

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE November 24, 2025**

The meeting was called to order at 7:00 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Director of Public & Community Services Rob Bincsik, Clerk Renee Kraft.

Others Present: Fire Chief Plumb, Dennis Cramer, Jeff Kelley.

Others Virtually Attended: None.

APPROVAL OF MINUTES

Resolution No. 251124-01 **(Carried)**

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday November 10, 2025 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 251124-02 **(Carried)**

Motion by Councilmember Krueger
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of November 24, 2025, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 251124-03

(Carried)

Motion by Councilmember Melen
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of November 24, 2025, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Dennis Cramer: Planning for the Semi quinentennial (250th anniversary) celebration. He is open to council ideas. He suggested a mural in Swartz Creek saying "250th."

COUNCIL BUSINESS:

RESOLUTION TO AUTHORIZE CONTINUATION OF THE EMS SERVICE AS PROVIDED BY THE SWARTZ CREEK AREA FIRE DEPARTMENT

Resolution No. 251124-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Krueger

WHEREAS, the City of Swartz Creek and Clayton Township operate a joint fire department pursuant to the provision of MSA 5.2640(6), in which a joint board has been established to operate the fire department; and

WHEREAS, The Swartz Creek Area Fire Board oversees the operation of the joint department under the applicable interlocal agreement and bylaws that are adopted by the two municipalities; and

WHEREAS, the City and Township approved changes to the department bylaws, job descriptions, and budget to enable emergency medical runs by the Swartz Creek Area Fire Department; and

WHEREAS, the Swartz Creek City Council finds the service to be a beneficial operation.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves and affirms the function of emergency medical runs and associated departmental functions by the Swartz Creek Area Fire Department.

A presentation was given by Chief Plumb and discussion ensued.

YES: Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks.
NO: None. Motion Declared Carried.

RESOLUTION TO EXTEND OVERBAND ROAD CRACK REPAIR PRICES TO 2026 SERVICES

Resolution No. 251124-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Krueger

WHEREAS, the City of Swartz Creek owns and operates a system of major and local streets that are maintained annually with overband crack repair as part of a comprehensive asset management program; and

WHEREAS, the city approved Asphalt Restoration, Inc. as the low bid contractor for such services in May of 2023, with a unit price of \$1.70 per pound (~\$0.38/lineal foot); and

WHEREAS, Asphalt Restoration, Inc has extended the price for 2024, 2025, and 2026; and

WHEREAS, the Swartz Creek City Council finds the service to be qualified and competitive.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the extension of the bid price of \$1.70/pound by Asphalt Restoration, Inc for the 2026 calendar year and authorizes city staff to conduct such repairs as budgeted.

Discussion Ensued.

YES: Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

RESOLUTION TO REPLACE TWO PICKUP TRUCKS AND A UTILITY VEHICLE

Resolution No. 251124-06

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Melen

WHEREAS, the city, in accordance with its fleet management plan and 2026 fiscal year budget, finds it necessary to replace a 2013 Chevrolet Silverado pickup truck, a 2016 Ford F-250 double cab pickup truck, and a 2018 Kubota utility vehicle with comparable pieces of equipment; and

WHEREAS, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for terms and conditions of purchases; and

WHEREAS, the Director of Public Services has cooperative purchasing pricing for the following equipment:

2026 GMC Sierra 2500HD; Crew Cab; Long Box; 4WD (MiDeal; \$50,824)

2026 GMC Sierra 2500HD; Reg Cab; Long Box; 4WD (MiDeal; \$48,037)

Kubota RTVX2C-SKLH-1; Traffic Package; Work Lights; Plow (Sourcewell; \$29,515.23);
and

WHEREAS, the FY2026 Motor Pool Fund has budgeted funds for this planned equipment replacement, as amended.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek approves the purchase of the two pickup trucks, as quoted in the November 24, 2025 packet, from Todd Wenzel Buick GMC of Westland.

BE IT FURTHER RESOLVED, the City of Swartz Creek approves the purchase of a Kubota RTVX2C-SKLH-1, as quoted in the November 24, 2025 packet, from Flint New Holland, Inc.

BE IT FURTHER RESOLVED, the City of Swartz Creek hereby directs and authorizes the Director of Public Services to auction the vehicles and related appurtenances (listed below) by means of the Bidcorp.com or related public auctioning service.

1. 2013 Pickup Truck: VIN 1GCNPEX0DZ310436
2. 2016 Pickup Truck: VIN 1FT7X2B69GEA39092
3. 2018 Utility Vehicle: Kubota RTV-500

Discussion Ensued with Director of Public and Community Services Rob Bincsik.

YES: Henry, Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.

NO: None. Motion Declared Carried.

RESOLUTION TO ADOPT THE PUBLIC ACT 153 "HARD CAP" OPTION FOR THE 2026 MEDICAL BENEFIT PLAN COVERAGE YEAR

Resolution No. 251124-07

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Melen

WHEREAS, the Publicly Funded Health Insurance Contribution Act, 2011 Public Act 152 (MCL 15.561 et seq.), was enacted by the State of Michigan to limit public employer contributions toward employee medical benefit plan costs; and

WHEREAS, the Act provides three possible employer contribution options for each medical benefit plan coverage year:

The Hard Cap Option under Section 3, which sets maximum employer annual premium contribution limits;

The 80/20 Percent Option under Section 4, requiring the employer to pay no more than 80% of total annual medical benefit plan costs; and

The Opt-Out/Exemption Option under Section 8, requiring a two-thirds vote of the governing body; and

WHEREAS, the City of Swartz Creek is a “public employer” as defined by the Act and must annually determine its method of compliance for the upcoming medical benefit plan coverage year; and

WHEREAS, the City Council has determined that the Hard Cap Option most effectively meets the City’s financial management goals, provides clarity and predictability for budgeting, and is consistent with past practice; and

WHEREAS, the City Council acknowledges that Treasury annually adjusts the employer Hard Cap dollar limits and that the City will comply with the updated limits upon their issuance; and

WHEREAS, the City Council wishes to formally record its election for the upcoming coverage year to ensure transparency, audit compliance, and clear administrative direction to staff.

NOW, THEREFORE, BE IT RESOLVED, that the City of Swartz Creek hereby elects to comply with Section 3 (“Hard Cap Option”) of Public Act 152 for the 2026 medical benefit plan coverage year, and directs that employer contributions toward medical benefit plans shall not exceed the annually-adjusted statutory Hard Cap amounts.

BE IT FURTHER RESOLVED, that the City Manager or their designees are authorized to administer medical benefit plan contributions consistent with this election and applicable law.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon adoption.

Discussion Ensued.

YES: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Chief Plumb: Thanked Council for recognizing the need for the EMS service. December 6, at 6:00pm will be the annual parade in downtown Swartz Creek. Santa will attend.

REMARKS BY COUNCILMEMBERS:

Councilmember Knickerbocker: Lunch at the American Legion tomorrow.

Mayor Pro Tem Hicks: Went to Café Brulee and Dessert Bar. She likes the bike racks installed. Best decorated house this season receives \$300 and runner-up receives \$200.

Councilmember Krueger: Questioned if we can get a large print of a snow plow and place it next to the snowman?

Councilmember Spillane: Questioned Chief Plumb about burning complaints. Suggested rerouting west I-69 traffic should take Corunna Rd. The roads are better suited for truck-traffic.

Mayor Henry: He appreciates council getting along, and is thankful for the people he works with, including the council members, the city manager and the residents. He is thankful to have Adam Zettel, a city manager we can trust.

ADJOURNMENT

Resolution No. 251124-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Melen

I Move the Swartz Creek City Council adjourn the regular meeting at 8:15 p.m.

Unanimous Voice Vote.

Nate Henry, Mayor

Renee Kraft
Renee Kraft, CMC, MiPMC3, City Clerk