

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, April 26, 2021, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473
THIS WILL BE A HYBRID MEETING, WITH IN PERSON ATTENDANCE BY COUNCIL MEMBERS.**

1. **CALL TO ORDER:**
2. **INVOCATION:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of April 12, 2021 MOTION Pg. 31
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 8
 - 6B. Staff Reports & Meeting Minutes Pg. 39
 - 6C. Waste Committee Minutes, Bid Specs, & Bid Tab (Waste Bids Available Upon Request) Pg. 49
 - 6D. SCAFD By-laws and Job Description Pg. 70
 - 6E. Special Assessments Pg. 74
 - 6F. ORV Ordinance Draft Pg. 77
 - 6G. 8067 Miller Estimate (pending) and Standard Listing Agreement Pg. 82
 - 6H. Draft Fiscal Year 2022 Draft Budget Pg. 85
 - 6I. Easement Draft (8067 Miller) Pg. 148
 - 6J. Salt Letter Pg. 150
 - 6K. Riverbend Striders 5K Application Pg. 151
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. SCAFD Job Description and By-laws RESO Pg. 24
 - 8B. Fiscal Year 2022 Budget – Set Public Hearing RESO Pg. 25
 - 8C. ORV Ordinance DISCUSSION
 - 8D. Waste Contract Bid Award RESO Pg. 26
 - 8E. Preliminary Special Assessments RESO Pg. 26
 - 8F. 8067 Miller Rehab and Listing RESO Pg. 27
 - 8G. Easement Dedication RESO Pg. 28
 - 8H. Salt Purchase Cooperative Award RESO Pg. 29
 - 8I. 5K Foot Race RESO Pg. 29
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 30

Next Month Calendar

Metro Police Board:	Wednesday, April 28, 2021, 10:00 a.m., Metro HQ
Planning Commission:	Tuesday, May 4, 2021, 7:00 p.m., PDBMB
Park Board:	Wednesday, May 5, 2021, 5:30 p.m., PDBMB
City Council:	Monday, May 10, 2021, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, May 13, 2021, 6:00 p.m., PDBMB
Fire Board:	Monday, May 17, 2021, 6:00 p.m., Public Safety Building
Zoning Board of Appeals:	Wednesday, May 19, 2021, 6:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
MONDAY, April 26, 2021, 7:00 P.M.**

The regular virtual meeting of the City of Swartz Creek city council is scheduled for **April 26, 2021** starting at 7:00 p.m. and will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 and rules promulgated by the Michigan Department of Health and Human Services.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Connie Olger, 810-429-2766 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to “**Join via computer**” as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on “Test Computer Audio.” Once you are satisfied that your audio works, click on “Join audio by computer.”

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Connie Olger is inviting you to a scheduled Zoom meeting.

Topic: Swartz Creek City Council Meeting

Time: April 26, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83096401128>

Meeting ID: 830 9640 1128

One tap mobile

+13017158592,,83096401128# US (Washington DC)

+13126266799,,83096401128# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 830 9640 1128

Find your local number: <https://us02web.zoom.us/j/kz4Jb4etg>

If you have any further questions or concern, please contact 810-429-2766 or email colger@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

CITY OF SWARTZ CREEK VIRTUAL (ELECTRONIC) MEETING RULES AND PROCEDURES

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek public meetings, Roberts Rules of Order, the City Council General Operating Procedures, and other public board & commission procedures. These procedures are adopted to govern participation by staff, councilpersons and members of the public in all City meetings held electronically pursuant to PA 228 of 2020. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

The following shall apply to virtual meetings of the city's public bodies that are held in accordance with the Open Meetings Act.

1. Meetings of the City Council, Planning Commission, Zoning Board of Appeals, Downtown Development Authority, Park Board, or committees thereunder may meet electronically or permit electronic participation in such meetings insofar as (1) the Michigan Department of Health and Human Services restricts the number of persons who can gather indoors due to the COVID-19 pandemic; (2) persons have an illness, injury, disability or other health-related condition that poses a risk to the personal health or safety of members of the public or the public body if they were to participate in person; or (3) there is in place a statewide or local state of emergency or state of disaster declared pursuant to law or charter by the governor or other person authorized to declare a state of emergency or disaster.
2. All meetings held hereunder must provide for two-way communication so that members of the public body can hear and respond to members of the general public, and vice versa.
3. Members of the public body who participate remotely must announce at the outset of the meeting that he/she is in fact attending the meeting remotely and by further identifying the specific physical location (by county, township, village and state) where he/she is located. The meeting minutes must include this information.
4. Notice of any meeting held electronically must be posted at the City Offices at least 18 hours before the meeting begins and must clearly explain the following:
 - (a) why the public body is meeting electronically;
 - (b) how members of the public may participate in the meeting electronically, including the specific telephone number, internet address or similar log-in information needed to participate in the meeting;
 - (c) how members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting;
 - (d) how persons with disabilities may participate in the meeting.

5. The notice identified above must also be posted on the City's website homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes the meeting's purpose.
6. The City must also post on the City website an agenda of the meeting at least 2 hours before the meeting begins.
7. Members of the public may offer comment only when the Chair recognizes them and under rules established by the City.
8. Members of the public who participate in a meeting held electronically may be excluded from participation in a closed session that is convened and held in compliance with the Open Meetings Act.

MAINTAINING ORDER

Public body members and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of public body.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt a meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form is prohibited.

The public body members, participating staff, and recognized staff/consultants/presenters shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the virtual application or by dialing *9 on their phone, if applicable.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. A public body member whom reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address a public body under the following conditions:

1. Each person who wishes to address the public body will be first recognized by the Mayor or Chair and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand as appropriate on the digital application.

3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor or chair. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the public body, unless special permission is otherwise requested and granted by the Mayor or Chair.
6. There shall be no questioning of speakers by the audience; however, the public body, upon recognition of the Mayor or Chair, may question the speaker.
7. No one shall be allowed to address the public body more than once unless special permission is requested, and granted by the Mayor or Chair.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the public body unless special permission has been requested, and granted by the Mayor or Chair.
9. Those addressing the public body shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor or Chair.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF PUBLIC BODIES

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each member entered upon the journal.

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, April 26, 2021 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: April 22, 2021

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change in Status)*

We have an appeal filed for an office at 5376 Miller Road. An appraisal for this property has been completed by Kevin Groves Appraisals, Inc. We have a hearing date, but may be able to settle beforehand based upon our data. I will keep the council informed on the progress of this appeal.

Another appeal is for Family Farm and Home. This is part of a disturbing trend we are hearing about in which businesses use the economy of the COVID year to set their taxable values substantially lower, knowing that they cannot improve with the economy during a rebound (Proposal A). What is more disturbing is that some industries saw banner years, fast food and yard/hardware among them, however the appeals are still coming in.

The assessor notes that residential values continue to increase at a very high rate. However, there is concern for commercial appeals, which can be appealed directly to the Michigan Tax Tribunal through June.

✓ **STREETS** *(See Individual Category)*

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The city has committed the match portion to this project, which is 80-20. The project is slated to be complete in 2022, one year after the water main installation in this area. We are proceeding with preliminary engineering for this project. The engineers have included work scope regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. We expect this will occur whether or not the townhome project proceeds.

In addition, we expect to ramp up with the next round of TIP submissions. This is the phase in which we request funding of specific major streets through the federal programs next three year cycle. Andy and I have been working on a strategy, and we believe we have no choice but to submit Miller Road (Morrish to N. Seymour) and ONLY this segment. In the past, we have submitted other major streets as backup. While they have been funded (Morrish and Fairchild), we have not been adequately addressing our largest and most crucial asset.

To better position our community, we are completing PE for Miller Road early and keeping it as a standby project for other unspent TIP funds in the county (e.g. if the GCRC or another community in Genesee receives funding for a project but cannot complete it for some reason, a 'shovel-ready' project can take its place). Doing so will put our project on stand by and also demonstrate to the selection committee the degree of our commitment to having Miller Road funded in the next cycle. We now have a proposal for this work. I recommend proceeding. The design needs to be complete anyway, and doing it sooner may open more doors for funding.

Lastly, the county has put Miller and Elms intersection on a short list for potential roundabout candidates. It is unclear if there will be any additional funds (safety, air quality, or other). However, we are taking the first steps to take this into consideration. This intersection certainly poses some safety and efficiency issues.

✓ **STREET PROJECT UPDATES (Update)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Chelmsford and Oakview (to Seymour) will be completed this year. Forestry work has already commenced, and we have communicated the schedule and impact letters to residents. Underground work is not expected until June and will likely run into November this time.

The city accepted the low bid by Glaeser Dawes for 2020 and 2021 work projects, including our street reconstruction projects. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

Lighting contracts with Consumers Energy have been approved.

Per the accepted bids at the April 12 meeting, we expect to have a contractor in the city to crack fill extensively throughout the major and local street networks.

✓ **WATER – SEWER ISSUES PENDING (See Individual Category)**

✓ **SEWER REHABILITATION PROGRAM (No Change in Status)**

We are ramping up for a new slate of inspections, cleaning, and lining. Revenues and fund balance are still adequate for an aggressive program. This is true even with the added expense of the District 3 expansion. All of this is good because we have learned that there is more clay pipe in the system than we originally thought, including Springbrook.

With that said, we are going to include more routine cleanings and inspections on an annual basis. Previously, these were limited to inspections in our capital improvement program or to high grease/high problem areas. However, we would like to revisit lines every 10 years instead of every 20. For select lines, the frequency is as high as one year.

Andy and our contractor will be compiling a list of projects for this coming year. This may result in budgetary adjustments. However, the funds and work are both present, so we wish to proceed.

Note that we also intend to apply for funds that may help with storm sewer disconnections. This is part of the massive Inflow and Infiltration (I&I) program that the county must undertake. I&I enables stormwater to enter the sanitary sewer and results in high volumes (up to 10x normal flow), which impact the treatment facility and transmission lines can be overwhelmed. As such, we have been working to eliminate I&I by lining clay pipes, sealing manholes, and removing direct inflow (home weep tile, business roof drains, etc.).

We hope to secure the noted grant to be able to eliminate weep tile connections as we come across them. Most of them are in Winchester Village, and they are responsible for most of our I&I. While our I&I is not relatively bad, it can still cause problems. The grant could save a homeowner up to \$10,000 for such a disconnection.

We continue to work on GIS mapping updates for all sewer system attributes.

✓ **SEWER CAPACITY INITIATIVE (Update)**

We are out to bid! I expect lower pricing than originally anticipated. I have also reached out to Applecreek to see if they intend to proceed with their expansion.

The previous report follows:

ROWE has a potential solution for the district three capacity problem. They recommend a by-pass of specific portions of the collection system that function as a choke point through the installation of a larger capacity sewer line. This will require a sizable construction effort, approaching \$500,000. It will also require cooperation with Springbrook Home Owners Association, the United Methodist Church, and the Masonic Lodge. I am hopeful all those property owners will be agreeable and have been communicating with all three groups, with positive feedback.

Rowe has begun their design. We would like to perform this work in 2021. Once crews can begin work, they will survey the area and prepare engineering documents that will get us to bid.

Concerning inflow and infiltration (I&I), the county met with communities about the current status and long term solutions for the sanitary sewer systems. This is something we have been actively reducing for years through manhole water proofing and pipe lining. However, there are still issues, and the higher levels of government are pushing hard to reduce I&I.

In pursuing the 'general permit' that is issued by EGLE, the county will be mandating targets for I&I reduction. We do not know what this will look like for our community since many things come into play, including the current wet weather ratio, the ability of surface water management to effectively remove water from problem areas, and

the capacity of the county interceptor. A plan is expected to be crafted by 2022. I will keep the council informed.

✓ **WATER MAIN REPLACEMENT - USDA (Update)**

The Miller and Bristol Road segments should be finishing up any day. Once completed the contractor will move to replace the Morrish Road water main before heading to Winchester Village in June. The Miller Road segment from Elms to Raubinger will be last up.

OHM is working on an application for another round of USDA grant/loans. This will help us afford the remainder of the Winchester Village Streets:

Greenleaf
Winshall
Durwood
Norbury
Whitney
Seymour (South of Miller)

If we are going to do this, we may need to skip a street reconstruction in 2022 so that the USDA process is ready to go. The upside is that 2023 and 2024 could see the total completion of all Village water main and streets. Doing so will also require another street bond (funded with existing revenues). This is something we can probably arrange for ten years like we did with the first segment of road work.

If the USDA application is approved, we will know our obligations towards additional notes or access to grants. We can then formalize a workable financial and construction plan to finish the Village streets and water main.

As presented by the GCDC on April 12, the new county Master Plan includes a northern loop and southern loop option to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There will not be any cost participation by the city, but the timeline is unclear. There are rumors that recovery act funds may be put forth to accelerate a loop.

The city is revisiting an effort to work with the county to abandon the 8" Dye Road water main in the vicinity of the rail line (west side of Dye). This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county 16" line. It appears the transition cost would be about \$25,000. Mr. Harris and I have learned of the needs from the county and are ready to proceed. We may look to add this as USDA work or bring back a separate proposal. Note that the city line will be abandoned, but the city will still retain the customers.

✓ **WATER SYSTEM MASTER PLAN (Update)**

We held a kick-off meeting with OHM staff on April 22, 2021. They are proceeding with all work required for the various plans noted below. While we are not on

schedule for all facets, we are still in a good spot. Flow testing and analysis will follow. We should have some interesting things to show the community soon.

We are completing a Water System Master Plan by mid-2021 for compliance with America's Water Infrastructure Act of 2018 (AWIA). The city must also update a Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP). The Water System Master Plan will address the requirements of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Safe Drinking Water Act (Act 399) for both the Water Reliability Study (Part 12) and General Plan (Part 16) portions.

This Water Master plan will ultimately be used by the City to address high-priority asset needs that are critical to the City's infrastructure performance, hydraulic capacity, and planning for future capital and operating expenditures. The City last completed an update in 2013.

Under AWIA, the RRA & ERP must certify to the Environmental Protection Agency (EPA) that the RRA has been completed by June 30, 2021. The certification that the ERP has been completed is due 6 months after RRA certification. The RRA identifies key water system assets and potential threats to those assets, and the Emergency Response Plan identifies the procedures and processes the City will employ to address the identified threats.

The investigation and analysis to complete these tasks is highly sophisticated. As such, we have retained OHM to provide these studies and reports. They are at work on the matter.

- ✓ **UTILITY BILL PENALTIES, INTEREST, AND TURN OFFS** *(Update)*
With turn offs enabled, penalties in force, and unpaid balances planned to be assessed, we are pretty much back to normal operations. I will remove this section from future reports. We are very pleased with the level of unpaid balances being close to normal, despite the COVID economy and shut off prevention mandates.

- ✓ **HERITAGE VACANT LOTS** *(No Change in Status)*
The last of the lots acquired prior to the special assessment have been sold. We approved permits for single family homes on September 30th. The city also has two more lots that were acquired through the tax reversion process.

- ✓ **NEWSLETTER** *(No Change in Status)*
The April newsletter is out. Let us know what you think.

- ✓ **CONSTRUCTION & DEVELOPMENT UPDATE** *(See Individual Category)*
This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.
 1. The city has been recommended for funding through the **DNR Trust funds for 2021 construction of the Genesee Valley Trail**. The MDOT grant is conditionally awarded. We hope to combine this with the Safe Routes to School initiative for 2021 construction.

2. The **raceway owner appears ready to move on**. The owner will be looking to repurpose the site and cooperate with our master plan process. See details below.
3. Communities First has a purchase option for **Mary Crapo**. This option has apparently been extended by the School Board for one year as of this month. Their first application was denied. The zoning, site plan, and PILOT for the 40 unit building conversion have been approved by the city. The land purchase and state approvals are still pending. The park board recommends against the lease unless terms are dramatically improved to allow flexible public use.
4. The **school bond** passed and many improvements are expected in 2020 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Work has commenced on Syring and Elms School, as well as the high school athletic complex. Plans are being submitted for the Middle School. The schools in the city are in a rigorous state of improvement at the moment. It also appears that the school will be adding a walking path on their high school campus that should be integrated with other pedestrian features.
5. **Street repair in 2020** is complete. We will be completing the remainder of Chelmsford and Oakview to Seymour in 2021. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022. COVID 19 may put a stop to some or all work efforts.
6. The **Applecreek Station** development of 48 townhomes is seeking final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. This project is on hold pending the sewer relief project.
7. **(Update)** The **Brewer Condo Project** has affirmed their site plan with the Planning Commission in April (the site plan validity expired). The master deed documents were also finalized. The existing purchase agreement is to be executed. After this, the property can be transferred and building commenced. The project includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements (or shelters, in accordance with the applicable ordinance).
8. The next **Springbrook East** phase is under construction. They have pulled their first home permit.
9. **(Update)** **8048 Miller Road**, the home of the Great Lakes Smoothie Company, has a new owner who is working aggressively to improve the property. They will be paving, seeking, a new ground sign (variance), updating the façade, and improving upper floor residential.
10. **(Update)** **The Old Assenmacher Building** has a new owner as well. They have gutted the interior, will be repaving and combining lots, and is finalizing a façade as we speak. They were granted a DDA façade grant at the April 22, 2021 meeting.

✓ **TAP/DNR TRAIL (Update)**

We have all easements and licenses except for GM. GM is communicating with us, and they indicate that we can expect an easement instrument from their consultant attorney any day now. I believe this to be true. All signs indicate that they will accept.

The DNR is recommending funding of the Trust Fund grant application in the amount of \$300,000! This is fantastic news which should cover the absolute lion's share of the construction amount. As always, the bids could come in high or construction change orders could add costs, but we are definitely in a good spot. I suspect high exposure will be \$150,000 of local funds at this point. Hopefully, this will cover most of it!

✓ **SAFE ROUTES TO SCHOOL (Update)**

Preliminary engineering is underway. We are also working on the four easements that are required. We expect this to go more smoothly than the Genesee Valley Trail Extension. This project is likely to be done in late 2021 or 2022. There is a chance that this will be combined with the TAP/DNR project and bid in early fall.

A conditional award has been made by the MDOT! We have also funded and awarded engineering for this effort. This is a substantial grant for another \$600,000+ for trails and walkways in the community! This will enable installation of paths near the middle school, Elms, and Syring for student safety. These connections will also enhance our trail network.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

We are planning to host two joint meetings of the council, planning commission, and DDA this calendar year. These will take the form of educational workshops. One will be at 5:30 pm this Monday, April 26th. The other will be on May 10th.

The April 26th event will consist of the budget workshop. May 10th will be the Forward Together/Master Plan discussion.

Attendees will be able to join via Zoom, and non-council boards/commissions need not convene technically since there will be no business to decide by those groups. As such, the council will basically be hosting a workshop with attendance by other boards and commissions.

In other news, we have been working actively with various partners at the state and local level to work on a small business plan and options for use of the raceway. I think the prospects for that property are looking up!

We also have the option to exercise a crowd funding match for a public place enhancement. This is a big deal. I will look to gather some more concrete information for the council to digest this summer.

✓ **TAX REVERTED PROPERTY USE (No Change of Status)**

I am seeking release from the buyers of tax reverted property on Wade. I am doing so because the council granted sale approval over one year ago, but the purchase agreements remain unsigned after numerous requests. We can look to reoffer the properties or allow time to mature the prospects more.

✓ **8002 MILLER (Update)**

We have received and cleared a \$10,000 certified check for rent owed, as well as a follow up payment for \$700. Rent is still owed, as are utility payments. The tenant was granted a temporary \$200 per month rent reduction for the upstairs and a \$200 per month reduction for the commercial space as well.

I am comfortable stating that the contributions made are a very strong sign of the tenant's commitment to the eventual purchase. Communication in the last month has been very good.

✓ **SCHOOL FACILITY PROPOSAL (Update)**

The school is continuing to work on most facilities. Major efforts underway include the admin building. Much site and building work at the city elementary schools is finishing up, as are the athletic facilities. More work on the high school and middle school campuses is slated for 2021. It appears there will be a series of trails near the high school campus.

We have received a few complaints about lighting at Elms and Syring. The school is working with us to control glare with shields and/or limit hours of operation. This will help improve the neighborhoods. Note that these are voluntary actions since schools are exempt from local zoning.

✓ **CDBG (Update)**

We have street signs delivered for the current CDBG cycle. Our staff is installing them in the downtown and other qualifying areas as they have time.

Applications were submitted for the 2022-2024 cycle which will go towards senior services and new downtown residential neighborhood sidewalks. The county is reviewing the proposal now.

✓ **GIS MAPS (No Change of Status)**

Staff is now able to edit the maps and accompanying data fields for our GIS system. This includes underground water, sewer, and storm facilities. We are also mapping basic street data. This system is going to be accessible by our staff anywhere in the city by mobile device and will enable locational support, as well as important maintenance and related data fields related to infrastructure.

We are also exploring the use of work order applications with GIS that will save some time and better integrate data analytics for our infrastructure. Some of these features may be viewable by the public as well once we are established.

✓ **DISC GOLF (No Change of Status)**

A parking area with two drives has been installed. Site grading, including the extension of the eastern berm continues. In addition, Woodside Builders has donated some culverts for drain crossings. We expect to be purchasing baskets this fiscal year, and the enthusiasts appear able and willing to promote the course with a fundraiser this summer.

The park board recommends the purchase of the baskets and pads using budgeted funds. This might enable us to hit the ground running in 2021. The difficulty comes from the usage of the site for water main construction staging. While Glaeser Dawes is doing a great service in providing this, they have a heavy footprint there and will continue to do so most of the 2021 warm months. This makes recreational use problematic.

✓ **COVID 19 (Update)**

We can host meetings in person, limited to the capacity of the council chambers with social distancing. Masks are required. We plan to hold all of our public meetings in the council chambers moving forward. We will also be using the improved tech of the chambers to host Zoom participants, who shall be able to hear and be heard by the in-person participants.

Our operational status may see some small changes. We are still maintaining the two team approach to staffing city hall (limiting our staff numbers and hours of operation). However, some special duties/services may conflict with some staff taking well-earned personal time. In that case, we shall be blending members of the teams to maintain services and essential duties as needed. We will adhere to mask, spacing, and sanitation protocols to the best of our abilities. A split team approach shall still be the standard operating procedure for the time being.

✓ **8067 MILLER ROAD (Business Item x2)**

We have an easement prepared for the alley. I have prepared a resolution that will enable the city council to dedicate this easement to the city. This way, there is no question of the legitimacy of the easement dedication.

Based upon the planning commission recommendation, we continue to proceed with the marketing and sale of the house as a residence with an emphasis on its ability to be used for a home occupation (home business).

To this end, I have invited one of our community's most prominent residential real estate agents to consult on the matter, Andrea Fick. We have inspected the home, and she has completed an analysis. She believes we should market the house for about \$175,000 (this changes daily, for the better). However, we shall need to finish the great room and downstairs bathroom for the home to qualify for conventional lending. I sought a price from local builder, Jeremy Morgan. I expect this prior to the meeting (I do not have it yet). Since we are delayed already, I am including a resolution so we are ready to go.

With that investment and sale price, we will be close to break-even territory given our inputs into taxes, utilities, the alley survey, and other maintenance. If we can do that, I will be very pleased. It will also get this home back into economic service.

✓ **MASTER PLAN UPDATE (No Change of Status)**

The city master plan was last updated in 2016 and is expected to be revisited every five years. This provision could be as simple as accepting the plan as current and valid, or it could be as extensive as a complete rewrite.

We need to get this process underway. There are two circumstances that should be settled prior to commencing. We need a final disposition on the raceway, and we need a better open meeting environment. Once the raceway is known, we will have a better idea of the plan scope. We can then decide whether to do this in-house like last time or to contract the service out.

I expect to run this matter in front of the planning commission in May to ascertain what level of review or update we need.

✓ **ORV ORDINANCE** (*Business Item*)

This is some slow rotisserie cooking. I have not new draft in (I have not even had time to read it). I am including this anyway so we can take a look on Monday. This follows the following from Mr. Stritmatter:

I did some more research last night and figured out that we are coming at this the wrong way if we only want to allow golf carts, which has its own statute permitting a city with under 30K people to enact an ordinance regulating golf-cart operation streets and highways (MCL 257.657a). I am going to incorporate that language as well, and the council can discuss and make a decisions if ORVs should be allowed anywhere in the City, if not that language can easily be removed. If the Council chooses to only permit golf carts then we will draft it around that statute, or we can incorporate both.

With that said, we have some new options. I have not included a map at this time given the circumstances. I believe street classification and speeds will make the mapping relatively easy. Anyway, slow but steady; we will get there.

✓ **RACEWAY** (*No Change in Status*)

I have reached out to the state MEDC folks to see what assistance we may get to plan, market, or rehabilitate the site. I am getting positive feedback so far, but we have not concluded anything. The previous report follows.

The raceway owner is ready to move on. They are going to test the market for possible buyers and users of the site. We have been communicating with them concerning the city's ability to provide services, specifically traffic to the site. We have also been stressing our desire to place low-impact uses there that compliment (or at least are not detrimental) to the adjacent properties.

This conversation has led us away from high-traffic retail and apartment uses. We are leaning towards consideration of a modern light industrial park. This could provide daily users that complement the downtown and retail of the city, while having a low impact on services and the surrounding areas. Of course, a site this size is likely to have multiple users and might still offer sites for hospitality, hotel, or condo space. We would need to work on a plan together to ascertain how the community should proceed.

I also suspect that the owner will get potential buyers in the marijuana growing or production industries. This is something that the city considered when the five medical marijuana license types were decriminalized in Michigan. All such licenses were prohibited. With the impact of such sites (growing and production only; not retail) being

observable in more and more Michigan communities, our community should revisit this as a potential springboard to getting the site functional.

✓ **SPRINGBROOK HYDRANT** *(No Change in Status)*

The association decided to hold off on hydrant replacement for the time being. It appears they will consult with their attorney for advice. I have forwarded them the utility agreement they have with the city. Since that time, I have spoken with their attorney. The association may revisit cost-sharing. See the March 8, 2021 packet for the full report.

✓ **FIRE DEPARTMENT SERVICES** *(Business Item)*

The fire department is proceeding with a detailed operational plan for implementation of medical runs. They have prepared a job description and small change to the bylaws that will enable such service. This is one more step towards implementation. Note that this change does not result in commencement. A budget provision and operational authorization by the fire board will still be required.

The chief proposes a program that would restrict medical responses to one or two fire personnel per run. This is a great reduction from some departments that have up to twenty people on the payroll for a call. The department would license two vehicles only. After initial costs, which he is still investigating, he estimates a yearly increase of about \$1500 a year per municipality.

I recommend we proceed with this step and the program overall. A resolution is included.

✓ **WASTE BID REVIEW AD HOC COMMITTEE** *(Business Item)*

The committee has narrowed the field to three contractors and interviewed all three. Emterra was eliminated from contention by the committee because they cannot perform automated collection using the cart system, something the committee values.

After contractor interviews and deliberation, the committee voted 4-1 to proceed with awarding the contract to Republic. Republic is the second lowest bid, behind GFL. The estimated first year difference in price is \$15,600, with an estimated \$138,960 contract difference over the five year service period.

The primary reasons for going with the number two bid included a seamless transition, an ability to work on known deficiencies immediately, and an uncertain track record for GFL (who does not currently have any other Genesee County municipal clients).

A resolution is prepared to proceed with Republic. If approved, I will prepare a contract for service for approval at a future meeting. Please see the minutes of the final Waste Bid Review Committee.

✓ **FORWARD TOGETHER PLAN** *(Update)*

Genesee County has completed a regional economic development plan. It will function as an additional Comprehensive Economic Development Strategy (CEDS). They will be presenting this to the council on May 10th.

This plan enables certain streams of funding for eligible activities, which could even be a part of the proposed stimulus. I have been speaking with regional economic development staff, and they are very interested in the raceway. They wish to present this plan to our community.

I think this will be a good opportunity to have our RRC joint meeting of the council, DDA, and planning commission. We should learn much about the regional plan and possibilities to advance some of our compatible local efforts.

✓ **COVID AID** *(No Change in Status)*

It appears that our community will be receiving about ~\$500,000 in stimulus funds. This allocation is supposed to be a direct federal allocation (via the State of Michigan) under the American Rescue Plan Act of 2021.

We have not received formal notification on the award, the exact amount, or the restrictions. However, it appears that these funds will need to be spent within 24 months and are not to be commingled with other operating funds. Initial recommendations from the National League of Cities include expenditures on essential sanitation infrastructure, such as water and sewer. They also note the importance of economic recovery. This MAY include allocations to improvements related to downtown and recreation. It MAY also include direct allocations to businesses in the form of loans or grants.

This is certainly welcome news. However, I am cautious regarding the expectation for such a windfall. I am also conscious of the potential for short to mid-term reductions in tax base, revenue sharing, and unfunded liability assets as a lingering impact of COVID. As such, the budget implications are unclear. We certainly have deferred improvements with water, roads, and parks. We also have opportunities in downtown. However, we may have serious needs in our essential service expectations as well.

An informational sheet is included for reference. I will keep the council informed. According to the MML, we should be seeing 50% of the payment in about 90 days or less, and the remainder within 12 months.

✓ **GCDC WATER RATES** *(Update)*

The Genesee County Drain Commission Water and Waste Division is considering new formulas for calculating their readiness to serve charges to wholesale customers. This impacts us directly and substantially. None of the alternatives benefit the city, and one is extraordinarily damaging. Andy and I engaged in this process at their first meeting on April 21st to seek the most fair and beneficial outcome, which is no change to rates. I have included their letter for reference in the April 12, 2021 packet. We will keep the council informed.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

There are some routine reports included for your information.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(No Change in Status)*

The Planning Commission met on April 6, 2021. The commission affirmed the site plan for Brewer Townhomes. I expect the planning commission to informally begin working on the master plan at their May 4th meeting. This process could be minor or very involved. They will ascertain the depth of our review and help our community set a course.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (Update)**

The DDA met two weeks later in April than normal. They reviewed their next fiscal year budget and approved a façade grant for the Assenmacher Building rehabilitation project. Their next meeting is scheduled for May 13.

✓ **ZONING BOARD OF APPEALS (Update)**

There was not a March meeting of the ZBA. The annual meeting is delayed since the 2020 annual meeting was held in late fall due to COVID. A sign variance is pending for May 19th.

✓ **PARKS AND RECREATION COMMISSION (No Change in Status)**

The Park Board met on April 7th. The park board spent some time discussing the disc golf course at Otterburn Park. Though the site will remain a staging area for the watermain work this summer, the city is proceeding with the purchase of the baskets and launch pads. The interest group is working with Hometown Days on a promotional event and fundraiser.

The park board also affirmed the validity of the park plan current year improvements for budgeting. This includes work on the internal trail loop for Elms Park, clearing of the east side of Elms Park, and forestry efforts in Abrams Park.

Lastly, the Baptist Church is looking to take on the playscape staining. This could be a May or August project. Either way, we are thrilled that they are willing to take this on!

Their next meeting is May 5th.

✓ **BOARD OF REVIEW (No Change in Status)**

The Board of Review was held virtually this year between March 15 and 17th. There were six protests on assessments, including the Genesee Valley Golf Course. There were twelve Disabled Veterans Exemptions, two late personal property statements, and one uncapping petition.

The assessor notes that residential values continue to increase at a very high rate. However, there is concern for commercial appeals, which can be appealed directly to the Michigan Tax Tribunal through June.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Update)**

Election Update: I am fully staffed and everything is going as anticipated for the May 4th election. 1,763 absent ballot applications were mailed to permanent absent voters. As of 4/23/21 875 of those applications were returned and mailed out ballots with 630 of those ballots now returned.

- ✓ **DEPARTMENT OF COMMUNITY SERVICES/ENGINEERING UPDATE (Update)**
Over that past couple of weeks, the crew spent time installing decorative sign posts and stop signs throughout the City. Ongoing spring operations such as chipping and street sweeping will continue to be a focus. We've noticed an uptick in activity at the parks, which means increased garbage. There are a lot of trash receptacles conveniently located however it's pretty common to see items that don't make it into a receptacle. We make sure to replace bags daily however it's good to remind park users that effort is necessary on their end by making sure the trash is disposed of properly. Together we can keep the parks clean and enjoy what they have to offer.
- ✓ **TREASURER UPDATE (Update)**
The requested budget for fiscal year 2021-2022 has gone to City Council for review. Some staff are now assisting the City Clerk with election preparation. The budget book is being updated to the May 10, 2021 council meeting. Routine duties were performed including, but not limited to, writing/processing routine journal entries, bank wires, review of accounts payable invoices, building department permits and rental inspection collections, park reservations, processing payroll and payroll remittances, receipt of utility billing payments, and other financial matters impacting the city.
- ✓ **FISCAL YEAR 2022 REQUESTED BUDGET (Business Item)**
We have a requested budget prepared for council members. We will present the raw budget content at the meeting, field questions, and take comments. This is the best time for council members to ask questions, make recommendations, and otherwise alter the budget.

Based upon the budget that results from the April 26, 2021 meeting, we will craft the budget book content around that for future meetings. The final budget now includes the city's capital improvement plan, useful visual aids, departmental narratives, and much more.

We have a resolution to set the public hearing at the May 10th. The budget book can then be formally adopted at that time or at an ensuing council meeting.

Note that we are convening the council, planning commission, and DDA for a special workshop on April 26th at 5:30 p.m. as a procurer to our meeting that evening. Plante Moran will be presenting on governmental budgeting. They will also be available with our staff to go into more detail with our budget and host a general Q&A.

Mrs. Korth has prepared the summary sheets at this time to supplement the raw figures of the budget. Concerning the initial budget implications, we find ourselves in a sound position. The general fund is projected to be in the black and is showing an adequate fund balance. The utility and street funds are balanced for operational purposes, accounting for bookkeeping depreciation and capital investments.

Note that there are large expenditures on streets, trails, and water projects that are using fund balance in accordance with projections. This is temporary. Waste and Motor Pool are also sound, with the caveat that a very large and non-routine purchase (dump truck) is projected to spend down the Motor Pool fund balance.

This is all fantastic news considering our ambitious infrastructure plans for the next 18 months. However, the long term consequences of COVID on state revenue sources for the general fund and streets are impacted by reduced state income, sales, and gas receipts. We can also expect a longer term impact on taxable value if we see tax appeals from commercial segments that were hit hard by COVID.

Lastly, we have the American Rescue Act funds expected. This is welcome and will certainly provide for stability in the general fund over the next two years (at a minimum). It may open doors for economic development projects downtown, recreational improvements, or advanced street work. This impact is NOT in the current budget.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **5K FOOT RACE PERMIT** (*Business Item*)

The annual race during the kickoff of Hometown Days is back! We have approved this as a stand-alone permit the last two years of the event. Though it coincides with Hometown Days, it is a separate group conducting a separate event and should be distinguished as such. Furthermore, the Hometown Days event is less certain this year, but this race is good to go. The route and other operations are the same. Reviews are complete, and we have a resolution to enable this street permit.

✓ **PRELIMINARY SPECIAL ASSESSMENTS** (*Business Item*)

Included with the packet is the list of all current special assessments for snow removal (sidewalks), utility bills, weeds, and any miscellaneous charges for the 20121 tax roll. Letters went out notifying those with invoices of the application of these debts to the tax roll if unpaid by May 31st (cash or money order only after May 23rd). Some of these will likely be paid before that time but council will need to review the initial list of items for information purposes. A resolution to move this forward is included.

✓ **ROAD SALT PRICE AWARD** (*Business Item*)

Genesee County, with whom we have a cooperative purchasing agreement, has negotiated another contract with the Detroit Salt Company for the procurement of road salt for the next season. The price will increase from the current price of \$60.84 per ton to \$62.66 per ton. This is an increase of about 3%. This price remains in line with the 2016 price of about \$59, and well below the spike from four years ago when non-contract communities saw temporary prices around \$100/ton.

The reason we choose to piggy-back with the county is because of their purchasing power. The cooperative bid includes nine different entities that use approximately 100,000 tons of salt each year collectively. Our city uses about 1,100 tons a year, and there is no practical way we could bid or negotiate such a deal on our own. A resolution is included that enables this purchase as a cooperative purchase.

Council Questions, Inquiries, Requests, Comments, and Notes

Notable Code Issues: Our attorney has moved the Miller Road camping issue to Circuit Court and is including the property owner as well; we hope to have

demolition permits for the homes on Miller by Elms that are blighted soon; we are working on one unpermitted sign (North Atlas).

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, April 26, 2021, 7:00 P.M.**

Motion No. 210426-4A **MINUTES – April 12, 2021**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, April 12, 2021, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210426-5A **AGENDA APPROVAL**

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of April 26, 2021, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210426-6A **CITY MANAGER’S REPORT**

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of April 26, 2021, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210426-8A **RESOLUTION TO APPROVE A BY-LAW CHANGE AND
NEW JOB DESCRIPTION FOR USE BY THE SWARTZ
CREEK AREA FIRE DEPARTMENT**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek and Clayton Township operate a joint fire department pursuant to the provision of MSA 5.2640(6), in which a joint board has been established to operate the fire department; and

WHEREAS, The Swartz Creek Area Fire Board oversees the operation of the joint department under the applicable interlocal agreement and bylaws that are adopted by the two municipalities; and

WHEREAS, the Board seeks to update these bylaws to enable urgent medical runs by the department; and

WHEREAS, the Swartz Creek City Council finds these updates to be beneficial to the provision of fire service in the operations area; and

WHEREAS, the SCAFB approved a new job description, Emergency Service Personnel; and

WHEREAS, the addition of this job description does not coincide with any budgetary changes; and

WHEREAS, the SCAFB is seeking affirmation of the new description from the Swartz Creek City Council and the Township of Clayton Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves and affirms the Swartz Creek Area Fire Board bylaws as included in the April 26, 2021 city council packet.

BE IT FURTHER RESOLVED that the City of Swartz Creek approves the Emergency Service Personnel job description as included in the April 26, 2021 city council packet, and as may be amended by the SCAFB from time to time.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210426-8B

RESOLUTION TO ESTABLISH A DATE FOR THE PUBLIC HEARING REGARDING THE 2021-2022 FY BUDGET

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek observes a fiscal year, beginning on July 1 of each year; and,

WHEREAS, the City Charter requires a public hearing on the proposed budget and encourages adoption prior to the third Monday in May; and,

WHEREAS, city staff have prepared budget revenues and expenses in draft form in the timeliest manner practical based upon determinations available for taxable value.

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby sets a Public Hearing, to be held on Monday May 10, 2020 at 7:00 PM, at the regularly scheduled

City Council Meeting, or as soon thereafter as this matter can be heard, to hear public comments and needs regarding the Proposed 2021-2022 Fiscal Year Budget, and further, post a notice of the public hearing in the View News, with a copy of the proposed budget to be available in the Clerk's Office beginning April 27, 2021.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210426-8D

WASTE BID AWARD

Motion by Councilmember: _____

WHEREAS, the current contract for waste collection and disposal, including the services of refuse, recycling, and yard waste, expires after June 30, 2021; and

WHEREAS, the city has recently received bids for the collection of refuse, recycling, and yard waste from four different carries; and

WHEREAS, the council created a temporary ad hoc committee of councilmembers, staff, and other stakeholders to review the proposals, interview contractors, and check references; and

WHEREAS, the committee reviewed the bids, interviewed service providers, checked references, and compared qualifications, as well as pricing, of the contractors; and

WHEREAS, the committee deliberated its findings and made a final recommendation to award the next service contract to Republic Services, Inc.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby awards a conditional award of the waste collection services to Republic Services, Inc.

BE IT FURTHER RESOLVED, the city council directs the city manager and city attorney to negotiate a contract for services with Republic Services, Inc., that is based upon the bid specifications of the City and bid submission by Republic and to bring said draft agreement back to the city council for review and approval.

BE IT FURTHER RESOLVED, the Waste Bid Review Committee is hereby dissolved with the thanks of the city council.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210426-8E

RESOLUTION TO ASSESS DELINQUENT CHARGES TO THE ASSESSMENT ROLL

Motion by Councilmember: _____

WHEREAS, the city, by virtue of enforcing certain ordinances and charter provisions, incurs expenses related to the improvement, maintenance, and/or replacement of private and public property; and

WHEREAS, the city also provides utility services, of which some recipients of said services have outstanding and overdue balances related to the same; and

WHEREAS, the city’s ordinances related to the provision of water and sewer services, as well as those pertaining to the maintenance of sidewalks and noxious weeds, provide for the collection of expenses and related fees; and

WHEREAS, such outstanding expenses, service charges, and fees are able to be assessed to real property per Chapter 10 of the City Charter.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek directs the Treasurer to prepare an audit of all outstanding debts owed to the City for delinquent sidewalk snow removal, and further, to cause such debts to be assessed against the property owner of record, in accordance with City Ordinance and State Statute, said debts to be placed against the summer 2021 tax collection roll.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210426-8F

8067 MILLER REHABILITATION, SALE, & MARKETING APPROVAL

Motion by Councilmember: _____

WHEREAS, the city acquired a single family home located at 8067 Miller Road, for the purpose of acquiring an alley easement; and

WHEREAS, the planning commission was directed to consider additional short and long term uses for the site; and

WHEREAS, the planning commission, at their regular meeting on March 2, 2021, recommended that the property be marketed and sold as a single family home, with the opportunity to provide ‘home occupation’ or live-work space ; and

WHEREAS, the city seeks to pursue an open and expansive marketing opportunity; and

WHEREAS, the council further desires to work with an established local real estate agent for which Swartz Creek home sales make up a preponderance his/her sales; and

WHEREAS, the home requires and will economically benefit from improvements to the first floor bathroom, flooring and wall composition prior to sale; and

WHEREAS, an estimate for work has been acquired from a reputable local contractor that was previously awarded home contractor projects via the Heritage Village/City of Swartz Creek Request for Qualifications process.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby authorizes and directs the city manager to enter into a contractor’s agreement with J.W. Morgan for improvements to 8067 Miller Road as included in the city council packet of April 26, 2021.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council hereby authorizes and directs the city manager to list 8067 Miller Road with Remax agent Andrea Fick.

BE IT FURTHER RESOLVED, the city manager shall bring acceptable offers before the city council for review and potential approval.

BE IT FURTHER RESOLVED, that the home be sold in ‘as-is’ condition, with the city manager, realtor, and city attorney to provide proper disclosures that are required by law.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210426-8G

8067 MILLER ROAD EASEMENT DEDICATION

Motion by Councilmember: _____

WHEREAS, the city acquired a single family home located at 8067 Miller Road, for the purpose of acquiring an alley easement; and

WHEREAS, the City Council is proceeding with selling the home for residential use; and

WHEREAS, an easement has been prepared and is ready to be dedicated to the city for perpetual use if and when the home is sold and transferred to a third party; and

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby grants the Alley and Utility Easement and Right-of-Way Grant to the City of Swartz Creek for Parcel 58-02-529-021 as described and included in the city council packet of April 26, 2021.

BE IT FURTHER RESOLVED, the Mayor and Clerk are authorized and directed to execute said easement on behalf of the city.

BE IT FURTHER RESOLVED, that the same easement is to be recorded with the Genesee County Register of Deeds and disclosed to all potential buyers of 8067 Miller Road.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210426-8H RESOLUTION TO PURCHASE ROAD SALT

Motion by Councilmember: _____

WHEREAS, the city finds it necessary to control ice and snow accumulation on public streets and parking areas with the application of road salt during winter months; and

WHEREAS, this process requires approximately 1,100 tons of rock salt during a winter season; and

WHEREAS, the City’s Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for and encourages cooperative government purchasing practices; and

WHEREAS, the Genesee County Road Commission has previously bid and/or negotiated the purchase of rock salt for application to public right-of-ways during those relentless and invasive Michigan winters; and

WHEREAS, the GCRC negotiated a salt price for the coming winter, with year over year increase, with Detroit Salt Company of 12841 Sanders St., Detroit, at a unit cost of \$62.66 per ton, and a cooperative purchasing invitation has been extended to the City from the Genesee County Road Commission on April 6, 2020; and

WHEREAS, the City finds the per-ton cost of \$62.66 to be extremely competitive.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council accepts the Genesee County Road Commission’s cooperative purchasing agreement and appropriate an amount not to exceed \$68,926, plus 10% contingency, for the purchase of rock salt from the Detroit Salt Company, expenses to be distributed proportionate to use at the direction of the City’s Treasurer.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 210426-8I RESOLUTION TO APPROVE 5K FOOT RACE STREET PERMIT

Motion by Councilmember: _____

WHEREAS, Riverbend Striders, Inc. and Swartz Creek Community Schools Cross Country Teams are recognized not-for profit entities that operate in Swartz Creek; and

WHEREAS, said organizations propose to continue the annual 5k road race that coincides with the Hometown Days Festival, and they therefore seek a permit to use the city streets on June 3, 2021; and

WHEREAS, the City Council finds those organization and the event to be beneficial to the public and in good standing.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves the application for a street usage permit to conduct a 5 kilometer foot road race on Thursday, June 3, 2021, 6:00 PM – 7:30 PM, applicant: the Riverbend Striders, Inc., care of Tyler McPherson, race to be held in Winchester Village Subdivision, in accordance with the application submitted, under the direction and control of the Chief of Police and contingent upon the provision of valid insurance listing the City of Swartz Creek as an additionally insured party.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Motion No. 210426-11A

ADJOURN

Motion by Councilmember: _____

I Move the Swartz Creek City Council adjourn the regular council meeting of April 26, 2021, and set the city council chambers as the venue for the next regularly scheduled council meeting of May 10 2021.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 4/12/2021**

The meeting was called to order at 7:02 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Fountain, Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger, City Treasurer Deanna Korth, City Attorney Chris Stritmatter.

Others Present: Lania Rocha, John O'Brien, Dennis Cramer, Steve Long, Jim Florence, Metro PD Chief Bade.

APPROVAL OF MINUTES

Resolution No. 210412-01 **(Carried)**

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday March 22, 2021 to be circulated and placed on file.

YES Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 210412-02 **(Carried)**

Motion by Councilmember Fountain
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, presented for the Regular Council Meeting of April 12, 2021, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain, Farmer.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 210412-03

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s amended Report of April 12, 2021, including reports and communications to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Henry, Fountain, Farmer, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

GCDC-WWS

PRESENTATION

John O’Brien, Director of Water & Waste Genesee County, presented a slide show of the master plan for the Water & Waste service for the next 20 years. This was broken down into three plans: water, waste water and waste water treatment plant.

RESOLUTION TO APPROVE REIMBURSEMENT FOR FENCE INSTALLATION RELATED TO SECURING THE CONSUMERS ENERGY LICENSE FOR THE GENESEE VALLEY TRAIL

Resolution No. 210412-04

(Carried)

Motion by Mayor Pro Tem Hicks
Second by Councilmember Farmer

WHEREAS, the City of Swartz Creek is in the process of finalizing the construction of the Genesee Valley Trail project, which will traverse property owned by Consumers Energy; and

WHEREAS, said CE property is adjacent to private property that contains an open area and a pond; and

WHEREAS, said property owner also possess a site license to access and enjoy the Consumers Energy property; and

WHEREAS, the city, the private property owner, and Consumers all desire to enable the trail in a way that is safe for users and reduces liability for all parties; and

WHEREAS, fence construction by the private home owner has been found to be the most effective and efficient way to accomplish this objective; and

WHEREAS, Michigan Fence Co. has proposed to install a ‘farm style’ fence for \$7,570.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approves the reimbursement of up to \$3,785 to Kenneth Lauer for fence costs related to the project, conditioned upon the acquisition of a site license by CE.

Discussion Ensued.

Resolution No. 210412-04

(Amendment)

Motion by Councilmember Farmer
Second by Councilmember Fountain

Add waiving of the permit fee.

YES: Krueger, Pinkston, Henry, Fountain, Farmer, Gilbert, Hicks.
NO: None. Motion Declared Carried.

YES: Pinkston, Henry, Fountain, Farmer, Gilbert, Hicks, Krueger.
NO: None.

ORV ORDINANCE

DISCUSSION

Mr. Zettel reviewed the draft and requested the council define ORV and refine a final draft.

Mayor Pro Tem Hicks requested a map showing where ORV’s are allowed with speed limits and our definition of what we consider an ORV.

Councilmember Henry would like a definition of the ORV’s allowed be more restricted than what is in the current draft.

Mr. Farmer agrees the definition of the ORV needs to be refined.
Discussion took place in regards to the ORV having a license or a city registration/permit.

Mr. Zettel will refine the ordinance with suggestions made at this meeting and will bring it back to council.

Break 8:00 p.m. to 8:10 p.m.

RESOLUTION TO APPROVE PROFESSIONAL SERVICES ENGAGEMENT LETTERS FOR GENERAL AND SPECIAL AUDIT SERVICES

Resolution No. 210412-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Farmer

WHEREAS, Section 8.13 of the City Charter requires an audit of all accounts of the city government; and

WHEREAS, the city desires an independent and professional audit of financial statements in compliance with accounting principles generally accepted in the United States of America (GAAP); and

WHEREAS, independent auditors, Plante Moran, PLLC, chosen by the city per a qualified bidding selection process, has submitted an engagement letter, dated March 23, 2021, to perform auditing services related to the city's general fund, public utilities, enterprise accounts, Downtown Development Authority, Act 51 monies, and the federal award Single Audit, and

WHEREAS, the City Council finds the services of Plante Moran, PLLC, to be sufficient and competitively priced.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council accepts the engagement letter for general and Single Audit services, as submitted by Plante Moran, PLLC, in the amount of \$30,500 (general) and \$6,000 (Single Audit) and necessary and reasonable travel & out-of-pocket expenses, for the noted services.

BE IT FURTHER RESOLVED, that the City Council directs the City Manager to execute said engagement letters on behalf of the city.

YES: Henry, Fountain, Farmer, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE CRACK SEALING BIDS FOR CITY STREETS

Resolution No. 210412-06

(Carried)

Motion by Councilmember Pinkston
Second by Councilmember Henry

WHEREAS, the city's streets are in need of surface treatments as part of the recognized need to apply proper asset management practices to infrastructure assets; and

WHEREAS, one of the fundamental and affordable forms of surface treatment is overband crack sealing, which is generally applied to those street segments that are not in need of more intensive forms of rehabilitation; and

WHEREAS, the city conducted a sealed bid process for the application of overband sealant for select major and local streets, and

WHEREAS, the lowest qualified bid, as submitted by Highway Maintenance and Construction., includes a cost-per-lane mile proposal and total cost for the application of this treatment.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the proposal submitted by Highway Maintenance and Construction in the amount of \$33,795.05, with a 20% contingency, to perform overband crack sealing as outlined in the bidding specifications prepared by staff.

BE IT FURTHER RESOLVED the City of Swartz Creek directs the City Manager to execute a standard contractor agreement with the bidder and further directs the Treasurer to appropriate funds from the general fund, local street fund, and major street fund as appropriated and prorated by the engineer.

Discussion Ensued.

YES: Fountain, Farmer, Gilbert, Hicks, Krueger, Pinkston, Farmer.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE A TEMPORARY RENT REDUCTION FOR LASERS FLOWERS AND GIFTS, LLC, LOCATED AT 8002 MILLER ROAD

Resolution No. 210412-07

(Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

WHEREAS, the city acquired a commercial structure located at 8002 Miller Road, Parcel ID Number 58-35-576-049, that was in need of repairs and improvement; and

WHEREAS, the structure was occupied by an existing business that leased the bottom floor for retail space; and

WHEREAS, the council found that it was in the best interest of the economic viability of the structure and surrounding neighborhood to improve the function of the building for the existing retail use and upper floor residential use; and

WHEREAS, the city rehabilitated the lower floor for commercial and the upper floor for residential use and entered into a lease agreement with the existing tenant, Lasers Flowers and Gifts, LLC. on November 6, 2019 to occupy both spaces; and

WHEREAS, COVID restrictions in 2020 and 2021 have severely and negatively impacted the economic vitality of the tenant, causing the tenant to fall behind in rent payments; and

WHEREAS, the tenant has recently made a \$10,000 payment towards outstanding rent and requested a \$200 per month temporary reduction for the commercial space and a matching reduction for the residential space as a temporary measure to mitigate COVID losses; and

WHEREAS, the city council finds that the tenant maintains intentions to occupy and ultimately purchase the property.

NOW, BE IT RESOLVED, the Swartz Creek City Council hereby approves a \$200 monthly reduction for the retail space and a \$200 monthly reduction for the residential space for the months of April through September 2021, bringing the total monthly payment down to \$1,600 a month from \$2,000.

Discussion Ensued.

YES: Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE CONSUMERS ENERGY LIGHTING REMOVAL AND REPLACEMENT WORK ORDERS

Resolution No. 210412-08

(Carried)

Motion by Councilmember Fountain
Second by Mayor Pro Tem Hicks

WHEREAS, the street lights in the city are owned and operated by Consumers Energy Company (CE), a Michigan utility with principle offices located at One Energy Plaza, Jackson MI, 49201; and

WHEREAS, CE is the sole provider of street lights, electrical delivery, and maintenance on said lights in the County of Genesee, including Swartz Creek City; and

WHEREAS, CE supplies street lighting services to the city under a current standard street lighting contract which outlines specific fixture counts and types, said contract restated on November 1, 2014 for non-LED lighting and November 1, 2018 for LED lighting, with said contracts amended from time to time through various work orders by CE or as approved by the city; and

WHEREAS, the City is engaged in an extension of the Genesee Valley Trail, which will require some lighting pole relocations; and

WHEREAS, Consumers Energy now seeks affirmation of the work orders and changes to the Standard Lighting Contract in order to remove certain existing lights, upgrade existing lights to LED, and install new lighting in accordance with the restated and amended lighting contract.

NOW THEREFORE, BE IT RESOLVED, it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contracts between the Company and the City of Swartz Creek, dated November 1, 2014 & November 1, 2018, in accordance with the Authorization for Change in Standard Lighting Contracts dated March 24, 2021.

BE IT FURTHER RESOLVED, that it is hereby deemed advisable to enter into a contract with Consumers Energy Company for furnishing lighting service within the City of Swartz Creek for a period of one year and thereafter from year to year, in accordance with the terms of the contract heretofore submitted to the city council.

BE IT FURTHER RESOLVED, that the city agrees to the terms and conditions of forms 547 and 548 as included in the city council packet of April 12, 2021 and further directs the Mayor to execute said forms that represent the aforementioned terms and conditions.

YES: Gilbert, Hicks, Krueger, Pinkston, Henry, Fountain, Farmer.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Jim Florence 4296 Springbrook Drive, reviewed license requirement from the state and he thinks the ORV will need a license. Mr. Zettel responded that we will look into it. The H.R.5 Equality Act info has been made available to his church and if anyone is interested in knowing more about this he would be glad to share it.

Dennis Cramer 5299 Worchester Drive, questioned when the city council will review the waste bid review committee information and make a decision. Mr. Zettel responded at next meeting.

REMARKS BY COUNCILMEMBERS:

Mayor Pro Tem Hicks questioned budget notes in packet and wanted clarification on the dates. Mr. Zettel clarified the dates. She was glad Mr. O'Brien came in and did the presentation tonight.

Councilmember Gilbert commented it's nice to be back and not on zoom and he hopes the weather stays decent.

Mayor Krueger thanked everyone who expressed condolences of the passing of his wife and appreciates the support.

ADJOURNMENT

Resolution No. 210412-09

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Farmer

I Move the Swartz Creek City Council adjourn the regular meeting at 8:43 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 03/31/2021

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,322,610.27	2,337,610.93	2,073,034.66	264,576.27	88.68
172.000 - Executive	0.00	0.00	2.80	(2.80)	100.00
215.000 - Administration and Clerk	40.00	40.00	7.90	32.10	19.75
262.000 - Elections	0.00	5,000.00	5,000.00	0.00	100.00
301.000 - Police Dept	4,100.00	4,257.00	5,812.95	(1,555.95)	136.55
336.000 - Fire Department	0.00	40,883.00	64,285.00	(23,402.00)	157.24
345.000 - PUBLIC SAFETY BUILDING	25,050.00	25,050.00	15,693.23	9,356.77	62.65
410.000 - Building & Zoning & Planning	65,200.00	68,300.00	53,126.09	15,173.91	77.78
444.000 - Sidewalks	900.00	900.00	5,085.00	(4,185.00)	565.00
448.000 - Lighting	9,870.00	9,870.00	5,791.14	4,078.86	58.67
523.000 - Grass, Brush & Weeds	4,500.00	4,500.00	2,970.00	1,530.00	66.00
694.000 - Community Development Block Grant	33,300.00	33,300.00	0.00	33,300.00	0.00
728.005 - Holland Square Streetscape	40,000.00	40,000.00	40,000.00	0.00	100.00
780.500 - Mundy Twp Park Services	0.00	0.00	1,905.69	(1,905.69)	100.00
782.000 - Facilities - Abrams Park	140.00	140.00	140.00	0.00	100.00
783.000 - Facilities - Elms Rd Park	6,700.00	6,700.00	6,950.00	(250.00)	103.73
790.000 - Facilities-Senior Center/Libr	6,200.00	6,200.00	3,467.91	2,732.09	55.93
794.000 - Community Promotions Program	0.00	1,000.00	1,000.00	0.00	100.00
931.000 - Transfers IN	0.00	10,574.22	10,574.22	0.00	100.00
TOTAL REVENUES	2,518,610.27	2,594,325.15	2,294,846.59	299,478.56	
000.000 - General	14,160.00	14,160.00	10,200.39	3,959.61	72.04

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
101.000 - Council	22,585.73	22,612.29	19,322.46	3,289.83	85.45
172.000 - Executive	109,424.96	256,193.72	228,588.50	27,605.22	89.22
215.000 - Administration and Clerk	36,221.00	36,221.00	18,277.55	17,943.45	50.46
228.000 - Information Technology	15,875.00	22,714.88	20,137.16	2,577.72	88.65
247.000 - Board of Review	3,658.85	3,658.85	821.39	2,837.46	22.45
253.000 - Treasurer	93,323.00	94,897.00	69,513.29	25,383.71	73.25
257.000 - Assessor	47,959.00	48,117.25	27,300.42	20,816.83	56.74
262.000 - Elections	47,202.00	49,563.70	41,378.56	8,185.14	83.49
266.000 - Legal Council	14,000.00	14,000.00	15,086.21	(1,086.21)	107.76
301.000 - Police Dept	7,900.00	7,900.00	11,775.90	(3,875.90)	149.06
301.266 - Legal Council PSFY	5,000.00	9,000.00	13,584.36	(4,584.36)	150.94
301.851 - Retiree Employer Health Care PSFY	19,670.00	19,670.00	15,798.00	3,872.00	80.32
334.000 - Metro Police Authority	1,019,475.00	1,019,475.00	774,756.00	244,719.00	76.00
336.000 - Fire Department	206,650.00	183,248.00	142,388.00	40,860.00	77.70
345.000 - PUBLIC SAFETY BUILDING	39,132.39	89,712.57	76,029.15	13,683.42	84.75
410.000 - Building & Zoning & Planning	128,884.00	128,896.00	62,689.06	66,206.94	48.64
444.000 - Sidewalks	1,200.00	1,200.00	3,645.00	(2,445.00)	303.75
448.000 - Lighting	105,000.00	105,000.00	68,780.37	36,219.63	65.51
523.000 - Grass, Brush & Weeds	1,200.00	1,200.00	550.00	650.00	45.83
694.000 - Community Development Block Grant	33,300.00	33,300.00	33,300.00	0.00	100.00
728.000 - Economic Development	0.00	55.91	241.73	(185.82)	432.36
780.500 - Mundy Twp Park Services	0.00	0.00	2,426.08	(2,426.08)	100.00
781.000 - Facilities - Pajtas Amphitheat	1,468.00	1,468.00	986.91	481.09	67.23

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
782.000 - Facilities - Abrams Park	37,785.87	37,820.87	19,283.73	18,537.14	50.99
783.000 - Facilities - Elms Rd Park	80,732.00	80,804.55	36,780.63	44,023.92	45.52
784.000 - Facilities - Bicentennial Park	1,324.00	1,414.89	372.24	1,042.65	26.31
786.000 - Non-Motorized Trailway	30,000.00	55,430.00	41,014.75	14,415.25	73.99
787.000 - Veterans Memorial Park	2,840.00	2,881.42	2,254.76	626.66	78.25
788.000 - Otterburn Disc Golf Park	10,000.00	10,000.00	0.00	10,000.00	0.00
790.000 - Facilities-Senior Center/Libr	36,620.58	36,913.77	17,872.65	19,041.12	48.42
793.000 - Facilities - City Hall	19,802.88	20,004.66	9,947.45	10,057.21	49.73
794.000 - Community Promotions Program	50,059.00	51,957.50	27,107.76	24,849.74	52.17
796.000 - Facilities - Cemetery	1,901.70	1,901.70	851.09	1,050.61	44.75
797.000 - Facilities - City Parking Lots	5,600.00	8,890.00	5,922.59	2,967.41	66.62
851.000 - Retired Employee Health Care	25,900.00	25,900.00	12,215.99	13,684.01	47.17
965.000 - Transfers Out	175,367.50	181,919.28	180,330.61	1,588.67	99.13
TOTAL EXPENDITURES	2,451,222.46	2,678,102.81	2,011,530.74	666,572.07	
Fund 101 - General Fund:					
TOTAL REVENUES	2,518,610.27	2,594,325.15	2,294,846.59	299,478.56	88.46
TOTAL EXPENDITURES	2,451,222.46	2,678,102.81	2,011,530.74	666,572.07	75.11
NET OF REVENUES & EXPENDITURES	67,387.81	(83,777.66)	283,315.85	(367,093.51)	
Fund 202 - Major Street Fund					
000.000 - General	450,475.00	450,475.00	310,454.79	140,020.21	68.92
441.000 - Miller Rd Park & Ride	5,000.00	5,000.00	1,232.52	3,767.48	24.65
452.100 - Safe Routes to School Grant	0.00	0.00	5,000.00	(5,000.00)	100.00
474.000 - Traffic Services	0.00	0.00	364.36	(364.36)	100.00
478.000 - Snow & Ice Removal	2,400.00	2,400.00	1,971.22	428.78	82.13
931.000 - Transfers IN	0.00	240.41	240.41	0.00	100.00

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES	457,875.00	458,115.41	319,263.30	138,852.11	
228.000 - Information Technology	1,000.00	1,231.03	831.96	399.07	67.58
441.000 - Miller Rd Park & Ride	5,058.24	5,177.51	2,918.71	2,258.80	56.37
448.000 - Lighting	15,000.00	58,330.00	43,330.00	15,000.00	74.28
449.500 - Right of Way - General	10,000.00	10,000.00	4,215.00	5,785.00	42.15
449.501 - Right of Way - Storms	20,000.00	20,000.00	2,002.19	17,997.81	10.01
451.102 - Morrish Rd Bridge Reconstruction	0.00	609.06	609.06	0.00	100.00
452.100 - Safe Routes to School Grant	0.00	83,200.00	58,240.00	24,960.00	70.00
453.105 - Fairchild-Cappy to Miller TIP	0.00	7,475.00	7,473.39	1.61	99.98
454.000 - Major Streets Projects	0.00	26,495.00	26,495.00	0.00	100.00
463.000 - Routine Maint - Streets	158,025.87	158,025.87	37,768.51	120,257.36	23.90
463.307 - Oakview - Seymour to Chelmsford	50,000.00	404,764.06	404,764.06	0.00	100.00
463.308 - Winston - Oakview to Chesterfield	20,000.00	36,704.27	36,704.27	0.00	100.00
473.000 - Routine Maint - Bridges	1,000.00	1,000.00	0.00	1,000.00	0.00
474.000 - Traffic Services	40,202.00	56,021.08	28,998.48	27,022.60	51.76
478.000 - Snow & Ice Removal	81,307.00	81,307.00	34,619.55	46,687.45	42.58
482.000 - Administrative	17,762.00	17,762.00	11,122.12	6,639.88	62.62
538.500 - Intercommunity storm drains	12,500.00	12,500.00	4,695.19	7,804.81	37.56
965.000 - Transfers Out	100,000.00	100,000.00	100,000.00	0.00	100.00
TOTAL EXPENDITURES	531,855.11	1,080,601.88	804,787.49	275,814.39	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	457,875.00	458,115.41	319,263.30	138,852.11	69.69
TOTAL EXPENDITURES	531,855.11	1,080,601.88	804,787.49	275,814.39	76.39
NET OF REVENUES & EXPENDITURES	(73,980.11)	(622,486.47)	(485,524.19)	(136,962.28)	

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 203 - Local Street Fund					
000.000 - General	143,500.00	144,694.57	105,475.65	39,218.92	72.90
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
478.000 - Snow & Ice Removal	500.00	500.00	1,314.14	(814.14)	262.83
931.000 - Transfers IN	500,000.00	600,240.41	100,240.41	500,000.00	16.70
TOTAL REVENUES	659,000.00	760,434.98	207,030.20	553,404.78	
228.000 - Information Technology	1,000.00	1,231.03	831.96	399.07	67.58
429.000 - Occupational Safety	0.00	0.00	38.10	(38.10)	100.00
448.000 - Lighting	15,000.00	22,222.00	7,222.00	15,000.00	32.50
449.500 - Right of Way - General	22,500.00	22,500.00	1,580.00	20,920.00	7.02
449.501 - Right of Way - Storms	0.00	659.38	1,139.38	(480.00)	172.80
463.000 - Routine Maint - Streets	285,870.05	286,670.05	134,643.92	152,026.13	46.97
463.107 - Chelmsford - Seymour to Oakview	50,000.00	288,570.36	288,570.36	0.00	100.00
463.108 - Oxford Court	55,000.00	134,931.48	134,931.48	0.00	100.00
474.000 - Traffic Services	20,006.00	20,310.20	10,335.27	9,974.93	50.89
478.000 - Snow & Ice Removal	68,999.00	69,069.00	28,902.63	40,166.37	41.85
482.000 - Administrative	20,319.75	20,319.75	8,341.45	11,978.30	41.05
538.500 - Intercommunity storm drains	10,000.00	10,000.00	4,695.19	5,304.81	46.95
TOTAL EXPENDITURES	548,694.80	876,483.25	621,231.74	255,251.51	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	659,000.00	760,434.98	207,030.20	553,404.78	27.23
TOTAL EXPENDITURES	548,694.80	876,483.25	621,231.74	255,251.51	70.91
NET OF REVENUES & EXPENDITURES	110,305.2	(116,048.27)	(414,201.54)	298,153.27	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	651,580.00	651,628.90	668,627.57	(16,998.67)	102.61
TOTAL REVENUES	651,580.00	651,628.90	668,627.57	(16,998.67)	

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
905.000 - Debt Service	167,917.11	167,917.11	12,893.97	155,023.14	7.68
965.000 - Transfers Out	500,000.00	500,000.00	0.00	500,000.00	0.00
TOTAL EXPENDITURES	667,917.11	667,917.11	12,893.97	655,023.14	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	651,580.00	651,628.90	668,627.57	(16,998.67)	102.61
TOTAL EXPENDITURES	667,917.11	667,917.11	12,893.97	655,023.14	1.93
NET OF REVENUES & EXPENDITURES	(16,337.11)	(16,288.21)	655,733.60	(672,021.81)	
Fund 226 - Garbage Fund					
000.000 - General	415,025.00	415,649.89	424,805.59	(9,155.70)	102.20
172.000 - Executive	0.00	0.00	0.70	(0.70)	100.00
931.000 - Transfers IN	0.00	541.95	541.95	0.00	100.00
TOTAL REVENUES	415,025.00	416,191.84	425,348.24	(9,156.40)	
000.000 - General	10,036.75	10,036.75	10,036.75	0.00	100.00
101.000 - Council	3,169.93	3,751.57	3,224.12	527.45	85.94
172.000 - Executive	7,850.00	7,879.30	6,104.21	1,775.09	77.47
215.000 - Administration and Clerk	3,735.00	3,879.87	3,147.47	732.40	81.12
228.000 - Information Technology	2,075.00	2,085.54	1,910.21	175.33	91.59
253.000 - Treasurer	15,705.00	16,008.00	12,036.11	3,971.89	75.19
257.000 - Assessor	800.00	800.00	0.00	800.00	0.00
528.000 - Sanitation Collection	292,202.58	293,451.49	207,792.31	85,659.18	70.81
530.000 - Wood Chipping	52,484.50	52,683.22	25,133.95	27,549.27	47.71
782.000 - Facilities - Abrams Park	9,092.00	9,132.00	5,765.27	3,366.73	63.13
783.000 - Facilities - Elms Rd Park	12,140.00	12,140.00	8,873.63	3,266.37	73.09
793.000 - Facilities - City Hall	4,045.09	4,057.37	2,409.47	1,647.90	59.39
TOTAL EXPENDITURES	413,335.85	415,905.11	286,433.50	129,471.61	

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 226 - Garbage Fund:					
TOTAL REVENUES	415,025.00	416,191.84	425,348.24	(9,156.40)	102.20
TOTAL EXPENDITURES	413,335.85	415,905.11	286,433.50	129,471.61	68.87
NET OF REVENUES & EXPENDITURES	1,689.15	286.73	138,914.74	(138,628.01)	
Fund 248 - Downtown Development Fund					
000.000 - General	66,962.00	66,962.00	72,114.85	(5,152.85)	107.70
728.004 - Family Movie Night	2,000.00	2,000.00	0.00	2,000.00	0.00
TOTAL REVENUES	68,962.00	68,962.00	72,114.85	(3,152.85)	
173.000 - DDA Administration	2,820.00	2,833.00	2,515.50	317.50	88.79
728.002 - Streetscape	40,945.00	40,945.00	40,000.00	945.00	97.69
728.003 - Facade Program	0.00	12,500.00	0.00	12,500.00	0.00
728.004 - Family Movie Night	3,450.00	11,510.00	4,907.07	6,602.93	42.63
TOTAL EXPENDITURES	47,215.00	67,788.00	47,422.57	20,365.43	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	68,962.00	68,962.00	72,114.85	(3,152.85)	104.57
TOTAL EXPENDITURES	47,215.00	67,788.00	47,422.57	20,365.43	69.96
NET OF REVENUES & EXPENDITURES	21,747.00	1,174.00	24,692.28	(23,518.28)	
Fund 350 - City Hall Debt Fund					
000.000 - General	7.00	7.00	5.09	1.91	72.71
931.000 - Transfers IN	100,357.50	100,357.50	98,778.83	1,578.67	98.43
TOTAL REVENUES	100,364.50	100,364.50	98,783.92	1,580.58	
905.000 - Debt Service	101,117.50	101,117.50	3,058.75	98,058.75	3.02
TOTAL EXPENDITURES	101,117.50	101,117.50	3,058.75	98,058.75	
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES	100,364.50	100,364.50	98,783.92	1,580.58	98.43
TOTAL EXPENDITURES	101,117.50	101,117.50	3,058.75	98,058.75	3.02
NET OF REVENUES & EXPENDITURES	(753.00)	(753.00)	95,725.17	(96,478.17)	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	11.00	11.00	9.54	1.46	86.73

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
931.000 - Transfers IN	75,000.00	75,000.00	75,000.00	0.00	100.00
TOTAL REVENUES	75,011.00	75,011.00	75,009.54	1.46	
336.000 - Fire Department	3,500.00	3,500.00	0.00	3,500.00	0.00
TOTAL EXPENDITURES	3,500.00	3,500.00	0.00	3,500.00	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	75,011.00	75,011.00	75,009.54	1.46	100.00
TOTAL EXPENDITURES	3,500.00	3,500.00	0.00	3,500.00	0.00
NET OF REVENUES & EXPENDITURES	71,511.00	71,511.00	75,009.54	(3,498.54)	
Fund 590 - Water Supply Fund					
000.000 - General	6,000.00	6,000.00	1,484.19	4,515.81	24.74
172.000 - Executive	0.00	0.00	1.75	(1.75)	100.00
540.000 - Water System	2,226,000.00	2,225,615.59	1,623,223.08	602,392.51	72.93
931.000 - Transfers IN	0.00	2,316.60	2,316.60	0.00	100.00
TOTAL REVENUES	2,232,000.00	2,233,932.19	1,627,025.62	606,906.57	
000.000 - General	25,091.88	25,095.30	25,088.46	6.84	99.97
101.000 - Council	13,503.00	13,655.23	8,062.34	5,592.89	59.04
172.000 - Executive	29,826.00	30,020.07	23,405.81	6,614.26	77.97
215.000 - Administration and Clerk	19,583.00	19,583.00	11,093.86	8,489.14	56.65
228.000 - Information Technology	5,675.00	6,890.13	6,108.78	781.35	88.66
253.000 - Treasurer	56,381.50	58,789.00	40,278.28	18,510.72	68.51
540.000 - Water System	2,037,955.66	2,054,745.66	1,168,624.70	886,120.96	56.87
542.000 - Read and Bill	51,475.00	51,475.00	15,921.50	35,553.50	30.93
543.230 - Water Main Repair USDA Grant	243,800.00	1,835,230.21	1,835,230.21	0.00	100.00
793.000 - Facilities - City Hall	10,289.20	10,295.92	5,954.76	4,341.16	57.84
905.000 - Debt Service	99,579.23	99,579.23	8,163.32	91,415.91	8.20

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
TOTAL EXPENDITURES	2,593,159.47	4,205,358.75	3,147,932.02	1,057,426.73	
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,232,000.00	2,233,932.19	1,627,025.62	606,906.57	72.83
TOTAL EXPENDITURES	2,593,159.47	4,205,358.75	3,147,932.02	1,057,426.73	74.86
NET OF REVENUES & EXPENDITURES	(361,159.47)	(1,971,426.56)	(1,520,906.40)	(450,520.16)	
Fund 591 - Sanitary Sewer Fund					
000.000 - General	5,700.00	5,700.00	1,509.92	4,190.08	26.49
172.000 - Executive	0.00	0.00	1.75	(1.75)	100.00
536.000 - Sewer System	1,267,000.00	1,267,140.00	945,727.28	321,412.72	74.63
931.000 - Transfers IN	0.00	2,316.59	2,316.59	0.00	100.00
TOTAL REVENUES	1,272,700.00	1,275,156.59	949,555.54	325,601.05	
000.000 - General	25,091.88	25,091.88	25,089.41	2.47	99.99
101.000 - Council	12,930.82	12,984.93	8,060.60	4,924.33	62.08
172.000 - Executive	29,964.00	29,979.30	23,101.81	6,877.49	77.06
215.000 - Administration and Clerk	18,433.00	18,433.00	11,094.18	7,338.82	60.19
228.000 - Information Technology	5,375.00	6,590.13	6,108.78	481.35	92.70
253.000 - Treasurer	55,919.00	55,926.50	40,258.57	15,667.93	71.98
536.000 - Sewer System	994,754.59	995,990.75	346,513.85	649,476.90	34.79
537.000 - Sewer Lift Stations	10,982.00	10,982.00	6,646.83	4,335.17	60.52
542.000 - Read and Bill	63,122.00	63,122.00	46,382.33	16,739.67	73.48
543.310 - Sewer District Rehabilitation	0.00	26,263.00	25,493.30	769.70	97.07
543.400 - Reline Existing Sewers	183,128.00	0.00	0.00	0.00	0.00
543.401 - Flush & TV Sewers	90,000.00	90,000.00	14,058.00	75,942.00	15.62
793.000 - Facilities - City Hall	9,790.16	9,795.92	5,937.39	3,858.53	60.61
TOTAL EXPENDITURES	1,499,490.45	1,345,159.41	558,745.05	786,414.36	

GL NUMBER	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	AVAILABLE BALANCE	% BDGT USED
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,272,700.00	1,275,156.59	949,555.54	325,601.05	74.47
TOTAL EXPENDITURES	1,499,490.45	1,345,159.41	558,745.05	786,414.36	41.54
NET OF REVENUES & EXPENDITURES	(226,790.45)	(70,002.82)	390,810.49	(460,813.31)	
Fund 661 - Motor Pool Fund					
000.000 - General	234,250.00	235,257.25	98,511.88	136,745.37	41.87
931.000 - Transfers IN	0.00	895.82	895.82	0.00	100.00
TOTAL REVENUES	234,250.00	236,153.07	99,407.70	136,745.37	
172.000 - Executive	10,300.00	10,300.00	9,736.00	564.00	94.52
228.000 - Information Technology	1,070.00	1,182.08	1,082.09	99.99	91.54
253.000 - Treasurer	7,788.00	7,788.00	5,660.50	2,127.50	72.68
795.000 - Facilities - City Garage	386,681.00	387,219.13	95,136.04	292,083.09	24.57
TOTAL EXPENDITURES	405,839.00	406,489.21	111,614.63	294,874.58	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	234,250.00	236,153.07	99,407.70	136,745.37	42.09
TOTAL EXPENDITURES	405,839.00	406,489.21	111,614.63	294,874.58	27.46
NET OF REVENUES & EXPENDITURES	(171,589.00)	(170,336.14)	(12,206.93)	(158,129.21)	

CITY OF SWARTZ CREEK, MICHIGAN

REQUEST FOR BID SPECIFICATIONS FOR COLLECTION, REMOVAL AND DISPOSAL OF REFUSE AND YARD WASTE FOR THE CITY OF SWARTZ CREEK, MICHIGAN

ISSUE DATE: JANUARY 19, 2021

**City of Swartz Creek, Michigan
8083 Civic Drive
Swartz Creek, MI 48473-2887**

Dear Bidder:

The City of Swartz Creek hereby solicits Request for Bids to provide a comprehensive system for the collection, removal and disposal of rubbish, garbage, yard waste and recyclables to single family residential dwellings and light use commercial stops that are significantly similar to single family residential dwellings, for the City of Swartz Creek.

Contractors requiring additional information or clarification relative to this bid may direct inquiries to Director of Community Services Andy Harris at the address and phone number listed below.

The City of Swartz Creek shall consider all applicants fully informed, unless the City is specifically notified in writing of all factors that would affect their proposal. All bids shall be submitted in full detail, and all entries legibly made. An authorized corporate officer must sign the proposal. Bids and all correspondence relating to this request shall be accepted until **10:00 a.m., Wednesday, February 24, 2021 at the Swartz Creek City Office, 8083 Civic Drive, Swartz Creek, MI 48473**, at which time and location a public bid opening will be conducted wherein proposals will be opened and tabulated as to their reception only. Bidders submitting for consideration shall prepare and submit one (1) copy of their bids, to:

Andy Harris, P.E.
Director of Community Services
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473-2887

Submission of a bid will be construed as conclusive presumption that the applicant is thoroughly familiar with the request and specifications, and that the applicant understands and agrees to abide by each and all of the stipulations and requirements contained therein.

Bids shall be delivered in person or similar courier, as addressed above. Bids will not be accepted after the time designated for the opening of the proposals (*Wednesday, February 24, 2021 10:00 A.M.*). The applicant shall assume full responsibility for delivery of bids prior to the appointed hour for opening, and shall assume the risk of late delivery or non-delivery regardless of the manner the applicant employs for the transmission thereof. The City of Swartz Creek shall accept bids only during normal business hours. Current hours, under COVID 19 operating protocols are 8:00 A.M. to 12:00 P.M. on Mondays and Wednesdays, and 12:00 P.M. to 4:30 P.M. on Tuesdays and Thursdays,

legal holidays excepted. The office remains subject to closure or altered office hours. Applicants are encouraged to set an appointment for bid delivery.

The City will not reimburse the recipients of the request for the cost incurred in preparing the bid or any materials and/or presentation associated therewith. The City reserves the right to reject any and/or all bids, either in its entirety or in parts, received as a result of the request. Further, the City reserves the right to award a contract for professional services for this service in whole or in part as the City deems in its best interest. The scope of work and other terms are listed herein.

Although not intended to be an exhaustive list of causes for disqualification, any one or more of the following events, among others, may be considered sufficient for the disqualification of an applicant and the rejection of the applicant's proposal:

- A. Evidence of collusion among applicants.
- B. Lack of competency, incomplete submittals.
- C. Misrepresentation.
- D. Fraud or fraudulent statements.

BID SPECIFICATIONS FOR COLLECTION, REMOVAL AND DISPOSAL OF REFUSE AND YARD WASTE FOR THE CITY OF SWARTZ CREEK, MICHIGAN

THIS IS AN INVITATION TO BID AND NOT A PURCHASE ORDER

GENERAL STATEMENT OF THE WORK

It is the intent and purpose of the City of Swartz Creek to execute a contract for furnishing a comprehensive system for the collection, removal and disposal of rubbish, garbage, yard waste and recyclables to occupants of the City of Swartz Creek. The city is requesting bids for automated and non-automated collection. Contractors may provide a bid for one or both collection methods.

The City of Swartz Creek will award a 5-year contract for removal of refuse, yard waste and recyclables. All work to be performed will be done so on Mondays throughout the City unless otherwise proposed by an applicant and accepted by the City Council.

Yard waste collection service is to be provided weekly during the months of April 1 through November 30 on Mondays. Yard waste is to be collected at the curb or roadside in paper yard waste bags and/or clearly marked reusable yard waste containers no larger than 30-gallon capacity.

Recycling (permitted recycle items) shall be picked up at the curb or roadside on the 2nd and 4th Mondays of the month.

No special days will be designated in the City of Swartz Creek as "Clean-up Days." The contractor shall pick up all refuse including large bulky items throughout the year on the regular pick up day.

DEFINITIONS

A. *Refuse*. The term shall include garbage, rubbish and yard waste (except sewage, dirt and manure) from all public and private establishments and residences where such garbage and rubbish has been abandoned and left to be picked up by the contractor.

B. *Garbage*. The term "garbage" means all refuse and animal and vegetable matter which has been used for food for humans, and all refuse, animal and vegetable matter which was intended to be used as such, and includes condemned foods. This meaning shall include excess fruit from trees in residential property, but not from trees in farms or

orchards. No more than one bushel of fruit per dwelling shall be set out for collection during any one day.

C. *Rubbish*. The term "rubbish" means all rags, broken glass, crockery, bottles, tin cans, paper, furniture, springs and mattresses, bottles, crockery, furnace pipe stoves, water boilers, trunks, water heaters, trash, waste, litter, scrap, packing, straw, metal, cooking utensils, toys, porcelain, carpeting, leather, rubber, shoes, clothing, household appliances, bicycles, tables, washers (car and truck parts, motors, transmissions, batteries, large assemblies, whole automobile bodies and frames excluded), tires (limit of four) and wheels, cardboard, REFRIGERATORS AND FREEZERS THAT CONTAIN FREON, scrap metal, stoves, televisions, sofas, bed springs and beds, sewing machines, chairs, tools and other similar debris and household refuse, generally including incinerator ashes and refuse from paper burners, but excluding ashes from heating plants and coal stoves and building materials refuse caused by repair, alterations and new construction of buildings and sidewalks, building rubble, dirt, liquids in containers, explosive materials, flammable liquids, animal wastes and dead animals.

D. *Christmas Trees*. Trees used for decoration to celebrate the Christmas Holiday.

E. *Commingled Recyclable Materials*. Glass, plastics, ferrous and non-ferrous metals, newspaper, corrugated materials, are the required list of acceptable items. Other such materials the parties may agree to in writing, may be placed in a single approved container for collection on the curb or roadside.

F. *Compostables*. Grass clippings, hedge, tree, and shrubbery trimmings, leaves and garden trimmings placed at curb or roadside for the purpose of processing into humus or compost.

G. *Collection*. The removal and transportation of solid waste from the point of pick up to the place of processing, recycling or disposal.

H. *Contractor*. The corporation or partnership performing collection services under contract with the owner.

I. *Household Hazardous Waste*. Any waste material which is classified as ignitable, corrosive, reactive, or toxic, or other such materials specifically defined as hazardous by the Michigan Hazardous Waste Management Act (P.A. 64 of 1979 as amended) or by the Federal Resource Conservation and Recovery Act of 1976, as amended.

J. *Landfills*. A solid waste disposal area for which a permit is required and has been issued under authority of Michigan Act 641, P.A. 1978, as amended, that receives solid waste for ultimate disposal in our upon land.

K. *Municipality*. Shall mean the City of Swartz Creek.

L. *Owner*. Shall mean the City of Swartz Creek.

M. *Surety*. The party who is bound with and for the contractor to insure the performance of the contract.

N. *Yard Waste*. Includes rubbish and those waste materials resulting from the maintenance of properties whereon a dwelling is located, including accumulations of lawn, grass, and shrubbery cuttings or clippings; dry leaf rakings; bushes or shrubs; and green leaf cutting. Yard waste does not include large branches, trees, or noncombustible materials, which are too bulky for collection in "load packer" type sanitation equipment used for regular domestic household collections.

O. *Unit Price*. The monthly compensation for the solid waste collection and disposal service provided to each dwelling unit and commercial unit as defined herein.

P. *Work or The Work*. Shall mean the furnishing of all labor, materials, equipment and other incidentals necessary for the successful completion of the contract and the carrying out of all duties and obligations imposed by the contract.

Q. *Building Materials Refuse*. The term "building materials refuse" shall mean rubbish from construction, remodeling, demolition and repair operations on houses, commercial buildings and other structures, including, but not limited to excavated earth, sod, stones, brick, plaster, lumber, rubble, concrete, roofing and waste parts, occasioned by installations and repairs.

R. *Curbside*. The term "curbside" refers to that area within arm's reach of the traveled portion of the street.

CITY DATA

The following information is given as an aid to bidders. It is understood that this information, or any inaccuracies herein, in no way limits the contract or relieves the contractor of any obligation to furnish refuse collection service for the entire City of Swartz Creek as described in these documents.

CITY OF SWARTZ CREEK INFORMATION – 2020

Estimated population	5,758
Area	5 approx. square miles
Street mileage	24 miles
Dwelling units	1965

The number of units for which disposal service is to be provided under this contract is approximately 1,965. The exact number shall be determined as of July 1, 2021. Each subsequent year on July 1st the City shall add and delete stops as required and shall pay the unit price for that number of stops throughout the year.

LOCAL CONDITIONS AFFECTING WORK

The City operates a wood chipping program from approximately March 15th through November 30th. The City will continue to operate such a program through the life of the contract. As a result, the successful bidder will not be required to pick up or dispose of any brush or tree branches at any time throughout the contract year with the exception of Christmas trees. The contractor will be required to pick up Christmas trees during the month of January each year.

While comprehensive, curbside commercial pick up is not required under this contract and the total number of commercial stops is not included in the dwelling unit/commercial stop number listed above, bidder is advised that approximately twenty commercial establishments (included in the above number) place refuse at the curb for pick up. Contractor shall collect refuse from said establishments on regular pick-up days provided that the amount of waste, concerning volume and weight, is comparable to the average, residential dwelling. The city maintains a policy that prohibits excessive bin use by business customers.

BIDDER'S RESPONSIBILITY

Bidder is to be familiar with all the forms, instructions and all conditions affecting the work described. Each bidder should visit the various sectors of the City and shall be deemed completely informed relative to traffic congestion, type of housing, type of business, population density, collection procedures required, labor and all other conditions and factors, local and otherwise, which would affect execution and completion of the work and its cost. Such consideration shall include the arrangement and condition of existing structures and facilities, the availability and cost of labor, and facilities for transportation, handling and storage of materials and equipment. Normal development or redevelopment within the community must also be considered. All such factors shall be properly investigated and considered in the preparation of the bidder's proposal. There will be no subsequent financial adjustment for lack of such prior information.

BIDS

Proposals must be addressed to the City of Swartz Creek, Michigan, and submitted on the Bid Form included in this document. No proposal will be considered which is not submitted on the Bid Form furnished to each bidder. The Bid Form shall be completed in full, and all numerical or monetary amounts shall be written in numbers. Unit prices will be used to determine the low bid.

A proposal which is not based on the specifications, or which is not signed in writing by the bidder will not be considered. If the bidder is a corporation, a properly authorized officer of the corporation shall sign the proposal in writing.

If the bidder wishes to submit a bid that does not meet every requirement of the specifications, the bidder shall submit a letter, attached to the bid, which lists every discrepancy between the specifications and the product to be furnished. The City reserves the right to accept a service that does not meet every detail of the specifications.

INTERPRETATION OF CONTRACT DOCUMENTS

If any person who contemplates submitting a bid is in doubt as to the true meaning of any part of the specifications or other contract documents, he/she may submit to the City Manager a written request for an interpretation thereof. The person submitting the request shall be responsible for its prompt delivery. Interpretation of the proposed contract documents will be made only by addendum. A copy of each addendum will be mailed or delivered to all bid document holders from the City. The City will not be responsible for any other explanations or interpretations of the proposed contract documents.

CERTIFIED STATEMENTS

Bidders shall, if requested by the City, submit duplicate sworn statements of financial responsibility, technical qualifications, and performance record before a contract is awarded.

INDEMNIFICATION

Except where injury to persons or damage to property is solely due to the negligence of the City of Swartz Creek, its Councilmember's, officers, agents, representatives, and employees, the contractor shall indemnify, defend and save harmless the City of Swartz Creek and its Councilmember's, officers, agents, representatives and employees from and against all loss or expense (including costs and attorney's fees) by reason of any liability asserted or imposed upon the City, its Councilmember's, officers, agents, representatives and employees for damages because of bodily injury, including death, at any time resulting there from, sustained by any person or persons, or on account of damage to property, including loss of use thereof, arising out of, or in consequence of the performance of the work described herein, whether such injuries to persons, or damage to property, is due, or claimed to be due, to the negligence of the contractor, the City, its Councilmember's, officers, agents, representatives and employees.

INSURANCE BONDS

The insurance certificates required herein form a part of the contract and until the required certificates are delivered to the City and approved by the City Attorney and City Manager, no contract shall exist between the parties. All insurance certificates are to be received and approved prior to commencement of work. The contractor shall procure and maintain

during the life of this contract, except where otherwise indicated, the following insurance coverage:

- A. WORKERS' COMPESATION INSURANCE, including employer's liability to cover employee injuries or disease compensated under the Workers' Compensation Statutes of the State of Michigan.

- B. COMPREHENSIVE GENERAL LIABILITY INSURANCE, to cover bodily injury to persons other than employees and for damage to tangible property, including the loss of use thereof, and including the following exposures:
 - 1. Bodily injury or death: property damage – combined single limit – in the minimum amount of \$1,000,000.
 - 2. Contractor's protective coverage for independent contractor or sub-contractors employed by him.
 - 3. All premises and operations.
 - 4. Products and completed operations.
 - 5. Contractual liability, including coverage for the obligation assumed in the indemnification agreement included in this contract.
 - 6. Broad form excess liability coverage in the amount of \$1,000,000.

- C. COMPREHENSIVE AUTOMOBILE LIABILITY Policy to cover Michigan no-fault liability, residual bodily injury and property damage with coverage limits of at least \$1,000,000 combined single limit and otherwise complying with the provisions of the Michigan No-Fault Act, such policy covering and all occurrences arising out of the ownership, maintenance or use of any owned, non-owned or hired motor vehicle.

- D. OWNER'S PROTECTIVE The contractor will provide an Owner's Protective Policy for the City affording limits as set forth in B1 above. Further, all additional coverage required under Section B entitled Comprehensive General Liability shall be included in the Owner's Protective Policy.

- E. ADDITIONAL INSURED The City of Swartz Creek shall be named as an "additional insured" on all policies providing coverage under Section B.

- F. NOTICE OF CANCELLATION All policies affording the various coverage required in the Insurance Section of the contract shall be endorsed to provide for a thirty (30) day prior written notice to be delivered to the City before any of the coverage afforded by these policies are either reduced or cancelled.

The person or persons to whom the contract may be awarded will be required to appear at the office of the City Clerk with properly executed bonds in the amount and kind as described below, and shall execute the contract within ten days from the date of notification of such award, and in case of failure or neglect to do so, may be considered to have abandoned the contract. The check accompanying the proposal shall be forfeited to the City of Swartz Creek. The City reserves the right to extend this ten-day period if, in their sole opinion, circumstances justify such an extension.

The contractor shall, within ten (10) days after the award of the contract, and before the contract shall take effect, furnish and deliver to the City of Swartz Creek a performance bond with corporate surety acceptable to the City guaranteeing performance of the contract as follows:

1. A bond in the amount of 100% of the annual bid amount guaranteeing performance of the contract from July 1, 2021 throughout the life of the five year contract.

NONCOLLUSION

The bidder by execution of the proposal thereby declares the bid is made without collusion with any other person, firm or corporation making any other bid, or who would otherwise make a bid, and agrees to furnish all bid items in strict compliance with all Federal regulatory measures.

PROPOSAL GUARANTEE; LIQUIDATED DAMAGES

Each proposal shall be accompanied by proposal guarantee consisting of a certified check or bid bond in the amount of 10% of the first year bid amount shall be made payable to the City of Swartz Creek, as payee, and shall be forfeited as liquidated damages if the bidder fails to execute the contract in conformity with the agreement incorporated in the contract documents within ten (10) days after notification of the award of the contract. The City will hold the certified checks of the three lowest bidders until a contract is fully executed or until all bids are rejected.

CONTRACTOR BILLINGS TO CITY

The contractor shall bill the city for services rendered for work performed during the month within the (10) days following the end of the month. The City shall pay contractor on or before the 20th day following the receipt of the billing. Such billing shall be based on the price rates set forth in the contract documents.

SUBMISSION OF BID/BID DELIVERY

The bid shall be typed or legibly prepared in ink. The bidder must initial erasures or alterations. Written notice should be included with the bid if there is any intent to take exception to any requirement of this request.

All bids must be sealed and submitted on the City bid form and submitted prior to 10:00 A.M., February 24, 2021 at the Office of the City Clerk, 8083 Civic Dr., Swartz Creek, Michigan, 48473. Bidder must label the outside of the envelope containing the bid in the following manner:

**Solid Waste Removal Bid to be opened February 24, 2021 at 10:00 A.M.
(Virtual bid opening instructions to be sent to bid holders, if necessary)**

Submission of a bid will be construed as a conclusive presumption that the bidder is thoroughly familiar with the bid proposal and specifications, and that the bidder understands and agrees to abide by each and all of the stipulations and requirements contained therein.

The bid must be delivered in person or sent by mail to the office of the City Clerk. It shall be in a sealed enveloped marked as shown in this section with the name and address of the bidder on the outside of the envelope.

Bids will not be accepted after the time designated for the opening of the bids. The bidder shall assume full responsibility for delivery of bids prior to the appointed hour for opening same, and shall assume the risk of late delivery or non-delivery regardless of the manner the bidder employees for the transmission thereof. The City of Swartz Creek shall accept bids only during normal business hours. Current hours, under COVID 19 operating protocols are 8:00 A.M. to 12:30 P.M. on Mondays and Wednesdays, and 12:00 P.M. to 4:30 P.M. on Tuesdays and Thursdays, legal holidays excepted. The office remains subject to closure or altered office hours. Applicants are encouraged to set an appointment for bid delivery.

TAXES NOT INCLUDED IN BID

The City of Swartz Creek is a governmental unit and as such is exempt from payment of all State and Federal taxes.

CITY'S RIGHT TO REJECT BID

The City of Swartz Creek reserves the right to reject any or all bids, or any part of same, to waive any irregularities or informalities, and to make the award in part or entirety as may appear to the City Council to be in the best interest of the City.

DISQUALIFICATION OF BIDDER

Although not intended to be an exhaustive list of causes for disqualification, any one or more of the following causes, among others, may be considered sufficient for the disqualification of a bidder and the rejection of the bidder's proposal:

- A. Evidence of collusion among bidders.

- B. Lack of competency as revealed by financial statements, experience or equipment statements as submitted or other factors.
- C. Lack of responsibility as shown by past work, judged from the standpoint of workmanship as submitted.
- D. Default on a previous municipal contract for failure to perform.

AWARD OF CONTRACT

The City Council will consider the bids as early as practicable after tabulation. If the City Council awards a contract, the proposal guarantees from the three lowest bidders will be held by the City until a contract is fully executed; all others will be returned. Following receipt by the City of a fully executed contract, including approved insurance certificates, the remaining proposal guarantees will be returned.

EXECUTION OF DOCUMENTS

The successful bidder shall be required to execute all contracts and bonds in duplicate.

CITY'S RIGHT TO TERMINATE CONTRACT

If the contractor should be adjudged bankrupt or make general assignment for the benefit of creditors or others, or if a receiver should be appointed, or if the contractor should refuse to supply enough labor, material or equipment to maintain collections or fail to make prompt pickup of materials or disregard the laws of the State of Michigan and the ordinances of the City of Swartz Creek or otherwise be guilty of substantial violation of any provision of the contract, then the City may, without prejudice to any other right or remedy, terminate the contract and award the same to another party.

ASSIGNMENT

No assignment of the contract or any right occurring under this contract shall be made in whole or in part by the contractor without the express written consent of the City. In the event of any assignment, the assignee shall assume the liability of the contractor.

CONTRACTOR'S UNDERSTANDING

It is understood and agreed that the contractor is, by careful examination, satisfied as to the nature and location of the work, the character, quality, and quantity of the materials to be encountered, the character and amount of equipment needed, the prevailing weather, the general and local conditions, and all other matters which can in any way affect the work under this contract. No verbal agreement or conversation with any officer,

agent, or employee of the City, either before or after the execution of this contract, shall affect or modify any of the terms or obligations herein contained.

The contractor agrees to assume complete responsibility for securing any and all permits, licenses, privileges, or rights of any nature whatsoever necessary for collection, composting, and disposal of material under this contract which is, or may be required of the contractor by any authorized governmental agency.

LENGTH OF CONTRACT

The Contract shall be for a period of five (5) years commencing July 1, 2021 and ending June 30, 2026.

ANTIDISCRIMINATION CLAUSE

The contractor shall not discriminate against any employee or applicant for employment to be employed in the performance of this contract, with respect to his or her hire, tenure, terms, conditions or privileges or employment, because of race, color, religion, national origin or ancestry, or because of age or sex, except where based on a bona fide occupations qualification, and to require a similar covenant on the part of any subcontractor employed in the performance of the contract.

Breach of this covenant may be regarded as a breach of this contract.

MUNICIPAL REFUSE

The contractor shall also provide mechanical container service to the Department of Public Services with two (2) four (4) yard containers, pick up twice per week, so long as the container does not contain construction material. During the months of May thru October, an additional mechanical container is required at the Department of Public Services, to be picked up twice per week.

As part of the contract a mechanical container large enough for Hometown days will be provided.

April 1st thru November 1st contractor must provide a mechanical container and disposal for street sweeping material, picked up as needed, 30 yard, on demand.

These services shall be at no additional cost or charge to the City of Swartz Creek.

PROHIBITED MATERIALS

The contractor shall be under no obligation to pick up any materials that are prohibited from being deposited in a Type 2 Landfill by the rules and regulations of the Michigan Department of Natural Resources; as such rules and regulations currently exist.

FREQUENCY OF COLLECTION/REMOVAL DAY/TIME OF COLLECTION

The contractor shall collect and remove all refuse and yard waste from all properties once per week, biweekly for recyclables, so long as said refuse is properly tied and/or bundled, placed in suitable containers and properly located at curb or roadside. The contractor shall remove refuse, recycling materials and yard waste from all locations within the City on Mondays. Unless otherwise ordered by the City Manager, collection refuse will commence no earlier than 7:00 A.M. and be completed by no later than 7:00 P.M. The contractor may choose any pickup route they desire, however, once a route has been established the route may not be changed without written approval of the City Manager. The purpose of this provision is to provide an approximate standard pickup time for each stop in the City.

HOLIDAY PICK UP SCHEDULE

During any week when a holiday occurs, as hereafter listed the pick-up schedule for the day of the holiday shall be made one day later in the week, for that week only. The holiday list is: New Year's Day, Memorial Day, Independence Day, Thanksgiving Day and Christmas Day.

CONTAINERS FOR NON-AUTOMATED SERVICE

The maximum size of the containers shall be thirty-two (32) gallons. Containers shall be provided by the owner, shall have extended handles, shall be maintained in good condition and kept in as sanitary condition as is possible for their intended use.

Heavy-duty standard plastic trash bags as advertised for this purpose by leading manufacturers may be used as refuse containers. The maximum size is to be thirty (33) gallons. The combined weight of any receptacle and its contents shall not exceed fifty (50) pounds.

If the containers or plastic bags are ripped or left open or tipped over, the contractor shall be required to pick up and haul away the bag and remaining contents. Any spillage from the bag or container before the contractor handles it, may be left undisturbed. The contractor is to report immediately to the Director of Community Services all container spillages.

However, if the contractor, while in the process of handling the bag or container, shall spill all or some of the contents; he/she shall be responsible for cleaning up all of the spillage.

Contractor shall provide each stop with a recycling container and shall furnish the City with fifty (50) additional containers. Ownership of all containers shall vest with the City of Swartz Creek.

AUTOMATED COLLECTION BID

The City of Swartz Creek is requesting bids for automated collection services, (yard waste, recycle and general refuse) understanding that specification would be modified to provide that same level of service requested by bid.

The contractor shall specify the types of containers used or required, how those are provided, and any performance deviations.

LOCATION OF CONTAINERS

The container and/or bags shall be placed at the street curb or along the fore slope of the ditch, whichever is the case. However, the City may designate municipal or private alleyways as pick-up locations if appropriate (e.g. The Heritage Village Subdivision). The location shall be arranged to facilitate the removal of refuse by the contractor. The contractor shall be required to make collections from this location. The contractor shall not be required to collect garbage and rubbish off the street, alley, or road right-of-way. Where containers and bags of rubbish are placed in a right-of-way and may cause a safety hazard to vehicular or pedestrian traffic, the Director Community Services shall designate special locations for collection. For standard refuse containers that are placed at the curb, the contractor shall empty the container and return the container to the curb location in a neat and orderly fashion. *The contractor will be held liable for in-kind replacement of containers that are damaged in handling.*

SUPERVISION

The contractor must be represented in person or at all times have an authorized representative supervising the work. Complaints of missed pick-ups or service problems will be received and recorded by the designated office of the City. The contractor must pick up the record of the complaints received daily by 4:00 P.M. or maintain real-time electronic communication via email or similar means. Prompt and courteous investigations of these complaints are to be carried out when necessary. Prompt actions shall be taken to remedy any condition, which constitutes a failure to fulfill the terms of this contract. The Director of Community Services shall have the right to determine the true validity of any complaints, as to the failure of the contractor to fulfill the terms of this contract, and the decision shall be final and binding upon the contractor.

DEDUCTIONS

There shall be deducted from the monthly payment to be made by the City to the contractor \$25.00 for each properly verified incident of failure on the part of the contractor to collect, remove and dispose of garbage, rubbish and trash in accordance with the terms of this contract. A deduction of \$25 shall also be made for each properly verified incident of carelessness on the part of the contractor in the emptying of containers or otherwise permitting garbage or rubbish to be strewn on or about the properties. In any case the contractor, within twenty-four (24) hours after notice of any such complaint, shall fail to make such collections or shall fail to clean up the property, depending on the nature of the complaint, an additional deduction of \$25 shall be made for each twenty-four (24)

hour period during which any such failure shall be allowed to continue after such notice. The sum deducted by the City under this provision shall be deemed to be and shall be taken by the City as liquidated damages to the City and not as a penalty.

PUBLIC CONVENIENCE AND SAFETY

The contractor shall observe ordinances related to obstructing streets, keeping passageways open and protecting same, and shall obey all laws and ordinances controlling or limiting those engaged in the work. The contractor is granted the privilege of using the street for the purpose of doing the work specified, but is not granted exclusive use of such streets. The contract shall handle the work in a manner that will cause the least inconvenience and annoyance to the general public and to property owners.

The contractor shall be responsible for insuring that employees driving equipment in the City of Swartz Creek have a current valid Michigan driver's license with all required endorsements for the equipment being driven. The contractor shall also be responsible to see that employees observe and obey all traffic laws.

The contractor may be required to coordinate collection operations with ongoing construction projects. The intent is to minimize interruption of service to the property owners however each project will be handled on a case by case basis.

EQUIPMENT

Each bidder shall submit with the proposal, a list (including specifications) of all equipment to be used in the performance of the proposed contract. Equipment to be used for hauling rubbish and garbage shall be late model, steel body with steel covers, non-leakable and of the automatic packer type. The equipment shall be in such condition that the schedule of collection can be maintained. Breakdowns or faulty equipment will not be sufficient reason to deviate from the Monday pickup schedule.

All equipment used to collect and transport solid waste materials under this contract shall have current State of Michigan licenses, certifications, and registrations required for this purpose.

DISPOSAL OF REFUSE, GARBAGE AND RUBBISH

The contractor shall properly dispose of all refuse, garbage and rubbish at its own expense.

COMPLIANCE WITH COUNTY, STATE, AND CITY LAW

The contractor shall comply with all applicable laws, statues, ordinances, rules and regulations enacted by any state or local agency regarding the collection and disposal of all refuse, garbage, rubbish and cleanup materials.

OWNERSHIP

The collection and/or disposition of all refuse and/or other such abandoned property by the contractor shall be deemed a claim of ownership and title by the contractor over such refuse and/or other such abandoned property.

POINT OF CONTACT

The contractor shall assign one person as the point of contact. All dealings between the contractor's point of contact and the City regarding the performance of the work shall be directed to the City of Swartz Creek Director of Community Services.

ADDRESS AND TELEPHONE NUMBER

Contractor shall furnish the City Clerk with the Company's address, email, and telephone number. In the event said address, email, or telephone is changed, contractor shall immediately advise the City Clerk of the correct information.

Swartz Creek Waste Collection Bid Tabulation of February 24, 2021

Automated Collection Summary

		GFL			Republic			Waste Mangement			Emterra				
		Bid Amount	2000 Stops, Cost per month	Yearly Cost	Bid Amount	2000 stops, Cost per month	Yearly Cost	Bid Amount	2000 stops, Cost per month	Yearly Cost	Bid Amount				
<u>Year 1</u>	Refuse	\$12.25	\$24,500.00	\$294,000.00	\$7.02	\$25,800.00	\$309,600.00	\$13.95	\$27,900.00	\$334,800.00	NA				
	Recycle	Included			\$3.68			Included							
	Yard Waste	Included			\$2.20			Included							
<u>Year 2</u>	Refuse	\$12.25	\$24,500.00	\$294,000.00	\$7.27	\$26,720.00	\$320,640.00	\$14.65	\$29,300.00	\$351,600.00		NA			
	Recycle	Included			\$3.81			Included							
	Yard Waste	Included			\$2.28			Included							
<u>Year 3</u>	Refuse	\$12.62	\$25,240.00	\$302,880.00	\$7.52	\$27,640.00	\$331,680.00	\$15.38	\$30,760.00	\$369,120.00			NA		
	Recycle	Included			\$3.94			Included							
	Yard Waste	Included			\$2.36			Included							
<u>Year 4</u>	Refuse	\$13.00	\$26,000.00	\$312,000.00	\$7.78	\$28,600.00	\$343,200.00	\$16.15	\$32,300.00	\$387,600.00				NA	
	Recycle	Included			\$4.08			Included							
	Yard Waste	Included			\$2.44			Included							
Year 5	Refuse	\$13.26	\$26,520.00	\$318,240.00	\$8.06	\$29,580.00	\$354,960.00	\$16.96	\$33,920.00	\$407,040.00					NA
	Recycle	Included			\$4.22			Included							
	Yard Waste	Included			\$2.51			Included							
Bin Cost (Initial)		Included			Included			N/A			NA				
Bin Cost (Replacement)		Included			Included			N/A							
Bin Cost (Additional Cart)		\$65.00			\$65.00			N/A							
TOTAL 5 Year Cost		\$1,521,120.00			\$1,660,080.00			\$1,850,160.00			NA				

Swartz Creek Waste Collection Bid Tabulation of February 24, 2021

Non-Automated Collection Summary

		GFL		Republic	Waste Mangement	Emterra				
		Bid Amount	2000 Stops, Cost per month	Yearly Cost			Bid Amount	2000 Stops, Cost per month	Yearly Cost	
<u>Year 1</u>	Refuse	\$11.75	\$23,500.00	NA	NA	\$12.40	\$24,800.00	\$297,600.00		
	Recycle	Included								
	Yard Waste	Included								
<u>Year 2</u>	Refuse	\$11.75	\$23,500.00			NA	NA	\$12.77	\$25,540.00	\$306,480.00
	Recycle	Included								
	Yard Waste	Included								
<u>Year 3</u>	Refuse	\$12.10	\$24,200.00			NA	NA	\$13.15	\$26,300.00	\$315,600.00
	Recycle	Included								
	Yard Waste	Included								
<u>Year 4</u>	Refuse	\$12.47	\$24,940.00			NA	NA	\$13.54	\$27,080.00	\$324,960.00
	Recycle	Included								
	Yard Waste	Included								
Year 5	Refuse	\$12.71	\$25,420.00			NA	NA	\$13.95	\$27,900.00	\$334,800.00
	Recycle	Included								
	Yard Waste	Included								
TOTAL 5 Year Cost		\$1,458,720.00		\$0.00	\$0.00	\$1,579,440.00				

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
WASTE BID REVIEW COMMITTEE
MINUTES OF APRIL 12, 2021**

Meeting called to order by Mr. Zettel at 9:09 a.m.

Members Present: Dennis Cramer, John Gilbert, Andy Harris, Nate Henry, & Chad Young (Zoom)

Members Absent: None

Others Present: Adam Zettel & Tom Spillane (10:10am)

APPROVAL OF AGENDA: Approved without changes (Motion by Cramer, support by Gilbert, unanimous voice vote).

APPROVAL OF MINUTES: Approval of minutes March 22, 2021 (Motion by Henry, support by Harris, unanimous voice vote).

MEETING OPEN TO THE PUBLIC: None

Business: Service Recommendation

Discussion ensued regarding the preferred contractor to recommend to the city council. All three contractors were discussed. Waste Management was felt to be the most reliable service option, but the price was not only high, it was probably unaffordable with the waste levy by year five.

Republic had a lot of support. Positives included: existing provider (no transition), they appear to be learning from mistakes, others may not provide better service, their price is within 10% of the low bid. Cons include a poor recent track record.

GFL had some support. Positives includes additional recycling collections, yard waste collection into December, more local customer support. Cons include: lack of experience in area, uncertain/rapid growth, and a lack of Genesee County communities.

Motion by Cramer to keep Republic as the waste management provider and recommend such to the city council, support by Gilbert.

Roll Call: Yes – Cramer, Gilbert, Harris, & Young
No – Henry
Motion Carried

MEETING OPEN TO THE PUBLIC: Tom Spillane felt that choosing Republic from his standpoint would keep the township (Clayton) from being thrown into chaos if they were in the same situation. It might be better to focus on improving the known shortcomings of Republic than switching.

MEMBER COMMENTS:

Harris: We had a good process and he is happy to see everyone participate. Future processes might be more reflective of a two-step request for qualification, followed by a negotiation.

Henry: Does the committee dissolve now? (Yes-AZ).

Cramer: Thank you to the Mayor for allowing me to be involved. It was a good process.

Young: It would be good to share the draft contract between Clayton and Mundy so all of the communities can add the things they have learned to it.

Gilbert: Nothing to add.

Zettel: Thank you to everyone for their time. This has been a rigorous and effective process.

The committee dissolves after the recommendation per city council resolution.

The meeting was adjourned by Mr. Zettel at approximately 10:40 a.m.

-AHZ

THE SWARTZ CREEK AREA FIRE AUTHORITY

RULES-REGULATIONS

ARTICLE I

Preamble

All Rules and Regulations contained herein apply while members are on duty. Whenever any of the phrases “at all times”, “at no time”, or “at anytime” are used in connection with a specific rule or regulation, it shall indicate such rules and regulations apply whether the members are on duty or off duty. These rules and regulations and job descriptions are intended to be general in character.

The Procedure Guide, which is a part of the Rules and Regulations, will contain details by order, practice, interpretation, clarification, illustration, or explanation necessary to standardize applications and operations.

Areas of the Guideline Guide that are administration prerogatives will be changed from time to time when deemed necessary to maintain harmony and efficiency, and will remain within the framework of the general rules and regulations.

ARTICLE II

Organization

Purpose:

To arrange by systematic planning the united effort a functional and efficient Fire Department to provide **urgent medical and** fire protection for the Swartz Creek Area comprised of the City of Swartz Creek and Clayton Township.

Chain of Command:

The Chain of Command (normal channel of rising and descending of authority for the fire command application):

- (a) Chief
- (b) Assistant Chief
- (c) Battalion Chiefs
- (d) Captains
- (e) Lieutenants
- (f) Sergeants

Senior rank is to be senior in grade, or seniority if same grade. The Fire Officer shall be the senior officer, or in the absence of an officer, the senior firefighter responding to an alarm and shall act as first in command of all firefighting and life saving operations until relieved of command by a senior officer of the department.

**SWARTZ CREEK AREA FIRE DEPARTMENT
ADMINISTRATIVE-PROCEDURE
CITY OF SWARTZ CREEK & CHARTER TOWNSHIP OF CLAYTON**

SWARTZ CREEK AREA FIRE AUTHORITY

FIRE DEPARTMENT CHIEF

**ACCOUNTING
CLERICAL SPECIALIST**

ASSISTANT CHIEF

BATTALION CHIEF

STATION 1

STATION 2

CAPTAIN

CAPTAIN

LIEUTENANT LIEUTENANT

LIEUTENANT LIEUTENANT

SERGEANT

SERGEANT

**FIREFIGHTERS
FIREFIGHTERS/MFR**

**FIREFIGHTERS
FIREFIGHTERS/MFR**

EMERGENCY SERVICE PERSONNEL:

A. GENERAL SUMMARY

Under the direction of the Chief or his/her designee provides emergency medical treatment, protects life and property, maintains medical equipment, prepares reports association with medical alarms and maintains a MFR minimum certification.

B. ESSENTIAL FUNCTIONS OF THE JOB:

1. Responds to Emergency Medical alarms and other emergency calls.
2. Provides emergency medical care, protects life and property, and maintains equipment as an on-call first responder and/or officer.
3. Conducts careful examination for signs and symptoms of illness/injury and assists other medical professionals as necessary.
4. Provides prompt and efficient care of the patient and stabilization of his/her condition prior to transport.
5. Collects and categories medical information regarding the patient and relays information to receiving ambulance crew.
6. Obtains and records information for medical reports as well as those required by medical, legal and health authorities.
7. Respects and holds in confidence all information of a confidential nature obtained in the course of professional work unless required by law to divulge such information. (For example suspected child abuse/neglect reporting, etc.)
8. Responsible for full knowledge of the EMS vehicle(s) medical and non-medical equipment and its proper use.
9. Makes appropriate checks of the vehicle equipment and status, completes checklists and manifests as directed by standard operating guidelines (SOG's).
10. Responsible for maintaining vehicle in clean and sanitary condition.
11. Reports and relays needed equipment and repairs to appropriate personnel.
12. May drive and operate Rescue vehicles and equipment after passage of department annual driver training course.
13. Performs assigned duties in maintaining apparatus, station areas, buildings, and equipment.
14. Participates in business meetings, training sessions, demonstrations, quality assurance meetings, and courses in maintenance and various EMS techniques.
15. Adheres to all mandates of county medical control including protocols, policies and requirements.
16. Provides emergency medical treatment as needed following generally accepted standards of care and county protocols.
17. Refuses to participate in unethical procedures and assumes the responsibility to expose incompetence or unethical conduct of others to the appropriate authority in a proper and professional manner.
18. Performs all duties in a courteous and professional manner bearing in mind the health and well being of the patient and the caregivers obligations as an employee of Swartz Creek Area Fire Department.
19. Addresses and communicates with all members of the health care and public safety professionals with respect and courtesy. Maintains composure in light of dangerous, traumatic, or extremely frustrating situations.
20. In the absence of other qualified personnel, controls the emergency scene, including parking the vehicle in such a way as to minimize further danger in the roadway as well as controlling the actions of bystanders.

21. Shall perform their duties under the supervision of the officer in charge while at the station.
22. When on standby shall remain in the area assigned until properly relieved.
23. Shall be responsible for becoming familiar with all department By-Laws, Rules, Regulations, Policies, Standard Operating Guidelines, and Practices.
24. This job description in no way states or implies that these are the only duties to be performed by the first responder. The first responder is required to follow all other instructions and to perform any other duties assigned by the Chief.

C. PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing this job, the employee is regularly required to walk, stand, use hands to finger, handle, or feel; reach with hands and arms; and talk and hear. The employee is frequently required to sit. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl. The employee must regularly lift and or move more than 150 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus.

D. GUIDELINES FOR APPLICATION

1. All current members of the SCAFD interested in fulfilling this job task, must submit in writing their desired interest as well as any all medical related certifications.
2. Any non-member must complete a new hire application and must adhere to a background and driving check. The Fire Chief, may make recommendations to the board to hire non-fire personnel to fulfill these roles.
3. All applicants must meet the following requirements:
 - a. Must possess a State of Michigan medical first responder license or higher pre-hospital license issued by the State of Michigan.
 - b. Must have a High school education or the equivalent
 - c. Applicant must maintain availability for fulfilling the time requirements that the position demands, such as: Various sessions that the Department holds.
 - d. Applicant must submit in writing their qualifications for the position.

City of Swartz Creek
 Delinquent Mowing/Water/Sewer/Snow Removal

Estimated Amounts to Taxes 2021

Mowing

Invoice	Date	Name	Tax ID #	Amount
2000007541	6/30/2020	Robert & Brittany Barlow	58-29-551-020	\$ 342.55
2 invoices	various	John T & Diane L Green	58-01-100-019	\$ 722.00
2000007542	6/30/2020	Quicken Loans LLC	58-36-526-074	\$ 342.55
2000007546, 2000007572	6/30/2020	Emma L Lengyel Trust	58-36-200-009	\$ 680.45
2000007574	7/31/2020	Emma L Lengyel Trust	58-36-577-007	\$ 337.90
2000007573	7/31/2020	TQ Holdings LLC-Danie Schafwe	58-35-400-001	\$ 337.90
2000007548	6/30/2020	Zandrea Kraft	58-02-526-003	\$ 9.30
2000007590	8/31/2020	Terry Coy	58-02-529-006	\$ 333.25
2000007591	8/31/2020	Hilary Holtz	58-03-578-015	\$ 333.25
2000007570	7/31/2020	Grand Trunk Rail Road	58-29-300-005	\$ 337.90
Total				\$ 3,777.05

Water & Sewer

Customer Name	Address	Tax ID #	Amount
Melissa Mc Devitt	5173Seymour Rd	58-03-533-003	\$ 112.06
Steven Hall	5209 Don Shenk Dr	58-02-503-065	\$ 270.77
Hilary Holtz	5365 Worchester Dr	58-03-578-015	\$ 355.47
Traci Jones	5247 Oakview Dr	58-02-501-112	\$ 105.73
William Metcalfe	5141 Daval Dr	58-02-501-007	\$ 57.67
Faith Fox	5149 Oxford Ct	58-02-501-029	\$ 353.66
Terry Coy	5019 Hayes St	58-02-529-006	\$ 229.36
Diane Green	7512 Grove St	58-01-100-019	\$ 466.99
Kristin Bradley	5108 Mc Lain St	58-02-526-048	\$ 293.42
Miller Land Company LLC	7025 Miller Rd	58-36-577-006	\$ 466.99
Miller Land Company LLC	7029 Miller Rd	58-36-577-008	\$ 466.99
Miller Land Company LLC	7041 Miller Rd	58-36-577-010	\$ 466.99
Michael Niles	7566 Miller Rd	58-36-552-007	\$ 228.05
Michael Jagger	8169 Miller Rd	58-02-526-001	\$ 457.28
Jacob Ott	5079 School St	58-02-526-012	\$ 217.32
Alger Mac Auley	8099 Maple St	58-02-530-036	\$ 378.67
Lynne & Mark Schmidt	3500 Elms Rd	58-25-576-007	\$ 177.15
Brian Alexander	4525 Raubinger Rd	58-36-300-001	\$ 298.56
Scott Levy	4036 Jennie Ln	58-36-526-003	\$ 260.69
Emma Lengyel Revoc Trust	4138 Elms Rd	58-36-200-009	\$ 508.40
Andrew Harris	5420 Miller Rd	58-29-551-008	\$ 163.57
David & Freda Sanders	5238 Birchcrest Dr	58-03-531-115	\$ 301.68
Lee M Mathis	5323 Miller Rd	58-29-300-014	\$ 210.52
Nemer Enterprises LLC	5234 Morrish Rd	58-02-200-033	\$ 667.20
Total			\$ 7,515.19

Snow Removal

Enforcement #	Date	Name	Tax ID#	Amount
E21-004	2/16/2021	O'Reilly Auro Enterprises, LLC	58-31-551-006	\$ 45.00
E21-006	2/16/2021	Sabo Properties, LLC	58-36-552-001	\$ 45.00
E21-008	2/16/2021	Chinese Bonds	58-36-578-019	\$ 45.00
E21-009	2/16/2021	Rex Hartson	58-36-578-007	\$ 45.00
E21-011	2/16/2021	Matthew & Abigail Randall	58-36-578-001	\$ 45.00
E21-020	2/16/2021	Bryan Smith	58-02-501-078	\$ 45.00
E21-045	2/16/2021	Gina Davis	58-02-501-067	\$ 45.00
E21-047	2/16/2021	Ella F Griffin	58-02-501-047	\$ 45.00
E21-048	2/16/2021	Michelle Bobb	58-02-503-017	\$ 45.00
E21-050	2/16/2021	Linda & Stephanie Allen	58-02-503-015	\$ 45.00
E21-051	2/16/2021	Josephina Austin	58-02-501-017	\$ 45.00
E21-052	2/16/2021	Scott Crawford	58-02-502-007	\$ 45.00
E21-055	2/16/2021	Bobby Allen	58-02-553-021	\$ 45.00
E21-056	2/16/2021	Melanni Zerka	58-03-533-011	\$ 45.00
E21-057	2/16/2021	Melissa Kinch	58-02-501-110	\$ 45.00
E21-058	2/16/2021	Holly Rutherford	58-02-501-112	\$ 45.00
E21-060	2/16/2021	Scott & Dawn Raquepaw	58-02-551-008	\$ 45.00
E21-066	2/16/2021	Christopher Graziano	58-03-533-120	\$ 45.00
E21-068	2/16/2021	Hilary Holtz	58-03-578-015	\$ 45.00
E21-072	2/16/2021	Charlene McBride	58-03-579-003	\$ 45.00
E21-076	2/16/2021	Heather Karadsheh	58-02-503-039	\$ 45.00
E21-079	2/16/2021	TQ Holdings, LLC	58-35-400-001	\$ 45.00
E21-081	2/16/2021	Justin Schor	58-35-576-014	\$ 45.00
E21-088	2/16/2021	Daniel & Tara Phillips	58-30-651-035	\$ 45.00
E21-089	2/16/2021	William Metcalfe	58-03-533-069	\$ 45.00
E21-091	2/16/2021	Brandon Tanner	58-03-533-139	\$ 45.00
E21-092	2/16/2021	Barry & Laurie Smith	58-03-531-071	\$ 45.00
E21-093	2/16/2021	Samantha Liss	58-03-533-084	\$ 45.00
E21-095	2/16/2021	William Metcalfe	58-03-533-132	\$ 45.00
E21-098	2/16/2021	Genesee First Federal Credit Union	58-03-200-015	\$ 45.00
E21-099	2/16/2021	Everett Owen	58-03-531-074	\$ 45.00
E21-100	2/16/2021	Kelley Collett	58-03-533-034	\$ 45.00
E21-110	3/10/2021	Philip & Patsy Kerr	58-30-551-011	\$ 45.00
E21-111	3/11/2021	Lindsey Van Etten & Elizabeth Nemer	58-30-651-119	\$ 45.00
E21-115	3/11/2021	Clarence & Faith Samples	58-36-527-006	\$ 45.00
E21-119	3/11/2021	Lisa & Robert Cavett	58-36-530-006	\$ 45.00
E21-121	3/11/2021	David Wolfe	58-02-528-011	\$ 45.00
E21-122	3/11/2021	Douglas & Michael Sepanek	58-02-528-012	\$ 45.00
E21-124	3/11/2021	Ernest Eckerdt	58-02-527-014	\$ 45.00
E21-128	3/11/2021	Jennie Moench	58-01-502-090	\$ 45.00
E21-136	3/11/2021	Diana & David Brady	58-36-529-003	\$ 45.00
E21-137	3/11/2021	Chinese Bonds	58-35-578-019	\$ 45.00
E21-138	3/11/2021	Jamie & Donald Adams	58-36-529-009	\$ 45.00
E21-139	3/11/2021	Kimberly & Donald Lobdell	58-36-529-010	\$ 45.00
E21-140	3/11/2021	William Metcalfe	58-36-578-002	\$ 45.00
E21-141	3/11/2021	John & Diane Green	58-01-100-019	\$ 45.00
E21-143	3/11/2021	Frank & Amy Beaver	58-02-530-030	\$ 45.00
E21-144	3/11/2021	Linda Bennett	58-02-530-031	\$ 45.00
E21-146	3/11/2021	David Hamrick	58-02-527-001	\$ 45.00
E21-147	3/11/2021	Maria Venegas-Sexton	58-02-200-005	\$ 45.00
E21-148	3/11/2021	Wardbin USA, LLC	58-02-526-031	\$ 45.00
E21-151	3/11/2021	Cappadon, LLC	58-36-576-015	\$ 45.00
E21-154	3/11/2021	Bernadette Savage	58-02-527-007	\$ 45.00
E21-155	3/16/2021	Kirk & Yalanda Young	58-35-300-020	\$ 45.00

Enforcement #	Date	Name	Tax ID#	Amount
E21-157	3/16/2021	Amy Lane	58-31-501-007	\$ 45.00
E21-161	3/23/2021	McDonald's Corp	58-31-100-025	\$ 45.00
E21-162	3/23/2021	Chad Sexton	58-02-529-055	\$ 45.00
E21-165	3/24/2021	Keith Riley	58-02-502-035	\$ 45.00
E21-166	3/24/2021	Ronald Nicks	58-03-533-175	\$ 45.00
E21-167	3/24/2021	John Lucas	58-02-553-007	\$ 45.00
E21-168	3/24/2021	Jennifer Spiers	58-02-553-004	\$ 45.00
E21-169	3/24/2021	Hilary Holtz	58-03-578-015	\$ 45.00
E21-171	3/24/2021	William Metcalfe	58-36-578-002	\$ 45.00
E21-173	3/24/2021	Centerpiece Plaza, LLC	58-35-576-039	\$ 45.00
E21-176	3/25/2021	Wardbin USA, LLC	58-02-526-031	\$ 45.00
E21-177	3/25/2021	Heather Karadsheh	58-02-503-039	\$ 45.00
E21-180	3/25/2021	Bryan Smith	58-02-501-078	\$ 45.00
				\$ 3,015.00

CITY OF SWARTZ CREEK

ORDINANCE NO. _____

An ordinance to amend Chapter 18 of the Code of Ordinances Section 18-24.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Amendment of Chapter 18 of the Code of Ordinances of the City of Swartz Creek.

Chapter 18 of the City of Swartz Creek Code of Ordinances, section 18-24, are amended as follows:

ARTICLE II. MOTOR VEHICLE TRAFFIC CODE

Sec. 18-24. GOLF CART AND OFF-ROAD VEHICLE REGULATION

(a) PURPOSE AND INTENT

The City of Swartz Creek recognizes a compelling interest in establishing regulations for operating Off-Road Vehicles (ORVs) and Golf Carts within the City of Swartz Creek limits and promoting the health, safety and welfare of the citizens. This ordinance will supplement the Genesee County Ordinance, which restricted the operation of ORVs within the limits of the City of Swartz Creek. Specifically state law permits the legislative body of a municipality the authority to adopt an ordinance authorizing the operation of ORVs on streets within the municipality under MCL 324.81131(5) and Golf Carts within the municipality under MCL 257.657a.

(b) Definitions.

- I. "Driver's license" means an operator's or chauffeur's license or permit issued to an individual by the Michigan Secretary of State.
- II. "Golf cart" means a 4-wheeled vehicle designed for transportation while playing the game of golf and is not capable of excessive speeds. Off-road vehicles, such as Gators, off-road vehicles (ORV), a multitrack or multi-wheel drive vehicle, dune buggy, or like-vehicles are not considered golf carts for the purposes of this ordinance.
- III. "Operate" means to ride in or on, and be in actual physical control of the operation of an ORV or Golf Cart.
- IV. "Operator" means a person who operates or is in actual physical control of the operation of an ORV or Golf Cart.
- V. "ORV" for the purposes of this ordinance means a motor driven off road recreational vehicle capable of cross-country travel without benefit of a

road or trail, on or immediately over land, snow, ice, marsh, swampland, or other natural terrain, also to include golf carts. ORV or vehicle does not include a registered snowmobile, a farm vehicle being used for farming, a vehicle used for military, fire, emergency, or law enforcement purposes.

- VI. "Road" or "County Road" means a county primary road or county local road as described in section 5 of 1951 PA 51, being MCL 247.655.
- VII. "Visual supervision" means the direct observation of the operator with the unaided or normally corrected eye, where the observer is able to come to the aid of the operator.
- VIII. "Far Right of the Maintained Portion of the County Road" indicates the shoulder of the road when the roadway is improved by pavement, tar and chips, concrete, or other similar materials or indicates the extreme right of the open portion of the right-of-way when the roadway is not improved by pavement, tar and chips, concrete, or other similar materials.

(c) ORV OPERATION

An ORV may be operated only with the flow of traffic on the far right of the maintained portion of the County Roads listed in attached Schedule A provided that:

- I. A person shall not operate an ORV at a speed greater than 25 miles per hour, or lower if posted, and in no event shall an ORV be operated in a manner that interferes with traffic on a road or street or at a speed greater than conditions allow.
- II. A person possesses a license as defined in Section 25 of the Michigan Vehicle Code, Act 300, Michigan Public Acts of 1949; MCL 257.25.
- III. Any ORV operated in the allowed portion of the road shall travel single file, except when passing or being overtaken by another ORV.
- IV. A person shall not operate an ORV on roads described herein unless displaying a lit headlight and lit taillight.
- V. No person under the age of 18 may operate an ORV on roads described herein, unless that person is in possession of a valid driver's license or under the direct supervision of a parent or guardian.
- VI. No person under the age of 16 may operate an ORV on any road described herein.
- VII. The ORV is equipped with a braking system that may be operated by hand or foot, capable of producing deceleration at 14 feet per second on level ground at a speed of 20 miles per hour; a brake light, brighter than a taillight, visible when the brake is activated to the rear of the vehicle when the vehicle is operated during the hours of 1 /2 hour after sunset and 1 /2 hour before sunrise.
- VIII. The ORV is operated pursuant to noise emission standards defined by law.

- IX. ORV operation is permitted between the hours of sunrise and a half hour past sunset.

(d) GOLF CART OPERATION

- I. A person shall not operate a Golf Cart on any street unless he or she is at least 16 years old and is licensed to operate a motor vehicle.
- II. When a person is operating a Golf Cart signals must be made by means of the hand and arm, the operator shall signal as follows:
 - i. For a left turn, the operator shall extend his or her left hand and arm horizontally.
 - ii. For a right turn, the operator shall extend his or her left hand and arm upward.
 - iii. To stop or decrease speed, the operator shall extend his or her left hand and arm downward.
- III. A person operating a Golf Cart upon a roadway shall ride as near to the right side of the roadway as practicable, exercising due care when passing a standing vehicle or a vehicle proceeding in the same direction.
- IV. A person shall not operate a Golf Cart on a state trunk line highway or on the roads identified in Schedule A.
- V. A person operating a Golf Cart shall not pass between lines of traffic, but may pass on the left of traffic moving in his or her direction in the case of a 2-way street or on the left or right of traffic in the case of a 1-way street, in an unoccupied lane.
- VI. A Golf Cart shall not be operated on a sidewalk constructed for the use of pedestrians.
- VII. A Golf Cart shall be operated at a speed not to exceed 15 miles per hour and shall not be operated on a state trunk line highway or a highway or street with a speed limit of more than 30 miles per hour except to cross that state trunk line highway or highway or street.
- VIII. A Golf Cart shall not be operated on a state trunk line highway or the streets of a city, village, or township during the time period from ½ hour before sunset to ½ hour after sunrise.
- IX. A Golf Cart operated on a street of a village, city, or township under this section is not required to be registered under this act for purposes of section 3101 of the insurance code of 1956, 1956 PA 218, MCL 500.3101.

(e) AMENDMENTS

Schedule A may be amended and or replaced by the City Council upon the passing of a resolution amending this Section.

(e) VIOLATIONS

A person who violates this Ordinance shall be responsible for a municipal civil infraction, and shall pay a fine of up to \$500.00, and in addition may be charged with and ordered to pay the cost of full restitution for damages to the environment, a road, or other property resulting from that persons operation of an ORV or Golf Cart.

(f) SEVERABILITY

If any part of this ordinance shall be determined to be unenforceable by a court of competent jurisdiction, that part shall be deemed to be severed and removed from the body of this ordinance, and the rest shall remain in full force and effect.

(g) EFFECTIVE DATE.

This Ordinance shall take effect 30 days following publication.

At a regular meeting of the City Council of Swartz Creek held on the _____ day of _____, 2021, _____ moved for adoption of the foregoing ordinance and _____ supported the motion.

Voting for:

Voting against:

The Mayor declared the ordinance adopted.

David Krueger
Mayor

Connie Olger
City Clerk

CERTIFICATION

The foregoing is a true copy of Ordinance No. _____ which was enacted by the Swartz Creek City Council at a regular meeting held on the _____ day of _____, 2021.

Connie Olger
City Clerk



1320 W. Hill Rd
Flint, MI 48507



EXCLUSIVE RIGHT TO SELL CONTRACT

RESIDENTIAL VACANT LAND MULTI FAMILY COMMERCIAL

This agreement entered into this (DATE) _____, by and between _____ and _____ Seller(s) for property in the state of MICHIGAN and further identified herein, subject to all easements, rights-of-way, reservations, restrictions and zoning laws applicable to the title thereof. For the consideration if the agreement of the REALTOR® to market said premises and to use the best efforts to find a purchaser, the undersigned gives to REALTOR® the sole and exclusive right and authority to offer for sale and to sell the real estate described hereon and the authorization to accept a deposit (of no less that (\$_____)), for the price of \$_____ cash or terms as set forth below, or any other price and terms seller(s) subsequently consents to in writing.

CASH SIMPLE ASSUMP* FHA MSHDA 2ND MTG.
 CONV MTG. FORMAL ASSUMP. VA FmHA LAND CONTRACT*

Land Contract Down Pmt.\$ _____ Mo. Pmt.\$ _____ Interest _____ % incl./Plus Taxes & Ins. Years to Pay Off _____

***Seller understands that consummation of a sale or transfer of property described in this agreement shall not relieve the seller of any liability that the seller may have under the mortgage(s) or land contract(s) to which the property is subject, unless otherwise agreed to by the lender or vendor or required by law or regulation.**

_____ FHA/VA or Mortgage Points have been explained to Seller(s). Seller(s) agree to pay maximum
Initials Points of _____%

All improvements and fixtures are included in the purchase price including, if now in or on the property, the following: all buildings; landscaping; lighting fixtures and their shades and bulbs; ceiling fans; drapery and curtain hardware; window coverings, shades and blinds; built-in kitchen appliances, including garbage disposal, drop-in ranges and range hood; wall to wall carpeting, if attached; all attached mirrors; all attached shelving; attached work benches; stationary laundry tubs; water softener (unless rented); water heater; incinerator; sump pump; water pump and pressure tank; heating and air conditioning equipment (window units excluded); attached humidifiers; heating units, including add-on wood stoves and wood stoves connected by flue pipe; fireplace screens; inserts and grates; fireplace doors, if attached; liquid heating and cooking fuels in tank(s) at time of transfer of possession (tanks will not be empty unless now empty); liquid heating and cooking fuel tanks if owned by Seller; TV antenna and complete rotor equipment; all support equipment for in ground pools; screens and storm windows and doors; awnings; basketball backboard and goal; mailbox; fences; detached storage buildings; underground sprinkling system, including the pump; installed outdoor grills; all plantings and bulbs; garage door opener and control(s); and any and all items and fixtures permanently affixed to the property.
Exceptions: _____

No personal property shall be included in this listing. In the event that personal property is to be transferred at the time of sale of the premises, separate documents will be used for the transfer of the personal property.

TAXES: Seller(s) agrees to pay all taxes, fees and assessments IN FULL that are a lien against the premises at the time of closing; unless otherwise agreed to in writing and further, the immediately previous December and July, if any, tax bills will be prorated as paid in advance based upon the current year of January 1st through December 31st and July 1st through June 30th, respectively.

Seller(s) agree to pay said REALTOR® a commission of \$ _____ or _____ % of the listed or exchange price, plus a \$ _____ transaction fee or any other terms accepted by Seller(s) if anyone produces a purchaser ready, willing and able to purchase or exchange said property during the term of this listing; FURTHER, if within _____ months after the expiration of this listing anyone, sells, trades or exchanges this property to anyone who learned of the property because of the REALTOR'S® efforts during the listed term, except another real estate broker, the before stated commission will be paid by the Seller(s) to the REALTOR®. It is also agreed that in the event of a trade or exchange, REALTOR® is authorized to represent and receive compensation from both parties to the transaction. It is further agreed that in the event a transaction is not completed on account of default of a Purchaser, the amount of earnest money deposited herewith, but not in excess of commission due REALTOR®, shall be retained by said REALTOR(S)® in payment for services rendered herein and the Seller hereby authorizes REALTOR(S)® to declare in his name or otherwise.

REALTOR® is hereby authorized to:

YES NO

- _____ 1. To place a For Sale sign on said property.
- _____ 2. File with the ECAR and NOCBOR _____ (Other MLS)
- _____ 3. To place on the Internet
- _____ 4. To access the property for the purpose of showing at reasonable hours

YES NO

- _____ 5. To attach a lock box to be used for the purpose of storing key(s) that provide access to the property by authorized persons
- _____ 6. Pay Sub Agent _____% or sales price or \$_____ as compensation
Pay Buyer Broker _____% or sales price or \$_____ as compensation
Pay Transaction Coordinator _____% of sales price or \$_____ as compensation

Seller further grants the Real Estate Broker authorization to act as a DISCLOSED DUAL AGENT in the event Real Estate Broker or another licensee of the Real Estate Broker procures a buyer who has contracted with the Real Estate Broker as a Buyer's Agent.

POSSESSION to be given as indicated by "X", [] immediately following closing; [] _____ days after closing by 12:00 noon; subject to rights of tenants, if any. Seller agrees to pay Purchaser rent (which commences the day of closing), during time Sellers occupancy after closing as indicated by "X", [] \$_____ per day; [] at an amount prorated per day equal to Purchaser's monthly payment including principal, interest, taxes and insurance. Seller further agrees and authorizes said REALTOR® to retain and deposit in REALTOR(S)® or designee's Trust Account, monies agreed upon as rent during time of Seller's occupancy. Seller further authorizes said REALTOR® or designee to disburse said rent as per agreement. Purchaser acknowledges responsibility of transferring all utilities the day possession is given. Further, Seller authorizes the escrowing of a reasonable amount of funds necessary for water and sewer usage to date of possession.

OTHER PRORATIONS: Interests, rents, water/sewer bills, condominium dues and association dues shall be prorated and adjusted as of the date of closing, if applicable. At the time of possession the Seller will have the property free and clear of trash and debris. After acceptance of a purchase agreement, Seller(s) agrees to furnish to purchaser a policy of title insurance equal to the sales price certified to a date subsequent to date of acceptance of offer.

Additional offers: Upon Sellers' acceptance of terms of any offer to purchase, REALTOR® Broker shall not be obligated to present any other offers received after the day of acceptance, unless otherwise provided in this contract.

It is agreed to by the Broker and seller(s) or lessor (s), parties to this listing agreement, that as required by law, discrimination because of race, religion, color, sex, marital status, age, familial status, handicap or national origin by said parties in respect to the sale or lease of the subject property is prohibited, Seller(s) acknowledges that the data represented to REALTOR® and appearing on this contract, describing property, as being complete and accurate to the best of our ability. Seller(s) acknowledge that they are required to reveal in writing any material defects of this property which could be reasonably known by a potential purchaser and the omission of which tends or would tend to mislead or deceive a potential buyer. This listing shall expire at midnight on (DATE)_____. The heirs, agents of assigns, or both REALTOR® and Seller(s) are bound by the terms hereof.

Property located in the [] Village, [] Township. [] City of _____

County of _____, Michigan.

No. and Street _____

Post Office _____ Zip _____

Private Rd [] Yes [] No

Legal Description. _____

ALL OWNER'S SIGNATURES ARE REQUIRED

The undersigned acknowledge that they have exclusive right to sell the above described property. Receipt of an executed copy of this listing contract is hereby acknowledged.

Listing Broker: **RE/MAX® Select**

Office Address: **1320 W. HILL RD. FLINT, MI 48507**

Agent Signature : _____

Owner #1
Signature:

_____ Date _____

Owner #1
Phone:

Owner #1
E-Mail:

Owner #2
Signature:

_____ Date _____

Owner #2
Phone:

Owner#2 E-Mail:

Owner Address:

City of Swartz Creek Budget Summary for Fiscal Year 2021-2022

As part of the State of Michigan revisions to the Uniform Chart of Accounts (UCA) adopted in November 2020, there will be changes to some Funds, Departments and Accounts. Some of these changes will be implemented in Fiscal Year Ending June 30, 2022 and the remainder in Fiscal Year Ending June 30, 2023. The changes do not affect the information presented as part of the City's financial reporting, they are intended to assist users of the financial statements in comparing similar information between units of government.

101 General Fund

Most of the General Fund Revenues are from Property Taxes, the Public Safety Special Assessment and Constitutional Sales Tax. These sources make up about 80% percent of the General Fund Revenue. The remainder includes various fees for services including, Building, Zoning and Planning and Park Reservation Fees. We do not expect to see an increase in General Fund Revenues in the next few years; we are hoping that revenues will remain stable.

Estimated Revenues for FY22 in the General Revenue Department are estimated at \$2,380,764 which represents an increase from the previous fiscal year of 2.5%.

- Tax revenue is estimated to have a 1.4% increase.
- Public Safety Assessment District (P SFTY) estimated revenue is expected to increase 2.4%
- Constitutional Sales Tax and Revenue Sharing have been budgeted with the expectation that funding will be returning to the State of Michigan's estimated levels. Revenue estimate were budgeted lower than in the previous year due to the Covid-19 pandemic and the Governor's Executive Order 2020-21.
- New Cingular Wireless PCS, LLC caught up their lease payments that were in arrears. The current budget reflects collections in full for all wireless leases.
- Interest income is budgeted lower investment rates decline or remain stagnant. The City continues to invest in repairing and maintaining our current resources.
- Revenue and Appropriations for CDBG Grants include senior operations of \$2,101.28 an increase of 13.6% over the previous year.

General Fund Appropriations budgeted for fiscal year 2022 show an increase from the projected activity for fiscal year 2021 of 33%

- The City's Master Plan will be updated this year increasing expenditures in the Building, Zoning and Planning Department.
- Construction is expected to be underway for the trail way project.
- The Metro Police Authority appropriation shows an increase of 2.5% which was expected this year.

Transfers out from the general fund for this budget are as follows:

- Transfer out to the Major Street Fund of \$175,000 with \$100,000 to be used for street construction and repair and \$75,000 to be used for the Safe Routes to School Project.
- Transfer out to the Fire Equipment Fund for future Fire Equipment purchases \$75,000.

• Estimated Revenues FY 2022	\$3,401,478
• Estimated Expenses FY 2022	\$3,349,986
• Estimated Net of Revenues/Appropriations	\$51,492
• Estimated Fund Balance as of June 30, 2021	\$1,721,599
• Estimated increase in Fund Balance	\$51,492
• Estimated Year End Fund Balance June 30, 2022	\$1,773,091

202 Major Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of major streets, removal of snow and ice, street sweeping, bridge maintenance, maintenance of Miller Road Park and Ride, maintenance of intercommunity storm drains and paint striping of streets and parking lots.

- There is an anticipated increase in appropriations for major streets (Act 51 revenue) from the State of Michigan of 5%.
- Transfers in from General Fund of \$175,000 and Municipal Street Fund of \$400,000.
- The Safe Routes to School project will include design and construction engineering costs of \$113,200.
- Two major street projects are budgeted this fiscal year. Oakview from Seymour to Chelmsford \$489,193 estimated construction engineering costs. Morrish Road rehab Miller to Bristol estimated design and construction engineering of \$175,700.

• Estimated Revenues FY 2022	\$1,107,180
• Estimated Expenses FY 2022	\$1,128,319
• Estimated Net of Revenues/Appropriations	\$21,139
• Estimated Fund Balance as of June 30, 2021	\$279,767
• Estimated decrease in Fund Balance	\$21,139
• Estimated Year End Fund Balance June 30, 2022	\$258,628

203 Local Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of local streets, removal of snow and ice, street sweeping and maintenance of intercommunity storm drains.

- There is an anticipated increase in local street funding (Act 51 revenue) from the State of Michigan of 11.4%.
 - A transfer in from the Municipal Street Fund will be made for \$100,000.
 - One local street project, Chelmsford – Seymour to Oakview, is budgeted for construction engineering of \$318,712.
 - Repairs and maintenance to local streets is budgeted at \$215,000.
-
- **Estimated Revenues FY 2022** **\$292,935**
 - **Estimated Expenses FY 2022** **\$721,830**
 - **Estimated Net of Revenues/Appropriations** **\$428,895**
 - **Estimated Fund Balance as of June 30, 2021** **\$814,074**
 - **Estimated decrease in Fund Balance** **\$428,895**
 - **Estimated Year End Fund Balance June 30, 2022** **\$385,179**

204 Municipal Street Fund

Revenues from the Street Initiative Proposal passed at the May 3, 2016 special election are tracked in this fund. Payments of principal, interest, and agency fees for the GO Tax Series 2017 bonds for local street improvements are accounted for in this fund. The levy will appear on the summer tax bill in calendar years 2016-2035. Transfers can be made from this fund to the Major Street Fund and Local Street Fund to cover costs for major street and local street projects.

- **Estimated Revenues FY 2022** **\$668,523**
- **Estimated Expenses FY 2022** **\$669,410**
- **Estimated Net of Revenues/Appropriations** **\$887**
- **Estimated Fund Balance as of June 30, 2021** **\$71,620**
- **Estimated decrease in Fund Balance** **\$887**
- **Estimated Year End Fund Balance June 30, 2022** **\$70,733**

226 Garbage Fund

The majority of the revenue for the Garbage Fund is from the annual tax levy for garbage. This fund provides the revenues for sanitation collection which includes garbage pickup, recycling (contracted service) and brush chipping. This fund also contributes to the garbage cleanup for other city properties such as the parks.

The Garbage Fund budget reflects revenues from the garbage levy of 2.627 mills. Expenditures include contract increases for wages and benefits as well as increases for waste collection pickup in the city by an outside vendor.

- **Estimated Revenues FY 2022** **\$431,875**
- **Estimated Expenses FY 2022** **\$442,599**
- **Estimated Net of Revenues/Appropriations** **\$10,724**
- **Estimated Fund Balance as of June 30, 2021** **\$355,439**
- **Estimated decrease in Fund Balance** **\$10,724**
- **Estimated Year End Fund Balance June 30, 2022** **\$344,715**

248 Downtown Development Fund

Revenues are from the capture of tax dollars within the DDA district. Expenses cover a variety of services including the façade program and development of the properties on Fortino Drive.

- **Estimated Revenues FY 2022** **\$88,007**
- **Estimated Expenses FY 2022** **\$57,281**
- **Estimated Net of Revenues/Appropriations** **\$30,726**
- **Estimated Fund Balance as of June 30, 2021** **\$48,403**
- **Estimated increase in Fund Balance** **\$30,726**
- **Estimated Year End Fund Balance June 30, 2022** **\$79,129**

402 Fire Equipment Replacement Fund

Revenues are transferred in from the General Fund and accumulate for future fire equipment replacement.

• Estimated Revenues FY 2022	\$75,200
• Estimated Expenses FY 2022	\$ - 0 -
• Estimated Net of Revenues/Appropriations	\$75,200
• Estimated Fund Balance as of June 30, 2021	\$182,190
• Estimated increase in Fund Balance	\$75,200
• Estimated Year End Fund Balance June 30, 2022	\$257,390

590 Water Fund

The majority of revenues are collected from the readiness to serve fees and commodity charges. Readiness to serve fees are applied to every account. Commodity charges are based on water usage and vary per customer.

- The City received a \$2,391,000 grant from the USDA in addition to a loan of \$2,940,000 to use for water main reconstruction projects within the next five years. These projects are found under Department 543.230 Water Main Repair USDA Grant.
- The Appropriations for most departments other than Water Main Repair USDA Grant have very little change this year. A single audit is required as part of the USDA grant and loan and is budgeted at \$6,000.
- The requested budget includes depreciation expense of \$375,000 without which there would be a decrease to fund balance of \$284,766.

• Estimated Revenues FY 2022	\$2,970,800
• Estimated Expenses FY 2022	\$3,630,566**
• Estimated Net of Revenues/Appropriations	(\$659,766)**

** INCLUDES DEPRECIATION EXPENSE OF \$375,000

• Estimated Fund Balance as of June 30, 2021	\$4,094,608
• Estimated decrease in Fund Balance	(\$659,766)
• Estimated Year End Fund Balance at June 30, 2022	\$3,438,842

591 Sewer Fund

The majority of revenues are collected from the readiness to serve fees that are applied to every account. There is also a commodity charge based on the water usage of each customer.

- The City will be spending \$75,000 on flushing and videoing areas of the sewer system as part of the continued maintenance program.
- The sewer relining project will continue and is budgeted at \$183,128 during this fiscal year.
- Sewer District 3 is expected to incur construction engineering costs of \$400,000 as part of a rehab project.
- Depreciation expense of \$290,000 is expected. Without depreciation expense the sewer fund would have a decrease to fund balance of \$313,866.

• Estimated Revenues FY 2022	\$1,258,140
• Estimated Expenses FY 2022	\$1,862,006**
• Estimated Net of Revenues/Appropriations	(\$603,866)**

**** INCLUDES DEPRECIATION EXPENSE OF \$290,000**

• Estimated Fund Balance as of June 30, 2021	\$7,665,602
• Estimated decrease in Fund Balance	(\$603,866)
• Estimated Year End Fund Balance at June 30, 2022	\$7,061,736

661 Motor Pool Fund

Revenues are collected from several departments within the General Fund, Garbage Fund, Major Street Fund, Local Street Fund, Water Fund, and Sewer Fund for any vehicles/equipment used for department activities. The Motor Pool Fund covers insurance for all vehicles, regular repairs and maintenance of vehicles and city equipment, and the purchase of vehicles and equipment for the Department of Public Services.

- Estimated Revenues include income from the use of equipment in other departments.
- Appropriations for FY22 include funding for a new dump truck of \$200,000 and miscellaneous equipment. The dump truck was originally budgeted in FY21 but delivery is not anticipated until FY22 so monies were unappropriated for FY21 and budgeted in FY22.
- Total depreciation expense is budgeted at \$40,000. Without depreciation expense the motor pool fund would have a net decrease to fund balance of \$241,396.

• Estimated Revenues FY 2022	\$190,000
• Estimated Expenses FY 2022	\$471,396
• Estimated Net of Revenues/Appropriations	\$281,396
• Estimated Fund Balance as of June 30, 2021	\$454,678
• Estimated decrease in Fund Balance	\$281,396
• Estimated Year End Fund Balance June 30, 2022	\$173,282

Long Term Liabilities

MERS unfunded liability as of December 31, 2019 for all Defined Benefit Pensions, active and retired employees, is \$632,411.

Unfunded liability for Retiree Health care costs as of June 30, 2020 is estimated at \$585,804.

The last payment for the Local Streets and Water Main Projects (General Obligation Limited Tax Bonds Series 2017) is due May 1, 2027. The balance as of June 30, 2021 will be \$1,235,000.

Budget Notes Fiscal Year Ending June 30, 2022

1. CDBG senior operations year 1 of 3 \$2,101.25 recorded as revenue (101-694.000-801.050) and expense (101-694.000-529.100).
2. Safe Routes to School Project 452.100 Design Engineering \$13,200 (202-452.100-801.400-452.100) and Construction Engineering \$100,000 (202-452.100-801.450-452.100).
3. Trail Way Project 786.000 – Funding is being received from a DNR Grant (101-786.000-560.000-786.000) \$300,000 and MDOT Alternative Program Grant \$513,500 (101-786.000-510.201-786.000) and MDOT will be billing the City for the 65% of the costs from construction estimated at \$705,700 (101-786.000-801.500). Construction engineering costs not attributed to the contractors estimated at \$118,500 (101-786.000-801.450).
4. USDA Single Audit costs \$6,000 (590-540.000-801.000).
5. Depreciation Expense is expected to increase with the addition of water main reconstruction on several streets by \$75,000 (590-540.000-968.000).
6. Anticipated Act 51 revenue for Major Streets \$525,000 (202-000.000-569.000) and Local Streets \$167,000 (203-000.000-569.000).
7. Motor Pool includes a \$200,000 appropriation for the purchase of a new dump truck (661-795.000-976.000). This item was originally budgeted in the previous year but the City is not expected to take delivery until FY22.
8. Sewer relining \$183,128.00 (591-543.400-930.000-543.409).
9. Constitutional Sales Tax estimated to be \$510,485 (101-000.000-574.100) and Revenue Sharing \$53,500 (101-000.000-574.300).
10. USDA Loan payments for FY22 are estimated as principal of \$100,000 (reduces liability account 590-000.000-301.GLN) which is reflected as restricted fund balance and interest expense of \$32,000 (590-905.000-992.200).
11. Water main work as part of the USDA Grant and Loan Program during FY22 is budgeted in the Water Fund under department 590-543.230. The amounts are listed for each project separately.
12. CDBG Funding for Sidewalks \$35,721.25 Revenue (101-694.000-522.000) and Expense (101-694.000-801.000).
13. Bond Reserve Requirement USDA Water Main Grant & Loan \$7,000 (590-000-000.390.001) which is reflected as restricted fund balance.
14. DDA Loan payment year 3 of 5 for Holland Square Project \$40,000 (248-728.002-967.101) for General Fund (101-728.005-674.248).
15. Annual transfer from General Fund \$75,000 (101-965.000-998.402) to Fire Equipment Fund (402-931.000-699.101).
16. Budgeted increase for Workers Comp Insurance of 7% across all departments.
17. Actuarial Valuation for OPEB Liability \$5,200 (split between Funds 101-172.000-801.000 \$\$2,080; 226-172.000-801.000 \$520; 590-172.000-801.000 \$1,300; 591-172.000-801.000 \$1,300).
18. HydroCorp Expanded Cross Connection Program \$40,164 (590-540.000-801.000).
19. Rental Income on 8002 Miller Road budgeted at 50% collection (101-000.000-667.001).
20. Update to City Master Plan included in Building/Zoning/Planning Department contractual services (101-410.000-801.000 changing to 101-371.000-801.00 in FY22).

21. Election Department wages include \$9,000 for election workers (101-262.000-702.000).
22. Major Street Project 454.100 Morrish Road – Miller to Bristol under Department 454.000 Major Street Projects. Design Engineering \$25,700 (202-454.000-801.400-452.100) and Construction Engineering \$150,000 (202-454.000-801.450-452.100) from OHM for future TIP Project.
23. The new Facilities – City Hall department number beginning in FY22 will be 265.000. The new department for the cemetery will be 567.000 – Cemetery. Building/Zoning/Planning department is changing from department number 410.000 to 371.000 and Facilities – City Garage department is changing from 795.000 to 265.100. These changes are being made to bring the city chart of accounts in compliance with the updated State of Michigan Uniform Chart of Accounts.
24. Tax revenues are calculated to include an allowance for MTT appeals that may decrease revenue collected for General Fund (101-00.00-402.000 & 101-000.000-402.301), Municipal Street Fund (204-000.00-402.204) and Garbage Fund (226-000.000-402.000).
25. The USDA water loan balance should be spent during FY22 and the grant portion will be covering costs associated with the projects remaining. These costs will be reported in Department 590-543.230, various projects including 543.232, 543.233, and 543.235. For this reason a grant reimbursement of \$463,227.59 has been included in the USDA Water Main Grant account (590-543.230-525.000-543.230).
26. GO Tax Bond 2017 principal payment which is reflected in restricted fund balance.
27. Transfer from General Fund of \$175,000 (101-965.000-998.202) to Major Street Fund (202-931.000-699.101). \$75,000 is to use toward Safe Routes to School expenditures.
28. Transfer from Municipal Street Fund \$400,000 (204-965.000-998.202) to Major Street Fund (202-931.000-699.204) for work on major street projects.
29. Transfer from Municipal Street Fund \$100,000 (204-965.000-998.203) to Local Street Fund (203-931.000-699.204) for work on local street projects.
30. Account number 441.000 LCSA Share Taxes will become 573.000. Franchise Fees will now be account number 477.001 while Wireless Leases changes to account 477.100. Under the Building & Zoning & Planning Department account numbers for building permits, plumbing inspection revenue, mechanical revenue, and electrical revenue account numbers are also changing. These changes are being made to bring the city chart of accounts in compliance with the updated State of Michigan Uniform Chart of Accounts.
31. Garbage Contract \$309,600 (101-528.000-801.000).
32. Included in the budget for the DPS are wages and benefits for a 6 month full-time position to be used for a new employee that would shadow an existing worker in case of impending retirement or separation. Departments affected include the parks, street maintenance, traffic, snow removal, water, sewer and water and sewer read and bill.

REQUESTED BUDGET REPORT FOR CITY OF SWARTZ CREEK
Fiscal Year June 30, 2022

Updated 4/12/21

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
ESTIMATED REVENUES						
Dept 000.000 - General						
101-000.000-402.000	Current Tax Revenue	\$730,785.34	\$745,000.00	\$752,000.00	\$762,000.00	24
101-000.000-402.301	Current Tax Revenue P SFTY	\$696,366.41	\$710,700.00	\$726,000.00	\$743,450.00	24
101-000.000-412.000	Delinquent Tax Revenue	\$605.51	\$275.00	\$130.00	\$130.00	
101-000.000-433.000	St-Charge in Lieu	\$1,638.32	\$1,785.00	\$1,785.00	\$1,785.00	
101-000.000-434.000	St-Mobile Tax in Lieu	\$1,000.00	\$890.00	\$1,014.00	\$960.00	
101-000.000-441.000/573.000	LCSA Share Taxes PA 80 2014/2016 Fwd	\$17,656.27	\$10,978.85	\$10,978.85	\$10,000.00	30
101-000.000-445.000	Late Payment Interest Revenue	\$18,449.89	\$13,000.00	\$12,000.00	\$14,000.00	
101-000.000-445.100	MR Penalty & Interest	\$1,299.90	\$500.00	\$650.00	\$500.00	
101-000.000-448.000	Collection Fees	\$8,800.00	\$8,800.00	\$8,800.00	\$8,800.00	
101-000.000-449.000	NSF Fee	\$550.00	\$425.00	\$3,325.00	\$300.00	
101-000.000-451.000/477.001	Franchise Fees	\$114,014.63	\$113,160.00	\$114,275.00	\$113,700.00	30
101-000.000-451.100/477.100	Wireless Leases	\$54,604.80	\$59,700.00	\$65,000.00	\$65,000.00	30
101-000.000-528.000	Federal Grants - Other		\$13,679.00	\$13,769.00	\$0.00	
101-000.000-574.100	Constitutional Sales Tax	\$497,021.00	\$437,832.00	\$515,000.00	\$510,485.00	9
101-000.000-574.300	CVTRS Revenue Share	\$44,290.00	\$45,214.00	\$52,000.00	\$53,900.00	9
101-000.000-608.000	Admin Fee	\$76,246.19	\$80,000.00	\$79,470.00	\$80,000.00	
101-000.000-664.000	Interest Income	\$13,688.61	\$9,800.00	\$1,368.00	\$1,100.00	
101-000.000-667.001	Rental Income - Lease of City Property	\$9,675.00	\$24,000.00	\$12,550.00	\$12,000.00	19
101-000.000-675.000	Misc.	\$1,502.71	\$150.00	\$60.00	\$100.00	
101-000.000-677.000	Reimbursements	\$288.65	\$94.00	\$94.00	\$50.00	
101-000.000-677.200	Reimbursements from DDA	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
101-000.000-677.350	Reimbursement - Debt Service	\$50,740.50	\$59,227.27	\$60,220.51	\$0.00	
101-000.000-694.000	Cash Over & Short	\$4.22	(\$99.19)	(\$98.45)	\$4.00	
101-000.000-696.000	BOND OR INSURANCE RECOVERIES	\$878.67		\$0.00	\$0.00	
Totals for dept 000.000 - General		\$2,342,606.62	\$2,337,610.93	\$2,432,890.91	\$2,380,764.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 172.000 - Executive						
101-172.000-677.000	Reimbursements	\$22,500.00				
Totals for dept 172.000 - Executive		\$22,500.00	\$0.00	\$0.00	\$0.00	
Dept 215.000 - Administration and Clerk						
101-215.000-627.000	Charges for Services	\$50.55	\$40.00	\$2.40	\$30.00	
Totals for dept 215.000 - Administration and Clerk		\$50.55	\$40.00	\$2.40	\$30.00	
Dept 262.000 - Elections						
101-262.000-597.000	Grants from Private Entities		\$5,000.00	\$5,000.00	\$0.00	
101-262.000-677.000	Reimbursements	\$9,400.76				
Totals for dept 262.000 - Elections		\$9,400.76	\$5,000.00	\$5,000.00	\$0.00	
Dept 301.000 - Police Dept						
101-301.000-543.000	State Liquor Returns	\$4,278.45	\$4,257.00	\$4,257.00	\$4,250.00	
101-301.000-657.000	Ordinance Fees					
Totals for dept 301.000 - Police Dept		\$4,278.45	\$4,257.00	\$4,257.00	\$4,250.00	
Dept 336.000 - Fire Department						
101-336.000-677.000	Reimbursements	\$3,138.03	\$40,883.00	\$64,285.00	\$0.00	
Totals for dept 336.000 - Fire Department		\$3,138.03	\$40,883.00	\$64,285.00	\$0.00	
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-627.000	Charges for Services	\$25,919.15	\$22,250.00	\$24,000.00	\$24,000.00	
101-345.000-677.000	Reimbursements	\$2,861.49	\$2,800.00	\$2,500.00	\$2,500.00	
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		\$28,780.64	\$25,050.00	\$26,500.00	\$26,500.00	
Dept 410.000 - Building & Zoning & Planning FY22 change to Department 371.000						
101-410.000-477.000/476.000	Building Permits	\$54,501.00	\$28,000.00	\$20,000.00	\$20,000.00	23
101-410.000-477.005/476.005	Plumbing Inspection Revenue	\$3,721.00	\$3,500.00	\$3,864.00	\$3,300.00	30
101-410.000-477.006/476.006	Mechanical Inspection Revenue	\$16,232.50	\$13,000.00	\$10,035.00	\$10,000.00	30
101-410.000-477.007/476.007	Electrical Inspection Revenue	\$13,603.00	\$9,000.00	\$9,000.00	\$9,000.00	30
101-410.000-478.000	Other Permits	\$4,130.00	\$3,000.00	\$2,845.00	\$2,500.00	
101-410.000-479.000	Rental Inspection Revenue	\$9,415.00	\$8,000.00	\$5,500.00	\$6,000.00	26, 2021

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-410.000-608.100	Site Plan Review Fees	\$1,055.00	\$500.00	\$1,725.00	\$750.00	
101-410.000-627.000	Charges for Services	\$7,979.88	\$3,300.00	\$3,800.00	\$3,400.00	
101-410.000-677.000	Reimbursements	\$1,795.71				
Totals for dept 410.000 - Building & Zoning & Planning		\$112,433.09	\$68,300.00	\$56,769.00	\$54,950.00	
Dept 444.000 - Sidewalks						
101-444.000-418.478	Snow Removal Revenue		\$900.00	\$2,750.00	\$1,500.00	
Totals for dept 444.000 - Sidewalks		\$0.00	\$900.00	\$2,750.00	\$1,500.00	
Dept 448.000 - Lighting						
101-448.000-589.000	Condo Lighting	\$6,574.56	\$6,574.00	\$6,574.56	\$6,574.56	
101-448.000-589.100	Clayton-Bristol Rd St Lighting	\$1,930.17	\$2,150.00	\$1,500.00	\$1,500.00	
101-448.000-589.200	Carriage Commons Lighting Reim	\$1,146.96	\$1,146.00	\$1,146.96	\$1,146.96	
Totals for dept 448.000 - Lighting		\$9,651.69	\$9,870.00	\$9,221.52	\$9,221.52	
Dept 523.000 - Grass, Brush & Weeds						
101-523.000-416.000	Current Weed Revenue		\$4,500.00	\$4,000.00	\$4,000.00	
Totals for dept 523.000 - Grass, Brush & Weeds		\$0.00	\$4,500.00	\$4,000.00	\$4,000.00	
Dept 694.000 - Community Development Block Grant						
101-694.000-522.000	Federal Grants - CDBG		\$31,450.00	\$31,450.00	\$35,721.25	12
101-694.000-529.100	Senior Ctr Operations		\$1,850.00	\$1,850.00	\$2,101.25	1
Totals for dept 694.000 - Community Development Block Grant		\$0.00	\$33,300.00	\$33,300.00	\$37,822.50	
Dept 728.005 - Holland Square Streetscape						
101-728.005-674.248	Contribution from DDA	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	14
Totals for dept 728.005 - Holland Square Streetscape		\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	
Dept 780.500 - Mundy Twp Park Services						
101-780.500-677.000	Reimbursements			\$5,000.00	\$17,000.00	
Totals for dept 780.500 - Mundy Twp Park Services		\$0.00	\$0.00	\$5,000.00	\$17,000.00	
Dept 782.000 - Facilities - Abrams Park						
101-782.000-651.000	Use and Admission Fee	\$280.00	\$140.00	\$140.00	\$140.00	
Totals for dept 782.000 - Facilities - Abrams Park		\$280.00	\$140.00	\$140.00	\$140.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-651.000	Use and Admission Fee	\$6,480.00	\$6,700.00	\$6,700.00	\$6,500.00	
101-783.000-677.000	Reimbursements	\$4.58				
Totals for dept 783.000 - Facilities - Elms Rd Park		\$6,484.58	\$6,700.00	\$6,700.00	\$6,500.00	
Dept 786.000 - Non-Motorized Trailway						
101-786.000-510.201-786.000	MDOT Transportation Alt Progam Grant				\$513,500.00	3
101-786.000-560.000-786.000	State DNR Grant	\$0.00	\$0.00	\$0.00	\$300,000.00	3
Totals for dept 786.000 - Non-Motorized Trailway		\$0.00	\$0.00	\$0.00	\$813,500.00	
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-627.000	Charges for Services	\$5,023.53	\$6,200.00	\$5,350.00	\$5,300.00	
Totals for dept 790.000 - Facilities-Senior Center/Libr		\$5,023.53	\$6,200.00	\$5,350.00	\$5,300.00	
Dept 790.012 - CDBG Senior Center Operations						
101-790.012-529.100-790.019	Senior Ctr Operations	\$1,850.00				
Totals for dept 790.012 - CDBG Senior Center Operations		\$1,850.00	\$0.00	\$0.00	\$0.00	
Dept 794.000 - Community Promotions Program						
101-794.000-597.000	Grants from Private Entities		\$1,000.00	\$1,000.00	\$0.00	
101-794.000-677.000	Reimbursements	\$1,504.19				
Totals for dept 794.000 - Community Promotions Program		\$1,504.19	\$1,000.00	\$1,000.00	\$0.00	
Dept 931.000 - Transfers IN						
101-931.000-699.865	Transfer In from Sidewalk Fund		\$1,519.22	\$1,519.22	\$0.00	
101-931.000-699.866	Transfer In from Weeds Fund	\$34,000.00	\$9,055.00	\$9,055.00	\$0.00	
Totals for dept 931.000 - Transfers IN		\$34,000.00	\$10,574.22	\$10,574.22	\$0.00	
TOTAL ESTIMATED REVENUES		\$2,621,982.13	\$2,594,325.15	\$2,707,740.05	\$3,401,478.02	
APPROPRIATIONS						
Dept 000.000 - General						
101-000.000-983.100	ERC Lighting Conversion Program Expense	\$13,641.48	\$14,160.00	\$13,580.04	\$13,520.00	
Totals for dept 000.000 - General		\$13,641.48	\$14,160.00	\$13,580.04	\$13,520.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 101.000 - Council						
101-101.000-702.000	Wages	\$12,448.61	\$13,387.00	\$15,588.00	\$14,957.00	
101-101.000-704.100	FICA - Employer's Share	\$771.74	\$830.00	\$971.34	\$927.00	
101-101.000-704.200	Medicare - Employer's Share	\$180.73	\$194.00	\$226.85	\$217.00	
101-101.000-705.000	Medical Insurance - ER	\$609.25	\$627.00	\$892.01	\$1,097.00	
101-101.000-705.100	Vision Benefits	\$4.40	\$6.00	\$8.32	\$8.00	
101-101.000-705.200	Dental Benefits	\$38.61	\$57.00	\$82.63	\$83.00	
101-101.000-706.000	Life Insurance - ER cost	\$21.73	\$31.00	\$35.00	\$35.00	
101-101.000-707.000	Retirement Contributions-ER	\$342.33	\$441.00	\$588.20	\$527.00	
101-101.000-707.100	Health Care Savings Plan - ER	\$96.23	\$97.00	\$120.00	\$121.00	
101-101.000-708.000	Sick & Accident Premiums-ER	\$80.62	\$108.00	\$126.65	\$136.00	
101-101.000-726.000	Supplies	\$352.61	\$100.00	\$5.00	\$80.00	
101-101.000-910.200	General Liability Insurance	\$3,610.27	\$3,923.57	\$3,923.57	\$4,449.03	
101-101.000-910.500	Workers Comp Insurance	\$6.35	\$10.72	\$10.72	\$11.47	16
101-101.000-960.000	Education and Training	\$1,465.89	\$2,800.00	\$2,356.15	\$2,800.00	
Totals for dept 101.000 - Council		\$20,029.37	\$22,612.29	\$24,934.44	\$25,448.50	
Dept 172.000 - Executive						
101-172.000-702.000	Wages	\$39,818.08	\$40,512.00	\$42,632.70	\$41,330.00	
101-172.000-704.100	FICA - Employer's Share	\$2,616.91	\$2,611.00	\$2,876.75	\$2,662.00	
101-172.000-704.200	Medicare - Employer's Share	\$612.02	\$611.00	\$672.83	\$623.00	
101-172.000-705.000	Medical Insurance - ER	\$3,505.66	\$3,654.00	\$3,025.00	\$3,777.00	
101-172.000-705.100	Vision Benefits	\$60.99	\$62.00	\$60.68	\$62.00	
101-172.000-705.200	Dental Benefits	\$658.05	\$709.00	\$698.45	\$709.00	
101-172.000-706.000	Life Insurance - ER cost	\$171.82	\$183.00	\$190.17	\$184.00	
101-172.000-707.000	Retirement Contributions-ER	\$46,811.72	\$50,388.04	\$43,514.80	\$43,008.00	
101-172.000-707.100	Health Care Savings Plan - ER	\$1,240.64	\$1,264.00	\$1,458.00	\$1,288.00	
101-172.000-708.000	Sick & Accident Premiums-ER	\$593.50	\$616.00	\$607.71	\$622.00	
101-172.000-726.000	Supplies	\$28.16	\$30.00	\$0.00	\$0.00	
101-172.000-745.000	Postage		\$28.40	\$40.00	\$25.00	
101-172.000-801.000	Contractual Services	\$7,673.98	\$4,000.00	\$7,500.00	\$9,580.00	17
101-172.000-850.000	Communications	\$78.03	\$187.22	\$187.22	\$190.00	
101-172.000-910.200	General Liability Insurance	\$4,026.30	\$4,799.29	\$4,799.29	\$5,442.04	
101-172.000-910.500	Workers Comp Insurance	\$269.74	\$322.92	\$301.35	\$322.92	16

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-172.000-940.000	Vehicle and Travel Expense	\$2,311.46	\$2,312.00	\$3,300.64	\$3,320.00	
101-172.000-960.000	Education and Training	\$65.60	\$200.00	\$250.00	\$250.00	
101-172.000-961.000	Miscellaneous	\$30,444.77	\$895.00	\$1,200.00	\$1,200.00	
101-172.000-971.000	Land Purchase		\$142,808.85	\$142,808.85	\$0.00	
Totals for dept 172.000 - Executive		\$140,987.43	\$256,193.72	\$256,124.44	\$114,594.96	
Dept 201.000 - Finance,Budgeting,Accounting						
101-201.000-702.000	Wages	\$20,574.34				
101-201.000-704.100	FICA - Employer's Share	\$1,291.17				
101-201.000-704.200	Medicare - Employer's Share	\$302.04				
101-201.000-705.000	Medical Insurance - ER	\$3,257.32				
101-201.000-705.100	Vision Benefits	\$28.17				
101-201.000-705.200	Dental Benefits	\$253.21				
101-201.000-706.000	Life Insurance - ER cost	\$104.60				
101-201.000-707.000	Retirement Contributions-ER	\$1,806.50				
101-201.000-707.100	Health Care Savings Plan - ER	\$122.07				
101-201.000-708.000	Sick & Accident Premiums-ER	\$382.88				
101-201.000-726.000	Supplies	\$880.63				
101-201.000-801.000	Contractual Services	\$15,659.65				
101-201.000-805.000	Bank Fees	\$138.40				
101-201.000-960.000	Education and Training	\$122.00				
Totals for dept 201.000 - Finance,Budgeting,Accounting		\$44,922.98	\$0.00	\$0.00	\$0.00	
Dept 215.000 - Administration and Clerk						
101-215.000-702.000	Wages	\$18,104.55	\$24,147.00	\$18,781.49	\$18,690.00	
101-215.000-704.100	FICA - Employer's Share	\$1,129.22	\$1,497.00	\$1,184.33	\$1,159.00	
101-215.000-704.200	Medicare - Employer's Share	\$264.29	\$350.00	\$276.32	\$271.00	
101-215.000-705.000	Medical Insurance - ER	\$224.91	\$252.00	\$252.00	\$252.00	
101-215.000-705.100	Vision Benefits	\$5.14	\$7.00	\$7.00	\$7.00	
101-215.000-705.200	Dental Benefits	\$38.37	\$73.00	\$68.50	\$73.00	
101-215.000-706.000	Life Insurance - ER cost	\$96.08	\$125.00	\$128.56	\$126.00	
101-215.000-707.000	Retirement Contributions-ER	\$1,302.12	\$1,573.00	\$1,714.72	\$1,617.00	
101-215.000-707.100	Health Care Savings Plan - ER	\$393.37	\$513.00	\$528.85	\$525.00	
101-215.000-708.000	Sick & Accident Premiums-ER	\$288.67	\$384.00	\$384.85	\$400.00	
101-215.000-726.000	Supplies	\$2.23	\$200.00	\$100.00	\$100.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-215.000-745.000	Postage	\$3,039.77	\$2,500.00	\$1,150.00	\$1,150.00	
101-215.000-801.000	Contractual Services	\$2,086.36	\$2,200.00	\$82.99	\$2,000.00	
101-215.000-900.000	Printing and Publishing	\$3,095.77	\$2,000.00	\$4,000.00	\$4,000.00	
101-215.000-960.000	Education and Training	\$88.33	\$300.00	\$75.00	\$500.00	
101-215.000-961.000	Miscellaneous		\$100.00	\$0.00	\$0.00	
Totals for dept 215.000 - Administration and Clerk		\$30,159.18	\$36,221.00	\$28,734.61	\$30,870.00	
Dept 228.000 - Information Technology						
101-228.000-726.000	Supplies		\$67.19	\$67.19	\$0.00	
101-228.000-801.000	Contractual Services	\$12,564.14	\$15,000.00	\$15,000.00	\$15,000.00	
101-228.000-976.000	Equipment	\$3,191.40	\$7,647.69	\$6,772.69	\$2,000.00	
Totals for dept 228.000 - Information Technology		\$15,755.54	\$22,714.88	\$21,839.88	\$17,000.00	
Dept 247.000 - Board of Review						
101-247.000-702.000	Wages	\$2,101.40	\$2,100.00	\$2,100.00	\$2,100.00	
101-247.000-704.100	FICA - Employer's Share	\$130.29	\$130.00	\$130.00	\$130.00	
101-247.000-704.200	Medicare - Employer's Share	\$30.47	\$30.00	\$30.00	\$30.00	
101-247.000-705.100	Vision Benefits	\$0.42	\$0.20	\$0.00	\$0.00	
101-247.000-705.200	Dental Benefits	\$4.19	\$12.00	\$0.00	\$0.00	
101-247.000-706.000	Life Insurance - ER cost	\$0.67	\$1.65	\$0.00	\$0.00	
101-247.000-707.000	Retirement Contributions-ER	\$6.87	\$24.00	\$0.00	\$0.00	
101-247.000-707.100	Health Care Savings Plan - ER	\$3.68	\$620.00	\$0.00	\$0.00	
101-247.000-708.000	Sick & Accident Premiums-ER	\$3.81	\$381.00	\$0.00	\$0.00	
101-247.000-726.000	Supplies	\$137.15	\$150.00	\$0.00	\$50.00	
101-247.000-900.000	Printing and Publishing	\$283.50	\$210.00	\$359.00	\$210.00	
Totals for dept 247.000 - Board of Review		\$2,702.45	\$3,658.85	\$2,619.00	\$2,520.00	
Dept 253.000 - Treasurer						
101-253.000-702.000	Wages	\$29,619.10	\$55,135.00	\$55,135.00	\$58,596.00	
101-253.000-704.100	FICA - Employer's Share	\$1,860.95	\$3,418.00	\$3,230.00	\$3,633.00	
101-253.000-704.200	Medicare - Employer's Share	\$435.12	\$799.00	\$811.46	\$850.00	
101-253.000-705.000	Medical Insurance - ER	\$5,058.25	\$8,900.00	\$8,760.00	\$9,565.00	
101-253.000-705.100	Vision Benefits	\$43.70	\$78.00	\$75.40	\$80.00	
101-253.000-705.200	Dental Benefits	\$393.99	\$771.00	\$750.63	\$792.00	
101-253.000-706.000	Life Insurance - ER cost	\$135.93	\$247.00	\$277.80	\$252.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-253.000-707.000	Retirement Contributions-ER	\$2,459.38	\$4,136.00	\$4,660.00	\$4,327.00	
101-253.000-707.100	Health Care Savings Plan - ER	\$192.37	\$310.00	\$339.97	\$330.00	
101-253.000-708.000	Sick & Accident Premiums-ER	\$532.69	\$951.00	\$951.00	\$993.00	
101-253.000-726.000	Supplies		\$1,400.00	\$1,250.00	\$1,300.00	
101-253.000-745.000	Postage	\$530.38	\$2,600.00	\$572.00	\$600.00	
101-253.000-801.000	Contractual Services	\$457.20	\$15,497.00	\$16,348.35	\$18,000.00	
101-253.000-805.000	Bank Fees	\$222.40	\$120.00	\$460.60	\$460.60	
101-253.000-910.300	Insurance and Bonds	\$20.00	\$60.00	\$60.00	\$62.00	
101-253.000-940.000	Vehicle and Travel Expense	\$185.89	\$250.00	\$170.00	\$200.00	
101-253.000-960.000	Education and Training	\$198.00	\$225.00	\$200.00	\$225.00	
Totals for dept 253.000 - Treasurer		\$42,345.35	\$94,897.00	\$94,052.21	\$100,265.60	
Dept 257.000 - Assessor						
101-257.000-702.000	Wages	\$3,305.54	\$3,157.00	\$3,599.00	\$2,599.00	
101-257.000-704.100	FICA - Employer's Share	\$211.58	\$196.00	\$229.00	\$161.00	
101-257.000-704.200	Medicare - Employer's Share	\$49.45	\$46.00	\$54.10	\$38.00	
101-257.000-705.000	Medical Insurance - ER	\$267.95	\$266.25	\$230.37	\$36.00	
101-257.000-705.100	Vision Benefits	\$4.31	\$3.00	\$4.01	\$1.00	
101-257.000-705.200	Dental Benefits	\$38.22	\$31.00	\$40.32	\$10.00	
101-257.000-706.000	Life Insurance - ER cost	\$16.40	\$16.00	\$18.96	\$13.00	
101-257.000-707.000	Retirement Contributions-ER	\$283.12	\$223.00	\$292.60	\$164.00	
101-257.000-707.100	Health Care Savings Plan - ER	\$74.62	\$70.00	\$85.48	\$53.00	
101-257.000-708.000	Sick & Accident Premiums-ER	\$65.36	\$59.00	\$69.15	\$41.00	
101-257.000-726.000	Supplies		\$50.00	\$0.00	\$50.00	
101-257.000-745.000	Postage	\$1,018.81	\$1,200.00	\$1,200.00	\$1,250.00	
101-257.000-801.000	Contractual Services	\$31,062.70	\$33,000.00	\$29,700.00	\$31,000.00	
101-257.000-899.000	MTT Appeals and Payments	\$2,475.00	\$8,000.00	\$0.00	\$8,000.00	
101-257.000-900.000	Printing and Publishing	\$450.00	\$600.00	\$600.00	\$600.00	
101-257.000-960.000	Education and Training	\$723.91	\$1,200.00	\$700.00	\$1,000.00	
Totals for dept 257.000 - Assessor		\$40,046.97	\$48,117.25	\$36,822.99	\$45,016.00	
Dept 262.000 - Elections						
101-262.000-702.000	Wages	\$16,358.22	\$22,403.00	\$28,500.00	\$18,671.00	31
101-262.000-704.100	FICA - Employer's Share	\$779.59	\$773.70	\$1,066.00	\$599.00	
101-262.000-704.200	Medicare - Employer's Share	\$182.41	\$189.00	\$249.25	\$140.00	10/26, 2021

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-262.000-705.000	Medical Insurance - ER	\$975.17	\$2,439.58	\$1,840.00	\$420.00	
101-262.000-705.100	Vision Benefits	\$10.43	\$22.48	\$16.50	\$5.00	
101-262.000-705.200	Dental Benefits	\$85.60	\$307.45	\$163.35	\$58.00	
101-262.000-706.000	Life Insurance - ER cost	\$61.17	\$63.00	\$80.80	\$59.00	
101-262.000-707.000	Retirement Contributions-ER	\$1,062.88	\$883.00	\$1,175.00	\$729.00	
101-262.000-707.100	Health Care Savings Plan - ER	\$266.40	\$269.00	\$372.00	\$246.00	
101-262.000-708.000	Sick & Accident Premiums-ER	\$217.66	\$215.00	\$297.75	\$195.00	
101-262.000-726.000	Supplies	\$2,232.22	\$5,000.00	\$3,388.55	\$4,000.00	
101-262.000-745.000	Postage	\$2,279.40	\$8,103.49	\$3,736.53	\$5,000.00	
101-262.000-801.000	Contractual Services	\$1,350.00	\$2,925.00	\$4,000.00	\$3,500.00	
101-262.000-940.000	Vehicle and Travel Expense	\$37.15	\$400.00	\$55.00	\$200.00	
101-262.000-941.000	Equipment Rental	\$69.36	\$400.00	\$200.00	\$300.00	
101-262.000-960.000	Education and Training	\$990.00	\$1,170.00	\$1,225.00	\$1,000.00	
101-262.000-976.000	Equipment	\$770.00	\$4,000.00	\$1,150.00	\$1,000.00	
Totals for dept 262.000 - Elections		\$27,727.66	\$49,563.70	\$47,515.73	\$36,122.00	
Dept 266.000 - Legal Council						
101-266.000-801.000	Contractual Services	\$14,139.50	\$14,000.00	\$20,500.00	\$18,000.00	
Totals for dept 266.000 - Legal Council		\$14,139.50	\$14,000.00	\$20,500.00	\$18,000.00	
Dept 301.000 - Police Dept						
101-301.000-801.000	Contractual Services	\$7,975.60	\$7,900.00	\$7,900.00	\$7,900.00	
Totals for dept 301.000 - Police Dept		\$7,975.60	\$7,900.00	\$7,900.00	\$7,900.00	
Dept 301.266 - Legal Council PSFY						
101-301.266-801.000	Contractual Services	\$10,065.85	\$9,000.00	\$17,000.00	\$17,000.00	
Totals for dept 301.266 - Legal Council PSFY		\$10,065.85	\$9,000.00	\$17,000.00	\$17,000.00	
Dept 301.851 - Retiree Employer Health Care PSFY						
101-301.851-705.000	Medical Insurance - ER	\$18,817.40	\$19,670.00	\$21,000.00	\$21,000.00	
Totals for dept 301.851 - Retiree Employer Health Care PSFY		\$18,817.40	\$19,670.00	\$21,000.00	\$21,000.00	
Dept 334.000 - Metro Police Authority						
101-334.000-998.334	Metro Police Authority Appropriation	\$992,885.50	\$1,019,475.00	\$1,039,756.00	\$1,060,000.00	
Totals for dept 334.000 - Metro Police Authority		\$992,885.50	\$1,019,475.00	\$1,039,756.00	\$1,060,000.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 336.000 - Fire Department						
101-336.000-801.000	Contractual Services	\$40,326.28	\$45,000.00	\$28,300.00	\$40,000.00	
101-336.000-976.000	Equipment		\$2,500.00	\$0.00	\$0.00	
101-336.000-976.100	Siren Expense	\$2,129.25	\$2,150.00	\$2,583.00	\$2,184.00	
101-336.000-998.736	Fire Board Appropriation	\$100,825.95	\$133,598.00	\$118,221.76	\$118,450.00	
Totals for dept 336.000 - Fire Department		\$143,281.48	\$183,248.00	\$149,104.76	\$160,634.00	
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-702.000	Wages	\$5,631.90	\$7,425.00	\$4,930.11	\$5,767.00	
101-345.000-704.100	FICA - Employer's Share	\$351.67	\$463.00	\$306.86	\$360.00	
101-345.000-704.200	Medicare - Employer's Share	\$82.24	\$108.00	\$71.83	\$84.00	
101-345.000-705.000	Medical Insurance - ER	\$493.71	\$317.00	\$696.00	\$450.00	
101-345.000-705.100	Vision Benefits	\$4.71	\$2.00	\$6.68	\$5.00	
101-345.000-705.200	Dental Benefits	\$49.20	\$25.00	\$70.50	\$50.00	
101-345.000-706.000	Life Insurance - ER cost	\$9.67	\$4.50	\$13.33	\$10.00	
101-345.000-707.000	Retirement Contributions-ER	\$177.40	\$81.00	\$231.76	\$100.00	
101-345.000-707.100	Health Care Savings Plan - ER	\$18.91	\$31.00	\$48.57	\$60.00	
101-345.000-708.000	Sick & Accident Premiums-ER	\$46.35	\$22.00	\$74.61	\$52.00	
101-345.000-726.000	Supplies	\$287.28	\$500.00	\$100.00	\$500.00	
101-345.000-850.000	Communications	\$2.00	\$240.00	\$4.80	\$5.00	
101-345.000-910.100	Property Insurance	\$3,033.97	\$3,435.42	\$3,435.42	\$3,895.50	
101-345.000-910.500	Workers Comp Insurance	\$286.85	\$368.65	\$368.65	\$394.46	16
101-345.000-920.000	Utilities	\$17,120.97	\$15,000.00	\$15,200.00	\$15,200.00	
101-345.000-930.000	Repairs and Maintenance	\$7,124.32	\$56,690.00	\$7,300.00	\$3,000.00	
101-345.000-941.000	Equipment Rental	\$3,527.39	\$5,000.00	\$1,200.00	\$5,000.00	
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		\$38,248.54	\$89,712.57	\$34,059.12	\$34,932.96	
Dept 410.000 - Building & Zoning & Planning FY22 change to Department 371.000						
101-410.000-702.000	Wages	\$19,081.69	\$23,701.00	\$25,520.90	\$24,586.00	23
101-410.000-704.100	FICA - Employer's Share	\$1,228.49	\$1,521.00	\$1,580.76	\$1,576.00	
101-410.000-704.200	Medicare - Employer's Share	\$287.24	\$356.00	\$369.84	\$359.00	
101-410.000-705.000	Medical Insurance - ER	\$1,877.67	\$2,467.00	\$2,233.30	\$2,659.00	
101-410.000-705.100	Vision Benefits	\$30.01	\$37.00	\$35.72	\$37.00	
101-410.000-705.200	Dental Benefits	\$311.17	\$412.00	\$405.54	\$417.00	26, 2021

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-410.000-706.000	Life Insurance - ER cost	\$76.15	\$100.00	\$105.82	\$102.00	
101-410.000-707.000	Retirement Contributions-ER	\$1,727.22	\$1,973.00	\$2,251.72	\$2,021.00	
101-410.000-707.100	Health Care Savings Plan - ER	\$551.29	\$687.00	\$748.06	\$701.00	
101-410.000-708.000	Sick & Accident Premiums-ER	\$272.78	\$360.00	\$354.79	\$370.00	
101-410.000-726.000	Supplies	\$67.17	\$60.00	\$0.00	\$0.00	
101-410.000-745.000	Postage	\$453.30	\$410.00	\$205.00	\$230.00	
101-410.000-801.000	Contractual Services	\$19,203.08	\$42,000.00	\$22,000.00	\$50,000.00	20
101-410.000-801.005	Plumbing Inspection Expenditure	\$3,136.70	\$4,500.00	\$4,500.00	\$5,000.00	
101-410.000-801.006	Mechanical Inspection Expenditure	\$11,088.13	\$8,000.00	\$6,500.00	\$8,000.00	
101-410.000-801.007	Electrical Inspection Expenditure	\$10,302.60	\$8,500.00	\$6,500.00	\$8,000.00	
101-410.000-801.008	Building Permit Expenditure	\$27,049.00	\$20,000.00	\$20,000.00	\$25,000.00	
101-410.000-801.009	Zoning Permit Expenditure	\$190.00	\$2,800.00	\$600.00	\$800.00	
101-410.000-801.010	Rental Inspection Expense	\$4,301.88	\$4,500.00	\$3,000.00	\$4,500.00	
101-410.000-850.000	Communications	\$10.00	\$12.00	\$24.00	\$24.00	
101-410.000-900.000	Printing and Publishing	\$3,746.59	\$1,850.00	\$800.00	\$804.00	
101-410.000-940.000	Vehicle and Travel Expense	\$725.96	\$650.00	\$804.05	\$804.12	
101-410.000-960.000	Education and Training	\$1,679.80	\$4,000.00	\$3,125.00	\$2,700.00	
Totals for dept 410.000 - Building & Zoning & Planning		\$107,397.92	\$128,896.00	\$101,664.50	\$138,690.12	
Dept 444.000 - Sidewalks						
101-444.000-801.478	Contractual Services - Snow Removal		\$1,200.00	\$3,645.00	\$1,200.00	
Totals for dept 444.000 - Sidewalks		\$0.00	\$1,200.00	\$3,645.00	\$1,200.00	
Dept 448.000 - Lighting						
101-448.000-801.000	Contractual Services	\$2,654.00				
101-448.000-920.000	Utilities	\$101,045.22	\$105,000.00	\$105,000.00	\$106,000.00	
Totals for dept 448.000 - Lighting		\$103,699.22	\$105,000.00	\$105,000.00	\$106,000.00	
Dept 463.000 - Routine Maint - Streets						
101-463.000-964.000	REFUNDS AND REBATES	\$1,125.00				
Totals for dept 463.000 - Routine Maint - Streets		\$1,125.00	\$0.00	\$0.00	\$0.00	
Dept 523.000 - Grass, Brush & Weeds						
101-523.000-801.000	Contractual Services		\$1,200.00	\$1,200.00	\$1,200.00	
Totals for dept 523.000 - Grass, Brush & Weeds		\$0.00	\$1,200.00	\$1,200.00	\$1,200.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 694.000 - Community Development Block Grant						
101-694.000-801.000	Contractual Services		\$31,450.00	\$31,450.00	\$37,731.25	12
101-694.000-801.050	Contractual Services-Senior Ctr Oper		\$1,850.00	\$1,850.00	\$2,101.25	1
Totals for dept 694.000 - Community Development Block Grant		\$0.00	\$33,300.00	\$33,300.00	\$39,832.50	
Dept 728.000 - Economic Development						
101-728.000-920.000	Utilities		\$55.91	\$525.00	\$350.00	
Totals for dept 728.000 - Economic Development		\$0.00	\$55.91	\$525.00	\$350.00	
Dept 728.005 - Holland Square Streetscape						
101-728.005-801.450	Construction Engineering	\$319,456.45				
Totals for dept 728.005 - Holland Square Streetscape		\$319,456.45	\$0.00	\$0.00	\$0.00	
Dept 780.500 - Mundy Twp Park Services						
101-780.500-702.000	Wages			\$2,214.00	\$2,544.00	
101-780.500-704.100	FICA - Employer's Share			\$125.00	\$158.00	
101-780.500-704.200	Medicare - Employer's Share			\$31.00	\$37.00	
101-780.500-705.000	Medical Insurance - ER			\$255.00	\$470.00	
101-780.500-705.100	Vision Benefits			\$4.09	\$6.00	
101-780.500-705.200	Dental Benefits			\$39.40	\$69.00	
101-780.500-706.000	Life Insurance - ER cost			\$6.10	\$9.00	
101-780.500-707.000	Retirement Contributions-ER			\$75.00	\$88.00	
101-780.500-707.100	Health Care Savings Plan - ER			\$15.00	\$45.00	
101-780.500-708.000	Sick & Accident Premiums-ER			\$34.00	\$57.00	
101-780.500-726.000	Supplies			\$150.00	\$500.00	
101-780.500-941.000	Equipment Rental			\$1,250.00	\$3,500.00	
Totals for dept 780.500 - Mundy Twp Park Services		\$0.00	\$0.00	\$4,198.59	\$7,483.00	
Dept 781.000 - Facilities - Pajtas Amphitheat						
101-781.000-702.000	Wages	\$461.66	\$156.00	\$450.00	\$1,204.00	
101-781.000-704.100	FICA - Employer's Share	\$30.90	\$10.00	\$27.90	\$74.00	
101-781.000-704.200	Medicare - Employer's Share	\$7.17	\$2.00	\$6.53	\$17.00	
101-781.000-705.000	Medical Insurance - ER	\$89.91		\$24.00	\$75.00	
101-781.000-705.100	Vision Benefits	\$1.29		\$0.10	\$1.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-781.000-705.200	Dental Benefits	\$15.82		\$2.16	\$10.00	
101-781.000-706.000	Life Insurance - ER cost	\$1.54		\$0.08	\$1.00	
101-781.000-707.000	Retirement Contributions-ER	\$29.75		\$9.64	\$8.00	
101-781.000-707.100	Health Care Savings Plan - ER	\$3.20		\$1.35	\$7.00	
101-781.000-708.000	Sick & Accident Premiums-ER	\$10.62		\$1.32	\$8.00	
101-781.000-930.000	Repairs and Maintenance	\$620.00	\$800.00	\$500.00	\$800.00	
101-781.000-941.000	Equipment Rental	\$395.71	\$500.00	\$300.00	\$500.00	
Totals for dept 781.000 - Facilities - Pajtas Amphitheat		\$1,667.57	\$1,468.00	\$1,323.08	\$2,705.00	
Dept 782.000 - Facilities - Abrams Park						
101-782.000-702.000	Wages	\$11,340.89	\$9,984.00	\$8,995.00	\$16,434.00	
101-782.000-704.100	FICA - Employer's Share	\$718.76	\$625.00	\$571.00	\$1,024.00	
101-782.000-704.200	Medicare - Employer's Share	\$168.10	\$146.00	\$126.10	\$239.00	
101-782.000-705.000	Medical Insurance - ER	\$1,864.44	\$1,074.00	\$1,146.11	\$2,357.00	
101-782.000-705.100	Vision Benefits	\$26.33	\$14.00	\$13.86	\$30.00	
101-782.000-705.200	Dental Benefits	\$248.04	\$164.00	\$149.13	\$361.00	
101-782.000-706.000	Life Insurance - ER cost	\$41.54	\$29.00	\$29.68	\$52.00	
101-782.000-707.000	Retirement Contributions-ER	\$794.89	\$425.00	\$587.44	\$632.00	
101-782.000-707.100	Health Care Savings Plan - ER	\$168.93	\$166.00	\$142.04	\$288.00	
101-782.000-708.000	Sick & Accident Premiums-ER	\$238.85	\$140.00	\$146.06	\$248.49	
101-782.000-726.000	Supplies	\$1,310.88	\$2,000.00	\$1,050.00	\$2,000.00	
101-782.000-801.000	Contractual Services		\$500.00	\$0.00	\$500.00	
101-782.000-910.100	Property Insurance	\$108.00	\$120.00	\$117.79	\$133.56	
101-782.000-910.500	Workers Comp Insurance	\$131.33	\$233.87	\$225.71	\$241.00	16
101-782.000-920.000	Utilities	\$2,109.88	\$2,200.00	\$2,290.00	\$2,290.00	
101-782.000-930.000	Repairs and Maintenance	\$14,520.25	\$15,000.00	\$10,000.00	\$6,000.00	
101-782.000-941.000	Equipment Rental	\$3,912.74	\$4,000.00	\$3,000.00	\$4,000.00	
101-782.000-961.000	Miscellaneous		\$500.00	\$0.00	\$500.00	
101-782.000-976.000	Equipment		\$500.00	\$0.00	\$500.00	
Totals for dept 782.000 - Facilities - Abrams Park		\$37,703.85	\$37,820.87	\$28,589.92	\$37,830.05	
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-702.000	Wages	\$25,736.87	\$24,486.00	\$20,428.33	\$29,452.00	
101-783.000-704.100	FICA - Employer's Share	\$1,611.39	\$1,529.00	\$1,266.56	\$1,837.00	
101-783.000-704.200	Medicare - Employer's Share	\$376.99	\$358.00	\$296.21	\$429.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-783.000-705.000	Medical Insurance - ER	\$4,447.87	\$3,015.00	\$1,901.93	\$4,122.00	
101-783.000-705.100	Vision Benefits	\$61.12	\$39.00	\$25.17	\$55.00	
101-783.000-705.200	Dental Benefits	\$554.19	\$429.00	\$276.05	\$663.00	
101-783.000-706.000	Life Insurance - ER cost	\$88.93	\$69.00	\$54.29	\$92.00	
101-783.000-707.000	Retirement Contributions-ER	\$1,683.12	\$842.00	\$997.23	\$1,124.00	
101-783.000-707.100	Health Care Savings Plan - ER	\$289.27	\$400.00	\$253.17	\$522.00	
101-783.000-708.000	Sick & Accident Premiums-ER	\$544.40	\$385.00	\$255.95	\$542.00	
101-783.000-726.000	Supplies	\$2,428.05	\$3,000.00	\$1,200.00	\$3,000.00	
101-783.000-801.000	Contractual Services		\$2,000.00	\$1,000.00	\$2,000.00	
101-783.000-910.100	Property Insurance	\$375.73	\$419.73	\$419.73	\$475.94	
101-783.000-910.500	Workers Comp Insurance	\$138.81	\$232.82	\$232.82	\$249.00	16
101-783.000-920.000	Utilities	\$2,334.37	\$1,850.00	\$2,000.00	\$2,000.00	
101-783.000-930.000	Repairs and Maintenance	\$29,487.11	\$35,000.00	\$25,000.00	\$25,500.00	
101-783.000-941.000	Equipment Rental	\$10,081.35	\$6,000.00	\$6,000.00	\$11,000.00	
101-783.000-961.000	Miscellaneous		\$250.00	\$250.00	\$250.00	
101-783.000-976.000	Equipment		\$500.00	\$500.00	\$500.00	
Totals for dept 783.000 - Facilities - Elms Rd Park		\$80,239.57	\$80,804.55	\$62,357.44	\$83,812.94	
Dept 784.000 - Facilities - Bicentennial Park						
101-784.000-702.000	Wages	\$731.09	\$69.00	\$160.00	\$425.00	
101-784.000-704.100	FICA - Employer's Share	\$45.33	\$4.00	\$9.92	\$25.00	
101-784.000-704.200	Medicare - Employer's Share	\$10.61	\$1.00	\$2.32	\$7.00	
101-784.000-705.000	Medical Insurance - ER	\$177.85		\$2.90	\$98.00	
101-784.000-705.100	Vision Benefits	\$2.12		\$0.10	\$1.00	
101-784.000-705.200	Dental Benefits	\$27.68		\$1.32	\$12.00	
101-784.000-706.000	Life Insurance - ER cost	\$3.00		\$0.28	\$1.00	
101-784.000-707.000	Retirement Contributions-ER	\$54.08		\$6.00	\$7.00	
101-784.000-707.100	Health Care Savings Plan - ER	\$9.27		\$2.00	\$8.00	
101-784.000-708.000	Sick & Accident Premiums-ER	\$20.93		\$0.65	\$10.00	
101-784.000-726.000	Supplies		\$250.00	\$50.00	\$250.00	
101-784.000-930.000	Repairs and Maintenance	\$1,090.00	\$1,000.00	\$300.00	\$450.00	
101-784.000-941.000	Equipment Rental	\$889.56	\$90.89	\$200.00	\$900.00	
Totals for dept 784.000 - Facilities - Bicentennial Park		\$3,061.52	\$1,414.89	\$735.49	\$2,194.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 786.000 - Non-Motorized Trailway						
101-786.000-801.000	Contractual Services	\$6,485.00	\$15,350.00	\$12,240.00	\$0.00	
101-786.000-801.400-786.000	Design Engineering	\$93,872.75	\$10,080.00	\$28,774.75	\$0.00	
101-786.000-801.450-786.000	Construction Engineering	\$17,520.00	\$30,000.00	\$17,520.00	\$118,500.00	
101-786.000-801.500-786.000	MDOT Project Payments	\$0.00	\$0.00	\$0.00	\$705,700.00	
Totals for dept 786.000 - Non-Motorized Trailway		\$117,877.75	\$55,430.00	\$58,534.75	\$824,200.00	
Dept 787.000 - Veterans Memorial Park						
101-787.000-726.000	Supplies	\$277.00	\$400.00	\$525.00	\$400.00	
101-787.000-910.100	Property Insurance	\$439.26	\$481.42	\$481.42	\$545.90	
101-787.000-920.000	Utilities	\$1,239.85	\$1,500.00	\$1,440.00	\$1,500.00	
101-787.000-930.000	Repairs and Maintenance	\$380.00	\$500.00	\$400.00	\$600.00	
Totals for dept 787.000 - Veterans Memorial Park		\$2,336.11	\$2,881.42	\$2,846.42	\$3,045.90	
Dept 788.000 - Otterburn Disc Golf Park						
101-788.000-726.000	Supplies		\$3,000.00	\$418.60	\$3,000.00	
101-788.000-930.000	Repairs and Maintenance			\$0.00		
101-788.000-976.000	Equipment		\$7,000.00	\$9,581.40	\$7,000.00	
Totals for dept 788.000 - Disc Golf Park		\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-702.000	Wages	\$7,165.61	\$11,173.00	\$6,400.00	\$8,187.00	
101-790.000-704.100	FICA - Employer's Share	\$446.62	\$698.00	\$396.80	\$513.00	
101-790.000-704.200	Medicare - Employer's Share	\$104.32	\$163.00	\$92.80	\$120.00	
101-790.000-705.000	Medical Insurance - ER	\$624.67	\$414.00	\$649.40	\$636.00	
101-790.000-705.100	Vision Benefits	\$6.32	\$5.87	\$10.46	\$8.00	
101-790.000-705.200	Dental Benefits	\$63.66	\$66.00	\$120.86	\$99.00	
101-790.000-706.000	Life Insurance - ER cost	\$11.38	\$11.00	\$20.04	\$16.00	
101-790.000-707.000	Retirement Contributions-ER	\$237.63	\$199.00	\$386.63	\$207.00	
101-790.000-707.100	Health Care Savings Plan - ER	\$27.93	\$78.00	\$99.06	\$103.00	
101-790.000-708.000	Sick & Accident Premiums-ER	\$57.79	\$55.00	\$101.46	\$82.00	
101-790.000-726.000	Supplies	\$424.23	\$500.00	\$100.00	\$500.00	
101-790.000-910.100	Property Insurance	\$1,956.70	\$2,186.51	\$2,186.51	\$2,479.34	
101-790.000-910.500	Workers Comp Insurance	\$286.04	\$364.39	\$364.39	\$390.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-790.000-920.000	Utilities	\$7,656.16	\$8,000.00	\$7,100.00	\$8,000.00	
101-790.000-930.000	Repairs and Maintenance	\$6,663.73	\$8,000.00	\$5,000.00	\$6,000.00	
101-790.000-941.000	Equipment Rental	\$4,613.80	\$5,000.00	\$2,600.00	\$5,000.00	
Totals for dept 790.000 - Facilities-Senior Center/Libr		\$30,346.59	\$36,913.77	\$25,628.41	\$32,340.34	
Dept 790.012 - CDBG Senior Center Operations						
101-790.012-801.000-790.019	Contractual Services	\$1,850.00				
Totals for dept 790.012 - CDBG Senior Center Operations		\$1,850.00	\$0.00	\$0.00	\$0.00	
Dept 793.000 - Facilities - City Hall FY22 Change to Department 265.000 Facilities - City Hall						23
101-793.000-702.000	Wages	\$5,263.66	\$7,214.00	\$3,913.09	\$9,997.00	
101-793.000-704.100	FICA - Employer's Share	\$328.78	\$453.00	\$243.34	\$626.00	
101-793.000-704.200	Medicare - Employer's Share	\$76.82	\$106.00	\$56.81	\$147.00	
101-793.000-705.000	Medical Insurance - ER	\$477.61	\$280.00	\$363.81	\$911.00	
101-793.000-705.100	Vision Benefits	\$4.71	\$4.00	\$4.85	\$11.00	
101-793.000-705.200	Dental Benefits	\$48.46	\$53.00	\$63.16	\$111.50	
101-793.000-706.000	Life Insurance - ER cost	\$8.71	\$10.00	\$10.24	\$19.00	
101-793.000-707.000	Retirement Contributions-ER	\$202.58	\$170.00	\$223.70	\$204.00	
101-793.000-707.100	Health Care Savings Plan - ER	\$23.87	\$71.00	\$62.32	\$123.00	
101-793.000-708.000	Sick & Accident Premiums-ER	\$43.56	\$39.00	\$45.14	\$109.00	
101-793.000-726.000	Supplies	\$2,255.04	\$2,000.00	\$1,100.00	\$3,000.00	
101-793.000-850.000	Communications	\$1,765.80	\$995.00	\$2,050.00	\$2,050.00	
101-793.000-910.100	Property Insurance	\$818.62	\$913.87	\$913.87	\$1,036.26	
101-793.000-910.500	Workers Comp Insurance	\$117.07	\$145.79	\$145.79	\$156.00	16
101-793.000-920.000	Utilities	\$3,378.97	\$2,800.00	\$3,000.00	\$3,000.00	
101-793.000-930.000	Repairs and Maintenance	\$1,396.76	\$2,500.00	\$2,400.00	\$1,600.00	
101-793.000-941.000	Equipment Rental	\$2,684.65	\$2,000.00	\$1,400.00	\$2,800.00	
101-793.000-961.000	Miscellaneous		\$250.00	\$250.00	\$250.00	
Totals for dept 793.000 - Facilities - City Hall		\$18,895.67	\$20,004.66	\$16,246.12	\$26,150.76	
Dept 794.000 - Community Promotions Program						
101-794.000-702.000	Wages	\$17,229.74	\$24,931.00	\$14,175.12	\$16,842.00	
101-794.000-704.100	FICA - Employer's Share	\$1,070.57	\$1,549.00	\$881.40	\$1,047.00	
101-794.000-704.200	Medicare - Employer's Share	\$250.26	\$362.00	\$206.00	\$245.00	
101-794.000-705.000	Medical Insurance - ER	\$2,105.18	\$3,136.00	\$1,536.91	\$2,420.00	26, 2021

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-794.000-705.100	Vision Benefits	\$36.88	\$49.00	\$19.80	\$34.00	
101-794.000-705.200	Dental Benefits	\$424.07	\$622.00	\$232.89	\$454.00	
101-794.000-706.000	Life Insurance - ER cost	\$47.14	\$69.00	\$31.23	\$49.00	
101-794.000-707.000	Retirement Contributions-ER	\$1,080.82	\$927.00	\$806.25	\$580.00	
101-794.000-707.100	Health Care Savings Plan - ER	\$203.56	\$381.00	\$107.43	\$276.00	
101-794.000-708.000	Sick & Accident Premiums-ER	\$307.57	\$433.00	\$195.09	\$316.00	
101-794.000-726.000	Supplies	\$13,318.99	\$6,500.00	\$4,000.00	\$10,000.00	
101-794.000-801.000	Contractual Services	\$847.00	\$945.00	\$1,100.00	\$1,000.00	
101-794.000-910.100	Property Insurance	\$284.07	\$953.50	\$953.50	\$1,081.20	
101-794.000-920.000	Utilities	\$335.65	\$350.00	\$400.00	\$400.00	
101-794.000-930.000	Repairs and Maintenance	\$6,945.96	\$5,700.00	\$5,000.00	\$6,000.00	
101-794.000-941.000	Equipment Rental	\$7,268.58	\$5,050.00	\$7,300.00	\$7,500.00	
Totals for dept 794.000 - Community Promotions Program		\$51,756.04	\$51,957.50	\$36,945.62	\$48,244.20	
Dept 796.000 - Facilities - Cemetery FY22 Change to Department 567.000 Cemetery						23
101-796.000-702.000	Wages	\$492.33	\$79.00	\$290.22	\$525.00	
101-796.000-704.100	FICA - Employer's Share	\$30.59	\$5.00	\$18.00	\$33.00	
101-796.000-704.200	Medicare - Employer's Share	\$7.12	\$1.00	\$4.21	\$8.00	
101-796.000-705.000	Medical Insurance - ER	\$32.74		\$62.00	\$84.00	
101-796.000-705.100	Vision Benefits	\$0.45		\$0.65	\$1.00	
101-796.000-705.200	Dental Benefits	\$7.21		\$10.57	\$5.00	
101-796.000-706.000	Life Insurance - ER cost	\$0.69		\$0.97	\$1.00	
101-796.000-707.000	Retirement Contributions-ER	\$37.39		\$49.02	\$12.00	
101-796.000-707.100	Health Care Savings Plan - ER	\$2.97		\$3.78	\$7.00	
101-796.000-708.000	Sick & Accident Premiums-ER	\$4.28		\$7.00	\$10.00	
101-796.000-726.000	Supplies	\$31.69	\$100.00	\$0.00	\$100.00	
101-796.000-910.100	Property Insurance	\$30.86		\$33.65	\$38.16	
101-796.000-910.500	Workers Comp Insurance	\$13.92	\$16.70	\$1.48	\$159.00	16
101-796.000-930.000	Repairs and Maintenance	\$1,407.50	\$1,200.00	\$500.00	\$600.00	
101-796.000-941.000	Equipment Rental	\$535.76	\$500.00	\$220.00	\$500.00	
Totals for dept 796.000 - Facilities - Cemetary		\$2,635.50	\$1,901.70	\$1,201.55	\$2,083.16	
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-726.000	Supplies	\$1,457.30	\$100.00	\$450.00	\$1,700.00	
101-797.000-801.000	Contractual Services	\$42.30	\$3,290.00	\$0.00	\$3,000.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
101-797.000-910.100	Property Insurance	\$67.16				
101-797.000-920.000	Utilities	\$2,054.42	\$1,500.00	\$2,000.00	\$2,100.00	
101-797.000-930.000	Repairs and Maintenance	\$3,336.64	\$4,000.00	\$4,500.00		
Totals for dept 797.000 - Facilities - City Parking Lots		\$6,957.82	\$8,890.00	\$6,950.00	\$6,800.00	
Dept 851.000 - Retired Employee Health Care						
101-851.000-705.000	Medical Insurance - ER	\$19,623.27	\$25,900.00	\$21,000.00	\$21,000.00	
Totals for dept 851.000 - Retired Employee Health Care		\$19,623.27	\$25,900.00	\$21,000.00	\$21,000.00	
Dept 965.000 - Transfers Out						
101-965.000-998.202	Trf Out to Major Street Fund		\$240.41	\$240.41	\$175,000.00	27
101-965.000-998.203	Trf Out to Local Street Fund		\$240.41	\$240.41	\$0.00	
101-965.000-998.226	Trf Out to Garbage Fund		\$541.95	\$541.95	\$0.00	
101-965.000-998.350	Transfer Out to City Hall Debt	\$84,567.50	\$100,367.50	\$98,778.83	\$0.00	
101-965.000-998.402	Transfer Out to Fire Equip Fd	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	15
101-965.000-998.590	Transfers OUT to Water Fund		\$2,316.60	\$2,316.60	\$0.00	
101-965.000-998.591	Trf Out to Sewer Operating Fd		\$2,316.59	\$2,316.59	\$0.00	
101-965.000-998.661	Transfer Out to Motor Pool Fund		\$895.82	\$895.85	\$0.00	
101-965.000-998.865	Transfers Out to Sidewalk Fund	\$1,200.00			\$0.00	
Totals for dept 965.000 - Transfers Out		\$160,767.50	\$181,919.28	\$180,330.64	\$250,000.00	
TOTAL APPROPRIATIONS		\$2,671,129.63	\$2,678,102.81	\$2,517,765.75	\$3,349,985.99	
NET OF REVENUES/APPROPRIATIONS - FUND 101		(\$49,147.50)	(\$83,777.66)	\$189,974.30	\$51,492.03	
BEGINNING FUND BALANCE		\$1,581,174.89	\$1,531,624.39	\$1,531,624.39	\$1,721,598.69	
FUND BALANCE ADJUSTMENTS		(\$403.00)				
ENDING FUND BALANCE		\$1,531,624.39	\$1,447,846.73	\$1,721,598.69	\$1,773,090.72	
Fund 202 - Major Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
202-000.000-569.000	Act 51 Revenues	\$481,440.36	\$450,000.00	\$500,000.00	\$525,000.00	6
202-000.000-664.000	Interest Income	\$460.15	\$475.00	\$82.00	\$80.00	
Totals for dept 000.000 - General		\$481,900.51	\$450,475.00	\$500,082.00	\$525,080.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 441.000-Miller Rd Park & Ride						
202-441.000-677.000	Reimbursements	\$4,885.12	\$5,000.00	\$3,325.00	\$5,000.00	
Totals for dept 441.000-Miller Rd Park & Ride		\$4,885.12	\$5,000.00	\$3,325.00	\$5,000.00	
Dept 452.100 - Safe Routes to School Grant						
202-452.100-677.000-452.100	Reimbursements			\$5,000.00	\$0.00	
Totals for dept 452.100 - Safe Routes to School Grant		\$0.00	\$0.00	\$5,000.00	\$0.00	
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-677.000-453.105	Reimbursements	\$31,661.74				
Totals for dept 453.105 - Fairchild-Cappy to Miller TIP		\$31,661.74	\$0.00	\$0.00	\$0.00	
Dept 463.000 - Routine Maint - Streets						
202-463.000-677.000	Reimbursements	\$3,080.00				
Totals for dept 463.000 - Routine Maint - Streets		\$3,080.00	\$0.00	\$0.00	\$0.00	
Dept 474.000 - Traffic Services						
202-474.000-677.000	Reimbursements			\$364.36	\$0.00	
Totals for dept 474.000 - Traffic Services		\$0.00	\$0.00	\$364.36	\$0.00	
Dept 478.000 - Snow & Ice Removal						
202-478.000-677.000	Reimbursements	\$2,410.06	\$2,400.00	\$1,971.22	\$2,100.00	
Totals for dept 478.000 - Snow & Ice Removal		\$2,410.06	\$2,400.00	\$1,971.22	\$2,100.00	
Dept 931.000 - Transfers IN						
202-931.000-699.101	Transfer In from Genl Fund	\$0.00	\$240.41	\$240.41	\$175,000.00	27
202-931.000-699.204	Transfer in from Municipal Street Fund	\$0.00	\$0.00	\$0.00	\$400,000.00	28
Totals for dept 931.000 - Transfers IN		\$0.00	\$240.41	\$240.41	\$575,000.00	
TOTAL ESTIMATED REVENUES		\$523,937.43	\$458,115.41	\$510,982.99	\$1,107,180.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
APPROPRIATIONS						
Dept 228.000 - Information Technology						
202-228.000-726.000	Supplies		\$3.12	\$3.12	\$0.00	
202-228.000-801.000	Contractual Services	\$512.04	\$1,000.00	\$1,000.00	\$1,100.00	
202-228.000-976.000	Equipment	\$150.71	\$227.91	\$227.91	\$125.00	
Totals for dept 228.000 - Information Technology		\$662.75	\$1,231.03	\$1,231.03	\$1,225.00	
Dept 429.000 - Occupational Safety						
202-429.000-702.000	Wages	\$126.26				
202-429.000-704.100	FICA - Employer's Share	\$7.83				
202-429.000-704.200	Medicare - Employer's Share	\$1.84				
202-429.000-941.000	Equipment Rental	\$59.46				
Totals for dept 429.000 - Occupational Safety		\$195.39	\$0.00	\$0.00	\$0.00	
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-702.000-441.000	Wages	\$2,388.75	\$1,300.00	\$1,400.00	\$1,895.00	
202-441.000-704.100-441.000	FICA - Employer's Share	\$148.16	\$80.60	\$87.00	\$118.00	
202-441.000-704.200-441.000	Medicare - Employer's Share	\$34.58	\$18.85	\$20.35	\$28.00	
202-441.000-705.000-441.000	Medical Insurance - ER	\$449.22	\$201.00	\$205.00	\$231.00	
202-441.000-705.100-441.000	Vision Benefits	\$3.71	\$1.65	\$1.91	\$2.00	
202-441.000-705.200-441.000	Dental Benefits	\$37.00	\$16.50	\$19.62	\$25.00	
202-441.000-706.000-441.000	Life Insurance - ER cost	\$5.57	\$2.75	\$3.12	\$3.15	
202-441.000-707.000-441.000	Retirement Contributions-ER	\$90.21	\$28.30	\$50.00	\$23.00	
202-441.000-707.100-441.000	Health Care Savings Plan - ER	\$2.03	\$14.30	\$5.06	\$17.00	
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	\$41.48	\$19.29	\$21.00	\$24.00	
202-441.000-726.000-441.000	Supplies	\$491.20	\$300.00	\$0.00	\$100.00	
202-441.000-920.000-441.000	Utilities	\$976.08	\$1,000.00	\$1,400.00	\$1,400.00	
202-441.000-930.000-441.000	Repairs and Maintenance	\$945.00	\$2,100.00	\$1,250.00	\$2,000.00	
202-441.000-941.000-441.000	Equipment Rental	\$47.30	\$94.27	\$260.00	\$260.00	
Totals for dept 441.000 - Miller Rd Park & Ride		\$5,660.29	\$5,177.51	\$4,723.06	\$6,126.15	
Dept 448.000 - Lighting						
202-448.000-801.000	Contractual Services	\$96,187.00	\$58,330.00	\$43,330.00	\$0.00	
Totals for dept 448.000 - Lighting		\$96,187.00	\$58,330.00	\$43,330.00	\$0.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 449.500 - Right of Way - General						
202-449.500-930.000	Repairs and Maintenance	\$15,982.95	\$10,000.00	\$6,800.00	\$15,000.00	
Totals for dept 449.500 - Right of Way - General		\$15,982.95	\$10,000.00	\$6,800.00	\$15,000.00	
Dept 449.501 - Right of Way - Storms						
202-449.501-801.000	Contractual Services		\$5,000.00		\$10,000.00	
202-449.501-930.000	Repairs and Maintenance		\$15,000.00	\$3,500.00	\$15,000.00	
Totals for dept 449.501 - Right of Way - Storms		\$0.00	\$20,000.00	\$3,500.00	\$25,000.00	
Dept 451.102 - Morrish Rd Bridge Reconstruction						
202-451.102-801.500-451.102	MDOT Project Pmts		\$609.06	\$609.06	\$0.00	
Totals for dept 451.102 - Morrish Rd Bridge Reconstruction		\$0.00	\$609.06	\$609.06	\$0.00	
Dept 452.100 - Safe Routes to School Grant						
202-452.100-801.400-452.100	Design Engineering		\$83,200.00	\$70,000.00	\$13,200.00	2
202-452.100-801.450-452.100	Construction Engineering		\$0.00	\$0.00	\$100,000.00	2
Totals for dept 452.100 - Safe Routes to School Grant		\$0.00	\$83,200.00	\$70,000.00	\$113,200.00	
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-801.450-453.105	Construction Engineering	\$9,338.12				
202-453.105-801.500-453.105	MDOT Project Pmts	\$66,350.32	\$7,475.00	\$7,473.39	\$0.00	
Totals for dept 453.105 - Fairchild-Cappy to Miller TIP		\$75,688.44	\$7,475.00	\$7,473.39	\$0.00	
Dept 454.000 - Major Steets Projects						
202-454.000-801.400-454.100	Design Engineering	\$0.00	\$0.00	\$50,000.00	\$25,700.00	22
202-454.000-801.450-454.100	Construction Engineering	\$0.00	\$0.00	\$0.00	\$150,000.00	22
Totals for dept 454.000 -Major Streets Projects		\$0.00	\$0.00	\$50,000.00	\$175,700.00	
Dept 463.000 - Routine Maint - Streets						
202-463.000-702.000	Wages	\$17,447.44	\$23,192.00	\$24,128.70	\$24,456.00	
202-463.000-704.100	FICA - Employer's Share	\$1,107.77	\$1,443.00	\$1,525.02	\$1,522.00	
202-463.000-704.200	Medicare - Employer's Share	\$259.16	\$338.00	\$356.96	\$355.00	
202-463.000-705.000	Medical Insurance - ER	\$2,797.57	\$3,235.00	\$2,700.00	\$3,913.00	
202-463.000-705.100	Vision Benefits	114 \$32.16	\$38.00	\$33.30	\$49.00	26, 2021

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
202-463.000-705.200	Dental Benefits	\$319.04	\$391.00	\$380.25	\$578.00	
202-463.000-706.000	Life Insurance - ER cost	\$42.14	\$59.00	\$56.39	\$75.00	
202-463.000-707.000	Retirement Contributions-ER	\$1,509.22	\$1,187.00	\$1,912.45	\$1,388.00	
202-463.000-707.100	Health Care Savings Plan - ER	\$111.74	\$339.00	\$287.90	\$420.00	
202-463.000-708.000	Sick & Accident Premiums-ER	\$279.91	\$383.00	\$299.80	\$482.00	
202-463.000-726.000	Supplies	\$168.97	\$500.00	\$150.00	\$500.00	
202-463.000-801.000	Contractual Services	\$491.25	\$10,000.00	\$625.00	\$700.00	
202-463.000-910.500	Workers Comp Insurance	\$1,368.79	\$1,620.87	\$1,476.97	\$1,620.87	16
202-463.000-930.000	Repairs and Maintenance	\$14,917.33	\$100,000.00	\$85,000.00	\$100,000.00	
202-463.000-941.000	Equipment Rental	\$18,603.41	\$15,000.00	\$13,120.00	\$20,000.00	
202-463.000-960.000	Education and Training	\$309.12	\$300.00		\$500.00	
Totals for dept 463.000 - Routine Maint - Streets		\$59,765.02	\$158,025.87	\$132,052.74	\$156,558.87	
Dept 463.307 - Oakview - Seymour to Chelmsford						
202-463.307-801.450-463.307	Construction Engineering	\$570.00	\$404,280.46	\$428,653.46	\$489,192.92	
Totals for dept 463.307 - Oakview - Seymour to Chelmsford		\$570.00	\$404,280.46	\$428,653.46	\$489,192.92	
Dept 463.308 - Winston - Oakview to Chesterfield						
202-463.308-801.400-463.308	Design Engineering	\$2,032.00				
202-463.308-801.450-463.308	Construction Engineering		\$36,657.77	\$36,704.27	\$0.00	
Totals for dept 463.308 - Winston - Oakview to Chesterfield		\$2,032.00	\$36,657.77	\$36,704.27	\$0.00	
Dept 473.000 - Routine Maint - Bridges						
202-473.000-801.000	Contractual Services	\$1,275.00	\$1,000.00		\$1,500.00	
Totals for dept 473.000 - Routine Maint - Bridges		\$1,275.00	\$1,000.00	\$0.00	\$1,500.00	
Dept 474.000 - Traffic Services						
202-474.000-702.000	Wages	\$3,918.85	\$2,753.00	\$4,898.00	\$4,517.00	
202-474.000-704.100	FICA - Employer's Share	\$249.71	\$171.00	\$371.26	\$280.00	
202-474.000-704.200	Medicare - Employer's Share	\$58.36	\$40.00	\$85.50	\$66.00	
202-474.000-705.000	Medical Insurance - ER	\$636.53	\$371.00	\$849.60	\$637.00	
202-474.000-705.100	Vision Benefits	\$10.02	\$7.00	\$14.15	\$9.00	
202-474.000-705.200	Dental Benefits	\$124.82	\$96.00	\$138.60	\$100.00	
202-474.000-706.000	Life Insurance - ER cost	\$12.37	\$9.00	\$17.45	\$12.00	
202-474.000-707.000	Retirement Contributions-ER	\$279.75	\$150.00	\$405.83	\$114.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
202-474.000-707.100	Health Care Savings Plan - ER	\$51.64	\$49.00	\$81.74	\$66.00	
202-474.000-708.000	Sick & Accident Premiums-ER	\$83.39	\$56.00	\$111.54	\$83.00	
202-474.000-726.000	Supplies	\$2,588.86	\$3,000.00	\$3,500.00	\$3,000.00	
202-474.000-801.000	Contractual Services	\$19,565.43	\$42,819.08	\$19,000.00	\$43,000.00	
202-474.000-920.000	Utilities	\$6,420.78	\$5,500.00	\$5,300.00	\$5,500.00	
202-474.000-941.000	Equipment Rental	\$1,816.63	\$1,000.00	\$1,800.00	\$1,800.00	
Totals for dept 474.000 - Traffic Services		\$35,817.14	\$56,021.08	\$36,573.67	\$59,184.00	
Dept 478.000 - Snow & Ice Removal						
202-478.000-702.000	Wages	\$5,454.83	\$9,281.00	\$8,825.00	\$5,140.00	
202-478.000-704.100	FICA - Employer's Share	\$340.98	\$575.00	\$536.30	\$319.00	
202-478.000-704.200	Medicare - Employer's Share	\$79.73	\$135.00	\$201.00	\$75.00	
202-478.000-705.000	Medical Insurance - ER	\$624.15	\$1,502.00	\$1,722.00	\$872.00	
202-478.000-705.100	Vision Benefits	\$11.42	\$20.00	\$24.50	\$12.00	
202-478.000-705.200	Dental Benefits	\$122.21	\$199.00	\$252.00	\$160.00	
202-478.000-706.000	Life Insurance - ER cost	\$14.78	\$28.00	\$52.70	\$18.00	
202-478.000-707.000	Retirement Contributions-ER	\$350.95	\$223.00	\$680.00	\$193.00	
202-478.000-707.100	Health Care Savings Plan - ER	\$47.16	\$151.00	\$117.25	\$7,519.00	
202-478.000-708.000	Sick & Accident Premiums-ER	\$99.09	\$193.00	\$242.34	\$117.00	
202-478.000-726.000	Supplies	\$13,947.36	\$56,000.00	\$14,800.00	\$30,000.00	
202-478.000-801.000	Contractual Services		\$1,000.00		\$1,000.00	
202-478.000-941.000	Equipment Rental	\$11,409.49	\$12,000.00	\$9,000.00	\$12,000.00	
Totals for dept 478.000 - Snow & Ice Removal		\$32,502.15	\$81,307.00	\$36,453.09	\$57,425.00	
Dept 482.000 - Administrative						
202-482.000-702.000	Wages	\$9,082.66	\$11,895.00	\$11,716.07	\$11,895.00	
202-482.000-704.100	FICA - Employer's Share	\$563.15	\$771.00	\$715.02	\$771.00	
202-482.000-704.200	Medicare - Employer's Share	\$131.76	\$180.00	\$170.76	\$180.00	
202-482.000-705.000	Medical Insurance - ER	\$1,207.84	\$1,121.00	\$1,102.01	\$1,165.00	
202-482.000-705.100	Vision Benefits	\$16.37	\$18.00	\$18.24	\$18.00	
202-482.000-705.200	Dental Benefits	\$143.56	\$213.00	\$209.61	\$213.00	
202-482.000-706.000	Life Insurance - ER cost	\$33.34	\$50.00	\$54.00	\$50.00	
202-482.000-707.000	Retirement Contributions-ER	\$734.55	\$870.00	\$1,051.26	\$870.00	
202-482.000-707.100	Health Care Savings Plan - ER	\$141.68	\$373.00	\$346.45	\$373.00	
202-482.000-708.000	Sick & Accident Premiums-ER	\$117.38	\$171.00	\$168.28	\$171.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
202-482.000-801.000	Contractual Services		\$1,000.00	\$0.00	\$0.00	
202-482.000-941.000	Equipment Rental	\$770.49	\$1,100.00	\$0.00	\$0.00	
Totals for dept 482.000 - Administrative		\$12,942.78	\$17,762.00	\$15,551.70	\$15,707.00	
Dept 538.500 - Intercommunity storm drains						
202-538.500-801.700	Storm/Wtr Shed Permit Fees	\$2,750.76	\$4,500.00	\$4,000.00	\$4,500.00	
202-538.500-803.000	Drain Repairs	\$4,661.07	\$8,000.00	\$5,500.00	\$8,000.00	
Totals for dept 538.500 - Intercommunity storm drains		\$7,411.83	\$12,500.00	\$9,500.00	\$12,500.00	
Dept 965.000 - Transfers Out						
202-965.000-998.203	Trf Out to Local Street Fund	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	
Totals for dept 965.000 - Transfers Out		\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	
TOTAL APPROPRIATIONS		\$446,692.74	\$1,053,576.78	\$983,155.47	\$1,128,318.94	
NET OF REVENUES/APPROPRIATIONS - FUND 202		\$77,244.69	(\$595,461.37)	(\$472,172.48)	(\$21,138.94)	
BEGINNING FUND BALANCE		\$674,695.26	\$751,939.95	\$751,939.95	\$279,767.47	
ENDING FUND BALANCE		\$751,939.95	\$156,478.58	\$279,767.47	\$258,628.53	
Fund 203 - Local Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
203-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fwd	\$21,279.16	\$9,594.57	\$9,594.57	\$9,500.00	
203-000.000-569.000	Act 51 Revenues	\$150,410.97	\$135,000.00	\$150,000.00	\$167,000.00	6
203-000.000-664.000	Interest Income	\$84.29	\$100.00	\$187.00	\$35.00	
Totals for dept 000.000 - General		\$171,774.42	\$144,694.57	\$159,781.57	\$176,535.00	
Dept 449.000 - Right of Way Telecomm						
203-449.000-546.000	Right of Way Telecomm	\$22,044.35	\$15,000.00	\$15,000.00	\$15,000.00	
Totals for dept 449.000 - Right of Way Telecomm		\$22,044.35	\$15,000.00	\$15,000.00	\$15,000.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 478.000 - Snow & Ice Removal						
203-478.000-677.000	Reimbursements	\$1,606.70	\$500.00	\$1,314.14	\$1,400.00	
Totals for dept 478.000 - Snow & Ice Removal		\$1,606.70	\$500.00	\$1,314.14	\$1,400.00	
Dept 931.000 - Transfers IN						
203-931.000-699.101	Transfer In from Genl Fund		\$240.41	\$240.41	\$0.00	
203-931.000-699.202	Transfer IN from Major St Fd	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	
203-931.000-699.204	Transfer IN from Municipal Street Fund	\$440,000.00	\$500,000.00	\$500,000.00	\$100,000.00	29
Totals for dept 931.000 - Transfers IN		\$540,000.00	\$600,240.41	\$600,240.41	\$100,000.00	
TOTAL ESTIMATED REVENUES		\$735,425.47	\$760,434.98	\$776,336.12	\$292,935.00	
APPROPRIATIONS						
Dept 228.000 - Information Technology						
203-228.000-726.000	Supplies		\$3.12	\$3.12	\$0.00	
203-228.000-801.000	Contractual Services	\$512.04	\$1,000.00	\$1,000.00	\$1,100.00	
203-228.000-976.000	Equipment	\$150.71	\$227.91	\$227.91	\$125.00	
Totals for dept 228.000 - Information Technology		\$662.75	\$1,231.03	\$1,231.03	\$1,225.00	
Dept 429.000 - Occupational Safety						
203-429.000-702.000	Wages	\$11.61		\$23.68	\$20.00	
203-429.000-704.100	FICA - Employer's Share	\$0.72		\$1.47	\$1.24	
203-429.000-704.200	Medicare - Employer's Share	\$0.17		\$0.34	\$0.29	
203-429.000-941.000	Equipment Rental			\$12.61	\$12.00	
Totals for dept 429.000 - Occupational Safety		\$12.50	\$0.00	\$38.10	\$33.53	
Dept 448.000 - Lighting						
203-448.000-801.000	Contractual Services	\$9,021.00	\$22,222.00	\$7,222.00	\$0.00	
Totals for dept 448.000 - Lighting		\$9,021.00	\$22,222.00	\$7,222.00	\$0.00	
Dept 449.500 - Right of Way - General						
203-449.500-801.000	Contractual Services	\$235.25	\$2,500.00	\$0.00	\$2,500.00	
203-449.500-930.000	Repairs and Maintenance	\$26,786.45	\$20,000.00	\$7,000.00	\$25,000.00	
Totals for dept 449.500 - Right of Way - General		\$27,021.70	\$22,500.00	\$7,000.00	\$27,500.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 449.501 - Right of Way - Storms						
203-449.501-930.000	Repairs and Maintenance	\$69.94	\$659.38	\$1,140.00	\$1,500.00	
Totals for dept 449.501 - Right of Way - Storms		\$69.94	\$659.38	\$1,140.00	\$1,500.00	
Dept 463.000 - Routine Maint - Streets						
203-463.000-702.000	Wages	\$21,516.24	\$30,978.00	\$27,407.90	\$25,511.00	
203-463.000-704.100	FICA - Employer's Share	\$1,352.51	\$1,926.00	\$1,719.37	\$1,588.00	
203-463.000-704.200	Medicare - Employer's Share	\$316.31	\$450.00	\$402.10	\$371.00	
203-463.000-705.000	Medical Insurance - ER	\$4,044.93	\$4,752.00	\$3,337.60	\$4,399.00	
203-463.000-705.100	Vision Benefits	\$43.47	\$55.00	\$43.73	\$49.00	
203-463.000-705.200	Dental Benefits	\$330.08	\$520.00	\$466.77	\$573.00	
203-463.000-706.000	Life Insurance - ER cost	\$58.86	\$85.00	\$73.91	\$78.00	
203-463.000-707.000	Retirement Contributions-ER	\$1,470.17	\$1,725.00	\$2,221.40	\$936.00	
203-463.000-707.100	Health Care Savings Plan - ER	\$76.63	\$478.00	\$322.77	\$438.00	
203-463.000-708.000	Sick & Accident Premiums-ER	\$388.00	\$565.00	\$431.45	\$512.00	
203-463.000-726.000	Supplies	\$125.00	\$1,000.00	\$850.00	\$1,000.00	
203-463.000-801.000	Contractual Services	\$181.25	\$1,500.00	\$313.65	\$500.00	
203-463.000-910.500	Workers Comp Insurance	\$1,383.98	\$1,636.05	\$1,484.09	\$1,636.05	16
203-463.000-930.000	Repairs and Maintenance	\$4,251.21	\$215,000.00	\$160,000.00	\$215,000.00	
203-463.000-941.000	Equipment Rental	\$32,353.66	\$25,000.00	\$20,000.00	\$30,000.00	
203-463.000-960.000	Education and Training	\$85.13	\$1,000.00		\$500.00	
Totals for dept 463.000 - Routine Maint - Streets		\$67,977.43	\$286,670.05	\$219,074.74	\$283,091.05	
Dept 463.106 - Hemsley Reconstruction						
203-463.106-801.400-463.106	Design Engineering	\$2,518.00				
203-463.106-801.450-463.106	Construction Engineering	\$437,879.70				
Totals for dept 463.106 - Hemsley Reconstruction		\$440,397.70	\$0.00	\$0.00	\$0.00	
Dept 463.107 - Chelmsford - Seymour to Oakview						
203-463.107-801.450-463.107	Construction Engineering	\$570.00	\$288,235.56	\$312,639.06	\$318,712.17	
Totals for dept 463.107 - Chelmsford - Seymour to Oakview		\$570.00	\$288,235.56	\$312,639.06	\$318,712.17	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 463.108 - Oxford Court						
203-463.108-801.400-463.108	Design Engineering	\$2,103.71	\$95.29	\$95.29	\$0.00	
203-463.108-801.450-463.108	Construction Engineering	\$570.00	\$134,771.09	\$135,341.09	\$0.00	
Totals for dept 463.108 - Oxford Court		\$2,673.71	\$134,866.38	\$135,436.38	\$0.00	
Dept 474.000 - Traffic Services						
203-474.000-702.000	Wages	\$2,432.47	\$4,520.00	\$6,828.00	\$3,689.00	
203-474.000-704.100	FICA - Employer's Share	\$153.04	\$280.00	\$430.00	\$228.00	
203-474.000-704.200	Medicare - Employer's Share	\$35.70	\$66.00	\$100.91	\$54.00	
203-474.000-705.000	Medical Insurance - ER	\$419.89	\$600.00	\$527.19	\$463.00	
203-474.000-705.100	Vision Benefits	\$6.77	\$11.00	\$8.62	\$8.00	
203-474.000-705.200	Dental Benefits	\$93.26	\$141.00	\$91.59	\$95.00	
203-474.000-706.000	Life Insurance - ER cost	\$9.04	\$14.00	\$11.73	\$10.00	
203-474.000-707.000	Retirement Contributions-ER	\$185.56	\$389.00	\$4.70	\$126.00	
203-474.000-707.100	Health Care Savings Plan - ER	\$38.74	\$76.00	\$44.27	\$55.00	
203-474.000-708.000	Sick & Accident Premiums-ER	\$59.47	\$89.00	\$98.50	\$69.00	
203-474.000-726.000	Supplies		\$10,000.00	\$1,250.00	\$10,000.00	
203-474.000-801.000	Contractual Services		\$624.20	\$240.00	\$500.00	
203-474.000-941.000	Equipment Rental	\$906.06	\$3,500.00	\$3,500.00	\$3,500.00	
Totals for dept 474.000 - Traffic Services		\$4,340.00	\$20,310.20	\$13,135.51	\$18,797.00	
Dept 478.000 - Snow & Ice Removal						
203-478.000-702.000	Wages	\$4,622.51	\$8,798.00	\$6,827.08	\$4,495.00	
203-478.000-704.100	FICA - Employer's Share	\$290.32	\$546.00	\$500.00	\$279.00	
203-478.000-704.200	Medicare - Employer's Share	\$67.91	\$128.00	\$204.80	\$66.00	
203-478.000-705.000	Medical Insurance - ER	\$899.27	\$1,414.00	\$1,832.00	\$853.00	
203-478.000-705.100	Vision Benefits	\$11.47	\$19.00	\$29.00	\$11.00	
203-478.000-705.200	Dental Benefits	\$127.71	\$202.00	\$297.86	\$124.00	
203-478.000-706.000	Life Insurance - ER cost	\$15.54	\$26.00	\$44.30	\$14.00	
203-478.000-707.000	Retirement Contributions-ER	\$286.58	\$223.00	\$534.84	\$121.00	
203-478.000-707.100	Health Care Savings Plan - ER	\$43.26	\$143.00	\$94.37	\$80.00	
203-478.000-708.000	Sick & Accident Premiums-ER	\$107.50	\$70.00	\$220.00	\$103.00	
203-478.000-726.000	Supplies	\$10,321.55	\$44,000.00	\$9,840.00	\$24,000.00	
203-478.000-801.000	Contractual Services		\$2,500.00	\$0.00	\$2,500.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
203-478.000-941.000	Equipment Rental	\$8,505.92	\$11,000.00	\$9,375.00	\$10,000.00	
Totals for dept 478.000 - Snow & Ice Removal		\$25,299.54	\$69,069.00	\$29,799.25	\$42,646.00	
Dept 482.000 - Administrative						
203-482.000-702.000	Wages	\$10,382.61	\$13,500.00	\$8,822.33	\$13,877.00	
203-482.000-704.100	FICA - Employer's Share	\$643.76	\$837.00	\$543.07	\$899.00	
203-482.000-704.200	Medicare - Employer's Share	\$150.62	\$195.75	\$127.28	\$210.00	
203-482.000-705.000	Medical Insurance - ER	\$1,412.69	\$1,308.00	\$826.56	\$1,359.00	
203-482.000-705.100	Vision Benefits	\$19.46	\$22.00	\$13.66	\$22.00	
203-482.000-705.200	Dental Benefits	\$168.26	\$248.00	\$157.18	\$248.00	
203-482.000-706.000	Life Insurance - ER cost	\$39.25	\$58.00	\$37.80	\$58.00	
203-482.000-707.000	Retirement Contributions-ER	\$840.24	\$1,016.00	\$798.00	\$1,016.00	
203-482.000-707.100	Health Care Savings Plan - ER	\$165.26	\$435.00	\$230.00	\$435.00	
203-482.000-708.000	Sick & Accident Premiums-ER	\$138.21	\$200.00	\$126.13	\$201.00	
203-482.000-726.000	Supplies		\$500.00	\$0.00	\$0.00	
203-482.000-941.000	Equipment Rental	\$1,215.73	\$2,000.00	\$0.00	\$0.00	
Totals for dept 482.000 - Administrative		\$15,176.09	\$20,319.75	\$11,682.01	\$18,325.00	
Dept 538.500 - Intercommunity storm drains						
203-538.500-801.700	Storm/Wtr Shed Permit Fees	\$2,750.76	\$4,000.00	\$3,800.00	\$4,000.00	
203-538.500-803.000	Drain Repairs	\$4,182.88	\$6,000.00	\$4,070.00	\$6,000.00	
Totals for dept 538.500 - Intercommunity storm drains		\$6,933.64	\$10,000.00	\$7,870.00	\$10,000.00	
TOTAL APPROPRIATIONS		\$600,156.00	\$876,083.35	\$746,268.08	\$721,829.75	
NET OF REVENUES/APPROPRIATIONS - FUND 203		\$135,269.47	(\$115,648.37)	\$30,068.04	(\$428,894.75)	
BEGINNING FUND BALANCE		\$648,736.43	\$784,005.90	\$784,005.90	\$814,073.94	
ENDING FUND BALANCE		\$784,005.90	\$668,357.53	\$814,073.94	\$385,179.19	
Fund 204 - MUNICIPAL STREET FUND						
ESTIMATED REVENUES						
Dept 000.000 - General						
204-000.000-402.204	Current Tax Revenue Local St Millage	\$646,915.14	\$650,000.00	\$669,000.00	\$666,880.00	24
204-000.000-412.000	Delinquent Tax Revenue	\$518.81	\$88.90	\$90.00	\$85.00	26, 2021

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
204-000.000-433.000	St-Charge in Lieu	\$1,431.75	\$1,490.00	\$1,490.00	\$1,488.00	
204-000.000-664.000	Interest Income	\$131.86	\$50.00	\$175.00	\$70.00	
Totals for dept 000.000 - General		\$648,997.56	\$651,628.90	\$670,755.00	\$668,523.00	
TOTAL ESTIMATED REVENUES		\$648,997.56	\$651,628.90	\$670,755.00	\$668,523.00	
APPROPRIATIONS						
Dept 905.000 - Debt Service						
204-905.000-991.354	GO Tax Bond 2017 Principal Payment	\$138,600.00	\$142,450.00	\$142,450.00	\$146,300.00	
204-905.000-995.354	GO Tax Bond 2017 Interest Expense	\$27,225.28	\$25,146.28	\$25,146.28	\$22,724.62	
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	\$385.00	\$320.83	\$320.83	\$385.00	
Totals for dept 905.000 - Debt Service		\$166,210.28	\$167,917.11	\$167,917.11	\$169,409.62	
Dept 965.000 - Transfers Out						
204-965.000-998.202	Trf Out to Major Street Fund	\$0.00	\$0.00	\$0.00	\$400,000.00	28
204-965.000-998.203	Trf Out to Local Street Fund	\$440,000.00	\$500,000.00	\$500,000.00	\$100,000.00	29
Totals for dept 965.000 - Transfers Out		\$440,000.00	\$500,000.00	\$500,000.00	\$500,000.00	
TOTAL APPROPRIATIONS		\$606,210.28	\$667,917.11	\$667,917.11	\$669,409.62	
NET OF REVENUES/APPROPRIATIONS - FUND 204		\$42,787.28	(\$16,288.21)	\$2,837.89	(\$886.62)	
BEGINNING FUND BALANCE		\$25,994.94	\$68,782.22	\$68,782.22	\$71,620.11	
ENDING FUND BALANCE		\$68,782.22	\$52,494.01	\$71,620.11	\$70,733.49	
Fund 226 - Garbage Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
226-000.000-402.000	Current Tax Revenue	\$397,577.97	\$405,000.00	\$415,318.43	\$421,000.00	24
226-000.000-412.000	Delinquent Tax Revenue	\$329.30	\$62.32	\$75.00	\$60.00	
226-000.000-433.000	St-Charge in Lieu	\$891.27	\$915.00	\$915.00	\$915.00	
226-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fwd	\$13,246.17	\$5,972.57	\$5,972.57	\$6,000.00	
226-000.000-445.000	Late Payment Interest Revenue	\$3,136.78	\$2,500.00	\$3,242.26	\$3,000.00	
226-000.000-664.000	Interest Income	\$2,185.93	\$1,200.00	\$210.00	\$900.00	
Totals for dept 000.000 - General		\$417,367.42	\$415,649.89	\$425,733.26	\$431,875.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 172.000 - Executive						
226-172.000-677.000	Reimbursements			\$0.00	\$0.00	
Totals for dept 172.000 - Executive		\$0.00	\$0.00	\$0.00	\$0.00	
Dept 931.000 - Transfers IN						
226-931.000-699.101	Transfer In from Genl Fund		\$541.95	\$541.95	\$0.00	
Totals for dept 931.000 - Transfers IN		\$0.00	\$541.95	\$541.95	\$0.00	
TOTAL ESTIMATED REVENUES		\$417,367.42	\$416,191.84	\$426,275.21	\$431,875.00	
APPROPRIATIONS						
Dept 000.000 - General						
226-000.000-961.350	Other Expense-Debt Service	\$8,456.74	\$10,036.75	\$10,036.75	\$0.00	
Totals for dept 000.000 - General		\$8,456.74	\$10,036.75	\$10,036.75	\$0.00	
Dept 101.000 - Council						
226-101.000-702.000	Wages	\$2,077.38	\$1,920.00	\$2,984.15	\$1,920.00	
226-101.000-704.100	FICA - Employer's Share	\$128.88	\$136.00	\$179.20	\$136.00	
226-101.000-704.200	Medicare - Employer's Share	\$29.91	\$32.00	\$41.92	\$32.00	
226-101.000-726.000	Supplies	\$87.41	\$100.00	\$0.00	\$100.00	
226-101.000-910.200	General Liability Insurance	\$902.57	\$980.89	\$980.89	\$1,112.26	
226-101.000-910.500	Workers Comp Insurance	\$1.59	\$2.68	\$2.68	\$2.87	
226-101.000-960.000	Education and Training	\$366.48	\$580.00	\$589.04	\$600.00	
Totals for dept 101.000 - Council		\$3,594.22	\$3,751.57	\$4,777.88	\$3,903.13	
Dept 172.000 - Executive						
226-172.000-702.000	Wages	\$4,695.76	\$4,790.00	\$4,788.60	\$4,885.00	
226-172.000-704.100	FICA - Employer's Share	\$307.95	\$309.00	\$312.30	\$315.00	
226-172.000-704.200	Medicare - Employer's Share	\$71.98	\$72.00	\$72.95	\$74.00	
226-172.000-705.000	Medical Insurance - ER	\$435.71	\$457.00	\$447.65	\$472.00	
226-172.000-705.100	Vision Benefits	\$7.58	\$8.00	\$7.58	\$8.00	
226-172.000-705.200	Dental Benefits	\$82.07	\$89.00	\$87.38	\$89.00	
226-172.000-706.000	Life Insurance - ER cost	\$19.55	\$21.00	\$22.80	\$21.00	
226-172.000-707.000	Retirement Contributions-ER	\$447.21	\$449.00	\$453.57	\$458.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
226-172.000-707.100	Health Care Savings Plan - ER	\$146.35	\$150.00	\$153.73	\$153.00	
226-172.000-708.000	Sick & Accident Premiums-ER	\$68.61	\$71.00	\$70.10	\$72.00	
226-172.000-726.000	Supplies	\$7.04		\$0.00	\$0.00	
226-172.000-745.000	Postage			\$1.03	\$0.00	
226-172.000-801.000	Contractual Services	(\$13.75)	\$81.30	\$75.00	\$575.00	17
226-172.000-850.000	Communications	\$4.00	\$8.00	\$9.60	\$10.00	
226-172.000-910.200	General Liability Insurance	\$912.64	\$980.00	\$966.12	\$1,095.51	
226-172.000-910.500	Workers Comp Insurance	\$67.43	\$84.00	\$63.19	\$80.73	16
226-172.000-940.000	Vehicle and Travel Expense	\$267.95	\$215.00	\$370.00	\$370.00	
226-172.000-960.000	Education and Training	\$16.40	\$55.00	\$29.19	\$50.00	
226-172.000-961.000	Miscellaneous	\$29.42	\$40.00	\$23.62	\$40.00	
Totals for dept 172.000 - Executive		\$7,573.90	\$7,879.30	\$7,954.41	\$8,768.24	
Dept 201.000 - Finance,Budgeting,Accounting						
226-201.000-702.000	Wages	\$1,976.31				
226-201.000-704.100	FICA - Employer's Share	\$133.70				
226-201.000-704.200	Medicare - Employer's Share	\$31.25				
226-201.000-705.000	Medical Insurance - ER	\$179.50				
226-201.000-705.100	Vision Benefits	\$5.13				
226-201.000-705.200	Dental Benefits	\$46.39				
226-201.000-706.000	Life Insurance - ER cost	\$7.76				
226-201.000-707.000	Retirement Contributions-ER	\$194.02				
226-201.000-707.100	Health Care Savings Plan - ER	\$42.32				
226-201.000-708.000	Sick & Accident Premiums-ER	\$45.52				
226-201.000-726.000	Supplies	\$220.09				
226-201.000-801.000	Contractual Services	\$3,914.92				
226-201.000-805.000	Bank Fees	\$21.60				
226-201.000-960.000	Education and Training	\$30.50				
Totals for dept 201.000 - Finance,Budgeting,Accounting		\$6,849.01				
Dept 215.000 - Administration and Clerk						
226-215.000-702.000	Wages	\$2,252.23	\$2,191.00	\$2,166.70	\$2,250.00	
226-215.000-704.100	FICA - Employer's Share	\$139.65	\$136.00	\$134.34	\$139.00	
226-215.000-704.200	Medicare - Employer's Share	\$32.62	\$32.00	\$31.38	\$33.00	
226-215.000-705.000	Medical Insurance - ER	\$20.05		\$0.00	\$0.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
226-215.000-705.100	Vision Benefits	\$0.33		\$0.00	\$0.00	
226-215.000-705.200	Dental Benefits	\$1.79		\$0.00	\$0.00	
226-215.000-706.000	Life Insurance - ER cost	\$15.63	\$17.00	\$18.18	\$17.00	
226-215.000-707.000	Retirement Contributions-ER	\$202.70	\$197.00	\$194.92	\$202.00	
226-215.000-707.100	Health Care Savings Plan - ER	\$62.84	\$66.00	\$69.62	\$67.00	
226-215.000-708.000	Sick & Accident Premiums-ER	\$44.66	\$46.00	\$47.05	\$48.00	
226-215.000-726.000	Supplies	\$8.94	\$50.00	\$0.00	\$50.00	
226-215.000-745.000	Postage	\$577.42	\$250.25	\$575.00	\$600.00	
226-215.000-801.000	Contractual Services	\$510.31	\$294.62	\$10.00	\$100.00	
226-215.000-900.000	Printing and Publishing	\$763.35	\$500.00	\$900.00	\$900.00	
226-215.000-960.000	Education and Training	\$22.08	\$100.00	\$10.00	\$70.00	
Totals for dept 215.000 - Administration and Clerk		\$4,654.60	\$3,879.87	\$4,157.19	\$4,476.00	
Dept 228.000 - Information Technology						
226-228.000-726.000	Supplies		\$10.54	\$10.54	\$0.00	
226-228.000-801.000	Contractual Services	\$1,745.17	\$1,550.00	\$1,550.00	\$1,550.00	
226-228.000-976.000	Equipment	\$301.43	\$525.00		\$250.00	
Totals for dept 228.000 - Information Technology		\$2,046.60	\$2,085.54	\$1,560.54	\$1,800.00	
Dept 253.000 - Treasurer						
226-253.000-702.000	Wages	\$5,356.51	\$8,031.00	\$7,726.30	\$8,978.00	
226-253.000-704.100	FICA - Employer's Share	\$332.19	\$498.00	\$406.25	\$557.00	
226-253.000-704.200	Medicare - Employer's Share	\$77.77	\$116.00	\$113.78	\$130.00	
226-253.000-705.000	Medical Insurance - ER	\$1,044.14	\$1,291.00	\$1,245.00	\$1,373.00	
226-253.000-705.100	Vision Benefits	\$7.23	\$13.00	\$12.17	\$13.00	
226-253.000-705.200	Dental Benefits	\$65.34	\$125.00	\$120.85	\$125.00	
226-253.000-706.000	Life Insurance - ER cost	\$24.14	\$34.00	\$37.00	\$34.00	
226-253.000-707.000	Retirement Contributions-ER	\$421.62	\$568.00	\$626.00	\$586.00	
226-253.000-707.100	Health Care Savings Plan - ER	\$40.81	\$88.00	\$120.00	\$89.00	
226-253.000-708.000	Sick & Accident Premiums-ER	\$92.96	\$144.00	\$144.03	\$149.00	
226-253.000-726.000	Supplies		\$300.00	\$300.00	\$300.00	
226-253.000-745.000	Postage	\$147.74	\$355.00	\$210.00	\$210.00	
226-253.000-801.000	Contractual Services	\$114.29	\$4,105.00	\$4,105.00	\$4,200.00	
226-253.000-805.000	Bank Fees	\$45.60	\$170.00	\$64.40	\$65.00	
226-253.000-910.000	Insurance and Bonds	\$5.00	\$15.00	\$15.00	\$15.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
226-253.000-940.000	Vehicle and Travel Expense	\$61.61	\$55.00	\$42.00	\$55.00	
226-253.000-960.000	Education and Training	\$49.50	\$100.00	\$60.00	\$100.00	
Totals for dept 253.000 - Treasurer		\$7,886.45	\$16,008.00	\$15,347.78	\$16,979.60	
Dept 257.000 - Assessor						
226-257.000-899.000	MTT Appeals and Payments		\$800.00	\$0.00	\$800.00	
Totals for dept 257.000 - Assessor		\$0.00	\$800.00	\$0.00	\$800.00	
Dept 528.000 - Sanitation Collection						
226-528.000-702.000	Wages	\$2,548.80	\$1,982.00	\$3,090.60	\$3,279.00	
226-528.000-704.100	FICA - Employer's Share	\$160.33	\$128.00	\$192.55	\$209.00	
226-528.000-704.200	Medicare - Employer's Share	\$37.43	\$30.00	\$44.90	\$49.00	
226-528.000-705.000	Medical Insurance - ER	\$331.96	\$307.00	\$400.49	\$382.00	
226-528.000-705.100	Vision Benefits	\$3.70	\$3.15	\$5.20	\$5.00	
226-528.000-705.200	Dental Benefits	\$31.04	\$35.00	\$58.18	\$55.00	
226-528.000-706.000	Life Insurance - ER cost	\$6.73	\$8.00	\$12.19	\$11.00	
226-528.000-707.000	Retirement Contributions-ER	\$150.01	\$145.00	\$226.80	\$159.00	
226-528.000-707.100	Health Care Savings Plan - ER	\$24.81	\$62.00	\$70.65	\$78.00	
226-528.000-708.000	Sick & Accident Premiums-ER	\$29.60	\$29.25	\$48.70	\$50.00	
226-528.000-801.000	Contractual Services	\$284,937.24	\$280,000.00	\$292,225.00	\$310,000.00	31
226-528.000-801.701	Landfill fees		\$1,050.00			
226-528.000-910.500	Workers Comp Insurance	\$413.58	\$612.22	\$612.22	\$655.08	16
226-528.000-941.000	Equipment Rental	\$12,656.75	\$9,059.87	\$9,900.00	\$10,000.00	
Totals for dept 528.000 - Sanitation Collection		\$301,331.98	\$293,451.49	\$306,887.48	\$324,932.08	
Dept 530.000 - Wood Chipping						
226-530.000-702.000	Wages	\$18,755.90	\$25,512.00	\$13,780.00	\$23,412.00	
226-530.000-704.100	FICA - Employer's Share	\$1,173.95	\$1,587.00	\$854.40	\$1,457.00	
226-530.000-704.200	Medicare - Employer's Share	\$274.61	\$371.00	\$200.00	\$341.00	
226-530.000-705.000	Medical Insurance - ER	\$2,864.42	\$3,208.00	\$2,072.41	\$3,115.00	
226-530.000-705.100	Vision Benefits	\$40.60	\$43.00	\$25.05	\$40.00	
226-530.000-705.200	Dental Benefits	\$445.99	\$519.00	\$276.55	\$489.00	
226-530.000-706.000	Life Insurance - ER cost	\$52.78	\$65.00	\$41.05	\$62.00	
226-530.000-707.000	Retirement Contributions-ER	\$3,227.09	\$2,993.00	\$3,500.00	\$2,713.00	
226-530.000-707.100	Health Care Savings Plan - ER	\$170.68	\$368.00	\$179.70	\$351.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21	2020-21	2021-22	Reference Notes
			AMENDED BUDGET	PROJECTED ACTIVITY	REQUESTED BUDGET	
226-530.000-708.000	Sick & Accident Premiums-ER	\$346.95	\$405.00	\$288.69	\$394.00	
226-530.000-726.000	Supplies	\$192.61	\$500.00	\$0.00	\$500.00	
226-530.000-801.000	Contractual Services	\$16.00		\$0.00	\$100.00	
226-530.000-910.500	Workers Comp Insurance	\$234.22	\$612.22	\$612.22	\$655.08	16
226-530.000-930.000	Repairs and Maintenance	\$1,589.04	\$1,500.00	\$11.60	\$1,500.00	
226-530.000-941.000	Equipment Rental	\$19,580.37	\$15,000.00	\$12,250.00	\$20,000.00	
Totals for dept 530.000 - Wood Chipping		\$48,965.21	\$52,683.22	\$34,091.67	\$55,129.08	
Dept 782.000 - Facilities - Abrams Park						
226-782.000-702.000	Wages	\$4,179.72	\$6,041.00	\$4,140.00	\$4,994.00	
226-782.000-704.100	FICA - Employer's Share	\$261.46	\$375.00	\$258.00	\$309.00	
226-782.000-704.200	Medicare - Employer's Share	\$61.06	\$88.00	\$69.01	\$72.00	
226-782.000-705.000	Medical Insurance - ER	\$638.75	\$827.00	\$560.00	\$669.00	
226-782.000-705.100	Vision Benefits	\$9.11	\$10.00	\$8.02	\$8.00	
226-782.000-705.200	Dental Benefits	\$103.38	\$124.00	\$89.00	\$104.00	
226-782.000-706.000	Life Insurance - ER cost	\$11.95	\$15.00	\$11.43	\$12.00	
226-782.000-707.000	Retirement Contributions-ER	\$182.53	\$174.00	\$250.00	\$113.00	
226-782.000-707.100	Health Care Savings Plan - ER	\$35.87	\$79.00	\$37.70	\$66.00	
226-782.000-708.000	Sick & Accident Premiums-ER	\$82.31	\$99.00	\$76.51	\$84.00	
226-782.000-941.000	Equipment Rental	\$1,219.18	\$1,300.00	\$2,000.00	\$1,300.00	
Totals for dept 782.000 - Facilities - Abrams Park		\$6,785.32	\$9,132.00	\$7,499.67	\$7,731.00	
Dept 783.000 - Facilities - Elms Rd Park						
226-783.000-702.000	Wages	\$6,111.44	\$7,822.00	\$6,345.85	\$8,339.00	
226-783.000-704.100	FICA - Employer's Share	\$381.22	\$485.00	\$395.00	\$517.00	
226-783.000-704.200	Medicare - Employer's Share	\$89.02	\$113.00	\$92.25	\$121.00	
226-783.000-705.000	Medical Insurance - ER	\$994.80	\$1,141.00	\$866.75	\$1,214.00	
226-783.000-705.100	Vision Benefits	\$13.08	\$14.00	\$11.30	\$14.00	
226-783.000-705.200	Dental Benefits	\$138.62	\$153.00	\$132.53	\$178.00	
226-783.000-706.000	Life Insurance - ER cost	\$17.54	\$19.00	\$17.10	\$21.00	
226-783.000-707.000	Retirement Contributions-ER	\$279.33	\$155.00	\$347.90	\$176.00	
226-783.000-707.100	Health Care Savings Plan - ER	\$49.36	\$105.00	\$57.00	\$115.00	
226-783.000-708.000	Sick & Accident Premiums-ER	\$121.99	\$133.00	\$112.20	\$146.00	
226-783.000-941.000	Equipment Rental	\$1,917.27	\$2,000.00	\$2,600.00	\$2,300.00	
Totals for dept 783.000 - Facilities - Elms Rd Park		\$10,113.67	\$12,140.00	\$10,977.88	\$13,141.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 793.000 - Facilities - City Hall	FY22 Change to Department 265.000 Facilities - City Hall					23
226-793.000-702.000	Wages	\$971.95	\$646.00	\$687.45	\$1,052.00	
226-793.000-704.100	FICA - Employer's Share	\$62.69	\$40.00	\$44.15	\$66.00	
226-793.000-704.200	Medicare - Employer's Share	\$14.63	\$9.00	\$10.30	\$15.00	
226-793.000-705.000	Medical Insurance - ER	\$106.20		\$92.60	\$53.00	
226-793.000-705.100	Vision Benefits	\$0.58		\$1.02	\$0.00	
226-793.000-705.200	Dental Benefits	\$6.42		\$12.90	\$5.00	
226-793.000-706.000	Life Insurance - ER cost	\$0.98		\$2.14	\$1.00	
226-793.000-707.000	Retirement Contributions-ER	\$29.05		\$44.80	\$2.00	
226-793.000-707.100	Health Care Savings Plan - ER	\$1.74		\$13.77	\$4.00	
226-793.000-708.000	Sick & Accident Premiums-ER	\$7.12		\$10.02	\$5.00	
226-793.000-726.000	Supplies	\$566.12	\$450.00	\$150.00	\$600.00	
226-793.000-801.000	Contractual Services		\$250.00	\$0.00	\$200.00	
226-793.000-850.000	Communications	\$444.42	\$400.00	\$490.00	\$490.00	
226-793.000-910.100	Property Insurance	\$204.65	\$228.47	\$228.47	\$235.00	
226-793.000-910.500	Workers Comp Insurance	\$28.14	\$33.90	\$33.90	\$36.28	16
226-793.000-920.000	Utilities	\$844.76	\$1,000.00	\$775.00	\$775.00	
226-793.000-930.000	Repairs and Maintenance	\$169.14	\$500.00	\$500.00	\$500.00	
226-793.000-941.000	Equipment Rental	\$747.49	\$500.00	\$500.00	\$900.00	
Totals for dept 793.000 - Facilities - City Hall		\$4,206.08	\$4,057.37	\$3,596.52	\$4,939.28	
TOTAL APPROPRIATIONS		\$412,463.78	\$415,905.11	\$406,887.77	\$442,599.41	
NET OF REVENUES/APPROPRIATIONS - FUND 226		\$4,903.64	\$286.73	\$19,387.44	(\$10,724.41)	
BEGINNING FUND BALANCE		\$331,148.02	\$336,051.66	\$336,051.66	\$355,439.10	
ENDING FUND BALANCE		\$336,051.66	\$336,338.39	\$355,439.10	\$344,714.69	
Fund 248 - Downtown Development Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
248-000.000-402.000	Current Tax Revenue	\$46,512.60	\$66,950.00	\$72,111.01	\$88,000.00	
248-000.000-664.000	Interest Income	\$14.81	\$12.00	\$5.15	\$7.00	
Totals for dept 000.000 - General		\$46,527.41	\$66,962.00	\$72,116.16	\$88,007.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 728.004 - Family Movie Night						
248-728.004-597.000	Grants from Private Entities		\$2,000.00	\$0.00	\$0.00	
Totals for dept 728.004 - Family Movie Night		\$0.00	\$2,000.00	\$0.00	\$0.00	
TOTAL ESTIMATED REVENUES		\$46,527.41	\$68,962.00	\$72,116.16	\$88,007.00	
APPROPRIATIONS						
Dept 173.000 - DDA Administration						
248-173.000-726.000	Supplies		\$13.00	\$13.00	\$0.00	
248-173.000-745.000	Postage	\$19.90	\$20.00	\$4.00	\$4.00	
248-173.000-825.000	Admin Services	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
248-173.000-961.000	Miscellaneous		\$300.00	\$0.00	\$150.00	
Totals for dept 173.000 - DDA Administration		\$2,519.90	\$2,833.00	\$2,517.00	\$2,654.00	
Dept 728.002 - Streetscape						
248-728.002-967.101	Contribution to General Fund	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	14
248-728.002-968.000	Depreciation Expense	\$944.29	\$945.00	\$945.00	\$945.00	
Totals for dept 728.002 - Streetscape		\$40,944.29	\$40,945.00	\$40,945.00	\$40,945.00	
Dept 728.003 - Facade Program						
248-728.003-801.000	Contractual Services	\$10,000.00	\$12,500.00	\$12,500.00	\$12,500.00	
Totals for dept 728.003 - Facade Program		\$10,000.00	\$12,500.00	\$12,500.00	\$12,500.00	
Dept 728.004 - Family Movie Night						
248-728.004-726.000	Supplies	\$2,015.39	\$8,060.00	\$3,090.00	\$0.00	
248-728.004-801.000	Contractual Services	\$3,283.66	\$3,450.00	\$1,820.00	\$0.00	
248-728.004-968.000	Depreciation Expense	\$1,181.75		\$1,181.75	\$1,181.75	
Totals for dept 728.004 - Family Movie Night		\$6,480.80	\$11,510.00	\$6,091.75	\$1,181.75	
TOTAL APPROPRIATIONS		\$59,944.99	\$67,788.00	\$62,053.75	\$57,280.75	
NET OF REVENUES/APPROPRIATIONS - FUND 248		(\$13,417.58)	\$1,174.00	\$10,062.41	\$30,726.25	
BEGINNING FUND BALANCE		\$51,758.49	\$38,340.91	\$38,340.91	\$48,403.32	
ENDING FUND BALANCE		\$38,340.91	\$39,514.91	\$48,403.32	\$79,129.57	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Fund 350 - City Hall Debt Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
350-000.000-664.000	Interest Income	\$12.68	\$7.00	\$5.25	\$0.00	
Totals for dept 000.000 - General		\$12.68	\$7.00	\$5.25	\$0.00	
Dept 931.000 - Transfers IN						
350-931.000-699.101	Transfer In from Genl Fund	\$84,567.50	\$100,357.50	\$98,778.83	\$0.00	
Totals for dept 931.000 - Transfers IN		\$84,567.50	\$100,357.50	\$98,778.83	\$0.00	
TOTAL ESTIMATED REVENUES		\$84,580.18	\$100,364.50	\$98,784.08	\$0.00	
APPROPRIATIONS						
Dept 905.000 - Debt Service						
350-905.000-991.000	Bond Principal Payments	\$75,000.00	\$95,000.00	\$95,000.00	\$0.00	
350-905.000-995.000	Bond Interest Payments	\$9,567.50	\$5,367.50	\$5,367.50	\$0.00	
350-905.000-996.000	Agent Fees	\$750.00	\$750.00	\$375.00	\$0.00	
Totals for dept 905.000 - Debt Service		\$85,317.50	\$101,117.50	\$100,742.50	\$0.00	
TOTAL APPROPRIATIONS		\$85,317.50	\$101,117.50	\$100,742.50	\$0.00	
NET OF REVENUES/APPROPRIATIONS - FUND 350		(\$737.32)	(\$753.00)	(\$1,958.42)	\$0.00	
BEGINNING FUND BALANCE		\$3,075.94	\$2,338.62	\$2,338.62		
ENDING FUND BALANCE		\$2,338.62	\$1,585.62	\$380.20	\$0.00	
Fund 402 - Fire Equip Replacement Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
402-000.000-664.000	Interest Income	\$16.01	\$11.00	\$240.00	\$200.00	
Totals for dept 000.000 - General		\$16.01	\$11.00	\$240.00	\$200.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 931.000 - Transfers IN						
402-931.000-699.101	Transfer In from Genl Fund	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	
Totals for dept 931.000 - Transfers IN		\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	
TOTAL ESTIMATED REVENUES		\$75,016.01	\$75,011.00	\$75,240.00	\$75,200.00	
APPROPRIATIONS						
Dept 336.000 - Fire Department						
402-336.000-976.000	Equipment	\$5,838.79	\$3,500.00	\$0.00	\$0.00	
Totals for dept 336.000 - Fire Department		\$5,838.79	\$3,500.00	\$0.00	\$0.00	
TOTAL APPROPRIATIONS		\$5,838.79	\$3,500.00	\$0.00	\$0.00	
NET OF REVENUES/APPROPRIATIONS - FUND 402		\$69,177.22	\$71,511.00	\$75,240.00	\$75,200.00	
BEGINNING FUND BALANCE		\$37,772.64	\$106,949.86	\$106,949.86	\$182,189.86	
ENDING FUND BALANCE		\$106,949.86	\$178,460.86	\$182,189.86	\$257,389.86	
Fund 590 - Water Supply Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
590-000.000-664.000	Interest Income	\$11,700.67	\$6,000.00	\$2,140.00	\$1,100.00	
Totals for dept 000.000 - General		\$11,700.67	\$6,000.00	\$2,140.00	\$1,100.00	
Dept 172.000 - Executive						
590-172.000-677.000	Reimbursements				\$0.00	
Totals for dept 931.000 - Transfers IN		\$0.00	\$0.00	\$0.00	\$0.00	
Dept 540.000 - Water System						
590-540.000-551.000	Other State Grant Revenue		\$1,000.00	\$1,000.00	\$0.00	
590-540.000-600.000	Water Fees	\$594,361.85	\$610,000.00	\$595,000.00	\$600,000.00	
590-540.000-601.000	Metered Services	\$1,547,849.58	\$1,590,000.00	\$1,545,000.00	\$1,560,000.00	
590-540.000-602.000	Hydrant Rental	131 \$950.00	\$950.00	\$950.00	\$950.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
590-540.000-603.000	Service Fees	\$2,207.00	\$3,400.00	\$300.00	\$1,500.00	
590-540.000-607.000	Tap Fees	\$12,750.00	\$11,250.00	\$26,250.00	\$11,250.00	
590-540.000-627.000	Charges for Services	\$2,810.00	\$1,215.59	\$1,215.59	\$1,500.00	
590-540.000-658.000	Penalty - Late Fee	\$10,352.21	\$7,800.00	\$6,800.00	\$9,500.00	
590-540.000-677.000	Reimbursements	\$189.00	\$0.00	\$0.00	\$0.00	
Totals for dept 540.000 - Water System		\$2,171,469.64	\$2,225,615.59	\$2,176,515.59	\$2,184,700.00	
Dept 543.230 - Water Main Repair USDA Grant						
590-543.230-525.000-543.230	USDA Water Main Grant		\$0.00	\$0.00	\$785,000.00	25
Totals for dept 543.230 - Water Main Repair USDA Grant		\$0.00	\$0.00	\$0.00	\$785,000.00	
Dept 931.000 - Transfers IN						
590-931.000-699.101	Transfer In from Genl Fund		\$2,316.60	\$2,316.60	\$0.00	
Totals for dept 931.000 - Transfers IN		\$0.00	\$2,316.60	\$2,316.60	\$0.00	
TOTAL ESTIMATED REVENUES		\$2,183,170.31	\$2,233,932.19	\$2,180,972.19	\$2,970,800.00	
APPROPRIATIONS						
Dept 000.000 - General						
590-000.000-961.000	Miscellaneous		\$3.42	(\$3.42)	\$0.00	
590-000.000-961.350	Other Expense-Debt Service	\$21,141.88	\$25,091.88	\$25,091.88	\$0.00	
Totals for dept 000.000 - General		\$21,141.88	\$25,095.30	\$25,088.46	\$0.00	
Dept 101.000 - Council						
590-101.000-702.000	Wages	\$5,193.87	\$7,920.00	\$7,237.50	\$7,920.00	
590-101.000-704.100	FICA - Employer's Share	\$322.35	\$491.00	\$449.61	\$491.00	
590-101.000-704.200	Medicare - Employer's Share	\$75.36	\$115.00	\$105.10	\$115.00	
590-101.000-726.000	Supplies	\$218.51	\$195.00	\$0.00	\$195.00	
590-101.000-910.200	General Liability Insurance	\$2,256.42	\$2,452.23	\$2,452.23	\$2,780.65	
590-101.000-910.500	Workers Comp Insurance	\$3.96	\$482.00	\$6.70	\$7.17	16
590-101.000-960.000	Education and Training	\$916.18	\$2,000.00	\$1,472.59	\$1,700.00	
Totals for dept 101.000 - Council		\$8,986.65	\$13,655.23	\$11,723.73	\$13,208.82	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 172.000 - Executive						
590-172.000-702.000	Wages	\$18,783.20	\$19,160.00	\$19,155.30	\$19,540.00	
590-172.000-704.100	FICA - Employer's Share	\$1,240.38	\$1,238.00	\$1,262.44	\$1,261.00	
590-172.000-704.200	Medicare - Employer's Share	\$290.13	\$289.00	\$295.35	\$295.00	
590-172.000-705.000	Medical Insurance - ER	\$1,742.82	\$1,827.00	\$1,790.25	\$1,888.00	
590-172.000-705.100	Vision Benefits	\$30.34	\$31.00	\$30.35	\$31.00	
590-172.000-705.200	Dental Benefits	\$328.16	\$355.00	\$349.31	\$355.00	
590-172.000-706.000	Life Insurance - ER cost	\$78.10	\$83.00	\$91.14	\$84.00	
590-172.000-707.000	Retirement Contributions-ER	\$5,677.58	\$1,797.00	\$1,835.00	\$1,831.00	
590-172.000-707.100	Health Care Savings Plan - ER	\$589.66	\$599.00	\$621.25	\$610.00	
590-172.000-708.000	Sick & Accident Premiums-ER	\$274.45	\$285.00	\$280.40	\$287.00	
590-172.000-726.000	Supplies	\$17.60	\$50.00	\$0.00	\$50.00	
590-172.000-745.000	Postage			\$2.58	\$0.00	
590-172.000-801.000	Contractual Services	\$763.10	\$560.77	\$560.77	\$1,300.00	17
590-172.000-910.200	General Liability Insurance	\$2,281.61	\$2,415.30	\$2,415.30	\$2,738.78	
590-172.000-910.500	Workers Comp Insurance	\$168.58	\$175.00	\$163.90	\$201.82	16
590-172.000-940.000	Vehicle and Travel Expense	\$1,222.68	\$950.00	\$1,811.00	\$1,811.00	
590-172.000-960.000	Education and Training	\$40.99	\$80.00	\$60.00	\$60.00	
590-172.000-961.000	Miscellaneous	\$653.89	\$125.00	\$140.00	\$125.00	
Totals for dept 172.000 - Executive		\$34,183.27	\$30,020.07	\$30,864.34	\$32,468.60	
Dept 201.000 - Finance,Budgeting,Accounting						
590-201.000-702.000	Wages	\$8,214.41				
590-201.000-704.100	FICA - Employer's Share	\$520.45				
590-201.000-704.200	Medicare - Employer's Share	\$121.73				
590-201.000-705.000	Medical Insurance - ER	\$1,373.92				
590-201.000-705.100	Vision Benefits	\$13.43				
590-201.000-705.200	Dental Benefits	\$120.98				
590-201.000-706.000	Life Insurance - ER cost	\$39.00				
590-201.000-707.000	Retirement Contributions-ER	\$2,018.89				
590-201.000-707.100	Health Care Savings Plan - ER	\$42.32				
590-201.000-708.000	Sick & Accident Premiums-ER	\$155.36				

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
590-201.000-726.000	Supplies	\$376.95				
590-201.000-801.000	Contractual Services	\$9,776.45				
590-201.000-805.000	Bank Fees	\$54.00				
590-201.000-960.000	Education and Training	\$76.25				
Totals for dept 201.000 - Finance,Budgeting,Accounting		\$22,904.14				
Dept 215.000 - Administration and Clerk						
590-215.000-702.000	Wages	\$10,419.16	\$11,702.00	\$9,618.00	\$9,562.00	
590-215.000-704.100	FICA - Employer's Share	\$646.06	\$726.00	\$596.29	\$593.00	
590-215.000-704.200	Medicare - Employer's Share	\$151.13	\$170.00	\$139.48	\$139.00	
590-215.000-705.000	Medical Insurance - ER	\$85.19	\$0.00	\$0.00	\$0.00	
590-215.000-705.100	Vision Benefits	\$1.48	\$0.00	\$0.00	\$0.00	
590-215.000-705.200	Dental Benefits	\$7.65	\$0.00	\$0.00	\$0.00	
590-215.000-706.000	Life Insurance - ER cost	\$66.34	\$71.00	\$77.53	\$71.00	
590-215.000-707.000	Retirement Contributions-ER	\$2,153.48	\$838.00	\$865.65	\$861.00	
590-215.000-707.100	Health Care Savings Plan - ER	\$267.35	\$279.00	\$308.48	\$287.00	
590-215.000-708.000	Sick & Accident Premiums-ER	\$189.84	\$197.00	\$199.94	\$204.00	
590-215.000-726.000	Supplies	\$5.59	\$100.00	\$0.00	\$50.00	
590-215.000-745.000	Postage	\$1,049.94	\$1,000.00	\$1,100.00	\$1,100.00	
590-215.000-801.000	Contractual Services	\$1,268.36	\$1,000.00	\$200.00	\$200.00	
590-215.000-900.000	Printing and Publishing	\$1,908.43	\$3,000.00	\$2,235.00	\$2,200.00	
590-215.000-960.000	Education and Training	\$55.21	\$500.00	\$40.00	\$200.00	
590-215.000-976.000	Equipment	\$0.00	\$0.00	\$38.87	\$0.00	
Totals for dept 215.000 - Administration and Clerk		\$18,275.21	\$19,583.00	\$15,419.24	\$15,467.00	
Dept 228.000 - Information Technology						
590-228.000-726.000	Supplies		\$38.87	\$38.87	\$0.00	
590-228.000-801.000	Contractual Services	\$4,127.24	\$4,800.00	\$4,500.00	\$4,800.00	
590-228.000-976.000	Equipment	\$479.25	\$2,051.26	\$2,051.26	\$1,125.00	
Totals for dept 228.000 - Information Technology		\$4,606.49	\$6,890.13	\$6,590.13	\$5,925.00	
Dept 253.000 - Treasurer						
590-253.000-702.000	Wages	\$25,214.92	\$33,622.00	\$30,930.00	\$37,228.00	
590-253.000-704.100	FICA - Employer's Share	\$1,360.02	\$2,085.00	\$1,900.00	\$2,308.00	
590-253.000-704.200	Medicare - Employer's Share	\$318.14	\$488.00	\$460.00	\$540.00	

GL NUMBER	DESCRIPTION	2019-20	2020-21	2020-21	2021-22	Reference Notes
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	REQUESTED BUDGET	
590-253.000-705.000	Medical Insurance - ER	\$3,125.65	\$2,816.00	\$4,323.45	\$4,419.00	
590-253.000-705.100	Vision Benefits	\$30.67	\$44.00	\$42.21	\$45.00	
590-253.000-705.200	Dental Benefits	\$276.57	\$438.00	\$419.65	\$448.00	
590-253.000-706.000	Life Insurance - ER cost	\$89.18	\$133.00	\$147.12	\$135.00	
590-253.000-707.000	Retirement Contributions-ER	\$4,884.74	\$2,229.00	\$2,420.00	\$2,331.00	
590-253.000-707.100	Health Care Savings Plan - ER	\$155.20	\$213.00	\$220.00	\$223.00	
590-253.000-708.000	Sick & Accident Premiums-ER	\$361.24	\$526.00	\$518.43	\$550.00	
590-253.000-726.000	Supplies		\$750.00	\$750.00	\$750.00	
590-253.000-745.000	Postage	\$339.08	\$800.00	\$320.00	\$320.00	
590-253.000-801.000	Contractual Services	\$285.75	\$14,000.00	\$10,200.00	\$14,000.00	
590-253.000-805.000	Bank Fees	\$114.00	\$170.00	\$161.00	\$161.00	
590-253.000-910.300	Insurance and Bonds	\$12.50	\$37.50	\$37.50	\$39.00	
590-253.000-940.000	Vehicle and Travel Expense	\$184.28	\$200.00	\$140.00	\$200.00	
590-253.000-960.000	Education and Training	\$123.74	\$237.50	\$160.00	\$250.00	
Totals for dept 253.000 - Treasurer		\$36,875.68	\$58,789.00	\$53,149.36	\$63,947.00	
Dept 540.000 - Water System						
590-540.000-702.000	Wages	\$50,727.75	\$62,396.00	\$69,490.00	\$76,528.00	
590-540.000-704.100	FICA - Employer's Share	\$3,246.79	\$3,938.00	\$4,455.00	\$4,815.00	
590-540.000-704.200	Medicare - Employer's Share	\$759.52	\$921.00	\$1,041.45	\$1,126.00	
590-540.000-705.000	Medical Insurance - ER	\$7,763.46	\$9,291.00	\$9,362.55	\$12,705.00	
590-540.000-705.100	Vision Benefits	\$107.41	\$119.00	\$147.31	\$160.00	
590-540.000-705.200	Dental Benefits	\$1,038.56	\$1,349.00	\$1,576.75	\$1,978.00	
590-540.000-706.000	Life Insurance - ER cost	\$164.51	\$220.00	\$261.84	\$281.00	
590-540.000-707.000	Retirement Contributions-ER	\$41,567.29	\$14,650.00	\$14,702.00	\$14,327.00	
590-540.000-707.100	Health Care Savings Plan - ER	\$559.44	\$1,407.00	\$1,369.85	\$1,726.00	
590-540.000-708.000	Sick & Accident Premiums-ER	\$896.07	\$1,141.00	\$1,300.00	\$1,552.00	
590-540.000-726.000	Supplies	\$2,745.65	\$6,000.00	\$6,000.00	\$6,000.00	
590-540.000-726.200	Uniforms	\$1,115.24	\$3,000.00	\$1,000.00	\$1,400.00	
590-540.000-801.000	Contractual Services	\$35,148.82	\$46,735.00	\$36,000.00	\$80,500.00	4,18
590-540.000-850.000	Communications	\$1,681.73	\$1,800.00	\$2,000.00	\$2,000.00	
590-540.000-900.000	Printing and Publishing	\$447.30	\$1,055.00	\$1,100.00	\$1,100.00	
590-540.000-910.100	Property Insurance	\$1,207.05	\$1,344.36	\$1,324.62	\$1,502.02	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
590-540.000-910.500	Workers Comp Insurance	\$1,048.35	\$1,364.30	\$1,266.86	\$1,364.30	16
590-540.000-920.000	Utilities	\$283.10	\$315.00	\$400.00	\$400.00	
590-540.000-924.000	Bulk Treatment Fees/Bulk Water	\$1,490,496.03	\$1,550,000.00	\$1,480,000.00	\$1,500,000.00	
590-540.000-930.000	Repairs and Maintenance	\$46,801.22	\$75,000.00	\$71,000.00	\$60,000.00	
590-540.000-941.000	Equipment Rental	\$16,044.82	\$16,000.00	\$15,000.00	\$20,000.00	
590-540.000-960.000	Education and Training	\$2,486.59	\$4,000.00	\$1,500.00	\$4,000.00	
590-540.000-968.000	Depreciation Expense	\$239,429.28	\$252,700.00	\$300,000.00	\$375,000.00	5
Totals for dept 540.000 - Water System		\$1,945,765.98	\$2,054,745.66	\$2,020,298.23	\$2,168,464.32	
Dept 542.000 - Read and Bill						
590-542.000-702.000	Wages	\$27,699.81	\$29,770.00	\$21,521.00	\$30,053.00	
590-542.000-704.100	FICA - Employer's Share	\$1,775.44	\$1,846.00	\$1,382.05	\$1,863.00	
590-542.000-704.200	Medicare - Employer's Share	\$415.22	\$432.00	\$323.10	\$436.00	
590-542.000-705.000	Medical Insurance - ER	\$7,305.46	\$7,157.00	\$3,716.56	\$8,235.00	
590-542.000-705.100	Vision Benefits	\$71.79	\$67.00	\$34.70	\$74.00	
590-542.000-705.200	Dental Benefits	\$729.53	\$682.00	\$357.65	\$853.00	
590-542.000-706.000	Life Insurance - ER cost	\$101.66	\$101.00	\$61.80	\$113.00	
590-542.000-707.000	Retirement Contributions-ER	\$28,205.96	\$1,559.00	\$1,726.75	\$1,753.00	
590-542.000-707.100	Health Care Savings Plan - ER	\$496.84	\$550.00	\$410.07	\$611.00	
590-542.000-708.000	Sick & Accident Premiums-ER	\$618.17	\$611.00	\$350.00	\$699.00	
590-542.000-726.000	Supplies	\$196.38	\$600.00	\$440.00	\$500.00	
590-542.000-745.000	Postage	\$2,032.00	\$2,500.00	\$2,200.00	\$2,300.00	
590-542.000-801.000	Contractual Services	\$722.33	\$1,500.00	\$1,100.00	\$1,000.00	
590-542.000-941.000	Equipment Rental	\$3,852.69	\$4,100.00	\$1,400.00	\$4,100.00	
Totals for dept 542.000 - Read and Bill		\$74,223.28	\$51,475.00	\$35,023.68	\$52,590.00	
Dept 543.230 - Water Main Repair USDA Grant						
590-543.230-801.000-543.230	Contractual Services	\$60,164.30	\$15,731.65	\$20,104.70	\$0.00	
590-543.230-801.000-543.231	Contractual Services	\$2,052.50		\$0.00	\$0.00	
590-543.230-801.400-543.231	Design Engineering	\$890.50	\$891.25	\$1,523.75	\$0.00	
590-543.230-801.400-543.232	Design Engineering		\$6,982.54	\$6,982.54	\$0.00	
590-543.230-801.400-543.233	Design Engineering		\$2,899.96	\$3,072.46	\$0.00	
590-543.230-801.400-543.234	Design Engineering	\$31,122.75		\$31,122.76	\$0.00	
590-543.230-801.450-543.231	Construction Engineering	(\$2,052.50)	\$273,902.70	\$385,436.44	\$0.00	
590-543.230-801.450-543.232	Construction Engineering	136	\$323,709.01	\$365,016.76	\$56,224.67	26, 2021

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
590-543.230-801.450-543.233	Construction Engineering		\$506,376.74	\$692,872.98	\$882,380.85	11
590-543.230-801.450-543.234	Construction Engineering	(\$31,122.75)	\$87,648.86	\$176,292.97	\$0.00	
590-543.230-801.450-543.235	Construction Engineering		\$142,429.40	\$194,621.15	\$276,950.75	11
590-543.230-801.450-543.236	Construction Engineering		\$13,999.63	\$18,014.38	\$0.00	
590-543.230-801.450-543.237	Construction Engineering		\$18,868.69	\$26,898.19	\$0.00	
Totals for dept 543.230 - Water Main Repair USDA Grant		\$61,054.80	\$1,393,440.43	\$1,921,959.08	\$1,215,556.27	
Dept 793.000 - Facilities - City Hall FY22 Change to Department 265.000 Facilities - City Hall						23
590-793.000-702.000	Wages	\$2,425.32	\$1,678.00	\$1,616.45	\$2,409.00	
590-793.000-704.100	FICA - Employer's Share	\$155.13	\$104.00	\$103.25	\$149.00	
590-793.000-704.200	Medicare - Employer's Share	\$36.34	\$24.00	\$24.45	\$35.00	
590-793.000-705.000	Medical Insurance - ER	\$245.71	\$234.00	\$223.05	\$365.00	
590-793.000-705.100	Vision Benefits	\$1.48		\$2.48	\$1.00	
590-793.000-705.200	Dental Benefits	\$16.00		\$32.17	\$11.00	
590-793.000-706.000	Life Insurance - ER cost	\$2.73		\$5.29	\$2.00	
590-793.000-707.000	Retirement Contributions-ER	\$2,008.09		\$106.45	\$6.00	
590-793.000-707.100	Health Care Savings Plan - ER	\$4.21		\$31.55	\$11.00	
590-793.000-708.000	Sick & Accident Premiums-ER	\$17.71		\$24.94	\$14.00	
590-793.000-726.000	Supplies	\$1,406.62	\$900.00	\$700.00	\$1,800.00	
590-793.000-801.000	Contractual Services		\$100.00	\$0.00	\$100.00	
590-793.000-850.000	Communications	\$1,105.16	\$1,000.00	\$1,400.00	\$1,400.00	
590-793.000-910.100	Property Insurance	\$511.64	\$571.17	\$571.17	\$647.66	
590-793.000-910.500	Workers Comp Insurance	\$70.31	\$84.75	\$84.75	\$90.69	16
590-793.000-920.000	Utilities	\$2,111.89	\$2,400.00	\$2,000.00	\$2,100.00	
590-793.000-930.000	Repairs and Maintenance	\$417.96	\$1,300.00	\$1,190.00	\$1,000.00	
590-793.000-941.000	Equipment Rental	\$1,677.70	\$1,400.00	\$710.00	\$2,000.00	
590-793.000-961.000	Miscellaneous		\$500.00	\$500.00	\$500.00	
Totals for dept 793.000 - Facilities - City Hall		\$12,214.00	\$10,295.92	\$9,326.00	\$12,641.35	
Dept 850.000 - Other Functions						
590-850.000-955.000	OPEB Expense	\$11,298.00		\$11,300.00	\$11,300.00	
Totals for dept 850.000 - Other Functions		\$11,298.00	\$0.00	\$11,300.00	\$11,300.00	
Dept 905.000 - Debt Service						
590-905.000-922.000	LTGO USDA Interest Payments	137	\$91,876.00	\$22,000.00	\$32,000.00	26, 202110

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
590-905.000-995.354	GO Tax Bond 2017 Interest Expense	\$8,132.22	\$7,511.23	\$7,511.23	\$6,787.88	
590-905.000-996.354	GO Tax Bond 2017 Agent Fees	\$210.83	\$192.00	\$200.00	\$210.00	
Totals for dept 905.000 - Debt Service		\$8,343.05	\$99,579.23	\$29,711.23	\$38,997.88	
TOTAL APPROPRIATIONS		\$2,259,872.43	\$3,763,568.97	\$4,170,453.48	\$3,630,566.24	
NET OF REVENUES/APPROPRIATIONS - FUND 590		(\$76,702.12)	(\$1,529,636.78)	(\$1,989,481.29)	(\$659,766.24)	
BEGINNING FUND BALANCE		\$6,160,791.23	\$6,084,089.11	\$6,084,089.11	\$4,094,607.82	
ENDING FUND BALANCE		\$6,084,089.11	\$4,554,452.33	\$4,094,607.82	\$3,434,841.58	
Fixed Assets Prior Year - FY21					(\$2,736,199.00)	
Restricted Fund Balance					(\$149,550.00)	10,13,26
Net Unassigned Fund Balance					\$549,092.58	
Fund 591 - Sanitary Sewer Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
591-000.000-664.000	Interest Income	\$18,409.96	\$5,700.00	\$4,170.00	\$3,000.00	
Totals for dept 000.000 - General		\$18,409.96	\$5,700.00	\$4,170.00	\$3,000.00	
Dept 172.000 - Executive						
591-172.000-677.000	Reimbursements				\$0.00	
Totals for dept 172.000 - Executive		\$0.00	\$0.00	\$0.00	\$0.00	
Dept 536.000 - Sewer System						
591-536.000-601.000	Metered Services	\$449,317.73	\$464,000.00	\$455,000.00	\$458,000.00	
591-536.000-605.000	Sewer Fees	\$814,731.59	\$790,000.00	\$790,000.00	\$785,000.00	
591-536.000-606.000	Sewer Inspection Fees	\$105.00	\$140.00	\$175.00	\$140.00	
591-536.000-607.000	Tap Fees	\$6,100.00	\$6,000.00	\$19,600.00	\$6,000.00	
591-536.000-658.000	Penalty - Late Fee	\$5,716.57	\$7,000.00	\$4,000.00	\$6,000.00	
591-536.000-677.000	Reimbursements	\$1,256.13	\$0.00	\$0.00	\$0.00	
Totals for dept 536.000 - Sewer System		\$1,277,227.02	\$1,267,140.00	\$1,268,775.00	\$1,255,140.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 931.000 - Transfers IN						
591-931.000-699.101	Transfer In from Genl Fund		\$2,316.59	\$2,316.59	\$0.00	
Totals for dept 931.000 - Transfers IN		\$0.00	\$2,316.59	\$2,316.59	\$0.00	
TOTAL ESTIMATED REVENUES		\$1,295,636.98	\$1,275,156.59	\$1,275,261.59	\$1,258,140.00	
APPROPRIATIONS						
Dept 000.000 - General						
591-000.000-961.000	Miscellaneous			(\$2.47)	\$0.00	
591-000.000-961.350	Other Expense-Debt Service	\$21,141.88	\$25,091.88	\$25,091.88	\$0.00	
Totals for dept 000.000 - General		\$21,141.88	\$25,091.88	\$25,089.41	\$0.00	
Dept 101.000 - Council						
591-101.000-702.000	Wages	\$5,193.25	\$7,920.00	\$5,240.00	\$7,920.00	
591-101.000-704.100	FICA - Employer's Share	\$321.70	\$491.00	\$339.00	\$491.00	
591-101.000-704.200	Medicare - Employer's Share	\$75.23	\$115.00	\$79.05	\$115.00	
591-101.000-726.000	Supplies	\$218.51	\$200.00	\$0.00	\$200.00	
591-101.000-801.000	Contractual Services		\$100.00	\$0.00	\$0.00	
591-101.000-910.200	General Liability Insurance	\$2,256.42	\$2,452.23	\$2,452.23	\$2,780.65	
591-101.000-910.500	Workers Comp Insurance	\$3.96	\$6.70	\$6.70	\$7.17	16
591-101.000-960.000	Education and Training	\$916.18	\$1,700.00	\$1,472.60	\$1,700.00	
Totals for dept 101.000 - Council		\$8,985.25	\$12,984.93	\$9,589.58	\$13,213.82	
Dept 172.000 - Executive						
591-172.000-702.000	Wages	\$18,782.69	\$19,160.00	\$19,430.00	\$19,540.00	
591-172.000-704.100	FICA - Employer's Share	\$1,237.16	\$1,238.00	\$1,312.00	\$1,261.00	
591-172.000-704.200	Medicare - Employer's Share	\$289.34	\$289.00	\$318.92	\$295.00	
591-172.000-705.000	Medical Insurance - ER	\$1,742.80	\$1,827.00	\$1,790.25	\$1,888.00	
591-172.000-705.100	Vision Benefits	\$30.32	\$31.00	\$30.31	\$31.00	
591-172.000-705.200	Dental Benefits	\$328.10	\$355.00	\$349.30	\$355.00	
591-172.000-706.000	Life Insurance - ER cost	\$78.10	\$83.00	\$91.24	\$84.00	
591-172.000-707.000	Retirement Contributions-ER	\$6,964.92	\$1,797.00	\$1,910.00	\$1,831.00	
591-172.000-707.100	Health Care Savings Plan - ER	\$588.12	\$599.00	\$670.00	\$610.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
591-172.000-708.000	Sick & Accident Premiums-ER	\$274.38	\$285.00	\$280.35	\$287.00	
591-172.000-726.000	Supplies	\$17.60	\$25.00	\$0.00	\$25.00	
591-172.000-745.000	Postage			\$2.58	\$0.00	
591-172.000-801.000	Contractual Services	\$328.11	\$500.00	\$365.77	\$1,300.00	17
591-172.000-910.200	General Liability Insurance	\$2,281.61	\$2,415.30	\$2,415.30	\$2,738.78	
	Workers Comp Insurance	\$168.59	\$210.00	\$163.90	\$201.82	16
591-172.000-940.000	Vehicle and Travel Expense	\$1,172.50	\$915.00	\$1,690.80	\$1,688.00	
591-172.000-960.000	Education and Training	\$41.01	\$100.00	\$77.81	\$100.00	
591-172.000-961.000	Miscellaneous	\$65.88	\$150.00	\$137.54	\$150.00	
Totals for dept 172.000 - Executive		\$34,391.23	\$29,979.30	\$31,036.07	\$32,385.60	
Dept 201.000 - Finance,Budgeting,Accounting						
591-201.000-702.000	Wages	\$8,213.99				
591-201.000-704.100	FICA - Employer's Share	\$520.43				
591-201.000-704.200	Medicare - Employer's Share	\$121.66				
591-201.000-705.000	Medical Insurance - ER	\$1,373.95				
591-201.000-705.100	Vision Benefits	\$13.40				
591-201.000-705.200	Dental Benefits	\$120.96				
591-201.000-706.000	Life Insurance - ER cost	\$38.98				
591-201.000-707.000	Retirement Contributions-ER	\$2,665.78				
591-201.000-707.100	Health Care Savings Plan - ER	\$42.32				
591-201.000-708.000	Sick & Accident Premiums-ER	\$155.25				
591-201.000-726.000	Supplies	\$367.22				
591-201.000-801.000	Contractual Services	\$9,776.45				
591-201.000-805.000	Bank Fees	\$54.00				
591-201.000-960.000	Education and Training	\$76.25				
Totals for dept 201.000 - Finance,Budgeting,Accounting		\$23,540.64				
Dept 215.000 - Administration and Clerk						
591-215.000-702.000	Wages	\$10,419.27	\$11,702.00	\$9,570.00	\$9,562.00	
591-215.000-704.100	FICA - Employer's Share	\$645.93	\$726.00	\$615.00	\$593.00	
591-215.000-704.200	Medicare - Employer's Share	\$151.10	\$170.00	\$143.64	\$139.00	
591-215.000-705.000	Medical Insurance - ER	\$85.18		\$0.00	\$0.00	
591-215.000-705.100	Vision Benefits	\$1.47		\$0.00	\$0.00	
591-215.000-705.200	Dental Benefits	\$7.66		\$0.00	\$0.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
591-215.000-706.000	Life Insurance - ER cost	\$66.34	\$71.00	\$77.54	\$71.00	
591-215.000-707.000	Retirement Contributions-ER	\$3,445.60	\$838.00	\$895.00	\$861.00	
591-215.000-707.100	Health Care Savings Plan - ER	\$267.28	\$279.00	\$318.50	\$287.00	
591-215.000-708.000	Sick & Accident Premiums-ER	\$189.89	\$197.00	\$199.90	\$204.00	
591-215.000-726.000	Supplies	\$5.59	\$100.00	\$100.00	\$100.00	
591-215.000-745.000	Postage	\$1,049.92	\$1,000.00	\$1,100.00	\$1,100.00	
591-215.000-801.000	Contractual Services	\$1,265.87	\$1,000.00	\$22.50	\$25.00	
591-215.000-900.000	Printing and Publishing	\$1,908.42	\$2,000.00	\$2,226.00	\$2,230.00	
591-215.000-960.000	Education and Training	\$57.70	\$300.00	\$27.50	\$300.00	
591-215.000-961.000	Miscellaneous		\$50.00			
Totals for dept 215.000 - Administration and Clerk		\$19,567.22	\$18,433.00	\$15,295.58	\$15,472.00	
Dept 228.000 - Information Technology						
591-228.000-726.000	Supplies		\$38.87	\$38.87	\$0.00	
591-228.000-801.000	Contractual Services	\$4,127.25	\$4,500.00	\$4,500.00	\$4,500.00	
591-228.000-976.000	Equipment	\$479.25	\$2,051.26	\$2,051.26	\$1,125.00	
Totals for dept 228.000 - Information Technology		\$4,606.50	\$6,590.13	\$6,590.13	\$5,625.00	
Dept 253.000 - Treasurer						
591-253.000-702.000	Wages	\$26,445.69	\$33,622.00	\$30,998.75	\$37,228.00	
591-253.000-704.100	FICA - Employer's Share	\$1,360.10	\$2,085.00	\$2,060.43	\$2,308.00	
591-253.000-704.200	Medicare - Employer's Share	\$318.09	\$488.00	\$475.50	\$540.00	
591-253.000-705.000	Medical Insurance - ER	\$3,125.72	\$4,116.00	\$4,323.60	\$4,419.00	
591-253.000-705.100	Vision Benefits	\$30.61	\$44.00	\$42.24	\$45.00	
591-253.000-705.200	Dental Benefits	\$276.68	\$438.00	\$419.70	\$448.00	
591-253.000-706.000	Life Insurance - ER cost	\$89.17	\$133.00	\$144.13	\$135.00	
591-253.000-707.000	Retirement Contributions-ER	\$6,821.80	\$2,229.00	\$2,513.00	\$2,331.00	
591-253.000-707.100	Health Care Savings Plan - ER	\$155.14	\$213.00	\$227.00	\$223.00	
591-253.000-708.000	Sick & Accident Premiums-ER	\$361.23	\$526.00	\$518.40	\$550.00	
591-253.000-726.000	Supplies		\$800.00	\$800.00	\$800.00	
591-253.000-745.000	Postage	\$339.08	\$800.00	\$400.00	\$400.00	
591-253.000-801.000	Contractual Services	\$285.75	\$9,762.50	\$9,830.00	\$9,850.00	
591-253.000-805.000	Bank Fees	\$114.00	\$170.00	\$161.00	\$161.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
591-253.000-910.300	Insurance and Bonds	\$12.50	\$37.50	\$37.50	\$39.00	
591-253.000-940.000	Vehicle and Travel Expense	\$184.20	\$200.00	\$200.00	\$210.00	
591-253.000-960.000	Education and Training	\$123.76	\$262.50	\$120.00	\$250.00	
Totals for dept 253.000 - Treasurer		\$40,043.52	\$55,926.50	\$53,271.25	\$59,937.00	
Dept 536.000 - Sewer System						
591-536.000-702.000	Wages	\$25,521.50	\$28,986.00	\$28,130.00	\$32,385.00	
591-536.000-704.100	FICA - Employer's Share	\$1,663.47	\$1,853.00	\$1,875.00	\$2,064.00	
591-536.000-704.200	Medicare - Employer's Share	\$389.19	\$433.00	\$442.00	\$483.00	
591-536.000-705.000	Medical Insurance - ER	\$3,842.22	\$4,005.00	\$3,456.00	\$4,445.00	
591-536.000-705.100	Vision Benefits	\$52.57	\$50.00	\$51.00	\$56.00	
591-536.000-705.200	Dental Benefits	\$510.30	\$560.00	\$579.00	\$674.00	
591-536.000-706.000	Life Insurance - ER cost	\$88.85	\$110.00	\$125.75	\$119.00	
591-536.000-707.000	Retirement Contributions-ER	\$7,669.17	\$1,667.00	\$2,479.00	\$1,807.00	
591-536.000-707.100	Health Care Savings Plan - ER	\$333.51	\$769.00	\$771.00	\$813.00	
591-536.000-708.000	Sick & Accident Premiums-ER	\$420.18	\$472.00	\$477.20	\$527.00	
591-536.000-726.000	Supplies	\$1,754.16	\$5,000.00	\$3,300.00	\$5,000.00	
591-536.000-726.200	Uniforms	\$1,115.04	\$3,000.00	\$1,000.00	\$1,400.00	
591-536.000-801.000	Contractual Services	\$32,935.56	\$1,201.48	\$1,225.00	\$5,000.00	
591-536.000-850.000	Communications	\$1,675.74	\$1,680.00	\$1,680.00	\$1,690.00	
591-536.000-910.100	Property Insurance	\$389.34	\$434.68	\$434.68	\$492.90	
591-536.000-910.500	Workers Comp Insurance	\$381.58	\$469.59	\$449.43	\$480.89	16
591-536.000-924.000	Bulk Treatment Fees/Bulk Water	\$607,543.61	\$620,000.00	\$620,000.00	\$622,000.00	
591-536.000-930.000	Repairs and Maintenance	\$12,689.47	\$50,000.00	\$4,700.00	\$15,000.00	
591-536.000-941.000	Equipment Rental	\$3,846.55	\$4,150.00	\$2,300.00	\$4,150.00	
591-536.000-960.000	Education and Training	\$27.79	\$150.00	\$125.00	\$150.00	
591-536.000-968.000	Depreciation Expense	\$283,159.61	\$270,000.00	\$290,000.00	\$290,000.00	
591-536.000-976.000	Equipment		\$1,000.00	\$1,000.00	\$1,000.00	
Totals for dept 536.000 - Sewer System		\$986,009.41	\$995,990.75	\$964,600.06	\$989,736.79	
Dept 537.000 - Sewer Lift Stations						
591-537.000-702.000	Wages	\$2,028.02	\$2,003.00	\$2,097.75	\$2,364.00	
591-537.000-704.100	FICA - Employer's Share	\$130.15	\$130.00	\$140.95	\$152.00	
591-537.000-704.200	Medicare - Employer's Share	\$30.41	\$30.00	\$31.70	\$36.00	
591-537.000-705.000	Medical Insurance - ER	142 \$307.15	\$187.00	\$263.30	\$284.00	26, 2021

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
591-537.000-705.100	Vision Benefits	\$3.24	\$3.00	\$3.27	\$4.00	
591-537.000-705.200	Dental Benefits	\$28.67	\$35.00	\$37.31	\$47.00	
591-537.000-706.000	Life Insurance - ER cost	\$6.62	\$8.00	\$9.40	\$9.00	
591-537.000-707.000	Retirement Contributions-ER	\$798.45	\$145.00	\$201.75	\$153.00	
591-537.000-707.100	Health Care Savings Plan - ER	\$23.98	\$62.00	\$65.90	\$70.00	
591-537.000-708.000	Sick & Accident Premiums-ER	\$24.28	\$29.00	\$29.75	\$38.00	
591-537.000-726.000	Supplies		\$250.00	\$250.00	\$250.00	
591-537.000-801.000	Contractual Services	\$665.90	\$1,000.00	\$778.00	\$1,000.00	
591-537.000-920.000	Utilities	\$3,644.75	\$3,700.00	\$3,300.00	\$3,500.00	
591-537.000-930.000	Repairs and Maintenance	\$2,264.27	\$2,500.00	\$2,375.00	\$2,500.00	
591-537.000-941.000	Equipment Rental	\$395.72	\$900.00	\$100.00	\$500.00	
Totals for dept 537.000 - Sewer Lift Stations		\$10,351.61	\$10,982.00	\$9,684.08	\$10,907.00	
Dept 542.000 - Read and Bill						
591-542.000-702.000	Wages	\$29,620.04	\$29,770.00	\$32,292.00	\$24,117.00	
591-542.000-704.100	FICA - Employer's Share	\$1,875.51	\$1,846.00	\$2,114.15	\$1,495.00	
591-542.000-704.200	Medicare - Employer's Share	\$438.47	\$432.00	\$482.00	\$349.00	
591-542.000-705.000	Medical Insurance - ER	\$7,505.36	\$7,157.00	\$8,942.00	\$7,054.00	
591-542.000-705.100	Vision Benefits	\$75.87	\$67.00	\$75.10	\$59.00	
591-542.000-705.200	Dental Benefits	\$729.31	\$682.00	\$764.70	\$645.00	
591-542.000-706.000	Life Insurance - ER cost	\$107.84	\$101.00	\$130.40	\$90.00	
591-542.000-707.000	Retirement Contributions-ER	\$55,991.62	\$13,306.00	\$12,200.00	\$12,359.00	
591-542.000-707.100	Health Care Savings Plan - ER	\$530.74	\$550.00	\$644.00	\$490.00	
591-542.000-708.000	Sick & Accident Premiums-ER	\$654.78	\$611.00	\$694.80	\$550.00	
591-542.000-726.000	Supplies	\$186.62	\$600.00	\$440.00	\$400.00	
591-542.000-745.000	Postage	\$2,032.00	\$2,500.00	\$2,200.00	\$2,300.00	
591-542.000-801.000	Contractual Services	\$722.33	\$1,500.00	\$1,155.00	\$1,500.00	
591-542.000-941.000	Equipment Rental	\$3,819.81	\$4,000.00	\$1,400.00	\$4,250.00	
Totals for dept 542.000 - Read and Bill		\$104,290.30	\$63,122.00	\$63,534.15	\$55,658.00	
Dept 543.310 - Sewer District Rehabilitation						
591-543.310-801.000-543.310	Contractual Services		\$26,263.00	\$26,025.00	\$0.00	
591-543.310-801.450-543.310	Construction Engineering		\$0.00	\$0.00	\$400,000.00	
Totals for dept 543.310 - Sewer District Rehabilitation		\$0.00	\$26,263.00	\$26,025.00	\$400,000.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 543.400 - Reline Existing Sewers						
591-543.400-930.000-543.410	Repairs and Maintenance		\$0.00		\$183,128.00	8
Totals for dept 543.400 - Reline Existing Sewers		\$0.00	\$0.00	\$0.00	\$183,128.00	
Dept 543.401 - Flush & TV Sewers						
591-543.401-801.000	Contractual Services	\$10,197.00	\$15,000.00	\$14,058.00	\$0.00	
591-543.401-930.000-543.401	Repairs and Maintenance		\$75,000.00		\$75,000.00	
Totals for dept 543.401 - Flush & TV Sewers		\$10,197.00	\$90,000.00	\$14,058.00	\$75,000.00	
Dept 793.000 - Facilities - City Hall FY22 Change to Department 265.000 Facilities - City Hall						23
591-793.000-702.000	Wages	\$2,425.27	\$1,678.00	\$1,500.00	\$2,409.00	
591-793.000-704.100	FICA - Employer's Share	\$152.86	\$104.00	\$595.00	\$149.00	
591-793.000-704.200	Medicare - Employer's Share	\$35.68	\$24.00	\$22.90	\$36.00	
591-793.000-705.000	Medical Insurance - ER	\$209.83	\$234.00	\$208.02	\$365.00	
591-793.000-705.100	Vision Benefits	\$1.47		\$2.50	\$1.00	
591-793.000-705.200	Dental Benefits	\$16.00		\$32.18	\$11.00	
591-793.000-706.000	Life Insurance - ER cost	\$2.73		\$5.30	\$2.00	
591-793.000-707.000	Retirement Contributions-ER	\$713.23		\$86.00	\$6.00	
591-793.000-707.100	Health Care Savings Plan - ER	\$4.21		\$24.10	\$11.00	
591-793.000-708.000	Sick & Accident Premiums-ER	\$17.70		\$24.95	\$14.00	
591-793.000-726.000	Supplies	\$1,404.18	\$900.00	\$840.00	\$2,000.00	
591-793.000-850.000	Communications	\$1,105.20	\$1,000.00	\$1,400.00	\$1,400.00	
591-793.000-910.100	Property Insurance	\$511.64	\$571.17	\$571.17	\$647.66	
591-793.000-910.500	Workers Comp Insurance	\$70.30	\$84.75	\$84.75	\$90.69	16
591-793.000-920.000	Utilities	\$2,111.86	\$2,400.00	\$2,013.00	\$1,400.00	
591-793.000-930.000	Repairs and Maintenance	\$422.99	\$1,200.00	\$850.00	\$1,000.00	
591-793.000-941.000	Equipment Rental	\$1,677.65	\$1,350.00	\$650.00	\$2,000.00	
591-793.000-961.000	Miscellaneous		\$250.00	\$0.00	\$0.00	
Totals for dept 793.000 - Facilities - City Hall		\$10,882.80	\$9,795.92	\$8,909.87	\$11,542.35	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 850.000 - Other Functions						
591-850.000-955.000	OPEB Expense	\$9,309.00		\$9,400.00	\$9,400.00	
Totals for dept 850.000 - Other Functions		\$9,309.00	\$0.00	\$9,400.00	\$9,400.00	
TOTAL APPROPRIATIONS		\$1,283,316.36	\$1,345,159.41	\$1,237,083.18	\$1,862,005.56	
NET OF REVENUES/APPROPRIATIONS - FUND 591		\$12,320.62	(\$70,002.82)	\$38,178.41	(\$603,865.56)	
BEGINNING FUND BALANCE		\$7,615,103.16	\$7,627,423.78	\$7,627,423.78	\$7,665,602.19	
ENDING FUND BALANCE		\$7,627,423.78	\$7,557,420.96	\$7,665,602.19	\$7,061,736.63	
Fixed Assets Prior Year - FY21					(\$1,354,870.71)	
Net Fund Balance					\$5,706,865.92	
Fund 661 - Motor Pool Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
661-000.000-664.000	Interest Income	\$3,477.58	\$1,000.00	\$480.00	\$200.00	
661-000.000-667.000	Equipment Rental Income	\$177,046.29	\$158,250.00	\$129,500.00	\$189,800.00	
661-000.000-673.000	Sale of Assets		\$75,000.00	\$0.00	\$0.00	
661-000.000-675.000	Misc.	\$1,036.00	\$1,007.25	\$0.00	\$0.00	
Totals for dept 000.000 - General		\$181,559.87	\$235,257.25	\$129,980.00	\$190,000.00	
Dept 931.000 - Transfers IN						
661-931.000-699.101	Transfer In from Genl Fund		\$895.82	\$895.82	\$0.00	
Totals for dept 931.000 - Transfers IN		\$0.00	\$895.82	\$895.82	\$0.00	
TOTAL ESTIMATED REVENUES		\$181,559.87	\$236,153.07	\$130,875.82	\$190,000.00	
APPROPRIATIONS						
Dept 172.000 - Executive						
661-172.000-910.100	Property Insurance	\$9,729.04	\$10,300.00	\$9,736.00	\$9,758.00	
Totals for dept 172.000 - Executive		\$9,729.04	\$10,300.00	\$9,736.00	\$9,758.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
Dept 201.000 - Finance,Budgeting,Accounting						
661-201.000-702.000	Wages	\$5,179.68				
661-201.000-704.100	FICA - Employer's Share	\$361.25				
661-201.000-704.200	Medicare - Employer's Share	\$84.42				
661-201.000-705.000	Medical Insurance - ER	\$889.97				
661-201.000-705.100	Vision Benefits	\$9.26				
661-201.000-705.200	Dental Benefits	\$83.70				
661-201.000-706.000	Life Insurance - ER cost	\$25.76				
661-201.000-707.000	Retirement Contributions-ER	\$1,166.29				
661-201.000-707.100	Health Care Savings Plan - ER	\$33.84				
661-201.000-708.000	Sick & Accident Premiums-ER	\$105.01				
Totals for dept 201.000 - Finance,Budgeting,Accounting		\$7,939.18				
Dept 228.000 - Information Technology						
661-228.000-726.000	Supplies		\$6.24	\$6.24	\$0.00	
661-228.000-801.000	Contractual Services	\$624.15	\$720.00	\$720.00	\$720.00	
661-228.000-976.000	Equipment	\$106.50	\$455.84	\$455.84	\$250.00	
Totals for dept 228.000 - Information Technology		\$730.65	\$1,182.08	\$1,182.08	\$970.00	
Dept 253.000 - Treasurer						
661-253.000-702.000	Wages		\$5,808.00	\$5,995.00	\$5,798.00	
661-253.000-704.100	FICA - Employer's Share		\$360.00	\$366.25	\$359.00	
661-253.000-704.200	Medicare - Employer's Share		\$84.00	\$89.07	\$84.00	
661-253.000-705.000	Medical Insurance - ER		\$791.00	\$936.62	\$849.00	
661-253.000-705.100	Vision Benefits		\$9.00	\$9.28	\$9.00	
661-253.000-705.200	Dental Benefits		\$94.00	\$126.90	\$94.00	
661-253.000-706.000	Life Insurance - ER cost		\$27.00	\$43.77	\$28.00	
661-253.000-707.000	Retirement Contributions-ER		\$470.00	\$643.34	\$484.00	
661-253.000-707.100	Health Care Savings Plan - ER		\$36.00	\$49.42	\$36.00	
661-253.000-708.000	Sick & Accident Premiums-ER		\$109.00	\$109.61	\$112.00	
Totals for dept 253.000 - Treasurer		\$0.00	\$7,788.00	\$8,369.26	\$7,853.00	
Dept 795.000 - Facilities - City Garage FY22 change Department 265.100 Facilities - City Garage						
661-795.000-702.000	Wages	\$25,264.33	\$16,115.00	\$21,871.26	\$35,638.00	

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 PROJECTED ACTIVITY	2021-22 REQUESTED BUDGET	Reference Notes
661-795.000-704.100	FICA - Employer's Share	\$1,586.34	\$1,005.00	\$1,375.10	\$2,215.00	
661-795.000-704.200	Medicare - Employer's Share	\$371.11	\$235.00	\$322.00	\$519.00	
661-795.000-705.000	Medical Insurance - ER	\$5,055.39	\$2,716.00	\$3,140.24	\$6,257.00	
661-795.000-705.100	Vision Benefits	\$43.42	\$28.00	\$29.05	\$59.00	
661-795.000-705.200	Dental Benefits	\$357.28	\$270.00	\$271.00	\$518.00	
661-795.000-706.000	Life Insurance - ER cost	\$68.61	\$45.00	\$56.22	\$96.00	
661-795.000-707.000	Retirement Contributions-ER	\$4,461.85	\$1,027.00	\$1,535.00	\$1,083.00	
661-795.000-707.100	Health Care Savings Plan - ER	\$58.96	\$263.00	\$116.67	\$536.00	
661-795.000-708.000	Sick & Accident Premiums-ER	\$481.68	\$292.00	\$218.00	\$672.00	
661-795.000-726.000	Supplies	\$6,781.64	\$5,800.00	\$5,200.00	\$8,000.00	
661-795.000-801.000	Contractual Services	\$642.55	\$500.00	\$100.00	\$750.00	
661-795.000-850.000	Communications	\$160.67	\$420.06	\$800.00	\$850.00	
661-795.000-910.100	Property Insurance	\$1,165.31	\$1,318.07	\$1,318.07	\$1,494.60	
661-795.000-910.500	Workers Comp Insurance	\$237.53	\$285.00	\$277.83	\$297.28	16
661-795.000-920.000	Utilities	\$6,553.20	\$7,900.00	\$6,000.00	\$6,500.00	
661-795.000-920.500	Utilities - Fuel	\$11,054.01	\$14,500.00	\$10,000.00	\$14,500.00	
661-795.000-930.000	Repairs and Maintenance	\$24,452.37	\$50,000.00	\$71,000.00	\$50,000.00	
661-795.000-940.000	Vehicle and Travel Expense	\$33.55	\$500.00		\$80.00	
661-795.000-968.000	Depreciation Expense	\$23,396.47	\$24,000.00	\$30,000.00	\$40,000.00	
661-795.000-976.000	Equipment	\$160.00	\$260,000.00	\$0.00	\$264,000.00	7
Totals for dept 795.000 - Facilities - City Garage		\$112,386.27	\$387,219.13	\$153,630.44	\$434,064.88	
Dept 850.000 - Other Functions						
661-850.000-955.000	OPEB Expense	\$18,727.00		\$18,000.00	\$18,750.00	
Totals for dept 850.000 - Other Functions		\$18,727.00	\$0.00	\$18,000.00	\$18,750.00	
TOTAL APPROPRIATIONS		\$149,512.14	\$406,489.21	\$190,917.78	\$471,395.88	
NET OF REVENUES/APPROPRIATIONS - FUND 661		\$32,047.73	(\$170,336.14)	(\$60,041.96)	(\$281,395.88)	
BEGINNING FUND BALANCE		\$482,672.26	\$514,719.99	\$514,719.99	\$454,678.03	
ENDING FUND BALANCE		\$514,719.99	\$344,383.85	\$454,678.03	\$173,282.15	
Fixed Assets Prior Year - FY21					(\$46,799.40)	
Net Fund Balance					\$126,482.75	

ALLEY AND UTILITY EASEMENT AND RIGHT-OF-WAY GRANT

KNOW ALL MEN BY THESE PRESENTS: The City of Swartz Creek, party of the first part, whose address is 8083 Civic Drive, Swartz Creek, Michigan 48473, for and in consideration of the sum of One (\$1.00) dollar and other good and valuable consideration paid by the City of Swartz Creek, party of the second part, whose address is 8083 Civic Drive, Swartz Creek, Michigan 48473, does hereby grant, convey and release to the said party of the second part, a permanent easement and right-of-way in which to construct, operate, maintain, repair and/or replace an alley and utilities over, across, under and through the following parcels of land situated in the City of Swartz Creek, Genesee County, Michigan and described as:

THE WEST 55 FEET OF LOT 2, BLOCK 1 AND THE WEST 55 FEET OF LOT 4, BLOCK 1, MAP OF THE VILLAGE OF SWARTZ CREEK, SECTION 2, T6N, R5E, CITY OF SWARTZ CREEK, GENESEE COUNTY, MICHIGAN.

Parcel No: 58-02-529-021

In a private easement and right-of-way, thereof, which is to be located approximately as follows:

THE SOUTH 24 FEET OF THE WEST 55 FEET OF LOT 4, BLOCK 1 OF THE MAP OF THE VILLAGE OF SWARTZ CREEK RECORDED AT THE GENESEE COUNTY REGISTER OF DEEDS, LOCATED IN THE NORTHEAST QUARTER OF SECTION 2, T6N, R5E, CITY OF SWARTZ CREEK, GENESEE COUNTY, MICHIGAN,

and to enter upon sufficient land adjacent to said easement and right-of-way for the purpose of the construction, repair and/or replacement thereof. This conveyance includes a release of any and all claims for damage arising from or incidental to the exercise of any of the foregoing powers, except that if the said premises shall be disturbed by reason of the exercise of any of the foregoing powers, then said premises shall be restored to its original condition by the party of the second part and except that any existing buildings, structures or fences, the removal or demolition of which shall be removed or demolished at the expense of the party of the second part. This instrument shall be binding upon and inure to the benefit of the parties, hereto, their representatives, successors, and assigns.

IN WITNESS WHEREOF, the part _____ of the first part hereunto affixed _____ signature(s) this ___ day of _____ AD, 2021.

In the presence of:

_____ (L.S.)
_____ (L.S.)
_____ (L.S.)
_____ (L.S.)

STATE OF MICHIGAN)
COUNTY OF GENESEE)SS

On this ___ day of _____, 2021, before me, notary public, in and for said County, personally appeared _____ to me known to be the person(s) described in and who executed the same as his/her/their free act and deed.

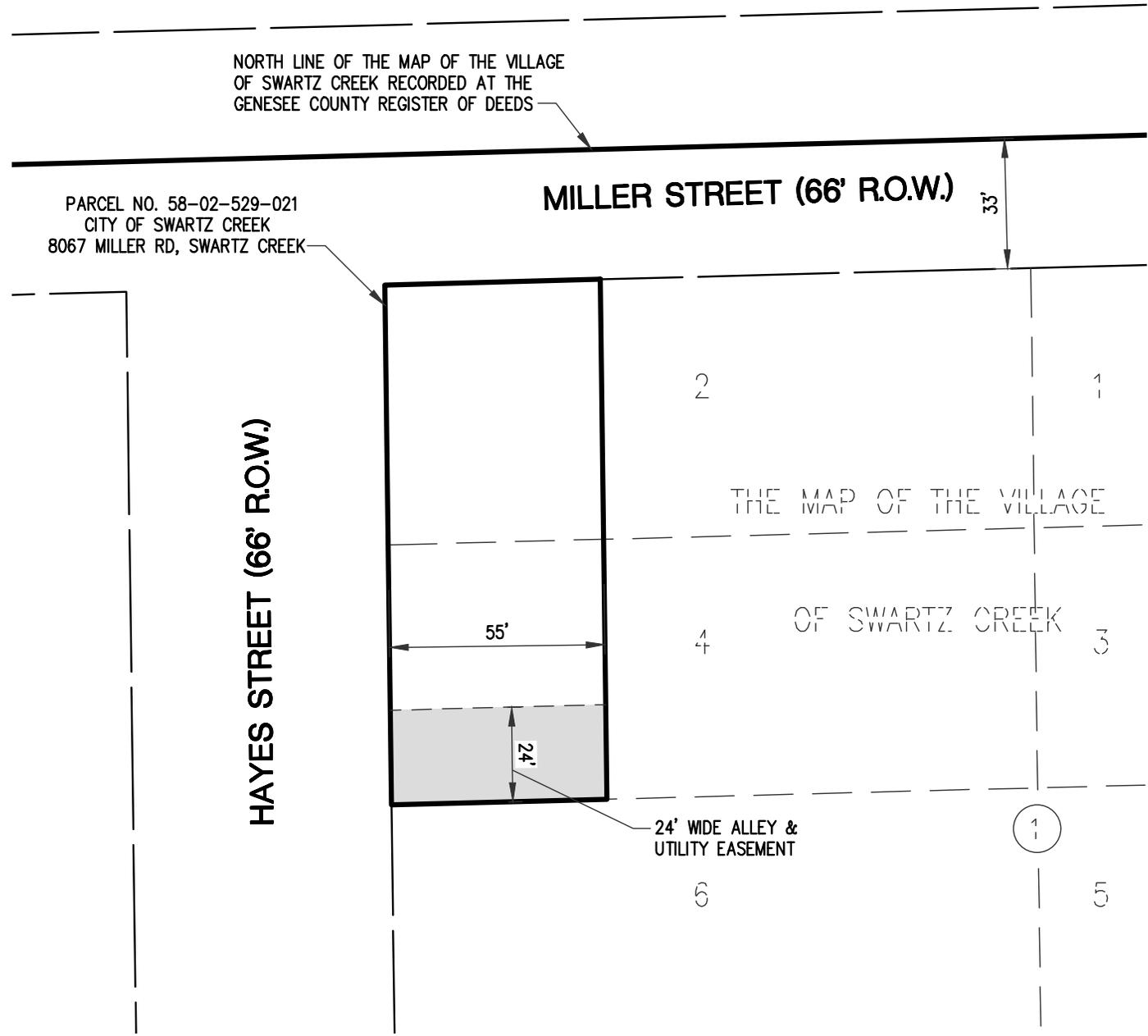
PREPARED BY:
ROWE Professional Services Company
540 S. Saginaw Street, Suite 200
Flint, MI 48502

Notary Public, _____ County, MI
My commission expires:

EASEMENT EXHIBIT

EASEMENT LEGAL DESCRIPTION

THE SOUTH 24 FEET OF THE WEST 55 FEET OF LOT 4, BLOCK 1 OF THE MAP OF THE VILLAGE OF SWARTZ CREEK RECORDED AT THE GENESEE COUNTY REGISTER OF DEEDS, LOCATED IN THE NORTHEAST QUARTER OF SECTION 2, T6N, R5E, CITY OF SWARTZ CREEK, GENESEE COUNTY, MICHIGAN.



BEARINGS ARE REFERENCED TO THE MAP OF THE VILLAGE OF SWARTZ CREEK RECORDED AT THE GENESEE COUNTY REGISTER OF DEEDS

8067 MILLER ROAD

SECTION 2 T6N - R5E CITY OF SWARTZ CREEK
GENESEE COUNTY, MICHIGAN

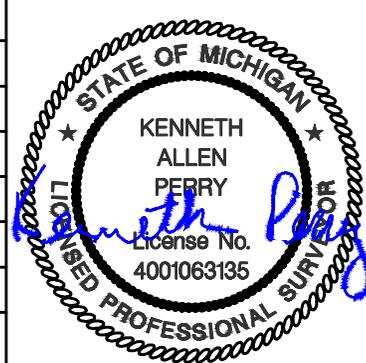
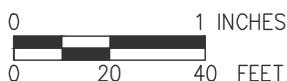


ROWE PROFESSIONAL SERVICES COMPANY

The Rowe Building
540 S. Saginaw St., Suite 200
Flint, MI 48502

O: (810) 341-7500
F: (810) 341-7573
www.rowepsc.com

FIELD:	-
DRAWN:	SRG
CHECKED:	KAP
DATE:	4-1-2021
REVISED:	
SHEET:	1 OF 1
SCALE:	1" = 40'



JOB NO.: 05C0186



**GENESEE COUNTY ROAD COMMISSION
PURCHASING OFFICE**

April 6, 2021

City of Swartz Creek
8083 Civic Dr
Swartz Creek, MI 48473

Subject: 2021-2022 - Winter Season—Item #32--Bulk Rock Salt

Mr. Andrew Harris:

This correspondence is to inform you that the Genesee County Road Commission Board of Commissioners approved the 2021-2022 Winter Season—Bulk Rock Salt Bid to the following company:

Detroit Salt Company
12841 Sanders Street
Detroit, MI 48217
Phone: (313) 841-5144

Due to the partnering/business relationship with the Genesee County Road Commission and the agencies that piggyback from our contract, Detroit Salt Company/CEO and the GCRC Purchasing negotiated the unit price of \$62.66/ton for the 2021-2022 Budget Year.

Each agency that is cooperatively purchasing from our salt bid will be responsible for ordering their salt separately. Salt will be ordered on an as needed basis.

Your projected usage of Salt for the 2021-2022 Winter Season is **1,100 tons**.

I would like to reiterate that you will be dealing directly with the vendor for ordering and invoicing of your salt.

If you have any questions, please contact me at (810) 767-4920, ext. 271 or email: sjaeger@gcrc.org.

Sincerely,

A handwritten signature in blue ink that reads "Stephanie Jaeger".

Stephanie Jaeger
Purchasing Administrator

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
STREET CLOSURE/USE APPLICATION

DATE OF REQUEST: 4/22/21
SPONSOR ORGANIZATION: Riverbend Striders
AUTHORIZED REPRESENTATIVE: Tyler McPherson
WORK ADDRESS: _____ HOME ADDRESS: 6244 Sharp Rd Swartz Creek, MI 48473
PHONE NO: WORK () _____ HOME: () _____ CELL: (810) 869-5709

TYPE OF EVENT: (check box)

PARADE ** (Draw Route on Attached Map) CARNIVAL
FOOT/BIKE RACE CRAFT SHOW
CONCERT OTHER: _____

DATE OF EVENT: 6/3/21
TIME OF EVENT: FROM: 6 AM PM TO: 7:30 AM PM
ESTIMATED NUMBER OF PARTICIPANTS: 200

DESCRIPTION OF EVENT; NOTE STREETS REQUESTED TO BE CLOSED/USED:
5K road race starting & ending at Swartz Creek High School following attached map. Will have volunteers helping direct traffic. No road closures needed.

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, it's officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$ 1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

FOR: Riverbend Striders BY: Tyler McPherson
(Organization) (Authorized Representative)

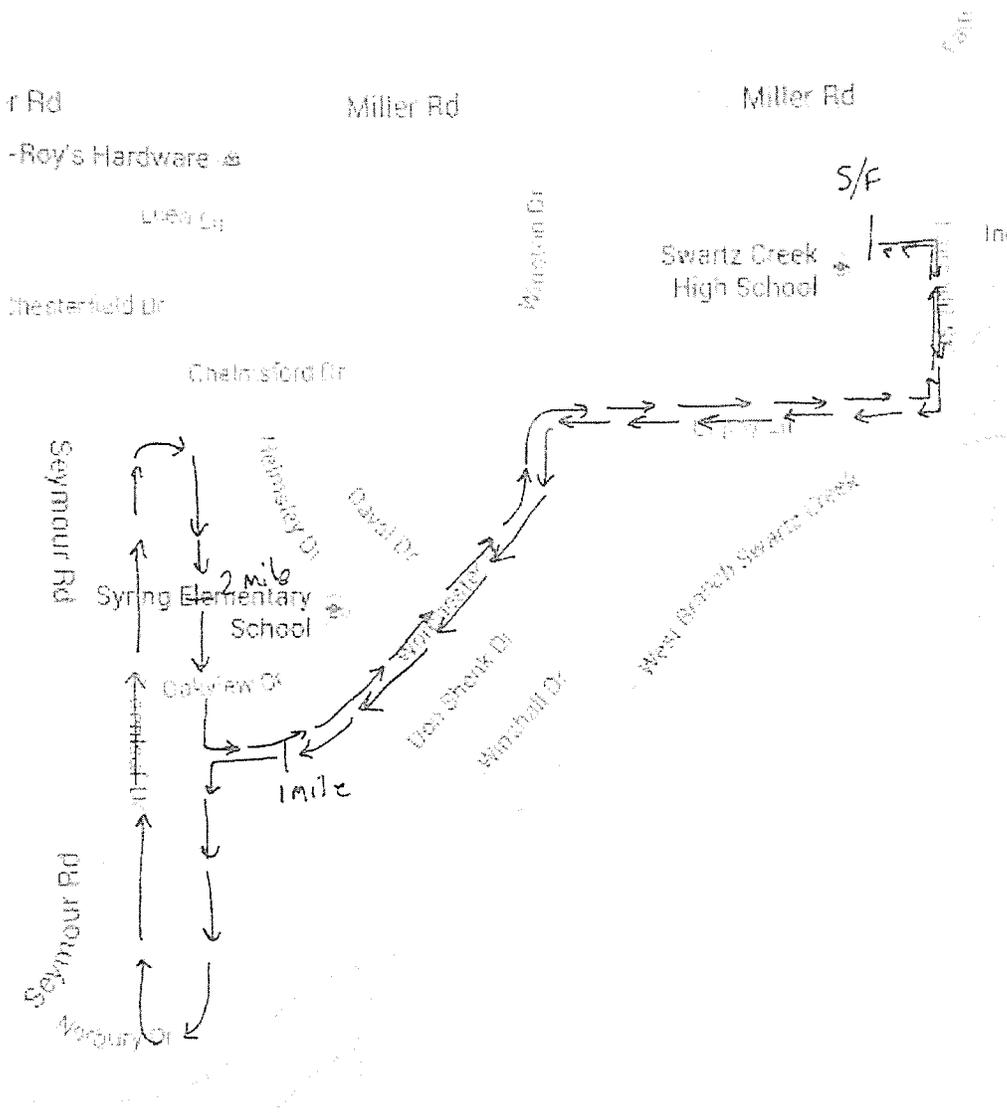
APPROVED BY: M. Bad _____
(Chief of Police) (Street Administrator)

* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

**The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE CITY HALL NO LATER THAN THIRTY (30) DAYS PRIOR TO EVENT DATE

2021 Swartz Creek 5k Road Race



- East out of the High School Parking lot.
- Right on Fairchild.
- Right on Cappy Lane.
- Left on Worcester.
- Left on Durwood.
- Right on Greenleaf.
- Right on Durwood.
- Left on Worcester.
- Right on Cappy Lane
- Left on Fairchild
- Left on Dragon Drive