

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE October 27, 2025**

The meeting was called to order at 7:02 p.m. by Mayor Henry in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.

Councilmembers Absent: Melen.

Staff Present: City Manager Adam Zettel, Clerk Renee Kraft.

Others Present: Metro PD Chief Bade, Jeffrey E. Kelley, Jeff Kelley.

Others Virtually Attended: Director of Public & Community Services Rob Bincsik, Lania Rocha

APPROVAL OF MINUTES

Resolution No. 251027-01 **(Carried)**

Motion by Councilmember Spillane
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday October 13, 2025 to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 251027-02 **(Carried)**

Motion by Councilmember Krueger
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as amended, to add item 8E-Discussion and possible action on the Wade Street property, for the Regular Council Meeting of October 27, 2025, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Knickerbocker, Henry, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 251027-03

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of October 27, 2025, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Knickerbocker, Henry, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE AN EXTENSION FOR THE WASTE COLLECTION SERVICES AGREEMENT

Resolution No. 251027-04

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Krueger

WHEREAS, the current contract for waste collection and disposal, including the services of refuse, recycling, and yard waste, was awarded to GFL, Inc (now Priority Waste, LLC.) in June of 2021, and this agreement expires after June 30, 2026; and

WHEREAS, the city received an extension offer from Priority for the collection of refuse, recycling, and yard waste; and

WHEREAS, the offer includes the same terms and conditions for all services, along with new pricing for another five-year period; and

WHEREAS, the council reviewed the proposal at their regular meeting on October 13, 2025 and found the pricing to be competitive and the current service level to be acceptable.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby approves the proposed extension with Priority Waste, LLC. and approves the agreement for services as included in the city council packet of October 27, 2025.

BE IT FURTHER RESOLVED, the city council authorizes and directs the Mayor and City Clerk to execute the agreement on behalf of the city.

Discussion Ensued.

YES: Krueger, Knickerbocker, Henry, Spillane, Gilbert, Hicks.

NO: None. Motion Declared Carried.

DISCUSSION: GENERAL COUNCIL OPERATING RULES

City Manager Adam Zettel discussed the procedures found on pages 77-84 of the city council packet with minor changes to be made under Travel & Reimbursement Policy-A5.

RESOLUTION TO APPROVE ZBA, ELECTION WORKER, AND BOR COMPENSATION

Resolution No. 251027-06

(Carried)

Motion by Councilmember Knickerbocker
Second by Councilmember Krueger

WHEREAS, the Zoning Board of Appeals is an adjudicatory board established by state law and appointed by the Swartz Creek City Council to fulfill obligations in accordance with PA 110 of 2006 and the city Code of Ordinances; and

WHEREAS, the Board of Review is a board established by state law and appointed by the Swartz Creek City Council to fulfill obligations in accordance with PA 206 of 1893 and the city Code of Ordinances; and

WHEREAS, Election Workers are temporary officials that function under Michigan Election law, Act 116 of 1954 to conduct and support municipal operations for all local elections; and

WHEREAS, the City Council can establish and adjust the compensation of the ZBA, Election Workers, and the BOR; and

WHEREAS, the Swartz Creek Local Officers Compensation Commission, at their regular meeting on September 25th, recommended an increase to ZBA and BOR compensation in the amount of 8.15% to offset two compounded years of general inflation; and

WHEREAS, the Swartz Creek Local Officers Compensation Commission, at their regular meeting on September 25th, recommended an increase to the various rates of election worker pay to account for two years' worth of general inflation, longer election days, early election voting, and comparable community data.

NOW, THEREFORE, BE IT RESOLVED that the City of Swartz Creek City Council hereby adopts the following compensation table for Swartz Creek Zoning Board of Appeals, Election Workers, and Board of Review Members:

ZBA Chair:	\$30.79 per meeting
ZBA Member:	\$24.63 per meeting
Board of Review:	\$92.38 per meeting
Election Chair Early Voting	\$170 per day
Election Chair Election Day	\$300 per day
Election Chair Training	\$40 per session
Election Co-chair Early Voting	\$160 per day
Election Co-chair Election Day	\$280 per day
Election Co-chair Training	\$40 per session
Election Inspector Early Voting	\$140 per day
Election Inspector Election Day	\$250 per day
Election Inspector Training	\$40 per session
Election Receiving Board	\$60 per session

Discussion Ensued.

YES: Knickerbocker, Henry, Spillane, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE DNR TRUST FUND GRANT AGREEMENT, PROJECT TF24-0061

Resolution No. 251027-07

(Carried)

Motion by Councilmember Spillane
Second by Councilmember Krueger

WHEREAS, the City of Swartz Creek has planned, designed, acquired property, and secured federal and local funding towards the Otterburn Park Infrastructure Improvements; and

WHEREAS, The Michigan Department of Natural Resources has awarded the City of Swartz Creek \$290,000 towards the project; and

WHEREAS, A standard grant agreement is required to obligate and use said funds.

NOW, THEREFORE, BE IT RESOLVED that the City of Swartz Creek, Michigan, does hereby accept the terms of the Agreement (TF-24-0061) as received from the Michigan Department of Natural Resources, and that the City of Swartz Creek does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Six Hundred Thousand Dollars and no cents (\$600,000) to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under the Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

Discussion Ensued.

YES: Henry, Spillane, Gilbert, Hicks, Krueger, Knickerbocker.
NO: None. Motion Declared Carried.

WADE STREET ACQUISITION

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Gilbert

Motion to hold a special meeting for purposes of discussing the Wade Street acquisition, with the condition council is able to garner access between now and Wednesday, October 29, 2025.

Discussion Ensued.

YES: Spillane, Gilbert, Hicks, Krueger, Knickerbocker, Henry.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Spillane: EV Chargers-questioned if there was an issue with one of them. Mr. Zettel responded that there is a problem that is being looked at. Discussion ensued regarding non electric vehicles parking in those spots. Traffic light at Bristol and Morrish-the east/west traffic lasts only 15 seconds and wondered if that can be rectified.

Councilmember Krueger: Chamber of Commerce having their luncheon tomorrow at noon at the American Legion Hall. November 2 at 3:00pm-Genesee Wind Symphony Concert. Discussion ensued regarding the December 15 at 7:30pm meeting and concert. Set your clocks back next weekend.

Mayor Pro Tem Hicks: November 1 is the soft opening for the Pesto's Coffee/Donut Shop at the corner of Dye and Miller.

Mayor Henry: Mentioned that Clerk Renee Kraft had an article in the newspaper about her achievement of obtaining Certification of MiPMC Level 3 with the Michigan Association of Municipal Clerks. Secondly, Mrs. Kraft also won the Sunlight Award from the Michigan Fair Elections Institute (MFEI) as a responsive advocate for her outstanding dedication and exemplary service in helping to remove redundancies from the Swartz Creek's registration rolls.

ADJOURNMENT

Resolution No. 251027-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Krueger

I Move the Swartz Creek City Council adjourn the regular meeting at 8:30 p.m.

Unanimous Voice Vote.

Nate Henry, Mayor

Renee Kraft

Renee Kraft, CMC, MiPMC3, City Clerk