

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE December 8, 2025**

The meeting was called to order at 7:00 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: Melen.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft, Director of Public & Community Services Rob Bincsik.

Others Present: Ashley Frase-Plante Moran, Alli Conley-Plante Moran, Sheri Sprygada-TMCPA, Shawna Farrell-TMCPA, Jeff Kelley

Others Virtually Attended: Josie Anderson, Michael.

APPROVAL OF MINUTES

Resolution No. 251208-01

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday November 24, 2025 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 251208-02

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of December 8, 2025, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 251208-03

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of December 8, 2025, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC: None.

COUNCIL BUSINESS:

RESOLUTION TO ACCEPT THE 2024-2025 FISCAL YEAR AUDIT BY INDEPENDENT AUDITOR PLANTE-MORAN

Resolution No. 251208-04

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Krueger

WHEREAS, Section 8.13 of the City Charter requires an audit of all accounts of the city government; and

WHEREAS, independent auditors, retained by the city per a qualified bidding selection process, have completed said audit for the most recent fiscal year, 2025; and

WHEREAS, said audit contains financials for related public utilities, enterprise accounts, and the Downtown Development Authority; and

WHEREAS, the audit, as presented to the city council on December 8, 2025, has been found to meet generally accepted accounting standards and required reporting provisions of state and local law.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek approve the 2024-2025 Fiscal Audit Report prepared by Plante-Moran, a copy of which is attached hereto, and further, direct such to be published, distributed, circulated and placed on file in a manner prescribed by law.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Spillane, Gilbert, Hicks.
NO: None. Motion Declared Carried.

RESOLUTION TO OBJECT TO THE TRANSFER OF TAX REVERTED PROPERTY FROM THE GENESEE COUNTY TREASURER

Resolution No. 251208-05

(Carried)

Motion by Councilmember Knickerbocker
Second by Mayor Pro Tem Hicks

WHEREAS, MCL 211.78 m(6) states that a list of properties in a local unit not previously sold by the foreclosing governmental unit (Genesee County) at the mandatory yearly auctions shall be provided to the clerk of the local unit in which the property is located; and

WHEREAS, reversion of 7484 Wade Street (PID 58-01-502-047) will be automatic unless the Swartz Creek City Council objects by formal resolution prior to December 30, 2025; and

WHEREAS, the City cannot enter into the property to inspect the site's general condition or assess any environmental risks; and

WHEREAS, the City finds that the property condition and status is unknown, presenting a risk of public ownership.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek objects to the automatic transfer of 7484 Wade Street, PID 58-01-502-047.

Discussion Ensued.

YES: Knickerbocker, Spillane, Hicks, Krueger.
NO: Henry, Gilbert. Motion Declared Carried.
ABSENT: Melen

RESOLUTION TO APPROVE AN EXPANDED USE RESERVATION AND PARK FEE/DEPOSIT WAIVER FOR USE OF ELMS PARK FOR A NON-PROFIT ART EVENT

Resolution No. 251208-06

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Knickerbocker

WHEREAS, the City of Swartz Creek requires park usage reservations and fees in accordance with adopted rules and regulations; and

WHEREAS, the Swartz Creek Kiwanis Club and its affiliates, is proposing an expanded park use reservation for Elms Park August 21-22, 2026 for the purpose of holding a public art fair and related activities and any other activities above and beyond the art show, needs to come back to council for approval; and

WHEREAS, all groups are recognized non-profits operating in Swartz Creek that meet the requirements for an expanded use reservation; and

WHEREAS, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

WHEREAS, the City Council finds the Swartz Creek Kiwanis Club and its affiliates, to be qualified groups with a qualifying activity.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approves the expanded use reservation, as amended, of the Swartz Creek Kiwanis Club and waives all fees for the August 21-22, 2026 reservation in Elms Park.

Discussion Ensued.

YES: Henry, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

RESOLUTION TO AMEND THE PURCHASE PRICE FOR A SINGLE CREW CAB PICKUP TRUCK

Resolution No. 251208-07

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Gilbert

WHEREAS, the City’s Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for terms and conditions of purchases; and

WHEREAS, the city elected to replace a pickup truck with the following truck at the November 24, 2025 city council meeting using the MiDeal contract pricing:

2026 GMC Sierra 2500HD; Crew Cab; Long Box; 4WD (MiDeal; \$50,824); and

WHEREAS, the quoted truck included a chassis for a utility box instead of a standard truck bed; and

WHEREAS, the Director of Public Services has opted to build this vehicle out with a standard bed instead of a utility box (to be purchased separately).

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek approves the amended pickup buildout and MiDeal pricing (\$52,564), as quoted in the December 8, 2025 packet, from Todd Wenzel Buick GMC of Westland.

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE 2026 SEWER CLEANING AND INSPECTIONS UNDER THE EXISTING 2024-2026 SEWER CLEANING AND INSPECTIONS AWARD

Resolution No. 251208-08

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Knickerbocker

WHEREAS, the city owns, operates, and maintains a sewer collection system that consists of clay, lined clay, and plastic pipes, as well as manholes; and

WHEREAS, the city substantially completed an existing twenty-year plan that included inspections and lining of older clay pipes; and

WHEREAS, the critical collection lines have been addressed, and the city has adopted a strategy to inspect and clean the sewer system on an eight-year on-going basis, as outlined in the city's Capital Improvement Plan; and

WHEREAS, bids were solicited in 2024 to commence with the first three years of cleaning and inspections as part of an eight-year cleaning cycle; and

WHEREAS, Foco Inc, doing business as Dependable Sewer, submitted the lowest responsible bid, which includes unit pricing, and they completed the first of three phases in 2024 and the second phase in 2025.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby affirms the bid by Foco Inc, as a unit cost bid, as included in the December 8, 2025 city council packet, funds to be appropriated to the Sewer 590 fund.

NOW, THEREFORE, BE IT FURTHER RESOLVED the City of Swartz Creek hereby approves the 2026 sewer work scope, as included in the December 8, 2025 city council packet, said work items expected to cost approximately \$80,000.

NOW, THEREFORE, BE IT FURTHER RESOLVED the City of Swartz Creek hereby directs the city manager to create and execute a standard contractor agreement with the contractor.

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC: None.

REMARKS BY COUNCILMEMBERS:

Mayor Pro Tem Hicks: The Women's Club is now judging the businesses for the Christmas decorations. The sign at Seymour and Miller looks sad. Mentioned that the Christmas parade was nice.

Councilmember Knickerbocker: The last Chamber event went well with a nice turnout.

Councilmember Spillane: Discussed data centers and the clearing of property near the water line that was installed. Would a data center have an effect on our water system? City Manager Adam Zettel didn't think it would have a direct impact on us, though Mr. Zettel explained he is not an expert. Spillane informed city of decorative street lights that are out.

Councilmember Gilbert: orange lights in park-he thinks they are terrible.

Councilmember Krueger: Chamber of Commerce Christmas party-Zettel won a door prize. Wind Symphony concert next Monday. Police Authority meeting changed to tomorrow.

Mayor Henry: Mary Crapo ribbon cutting ceremony will be Wednesday at 5:00 pm. The Christmas parade was nice. He thanked Bigby for donating coffee and hot chocolate; Fireman's Association; Metro Police and Women's Club for their contributions.

ADJOURNMENT

Resolution No. 251208-09

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Krueger

I Move the Swartz Creek City Council adjourn the regular meeting at 8:18 p.m.

Unanimous Voice Vote.

Nate Henry, Mayor

Renee Kraft

Renee Kraft, CMC, MiPMC3, City Clerk