

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, April 13, 2026, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473
THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Closed Session Council Meeting of March 9, 2026 MOTION Hardcopy
 - 4B. Council Meeting of March 9, 2026 MOTION Pg. 35
 - 4C. Council Meeting of March 23, 2026 MOTION Pg. 43
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 49
 - 6C. Street Sweeper Quote & Current Fleet Replacement Plan Pg. 73
 - 6D. Updated Treasurer Job Agreement & Description Pg. 75
 - 6E. Street Coring Services Pg. 83
 - 6F. Social District News Article Pg. 101
 - 6G. Riverbend Striders 5K Race Application Pg. 105
7. **MEETING OPENED TO THE PUBLIC:**
8. **COUNCIL BUSINESS:**
 - 8A. National Public Safety Telecommunications Week PROCLAMATION
 - 8B. Street Sweeper Acquisition RESO Pg. 28
 - 8C. Additional Treasurer Job Duties RESO Pg. 29
 - 8D. Street Coring Services RESO Pg. 30
 - 8E. Water Ordinance Update RESO Pg. 30
 - 8F. Appointment RESO Pg. 33
 - 8G. Riverbend Striders 5K Race Application RESO Pg. 34
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 34

Next Month Calendar *(Public Welcome at All Meetings)*

Zoning Board of Appeals:	Wed., April 15, 2026, 6:00 p.m., PDBMB (Cancelled)
Fire Board:	Monday, April 20, 2026, 6:00 p.m., Station #1
Park Board:	Tuesday, April 21, 2026, 5:30 p.m., PDBMB
Metro Police Board:	Wednesday, April 22, 2026, 11:00 a.m., Metro PD
City Council:	Monday, April 27, 2026, 7:00 p.m., PDBMB
Planning Commission:	Tuesday, May 5, 2026, 7:00 p.m., PDBMB
City Council:	Monday, May 11, 2026, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, May 14, 2026, 6:00 p.m. PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, APRIL 13, 2026, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **April 13, 2026** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Amy Nichols, 810.635.4464, 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

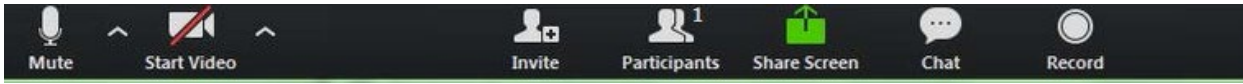
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

The City of Swartz Creek is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: April 13, 2026 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>

If you have any further questions or concerns, please contact 810-429-2766 or email anichols@cityofswartzcreek.org

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, April 13, 2026 - 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members
FROM: Adam Zettel, City Manager
DATE: April 8, 2026

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*
 The timeframe for appeals is open. As of writing, we do not have any. Generally, values have been increasing at a rate that is obviously in excess of our taxable value rate adjustments. However, this may be slowing down, and businesses may look to explore appeals again.
- ✓ **STREETS** *(See Individual Category)*
 - ✓ **2025-2027 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change of Status)*
 We have commenced a preliminary request for congressionally designated spending (Senate) and Community Promotion Funds (House) to add necessary funds to our projects. As of writing, it appears this request is to be combined with the county application for funds to improve Maple and Elms near the Advanced Manufacturing District. If these funds are awarded, we will likely need to push construction to 2028 and/or 2029. The previous report follows.

The revised timeline for work on Elms and Miller has been approved. With Elms due for rehabilitation in 2027, preliminary engineering and third-party services have been established as well. Design work has been given the authorization to proceed by the MDOT.

We do plan to perform all work in the timeframe provided. This may be more readily completed because of the proposed increase in our street funding from the state. However, because most of the Miller Road funding is not to be provided until 2029, the city MAY need to look at short term borrowing.

In any event, I will be working with the engineers to consider a greater degree of milling thickness, if affordable, which will add a longer life to the road work.

The new table that includes the timeline, federal funding, and total costs is below. For greater detail and context, see the January 12, 2026 council report.

Section	Repair Type	Beginning	End	Year*	Total Cost	Federal	Local
Miller	Concrete Repair	East Springpoint of Elms	475' East of Tallmadge	2028 (2028)	\$668,502	\$534,802	\$133,700
Elms	Asphalt Resurfacing	South City Limits	North City Limits	2027 (2027)	\$730,313	\$470,800	\$259,513

Miller	Asphalt Resurfacing	Morrish	Elms	2028 (2029)	\$1,287,581	\$747,384	\$540,197
Miller	Asphalt Resurfacing	Tallmadge	Dye	2028 (2029)	\$1,524,916	\$1,114,256	\$410,660

*Years in () are payment years.

\$4,211,312 \$2,867,242 \$1,344,070

✓ **STREET PROJECT UPDATES (Business Item)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

We are performing some essential street cores on Elms Road to have more information about how to optimize repairs. The information provided generally consists of the paving/base type and thickness, as well as the subgrade composition.

In addition, I requested a proposal to perform additional cores on a number of streets that are in need of rehabilitation. This includes much of Otterburn, Bristol Road, and the downtown streets that were not previously cored (such as Frederick and specific areas of School). I am including this proposal in the packet. It includes \$30,800 in director coring fees and a \$3,000 administrative interpretation fee from our engineer.

I recommend proceeding and have included a resolution. While the number of cores we propose has a hefty price tag on it, the information gleaned will greatly assist in optimizing repairs. This should result in better road conditions and maintenance savings for these projects.

We may be able to tackle some of these projects with our existing fund balance in 2026 and 2027. Again, much may depend on funding for the TIP street projects. If we cannot secure additional funds, it will be difficult to make those happen on our own. As noted, state revenues will increase in the coming years, but we may not actually see these funds until early in our 2027 fiscal year (July or August of 2026).

Crack fill pricing is approved for 2026, and we plan to cover the entire city.

✓ **I-69 MDOT WORK (Update)**

There was a pre-construction meeting on March 9th. We have been told that Elms shall be subjected to a hard close for three days, April 6-April 8, and Miller shall be subject to the same close on April 9-April 11. I am certain these dates could change and construction needs arise. The purpose is for demolition on the overpass structures

It appears MDOT is going to be with us until the end of 2027.

-The scope of work includes various levels of restoration of all bridges from Elms to I-75. This does include the Elms and Miller overpasses

-Closures of some of the Morrish and Miller interchanges are proposed for 2026. It appears this includes all east-bound Miller traffic and east-bound Morrish on-ramp only. The approximate date and duration is not known.

-The Bristol Road interchange is to be closed for some or most of 2027, with all traffic being directed to the Miller Road ramps in the city.

-No ramp surfacing, highway surfacing, or expansions are proposed.

✓ **WATER – SEWER ISSUES PENDING** (See Individual Category)

✓ **SEWER REHABILITATION PROGRAM** (Update)

The following work is approved for 2026. The contractor agreement has been executed and we await a timeline for commencement.

2026 Sewer Cleaning and Televising

Sewer Section	Footage
Otterburn Heights	
Jennie Ln	1657
Yarmy Dr.	1079
Abbey Ln.	872
Total	3608
Bristol Rd. 7335 West to Elms	
	3587
Total	3587
Parkridge	
Parkridge to Elms	2461
Hickory to Parkridge	426
Birch to Parkridge	417
Mountain Ash to Parkridge	412
Red Oak to Parkridge	403
Locust to Parkridge	403
Silver Maple to Parkridge	343
Total	4865
East Entrance to Kroger	
	277
Total	277
Springbrook East	
Alex Marin to Russell	393
Lindsey to Russell	558
Russell from Alex Marin to Kroger Dr.	716
7260 Lindsey to Russell	860
Kroger Dr. to Miller Rd.	506
Maya to Miller	1378
Maplecrest Circle	186
Total	4597

This is an ongoing program in which the city cleans and inspects about three miles of collection system each year, over a six to eight year cycle. Areas that require additional attention will be noted during the inspection and included in a rehabilitation or replacement program. With most of the 1950s era clay pipes already lined, we are not coming across many areas that require lining or replacement.

See the January 13, 2025 report for historic and conceptual details regarding the city's eight year inspection program.

✓ **WATER PLANS (Update)**

Staff has been working with OHM on the water model initial findings. We held a workshop to help assign various levels of risk and consequences to the city's assets and processes.

Based on previous surveys of the system, there are three areas in our system in which pressures are remarkably different than model expectations, indicating valve issues, incorrect pipe diameters, or related issues. We have explored this phenomenon and it appears to be related to various pressure districts that the county has.

For example, Elms Road at Bristol is about ten feet higher than the Miller and Dye feed to the city, which would indicate pressures at the hydrant that are about 5 lbs less at Elms than at Dye. However, we were experiencing pressures at Elms and Bristol that were about 10 lbs below Miller and Dye. As it happens, Elms Road is part of a different county pressure system that is lower. The result is that an even greater amount of flow enters the city at Miller and Dye than anticipated by the original model.

We have submitted a number of operational and security audit information. The plans and models should be generated in the next couple of months.

The previous report follows.

OHM is working on the water plans and studies that are required by EGLE and the EPA. These include the Water Reliability Study (WRS), General Plan, Asset Management Plan (AMP), Emergency Response Plan (ERP), and Risk and Resilience Assessment (RRA).

The RRA should be done around June 1, with the ERP to follow those findings. The current findings for the WRS modeling are resulting in some additional field work. Work on this and the AMP will continue independent of the RRA/ERP and result in the practical guide to water system improvements in the coming years.

✓ **SEWER ASSET MANAGEMENT PLAN (Update)**

DLZ has added much detail to our GIS system. We are now at a point in which we are troubleshooting some anomalies or inconsistencies in the mapped data. We are doing so with field work. In addition, we expect them to be able to produce the first system-wide maps that indicate lining and inspection data, which will be very helpful in assessing the system and optimizing ongoing maintenance.

After mapping of the system if found to be accurate, DLZ will proceed with documenting a 20 year asset management plan. This will include a redistricting of our system based on system changes over the last twenty years. The document will also make a determination of theoretical flows based upon changes to the system since the last districting process.

We have three flow meters that are going to be available for three years to measure actual flows in our sewer districts. This will help plan any future expansions and to track inflow and infiltration. We are looking to install our first round of monitoring in districts 1, 2, & 4.

For complete details on this topic, see the June 23, 2025 report.

✓ **SEWER INFLOW MITIGATION** *(No Change of Status)*

As an alternative to removing individual footing drains as a means to reduce peak sewer flows during storm events, we have approached the county about the installation of an underground storage tank that could essentially function like a stormwater detention pond for our sewer. They are open to this idea. If we can create a concept that would store enough liquid during peak times, we might be able to manage all of our peak storm flows with one project instead of 100s of individual footing disconnects. The previous report follows.

We may pause proceeding with the program as it relates to financially supported footing drain disconnects. At the last Water and Wastewater Advisory meeting, we learned that the treatment costs and penalties relating to the 2025 storm events would likely only amount to \$1,000 to \$6,000 in charges to the city.

The good news is that this level of charges/penalties is extremely small. The other ramification is that, with footing drain disconnects estimated to average around \$10,000 each, it is difficult to justify a program that actively funds the disconnection of these from the system. We will spend the winter months working with the county to explore more options. See the October 27, 2025 packet for greater details on the purpose and methods of our potential program.

✓ **HYDRANTS** *(No Change of Status)*

The contractor has not reached out about finishing the work or disputing our 50% payment. As of writing, it appears that at least 200 hydrants are acceptable. We issued a check for 50% payment for work completed in good faith.

We expected a correction of deficient work. However, the contractor is not responding to our requests to complete the project. Since we have not heard from them, we will assume an end to our business and look to complete the project with another contractor or city staff. Rob is leaning towards having staff work on these in 2026.

✓ **GENESSEE COUNTY WATER & SEWER MATTERS** *(No Change of Status)*

We will not be getting any water or sewer rate increases from the county in 2026. However, early indications are that sewer rates will go up in January of 2027. This rate jump will likely be substantial because the county passes five-year rates as a standard

practice. This results in front-loaded budget surpluses in the early years and deficits in the later years for the county. The upside is stability. The downside is that we experience larger incremental increases.

I am hopeful that, depending on our findings with our sewer inspection program, we will be able to absorb much of this increase into our existing budget, which is functioning well in the black.

The county also informed us that state legislation for water affordability is back in the Senate. I strongly oppose this legislation, which we have reviewed in the past. In short, the legislation would prohibit water shut offs and fee recovery assessments in incidents of non-payment OR it would require the city to charge between \$1.25 to \$3.00 per account per month so the state could redistribute those funds to users that qualify for assistance. This scenario also greatly limits, if not practically eliminates, water shut offs as well.

Our staff and most municipalities are strongly opposed because this state program would use local units to collect funds as the state directs to support wealth redistribution between customers and between municipalities. It also would greatly limit, if not prohibit, collection of overdue accounts through assessment or shut off, which we believe would ultimately destroy the long-term solvency of our water utility.

I have detailed this legislation and its impact in previous reports. If movement continues, I recommend we revisit this. For the time being, my understanding is that the House is not likely to pass this.

The previous report follows.

Work is complete on a new section of water main that will connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. Water main is being installed on Elms, between Maple and Hill. Connection down Hill to Seymour is expected next year. I am making inquiries to the county to see if this is something we need to plan for. It does not appear that a connection is imminent.

These two connections will greatly increase reliability in the city, especially on our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. As a side note, this could encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

See prior reports (May 28, 2024) for updates on PFAS. At a meeting of the WWS Advisory Committee in December, it was again stressed that there is not a good solution for PFAS effluence. The county may be forced to devise a plan for incineration as land application and landfill disposal becomes more problematic. This could result in future added costs.

It was affirmed during the GCDC-WWS budget meeting in December that there is no rate increase planned for our bulk water.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

Another privately owned lot is having a new home built. The water service could not be located, so the city provided one at our expense.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** (*Update*)

The spring newsletter will go out shortly after Easter. Let me know if you have content ideas! We will be including an update on absentee ballots, since folks will not be getting any more absentee ballot applications under state law. One is either on the permanent absentee ballot list, or they are not.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city. Many of these briefs are covered in more detail elsewhere in this report

1. We met with the owner of the **Raceway** and the Genesee Economic Alliance on December 3rd to explore the potential of the site for reuse. There is potential for economic development funds from third parties to be used to prepare the site for future uses. This might include further environmental, topographical, or planning studies.
2. (*Update*) **Street repair in 2026**. We are attempting to balance the need for matching funds for Miller and Elms with the ability to work on some local streets. In the meantime, we are looking to get street core samples from many of the local streets in our plan. This will help us plan for rehabilitation in these areas.
3. The **Brewer Condos** project is still expected to submit an incentive application to complete the remaining twelve units. Filed documents indicate that they have until early 2027 to continue.
4. (*Update*) The current phase of **Springbrook East is substantially complete**. We will not be able to get the easement dedication for the street and utilities to the council in time for the state deadline. We are having issues resolving the final steps of the transition with the developer. We still need proper survey instruments and affirmation of the ownership, which we have been seeking for many months. The homeowners association is trying to resolve these issues, which I think is a positive step. Mr. Vertie Brewer with the HOA is very competent and determined.
5. The **southwest corner of Elms & Miller** was seeing some increased activity. We met with the owner and an architect yet again in January. Though there is nothing

imminent, there is enough interest to make me believe we may see something in 2025.

6. **Park Projects.** We have a signed agreement for construction services for Otterburn. I am still looking to get affirmation from the primary HUD fund recipient (Genesee County Parks) prior to commencement, just in case there are issues with those funds. I expect another sapling tree order for parks. 2026 projects will be discussed at the April Park Board meeting. Additional historical signs are awaiting availability of the historical society to furnish content.
7. **New Businesses.** The former Trecha Building on Holland Drive is for sale. Two commercial property owners are looking to submit site plans in the coming months for reconstruction and/or expansion of businesses. The downtown bookstore is open! The property across from Gil-Roys in Clayton continues to gain new activity. There is interest in a couple industrially zoned properties in the city.
8. **Mundy Megasite (Advanced Manufacturing District).** The Genesee Economic Alliance maintains efforts to find a user and continues acquisition and demolitions. It appears the Morrish sale issue is dead for now, which I find to be a mistake for the community. Multiple parties are seeking to improve and increase capacity for Maple Avenue and Elms Road through specific state and federal funding plans. This might include the city's portion of Elms, south city limit to Miller.
9. **The Holland Square** order for the primary structure will be going in shortly. Public Spaces, Community Places (Crowdfunding) should commence in May to support the additional site needs.
10. **(Update) Wayfinding & Branding Signs** are going in at various locations as old signs depreciate and budget permits. With the sad state of the gateway sign at Seymour and Miller becoming an issue. I have pricing on some options that council needs to consider during the budget process.
11. The DDA considered a **Social District about two years ago.** With Bella's Book Nook and the pergola coming in 2026, I think this is worth a look. With the potential for another tavern coming, the city has the ability to designate a commons area in the community.
12. The **Cage Fieldhouse** right of way work is done, but we are requiring additional work to smooth the asphalt and to correct some concrete work. As of writing, this has been completed but is not to standards. We will seek funds from the school to correct the work in the spring. In addition, the land to the north is being marketed for commercial use, and the broker seeks to work with the school to combine their drive with a future drive that is shared and aligns with Meijer. This would be a very desirable improvement.
13. **(Update) Old Methodist Church** should be able to proceed with abatement very soon. The DDA approved the hiring a monitoring company to ensure the work goes smoothly.

✓ **REDEVELOPMENT READY COMMUNITIES** (*No Change of Status*)

The state provided \$9,685 for industrial hygiene services for the church. This includes an asbestos and lead survey, as well as services to create bid specifications for procurement of remediation services. We are very pleased that this is available to us as another benefit of our RRC MEDC affiliation. The survey indicates commonly found asbestos and some lead paint. The contractor developed bid specs and conducted a letting for pricing. These are due on February 26th and will be considered by the DDA. I expect this to be \$30,000-\$50,000.

The previous report follows.

The RFQ for the old Methodist Church has come and gone without a submission. This has been broadcast all over the state, shared with trade groups, and delivered to known local and regional interests. This is not good news, but there may be assistance that can still be offered by the state to reduce real and perceived barriers to use. For example, funds may be able to cover the analysis and/or removal of lead and asbestos onsite, which makes many users worried when considering such a project.

The DDA is expected to consider this matter strongly this winter. I expect them to choose a direction that commits to preservation of the structure or to move quickly to a demolition. What we wish to avoid is a middle approach which may still result in significant expenses over a period of time, without a commitment to preservation and use, which may still result in a wrecking ball. The previous report follows.

The DDA completed the purchase of the Methodist Church on Morrish. They made this acquisition as a means to create more likely opportunities for the building's preservation and reuse for recreation, hospitality, or culture. We requested MEDC assistance through the RRC program to create a Request for Qualifications for reuse of the site.

The DDA continues to market the site to potential users and request statements from interested parties that include a conceptual use, business plans, and qualifications. The DDA hopes to proceed to select one or more parties to negotiate a plan and transaction.

The DDA is also taking the lead on Holland Square, which is a candidate for a future crowdfunding program. Please see the dedicated section below.

✓ **CDBG (Update)**

FSE has provided a sketch plan for the concrete pad improvements to the drop off at the amphitheater. They are providing the necessary design and specification services at no charge! I have this integrated into the bid package required for federal projects and await sign off by the Swartz Creek Fine Arts Association. We hope to bid soon, in an attempt to get this completed prior to concert season. There is a good chance work will occur afterwards. The previous report follows.

Our agreement to spend CDBG funds on the Pajtas Amphitheater ADA drop-off has been approved in the amount of \$24,633. We are working with the Swartz Creek Fine Arts Association to develop a design and bid to complete work related to an ADA drop off and viewing area.

✓ **OTTERBURN PARK (Update)**

The city accepted the low bid from Glaeser Dawes in the amount of \$574,025.15. The DNR has provided a notice to proceed. However, we are holding our notice to proceed for the contractor until we can verify that HUD funds are delivered to Genesee County Parks. Mundy Township and Grand Blanc Township, as co-recipients of the same funds, are in the exact same position. The previous report follows.

We have sufficient funds from the DNR, HUD, and donations to cover all proposed construction expenses. Preliminary and construction engineering services have previously been approved and budgeted by the city.

The engineer expects substantial completion on July 1, with full completion on July 30th. The previous report follows.

The water service and sewer services have been installed.

The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is close to \$600,000. Our grants include \$283,000 from HUD and \$290,000 from the DNR, in addition to donations. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north side of the site, which is not affordable.

✓ **WAYFINDING PROJECT (Update)**

With the need for a new gateway sign at Seymour and Miller becoming more demanding, I will look to see if there are funds in the budget this spring that could be directed to replacing this with a sign that aligns with our new models. I am working with Signs By Crannie to get pricing for some high priority signs that council can consider for the FY2027 budget. These will include gateway signs and some potential directional signs. The previous report follows.

Trail head signs and trail wayfinding signs are in, with the exception of Otterburn. For this sign, we await the balance of the Otterburn improvements! As noted, we could not place the sign at Elms and Miller where we desired due to a very large amount of underground utilities. This has resulted in a less desirable placement. We looked into other nearby locations, but the ground is absolutely saturated with telecom, fiber, and power.

The Abrams Park primary sign has been installed as well. The Hill Road gateway sign was replaced with the new model after being struck by a vehicle. The next candidate is the red sign on Seymour and Miller. That sign is definitely at the end of its life (this will require some future budgeted funds).

✓ **SOCIAL DISTRICT (Update)**

With Bella's Book Nook due to open soon and the Pergola at Holland Square coming in 2026, I think this issue should be revisited by the DDA. I am including an article that illustrates how Davison is approaching this. You will notice how the days, times, and geography can all be controlled. In addition, many allowances can be limited to sanctioned events. Please share any thoughts or questions on the matter. The prior report follows.

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT (Update)**

The DDA affirmed financing for the pergola structure. MSHDA has signed off on the two phase approach, so we can place our order. I do not expect this to be a problem. Once the Public Spaces Community Places crowdfunding program is activated, which should be in May, we can raise the rest of the funds necessary to adding lighting, sound, signs, etc.

See the February 23, 2026 packet for prior project details.

✓ **SPRINGBROOK STREET DEDICATION INQUIRY (No Change of Status)**

Resurfacing of Cross Creek Drive has occurred. Our engineer conducted many inspections, recommended specific repairs, and documented the work. The HOA was great to work with and altered their plans during construction to ensure road base issues were addressed.

The previous report follows.

The HOA was not able to meet on May 13th as planned, but was able to convene on May 20 to discuss next steps. It sounds like they are desirous of taking formal steps to consider city ownership of the streets. I recommended that they send a written request to the city council, signed by the homeowners association, that indicates their conceptual terms and conditions for such a potential transfer. The council can then review this and decide if and how to proceed. The previous report follows:

I met with the HOA street committee on February 24th and March 24th along with Councilmember Spillane. The group is proceeding with rehabilitation of Cross Creek, using the best practices recommended by our engineer. They are also interested in continued in-kind services during final planning and construction to ensure project quality. If the city is still open to taking these streets, I recommend this support be given to ensure the assets are optimized.

Beyond their 2025 work, there is still much discussion, and I do not see this moving forward very quickly. They have a lot of questions about winter maintenance, solicitation control, sidewalks, and costs. The previous report follows.

The HOA completed three cores on Cross Creek Drive to better understand the pavement cross section that is there. It appears the road is generally built of 10" thick asphalt on clay instead of 5" asphalt on 10" of aggregate. Leadership from the HOA met with our engineers and staff to go over the implications of this finding on January 21st.

For the time being, they are taking the informal advice of our engineers and adjusting some of their plans for the 2025-2026 construction years. Though there is not any further movement towards a potential street transfer, they appear to be proceeding with street maintenance and rehabilitation in a manner that would meet city standards.

I expect to be meeting with the group regularly moving forward. See the October 14, 2024 report for all the details of this request, as well as a historical and contextual narrative.

✓ **GENESEE COUNTY FORECLOSURES (Update)**

The Genesee County Land Bank has taken possession of Wade Street property. We now have a contact with the group that is able to allow entry and discuss the disposition of the property.

✓ **PARKRIDGE DRIVEWAYS** *(No Change of Status)*

We should get full compliance on this issue. One owner that met this action in court has agreed to a consent judgement to correct the issue. The remaining owners have done so voluntarily or are on voluntary timelines for compliance. See the September 22, 2025 packet for full details.

✓ **APPOINTMENTS** *(Business Item)*

The Mayor is looking to switch out the appointment to the alternate position on the 911 consortium. This is an agreeable transition by the current appoint, Rae Lynn, and Walt Melen. I am including a resolution.

✓ **CONSUMERS ENERGY FRANCHISE** *(No Change of Status)*

As our attorney reviews their request, we have actually had some difficulty with CE. Notably, their crews hit a marked water service and culvert on Hill Road this winter, which we repaired at a cost of over \$20,000. I have been having discussions with CE about this specific issue (seeking reimbursement), as well as the issues we face in sharing utility corridors with CE in general.

The previous report follows.

The franchise agreement that the city has with Consumers Energy to set the terms and conditions under which they provide electric and gas service in the city expires this year. They have requested to renew this, and I have our attorney's office reviewing that request. I am seeking to ensure we have the most favorable terms as it relates to ensuring proper service to residents and to ensuring appropriate use of our right of ways.

While CE is probably the best occupant of our right of ways as it relates to notices for disruption, restoration, and the convenience of the infrastructure, there may be more we can do to create more functional and attractive ROW's in the city through an updated agreement.

I expect this to be on one of our spring agendas.

✓ **WATER ORDINANCE UPDATE** *(Business Item)*

Our attorney has crafted a quick update to the city water ordinance as it relates to water service termination for non-payment. The full text of the proposed language is included in the ordinance and resolution. The existing language is as follows:

- (i) Termination of service for non-payment. The city shall have the right to terminate water service to any retail customer for non-payment of its water bill. Upon termination, service will not be restored until all past due balances are paid. Applicable turn-off and turn-on charges will be assessed to the customer or property owner.

Should it appear that water has been stolen by way of altering any piping, unauthorized connections, unauthorized operation, straight piping, meter tampering,

or otherwise, the city shall have the right to discontinue service until all defects, alterations, and tampering have been corrected, and appropriate compensation and restitution has been made by the offending person.

I recommend we proceed. Our procedures in this regard must be current and follow best practices. Note that many state laws are and have been under review for years which could greatly alter the landscape for late fees, penalties, service terminations, and assessments. For now, I fully support our system of consistent accountability with consequences. The previous report follows.

We have had a question posed about the process we use for notifying residents of turn offs. We consulted our attorney on the matter, and he finds our ordinance to be very vague regarding due process, and he recommends we update this to reflect a local process that we are comfortable with. This will provide users with predictable due process.

Currently, we rely on a combination of standard utility bills, payment arrangement forms, landlord/tenant affidavits, robo calls, and door hangers to make users aware of a potential shut off. Moving forward, we may be compelled to use door hangers for all notice and/or a combination of door hangers and letters. I recommend we continue with email and robo calls as a practical means to inform users of their status.

I expect to have something in front of the city council in April. The changes should be relatively minor in nature.

✓ **CONGRESSIONALLY DESIGNATED SPENDING** *(No Change of Status)*

I have submitted a preliminary request to Representative McDonald Rivet's office for Community Promotion Funds. These are the funds that our elected officials can often look to provide through established federal programs, such as the HUD funds for Otterburn. In the Senate, they are referred to as Congressionally Designated Spending.

I believe our best and most fundable project is the road work for Miller and Elms Roads. This set of projects is partially funded already, has regional impact, is very visible, and is nearly shovel-ready status. Because of the proximity to the Advanced Manufacturing District, this submission should carry some positive weight. We will likely be working with Senator Peters as well so that there is a working advocate in both the Senate and the House.

As of writing, our project may be consolidated into a matching application for the previously mentioned Build Grant that the Genesee County Road Commission is pursuing to improve Maple Avenue and Elms Road. I suspect this change will greatly increase our odds at receiving funds. This submission may also alter the scope of the project in a manner that adds additional rehabilitation or reconstruction work. I will keep the council informed.

✓ **CITY CLERK POSTION** *(Update)*

We have posted the position for a full-time clerk. The closing for this position has occurred, and we are looking at candidates. We hope to onboard someone around the first week of May. In the meantime, we have been acting as a committee to transition and cover essential functions. Amy, as Deputy Clerk, has stepped up, along with other office staff to fill in.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

Monthly reports are included.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(Update)*

The Planning Commission has not met since February.

Their next meeting is scheduled for May 5, 2026.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA met on April 9, 2026. They approve the third party monitoring agreement for asbestos mitigation services. They also deliberated on the potential for a social district downtown, more street lighting on Holland Drive, ADA spaces on Holland Drive, and marketing options. In addition, there is interest in placing a 250th mural on the Swartz Creek Pharmacy wall. This may be an effort between the DDA, Flint Art Project, and local volunteers.

The next DDA meeting is scheduled for May 14th. This will likely be a budget meeting.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

The ZBA selected officers and held their annual training during their March 18 meeting. This group meets, as needed, on the third Wednesday of each month.

✓ **PARKS AND RECREATION COMMISSION** *(No Change of Status)*

The Park Board met on March 17th. They did not take any action, but they considered a number of items that may be on future agendas. They are requesting pricing for new picnic tables, Otterburn Park insect control, and the potential to expand pickleball. They also discuss the Otterburn park ribbon cutting and the potential for a mural. Their next meeting is scheduled for April 21, 2026.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The Board of Review went well and was quiet. There were a total of nine petitions. Of these, five were late personal property or uncappings and four were people who came in to appeal. Three of the four actually appealed their assessment and one requested information about tax exemptions for being disabled.

The Board and Jacquie all did a good job and everything went smoothly.

✓ **CLERK'S OFFICE/ELECTION UPDATE** *(Update)*

- ❑ The office of clerk is vacant and is expected to be filled in early May.
- ❑ Amy, as Deputy Clerk, has been taking on management of these duties.
- ❑ Routine duties include record management, publications, FOIA requests, human resources, ordinance codification, payroll approval, solicitation permits, recording secretary, maintaining the cemetery registry, helping to maintain the website, Keeper of the City Seal, Board of Review, and everything related to elections.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Bincsik) (Update)**

- ❑ DPS continues to GPS water and sewer assets.
- ❑ DPS continues to update water meter transponders, registers and meters as needed.
- ❑ DPS continues to fill pot holes.
- ❑ DPS responded to several calls on Saturday April 4th due to a severe rain storm. If you didn't see it, the creek reached all the way to Winshall drive with Abrams park being fully submerged and most of the road underwater. While many streets flooded they did drain quickly once the level of the creek returned to a more normal level. All and all the park and the city systems performed well and city assets didn't suffer any noticeable damage.
- ❑ There were a couple of sewer calls caused by the sewer being overloaded. We didn't have any plugged sewers during the event..
- ❑ Seasonal woodchipping started on April 7th.
- ❑ Looking at the weather forecast it appears we will be able to open the park bathrooms next week as there aren't any predicted below freezing temps in the next 10 days.
- ❑ 2025 Consumer Confidence Report for Drinking Water is now on the website and available for viewing at City Hall, Senior Center and the Library.
- ❑ DPS is sweeping the streets for the first time this is season.
- ❑ Traffic closures are ongoing on Miller and I-69. The entrance ramps onto I-69 are closed. Elms road so far has been using flagmen to keep the road open but allow the construction work to be performed. Traffic as a whole hasn't been terrible thus far.

✓ **TREASURER UPDATE (Nichols) (No Change of Status)**

Property tax season is over and all delinquent real property taxes have been turned over to Genesee County for settlement. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Dietrich) (Update)**

- ❑ Holland Sq: MEDC Funding for Patronicity has been funded on December 2nd. We expect to open the link for fundraising in April.
- ❑ Holland Sq: We applied to the Consumer Energy Foundation for \$50,000 for the Pergola. Our request was denied in December.
- ❑ Holland Sq: We met with the Flint Community Foundation for the initial step in funding for the Pergola. Funding will be made available in February 2026, and an application has been submitted.
- ❑ The Economic Developer met with Sharp Funeral home for a letter of support and a donation for the Pergola. We have yet to hear back from them.
- ❑ Contacted the Flint & Genesee Economic Alliance requesting funding for the Pergola and was declined on November 24th. Our request was denied in December.
- ❑ Request for the letter of support from the Swartz Creek Chamber of Commerce was requested at the end of November. As of February, there has been no response after multiple emails.
- ❑ Application for Pergola funding to the Genesee Valley Rotary Club was denied.
- ❑ Dort Financial CU naming rights check in the amount of \$25,000 was received in December and the final amount of \$25,000 was received in December.

- ❑ Bella's Book Nook Café will be applying for the Match on Main in March for reimbursement for bookshelves, Coffee & tea mugs.
- ❑ Applied for \$60,000 through a partnership with Main Street America and General Motors.
- ❑ Applied for \$20,000 through the Community Foundation of Flint.
- ❑ Met with Congressional Staff to submit letters of support from Sen Cherry, Flint & Genesee Economic Alliance and Curbco for a City and Genesee County joint request through Congresswoman McDonald Rivet for \$900,000 in federal funding to support expanded roadway improvements along Miller Road

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ CITY SWEEPER REPLACEMENT (*Business Item*)

Based on our discussion on March 23, I am including the proposal and a resolution to purchase a used MDOT street sweeper. I have had Sheri and Amy dig into the Motor Pool budget, and they indicate that we expect to end the fiscal year with \$152,898 in unrestricted fund balance. This should give the city plenty of room to make the \$125,000 purchase, with the understanding that our current sweeper should fetch around \$25,000 in sales revenue.

The previous report follows.

As council is aware, we have an unfunded and provisional plan to acquire a replacement street sweeper in fiscal year 2029 for \$350,000. Our current sweeper is a 2006 model that has undergone much upfitting and rehabilitation over the years. At this point, it appears to be operating adequately, but as it nears its twentieth birthday, we find that the cab components are now not available, which could create repair stress in addition to reliability concerns down the road.

Knowing this, we were able to take a look at some surplus comparable equipment that is substantially newer. This was being offered by a local company that maintains a fleet, Curbco. Rob investigated some of their equipment, and while conducting a referenced check with a supplier, discovered that we might be able to get similar equipment directly from a refurbishment company for a substantially lower price.

I am including a quote for 2021 Elgin Whirlwind sweeper. Since this is not currently in our budget or short term fleet plan, I have no expectation that council would proceed with a purchase. However, I do wish to have some discussion to ascertain if there is interest in looking at this further.

In short, we can get a substantially newer and more reliable sweeper for \$125,000, with the understanding that we can likely fetch \$25,000 for our existing sweeper. If the council sees some merit to this, we may be able to adjust our fleet plan to provide for the equipment AND eliminate the need for outside funding to replace this piece of equipment.

✓ COMMUNICATIONS TOWER RENT REDUCTION (*Update*)

I informed the liaison that the council would need to see a profit and loss statement or rent roll to better understand the urgency of a rent reduction. I received the following,

“Hey Adam,

Tell them I said “No”! The problem isn’t the rent role. The problem is the average rent in Swartz Creek Mi is \$800- \$1500. I can go as high as \$1866.89 per month. That’s \$366.89 over the high average and a reduction of \$300 per month.

Thanks”

I am not advocating for a reduction. If the council is interested in pursuing this further, please let me know. As always, there is a risk that the assets and income streams could be lost if the city does not negotiate. The previous report follows.

There is a request by the tower owner at 4355 Elms to reduce their rent from \$1,969.90 (to be \$2,363.92 per month in mid-2027) to \$1,766.00 (-\$203.90/month; -\$2,446.80/year). Note that there is a co-locator on the tower that currently pays \$1,407.06 per month directly to the city.

We get such requests from time to time. It is difficult to discern if the owner is simply trying to improve their situation or if there is genuine hardship. To answer this question, I have requested a rent roll and/or profit and loss statement for this site. As of writing, I have not received it.

Without some evidence of hardship, I think it would be tough to justify a reduction for an occupied tower in a prime area. However, it does not hurt to talk about it, and I believe a company representative will be available via Zoom to make their case.

✓ **TREASURER AGREEMENT AMENDMENT (*Business Item*)**

I am asking the council to amend the agreement of the Treasurer as it relates to duties and compensation. There are a number of general office duties that she is picking up in the absence of the clerk, which I believe can be permanent. In addition, I am comfortable assigning the office supervision duties to her, which have not been formally assigned to anyone since Connie Olger retired.

Amy has been working towards proficiency in these duties through informal assistance and formal training. She has also been informally taking on some of these duties as a means to mutually show responsibility and for us to assess the outcome.

Some notable added training and credentials she has acquired since joining us include:

- Certified Human Resources Specialist (MSU)
- Certified Labor Relations Professional (CLRP)
- Michigan Certified Professional Treasurer (MMTA)
- Fundamentals of Local Government Budgeting (GFOA)
- Asset Management for Finance (GFOA)
- PMGAP University Course (Plante Moran)

The added duties shall include:

- Supervise, train, and guide all FT, PF, temporary, and volunteer administrative staff of the City Office under the direction of the City Manager (authority to hire, promote, formally discipline, and terminate remains vested with the City Manager).
- Oversee schedules, duties, working conditions, and supply management for the City Office.
- Assist with oversight of personnel records and training records of the City as needed and directed by the City Manager.
- Assist with supervision of IT and benefit administration functions and serve as liaison with respective professional service providers as needed and directed by the City Manager.
- Coordinate duties of payroll, utility billing, cash receipts, bank deposits, bank reconciliations, accounts payable, and accounts receivable among designated administrative staff.

Connie was paid an hourly supplement of \$4.80 to perform these duties in addition to her core job duties. I recommend this be adjusted to \$5.50 (paid as part of the salary), for the period through June 30, 2027.

I conducted a wage comparison using the Michigan Municipal League's survey inquiry system. I used our region (Region 1) and included all cities between 1,000 and 10,000. I think that the range we are looking at for Amy is very much in line with others, especially since many of these folks engage in various and non-uniform duties for their respective municipalities.

Treasurer Wages 2025*

<u>Municipality</u>	<u>County</u>	<u>Population</u>	<u>Hours/Week</u>	<u>Wage</u>	<u>Basis</u>
Davison	Genesee	5,143	40	\$71,350	Year
Gibraltar	Wayne	4,997	n/a	\$3,375	Meeting
Ann Arbor Charter Township	Washtenaw	4,357	18.75	\$60,333	Year
Lathrup Village	Oakland	4,088	40	\$115,000	Year
Fowlerville	Livingston	2,951	40	\$70,283	Year
Goodrich	Genesee	2,022	20	\$28,704	Year
Armada	Macomb	1,684	24	\$29,689	Year
Ortonville	Oakland	1,376	20	\$30	Hour

*Provided by MML (All Cities in Region 1; Population 1,000 to 10,000)

I am including a revised agreement that includes the new compensation and job description, as well as a resolution.

✓ **HOMETOWN DAYS (Update)**

Staff has been working with Metro PD regarding the proposed 2026 event schedule and operational policies. The event organizers (HTD's) have recently promoted the event as free to attend and operating until 10:00 p.m. each night. This represents a significant departure from last year's format and has raised concerns among law enforcement.

In 2025, the event included an entry fee, a 6:00 p.m. closing time, and additional conditions that contributed to a more orderly and safer environment. Metro PD has expressed a desire to maintain those improvements while exploring options to responsibly expand event hours and capacity.

At this time, it appears Metro PD and HTD's are not aligned on the proposed operations. Staff has received conflicting information from HTD's regarding Metro PD's level of support for the announced changes.

The majority of the application materials have just been received; however, additional details—particularly regarding the event schedule—are still needed. Staff will also be seeking formal input from both the Police and Fire Departments. As a result, this item will not be included on Monday's agenda.

Staff has emphasized the importance of securing Metro PD support for any operational changes. At present, it does not appear that HTD's is prioritizing this coordination. Metro PD continues to work toward solutions that would allow for expanded event operations without compromising public safety or their ability to effectively manage the event and surrounding areas.

- ✓ **NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK (*Business Item*)**
Mayor Henry will be reading a proclamation for National Public Safety Telecommunicators Week, which is April 12-18, 2026
- ✓ **RIVERBEND STRIDERS 5K RACE APPLICATION (*Business Item*)**
The annual race during the kickoff of Hometown Days continues! Though this event generally coincides with Hometown Days, it is a separate group conducting a separate event and should be distinguished as such. The route and other operations are the same. Reviews are complete, and we have a resolution to enable this street permit.
- ✓ **BUILDING DEPARTMENT FEES (*Update*)**
It appears we may be paying fees for inspections for some permits twice. For example, if we receive a \$200 fee for a furnace, \$150 of that goes to Mundy, with \$100 to be set aside for an inspection by Mundy. In addition to the \$150 fee to Mundy, we are getting a separate invoice for \$100 to cover the inspection. I have raised this issue with them and expect it to be corrected.

Council Questions, Inquiries, Requests, Comments, and Notes

Orienteering Course: I am working with Walt to replace these medallions. We appear to be close to getting new material in the ground.

Family Movie Night: The line up is for Rocky IV on June 26th, Hoppers on July 10th, Super Mario Galaxy on July 24th, and Zootopia 2 on August 7th.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, April 13, 2026, 7:00 P.M.**

Motion No. 260413-4A **CLOSED SESSION MINUTES – MARCH 9, 2026**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Closed Session Council Meeting held Monday, March 9, 2026, to be placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260423-4B **MINUTES – MARCH 9, 2026**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, March 9, 2026, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260413-4C **MINUTES – MARCH 23, 2026**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, March 23, 2026, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260413-5A **AGENDA APPROVAL – APRIL 13, 2026**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of April 13, 2026, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260413-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of April 13, 2026, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Proclamation No. 260413-8A PROCLAMATION TO RECOGNIZE NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK; APRIL 12-18, 2026

WHEREAS, emergencies can happen at any time, and the first step in getting help is often a call for assistance; and,

WHEREAS, the individuals who answer those calls serve as the first voice of help in an emergency, providing calm, direction, and reassurance when it is needed most; and,

WHEREAS, their role goes beyond answering phones, as they gather critical information, coordinate response efforts, and help ensure that police officers, firefighters, and paramedics can respond safely and effectively; and,

WHEREAS, this work demands sound judgment, clear communication, and the ability to remain composed in high-stress situations; and,

WHEREAS, Public Safety Telecommunicators are regularly exposed to the stress and emotion of emergencies, yet continue to perform their duties with professionalism and care; and,

WHEREAS, the men and women of Genesee County 911, serving the City of Swartz Creek and surrounding communities, demonstrate this commitment each and every day;

NOW, THEREFORE, I, Nate Henry, Mayor of the City of Swartz Creek, Michigan, DO HEREBY PROCLAIM the week of April 12 through April 18, 2026, as National Public Safety Telecommunicators Week in the City of Swartz Creek, and call upon our residents to recognize the essential role these individuals play in protecting both our community and those who serve it.

Resolution No. 260413-8B RESOLUTION TO PURCHASE STREET SWEEPER

Motion by Councilmember: _____

WHEREAS, the city finds that the 2007 street sweeper, VIN # 49HAADB67DX61697, is at the end of its useful life as it relates to providing reliable and cost effective services; and

WHEREAS, the City’s Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for terms and conditions of purchases; and

WHEREAS, the City is not required to get sealed bids but must seek council approval for goods and services that are not of a public work or improvement of a directly competitive nature; and

WHEREAS, the Director of Public Services has priced out a number of used sweepers from local service providers and Macqueen; and

WHEREAS, in consultation with the City Council and staff, it is determined that a used MDOT sweeper, a 2021 Elgin Whirlwind – Stock # LOR101 will provide sufficient reliability and functionality at an affordable price; and

WHEREAS, the 2026 Motor Pool Fund has sufficient funds to make this purchase using current fund balance in lieu of a purchase in fiscal year.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek approves the purchase of the 2021 Elgin Whirlwind – Stock # LOR101 street sweeper in the amount of \$125,000, as quoted from Macqueen, plus associated fees and expenses, to be apportioned from the Motor Pool Fund (661).

BE IT FURTHER RESOLVED, the City of Swartz Creek, finding the 2007 sweeper to be beyond its useful life for the execution of safe and efficient duties, hereby direct and authorize the Director of Public Services to auction this vehicle and related appurtenances by means of the Bidcorp.com or related public auctioning service as soon as practical.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260413-8C

RESOLUTION TO APPROVE THE AMENDED TREASURER PROFESSIONAL SERVICE AGREEMENT

Motion by Councilmember: _____

WHEREAS, section 4.2 of the City Charter provides the appointive office of Treasurer shall be filled by the City Manager with approval of the City Council; and

WHEREAS, section 7.4 of the City Charter provides for the fundamental duties of the Treasurer; and

WHEREAS, the City of Swartz Creek City Council approved the agreement with Amy Nichols, the City Treasurer on August 28, 2023, to provide for conditions and provisions of employment; and

WHEREAS, the conditions of employment for department heads and exempt employees are largely established in a consistent and universal manner in the adopted Personnel Policies Manual, and;

WHEREAS, Mrs. Nichols and the City have come to an agreement on specific terms and conditions regarding the City's appointment of her to the office of Treasurer.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek approve the Agreement between the City of Swartz Creek and Amy Nichols as included herein, and further authorize the Mayor and City Clerk to execute the agreement on behalf of the City.

BE IT FURTHER RESOLVED that the City of Swartz Creek City Council recognizes that, by virtue of her duties in the role of Deputy Clerk, the Treasurer has been and may continue to act in the role of Clerk in the absence of a dedicated Clerk and as needed by the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260413-8D RESOLUTION TO APPROVE STREET CORING SAMPLING

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major and local streets that are integrated into a twenty year asset management plan; and

WHEREAS, many streets are proposed for rehabilitation with limited reconstruction; and

WHEREAS, many streets are 'legacy' streets that are suspected of having non-engineered road bases and a mix of various pavement compositions that reflect historic road building patterns; and

WHEREAS, the City desires to collect information on the composition of such legacy streets in order to better design rehabilitation plans, thereby limiting construction damage, extending repair life, and optimizing capital outlays.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council approve the 2026 City Wide Soil Borings proposal by OHM Advisors, dated April 2, 2026, and authorizes and directs the City Manager to execute said agreement on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 260413-8E RESOLUTION TO APPROVE ORDINANCE 472, AN ORDINANCE TO AMEND ARTICLE II OF CHAPTER 19-24 OF THE CODE OF ORDINANCES OF THE CITY OF SWARTZ

CREEK TO ADOPT NEW REGULATIONS FOR WATER SHUT OFF PROCEDURES AND CONSTITUTIONAL SAFEGUARDS FOR CITY RESIDENTS

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a public water system in the city; and

WHEREAS, the City of Swartz Creek desires to have fair, predictable, and effective billing and water service termination policies; and

WHEREAS, the Code of Ordinances, Chapter 19-24, promulgates rules regarding the water system; and

WHEREAS, the City seeks to update rules related to water service termination for non payment.

THEREFORE, I MOVE the City of Swartz Creek ordains:

CITY OF SWARTZ CREEK

ORDINANCE NO. 472

An ordinance to amend Chapter 19-24 of the Code of Ordinances by amending Section 24(i) of Article II.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Amendment of Section 19-24 of the Code of Ordinances of the City of Swartz Creek.

Section 24(i) of Article II, Chapter 19 of the Code of Ordinances of the City of Swartz Creek, Michigan, is hereby amended to read as follows:

- i. *Termination of service for non-payment.* The city shall have the right to terminate water service to any retail customer for non-payment of its water bill. Upon termination, service will not be restored until all past due balances are paid. Applicable turn-off and turn-on charges will be assessed to the customer or property owner. The following procedures shall be used by the City before terminating service for non-payment:
 - a. An overdue notice will be sent to the customer giving them ten (10) days to pay their account in full or to make arrangements acceptable to the City. The notice will advise the customer that failure to pay the account in full, or to make payment arrangements will result in the water service being shut off and the date the shut off will occur if not paid in full.
 - b. If the account is not paid in full or acceptable arrangements to pay are not made and accepted by the City, DPW representative will be sent to shut off the water service after expiration of the ten (10) day notice.

- c. If the customer disputes the amount stated in the overdue notice, they must submit the dispute in writing to the City within ten (10) days of receiving the overdue notice. The City will review and respond with the authority to correct the account or suspend the shutoff; and
- d. No service shutoff will occur while a timely, good-faith billing dispute remains pending. If it is determined that no changes should be made to the account stated in the overdue notice the customer will be required to pay that amount or have their water services terminated in accordance with this Section.

Should it appear that water has been stolen by way of altering any piping, unauthorized connections, unauthorized operation, straight piping, meter tampering, or otherwise, the City shall have the right to discontinue service until all defects, alterations, and tampering have been corrected, and appropriate compensation and restitution has been made by the offending person. A person who violates any provision of this Ordinance or the terms or conditions of a permit is responsible for a municipal civil infraction, subject to Article II of Chapter 1 of this Code. Nothing in this Section 21 shall be construed to limit the remedies available to the City in the event of a violation by a person of this Ordinance or a permit.

-Remainder of Article II Chapter 19 remains intact and codified accordingly following Article II Chapter 19 Section 24(i) amendment-

Section 2. Severability.

Sections of this Ordinance amendment shall be deemed severable and should any section, clause or provision of this ordinance be declared to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

Section 3. Saving Clause.

The amendment or repeal by this ordinance of any ordinance or ordinance provision shall have no effect upon prosecutions commenced prior to the effective date of this ordinance or prosecutions based upon actions taken by any person prior to the effective date of this Ordinance. Those prosecutions shall be conducted under the ordinance provisions in effect prior to the effective date of this Ordinance.

Section 4. Effective Date.

This Ordinance shall take effect 30 days following publication.

At a regular meeting of the City Council of Swartz Creek held on the _____ day of _____, 2025, _____ moved for adoption of the foregoing ordinance and _____ supported the motion.

Voting for:

Voting against:

Voting Against: _____

Resolution No. 260413-8G

RESOLUTION TO APPROVE 5K FOOT RACE STREET PERMIT

Motion by Councilmember: _____

WHEREAS, Riverbend Striders is a recognized not-for profit entity that operates in Genesee County; and

WHEREAS, said organization proposes to continue the annual 5k road race that coincides with the Hometown Days Festival, and they therefore seek a permit to use the city streets on May 28, 2026; and

WHEREAS, the City Council finds this organization and the event to be beneficial to the public and in good standing.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves the application for a street usage permit to conduct a 5 kilometer foot road race on Thursday, May 28, 2026, 6:00 PM – 7:30 PM, applicant: the Riverbend Striders, care of Chris Roney, race to be held in Winchester Village Subdivision, in accordance with the application submitted, under the direction and control of the Chief of Police and contingent upon the provision of valid insurance listing the City of Swartz Creek as an additionally insured party.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 260413-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of April 13, 2026.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE March 9, 2026**

The meeting was called to order at 7:04 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Melen, Spillane, Gilbert, Hicks, Knickerbocker, Henry.

Councilmembers Absent/Excused: Krueger

Staff Present: City Manager Adam Zettel, Jody Key.

Others Present: Dennis Cramer .Jeremy Morgan,Rebecca Bosas, Jeffrey E Kelley, Brooke Tucker, Jeff C Kelley, Sheri Sprygada, Mike Murphy

Others Virtually Attended: Lania Rocha, Nay

APPROVAL OF MINUTES

Resolution No. 260309-01 **(Carried)**

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday February 23, 2026 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Knickerbocker, Henry, Melen.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

ADD ITEM 8F TO THE AGENDA TO GO INTO CLOSED SESSION

Resolution No. 260309-02 **(Carried)**

Motion by Councilmember Melen
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of March 9, 2026, to be circulated and placed on file.

YES: Gilbert, Hicks, Knickerbocker, Henry, Melen, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 260309-03

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of March 9, 2026, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Knickerbocker, Henry, Melen, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Dennis Cramer– Requesting 250th mural concept and funding events

COUNCIL BUSINESS:

RESOLUTION TO APPROVE COMMISSION APPOINTMENTS

Resolution No. 260309-04

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Knickerbocker

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the City Council require and set terms of officers for various appointments to City boards and commissions, as well as appointments to non-city boards and commissions seeking representation by City officials; and

WHEREAS, there exists vacancies in such positions; and

WHEREAS, said appointments are Mayoral appointments, subject to affirmation of the City Council.

Discussion Ensued.

YES: Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks,

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE THE PURCHASE AND INSTALLATION OF THE MINIMAL PERGOLA STRUCTURE COMPONENTS FOR HOLLAND SQUARE

Resolution No. 260309-06

(Carried)

Motion by Councilmember Spillane

Second by Councilmember Melen

WHEREAS, the City of Swartz Creek owns property on Holland Drive, known as Holland Square, that functions as a parking and outdoor event space, and

WHEREAS, the Downtown Development Authority has been seeking a means to increase the value of this space as it relates to hosting various outdoor events, and

WHEREAS, the DDA, through the work established by an ad hoc committee of the council, proposed to construct a pergola-style structure on the Miller Road frontage, complete with lighting and sound, said concept being approved by the city council on September 22, 2025, and

WHEREAS, the project is to be funded by a Michigan State Housing Development Authority grant in the amount of \$75,000, a contribution of \$50,000 from Dort Financial Credit Union, anticipated Public Spaces Community Places funds, community contributions, and DDA funds, and

WHEREAS, the MEDC crowdfunding campaign is delayed until May of 2026, and MSHDA funds must be fully spent by September 30, 2026, requiring downsizing and commencement of the project prior to receipt of all funds, with additional features to be added later, and

WHEREAS, the City Council finds that the design-build process involving Amag Architects and JW Morgan Construction is the best way to plan and procure the pergola.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the purchase and installation of the Pergola Structure, without signs, lighting, sound, furnishings, and related features, as included in the March 9, 2026 city council packet.

BE IT FURTHER RESOLVED the City of Swartz Creek City Council approves the proposal by JW Morgan to procure and install such features, per the submitted work scope and cost sheet, as included in the March 9, 2026 city council packet.

BE IT FURTHER RESOLVED the approvals and procurement herein are conditioned upon affirmation of the same by the Swartz Creek DDA, with the DDA to supply funds to support the project, as executed by the City of Swartz Creek

Discussion Ensued.

YES: Henry, Melen, Spillane, Gilbert, Hicks, Knickerbocker.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE A PUBLIC PLACE PERMIT FOR THE SWARTZ CREEK
AREA HISTORICAL, SOCIETY CAR SHOWS**

Resolution No.260309-07

(Carried)

Motion by Councilmember Melen
Second by Councilmember Knickerbocker

WHEREAS, the Swartz Creek Area Historical Society is a recognized charitable entity that is in good standing and that operates in Swartz Creek; and

WHEREAS, said organization proposes to organize three car shows within Holland Square and on Holland Drive, and they therefore seek a permit to use the city plaza from 10:00 a.m. to 3:00 p.m. on the following Sundays of June 28, August 30, and October 4: and

WHEREAS, the City Council finds the organization and the event to be beneficial to the public and in good standing.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves the application for a public place and street usage permit, conditioned upon site accessibility during potential construction, to conduct three car shows within Holland Square and on Holland Drive, from 10:00 a.m. to 3:00 p.m. on the following Sundays of June 28, August 30, and October 4, applicant: the Swartz Creek Area Historical Society, in accordance with the application submitted.

Street and City property use subject to the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Sufficient number of portable bathrooms placed and located, and litter control program in accordance and under the approval of Director of Community Services.

Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police

Discussion Ensued.

YES: Melen, Spillane, Gilbert, Hicks, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE MID-YEAR BUDGET ADJUSTMENTS

Resolution No.260309-08

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Gilbert

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City's 2025 – 2026 Revenue and Expenditure Report through January, and finds that it is not in deficit; however, certain department activity line items may be in deficit; and

WHEREAS, the City Council has received a Budget Amendment Summary and Revenue and Expenditure Reports reflecting proposed changes in budgeted items; and

WHEREAS, new budget amounts necessitate adjustments to the original adopted budget; and

WHEREAS, said supplemental documentation shows the new proposed revenue and expenditures by fund.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the city treasurer to make all necessary mid-year budget adjustment amendments to all city funds in accordance with the supplemental documentation as included in the March 9, 2026 city council

MEETING OPENED TO THE PUBLIC:

Brooke Tucker – Candidate for district court judge.

RESOLUTION TO ENTER A CLOSED SESSION TO CONSIDER CITY CLERK'S EMPLOYMENT

Resolution No 2603090 -09

(Carried)

WHEREAS, the MCL 15.268(a) of Michigan's Open Meetings Act permits a governing body to enter a closed session to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing.

WHEREAS, the City of Swartz Creek City Council desires to discuss employment related matters of the City Clerk, and the City clerk has requested that the discussion be held in closed session as permitted by Michigan's Open Meetings Act; and

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council exit the regular session of the city council and enter into a closed session for the purpose of discussing the City Clerk's employment

Motion by Councilmember Gilbert
Second by Councilmember Melen

YES: Melen, Spillane, Gilbert, Hicks, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

ENTER INTO CLOSED SESSION – 7:45 PM

OPEN SESSION – 8:04 PM

Carried

Motion by Mayor Pro Tem Hicks
Second by Councilmember Melen

I **Move** to accept the resignation of the City Clerk as of March 5, 2026, and authorize the city manager to execute the severance agreement as prepared by the city attorney.

YES: Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

No comment

REMARKS BY COUNCILMEMBERS:

Councilmember Melen: Think spring

Councilmember Spillane: Historical presentation on Wednesday 3/11/26

Councilmember Gilbert: Keep thinking spring. History of middle school road.

Councilmember Knickerbocker: Tough part of the job when staff moves on.

Mayor Pro Tem Hicks: Is Swartz Creek considered a tree city?

Mayor Henry: Happy belated International Women's Day.

ADJOURNMENT

Resolution No. 260309-10

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Melen

I Move the Swartz Creek City Council adjourn the regular meeting at 8:10 p.m.

Unanimous Voice Vote.

Nate Henry, Mayor

Amy Nichols, Deputy Clerk

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE March 23, 2026**

The meeting was called to order at 7:00 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Jacquie Forrest

Others Present: DPW Director Robert Bincsik

Others Virtually Attended: Treasurer Amy Nichols, Jeff Kelley

APPROVAL OF MINUTES

Resolution No. 260323-01

Motion Withdrawn

Motion made by Councilmember Spillane
Second made by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday March 9, 2026 to be circulated and placed on file.

APPROVAL OF AGENDA

Resolution No. 260323-5A

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of March 23, 2026, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 260323-02

(Carried)

Motion by Councilmember Melen
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of March 23, 2026, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE E THE AMENDED TREASURER PROFESSIONAL SERVICE AGREEMENT

Resolution No. 260323-03

Motion by Councilmember Mayor Pro Tem Hicks
Second by Councilmember Knickerbocker

Postponed

WHEREAS, section 4.2 of the City Charter provides the appointive office of Treasurer shall

be filled by the City Manager with approval of the City Council; and

WHEREAS, section 7.4 of the City Charter provides for the fundamental duties of the Treasurer; and

WHEREAS, the City of Swartz Creek City Council approved the agreement with Amy Nichols, the City Treasurer on August 28, 2023, to provide for conditions and provisions of employment; and

WHEREAS, the conditions of employment for department heads and exempt employees are

largely established in a consistent and universal manner in the adopted Personnel Policies

Manual, and;

WHEREAS, Mrs. Nichols and the City have come to an agreement on specific terms and

conditions regarding the City's appointment of her to the office of Treasurer.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek approve the Agreement between the City of Swartz Creek and Amy Nichols as included herein, and further authorize the Mayor and City Clerk to execute the agreement on behalf of the City.

BE IT FURTHER RESOLVED that the City of Swartz Creek City Council recognizes that, by

virtue of her duties in the role of Deputy Clerk, the Treasurer has been and may continue to

act in the role of Clerk in the absence of a dedicated Clerk and as needed by the city.

Discussion Ensued.

Motion by Councilmember Spillane

Second by Councilmember Mayor Pro Tem Hicks

I Move the Swartz Creek City Council postpone the Resolution to Approve the Amended Treasurer Professional Agreement presented on March 23, 2026 to the April 13, 2026 Council Meeting with further information provided.

YES Knickerbocker, Henry, Spillane, Gilbert, Hicks.

NO: Krueger, Melen

RESOLUTION TO AUTHORIZE EXECUTORS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT

Resolution No. 260323-04

(Carried)

Motion by Councilmember Gilbert

Second by Councilmember Knickerbocker

WHEREAS, the City of Swartz Creek participates in the Genesee County Community Development Program; and

WHEREAS, the Genesee County Community Development Program has requested that

we update our authorized signature card.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are authorized to

request reimbursements from the Community Development Block Grant (CDBG) Program:

Adam Zettel, City Manager
Amy Nichols, City Treasurer-Deputy Clerk

Discussion Ensued.

YES: Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE COMMISSION APPOINTMENTS

Resolution No. 260323-05

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Krueger

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and

previous resolutions of the City Council require and set terms of officers for various appointments to City boards and commissions, as well as appointments to non-city boards

and commissions seeking representation by City officials; and

WHEREAS, there exist vacancies in such positions; and

WHEREAS, said appointments are Mayoral appointments, subject to affirmation of the City Council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

#260323-8E1 MAYOR APPOINTMENT: Rodney Gardner
Swartz Creek Area Fire Board – Resident – Swing Seat
One year term, expiring March 31, 2027

#260323-8E2 MAYOR APPOINTMENT: Nate Henry
911 Consortium - Primary
Remainder of two year term, expiring November 23, 2026

#260323-8E3 MAYOR APPOINTMENT Rae Lynn Hicks
911 Consortium - Alternate
Remainder of two year term, expiring November 23, 2026

Discussion Ensued.

YES: Henry, Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Melen: In favor of more information on resolution 8A

Councilmember Spillane: Inspection of manholes in Otterburn heights. Little Caesars parking lot conditions and blight concerns for the city.

Councilmember Gilbert: Think spring harder.

Councilmember Knickerbocker: In favor of more information on resolution 8A concerning the city Treasurer.

Mayor Pro Tem Hicks: Nothing

Councilmember Krueger: Chamber of Commerce lunch at MTA on 3/24/26

Mayor Henry: Apologized for missing a resolution while approving minutes for 3/9/26

ADJOURNMENT

Resolution No. 260323-06

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Melen

I Move the Swartz Creek City Council adjourn the regular meeting at 8:17 p.m.

Unanimous Voice Vote.

Nate Henry, Mayor

Amy Nichols, Deputy Clerk

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE DOWNTOWN DEVELOPMENT AUTHORITY MEETING
MARCH 9, 2026**

The meeting was called to order at 6:00 p.m. by Board Chairperson Beedy in the Swartz Creek Council Chambers with a virtual (Zoom) meeting available for the general public.

Board Members Present: Henry, Beedy, Gardner, Kelley, Parenteau,

Board Members Absent: Barclay, Kallas, King, Ryan

Staff Present: Adam Zettel-City Manager

Others Present: Dennis Cramer

APPROVAL OF AGENDA AND MINUTES:

Resolution No. 260409-01 **(Carried)**

Motion by Board Member Kelly
Second by Board Member Henry

I Move the Swartz Creek City Downtown Development Authority approves the agenda for the April 9, 2026 meeting.

Voting For: Henry, Gardner, Parenteau, Kelley, Beedy
Voting Against: None

Resolution No. 260409-02 **(Carried)**

Motion by Board Member Henry
Second by Board Member Parenteau

I Move the Swartz Creek City Downtown Development Authority approves the minutes from the March 12, 2026, Downtown Development Authority Meeting as written.

Voting For: Henry, Gardner, Parenteau, Kelley, Beedy
Voting Against: None

REPORTS AND COMMUNICATIONS:

Mr. Zettel described the Davison social district and inquired if the DDA would like to visit this issue again at a future meeting. There was consensus to do so.

MEETING OPEN TO PUBLIC:

Dennis Cramer spoke about the opportunity of a 250th anniversary mural in town. He specifically inquired about DDA financial support. It was explained that the DDA could probably support half the of the mural cost through the existing façade improvement program. The owner will need to apply and half of the funds will need to come from the Flint Art Project or other contributions.

CHURCH ABATEMENT MONITORING PROPOSAL

Resolution No. 260409-03

RESOLUTION TO APPROVE THE LOW BID FOR ABATEMENT OF ASBESTOS AT THE OLD METHODIST CHURCH

Motion by Board Member: Parenteau
Second by Board Member: Henry

WHEREAS the Swartz Creek Downtown Development Authority acquired the historic church structure at 4484 Morrish Road with the intention of finding a private partner to secure a viable economic use for the site that will engage the community and preserve the structure; and

WHEREAS, the DDA awarded a contract for asbestos mitigation to Southeast Abatement in order to reduce a barrier to site reuse or potential demolition; and

WHEREAS, monitoring of such abatement activities is strongly recommended to protect workers, the site, the general public, and the DDA body; and

WHEREAS, a proposal for monitoring and compliance was received by the DDA's hazardous material consultant, Triterra.

NOW THEREFORE, BE IT RESOLVED, the Swartz Creek Downtown Development Authority approve the proposal for abatement mitigation monitoring by Triterra as included in the April 9, 2026 DDA packet.

BE IT FURTHER RESOLVED the DDA authorizes and directs the Chair to execute the proposal for said services.

Voting For: Henry, Gardner, Parenteau, Kelley, Beedy
Voting Against: None

MEETING OPEN TO PUBLIC:

No comment.

REMARKS BY BOARD MEMEBERS:

Rod Gardner: He asked about a business outreach plan. Mr. Zettel indicated that this has not been addressed yet. The board deliberated on the nature of "Swartz Creek Patch" and felt this was a viable tool. Mr. Beedy asked to see marketing funds in the FY 2027 budget. He asked who bought the Trecha building. It is not known.

Jeff Kelley: He noted that Holland Drive was very dark (Mr. Zettel noted that Consumers Energy has been notified to create a proposal for two decorative lights. EV's were

noted to be earning small revenues and to be under robust use. Handicap parking on Holland Drive was discussed.

ADJOURN

Resolution No. 260409-04

Motion by Board Member Henry
Second by Board Member Parenteau

I Move the Swartz Creek Downtown Development Authority adjourns the April 9, 2026 Downtown Development Authority meeting.

Unanimous affirmative voice vote: Motion declared carried.

Adjourn at 6:53 pm

Jeffrey E. Kelley

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 03/31/2026

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 03/31/2026	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,878,608.00	2,971,749.29	2,519,719.50	452,029.79	84.79
172.000 - Executive	0.00	0.00	414.57	(414.57)	100.00
215.000 - Administration and Clerk	0.00	0.00	0.50	(0.50)	100.00
253.000 - Treasurer	0.00	116.00	116.19	(0.19)	100.16
301.000 - Police Dept	2,000.00	6,750.00	6,430.24	319.76	95.26
336.000 - Fire Department	0.00	12,200.00	36,285.00	(24,085.00)	297.42
345.000 - PUBLIC SAFETY BUILDING	22,500.00	23,400.00	18,431.00	4,969.00	78.76
371.000 - Building/Zoning/Planning	60,275.00	175,500.00	133,283.50	42,216.50	75.95
444.000 - Sidewalks	0.00	24,530.00	7,540.00	16,990.00	30.74
448.000 - Lighting	15,700.00	18,500.00	16,984.92	1,515.08	91.81
450.000 - Forestry Program	9,000.00	9,000.00	0.00	9,000.00	0.00
523.000 - Grass, Brush & Weeds	1,500.00	1,500.00	600.00	900.00	40.00
694.000 - Community Development F	16,000.00	16,000.00	3,519.00	12,481.00	21.99
769.000 - ELECTRIC VEHICLE CHARG	0.00	700.00	0.00	700.00	0.00
780.000 - Parks & Recreation	0.00	15.00	15.00	0.00	100.00
780.500 - Mundy Twp Park Services	16,605.00	16,605.00	7,740.42	8,864.58	46.61
782.000 - Facilities - Abrams Park	500.00	500.00	215.00	285.00	43.00
783.000 - Facilities - Elms Rd Park	8,000.00	3,000.00	3,080.00	(80.00)	102.67
788.000 - Otterburn Disc Golf Park	573,000.00	590,000.00	7,000.00	583,000.00	1.19
790.000 - Facilities-Senior Center/Lit	5,300.00	5,300.00	7,628.11	(2,328.11)	143.93
TOTAL REVENUES	3,608,988.00	3,875,365.29	2,769,002.95	1,106,362.34	
000.000 - General	14,133.00	13,800.00	10,248.34	3,551.66	74.26
101.000 - Council	26,363.00	24,559.00	19,458.79	5,100.21	79.23
172.000 - Executive	161,376.00	183,269.00	131,990.62	51,278.38	72.02
215.000 - Administration and Clerk	45,240.00	47,138.00	34,874.34	12,263.66	73.98
228.000 - Information Technology	43,000.00	47,000.00	38,432.20	8,567.80	81.77
247.000 - Board of Review	4,204.00	2,355.00	1,709.45	645.55	72.59
253.000 - Treasurer	132,815.00	138,631.00	107,209.18	31,421.82	77.33

257.000 - Assessor	53,662.00	52,957.00	33,894.94	19,062.06	64.00
262.000 - Elections	57,098.00	62,012.00	45,197.22	16,814.78	72.88
265.000 - Facilities - City Hall	25,937.00	22,186.00	18,669.43	3,516.57	84.15
266.000 - Legal Council	15,000.00	12,000.00	8,358.98	3,641.02	69.66
301.000 - Police Dept	12,026.00	13,000.00	7,850.60	5,149.40	60.39
301.266 - Legal Council PSFY	24,000.00	24,000.00	19,348.00	4,652.00	80.62
301.851 - Retiree Employer Health C	11,660.00	12,400.00	8,772.18	3,627.82	70.74
334.000 - Metro Police Authority	1,335,454.00	1,335,454.00	913,972.63	421,481.37	68.44
336.000 - Fire Department	202,100.00	202,100.00	175,096.53	27,003.47	86.64
345.000 - PUBLIC SAFETY BUILDING	29,837.00	30,425.00	24,168.14	6,256.86	79.44
371.000 - Building/Zoning/Planning	135,070.00	315,920.00	192,474.93	123,445.07	60.93
444.000 - Sidewalks	0.00	0.00	7,670.00	(7,670.00)	100.00
448.000 - Lighting	125,000.00	150,000.00	113,907.87	36,092.13	75.94
523.000 - Grass, Brush & Weeds	1,000.00	1,000.00	120.00	880.00	12.00
567.000 - Facilities - Cemetery	1,625.00	1,976.00	1,080.39	895.61	54.68
694.000 - Community Development f	16,000.00	16,000.00	0.00	16,000.00	0.00
728.000 - Economic Development	12,040.00	12,040.00	4,174.23	7,865.77	34.67
769.000 - ELECTRIC VEHICLE CHARG	0.00	0.00	620.47	(620.47)	100.00
780.000 - Parks & Recreation	18,532.00	25,926.00	15,608.66	10,317.34	60.20
780.500 - Mundy Twp Park Services	15,096.00	14,482.00	10,482.80	3,999.20	72.39
782.000 - Facilities - Abrams Park	87,538.00	79,046.00	49,442.94	29,603.06	62.55
783.000 - Facilities - Elms Rd Park	100,014.00	89,880.00	54,261.16	35,618.84	60.37
786.000 - Non-Motorized Trailway	370.00	370.00	0.00	370.00	0.00
788.000 - Otterburn Disc Golf Park	640,421.00	705,452.00	50,460.32	654,991.68	7.15
790.000 - Facilities-Senior Center/Lit	33,272.00	32,720.00	24,398.07	8,321.93	74.57
794.000 - Community Promotions Pro	77,183.00	100,953.00	69,545.72	31,407.28	68.89
797.000 - Facilities - City Parking Lots	5,350.00	5,350.00	1,545.90	3,804.10	28.90
851.000 - Retired Employee Health C	35,774.00	35,774.00	22,903.00	12,871.00	64.02
965.000 - Transfers Out	202,500.00	202,500.00	202,500.00	0.00	100.00
TOTAL EXPENDITURES	3,700,690.00	4,012,675.00	2,420,448.03	1,592,226.97	
Fund 101 - General Fund:					
TOTAL REVENUES	3,608,988.00	3,875,365.29	2,769,002.95	1,106,362.34	71.45

TOTAL EXPENDITURES	3,700,690.00	4,012,675.00	2,420,448.03	1,592,226.97	60.32
NET OF REVENUES & EXPENDITURES	(91,702.00)	(137,309.71)	348,554.92	(485,864.63)	
Fund 202 - Major Street Fund					
000.000 - General	634,015.00	631,615.00	353,690.88	277,924.12	56.00
441.000 - Miller Rd Park & Ride	3,600.00	6,600.00	1,752.62	4,847.38	26.55
452.100 - Safe Routes to School Grar	0.00	200.00	200.00	0.00	100.00
478.000 - Snow & Ice Removal	1,800.00	1,800.00	0.00	1,800.00	0.00
TOTAL REVENUES	639,415.00	640,215.00	355,643.50	284,571.50	
228.000 - Information Technology	575.00	575.00	465.15	109.85	80.90
429.000 - Occupational Safety	0.00	229.00	99.82	129.18	43.59
441.000 - Miller Rd Park & Ride	5,201.00	4,893.00	2,948.81	1,944.19	60.27
449.500 - Right of Way - General	15,000.00	15,000.00	0.00	15,000.00	0.00
449.501 - Right of Way - Storms	100.00	100.00	0.00	100.00	0.00
454.000 - STREETS PROJECTS	371,000.00	498,000.00	451,016.36	46,983.64	90.57
463.000 - Routine Maint - Streets	134,146.00	137,377.00	83,249.27	54,127.73	60.60
474.000 - Traffic Services	48,258.00	47,926.00	18,156.93	29,769.07	37.89
478.000 - Snow & Ice Removal	68,735.00	67,960.00	80,804.94	(12,844.94)	118.90
482.000 - Administrative	17,857.00	17,810.00	12,575.01	5,234.99	70.61
538.500 - Intercommunity storm drai	11,000.00	12,900.00	9,028.44	3,871.56	69.99
965.000 - Transfers Out	225,000.00	225,000.00	225,000.00	0.00	100.00
TOTAL EXPENDITURES	896,872.00	1,027,770.00	883,344.73	144,425.27	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	639,415.00	640,215.00	355,643.50	284,571.50	55.55
TOTAL EXPENDITURES	896,872.00	1,027,770.00	883,344.73	144,425.27	85.95
NET OF REVENUES & EXPENDITURES	(257,457.00)	(387,555.00)	(527,701.23)	140,146.23	
Fund 203 - Local Street Fund					
000.000 - General	205,348.00	209,348.00	117,049.96	92,298.04	55.91
449.000 - Right of Way Telecomm	15,000.00	26,000.00	0.00	26,000.00	0.00
478.000 - Snow & Ice Removal	1,200.00	1,200.00	0.00	1,200.00	0.00
931.000 - Transfers IN	475,000.00	815,955.00	815,954.87	0.13	100.00
TOTAL REVENUES	696,548.00	1,052,503.00	933,004.83	119,498.17	
228.000 - Information Technology	700.00	700.00	465.15	234.85	66.45
429.000 - Occupational Safety	0.00	63.00	30.67	32.33	48.68
449.500 - Right of Way - General	7,000.00	7,000.00	0.00	7,000.00	0.00
449.501 - Right of Way - Storms	1,000.00	1,000.00	0.00	1,000.00	0.00

454.000 - STREETS PROJECTS	745,200.00	1,240,792.00	1,143,050.82	97,741.18	92.12
455.000 - Local Street Projects	0.00	0.00	2,974.50	(2,974.50)	100.00
463.000 - Routine Maint - Streets	181,976.00	186,532.00	94,600.10	91,931.90	50.72
463.503 - Local Streets Rehab	400.00	400.00	0.00	400.00	0.00
474.000 - Traffic Services	16,255.00	20,122.00	10,982.56	9,139.44	54.58
478.000 - Snow & Ice Removal	54,163.00	54,977.00	63,358.79	(8,381.79)	115.25
482.000 - Administrative	13,391.00	13,391.00	9,431.63	3,959.37	70.43
538.500 - Intercommunity storm drai	7,000.00	12,800.00	9,028.43	3,771.57	70.53
TOTAL EXPENDITURES	1,027,085.00	1,537,777.00	1,333,922.65	203,854.35	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	696,548.00	1,052,503.00	933,004.83	119,498.17	88.65
TOTAL EXPENDITURES	1,027,085.00	1,537,777.00	1,333,922.65	203,854.35	86.74
NET OF REVENUES & EXPENDITURES	(330,537.00)	(485,274.00)	(400,917.82)	(84,356.18)	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	913,230.00	880,906.00	870,415.86	10,490.14	98.81
TOTAL REVENUES	913,230.00	880,906.00	870,415.86	10,490.14	
455.100 - CAPITAL IMPROVEMENT BC	0.00	319,256.00	181,256.52	137,999.48	56.77
905.000 - Debt Service	671,096.00	671,096.00	382,822.79	288,273.21	57.04
965.000 - Transfers Out	250,000.00	590,955.00	590,954.87	0.13	100.00
TOTAL EXPENDITURES	921,096.00	1,581,307.00	1,155,034.18	426,272.82	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	913,230.00	880,906.00	870,415.86	10,490.14	98.81
TOTAL EXPENDITURES	921,096.00	1,581,307.00	1,155,034.18	426,272.82	73.04
NET OF REVENUES & EXPENDITURES	(7,866.00)	(700,401.00)	(284,618.32)	(415,782.68)	
Fund 226 - Garbage Fund					
000.000 - General	533,752.00	557,887.00	547,040.81	10,846.19	98.06
TOTAL REVENUES	533,752.00	557,887.00	547,040.81	10,846.19	
101.000 - Council	3,908.00	4,088.00	3,186.03	901.97	77.94
172.000 - Executive	10,859.00	11,097.00	8,266.10	2,830.90	74.49
215.000 - Administration and Clerk	4,110.00	4,110.00	3,000.22	1,109.78	73.00
228.000 - Information Technology	1,500.00	1,800.00	1,471.68	328.32	81.76
253.000 - Treasurer	20,988.00	24,238.00	18,050.54	6,187.46	74.47
265.000 - Facilities - City Hall	11,543.00	11,558.00	3,804.35	7,753.65	32.92
528.000 - Sanitation Collection	337,487.00	337,487.00	221,274.57	116,212.43	65.57
530.000 - Wood Chipping	68,125.00	82,003.00	44,422.28	37,580.72	54.17

782.000 - Facilities - Abrams Park	10,526.00	11,252.00	6,687.71	4,564.29	59.44
783.000 - Facilities - Elms Rd Park	14,478.00	15,229.00	9,092.49	6,136.51	59.71
TOTAL EXPENDITURES	483,524.00	502,862.00	319,255.97	183,606.03	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	533,752.00	557,887.00	547,040.81	10,846.19	98.06
TOTAL EXPENDITURES	483,524.00	502,862.00	319,255.97	183,606.03	63.49
NET OF REVENUES & EXPENDITURES	50,228.00	55,025.00	227,784.84	(172,759.84)	
Fund 248 - Downtown Development Fund					
000.000 - General	174,916.00	212,716.00	212,820.90	(104.90)	100.05
728.000 - Economic Development	0.00	225,900.00	40,725.34	185,174.66	18.03
TOTAL REVENUES	174,916.00	438,616.00	253,546.24	185,069.76	
000.000 - General	244.00	1,265.00	1,619.23	(354.23)	128.00
173.000 - DDA Administration	19,600.00	19,600.00	5,837.21	13,762.79	29.78
728.000 - Economic Development	86,000.00	111,000.00	24,881.07	86,118.93	22.42
728.002 - Streetscape	175,000.00	400,000.00	15.00	399,985.00	0.00
728.003 - Facade Program	10,000.00	10,000.00	0.00	10,000.00	0.00
728.004 - Family Movie Night	6,000.00	6,000.00	2,140.00	3,860.00	35.67
TOTAL EXPENDITURES	296,844.00	547,865.00	34,492.51	513,372.49	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	174,916.00	438,616.00	253,546.24	185,069.76	57.81
TOTAL EXPENDITURES	296,844.00	547,865.00	34,492.51	513,372.49	6.30
NET OF REVENUES & EXPENDITURES	(121,928.00)	(109,249.00)	219,053.73	(328,302.73)	
Fund 401 - Capital Project Fund					
000.000 - General	0.00	16.00	12.51	3.49	78.19
931.000 - Transfers IN	47,500.00	47,500.00	47,500.00	0.00	100.00
TOTAL REVENUES	47,500.00	47,516.00	47,512.51	3.49	
265.000 - Facilities - City Hall	24,000.00	24,000.00	0.00	24,000.00	0.00
TOTAL EXPENDITURES	24,000.00	24,000.00	0.00	24,000.00	
Fund 401 - Capital Project Fund:					
TOTAL REVENUES	47,500.00	47,516.00	47,512.51	3.49	99.99
TOTAL EXPENDITURES	24,000.00	24,000.00	0.00	24,000.00	0.00
NET OF REVENUES & EXPENDITURES	23,500.00	23,516.00	47,512.51	(23,996.51)	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	1,450.00	9,000.00	8,887.90	112.10	98.75
931.000 - Transfers IN	155,000.00	155,000.00	155,000.00	0.00	100.00
TOTAL REVENUES	156,450.00	164,000.00	163,887.90	112.10	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	156,450.00	164,000.00	163,887.90	112.10	99.93
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00

NET OF REVENUES & EXPENDITURES	156,450.00	164,000.00	163,887.90	112.10	
Fund 590 - Sanitary Sewer Fund					
000.000 - General	70,000.00	80,000.00	64,490.76	15,509.24	80.61
536.000 - Sewer System	1,357,400.00	1,369,050.00	1,026,281.70	342,768.30	74.96
TOTAL REVENUES	1,427,400.00	1,449,050.00	1,090,772.46	358,277.54	
101.000 - Council	10,372.00	10,505.00	7,950.09	2,554.91	75.68
172.000 - Executive	43,246.00	43,651.00	30,435.54	13,215.46	69.72
215.000 - Administration and Clerk	19,160.00	18,560.00	13,794.35	4,765.65	74.32
228.000 - Information Technology	6,050.00	7,000.00	5,067.61	1,932.39	72.39
253.000 - Treasurer	77,894.00	92,056.00	75,853.01	16,202.99	82.40
265.000 - Facilities - City Hall	27,425.00	27,918.00	8,889.95	19,028.05	31.84
536.000 - Sewer System	1,220,270.00	1,242,293.00	539,744.80	702,548.20	43.45
537.000 - Sewer Lift Stations	10,773.00	10,773.00	6,976.74	3,796.26	64.76
542.000 - Read and Bill	63,667.00	69,825.00	54,327.76	15,497.24	77.81
543.401 - Flush & TV Sewers	250,000.00	250,000.00	0.00	250,000.00	0.00
850.000 - Other Functions	8,000.00	3,000.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES	1,736,857.00	1,775,581.00	743,039.85	1,032,541.15	
Fund 590 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,427,400.00	1,449,050.00	1,090,772.46	358,277.54	75.28
TOTAL EXPENDITURES	1,736,857.00	1,775,581.00	743,039.85	1,032,541.15	41.85
NET OF REVENUES & EXPENDITURES	(309,457.00)	(326,531.00)	347,732.61	(674,263.61)	
Fund 591 - Water Supply Fund					
000.000 - General	48,000.00	65,000.00	50,935.90	14,064.10	78.36
540.000 - Water System	2,307,950.00	2,397,750.00	1,807,362.91	590,387.09	75.38
TOTAL REVENUES	2,355,950.00	2,462,750.00	1,858,298.81	604,451.19	
101.000 - Council	10,017.00	10,405.00	7,950.61	2,454.39	76.41
172.000 - Executive	44,079.00	44,633.00	30,532.51	14,100.49	68.41
215.000 - Administration and Clerk	19,660.00	19,075.00	14,056.94	5,018.06	73.69
228.000 - Information Technology	6,050.00	7,000.00	5,067.61	1,932.39	72.39
253.000 - Treasurer	91,628.00	100,250.00	69,081.85	31,168.15	68.91
265.000 - Facilities - City Hall	27,542.00	27,811.00	8,892.59	18,918.41	31.98
540.000 - Water System	2,689,091.00	2,891,757.00	1,586,989.82	1,304,767.18	54.88
542.000 - Read and Bill	57,952.00	57,939.00	37,800.67	20,138.33	65.24
543.230 - Water Main Repair USDA G	0.00	35,000.00	34,649.25	350.75	99.00

850.000 - Other Functions	8,000.00	8,000.00	0.00	8,000.00	0.00
905.000 - Debt Service	306,302.00	361,302.00	77,115.82	284,186.18	21.34
TOTAL EXPENDITURES	3,260,321.00	3,563,172.00	1,872,137.67	1,691,034.33	

Fund 591 - Water Supply Fund:					
TOTAL REVENUES	2,355,950.00	2,462,750.00	1,858,298.81	604,451.19	75.46
TOTAL EXPENDITURES	3,260,321.00	3,563,172.00	1,872,137.67	1,691,034.33	52.54
NET OF REVENUES & EXPENDITURES	(904,371.00)	(1,100,422.00)	(13,838.86)	(1,086,583.14)	

Fund 661 - Motor Pool Fund					
000.000 - General	197,200.00	228,300.00	192,276.56	36,023.44	84.22
TOTAL REVENUES	197,200.00	228,300.00	192,276.56	36,023.44	
172.000 - Executive	11,000.00	11,000.00	10,927.00	73.00	99.34
228.000 - Information Technology	815.00	815.00	549.18	265.82	67.38
253.000 - Treasurer	1,020.00	1,095.00	858.92	236.08	78.44
265.100 - Facilities - City Garage	315,292.00	302,337.00	72,410.10	229,926.90	23.95
850.000 - Other Functions	3,000.00	3,000.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES	331,127.00	318,247.00	84,745.20	233,501.80	

Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	197,200.00	228,300.00	192,276.56	36,023.44	84.22
TOTAL EXPENDITURES	331,127.00	318,247.00	84,745.20	233,501.80	26.63
NET OF REVENUES & EXPENDITURES	(133,927.00)	(89,947.00)	107,531.36	(197,478.36)	

TOTAL REVENUES - ALL FUNDS	10,751,349.00	11,797,108.29	9,081,402.43	2,715,705.86	76.98
TOTAL EXPENDITURES - ALL FUNDS	12,678,416.00	14,891,256.00	8,846,420.79	6,044,835.21	59.41
NET OF REVENUES & EXPENDITURES	(1,927,067.00)	(3,094,147.71)	234,981.64	(3,329,129.35)	

Check Date	Check	Vendor Name	Description	Amount
Bank DORT DORT FINANCIAL CREDIT UNION				
03/02/2026	11068	DELTA DENTAL PLAN	RETIREE BENIFITS MARCH 2026	250.62
03/02/2026	11069	STANDARD INSURANCE COMPANY	RETIREE LIFE INSURANCE MARCH 2026	107.43
03/05/2026	24(E)	RICK CLOLINGER	RICK CLOLINGER RETIREE MEDICAL REINBURS	828.40
03/05/2026	11070	ADS PLUS PRINTING LLC	#10 WINDOW ENVELOPES WITH LOGO (4) BOXES	400.59
03/05/2026	11071	CHASE CARD SERVICES	MONTHLY STATEMENT FEBRUARY 2026	2,018.05
03/05/2026	11072	CONSUMERS ENERGY	STREET LIGHTS 1294	76.42
03/05/2026	11073	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	1,102.09
03/05/2026	11074	CONSUMERS ENERGY	5441 WHITNEY CT PAVILLION	29.50
03/05/2026	11075	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS	41.45
03/05/2026	11076	CONSUMERS ENERGY	4510 MORRISH RD	44.35
03/05/2026	11077	CONSUMERS ENERGY	8059 FORTINO DR	35.27
03/05/2026	11078	CONSUMERS ENERGY	8499 MILLER RD	34.61
03/05/2026	11079	CONSUMERS ENERGY	8083 CIVIC DR	895.65
03/05/2026	11080	CONSUMERS ENERGY	5257 WINSHALL DR	29.50
03/05/2026	11081	CONSUMERS ENERGY	5361 WINSHALL DR 8369	33.07
03/05/2026	11082	CONSUMERS ENERGY	9099 MILLER RD	34.78
03/05/2026	11083	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987	36.11
03/05/2026	11084	CONSUMERS ENERGY	8095 CIVIC DR	956.99
03/05/2026	11085	CONSUMERS ENERGY	5121 MORRISH RD	991.94
03/05/2026	11086	CONSUMERS ENERGY	8011 MILLER RD	29.50
03/05/2026	11087	DLZ MICHIGAN INC	1000 CCTV INTEGRATION	4,720.00
			SANITARY SEWER HYDRAULIC CAPACITY ASSESS	1,191.75
			2025 -2026 MS4 SERVICES RENDERED THRU 2/	1,242.00
			FOG PROGRAM ADMIN/ MISC CONSULTING SERVI	220.00
				7,373.75
03/05/2026	11088	DORNBOS SIGN & SAFETY INC	(5) PED SIGNS AND (1) 2-SIDED YIELD SIGN	1,885.25
03/05/2026	11089	FIDELITY SECURITY LIFE INSUR/EYEMED	RETIREE VISION MARCH 2026	34.84
03/05/2026	11090	FAMILY FARM AND HOME INC	MONTHLY INVOICES FEBRUARY 2026	444.82
03/05/2026	11091	FLEX ADMINISTRATORS	MONTHLY FSA ADMIN FEE THRU 2/1/26 -2/28/	40.00
03/05/2026	11092	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN (3) @ 6.50 FE	20.25
03/05/2026	11093	GENESEE CTY DRAIN COMMISSIONER	NPDES PHASE II JANUARY 1 2026 - MARCH 31	451.32
03/05/2026	11094	GILL ROYS HARDWARE	FEBRUARY 2026 INVOICES LESS DISCOUNT	316.90
03/05/2026	11095	GLAESER DAWES	NEW WATERMAIN INSTALLATION FOR RUSSEL DR	33,782.90
03/05/2026	11096	HYDRO DESIGNS INC	CROSS CONNECTION PROGRAM FY2025 JULY-JUN	371.28
03/05/2026	11097	HYDRO DESIGNS INC	CROSS CONNECTION PROGRAM FY2026 JULY-JAN	1,379.85
03/05/2026	11098	JCL DOOR'S & WINDOWS LLC	REPLACE BOTH SPRINGS ON MIDDLE DOOR AT F	1,057.00
03/05/2026	11099	KCI	PROPOSAL EST. POSTAGE APRIL 2026 WATER B	1,215.65
			2026 ASSESSMENT NOTICES/POSTAGE AND PRIN	584.69
				1,800.34
03/05/2026	11100	KENNEDY INDUSTRIES INC	CAPPY LIFT STATION FIELD SERVICE 2/23/2	900.00
03/05/2026	11101	LIEM, CHARLES	UB refund for account: 0008351600	221.52
03/05/2026	11102	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 2/27/26 @\$186	186.00
03/05/2026	11103	PRIORITY WASTE LLC	PRIORITY WASTE JULY 1 2025 - JUNE 30 20	26,970.84
03/05/2026	11104	RANDALL, MARYAH	UB refund for account: 0008352500	282.59
03/05/2026	11105	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG 2/2/26	72.00
			PEST CONTROL - CITY HALL/LIBRARY-SR CTR	154.00
				226.00
03/05/2026	11106	JAY SANDFORD	CLOTHING ALLOWANCE REIMB FOR TARGET 2/28	49.82
03/05/2026	11107	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE JANUARY 2026	3,534.00
03/05/2026	11108	SUPER FLITE OIL CO INC	FUEL - DPW FEBRUARY 2026	1,183.89
03/05/2026	11109	SWARTZ CREEK AREA FIRE DEPT.	MONTHLY RUNS FIRE & EMS FEBRUARY 2026	6,013.35
03/05/2026	11110	TAYLOR & MORGAN CPA	FINANICAL SERVIICES PROVIDED BY SHERI SP	4,725.00
03/05/2026	11111	VC3 INC	MICROSOFT BUSNS STANDARD/EXCHANGE ONLINE	324.31
03/05/2026	11112	WEST SHORE SERVICES INC	ANNUAL SIREN INSPECTION & MAINTENANCE 20	1,922.50
03/05/2026	11113	ADAM ZETTEL	2026 NATIONAL PLANNING CONFERENCE	400.00
03/19/2026	25(E)	ERC-LED, LLC	EXCESS BENEFIT PAYMENT	1,149.08
03/19/2026	11114	AMERICAN SEWER CLEANERS	5075 BRADY ST	310.00
03/19/2026	11115	CONSUMERS ENERGY	8301 CAPPY LN	398.75
03/19/2026	11116	CONSUMERS ENERGY	8100 CIVIC DR	1,897.68
03/19/2026	11117	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997	35.46

03/19/2026	11118	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781	544.83
03/19/2026	11119	CONSUMERS ENERGY	5361 WINSHALL DR NP	34.78
03/19/2026	11120	CONSUMERS ENERGY	5033 HOLLAND DR	140.09
03/19/2026	11121	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300	43.57
03/19/2026	11122	CONSUMERS ENERGY	STREET LIGHTS 1294	2,776.64
03/19/2026	11123	CONSUMERS ENERGY	4524 MORRISH RD	67.50
03/19/2026	11124	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	6,843.03
03/19/2026	11125	CONSUMERS ENERGY	4125 ELMS RD 4353	51.06
03/19/2026	11126	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437	33.59
03/19/2026	11127	CONSUMERS ENERGY	6425 MILLER PARK & RIDE	86.38
03/19/2026	11128	CONSUMERS ENERGY	4484 MORRISH RD	767.58
03/19/2026	11129	DORNBOS SIGN & SAFETY INC	(30) GALV CHANNEL POST	2,087.00
03/19/2026	11130	GEN CTY ROAD COMMISSION	SIGNAL @ MILLER & MORRISH ON 2/2/26 & DY	293.43
03/19/2026	11131	GENESEE CTY DRAIN COMMISSIONER	1/28/26 - 2/25/26 FEBRUARY 2026 BULK	109,914.41
03/19/2026	11132	GLS REGION V	TRAFFIC COUNTER 9/16/ 25 - 9/19/25	240.00
03/19/2026	11133	ITU ABSORBTECH INC	REPLENISH FIRST AID KIT DPW	55.85
			REPLENISH FIRST AID KIT CITY HALL	36.80
				<u>92.65</u>
03/19/2026	11134	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL ELMS RD PARK 3/6/26	580.00
			PORT-A-JON RENTAL ABRAMS PARK 3/10/26	280.00
				<u>860.00</u>
03/19/2026	11135	JEEPERS CREEKERS INC	SPONSORSHIP 2026	2,500.00
03/19/2026	11136	RENEE KRAFT	MILLAGE TRAVEL TO GCGC MEETING	15.95
03/19/2026	11137	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES FROM 9/1/25 - 8/31/26	2,975.64
03/19/2026	11138	MID STATES BOLT AND SCREW CO	CARRIAGE BOLT FOR THE YANMAR TRACTOR	53.36
03/19/2026	11139	MISSION COMMUNICATIONS LLC	SERVICE 12/1/25 -12/31/25	402.00
03/19/2026	11140	MOLLY MAID OF METAMORA LLC	CLEANING CITY HALL 3/13/26 @ 186.	186.00
03/19/2026	11141	OHM ADVISORS	WATER SYSTEM GENERAL PLAN	5,534.00
			DON SHENK RD CAPPY LANE CE SERVICES THRU	4,093.25
			WINCHESTER WOODS SUNDIVISION IMPROVEMENT	672.00
			ELMS ROAD REHAB PE SERVICES RENDERED THR	1,257.00
			PROFESSIONAL SERVICES RENDERED THROUGH 2	1,089.00
				<u>12,645.25</u>
03/19/2026	11142	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK 5121 MORR	702.00
03/19/2026	11143	ROWE PROFESSIONAL SERVICES CO	\$80,600 OTTERBURN PARK IMPROVMENTS THRU	1,893.75
03/19/2026	11144	SEILER INSTRUMENT & MFG CO INC	CATALYST 60 ANNUAL MARCH 2026-FEBRUARY 2	414.00
03/19/2026	11145	SERVICEMASTER BY FUSON	5356 WORCHESTER DR FOR WATER DAMANGE AN	3,442.88
03/19/2026	11146	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING 2/3/26 & 2/17	96.00
03/19/2026	11147	SUBURBAN AUTO SUPPLY	MAINTENANCE TO SALT TRUCK	191.70
			OIL CHANGE FOR PUSH MOWER	7.99
				<u>199.69</u>
03/19/2026	11148	SWARTZ CREEK FINE ARTS ASSOC	2026 CONCERT SPONSORSHIP	400.00
03/19/2026	11149	SWARTZ CREEK HISTORICAL SOCIETY	DONATION FOR (3) CAR SHOWS	375.00
03/19/2026	11150	TAYLOR & MORGAN CPA	FINANICAL SERVIICES PROVIDED BY SHERI SP	5,008.50
03/19/2026	11151	VC3 INC	(4) NEW ELECTRIC POLLBOOK LAPTOPS FIXED	1,200.00
03/19/2026	11152	JAMS MEDIA LLC	MARCH BOR	145.00
03/19/2026	11153	VISUAL EDGE IT	CONTRACT DATES - 1/22/26 - 2/22/26 & 2	564.76

DORT TOTALS:				
Total of 88 Checks:				265,761.93
Less 0 Void Checks:				0.00
Total of 88 Disbursements:				<u>265,761.93</u>

Public Works
Monthly Work Orders

04/06/26

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
26-000080 COMPLETED	LU10-009143-0000-04	HICKOK, SUZETTE 9143 LUEA LN	03/09/26 03/09/26	WATER LEAK
CU26-000123 COMPLETED	VA10-005314-0000-01	BOYD, PHILIP 5314 VALLEYVIEW DR	03/19/26 03/19/26	CONTINUOUS USAGE
CU26-000124 COMPLETED	MO10-004437-0000-06	SWARTZ CREEK COMM. SCHOOLS 4437 MORRISH RD	03/25/26 03/25/26	CONTINUOUS USAGE
GWO26-0766 COMPLETED	SI10-004167-0000-02	HODGE, JANET 4167 SILVER MAPLE LN	03/25/26 03/25/26	GENERIC WORK ORDER
HYDR26-0048 COMPLETED	CI10-008100-0000-01	PUBLIC SAFETY BUILDING 8100 CIVIC DR	03/03/26 03/09/26	HYDRANTS
INSP26-000060 COMPLETED	CA10-008372-0000-05	SHUMPERT, QUINSLAN 8372 CAPPY LN	03/26/26 03/30/26	TREE INSPECTION
MNT26-0525 CANCELLED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	03/10/26 03/11/26	BUILDING MAINTENANCE
MTRP26-0840 COMPLETED	EL10-003327-0000-01	JANSEN, DAVID 3327 ELMS RD	03/20/26 03/20/26	METER REPAIR
MTRP26-0841 COMPLETED	RO10-004369-00CB-01	APPLE CREEK STATION 4369 ROUNDHOUSE # CB RD	03/20/26 03/20/26	METER REPAIR
MTRP26-0842 COMPLETED	MI10-007561-0000-01	ADMIRAL PETROLEUM CO 7561 MILLER RD	03/24/26 03/24/26	METER REPAIR
MTRP26-0843 COMPLETED	LI10-004253-0000-03	FRANKLIN, CHERYL 4253 LINDSEY DR	03/25/26 03/26/26	METER REPAIR
MTRP26-0845 COMPLETED	MI10-008093-0000-01	NARDUCCI, HEATHER 8093 MILLER RD	03/31/26 03/31/26	METER REPAIR
READ25-1134 COMPLETED	BR20-006060-0000-02	GENERAL MOTORS 6060 BRISTOL RD	12/15/25 03/11/26	READ METER
READ26-1165 COMPLETED	AB10-007066-0000-02	WHITE, SHAWN 7066 ABBEY LN	03/17/26 03/17/26	READ METER
READ26-1166 CANCELLED	BI10-005175-0000-04	WARNER, KELSEY 5175 BIRCHCREST DR	03/17/26 03/18/26	READ METER
READ26-1167 COMPLETED	BR20-006319-0000-04	FERRIER, KIMA 6319 BRISTOL RD	03/17/26 03/18/26	READ METER
READ26-1168 COMPLETED	BK10-008243-SUMM-03	HVG ATLAS NORTH ASSOCIATES 8243 BURKESHIRE CR #SUMM	03/17/26 03/18/26	READ METER
READ26-1169 COMPLETED	EL10-004015-0000-01	CAUDLE, DAVID J 4015 ELMS RD	03/18/26 03/18/26	READ METER
READ26-1170 COMPLETED	JE10-004057-0000-05	PARENTEAU, CHAD 4057 JENNIE LN	03/18/26 03/18/26	READ METER
READ26-1171 COMPLETED	JE10-004134-0000-05	BUTTS, TYLER 4134 JENNIE LN	03/18/26 03/18/26	READ METER

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
READ26-1172 COMPLETED	LA10-004279-0000-01	POLI, ROBERT 4279 LATIFEE CT	03/18/26 03/18/26	READ METER
READ26-1173 CANCELLED	LI10-004253-0000-03	FRANKLIN, CHERYL 4253 LINDSEY DR	03/18/26 03/18/26	READ METER
READ26-1174 COMPLETED	LU10-009089-0000-04	FREEL, SHERRIE & THOMAS 9089 LUEA LN	03/18/26 03/18/26	READ METER
READ26-1175 COMPLETED	LU10-009150-0000-03	SHARPLES, LAURA 9150 LUEA LN	03/18/26 03/18/26	READ METER
READ26-1176 COMPLETED	MI10-006355-0000-02	SLIEFF, LAURA 6355 MILLER RD	03/18/26 03/18/26	READ METER
READ26-1177 COMPLETED	MI10-007138-0000-01	CARDINAL, STANLEY 7138 MILLER RD	03/18/26 03/18/26	READ METER
READ26-1178 COMPLETED	MI10-007448-0000-07	LUOKKA, JASON 7448 MILLER RD	03/18/26 03/18/26	READ METER
READ26-1179 COMPLETED	MI10-007567-0000-01	HUNGRY HOWIES 7567 MILLER RD	03/18/26 03/18/26	READ METER
READ26-1180 COMPLETED	MI10-007574-0000-01	KIRK, DAVID W 7574 MILLER RD	03/18/26 03/18/26	READ METER
READ26-1182 COMPLETED	MI10-008333-0000-03	HUBBARD, GLORIA 8333 MILLER RD	03/18/26 03/18/26	READ METER
READ26-1183 COMPLETED	MO10-005152-B107-01	RIVERSIDE MANOR TOWNHOUSES 5152 MORRISH # B107 RD	03/18/26 03/18/26	READ METER
READ26-1184 COMPLETED	MO10-005130-0000-01	BERENS, LORENE 5130 MORRISH RD	03/18/26 03/18/26	READ METER
READ26-1186 COMPLETED	SE20-005284-0000-02	JOHNSON, CHRISTOPHER 5284 SEYMOUR RD	03/19/26 03/19/26	READ METER
READ26-1187 COMPLETED	SE20-005311-0000-02	NICHOLS, DAWN 5311 SEYMOUR RD	03/19/26 03/19/26	READ METER
READ26-1188 COMPLETED	CH40-004295-0000-02	SUTFIN, EARNEST 4295 CHAPEL LN	03/27/26 03/27/26	READ METER
REPL26-0101 COMPLETED	CH40-004275-0000-02	CUMMINGS, MICHAEL 4275 CHAPEL LN	03/27/26 03/27/26	METER REPLACEMENT
REPL26-0102 COMPLETED	CH40-004282-0000-02	CLEVELAND, DOUGLAS 4282 CHAPEL LN	03/26/26 03/26/26	METER REPLACEMENT
REPL26-0104 COMPLETED	DU10-005380-0000-04	POTOCKI, HAVEN 5380 DURWOOD DR	03/27/26 03/27/26	METER REPLACEMENT
REPL26-0105 COMPLETED	CH40-004288-0000-02	LUKE, LYNN 4288 CHAPEL LN	03/27/26 03/27/26	METER REPLACEMENT
REPL26-0107 COMPLETED	CH40-004297-0000-04	MILLS, LARRY 4297 CHAPEL LN	03/30/26 03/26/26	METER REPLACEMENT
REPL26-0108 COMPLETED	CH40-004291-0000-02	MARSH, GARY 4291 CHAPEL LN	03/30/26 03/31/26	METER REPLACEMENT
REPL26-0110 COMPLETED	CH40-004264-0000-02	DE SHANO, FREDERICK P	03/31/26	METER REPLACEMENT

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		4264 CHAPEL LN	03/31/26	
RI26-000086	SE20-004373-0000-02	HAVENPARK	03/10/26	RENTAL INSPECTION
COMPLETED		4373 SEYMOUR RD	03/10/26	
RI26-000087	OX10-005150-0000-02	JRG HOLDINGS LLC	03/09/26	RENTAL INSPECTION
		5150 OXFORD CT	03/09/26	
RPLR26-0106	CA10-008415-0000-04	KITCHEN, DAN	03/09/26	REPLACE READER
COMPLETED		8415 CAPPY LN	03/09/26	
RPLR26-0107	BI10-005175-0000-04	WARNER, KELSEY	03/26/26	REPLACE READER
COMPLETED		5175 BIRCHCREST DR	03/26/26	
RPLR26-0108	MI10-008093-0000-01	NARDUCCI, HEATHER	03/18/26	REPLACE READER
COMPLETED		8093 MILLER RD	03/18/26	
SAMP26-0139	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF	03/03/26	WATER SAMPLES
COMPLETED		5121 MORRISH RD	03/03/26	
SAMP26-0140	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF	03/10/26	WATER SAMPLES
COMPLETED		5121 MORRISH RD	03/10/26	
SAMP26-0141	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF	03/17/26	WATER SAMPLES
COMPLETED		5121 MORRISH RD	03/17/26	
SAMP26-0142	MO10-005121-0000-01	SWARTZ CREEK DPW, CITY OF	03/24/26	WATER SAMPLES
COMPLETED		5121 MORRISH RD	03/24/26	
SI-000120	MI10-008024-0000-01	FORTINO'S FOOD MARKET	03/16/26	SIGNS
COMPLETED		8024 MILLER RD	03/16/26	
SI-000121	MI10-008077-0000-02	KALLAS, JULIE	03/23/26	SIGNS
COMPLETED		8077 MILLER RD	03/23/26	
SI-000122	MI10-008024-0000-01	FORTINO'S FOOD MARKET	03/23/26	SIGNS
COMPLETED		8024 MILLER RD	03/23/26	
SI-000123	MC10-005016-0000-03	POBOCIK, JOHN	03/24/26	SIGNS
COMPLETED		5016 MC LAIN ST	03/30/26	
SWBK26-0121	BR10-005075-00B2-02	EQUITY TRUST CUST. FBO GEORGIO	03/09/26	SEWER BACKUP
COMPLETED		5075 BRADY # B2 AVE	03/09/26	
WOFF26-3083	MI10-007468-0000-03	CREED, LOREN	03/16/26	WATER TURN OFF
COMPLETED		7468 MILLER RD	03/16/26	

Total Records: 57

Report Generated: 4/6/2026 9:56 AM

Report Options: Completed From: 3/1/2026 To: 3/31/2026

MARCH 2026 Fule Report	Beginning Mileage	Ending Mileage	Miles Driven	Gallons Gas Purchased	Gallons Diesel Purchased
#7-15 4WD P/U gas	64301	64453	152	50	
#2-08 4WD P/U gas	79380				
#7-22 4 WD P/U gas	24086	24774	688	63.4	
#12-02 DUMP diesel	35469				
#21 WOOD CHIPPER diesel	2630	2645	285		22.2
#9-07 STREET SWEEPER diesel	21419				
#5-18 KUBOTA (hours)	1602				
#1-20 4WD P/U diesel	9447	9568	121		18.1
#12-25 KUBOTA (hours)	58.1				
#10-18 4WD P/U diesel	48213	48627	414		45.5
#8-22 CASE BACKHOE	512				
#6-16 2WD P/U gas	94201	94646	445	36.8	
#6-00 BACKHOE JCB	2198	N/A			
#1-22 DUMP	10351				
#12-04 DUMP diesel	41889				
#12-99 GENERATOR gas			0		
#17 CASE BACKHOE diesel			0		
#19 JD TRACTOR diesel			0		
#9-22 PATCHER			0		
#37 TRAIL ARROW			0		
#10-15 GEN gas	80122				
#11-23 Big Plow Truck	3832	4098	266		68
gas can					
8/24 Truck	6388	6933	545	55.4	
3/26 Truck					
4/26 Truck					
9/24 Truck	7423	8201	778	66.8	
5/25 Tractor	11.73				
TOTAL			3694	272.4	153.8

City of Swartz Creek

Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB2600005	03/18/26	SWARTZ CREEK SCHOOLS	(810) 591 2300	58-02-200-036	\$3,971,424	\$27,915.00	8230 CRAPO ST 48473 School Project
PB2600006	03/18/26	SWARTZ CREEK SCHOOLS		58-02-100-006	\$4,323,942	\$30,239.00	1 DRAGON DR 48473 School Project
PB2600008	03/10/26	Sherriff-Goslin Co	(810) 720 0150	58-03-531-013	\$17,987	\$100.00	9294 ETON CT 48473-Roofing
PB2600010	03/26/26	HANEL, BRENT	(810) 280 8590	58-03-533-161	\$10,000	\$100.00	5183 DURWOOD DR 48473-Roofing
PB2600011	03/27/26	Tri County Roofing	(810) 732 7740	58-36-530-012	\$11,000	\$100.00	7248 PARK RIDGE PKWY 48473-Roofing
PB2600012	03/26/26	Rock Solid Exteriors	(586) 221 0521	58-03-533-108	\$20,000	\$100.00	5395 GREENLEAF DR 48473-Roofing
Total:		6 Permits	Value: \$8,354,353		Fee Total: \$58,554.00		Total Number of Dwelling Units 0

Electrical							
PE2600007	03/23/26	RCI Electrical Contracting Inc.	(810) 614 4668	58-02-100-006	\$0	\$800.00	1 DRAGON DR 48473 Electrical
PE2600008	03/25/26	Steele's Electric Inc	(989) 529 4671	58-02-526-058	\$0	\$328.00	5016 MC LAIN ST 48473-Electrical
PE2600010	03/30/26	Beyerlein Electric Inc	(989) 737 6931	58-02-200-036	\$0	\$225.00	8230 CRAPO ST 48473 Electrical
PE2600011	03/30/26	Beyerlein Electric Inc	(989) 737 6931	58-02-100-006	\$0	\$225.00	1 DRAGON DR 48473 Electrical
Total:		4 Permits	Value: \$0		Fee Total: \$1,578.00		Total Number of Dwelling Units 0

Mechanical							
PM260008	03/16/26	SUTTON, DAVID J & NANCY	(810) 730 6245	58-02-501-038	\$0	\$205.00	8523 CHELMSFORD DR 48473-Mechanical
PM260009	03/04/26	Goyette Mechanical	(810) 742 8530	58-36-530-014	\$0	\$185.00	7232 PARK RIDGE PKWY 48473-Mechanical
PM260010	03/17/26	Energy Efficiency Resources, L	(810) 510 3668	58-36-651-092	\$0	\$185.00	7433 CROSSCREEK DR 48473-Mechanical
PM260012	03/23/26	Adkisson & Sons Htg & Clg Inc	(810) 695 9300	58-03-626-010	\$0	\$210.00	9116 LUEA LN 48473-Mechanical
PM260013	03/27/26	MRS MICHAEL	(810) 255 3192	58-36-100-013	\$0	\$490.00	7365 BRISTOL RD 48473-Mechanical

City of Swartz Creek Building Permit List

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Total:		5 Permits	Value: \$0		Fee Total: \$1,275.00	Total Number of Dwelling Units 0	

Right of Way

PROW-0364	03/05/26	Everstream	(517) 526 4212	58-03-200-015	\$0	\$225.00	9189 MILLER RD	48473-Right of way
Total:		1 Permits	Value: \$0		Fee Total: \$225.00	Total Number of Dwelling Units 0		

Zoning

PZ26-0002	03/04/26	Swartz Creek Hometown Days	(810) 920 0790	58-02-200-014	\$0	\$0.00	5086 MORRISH RD	48473 Miscellaneous
PZ26-0003	03/10/26	CHUNG, KUK & YOUNGAE		58-31-551-005	\$0	\$125.00	4315 ELMS RD	48473-Zoning
PZ26-0004	03/10/26	CHUNG, KUK & YOUNGAE		58-31-551-005	\$0	\$125.00	4315 ELMS RD	48473-Miscellaneous
PZ26-0005	03/26/26	AIS Installation	(586) 274 9100	58-03-531-154	\$8,336	\$125.00	9181 CHESTERFIELD DR	48473-Fence
Total:		4 Permits	Value: \$8,336		Fee Total: \$375.00	Total Number of Dwelling Units 0		

Permit Total: 20 Value: \$8,362,689 Fee Total: \$62,007.00

Permit.DateIssued Between 3/1/2026 12:00:00 AM AND 3/31/2026 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5274 VALLEYVIEW DR	58-03-531-107	Final	03/02/2026	03/02/2026	Approved
6115 MILLER RD	58-31-527-005	Status	03/03/2026	03/03/2026	Partially Comple
7508 WADE ST	58-01-502-092	Final	03/03/2026	03/03/2026	Approved
6280 MILLER RD	58-31-200-006	Status	03/05/2026	03/05/2026	Partially Comple
8083 MAPLE ST	58-02-530-018	Ordinance	03/05/2026	03/05/2026	Partially Comple
7400 MILLER RD	58-36-300-009	Final	03/05/2026	03/05/2026	Approved
5184 BIRCHCREST DR	58-03-531-120	Final	03/05/2026	03/05/2026	Approved
7055 ABBEY LN	58-36-526-037	Final	03/05/2026	03/05/2026	Approved
5150 OXFORD CT	58-02-501-034	Initial	03/09/2026	03/11/2026	Complied
8415 CAPPY LN	58-02-503-050	Initial	03/09/2026	03/09/2026	Complied
8296 MILLER RD	58-35-300-019	Initial	03/09/2026	03/11/2026	Violation(s)
5026 FIRST ST	58-01-502-088	Status	03/10/2026		
55 KINGSLEY	58-35-776-055	Initial	03/10/2026	03/11/2026	Violation(s)
9143 LUEA LN	58-03-626-024	Final	03/10/2026	03/10/2026	Approved
8095 CIVIC DR	58-35-576-058	Site Visit	03/11/2026	03/12/2026	Approved
158 BROOKFIELD	58-35-776-158	Initial	03/11/2026	03/11/2026	Violation(s)
8197 MILLER RD	58-02-526-027	Final	03/11/2026	03/12/2026	Approved
7508 WADE ST	58-01-502-092	Final	03/11/2026	03/11/2026	Approved
125 ASHLEY CIR	58-35-776-125	Initial	03/11/2026	03/11/2026	Violation(s)
134 ASHLEY CIR	58-35-776-134	Initial	03/11/2026	03/11/2026	Violation(s)
169 BROOKFIELD	58-35-776-169	Initial	03/11/2026	03/11/2026	Violation(s)
165 BROOKFIELD	58-35-776-165	Initial	03/11/2026	03/11/2026	Violation(s)
135 ASHLEY CIR	58-35-776-135	Initial	03/11/2026	03/11/2026	Violation(s)
123 ASHLEY CIR	58-35-776-123	Initial	03/11/2026	03/11/2026	Violation(s)
81 HAMILTON ST	58-35-776-081	Initial	03/11/2026	03/11/2026	Violation(s)
5420 MILLER RD	58-29-551-008	Ordinance	03/12/2026	03/12/2026	No Violation
8083 MAPLE ST	58-02-530-018	Ordinance	03/12/2026	03/12/2026	Complied
6289 BRISTOL RD	58-31-100-035	Status	03/17/2026	03/17/2026	Partially Comple
7025 YARMY DR	58-36-526-023	Ordinance	03/17/2026	03/19/2026	No Violation
5283 OAKVIEW DR	58-03-532-029	Final	03/17/2026	03/17/2026	Approved
5283 OAKVIEW DR	58-03-532-029	Rough	03/17/2026	03/18/2026	Approved
5331 GREENLEAF DR	58-03-533-099	Initial	03/17/2026	03/19/2026	Violation(s)
5123 MORRISH RD	58-01-100-021	Ordinance	03/19/2026	03/19/2026	Violation(s)
7508 WADE ST	58-01-502-092	Final	03/19/2026	03/19/2026	Approved
3259 ELMS RD	58-30-300-001	Final	03/19/2026	03/19/2026	Approved
5300 OAKVIEW DR	58-03-200-006	Final	03/19/2026	03/19/2026	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
8230 CRAPO ST	58-02-200-036	Final	03/19/2026	03/19/2026	Approved
1 DRAGON DR	58-02-100-006	Final	03/19/2026	03/19/2026	Approved
8523 CHELMSFORD DR	58-02-501-038	Final	03/19/2026	03/19/2026	Approved
6273 MILLER RD	58-31-200-017	Final Zoning	03/23/2026		
5122 MC LAIN ST	58-02-526-046	Initial	03/23/2026	03/24/2026	Violation(s)
5111 MC LAIN ST	58-02-526-040	Initial	03/23/2026	03/23/2026	Violation(s)
6273 MILLER RD	58-31-200-017	Final	03/23/2026		
7508 WADE ST	58-01-502-092	Final	03/23/2026	03/23/2026	Approved
8132 INGALLS ST	58-02-200-003	Status	03/24/2026	03/24/2026	Approved
5200 WINSHALL DR	58-02-553-025	Follow Up	03/24/2026	03/24/2026	Violation(s)
4354 ELMS RD	58-36-577-012	Follow Up	03/24/2026	03/24/2026	Complied
5283 OAKVIEW DR	58-03-532-029	Final	03/25/2026	03/31/2026	Approved
5016 MC LAIN ST	58-02-526-058	Rough	03/25/2026	03/25/2026	Approved
6115 MILLER RD	58-31-527-005	Ordinance	03/26/2026		
9116 LUEA LN	58-03-626-010	Final	03/26/2026		
8523 CHELMSFORD DR	58-02-501-038	Final	03/26/2026	03/31/2026	Approved
5194 SEYMOUR RD	58-03-531-073	Follow Up	03/26/2026	03/26/2026	Complied
123 ASHLEY CIR	58-35-776-123	Follow Up	03/30/2026		
5016 MC LAIN ST	58-02-526-058	Rough	03/31/2026	03/31/2026	Partially Approv

Inspections: 55

Population: All Records

Inspection.DateTimeScheduled Between 3/1/2026 12:00:00 AM AND 3/31/2026 11:59:59 PM

Certificates With Inspections

04/06/2026

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR260011	5150 OXFORD CT	03/03/2026	03/03/2026	03/03/2026	03/11/2026	03/03/2029	Certified
Initial	JKEY	Mikel Leavitt	Completed	Complied			
CR260012	8415 CAPPY LN	03/04/2026	03/04/2026	03/09/2026	03/09/2026	03/09/2029	Certified
Initial	JKEY	Mikel Leavitt	Completed	Complied			
CR260013	5331 GREENLEAF DR	03/09/2026	03/09/2026	03/09/2026	03/19/2026	03/09/2029	Suspended
Initial	JKEY	Robert Lloyd	Completed	Violation(s)			

Population: All Records

Record Count: 3

Certificate.DateIssued Between 3/1/2026 12:00:00 AM
AND 3/31/2026 11:59:59 PM

Enforcements By Category

04/06/26

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E26-049	5123 MORRISH RD	Violation	03/17/26	
E26-048	7025 YARMY DR	Closed	03/16/26	03/19/26
Total Entries: 2				

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E26-047	5420 MILLER RD	Closed	03/11/26	03/12/26
Total Entries: 1				

Total Records: 3

Population: All Records
Enforcement.DateFiled Between 3/1/2026 12:00:00 AM AND 3/31/2026 11:59:00 PM

Metro Police Authority Offense Summary

For Swartz Creek

Occurred 3/1/2026 - 3/31/2026

Offense	Total Offenses
1301 - 13002 - Aggravated/Felonious Assault - Family - Gun	1
1313 - 13001 - Assault and Battery/Simple Assault	3
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2902 - 29000 - Damage to Property - Private Property	1
2903 - 29000 - Damage to Property - Public Property	1
3074 - 30002 - Retail Fraud Theft 2nd Degree	2
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	1
5273 - 52001 - Concealed Weapons - Short Barreled Shotgun or Rifle - Manufacture, Sell, Offer for Sale, Possess	1
5560 - 55000 - Dog Law Violations	1
5599 - 55000 - Health and Safety Violations (Other)	1
8028 - 54002 - Operating with Blood Alcohol Content of .08% or more	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	1
8328 - 54003 - Motor Vehicle Violation	1
9910 - 93001 - Traffic, Non-Criminal - Accident	6
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1
9947 - 99002 - Miscellaneous - Natural Death	1
9948 - 99003 - Miscellaneous - Missing Persons	1
9954 - 99009 - Miscellaneous - Non-Criminal	2
Total	28

Board Chair
Nate Henry

Chief of Police
Matthew Bade

Lieutenant
Michael Murphy

**METRO POLICE AUTHORITY OF GENESEE
COUNTY**

5420 Hill 23 Drive
Flint, MI 48507
(810) 820-2190
(810) 877-6537-FAX

information@metropolicegc.org

Board Members

Nate Henry
Rae Lynn Hicks
David Krueger
Jennifer Stainton
Danelle Barker
Michael Odette

Metro Police Authority Police Protection Unit Report- Q1 2026

The Swartz Creek Police Protection Unit calculation for Q1, 2026 is as follows:

$2876.83 \text{ (hours/PPUs)} / 13 \text{ weeks} = 221.29 \text{ (hours/PPUs) average per week.}$



Michigan Office:
78 Northpointe Drive
Lake Orion, Michigan 48359
Phone: (248) 370-0000
Fax: (248) 370-0011

City of Swartz Creek Elgin Whirlwind

2021 Elgin Whirlwind – Stock # LOR101
S/N – MV41759
Mounted on Freightliner M2-106
Cummins Engine
Allison Transmission
Rear Wandering Hose
8 Yard Hopper
Dual Side Brooms and Pick Up Heads
Dual Steering
Hopper Lifeliner
Freight Included
Delivery on 3-24-26

Total - \$125,000



If you would like to proceed with this purchase, please sign and date below and return it to
Chris.Baldas@Macqueengroup.com

Signature:

Date:

Provided by Chris Baldas
Territory Sales Representative for MacQueen

Quoted on 3-11-26

Elgin Street Sweepers • Envirosight Cameras • TruVac • Vactor

Swartz Creek Fleet Replacement Plan
Apr-25

DESCRIPTION	Year	Vin	EST LIFE	FYE 2024	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032
Projected Fleet Budget				\$150,000.00	\$ 160,000.00	\$ 120,000.00	\$120,000.00	\$130,000.00	\$130,000.00	\$140,000.00	\$140,000.00	\$140,000.00
Fleet Budget and Cash Fund Balance				\$261,711.00	\$ 266,711.00	\$ 231,711.00	\$281,711.00	\$341,711.00	\$ 51,711.00	\$111,711.00	\$101,711.00	
Backhow-CASE	2021	JJGN580NKMC771252	20									
Loader-JCB	2001		20									
Freightliner 108sd Dump	2022	3ALAG5FE1NDNL8127	10									\$ 300,000.00
Freightliner 108sd Dump	2024	1FVAG5FE4RHVB6764	10	\$ 225,000.00								
Chevy Silverado 2500HD 4x4/Plow	2024	1GC3YLE79RF435896	5		\$ 60,000.00						\$ 75,000.00	
Chevy Silverado 2500HD 4x4/Plow	2024	1GC3YLE70RF453350	5		\$ 60,000.00						\$ 75,000.00	
Hot Patcher/Hopper	2022	4S9PH131ONM097319	10									
Ford F-250 4X4 Truck/Plow	2016	1FT7X2B69GGEA39092	5		\$ 65,000.00							
Chevrolet Silverado 2x4	2013	1GCNPEX0DZ310436	5		\$ 60,000.00							
Utility Vehcile KUBOTA RTV-500	2018		8		\$ 30,000.00							
Ford Diesel F-250 4x4 Super-Chipper Truck	2019	1FTBF2BT5KEC90168	5				\$ 70,000.00					
Ford Diesel F-350 4X4/Plow	2020	1FDRF3HT6LEC31980	5				\$ 70,000.00					
GMC Sierra 2500HD 4x4/Plow	2022	1GT39LE78NF334257	5					\$ 70,000.00				
Trailer-Enclosed	2018	7H5UB0812JE001185	15									
Woodchipper			15								\$80,000.00	
John Deere Tractor/loader	1967		25	\$ 35,000.00								
Sweeper	2007	49HAADB67DX61697	15					\$350,000				
Total Expenditure				\$ 155,000.00	\$ 155,000.00	\$ 70,000.00	\$ 70,000.00	\$ 420,000.00	\$ 80,000.00	\$ 150,000.00	\$ 300,000.00	
Fleet Fund Balance				\$106,711.00	\$111,711.00	\$ 161,711.00	\$211,711.00	-\$78,289.00	-\$28,289.00	-\$38,289.00	-\$198,289.00	
Amount from general fund required												

Assumptions: Schedule C rates are expected to increase annually. This does not take into account any revenue generated from existing equipment sales. Bucket truck replacement and tractor/frt loader replacement are guesses regarding their cost.

Equipment Already Purchased
 This tractor has failed. We are looking to substitute kubota dollars for the tractor this fiscal year or finance it through sewer. DPS is looking at a new replacement tractor for \$30,500.
 The Street Sweeper requires heavy maintenance and is losing reliability. Service by a third party may be an option in lieu of replacement. Supplemental funds would be required.
 Replace with used loader to served as a backup for salt use as needed.

AMENDED AND RESTATED PROFESSIONAL SERVICES AGREEMENT

**Between
CITY OF SWARTZ CREEK
And
TREASURER, AMY NICHOLS**

This Amended and Restated Labor Agreement (“Agreement”) is made this ____ day of March, 2026, between the City of Swartz Creek, a Michigan Municipal Corporation, hereinafter referred to as the "Employer" or the “City” and the Amy Nichols, hereinafter referred to as the "Treasurer."

WHEREAS, section 4.2 of the City Charter provides that the appointive office of Treasurer shall be filled by the City Manager with approval of the City Council; and

WHEREAS, section 7.4 of the City Charter provides for the fundamental duties of the Treasurer; and

WHEREAS, Many terms and conditions of employment that were previously included in prior versions of this employment agreement are now provided for as general employment terms and conditions within the Personnel Policies Manual, as amended from time to time; and

WHEREAS, Amy Nichols and the City have come to an agreement on specific terms and conditions regarding the City’s appointment of her to the office of Treasurer.

NOW, THEREFORE, the City and the Treasurer hereby agree to the following:

SECTION NO. 1 - HEADINGS

The headings used in this agreement neither add to, nor subtract from, the meaning of the text of this agreement, but are for reference only.

SECTION NO. 2 - PURPOSE AND INTENT

The purpose of this agreement is to set forth terms and conditions of employment of the Treasurer, and to promote orderly and productive labor relations between the Employer and the Treasurer. Treasurer agrees and understands that their employment is on an at-will basis and that nothing contained in this Agreement will be construed to alter their status as an at-will employee. Treasurer’s employment may be terminated by the Treasurer or Employer at any time.

SECTION NO. 3 - ACKNOWLEDGEMENTS

The City, acting by and through its City Council, and the Treasurer hereby acknowledges the appointment of Amy Nichols to the position of the Treasurer, including the related accumulated years of service, vesting of benefits, and other employment attributes herein conditioned upon accumulated years of service or initial employment date with the City. The Treasurer acknowledges the management rights of the City and agrees to abide by the Personnel

Policies Manual of the City, as modified from time to time. The City and Treasurer agree that, when a conflict between the Personnel Policies Manual and this Agreement exists, this Agreement shall apply to the extent that it is permissible by state, federal and local law.

SECTION NO. 4 - CHARTER REQUIREMENTS

The Treasurer acknowledges that she is familiar with the City Charter, Personnel Policies Manual of the City, and that she has reviewed the provisions thereof, particularly those which describe the powers, functions, duties and responsibilities of the Treasurer, which are fully described in Exhibit A below, and further acknowledges that she is capable of complying with such Charter requirements as to the exercise of such powers, functions and duties and agrees to do so.

SECTION NO. 5 - SALARY

The Treasurer currently receives a salary of Fifty-Nine Thousand Four Hundred Eighty-Three Dollars (\$59,483) per year. The salary shall increase by the State of Michigan Department of Treasury Property Tax Inflationary Adjustment Factor (limit 5%) or 2%, whichever is more, effective July 1, 2026. The Treasurer shall also be compensated a salary of \$11,440, effective on March 23, 2026, for additional duties noted herein. The combined salary shall increase by the State of Michigan Department of Treasury Property Tax Inflationary Adjustment Factor (limit of 5%) or 2%, whichever is more, on July 1, 2027. All such salary shall be paid in a manner similar to other employees.

SECTION NO. 6 - COMPENSATORY TIME/OVERTIME

The City Treasurer shall be entitled to compensatory time.

SECTION NO. 7 - PROFESSIONAL MEMBERSHIPS & FEES

The Treasurer shall maintain and retain credentials for MiCPT (or equivalent). The Employer agrees to pay annual membership fees and training expenses for Treasurer that are required, common, or customary to the job of a Michigan municipal Treasurer.

SECTION NO. 8 - SEVERABILITY

All agreement and covenants contained herein are severable and, if any of them are held to be invalid by a court of competent jurisdiction, such ruling shall not invalidate this agreement, and each provision of this agreement, including the termination and severance pay provisions, shall be interpreted as if such invalid agreement or covenants were not contained therein.

SECTION NO. 9 - REPRESENTATIONS

The Treasurer hereby represents to the City that she is of sound moral character and that she has never been convicted of any crime, whether felony or misdemeanor, excluding minor traffic offenses, and that she has not been determined in any legal or other professional proceeding

to be responsible for any act of moral turpitude. The City hereby relies on those representations and conditions this agreement thereon. The Treasurer will execute any waivers or releases necessary to allow the City to conduct a background check to verify these representations of the Treasurer. If, as a result of said background check, the City acquires any information indicating that any such representations by the Treasurer are untrue, it shall provide such information to the Treasurer forthwith, who shall have a reasonable opportunity to respond to such information. If the City then finds that the Treasurer made any such representations knowing same to be untrue, it may terminate this agreement forthwith and such termination may, in the sole discretion of the City, be deemed to be a discharge for cause.

SECTION NO. 10 – BINDING EFFECT

This agreement will be governed by and construed in accordance with the internal laws of the State of Michigan, without regard to any choice of law principles which would require the application of the law of any other jurisdiction. This agreement shall be binding upon the parties hereto, their heirs, successors and assigns.

(Signature Page to Follow)

IN WITNESS WHEREOF the parties hereto have caused this instrument to be executed on the date and year first above written.

CITY OF SWARTZ CREEK
A Michigan Municipal Corporation

AMY NICHOLS
Treasurer

By _____
Nate Henry, Mayor

By _____
Amy Nichols, Treasurer

By _____
, City Clerk

APPROVED AS TO FORM:
Chris Stritmatter
City Attorney

Appendix “A”

JOB DESCRIPTION

Job Description

FLSA: Exempt

DEPARTMENT: City Treasurer

GENERAL STATEMENT OF DUTIES: Has custody of all moneys of the city, the Clerk's Bond and other personnel bonds, and all evidences of value belonging to or held in trust by the city. Maintains a current log of all city investments and insures such investments are made in accordance with city policy and state law. Collects and distributes real and personal property taxes. Maintains the repository for all business licenses and permits held by the city, including computer software licenses. Responsible for the maintenance of all financial functions of the City including payroll, accounting, utility billing, real and personal property administration and collection and other duties as set forth in the City Charter. Serves as the general accountant of the City and performs or oversees the performance of the functions assigned to the finance officer under the City Charter or as assigned by State statute.

SUPERVISION RECEIVED: Works under the general direction of the City Manager.

SUPERVISION EXERCISED: Provides general and technical direction and supervision to the Administrative Assistant positions, cashiers, and administrative temporary employees. Coordinates the work of the Contract City Assessor.

EXAMPLES OF WORK PERFORMED: The following tasks are typical examples of the work performed by an employee holding this position. The list is not all inclusive and does not include all of the tasks relevant to this position

Oversee or perform:

1. Collect municipal revenues and serve as initial depository of all city receipts.
2. Deposit and invest city funds in accordance with Council policy, state law and the Michigan Department of Treasury Guidelines and Procedures.
3. Maintain records of municipal funds and treasury transactions and prepare necessary reports and records.
4. Monitor expenditure levels of all city departments for compliance with budgetary and management objectives.
5. Assist the City Clerk in fulfilling the functions of the Finance Officer under the City Charter.
6. Maintains the City's general ledger and oversees inventory.
7. Assists the City Manager in preparation, implementation, and development of the City Budget.
8. Prepares annual comprehensive financial report and monthly financial statements.
9. Prepares revenue forecasts for budget and management decisions.
10. Directs purchasing for the city.
11. Coordinates the preparation of real and personal property tax rolls, special assessment rolls, jeopardy tax and assessment collections and administration.

12. Compile delinquent tax rolls, including computation of interest, penalty and collection fees for the County Treasurer.
13. Process delinquent tax settlements from the County Treasurer and distribute funds to proper general ledger accounts.
14. Oversee meetings of the Board of Equalization.
15. Provide assistance and information to the public.
16. Monitor daily operations including cash receipts, bank deposits, bank reconciliations, accounts payable/receivable financial reporting and posting of funds.
17. Coordinate the security and investment of city funds as directed by the City Manager.
18. Review and report on programs and activities influencing the city's financial condition.
19. Oversee utility billing as it pertains to collection of accounts receivable.
20. Oversee the preparation of payroll.
21. Audit payroll records, withholding and employee benefit reports.
22. Assist external auditors by providing needed data and responding to inquiries in the course of the audit.
23. Attend job related training courses and seminars, complete appropriate N.I M.S. training, if required.
24. Assist the Clerk to administer elections consistent with federal, state and local laws. Publish notices, issue absentee ballots and forward required documentation to County, State and other organizations as required.
25. Support the office of the Clerk during absences or times of limited staff to perform records management, FOIA processes, administrative HR functions, meeting & minute functions, and publications.
26. Supervise, train, and guide all FT, PF, temporary, and volunteer administrative staff of the City Office under the direction of the City Manager (authority to hire, promote, formally discipline, and terminate remains vested with the City Manager).
27. Oversee schedules, duties, working conditions, and supply management for the City Office.
28. Assist with oversight of personnel records and training records of the City as needed and directed by the City Manager.
29. Assist with supervision of IT and benefit administration functions and serve as liaison with respective professional service providers as needed and directed by the City Manager.
30. Coordinate duties of payroll, utility billing, cash receipts, bank deposits, bank reconciliations, accounts payable, and accounts receivable among designated administrative staff.
31. Perform related duties as assigned.

REQUIRED KNOWLEDGE, ABILITIES, AND SKILLS:

- Knowledge of the principles and practices of governmental accounting.
- Working knowledge of the practices and procedures used to administer

the State of Michigan's real and personal property system and related automated programs (Equalization).

- Ability to effectively manage, motivate and supervise personnel.
- Ability to obtain a financial surety bond.
- Knowledge of governmental purchasing practices and requirements.
- Working knowledge of the principles and practices of public administration, including budgeting, personnel administration and records management.
- Working knowledge of governmental auditing procedures.
- Comprehensive knowledge of the principles and practices of public finance, budgeting and fund accounting.
- Extensive knowledge of procedures, including use of automated accounting systems (BS&A, Excel databases, etc.).
- Knowledge of economic trend forecasting and analysis techniques.
- Knowledge of State and Federal laws and local policies relating to the investment of governmental funds.
- Ability to maintain complex financial records and prepare financial statements.
- Working knowledge of word processing, spreadsheet and database programs (Microsoft Word, Excel and Access).
- Working knowledge of record keeping and filing systems.
- Ability to operate standard office equipment, including fax machine, copier and telephone system.
- Ability to communicate clearly and effectively, orally and in writing, with co-workers, supervisors and the general public.
- Ability to write reports and correspondence.
- Knowledge of policies and procedures specific to the Clerk's office, elections, and human resources administration practices strongly preferred.
- Ability to attend meetings and functions outside of normal business hours during elections or as needed.
- Ability to understand and follow complex oral and written instructions.
- Ability to operate a keyboard, copier and other office equipment, lift loads of up to 25 pounds, sit for prolonged periods of times, hear verbal communications on the phone and in an office environment, read and manipulate written text.

MINIMUM QUALIFICATIONS:

A combination of education and experience substantially equivalent to graduation from a recognized college or university with a Bachelor's Degree in business administration, accounting, or closely related field. Three years of experience in public sector accounting, financial management, and/or public administration.

Approved:

Adam Zettel, City Manager

Date Approved:



April 2nd, 2026

Adam Zettel, AICP
 City Manager
 City of Swartz Creek
 8083 Civic Drive
 Swartz Creek, MI 48473

RE: 2026 City Wide Soil Borings

Dear Mr. Zettel:

The City of Swartz Creek’s proactive approach to roadway safety and infrastructure improvements reflects a strategic, data-driven commitment to maintaining and enhancing its road system. By undertaking geotechnical investigations, the city will have the information necessary to ensure that street improvement projects are planned and executed efficiently and effectively. OHM Advisors (OHM) appreciates the opportunity to work with the city and is excited to present this proposal to coordinate the geotechnical investigation.

Statement of Understanding

Building on a similar effort completed back in 2021, Intertek PSI (PSI) completed the soil borings on multiple city streets, including Fredrick, Hill, School, and the City Hall parking lot, etc. This year, the City of Swartz Creek has identified several roadways for geotechnical investigations to be completed throughout the city. Having this information will support future project coordination and help determine practical repair strategies for existing pavements. OHM worked with the city to determine locations and received a proposal from PSI to complete Geotechnical Engineering Services for this project. Below is the list of locations along with their respective road limits and number of borings each.

Road Name	Limits	Number of borings	Boring depth each (ft)
School Street	Miller Rd to Ingalls St	2	5
Brady Street	Miller Rd to 300 ft south of Ingalls St	2	5
Ford street	Miller Rd to Ingalls St	1	5
Hayes Street	Miller Rd to Ingalls St	1	5
Holland Drive	Miller Rd to Ingalls St	1	5
1 st Street	Miller Rd to Wade St	1	5
2 nd Street	Miller Rd to Wade St	1	5
3 rd Street	Miller Rd to Wade St	1	5
Wade street	Morrish Rd to 3 rd St	2	5
E. Crapo Street/ Maple Rd	Fairchild St to Morrish Rd	5	5
Morrish Road	South city limits to Miller Rd	6	5
Civic Drive	-	1	5
Paul Fortino Drive	Miller Rd to Morrish Rd	2	5



Bristol Road	Elms Rd to Miller Rd	6	5
Abbey Lane, Yarmy Drive, Jennie Lane	-	8	5

Total number of borings: 40

Scope of Services

OHM will work with the geotechnical sub consultant, PSI, for this service, and coordinate with the sub consultant to obtain soil boring and pavement cores along the required locations throughout the city. OHM will notify the city when borings are scheduled to take place. PSI will provide pavement cores and soil boring logs when the work is complete.

Schedule

We are prepared to notify PSI to begin working on this project once we receive your written authorization to proceed.

Compensation

The above-mentioned services will be performed by PSI on a **Lump Sum Basis** with an amount not to exceed **\$30,800**. Services provided by OHM will be performed on a **Time and Materials Basis** with an amount not to exceed **\$3,000**. Fees are broken out below for reference:

3 rd , 2 nd , 1 st , Holland, Wade, School, Brady, Ford, Hayes	\$6,050
Morrish	\$5,900
E Crapo and Maple	\$5,900
Civic and Paul Fortino	\$3,800
Bristol	\$5,900
<u>Abbey, Yarmy, Jennie</u>	<u>\$4,750</u>
Geotechnical Services (PSI) Total	\$30,800
<u>OHM Administration and Coordination</u>	<u>\$3,000</u>
TOTAL PROJECT COST	\$33,800

PSI will be added as a sub-consultant and invoiced through the current 2026 As-Needed Services project.

Clarifications and Assumptions

Our Proposal was prepared based on the following assumptions:

- ▶ If additional labor effort is required beyond the description herein, OHM Advisors will negotiate an amendment with the city. OHM Advisors will not proceed with additional services without written authorization to proceed from the city.
- ▶ The deliverables for this project will include soil boring logs. Pavement designs are not included in this scope of services. OHM will be pleased to provide any pavement design services separately upon request.



Authorization and Acceptance

If this proposal is acceptable to you, your signature on this letter with a copy returned to me will serve as our authorization to proceed. Upon execution, this Proposal, the Terms & Conditions, and the other attachments will form our agreement.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 30 days. If you have any questions or comments, please contact me at Andy.Harris@ohm-advisors.com or (810) 396-4374.

Sincerely,
OHM Advisors

Acceptance
City of Swartz Creek

4/2/2026

Andrew J Harris, PE

Date

Adam Zettel, AICP

Date

Attachments: OHM Advisors Terms and Conditions
Intertek PSI Proposal (Elms Road amount, \$4,550.00, has already been authorized)

cc: File

TERMS & CONDITIONS



1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against OHM ADVISORS.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

March 23, 2026

OHM Advisors

112 E. Ellen St., Suite A
 Fenton, MI 48430
 Office: (810) 396-4015
 Cell: (810) 813-5115

Attn: Ms. Mirna Hijazin, Project Engineer
Mirna.Hijazin@ohm-advisors.com

Re: Proposal for Geotechnical Engineering Services
City of Swartz Creek
Proposed Roadway Reconstruction on Multiple Streets
Genesee County, Michigan
 PSI Proposal No. 0406-473034

Dear Ms. Hijazin,

Professional Service Industries, Inc. (PSI), an Intertek company, is pleased to submit a proposal to conduct a geotechnical exploration and evaluation for the proposed Roadway Reconstruction project that is planned along multiple streets in the City of Swartz Creek, Genesee County, Michigan. PSI appreciates the opportunity to propose these geotechnical services and looks forward to being part of the design team. A review of project information, along with a proposed scope of services, schedule and fee are provided below.

An aerial image of the subject property and proposed roadway reconstruction alignments provided by Ms. Mirna Hijazin, Engineer of OHM Advisors, are shown below in **Figure 1** through **Figure 4**.

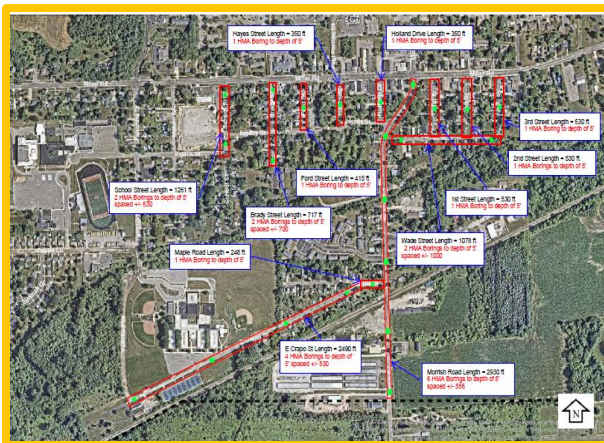


Figure 1. Project Site 1, Swartz Creek, MI



Figure 2. Project Site 2, Swartz Creek, MI



Figure 3. Project Site 3, Swartz Creek, MI



Figure 4. Project Site 4, Swartz Creek, MI

PROJECT UNDERSTANDING

Based on information provided by Ms. Mirna Hijazin, Project Engineer of OHM Advisors, via email on February 20, 2026, PSI’s review of the Request for Proposals and requested pavement coring and boring quantities with soil boring depths, and aerial maps, a summary of our understanding of the proposed project is provided below in the following Project Description table.

TABLE 1: PROJECT DESCRIPTION AND PROPOSAL BASIS

Construction Types	Pavement reconstruction along several streets
Existing Grade Change within Project Site	± 27 Feet Estimate (Google Earth Pro)
Pavement Type	Flexible Pavement (HMAC)
Design Traffic Load	Not provided

Project information was obtained from the Request for Proposals and requested pavement coring and boring quantities and soil boring depths aerial map.

The following table provides a generalized description of the existing site conditions based on available information.

TABLE 2: SITE DESCRIPTION

Site Location: Project Site 1 Project Site 2 Project Site 3 Project Site 4	Latitude: 42.952886; Longitude: -83.832596; Swartz Creek, MI Latitude: 42.959067; Longitude: -83.833180; Swartz Creek, MI Latitude: 42.972365; Longitude: -83.800136; Swartz Creek, MI Latitude: 42.968907; Longitude: -83.811402; Swartz Creek, MI
Site History	Residential and commercial developments since April 1998 per Google Earth Pro
Existing Site Ground Cover	Asphalt roadway
Existing Site Features	Hilly
Existing Grade/Elevation Changes	± 18 Feet, sloping downward from north to south & west to east



Site Boundaries/Neighboring Development	North: Commercial and Residential Developments; Agricultural lands East: Commercial and Residential Developments; Agricultural lands South: Commercial and Residential Developments; Agricultural lands West: Commercial and Residential Developments; Agricultural lands
Ground Surface Soil Support Capability for Operational Stability and Site Access	Anticipated to be Firm Enough for Field Equipment

Should the above information or considerations be inconsistent with planned construction, OHM Advisors should contact the PSI office and allow necessary modifications to be made to the proposal.

SCOPE OF SERVICES

The geotechnical engineering scope of services will include the following main items.

- Desktop review of generally available public information, i.e., **NRCS**, and **USGS** databases.
- Conducting a field exploration consisting of drilling and sampling of the surface (coring), subsurface materials and observation of current groundwater levels at the site.
- Conducting representative laboratory testing on selected soil samples.
- Performing engineering analysis and providing geotechnical recommendations in written report format (See **Engineering Analyses & Report** section).

Field Exploration

Based on the RFP requirements, PSI proposes that the subsurface conditions be explored by 45 Standard Penetration Test – SPT soil borings following the provided PSI drilling program (see **Figure 1** through **Figure 4** above). The table below summarizes the exploratory boring program.

TABLE 3: SUMMARY OF BORINGS

Design Element	Number of Borings	Boring Depth (ft)	Drilling Footage (feet)
School Street	2	5	10
Brady Street	2	5	10
Ford Street	1	5	5
Hayes Street	1	5	5
Holland Drive	1	5	5
1st Street	1	5	5
2nd Street	1	5	5
3rd Street	1	5	5
Wade Street	2	5	10
E. Crapo Street	4	5	20



Design Element	Number of Borings	Boring Depth (ft)	Drilling Footage (feet)
Morrish Road	6	5	30
Civic Drive	1	5	5
Paul Fortino Drive	2	5	10
Bristol Road	6	5	30
Elms Road	6	5	30
Abbey Lane, Yarmy dive, Jennie Lane	8	5	40
TOTAL:	45	---	225

The boring locations will be identified in the field using available natural landmarks or GPS coordinates. Surveying of the boring locations to obtain surface coordinates and elevations is beyond the scope of work. References to depths of various subsurface strata will be based on depths below existing grade at the time of drilling. Following are field/drilling activity considerations and continues a table with field exploration descriptions.

- During the field activities, the recovered pavement cores and the subsurface soil conditions will be observed, logged, and visually classified. Field notes will be maintained to summarize soil types and descriptions, water levels, changes in subsurface conditions, and drilling conditions.
- Final depths of the borings may be extended or reduced depending on the subsurface materials identified during field activities.
- PSI will contact **MissDig** or other public utility clearance companies prior to the start of drilling activities. It is our experience that these companies do not mark the locations of privately owned utilities. This proposal is based on private utility lines and other subsurface appurtenances having been located in the field by OHM Advisors prior to field activities.
- PSI will exercise reasonable caution to avoid damages to underground utilities by contacting local utility companies prior to the field activities. However, private utility locations are often unknown by public utility companies and by the utility owners. Therefore, PSI will not be responsible for damage to the site or any buried utilities that are not made known to us.
- The borings will be located within the existing roadway pavement requiring temporary traffic control for performance of our field work including signs, cones, light arrow board, and possible flagman. Maintenance of traffic will be performed in general accordance with the Michigan Manual on Uniform Traffic Control Devices and **MDOT** Traffic Control details.
- Some damage to the ground surface may result from the drilling operations near the work areas and along ingress/egress pathways. The field crew will attempt to limit such damage, but no restoration other than backfilling the boring and patching the pavement surface is



included in this proposal. Excess auger cuttings and drilling spoils would be spread on the site.

TABLE 4: ANTICIPATED FIELD EXPLORATION DESCRIPTION

Drilling Equipment	Truck Mounted Drilling Equipment/Power Auger
Drilling Method	Continuous Hollow-Stem Augers
Field Testing	Standard Penetration Test – SPT (ASTM D1586) Dynamic Cone Penetrometer – DCP (ASTM D6951)
Sampling Procedure	Soils: ASTM D1587/1586
Sampling Frequency	2.5-foot intervals to a depth of 5 feet
Frequency of Groundwater Level Measurements	During and after drilling
Boring Backfill Procedures	Soil cuttings and cold asphalt patching for pavement surface
Sample Preservation and Transportation Procedure	General Accordance with ASTM D4220

The field exploration program will be performed in general accordance with the designated **ASTM** procedures considering local and regional standard of care practices.

Laboratory Testing

Representative split spoon soil samples obtained during the SPT-field exploration program will be transported to the PSI laboratory for testing. The nature and extent of this laboratory testing program will be dependent upon the subsurface conditions identified during the field exploration program. The laboratory program will be performed in general accordance with the applicable **ASTM** procedures considering local and regional standard of care practices. The laboratory program may include the following tests.

TABLE 5: LABORATORY TESTING GENERAL PROCEDURES

Laboratory Test	Applicable ASTM Procedures
Visual Classification	ASTM D2488
Moisture Content	ASTM D2216
Sieves Analysis	ASTM D 422

Portions of any samples that are not altered or consumed by laboratory testing will be retained for 60 days after the issuance of the geotechnical report and will then be discarded.

Geotechnical Data Report (GDR)

The results of the field exploration and laboratory testing will be used to develop a geotechnical data report. The geotechnical report may include the following items:

- General site surface/subsurface soil conditions and generalized soil profile
- Pavement and core photo log.
- A summary of groundwater conditions encountered during the geotechnical exploration.
- Report to be signed by a professional engineer.



A pdf version of the geotechnical report will be prepared and submitted by email to OHM Advisors and design team. If later requested, additional hard copies can be provided. The geotechnical report will be reviewed, signed, and sealed by a registered Professional Engineer in the State of Michigan.

SCHEDULE

Based on the site accessibility, drilling can commence within approximately **one to three** weeks after receipt of authorization to proceed, weather permitting. The final report will be provided within **eight** weeks of written authorization. If desired, preliminary geotechnical design information can be provided to the design team once the laboratory testing and basic engineering analyses are complete.

Delays sometime occur due to adverse weather, utility clearance requirements, site clearing requirements for drill rig access, obtaining drilling permits, obtaining *Right of Entries* and other factors outside of PSI’s control. In this event, PSI will communicate the nature of the delay and provide a revised schedule as soon as possible.

FEE

PSI proposes that the fee for performance of the outlined scope of services be determined on a unit rate basis in accordance with the attached Schedule of Geotechnical Services, Environmental Sampling, and Fees. The breakdown of the estimated fee is presented below.

TABLE 6: GEOTECHNICAL COST BREAKDOWN

Project Item	Amount
<i>3rd Street, 2nd Street, 1st Street, Holland Drive, Wade Street, School Street, Brady Street, Ford Street, and Hayes Street (12 Soil Borings)</i>	
Boring Layout, Public Utility Clearance, and Coordination	\$500.00
Mobilization/De-Mobilization	\$500.00
Field Exploration (60 lineal feet)	\$1,800.00
Core Barrel Usage Fee (for cores up to 10” in length; 12 cores)	\$1,200.00
Traffic Control-Cones and Signs (\$900 per day; for one day)	\$900.00
Laboratory Testing	\$400.00
Engineering Data Report Preparation and Submittal	\$750.00
Estimated Total:	\$6,050.00
<i>Morrish Road (Six Soil Borings)</i>	
Boring Layout, Public Utility Clearance, and Coordination	\$500.00
Mobilization/De-Mobilization	\$500.00
Field Exploration (30 lineal feet)	\$900.00
Core Barrel Usage Fee (for cores up to 10” in length; 6 cores)	\$600.00
Traffic Control-Lane Closure (\$2,250 per day; for one day)	\$2,250.00
Laboratory Testing	\$400.00
Engineering Data Report Preparation and Submittal	\$750.00
Estimated Total:	\$5,900.00



Project Item	Amount
<i>E Crapo Street and Maple Road (Five Soil Borings)</i>	
Boring Layout, Public Utility Clearance, and Coordination	\$500.00
Mobilization/De-Mobilization	\$500.00
Field Exploration (25 lineal feet)	\$750.00
Core Barrel Usage Fee (for cores up to 10" in length; 5 cores)	\$500.00
Traffic Control-Cones and Signs (\$900 per day; for one day)	\$900.00
Laboratory Testing	\$500.00
Engineering Data Report Preparation and Submittal	\$750.00
Estimated Total:	\$4,400.00
<i>Civic Drive and Paul Fortino Drive (Three Soil Borings)</i>	
Boring Layout, Public Utility Clearance, and Coordination	\$500.00
Mobilization/De-Mobilization	\$500.00
Field Exploration (15 lineal feet)	\$450.00
Core Barrel Usage Fee (for cores up to 10" in length; 3 cores)	\$300.00
Traffic Control-Cones and Signs (\$900 per day; for one day)	\$900.00
Laboratory Testing	\$400.00
Engineering Data Report Preparation and Submittal	\$750.00
Estimated Total:	\$3,800.00
<i>Bristol Road (Six Soil Borings)</i>	
Boring Layout, Public Utility Clearance, and Coordination	\$500.00
Mobilization/De-Mobilization	\$500.00
Field Exploration (30 lineal feet)	\$900.00
Core Barrel Usage Fee (for cores up to 10" in length; 6 cores)	\$600.00
Traffic Control-Lane Closure (\$2,250 per day; for one day)	\$2,250.00
Laboratory Testing	\$400.00
Engineering Data Report Preparation and Submittal	\$750.00
Estimated Total:	\$5,900.00
<i>Abbey Lane, Yarmy dive, Jennie Lane (Eight Soil Borings)</i>	
Boring Layout, Public Utility Clearance, and Coordination	\$500.00
Mobilization/De-Mobilization	\$500.00
Field Exploration (40 lineal feet)	\$900.00
Core Barrel Usage Fee (for cores up to 10" in length; 8 cores)	\$800.00
Traffic Control-Cones and Signs (\$900 per day; for one day)	\$900.00
Laboratory Testing	\$400.00
Engineering Data Report Preparation and Submittal	\$750.00
Estimated Total:	\$4,750.00
<i>Elms Road (Six Soil Borings)</i>	
Boring Layout, Public Utility Clearance, and Coordination	\$500.00
Mobilization/De-Mobilization	\$500.00
Field Exploration (30 lineal feet)	\$900.00



Project Item	Amount
Core Barrel Usage Fee (for cores up to 10" in length; 6 cores)	\$600.00
Traffic Control-Cones and Signs (\$900 per day; for one day)	\$900.00
Laboratory Testing	\$400.00
Engineering Data Report Preparation and Submittal	\$750.00
Estimated Total:	\$4,550.00
<u>Estimated NET Total:</u>	<u>\$35,350.00</u>

The estimated fee is based on the boring locations being accessible to truck mounted drilling equipment and the client obtaining and providing permission for PSI to enter and access the site.

It should be noted that fees associated with locating private underground utilities, reviewing construction drawings, executing traffic control services, preparing construction specifications, attending special conferences, providing environmental consulting, and any other work requested after submittal of the report is not included in the proposed fee.



AUTHORIZATION

PSI will proceed with the geotechnical service based on written authorization. The service will be performed pursuant to the attached General Conditions, enclosed and incorporated into this proposal.

Please sign the authorization sheet and return one copy of this proposal. When returning the proposal, please also complete the attached Project Data Sheet, and provide a scaled-current site plan so that PSI may best serve the project. By executing this authorization, permission is being provided for PSI to access the project site.

CLOSING

We at PSI appreciate the opportunity to offer professional services for this project and look forward to being part of the design team. If there are any questions, please feel free to contact us at your convenience.

Respectfully submitted,

PROFESSIONAL SERVICE INDUSTRIES, INC.



Taha Khalaff, Ph.D., P.E.
Senior Geotechnical Engineer
taha.khalaff@intertek.com



Karam A Jaradat, Ph.D., P.E.
Principal Consultant
karam.jaradat@intertek.com

Attachments: Proposal Authorization and Payment Instructions
Project Data Sheet
General Conditions

TK/KJ/tk



Proposal Authorization & Payment Instructions

Authorization

To execute this proposal, please sign and complete the authorization information below, along with applicable payment instructions, and return one copy of the authorized proposal to the PSI office.

Authorized By (please print)		Signature	
Title		Firm	
Address			
City	State	Zip Code	Telephone
Email Address	Date	Purchase Order No. / Project Tracking No. (if applicable)	

Payment Instructions

If invoice payment is to be made by a party other than the authorizing party above, please provide the following information for whom the invoices are to be billed:

Firm		Attention	
Address		Title	
City	State	Zip Code	Telephone
Authorizing Party's Relationship to Invoice Payment Party			

If invoices are to be approved other than by the payment party above, please provide the following information for whom the invoices are to be mailed for approval:

Firm		Attention	
Address		Title	
City	State	Zip Code	Telephone
Authorizing Party's Relationship to Invoice Approval Party			

Project Data Sheet

Please complete the following Project Data Sheet so that PSI may best serve your project.

Project Name		
Architect	Project Manager	Phone Number
Structural Engineer	Project Manager	Phone Number
Civil Engineer	Project Manager	Phone Number
Construction Type	Plan Area	Number of Floors
Interior Column Spacing	Exterior Column Spacing	
Exterior Column Load	Live	Dead
Interior Column Load	Live	Dead
Floor Slab Load	Slab-on-Grade	Basement/Depth
Will Elevation of site be raised by filling	How much?	
Septic Tank	Storm Water Drainage	
Pavement Type	Traffic Load	Traffic Type
Other pertinent Information/Subsurface Information		



GENERAL CONDITIONS

1. **PARTIES AND SCOPE OF WORK:** Professional Service Industries Inc. ("PSI") shall include said company or its particular division, subsidiary or affiliate performing the work. "Work" means the specific service to be performed by PSI as set forth in PSI's proposal, Client's acceptance thereof and these General Conditions. Additional work ordered by Client shall also be subject to these General Conditions. "Client" refers to the person or business entity ordering the work to be done by PSI. If Client is ordering the work on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of PSI's work. PSI shall have no duty or obligation to any third party greater than that set forth in PSI's proposal, Client's acceptance thereof and these General Conditions. The ordering of work from PSI, or the reliance on any of PSI's work, shall constitute acceptance of the terms of PSI's proposal and these General Conditions, regardless of the terms of any subsequently issued document.
2. **TESTS AND INSPECTIONS:** Client shall cause all tests and inspections of the site, materials and work performed by PSI or others to be timely and properly performed in accordance with the plans, specifications and contract documents and PSI's recommendations. No claims for loss, damage or injury shall be brought against PSI by Client or any third party unless all tests and inspections have been so performed and unless PSI's recommendations have been followed. Client agrees to indemnify, defend and hold PSI, its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or PSI's recommendations are not so followed.
3. **PREVAILING WAGES:** This proposal specifically excludes compliance with any project labor agreement, labor agreement, or other union or apprenticeship requirements. In addition, unless explicitly agreed to in the body of this proposal, this proposal specifically excludes compliance with any state or federal prevailing wage law or associated requirements, including the Davis Bacon Act. It is agreed that no applicable prevailing wage classification or wage rate has been provided to PSI, and that all wages and cost estimates contained herein are based solely upon standard, non-prevailing wage rates. Should it later be determined by the Owner or any applicable agency that in fact prevailing wage applies, then it is agreed that the contract value of this agreement shall be equitably adjusted to account for such changed circumstance. Client will reimburse, defend, indemnify and hold harmless PSI from and against any liability resulting from a subsequent determination that prevailing wage regulations cover the Project, including all costs, fines and attorney's fees.
4. **SCHEDULING OF WORK:** The services set forth in PSI's proposal and Client's acceptance will be accomplished by PSI personnel at the prices quoted. If PSI is required to delay commencement of the work or if, upon embarking upon its work, PSI is required to stop or interrupt the progress of its work as a result of changes in the scope of the work requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of PSI, additional charges will be applicable and payable by Client.
5. **ACCESS TO SITE:** Client will arrange and provide such access to the site and work as is necessary for PSI to perform the work. PSI shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its work or the use of its equipment.
6. **CLIENT'S DUTY TO NOTIFY ENGINEER:** Client warrants that it has advised PSI of any known or suspected hazardous materials, utility lines and pollutants at any site at which PSI is to do work, and unless PSI has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, Client agrees to defend, indemnify and save PSI harmless from all claims, suits, losses, costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to PSI's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof were not revealed to PSI by Client.
7. **RESPONSIBILITY:** PSI's work shall not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. PSI shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. PSI's work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. Client agrees that it shall require subrogation to be waived against PSI and for PSI to be added as an Additional Insured on all policies of insurance, including any policies required of Client's contractors or subcontractors, covering any construction or development activities to be performed on the project site. PSI has no right or duty to stop the contractor's work.
8. **SAMPLE DISPOSAL:** Test specimens will be disposed immediately upon completion of the test. All drilling samples will be disposed sixty (60) days after submission of PSI's report.
9. **PAYMENT:** The quantities and fees provided in this proposal are PSI's estimate based on information provided by Client and PSI's experience on similar projects. The actual total amount due to PSI shall be based on the actual final quantities provided by PSI at the unit rates provided herein. Where Client directs or requests additional work beyond the contract price it will be deemed a change order and PSI will be paid according to the fee schedule. Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay PSI's cost of collection of all amounts due and unpaid after thirty (30) days, including court costs and reasonable attorney's fees. PSI shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein PSI waives any rights to a mechanics' lien, or any provision conditioning PSI's right to receive payment for its work upon payment to Client by any third party. These General Conditions are notice, where required, that PSI shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of PSI from any and all claims which Client may have, whether in tort, contract or otherwise, and whether known or unknown at the time.

GENERAL CONDITIONS

- 10. ALLOCATION OF RISK:** CLIENT AGREES THAT PSI'S SERVICES WILL NOT SUBJECT PSI'S INDIVIDUAL EMPLOYEES, OFFICERS OR DIRECTORS TO ANY PERSONAL LIABILITY, AND THAT NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, CLIENT AGREES THAT ITS SOLE AND EXCLUSIVE REMEDY SHALL BE TO DIRECT OR ASSERT ANY CLAIM, DEMAND, OR SUIT ONLY AGAINST PSI.
- SHOULD PSI OR ANY OF ITS EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON PSI'S WORK AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF PSI, ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO \$25,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO PSI FOR ITS WORK PERFORMED ON THE PROJECT, WHICHEVER AMOUNT IS GREATER. IN THE EVENT CLIENT IS UNWILLING OR UNABLE TO LIMIT PSI'S LIABILITY IN ACCORDANCE WITH THE PROVISIONS SET FORTH IN THIS PARAGRAPH, CLIENT MAY, UPON WRITTEN REQUEST OF CLIENT RECEIVED WITHIN FIVE DAYS OF CLIENT'S ACCEPTANCE HEREOF, INCREASE THE LIMIT OF PSI'S LIABILITY TO \$250,000.00 OR THE AMOUNT OF PSI'S FEE PAID TO PSI FOR ITS WORK ON THE PROJECT, WHICHEVER IS THE GREATER, BY AGREEING TO PAY PSI A SUM EQUIVALENT TO AN ADDITIONAL AMOUNT OF 5% OF THE TOTAL FEE TO BE CHARGED FOR PSI'S SERVICES. THIS CHARGE IS NOT TO BE CONSTRUED AS BEING A CHARGE FOR INSURANCE OF ANY TYPE, BUT IS INCREASED CONSIDERATION FOR THE GREATER LIABILITY INVOLVED. IN ANY EVENT, ATTORNEY'S FEES EXPENDED BY PSI IN CONNECTION WITH ANY CLAIM SHALL REDUCE THE AMOUNT AVAILABLE, AND ONLY ONE SUCH AMOUNT WILL APPLY TO ANY PROJECT.
- NEITHER PARTY SHALL BE LIABLE TO THE OTHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE AND BREACH OF STATUTORY DUTY) OR OTHERWISE FOR LOSS OF PROFIT (WHETHER DIRECT OR INDIRECT) OR FOR ANY INDIRECT, CONSEQUENTIAL, PUNITIVE, OR SPECIAL LOSS OR DAMAGE, INCLUDING WITHOUT LIMITATION LOSS OF PROFITS, REVENUE, BUSINESS, OR ANTICIPATED SAVINGS (EVEN WHEN ADVISED OF THEIR POSSIBILITY).
- NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT, OR OTHERWISE, MAY BE BROUGHT AGAINST PSI, ARISING FROM OR RELATED TO PSI'S WORK, MORE THAN TWO YEARS AFTER THE CESSATION OF PSI'S WORK HEREUNDER, REGARDLESS OF THE DATE OF DISCOVERY OF SUCH CLAIM.
- 11. INDEMNITY:** Subject to the above limitations, PSI agrees not to defend but to indemnify and hold Client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs to the extent arising out of PSI's negligence as finally determined by a court of law. Client shall provide the same protection to the extent of its negligence. In the event that Client or Client's principal shall bring any suit, cause of action, claim or counterclaim against PSI, the Client and the party initiating such action shall pay to PSI the costs and expenses incurred by PSI to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that PSI shall prevail in such suit.
- 12. TERMINATION:** This Agreement may be terminated by either party upon seven days' prior written notice. In the event of termination, PSI shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses.
- 13. EMPLOYEES/WITNESS FEES:** PSI's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay PSI's legal expenses, administrative costs and fees pursuant to PSI's then current fee schedule for PSI to respond to any subpoena. For a period of one year after the completion of any work performed under this agreement, Client agrees not to solicit, recruit, or hire any PSI employee or person who has been employed by PSI within the previous twelve months. In the event Client desires to hire such an individual, Client agrees that it shall seek the written consent of PSI, and shall pay PSI an amount equal to one-half of the employee's annualized salary, without PSI waiving other remedies it may have.
- 14. FIDUCIARY:** PSI is not a financial advisor, does not provide financial advice or analysis of any kind, and nothing in our reports can create a fiduciary relationship between PSI and any other party.
- 15. RECORDING:** Photographs or video recordings of the Client's own project may be taken by and used for the Client's own internal purposes. Photographs or video recordings may not be used for marketing or publicity, or distributed to a third party or otherwise published without PSI's prior review and consent in writing. Taking photographs of other Clients' samples, test setups, or facilities, or recording in any manner any test specimen other than the test specimen related to the Client's project is prohibited; and the Client agrees to hold in strict confidence and not use any proprietary information disclosed either advertently or inadvertently. The Client shall defend, hold harmless, and indemnify PSI for any breach of this clause.
- 16. CHOICE OF LAW AND EXCLUSIVE VENUE:** All claims or disputes arising or relating to this agreement shall be governed by, construed, and enforced in accordance with the laws of Illinois. The exclusive venue for all actions or proceedings arising in connection with this agreement shall be either the Circuit Court in Cook County, Illinois, or the Federal Court for the Northern District of Illinois.
- 17. PROVISIONS SEVERABLE:** The parties have entered into this agreement in good faith, and it is the specific intent of the parties that the terms of these General Conditions be enforced as written. In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.
- 18. ENTIRE AGREEMENT:** This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

Genesee County VIEW

INCLUDING GRAND BLANC VIEW, THE DAVISON INDEX, THE FLUSHING VIEW,
THE BURTON VIEW, SWARTZ CREEK VIEW & FLINT TOWNSHIP VIEW

VIEW Newspaper Group

Davison moves forward with downtown social district plan

City is only second community in Genesee County to designate such an area

By ops@our-hometown.com on March 26, 2026

By Gary Gould
810-452-2650 • ggould@mihomepaper.com

DAVISON — Development of a Main Street social district in the city is moving ahead, led by the Davison Downtown Development Authority (DDA) with support from local businesses and city officials.

At its March 9 regular meeting, the Davison City Council approved resolutions to include several downtown establishments in the proposed district, including El Charrito’s, The Agitated Grape Bar & Bistro, and The Davison Hotel.

According to the DDA, the social district will create a designated area within downtown Davison where residents and visitors can purchase alcoholic beverages from approved businesses and carry them within clearly marked boundaries.

The initiative is intended to foster community engagement while supporting local economic activity.

“It is my hope that the proposed Social District will provide economic growth to our downtown

<p>Dining out or eating in— we have benefits for you.</p>	<p>AARP Members Recipes</p> <p>OUTBACK STEAKHOUSE</p>	<p>Dining out or eating in— we have benefits for you.</p>	<p>AARP Meml Recip</p> <p>OUT STEAK</p>
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Under the plan, the district would operate Sunday through Thursday from 4-10 p.m., and Friday and Saturday from 11 a.m.-10 p.m.

Alcoholic beverages must be purchased from participating, state-approved establishments and consumed only within designated common areas. Outside alcohol will not be permitted, according to materials in the council's agenda packet.

City officials emphasized that beverages must be served in specially marked, single use "Davison Social District" cups, which must be disposed of properly to help maintain cleanliness downtown.

The DDA discussed the cups at its Wednesday, March 18 regular meeting and it hasn't been decided yet if the cups will be printed with the social district logo or if the businesses owners will have stickers they can add to disposable cups.

DDA Director Stacy Hurley said the businesses selling alcohol as part of the social district will be required to have garbage cans outside their establishments for people to throw away their cups.

She added there will have to be garbage cans placed at the exits to the social district area so people can toss their cups before leaving.

Consumption will not be allowed on any roadway open to vehicular traffic.

The concept of social districts was established under legislation signed by Gov. Gretchen Whitmer on July 1, 2020, aimed at boosting economic activity and providing flexibility for hospitality businesses during the COVID-19 pandemic.

Since then, more than 140 social districts have been created across Michigan, including dozens in communities comparable in size to Davison.

In Genesee County, Otisville is currently the only municipality with an established social district. A message left for the Village of Otisville clerk (and acting city manager) requesting comment was not returned.

To create the district, the city is required by the Michigan Liquor Control Commission to adopt defined boundaries and a maintenance and management plan.

Participating businesses must also receive local approval before applying for a state-issued social district permit.

The March 9 resolution establishes the district, adopts its boundaries and management plan, and authorizes the listed businesses to pursue state licensing.

City officials noted that the full district boundaries would only be activated during special events when streets are closed, such as Festival of Flags, Meet Me on Main, the Pumpkin Festival, and Christmas on Main.

On regular days, activity will be limited to designated common areas along sidewalks and public spaces.

The city aims to have the social district operational by June, aligning with Festival of Flags and other summer events, with plans for full implementation during the 2026 event season.

Officials say the district is designed to encourage visitors to spend more time downtown by allowing them to purchase beverages and walk between participating businesses, benefiting the broader business community.

The Davison Downtown Development Authority said the initiative aligns with its mission to support local businesses, promote downtown vibrancy, and strengthen community connections.

The DDA hopes to roll out the social district in time for Festival of Flags in June, if all state approvals go through.

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RESOLUTION # _____

CITY OF SWARTZ CREEK
(An Equal Opportunity Employer)
STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: 3/30/26

SPONSOR ORGANIZATION: Riverbend Striders

AUTHORIZED REPRESENTATIVE: Chris Roney

WORK ADDRESS: 1 Dragon Dr. HOME ADDRESS: _____

PHONE NO: WORK () _____ HOME: () _____ CELL: (810) 397-7811

EMAIL ADDRESS: riverbendstriders@gmail.com

TYPE OF EVENT: (check box)

PARADE ** (Draw Route on Attached Map)

CARNIVAL

FOOT/BIKE RACE

CRAFT SHOW

CONCERT

OTHER: _____

DATE OF EVENT: 5 / 28 / 26

TIME OF EVENT: FROM: 6 AM PM TO: 7:30 AM PM

ESTIMATED NUMBER OF PARTICIPANTS: 150 - 200

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:

5K road race through Wincheseter Village. Start and finish at Swartz Creek High School. Course map attached.

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, its officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: Riverbend Striders
(Organization)

BY: Chris Roney
(Authorized Representative)

APPROVED BY: _____
(Chief of Police)

(Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE CITY HALL NO LATER THAN THIRTY (30) DAYS PRIOR TO EVENT DATE

CITY OF SWARTZ CREEK
STREET APPLICATION
CHECKLIST

- APPLICATION MUST BE COMPLETED THIRTY (30) DAYS PRIOR TO EVENT
- EVERY LINE ON APPLICATION MUST BE COMPLETED AND ROUTE DRAWN ON ATTACHED MAP
- APPLICANT SHALL PROVIDE THE CITY WITH EVIDENCE OF INSURANCE FOR AMOUNT DETERMINED ADEQUATE BY THE CITY ATTORNEY

CITY OF SWARTZ CREEK PARADE REGULATIONS

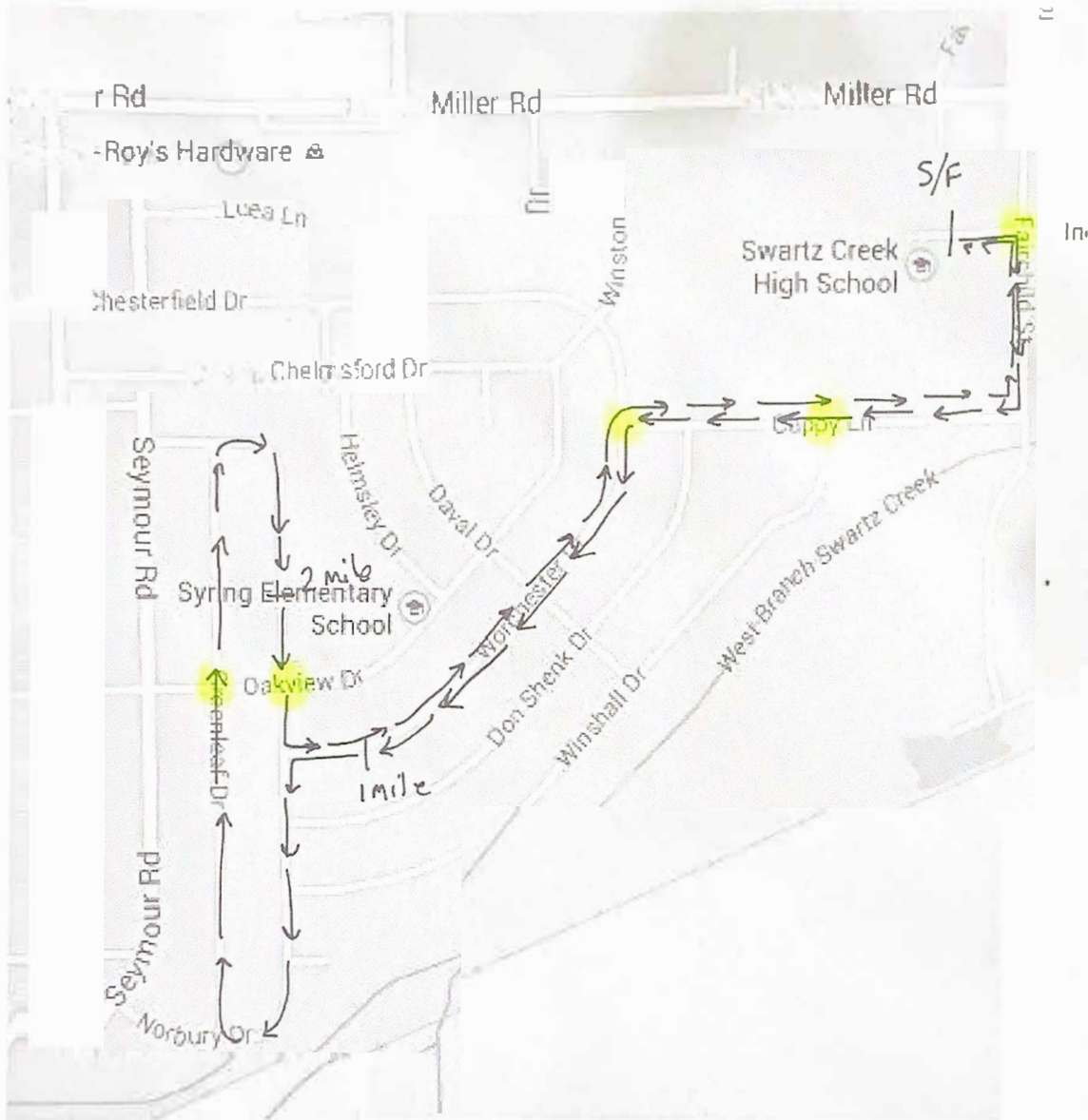
The approval of a street closure request and/or a “parade permit” is based on the assumption that the event coordinator(s) fully understand and accept the following regulations regarding the event:

1. The throwing of any object(s) from any vehicle during the course of the parade is prohibited by ordinance. Violations of this ordinance could result in prosecution and/or the denial of future permit requests.
2. The closing of major thorough fares entails the rerouting of thousands of motorists and the interruption of commerce. It is imperative that parades begin and end on time so as not to unnecessarily disrupt the usual course of traffic and business.
3. Parade organizers must provide a means of direct communication between the event coordinator and the Chief of Police (or his designate) during the course of the parade in order to address any dangerous conditions that may develop during the course of the event.
4. The practice of parade participants jumping onto or off of moving vehicles in the parade is prohibited.
5. When determining the staging area for parade participants, organizers should ensure that the area is sufficient in size to accommodate all entries without creating traffic or pedestrian hazards.

It is the responsibility of the event coordinator(s) to ensure that all parade participants are made aware of the regulations that directly affect them and by signing this document hereby acknowledge that they have received a copy of these regulations and accept said responsibility.

By: _____ For: _____
(Event Coordinator or Representative) (Organization)

2026 Swartz Creek 5K Course Map



- East out of the High School Parking lot.
- Right on Fairchild.
- Right on Cappy Lane.
- Left on Worchester.
- Left on Durwood.
- Right on Greenleaf.
- Right on Durwood.
- Left on Worchester.
- Right on Cappy Lane
- Left on Fairchild
- Left on Dragon Drive