

**City of Swartz Creek  
AGENDA**

**Regular Council Meeting, Monday, October 12, 2020, 7:00 P.M.  
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**  
4A. Council Meeting of September 28, 2020 MOTION Pg. 24
5. **APPROVE AGENDA:**  
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**  
6A. City Manager's Report MOTION Pg. 3  
6B. Staff Reports & Meeting Minutes Pg. 31  
6C. MTT Appraisal Engagement Letter Pg. 71  
6D. Condemnation Engagement Letter Pg. 73  
6E. Comcast Notice Pg. 76  
6F. Buck Pole Event Pg. 77  
6G. Assessing Audit Procedures and Accessibility Policy Pg. 78  
6H. Senate Bill 661 Pg. 83  
6I. GCHD Notice Pg. 95
7. **MEETING OPENED TO THE PUBLIC:**  
7A. General Public Comments
8. **COUNCIL BUSINESS:**  
8A. MTT Appraisal Professional Services RESO Pg. 19  
8B. Trail Condemnation Appraisal Professional Services RESO Pg. 20  
8C. Raceway Resolution of Support RESO Pg. 21  
8D. Assessing Policy RESO Pg. 22
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION Pg. 22

**Next Month Calendar**

Planning Commission:	Tuesday, October 13, 2020, 7:00 p.m., PDBMB
Fire Board:	Monday, October 19, 2020, 6:00 p.m., Public Safety Bldg (Virtual)
ZBA Board:	Wednesday, October 21, 2020, 6:00 p.m., PDBMB (Tentative)
City Council:	Monday, October 26, 2020, 7:00 p.m., PDBMB (PDBMB)
Metro Police Board:	Wednesday, October 28, 2020, 10:00 a.m., Metro HQ (Tentative)
Planning Commission:	Tuesday, November 2, 2020, 7:00 p.m., PDBMB
Park Board:	Wednesday, November 3, 2020, 5:30 p.m., PDBMB (Tentative)
Downtown Development Authority:	Thursday, November 12 2020, 6:00 p.m., PDBMB (Bicentennial Park)
City Council:	Monday, November 9, 2020, 7:00 p.m., PDBMB (PDBMB)

## **City of Swartz Creek Mission Statement**

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

## **City of Swartz Creek Values**

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

### ***Honesty, Integrity and Fairness***

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

### ***Fiscal Responsibility***

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

### ***Public Service***

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

### ***Embrace Employee Diversity and Employee Contribution, Development and Safety***

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

### ***Expect Excellence***

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

### ***Respect the Dignity of Others***

Employees shall be professional and show respect to each other and to the public.

### ***Promote Protective Thinking and Innovative Suggestions***

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**City of Swartz Creek**  
**CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, October 12, 2020 - 7:00 P.M.

**TO:** *Honorable Mayor, Mayor Pro-Tem & Council Members*

**FROM:** Adam Zettel, City Manager

**DATE:** October 6, 2020

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## **ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

✓ **MICHIGAN TAX TRIBUNAL APPEALS** (*Business Item*)

We have one appeal filed so far this year. It is a repeat appeal for an office at 5376 Miller Road. We may receive more since the state has extended the deadline to August 31st. Even now, something may trickle in that was filed by the deadline.

To address the appeal that has been filed, we have an appraisal proposal from Kevin Groves Appraisals, Inc. This firm has conducted many appraisals that have been successfully used to support cases in the past. They propose to value the property as outlined in the proposal for \$3,000. Often, it is not necessary to expend the full amount since appellants may withdraw prior to final efforts once they realize that the city is confident with the valuation and serious about the process.

I am including a resolution to approve this professional service so we can proceed.

✓ **STREETS** (*See Individual Category*)

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** (*No Change in Status*)

Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The city has committed the match portion to this project, which is 80-20. It is unclear what year this project will be undertaken, but we want it done subsequent to the USDA water main work. This MAY span two construction seasons. We have put the engineers on notice regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. This will occur whether or not the townhome project proceeds.

✓ **STREET PROJECT UPDATES** (*No Change in Status*)

*This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.*

We will proceed with repairing and capping the final segment of Heritage Village per the plan noted in the August 24 City Council Packet.

Street reconstruction for impacted areas is well underway. This is the toughest phase for residents concerning noise, dust, and access. Concrete work, base installation, and asphalt will follow in phases.

Street paint marking should be in process prior to our meeting.

The previous report follows. Crews are mobilized for this year's projects! Due to the scale of the project, we anticipate completing:

Chelmsford from Winston to Daval  
Oakview from Winston to Daval  
Winston from Chesterfield to Oakview  
Oxford Court

Chelmsford and Oakview (to Seymour) will be completed next year.

The city accepted the low bid by Glaeser Dawes for 2020 and 2021 work projects, including our street reconstruction projects. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

Lighting contracts with Consumers Energy have been approved.

Note that the street work is tied to the USDA projects as well.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change in Status)*

Work is complete on the sewer collectors on the west end of downtown (Fairchild, McLain, Ingalls, Brady, Hayes, and Holland).

We will also be inspecting and cleaning areas of high fat, oil, and grease concentration in the system, such as Elms and Miller. We will be able to ascertain if we have any restaurant grease trap maintenance issues/enforcement to contend with.

We are still working to geo-locate sewer lines, manholes, and some services so we can map them and track maintenance data on GIS. The Genesee County Drain Commission has verbally committed to reimbursing the city for some of the work related to water and sewer, since they plan to use it from time to time. I do not have a figure at this time, but I expect it to be half of what is related to sanitary sewer and water line mapping.

Note that the most recent inspections are PACP compliant (Pipeline Assessment Certification Program). These inspections provide a GIS based video, along with standard pipe and maintenance scoring for use by state agencies and our assessment management planning efforts.

✓ **SEWER CAPACITY INITIATIVE** *(Update)*

The scope of work is indeed smaller than originally thought. This means that the excavation and piping needs are smaller, as is the impact on property owners. Engineering services have been approved. Prior to commencing in full, we hope to acquire permanent easements for the run of the new line. We will be working with Springbrook and the Masonic Lodge. I will keep the council informed.

The previous report follows:

ROWE has a potential solution for the district three capacity problem. They recommend a by-pass of specific portions of the collection system that function as a choke point through the installation of a larger capacity sewer line. This will require a sizable construction effort, approaching \$500,000. It will also require cooperation with Springbrook Home Owners Association, the United Methodist Church, and the Masonic Lodge. I am hopeful all those property owners will be agreeable and have been communicating with all three groups, with positive feedback.

Rowe has begun their design. We would like to perform this work in 2021. Once crews can begin work, they will survey the area and prepare engineering documents that will get us to bid.

Concerning inflow and infiltration (I&I), the county met with communities about the current status and long term solutions for the sanitary sewer systems. This is something we have been actively reducing for years through manhole water proofing and pipe lining. However, there are still issues, and the higher levels of government are pushing hard to reduce I&I.

In pursuing the 'general permit' that is issued by EGLE, the county will be mandating targets for I&I reduction. We do not know what this will look like for our community since many things come into play, including the current wet weather ratio, the ability of surface water management to effectively remove water from problem areas, and the capacity of the county interceptor. A plan is expected to be crafted by 2022. I will keep the council informed.

✓ **WATER MAIN REPLACEMENT - USDA (Update)**

Work is substantially complete on:

Oakview from Winston to Daval (Complete)  
Winston from Chesterfield to Oakview (Complete)  
Oxford Court (Complete)

Work is set to begin on or around October 12 on Miller Road, from Tallmadge to Dye.

Bristol from Elms to Miller will commence later in the year.

We have sent notice to all impacted properties of record.

*UPDATE: MAIN ON CHELMSFORD, FROM WINSTON TO DAVAL, IS NOT BEING REPLACED BECAUSE IT WAS REPLACED IN 2000.*

Chelmsford and Oakview (to Seymour) will be completed next year, along with the remainder of the water main work, which will include Morrish Road from Fortino to I-69 and Miller from Raubinger to Elms.

Prior system report findings follow:

The Genesee County Drain Commission - Water and Waste Services Division Water Master Plan, indicates they are considering a northern loop to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There is currently not any cost or participation information available. I will keep the council informed.

The city has been working with the county to abandon the Dye Road water main in the vicinity of the rail line. Note that we are holding this action pending the master plan review. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **HERITAGE VACANT LOTS (Update)**

The last of the lots acquired prior to the special assessment have been sold. We approved permits for single family homes on September 30th. The city also has two more lots that were acquired through the tax reversion process.

✓ **NEWSLETTER (Update)**

The October newsletter is expected to be released this coming week.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE (See Individual Category)**

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. The city submitted another application for **DNR Trust funds for 2021 construction of the Genesee Valley Trail**. The MDOT grant is conditionally awarded. We seek to apply again for the Trust fund grant and combine this with the Safe Routes to School initiative for 2021 construction.
2. The **raceway has surrendered its 2020 race days due to a lack of beneficial state statutory changes**. They intend to use the site for thoroughbred horse racing. There is currently some pending legislation that could make this a reality, and they are optimistic. They held an equipment auction in late June.
3. Communities First has a purchase option for **Mary Crapo**. The zoning, site plan, and PILOT for the 40 unit building conversion have been approved by the city. The land purchase and state approvals are still pending. The park board recommends against the lease unless terms are dramatically improved to allow flexible public use. They have until 2/1/21 to make the purchase.
4. The **school bond** passed and many improvements are expected in 2020 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Work has commenced on Syring and Elms School, as well as the high school athletic complex. Plans are being submitted for the Middle School. The schools in the city are in a rigorous state of improvement at the moment. It also appears that the school will be adding a walking path on their high school campus that should be integrated with other pedestrian features.
5. **Street repair in 2020** is to include part of Chelmsford, the remainder of Winston, Oakview east of Daval, and Oxford Ct. We will be completing the

remainder of Chelmsford and Oakview to Seymour in 2021. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022. COVID 19 may put a stop to some or all work efforts.

6. The **Applecreek Station** development of 48 townhomes is seeking final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. This project is on hold pending the sewer relief project.
7. The **Brewer Condo Project** was given site plan approval and tentative purchase agreement approval (July 22, 2019). This includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements. A drainage solution has just been approved by the county. The developer indicates they may be able to start soon. They will be working to finalize the master deed and condominium documents so that the purchase agreement can be executed and the property transferred. The resolutions and agreement still enable this activity, despite the delay. If council members wish to revisit this, please let the council know. Otherwise, we hope to have the transfer and start of construction occur this fall.
8. The next **Springbrook East** phase is under construction. They have pulled their first home permit.

✓ **TRAILS** (*Business Item*)

After added effort, GM has responded and is communicating as needed through their governmental liaison. They have also commissioned a traffic study to look at the situation. It is unclear if this is a sincere effort to work the problem and cooperate or if it is a justification for their initial reaction that trails are dangerous. Hopefully, we can meet with them and work something out that works for all parties.

In the meantime, we are still fighting the clock and must proceed with the assumption that condemnation, however undesirable, is the only method to assure this investment in our community. To that end, we have established that the trail is a priority. The next step is to determine the value of the easements in question. I have included a proposal to do so from a firm that specializes in this type of valuation and reporting form.

At the moment, there are three easement holders that have not verbally consented to work with us. They include GM, 5286 Miller, and 5420 Miller. The total cost to value all three properties is \$11,500. Note that these types of appraisals are complex, requiring valuation of the entire site, the partial taking, and the site after the taking is conducted. We hope that we can work something out with the two owners on Miller. If we can, the scope of work will decrease.

I am including a resolution to approve this letter so we can proceed. I understand that this is not a desirable or efficient expenditure. However, if this step is not taken, we effectively lose the ability to construct this path. I recommend we proceed. Staff will continue to work diligently to make this process unnecessary by securing the easements in good faith.

In other news, we resubmitted our DNR grant and are hoping for a positive outcome.

The MDOT grant is still awarded and awaiting use. We hope to get all easements and the DNR funding with time to bid this winter and construct in 2021. It is unclear what the match will be at this point, but it will be at least \$200,000 by most accounts.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

There is a buyer for the Lovegrove Building. We met with them onsite. Though they have not yet closed on the property, it appears that they will soon. They have plans for relatively robust maintenance and upgrades at the property, and they would like to cooperate on parking, site access, and downtown events.

Though it does not appear they have any immediate plans to engage in a larger scale transformative project, I do believe they have some good users coming to the site and will be investing sufficient resources to bring the building up to functional expectations. I think this is a good step forward.

We are still able to offer our RRC incentives. We will continue to work with property owners to educate and encourage them to consider the benefits of property enhancement and the incentives that can be leveraged to that end.

I have had conversations with them and they are entertaining the possibility of transforming the property in accordance with the Request for Proposals. Either way, we will be moving forward, and I am confident they will act as positive change agents for the building and downtown!

✓ **TAX REVERTED PROPERTY USE (No Change of Status)**

The housing market is not moving in any direction that we can discern. Being a presidential election year, I expect investment to be tepid as the nation awaits results. As such, if we have movement on the lot sales, we will take it. However, I do not see much value in remarketing the properties. The previous report follows.

I am seeking release from the buyers of tax reverted property on Wade. I am doing so because the council granted sale approval over one year ago, but the purchase agreements remain unsigned after numerous requests. We can look to reoffer the properties or allow time to mature the prospects more.

✓ **8002 MILLER (Update)**

The city council extended the forbearance period through September 30<sup>th</sup> (the next payment will be to cover October, due October 1). The outstanding balance prior to forbearance was the month of March and half of February's payment (totaling \$3,000 without penalties or interest. As of writing, we have received \$400 dollars. There has not been any payment made toward October.

The tenant has been responding to our inquiries and communicative. It appears they will have some COVID related funding coming that will make everyone whole prior to November. However, a more sustainable solution is required. I have reached out to ascertain what their expectations are as we continue through COVID and the post-COVID world.

While we still wish to see the property and business thrive, sustainable rents above ~\$50 a month (as observed between March and October), are required.

The previous report (July 27, 2020) contains details of the lease and circumstances regarding the options.

✓ **SCHOOL FACILITY PROPOSAL** *(No Change in Status)*

The water tower antennae is up. The school is also continuing with improvements district-wide. Athletic facility enhancements are underway. There are also big changes proposed to the middle school and high school grounds, including new parking/drop off arrangements and a trail link. The elementary schools in the city will see additional building and grounds improvements. Note that Elms will have a secondary entrance off an outlot to Elms Road.

One issue that has presented itself is the Residential Equivalent Unit (water and sewer connection and quarterly use factor) charges for Syring. Records indicate that this is a 2 unit building (which is very low for a school). The new county audit places this at 30 units, post construction. This results in additional charges of \$56,000 to be paid by the school to the county and \$84,000 to the city.

We have invoiced the school accordingly. However, I have apprehensions about this large connection fee for a building that has been previously permitted on the system since its construction. We are checking the records to see if we can determine the original unit factor/connection charge amount for the school. If nothing can be found, we may get a request for relief from the school district. I will keep the council informed.

✓ **BREWER TOWNHOMES** *(No Change in Status)*

County approvals have been granted for storm water. The developer now indicates they may be able to start soon. They will be working to finalize the master deed and condominium documents so that the purchase agreement can be executed and the property transferred. The resolutions and agreement still enable this activity, despite the delay. If council members wish to revisit this, please let the council know. Otherwise, we hope to have the transfer and start construction occur this fall.

✓ **CDBG** *(Update)*

We plan to release bids next week. This project includes the purchase and installation of decorative street signs throughout the downtown area. We hope to proceed as soon as orders can be made. The city council will have the final approval of any award.

✓ **SAFE ROUTES TO SCHOOL** *(Update)*

A conditional award has been made by the MDOT! We are very happy to announce a grant for another \$600,000+ for trails and walkways in the community! This will enable installation of paths near the middle school, Elms, and Syring for student safety.

These connections will also enhance our trail network. Andy is working on easements at the moment, and we are getting some initial memorandums of understanding regarding the use of private property. We anticipate approving a proposal for

engineering this fall so we can construct in 2022. This was a year later than anticipated, but we have observed delays in the process for some months that made this likely.

✓ **CENSUS COMPLETE COUNT COMMITTEE (Update)**

The 2020 census indicates a combined response rate (self-reported and follow up enumeration) of over 99%. Swartz Creek was above average for the self-response rate. I will remove this from future reports until we begin getting reported data.

✓ **GIS MAPS (No Change of Status)**

Staff is now able to edit the maps and accompanying data fields for our GIS system. This includes underground water, sewer, and storm facilities. We are also mapping basic street data. This system is going to be accessible by our staff anywhere in the city by mobile device and will enable locational support, as well as important maintenance and related data fields related to infrastructure.

We are also exploring the use of work order applications with GIS that will save some time and better integrate data analytics for our infrastructure. Some of these features may be viewable by the public as well once we are established.

✓ **SHARED SERVICES AGREEMENT-MUNDY TOWNSHIP (Update)**

Mundy's park is substantially complete and they intend to be open in December. We have a draft agreement prepared that the staff of the city and township are working on that relates to the level of service and terms for park maintenance by city staff. Once we believe we have a suitable agreement, the city council and township board will then review our progress and make a determination concerning implementation. This agreement is modeled after our shared building service agreement.

I expect to have this agreement before the council in October or early November. Overall, the initial impact will not be significant. We expect to provide about 10 hours a week of seasonal or part-time labor and 4 hours of full time (overtime), with a single pickup truck for the season, May through November. We will likely provide 6-10 hours of part time labor and truck December through April. Services will initially be limited to waste collection and inspection in the summer. We expect to provide those services on a limited basis during the winter, along with the potential for limited parking lot snow/ice removal.

The previous report follows:

Mundy Township is very interested in utilizing our existing labor and equipment resources to support their new park facility on Hill Road. We have come to verbal terms with each other regarding expectations. I have also ensured we have the capacity and willingness from the DPW Director and union steward that represents the crew that will be doing the work. The city Treasurer is also equipped to track, report, and invoice such services by virtue of extending a system of accounting that we use to enable our staff to maintain the park and ride.

Moving forward, I expect to deliver a short shared services agreement that will enable city labor and equipment to be used to maintain the Mundy Township park. Again, this agreement will resemble the MDOT park-and-ride service expectation, while taking the

form of the shared service agreement we have with Mundy Township for building services. Conceptually, I think this is a great idea to create efficiency for the township and more capacity for the city, while ensuring costs are fairly and appropriately covered. The working plan appears to support the concept in terms of its functionality and demand on our resources.

✓ **DISC GOLF** (*Update*)

A parking area with two drives has been installed. Site grading, including the extension of the eastern berm continues. In addition, Woodside Builders has donated some culverts for drain crossings. Things are coming together! However, no fundraiser has been done this year, so there are no baskets or pads.

The park board is considering the purchase of the baskets and pads using budgeted funds. This might enable us to hit the ground running in 2021. The difficulty comes from the usage of the site for water main construction staging. While Glaeser Dawes is doing a great service in providing this, they have a heavy footprint there and will continue to do so most of the 2021 warm months. This makes recreational use problematic. We will work with GD and the volunteers to see what options we have this winter.

✓ **WELL-HEAD SITE** (*No Change of Status*)

The potential user is still considering the city property. If they proceed, they will conduct a full title search, partial survey, and environmental analysis. They agree to share all of their findings in exchange for access. If there is still interest, they will need to secure zoning approval from Vernon Township in Shiawassee County. They will look to seek a letter of agreement with the city at some point during this process.

With that said, no commitments have been made. The city council will still have ample opportunity to consider a tenant after a site design is completed and findings regarding water rights impact, zoning, and finance are considered. The previous report follows:

For some time, we have known that our well-head in Shiawassee County is of minimal value. A sale seems unlikely due to its circumstances. If Project Tim were a go, things would be different. However, that appears unlikely. In the meantime, the old pump house and fencing should probably be removed to make sure there are no risk factors left on the site.

As chance would have it, a company that provides high speed internet is interested in using this site for the purpose of installing a 25' x 28' enclosure with a satellite transmitter for area residents. They are offering to pay \$500/monthly to do so. They would also incur other incidental costs, including real and personal taxes that may be incurred. I am including their letter and concept plans. I indicated that the council may have an interest.

This is up for discussion at the meeting [January 13, 2020]. The upside is income. The downside is that it might encumber the site with a user that could compromise a future use. Even so, we could probably mitigate this.

✓ **MARY CRAPO** (*No Change of Status*)

The zoning, site plan, and PILOT have been approved for the 40 units of senior housing within the original building. The land sale is still pending by the school, and the state will be considering funding.

The developer offered a lease to the city, but this matter has stalled. While the maintenance and improvement of a recreational area in downtown has many intrinsic benefits, there are costs and limits as indicated in the lease mark up. I included this in the April 13<sup>th</sup> packet for discussion. In concept, a long term lease can make much sense to preserve this feature and make enhancements. However, the developer limited options for use (ballfield) and created some uncertainty with the limits on lease rights. There is also the ever-present matter of providing resources to maintain such a feature.

So, the real issue is, do we seek a ballfield area to be held in public trust (at the city's cost), or do we enable the developer to own it for their use. The park board considered this matter at their May and June meetings (with school administration input at the June meeting). There was no interest in leasing the park for a ballpark only. This appears to reflect a requirement that the owners maintain the ballfield for the school or pay the school to relocate it. If this is the case, they might see the city as a means to uphold their obligations.

The board resolved to reject the lease option as written at the May meeting and affirmed this stance in June. There is still a degree of interest for a lease if the city could maintain it as total green space or if the city had the ability to choose the recreational use.

Currently, Communities First feels the ballfield must be retained as the exclusive use of the site because that is what they feel the community desires. It appears Communities First will owe the school district \$70,000 if the ball field is removed. I communicated the findings of the park board to Communities First. They have until 2/1/21 to make the purchase.

✓ **COVID 19 (Update)**

The executive powers of the Michigan Governor have been limited in a recent Michigan Supreme Court ruling. As such, we can expect a loss of enforceability for all standing executive orders after the 21 day period. However, we are already seeing supplemental orders from various state regulatory agencies that appear to replace features of the current executive orders. Note the interpretation of the GCHD that is attached. At best, the ability to regulate and enforce COVID provisions is quickly becoming a vague legal realm, one that contains much political and ideological strife.

Our position is to maintain the status quo for the time being. This means that all of the City of Swartz Creek protocols, policies, and practices shall remain in place for our employees, officials, and customers until further notice. We expect to have additional guidance on our best practice health practices, legal expectations, and liability risks over the next two to three weeks that will guide our position as it relates to practical and legal COVID measures. In the meantime, a continuation provides a degree of consistency and predictability with expectations of staff and visitors. This is especially true with election protocols, which are quite specific and rigorous.

As always, this is a dynamic process that our staff shall monitor closely. While it may be an inconvenience to some or appear unnecessary, our position is one of caution for the general public and the city's exposure to risk from numerous positions. The previous report follows:

A recent executive order enables indoor events to be held in accordance with a density calculation instead of a numerical limit of 10. This will enable us to hold no less than 28 participants in the city council chambers for our public meetings. Barring an expectation of attendance that exceeds this, we shall be holding all of our public meetings in the council chambers moving forward. The previous report follows:

The amended opening plan is on the city website. I can happily report that our work operations and the overall function of the community appears to be stable and adequate, continues despite some remaining restrictions. At this point, we carefully watch the national and state trends in COVID impacts, as well as the resulting policy. Note that we do not expect to go back to 'normal' operations any time soon.

Moving forward we can expect a number of direct and indirect pressures and changes that will impact our community and our city operations. Among those, I expect limits on our staff production, especially should the virus directly impact employees. We are utilizing remote (home) work operations, flexible scheduling, single occupancy vehicles (DPW), cancellation of home appointments, closure of the municipal office/park facilities, and related actions. The public will feel the impact of the office and park limits, as well as the ability of staff to freely and openly engage in routine business. This will make life slow down, plain and simple.

We can expect revenue hits. The economy is taking a remarkable beating. This will result in hardships for the residents, businesses, and other service providers. We can expect reduced state general revenue sharing, Act 51 street revenues sharing, and property values. We can also expect late utility/tax payments, foreclosures, and building activities. We are already placing a more critical eye on our expenses.

✓ **8067 MILLER ROAD (Update)**

We have acquired the property and taken over maintenance and upkeep. I am holding off on the survey and any interior finishing, pending the plan for use of the Lovegrove Building.

Based upon the Lovegrove building plan, the easement is likely to come into play, but there is no apparent need for the lot itself. With that said, I recommend that the city carve out the easement and sell the property with restrictions on the deed (residential only, no rentals, first right of refusal for city, etc.). This should be done once improvements are made or underway for the Lovegrove building. Note that it is still possible to hold the building for future public use (museum, visitor center/restrooms, chamber building, etc.). IF THIS IS DESIRED, PLEASE SHARE YOUR OPINION WITH THE COUNCIL! We will not likely get another shot at this.

For the time being, I have ordered the boiler and venting maintenance done in order to keep the building climate controlled this winter. This was an anticipated expense based upon pre-purchase inspections.

✓ **BLACK LIVES MATTER** *(No Change of Status)*

I met with the BLM affiliated group via Zoom since our last city council meeting (Mr. Farmer was also in attendance). The group has a stated policy position that they shared. They acknowledged that much of this agenda is not under our local purview. Many of the issues noted involved prosecutions, warrants, ICE, police tactics, and police equipment.

We engaged and were able to report that many of their desires are already met by Metro PD (officer business cards & psychological exams among others), some we could not speak to due to jurisdiction, and some we could not speak to due to expertise level. I suggested that they pursue change with other venues that have authority over respective features of prosecution & law enforcement.

Since then, the MML has been running a series of webinars on policing and community engagement. I have been sharing the webinars with the city council. It is prudent to become aware of the pressure on police departments, how some departments are handling this, and the desire to evolve police work (and related social work) moving forward.

✓ **CARES FUNDING** *(No Change of Status)*

We have learned that our initial reimbursement request for DPW staff, which was a grey area, is probably not fundable. We have received an allocation, but we will likely refuse this based upon the evolving expectations. It is the right thing to do.

We have also learned that the funds for payroll reimbursement of first responders are insufficient to reimburse all agencies fully. Metro has already received a prorated amount of over \$100,000. Their board is awaiting the final reimbursement and ascertaining other conditions before deciding what to do with those proceeds (pension support was at the top of the list). We are still waiting to hear if the fire department will be reimbursed. There is also a chance that the funding source could be increased.

The previous report follows:

We have fantastic news! Public Act 144 of 2020 was signed into law on July 31, 2020. This state law enables additional governmental units to now qualify for the First Responder Hazard Pay Premiums Program and the Public Safety and Public Health Payroll Reimbursement Program. Metro PD and SCAFD can now apply for payroll reimbursement for wages spent for the qualifying period. They were previously unable to do so. If successful, we can expect to get a refund from those agencies. This will be a big deal for us financially. Keep in mind that the expectation is that we shall maintain any such proceeds for future use when the inevitable revenue sharing cuts hit.

In addition to this outlet, we did submit payroll reimbursement for qualifying activities of our DPW staff. This appears to be a grey area for some, but we wish to get our tax dollars back to the greatest extent possible. Deanna and her staff worked very

diligently to get a submission into the state prior to the deadline of July 17<sup>th</sup>. We expect nothing, but we hope to get about \$25,000.

✓ **MASTER PLAN UPDATE** *(No Change of Status)*

The city master plan was last updated in 2016 and is expected to be revisited every five years. This provision could be as simple as accepting the plan as current and valid, or it could be as extensive as a complete rewrite. In speaking with the Mayor, it appears to be prudent to start this process later this year or the beginning of 2021. This will enable the new city council (November election) to consider the scale of the review based upon the post-election environment.

✓ **ORV ORDINANCE** *(Update)*

Per guidance from the city council, I am working with the attorney to draft an ordinance that would enable enclosed ORV's on select streets (shoulders or 25 mph speed limits and under) under select circumstances (operator, ORV features, etc). When this is ready for review, we shall bring it to the council for discussion.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

There are some routine reports included for your information.

✓ **COMCAST UPDATE** *(Update)*

A channel provision update is included for your information.

✓ **BUCK POLE** *(Update)*

I am including a brochure for an event that is being planned for the Kincaid grounds (Hometown Days site on Morrish Road). The Hometown Days group is planning to host a buck pole gathering on the grounds. As a temporary event, limited to this site, I do not see an issue granting administrative approval. The City Council does maintain exclusive authority for permitting "festivals". If there is any objection to an administrative process for this event, please let the council know.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(Update)*

The Planning Commission will be meeting on October 13<sup>th</sup> to review a site plan submitted for 7550 Miller Road. This is an expansion of the medical office downtown at Frederick. The meeting was pushed back one week to enable in-person participation under the new executive order.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA had a meeting on August 11<sup>th</sup>. The meeting was held at Bicentennial Park. They approved purchase of a different utility trailer for the movies and general use. The one they purchased last month was out of stock. There was not a September meeting, but their next meeting was scheduled for October 8. This has been pushed back until at least October 15<sup>th</sup> to enable in person meetings. No agenda exists as of writing.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

The ZBA did not have a March meeting due to COVID 19 mitigation. Their annual meeting was held on September 16<sup>th</sup>. The officers from last year were appointed for the current year, including Mr. Packer as Chair, Mr. Plumb as Vice-Chair, and Mr. Smith as Secretary. The ZBA engaged in standard training.

✓ **PARKS AND RECREATION COMMISSION (Update)**

The Park Board met in Abrams Park on October 7<sup>th</sup>. See the attached minutes for details. In short, the Crapo structure donation is on hold because the family is not committed to it. The city is likely to enhance forestry operations by working with an arborist more closely as we continue with tree trimming/removal/planting services. Disc golf is up in the air for 2021 due to the need to use the site for water main construction staging and trail construction.

The next meeting is slated for November 3<sup>rd</sup> at city hall.

✓ **BOARD OF REVIEW (No Change of Status)**

Board of Review was July 21 at 9:00 a.m. They have the authority to review principle residency exemptions, poverty exemptions, veteran exemptions and errors. Due to COVID, folks can also protest their assessment like they can in March.

The BoR had 6 people attend. Two people requested PREs, which were granted. Four people protested their assessment or taxable value; all were denied except one that was a recapping issue. They also had one PRE request by letter that was granted.

✓ **CLERK'S OFFICE/ELECTION UPDATE (Update)**

November 3<sup>rd</sup> ballots of 1,635 were mailed out Monday, September 21<sup>st</sup>. The city needed to rent additional space at our polling location, United Methodist Church, in order to spread out our precincts and have more available space for voters for the November election. At the August election we used an additional room for precinct 4, but the November election we will be using 2 additional rooms. As of 9/21/20 we have 4,752 registered voters, so we have approximately 35% of our voters for this election voting absentee. Our absentee requests are up about 22% from the August election.

✓ **DEPARTMENT OF COMMUNITY SERVICES/ENGINEERING UPDATE (Update)**

The DPW crew wrapped up the second round of 2020 lead and copper sampling last week. They will be removing the hanging baskets in the upcoming weeks and will continue with routine operations.

✓ **TREASURER UPDATE (Update)**

Reviewed the draft of the financial statements prior to the joint management meeting with the auditors. Met with the auditors to discuss the audit findings and review the financial statements. Followed up on the Safe Routes To School Grant process, reviewed the budget for the first quarter, performed routine duties including writing journal entries, processing tax distributions, bank wires, review of accounts payable invoices, review of payroll remittance payments and other financial matters impacting the city.

## NEW BUSINESS / PROJECTED ISSUES & PROJECTS

### ✓ RACEWAY LEGISLATION SUPPORT LETTER (*Business Item*)

Senate Bill 661 continues to have life in the senate. There is a hope and expectation that the bill will become law in calendar year 2020. I am including the draft bill as passed by the senate in the council packet. Though changes are likely, the bill would enable Sports Creek raceway to engage in historical wagering, a form of wagering on prior horse races (disguised against human or AI interpretation). The owners of the track believe that such wagering would make the facility economically viable when combined with live thoroughbred horse racing.

The owner is requesting a resolution of support from the city council for this legislation. They would like to use the existing facility for a use that reflects its intended and practical attributes. Doing so would certainly eliminate a depreciating, even blighting feature of our community. It MIGHT add some additional resources through additional property investment and the potential for 'breakage' tax revenues to the city as derived from the historical wagering.

Even during its heyday, the facility did not have a remarkable impact on the rest of the local economy (for good or ill). However, the site was maintained, paid its fair share of taxes, and had some economic impacts that were noted by local businesses. The new owner is proving to be an open and sincere communicator that has a willingness to cooperate with the community and invest. While the site has other obvious opportunities given its location and size, the current approvals, buildings, and ownership lean towards a return to racing.

This is clearly a council decision. However, circumstances and recent council and community action indicate that this is still the preferred course. I am including the resolution for approval.

### ✓ ASSESSING POLICY (*Business Item*)

We have received a "Notice of Proposed Guideline, Issued pursuant to Section 10g, 2018 PA 660, being MCL 211.10g". This has taken the form of SC Guideline 2020-1: Guideline Applicable to Audit Procedures. This is attached. What all of that means is that our assessing has some guidelines regarding how assessing functions of Michigan local governments will be conducted moving forward.

After review by our assessor, she recommends we strengthen one feature of our protocols to ensure compliance with all expectations. The area of concern is #3 under Technical Deficiencies, which pertains to the accessibility of the assessor to the public. Heather has crafted a policy for the city to approve and publish that will suffice. Note that this is not a change to the availability of the assessor. This is merely a documentation of the availability of the assessor. I am including a resolution to approve this policy.

### **Council Questions, Inquiries, Requests, Comments, and Notes**

*Water Main Break:* We encountered a large main break in the early morning of October 2<sup>nd</sup>. Crews repaired the main under partial pressure, with some

additional challenges encountered due to the location under I-69. Communication occurred with the MDOT. Precautionary coliform bacteria tests taken after full pressure was restored were all negative. No boil water advisory was necessary.

*Jeepers Creeker:* The Trick or Treat event is this Saturday downtown!

**City of Swartz Creek  
RESOLUTIONS  
Regular Council Meeting, Monday, October 12, 2020, 7:00 P.M.**

**Resolution No. 201012-4A                    MINUTES – September 28, 2020**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, September 28, 2020, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 201012-5A                    AGENDA APPROVAL**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of October 12, 2020, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 201012-6A                    CITY MANAGER’S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council accept the City Manager’s Report of October 12, 2020, including reports and communications, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 201012-8A                    RESOLUTION TO APPROVE APPRAISAL FOR 5376  
MILLER ROAD**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the city assesses property and collects taxes per the Michigan General Property Tax Act; and

**WHEREAS**, the City Assessor is charged with determining values for property to be taxed under the same act and rules promulgated by the Michigan Department of

Treasury, with the intent of valuing real and personal property in the city accurately, fairly, and consistently; and

**WHEREAS**, from time to time, the city finds it necessary to defend valuations that are appealed by owner interests in order to achieve those intentions.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Swartz Creek City Council amend the budget to allocate \$5,000 of unencumbered, unreserved general fund monies to the assessing department for the purpose of contesting the tax appeals by parties commonly referred to as the 5376 Miller Road, PID 58-29-551-011, costs to include an appraisal, legal services, and other related expenses to be provided by the city’s legal counsel and an appraisal firm, as selected by the city manager or assessor, with the authority of the city council under Section 2-402(a)(2) of the city ordinances.

**BE IT FURTHER RESOLVED**, the City of Swartz Creek City Council approve the proposal from Kevin Groves Appraisals, Inc., as included in the city council packet of October 12, 2020 and further direct the Mayor to execute said proposal on behalf of the city.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 201012-8B**

**A RESOLUTION TO CONDUCT APPRAISALS FOR PARTIAL TAKINGS TO CONSTRUCT AND MAINTAIN THE GENESEE VALLEY TRAIL EXTENSION**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek has formally planned for, acquired funds for, and intends to construct an extension of the Genesee Valley Regional Trail, and

**WHEREAS**, the trail is a high priority regional asset that functions as an integral part of a non-motorized transportation network, as well as a recreational asset, and

**WHEREAS**, the trail extension will provide value public use for walkers, bikers, joggers, and other users by providing a direct health and recreational benefit and by providing access to non-motorized travel between key destinations, and

**WHEREAS**, MDOT standards for construction require a substantial and ridged footprint to accommodate the 10 foot wide path and accompanying shoulders, and

**WHEREAS**, some sections of the path lack the proper right-of-way to accommodate the path, and

**WHEREAS**, some permanent easements may not be acquired through donation or good faith offers acquisition, necessitating the condemnation of permanent and/or temporary easements from land owners.

**THEREFORE, BE IT RESOLVED** that the City of Swartz Creek approves the engagement letter from Jeffrey G. Genzink, MAI (Integra Realty Resources) to conduct the required market appraisals for the easements necessary.

**BE IT FURTHER RESOLVED** that the Swartz Creek City Council authorizes expenditures of up to \$15,000 for this purpose, including the initial appraisals and supplemental or hourly work as necessary to complete the process.

**BE IT FURTHER RESOLVED** that the Swartz Creek City Council authorizes and directs the Mayor to execute the letter on behalf of the city.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 201012-8C**

**RESOLUTION IN SUPPORT OF MICHIGAN SENATE  
BILL NO. 661 COOPERATIVE BID**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the equine industry plays an important role in the communities in which it is located by directly and indirectly supporting a broad set of local jobs, agricultural and economic activity across the spectrum of businesses and occupations; and

**WHEREAS**, the State of Michigan currently has no live thoroughbred licensed racing facilities which in turn costs the state revenue, business profits, personal wages, and job opportunities; and

**WHEREAS**, the Sports Creek Raceway Facility was an integral part of Swartz Creek's economic landscape for over 30 years; and

**WHEREAS**, Sports Creek Raceway at one time employed 100 workers on live race days and 40 workers for simulcasting support services; and

**WHEREAS**, tax revenues produced from Sports Creek to Swartz Creek during years in which it featured live racing ranged from \$118,000 to \$425,000 annually; and

**WHEREAS**, in October 2018 Sports Creek Raceway was purchased by AmRace & Sports, LLC, operated by Dan Schafer, with the plan to reopen the track featuring thoroughbred racing, simulcasting and historical racing wagering opportunities as well as community horse park programs;

**WHEREAS**, Senate Bill 661 will permit AmRace & Sports, LLC to open the track at Sports Creek Raceway while providing funds to the Michigan Transportation Fund, the Michigan Agricultural Equine Industry Development Fund, and the Horse Racing Advisory Commission; and

**WHEREAS**, the passage of Senate Bill 661 will permit the Horse Racing Advisory Commission to have funds necessary to distribute grants, conduct research and promote horse racing.

**NOW, THEREFORE, I MOVE** that the City of Swartz Creek City Council pass this Resolution supporting Senate Bill 661 so that it may become enacted to help provide the necessary resources to allow Sports Creek Raceway to open and thoroughbred racing to get back on track in Michigan.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 201012-8D                      RESOLUTION TO AFFIRM THE ASSESSOR ACCESSIBILITY POLICY**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the State Tax Commission (STC) regulates and audits the governmental assessing profession in the State of Michigan; and

**WHEREAS**, the City of Swartz Creek operates the assessing function as the local unit of government; and

**WHEREAS**, the STC released STC Guideline 2020-1, which outlines a set of guidelines and expectations for the assessing function as conducted by local governments; and

**WHEREAS**, the City of Swartz Creek intends to fully comply with all such expectations and guidelines.

**NOW, THEREFORE, I MOVE** that the City of Swartz Creek City Council approves the Policy of accessibility for the City of Swartz Creek Assessment Department to taxpayers of the City of Swartz Creek, as included in the City Council Packet of October 12, 2020 and directs the Clerk to make such policy available to the public. .

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 201012-11A                      ADJOURN**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council adjourn the regular council meeting of October 12, 2020, and set \_\_\_\_\_ (location) as the venue for the next regularly scheduled council meeting of October 26, 2020.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_  
Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE 09/28/2020**

The virtual meeting was called to order at 7:00 p.m. by Mayor Krueger.

Invocation and Pledge of Allegiance.

Councilmembers Present: Farmer, Gilbert (late), Hicks, Krueger, Pinkston, Henry.

Councilmembers Absent: Cramer.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger, Treasurer Deanna Korth, Director of Community Services Andy Harris.

Others Present: Erik Jamison, Samantha Fountain, Steve Long, Dave Plumb, Jim Florence.

**EXCUSE COUNCILMEMBER CRAMER**

**Resolution No. 200928-01** **(Carried)**

Motion by Councilmember Farmer  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council excuse Councilmember Cramer.

YES: Unanimous Voice Vote.  
NO: None. Motion declared carried.

**APPROVAL OF MINUTES**

**Resolution No. 200928-01** **(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Hicks

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday September 14, 2020 to be circulated and placed on file.

YES Gilbert, Hicks, Krueger, Pinkston, Henry, Farmer.  
NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

Draft Minutes

**Resolution No. 200928-03**

**(Carried)**

Motion by Councilmember Farmer  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of September 28, 2020, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Henry, Farmer, Gilbert.

NO: None. Motion Declared Carried.

**CITY MANAGER'S REPORT**

**Resolution No. 200928-04**

**(Carried)**

Motion by Councilmember Hicks  
Second by Councilmember Henry

**I Move** the Swartz Creek City Council accept the City Manager's Report of September 28, 2020, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Krueger, Pinkston, Henry, Farmer, Hicks.

NO: None. Motion Declared Carried.

**MEETING OPENED TO THE PUBLIC:**

None.

**COUNCIL BUSINESS:**

**RESOLUTION TO APPROVE CONSUMERS ENERGY LIGHTING REMOVAL AND REPLACEMENT WORK ORDERS & CONTRACT**

**Resolution No. 200928-05**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Henry

**WHEREAS**, the street lights in the city are owned and operated by Consumers Energy Company (CE), a Michigan utility with principle offices located at One Energy Plaza, Jackson MI, 49201; and

**WHEREAS**, CE is the sole provider of street lights, electrical delivery, and maintenance on said lights in the County of Genesee, including Swartz Creek City; and

**WHEREAS**, the Swartz Creek Community School District is engaged in building updates, including the addition of a new access drive to Elms School on Elms Road; and

**WHEREAS**, CE supplies street lighting services to the city under a current standard street lighting contract which outlines specific fixture counts and types, said contract restated on November 1, 2014 and revised and approved by the city council as recently as July 13, 2020; and

**WHEREAS**, a single street light requires relocation to accommodate the new access drive on Elms Road; and

**WHEREAS**, Consumers Energy requires affirmation of the work orders to remove the existing lighting and install new lighting in accordance with the restated and amended lighting contract.

**NOW THEREFORE, BE IT RESOLVED**, it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Swartz Creek, dated November 1, 2014, in accordance with the Authorization for Change in Standard Lighting Contract dated September 10, 2020.

**BE IT FURTHER RESOLVED**, that it is hereby deemed advisable to enter into a contract with Consumers Energy Company for furnishing lighting service within the City of Swartz Creek for a period of one year and thereafter from year to year, in accordance with the terms of the contract heretofore submitted to the city council.

**BE IT FURTHER RESOLVED**, that the city agrees to the terms and conditions of forms 547 and 548 as included in the city council packet of September 28, 2020 and further directs the Clerk to execute said forms that represent the aforementioned terms and conditions.

Discussion Ensued.

YES: Pinkston, Henry, Farmer, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE A FESTIVAL PERMIT FOR THE SWARTZ CREEK CHAMBER OF COMMERCE, JEEPERS CREEKERS, EVENTS IN OCTOBER OF 2020**

Motion by Mayor Pro Tem Pinkston  
Second by Councilmember Farmer

\*\*\*\*\***Master Resolution**\*\*\*\*\*

**WHEREAS**, Swartz Creek Firefighters, Inc. (SCFF) organization is a recognized charitable entity that operates in Swartz Creek; and

**WHEREAS**, the SCFF is seeking permits and approvals to operate an annual festival on private and public grounds within the city, including a trunk or treat event; and

**WHEREAS**, the City Council finds the SCFF organization and the event to be beneficial to the public and in good standing; and

**WHEREAS**, the 20.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby approves Resolutions/Motions 200928-6B1 through 200928-6B2, allowing for the various permits related to the annual Swartz Creek Jeepers Creekers festival, to be held on Saturday, October 10, 2020, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

\*\*\*\*\*

**JEEPERS CREEKERS, STREET FESTIVAL, GENERAL STREET & PROPERTY USE PERMITS**

**Resolution No. 200928-6B1**

**I Move** the City of Swartz Creek approve and authorize the Swartz Creek Firefighters application for street use permit for the purpose of holding a trunk or treat event on Saturday, October 10, 2020 from 4:00 p.m. until 8:00 p.m. for the following locations:

1. Miller Road (Morrish to Hayes)
2. Holland between Miller and Ingalls

Street and City property use subject to the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Sufficient number of portable bathrooms placed and located, and litter control program in accordance and under the approval of Director of Community Services.
3. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

**JEEPERS CREEKERS, STREET USAGE PERMIT**

**Resolution No. 200928-6B2**

**I Move** the Swartz Creek City Council approve and authorize the Swartz Creek Firefighter’s application for municipal property reservation application for Saturday, October 10, 2020 from 8:00 a.m. until 10:00 p.m. for purposes of conducting a Trunk or Treat event and movie in Holland Square under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. General approval, and under the direction and control of the Office of the Chief of Police.

Discussion Ensued.

YES: Henry, Farmer, Gilbert, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

**ORV ALLOWANCE**

**DISCUSSION**

Mr. Zettel with current ordinance most of the allowance is for use on unimproved roads or approved roads with shoulder. This really limits our ability to participate.

Mayor Pro Tem Pinkston gets a lot of traffic in Winchester Woods from neighboring Oakwood Village, Gaines Township. He would like to see some type of regulations.

Mayor Krueger suggest we write our own ordinance so it’s more narrowly focused.

Councilmember Henry voiced concern if allowed in Winchester Village would cause a noise issue.

Suggestions made for ordinance to only allow side by sides and golf carts, specific hours, speed limits & roads.

Mr. Zettel will get with our attorney and will return to council with suggestions.

**RESOLUTION TO APPROVE THE FISCAL YEAR 2021 BUDGET FOR THE FIRE DEPARTMENT**

**Resolution No. 200928-07**

**(Carried)**

Motion by Councilmember Henry  
Second by Councilmember Farmer

**WHEREAS**, the agreement for fire service between Clayton Township and Swartz Creek City indicates a specific process for budgetary review and approval by the municipalities; and,

**WHEREAS**, the staff of Clayton Township and the Swartz Creek City have found the proposed budget to be acceptable by both parties; and,

**WHEREAS**, the Swartz Creek Fire Board affirmed the proposed budget at their regular meeting on September 21, 2020.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Swartz Creek approve the Fiscal Year 2021 Swartz Creek Area Fire Board Budget, a copy of which is attached hereto, gross maximum total not to exceed \$311,329.50, to be paid commensurate of the agreement between the City of Swartz Creek and the Township of Clayton, payment being the City's obligation of one-half of the proposed total budget.

Discussion Ensued.

YES: Farmer, Hicks, Krueger, Pinkston, Henry.  
NO: None. Motion Declared Carried.

**MEETING OPENED TO THE PUBLIC:**

Steve Long 5356 Worchester Drive, doesn't think riding at night is a good idea.

**REMARKS BY COUNCILMEMBERS:**

Councilmember Hicks commented on a tree down on Young Drive.

Mayor Pro Tem Pinkston commented that Winchester Village roads look fantastic. The prices on housing for sale in the village have went way up, even on the streets that haven't been done yet.

Councilmember Gilbert wishes everyone to stay healthy and happy.

Mayor Krueger is happy to be meeting back in person at City Hall for the next meeting.

## ADJOURNMENT

**Resolution No. 200928-08**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Farmer

**I Move** the Swartz Creek City Council adjourn the regular council meeting of September 28, 2020 at 7:53 p.m., and set City Hall Council Chambers as the venue for the next regularly scheduled council meeting of October 12, 2020.

Unanimous Voice Vote.

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**David A. Krueger, Mayor**

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**Connie Olger, City Clerk**

CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
PARK AND RECREATION ADVISORY BOARD  
MINUTES OF REGULAR MEETING AT BICENTENNIAL PARK (HOLLAND DRIVE)  
OCTOBER 7, 2020

Meeting called to order at 5:33 p.m. by Vice-Chairperson Farmer.

Members Present: Jentery Farmer, Samantha Fountain, Mark Gonyea, George Hicks, & Rae Lynn Hicks.

Members Absent: James Barclay, Steve Long, Connie Olger, & Trudy Plumb.

Staff Present: Andy Harris & Adam Zettel.

Others Present: Lania Rocha & Nate Henry.

APPROVAL OF AGENDA: Motion by Gonyea to approve the agenda of October 7, 2020, support by Fountain.  
Approved by unanimous voice vote.

APPROVAL OF MINUTES: Motion by R.L. Hicks to approve minutes of September 2, 2020 support by Gonyea.  
Motion carried by voice consent.

MEETING OPEN TO THE PUBLIC: None.

COMMUNICATIONS TO THE BOARD:

- A. September 2 2020 Minutes
- B. Staff Letter

REPORTS:

- A. DPW Director: Mr. Harris indicated that the donated bench has been installed at Elms Park. He also mentioned that the donor is an arborist that may help us with future issues.
- B. City Manager: Mr. Zettel indicated that our DNR grant is still in the air. This could be a blessing if awarded because it will fund Phase I and nearly 100%. However, if not awarded, it should be granted for Phase II along the creek. Under either scenario, the community may have a tough decision about how to fund the overall plan using general fund dollars. Fund balance will not be available, resulting in the need to borrow if we choose to proceed. The importance of recreation is growing as populations become more mobile and are seeking quality of life in the communities they choose.

BUSINESS:

- A. Disc Golf: The course is being graded, but will not be open this year. Due to delays, there is an inclination to purchase the baskets and pads using budgeted funds so that we do not lose 2021 as well. However, because the site may be subject to trail construction and staging for the water main work, 2021 may not be ideal anyways. We will work with the volunteers and Glaeser Dawes to learn more about 2021 options.

- B. Pickle Ball: Markings exist at Elms Park. The problem is the condition, which we do not have a solution for at this time.
- C. Crapo Structure: The structure is not available at the moment and may not be available moving forward. The family is not yet committed.
- D. Forestry: Mr. Harris and Mr. Zettel spoke further about using an arborist tree service company more regularly in the parks and public areas, including right of ways. This investment should save money in the long run and result in a more robust, save, and practical forestry program.

MEETING OPEN TO PUBLIC: Ms. Rocha is looking forward to Jeepers Creekers on Saturday.

BOARD MEMBER COMMENTS:

Ms. Fountain encouraged a Christmas light drive through at one of the parks, if it can be managed.

Mrs. Hicks indicated that the west bound traffic appears to struggle with viewing the Miller Road pedestrian lights during evening hours. Mr. Harris will consider other lighting options.

Mr. Gonyea inquired about the scale of the Baptist Church involvement in the playscape staining. It is not known,

ADJOURNMENT: Meeting adjourned at 6:22 p.m.

NEXT MEETING: November 3, 5:30 p.m. in the city council chambers.

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Connie Olger, Secretary

CHECK REGISTER FOR CITY OF SWARTZ CREEK  
CHECK DATE FROM 09/01/2020 - 09/30/2020

Highlighted amount is total for that vendor

Check Date	Check	Vendor Name	Description	Amount
<b>Bank GEN CONSOLIDATED ACCOUNT</b>				
09/03/2020	48332	AARON CHAMPION	ELMS PARK DEPOSIT REFUND 8/30/20 #4	100.00
09/03/2020	48333	ACE OUTDOOR SERVICES LLC	320 BLM QTY 5 YD	155.00
09/03/2020	48334	AMESHIA DRUMMOND	ELMS PARK DEPOSIT REFUND 8/21/20 #4	100.00
09/03/2020	48335	ATA NATIONAL TITLE GROUP	SUMMER 2020 TAX OVERPAYMENT 58-36-528-01	1,573.25
09/03/2020	48336	<b>BELL EQUIPMENT CO</b>	REPAIR STREET SWEEPER	1,000.00
			REPAIR STREET SWEEPER	29,776.89
			REPAIR STREET SWEEPER	206.89
				<b>30,983.78</b>
09/03/2020	48337	BLUE CARE NETWORK-EAST MI	RETIREE HEALTH SEPT 2020 CLOLINGER	1,383.61
09/03/2020	48338	CBIZ BENEFITS AND INSURANCE SRV INC	ADDITIONAL CALC PA 202/GASB 75 REPORTING	3,250.00
09/03/2020	48339	CHARLES RUSSELL	ELMS PARK DEPOSIT REFUND 8/29/20 #1	100.00
09/03/2020	48340	CHASE CARD SERVICES	MONTHLY STATEMENT	1,205.36
09/03/2020	48341	CHIMERE PATRICK	ELMS PARK DEPOSIT REFUND 8/29/20 #4	100.00
09/03/2020	48342	COMCAST BUSINESS	MONTHLY INVOICE	179.74
09/03/2020	48343	COMCAST BUSINESS	CITY HALL MONTHLY INVOICE	143.30
09/03/2020	48344	CONSUMERS ENERGY	8067 MILLER 7/23-8/23/20	42.61
09/03/2020	48345	<b>CORELOGIC CENTRALIZED REFUNDS</b>	2020 Sum Tax Refund 58-02-501-085	250.00
			2020 Sum Tax Refund 58-03-528-029	1,843.37
			2020 Sum Tax Refund 58-35-576-008	1,501.86
			2020 Sum Tax Refund 58-30-551-003	1,851.88
				<b>5,447.11</b>
09/03/2020	48346	DANIEL L RHANOR	INSTALL 3 GFI/SERVICE CALL 5015 HOLLAND	370.00
09/03/2020	48347	DEANNA KORTH	BANK MILEAGE DEANNA AUGUST 2020	13.46
09/03/2020	48348	DONNA PHIPPS	ELMS PARK DEPOSIT REFUND 8/22/20 #2	100.00
09/03/2020	48349	EBONEE WALKER-SMITH	ELMS PARK DEPOSIT REFUND 8/23/20 #1	100.00
09/03/2020	48350	ELLIS HALEY AND CARLA HALEY	ELMS PARK DEPOSIT REFUND 8/30/20 #2	100.00
09/03/2020	48351	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT	1,136.79
09/03/2020	48352	ESSENCE SCOTT	ELMS PARK DEPOSIT REFUND 8/29/20 #3	100.00
09/03/2020	48353	<b>FERGUSON WATERWORKS #3386</b>	MTR FLAG/HEX NUT/HEAD BOLT	156.92
			149OZ FRM 4/MD FLAT GRATE	246.53
				<b>403.45</b>
09/03/2020	48354	FIDELITY SECURITY LIFE INSUR/EYEMED	SEPT 2020 VISION RETIREES (5)	34.84
09/03/2020	48355	GILL ROYS HARDWARE	AUGUST 2020 INVOICES LESS DISCOUNT	202.69
09/03/2020	48356	GOLIATH ENTERPRISE LLC	6 X 10 2020 DELUXE TRAILER/205-75-R15 SP	3,060.00
09/03/2020	48357	<b>INTEGRITY BUSINESS SOLUTIONS</b>	TOILET TISSUE	45.99
			SOAP (2)	30.90
				<b>76.89</b>
09/03/2020	48358	JAMIE BRADLEY	ELMS PARK DEPOSIT REFUND 8/2/20 #2	100.00
09/03/2020	48359	JAY'S SEPTIC TANK SERVICE	PORT-A-JONS ELMS PARK 7/31-8/27/20	100.00
09/03/2020	48360	JODY KEY	BANK MILEAGE JODY AUGUST 2020	22.43
09/03/2020	48361	<b>JOSE A MIRELES</b>	MOW & TRIM CITY PROPERTIES	1,145.00
			MOW & TRIM CITY PROPERTIES/TRIM BUSHES L	1,545.00
				<b>2,690.00</b>
09/03/2020	48362	LASHONNA JOHNSON	ELMS PARK DEPOSIT REFUND 8/23/20 #4	100.00
09/03/2020	48363	MARY L ANDERSON	ABRAMS PARK DEPOSIT REFUND 8/22/20 #1	100.00
09/03/2020	48364	MICHIGAN BATTERY EQUIPMENT	HEAVY DUTY BATTERY (2)	292.00
09/03/2020	48365	MICHIGAN MUNICIPAL LEAGUE	2020 VIRTUAL CONVENTION 9/30-10/2/20	795.00
09/03/2020	48366	MICHIGAN PIPE AND VALVE	FLG RPR KIT/ANGLE METER VALVE	546.00

09/03/2020	48367	OHM ADVISORS	CONST SERV OAKVIEW/CHELMSFORD/OXFORD	13,578.00
09/03/2020	48368	PATRICE THOMPSON	ELMS PARK DEPOSIT REFUND 8/30/20 #1	100.00
09/03/2020	48369	PLANTE & MORAN PLLC	BILL #1 AUDITED FINANCIAL STATEMENTS	23,560.00
09/03/2020	48370	RACHEL KULIS	ELMS PARK DEPOSIT REFUND 8/23/20 #2	100.00
09/03/2020	48371	REBECCA GRAZIANO	ELMS PARK DEPOSIT REFUND 8/22/20 #1	100.00
09/03/2020	48372	ROBERT VOTO	ELMS PARK DEPOSIT REFUND 8/22/20 #3	100.00
09/03/2020	48373	RWS OF MID MICHIGAN	FY21 GARBAGE/RECYCLING/YARD WASTE AUGUST	24,326.57
09/03/2020	48374	SEASONAL WOOD PRODUCTS LLC	BLONDE PLAYGROUND MULCH 20 YD ELMS PARK	525.00
09/03/2020	48375	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING	96.00
09/03/2020	48376	<b>SUBURBAN AUTO SUPPLY</b>	TRAILER CONNECT	3.99
			14OZ EP GREASE	39.90
			BATTERY/BATTERY BRUSH	135.31
				<b>179.20</b>
09/03/2020	48377	SWANK MOTION PICTURE INC.	MOVIES PER ORDER NUMBER RG 1701917 HOCUS	465.00
09/03/2020	48378	SWARTZ CREEK AREA FIRE DEPT.	FIRE SERVICE AUGUST 2020	2,952.04
09/03/2020	48379	SWARTZ CREEK ESTATES LLC	2020 SUM TAX REFUND 58-35-551-010	206.90
09/03/2020	48380	SWARTZ CREEK HOMETOWN DAYS	REFUND FOR BULK WATER PURCHASE	160.00
09/03/2020	48381	TUCKER PLUMBING	DISASSEMBLE SILLOCK/TURN ON WATER/FLUSH/	110.00
09/03/2020	48382	WANITA KORNEGAY	ELMS PARK DEPOSIT REFUND 8/22/20 #4	100.00
09/03/2020	48383	WELLS FARGO	SUMMER 2020 TAX OVERPAYMENT 58-03-532-01	1,737.26
09/10/2020	48384	ANNE BARTES	ELMS PARK DEPOSIT REFUND 9/5/20 #1	100.00
09/10/2020	48385	<b>BELL EQUIPMENT CO</b>	REPAIR STREET SWEEPER	1,279.92
			REPAIR SWEEPER/FREIGHT	132.89
				<b>1,412.81</b>
09/10/2020	48386	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG	59.00
09/10/2020	48387	CARNELL GILL SR	ELMS PARK DEPOSIT REFUND 9/7/20 #2	100.00
09/10/2020	48388	CONSUMERS ENERGY	8301 CAPPY LN 8/3-9/1/20	203.30
09/10/2020	48389	CONSUMERS ENERGY	8100 CIVIC DR 8/3-9/1/20	969.00
09/10/2020	48390	CONSUMERS ENERGY	4125 ELMS RD 4353 8/4-9/2/20	50.69
09/10/2020	48391	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437 8/4-9/2/20	37.05
09/10/2020	48392	CONSUMERS ENERGY	6425 MILLER PARK & RIDE 8/4-9/2/20	95.03
09/10/2020	48393	CONSUMERS ENERGY	4510 MORRISH RD 7/31-8/31/20	38.66
09/10/2020	48394	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987 7/31-8/	43.01
09/10/2020	48395	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997 8/1-8/31/20	26.79
09/10/2020	48396	CONSUMERS ENERGY	STREET LIGHTS 1294 8/1-8/31/20	7,236.50
09/10/2020	48397	CONSUMERS ENERGY	4524 MORRISH RD 8/1-8/31/20	52.83
09/10/2020	48398	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781 8/1-8/31/20	404.10
09/10/2020	48399	CONSUMERS ENERGY	9099 MILLER RD 7/31-8/31/20	33.34
09/10/2020	48400	CONSUMERS ENERGY	5361 WINSHALL DR 8369 7/31-8/31/20	31.50
09/10/2020	48401	CONSUMERS ENERGY	5257 WINSHALL DR 7/31-8/31/20	28.85
09/10/2020	48402	CONSUMERS ENERGY	8499 MILLER RD 7/31-8/31/20	31.50
09/10/2020	48403	CONSUMERS ENERGY	8059 FORTINO DR 7/31-8/31/20	72.93
09/10/2020	48404	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS 7/31-8/31/20	36.71
09/10/2020	48405	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	1,004.49
09/10/2020	48406	CONSUMERS ENERGY	8083 CIVIC DR 7/31-8/31/20	534.77
09/10/2020	48407	CONSUMERS ENERGY	5121 MORRISH RD 7/31-8/31/20	306.31
09/10/2020	48408	CONSUMERS ENERGY	8011 MILLER RD 7/31-8/31/20	28.85
09/10/2020	48409	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300 8/1-8/	33.45
09/10/2020	48410	CONSUMERS ENERGY	8095 CIVIC DR 7/31-8/31/20	604.41
09/10/2020	48411	DILLON NELSON	ELMS PARK DEPOSIT REFUND 9/5/20 #3	100.00
09/10/2020	48412	FAMILY FARM AND HOME INC	AUGUST 2020 INVOICES	160.93
09/10/2020	48413	FERTILIZER DEALER SUPPLY	PUMP DEMAND 5 GPM 120V 60 PSI	128.96
09/10/2020	48414	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
09/10/2020	48415	GENESEE CTY DRAIN COMMISSIONER	NPDES PHASE II 7/1-9/30/20	750.38
09/10/2020	48416	GRAND BLANC CEMENT PRODUCTS INC	MASON MIX 80# (10)	67.50
09/10/2020	48417	HERITAGE VILLAGE ASSOC OF SW CREEK	PROCEEDS FROM SALE OF LOT 58-30-651-091	9,688.14
09/10/2020	48418	HERITAGE VILLAGE ASSOC OF SW CREEK	PROCEEDS FROM SALE OF LOT 58-30-651-092	9,688.14
09/10/2020	48419	HYDRO DESIGNS INC	AUG-OCT 2020 CROSS CONNECTION CONTROL P	897.00
09/10/2020	48420	INTEGRITY BUSINESS SOLUTIONS	KITCHEN ROLL TOWELS (2)	89.82

09/10/2020	48421	ITU ABSORBTECH INC	REPLENISH FIRST AID KIT CITY HALL	88.40
			REPLENISH FIRST AID KIT DPW	173.25
				<b>261.65</b>
09/10/2020	48422	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	1,145.00
09/10/2020	48423	KATRINA LOTT	ELMS PARK DEPOSIT REFUND 9/5/20 #2	100.00
09/10/2020	48424	KCI	ESTIMATED POSTAGE OCT 2020 UB BILLS	816.90
09/10/2020	48425	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES SEPTEMBER 2020	2,356.20
09/10/2020	48426	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	656.00
09/10/2020	48427	PRINTING SYSTEMS	AV BALLOT RETURN ENVELOPES	80.45
			AV BALLOT OUTER ENVELOPES	78.78
				<b>159.23</b>
09/10/2020	48428	SUPER FLITE OIL CO INC	FUEL - DPW AUGUST 2020	702.43
09/10/2020	48429	SUSANNA KOST	ELMS PARK CANCEL 9/12/20 #2	220.00
09/10/2020	48430	TUCKER PLUMBING	REPAIR WATER METER 7469 WADE CRAWL SPACE	125.00
09/16/2020	48431	GLAESER DAWES	ROAD CONSTRUCTION OAKVIEW/WINSTON/CHELMS	199,558.83
09/16/2020	48432	GLAESER DAWES	USDA WATERMAIN PROJ OAKVIEW/MILLER/BRIST	128,367.22
09/16/2020	48433	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES/OTHER (1)	1,200.00
09/16/2020	48434	OHM ADVISORS	USD WATER MAIN IMPROVEMENT PROJECT	28,935.75
09/16/2020	48435	ROWE PROFESSIONAL SERVICES CO	DISTRICT 3 SANITARY RELIEF SEWER SURVEY	6,556.50
09/16/2020	48436	VERIZON WIRELESS	MONTHLY INVOICE 8/2-9/1/20	484.61
09/24/2020	48437	ARIANA LUNA	ELMS PARK DEPOSIT REFUND 9/12/20 #4	100.00
09/24/2020	48438	BELL EQUIPMENT CO	SWEEPER REPAIR	28.64
			SWEEPER REPAIR	20.73
			SWEEPER REPAIR	45.86
				<b>95.23</b>
09/24/2020	48439	BIO-SERV CORPORATION	PEST CONTROL - CITY HALL/LIBRARY-SR CTR	114.00
09/24/2020	48440	BLUE CARE NETWORK-EAST MI	RETIREE HEALTH OCTOBER 2020 CLOINGER	1,383.61
09/24/2020	48441	BRADYS BUSINESS SYSTEMS	COPY MAINTENANCE AGREEMENT	742.89
09/24/2020	48442	DEAN OR CHERYL GRIFFIN	OVRMPT SUMMER 2020 TAX PMT 58-02-501-047	2.59
09/24/2020	48443	DELTA DENTAL PLAN	OCTOBER 2020 RETIREE DENTAL (5)	348.58
09/24/2020	48444	FLINT WELDING SUPPLY	COMPRESSED OXYGEN/DISSOLVED ACETYLENE	41.85
			#4 ACETYLENE/125 OXYGEN LEASE RENEWAL	577.50
				<b>619.35</b>
09/24/2020	48445	GEN CTY ROAD COMMISSION	AUGUST 2020 S-MTCE & OPERATIONS	1,438.87
09/24/2020	48446	GENESEE COUNTY CLERK	BALLOT PROGRAMMING NOV 2020 ELECTION	300.00
09/24/2020	48447	GENESEE CTY DRAIN COMMISSIONER	WATER 2,031,753 CF 7/29-8/26/20	128,325.80
09/24/2020	48448	GRANITE INLINER LLC	FLUSHING/CCTV PHASE 9	14,058.00
09/24/2020	48449	GUNTHERS LOCKSMITH SERVICE	LOCK AT ABRAMS PARK	179.00
09/24/2020	48450	INTEGRITY BUSINESS SOLUTIONS	GARBAGE BAGS/PAPER TOWELS	212.62
09/24/2020	48451	JANET HODGE	DELQ TAX OVRPMT 58-80-435-079	2.90
09/24/2020	48452	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL ELMS PARK	450.00
09/24/2020	48453	JEANETTE BROWN	REISSUE #47056 ELMS PARK DEPOSIT REFUND	100.00
09/24/2020	48454	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	1,145.00
09/24/2020	48455	LAKISHA GOODMAN	ELMS PARK DEPOSIT REFUND 9/12/20 #1	100.00
09/24/2020	48456	LERETA LLC	2020 Sum Tax Refund 58-03-526-008	1,412.87
09/24/2020	48457	METRO POLICE AUTH OF GENESEE COUNTY	AUGUST 2020 ORDIN FEES	1,399.20
09/24/2020	48458	OFFICE DEPOT CREDIT PLAN	OFFICE SUPPLIES	103.65
09/24/2020	48459	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	707.00
			WATER SAMPLES WO SWARTZ CREEK	888.00
				<b>1,595.00</b>
09/24/2020	48460	PPSMG URGENT MEDICAL CARE PLLC	C CHRISTENSEN PHYSICAL	80.00
09/24/2020	48461	PRINTING SYSTEMS	ELECTION FORMS AND SUPPLIES	312.13
09/24/2020	48462	RIVERDALE BAPTIST CHURCH	ELMS PARK DEPOSIT REFUND 9/20/20 #2	100.00
09/24/2020	48463	SARGENTS TITLE COMPANY	TAX OVERPMT 58-36-551-016	38.82
09/24/2020	48464	SEASONAL WOOD PRODUCTS LLC	REMOVE TREES & GRIND STUMP DURWOOD/SEYMO	3,600.00

09/24/2020	48465	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE AUGUST 2020	2,876.36
09/24/2020	48466	STAPLES	ADHESIVE PUTTY (4)	5.12
09/24/2020	48467	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING	48.00
09/24/2020	48468	<b>SUBURBAN AUTO SUPPLY</b>	RAGS IN A BOX	15.99
			OIL FILTER/AIR FILTER	20.98
				<u>36.97</u>
09/24/2020	48469	UNUM LIFE INSURANCE	OCTOBER 2020 RETIREE LIFE INS (4)	49.73
09/24/2020	48470	XAK ZDUNIC	CHLORIDE ELMS PARK/LOCAL STREETS	784.30
				<u>784.30</u>
GEN TOTALS:				
Total of 139 Checks:				692,560.94
Less 0 Void Checks:				0.00
Total of 139 Disbursements:				<u>692,560.94</u>

**Public Works**  
**Monthly Work Orders**

10/05/20

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
CKME20-0436 COMPLETED	EL10-004315-0000-02	FAMILY FARM & HOME 4315 ELMS RD	09/15/20 09/15/20	CHECK METER
CKME20-0437 COMPLETED	IN10-008241-0000-01	GARDNER, BARBARA 8241 INGALLS ST	09/15/20 09/15/20	CHECK METER
CKME20-0438	MI10-005423-0000-01	GENESEE VALLEY MEADOWS 5423 MILLER RD	09/16/20	CHECK METER
CKME20-0439 COMPLETED	CO10-004472-0000-01	ROSS, KATHERINE 4472 COLONY CT	09/17/20 09/17/20	CHECK METER
CKME20-0440 COMPLETED	MO10-005070-0000-02	RUSSELL, MATTHEW D. 5070 MORRISH RD	09/21/20 09/21/20	CHECK METER
CKME20-0441 COMPLETED	CC10-007380-0000-03	TOBIAS, LEI S 7380 CROSS CREEK DR	09/22/20 09/22/20	CHECK METER
CKME20-0442 COMPLETED	BR20-006353-0000-01	HENRY, RICHARD 6353 BRISTOL RD	09/24/20 09/23/20	CHECK METER
FNRD20-1792 COMPLETED	GR10-005290-0000-03	BRAUN, PAUL 5290 GREENLEAF DR	09/01/20 09/01/20	FINAL READ
FNRD20-1793 COMPLETED	CE10-009267-0000-07	NIKHIL - DEVEN PROPERTIES LL 9267 CEDAR CREEK CT	09/02/20 09/02/20	FINAL READ
FNRD20-1794 COMPLETED	DU10-005191-0000-08	CHAPMAN, CHRISTY 5191 DURWOOD DR	09/08/20 09/08/20	FINAL READ
FNRD20-1795 COMPLETED	WI20-005111-0000-02	DUNGEROW, STANLEY 5111 WINSTON DR	09/10/20 09/10/20	FINAL READ
FNRD20-1796 COMPLETED	HT10-003269-0000-01	WOODSIDE BUILDERS 3269 HERITAGE BLVD	09/10/20 09/10/20	FINAL READ
FNRD20-1797 COMPLETED	LI10-004268-0000-01	WOODSIDE BUILDERS 4268 LINDSEY DR	09/23/20 09/23/20	FINAL READ
FNRD20-1798 COMPLETED	CC10-007369-0000-01	DEGAYNER, LONETTE 7369 CROSS CREEK DR	09/24/20 09/24/20	FINAL READ
FNRD20-1799 COMPLETED	CH40-004277-0000-02	TILLSON, ROBERT & ELSIE 4277 CHAPEL LN	09/24/20 09/24/20	FINAL READ
FNRD20-1800	WI10-005179-0000-01	KING, JANIS 5179 WINSHALL DR	09/24/20	FINAL READ
FNRD20-1801 COMPLETED	WI20-005090-0000-03	KNICKERBOCKER, CHANDLER 5090 WINSTON DR	09/24/20 09/25/20	FINAL READ
FNRD20-1802 COMPLETED	DU10-005312-0000-01	ROOT, DEVERE 5312 DURWOOD DR	09/25/20 09/25/20	FINAL READ
FNRD20-1803 COMPLETED	SC20-005080-0000-07	DURISH, NIC 5080 SCHOOL ST	09/28/20 09/28/20	FINAL READ
FNRD20-1804 COMPLETED	HT10-003329-0000-02	LEMAN, MARTHA 3329 HERITAGE BLVD	09/28/20 09/28/20	FINAL READ

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
FNRD20-1805 COMPLETED	SC20-005121-0000-02	TABIT, STEPHEN 5121 SCHOOL ST	09/29/20 09/30/20	FINAL READ
FNRD20-1806 COMPLETED	WA10-007465-0000-03	FUTURE HOLDING LLC 7465 WADE ST	09/30/20 09/30/20	FINAL READ
GWO20-0578 COMPLETED	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	09/02/20 09/04/20	GENERIC WORK ORDE
GWO20-0579	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	09/14/20	GENERIC WORK ORDE
IRR11000012 COMPLETED	MO10-004165-0000-01	BIGGBY COFFEE 4165 MORRISH RD	09/01/20 09/01/20	IRRIGATION METER
MNT20-0334 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	09/03/20 09/03/20	BUILDING MAINTENA
MNT20-0335 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	09/16/20 09/16/20	BUILDING MAINTENA
MNT20-0336	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	09/22/20	BUILDING MAINTENA
MNT20-0337	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	09/23/20	BUILDING MAINTENA
MTRP20-0601 COMPLETED	WA10-007469-0000-01	PORTER, MIKE 7469 WADE ST	09/05/20 09/05/20	METER REPAIR
MTRP20-0602 COMPLETED	CR10-008261-0000-01	HUT-SWARTZ CREEK SCHOOLS 8261 CRAPO ST	09/18/20 09/21/20	METER REPAIR
MTRP20-0603 COMPLETED	FA10-005027-0000-01	BRYANT, DELMAR 5027 FAIRCHILD ST	09/18/20 09/18/20	METER REPAIR
MTRP20-0604 COMPLETED	HI10-009283-0000-03	HOOVER, KYLE 9283 HILL RD	09/18/20 09/18/20	METER REPAIR
MTRP20-0605 COMPLETED	MO10-005067-0000-01	CASWELL-SHIELDS, DARLA 5067 MORRISH RD	09/21/20 09/21/20	METER REPAIR
READ20-0808 COMPLETED	MI10-008138-0000-01	SHARP FUNERAL HOME 8138 MILLER RD	09/04/20 09/04/20	READ METER
READ20-0809 COMPLETED	BI10-005310-0000-01	PEMBERTON, JAMES 5310 BIRCHCREST DR	09/15/20 09/15/20	READ METER
READ20-0810 COMPLETED	BR20-006060-0000-02	GENERAL MOTORS 6060 BRISTOL RD	09/15/20 09/15/20	READ METER
READ20-0811 COMPLETED	BR20-006467-0000-02	WOLGAST, JENNIFER 6467 BRISTOL RD	09/15/20 09/15/20	READ METER
READ20-0812 COMPLETED	CO30-006286-0000-02	MANSFIELD, JENNIFER 6286 CONCORD DR	09/15/20 09/15/20	READ METER
READ20-0813 COMPLETED	CO30-006292-0000-01	DANIELS, NANCY 6292 CONCORD DR	09/15/20 09/15/20	READ METER
READ20-0814 COMPLETED	CC10-007378-0000-02	YOUNT, VICKY S. 7378 CROSS CREEK DR	09/15/20 09/15/20	READ METER
READ20-0815	CC10-007380-0000-03	TOBIAS, LEI S	09/15/20	READ METER

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		7380 CROSS CREEK DR	09/16/20	
READ20-0816	DO10-005374-0000-03	BUTLER, SEAN 5374 DON SHENK DR	09/15/20	READ METER
READ20-0817	DY10-003440-0000-01	FORD RENTAL CO 3440 DYE RD	09/15/20	READ METER
COMPLETED			09/16/20	
READ20-0818	JI10-009188-0000-02	ARNOLD, CATHRINE 9188 JILL MARIE LN	09/15/20	READ METER
COMPLETED			09/15/20	
READ20-0819	MA40-006230-0000-02	DEMARIA, JENNIFER 6230 MANSFIELD ST	09/15/20	READ METER
COMPLETED			09/16/20	
READ20-0820	MA20-008012-0000-04	TRIPLE C PROPERTIES LLC 8012 MAPLE ST	09/15/20	READ METER
COMPLETED			09/16/20	
READ20-0821	MY10-004336-0000-01	MONTINI, MARLENE 4336 MAYA LN	09/15/20	READ METER
COMPLETED			09/16/20	
READ20-0822	MI10-007048-SUMM-02	FINANCIAL PLUS CRED UN 7048 MILLER RD	09/15/20	READ METER
COMPLETED			09/16/20	
READ20-0823	MO10-005070-0000-02	RUSSELL, MATTHEW D. 5070 MORRISH RD	09/16/20	READ METER
COMPLETED			09/16/20	
READ20-0824	OA10-009210-0000-02	ROWLEY, JACQUELINE 9210 OAKVIEW DR	09/16/20	READ METER
COMPLETED				
READ20-0825	WA10-007435-0000-03	MACAULEY, DAVID 7435 WADE ST	09/16/20	READ METER
COMPLETED			09/16/20	
READ20-0826	CO10-004472-0000-01	ROSS, KATHERINE 4472 COLONY CT	09/24/20	READ METER
COMPLETED			09/24/20	
REPL20-0071	SI10-004176-0000-01	SAMPLES, CLARENCE 4176 SILVER MAPLE LN	09/01/20	METER REPLACEMENT
COMPLETED			09/01/20	
SI-000047	BR20-006060-0000-01	GENERAL MOTORS 6060 BRISTOL RD	09/02/20	SIGNS
WOFF20-2353	YA10-007006-0000-02	KEELEY, GUY 7006 YARMY DR	09/16/20	WATER TURN OFF

Total Records: 56

Report Generated: 10/5/2020 10:19 AM

Report Options: Scheduled From: 9/1/2020 To: 9/30/2020

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Hours for Week Beginning: 08/23/2020						
08/29/2020	4100000004	Wright, David L	15X	401	0.00	1.00
		- dumped trash and opened bathrooms				
08/29/2020	4100000004	Wright, David L	15X	401	0.00	1.00
		- dumped trash and opened bathrooms				
Total For Employee: 4100000004					0.00	2.00
Hours for Week Beginning: 08/30/2020						
08/31/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
08/31/2020	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
09/01/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
09/01/2020	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
09/02/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
		- mow				
09/02/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
09/03/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
09/03/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
09/03/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
09/04/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
09/04/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
09/04/2020	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
09/05/2020	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
		- pickup				
09/05/2020	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
		- pickup				
Total For Employee: 4100000001					40.00	2.00
08/30/2020	4100000004	Wright, David L	2X	401	0.00	1.00
		- dumped trash and opened bathrooms				
08/30/2020	4100000004	Wright, David L	15X	401	0.00	1.00
		- dumped trash and opened bathrooms				
08/31/2020	4100000004	Wright, David L	VAC	401	8.00	0.00
09/01/2020	4100000004	Wright, David L	VAC	401	8.00	0.00
09/02/2020	4100000004	Wright, David L	VAC	401	8.00	0.00
09/03/2020	4100000004	Wright, David L	VAC	401	8.00	0.00
09/04/2020	4100000004	Wright, David L	VAC	401	8.00	0.00
Total For Employee: 4100000004					40.00	2.00
08/31/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- lower flags				
08/31/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- trim trees in city island by GM plant				
08/31/2020	4100000005	Sandford, Jay E	REG	401	0.50	0.00
		- check dirty water complaint on oakview				
08/31/2020	4100000005	Sandford, Jay E	REG	401	0.50	0.00
		- water read work order				
08/31/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- open park.				
08/31/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- open park				
09/01/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- put dirt around storm manhole on miller rd				
09/01/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- woodchipping on bristol rd from trimmed trees				
09/01/2020	4100000005	Sandford, Jay E	REG	401	5.00	0.00
		- Work on GIS				
09/01/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- water meter repair appointment				
09/02/2020	4100000005	Sandford, Jay E	REG	401	8.00	0.00

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
		- mow city lots				
09/03/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- cold patch major streets				
09/03/2020	4100000005	Sandford, Jay E	REG	401	4.00	0.00
		- mow lots in heritage. cold patch local streets.				
09/03/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- pick up lead and copper sample bottles. water work orders.				
09/04/2020	4100000005	Sandford, Jay E	VAC	401	8.00	0.00
		- vacation				
-----						
Total For Employee: 4100000005					40.00	0.00
08/31/2020	440000000000012	Harris, Andrew J	REG	202	9.00	0.00
09/01/2020	440000000000012	Harris, Andrew J	REG	202	9.25	0.00
		- 2 mundy (generator and site plan review)				
09/02/2020	440000000000012	Harris, Andrew J	REG	202	11.00	0.00
		- 1.0 mundy				
09/03/2020	440000000000012	Harris, Andrew J	REG	202	8.75	0.00
		- 2 mundy				
09/04/2020	440000000000012	Harris, Andrew J	REG	202	4.00	0.00
-----						
Total For Employee: 440000000000012					42.00	0.00
08/31/2020	4400000008	May, Curtis R	REG	404	0.50	0.00
08/31/2020	4400000008	May, Curtis R	REG	404	0.50	0.00
08/31/2020	4400000008	May, Curtis R	REG	404	3.00	0.00
		- water flowers				
09/01/2020	4400000008	May, Curtis R	REG	404	1.00	0.00
		- fix toilet				
09/01/2020	4400000008	May, Curtis R	REG	404	2.00	0.00
		- flowers				
09/01/2020	4400000008	May, Curtis R	REG	404	1.00	0.00
09/01/2020	4400000008	May, Curtis R	REG	404	4.00	0.00
09/02/2020	4400000008	May, Curtis R	REG	404	0.50	0.00
09/02/2020	4400000008	May, Curtis R	REG	404	1.50	0.00
		- .5 covid disinfect				
09/02/2020	4400000008	May, Curtis R	REG	404	6.00	0.00
		- mowing				
09/03/2020	4400000008	May, Curtis R	REG	404	1.50	0.00
		- flowers				
09/03/2020	4400000008	May, Curtis R	REG	404	2.50	0.00
		- mowing				
09/03/2020	4400000008	May, Curtis R	REG	404	4.00	0.00
		- build bench, weed wacker repair, repair flat tire on rider				
-----						
Total For Employee: 4400000008					28.00	0.00
08/31/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Lead and Copper bottle distribution				
08/31/2020	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
		- Repair street sweeper				
09/01/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Woodchip brush that was trimmed on Bristol near GM plant				
09/01/2020	4400000009	Bosas, Rebecca M	REG	401	5.50	0.00
		- Lead and Copper Sampling discussionsGIS data entry - curb stops. Parkridge and Miller Road Odd completed,				
09/01/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Final Read - work order - Greenleaf				
09/01/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Put fill dirt/top soil and seed around repaired catch basin in front of Little Caesars on Miller Road				
09/02/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Check empty sign post on Miller/Bristol, verify existence - work order				
09/02/2020	4400000009	Bosas, Rebecca M	REG	401	6.50	0.00
		- MISSdig stakingsLead and Copper Bottle Pick up and PaperworkPrep for tomorrows pick upPrep bottles for to				

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
09/02/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Check bee problem in pavilion 4 and 5				
09/02/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Final Read Work Orders				
09/03/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Weedwhack/mow guardrail on Elms across from trailer park.Coldpatch Miller				
09/03/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Weedwhack lots in Heritage, mowColdpatch Winshall, School, Greenleaf, etc				
09/03/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- WQP SamplingLead and Copper SamplingParagon Pickup Schedule TodayWorked on GIS - finished up Miller Road				
09/04/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Garbage				
09/04/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Garbage				
09/04/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Garbage				
09/04/2020	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
		- MissDig stakings				
09/04/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Sharp Funeral Home Data Log				
09/04/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Sewer Manholes weekly check				
09/04/2020	4400000009	Bosas, Rebecca M	REG	401	2.50	0.00
		- Water Flowers. Fill tank and gas up for weekend. Raise Flags				
09/05/2020	4400000009	Bosas, Rebecca M	15X	401	0.00	2.00
		- 7469 Wade - Leaking Service				
----- Total For Employee: 4400000009					40.00	2.00
08/31/2020	4400000012	Golden, Craig A	REG	404	1.50	0.00
		- Clean, stock, p/u garbage, .5 disinfect				
08/31/2020	4400000012	Golden, Craig A	REG	404	0.50	0.00
		- Clean, stock				
08/31/2020	4400000012	Golden, Craig A	REG	404	2.00	0.00
		- Doggie stations, stock & investigate bag usage				
08/31/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- Stock, clean, p/u garbage				
08/31/2020	4400000012	Golden, Craig A	REG	404	3.00	0.00
		- Water flowers				
09/01/2020	4400000012	Golden, Craig A	REG	404	3.00	0.00
		- Move table with tubes to garage office, disposed of tubes, replaced men's toilet flush flapper				
09/01/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- P/u garbage, clean, .5 disinfect				
09/01/2020	4400000012	Golden, Craig A	REG	404	2.00	0.00
		- Weed whack around city at guard rails				
09/01/2020	4400000012	Golden, Craig A	REG	404	2.00	0.00
		- P/u garbage, clean, .5 disinfect				
09/03/2020	4400000012	Golden, Craig A	REG	404	2.00	0.00
		- Mow & weed whack				
09/03/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- P/u garbage, clean, .5 disinfect				
09/03/2020	4400000012	Golden, Craig A	REG	404	1.50	0.00
		- P/u garbage, clean, .5 disinfect				
09/03/2020	4400000012	Golden, Craig A	REG	404	3.50	0.00
		- Assembled Kirk memorial bench, repaired broken weed whacker, repairing flat tire on riding mower				
----- Total For Employee: 4400000012					24.00	0.00
Hours for Week Beginning: 09/06/2020						
09/06/2020	4100000001	Gardner, Rodney E	2X	401	0.00	1.00
		- pickup				
09/06/2020	4100000001	Gardner, Rodney E	2X	401	0.00	1.00

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
		- pickup				
09/07/2020	4100000001	Gardner, Rodney E	2X	401	0.00	1.00
		- pickup				
09/07/2020	4100000001	Gardner, Rodney E	2X	401	0.00	1.00
		- pickup				
09/07/2020	4100000001	Gardner, Rodney E	HOL	401	8.00	0.00
09/08/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
09/08/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
09/08/2020	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
09/09/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
09/09/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
09/10/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
09/11/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
09/11/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
09/11/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
09/11/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
		- sweeper main				
-----					-----	-----
Total For Employee: 4100000001					40.00	4.00
09/07/2020	4100000004	Wright, David L	HOL	401	8.00	0.00
09/08/2020	4100000004	Wright, David L	REG	401	2.00	0.00
		- rebuilt sloan valve in abrams park mens bathroom				
09/08/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- checked for leaks by furnaces and reglued air conditioner line				
09/08/2020	4100000004	Wright, David L	REG	401	2.00	0.00
		- cleaned catch basins				
09/08/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- cleaned edge drain on chelmsford drive				
09/08/2020	4100000004	Wright, David L	REG	401	2.00	0.00
		- repaired flat tire on husquvana mower and sharpened blades cleaned mower deck and air filter				
09/09/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and checked bathrooms				
09/09/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- cleaned catch basins				
09/09/2020	4100000004	Wright, David L	REG	401	4.00	0.00
		- chipped brush				
09/09/2020	4100000004	Wright, David L	REG	401	2.00	0.00
		- changed oil and filters on #7-15 pickup				
09/10/2020	4100000004	Wright, David L	REG	401	0.50	0.00
		- lowered flags				
09/10/2020	4100000004	Wright, David L	REG	401	7.50	0.00
		- chipped brush with #21 chipper				
09/11/2020	4100000004	Wright, David L	REG	401	2.00	0.00
		- filled ruts in soccer field at elms park				
09/11/2020	4100000004	Wright, David L	REG	401	3.00	0.00
		- staked water services and repaired top of fire hydrant on miller road by school street				
09/11/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- checked sewer main at the high school and staked sewer main				
09/11/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened and sanitized bathrooms				
09/11/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped trash and opened and sanitized bathrooms				
-----					-----	-----
Total For Employee: 4100000004					40.00	0.00
09/07/2020	4100000005	Sandford, Jay E	HOL	401	8.00	0.00
		- labor day				
09/08/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- clean catch basins. snake drain on chelmsford.				
09/08/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- work on GIS				

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
09/08/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- staking and final read.				
09/08/2020	4100000005	Sandford, Jay E	PERS	401	1.00	0.00
		- personal time				
09/09/2020	4100000005	Sandford, Jay E	REG	401	4.00	0.00
		- woodchipping				
09/09/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- open park. clean bathrooms. pick up trash in play areas				
09/09/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- open park. clean bathrooms. pick up trash on the ground in play areas				
09/10/2020	4100000005	Sandford, Jay E	REG	401	6.00	0.00
		- woodchipping				
09/10/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- work on gis				
09/10/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- water work orders				
09/11/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- trim and spray weeds				
09/11/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- trim and spray weeds. trim trees				
09/11/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- check manholes				
09/11/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- trim and spray weeds at dpw yard				
09/12/2020	4100000005	Sandford, Jay E	15X	401	0.00	1.00
		- open park				
09/12/2020	4100000005	Sandford, Jay E	15X	401	0.00	1.00
		- open park				
-----					-----	-----
Total For Employee: 4100000005					40.00	2.00
09/07/2020	440000000000012	Harris, Andrew J	HOL	202	8.00	0.00
09/08/2020	440000000000012	Harris, Andrew J	REG	202	9.00	0.00
		- 2.25 - mundy				
09/09/2020	440000000000012	Harris, Andrew J	REG	202	8.00	0.00
		- 2.5 mundy				
09/10/2020	440000000000012	Harris, Andrew J	REG	202	9.00	0.00
		- 1.5 mundy				
09/11/2020	440000000000012	Harris, Andrew J	REG	202	4.00	0.00
-----					-----	-----
Total For Employee: 440000000000012					38.00	0.00
09/08/2020	4400000008	May, Curtis R	REG	404	0.50	0.00
09/08/2020	4400000008	May, Curtis R	REG	404	2.00	0.00
		- .5 covid disinfect				
09/08/2020	4400000008	May, Curtis R	REG	404	1.00	0.00
		- .5 covid disinfect				
09/08/2020	4400000008	May, Curtis R	REG	404	0.50	0.00
-----					-----	-----
Total For Employee: 4400000008					4.00	0.00
09/07/2020	4400000009	Bosas, Rebecca M	HOL	401	8.00	0.00
		- Labor Day				
09/08/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- GIS curb box entry - Old Part of Town, First, Second, Third, Wade, Mason, Frederick, Church St, etc.. Lea				
09/08/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Work on street sweeper				
09/09/2020	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
		- MissDigGIS - Create Lead & Copper mapGIS - curb box drawings - Mason Street, Springbrook and Springbrook				
09/10/2020	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
		- GIS curb box entry: Maple, Morrish, Grove, Raub, Tallmadge, Heritage, Hill, Cedar Creek, Jill Marie, Luea				
09/10/2020	4400000009	Bosas, Rebecca M	VAC	401	3.00	0.00
		- Leave formAbsent from 8-9am and 2:30-4:30pm				

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
09/11/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Take door down for floor guys.				
09/11/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Street Sweeping - Old part of Town; First, Second, Third, and Wade StClean Street Sweeper Hopper at end o				
09/11/2020	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
		- Check status of curb box at 7469 WadeCalled in MissDig for Staking - Tkt #B02550373Work on GIS curb box e				
09/11/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Work on Street Sweeper (fittings came in, cut out things tangled in main broom, etc)				
-----						
Total For Employee: 4400000009					40.00	0.00
09/08/2020	4400000012	Golden, Craig A	REG	404	3.00	0.00
		- Clean& stock bathrooms, fixed leaky toilet				
09/08/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- Clean & stock bathroom				
09/08/2020	4400000012	Golden, Craig A	REG	404	4.00	0.00
		- Repair riding mower with nail in tire, sharpened blades, greased and cleaned air filter				
09/10/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- P/u garbage, clean,stock, .5 disinfect				
09/10/2020	4400000012	Golden, Craig A	REG	404	0.50	0.00
		- P/u garbage, stock				
09/10/2020	4400000012	Golden, Craig A	REG	404	0.50	0.00
		- P/u garbage, clean bathrooms				
09/10/2020	4400000012	Golden, Craig A	REG	404	4.00	0.00
		- Woodchipping				
09/10/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- P/u garbage, .5 disinfect, clean bathrooms				
09/10/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- P/u garbage, clean bathrooms, .5 disinfect				
-----						
Total For Employee: 4400000012					16.00	0.00
Hours for Week Beginning: 09/13/2020						
09/14/2020	4100000001	Gardner, Rodney E	REG	401	5.00	0.00
09/14/2020	4100000001	Gardner, Rodney E	REG	401	3.00	0.00
09/15/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
09/15/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
09/15/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
09/16/2020	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
09/16/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
09/16/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
09/17/2020	4100000001	Gardner, Rodney E	REG	401	5.00	0.00
09/17/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
09/17/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
09/18/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
09/18/2020	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
-----						
Total For Employee: 4100000001					40.00	0.00
09/14/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- dumped bleach in the drains at city hall front bathrooms and changed fill valve in mens bathroom toilet				
09/14/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- raised the flags around town				
09/14/2020	4100000004	Wright, David L	REG	401	5.00	0.00
		- repaired catch basins on frederick street				
09/14/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- checking curb box on wade street				
09/15/2020	4100000004	Wright, David L	REG	401	3.00	0.00
		- mowed road shoulders on elms road and morrish road				
09/15/2020	4100000004	Wright, David L	REG	401	5.00	0.00
		- water stakings checked for water leak on morrish road and repaired curb box on wade street				
09/16/2020	4100000004	Wright, David L	VAC	401	8.00	0.00
09/17/2020	4100000004	Wright, David L	REG	401	2.00	0.00

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
		- watered flowers				
09/17/2020	4100000004	Wright, David L	REG	401	5.00	0.00
		- put brackets on stop signs on new black poles				
09/17/2020	4100000004	Wright, David L	REG	401	1.00	0.00
		- water stakings				
09/18/2020	4100000004	Wright, David L	REG	401	6.00	0.00
		- installed brackets for stop signs on new black poles				
09/18/2020	4100000004	Wright, David L	REG	401	2.00	0.00
		- checked sewer manholes				
-----						
Total For Employee: 4100000004					40.00	0.00
09/13/2020	4100000005	Sandford, Jay E	2X	401	0.00	1.00
		- open park				
09/13/2020	4100000005	Sandford, Jay E	2X	401	0.00	1.00
		- open park				
09/14/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- rake and seed lawn where merry go round was taken out				
09/14/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- start raking and seeding ruts in elms park				
09/14/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- take off top cap of wall by city hall				
09/14/2020	4100000005	Sandford, Jay E	REG	401	1.50	0.00
		- empty all downtown garbage				
09/14/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- open park				
09/14/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- open park				
09/14/2020	4100000005	Sandford, Jay E	REG	401	0.50	0.00
		- park and ride garbage				
09/15/2020	4100000005	Sandford, Jay E	REG	401	7.00	0.00
		- read and repair water meters				
09/15/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- pick up trash in elms park				
09/16/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- water flowers				
09/16/2020	4100000005	Sandford, Jay E	REG	401	5.00	0.00
		- mow city properties				
09/17/2020	4100000005	Sandford, Jay E	REG	401	5.00	0.00
		- mow city properties. load up stump grindings on morrish rd				
09/17/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
		- cold patch on local streets				
09/18/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- empty downtown garbage				
09/18/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- open park. clean bathrooms. disinfect equipment. change dog waste cans.				
09/18/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- open park. clean bathrooms. disinfect equipment.				
09/18/2020	4100000005	Sandford, Jay E	PERS	401	4.00	0.00
		- personal time				
-----						
Total For Employee: 4100000005					40.00	2.00
09/14/2020	4400000000000012	Harris, Andrew J	REG	202	8.50	0.00
		- 1.5 - mundy1.5 - rod's phone				
09/15/2020	4400000000000012	Harris, Andrew J	REG	202	8.50	0.00
		- .5 Mundy				
09/16/2020	4400000000000012	Harris, Andrew J	REG	202	8.50	0.00
09/17/2020	4400000000000012	Harris, Andrew J	REG	202	6.50	0.00
		- 3.5 mundy				
09/18/2020	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
		- 6 hrs comp time				

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Total For Employee: 440000000000012					40.00	0.00
09/14/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Take pictures of graffiti under I69 vidocks on Elms Road - work order				
09/14/2020	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
		- Weekly meetingPick up stuff around the garage/organize				
09/14/2020	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
		- Troubleshooting issues with readsWater Meter Reading				
09/15/2020	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Replace curb box and rod at 7469 Wade St				
09/15/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- High Reads/Misreads				
09/15/2020	4400000009	Bosas, Rebecca M	VAC	401	1.00	0.00
		- Leave Form				
09/16/2020	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
		- High Reads, Door Tags, no tears, work orders, etc from this quarters meter reading				
09/17/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Pick up stump grindings from tree removal on MorrishMow city owned home on Miller by Hayes				
09/17/2020	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
		- Cold Patching - Grove, Chelmsford (end not getting redone), Don Shenk, and part of NorburyMow yard of Yar				
09/17/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- High Read Appt on Colony				
09/18/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Spray weeds on Grove StreetPick up junk in ROW				
09/18/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Fill up gas, sanitize, and wash truck 2-08Get Kubota ready for weekend watering - fill gas and water				
09/18/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Spray weeds on baseball diamond and in surrounding areasPick up debris in open fieldRepair swing				
09/18/2020	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
		- Water meter reader repairs - work orders - door hangers				
09/18/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Spray weeds on baseball diamond and in surrounding areas				
09/19/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Open Park				
09/19/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Open park				
----- Total For Employee: 4400000009					42.00	0.00
09/14/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- 1hrs clean & disinfect for covid				
09/14/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- 1hr clean & disinfect bathrooms & playscap for covid				
09/14/2020	4400000012	Golden, Craig A	REG	404	2.00	0.00
		- Water flowers				
09/14/2020	4400000012	Golden, Craig A	REG	404	4.00	0.00
		- Repaired 3 street drains				
09/15/2020	4400000012	Golden, Craig A	REG	404	1.50	0.00
		- Clean bathrooms, p/u garbage, .5 disinfect for covid				
09/15/2020	4400000012	Golden, Craig A	REG	404	0.50	0.00
		- Clean & garbage				
09/15/2020	4400000012	Golden, Craig A	REG	404	0.50	0.00
		- Clean, p/u garbage				
09/15/2020	4400000012	Golden, Craig A	REG	404	2.00	0.00
		- Add bracket to STOP sign				
09/15/2020	4400000012	Golden, Craig A	REG	404	1.50	0.00
		- P/u garbage, clean bathrooms, .5 disinfect for covid, clean all doggie stations				
09/15/2020	4400000012	Golden, Craig A	REG	404	2.00	0.00
		- P/u garbage, clean bathrooms, .5 disinfect for covid, clean all doggie stations including dog park				
09/17/2020	4400000012	Golden, Craig A	REG	404	6.00	0.00
		- Added brackets to STOP signs				
09/17/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
09/17/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
- P/u garbage , .5 disinfect for covid						
- P/u garbage, .5 disinfect for covid						
-----					-----	-----
Total For Employee: 4400000012					24.00	0.00
Hours for Week Beginning: 09/20/2020						
-----						
09/21/2020	4100000001	Gardner, Rodney E	REG	401	7.00	0.00
09/21/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
09/22/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
09/23/2020	4100000001	Gardner, Rodney E	VAC	401	8.00	0.00
09/24/2020	4100000001	Gardner, Rodney E	VAC	401	8.00	0.00
09/25/2020	4100000001	Gardner, Rodney E	VAC	401	8.00	0.00
-----					-----	-----
Total For Employee: 4100000001					40.00	0.00
09/21/2020	4100000004	Wright, David L	REG	401	8.00	0.00
- put up sign brackets on black posts and went to flint for screws and bolts for brackets						
09/22/2020	4100000004	Wright, David L	VAC	401	8.00	0.00
09/23/2020	4100000004	Wright, David L	REG	401	4.00	0.00
- watered flower pots hanging baskets and pots hanging on the wall and bridge						
09/23/2020	4100000004	Wright, David L	REG	401	4.00	0.00
- staked water services and mains and final read						
09/24/2020	4100000004	Wright, David L	REG	401	2.00	0.00
- dumped trash opened bathrooms and had keys made for new bathroom lock						
09/24/2020	4100000004	Wright, David L	REG	401	0.50	0.00
- dumped trash						
09/24/2020	4100000004	Wright, David L	REG	401	0.50	0.00
- dumped trash						
09/24/2020	4100000004	Wright, David L	REG	401	2.00	0.00
- picked up stump grindings						
09/24/2020	4100000004	Wright, David L	REG	401	1.00	0.00
- chipped brush						
09/24/2020	4100000004	Wright, David L	REG	401	1.00	0.00
- misc reads						
09/24/2020	4100000004	Wright, David L	REG	401	1.00	0.00
- dumped trash and opened bathrooms						
09/25/2020	4100000004	Wright, David L	REG	401	3.00	0.00
- watered flowers						
09/25/2020	4100000004	Wright, David L	REG	401	4.00	0.00
- chipped brush						
09/25/2020	4100000004	Wright, David L	REG	401	1.00	0.00
- water reads						
-----					-----	-----
Total For Employee: 4100000004					40.00	0.00
09/21/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
- disinfect abrams park bathrooms and equipment						
09/21/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
- disinfect elms park bathrooms and equipment						
09/21/2020	4100000005	Sandford, Jay E	REG	401	0.50	0.00
- lower flags						
09/21/2020	4100000005	Sandford, Jay E	REG	401	0.50	0.00
- remove broken limb from tree on norbury						
09/21/2020	4100000005	Sandford, Jay E	REG	401	5.00	0.00
- stake miller rd for water main replacement project.						
09/22/2020	4100000005	Sandford, Jay E	REG	401	4.00	0.00
- woodchipping						
09/22/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
- stake miller rd for water main project. other stakings						
09/22/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
- water work orders						
09/23/2020	4100000005	Sandford, Jay E	REG	401	6.00	0.00

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
		- cut doors at senior center to fit new floors. paint doors.				
09/23/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- stake miller rd				
09/24/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- Pick up stump grindings				
09/24/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- Woodchipping				
09/24/2020	4100000005	Sandford, Jay E	REG	401	4.00	0.00
		- Miller rd staking				
09/25/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- disinfect abrams park				
09/25/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
		- disinfect elms park				
09/25/2020	4100000005	Sandford, Jay E	REG	401	4.00	0.00
		- woodchipping				
09/25/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
		- check manholes				
----- Total For Employee: 4100000005					40.00	0.00
09/21/2020	440000000000012	Harris, Andrew J	REG	202	9.00	0.00
		- .75 mundy				
09/22/2020	440000000000012	Harris, Andrew J	REG	202	8.50	0.00
		- .5 Mundy				
09/23/2020	440000000000012	Harris, Andrew J	REG	202	8.25	0.00
09/24/2020	440000000000012	Harris, Andrew J	REG	202	8.50	0.00
		- 2.5 Mundy				
09/25/2020	440000000000012	Harris, Andrew J	REG	202	5.75	0.00
----- Total For Employee: 440000000000012					40.00	0.00
09/20/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Open park				
09/20/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Open park				
09/21/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Collect garbage from municipal buildings				
09/21/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Garbage				
09/21/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Missdig for Miller Road				
09/21/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Collect garbage				
09/21/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Appointments				
09/22/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
09/23/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
		- Trim doors, paint, hang				
09/23/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Open, disinfect, garbage				
09/23/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Open, disinfect, garbage				
09/23/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Continue Missdig staking Miller				
09/23/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Work Order - No usage - appt				
09/24/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Remove stump grindings, add top soil, seed. Seymour Rd				
09/24/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Remove stump grindings, add top soil, seed. Durwood Drive				
09/24/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Start on locals				

From: 08/29/2020 To: 09/25/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
09/24/2020	4400000009	Bosas, Rebecca M	REG	401	3.50	0.00
		- Complete Missdig for Miller Road				
09/24/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Data Log on Colony - work order				
09/25/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
		- Collect garbage at municipal buildings				
09/25/2020	4400000009	Bosas, Rebecca M	REG	401	0.25	0.00
		- Take care of dead skunk on Bristol				
09/25/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
09/25/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
		- Garbage				
09/25/2020	4400000009	Bosas, Rebecca M	REG	401	0.25	0.00
		- Garbage				
09/25/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
		- Check manholes w/ Jay				
-----					-----	-----
Total For Employee: 4400000009					38.00	0.00
09/21/2020	4400000012	Golden, Craig A	REG	404	2.00	0.00
		- Water flowers				
09/21/2020	4400000012	Golden, Craig A	REG	404	6.00	0.00
		- Add brackets to STOP signs				
09/22/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- open parks, covid disinfect				
09/22/2020	4400000012	Golden, Craig A	REG	404	1.00	0.00
		- open parks, covid disinfect				
09/22/2020	4400000012	Golden, Craig A	REG	404	6.00	0.00
		- stop sign brackets				
09/24/2020	4400000012	Golden, Craig A	REG	404	0.50	0.00
09/24/2020	4400000012	Golden, Craig A	REG	404	2.00	0.00
		- water flowers				
-----					-----	-----
Total For Employee: 4400000012					18.50	0.00
Grand Total:					914.50	16.00

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Pickup 4WD	1-20, 7-15,3-08, 2-08, 10-1						
410000004	Wright, David L	226-782.000-941.000		08/29/2020	1.00	12.61	12.61
410000004	Wright, David L	226-783.000-941.000		08/29/2020	1.00	12.61	12.61
410000004	Wright, David L	226-782.000-941.000		08/30/2020	1.00	12.61	12.61
410000004	Wright, David L	226-783.000-941.000		08/30/2020	1.00	12.61	12.61
410000004	Wright, David L	101-782.000-941.000		09/08/2020	2.00	12.61	25.22
410000004	Wright, David L	101-790.000-941.000		09/08/2020	1.00	12.61	12.61
410000004	Wright, David L	202-463.000-941.000		09/08/2020	2.00	12.61	25.22
410000004	Wright, David L	203-463.000-941.000		09/08/2020	1.00	12.61	12.61
410000004	Wright, David L	101-790.000-941.000		09/09/2020	1.00	12.61	12.61
410000004	Wright, David L	203-463.000-941.000		09/09/2020	1.00	12.61	12.61
410000004	Wright, David L	226-782.000-941.000		09/11/2020	1.00	12.61	12.61
410000004	Wright, David L	226-783.000-941.000		09/11/2020	1.00	12.61	12.61
410000004	Wright, David L	590-540.000-941.000		09/11/2020	3.00	12.61	37.83
410000004	Wright, David L	591-536.000-941.000		09/11/2020	1.00	12.61	12.61
410000004	Wright, David L	101-793.000-941.000		09/14/2020	1.00	12.61	12.61
410000004	Wright, David L	101-794.000-941.000		09/14/2020	1.00	12.61	12.61
410000004	Wright, David L	590-540.000-941.000		09/14/2020	1.00	12.61	12.61
410000004	Wright, David L	202-463.000-941.000		09/15/2020	3.00	12.61	37.83
410000004	Wright, David L	203-474.000-941.000		09/17/2020	5.00	12.61	63.05
410000004	Wright, David L	590-540.000-941.000		09/17/2020	1.00	12.61	12.61
410000004	Wright, David L	202-474.000-941.000		09/18/2020	6.00	12.61	75.66
410000004	Wright, David L	591-536.000-941.000		09/18/2020	2.00	12.61	25.22
410000004	Wright, David L	202-474.000-941.000		09/21/2020	8.00	12.61	100.88
410000004	Wright, David L	590-540.000-941.000		09/23/2020	4.00	12.61	50.44
410000004	Wright, David L	101-782.000-941.000		09/24/2020	2.00	12.61	25.22
410000004	Wright, David L	226-530.000-941.000		09/24/2020	1.00	12.61	12.61
410000004	Wright, David L	226-783.000-941.000		09/24/2020	1.00	12.61	12.61
410000004	Wright, David L	590-542.000-941.000		09/24/2020	1.00	12.61	12.61
410000004	Wright, David L	226-530.000-941.000		09/25/2020	4.00	12.61	50.44
410000004	Wright, David L	590-542.000-941.000		09/25/2020	1.00	12.61	12.61
410000005	Sandford, Jay E	101-794.000-941.000		08/31/2020	1.00	12.61	12.61
410000005	Sandford, Jay E	202-463.000-941.000		08/31/2020	3.00	12.61	37.83
410000005	Sandford, Jay E	226-782.000-941.000		08/31/2020	1.00	12.61	12.61
410000005	Sandford, Jay E	226-783.000-941.000		08/31/2020	2.00	12.61	25.22
410000005	Sandford, Jay E	590-542.000-941.000		09/01/2020	1.00	12.61	12.61
410000005	Sandford, Jay E	202-463.000-941.000		09/02/2020	8.00	12.61	100.88
410000005	Sandford, Jay E	202-463.000-941.000		09/03/2020	2.00	12.61	25.22
410000005	Sandford, Jay E	203-463.000-941.000		09/03/2020	2.00	12.61	25.22
410000005	Sandford, Jay E	590-540.000-941.000		09/03/2020	2.00	12.61	25.22
410000005	Sandford, Jay E	203-463.000-941.000		09/08/2020	3.00	12.61	37.83
410000005	Sandford, Jay E	226-530.000-941.000		09/09/2020	4.00	12.61	50.44
410000005	Sandford, Jay E	226-782.000-941.000		09/09/2020	2.00	12.61	25.22
410000005	Sandford, Jay E	226-783.000-941.000		09/09/2020	2.00	12.61	25.22

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
4100000005	Sandford, Jay E	226-530.000-941.000		09/10/2020	6.00	12.61	75.66
4100000005	Sandford, Jay E	590-542.000-941.000		09/10/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-782.000-941.000		09/11/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-783.000-941.000		09/11/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	591-536.000-941.000		09/11/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	226-782.000-941.000		09/12/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	226-783.000-941.000		09/12/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	226-782.000-941.000		09/13/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	226-783.000-941.000		09/13/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-782.000-941.000		09/14/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-783.000-941.000		09/14/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-793.000-941.000		09/14/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	226-528.000-941.000		09/14/2020	1.50	12.61	18.92
4100000005	Sandford, Jay E	226-782.000-941.000		09/14/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	226-783.000-941.000		09/14/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	226-783.000-941.000		09/15/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	590-542.000-941.000		09/15/2020	7.00	12.61	88.27
4100000005	Sandford, Jay E	202-463.000-941.000		09/16/2020	5.00	12.61	63.05
4100000005	Sandford, Jay E	202-463.000-941.000		09/17/2020	5.00	12.61	63.05
4100000005	Sandford, Jay E	203-463.000-941.000		09/17/2020	3.00	12.61	37.83
4100000005	Sandford, Jay E	226-783.000-941.000		09/18/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	101-782.000-941.000		09/21/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-783.000-941.000		09/21/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	590-540.000-941.000		09/21/2020	5.00	12.61	63.05
4100000005	Sandford, Jay E	226-530.000-941.000		09/22/2020	4.00	12.61	50.44
4100000005	Sandford, Jay E	590-540.000-941.000		09/22/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	590-542.000-941.000		09/22/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-790.000-941.000		09/23/2020	6.00	12.61	75.66
4100000005	Sandford, Jay E	590-540.000-941.000		09/23/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	101-794.000-941.000		09/24/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	226-530.000-941.000		09/24/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	590-540.000-941.000		09/24/2020	4.00	12.61	50.44
4100000005	Sandford, Jay E	101-782.000-941.000		09/25/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-783.000-941.000		09/25/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	591-536.000-941.000		09/25/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	590-540.000-941.000		08/31/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	590-542.000-941.000		09/01/2020	0.50	12.61	6.31
4400000009	Bosas, Rebecca M	591-536.000-941.000		09/01/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	590-540.000-941.000		09/02/2020	4.50	12.61	56.75
4400000009	Bosas, Rebecca M	202-463.000-941.000		09/03/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	203-463.000-941.000		09/03/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	590-540.000-941.000		09/03/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	101-794.000-941.000		09/04/2020	0.50	12.61	6.31
4400000009	Bosas, Rebecca M	590-540.000-941.000		09/04/2020	1.50	12.61	18.92

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
440000009	Bosas, Rebecca M	591-536.000-941.000		09/04/2020	2.00	12.61	25.22
440000009	Bosas, Rebecca M	590-540.000-941.000		09/05/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	590-540.000-941.000		09/09/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	590-542.000-941.000		09/14/2020	5.00	12.61	63.05
440000009	Bosas, Rebecca M	590-540.000-941.000		09/15/2020	3.00	12.61	37.83
440000009	Bosas, Rebecca M	590-542.000-941.000		09/15/2020	4.00	12.61	50.44
440000009	Bosas, Rebecca M	590-542.000-941.000		09/16/2020	8.00	12.61	100.88
440000009	Bosas, Rebecca M	202-463.000-941.000		09/17/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	203-463.000-941.000		09/17/2020	5.00	12.61	63.05
440000009	Bosas, Rebecca M	590-542.000-941.000		09/17/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	101-782.000-941.000		09/18/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	101-783.000-941.000		09/18/2020	2.00	12.61	25.22
440000009	Bosas, Rebecca M	203-463.000-941.000		09/18/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	590-542.000-941.000		09/18/2020	3.00	12.61	37.83
440000009	Bosas, Rebecca M	226-782.000-941.000		09/19/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	226-783.000-941.000		09/19/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	226-782.000-941.000		09/20/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	226-783.000-941.000		09/20/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	226-783.000-941.000		09/21/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	590-540.000-941.000		09/21/2020	4.00	12.61	50.44
440000009	Bosas, Rebecca M	590-542.000-941.000		09/21/2020	2.00	12.61	25.22
440000009	Bosas, Rebecca M	226-530.000-941.000		09/22/2020	4.00	12.61	50.44
440000009	Bosas, Rebecca M	101-790.000-941.000		09/23/2020	4.00	12.61	50.44
440000009	Bosas, Rebecca M	226-782.000-941.000		09/23/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	226-783.000-941.000		09/23/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	590-540.000-941.000		09/23/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	590-542.000-941.000		09/23/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	202-463.000-941.000		09/24/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	203-463.000-941.000		09/24/2020	1.50	12.61	18.92
440000009	Bosas, Rebecca M	226-530.000-941.000		09/24/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	590-540.000-941.000		09/24/2020	3.50	12.61	44.14
440000009	Bosas, Rebecca M	226-530.000-941.000		09/25/2020	4.00	12.61	50.44
440000009	Bosas, Rebecca M	226-783.000-941.000		09/25/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	591-536.000-941.000		09/25/2020	2.00	12.61	25.22
Equipment Totals					263.50	3,322.77	
Front Blade	Front Blade/Plow - used on						
Pickup 2WD	6-16 2WD						
440000012	Golden, Craig A	101-345.000-941.000		08/31/2020	0.50	9.39	4.70
440000012	Golden, Craig A	101-783.000-941.000		08/31/2020	2.00	9.39	18.78
440000012	Golden, Craig A	101-790.000-941.000		08/31/2020	1.00	9.39	9.39
440000012	Golden, Craig A	101-793.000-941.000		08/31/2020	1.50	9.39	14.09
440000012	Golden, Craig A	101-782.000-941.000		09/01/2020	1.00	9.39	9.39

Equipment ID Employee ID	Description Name	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
440000012	Golden, Craig A	101-793.000-941.000		09/01/2020	3.00	9.39	28.17
440000012	Golden, Craig A	202-463.000-941.000		09/01/2020	2.00	9.39	18.78
440000012	Golden, Craig A	226-783.000-941.000		09/01/2020	2.00	9.39	18.78
440000012	Golden, Craig A	202-463.000-941.000		09/03/2020	2.00	9.39	18.78
440000012	Golden, Craig A	226-782.000-941.000		09/03/2020	1.00	9.39	9.39
440000012	Golden, Craig A	226-783.000-941.000		09/03/2020	1.50	9.39	14.09
440000012	Golden, Craig A	101-782.000-941.000		09/08/2020	1.00	9.39	9.39
440000012	Golden, Craig A	101-783.000-941.000		09/08/2020	1.00	9.39	9.39
440000012	Golden, Craig A	101-345.000-941.000		09/10/2020	0.50	9.39	4.70
440000012	Golden, Craig A	101-790.000-941.000		09/10/2020	0.50	9.39	4.70
440000012	Golden, Craig A	101-793.000-941.000		09/10/2020	1.00	9.39	9.39
440000012	Golden, Craig A	226-530.000-941.000		09/10/2020	4.00	9.39	37.56
440000012	Golden, Craig A	226-782.000-941.000		09/10/2020	1.00	9.39	9.39
440000012	Golden, Craig A	226-783.000-941.000		09/10/2020	1.00	9.39	9.39
440000012	Golden, Craig A	101-782.000-941.000		09/14/2020	1.00	9.39	9.39
440000012	Golden, Craig A	101-783.000-941.000		09/14/2020	1.00	9.39	9.39
440000012	Golden, Craig A	101-345.000-941.000		09/15/2020	0.50	9.39	4.70
440000012	Golden, Craig A	101-790.000-941.000		09/15/2020	0.50	9.39	4.70
440000012	Golden, Craig A	101-793.000-941.000		09/15/2020	1.50	9.39	14.09
440000012	Golden, Craig A	226-782.000-941.000		09/15/2020	1.50	9.39	14.09
440000012	Golden, Craig A	226-783.000-941.000		09/15/2020	2.00	9.39	18.78
440000012	Golden, Craig A	203-474.000-941.000		09/17/2020	6.00	9.39	56.34
440000012	Golden, Craig A	226-782.000-941.000		09/17/2020	1.00	9.39	9.39
440000012	Golden, Craig A	226-783.000-941.000		09/17/2020	1.00	9.39	9.39
440000012	Golden, Craig A	203-474.000-941.000		09/21/2020	6.00	9.39	56.34
Equipment Totals					----- 49.50	-----	464.85
Backhoe	Backhoe						
410000004	Wright, David L	101-783.000-941.000		09/11/2020	2.00	59.46	118.92
410000004	Wright, David L	203-463.000-941.000		09/14/2020	5.00	59.46	297.30
410000004	Wright, David L	590-540.000-941.000		09/15/2020	3.00	59.46	178.38
410000004	Wright, David L	203-463.000-941.000		09/24/2020	2.00	59.46	118.92
410000005	Sandford, Jay E	202-463.000-941.000		09/01/2020	1.00	59.46	59.46
440000009	Bosas, Rebecca M	202-463.000-941.000		09/17/2020	1.00	59.46	59.46
Equipment Totals					----- 14.00	-----	832.44
Breaker	Breaker - used on backhoe						
Bucket Truck	No. 06-99						
Bucket	Bucket - used with Bucket T						
Brush Hog	NO. 9-02						
410000005	Sandford, Jay E	203-463.000-941.000		09/03/2020	2.00	27.52	55.04

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Equipment Totals					2.00		55.04
Dump	Dump Truck No. 11, 12-02, 1						
4100000004	Wright, David L	226-530.000-941.000		09/09/2020	4.00	45.11	180.44
4100000004	Wright, David L	226-530.000-941.000		09/10/2020	7.50	45.11	338.33
4100000005	Sandford, Jay E	226-530.000-941.000		09/01/2020	1.00	45.11	45.11
4100000005	Sandford, Jay E	226-530.000-941.000		09/25/2020	4.00	45.11	180.44
Equipment Totals					16.50		744.32
UnderbodyScrapr	Underbody Scraper used w/ d						
Hopper/Salt Box	Hopper/Salt Box use w/ dump						
Sweeper	Sweeper						
4400000009	Bosas, Rebecca M	203-463.000-941.000		09/11/2020	4.00	98.94	395.76
Equipment Totals					4.00		395.76
Vacuum Cleaner	Sweeper - used with Street						
Tractor	Tractor						
4100000001	Gardner, Rodney E	202-463.000-941.000		09/16/2020	6.00	39.14	234.84
4100000005	Sandford, Jay E	202-463.000-941.000		09/02/2020	8.00	39.14	313.12
4100000005	Sandford, Jay E	202-463.000-941.000		09/16/2020	5.00	39.14	195.70
4100000005	Sandford, Jay E	202-463.000-941.000		09/17/2020	4.00	39.14	156.56
Equipment Totals					23.00		900.22
Woodchipper	Woodchipper						
4100000005	Sandford, Jay E	226-530.000-941.000		09/01/2020	1.00	27.52	27.52
4100000005	Sandford, Jay E	226-530.000-941.000		09/25/2020	4.00	27.52	110.08
Equipment Totals					5.00		137.60
Material Heater	Material Heater						
4100000005	Sandford, Jay E	203-463.000-941.000		09/17/2020	3.00	11.28	33.84
4400000009	Bosas, Rebecca M	202-463.000-941.000		09/03/2020	1.00	11.28	11.28
4400000009	Bosas, Rebecca M	203-463.000-941.000		09/03/2020	1.00	11.28	11.28
Equipment Totals					5.00		56.40
Kubota	Kubota #5-18						
4100000004	Wright, David L	101-794.000-941.000		09/17/2020	2.00	13.15	26.30
4100000004	Wright, David L	101-794.000-941.000		09/23/2020	4.00	13.15	52.60
4100000004	Wright, David L	101-794.000-941.000		09/25/2020	3.00	13.15	39.45
4100000005	Sandford, Jay E	101-794.000-941.000		09/16/2020	3.00	13.15	39.45
4400000009	Bosas, Rebecca M	101-794.000-941.000		09/04/2020	2.00	13.15	26.30
4400000012	Golden, Craig A	101-794.000-941.000		08/31/2020	3.00	13.15	39.45
4400000012	Golden, Craig A	101-794.000-941.000		09/14/2020	2.00	13.15	26.30
4400000012	Golden, Craig A	101-794.000-941.000		09/21/2020	2.00	13.15	26.30

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Equipment Totals					-----		-----
					21.00		276.15
Arrow	Arrow						
Trailer	Trailer						
-----							
Grand Totals							
Equipment:				19	403.50		7,185.55
Materials:				0	0.00		0.00
Totals:				19			7,185.55

September 2020	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#6-16 2WD gas	277.0		42.9		
#1-20 4WD diesel	164.0				20.7
#7-15 4WD gas	377.0		34.8		
#3-08 P/U 4WD gas	449.0		37.5		
#10-18 P/U diesel	757.0				58.8
#2-08 P/U 4WD gas	559.0		68.2		
#6-00 BACKHOE diesel					
#11 DUMP gas					
#12-02 DUMP diesel	13.0				
#12-04 DUMP diesel					
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					
#19 JD TRACTOR diesel					9.0
#06-99 BUCKET TRUCK gas					
#21 WOOD CHIPPER diesel					24.5
#807 STREET SWEEPER diesel	77.0				
#42 ASPHALT HEATER diesel					
#37 TRAIL ARROW					
#10-15 GEN gas					
#5-18 KUBOTA (Hours)	24.0		7.8		
gas can					
<b>TOTAL</b>	<b>2673.0</b>		<b>191.2</b>		<b>113.0</b>

# City of Swartz Creek

## Building Permit List

2020

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
<b>Building</b>							
PB2000008	09/30/20	Wolgast Corporation-Grand Raj	(616) 949 6868	58-02-503-037	\$1,438,919	\$5,352.00	8354 CAPPY LN 48473-School Project
PB2000045	09/03/20	FORTINO, JAMES P		58-35-200-014	\$2,590	\$145.00	8023 BRISTOL RD 48473-Res Deck
PB2000046	09/28/20	C & L Ward Bros Co	(810) 652 6622	58-02-528-011	\$5,196	\$125.00	5006 FORD ST 48473-Window Replacement
PB2000047	09/14/20	Foundation Systems of Michiga	(734) 838 3895	58-36-676-028	\$7,440	\$145.00	7252 MAPLECREST CIR 48473-Res Add/Alter/Repair
PB2000048	09/29/20	Blade Construction	(810) 730 0899	58-03-531-113	\$5,500	\$175.00	5301 BIRCHCREST DR 48473-Res Add/Alter/Repair
PB2000049	09/22/20	Roof One LLC	(248) 322 1000	58-31-526-015	\$7,100	\$100.00	6189 BRISTOL RD 48473-Roofing
<b>Total:</b>		<b>6 Permits</b>	<b>Value: \$1,466,745</b>		<b>Fee Total: \$6,042.00</b>		Total Number of Dwelling Units 0

<b>Electrical</b>							
PE2000038	09/02/20	Bowen Electric, LLC	(810) 407 7205	58-30-651-021	\$0	\$134.00	6280 AUGUSTA ST 48473-Electrical
PE2000039	09/14/20	Foundation Systems of Michiga	(734) 838 3895	58-36-676-028	\$0	\$135.00	7252 MAPLECREST CIR 48473-Electrical
PE2000041	09/23/20	Quality One Electric Inc	(810) 210 1878	58-02-200-029	\$0	\$183.00	5256 MORRISH RD 48473-Electrical
<b>Total:</b>		<b>3 Permits</b>	<b>Value: \$0</b>		<b>Fee Total: \$452.00</b>		Total Number of Dwelling Units 0

<b>Mechanical</b>							
PM200046	09/02/20	Bowen Electric, LLC	(810) 407 7205	58-30-651-021	\$0	\$160.00	6280 AUGUSTA ST 48473-Mechanical
PM200047	09/08/20	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-36-676-022	\$0	\$160.00	4297 MAYA LN 48473-Mechanical
PM200048	09/09/20	Goyette Mechanical	(810) 742 8530	58-36-651-050	\$0	\$135.00	7449 COUNTRY MEADOWS DR 48473-Mechanical
PM200049	09/09/20	Goyette Mechanical	(810) 742 8530	58-36-651-024	\$0	\$135.00	7479 COUNTRY MEADOWS DR 48473-Mechanical
PM200050	09/09/20	Hometown Heating & Air Cond	(989) 224 4844	58-02-526-069	\$0	\$185.00	5069 FAIRCHILD ST 48473-Mechanical
PM200051	09/09/20	Kallas Heating & Cooling	(810) 635 4159	58-36-300-017	\$0	\$160.00	7510 MILLER RD 48473-Mechanical

# City of Swartz Creek Building Permit List

2020

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
PM200052	09/23/20	Kallas Heating & Cooling	(810) 635 4159	58-02-100-009	\$0	\$210.00	8603 MILLER RD 48473-Mechanical
<b>Total:</b>		<b>7 Permits</b>	<b>Value: \$0</b>		<b>Fee Total: \$1,145.00</b>		Total Number of Dwelling Units 0

### Plumbing

PP200011	09/08/20	Burnash Plbg	(810) 836 3489	58-36-676-050	\$0	\$325.00	7177 LINDSEY DR 48473 Plumbing
PP200012	09/14/20	Foundation Systems of Michiga	(734) 838 3895	58-36-676-028	\$0	\$140.00	7252 MAPLECREST CIR 48473-Plumbing
<b>Total:</b>		<b>2 Permits</b>	<b>Value: \$0</b>		<b>Fee Total: \$465.00</b>		Total Number of Dwelling Units 0

### Right of Way

PROW-0180	09/08/20	CONSUMERS ENERGY		58-29-551-010	\$0	\$100.00	5404 MILLER RD 48473-Right of way
PROW-0181	09/08/20	CONSUMERS ENERGY		58-36-551-012	\$0	\$100.00	7580 CHURCH ST 48473-Right of way
<b>Total:</b>		<b>2 Permits</b>	<b>Value: \$0</b>		<b>Fee Total: \$200.00</b>		Total Number of Dwelling Units 0

### Zoning

PZ20-0009	09/17/20	SWAR, LLC		58-02-100-009	\$0	\$25.00	8603 MILLER RD 48473-Miscellaneous
PZ20-0011	09/02/20	THE SANCTUARY OF SWAR		58-01-501-017	\$0	\$25.00	7365 MILLER RD 48473-Fence
PZ20-0012	09/23/20	HOPKINS, KAREN		58-36-526-028	\$3,000	\$25.00	4127 JENNIE LN 48473-Shed
PZ20-0013	09/30/20	Four Paws Pet Grooming	(810) 238 4967	58-03-530-001	\$0	\$75.00	9041 MILLER RD 48473-Sign
<b>Total:</b>		<b>4 Permits</b>	<b>Value: \$3,000</b>		<b>Fee Total: \$150.00</b>		Total Number of Dwelling Units 0

# City of Swartz Creek Building Permit List 2020

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
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***Permit Total: 24***

***Value: \$1,469,745***

***Fee Total: \$8,454.00***

Permit.DateIssued Between 9/1/2020 12:00:00  
AM AND 9/30/2020 11:59:59 PM

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4126 ELMS RD	58-36-526-020	Status	09/01/2020	09/01/2020	Partially Complied
5397 MILLER RD	58-32-100-005	Status	09/01/2020	09/01/2020	Partially Complied
5048 MC LAIN ST	58-02-526-055	Status	09/01/2020	09/01/2020	No Violation
6115 MILLER RD	58-31-527-005	Status	09/01/2020	09/01/2020	Partially Complied
5031 BRADY ST	58-02-527-016	Ordinance	09/01/2020	09/01/2020	Violation(s)
5044 MORRISH RD	58-02-529-010	Initial	09/01/2020	09/01/2020	Violation(s)
7561 MILLER RD	58-01-502-027	Site Inspection	09/02/2020	09/02/2020	Violation(s)
5138 MORRISH RD	58-02-200-021	Initial	09/02/2020	09/02/2020	Complied
3259 ELMS RD	58-30-300-001	Final	09/02/2020	09/02/2020	Partially Approved
6115 MILLER RD	58-31-527-005	Status	09/03/2020	09/03/2020	No Violation
7512 GROVE ST	58-01-100-019	Ordinance	09/03/2020		
7136 PARK RIDGE PKWY	58-36-529-002	Final	09/03/2020	09/03/2020	Approved
5300 OAKVIEW DR	58-03-200-006	Service & Final	09/03/2020	09/03/2020	Partially Approved
3259 ELMS RD	58-30-300-001	Final	09/03/2020	09/03/2020	Not Ready
3259 ELMS RD	58-30-300-001	Final	09/03/2020	09/03/2020	Approved
3259 ELMS RD	58-30-300-001	Final	09/03/2020	09/03/2020	Not Ready
5300 OAKVIEW DR	58-03-200-006	Final	09/04/2020	09/04/2020	Approved
3259 ELMS RD	58-30-300-001	Final	09/04/2020	09/04/2020	Approved
8051 CRAPO ST	58-02-530-025	Initial	09/08/2020	09/08/2020	Violation(s)
8475 MILLER RD	58-02-501-078	Status	09/09/2020	09/11/2020	Complied
8354 CAPPY LN	58-02-503-037	Final	09/09/2020	09/09/2020	Approved
8023 BRISTOL RD	58-35-200-014	Post Hole	09/09/2020	09/09/2020	Approved
7177 LINDSEY DR	58-36-676-050	Rough & U.G.	09/10/2020	09/10/2020	Approved
5300 OAKVIEW DR	58-03-200-006	Service	09/10/2020	09/10/2020	Approved
7179 RUSSEL DR	58-36-676-083	Footing	09/10/2020	09/10/2020	Approved
5020 FORD ST	58-02-528-009	Status	09/15/2020	09/24/2020	Violation(s)
4126 ELMS RD	58-36-526-020	Status	09/15/2020	09/24/2020	Partially Complied
5397 MILLER RD	58-32-100-005	Status	09/15/2020	09/24/2020	Complied
5403 SEYMOUR RD	58-03-533-033	Status	09/15/2020	09/24/2020	No Change
5152 MORRISH RD	58-02-200-023	Status	09/15/2020		
4297 MAYA LN	58-36-676-022	Final	09/15/2020	09/15/2020	Approved
7510 MILLER RD	58-36-300-017	Final	09/15/2020	09/15/2020	Approved
7409 CROSSCREEK DR	58-36-651-204	Final	09/15/2020	09/15/2020	Approved
6115 MILLER RD	58-31-527-005	Status	09/16/2020	09/16/2020	Complied
9210 OAKVIEW DR	58-03-531-094	Final Zoning	09/16/2020	09/16/2020	Approved
5200 MORRISH RD	58-02-200-032	Final Zoning	09/16/2020	09/16/2020	Approved

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
7028 BRISTOL RD	58-25-576-021	Final Zoning	09/16/2020	09/16/2020	Approved
5441 SEYMOUR RD	58-03-533-199	Final Zoning	09/16/2020	09/16/2020	Approved
4278 MORRISH RD	58-35-576-019	Final Zoning	09/16/2020	09/16/2020	Approved
7006 YARMY DR	58-36-526-074	Site Inspection	09/17/2020	09/17/2020	No Violation
7177 LINDSEY DR	58-36-676-050	Basement floor	09/17/2020	09/17/2020	Approved
8603 MILLER RD	58-02-100-009	Final	09/21/2020	09/21/2020	Approved
8603 MILLER RD	58-02-100-009	Final Zoning	09/22/2020	09/22/2020	Partially Approv
8603 MILLER RD	58-02-100-009	Final Zoning	09/22/2020	09/22/2020	Approved
7489 GROVE ST	58-01-100-010	Site Inspection	09/22/2020	09/22/2020	Violation(s)
5094 FAIRCHILD ST	58-02-526-080	Reinspection	09/22/2020	09/22/2020	Complied
5181 MORRISH RD	58-01-100-007	Final	09/22/2020	09/22/2020	Approved
1 DRAGON DRIVE	58-02-100-006	Rough Framing-Out	09/22/2020	09/22/2020	Approved
6280 AUGUSTA ST	58-30-651-021	Final	09/22/2020	09/22/2020	Approved
6280 AUGUSTA ST	58-30-651-021	Final	09/22/2020	09/22/2020	Approved
7179 RUSSEL DR	58-36-676-083	Backfill	09/22/2020	09/22/2020	Approved
8021 MILLER RD	58-01-100-047	Rough-2 Sinks	09/22/2020	09/22/2020	Approved
4354 ELMS RD	58-36-577-012	Site Visit	09/23/2020	09/23/2020	Approved
5194 SEYMOUR RD	58-03-531-073	Initial	09/23/2020	09/23/2020	Complied
5200 WINSHALL DR	58-02-553-025	Initial	09/23/2020	09/23/2020	Complied
7177 LINDSEY DR	58-36-676-050	Masonary	09/23/2020	09/23/2020	Approved
8021 MILLER RD	58-01-100-047	Rough	09/23/2020	09/23/2020	Approved
5095 MC LAIN ST	58-02-526-037	Status	09/24/2020	09/24/2020	Partially Comple
8603 MILLER RD	58-02-100-009	Final	09/24/2020	09/24/2020	Disapproved
4141 MORRISH RD	58-36-100-014	Final	09/24/2020	09/24/2020	Approved
7179 RUSSEL DR	58-36-676-083	Progress	09/24/2020	09/24/2020	Disapproved
7561 MILLER RD	58-01-502-027	Status	09/28/2020	09/28/2020	Partially Comple
8021 MILLER RD	58-01-100-047	Framing	09/28/2020	09/28/2020	Approved
5192 WORCHESTER DR	58-02-502-009	Initial	09/29/2020	09/29/2020	Complied
5300 OAKVIEW DR	58-03-200-006	In Wall	09/29/2020	09/29/2020	Approved
5300 OAKVIEW DR	58-03-200-006	In Wall	09/29/2020	09/29/2020	Approved
7589 MILLER RD	58-01-100-045	Final	09/29/2020	09/29/2020	Approved
5403 SEYMOUR RD	58-03-533-033	Status	09/30/2020	09/30/2020	Complied
8522 MILLER RD	58-35-551-008	Ordinance	09/30/2020	09/30/2020	Violation(s)
3259 ELMS RD	58-30-300-001	Final	09/30/2020	09/30/2020	Approved
8267 MILLER RD	58-02-526-063	Initial	09/30/2020	09/30/2020	Complied

# Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
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**Inspections: 71**

Population: All Records

Inspection.DateTimeScheduled Between 9/1/2020 12:00:00 AM AND 9/30/2020 11:59:59 PM

# Certificates With Inspections

10/01/2020

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR200022	5094 FAIRCHILD ST	07/08/2020	07/08/2020	09/22/2020	09/22/2020	07/09/2023	Certified
Reinspection	JKEY	Matt Hart	Completed	Complied			
Initial	JKEY	Matt Hart	Completed	Violation(s)			
CR200026	5200 WINSHALL DR	07/14/2020	07/14/2020	09/23/2020	09/23/2020	07/14/2023	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR200029	5138 MORRISH RD	07/14/2020	07/14/2020	09/02/2020	09/02/2020	07/14/2023	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR200030	5194 SEYMOUR RD	08/10/2020	08/10/2020	09/23/2020	09/23/2020	08/10/2023	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR200031	5192 WORCHESTER DR	08/11/2020	08/11/2020	09/29/2020	09/29/2020	08/12/2023	Certified
Initial	JKEY	Matt Hart	Completed	Complied			
CR200032	8267 MILLER RD	08/24/2020	05/02/2018	09/30/2020	09/30/2020	08/24/2023	Certified
Initial	JKEY	Matt Hart	Completed	Complied			

Population: All Records

Record Count: 6

Certificate.DateIssued Between 9/1/2020 12:00:00 AM  
AND 9/30/2020 11:59:59 PM

# Enforcements By Category

10/01/20

## BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E20-086	5031 BRADY ST	Violation	09/01/20	
			<b>Total Entries: 1</b>	

## BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E20-089	7006 YARMY DR	No Violation	09/17/20	09/17/20
			<b>Total Entries: 1</b>	

## SIGNS

Enforcement Number	Address	Status	Filed	Closed
E20-091	8522 MILLER RD	Violation	09/29/20	
			<b>Total Entries: 1</b>	

## SP NON-COMPLIANCE

Enforcement Number	Address	Status	Filed	Closed
E20-087	7561 MILLER RD	Violation	09/02/20	
E20-090	7489 GROVE ST	Violation	09/22/20	
			<b>Total Entries: 2</b>	

## WEED COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E20-088	7512 GROVE ST	Complete	09/03/20	09/14/20
			<b>Total Entries: 1</b>	

**Total Records: 6**

City Council Packet

Population: All Records

Enforcement.DateFiled Between 9/1/2020 12:00:00 AM AND 9/30/2020 11:59:00 AM

October 12, 2020

# FANG ACTIVITY REPORT

## September 2020

**09/01** – FANG detectives utilized a confidential informant to purchase heroin from a dealer. The dealer was identified and the investigation is ongoing.

**09/02** – FANG detectives utilized a confidential informant to purchase crystal meth from a dealer. The dealer was identified and the investigation is ongoing.

**09/09** – FANG detectives assisted TNU with the execution of a search warrant in Mayville. The search warrant resulted in the seizure of over 1,100 marijuana plants.

**09/10** – FANG detectives assisted the DEA with the execution of a search warrant in the City of Flint. User amounts of crystal meth were located.

**09/11** – FANG detectives conducted a surveillance detail into a possible Drug Trade Organization (DTO) selling heroin in the Flint area.

**09/14 - 09/16** – FANG detectives attended 3 days of VCQB training. The training involved live fire training, medical care, and simunition training.

**09/17** – FANG detectives executed a search warrants at the address of a known drug dealer. As a result, FANG detectives seized 1/8 kilo of cocaine, 1 handgun and \$123,000. The dealer was identified and arrested.

**09/18** – FANG detectives conducted a second surveillance detail into a possible DTO selling heroin in the Flint area.

**09/22** – FANG detectives assisted the ATF and BAYANET with the execution of 6 search warrants. At the address that FANG detectives processed, a total of 143 grams of crack cocaine and 1 handgun were seized.

Also on this date, FANG detectives utilized a confidential informant to purchase \$50 of crystal meth from a dealer in the Flint area. The investigation is ongoing.

**09/23** – FANG detectives utilized confidential informants to conduct 3 separate controlled purchases of narcotics. Two of the buys were for heroin and the third was a purchase of crystal meth.

**09/24** – FANG detectives executed a search warrant at the residence of a dealer in the Flint area. User amounts of crack cocaine were seized.

**09/25** – FANG detectives executed a search warrant at the residence of a known cocaine dealer. FANG detectives seized 3.5 grams of cocaine, 1 handgun and \$2,871.

**09/28** – FANG detectives utilized a confidential informant to purchase heroin from 2 known dealers in the Flint area. The investigation into both dealers is ongoing.

**09/29-** FANG detectives executed a search warrant at the residence of dealer in the Flint area. FANG detectives seized distribution amounts of crack cocaine, 1 handgun and several Alprazolam pills.

Also on this date, FANG detectives conducted an undercover buy of crystal meth from a dealer in Flint Twp. The dealer was identified and the investigation is ongoing.

**09/30-** FANG detectives executed a search warrant at the residence of a dealer believed to be selling crack cocaine. FANG detectives seized 11 grams of crack cocaine, 29 grams of powder cocaine, 1 handgun and \$5,900.

Board Chair  
Kay Doerr

Chief of Police  
Matthew Bade

Lieutenant  
Joel Grahn

## METRO POLICE AUTHORITY OF GENESEE COUNTY

5420 Hill 23 Drive  
Flint, MI 48507  
(810) 820-2190  
(810) 877-6537-FAX  
[information@metropolicegc.org](mailto:information@metropolicegc.org)

### Board Members

Cory Bostwick  
Dennis Cramer  
Rae Lynn Hicks  
Tonya Ketzler  
Vane King  
David Krueger

### Metro Police Authority Police Protection Unit Report- Q3 2020

The Swartz Creek Police Protection Unit calculation for Q3, 2020 is as follows:

2,939 (hours/PPUs) / 13 weeks = 226 (hours/PPUs) averaged per week.

# Metro Police Authority Offense Summary

## For Swartz Creek

Occurred 9/1/2020 - 9/30/2020

Offense	Total Offenses
1380 - 13003 - Telephone Used for Harassment, Threats	2
1381 - 13003 - Aggravated Stalking (Felony)	1
1384 - 13003 - Computer/Internet Used for Harassment, Threats	1
2203 - 22001 - Burglary - Forced Entry - Non-Residence	2
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1
2399 - 23007 - Larceny (Other)	2
2609 - 26007 - Fraud - Identity Theft	1
2901 - 29000 - Damage to Property - Business Property	2
2902 - 29000 - Damage to Property - Private Property	2
3076 - 30003 - Retail Fraud Refund/Exchange 2nd Degree	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
5006 - 50000 - Obstructing Justice	1
5295 - 52001 - Concealed Weapons - Firearm in Auto (CCW)	1
5309 - 53002 - Harassing Communications	1
5311 - 53001 - Disorderly Conduct	1
7070 - 70000 - Runaway	1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	1
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	4
8027 - 54002 - Operating with Blood Alcohol Content of .17% or more	1
8028 - 54002 - Operating with Blood Alcohol Content of .08% or more	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1
8073 - 54003 - Traffic - Reckless Driving	1
8178 - 54003 - Traffic - Fleeing/Eluding Police (Felony)	1
8271 - 54003 - Traffic - No Operators License	2
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	8
8277 - 54003 - Traffic - Registration Law Violations	2
8920 - 89003 - Violation - Insurance - Fail to File PLPD Insurance	3
8940 - 89004 - Warrants - Corporate Summons	1
9018 - 99008 - Miscellaneous - K9 Search	1
9910 - 93001 - Traffic, Non-Criminal - Accident	2
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	4

# Metro Police Authority Offense Summary

## For Swartz Creek

### Occurred 9/1/2020 - 9/30/2020

9940 - 98003 - Inspections/Investigations - Property	1
9942 - 98006 - Inspections/Investigations - Family Trouble	1
9945 - 98009 - Inspections/Investigations - Drug Overdose	1
<b>Total</b>	<b>58</b>



11817 S. Saginaw Street  
Grand Blanc, MI 48439  
Phone: (810) 694-2470

September 15, 2020

Ms. Heather MacDermaid, Assessor  
City of Swartz Creek  
8083 Civic Dr.  
Swartz Creek, MI 48472

**RE: Engagement of Appraisal Services  
5376 Miller Road**

Dear Ms. MacDermaid,

Per your request, we are submitting this engagement letter for your review and signature.

<b>1. Address:</b>	5376 Miller Road, Swartz Creek, MI.
<b>Property Type:</b>	Wholesale Pharmacy
<b>Type of Valuation:</b>	Retrospective value utilizing the Sales Comparison Approach and Income Approach (if sufficient data is made available), for use in a property tax appeal. (1 year). There shall be an additional charge of \$500.00 for each year in addition to the original petition year.
<b>Fee for Appraisal:</b>	\$3,000.00

The appraisal fee of **\$3,000** for said services will include all costs associated with developing the appraisal. Any time required for post appraisal meetings, depositions or testimony will be charged at \$200.00 per hour. The appraisal will be delivered to the client within 60 days of our receipt of a signed engagement letter.

In accordance with the Uniform Standards of Professional Appraisal Practice the fee shall not be "...contingent upon the development or reporting of a predetermined value or direction of value that favors the cause of a client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of the appraisal".

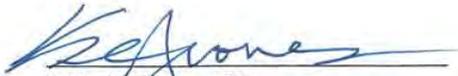
City of Swartz Creek  
Page 2

All work will be completed in accordance with the Financial Institution Reform, Recovery and Enforcement Act (FIRREA), the Uniform Standards of Professional Appraisal Practice (USPAP), and with the laws of the State of Michigan.

If you have any questions or require additional information, please don't hesitate to contact us at (810) 694-2470. We look forward to working with you.

If you wish, you may sign, date, and fax (or email) these two pages back to us which will serve as the engagement letter for this appraisal.

Thank you for your time and consideration.



Kevin G. Groves, ASA  
Certified General Real Estate Appraiser  
Permanent I.D. No. 1201002718

This appraisal engagement is hereby accepted under the above terms and conditions.

\_\_\_\_\_  
Acknowledged by:

\_\_\_\_\_  
Date



September 21, 2020

VIA EMAIL: AZettel@cityofswartzcreek.org

Adam Zettel, AICP  
City Manager  
Swartz Creek City  
8083 Civic Drive  
Swartz Creek, MI 48473

RE: Partial taking appraisals

Dear Mr. Zettel:

At your request, we are pleased to submit the following proposal for the referenced property. Please read, sign and return this letter of authorization to commence services as outlined below.

**General Description of the Subject Property:** The subject property consists of three parcels identified as 5286 Miller Road, 5420 Miller Road, 6060 Bristol Road.

**Report Type:** Appraisal Report

**Purpose:** To provide an opinion of value as shown in the following table:

<u>Type of Value</u>	<u>Property Rights</u>	<u>Effective Date</u>
Before Market Value	Fee Simple Estate	Date of Inspection
After Market Value	Fee Simple Estate	Date of Inspection

**Identification of the Client:** Swartz Creek City

**Intended User:** Swartz Creek City

**Intended Use of the Report:** The sole intended use of the report is to assist our client with determining just compensation to be paid to the property owner as a result of the partial taking. The report is not intended for any other use.

**Extraordinary Assumption:** None known at this time

**Hypothetical Condition:** The market value “after” the taking is based upon the hypothetical condition that the partial taking occurred as of the effective date of value. If this condition is not in place, the value conclusion could be impacted

**Approaches to Value:** The sales comparison approach

**Number of Copies:** pdf

**The Appraisal will be Completed By:** 30 days from our receipt of this signed engagement letter and all requested information.

**Requested Information:** To complete the appraisal we are requesting the following information:

1. Title information
2. Name and phone number of on-site contact person.

**Professional Fee:** \$3,500 (5286 Miller) and \$3,500 (5420 Miller) and \$4,500 (6060 Bristol). If one of the assignments is cancelled, we will submit an invoice for the work completed. The total fee will be due and payable upon receipt of the report. If payment is not received within 30 days of billing a late charge of 1-1/2% per month will be charged to the unpaid balance. Services required subsequent to completing the appraisal, which include but are not limited to, depositions and expert testimony will be billed at an hourly rate of \$190/hour.

The report will be prepared in conformance with the Uniform Standards of Professional Appraisal Practice (USPAP), as promulgated by the Appraisal Standards Board of the Appraisal Foundation, and The Code of Professional Ethics and the Standards of Professional Appraisal Practices of the Appraisal Institute.

The appraisal performed under this Agreement will be subject to all statements, assumptions, limiting conditions and other conditions (collectively, “Appraisal and Limiting Conditions”) set forth in the appraisal report. Client agrees that Client will review the Appraisal and Limiting Conditions upon receipt of the report and that client’s use of the appraisal will constitute acceptance of the Appraisal and Limiting Conditions. The Appraisal and Limiting Conditions shall be considered as being incorporated into and forming part of this Agreement with respect to the appraisal in which they are contained and to the services relating to that appraisal.

Unless the time frame is shorter under applicable law, any legal action or claim relating to the appraisal or Appraiser’s services shall be filed in court (or in the applicable arbitration tribunal, if the parties to the dispute have executed an arbitration agreement) within two (2) years from the date of delivery to Client of the appraisal report to which the claims or causes of action relate or, in the case of acts or conduct after delivery of the report, two (2) years from the date of the alleged acts or conduct. The time frame stated in this section shall not be extended by any delay in the discovery or accrual of the underlying claims, causes of action or damages.

Mr. Adam Zettel  
September 21, 2020  
Page 3

This time frame stated in this section shall apply to all non-criminal claims or causes of action of any type.

Should you have any questions, do not hesitate to contact me. Your signature below and the return of this letter will be considered authorization to proceed as outlined previously. Please keep one copy for your files.

Sincerely,



Jeffrey G. Genzink, MAI  
EL ID Number 213- 169

ACCEPTED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



September 21, 2020

City Clerk  
City of Swartz Creek  
8083 Civic Dr.  
Swartz Creek, MI 48473

Dear City Clerk:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note following changes:

Effective October 27, 2020, WKAR (PBS) will no longer be available on this channel lineup. PBS programming can still be found on WTVS

Customers will be notified via letter.

Please feel free to contact me at 734-359-2077 if you have any questions.

Sincerely,

John P. Gardner  
Director, External Affairs  
Comcast, Heartland Region  
1401 E. Miller Rd.  
Lansing, MI 48911



# SWARTZ CREEK HOMETOWN DAYS PRESENTS:



**Come Join us on the Kincaid Field**

**5086 Morrish Rd Swartz Creek**

**For our 1st ANNUAL**

## **Buck Pole**

**Sponsored By:**



**Kallas**  
**HEATING & COOLING**  
Your Home Comfort Specialists

**Sunday,  
November 15th  
6:00pm—11:00pm**

**3 Categories  
3 Winners**

1st Place Biggest Scorable Point Buck (must clear scoring ring)

Free Coffee & Hot Chocolate  
Brought In By:

1st Place Heaviest **DEER**

1st Place Biggest Scorable Point Buck Age 17 & Under

**FIRESIDE  
COFFEE CO.**  
SWARTZ CREEK, MICHIGAN

1. No committee member or director of Swartz Creek Hometown Days may enter the contest.
2. Only deer that are legally tagged will be weighed and entry must be made by the persons name that appears on the tag
3. One person CAN NOT win more then one category with same deer
4. Tie-Breaker will be determined by inside antler spread

**Contact info: Julie Kallas (810)287-3753 OR [julie\\_kallas@yahoo.com](mailto:julie_kallas@yahoo.com)**

**Notice of Proposed Guideline**

**Issued pursuant to Section 10g, 2018 PA 660, being MCL 211.10g**

**STC Guideline 2020-1  
GUIDELINE APPLICABLE TO AUDIT PROCEDURES**

**(By authority conferred on the state tax commission by section 10g of 2018 PA 660, being MCL 211.10g of the Michigan Compiled Laws)**

**I) Statement of the terms or substance of the proposed guidelines, including the subjects and issues involved:**

2018 PA 660, MCL 211.10g(6), provides that the State Tax Commission adopt and publish guidelines to implement this section. The guidelines shall include, at a minimum, minimum standards and model policies to be followed for substantial compliance with the requirements of subsection (1), MCL 211.10g(1), and shall identify those deficiencies that may lead to a finding of noncompliance and those deficiencies that are technical. The State Tax Commission may update the guidelines as needed to implement this section. These guidelines are to be adopted and published not later than 2 years after the effective date of the amendatory act that added this section, such date being December 28, 2018. The Commission will request publication of the proposed guideline in the Michigan Register for October 1, 2020.

**STC Guideline 2020-1  
GUIDELINE APPLICABLE TO AUDIT PROCEDURES**

This guideline applies to the State Tax Commission’s audit procedures to ensure minimum standards and model policies are followed by all assessing districts related to substantial compliance with the requirements of the General Property Tax Act, 1893 PA 206, as amended, Section 10g, Subsection (1), MCL 211.10g(1), identification by the State Tax Commission through the audit procedures of deficiencies that may lead to a finding of noncompliance and identification of deficiencies that are technical.

**Deficiencies resulting in a finding of noncompliance**

The following items are required for each assessing district under Section 10g, Subsection (1), MCL 211.10g(1). Should the audit determination indicate that an assessing district failed to have an item a finding of noncompliance will be made. Further, failure to provide the necessary database or supporting documentation by the deadline stated in the audit will result in an automatic finding of noncompliance. If there is a finding of noncompliance, the State Tax Commission will issue a notice of noncompliance in accordance with the provisions of Section 10g, Subsection (3) MCL 211.10g(3).

1. Properly developed and documented land values

Assessing district will provide a land value analysis for each land table within each class found in the assessing district to ensure that the rates have been properly developed and meet State Tax Commission requirements per MCL 211.10e and State Tax Commission Land Value Determination Publications. The assessing district will also provide the computer assisted mass appraisal software database to ensure that only the concluded rates are used in the database and that there are less than 1% of land adjustments without reason. A finding of noncompliance will be made by the Commission if the assessing district does not have a properly developed and documented land value study for each table within each class found in the assessing district or the database contains rates that have not been documented in the land analysis or there are more than 1% of land adjustments without reason found or no database is provided.

2. An assessment database for which not more than 1% of parcels are in override

Assessing district will provide the computer assisted mass appraisal software database to ensure that not more than 1% of parcels are in override and that less than 1% of parcels utilize a flat land value. A finding of noncompliance will be made by the Commission if more than 1% of parcels are in override or more than 1% of parcels utilize a flat land value within the database or no database is provided.

3. Properly developed and documented economic condition factors

Assessing district will provide an economic condition factor analysis for each determined neighborhood within each class that contain improvements, found in the assessing district to ensure that the factors have been properly developed and meet State Tax Commission requirements per MCL 211.10e and State Tax Commission Economic Condition Factor publications. The assessing district will also provide the computer assisted mass appraisal software database to ensure that only the concluded factors are used in the database. A finding of noncompliance will be made by the Commission if the assessing district does not have a properly developed and documented economic condition factor study for each determined neighborhood within each class, that contain improvements, found in the assessing district or the database contains factors that have not been documented in the economic condition factor analysis or no database is provided.

### Technical Deficiencies

The following items are required for each assessing district under Section 10g, Subsection (1), MCL 211.10g(1). Should the audit determination indicate that an assessing district failed to have an item this will be determined to be a technical deficiency. If there are any technical deficiencies, the State Tax Commission will review the deficiencies and any assessing district having four (4) or more technical deficiencies will be required to submit a corrective action plan.

1. Employ or contract with an assessor of record that oversees and administers an annual assessment of all property liable to taxation in the assessing district in accordance with the constitution and laws of this state.

2. Use a computer-assisted mass appraisal system that is approved by the State Tax Commission as having sufficient software capabilities and to store and back up necessary data.
3. Subject to State Tax Commission guidelines, have and follow a published policy under which its assessor's office is reasonably accessible to taxpayers. A policy under this subdivision must include, at a minimum, the items in subparagraphs (i) to (iv) and should include the item in subparagraph (v) as follows:
  - i. A designation, by name, telephone number, and electronic mail address, of at least 1 official or employee in the assessor's office to whom taxpayer inquiries may be submitted directly by telephone or electronic mail.
  - ii. An estimated response time for taxpayer inquiries submitted under subparagraph (i), not to exceed 7 business days.
  - iii. Information about how a taxpayer may arrange a meeting with an official or employee of the assessor's office for purposes of discussing an inquiry in person
  - iv. Information about how requests for inspection or production of records maintained by the assessor's office should be made by a taxpayer and how those requests will be handled by the assessor's office.
  - v. Information about any process that the assessor's office may have to informally hear and resolve disputes brought by taxpayers before the March meeting of the board of review.
4. If a city or township building within the assessing district is in an area with broadband internet access, provide taxpayers online access to information regarding its assessment services, including, but not limited to, parcel information, land value studies and documentation, and economic condition factors.
5. Include the name, telephone number, and electronic mail address of at least 1 official or employee in the assessor's office to whom taxpayer inquiries may be submitted directly by telephone or electronic mail in notices to taxpayers concerning assessment changes and exemption determinations, including, but not limited to, notices issued under MCL 211.24c.
6. Ensure that support staff is sufficiently trained to respond to taxpayer inquiries, require that the assessor maintains certification levels, and require that its board of review members receive board of review training and updates required and approved by the State Tax Commission.
7. Comply with MCL 211.44(4) with respect to any property tax administration fee collected under section 44.
8. Have a policy in place for conducting the annual personal property canvass and sufficient personal property records according to developed policy and statutory requirements.
9. A Board of Review that operates in accordance with the General Property Tax Act, MCL 211.1 to 211.157. This includes ensuring that Boards of Review are acting within their statutory authorities.
10. An adequate process for determining whether to grant or deny exemptions according to statutory requirements.
11. An adequate process for meeting the requirements outlined in the State Tax Commission's publication entitled, "Supervising Preparation of the Assessment Roll", as those requirements existed on October 1, 2018.

12. Comply with any other requirement that the State Tax Commission lawfully promulgates under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, in the exercise of its authority that expressly states that it is intended as an additional audit requirement under MCL 211.10g(1).

**II) Proposed effective date**

November 19, 2020

**III) Interested parties may express any views regarding the proposed guideline or the guideline's effect on a person to the agency. Written comments may be sent to the following address:**

Written and e-mail comments may be filed with the State Tax Commission no later than 5:00pm Eastern on November 12, 2020. All comments should reference 2020-1 Audit Guidelines. Written comments should be sent to: Executive Director, State Tax Commission, P.O. Box 30471, Lansing, Michigan 48909. Comments may also be e-mailed to: [State-Tax-Commission@michigan.gov](mailto:State-Tax-Commission@michigan.gov). All information submitted to the Commission in this matter will become public information and subject to disclosure and will not remain private.

**IV) Deadline for comments (shall not be less than 35 days after mailing of notice)**

November 12, 2020

**V) The specific statutory provision about which the proposed guideline states a policy**

MCL 211.10g

## Policy of accessibility for the City of Swartz Creek Assessment Department to taxpayers of the City of Swartz Creek

1. The City of Swartz Creek Assessor, Heather MacDermaid, is available by phone at 810-750-1660 or email at [Legacyassessing@gmail.com](mailto:Legacyassessing@gmail.com) or [hmacdermaid@cityofswartzcreek.org](mailto:hmacdermaid@cityofswartzcreek.org)
2. An estimated response time for taxpayer's inquiries submitted under #1 above will be within 7 business days.
3. A taxpayer wishing to arrange an in-person meeting with the Assessment Department can contact the Assessor's Office at 810-750-1660 or [Legacyassessing@gmail.com](mailto:Legacyassessing@gmail.com)
4. Computerized assessment records are available by contacting the Assessor's Office at 810-750-1660, [Legacyassessing@gmail.com](mailto:Legacyassessing@gmail.com) or [hmacdermaid@cityofswartzcreek.org](mailto:hmacdermaid@cityofswartzcreek.org). Requests for significant amounts of information may be subject to The City of Swartz Creek's Freedom of Information Act Policy. Requests for the inspection of physical assessment cards should be made to the Swartz Creek City Offices at 810-635-4464. The City office is open Monday-Thursday. Please contact for available hours.
5. Taxpayers wishing to dispute their assessment, taxable value or classification must protest to the March Board of Review. There is no process to informally hear and resolve disputes prior to the March Board of Review.

**SUBSTITUTE FOR  
SENATE BILL NO. 661**

A bill to amend 1995 PA 279, entitled "Horse racing law of 1995," by amending sections 2, 6a, 8, 9, and 22 (MCL 431.302, 431.306a, 431.308, 431.309, and 431.322), sections 2, 8, 9, and 22 as amended and section 6a as added by 2016 PA 271, and by adding sections 19d and 20a; and to repeal acts and parts of acts.

**THE PEOPLE OF THE STATE OF MICHIGAN ENACT:**

1       Sec. 2. As used in this act:

2       (a) "Affiliate" means a person who, directly or indirectly,  
3 controls, is controlled by, or is under common control with; is in  
4 a partnership or joint venture relationship with; or is a co-  
5 shareholder of a corporation, co-member of a limited liability  
6 company, or co-partner in a limited liability partnership with a



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1 person who holds or applies for a race meeting or track license  
 2 under this act. For purposes of this subdivision, a controlling  
 3 interest is a pecuniary interest of more than 15%.

4 (b) "Breaks" means the cents over any multiple of 10 otherwise  
 5 payable to a patron on a wager of \$1.00.

6 (c) "Certified horsemen's organization" means an organization  
 7 that is registered with the office of racing commissioner in a  
 8 manner and form required by the racing commissioner and that can  
 9 demonstrate all of the following:

10 (i) The organization's capacity to supply horses.

11 (ii) The organization's ability to assist a race meeting  
 12 licensee in conducting the licensee's racing program.

13 (iii) The organization's ability to monitor and improve physical  
 14 conditions and controls for individuals and horses participating at  
 15 licensed race meetings.

16 (iv) The organization's ability to protect the financial  
 17 interests of the individuals participating at licensed race  
 18 meetings.

19 (d) "Commissioner" or "racing commissioner" means the  
 20 executive director of the Michigan gaming control board appointed  
 21 under section 4 of the Michigan ~~gaming control~~ **Gaming Control** and  
 22 ~~revenue act~~, **Revenue Act**, 1996 IL 1, MCL 432.204, who is ordered  
 23 under Executive Reorganization Order No. 2009-31, MCL 324.99919, to  
 24 perform all the functions and exercise the powers performed and  
 25 exercised by the racing commissioner before that position was  
 26 abolished.

27 (e) "Controlled substance" means that term as defined in  
 28 section 7104 of the public health code, 1978 PA 368, MCL 333.7104.

29 (f) "Day of operation" means a period of 24 hours beginning at



1 12 noon and ending at 11:59 a.m. the following day.

2 (g) "Drug" means any of the following:

3 (i) A substance intended for use in the diagnosis, cure,  
4 mitigation, treatment, or prevention of disease in humans or other  
5 animals.

6 (ii) A substance, other than food, intended to affect the  
7 structure or condition or any function of the body of humans or  
8 other animals.

9 (iii) A substance intended for use as a component of a substance  
10 specified in subparagraph (i) or (ii).

11 (h) "Fair" means a county, district, or community fair or a  
12 state fair.

13 (i) "Foreign substance" means a substance, or its metabolites,  
14 that does not exist naturally in an untreated horse or, if natural  
15 to an untreated horse, exists at an unnaturally high physiological  
16 concentration as a result of having been administered to the horse.

17 (j) "Full card simulcast" means an entire simulcast racing  
18 program of 1 or more race meeting licensees located in this state,  
19 or an entire simulcast racing program of 1 or more races  
20 simulcasted from 1 or more racetracks located outside of this  
21 state.

22 (k) "Horsemen's simulcast purse account" means an account  
23 maintained with a financial institution and managed by a designated  
24 agent as described in section 19 to receive and distribute money as  
25 provided in this act.

26 (l) "Member of the immediate family" means the spouse, child,  
27 parent, or sibling.

28 (m) "Net commission" means the amount determined under section  
29 17(3), after first deducting from the licensee's statutory



1 commission the applicable state tax on wagering due and payable  
 2 under section 22 and the actual verified fee paid by the licensee  
 3 to the sending host track to receive the simulcast signal.

4 (n) "Office of the racing commissioner" means the horse racing  
 5 section of the horse racing, audit, and gaming technology division  
 6 of the Michigan gaming control board created by section 4 of the  
 7 Michigan ~~gaming control~~ **Gaming Control** and ~~revenue act,~~ **Revenue**  
 8 **Act**, 1996 IL 1, MCL 432.204, which operates under the direction of  
 9 the executive director of the Michigan gaming control board, to  
 10 which Executive Reorganization Order No. 2009-31, MCL 324.99919,  
 11 transferred all of the authority, powers, duties, functions,  
 12 records, personnel, property, unexpended balances of  
 13 appropriations, allocations, or other funds of the office of racing  
 14 commissioner that previously existed under this act and that was  
 15 abolished by that executive reorganization order.

16 (o) "Pari-mutuel" and "pari-mutuel wagering" mean ~~the form or~~  
 17 ~~system of gambling in which the winner or winners divide the total~~  
 18 ~~amount of money bet, after deducting the net commission.~~ **a system by**  
 19 **which the wagers on the outcome of a live horse race, run in the**  
 20 **past or to be run in the future, are placed with, or in, a wagering**  
 21 **pool conducted by an operator licensed or otherwise permitted to do**  
 22 **so under the laws of this state and in which the participants do**  
 23 **not wager against the operator. Pari-mutuel and pari-mutuel**  
 24 **wagering do not include wagering on a banked game in which the race**  
 25 **meeting licensee is a participant or otherwise holds a stake in the**  
 26 **outcome of the game, or in which the race meeting licensee**  
 27 **established a bank against which the participants play. However,**  
 28 **pari-mutuel and pari-mutuel wagering include a nonrefundable**  
 29 **contribution to the pool to serve as a seed or guarantee. Pari-**



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1 mutuel and pari-mutuel wagering do not include a video lottery that  
2 must be authorized under the McCauley-Traxler-Law-Bowman-McNeely  
3 lottery act, 1972 PA 239, MCL 432.1 to 432.47, or any other law of  
4 this state.

5 (p) "Person" means an individual, firm, partnership,  
6 corporation, association, or other legal entity.

7 (q) "Purse pool" means an amount of money allocated or  
8 apportioned to pay prizes for horse races and from which payments  
9 may be made to certified horsemen's organizations as provided in  
10 this act.

11 (r) "Standardbred" means a horse registered with the United  
12 States Trotting Association that races on designated gaits of pace  
13 or trot.

14 (s) "Thoroughbred" means a thoroughbred, quarter, paint,  
15 Arabian, or other breed horse. Thoroughbred does not include a  
16 standardbred.

17 (t) "Veterinarian" means an individual licensed to practice  
18 veterinary medicine under part 188 of the public health code, 1978  
19 PA 368, MCL 333.18801 to 333.18838, or under a state or federal law  
20 applicable to the individual.

21 Sec. 6a. (1) The horse racing advisory commission is created  
22 within the department of agriculture and rural development.

23 (2) The advisory commission consists of the following members,  
24 appointed by the governor:

25 (a) An individual who has knowledge about and expertise in  
26 horse racing in this state, who shall serve as chairperson of the  
27 advisory commission.

28 (b) The director of the department of agriculture and rural  
29 development or his or her designee.



1 (c) A veterinarian.

2 (d) Two individuals from 2 different statewide horse racing  
3 associations.

4 (e) Two individuals who are owners or operators, or designees  
5 of owners or operators, of 2 different horse racetracks in this  
6 state.

7 (3) The governor shall appoint the members first appointed to  
8 the advisory commission ~~within 90 days after the effective date of~~  
9 ~~this section.~~ **by September 29, 2016.**

10 (4) Members of the advisory commission under subsection  
11 (2)(c), (d), and (e) shall serve for terms of 4 years or until a  
12 successor is appointed, whichever is later.

13 (5) If a vacancy occurs on the advisory commission, the  
14 governor shall make an appointment for the unexpired term in the  
15 same manner as the original appointment.

16 (6) The governor may remove a member of the advisory  
17 commission for incompetence, dereliction of duty, malfeasance,  
18 misfeasance, or nonfeasance in office, or any other good cause.

19 (7) The chairperson of the advisory commission appointed under  
20 subsection (2)(a) shall call the first meeting of the advisory  
21 commission. At the first meeting, the advisory commission shall  
22 elect from among its members other officers as it considers  
23 necessary or appropriate. After the first meeting, the advisory  
24 commission shall meet at the call of the chairperson or if  
25 requested by 3 or more members.

26 (8) A majority of the members of the advisory commission  
27 constitute a quorum for the transaction of business at a meeting of  
28 the advisory commission. A majority of the members present and  
29 serving are required for official action of the advisory



1 commission.

2 (9) The advisory commission shall conduct its business at  
3 public meetings held in compliance with the open meetings act, 1976  
4 PA 267, MCL 15.261 to 15.275.

5 (10) A writing prepared, owned, used, in the possession of, or  
6 retained by the advisory commission in the performance of an  
7 official function is subject to the freedom of information act,  
8 1976 PA 442, MCL 15.231 to 15.246.

9 (11) Members of the advisory commission shall serve without  
10 compensation. However, members of the advisory commission may be  
11 reimbursed for their actual and necessary expenses incurred in the  
12 performance of their official duties as members of the advisory  
13 commission.

14 (12) The advisory commission shall do all of the following:

15 (a) Establish for the **racing** commissioner procedures governing  
16 the operation and promotion of horse racing in this state.

17 (b) Make recommendations to the legislature on amendments to  
18 this act that would improve the regulatory structure of horse  
19 racing in this state with a goal of maintaining the long-term  
20 viability of horse racing in this state.

21 (c) Annually submit a report to the legislature detailing its  
22 recommendations under subdivisions (a) and (b).

23 (d) **Expend money received under section 20a, as appropriated**  
24 **by the legislature, for the following purposes:**

25 (i) **Promotion and marketing of horse racing.**

26 (ii) **Equine-related research.**

27 (iii) **Grants for equine-related support and aftercare and**  
28 **programs related to horse racing.**

29 (13) The racing commissioner shall take under consideration



1 the procedures established by the advisory commission under  
2 subsection (12)(a) in performing his or her duties under this act.

3 Sec. 8. (1) The racing commissioner may issue the following  
4 general classes of licenses:

5 (a) Occupational licenses issued to individuals participating  
6 in, involved in, or otherwise having to do with horse racing, pari-  
7 mutuel wagering, or simulcasting at a licensed race meeting in this  
8 state.

9 (b) Race meeting licenses issued annually for the succeeding  
10 year to persons to conduct live horse racing, simulcasting, and  
11 pari-mutuel wagering on the results of live and simulcast horse  
12 races at a licensed race meeting in this state under this act.

13 (c) Track licenses issued to persons to maintain or operate a  
14 racetrack at which 1 or more race meeting licensees may conduct  
15 licensed race meetings in this state.

16 (2) The racing commissioner shall not issue a race meeting  
17 license to a person if the person is licensed to conduct a licensed  
18 race meeting at another licensed racetrack in this state and the  
19 person has a controlling interest in or co-ownership of the other  
20 licensed racetrack.

21 (3) If, after the effective date of the amendatory act that  
22 added this subsection, the racing commissioner issues a race  
23 meeting license to a person that has previously held a race meeting  
24 license but that will be conducting all or part of its race meeting  
25 under the new license at a different racetrack than under the  
26 previous licenses, the person shall not conduct pari-mutuel  
27 wagering at a licensed racetrack that is within 35 miles of another  
28 licensed racetrack at which 1 or more race meeting licensees may  
29 conduct pari-mutuel wagering.



1 (4) If, after the effective date of the amendatory act that  
 2 added this subsection, the racing commissioner issues a race  
 3 meeting license to a person that has not held a race meeting  
 4 license before the effective date of the amendatory act that added  
 5 this subsection, the person shall not conduct pari-mutuel wagering  
 6 at a licensed racetrack that is within 50 miles of another licensed  
 7 racetrack at which 1 or more race meeting licensees may conduct  
 8 pari-mutuel wagering.

9 Sec. 9. (1) The racing commissioner shall issue, without  
 10 further application, a track license to any person holding a valid  
 11 track license under former 1980 PA 327, and maintaining or  
 12 operating a licensed horse racetrack as of January 9, 1996 at which  
 13 wagering by pari-mutuel methods on the results of horse racing has  
 14 been conducted by a race meeting licensee. **After the effective date**  
 15 **of the amendatory act that added this sentence, the racing**  
 16 **commissioner may issue, without further application, a track**  
 17 **license to a local unit of government that holds or has previously**  
 18 **held a track license issued under this act.**

19 (2) A track license, once issued, is valid only as long as the  
 20 annual license fee is paid, or until the track license is  
 21 voluntarily surrendered or is revoked as provided in this act or  
 22 the rules promulgated under this act.

23 (3) An applicant for a track license shall submit an  
 24 application that is in writing, that demonstrates to the racing  
 25 commissioner that the applicant has satisfactory financial  
 26 responsibility, that shows the location of the racetrack or of the  
 27 proposed racetrack, and that is accompanied by substantially  
 28 detailed plans and specifications for the racecourse, paddock,  
 29 grandstand, stable barns, racetrack buildings, fences, electrical



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1 service and lighting, plumbing, parking, and other facilities and  
2 improvements. The application must include the name and address of  
3 the applicant, if the applicant is a corporation, the place of its  
4 incorporation, and any other information required by the rules  
5 promulgated under this act. On the applicant's filing of the  
6 application and payment of the license fee, the racing commissioner  
7 shall investigate the applicant and the racetrack or proposed  
8 racetrack as the racing commissioner considers necessary. If the  
9 racing commissioner determines that the applicant and the racetrack  
10 satisfy the requirements of this act and the rules promulgated  
11 under this act, the racing commissioner shall grant a license for  
12 the racetrack, designating in the license the county or other  
13 municipality in which the licensed racetrack will be or is located.  
14 If the racing commissioner determines that the applicant or the  
15 racetrack, or both, do not comply with this act and the rules  
16 promulgated under this act, the racing commissioner shall deny the  
17 license. The action of the racing commissioner in denying a track  
18 license may be reviewed by the circuit court under section 631 of  
19 the revised judicature act of 1961, 1961 PA 236, MCL 600.631.

20 (4) A track license may be transferred to a new owner of a  
21 racetrack with the consent of the racing commissioner.

22 (5) After a track license is issued under this section, the  
23 racing commissioner may impose a fine or suspend or revoke the  
24 license if the holder of the license, after reasonable notice from  
25 the racing commissioner, does not make necessary improvements,  
26 additions, or corrections to the licensed premises, fixtures, or  
27 equipment as determined and required by the racing commissioner; if  
28 the holder of the license violates or is no longer in compliance  
29 with the requirements of this act or the rules promulgated under



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1 this act; or if the licensed premises are not used to conduct a  
 2 licensed race meeting for 2 consecutive years. In addition to the  
 3 suspension or revocation of the license, the racing commissioner  
 4 may impose a fine or bring an action in circuit court seeking an  
 5 order of the court requiring the licensee to make reasonable and  
 6 necessary racetrack improvements or additions as determined by the  
 7 commissioner if the licensee fails to make improvements or  
 8 corrections that comply with the applicable construction code or  
 9 local ordinances. In suspending or revoking a track license, the  
 10 racing commissioner shall comply with the administrative procedures  
 11 act of 1969, 1969 PA 306, MCL 24.201 to 24.328. The action of the  
 12 racing commissioner is subject to appeal.

13 (6) The racing commissioner shall not issue a track license  
 14 under this section if the new license would result in harmful  
 15 competition among existing racetracks.

16 **Sec. 19d. (1) If the racing commissioner determines that all**  
 17 **of the requirements of this act for issuing a race meeting license**  
 18 **are met, the racing commissioner shall issue a race meeting license**  
 19 **to the holder of a casino license issued under section 6 of the**  
 20 **Michigan Gaming Control and Revenue Act, 1996 IL 1, MCL 432.206.**

21 (2) The holder of a race meeting license issued under this  
 22 section shall not conduct pari-mutuel wagering at a licensed  
 23 racetrack that is within 50 miles of another licensed racetrack at  
 24 which 1 or more race meeting licensees may conduct pari-mutuel  
 25 wagering.

26 **Sec. 20a. The tax imposed under section 22(4) must be**  
 27 **allocated as follows:**

28 (a) Ninety percent to be deposited in the Michigan agriculture  
 29 equine industry development fund created under section 20.



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1           **(b) Ten percent to the horse racing advisory commission**  
 2 **created in section 6a to be expended as provided in section**  
 3 **6a(12) (d) .**

4           Sec. 22. (1) A licensed racetrack shall pay a license fee to  
 5 the racing commissioner of \$1,000.00 annually.

6           (2) Each holder of a race meeting license shall pay to the  
 7 state treasurer, from the holder's commission, a tax in the amount  
 8 of 3.5% of money wagered on interstate and intertrack simulcast  
 9 races conducted at the holder's licensed race meetings.

10           (3) By eliminating the pari-mutuel wagering tax on live racing  
 11 programs and altering the calculation of the tax on simulcast horse  
 12 racing, it is not the intent of the legislature to diminish the  
 13 funding and appropriations for the Michigan agriculture equine  
 14 industry **development** fund and related programs described in section  
 15 20. The pari-mutuel tax alteration effected by this section is  
 16 intended to generally allow for the improvement of the pari-mutuel  
 17 horse racing and breeding industry in this state by increasing  
 18 purses at licensed race meetings and making additional pari-mutuel  
 19 revenues available for capital improvements at licensed racetracks  
 20 in this state.

21           **(4) A race meeting licensee that conducts pari-mutuel wagering**  
 22 **on the results of live horse races that are run in the past shall**  
 23 **pay to the state treasurer a tax in the amount of 1% of all money**  
 24 **wagered on the pari-mutuel wagering in a manner and time as**  
 25 **required by the racing commissioner.**

26           Enacting section 1. Section 19b of the horse racing law of  
 27 1995, 1995 PA 279, MCL 431.319b, is repealed.



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**FOR IMMEDIATE RELEASE**

**DATE:** October 5, 2020 **END DATE:** October 10, 2020  
**CONTACT:** John McKellar  
Health Officer  
**PHONE:** (810) 257-3588  
**RE:** **Genesee County Health Department Responds to Michigan Supreme Court Ruling Regarding Governor's Executive Orders**

It is the position of the Genesee County Health Department that all stipulations of the Executive Orders in force at the time of the Supreme Court ruling remain in effect until 21 days following the decision. All Genesee County residents, businesses and schools should continue the mask-wearing, social distancing, gathering size limitations and other directives of the Executive Orders designed to prevent the spread of COVID-19 in our community.

The Genesee County Board of Commissioners, Genesee County Board of Health and the Genesee County Health Department are closely monitoring developments to understand the next steps in the state-wide approach to controlling this pandemic. If determined necessary, Health Officer John McKellar will issue local emergency public health orders to address expiring State epidemic control mandates.

According to Health Officer McKellar: "COVID-19 cases in Genesee County have been on the rise since the Labor Day Holiday. Now is not the time to let down our guard. We owe it to each other to keep up the mask wearing, social distancing, and handwashing known to protect against spread of this virus."

Genesee County Health Department

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