City of Swartz Creek
AGENDA
Regular Council Meeting, Monday, November 27, 2023, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473
THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.

1. CALL TO ORDER:

2. INVOCATION & PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

4. MOTION TO APPROVE MINUTES:

4A.	Council Meeting of November 13, 2023	MOTION	Pg. 60

5. APPROVE AGENDA:

5A.	Proposed / Amended Agenda	MOTION	Pg. 1

6. REPORTS & COMMUNICATIONS:

6A.	City Manager's Report	MOTION	Pg. 8
6B.	Staff Reports & Meeting Minutes		Pg. 66
6C.	Comcast Notices		Pg. 75
6D.	USDA/Local Street Bid Tabulation and Letters		Pg. 78
6E.	CDBG Call for Projects		Pg. 89
6F.	Draft Metro PD Budget		Pg. 112

7. MEETING OPENED TO THE PUBLIC:

7A.	General Public Comments		

8. COUNCIL BUSINESS:

8A.	Community Development Block Grant Description	PUBLIC HEARING	
8B.	CDBG Application Determination	RESO	Pg. 26
8C.	USDA/Local Street Project Award	RESO	Pg. 27
8D.	USDA Loan Resolution	RESO	Pg. 28
8E.	USDA Bond Ordinance	RESO	Pg. 31
8F.	Rates and Fees	RESO	Pg. 48

9. MEETING OPENED TO THE PUBLIC:

10. REMARKS BY COUNCILMEMBERS:

11. ADJOURNMENT: MOTION Pg. 59

Next Month Calendar *(Public Welcome at All Meetings)*

Planning Commission:	Tuesday, December 5, 2023, 7:00 p.m., PDBMB
City Council:	Monday, December 11, 2023, 6:00 p.m., PDBMB
Downtown Development Authority:	Thursday, December 14, 2023, 6:00 p.m., PDBMB
Fire Board:	Monday, December 18, 2023, 6:00 p.m., Station #1
City Council:	Monday, December 18, 2023, 7:00 p.m., PDBMB
Park Board:	Tuesday, December 19, 2023, 5:30 p.m. PDBMB
Zoning Board of Appeals:	Wednesday, December 20, 2023, 6:00 p.m., PDBMB
Metro Police Board:	Wednesday, December 20, 2023, 11:00 a.m., Metro HQ
City Council	Monday, January 8, 2024, 7:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, NOVEMBER 27, 2023, 7:00 P.M.

The regular meeting of the City of Swartz Creek city council is scheduled for **November 27, 2023** starting at 7:00 p.m. and will be conducted in hybrid form. The meeting will be available virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 and rules promulgated by the Michigan Department of Health and Human Services. Council members and staff must attend in-person. The general public may attend in-person or virtually.

To comply with the **Americans with Disabilities Act (ADA),** any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Renee Kraft, 810-429-2766, 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provided below. The details include a link to **"Join via computer**" as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

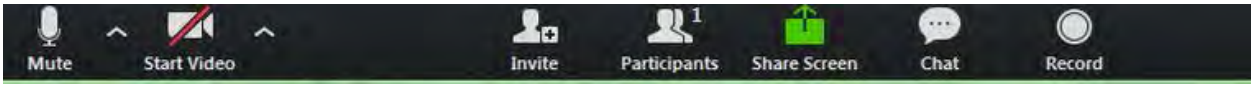
1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on "Test Computer Audio." Once you are satisfied that your audio works, click on "Join audio by computer."

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera ("Start/Stop Video")
- Invite other participants
- View participant list-opens a pop-out screen that includes a "Raise Hand" icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between "speaker" and "gallery" view. "Speaker view" show the active speaker.

Renee Kraft is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting
Time: November 27, 2023 at 7:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
https://us02web.zoom.us/j/83096401128

Meeting ID: 830 9640 1128

One tap mobile
+13017158592,,83096401128# US (Washington DC)
+13126266799,,83096401128# US (Chicago)

Dial by your location
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: https://us02web.zoom.us/u/kz4Jb4etg

If you have any further questions or concerns, please contact 810-429-2766 or email colger@cityofswartzcreek.org.
A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK
VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.

2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.

3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.

4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:

   (a) why the public body is meeting electronically;

   (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;

   (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;

(d) how persons with disabilities may participate in the meeting.

5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.

6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.

7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.

8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member who reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.

2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two “Public Comment” sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, November 27, 2023 - 7:00 P.M.

TO: ***Honorable Mayor, Mayor, Pro-Tem & Council Members***
FROM: **Adam Zettel,** City Manager
DATE: November 22, 2023

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*
  The city has not received any new tax tribunal appeals. Since we are late in October, I am going to venture to claim that we are appeal free for the first time in my ten years as manager!

- ✓ **STREETS** *(See Individual Category)*
  - ✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change of Status)*
    The Miller Road rehabilitation is complete, with the exception of stop bars and crosswalk striping!

    There are no further TIP projects planned for the current three-year cycle.

  - ✓ **STREET PROJECT UPDATES** ***(Business Item)***
    This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

    The USDA water main and local street project bids are in, and we are in a good position! The bid tabulation is attached. Overall, prices are lower. The street and water main components are separate, with water coming in substantially under the engineer's estimate and the street work just under the estimate. Local road work, as funded by a private bond sale, is expected to cost $5,193,845.65, plus construction engineering services. Water work, as funded by the USDA loan, is expected to cost $3,022,567.77, plus construction engineering services.

    As of now, I hope to have all loan resolutions and approvals related to this project before council before the 27th. There will be a primary resolution to approve the bid in accordance with our finance ordinance. We then have a loan resolution and bond ordinance for the USDA. Nothing else is required for the capital improvement bonds, since final authorization is in the primary resolution.

    If approved, bonding should occur in December, and construction to start in spring. We expect the work to occur over two construction seasons unless the successful contractor has large enough capacity to tackle the work in one season.

Street work will include new sub surface drainage, road reconstruction, replacement aprons, replacement sidewalk, and forestry for Durwood, Norbury, Winshall, Greenleaf, and Whitney.

Crack filling in the city is complete. We expected road marking to commence at any time. However, with freezing temps now routine, it is unlikely this will get completed.

Street rehabilitation with limited drainage in Winchester Woods is also going to be bid and will include replacement top courses and limited drainage work. This work will bid separately so that the city will qualify for the $250,000 Category B MDOT grant. MDOT will not allow a project to be under contract or out for bid prior to a grant agreement.

However, we have officially been awarded $250,000 for this scope of work. We met with MDOT on the 8th of November. Our program application has been submitted and we appear to qualify for a direct grant. We expect to bid the Winchester Woods work in mid-December, due in mid-January. Once bids are in and the state completes a grant agreement (an eight-week process), we should be able to proceed with an award.

Concerning the Morrish overpass, the DPW is taking a closer look at the slope, guardrail, and drainage structures. We have very little capacity to deal with this interstate overpass with our funds. We are looking to ensure it is safe and structurally sound until such time that MDOT addresses the larger issues. Rob solicited pricing on a potential complete repair from OHM. See the attached estimate and detailed report below.

- ✓ **RECONNECTING COMMUNITIES AND NEIGHBORHOODS** *(No Change of Status)*
  The grant has been submitted. The previous report follows.

  There is new federal money available to provide traffic and pedestrian connections to overcome divisions in communities that have resulted from previous changes to the traffic network. In essence, the program seeks to resolve some issues caused by the construction of major highways, roads, rail, etc. This could be something that helps us create a much-needed pedestrian link over I-69 at Morrish Road. With new retail coming, and the school's Cage Fieldhouse there, it makes sense to connect this to Applecreek and the rest of downtown to the south.

  OHM will be writing a grant for this, but in typical federal fashion, it is only a planning grant at this point. This means that we are going to spend a couple thousand to apply for a grant that that will cover the federal planning requirements for the improvement itself. This plan is estimated to cost $80,000 and is what the planning grant will cover. Once complete, we can make application for the improvement grant itself. If this seems like a long and tedious process, it is. However, it may be the best way to address this need.

- ✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*
  - ✓ **SEWER REHABILITATION PROGRAM** *(No Change of Status)*
    Inliner has only four more segments to do. This project should be wrapped up very shortly and included Morrish, from I-69 to Miller Road (I-69 north was constructed in about 2006 when the county interceptor was installed in Clayton Township, and Morrish

Road, from the south city limits to the creek is now an inter-community collector). They will also be doing Miller from Paul Fortino to the west city limit of the line.

We are also putting together a more formal five-year city-wide cleaning program. This was being put on the back burner so that we can put more resources into lining instead of cleaning. Again, the benefit is that lining is relatively cheap, so the more we do now the better. In addition, the lining program is so aggressive that the result is still about 2 miles (10%) of the system being cleaned in the process. This is short of the 20% we seek to attain, but it is reasonable.

The total cost for 2023 work was $646,078. The big 'take away' is that we are still aggressively lining the system, which is extraordinary. The next implication is that our 20 year plan has been modified enough to lose some of its validity. This is common when plans mature. Knowing this, we plan to update our maintenance and lining records into our GIS mapping system as soon as possible so we can put forth a modified 5 and 20 year sewer maintenance plan. I do not have a timeline on this.

Note that lining work in 2024 may be reduced in scale due to the large investment made in 2023.

✓ **WATER MAIN REPLACEMENT - USDA** ***(Business Item)***

As noted above, water main construction costs are lower than expected, and significantly so. I have the loan resolution, bond resolution, and rate adjustments on the agenda. Note that the original water bond amount was $6,583,000. The revised amount, including design engineering, construction engineering, and other soft costs is $4,030,000. With a 2.625% rate, we are looking at an annual debt service of around $164,000, plus a $16,000 bond reserve. This is good news.

To move towards a closing of the USDA funds, we must approve the project, approve the USDA loan resolution, and adopt a bond ordinance. The city's municipal bond counsel will be at the meeting to explain and answer questions, but I suspect everyone is comfortable with where we are in this process at this point.

As noted previously, the new debt needs to be included in the first operating budget of the water fund. Rates then need to support all expenses. Given the original scope of about $6,500,000 in work, we were looking at rates around 8%. With the lower debt, the required adjustment is lower. Despite that, we have a good capital reserve for future projects. See the rate section below.

This water project includes the remainder of the Winchester Village Streets:

Greenleaf
Winshall
Durwood
Norbury
Whitney
Seymour (partial section only)

✓ **WATER SYSTEM MISCELLANEOUS** *(No Change of Status)*

We have paid an invoice to have the county begin work to abandon the 8" Dye Road water main in the vicinity of the rail line (west side of Dye). They will be using their pre-qualified contractor, Waldorf, to perform the work, and I expect them to start at any time. The cost to perform the work is estimated to be $17,740. We have budgeted for this, and based upon our operating agreements with the county, we should not require any other formalities or resolutions to proceed.

We are working to get the contractor onsite sooner than later, but we cannot force this issue, nor can we directly work on the county lines.

Moving these customers from the west side to the east side will allow the city to abandon the Dye line south of the rail. We think this is a great move to avoid potentially serious issues down the road. This line is a dead end and is prone to breaks, which can be very costly and dangerous near the rail spur. Note that the city will still maintain the water customers, even though they are on the county's intercommunity line. This is a clear long-term win for the city.

The previous report follows.

GCDC, Mundy, and Gaines have bid out a new section of water main that is supposed to connect Elms/Maple to Hill, and on to Morrish. This will provide some additional redundancy for the system. However, it does not take care of our extreme west end, where we have a pronounced need for a second feed from either Clayton or Gaines. Note that this could also encourage some new development south of the city, which is common to experience when utilities are extended during strong economic periods.

As presented by the GCDC on April 12, 2022, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

- ✓ **COMMERCIAL METERS AND TRANSPONDERS** *(No Change of Status)*
  All equipment is installed. The water tower collector is working and is collecting about 75% of accounts on its own. The number of unread meters for the west end is very low, which is a great sign of the tower effectiveness. Even though we are not using this system for billing, we have already used it to notify owners of two detected leaks!

  The Elms tower requires power, but we expect that soon. Staff was trained on the platform on October 24th. This went well. We MAY be able to conduct winter reads with the system. See the report from August 11, 2022, for details on this program.

- ✓ **HERITAGE VACANT LOTS** *(No Change of Status)*
  The last of the lots acquired prior to the special assessment have been sold. The city also has two more lots that were acquired through the tax reversion process. There is interest by the builder to proceed with acquisition and construction. In addition, the association manager reached out about permitted designs and builders for the subdivision. There could be renewed interest in some building. This would finally clear us of the subdivision

and put the association in a better position to build membership and dues for their operations.

Though the city cannot retain funds in addition to expenses for these lots, we are still expected to sell them at market value. Listings in Heritage for vacant units are $10,000-$12,000, and none of them are moving. I propose a price of $10,000 for each lot. If there is no objection, I will bring this back to the council for the first step of the sale process.

✓ **NEWSLETTER** *(No Change of Status)*
The fall newsletter is being printed. Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** *(See Individual Category)*
This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. ***(Update)*** The **raceway owner affirmed the removal of two out-buildings imminently.** The site is not formally for sale, nor is there a concept plan for reuse. However, the owner now indicates the potential to list the property after the buildings come down, presumably very early in 2024.
2. The **reuse of Mary Crapo is becoming a reality.** It appears that a plan is coming together to put a varsity baseball field here. The school is open to a partnership that may allow the DDA to pursue seasonal skating and/or public art. Their plans are also likely to have an impact on the lane configuration for Ingalls.
3. The **school bond** will exceed $50 million in district wide improvements that are close to completion. The improvements so far are very impressive, especially what is occurring at the middle and high schools. Most buildings have enhanced access and drop off lanes, as well as STEM labs. This work is substantially complete and will be removed from future reports.
4. ***(Update)*** **Street repair in 2024** is moving forward. Miller Road is substantially complete. Local street work is now out for bid. Crack filling is done and markings are on the way. Local road bids are to be considered for 2024 start!
5. The **Brewer Condo Project** first tri-plex is complete and for sale. We can affirm now that two of three units have sold! The third is apparently under contract for sale. The builder reached out to discuss the future phases. He said there is a lot of interest in the concept and location. However, the lack of a ground floor master bedroom is a non-starter for most buyers. He believes they can redesign the layout to accommodate this need, which might result in the future phases being multi-story duplexes. I indicated that this may be the best path forward. A site plan revision would be necessary.
6. The next **Springbrook East** phase is under construction. **There appears to be a sale of this project occurring.** Nothing is official yet, but it is likely that there will be a new builder for future phases. In the meantime, there are three units available in the current phase. We are beginning the process of inspecting infrastructure for final improvements and the eventual transfer to the city.
7. The **southwest corner of Elms & Miller** is seeing some increased activity. We have a judgement to demolish the building on the corner. We received word from a design company that they are working on a site plan, and that the building should be coming down by the owner. If not, we are getting the work lined up.

8. **Park projects** are substantially complete and include both basketball courts and Elm's tennis courts. Paint markings on the Elms basketball courts are done. There is also an opportunity to mark the open area next to these for some use (pickleball, a 2D toddler village, etc.)
9. We have some interest in two **Meijer out lots,** as well as some potential **downtown renovations.** There are no applications or site plans, but I will keep the council informed if anything takes shape.
10. ***(Update)*** **New Businesses continue to come to town.** The community has two tattoo establishments opening in the city. These uses are permitted in our commercial districts, and the city has been home to one in the past. One shop is opening in the Carriage Plaza, where the previous business was. The other is opening in the former Burrito Brothers storefront downtown. TruEco Construction is upfitting the old bakery. They were awarded a façade grant by the DDA on November 9th. I have also been informed that the Lorenzo's Dip and Dine DOES plan to rebuild in some form. Lastly, Letavis is rehabilitating their commercial building by the car wash.
11. ***(Update)*** **Mundy Megasite/Costco.** Costco now has site plan approval for a location off Hill Road by US 23. There is no update regarding the megasite that the MEDC and regional chamber are marketing on Maple Avenue. We have had no official communication from either of these groups on this matter, which is surprising and does not instill confidence. The public presented a petition to place a moratorium on this project to Mundy Township on October 23rd.

✓ **SAFE ROUTES TO SCHOOL** *(No Change of Status)*
The project is substantially complete, and the engineer is working through the final punch list items. Overall, we are quite pleased with the quality of work, project timing, and price (we expect to come in at or below budget).

The fence for Fairchild at the creek has been ordered. We are also installing a fence at Elms School, to be gated during school hours.

✓ **REDEVELOPMENT READY COMMUNITIES** *(No Change of Status)*
Most recently, we have embarked on the renewal process with the MEDC to retain our status as a Redevelopment Ready Community. They are going to work with us over the next twelve months to ensure we are aligning with the most up-to-date best practices and guidelines. The areas that still need work are highlighted in the report (October 23, 2023 packet).

We met with our MEDC representative on October 24th to go over this. I am happy to say that we are aligned already with 72% of the benchmarks, and I am confident that we will be able to align with full expectations in a short amount of time. The only item for concern, which is more procedural in nature, is whether or not we need to formally update our marketing plan. Otherwise, most changes could be made quite readily.

The Methodist Church project is being heavily marketed. In the meantime, we have affirmed that there is already a restaurant user that has a purchase agreement on the property! This could be great news for the building and the downtown! We met with this individual and the MEDC team. There is a lot of optimism. I believe this will be a slow but steady project, so we should not expect movement in the next year.

There is another downtown property owner that is considering a transformational investment in their property using the RRC architectural services. Time will reveal if this bears fruit. I expect another renovation for an existing building on Miller Road to submit plans for the planning commission.

Our community continues to pursue a crowd funding match for a public place enhancement. The Public Places, Community Spaces opportunity is a big deal and can provide up to $50,000 towards a downtown project (perhaps as much as $75,000 if it includes universal design)!

A steering committee has been formed to tackle this project. Initial pricing for an engineered space was very high. We are now working with a community group that consists of a local architect, builder, and staff to see if we can source something more approachable. We have a concept (included in the packet), and we met onsite with JW Morgan construction and a materials vendor. We should have some initial pricing within 30 days.

The concept is to invest in Holland Square to provide built-in structures for community seating, vending, entertainment, and related activities. There are a couple examples of this already that seem to work well in public spaces. Such a concept would activate Holland Square along Miller Road by providing social interactions, market activities, and some recreation. It would also include lighting, sound systems, and some shade/weather protection. Parking would be reduced but only minimally. Another Michigan community achieved their funding goal to realize their vision this month!

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*
Concerning previously acquired property, the Wade Street property that the city acquired on the corner of Second Street is in the flood plain. J.W. Morgan was looking at it, but they have their hands full elsewhere, and this is a marginal site. I think we should consider looking to sell the property to a neighbor or having a home built ourselves. For the later option, I suspect we will not get our money back in the sale. However, we can take a tax exempt property with annual maintenance costs and put it on the tax rolls. Doing so would provide over $1,000 a year to our respective local levies & assessments…forever.

The site has been cleared of personal property as requested.

✓ **CDBG** ***(Business Item)***
We have the next three-year Community Development Block Grant (CDBG) cycle planning phase upon us. We posted a notice for a public needs hearing for November 27th to stay on the December submission timeline. This is the first step to using federal CDBG funds for the next cycle, whether it is on senior services, infrastructure projects, or other purposes. The needs hearing will seek comment on prior and potential projects. Using this information, we will submit a pre-application packet to the Genesee County Metropolitan Planning Commission.

We are in line to receive a total of $35,189 for the next three-year allotment. This is a decrease from the $42,025 from the last cycle. Up to 30% of the allocation total can be allocated to the senior center. Previously, this cap was 15%. Monies available for

investment in the qualifying geography (south downtown) would be $29,910.65 with a 15% contribution to the senior center and $24,632.30 at 30%. Note that the map in the packet represents the moderate-income area in which funds can be spent on public infrastructure.

After the hearing and pre-application, we will get affirmation on project eligibility soon after, resulting in the need for a final resolution for a specific project on December 18th or January 8th, depending on the timing. These funds are expected to be available during the 2025 fiscal year.

Eligible projects could be lighting, sidewalks, Holland Square improvements, alley construction, streetscapes, property acquisition, historic preservation, housing rehabilitation, blight removal, and similar projects. An important attribute of these funds is that they require federal prevailing wages, among other federal requirements, which would apply to all costs associated with any such project. These funds are not easy to bid, award, or spend. Therefore, it is more fiscally prudent and procedurally practical to use the funds on a smaller, isolated project than as part of a larger investment, such as a streetscape.

Past projects included decorative lighting, streetscape activities, sidewalks, and sign purchases.

Concerning the current cycle, we signed the agreements, which means we can bid the projects during the winter. The project that is to be completed in 2024 consists of adding new sidewalk in the downtown area. I am looking to do some preliminary cost analysis to run sidewalk down the east sides of McLain and School to the trail. If this is in the ballpark of $40,000-$50,000, we can create a bid specification to complete this work, largely with CDBG funds. As of writing, it appears to be about $100,000, so we may look to add walk to only one street, even if we bid both to ascertain the actual costs first.

✓ **DISC GOLF** ***(Update)***
Shattered Chains completed another work day. They are very happy with the results. We appear to be in the final stretch to make the course playable!

✓ **PAVILION COMMITMENT/GRANTS** *(No Change of Status)*
We have an initial commitment from Kildee's office for funds to support the development of Otterburn. We hope to get another $150,000 from the DNR Recreation Passport Grant, but this is far from secure. There are also some verbal commitments from the BeeMoreLikeJentery group.

I will keep the council informed. Once there is a clear picture of all funds available, we should be able to scale the project to meet a reasonable budget.

✓ **SPEEDING AND TRAFFIC CONTROL** *(No Change of Status)*
Mary Crapo is likely to be used as a sport facility for the school. Initial indications are that the Ingalls Street side of the block MAY be altered to accommodate additional angle parking. This could drastically change the composition of the street. With that in mind, I think it is prudent to wait until this plan is put forth in the coming months so we can plan any markings, speed bumps, or other features in tandem with the school changes. The previous report follows.

Examples for speed humps are in the May 22, 2023, packet. There is not a ‘silver bullet’ solution for speeding. Instead, we can look to implement various strategies for traffic calming and enforcement that each play a role in moving average traffic speeds to the slower end of the spectrum.

With that said, speed bumps can play a part on certain streets, such as Seymour at Oakview or on Ingalls. We can also continue to look at narrow lanes, on street parking, street trees, radar signs, traffic officers, and pavement stencils. The downside is that there is not currently a budget set up for this. It may be a worthy idea to test a pilot area, such as Seymour or Ingalls, where multiple strategies are enacted at the same time. The previous report follows.

Metro PD is providing two permanent speed monitoring and feedback signs. These resemble the portable signs, but they are bigger, self-powered, and more stationary. We have selected two city gateways that have some ongoing issues as prime candidates. One is Morrish, south of I-69, southbound. The other is likely to be Elms. We were leaning towards Miller, east of downtown, but the curve and right of way may not be the best.

The DPW is very impressed with these. I inquired to Metro about pricing and if the mobile trailer is available. If our experience is positive and prices reasonable, we may look to budget more as part of our community speed control program.

The idea is to create more awareness and accountability as folks enter the community and enter neighborhoods. We may be able to move or place such signs on Seymour, Ingalls, or other areas if we find they are useful. The previous report follows.

With the surface of so many streets improving, we are fielding more and more speed complaints. Since there is not long standing data on this, it is not clear if drivers are speeding more, people complain more, or standards are getting higher. In any event, we are now getting complaints for Hill Road (2022 resurfacing), as well as streets in Winchester Village. Regardless of the posted speed limits, a smooth road surface has the obvious impact of enabling higher speeds.

In the interest of calming traffic in all neighborhoods, it may be prudent to invest in some measures to create more awareness of speed, in addition to opportunities for great enforcement and physical design considerations. Some obvious markings that we can consider for Ingalls, Hill, and other streets are below. These are relatively inexpensive and can send a strong message, especially around schools. They are also easy to add, whereas design considerations such as narrower lanes can take years and cost much.



- ✓ **FIBER INSTALLATION** ***(Update)***

  The city attorney and staff have been pursuing answers and remedies from Frontier as it relates to the outages that have been caused by the installation of fiber, specifically in areas of existing overhead wires. Genesee County 911 has also been assisting. I have gotten calls from the Michigan Public Service Commission, as well as Frontier. They indicate that there have been large numbers of outages, but they believe they have addressed them all. I passed on some open issues that I was aware of and noted that the problem appears to extend beyond formal complaints. It appears we have their attention, and I suspect they will work to close any open cases.

  If anyone still has an issue, they should open a case directly with the MPSC or contact the city office.

  The previous report follows.

  All but two of Frontier's fiber permits are approved. Work on installation has begun in the city and surrounding townships. We are getting many reports of phone service outages, unprofessional workers, and unsightly/inconvenient working areas. I have made the Michigan Public Service Commission aware of these issues. The previous report follows.

  Frontier is planning to expand the fiber communications network to the entire city. In the next 12-24 months, we should see the buildout of the primary fiber network, which will enable nearly every commercial and residential user to have access.

  In short, the network will follow the existing copper lines. If the lines are buried, the fiber will be bored into the same 'trench'. If they are aerial, the fiber will be wrapped into place on the existing lines. (Copper lines are required to remain in place because they function on their own battery backup system and provide an essential service during power outages).

  We do not expect any new utility conflict issues, nor do we expect any of our right of ways to experience unreasonable disturbances or pavement breaks. We also talked at length about the need to clean up the current overhead wires in cases where there is superfluous cable/wire, sagging lines, stub poles, etc. They indicate this is a big part of the investment.

- ✓ **SOLAR SYSTEM MODEL** *(No Change of Status)*

  We are continuing to seek funding for the solar system model that was proposed to run between Elms and Otterburn Parks. We officially have a partner with an observatory in Nelson, NZ (they requested metric units for their sign). This will require the purchase and shipping of a sign station to New Zealand, or payment for a sign constructed locally in New

Zealand. However, since we are approved to use the MEDC RRC crowdfunding and external grants, we think this is worth it. Who knows, we may even create a Guiness Record for the world's biggest scale model.

Note that we are including wayfinding (directional) signs for this stretch that goes between Elms, Otterburn, and Elms School. This will serve to keep those unfamiliar with the area on track. This requires a new set of proposals from Signs by Crannie.

At this point, we are about ready to go live with the crowdfunding effort to raise the other half of the funds. This is still a big ask for the community. The city has committed $8,750, which will be matched by the program. The rest will be made up of individual and business contributions on the crowdfunding platform. Again, the state will match 50-50 within limits.

The previous report follows.

We contrived an interactive scale model of the solar system that could be displayed and described on the new trail. The idea is that the sun would be at the Elms trail head, with Neptune at Otterburn Park. Folks can walk/bike the distance and learn about the solar system, seeing the solar bodies in scale imagery/models.

We have begun preliminary conversations with Nelson, New Zealand to participate. Their community is 8,630 miles away, which reflects the approximate distance to the next closest star.

The park board approved this concept for installation at their May meeting.

✓ **PUBLIC SAFETY ASSESSMENT *(Update)***

The city council resolved to proceed with the public safety special assessment district (SAD). The district is to include all real, non-exempt property in the city limits, be established with a rate of 4.9 mils, have a term of ten years, and be subject to an annual 10% total revenue increase limit. These terms and conditions match the 2013 original SAD. Please see the complete report for details.

A public hearing is scheduled for December 18th during the regular city council meeting. Notice has been mailed out to all owners of record, as well as published in the Swartz Creek View (November 30, 2023). At this meeting, I will give the presentation again, public input will be solicited, and the council will deliberate and likely vote on the issue of formally establishing the district.

Note that Mr. Strimatter is reviewing the options that the community has concerning the 10% limit on annual revenue increases. Specifically, can this figure be adjusted up or down, as well as whether or not the levy rate can be altered by council if revenues are still within the threshold. I expect a report on the 18th. The previous report follows.

The 4.9 mil special assessment district that was approved in 2013 to fund fire, fire apparatus, and police services expires this year. This revenue source consists of a city-wide levy on real property, which currently funds about 50% of all such expenses. Because the district is city-wide, the assessment functions much like a tax with the

exception that it is not applied to personal property and it is not subject to Headlee rollbacks.

At the October 23, 2023 meeting, the City Council directed staff to prepare a report on a special assessment district for public safety. This includes an estimation of the costs needed for fire service, fire apparatus, police service, and the facilities that house them. Because the question at hand includes a renewal of an existing 4.9 mil public safety assessment, staff is also able to provide the most recent special assessment district roll, which includes revenues and the impact on each piece of property. We can also project expenses and the proportion of expenses that these revenues cover. This is included in the "Public Safety Assessment Revenue and Expense Report."

The council also scheduled a public hearing to consider the estimate, the assessment roll, the need for the special assessment, and to hear objections. The public hearing notice was sent by first-class mail to all real property record owners of record according to the last tax roll, as reviewed by the City Board of Review, at least 10 days prior to the hearing. Publication of the notice was also placed in the local newspaper.

With the assessment and budgets firmly in place and functional for the past decade, staff finds that a renewal of the same boundaries (all city parcels) and same rate (4.9 mils) will suffice to maintain services. Our fiscal year budget is already approved through June 30th and is funded at the current service level for police and fire. Note that this levy can increase by up to 10% in any given year. This has never occurred, but it could be employed if the fire apparatus budget requires additional revenues.

The attached report (November 13, 2023 meeting) outlines the history of the assessment and its impact. I have provided background on the city's finances that led to the SAD, as well as current budgets, the current assessment roll, and some applicable tables regarding tax efforts.

I plan to summarize the findings in a presentation to the council and public prior to the hearing. Pending input and findings from the hearing, I recommend the council proceed with considering the district at a second hearing on December 18, 2023. This hearing will require the same notice as the first. If agreeable, the assessment would be renewed for an additional ten years at the same rate.

If there are any general or specific questions that council members have, please let the rest of council and/or myself know.

- ✓ **BROWN ROAD LAND SALE OPTION** *(No Change of Status)*
  The city opted not to pursue the option for the sale of Brown Road. I have relayed this information to the Shiawassee Economic Development Partnership. The director completely understands. While he may wish to pursue a first-right-of-refusal agreement, at this point it seems enough to know that the city is open to marketing the property to a potential user.

  In the meantime, they requested to perform wetland delineation of the entire area. I indicated that the city would allow delineation of wetlands on city-owned property if a

professional service company was conducting the definition and added the city as an additionally insured party. We have insurance, and they are likely conducting fieldwork.

✓ **CROSS CONNECTION SHUT OFFS *(Update)***

I did affirm that the Michigan EGLE does require residential cross connections. I sent this requirement to the council via email on October 24th. Let me know if you did not see this. We also conducted a background check on the Hydrocorp inspector, which came back good. The previous report follows.

As previously noted, we have postponed imminent shut-offs and the related hearings before the city council. I have concerns that there are not enough inspection slots for all outstanding inspections to sign up, making the process impossible to complete for all users. We are going to consider the matter in the coming months to come up with a long term strategy that is predictable, fair, and productive as it relates to getting compliance with the residential cross connection inspections. The previous report follows.

There are a number of water connections identified in the city that have devices in the internal plumbing that require independent testing and verification in order to comply with the state requirements for cross connections. At this point, we have many commercial and residential customers that are out of compliance after two separate notices. The inspector has sent out a service termination notice that gives the customer until December 8th to comply. If they do not, they can appear at the December 11, 2023 city council meeting to appeal the decision to terminate service. After that point and depending upon the outcome of any deliberation at the December 11 meeting, the city will be compelled to terminate water service.

This is not something we wish to be pursuing, but the expectations for cross connection are objective and reasonable.

✓ **METRO POLICE BUDGET *(Update)***

A draft 2024 Metro Police Department budget is included in the packet. **This is NOT what the Metro Board approved.** I expect to have a replacement budget soon. However, I will explain the outcome and changes as best as I can in the absence of an updated copy.

In short, Metro amended the current budget to finish 2023 with a surplus of $258,717. The city's share of this contribution is $77,615. This equates to about 6.5% of the 2023 operating contribution by the city. The draft budget, following the recommendation by Metro staff, was to carry over this fund balance amount to the 2024 budget. Doing so would result in a small decrease for the city's 2024 contribution.

At the Metro board meeting on November 21st, the board decided to approve the budget without a fund balance carry over. Without the carryover from 2023, the city's contribution will need to be $1,263,795, an increase of $71,542 from the budget 2023 amount (this equates to a 6% increase). Total expenditures for the department are up, with the addition of a third officer to the detective bureau and the addition of a full-time traffic enforcement officer making up for the bulk of the increase. Note that the traffic officer was budgeted but not filled in 2023.

Also, note that total expenditure and revenue figures for the department are tough to reconcile because of the volatility of the salvage inspection collections and payments. I will explain this in more detail at a future time because there is legislation expected to be proposed that will greatly alter this feature of the budget. In short, Metro is a pass through entity for officers to conduct vehicle inspections. Metro Police is then able to retain some of the revenues, but only for specific purposes. Future legislation may change this, but for the time being, these funds are very restricted, though abundant.

Summarily, the city can expect a refund of about $77,000 for the current year, which is great news. Most of this, but not all, will need to go towards the 2024 increase. However, with two new officers joining the department, the service benefit is very much in line with this increase.

The obvious concern is what the future holds. If the 2025 budget includes another 5% or greater increase, the question of the sustainability of the increased staffing levels must be posed. For the time being, the department is maintaining a reasonable average increase of 2.94% since its inception in 2017.

- ✓ **VOLUNTEER RECOGNITION** ***(Update)***

  There are a number of individuals and groups that spend a lot of time, effort, and money in the community to improve many of our most noticeable public areas. Most are familiar with the efforts of the Women's Club to beautify downtown, including the flower plantings and fall decorations. However, there are many other helping hands that contribute to our many parks, gateways, and other public spaces.

  The park board began a conversation about how to recognize these folks. At their meetings, there was deliberation about numerous factors, including the area of the community served (parks, downtown, or other), whether it was an individual or group, a resident or non-resident, or whether the activity was ongoing or one-time only. The park board ultimately felt that an annual proclamation and recognition by the Mayor was the most appropriate way to recognize these efforts.

  As such, our 6pm meeting on December 11th has been chosen to be the venue for recognition of these wonderful people. Samantha has compiled a list of all volunteers that we are known to work with, and she will invite them to the meeting. The Mayor will read off the proclamation, with a copy to be framed and given to each group or person. If you have any thoughts about how to add more to this celebration, let us know!

- ✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

  - ✓ **MONTHLY REPORTS** ***(Update)***

    The standard set of monthly reports are included for your enjoyment.

  - ✓ **COMCAST NOTICES** ***(Update)***

    They have communicated some package and channel changes.

- ✓ **BOARDS & COMMISSIONS** *(See Individual Category)*
  - ✓ **PLANNING COMMISSION** *(No Change of Status)*

There was not a November meeting. I still have a number of interested parties that have concept or site plans in the works for downtown and the Meijer area. It seems less likely that something will come in this calendar year though. The next regular meeting is scheduled for December 5, 2023.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(No Change of Status)*

The DDA met on November 9th to consider a façade grant for the old Swartz Creek Bakery. This building is being converted into an office for Tru Eco Construction, a locally owned rehabilitation business. They were awarded a match of grant funds in the amount of $7,500 to replace their windows and doors as part of the overall renovation. This is part of a larger project that includes new siding and accent features!

The next meeting is scheduled for December 14.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

The ZBA held their annual meeting, including Advanced ZBA training, on March 14th. They selected incumbent, James Packer, for the chair. They replaced the late Robert Plumb with John Gilbert for the vice chair position. Mr. Ron Smith was selected for another term as secretary. There are no pending variances, appeals, or interpretations.

✓ **PARKS AND RECREATION COMMISSION** ***(Update)***

The park board met on November 21st. It was a short meeting. They set out to conduct this year's Christmas decorating contest, the results of which should be in the December 21st edition of the Swartz Creek View. They also engaged a local resident in a fundraiser for forestry. The resident can produce vinyl graphics of Swartz Creek Dragons for which all proceeds can support future forestry and natural beautification.

The next meeting is scheduled for December 19th.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The Board of Review will convene on December 12th at 3:30. Their duties are not yet defined because the state announced this week that the Board of Review is no longer going to do Veterans exemptions. However, the state did not say when that was effective. More information is expected in November. As of now, the BOR can still fix qualified errors, grant poverty exemptions and veterans' exemptions (pending state timelines).

✓ **CLERK'S OFFICE/ELECTION UPDATE** ***(Update)***

Routine duties include record management, publications, FOIA request, human resources, payroll approval and everything related to elections.

Our next election will be the Presidential Primary which will be held on February 27, 2024.

✓ **DEPARTMENT OF COMMUNITY SERVICES UPDATE** ***(Update)***

- DPS continues to GPS water and sewer assets. This will be ongoing for most of the year as we have time available.
- DPS listed a plow truck on Bid Corp. Truck did not meet the reserve and did not sell. Going to relist or negotiate price.

- The intersection of Miller and Fairchild traffic signal timing has been changed due to the signal wire on Fairchild being hit while milling. The county is working on getting the wire replaced. The signal timing now is causing excessive traffic on Miller Rd. during school drop off and pick up.
- DPS is working on Christmas Decorations for downtown.
- Winter plowing and salting equipment is ready for snow.

✓ **TREASURER UPDATE** ***(Update)***

Winter tax bills are scheduled to be mailed out on December 1st. Routine operations include, but are not limited to, processing payments for utility bills, tax bills, delinquent personal and qualified real taxes, building permits, daily/weekly/monthly journal entries, bank wires, review/approval of accounts payable invoices, issuance of building permits and rental inspection collections, processing payroll, accounting for grants and projects and other financial matters impacting the city.

✓ **ECONOMIC DEVELOPMENT UPDATE** ***(Update)***

Smantha has been connecting with the volunteers and organizations that will be recognized on Monday, Dec. 11th at the City Council meeting. This should be a great event and a fantastic way to end the year!

Recently we've learned about roughly 40 acres of vacant land in an industrial area that may be up for sale or development soon. We are hoping to speak with the owners further and will keep you all updated as things progress. The prospect of having that much available land is exciting! I'm also continuing to speak with numerous individuals that would like space downtown.

The PSCP campaign will be going live in January. I am continuing to meet with businesses and organizations to guarantee that this will be a successful project.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **APPOINTMENTS** ***(Update)***

There are still two vacancies that need to be filled. One is for park board, a seat vacated by Mr. Brandon Greiner. There was also a resignation by Mr. Thomas Currier of the Planning Commission. As of writing, there are not any recommendations.

✓ **HERITAGE STREET LIGHTS** ***(Business Item)***

The north area of Heritage Village never had any street lights installed by the developer. The front of Heritage has decorative posts. As more homes are built in this area (Heritage Blvd, north of Concord Dr), the residents have expressed a desire for street lights. The homeowners association has been liaising with us about the style of such lights.

Decorative lights come at a high cost (usually $2,000), while standard lights can be installed for about $100 each. While the city can strategically install some decorative lights in neighborhoods, such as those in the Winchester Village reconstruction area, the city has not been able to supply decorative lights as the standard.

With that said, the HOA is requesting black fiberglass posts with cobra head LEDs. This appears to be a very reasonable approach. Since streetlighting is an expectation for the community, and the streets are public, I have put a request in for Consumers Energy to plan for and install those. Service will be underground. More details will follow. Prior to installation, the city council will receive an amendment request for our street lighting contract.

✓ **RATES AND FEES** ***(Business Item)***

The city generally reviews and updates the comprehensive rate and fees schedule each year. This schedule had been worked on in the previous administration to update all city ordinances and policies to enable all fees, charges, and fines to be updated by resolution. For simplicity and ease of reference, these are all maintained on the same schedule which is always adopted in its entirety. It includes an index of updates at the end.

Changes for this year include updates to the wages that are applicable to public service cost recovery (inflationary wage increases), minimal updates to the park reservation fees ($5 for all non-resident reservations), and the utility rates (USDA water rate analysis update). This last one is required by the USDA prior to closing on the new bond. The USDA maintains that the city must incorporate the new debt service into its rate structure, while accounting for operations and a capital reserve. Based on a top-to-bottom analysis of current expenses, with the new debt service, we have generated a new rate.

Note that the utility rates have not been altered for two years, years with remarkable inflation. The current and proposed rates for standard meters are:

Current Readiness to Serve Charge:	**$57.45**
Current Commodity Charge:	**$7.42/100 cubic feet**
Proposed Readiness to Serve Charge:	**$60.76**
Proposed Commodity Charge:	**$7.87/100 cubic feet**

The RTS for large meters will increase by 5% to the following:

Large Meter RTS Chart

Size	Accounts	RTS
1.5"	45	$241.14
2"	69	$385.84
3"	4	$723.45
4"	2	$1,205.76
6"	3	$2,411.50

Bulk sales will also increase by 5%.

With that said, **the proposed rates will increase a typical 2,000 cubic foot per quarter utility bill by 3.98%,** with the understanding that sewer remains unchanged. **The water-only increase for this usage is 5.99%, or $12.32 per quarter.** Higher usage does result in a higher percentage increase for those users, but even an extremely high bill with 5,000 cubic feet of usage is a total increase of 6.03% on the water bill.

While no increase is desirable, I think that this is very reasonable since it enables the community to invest in one of the largest infrastructure renewal programs in its history, as well as adjusting for inflation.

The last change is a note on how fees can be paid, which is a requirement of the Michigan Redevelopment Ready Communities Program.

Council Questions, Inquiries, Requests, Comments, and Notes

City Boundary: There is a discrepancy in the municipal boundary between what is in our charter and what was filed with the state in 1958. This is reflected as a difference between the boundary we use for all intents and purposes with that of the census map that is utilized by the state. We are making corrections now. This will result in more accurate (increased) population counts, road miles, and GIS information. As of writing, I am not sure this is going to be worked out.

Genesee Wind Symphony: The coming shows are Monday, December 11th at 7:30pm. This is a council meeting day so we may look to reschedule the meeting for 6:00pm.

Christmas Parade: The parade and tree lighting is on Saturday, December 2, 2023 at 6:00 p.m.

City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, November 27, 2023, 7:00 P.M.

Motion No. 231127-4A **MINUTES – NOVEMBER 13, 2023**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, November 13, 2023, to be circulated and placed on file.

Second by Councilmember: _____

Voting For:_____
Voting Against: _____

Motion No. 231127-5A **AGENDA APPROVAL – NOVEMBER 27, 2023**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of November 27, 2023, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

Motion No. 231127-6A **CITY MANAGER'S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager's Report of November 27, 2023 including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

Resolution No. 231127-8B **RESOLUTION TO APPROVE THE CITY CDBG PRE-ALLOCATION**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek City Council receives an allocation of Community Development Block Grant Funds from Genesee County on a three year cycle, with the next allocation expected to be $35,189; and

WHEREAS, applications are now being accepted for service projects and construction projects; and,

WHEREAS, projects must meet specific criteria as noted on the pre-application forms, including expenditure in low/moderate income areas, or serving a low/moderate income population while accomplishing a national objective; and,

WHEREAS, the funds for services, including senior services, can equal up to 30% of the three year allocation for approved and eligible purposes; and,

WHEREAS, the city council held a public hearing on November 27, 2023 to hear public comment related to the use of such funds,

NOW, THEREFORE, BE IT RESOLVED THAT the Swartz Creek City Council submit a pre-application to the Genesee County Metropolitan Planning Commission for the three year Community Development Block Grant Distribution, an amount estimated to be $35,189, to support all or some of the following activities:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

Resolution No. 231127-8C **RESOLUTION TO APPROVE THE LOW BID FOR USDA WATER MAIN REPLACEMENT AND LOCAL STREET RECONSTRUCTION FOR WATERMAIN AND STREET RECONSTRUCTION PROJECTS**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a water distribution system and a network of local streets, and

WHEREAS, the city has been awarded USDA grant funds in the form of a 40 year low interest loan that will defray some of the expense of providing for this local and water main infrastructure, and

WHEREAS, the city is also engaged in related street improvements that are part of the recorded street asset management plan for local street reconstruction, rehabilitation, and preventative maintenance, and

WHEREAS, bid specifications for the combined water main and street projects were compiled and released to the public for sealed bidding, said bids opened on November 16, 2023, and

WHEREAS, OHM Advisors has audited the bids and contractors in conjunction with the USDA and recommends acceptance of the low bid by DiPonio Contracting in the amount of $8,216,413.42, as audited by unit in the USDA Water Main Improvement and Local Road Improvement Bid Tabulation Sheet dated November 20, 2023.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council accepts and awards the specified water main and street construction projects to DiPonio Contracting conditioned approval of the USDA Rural Development and completion of necessary financial arrangements with the USDA Rural Development.

BE IT FURTHER RESOLVED that the City of Swartz Creek authorizes and directs the City Manager, Mayor, and City Attorney to execute and complete all necessary Project/USDA contracts and related fulfillment materials for the water related portion of the project.

BE IT FURTHER RESOLVED that the City of Swartz Creek authorizes and directs the City Manager, Mayor, and City Attorney to execute and complete all necessary Project contracts and related fulfillment materials related to the street capital improvement bonds.

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

Resolution No. 231127-8D

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SWARTZ CREEEK AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS WATER SYSTEM FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

Motion by Councilmember: _____

WHEREAS, it is necessary for the City of Swartz Creek City (herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of Four Million Thirty Thousand & 00/100 pursuant to the provisions of Revenue Bond P.A. No. 94 of 1933, as amended, and;

WHEREAS, the Association intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning. financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE, in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U.S.C. 1983(c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of $10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legally permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so, without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these

accounts will be considered as revenues of the system.

9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by USDA. No free service or use of the facility will be permitted.
11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established, disbursements from that account(s) may be used when necessary for payments due on the bond if sufficient funds are not otherwise available and prior approval of the Government is obtained. Also, with the prior written approval of the Government, funds may be withdrawn and used for such things as emergency maintenance, extensions to facilities and replacement of short lived assets.
15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain USDA's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed $0 under the terms offer the by the Government; that the Mayor and City Manager of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be

inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee.

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

Resolution No. 231127-8E **A RESOLUTION TO APPROVE ORDINANCE 464, AN ORDINANCE TO PROVIDE FOR THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF IMPROVEMENTS TO THE WATER SUPPLY SYSTEM OF THE CITY OF SWARTZ CREEK; TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE COST THEREOF; TO PRESCRIBE THE FORM OF THE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON BONDS OF THE SYSTEM; TO PROVIDE AN ADEQUATE RESERVE ACCOUNT FOR THE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF THE REVENUES OF THE SYSTEM; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE BONDS AND THE SYSTEM.**

Motion by Councilmember: _____

WHEREAS, it is necessary for the City of Swartz Creek City to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of Four Million Thirty Thousand & 00/100 pursuant to the provisions of ACT 94 of 1933, as amended, and;

WHEREAS, the City intends to obtain assistance from the United States Department of Agriculture,(herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the City:

THEREFORE, I MOVE the City of Swartz Creek ordains:

ORDINANCE NO. 464

AN ORDINANCE TO PROVIDE FOR THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF IMPROVEMENTS TO THE WATER SUPPLY SYSTEM SERVING THE CITY OF SWARTZ CREEK; TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE

COST THEREOF; TO PRESCRIBE THE FORM OF THE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS; TO PROVIDE AN ADEQUATE RESERVE ACCOUNT FOR THE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF THE REVENUES; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE BONDS AND THE SYSTEM.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Definitions. In addition to the words and terms defined elsewhere in this Ordinance, the following words and terms as used in this Ordinance shall have the meanings assigned in this Section, unless the context or use clearly indicates another or different meaning or intent.

The word "acquired," as used in this Ordinance, shall be construed to include acquisition by purchase, construction or by any other method.

"Act 94" shall mean Act 94, Public Acts of Michigan, 1933, as amended.

"Additional Bonds" shall mean additional bonds issued pursuant to Section 17 of this Ordinance.

"Bond" or "Bonds" shall mean the Issuer's Series 2023 Bonds.

"Bond Reserve Account" shall mean the subaccount in the Bond and Interest Redemption Account established in accordance with Section 12 of this Ordinance.

"Depository Bank" shall mean Chase Bank, in Swartz Creek, Michigan, a member of the Federal Deposit Insurance Corporation, or other financial institution qualified to serve as depository bank and designated by the Issuer.

"Engineer" shall mean OHM Advisors, Midland, Michigan.

"Fiscal Year" shall mean the fiscal year of the Issuer and the operating year of the System, commencing July 1 and ending June 30 of the subsequent year, as such year may be changed from time to time.

"Government" shall mean the government of the United States of America or any agency thereof.

"Issuer" shall mean the City of Swartz Creek, County of Genesee, State of Michigan.

"Ordinance" shall mean this Ordinance and any ordinance or resolution of the Issuer amendatory or supplemental to this Ordinance.

"Outstanding Bond" shall mean the Series 2020 Bond.

"Outstanding Ordinance" shall mean Ordinance No. 449, authorizing the issuance of the Outstanding Bond.

"Project" shall mean the acquisition, construction, furnishing and equipping improvements to the Issuer's Water Supply System, together with all necessary interests in land and all related sites, structures, equipment, appurtenances and attachments thereto.

"Reserve Amount" shall mean, with respect to the Bond, the lesser of (1) the maximum annual debt service due on the Bond in the current or any future year, (2) 125% of the average annual debt service on the Bond, or (3) 10% of the outstanding principal amount of the Bond on the date of issuance of the Bond.

"Revenues" and "Net Revenues" shall mean the revenues and net revenues of the Issuer derived from the operation of the System and shall be construed as defined in Section 3 of Act 94, including with respect to "Revenues," the earnings derived from the investment of moneys in the various funds and accounts established by this Ordinance.

"Series 2023 Bond" shall mean the Issuer's Water Supply System Revenue Bond, Series 2023 (Taxable), in the original principal amount of Four Million Thirty Thousand Dollars ($4,030,000), authorized to be issued pursuant to this Ordinance.

"Series 2020 Bond" shall mean the Issuer's Water Supply System Revenue Bond, Series 2020 (Taxable), dated May 29, 2020, issued pursuant to the Outstanding Ordinance.

"System" shall mean the Issuer's water supply system, including such facilities thereof as are now existing, are acquired and constructed as the Project, and all enlargements, extensions, repairs and improvements thereto hereafter made.

"Transfer Agent" shall mean the transfer agent and bond registrar for the Bond as appointed from time to time by the Issuer as provided in Section 6 of this Ordinance and who or which shall carry out the duties and responsibilities as set forth in Sections 6 and 7 of this Ordinance.

Section 2. Establishment of System; Necessity; Approval of Plans and Specifications. For the purpose of making reasonable replacement or extension of the System as described in the Outstanding Ordinance, the Outstanding Ordinance authorizes the issuance of Additional Bonds of equal standing and priority of lien as to the Net Revenues with the Outstanding Bond under conditions set forth in the Outstanding Ordinance, which conditions have been satisfied.

It is hereby determined to be a necessary public purpose of the Issuer to acquire and construct the Project in accordance with the plans and specifications prepared by the Issuer's Engineer and on file with the Issuer, which plans and specifications are hereby approved.

Section 3. Costs; Useful Life. The total cost of the Project is estimated to be not less than Four Million Thirty Thousand Dollars ($4,030,000), including the payment of incidental expenses as specified in Section 4 of this Ordinance, which estimate of cost is hereby approved and confirmed, and the period of usefulness of the Project is estimated to be not less than forty (40) years.

Section 4. Payment of Costs; Bond Authorized. To pay part of the cost of acquiring and constructing the Project, including payment of all legal, engineering, financial and other expenses incident to said acquisition and construction, and expenses incident to the issuance and sale of the Bond, it is hereby determined that the Issuer borrow the aggregate principal sum of not to exceed Four Million Thirty Thousand Dollars ($4,030,000) and issue the Bond therefor pursuant to the provisions of Act 94. The remaining costs of the Project will be paid from grant funds and Issuer funds on hand and legally available for such use.

Section 5. Bond Details. The Bond shall be designated "WATER SUPPLY SYSTEM REVENUE BOND, SERIES 2023 (TAXABLE)," shall be dated as of the date of delivery of the first delivery installment (hereinafter defined), shall consist of one fully-registered nonconvertible bond of the denomination of $4,030,000, and shall be payable in principal installments serially on May 1 of each year, as follows:

Year	Amount	Year	Amount
2024	$58,000	2044	$98,000
2025	60,000	2045	100,000
2026	61,000	2046	103,000
2027	63,000	2047	106,000
2028	65,000	2048	108,000
2029	66,000	2049	111,000
2030	68,000	2050	114,000
2031	70,000	2051	117,000
2032	72,000	2052	120,000
2033	73,000	2053	123,000
2034	75,000	2054	127,000
2035	77,000	2055	130,000
2036	79,000	2056	133,000
2037	81,000	2057	137,000
2038	84,000	2058	140,000
2039	86,000	2059	144,000
2040	88,000	2060	148,000
2041	90,000	2061	152,000
2042	93,000	2062	156,000
2043	95,000	2063	159,000

The Mayor and City Manager are each authorized to decrease the aggregate principal amount of the Bond and/or change the payment dates and the amounts of any of the foregoing installments if determined by the Mayor or City Manager to be in the best interests of the Issuer; provided, however, that the final principal payment of the Bond shall be due and payable within forty (40) years of the date of issuance of the Bond.

The Bond is expected to be delivered to the Government as initial purchaser thereof in installments (the "delivery installments") and each delivery installment shall be noted on the registration grid set forth on the Bond. The delivery installments shall be deemed to correspond to the serial principal installments of the Bond in direct chronological order of said serial principal installments.

The serial principal installments of the Bond will each bear interest from the date of delivery of the corresponding delivery installment to the registered holder thereof as shown on the registration grid set forth on the Bond at the rate of not to exceed two and five-eighths percent (2.625%) per annum. Interest shall be payable on the first May 1 or November 1 following the date of delivery of said delivery installment, and semiannually thereafter on May 1 and November 1 of each year until maturity or earlier prepayment of said installment, or such other dates as may be determined by the Mayor or City Manager at the time the first delivery installment of the Bond is delivered to the Government. Acceptance of the interest rate on the Bond shall be made by execution of the Bond which so designates the rate specified by the Government and accepted in writing by the Issuer. The Bond shall be issued in fully-registered form and shall not be convertible or exchangeable into more than one fully-registered bond.

The Bond or installments thereof will be subject to prepayment prior to maturity on any date on or after the date that the first principal installment of the Bond is due, in the manner specified in the form of the Bond set forth in Section 9 of this Ordinance.

Section 6. Bond Registration and Transfer. The Transfer Agent shall keep or cause to be kept at its principal office sufficient books for the registration and transfer of the Bond, which shall at all times be open to inspection by the Issuer. The Transfer Agent shall transfer or cause to be transferred on said books the Bond if presented for transfer, as hereinafter provided and subject to such reasonable regulations as it may prescribe.

The Bond may be transferred upon the books required to be kept by the Transfer Agent pursuant to this Section, by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of the Bond for transfer, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever the Bond shall be surrendered for transfer, the Transfer Agent shall record such transfer on the registration books and shall register such transfer on the registration grid attached to the Bond. At the time of such transfer the Transfer Agent shall note on the Bond the outstanding principal amount thereof at the time of such transfer. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer. The Issuer shall not be required (i) to issue, register the transfer of, or exchange the Bond during a period beginning at the opening of business fifteen days before the day of the mailing of a notice of prepayment of the Bond or installments thereof selected for redemption and ending at the close of business on the day of that mailing, or (ii) to register the transfer of or exchange the Bond or portion thereof so selected for prepayment. In the event that the Bond is called for prepayment in part, the Transfer Agent, upon surrender of the Bond, shall note on the Bond called for prepayment in part the principal amount prepaid and shall return the Bond to the registered owner thereof together with the prepayment amount on the prepayment date.

The Treasurer of the Issuer is hereby appointed to act as Transfer Agent with respect to the Bond. If and at such time as the Bond is transferred to or held by any registered owner other than the Government, the Issuer by resolution may appoint a bank or trust company qualified under Michigan law to act as transfer agent and bond registrar with respect to the Bond, and the Issuer may thereafter appoint a successor Transfer Agent upon sixty (60) days' notice to the registered owner of the Bond.

Section 7. Payment of the Bond. Principal of and interest on the Bond shall be payable in lawful money of the United States of America by check or draft mailed by the Transfer Agent to the registered owner at the address of the registered owner as shown on the registration books of the Issuer kept by the Transfer Agent. If the Government shall no longer be the registered owner of the Bond, then the principal of and interest on the Bond shall be payable to the registered owner of record as of the fifteenth day of the month preceding the payment date by check or draft mailed to the registered owner at the registered address. Such date of determination of the registered owner for purposes of payment of principal or interest may be changed by the Issuer to conform to future market practice. The Treasurer of the Issuer is hereby authorized to execute an agreement with any successor Transfer Agent.

The Transfer Agent shall record on the registration books the payment by the Issuer of each installment of principal or interest or both on the Bond when made and the canceled checks or drafts representing such payments shall be returned to and retained by the Treasurer of the Issuer, which canceled checks or drafts shall be conclusive evidence of such payments and the obligation of the Issuer with respect to such payments shall be discharged to the extent of such payments.

Upon payment by the Issuer of all outstanding principal of and interest on the Bond, the registered owner thereof shall deliver the Bond to the Issuer for cancellation.

Section 8. Execution and Delivery of the Bond. The Bond shall be manually signed by the Mayor and countersigned by the City Clerk and shall have the corporate seal of the Issuer impressed thereon. After execution, the Bond shall be held by the Treasurer of the Issuer for delivery to the Government. Neither the Bond nor any installment thereof shall be valid until registered by the Treasurer of the Issuer or by another person designated in writing by the Treasurer to act as bond registrar, or upon transfer by the Government and thereafter, by an authorized representative of the Transfer Agent.

Section 9. Bond Form. The Bond shall be in substantially the following form, with such completions or other changes as are necessary to conform the Bond to the terms established at the time of sale of the Bond to the Government, as determined by the Mayor of the Issuer:

REGISTERED

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF GENESEE

CITY OF SWARTZ CREEK
WATER SUPPLY SYSTEM REVENUE BOND, SERIES 2023 (TAXABLE)

No. R-1 $4,030,000

The City of Swartz Creek, County of Genesee, State of Michigan (the "Issuer"), for value received, hereby promises to pay to the registered owner hereof, but only out of the hereinafter described Net Revenues of the Issuer's Water Supply System, including all appurtenances, additions, extensions and improvements thereto (the "System"), the sum of

Four Million Thirty Thousand Dollars

on the dates and in the principal installment amounts set forth in Exhibit A attached hereto and made a part hereof, with interest on said installments from the date each installment is delivered to the Issuer and as set forth on the registration grid hereon until paid at the rate of two and five-eighths percent (2.625%) per annum, first payable on May 1, 2024, and semiannually thereafter; provided that the principal repayments required herein to the registered owner shall not exceed the total of the principal installments set forth on the registration grid attached hereto from time to time hereafter to acknowledge receipt of payment of the purchase price of this bond up to a total of $4,030,000. Both principal of and interest on this bond are payable in lawful money of the United States of America to the registered owner at the address shown on the Issuer's registration books by check or draft mailed to the registered owner at the address shown on the registration books of the Issuer.

For prompt payment of principal and interest on this bond, the revenues of the System, after provision has been made for reasonable and necessary expenses of operation, administration and maintenance thereof (the "Net Revenues"), are hereby irrevocably pledged and a statutory lien thereon is hereby recognized and created. The statutory lien herein created is of equal standing and priority of lien as to the Net Revenues with the Issuer's Water Supply System Revenue Bond, Series 2020 (Taxable) (the "Outstanding Bond") and any bonds issued of equal standing and priority of lien with the Outstanding Bond.

This bond is a single, fully-registered, non-convertible bond in the principal sum of $4,030,000, issued pursuant to Ordinance No. _____ of the Issuer adopted on November 27, 2023 (the "Ordinance"), and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of acquiring and constructing improvements to the System, as described in the Ordinance. For a complete statement of the revenues from which, and the conditions under which, this bond is payable, a statement of the conditions under which additional bonds of equal standing as to the Net Revenues may hereafter be issued, and the general covenants and provisions pursuant to which this bond is issued, reference is made to the Ordinance.

The Issuer has reserved the right to issue additional bonds of equal standing and priority of lien as to the Net Revenues with this bond on conditions stated in the Ordinance.

This bond is a self-liquidating bond and is not a general obligation of the Issuer and does not constitute an indebtedness of the Issuer within any constitutional or statutory debt limitation, but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this bond is secured by the statutory first lien hereinbefore mentioned.

The Issuer has covenanted and agreed, and does hereby covenant and agree, to fix and maintain at all times while any bonds payable from the Net Revenues of the System shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the interest upon and the principal of this bond and any Additional Bonds hereafter issued, as and when the same become due and payable, and to create a bond and interest

redemption account (including a bond reserve account) therefor, to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance.

Principal installments of this bond are subject to prepayment prior to maturity, in inverse chronological order, at the Issuer's option, on any date on or after May 1, 2024, at par and accrued interest to the date fixed for prepayment.

Thirty days' notice of the call of any principal installments for prepayment shall be given by mail to the registered owner at the registered address. The principal installments so called for prepayment shall not bear interest after the date fixed for prepayment, provided funds are on hand to prepay said installments.

This bond shall be registered as to principal and interest on the books of the Issuer kept by the Treasurer of the Issuer or successor or written designee as bond registrar and transfer agent (the "Transfer Agent") and noted hereon, after which it shall be transferable only upon presentation to the Transfer Agent with a written transfer by the registered owner or his attorney in fact. Such transfer shall be noted hereon and upon the books of the Issuer kept for that purpose by the Transfer Agent.

Capitalized terms used in this bond and not defined herein have the meaning set forth in the Ordinance.

It is hereby certified and recited that all acts, conditions and things required by law to be done precedent to and in the issuance of this bond have been done and performed in regular and due time and form as required by law.

IN WITNESS WHEREOF, the City of Swartz Creek, County of Genesee, State of Michigan, by its City Council, has caused this bond to be signed in its name by its Mayor and to be countersigned by its City Clerk, and its corporate seal to be hereunto affixed, all as of _____, 2023.

CITY OF SWARTZ CREEK

By _____
Its Mayor

(Seal)

Countersigned:

_____
Its City Clerk

REGISTRATION
NOTHING TO BE WRITTEN HEREON EXCEPT
BY THE BOND REGISTRAR/TRANSFER AGENT

Date of Registration of Delivery	Name of Registered Owner	Principal Installment Delivered	Signature of Bond Registrar/ Transfer Agent
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
	United States of America		
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	United States of America		
	United States of America		
	United States of America		
	United States of America		

EXHIBIT A

May 1	Amount	May 1	Amount
2024	$58,000	2044	$98,000
2025	60,000	2045	100,000
2026	61,000	2046	103,000
2027	63,000	2047	106,000
2028	65,000	2048	108,000
2029	66,000	2049	111,000
2030	68,000	2050	114,000
2031	70,000	2051	117,000
2032	72,000	2052	120,000
2033	73,000	2053	123,000
2034	75,000	2054	127,000
2035	77,000	2055	130,000
2036	79,000	2056	133,000
2037	81,000	2057	137,000
2038	84,000	2058	140,000
2039	86,000	2059	144,000
2040	88,000	2060	148,000
2041	90,000	2061	152,000
2042	93,000	2062	156,000
2043	95,000	2063	159,000

Section 10. Security for Bond. The Bond and the interest thereon shall be payable solely from the Net Revenues, and to secure such payment, there is hereby created a statutory lien upon the whole of the Net Revenues of the System, which shall be a lien of equal standing and priority of lien as to the Net Revenues with the Outstanding Bond, to continue until payment in full of the principal of and interest on the Bond.

Section 11. Budget. Immediately upon the effective date of this Ordinance for the remainder of the current Fiscal Year, and thereafter prior to the beginning of each Fiscal Year, the Issuer shall prepare an annual budget for the System for the ensuing Fiscal Year itemized on the basis of monthly requirements. A copy of such budget shall be mailed to the Government without request from the Government for review prior to adoption (as long as the Government is the registered owner of the Bond).

Section 12. Custodian of Funds; Funds. The Treasurer of the Issuer shall be the custodian of all funds belonging to or associated with the System and such funds shall be deposited in the Depository Bank. The Treasurer of the Issuer shall execute a fidelity bond with a surety company in an amount at least equal to the minimum amount required by the Government.

The Treasurer of the Issuer has established, pursuant to the Outstanding Ordinance, a WATER SUPPLY SYSTEM FUND, with the following accounts, into which the proceeds of the Bond and the Revenues from the System shall be deposited in the manner and at the times provided in this Ordinance and the Outstanding Ordinance, which accounts shall be maintained, except as otherwise provided, so long as the Bond herein authorized and the Outstanding Bond remain unpaid.

(A) CONSTRUCTION ACCOUNT. The proceeds of the Bond, and no other funds, shall be deposited with the Depository Bank in a separate deposit account to be designated the SERIES 2023 WATER SUPPLY SYSTEM CONSTRUCTION ACCOUNT (the "Construction Account"). Moneys in the Construction Account shall be transferred, expended and used only for the following purposes:

(1) To pay all legal, engineering, financial and other expenses incident to the acquisition and construction of the Project, and incident to the issuance, sale and delivery of the Bond; and

(2) To pay the costs of the acquisition, construction, furnishing and equipping of the Project, or to reimburse the Issuer for funds expended in connection with the foregoing.

Any unexpended balance of the proceeds of sale of the Bond remaining after completion of the Project herein authorized may in the discretion of the Issuer be used for further improvements, enlargements or extensions to the System, provided that at the time of such expenditure such use be approved by the Department of Treasury (if such approval is then required by law). Any remaining balance after such expenditures shall be paid into the Bond and Interest Redemption Account and used as soon as is practical for the prepayment of installments of the Bond.

After completion of the Project and disposition of remaining proceeds, if any, of the Bond pursuant to the provisions of this Section, the Construction Account shall be closed.

(B) WATER SUPPLY SYSTEM RECEIVING ACCOUNT. The Revenues of the System shall continue to be set aside in the WATER SUPPLY SYSTEM RECEIVING ACCOUNT (the "Receiving Account"), and moneys so deposited therein shall be transferred, expended and used only in the manner and order as follows:

(1) Operation and Maintenance Account. Revenues shall continue to be transferred each quarter of the Fiscal Year from the Receiving Account to the OPERATION AND MAINTENANCE ACCOUNT (the "Operation and Maintenance Account"), as provided in the Outstanding Ordinance, to pay the reasonable and necessary current expenses of administration and operating and maintaining the System for the ensuing quarter.

(2) Water Supply System Bond and Interest Redemption Account. There shall continue to be a separate deposit account to be held by the Depository Bank and designated as the WATER SUPPLY SYSTEM BOND AND INTEREST REDEMPTION ACCOUNT (the "Bond and Interest Redemption Account"). In addition to the transfers to the Bond and Interest Redemption Account required by the Outstanding Ordinance, after the transfer required in (1) above, Revenues shall be transferred each quarter of the Fiscal Year, commencing January 1, 2024, from the Receiving Account, before any other expenditures or transfer therefrom, and deposited in the Bond and Interest Redemption Account for payment of principal of and interest on the Bond and to fund the Bond Reserve Account, in the amounts and at the times specified below.

Upon any delivery of an installment of the Bond, there shall be set aside at the time of delivery and on the first day of each quarter of the Fiscal Year thereafter to the next interest payment date an amount equal to that fraction of the amount of interest due on the next interest payment date on said installment so delivered, the numerator of which is 1 and the denominator of which is the number of full and partial Fiscal Year quarters from the date of said delivery to the next interest payment date. There also shall be set aside on the first day of each Fiscal Year quarter after the delivery of the first principal installment an amount not less than 1/2 of the amount of interest due on the next interest payment date on all outstanding installments of the Bond not delivered during the then current interest payment period.

Upon any delivery of a delivery installment of the Bond there shall be set aside at the time of such delivery and on the first day of the Fiscal Year quarter thereafter to the next principal payment date an amount equal to that fraction of the amount of principal due on the next principal payment date on said installment so delivered, the numerator of which is 1 and the denominator of which is the number of full and partial Fiscal Year quarters from the date of said delivery to the next principal payment date. There shall also be set aside each Fiscal Year quarter on or after the delivery of the first delivery installment, an amount not less than 1/4 of the amount of principal due on the next principal payment date. Except as hereinafter provided, no further deposits shall be made into the Bond and Interest Redemption Account (excluding the Bond Reserve Account) for the Bond once the aforesaid sums have been deposited therein. Any amount on deposit in the Bond and Interest Redemption Account (excluding the Bond Reserve Account) in excess of (a) the amount needed for payment of principal installments of the Bond for the then current principal payment period, plus (b) interest on the Bond for the then current interest payment period, shall be used by the Issuer for redemption of principal installments of the Bond or, in the alternative, shall be deposited in or credited to the Receiving Account.

If for any reason there is a failure to make such quarterly deposit in the amounts required, then the entire amount of the deficiency shall be set aside and deposited in the Bond and Interest Redemption Account out of the Revenues first received thereafter which are not required by this Ordinance to be deposited in the Operation and Maintenance Account or the Bond and Interest Redemption Account, which amount shall be in addition to the regular quarterly deposit required during such succeeding quarter or quarters.

There is hereby recognized in the Bond and Interest Redemption Account a separate account designated as the BOND RESERVE ACCOUNT (the "Bond Reserve Account"). In addition to the transfers to the Bond Reserve Account required by the Outstanding Ordinance, commencing on the first day of the

Fiscal Year quarter after delivery of the first delivery installment of the Bond there shall be withdrawn from the Receiving Account on the first day of each Fiscal Year quarter and set aside in and transferred to the Bond Reserve Account, after provision has been made for the Operation and Maintenance Account and the current requirements of the Bond and Interest Redemption Account, the sum of at least $4,100 per quarter ($16,400) annually) until there is accumulated in such account the lesser of the sum of $163,938 or the Reserve Amount for the Bond.

Except as hereinafter provided, no further deposits shall be made into the Bond Reserve Account pursuant to the requirements of this Ordinance once the lesser of the sum of $163,938 or the Reserve Amount for the Bond has been deposited therein. The moneys in the Bond Reserve Account shall be used solely for the payment of the principal installments of and interest on the Bond as to which there would otherwise be default; provided, however, that in the event the amount on deposit in the Bond Reserve Account exceeds the amount then required to be on deposit therein pursuant to the requirements of this Ordinance, the moneys in excess of such requirements shall be used to pay principal installments of and interest on the Bond on the next payment date.

If at any time it shall be necessary to use moneys in the Bond Reserve Account for such payment, then the moneys so used shall be replaced from the Net Revenues first received thereafter which are not required by this Ordinance to be used for operation and maintenance or for current principal and interest requirements for the Bond.

No further payments need be made into the Bond and Interest Redemption Account for the Bond after enough of the principal installments of the Bond have been retired so that the amount then held in the Bond and Interest Redemption Account (including the Bond Reserve Account) is equal to the entire amount of principal and interest which will be payable at the time of maturity of all the principal installments of the Bond then remaining outstanding.

The moneys in the Bond and Interest Redemption Account and the Bond Reserve Account shall be invested in accordance with Section 13 of this Ordinance, and profit realized or income earned on such investment shall be used or transferred as provided in Section 13 of this Ordinance.

(3) Repair, Replacement and Improvement Account. There is hereby continued a separate account designated REPAIR, REPLACEMENT AND IMPROVEMENT ACCOUNT (the "RRI Account"). The Issuer is currently obligated, pursuant to the Outstanding Ordinance, to deposit quarterly into the RRI Account an amount not less than $3,250 ($13,000 annually) in connection with the Outstanding Bond. After the transfers required in (1) and (2) above, and so long as any principal installments of the Outstanding Bond remain outstanding, Revenues shall continue to be transferred each Fiscal Year quarter from the Receiving Account and deposited in the RRI Account in an amount not less than $3,250 ($13,000 annually). Moneys in the RRI Account shall be used and disbursed only for the purpose of paying the cost of (a) repairing any damage to and emergency maintenance of the System, (b) repairing or replacing obsolete, deteriorating, deteriorated or worn out portions of the System, (c) acquiring and constructing extensions and improvements to the System and (d) when necessary, for the purpose of making payment of principal and interest on the Bond. If the amount in the Bond and Interest Redemption Account and the Bond Reserve Account is not sufficient to pay the principal of and interest on the Bond when due, the moneys in the RRI Account shall be transferred to the Bond and Interest Redemption Account and used for that purpose. Moneys in the RRI Account may be invested in accordance with Section 13 of this Ordinance.

(4) General Obligation Debt Account. After the transfers required in (1) and (2) above, and any transfers made pursuant to (3) above, Revenues may be transferred from the Receiving Fund to a General Obligation Debt Account established by the Issuer (the "G.O. Account") and utilized by the Issuer to pay

debt service on presently existing or future general obligation bond issues of the Issuer or general obligations or contractual obligations of the Issuer incurred or to be incurred for System purposes.

(5) Reverse Flow of Funds; Surplus Money. In the event the moneys in the Receiving Account are insufficient to provide for the current requirements of the Operation and Maintenance Account, the Bond and Interest Redemption Account (including the Bond Reserve Account) or the RRI Account, any moneys and/or securities in the accounts of the System described by this Ordinance shall be transferred, first, to the Operation and Maintenance Account, second, to the Bond and Interest Redemption Account, and third, to the RRI Account.

All moneys remaining in the Receiving Account at the end of any Fiscal Year after satisfying the above requirements for the deposit of moneys into the Operation and Maintenance Account, the Bond and Interest Redemption Account (including the Bond Reserve Account) and the RRI Account may be transferred to the Bond and Interest Redemption Account and used to call the Bond or portions thereof for redemption, or at the option of the Issuer, transferred to the G.O. Account or the RRI Account and used for the purpose for which such accounts were established; provided, however, that if there should be a deficit in the Operation and Maintenance Account, the Bond and Interest Redemption Account (including the Bond Reserve Account) or the RRI Account, on account of defaults in setting aside therein the amounts hereinbefore required, then transfers shall be made from such moneys remaining in the Receiving Account to such accounts in the priority and order named in this Section, to the extent of such deficits.

Section 13. Investments. Moneys in the funds and accounts established herein and moneys derived from the proceeds of sale of the Bond may be invested by the Issuer in the obligations and instruments permitted for investment by Section 24 of Act 94, as the same may be amended from time to time; provided, however, that as long as the Bond is held by the Government, then the investment may be limited to the obligations and instruments authorized by the Government. Investment of moneys in the Bond and Interest Redemption Account being accumulated for payment on the next maturing principal or interest payment on the Bond shall be limited to obligations and instruments bearing maturity dates prior to the date of the next maturing principal or interest payment on the Bond. Investment of moneys in the Bond Reserve Account shall be limited to direct obligations of the United States of America or obligations the timely payment of which are fully guaranteed by the United States of America and bearing maturity dates or subject to redemption, at the option of the holder thereof, not later than five (5) years from the date of the investment. In the event investments are made, any securities representing the same shall be kept on deposit with the Depository Bank. Interest income earned on investment of funds in the Receiving Account, the Operation and Maintenance Account and the Bond and Interest Redemption Account (except the Bond Reserve Account) shall be deposited in or credited to the Receiving Account. Interest income earned on the investment of funds in the Bond Reserve Account shall be deposited in the Bond and Interest Redemption Account.

Section 14. Rates and Charges. Rates and charges for the services of the System have been established by the Issuer in an amount sufficient to pay the costs of operating, maintaining and administering the System, to pay the principal of and interest on the Bond and Outstanding Bond and to meet the requirements for repair, replacement, reconstruction and improvement of the System and all other requirements provided herein, and otherwise comply with the covenants provided in the Outstanding Ordinance and herein. The Issuer hereby covenants and agrees to fix and maintain at all times while the Bond shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for the foregoing expenses, requirements and covenants, and to create a Bond and Interest Redemption Account (including a Bond Reserve Account) for the Bond. The rates and charges for all services and facilities rendered by the System shall be reasonable and just, taking into consideration the cost and value of the System and the cost of maintaining, repairing, and operating the same and the amounts necessary for the

retirement of the Bond, and accruing interest on the Bond, and there shall be charged such rates and charges as shall be adequate to meet the requirements of this Section and Section 12 of this Ordinance.

Section 15. No Free Service. No free service shall be furnished by the System to any individual, firm or corporation, public or private or to any public agency or instrumentality.

Section 16. Covenants. The Issuer covenants and agrees, so long as the Bond herein authorized remains unpaid, as follows:

(a) It will comply with applicable laws and regulations of the State of Michigan and continually operate and maintain the System in good condition.

(b) (i) It will maintain complete books and records relating to the operation and financial affairs of the System. If the Government is the holder of the Bond, the Government shall have the right to inspect the System and the records, accounts, and data relating thereto at all reasonable times.

(ii) It will cause an annual audit of such books of record and account for the preceding Fiscal Year to be made each year by a recognized independent certified public accountant, and will cause such accountant to mail a copy of such audit to the Government, without request of the Government. Such audit shall be completed and so made available not later than one hundred eighty (180) days after the close of each Fiscal Year.

(c) It will maintain and carry, for the benefit of the holder of the Bond, insurance on all physical properties of the System, of the kinds and in the amounts normally carried by municipalities engaged in the operation of similar systems. The amount of said insurance shall be acceptable to the Government. All moneys received for losses under any such insurance policies shall be applied solely to the replacement and restoration of the property damaged or destroyed, and to the extent not so used, shall be used for the purpose of calling principal installments of the Bond.

(d) It will not borrow any money from any source or enter into any contract or agreement or otherwise incur any other liabilities in connection with the System that may in any way be a lien upon the Revenues, without obtaining the prior written consent of the Government, nor shall it transfer or use any portion of the Revenues derived in the operation of the System for any purpose not herein specifically authorized.

(e) It will not voluntarily dispose of or transfer its title to the System or any part thereof, including lands and interest in land, sale, mortgage, lease or other encumbrances, without obtaining the prior written consent of the Government.

(f) Any extensions to or improvements of the System shall be made according to sound engineering principles, and plans and specifications shall be submitted to the Government for prior review.

Section 17. Additional Bonds. The Issuer may issue additional bonds payable from the Net Revenues of the System and secured by a statutory lien on the Net Revenues (the "Additional Bonds"), which shall be of equal standing and priority of lien as to the Net Revenues with the Bond, the Outstanding Bond and any Additional Bonds then outstanding, for the purposes and on the conditions set forth in the Outstanding Ordinance.

Section 18. Ordinance Shall Constitute Contract. The provisions of this Ordinance shall constitute a contract between the Issuer and the holder of the Bond. After the issuance of the Bond, this Ordinance shall not be repealed or amended in any respect that will adversely affect the rights and interests of the holder

of the Bond without the consent of such holder, nor, except as specifically provided herein, shall the Issuer adopt any law, ordinance or resolution in any way adversely affecting the rights of the holder so long as the Bond or interest thereon remains unpaid.

Section 19. Refunding of Bond. If at any time it shall appear to the Government that the Issuer is able to refund upon call for redemption or with consent of the Government the then outstanding bond by obtaining a loan for such purposes from responsible cooperative or private credit sources at reasonable rates and terms for loans for similar purposes and periods of time, the Issuer will, upon request of the Government, apply for and accept such loan in sufficient amount to repay the Government, and will take all such actions as may be required in connection with such loans.

Section 20. Default of Issuer. The holder of the Bond may, by proper suit, action, mandamus or other proceeding, protect and enforce the statutory lien upon the Net Revenues of the System, and may, by proper suit, action, mandamus or other proceeding, enforce and compel performance of all duties of the officers of the Issuer, including the fixing of sufficient rates, the collection of Revenues, the proper segregation of the Revenues of the System and the proper application thereof. The statutory lien upon the Net Revenues, however, shall not be construed as to compel the sale of the System or any part thereof. If there shall be any default in the payment of the principal of or interest on the Bond, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the Issuer, under the direction of the court, and by and with the approval of the court, to perform the duties of the officers of the Issuer more particularly set forth herein and in Act 94.

The Issuer hereby agrees to transfer to any bona fide receiver or other subsequent operator of the System, pursuant to any valid court order in a proceeding brought to enforce collection or payment of the Issuer's obligations, all contracts and other rights of the Issuer, conditionally, for such time only as such receiver or operator shall operate by authority of the court.

Section 21. Ordinance Subject to Michigan Law and Government Regulations. The provisions of this Ordinance are subject to the laws of the State of Michigan and to the present and future regulations of the Government not inconsistent with the express provisions hereof and Michigan law.

Section 22. Fiscal Year of System. The fiscal year for operating the System shall be the Fiscal Year.

Section 23. Issuer Subject to Loan Resolution. So long as the Government is holder of the Bond, the Issuer shall be subject to the loan resolution (RUS Bulletin 1780-27) and shall comply with all provisions thereof.

Section 24. Covenant Not to Defease. So long as the Government is the holder of the Bond, the Issuer covenants that it will not defease the Bond or any portion thereof.

Section 25. Certain Determinations. The Mayor, City Manager and the City Clerk are each hereby individually authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transactions authorized herein, and in pursuance of the foregoing each is authorized to exercise the authority and make the determinations authorized pursuant to Section 7a(1)(c) of Act 94, including, but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters necessary to effectuate the sale and issuance of the Bond authorized hereby, all within the parameters established by this Ordinance. The Mayor and the City Clerk are each hereby authorized to confirm the final terms and details of the Bond by execution of the Bond.

Section 26. Negotiated Sale to the Government. The Issuer has considered the option of selling the Bond through a competitive sale and a negotiated sale and determines to sell the Bond to the Government in a negotiated sale in order to obtain interest rates and other terms not generally available from conventional municipal bond market sources and for the opportunities provided by a negotiated sale to the Government to select and adjust the terms of the Bond, including the prepayment of the principal of the Bond at any time without premium.

The Mayor, City Manager and the City Clerk are each hereby authorized and directed to negotiate the sale of the Bond to the Government at an interest rate not to exceed two and five-eighths percent (2.625%) per annum. The sale of the Bond to the Government at an interest rate of not to exceed two and five-eighths percent (2.625%) per annum and at the par value thereof is hereby approved. The Treasurer of the Issuer is hereby authorized to deliver the Bond in accordance with the delivery instructions of the Government.

Section 27. Authorization of Other Actions. The Mayor, City Clerk, City Treasurer, City Manager and Finance Director of the Issuer are each authorized and directed to execute and deliver all other agreements, documents and certificates and to take all other actions necessary to complete the issuance and delivery of the Bond in accordance with this Ordinance.

Section 28. Conflict and Severability. All ordinances, resolutions and orders or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed, and each section of this Ordinance and each subdivision of any section hereof is hereby declared to be independent, and the finding or holding of any section or subdivision thereof to be invalid or void shall not be deemed or held to affect the validity of any other section or subdivision of this Ordinance.

Section 29. Paragraph Headings. The paragraph headings in this Ordinance are furnished for convenience of reference only and shall not be considered to be a part of this Ordinance.

Section 30. Publication and Recordation. This Ordinance shall be published in full in a newspaper of general circulation in the Issuer qualified under State law to publish legal notices promptly after its adoption, and the same shall be recorded in the Ordinance Book of the Issuer and such recording authenticated by the signatures of the Mayor and the City Clerk.

Section 31. Effective Date. This Ordinance is hereby determined by the City Council to be immediately necessary for the preservation of the peace, health and safety of the Issuer and shall be in full force and effect from and after its passage and publication as required by law.

Passed and adopted by the City Council of the City of Swartz Creek, County of Genesee, State of Michigan, on November 27, 2023.

_____
Mayor

(Seal)

Attest:

_____
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Council of the City of Swartz Creek, County of Genesee, State of Michigan, at a regular meeting held on the 27th day of November, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

I further certify that the following Members were present at said meeting: _____, and that the following Members were absent: _____.

I further certify that Member _____ moved adoption of said Ordinance, and that said motion was supported by Member _____.

I further certify that the following Members voted for adoption of said Ordinance: _____ , and that the following Members voted against adoption of said Ordinance: _____.

I further certify that said Ordinance has been recorded in the Ordinance Book and that such recording has been authenticated by the signatures of the Mayor and the City Clerk.

_____
City Clerk

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

Resolution No. 231127-8F **RESOLUTION TO AMEND AND RESTATE CITY-WIDE RATES, FEES, AND CHARGES**

Motion by Councilmember: _____

WHEREAS, the City sets rates and collects fees, fees for permits, charges for services, cost recovery for public safety and cost recovery for consulting services (rates, fees, & charges), and;

WHEREAS, such rates, fees, & charges are a necessary and essential part of the funding for the services that the City provides, and:

WHEREAS, the City's Code of Ordinances defines and provides for certain rates, fees, & charges, and;

WHEREAS, other such rates, fees, & charges are provided for by resolution of the City Council, statutory provision, past practice, policy and other such actions, and

WHEREAS, the City has amended the City's Code of Ordinances to provide for various rates, fees, & charges to be set by resolution of the City Council, and;

WHEREAS, the City has need to implement additional rates, fees, & charges to be set by resolution of the City Council, and;

WHEREAS, the City desires to have all such rates, fees, & charges organized into a single resolution that can be visited periodically and adjusted accordingly.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby sets its rates, fees, & charges in accordance with the following schedule, effective immediately or as soon as practical thereafter, table as follows:

CITY OF SWARTZ CREEK RATES, FEES PERMITS & CHARGES FOR SERVICES
(All fees may be paid in person with cash, check, or card. Building and utility fees may be paid online with card or e-check)

1. Chapter 1: Municipal Ordinance Violations Bureau (Parking Fines)

The following parking violations shall be punishable by the fines indicated:

	Offense	Fine
(a)	Parking too far from curb	$ 40.00
(b)	Angle parking violations	$ 40.00
(c)	Obstructing traffic	$ 40.00
	Prohibited parking (signs un-necessary)	
(d)	On sidewalk	$ 40.00
(e)	In front of drive	$ 40.00
(f)	Within intersection	$ 40.00
(g)	Within 15 feet of hydrant	$ 40.00
(h)	On crosswalk	$ 40.00
(i)	Within 20 feet of crosswalk or 15 feet of corner lot lines	$ 40.00
(j)	Within 30 feet of street side traffic sign or signal	$ 40.00
(k)	Within 50 feet of railroad crossing	$ 40.00
(l)	Within 20 feet of fire station entrance	$ 40.00
(m)	Within 75 feet of fire station entrance on opposite side of street (signs required)	$ 40.00
(n)	Beside street excavation when traffic obstructed	$ 40.00
(o)	Double parking	$ 40.00
(p)	On bridge of viaduct or within tunnel	$ 40.00
(q)	Within 200 feet of accident where police in attendance	$ 40.00
(r)	In front of theater	$ 40.00
(s)	Blocking emergency exit	$ 40.00
(t)	Blocking fire escape or fire lane	$ 50.00
(u)	In a handicapped space	$100.00
(v)	In prohibited zone (signs required)	$ 40.00
(w)	In alley (signs required)	$ 40.00
	Parking for prohibited purpose	
(x)	Displaying vehicle for sale	$ 40.00
(y)	Working or repairing vehicle	$ 40.00
(z)	Displaying advertising	$ 40.00
(aa)	Selling merchandise	$ 40.00
(bb)	Storage over 48 hours	$ 40.00
(cc)	Wrong side boulevard roadway	$ 40.00

(dd)	Loading zone violation	$ 40.00
(ee)	Bus, parking other than bus stop	$ 40.00
(ff)	Taxicab, parking other than cab stand	$ 40.00
(gg)	Bus, taxicab stand violations	$ 40.00
(hh)	Failure to set brakes	$ 40.00
(ii)	Parked on grade wheels not turned to curb	$ 40.00
(jj)	Parked on lawn extension within right of way	$ 40.00
(kk)	Parked on front lawn	$ 40.00

All $40.00 violations not paid within 20 days will be accessed a $20.00 late fee.

2. **Chapter 2: Liability for Expense of an Emergency Operation (Hazardous Materials Cleanup Cost Recovery)**
   Cost shall be actual expenses inclusive of all Police & Fire Department wages, equipment and motor-pool and / or any sub-contracted actual expenses associated with hazardous materials clean-up.

3. **Chapter 2: Liability for Expense of an Emergency Response (Alcohol Related Arrests, Accidents)**
   A. A cost of $150 shall be assessed to each defendant convicted of O.U.I.L. – O.U.I.D or O.W.I. The cost recovery shall be collected as a part of the fines and costs set by the 67th District Court.

   B. Actual costs shall be assessed to each defendant convicted of O.U.I.L. – O.U.I.D or O.W.I. in which a motor vehicle accident occurred. The cost recovery shall be collected as a part of the fines and costs set by the 67th District Court. In the event the court declines collection, they shall be billed direct to the defendant.

   C. For the purpose of determining costs for extensive investigation and cleanup recovery for emergency response for alcohol related arrests and accidents, the following table shall be used:

Fire

Pumper	$250.00/hour
Tanker	$350.00/hour
Squad/Utility	$150.00/hour
Grass	$200.00/hour
Command	$150.00/hour
Officers	$18.00/hour
Firefighters	$15.00/hour

Police

Officers	$51.54/hour
Officer Overtime	$62.34/hour
Police Car	$15.00/hour

4. **Chapter 5: Cemetery Lots - Purchase**
   The cost for purchase of cemetery lots will be $600.00 per lot.

5. **Chapter 5: Cemetery, Charges for Grave Openings, etc.**
   Grave openings shall be actual costs, either as sub-contracted or performed by City Employees, plus a 15% administrative fee.

6. **Chapter 11: Park Reservation Fees**

Elms Park	
Pavilion #1	$80.00($205.00 non-resident)
Pavilion #2	$100.00($245.00 non-resident)
Pavilion #3	$50.00($145.00 non-resident)

Pavilion #4	$80.00($205.00 non-resident)

Abrams Park

Pavilion #1	$50.00($145.00 non-resident)
Pavilion #2	$50.00($145.00 non-resident)
Pavilion #3	$40.00($125.00 non-resident)

Deposit	$200.00*

*Deposit to be forfeited with any validated park rule or ordinance violation attributed to the reserving entity.

7. **Chapter 12: Peddlers and Solicitors License and Background Check**
   $50.00

8. **Chapter 15: Permit, Sidewalk Installation**
   $25.00

9. **Chapter 15: Permit for Excavation, Right of Way or Other City Property**
   $100.00

10. **Chapter 19: Water System Use, Rates and Charges**

(A) Charges for water supply services to premises within the city connected with the water supply system shall be as follows:

Rates for Quarterly Billings

Readiness to serve charge

5/8", 3/4", 1"	$60.76
1.5"	$241.14
2"	$385.84
3"	$723.45
4"	$1,205.76
6"	$2,411.50

Commodity charge (per 100 cubic feet of water): $7.87

Additional meters, connected for the exclusive purpose of registering water consumed and NOT returned to the sewer system shall be charged the commodity charge only (example: lawn sprinkler system).

(B) Any water customer may have water services temporarily shut off for any time period during which the premises, for which the water service is provided, will be unoccupied. The request for such shut off shall be made in writing on forms to be provided by the city. The written request shall specify the reason for the shut off and the date on which the water service shall be shut off.

(C) There shall be a Twenty Dollar ($20.00) charge for shutting off the water service pursuant to such request and a Twenty Dollar ($20.00) charge for turning the water service back on, if the shut off or turn on is performed during normal business hours. If this shut off or turn on is performed outside of normal business hours, the charge shall be One-Hundred Dollars ($100.00).

If water is shut off and/or turned back on pursuant to account delinquency, the fee shall be Forty Dollars ($40.00) per turn off and Forty Dollars ($40.00) per turn on. This fee shall be applied upon deployment of the field crew for water shut off. Requests for after-hours turn on shall cost One-Hundred Dollars ($100.00). The City Manager may waive any shut off and turn on fees for reasonable cause.

(D) Water customers shall continue to be billed for a readiness to service charge while connected to the system.

(E) Bulk water sales shall be in accordance with the following fee schedule:

Bulk Water Purchases
1 cubic ft. = 7.4805 Gallons

Gallons	Cubic ft.	Cost
3,740	499.96658	$109.20
5,000	668.40452	$121.80
10,000	1336.809	$168.00
15,000	2005.2136	$214.20
20,000	2673.6181	$259.35

11. Chapter 19: Water & Sewer Tap Fees

(A) There shall be paid, with respect to all premises connecting to the water and sanitary sewer system of the city, a tap-in fee pursuant to the following schedules:

(1) Single-family residence--$1,500 each for water & sanitary sewer

(2) Multiple-family residence--$1,500 per unit each for water and sanitary sewer

(B) All other uses connecting to the water and/or sanitary sewer system of the city shall be required to pay tap-in fees at the rate of one-thousand, five hundred dollars ($1,500) per unit factor, pursuant to the unit factor table provided for by the Genesee County Division of Water and Waste. In no case shall tap-in fees be less than one-thousand, five hundred dollars ($1,500).

(C) Furthermore, for any structure used generally for more than one (1) purpose, connection fees shall be determined by applying the appropriate unit factors as set by the Genesee County Division of Water and Waste, to the various uses on any level, grade or sub-grade plane of the structure, provided that it is intended that the fees so derived shall be cumulative. Tap fees shall also apply for any additional units that may be calculated and applied by the County WWS pursuant to change in use or otherwise.

12. Chapter 19: Sanitary Sewer Rates

Rates for Quarterly Billings

Readiness to serve charge (per Residential Equivalent Unit):	$53.53
Readiness to serve charge (non-metered accounts):	$130.43
Commodity charge (per 100 cubic feet of water consumed):	$2.52

A readiness to serve charge equal to the number of calculated sewer units shall be charged to all customers connected to the city's sewer system to offset fixed costs of system operation. In addition, a commodity charge shall be applied to the sewer bill in an amount equal to the above rate multiplied by the number of ccf that the accompanying water account registers. If the sewer connection is not accompanied by a water meter to register water usage, the charge shall be considered non-metered and no commodity charge shall be applied.

For the purposes of determining sanitary sewer rates, per unit sewage disposal calculations resulting in a fraction of a whole number shall be rounded up to the next highest whole number.

13. Chapter 20: Weed Cutting Fees

$300 per cut

14. Building & Trade Inspection Fees

A. Building Permit Fees:
$75.00 for first $1,000 value $5.00 per $1,000 thereafter and $50.00 for a one-time Inspection fee.

The first $75.00 of the application fee is non-refundable. The total cost of Improvement is based on the Bureau of Construction Codes Square Foot Construction Cost Table with the following exceptions:

Single Family Home	1 story…….	$105.00 per sq. foot
	1.5 story…….	$91.00 per sq. foot
	2.0 story…….	$85.00 per sq. foot
Detached garage……..		$25.00 per sq. foot
Pole Barn……..		$16.50 per sq. foot
Open deck or porch……		$14.00 per sq. foot
Covered deck or porch……		$28.00 per sq. foot

Pre-manufactured unit fees are based upon 50% of the normal on-site construction fee.

Residential Roofing…….. $100.00 fee per project

Siding permits are based upon the project cost.

Commercial roofing is to be based upon the project cost.

Up to $1,000 (includes one (1) inspection only)…….$75.00
$1,000.00 to $10,000.00……..……..$75.00 plus $10.00 per $1,000.00 over $1,000.00
$10,000.00 to $100,000.00……..$165.00 plus $3.00 per $1,000.00 over $10,000.00
$100,001.00 to $500,000.00…..…..$435.00 plus $2.00 per $1,000.00 over $100,000.00
$500,000 plus……..….$1,235.00 plus $3.00 per $1,000.00 over $500,000.00

All work not involving a sq. foot computation:

Plan review and administration base fee (plus $50.00 for each inspection)	$75
Additional inspections	$75
Certificate of Occupancy	$50
Work Commencing Before Permit Issuance	$75

B. Electrical Inspection Fees

Application Fee (non-refundable)	$65
Work Commencing Before Permit Issuance	$75

New Residential Electrical System

Up to 1,500.00 sq. foot	$80.00
1,501 to 3,500 sq. foot	$130.00
Over 3,500 sq. foot	$180.00

Service

Through 200 Amp.	$10
Over 200 Amp. thru 600 Amp.	$15
Over 600 Amp. thru 800 Amp.	$20
Over 800 Amp. thru 1200 Amp.	$50
Over 1200 Amp. (GFI only)	$75
Circuits	$5
Lighting Fixtures-per 25	$5
Dishwasher	$5
Furnace-Unit Heater	$5
Electrical-Heating Units (baseboard)	$4
Power Outlets (ranges, dryers, etc.)	$7

Signs

Unit	$6
Letter	$10
Neon-each 25 feet	$20
Feeders-Bus Ducts, etc.-per 50’	$6
Mobile Home Park Site	$5
Recreational Vehicle Park Site	$5
K.V.A. & H.P.	
Units up to 20	$4
Units 21 to 50 K.V.A. or H.P.	$6
Units 51 K.V.A. or H.P. & over	$10
Fire Alarm Systems (excl. smoke detectors)	
Up to 10 devices	$50
11 to 20 devices	$100
Over 20 devices	$5 each
Low voltage - Per opening (devices)	$5 each
Energy Retrofit-Temp. Control	$45
Conduit only or grounding only	$45
Inspections	
Special/Safety Insp. (includes cert. fee)	$65
Additional Inspection	$65
Final Inspection	$65
Certification Fee	$25

C. Mechanical Inspection Fees

Application Fee (non-refundable)	$65
Work Commencing Before Permit Issuance	$75
Residential Heating System	
(Includes duct & pipe)	
Up to 1,500 sq. feet	$80
1,501 to 3,500 sq. feet	$130
Over 3,500 sq. feet	$180
Gas/Oil Burning Equipment Under 400,000 In	$30
Gas/Oil Burning Equipment Under 400,000 In	$40
Boiler	$30
Water Heater	$5
Damper/Flue	$5
Solid Fuel Equip. (includes chimney)	$30
Gas Burning Fireplace	$30
Chimney, factory built (installed separately)	$25
Solar; set of 3 panels-fluid transfer (includes piping)	$20
Gas piping; each opening-new installation (residential)	$5
Air Conditioning (includes split systems)	
1.5hp to 15 hp	$30
Over 15 hp	$50
Heat Pumps (complete residential)	$30
Dryer, Bath & Kitchen Exhaust	$5

Tanks	
Aboveground	$20
Aboveground Connection	$20
Underground	$20
Underground Connection	$20
Humidifiers/Air Cleaners	$5
Piping	
Piping-minimum fee $25	$.05/ft
Process piping	$.05/ft
Duct-minimum fee $25	$.10/ft
Heat Pumps; Commercial (pipe not included)	$20
Air Handlers/Heat Wheels	$25
Conversion Burners (oil)	$30
Commercial Hoods/Exhausters	$15
Heat Recovery Units	$10
V.A.V. Boxes	$10
Unit Ventilators	$10
Unit Heaters (terminal units)	$15
Fire Suppression/Protection/Other	
(includes piping) –minimum fee $20	$.75/head
Limited Area Suppression (per head)	$2
Fire Suppression Hood (per head)	$4
Evaporator Coils	$30
Refrigeration (split system)	$30
Chiller	$30
Cooling Towers	$30
Compressor/Condenser	$30
Manufactured Chimney	$25
Exhaust Fans	$20
Multi Zone Self Contained Units	$25
Through Wall Units	$25
Ranges (gas)	$20
Inspections	
Special/Safety Insp. (includes cert. fee)	$65
Additional Inspection	$65
Final Inspection	$65
Certification Fee	$25

D. Plumbing Inspection Fees

Application Fee (non-refundable)	$65
Work Commencing Before Permit Issuance	$75
New Residential Plumbing System	
Up to 1,500 sf	$80
1,501 to 3,500 sf	$130
Over 3,500 sf	$180
Mobile Home Park Site	$5 each
Fixtures, floor drains, special drains,	$4 each
Water connected appliances	$4 each
Stacks (soil, waste, vent and conductor)	$2 each
Sewage ejectors, sumps	$5 each
Sub-soil drains	$5 each

Water Service

Less than 2”	$5
2” to 6”	$25
Over 6”	$50
Connection (bldg. drain-bldg. sewers)	$5

Sewers (sanitary, storm or combined)

Less than 6”	$5
6” and Over	$25
Manholes, Catch Basins	$5 each

Water Distributing Pipe (system)

¾” Water Distribution Pipe	$5
1” Water Distribution Pipe	$10
1 ¼” Water Distribution Pipe	$15
1 ½” Water Distribution Pipe	$20
2” Water Distribution Pipe	$25
Over 2” Water Distribution Pipe	$30
Reduced pressure zone back-flow preventer	$5 each
Domestic water treatment and filtering equipment only	$5
Medical Gas System	$45

Inspections

Special/Safety Insp. (includes cert. fee)	$65
Additional Inspection	$65
Final Inspection	$65
Certification Fee	$25

15. Chapter 22: General Emergency Response Fees

Fire

Pumper	$250.00/hour
Tanker	$350.00/hour
Squad/Utility	$150.00/hour
Grass	$200.00/hour
Command	$150.00/hour
Officers	$18.00/hour
Firefighters	$15.00/hour

Police

Officers	$51.54/hour
Officer Overtime	$62.34/hour
Police Car	$15.00/hour

16. Appendix B: Franchises

$250 application fee plus actual expenses related to preparation by City Attorney.

17. Miscellaneous Fees

A. *Copies:*
Black & White: 10¢ for page.
Color or Mixed Color and Black & White: 25¢ per page

B. *Freedom of Information Act Requests:*

See the City of Swartz Creek Freedom of Information Act Procedures & Guidelines: adopted June 22, 2015 for details. Standard requests shall be charged 10¢ for 8.5 x 11 page (25¢ for color or mixed color) plus all actual costs for outside re-production (i.e. photo re-prints, blueprint copies, digital media storage, etc.). Extensive search requests shall have an additional per hour fee equal to wages only of the lowest paid clerical position employed with the City ($8.15/hour with a 1.1 fringe multiplier, totaling $8.97/hour).

C. *Weddings:*
$50 per ceremony

D. *Fax Services:*
50¢ per page for the first 10 pages, then $0.25 per page thereafter

E. *Notary Services:*
$10.00 per item

F. *Insufficient Funds:*
$25 each for any check returned unpaid for account insufficient, closed or stopped

G Penalties on Outstanding Invoices/Miscellaneous Receivables:
$10 penalty for unpaid miscellaneous receivables, including but not limited to: utility bills, mowing invoices, sidewalk repair, project reimbursements, charges for services, and retiree coverage contributions. This penalty shall be applied once to "past due" invoices.

H. *Interest on Outstanding Invoices/Miscellaneous Receivables:*
1.5% interest per month on outstanding invoices that are 30 days "past due".

*Payments made toward outstanding balances shall be applied in the following order: interest, penalties, principle.

18. Chapter 13 & 16: Development Plans, Administrative Fees, Subdivision Site Plan & Review Fees

A. Site Plan Review:

Property Re-Zoning	$250
Single & Multiple-Family (non-plat)	$300 plus $5.00 per lot
Cluster Housing Development	$300 plus $5.00 per unit
Mobile Home Park	$400 plus $5.00 per unit
Commercial Development	$450 plus $50.00 per acre/fraction
Industrial Development	$400 plus $50.00 per acre/fraction
Office Development	$350 plus $50.00 per acre/fraction
Institutional	$300 plus $50.00 per acre/fraction
Public/semi-public uses	$300 plus $50.00 per acre/fraction
Special Approval or Conditional Use	$250 plus $5.00 per acre/fraction
PUD/Mixed Use Review	$500 plus $50.00 per acre/fraction
Consulting Fees (All Reviews)	Actual consultant costs
Revisions	½ of original review fee

B. Building and Zoning:

Swimming Pool Permit	$25
Misc. Zoning Permit	$25
Sidewalk Permit	$25
Sign Permit	See Building Permits
Structure Movement Permit	$95
Demolition Permit (Including ROW Permit)	$150
Right of Way Permit (Residential)	$100
Right of Way Permit (Commercial and/or Road Break)	$250 +review/inspection escrow
Home Occupation Permit	$95
Variance Review	$250 per variance
Zoning Board of Appeals: Petitioned Interpretation Review	$150

Zoning Board of Appeals: Appeal Review	$250
Lot Split/Combination: City Ordinance Section 16.2	$150 plus $5.00 per lot
Public or Private Road Plan Reviews	$400 per mile/fraction
Consulting Fees	Actual consultant costs
Zoning Code	$10 CD, $25 Paper Copy
Engineering Standards Manual	$10 CD, $25 Paper Copy
Medical Marijuana Dispensary/Facility Review	$500

C. Subdivision Review

Preliminary Subdivision Review-Tentative	$300 plus $5.35 per lot
Preliminary Subdivision Review- Final	$160 plus $2.70 per lot
Final Plat Review	$160 plus $1.00 per lot

19. Chapter 1: Municipal Civil Infraction Fines

Civic Infraction Citation Fines:

First Offense	$100
Second Offense	$200
Third Offense	$300

Civic Infraction Notice Fines:

First Offense	$75
Second Offense	$150
Third Offense	$250

20. Rental Inspection Program Fees

Registration	$75 for the first unit, plus $20 for each additional unit on a shared premises, with common ownership and management, or within recognized apartment complexes
Follow up inspections	The initial and one follow-up inspection will be performed without additional fees. Subsequent inspections shall be charged at the rate of $25/unit
Registration Updates/Amendments	No charge
Coverage	The initial fee covers the registration and first inspection and is valid until the resulting certificate of compliance expires
Pro-ration	There shall be no pro-ration of fees

ADOPTION & REVISION HISTORY:

Resolution No. 050711-07	Dated July 11, 2005
Resolution No. 100208-06	Dated February 8, 2010
Resolution No. 101206-04	Dated December 6, 2010 (Water-Sewer-RTS)
Resolution No. 111114-05	Dated November 14, 2011 (Park Fees)
Resolution No. 110613-07	Dated June 13, 2011 (Water Fees)
Resolution No. 120611-05	Dated June 11, 2012 (Water Fees)
Resolution No. 120709-05	Dated July 9, 2012 (Bulk Water Fees)
Resolution No. 130610-09	Dated June 10, 2013 (Water Fees)
Resolution No. 130826-06	Dated August 26, 2013 (K.W.A. Water Fees)
Resolution No. 140922-07	Dated September 22, 2014 (Utility and MMD Fees)
Resolution No. 150824-05	Dated August 24, 2015 (FOIA, Rentals, Utility Fees)
Resolution No. 151214-05	Dated December 14, 2015 (Parking)
Resolution No. 160523-05	Dated May 23, 2016 (Water and Sewer)
Resolution No. 160808-04	Dated August 8, 2016 (Solicitation)
Resolution No. 171023-07	Dated October 23, 2017 (Building; Police Removal)
Resolution No. 180312-06	Dated March 12, 2018 (Building Penalty)
Resolution No. 181126-07	Dated November 26, 2018 (Parking)
Resolution No. 190325-09	Dated March 25, 2019 (Water)
Resolution No. 201109-06	Dated November 9, 2020 (Water Rates - Cross Connection)

Resolution No. 210927-06	Dated September 27, 2021 (Cost Recovery & Right of Way)
Resolution No. 211213-04	Dated December 13, 2021 (Water and Sewer Rates)
Resolution No. 220613-05	Dated June 13, 2022 (UB Turn On/Off & Park Deposit)
Resolution No. 221114-06	Dated November 14, 2022 (Park Reservations)
Resolution No. 231127-__	Dated November 27, 2023 (Parks, Water, Cost Recovery)

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

Motion No. 231127-11A **ADJOURN**

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of November 27, 2023.

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 11/13/2023

The meeting was called to order at 7:01 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present:	Cramer, Spillane, Gilbert, Hicks, Krueger, Henry.
Councilmembers Absent:	Knickerbocker-excused.
Staff Present:	City Manager Adam Zettel, Clerk Renee Kraft.
Others Present:	Jim Barclay, Kevin & Teresa VanArsdale, Wanda Tyler, Betty Binder, Lori Berens, Sandra Dively, Teresa Spence, Suzanne LaRocque, Betty Cranston, Carol Rochardson, Darrol Roat, Barbara Villarreal, Sheila Baker, Kathleen Watson, Andy Isaguirre, Barbara Hatfield, Brenda McLaughlin, Sedrick Fornari, Fire Chief Dave Plum, Metro PD Chief Bade, Attorney Chris Stritmatter.
Others Virtually Attended:	Lania Rocha

EXCUSE COUNCILMEMBER KNICKERBOCKER

APPROVAL OF MINUTES

Resolution No. 231113-01 **(Carried)**

Motion by Councilmember Spillane
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday October 23, 2023, to be circulated and placed on file.

YES: Spillane, Gilbert, Hicks, Krueger, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 231113-02 **(Carried)**

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as printed for the Regular Council Meeting of November 13, 2023, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Henry, Cramer, Spillane.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 231113-03 **(Carried)**

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of November 13, 2023, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Henry, Cramer, Spillane, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Carol Richardson: Discussed her displeasure with her phone/internet provider.
Dennis Novak: Discussed GFL (Green for Life) trash and recycling. He did the tour of the building, stating it is remarkable.

PUBLIC HEARING:

Opened to Public at 7:44pm

Carol Richardson: Turning off lights is not an option.
Brenda McLaughlin: Noted GM's bankruptcy years ago and questioned if they are pay anything? Response-Swartz Creek received about 1/5th of what they used to. Stated our community has changed in past 10 years. Response-it would be dire to get rid of SAD. Not happy with wording that it can increase 10% each year for the next 10 years. Attorney-it can be referendumed out. Mayor-He pays more in insurance than taxes on his house.

Closed Public Hearing at 8:07pm.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE THE PUBLIC SAFETY SPECIAL ASSESSMENT DISTRICT FINDINGS, DETERMINATION, SET PUBLIC HEARING.

Resolution No. 231113-04 **(Carried)**

Motion by Councilmember Hicks
Second by Councilmember Cramer

WHEREAS, in accordance with the provisions of Chapter 14 of the City Ordinance and PA 33 of 1951 (MCL 41.801 et seq), on October 23, 2023, the City Council adopted a resolution directing the City Manager to prepare a report to include the estimates of probable cost; the need for and a description of the proposed special assessment district; and

WHEREAS, the City Manager has prepared said report and has filed same with the City Clerk and delivered a copy of said report to the City Council; and

WHEREAS, the City Council has had an opportunity to review the City Manager's report and has otherwise been fully advised by the City Manager with respect to this project;

WHEREAS, a public hearing was held in accordance with the city ordinance and state statute on November 13, 2023.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Swartz Creek hereby determines that it is necessary to establish a City-Wide Special Assessment District and to make said district subject to a levy of 4.9 mills; and

BE IT FURTHER RESOLVED that the special assessment shall be levied on the taxable value of all current and future real property in the City of Swartz Creek.

BE IT FURTHER RESOLVED that council will, within forty-five days (45) of the end of the City's fiscal year, being June 30th, and each year thereafter and in conjunction with the City's annual budgeting and levy process, make a redetermination of the levy for the ensuing year, without notice, provided the increase in levy does not exceed an increase in the estimated annual incremental cost increase by 10 percent or more.

BE IT FURTHER RESOLVED that the City Manager's report shall be placed on file with the City Clerk and shall be available for public examination; and

BE IT FURTHER RESOLVED that a public hearing on the proposed Public Safety Special Assessment District is hereby scheduled before the city council at the regular City Council meeting to be held on December 18, 2023 at 7:00 p.m.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to publish and give notice of said public hearing as required by law.

Discussion Ensued.

YES: Krueger, Henry, Cramer, Hicks.
NO: Spillane, Gilbert. Motion Declared Carried.

RESOLUTION TO APPROVE COMMISSION APPOINTMENTS

Resolution No. 231113-05 **(Carried)**

Motion by Councilmember Gilbert
Second by Mayor Pro Tem Hicks

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the City Council require and set terms of officers for various appointments to City boards and commissions, as well as appointments to non-city boards and commissions seeking representation by City officials;

WHEREAS, there exist multiple vacancies in such a positions; and

WHEREAS, said appointments are Mayoral appointments, subject to affirmation of the City Council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

#231113-8C1	MAYOR APPOINTMENT: Local Officer Compensation Commission Five year term, expiring November 27, 2028	Boots (Aldine) Abrams
#231113-8C2	MAYOR APPOINTMENT: Flint Area Narcotics Group Remainder of two year term, expiring November 25, 2024	Nate Henry
#231113-8C3	MAYOR APPOINTMENT: Park Board Three year term, expiring December 31, 2026	Samantha Fountain
#231113-8C4	MAYOR APPOINTMENT: Park Board Three year term, expiring December 31, 2026	Trudy Plumb
#231113-8C5	MAYOR APPOINTMENT: Park Board Three year term, expiring December 31, 2026	Connie Olger
#231113-8C6	MAYOR APPOINTMENT: Park Board Remainder of Three year term, expiring December 31, 2024	_____

#231113-8C7 MAYOR APPOINTMENT: _____
Planning Comm. Remainder of Three year term, expiring June 30, 2025

Discussion Ensued.

YES: Henry, Cramer, Spillane, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Gilbert: Police protection is less since SAD went thru.

Mayor Pro Tem Hicks: Thanked residents for their opinions. Stated that the police do a good job; they are taking part in the community rather than just patrolling.

Councilmember Spillane: Thanked the public. Questioned the Miller Road project. Mr. Zettel replied that it might not get done this year. Discussed grant money for cemetery restoration. Suggested something be done about Frontier.

Councilmember Henry: Stated it was nice having everyone here. He discussed the services provided by the Genesee District Library-streaming, ancestry, language learning, etc.

Councilmember Cramer: Heard the complaints of law enforcement presence but has seen an increase since residents complained. He attended the tour of the GFL plant.

Mayor Krueger: Thanked the residents for their input.

ADJOURNMENT

Resolution No. 231113-08 **(Carried)**

Motion by Councilmember Gilbert
Second by Councilmember Cramer

I Move the Swartz Creek City Council adjourn the regular meeting at 8:44p.m.

Unanimous Voice Vote.

_____ _____

David A. Krueger, Mayor **Renee Kraft, CMC, MiPMC, City Clerk**

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 10/31/2023
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,652,434.00	1,091,364.71	147,123.41	1,561,069.29	41.15
301.000 - Police Dept	4,700.00	8,446.42	2,207.55	(3,746.42)	179.71
336.000 - Fire Department	0.00	191.81	191.81	(191.81)	100.00
345.000 - PUBLIC SAFETY BUILDING	24,200.00	6,857.37	1,666.32	17,342.63	28.34
371.000 - Building/Zoning/Planning	75,865.00	26,047.00	9,467.00	49,818.00	34.33
444.000 - Sidewalks	3,000.00	0.00	0.00	3,000.00	0.00
448.000 - Lighting	8,721.52	2,573.84	643.46	6,147.68	29.51
523.000 - Grass, Brush & Weeds	3,600.00	5,400.00	300.00	(1,800.00)	150.00
694.000 - Community Development Block Grant	39,822.25	0.00	0.00	39,822.25	0.00
728.005 - Holland Square Streetscape	40,000.00	40,000.00	40,000.00	0.00	100.00
780.500 - Mundy Twp Park Services	10,166.00	2,918.36	564.57	7,247.64	28.71
782.000 - Facilities - Abrams Park	6,230.00	6,330.00	0.00	(100.00)	101.61
783.000 - Facilities - Elms Rd Park	10,000.00	4,155.00	300.00	5,845.00	41.55
786.000 - Non-Motorized Trailway	95,000.00	129,678.29	0.00	(34,678.29)	136.50
790.000 - Facilities-Senior Center/Libr	5,300.00	68.40	22.80	5,231.60	1.29
794.000 - Community Promotions Program	0.00	4,250.00	0.00	(4,250.00)	100.00
797.000 - Facilities - City Parking Lots	0.00	21,933.45	11,933.45	(21,933.45)	100.00
TOTAL REVENUES	2,979,038.77	1,350,214.65	214,420.37	1,628,824.12	45.32
000.000 - General	13,524.00	4,506.20	1,126.55	9,017.80	33.32
101.000 - Council	25,253.09	10,083.56	1,644.81	15,169.53	39.93
172.000 - Executive	234,168.66	83,117.72	21,475.61	151,050.94	35.49
215.000 - Administration and Clerk	40,701.14	15,543.86	3,504.24	25,157.28	38.19
228.000 - Information Technology	20,518.40	11,610.17	0.00	8,908.23	56.58

GL NUMBER	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
247.000 - Board of Review	3,916.00	349.05	0.00	3,566.95	8.91
253.000 - Treasurer	111,205.57	35,388.57	11,342.45	75,817.00	31.82
257.000 - Assessor	55,199.09	13,023.21	3,455.37	42,175.88	23.59
262.000 - Elections	79,024.09	16,017.32	4,627.59	63,006.77	20.27
265.000 - Facilities - City Hall	18,106.00	6,871.32	1,388.52	11,234.68	37.95
266.000 - Legal Council	18,900.00	4,062.84	0.00	14,837.16	21.50
301.000 - Police Dept	7,925.00	3,968.20	0.00	3,956.80	50.07
301.266 - Legal Council PSFY	24,000.00	4,537.00	0.00	19,463.00	18.90
301.851 - Retiree Employer Health Care PSFY	34,250.00	10,124.20	4,010.71	24,125.80	29.56
334.000 - Metro Police Authority	1,210,137.00	596,126.50	298,063.25	614,010.50	49.26
336.000 - Fire Department	182,362.29	72,472.58	30.83	109,889.71	39.74
345.000 - PUBLIC SAFETY BUILDING	38,427.00	8,151.51	1,740.64	30,275.49	21.21
371.000 - Building/Zoning/Planning	126,652.09	28,992.38	15,279.11	97,659.71	22.89
444.000 - Sidewalks	4,925.00	0.00	0.00	4,925.00	0.00
448.000 - Lighting	103,000.00	23,996.76	8,018.98	79,003.24	23.30
523.000 - Grass, Brush & Weeds	1,500.00	320.00	40.00	1,180.00	21.33
567.000 - Facilities - Cemetery	2,772.25	695.66	260.43	2,076.59	25.09
694.000 - Community Development Block Grant	39,822.25	0.00	0.00	39,822.25	0.00
728.000 - Economic Development	12,865.00	4,952.11	4,952.11	7,912.89	38.49
780.000 - Parks & Recreation	13,786.00	4,172.22	1,703.32	9,613.78	30.26
780.500 - Mundy Twp Park Services	9,552.00	3,065.35	510.00	6,486.65	32.09
782.000 - Facilities - Abrams Park	116,759.87	62,260.56	10,630.63	54,499.31	53.32
783.000 - Facilities - Elms Rd Park	224,605.51	109,307.83	7,701.37	115,297.68	48.67
786.000 - Non-Motorized Trailway	0.00	25,545.97	25,545.97	(25,545.97)	100.00
788.000 - Otterburn Disc Golf Park	62,505.00	12.82	0.00	62,492.18	0.02

GL NUMBER	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
790.000 - Facilities-Senior Center/Libr	28,881.00	11,055.72	1,699.62	17,825.28	38.28
794.000 - Community Promotions Program	73,573.00	25,166.54	4,532.67	48,406.46	34.21
797.000 - Facilities - City Parking Lots	169,800.00	161,582.56	161,261.38	8,217.44	95.16
851.000 - Retired Employee Health Care	32,460.00	5,328.84	1,332.21	27,131.16	16.42
965.000 - Transfers Out	281,000.00	226,000.00	226,000.00	55,000.00	80.43
TOTAL EXPENDITURES	3,422,076.30	1,588,409.13	821,878.37	1,833,667.17	46.42
Fund 101 - General Fund:					
TOTAL REVENUES	2,979,038.77	1,350,214.65	214,420.37	1,628,824.12	45.32
TOTAL EXPENDITURES	3,422,076.30	1,588,409.13	821,878.37	1,833,667.17	46.42
NET OF REVENUES & EXPENDITURES	(443,037.53)	(238,194.48)	(607,458.00)	(204,843.05)	53.76
Fund 202 - Major Street Fund					
000.000 - General	600,075.00	74,207.95	14,977.42	525,867.05	12.37
441.000 - Miller Rd Park & Ride	5,000.00	1,013.50	0.00	3,986.50	20.27
454.000 - Major Streets Projects	1,124,549.10	0.00	0.00	1,124,549.10	0.00
463.000 - Routine Maint - Streets	10,000.00	11,340.00	0.00	(1,340.00)	113.40
478.000 - Snow & Ice Removal	3,800.00	0.00	0.00	3,800.00	0.00
TOTAL REVENUES	1,743,424.10	86,561.45	14,977.42	1,656,862.65	4.97
228.000 - Information Technology	900.00	609.31	0.00	290.69	67.70
429.000 - Occupational Safety	0.00	19.96	0.00	(19.96)	100.00
441.000 - Miller Rd Park & Ride	5,784.00	1,330.37	298.96	4,453.63	23.00
449.500 - Right of Way - General	15,000.00	3,670.00	0.00	11,330.00	24.47
449.501 - Right of Way - Storms	15,000.00	7.34	0.00	14,992.66	0.05
452.100 - Safe Routes to School Grant	223,667.70	78,951.88	55,780.04	144,715.82	35.30
454.000 - Major Streets Projects	1,310,143.49	471,154.03	1,823.00	838,989.46	35.96
463.000 - Routine Maint - Streets	114,467.00	78,972.02	7,829.23	35,494.98	68.99
473.000 - Routine Maint - Bridges	32,398.35	17,148.57	4,648.57	15,249.78	52.93
474.000 - Traffic Services	29,390.00	10,241.49	1,561.81	19,148.51	34.85
478.000 - Snow & Ice Removal	61,079.00	1,424.52	224.24	59,654.48	2.33

GL NUMBER	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
482.000 - Administrative	16,084.00	4,772.98	1,193.26	11,311.02	29.68
538.500 - Intercommunity storm drains	14,540.00	1,720.66	0.00	12,819.34	11.83
TOTAL EXPENDITURES	1,838,453.54	670,023.13	73,359.11	1,168,430.41	36.44
Fund 202 - Major Street Fund:					
TOTAL REVENUES	1,743,424.10	86,561.45	14,977.42	1,656,862.65	4.97
TOTAL EXPENDITURES	1,838,453.54	670,023.13	73,359.11	1,168,430.41	36.44
NET OF REVENUES & EXPENDITURES	(95,029.44)	(583,461.68)	(58,381.69)	488,432.24	613.98
Fund 203 - Local Street Fund					
000.000 - General	190,400.00	65,341.80	46,266.80	125,058.20	34.32
449.000 - Right of Way Telecomm	15,000.00	0.00	0.00	15,000.00	0.00
478.000 - Snow & Ice Removal	2,200.00	0.00	0.00	2,200.00	0.00
931.000 - Transfers IN	3,593,000.00	0.00	0.00	3,593,000.00	0.00
TOTAL REVENUES	3,800,600.00	65,341.80	46,266.80	3,735,258.20	1.72
228.000 - Information Technology	0.00	609.31	0.00	(609.31)	100.00
449.500 - Right of Way - General	14,000.00	1,588.98	0.00	12,411.02	11.35
449.501 - Right of Way - Storms	1,000.00	0.00	0.00	1,000.00	0.00
455.000 - Local Street Projects	3,593,000.00	11,798.93	0.00	3,581,201.07	0.33
463.000 - Routine Maint - Streets	231,966.67	53,018.83	7,933.22	178,947.84	22.86
474.000 - Traffic Services	10,621.00	2,997.94	281.58	7,623.06	28.23
478.000 - Snow & Ice Removal	42,495.00	1,262.86	69.17	41,232.14	2.97
482.000 - Administrative	12,062.00	3,579.83	894.96	8,482.17	29.68
538.500 - Intercommunity storm drains	13,200.00	1,720.66	0.00	11,479.34	13.04
TOTAL EXPENDITURES	3,918,344.67	76,577.34	9,178.93	3,841,767.33	1.95
Fund 203 - Local Street Fund:					
TOTAL REVENUES	3,800,600.00	65,341.80	46,266.80	3,735,258.20	1.72
TOTAL EXPENDITURES	3,918,344.67	76,577.34	9,178.93	3,841,767.33	1.95
NET OF REVENUES & EXPENDITURES	(117,744.67)	(11,235.54)	37,087.87	(106,509.13)	9.54
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	7,150,145.00	766,164.15	10,274.68	6,383,980.85	10.72

GL NUMBER	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES	7,150,145.00	766,164.15	10,274.68	6,383,980.85	10.72
905.000 - Debt Service	174,953.63	8,680.14	8,359.31	166,273.49	4.96
965.000 - Transfers Out	3,593,000.00	0.00	0.00	3,593,000.00	0.00
TOTAL EXPENDITURES	3,767,953.63	8,680.14	8,359.31	3,759,273.49	0.23
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	7,150,145.00	766,164.15	10,274.68	6,383,980.85	10.72
TOTAL EXPENDITURES	3,767,953.63	8,680.14	8,359.31	3,759,273.49	0.23
NET OF REVENUES & EXPENDITURES	3,382,191.37	757,484.01	1,915.37	2,624,707.36	22.40
Fund 226 - Garbage Fund					
000.000 - General	471,920.00	478,726.59	10,323.14	(6,806.59)	101.44
TOTAL REVENUES	471,920.00	478,726.59	10,323.14	(6,806.59)	101.44
101.000 - Council	3,951.00	1,806.25	251.02	2,144.75	45.72
172.000 - Executive	8,915.50	3,993.07	618.48	4,922.43	44.79
215.000 - Administration and Clerk	2,922.20	1,222.07	187.88	1,700.13	41.82
228.000 - Information Technology	2,749.60	1,329.40	0.00	1,420.20	48.35
253.000 - Treasurer	14,428.00	3,247.56	872.62	11,180.44	22.51
265.000 - Facilities - City Hall	4,711.00	1,725.86	543.43	2,985.14	36.63
528.000 - Sanitation Collection	326,375.00	83,868.02	27,178.07	242,506.98	25.70
530.000 - Wood Chipping	56,106.00	31,246.15	7,385.07	24,859.85	55.69
782.000 - Facilities - Abrams Park	16,987.00	5,692.85	1,509.78	11,294.15	33.51
783.000 - Facilities - Elms Rd Park	19,548.00	6,343.26	1,588.46	13,204.74	32.45
965.000 - Transfers Out	0.00	2,386.69	2,386.69	(2,386.69)	100.00
TOTAL EXPENDITURES	456,693.30	142,861.18	42,521.50	313,832.12	31.28
Fund 226 - Garbage Fund:					
TOTAL REVENUES	471,920.00	478,726.59	10,323.14	(6,806.59)	101.44
TOTAL EXPENDITURES	456,693.30	142,861.18	42,521.50	313,832.12	31.28
NET OF REVENUES & EXPENDITURES	15,226.70	335,865.41	(32,198.36)	(320,638.71)	2,205.77
Fund 248 - Downtown Development Fund					
000.000 - General	167,754.50	114,599.67	16.87	53,154.83	68.31
TOTAL REVENUES	167,754.50	114,599.67	16.87	53,154.83	68.31

GL NUMBER	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
173.000 - DDA Administration	26,303.00	1,555.00	130.00	24,748.00	5.91
728.000 - Economic Development	38,375.00	5,496.56	1,650.70	32,878.44	14.32
728.002 - Streetscape	40,500.00	40,000.00	40,000.00	500.00	98.77
728.003 - Facade Program	12,500.00	0.00	0.00	12,500.00	0.00
728.004 - Family Movie Night	8,793.75	3,299.51	12.96	5,494.24	37.52
TOTAL EXPENDITURES	126,471.75	50,351.07	41,793.66	76,120.68	39.81
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	167,754.50	114,599.67	16.87	53,154.83	68.31
TOTAL EXPENDITURES	126,471.75	50,351.07	41,793.66	76,120.68	39.81
NET OF REVENUES & EXPENDITURES	41,282.75	64,248.60	(41,776.79)	(22,965.85)	155.63
Fund 401 - Capital Project Fund					
931.000 - Transfers IN	60,000.00	0.00	0.00	60,000.00	0.00
TOTAL REVENUES	60,000.00	0.00	0.00	60,000.00	0.00
Fund 401 - Capital Project Fund:					
TOTAL REVENUES	60,000.00	0.00	0.00	60,000.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	60,000.00	0.00	0.00	60,000.00	0.00
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	2,000.00	191.04	190.93	1,808.96	9.55
931.000 - Transfers IN	226,000.00	226,000.00	226,000.00	0.00	100.00
TOTAL REVENUES	228,000.00	226,191.04	226,190.93	1,808.96	99.21
336.000 - Fire Department	341,617.50	0.00	0.00	341,617.50	0.00
TOTAL EXPENDITURES	341,617.50	0.00	0.00	341,617.50	0.00
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	228,000.00	226,191.04	226,190.93	1,808.96	99.21
TOTAL EXPENDITURES	341,617.50	0.00	0.00	341,617.50	0.00
NET OF REVENUES & EXPENDITURES	(113,617.50)	226,191.04	226,190.93	(339,808.54)	199.08
Fund 590 - Sanitary Sewer Fund					
000.000 - General	10,077.50	2,918.87	8,143.79	7,158.63	28.96
536.000 - Sewer System	1,383,000.00	311,200.67	3,741.30	1,071,799.33	22.50
TOTAL REVENUES	1,393,077.50	314,119.54	11,885.09	1,078,957.96	22.55

GL NUMBER	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
101.000 - Council	9,912.00	4,515.97	627.25	5,396.03	45.56
172.000 - Executive	36,602.39	15,716.16	3,384.65	20,886.23	42.94
215.000 - Administration and Clerk	13,051.28	6,047.93	1,264.05	7,003.35	46.34
228.000 - Information Technology	9,940.00	4,540.46	0.00	5,399.54	45.68
253.000 - Treasurer	66,785.03	23,772.74	7,653.15	43,012.29	35.60
265.000 - Facilities - City Hall	9,613.50	4,240.07	1,351.81	5,373.43	44.11
536.000 - Sewer System	1,183,343.00	24,981.58	5,744.37	1,158,361.42	2.11
537.000 - Sewer Lift Stations	11,165.00	1,908.73	411.75	9,256.27	17.10
542.000 - Read and Bill	66,928.00	19,390.93	4,512.12	47,537.07	28.97
543.400 - Reline Existing Sewers	268,087.50	268,087.50	0.00	0.00	100.00
850.000 - Other Functions	8,000.00	0.00	0.00	8,000.00	0.00
965.000 - Transfers Out	2,500.00	4,773.38	4,773.38	(2,273.38)	190.94
TOTAL EXPENDITURES	1,685,927.70	377,975.45	29,722.53	1,307,952.25	22.42
Fund 590 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,393,077.50	314,119.54	11,885.09	1,078,957.96	22.55
TOTAL EXPENDITURES	1,685,927.70	377,975.45	29,722.53	1,307,952.25	22.42
NET OF REVENUES & EXPENDITURES	(292,850.20)	(63,855.91)	(17,837.44)	(228,994.29)	21.80
Fund 591 - Water Supply Fund					
000.000 - General	9,000.00	13,869.41	4,475.21	(4,869.41)	154.10
540.000 - Water System	2,300,750.00	541,341.12	12,017.82	1,759,408.88	23.53
TOTAL REVENUES	2,309,750.00	555,210.53	16,493.03	1,754,539.47	24.04
101.000 - Council	9,375.00	4,515.47	627.10	4,859.53	48.17
172.000 - Executive	36,394.86	16,080.19	3,544.44	20,314.67	44.18
215.000 - Administration and Clerk	16,096.28	6,047.93	1,264.10	10,048.35	37.57
228.000 - Information Technology	9,940.00	4,540.45	0.00	5,399.55	45.68
253.000 - Treasurer	87,091.53	19,613.40	5,807.67	67,478.13	22.52
265.000 - Facilities - City Hall	9,297.50	4,286.21	1,355.36	5,011.29	46.10
540.000 - Water System	2,382,181.00	376,990.30	25,328.30	2,005,190.70	15.83

GL NUMBER	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
542.000 - Read and Bill	47,702.00	11,162.69	1,932.62	36,539.31	23.40
543.230 - Water Main Repair USDA Grant	4,369,435.00	2,859.64	0.00	4,366,575.36	0.07
850.000 - Other Functions	10,000.00	0.00	0.00	10,000.00	0.00
905.000 - Debt Service	67,370.13	14,496.94	2,496.94	52,873.19	21.52
965.000 - Transfers Out	2,500.00	4,773.38	4,773.38	(2,273.38)	190.94
TOTAL EXPENDITURES	7,047,383.30	465,366.60	47,129.91	6,582,016.70	6.60
Fund 591 - Water Supply Fund:					
TOTAL REVENUES	2,309,750.00	555,210.53	16,493.03	1,754,539.47	24.04
TOTAL EXPENDITURES	7,047,383.30	465,366.60	47,129.91	6,582,016.70	6.60
NET OF REVENUES & EXPENDITURES	(4,737,633.30)	89,843.93	(30,636.88)	(4,827,477.23)	1.90
Fund 661 - Motor Pool Fund					
000.000 - General	218,795.00	72,934.36	16,746.00	145,860.64	33.33
TOTAL REVENUES	218,795.00	72,934.36	16,746.00	145,860.64	33.33
172.000 - Executive	11,240.00	11,438.96	0.00	(198.96)	101.77
228.000 - Information Technology	815.00	738.98	0.00	76.02	90.67
253.000 - Treasurer	1,195.00	902.54	223.55	292.46	75.53
265.100 - Facilities - City Garage	390,106.50	117,712.09	7,868.56	272,394.41	30.17
850.000 - Other Functions	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES	406,356.50	130,792.57	8,092.11	275,563.93	32.19
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	218,795.00	72,934.36	16,746.00	145,860.64	33.33
TOTAL EXPENDITURES	406,356.50	130,792.57	8,092.11	275,563.93	32.19
NET OF REVENUES & EXPENDITURES	(187,561.50)	(57,858.21)	8,653.89	(129,703.29)	30.85
Fund 707 - Deliq Personal Prop Tax					
000.000 - General	0.00	11.21	11.21	(11.21)	100.00
TOTAL REVENUES	0.00	11.21	11.21	(11.21)	100.00
Fund 707 - Deliq Personal Prop Tax:					
TOTAL REVENUES	0.00	11.21	11.21	(11.21)	100.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	11.21	11.21	(11.21)	100.00
Fund 900 - General Fixed Assets Fund					

GL NUMBER	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
000.000 - General	0.00	(21.15)	0.00	21.15	100.00
TOTAL EXPENDITURES	0.00	(21.15)	0.00	21.15	100.00
Fund 900 - General Fixed Assets Fund:					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	(21.15)	0.00	21.15	100.00
NET OF REVENUES & EXPENDITURES	0.00	21.15	0.00	(21.15)	100.00
Fund 950 - General Long Term Debt Fund					
000.000 - General	0.00	3,486.75	0.00	(3,486.75)	100.00
TOTAL EXPENDITURES	0.00	3,486.75	0.00	(3,486.75)	100.00
Fund 950 - General Long Term Debt Fund:					
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	3,486.75	0.00	(3,486.75)	100.00
NET OF REVENUES & EXPENDITURES	0.00	(3,486.75)	0.00	3,486.75	100.00
TOTAL REVENUES - ALL FUNDS	20,522,504.87	4,030,074.99	567,605.54	16,492,429.88	19.64
TOTAL EXPENDITURES - ALL FUNDS	23,011,278.19	3,514,502.21	1,082,035.43	19,496,775.98	15.27
NET OF REVENUES & EXPENDITURES	(2,488,773.32)	515,572.78	(514,429.89)	(3,004,346.10)	20.72

COMCAST

November 6, 2023

City Clerk
City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

RE: Programming Advisory

Dear City Clerk:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we wanted to update you that Comcast's right to continue carrying ShopHQ expired on November 2, 2023.

We always work to reach deals that make sense for our customers. To date, however, Comcast has been unable to reach an agreement to continue to carry ShopHQ content.

Since we are not currently authorized to carry ShopHQ programming, we have implemented a channel slate (advising of unavailability) on the channel and activated www.xfinity.com/programmingchanges to help keep our customers informed during this period. We will continue to provide updates to you and our customers as they become available.

Also, pursuant to P.A. 480 of 2006, Section 9 (4), Comcast Cable's local operating entity hereby reports that Comcast does not deny access to services to any group of potential residential subscribers because of the race or income of the residents in the local area. A similar report has been filed with the Michigan Public Service Commission.

Please feel free to contact me at 517-930-6771, if you have any questions.

Sincerely,

Ben Miller
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

COMCAST

November 16, 2023

City Clerk
City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

RE: Important Information—Price Changes

Dear City Clerk,

At Comcast, we are always committed to delivering the entertainment and services that matter most to our customers in Swartz Creek, as well as exciting experiences they won't find anywhere else. We are also focused on making our network stronger to meet our customers' current needs and future demands. As we continue to invest in our network, products, and services, the cost of doing business rises. Rising programming costs, most notably for broadcast TV and sports, continue to be the biggest factors driving price increases. While we absorb some of these costs, these fee increases affect service pricing. As a result, starting December 18, 2023, prices for certain services and fees will be increasing, including the Broadcast TV Fee and the Regional Sports Network Fee. Please see the enclosed Customer Notice for more information.

Please feel free to contact me at 517-930-6771, if you have any questions.

Sincerely,

Ben Miller
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

Enclosure

RECEIVED
NOV 20 2023

Important information regarding your Xfinity services and pricing

Effective December 18, 2023

Xfinity TV	Current	New
Choice TV Select	$37.50	$43.50
Choice TV Select - with TV Box (Flex upgrade)	$47.50	$53.50
Broadcast TV Fee	$20.85	$22.10
3 Premiums	$30.00	$32.00
4 Premiums	$40.00	$43.00
5 Premiums	$50.00	$54.00

Xfinity Internet	Current	New
Connect	$62.00	$65.00
Connect More	$82.00	$85.00
Fast	$92.00	$95.00
Superfast	$102.00	$105.00
Gigabit	$112.00	$115.00
Gigabit Extra	$122.00	$125.00

Xfinity Home	Current	New
Pro Protection	$50.00	$55.00
Pro Protection Plus	$60.00	$65.00

Atlas Township, Burton, Clayton Township, Clio, Davison, Davison Township, Flint, Flint Township, Flushing, Flushing Township, Gaines Township, Genesee Township, Grand Blanc City, Grand Blanc Township, Mt. Morris Township, Mundy Township, Richfield Township, Swartz Creek, Vienna Township

85291000 (0010,0020,0030,0040,0050,0060,0070,0080,0090,0100,0110,0120,0130,0140,0150,0190,0200,0210,2660,2700,2770,4030,5000,5090,5100,5110)

P158AH24

November 20, 2023

Adam Zettel, AICP
City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Re: Review of Bids – USDA Water Main and Local Road Improvement Phase II Project
City of Swartz Creek

Dear Adam,

The City received five (5) bids on November 16th for the USDA Water Main and Local Road Improvement Phase II Project. OHM has reviewed all the bids and prepared a bid tab and recommendation. The highlighted items reflect discrepancies found during our review; the audited numbers did not affect the resulting low bidder. The bids received ranged from a low $8,216,413.42 to the highest bid of $10,344,649.36. The three low bidders are as follows.

Contractor	Amount
DiPonio Contracting	**$ 8,216,413.42**
Glaeser Dawes Corp.	**$ 8,362,608.64**
Zito Construction Co	**$ 9,508,978.50**

DiPonio Contracting, out of Shelby Township, is the low bidder for this project. OHM has completed several successful projects with DiPonio Contracting. Based on their past performance and low bid price, **we recommend award of this contract to DiPonio Contracting for the audited price of $8,216,413.42** per the unit prices listed on the bid. The total price of the contract includes both USDA eligible items and USDA in-eligible items; the breakdown is as follows:

Category 1: ROAD (USDA in-eligible items): **$5,193,845.65**
Category 3: USDA (USDA eligible items): **$3,022,567.77**
Total Bid **$8,216,413.42**

Digital files of this letter and a bid tabulation have been emailed to your office. If you have any questions or require additional information, please feel free to contact our office.

Sincerely,
OHM Advisors

Robert A. Merinsky, PE

cc: File

Tabulation of Bids Received on November 16, 2023
Water Main and Local Road Improvements Phase 2 - 2024/2025 Construction
City of Swartz Creek, Genessee County, Michigan
OHM Job No.: 4023-21-0080

DiPonio Contracting, LLC
51251 Simone Industrial Dr.
Shelby Township, MI 48316
Phone: (586) 997-4150

Glaeser Dawes Corp.
4130 Commerce Dr.
Flushing, MI 48433
Phone: (810) 845-1630

Zito Construction CO.
8033 Fenton Road
Grand Blanc, MI 48439
Phone: (810) 695-9025

Verdeterre Contracting Inc.
7994 Belleville Road
Belleville, MI 48111
Phone: (734) 697-4166

LA Construction Corp.
3453 N. Linden Road
Flint, MI 48504
Phone: (810) 659-7565

Item No.	Description	Estimated Quantity		Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
	CATEGORY 1: ROAD												
1)	Mobilization, Max	0.6	LSUM	$400,000.00	$240,000.00	$517,826.25	$310,695.75	$560,000.00	$336,000.00	$450,000.00	$270,000.00	$548,066.00	$328,839.60
2)	Tree, Rem, 19 inch to 36 inch	43	Ea	$1,400.00	$60,200.00	$1,097.70	$47,201.10	$1,300.00	$55,900.00	$1,565.00	$67,295.00	$1,007.00	$43,301.00
3)	Tree, Rem, 37 inch or Larger	2	Ea	$1,800.00	$3,600.00	$1,733.21	$3,466.42	$2,500.00	$5,000.00	$3,470.00	$6,940.00	$1,590.00	$3,180.00
4)	Tree, Rem, 6 inch to 18 inch	36	Ea	$225.00	$8,100.00	$462.19	$16,638.84	$480.00	$17,280.00	$620.00	$22,320.00	$424.00	$15,264.00
5)	Dr Structure, Rem	34	Ea	$500.00	$17,000.00	$329.80	$11,213.20	$500.00	$17,000.00	$600.00	$20,400.00	$600.00	$20,400.00
6)	Sewer, Rem, Less than 24 inch	1063	Ft	$25.00	$26,575.00	$17.58	$18,687.54	$20.00	$21,260.00	$41.50	$44,114.50	$60.00	$63,780.00
7)	Exploratory Investigation, Vertical	50	Ft	$100.00	$5,000.00	$47.61	$2,380.50	$100.00	$5,000.00	$75.25	$3,762.50	$120.00	$6,000.00
8)	Curb and Gutter, Rem, Modified	15669	Ft	$3.00	$47,007.00	$6.83	$107,019.27	$2.00	$31,338.00	$7.25	$113,600.25	$12.00	$188,028.00
9)	Pavt, Rem, Modified	31025	Syd	$10.00	$310,250.00	$5.23	$162,260.75	$9.00	$279,225.00	$11.10	$344,377.50	$14.86	$461,031.50
10)	Sidewalk, Rem, Modified	4780	Syd	$7.00	$33,460.00	$2.91	$13,909.80	$10.00	$47,800.00	$15.00	$71,700.00	$12.00	$57,360.00
11)	Subgrade Undercutting, Type IV	500	Cyd	$60.00	$30,000.00	$89.61	$44,805.00	$80.00	$40,000.00	$90.00	$45,000.00	$93.93	$46,965.00
12)	Machine Grading, Modified	98.95	Sta	$3,900.00	$385,905.00	$1,624.45	$160,739.33	$3,500.00	$346,325.00	$5,675.00	$561,541.25	$3,600.00	$356,220.00
13)	Erosion Control, Inlet Protection, Fabric Drop	94	Ea	$100.00	$9,400.00	$79.95	$7,515.30	$125.00	$11,750.00	$160.00	$15,040.00	$102.00	$9,588.00
14)	Erosion Control, Silt Fence	2018	Ft	$2.50	$5,045.00	$2.28	$4,601.04	$1.00	$2,018.00	$6.00	$12,108.00	$4.80	$9,686.40
15)	Aggregate Base, 10 inch, Modified	24627	Syd	$20.00	$492,540.00	$20.31	$500,174.37	$22.00	$541,794.00	$20.60	$507,316.20	$18.11	$445,994.97
16)	Aggregate Base, 6 inch, Modified	5368	Syd	$14.00	$75,152.00	$14.48	$77,728.64	$14.00	$75,152.00	$15.80	$84,814.40	$11.77	$63,181.36
17)	Maintenance Gravel, Modified	375	Ton	$38.00	$14,250.00	$34.51	$12,941.25	$50.00	$18,750.00	$49.50	$18,562.50	$77.42	$29,032.50
18)	Geotextile, Separator	29181	Syd	$1.00	$29,181.00	$2.01	$58,653.81	$2.00	$58,362.00	$2.25	$65,657.25	$5.40	$157,577.40
19)	Sewer, Cl A, 8 inch, Tr Det B	304	Ft	$65.00	$19,760.00	$57.63	$17,519.52	$80.00	$24,320.00	$73.20	$22,252.80	$91.33	$27,764.32
20)	Sewer, Cl E, 12 inch, Tr Det B	6353	Ft	$70.00	$444,710.00	$54.93	$348,970.29	$82.00	$520,946.00	$76.40	$485,369.20	$71.73	$455,700.69
21)	Sewer, Cl E, 18 inch, Tr Det B	269	Ft	$105.00	$28,245.00	$68.37	$18,391.53	$105.00	$28,245.00	$92.50	$24,882.50	$100.33	$26,988.77
22)	Sewer Tap, 12 inch	4	Ea	$600.00	$2,400.00	$686.88	$2,747.52	$500.00	$2,000.00	$885.00	$3,540.00	$1,200.00	$4,800.00
23)	Sewer Tap, 15 inch	4	Ea	$640.00	$2,560.00	$844.54	$3,378.16	$600.00	$2,400.00	$885.00	$3,540.00	$1,500.00	$6,000.00
24)	Sewer Tap, 18 inch	2	Ea	$950.00	$1,900.00	$954.07	$1,908.14	$700.00	$1,400.00	$1,065.00	$2,130.00	$1,800.00	$3,600.00
25)	Sewer Tap, 24 inch	3	Ea	$1,100.00	$3,300.00	$1,087.66	$3,262.98	$820.00	$2,460.00	$1,420.00	$4,260.00	$2,400.00	$7,200.00
26)	Sewer Tap, 36 inch	2	Ea	$1,200.00	$2,400.00	$2,541.39	$5,082.78	$1,600.00	$3,200.00	$2,130.00	$4,260.00	$3,000.00	$6,000.00
27)	Sewer, Sanitary Service Lead, 6 inch, Tr Det B	100	Ft	$100.00	$10,000.00	$95.02	$9,502.00	$125.00	$12,500.00	$150.00	$15,000.00	$85.72	$8,572.00
28)	Storm Sewer Repair, 18 inch	200	Ft	$80.00	$16,000.00	$80.89	$16,178.00	$118.00	$23,600.00	$195.00	$39,000.00	$117.95	$23,590.00
29)	Storm Sewer Repair, 21 inch	200	Ft	$90.00	$18,000.00	$88.91	$17,782.00	$130.00	$26,000.00	$214.00	$42,800.00	$132.69	$26,538.00
30)	Storm Sewer Repair, 24 inch	200	Ft	$100.00	$20,000.00	$108.10	$21,620.00	$150.00	$30,000.00	$222.00	$44,400.00	$153.68	$30,736.00
31)	Storm Sewer Repair, 30 inch	200	Ft	$120.00	$24,000.00	$155.46	$31,092.00	$165.00	$33,000.00	$250.00	$50,000.00	$200.65	$40,130.00
32)	Dr Structure Cover, Type B	10	Ea	$650.00	$6,500.00	$755.41	$7,554.10	$700.00	$7,000.00	$530.00	$5,300.00	$1,298.65	$12,986.50
33)	Dr Structure Cover, Type D	7	Ea	$800.00	$5,600.00	$937.90	$6,565.30	$855.00	$5,985.00	$705.00	$4,935.00	$1,382.70	$9,678.90
34)	Dr Structure Cover, Type G	7	Ea	$600.00	$4,200.00	$743.21	$5,202.47	$600.00	$4,200.00	$450.00	$3,150.00	$1,073.71	$7,515.97
35)	Dr Structure Cover, Type K	65	Ea	$700.00	$45,500.00	$1,028.54	$66,855.10	$1,000.00	$65,000.00	$820.00	$53,300.00	$1,490.57	$96,887.05
36)	Dr Structure, 24 inch dia	41	Ea	$1,750.00	$71,750.00	$1,484.63	$60,869.83	$1,600.00	$65,600.00	$1,520.00	$62,320.00	$2,826.97	$115,905.77
37)	Dr Structure, 48 inch dia	40	Ea	$2,600.00	$104,000.00	$2,521.51	$100,860.40	$3,500.00	$140,000.00	$2,560.00	$102,400.00	$3,715.29	$148,611.60
38)	Dr Structure, 60 inch dia	1	Ea	$4,800.00	$4,800.00	$4,702.82	$4,702.82	$6,000.00	$6,000.00	$5,235.00	$5,235.00	$5,805.85	$5,805.85
39)	Dr Structure, 72 inch dia	1	Ea	$5,000.00	$5,000.00	$7,500.48	$7,500.48	$7,750.00	$7,750.00	$6,165.00	$6,165.00	$6,494.84	$6,494.84
40)	Dr Structure, Tap, 6 inch	51	Ea	$200.00	$10,200.00	$577.35	$29,444.85	$150.00	$7,650.00	$530.00	$27,030.00	$420.00	$21,420.00
41)	Dr Structure, Tap, 12 inch	4	Ea	$550.00	$2,200.00	$844.54	$3,378.16	$400.00	$1,600.00	$1,065.00	$4,260.00	$960.00	$3,840.00
42)	Structure Cover, Adj, Case 1, Modified	4	Ea	$2,050.00	$8,200.00	$464.43	$1,857.72	$2,000.00	$8,000.00	$1,520.00	$6,080.00	$3,320.00	$13,280.00
43)	Structure Cover, Adj, Case 2, Modified	1	Ea	$500.00	$500.00	$294.80	$294.80	$800.00	$800.00	$1,520.00	$1,520.00	$1,200.00	$1,200.00
44)	Underdrain, Subgrade, Open-Graded, 6 inch	20823	Ft	$15.00	$312,345.00	$11.65	$242,587.95	$18.00	$374,814.00	$26.25	$546,603.75	$9.73	$202,607.79
45)	Underdrain Outlet, 4 inch	40	Ft	$30.00	$1,200.00	$17.71	$708.40	$35.00	$1,400.00	$43.50	$1,740.00	$62.41	$2,496.40
46)	Pavt for Butt Joints, Rem	250	Syd	$50.00	$12,500.00	$17.33	$4,332.50	$15.00	$3,750.00	$27.00	$6,750.00	$60.00	$15,000.00
47)	HMA, 3EML	4920	Ton	$87.70	$431,484.00	$101.33	$498,543.60	$90.00	$442,800.00	$106.00	$521,520.00	$92.96	$457,363.20
48)	HMA, 5EML	3187	Ton	$97.15	$309,617.05	$112.25	$357,740.75	$100.00	$318,700.00	$116.30	$370,648.10	$102.98	$328,197.26
49)	Driveway, Nonreinf Conc, 6 inch, Modified	3450	Syd	$77.00	$265,650.00	$65.65	$226,492.50	$62.00	$213,900.00	$71.00	$244,950.00	$72.28	$249,366.00
50)	Curb and Gutter, Conc, Det C4	15926	Ft	$21.00	$334,446.00	$25.42	$404,838.92	$23.00	$366,298.00	$24.00	$382,224.00	$24.66	$392,735.16
51)	Detectable Warning Surface	142	Ft	$40.00	$5,680.00	$63.55	$9,024.10	$44.00	$6,248.00	$45.00	$6,390.00	$42.40	$6,020.80
52)	Curb Ramp Opening, Conc	208	Ft	$26.00	$5,408.00	$28.85	$6,000.80 [1]	$27.00	$5,616.00	$24.00	$4,992.00	$29.96	$6,231.68
53)	Curb Ramp, Conc, 6 inch, Modified	2704	Sft	$8.50	$22,984.00	$10.16	$27,472.64	$9.00	$24,336.00	$7.50	$20,280.00	$8.73	$23,605.92

Agenda Packet for Council Meeting November 27, 2023

62)	Sidewalk, Conc, 4 inch, Modified	48263	Sft	$6.50	$313,709.50	$6.53	$315,157.39	$6.00	$289,578.00	$5.80	$279,925.40	$6.22	$300,195.86
63)	Sidewalk, Conc, 6 inch, Modified	15092	Sft	$6.50	$98,098.00	$7.89	$119,075.88	$6.50	$98,098.00	$7.50	$113,190.00	$6.67	$100,663.64
64)	Post, Decorative	18	Ea	$2,960.00	$53,280.00	$3,420.20	$61,563.60	$3,100.00	$55,800.00	$3,330.00	$59,940.00	$3,137.60	$56,476.80
65)	Post, Steel, 3 lb	1346	Ft	$7.50	$10,095.00	$8.67	$11,669.82	$9.00	$12,114.00	$8.45	$11,373.70	$7.95	$10,700.70
66)	Sign, Type III, Erect, Salv	11	Ea	$75.00	$825.00	$86.66	$953.26	$100.00	$1,100.00	$84.40	$928.40	$79.50	$874.50
67)	Sign, Type III, Rem	62	Ea	$30.00	$1,860.00	$34.66	$2,148.92	$40.00	$2,480.00	$33.75	$2,092.50	$31.80	$1,971.60
68)	Sign, Type IIIA	5	Sft	$23.00	$115.00	$26.58	$132.90	$25.00	$125.00	$25.90	$129.50	$24.38	$121.90
69)	Sign, Type IIIB	386	Sft	$23.00	$8,878.00	$26.58	$10,259.88	$25.00	$9,650.00	$25.90	$9,997.40	$24.38	$9,410.68
70)	Sign, Type VB	24	Sft	$24.00	$576.00	$27.73	$665.52	$26.00	$624.00	$27.00	$648.00	$25.44	$610.56
71)	Sign, Type IIIA, Decorative	215	Sft	$29.00	$6,235.00	$33.51	$7,204.65	$31.00	$6,665.00	$32.65	$7,019.75	$30.74	$6,609.10
72)	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	753	Ft	$4.20	$3,162.60	$4.85	$3,652.05	$14.00	$10,542.00	$4.75	$3,576.75	$4.45	$3,350.85
73)	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	143	Ft	$16.50	$2,359.50	$19.07	$2,727.01	$20.00	$2,860.00	$18.60	$2,659.80	$17.49	$2,501.07
74)	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	22	Ea	$185.00	$4,070.00	$115.55	$2,542.10	$300.00	$6,600.00	$310.00	$6,820.00	$291.50	$6,413.00
75)	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	22	Ea	$5.00	$110.00	$23.11	$508.42	$50.00	$1,100.00	$56.25	$1,237.50	$53.00	$1,166.00
76)	Dust Palliative, Applied	5	Ton	$250.00	$1,250.00	$462.19	$2,310.95	$450.00	$2,250.00	$4,000.00	$20,000.00	$530.00	$2,650.00
77)	Minor Traf Devices	0.6	LSUM	$20,000.00	$12,000.00	$7,806.62	$4,683.97	$105,000.00	$63,000.00	$55,425.00	$33,255.00	$31,535.00	$18,921.00
78)	Sign, Type B, Temp, Prismatic, Furn	209	Sft	$10.00	$2,090.00	$5.78	$1,208.02	$20.00	$4,180.00	$17.00	$3,553.00	$15.90	$3,323.10
79)	Sign, Type B, Temp, Prismatic, Oper	209	Sft	$1.00	$209.00	$1.16	$242.44	$1.00	$209.00	$1.00	$209.00	$1.06	$221.54
80)	Traf Regulator Control	0.6	LSUM	$10,000.00	$6,000.00	$2,713.90	$1,628.34	$85,000.00	$51,000.00	$13,225.00	$7,935.00	$50,000.00	$30,000.00
81)	Gymnocladus dioicus, 2 inch	48	Ea	$600.00	$28,800.00	$577.74	$27,731.52	$500.00	$24,000.00	$590.00	$28,320.00	$424.00	$20,352.00
82)	Ostrya virginiana, 2 inch	48	Ea	$600.00	$28,800.00	$577.74	$27,731.52	$600.00	$28,800.00	$675.00	$32,400.00	$530.00	$25,440.00
83)	Acer x freemani 'Jeffersred', 3 inch	48	Ea	$600.00	$28,800.00	$577.74	$27,731.52	$700.00	$33,600.00	$815.00	$39,120.00	$636.00	$30,528.00
84)	Gleditsia triacanthos inermis 'Suncole', 2 1/2 inch	50	Ea	$600.00	$30,000.00	$577.74	$28,887.00	$660.00	$33,000.00	$815.00	$40,750.00	$572.40	$28,620.00
85)	Ulmus americana 'Princeton', 3 inch	48	Ea	$600.00	$28,800.00	$577.74	$27,731.52	$680.00	$32,640.00	$675.00	$32,400.00	$614.80	$29,510.40
86)	Turf Establishment, Performance	16717	Syd	$7.00	$117,019.00	$13.09	$218,825.53	$6.00	$100,302.00	$11.75	$196,424.75	$8.48	$141,760.16
87)	Conduit, Schedule 40, 2 inch	1770	Ft	$20.00	$35,400.00	$14.36	$25,417.20	$11.00	$19,470.00 [1]	$40.50	$71,685.00	$45.07	$79,773.90
88)	Sprinkler Line	1000	Ft	$5.00	$5,000.00	$4.33	$4,330.00	$9.00	$9,000.00	$1.70	$1,700.00	$5.30	$5,300.00
89)	Irrigation Control Box, Relocate	1	Ea	$500.00	$500.00	$8.67	$8.67	$650.00	$650.00	$562.50	$562.50	$530.00	$530.00
90)	Irrigation Control Box, Replace	1	Ea	$500.00	$500.00	$7.52	$7.52	$1,000.00	$1,000.00	$843.75	$843.75	$530.00	$530.00
91)	Sprinkler Head, Relocate	50	Ea	$50.00	$2,500.00	$144.43	$7,221.50	$30.00	$1,500.00	$84.50	$4,225.00	$53.00	$2,650.00
92)	Sprinkler Head, Replace	50	Ea	$50.00	$2,500.00	$86.66	$4,333.00	$80.00	$4,000.00	$112.50	$5,625.00	$53.00	$2,650.00
93)	Audio Video Route Survey	1	LSUM	$3,250.00	$3,250.00	$3,755.28	$3,755.28	$5,000.00	$5,000.00	$7,105.00	$7,105.00	$3,975.00	$3,975.00
94)	Project Sign (Temporary Construction Sign)	1	LSUM	$1,350.00	$1,350.00	$1,559.89	$1,559.89	$2,500.00	$2,500.00	$1,520.00	$1,520.00	$1,431.00	$1,431.00
	TOTAL CATEGORY 1: ROAD				**$5,193,845.65**		**$5,084,501.81** [2]		**$5,610,909.00** [2]		**$6,430,948.40**		**$6,029,532.56**
	CATEGORY 3: USDA												
1)	Mobilization, Max	0.4	LSUM	$400,000.00	$160,000.00	$517,826.25	$207,130.50	$560,000.00	$224,000.00	$450,000.00	$180,000.00	$548,066.00	$219,226.40
2)	Tree, Rem, 19 inch to 36 inch	43	Ea	$1,400.00	$60,200.00	$1,097.70	$47,201.10	$1,300.00	$55,900.00	$1,565.00	$67,295.00	$1,007.00	$43,301.00
3)	Tree, Rem, 37 inch or Larger	4	Ea	$1,800.00	$7,200.00	$1,733.21	$6,932.84	$2,500.00	$10,000.00	$3,470.00	$13,880.00	$1,590.00	$6,360.00
4)	Tree, Rem, 6 inch to 18 inch	59	Ea	$225.00	$13,275.00	$462.19	$27,269.21	$480.00	$28,320.00	$620.00	$36,580.00	$424.00	$25,016.00
5)	Exploratory Investigation, Vertical	50	Ft	$100.00	$5,000.00	$103.09	$5,154.50	$100.00	$5,000.00	$75.25	$3,762.50	$120.00	$6,000.00
6)	Curb and Gutter, Rem, Modified	4706	Ft	$3.00	$14,118.00	$6.74	$31,718.44	$2.00	$9,412.00	$7.25	$34,118.50	$12.00	$56,472.00
7)	Pavt, Rem, Modified	3556	Syd	$10.00	$35,560.00	$6.53	$23,220.68	$9.00	$32,004.00	$11.10	$39,471.60	$14.86	$52,842.16
8)	Sidewalk, Rem, Modified	3252	Syd	$7.00	$22,764.00	$6.87	$22,341.24	$10.00	$32,520.00	$15.00	$48,780.00	$14.40	$46,828.80
9)	Subgrade Undercutting, Type IV	250	Cyd	$60.00	$15,000.00	$74.29	$18,572.50	$80.00	$20,000.00	$90.00	$22,500.00	$70.37	$17,592.50
10)	Erosion Control, Check Dam, Stone	233	Ft	$40.00	$9,320.00	$18.37	$4,280.21	$1.00	$233.00	$104.50	$24,348.50	$67.59	$15,748.47
11)	Erosion Control, Inlet Protection, Fabric Drop	5	Ea	$100.00	$500.00	$79.95	$399.75	$125.00	$625.00	$160.00	$800.00	$102.00	$510.00
12)	Erosion Control, Silt Fence	289	Ft	$2.50	$722.50	$2.28	$658.92	$1.00	$289.00	$6.00	$1,734.00	$4.80	$1,387.20
13)	Aggregate Base, 10 inch, Modified	1594	Syd	$20.00	$31,880.00	$20.21	$32,214.74	$22.00	$35,068.00	$20.60	$32,836.40	$18.11	$28,867.34
14)	Aggregate Base, 6 inch, Modified	1495	Syd	$14.00	$20,930.00	$14.48	$21,647.60	$14.00	$20,930.00	$15.75	$23,546.25	$11.77	$17,596.15
15)	Maintenance Gravel, Modified	175	Ton	$38.00	$6,650.00	$33.36	$5,838.00	$50.00	$8,750.00	$50.00	$8,750.00	$77.42	$13,548.50
16)	Geotextile, Separator	3130	Syd	$1.00	$3,130.00	$2.09	$6,541.70	$2.00	$6,260.00	$2.25	$7,042.50	$5.40	$16,902.00
17)	HMA, 3EML	285	Ton	$87.70	$24,994.50	$101.33	$28,879.05	$90.00	$25,650.00	$106.00	$30,210.00	$92.96	$26,493.60
18)	HMA, 5EML	189	Ton	$97.15	$18,361.35	$112.25	$21,215.25	$100.00	$18,900.00	$116.30	$21,980.70	$102.98	$19,463.22
19)	Driveway, Nonreinf Conc, 6 inch, Modified	1564	Syd	$79.78	$124,775.92	$65.65	$102,676.60	$62.00	$96,968.00	$71.00	$111,044.00	$72.28	$113,045.92
20)	Curb and Gutter, Conc, Det C4	4653	Ft	$21.00	$97,713.00	$33.45	$155,642.85	$23.00	$107,019.00	$24.00	$111,672.00	$24.66	$114,742.98
21)	Detectable Warning Surface	64	Ft	$40.00	$2,560.00	$36.98	$2,366.72	$44.00	$2,816.00	$45.00	$2,880.00	$42.40	$2,713.60
22)	Curb Ramp Opening, Conc	53	Ft	$26.00	$1,378.00	$28.89	$1,531.17	$27.00	$1,431.00	$24.00	$1,272.00	$29.96	$1,587.88
23)	Curb Ramp, Conc, 6 inch, Modified	1225	Sft	$8.50	$10,412.50	$9.24	$11,319.00	$9.00	$11,025.00	$7.50	$9,187.50	$8.73	$10,694.25

23)	Sidewalk, Conc, 4 inch, Modified	23205	Sft	$6.50	$150,832.50	$6.90	$160,114.50	$6.00	$139,230.00	$5.80	$134,589.00	$6.22	$144,335.10
24)	Sidewalk, Conc, 6 inch, Modified	8629	Sft	$6.50	$56,088.50	$8.22	$70,930.38	$6.50	$56,088.50	$7.50	$64,717.50	$6.67	$57,555.43
25)	Minor Traf Devices	0.4	LSUM	$20,000.00	$8,000.00	$7,806.62	$3,122.65	$105,000.00	$42,000.00	$55,425.00	$22,170.00	$31,535.00	$12,614.00
26)	Traf Regulator Control	0.4	LSUM	$10,000.00	$4,000.00	$2,713.90	$1,085.56	$85,000.00	$34,000.00	$13,225.00	$5,290.00	$50,000.00	$20,000.00
28)	Turf Establishment, Performance	7186	Syd	$7.00	$50,302.00	$12.32	$88,531.52	$6.00	$43,116.00	$11.75	$84,435.50	$8.48	$60,937.28
29)	Hydrant, Rem	19	Ea	$700.00	$13,300.00	$526.22	$9,998.18	$700.00	$13,300.00	$595.00	$11,305.00	$900.00	$17,100.00
30)	Gate Box, Adj, Case 1	4	Ea	$1,000.00	$4,000.00	$283.86	$1,135.44	$650.00	$2,600.00	$355.00	$1,420.00	$1,694.98	$6,779.92
32)	Sprinkler Line	500	Ft	$5.00	$2,500.00	$4.33	$2,165.00	$9.00	$4,500.00	$1.70	$850.00	$5.30	$2,650.00
33)	Water Main, 10 inch, Tr Det F, Modified	874	Ft	$110.00	$96,140.00	$106.31	$92,914.94	$150.00	$131,100.00	$150.00	$131,100.00	$159.89	$139,743.86
33)	Water Main, 10 inch, Tr Det G, Modified	374	Ft	$128.00	$47,872.00	$145.43	$54,390.82	$170.00	$63,580.00	$150.00	$56,100.00	$193.20	$72,256.80
34)	Water Main, 8 inch, Tr Det G, Modified	10122	Ft	$104.00	$1,052,688.00	$110.12	$1,114,634.64	$140.00	$1,417,080.00	$122.00	$1,234,884.00	$121.18	$1,226,583.96
35)	Water Main, Abandon with Flowable Fill	11345	Ft	$1.00	$11,345.00	$1.00	$11,345.00	$8.00	$90,760.00	$6.45	$73,175.25	$11.60	$131,602.00
36)	Water Main, Rem	246	Ft	$15.00	$3,690.00	$14.73	$3,623.58	$20.00	$4,920.00	$23.85	$5,867.10	$60.00	$14,760.00
37)	Water Serv, Type K Copper, 2 inch	313	Ft	$55.00	$17,215.00	$53.79	$16,836.27	$75.00	$23,475.00	$96.75	$30,282.75	$113.71	$35,591.23
38)	Connection to Existing Water Main	12	Ea	$5,500.00	$66,000.00	$4,808.65	$57,703.80	$5,500.00	$66,000.00	$3,600.00	$43,200.00	$10,500.36	$126,004.32
39)	Fire Hydrant, Modified	21	Ea	$7,500.00	$157,500.00	$7,107.76	$149,262.96	$7,500.00	$157,500.00	$7,800.00	$163,800.00	$8,261.77	$173,497.17
40)	Gate Valve and Box, 10 inch, Modified	3	Ea	$3,500.00	$10,500.00	$3,622.07	$10,866.21	$4,100.00	$12,300.00	$4,700.00	$14,100.00	$4,744.96	$14,234.88
41)	Gate Valve and Box, 8 inch, Modified	20	Ea	$2,800.00	$56,000.00	$2,426.80	$48,536.00	$2,950.00	$59,000.00	$3,215.00	$64,300.00	$3,756.19	$75,123.80
42)	Irrigation Control Box, Relocate	1	Ea	$500.00	$500.00	$867.00	$867.00	$650.00	$650.00	$562.50	$562.50	$530.00	$530.00
43)	Irrigation Control Box, Replace	1	Ea	$500.00	$500.00	$752.00	$752.00	$1,000.00	$1,000.00	$843.75	$843.75	$530.00	$530.00
44)	Live Tap, 10 inch by 10 inch	1	Ea	$12,500.00	$12,500.00	$6,979.84	$6,979.84	$12,000.00	$12,000.00	$10,500.00	$10,500.00	$17,412.18	$17,412.18
45)	Live Tap, 10 inch by 8 inch	1	Ea	$13,000.00	$13,000.00	$6,454.84	$6,454.84	$11,000.00	$11,000.00	$9,500.00	$9,500.00	$15,170.60	$15,170.60
46)	Sprinkler Head, Relocate	25	Ea	$50.00	$1,250.00	$144.43	$3,610.75	$30.00	$750.00	$84.50	$2,112.50	$53.00	$1,325.00
47)	Sprinkler Head, Replace	25	Ea	$50.00	$1,250.00	$86.66	$2,166.50	$80.00	$2,000.00	$112.50	$2,812.50	$53.00	$1,325.00
48)	Water Serv, Type K Copper, 1 inch, Long	107	Ea	$2,550.00	$272,850.00	$2,688.84	$287,705.88	$3,800.00	$406,600.00	$2,285.00	$244,495.00	$4,692.38	$502,084.66
49)	Water Serv, Type K Copper, 1 inch, Short	146	Ea	$1,550.00	$226,300.00	$1,970.00	$287,620.00	$2,400.00	$350,400.00	$1,385.00	$202,210.00	$4,030.34	$588,429.64
	TOTAL DIVISION C:				**$3,022,567.77**		**$3,278,106.83** [3]		**$3,898,069.50**		**$3,448,313.80**		**$4,315,116.80**
	TOTAL BID AMOUNT:				**$8,216,413.42**		**$8,362,608.64**		**$9,508,978.50**		**$9,879,262.20**		**$10,344,649.36**

CORRECTIONS

1 Contractor Multiplication Error Corrected
2 Total Adjusted due to Calculation Error
3 Contractor Addition Error

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City Council Packet
81
November 27, 2023

SUMMARY OF PROBABLE CONSTRUCTION COST

ORCHARD, HILTZ & McCLIMENT, INC.
34000 Plymouth Road, Livonia, Michigan, 48150
Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT:	USDA Water Main Ph.II - Swartz Creek	DATE:	November 20, 2023
LOCATION:	Swartz Creek, MI	PROJECT #:	4023-21-0020
WORK:	Water Main	ESTIMATOR:	JDL/AJH
	(Concurrent with Road Replacement)	CHECKED BY:	
		CURRENT ENR:	

COST ESTIMATE SUMMARY		
CONTRACTOR BID AMOUNT - USDA PH.II	$	3,022,567.77
CONTINGENCY (~5%)	$	150,705.23
ADMIN	$	55,000.00
LEGAL	$	10,000.00
DESIGN ENGINEERING	$	381,892.00
CONSTRUCTION ENGINEERING	$	409,835.00
TOTAL ESTIMATED PROJECT COST =	**$**	**4,030,000.00**

Rural Development

Michigan State Office

3001 Coolidge Rd
Suite 200
East Lansing, MI
48823

Voice 517.324.5156
Fax 855.813.7741

November 20, 2023

Adam Zettel, AICP
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

SUBJECT: City of Swartz Creek Phase II Water System Improvements Project
Construction Contract Bid Award

Dear Mr. Zettel,

We have received a copy of the November 20, 2023 letter from your engineer, OHM Advisors, recommending bid award for the above-mentioned project. We have also reviewed the bid tabulations with respect to our concurrence in the bid award. It appears that an excellent showing of bidders responded to the advertisement with five bids received for the contract.

As a primary tier recipient of federal funds, you have responsibilities under 2 CFR 180.300 to screen contractors for exclusions under the System for Award Management (SAM). You can accomplish this in one of three ways: checking contractor names at www.sam.gov/content/exclusions ; collecting a certification (certification forms are currently included in the RD standard contract documents) or adding a clause or condition to the covered transaction. If you need any assistance in this regard, please contact me.

We concur with Robert A. Merinsky's recommendation letter and your tentative award of the work in the amounts as listed below:

	Low Bidder	*Amount*
City of Swartz Creek USDA Watermain and Local Road Improvements Phase II	Diponio Contracting	$8,216,413.42

Said award should be made subject to the availability of funds and completion of necessary financial arrangements with USDA Rural Development. Please be advised that we require a review of the contract documents and a certification signed by the local attorney (Exhibit GC-A of the General Conditions), before we can concur with the contract.

USDA is an equal opportunity provider, employer and lender.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Federal law requires prospective lower tier participants to certify that neither it, nor its principals, is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Surety companies executing construction contract bonds must appear on the Treasury Department's most current Circular 570, List of Approved Sureties. The dates of the performance and payment bonds may not be prior to the date of the construction contracts. The effective date of "Power of Attorney" attached to the bonds, must be the same as the bonds. The bonds must be the EJCDC bond forms, 2018 version.

Please continue to work with Kina McDonough of our Mason area office in the remainder of the project processing. If you have any questions or need additional information, please feel free to contact us.

Sincerely,

Andrew H. Granskog, P.E.
State Engineer

cc Kina McDonough, Area Specialist – Mason A/O (by email)
OHM Advisors – Andy Harris, PE (by email)

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by Sidney Davy Miller

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150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

November 22, 2023

Adam Zettel, AICP
City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

via electronic mail

Re: ***City of Swartz Creek – 2023 USDA Revenue Bond Issue (Bond Ordinance)***

Dear Adam:

Enclosed please find the bond ordinance for the above-referenced bond issue, which we have prepared for consideration by the City Council at its meeting on November 27th. The Ordinance authorizes the issuance of a Revenue Bond to be sold to the Rural Development agency of the United States Government to finance the cost of the water system improvements for the City.

The Ordinance authorizes the Bond in the amount of $4,030,000. The Bond is payable over 40 years at an interest rate of 2.625% per annum.

The Ordinance includes the various legal requirements and covenants required by the Revenue Bond Act and the Rural Development Letter of Conditions. The Ordinance is complete and ready for consideration by the City Council. The blanks in the middle of the ordinance (pages 6-10) are in the bond form and do not need to be completed. After approval, the City Clerk should insert the ordinance number on page 1 and arrange for the last two pages to be completed, signed and sealed.

The Ordinance provides that the Bond is payable from the Net Revenues of the System, which means that after payment of the operating and maintenance costs of the System, all other revenues of the System are pledged for payment of the Bond. The Bond is not a general obligation of the City, but is instead payable solely and only from the user charges received from the users of the System. The City is covenanting in the Ordinance to set the user charges at a sufficient amount each year to be sufficient to pay the Operation & Maintenance costs, principal and interest on the Bond, and to cover the required set-asides in the Bond Reserve Account as discussed below.

One important item I wish to highlight in the Ordinance is contained in Section 12 relating to the funds and accounts of the System. The terms of the loan contained in the Rural Development Letter of Conditions requires the City to set aside certain moneys from the operation of the System into various accounts. Section 12(B)(2) of the Ordinance requires the City to make quarterly deposits into the Bond Reserve Account which should be funded by quarterly deposits in the amount of $4,100 ($16,400 annually) until the sum of $163,938 from these deposits is accumulated in the Bond Reserve Account. The Ordinance also addresses set aside for the System's Repair, Replacement and

Improvement ("RRI") Account. USDA is **not** requiring any RRI deposits in connection with this bond issue, so the RRI section simply confirms the existing RRI deposit requirement for its outstanding USDA bonds.

The Revenue Bond Act states that the Ordinance may be adopted at its first reading before the City Council and does not require multiple readings or public hearings. The Revenue Bond Act overrides any charter or statutory requirement for multiple readings of an ordinance. For reference, Section 6 of Act 94 states: "An ordinance adopted under this act shall become effective upon its adoption unless otherwise specified in the ordinance." Section 28 of the Ordinance provides for immediate effect upon adoption and publication.

After the Ordinance is adopted, the City Clerk should arrange for its publication in full in the *Swartz Creek View*. **Publication of the entire Ordinance is required by Section 6 of Act 94**. A summary is not acceptable. Unlike the notice of intent published previously, there is no minimum font size for publication. Publication should be arranged as soon as possible because the Ordinance is not effective until it has been published.

After adoption we would appreciate receiving three (3) original signed copies of the Ordinance and after the Ordinance has been published, three (3) publisher's affidavits of publication (with "tear sheets" attached. **The signed Ordinance and publisher's affidavits should be scanned to my attention**, in addition to being mailed. These items will be used to compile a transcript of bond proceedings, a full copy of which each party will receive at the closing. **We anticipate an electronic closing and will be coordinating with Kina McDonough of Rural Development to ensure that all closing requirements can be met through electronic means**. If the newspaper's publication or affidavit procedures have changed and will present any issues, please let me know.

I look forward to attending the November 27th meeting to answer any questions Council might have. In the meantime, please let me know if you have any questions.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: _____
Jeffrey S. Aronoff

Enclosure

Cc: (w/ Enclosure)
Connie Olger
Kina McDonough
Emily Barr
Sylvia Dimov

35835881.1\156116-00002

Rural Development

Mason Area Office
3001 Coolidge Rd
#200
East Lansing, MI
48823

Voice: 517.324.5147
Fax: 517.676.1909

After Bid Completed, Items Needed to Get to Closing	
Responsibility of:	**Item:**
Engineer/Applicant	Provide together after bid opening: • Contractor(s) Tax ID or DUNS number • Copy of board minutes authorizing acceptance of the bids and awarding of the contract, subject to Rural Development approval
Applicant	Cancellation of Loan Funds sign and return
Applicant	Operating Budget – first full year after construction based on final project budget, signed, and dated. Operating Budget to be based on a typical year. Revenue from rates will be determined once final loan amount has been established. Currently based on a loan amount of $4,030,000, revenue from rates is to be at least $2,413,719. Revenue on the 2022 Audit is $2,268,328. A **rate increase is required**, this must be done by resolution and in place day of **closing**. RD will need a copy of the rate resolution for confirmation. May wish to wait to complete resolution until final numbers are determined after bidding in the event of a Cost overrun.
Engineer	Resume of Project Inspector(s) to be reviewed and approved by RD
Applicant	Copy of invoices to be reimbursed at closing
Applicant/RD	Loan Resolution – Sign and return page 2 is completed prior to loan closing (a vote is required), and page 3 is signed at closing
Applicant	Completed insurance form (attached) – and includes Insurance certificate on fire & extended coverage PL, PD, vehicular coverage, workers compensation, Fidelity Bond (must remain in effect for the length of the loan and be specific to RD. The coverage must equal one year's annual payment ($269,000 based on all loans) for all appropriate employees or blanket coverage that covers all appropriate employees) Flood Insurance (if applicable)
Applicant/RD	Review of Construction Contracts by RD Engineer – to be signed after closing typically at the pre-construction conference. Contracts are reviewed electronically (signed certifications, standard from of agreement, payment & performance bonds, etc.). Construction documents need to be reviewed a 2/3 weeks before closing/preconstruction conference by RD State Engineer. Documents are sent to RD State Engineer with RD Specialist copied.
Applicant	All taxes and assessments now delinquent or becoming delinquent, relating to or affecting the site(s) and rights-of-was of the project must be paid

USDA is an equal opportunity provider, employer, and lender.

Items Required at Closing	
Responsibility of:	**Item:**
Applicant/Attorney	Water Purchase Contract Signed
Attorney	Signed & initialed OGC Closing Instructions and State Director Closing Instructions – RD will provide once closing date has been established. Included for review. Do not sign or date at this time.
Applicant	Loan Resolution, page 3 signed at closing
Bond Counsel	Bond Counsel Application filed with Treasury (or qualified status)
Contractor/RD	Signed construction contracts
Bond Counsel	Bond Transcripts
Bond Counsel	Final Approving Opinion from Bond Counsel
Bond Counsel/RD	Review of Bond Documents and Ordinance (Certify there is no defeasance on loan)
Engineer/Contractor/Applicant/RD	Preconstruction meeting to follow closing

Before loan closing, RD will meet with the applicant for a pre-closing meeting to discuss how to request monthly pay advances along with servicing and loan payment requirements.

Genesee County

Metropolitan Planning Commission

Community Development Block Grant Program

2025-2027
Pre-Application Guide

Pre-Applications Due: Wednesday, December 6, 2023

GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

An Equal Opportunity Organization
www.gcmpc.org

Genesee County 2025-2027 Community Development Block Grant (CDBG) Program

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Genesee County 2025-2027 Community Development Block Grant (CDBG) Program

What is CDBG?

The U.S. Department of Housing and Urban Development (HUD) provides Community Development Block Grant (CDBG) funds to entitlement community grantees, like Genesee County, to carry out a wide range of community development activities. These activities are directed primarily toward revitalizing neighborhoods, encouraging economic development, and providing improvements to community facilities and services in low to moderate income areas.

To determine annual CDBG award amounts, HUD uses a funding formula comprised of several measures of community need. These measures include: the extent of poverty, population, housing, and overcrowding.

Each CDBG assisted activity must meet at least one of the following National Objectives for the program:

1. Provide benefit to low- and moderate-income persons and households; or
2. Aid in the prevention or elimination of slums or blight conditions

The following are considered by HUD to be presumed benefit populations and can be served outside of low-to-moderate income areas:

- Elderly (62 and older)
- Abused Children
- Battered Spouses
- Persons with Disabilities
- Homeless Persons
- Illiterate Adults
- Persons with AIDS
- Migrant Farm Workers

What Projects Are Eligible Under CDBG?

Projects that are located in low to moderate income areas (Page 9), or directly benefiting low to moderate income persons or households are typically eligible under the CDBG program. The following list can help you identify the types of community needs you may be able to address with a CDBG funded project. Keep in mind that this list is not all-inclusive and new project ideas are encouraged. Please note that up to 30% of the local unit of government's allocation can be used for Public Service Projects.

Construction Projects

- Sidewalk Improvements
- Street Improvements
- Water/Sewer Improvements
- Improvements to lighting in public spaces
- Improvements to neighborhood parks/recreational facilities
- Acquisition of real property
- Special Assessment Assistance
- Construction/Rehabilitation of publicly owned buildings (not used for general government)
- Streetscape improvements in neighborhoods/commercial districts
- Purchase firefighting equipment
- Demolition and clearance activities
- Single family housing rehabilitation/improvements
- Historic Preservation
- Neighborhood clean-up efforts
- Art installations/creating aesthetically pleasing public places

Public Service Projects

- Code enforcement activities
- Senior Programs/Services
- Job Training
- Crime Prevention/Public Safety
- Education Programs
- Recreational Programs

Genesee County 2025-2027 Community Development Block Grant (CDBG) Program

What is Neighborly?

Neighborly is the portal where CDBG grantees and subrecipients (LUGs) can access their grant information and request reimbursements for completed projects. Pre-applications and full applications are submitted through Neighborly and reviewed by Community Development staff. The subrecipient portal can be accessed at https://portal.neighborlysoftware.com/geneseecountymi/Participant.

An initial pre-application is required to be submitted before an application will be considered. Community Development staff will review pre-applications prior to the submission of full applications.

The full application will include a scope of work for each project and a timeline for completion. A guide to starting a new CDBG application in Neighborly can be found here: http://gcmpc.org/wp-content/uploads/2023/10/CDBG-Applications-Neighborly-User-Guide.pdf.

Once your application has been approved, you will see your grant account listed in the table of Grants. Click "View" to load the grant account screen.

All proposals must be submitted through Neighborly. No fax, mail deliveries, in person, or email proposals will be accepted.

Genesee County Priorities

The Genesee County Board of Commissioners has implemented a set of four county-wide goals. Subrecipients who accept CDBG funding will be required to identify one goal that their project will support in their Neighborly application. In addition to identifying the goal, please also describe the steps you will take to meet that goal. The goals are as follows:

1. Healthy, Livable, and Safe Communities
2. Long Term Financial Stability
3. Inclusive, Collaborative Culture
4. Community Growth

Details regarding these goals and priorities can be found here: http://gcmpc.org/wp-content/uploads/2023/10/countyvisionfinal.pdf

Genesee County 2025-2027 Community Development Block Grant (CDBG) Program

What Is My Community's CDBG Allocation Amount?

The following table reflects the **estimated** 2025-2027 CDBG Allocation of each community. The dollar amounts listed in the table are only estimates and are subject to change based on the number of applications received and the actual funding received by Genesee County from the U.S. Department of Housing and Urban Development.

Community	Estimated Allocation
City of Burton	$279,781
City of Davison	$37,193
City of Fenton	$95,036
City of Flushing	$66,800
City of Grand Blanc	$54,730
City of Linden	$26,142
City of Montrose	$26,263
City of Mt. Morris	$42,530
City of Swartz Creek	$35,189
Argentine Township	$43,096
Atlas Township	$51,088
Clayton Township	$51,901
Davison Township	$154,657
Fenton Township	$101,100
Flint Township	$312,132
Flushing Township	$94,851
Forest Township	$36,977
Gaines Township	$44,408
Genesee Township	$191,662
Grand Blanc Township	$277,639
Montrose Township	$44,683
Mt Morris Township	$184,595
Mundy Township	$108,132
Richfield Township	$65,702
Thetford Township	$43,405
Vienna Township	$101,824
Village of Gaines	$10,000
Village of Goodrich	$13,643
Village of Otisville	$10,000

SAM Registration Expiration Dates

Atlas Township	2/15/2024
City of Burton	10/15/2024
City of Davison	1/13/2024
City of Fenton	8/30/2024
City of Flushing	5/16/2024
City of Grand Blanc	4/20/2024
City of Linden	10/12/2023
City of Montrose	12/12/2023
City of Mt. Morris	1/11/2024
City of Swartz Creek	7/16/2024
Clayton Township	8/27/2024
Davison Township	7/31/2024
Fenton Township	10/19/2023
Flint Township	1/19/2024
Flushing Township	12/14/2023
Forest Township	7/26/2024
Gaines Township	1/2/2024
Genesee Township	12/16/2023
Grand Blanc Township	1/4/2024
Montrose Township	12/27/2023
Mt. Morris Township	5/21/2024
Mundy Township	12/14/2023
Richfield Township	3/30/2024
Thetford Township	1/9/2024
Vienna Township	3/8/2024
Village of Gaines	12/29/2023
Village of Goodrich	9/10/2024
Village of Otisville	1/27/2024

Active SAM registration is required to receive federal funding and must be updated annually. If you need assistance with this process, please contact your project manager. Proof of active SAM registration is to be submitted with the Pre-Application Form(s).

Genesee County 2025-2027 Community Development Block Grant (CDBG) Program

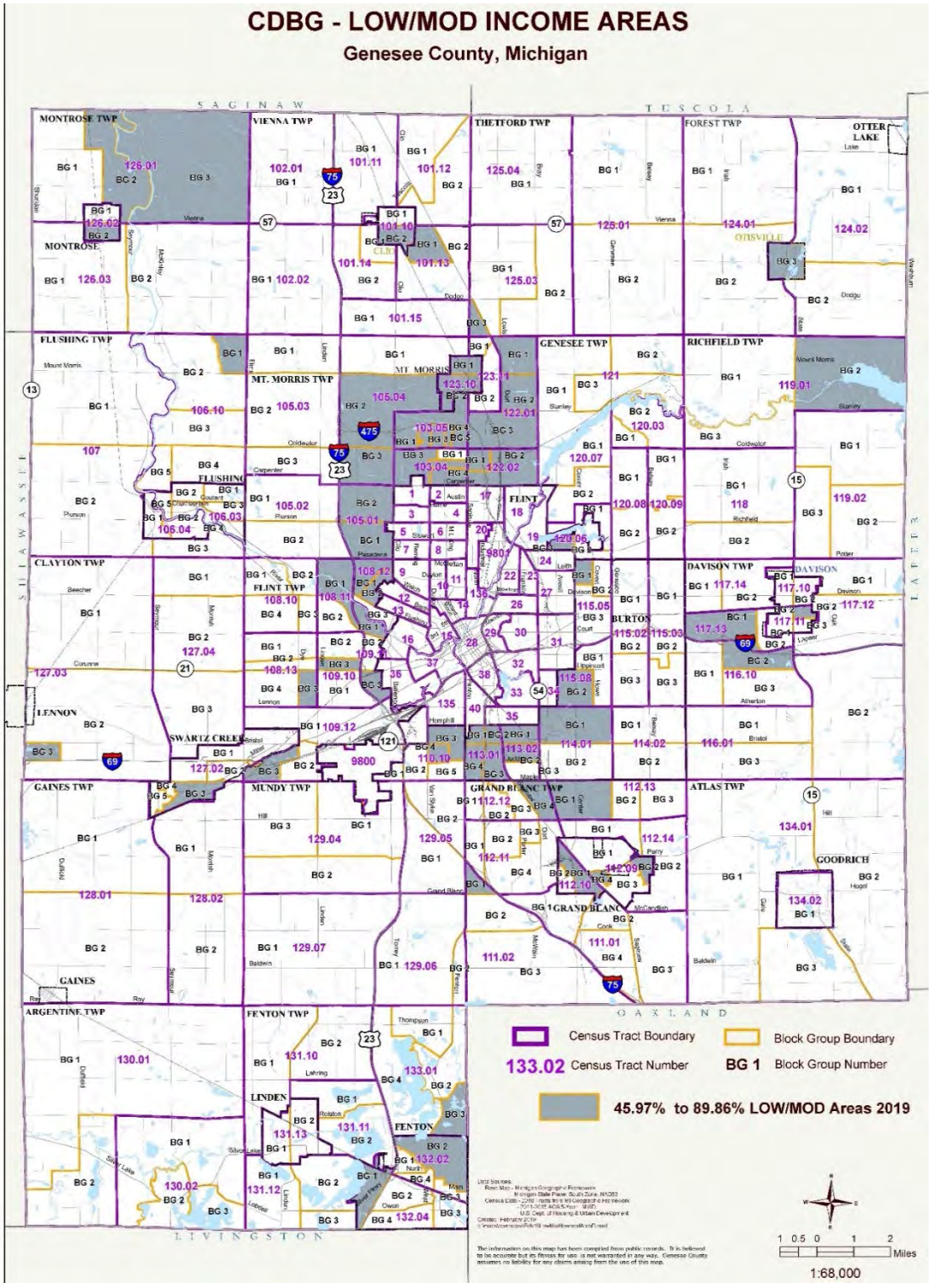
CDBG Program Policies

The following program recommendations were approved and adopted by the Genesee County Board of Commissioners in June of 2018.

Continuing Program Details:

1. Participating local units will be provided a funding estimate for their community which is formula based (population/poverty/over-crowded housing)
2. Staff will continue to assist with or implement projects for the local units of government
3. Public service projects will be 1-year contracts
4. All local units will apply for projects at the same time
5. Call for projects will cover a 3-year cycle
6. Mandatory pre-application process
7. Minimum application of $5,000 per project
8. Applications for projects under $5,000 will be accepted but scored as 2nd priority
9. Any funding remaining after projects have been approved will be disbursed via formula to the approved projects
10. Inter-local loan agreements will not be allowed; current agreements will be honored
11. Applicants can propose which year of the 3-year cycle they would like to complete their project in
12. Construction projects will have 1 year to complete the project
13. Project funding that remains after project completion can be transferred to another approved project
14. New projects will not be approved after projects are approved for the 3-year cycle
15. Participating local units can apply for up to 30% of their estimated funding to be used for public service projects
16. A second call for projects will be done only if necessary

Genesee County 2025-2027 Community Development Block Grant (CDBG) Program



An online version of the map can be found at https://gccountymi.maps.arcgis.com/apps/mapviewer/index.html?webmap=8f56262a49924685a3fcde9054ce2b79.

Genesee County 2025-2027 Community Development Block Grant (CDBG) Program

If your local unit of government would like to propose an eligible project in an area that is not deemed low-to-moderate income, the **Income Survey Form** on the following page can be used to collect household income information for residents that would benefit from the proposed project. Using the data collected, GCMPC will determine if the proposed project would meet the national objective of benefitting low-to-moderate income persons. Contact staff for additional guidance prior to utilizing this process.

Genesee County 2025-2027 Community Development Block Grant (CDBG) Program

Income Survey Form

Dear Resident of: _____
(address)

The _____ is conducting an Income Survey to assess the need
(unit of government) for public improvements in your area.

Please indicate the total number of persons comprising your household. Then indicate in the appropriate box, listed under income, your gross household income from all sources. Gross income includes all monies earned (before taxes) by **all persons** residing within your household.

Number of Persons in Household: _____

Total Household Income:

- ☐ $ 0 - $42,500
- ☐ $42,501 - $48,550
- ☐ $48,551 - $54,600
- ☐ $54,601 - $60,650
- ☐ $60,651 - $65,550
- ☐ $65,551 - $70,400
- ☐ $70,401 - $75,250
- ☐ $75,251 - $80,100
- ☐ $80,101+

Signature:_____ Date:_____

An envelope has been provided for your use in returning this form to the Genesee County Metropolitan Planning Commission (GCMPC) Room 111, 1101 Beach Street, Flint, MI 48502. Thank you for your cooperation.

Very truly yours,

_____
(Local Official)

Genesee County 2025-2027 Community Development Block Grant (CDBG) Program

FY 2023 MEDIAN FAMILY INCOME FOR FLINT AND GENESEE COUNTY -- $76,200

MAXIMUM INCOME LIMITS

Household Size	30% Extremely Low Income	50% Very Low Income	60% Low Income	80% Moderate Income
One Person	$15,950	$26,550	$31,860	$42,500
Two Person	$19,720	$30,350	$36,420	$48,550
Three Person	$24,860	$34,150	$40,980	$54,600
Four Person	$30,000	$37,900	$45,480	$60,650
Five Person	$35,140	$40,950	$49,140	$65,550
Six Person	$40,280	$44,000	$52,800	$70,400
Seven Person	$45,420	$47,000	$56,400	$75,250
Eight Person	$50,050	$50,050	$60,060	$80,100

What Are the Public Involvement Requirements for CDBG Project Proposals?

All potential projects that your community is considering submitting for funding must be mentioned, discussed and recorded within minutes at a local public needs hearing in order to be considered for approval under the Genesee County CDBG Program. The following requirements must be followed for properly conducting a public needs hearing:

Prior to the Local Public Needs Hearing

- A public notice of the hearing must be published in your local paper at least one week in advance of the hearing (Page 14)
- Request an Affidavit from the publisher to submit as proof of publication with your CDBG Application OR a copy of the newspaper page

At the Local Public Needs Hearing

- Can be held as part of an official meeting of your governing body OR can be held as a separate meeting
- The requirements of the Open Meetings Act and any other applicable state or local laws must be adhered to
- An attendance list must be signed by all those attending the hearing (Page 16)
    - If meeting is held virtually, please submit a list of all participants with application
- The public must be advised of the estimated amount of CDBG funds available to your community
- The public must be provided with a list of the types of eligible projects under CDBG
- The public must be given an opportunity to express community development needs and to propose projects
- The public should be asked for comments on your past CDBG activities
- Any potential projects to be included in the CDBG Pre-Application Forms must be discussed at this hearing
- Detailed meeting minutes must be taken and submitted with the application
    - Minutes are to include all public comments
- Submit to GCMPC, with Pre-Application Form(s), the following documents:
    - Proof of a public notice publication
    - Press release from the local public needs hearing
    - Meeting minutes from the local public needs hearing
    - Attendance list from the local public needs hearing
    - Proof of active SAM registration

Sample Public Notice of Local Public Needs Hearing

Public Notice

The (Name of Local Unit of Government) will hold a public needs hearing on the use of its 2025-2027 Federal Community Development Block Grant (CDBG) Program funds on (Date) at (Time) at (Location and Address).

The purpose of the hearing is to offer an opportunity for citizens to express their ideas on community needs and project proposals concerning the use of Federal CDBG funds for the (Year) Program Year. The hearing will also provide an opportunity for citizens to comment on past CDBG projects.

Sample Press Release for Local Public Needs Hearing

Press Release

(Name of Local Unit of Government) to hold Community Development Hearing

The (Name of Local Unit of Government) will hold a Community Development Public Needs Hearing on (Date) at (Time) at (Location and Address).

The purpose of the hearing is to offer an opportunity for citizens to express their ideas on community needs and project proposals concerning the use of Federal Community Development Block Grant (CDBG) funds for the 2025-2027 Program Years.

The (Name of Local Unit of Government) expects to receive approximately $ (Estimated 2025-2027 Project Funding) of 2025-2027 CDBG funds. The funds are provided by the Genesee County Metropolitan Planning Commission Community Development Program from an annual entitlement grant received from the U.S. Department of Housing and Urban Development (HUD).

The funds are intended primarily for projects in low- and moderate-income neighborhoods.

Genesee County 2025-2027 Community Development Block Grant (CDBG) Program

Sample Attendance List for Local Public Needs Hearing

(Name of Local Unit of Government) 2025-2027 Community Development Block Grant Public Needs Hearing

Attendance List

Name Address

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____

Genesee County 2025-2027 Community Development Block Grant (CDBG) Program

The following list is to serve as a reference and reminder of already approved CDBG projects for Program Year 2024.

Approved 2024 Genesee County Annual Action Plan Projects

2024 Community Development Block Grant (CDBG) Program - Estimated 2024 Grant Award: **$1,770,505**

Genesee County – 2024 CDBG Planning and Administration
Genesee County Metropolitan Planning Commission shall provide Community Development Block Grant funding for Planning and Administration of CDBG projects.

This activity will be funded with **$354,101** of 2024 Genesee County CDBG funds.

Genesee County – 2024 CDBG Home Improvement Program (HIP)
Genesee County shall provide funding for the Community Development Block Grant Home Improvement Program throughout Genesee County.

This activity will be funded with **$685,068** of 2024 Genesee County CDBG funds.

City of Burton – Senior Center Operations
The City of Burton shall provide funding for operational costs at the Burton Area Senior Center located at 3410 S. Grand Traverse Street, Burton, MI 48529.

This activity will be funded with **$20,121** Genesee County **2024** CDBG funds.

City of Fenton – Senior Programming
The City of Fenton shall provide funding for senior activities to Southern Lakes Parks and Recreation located at 150 S Leroy St, Fenton, MI 48430.

This activity will be funded with **$3,333** of **2024** Genesee County CDBG funds.

City of Fenton – Blight Elimination and Prevention
The City of Fenton shall fund the demolition of blighted properties in various locations of the city TBD.

This activity will be funded with **$65,000** of **2024** Genesee County CDBG funds.

City of Flushing – Removal of Architectural Barriers

The City of Flushing shall provide funding to replace deteriorating and non-compliant picnic tables with ADA compliant picnic tables in Riverview, Bonnieview and Mutton Parks. Exact locations are still needed.

This activity will be funded with **$24,463** of **2024** Genesee County CDBG funds.

City of Grand Blanc – Senior Center Operations
The City of Grand Blanc shall provide funding for operational expenses at the Grand Blanc Senior Center located at 12632 Pagels Drive, Grand Blanc, MI 48439.

This activity will be funded with **$2,366** of **2024** Genesee County CDBG funds.

City of Grand Blanc – Infrastructure Improvement
The City of Grand Blanc shall fund the installation of bus stop covers and benches along the MTA route in low-to-moderate income areas of the City. Project pending approval based on selected locations.

This activity will be funded with **$13,871** of **2024** Genesee County CDBG funds.

City of Linden – Senior Center Operations
The City of Linden shall provide funding for operational expenses at the Loose Senior Center located at 707 N. Bridge Street, Linden, MI 48451.

This activity will be funded with **$1,659** of **2024** Genesee County CDBG funds.

City of Linden – Removal of Architectural Barriers
The City of Linden shall provide funding to make ADA-accessibility improvements to the community gazebo in the Mill Pond Area. Currently there are only stairs and the city is proposing to remove the stairs and install a ramp system that would allow anyone to access the gazebo.

This activity will be funded with **$28,200** of **2024** Genesee County CDBG funds.

City of Mt. Morris – Public Facility Improvement
The City of Mt. Morris shall fund improvements to the Community Room located in the Mt. Morris Library at 685 Van Buren Avenue, Mt. Morris, MI 48458. Improvements will include lighting, paint, tables, chairs, and fixtures.

This activity will be funded with **$1,000** of **2024** Genesee County CDBG funds.

City of Swartz Creek – Senior Center Operations

The City of Swartz Creek shall provide funding for operational expenses at the Swartz Creek Area Senior Center located at 8095 Civic Drive, Swartz Creek, MI 48473.

This activity will be funded with **$2,101** of **2024** Genesee County CDBG funds.

Atlas Township – Senior Programming
Atlas Township shall provide funding for Senior Programs, through the township hall, located at 7386 S. Gale Road, Grand Blanc, MI 48439. Funded programs and activities include but are not limited to exercise and nutrition programs, Senior Newsletter publishing, senior transportation through Your Ride, and meals.

This activity will be funded with **$740** of **2024** Genesee County CDBG funds.

Atlas Township – Historic Preservation/Blight Elimination and Prevention
Atlas Township shall fund improvements to a property with historical significance located at 10219 Hegel Road, Goodrich, MI 48438. Improvements include items that are a threat to public safety, including the foundation, as well as the airflow/furnace system. The structural integrity of the building is at risk, and these improvements will allow for safe and continued access to the building by the public. The Township will also ensure that the building is registered on the National Register of Historic Places.

This activity will be funded with **$50,000** of **2024** Genesee County CDBG funds.

Davison Township – Food Pantry Assistance
Davison Township shall provide funding for Outreach East, located at 425 N Genesee Street, Davison, MI 48423. Funds will be used to purchase food and household items for low-to-moderate income households residing outside the City of Davison.

This activity will be funded with **$893** of **2024** Genesee County CDBG funds.

Flint Township – Senior Center Food Pantry
Flint Township shall provide funding to the Carman-Ainsworth Senior Food Pantry located at 2071 S. Graham Road, Flint, MI 48532 for purchasing supplies for seniors residing in Flint Township.

This activity will be funded with **$20,000** of **2024** Genesee County CDBG funds.

Flint Township – Crime & Fire Prevention
Flint Township shall provide funding for crime prevention activities and the distribution/installation of carbon monoxide and smoke detectors in low-to-moderate income areas within the Township.

This activity will be funded with **$5,000** of **2024** Genesee County CDBG funds.

Flushing Township – Senior Center Operations
Flushing Township shall provide funding for operational expenses at the Flushing Senior Center located at 106 Elm Street, Flushing, MI 48433.

This activity will be funded with **$1,667** of **2024** Genesee County CDBG funds.

Flushing Township – Blight Removal and Prevention
Flushing Township shall fund the demolition of two blighted properties located at 10221 W. Coldwater Road and 10237 W. Coldwater Road, Flushing, Michigan 48433.

This activity will be funded with **$50,000** of **2024** Genesee County CDBG funds.

Gaines Township – Senior Center Operations
Gaines Township shall provide funding for operational expenses at the Swartz Creek Senior Center located at 8095 Civic Drive, Swartz Creek, MI 48473.

This activity will be funded with **$14,743** of **2024** Genesee County CDBG funds.

Genesee Township – Senior Center Operations
Genesee Township shall provide funding for operational expenses at the Eastside Senior Center located at 3056 Genesee Road, Flint, MI 48506.

This activity will be funded with **$15,350** of **2024** Genesee County CDBG funds.

Genesee Township – Bight Elimination and Prevention
Genesee Township shall fund the demolition of TBD blighted properties in various locations of the township.

This activity will be funded with **$169,200** of **2024** Genesee County CDBG funds.

Grand Blanc Township – Senior Center Operations
Grand Blanc Township shall provide funding for operational expenses at the Grand Blanc Senior Center located at 12632 Pagels Drive, Grand Blanc, MI 48439.

This activity will be funded with **$4,800** of **2024** Genesee County CDBG funds.

Grand Blanc Township – Parks Programming
Grand Blanc Township shall fund the creation of a waiver program for low-to-moderate income residents to access recreational programs offered by Grand Blanc Township Parks and Recreation.

This activity will be funded with **$2,667** of **2024** Genesee County CDBG funds.

Grand Blanc Township – Public Facility Improvements
Grand Blanc Township shall fund the installation of multiuse courts behind the Grand Blanc Senior Center located at 12632 Pagels Drive, Grand Blanc, MI 48439. The multiuse courts will be utilized by seniors for shuffleboard, pickle ball and other outdoor programming.

This activity will be funded with **$18,000** of **2024** Genesee County CDBG funds.

Grand Blanc Township – Public Facility Improvements
Grand Blanc Township shall fund the replacement of exterior doors, frames, all related hardware, and the incorporation of ADA-accessibility features at the Grand Blanc Senior Center located at 12632 Pagels Drive, Grand Blanc, MI 48439.

This activity will be funded with **$8,000** of **2024** Genesee County CDBG funds.

Legal Services of Eastern Michigan – Fair Housing
Legal Services of Eastern Michigan shall provide funding the conduct fair housing activities across Genesee County. Testing and enforcement services help ensure that the Genesee County community is affirmatively furthering fair housing practices and complying with fair housing law.

This activity will be funded with **$25,000** of **2024** Genesee County CDBG funds.

Mt. Morris Township – Senior Center Operations
Mt. Morris Township shall provide funding for operational expenses such as transportation costs and newsletter printing at Krapohl Senior Center located at 5473 Bicentennial Drive #G, Mt Morris, MI 48458.

This activity will be funded with **$6,667** of **2024** Genesee County CDBG funds.

Mt. Morris Township – Youth Programming
Mt. Morris Township shall provide funding for uniforms, safety equipment, workout bags and summer camp for income eligible students at King Karate located at G-5339 N Saginaw Street, Flint, MI 48505.

This activity will be funded with **$3,333** of **2024** Genesee County CDBG funds.

Mt. Morris Township – Job Training

Mt. Morris Township shall provide funding for job training for the Mt. Morris Township Police Department located at 5447 Bicentennial Parkway, Mt. Morris, MI 48458.

This activity will be funded with **$10,000** of **2024** Genesee County CDBG funds.

Mt. Morris Township – Blight Elimination and Prevention
Mt. Morris Township shall fund the demolition and clearance of blighted properties in targeted areas of the township. The addresses for these properties are: 1430 W. Carpenter Rd, 2311 Bates Rd, 4074 N. Jennings Rd, and 1074 W. Carpenter Rd.

This activity will be funded with **$40,000** of **2024** Genesee County CDBG funds.

Mundy Township – Vocational Independence Program
Mundy Township shall provide funding to the Vocational Independence Program (VIP) for training for disabled persons at 5069 Van Slyke Road, Flint, MI 48507.

This activity will be funded with **$5,097** of **2024** Genesee County CDBG funds.

Mundy Township – Parks Programming for Disabled Persons
Mundy Township shall provide funding to the Miracle League of Greater Flint (MLGF) for operational expenses associated with the creation of a baseball program for disabled individuals. The program will take place at the Hill Road Park located at 1286 Hill Road, Mundy Township, MI 48507.

This activity will be funded with **$5,097** of **2024** Genesee County CDBG funds.

Richfield Township – Senior Center Operations
Richfield Township shall provide funding for operational expenses at the Davison Area Senior Center located at 10135 Lapeer Road, Davison, MI 48423.

This activity will be funded with **$6,216** of **2024** Genesee County CDBG funds.

Richfield Township – Food Pantry Assistance
provide funding for Outreach East, located at 425 N Genesee Street, Davison, MI 48423. Funds will be used to purchase food and household items for low-to-moderate income households residing outside the City of Davison.

This activity will be funded with **$500** of **2024** Genesee County CDBG funds.

Vienna Township – Senior Center Operations

Vienna Township shall provide funding for operational expenses at the Clio Area Senior Center located at 2136 W. Vienna Road, Clio, MI 48420. Expenses include but are not limited to staff wages, senior programming and medical supplies for senior citizens. The medical closet provides items such as underwear/diapers, gauze pads, antiseptics, bandages etc. to senior residents in need.

This activity will be funded with **$7,306** of **2024** Genesee County CDBG funds.

Vienna Township – Removal of Architectural Barriers
Vienna Township shall fund the replacement of ADA doors at the east entrance of Vienna Township Hall located at 3400 W. Vienna Road, Clio, MI 48420. The current doors have been repaired on multiple occasions, and this improvement will provide consistent and safe entry to the Township hall for seniors and disabled residents.

This activity will be funded with **$20,000** of **2024** Genesee County CDBG funds.

Village of Gaines – Senior Center Operations
The Village of Gaines shall provide funding for operational expenses at the Swartz Creek Area Senior Center located at 8095 Civic Drive, Swartz Creek, MI 48473.

This activity will be funded with **$1,667** of **2024** Genesee County CDBG funds.

Village of Goodrich – Senior Programming
The Village of Goodrich shall provide funding for Senior Programs, administered through the village offices, located at 7338 South State Road, Goodrich, MI 48438. Funded programs include but are not limited to exercise and nutrition programs, Senior Newsletter publishing, senior transportation through Your Ride, and meals.

This activity will be funded with **$996** of **2024** Genesee County CDBG funds.

Village of Goodrich – Historic Preservation/Blight Elimination and Prevention
Village of Goodrich shall fund improvements to a property with historical significance located at 10219 Hegel Road, Goodrich, MI 48438. Improvements include items that are a threat to public safety, including the foundation, as well as the airflow/furnace system. The structural integrity of the building is at risk, and these improvements will allow for safe and continued access to the building by the public. The Village will also ensure that the building is registered on the National Register of Historic Places.

This activity will be funded with **$10,000** of **2024** Genesee County CDBG funds.

OHSP Grant	$	50,000
Contracted Services		10,000
Salvage Inspections		500,000
FANG Reimbursement		45,000
GAIN Reimbursement		58,330
Interest		2,000
Rental Income		6,500
Ordinance Fines		60,000
PA 302 Training		4,000
Parking Fees		3,000
Police Reports and Other Fees		12,500
Police Services-Mundy		2,769,126
Police Services-Swartz Creek		1,186,180
School Liason-SC		110,531
School Liason-CA		78,753
Total Revenue	$	4,895,920

These contributions are to be increased to cover the deficit shown below, a number that is expected to be reimbursed to the municipalies for savings in 2023.

Wages	$	2,388,180
Overtime		108,000
Overtime-OHSP		50,000
Overtime-Holidays		66,000
Payroll Taxes		199,832
Health Insurance		393,927
Retiree Health Insurance-OPEB		87,294
Vision Insurance		6,111
Life Insurance		3,481
Sick/Accident Insurance		12,842
Dental Insurance		34,236
Pension Expense-MERS		422,416
Workers' Compensation		29,180
LEORTC Training		4,000
Supplies		15,000
Postage		1,680
Fuel		108,000
Uniforms		10,000
Professional Fees/Contractual		134,900
Salvage Inspections		400,000
P.D. Community Policing		2,500
Training		14,250
Utilities		37,655
Telephone		23,644
Repairs and Maintenance		42,678
Equipment Repair and Maintenance		1,975
Grounds		7,800
Vehicle Expense		70,000
Building Lease		112,112
Misc Expense		1,000
Tech/Email		98,216
Dues and Subscriptions		4,085
Insurance		168,408
Equipment		95,234
Total Expenditures	$	5,154,637
Net Budgeted Expenditures Over Revenues	$	(258,717)

This amount equals the surplus from 2023, an amount that is now expected to be refunded to the municipalities.