

## City of Swartz Creek

### AGENDA

Regular Council Meeting, Monday, November 24, 2025, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

**THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION & PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
  - 4A. Council Meeting of November 10, 2025 MOTION Pg. 30
5. **APPROVE AGENDA:**
  - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
  - 6A. City Manager's Report MOTION Pg. 8
  - 6B. Staff Reports & Meeting Minutes Pg. 47
  - 6C. Crack Fill Bid and Price Extension Offer Pg. 61
  - 6D. Otterburn Park Plans Pg. 73
  - 6E. Fleet Plan and Truck/Utility Vehicle Pricing Pg. 77
  - 6F. Swartz Creek Area Fire Department Medical Run Update Pg. 97
  - 6G. PA 152 Pg. 100
  - 6H. Mary Crapo Ribbon Cutting Invitation Pg. 103
7. **MEETING OPENED TO THE PUBLIC:**
8. **COUNCIL BUSINESS:**
  - 8A. Fire Department Medical Runs RESO Pg. 25
  - 8B. Road Crack Maintenance Price Extension RESO Pg. 26
  - 8C. Truck & Utility Vehicle Purchase RESO Pg. 26
  - 8D. Medical Insurance Declaration RESO Pg. 27
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 28

**Next Month Calendar** (Public Welcome at All Meetings)

Planning Commission:	Tuesday, December 2, 2025, 7:00 p.m., PDBMB
City Council:	Monday, December 8, 2025, 7:00 p.m., PDBMB
Metro Police Board (Special Meeting):	Tuesday, December 9, 2025, 11:00 a.m., Metro HQ
Downtown Development Authority:	Thursday, December 11, 2025, 6:00 p.m., PDBMB
Fire Board:	Monday, December 15, 6:00 p.m., Station #1 City
Council:	Monday, December 15, 2025, 7:00 p.m., PDBMB
Park Board:	Tuesday, December 16, 2025, 5:30 p.m., PDBMB
Metro Police Board:	Wednesday, December 17, 2025, 11:00 a.m., Metro HQ
Zoning Board of Appeals:	Wednesday, December 17, 2025, 6:00 p.m., PDBMB

## **City of Swartz Creek Mission Statement**

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

## **City of Swartz Creek Values**

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

### ***Honesty, Integrity and Fairness***

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

### ***Fiscal Responsibility***

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

### ***Public Service***

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

### ***Embrace Employee Diversity and Employee Contribution, Development and Safety***

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

### ***Expect Excellence***

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

### ***Respect the Dignity of Others***

Employees shall be professional and show respect to each other and to the public.

### ***Promote Protective Thinking and Innovative Suggestions***

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK  
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS  
MONDAY, NOVEMBER 24, 2025, 7:00 P.M.**

The regular meeting of the City of Swartz Creek city council is scheduled for **November 24, 2025** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone). Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

**Zoom Instructions for Participants**

**To join the conference by phone:**

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

**Before a videoconference:**

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

**To join the videoconference:**

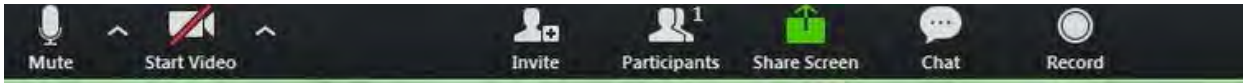
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to [join.zoom.us](https://join.zoom.us) on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DTMF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

**Participant controls in the lower left corner of the Zoom screen:**



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

**Renee Kraft is inviting you to a scheduled Zoom meeting.**

**Topic: Swartz Creek City Council Meeting**

**Time: November 24, 2025 at 7:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/83096401128>**

**Meeting ID: 830 9640 1128**

**One tap mobile**

**+13017158592,,83096401128# US (Washington DC)**

**+13126266799,,83096401128# US (Chicago)**

**Dial by your location**

**+1 301 715 8592 US (Washington DC)**

**+1 312 626 6799 US (Chicago)**

**+1 929 205 6099 US (New York)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**+1 669 900 6833 US (San Jose)**

**Meeting ID: 830 9640 1128**

**Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>**

**If you have any further questions or concerns, please contact 810-429-2766 or email [rkraft@cityofswartzcreek.org](mailto:rkraft@cityofswartzcreek.org).**

**A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.**

## **CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES**

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
  - (a) why the public body is meeting electronically;
  - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
  - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
  - (d) how persons with disabilities may participate in the meeting.
5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic

public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

## **MAINTAINING ORDER**

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing \*9 on their phone, if applicable.

## **MOTIONS & RESOLUTIONS**

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

## **PUBLIC ADDRESS OF COUNCIL**

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.

4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

## **VOTING RECORD OF PUBLIC BODIES**

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

**City of Swartz Creek  
CITY MANAGER'S REPORT**

**Regular Council Meeting of Monday, November 24, 2025 - 7:00 P.M.**

**TO:           Honorable Mayor, Mayor Pro-Tem & Council Members**

**FROM:       Adam Zettel, City Manager**

**DATE:       November 19, 2025**

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## **ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*

The timeframe for appeals is open. As of writing, we do not have any. Generally, values have been increasing at a rate that is obviously in excess of our taxable value rate adjustments. However, this may be slowing down, and business may look to explore appeals again.

✓ **STREETS** *(See Individual Category)*

✓ **2025-2027 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(Update)*

We are working with the GCMPO to assess if alternate timelines for our projects are in order due to MDOT work related to I-69. We are hopeful that we can do Elms Road in 2027 despite the detour. We are then seeking completion of all of the Miller Road phases for 2028. The previous report follows.

As noted, Miller Road and Elms Road are facing partial or full closures in 2026 for unknown durations. In addition, Miller Road is to be the official I-69 detour for Bristol Road exit users in 2027, which is significant. These circumstances make rehabilitation of the concrete section of Miller Road impossible in 2026 and 2027. It makes asphalt work on Elms unlikely in 2026. Most important, it will place an extremely heavy burden increased general and truck traffic on the asphalt section of Miller (I-69 to Dye) in 2027.

The primary implication is that Miller Road (Tallmadge to Dye) cannot be rehabilitated until 2028 or later, AFTER being used as a detour for some of the region's most heavy truck traffic. This may degrade the road surface and base beyond what our project plans (and budget) can accommodate.

As an alternative, we are attempting to see if we can expedite preliminary engineering, MDOT review, and bidding to enable the asphalt section of Miller (Tallmadge to Dye) to be completed in 2026 during the overpass closure period. This will ensure we are addressing the surface deterioration timely. The downside is that the detour traffic will be driving on our new surface. However, we believe this is a better option than attempting to withstand the detour traffic on a failing road.

This scenario is unlikely. We will probably be resurfacing the road in 2028 or 2029 and will need to address any additional deterioration as best as we can. The previous report follows.



We have tentative funding for Miller, Morrish to Dye, as well as Elms Road. These two streets are divided into four separate projects for the Genesee County Traffic Improvement Program as noted below.

The concrete section of Miller Road is proposed to be funded at 80% as a rehabilitation project. However, the other three segments have PASER 5 funds, and these funds are proposed to be limited. This limit is currently set at \$55/lane foot, and funding is set to be only 80% of that, but this could change.

The good news is that federal funds are available for all projects. The bad news is that the local match for all projects is over \$2.1M. As of writing, we have new numbers in from OHM that reduce the projects down to very basic mill and resurfacing projects. This substantially reduces the overall price and cuts our local match from \$2,142,772 in the original breakdown to \$1,344,070 as follows, a savings of about \$800,000:

Section	Repair Type	Beginning	End	Year	Total Cost	Federal	Local
Miller	Concrete Repair	East Springpoint of Elms	475' East of Tallmadge	2027	\$668,502	\$534,802	\$133,700
Elms	Asphalt Resurfacing	South City Limits	North City Limits	2029	\$730,313	\$470,800	\$259,513
Miller	Asphalt Resurfacing	Morrish	Elms	2027	\$1,287,581	\$747,384	\$540,197
Miller	Asphalt Resurfacing	Tallmadge	Dye	2029	\$1,524,916	\$1,114,256	\$410,660

\$5,010,014    \$2,867,242    \$1,344,070

Based on these new numbers, there is a path forward by which we can do all of the work. However, I was hoping to get the local match below \$1M. Note that the projects have substantially reduced estimates for the typical level of curb, sidewalk, grading, and undercutting work. As priced, we are looking at projects that are more similar in nature to the quick and easy Seymour Road resurfacing than the more involved Miller Road rehabilitation. However, given the condition of the streets at this point, I find such an investment to still be very much worth it with the matching funds.

We will plan to proceed with all four streets. The big question we will be working on with the GCMPC and OHM is related to the phasing. We need to set a tentative plan to get all the work done in a three year window. Doing all the work at once will save costs on mobilization and will put the work behind us quicker, with fewer interruptions. However, that plan could be a traffic nightmare and may be inflexible should we need more time to set funds aside. We are likely to break this project into two phases, perhaps the concrete first, followed by all paving in a subsequent season.

After meeting with GCMPC on January 16<sup>th</sup>, they intend to break the project into two phases with 2027 and 2029 being the construction years. This is later than we would like, but this is probably the best that can be arranged. We are trying to line up the asphalt phases of Miller Road first since those are the most time sensitive repairs in order to prevent more costly decay. Note that a project occurring in 2026 is nearly

impossible at this point because of the nine month delay with governmental agency reviews for engineered projects.

✓ **STREET PROJECT UPDATES (Update)**

*This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20-year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.*

All water main and street work in the village is substantially complete. A punch list walk through was conducted on November 19. There were only some restoration items identified for completion.

We applied for MDOT funds to help support Civic, Frederick, and School Street work. This opportunity was NOT awarded. Based on our current situation, it is not clear that we can proceed with these projects in 2026. We will look to finalize the 2025 expenses and compare this to the existing street fund reserves and revenues. As noted, state revenues will increase, but we may not actually see these funds until early in our 2027 fiscal year (July or August of 2026).

Crack fill has occurred throughout the city in all priority areas. Bristol Road is complete and appears thicker than anticipated. Related to this, Clayton Township indicates that they received an invoice that was larger than the amount agreed to with the county by about 11%. We have not received an invoice yet.

✓ **I-69 MDOT WORK (No Change of Status)**

It appears MDOT is going to be with us until the end of 2027. We have been asking direct, specific questions and getting general, broad answers. We have not been directly informed of any of the project plans, timelines, or closures. However, they indicate that they will include the city in the pre-construction meeting in the spring.

We did meet with the Davison office on October 27<sup>th</sup>, but many details are still unknown, even to their staff. Here is what we know.

-2025 work should conclude by December and includes construction of the temporary median crossover. This is going to provide one lane of traffic in each direction when in use. This will be in place for at least two years.

-The scope of work includes various levels of restoration of all bridges from Elms to I-75. This does include the Elms and Miller overpasses

-Their plans show complete closures of Elms and Miller Roads at the overpasses in 2026. However, they are not sure if they will be able to maintain one lane of traffic or not. The approximate date of closure and duration are not known.

-Closures of some of the Morrish and Miller interchanges are proposed for 2026. It appears this includes all east-bound Miller traffic and east-bound Morrish onramp only. The approximate date and duration is not known.

-The Bristol Road interchange is to be closed for some or most of 2027, with all traffic being directed to the Miller Road ramps in the city.

-No ramp surfacing, highway surfacing, or expansions are proposed.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change of Status)*

Dependable Sewer is underway with the second year of the eight-year cleaning and televising program. As of writing, there are no formal reports, but their verbal account is that there are no blockages or pipe deficiencies.

Council approved to have Dependable Sewer address the areas of Bristol, Miller, and in Heritage that amount to about 17,000 lineal feet, as follows:

**2025 Sewer Cleaning and Televising**

	<b>Manholes Numbers</b>	<b>Footage</b>
Heritage Village	G1-G73	5107
Bristol Rd.	A251-A265	5098
Miller Rd.	A273-A287	6852
	Total	17057

Based upon the approved pricing of the three-year agreement, I estimate that the work will cost around \$80,000 for cleaning, televising, root cutting, and mobilization. Staff did include additional provisions for traffic control, which include a benchmark of MDOT standards.

The city is also taking the next step forward in GIS (our Geographic Information System or mapping system). DLZ has been retained to do some repairs on our GIS map and to update the related data fields with existing information. They will also be updating the data regularly as new inspection and/or repair data is made available.

See the January 13, 2025 report for historic and conceptual details regarding the city's eight year inspection program.

✓ **WATER PLANS** *(No Change of Status)*

OHM is working on the water plans and studies that are required by EGLE and the EPA. These include the Water Reliability Study (WRS), General Plan, Asset Management Plan (AMP), Emergency Response Plan (ERP), and Risk and Resilience Assessment (RRA).

Hydrant flow testing was done on the week of September 29<sup>th</sup>.

✓ **SPRINGBROOK WATER CONNECTOR** *(Update)*

The pipe has been installed and is active. We will remove this section from future reports.

✓ **SEWER ASSET MANAGEMENT PLAN** *(Update)*

DLZ is working to update our sewer district map and 20 year asset management plan. They are analyzing our GIS maps to better complete a redistricting of our system and to make a determination of theoretical flows based upon changes to the system since the last districting process.

Concerning the flow monitoring that is required to understand our non-theoretical capacities, we requested that Genesee County include three such meters within their region-wide bidding process. The bids are in, and our annual cost (for 3-5 years) is estimated to be under \$30,000. I am awaiting an official statement from the county. We expect that we will need to formally acknowledge the bids and our participation with a future resolution. This will enable the city to proceed with meter installation and data control as a customer of the contractor.

This arrangement shall help us streamline the process and save money as we monitor sewer in the coming years. We expect these meters to be about half the cost of our initial estimate.

For complete details on this topic, see the June 23, 2025 report.

✓ **SEWER INFLOW MITIGATION** *(No Change of Status)*

We may pause proceeding with the program as it relates to financially supported footing drain disconnects. At the last Water and Wastewater Advisory meeting, we learned that the treatment costs and penalties relating to the 2025 storm events would likely only amount to \$1,000 to \$6,000 in charges to the city.

The good news is that this level of charges/penalties is extremely small. The other ramification is that, with footing drain disconnects estimated to average around \$10,000 each, it is difficult to justify a program that actively funds the disconnection of these from the system. We will spend the winter months working with the county to explore more options. See the October 27, 2025 packet for greater details on the purpose and methods of our potential program.

✓ **HYDRANTS** *(No Change of Status)*

The contractor indicates that they have completed work and have submitted a bill for 300 hydrants. We obviously take issue with this. Our DPW has audited the work, and we have dozens of missed hydrants, pre-mature rusting, and other issues. Rob is liaising with them to see where we go from here. I can say that we have no intention of paying full price for the work that has been completed.

As of writing, it appears that at least 200 hydrants are acceptable. We issued a check for 50% payment for work completed in good faith. We will expect correction of deficient work. However, the contractor is not responding to our requests to complete the project. If we do not hear from them, we will assume an end to our business and look to complete the project with another contractor or city staff.

✓ **GENESEE COUNTY WATER & SEWER MATTERS** *(Update)*

We will not be getting any water or sewer rate increases from the county in 2026. However, early indications are that sewer rates will go up in January of 2027. This rate jump will likely be substantial because the county passes five-year rates as a standard

practice. This results in front-loaded budget surpluses in the early years and deficits in the later years for the county. The upside is stability. The downside is that we experience larger incremental increases.

I am hopeful that, depending on our findings with our sewer inspection program, we will be able to absorb much of this increase into our existing budget, which is functioning well in the black.

The county also informed us that state legislation for water affordability is back in the Senate. I strongly oppose this legislation, which we have reviewed in the past. In short, the legislation would prohibit water shut offs and fee recovery assessments in incidents of non-payment OR it would require the city to charge between \$1.25 to \$3.00 per account per month so the state could redistribute those funds to users that qualify for assistance. This scenario also greatly limits, if not practically eliminates, water shut offs as well.

Our staff and most municipalities are strongly opposed because this state program would use local units to collect funds as the state directs to support wealth redistribution between customers and between municipalities. It also would greatly limit, if not prohibit, collection of overdue accounts through assessment or shut off, which we believe would ultimately destroy the long-term solvency of our water utility.

I have detailed this legislation and its impact in previous reports. If movement continues, I recommend we revisit this. For the time being, my understanding is that the House is not likely to pass this.

The previous report follows.

Work is complete on a new section of water main that will connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. Water main is being installed on Elms, between Maple and Hill. Connection down Hill to Seymour is expected next year. I am making inquiries to the county to see if this is something we need to plan for. It does not appear that a connection is imminent.

These two connections will greatly increase reliability in the city, especially on our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. As a side note, this could encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

See prior reports (May 28, 2024) for updates on PFAS. At a meeting of the WWS Advisory Committee in December, it was again stressed that there is not a good solution for PFAS effluence. The county may be forced to devise a plan for incineration as land application and landfill disposal becomes more problematic. This could result in future added costs.

It was affirmed during the GCDC-WWS budget meeting in December that there is no rate increase planned for our bulk water.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

Another privately owned lot is having a new home built. The water service could not be located, so the city provided one at our expense.

The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are \$10,000-\$12,000, and none of them are moving. I propose a price of \$10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** (*No Change of Status*)

The fall newsletter is out. Let me know what you think!

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city. Many of these briefs are covered in more detail elsewhere in this report

1. **(Update)** We are looking to meet with the owner and the **Genesee Economic Alliance** soon to explore the potential of the site for reuse. The owner is open to moving on, but I think he is waiting, like many others, to see what becomes of the area when and if something happens with the AMD.
2. **(Update)** The **Mary Crapo** is complete. A ribbon cutting is planned for December 10<sup>th</sup> at 5pm. Please see the attached invitation. I will remove this section from future reports.
3. **(Update)** **Street repair in 2025.** Work substantially complete on Don Shenk and Cappy. The project scope was increased to include removal of all Cappy asphalt. Bristol Road has been paved by the county. Local street work in 2026-2028 will be limited due to advancement of the above projects. However, TIP funds are still pending for Miller (Morrish to Dye) and Elms.
4. The **Brewer Condos** project is expected to submit an incentive application to complete the remaining twelve units.
5. The current phase of **Springbrook East** is substantially complete. We created a punch list for the infrastructure improvements, which the owner has nearly completed. The next step is to proceed with formal street dedication. I expected this in January, but the owner was in a tragic accident, which slowed the process. Things are moving again, but not in time to get this before the council in April to accept the streets, water, sewer, and storm. **There has been a sale of this project's future phases and real estate.** It appears JW Morgan and another partner are in control of future phases.
6. The **southwest corner of Elms & Miller** was seeing some increased activity. We met with the owner and an architect yet again in January. Though there is nothing

imminent, there is enough interest to make me believe we may see something in 2025.

7. **(Update) Park Projects.** Projects currently include an active grant award for Otterburn (2026 construction is on track). Abrams forestry is done and the grant now closed. Bike racks are installed downtown and available for various areas at Abrams and Elms. Elms Park pickleball nets are in. A replacement sign at Abrams is now in. Genesee County Park Ranger concluded patrols at Elms Park at the end of September and will not recommence in 2026. Additional historical signs are awaiting availability of the historical society to furnish content. Irrigation is installed for the Abrams butterfly garden.
8. **(Update) New Businesses.** The former Techa Building on Holland Drive is for sale and may have a local buyer. The downtown bookstore has window signs up! The property across from Gil-Roys has a new owner, with a potential food market store moving into the former Rite-Aid and offices for Gordon Food Service occupying the west end. The industrial land south of the old elevator is listed for sale.
9. **Mundy Megasite.** The potential user, Sandisc, has withdrawn interest in the site. However, the Genesee Economic Alliance maintains efforts to find a user and continues to present their offer to purchase Morrish Elementary for \$40,000,000. They did a preliminary study that indicates this should be sufficient to replace the school with a larger and more functional site. The school board is considering this.
10. **The Holland Square** pergola has conceptual approval. Greg will be working on fundraising in the coming months. Please see the complete report below.
11. **Wayfinding & Branding Signs** are in. I think they look great. However, the corner of Miller and Elms is so congested with underground utilities, that we could not place this where we wished, resulting in some awkwardness with the sign and its intent. We are looking at alternatives, but nothing has presented itself yet. We also replaced the Hill Road entry sign and the main sign at Abrams Park. The DDA and council can liaise on if, when, and how to proceed with future installations.
12. The DDA considered a **Social District about two years ago**. There is renewed interest in exploring this. No recommendations have been made, but I would not be surprised if this was back on DDA agenda's this spring or summer. With the potential for another tavern coming, the city has the ability to designate a commons area in the community.
13. **(Update) The Cage Fieldhouse** right of way work is done, but we are requiring additional work to smooth the asphalt and to correct some concrete work. As of writing, this has been completed but is not to standards. We will seek funds from the school to correct the work in the spring.
14. **(Update) Old Methodist Church** had an asbestos/lead survey completed as part of the MEDC RRC program. We are proceeding with developing a bid spec to clear out asbestos. Two potential users looked at the site in the last thirty days. Over the summer, we had a number of folks inspect the site, but we did not get a submission of a proposal by our July deadline. We are pursuing some other avenues to garner interest and lower barriers to use.
15. **(Update) The Miller Road Rail Crossing** is complete. I will remove this section from future reports.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

The state provided \$9,685 for industrial hygiene services for the church. This includes an asbestos and lead survey, as well as services to create bid specifications for procurement



of remediation services. We are very pleased that this is available to us as another benefit of our RRC MEDC affiliation. The survey indicates commonly found asbestos and some lead paint. We are having the contractor develop bid specs and pricing for the DDA to consider for removal. I expect this to be \$30,000-\$50,000.

The previous report follows.

The RFQ for the old Methodist Church has come and gone without a submission. This has been broadcast all over the state, shared with trade groups, and delivered to known local and regional interests. This is not good news, but there may be assistance that can still be offered by the state to reduce real and perceived barriers to use. For example, funds may be able to cover the analysis and/or removal of lead and asbestos onsite, which makes many users worried when considering such a project.

The DDA is expected to consider this matter strongly this winter. I expect them to choose a direction that commits to preservation of the structure or to move quickly to a demolition. What we wish to avoid is a middle approach which may still result in significant expenses over a period of time, without a commitment to preservation and use, which may still result in a wrecking ball. The previous report follows.

The DDA completed the purchase of the Methodist Church on Morrish. They made this acquisition as a means to create more likely opportunities for the building's preservation and reuse for recreation, hospitality, or culture. We requested MEDC assistance through the RRC program to create a Request for Qualifications for reuse of the site.

The DDA continues to market the site to potential users and request statements from interested parties that include a conceptual use, business plans, and qualifications. The DDA hopes to proceed to select one or more parties to negotiate a plan and transaction.

The DDA is also taking the lead on Holland Square, which is a candidate for a future crowdfunding program. Please see the dedicated section below.

✓ **CDBG (Update)**

Our agreement to spend CDBG funds on the Pajtas Amphitheater ADA dropoff has been approved. We are working with the Swartz Creek Fine Arts Association to develop a design and bid to complete the work in 2026.

✓ **DISC GOLF (Update)**

I am going to incorporate any disc golf updates with the Otterburn Park section below. We have expanded the mowing area at Otterburn, which will stand at \$300 per cut going forward, assuming two cuts per month.

The course is fully installed and operational. We await the development of the front of the park and the new trail loop to really get things moving.

✓ **OTTERBURN PARK (Update)**

With the state budget approved, the DNR indicates that funds are now officially obligated for the Trust Fund grant, in the amount of \$290,000! We are awaiting final state signatures on this grant agreement. Apparently, our HUD grant (administered through Genesee



County Parks) is still pending. This is keeping us from bidding. Otherwise, we are ready to go. I am including the current plans and pricing.

The water service has been installed, and we await the sewer service connection.

The project now includes a pavilion, restrooms, a path, bike station, gates, sign, and ADA parking. The estimated total cost is close to \$600,000. Our grants include \$283,000 from HUD and \$290,000 from the DNR, in addition to donations. This concept includes all original work items, excluding the disc golf and sledding hill (now complete), as well as a secondary pavilion on the far north side of the site, which is not affordable.

✓ **WAYFINDING PROJECT** *(No Change of Status)*

Trail head signs and trail wayfinding signs are in, with the exception of Otterburn. For this sign, we await the balance of the Otterburn improvements! As noted, we could not place the sign at Elms and Miller where we desired due to a very large amount of underground utilities. This has resulted in a less desirable placement. We looked into other nearby locations, but the ground is absolutely saturated with telecom, fiber, and power.

The Abrams Park primary sign has been installed as well. The Hill Road gateway sign was replaced with the new model after being struck by a vehicle. The next candidate is the red sign on Seymour and Miller. That sign is definitely at the end of its life (this will require some future budgeted funds).

✓ **SOCIAL DISTRICT** *(No Change of Status)*

The DDA had a discussion about the potential for a social district in the downtown area. There is some potential for this to have a positive impact by attracting events and visitors to encourage commerce and desirable activities in the community. There is also the potential for this to generate undesirable nonsense, bad behavior, litter, etc. The DDA did not act on this. They intend to independently consider how a district might impact the community, be received by the residents, and support businesses. See the April 8, 2024 packet for more details.

✓ **HOLLAND SQUARE CROWDFUNDING PROJECT** *(Update)*

The crowdfunding projects for the next phase, statewide, have not been allocated funding since the last state budget passed. We are hopeful that we will hear good news soon and be able to proceed with fundraising in December and January. This is the only component that we are waiting on at this point. The previous report follows.

Holland Square was granted concept approval by the city council. This includes the budget, design, lighting/sound scope, and Dort Financial naming rights. See the September 22<sup>nd</sup> meeting packet for details.

Greg will work on fundraising for the remainder of the budget. This will include leveraging funds from the MEDC crowdfunding campaign, Public Space & Community Places. This program offers a \$1 for \$1 match for select projects and was used to good effect with Cosmos. We expect this to go live in November.

✓ **SPRINGBROOK STREET DEDICATION INQUIRY** *(No Change of Status)*

Resurfacing of Crosscreek Drive has occurred. Our engineer conducted many inspections, recommended specific repairs, and documented the works. The HOA was great to work with and altered their plans during construction to ensure road base issues were addressed.

The previous report follows.

The HOA was not able to meet on May 13<sup>th</sup> as planned, but was able to convene on May 20 to discuss next steps. It sounds like they are desirous of taking formal steps to consider city ownership of the streets. I recommended that they send a written request to the city council, signed by the homeowners association, that indicates their conceptual terms and conditions for such a potential transfer. The council can then review this and decide if and how to proceed. The previous report follows:

I met with the HOA street committee on February 24<sup>th</sup> and March 24<sup>th</sup> along with Councilmember Spillane. The group is proceeding with rehabilitation of Cross Creek, using the best practices recommended by our engineer. They are also interested in continued in-kind services during final planning and construction to ensure project quality. If the city is still open to taking these streets, I recommend this support be given to ensure the assets are optimized.

Beyond their 2025 work, there is still much discussion, and I do not see this moving forward very quickly. They have a lot of questions about winter maintenance, solicitation control, sidewalks, and costs. The previous report follows.

The HOA completed three cores on Cross Creek Drive to better understand the pavement cross section that is there. It appears the road is generally built of 10" thick asphalt on clay instead of 5" asphalt on 10" of aggregate. Leadership from the HOA met with our engineers and staff to go over the implications of this finding on January 21st.

For the time being, they are taking the informal advice of our engineers and adjusting some of their plans for the 2025-2026 construction years. Though there is not any further movement towards a potential street transfer, they appear to be proceeding with street maintenance and rehabilitation in a manner that would meet city standards.

I expect to be meeting with the group regularly moving forward. See the October 14, 2024 report for all the details of this request, as well as a historical and contextual narrative.

✓ **GENESEE COUNTY FORECLOSURES (Update)**

We still await notice of the availability and a response regarding our ability to access the site. The previous report follows.

The following foreclosures were made available to the city, and the city opted to pass on acquisition. The second, no-minimum-bid auction was on October 31<sup>st</sup>. There was not a buyer(s). I am told that the city is to be expecting a letter regarding the properties, with the next step in the process being transfer of the properties to the city unless the city resolves to refuse any or all of them.

I am attempting to get access to the Wade Street parcel for staff and any council members that may wish to inspect the site.

58-01-502-047; 7484 Wade St	\$17,942.50 (Auto repair)
58-03-626-033; 9062 Luea Lane	\$4,095.78 (Vacant & unbuildable condo unit)
58-03-626-034; 9060 Luea Lane	\$4,095.78 (Vacant & unbuildable condo unit)

✓ **FISCAL YEAR 2025 AUDIT (Update)**

We are meeting with the auditors on the morning of November 24<sup>th</sup> to go over a draft audit. This has been a long and expensive process, but I believe we will have an audit report and presentation for the December 8 meeting.

We will be debriefing with our auditors, Plante Moran, as well as our financial consultant, Taylor Morgan. I expect to develop strategies to improve our financial processes and auditing process. Once this is concluded, we will have Shawna from Taylor Morgan present our findings and strategies to the council.

✓ **PARKRIDGE DRIVEWAYS (Update)**

Since issuance of tickets, we have had one more owner comply. The previous report follows.

We are seeking injunctive relief on two properties with drives that were improperly installed. The owners are not working with the city in any way. Our attorney informed us that the appropriate 'look-back' time for enforcement is two years. The previous report follows.

We have gotten compliance from most property owners, with more choosing to work with us each day. However, it appears to have two that choose to ignore the issue or otherwise refuse to cooperate. We have sent out final notice letters that could require court action. At this point, we will work with the city attorney to proceed with a request for injunctive relief. See the September 22, 2025 packet for full details.

✓ **CITY COUNCIL OPERATING RULES (Business Item)**

These are officially updated and filed. I will remove this section from future reports.

✓ **CROSS CONNECTION PROGRAM (Update)**

I am still awaiting a meeting with our provider. The previous report follows.

A cross-connection is a physical link in a plumbing system where the potable water supply is connected to a source of potential contamination. Industrial examples can include connections to boilers, food processing equipment, or chemical storage tanks. Residential examples can include a garden hose or an irrigation system.

This connection creates a risk of contamination entering the drinking water through backflow, which can happen when water flows backward due to pressure changes. Examples include connecting a garden hose to a water source while the other end is in a puddle or using an unprotected hose to fill a swimming pool.

The State of Michigan EGLE requires waters distribution system operators to maintain a service list of all customers and to inspect those customers at various frequencies depending on the circumstances. Elimination of unmitigated cross connections is required to remain on the potable system.

Our cross connection agreements are expiring in the coming months. These agreements, with Hydrocorp, enable private inspectors to enter industrial/commercial buildings for annual inspections and residential dwellings for one-year to ten-year inspections (as determined by the types of connections in the dwelling).

I will be meeting with a company representative soon to consider our current operations and possibilities for another round of agreements to continue the service.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

Monthly reports are included.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(No Change of Status)*

The Planning Commission met on November 4, 2025. They went over the off street parking, loading and unloading sections of the zoning ordinance as a form of training. Their next meeting is scheduled for December 2, 2025.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(No Change of Status)*

The DDA is not expected to meet on November 13th. Their next regular meeting is scheduled for December 11th. I expect to get an application for incentives for the Brewer Townhomes.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

There was a use variance to consider permitting first floor residential at 7538 Miller Road in the Central Business District. This was deliberated at the July 16, 2025 meeting, and the ZBA denied the request. Notice has been sent to the petitioner.

✓ **PARKS AND RECREATION COMMISSION** *(Update)*

The Park Board met on November 18th. Please take a look at the attached draft minutes. The leadership of the Swartz Creek Youth Athletics attended to go over their general operations, food trucks, and noted park congestion. We also shared some information from the Conservation District arborist as it relates to managing cottonwood trees at Otterburn Park. Lastly, they will look to have their annual Christmas decorating contest results in the Swartz Creek View edition of December 18th.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The Board of Review is set to meet on December 9th. The purpose will be to correct qualified errors, consider poverty exemptions, considered disabled veteran exemptions, and act on qualified errors.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Kraft)** *(No Change of Status)*

- ❑ Routine duties include record management, publications, FOIA requests, human resources, ordinance codification, payroll approval, solicitation permits, recording secretary, maintaining the cemetery registry, helping to maintain the website, Keeper of the City Seal, Board of Review, and everything related to elections.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE (Bincsik) (Update)**

- ❑ DPS continues to GPS water and sewer assets.
- ❑ DPS continues to update water meter transponders, registers and meters as needed.
- ❑ The work on Cappy and Don Shenk is substantially complete. DPS did a final walk through with OHM and Greg Dawes on Cappy and Don Shenk. A punch list was created and the contractor will be getting those things taken care of.
- ❑ The repair of the Third St. and Wade St. guard rail was completed by Action Traffic.
- ❑ The city had several locations of sidewalk replacement completed throughout the city. This should complete the 2024 round of inspections, notices and replacements.
- ❑ There were several locations throughout the city where trees were removed and needed new trees planted. Agroscape was able to complete the work at those locations while in town working on Cappy and Don Shenk.
- ❑ DPS has started Christmas decorating around the city.
- ❑ DPS with Greg Dawes was able to complete the installation of two “surge tanks”. One is located next to the hydrant at the DPS yard and the other is located next to the hydrant at the end of Civic Dr. by the public safety building. We are hopeful these can help alleviate some breaks from water hammer events.
- ❑ DPS and Greg Dawes repaired a sewer lateral break at City Hall.
- ❑ DPS and Greg Dawes replaced 4 obsolete fire hydrants we could no longer get parts for. These were the last of that model remaining in the system.

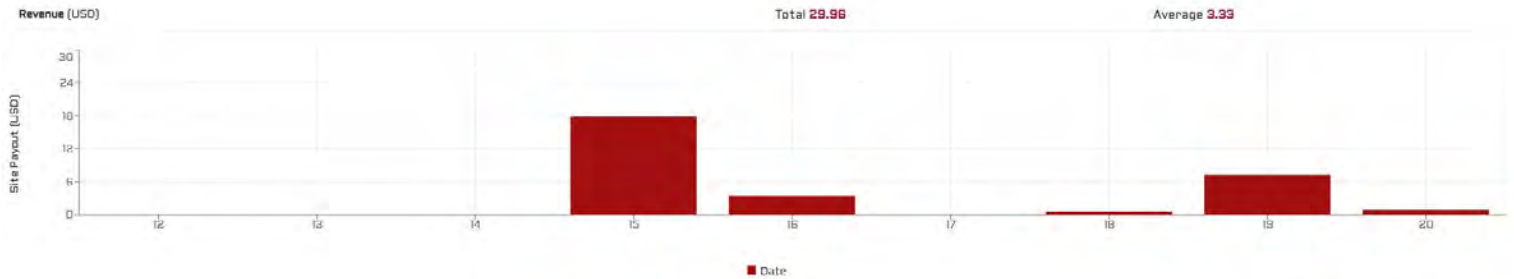
✓ **TREASURER UPDATE (Nichols) (Update)**

Winter tax bills are calculated and sent off to the printer for mailing on December 1<sup>st</sup>. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE (Dietrich) (Update)**

- ❑ Holland Sq: MEDC Funding for Patronicity is being decided after the state budget was finalized on 10/6. We expect to hear a decision in Mid-November.
- ❑ Holland Sq: We applied to the Consumer Energy Foundation for \$50,000 for the Pergola.
- ❑ Holland Sq: We met with the Flint Community Foundation for the initial step in funding for the Pergola. Funding will be made available in February 2026.
- ❑ Methodist Church: Contact was made with two local commercial lending institutions to establish a relationship and provide potential leads for applicants.
- ❑ The DDA has engaged with the owners of the S&K Pub Plaza. The owners indicated that they plan on replacing the roof and updating the back of the building facing Morrish.
- ❑ The City Manager and the Economic Developer will be meeting with the Mott Foundation to discuss funding opportunities on September 18<sup>th</sup>.

- ❑ The Economic Developer met with Sharp Funeral home for a letter of support and a donation for the Pergola.
- ❑ Contacted the Flint & Genesee Economic Alliance requesting funding for the Pergola.
- ❑ Application for Pergola funding to the Genesee Valley Rotary Club was denied.
- ❑ EV Charging Station data:



## NEW BUSINESS / PROJECTED ISSUES & PROJECTS

### ✓ **MEDICAL BENEFIT COVERAGE OPTIONS UNDER PA 152** (*Business Item*)

The City of Swartz Creek has been observing the “Hard Cap” option as it relates to the provision medical insurance benefits since the PA 152 was implemented in 2011 (See attached statute). This means that the city, as employer, will pay medical insurance premiums for employees up to an amount established by the state and as modified on a yearly basis. Some years, premiums are under this, and some years the costs are over, with any overages paid by employees and based on a pro-rated share.

This is considered the default position by the Act. Other options include an “Opt Out” or an 80-20 split. Both of these options require annual affirmation by resolution of the governing body. The opt out exempts employees from any cost sharing, and the 80-20 split requires employees to pay 20% of premiums.

For the coming year 2026, our insurance premiums were slated to increase by 13% for continuing coverage. Management discussed options with staff, and a decision was made to switch to a more affordable plan that, while employee contributions are still required, they are not as substantial. I am very comfortable with this decision as it relates to responsible cost sharing by the employer and employees. However, changes in the industry may continue to drive unsustainable costs that require both parties to ‘share in the pain.’

As such, I am including this update so the council is aware of the act and its implications on our staff. I also recommend that the council affirm a resolution to remain on the hard cap option. Though this does not appear to be required by statute, there is enough vagueness in the law that warrants caution. In addition, this will afford an opportunity for the council to be updated on this matter and to consider potential options on an annual basis.

### ✓ **ANNUAL REVIEW OF SWARTZ CREEK AREA FIRE DEPT EMS** (*Business Item*)

I am including a letter from Chief Plumb regarding the Swartz Creek Area Fire Department EMS Program. He discusses some broader trends and concerns in the industry, as well as implications for our community service. He notes the cost of the service and number of



medical runs for the year to date. The costs are summarized to be \$5,592.99 for the city's 83 dispatches, including 48 lift assists.

Chief Plumb will attend our meeting to present more details on this service and to answer questions. He recommends the service continue, which I fully support. This investment is a nominal amount for the benefit it offers our residents. It is also an outstanding alternative to full fire response (or no response). A resolution is included to continue the service.

✓ **APPOINTMENTS (Update)**

There is still a DDA vacancy that does not yet have a candidate. The Mayor is considering options.

✓ **METRO PD BUDGET AND UPDATES (Update)**

Metro Police is in the midst of labor negotiations for a likely three year contract with officers and command staff. In addition, the budget is expected to be presented in December.

Though all instruments are dynamic and only in draft form, it appears the current budget is showing a large surplus which could result in over \$200,000 being returned to the supporting communities (~\$60,000 to Swartz Creek). The 2026 budget is likely to increase by 4-5%. The Metro Board is holding a special meeting on Tuesday, December 9<sup>th</sup> at 11am to review labor agreements and the budget.

I have met with the Chief and leadership of Mundy to advocate for labor agreements that provide for ~3% increases in compensation annually, as well as to seek annual budgets that required ~3% increases from sponsor municipalities. Discussions are likely to continue as it relates to these matters. Ultimately, the Metro Board and leadership shall determine the amount and type of compensation. However, the sponsor municipalities and Metro must work together to determine the total budget contributions that can be made to support the department.

In other news, Metro has suspended their agreement with ICE.

✓ **TRUCK AND EQUIPMENT PURCHASES (Update)**

In accordance with the Swartz Creek Fleet Replacement Plan (included in the packet) and FY2026 budget, we are recommending replacing the following equipment:

1. 2013 Chevrolet Silverado 2x4 Pickup Truck: VIN 1GCNPEX0DZ310436
2. 2016 Ford F-250 Double Cab Pickup Truck: VIN 1FT7X2B69GEA39092
3. 2018 Utility Vehicle: Kubota RTV-500

Note that the 2013 pickup is a two-wheel drive regular cab pickup that does not have a plow kit used by summer help and for general work, and the 2016 pickup is a double cab with a plow kit. Rob is recommending we slightly reconfigure the fleet such that the replacement regular cab be placed in the plow role and the replacement crew cab function as the general work/transportation cab without the plow.

Rob has pricing through MiDeal for the replacement trucks and through Sourcewell for the Kubota as follows:

2026 GMC Sierra 2500HD; Crew Cab; Long Box; 4WD (MiDeal; \$50,824)  
2026 GMC Sierra 2500HD; Reg Cab; Long Box; 4WD (MiDeal; \$48,037)  
Kubota RTVX2C-SKLH-1; Traffic Package; Work Lights; Plow (Sourcewell; \$29,515.23)

Todd Wenzel Buick GMC of Westland has the MiDeal pricing for the trucks and Flint New Holland is able to provide Sourcewell pricing for the Kubota. Though truck prices continue to climb, we should come in under budget, even after a plow kit is ordered for the regular cab Sierra.

Rob will be at the meeting to answer any questions regarding the selected make and models, equipment use, the current fleet, etc. I see no reason not to proceed and have included a single resolution in the packet. If council wishes to separate any of these items, we certainly can do so.

As noted during our budget workshops, we are quite pleased with where this fleet maintenance plan is going. Where we have previously utilized equipment for about fifteen years, often with escalating maintenance costs and very low resale, we expect a six to seven year life for trucks will result in greater reliability, lower maintenance costs, and higher resale values.

✓ **OVERBAND CRACK REPAIR PRICE EXTENSION (Update)**

The city council approved a competitive bid on May 22, 2023 for overband crack repair services for city streets. For those that recall, the service was difficult to bid, with only one submission in the first attempt. The second attempt garnered seven bid holders and two bids. The low bid was awarded to Asphalt Restoration Inc. at a unit price of \$1.70 per linear foot.

This bid price was subsequently extended for work in 2024 and 2025. Once again, the contractor is offering to extend the work for 2026. I am including the original bid, the most recent proposal from 2025, the communication offering extension, and a resolution to extend.

We find the contractor to be of a suitable quality. They have conducted crack filling on our streets for three years, and the cleaning/filling process appears to be durable and complete. Given our struggles with a multitude of contractors, I have no reservation in recommending we continue this service at the 2023 price.

**Council Questions, Inquiries, Requests, Comments, and Notes**

*Orienteering Course:* I am working with Walt to replace these medallions. We appear to be close to getting new material in the ground.

*Kiwanis:* I have gone back into the fold of the Swartz Creek Kiwanis Club.

*Shop with a Hero:* Metro is doing the annual shopping with area kids at the Hill Road Meijer on December 9. The event day for the Morrish Road Meijer has not been set.



**City of Swartz Creek  
RESOLUTIONS**

**Regular Council Meeting, Monday, November 24, 2025, 7:00 P.M.**

**Motion No. 251124 -4A**

**MINUTES – NOVEMBER 10, 2025**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, November 10, 2025, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 251124-5A**

**AGENDA APPROVAL – NOVEMBER 24, 2025**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of November 24, 2025, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 251124-6A**

**CITY MANAGER’S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council accept the City Manager’s Report of November 24, 2025, including reports and communications, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 251124-8A**

**RESOLUTION TO AUTHORIZE CONTINUATION OF THE  
EMS SERVICE AS PROVIDED BY THE SWARTZ CREEK  
AREA FIRE DEPARTMENT**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek and Clayton Township operate a joint fire department pursuant to the provision of MSA 5.2640(6), in which a joint board has been established to operate the fire department; and

**WHEREAS,** The Swartz Creek Area Fire Board oversees the operation of the joint department under the applicable interlocal agreement and bylaws that are adopted by the two municipalities; and

**WHEREAS,** the City and Township approved changes to the department bylaws, job descriptions, and budget to enable emergency medical runs by the Swartz Creek Area Fire Department; and

**WHEREAS,** the Swartz Creek City Council finds the service to be a beneficial operation.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek hereby approves and affirms the function of emergency medical runs and associated departmental functions by the Swartz Creek Area Fire Department.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 251124-8B**

**RESOLUTION TO EXTEND OVERBAND ROAD CRACK REPAIR PRICES TO 2026 SERVICES**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS,** the City of Swartz Creek owns and operates a system of major and local streets that are maintained annually with overband crack repair as part of a comprehensive asset management program; and

**WHEREAS,** the city approved Asphalt Restoration, Inc. as the low bid contractor for such services in May of 2023, with a unit price of \$1.70 per pound (~\$0.38/lineal foot); and

**WHEREAS,** Asphalt Restoration, Inc has extended the price for 2024, 2025, and 2026; and

**WHEREAS,** the Swartz Creek City Council finds the service to be qualified and competitive.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek hereby approves the extension of the bid price of \$1.70/pound by Asphalt Restoration, Inc for the 2026 calendar year and authorizes city staff to conduct such repairs as budgeted.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 251124-8C**

**RESOLUTION TO REPLACE TWO PICKUP TRUCKS AND A UTILITY VEHICLE**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the city, in accordance with its fleet management plan and 2026 fiscal year budget, finds it necessary to replace a 2013 Chevrolet Silverado pickup truck, a 2016 Ford F-250 double cab pickup truck, and a 2018 Kubota utility vehicle with comparable pieces of equipment; and

**WHEREAS**, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for terms and conditions of purchases; and

**WHEREAS**, the Director of Public Services has cooperative purchasing pricing for the following equipment:

2026 GMC Sierra 2500HD; Crew Cab; Long Box; 4WD (MiDeal; \$50,824)  
2026 GMC Sierra 2500HD; Reg Cab; Long Box; 4WD (MiDeal; \$48,037)  
Kubota RTVX2C-SKLH-1; Traffic Package; Work Lights; Plow (Sourcewell; \$29,515.23);  
and

**WHEREAS**, the 2023 Motor Pool Fund has budgeted funds for this planned equipment replacement.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Swartz Creek approves the purchase of the two pickup trucks, as quoted in the November 24, 2025 packet, from Todd Wenzel Buick GMC of Westland.

**BE IT FURTHER RESOLVED**, the City of Swartz Creek approves the purchase of a Kubota RTVX2C-SKLH-1, as quoted in the November 24, 2025 packet, from Flint New Holland, Inc.

**BE IT FURTHER RESOLVED**, the City of Swartz Creek hereby directs and authorizes the Director of Public Services to auction the vehicles and related appurtenances (listed below) by means of the Bidcorp.com or related public auctioning service.

4. 2013 Pickup Truck: VIN 1GCNPEX0DZ310436
5. 2016 Pickup Truck: VIN 1FT7X2B69GEA39092
6. 2018 Utility Vehicle: Kubota RTV-500

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 251124-8D**

**RESOLUTION TO ADOPT THE PUBLIC ACT 153 "HARD CAP" OPTION FOR THE 2026 MEDICAL BENEFIT PLAN COVERAGE YEAR**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the Publicly Funded Health Insurance Contribution Act, 2011 Public Act 152 (MCL 15.561 et seq.), was enacted by the State of Michigan to limit public employer contributions toward employee medical benefit plan costs; and

**WHEREAS**, the Act provides three possible employer contribution options for each medical benefit plan coverage year:

The Hard Cap Option under Section 3, which sets maximum employer annual premium contribution limits;

The 80/20 Percent Option under Section 4, requiring the employer to pay no more than 80% of total annual medical benefit plan costs; and

The Opt-Out/Exemption Option under Section 8, requiring a two-thirds vote of the governing body; and

**WHEREAS**, the City of Swartz Creek is a “public employer” as defined by the Act and must annually determine its method of compliance for the upcoming medical benefit plan coverage year; and

**WHEREAS**, the City Council has determined that the Hard Cap Option most effectively meets the City's financial management goals, provides clarity and predictability for budgeting, and is consistent with past practice; and

**WHEREAS**, the City Council acknowledges that Treasury annually adjusts the employer Hard Cap dollar limits and that the City will comply with the updated limits upon their issuance; and

**WHEREAS**, the City Council wishes to formally record its election for the upcoming coverage year to ensure transparency, audit compliance, and clear administrative direction to staff.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Swartz Creek hereby elects to comply with Section 3 (“Hard Cap Option”) of Public Act 152 for the 2026 medical benefit plan coverage year, and directs that employer contributions toward medical benefit plans shall not exceed the annually-adjusted statutory Hard Cap amounts.

**BE IT FURTHER RESOLVED**, that the City Manager or their designees are authorized to administer medical benefit plan contributions consistent with this election and applicable law.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately upon adoption.

Second by Councilmember:

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Motion No. 251124-11A**

**ADJOURN**

Motion by Councilmember:

**I Move** the Swartz Creek City Council adjourn the regular council meeting of November 24, 2025.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE November 10, 2025**

The meeting was called to order at 7:00 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft.

Others Present: Jeff Kelley.

Others Virtually Attended: None.

**APPROVAL OF MINUTES**

**Resolution No. 251110-01**

**(Carried)**

Motion by Councilmember Spillane  
Second by Councilmember Krueger

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday October 27, 2025 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen.  
NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

**Resolution No. 251110-02**

**(Carried)**

Motion by Councilmember Krueger  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of November 10, 2025, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane.

NO: None. Motion Declared Carried.

### **CITY MANAGER'S REPORT**

#### **Resolution No. 251110-03**

**(Carried)**

Motion by Councilmember Melen  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council accept the City Manager's Report of November 10, 2025, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert.  
NO: None. Motion Declared Carried.

### **MEETING OPENED TO THE PUBLIC:**

None.

### **COUNCIL BUSINESS:**

#### **RESOLUTION TO AMEND THE PARK RULES, RESERVATION FORM, AND RENTAL AGREEMENT**

#### **Resolution No. 251110-04**

**(Carried)**

Motion by Mayor Pro Tem Hicks  
Second by Councilmember Knickerbocker

**WHEREAS**, the City of Swartz Creek owns, operates, and maintains public park and recreation facilities and desires to promote safe and equitable use of those facilities; and

**WHEREAS**, the city regulates use of city parks through the adoption of "Park Rules and Regulations" as enabled and enforceable under City Ordinance Section 11-47, Park Rules and Regulations, which reads as follows: the City Council may by resolution adopt rules and regulations governing the use of parks, including prohibitions or restrictions on uses and acts within parks; and

**WHEREAS**, the city park and recreation commission recommends amending of the attached Park Rules and Regulations, Reservation Form (inclusive of rates), and Rental Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council hereby approve the amended park rules, reservation form, and rental agreement as attached.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

## **RESOLUTION TO AMEND AND RESTATE CITY-WIDE RATES, FEES, AND CHARGES**

**Resolution No. 251110-05**

**(Carried)**

Motion by Councilmember Gilbert

Second by Councilmember Knickerbocker

**WHEREAS**, the City sets rates and collects fees, fees for permits, charges for services, cost recovery for public safety and cost recovery for consulting services (rates, fees, & charges), and;

**WHEREAS**, such rates, fees, & charges are a necessary and essential part of the funding for the services that the City provides, and:

**WHEREAS**, the City's Code of Ordinances defines and provides for certain rates, fees, & charges, and;

**WHEREAS**, other such rates, fees, & charges are provided for by resolution of the City Council, statutory provision, past practice, policy and other such actions, and

**WHEREAS**, the City has amended the City's Code of Ordinances to provide for various rates, fees, & charges to be set by resolution of the City Council, and;

**WHEREAS**, the City has need to implement additional rates, fees, & charges to be set by resolution of the City Council, and;

**WHEREAS**, the City desires to have all such rates, fees, & charges organized into a single resolution that can be visited periodically and adjusted accordingly.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek hereby sets its rates, fees, & charges in accordance with the following schedule, effective immediately or as soon as practical thereafter, table as follows:

**CITY OF SWARTZ CREEK RATES, FEES PERMITS & CHARGES FOR SERVICES**  
**(All fees may be paid in person with cash, check, or card. Building and utility fees may be paid online with card or e-check)**



**1. Chapter 1: Municipal Ordinance Violations Bureau (Parking Fines)**

The following parking violations shall be punishable by the fines indicated:

<b><u>Offense</u></b>	<b><u>Fine</u></b>
(a) Parking too far from curb	\$ 40.00
(b) Angle parking violations	\$ 40.00
(c) Obstructing traffic	\$ 40.00

**Prohibited parking (signs un-necessary)**

(d) On sidewalk	\$ 40.00
(e) In front of drive	\$ 40.00
(f) Within intersection	\$ 40.00
(g) Within 15 feet of hydrant	\$ 40.00
(h) On crosswalk	\$ 40.00
(i) Within 20 feet of crosswalk or 15 feet of corner lot lines	\$ 40.00
(j) Within 30 feet of street side traffic sign or signal	\$ 40.00
(k) Within 50 feet of railroad crossing	\$ 40.00
(l) Within 20 feet of fire station entrance	\$ 40.00
(m) Within 75 feet of fire station entrance on opposite side of street (signs required)	\$ 40.00
(n) Beside street excavation when traffic obstructed	\$ 40.00
(o) Double parking	\$ 40.00
(p) On bridge of viaduct or within tunnel	\$ 40.00
(q) Within 200 feet of accident where police in attendance	\$ 40.00
(r) In front of theater	\$ 40.00
(s) Blocking emergency exit	\$ 40.00
(t) Blocking fire escape or fire lane	\$ 50.00
(u) In a handicapped space	\$100.00
(v) In prohibited zone (signs required)	\$ 40.00
(w) In alley (signs required)	\$ 40.00

**Parking for prohibited purpose**

(x) Displaying vehicle for sale	\$ 40.00
(y) Working or repairing vehicle	\$ 40.00
(z) Displaying advertising	\$ 40.00
(aa) Selling merchandise	\$ 40.00
(bb) Storage over 48 hours	\$ 40.00
(cc) Wrong side boulevard roadway	\$ 40.00
(dd) Loading zone violation	\$ 40.00
(ee) Bus, parking other than bus stop	\$ 40.00
(ff) Taxicab, parking other than cab stand	\$ 40.00
(gg) Bus, taxicab stand violations	\$ 40.00
(hh) Failure to set brakes	\$ 40.00
(ii) Parked on grade wheels not turned to curb	\$ 40.00
(jj) Parked on lawn extension within right of way	\$ 40.00
(kk) Parked on front lawn	\$ 40.00

All \$40.00 violations not paid within 20 days will be assessed a \$20.00 late fee.

2. **Chapter 2: Liability for Expense of an Emergency Operation (Hazardous Materials Cleanup Cost Recovery)**

Cost shall be actual expenses inclusive of all Police & Fire Department wages, equipment and motor-pool and / or any sub-contracted actual expenses associated with hazardous materials clean-up.

3. **Chapter 2: Liability for Expense of an Emergency Response (Alcohol Related Arrests, Accidents)**

- A. A cost of \$150 shall be assessed to each defendant convicted of O.U.I.L. – O.U.I.D or O.W.I. The cost recovery shall be collected as a part of the fines and costs set by the 67<sup>th</sup> District Court.
- B. Actual costs shall be assessed to each defendant convicted of O.U.I.L. – O.U.I.D or O.W.I. in which a motor vehicle accident occurred. The cost recovery shall be collected as a part of the fines and costs set by the 67<sup>th</sup> District Court. In the event the court declines collection, they shall be billed direct to the defendant.
- C. For the purpose of determining costs for extensive investigation and cleanup recovery for emergency response for alcohol related arrests and accidents, the following table shall be used:

Fire

Pumper	\$250.00/hour
Tanker	\$350.00/hour
Squad/Utility	\$200.00/hour
Grass	\$200.00/hour
Command	\$150.00/hour
Officers	\$24.00/hour
Firefighters	\$18.00/hour

Police

Officers	\$60/hour
Officer Overtime	\$71/hour
Police Car	\$15.00/hour

4. **Chapter 5: Cemetery Lots - Purchase**

The cost for purchase of cemetery lots will be \$600.00 per lot.

5. **Chapter 5: Cemetery, Charges for Grave Openings, etc.**

Grave openings shall be actual costs, either as sub-contracted or performed by City Employees, plus a 15% administrative fee.

6. **Chapter 11: Park Reservation Fees**

Elms Park

Pavilion #1	\$80.00(\$250.00 non-resident)
Pavilion #2	\$100.00(\$305.00 non-resident)
Pavilion #3	\$50.00(\$180.00 non-resident)
Pavilion #4	\$80.00(\$250.00 non-resident)

Abrams Park

Pavilion #1	\$50.00(\$180.00 non-resident)
Pavilion #2	\$50.00(\$180.00 non-resident)

Pavilion #3	\$40.00(\$150.00 non-resident)
Pavilion #4	\$40.00(\$150.00 non-resident)

Deposit                      \$200.00\*

\*Deposit to be forfeited with any validated park rule or ordinance violation attributed to the reserving entity.

**7. Chapter 12: Peddlers and Solicitors License and Background Check**

\$50.00 for primary permit and one background check plus \$20 for each additional background check.

**8. Chapter 15: Permit, Sidewalk Installation**

\$50.00

**9. Chapter 15: Permit for Excavation, Right of Way or Other City Property**

\$100.00

**10. Chapter 19: Water System Use, Rates and Charges**

**(A)** Charges for water supply services to premises within the city connected with the water supply system shall be as follows:

*Rates for Quarterly Billings*

***Readiness to serve charge***

5/8", 3/4", 1"	\$60.76
1.5"	\$241.14
2"	\$385.84
3"	\$723.45
4"	\$1,205.76
6"	\$2,411.50

***Commodity charge (per 100 cubic feet of water): \$7.87***

Additional meters, connected for the exclusive purpose of registering water consumed and NOT returned to the sewer system shall be charged the commodity charge only (example: lawn sprinkler system).

**(B)** Any water customer may have water services temporarily shut off for any time period during which the premises, for which the water service is provided, will be unoccupied. The request for such shut off shall be made in writing on forms to be provided by the city. The written request shall specify the reason for the shut off and the date on which the water service shall be shut off.

**(C)** There shall be a Twenty Dollar (\$20.00) charge for shutting off the water service pursuant to such request and a Twenty Dollar (\$20.00) charge for turning the water service back on, if the shut off or turn on is performed during normal business hours. If this shut off or turn on is performed outside of normal business hours, the charge shall be One-Hundred Dollars (\$100.00).

If water is shut off and/or turned back on pursuant to account delinquency, the fee shall be Forty Dollars (\$40.00) per turn off and Forty Dollars (\$40.00) per turn on. This fee shall be applied upon deployment of the field crew for water shut off. Requests for after-hours turn on shall cost One-Hundred Dollars (\$100.00). The City Manager may waive any shut off and turn on fees for reasonable cause.

(D) Water customers shall continue to be billed for a readiness to service charge while connected to the system.

(E) Bulk water sales shall be in accordance with the following fee schedule:

**Bulk Water Purchases**

1 cubic ft. = 7.4805

Gallons

Gallons	Cubic ft.	Cost
3,740	499.96658	\$109.20
5,000	668.40452	\$121.80
10,000	1336.809	\$168.00
15,000	2005.2136	\$214.20
20,000	2673.6181	\$259.35

**11. Chapter 19: Water & Sewer Tap Fees**

(A) There shall be paid, with respect to all premises connecting to the water and sanitary sewer system of the city, a tap-in fee pursuant to the following schedules:

(1) Single-family residence--\$1,500 each for water & sanitary sewer

(2) Multiple-family residence--\$1,500 per unit each for water and sanitary sewer

(B) All other uses connecting to the water and/or sanitary sewer system of the city shall be required to pay tap-in fees at the rate of one-thousand, five hundred dollars (\$1,500) per unit factor, pursuant to the unit factor table provided for by the Genesee County Division of Water and Waste. In no case shall tap-in fees be less than one-thousand, five hundred dollars (\$1,500).

(C) Furthermore, for any structure used generally for more than one (1) purpose, connection fees shall be determined by applying the appropriate unit factors as set by the Genesee County Division of Water and Waste, to the various uses on any level, grade or sub-grade plane of the structure, provided that it is intended that the fees so derived shall be cumulative. Tap fees shall also apply for any additional units that may be calculated and applied by the County WWS pursuant to change in use or otherwise.

**12. Chapter 19: Sanitary Sewer Rates**

Rates for Quarterly Billings

Readiness to serve charge (per Residential Equivalent Unit):	\$53.53
Readiness to serve charge (non-metered accounts):	\$130.43
Commodity charge (per 100 cubic feet of water consumed):	\$2.52

A readiness to serve charge equal to the number of calculated sewer units shall be charged to all customers connected to the city's sewer system to offset fixed costs of system operation. In addition, a commodity charge shall be applied to the sewer bill in an amount equal to the above rate multiplied by the number of ccf that the accompanying water account registers. If the sewer connection is not accompanied by a water meter to register water usage, the charge shall be considered non-metered and no commodity charge shall be applied.

For the purposes of determining sanitary sewer rates, per unit sewage disposal calculations resulting in a fraction of a whole number shall be rounded up to the next highest whole number.

**13. Chapter 20: Weed Cutting Fees**

\$300 per cut

**14. Building & Trade Inspection Fees\***

**A. Building Permit Fees:**

**The total cost of Improvement is based on the International Code Council (ICC) Building Valuation Square Foot Construction Cost Table.**

Application Fee, non-refundable:	\$125.00
Up to \$1,000 (includes one 1 inspection).....	\$125.00
\$1,001.00 to \$10,000.00 (includes 1 inspection)..	\$125.00 plus \$10.00 per \$1,000.00
\$10,001.00 to \$100,000.00	\$225.00 plus \$7.00 per \$1,000.00
\$100,001.00 to \$500,000.00	\$925.00 plus \$6.50 per \$1,000.00
\$500,001 plus	\$3,250.00 plus \$6.00 per \$1,000.00
All work not involving a sq. foot computation:	\$125
Residential plan review and administration base fee	\$125/hr, with a \$500 minimum plus applicable third party fees
Residential Minor plan review (Building Dept. determination)	First hour included with application fee, \$125 each additional hour plus any third party fees
Commercial plan review up to \$500,000 valuation	\$0.0019 of building valuation with a minimum of \$500 plus third party fees
Commercial plan review over \$500,000 valuation	\$0.0006 plus \$950 of building valuation plus third party fees
Inspections (each)	\$125
Certificate of Occupancy (Residential)	\$125
Certificate of Occupancy (Commercial)	\$300
Commercial Temp C of O for stocking and staffing...	\$ 2,000.00 plus bond equal to 150%
(not open for business)	of uncompleted items as estimated by the Building Department
Work Commencing Before Permit Issuance	\$200

**B. Electrical Inspection Fees**

Application Fee (non-refundable)	\$80
Work Commencing Before Permit Issuance	\$120
Plan Review	\$125/hr plus third party fees

**New Residential Electrical System**

Up to 1,500.00 sq. foot	\$90.00
1,501 to 3,500 sq. foot	\$140.00
Over 3,500 sq. foot	\$190.00

**Service**

Through 200 Amp.	\$20
Over 200 Amp. thru 600 Amp.	\$25
Over 600 Amp. thru 800 Amp.	\$200
Over 800 Amp. thru 1200 Amp.	\$300
Over 1200 Amp. (GFI only)	\$500
Circuits	\$7
Lighting Fixtures-per 25	\$7
Dishwasher	\$7
Furnace-Unit Heater	\$7
Electrical-Heating Units (baseboard)	\$8
Power Outlets (ranges, dryers, etc.)	\$9

**Signs**

Unit	\$6
Letter	\$10
Neon-each 25 feet	\$20

Feeders-Bus Ducts, etc.-per 50'	\$8
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Mobile Home Park Site	\$7
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Recreational Vehicle Park Site	\$7
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**K.V.A. & H.P.**

Units up to 20	\$4
Units 21 to 50 K.V.A. or H.P.	\$6
Units 51 K.V.A. or H.P. & over	\$10

**Fire Alarm Systems (excl. smoke detectors)**

Up to 10 devices	\$50
11 to 20 devices	\$100
Over 20 devices	\$5 each

Low voltage - Per opening (devices)	\$5 each
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Energy Retrofit-Temp. Control	\$45
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Conduit only or grounding only	\$45
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**Inspections**

Special/Safety Insp. (includes cert. fee)	\$100
Additional Inspection	\$100
Final Inspection	\$100

Certification Fee	\$75
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**C. Mechanical Inspection Fees**

Application Fee (non-refundable)	\$80
Work Commencing Before Permit Issuance	\$120

Plan Review	\$125/hr plus third party fees
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**Residential Heating System**

(Includes duct & pipe)	
Up to 1,500 sq. feet	\$90
1,501 to 3,500 sq. feet	\$140
Over 3,500 sq. feet	\$190
Gas/Oil Burning Equipment Under 400,000 Btu	\$30
Gas/Oil Burning Equipment Under 400,000 Btu In	\$40
Boiler	\$30
Water Heater	\$5
Damper/Flue	\$5
Solid Fuel Equip. (includes chimney)	\$30
Gas Burning Fireplace	\$30
Chimney, factory built (installed separately)	\$25
Solar; set of 3 panels-fluid transfer (includes piping)	\$20
Gas piping; each opening-new installation (residential)	\$5
Air Conditioning (includes split systems)	
1.5hp to 15 hp	\$30
Over 15 hp	\$50
Heat Pumps (complete residential)	\$30
Dryer, Bath & Kitchen Exhaust	\$5

**Tanks**

Aboveground	\$20
Aboveground Connection	\$20
Underground	\$20
Underground Connection	\$20
Humidifiers/Air Cleaners	\$5

**Piping**

Piping-minimum fee \$25	\$.05/ft
Duct-minimum fee \$25	\$.10/ft
Heat Pumps; Commercial (pipe not included)	\$20

**Air Handlers/Heat Wheels**

Conversion Burners (oil)	\$30
Commercial Hoods/Exhausters	\$15
Heat Recovery Units	\$10
V.A.V. Boxes	\$10
Unit Ventilators	\$10
Unit Heaters (terminal units)	\$15

**Fire Suppression/Protection/Other**

(includes piping) –minimum fee \$20	\$125/head
Limited Area Suppression (per head)	\$2

Fire Suppression Hood (per head)	\$4
Evaporator Coils	\$30
Refrigeration (split system)	\$30
Chiller	\$30
Cooling Towers	\$30
Compressor/Condenser	\$30
Manufactured Chimney	\$25
Exhaust Fans	\$20
Multi Zone Self Contained Units	\$25
Through Wall Units	\$25
Ranges (gas)	\$20

**Inspections**

Special/Safety Insp. (includes cert. fee)	\$100
Additional Inspection	\$100
Final Inspection	\$100
Certification Fee	\$75

**D. Plumbing Inspection Fees**

Application Fee (non-refundable)	\$80
Work Commencing Before Permit Issuance	\$120

Plan Review	\$125/hr plus third party fees
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**New Residential Plumbing System**

Up to 1,500 sf	\$90
1,501 to 3,500 sf	\$140
Over 3,500 sf	\$190

Mobile Home Park Site	\$7 each
Fixtures, floor drains, special drains,	\$4 each
Water connected appliances	\$4 each
Stacks (soil, waste, vent and conductor)	\$2 each
Sewage ejectors, sumps	\$5 each
Sub-soil drains	\$5 each

**Water Service**

Less than 2"	\$25
2" to 6"	\$75
Over 6"	\$100
Connection (bldg. drain-bldg. sewers)	\$25

**Sewers (sanitary, storm or combined)**

Less than 6"	\$25
6" and Over	\$100
Manholes, Catch Basins	\$15 each

**Water Distributing Pipe (system)**

¾" Water Distribution Pipe	\$5
1" Water Distribution Pipe	\$10
1 ¼" Water Distribution Pipe	\$15
1 ½" Water Distribution Pipe	\$20
2" Water Distribution Pipe	\$25
Over 2" Water Distribution Pipe	\$30
Reduced pressure zone back-flow preventer	\$5 each



Domestic water treatment and filtering equipment only	\$5
Medical Gas System	\$45

**Inspections**

Special/Safety Insp. (includes cert. fee)	\$100
Additional Inspection	\$100
Final Inspection	\$100
Certification Fee	\$75

**15. Chapter 22: General Emergency Response Fees**

**Fire**

Pumper	\$250.00/hour
Tanker	\$350.00/hour
Squad/Utility	\$200.00/hour
Grass	\$200.00/hour
Command	\$150.00/hour
Officers	\$24.00/hour
Firefighters	\$18.00/hour

**Police**

Officers	\$51.54/hour
Officer Overtime	\$62.34/hour
Police Car	\$15.00/hour

**16. Appendix B: Franchises**

\$250 application fee plus actual expenses related to preparation by City Attorney.

**17. Miscellaneous Fees**

A. *Copies:*

Black & White: 10¢ for page.

Color or Mixed Color and Black & White: 25¢ per page

B. *Freedom of Information Act Requests:*

See the City of Swartz Creek Freedom of Information Act Procedures & Guidelines: adopted June 22, 2015 for details. Standard requests shall be charged 10¢ for 8.5 x 11 page (25¢ for color or mixed color) plus all actual costs for outside re-production (i.e. photo re-prints, blueprint copies, digital media storage, etc.). Extensive search requests shall have an additional per hour fee equal to wages only of the lowest paid clerical position employed with the City (\$8.15/hour with a 1.1 fringe multiplier, totaling \$8.97/hour).

C. *Weddings:*

\$50 per ceremony

D. *Fax Services:*

50¢ per page for the first 10 pages, then \$0.25 per page thereafter

E. *Notary Services:*

\$10.00 per item

F. *Insufficient Funds:*

\$25 each for any check returned unpaid for account insufficient, closed or stopped

**G Penalties on Outstanding Invoices/Miscellaneous Receivables:**

\$10 penalty for unpaid miscellaneous receivables, including but not limited to: utility bills, mowing invoices, sidewalk repair, project reimbursements, charges for services, and retiree coverage contributions. This penalty shall be applied once to "past due" invoices.

**H. Interest on Outstanding Invoices/Miscellaneous Receivables:**

1.5% interest per month on outstanding invoices that are 30 days "past due".

\*Payments made toward outstanding balances shall be applied in the following order: interest, penalties, principle.

**18. Chapter 13 & 16: Development Plans, Administrative Fees, Subdivision Site Plan & Review Fees\***

**A. Site Plan Review:**

Property Re-Zoning	\$500
Single & Multiple-Family (non-plat)	\$300 plus \$10.00 per lot/unit
Mobile Home Park	\$500 plus \$10.00 per unit
Commercial Development	\$500 plus \$50.00 per acre/fraction
Industrial Development	\$500 plus \$50.00 per acre/fraction
Office Development	\$500 plus \$50.00 per acre/fraction
Institutional	\$300 plus \$50.00 per acre/fraction
Public/semi-public uses	\$300 plus \$50.00 per acre/fraction
Special Approval or Conditional Use	\$300 plus \$10.00 per acre/fraction
PUD/Mixed Use Review	\$500 plus \$50.00 per acre/fraction
Consulting and/or Third Party Fees	Actual consultant costs plus 5%
Revisions	½ of original review fee

**B. Building and Zoning:**

Zoning Permit (Includes 1 hr review and inspection)	\$125
Zoning Letter	\$75
Sidewalk Permit	\$50
Sign Permit	See Building Permits
Structure Movement Permit	\$200
Demolition Permit (Including ROW Permit)	\$200 + \$0.10/sf
Right of Way Permit (Residential)	\$100
Right of Way Permit (Commercial and/or Road Break)	\$250 +review/inspection escrow
Home Occupation Permit	\$95
Variance Review	\$300 per variance
Zoning Board of Appeals: Petitioned Interpretation Review	\$150
Zoning Board of Appeals: Appeal Review	\$250
Lot Split/Combination: City Ordinance Section 16.2	\$150 plus \$5.00 per lot
Public or Private Road Plan Reviews	\$400 per mile/fraction
Consulting Fees	Actual consultant costs
Zoning Code	\$10 CD, \$25 Paper Copy
Engineering Standards Manual	\$10 CD, \$25 Paper Copy
Medical Marijuana Dispensary/Facility Review	\$500
Consulting and/or Third Party Fees	Actual consultant costs plus 5%

**C. Subdivision Review**

Preliminary Subdivision Review-Tentative	\$300 plus \$5.35 per lot
Preliminary Subdivision Review- Final	\$160 plus \$2.70 per lot
Final Plat Review	\$160 plus \$1.00 per lot
Consulting and/or Third Party Fees	Actual consultant costs plus 5%

- Consultant fees and or third party fees are those planning, engineering, legal, or related services performed unstaffed professionals. Such fees are employed and billed to the city, and are to be paid by the applicant. A pre-determined escrow will be estimated and required by the city prior to engaging in such services, which may need to be adjusted accordingly. Such invoices shall be payable by the applicant with an additional 5% fee.

#### **19. Chapter 1: Municipal Civil Infraction Fines**

##### Civic Infraction Citation Fines:

First Offense	\$100
Second Offense	\$200
Third Offense	\$300

##### Civic Infraction Notice Fines:

First Offense	\$75
Second Offense	\$150
Third Offense	\$250

#### **20. Rental Inspection Program Fees**

Registration	\$100 for the first unit, plus \$25 for each additional unit on a shared premises, with common ownership and management, or within recognized apartment complexes
Follow up inspections	The initial and one follow-up inspection will be performed without additional fees. Subsequent inspections shall be charged at the rate of \$100/unit
Registration Updates/Amendments Coverage	No charge The initial fee covers the registration and first inspection and is valid until the resulting certificate of compliance expires
Pro-ration	There shall be no pro-ration of fees

##### ADOPTION & REVISION HISTORY:

Resolution No. 050711-07	Dated July 11, 2005
Resolution No. 100208-06	Dated February 8, 2010
Resolution No. 101206-04	Dated December 6, 2010 (Water-Sewer-RTS)
Resolution No. 111114-05	Dated November 14, 2011 (Park Fees)
Resolution No. 110613-07	Dated June 13, 2011 (Water Fees)
Resolution No. 120611-05	Dated June 11, 2012 (Water Fees)
Resolution No. 120709-05	Dated July 9, 2012 (Bulk Water Fees)
Resolution No. 130610-09	Dated June 10, 2013 (Water Fees)
Resolution No. 130826-06	Dated August 26, 2013 (K.W.A. Water Fees)
Resolution No. 140922-07	Dated September 22, 2014 (Utility and MMD Fees)
Resolution No. 150824-05	Dated August 24, 2015 (FOIA, Rentals, Utility Fees)
Resolution No. 151214-05	Dated December 14, 2015 (Parking)
Resolution No. 160523-05	Dated May 23, 2016 (Water and Sewer)

Resolution No. 160808-04	Dated August 8, 2016 (Solicitation)
Resolution No. 171023-07	Dated October 23, 2017 (Building; Police Removal)
Resolution No. 180312-06	Dated March 12, 2018 (Building Penalty)
Resolution No. 181126-07	Dated November 26, 2018 (Parking)
Resolution No. 190325-09	Dated March 25, 2019 (Water)
Resolution No. 201109-06	Dated November 9, 2020 (Water Rates - Cross Connection)
Resolution No. 210927-06	Dated September 27, 2021 (Cost Recovery & Right of Way)
Resolution No. 211213-04	Dated December 13, 2021 (Water and Sewer Rates)
Resolution No. 220613-05	Dated June 13, 2022 (UB Turn On/Off & Park Deposit)
Resolution No. 221114-06	Dated November 14, 2022 (Park Reservations)
Resolution No. 231127-08	Dated November 27, 2023 (Parks, Water, Cost Recovery)
Resolution No. 241125-06	Dated November 25, 2024 (Parks)
Resolution No. 240334-12	Dated March 24, 2025 (Building, Planning, & Zoning)
Resolution No. 251110-__	Dated November 10, 2025 (Parks)

Discussion Ensued.

YES: Knickerbocker, Henry, Melen, Spillane, Gilbert, Hicks, Krueger.  
 NO: None. Motion Declared Carried.

## **GENERAL COUNCIL OPERATING PROCEDURES**

### **Resolution No. 251110-06**

**(Carried)**

Motion by Councilmember Knickerbocker  
 Second by Mayor Pro Tem Hicks

**WHEREAS**, the Swartz Creek City Council operates under various federal and state laws, as well as local charter and ordinance provisions; and

**WHEREAS**, the council also maintains existing operating procedures that were adopted on November 12, 2012 to established protocols and expectations for various functions of the city council; and

**WHEREAS**, changes in statutes and technology warrant updates to these procedures, which were reviewed at the October 27, 2025 city council meeting; and

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council approves the revised General Council Operating Procedures as included in the November 10, 2025 city council packet.

Discussion Ensued.

YES: Henry, Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.  
NO: None. Motion Declared Carried.

## RESOLUTION TO APPROVE COMMISSION APPOINTMENTS

### Resolution No. 251110-07

(Carried)

Motion by Councilmember Spillane  
Second by Councilmember Melen

**WHEREAS**, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the City Council require and set terms of officers for various appointments to City boards and commissions, as well as appointments to non-city boards and commissions seeking representation by City officials; and

**WHEREAS**, there exist vacancies in such positions; and

**WHEREAS**, said appointments are Mayoral appointments, subject to affirmation of the City Council.

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

- |                    |   |                        |
|--------------------|---|------------------------|
| <b>#251110-8D1</b> | <b><u>MAYOR APPOINTMENT:</u></b><br>Downtown Development Authority – Resident – Property Interest<br>Four year term, expiring November 26, 2029 | <b>Tammy Parenteau</b> |
| <b>#251110-8D2</b> | <b><u>MAYOR APPOINTMENT:</u></b><br>Downtown Development Authority – Property Interest<br>Remainder of four year term, expiring March 31, 2026  | <b>Richard Ryan</b>    |
| <b>#251110-8D3</b> | <b><u>MAYOR APPOINTMENT:</u></b><br>Downtown Development Authority<br>Four year term, expiring November 26, 2029                                | <hr/>                  |
| <b>#251110-8D4</b> | <b><u>MAYOR APPOINTMENT:</u></b><br>Local Officers Compensation Commission<br>Five year term, expiring November 25, 2030                        | <b>David Alexander</b> |
| <b>#251110-8D5</b> | <b><u>MAYOR APPOINTMENT:</u></b><br>Local Officers Compensation Commission<br>Five year term, expiring November 25, 2030                        | <b>Dennis Novak</b>    |
| <b>#251110-8D6</b> | <b><u>MAYOR APPOINTMENT:</u></b><br>Metro Police Authority of Genesee County<br>Three year term, expiring January 31, 2029                      | <b>Nate Henry</b>      |

Discussion Ensued.

YES: Melen, Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.  
NO: None. Motion Declared Carried.

**MEETING OPENED TO THE PUBLIC:**

None.

**REMARKS BY COUNCILMEMBERS:**

Councilmember Krueger: Railroad crossing is nice. Wind Symphony is December 15.

Mayor Pro Tem Hicks: Woman's Club-adding \$300 for first place and \$200 for runner up of the Business decorating contest. Flyers will be sent out.

Councilmember Gilbert: Questioned when they finish picking up leaf bags. Response from Mr. Zettel was November 25. Commented that Bella's Book Nook & Café might be open. (The clerk spoke with the owner-they are currently not open, but are hopeful to be open by the end of the year.)

Mayor Henry: A house on Fairchild pushed their leaves into the gutter. Historical presentation on Wednesday at 7:00pm. Youth Athletics will be at the November 18 Parks meeting. There will be a service tomorrow at 11:00am at the Veterans memorial for Veterans Day.

**ADJOURNMENT**

**Resolution No. 251110-08**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Melen

**I Move** the Swartz Creek City Council adjourn the regular meeting at 7:54 p.m.

Unanimous Voice Vote.

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**Nate Henry, Mayor**

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**Renee Kraft, CMC, MiPMC-2, City Clerk**

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK  
PERIOD ENDING 10/31/2025

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,878,608.00	2,878,608.00	2,151,518.22	727,089.78	74.74
215.000 - Administration and Clerk	0.00	0.00	0.50	(0.50)	100.00
253.000 - Treasurer	0.00	0.00	116.19	(116.19)	100.00
301.000 - Police Dept	2,000.00	2,000.00	4,380.94	(2,380.94)	219.05
345.000 - PUBLIC SAFETY BUILDING	22,500.00	22,500.00	6,312.45	16,187.55	28.06
371.000 - Building/Zoning/Planning	60,275.00	60,275.00	44,032.00	16,243.00	73.05
448.000 - Lighting	15,700.00	15,700.00	1,339.80	14,360.20	8.53
450.000 - Forestry Program	9,000.00	9,000.00	0.00	9,000.00	0.00
523.000 - Grass, Brush & Weeds	1,500.00	1,500.00	600.00	900.00	40.00
694.000 - Community Development f	16,000.00	16,000.00	0.00	16,000.00	0.00
780.500 - Mundy Twp Park Services	16,605.00	16,605.00	3,117.94	13,487.06	18.78
782.000 - Facilities - Abrams Park	500.00	500.00	215.00	285.00	43.00
783.000 - Facilities - Elms Rd Park	8,000.00	8,000.00	1,760.00	6,240.00	22.00
788.000 - General	573,000.00	573,000.00	0.00	573,000.00	0.00
790.000 - Facilities-Senior Center/Lit	5,300.00	5,300.00	2,715.16	2,584.84	51.23
TOTAL REVENUES	3,608,988.00	3,608,988.00	2,216,108.20	1,392,879.80	
000.000 - General	14,133.00	14,133.00	4,502.94	9,630.06	31.86
101.000 - Council	26,363.00	26,363.00	9,164.20	17,198.80	34.76
172.000 - Executive	161,376.00	161,376.00	56,308.93	105,067.07	34.89
215.000 - Administration and Clerk	45,240.00	45,240.00	12,749.33	32,490.67	28.18
228.000 - Information Technology	43,000.00	43,000.00	13,873.59	29,126.41	32.26
247.000 - Board of Review	4,204.00	4,204.00	445.03	3,758.97	10.59
253.000 - Treasurer	132,815.00	132,815.00	50,089.20	82,725.80	37.71
257.000 - Assessor	53,662.00	53,662.00	13,307.42	40,354.58	24.80
262.000 - Elections	57,098.00	57,098.00	14,583.80	42,514.20	25.54
265.000 - Facilities - City Hall	25,937.00	25,937.00	9,605.27	16,331.73	37.03
266.000 - Legal Council	15,000.00	15,000.00	3,776.11	11,223.89	25.17
301.000 - Police Dept	12,026.00	12,026.00	0.00	12,026.00	0.00

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	AVAILABLE BALANCE	% BDGT USED
301.266 - Legal Council PSFY	24,000.00	24,000.00	7,738.50	16,261.50	32.24
301.851 - Retiree Employer Health C	11,660.00	11,660.00	3,290.35	8,369.65	28.22
334.000 - Metro Police Authority	1,335,454.00	1,335,454.00	558,808.38	776,645.62	41.84
336.000 - Fire Department	202,100.00	202,100.00	82,367.91	119,732.09	40.76
345.000 - PUBLIC SAFETY BUILDING	29,837.00	29,837.00	11,581.33	18,255.67	38.82
371.000 - Building/Zoning/Planning	135,070.00	135,070.00	102,012.96	33,057.04	75.53
448.000 - Lighting	125,000.00	125,000.00	65,580.69	59,419.31	52.46
		Received 5 months of invoices for last FY too late to post in FY25.			
		Includes \$37,000 for Cappy/Don Shenk Lighting			
523.000 - Grass, Brush & Weeds	1,000.00	1,000.00	120.00	880.00	12.00
567.000 - Facilities - Cemetery	1,625.00	1,625.00	1,080.39	544.61	66.49
694.000 - Community Development f	16,000.00	16,000.00	0.00	16,000.00	0.00
728.000 - Economic Development	12,040.00	12,040.00	(342.70)	12,382.70	(2.85)
769.000 - ELECTRIC VEHICLE CHARG	0.00	0.00	78.56	(78.56)	
780.000 - Parks & Recreation	18,532.00	18,532.00	13,197.19	5,334.81	71.21
780.500 - Mundy Twp Park Services	15,096.00	15,096.00	3,443.41	11,652.59	22.81
782.000 - Facilities - Abrams Park	87,538.00	87,538.00	46,074.03	41,463.97	52.63
783.000 - Facilities - Elms Rd Park	100,014.00	100,014.00	37,512.18	62,501.82	37.51
786.000 - Non-Motorized Trailway	370.00	370.00	0.00	370.00	0.00
788.000 - Otterburn Disc Golf Park	640,421.00	640,421.00	13,024.90	627,396.10	2.03
790.000 - Facilities-Senior Center/Lit	33,272.00	33,272.00	12,466.39	20,805.61	37.47
794.000 - Community Promotions Pro	77,183.00	77,183.00	32,414.84	44,768.16	42.00
797.000 - Facilities - City Parking Lots	5,350.00	5,350.00	524.27	4,825.73	9.80
851.000 - Retired Employee Health C	35,774.00	35,774.00	8,371.96	27,402.04	23.40
965.000 - Transfers Out	202,500.00	202,500.00	202,500.00	0.00	100.00
TOTAL EXPENDITURES	3,700,690.00	3,700,690.00	1,390,251.36	2,310,438.64	
Fund 101 - General Fund:					
TOTAL REVENUES	3,608,988.00	3,608,988.00	2,216,108.20	1,392,879.80	61.41
TOTAL EXPENDITURES	3,700,690.00	3,700,690.00	1,390,251.36	2,310,438.64	37.57
NET OF REVENUES & EXPENDITURES	(91,702.00)	(91,702.00)	825,856.84	(917,558.84)	
Fund 202 - Major Street Fund					
000.000 - General	634,015.00	634,015.00	124,586.92	509,428.08	19.65
441.000 - Miller Rd Park & Ride	3,600.00	3,600.00	1,007.70	2,592.30	27.99
452.100 - Safe Routes to School Grar	0.00	0.00	200.00	(200.00)	100.00



GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	AVAILABLE BALANCE	% BDGT USED
478.000 - Snow & Ice Removal	1,800.00	1,800.00	0.00	1,800.00	0.00
TOTAL REVENUES	639,415.00	639,415.00	125,794.62	513,620.38	
228.000 - Information Technology	575.00	575.00	326.03	248.97	56.70
441.000 - Miller Rd Park & Ride	5,201.00	5,201.00	1,560.28	3,640.72	30.00
449.500 - Right of Way - General	15,000.00	15,000.00	0.00	15,000.00	0.00
449.501 - Right of Way - Storms	100.00	100.00	0.00	100.00	0.00
454.000 - STREETS PROJECTS	371,000.00	371,000.00	209,939.95	161,060.05	56.59
463.000 - Routine Maint - Streets	134,146.00	134,146.00	60,745.31	73,400.69	45.28
474.000 - Traffic Services	48,258.00	48,258.00	6,567.59	41,690.41	13.61
478.000 - Snow & Ice Removal	68,735.00	68,735.00	1,569.82	67,165.18	2.28
482.000 - Administrative	17,857.00	17,857.00	4,956.94	12,900.06	27.76
538.500 - Intercommunity storm drai	11,000.00	11,000.00	4,877.12	6,122.88	44.34
965.000 - Transfers Out	225,000.00	225,000.00	225,000.00	0.00	100.00
TOTAL EXPENDITURES	896,872.00	896,872.00	515,543.04	381,328.96	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	639,415.00	639,415.00	125,794.62	513,620.38	19.67
TOTAL EXPENDITURES	896,872.00	896,872.00	515,543.04	381,328.96	57.48
NET OF REVENUES & EXPENDITURES	(257,457.00)	(257,457.00)	(389,748.42)	132,291.42	
Fund 203 - Local Street Fund					
000.000 - General	205,348.00	205,348.00	40,985.25	164,362.75	19.96
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
478.000 - Snow & Ice Removal	1,200.00	1,200.00	0.00	1,200.00	0.00
931.000 - Transfers IN	475,000.00	475,000.00	475,000.00	0.00	100.00
TOTAL REVENUES	696,548.00	696,548.00	515,985.25	180,562.75	
228.000 - Information Technology	700.00	700.00	326.03	373.97	46.58
429.000 - Occupational Safety	0.00	0.00	30.67	(30.67)	
449.500 - Right of Way - General	7,000.00	7,000.00	0.00	7,000.00	0.00
449.501 - Right of Way - Storms	1,000.00	1,000.00	0.00	1,000.00	0.00
454.000 - STREETS PROJECTS	745,200.00	745,200.00	572,864.52	172,335.48	76.87
463.000 - Routine Maint - Streets	181,976.00	181,976.00	61,657.99	120,318.01	33.88
463.503 - Local Streets Rehab	400.00	400.00	0.00	400.00	0.00
474.000 - Traffic Services	16,255.00	16,255.00	1,274.66	14,980.34	7.84
478.000 - Snow & Ice Removal	54,163.00	54,163.00	1,372.63	52,790.37	2.53

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	AVAILABLE BALANCE	% BDGT USED
482.000 - Administrative	13,391.00	13,391.00	3,717.87	9,673.13	27.76
538.500 - Intercommunity storm drai	7,000.00	7,000.00	4,877.11	2,122.89	69.67
TOTAL EXPENDITURES	1,027,085.00	1,027,085.00	646,121.48	380,963.52	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	696,548.00	696,548.00	515,985.25	180,562.75	74.08
TOTAL EXPENDITURES	1,027,085.00	1,027,085.00	646,121.48	380,963.52	62.91
NET OF REVENUES & EXPENDITURES	(330,537.00)	(330,537.00)	(130,136.23)	(200,400.77)	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	913,230.00	913,230.00	854,385.85	58,844.15	93.56
TOTAL REVENUES	913,230.00	913,230.00	854,385.85	58,844.15	
455.100 - CAPITAL IMPROVEMENT BC	0.00	0.00	(9,988.94)	9,988.94	100.00
905.000 - Debt Service	671,096.00	671,096.00	382,822.79	288,273.21	57.04
965.000 - Transfers Out	250,000.00	250,000.00	250,000.00	0.00	100.00
TOTAL EXPENDITURES	921,096.00	921,096.00	622,833.85	298,262.15	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	913,230.00	913,230.00	854,385.85	58,844.15	93.56
TOTAL EXPENDITURES	921,096.00	921,096.00	622,833.85	298,262.15	67.62
NET OF REVENUES & EXPENDITURES	(7,866.00)	(7,866.00)	231,552.00	(239,418.00)	
Fund 226 - Garbage Fund					
000.000 - General	533,752.00	533,752.00	532,575.85	1,176.15	99.78
TOTAL REVENUES	533,752.00	533,752.00	532,575.85	1,176.15	
101.000 - Council	3,908.00	3,908.00	1,768.78	2,139.22	45.26
172.000 - Executive	10,859.00	10,859.00	3,730.66	7,128.34	34.36
215.000 - Administration and Clerk	4,110.00	4,110.00	1,343.08	2,766.92	32.68
228.000 - Information Technology	1,500.00	1,500.00	1,237.18	262.82	82.48
253.000 - Treasurer	20,988.00	20,988.00	9,179.30	11,808.70	43.74
265.000 - Facilities - City Hall	11,543.00	11,543.00	1,716.82	9,826.18	14.87
528.000 - Sanitation Collection	337,487.00	337,487.00	83,278.92	254,208.08	24.68
530.000 - Wood Chipping	68,125.00	68,125.00	33,735.98	34,389.02	49.52
782.000 - Facilities - Abrams Park	10,526.00	10,526.00	4,620.81	5,905.19	43.90
783.000 - Facilities - Elms Rd Park	14,478.00	14,478.00	6,305.76	8,172.24	43.55
TOTAL EXPENDITURES	483,524.00	483,524.00	146,917.29	336,606.71	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	533,752.00	533,752.00	532,575.85	1,176.15	99.78
TOTAL EXPENDITURES	483,524.00	483,524.00	146,917.29	336,606.71	30.38
NET OF REVENUES & EXPENDITURES	50,228.00	50,228.00	385,658.56	(335,430.56)	

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	AVAILABLE BALANCE	% BDGT USED
Fund 248 - Downtown Development Fund					
000.000 - General	174,916.00	174,916.00	142,937.64	31,978.36	81.72
TOTAL REVENUES	174,916.00	174,916.00	142,937.64	31,978.36	
000.000 - General	244.00	244.00	524.12	(280.12)	214.80
173.000 - DDA Administration	19,600.00	19,600.00	901.84	18,698.16	4.60
728.000 - Economic Development	86,000.00	86,000.00	(4,086.94)	90,086.94	(4.75)
728.002 - Streetscape	175,000.00	175,000.00	15.00	174,985.00	0.01
728.003 - Facade Program	10,000.00	10,000.00	0.00	10,000.00	0.00
728.004 - Family Movie Night	6,000.00	6,000.00	2,140.00	3,860.00	35.67
TOTAL EXPENDITURES	296,844.00	296,844.00	(505.98)	297,349.98	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	174,916.00	174,916.00	142,937.64	31,978.36	81.72
TOTAL EXPENDITURES	296,844.00	296,844.00	(505.98)	297,349.98	0.17
NET OF REVENUES & EXPENDITURES	(121,928.00)	(121,928.00)	143,443.62	(265,371.62)	
Fund 401 - Capital Project Fund					
000.000 - General	0.00	0.00	6.06	(6.06)	100.00
931.000 - Transfers IN	47,500.00	47,500.00	47,500.00	0.00	100.00
TOTAL REVENUES	47,500.00	47,500.00	47,506.06	(6.06)	
265.000 - Facilities - City Hall	24,000.00	24,000.00	0.00	24,000.00	0.00
TOTAL EXPENDITURES	24,000.00	24,000.00	0.00	24,000.00	
Fund 401 - Capital Project Fund:					
TOTAL REVENUES	47,500.00	47,500.00	47,506.06	(6.06)	100.01
TOTAL EXPENDITURES	24,000.00	24,000.00	0.00	24,000.00	0.00
NET OF REVENUES & EXPENDITURES	23,500.00	23,500.00	47,506.06	(24,006.06)	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	1,450.00	1,450.00	3,893.44	(2,443.44)	268.51
931.000 - Transfers IN	155,000.00	155,000.00	155,000.00	0.00	100.00
TOTAL REVENUES	156,450.00	156,450.00	158,893.44	(2,443.44)	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	156,450.00	156,450.00	158,893.44	(2,443.44)	101.56
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	156,450.00	156,450.00	158,893.44	(2,443.44)	
Fund 590 - Sanitary Sewer Fund					
000.000 - General	70,000.00	70,000.00	30,664.16	39,335.84	43.81
536.000 - Sewer System	1,357,400.00	1,357,400.00	351,595.09	1,005,804.91	25.90
TOTAL REVENUES	1,427,400.00	1,427,400.00	382,259.25	1,045,140.75	
101.000 - Council	10,372.00	10,372.00	4,407.05	5,964.95	42.49

GL NUMBER	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	YTD BALANCE 10/31/2025	AVAILABLE BALANCE	% BDGT USED
172.000 - Executive	43,246.00	43,246.00	13,190.87	30,055.13	30.50
215.000 - Administration and Clerk	19,160.00	19,160.00	5,122.11	14,037.89	26.73
228.000 - Information Technology	6,050.00	6,050.00	4,125.39	1,924.61	68.19
253.000 - Treasurer	77,894.00	77,894.00	35,233.21	42,660.79	45.23
265.000 - Facilities - City Hall	27,425.00	27,425.00	3,848.90	23,576.10	14.03
536.000 - Sewer System	1,220,270.00	1,220,270.00	222,167.97	998,102.03	18.21
537.000 - Sewer Lift Stations	10,773.00	10,773.00	2,207.20	8,565.80	20.49
542.000 - Read and Bill	63,667.00	63,667.00	22,215.88	41,451.12	34.89
543.401 - Flush & TV Sewers	250,000.00	250,000.00	0.00	250,000.00	0.00
850.000 - Other Functions	8,000.00	8,000.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES	1,736,857.00	1,736,857.00	312,518.58	1,424,338.42	
Fund 590 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,427,400.00	1,427,400.00	382,259.25	1,045,140.75	26.78
TOTAL EXPENDITURES	1,736,857.00	1,736,857.00	312,518.58	1,424,338.42	17.99
NET OF REVENUES & EXPENDITURES	(309,457.00)	(309,457.00)	69,740.67	(379,197.67)	
Fund 591 - Water Supply Fund					
000.000 - General	48,000.00	48,000.00	26,064.61	21,935.39	54.30
540.000 - Water System	2,307,950.00	2,307,950.00	645,691.22	1,662,258.78	27.98
TOTAL REVENUES	2,355,950.00	2,355,950.00	671,755.83	1,684,194.17	
101.000 - Council	10,017.00	10,017.00	4,407.25	5,609.75	44.00
172.000 - Executive	44,079.00	44,079.00	13,232.54	30,846.46	30.02
215.000 - Administration and Clerk	19,660.00	19,660.00	5,384.64	14,275.36	27.39
228.000 - Information Technology	6,050.00	6,050.00	4,125.39	1,924.61	68.19
253.000 - Treasurer	91,628.00	91,628.00	32,552.87	59,075.13	35.53
265.000 - Facilities - City Hall	27,542.00	27,542.00	3,848.89	23,693.11	13.97
540.000 - Water System	2,689,091.00	2,689,091.00	788,212.36	1,900,878.64	29.31
542.000 - Read and Bill	57,952.00	57,952.00	14,054.09	43,897.91	24.25
543.230 - Water Main Repair USDA G	0.00	0.00	30,000.00	(30,000.00)	100.00
850.000 - Other Functions	8,000.00	8,000.00	0.00	8,000.00	0.00
905.000 - Debt Service	306,302.00	306,302.00	1,350.96	304,951.04	0.44
Pmts due in May and June. USDA still hasn't withdrawn their pmt after shutdown.					
TOTAL EXPENDITURES	3,260,321.00	3,260,321.00	897,168.99	2,363,152.01	
Fund 591 - Water Supply Fund:					
TOTAL REVENUES	2,355,950.00	2,355,950.00	671,755.83	1,684,194.17	28.51

	2025-26 ORIGINAL	2025-26	YTD BALANCE	AVAILABLE	% BDGT
GL NUMBER	BUDGET	AMENDED BUDGET	10/31/2025	BALANCE	USED
TOTAL EXPENDITURES	3,260,321.00	3,260,321.00	897,168.99	2,363,152.01	27.52
NET OF REVENUES & EXPENDITURES	(904,371.00)	(904,371.00)	(225,413.16)	(678,957.84)	
Fund 661 - Motor Pool Fund					
000.000 - General	197,200.00	197,200.00	86,079.11	111,120.89	43.65
TOTAL REVENUES	197,200.00	197,200.00	86,079.11	111,120.89	
172.000 - Executive	11,000.00	11,000.00	10,927.00	73.00	99.34
228.000 - Information Technology	815.00	815.00	543.39	271.61	66.67
253.000 - Treasurer	1,020.00	1,020.00	341.61	678.39	33.49
265.100 - Facilities - City Garage	315,292.00	315,292.00	13,161.22	302,130.78	4.17
850.000 - Other Functions	3,000.00	3,000.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES	331,127.00	331,127.00	24,973.22	306,153.78	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	197,200.00	197,200.00	86,079.11	111,120.89	43.65
TOTAL EXPENDITURES	331,127.00	331,127.00	24,973.22	306,153.78	7.54
NET OF REVENUES & EXPENDITURES	(133,927.00)	(133,927.00)	61,105.89	(195,032.89)	

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF PLANNING COMMISSION MEETING  
NOVEMBER 4, 2025**

Meeting called to order at 7:00 p.m. by Chair Wyatt

Pledge of Allegiance.

**ROLL CALL:**

Commissioners present: Campbell, Binder, Branoff, Genovesi, Grimes, Henry, Melen, Wyatt

Commissioners absent: Krueger

Staff present: Adam Zettel, City Manager.

Others present: None

Others Virtually Present: None

**APPROVAL OF AGENDA:**

**Resolution No. 251104-01**

**(Carried)**

Motion by Planning Commission Member Henry  
Second by Planning Commission Member Binder

**I Move** the Swartz Creek Planning Commission approves the agenda for the November 4, 2025, Planning Commission meeting, with the addition of the 2026 Calendar to Business.

Unanimous Voice Vote  
Motion Declared Carried

**MINUTES OF OCTOBER 7, 2025**

**Resolution No. 251104-02**

**(Carried)**

Motion by Planning Commission Member Henry  
Second by Planning Commission Member Binder

**I Move** the Swartz Creek Planning Commission approves the amended Minutes for the October 7, 2025, Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

**MEETING OPENED TO THE PUBLIC:** None.

**BUSINESS:**

**CONSIDERATION OF 2026 PLANNING COMMISSION CALENDAR:**

Mr. Zettel indicated that the planning commission generally does not adopt a calendar, since meetings are universally held on the 1<sup>st</sup> Tuesday of each month. However, it has been brought to his attention that this day could have up to four annual conflicts with established elections, making attendance difficult or impossible for the general public and election workers, of which there are three on the commission.

The commission decided to postpone regular meetings on election months by one week.

**Resolution No. 251104-03**

**(Carried)**

Motion by Planning Commission Member Henry  
Second by Planning Commission Member Binder

**WHEREAS**, the Swartz Creek Planning Commission established, per 6.1 of their Rules of Procedure, a regular meeting date of the first Tuesday of each month, with the exceptions required by City holidays, facility scheduling, or as notified in the annual meeting calendar adopted by the Commission; and

**WHEREAS**, the Commission finds that periodic elections create conflict with meetings, as they place demands upon city staff, facilities, and election workers.

**NOW, THEREFORE**, pursuant to the Planning Commission Rules of Procedure, public notice is hereby given that regular meetings for calendar year 2026 shall be held monthly, and further, that all meetings shall be held in the Paul D. Bueche Municipal Building Council Chambers located at 8083 Civic Drive, Swartz Creek, Michigan, unless otherwise provided in advance by the City Council, and further, meetings shall commence at 7:00 P.M. on the following dates:

January 2026:	Tuesday – 6th
February 2026:	Tuesday – 3rd
March 2026:	Tuesday – 3rd
April 2026:	Tuesday – 7th
May 2026:	Tuesday – 12 <sup>th</sup> - One week later
June 2026:	Tuesday – 2nd
July 2026:	Tuesday – 7th
August 2026:	Tuesday – 11 <sup>th</sup> - One week later
September 2026:	Tuesday – 1st
October 2026:	Tuesday – 6th
November 2026:	Tuesday – 10 <sup>th</sup> - One week later

December 2026:

Tuesday – 1st

**BE IT FURTHER RESOLVED** that the Clerk is hereby directed to post a copy of this resolution in a prominent place in the City Offices of the City of Swartz Creek.

**BE IT FURTHER RESOLVED** that the City Clerk is hereby directed to supply forthwith, upon request, a copy of this resolution to any newspaper of general circulation in the political subdivision in which the meeting will be held and/or to any radio or television station that regularly broadcasts into the City of Swartz Creek.

Unanimous Voice Vote  
Motion Declared Carried

**REVIEW/TRAINING OF OFF STREET PARKING & LOADING/UNLOADING REQUIREMENTS:**

City Manager Adam Zettel discussed the City of Swartz Creek's Article 18 of Zoning Appendix A, Off-street Parking and Loading/unloading Requirements. He delivered a Powerpoint presentation on the ordinances. Content included the intentions, process details, review criteria, and standards of the ordinances. He also covered best practices and trends in parking, as well as related landscaping, lighting, and traffic circulation. There were questions and discussion from the board, specifically regarding previous projects done in the city and the role of maintenance standards. There were no recommendations for ordinance changes.

**MEETING OPENED TO THE PUBLIC:** None.

**REMARKS BY PLANNING COMMISSION:**

Commissioner Binder wished everyone a Merry Christmas.

Commissioner Melen hoped for Happy Holidays.

Commissioner Branoff really enjoyed the training and noted that additional sessions would be well received.

Commissioner Wyatt also enjoyed the training and thought it would be good for the public to attend.

Commissioner Henry thanked staff for the training.

**Adjourn**

**Resolution No. 251104-04**

**(Carried)**

Motion by Planning Commission Member Henry  
Second by Planning Commission Member Campbell

**I Move** the Swartz Creek Planning Commission adjourns the November 4, 2025, Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

Meeting adjourned at 8:14 p.m.



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Betty Binder, Secretary

CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
PARK AND RECREATION ADVISORY BOARD  
MINUTES OF REGULAR MEETING  
ABRAMS PARK  
PAUL D. BUECHE MUNICIPAL BUILDING  
NOVEMBER 18, 2025

Meeting called to order at Abrams Park at 5:30 p.m. by Chairperson Barclay

Members Present: Barclay, Cramer, Gonyea, Henry, K. Melen, D. Witter, S. Witter.

Members Absent: Bosas, K. Melen.

Staff Present: Rob Bincsik and Adam Zettel.

Others Present: Sandi Brill, Boots Abrams, Mike Jarvis, Holly Jarvis, and Lania Rocha (online)

APPROVAL OF AGENDA: Motion by Henry to approve the agenda for October 21, 2025, support by Cramer.

Unanimous Voice Vote.  
Motion Declared Carried.

APPROVAL OF MINUTES: Motion by Cramer to approve minutes of August 19, 2025, with the change of the adjournment to 7:28, support by Gonyea.

Unanimous Voice Vote.  
Motion Declared Carried.

MEETING OPEN TO THE PUBLIC: Sandi Brill, President of the Friends of Abrams Park, invited everyone to the Christmas open house at 5352 Greenleaf on December 9<sup>th</sup> at 6pm. She also said that the group was looking to present a draft of the park plan in the near future.

COMMUNICATIONS TO THE BOARD:

- A. October 21, 2025 Minutes
- B. Staff Letter
- C. Otterburn Park Plans (distributed at meeting)
- D. Abrams Garden Drawings (distributed at meeting)

REPORTS:

- A. DPW Director Mr. Bincsik and Mr. Zettel gave updates. Otterburn DNR grant agreement is finally signed and final plans are awaiting bid. Elms entry way

has been improved, Abrams fence has been repaired. Abrams bathroom doors are to be replaced. Porta Johns are being tipped over often.

**BUSINESS:**

- A. SC Youth Sports & Food Trucks: Mike and Holly described the youth sports program and the impact on the park. They have the largest and longest running program in the area, with 437 participants. They require parents to remain onsite for safety reasons, and many parents have multiple children in various programs, making a split of the programs to different parks difficult. They are aware of the food truck and parking issues and plan to work with the city to reduce visitor and parking conflicts in 2026. The group understands that they are getting use of a park without additional fees and they are grateful. The park board appeared content with the discussion and expectations.
- B. Otterburn Trees: The trees growing at Otterburn have been affirmed to be Cottonwoods. John Cohoon and his assistant from the Conservation District have looked at the trees. They recommend inspecting them in the spring during their brief budding period to identify and mark the females for removal. They believe that a concentrated effort in 2026 will remove most of the females. Efforts will be required to continue to remove sprouting females and to create a new canopy in areas designated for tree growth over time. This process will be ongoing and take decades. They believe they can help. White and red pines are recommended.
- C. Decorating Contest: Sara, Kelly, Jim, and Dennis will be the judges this year. Locations, with pictures and a statement about the winner, are due to Lania by December 15<sup>th</sup> at noon (this is the publication deadline).

**MEETING OPEN TO PUBLIC:**

Sandi Brill noted that the book nook is not mapped appropriately in the reservation form. She asked if the flag pole could be noted as well. She hopes the changes to the garden can be on the December agenda.

**BOARD MEMBER COMMENTS:**

Board Member Gonyea thanked the youth sport group.

Board Member K. Melen asked if they could get a list of previous decorating winners.

Board Member Cramer noted that a big celebration was being planned by the county for the nation's 250<sup>th</sup> birthday. He felt Swartz Creek should participate.

**ADJOURNMENT:** Meeting adjourned at 6:26 p.m.

**NEXT MEETING:** December 16, 2025, 5:30 p.m.

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Mark Gonyea, Secretary

Witnessed by:

5/11/23 @ 11:00 a.m.

Name and Address	Email Address	Phone #	Want Packet	Date sent	Bid Total	Remarks
Pavement Solutions, LLC 7617 IL Route 31 Richmond, IL 60071	connorbutlerps@gmail.com  Connor Butler	815.675.0696	Yes	4/25/2023 emailed		
Highway Maintenance 12101 Wahrman St Romulus, Mi	highwaymaint@comcast.net Beckie	734.941.8885	Yes	4/25/2023 emailed		
Curbco 3145 S. Dye Rd. Flint, MI 48507	projects@curbco2121.com	810.232.2121	Yes	4/25/2023 emailed		
Scodeller Construction Inc Scodeller, com Wilkom, mi Asphalt Restoration, Inc marieser@sbcglobal.net 7968 W.G. Ave Kalamazoo, mi. 49009 TrueNorth Asphalt	scodeller.com Tom Staronant marieser@sbcglobal.net Mike Grieser matthe@truethnorthasphalt.com Matt Hartuel	248-787-1135	yes	4/26/23 annuled	\$52,100.00	No Cert
American Pavement Solutions Green Bay, wi:	rburkel@ameripavement.com Bob Burkel	248-881-2678 248-289-6834 920-593-7386	yes yes	5/2/23 annuled 5/10/23 emailed	\$17,240.00	Cert included

BID FORM  
Overband Crack Sealing  
LOCATED AT 8083  
SWARTZ CREEK, MICHIGAN

**BID FORM**  
**Overband Crack Sealing**  
**8083 Civic Drive**  
**SWARTZ CREEK, MICHIGAN**

**To:** The City of Swartz Creek

8083 Civic Drive

Swartz Creek, MI 48473

**BID PRICE**

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Morrish Rd. from Bristol south to Miller (omit I-69 overpass)	\$ 5,000
Seymour Rd. from Miller to South City limit (northern boundary of railroad crossing)	\$ 5,000
Hill Rd. from Seymour west to western city limit as sign	\$ 1,500
Chesterfield from Seymour to Winston	\$ 1,500
Winston	\$ 1,500
Chelmsford	\$ 1,500
Oakview from Chesterfield to Seymour	\$ 1,500
Worcester	\$ 1,200
Daval	\$ 1,200
Helmsley	\$ 1,200
Oxford	\$ 1,200
Miller Rd. from Dye Rd. west to Morrish Rd. (omitting concrete section under I-69)	\$ 25,000
Fairchild	\$ 1,500

BID FORM  
Overband Crack Sealing  
LOCATED AT 8083  
SWARTZ CREEK, MICHIGAN

Ingalls	\$4300

Project Total	\$52100
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### EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

### WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

### BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

### PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

### TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

### LEGAL STATUS OF BIDDER



BID FORM

Overband Crack Sealing

LOCATED AT 8083

SWARTZ CREEK, MICHIGAN

The Bidder declares the following legal status: (Check One)

☒ A Corporation organized and existing under the laws of the State of \_\_\_\_\_

☐ A Partnership consisting of the following partners:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ An individual doing business as:

\_\_\_\_\_  
\_\_\_\_\_

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: Scodeller

By: Thomas Scodeller

Title: Manager

Business Address: 51722 Grand River

Nixon, MI 48933  
(City, State, Zip Code)



BID FORM  
Overband Crack Sealing  
LOCATED AT 8083  
SWARTZ CREEK, MICHIGAN

**BID FORM**  
**Overband Crack Sealing**  
**8083 Civic Drive**  
**SWARTZ CREEK, MICHIGAN**

**To:** The City of Swartz Creek

8083 Civic Drive

Swartz Creek, MI 48473

**BID PRICE**

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Bid Specification Document within the time set forth therein.

<u>Item</u>	<u>Cost</u>
Morrish Rd. from Bristol south to Miller (omit I-69 overpass)	\$ 1,020.00
Seymour Rd. from Miller to South City limit (northern boundary of railroad crossing)	\$ 100.00
Hill Rd. from Seymour west to western city limit as sign	\$ NO CRACKS
Chesterfield from Seymour to Winston	\$ 100.00
Winston	\$ 150.00
Chelmsford	\$ 100.00
Oakview from Chesterfield to Seymour	\$ 100.00
Worcester	\$ NO CRACKS
Daval	\$ 100.00
Helmsley	\$ 100.00
Oxford	\$ NO CRACKS
Miller Rd. from Dye Rd. west to Morrish Rd. (omitting concrete section under I-69)	\$ 14,280.00
Fairchild	\$ 510.00

BID FORM  
Overband Crack Sealing  
LOCATED AT 8083  
SWARTZ CREEK, MICHIGAN

Ingalls	\$ 680.00

Project Total	\$ 17,240.00
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ASPHALT RESTORATION INC

### EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

### WAIVER

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished in this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

### BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

### PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

### TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

### LEGAL STATUS OF BIDDER

CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060		<b>CONTACT NAME:</b> CLIENT CONTACT CENTER <b>PHONE (A/C, No, Ext):</b> 888-333-4949 <b>FAX (A/C, No):</b> 507-446-4664 <b>E-MAIL ADDRESS:</b> CLIENTCONTACTCENTER@FEDINS.COM	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> FEDERATED MUTUAL INSURANCE COMPANY	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER: 13** **REVISION NUMBER: 0**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	N	N	6145311	12/01/2020	12/01/2021	EACH OCCURRENCE \$1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000						
	MED EXP (Any one person) EXCLUDED						
	PERSONAL & ADV INJURY \$1,000,000						
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$2,000,000	
OTHER:						PRODUCTS - COMP/OP AGG \$2,000,000	
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	6145311	12/01/2020	12/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000
	BODILY INJURY (Per person)						
	BODILY INJURY (Per accident)						
	PROPERTY DAMAGE (Per accident)						
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE	N	N	6145312	12/01/2020	12/01/2021	EACH OCCURRENCE \$1,000,000
	AGGREGATE \$1,000,000						
	DED						RETENTION
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N / A	N	1809629	12/01/2020	12/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	E.L. EACH ACCIDENT \$1,000,000						
	E.L. DISEASE - EA EMPLOYEE \$1,000,000						
	E.L. DISEASE - POLICY LIMIT \$1,000,000						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER**

197-903-8 13 0

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael G Ken

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GRETCHEN WHITMER  
Governor

STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
Lansing

PAUL C. AJEGBA  
Director

April 13, 2023

Asphalt Restoration, Inc.  
7968 West G Ave  
Kalamazoo MI 49009-8555

Vendor ID: 07680

Dear Contractor:

Thank you for your interest in doing business with the Michigan Department of Transportation (MDOT) as a prequalified construction contractor. This is to inform you that the application submitted for prequalification by **Asphalt Restoration, Inc. has been approved.**

In accordance with our [Administrative Rules](#), an **overall financial rating of \$1,804,000.00** has been established which covers numerical ratings in the classifications(s) listed below:

1000 (\$1,000,000.00) N93E Overband Crack Fill

**This prequalification rating is effective until April 30, 2024** ; a renewal application must be submitted by this date to prevent removal of prequalification.

If the assigned rating is not satisfactory, the Prequalification Committee must be notified in writing within 15 days of having been advised of the rating granted. MDOT may declare a prequalified bidder ineligible to bid at any time because of developments subsequent to prequalification which, in its opinion, would affect the responsibility of the bidder or their ability to perform the contract work.

If you have any questions or need additional information, please use the following contacts:

Construction Prequalification: [MDOTPrequal@michigan.gov](mailto:MDOTPrequal@michigan.gov) , [Prequalification Website](#)

Bid Letting (electronic bidding process): [MDOT-BidLetting@michigan.gov](mailto:MDOT-BidLetting@michigan.gov) , [Bid Letting Website](#)

Congratulations on your status as an MDOT Construction Prequalified Contractor. MDOT's Construction Prequalification team looks forward to working with you!

Lawrence F. Strzalka  
Construction Contracts Section Manager  
Contract Services Division

MURRAY D. VANWAGONER BUILDING • P.O. BOX 30050 • LANSING, MICHIGAN 48909  
[www.michigan.gov](http://www.michigan.gov) • (517) 373-2090

LH-LAN-0(01/11)

## EXPERIENCE QUESTIONNAIRE

The signatory of this proposal guarantees the truth and accuracy of all statements and of all answers hereinafter made.

1. How many years have you been in business as a contractor under your present name?

25

2. How many years have you been a principal officer of a firm under a different name?

N/A

Name of Firm \_\_\_\_\_

3. What projects of a similar nature has your organization contracted for within the past five years? (NOTE: Fill out each blank completely.)

Name of Owner & Location	Name/Address/Phone # of Person in Charge as Reference	Type of Work	Value of Work	Date Completed
1. <u>RCCC</u>	<u>3801 E KILGORE RD KALAMAZOO MI</u>	<u>DEAN DIESTERHEFT</u>	<u>269.207.2571</u>	<u>2022</u> <u>\$ 350,000.00</u> <u>OVERBAND CRACKFILLING</u>
2. <u>VBCRC</u>	<u>325 JAMES ST LAWRENCE MI</u>	<u>GREG BRUCKS</u>	<u>269.217.1197</u>	<u>2022</u> <u>\$ 150,000.00</u> <u>OVERBAND CRACKFILLING</u>
3. <u>RCCC</u>	<u>340 N O KEEFE ST CASSOPOLIS MI</u>	<u>JOE BELWINE</u>	<u>269.228.0264</u>	<u>2022</u> <u>\$ 100,000.00</u> <u>OVERBAND CRACKFILLING</u>
4. <u>PAVEMENT MAINT. SYSTEM</u>	<u>384 INDUSTRIAL PKWY JIMMY CITY MI</u>	<u>STU SCHWICKERT</u>	<u>1-810-724-4767</u>	<u>2022</u> <u>\$ 300,000.00</u> <u>OVERBAND CRACKFILLING</u>
5. <u>HIGHWAY MAINT. &amp; CONSTRUCTION CO.</u>	<u>12101 WAHRMAN P.O. BOX 74411</u> <u>ROMULUS MI</u>	<u>JEFF DEMER</u>	<u>734.718.3789</u>	<u>2022</u> <u>\$ 100,000.00</u> <u>OVERBAND CRACKFILLING</u>
6. _____	_____	_____	_____	<u>2022</u>

BID FORM

Overband Crack Sealing

LOCATED AT 8083

SWARTZ CREEK, MICHIGAN

The Bidder declares the following legal status: (Check One)

☒ A Corporation organized and existing under the laws of the State of MICHIGAN

☐ A Partnership consisting of the following partners:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ An individual doing business as:

\_\_\_\_\_  
\_\_\_\_\_

**AUTHORIZED SIGNATURE OF BIDDER**

Firm Name: ASPHALT RESTORATION INC

By: MIKE GRIESER

Title: VICE PRESIDENT

Business Address: 7968 W G AVE  
(Street)  
KALAMAZOO, MICHIGAN 49009  
(City, State, Zip Code)

# Asphalt RESTORATION, INC.

High Performance Asphalt Maintenance

7968 West G Avenue  
Kalamazoo, MI 49009  
Office: 269.353.3996  
Fax: 269.375.0722

## Proposal

Date	Proposal #
4/5/2025	5726

City of Swartz Creek  
8083 Civic Drive  
Swartz Creek, MI 48473

Terms	Estimator
Net 30 Days	Mike

Item	Description	Total
OverBand Crac...	<p>Cracks to be repaired will be blown clean using 100 P.S.I. and filled using ASTM/MDOT approved sealant. The sealant will be heated and applied in accordance with all industry standards and ASTM/MDOT Standards.</p> <p>Miller Rd (Seymour to Dye) 11,550# x \$ 1.70 \$ 19,635.00  Morrish Rd (Limit to Limit) 1,950# x \$ 1.70 \$ 3,315.00  Seymour Rd (Miller to South Limit) 500# x \$ 1.70 \$ 850.00  Natalie Ln &amp; Jill Marie Ln 2,500# x \$ 1.70 \$ 4,250.00  Holland Dr., Hayes St., Ford St., Brady St., School St., McLain St., Farchild St, 1st St., 2nd St., 3rd St., Wade st. 4,200# x \$ 1.70 \$ 7,140.00  Paul Fortino Dr., Church St 1,000# x \$ 1.70 \$ 1,700.00  Bristol Rd (Limit to Miller Rd) 4,000# x \$ 1.70 \$ 6,800.00  Heritage Village 2,400# x \$ 1.70 \$ 4,080.00  Elms Rd (Limit to Limit) 1,900# x \$ 1.70 \$ 3,230.00</p> <p>NOTE: Price was extended from last year's pricing (Which was extended from the year before's bid)@ \$ 1.70#  NOTE: Any additional streets would be at \$ 1.70# which equals out to approx. \$ .38 a L/F</p>	51,000.00

We reserve the right to withdraw proposal if not accepted within 30 days. Acceptance of Proposal: The prices and specifications are accepted. Payment to be made as specified unless otherwise arranged. A 1-1/2% late fee will be charged to all accounts past due.

**Total** \$51,000.00

Signature \_\_\_\_\_

**From:** [Robert Bincsik](#)  
**To:** [Adam Zettel](#)  
**Subject:** Fw: Crackfilling Pricing Extension  
**Date:** Tuesday, September 30, 2025 4:21:48 PM

---

Adam,

It appears Asphalt Restoration is willing to extend their crack filling price through 2026.

*Robert Bincsik*

Director of Public Services

Swartz Creek City

8083 Civic Drive

Swartz Creek, MI 48473

810.635.4464 general office

[rbincsik@cityofswartzcreek.org](mailto:rbincsik@cityofswartzcreek.org)

<https://www.facebook.com/CityofSwartzCreek>

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---

**From:** mike grieser <[mgrieser@sbcglobal.net](mailto:mgrieser@sbcglobal.net)>  
**Sent:** Monday, September 29, 2025 6:23 AM  
**To:** Robert Bincsik <[rbincsik@cityofswartzcreek.org](mailto:rbincsik@cityofswartzcreek.org)>  
**Subject:** Crackfilling Pricing Extension

Morning Rob,

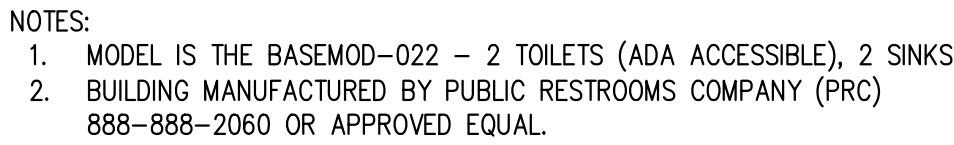
Asphalt Restoration Inc. will extend your price of \$ 1.70 a pound for overband crackfilling to the 2026 season.

Thanks,  
Mike Grieser

Asphalt Restoration Inc.  
7968 W G Ave  
Kalamazoo, MI 49009



## Otterburn Park Plan Excerpts

REV:

**JOB No: 2500068**

PREPARED FOR  
CITY OF CHARTER CREEK

SWARTZ CREEK, GENESEE COUNTY, MICHIGAN  
DETAIL SHEET

## DETAIL SHEET

**PROFESSIONAL  
SERVICES COMPANY**

**The Rowe Building  
540 S. Saginaw St.  
Flint, MI 48502**

PLAN DATE: NOVEMBER 2025

PROJECT MGR: \_\_\_\_\_ D.R.S.

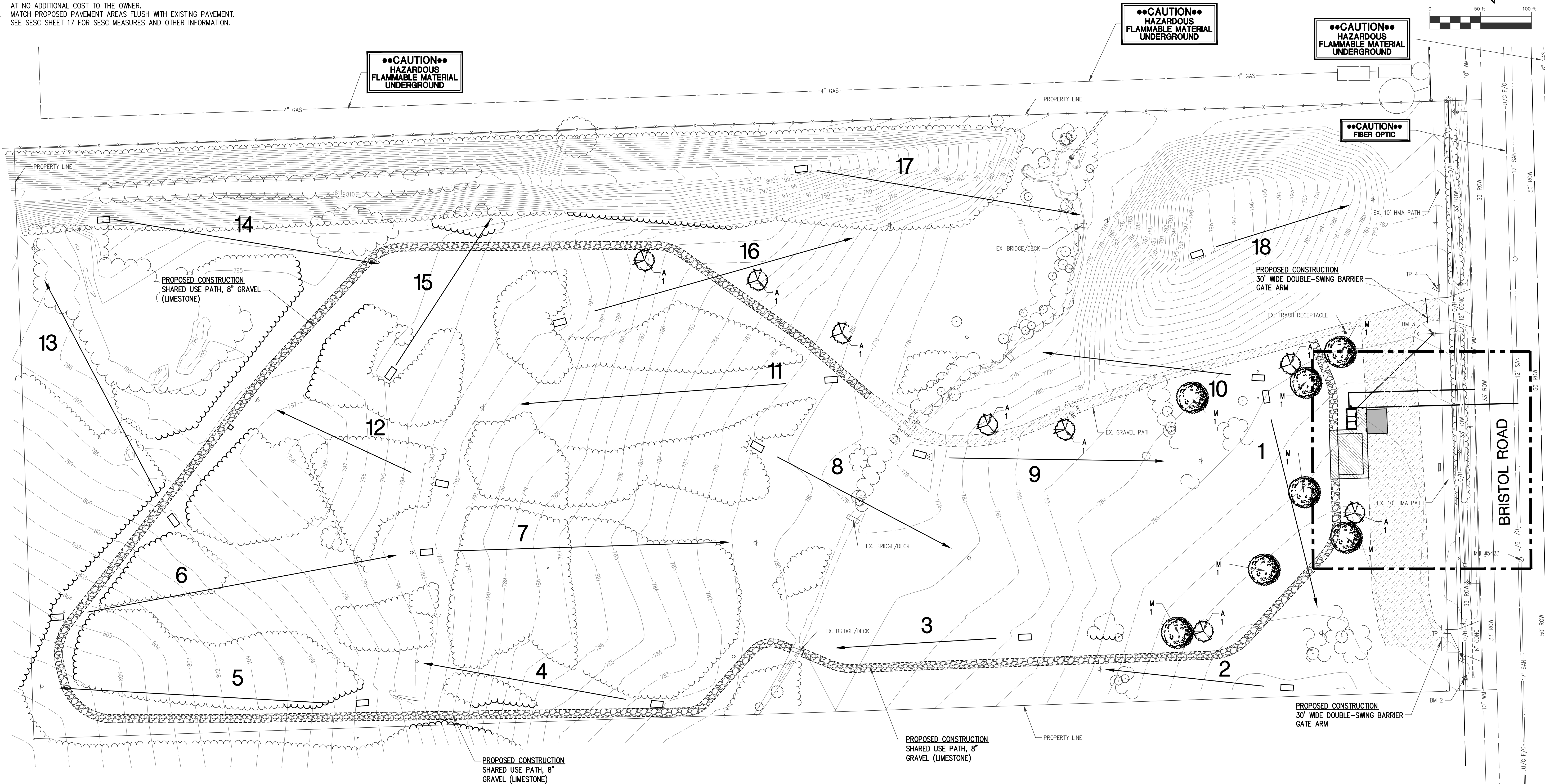
REVIEWER: \_\_\_\_\_ R.A.B.

SCALE: \_\_\_\_\_ NOT TO SCALE



CONSTRUCTION NOTES

1. THE CONTRACTOR SHALL MAKE MODIFICATIONS TO THE LOCATION OF THE PROPOSED IMPROVEMENTS AS NECESSARY TO AVOID CONFLICT WITH EXISTING UTILITIES AND LANDSCAPING. ALL MODIFICATIONS SHALL BE REVIEWED WITH THE OWNER PRIOR TO PERFORMING THE WORK.
2. ALL WORK SHALL BE COORDINATED WITH THE OWNER PRIOR TO THE START OF THE PROJECT. THE CONTRACTOR SHALL PROVIDE A DETAILED CONSTRUCTION SEQUENCE FOR APPROVAL PRIOR TO STARTING.
3. ALL DISTURBED AREAS SHALL BE RESTORED AND ESTABLISHED WITH TURF.
4. ANY DAMAGED VEGETATION OR OTHER FEATURES NOT IDENTIFIED FOR REMOVAL WILL BE REPLACED IN-KIND AS APPROVED BY OWNER AT NO ADDITIONAL COST TO THE OWNER.
5. MATCH PROPOSED PAVEMENT AREAS FLUSH WITH EXISTING PAVEMENT.
6. SEE SESC SHEET 17 FOR SESC MEASURES AND OTHER INFORMATION.



LANDSCAPE NOTES:

1. ALL LANDSCAPE MATERIALS SHALL BE HEALTHY AT THE TIME OF INSTALLATION.
2. CONTRACTOR SHALL SUPPLY FINISH GRADE AND EXCAVATE AS NECESSARY TO SUPPLY A MINIMUM 6" TOPSOIL DEPTH IN ALL PLANTING BEDS AND 3" TOPSOIL IN ALL LAWN AREAS UNLESS NOTED OTHERWISE.
3. ALL TOPSOIL SHALL BE IMPORTED AND SCREENED. EXISTING TOPSOIL MAY ONLY BE REUSED IF APPROVED BY THE OWNER'S REPRESENTATIVE.
4. THE CONTRACTOR SHALL GUARANTEE ALL PLANTS TO BE IN A HEALTHY CONDITION FOR A PERIOD OF TWO YEARS FOLLOWING ACCEPTANCE. CONTRACTOR SHALL REPLACE WITHOUT COST TO THE OWNER ANY DEAD OR UNACCEPTABLE PLANTS, AS DETERMINED BY THE OWNER'S REPRESENTATIVE DURING AND AT THE END OF THE GUARANTEE PERIOD.
5. ALL PLANTINGS SHALL CONFORM TO ANSI 260.1 OR CURRENT EDITION.
6. AREAS SPECIFIED WITH PLANT MATERIAL SHALL BE FINE GRADED AND SEEDED FOR TURF ESTABLISHMENT.
7. ALL EXCESS EXCAVATED MATERIALS AND DEBRIS WHICH ARE NOT ACCEPTED FOR DISPOSAL ON SITE BY THE OWNER SHALL BE REMOVED FROM THE SITE BY THE CONTRACTOR AND DISPOSED OF LEGALLY OFF SITE.
8. ALL LANDSCAPE AREAS SHALL HAVE PROPER DRAINAGE THAT PREVENTS EXCESS WATER FROM STANDING ON LAWN AREAS OR AROUND TREES & SHRUBS.
9. THE OWNER'S REPRESENTATIVE RESERVES THE RIGHT TO REJECT ANY MATERIAL NOT MEETING SPECIFICATIONS.
10. THE CONTRACTOR SHALL PLACE 3" OF SHREDDED BARK MULCH AROUND TREES PER DETAIL ON SHEET 4.

LEGEND

DISC GOLF HOLE DIRECTION

TREE SCHEDULE						
SYM	KEY	SIZE	BOTANICAL NAME	COMMON NAME	NOTES	QUANTITY
	A	2" CAL.	ACER RUBRUM 'RED SUNSET'	RED MAPLE	B & B	8
	M	2" CAL.	METASEQUOIA GLYPTOSTROBOIDES 'JACK FROST'	DAWN REDWOOD	B & B	7



Know what's below.  
Call before you dig.

PLAN SUBMITTALS AND CHANGES	
BIDDING DOCUMENTS	
DATE	DESCRIPTION
12/1/2025	ISSUED FOR BIDS

PLAN DATE: NOVEMBER 2025

PROJECT MGR: D.R.S.

REVIEWER: R.A.B.

SCALE: 1" = 50'

ROWE PROFESSIONAL  
SERVICES COMPANY



The Rowe Building  
540 S. Saginaw St., Suite 200  
Flint, MI 48502

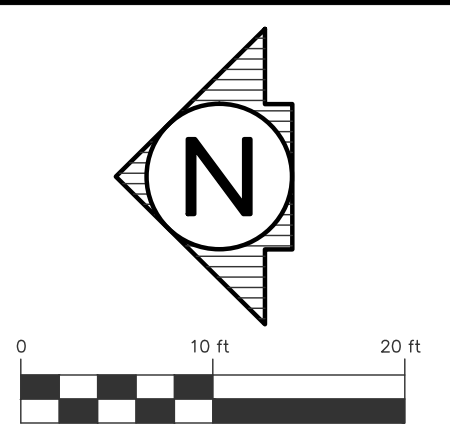
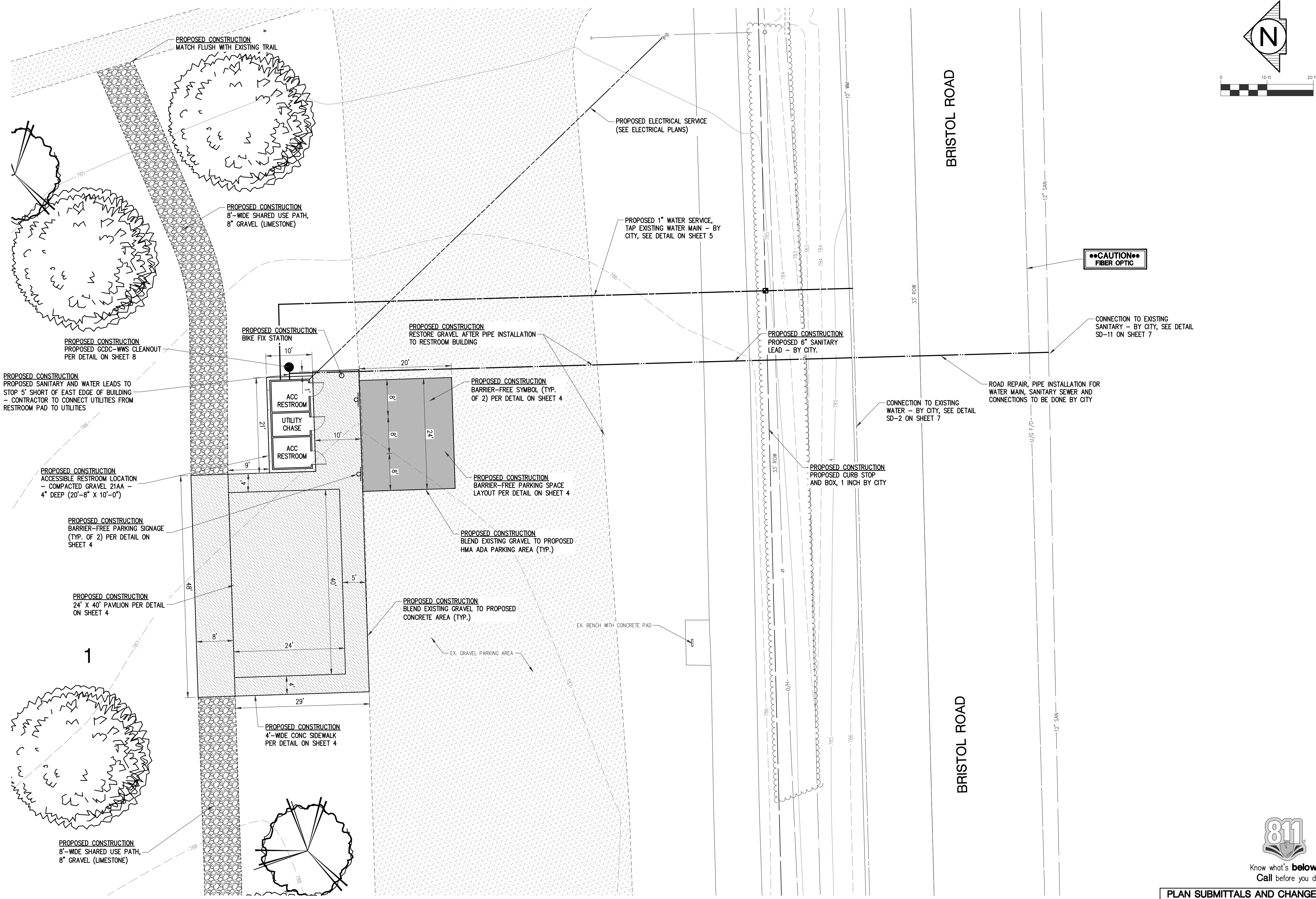
O: (810) 341-7500  
www.rowepsc.com

PREPARED FOR  
**CITY OF SWARTZ CREEK**  
**OTTERBURN PARK IMPROVEMENTS**  
SWARTZ CREEK, GENESEE COUNTY, MICHIGAN  
OVERALL CONSTRUCTION PLAN

REV:

SHT# 10 of 21  
JOB No: 2500068





**CONSTRUCTION NOTES**

1. RESTROOM TO BE INSTALLED BY PUBLIC RESTROOM COMPANY (888) 888-2060 OR APPROVED EQUAL.
2. RESTROOM TO BE PRE-ASSEMBLED AND WILL COME WITH 8" CONCRETE SLAB. CONTRACTOR TO COMPACT 21AA GRAVEL TO 98% MINIMUM PRIOR TO POURING THE 8" OF CONCRETE.

PLAN SUBMITTALS AND CHANGES	
BIDDING DOCUMENTS	
DATE	DESCRIPTION
12/1/2025	ISSUED FOR BIDS

REV:

SHT# 11 of 21  
JOB No: 2500068

PREPARED FOR  
**CITY OF SWARTZ CREEK**  
**OTTERBURN PARK IMPROVEMENTS**  
SWARTZ CREEK, GENESEE COUNTY, MICHIGAN  
ENLARGED SITE PLAN



The Rowe Building  
540 S. Saginaw St., Suite 200  
Flint, MI 48502

**ROWE PROFESSIONAL**  
**SERVICES COMPANY**

O: (810) 341-7500  
www.rowepsc.com

PLAN DATE: NOVEMBER 2025  
PROJECT MGR: D.R.S.  
REVIEWER: R.A.B.  
SCALE: 1" = 10'

**City of Swartz Creek**

11/18/2025

2500068

**Engineer's Construction Cost Opinion****Otterburn Park**
**ROWE PROFESSIONAL  
SERVICES COMPANY**

ITEM	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
Site Preparation/Grading	1	LSUM	\$ 20,000	\$ 20,000
Trees	15	LSUM	\$ 500	\$ 7,500
Drainage Improvements	1	LSUM	\$ 20,000	\$ 20,000
Sidewalk, Conc., 4 inch	2010	SFT	\$ 10	\$ 20,100
Aggregate Base, 8" (ADA Parking Area)	54	SYD	\$ 30	\$ 1,620
HMA, (4")	20	TON	\$ 200	\$ 4,000
Pavement Markings, Overlay Cold Plastic, Handicap Symbol - Blue	2	EA	\$ 250	\$ 500
ADA Signage	2	EA	\$ 250	\$ 500
Concrete Bumper Block	2	EA	\$ 250	\$ 500
4" Pavement Markings - Regular Dry (Blue)	100	LFT	\$ 4	\$ 400
Pavilion (24'x40')	1	LSUM	\$ 75,000	\$ 75,000
Restroom Pad Foundation -21AA	3	CYD	\$ 120	\$ 360
Restroom	1	LSUM	\$ 202,000	\$ 202,000
Sanitary Sewer , 6 inch	20	FT	\$ 125	\$ 2,500
Water Service, Type K Copper, 1 inch	10	FT	\$ 125	\$ 1,250
Porta John, Conc. Pad (4")	20	SFT	\$ 25	\$ 500
Shared Use Path, Aggregate - 29A	505	CYD	\$ 120	\$ 60,600
Picnic Tables	8	EA	\$ 1,800	\$ 14,400
Bike Fix Station	1	LSUM	\$ 2,500	\$ 2,500
Site Restoration	1	LSUM	\$ 10,000	\$ 10,000
SESC Measures (Silt Fence)	2100	FT	\$ 5	\$ 10,500
Electrical	1	LSUM	\$ 5,000	\$ 5,000
Trash Receptacles	4	EA	\$ 250	\$ 1,000
30' Double-Swing Barrier Gate Arm (Entry Gate)	2	EA	\$ 4,500	\$ 9,000
<b>Subtotal</b>				<b>\$ 469,730</b>
Construction Contingency (10%)				\$ 46,973
Mobilization (10%)				\$ 46,973
Staking				\$ 4,697
<b>Total</b>				<b>\$ 568,373</b>
<b>Construction Budget</b>				<b>\$ 492,400</b>
<b>Balance</b>				<b>\$ 75,973</b>
<b>Disclaimer:</b>				
In providing opinions of probable construction cost, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractors method of pricing and that the Consultants opinions of probable constructions costs are made on the basis of the Consultant's professional judgement and experience. the consultant makes no warranty, express or implied, that the bids or the negotiated costs of the work will not vary from the Consultant's opinion of probably construction cost.				
1. Does not include Utility Connection or Review Fees.				

DESCRIPTION	Year	Vin	EST LIFE	FYE 2024	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032
Projected Fleet Budget				\$150,000.00	\$ 160,000.00	\$ 120,000.00	\$120,000.00	\$130,000.00	\$130,000.00	\$140,000.00	\$140,000.00	
Fleet Budget and Cash Fund Balance				\$261,711.00	\$ 266,711.00	\$ 231,711.00	\$281,711.00	\$341,711.00	\$ 51,711.00	\$111,711.00	\$101,711.00	
Backhow-CASE	2021	JJGN580NKM771252	20									
Loader-JCB	2001		20									
Freightliner 108sd Dump	2022	3ALAG5FE1NDNL8127	10									\$ 300,000.00
Freightliner 108sd Dump	2024	1FVAG5FE4RHVB6764	10	\$ 225,000.00								
Chevy Silverado 2500HD 4x4/Plow	2024	1GC3YLE79RF435896	5		\$ 60,000.00						\$ 75,000.00	
Chevy Silverado 2500HD 4x4/Plow	2024	1GC3YLE70RF453350	5		\$ 60,000.00						\$ 75,000.00	
Hot Patcher/Hopper	2022	4S9PH131ONM097319	10									
Ford F-250 4X4 Truck/Plow	2016	1FT7X2B69GEA39092	5		\$ 65,000.00							
Chevrolet Silverado 2x4	2013	1GCNPEX0DZ310436	5		\$ 60,000.00							
Utility Vehcile KUBOTA RTV-500	2018		8		\$ 30,000.00							
Ford Diesel F-250 4x4 Super-Chipper Truck	2019	1FTBF2BT5KEC90168	5			\$ 70,000.00						
Ford Diesel F-350 4X4/Plow	2020	1FDRF3HT6LEC31980	5				\$ 70,000.00					
GMC Sierra 2500HD 4x4/Plow	2022	1GT39LE78NF334257	5					\$ 70,000.00				
Trailer-Enclosed	2018	7H5UB0812JE001185	15									
Woodchipper			15							\$80,000.00		
John Deere Tractor/loader	1967		25	\$ -35,000.00								
Sweeper	2007	49HAADB67DX61697	15					\$350,000				
Total Expenditure				\$155,000.00	\$ 155,000.00	\$ 70,000.00	\$ 70,000.00	\$420,000.00	\$ 80,000.00	\$ 150,000.00	\$ 300,000.00	
Fleet Fund Balance				\$106,711.00	\$111,711.00	\$161,711.00	\$211,711.00	-\$78,289.00	-\$28,289.00	-\$38,289.00	-\$198,289.00	
Amount from general fund required												

Assumptions: Schedule C rates are expected to increase annually. This does not take into account any revenue generated from existing equipment sales. Bucket truck replacement and tractor/frt loader replacement are guesses regarding their cost.

Equipment Already Purchased

This tractor has failed. We are looking to substitute kubota dollars for the tractor this fiscal year or finance it through sewer. DPS is looking at a new replacement tractor for \$30,500.

The Street Sweeper requires heavy maintenance and is losing reliability. Service by a third party may be an option in lieu of replacement. Supplemental funds would be required.

Replace with used loader to served as a backup for salt use as needed.



# Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

## City of Swartz Creek

Prepared For: Robert Bincsik

(810) 635-4464

rbincsik@cityofswartzcreek.org

[Fleet] 2026 GMC Sierra 2500HD (TK20903) 4WD Reg Cab 142" Pro (12)

### ***TODD WENZEL BUICK GMC of WESTLAND***

35100 FORD RD

WESTLAND, MI 48185

State of Michigan MiDeal Contract # MA240000001205

MiDeal Spec # 0078-4WDL

#### **City of Swartz Creek DPS Pricing**

**(MiDeal Pricing)**

#### **2026MY GMC Sierra 2500HD Reg Cab 4x4 Pro**

**10,650# GVWR      Gas / Auto Trans      Reg Cab w/ Long Box**

**SPEC 078 - 2026 GMC Sierra 2500HD Reg Cab 4wd      \$ 47,246.00**

**SBL – Spray-On Bedliner (Under the Rail, RhinoLining)      \$    649.00**

**DEL – Delivery per MiDeal (Swartz Creek, MI)      \$    142.00**

**Total      \$ 48,037.00**

#### **Options:**

6SB – 6" Rectangular Step Bars (Black, GM Accy)      + \$    938.00

REM – Remote Engine Starter (GM Accy)      + \$    565.00

Prices Quoted are for 2026MY MiDeal Factory Order.

FOB Swartz Creek, MI



# Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2026 GMC Sierra 2500HD (TK20903) 4WD Reg Cab 142" Pro (12) ( ☒ Complete )

## Price Summary

### PRICE SUMMARY

	MSRP
Base Price	\$49,500.00
Total Options	\$1,580.00
Vehicle Subtotal	\$51,080.00
Destination Charge	\$2,595.00
Grand Total	<del>\$53,675.00</del>

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Data Version: 26536. Data Updated: Sep 21, 2025 6:46:00 PM PDT.



# Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2026 GMC Sierra 2500HD (TK20903) 4WD Reg Cab 142" Pro (12) ( ☒ Complete )

## Selected Model and Options

### MODEL

CODE	MODEL
TK20903	2026 GMC Sierra 2500HD 4WD Reg Cab 142" Pro

### COLORS

CODE	DESCRIPTION
G7C	Cardinal Red

### OPTIONS

CODE	DESCRIPTION
E63	Pickup bed
FE9	Emissions, Federal requirements
L8T	Engine, 6.6L V8
MKM	Transmission, 10-Speed automatic
JGF	GVWR, 10,650 lbs. (4831 kg)
GT4	Rear axle, 3.73 ratio
1SA	Pro Preferred Equipment Group
PYT	Wheels, 18" (45.7 cm) 8-spoke painted steel, Silver Extended
QF6	Tires, LT275/70R18E all-terrain, blackwall
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall
G7C	Cardinal Red
AZ3	Seats, front 40/20/40 split-bench
H1T	Jet Black, Cloth seat trim
IOR	Audio system, GMC Infotainment System with 7" diagonal color touch-screen
VYU	Snow Plow Prep/Camper Package
K4Z	Battery, auxiliary, 700 cold-cranking amps/70 Amp-hr
KW5	Alternator, 220 amp
NZZ	Skid Plates
9L7	Upfitter switch kit, (5)
R9W	Deleted Mobile Service Plus.
VQ1	Fleet Processing Option

### Options Total

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Data Version: 26536. Data Updated: Sep 21, 2025 6:46:00 PM PDT.





## Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2026 GMC Sierra 2500HD (TK20903) 4WD Reg Cab 142" Pro (12) ( ☒ Complete )

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[Fleet] 2026 GMC Sierra 2500HD (TK20903) 4WD Reg Cab 142" Pro (12) (✔ Complete)

## Standard Equipment

### Package

Sierra HD Pro Safety includes (UEU) Forward Collision Alert, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking, (TQ5) IntelliBeam, (UFL) Lane Departure Warning, (T8Z) Buckle to Drive and (UHY) Automatic Emergency Braking

Trailer Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)

### Mechanical

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)

Transmission, 10-Speed automatic (STD)

Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine.)

Pickup bed includes bed assist step (Deleted when (ZW9) pickup bed delete is ordered.) (STD)

GVWR, 10,250 lbs. (4649 kg) (STD) (Included and only available with TK20903 model and (L8T) 6.6L V8 gas engine with 17" wheels.)

Push Button Start

Transfer case, two-speed, electronic shift with push button controls (Requires 4WD models.)

Auto-locking rear differential

Four wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Air filter, heavy-duty

Air filtration monitoring

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)

Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)

Trailer brake controller, integrated

Recovery hooks, front, frame-mounted, Black

Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section

Suspension Package (Not available with (X31) Off-Road Package.)

Steering, Recirculating Ball with smart flow power steering system

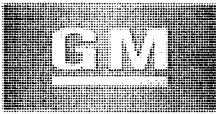
Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill (Requires (L8T) 6.6L gas V8 engine. Not included with (ZW9) pickup bed delete.)

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[Fleet] 2026 GMC Sierra 2500HD (TK20903) 4WD Reg Cab 142" Pro (12) ( ☒ Complete )

### Exterior

Wheels, 17" (43.2 cm) painted steel, Silver (STD) (Not currently available to order.)

Tires, LT245/75R17E all-season, blackwall (STD)

Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QH) LT245/75R17E all-season, blackwall tires with (E63) pickup bed models. Available to order when (ZW9) pickup bed delete and (QH) LT245/75R17E all-season, blackwall tires are ordered.)

Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)

Bumper, front chrome lower

Bumper, rear chrome with bumper CornerSteps

Bed Step, Black integrated on forward portion of bed on driver and passenger side (Not available on (ZW9) pickup bed delete.)

CornerStep, rear bumper

Cargo tie downs (12), fixed, rated at 500 lbs per corner

Moldings, beltline, Black

Grille (Chrome with flat black grille insert bars.)

Headlamps, Animated LED projectors LED turn signals and Daytime Running Lamps

IntelliBeam, automatic high beam on/off (Included and only available with (PDI) Sierra HD Pro Safety.)

Lamps, cargo area cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel

Taillamps, LED Signature Tail, Incandescent Brake, Turn & Reverse Lamps

Mirrors, outside power-adjustable vertical trailing with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]), Black (Standard on Regular Cab models. Included with (PCI) Convenience Package on Double Cab and Crew Cab models. Requires (ZLQ) Fleet Convenience Package and (ZW9) pickup bed delete or (PCI) Convenience Package on Double Cab and Crew Cab models.)

Glass, solar absorbing, tinted

Door handles, Black grained

Tailgate, standard (Deleted with (ZW9) pickup bed delete.)

Tailgate, locking, utilizes same key as ignition and door (Included and only available with (QK1) standard tailgate. Deleted with (ZW9) pickup bed delete.)

Tailgate, gate function manual, no lift assist (Deleted with (ZW9) pickup bed delete.)

Tailgate and bed rail protection caps, top (Deleted with (ZW9) pickup bed delete.)

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[Fleet] 2026 GMC Sierra 2500HD (TK20903) 4WD Reg Cab 142" Pro (12) (✓ Complete)

## Entertainment

Audio system, GMC Infotainment System with 7" diagonal color touch-screen AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; featuring wireless Apple CarPlay and Android Auto capable (STD)

Audio system feature, 2-speakers (Requires Regular Cab model.)

Bluetooth for phone connectivity to vehicle infotainment system

Wireless phone projection for Apple CarPlay and Android Auto

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

## Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Seat trim, Vinyl

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering wheel, urethane

Steering column, Tilt-Wheel, manual with wheel locking security feature

Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Exterior Temperature Display, located in radio display

Compass, located in instrument cluster

Windows, power front, drivers express up/down

Window, power front, passenger express down

Door locks, power

Remote Keyless Entry

Cruise control, steering wheel-mounted

USB Ports, 2, Charge/Data ports located on instrument panel

Power outlet, front auxiliary, 12-volt

Air conditioning, single-zone

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

## Safety-Mechanical

Front Pedestrian Braking (Included and only available with (PDI) Sierra HD Pro Safety.)

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[Fleet] 2026 GMC Sierra 2500HD (TK20903) 4WD Reg Cab 142" Pro (12) (✓ Complete)

## Safety-Mechanical

Automatic Emergency Braking (Included and only available with (PDI) Sierra HD Pro Safety.)

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

## Safety-Exterior

Daytime Running Lamps, LED signature lighting

LED Signature DRL's

## Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar Services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)

HD Rear Vision Camera (Not available with (ZW9) pickup bed delete. Removed with (UV2) HD Surround Vision.)

Hitch Guidance dynamic single line to aid in truck trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)

Forward Collision Alert (Included and only available with (PDI) Sierra HD Pro Safety.)

Following Distance Indicator (Included and only available with (PDI) Sierra HD Pro Safety.)

Lane Departure Warning (Included and only available with (PDI) Sierra HD Pro Safety.)

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use (Included and only available with (PDI) Sierra HD Pro Safety.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available on (ZW9) pickup bed delete.)

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including select remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires (UE1) OnStar. OnStar Basics includes select remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

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[Fleet] 2026 GMC Sierra 2500HD (TK20903) 4WD Reg Cab 142" Pro (12) ( ☒ Complete )

## WARRANTY

Warranty Note: <<< Preliminary 2026 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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## City of Swartz Creek

Prepared For: Robert Bincsik

(810) 635-4464

rbincsik@cityofswartzcreek.org

[Fleet] 2026 GMC Sierra 2500HD (TK20953) 4WD Double Cab 162" Pro (8)

### ***TODD WENZEL BUICK GMC of WESTLAND***

35100 FORD RD  
WESTLAND, MI 48185

State of Michigan MiDeal Contract # MA240000001205  
MiDeal Spec # 0076-4WDL

#### **City of Swartz Creek DPS Pricing**

**(MiDeal Pricing)**

**2026MY GMC Sierra 2500HD Double Cab 4x4 Pro Chassis**

**10,500# GVWR    6.6L Gas V8/ Allison Auto    Dbl Cab w/ 56" CA**

**SPEC 076 - 2026 GMC Sierra 2500HD Dbl Cab 4wd    \$ 48,369.00**

**DEL – Delivery per MiDeal (Swartz Creek, MI)    \$ 142.00**

**Total    \$ 48,511.00**

#### **Options:**

CRW – Upgrade to Full Crew Cab w/ 56"CA    + \$ 2,313.00

6SB – 6" Rectangular Step Bars (Black, GM Accy)    + \$ 938.00

REM – Remote Engine Starter (GM Accy)    + \$ 565.00

Prices Quoted are for 2026MY MiDeal Factory Order.  
FOB Swartz Creek, MI



[Fleet] 2026 GMC Sierra 2500HD (TK20953) 4WD Double Cab 162" Pro (8) ( ☒ Complete )

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$51,600.00
Total Options	\$1,588.00
Vehicle Subtotal	\$53,188.00
Destination Charge	\$2,595.00
Grand Total	<del>\$55,783.00</del>

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[Fleet] 2026 GMC Sierra 2500HD (TK20953) 4WD Double Cab 162" Pro (8) (✓ Complete)

## Selected Model and Options

### MODEL

CODE	MODEL
TK20953	2026 GMC Sierra 2500HD 4WD Double Cab 162" Pro

### COLORS

CODE	DESCRIPTION
G7C	Cardinal Red

### OPTIONS

CODE	DESCRIPTION
ZW9	Pickup bed, delete
FE9	Emissions, Federal requirements
L8T	Engine, 6.6L V8
MKM	Transmission, 10-Speed automatic
C7G	GVWR, 10,500 lbs. (4763 kg)
GT4	Rear axle, 3.73 ratio
1SA	Pro Preferred Equipment Group
PYQ	Wheels, 17" (43.2 cm) machined aluminum
QHQ	Tires, LT245/75R17E all-season, blackwall
ZHQ	Tire, spare LT245/75R17E all-season, blackwall
G7C	Cardinal Red
AZ3	Seats, front 40/20/40 split-bench
H1T	Jet Black, Cloth seat trim
IOR	Audio system, GMC Infotainment System with 7" diagonal color touch-screen
PCI	Convenience Package
VYU	Snow Plow Prep/Camper Package
K4Z	Battery, auxiliary, 700 cold-cranking amps/70 Amp-hr
KW5	Alternator, 220 amp
NZZ	Skid Plates
—	Capped Fuel Fill
9J4	Bumper, rear, delete
DBG	Mirrors, outside power-adjustable vertical trailing

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[Fleet] 2026 GMC Sierra 2500HD (TK20953) 4WD Double Cab 162" Pro (8) ( Complete )

OPTIONS

CODE	DESCRIPTION
AKO	Glass, deep-tinted
9L7	Upfitter switch kit, (5)
KI4	Power outlet, instrument panel, 120-volt
C49	Defogger, rear-window electric
R9W	Deleted Mobile Service Plus.
VQ1	Fleet Processing Option
8F2	Ornamentation, delete
SFW	Back-up alarm calibration
5N5	Rear Camera Kit
Options Total	



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[Fleet] 2026 GMC Sierra 2500HD (TK20953) 4WD Double Cab 162" Pro (8) (✔ Complete)

## Standard Equipment

### Package

Sierra HD Pro Safety includes (UEU) Forward Collision Alert, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking, (TQ5) IntelliBeam, (UFL) Lane Departure Warning, (T8Z) Buckle to Drive and (UHY) Automatic Emergency Braking

Trailering Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)

### Mechanical

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)

Transmission, 10-Speed automatic (STD)

Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine.)

Pickup bed includes bed assist step (Deleted when (ZW9) pickup bed delete is ordered.) (STD)

GVWR, 10,500 lbs. (4763 kg) (STD) (Included and only available with TK20953 and (L8T) 6.6L V8 gas engine with 17" wheels.)

Push Button Start

Transfer case, two-speed, electronic shift with push button controls (Requires 4WD models.)

Auto-locking rear differential

Four wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Air filter, heavy-duty

Air filtration monitoring

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)

Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)

Trailer brake controller, integrated

Recovery hooks, front, frame-mounted, Black

Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section

Suspension Package (Not available with (X31) Off-Road Package.)

Steering, Recirculating Ball with smart flow power steering system

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill (Requires (L8T) 6.6L gas V8 engine. Not included with (ZW9) pickup bed delete.)

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[Fleet] 2026 GMC Sierra 2500HD (TK20953) 4WD Double Cab 162" Pro (8) (✓ Complete)

## Exterior

Wheels, 17" (43.2 cm) painted steel, Silver (STD) (Not currently available to order.)

Tires, LT245/75R17E all-season, blackwall (STD)

Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QHQ) LT245/75R17E all-season, blackwall tires with (E63) pickup bed models. Available to order when (ZW9) pickup bed delete and (QHQ) LT245/75R17E all-season, blackwall tires are ordered.)

Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)

Bumper, front chrome lower

Bumper, rear chrome with bumper CornerSteps

Bed Step, Black integrated on forward portion of bed on driver and passenger side (Not available on (ZW9) pickup bed delete.)

CornerStep, rear bumper

Cargo tie downs (12), fixed, rated at 500 lbs per corner

Moldings, beltline, Black

Grille (Chrome with flat black grille insert bars.)

Headlamps, Animated LED projectors LED turn signals and Daytime Running Lamps

IntelliBeam, automatic high beam on/off (Included and only available with (PDI) Sierra HD Pro Safety.)

Lamps, cargo area cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel

Taillamps, LED Signature Tail, Incandescent Brake, Turn & Reverse Lamps

Mirrors, outside high-visibility vertical trailering lower convex mirrors, manual-folding/extending (extends 3.31" [84.25mm]), molded in Black (Not available on Regular Cab models.)

Glass, solar absorbing, tinted

Door handles, Black grained

Tailgate, standard (Deleted with (ZW9) pickup bed delete.)

Tailgate, locking, utilizes same key as ignition and door (Included and only available with (QK1) standard tailgate. Deleted with (ZW9) pickup bed delete.)

Tailgate, gate function manual, no lift assist (Deleted with (ZW9) pickup bed delete.)

Tailgate and bed rail protection caps, top (Deleted with (ZW9) pickup bed delete.)

## Entertainment

Audio system, GMC Infotainment System with 7" diagonal color touch-screen AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; featuring wireless Apple CarPlay and Android Auto capable (STD)

Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)

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## Entertainment

Bluetooth for phone connectivity to vehicle infotainment system

Wireless phone projection for Apple CarPlay and Android Auto

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

## Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Seat trim, Vinyl

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Not available with Regular Cab model.)

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering wheel, urethane

Steering column, Tilt-Wheel, manual with wheel locking security feature

Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Exterior Temperature Display, located in radio display

Compass, located in instrument cluster

Windows, power front, drivers express up/down

Window, power front, passenger express down

Windows, power rear, express down (Not available on Regular Cab models.)

Door locks, power

Remote Keyless Entry

Cruise control, steering wheel-mounted

USB Ports, 2, Charge/Data ports located on instrument panel

Power outlet, front auxiliary, 12-volt

Air conditioning, single-zone

Air vents, rear (Not available with Regular Cab model.)

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

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## Safety-Mechanical

Front Pedestrian Braking (Included and only available with (PDI) Sierra HD Pro Safety.)

Automatic Emergency Braking (Included and only available with (PDI) Sierra HD Pro Safety.)

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

## Safety-Exterior

Daytime Running Lamps, LED signature lighting

LED Signature DRL's

## Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar Services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)

HD Rear Vision Camera (Not available with (ZW9) pickup bed delete. Removed with (UV2) HD Surround Vision.)

Hitch Guidance dynamic single line to aid in truck trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)

Forward Collision Alert (Included and only available with (PDI) Sierra HD Pro Safety.)

Following Distance Indicator (Included and only available with (PDI) Sierra HD Pro Safety.)

Lane Departure Warning (Included and only available with (PDI) Sierra HD Pro Safety.)

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Seat Belt Adjustable Guide Loops, front row only (Included and only available on Crew Cab and Double Cab models. Not available with (ZW9) pickup bed delete.)

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use (Included and only available with (PDI) Sierra HD Pro Safety.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available on (ZW9) pickup bed delete.)

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 26536. Data Updated: Sep 21, 2025 6:46:00 PM PDT.



# Todd Wenzel Buick-GMC and TW Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

[Fleet] 2026 GMC Sierra 2500HD (TK20953) 4WD Double Cab 162" Pro (8) (✓ Complete)

## Safety-Interior

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including select remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires UE1) OnStar. OnStar Basics includes select remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

## WARRANTY

Warranty Note: <<< Preliminary 2026 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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Data Version: 26536. Data Updated: Sep 21, 2025 6:46:00 PM PDT.



Ground Maintenance, CE, Utility  
Tractors, Mowers, RTV's - 112624-KBA  
Ag Tractors with Related Attachments - 082923-KBA  
NJPA Arkansas 4600041718  
Nebraska 14777 (OC)  
Mississippi 8200067336

# RTVX2C-SKLH-1 WEB QUOTE #2920609

Date: 10/29/2025 6:51:56 AM

-- Customer Information --

Bincsik, Rob  
157715  
City of Swartz Creek  
rbincsik@cityofswartzcreek.org  
810-955-5978

Quote Provided By  
FLINT NEW HOLLAND, INC.  
Joe Curtis  
3266 EAST BRISTOL ROAD  
BURTON, MI 48529  
email: fnhjoecurtis@hotmail.com  
phone: 8107442030

-- Standard Features --

-- Custom Options --



V Series RTVX2C-SKLH-1  
\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

## DIESEL ENGINE

Model Kubota D1105  
3 Cyl. 68.5 cu in  
+23.3 Gross Eng HP  
75 Amp Alternator

## TRANSMISSION

VHT-X  
Variable Hydro Transmission  
Forward Speeds:  
Low 0 - 15 mph  
High 0 - 25 mph  
Reverse 0 - 17 mph  
Limited-slip Front Differential  
Rear differential lock

## HYDRAULICS

Hydrostatic Power Steering  
with manual tilt-feature  
Hydraulic Cargo Dump  
Hydraulic Oil Cooler

## FLUID CAPACITY

Fuel Tank 7.9 gal  
Cooling 8.3 qts  
Engine Oil 4.3 qts  
Transmission Oil 1.8 gal  
Brake Fluid 0.4 qts

## CARGO BOX

Width 57.7in  
Length 40.5 in  
Depth 11.2 in  
Load Capacity 1102 lbs  
Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

## TIRES AND WHEELS

ATV Tire 25 x 10 - 12, 6 ply  
HDMP Tires 25 x 10 - 12, 6 ply

## KEY FEATURES

Factory Cab with A/C, Heater,  
Defroster  
Digital Multi-meter  
Fully-opening roll-down side  
windows  
Speedometer  
Pre-wired w/ speakers/antenna for  
stereo  
Front Independent Adjustable  
Suspension  
Rear Independent Adjustable  
Suspension  
Brakes - Front/Rear Wet Disc  
Rear Brake Lights / Front  
Headlights  
2" Hitch Receiver, Front and Rear  
Deluxe 60/40 split bench seats  
with driver's side seat adjustment  
Underseat Storage Compartments  
Deluxe Front Guard  
(radiator guard, bumper, and lens  
guard)

## DIMENSIONS

Width 63.2 in  
Height 81.9 in  
Length 120.3 in  
Wheelbase 80.5 in  
Tow Capacity 1300 lbs  
Ground Clearance 10.4 in  
Suspension Travel 8 in  
Turning Radius 13.1 ft

## SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS  
Horn  
Dash-mounted Parking Brake  
Spark Arrestor Muffler  
Retractable 2-point Seat Belts

RTVX2C-SKLH-1 Base Price: \$28,649.00

### Selected Kubota Attachments

(1) Turn Signal/Hazard Light Kit K7741-99610-Turn Signal/Hazard Light Kit	\$290.75
(1) LED FRONT WORK LIGHTS KIT (2) 77700-11811-LED FRONT WORK LIGHTS KIT (2)	\$184.99
(1) LED REAR WORK LIGHT KIT (1) 77700-11812-LED REAR WORK LIGHT KIT (1)	\$99.99
(1) STROBE LIGHT MOUNT KIT 77700-VC5058-STROBE LIGHT MOUNT KIT	\$187.95
(1) SINGLE SIDE MIRROR - CAB (1) 77700-V5059-SINGLE SIDE MIRROR - CAB (1)	\$115.92

Total Kubota Attachments: \$879.60

Total Attachments: \$879.60

Configured Price: \$29,528.60

### Sourcewell Discounts:

Kubota Items: (\$6,496.29)

Total Discount: (\$6,496.29)

SUBTOTAL: \$23,032.31

### Kubota Item Fees:

Dealer Assembly: \$311.67

Freight Cost: \$881.25

PDI: \$400.00

Boss 6ft. plow \$4,890.00

Total Unit Price: \$29,515.23

Quantity Ordered: 1

Final Sales Price: \$29,515.23

**Purchase Order Must Reflect Final Sales Price.**

**To order, place your Purchase Order directly with the quoting dealer**

\*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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198.143.32.43





# Swartz Creek Area Fire Department

Serving Clayton Twp. and the City of Swartz Creek since 1925  
8100-B Civic Dr., Swartz Creek Mi 48473-1376 \*phone 810-635-2300

Fire Chief David Plumb

Assistant Chief Stephen Tabit

Battalion Chief Brendt Cole

**To:** Swartz Creek City Council

**From:** Chief David J. Plumb

**Subject:** Fire Department EMS Program – Update and Recommendations

As requested, when the EMS program began, I will be providing an annual update and recommendations for the program moving forward.

When I first proposed the Fire Department responding to medical calls, I estimated approximately \$1,200 per year in wages. That figure has since tripled, and I want to explain why.

The original estimate was based on accurate historical data—48 to 55 calls per municipality in 2019 and 2020. At that time, seven ambulance companies were fully operational in Genesee County, many of which had 7–10 units on the road daily responding to **911 calls**. These companies also cover non-medical lift assists.

Today, circumstances are significantly different.

There are now five ambulance companies in the county, but licensing alone does not guarantee participation in **911 coverage**. Key changes include:

- Flint Fire EMS responds only within the City of Flint.
- Another company based in a neighboring county prioritizes its home community; it occasionally provides daytime coverage in the Flushing area but is the first unit closed when staffing is short.
- A third company contracted southeast of us serves only its contracted area, with the majority of its other units doing primarily non-emergency transfers.
- This leaves two ambulance companies to cover the remainder of Genesee County.

These remaining companies also hold agreements with various municipalities—none of which are charged for the agreements. Concerns have been raised regarding possible charges if call volume is insufficient to support a dedicated unit. To clarify: this fee would apply only if the municipality demanded a unit stay in their community despite low call volume. If such a clause were triggered, the municipality could terminate the agreement.

It is also important to note that state and county protocols require ambulance services to have only **one 911-ready** unit. A company could technically license one ambulance for 911 calls and use its remaining units entirely for transfers.

The County Commissioners funded a comprehensive EMS study almost two years ago, recently presented in a 2-hour 47-minute briefing, which is available on their public YouTube channel. In my professional opinion, based on more than twenty years of EMS experience in hospital, transport, and first-responder roles, the study offered few new solutions beyond what I've been reporting annually.

1. Dispatch System Upgrades
  - The 911 system needed upgrading to implement a new EMS dispatch platform scheduled to go live in February 2026. The system was updated in February of this year.
2. High Volume of Non-Emergent Calls
  - Calls for minor issues like toe pain, earaches, flu symptoms, or sore throats are out of control. Some residents lack a primary care provider; others call for unclear reasons.
3. Seasonal Homeless Population Needs
  - During cold months, EMS sees an uptick in calls from homeless individuals seeking warmth. A chest-pain evaluation, for example, can keep someone indoors for up to 24 hours.
4. Mental Health Demands
  - Despite the county's mental health millage, the system lacks adequate alternatives to prevent 911 and EMS from being overwhelmed.
5. Hospital Off-Load Delays ("Wall Times")
  - Ambulances continue getting stuck at hospitals due to bed shortages for true emergencies. Some delays exceed one hour.

Until meaningful systemic improvements occur, I must recommend that we continue our EMS program. Our staff have unquestionably saved lives. A recent example occurred at Dieck School, where a patient suffered a severe allergic reaction and was cyanotic with airway obstruction upon our arrival. Our personnel administered epinephrine roughly 3–4 minutes before EMS arrived. Without that intervention, the patient would likely have suffered serious, potentially fatal, consequences.

Beginning in 2021, we began to see a significant increase in requests for Non-Emergent Lift Assists. Fire departments across Genesee County were asked to help with these calls due to limited ambulance availability, which often left elderly residents waiting several hours for assistance. Initially, these calls were handled through the "fire side," as had always been done; however, as the volume continued to rise, the Fireboard recommended moving them to the EMS division.

In 2020, we responded to 4 Non-Emergent Lift Assists. In 2021, that number increased to 28, followed by 57 in 2022, 78 in 2023, and 84 in 2024. Year-to-date as of October 31, 2025, we have already responded to 84 such calls.

To make a comparison, below is a list of what other Fire Departments are doing:

Argentine Twp- Responds  
 Fenton Twp - Fire Responds  
 Flint City -Fire Responds  
 Flint Twp - Fire Responds  
 Flushing - Flushing Fire EMS division responds  
 Forrest Twp - Fire Responds  
 Gaines Twp - Fire Responds  
 Grand Blanc Twp - Fire Responds  
 Linden - Fire Responds  
 Montrose Twp - Fire Responds

Burton – PD Responds if PD is not available FD responds  
 Clio - PD Responds if PD is not available FD responds  
 Grand Blanc City - PD Responds if PD is not available FD responds  
 Mundy Twp - PD Responds if PD is not available FD responds

Atlas Twp - PD Responds, Fire will not respond (Sheriff Dept)  
 Mt Morris City - Police Respond

Mt Morris Twp - Responds if 911 is in Critical

Genesee Twp - PD & Fire will not respond  
 Davison - PD & Fire will not respond

## **2025 Year-to-Date EMS Statistics (Through October 31, 2025)**

### **Clayton Township**

- **532 medical calls total**
- **180** Tier-2 low-priority calls
- **352** potential fire-dispatchable calls
  - **107** dispatched (30%)
  - **36** lift assists (33%)
- **Wages:** \$3,687.75
  - **\$1,075** attributed to lift assists

### **City of Swartz Creek**

- **756 medical calls total**
- **302** Tier-2 low-priority calls
- **454** potential fire-dispatchable calls
  - **83** dispatched (18%)
  - **48** lift assists (58%)
- **Wages:** \$3,705.88
  - **\$1,697.95** attributed to lift assists

### **Additional Expenses**

- **Supplies:** \$1,100.87  
(gloves, suction canisters, AED battery, LUCAS charger)
- **Fuel:** \$1,465.46
- **Maintenance:** \$1,207.89  
(new tires and alignment)

I look forward to discussing this matter further with all of you.

Respectfully,  
**Chief David J. Plumb**

Act No. 152  
Public Acts of 2011  
Approved by the Governor  
September 24, 2011  
Filed with the Secretary of State  
September 27, 2011  
EFFECTIVE DATE: September 27, 2011

**STATE OF MICHIGAN  
96TH LEGISLATURE  
REGULAR SESSION OF 2011**

**Introduced by Senator Jansen**

# **ENROLLED SENATE BILL No. 7**

AN ACT to limit a public employer's expenditures for employee medical benefit plans; to provide the power and duties of certain state agencies and officials; to provide for exceptions; and to provide for sanctions.

*The People of the State of Michigan enact:*

Sec. 1. This act shall be known and may be cited as the "publicly funded health insurance contribution act".

Sec. 2. As used in this act:

(a) "Designated state official" means:

(i) For an election affecting employees and officers in the judicial branch of state government, the state court administrator.

(ii) For an election affecting senate employees and officers, the secretary of the senate.

(iii) For an election affecting house of representatives employees and officers, the clerk of the house.

(iv) For an election affecting legislative council employees, the legislative council.

(v) For an election affecting employees in the state classified service, the civil service commission.

(vi) For an election affecting executive branch employees who are not in the state classified service, the state employer.

(b) "Flexible spending account" means a medical expense flexible spending account in conjunction with a cafeteria plan as permitted under the federal internal revenue code of 1986.

(c) "Health savings account" means an account as permitted under section 223 of the internal revenue code of 1986, 26 USC 223.

(d) "Local unit of government" means a city, village, township, or county, a municipal electric utility system as defined in section 4 of the Michigan energy employment act of 1976, 1976 PA 448, MCL 460.804, an authority created under chapter VIA of the aeronautics code of the state of Michigan, 1945 PA 327, MCL 259.108 to 259.125c, or an authority created under 1939 PA 147, MCL 119.51 to 119.62.

(e) "Medical benefit plan" means a plan established and maintained by a carrier, a voluntary employees' beneficiary association described in section 501(c)(9) of the internal revenue code of 1986, 26 USC 501, or by 1 or more public employers, that provides for the payment of medical benefits, including, but not limited to, hospital and physician services, prescription drugs, and related benefits, for public employees or elected public officials. Medical benefit plan does not include benefits provided to individuals retired from a public employer.

(f) "Public employer" means this state; a local unit of government or other political subdivision of this state; any intergovernmental, metropolitan, or local department, agency, or authority, or other local political subdivision; a school district, a public school academy, or an intermediate school district, as those terms are defined in sections 4 to 6 of the revised school code, 1976 PA 451, MCL 380.4 to 380.6; a community college or junior college described in section 7 of article VIII of the state constitution of 1963; or an institution of higher education described in section 4 of article VIII of the state constitution of 1963.

Sec. 3. Except as otherwise provided in this act, a public employer that offers or contributes to a medical benefit plan for its employees or elected public officials shall pay no more of the annual costs or illustrative rate and any payments for reimbursement of co-pays, deductibles, or payments into health savings accounts, flexible spending accounts, or similar accounts used for health care costs, than a total amount equal to \$5,500.00 times the number of employees with single person coverage, \$11,000.00 times the number of employees with individual and spouse coverage, plus \$15,000.00 times the number of employees with family coverage, for a medical benefit plan coverage year beginning on or after January 1, 2012. A public employer may allocate its payments for medical benefit plan costs among its employees and elected public officials as it sees fit. By October 1 of each year after 2011, the state treasurer shall adjust the maximum payment permitted under this section for each coverage category for medical benefit plan coverage years beginning the succeeding calendar year, based on the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available from the United States department of labor, bureau of labor statistics.

Sec. 4. (1) By a majority vote of its governing body, a public employer, excluding this state, may elect to comply with this section for a medical benefit plan coverage year instead of the requirements in section 3. The designated state official may elect to comply with this section instead of section 3 as to medical benefit plans for state employees and state officers.

(2) For medical benefit plan coverage years beginning on or after January 1, 2012, a public employer shall pay not more than 80% of the total annual costs of all of the medical benefit plans it offers or contributes to for its employees and elected public officials. For purposes of this subsection, total annual costs includes the premium or illustrative rate of the medical benefit plan and all employer payments for reimbursement of co-pays, deductibles, and payments into health savings accounts, flexible spending accounts, or similar accounts used for health care but does not include beneficiary-paid copayments, coinsurance, deductibles, other out-of-pocket expenses, other service-related fees that are assessed to the coverage beneficiary, or beneficiary payments into health savings accounts, flexible spending accounts, or similar accounts used for health care. Each elected public official who participates in a medical benefit plan offered by a public employer shall be required to pay 20% or more of the total annual costs of that plan. The public employer may allocate the employees' share of total annual costs of the medical benefit plans among the employees of the public employer as it sees fit.

Sec. 5. (1) If a collective bargaining agreement or other contract that is inconsistent with sections 3 and 4 is in effect for a group of employees of a public employer on the effective date of this act, the requirements of section 3 or 4 do not apply to that group of employees until the contract expires. A public employer's expenditures for medical benefit plans under a collective bargaining agreement or other contract described in this subsection shall be excluded from calculation of the public employer's maximum payment under section 4. The requirements of sections 3 and 4 apply to any extension or renewal of the contract.

(2) A collective bargaining agreement or other contract that is executed on or after September 15, 2011 shall not include terms that are inconsistent with the requirements of sections 3 and 4.

Sec. 6. A public employer may deduct the covered employee's or elected public official's portion of the cost of a medical benefit plan from compensation due to the covered employee or elected public official. The employer may condition eligibility for the medical benefit plan on the employee's or elected public official's authorizing the public employer to make the deduction.

Sec. 7. (1) The requirements of this act apply to medical benefit plans of all public employees and elected public officials to the greatest extent consistent with constitutionally allocated powers, whether or not a public employee is a member of a collective bargaining unit.

(2) If a court finds the requirements of section 3 to be invalid, the expenditure limit in section 4 shall apply to a public employer that does not exempt itself under section 8, except that the requirement for a majority vote of the governing body of the public employer in section 4 shall not apply. If a court finds section 4 to be invalid, the expenditure limit in section 3 shall apply to each public employer that does not exempt itself under section 8.

Sec. 8. (1) By a 2/3 vote of its governing body each year, a local unit of government may exempt itself from the requirements of this act for the next succeeding year.

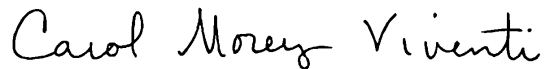
(2) A 2/3 vote of the governing body of the local unit of government is required to extend an exemption under this section to a new year.

(3) An exemption under this section is not effective for a city with a mayor who is both the chief executive and chief administrator, unless the mayor also approves the exemption.

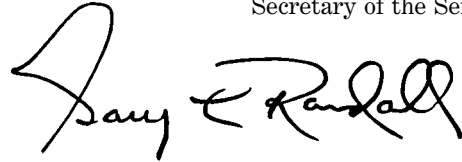
(4) An exemption under this section is not effective for a county with a county executive who is both the chief executive and chief administrator, unless the county executive also approves the exemption.

Sec. 9. If a public employer fails to comply with this act, the public employer shall permit the state treasurer to reduce by 10% each economic vitality incentive program payment received under 2011 PA 63 and the department of education shall assess the public employer a penalty equal to 10% of each payment of any funds for which the public employer qualifies under the state school aid act of 1979, 1979 PA 94, MCL 388.1601 to 388.1772, during the period that the public employer fails to comply with this act. Any reduction setoff or penalty amounts recovered shall be returned to the fund from which the reduction is assessed or upon which the penalty is determined. The department of education may also refer the penalty collection to the department of treasury for collection consistent with section 13 of 1941 PA 122, MCL 205.13.

This act is ordered to take immediate effect.



Secretary of the Senate



Clerk of the House of Representatives

Approved .....

.....  
Governor

**FOR IMMEDIATE RELEASE**  
**November 20, 2025**



Media Contact: Michele Corbat  
Swartz Creek Community Schools  
mcorbat@swcrk.org

## **Swartz Creek Community Schools Announces Grand Opening of Mary Crapo Park**

**Swartz Creek, MI** - Swartz Creek Community Schools is proud to announce the official grand opening of the newly renovated Mary Crapo Park on Wednesday, December 10, 2025, at 5:00 PM, located at 8197 Miller Rd., Swartz Creek.

The community is invited to attend the ribbon-cutting celebration featuring the debut of the stunning new baseball field, pickleball courts, concession stand, and walking path. This landmark project reflects the district's ongoing commitment to student opportunity, community partnership, and future-ready facility improvements. Complimentary hot chocolate and donuts will be provided to guests.

Once a historic site of education in Swartz Creek, Mary Crapo has been revitalized into a premier athletic space that will support student athletes, strengthen community engagement, and serve as a gathering place for generations to come.

"This project represents both our history and our future," said Jim Kitchen, Interim Superintendent. "Mary Crapo has long been a special part of Swartz Creek, and transforming it into a state-of-the-art facility allows us to continue honoring that legacy while investing in the success of our students and community."

In addition to district leadership and project partners, the event will also welcome student-athletes, alumni, coaches, and the school board. The celebration is open to the public, and all families are encouraged to attend.

### **Event Details**

- What: Mary Crapo Park Grand Opening & Ribbon Cutting
- When: Wednesday, December 10, 2025
- Time: 5:00 PM
- Where: 8197 Miller Rd., Swartz Creek, MI 48473
- Includes: Free hot chocolate and donuts
- All are welcome

For more information, please contact Michele Corbat at [mcorbat@swcrk.org](mailto:mcorbat@swcrk.org).

####

### **ABOUT SWARTZ CREEK COMMUNITY SCHOOLS**

Swartz Creek Community Schools (SCCS) is a public school district in Genesee County and the Genesee Intermediate School District. The district opened in 1929 and serves the City of Swartz Creek, parts of Flint, Flint Charter Township, Gaines Township, Clayton Township, Argentine Township, and Mundy Township. SCCS is made up of eight schools which include the following: Little Dragons Learning Center (preschool); Syring Elementary (K-2nd Grade); Morrish Elementary (K-2nd Grade); Gaines Elementary (K-2nd Grade); Dieck Elementary (3rd-5th Grade); Elms Elementary (3rd-5th Grade); Swartz Creek Middle School (6th-8th Grade); and Swartz Creek High School (9th-12th Grade). According to 2024-25 data, SCCS serves 3,483 students. SCCS is a family committed to excellence, instilling the values of integrity and compassion, and encouraging every individual to embrace challenges through continuous learning. Learn more about SCCS here: [www.swartzcreek.org](http://www.swartzcreek.org).