding resources, are inappropriately scaled, and are creating a sense of insecurity in users. We will look to seek means and methods to reduce crowd sizes, encourage civility, and increase real/perceived security. I expect this to result in modification to the park rules, changes to operations, and a security budget of some sorts.

The previous report follows.

The Park Board met on May 19th and had a very full agenda. See their attached minutes for details. Working within existing budgets, they directed staff to order new picnic tables, conduct insect control at Otterburn Park, remove some older assets from Abrams (bleachers & balance beam), save funds for the Elms playscape instead of investing in drainage, seek pricing for the Abrams trail, order a fence to separate pickleball and basketball at Elms, and conduct other maintenance.

They will be considering Goats for Hire to clear the creek bank at Abrams.

✓ **BOARD OF REVIEW** (*No Change of Status*)

The Board of Review went well and was quiet. There were a total of nine petitions. Of these, five were late personal property or uncappings and four were people who came in to appeal. Three of the four actually appealed their assessment and one requested information about tax exemptions for being disabled.

The Board and Jacquie all did a good job and everything went smoothly.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Forrest) (Update)**

- 2026 August Primary ballots have been proofed and sent to the printers. Testing of the ballots and tabulators will begin as soon as the county sends our test decks in the upcoming week. I plan to send out around 1250 absentee ballots the third week in June as we get this primary election underway. Solicitation permits have been underway since the recent weather change. We currently have four companies that have a 2026 permit issued to go door-to-door soliciting, Fiber Fellows, Frontier Communications, Renewal by Anderson and ECO Sheids.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Bincsik) (Update)**

- DPS continues to GPS water and sewer assets.
- DPS continues to update water meter transponders, registers and meters as needed.
- In Parkridge you may notice some cones in the green belt marking a sink hole in the green belt. We have a 36" storm sewer that is taking the dirt where a connection to a backyard drain has failed. Ordinarily we would probably dig up a storm and fix it but this particular storm is approximately 10' deep and beyond our ability. Dawe's is giving us a quote on this repair. **Still waiting on the quote. Still waiting on the quote.**
- At the entrance to Parkridge on Elms we have a storm sewer manhole failing and taking dirt. The manhole is sitting on a large diameter storm sewer (72"-96") that runs north and south on Elms Rd. The manhole was constructed out of manhole block and it appears the block and mortar are failing from salt damage. We are planning to try to repair it with a precast manhole structure, which should prove to last longer. The precast will need to be custom made. We may be able to use previously bid unit pricing on this repair from the project on Don Shenk and Cappy. **Still waiting on the quote.**
- The storm sewer outfall at the end of School St. has failed and created a substantial washout. The outfall never had a proper bulkhead and large diameter stone armoring around the outfall keeping it protected in high flow situations. This will require a quote or previously bid unit pricing. **Still waiting on a quote. Turned this over to Genesee county as they own this outfall.**

- ❑ DPS has identified another sink hole caused from a storm sewer on Raubinger Rd near the creek. DPS is waiting on a quote to repair it.
- ❑ Routine annual sanitary sewer cleaning and televising has started. Dependable sewer is working in Otterburn Heights, Parkridge and Springbrook East neighborhoods currently.
- ❑ Winshall and Daval there is a sink hole. After televising the storm pipe looks to be in great shape. At this point we believe it may be a bad compaction job when the road was built. DPS is looking into what are the options to repair it with minimal removal of the street.
- ❑ DPS scheduled the fencing enclosure for the public safety generator. They are estimating this will be completed in the middle of June.
- ❑ DPS ordered new banners for downtown and some “bunting” to put on the fence at Holland Square.
- ❑ DPS has been working to remove the old asphalt turnaround at Pajitas theater in preparation for new concrete.
- ❑ DPS has been working to obtain quotes for some concrete work at Abram’s park. This will include replacement of one of the pavilions concrete, a new pad for a drinking fountain and replacing some concrete around the bathrooms.
- ❑ DPS has finished its cleanup from hometown days.

✓ **TREASURER UPDATE (Nichols) (Update)**

Audit prep for FY26 is underway, with the tentative date of the audit being the week of August 24th. The FY27 budget is complete, with the budget hearing scheduled. We have hired a new admin for the front desk and we look to start him the week of June 8th. Jason Bellant II was the unanimous choice out of the candidates that were interviewed and we are all looking forward to watching him grow in this role. The new tax season is upon us with summer bills going out soon. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Dietrich) (Update)**

- ❑ Holland Sq: MEDC Funding for Patronicity is live!
- ❑ Met with Congressional Staff to submit letters of support from Sen Cherry, Flint & Genesee Economic Alliance and Curbcoco for a City and Genesee County joint request through Congresswoman McDonald Rivet for \$900,000 in federal funding to support expanded roadway improvements along Miller Road. This request is currently being debated in committee.
- ❑ Senator Peters has included our Miller Road appropriation request and has been included in the THUD Committee in the THIP line item in the amount of \$4M.
- ❑ Volunteer groups are signing up to support Family Movie Night, which begins in June.
- ❑ We are working with Dort on options to apply non-conventional financing to some of the non-traditional projects in downtown.
- ❑ Dort will be sending out over 4000 emails to members living in the Swartz Creek zip code asking for donations for the Pergola on June 8th.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **MEADOWBROOK & MML INSURANCE PROPOSALS** (*Business Item x2*)

We have annual insurance invoices for property/liability as well as workers compensation. Meadowbrook (which is an affiliate of the MML) provides for the general liability and property insurance. MML is the direct provider of workers' compensation. The city has used these providers, which are state-wide, non-profit pools, for decades.

The standard renewal and letter for general insurance is included. The renewal policy is up 10.07% over last year, which is extraordinarily high. Last year was about 4%, and prior years, to their credit, have been about 0% or even negative. This increase is to reflect wage changes, increases in property valuation, the addition of new vehicles, inflation, and general risk. I suspect most of this is related to their pool experience study.

Overall, we are pleased with their pricing stability, responses to claims, and dividend. We are also very satisfied with their consulting tools and employee training programs, many of which we access ourselves to train employees in safety and risk.

I see no reason to shop this service around. Meadowbrook (MML) is not only very reasonable in their pricing, often rebating the city funds, they have exemplary staff for claims and training purposes. They have also been great in managing some small claims that we experienced in 2022 and 2023 (retaining wall at Elms and Miller, guard rail, and a park roof).

In addition to loss management consulting, we have consistently received refunds on premiums that run close to 10%. This year, I suspect because of experience, is lower. It is \$3,230. I recommend we proceed.

Our workers compensation invoice is in from the MML as well. Our experience modifier and claim history is outstanding, with the modifier falling from 0.86 to 0.85. Anything below 1.0 indicates we are ahead of the curve. In addition, we have a nice dividend credit of \$8,171, which is outstanding. As such, the \$16,281 invoice is only due in the amount of \$5,818. I am including the declaration page, invoice, and a resolution to continue. Given our very positive experience with MML coverage, service, loss control consultations, and high dividends, I recommend we proceed.

Note that I did shop this around, and a competitor quote was received in the amount of \$18,955.25 (let me know if you wish to see this).

✓ **BUDGET ADOPTION** (*Business Item*)

Staff has updated the budget to include expanded sewer work, the purchase of the swap loader, the purchase of a jetting trailer, the rehabilitation of Mason & Frederick, and to make the other minor adjustments noted at the workshop on May 11th. The DDA fund 248 budget is updated as well. This includes Holland Square, wayfinding, decorations, some church maintenance, and regular programming.

Because we did not get additional public comment or other notable adjustments, we have taken the liberty of compiling the budget book. Though the budget can still be changed, we believe this helps council, the public, and staff get a better picture of the budget, from the grand vision and impact, to the minor details. Since the budget book is intended to be

an exhaustive and detailed resource for the budget, I will direct you there for the executive summary and finer points!

If council seeks minor changes, we can likely make these from the floor at the meeting and proceed with approval. If a large number of changes or complex changes are sought, we may look to bring the budget book back at another date. We do have time to do so.

✓ **COMMUNITY DEVELOPMENT BLOCK GRANT EXTENSION** (*Business Item*)

The city has been asked to affirm participation in the county CDBG program. Doing so guarantees small amounts of funding for projects such as the streetscape initiative, lighting, the senior center, demolitions, sidewalks and the Elms Park frontage improvements. The amount is approximately \$30-\$40K every three years. Again, these funds come to the city automatically for qualifying projects.

Because of demographic changes, the city may or may not always find the expenditure of the funds practical. If the city has qualifying low/moderate income areas, funds can be spent more flexible in those neighborhoods. Currently, the city does not have any low/moderate income areas in which the funds can be physically invested. If areas cease to qualify due to income changes, only services such as the senior center, the HOME program (grants for qualifying residential improvements in the city), ADA access, and demolitions will qualify.

Opting out would enable the city to go directly to the state for competitive grant assistance for qualifying programs. Such programs could include façade grants and business development grants for job creation. The funds at that point would be project dependent and competitive, but the amounts could be much higher. The strings attached are also very cumbersome and expensive. The big downside is that the same demographic shift that made the city ineligible for 'hardscape' projects in the past makes the city a no-go for most state funds as well.

I have previously reached out to the state to check on our eligibility status for larger grants if we opt out. During our last cycle, our RRC coordinator and MEDC grant administrator indicated that the city should OPT IN. They do not see much opportunity with the state funds. Given the current findings, I recommend we keep on with the current program. I placed this on the agenda with a resolution to remain part of the program.

I have included the letter from the GCMPC.

✓ **8006 MILLER ROAD ALLEY** (*Business Item*)

The one-year extension for the alley use by S&K Hometown Pub will expire on July 14, 2026. They seek another extension for one year. There has not been any notable change to the composition or function of the alley in the last year. I have not received any positive or negative feedback from the user, adjacent businesses, or the general public.

The owners continue to indicate a desire to invest more into this area to make it a larger function of their business. My understanding is that the location includes new owner and manager interests. I encourage council members to visit the site. The patio has been in place for about six years and seems to function well overall, considering all pros and cons.

Given the desire of our community to pursue expansion and retention of outdoor dining and related activities, as well as the apparent need to continue to have outdoor service as an option in the industry, I recommend we proceed with another extension.

I am including a resolution in the affirmative. Conditions of use are proposed to remain the same, including the condition that the city has the right to access the entirety of the site and will not be responsible for damage to any furnishings, deck space, or other constructs and materials.

In the long run, we might consider various means to transfer all or part of the ownership and maintenance responsibilities through a formal lease or similar instrument. I have been pushing for a longer-term solution with more formal conditions.

Council Questions, Inquiries, Requests, Comments, and Notes

Orienteering Course: I am working with Walt to replace these medallions. We appear to be close to getting new material in the ground.

9091 Miller Road: We do not show any formal instrument or record that enables the city to control the 200' triangle piece at Miller and Seymour. The current owner verbally indicated that it is a legacy clear vision area, which she is ok with the city continuing to use/mow. I am still looking into this. Even if we need to create a new instrument, I believe this is important to have prior to investing in any potentially new sign.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, June 8, 2026, 7:00 P.M.**

Motion No. 260608-4A **MINUTES – MAY 26, 2026**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Tuesday, May 26, 2026, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260608-5A **AGENDA APPROVAL – JUNE 8, 2026**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of June 8, 2026, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260608-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of June 8, 2026, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Resolution No. 260608-8A **RESOLUTION TO APPROVE THE FISCAL YEAR 2026-2027 CITY BUDGET**

Motion by Councilmember: _____

WHEREAS, the Swartz Creek City Council is required to approve a budget in accordance with the General Appropriations Act and Uniform Budgeting and Accounting Act; and

WHEREAS, a public hearing was posted and held in accordance with the city charter on May 25, 2026; and

WHEREAS, the Swartz Creek City Council finds the following Fund-based budget to be an accurate and desirable instrument to appropriate funds to serve the needs of the City of Swartz Creek; and

WHEREAS, the Swartz Creek City Council desires the budget to be accompanied by additional illustrative, narrative, and data materials to make the budget more transparent and useful to staff, officials, and the public.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby adopt the following 2026-2027 fiscal budget based upon the following tax mills:

General Operating Levy	4.59895	mills
Public Safety SAD	4.9000	mills
Street Levy	4.0189	mills
Sanitation Levy	2.6270	mills

BE IT FURTHER RESOLVED, the Swartz Creek City Council hereby approve the 2026-2027 Budget Book as included in the June 8, 2026 city council packet.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260608-8B

RESOLUTION TO APPROVE LOCAL STREET REHABILITATION FOR CHURCH STREET AND FREDERICK STREET

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a network of major and local streets; and

WHEREAS, the City's street asset management plan and capital improvement plan call for the rehabilitation of Church and Frederick Streets in the near term; and

WHEREAS, the City accepted a competitive low bid street improvement contract based on unit pricing for the 2025 season; and

WHEREAS, the low bid contractor, Glaeser Dawes, is extending unit costs from that project to Church and Frederick Streets for 2026; and

WHEREAS, the General Purchasing Policy, Ord. Sec. 2-402 requires sealed bids for specific purchases above \$7,500, but this requirement may be waived if the economic interests of the city are best served by doing so.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approves the intensive rehabilitations (crush and reshape) of Church and Frederick Streets as quoted and included in the June 8, 2026 city council packet.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the City Manager to execute a standard contractor agreement and apportion the projects from the 203 Local Street Fund.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260608-8C

RESOLUTION TO APPROVE ANNUAL COVERAGE AND PAYMENT FOR GENERAL AND LIABILITY INSURANCE OF THE CITY TO MEADOWBROOK

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek has a need to insure property, equipment, and services that it owns and provides; and

WHEREAS, the City of Swartz Creek has been engaged in risk management with the Michigan Municipal League Liability and Property Pool, as serviced by Meadowbrook Insurance Group since 1986; and

WHEREAS, the City of Swartz Creek finds this professional service to meet or exceed financial expectations, as well as the staffing and service needs of the city; and

WHEREAS, Ordinance Section 2-402 provides for the employment of professional services upon approval by the city council.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek appropriate and approve payment for an amount not to exceed \$54,952 (less final dividend) to Michigan Municipal League Meadow Brook Insurance, payment of the City's annual 2026-2027 premiums for property and liability insurance, funds to be apportioned to reflect departmental coverage as noted in the invoice.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260608-8D

RESOLUTION TO APPROVE CDBG EXTENSION

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek currently participates in the Genesee County Community Development Block Grant (CDBG) Program; and

WHEREAS, the city maintains ‘entitlement status’ by virtue of the Cooperative Agreement established in 1994, enabling the city to receive CDBG funds from the county; and

WHEREAS, the Continuation Clause of the Agreement indicates that ‘entitlement status’ must be affirmed at increments under three years to maintain fundability; and

WHEREAS, the Genesee County Metropolitan Planning Commission is seeking affirmation at this time to enroll the city in the next funding cycle; and

WHEREAS, the City Council finds that the benefits that the Cooperative Agreement offers outweigh the benefits of opting out.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby affirms and states its intent to remain in the Genesee County CDBG Program through 2029 and directs the city clerk to sign and deliver a letter to the Genesee County Metropolitan Planning Commission indicating this intent.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260608-8E

RESOLUTION TO APPROVE A TEMPORARY ALLEY USAGE/CLOSURE PERMIT FOR THE ALLEY NORTH OF AND ADJACENT TO 8006, 8010, 8012, 8014 MILLER ROAD

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek enables closure and use of its public streets, plazas, and alleys upon application by a petitioner and approval by the city council; and

WHEREAS, the COVID pandemic has had a profound and dynamic impact on the community, including hospitality businesses, greatly jeopardizing the abilities of these businesses and property owners that rely on this industry; and

WHEREAS, grants were made available to enable outdoor dining, including winter service, for those businesses that could pursue this as an option, including the petitioner; and

WHEREAS, the property at 8006 Miller Road (including 8010, 8012, and 8014 Miller Road) houses three hospitality businesses that are immediately south of and adjacent to the city’s public alley; and

WHEREAS, this alley is the only accessible space in which to safely accommodate outdoor service for S&K; and

WHEREAS, temporary use of this alley has been granted by the city council for the purposes of outdoor dining at this location, but such use and access will expire in July, 14 of 2026; and

WHEREAS, public utilities, including water and storm water, exist in the subsurface of the alley.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby authorizes and extends closure and private use, including routine maintenance (waste removal, snow removal, landscaping/weeding maintenance, and general safety) of the city alley north of and adjacent to 8006, 8010, 8012, and 8014 Miller Road for the purpose of food service, including alcohol sales, inclusive of all stipulations and conditions as specified and listed within the original permit and the extension, dated May 21, 2026, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all activities.

BE IT FURTHER RESOLVED that the closure and use of said alley shall commence immediately and be valid until July 14, 2027.

BE IT FURTHER RESOLVED that the closure and use of said alley is conditioned upon the retention of the city’s access rights to operate and maintain all public utilities, systems, and appurtenances on and underneath the alley surface.

BE IT FURTHER RESOLVED that, as a condition of the permit, the city shall not be responsible for any private, personal property that may be damaged within the alley confines for any reason, including deliberate action by the city to access surface or subsurface utilities.

BE IT FURTHER RESOLVED that, as a condition of the permit, the applicant will be responsible for the costs to remove any and all improvements placed upon the alley upon expiration of use permissions, and the applicant shall post a bond or cash escrow with the city in an amount sufficient to financially support such activities.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260608–8F

RESOLUTION TO APPROVE ANNUAL COVERAGE AND PAYMENT FOR WORKERS COMPENSATION INSURANCE TO MEADOWBROOK

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek has a need to provide workers compensation benefits to employees that work in various job classifications; and

WHEREAS, the City of Swartz Creek is a part of the Michigan Municipal League Workers Compensation Fund; and

WHEREAS, the City of Swartz Creek has a positive history in working with the MML as it relates to loss control consultation services, coverage for claims, and pricing; and

WHEREAS, Ordinance Section 2-402 provides for the employment of professional services upon approval by the city council.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek appropriate and approve payment for an amount of \$5,818 to Michigan Municipal League Worker Compensation Fund, funds to be apportioned to reflect departmental coverage as noted in the invoice.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260608-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of June 8, 2026.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE MAY 26, 2026**

The meeting was called to order at 7:00 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: Melen.

Staff Present: City Manager Adam Zettel, Clerk Jacquie Forrest.

Others Present: Dennis Cramer

Others Virtually Attended: None.

APPROVAL OF MINUTES

Resolution No. 260526-01 (Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, May 11, 2026 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 260526-02 (Carried)

Motion by Councilmember Krueger
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of May 26, 2026, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 260526-03

(Carried)

Motion by Councilmember Mayor Pro Tem Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of May 26, 2026, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Dennis Cramer – Swartz Creek Community Church would like the bell of the former Methodist Church on Morrish road.

PUBLIC HEARING FOR FISCAL YEAR 2026-2027 BUDGET

Opened Public Hearing at 7:30 p.m.

No residents commented

Closed Public Hearing at 7:31 p.m.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE A RESTATED AGREEMENT FOR BUILDING SERVICES BETWEEN THE CITY OF SWARTZ CREEK AND MUNDY TOWNSHIP

Resolution No. 260526-04

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Mayor Pro Tem Hicks

WHEREAS, the City of Swartz Creek provides planning, zoning, and building services to the public; and

WHEREAS, building, trade, and code enforcement services are provided by Mundy Township staff through an existing interlocal agreement, approved on March 24, 2025, with code enforcement inspections and enforcement supported by the Metro Police Authority of Genesee County; and

WHEREAS, the City and Township seek to update the fee schedule exhibit that the agreement references in order to affirm the inclusion of inspections with some permits and to adjust the trade inspection fees.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby approves the Exhibit B – Fee Schedule for Services, as included in the May 26, 2026 city council packet and referenced in the Building Department Shared Services Agreement Between the Charter Township of Mundy, Michigan and the City of Swartz Creek.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council authorizes and directs the Mayor to ratify said fee schedule on behalf of the city.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO AMEND AND RESTATE CITY-WIDE RATES, FEES, AND CHARGES

Resolution No. 260526-05

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Mayor Pro Tem Hicks

WHEREAS, the City sets rates and collects fees, fees for permits, charges for services, cost recovery for public safety and cost recovery for consulting services (rates, fees, & charges), and;

WHEREAS, such rates, fees, & charges are a necessary and essential part of the funding for the services that the City provides, and;

WHEREAS, the City's Code of Ordinances defines and provides for certain rates, fees, & charges, and;

WHEREAS, other such rates, fees, & charges are provided for by resolution of the City Council, statutory provision, past practice, policy and other such actions, and

WHEREAS, the City has amended the City's Code of Ordinances to provide for various rates, fees, & charges to be set by resolution of the City Council, and;

WHEREAS, the City has need to implement additional rates, fees, & charges to be set by resolution of the City Council, and;

WHEREAS, the City desires to have all such rates, fees, & charges organized into a single resolution that can be visited periodically and adjusted accordingly.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby sets its rates, fees, & charges in accordance with the following schedule, effective immediately or as soon as practical thereafter, table as follows:

CITY OF SWARTZ CREEK RATES, FEES PERMITS & CHARGES FOR SERVICES
(All fees may be paid in person with cash, check, or card. Building and utility fees may be paid online with card or e-check)

1. Chapter 1: Municipal Ordinance Violations Bureau (Parking Fines)

The following parking violations shall be punishable by the fines indicated:

<u>Offense</u>	<u>Fine</u>
(a) Parking too far from curb	\$ 40.00
(b) Angle parking violations	\$ 40.00
(c) Obstructing traffic	\$ 40.00
 <u>Prohibited parking (signs un-necessary)</u>	
(d) On sidewalk	\$ 40.00
(e) In front of drive	\$ 40.00
(f) Within intersection	\$ 40.00
(g) Within 15 feet of hydrant	\$ 40.00
(h) On crosswalk	\$ 40.00
(i) Within 20 feet of crosswalk or 15 feet of corner lot lines	\$ 40.00
(j) Within 30 feet of street side traffic sign or signal	\$ 40.00
(k) Within 50 feet of railroad crossing	\$ 40.00
(l) Within 20 feet of fire station entrance	\$ 40.00
(m) Within 75 feet of fire station entrance on opposite side of street (signs required)	\$ 40.00
(n) Beside street excavation when traffic obstructed	\$ 40.00
(o) Double parking	\$ 40.00
(p) On bridge of viaduct or within tunnel	\$ 40.00
(q) Within 200 feet of accident where police in attendance	\$ 40.00
(r) In front of theater	\$ 40.00
(s) Blocking emergency exit	\$ 40.00
(t) Blocking fire escape or fire lane	\$ 50.00
(u) In a handicapped space	\$100.00
(v) In prohibited zone (signs required)	\$ 40.00
(w) In alley (signs required)	\$ 40.00
 <u>Parking for prohibited purpose</u>	
(x) Displaying vehicle for sale	\$ 40.00
(y) Working or repairing vehicle	\$ 40.00
(z) Displaying advertising	\$ 40.00
(aa) Selling merchandise	\$ 40.00
(bb) Storage over 48 hours	\$ 40.00
(cc) Wrong side boulevard roadway	\$ 40.00
(dd) Loading zone violation	\$ 40.00
(ee) Bus, parking other than bus stop	\$ 40.00
(ff) Taxicab, parking other than cab stand	\$ 40.00
(gg) Bus, taxicab stand violations	\$ 40.00
(hh) Failure to set brakes	\$ 40.00
(ii) Parked on grade wheels not turned to curb	\$ 40.00
(jj) Parked on lawn extension within right of way	\$ 40.00
(kk) Parked on front lawn	\$ 40.00

All \$40.00 violations not paid within 20 days will be assessed a \$20.00 late fee.

2. Chapter 2: Liability for Expense of an Emergency Operation (Hazardous Materials Cleanup Cost Recovery)

Cost shall be actual expenses inclusive of all Police & Fire Department wages, equipment and motor-pool and / or any sub-contracted actual expenses associated with hazardous materials clean-up.

3. Chapter 2: Liability for Expense of an Emergency Response (Alcohol Related Arrests, Accidents)

A. A cost of \$150 shall be assessed to each defendant convicted of O.U.I.L. – O.U.I.D or O.W.I. The cost recovery shall be collected as a part of the fines and costs set by the 67th District Court.

B. Actual costs shall be assessed to each defendant convicted of O.U.I.L. – O.U.I.D or O.W.I. in which a motor vehicle accident occurred. The cost recovery shall be collected as a part of the fines and costs set by the 67th District Court. In the event the court declines collection, they shall be billed direct to the defendant.

C. For the purpose of determining costs for extensive investigation and cleanup recovery for emergency response for alcohol related arrests and accidents, the following table shall be used:

Fire

Pumper	\$250.00/hour
Tanker	\$350.00/hour
Squad/Utility	\$200.00/hour
Grass	\$200.00/hour
Command	\$150.00/hour
Officers	\$24.00/hour
Firefighters	\$18.00/hour

Police

Officers	\$64/hour
Officer Overtime	\$72/hour
Police Car	\$15.00/hour

4. Chapter 5: Cemetery Lots - Purchase

The cost for purchase of cemetery lots will be \$600.00 per lot.

5. Chapter 5: Cemetery, Charges for Grave Openings, etc.

Grave openings shall be actual costs, either as sub-contracted or performed by City Employees, plus a 15% administrative fee.

6. Chapter 11: Park Reservation Fees

Elms Park

Pavilion #1	\$80.00(\$250.00 non-resident)
Pavilion #2	\$100.00(\$305.00 non-resident)
Pavilion #3	\$50.00(\$180.00 non-resident)

Pavilion #4 \$80.00(\$250.00 non-resident)

Abrams Park

Pavilion #1 \$50.00(\$180.00 non-resident)

Pavilion #2 \$50.00(\$180.00 non-resident)

Pavilion #3 \$40.00(\$150.00 non-resident)

Pavilion #4 \$40.00(\$150.00 non-resident)

Deposit \$200.00*

*Deposit to be forfeited with any validated park rule or ordinance violation attributed to the reserving entity.

7. **Chapter 12: Peddlers and Solicitors License and Background Check**
\$50.00 for primary permit and one background check plus \$20 for each additional background check.

8. **Chapter 15: Permit, Sidewalk Installation**
\$50.00

9. **Chapter 15: Permit for Excavation, Right of Way or Other City Property**
\$100.00

10. **Chapter 19: Water System Use, Rates and Charges**

(A) Charges for water supply services to premises within the city connected with the water supply system shall be as follows:

Rates for Quarterly Billings

Readiness to serve charge

5/8", 3/4", 1"	\$60.76
1.5"	\$241.14
2"	\$385.84
3"	\$723.45
4"	\$1,205.76
6"	\$2,411.50

Commodity charge (per 100 cubic feet of water): \$7.87

Additional meters, connected for the exclusive purpose of registering water consumed and NOT returned to the sewer system shall be charged the commodity charge only (example: lawn sprinkler system).

(B) Any water customer may have water services temporarily shut off for any time period during which the premises, for which the water service is provided, will be unoccupied. The request for such shut off shall be made in writing on forms to be provided by the city. The written request shall specify the reason for the shut off and the date on which the water service shall be shut off.

(C) There shall be a Twenty Dollar (\$20.00) charge for shutting off the water service pursuant to such request and a Twenty Dollar (\$20.00) charge for turning the water service back on, if the shut off or turn on is performed during normal business hours. If this shut off or turn on is performed outside of normal business hours, the charge shall be One-Hundred Dollars (\$100.00).

If water is shut off and/or turned back on pursuant to account delinquency, the fee shall be Forty Dollars (\$40.00) per turn off and Forty Dollars (\$40.00) per turn on. This fee shall be applied upon deployment of the field crew for water shut off. Requests for after-hours turn on shall cost One-Hundred Dollars (\$100.00). The City Manager may waive any shut off and turn on fees for reasonable cause.

- (D) Water customers shall continue to be billed for a readiness to service charge while connected to the system.
- (E) Bulk water sales shall be in accordance with the following fee schedule:

Bulk Water Purchases
1 cubic ft. = 7.4805
Gallons

Gallons	Cubic ft.	Cost
3,740	499.96658	\$109.20
5,000	668.40452	
\$121.80	10,000	
1336.809	\$168.00	
15,000	2005.2136	
\$214.20		
20,000	2673.6181	\$259.35

11. Chapter 19: Water & Sewer Tap Fees

- (A) There shall be paid, with respect to all premises connecting to the water and sanitary sewer system of the city, a tap-in fee pursuant to the following schedules:
 - (1) Single-family residence--\$1,500 each for water & sanitary sewer
 - (2) Multiple-family residence--\$1,500 per unit each for water and sanitary sewer
- (B) All other uses connecting to the water and/or sanitary sewer system of the city shall be required to pay tap-in fees at the rate of one-thousand, five hundred dollars (\$1,500) per unit factor, pursuant to the unit factor table provided for by the Genesee County Division of Water and Waste. In no case shall tap-in fees be less than one-thousand, five hundred dollars (\$1,500).
- (C) Furthermore, for any structure used generally for more than one (1) purpose, connection fees shall be determined by applying the appropriate unit factors as set by the Genesee County Division of Water and Waste, to the various uses on any level, grade or sub-grade plane of the structure, provided that it is intended that the fees so derived shall be cumulative. Tap fees shall also apply for any additional units that may be calculated and applied by the County WWS pursuant to change in use or otherwise.

12. Chapter 19: Sanitary Sewer Rates

Rates for Quarterly Billings

Readiness to serve charge (per Residential Equivalent Unit): \$53.53

Readiness to serve charge (non-metered accounts):	\$130.43
Commodity charge (per 100 cubic feet of water consumed):	\$2.52

(A) readiness to serve charge equal to the number of calculated sewer units shall be charged to all customers connected to the city's sewer system to offset fixed costs of system operation. In addition, a commodity charge shall be applied to the sewer bill in an amount equal to the above rate multiplied by the number of ccf that the accompanying water account registers. If the sewer connection is not accompanied by a water meter to register water usage, the charge shall be considered non-metered and no commodity charge shall be applied.

For the purposes of determining sanitary sewer rates, per unit sewage disposal calculations resulting in a fraction of a whole number shall be rounded up to the next highest whole number.

13. Chapter 20: Weed Cutting Fees

\$300 per cut

14. Building & Trade Inspection Fees*

(A) Building Permit Fees:

The total cost of Improvement is based on the International Code Council (ICC) Building Valuation Square Foot Construction Cost Table.

Application Fee, non-refundable:	\$125.00
Up to \$1,000 (includes one 1 inspection).....	\$125.00
\$1,001.00 to \$10,000.00 (includes 1 inspection)..	\$125.00 plus \$10.00 per \$1,000.00
\$10,001.00 to \$100,000.00	\$225.00 plus \$7.00 per \$1,000.00
\$100,001.00 to \$500,000.00	\$925.00 plus \$6.50 per \$1,000.00
\$500,001 plus	\$3,250.00 plus \$6.00 per \$1,000.00
Residential Roof (Includes 1 inspection)	\$125
Mobile Home Set (Includes 1 inspection)	\$300
All work not involving a sq. foot computation:	\$125
Residential plan review and administration base fee	\$125/hr, with a \$500 minimum plus applicable third party fees
Residential Minor plan review (Building Dept. determination)	First hour included with application fee, \$125 each additional hour plus any third party fees
Commercial plan review up to \$500,000 valuation	\$0.0019 of building valuation with a minimum of \$500 plus third party fees
Commercial plan review over \$500,000 valuation	\$0.0006 plus \$950 of building valuation plus third party fees
Parking Lot (resurfacing, reconstruction, addition)	\$200 or \$0.02/sf, whichever is

	greater
Inspections (each)	\$125
Certificate of Occupancy (Residential)	\$125
Certificate of Occupancy (Commercial)	\$300
Commercial Temp C of O for stocking and staffing... (not open for business)	\$ 2,000.00 plus bond equal to 150% of uncompleted items as estimated by the Building Department
Work Commencing Before Permit Issuance	\$500
B. Electrical Inspection Fees	
Application Fee (non-refundable)	\$80
Work Commencing Before Permit Issuance	\$120
Plan Review	\$125/hr plus third party fees
<u>New Residential Electrical System</u>	
Up to 1,500.00 sq. foot	\$90.00
1,501 to 3,500 sq. foot	\$140.00
Over 3,500 sq. foot	\$190.00
<u>Service</u>	
Through 200 Amp.	\$20
Over 200 Amp. thru 600 Amp.	\$25
Over 600 Amp. thru 800 Amp.	\$200
Over 800 Amp. thru 1200 Amp.	\$300
Over 1200 Amp. (GFI only)	\$500
Circuits	\$7
Lighting Fixtures-per 25	\$7
Dishwasher	\$7
Furnace-Unit Heater	\$7
Electrical-Heating Units (baseboard)	\$8
Power Outlets (ranges, dryers, etc.)	\$9
<u>Signs</u>	
Unit	\$6
Letter	\$10
Neon-each 25 feet	\$20
Feeders-Bus Ducts, etc.-per 50'	\$8
Mobile Home Park Site	\$7
Recreational Vehicle Park Site	\$7
<u>K.V.A. & H.P.</u>	
Units up to 20	\$4
Units 21 to 50 K.V.A. or H.P.	\$6
Units 51 K.V.A. or H.P. & over	\$10
<u>Fire Alarm Systems (excl. smoke detectors)</u>	
Up to 10 devices	\$50

11 to 20 devices	\$100
Over 20 devices	\$5 each
Low voltage - Per opening (devices)	\$5 each
Energy Retrofit-Temp. Control	\$45
Conduit only or grounding only	\$45

Inspections

Special/Safety Insp. (includes cert. fee)	\$110
Additional Inspection	\$110
Final Inspection	\$110
Certification Fee	\$75

C. Mechanical Inspection Fees

Application Fee (non-refundable)	\$80
Work Commencing Before Permit Issuance	\$120
Plan Review	\$125/hr plus third party fees

Residential Heating System

(Includes duct & pipe)	
Up to 1,500 sq. feet	\$90
1,501 to 3,500 sq. feet	\$140
Over 3,500 sq. feet	\$190
Gas/Oil Burning Equipment Under 400,000 In	\$30
Gas/Oil Burning Equipment Under 400,000 In	\$40
Boiler	\$30
Water Heater	\$5
Damper/Flue	\$5
Solid Fuel Equip. (includes chimney)	\$30
Gas Burning Fireplace	\$30
Chimney, factory built (installed separately) Solar;	\$25
set of 3 panels-fluid transfer	
(includes piping)	\$20
Gas piping; each opening-new installation	
(residential)	\$5
Air Conditioning (includes split systems)	
1.5hp to 15 hp	\$30
Over 15 hp	\$50
Heat Pumps (complete residential)	\$30
Dryer, Bath & Kitchen Exhaust	\$5

Tanks

Aboveground	\$20
Aboveground Connection	\$20
Underground	\$20
Underground Connection	\$20
Humidifiers/Air Cleaners	\$5

Piping

Piping-minimum fee \$25	\$.05/ft
Duct-minimum fee \$25	\$.10/ft

Heat Pumps; Commercial (pipe not included)	\$20
<u>Air Handlers/Heat Wheels</u>	\$25
Conversion Burners (oil)	\$30
Commercial Hoods/Exhausters	\$15
Heat Recovery Units	\$10
V.A.V. Boxes	\$10
Unit Ventilators	\$10
Unit Heaters (terminal units)	\$15

<u>Fire Suppression/Protection/Other</u>	
(includes piping) –minimum fee \$20	\$.75/head
Limited Area Suppression (per head)	\$2
Fire Suppression Hood (per head)	\$4
Evaporator Coils	\$30
Refrigeration (split system)	\$30
Chiller	\$30
Cooling Towers	\$30
Compressor/Condenser	\$30
Manufactured Chimney	\$25
Exhaust Fans	\$20
Multi Zone Self Contained Units	\$25
Through Wall Units	\$25
Ranges (gas)	\$20

<u>Inspections</u>	
Special/Safety Insp. (includes cert. fee)	\$110
Additional Inspection	\$110
Final Inspection	\$110
Certification Fee	\$75

D. Plumbing Inspection Fees

Application Fee (non-refundable)	\$80
Work Commencing Before Permit Issuance	\$120
Plan Review	\$125/hr plus third party fees

<u>New Residential Plumbing System</u>	
Up to 1,500 sf	\$90
1,501 to 3,500 sf	\$140
Over 3,500 sf	\$190

Mobile Home Park Site	\$7 each
Fixtures, floor drains, special drains,	\$4 each
Water connected appliances	\$4 each
Stacks (soil, waste, vent and conductor)	\$2 each
Sewage ejectors, sumps	\$5 each
Sub-soil drains	\$5 each

<u>Water Service</u>	
Less than 2"	\$25
2" to 6"	\$75
Over 6"	\$100

Connection (bldg. drain-bldg. sewers)	\$25
<u>Sewers (sanitary, storm or combined)</u>	
Less than 6"	\$25
6" and Over	\$100
Manholes, Catch Basins	\$15 each
<u>Water Distributing Pipe (system)</u>	
¾" Water Distribution Pipe	\$5
1" Water Distribution Pipe	\$10
1 ¼" Water Distribution Pipe	\$15
1 ½" Water Distribution Pipe	\$20
2" Water Distribution Pipe	\$25
Over 2" Water Distribution Pipe	\$30
Reduced pressure zone back-flow preventer	\$5 each
Domestic water treatment and filtering equipment only	\$5
Medical Gas System	\$45
<u>Inspections</u>	
Special/Safety Insp. (includes cert. fee)	\$110
Additional Inspection	\$110
Final Inspection	\$110
Certification Fee	\$75

15. Chapter 22: General Emergency Response Fees

Fire

Pumper	\$250.00/hour
Tanker	\$350.00/hour
Squad/Utility	\$200.00/hour
Grass	\$200.00/hour
Command	\$150.00/hour
Officers	\$24.00/hour
Firefighters	\$18.00/hour

Police

Officers	\$64.00/hour
Officer Overtime	\$72.00/hour
Police Car	\$15.00/hour

16. Appendix B: Franchises

\$250 application fee plus actual expenses related to preparation by City Attorney.

17. Miscellaneous Fees

- A. *Copies:*
 Black & White: 10¢ for page.
 Color or Mixed Color and Black & White: 25¢ per page
- B. *Freedom of Information Act Requests:*

See the City of Swartz Creek Freedom of Information Act Procedures & Guidelines: adopted June 22, 2015 for details. Standard requests shall be charged 10¢ for 8.5 x 11 page (25¢ for color or mixed color) plus all actual costs for outside re-production (i.e. photo re-prints, blueprint copies, digital media storage, etc.). Extensive search requests shall have an additional per hour fee equal to wages only of the lowest paid clerical position employed with the City (\$8.15/hour with a 1.1 fringe multiplier, totaling \$8.97/hour).

- C. *Weddings:*
\$50 per ceremony
- D. *Fax Services:*
50¢ per page for the first 10 pages, then \$0.25 per page thereafter
- E. *Notary Services:*
\$10.00 per item
- F. *Insufficient Funds:*
\$25 each for any check returned unpaid for account insufficient, closed or stopped
- G. *Penalties on Outstanding Invoices/Miscellaneous Receivables:*
\$10 penalty for unpaid miscellaneous receivables, including but not limited to: utility bills, mowing invoices, sidewalk repair, project reimbursements, charges for services, and retiree coverage contributions. This penalty shall be applied once to “past due” invoices.
- H. *Interest on Outstanding Invoices/Miscellaneous Receivables:*
1.5% interest per month on outstanding invoices that are 30 days “past due”.

*Payments made toward outstanding balances shall be applied in the following order: interest, penalties, principle.

18. Chapter 13 & 16: Development Plans, Administrative Fees, Subdivision Site Plan & Review Fees*

- A. Site Plan Review:

Property Re-Zoning	\$500
Single & Multiple-Family (non-plat)	\$300 plus \$10.00 per lot/unit
Mobile Home Park	\$500 plus \$10.00 per unit
Commercial Development	\$500 plus \$50.00 per acre/fraction
Industrial Development	\$500 plus \$50.00 per acre/fraction
Office Development	\$500 plus \$50.00 per acre/fraction
Institutional	\$300 plus \$50.00 per acre/fraction
Public/semi-public uses	\$300 plus \$50.00 per acre/fraction
Special Approval or Conditional Use	\$300 plus \$10.00 per acre/fraction
PUD/Mixed Use Review	\$500 plus \$50.00 per acre/fraction
Consulting and/or Third Party Fees	Actual consultant costs plus 5%
Revisions	½ of original review fee
- B. Building and Zoning:

Zoning Permit (Includes 1 hr review and inspection)	\$125
Zoning Letter	\$75
Sidewalk Permit	\$50
Sign Permit	See Building Permits
Structure Movement Permit	\$200

Demolition Permit (Including ROW Permit)	\$200 + \$0.10/sf
Right of Way Permit (Residential)	\$100
Right of Way Permit (Commercial and/or Road Break)	\$250 +review/inspection escrow
Home Occupation Permit	\$95
Variance Review	\$300 per variance
Zoning Board of Appeals: Petitioned Interpretation Review	\$150
Zoning Board of Appeals: Appeal Review	\$250
Lot Split/Combination: City Ordinance Section 16.2	
Public or Private Road Plan Reviews	\$400 per mile/fraction
Consulting Fees	Actual consultant costs
Zoning Code	\$10 CD, \$25 Paper Copy
Engineering Standards Manual	\$10 CD, \$25 Paper Copy
Medical Marijuana Dispensary/Facility Review	\$500
Consulting and/or Third Party Fees	Actual consultant costs plus 5%

C. Subdivision Review

Preliminary Subdivision Review-Tentative	\$300 plus \$5.35 per lot
Preliminary Subdivision Review- Final	\$160 plus \$2.70 per lot
Final Plat Review	\$160 plus \$1.00 per lot
Consulting and/or Third Party Fees	Actual consultant costs plus 5%

- Consultant fees and or third party fees are those planning, engineering, legal, or related services performed unstaffed professionals. Such fees are employed and billed to the city, and are to be paid by the applicant. A pre-determined escrow will be estimated and required by the city prior to engaging in such services, which may need to be adjusted accordingly. Such invoices shall be payable by the applicant with an additional 5% fee.

19. Chapter 1: Municipal Civil Infraction

Fines Civic Infraction Citation

Fines:

First Offense	\$100
Second Offense	\$200
Third Offense	\$300

Civic Infraction Notice Fines:

First Offense	\$75
Second Offense	\$150

Third Offense

\$250

20. Rental Inspection Program Fees

Registration	\$100 for the first unit, plus \$25 for each additional unit on a shared premises, with common ownership and management, or within recognized apartment complexes
Follow up inspections	The initial and one follow-up inspection will be performed without additional fees. Subsequent inspections shall be charged at the rate of \$100/unit
Registration Updates/Amendments Coverage	No charge The initial fee covers the registration and first inspection and is valid until the resulting certificate of compliance expires
Pro-ration	There shall be no pro-ration of fees

ADOPTION & REVISION HISTORY:

Resolution No. 050711-07	Dated July 11, 2005
Resolution No. 100208-06	Dated February 8, 2010
Resolution No. 101206-04	Dated December 6, 2010 (Water-Sewer-RTS)
Resolution No. 111114-05	Dated November 14, 2011 (Park Fees)
Resolution No. 110613-07	Dated June 13, 2011 (Water Fees)
Resolution No. 120611-05	Dated June 11, 2012 (Water Fees)
Resolution No. 120709-05	Dated July 9, 2012 (Bulk Water Fees)
Resolution No. 130610-09	Dated June 10, 2013 (Water Fees)
Resolution No. 130826-06	Dated August 26, 2013 (K.W.A. Water Fees)
Resolution No. 140922-07	Dated September 22, 2014 (Utility and MMD Fees)
Resolution No. 150824-05	Dated August 24, 2015 (FOIA, Rentals, Utility Fees)
Resolution No. 151214-05	Dated December 14, 2015 (Parking)
Resolution No. 160523-05	Dated May 23, 2016 (Water and Sewer)
Resolution No. 160808-04	Dated August 8, 2016 (Solicitation)
Resolution No. 171023-07	Dated October 23, 2017 (Building; Police Removal)
Resolution No. 180312-06	Dated March 12, 2018 (Building Penalty)
Resolution No. 181126-07	Dated November 26, 2018 (Parking)
Resolution No. 190325-09	Dated March 25, 2019 (Water)
Resolution No. 201109-06	Dated November 9, 2020 (Water Rates - Cross Connection)
Resolution No. 210927-06	Dated September 27, 2021 (Cost Recovery & Right of Way)
Resolution No. 211213-04	Dated December 13, 2021 (Water and Sewer Rates)
Resolution No. 220613-05	Dated June 13, 2022 (UB Turn On/Off & Park Deposit)
Resolution No. 221114-06	Dated November 14, 2022 (Park Reservations)
Resolution No. 231127-08	Dated November 27, 2023 (Parks, Water, Cost Recovery)
Resolution No. 241125-06	Dated November 25, 2024 (Parks)
Resolution No. 240334-12	Dated March 24, 2025 (Building, Planning, & Zoning)
Resolution No. 251110-05	Dated November 10, 2025 (Parks)
Resolution No. 260526-05	Dated May 26, 2026 (Building and Cost Recovery)

Discussion Ensued.

YES: Knickerbocker, Henry, Spillane, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE TO ASSESS DELINQUENT CHARGES TO THE ASSESSMENT ROLL

Resolution No. 260526-06

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Krueger

WHEREAS, the city, by virtue of enforcing certain ordinances and charter provisions, incurs expenses related to the improvement, maintenance, demolition, and/or replacement of private and public property; and

WHEREAS, the city also provides utility services, of which some recipients of said services have outstanding and overdue balances related to the same; and

WHEREAS, the city's ordinances related to the provision of water and sewer services, as well as those pertaining to the maintenance of sidewalks, noxious weeds, blight and fire cost recovery provide for the collection of expenses and related fees; and

WHEREAS, such outstanding expenses, service charges, and fees are able to be assessed to real property per Chapter 10 of the City Charter.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek directs the Treasurer to prepare an audit of all outstanding debts owed to the City for delinquent sidewalk snow removal, utility services, blight and fire cost recovery, and further, to cause such debts to be assessed against the property owner of record, in accordance with City Ordinance and State Statute, said debts to be placed against the summer 2027 tax collection roll

Discussion Ensued.

YES: Henry, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

RESOLUTION TO AUTHORIZE EXECUTORS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Resolution No.260526-07

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Knickerbocker

WHEREAS, the City of Swartz Creek participates in the Genesee County Community Development Program; and

WHEREAS, the Genesee County Community Development Program has requested that we update our authorized signature card.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are authorized to request reimbursements from the Community Development Block Grant (CDBG) Program:

Adam Zettel, City Manager
Amy Nichols, City Treasurer-Deputy Clerk
Jacqueline Forrest, City Clerk

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Spillane: Rummage sale 5/29/26 at Pajtas theater from 9-4pm. Welcomes everyone to walk through the cemetery and see volunteers landscape improvements.

Councilmember Gilbert: Still awaiting his fire hydrant to be painted.

Councilmember Knickerbocker: We need to be aggressive with our park security and safety measures.

Mayor Pro Tem Hicks: Woman's Club planted flowers last week in town.

Councilmember Krueger: Think summer and Hometown Days dinners

Mayor Henry: none

ADJOURNMENT

Resolution No. 260526-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Krueger

I Move the Swartz Creek City Council adjourn the regular meeting at 8:02 p.m.

Unanimous Voice Vote.

Nate Henry, Mayor

Jacque Forrest, City Clerk

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
SOCILA DISTRICT COMMITTEE
MINUTES OF JUNE 1, 2026**

Meeting called to order by Mr. Zettel at 10:13 a.m.

Members Present: Todd Beedy, Rod Gardner, Greg Dietrich, Tammy Parenteau, Adam Zettel

Members Absent: None.

Others Present: Rae Lynn Hicks & Jacob Osterwyk

APPROVAL OF AGENDA: No adjustments.

APPROVAL OF MINUTES: No minutes to approve.

MEETING OPEN TO THE PUBLIC: Rae Lynn said she is here mostly to listen.

Business: Social District Discussion

Adam explained the Michigan statute and function of social districts, along with their primary components. The concept of a social district in the community was discussed. It was found that any such district should be pursued to add social events for the community to enjoy, to add to commerce, and to encourage new businesses over time.

The committee felt that a slow approach to considering and potentially approving the district is desired, with public input.

Parameters that appeared desirable include:

1. A two year pilot, to allow the public to see the initial impact and to gauge how that might add activity once observed for one for season.
2. Metro, Fire, DPW, and Park Board (Bicentennial Park) need to have input.
3. DPW would maintain the district; DDA would add funding for this and look to make initial purchases for signs, benches, waste bins, etc.
4. Cups specific to the district and each business are desirable.
5. Over 21 wrist bands for those consuming in the commons arear are desirable, if allowed.
6. Adam to model next draft elements off Holly, which has a small town, family district.

MEETING OPEN TO THE PUBLIC: None.

MEMBER COMMENTS: None.

Adjourned at 11:16 a.m.

AHZ

City of Swartz Creek Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB2600027	05/06/26	TITAN HOLDING CO LLC	(810) 626 8353	58-01-501-014	\$30,000	\$1,440.00 4534 RAUBINGER RD	48473 Com Add/Alter/Repair
PB2600029	05/07/26	Sherriff-Goslin Co	(810) 720 0150	58-02-503-036	\$11,487	\$100.00 8360 CAPPY LN	48473-Roofing
PB2600031	05/18/26	Mester Exteriors	(517) 281 3088	58-36-651-073	\$9,365	\$100.00 4446 SPRINGBROOK DR	48473-Roofing
PB2600032	05/18/26	Mester Exteriors	(517) 281 3088	58-36-651-072	\$9,365	\$100.00 4444 SPRINGBROOK DR	48473-Roofing
PB2600033	05/18/26	Good Sam Construction	(248) 819 1768	58-02-501-111	\$23,258	\$100.00 5239 OAKVIEW DR	48473-Roofing
PB2600034	05/19/26	I.L. Construction LLC	(810) 701 8780	58-02-503-036	\$14,400	\$385.00 8360 CAPPY LN	48473-Res Deck
PB2600035	05/21/26	A.R.S. Construction Company I	(810) 639 1029	58-36-676-027	\$14,000	\$200.00 7260 MAPLECREST CIR	48473 Roofing
PB2600037	05/21/26	A.R.S. Construction Company I	(810) 639 1029	58-36-651-030	\$12,400	\$100.00 4480 VIRGINIA CT	48473-Roofing
PB2600038	05/21/26	A.R.S. Construction Company I	(810) 639 1029	58-36-651-018	\$11,800	\$100.00 4485 VIRGINIA CT	48473-Roofing
PB2600039	05/21/26	A.R.S. Construction Company I	(810) 639 1029	58-36-651-017	\$11,300	\$100.00 4487 VIRGINIA CT	48473-Roofing
PB2600041	05/26/26	MOORE, KERRIGAN	(810) 516 9814	58-36-651-066	\$0	\$100.00 4445 SPRINGBROOK DR	48473-Roofing
PB2600042	05/27/26	Childers Construction Company	(810) 235 0653	58-36-529-031	\$14,000	\$100.00 4196 BIRCH LN	48473-Roofing
Total:		12 Permits	Value: \$161,375		Fee Total: \$2,925.00		Total Number of Dwelling Units 24
Electrical							
PE2600016	05/06/26	Pro Electric	(517) 204 5380	58-01-501-014	\$0	\$861.00 4534 RAUBINGER RD	48473 Electrical
PE2600017	05/21/26	Deisler Electric, Inc.	(989) 288 6993	58-02-527-001	\$0	\$200.00 8127 MILLER RD	48473-Electrical
PE2600018	05/29/26	ROWLEY, JACQUELINE & C	8104446460	58-03-531-094	\$0	\$357.00 9210 OAKVIEW DR	48473-Electrical
Total:		3 Permits	Value: \$0		Fee Total: \$1,418.00		Total Number of Dwelling Units 0

City of Swartz Creek

Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee		Location	Type of Construction
PM260014	05/18/26	Dee Cramer Inc	(810) 579 4790	58-02-200-036	\$0	\$605.00	8230 CRAPO ST	48473 Mechanical
PM260016	05/04/26	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-36-676-010	\$0	\$210.00	4336 MAYA LN	48473-Mechanical
PM260018	05/12/26	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-03-534-015	\$0	\$240.00	9259 JILL MARIE LN	48473-Mechanical
PM260019	05/14/26	Certified Tech	(989) 413 7056	58-36-651-001	\$0	\$210.00	4465 COLONY CT	48473-Mechanical
PM260020	05/14/26	Platinum Mechanical Inc	(810) 244 9571	58-02-200-036	\$0	\$265.00	8230 CRAPO ST	48473 Mechanical
PM260021	05/18/26	Goyette Mechanical	(810) 742 8530	58-36-300-023	\$0	\$240.00	4453 MORRISH RD	48473-Mechanical
Total:		6 Permits	Value: \$0		Fee Total: \$1,770.00		Total Number of Dwelling Units 0	

Plumbing

PP260008	05/06/26	Craig Allen Plumbing LLC	(810) 814 6100	58-01-501-014	\$0	\$1,668.00	4534 RAUBINGER RD	48473 Plumbing
Total:		1 Permits	Value: \$0		Fee Total: \$1,668.00		Total Number of Dwelling Units 0	

Right of Way

PROW-0366	05/06/26	Comcast Communications		58-02-100-009	\$0	\$100.00	8603 MILLER RD	48473-Right of way
PROW-0367	05/14/26	Comcast Communications		58-01-100-047	\$0	\$100.00	8021 MILLER RD	48473 Right of way
PROW-0368	05/12/26	Gary Marchbanks		58-36-676-062	\$0	\$100.00	7186 LINDSEY DR	48473-Right of way
Total:		3 Permits	Value: \$0		Fee Total: \$300.00		Total Number of Dwelling Units 0	

Zoning

PZ26-0007	05/12/26	KMO ENTERPRISES LTD		58-02-200-029	\$0	\$0.00	5256 MORRISH RD	48473-Miscellaneous
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City of Swartz Creek Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
PZ26-0012	05/05/26	DOYLE, DENNIS D TRUST	(810) 635 3524	58-02-552-016	\$2,860	\$125.00 5333 DON SHENK DR	48473-Fence
PZ26-0014	05/21/26	WARREN, TRACY R	(810) 397 6796	58-30-651-063	\$12,985	\$125.00 3426 HERITAGE BLVD	48473-Fence
PZ26-0016	05/28/26	FREEDOM PROPERTIES OF	8106913478	58-35-576-048	\$0	\$125.00 8006 MILLER RD	48473-Miscellaneous
Total:		4 Permits	Value: \$15,845		Fee Total: \$375.00		Total Number of Dwelling Units
							0

Permit Total: 29 **Value: \$177,220** **Fee Total: \$8,456.00**

Permit.DateIssued Between 5/1/2026 12:00:00 AM AND 5/31/2026 11:59:59 PM

Certificates With Inspections

06/02/2026

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR260022	9043 LUEA LN	05/19/2026	05/19/2026	05/19/2026		05/19/2029	Suspended
Initial	KBROWN	Steve Bloss	Scheduled				
CR260024	5086 FAIRCHILD ST	05/28/2026	05/28/2026	05/28/2026		05/28/2029	Suspended
Initial	JKEY	Steve Bloss	Scheduled				

Population: All Records

Record Count: 2

Certificate.DateIssued Between 5/1/2026 12:00:00 AM
AND 5/31/2026 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5075 BRADY ST 101	58-02-200-015	Initial	05/01/2026	05/20/2026	Violation(s)
8109 CRAPO ST	58-02-530-046	Ordinance	05/05/2026	05/05/2026	Violation(s)
4126 ELMS RD	58-36-526-020	Ordinance	05/05/2026	05/05/2026	Partially Complic
5044 MC LAIN ST	58-02-526-056	Ordinance	05/05/2026	05/05/2026	No Violation
5289 DURWOOD DR	58-03-533-173	Ordinance	05/05/2026	05/05/2026	Violation(s)
8060 MILLER RD	58-35-576-029	Ordinance	05/05/2026	05/05/2026	No Violation
4271 SPRINGBROOK DR	58-36-651-194	Final	05/05/2026	05/05/2026	Approved
9210 OAKVIEW DR	58-03-531-094	Footing	05/05/2026	05/06/2026	Approved
5026 HAYES ST	58-02-529-016	Ordinance	05/07/2026	05/07/2026	No Violation
8523 CHELMSFORD DR	58-02-501-038	Ordinance	05/07/2026	05/07/2026	No Violation
5101 MC LAIN ST	58-02-526-038	Follow Up	05/07/2026	05/08/2026	Complied
6319 BRISTOL RD	58-31-100-013	Final	05/11/2026	05/12/2026	Approved
8006 MILLER RD	58-35-576-048	Reminder-Resolution	05/12/2026		
7030 MILLER RD	58-36-576-015	Status	05/12/2026		
8603 MILLER RD	58-02-100-009	Status	05/12/2026	05/12/2026	No Change
9001 MILLER RD	58-02-100-010	Status	05/12/2026	05/12/2026	No Change
9015 MILLER RD	58-02-100-002	Status	05/12/2026	05/12/2026	No Change
9263 CEDAR CREEK CT	58-03-627-001	Status	05/12/2026	05/12/2026	Partially Complic
5152 MORRISH RD	58-02-200-023	Initial	05/13/2026		
5016 MC LAIN ST	58-02-526-058	Final	05/13/2026	05/13/2026	Approved
8059 MAPLE ST	58-02-530-014	Initial	05/13/2026	05/20/2026	Violation(s)
5058 WINSTON DR	58-02-501-071	Ordinance	05/14/2026	05/19/2026	Complied
5019 BRADY ST	58-02-527-014	Ordinance	05/14/2026		
8603 MILLER RD	58-02-100-009	Citation	05/14/2026		
9001 MILLER RD	58-02-100-010	Citation	05/14/2026		
9015 MILLER RD	58-02-100-002	Citation	05/14/2026		
7561 MILLER RD	58-01-502-027	Ordinance	05/14/2026		
6007 MILLER RD	58-31-200-016	Ordinance	05/14/2026		
9220 YOUNG DR	58-03-531-149	Ordinance	05/14/2026	05/19/2026	No Violation
5203 OAKVIEW DR	58-02-501-107	Ordinance	05/14/2026	05/19/2026	Complied
8109 CRAPO ST	58-02-530-046	Ordinance	05/14/2026		
5289 DURWOOD DR	58-03-533-173	Ordinance	05/14/2026		
4336 MAYA LN	58-36-676-010	Final	05/14/2026	05/14/2026	Approved
4336 MAYA LN	58-36-676-010	Final	05/14/2026	05/14/2026	Locked Out
6285 ARLINGTON DR	58-30-651-044	Final	05/18/2026	05/19/2026	Disapproved
5137 FAIRCHILD ST	58-02-526-098	Ordinance	05/19/2026	05/28/2026	No Violation

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
9284 JILL MARIE LN	58-03-534-024	Ordinance	05/19/2026		
9211 CHESTERFIELD DR	58-03-531-157	Ordinance	05/19/2026	05/28/2026	No Violation
8360 CAPPY LN	58-02-503-036	Post Hole	05/19/2026	05/19/2026	Approved
4534 RAUBINGER RD	58-01-501-014	Rough-Apt 1, 5, & 1	05/19/2026	05/19/2026	Approved
8360 CAPPY LN	58-02-503-036	Framing	05/20/2026	05/27/2026	Approved
4534 RAUBINGER RD	58-01-501-014	Progress	05/20/2026	05/27/2026	Not Ready
5472 MILLER RD	58-29-551-002	Ordinance	05/21/2026		
8070 MAPLE ST	58-02-530-032	Ordinance	05/21/2026		
4336 MAYA LN	58-36-676-010	Final-Reinspection	05/21/2026	05/26/2026	Approved
4465 COLONY CT	58-36-651-001	Final	05/21/2026	05/21/2026	Approved
8127 MILLER RD	58-02-527-001	Service	05/21/2026	05/21/2026	Approved
7465 WADE ST	58-01-502-095	Ordinance	05/26/2026		
8109 CRAPO ST	58-02-530-046	Ordinance	05/26/2026		
7484 WADE ST	58-01-502-047	Ordinance	05/26/2026		
5205 DAVAL DR	58-02-501-015	Ordinance	05/26/2026		
8391 CAPPY LN	58-02-503-046	Ordinance	05/26/2026		
8421 CAPPY LN	58-02-503-051	Ordinance	05/26/2026		
4400 MORRISH RD	58-35-576-006	Ordinance	05/26/2026		
7563 CHURCH ST	58-36-551-015	Ordinance	05/26/2026		
6280 CONCORD DR	58-30-651-078	Ordinance	05/26/2026		
6449 BRISTOL RD	58-31-100-004	Ordinance	05/26/2026		
8045 INGALLS ST	58-02-200-012	Ordinance	05/26/2026		
5303 DON SHENK DR	58-02-552-011	Ordinance	05/26/2026		
ELMS RD	58-36-577-009	Ordinance	05/26/2026		
4322 ELMS RD	58-36-577-007	Ordinance	05/26/2026		
5123 MORRISH RD	58-01-100-021	Ordinance	05/26/2026		
8037 INGALLS ST	58-02-200-013	Ordinance	05/26/2026		
5188 DURWOOD DR	58-03-533-142	Final	05/27/2026	05/28/2026	Approved
3431 HERITAGE BLVD	58-30-651-061	Ordinance	05/28/2026	05/28/2026	Complied
3432 HERITAGE BLVD	58-30-651-062	Ordinance	05/28/2026	05/28/2026	Complied
6257 BRISTOL RD	58-31-200-001	Ordinance	05/28/2026	05/28/2026	No Violation
5079 SEYMOUR RD	58-03-526-020	Ordinance	05/28/2026	05/28/2026	Partially Complic
4272 ROUNDHOUSE RD 0	58-36-300-029	Initial	05/28/2026		
4266 ROUNDHOUSE RD 1	58-36-300-029	Follow Up	05/28/2026		
4260 ROUNDHOUSE RD 1	58-36-300-029	Follow Up	05/28/2026		
4126 ELMS RD	58-36-526-020	Ordinance	05/28/2026		

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4278 ROUNDHOUSE RD 0	58-36-300-029	Initial	05/28/2026		
7232 PARK RIDGE PKWY	58-36-530-014	Final	05/28/2026	05/28/2026	Approved
5239 OAKVIEW DR	58-02-501-111	Final	05/28/2026	05/28/2026	Approved

Inspections: 75

Population: All Records

Inspection.DateTimeScheduled Between 5/1/2026 12:00:00 AM AND 5/31/2026 11:59:59 PM

Enforcements By Category

06/02/26

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E26-078	5044 MC LAIN ST	Closed	05/04/26	05/05/26
			Total Entries: 1	

MOWING

Enforcement Number	Address	Status	Filed	Closed
E26-088	7465 WADE ST	Inspection Pending	05/26/26	
			Total Entries: 1	

OUTSIDE STOR/DISP

Enforcement Number	Address	Status	Filed	Closed
E26-087	5472 MILLER RD	Inspection Pending	05/20/26	
			Total Entries: 1	

UNLICENSED VEHICLES

Enforcement Number	Address	Status	Filed	Closed
E26-103	3432 HERITAGE BLVD	Closed	05/27/26	05/28/26
E26-102	3431 HERITAGE BLVD	Complete	05/27/26	05/28/26
			Total Entries: 2	

WEED COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E26-099	5303 DON SHENK DR	Inspection Pending	05/26/26	
E26-079	5205 DAVAL DR	Inspection Pending	05/06/26	
E26-091	5205 DAVAL DR	Inspection Pending	05/26/26	
E26-086	5137 FAIRCHILD ST	Inspection Pending	05/13/26	
E26-098	City Council Packet 8045 INGALLS ST	Closed	61 05/26/26	05/28/26

Enforcements By Category

06/02/26

E26-083	4400 MORRISH RD	Closed	05/05/26	05/11/26
E26-094	4400 MORRISH RD	Inspection Pending	05/26/26	
E26-097	6449 BRISTOL RD	Inspection Pending	05/26/26	
E26-090	7484 WADE ST	Inspection Pending	05/26/26	
E26-089	8109 CRAPO ST	Inspection Pending	05/26/26	
E26-085	5169 DON SHENK DR	Violation	05/06/26	
E26-092	8391 CAPPY LN	Inspection Pending	05/26/26	
E26-100	ELMS RD	Inspection Pending	05/26/26	
E26-101	4322 ELMS RD	Inspection Pending	05/26/26	
E26-082	6211 BRISTOL RD	Closed	05/05/26	05/11/26
E26-095	7563 CHURCH ST	Inspection Pending	05/26/26	
E26-096	6280 CONCORD DR	Closed	05/26/26	05/28/26
E26-081	6315 ST CHARLES PASS	Closed	05/05/26	05/12/26
E26-084	ELMS RD	Inspection Pending	05/05/26	
E26-080	3307 ELMS RD	Closed	05/05/26	05/11/26
E26-093	8421 CAPPY LN	Inspection Pending	05/26/26	

Total Entries: 21

Total Records: 26

Population: All Records

Enforcement.DateFiled Between 5/1/2026 12:00:00 AM AND 5/31/2026 11:59:00 AM

Public Works
Monthly Work Orders

06/02/26

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
26-000082 COMPLETED	LI10-007204-0000-02	JONES, SHARON 7204 LINDSEY DR	05/11/26 05/18/26	WATER LEAK
BXRP26-0257 COMPLETED	RU10-007165-0000-09	SPENCER, JAMES & MCDONALD, 7165 RUSSELL DR	S05/08/26 05/07/26	CURB BOX REPAIR
BXRP26-0258 COMPLETED	WA10-007459-0000-10	WAFFORD, KEYANNA 7459 WADE ST	05/18/26 05/18/26	CURB BOX REPAIR
BXRP26-0260 COMPLETED	CC10-007434-0000-04	KARHOFF, DALE 7434 CROSS CREEK DR	05/21/26 05/21/26	CURB BOX REPAIR
BXRP26-0261 COMPLETED	CC10-007402-0000-02	MEADE, ROBERT 7402 CROSS CREEK DR	05/21/26 05/21/26	CURB BOX REPAIR
CU26-000126 COMPLETED	MI10-007070-SUMM-01	KROGER PLAZA 7070 MILLER RD	05/11/26 05/11/26	CONTINUOUS USAGE
CU26-000127 COMPLETED	EL10-004311-0000-02	GREAT LAKES TACO, LLC 4311 ELMS RD	05/11/26 05/11/26	CONTINUOUS USAGE
CU26-000128 COMPLETED	MO10-004437-0000-06	SWARTZ CREEK COMM. SCHOOLS 4437 MORRISH RD	05/11/26 05/11/26	CONTINUOUS USAGE
CU26-000129 COMPLETED	MP10-007263-0000-01	MULLEN, JOHN 7263 MAPLECREST CIR	05/11/26 05/11/26	CONTINUOUS USAGE
CU26-000131 COMPLETED	DO10-005393-0000-07	LEFF, ROBERT 5393 DON SHENK DR	05/26/26 05/26/26	CONTINUOUS USAGE
CU26-000132 COMPLETED	MI10-007030-0000-02	THE EVOLUTION CO. II, LLC 7030 MILLER RD	05/26/26 05/26/26	CONTINUOUS USAGE
FLAG26-0290 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	05/08/26 05/08/26	LOWER/RAISE FLAG
FLAG26-0291 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	05/15/26 05/18/26	LOWER/RAISE FLAG
GARB26-0038 COMPLETED	WI10-005363-0000-01	ABRAMS PARK 5363 WINSHALL DR	05/04/26 05/05/26	PICK UP GARBAGE
INSP26-000061 COMPLETED	GR10-005283-0000-04	OSBORN, KYLE 5283 GREENLEAF DR	05/15/26 05/18/26	TREE INSPECTION
LIMB26-0042 COMPLETED	WI10-005363-0000-01	ABRAMS PARK 5363 WINSHALL DR	05/18/26 05/18/26	TREE LIMB DOWN
LNDS26-0211 COMPLETED	PA10-007024-0000-02	HOEDEMAN, MICHAEL 7024 PARK RIDGE PKY	05/14/26 05/14/26	LANDSCAPING
MOW26-0044 CANCELLED	MA20-008059-0000-03	JCB MAPLE LLC 8059 MAPLE ST	05/26/26 05/26/26	MOW LAWN-ORD #364
REPL26-0120 COMPLETED	CO20-007463-0000-02	VAN BUREN, JEFF 7463 COUNTRY MEADOW DR	05/01/26 05/05/26	METER REPLACEMENT
REPL26-0121 COMPLETED	CO20-007477-0000-06	SALEM, PATRICIA 7477 COUNTRY MEADOW DR	05/08/26 05/08/26	METER REPLACEMENT

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
REPL26-0122 COMPLETED	JI10-009235-0000-05	ROOT, KAREN 9235 JILL MARIE LN	05/11/26 05/11/26	METER REPLACEMENT
RI26-000103 COMPLETED	MC10-005101-0000-02	GARABEDIAN, KATHLEEN 5101 MC LAIN ST	05/07/26 05/07/26	RENTAL INSPECTION
SAMP26-0147 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	05/12/26 05/12/26	WATER SAMPLES
SAMP26-0148 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	05/19/26 05/19/26	WATER SAMPLES
SAMP26-0149 COMPLETED	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF 5121 MORRISH RD	05/26/26 05/26/26	WATER SAMPLES
SWR26-0113 COMPLETED	RA10-004525-0000-02	ALEXANDER, BRIAN 4525 RAUBINGER RD	05/11/26 05/11/26	SEWER DRAIN PROBL
SWR26-0114 COMPLETED	BR20-006419-0000-03	ROKE, SCOTT M 6419 BRISTOL RD	05/11/26 05/11/26	SEWER DRAIN PROBL
SWR26-0115 COMPLETED	MO10-005151-0000-01	VOZAR, MICHAEL 5151 MORRISH RD	05/21/26 05/21/26	SEWER DRAIN PROBL
WOFF26-3088 COMPLETED	DY10-003380-0000-02	JOSEPH, DEVANTE 3380 DYE RD	05/08/26 05/08/26	WATER TURN OFF
WOFF26-3089 COMPLETED	SP10-004264-0000-02	SERICH, BERTHA 4264 SPRINGBROOK DR	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3090 CANCELLED	WA10-007459-0000-10	WAFFORD, KEYANNA 7459 WADE ST	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3092 CANCELLED	WA10-007468-0000-03	SMYTH, ANDREW 7468 WADE ST	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3093 COMPLETED	HI10-009229-0000-04	PATEL, YESHA 9229 HILL RD	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3094 COMPLETED	MI10-008475-0000-07	POLLARD, HOPE B 8475 MILLER RD	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3095 CANCELLED	MO10-005203-0000-02	RANDALL, DAVE 5203 MORRISH RD	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3096 COMPLETED	MI10-007493-0000-06	PARROTT, JEFF 7493 MILLER RD	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3097 CANCELLED	MI10-007448-0000-07	LUOKKA, JASON 7448 MILLER RD	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3098 COMPLETED	MI10-007417-0000-02	VAN SLYKE-SMITH, KIMBERLY 7417 MILLER RD	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3099 COMPLETED	MI10-007296-0000-02	METCALFE, WILLIAM 7296 MILLER RD	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3100 COMPLETED	BR20-007379-0000-02	KUJALA, TED 7379 BRISTOL RD	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3101 COMPLETED	MI10-005387-0000-02	FLORIA, MICHAEL 5387 MILLER RD	05/18/26 05/18/26	WATER TURN OFF
WOFF26-3102 COMPLETED	MI10-008048-0000-02	CENTER PIECE PLAZA	05/18/26	WATER TURN OFF

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
CANCELLED		8048 MILLER RD	05/18/26	
WOFF26-3103	AU10-006371-0000-02	STEPHENS, TRISTA	05/18/26	WATER TURN OFF
CANCELLED		6371 AUGUSTA ST	05/18/26	
WOFF26-3104	DU10-005251-0000-01	KING, ELAINE M	05/18/26	WATER TURN OFF
CANCELLED		5251 DURWOOD DR	05/18/26	
WOFF26-3105	EL10-004046-0000-02	MILLER, MATTHEW	05/18/26	WATER TURN OFF
CANCELLED		4046 ELMS RD	05/18/26	
WOFF26-3106	HT10-003304-0000-02	ASH, SHANNON	05/18/26	WATER TURN OFF
CANCELLED		3304 HERITAGE BLVD	05/18/26	
WOFF26-3107	JI10-009203-0000-03	CUMMINS, JESSE	05/18/26	WATER TURN OFF
CANCELLED		9203 JILL MARIE LN	05/18/26	
WOFF26-3108	MA20-008041-0000-07	TAYRAL LLC	05/18/26	WATER TURN OFF
CANCELLED		8041 MAPLE ST	05/18/26	
WOFF26-3109	MY10-004350-0000-02	ELIAS, PATRICIA	05/18/26	WATER TURN OFF
CANCELLED		4350 MAYA LN	05/18/26	
WOFF26-3110	MI10-008048-0000-03	NABI PROPERTIES LLC	05/19/26	WATER TURN OFF
CANCELLED		8048 MILLER RD	05/18/26	
WOFF26-3111	SE20-005291-0000-04	CESARO, MICHAEL	05/18/26	WATER TURN OFF
CANCELLED		5291 SEYMOUR RD	05/18/26	
WOFF26-3112	NO10-009159-0000-01	WILLIAMS, PATRICIA	05/26/26	WATER TURN OFF
COMPLETED		9159 NORBURY DR	05/26/26	
WTON26-1904	SP10-004361-0000-04	FRYE, DOROTHY	05/01/26	WATER TURN ON
COMPLETED		4361 SPRINGBROOK DR	05/01/26	
WTON26-1906	DY10-003380-0000-02	JOSEPH, DEVANTE	05/08/26	WATER TURN ON
COMPLETED		3380 DYE RD	05/08/26	
WTON26-1907	MI10-007296-0000-02	METCALFE, WILLIAM	05/18/26	WATER TURN ON
COMPLETED		7296 MILLER RD	05/18/26	
WTON26-1908	BR20-007379-0000-02	KUJALA, TED	05/18/26	WATER TURN ON
COMPLETED		7379 BRISTOL RD	05/18/26	
WTON26-1910	MI10-008475-0000-07	POLLARD, HOPE B	05/19/26	WATER TURN ON
COMPLETED		8475 MILLER RD	05/19/26	
WTON26-1911	MI10-007493-0000-06	PARROTT, JEFF	05/20/26	WATER TURN ON
COMPLETED		7493 MILLER RD	05/20/26	
WTON26-1912	MI10-005387-0000-02	FLORIA, MICHAEL	05/21/26	WATER TURN ON
COMPLETED		5387 MILLER RD	05/21/26	
WTON26-1913	NO10-009159-0000-01	WILLIAMS, PATRICIA	05/28/26	WATER TURN ON
COMPLETED		9159 NORBURY DR	05/29/26	

Total Records: 60

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	

Fuel Report MAY 2026	Beginning Mileage	Ending Mileage	Miles Driven	Gallons Gas Purchased	Gallons Diesel Purchased
#7-15 4WD P/U gas	64829	65223	394	49.6	
#2-08 4WD P/U gas	79380				
#7-22 4 WD P/U gas	25052	25714	673	60.4	
#12-02 DUMP diesel	35469				
#21 WOOD CHIPPER diesel	2645	2670	25		29.2
#9-07 STREET SWEEPER diesel	21532	21580	48		30.6
# 5-26 STREET SWEEPER diesel	29030.7	29108.9	78.2		87.7
#5-18 KUBOTA (hours)	1602				
#1-20 4WD P/U diesel	9565	9760	195		25.6
#12-25 KUBOTA (hours)	58.1	71.8			6
#10-18 4WD P/U diesel	49042	49476	434		46
#8-22 CASE BACKHOE	535				
#6-16 2WD P/U gas	95195	95413	218	19.7	
#6-00 BACKHOE JCB	2198				
#1-22 DUMP	10351				
#12-04 DUMP diesel	41889				
#12-99 GENERATOR gas			0		
#17 CASE BACKHOE diesel			0		
#19 JD TRACTOR diesel			0		
#9-22 PATCHER			0		
#37 TRAIL ARROW			0		
#10-15 GEN gas	80122				
#11-23 Big Plow Truck gas can	4098				
8/24 Truck	7384	8032	648	74	
3/26 Truck					
4/26 Truck	144			28	
9/24 Truck	8770	9194	424	44.6	
5/25 Tractor	11.73				
TOTAL			3137	276.3	225.1

05/29/2026 CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 05/01/2026 - 05/29/2026

Check Date	Check	Vendor Name	Description	Amount
Bank DORT DORT FINANCIAL CREDIT UNION				
05/14/2026	11261	ADS PLUS PRINTING LLC	2026 SPRING NEWS LETTERS PRINTING	79.00
05/14/2026	11262	AMERICAN SEWER CLEANERS	5356 WORCHESTER 4/27/26 5356 WORCHESTER 4/30/26	310.00 310.00
				620.00
05/14/2026	11263	JASON BOYD	BOYDS LAWN & LANDSCAPING 4/29/26 BOYDS LAWN & LANDSCAPING 5/7/26 BOYDS LAWN & LANDSCAPING 5/1/26 BOYDS LAWN & LANDSCAPING 5/13/26	800.00 1,060.00 1,200.00 1,000.00
				4,060.00
05/14/2026	11264	CHARTER TOWNSHIP OF MUNDY	ECONOMIC DEV SVS JAN 2026 - MARCH 2026	8,316.56
05/14/2026	11265	CONSUMERS ENERGY	8011 MILLER RD	29.45
05/14/2026	11266	CONSUMERS ENERGY	5121 MORRISH RD	445.31
05/14/2026	11267	CONSUMERS ENERGY	8499 MILLER RD	32.62
05/14/2026	11268	CONSUMERS ENERGY	8059 FORTINO DR	34.97
05/14/2026	11269	CONSUMERS ENERGY	4510 MORRISH RD	41.95
05/14/2026	11270	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS	40.01
05/14/2026	11271	CONSUMERS ENERGY	5441 WHITNEY CT PAVILLION	29.45
05/14/2026	11272	CONSUMERS ENERGY	8083 CIVIC DR	625.37
05/14/2026	11273	CONSUMERS ENERGY	9099 MILLER RD	34.97
05/14/2026	11274	CONSUMERS ENERGY	5361 WINSHALL DR 8369	32.45
05/14/2026	11275	CONSUMERS ENERGY	5257 WINSHALL DR	29.45
05/14/2026	11276	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987	47.01
05/14/2026	11277	CONSUMERS ENERGY	8100 CIVIC DR	936.92
05/14/2026	11278	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997	35.35
05/14/2026	11279	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781	543.05
05/14/2026	11280	CONSUMERS ENERGY	8301 CAPPY LN	640.49
05/14/2026	11281	CONSUMERS ENERGY	5361 WINSHALL DR NP	33.97
05/14/2026	11282	CONSUMERS ENERGY	5033 HOLLAND DR	123.68
05/14/2026	11283	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300	42.47
05/14/2026	11284	CONSUMERS ENERGY	STREET LIGHTS 1294	2,576.11
05/14/2026	11285	CONSUMERS ENERGY	4524 MORRISH RD	65.44
05/14/2026	11286	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	6,915.19
05/14/2026	11287	CONSUMERS ENERGY	4125 ELMS RD 4353	66.05
05/14/2026	11288	CONSUMERS ENERGY	6425 MILLER PARK & RIDE	78.61
05/14/2026	11289	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437	33.31
05/14/2026	11290	CONSUMERS ENERGY	8095 CIVIC DR	690.91
05/14/2026	11291	CONSUMERS ENERGY	LAND RENTS/LEASE-M152637GEN-E	210.00
05/14/2026	11292	DLZ MICHIGAN INC	FOG PROGRAM ADMIN/ MISC CONSULTING SERVI 2025 -2026 MS4 SERVICES THRU 4/10/26 1000 GIS UPGRADES THRU 4/10/26	550.00 1,200.00 1,520.00
				3,270.00
05/14/2026	11293	DORNBOS SIGN & SAFETY INC	(5) NO PARKING SIGNS HERE TO CORNER SIGN	99.42
05/14/2026	11294	FAMILY FARM AND HOME INC	MONTHLY INVOICES APRIL 2026	322.84
05/14/2026	11295	FERGUSON WATERWORKS #3386	6 T/F MAINCASE GSKT	12.23
05/14/2026	11296	FLEX ADMINISTRATORS	MONTHLY FSA ADMIN FEE THRU 04/01/2026 -	40.00
05/14/2026	11297	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN (3) @ 6.50 AP	20.25
05/14/2026	11298	GILL ROYS HARDWARE	APRIL 2026 INVOICES LESS DISCOUNT	487.12
05/14/2026	11299	GRAND TRUNK WESTERN RAILROAD	RR CROSSING MAINTENANCE MORRISH & ELMS R	3,459.00
05/14/2026	11300	HC RYAN & COMPANY LLC	PAYROLL CHECKS	264.30
05/14/2026	11301	HOGAN, ROBERT	UB refund for account: 0000149800	304.07
05/14/2026	11302	HYDRO DESIGNS INC	CROSS CONNECTION PROGRAM FY2026 JULY-JAN CROSS CONNECTION PROGRAM FY2026 JULY-JAN	371.28 1,379.85
				1,751.13

05/14/2026	11303	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL ABRAMS PARK 5/5/26 - PORT-A-JON RENTAL ELMS RD PARK 5/1/26	260.00 540.00
				800.00
05/14/2026	11304	JOHNSON, JEFF	UB refund for account: 0000205800	159.65
05/14/2026	11305	KLEE MFG & DIST	FLAGS FOR VETERANS MEMORIAL (5) SERVICE	512.50
05/14/2026	11306	MIKEL LEAVITT	CLOTHING ALLOWANCE - LEAVITT JCPENNY	100.65
05/14/2026	11307	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES FROM 9/1/25 - 8/31/26	2,975.64
05/14/2026	11308	LIFETIME URGENT CARE	DRUG SCREEN & PHYSICAL FOR BEN HENRY & JA	140.00
05/14/2026	11309	METRO POLICE AUTH OF GENESEE COUNTY	POLICE SERVICES 4/1/26 - 6/30/26	355,164.25
05/14/2026	11310	MICHIGAN PIPE AND VALVE	6 VALVE BOX RISER18 ADJ VALVEBOX ROSER	200.00
05/14/2026	11311	MLIVE MEDIA GROUP	CONCRETE BID/ WEED ORDINANCE	718.36
05/14/2026	11312	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 3/27/26@ 186. 4/10/2	759.00
05/14/2026	11313	MOORE, SEAN	UB refund for account: 0001270700	140.47
05/14/2026	11314	AMY NICHOLS	AVD INSTITUTE	90.63
05/14/2026	11315	OHM ADVISORS	ELMS ROAD REHAB PE SERVICES RENDERED THRU WATER SYSTEM GENERAL PLAN SERVICES RENDE PROFESSIONAL SERVICES RENDERED THROUGH 4 DON SHENK RD CAPPY LANE CE SERVICES THRU	6,836.33 12,442.75 1,349.25 2,600.00
				23,228.33
05/14/2026	11316	PITNEY BOWES INC.	LEASING CHARGES 5/1/26 - 5/29/26	165.54
05/14/2026	11317	POTOCKI, HAVEN	UB refund for account: 0000118500	5.12
05/14/2026	11318	PRINTING SYSTEMS	ABSENTEE BALLOT RETURN ENVELOPES	359.49
05/14/2026	11319	REISER, DAVID	UB refund for account: 0000126000	96.29
05/14/2026	11320	BIO-SERV CORPORATION	PEST CONTROL - CITY HALL/LIBRARY-SR CTR	160.00
05/14/2026	11321	ROWE PROFESSIONAL SERVICES CO	\$80,600 OTTERBURN PARK IMPROVMENTS THRU	3,931.75
05/14/2026	11322	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE APRIL 2026	3,317.51
05/14/2026	11323	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB 4/8/26 SCHOOL TESTIN DRINKING WATER LAB TESTING 8083 CIVIC ,5	48.00 48.00
				96.00
05/14/2026	11324	SUBURBAN AUTO SUPPLY	OIL CHANGE FOR CHIPPER TRUCK	156.45
05/14/2026	11325	SUPER FLITE OIL CO INC	FUEL - DPW APRIL 2026	1,531.73
05/14/2026	11326	SWARTZ CREEK AREA FIRE DEPT.	MONTHLY RUNS FIRE & EMS APRIL 2026	3,570.85
05/14/2026	11327	TAYLOR & MORGAN CPA	FINANCIAL SERVICES PROVIDED BY SHERI SP	2,660.00
05/14/2026	11328	TRITERRA LLC	4484 MORRISH RD CHURCH ABATEMENT MONTITO	11,652.50
05/14/2026	11329	JAMS MEDIA LLC	WEED ORD, PLAN HEARING, ADMIN ASSISTANT	730.90
05/28/2026	29(E)	RICK CLOLINGER	RICK CLOLINGER RETIREE MEDICAL REINBURS	828.40
05/28/2026	30(E)	ERC-LED, LLC	EXCESS BENEFIT PAYMENT JUNE 2026	1,149.08
05/28/2026	11330	AGROSCAPING INC.	GREEN MOUNTAIN MAPLES PLANTED AT VETERAN	1,230.00
05/28/2026	11331	ALMA TIRE SERVICE	TIRE SWAP ON NEW STREET SWEEPER	876.00
05/28/2026	11332	MACQUEEN EQUIPMENT LLC	PURCHASE 2021WHIRLWIND STREET SWEEPER	125,000.00
05/28/2026	11333	JASON BOYD	BOYDS LAWN & LANDSCAPING 5/20/26 BOYDS LAWN & LANDSCAPING 10/29/25	1,000.00 1,300.00
				2,300.00
05/28/2026	11334	CHASE CARD SERVICES	MONTHLY STATEMENT MAY 2026	3,312.10
05/28/2026	11335	CONSUMERS ENERGY	4484 MORRISH RD	551.14
05/28/2026	11336	DELTA DENTAL PLAN	RETIREE BENIFIT JUNE 2026	357.38
05/28/2026	11337	DORNBOS SIGN & SAFETY INC	(5) NO PARKING THIS SIDE OF SIGN 4 ORNAMANETAL PLAIN BLADE HOLDER PAINTED	120.50 520.82
				641.32
05/28/2026	11338	GEN CTY ROAD COMMISSION	SIGNAL MTCE & OPERATIONS @ MILLER & MORR	354.93
05/28/2026	11339	GENESEE CTY DRAIN COMMISSIONER	3/25-26 - 4/29/26 APRIL 2026 BULK WATE	125,076.82
05/28/2026	11340	GLS REGION V	TRAFFIC COUNTER 4/26/26 - 5/1/26	180.00
05/28/2026	11341	JW MORGAN CONSTRUCTION LLC	HOLLAND SQUARE STREETSCAPE	127,000.00
05/28/2026	11342	KCI	PROPOSAL EST. POSTAGE JULY 2026 WATER BI	1,215.65
05/28/2026	11343	METRO POLICE AUTH OF GENESEE COUNTY	OPEB REIMB JANUARY 2026 - MARCH 2026	4,346.24
05/28/2026	11344	MICHIGAN PIPE AND VALVE	(2) PK 1000 RISER RINGS & (4) BLUE MARKI	660.16

05/28/2026	11345	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 5/22/26 @ 191	191.00
05/28/2026	11346	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK 5121 MORR WATER SAMPLES WO SWARTZ CREEK ELMS & CRA	702.00 328.00
				1,030.00
05/28/2026	11347	REBECCAS REASON	DDA EVENT DONATION FOR SUMMER BASH	1,000.00
05/28/2026	11348	KESHA WILKINS	ELMS RD PARK PAVILION #4 ON 5.16.26	200.00
05/28/2026	11349	DENISE COOLE	ELMS RD PARK PAVILION #2 ON 5.16.26	200.00
05/28/2026	11350	MATTHEW BAUER	ELMS RD PARK PAVILION REFUND #2 ON 5.25.	200.00
05/28/2026	11351	LOREN POPE	ELMS RD PAVILION RENTAL #3 ON 5.23.26	200.00
05/28/2026	11352	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG 5/6/26	75.00
05/28/2026	11353	STADEL, HOLLY	UB refund for account: 0000152500	302.21
05/28/2026	11354	STANDARD INSURANCE COMPANY	RETIREE LIFE INSURANCE JUNE 2026	102.81
05/28/2026	11355	USBANK	GENERAL OBLIGATION LIMITED TAX BOND SERI	500.00
05/28/2026	11356	VC3 INC	MICROSOFT BUSNS STANDARD/EXCHANGE ONLINE	324.31
05/28/2026	11357	VISUAL EDGE IT	CONTRACT DATES - 4/22/26 - 5/22/26	310.62
DORT TOTALS:				
Total of 99 Checks:				850,659.26
Less 0 Void Checks:				0.00
Total of 99 Disbursements:				850,659.26

Metro Police Authority Offense Summary

For Swartz Creek

Occurred 5/1/2026 - 5/31/2026

Offense	Total Offenses
1313 - 13001 - Assault and Battery/Simple Assault	1
1350 - 13003 - Stalking - Domestic Relationship	1
1371 - 13002 - Aggravated/Felonious Assault Assault - Murder Attempt	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2404 - 24001 - Vehicle Theft	1
2902 - 29000 - Damage to Property - Private Property	1
2903 - 29000 - Damage to Property - Public Property	1
3074 - 30002 - Retail Fraud Theft 2nd Degree	1
4196 - 41002 - Liquor Violation - Minor in Possession - Consume or Purchase Attempts	1
5311 - 53001 - Disorderly Conduct	2
7399 - 73000 - Miscellaneous Arrest	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1
8180 - 54003 - Traffic - Other Hazardous Violations	1
8293 - 54003 - Traffic - Parking/Standing/Stopping on Roadway	1
8328 - 54003 - Motor Vehicle Violation	1
9910 - 93001 - Traffic, Non-Criminal - Accident	13
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	3
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1
9942 - 98006 - Inspections/Investigations - Family Trouble	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	3
9948 - 99003 - Miscellaneous - Missing Persons	1
9953 - 99008 - Miscellaneous - General Assistance	3
Total	43



**MICHIGAN MUNICIPAL LEAGUE
WORKERS' COMPENSATION FUND**

1675 Green Road, Ann Arbor, MI 48105

INVOICE

Swartz Creek, City Of
8083 Civic Drive
Swartz Creek, MI 48473

Invoice #: 3230208
Policy #: 5000860-26
Installment #:
Invoice Date: 05/28/2026
Due Date: 06/15/2026

POLICY#	DESCRIPTION	AMOUNT
5000860-26	Policy Premium 7/1/2026 to 7/1/2027	\$5,818.00
AMOUNT DUE:		\$5,818.00

MAKE CHECK PAYABLE TO: MML Workers' Compensation Fund

PAYMENT MAILING ADDRESS

**MML Workers' Compensation Fund
PO BOX 712087
CINCINNATI, OH 45271-2087**

OR:

ACH PAYMENT OPTION

**Bank: Key Bank, N.A.
Routing #: 041001039
Account #: 6000694481**

For questions about remittance details, call Insurance Accounting at (734) 669-6373.
For policy or invoice questions, call Underwriting at (800) 752-7477.

FOR PROPER CREDIT, PLEASE DETACH THIS STUB AND RETURN WITH YOUR PAYMENT



**MICHIGAN MUNICIPAL LEAGUE
WORKERS' COMPENSATION FUND**

Member Name:
Swartz Creek, City Of

Mail to:

**MML Workers' Compensation Fund
PO BOX 712087
CINCINNATI, OH 45271-2087**

City Council Packet

Invoice #: 3230208
Policy #: 5000860-26
Installment #:
Invoice Date: 05/28/2026
Payment Due : 06/15/2026
Amount Due: \$5,818.00

Payment Enclosed: June 8, 2026



May 28, 2026

Adam Zettel
City Of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Dear Mr. Zettel:

Enclosed are the following documents for your Workers' Compensation coverage renewal for the period July 1, 2026 to June 30, 2027.

Policy Declaration
Certificate of Membership
Invoice (payable by June 15th)

This year, the Fund has been authorized to distribute \$15.5 million of surplus for the Fund years June 30, 2009-2025. Your proportionate share of the distribution is shown below:

Dividend Credit \$8,171 Applied to this year's renewal premium

Please review the enclosed documents and contact me at 248-204-8530 or MWolfgang@Meadowbrook.com if you have any questions.

Sincerely,

Max Wolfgang

Max Wolfgang
Fund Underwriter

Enclosures
5000860-26

Service Provider: Meadowbrook® Inc.

Loss Control & Member Services: PO Box 30132, Lansing, MI 48909 PH: 616.942.0311 • 800.752.7477
Grand Rapids Claims: 3196 Kraft Ave., S.E., Suite 206, Grand Rapids, MI 49512-2065 PH: 616.942.0311 • 800.752.7477 • FX: 616.649.1796



michigan municipal league
Workers' Compensation Fund

Certificate of Membership Proof of Insurance

The Michigan Municipal League Workers' Compensation Fund, approved by the
Director of the Workers' Compensation Agency as a group self-insurer,
certifies that

City Of Swartz Creek

Policy Number: 5000860-26

is a member in good standing of the Fund, for the year expiring

June 30, 2027

and as such is approved by the Agency as a self-insured.

Employer's Liability coverage of
\$2,000,000 is included.

Michael J Forster

July 1, 2026

Effective Date

Note: This certificate is proof that your entity has complied with the Workers' Disability Compensation Act by becoming a Member of the Michigan Municipal League Workers' Compensation Fund. Copies of this certificate may be provided to third parties as evidence that the required workers' compensation coverage is in place.

Michigan Municipal League Workers' Compensation Fund

05/28/2026

Declaration Page

5000860-26

City Of Swartz Creek
 Attn: Adam Zettel
 8083 Civic Drive
 Swartz Creek, MI 48473

Coverage Period 7/1/2026 to 6/30/2027

RENEWAL

Class Code	Class Description	Estimated Annual Payroll	Rate per \$100 of Payroll	Estimated Annual Premium
5509-00	Street Operations	108,534	5.30	5,752
7520-00	Water Operations	108,534	2.70	2,930
7580-00	Sewer Operations	64,776	1.09	706
8395-00	Garage Operations	18,780	2.82	530
8810-01	Clerical-Office	357,802	0.31	1,109
8810-02	Elected Officials	29,645	0.17	50
9015-00	Building Operations	55,601	3.36	1,868
9102-00	Parks & Recreation	33,502	2.51	841
9220-00	Cemetery Operations	441	2.45	11
9403-00	Refuse Collection	43,577	4.49	1,957
9410-00	Municipal Employee	112,143	0.47	527
	Totals:	\$933,335		\$16,281

Coverage Amount

Employers Liability: \$2,000,000
 Workers' Compensation: STATUTORY

Annual Premium Due By June 15th:	\$5,818
City Council Packet	

Total Standard Premium	\$16,281
Experience Modifier: .85	(\$2,442)
Modified Premium	= \$13,839
Size of Premium Credit	\$0
Expense Constant	\$150
Total Estimated Premium	= \$13,989
(Dividend Credit)	(\$8,171)
NET ESTIMATED ANNUAL PREMIUM	= \$5,818

GLAESER DAWES CORPORATION

4130 Commerce Drive
 Flushing, MI 48433
 810-487-1560
 Fax 810-487-1564

QUOTE TO:
CITY OF SWARTZ CREEK 8083 CIVIC DRIVE SWARTZ CREEK, MI 48473 Attn: Rob Bincsik

DATE:	BID NUMBER
05/14/26	2026051401

PROJECT
Frederick and Church Street 2" Mill

DESCRIPTION	QTY	UNITS	UNIT PRICE	BID TOTAL
Mobilization Max	1.000	LS	\$ 21,839.85	\$ 21,839.85
Dr Structure Rem	14.000	EA	\$ 294.01	\$ 4,116.14
Curb and Gutter Rem Modified	100.000	FT	\$ 6.47	\$ 647.00
Pavt Rem Modified	2,813.000	SYD	\$ 4.97	\$ 13,980.61
Machine Grading	2.810	STA	\$ 1,548.88	\$ 4,352.35
Aggregate Base 6 inch Modified	35.000	SYD	\$ 12.65	\$ 442.75
Road Grade Biaxial Geogrid	500.000	SYD	\$ 3.94	\$ 1,970.00
Dr Structure Cover Type B	3.000	EA	\$ 763.57	\$ 2,290.71
Dr Structure Cover Type K	11.000	EA	\$ 1,049.39	\$ 11,543.29
Dr Structure 24 inch dia	11.000	EA	\$ 1,226.37	\$ 13,490.07
Dr Structure 48 inch dia	3.000	EA	\$ 2,366.53	\$ 7,099.59
HMA 5EML	323.000	TON	\$ 94.53	\$ 30,533.19
Curb and Gutter Conc Det C4	100.000	FT	\$ 21.40	\$ 2,140.00
Minor Traffic Devices	1.000	LSUM	\$ 6,132.30	\$ 6,132.30
Cold Milling HMA Surface	2,813.000	SYD	\$ 1.78	\$ 5,007.14
Wedging	500.000	SYD	\$ 25.00	\$ 12,500.00
Turf Establishment Performance	225.000	SYD	\$ 7.74	\$ 1,741.50
BID TOTAL				\$ 139,826.49

GLAESER DAWES CORPORATION

4130 Commerce Drive
 Flushing, MI 48433
 810-487-1560
 Fax 810-487-1564

QUOTE TO:
CITY OF SWARTZ CREEK 8083 CIVIC DRIVE SWARTZ CREEK, MI 48473 Attn: Rob Bincsik

DATE:	BID NUMBER
05/14/26	2026051402

PROJECT
Frederick and Church Street
Full Depth Pulverize

DESCRIPTION	QTY	UNITS	UNIT PRICE	BID TOTAL
Mobilization Max	1.000	LS	26,096.49	26,096.49
Dr Structure Rem	14.000	EA	294.01	4,116.14
Curb and Gutter Rem Modified	100.000	FT	6.47	647.00
Pavt Rem Modified	2,813.000	SYD	4.97	13,980.61
Machine Grading	5.620	STA	1548.88	8,704.71
Base 10 inch Modified	2813.000	SYD	10.50	29,536.50
Aggregate Base 6 inch Modified	35.000	SYD	12.65	442.75
Road Grade Biaxial Geogrid	2813.000	SYD	3.94	11,083.22
Dr Structure Cover Type B	3.000	EA	763.57	2,290.71
Dr Structure Cover Type K	11.000	EA	1,049.39	11,543.29
Dr Structure 24 inch dia	11.000	EA	1,226.37	13,490.07
Dr Structure 48 inch dia	3.000	EA	2,366.53	7,099.59
HMA 5EML	802.000	TON	94.53	75,813.06
Curb and Gutter Conc Det C4	100.000	FT	21.40	2,140.00
Minor Traffic Devices	1.000	LSUM	9,976.00	9,976.00
Cold Milling HMA Surface	2,813.000	SYD	1.78	5,007.14
Turf Establishment Performance	225.000	SYD	\$ 7.74	\$ 1,741.50
BID TOTAL				\$ 223,708.78



ZONING PERMIT APPLICATION
CITY OF SWARTZ CREEK
(An Equal Opportunity Employer)
8083 Civic Drive, Swartz Creek MI 48473
Phone 810.635.4464

Site Information

Address 8006 Miller Rd.

City Swartz Creek Zip 48473

Owner Information

Name S & K Hometown Pub

Address 8006 Miller Rd City Swartz Creek State MI Zip 48473

Phone No. 810-630-6575 Email Address americanpub810@gmail.com

Applicant Information

Name Tyler Hardisty

Address 9150 Elaine Dr City Swartz Creek State MI Zip 48473

Phone No. 810-919-5858 Email Address americanpub810@gmail.com

Type of Improvement (please supply all applicable information)

Shed under 200 sq. ft. Pond Fence Other

Type of Fence _____

Location _____

Dimensions _____

Height _____

Estimated Construction Cost _____

Existing Site Information

Current No. of Structures Patio

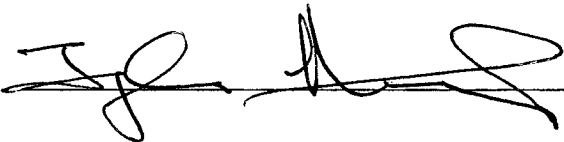
Location Rear Alley

Dimensions _____

Height _____

All supporting documentation **including** a diagram of the site must be submitted with this application. Other permits issued by the City of Swartz Creek such as Electrical, Mechanical and/or Plumbing may be required.

All of the above statements are true to the best of my knowledge and permission is hereby granted to give authority to any representative of the city to go on or about the property.

Signature: 

Date: 5/21/2026

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

FOR CITY USE ONLY

Notes for approval:

Signature of Zoning Administrator

Date

Additional Information

Requesting a continuation of existing zoning permit to use rear alley patio to serve food + alcohol. While we are requesting a one yr continuation, we are hoping for something with a longer term. We plan to continue to improve the space + provide a great experience for community members and visitors who are looking to enjoy dining outdoors.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

May 21, 2026

Adam Zettel, Clerk
City of Swartz Creek
8083 Civic Dr
Swartz Creek, MI 48473

SUBJECT: Genesee County Community Development Block Grant Program Cooperative Agreements for Fiscal Years (FY) 2027 – 2029

Dear Mr. Zettel:

The Genesee County Metropolitan Planning Commission (GCMPC) is advising all communities, presently participating in the Genesee County Community Development Block Grant (CDBG) Program, of the need to extend your community's existing CDBG Cooperative Agreement with Genesee County or to opt out of the CDBG Program.

The Cooperative Agreement is a requirement of the U.S. Department of Housing and Urban Development (HUD), our sponsoring agency. The agreement acts as a mechanism that establishes requirements and general procedures that Genesee County and local units of government must adhere to in order to qualify for CDBG Entitlement status for the FYs 2027 through 2029. CDBG Entitlement status automatically includes participation in the Home Investment Partnerships Program (HOME).

Under the Continuation Clause in the original Agreement executed in 1994, a community has the right to retain Entitlement status under the Genesee County CDBG Program. A community must indicate once every three years whether they choose to continue to participate in the program. This indication must be provided in the form of a letter from the Clerk of each respective local unit of government.

Staff requests that you respond with a letter signed by the Clerk regarding the community's wish to remain in the Genesee County CDBG Program, or to opt out of the Program. This letter must be sent to Gwynneth Coselman via email at GCoselman@geneseecountymi.gov no later than Thursday, June 11, 2026.

Should you have any questions or concerns, please do not hesitate to contact Gwynneth Coselman of my staff at (810) 257-3010 or GCoselman@geneseecountymi.gov.

Sincerely,

Cody Roblyer, Division Manager
Genesee County Community Development Program

Derek Bradshaw, Director Christine Durgan, Assistant Director
COMMUNITY DEVELOPMENT PROGRAM

324 S Saginaw Street – Suite 8D, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmprc.org
An Equal Opportunity Organization • Equal Housing Opportunity





Liability & Property Pool

Proposal

for the

City of Swartz Creek

Presented By:

Troy L Feltman, DPA
MML Liability & Property Pool
(248) 204-8283

June 5, 2026

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This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.

Executive Overview

The Michigan Municipal League Liability and Property Pool has been a stable source of comprehensive municipal insurance and risk management services since 1982. It is financially secure and positioned for long-term stability.

The Pool staff is made up of municipal insurance experts. Municipal risk management is our only business, and we're proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage requested by the **City of Swartz Creek**. Higher limits may be available, subject to underwriting review by Pool Management. Please submit requests for higher limits in writing to your Account Executive. Your request will be considered by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **City of Swartz Creek** for an annual premium of **\$54,952**. When compared to last year's cost of \$49,925, it represents a premium increase of \$5,027. In addition, the MML Liability & Property Pool Board of Trustees voted to return another post-renewal dividend for Members renewing in 2026. The **City of Swartz Creek's** portion of the dividend return is about \$3,230, the actual amount will be calculated when 2025-year end numbers are finalized. The **City of Swartz Creek** will receive this dividend in the month following payment of your 2026 renewal premium.

We encourage you to compare the Pool with our competition. Compare us based on price, coverage, service, financial security, experience and commitment to municipal risk management. When you do, the advantages of Pool membership become clear.

Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

Our Mission

To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.

Introduction

What You Can Expect Of Us

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

Your Pool Insures More Than . . .

- | | |
|--------------------------------|------------------------------------|
| ✓ 464 Public Entity Members | ✓ 173 Water Utilities |
| ✓ 146 Fire Departments | ✓ 243 Sewer Utilities |
| ✓ 180 Law Enforcement Agencies | ✓ 18 Municipal Marinas |
| ✓ 3,157 Police Officers | ✓ \$8.7 Billion of Property Values |
| ✓ 6,348 Miles of Streets/Roads | ✓ 21 Dams |
| ✓ 7,687 Vehicles | |
| ✓ 18 Electric Utilities | |

Coverage and Cost Summary City Of Swartz Creek

Effective 07-01-2026 to 07-01-2027

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Municipal General Liability (Coverage A)	\$10,000,000	N/A	\$0
Mundy Township	\$10,000,000	N/A	\$0
Sewer Back-Up Sublimit	\$100,000	\$100,000	\$0
Personal Injury Liability (Coverage B)	\$10,000,000	N/A	\$0
Medical Payments (Coverage C)	\$10,000	N/A	N/A
Public Officials Liability (Coverage D)	\$10,000,000	N/A	\$0
Mundy Township	\$10,000,000	N/A	\$0
Law Enforcement Liability (Coverages A, B, and D)	No Coverage	N/A	N/A
Employee Benefit Liability	\$1,000,000	\$1,000,000	\$0
Fire Legal Liability	\$100,000	N/A	N/A
Cyber Liability & Data Breach Response	\$100,000	\$100,000	See Declaration
Dam Liability	No Coverage	N/A	N/A
Marina Operator Liability	No Coverage	N/A	N/A
Uninsured/Underinsured Motorists Coverage	\$100,000	N/A	\$0
Automobile Liability (Coverages A and B)	\$10,000,000	N/A	\$0
<u># Vehicles</u>	<u>Comp</u>	<u>Coll</u>	
15	\$250	\$1,000	

Coverages A, B, and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is \$10,000,000 regardless of the number of coverages involved in the occurrence.

Property

Property - Blanket Basis	\$12,980,397	N/A	\$500
Boiler and Machinery	Included	N/A	\$500
Building(s)	Included	N/A	\$500
Contents	Included	N/A	\$500
Property in the Open	Included	N/A	\$500
Protection & Preservation	Included	N/A	N/A
Property - Actual Cash Value	N/A	N/A	N/A
Property - Limited Replacement Cost	N/A	N/A	N/A
Property - No Coverage	See Schedule	N/A	N/A
Property - Replacement Cost	See Schedule	N/A	\$0
Accounts Receivable	\$100,000	N/A	\$250
Consequential Damage	\$100,000	N/A	N/A

Coverage and Cost Summary City Of Swartz Creek

Effective 07-01-2026 to 07-01-2027

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Contractor's Equipment	\$557,517	N/A	\$250
Debris Removal - the lesser of 25% of physical damage loss or	\$5,000,000	\$5,000,000	N/A
Demolition & Increased Costs of Construction Limit	\$100,000	N/A	N/A
Earth Movement	\$2,000,000	\$2,000,000	\$5,000
Electronic Data Processing Equip	\$100,000	N/A	\$250
Expediting Expense	\$100,000	N/A	N/A
Extra Expense	\$100,000	N/A	N/A
Fine Arts	\$100,000	N/A	\$250
Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR)	\$1,000,000	\$1,000,000	\$5,000
Fungal Pathogens	\$25,000	\$25,000	\$250
Loss of Income	\$100,000	N/A	N/A
Loss of Rents	\$100,000	N/A	N/A
Ornamental Trees, Shrubs, Plants or Lawn	\$5,000	\$10,000	\$250
Personal Effects & Property of Others	\$500	\$2,500	\$250
Radio Equipment	\$42,448	N/A	\$250
Valuable Papers	\$100,000	N/A	\$250
<u>Comprehensive Crime Coverage</u>			
Employee Dishonesty Blanket/Faithful Performance	\$100,000	N/A	N/A
Computer Fraud	\$100,000	N/A	N/A
Depositors Forgery	\$100,000	N/A	N/A
Funds Transfer Fraud	\$100,000	N/A	N/A
Impersonation Fraud	\$100,000	N/A	N/A
Money and Securities Inside	\$100,000	N/A	N/A
Money and Securities Outside	\$100,000	N/A	N/A
Money Orders and Counterfeit Paper	\$100,000	N/A	N/A
<u>Bonds</u>			
Bond #: A Treasurer / Finance Director	\$100,000	N/A	N/A
Bond #: B Treasurer / Finance Director, Manager, Clerk with respect to USDA Rural Development, LTGO Bond	\$129,774	N/A	N/A
Bond #: C Treasurer with respect to USDA Water Supply System Revenue Bond, Series 2023	\$163,938	N/A	N/A

Only one deductible applies to claims involving two or more property coverages.



Coverage and Cost Summary City Of Swartz Creek

Effective 07-01-2026 to 07-01-2027

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
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The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of \$54,952.

Cyber Coverage

TOWER 1 Limit	POLICY AGGREGATE LIMIT OF LIABILITY	\$100,000	For all Damages, Claims, Expenses, Penalties and PCI Fines, Expenses and Costs
	Information Security and Privacy Sublimit	\$100,000	each Claim and in the Aggregate
	Regulatory Defense and Penalties Aggregate Sublimit	\$20,000	each Claim and in the Aggregate
	Website Media and Content Liability Aggregate Sublimit	\$100,000	each Claim and in the Aggregate
	PCI Fines, Expenses and Costs Aggregate Sublimit	\$10,000	each Claim and in the Aggregate
	Cyber Extortion Aggregate Sublimit	\$25,000	each Claim and in the Aggregate
	First Party Data Protection Aggregate Sublimit	\$35,000	each Claim and in the Aggregate
	First Party Network Business Interruption Aggregate Sublimit	\$25,000	each Claim and in the Aggregate
	Note: The above Sublimits are part of, and not in addition to, the overall Policy Aggregate Limit of Liability		
Liability Retention Per Claim:			
TOWER 1 Retention	All other coverages Retention:	\$0	each Claim
	Cyber Extortion:	\$5,000	each Extortion Threat
	First Party Data Protection:	\$5,000	each Data Protection Loss
	First Party Network Business Interruption:	\$5,000	each Business Interruption Loss Waiting Period: 12 hours
Limits of Coverage - Privacy Breach Response Services			
TOWER 2 Limit	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Aggregate Sublimit:	\$50,000	per Incident and in the Aggregate
TOWER 1 Limit	Notified Individuals:	10,000	Notified Individuals in the Aggregate
	A sublimit of up to 10% of Notified Individuals residing outside the United States, which is part of and not in addition to the Notified Individuals Aggregate Limit of Coverage		
Note: The Privacy Breach Response Services Limits of Coverage are separate from and in addi			
Privacy Breach Response Services Threshold/Retention (Each Incident):			
TOWER 2 Retention	Legal Services/Computer Expert Services/Public Relations and Crisis Management Expenses Retention:	\$0	each Incident
TOWER 3 Threshold	Notification Services/Call Center Services/Breach Resolution and Mitigation Services Threshold:	0	each Incident

Your Team of Experts



Troy Feltman
Account Executive
(248) 204-8101



Michael J. Forster
Pool Administrator
(734) 669-6340



Katelyn Petracca
248-204-6160
(Le – Z)

Alpha Split:



Joan Opett
248-204-8579
(A – La)

Customer Service Representatives



Christopher Flechsig
Liability Claims Supervisor
(810) 844-8146



Matt Heins
Loss Control Supervisor
Law Enforcement Action Forum Coordinator
(248) 791-4371

Benefits of Pooling with the MML

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy – positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
 - ✓ Safety aspects of emergency vehicle operations
 - ✓ Accident investigation for supervisors
 - ✓ Confined spaces training

The advantages of pooling can be summarized by:

Service + Control + Value

City of Swartz Creek Has . . .

- ✓ \$927,001 Annual Payroll
- ✓ \$12,980,397 of total values for real and personal property
- ✓ 15 Vehicles
- ✓ \$84 Michigan Catastrophic Claims Assessment (MCCA) per vehicle (was \$86/vehicle for 2022) ↓

Increased Liability Limits

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits, please contact your Account Executive.

Highlights of Coverages Provided

Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an **occurrence basis with no aggregate liability limits**:

- ✓ Liability resulting from mutual aid agreements
- ✓ Premises medical payments
- ✓ Host liquor liability
- ✓ Watercraft liability, owned less than 26' and non-owned less than 50'
- ✓ Special events **excluding** -
 - Fireworks (unless endorsed)
 - Liquor Liability
 - Mechanical Amusement Rides
- ✓ Fire legal liability for real property
- ✓ Ambulance and EMT malpractice

Fireworks Coverage Options: (Fireworks application must be completed before coverage is endorsed)

1. The MML Liability & Property Pool is primary (the Member is not added as an additional insured on a pyrotechnician's coverage):

Annual Aggregate Sublimit	Additional Premium
\$500,000	Yes
\$1,000,000	Yes

2. The MML Liability & Property Pool is excess (the Member is added as an additional insured on a pyrotechnician's coverage):

NO ADDITIONAL PREMIUM

- ✓ Athletic participation liability
- ✓ Employee benefit liability
- ✓ Cemetery operations coverage
- ✓ Marina Operators coverage available
- ✓ Up to \$10 million in liability limits available
- ✓ Pollution coverage for Hazardous Response Teams
- ✓ Cyber Liability and Data Breach Response Coverage – as described on MMLCYD (09/17)

General Liability Exclusions . . .

The following is a partial list of general liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution (except for Hazmat operations).
- ✓ Nuclear energy / nuclear material hazards
- ✓ Expected or intended injury
- ✓ Breach of contract
- ✓ Failure of dams (unless endorsed)
- ✓ Backup of Sewers and Drains (**exception -- \$100,000 Annual Aggregate Sublimit for Sewer and Drain Liability**)
- ✓ Aircraft Liability – (Unless Endorsed -- Limited Coverage for Unmanned Aircraft—MML236)
- ✓ Contractual Liability
- ✓ Failure to supply utilities
- ✓ Electromagnetic radiation
- ✓ Medical malpractice for doctors and physicians
- ✓ Criminal activity--Intentional acts w/knowledge of wrongdoing

Cyber Liability and Data Breach Response Coverage

- ✓ Information Security and Privacy Liability
- ✓ Privacy Breach Response Services
- ✓ Regulatory Defense and Penalties
- ✓ Website Media Content Liability
- ✓ PCI Fines, Expenses and Costs
- ✓ Cyber Extortion
- ✓ First Party Data Protection
- ✓ First Party Business Interruption

Public Officials Liability Coverage

“Wrongful Acts”, including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- ✓ Zoning defense and land use litigation
- ✓ Malfeasance
- ✓ Violation of civil rights
- ✓ Discrimination
- ✓ Employment practices
- ✓ Misfeasance
- ✓ Cable TV broadcasting

Public Officials Liability Exclusions

The following is a partial list of public officials’ liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- ✓ Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- ✓ Eminent domain / takings
- ✓ Illegal profit
- ✓ Labor union actions
- ✓ ERISA violations
- ✓ Backup of Sewers and Drains

Personal Injury & Advertising / Broadcasters Liability Coverage

- ✓ Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual's right of privacy
- ✓ Proactive services for non-monetary damage claims

Police Professional Liability Coverage

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- ✓ Discrimination
- ✓ Violation of civil rights
- ✓ Jail operations
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy
- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent

Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- ✓ Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- ✓ Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- ✓ Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents
- ✓ Property in the open
- ✓ Extra expense
- ✓ Expediting expense

Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- ✓ War
- ✓ Cyber Risk
- ✓ Fungal Pathogens (Mold) excess of sub-limit
- ✓ Failure to supply utilities
- ✓ Transmission Lines and Poles
- ✓ Dishonest acts
- ✓ Acts of Terrorism excess of Pool's Aggregate Sublimit -- MMLC TR (9/1/10)
- ✓ Wear and tear
- ✓ Computer failures/ viruses

Only one deductible applies to claims involving two or more property coverages.

Comprehensive Crime Coverage

- ✓ Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- ✓ Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Position Fidelity Bonds
- ✓ Computer Fraud
- ✓ Funds Transfer Fraud

Automobile Coverage Highlights

What Is Covered?

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

Auto Coverages Provided

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- ✓ Excess protection for use of personal automobile for municipal business
- ✓ Uninsured motorist for municipally owned vehicles
- ✓ Underinsured motorists
- ✓ Non-owned and hired auto
- ✓ Comprehensive - actual cash value basis
- ✓ Collision - actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available
- ✓ Fire or Rescue Vehicle Rental Reimbursement Coverage

Pool Risk Management Services

- ✓ Review and service of all municipal insurance matters
- ✓ Public entity experts address various liability issues
- ✓ Aggressive, member-oriented defense strategy
- ✓ Former police officials address law enforcement risks
- ✓ Physical inspection by municipal loss control consultants
- ✓ Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

Online Services

www.mml.org (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim on line. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online:

- ✓ Online Forms (including Sewer Backup Sample Documents)
- ✓ Risk Resources:
 - ✓ Risk Control Solutions
 - ✓ Safety & Health Manual
 - ✓ Risk Management is Good Management Program
 - ✓ Law Enforcement Newsletters
 - ✓ Access to Lezage website -- <http://www.Lezage.com/>
- ✓ MML Pool Audited Financial Statements
- ✓ Intergovernmental Contract
- ✓ Board of Directors, Pool Administrator and Staff Profiles and Contact Information

Membership Responsibilities

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- ✓ If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- ✓ Members must maintain membership or associate membership status in the Michigan Municipal League.
- ✓ A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction, and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.

PROTEC

The Michigan Coalition to Protect Public Rights-of-Way

www.protec-mi.org

Mayor Maureen Miller Brosnan
City of Livonia

Mayor Kenson J. Siver
City of Southfield

Mayor Abdullah Hammoud
City of Dearborn

PROTEC Fiscal Agent: Michigan Municipal League

Mike Watza, General Counsel

May 22, 2026

Dear Friends, Colleagues, and Fellow Community Leaders,

For an amazing **30 years**, PROTEC has diligently worked on behalf of local community governments across Michigan to address a variety of rights-of-way issues facing our state, as detailed in PROTEC's 2026 **Annual Report**, available online at www.protec-mi.org.

For many of us here at PROTEC, who have been hip deep in the Legislative, Congressional, Administrative and Judicial trenches daily and, for many of you who have supported our efforts representing Local Community Control and Self Governance of our own Rights Of Way (ROW) through almost three decades, it has often seemed a very "Long and Winding Road". And it has been. But, it has also been very rewarding. We have helped make bad legislation at least a little better and occasionally, even terminated the worst. And too, our affirmative efforts have often proven successful, proving that the best defense is often a strong offense.

As we reflect back and look at the challenges we face today, we cannot help but realize how much we have accomplished with our partners and how much better off we all are because of this "community of communities". We have stood up daily to industry members like AT&T, Comcast, Charter, WOW, ITC, DTE, Consumers and others who are persistently seeking free and unregulated ROW and Public Property access. Often Out-manned, Out-spent and Out-politicked, we have endured and our communities are better off as a result.

PREEMPTION IS OUR GREATEST THREAT

Perhaps our greatest antagonist in the World of Law and Public Policy the last 30 years is the constant harp by industry and their State and Federal supporters seeking preemption of local community control of our Rights of Way and other public property. All in the name of expediting the installation of their own particular industry infrastructure in, on or over our public lands. Preemption of local interests lurks at the heart of virtually every law and every order we have fought going back to the 1996 Electric Transmission Line Certification Act <https://www.legislature.mi.gov/documents/mcl/pdf/mcl-Act-30-of-1995.pdf> . PA 30 voids all local zoning related to those 150 foot tall towers ITC is building across our state and right through the heart of so many of our communities. And that was just the beginning, as the transmission companies are not alone in their coveting of the property we hold in trust for our residents. The wireless

telecommunications industry has sought and obtained virtually free access to our ROW with their "Not So Small" Cell Towers which they plan to install on every street in every neighborhood across our entire state. Meanwhile, the telecommunications wireline industry paying their paltry nickel per foot ROW fee, have littered our ROW with their junction boxes serving as a growing menace to public safety and aesthetics. Aesthetics, which are so important to the vitality of our beautiful neighborhoods.

All this came about from thirty years of enabling statutes that have allowed these insults to local control. And these and other industries are not done. The recent solar fields legislation - 2032 PA 233, writes local government right out of our own backyards, fields and farms. Meanwhile, the multi-Billion Dollar Video Streaming industry seeks legislation to use our ROW without sharing community costs and without regulation of any kind. And this, just as these increasingly expensive video streamers are looking more and more like our traditional cable partners who DO pay a fair fee for ROW access and submit to rational local regulation.

Our local communities have suffered enough harm from these short-sighted, selfish, preemptive laws. It is time to say, "STOP". Every industry wants immediate government approval of their particular "special" infrastructure. Setting aside long-standing local zoning, which local property owners have relied upon for development of their properties, must come to an end in order to protect what is left of our neighborhoods and communities. Communities WE Constitutionally designed and protected for Centuries.

THE TIME IS NOW. JOIN US

Reminders

- **PROTEC** meets monthly to discuss current issues, provides timely updates and lends assistance to communities facing immediate rights-of-way issues.
- **PROTEC** is active daily in monitoring, coalition building and promoting positive Rights-of-Way outcomes in the Courts, the FCC and Congress as well as the Michigan Legislature.
- **PROTEC** increased its social media presence on sites such as Facebook, Twitter and LinkedIn to keep members updated on rapidly changing telecommunication matters.

Our mission throughout Michigan is to coordinate actions that protect local community interests and inform municipal officials of significant developments in public rights-of-way management. PROTEC has taken a proactive approach to the many challenges faced by communities across the state. Now, more than ever, local governments must be diligent in protecting their interests in all rights-of-way issues.

Though we have made great strides in protecting our shared interests, it is crucial to remain committed to these efforts, to protect the gains that have been made, and to continue being a formidable voice in guarding our economic wellbeing.

PROTEC relies completely on its members and contributing communities for its sole support. Your contributions allow PROTEC to participate in judicial, legislative and administrative activities,

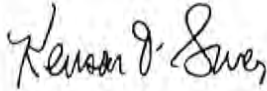
both on the state and federal levels, to protect local governments' rights concerning the use of public rights-of-way by cable, telecommunications, electric, pipeline and other utility industries.

Even after **30 years**, PROTEC has no paid staff. Please consider supporting the work of PROTEC by becoming a member or renewing your community's annual membership. Your dues and contributions will help ensure PROTEC has the resources necessary to continue its strong advocacy on behalf of *all* Michigan municipalities.

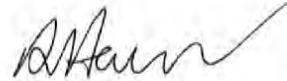
Respectfully,



Mayor Maureen Miller Brosnan
City of Livonia



Mayor Kenson J. Siver
City of Southfield



Mayor Abdullah Hammoud
City of Dearborn



PROTEC

The Michigan Coalition to Protect Public Rights-of-Way

www.protec-mi.org

PROTEC Fiscal Agent: Michigan Municipal League

Mike Watza, General Counsel

Bloom Sluggett, PC: 400 Renaissance Center Ste 2600, Detroit, MI 48243

248.921.3888 or 313.309.7288; FAX: 616.965.9350 mike@bloomsluggett.com

May 18, 2026

Application for Annual PROTEC Membership

PROTEC is a nonprofit organization that works to protect local control over public rights-of-way and municipalities' ability to receive fair compensation from telecommunications companies and other users of our ROW and other public property. Please see the attached letter for more information.

If your community would like to renew a current PROTEC membership or become a new member for the fiscal year beginning July 1, 2026, please complete this Application for Membership and send it to the address below, along with the indicated dues payment.

No response or payment is needed if your community does not wish to be a PROTEC member.

Member Information

Municipality Name: _____
Address: _____
City, State, ZIP: _____
Contact person: _____
Title: _____
Email address: _____
10 Digit Phone #: _____
10 Digit Fax #: _____

PROTEC membership dues are based on population figures as reported in the 2020 Census (\$1.1625 per resident, capped at \$16,250).

Swartz Creek's dues for the fiscal year beginning July 1, 2026 would be: **\$ 958**

Please make checks payable to PROTEC and mail to:

Michigan Municipal League
PO BOX 7409
ANN ARBOR MI 48107-7409

PROTEC Board of Directors: Adam Mourtada (313) 943-2473 amourtada@dearborn.gov
Dawn E. King, (248) 796-5786 dking@cityofsouthfield.com
Michael Fisher (734) 466-2520 mfisher@ci.livonia.mi.us

City of Swartz Creek

Budget Book
Fiscal Year 2026-2027
June 4, 2026 Edition



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City of Swartz Creek Budget Book

Fiscal Year 2026-2027

How to Use This Book

This book serves to tie together the highest-level visions of the city to the objective account expenses. Whether you simply wish to engage in the overview of the city's financial condition as outlined in the executive summary, or you wish to connect the dots between the Parks and Recreation Capital Improvement Plan to specific fiscal year 2027 line-item expenses, this document is for you. The budget book model is an evolving document. Please take the liberty to comment and note errors for improvement of future editions.

This book is divided into sections, with the highest-level overviews and narrative descriptions being the Executive Summary and Budget Summary. These sections serve as the 'elevator speech' for how the city's overall fiscal health is and what top funding priorities and fiscal issues are expected for the upcoming year.

The Policy-to-Budget section outlines how the city's policy documents have shaped the current year's operating and capital investments, as well as those capital investments for the next five-year rolling period. This section pulls the time relevant priorities from the Master Plan, Downtown Development Authority Plan, Parks and Recreation Plan, and various engineered infrastructure plans. This section then illustrates how those priorities are expected to be realized and how they factor into the current budgeting process. This section allows the public to observe how and if the city is able to meet its policy expectations.

Additional sections include fund and department level Fact Sheets to help orient a reader to what services are provided by specific funds or departments within those funds, what the staffing levels are, what the coming initiatives are, and what the proposed capital investments are.

The meat of the Budget Book is the Budget itself. This document is the fund-by-fund accounting of all revenues and expenses of the city, broken down to the account line item. The budget follows the standard governmental chart of accounts (which has required recent changes and consolidations) and is the instrument used to break apart expenses by fund and department so that the actual cost of each service and investment can be as accurate as possible. For example, if the use of a truck is 50% water, 25% sewer, and 25% parks, then the cost of that 'equipment rental' will be reflected proportionately to those funds/departments.

You will also find various charts, graphs, and appendices in the budget book that illustrate points of common interest, such as the organizational chart, the fund hierarchy chart, tax revenue apportionment, comparative tax rates, and unabridged capital improvement documents of the city.

Happy Reading!

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

Executive Summary

This city's fiscal health is sound and stable, with increasing reserves. All funds are sustainable for operational purposes, with capital purchases creating some temporary deficits under specific circumstances (e.g. reconstruction of Miller Road in FY28 will result in the spending down of accrued fund balance). We expect less volatility to all funds moving forward as it relates to capital outlay, because such outlays are substantially complete as it relates to water and large scale street construction projects. However, we have concerns about the sustainability of general fund revenue sources, specifically revenue sharing from the State of Michigan. There are also concerns that inflation may impact expenses disproportionately to revenues.

The city adopted a fund balance policy in 2022 to ensure that account reserves are sufficient for cash flow, capital improvements, and emergencies. In addition, the city created a new fund in 2023 to set savings aside to cover future maintenance and rehabilitation costs of various city assets (city hall, DPW, trails, etc.). The city currently maintains adequate fund balances and revenues for expected operations.

The city can deliver all essential services as set by the city council. Concerning capital improvements, the city has been investing at an historically high level for essential infrastructure (water, sewer, and streets). Recent years have also included large outlays on recreation, including park improvements and trails. Fiscal year 2027 is expected to deliver a large improvement to Otterburn Park and a downtown enhancement. Street improvements are expected to be modest this year, with work occurring on Church and Frederick only. Large scale work on Elms Road and Miller Road is expected in the summer of 2028. For the projected fiscal year, the city shall meet all of its operational and debt needs, while encumbering funds to complete the street reconstruction projects. The concern for future instability is derived from gloomy multi-year forecasts of inflation and unpredictable tax revenues.

Revenues from taxes and state sources have stabilized or increased, and for the past twelve months have generally kept up with inflation. A stable real estate market has generated an increase in local funds. Despite that, the city is likely experiencing another Headlee Rollback this year (mandated reduction in tax levy due to inflation of taxable value). The tax effort since 2016 remains unchanged and without any planned or proposed changes. The applied average tax assessment effort for Swartz Creek is 16.0985 according to the 2025 apportionment book (real and personal property; taxes and assessments). This could change depending upon the potential for Headlee roll backs. This rate is about 34% of the total tax effort for homeowners and 25% for non-homestead tax payers (the remainder of taxes paid goes to schools, county, and other service providers). As of late 2025, the city rate is ranked third lowest of eleven cities in Genesee County, between Grand Blanc (#1) Fenton (#2) Burton (#4), and Linden (#5).

The city's debt exposure is very limited. It includes four general obligation liabilities and two retirement liabilities:

MERS unfunded liability as of December 31, 2024 for all Defined Benefit Pensions, active and retired employees, is \$342,641. This is approximately 95% funded, an improvement from 89% the prior year. The December 2025 report is not yet available as of publication.

Unfunded liability for Retiree Health care costs as of June 30, 2024 is estimated at \$434,656, representing a steady decline over the last three years and very manageable. This figure is expected to be update at the end of June of 2026 in accordance with applicable standards.

The last payment for the Local Streets/Water Main Bond (General Obligation Limited Tax Bonds Series 2017) is due May 1, 2027. The balance as of June 30, 2025 is \$226,050.

USDA Water Supply System Revenue Bond, Series 2020, with an initial principal balance of \$2,839,000, has a balance due as of June 30, 2025 of \$2,625,000. The last payment will be May 1, 2060.

USDA Water Supply System Revenue Bond, Series 2023, with an initial principal balance available for withdraw of \$4,030,000, began repayment in FY 24-25. The balance as of April 30, 2025 is \$3,688,588; although more draws remain available.

The General Obligation 2023 Capital Improvement Bond with a total borrowed amount of \$6,705,927, began repayment in FY 24-25. The balance due as of June 30, 2025 is \$5,959,133

The city has been reporting negligible and decreasing pension liability in recent years. Despite nearly 100% funding and additional payments in recent years, changing actuarial expectations could, once again, make this a prominent financial issue for the city. Much of this will depend on market performance in the mid-term. Despite this, our position is still very rare and exceptionally positive compared to other communities. We expect this relative position to remain strong, despite a new experience study from MERS and very recent market conditions. All current and future hires of the city are on defined contribution retirement and health care plans, thereby eliminating the potential for future unfunded liabilities. Contributions are modest for the current budget. Each year, we expect our position to improve.

Enterprise Funds (Water & Sewer) are independently supported by user fees. These funds are operationally sound with surplus proceeds for capital investments. Fund balance (savings) for both funds meet operational needs and the city's fund balance policy. Rates may be adjusted downward for sewer in the next 18 months. Rates for water are expected to remain stable unless adjusted by The Genesee County Drain Commission, Water and Waste Services.

The street funds function separately and account for Major, Local, and Municipal street revenues and expenses. These funds, along with transfers from the general fund support street maintenance and capital investments that are in line with the 20 year street asset management plan. This plan is ahead of schedule. The rehabilitation of Church and Frederick is proposed in fiscal year 2027. Savings are required to conduct large scale investments in Elms and Miller in 2028.

The waste budget is stable. The city was able to mitigate a dramatic increase in this service by negotiating with the current service provider in 2026. All services are affordable with the current tax effort for the next five years. Unanticipated changes and/or future waste contracts may necessitate an increase the garbage levy, and/or decrease the service level of garbage, recycling, and waste collection.

Fund balances (savings/reserves) are maintained at levels specified in the city's policy (see appendix).

The biggest risk to the city moving forward is that we may have experienced our strongest half decade in this century, and these 'good times' may be behind us with continued inflation looming and tax revenues very limited. We have spent the last decade keeping pace with, but not exceeding, expenses while experiencing relatively strong appreciation in values, new development in the city, and a relatively robust state economy. As such, a downturn does not leave much room for absorbing financial difficulties.

Given our efforts to combine services, streamline asset management, pay off pension debt, and increase local tax effort, we have adjusted our government in the most effective ways to navigate a potential economic recession. As many communities are noting to the state legislature, there are greater systemic issues with municipal finance in Michigan that make years-of-plenty average and lean years downright devastating.

Lastly, the city may be impacted greatly by the potential development of the Advanced Manufacturing District in Mundy Township (the Megasite). The city has been working with the MEDC, Mundy Township, and other partners to ascertain the impact of such a site on the community's infrastructure, economy, service demand, and general strategy. While staff has devised some procedural strategies to manage change, there is no specific data available to manage specific impacts at this time. There is regional concern for the negative impacts of such an undertaking, as well as some optimism related to the potential for investment and quality of life enhancements. The city is committed to being at the forefront of observing and managing this change.

Policy-to-Budget

This section provides an overview of how the city's vision is translated to its budgeted operations and capital improvements. Full details of policy documents and the complete capital improvement plans are found in the appendix.

The city, as referenced in its master plan and other policy documents, is endeavoring to build a thriving community based on strong neighborhoods and a small but successful network of local and regional service businesses. To this end, the city has opted to strategically invest in infrastructure, city services that are customer oriented, recreation/culture, downtown, and blight remediation.

In the current fiscal year (2027), with many projects starting in the prior fiscal year, the city continues with massive park investment at Otterburn park, sewer inspections (with potential lining), signs/branding, and the downtown investment at Holland Square. In addition, the city continues to build small business capacity and downtown assistance through its partnership with the DDA and with the employment of part time community development expertise.

The city continues to enhance its digital abilities. With many customer service features now more user friendly, we are placing a renewed emphasis on virtual/digital staff capabilities. This is something that will quicken our services while controlling costs. We also find it essential in the post-COVID 19 environment. The new website makes data and services more accessible. It also includes a digital complaint system for non-emergencies that replaces the SeeClickFix platform. The city is hopeful we can offer ACH payments for utility bills and taxes in fiscal year 2027, which may need to occur in tandem with an update to BS&A Cloud (the city's proprietary software company). BS&A is also looking to incorporate their own point of sale system.

To provide for long term stability, the city maintains a fund balance policy and is also setting aside \$47,500 of general funds annually for additional unscheduled and emergency work on various assets. Water and sewer investments are ahead of schedule and will not require any foreseeable rate adjustments. Fire equipment is also being set aside at the rate of \$155,000 per year, to align with the current estimates regarding large apparatus purchases.

Budget Summary Narrative

City of Swartz Creek Budget Summary for Fiscal Year 2026-2027

101 General Fund

The major sources of revenue for the General Fund are Property Taxes, the Public Safety Special Assessment and Constitutional Sales Tax. These sources make up about 80% percent of the General Fund Revenue. The remainder includes various fees for services including, Building, Zoning and Planning and Park Reservation Fees. We do not expect to see a significant increase in General Fund revenues in the next few years.

The General Revenue Department shows revenues are estimated at \$2,972,115, which represents a increase from the previous fiscal year of about 3%.

- Tax revenue is estimated with a total Real and Personal property taxable value of 212,223,024. This includes a reduction for Veterans exemptions granted and a captured increment of \$8,132,793 for the DDA. The millage rate is estimated at 4.5989 with a reduction for a calculated Headlee rollback or chargebacks.
- Public Safety Assessment District (PSFTY) estimated revenue is \$988,000 at 4.9 mills. This applies to real property only and the levy is not impacted by Headlee provisions.
- Constitutional Sales Tax and Revenue Sharing have been budgeted with the expectation that funding will be at the State of Michigan’s estimated levels.

General Fund Appropriations budgeted for fiscal year 2027 show a decrease from projected fiscal year 2026 of 2%.

- Otterburn Park is budgeted for a large investment that includes a pavilion, restrooms, and many other features. The total budget is \$630,000 based on current estimates, with the city’s portion being \$57,000. Note that we have \$573,000 in grants and tens of thousands still coming in through donations from Bee More Jentery.
- The Swartz Creek Area Fire Department appropriation includes an increase of 5%.
- The Metro Police Authority appropriation shows an increase of 5%.

Transfers out from the general fund for this budget are as follows:

- Transfer out to the Capital Improvement Fund for future facility maintenance \$47,500.
- Transfer out to the Fire Equipment Fund for future Fire Equipment purchases \$155,000.

• Estimated Revenues FY 2027	\$3,290,189
• Estimated Expenses FY 2027	\$3,476,008
• Estimated Net of Revenues/Appropriations	\$185,819

• Estimated Fund Balance June 30, 2026	\$2,342,579
• Estimated increase in Fund Balance	\$185,819
• Estimated Year End Fund Balance June 30, 2027	\$2,156,760

202 Major Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of major streets, removal of snow and ice, street sweeping, bridge maintenance, maintenance of Miller Road Park and Ride, maintenance of intercommunity storm drains and paint striping of streets and parking lots.

- We are currently budgeting what the state projects for local street funding (Act 51 revenue). There is legislation that might greatly increase this, but the budget is not assuming this will occur.
- Funds have been allocated for miscellaneous paving/repairs to the city major roads, mostly in the form of crack filling. The budget also includes funds for Cappy Lane.

• Estimated Revenues FY 2027	\$733,813
• Estimated Expenses FY 2027	\$315,857
• Estimated Net of Revenues/Appropriations	\$417,956
• Estimated Fund Balance June 30, 2026	\$86,046
• Estimated increase in Fund Balance	\$417,956
• Estimated Year End Fund Balance June 30, 2027	\$504,002

203 Local Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of local streets, removal of snow and ice, street sweeping and maintenance of intercommunity storm drains.

- We are currently budgeting what the state projects for local street funding (Act 51 revenue). There is legislation that might greatly increase this, but the budget is not assuming this will occur.
- A transfer in from the Municipal Street Fund will be made for \$250,000. This will cover expenses for the Bristol Road (county contribution) and Don Shenk Road projects.

• Estimated Revenues FY 2027	\$519,077
• Estimated Expenses FY 2027	\$591,142
• Estimated Net of Revenues/Appropriations	\$72,065
• Estimated Fund Balance June 30, 2026	\$158,922
• Estimated decrease in Fund Balance	\$72,065
• Estimated Year End Fund Balance June 30, 2027	\$86,857

204 Municipal Street Fund

Revenues from the Street Initiative Proposal passed at the May 3, 2016 special election are tracked in this fund. Payments of principal, interest, and agency fees for the GO Tax Series 2017 & 2023 bonds for local street improvements are accounted for in this fund. The local street levy will appear on the summer tax bill in the calendar years 2016-2035. Transfers can be made from this fund to the Major Street Fund and Local Street Fund to cover costs for major street and local street projects.

• Estimated Revenues FY 2027	\$913,477
• Estimated Expenses FY 2027	\$939,059
• Estimated Net of Revenues/Appropriations	\$27,582
• Estimated Fund Balance June 30, 2026	\$972,396
• Estimated decrease in Fund Balance	\$25,852
• Estimated Year End Fund Balance June 30, 2027	\$946,814

226 Garbage Fund

Most of the revenue for the Garbage Fund is from the annual tax levy for garbage. This fund provides the revenues for sanitation collection which includes garbage pickup, recycling (contracted service) and brush chipping. This fund also contributes to the garbage cleanup for other city properties such as the parks.

The Garbage Fund budget reflects revenues budgeted from the garbage levy of 2.627 mils with a 1% allowance for Headlee rollback at the 2026 rate. Expenditures include contract increases for wages and benefits as well as increases for waste collection pickup in the city by an outside vendor.

• Estimated Revenues FY 2027	\$597,092
• Estimated Expenses FY 2027	\$577,854
• Estimated Net of Revenues/Appropriations	\$19,238
• Estimated Fund Balance June 30, 2026	\$579,914
• Estimated increase in Fund Balance	\$19,238
• Estimated Year End Fund Balance June 30, 2027	\$599,152

248 Downtown Development Fund

Revenues are from the capture of tax dollars within the DDA district. Expenses cover a variety of services including the façade program, family movie night, three quarters of the contracted cost for a Community and Economic Development Coordinator, and other community events that showcase the downtown.

• Estimated Revenues FY 2027	\$426,992
• Estimated Expenses FY 2027	\$477,797
• Estimated Net of Revenues/Appropriations	\$50,805
• Estimated Fund Balance June 30, 2026	\$251,465
• Estimated decrease in Fund Balance	\$50,805
• Estimated Year End Fund Balance June 30, 2027	\$200,660

401 Capital Improvement Fund

Revenues are transferred in from the General Fund, Sanitary Sewer Fund, and Water Supply Fund for future facility maintenance and capital projects.

• Estimated Revenues FY 2027	\$47,516
• Estimated Expenses FY 2027	\$24,000
• Estimated Net of Revenues/Appropriations	\$23,516
• Estimated Fund Balance June 30, 2026	\$ 150,025
• Estimated increase in Fund Balance	\$23,516

- **Estimated Year End Fund Balance June 30, 2027** **\$173,541**

402 Fire Equipment Replacement Fund

Revenues are transferred in from the General Fund and accumulate for future fire equipment replacement.

- **Estimated Revenues FY 2027** **\$164,200**
- **Estimated Expenses FY 2027** **\$ - 0 -**
- **Estimated Net of Revenues/Appropriations** **\$164,200**
- **Estimated Fund Balance June 30, 2026** **\$334,862**
- **Estimated increase in Fund Balance** **\$164,800**
- **Estimated Year End Fund Balance June 30, 2027** **\$499,062**

590 Sanitary Sewer Fund

The major revenue source is collection of the readiness to serve fees that are applied to every account. There is also a commodity charge based on the water usage of each customer.

- A depreciation expense of \$320,000 and OPEB expense of \$3,000 is budgeted. Without depreciation expense and OPEB expense, the sewer fund would have a decrease to fund balance of \$240,136

- **Estimated Revenues FY 2027** **\$1,441,850**
- **Estimated Expenses FY 2027** **\$2,004,986****
- **Estimated Net of Revenues/Appropriations** **(\$563,136)****

** INCLUDES DEPRECIATION EXPENSE OF \$320,000

** INCLUDES OPEB EXPENSE OF \$3,000

- **Estimated Fund Balance June 30, 2026** **\$7,621,445**
- **Estimated decrease in Fund Balance** **(\$563,136)**
- **Estimated Year End Fund Balance June 30, 2027** **\$7,058,309**
- **Estimated Spendable Fund Balance June 30, 2027** **\$1,911,772**

591 Water Supply Fund

The major revenues source is the collection of the readiness to serve fees and commodity charges. Readiness to serve fees are applied to every account. Commodity charges are based on water usage and vary per customer.

- The city is planning Cappy Lane watermain project that includes estimated design engineering, construction engineering and construction costs.
- The requested budget includes a depreciation expense of \$400,000 and OPEB expense of \$8,000 without which there would be a decrease in the fund balance of \$2,425.

• Estimated Revenues FY 2027	\$2,446,750
• Estimated Expenses FY 2027	\$2,857,175**
• Estimated Net of Revenues/Appropriations	(\$410,425) **

** INCLUDES DEPRECIATION EXPENSE OF \$400,000

** INCLUDES OPEB EXPENSE OF \$8,000

• Estimated Fund Balance June 30, 2026	\$7,429,286
• Estimated decrease in Fund Balance	(\$410,425)
• Estimated Year End Fund Balance June 30, 2027	\$7,018,861
• Estimated Spendable Fund Balance June 30, 2027	\$1,141,136

661 Motor Pool Fund

Revenues are collected from several departments within the General Fund, Garbage Fund, Major Street Fund, Local Street Fund, Sanitary Sewer Fund, and Water Supply Fund for any vehicles/equipment used for department activities. The Motor Pool Fund covers insurance for all vehicles, regular repairs and maintenance of vehicles and city equipment, and the purchase of vehicles and equipment for the Department of Public Services.

- Estimated Revenues include income from the use of equipment in other departments.
- Appropriations for FY27 include funding under equipment of \$150,000 for the purchase of a swap loader.
- Total depreciation expense is budgeted at \$75,000 and OPEB expense at \$3,000. Without depreciation expense and OPEB expense, the motor pool fund would have a net increase to fund balance of \$56,894.

• Estimated Revenues FY 2027	\$280,600
-------------------------------------	------------------

• Estimated Expenses FY 2027	\$351,706
• Estimated Net of Revenues/Appropriations	\$71,106
• ** INCLUDES DEPRECIATION EXPENSE OF \$75,000	
• ** INCLUDES OPEB EXPENSE OF \$3,000	
• Estimated Fund Balance June 30, 2026	\$559,199
• Estimated decrease in Fund Balance	\$71,106
• Estimated Year End Fund Balance June 30, 2027	\$488,093
• Estimated Spendable Fund Balance June 30, 2027	\$169,238

Long Term Liabilities

MERS underfunded liability as of December 31, 2024, for all Defined Benefit Pensions, active and retired employees is \$1,227,922. The plan is approximately 83% funded.

Unfunded liability for Retiree Health Care costs as of June 30, 2024 is \$434,656. The plan is approximately 89% funded as determined by an actuarial valuation.

The last payment for the Local Streets and Watermain Projects (General Obligation Limited Tax Bond Series 2017) is due May 1, 2027. The balance as of June 30, 2026 will be \$226,050.

The General Obligation 2023 Capital Improvement Bonds began repayment in FY 24-25 with a total borrowed amount of \$6,705,927. The balance due as of June 30, 2026 is \$5,959,133.

USDA Water Supply System Revenue Bond, Series 2020, with an initial principal balance of \$2,839,000, has a balance due as of June 30, 2026 of \$2,625,000. The last payment will be May 1, 2060.

USDA Water Supply System Revenue Bond, Series 2023, with an initial principal balance available for withdraw of \$4,030,000, began repayment in FY 24-25. The balance as of April 30, 2026 is \$3,688,588.

Fund and Department Fact Sheets

LEGISLATIVE-EXECUTIVE 101 (000,101,172,266)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027						
<p>* Support the council and legislative service</p> <p>* Provide for executive management of all city funds and services (city manager's office)</p> <p>* Provision of all non-police legal services</p>	<p>*Executive department includes addition contributions to MERS to offset unfunded accrued liabilities.</p>						
	CAPITAL OUTLAY						
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><u>2026-2027</u></th> <th style="width: 33%;"><u>2027-2028</u></th> <th style="width: 33%;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> </tbody> </table>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	0	0	0
<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>					
0	0	0					
Total	<table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 33%; text-align: center;">0</td> <td style="width: 33%; text-align: center;">0</td> <td style="width: 33%; text-align: center;">0</td> </tr> </tbody> </table>	0	0	0			
0	0	0					

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.56 full time employees (FTE).
- * 0.48 of the FTE's are composed of salaried staff, including the city manager, clerk, and treasurer.
- * 0.08 of the FTE's are composed of hourly staff in the city offices.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2024-2025</u>	<u>AMENDED</u> <u>2025-2026</u>	<u>RECOMMENDED</u> <u>2026-2027</u>
Total Exp	204,655	233,628	213,558

CLERK-IT-ELECTIONS 101 (215,228,262)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
<p>* Provide for the creation, retention, and distribution of official documents, notices, and other public records</p> <p>* Conduct elections</p> <p>* Oversee information technology needs and services</p>	<p>* Administer Elections. Fiscal year 2026-2027 includes two elections.</p> <p>* Continue to update records retention and management system</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center;"><u>2026-2027</u></th> <th style="text-align: center;"><u>2027-2028</u></th> <th style="text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td>Election Equipment</td> <td style="text-align: right;">\$10,400</td> <td style="text-align: right;">\$5,000</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">10,400</td> <td style="text-align: right; border-top: 1px solid black;">5,000</td> <td style="text-align: right; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	Election Equipment	\$10,400	\$5,000	\$0	Total	10,400	5,000	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
Election Equipment	\$10,400	\$5,000	\$0										
Total	10,400	5,000	0										

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 1.25 full time employees (FTE).
 * 0.54 of the FTE's are composed of salaried staff, including the city clerk and others.
 * 0.67 of the FTE's are composed of hourly staff in the city offices.
 * 0.04 of the FTE's are composed of hourly staff at the DPW.
 Included in this calculation is 1 Part time DPS worker, and 2 Temporary DPS Positions that are currently vacant.
 Included in this calculation is 1 temporary city hall employee that is not currently budgeted.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2024-2025</u>	<u>AMENDED</u> <u>2025-2026</u>	<u>RECOMMENDED</u> <u>2026-2027</u>
Total Exp	127,056	156,150	146,214

TREASURER 101 (253)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
<ul style="list-style-type: none"> * Prepare the annual tax roll and levy calculation * Distribute taxes and settle delinquent tax roll * Manage city investments and asset banking * Provide finance, budgeting, and accounting services * Oversee accounts receivable for taxes, utility bills, building, and other miscellaneous receivables 	<ul style="list-style-type: none"> * Track grant spending, bond expenses, and fixed asset updates for various ongoing projects. * Pursue ACH payment method for accounts receivable 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2026-2027</u></th> <th style="width: 16.6%; text-align: center;"><u>2027-2028</u></th> <th style="width: 6.8%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 1.35 full time employees (FTE).
 * 0.50 of the FTE's are composed of salaried staff, including the city treasurer and others.
 * 0.85 of the FTE's are composed of hourly staff in the city offices.
 Included in this calculation is 1 temporary city hall employee that is currently vacant.

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Exp	137,903	138,631	159,585

ASSESSING 101 (247,257)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
<ul style="list-style-type: none"> * Assess all real and personal property in the city * Prepare the annual assessment roll * Equalize values with the Gensee County Equalization Department * Maintain digital and physical property record cards * Support the operations of the Board of Review * Fund Michigan Tax Tribunal Appeals and Refunds 	<ul style="list-style-type: none"> * Payment for commercial appraisals is expected as a contracted service * Evaluate potential changes in state law that might impact local assessing 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2026-2027</u></th> <th style="width: 16.6%; text-align: center;"><u>2027-2028</u></th> <th style="width: 6.2%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.08 full time employees (FTE).
- * 0.04 of the FTE's are composed of salaried staff.
- * 0.04 of the FTE's are composed of hourly staff in the city offices.
- * Some wages are also set aside for Board of Review officials.
- * This function is carried out primarily by Legacy Assessing, the city's contract assessor.
- * Assessor does not hold regular hours in the office but is available by phone, email or appointment.
- * The city manager is also a Michigan Certified Assessing Officer.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2024-2025</u>	<u>AMENDED</u> <u>2025-2026</u>	<u>RECOMMENDED</u> <u>2026-2027</u>
Total Exp	45,039	55,312	53,212

POLICE 101 (301-334); Formerly (301-304)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
<ul style="list-style-type: none"> * Patrol city and perform investigative services * Provide a dedicated traffic safety officer * Provide school liaison services and additional protection for school events, per contract * Provide for dedicated code enforcement * Manage summer kids programs (Cops in the Park, Camp 911, & Bicycle Rodeo) 	<ul style="list-style-type: none"> * Implement and analyze the Police Protection Unit cost sharing methodology * Continue payments for existing post-retirement medical and pension benefits * Consider extra protection for Elms Park at peak usage 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2026-2027</u></th> <th style="width: 16.6%; text-align: center;"><u>2027-2028</u></th> <th style="width: 6.8%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * The Metro Police Authority (MPA) employees 1 Chief, 1 Lieutenant., 2 Patrol Sergeants, & 1 Administrative Sergeant
- * The MPA staffs 17 full time and 6 part time patrol officers
- * The MPA staffs 3 full time investigators. 1 PT Code Enforcement Officer
- * 1 Property Room Manager, 1 Record Clerk/Dispatcher, 1 Executive Secretary, 1 part time clerk/dispatcher, & 1 part time Police Service Officer
- * All employees serve the MPA board, which serves Swartz Creek & Mundy (as well as contracts for schools).

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Exp	1,360,593	1,384,854	1,424,921

FIRE DEPARTMENT 101 (336)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
<p>* Fund half of the fixed costs of the Swartz Creek Area Fire Department, shared with Clayton Twp</p> <p>* Fund the cost of alarms/runs within the City of Swartz Creek</p>	<p>* Continue to plan for apparatus investment</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2026-2027</u></th> <th style="width: 15%; text-align: center;"><u>2027-2028</u></th> <th style="width: 10%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>		\$0	\$0	\$0	Total	0	0	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

* The fire board employs a part time chief and part time administrative assistant.

* The fire board retains the services of 25 paid, on-call firefighters.

* All employees serve the fire authority board, which serves Swartz Creek & Clayton Township.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2024-2025</u>	<u>AMENDED</u> <u>2025-2026</u>	<u>RECOMMENDED</u> <u>2026-2027</u>
Total Exp	189,064	202,100	202,100

BUILDING, PLANNING, ZONING 101 (371,694,728)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027		
<ul style="list-style-type: none"> * Review and approve building permits, consult with the public regarding building codes, inspections, zoning, and plan reviews * Oversee ordinance enforcement for zoning and building issues * Consult on city owned properties in relation to construction and repair * Oversee rental inspection program * Prepare planning documents, site plan reviews, and packets for Planning Commission and Zoning Board of Appeals 	<ul style="list-style-type: none"> * Limited contractual services are budgeted for ordinance updates/plan reviews 		
	CAPITAL OUTLAY		
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>
	\$0	\$0	\$0
Total	0	0	0

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.42 full time employees (FTE).
 - * 0.19 of the FTE's are composed of salaried staff, including the city manager.
 - * 0.23 of the FTE's are composed of hourly staff in the city offices.
 - * The city building official services are executed by contract with Mundy Township (Rick Oberlin).
 - * Trade inspections by the city are performed by two individuals on an as-needed basis.
- Included in this calculation is 1 additional Part time DPS worker, and 2 temporary DPS positions that are currently vacant.

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Exp	124,927	89,222	163,110

FACILITIES & LIGHTING 101 (265,345,448,567,790,797)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
<p>* Provide for operations, maintenance, and repair of city buildings and grounds (public safety building, library, city hall, DPW garage, cemetery, vacant lots, & parking lots)</p> <p>* Provide public street lighting via Consumers Energy</p>	<p>* Routine maintenance and upkeep</p> <p>* Capital Improvement fund (402) to invest in replacement city office roof</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"></th> <th style="width: 16.6%; text-align: center;"><u>2026-2027</u></th> <th style="width: 16.6%; text-align: center;"><u>2027-2028</u></th> <th style="width: 16.6%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>		\$0	\$0	\$0	Total	0	0	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of .8273 full time employees (FTE).
 * 0.05 of the FTE's are composed of salaried staff, including the director of public works.
 * 0.7773 of the FTE's are composed of hourly staff, primarily from the DPW.
 * Primary contractors for this service include Jason Boyd (mowing) & Ace (snow removal).
 Included in this calculation is 1 additional part time DPS worker, and 2 temporary DPS Positions that are currently vacant.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2024-2025</u>	<u>AMENDED</u> <u>2025-2026</u>	<u>RECOMMENDED</u> <u>2026-2027</u>
Total Exp	171,066	210,144	221,021

SIDEWALKS 101 (444)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
<p>* Pass sidewalk repair expenses through for upkeep on sidewalk in public right of ways</p> <p>* Pass snow removal expenses through for work performed on sidewalk in the public right of way</p>	<p>* Continue winter sidewalk snow clearing enforcement and assessment</p> <p>* Enforce sidewalk continue requirements</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"></th> <th style="width: 33%; text-align: center;"><u>2026-2027</u></th> <th style="width: 33%; text-align: center;"><u>2027-2028</u></th> <th style="width: 33%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	None				Total	\$0	0	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2024-2025</u>	<u>AMENDED</u> <u>2025-2026</u>	<u>RECOMMENDED</u> <u>2026-2027</u>
Total Exp	0	0	8,000

GRASS, BRUSH & WEEDS 101 (523)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
* Pass mowing expenses through for properties mowed in violation to ordinance	* Continue seasonal weed cutting enforcement and assessment												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2026-2027</u></th> <th style="width: 15%; text-align: center;"><u>2027-2028</u></th> <th style="width: 10%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	None				Total	\$0	0	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2024-2025</u>	<u>AMENDED</u> <u>2025-2026</u>	<u>RECOMMENDED</u> <u>2026-2027</u>
Total Exp	180	1,000	1,000

PARKS & PROMOTIONS 101 (780,780.5,782,783,786,788,794)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027		
* Provide for operations, maintenance, and repair of city parks (Abrams, Elms, Bicentennial, Otterburn Disc Golf, Veterans Memorial, Pajtas Amphitheater) * Provide support for community events and activities related to parks and festivals (parade support & holiday decorating) * Provide shared services for maintenance to Mundy Townships park	* Construction of Otterburn Park pavilion		
	* Continue forestry in Abrams Park		
	* Consider Abrams Park internal trail		
	CAPITAL OUTLAY		
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>
Otterburn Park Pavilion	\$630,000	\$0	\$0
Elms Park Playscape Savings	\$0	\$30,000	\$30,000
Abrams Park Forestry	\$20,000	\$25,000	\$25,000
Total	\$650,000	\$55,000	\$55,000

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 2.28 full time employees (FTE).
 * 0.10 of the FTE's are composed of salaried staff, including the director of public works.
 * 2.08 of the FTE's are composed of hourly staff, primarily from the DPW.
 * Primary contractors for this service include mowing.
 Included in this calculation is 1 additional part time DPS worker, and 2 temporary DPS Positions that are currently vacant.

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Exp	277,528	339,166	939,154

MAJOR STREET FUND 202

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027		
<p>* Maintain major streets (Miller, Elms, Bristol, Morrish, Fairchild, Seymour, Oakview, Ingalls, Cappy, Winston & Paul Fortino)</p> <p>* Clear major streets of ice and snow</p> <p>* Maintain rights-of-way, including storm drains</p> <p>* Provide traffic control services</p> <p>* Contribute to street sweeping activities</p> <p>* Plan and execute reconstruction of streets with Traffic Improvement Program federal monies</p>	<p>* Pre-planning for TIP Elms & Miller Road work</p>		
	CAPITAL OUTLAY		
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>
	Elms Road Rehabilitation	\$750,000	
	Miller Road Rehabilitation (FY29)		\$3,500,000
	Total	\$0	750,000
		3,500,000	

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 1.45 full time employees (FTE).
 * 0.15 of the FTE's are composed of salaried staff, including the director of public works.
 * 1.3 of the FTE's are composed of hourly staff, primarily from the DPW.
 Included in this calculation is 1 additional part time DPS worker, and 2 temporary DPS Positions that are currently vacant.

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Rev	650,293	640,215	733,813
Total Exp	396,256	1,027,770	315,857
Net Rev/Exp	254,037	(387,555)	417,956

LOCAL STREET FUND 203

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
<ul style="list-style-type: none"> * Maintain local streets (non-major streets; e.g. Winchester Village, Parkridge, Otterburn, Heritage) * Clear local streets of ice and snow * Maintain rights-of-way, including storm drains * Provide traffic control services * Contribute to street sweeping activities 	<ul style="list-style-type: none"> * Frederick Street Rehabilitation * Church Strett Rehabilitation * Preventative Maintenance crack filling 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2026-2027</u></th> <th style="width: 15%; text-align: center;"><u>2027-2028</u></th> <th style="width: 10%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td>Church/Frederick</td> <td style="text-align: right;">\$250,000</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$250,000</td> <td style="text-align: right; border-top: 1px solid black;">0</td> <td style="text-align: right; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	Church/Frederick	\$250,000	\$0	\$0	Total	\$250,000	0	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
Church/Frederick	\$250,000	\$0	\$0										
Total	\$250,000	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.31 full time employees (FTE).
- * 0.12 of the FTE's are composed of salaried staff, including the director of public works.
- * 1.19 of the FTE's are composed of hourly staff, primarily from the DPW.

Included in this calculation is 1 additional part time DPS worker, and 2 temporary DPS Positions that are vacant currently.

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Rev	740,961	1,052,503	519,077
Total Exp	547,276	1,537,777	591,142
Net Rev/Exp	193,685	(485,274)	(72,065)

MUNICIPAL STREET FUND 204

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027						
<p>* Provide funds for planned projects within the 20 year street plan</p> <p>* Make interest and principle payments on street bonds</p>	<p>* Follow recommendations of the Street Project Selection Committee to establish and fund projects in the 20 year plan</p> <p>* Transfer \$250,000 to Local Streets to fund Church and Frederick Streets</p> <p>* Annual debt service is current budgeted at \$689,059 for work completed to date</p>						
	CAPITAL OUTLAY						
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><u>2026-2027</u></th> <th style="width: 33%;"><u>2027-2028</u></th> <th style="width: 33%;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="border-top: 1px solid black; text-align: center;">\$</td> <td style="border-top: 1px solid black; text-align: center;">0</td> </tr> </tbody> </table>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	Total	\$	0
<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>					
Total	\$	0					

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Rev	918,261	880,906	913,477
Total Exp	1,905,583	1,581,307	939,059
Net Rev/Exp	(987,322)	(700,401)	(25,582)

GARBAGE FUND 226

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
<ul style="list-style-type: none"> * Fund the garbage, recycling, and yard waste collection contract with GFL * Support garbage collection activities in downtown and parks * Supports costs related to street sweeping * Fund staff and contracted brush chipping 	<ul style="list-style-type: none"> * There are no changes to past operations * Engage the amended service agreement with Priority Waste, commencing July 1, 2026 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2026-2027</u></th> <th style="width: 15%; text-align: center;"><u>2027-2028</u></th> <th style="width: 10%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	None				Total	\$0	0	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 1.83 full time employees (FTE).
 * 0.10 of the FTE's are composed of salaried staff, including the director of public works.
 * 1.73 of the FTE's are composed of hourly staff, primarily from the DPW.
 * This function is executed in large part by GFL.
 Included in this calculation is 1 additional part time DPS worker, and 2 temporary DPS Positions that are currently vacant.

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Rev	538,283	557,887	597,092
Total Exp	485,798	502,862	577,854
Net Rev/Exp	52,485	55,025	19,238

DOWNTOWN DEVELOPMENT AUTHORITY FUND 248

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027																
<ul style="list-style-type: none"> * Allocate special revenues (TIF) to projects that improve the economic vitality and function of downtown * Fund the facade improvement program * Fund and program Family Movie Night (donation supported) * Plan for future investments 	<ul style="list-style-type: none"> * Support Community/Economic Development Coordinator * Construct Holland Square Pergola * Install wayfinding signs * A Install historical markers 																
	CAPITAL OUTLAY																
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;"><u>2026-2027</u></th> <th style="text-align: center;"><u>2027-2028</u></th> <th style="text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td>Holland Square</td> <td style="text-align: right;">\$210,102</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Wayfinding, flowers, décor, signs</td> <td style="text-align: right;">\$100,000</td> <td style="text-align: right;">\$20,000</td> <td style="text-align: right;">\$20,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$310,102</td> <td style="text-align: right; border-top: 1px solid black;">20,000</td> <td style="text-align: right; border-top: 1px solid black;">20,000</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	Holland Square	\$210,102	\$0	\$0	Wayfinding, flowers, décor, signs	\$100,000	\$20,000	\$20,000	Total	\$310,102	20,000	20,000
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>														
Holland Square	\$210,102	\$0	\$0														
Wayfinding, flowers, décor, signs	\$100,000	\$20,000	\$20,000														
Total	\$310,102	20,000	20,000														

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL	AMENDED	RECOMMENDED
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>
Total Rev	235,989	439,316	426,992
Total Exp	95,265	547,865	477,797
Net Rev/Exp	140,724	(108,549)	(50,805)

CAPITAL IMPROVEMENTS FUND 401

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027												
* Accounts for facility maintenance & capital projects not included in enterprise funds * Paul D Bueche Municipal Building * Public Safety Building * Swartz Creek Senior Center & Library Building * Non-Motorized Trailway	* Add to savings for future facility maintenance * Replace City Hall roof												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2026-2027</u></th> <th style="width: 15%; text-align: center;"><u>2027-2028</u></th> <th style="width: 10%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td>City Hall Roof</td> <td style="text-align: right;">\$24,000</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$24,000</td> <td style="text-align: right; border-top: 1px solid black;">0</td> <td style="text-align: right; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	City Hall Roof	\$24,000			Total	\$24,000	0	0
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>										
City Hall Roof	\$24,000												
Total	\$24,000	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Rev	47,509	47,516	47,500
Total Exp	0	24,000	24,000
Net Rev/Exp	47,509	23,516	23,500

FIRE EQUIPMENT REPLACEMENT FUND 402

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027									
* Provide annual fund contributions to offset large equipment purchases	* Consider order for next fire apparatus, year of delivery/payment TBD									
	CAPITAL OUTLAY									
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%; text-align: center;"><u>2026-2027</u></th> <th style="width: 33%; text-align: center;"><u>2027-2028</u></th> <th style="width: 33%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td style="height: 100px;"></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>				Total	\$0	0
<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>								
Total	\$0	0								

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Rev	159,142	164,000	164,200
Total Exp	107,012	107,020	0
Net Rev/Exp	52,130	56,980	164,200

SEWER FUND 590

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027		
* Read and bill water customers	* Accelerate inspections of sewer lines to conclude eight year rotation		
* Inspect sewer man holes for backups	* Continue work on sewer flow monitoring and sewer plans		
* Televiser and "jet" mains			
* Line existing sewer lines			
* Operate the city's lift station			
* Collect sanitary sewer for treatment by the Genesee County Drain Commission			
	CAPITAL OUTLAY		
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>
Televiser Lines	\$450,000	\$50,000	\$50,000
As needed line repair	\$0	\$50,000	\$50,000
Jetting Trailer	\$100,000	\$0	\$0
Total	\$550,000	100,000	100,000

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 2.76 full time employees (FTE).
 * 0.56 of the FTE's are composed of salaried staff, including the director of public works, treasurer.
 * 2.2 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.
 Included in this calculation is 1 Part time DPS worker, and 2 Temporary DPS Positions that are currently vacant.
 Included in this calculation is 1 temporary city hall employee that is not currently budgeted.

BUDGET SUMMARY

	ACTUAL	AMENDED	RECOMMENDED
	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>
Total Rev	1,459,687	1,449,050	1,441,850
Total Exp	1,333,620	1,775,581	2,004,986
Net Rev/Exp	126,067	(326,531)	(563,136)
Operating*	403,429	1,469	(240,136)

*Excluding depreciation & OPEB costs

WATER FUND 591

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027		
* Read and bill water customers * Repair water main breaks and other leaks * Flush, exercise, inspect, and paint hydrants * Exercise valves * Provide water "turn on, turn off" service * Distribute water provided by the Karegnondi Water Authority via Genesee County Drain Commission	* Replace Cappy Lane water main. * Update water plans		
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>
Total	\$0	0	0

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 3.44 full time employees (FTE).
 * 0.57 of the FTE's are composed of salaried staff, including the director of public works, treasurer, and finance.
 * 2.87 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.
 Included in this calculation is 1 Part time DPS worker, and 2 Temporary DPS Positions that are currently vacant.
 Included in this calculation is 1 temporary city hall employee that is not currently budgeted.

BUDGET SUMMARY

	ACTUAL <u>2024-2025</u>	AMENDED <u>2025-2026</u>	RECOMMENDED <u>2026-2027</u>
Total Rev	2,485,727	2,462,750	2,446,750
Total Exp	2,436,193	3,563,172	2,857,175
Net Rev/Exp	49,534	(1,100,422)	(410,425)
Operating*	205,935	(325,922)	(2,425)

*Excluding depreciation & OPEB costs

MOTOR POOL FUND 661

SERVICE DESCRIPTION	OPERATIONAL PLAN 2026-2027																				
* Provide, fuel, service, and repairs on all city vehicles * Support garage facilities and equipment related to the operation of the fleet	* Purchase a Swap Loader, which could replace the 2020 chipper truck																				
CAPITAL OUTLAY																					
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2026-2027</u></th> <th style="width: 16.6%; text-align: center;"><u>2027-2028</u></th> <th style="width: 6.2%; text-align: center;"><u>2028-2029</u></th> </tr> </thead> <tbody> <tr> <td>Purchase Swap Loader</td> <td style="text-align: right;">\$200,000</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Replace 2019 F-250 4x4</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$70,000</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Replace 2022 GMC 4x4</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$70,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$200,000</td> <td style="text-align: right; border-top: 1px solid black;">70,000</td> <td style="text-align: right; border-top: 1px solid black;">70,000</td> </tr> </tbody> </table>		<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	Purchase Swap Loader	\$200,000	\$0	\$0	Replace 2019 F-250 4x4	\$0	\$70,000	\$0	Replace 2022 GMC 4x4	\$0	\$0	\$70,000	Total	\$200,000	70,000	70,000
	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>																		
Purchase Swap Loader	\$200,000	\$0	\$0																		
Replace 2019 F-250 4x4	\$0	\$70,000	\$0																		
Replace 2022 GMC 4x4	\$0	\$0	\$70,000																		
Total	\$200,000	70,000	70,000																		

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2024-2025</u>	<u>AMENDED</u> <u>2025-2026</u>	<u>RECOMMENDED</u> <u>2026-2027</u>
Total Rev	247,016	228,300	280,600
Total Exp	178,675	318,247	351,706
Net Rev/Exp	68,341	(89,947)	(71,106)
Operating*	146,341	138,053	6,894

*Excluding depreciation & OPEB costs

Fiscal Year 2027 Budget

City of Swartz Creek Fiscal Year 2027 Budget

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
101-000.000-402.000	Current Tax Revenue	880,252	910,226	910,226	910,226	983,374
101-000.000-402.301	Current Tax Revenue P SFTY	867,022	942,329	942,329	942,329	988,000
101-000.000-412.000	Delinquent Tax Revenue	725	920	920	920	920
101-000.000-433.000	St-Charge in Lieu	4,379	2,400		2,400	2,400
101-000.000-434.000	St-Mobile Tax in Lieu	1,016	1,020	848	933	1,020
101-000.000-445.000	Late Payment Interest Revenue	14,651	23,200	25,909	25,909	12,000
101-000.000-445.100	MR Penalty & Interest	(56)				
101-000.000-448.000	Collection Fees	8,800	8,800	8,800	8,800	8,800
101-000.000-449.000	NSF Fee	1,300	775	850	800	500
101-000.000-477.001	Franchise Fees	89,835	90,000	59,937	80,000	80,000
	FIRST PMT 21, 537 ACCRUED FOURTH PMT OF @20,000 DUE IN MAY 26.					
101-000.000-477.100	Wireless Leases	73,376	73,000	47,240	72,000	72,000
	AMER TOWER PMT DUE END OF MAY @ 26,000					
101-000.000-569.100	Other State Revenue		3,800	9,697	9,697	10,000
101-000.000-572.000	STATE PUBLIC SAFETY REVENUE SHARING			17,973		
101-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	32,885	12,200	12,203	15,009	12,200
	ANOTHER PMT DUE IN MAY					
101-000.000-574.100	Constitutional Sales Tax	635,560	612,705	423,741	600,000	613,446
	APRIL AND JUNE PAYMENTS STILL COMING					
101-000.000-574.300	CVTRS Revenue Share	73,195	60,175	46,796	60,000	60,175
	APRIL AND JUNE PAYMENTS COMING					
101-000.000-608.000	Admin Fee	97,870	100,000	99,841	99,841	100,000
101-000.000-664.000	Interest Income	81,890	70,000	69,607	76,855	75,000
101-000.000-667.001	Rental Income - Lease of City Property	3,201				2,500
101-000.000-675.000	Misc.	2,031	200	275	300	200
101-000.000-677.000	Reimbursements		50,000		50,000	30,000
	HAVE NOT RECEIVED YET METRO PD SURPLUS					
101-000.000-677.200	Reimbursements from DDA	10,000	10,000	10,000	10,000	10,000
Totals for dept 000.000 - General		2,877,932	2,971,750	2,687,192	2,966,019	3,062,535

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Dept 172.000 - Executive						
101-172.000-677.000	Reimbursements	403		415	415	400
Totals for dept 172.000 - Executive		403		415	415	400
Dept 215.000 - Administration and Clerk						
101-215.000-627.000	Charges for Services	7		14	14	
Totals for dept 215.000 - Administration and Clerk		7		14	14	
Dept 253.000 - Treasurer						
101-253.000-677.000	Reimbursements	480	116	116	116	120
Totals for dept 253.000 - Treasurer		480	116	116	116	120
Dept 262.000 - Elections						
101-262.000-677.000	Reimbursements	35,386				
Totals for dept 262.000 - Elections		35,386				
Dept 266.000 - Legal Council						
101-266.000-677.000	Reimbursements	(3,065)				
Totals for dept 266.000 - Legal Council		(3,065)				
Dept 301.000 - Police Dept						
101-301.000-543.000	State Liquor Returns	5,572	2,000	1,856	2,000	2,000
101-301.000-657.000	Ordinance Fees	(880)	4,750	6,956	5,432	5,000
Totals for dept 301.000 - Police Dept		4,692	6,750	8,812	7,432	7,000
Dept 336.000 - Fire Department						
101-336.000-677.000	Reimbursements	21,371	12,200	36,285	36,285	
FD SURPLUS						
Totals for dept 336.000 - Fire Department		21,371	12,200	36,285	36,285	
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-627.000	Charges for Services	22,832	22,000	18,164	20,000	20,000
101-345.000-677.000	Reimbursements	1,589	1,400	1,924	1,924	1,750
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		24,421	23,400	20,088	21,924	21,750
Dept 371.000 - Building/Zoning/Planning						
101-371.000-476.001	Building Permits	66,805	90,000	101,111	96,000	80,000

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-371.000-476.005	Plumbing Inspection Revenue	7,589	13,500	7,738	13,500	8,000
101-371.000-476.006	Mechanical Inspection Revenue	12,813	24,900	13,573	24,900	13,000
101-371.000-476.007	Electrical Inspection Revenue	14,149	27,000	15,365	27,000	14,000
101-371.000-478.000	Other Permits	4,620	5,100	3,810	5,100	5,000
101-371.000-479.000	Rental Inspection Revenue	10,255	12,600	6,825	12,600	12,000
101-371.000-608.100	Site Plan Review Fees	3,348				
101-371.000-627.000	Charges for Services	1,320	2,400	2,953	2,600	2,400
101-371.000-677.000	Reimbursements			1,113	1,113	
Totals for dept 371.000 - Building/Zoning/Planning		120,899	175,500	152,488	182,813	134,400
Dept 444.000 - Sidewalks						
101-444.000-418.000	Current Sidewalk Revenue		2,020	1,820	1,820	1,000
101-444.000-418.478	Snow Removal Revenue	3,131	6,330	5,495	5,595	5,000
Totals for dept 444.000 - Sidewalks		3,131	8,350	7,315	7,415	6,000
Dept 448.000 - Lighting						
101-448.000-589.000	Condo Lighting	14,475	15,000	14,834	15,000	15,000
101-448.000-589.100	Clayton-Bristol Rd St Lighting		1,000		1,000	1,000
CODED WRONG IN MR--USED 589.000 NOT 589.100						
101-448.000-589.200	Carriage Commons Lighting Reim	2,390	2,500	2,151	2,500	2,500
Totals for dept 448.000 - Lighting		16,865	18,500	16,985	18,500	18,500
Dept 450.000 - Forestry Program						
101-450.000-560.000	State DNR Grant		9,000		9,000	
Totals for dept 450.000 - Forestry Program			9,000		9,000	
Dept 523.000 - Grass, Brush & Weeds						
101-523.000-416.000	Current Weed Revenue	3,900	1,500	1,200	600	1,500
Totals for dept 523.000 - Grass, Brush & Weeds		3,900	1,500	1,200	600	1,500
Dept 694.000 - Community Development Block Grant						
101-694.000-529.100	Senior Ctr Operations		16,000	3,519	3,519	4,000
Totals for dept 694.000 - Community Development Block Grant			16,000	3,519	3,519	4,000
Dept 780.000 - Parks & Recreation						
101-780.000-674.001	CONTRIBUTIONS & DONATIONS LARGE DECA	30	10	10	10	10
101-780.000-674.002	CONTRIBUTIONS & DONATIONS SMALL DECA	20	5	5	5	5
Totals for dept 780.000 - Parks & Recreation		50	15	15	15	15

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Dept 780.500 - Mundy Twp Park Services						
101-780.500-677.000	Reimbursements	13,422	16,605	11,864	13,219	18,619
Totals for dept 780.500 - Mundy Twp Park Services		13,422	16,605	11,864	13,219	18,619
Dept 782.000 - Facilities - Abrams Park						
101-782.000-651.000	Use and Admission Fee	360	500	355	392	350
Totals for dept 782.000 - Facilities - Abrams Park		360	500	355	392	350
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-651.000	Use and Admission Fee	9,205	3,000	8,535	6,555	6,000
Totals for dept 783.000 - Facilities - Elms Rd Park		9,205	3,000	8,535	6,555	6,000
Dept 786.000 - Non-Motorized Trailway						
101-786.000-674.000-786.000	Contributions & Donations	30,000				
Totals for dept 786.000 - Non-Motorized Trailway		30,000				
Dept 788.000 - Otterburn Disc Golf Park						
101-788.000-560.000	State DNR Grant		290,000		290,000	
101-788.000-562.000	HUD GRANT - GEN CO PARKS		283,000		283,000	
101-788.000-674.000	Contributions & Donations		17,000	7,000	7,000	
Totals for dept 788.000 - Otterburn Disc Golf Park			590,000	7,000	580,000	
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-627.000	Charges for Services	9,041	5,300	9,917	9,411	9,000
Totals for dept 790.000 - Facilities-Senior Center/Libr		9,041	5,300	9,917	9,411	9,000
Dept 790.012 - CDBG Senior Center Operations						
101-790.012-529.100-790.024	Senior Ctr Operations	2,101				
Totals for dept 790.012 - CDBG Senior Center Operations		2,101				
TOTAL ESTIMATED REVENUES		3,170,601	3,858,486	2,972,115	3,863,644	3,290,189

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 000.000 - General						
101-000.000-983.100	ERC Lighting Conversion Program Expense	13,542	13,800	11,397	12,750	13,800
Totals for dept 000.000 - General		13,542	13,800	11,397	12,750	13,800
Dept 101.000 - Council						
101-101.000-702.000	Wages	14,770	13,000	12,321	14,739	15,697
101-101.000-704.100	FICA - Employer's Share	926	1,000	770	925	973
101-101.000-704.200	Medicare - Employer's Share	217	221	180	216	228
101-101.000-705.000	Medical Insurance - ER	883	1,179	768	861	1,608
101-101.000-705.100	Vision Benefits	4	6	3	4	6
101-101.000-705.200	Dental Benefits	49	70	39	47	70
101-101.000-706.000	Life Insurance - ER cost	28	29	32	35	59
101-101.000-707.000	Retirement Contributions-ER	516	626	378	532	671
101-101.000-707.100	Health Care Savings Plan - ER	186	187	143	183	191
101-101.000-708.000	Sick & Accident Premiums-ER	135	60	41	136	61
101-101.000-726.000	Supplies	492	500	281	350	500
101-101.000-910.200	General Liability Insurance	3,986	4,420	4,420	4,420	4,420
101-101.000-910.500	Workers Comp Insurance		11			11
101-101.000-960.000	Education and Training	2,877	3,250	2,350	3,188	3,250
Totals for dept 101.000 - Council		25,069	24,559	21,726	25,636	27,745
Dept 172.000 - Executive						
101-172.000-702.000	Wages	47,650	49,623	43,223	46,378	51,119
101-172.000-704.100	FICA - Employer's Share	3,215	3,196	2,938	3,118	3,303
101-172.000-704.200	Medicare - Employer's Share	752	747	687	729	773
101-172.000-705.000	Medical Insurance - ER	9,034	9,059	7,240	8,646	8,947
101-172.000-705.100	Vision Benefits	66	62	51	62	62
101-172.000-705.200	Dental Benefits	814	772	645	772	772
101-172.000-706.000	Life Insurance - ER cost	210	200	199	204	259
101-172.000-707.000	Retirement Contributions-ER	73,965	97,000	88,748	97,000	72,805
INCLUDES MERS EXTRA CONTRIBUTIONS FOR DEFINED BENEFITS						
101-172.000-707.100	Health Care Savings Plan - ER	2,074	2,062	1,859	2,012	2,131
101-172.000-708.000	Sick & Accident Premiums-ER	696	649	277	649	311
101-172.000-801.000	Contractual Services	5,790	8,000	2,945	6,922	8,000
101-172.000-850.000	Communications	191	190	189	190	190

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-172.000-910.100	Property Insurance	306	234	234	234	234
101-172.000-910.200	General Liability Insurance	4,028	4,721	4,720	4,720	4,725
101-172.000-910.500	Workers Comp Insurance	602	294	(119)	175	294
101-172.000-940.000	Vehicle and Travel Expense	4,015	4,800	4,247	4,000	4,428
101-172.000-960.000	Education and Training	95	160	159	159	160
101-172.000-961.000	Miscellaneous	1,185	1,500	415	1,000	1,500
Totals for dept 172.000 - Executive		154,688	183,269	158,657	176,970	160,013
Dept 215.000 - Administration and Clerk						
101-215.000-702.000	Wages	21,907	25,000	20,920	21,814	33,873
101-215.000-704.100	FICA - Employer's Share	1,375	1,912	1,307	1,370	2,300
101-215.000-704.200	Medicare - Employer's Share	322	275	306	321	491
101-215.000-705.000	Medical Insurance - ER	274	250	156	284	1,340
101-215.000-705.100	Vision Benefits		5		5	5
101-215.000-705.200	Dental Benefits		58		58	58
101-215.000-706.000	Life Insurance - ER cost	134	141	107	128	200
101-215.000-707.000	Retirement Contributions-ER	1,802	1,850	1,426	1,850	2,488
101-215.000-707.100	Health Care Savings Plan - ER	846	897	570	897	922
101-215.000-708.000	Sick & Accident Premiums-ER	488	250	152	250	232
101-215.000-726.000	Supplies	435	600	510	600	600
101-215.000-745.000	Postage	(1,928)	500	75	15	500
101-215.000-801.000	Contractual Services	4,827	4,000	2,937	4,000	4,000
101-215.000-850.000	Communications	290	400	75	400	400
101-215.000-900.000	Printing and Publishing	3,962	4,800	4,642	4,800	4,800
101-215.000-960.000	Education and Training	3,096	6,000	3,266	6,000	6,000
101-215.000-961.000	Miscellaneous	69				
101-215.000-976.000	Equipment		200		200	
Totals for dept 215.000 - Administration and Clerk		37,899	47,138	36,449	42,992	58,209
Dept 228.000 - Information Technology						
101-228.000-726.000	Supplies	1,821	2,000	1,120	2,000	2,000
101-228.000-801.000	Contractual Services	12,614	15,000	22,754	18,000	25,000
101-228.000-976.000	Equipment	176	30,000	24,506	25,000	10,000
NEW COMPUTER EQUIPMENT FOR OFFICE						
Totals for dept 228.000 - Information Technology		14,611	47,000	48,380	45,000	37,000
Dept 247.000 - Board of Review						
101-247.000-702.000	Wages	1,708	1,500	2,843	3,000	3,417

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-247.000-704.100	FICA - Employer's Share	106	93	176	190	212
101-247.000-704.200	Medicare - Employer's Share	25	22	41	50	50
101-247.000-726.000	Supplies		340	169	340	350
101-247.000-900.000	Printing and Publishing	373	400	298	400	400
101-247.000-940.000	Vehicle and Travel Expense			71	71	100
Totals for dept 247.000 - Board of Review		2,212	2,355	3,598	4,051	4,529
Dept 253.000 - Treasurer						
101-253.000-702.000	Wages	56,533	51,400	45,794	57,187	67,257
101-253.000-704.100	FICA - Employer's Share	3,597	3,187	2,891	3,641	4,170
101-253.000-704.200	Medicare - Employer's Share	841	745	676	851	975
101-253.000-705.000	Medical Insurance - ER	16,214	17,555	13,004	15,592	19,838
101-253.000-705.100	Vision Benefits	83	84	65	80	84
101-253.000-705.200	Dental Benefits	914	934	731	882	934
101-253.000-706.000	Life Insurance - ER cost	318	340	351	340	489
101-253.000-707.000	Retirement Contributions-ER	5,012	3,840	3,818	5,130	6,060
101-253.000-707.100	Health Care Savings Plan - ER	1,767	1,560	1,589	1,742	485
101-253.000-708.000	Sick & Accident Premiums-ER	1,312	510	457	510	533
101-253.000-726.000	Supplies	1,123	700	628	700	700
101-253.000-745.000	Postage	801	1,276	671	700	700
101-253.000-801.000	Contractual Services	48,024	52,640	47,279	53,362	53,000
101-253.000-805.000	Bank Fees	282	500	1,311	1,311	1,200
101-253.000-900.000	Printing and Publishing		100			100
101-253.000-910.300	Insurance and Bonds		60			60
101-253.000-940.000	Vehicle and Travel Expense	337	400	101	372	200
101-253.000-960.000	Education and Training	745	2,800	2,828	3,000	2,800
Totals for dept 253.000 - Treasurer		137,903	138,631	122,194	145,400	159,585
Dept 257.000 - Assessor						
101-257.000-702.000	Wages	4,030	3,800	4,103	4,000	3,454
101-257.000-704.100	FICA - Employer's Share	250	236	254	250	214
101-257.000-704.200	Medicare - Employer's Share	58	6	59	60	50
101-257.000-705.000	Medical Insurance - ER	233	195	194	221	
101-257.000-705.100	Vision Benefits	2	3	2	2	
101-257.000-705.200	Dental Benefits	24	24	20	23	
101-257.000-706.000	Life Insurance - ER cost	20	32	23	24	24
101-257.000-707.000	Retirement Contributions-ER	289	340	259	280	297
101-257.000-707.100	Health Care Savings Plan - ER	135	145	111	130	119

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-257.000-708.000	Sick & Accident Premiums-ER	89	51	31	51	28
101-257.000-726.000	Supplies		25		25	25
101-257.000-745.000	Postage	1,369	1,000	2,048	2,050	2,000
101-257.000-801.000	Contractual Services	35,938	36,000	32,545	33,723	36,672
101-257.000-899.000	MTT Appeals and Payments		10,000			5,000
101-257.000-900.000	Printing and Publishing		600	145	145	300
101-257.000-960.000	Education and Training	390	500	370	500	500
Totals for dept 257.000 - Assessor		42,827	52,957	40,164	41,484	48,683
Dept 262.000 - Elections						
101-262.000-702.000	Wages	48,569	25,600	28,438	30,000	27,004
101-262.000-704.100	FICA - Employer's Share	3,136	1,587	1,771	2,000	1,674
101-262.000-704.200	Medicare - Employer's Share	734	371	414	500	392
101-262.000-705.000	Medical Insurance - ER	1,182	5,400	4,128	4,515	2,885
101-262.000-705.100	Vision Benefits	26	36	28	30	16
101-262.000-705.200	Dental Benefits	273	490	367	365	190
101-262.000-706.000	Life Insurance - ER cost	126	276	199	193	217
101-262.000-707.000	Retirement Contributions-ER	2,047	2,774	2,204	2,550	2,640
101-262.000-707.100	Health Care Savings Plan - ER	816	1,126	837	1,000	885
101-262.000-708.000	Sick & Accident Premiums-ER	506	402	260	300	252
101-262.000-726.000	Supplies	5,514	3,000	1,635	900	1,500
101-262.000-745.000	Postage	3,014	2,000	186	2,000	1,000
101-262.000-801.000	Contractual Services	4,025	5,900	3,226	3,226	5,900
101-262.000-940.000	Vehicle and Travel Expense	367	300	103	103	200
101-262.000-941.000	Equipment Rental	308	350	110	350	250
101-262.000-960.000	Education and Training	3,903	2,000	128	2,000	1,000
101-262.000-976.000	Equipment		10,400	4,674	5,000	5,000
Totals for dept 262.000 - Elections		74,546	62,012	48,708	55,032	51,005
Dept 265.000 - Facilities - City Hall						
101-265.000-702.000	Wages	3,933	3,000	3,586	5,000	5,988
101-265.000-704.100	FICA - Employer's Share	244	186	223	330	379
101-265.000-704.200	Medicare - Employer's Share	57	44	52	76	89
101-265.000-705.000	Medical Insurance - ER	723	275	361	587	576
101-265.000-705.100	Vision Benefits	6	3	3	5	4
101-265.000-705.200	Dental Benefits	75	40	40	50	54
101-265.000-706.000	Life Insurance - ER cost	11	18	16	22	25
101-265.000-707.000	Retirement Contributions-ER	292	350	262	410	398

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-265.000-707.100	Health Care Savings Plan - ER	77	65	65	90	123
101-265.000-708.000	Sick & Accident Premiums-ER	67	10	12	25	30
101-265.000-726.000	Supplies	1,662	800	952	800	800
101-265.000-850.000	Communications	6,648	6,800	6,228	6,419	6,800
101-265.000-910.100	Property Insurance	1,127	1,228	1,228	1,228	1,230
101-265.000-910.500	Workers Comp Insurance	142	119	(79)	40	119
101-265.000-920.000	Utilities	4,326	4,148	3,657	4,128	4,150
101-265.000-930.000	Repairs and Maintenance	3,620	3,100	3,214	3,216	3,100
101-265.000-941.000	Equipment Rental	1,799	2,000	1,766	1,968	2,000
Totals for dept 265.000 - Facilities - City Hall		24,809	22,186	21,586	24,394	25,865
Dept 266.000 - Legal Council						
101-266.000-801.000	Contractual Services	11,356	12,000	11,214	12,000	12,000
Totals for dept 266.000 - Legal Council		11,356	12,000	11,214	12,000	12,000
Dept 301.000 - Police Dept						
101-301.000-801.000	Contractual Services	13,026	13,000	7,851	13,000	13,000
101-301.000-910.100	Property Insurance	2				
Totals for dept 301.000 - Police Dept		13,028	13,000	7,851	13,000	13,000
Dept 301.266 - Legal Council PSFY						
101-301.266-801.000	Contractual Services	24,060	24,000	23,825	24,000	24,000
Totals for dept 301.266 - Legal Council PSFY		24,060	24,000	23,825	24,000	24,000
Dept 301.851 - Retiree Employer Health Care PSFY						
101-301.851-705.000	Medical Insurance - ER	13,121	12,400	9,172	10,762	12,400
Totals for dept 301.851 - Retiree Employer Health Care PSFY		13,121	12,400	9,172	10,762	12,400
Dept 334.000 - Metro Police Authority						
101-334.000-998.334	Metro Police Authority Appropriation	1,310,384	1,335,454	1,269,137	1,335,454	1,375,521
Totals for dept 334.000 - Metro Police Authority		1,310,384	1,335,454	1,269,137	1,335,454	1,375,521
Dept 336.000 - Fire Department						
101-336.000-801.000	Contractual Services	40,831	50,000	63,139	45,000	50,000
101-336.000-976.100	Siren Expense	2,201	2,100	2,270	2,605	2,100
101-336.000-998.736	Fire Board Appropriation	146,032	150,000	142,150	150,000	150,000
Totals for dept 336.000 - Fire Department		189,064	202,100	207,559	197,605	202,100

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-702.000	Wages	4,342	4,098	3,826	3,487	7,587
101-345.000-704.100	FICA - Employer's Share	270	257	238	218	474
101-345.000-704.200	Medicare - Employer's Share	63	60	56	51	111
101-345.000-705.000	Medical Insurance - ER	477	512	412	480	684
101-345.000-705.100	Vision Benefits	4	4	3	4	5
101-345.000-705.200	Dental Benefits	43	45	40	45	66
101-345.000-706.000	Life Insurance - ER cost	8	20	15	19	25
101-345.000-707.000	Retirement Contributions-ER	252	310	237	270	336
101-345.000-707.100	Health Care Savings Plan - ER	67	88	73	83	87
101-345.000-708.000	Sick & Accident Premiums-ER	45	44	20	31	31
101-345.000-726.000	Supplies	2,203	165	83	90	150
101-345.000-850.000	Communications	5	5	5	5	10
101-345.000-910.100	Property Insurance	3,627	4,030	4,030	4,581	4,050
101-345.000-910.500	Workers Comp Insurance	284	287	(159)	128	287
101-345.000-920.000	Utilities	15,535	15,000	15,490	15,000	17,500
101-345.000-930.000	Repairs and Maintenance	13,862	5,000	3,107	5,000	10,000
101-345.000-941.000	Equipment Rental	654	500	693	602	500
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		41,741	30,425	28,169	30,094	41,903
Dept 371.000 - Building/Zoning/Planning						
101-371.000-702.000	Wages	33,121	34,600	33,893	33,035	40,878
101-371.000-704.100	FICA - Employer's Share	2,143	2,206	2,178	2,134	2,603
101-371.000-704.200	Medicare - Employer's Share	501	516	510	499	609
101-371.000-705.000	Medical Insurance - ER	5,692	6,432	5,918	5,484	8,287
101-371.000-705.100	Vision Benefits	37	39	39	39	48
101-371.000-705.200	Dental Benefits	436	473	480	473	576
101-371.000-706.000	Life Insurance - ER cost	139	233	190	233	255
101-371.000-707.000	Retirement Contributions-ER	3,280	3,439	3,269	3,439	3,982
101-371.000-707.100	Health Care Savings Plan - ER	1,241	1,234	1,224	1,234	1,345
101-371.000-708.000	Sick & Accident Premiums-ER	543	487	249	487	286
101-371.000-726.000	Supplies		300	169	300	300
101-371.000-745.000	Postage	145	175	46	146	175
101-371.000-801.000	Contractual Services	42,391	50,000	29,390	50,000	40,000
101-371.000-801.005	Plumbing Inspection Expenditure	4,489	15,000	9,406	15,000	8,000
101-371.000-801.006	Mechanical Inspection Expenditure	6,937	23,000	13,310	23,000	13,000
101-371.000-801.007	Electrical Inspection Expenditure	6,242	33,000	18,981	33,000	14,000
101-371.000-801.008	Building Permit Expenditure	15,800	125,000	75,132	125,000	80,000

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-371.000-801.009	Zoning Permit Expenditure	232	3,400	2,113	3,400	5,000
101-371.000-801.010	Rental Inspection Expense	3,995	10,000	5,399	6,000	2,000
101-371.000-850.000	Communications	24	26	24	23	25
101-371.000-900.000	Printing and Publishing	1,704	1,400	2,507	1,400	1,400
101-371.000-940.000	Vehicle and Travel Expense	979	960	971	960	1,080
101-371.000-941.000	Equipment Rental		1,500	1,810	1,719	1,750
101-371.000-960.000	Education and Training	2,902	2,500	2,723	2,500	2,500
101-371.000-961.000	Miscellaneous			50	50	50
Totals for dept 371.000 - Building/Zoning/Planning		132,973	315,920	209,981	309,555	228,149
Dept 444.000 - Sidewalks						
101-444.000-801.478	Contractual Services - Snow Removal			7,670	7,670	8,000
Totals for dept 444.000 - Sidewalks				7,670	7,670	8,000
Dept 448.000 - Lighting						
101-448.000-920.000	Utilities	127,547	150,000	132,788	145,000	115,000
NO NEW LIGHTING PROJECTS						
Totals for dept 448.000 - Lighting		127,547	150,000	132,788	145,000	115,000
Dept 463.000 - Routine Maint - Streets						
101-463.000-964.000	REFUNDS AND REBATES			600	600	600
Totals for dept 463.000 - Routine Maint - Streets				600	600	600
Dept 523.000 - Grass, Brush & Weeds						
101-523.000-801.000	Contractual Services	180	1,000	180	120	1,000
Totals for dept 523.000 - Grass, Brush & Weeds		180	1,000	180	120	1,000
Dept 567.000 - Facilities - Cemetery						
101-567.000-702.000	Wages	390	375	308	194	370
101-567.000-704.100	FICA - Employer's Share	24	24	19	12	23
101-567.000-704.200	Medicare - Employer's Share	6	6	4	3	5
101-567.000-705.000	Medical Insurance - ER	52	45	65	45	70
101-567.000-705.100	Vision Benefits		1	1	1	1
101-567.000-705.200	Dental Benefits	5	4	6	4	7
101-567.000-706.000	Life Insurance - ER cost	1	2	2	2	3
101-567.000-707.000	Retirement Contributions-ER	38	36	25	36	24
101-567.000-707.100	Health Care Savings Plan - ER	7	6	7	6	6
101-567.000-708.000	Sick & Accident Premiums-ER	5	3	3	3	3

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-567.000-726.000	Supplies		25		25	25
101-567.000-910.100	Property Insurance	38	37	37	37	40
101-567.000-910.500	Workers Comp Insurance		12		12	12
101-567.000-930.000	Repairs and Maintenance	1,134	1,200	855	1,200	1,200
101-567.000-941.000	Equipment Rental	193	200	172	200	200
Totals for dept 567.000 - Facilities - Cemetery		1,893	1,976	1,504	1,780	1,989
Dept 694.000 - Community Development Block Grant						
101-694.000-801.000	Contractual Services		15,000		15,000	
ASSUMING FY26 COMPLETION						
101-694.000-801.050	Contractual Services-Senior Ctr Oper		1,000	196	196	
Totals for dept 694.000 - Community Development Block Grant			16,000	196	15,196	
Dept 728.000 - Economic Development						
101-728.000-726.000	Supplies		40		40	
101-728.000-801.000	Contractual Services	7,108	12,000	6,253	11,423	8,000
Totals for dept 728.000 - Economic Development		7,108	12,040	6,253	11,463	8,000
Dept 780.000 - Parks & Recreation						
101-780.000-702.000	Wages	4,344	4,350	2,157	4,264	5,981
101-780.000-704.100	FICA - Employer's Share	270	270	134	266	374
101-780.000-704.200	Medicare - Employer's Share	63	63	31	62	88
101-780.000-705.000	Medical Insurance - ER	987	987	191	1,048	846
101-780.000-705.100	Vision Benefits	8	7	1	8	6
101-780.000-705.200	Dental Benefits	90	91	17	95	71
101-780.000-706.000	Life Insurance - ER cost	9	14	5	10	27
101-780.000-707.000	Retirement Contributions-ER	264	378	106	257	335
101-780.000-707.100	Health Care Savings Plan - ER	52	109	16	47	91
101-780.000-708.000	Sick & Accident Premiums-ER	75	77	6	80	32
101-780.000-726.000	Supplies	1,139	1,300	1,208	715	1,000
101-780.000-801.000	Contractual Services	165	1,500		1,500	1,000
101-780.000-910.100	Property Insurance	472	516	516	516	525
101-780.000-910.500	Workers Comp Insurance	142	176	(79)	97	176
101-780.000-920.000	Utilities	1,447	2,500	1,068	1,370	2,500
101-780.000-930.000	Repairs and Maintenance	2,610	2,500	2,025	2,500	2,500
101-780.000-941.000	Equipment Rental	1,583	1,500	804	1,500	1,500
101-780.000-960.000	Education and Training		150		150	150
101-780.000-961.003	MISC - COSMOS IN THE CREEK	4,562				

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-780.000-976.003	EQUIPMENT- COSMOS IN THE CREEK	13,241	9,438	9,438	9,438	
Totals for dept 780.000 - Parks & Recreation		31,523	25,926	17,644	23,923	17,202

Dept 780.500 - Mundy Twp Park Services

101-780.500-702.000	Wages	6,766	8,140	6,911	8,140	10,088
101-780.500-704.100	FICA - Employer's Share	420	505	428	505	625
101-780.500-704.200	Medicare - Employer's Share	98	118	100	118	146
101-780.500-705.000	Medical Insurance - ER	740	700	868	700	1,024
101-780.500-705.100	Vision Benefits	8	12	7	9	9
101-780.500-705.200	Dental Benefits	108	70	83	70	116
101-780.500-706.000	Life Insurance - ER cost	12	20	29	25	46
101-780.500-707.000	Retirement Contributions-ER	347	472	360	472	371
101-780.500-707.100	Health Care Savings Plan - ER	66	65	96	80	94
101-780.500-708.000	Sick & Accident Premiums-ER	91	30	38	35	57
101-780.500-726.000	Supplies		600	405	600	600
101-780.500-941.000	Equipment Rental	3,433	3,750	4,203	3,750	3,750
Totals for dept 780.500 - Mundy Twp Park Services		12,089	14,482	13,528	14,504	16,926

Dept 782.000 - Facilities - Abrams Park

101-782.000-702.000	Wages	16,660	13,750	13,255	15,423	15,524
101-782.000-704.100	FICA - Employer's Share	1,049	853	833	853	970
101-782.000-704.200	Medicare - Employer's Share	246	199	195	199	227
101-782.000-705.000	Medical Insurance - ER	2,635	2,060	2,091	2,060	2,298
101-782.000-705.100	Vision Benefits	22	18	17	18	15
101-782.000-705.200	Dental Benefits	276	115	209	180	177
101-782.000-706.000	Life Insurance - ER cost	48	92	84	92	94
101-782.000-707.000	Retirement Contributions-ER	1,313	1,100	1,079	1,100	906
101-782.000-707.100	Health Care Savings Plan - ER	304	365	342	365	281
101-782.000-708.000	Sick & Accident Premiums-ER	310	140	112	140	108
101-782.000-726.000	Supplies	1,236	750	378	750	750
101-782.000-910.100	Property Insurance	634	676	676	676	680
101-782.000-910.500	Workers Comp Insurance		303		303	303
101-782.000-920.000	Utilities	3,167	2,625	2,547	2,625	2,650
101-782.000-930.000	Repairs and Maintenance	17,186	50,000	32,924	35,000	25,000
101-782.000-941.000	Equipment Rental	5,655	6,000	3,721	5,958	5,000
Totals for dept 782.000 - Facilities - Abrams Park		50,741	79,046	58,463	65,742	54,983

Dept 783.000 - Facilities - Elms Rd Park

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-783.000-702.000	Wages	29,254	28,695	22,226	28,047	29,585
101-783.000-704.100	FICA - Employer's Share	1,838	1,792	1,397	1,764	1,849
101-783.000-704.200	Medicare - Employer's Share	430	419	326	413	432
101-783.000-705.000	Medical Insurance - ER	4,067	4,434	3,420	3,628	5,122
101-783.000-705.100	Vision Benefits	35	35	25	33	35
101-783.000-705.200	Dental Benefits	423	425	308	387	422
101-783.000-706.000	Life Insurance - ER cost	73	150	115	150	193
101-783.000-707.000	Retirement Contributions-ER	2,158	2,500	1,884	2,500	1,970
101-783.000-707.100	Health Care Savings Plan - ER	523	670	523	670	556
101-783.000-708.000	Sick & Accident Premiums-ER	476	381	180	381	226
101-783.000-726.000	Supplies	1,377	1,500	378	1,500	1,000
101-783.000-801.000	Contractual Services	220	4,000	2,993	4,000	4,000
101-783.000-910.100	Property Insurance	501	638	638	638	640
101-783.000-910.500	Workers Comp Insurance	213	191	(119)	72	191
101-783.000-920.000	Utilities	3,027	3,000	2,461	3,000	3,000
101-783.000-930.000	Repairs and Maintenance	93,516	30,000	20,311	30,000	50,000
101-783.000-941.000	Equipment Rental	7,277	11,000	6,865	8,000	8,000
101-783.000-961.000	Miscellaneous		50	(20)	30	50
101-783.000-976.000	Equipment	3,000				
Totals for dept 783.000 - Facilities - Elms Rd Park		148,408	89,880	63,911	85,213	107,271
Dept 786.000 - Non-Motorized Trailway						
101-786.000-726.000	SUPPLIES		20		20	
101-786.000-801.000-786.000	Contractual Services	340	350		350	
101-786.000-801.500-786.000	MDOT Project Pmts	7,689				
Totals for dept 786.000 - Non-Motorized Trailway		8,029	370		370	
Dept 788.000 - Otterburn Disc Golf Park						
101-788.000-702.000	Wages	560	664	480	533	535
101-788.000-704.100	FICA - Employer's Share	35	41	30	33	33
101-788.000-704.200	Medicare - Employer's Share	8	10	7	8	8
101-788.000-705.000	Medical Insurance - ER	147	160	175	93	114
101-788.000-705.100	Vision Benefits	1	1	2		1
101-788.000-705.200	Dental Benefits	21	16	26	16	11
101-788.000-706.000	Life Insurance - ER cost	3	3	6	3	3
101-788.000-707.000	Retirement Contributions-ER	55	32	48	52	44
101-788.000-707.100	Health Care Savings Plan - ER	14	15	24	9	7
101-788.000-708.000	Sick & Accident Premiums-ER	17	10	11	14	4

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-788.000-726.000	Supplies	1,421	1,500		1,500	1,500
101-788.000-801.000	Contractual Services	21,753	95,000	51,846	56,000	19,000
101-788.000-930.000	Repairs and Maintenance	2,484	600,000	3,521	225,000	200,000
101-788.000-941.000	Equipment Rental	246	500	205	311	500
101-788.000-976.000	Equipment		7,500		7,500	7,500
Totals for dept 788.000 - Otterburn Disc Golf Park		26,765	705,452	56,381	291,072	229,260
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-702.000	Wages	9,515	10,542	8,919	9,252	12,515
101-790.000-704.100	FICA - Employer's Share	592	660	553	576	783
101-790.000-704.200	Medicare - Employer's Share	138	154	129	135	183
101-790.000-705.000	Medical Insurance - ER	1,242	1,000	760	1,000	1,225
101-790.000-705.100	Vision Benefits	11	14	6	11	11
101-790.000-705.200	Dental Benefits	139	167	79	137	134
101-790.000-706.000	Life Insurance - ER cost	27	42	32	42	52
101-790.000-707.000	Retirement Contributions-ER	677	699	577	656	692
101-790.000-707.100	Health Care Savings Plan - ER	181	217	177	161	178
101-790.000-708.000	Sick & Accident Premiums-ER	149	70	46	70	64
101-790.000-726.000	Supplies	289	350		350	250
101-790.000-910.100	Property Insurance	2,457	2,671	2,671	2,671	2,675
101-790.000-910.500	Workers Comp Insurance	284	284	(159)	125	284
101-790.000-920.000	Utilities	10,631	10,000	10,258	10,000	10,000
101-790.000-930.000	Repairs and Maintenance	6,236	3,800	3,165	3,800	3,800
101-790.000-941.000	Equipment Rental	1,769	1,950	1,192	1,950	1,800
101-790.000-961.000	Miscellaneous	101	100		100	100
Totals for dept 790.000 - Facilities-Senior Center/Libr		34,438	32,720	28,405	31,036	34,746
Dept 794.000 - Community Promotions Program						
101-794.000-702.000	Wages	32,325	45,000	32,898	45,000	32,592
101-794.000-704.100	FICA - Employer's Share	2,009	2,790	2,045	2,790	2,024
101-794.000-704.200	Medicare - Employer's Share	470	653	478	653	473
101-794.000-705.000	Medical Insurance - ER	3,563	5,675	2,526	5,000	4,362
101-794.000-705.100	Vision Benefits	51	57	36	57	47
101-794.000-705.200	Dental Benefits	611	714	446	550	588
101-794.000-706.000	Life Insurance - ER cost	63	250	148	250	205
101-794.000-707.000	Retirement Contributions-ER	2,207	2,870	2,027	2,161	2,257
101-794.000-707.100	Health Care Savings Plan - ER	436	840	521	840	454
101-794.000-708.000	Sick & Accident Premiums-ER	499	547	208	478	262

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
101-794.000-726.000	Supplies	13,233	6,000	6,045	7,264	6,000
101-794.000-801.000	Contractual Services		1,500	720	720	1,500
101-794.000-910.100	Property Insurance	952	1,057	1,057	1,203	1,060
101-794.000-920.000	Utilities	411	400	346	388	400
101-794.000-930.000	Repairs and Maintenance	14,244	10,400	7,230	9,838	10,000
101-794.000-941.000	Equipment Rental	13,527	21,000	18,100	19,000	21,000
101-794.000-961.000	Miscellaneous	200	200		200	200
101-794.000-976.000	Equipment		1,000		1,000	60,000
Totals for dept 794.000 - Community Promotions Program		84,801	100,953	74,831	97,392	143,424
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-726.000	Supplies		100		100	100
101-797.000-920.000	Utilities	2,235	2,250	1,904	2,064	2,200
101-797.000-930.000	Repairs and Maintenance	34	3,000		3,000	1,500
Totals for dept 797.000 - Facilities - City Parking Lots		2,269	5,350	1,904	5,164	3,800
Dept 851.000 - Retired Employee Health Care						
101-851.000-705.000	Medical Insurance - ER	31,602	35,774	27,108	28,084	35,800
Totals for dept 851.000 - Retired Employee Health Care		31,602	35,774	27,108	28,084	35,800
Dept 965.000 - Transfers Out						
101-965.000-998.401	Trf Out to Capital Projects Fd	47,500	47,500	47,500	47,500	47,500
101-965.000-998.402	Transfer Out to Fire Equip Fd	155,000	155,000	155,000	155,000	155,000
Totals for dept 965.000 - Transfers Out		202,500	202,500	202,500	202,500	202,500
TOTAL APPROPRIATIONS		3,033,726	4,012,675	2,973,633	3,533,008	3,476,008
NET OF REVENUES/APPROPRIATIONS - FUND 101		136,875	(154,189)	(1,518)	330,636	(185,819)
BEGINNING FUND BALANCE		1,864,677	2,011,943	2,011,943	2,011,943	2,342,579
FUND BALANCE ADJUSTMENTS		10,395				
ENDING FUND BALANCE		2,011,947	1,857,754	2,010,425	2,342,579	2,156,760

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Fund 202 - Major Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
202-000.000-569.000	Act 51 Revenues	632,403	628,915	413,231	600,000	720,313
PAYMENTS IN MAY AND JUNE COMING						
202-000.000-664.000	Interest Income	6,675	2,700	1,075	2,700	2,700
Totals for dept 000.000 - General		639,078	631,615	414,306	602,700	723,013
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-677.000	Reimbursements	3,038	6,600	2,298	6,051	4,600
Totals for dept 441.000 - Miller Rd Park & Ride		3,038	6,600	2,298	6,051	4,600
Dept 449.500 - Right of Way - General						
202-449.500-597.000	Grants from Private Entities	3,000				
Totals for dept 449.500 - Right of Way - General		3,000				
Dept 452.100 - Safe Routes to School Grant						
202-452.100-677.000-452.100	Reimbursements		200	200	200	200
Totals for dept 452.100 - Safe Routes to School Grant			200	200	200	200
Dept 478.000 - Snow & Ice Removal						
202-478.000-677.000	Reimbursements	5,177	1,800	6,843	6,843	6,000
Totals for dept 478.000 - Snow & Ice Removal		5,177	1,800	6,843	6,843	6,000
TOTAL ESTIMATED REVENUES		650,293	640,215	423,647	615,794	733,813

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 228.000 - Information Technology						
202-228.000-801.000	Contractual Services	421	575	465	532	575
Totals for dept 228.000 - Information Technology		421	575	465	532	575
Dept 429.000 - Occupational Safety						
202-429.000-702.000	Wages	89	100	79	47	50
202-429.000-704.100	FICA - Employer's Share	6	6	5	6	3
202-429.000-704.200	Medicare - Employer's Share	1	2	1	2	1
202-429.000-705.000	Medical Insurance - ER		50	23	50	25
202-429.000-705.100	Vision Benefits		1		1	1
202-429.000-705.200	Dental Benefits		6	3	6	3
202-429.000-706.000	Life Insurance - ER cost		2	1	2	1
202-429.000-707.000	Retirement Contributions-ER	9	9	8	9	5
202-429.000-707.100	Health Care Savings Plan - ER		5	2	5	2
202-429.000-708.000	Sick & Accident Premiums-ER		3	1	3	1
202-429.000-941.000	Equipment Rental	42	45	29	45	50
Totals for dept 429.000 - Occupational Safety		147	229	152	176	142
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-702.000-441.000	Wages	1,518	1,575	1,698	1,540	1,888
202-441.000-704.100-441.000	FICA - Employer's Share	94	98	105	95	117
202-441.000-704.200-441.000	Medicare - Employer's Share	22	23	25	22	27
202-441.000-705.000-441.000	Medical Insurance - ER	160	150	76	107	285
202-441.000-705.100-441.000	Vision Benefits	1	3	1	1	2
202-441.000-705.200-441.000	Dental Benefits	17	15	9	13	28
202-441.000-706.000-441.000	Life Insurance - ER cost	2	4	3	4	9
202-441.000-707.000-441.000	Retirement Contributions-ER	102	100	66	96	96
202-441.000-707.100-441.000	Health Care Savings Plan - ER	13	15	8	8	18
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	15	10	3	10	11
202-441.000-726.000		28	400		400	400
202-441.000-920.000		933	1,000	834	808	1,000
202-441.000-930.000		650	1,000	500	537	1,000
202-441.000-941.000		449	500	290	496	500
Totals for dept 441.000 - Miller Rd Park & Ride		4,004	4,893	3,618	4,137	5,381

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Dept 449.500 - Right of Way - General						
202-449.500-930.000	Repairs and Maintenance	12,650	15,000		15,000	10,000
Totals for dept 449.500 - Right of Way - General		12,650	15,000		15,000	10,000
Dept 449.501 - Right of Way - Storms						
202-449.501-930.000	Repairs and Maintenance		100		100	100
Totals for dept 449.501 - Right of Way - Storms			100		100	100
Dept 452.100 - Safe Routes to School Grant						
202-452.100-801.450-452.100	Construction Engineering	638				
202-452.100-801.500-452.100	MDOT Project Pmts	5,610				
Totals for dept 452.100 - Safe Routes to School Grant		6,248				
Dept 454.000 - STREETS PROJECTS						
202-454.000-801.000	Contractual Services		325,000	325,667	325,667	
202-454.000-801.400	DESIGN ENGINEERING	41,577		12,756		
202-454.000-801.450	Construction Engineering	56,212	173,000	150,324	173,000	26,000
Totals for dept 454.000 - STREETS PROJECTS		97,789	498,000	488,747	498,667	26,000
Dept 463.000 - Routine Maint - Streets						
202-463.000-702.000	Wages	26,290	29,142	25,070	26,118	28,661
202-463.000-704.100	FICA - Employer's Share	1,653	1,817	1,576	1,642	1,788
202-463.000-704.200	Medicare - Employer's Share	386	425	369	384	418
202-463.000-705.000	Medical Insurance - ER	5,278	3,800	3,711	4,655	4,310
202-463.000-705.100	Vision Benefits	54	50	35	50	44
202-463.000-705.200	Dental Benefits	701	550	437	658	549
202-463.000-706.000	Life Insurance - ER cost	83	150	131	150	197
202-463.000-707.000	Retirement Contributions-ER	3,468	4,000	3,722	4,000	3,359
202-463.000-707.100	Health Care Savings Plan - ER	551	600	542	600	510
202-463.000-708.000	Sick & Accident Premiums-ER	574	300	215	300	249
202-463.000-726.000	Supplies		150		150	150
202-463.000-801.000	Contractual Services	485	800	450	499	800
202-463.000-910.500	Workers Comp Insurance	1,280	1,368	(714)	654	1,368
202-463.000-930.000	Repairs and Maintenance	70,390	70,000	41,402	70,000	50,000
202-463.000-941.000	Equipment Rental	23,492	24,000	23,745	22,040	24,000
202-463.000-960.000	Education and Training		225	317	325	300
Totals for dept 463.000 - Routine Maint - Streets		134,685	137,377	101,008	132,225	116,703

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Dept 474.000 - Traffic Services						
202-474.000-702.000	Wages	5,264	4,440	3,345	4,965	4,067
202-474.000-704.100	FICA - Employer's Share	334	275	215	314	252
202-474.000-704.200	Medicare - Employer's Share	78	64	50	74	59
202-474.000-705.000	Medical Insurance - ER	1,015	820	531	899	680
202-474.000-705.100	Vision Benefits	8	11	6	7	7
202-474.000-705.200	Dental Benefits	101	125	78	91	89
202-474.000-706.000	Life Insurance - ER cost	10	40	23	40	28
202-474.000-707.000	Retirement Contributions-ER	448	250	347	393	350
202-474.000-707.100	Health Care Savings Plan - ER	61	125	76	125	57
202-474.000-708.000	Sick & Accident Premiums-ER	83	76	31	76	36
202-474.000-726.000	Supplies	5,503	7,000		6,834	5,000
202-474.000-801.000	Contractual Services	21,362	24,500	11,093	26,838	24,000
202-474.000-920.000	Utilities	11,741	8,200	6,883	7,700	8,000
202-474.000-941.000	Equipment Rental	1,849	2,000	840	1,500	2,000
Totals for dept 474.000 - Traffic Services		47,857	47,926	23,518	49,856	44,625
Dept 478.000 - Snow & Ice Removal						
202-478.000-702.000	Wages	16,641	13,499	22,815	22,761	20,564
202-478.000-704.100	FICA - Employer's Share	1,041	837	1,433	1,428	1,275
202-478.000-704.200	Medicare - Employer's Share	243	196	335	334	298
202-478.000-705.000	Medical Insurance - ER	2,194	1,700	3,462	3,433	3,631
202-478.000-705.100	Vision Benefits	20	23	34	34	37
202-478.000-705.200	Dental Benefits	247	200	439	439	456
202-478.000-706.000	Life Insurance - ER cost	23	55	157	157	156
202-478.000-707.000	Retirement Contributions-ER	1,341	1,150	2,163	2,155	1,604
202-478.000-707.100	Health Care Savings Plan - ER	155	200	502	502	317
202-478.000-708.000	Sick & Accident Premiums-ER	233	100	195	195	197
202-478.000-726.000	Supplies	23,466	25,000	22,304	22,304	25,000
202-478.000-941.000	Equipment Rental	23,166	25,000	28,494	28,494	30,000
Totals for dept 478.000 - Snow & Ice Removal		68,770	67,960	82,333	82,236	83,535
Dept 482.000 - Administrative						
202-482.000-702.000	Wages	12,828	13,360	11,538	12,485	13,761
202-482.000-704.100	FICA - Employer's Share	795	868	715	774	897
202-482.000-704.200	Medicare - Employer's Share	186	203	167	181	210
202-482.000-705.000	Medical Insurance - ER	1,144	1,157	935	1,092	1,163
202-482.000-705.100	Vision Benefits	7	7	5	7	7

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
202-482.000-705.200	Dental Benefits	80	76	63	77	76
202-482.000-706.000	Life Insurance - ER cost	58	70	55	56	71
202-482.000-707.000	Retirement Contributions-ER	1,283	1,399	1,154	1,248	1,447
202-482.000-707.100	Health Care Savings Plan - ER	513	560	462	499	579
202-482.000-708.000	Sick & Accident Premiums-ER	190	110	77	185	85
Totals for dept 482.000 - Administrative		17,084	17,810	15,171	16,604	18,296
Dept 538.500 - Intercommunity storm drains						
202-538.500-801.700	Storm/Wtr Shed Permit Fees	6,422	10,000	7,077	6,606	7,500
202-538.500-803.000	Drain Repairs	179	2,900	2,851	2,900	3,000
Totals for dept 538.500 - Intercommunity storm drains		6,601	12,900	9,928	9,506	10,500
Dept 965.000 - Transfers Out						
202-965.000-998.203	Trf Out to Local Street Fund		225,000	225,000	225,000	
Totals for dept 965.000 - Transfers Out			225,000	225,000	225,000	
TOTAL APPROPRIATIONS		396,256	1,027,770	949,940	1,034,039	315,857
NET OF REVENUES/APPROPRIATIONS - FUND 202		254,037	(387,555)	(526,293)	(418,245)	417,956
BEGINNING FUND BALANCE		250,255	504,291	504,291	504,291	86,046
FUND BALANCE ADJUSTMENTS		(2)				
ENDING FUND BALANCE		504,290	116,736	(22,002)	86,046	504,002

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Fund 203 - Local Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
203-000.000-569.000	Act 51 Revenues	197,906	200,348	128,026	200,348	229,577
203-000.000-664.000	Interest Income	12,963	9,000	8,875	9,000	9,000
Totals for dept 000.000 - General		210,869	209,348	136,901	209,348	238,577
Dept 449.000 - Right of Way Telecomm						
203-449.000-546.000	Right of Way Telecomm	26,640	26,000		26,000	26,000
PAYMENT COMES IN JUNE						
Totals for dept 449.000 - Right of Way Telecomm		26,640	26,000		26,000	26,000
Dept 478.000 - Snow & Ice Removal						
203-478.000-677.000	Reimbursements	3,452	1,200	4,562	4,562	4,500
Totals for dept 478.000 - Snow & Ice Removal		3,452	1,200	4,562	4,562	4,500
Dept 931.000 - Transfers IN						
203-931.000-699.202	Transfer IN from Major St Fd		225,000	225,000	225,000	
203-931.000-699.204	Transfer IN from Municipal Street Fund	500,000	590,955	590,955	590,955	250,000
Totals for dept 931.000 - Transfers IN		500,000	815,955	815,955	815,955	250,000
TOTAL ESTIMATED REVENUES		740,961	1,052,503	957,418	1,055,865	519,077

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 228.000 - Information Technology						
203-228.000-801.000	Contractual Services	421	700	465	532	700
Totals for dept 228.000 - Information Technology		421	700	465	532	700
Dept 429.000 - Occupational Safety						
203-429.000-702.000	Wages	15	32	16	16	32
203-429.000-704.100	FICA - Employer's Share	1	2	1	1	2
203-429.000-704.200	Medicare - Employer's Share		1		1	1
203-429.000-705.000	Medical Insurance - ER	9	18	9	9	18
203-429.000-705.100	Vision Benefits		1		1	1
203-429.000-705.200	Dental Benefits	1	1	1	1	1
203-429.000-706.000	Life Insurance - ER cost		1		1	1
203-429.000-707.000	Retirement Contributions-ER	1	3	2	2	3
203-429.000-707.100	Health Care Savings Plan - ER	1	2	1	1	2
203-429.000-708.000	Sick & Accident Premiums-ER	1	2	1	1	2
203-429.000-941.000	Equipment Rental	7				
Totals for dept 429.000 - Occupational Safety		36	63	31	34	63
Dept 449.500 - Right of Way - General						
203-449.500-930.000	Repairs and Maintenance	5,524	7,000		6,978	3,500
Totals for dept 449.500 - Right of Way - General		5,524	7,000		6,978	3,500
Dept 449.501 - Right of Way - Storms						
203-449.501-930.000	Repairs and Maintenance		1,000		1,000	1,000
Totals for dept 449.501 - Right of Way - Storms			1,000		1,000	1,000
Dept 454.000 - STREETS PROJECTS						
203-454.000-801.000	Contractual Services		908,000	907,574	908,000	
203-454.000-801.400	Design Engineering	62,861	112,000	111,498	112,000	24,000
203-454.000-801.450	Construction Engineering	138,835	220,792	179,948	220,000	20,000
Totals for dept 454.000 - STREETS PROJECTS		201,696	1,240,792	1,199,020	1,240,000	44,000
Dept 455.000 - Local Street Projects						
203-455.000-801.450-455.100	Construction Engineering			769	769	
203-455.000-801.450-455.101	Construction Engineering			3,326	2,206	

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Totals for dept 455.000 - Local Street Projects				4,095	2,975	
Dept 463.000 - Routine Maint - Streets						
203-463.000-702.000	Wages	32,059	32,166	23,796	31,099	28,871
203-463.000-704.100	FICA - Employer's Share	2,004	2,004	1,489	1,945	1,801
203-463.000-704.200	Medicare - Employer's Share	468	469	348	455	421
203-463.000-705.000	Medical Insurance - ER	6,747	5,400	3,969	5,618	5,523
203-463.000-705.100	Vision Benefits	53	50	31	46	42
203-463.000-705.200	Dental Benefits	662	627	396	577	523
203-463.000-706.000	Life Insurance - ER cost	85	180	129	180	200
203-463.000-707.000	Retirement Contributions-ER	3,216	3,300	2,848	2,988	2,461
203-463.000-707.100	Health Care Savings Plan - ER	561	660	498	480	516
203-463.000-708.000	Sick & Accident Premiums-ER	606	300	176	526	243
203-463.000-801.000	Contractual Services	225	5,000	250	284	4,000
203-463.000-910.500	Workers Comp Insurance	1,280	1,376	(714)	662	1,376
203-463.000-930.000	Repairs and Maintenance	148,622	100,000	45,650	75,000	100,000
203-463.000-941.000	Equipment Rental	32,856	35,000	34,058	32,000	35,000
Totals for dept 463.000 - Routine Maint - Streets		229,444	186,532	112,924	151,860	180,977
Dept 463.503 - Local Streets Rehab						
203-463.503-801.000	Contractual Services	350	400		400	250,000
203-463.503-900.000	Printing and Publishing	50				
Totals for dept 463.503 - Local Streets Rehab		400	400		400	250,000
Dept 474.000 - Traffic Services						
203-474.000-702.000	Wages	5,101	3,800	3,397	4,463	3,647
203-474.000-704.100	FICA - Employer's Share	319	240	213	279	226
203-474.000-704.200	Medicare - Employer's Share	75	60	50	65	53
203-474.000-705.000	Medical Insurance - ER	830	1,250	792	1,000	502
203-474.000-705.100	Vision Benefits	9	12	7	8	6
203-474.000-705.200	Dental Benefits	115	140	88	90	70
203-474.000-706.000	Life Insurance - ER cost	14	42	26	30	26
203-474.000-707.000	Retirement Contributions-ER	434	380	336	361	245
203-474.000-707.100	Health Care Savings Plan - ER	88	140	86	100	52
203-474.000-708.000	Sick & Accident Premiums-ER	115	58	35	88	33
203-474.000-726.000	Supplies	1,617	1,000	67	500	500
203-474.000-801.000	Contractual Services	12,184	10,000	4,767	7,500	7,500
203-474.000-941.000	Equipment Rental	2,790	3,000	2,619	3,077	3,000

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Totals for dept 474.000 - Traffic Services		23,691	20,122	12,483	17,561	15,860
Dept 478.000 - Snow & Ice Removal						
203-478.000-702.000	Wages	16,513	11,142	16,154	19,984	17,659
203-478.000-704.100	FICA - Employer's Share	1,033	691	1,020	1,245	1,095
203-478.000-704.200	Medicare - Employer's Share	242	162	239	291	256
203-478.000-705.000	Medical Insurance - ER	2,372	1,900	3,446	4,000	4,098
203-478.000-705.100	Vision Benefits	17	1,500	26	27	32
203-478.000-705.200	Dental Benefits	220	170	337	350	403
203-478.000-706.000	Life Insurance - ER cost	20	75	108	120	135
203-478.000-707.000	Retirement Contributions-ER	1,287	1,025	1,459	1,530	1,405
203-478.000-707.100	Health Care Savings Plan - ER	139	220	347	375	274
203-478.000-708.000	Sick & Accident Premiums-ER	217	92	135	150	163
203-478.000-726.000	Supplies	23,785	20,000	21,623	21,623	22,000
203-478.000-801.000	Contractual Services	3,272	3,000			2,000
203-478.000-941.000	Equipment Rental	17,533	15,000	18,864	19,000	19,000
Totals for dept 478.000 - Snow & Ice Removal		66,650	54,977	63,758	68,695	68,520
Dept 482.000 - Administrative						
203-482.000-702.000	Wages	9,621	10,020	8,654	9,364	10,321
203-482.000-704.100	FICA - Employer's Share	597	651	537	581	673
203-482.000-704.200	Medicare - Employer's Share	140	152	126	136	157
203-482.000-705.000	Medical Insurance - ER	858	867	701	819	872
203-482.000-705.100	Vision Benefits	5	5	4	5	5
203-482.000-705.200	Dental Benefits	60	57	48	58	57
203-482.000-706.000	Life Insurance - ER cost	43	41	42	42	53
203-482.000-707.000	Retirement Contributions-ER	962	1,049	865	936	1,086
203-482.000-707.100	Health Care Savings Plan - ER	385	420	346	375	434
203-482.000-708.000	Sick & Accident Premiums-ER	142	129	58	138	64
Totals for dept 482.000 - Administrative		12,813	13,391	11,381	12,454	13,722
Dept 538.500 - Intercommunity storm drains						
203-538.500-801.700	Storm/Wtr Shed Permit Fees	6,422	7,000	7,077	6,606	7,000
203-538.500-803.000	Drain Repairs	179	5,800	2,851	3,000	5,800
Totals for dept 538.500 - Intercommunity storm drains		6,601	12,800	9,928	9,606	12,800
TOTAL APPROPRIATIONS		547,276	1,537,777	1,414,085	1,512,095	591,142

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 203		193,685	(485,274)	(456,667)	(456,230)	(72,065)
BEGINNING FUND BALANCE		671,470	615,152	615,152	615,152	158,922
FUND BALANCE ADJUSTMENTS		(250,001)				
ENDING FUND BALANCE		615,154	129,878	158,485	158,922	86,857

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Fund 204 - MUNICIPAL STREET FUND						
ESTIMATED REVENUES						
Dept 000.000 - General						
204-000.000-402.204	Current Tax Revenue Local St Millage	814,007	825,571	825,571	825,571	859,377
204-000.000-412.000	Delinquent Tax Revenue	634	100	26	35	100
204-000.000-433.000	St-Charge in Lieu	3,549	1,700		1,700	500
204-000.000-573.000	LCSA Share Taxes PA 80	28,831	10,535	10,535	13,122	10,500
204-000.000-664.000	Interest Income	71,240	43,000	34,923	43,000	43,000
Totals for dept 000.000 - General		918,261	880,906	871,055	883,428	913,477
TOTAL ESTIMATED REVENUES		918,261	880,906	871,055	883,428	913,477

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 455.100 - CAPITAL IMPROVEMENT BOND						
204-455.100-801.000-455.200	Contractual Services	590,386	30,000	(29,590)	60,000	
204-455.100-801.400-455.200	Design Engineering	154,961				
204-455.100-801.450-455.200	Construction Engineering	(3,468)	289,256	286,755	220,000	
Totals for dept 455.100 - CAPITAL IMPROVEMENT BOND		741,879	319,256	257,165	280,000	
Dept 905.000 - Debt Service						
204-905.000-991.204	CAP IMP BOND PRINCIPAL PMT	235,000	255,000	255,000	255,000	275,000
204-905.000-991.354	GO Tax Bond 2017 Principal Payment	162,374	165,550	165,550	165,500	169,400
204-905.000-995.204	CAP IMP BOND INTEREST PMT	128,000	241,500	241,500	241,500	240,000
204-905.000-995.354	GO Tax Bond 2017 Interest Expense	13,088	9,046	9,046	9,046	4,659
204-905.000-995.455	GO TAX BOND 2023 INTEREST PAYMENT	124,857				
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	385				
Totals for dept 905.000 - Debt Service		663,704	671,096	671,096	671,046	689,059
Dept 965.000 - Transfers Out						
204-965.000-998.203	Trf Out to Local Street Fund	500,000	590,955	590,955	590,955	250,000
Totals for dept 965.000 - Transfers Out		500,000	590,955	590,955	590,955	250,000
TOTAL APPROPRIATIONS		1,905,583	1,581,307	1,519,216	1,542,001	939,059
NET OF REVENUES/APPROPRIATIONS - FUND 204		(987,322)	(700,401)	(648,161)	(658,573)	(25,582)
BEGINNING FUND BALANCE		2,368,289	1,630,969	1,630,969	1,630,969	972,396
FUND BALANCE ADJUSTMENTS		250,002				
ENDING FUND BALANCE		1,630,969	930,568	982,808	972,396	946,814

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Fund 226 - Garbage Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
226-000.000-402.000	Current Tax Revenue	493,452	514,057	514,057	514,057	551,262
226-000.000-412.000	Delinquent Tax Revenue	406	330	333	350	330
226-000.000-433.000	St-Charge in Lieu	1,417	500		500	500
226-000.000-445.000	Late Payment Interest Revenue	5,315	3,000	4,001	4,001	4,000
226-000.000-573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	18,436	18,000	6,758	8,404	18,000
226-000.000-664.000	Interest Income	19,137	22,000	26,188	29,000	23,000
Totals for dept 000.000 - General		538,163	557,887	551,337	556,312	597,092
Dept 253.000 - Treasurer						
226-253.000-677.000	Reimbursements	120				
Totals for dept 253.000 - Treasurer		120				
TOTAL ESTIMATED REVENUES		538,283	557,887	551,337	556,312	597,092

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 101.000 - Council						
226-101.000-702.000	Wages	2,205	2,187	1,823	2,168	2,187
226-101.000-704.100	FICA - Employer's Share	137	136	113	134	136
226-101.000-704.200	Medicare - Employer's Share	32	32	26	31	32
226-101.000-726.000	Supplies	124	125	75	100	125
226-101.000-910.200	General Liability Insurance	993	1,105	1,105	1,254	1,110
226-101.000-910.500	Workers Comp Insurance		3			3
226-101.000-960.000	Education and Training	452	500	457	570	500
Totals for dept 101.000 - Council		3,943	4,088	3,599	4,257	4,093
Dept 172.000 - Executive						
226-172.000-702.000	Wages	5,610	5,842	5,046	5,460	6,018
226-172.000-704.100	FICA - Employer's Share	379	377	344	367	390
226-172.000-704.200	Medicare - Employer's Share	89	88	80	86	91
226-172.000-705.000	Medical Insurance - ER	1,129	1,132	905	1,081	1,118
226-172.000-705.100	Vision Benefits	8	8	6	8	8
226-172.000-705.200	Dental Benefits	102	97	81	98	97
226-172.000-706.000	Life Insurance - ER cost	24	23	23	23	29
226-172.000-707.000	Retirement Contributions-ER	611	608	554	592	629
226-172.000-707.100	Health Care Savings Plan - ER	244	243	222	237	252
226-172.000-708.000	Sick & Accident Premiums-ER	79	75	32	35	35
226-172.000-801.000	Contractual Services	778	775	700	775	775
226-172.000-850.000	Communications	10	10	10	9	10
226-172.000-910.200	General Liability Insurance	982	1,108	1,108	1,108	1,110
226-172.000-910.500	Workers Comp Insurance	71	51	(40)	11	51
226-172.000-940.000	Vehicle and Travel Expense	490	610	552	510	486
226-172.000-960.000	Education and Training	(16)	50		50	50
Totals for dept 172.000 - Executive		10,590	11,097	9,623	10,450	11,149
Dept 215.000 - Administration and Clerk						
226-215.000-702.000	Wages	693	721	714	740	743
226-215.000-704.100	FICA - Employer's Share	43	45	44	45	46
226-215.000-704.200	Medicare - Employer's Share	10	10	10	10	11
226-215.000-706.000	Life Insurance - ER cost	4	5	4	4	6
226-215.000-707.000	Retirement Contributions-ER	56	72	49	54	74

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
226-215.000-707.100	Health Care Savings Plan - ER	28	29	19	27	30
226-215.000-708.000	Sick & Accident Premiums-ER	16	13	5	15	7
226-215.000-726.000	Supplies	64	65	11	50	65
226-215.000-745.000	Postage	640	650	205	200	650
226-215.000-801.000	Contractual Services	1,118	1,100	823	1,100	1,100
226-215.000-850.000	Communications	25		25	25	25
226-215.000-900.000	Printing and Publishing	905	750	998	850	850
226-215.000-960.000	Education and Training	83	600	391	400	600
226-215.000-976.000	Equipment		50		50	50
Totals for dept 215.000 - Administration and Clerk		3,685	4,110	3,298	3,570	4,257
Dept 228.000 - Information Technology						
226-228.000-726.000	Supplies	455	300	280	300	300
226-228.000-801.000	Contractual Services	1,905	1,500	1,968	1,453	1,500
226-228.000-976.000	Equipment	44				
Totals for dept 228.000 - Information Technology		2,404	1,800	2,248	1,753	1,800
Dept 253.000 - Treasurer						
226-253.000-702.000	Wages	6,351	6,495	4,608	6,617	7,364
226-253.000-704.100	FICA - Employer's Share	411	403	295	428	457
226-253.000-704.200	Medicare - Employer's Share	96	94	69	94	107
226-253.000-705.000	Medical Insurance - ER	1,692	2,043	1,402	1,641	2,612
226-253.000-705.100	Vision Benefits	9	10	7	9	10
226-253.000-705.200	Dental Benefits	97	117	78	94	117
226-253.000-706.000	Life Insurance - ER cost	25	24	36	35	59
226-253.000-707.000	Retirement Contributions-ER	556	586	365	590	664
226-253.000-707.100	Health Care Savings Plan - ER	163	96	146	164	96
226-253.000-708.000	Sick & Accident Premiums-ER	140	115	43	144	58
226-253.000-726.000	Supplies	295	300	133	328	300
226-253.000-745.000	Postage	202	200	168	200	200
226-253.000-801.000	Contractual Services	13,242	13,160	11,817	14,904	13,160
226-253.000-803.000	Drain Repairs		50			
226-253.000-805.000	Bank Fees	23				
226-253.000-900.000	Printing and Publishing		10		10	10
226-253.000-910.300	Insurance and Bonds		15		15	15
226-253.000-940.000	Vehicle and Travel Expense	84	120	25	50	120
226-253.000-960.000	Education and Training	192	400	707	800	400
Totals for dept 253.000 - Treasurer		23,578	24,238	19,899	26,123	25,749

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Dept 265.000 - Facilities - City Hall						
226-265.000-702.000	Wages	1,010	1,016	1,020	1,022	932
226-265.000-704.100	FICA - Employer's Share	64	63	64	65	58
226-265.000-704.200	Medicare - Employer's Share	15	15	15	15	14
226-265.000-705.000	Medical Insurance - ER	155	185	114	163	97
226-265.000-705.100	Vision Benefits	1	2	1	1	1
226-265.000-705.200	Dental Benefits	15	22	12	15	10
226-265.000-706.000	Life Insurance - ER cost	2	2	4	2	3
226-265.000-707.000	Retirement Contributions-ER	76	78	74	78	40
226-265.000-707.100	Health Care Savings Plan - ER	18	15	18	18	7
226-265.000-708.000	Sick & Accident Premiums-ER	13	16	7	13	4
226-265.000-726.000	Supplies	220	200	173	168	200
226-265.000-850.000	Communications	1,668	1,500	1,546	1,612	1,500
226-265.000-910.100	Property Insurance	284	315	307	358	325
226-265.000-910.500	Workers Comp Insurance		29		29	29
226-265.000-920.000	Utilities	1,082	1,000	914	1,032	1,000
226-265.000-930.000	Repairs and Maintenance	561	7,000	516	503	6,000
CONTRIBUTION TO CITY HALL ROOF						
226-265.000-941.000	Equipment Rental		100		100	100
Totals for dept 265.000 - Facilities - City Hall		5,184	11,558	4,785	5,194	10,320
Dept 528.000 - Sanitation Collection						
226-528.000-702.000	Wages	4,020	5,270	2,768	3,699	3,981
226-528.000-704.100	FICA - Employer's Share	250	333	172	231	254
226-528.000-704.200	Medicare - Employer's Share	58	74	40	54	59
226-528.000-705.000	Medical Insurance - ER	934	799	397	400	619
226-528.000-705.100	Vision Benefits	9	6	3	4	4
226-528.000-705.200	Dental Benefits	90	69	32	50	50
226-528.000-706.000	Life Insurance - ER cost	17	17	16	18	23
226-528.000-707.000	Retirement Contributions-ER	375	386	261	351	378
226-528.000-707.100	Health Care Savings Plan - ER	108	143	98	101	120
226-528.000-708.000	Sick & Accident Premiums-ER	99	81	21	25	28
226-528.000-801.000	Contractual Services	316,282	323,650	269,662	323,650	402,732
226-528.000-910.500	Workers Comp Insurance	427	459	(238)	221	459
226-528.000-941.000	Equipment Rental	7,887	6,200	2,815	5,000	6,200
Totals for dept 528.000 - Sanitation Collection		330,556	337,487	276,047	333,804	414,907

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Dept 530.000 - Wood Chipping						
226-530.000-702.000	Wages	30,517	31,286	21,062	25,249	31,971
226-530.000-704.100	FICA - Employer's Share	1,903	1,946	1,319	1,576	1,990
226-530.000-704.200	Medicare - Employer's Share	445	455	309	368	465
226-530.000-705.000	Medical Insurance - ER	5,915	5,466	3,015	5,045	4,796
226-530.000-705.100	Vision Benefits	47	44	30	30	43
226-530.000-705.200	Dental Benefits	630	542	377	375	530
226-530.000-706.000	Life Insurance - ER cost	84	150	120	100	210
226-530.000-707.000	Retirement Contributions-ER	5,849	7,000	6,114	7,000	5,298
226-530.000-707.100	Health Care Savings Plan - ER	484	520	468	396	501
226-530.000-708.000	Sick & Accident Premiums-ER	591	469	186	200	260
226-530.000-726.000	Supplies	315	150	24	150	150
226-530.000-801.000	Contractual Services	101	100	37	42	100
226-530.000-910.500	Workers Comp Insurance	427	475	(238)	237	459
226-530.000-930.000	Repairs and Maintenance	1,471	1,400	957	1,270	1,400
226-530.000-941.000	Equipment Rental	33,681	32,000	23,824	25,000	30,000
Totals for dept 530.000 - Wood Chipping		82,460	82,003	57,604	67,038	78,173
Dept 782.000 - Facilities - Abrams Park						
226-782.000-702.000	Wages	6,351	7,193	5,374	5,769	7,278
226-782.000-704.100	FICA - Employer's Share	398	446	338	362	451
226-782.000-704.200	Medicare - Employer's Share	93	104	79	85	106
226-782.000-705.000	Medical Insurance - ER	1,124	1,079	851	1,079	1,075
226-782.000-705.100	Vision Benefits	11	10	7	9	9
226-782.000-705.200	Dental Benefits	125	119	84	80	118
226-782.000-706.000	Life Insurance - ER cost	13	30	22	25	37
226-782.000-707.000	Retirement Contributions-ER	388	550	389	425	436
226-782.000-707.100	Health Care Savings Plan - ER	68	120	84	75	76
226-782.000-708.000	Sick & Accident Premiums-ER	102	101	40	40	46
226-782.000-941.000	Equipment Rental	1,201	1,500	1,008	1,105	1,500
Totals for dept 782.000 - Facilities - Abrams Park		9,874	11,252	8,276	9,054	11,132
Dept 783.000 - Facilities - Elms Rd Park						
226-783.000-702.000	Wages	8,881	9,838	7,506	8,111	11,288
226-783.000-704.100	FICA - Employer's Share	555	610	471	507	700
226-783.000-704.200	Medicare - Employer's Share	130	143	110	119	164
226-783.000-705.000	Medical Insurance - ER	1,353	1,463	1,019	1,200	1,227
226-783.000-705.100	Vision Benefits	13	13	8	13	12

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
226-783.000-705.200	Dental Benefits	150	158	102	140	146
226-783.000-706.000	Life Insurance - ER cost	15	40	26	43	46
226-783.000-707.000	Retirement Contributions-ER	491	700	483	500	541
226-783.000-707.100	Health Care Savings Plan - ER	83	129	99	90	93
226-783.000-708.000	Sick & Accident Premiums-ER	123	135	48	55	57
226-783.000-941.000	Equipment Rental	1,730	2,000	1,203	1,612	2,000
Totals for dept 783.000 - Facilities - Elms Rd Park		13,524	15,229	11,075	12,390	16,274
TOTAL APPROPRIATIONS		485,798	502,862	396,454	473,633	577,854
NET OF REVENUES/APPROPRIATIONS - FUND 226		52,485	55,025	154,883	82,679	19,238
BEGINNING FUND BALANCE		444,743	497,235	497,235	497,235	579,914
FUND BALANCE ADJUSTMENTS		1				
ENDING FUND BALANCE		497,229	552,260	652,118	579,914	599,152

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Fund 248 - Downtown Development Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
248-000.000-402.000	Current Tax Revenue	211,644	204,216	204,217	204,217	231,392
248-000.000-664.000	Interest Income	4,345	8,500	10,670	9,500	9,000
Totals for dept 000.000 - General		215,989	212,716	214,887	213,717	240,392
Dept 728.000 - Economic Development						
248-728.000-551.000	Other State Grant Revenue	20,000				
248-728.000-584.000	GRANTS FROM PRIVATE ENTITIES		225,000	40,000	40,000	185,000
	MSHDA GRANT, CROWDFUNDING					
248-728.000-645.000	EV CHARGER REVENUE		1,600	897	1,000	1,500
248-728.000-675.000	Miscellaneous			75	75	100
Totals for dept 728.000 - Economic Development		20,000	226,600	40,972	41,075	186,600
TOTAL ESTIMATED REVENUES		235,989	439,316	255,859	254,792	426,992

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 000.000 - General						
248-000.000-702.000	DDA WAGES	392	800	1,033	900	900
248-000.000-704.100	FICA - Employer's Share	24	50	64	60	60
248-000.000-704.200	Medicare - Employer's Share	6	12	15	14	14
248-000.000-705.000	Medical Insurance - ER	180	200	177	180	180
248-000.000-705.100	Vision Benefits	2	3	2	3	3
248-000.000-705.200	Dental Benefits	19	40	27	30	30
248-000.000-706.000	Life Insurance - ER cost	2	20	8	15	15
248-000.000-707.000	Retirement Contributions-ER	39	80	89	95	95
248-000.000-707.100	Health Care Savings Plan - ER	14	30	25	30	30
248-000.000-708.000	Sick & Accident Premiums-ER	15	30	10	15	15
248-000.000-941.000	Equipment Rental	142		376	380	380
Totals for dept 000.000 - General		835	1,265	1,826	1,722	1,722
Dept 173.000 - DDA Administration						
248-173.000-726.000	Supplies	60				
248-173.000-745.000	Postage		100		100	100
248-173.000-801.000	Contractual Services		5,000		5,000	5,000
248-173.000-825.000	Admin Services	10,000	10,000	10,000	10,000	10,000
CITY OVERHEAD						
248-173.000-961.000	Miscellaneous	4,973	4,500	6,663	6,000	6,000
Totals for dept 173.000 - DDA Administration		15,033	19,600	16,663	21,100	21,100
Dept 728.000 - Economic Development						
248-728.000-801.000	Contractual Services	21,544	35,000	30,413	35,000	35,000
248-728.000-910.100	Property Insurance			873	873	873
248-728.000-920.100	Electricity			849	1,000	1,000
248-728.000-961.000	Miscellaneous	1,462	75,000	11,972	60,000	81,000
CHURCH MAINTENANCE, MARKETING						
248-728.000-976.000	Equipment		1,000		1,000	1,000
Totals for dept 728.000 - Economic Development		23,006	111,000	44,107	97,873	118,873
Dept 728.002 - Streetscape						
248-728.002-726.000	Supplies	29,600	400,000	15	200,000	210,102
HOLLAND SQUARE						

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
248-728.002-801.000	Contractual Services	20,000				100,000
	WAYFINDING, FLOWERS, DECORATIONS					
Totals for dept 728.002 - Streetscape		49,600	400,000	15	200,000	310,102
Dept 728.003 - Facade Program						
248-728.003-801.000	Contractual Services		10,000		10,000	20,000
	8013 MILLER AND MURAL					
Totals for dept 728.003 - Facade Program			10,000		10,000	20,000
Dept 728.004 - Family Movie Night						
248-728.004-726.000	Supplies	965	2,000	75	1,124	2,000
248-728.004-801.000	Contractual Services	3,340	4,000	2,065	3,776	4,000
248-728.004-968.000	Depreciation Expense	2,486				
Totals for dept 728.004 - Family Movie Night		6,791	6,000	2,140	4,900	6,000
TOTAL APPROPRIATIONS		95,265	547,865	64,751	335,595	477,797
NET OF REVENUES/APPROPRIATIONS - FUND 248		140,724	(108,549)	191,108	(121,878)	(50,805)
BEGINNING FUND BALANCE		232,617	373,343	373,343	373,343	251,465
ENDING FUND BALANCE		373,341	264,794	564,451	251,465	200,660

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Fund 401 - Capital Project Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
401-000.000-664.000	Interest Income	9	16	14	15	16
Totals for dept 000.000 - General		9	16	14	15	16
Dept 931.000 - Transfers IN						
401-931.000-699.101	Transfer In from Genl Fund	47,500	47,500	47,500	47,500	47,500
Totals for dept 931.000 - Transfers IN		47,500	47,500	47,500	47,500	47,500
TOTAL ESTIMATED REVENUES		47,509	47,516	47,514	47,515	47,516

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 265.000 - Facilities - City Hall						
401-265.000-982.000	Bldg Construction		24,000			24,000
Totals for dept 265.000 - Facilities - City Hall			24,000			24,000
TOTAL APPROPRIATIONS			24,000			24,000
NET OF REVENUES/APPROPRIATIONS - FUND 401						
BEGINNING FUND BALANCE		47,509	23,516	47,514	47,515	23,516
FUND BALANCE ADJUSTMENTS		(5,000)	102,510	102,510	102,510	150,025
ENDING FUND BALANCE		102,510	126,026	150,024	150,025	173,541

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Fund 402 - Fire Equip Replacement Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
402-000.000-664.000	Interest Income	4,142	9,000	10,891	9,800	9,200
Totals for dept 000.000 - General		4,142	9,000	10,891	9,800	9,200
Dept 931.000 - Transfers IN						
402-931.000-699.101	Transfer In from Genl Fund	155,000	155,000	155,000	155,000	155,000
Totals for dept 931.000 - Transfers IN		155,000	155,000	155,000	155,000	155,000
TOTAL ESTIMATED REVENUES		159,142	164,000	165,891	164,800	164,200

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 336.000 - Fire Department						
402-336.000-976.000	Equipment	107,012				
Totals for dept 336.000 - Fire Department		107,012				
TOTAL APPROPRIATIONS		107,012				
NET OF REVENUES/APPROPRIATIONS - FUND 402		52,130	164,000	165,891	164,800	164,200
BEGINNING FUND BALANCE		117,932	170,062	170,062	170,062	334,862
ENDING FUND BALANCE		170,062	334,062	335,953	334,862	499,062

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Fund 590 - Sanitary Sewer Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
590-000.000-664.000	Interest Income	91,420	80,000	78,487	80,000	75,000
Totals for dept 000.000 - General		91,420	80,000	78,487	80,000	75,000
Dept 253.000 - Treasurer						
590-253.000-677.000	Reimbursements	300				
Totals for dept 253.000 - Treasurer		300				
Dept 536.000 - Sewer System						
590-536.000-601.000	Metered Services	532,138	532,150	399,604	532,150	532,150
590-536.000-605.000	Sewer Fees	826,125	828,200	621,773	828,200	828,200
590-536.000-606.000	Sewer Inspection Fees	70	200		200	
590-536.000-607.000	Tap Fees	1,600	500	100	500	500
590-536.000-658.000	Penalty - Late Fee	8,034	8,000	7,141	8,000	6,000
Totals for dept 536.000 - Sewer System		1,367,967	1,369,050	1,028,618	1,369,050	1,366,850
TOTAL ESTIMATED REVENUES		1,459,687	1,449,050	1,107,105	1,449,050	1,441,850

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 101.000 - Council						
590-101.000-702.000	Wages	5,513	5,467	4,557	5,420	5,467
590-101.000-704.100	FICA - Employer's Share	342	339	282	336	339
590-101.000-704.200	Medicare - Employer's Share	80	79	66	78	79
590-101.000-726.000	Supplies	310	250	172	200	250
590-101.000-910.200	General Liability Insurance	2,489	2,763	2,762	2,762	2,765
590-101.000-910.500	Workers Comp Insurance		7		7	7
590-101.000-960.000	Education and Training	1,129	1,600	1,143	1,426	1,500
Totals for dept 101.000 - Council		9,863	10,505	8,982	10,229	10,407
Dept 172.000 - Executive						
590-172.000-702.000	Wages	22,440	23,569	20,183	21,841	24,074
590-172.000-704.100	FICA - Employer's Share	1,522	1,508	1,381	1,475	1,560
590-172.000-704.200	Medicare - Employer's Share	356	353	323	345	365
590-172.000-705.000	Medical Insurance - ER	4,517	4,529	3,620	4,323	4,473
590-172.000-705.100	Vision Benefits	33	31	25	32	31
590-172.000-705.200	Dental Benefits	407	386	322	394	386
590-172.000-706.000	Life Insurance - ER cost	96	91	92	93	118
590-172.000-707.000	Retirement Contributions-ER	2,454	2,433	2,227	2,380	2,515
590-172.000-707.100	Health Care Savings Plan - ER	982	973	891	952	1,006
590-172.000-708.000	Sick & Accident Premiums-ER	317	299	128	308	142
590-172.000-801.000	Contractual Services	3,896	4,000	1,749	4,000	4,000
590-172.000-910.200	General Liability Insurance	2,456	2,769	2,769	2,769	2,770
590-172.000-910.500	Workers Comp Insurance	142	160	(79)	81	126
590-172.000-940.000	Vehicle and Travel Expense	2,105	2,400	2,254	2,400	2,430
590-172.000-960.000	Education and Training	(40)	150		150	150
590-172.000-961.000	Miscellaneous	60				
Totals for dept 172.000 - Executive		41,743	43,651	35,885	41,543	44,146
Dept 215.000 - Administration and Clerk						
590-215.000-702.000	Wages	6,926	9,012	7,140	9,000	9,465
590-215.000-704.100	FICA - Employer's Share	429	559	443	550	587
590-215.000-704.200	Medicare - Employer's Share	100	131	104	125	137
590-215.000-706.000	Life Insurance - ER cost	44	45	37	42	59
590-215.000-707.000	Retirement Contributions-ER	555	721	486	539	743

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
590-215.000-707.100	Health Care Savings Plan - ER	277	289	195	270	297
590-215.000-708.000	Sick & Accident Premiums-ER	158	128	53	60	71
590-215.000-726.000	Supplies	160	175	111	175	175
590-215.000-745.000	Postage	1,601	1,000	531	1,000	1,000
590-215.000-801.000	Contractual Services	2,727	3,000	2,058	3,418	3,000
590-215.000-850.000	Communications	64		64	80	100
590-215.000-900.000	Printing and Publishing	2,262	1,875	2,495	2,407	2,000
590-215.000-960.000	Education and Training	206	1,500	846	1,200	1,200
590-215.000-976.000	Equipment		125			125
Totals for dept 215.000 - Administration and Clerk		15,509	18,560	14,563	18,866	18,959
Dept 228.000 - Information Technology						
590-228.000-726.000	Supplies	1,138	1,000	700	850	1,000
590-228.000-801.000	Contractual Services	6,051	6,000	6,309	5,259	6,000
590-228.000-976.000	Equipment	110				
Totals for dept 228.000 - Information Technology		7,299	7,000	7,009	6,109	7,000
Dept 253.000 - Treasurer						
590-253.000-702.000	Wages	39,989	38,000	37,480	44,722	39,282
590-253.000-704.100	FICA - Employer's Share	2,831	2,400	2,358	2,836	2,435
590-253.000-704.200	Medicare - Employer's Share	662	550	552	663	570
590-253.000-705.000	Medical Insurance - ER	11,937	9,800	9,612	9,800	10,574
590-253.000-705.100	Vision Benefits	67	52	53	50	44
590-253.000-705.200	Dental Benefits	740	600	595	550	490
590-253.000-706.000	Life Insurance - ER cost	219	270	282	260	259
590-253.000-707.000	Retirement Contributions-ER	3,672	3,000	2,870	3,740	3,151
590-253.000-707.100	Health Care Savings Plan - ER	1,295	1,200	1,236	1,264	323
590-253.000-708.000	Sick & Accident Premiums-ER	1,011	550	358	500	276
590-253.000-726.000	Supplies	625	750	282	600	650
590-253.000-745.000	Postage	502	500	419	500	500
590-253.000-801.000	Contractual Services	28,777	32,900	29,552	31,789	33,000
590-253.000-805.000	Bank Fees	57	125		72	125
590-253.000-900.000	Printing and Publishing		20		20	20
590-253.000-910.300	Insurance and Bonds		39		39	40
590-253.000-940.000	Vehicle and Travel Expense	210	300	63	232	300
590-253.000-960.000	Education and Training	491	1,000	1,768	2,000	1,750
Totals for dept 253.000 - Treasurer		93,085	92,056	87,480	99,637	93,789

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Dept 265.000 - Facilities - City Hall						
590-265.000-702.000	Wages	2,533	2,557	2,431	2,564	2,321
590-265.000-704.100	FICA - Employer's Share	159	159	152	161	144
590-265.000-704.200	Medicare - Employer's Share	37	37	35	38	34
590-265.000-705.000	Medical Insurance - ER	363	467	286	250	241
590-265.000-705.100	Vision Benefits	3	4	2	3	2
590-265.000-705.200	Dental Benefits	37	55	30	25	26
590-265.000-706.000	Life Insurance - ER cost	5	6	9	7	8
590-265.000-707.000	Retirement Contributions-ER	188	197	185	191	99
590-265.000-707.100	Health Care Savings Plan - ER	44	38	45	45	17
590-265.000-708.000	Sick & Accident Premiums-ER	33	40	17	33	10
590-265.000-726.000	Supplies	517	500	432	420	500
590-265.000-850.000	Communications	3,319	3,200	3,332	3,045	3,200
590-265.000-910.100	Property Insurance	705	768	768	768	770
590-265.000-910.500	Workers Comp Insurance	71	72	(40)	32	72
590-265.000-920.000	Utilities	2,704	2,468	2,286	2,580	2,500
590-265.000-930.000	Repairs and Maintenance	1,452	17,000	1,347	1,500	17,000
INCLUDES 15,000 CITY HALL ROOF CONTRIBUTION						
590-265.000-941.000	Equipment Rental		350		350	350
Totals for dept 265.000 - Facilities - City Hall		12,170	27,918	11,317	12,012	27,294
Dept 536.000 - Sewer System						
590-536.000-702.000	Wages	40,502	46,723	40,702	41,392	39,744
590-536.000-704.100	FICA - Employer's Share	2,532	2,969	2,548	2,585	2,545
590-536.000-704.200	Medicare - Employer's Share	592	694	596	605	595
590-536.000-705.000	Medical Insurance - ER	6,362	6,480	4,721	4,500	4,841
590-536.000-705.100	Vision Benefits	58	56	42	35	40
590-536.000-705.200	Dental Benefits	734	691	523	400	486
590-536.000-706.000	Life Insurance - ER cost	170	180	230	200	240
590-536.000-707.000	Retirement Contributions-ER	3,973	4,495	4,096	4,030	4,008
590-536.000-707.100	Health Care Savings Plan - ER	1,359	1,405	1,301	1,370	1,287
590-536.000-708.000	Sick & Accident Premiums-ER	826	714	317	350	295
590-536.000-726.000	Supplies	687	1,000	120	500	750
590-536.000-726.200	Uniforms	2,747	2,000	2,556	2,441	2,500
590-536.000-801.000	Contractual Services	76,048	100,000	94,406	100,000	25,000
EMERGENCY SERVICES ONLY						
590-536.000-850.000	Communications	2,421	3,000	226	300	300
590-536.000-900.000	Printing and Publishing		50		50	50

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
590-536.000-910.100	Property Insurance	194	225	209	209	225
590-536.000-910.500	Workers Comp Insurance	356	411	(198)	213	411
590-536.000-924.000	Bulk Treatment Fees/Bulk Water	734,785	725,000	551,083	725,000	725,000
590-536.000-930.000	Repairs and Maintenance	8,220	21,000	35,865	40,000	40,000
	ROUTINE SMALL MAINTENANCE					
590-536.000-941.000	Equipment Rental	5,687	5,200	5,957	5,000	105,000
	ROUTINE EQUIPMENT AND PURCHASE OF JETTING TRAILER					
590-536.000-968.000	Depreciation Expense	293,790	320,000		320,000	320,000
Totals for dept 536.000 - Sewer System		1,182,043	1,242,293	745,300	1,249,180	1,273,317
Dept 537.000 - Sewer Lift Stations						
590-537.000-702.000	Wages	2,533	3,389	2,805	2,504	2,511
590-537.000-704.100	FICA - Employer's Share	162	217	179	180	163
590-537.000-704.200	Medicare - Employer's Share	38	51	42	45	38
590-537.000-705.000	Medical Insurance - ER	235	436	267	250	226
590-537.000-705.100	Vision Benefits	1	3	1	1	2
590-537.000-705.200	Dental Benefits	11	37	14	10	18
590-537.000-706.000	Life Insurance - ER cost	9	12	10	9	13
590-537.000-707.000	Retirement Contributions-ER	254	317	289	300	263
590-537.000-707.100	Health Care Savings Plan - ER	85	112	80	83	100
590-537.000-708.000	Sick & Accident Premiums-ER	28	49	14	15	16
590-537.000-726.000	Supplies		450	7	200	250
590-537.000-920.000	Utilities	4,012	3,500	3,690	3,554	3,500
590-537.000-930.000	Repairs and Maintenance	14,433	2,000	6,411	4,000	3,500
590-537.000-941.000	Equipment Rental	81	200	284	270	200
Totals for dept 537.000 - Sewer Lift Stations		21,882	10,773	14,093	11,421	10,800
Dept 542.000 - Read and Bill						
590-542.000-702.000	Wages	28,404	26,504	26,261	28,376	27,082
590-542.000-704.100	FICA - Employer's Share	1,805	1,643	1,669	1,804	1,679
590-542.000-704.200	Medicare - Employer's Share	724	384	389	804	393
590-542.000-705.000	Medical Insurance - ER	10,766	8,310	9,266	10,000	10,578
590-542.000-705.100	Vision Benefits	71	51	49	46	47
590-542.000-705.200	Dental Benefits	820	590	579	530	543
590-542.000-706.000	Life Insurance - ER cost	107	200	218	200	249
590-542.000-707.000	Retirement Contributions-ER	(95,215)	26,000	24,783	26,000	20,251
590-542.000-707.100	Health Care Savings Plan - ER	688	800	778	700	506
590-542.000-708.000	Sick & Accident Premiums-ER	796	493	311	300	246

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
590-542.000-726.000	Supplies	118	250	50	100	200
590-542.000-745.000	Postage	2,992	2,600	2,230	2,757	2,500
590-542.000-801.000	Contractual Services	495	1,000	616	1,000	1,000
590-542.000-941.000	Equipment Rental		1,000		1,000	1,000
Totals for dept 542.000 - Read and Bill		(47,429)	69,825	67,199	73,617	66,274
Dept 543.401 - Flush & TV Sewers						
590-543.401-930.000-543.401	Repairs and Maintenance		250,000		50,000	450,000
COMPLETE CLEANING AND INSPECTION						
Totals for dept 543.401 - Flush & TV Sewers			250,000		50,000	450,000
Dept 850.000 - Other Functions						
590-850.000-955.000	OPEB Expense	(2,545)	3,000		3,000	3,000
Totals for dept 850.000 - Other Functions		(2,545)	3,000		3,000	3,000
TOTAL APPROPRIATIONS		1,333,620	1,775,581	991,828	1,575,614	2,004,986
NET OF REVENUES/APPROPRIATIONS - FUND 590		126,067	(326,531)	115,277	(126,564)	(563,136)
BEGINNING FUND BALANCE		7,632,205	7,748,009	7,748,009	7,748,009	7,621,445
FUND BALANCE ADJUSTMENTS		(10,259)				
ENDING FUND BALANCE		7,748,013	7,421,478	7,863,286	7,621,445	7,058,309
NET OF REVENUES/APPROPRIATIONS - FUND 590 w/o OPEB & Depreciation (Operating Cash Flow)					196,436	(240,136)
BEGINNING FUND BALANCE					1,955,472	2,151,908
ENDING FUND BALANCE					1,955,472	1,911,772

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Fund 591 - Water Supply Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
591-000.000-664.000	Interest Income	75,086	65,000	59,258	64,905	50,000
Totals for dept 000.000 - General		75,086	65,000	59,258	64,905	50,000
Dept 253.000 - Treasurer						
591-253.000-677.000	Reimbursements	300		38,124		
Totals for dept 253.000 - Treasurer		300		38,124		
Dept 540.000 - Water System						
591-540.000-600.000	Water Fees	673,478	675,000	508,222	675,000	675,000
591-540.000-601.000	Metered Services	1,692,532	1,693,000	1,269,377	1,693,000	1,693,000
591-540.000-602.000	Hydrant Rental	950	950	950	950	950
591-540.000-603.000	Service Fees	14,382	10,000	9,617	10,000	10,000
591-540.000-607.000	Tap Fees	11,250	3,500	8,250	8,250	7,500
591-540.000-627.000	Charges for Services	3,478	300	3,614	3,700	300
591-540.000-658.000	Penalty - Late Fee	14,271	15,000	12,916	12,500	10,000
Totals for dept 540.000 - Water System		2,410,341	2,397,750	1,812,946	2,403,400	2,396,750
TOTAL ESTIMATED REVENUES		2,485,727	2,462,750	1,910,328	2,468,305	2,446,750

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 101.000 - Council						
591-101.000-702.000	Wages	5,513	5,467	4,558	5,420	5,467
591-101.000-704.100	FICA - Employer's Share	342	339	283	336	339
591-101.000-704.200	Medicare - Employer's Share	80	79	66	79	79
591-101.000-726.000	Supplies	311	250	172	250	250
591-101.000-910.200	General Liability Insurance	2,489	2,763	2,762	2,762	2,765
591-101.000-910.500	Workers Comp Insurance		7			
591-101.000-960.000	Education and Training	1,129	1,500	1,143	1,500	1,500
Totals for dept 101.000 - Council		9,864	10,405	8,984	10,347	10,400
Dept 172.000 - Executive						
591-172.000-702.000	Wages	22,440	23,369	20,184	21,841	24,074
591-172.000-704.100	FICA - Employer's Share	1,528	1,508	1,387	1,481	1,560
591-172.000-704.200	Medicare - Employer's Share	357	353	324	346	365
591-172.000-705.000	Medical Insurance - ER	4,517	4,529	3,620	4,323	4,473
591-172.000-705.100	Vision Benefits	33	31	25	30	31
591-172.000-705.200	Dental Benefits	407	386	322	300	386
591-172.000-706.000	Life Insurance - ER cost	96	110	92	93	118
591-172.000-707.000	Retirement Contributions-ER	2,464	2,433	2,237	2,389	2,515
591-172.000-707.100	Health Care Savings Plan - ER	986	973	895	956	1,006
591-172.000-708.000	Sick & Accident Premiums-ER	317	275	128	200	142
591-172.000-801.000	Contractual Services	4,221	5,000	1,749	2,500	4,000
591-172.000-910.200	General Liability Insurance	2,456	2,769	2,769	2,769	2,770
591-172.000-910.500	Workers Comp Insurance	142	147	(79)	75	75
591-172.000-940.000	Vehicle and Travel Expense	2,203	2,650	2,351	2,046	2,268
591-172.000-960.000	Education and Training	(40)	100			100
591-172.000-961.000	Miscellaneous	60				
Totals for dept 172.000 - Executive		42,187	44,633	36,004	39,349	43,883
Dept 215.000 - Administration and Clerk						
591-215.000-702.000	Wages	6,926	9,012	7,140	9,012	9,465
591-215.000-704.100	FICA - Employer's Share	429	559	443	559	587
591-215.000-704.200	Medicare - Employer's Share	100	131	104	131	137
591-215.000-706.000	Life Insurance - ER cost	44	60	37	60	59
591-215.000-707.000	Retirement Contributions-ER	555	721	486	721	743

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
591-215.000-707.100	Health Care Savings Plan - ER	277	289	195	270	297
591-215.000-708.000	Sick & Accident Premiums-ER	158	128	52	128	71
591-215.000-726.000	Supplies	159	175	111	175	175
591-215.000-745.000	Postage	1,601	1,000	531	1,000	1,000
591-215.000-801.000	Contractual Services	2,727	3,500	2,058	3,418	3,500
591-215.000-850.000	Communications	64		64	80	100
591-215.000-900.000	Printing and Publishing	2,262	1,875	2,495	2,407	2,100
591-215.000-960.000	Education and Training	206	1,500	1,108	1,108	1,200
591-215.000-976.000	Equipment		125		125	125
Totals for dept 215.000 - Administration and Clerk		15,508	19,075	14,824	19,194	19,559
Dept 228.000 - Information Technology						
591-228.000-726.000	Supplies	1,138	1,000	700	1,000	
591-228.000-801.000	Contractual Services	6,051	6,000	6,309	5,259	6,000
591-228.000-976.000	Equipment	110				
Totals for dept 228.000 - Information Technology		7,299	7,000	7,009	6,259	6,000
Dept 253.000 - Treasurer						
591-253.000-702.000	Wages	42,390	42,843	32,134	40,796	49,799
591-253.000-704.100	FICA - Employer's Share	2,567	2,656	2,035	2,607	3,088
591-253.000-704.200	Medicare - Employer's Share	600	621	476	610	722
591-253.000-705.000	Medical Insurance - ER	9,824	12,175	7,848	9,459	13,985
591-253.000-705.100	Vision Benefits	56	59	44	54	59
591-253.000-705.200	Dental Benefits	617	654	497	594	654
591-253.000-706.000	Life Insurance - ER cost	172	275	236	260	342
591-253.000-707.000	Retirement Contributions-ER	3,233	3,597	2,331	2,500	4,202
591-253.000-707.100	Health Care Savings Plan - ER	1,092	1,000	1,021	1,076	371
591-253.000-708.000	Sick & Accident Premiums-ER	876	737	294	325	368
591-253.000-726.000	Supplies	625	750	282	300	500
591-253.000-745.000	Postage	502	500	419	500	600
591-253.000-801.000	Contractual Services	30,014	32,900	29,549	32,900	32,900
591-253.000-805.000	Bank Fees	57	125		125	100
591-253.000-900.000	Printing and Publishing		20		20	20
591-253.000-910.300	Insurance and Bonds		38		38	40
591-253.000-940.000	Vehicle and Travel Expense	210	300	63	232	250
591-253.000-960.000	Education and Training	491	1,000	1,768	1,800	1,800
Totals for dept 253.000 - Treasurer		93,326	100,250	78,997	94,196	109,800

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Dept 265.000 - Facilities - City Hall						
591-265.000-702.000	Wages	2,533	2,453	2,431	2,564	2,221
591-265.000-704.100	FICA - Employer's Share	160	152	152	162	138
591-265.000-704.200	Medicare - Employer's Share	37	36	35	38	32
591-265.000-705.000	Medical Insurance - ER	378	462	286	395	241
591-265.000-705.100	Vision Benefits	3	4	2	3	2
591-265.000-705.200	Dental Benefits	37	54	30	37	26
591-265.000-706.000	Life Insurance - ER cost	5	6	9	6	8
591-265.000-707.000	Retirement Contributions-ER	190	196	185	193	99
591-265.000-707.100	Health Care Savings Plan - ER	44	50	45	45	17
591-265.000-708.000	Sick & Accident Premiums-ER	33	40	17	33	10
591-265.000-726.000	Supplies	517	500	432	420	500
591-265.000-850.000	Communications	3,319	3,200	3,332	3,500	3,200
591-265.000-910.100	Property Insurance	705	768	768	768	770
591-265.000-910.500	Workers Comp Insurance	71	72	(40)	32	72
591-265.000-920.000	Utilities	2,704	2,468	2,286	2,580	2,470
591-265.000-930.000	Repairs and Maintenance	1,452	17,000	1,350	1,297	17,000
INCLUDES 15,000 FOR CITY HALL ROOF						
591-265.000-941.000	Equipment Rental		350		350	350
Totals for dept 265.000 - Facilities - City Hall		12,188	27,811	11,320	12,423	27,156
Dept 540.000 - Water System						
591-540.000-702.000	Wages	121,710	138,000	122,058	114,218	164,350
591-540.000-704.100	FICA - Employer's Share	7,585	8,550	7,612	7,117	10,282
591-540.000-704.200	Medicare - Employer's Share	1,774	2,000	1,780	1,664	2,405
591-540.000-705.000	Medical Insurance - ER	24,416	25,000	21,257	24,394	28,559
591-540.000-705.100	Vision Benefits	243	260	194	237	260
591-540.000-705.200	Dental Benefits	2,863	3,200	2,425	2,756	3,214
591-540.000-706.000	Life Insurance - ER cost	380	920	879	1,000	1,257
591-540.000-707.000	Retirement Contributions-ER	(83,603)	37,000	34,437	37,000	31,154
591-540.000-707.100	Health Care Savings Plan - ER	2,799	4,000	3,626	3,800	3,465
591-540.000-708.000	Sick & Accident Premiums-ER	2,588	2,202	1,326	2,438	1,556
591-540.000-726.000	Supplies	10,774	7,000	27,143	30,000	25,000
591-540.000-726.200	Uniforms	2,747	2,500	2,538	2,700	2,500
591-540.000-801.000	Contractual Services	165,887	722,416	458,977	722,416	25,000
591-540.000-850.000	Communications	2,436	2,500	240	250	2,000
591-540.000-900.000	Printing and Publishing	1,726	500	104	500	500
591-540.000-910.100	Property Insurance	336	400	365	365	400

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
591-540.000-910.500	Workers Comp Insurance	1,351	1,389	(754)	635	1,389
591-540.000-920.000	Utilities	385	420	329	365	420
591-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,487,320	1,450,000	999,574	1,450,000	1,450,000
591-540.000-930.000	Repairs and Maintenance	16,446	40,000	10,057	20,051	40,000
591-540.000-941.000	Equipment Rental	35,402	40,000	39,277	38,000	40,000
591-540.000-960.000	Education and Training	2,920	3,000	2,885	3,000	3,000
591-540.000-965.000	Claims		500		500	500
591-540.000-968.000	Depreciation Expense	340,005	400,000		400,000	400,000
Totals for dept 540.000 - Water System		2,148,490	2,891,757	1,736,329	2,863,406	2,237,211
Dept 542.000 - Read and Bill						
591-542.000-702.000	Wages	29,941	26,489	24,511	27,971	27,090
591-542.000-704.100	FICA - Employer's Share	1,868	1,642	1,554	1,738	1,680
591-542.000-704.200	Medicare - Employer's Share	134	384	364	384	393
591-542.000-705.000	Medical Insurance - ER	9,858	8,309	8,315	8,370	10,579
591-542.000-705.100	Vision Benefits	64	51	41	53	47
591-542.000-705.200	Dental Benefits	729	589	471	583	543
591-542.000-706.000	Life Insurance - ER cost	94	150	208	250	249
591-542.000-707.000	Retirement Contributions-ER	5,621	2,533	2,391	2,533	2,558
591-542.000-707.100	Health Care Savings Plan - ER	675	600	689	750	506
591-542.000-708.000	Sick & Accident Premiums-ER	734	492	207	250	246
591-542.000-726.000	Supplies	(1,125)	10,000	621	500	5,000
591-542.000-745.000	Postage	2,992	2,600	2,230	2,600	2,600
591-542.000-801.000	Contractual Services	495	500	154	315	500
591-542.000-941.000	Equipment Rental	3,311	3,600	3,277	3,538	3,600
Totals for dept 542.000 - Read and Bill		55,391	57,939	45,033	49,835	55,591
Dept 543.230 - Water Main Repair USDA Grant						
591-543.230-801.450-543.330	Construction Engineering	(145,473)	35,000	34,649	35,000	
Totals for dept 543.230 - Water Main Repair USDA Grant		(145,473)	35,000	34,649	35,000	
Dept 850.000 - Other Functions						
591-850.000-955.000	OPEB Expense	(2,060)	8,000		8,000	8,000
Totals for dept 850.000 - Other Functions		(2,060)	8,000		8,000	8,000
Dept 905.000 - Debt Service						
591-905.000-991.354	GO Tax Bond 2017 Principal Payment		49,450		49,450	50,600
591-905.000-991.543	USDA II PRINCIPAL PAYMENTS		116,000		116,000	126,000

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
591-905.000-992.200	LTGO USDA Interest Payments	143,942	166,250	143,108	143,108	134,684
591-905.000-995.354	GO Tax Bond 2017 Interest Expense	3,909	2,702	2,702	2,702	1,391
591-905.000-995.800	Debt Service Bond Interest	35,107				
591-905.000-996.354	GO Tax Bond 2017 Agent Fees	115				
591-905.000-997.USD	USDA Trf to Escrow for Bond Reserve	16,400	26,900		26,900	26,900
Totals for dept 905.000 - Debt Service		199,473	361,302	145,810	338,160	339,575
TOTAL APPROPRIATIONS		2,436,193	3,563,172	2,118,959	3,476,169	2,857,175
NET OF REVENUES/APPROPRIATIONS - FUND 591		49,534	(1,100,422)	(208,631)	(1,007,864)	(410,425)
BEGINNING FUND BALANCE		8,399,072	8,437,150	8,437,150	8,437,150	7,429,286
FUND BALANCE ADJUSTMENTS		(11,448)				
ENDING FUND BALANCE		8,437,158	7,336,728	8,228,519	7,429,286	7,018,861
NET OF REVENUES/APPROPRIATIONS - FUND 591 w/o OPEB & Depreciation (Operating Cash Flow)					(599,864)	(2,425)
BEGINNING CASH FUND BALANCE					1,743,425	1,143,561
ENDING CASH FUND BALANCE		1,743,425			1,143,561	1,141,136

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
Fund 661 - Motor Pool Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
661-000.000-664.000	Interest Income	4,785	5,100	4,659	4,900	5,100
661-000.000-667.000	Equipment Rental Income	227,430	203,200	226,601	233,665	250,500
661-000.000-673.000	Sale of Assets	14,538	20,000	3,995	20,000	25,000
	SALE OF F-350					
661-000.000-675.000	Misc.	263				
Totals for dept 000.000 - General		247,016	228,300	235,255	258,565	280,600
TOTAL ESTIMATED REVENUES		247,016	228,300	235,255	258,565	280,600

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
APPROPRIATIONS						
Dept 172.000 - Executive						
661-172.000-910.100	Property Insurance	10,023	11,000	10,927	10,927	10,930
Totals for dept 172.000 - Executive		10,023	11,000	10,927	10,927	10,930
Dept 228.000 - Information Technology						
661-228.000-801.000	Contractual Services	535	815	549	550	800
Totals for dept 228.000 - Information Technology		535	815	549	550	800
Dept 253.000 - Treasurer						
661-253.000-702.000	Wages	3,212	639	638	1,480	785
661-253.000-704.100	FICA - Employer's Share	89	40	43	99	49
661-253.000-704.200	Medicare - Employer's Share	21	9	10	23	11
661-253.000-705.000	Medical Insurance - ER	343	280	251	336	234
661-253.000-705.100	Vision Benefits	1	1	1	1	1
661-253.000-705.200	Dental Benefits	12	12	10	12	12
661-253.000-706.000	Life Insurance - ER cost	7	5	5	8	6
661-253.000-707.000	Retirement Contributions-ER	136	64	61	152	78
661-253.000-707.100	Health Care Savings Plan - ER	41	25	25	43	
661-253.000-708.000	Sick & Accident Premiums-ER	28	20	6	30	7
Totals for dept 253.000 - Treasurer		3,890	1,095	1,050	2,184	1,183
Dept 265.100 - Facilities - City Garage						
661-265.100-702.000	Wages					6,380
661-265.100-704.100	FICA - Employer's Share	1		1	1	403
661-265.100-704.200	Medicare - Employer's Share					94
661-265.100-705.000	Medical Insurance - ER					730
661-265.100-705.100	Vision Benefits					3
661-265.100-705.200	Dental Benefits					36
661-265.100-706.000	Life Insurance - ER cost					24
661-265.100-707.000	Retirement Contributions-ER	(4,562)	1,450	1,353	1,450	1,452
661-265.100-707.100	Health Care Savings Plan - ER					120
661-265.100-708.000	Sick & Accident Premiums-ER					25
661-265.100-726.000	Supplies	2,907	2,500	1,519	1,582	2,500
661-265.100-801.000	Contractual Services	257	500	539	300	500
661-265.100-850.000	Communications	480	500	28	30	500

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
661-265.100-910.100	Property Insurance	2,022	2,500	2,207	2,207	2,210
661-265.100-910.500	Workers Comp Insurance	213	216	(119)	100	216
661-265.100-920.000	Utilities	7,686	8,000	6,684	7,732	8,000
661-265.100-920.500	Utilities - Fuel	14,816	15,000	14,960	15,900	15,000
661-265.100-930.000	Repairs and Maintenance	20,018	20,000	20,670	21,500	20,000
661-265.100-940.000	Vehicle and Travel Expense		100			100
661-265.100-941.000	Equipment Rental	(22)				
661-265.100-961.590	Other Expenses - Interest Advance Sewer	2,903	2,500	2,209	2,209	2,500
661-265.100-968.000	Depreciation Expense	96,159	75,000		75,000	75,000
661-265.100-976.000	Equipment	21,796	174,071	130,116	272,394	200,000
	PURCHASE OF SWAP LOADER					
Totals for dept 265.100 - Facilities - City Garage		164,674	302,337	180,167	400,405	335,793
Dept 850.000 - Other Functions						
661-850.000-955.000	OPEB Expense	(447)	3,000		3,000	3,000
Totals for dept 850.000 - Other Functions		(447)	3,000		3,000	3,000
TOTAL APPROPRIATIONS		178,675	318,247	192,693	417,066	351,706

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 661		68,341	(89,947)	42,562	(158,501)	(71,106)
BEGINNING FUND BALANCE		649,217	717,700	717,700	717,700	559,199
FUND BALANCE ADJUSTMENTS		143				
ENDING FUND BALANCE		717,701	627,753	760,262	559,199	488,093
NET OF REVENUES/APPROPRIATIONS-FUND 661 w/o OPEB & Depreciation (Operating Cash Flow)					(80,501)	6,894
BEGINNING CASH FUND BALANCE					242,845	162,344
ENDING CASH FUND BALANCE		242,845			162,344	169,238

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 06/30/26	2025-26 PROJECTED ACTIVITY	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES - ALL FUNDS		10,653,469	11,780,929	9,497,524	11,618,070	10,861,556
APPROPRIATIONS - ALL FUNDS		10,519,404	14,891,256	10,621,559	13,736,604	11,615,584
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		134,065	(3,110,327)	(1,124,035)	(2,118,534)	(754,028)
BEGINNING FUND BALANCE - ALL FUNDS		22,690,478	22,808,365	22,808,365	22,808,365	20,689,831
FUND BALANCE ADJUSTMENTS - ALL FUNDS		(16,169)				
ENDING FUND BALANCE - ALL FUNDS		22,808,374	19,698,038	21,684,330	20,689,831	19,935,803

Appendix

Boards/Officials/Services of Swartz Creek (Flow Chart)	pg. 98
Swartz Creek City Millages (Figure 1 Chart)	pg. 99
Homestead & Non-Homestead (Figures 2 & 3 Charts)	pg. 100
Genesee County City Levies (Figure 4 Chart)	pg. 101
Public Safety Revenues and Expenses (Figure 5 Chart)	pg. 102
City of Swartz Creek General Fund Expenditures (Figure 6 Chart)	pg. 103
Median Household Income (Figure 7 Chart)	pg. 104
City of Swartz Creek Budgetary Funds (Flow Chart)	pg. 105
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Boards/Officials/Services of Swartz Creek

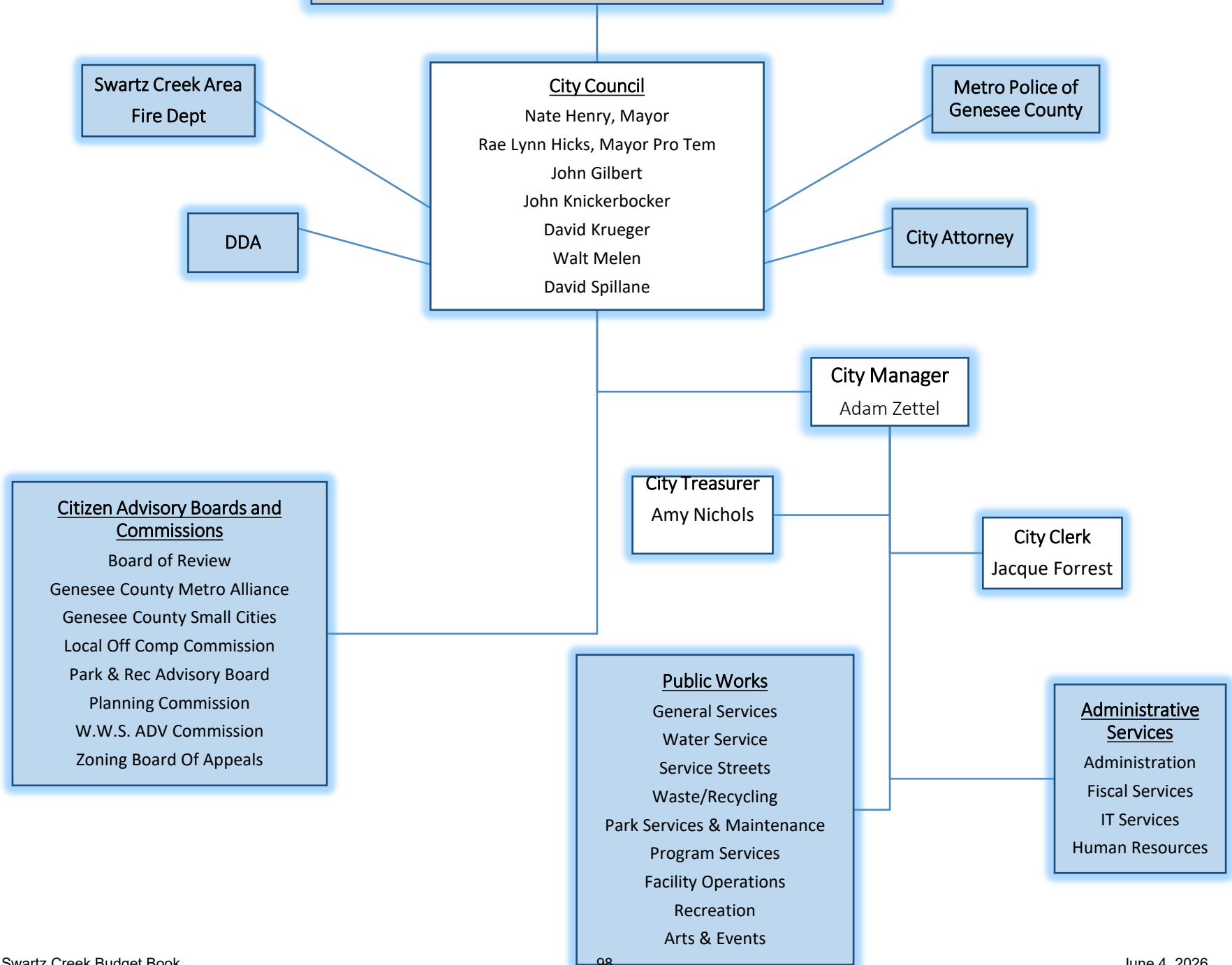


Figure 1: City Property Tax Apportionment in 2026

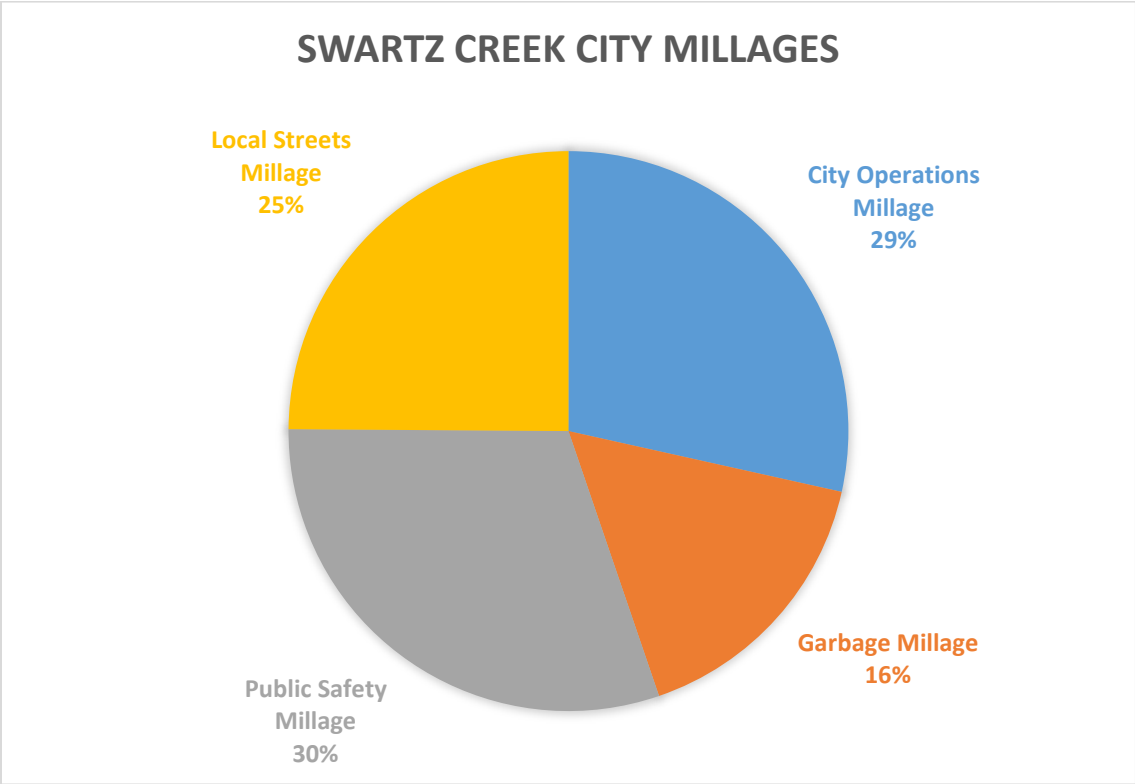


Figure 2: Homestead Apportionment in 2026

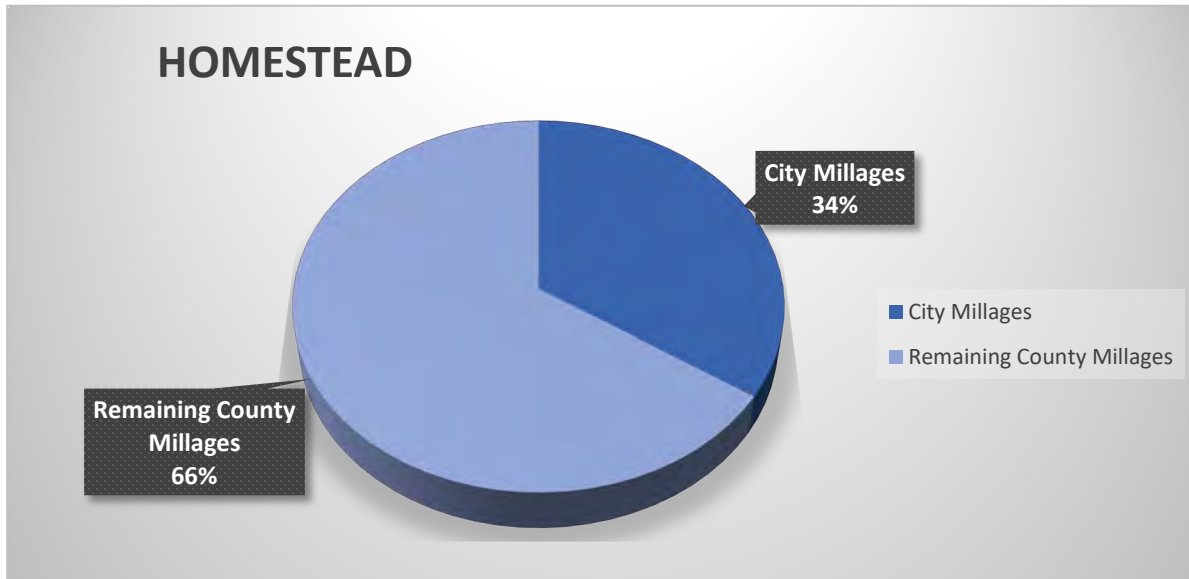


Figure 3: Non-Homestead Apportionment in 2026

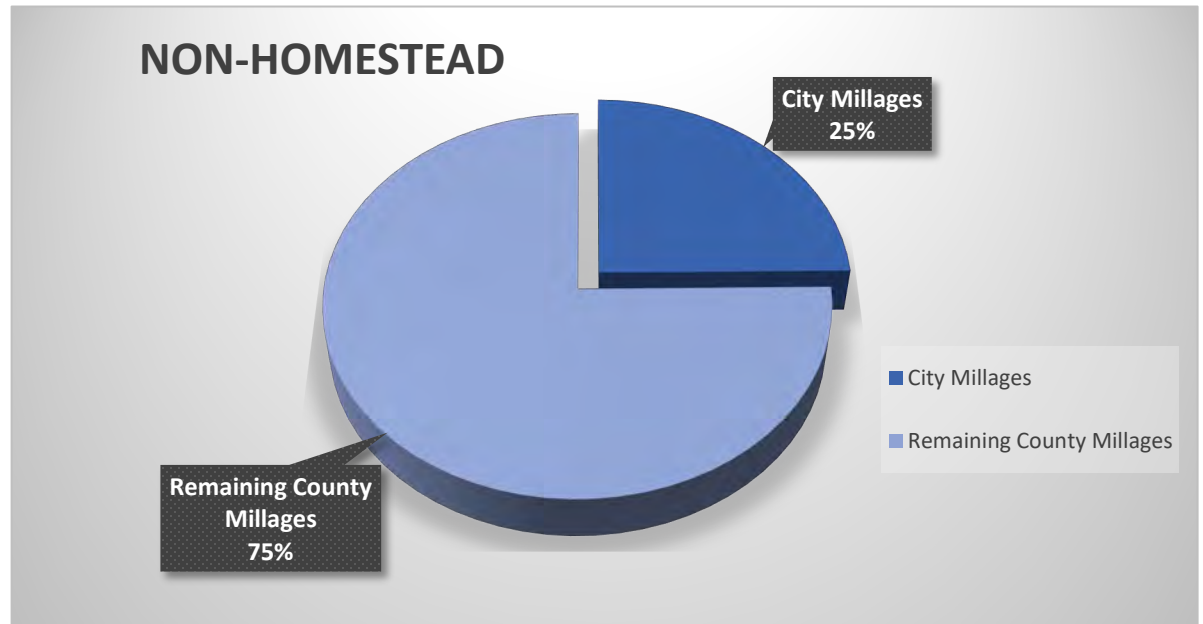


Figure 4: Property Tax Rates in Genesee County in 2025

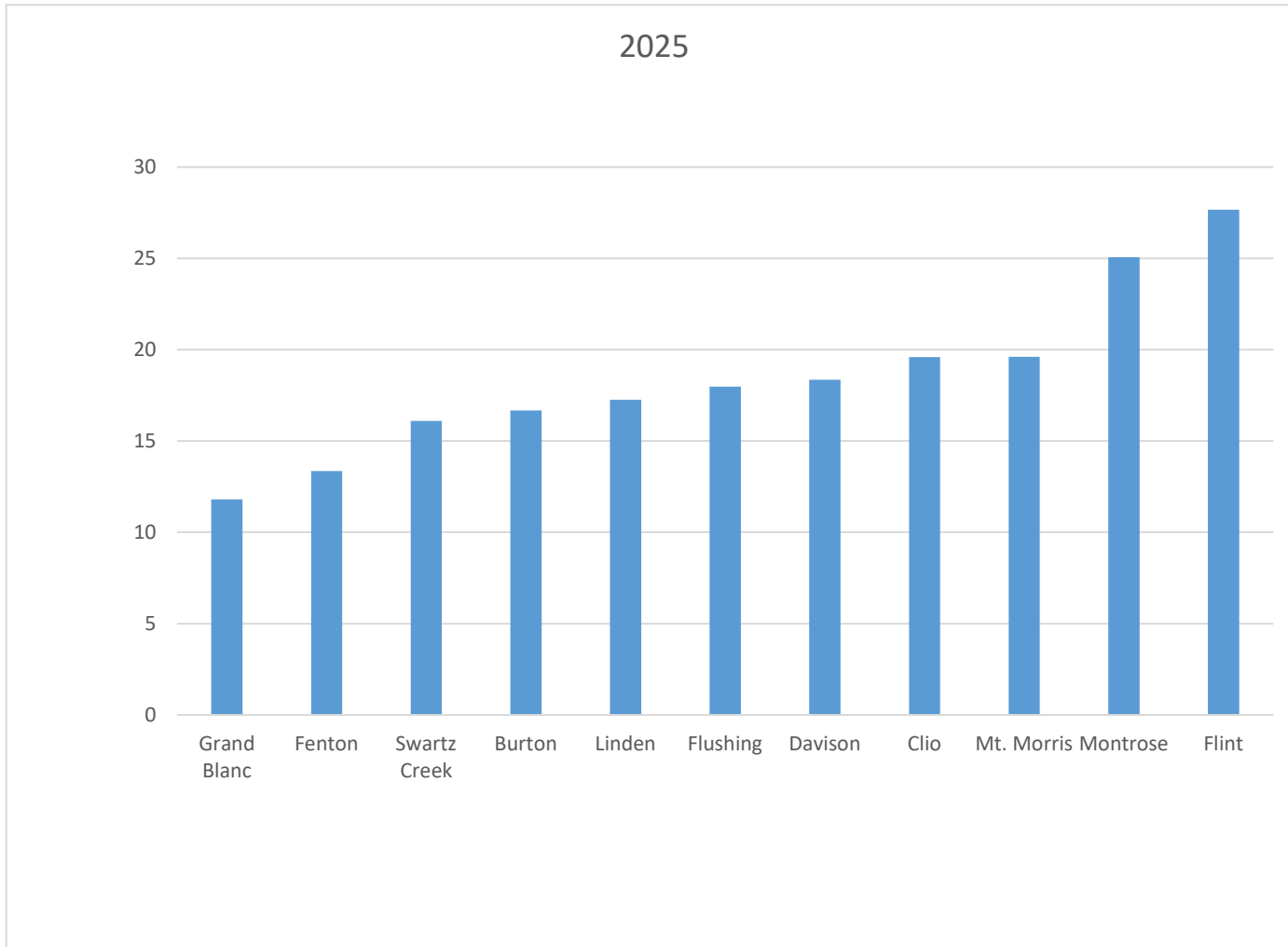
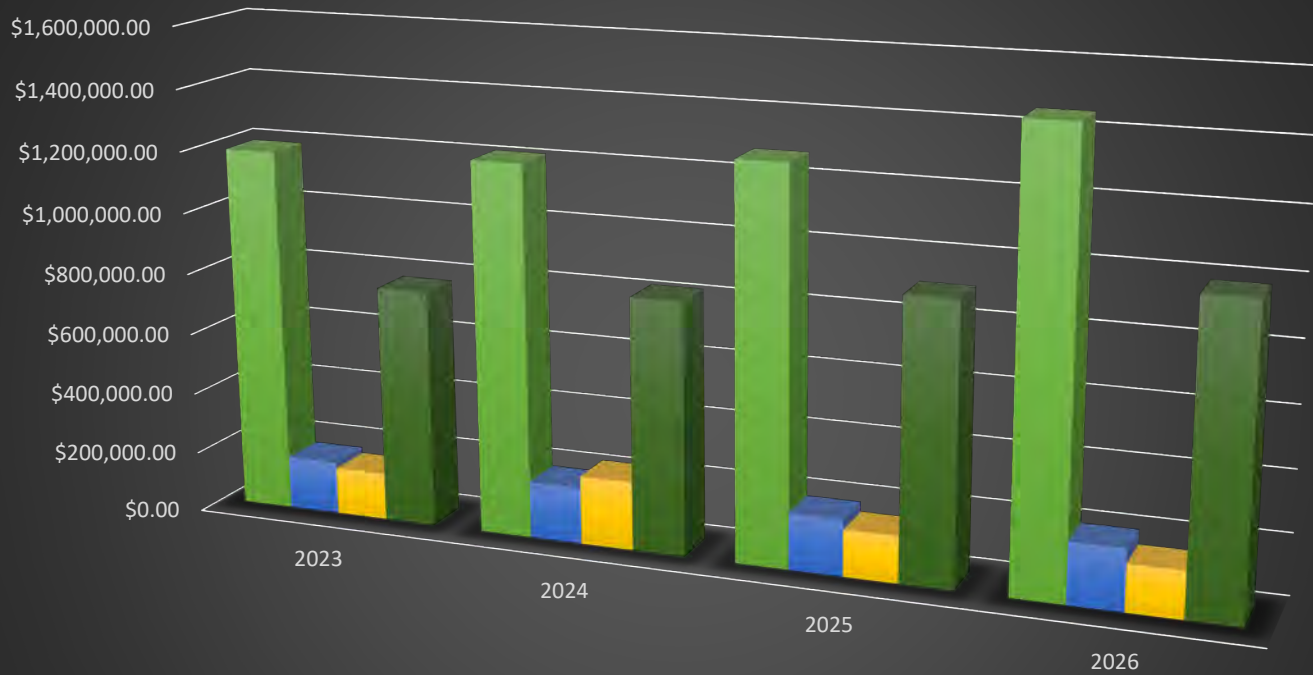


Figure 5: Public Safety Revenue & Expenses 2023-2026

The city collects a 4.9 mil public safety millage to help cover the costs of police and fire services. The levy has appeared on the summer tax bill beginning in 2014 when the public safety assessment was passed by City Council.



	2023	2024	2025	2026
■ Swartz Creek PD/Metro Police Expenses	\$1,191,261.28	\$1,213,907.00	\$1,276,683.00	\$1,453,824.00
■ Swartz Creek Fire Dept	\$173,652.23	\$187,447.00	\$186,689.00	\$202,100.00
■ Fire Equipment	\$155,000.00	\$226,000.00	\$155,000.00	\$155,000.00
■ Revenues	\$775,902.00	\$822,578.00	\$906,753.00	\$986,046.00

Figure 6: General Fund Expenditures

The City's General Fund Budget is a plan for providing essential services to the public. Total General Fund budgeted expenditures are allocated as follows:

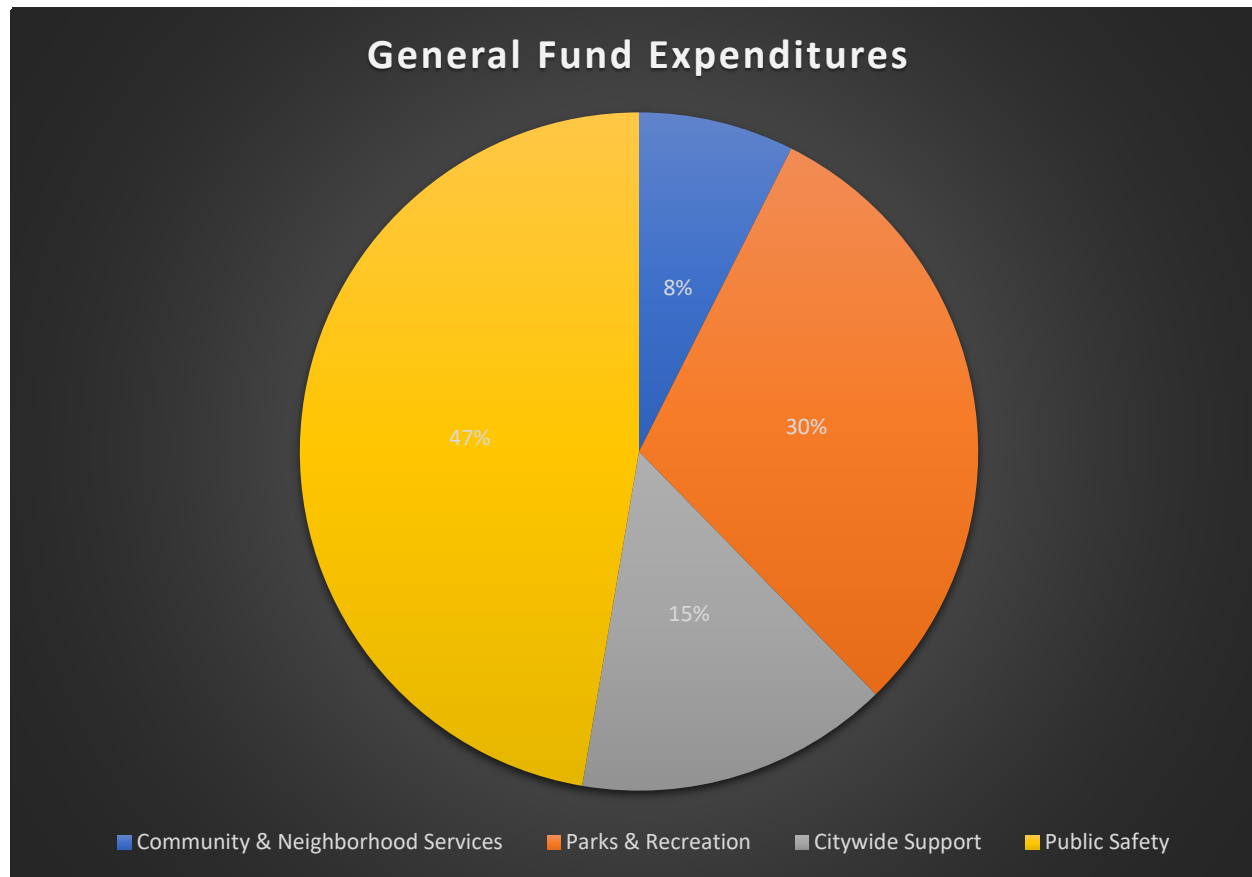
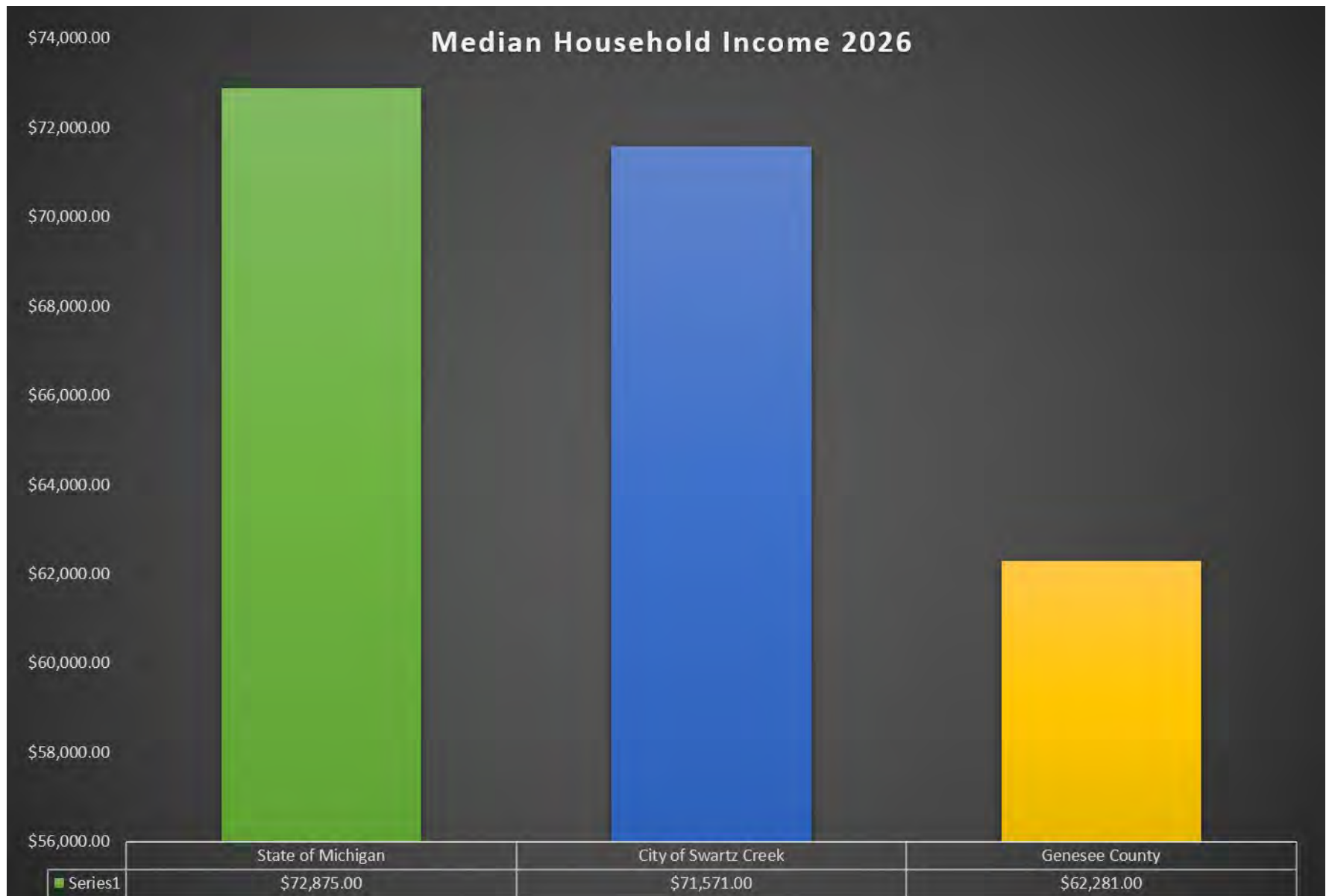
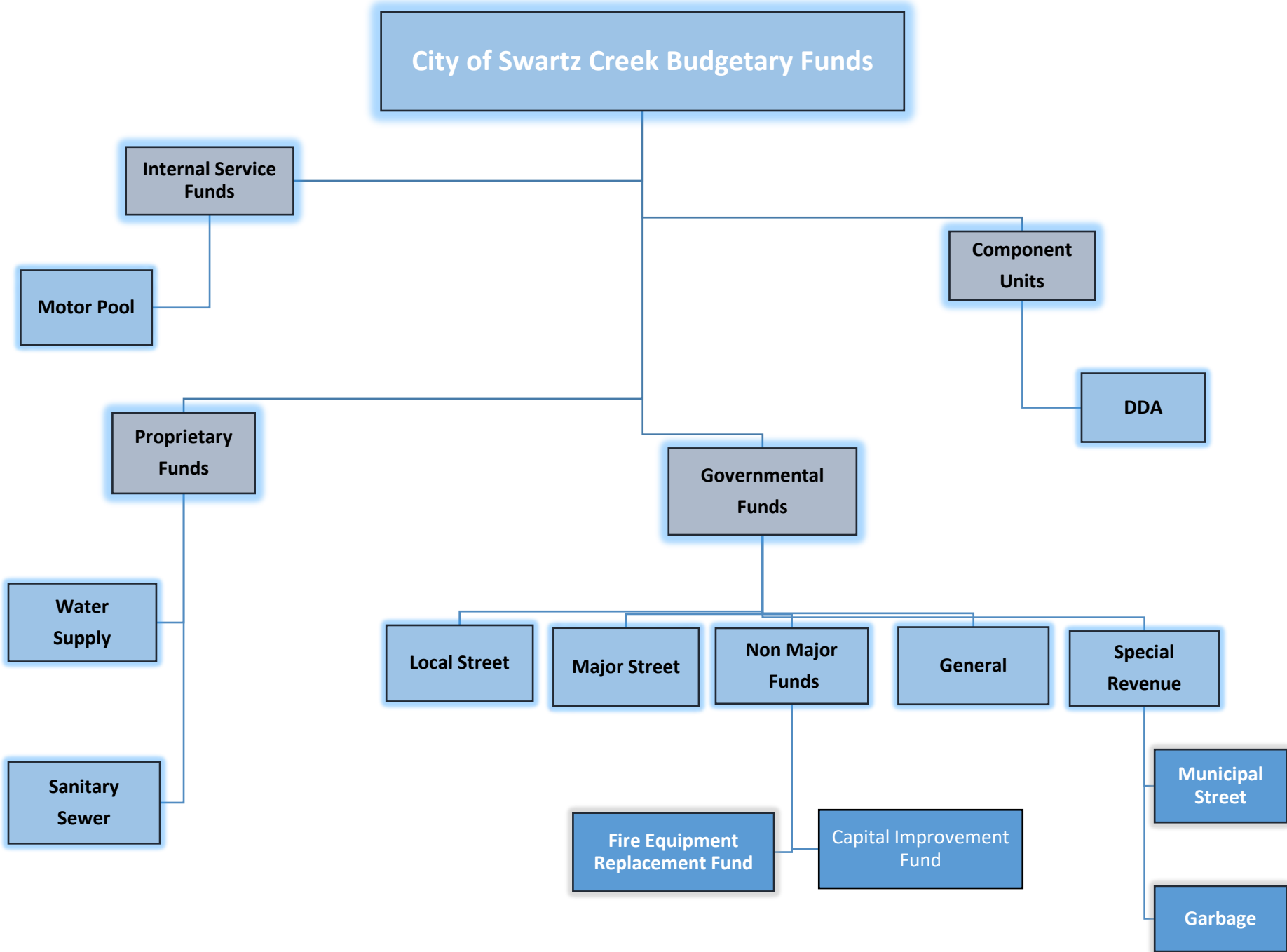


Figure 7: Median Household Income





BASIS OF BUDGETING

GOVERNMENTAL FUNDS

The governmental funds include all activities that provide general governmental services that are not business-type activities. This includes the General Fund, special revenue funds, non-major capital project funds, and permanent funds. The City reports the following funds as “major” governmental funds:

- The General Fund (101) is the City’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The Major Streets Fund (202) accounts for the portion of the City’s share of proceeds from gas and weight tax levied by the State and distributed to local governmental units to be used for major streets. State law requires that these taxes be used for major street maintenance and construction.
- The Local Streets Fund (203) is a special revenue fund that accounts for the portion of the City’s share of proceeds from gas and weight tax levied by the State and distributed to local governmental units to be used for local streets. State law requires that these taxes be used for local street maintenance and construction.
- The Municipal Streets Fund (204) is a special revenue fund that accounts for the portion of the City’s local raised tax revenue. The ballot proposal requires that these taxes be used for street maintenance and construction. These funds are often transferred to 202 or 203 to accomplish this purpose. Much of this fund is dedicated to supporting debt for completed street work.
- The Garbage Collection Fund (226) accounts for a special property tax millage allowed to provide garbage and compost collection services.
- The Capital Improvement Fund (401) is a non-major fund that was set up to dedicate an annualized amount of general fund monies that were determined to be required to account for emergency repairs and unscheduled maintenance of city grounds and facilities, such as trails, buildings, and grounds.
- The Fire Equipment Fund (402) is a non-major fund that was set up to dedicate an annualized amount of general fund monies that were determined to be required to procure large apparatus for the Swartz Creek Area Fire Department.

PROPRIETARY FUNDS

The proprietary funds include enterprise funds (which provide goods or services to users in exchange for charges or fees) and internal service funds (which provide goods or services to other funds of the City). The City reports the following funds as “major” enterprise funds:

- The Sewer Fund (590) accounts for the operations of the sewage pumping collection system.
- The Water Fund (591) accounts for the operations of the water distribution system.

INTERNAL SERVICE FUNDS

The City’s internal service funds are used to account for services provided to other departments of the government on a cost reimbursement basis. The City has a Motor Pool Internal Service Fund (661) that allocates costs to various funds on a full accrual basis, so that the full costs are recognized and allocated to the various funds in the year that the costs are incurred.

COMPONENT UNIT FUNDS

The city operates a single component unit, the Downtown Development Authority Fund (248). This fund supports the Tax Increment Financing revenue collections within the DDA district, as well as the DDA approved activities authorized by the DDA Development Plan.

City of Swartz Creek
Fund Balance & Reserve Policy
November 28, 2022

I. Scope

The Governmental Accounting Standard Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, establishes classifications to provide consistency in fund balance reporting and greater transparency in the governmental sector. This fund balance/reserve policy defines those classifications, establishes appropriate levels of fund balance/reserves by various fund types, and the spending hierarchy associated with use and replenishment of reserves.

II. General Objectives

This policy serves as a measure of financial resources available in governmental and proprietary funds to mitigate current and future risks. Establishing a fund balance/reserve policy is the most responsible way to ensure against unanticipated events which would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services.

A fund balance/reserve policy will ensure the City maintains adequate reserves in various operating funds and provides the capacity to: (1) meet daily cash flow financial needs, (2) secure and maintain investment grade bond ratings, (3) offset significant economic downturns or revenue shortfalls, and (4) provide funds for unforeseen expenditures related to emergencies. The information derived from consistent reporting will identify available resources to repay long-term debt, reduce property taxes, add new governmental programs, expand existing programs, or enhance financial position.

III. Governmental Fund Classifications

The procedures for reporting certain categories of fund balance within the annual financial statements for the City's governmental funds are classified in one of the following categories:

Nonspendable – amounts that cannot be spent because they are either (a) not in spendable form, such as prepaid items, inventories, or long-term notes receivable; or (b) legally or contractually required to be maintained intact, such as the principal portion of an endowment.

Restricted – amounts that can be spent only for specific purposes stipulated by (a) external resource providers, such as creditors, grantors, contributors, or laws or regulations of other governmental entities; or (b) imposed by law through constitutional provisions or enabling legislation that creates the revenue source and restricts its use.

Committed – amounts that can be used only for the specific purposes determined by formal action (resolution) of the City Council, the City’s highest level of decision-making authority. Commitments are binding unless removed by the City Council’s formal action. Any formal action should occur prior to the end of the fiscal year.

Assigned – amounts approved by the City Manager intended to be used for specific purposes that are not restricted or committed.

Unassigned – the remaining portion of fund balance that does not fall into another category; applies to the General Fund only.

IV. Description of Funds

Governmental Funds

General Fund – This fund has various classifications and is the only governmental fund that has unassigned fund balance. The target unassigned reserve is in addition to all other reserves or designation of fund balance which have expenditure authority limited to a specific purpose.

Special Revenue Funds – These funds are created with an underlying legal authority as an individual fund to account for proceeds from a specific revenue source that is legally restricted to expenditures for a specified purpose. Therefore, the residual balance at year-end are reported as restricted.

Debt Service Fund – These funds are subject to certain restrictions associated with the issuance of bonds. This policy does not create any specific reservation within the debt service fund, but rather reports the year-end balances as restricted.

Enterprise Funds

The City has two enterprise funds to account for the following utility services: water supply and sanitary sewer. These utility funds should maintain a fund balance level that provides adequate cash reserves to ensure a good financial management plan. The water/sewer rate study recommends four months of expenditures.

Internal Service Funds

Motor Pool Fund – This fund is designated to cover the cost to purchase future vehicle and equipment replacement. With a funded vehicle replacement policy in place the City is able to provide a financially cost-effective and efficient Motor Pool Fund.

V. Target Level

The fund balance/reserve levels established by this policy shall be in addition to all other reservations, including but not limited to amounts reserved for debt service or renewal and replacement of long-lived assets.

The City will establish a fund balance target level to maintain adequate cash flow and reduce the demand for short-term borrowing. The unassigned fund balance is the residual amount available that has not been restricted, committed, or assigned to a specific purpose.

General Fund - This fund shall strive to maintain at least 35% of operating revenues, which excludes resources that have been committed or assigned to a special purpose (e.g. recreation grants).

Special Revenue Funds (Streets) – These funds will have no minimum reserve required. These funds can be spent to zero. The City strives to maintain a minimum fund balance of 25% of the MDOT apportioned Act 51 annual revenues for the Major and Local Street Funds.

Debt Service Funds – These funds shall maintain a minimum balance as outlined in bond covenants. If there are no specific requirements, the fund shall maintain a balance at year end equal to 50% of the debt service payments for the next fiscal year.

Enterprise Funds - The enterprise operating funds shall strive to maintain at least 35% of operating revenues.

Motor Pool Fund – The City strives to maintain a minimum fund balance of at least 50% of operating revenues, which excludes resources that have been committed or assigned to some other purpose.

Garbage Fund – The City strives to maintain a minimum fund balance of at least 50% of operating revenues, which excludes resources that have been committed or assigned to some other purpose.

Fire Equipment Fund – These funds will have no minimum reserve required. These funds can be spent to zero.

DDA Fund – The City strives to maintain a minimum fund balance of at least 25% of operating revenues or 50% of the annual debt service, whichever is more. This excludes resources that have been committed or assigned to some other purpose.

The City shall maintain at least \$500,000 in each of the following three funds: general fund, water supply fund and sanitary sewer fund to be committed to emergency expenses related to disaster recovery. These funds will be used to cover the costs associated with mitigating and recovering from a disaster. If funds are used, they should be replenished over a three-year period.

All other governmental funds have different objectives, cash flow patterns; therefore, the appropriate level of fund balance is determined on a case-by-case basis.

VI. Spending Hierarchy

The City shall spend restricted amounts first unless there are legal documents that prohibit this practice. Prior to the use of unassigned/unrestricted fund balance amounts, the City shall use committed funds first, followed by assigned amounts, provided those classifications could be used. In the event the unassigned fund balance exceeds the target level, the excess may be utilized for any lawful purpose within the fund, preferably one-time expenditures which are not recurring operating costs. Appropriation from unassigned fund balance shall require City Council approval.

In the event the unassigned fund balance falls below the target level prescribed, the City Manager shall present a solid plan to replenish the fund balance/reserve within three years.

VII. Annual Review

During the annual budget adoption process, the Treasurer shall review the unassigned fund balance from the most recent annual audit for compliance with the provisions of this policy. An estimated fund balance calculation of the current adopted budget is used to determine the amount of fund balance available at the beginning of the period for which the budget is being prepared.

City of Swartz Creek

Six Year Consolidated Capital Improvement Plan*

FY Year: 2026

Year 1: Projects to commence in spring 2026

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Otterburn	Pavilion, paths, bathrooms	\$650,000	Funded	Under contract	2023 Park Plan
Truck Purchase	Replace two regular duty pickups; 2013 Silverado 2x4 and 2016 Ford F-250 4x4	\$130,000	Funded	Complete	Fleet Replacement Plan
Utility Vehicle Purchase	Replace aging Kobota utility vehicle	\$30,000	Funded	Complete	Fleet Replacement Plan
Holland Square	Construct a pergola in Holland Square	\$350,000	Funded	Under contract	2022 DDA Plan
City Hall Roof	Reshingle city hall roof	\$50,000	Funded	Bid preparation	As Needed Maintenance
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$50,000	Tentative budget	Planning	2022 DDA Plan
Historical Signage	City wide (downtown & Abrams)	\$10,000	Tentative budget	Planning	2022 DDA Plan
Sewer Inspections	Inspect Sewers (years 3-8 of 8): Otterburn, Parkridge, Springbrook East	\$450,000	Funded	Under contract	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Lining	Refurbish lines (As Needed)	\$200,000	Funded	Concept	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Total Investment		\$1,920,000			

Year 2: Projects to commence in fall of 2026 or
spring 2027

FY Year: 2027

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Elms Park playscape	Defer funds to Elms Park playscape replacement	\$30,000	In Budget	Pre-planning	2023 Park Plan
Abrams Park	Internal Trail Loop	\$95,000	Partial fundihng	Planning	2023 Park Plan
Sewer Inspections	Inspect Sewers (restart year 1 of 10) TBD	\$50,000	In Budget	Pre-Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Lining	Refurbish lines (as Needed)	\$200,000	In Budget	Concept	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Truck Purchase	Ford F-350 with Swap Loader (chipper box, dump, & budget lift)	\$150,000	In Budget	Pre-Planning	Fleet Replacement Plan
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$60,000	In Budget	Planning	2022 DDA Plan
Downtown Street Rehabilitation	Rehabilitate Church & Frederick	\$250,000	In Budget	Planning	20 Year Paving Program (2016)
Total Investment		\$835,000			

Year 3: Projects to commence in fall of 2027 or
spring 2028

FY Year: 2028

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Elms Road	Rehabilitate Elms Road	\$750,000	TIP Funded	Design complete	20 Year Paving Program (2016)
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$20,000	Tentative budget	Planning	2022 DDA Plan
Truck Purchase	Replace 2019 Ford F-250	\$70,000	Tentative Budget	Pre-Planning	Fleet Replacement Plan
Sewer Inspections	Inspect Sewers (year 2 of 10) TBD	\$50,000	In Budget	Pre-Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Lining	Refurbish lines (as Needed)	\$50,000	Tentative budget	Concept	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Total Investment		\$940,000			

Year 4: Projects to commence in fall 2028 or
spring 2029

FY Year: 2029

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Miller Road	Rehabilitate Miller from Morrish to Dye	\$3,500,000	TIP Funded	Pre-planning	20 Year Paving Program (2016)
Elms Road	Rehabilitate Elms Road	\$750,000	TIP Funded	Design complete	20 Year Paving Program (2016)
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$20,000	Tentative budget	Planning	2022 DDA Plan
Truck Purchase	Replace 2022 GMC 4x4	\$70,000	Funded	Pre-planning	Fleet Replacement Plan
Sewer Inspections	Inspect Sewers (year 3 of 10) TBD	\$50,000	In Budget	Pre-Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Lining	Refurbish lines (as Needed)	\$50,000	In budget	Concept	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Total Investment		\$4,440,000			

FY Year: 2030

Year 5: Projects to commence in fall 2029 or

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$20,000	Tentative budget	Planning	2022 DDA Plan
Elms Road	Rehabilitate Elms Road	\$750,000	TIP Funded	Design complete	20 Year Paving Program (2016)
Library Bathrooms	Update bathrooms at the library/senior center common area	\$100,000	Unfunded	Concept	NA
Replace Woodchipper	Replace woodchipper	\$80,000	Tentative Budget	Pre-Planning	Fleet Replacement Plan
Sewer Lining	Refurbish lines (as Needed)	\$50,000	Tentative budget	Pre-Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Inspections	Inspect Sewers (year 4 of 10) TBD	\$125,000	Funded	Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Brady, Talmadge, Raubinger	Rehabilitate S. Brady, Tallmadge, and segments of Raubinger	\$300,000	Tentative Budget	Pre-Planning	20 Year Paving Program (2016)
Total Investment		\$1,425,000			

FY Year: 2031

Year 6: Projects to commence in fall 2030 or

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Wayfinding Signs	Install a phase of downtown and community entrance and directional signs	\$20,000	Tentative budget	Planning	2022 DDA Plan
Elms Road	Rehabilitate Elms Road	\$750,000	TIP Funded	Design complete	20 Year Paving Program (2016)
Replace Two Chevy Silverado 2500HD (2024)	Replace two Chevy Sliverado 2500HD from 2024 with like kind vehicles and plow kits	\$160,000	Tentative Budget	Pre-Planning	Fleet Replacement Plan
Bristol Road	Rehabilitate Bristol from Miller to Elms	\$700,000	Not funded	Concept	20 Year Paving Program (2016)
Sewer Lining	Refurbish lines (as Needed)	\$50,000	Tentative budget	Concept	2017 Sanitary Sewer Rehabilitation Plan (Modified)
Sewer Inspections	Inspect Sewers (years 5 of 10) TBD	\$50,000	Funded	Planning	2017 Sanitary Sewer Rehabilitation Plan (Modified)
School, Crapo, Civic	Rehabilitate remaining section of School, Crapo, and Civic	\$350,000	Tentative Budget	Pre-Planning	20 Year Paving Program (2016)
Total Investment		\$2,080,000			

*Projects are listed by fiscal year; projects may span multiple construction seasons

8.2 ACTION PLAN

The implementation tools outlined prior are available and should be used to achieve the goals and objectives of the Master Plan. Comprehensive implementation actions have been developed to organize and apply these tools. Under each topic, specific actions, tools, and a time frame for implementation are identified. The details of the strategies to implement the Master Plan are specified in the table below.

TIME FRAME

- Ongoing: annually
- Immediate: 1-3 years
- Short: 4-5 years
- Long: 5-15 years

RESPONSIBLE PARTY

- CC: Council
- County: Genesee County
- PC: Planning Commission
- DDA: Downtown Development Authority
- P&R: Parks & Recreation Advisory Board
- MPA: Metro Police Authority
- Staff: City of Swartz Creek Staff

TOOL

- Reg: Regulatory
- Policy: Policy/Program
- CIP: Capital Improvement
- Partner: Partnership

TRANSPORTATION

ACTION	TIME FRAME	RESPONSIBLE PARTY	TOOL
1. Require traffic impact studies as part of the development review process to mitigate the impact of development on traffic.	Ongoing	CC	Reg
2. Require non-motorized paths or sidewalks to be installed within all new residential developments in order to enhance connectivity within the City’s non-motorized system. Exceptions to be allowed sparingly on a case-by-case basis.	Ongoing	CC	Reg
3. Utilize tools like road and pedestrian connections between subdivisions, coordinated signals and access management to regulate traffic and minimize the need to widen roads.	Ongoing	Staff	CIP
4. Implement and renew the 20 year street program.	Ongoing	CC, Staff	Policy
5. Apply access management standards, including driveway and intersection spacing, minimum sight distances, and shared access systems to help preserve road capacity and improve safety along main corridors.	Ongoing	Staff	Reg
6. Implement Complete Streets Design Guidelines that require streetscape, pedestrian amenities, and traffic calming measures along all new corridors and in front of new development.	Immediate	CC	Reg
7. Prioritize sidewalk improvements to fill gaps in the network.	Immediate	Staff	Reg
8. Coordinate long-range traffic projections and programming of needs with MDOT, Genesee County Metropolitan Planning Commission, and adjacent communities.	Immediate	Staff	Partner
9. Consider encouraging alternative modes of transportation such as bicycle and ride sharing, utilizing design that promotes micro-mobility use.	Short	Staff	Policy
10. Consider design guidelines that recommend parking lot buffers, landscaping and pedestrian connections within surface parking lots.	Short	PC	Policy
11. Continue installation of pedestrian refuge islands where appropriate along Miller Road	Short	Staff	CIP

ECONOMIC DEVELOPMENT

ACTION	TIME FRAME	RESPONSIBLE PARTY	TOOL
1. Ensure that commercial uses are of a size, scale, and character consistent with other development in the area.	Ongoing	PC	Policy
2. Update codes and penalties to strengthen blight enforcement efforts.	Ongoing	CC, PC	Policy
3. Identify additional resources, incentives and grants to assist with façade improvements, environmental cleanup and restoration, redevelopment of core downtown sites.	Ongoing	PC, CC	Policy
4. Utilize Redevelopment Ready Communities to develop promotional materials for key sites.	Ongoing	CC, Staff	Partner
5. Focus efforts and resources when available on priority redevelopment sites.	Ongoing	Staff	Reg
6. Work with the DDA and the Chamber to develop a promotional platform to highlight local businesses and events to residents and potential outside markets to attract visitors.	Ongoing	DDA, Chamber of Commerce	Partner
7. Work with the Visitors and Convention Bureau of Genesee County to highlight local events and drive visitors to Swartz Creek.	Ongoing	DDA, County	Partner
8. Encourage commercial uses such as small-scale retail; professional offices for physicians, optometrists, chiropractors, dentists, psychologists, and similar professions.	Ongoing	PC	Policy
9. Ensure businesses have frontage on Morrish Road and build to the right-of-way or agreed-upon short distance setback.	Ongoing	PC	Reg
10. Work with the Flint & Genesee Chamber Economic Development team to ensure available properties in the City are listed on Zoom Prospector and host local small business educational events.	Ongoing	Staff	Partner
11. Prepare a city-wide fact sheet identifying target industrial markets, properties available, proximity to major markets and any other asset to attract new industry.	Immediate	Staff	Policy
12. Promote Bishop Airport in city branding.	Immediate	Staff	Reg
13. Prioritize sites available for manufacturing growth and promote them.	Immediate	Staff	Policy

ACTION	TIME FRAME	RESPONSIBLE PARTY	TOOL
14. Increase capacity of the chamber to become the City’s primary promotional entity.	Short	Staff, Chamber of Commerce	Partner
15. Utilize TIF Funds to assist with downtown feasibility analyses as needed.	Short	Staff, DDA	Reg
16. Review and update DDA Development Plan to ensure a current project list and access to all tools available to the DDA.	Short	Staff, DDA	Reg
17. Develop a gateway strategy to welcome shoppers and visitors to Swartz Creek.	Short	DDA, PC	Reg
18. Enhance the entryway to Sports Creek as a prime destination site for the City should it be re-purposed.	Long	Staff, DDA, PC	Policy

NATURAL FEATURES AND PARKS

ACTION	TIME FRAME	RESPONSIBLE PARTY	TOOL
1. Discourage land uses that have a risk of pollution from locating adjacent to significant natural features.	Ongoing	PC	Policy
2. Require detailed natural resource inventories and documentation of key features that will be protected and managed with large development proposals.	Ongoing	PC, P&R	Policy
3. Consider a conservancy or land trust organization if greenspace intended for long-term preservation is not feasible for management by the city.	Ongoing	P&R	Reg
4. Work with developers to identify natural features and incorporate them into proposals that retain their ability to function as part of the natural system, minimize development impact, and promote human interaction.	Ongoing	PC	Reg
5. Promote the planting of additional vegetation that complements existing natural areas that are to be retained.	Ongoing	P&R	Policy
6. Encourage local botanical societies, garden clubs, and individuals to sponsor and maintain specific areas within the overall landscape development plan for such areas.	Ongoing	P&R	Partner
7. Restrict development of important natural areas and/or features through zoning, private open space, conservation easements, purchase by conservancies, or public acquisition.	Ongoing	PC, P&R	Policy
8. Encourage protection of floodplains, wetlands, and other environmental features when reviewing development proposals	Ongoing	PC, P&R	Reg
9. Prohibit or significantly limit development that would disturb or impact floodplains or wetlands.	Ongoing	PC, P&R	Policy
10. Pursue regional watershed planning with neighboring communities, state, and county agencies.	Ongoing	P&R	Partner
11. Maintain and upgrade existing parks to meet the needs of the community in accordance with the parks and recreation plan.	Ongoing	P&R, Staff	Reg
12. Update the Parks and Recreation Master Plan every five years.	Ongoing	P&R	Reg
13. Conduct regular evaluations of current facilities in comparison to the needs and level of residential and employment population.	Ongoing	P&R	Reg

ACTION	TIME FRAME	RESPONSIBLE PARTY	TOOL
14. Ensure private open space will be maintained through specific agreements or subdivision condominium documents.	Ongoing	PC	Policy
15. Preserve and/or restore areas with unique natural features, such as trees, forests, natural drainage areas, and nature trails as a way of providing passive recreation opportunities.	Ongoing	P&R	Policy
16. Work with non-profits to perform maintenance and/or upgrade recreational facilities.	Ongoing	P&R	Partner
17. Use Mundy partnership to expand staff and equipment capacity through economies of scale.	Ongoing	CC, P&R	Partner
18. Promote sustainable building practices to promote lower water and energy consumption.	Immediate	PC, Staff	Policy
19. Explore opportunities to provide for the passive and active recreational needs of all residents.	Short	P&R	Policy
20. Evaluate options for acquiring future recreational sites based on the expectations of city residents in the future as they become available or additional studies are completed and funding becomes available.	Short	P&R	Reg
21. Promote the development of recreation facilities by private sources, non-profit organizations, clubs, and schools.	Short	P&R	Partner
22. Explore opportunities for joint recreational services with other groups including schools, churches, surrounding communities, and organizations.	Short	P&R	Partner
23. Encourage development of usable open space within new residential subdivisions.	Short	PC	Policy
24. Plan and develop recreational facilities as multi-use facilities, where feasible.	Short	P&R	CIP
25. Consider pocket-parks or community gardens in new or existing neighborhoods and downtown.	Short	PC, P&R	Reg
26. Set higher development standards or flexible/creative zoning for areas with significant natural features so development is more sensitive to the surrounding environment.	Short	PC	Policy
27. Make public access available to land adjacent to the Swartz Creek.	Short	P&R	Reg

ACTION	TIME FRAME	RESPONSIBLE PARTY	TOOL
28. Evaluate the potential to create user interaction points with the Swartz Creek for the purpose of recreation or education.	Long	P&R	Reg
29. Aspire to have an high level of maintenance and cleanliness of all parks and public spaces.	Long	Staff, P&R	Reg
30. Seek construction of a regional county park in west-central Genesee County.	Long	CC, P&R, County	Partner
31. Develop and promote the creek for recreation.	Long	P&R, PC	Reg
32. Integrate walking paths, community gardens, and other desirable amenities with natural areas.	Long	P&R, Staff, PC	Reg

NEIGHBORHOODS

ACTION	TIME FRAME	RESPONSIBLE PARTY	TOOL
1. Consider incentives such as Planned Unit Development Districts and flexible zoning to offer developers opportunities to provide an affordable mix of housing, through a mixture of densities, housing unit types, and size of housing units.	Ongoing	DDA, Staff, PC	Policy
2. Include neighborhood businesses where appropriate in large projects.	Ongoing	PC	Reg
3. Maintain and reconstruct local streets.	Ongoing	Staff	Reg
4. Identify areas in the City core to encourage new housing development, especially missing middle housing (see "Missing Middle Housing" on page 45) which can attract workforce and families to the City.	Ongoing	DDA, PC, Staff	Reg
5. Require high standards in housing developments so that attractive neighborhoods, good housing design, durable materials (such as brick) and construction, privacy, and access to usable and convenient open space are achieved.	Immediate	PC, CC	Policy
6. Provide zoning incentives such as a planned development district and/or density bonus for the creation of additional senior housing to meet growing future demand.	Immediate	Staff, CC	Policy
7. Promote infill and dense housing in and near downtown to help revitalize the downtown business area	Short	CC, DDA, PC	Policy
8. Stabilize residential areas by monitoring and evaluating the encroachment of incompatible land uses into residential neighborhoods and eliminating non-conforming uses.	Long	PC, CC	Policy
9. Monitor and evaluate the impacts of short-term rentals.	Long	PC, CC	Reg
10. Integrate large projects directly with the existing urban fabric and major street network.	Long	Staff, PC, DDA	Reg

DOWNTOWN

ACTION	TIME FRAME	RESPONSIBLE PARTY	TOOL
1. Continue adding street trees, flower plantings (annual and perennial) and pedestrian amenities such as art and wayfinding signs	Ongoing	Staff, DDA	Reg
2. Collaborate with private property owners on Miller to close redundant/disused driveways	Ongoing	Staff, CC	Policy, Partner
3. Pursue federal and state funding for roadway landscaping projects	Ongoing	Staff, DDA	Partner
4. Use low-cost, temporary measures, such as portable street furniture, to test concepts for the arrangement and design of civic spaces before committing to more costly, permanent arrangements	Ongoing	Staff, DDA	Reg
5. Promote the use of the Civic Center and downtown areas for community events and activities.	Ongoing	DDA	Policy
6. Use vacant spaces or underutilized sites in downtown to host popup events to increase programming in the City and to drive visitors to the core of the downtown	Ongoing	DDA	Partner
7. Utilize the Design Guidelines to ensure that new development and/or redevelopment projects are an asset to the community and, where appropriate, are compatible with and result in an upgrade to existing development	Ongoing	DDA, PC, CC	Reg
8. Establish a consistent and attractive signage and landscaping theme at major gateways into the City to inform and welcome visitors.	Immediate	Staff, DDA	Policy
9. Encourage public art and murals.	Immediate	DDA, P&R	Partner
10. Promote historic preservation and the adaptive reuse of former institutional uses, such as the former Methodist church.	Short	DDA	Policy
11. Explore partnerships for operations and management of potential farmers markets at Holland Square or the Civic Center.	Short	DDA	Partner
12. Install rain gardens and landscaping to promote water quality and reduce the visual scale of the street	Short	Staff, DDA	Policy
13. Consider the establishment of a downtown Social District with common areas for alcohol consumption as permitted by LARA	Short	CC, DDA	Reg
14. Reduce the appearance of overhead wires in the downtown area by screening them with vegetation, reducing the number o outdated/redundant wires, or relocation (if practical)	Long	CC, DDA	Reg
15. Consider future designation as a Michigan Main Street community	Long	CC, DDA	Policy

LAND USE

ACTION	TIME FRAME	RESPONSIBLE PARTY	TOOL
1. Promote the mixture of uses and higher densities within new sites.	Ongoing	PC	Policy
2. Ensure that transition areas that are evolving from residential to commercial use develop uniformly and on a scale to avoid ‘spot zones’	Ongoing	PC	Reg
3. Encourage nonconforming sites to gradually upgrade and be brought into greater conformance with the Zoning Ordinance.	Ongoing	PC	Reg
4. Encourage and regulate infill development to ensure compatability.	Ongoing	PC	Reg
5. Ensure that entryways into the City create a positive impression of Swartz Creek and match the historic character of the community.	Ongoing	PC, DDA	Policy
6. Refer to the Master Plan when considering rezonings	Ongoing	PC, CC	Reg
7. Protect significant environmental features during site development, including water, trees and other vegetation. Replace these features when saving/preserving isn’t practical.	Ongoing	PC, P&R	Policy
8. Provide landowners with a reasonable and practical use of their land in consideration of the above factors, though not necessarily the most profitable use.	Ongoing	PC	Reg
9. Designate low intensity land uses for environmentally sensitive areas such as in the vicinity of flood-prone areas.	Immediate	PC	Policy
10. Ensure compatibility of existing land uses and protection of property values by directing land uses to appropriate locations that have or are intended to have similar types of uses.	Immediate	PC	Policy
11. Require sidewalks and connectivity to non-motorized trails where appropriate.	Immediate	PC	Policy
12. Continue to require all new development to be adequately served by municipal water and sewer.	Short	Staff	Policy
13. Diversify the tax base to help support the public services and facilities desired by city residents.	Long	PC	Reg

COMMUNITY SERVICES

ACTION	TIME FRAME	RESPONSIBLE PARTY	TOOL
1. Maintain a high level of public safety services to ensure property and personal safety.	Ongoing	Public Safety	Reg
2. Strengthen code compliance.	Ongoing	Staff, MPA	Reg
3. Provide public and encourage private community facilities in size, character, function and location suitable to their users	Ongoing	Staff	Policy
4. Assist and guide community organizations and citizen groups in their efforts to provide needed community facilities and services that benefit the community.	Ongoing	Staff	Partner
5. Promote shared and underground stormwater systems amongst developments to reduce environmental impacts, land consumption, and maintenance issues.	Ongoing	Staff	Reg
6. Provide assistance or information to residents and neighborhood organizations on practices to protect water quality and wetlands, maintenance of open space, and storm-water facilities, etc.	Ongoing	Staff	Reg
7. Continue efforts to provide quality refuse and yard waste pickup, as well as brush chipping and recycling.	Ongoing	Staff	Reg
8. Provide enhanced, efficient, and effective general services.	Ongoing	Staff	Reg
9. Encourage maintenance of existing buildings	Ongoing	Staff	Reg
10. Seek to increase office staff availability to the public by arranging flex office schedules, staggering lunches, and adjusting work weeks.	Ongoing	Staff	Policy
11. Communicate information of interest to residents through the City's web page and newsletters.	Ongoing	Staff	Policy
12. Hold an annual meeting between City Council and Planning Commission to discuss priorities and master plan progress	Ongoing	PC/CC	Policy
13. Embrace and promote SeeClickFix and/or other 211 style services.	Immediate	Staff, MPA	Policy
14. Conduct vulnerability assessment per Genesee County Hazard Mitigation Plan or RRC Resilience-Readiness evaluation to identify areas for ongoing improvement to prepare for natural or human-made shocks and stresses	Short	Staff, CC	Policy
15. Develop and train the existing City work force to plan for reliable succession.	Long	Staff, MPA	Policy

Table 4: City of Swartz Creek DDA Projects

	DDA Allocated Costs
<i>Enhancement Improvements</i>	
Miller Road Corridor Enhancement (2,200 feet)	\$800,000
Morrish Road Corridor Enhancement	\$900,000
Morrish Rd/I-69 Overpass Corridor Enhancement	\$425,000
Fortino Road Corridor Enhancement	\$575,000
Holland Road Corridor Enhancement	\$125,000
Future Road Extensions Corridor Enhancement	\$325,000
Burial or Relocation of Overhead Utility Lines	\$800,000
I-69/Morrish Rd Gateway Treatment	\$225,000
Miller Road (east and west) Gateway Treatment	\$125,000
Morrish Road (north and south) Gateway Treatment	\$125,000
Property/Structure Acquisition	\$125,000
Building Rehabilitation	\$300,000
Public Art/Sculptures	\$175,000
Update Traffic Signals	\$250,000
Façade and Signage Improvements	\$320,000
<i>Transportation Improvements</i>	
Traffic Study	\$25,000
Street maintenance and repairs	\$550,000
Intersection Improvements	\$725,000
Road Extensions	\$725,000
Alley construction	\$325,000
Way-finding	\$250,000
Public Parking	\$525,000
Sidewalks/Pathways	\$225,000
Transit Enhancement	\$125,000
<i>Public Facility Improvements</i>	
Water Main, Sanitary Sewer, and Storm Drainage Improvements	\$850,000
Park Development	\$300,000
Wireless Internet Access	\$100,000
Community Center	\$300,000
Library	\$300,000
City Hall	\$300,000
<i>Administration and Planning</i>	
Marketing Plan	\$20,000
Webpage Development	\$10,000
DDA Promotion	\$250,000
Events and Festivals	\$350,000
General Administration	\$450,000
<i>Total Project Costs</i>	\$12.3 million

Goal 4: Regularly review maintenance practices and policies for park facilities and update when necessary

- Park and Recreation Advisory Board to review procedures on an annual basis (upon meeting of new members in February) and provide recommendations to city staff and/or council.
- Be proactive with volunteer groups to complete maintenance efforts in coordinated effort with each other and city staff; better communication between Department of Public Works (DPW), city services, and volunteer groups.
- Review Park properties to determine current usage.
- Establish a maintenance schedule and budget for recreation items such as phases of re-staining of the wood playground in Elms Park to complete a comprehensive process for upkeep of this facility.
- Coordinate with the school district to improve the properties that provide increased access to natural features and education on forestry, water, and land stewardship.

Action Plan

The following is a description of the projects the Parks and Recreation Advisory Board has determined are recreational priorities for the city. Justification is provided for each project. A list of potential funding sources is also included.

Short-Term Projects

- Replace backstop in Elms Park. Work on maintenance around the park as well with the playground equipment.
- Develop checklist for routine asset maintenance.
- Remove and replace the cottonwood trees in Abrams Park with something new (i.e. swamp oak, elm trees).
- Annual maintenance to play equipment, including staining of sections of Elms Park play structure in a more organized, thorough manner rather than tackling the entire structure at one time.
- Depending on grants and other match funding, development of the non-motorized trail may be timely with improved bid pricing due to local road projects by the city.
- Additional security measures to protect parks from vandals.
- Add parking on the east side of Elms Park while maintain green space and the separation between the parking area and park amenities.
- Bike racks downtown at Holland Square

Elms Park Internal Trail

- City proposes that an aggregate non-motorized trail system be developed throughout the park which would establish a pedestrian trail of high priority for the city.
- Trail users will be able to enter the park from the sidewalk along Elms Road without having to share the entry drive with vehicles. Trail would be of barrier-free design, 8 to 10 feet in width and would allow for a wide range of walkers, runners, people in wheelchairs/walkers or bikers to use the trail safely and efficiently.

- Trailhead location would also be developed to have seating, water fountains and bike racks. Signage and wayfinding would also be installed along trail to provide direction and places of interest in the park.

Extend Non-Motorized Trail to Elms Road Elementary School

There is an existing easement (owned by Consumers Energy) that connects Elms Road Elementary to the park. The trail connection would provide the school with an opportunity to utilize the facility for recreational activities such as gym classes and cross-country running events. Trail will also provide a pedestrian connection from the school to the residential neighborhoods to the south.

Mid-Term Projects

- Remove exercise stations in Abrams Park and continue to improve restrooms.
- Repurpose tennis courts at Abrams Park
- Continue to make improvements at all park properties to ensure accessibility to all park amenities (i.e. playground equipment, field access, parking accommodations).
- Work with the school district to develop the southwest corner of Cappy and Fairchild to include forestry education, community garden, play equipment, and creek observation deck.
- Work with Swartz Creek Community Schools to plan the reuse of the Mary Crapo site. This site could provide additional property for future sports fields for the school district. A cooperative effort with the school might be sought as both the city and schools have limited budgets.
- Converting softball fields to baseball fields is still a viable option. Most of the softball fields could be converted since most of the groups that would use the field would be little league teams.
- Development of a non-motorized trail along Swartz Creek through Abrams Park would be an attractive location for a trail system.

Paved or aggregate trail system that would provide public access to the waterway and act as a pedestrian link between park facilities. Trail users would be able to enter the park from the sidewalk along Winshall Drive. Barrier-free design, constructed on paved or aggregate surface, striped and 8 to 10 feet in width; proposed length to be 1,300 feet (or ¼ mile).

Maintain open space and providing light in those spaces to prevent vandalism and promote usage of space for recreational activities.

Long-Term Projects

- Complete work at Otterburn Park.
- Construction of pavilion, bike station, 8-foot accessible paths through the site, parking, signage, restrooms, forestry, and sledding hill.
- Extend Non-Motorized Trail to Swartz Creek Middle School
- Develop trail connection to Swartz Creek Middle School by extending the existing trail from the park to the school along the Genesee County drain easement.

City of Swartz Creek Five-Year Parks and Recreation Plan

Develop Non-Motorized Trail Regional Connections

Work with the Genesee County Metropolitan Planning Commission (where necessary) to complete trail sections around Swartz Creek

Continued improvements on Michael R. Shumaker Bicentennial Park and potential partnership with the Swartz Creek DDA (i.e., Hometown Days Committee).

Develop partnerships with groups like Swartz Creek Schools, Mundy Township, Genesee County Parks and youth athletic groups in the area for recreational programming and volunteerism.

DRAFT

Capital Improvement Plan

The following schedule is a summary of the action plan that includes key maintenance and development projects in an approximated timeline for completion pending available funding:

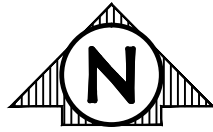
Funding Key:

- MNRTF – MDNR Trust Fund
- Passport – MDNR Recreation Passport
- SPARK – MDNR Spark Grant
- TAP – MDOT Transportation Alternative Program
- GF – General Fund
- Private – Private Donation/Foundations

Capital Improvement Plan			
Year	Project	Cost	Funding
Years 0-5	Abrams Park		
	• Tree replacement (on-going)	\$15,000	CE, Private GF, Passport
	• Annual maintenance (\$40,000 per year x 5)	\$200,000	
	• Renovate restroom facilities, remove exercise stations – Minor renovations have already occurred (doors and fixtures)	\$25,000	
	• Additional Seating (Benches)	\$5,000	
	• Refurbish basketball courts (2023)	\$200,000	
	• Interpretive Signage	\$5,000	
	• Bike Racks	\$1,500	
	Total	\$451,500	
	Elms Park		
	• Replace backstops (2023)	\$5,000	GF, Passport, Private
	• Drainage improvements, extend internal path (2023)	\$20,000	
	• Additional Seating (Benches)	\$5,000	
	• Interpretive Signage	\$5,000	
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Parking Issues	T.B.D.	
	• Bike Racks	\$1,500	
	Total	\$286,500	
	Otterburn Park		
	• Pavilions	\$200,000	GF, Passport, MNRTF, SPARK, Private
	• Gravel parking and ADA accessible parking spaces	\$80,700	
	• 8' aggregate path	\$35,000	
	• Site preparation/grading	\$215,700	
• Site amenities (i.e. trash receptacles, benches)	\$2,500		
• Pedestrian bridge	\$104,000		

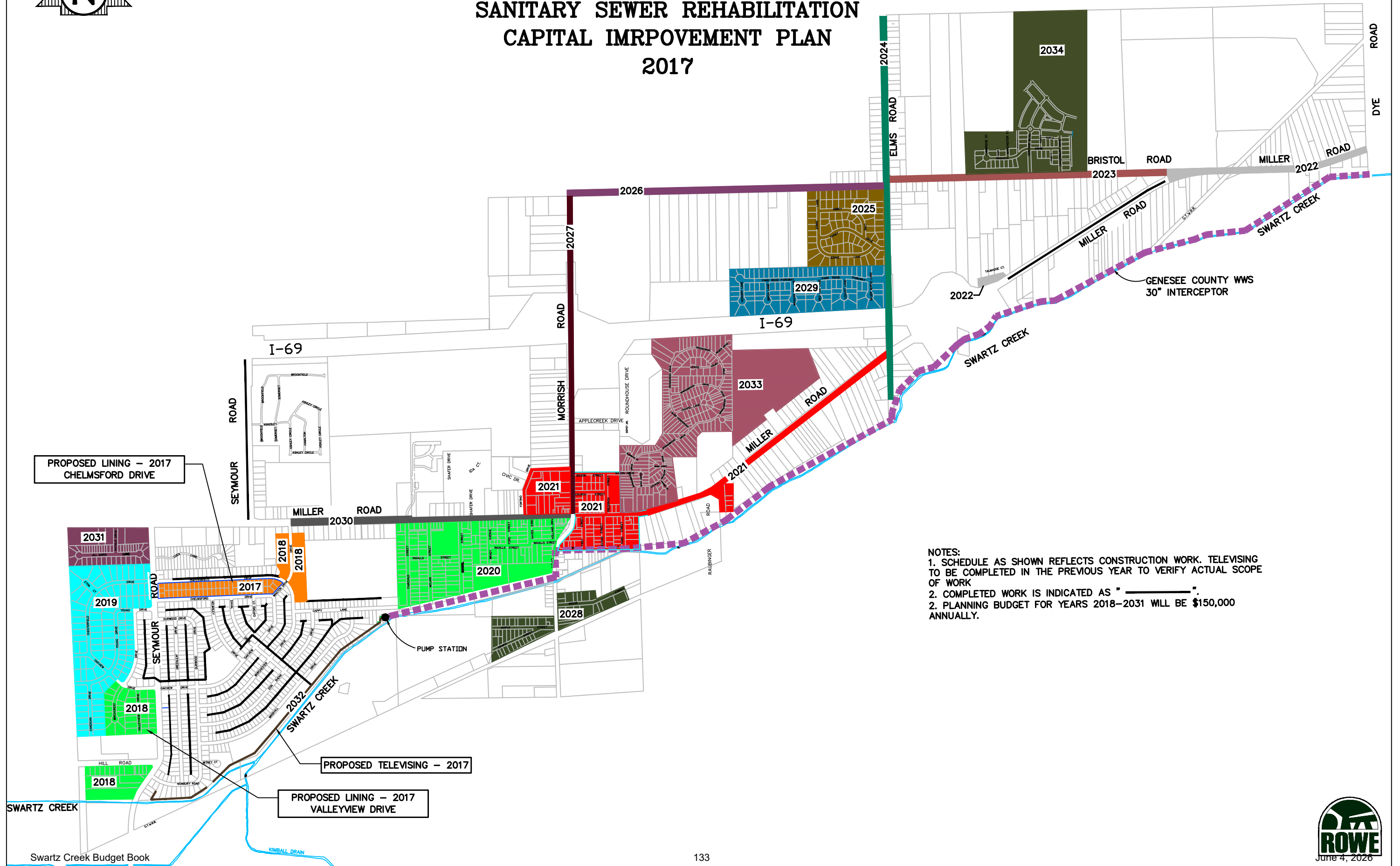
City of Swartz Creek Five-Year Parks and Recreation Plan

	• Bike pavilion station (including bike racks)	\$20,000	
	• Interpretive Signage	\$5,000	
	Total	\$662,900	
	Non-Motorized		
	• Construct Phase 1 of regional trail system – currently out for bids	\$150,000	TAP, MNRTF, GF, Private
	Total	\$150,000	
	Total for 0-5 Years	\$1,550,900	
Years 5-10	Abrams Park		
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	Private, GF, Passport
	• Refurbish or repurpose tennis courts	\$225,000	
	• Internal Trails	\$50,000	
	Total	\$524,000	
	Elms Park		
	• Annual maintenance (\$60,000 per year x 5)	\$300,000	GF, Passport, Private
	Total	\$300,000	
	Otterburn Park		
	• Annual maintenance (\$60,000 per year x 5)	\$300,000	
	Total	\$300,000	
	Michael R. Shumaker Bicentennial Park		
	• Remove or enhance pavilion with new features	\$150,000	MNRTF, GF, Private, DDA
	• New benches	\$3,000	
	Total	\$153,000	
	Non-Motorized		
	• Construct Phases 2 and 3 of regional trail system	\$350,000	TAP, MNRTF, GF, Private
	Total	\$350,000	
Total for 5-10 Years	\$1,627,000		



CITY OF SWARTZ CREEK

SANITARY SEWER REHABILITATION CAPITAL IMPROVEMENT PLAN 2017



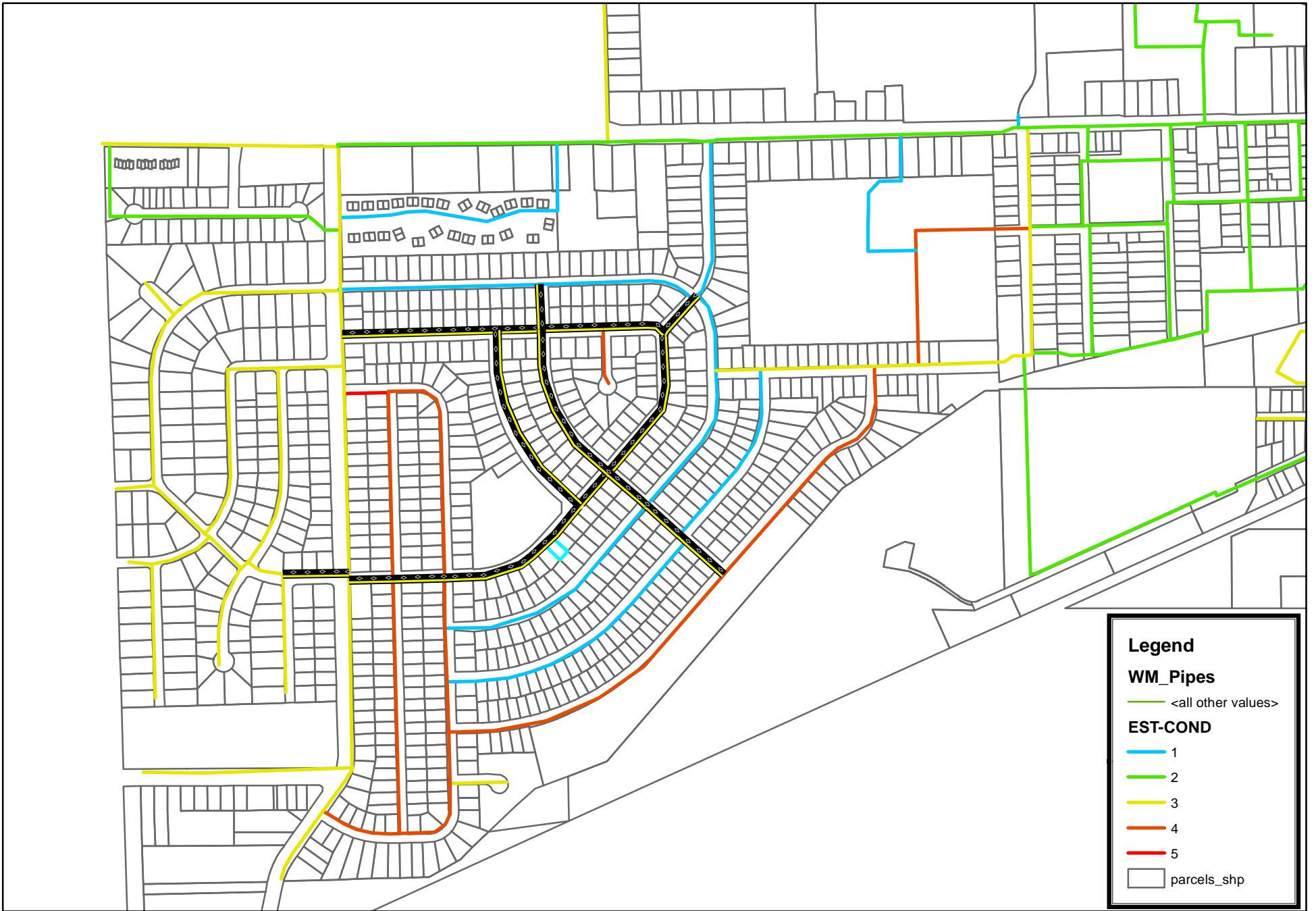
- NOTES:
1. SCHEDULE AS SHOWN REFLECTS CONSTRUCTION WORK. TELEVISIONING TO BE COMPLETED IN THE PREVIOUS YEAR TO VERIFY ACTUAL SCOPE OF WORK
 2. COMPLETED WORK IS INDICATED AS " ———— ".
 2. PLANNING BUDGET FOR YEARS 2018-2031 WILL BE \$150,000 ANNUALLY.

Five and Twenty Year Capital Improvement Plan

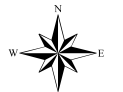
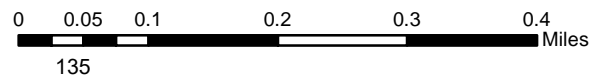
Year	Asset Description	Cost	Status
2018	Daval Watermain/Valves/Hydrants*	\$450,000	PE Done-Awarded
2019	None	\$0	NA
2020	Helmsley Watermain/Valves/Hydrants**	\$300,000	Planned
2021	Chelmsford Watermain/Valves/Hydrants*	\$320,000	Planned RD Support
2022	Oakview Watermain/Valves/Hydrants*	\$690,000	Planned RD Support
2023	Miller from Dye to Elms Watermain/Valves/Hydrants*	\$1,420,000	Planned RD Support
2023	Bristol from Miller to Elms Watermain/Valves/Hydrants*	\$1,180,000	Planned RD Support
2023	Morrish from I-69 to Miller Watermain/Valves/Hydrants*	\$440,000	Planned RD Support
2024-2028	Durwood & Norbury**	\$650,000	Proposed
2028-2033	Eton, Oxford, Whitney, Greenleaf, Winshall**	\$750,000	Proposed
2034-2038	Cappy Lane**	\$300,000	Proposed

*Costs derived from engineer estimates

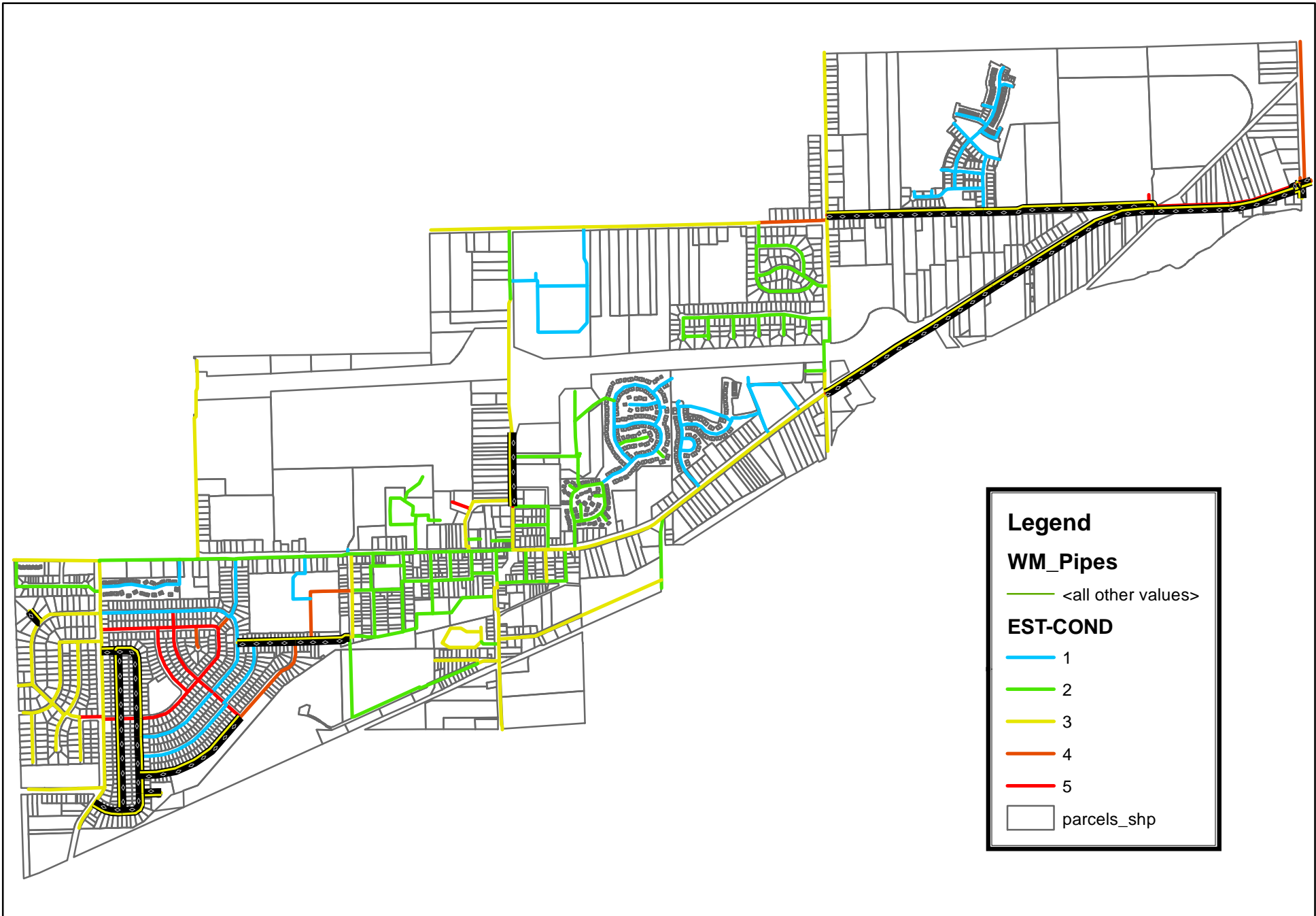
**Costs estimated by staff using similar scale project estimates, no inflationary factor included



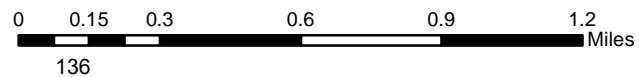
City of Swartz Creek
 Five Year CIP Replacements
 Swartz Creek Budget Book
 Selected in Yellow/Black



June 4, 2026



City of Swartz Creek
 Five to Twenty Year CIP Replacements
 Swartz Creek Budget Book
 Selected in Yellow/Black



City of Swartz Creek 20 Year Paving Program

Update: June 2026

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase I: 2016-2020			
Worcester	Reconstruct	2	\$800,000
Yarmy	Preservation	3	\$200,000
Parkridge	Preventative Maint.	5	\$100,000
Abbey	Preservation	2	\$300,000
Ingalls-McLain To Hayes	Preservation	3	\$300,000
Chesterfield (east of Seymour)	Reconstruct	2	\$650,000
Daval	Reconstruct	2	\$700,000
Birchcrest	Preservation	4	\$300,000
N. Seymour	Preventative Maint.	6	\$25,000
1st	Preventative Maint.	5	\$10,000
2nd	Preventative Maint.	5	\$10,000
3rd	Preventative Maint.	5	\$10,000
Holland	Preventative Maint.	6	\$10,000
Hayes	Preventative Maint.	6	\$10,000
Ford	Preventative Maint.	5	\$10,000
N. Brady	Preventative Maint.	6	\$10,000
McLain	Preventative Maint.	6	\$20,000
Wade	Preventative Maint.	5	\$20,000
Jennie	Preventative Maint.	5	\$20,000
Fairchild	Preservation	3	\$400,000
Elms (Swartz Creek to n. city limits)	Preventative Maint.	7	\$48,000
Morrish (Maple to n. city limits)	Preventative Maint.	7	\$130,000
2016-2020 Total			\$4,083,000
Phase II: 2021-2025			
School	Preservation	3	\$357,500
Chelmsford	Reconstruct	2	\$660,000
Oakview (east of Seymour)	Reconstruct	2	\$715,000
Winston	Reconstruct	3	\$204,000
Helmsley	Reconstruct	2	\$440,000
Cappy Lane	Preservation	3	\$352,000
Durwood	Reconstruct	2	\$990,000

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Norbury	Reconstruct	2	\$330,000
Bristol Road	Preventative Maint.	6	\$48,000
2021-2025 Total			\$4,096,500
Phase III: 2026-2030			
Mason	Preservation	2	\$172,500
Church	Preservation	5	\$115,000
Frederick	Preservation	5	\$172,500
Ingalls	Preventative Maint./Preservation	2nd Fix/Est. Unknown	\$276,000
Chesterfield (west of Seymour)	Preservation	3	\$172,500
Eton Court	Preservation	3	\$46,000
Oxford Court	Reconstruct	2	\$110,000
Whitney Court	Reconstruct	3	\$66,000
Greenleaf	Reconstruct	3	\$805,000
Don Shenk	Reconstruct	3	\$575,000
Winshall	Reconstruct	3	\$747,500
Fairchild	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
School	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
Worcester	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Chesterfield	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
Daval	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Chelmsford	Preventative Maint.	2nd Fix/Est. Unknown	\$34,500
Oakview	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Helmsley	Preventative Maint.	2nd Fix/Est. Unknown	\$34,500
S. Brady	Preservation	3	\$86,250
Talmadge Court	Preservation	3	\$86,250
Raubinger	Preservation	2	\$230,000
2026-2030 Total			\$3,971,000
Phase IV: 2031-2035			
Fortino	Reconstruct	3	\$720,000
Civic	Reconstruct	2	\$240,000
Grove	Reconstruct	2	\$600,000
Maple	Reconstruct	3	\$192,000

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Crapo	Reconstruct	3	\$192,000
Springbrook East (all streets)	Preservation	2nd Fix/Est. Unknown	\$168,000
Heritage (all streets)	Preservation	2nd Fix/Est. Unknown	\$192,000
Hill	Reconstruct	2	\$420,000
Jill Marie	Preservation	5	\$480,000
Natalie	Preservation	5	\$96,000
Young	Preservation	5	\$300,000
Oakview (west of Seymour)	Preservation	5	\$120,000
Valleyview	Preservation	5	\$120,000
Oxford Court	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
N. Seymour	Preventative Maint.	2nd Fix/Est. Unknown	\$30,000
1st	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
2nd	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
3rd	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Holland	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Hayes	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Ford	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
N. Brady	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
McLain	Preventative Maint.	2nd Fix/Est. Unknown	\$24,000
Wade	Preventative Maint.	2nd Fix/Est. Unknown	\$24,000
2031-2035 Total			\$4,025,000.00

Swartz Creek Fleet Replacement Plan
Jun-26

DESCRIPTION	Year	Vin	EST LIFE	FYE 2024	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032
Projected Fleet Budget*						\$ 199,499.00	\$ 206,894.00	\$205,000.00	\$205,000.00	\$210,000.00	\$215,000.00	\$215,000.00
Fleet Budget and Cash Fund Balance						\$ 442,344.00	\$ 369,238.00	\$374,238.00	\$509,238.00	\$649,238.00	\$694,238.00	\$749,238.00
Backhow-CASE	2021	JJGN580NKMC771252	20									
Loader-JCB	2001		NA									
Freightliner 108sd Dump	2022	3ALAG5FE1NDNL8127	10									330,000
Freightliner 108sd Dump	2024	1FVAG5FE4RHVB6764	10	225,000								
Chevy Silverado 2500HD 4x4/Plow	2024	1GC3YLE79RF435896	5		60,000						80,000	
Chevy Silverado 2500HD 4x4/Plow	2024	1GC3YLE70RF453350	5		60,000						80,000	
Hot Patcher/Hopper	2022	4S9PH131ONM097319	10									
GMC Sierra 2500HD 4x4/Plow	2026	1GT3ULE73TF227855	5			65,000						85,000
GMC Sierra 2500HD 4x4/Crew Cab	2026	1GT3ULE73TF247074	5			60,000						85,000
Ford Gas F-250 4x4/Plow Cab	2016	1FT7X2B69GEA39092	5									
Utility Vehicle Kubota RTV-500	2018	A5KAICGALIG050541	NA									
Utility Vehicle Kubota RTVX2C-SKLH-1	2025	A5KC2HDBP5G013725	8			30,000						
Ford Diesel F-250 4x4 Super/Plow	2019	1FTBF2BT5KEC90168	5					70,000				
Ford Diesel F-350 4X4/Plow/Chipper Truck	2020	1FDRF3HT6LEC31980	10							90,000		
GMC Sierra 2500HD 4x4/Plow	2022	1GT39LE78NF334257	5						70,000			
Trailer-Enclosed	2018	7H5UB0812JE001185	15									
Woodchipper Vermeer bc1400	2003		15							80,000		
Yanmar 347A	2023	ITA345-41170	25		35,000							
Chevy Silverado 2x4	2013	1GCNCPEX0DZ310436	10									
Swap Loader Truck (Chipper, Dump, & Bucket)	2026		10				200,000					
Sweeper Freightliner/Whirlwind	2021	1FVACXFC2LHKZ0869	15			125,000						
Total Expenditure						\$ 280,000.00	\$ 200,000.00	\$ 70,000.00	\$ 70,000.00	\$170,000.00	\$160,000.00	\$500,000.00
Fleet Fund Balance				\$242,845.00	\$162,344.00	\$169,238.00	\$304,238.00	\$439,238.00	\$479,238.00	\$534,238.00	\$249,238.00	

Assumptions: Schedule C rates are expected to increase annually. This does not take into account any revenue generated from existing equipment sales.

*Projected fleet budget includes available revenues in excess of expenses projected after operating expenses are accounted for, EXCLUDING depreciation and OPEB expense

Equipment Already Purchased

Serving as backup.

Truck replacements have been delivered and are being upfit. These will be sold asap.

New equipment proposed to take the place of the existing F-350 chipper truck.