

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, July 13, 2020, 7:00 P.M.
Elms Park, Pavilion #2 (Kiwanis), Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
4A. Council Meeting of June 22, 2020 MOTION Pg. 23
5. **APPROVE AGENDA:**
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
6A. City Manager's Report MOTION Pg. 3
6B. Staff Reports & Meeting Minutes Pg. 29
6C. Comcast Service Update & CE Hearing Notice Pg. 59
6D. Actuarial Update Pg. 62
6E. Sewer Televising Proposal Pg. 91
6F. Consumers Energy Work Orders and Contract Pg. 92
6G. USDA Expenses and Reimbursement Request Pg. 103
7. **MEETING OPENED TO THE PUBLIC:**
7A. General Public Comments
8. **COUNCIL BUSINESS:**
8A. Miller Settlement Award PRESENTATION
8B. Appointments RESO Pg. 16
8C. City Council Meeting Calendar RESO Pg. 17
8D. Election Worker Pay Increase RESO Pg. 19
8E. Lighting Upgrades RESO Pg. 19
8F. Sewer Televising Work RESO Pg. 20
8G. USDA Reimbursement RESO Pg. 21
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Fire Board:	Monday, July 20, 2020, 6:00 p.m., Public Safety Bldg (Virtual)
Metro Police Board:	Wednesday, July 22, 2020, 10:00 a.m., Metro HQ (Tentative)
City Council:	Monday, July 27, 2020, 7:00 p.m., PDBMB
Planning Commission:	Tuesday, August 4, 2020, 7:00 p.m., PDBMB (Tentative)
Park Board:	Wednesday, August 5, 2020, 5:30 p.m., PDBMB (Tentative)
City Council:	Monday, August 10, 2020, 7:00 p.m., PDBMB (Virtual)
Downtown Development Authority:	Thursday, August 13, 2020, 6:00 p.m., PDBMB (Tentative)

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, July 13, 2020 - 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members

FROM: Adam Zettel, City Manager

DATE: July 8, 2019

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS (*Update*)**

We have an appeal filed so far this year. It is a repeat appeal for an office at 5376 Miller Road. We may receive more since the state has extended the deadline.

✓ **STREETS (*See Individual Category*)**

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP) (*No Change in Status*)**

Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The city has committed the match portion to this project, which is 80-20. It is unclear what year this project will be undertaken, but we want it done subsequent to the USDA water main work. This MAY span two construction seasons. We have put the engineers on notice regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. This will occur whether or not the townhome project proceeds.

✓ **STREET PROJECT UPDATES (*Business Item*)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

There is a resolution and contract concerning the provision of lighting upgrades for the project area noted below. This scope covers both years of the investment and includes standard and decorative LED's. Note that CE has changed their lighting strategy based upon best practices. They now require overhead LED's at intersections and the decorative (pedestrian lights) mid-block.

This investment is very reasonable for the scope of work and is a very noticeable feature of the Winchester Village reinvestment. I am including the standard language.

The previous report follows. Crews are mobilized for this year's projects! Due to the scale of the project, we anticipate completing:

Chelmsford from Winston to Daval
Oakview from Winston to Daval
Winston from Chesterfield to Oakview
Oxford Court

Chelmsford and Oakview (to Seymour) will be completed next year.

The city accepted the low bid by Glaeser Dawes for 2020 and 2021 work projects, including our street reconstruction projects. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

Attached is a proposal for construction engineering services for the street reconstruction efforts. This component of the project is essential to assuring the quality and longevity of the new roads. OHM has done an outstanding job in the past. They have overseen the streetscape work, water main replacement, and road work for the past few years.

Their staff has been adept at ensuring the quality of processes, materials, and final installation. They have also been excellent at assessing change orders, customer service (resident/business issues), and special scenario planning/engineering.

The price is in line with industry standards, and is actually about 10% below Mr. Harris' budget assumptions. A resolution is included to approve the two year proposal.

Note that the street work is tied to the USDA projects as well.

✓ **WATER – SEWER ISSUES PENDING** (*See Individual Category*)

✓ **SEWER REHABILITATION PROGRAM** (*No Change in Status*)

Work is complete on the sewer collectors on the west end of downtown (Fairchild, McLain, Ingalls, Brady, Hayes, and Holland).

We will also be inspecting and cleaning areas of high fat, oil, and grease concentration in the system, such as Elms and Miller. We will be able to ascertain if we have any restaurant grease trap maintenance issues/enforcement to contend with.

We are still working to geo-locate sewer lines, manholes, and some services so we can map them and track maintenance data on GIS. The Genesee County Drain Commission has verbally committed to reimbursing the city for some of the work related to water and sewer, since they plan to use it from time to time. I do not have a figure at this time, but I expect it to be half of what is related to sanitary sewer and water line mapping.

Note that the most recent inspections are PACP compliant (Pipeline Assessment Certification Program). These inspections provide a GIS based video, along with standard pipe and maintenance scoring for use by state agencies and our assessment management planning efforts.

✓ **SEWER CAPACITY INITIATIVE** (*Business Item*)

We hope to have some good news. It appears one of the lines in the area may be sized larger than noted on plans. If this is true, less work will be required. We have

a quote to televise this area of the system. Doing so will accelerate inspections that are expected in the current sewer plan, so the investment will not be wasted. At any rate, we must inspect the lines at this level if we are to fully understand capacity and the changes required to sustain flows. I am including the quote from our pre-approved sewer lining company, as well as a resolution to engage their services.

The previous report follows:

ROWE has a potential solution for the district three capacity problem. They recommend a by-pass of specific portions of the collection system that function as a choke point through the installation of a larger capacity sewer line. This will require a sizable construction effort, approaching \$500,000. It will also require cooperation with Springbrook Home Owners Association, the United Methodist Church, and the Masonic Lodge. I am hopeful all those property owners will be agreeable and have been communicating with all three groups, with positive feedback.

Rowe has begun their design. We would like to perform this work in 2021. Once crews can begin work, they will survey the area and prepare engineering documents that will get us to bid.

Concerning inflow and infiltration (I&I), the county met with communities about the current status and long term solutions for the sanitary sewer systems. This is something we have been actively reducing for years through manhole water proofing and pipe lining. However, there are still issues, and the higher levels of government are pushing hard to reduce I&I.

In pursuing the 'general permit' that is issued by EGLE, the county will be mandating targets for I&I reduction. We do not know what this will look like for our community since many things come into play, including the current wet weather ratio, the ability of surface water management to effectively remove water from problem areas, and the capacity of the county interceptor. A plan is expected to be crafted by 2022. I will keep the council informed.

✓ **WATER MAIN REPLACEMENT - USDA (Update)**

Work is underway on:

Chelmsford from Winston to Daval
Oakview from Winston to Daval
Winston from Chesterfield to Oakview
Oxford Court
Miller from Tallmadge to Dye
Bristol from Elms to Miller

Chelmsford and Oakview (to Seymour) will be completed next year, along with the remainder of the water main work, which will include Morrish Road from Fortino to I-69 and Miller from Raubinger to Elms.

Prior system report findings follow:

The Genesee County Drain Commission - Water and Waste Services Division Water Master Plan, indicates they are considering a northern loop to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There is currently not any cost or participation information available. I will keep the council informed.

The city has been working with the county to abandon the Dye Road water main in the vicinity of the rail line. Note that we are holding this action pending the master plan review. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **HERITAGE VACANT LOTS** *(No Change in Status)*

The last of the lots acquired prior to the special assessment have been approved for sale. The city also has two more lots that were acquired through the tax reversion process. At this point the buyer, JW Morgan, has been granted an extension to purchase the lots. We expect the lots to transfer in the next 60 days.

✓ **NEWSLETTER** *(Update)*

The July newsletter should be in the mail by the time you receive this.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** *(See Individual Category)*

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. The city submitted another application for **DNR Trust funds for 2021 construction of the Genesee Valley Trail**. The MDOT grant is conditionally awarded. We seek to apply again for the Trust fund grant and combine this with the Safe Routes to School initiative for 2021 construction.
2. *(Update)* The **raceway has surrendered its 2020 race days due to a lack of beneficial state statutory changes**. They intend to use the site for thoroughbred horse racing. There is currently some pending legislation that could make this a reality, and they are optimistic. They held an equipment auction in late June.
3. Communities First has a purchase option for **Mary Crapo**. The zoning, site plan, and PILOT for the 40 unit building conversion have been approved by the city. The land purchase and state approvals are still pending. The park board recommends against the lease unless terms are dramatically improved to allow flexible public use.
4. *(Update)* The **school bond** passed and many improvements are expected in 2020 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Plans have been submitted for work on Syring and Elms School. The schools in the city are in a rigorous state of improvement at the moment. It also appears that the school will be adding a walking path

on their high school campus that should be integrated with other pedestrian features.

5. **Street repair in 2020** is to include part of Chelmsford, the remainder of Winston, Oakview east of Daval, and Oxford Ct. We will be completing the remainder of Chelmsford and Oakview to Seymour in 2021. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022. COVID 19 may put a stop to some or all work efforts.
6. The **Applecreek Station** development of 48 townhomes is seeking final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. This project is on hold pending the sewer relief project.
7. The **Brewer Condo Project** was given site plan approval and tentative purchase agreement approval. This includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements. A drainage solution has just been approved by the county.
8. The next **Springbrook East** phase is under construction. We have a tentative agreement to enable the developer to complete the improvements of underground and street repair. These improvements will be public, which makes the quality of improvements very important. Inspections and bonding will be required to ensure such quality.

✓ **TRAILS (Update)**

We are trying other channels with General Motors for the needed easement. We believe we are making headway.

Other easements are being pursued as needed. We hope to get initial scoring on the DNR grant this summer, with a final answer by late fall.

The MDOT grant is still awarded and awaiting use. We hope to get all easements and the DNR funding with time to bid this winter and construct in 2021. It is unclear what the match will be at this point, but it will be at least \$200,000 by most accounts.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

A development and marketing package has been created for the Lovegrove Building. It is now getting ready for distribution at the request of the owner. The release date was set to be June 24th but this had to be pushed back in order to accommodate a Showcase event with more than 10 people (COVID restrictions). It has been decided to release the RFP on July 15th or 16th with the understanding that a virtual showcase will be held, along with appointment consultations with developers. The tentative date for the initial showcase is July 30th, around noon. I hope all officials can participate.

The state has invested a lot of resources to investigate the potential for a transformational project using this building and site. We have been working with quality consultants, owner representatives, and state staff on options. This is a perk

of the RRC program. It appears that underwriting the project could also result in funding, in part, by the state.

Note that we hope to acquire 8067 Miller Road by July 10th.

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*

The housing market is not moving in any direction that we can discern. Being a presidential election year, I expect investment to be tepid as the nation awaits results. As such, if we have movement on the lot sales, we will take it. However, I do not see much value in remarketing the properties. The previous report follows.

I am seeking release from the buyers of tax reverted property on Wade Street and Heritage. I am doing so because the council granted sale approval over one year ago, but the purchase agreements remain unsigned after numerous requests. We can look to reoffer the properties or allow time to mature the prospects more.

✓ **8002 MILLER** *(Update)*

Occupancy and lease of the property has been established. Note that proceeds from this lease **MUST** go to offset the city's investment, effectively counting towards the eventual sale price by the user. This closely resembles a land contract.

Lasers is operational again and should be submitting routine lease payments by the middle of the month. Their outstanding balance, as of writing is \$3,000 owed prior to the abatement period. The total reported at the city council meeting included both the outstanding balance and amount of the abatement.

As of writing, none of these payments have been made. If substantial payments are not made by the next meeting, we shall need to consider the agreement.

✓ **SCHOOL FACILITY PROPOSAL** *(Update)*

Work is underway at nearly every facility in the city. The most notable are the athletic facilities and elementary schools. High school work and Middle School work will be picking up soon.

As noted at the last meeting, the school had to remove their bus communications radio tower. To reconstruct one would be quite costly to the taxpayers. In lieu of that option, they are seeking to place a repeater on the water tower. Their contractors have been granted supervised access to the tower to conduct inspections. I have also given them a model lease that we use for Tri-County Wireless. This should work to reduce their costs and add some nominal income to the city.

✓ **BREWER TOWNHOMES** *(No Change of Status)*

County approvals have been granted for storm water. The developer is likely to work on the condominium documents so that the project is shovel ready. Obviously, there is some hesitation to commit to construction under the current circumstances. As previously noted, this development is a candidate for water and sewer fee waiver incentives. I will have more information soon.

✓ **CDBG** *(No Change of Status)*

At this point, we are looking to upgrade street name/stop signs in the downtown area using these funds. Improvements should be eligible for funding in the fall of 2020.

✓ **SAFE ROUTES TO SCHOOL** *(No Change in Status)*

A conditional award has been made by the MDOT! We are hopeful that this will enable installation of paths near the middle school, Elms, and Syring for student safety. These connections will also enhance our trail network. Andy is working on easements at the moment, and we are getting some initial memorandums of understanding regarding the use of private property. We anticipate moving into engineering this summer so we can construct in 2021.

✓ **CENSUS COMPLETE COUNT COMMITTEE** *(Update)*

The 2020 census deadline has been extended. The committee is creating alternate plans for their function due to COVID 19 social distancing protocols. Volunteer efforts with high school students have been suspended. As of writing, it appears our response rate is 78.8%, well above the state average of 68.1% and national average of 61.9%. However, we appear to be plateauing. Make sure your friends and neighbors have participated. Even getting one family to fill this out could amount to tens of thousands for roads and other services in the coming years!

✓ **GIS MAPS** *(No Change of Status)*

Staff is now able to edit the maps and accompanying data fields for our GIS system. This includes underground water, sewer, and storm facilities. We are also mapping basic street data. This system is going to be accessible by our staff anywhere in the city by mobile device and will enable locational support, as well as important maintenance and related data fields related to infrastructure.

We are also exploring the use of work order applications with GIS that will save some time and better integrate data analytics for our infrastructure. Some of these features may be viewable by the public as well once we are established.

✓ **SHARED SERVICES AGREEMENT-MUNDY TOWNSHIP** *(No Change of Status)*

Mundy's park is still under construction. Though things are taking longer, we expect to be discussing terms for basic maintenance services this summer. The previous report follows:

Mundy Township is very interested in utilizing our existing labor and equipment resources to support their new park facility on Hill Road. We have come to verbal terms with each other regarding expectations. I have also ensured we have the capacity and willingness from the DPW Director and union steward that represents the crew that will be doing the work. The city Treasurer is also equipped to track, report, and invoice such services by virtue of extending a system of accounting that we use to enable our staff to maintain the park and ride.

Moving forward, I expect to deliver a short shared services agreement that will enable city labor and equipment to be used to maintain the Mundy Township park. Again, this agreement will resemble the MDOT park-and-ride service expectation, while taking the form of the shared service agreement we have with Mundy Township for building services. Conceptually, I think this is a great idea to create efficiency for the township

and more capacity for the city, while ensuring costs are fairly and appropriately covered. The working plan appears to support the concept in terms of its functionality and demand on our resources.

✓ **DISC GOLF (Update)**

Staff walked the course on June 25th. We are making great progress on planning the routes and getting some investment. Volunteers have been on the grounds clearing weeds and marking the fairways. Check it out! We will look to have Glaeser Dawes use the front of the site for staging his construction crews. This will enable creating of an aggregate parking area, site grading, and the addition of fill/spoils that will benefit the course. (It is also a great way to keep them near the construction sites without causing any issues!)

Disc Golf is in the recommended budget. We hope to meet the disc golf committee onsite soon to go over the course markings and develop a funding plan and timeline for implementation.

✓ **REPUBLIC WASTE SERVICES (Update)**

Our community, along with all other known Republic customers in the area (Clayton, Mundy, & Flint), have been having fits with service levels. Complaints vary from week-to-week, but they were noticeably bad in early June. Most of these centered on the lack of timely yard waste collection. Other complaints continue at levels that are unacceptable. These include missed collections, missed streets, delayed recover, no recovery, & failure to deliver bins.

Service for the second half of June and first July pickup has improved dramatically. Republic indicates that they have had many region-level staffing changes in management. They also indicate that they have rented more trucks and have additional drivers in order to ensure that service is improved. As of writing, they are above 100% staffing and state that the service is going well for the area, including Swartz Creek.

Republic notes that waste is elevated about 30% in residential communities based upon higher day-time populations.

Gary Hicks indicates that Republic will send representatives to our August 10, 2020 meeting to go over the service.

✓ **WELL-HEAD SITE (No Change of Status)**

The potential user is still considering the city property. If they proceed, they will conduct a full title search, partial survey, and environmental analysis. They agree to share all of their findings in exchange for access. If there is still interest, they will need to secure zoning approval from Vernon Township in Shiawassee County. They will look to seek a letter of agreement with the city at some point during this process.

With that said, no commitments have been made. The city council will still have ample opportunity to consider a tenant after a site design is completed and findings regarding water rights impact, zoning, and finance are considered. The previous report follows:

For some time, we have known that our well-head in Shiawassee County is of minimal value. A sale seems unlikely due to its circumstances. If Project Tim were a go, things would be different. However, that appears unlikely. In the meantime, the old pump house and fencing should probably be removed to make sure there are no risk factors left on the site.

As chance would have it, a company that provides high speed internet is interested in using this site for the purpose of installing a 25' x 28' enclosure with a satellite transmitter for area residents. They are offering to pay \$500/monthly to do so. They would also incur other incidental costs, including real and personal taxes that may be incurred. I am including their letter and concept plans. I indicated that the council may have an interest.

This is up for discussion at the meeting [January 13, 2020]. The upside is income. The downside is that it might encumber the site with a user that could compromise a future use. Even so, we could probably mitigate this.

✓ **MARY CRAPO** (*No Change of Status*)

The zoning, site plan, and PILOT have been approved for the 40 units of senior housing within the original building. The land sale is still pending by the school, and the state will be considering funding.

The developer offered a lease to the city, but this matter has stalled. While the maintenance and improvement of a recreational area in downtown has many intrinsic benefits, there are costs and limits as indicated in the lease mark up. I included this in the April 13th packet for discussion. In concept, a long term lease can make much sense to preserve this feature and make enhancements. However, the developer limited options for use (ballfield) and created some uncertainty with the limits on lease rights. There is also the ever-present matter of providing resources to maintain such a feature.

So, the real issue is, do we seek a ballfield area to be held in public trust (at the city's cost), or do we enable the developer to own it for their use. The park board considered this matter at their May and June meetings (with school administration input at the June meeting). There was no interest in leasing the park for a ballpark only. This appears to reflect a requirement that the owners maintain the ballfield for the school or pay the school to relocate it. If this is the case, they might see the city as a means to uphold their obligations.

The board resolved to reject the lease option as written at the May meeting and affirmed this stance in June. There is still a degree of interest for a lease if the city could maintain it as total green space or if the city had the ability to choose the recreational use.

Currently, Communities First feels the ballfield must be retained as the exclusive use of the site because that is what they feel the community desires. It appears Communities First will owe the school district \$70,000 if the ball field is removed. I communicated the findings of the park board to Communities First.

✓ **COVID 19** (*Update*)

The amended opening plan is on the city website. I can happily report that our work operations and the overall function of the community appears to be stable and adequate,

continues despite some remaining restrictions. At this point, we carefully watch the national and state trends in COVID impacts, as well as the resulting policy. Note that we do not expect to go back to 'normal' operations any time soon.

Moving forward we can expect a number of direct and indirect pressures and changes that will impact our community and our city operations. Among those, I expect limits on our staff production, especially should the virus directly impact employees. We are utilizing remote (home) work operations, flexible scheduling, single occupancy vehicles (DPW), cancellation of home appointments, closure of the municipal office/park facilities, and related actions. The public will feel the impact of the office and park limits, as well as the ability of staff to freely and openly engage in routine business. This will make life slow down, plain and simple.

We can expect revenue hits. The economy is taking a remarkable beating. This will result in hardships for the residents, businesses, and other service providers. We can expect reduced state general revenue sharing, Act 51 street revenues sharing, and property values. We can also expect late utility/tax payments, foreclosures, and building activities. We are already placing a more critical eye on our expenses.

✓ **8067 MILLER ROAD (Update)**

The purchase agreement has been executed and submitted to the title company. We hope to close on July 10.

✓ **PENSION ACTUARIAL (Update)**

I am including the actuarial report for review. The previous report follows:

We just received our pension actuarial report for the year ending in 2019. Once again, we are disappointed. Our funded ratio is down to 91% and equates to \$632,000 in owed liability. This is a dramatic increase from the \$86,621 that was outstanding two years ago (a 99% funded ratio). This is even more disappointing since the city has been making additional contributions to the program, above what MERS recommends.

This was not totally unexpected. When I started work here in 2014, MERS expected annual returns of 8%. They decreased that to 7.75%, and now they are assuming returns of only 7.35%. Each time this happens, they simply ask for more money to make ends meet.

Relatively speaking, the city is in a much better position than nearly every other city. However, this will raise our required contributions from \$0 each month to about \$12,000 each month. This will put stress on our budget for the next ten years or so. However, we have already been making excess payments of about \$6,000 each month, so the total impact will be about \$6,000 each month split between funds.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (See Individual Category)**

✓ **MONTHLY REPORTS (Update)**

There are some routine reports included for your information.

✓ **COMCAST SERVICE CHANGE (Update)**

Please see the attached notice for service updates.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(No Change of Status)*

The Planning Commission met on March 10th. The meeting focused on Mary Crapo. There was public comment related to the zoning request for Mary Crapo. This included only the 2.2 acres of the 5 acre site that are related to the senior apartment site plan. This includes the existing school, a small expansion, and related parking areas.

The commission recommended zoning the property to RM-1. The also conditionally approved the site plan. While the question of the remaining green space was not an official business item, there was a positive reception to retaining this space in the public trust moving forward.

There next meeting is scheduled for August 4. This is likely to be cancelled due to COVID 19 mitigation.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA had a meeting on July 9. The meeting was held virtual instead of the park due to high temps.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

The ZBA did not have a March meeting due to COVID 19 mitigation. Their annual meeting will be postponed, which will be held with or without other business. This is expected to include training

✓ **PARKS AND RECREATION COMMISSION** *(Update)*

The Park Board had a real meeting in Abrams Park on July 1. The slip and slide was cancelled. Disc golf was discussed (see above). There was also discussion about vandalism at Abrams Park. Metro has been very helpful with tracking cases, and additional lighting is planned.

The board also enabled the creation and maintenance of a rock garden in Bi-centennial park by the women's' club. There is ongoing discussion about what to do with the tennis courts at Abrams Park.

The next meeting is slated for August 5th and shall be in the park pavilion in Bicentennial Park.

✓ **BOARD OF REVIEW** *(Update)*

Board of Review is July 21 at 9:00 a.m. They have the authority to review principle residency exemptions, poverty exemptions, veteran exemptions and errors. Due to COVID, folks can also protest their assessment like they can in March.

Another change that occurred on June 24th is the deadline to have a PRE for the summer bills has been changed from June 1 to June 30 for this year. At this point, we only have one person that this affects. There was also pending legislation

which would extend the due date for summer tax bills and the date that penalties and interest can be applied. The governor has vetoed this as of July 8.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **APPOINTMENTS** (*Business Item*)

We have a pair of appointments on each of Zoning Board of Appeals, Board of Review, and Planning Commission. The mayor recommends continuing with the existing officials whose terms expired at the end of June. A resolution is included to make such appointments.

✓ **ELECTION WORKER COMPENSATION** (*Business Item*)

The Swartz Creek Election Commission met on June 17. Among other business, they reviewed compensation rates for the workers. Given our difficulties in sustaining adequate election worker numbers in these uncertain times, this was an important facet of the August primary and November general election function.

After considering a survey of other county workers, they voted to recommend a pay increase for the receiving board inspectors raising their rate from \$30 flat rate to \$40 for the first 2 hours and \$10 hourly after that, and for the election inspectors an additional stipend due to COVID 19. Connie will be able to speak more to this at our meeting if there are questions. A resolution is included in the packet that will established these rates.

✓ **CITY COUNCIL MEETING SCHEDULE** (*Business Item*)

The meeting schedule for the 2021 fiscal year is included in a resolution. The standard dates do not conflict with any Monday holidays this year. We also propose to return to the December schedule that we have held to in the past, which is the first and second Monday. Last year, we opted for a second and fourth Monday meeting in that month. Let me know if you find any conflicts or require any amendments.

✓ **USDA EXPENSE AFFIRMATION AND REIMBURSEMENT REQUEST** (*Business Item*)

As part of the ongoing USDA project, we can expect monthly expenses and reimbursement requests routinely. These expenses can be paid by staff in accordance with existing contracts. However, the expenses are to be affirmed by the city council and resolved for a reimbursement request per USDA guidance. Deanna has included the last month's invoices and a reimbursement request.

Council Questions, Inquiries, Requests, Comments, and Notes

Miller Road RVs & Blighted Homes: We are working to streamline communication between building services, Metro PD, and the city prosecutor. Many of these violations are in the works and have pre-trial dates. Others have been acted upon since our last meeting to commence and/or continue orders for injunctive relief.

Outdoor Tavern Districts: The state enabled cities to create outdoor 'social districts' in which alcoholic beverages are permitted to be carried and consumed. This is a temporary provision that attempts to compensate taverns

for losses due to occupancy restrictions. This is something that I am sure our two taverns will prefer in or near the downtown. I am currently reviewing the legislations.

School Structuring: The school board voted on June 24th to restructure building occupancy at the K-5 level. The new configuration is:

Morrish: K-2

Syring: K-2

Elms: 3-5

Dieck: 3-5

Gaines: K-5

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, July 13, 2020, 7:00 P.M.**

Resolution No. 200713-4A MINUTES – June 22, 2020

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Tuesday, June 22, 2020, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200713-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of July 13, 2020, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200713-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of July 13, 2020, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200713-8B RESOLUTION TO APPOINT VARIOUS OFFICIALS TO THE BOARD OF REVIEW , PLANNING COMMISSION, DOWNTOWN DEVELOPMENT AUTHORITY, AND ZONING BOARD OF APPEALS

Motion by Councilmember: _____

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices

WHEREAS, the Act directs that notice be posted prominently at the principle office of the City of Swartz Creek or at the public building at which meetings are held or published in the newspaper of general circulation in Swartz Creek,

NOW, THEREFORE, pursuant to the Act, public notice is hereby given that regular meetings for fiscal year 2020-2021 shall be held twice each month, and further, that all meetings shall be held in the Paul D. Bueche Municipal Building Council Chambers located at 8083 Civic Drive, Swartz Creek, Michigan, unless otherwise provided in advance by the City Council, and further, meetings shall commence at 7:00 P.M. on the following dates:

July 2020:	Monday – 13 th (approved at 2/22/20 meeting) Monday – 27 th
August 2020:	Monday – 10 th Monday – 24 th
September 2020:	Monday – 14 th Monday – 28 th
October 2020:	Monday – 12 th Monday – 26 th
November 2020:	Monday– 9 th Monday – 23 rd
December 2020:	Monday – 7 th Monday – 14 th
January 2021:	Monday – 11 th Monday – 25 th
February 2021:	Monday – 8 th Monday – 22 nd
March 2021:	Monday – 8 th Monday – 22 nd
April 2021:	Monday – 12 th Monday – 26 th
May 2021:	Monday – 10 th Monday – 24 th
June 2021:	Monday – 14 th Monday – 28 th

BE IT FURTHER RESOLVED that the Clerk is hereby directed to post a copy of this resolution in a prominent place in the City Offices of the City of Swartz Creek.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to supply forthwith, upon request, a copy of this resolution to any newspaper of general circulation in the political subdivision in which the meetings will be held and/or to any radio or television station that regularly broadcasts into the City of Swartz Creek.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200713-8D

RESOLUTION TO APPROVE AN INCREASE IN PAY TO ELECTION WORKERS

WHEREAS, State Election Law requires all precincts using the electronic poll book to have a receiving board review all documentation prior to submission to the county clerk on election night; and

WHEREAS, the City of Swartz Creek Election Commission met on June 17, 2020 and voted unanimously to recommend increases to the receiving board compensation to \$40.00 (first 2 hours) plus \$10 per hour after, bringing the pay in line with other county jurisdictions, and pay each election inspector an additional \$25.00 hazard pay for the August & November 2020 elections due to COVID 19 Pandemic.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes for receiving board member \$40.00 (first 2 hours) plus \$10 per hour after that and each election inspector receives an additional \$25.00 hazard pay for the August & November 2020 elections due to the COVID 19 Pandemic, effective July 13, 2020.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200713-8E

RESOLUTION TO APPROVE CONSUMERS ENERGY LIGHTING REMOVAL AND REPLACEMENT WORK ORDERS & CONTRACT

Motion by Councilmember: _____

WHEREAS, the street lights in the city are owned and operated by Consumers Energy Company (CE), a Michigan utility with principle offices located at One Energy Plaza, Jackson MI, 49201; and

WHEREAS, CE is the sole provider of street lights, electrical delivery, and maintenance on said lights in the County of Genesee, including Swartz Creek City; and

WHEREAS, the City is investing in reconstructing streets in Winchester Village and is including LED conversions of street lights and the addition of decorative pedestrian lighting; and

WHEREAS, CE supplies street lighting services to the city under a current standard street lighting contract which outlines specific fixture counts and types, said contract restated on November 1, 2014 and revised and approved by the city council as recently as May 5, 2017; and

WHEREAS, the City seeks additional changes to the street lighting services agreement that include changes to lighting types and subsequent billing for LED and decorative lighting; and

WHEREAS, Consumers Energy requires affirmation of the work orders to remove the existing lighting and install new lighting in accordance with the restated and amended lighting contract.

NOW THEREFORE, BE IT RESOLVED, it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Swartz Creek, dated November 1, 2014, in accordance with the Authorization for Change in Standard Lighting Contract dated March 23, 2020.

BE IT FURTHER RESOLVED, that it is hereby deemed advisable to enter into a contract with Consumers Energy Company for furnishing lighting service within the City of Swartz Creek for a period of one year and thereafter from year to year, in accordance with the terms of the contract heretofore submitted to the city council.

BE IT FURTHER RESOLVED, that the city agrees to the terms and conditions of forms 547 and 548 as included in the city council packet of July 13, 2020 and further directs the Clerk to execute said forms that represent the aforementioned terms and conditions.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200713-8F

RESOLUTION TO APPROVE DISTRICT 3 TELEVISIONING PROPOSAL

Motion by Councilmember: _____

WHEREAS, the city owns, operates, and maintains a system of sewer collection lines that transport sewer to the county interceptors located at various locations in and around the community; and

WHEREAS, capacity limits, especially as it pertains to wet weather events in district 3 and inflow/infiltration, have been revealed by flow meter analysis conducted in 2019; and

WHEREAS, Rowe Professional Services Company has been working with city staff to prepare solutions for the noted issues in the system and is situated to engage in further testing and analysis that will result in a basis for an improvement plan; and

WHEREAS, televising of the lines is required to ascertain the exact condition of the system that is impacted, including size, location of laterals, and inverts; and

WHEREAS, the city has a proposal to do so from its pre-approved sewer lining contractor; and

WHEREAS, such work is noted in the current sewer asset management plan as essential.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the proposal from Granite Inliner (formally Liquiforce), dated July 6, 2020, per the unit costs listed, totaling in an estimate of \$9,435, funds to be appropriated to the Sewer 591 fund.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200713-8G

RESOLUTION TO AFFIRM USDA EXPENSES AND REQUEST REIMBURSEMENT FROM THE USDA

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek closed on a USDA grant and loan program to support water main improvements in the city, and

WHEREAS, the USDA requires that all expenses related to the water main projects be approved by the city council for a reimbursement draw, prior to submitting such a request to the USDA, and

WHEREAS, the expenses for the work have been approved with a unit-based contract, and

WHEREAS, routine draws are to be processed by the City Treasurer, reviewed by the City Council, and submitted to the USDA for reimbursement within narrow time limits.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council affirms and approves the draw request and all affiliated invoices and payments as included in the city council packet of July 13, 2020.

BE IT FURTHER RESOLVED, that the City Council directs the City Manager or his designee to submit the draw request to the USDA.

Second by Councilmember: _____

Voting For: _____
Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 06/22/2020**

The virtual meeting was called to order at 7:00 p.m. by Mayor Krueger.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger, Treasurer Deanna Korth, City Attorney Chris Stritmatter.

Others Present: Lania Rocha, Samantha Fountain, Steve Long, Lou Fleury, Chuck Campbell, Mark Landis, Kari Hajdino, Jim Florence , Metro PD Chief Bade.

APPROVAL OF MINUTES

Resolution No. 200622-01 (Carried)

Motion by Councilmember Henry
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the amended Minutes of the Regular Council Meeting held Monday June 08, 2020 to be circulated and placed on file.

YES Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 200622-02 (Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of June 22, 2020, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer, Farmer.

NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 200622-03

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Cramer

I Move the Swartz Creek City Council accept the City Manager's Report of June 22, 2020, including reports and communications to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Henry, Cramer, Farmer, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Steve Long 5356 Worchester, commented on tree trimming in the city.

COUNCIL BUSINESS:

RESOLUTION TO PURCHASE ROAD SALT

Resolution No. 200622-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Farmer

WHEREAS, the city finds it necessary to control ice and snow accumulation on public streets and parking areas with the application of road salt during winter months; and

WHEREAS, this process requires approximately 1,100 tons of rock salt during a winter season; and

WHEREAS, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for and encourages cooperative government purchasing practices; and

WHEREAS, the Genesee County Road Commission has previously bid and/or negotiated the purchase of rock salt for application to public right-of-ways during those relentless and invasive Michigan winters; and

WHEREAS, the GCRC negotiated a salt price for the coming winter, with year over year increase, with Detroit Salt Company of 12841 Sanders St., Detroit, at a unit

cost of \$60.84 per ton, and a cooperative purchasing invitation has been extended to the City from the Genesee County Road Commission on June 8, 2020; and

WHEREAS, the City finds the per-ton cost of \$60.84 to be extremely competitive.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council accepts the Genesee County Road Commission's cooperative purchasing agreement and appropriate an amount not to exceed \$66,924, plus 10% contingency, for the purchase of rock salt from the Detroit Salt Company, expenses to be distributed proportionate to use at the direction of the City's Treasurer.

Discussion Ensued.

YES: Krueger, Pinkston, Henry, Cramer, Farmer, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO ACQUIRE REAL PROPERTY LOCATED AT 8067 MILLER ROAD

Resolution No. 200622-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek is a Redevelopment Ready Community (RRC) that is aggressively promoting rehabilitation and reuse of vacant downtown buildings, including the Lovegrove properties; and,

WHEREAS, the staff and consultants provided by the state in relation to this site development recommend the acquisition of an easement from Hayes Street to the Lovegrove property so that safe and efficient vehicle access can be provided to the public; and,

WHEREAS, 8067 Miller provides such access and is currently being sold by the owners, who have recently moved out-of-state; and,

WHEREAS, an appraisal of the property (supplemented by quotes for electrical, mechanical, and general building services) has been completed by a certified firm, with the resulting value being \$140,300; and,

WHEREAS, the City Council finds that a public purpose exists for the acquisition of 8067 Miller Road, that purpose being the recording of a public easement for alley use between Holland Drive and Hayes Street, as well as the potential for neighborhood enhancement through site improvements or use restrictions available to the city as an owner; and,

WHEREAS, the owner has prepared a purchase agreement using a template provided by Sergeant's Title Company.

NOW, THEREFORE, I Move the City of Swartz Creek City Council approves the purchase of 8067 Miller Road, through a warranty deed-cash transaction, as outlined in the purchase agreement included in the June 22, 2020 city council packet and directs the Mayor to execute said agreement on behalf of the city.

BE IF FURTHER RESOLVED, the council directs the City Manager to prepare for a closing with the owner and authorizes the Mayor to execute any and all forms, titles, acknowledgements, and related instruments in order to finalize the transaction.

Discussion Ensued.

YES: Pinkston, Henry, Cramer, Farmer, Hicks, Krueger.
NO: Gilbert. Motion Declared Carried.

**RESOLUTION TO APPROVE ADMINISTRATIVE APPROVAL OF CONTRACTOR
PROGRESS PAYMENT REQUESTS FOR USDA RD FUNDS AND STREET
RECONSTRUCTION**

Resolution No. 200622-06

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Hicks

WHEREAS, the City of Swartz Creek closed on a USDA grant and loan program to support water main improvements in the city, and

WHEREAS, the USDA requires that all expenses related to the water main projects be approved by the city council for a reimbursement draw, prior to submitting such a request to the USDA, and

WHEREAS, the expenses for the work have been approved with a unit-based contract, and

WHEREAS, routine draws are to be processed by the City Treasurer, reviewed by the City Council, and submitted to the USDA for reimbursement within narrow time limits.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council authorizes the City Manager to approve progress payment requests for the USDA and related road work within the limits and expectations of the 2020 City of Swartz Creek Watermain and Local Road Improvements construction contract on file in the city clerk's office.

BE IT FURTHER RESOLVED, that the Treasurer shall submit evidence of such payment to the city council on a monthly basis.

YES: Henry, Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE CONSTRUCTION ENGINEERING SERVICES FOR 2020-2021 STREET RECONSTRUCTION

Resolution No. 200622-07

(Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major streets and local streets, and

WHEREAS, the city has a twenty year asset management plan on file that is funded in part by a twenty year street levy, and

WHEREAS, the reconstruction features of the fifth and sixth years of the plan were awarded to Glaeser Dawes through a sealed bidding process, and

WHEREAS, these projects shall require construction engineering services to ensure proper materials, procedures, quantities, and results.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the engineering proposal by OHM Advisors, dated June 15, 2020, for construction engineering services in the amount of \$109,360 for the slated 2020 improvements and \$118,810 for the slated 2021 improvements related to the awarded project.

BE IT FURTHER RESOLVED, that appropriations to the projects and engineering shall be made to Fund 101 (General), Fund 202 (Major Streets), Fund 203 (Local Streets), and Fund 204 (Municipal Streets) as directed by the Treasurer.

YES: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Henry noticed the grade at Miller/Fairchild was fixed and looks good.

Councilmember Cramer wondered when we would have an in person council meeting. Mr. Zettel responded that we could have the next meeting at Elms Rd. Park if council agreed. Mr. Cramer commented the current 2020 Census rate response is 78.6%. He also thinks the high school construction looks good.

Councilmember Farmer is excited about having our next council meeting outdoors and also excited about Family Movie night this week.

Councilmember Hicks glad to see the purchase of the 8067 Miller Rd. property.

Councilmember Gilbert wants everyone to stay healthy & safe.

Mayor Pro Tem Pinkston glad things are loosening up and the flowers are looking good.

Mayor Krueger looking forward to meeting in person.

JULY 13, 2020 COUNCIL MEETING

Resolution No. 200622-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the July 13th city council meeting be held at 7pm at Elms Park pavilion #2.

YES: Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer.
NO: None. Motion Declared Carried.

ADJOURNMENT

Resolution No. 200622-09

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Henry

I Move the Swartz Creek City Council adjourn the regular meeting at 7:52 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING AT ABRAMS PARK
JULY 1, 2020

Meeting called to order at 5:30 p.m. by Chairperson Barclay.

Members Present: Jentery Farmer, Mark Gonyea, James Barclay, Rae Lynn Hicks, George Hicks
Samantha Fountain, Connie Olger.

Members Absent: Steve Long, Trudy Plumb.

Staff Present: Andy Harris.

Others Present: Lania Rocha, Sandi Brill & Boots Abrams.

APPROVAL OF AGENDA: Motion by Farmer to approve the amended agenda of July 1, 2020, support by Gonyea. Motion carried by voice consent.

APPROVAL OF MINUTES: Motion by Barclay to approve minutes of June 3, 2020 support by Fountain. Motion carried by voice consent.

MEETING OPEN TO THE PUBLIC: None.

COMMUNICATIONS TO THE BOARD:

- A. June 3, 2020 Minutes
- B. Staff Letter

REPORTS:

- A. DPW Director: Mr. Harris gave an update on the repairs to bathroom and vandalism at Abrams Park. He received a quote for additional lighting hoping this will deter vandalism. Tree stumps and limbs have been removed at both parks.
- B. City Manager: Mr. Zettel was absent.

BUSINESS:

- A. Disc Golf: A group walked the site. Dawes construction is going to use the site for his construction staging and in turn he will do some grading and on the site. Mr. Barclay encouraged the board to think about a name for the course. Mr. Farmer suggested looking for donations for equipment and naming the holes after donators.
- B. Elms Maintenance Needs (2021 and beyond): Baseball fence needs work, tennis court and basketball court needs work. Looking for ideas for tennis court use ideas. These are all big dollar items. All the small yearly items have been done.
- C. Slip & Slide: Mrs. Hicks spoke to Mr. Melen about the plans and he informed her they had no plans to have the event, but if they park board wanted to have the event he would support it.

MEETING OPEN TO THE PUBLIC: Sandi Brill, Swartz Creek Woman’s Club, they are interested in making a rock garden at Bicentennial Park with park boards permission. They would have to alter the area and would like permission to do that. She provided photos of ideas that they are considering. They will also maintain the garden.

Mr. Harris suggested they get with him on the final plans for the project for his approval with his main concerns are that the mowing contractor can do his job without causing him more work or any issues mowing.

Motion by Barclay to allow Woman’s Club to alter Bicentennial Park to make a rock garden with the final approval from Mr. Harris, support by Fountain.

Yes: R. Hicks, G. Hicks, Fountain, Olger, Farmer, Gonyea, Barclay.

No: None.

Barclay wants a vote on whether to have the 2020 Annual Slip & Slide, with a yes vote to have event and no to cancel event.

Yes: Fountain.

No: Barclay, G. Hicks, R. Hicks, Gonyea, Farmer, Olger.

MEETING OPEN TO PUBLIC: Sandi Brill spoke of board looking at purchasing bounce pillows and have them put in at the tennis courts.

BOARD MEMBER COMMENTS: Mrs. Fountain thinks the rock garden is a cool project. She also would like to see us do something or be involved in the Fall Festival.

Mr. Gonyea gave an update on the flagpole plaque he couldn’t get ahold of anyone at the Veterans Foreign Affairs. Mrs. Hicks may have a contact and she will give that information to him. Mr. Harris did reply that the flagpole does need some help.

Mr. Farmer excited about the disc golf. He would like to see sponsors for each hole and having that hole named by the sponsor. He encouraged everyone to get the word out for donations/sponsors.

Motion by Barclay to have the August park board meeting at Holland Square park pavilion, support by Fountain. Motion carried by voice consent.

ADJOURNMENT: Meeting adjourned at 6:12 p.m.

NEXT MEETING: August 5, 5:30 p.m.

Connie Olger, Secretary

**City of Swartz Creek
Election Commission Meeting
June 17, 2020
11:00 a.m.**

- 1) ROLL CALL
Present / Absent Clerk Connie Olger
Present / Absent Treasurer Deanna Korth
Present / Absent Assessor Heather MacDermaid

- 2) Survey of Election Workers Rate of Pay
See Attached

- 3) Motion by Commissioner Korth
Second by Commissioner MacDermaid

Recommendation to revise Rate of Pay for the receiving board members effective immediately:

Receiving Board rate \$40 (first 2 hours) plus \$10 per hour after that.

Election inspectors receive an additional \$25 hazard pay, for the August & November 2020 elections, due to Covid 19 Pandemic.

Unanimous voice vote

- 4) There will be no request for additional side dishes/desserts from the election inspectors. We will provide all the food for the 2020 elections due to the pandemic.

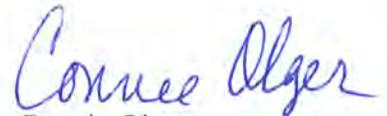
Adjourn: 11:05 a.m.



Deanna Korth
Treasurer



Heather MacDermaid
Assessor



Connie Olger
Clerk

07/02/2020

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 06/01/2020 - 06/30/2020

Highlighted amount is total for that vendor

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT					
06/04/2020	47929	A-00000012	ACE-SAGINAW PAVING COMPANY	COLD PATCH	644.40
06/04/2020	47930	A-00000015	ADS PLUS PRINTING LLC	NAMEPLATE CHUCK CAMPBELL	12.00
06/04/2020	47931	R-00000068	BEVERLY M CUMMINGS	ELMS PARK PAVILION CANCEL 6/27/20 #2	220.00
06/04/2020	47932	R-00000068	CANDICE GARNER	PAVILION CANCEL REFUND 7/25/20 #2	220.00
06/04/2020	47933	C-00000178	CHASE CARD SERVICES	4/22-5/21/20 MONTHLY INVOICE	2,618.66
06/04/2020	47934	C-00000095	COMCAST BUSINESS	MONTHLY INVOICE 5/29-6/28/20 DPW	179.05
06/04/2020	47935	C-00000095	COMCAST BUSINESS	CITY HALL MONTHLY INVOICE 5/26-6/25/20	143.30
06/04/2020	47936	C-00000056	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	982.56
06/04/2020	47937	C-00000056	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS 4/30-5/31/20	32.87
06/04/2020	47938	C-00000056	CONSUMERS ENERGY	8499 MILLER RD 4/30-5/31/20	27.67
06/04/2020	47939	C-00000056	CONSUMERS ENERGY	8059 FORTINO DR 4/30-5/31/20	69.68
06/04/2020	47940	C-00000056	CONSUMERS ENERGY	4510 MORRISH RD 4/30-5/31/20	34.61
06/04/2020	47941	C-00000056	CONSUMERS ENERGY	5257 WINSHALL DR 4/30-5/31/20	25.91
06/04/2020	47942	C-00000056	CONSUMERS ENERGY	5361 WINSHALL DR 8369 4/30-5/31/20	26.86
06/04/2020	47943	C-00000056	CONSUMERS ENERGY	9099 MILLER RD 4/30-5/31/20	29.97
06/04/2020	47944	C-00000056	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781 5/1-5/31/20	413.51
06/04/2020	47945	C-00000056	CONSUMERS ENERGY	4524 MORRISH RD 5/1-5/31/20	53.35
06/04/2020	47946	C-00000056	CONSUMERS ENERGY	STREET LIGHTS 1294 5/1-5/31/20	7,282.99
06/04/2020	47947	C-00000056	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997 5/1-5/31/20	27.37
06/04/2020	47948	C-00000056	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987 4/30-5/	26.86
06/04/2020	47949	C-00000056	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300 5/1-5/	33.73
06/04/2020	47950	C-00000056	CONSUMERS ENERGY	8011 MILLER RD 4/30-5/31/20	25.36
06/04/2020	47951	C-00000056	CONSUMERS ENERGY	8083 CIVIC DR 4/30-5/31/20	469.65
06/04/2020	47952	R-00000068	CYNTHIA MARTIN	ELMS PARK PAVILION CANCEL 7/26/20 #2	220.00
06/04/2020	47953	D-00000092	DRURY CONSTRUCTION	RETURN CONSTRUCTION BOND PRE JULY 1993	500.00
06/04/2020	47954	E-00000051	ENCOTECH	RETURN MONITORING WELL BOND JULY 1994	3,000.00
06/04/2020	47955	E-00000048	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT	1,136.79
06/04/2020	47956	F-00000070	FAMILY FARM AND HOME INC	MAY 2020 INVOICES	173.45
06/04/2020	47957	F-00000084	FERGUSON WATERWORKS #3386	FISHER FPID2100 LOCATOR (3)	2,283.99
06/04/2020	47958	F-00000071	FIDELITY SECURITY LIFE INSUR/EYEMED	JUNE 2020 RETIREE VISION (5)	34.84
06/04/2020	47959	G-00000140	GEI CONSULTING OF MICHIGAN PC	RETURN BALANCE ON MARATHON PROJECT - INL	3,231.27
06/04/2020	47960	G-00000033	GENESEE CTY DRAIN COMMISSIONER	NPDES PHASE II 4/1-6/30/20	750.38
06/04/2020	47961	G-00000042	GILL ROYS HARDWARE	MAY 2020 INVOICES LESS DISCOUNT	335.64
06/04/2020	47962	G-00000141	GROUND WATER & ENVIRONMENTAL SERVCES	RETURN OF MONITORING WELL BOND OCTOBER 2	4,500.00
				RETURN MONITORING WELL BOND FEB 1995	1,500.00
					6,000.00
06/04/2020	47963	H-00000023	HYDRO DESIGNS INC	CROSS CONNECTION CONTROL PROGRAM MAY-JU	897.00
06/04/2020	47964	I-00000038	I T RIGHT INC	ELECTION LAPTOP	770.00
06/04/2020	47965	I-00000036	INTEGRITY BUSINESS SOLUTIONS	CLEANER	76.60
				TRASH BAGS	58.09
				FACE MASKS 1 BOX	35.99
					170.68
06/04/2020	47966	V-00000031	JAMS MEDIA LLC	ORDIN #448 & #449/BUDGET HEARING PUBLIC	1,546.50
06/04/2020	47967	J-00000049	JAY'S SEPTIC TANK SERVICE	PORT-A JON RENTAL 5/13-6/4/20 ELMS PARK	100.00
06/04/2020	47968	S-00000245	JOHN SNYDER	APPRAISAL 8067 MILLER RD	475.00
06/04/2020	47969	L-00000061	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	820.00
				MOW & TRIM CITY PROPERTIES	820.00
				MOW & TRIM CITY PROPERTIES	820.00
					2,460.00
06/04/2020	47970	K-00000040	KCI	ESTIMATED POSTAGE FOR SUMMER 2020 TAX BI	618.51
06/04/2020	47971	K-00000044	KENNEDY INDUSTRIES INC	FIELD SERVICE CAPPY LIFT STATION	1,059.96
06/04/2020	47972	K-00000011	KLEE MFG & DIST	FLAGS FOR VETERNANS MEMORIAL (7)	378.00
06/04/2020	47973	K-00000036	KORENE KELLY	JAN--MARCH 2020 SUPP INS REIMB	390.99
				OCT-DEC 2019 SUPP INS REIMB	390.99
					781.98
06/04/2020	47974	K-00000047	KROGER COMPANY OF MICHIGAN	RETURN OF PROJECT BALANCE MILLER RD KROG	2,606.59

06/04/2020	47975	L-00000065	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES JUNE 2020	2,356.20
06/04/2020	47976	M-00000047	MI MUNICIPAL WORKERS COMP FUND	POLICY PREMIUM 7/1/20 TO 7/1/21	7,848.00
06/04/2020	47977	M-00000119	MICHIGAN ASSOC OF PLANNING	ZONING ADMIN/SITE PLAN REVIEW/WYATT	130.00
06/04/2020	47978	M-00000216	MICHIGAN LUMBER CO	LUMBER FOR ELMS PARK	56.44
06/04/2020	47979	M-00000072	MICHIGAN PIPE AND VALVE	MARKING FLAGS BLUE/GREEN 100 EACH	32.00
06/04/2020	47980	M-00000113	MUNICIPAL CODE CORP	ADMIN SUPP FEE 6/1-20-5/31/21	275.00
06/04/2020	47981	O-00000025	OHM ADVISORS	DESIGN ENG. OAKVIEW/CHELMSFORD/OXFORD/WI	720.00
06/04/2020	47982	O-00000025	OHM ADVISORS	MDNRTRUST FUND AND TAP GRANT	1,325.00
06/04/2020	47983	O-00000025	OHM ADVISORS	DYE TO ELMS TRAIL	1,260.00
06/04/2020	47984	O-00000025	OHM ADVISORS	USDA WATER MAIN IMPROVEMENT PROJ	1,110.00
06/04/2020	47985	P-00000078	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	418.00
06/04/2020	47986	P-00000027	PRINTING SYSTEMS	2019 W-2/1099-MISC/W3/1096	101.18
				QVF APP ENVELOPES	49.01
					150.19
06/04/2020	47987	MISC	RACHELLE DERSCHA	UB REFUND FOR 5273 GREENLEAF	121.93
06/04/2020	47988	R-00000068	ROBIN CARLSEN	PAVILION CANCELLATION ELMS PARK 6/14/20	220.00
06/04/2020	47989	R-00000046	RWS OF MID MICHIGAN	FY20 GARBAGE/RECYCLING/YARD WASTE MAY 20	23,739.27
06/04/2020	47990	A-00000151	SALLY M ADAMS	JAN--JUNE 2020 RETIREE INSURANCE	1,554.00
06/04/2020	47991	S-00000174	SELF SERVE LUMBER CO.	CASING CLEAR	12.32
				LUMBER/SHINGLE #2 FOR ELMS PARK MAINTENA	26.45
					38.77
06/04/2020	47992	S-00000075	SUBURBAN AUTO SUPPLY	PM 50/50 BLEND	11.99
				STEERING DAMPER #7-15 PICKUP	84.12
					96.11
06/04/2020	47993	F-00000090	TOUCH OF NATURE INC	FLOWERS/GUARDRAIL PLANTINGS BY PWD BRIDG	656.00
				CONCRETE PLANTERS/FLOWERS	1,269.00
				HANGING BASKETS (44)/DELIVERY	2,742.00
					4,667.00
06/04/2020	47994	R-00000068	VICTORY WORSHIP CENTER	ELMS PARK CANCEL REFUND 6/28/20 #2	220.00
06/04/2020	47995	W-00000061	WOODSIDE BUILDERS INC	CONSTRUCTION BOND PRE JULY 1993	1,000.00
06/11/2020	47996	C-00000056	CONSUMERS ENERGY	8301 CAPPY LN 5/1-6/1/20	336.32
06/11/2020	47997	C-00000056	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437 5/4-6/2/20	32.16
06/11/2020	47998	C-00000056	CONSUMERS ENERGY	6425 MILLER PARK & RIDE 5/4-6/2/20	74.84
06/11/2020	47999	C-00000056	CONSUMERS ENERGY	4125 ELMS RD 4353 5/4-6/2/20	28.34
06/18/2020	48000	R-00000067	ACE OUTDOOR SERVICES LLC	POTTING SOIL	25.50
06/18/2020	48001	A-00000154	AL KALLAS HEATING & COOLING INC	REPLACE DUCTWORK PUBLIC SAFETY BLDG	1,100.00
06/18/2020	48002	R-00000069	BIO-SERV CORPORATION	PEST CONTROL LIBRARY/SR CTR	57.00
06/18/2020	48003	B-00000035	BRADYS BUSINESS SYSTEMS	COPY MACHINE MAINTENANCE AGREEMENT	491.54
06/18/2020	48004	B-00000040	BS & A SOFTWARE	REMOTE TIMESHEETS & BSA ONLINE EMPLOYEE	1,700.00
06/18/2020	48005	E-00000044	CONNIE OLGER	REIMB FOR DROP BOX PURCHASED FROM AMAZON	103.88
06/18/2020	48006	C-00000056	CONSUMERS ENERGY	5121 MORRISH RD 4/30-5/31/20	433.26
06/18/2020	48007	C-00000056	CONSUMERS ENERGY	8095 CIVIC DR 4/30-5/31/20	332.04
06/18/2020	48008	C-00000056	CONSUMERS ENERGY	8100 CIVIC DR 5/1-6/1/20	1,129.67
06/18/2020	48009	R-00000068	DAWN SNEAR	ELMS PARK DEPOSIT REFUND 6/13/20 #3	100.00
06/18/2020	48010	D-00000066	DELTA DENTAL PLAN	JULY 2020 RETIREE DENTAL (5)	348.58
06/18/2020	48011	F-00000084	FERGUSON WATERWORKS #3386	GSKT BOT GSKT/CI BOT CAP	25.52
06/18/2020	48012	F-00000026	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
06/18/2020	48013	G-00000022	GEN CTY ROAD COMMISSION	MAY 2020 S-MTCE & OPERATIONS	523.66
06/18/2020	48014	G-00000129	GOVERNMENT FORMS AND SUPPLIES LLC	FLOOR DECALS (18)	227.53
06/18/2020	48015	J-00000049	JAY'S SEPTIC TANK SERVICE	PORT-A-JON RENTAL 6/5-7/2/20	100.00
06/18/2020	48016	J-00000024	JOHNS TRUCK SERVICE	REPAIR ELECTRICAL WIRING	165.00
				REPLACE RADIATOR AND COOLANT	935.76
					1,100.76
06/18/2020	48017	L-00000061	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES OTHER (7)	960.00
				MOWING (7)	400.00
				MOW & TRIM CITY PROPERTIES OTHER (1)	1,195.00
					2,555.00

06/18/2020	48018	K-00000040	KCI	EST POSTAGE JULY 2020 UB BILLS	816.90
06/18/2020	48019	M-00000070	MICHIGAN MUNICIPAL LEAGUE	POOL RENEWAL PREMIUM 7/1/20-7/1/21	46,139.00
06/18/2020	48020	M-00000072	MICHIGAN PIPE AND VALVE	COPPER/COUPLING (24)/FLAGS Z FRAME/B COVER 12 HOLE	1,008.24 409.24 1,417.48
06/18/2020	48021	M-00000245	MILLER CANFIELD PADDOCK & STONE PLC	WATER SUPPLY SYSTEM REVENUE BOND	22,500.00
06/18/2020	48022	M-00000195	MRWA	MEMBERSHIP DUES 7/1/20-6/30/21	835.00
06/18/2020	48023	MISC	ORIMISAN ADEKOLUJO	UB REFUND FOR 9277 CEDAR CREEK	175.22
06/18/2020	48024	P-00000078	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK WATER SAMPLES WO SWARTZ CREEK	258.00 687.00 945.00
06/18/2020	48025	P-00000027	PRINTING SYSTEMS	QVF BALLOT INST SHEETS	121.75
06/18/2020	48026	S-00000032	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE MAY 2020	2,478.00
06/18/2020	48027	S-00000244	STAPLES	OFFICE SUPPLIES LAMINATOR/POUCH 100PK	38.92 297.84 336.76
06/18/2020	48028	S-00000214	SUPER FLITE OIL CO INC	FUEL - DPW MAY 2020	317.64
06/18/2020	48029	R-00000068	SUSAN DRUMMOND	ELMS PARK REFUND 8/1/20 #2	220.00
06/18/2020	48030	S-00000086	SWARTZ CREEK AREA FIRE DEPT.	FIRE SERVICE MAY 2020	2,265.20
06/18/2020	48031	R-00000068	TRISHA KIRBY	ELMS PARK DEPOSIT REFUND 6/13/20 #1	100.00
06/18/2020	48032	T-00000093	TUCKER PLUMBING	REPLACE FAUCET & SINK HOLE COVER & SUPPL	260.00
06/18/2020	48033	U-00000005	UNUM LIFE INSURANCE	JULY 2020 RETIREE LIFE (4)	49.73
06/18/2020	48034	V-00000032	VERIZON WIRELESS	MONTHLY STATEMENT 5/2-6/1/20	488.76
06/25/2020	48035	S-00000117	STATE OF MICHIGAN-DEPART. TREA	MARI-DAN 2019 TAXES-IN-LIEU	12,494.09
06/25/2020	48036	S-00000117	STATE OF MICHIGAN-DEPART. TREA	ESCHEAT TO STATE #43363 & #43556	82.71
GEN TOTALS:					
Total of 108 Checks:					193,342.69
Less 0 Void Checks:					0.00
Total of 108 Disbursements:					193,342.69

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Pickup 4WD	1-20, 7-15,3-08, 2-08, 10-1						
410000001	Gardner, Rodney E	590-540.000-941.000		06/15/2020	3.00	12.61	37.83
410000001	Gardner, Rodney E	590-542.000-941.000		06/15/2020	1.00	12.61	12.61
410000001	Gardner, Rodney E	226-530.000-941.000		06/18/2020	4.00	12.61	50.44
410000001	Gardner, Rodney E	590-540.000-941.000		06/18/2020	4.00	12.61	50.44
410000004	Wright, David L	101-783.000-941.000		05/26/2020	6.00	12.61	75.66
410000004	Wright, David L	590-540.000-941.000		05/26/2020	2.00	12.61	25.22
410000004	Wright, David L	203-463.000-941.000		05/27/2020	4.00	12.61	50.44
410000004	Wright, David L	590-540.000-941.000		05/27/2020	2.00	12.61	25.22
410000004	Wright, David L	101-793.000-941.000		05/28/2020	1.00	12.61	12.61
410000004	Wright, David L	203-463.000-941.000		05/28/2020	4.00	12.61	50.44
410000004	Wright, David L	226-528.000-941.000		05/28/2020	0.50	12.61	6.31
410000004	Wright, David L	226-783.000-941.000		05/28/2020	1.00	12.61	12.61
410000004	Wright, David L	202-463.000-941.000		05/29/2020	1.00	12.61	12.61
410000004	Wright, David L	203-463.000-941.000		05/29/2020	1.00	12.61	12.61
410000004	Wright, David L	591-536.000-941.000		05/29/2020	2.00	12.61	25.22
410000004	Wright, David L	202-441.000-941.000-441.000		06/01/2020	1.00	12.61	12.61
410000004	Wright, David L	590-540.000-941.000		06/01/2020	1.00	12.61	12.61
410000004	Wright, David L	101-782.000-941.000		06/03/2020	2.00	12.61	25.22
410000004	Wright, David L	101-783.000-941.000		06/03/2020	1.00	12.61	12.61
410000004	Wright, David L	203-463.000-941.000		06/03/2020	2.00	12.61	25.22
410000004	Wright, David L	590-540.000-941.000		06/03/2020	4.00	12.61	50.44
410000004	Wright, David L	101-345.000-941.000		06/04/2020	1.00	12.61	12.61
410000004	Wright, David L	101-783.000-941.000		06/04/2020	1.00	12.61	12.61
410000004	Wright, David L	226-782.000-941.000		06/04/2020	1.00	12.61	12.61
410000004	Wright, David L	226-783.000-941.000		06/04/2020	1.50	12.61	18.92
410000004	Wright, David L	590-542.000-941.000		06/04/2020	2.00	12.61	25.22
410000004	Wright, David L	202-463.000-941.000		06/05/2020	4.00	12.61	50.44
410000004	Wright, David L	226-783.000-941.000		06/05/2020	1.00	12.61	12.61
410000004	Wright, David L	591-536.000-941.000		06/05/2020	2.00	12.61	25.22
410000004	Wright, David L	226-783.000-941.000		06/07/2020	1.50	12.61	18.92
410000004	Wright, David L	590-540.000-941.000		06/08/2020	2.00	12.61	25.22
410000004	Wright, David L	101-345.000-941.000		06/09/2020	2.00	12.61	25.22
410000004	Wright, David L	202-463.000-941.000		06/09/2020	4.00	12.61	50.44
410000004	Wright, David L	590-540.000-941.000		06/09/2020	1.00	12.61	12.61
410000004	Wright, David L	101-783.000-941.000		06/10/2020	1.00	12.61	12.61
410000004	Wright, David L	202-463.000-941.000		06/10/2020	1.00	12.61	12.61
410000004	Wright, David L	203-463.000-941.000		06/10/2020	1.00	12.61	12.61
410000004	Wright, David L	590-540.000-941.000		06/10/2020	3.00	12.61	37.83
410000004	Wright, David L	591-536.000-941.000		06/10/2020	4.00	12.61	50.44
410000004	Wright, David L	101-783.000-941.000		06/11/2020	2.00	12.61	25.22
410000004	Wright, David L	202-463.000-941.000		06/11/2020	2.00	12.61	25.22
410000004	Wright, David L	101-790.000-941.000		06/12/2020	1.00	12.61	12.61
410000004	Wright, David L	203-463.000-941.000		06/12/2020	2.00	12.61	25.22

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
4100000004	Wright, David L	590-540.000-941.000		06/12/2020	3.00	12.61	37.83
4100000004	Wright, David L	591-536.000-941.000		06/12/2020	2.00	12.61	25.22
4100000004	Wright, David L	202-463.000-941.000		06/15/2020	2.00	12.61	25.22
4100000004	Wright, David L	203-463.000-941.000		06/15/2020	2.00	12.61	25.22
4100000004	Wright, David L	226-783.000-941.000		06/15/2020	1.50	12.61	18.92
4100000004	Wright, David L	590-540.000-941.000		06/15/2020	1.50	12.61	18.92
4100000004	Wright, David L	101-782.000-941.000		06/17/2020	1.00	12.61	12.61
4100000004	Wright, David L	590-540.000-941.000		06/17/2020	3.00	12.61	37.83
4100000004	Wright, David L	202-463.000-941.000		06/19/2020	2.00	12.61	25.22
4100000004	Wright, David L	203-463.000-941.000		06/19/2020	4.00	12.61	50.44
4100000004	Wright, David L	591-536.000-941.000		06/19/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	226-783.000-941.000		05/25/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	202-463.000-941.000		05/26/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	203-463.000-941.000		05/26/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	226-528.000-941.000		05/26/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	226-782.000-941.000		05/26/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	226-783.000-941.000		05/26/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	202-463.000-941.000		05/27/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	590-540.000-941.000		05/27/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	101-794.000-941.000		05/28/2020	4.00	12.61	50.44
4100000005	Sandford, Jay E	590-540.000-941.000		05/28/2020	3.00	12.61	37.83
4100000005	Sandford, Jay E	590-540.000-941.000		05/29/2020	6.00	12.61	75.66
4100000005	Sandford, Jay E	591-536.000-941.000		05/29/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	101-783.000-941.000		06/02/2020	5.00	12.61	63.05
4100000005	Sandford, Jay E	101-783.000-941.000		06/03/2020	8.00	12.61	100.88
4100000005	Sandford, Jay E	101-782.000-941.000		06/04/2020	3.00	12.61	37.83
4100000005	Sandford, Jay E	101-783.000-941.000		06/04/2020	5.00	12.61	63.05
4100000005	Sandford, Jay E	101-783.000-941.000		06/05/2020	6.00	12.61	75.66
4100000005	Sandford, Jay E	590-540.000-941.000		06/05/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	101-782.000-941.000		06/08/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	101-783.000-941.000		06/08/2020	5.00	12.61	63.05
4100000005	Sandford, Jay E	590-540.000-941.000		06/08/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-783.000-941.000		06/09/2020	8.00	12.61	100.88
4100000005	Sandford, Jay E	101-782.000-941.000		06/10/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-783.000-941.000		06/10/2020	6.00	12.61	75.66
4100000005	Sandford, Jay E	590-540.000-941.000		06/10/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	101-783.000-941.000		06/11/2020	6.00	12.61	75.66
4100000005	Sandford, Jay E	590-540.000-941.000		06/11/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	101-783.000-941.000		06/12/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	591-536.000-941.000		06/12/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	590-542.000-941.000		06/15/2020	8.00	12.61	100.88
4100000005	Sandford, Jay E	590-542.000-941.000		06/16/2020	4.00	12.61	50.44
4100000005	Sandford, Jay E	101-783.000-941.000		06/19/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	226-782.000-941.000		06/19/2020	1.00	12.61	12.61

Equipment ID	Description						Approx
Employee ID	Name	GL Number	Activity Code	Date	Hours	Rate	Cost
4100000005	Sandford, Jay E	226-783.000-941.000		06/19/2020	1.00	12.61	12.61
4100000005	Sandford, Jay E	590-540.000-941.000		06/19/2020	2.00	12.61	25.22
4100000005	Sandford, Jay E	591-536.000-941.000		06/19/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	101-783.000-941.000		05/26/2020	4.00	12.61	50.44
4400000009	Bosas, Rebecca M	203-463.000-941.000		05/26/2020	1.50	12.61	18.92
4400000009	Bosas, Rebecca M	590-540.000-941.000		05/26/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	590-542.000-941.000		05/26/2020	0.50	12.61	6.31
4400000009	Bosas, Rebecca M	203-463.000-941.000		05/27/2020	4.00	12.61	50.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		05/27/2020	0.50	12.61	6.31
4400000009	Bosas, Rebecca M	101-794.000-941.000		05/28/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	226-782.000-941.000		05/28/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	226-783.000-941.000		05/28/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	590-540.000-941.000		05/28/2020	3.00	12.61	37.83
4400000009	Bosas, Rebecca M	226-782.000-941.000		05/29/2020	0.50	12.61	6.31
4400000009	Bosas, Rebecca M	226-783.000-941.000		05/29/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	226-782.000-941.000		05/31/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	226-783.000-941.000		05/31/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	101-783.000-941.000		06/01/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	101-794.000-941.000		06/01/2020	3.00	12.61	37.83
4400000009	Bosas, Rebecca M	226-783.000-941.000		06/01/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/01/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/01/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	226-530.000-941.000		06/02/2020	7.50	12.61	94.58
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/02/2020	0.50	12.61	6.31
4400000009	Bosas, Rebecca M	101-782.000-941.000		06/03/2020	7.00	12.61	88.27
4400000009	Bosas, Rebecca M	101-782.000-941.000		06/04/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/04/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	101-782.000-941.000		06/05/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/05/2020	1.50	12.61	18.92
4400000009	Bosas, Rebecca M	101-782.000-941.000		06/09/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	101-793.000-941.000		06/09/2020	0.50	12.61	6.31
4400000009	Bosas, Rebecca M	101-782.000-941.000		06/10/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	101-790.000-941.000		06/10/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	101-782.000-941.000		06/11/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/11/2020	4.00	12.61	50.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/11/2020	0.50	12.61	6.31
4400000009	Bosas, Rebecca M	591-536.000-941.000		06/11/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	101-793.000-941.000		06/12/2020	1.00	12.61	12.61
4400000009	Bosas, Rebecca M	203-463.000-941.000		06/12/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	590-540.000-941.000		06/12/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	203-463.000-941.000		06/15/2020	2.00	12.61	25.22
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/15/2020	0.50	12.61	6.31
4400000009	Bosas, Rebecca M	226-530.000-941.000		06/16/2020	4.00	12.61	50.44
4400000009	Bosas, Rebecca M	590-542.000-941.000		06/16/2020	4.00	12.61	50.44

Equipment ID Employee ID	Description Name	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
440000009	Bosas, Rebecca M	226-530.000-941.000		06/17/2020	8.00	12.61	100.88
440000009	Bosas, Rebecca M	226-530.000-941.000		06/18/2020	4.00	12.61	50.44
440000009	Bosas, Rebecca M	226-782.000-941.000		06/18/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	226-783.000-941.000		06/18/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	590-540.000-941.000		06/18/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	590-542.000-941.000		06/18/2020	1.00	12.61	12.61
440000009	Bosas, Rebecca M	203-463.000-941.000		06/19/2020	3.00	12.61	37.83
440000009	Bosas, Rebecca M	226-530.000-941.000		06/19/2020	1.00	12.61	12.61
440000011	Stevens, Russell S	101-794.000-941.000		06/01/2020	2.00	12.61	25.22
440000011	Stevens, Russell S	101-783.000-941.000		06/03/2020	7.00	12.61	88.27
440000011	Stevens, Russell S	101-345.000-941.000		06/05/2020	1.00	12.61	12.61
440000011	Stevens, Russell S	101-793.000-941.000		06/05/2020	2.00	12.61	25.22
440000011	Stevens, Russell S	101-783.000-941.000		06/08/2020	4.00	12.61	50.44
440000011	Stevens, Russell S	101-793.000-941.000		06/08/2020	1.00	12.61	12.61
440000011	Stevens, Russell S	101-794.000-941.000		06/08/2020	2.50	12.61	31.53
440000011	Stevens, Russell S	101-782.000-941.000		06/10/2020	1.00	12.61	12.61
440000011	Stevens, Russell S	101-783.000-941.000		06/10/2020	3.50	12.61	44.14
440000011	Stevens, Russell S	101-790.000-941.000		06/10/2020	2.00	12.61	25.22
440000011	Stevens, Russell S	101-793.000-941.000		06/10/2020	0.50	12.61	6.31
440000011	Stevens, Russell S	226-782.000-941.000		06/10/2020	0.50	12.61	6.31
440000011	Stevens, Russell S	101-345.000-941.000		06/12/2020	1.00	12.61	12.61
440000011	Stevens, Russell S	101-782.000-941.000		06/12/2020	1.00	12.61	12.61
440000011	Stevens, Russell S	101-783.000-941.000		06/12/2020	1.00	12.61	12.61
440000011	Stevens, Russell S	101-793.000-941.000		06/12/2020	2.00	12.61	25.22
440000011	Stevens, Russell S	226-783.000-941.000		06/12/2020	0.50	12.61	6.31
440000011	Stevens, Russell S	101-790.000-941.000		06/15/2020	3.00	12.61	37.83
440000011	Stevens, Russell S	101-793.000-941.000		06/15/2020	0.50	12.61	6.31
440000011	Stevens, Russell S	590-540.000-941.000		06/15/2020	0.50	12.61	6.31
440000011	Stevens, Russell S	101-345.000-941.000		06/19/2020	1.00	12.61	12.61
440000011	Stevens, Russell S	101-782.000-941.000		06/19/2020	0.50	12.61	6.31
440000011	Stevens, Russell S	101-783.000-941.000		06/19/2020	0.50	12.61	6.31
440000011	Stevens, Russell S	101-790.000-941.000		06/19/2020	1.00	12.61	12.61
440000011	Stevens, Russell S	101-793.000-941.000		06/19/2020	2.00	12.61	25.22
Equipment Totals					366.00	4,615.38	
Front Blade	Front Blade/Plow - used on						
Pickup 2WD	6-16 2WD						
Backhoe	Backhoe						
410000004	Wright, David L	101-794.000-941.000		06/01/2020	6.00	59.46	356.76
410000004	Wright, David L	101-782.000-941.000		06/08/2020	1.00	59.46	59.46
410000004	Wright, David L	101-783.000-941.000		06/08/2020	2.00	59.46	118.92
410000004	Wright, David L	202-429.000-941.000		06/08/2020	1.00	59.46	59.46

Equipment ID Employee ID	Description Name	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
4100000004	Wright, David L	590-540.000-941.000		06/11/2020	4.00	59.46	237.84
4100000005	Sandford, Jay E	203-463.000-941.000		05/27/2020	4.00	59.46	237.84
4400000009	Bosas, Rebecca M	101-794.000-941.000		05/28/2020	2.00	59.46	118.92
4400000009	Bosas, Rebecca M	101-790.000-941.000		06/11/2020	0.50	59.46	29.73
4400000009	Bosas, Rebecca M	101-790.000-941.000		06/12/2020	1.00	59.46	59.46
Equipment Totals					21.50		1,278.39
Breaker	Breaker - used on backhoe						
Bucket Truck	No. 06-99						
Bucket	Bucket - used with Bucket T						
Brush Hog	NO. 9-02						
Dump	Dump Truck No. 11, 12-02, 1						
4100000004	Wright, David L	202-463.000-941.000		05/27/2020	2.00	45.11	90.22
4100000004	Wright, David L	226-530.000-941.000		06/02/2020	8.00	45.11	360.88
4100000005	Sandford, Jay E	226-530.000-941.000		06/16/2020	4.00	45.11	180.44
4100000005	Sandford, Jay E	226-530.000-941.000		06/17/2020	8.00	45.11	360.88
4100000005	Sandford, Jay E	226-530.000-941.000		06/18/2020	4.00	45.11	180.44
Equipment Totals					26.00		1,172.86
UnderbodyScrapr	Underbody Scraper used w/ d						
Hopper/Salt Box	Hopper/Salt Box use w/ dump						
Sweeper	Sweeper						
4100000001	Gardner, Rodney E	202-463.000-941.000		06/15/2020	4.00	98.94	395.76
4100000001	Gardner, Rodney E	202-463.000-941.000		06/16/2020	8.00	98.94	791.52
4100000001	Gardner, Rodney E	202-463.000-941.000		06/17/2020	8.00	98.94	791.52
Equipment Totals					20.00		1,978.80
Vacuum Cleaner	Sweeper - used with Street						
Tractor	Tractor						
Woodchipper	Woodchipper						
4100000004	Wright, David L	226-530.000-941.000		06/02/2020	8.00	27.52	220.16
4100000005	Sandford, Jay E	226-530.000-941.000		06/16/2020	4.00	27.52	110.08
4100000005	Sandford, Jay E	226-530.000-941.000		06/17/2020	8.00	27.52	220.16
4100000005	Sandford, Jay E	226-530.000-941.000		06/18/2020	4.00	27.52	110.08
4400000009	Bosas, Rebecca M	226-530.000-941.000		06/19/2020	1.00	27.52	27.52
Equipment Totals					25.00		688.00

Equipment ID	Description	GL Number	Activity Code	Date	Hours	Rate	Approx Cost
Employee ID	Name						
Material Heater	Material Heater						
4400000009	Bosas, Rebecca M	203-463.000-941.000		06/19/2020	3.00	11.28	33.84
Equipment Totals					-----	-----	-----
					3.00		33.84
Kubota	Kubota #5-18						
4100000004	Wright, David L	101-794.000-941.000		06/17/2020	4.00	13.15	52.60
4100000005	Sandford, Jay E	101-794.000-941.000		06/01/2020	2.00	13.15	26.30
4100000005	Sandford, Jay E	101-794.000-941.000		06/02/2020	3.00	13.15	39.45
4100000005	Sandford, Jay E	101-794.000-941.000		06/18/2020	3.00	13.15	39.45
4400000011	Stevens, Russell S	101-794.000-941.000		06/05/2020	5.00	13.15	65.75
4400000011	Stevens, Russell S	101-794.000-941.000		06/12/2020	2.00	13.15	26.30
4400000011	Stevens, Russell S	101-794.000-941.000		06/19/2020	3.00	13.15	39.45
Equipment Totals					-----	-----	-----
					22.00		289.30
Arrow	Arrow						
Trailer	Trailer						
4400000009	Bosas, Rebecca M	101-783.000-941.000		05/26/2020	4.00	0.00	0.00
4400000009	Bosas, Rebecca M	203-463.000-941.000		05/26/2020	1.50	0.00	0.00
4400000009	Bosas, Rebecca M	203-463.000-941.000		05/27/2020	2.00	0.00	0.00
Equipment Totals					-----	-----	-----
					7.50		0.00

Grand Totals							
Equipment:				19	491.00		10,056.57
Materials:				0	0.00		0.00
Totals:				19			10,056.57

June 2020	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#6-16 2WD gas	541.0		57.0		
#1-20 4WD diesel	184.0				140.2
#7-15 4WD gas	589.0		47.1		
#3-08 P/U 4WD gas	655.0		56.0		
#10-18 P/U diesel					22.0
#2-08 P/U 4WD gas	615.0		75.2		
#6-00 BACKHOE diesel					
#11 DUMP gas					
#12-02 DUMP diesel	25.0				
#12-04 DUMP diesel	61.0				
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					19.0
#19 JD TRACTOR diesel					15.0
#06-99 BUCKET TRUCK gas					
#21 WOOD CHIPPER diesel					53.0
#807 STREET SWEEPER diesel	117.0				77.0
#42 ASPHALT HEATER diesel					
#37 TRAIL ARROW					
#10-15 GEN gas					
#5-18 KUBOTA (Hours)	61.6		15.5		
gas can					
TOTAL	2787.0		250.8		326.2

Public Works
Monthly Work Orders

07/06/20

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
20-000024 COMPLETED	WI10-005414-0000-07	HIGGERSON, BRANDON 5414 WINSHALL DR	06/09/20 06/12/20	WATER LEAK
BXRP20-0180	MI10-007316-0000-01	HILL, DANIEL 7316 MILLER RD	06/01/20	CURB BOX REPAIR
CKME20-0433 COMPLETED	MI10-009015-0000-02	MAC PIZZA, LLC 9015 MILLER RD	06/19/20 06/19/20	CHECK METER
CKME20-0434 COMPLETED	RO10-004369-00CB-01	APPLE CREEK STATION 4369 ROUNDHOUSE # CB RD	06/22/20 06/24/20	CHECK METER
FNRD20-1742 COMPLETED	RE10-004176-0000-03	FAUCETTE, JOHN II 4176 RED OAK LN	06/15/20 06/22/20	FINAL READ
FNRD20-1745 COMPLETED	CE10-009277-0000-03	ADEKOLUJO, ORIMISAN 9277 CEDAR CREEK CT	06/01/20 06/01/20	FINAL READ
FNRD20-1746 COMPLETED	DO10-005304-0000-14	JMZ PROPERTIES 5304 DON SHENK DR	06/02/20 06/02/20	FINAL READ
FNRD20-1747 COMPLETED	BI10-005203-0000-02	YORK, MICHELLE 5203 BIRCHCREST DR	06/08/20 06/08/20	FINAL READ
FNRD20-1748 COMPLETED	CO20-007457-0000-01	HORTON, VERBA 7457 COUNTRY MEADOW DR	06/11/20 06/11/20	FINAL READ
FNRD20-1749 COMPLETED	CE10-009281-0000-03	NIKHIL-DEVEN PROPERTIES 9281 CEDAR CREEK CT	06/15/20 06/15/20	FINAL READ
FNRD20-1754 COMPLETED	PA10-007088-0000-01	HUNGERFORD, DOUGLAS 7088 PARK RIDGE PKY	06/30/20 07/01/20	FINAL READ
GWO20-0572 COMPLETED	IT10-004935-B013-01	MARI-DAN MILLER FARMS 4935 ITA # B013 CT	06/18/20 06/18/20	GENERIC WORK ORDE
LIMB20-0031 COMPLETED	MI10-007468-0000-02	GRINDSTAFF, WENDY & TYSON 7468 MILLER RD	06/09/20 06/11/20	TREE LIMB DOWN
MNT20-0328	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	06/26/20	BUILDING MAINTENA
READ20-0799	MI10-008138-0000-01	SHARP FUNERAL HOME 8138 MILLER RD	06/01/20	READ METER
READ20-0800	CR10-008096-0000-04	CHAPMAN, MARY ANNE 8096 CRAPO ST	06/18/20	READ METER
READ20-0801 COMPLETED	DU10-005374-0000-06	JENKINS, MARY 5374 DURWOOD DR	06/18/20 06/18/20	READ METER
READ20-0802 COMPLETED	WI10-005372-0000-01	GENTLE, DALE 5372 WINSHALL DR	06/19/20 06/19/20	READ METER
READ20-0803 COMPLETED	MI10-009015-0000-02	MAC PIZZA, LLC 9015 MILLER RD	06/22/20 06/22/20	READ METER
READ20-0804 COMPLETED	MI10-009015-0000-02	MAC PIZZA, LLC 9015 MILLER RD	06/30/20 07/01/20	READ METER

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
RPLR20-0040 COMPLETED	MI10-008060-0000-02	BECKER, GERALD 8060 MILLER RD	06/18/20 06/24/20	REPLACE READER
SETM20-0093 COMPLETED	LI10-004268-0000-01	WOODSIDE BUILDERS 4268 LINDSEY DR	06/26/20 06/26/20	SET METER
SETM20-0094 COMPLETED	BR20-007221-0000-01	FREDELL, ROBIN 7221 BRISTOL RD	06/26/20 06/26/20	SET METER
STRT20-0105 COMPLETED	HI10-009251-0000-01	MATTSON, RICHARD 9251 HILL RD	06/16/20 06/24/20	STREET REPAIR
VA-000008 COMPLETED	RU10-007169-0000-02	AUSTIN, ROBERT 7169 RUSSELL	06/15/20 06/16/20	VALVE
WTON20-1362	SE20-005345-0000-01	RENO, DENNIS 5345 SEYMOUR RD	06/24/20	WATER TURN ON
WTON20-1363 COMPLETED	MC10-005125-0000-02	TAIPALUS, TIM 5125 MC LAIN ST	06/10/20 06/10/20	WATER TURN ON
WTON20-1364 COMPLETED	JE10-004134-0000-04	WILKES, DENNIS 4134 JENNIE LN	06/15/20 06/15/20	WATER TURN ON

Total Records: 28

Report Generated: 7/6/2020 9:21 AM
Report Options: Scheduled From: 6/1/2020 To: 6/30/2020

From: 05/23/2020 To: 06/19/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
Hours for Week Beginning: 05/24/2020						
05/25/2020	4100000001	Gardner, Rodney E	HOL	401	8.00	0.00
05/26/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
05/27/2020	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
05/27/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
05/27/2020	4100000001	Gardner, Rodney E	PERS	401	1.00	0.00
05/28/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
05/28/2020	4100000001	Gardner, Rodney E	VAC	401	4.00	0.00
05/29/2020	4100000001	Gardner, Rodney E	REG	401	7.00	0.00
05/29/2020	4100000001	Gardner, Rodney E	PERS	401	1.00	0.00
Total For Employee: 4100000001					40.00	0.00
05/25/2020	4100000004	Wright, David L	HOL	401	8.00	0.00
05/26/2020	4100000004	Wright, David L	REG	401	6.00	0.00
05/26/2020	4100000004	Wright, David L	REG	401	2.00	0.00
05/27/2020	4100000004	Wright, David L	REG	401	2.00	0.00
05/27/2020	4100000004	Wright, David L	REG	401	4.00	0.00
05/27/2020	4100000004	Wright, David L	REG	401	2.00	0.00
05/28/2020	4100000004	Wright, David L	REG	401	1.00	0.00
05/28/2020	4100000004	Wright, David L	REG	401	4.00	0.00
05/28/2020	4100000004	Wright, David L	REG	401	0.50	0.00
05/28/2020	4100000004	Wright, David L	REG	401	1.00	0.00
05/28/2020	4100000004	Wright, David L	REG	401	0.50	0.00
05/28/2020	4100000004	Wright, David L	REG	401	1.00	0.00
05/29/2020	4100000004	Wright, David L	REG	401	4.00	0.00
05/29/2020	4100000004	Wright, David L	REG	401	1.00	0.00
05/29/2020	4100000004	Wright, David L	REG	401	1.00	0.00
05/29/2020	4100000004	Wright, David L	REG	401	2.00	0.00
Total For Employee: 4100000004					40.00	0.00
05/25/2020	4100000005	Sandford, Jay E	2X	401	0.00	2.00
05/25/2020	4100000005	Sandford, Jay E	HOL	401	8.00	0.00
05/26/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
05/26/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
05/26/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
05/26/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
05/26/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
05/27/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
05/27/2020	4100000005	Sandford, Jay E	REG	401	4.00	0.00
05/27/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
05/28/2020	4100000005	Sandford, Jay E	REG	401	4.00	0.00
05/28/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
05/28/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
05/29/2020	4100000005	Sandford, Jay E	REG	401	6.00	0.00
05/29/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
Total For Employee: 4100000005					40.00	2.00
05/25/2020	4400000000000012	Harris, Andrew J	HOL	202	8.00	0.00
05/26/2020	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
05/27/2020	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
05/28/2020	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
05/29/2020	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
Total For Employee: 4400000000000012					40.00	0.00
05/25/2020	4400000009	Bosas, Rebecca M	HOL	401	8.00	0.00
05/26/2020	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
05/26/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
05/26/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
05/26/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
05/26/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00

From: 05/23/2020 To: 06/19/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
05/27/2020	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
05/27/2020	4400000009	Bosas, Rebecca M	REG	401	2.50	0.00
05/27/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
05/28/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
05/28/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
05/28/2020	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
05/28/2020	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
05/29/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
05/29/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
05/29/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
05/29/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
05/29/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
----- Total For Employee: 4400000009					40.00	0.00
05/27/2020	4400000011	Stevens, Russell S	REG	404	8.00	0.00
05/29/2020	4400000011	Stevens, Russell S	REG	404	2.00	0.00
05/29/2020	4400000011	Stevens, Russell S	REG	404	2.00	0.00
----- Total For Employee: 4400000011					12.00	0.00
Hours for Week Beginning: 05/31/2020						
06/01/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/01/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
06/01/2020	4100000001	Gardner, Rodney E	REG	401	3.00	0.00
06/02/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/03/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/04/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/05/2020	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
06/05/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
----- Total For Employee: 4100000001					40.00	0.00
06/01/2020	4100000004	Wright, David L	REG	401	6.00	0.00
06/01/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/01/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/02/2020	4100000004	Wright, David L	REG	401	8.00	0.00
06/03/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/03/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/03/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/03/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/03/2020	4100000004	Wright, David L	15X	401	0.00	2.00
06/03/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/04/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/04/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/04/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/04/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/04/2020	4100000004	Wright, David L	REG	401	1.50	0.00
06/04/2020	4100000004	Wright, David L	REG	401	0.50	0.00
06/04/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/05/2020	4100000004	Wright, David L	REG	401	4.00	0.00
06/05/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/05/2020	4100000004	Wright, David L	REG	401	0.50	0.00
06/05/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/05/2020	4100000004	Wright, David L	REG	401	0.50	0.00
----- Total For Employee: 4100000004					40.00	2.00
06/01/2020	4100000005	Sandford, Jay E	REG	401	8.00	0.00
06/02/2020	4100000005	Sandford, Jay E	REG	401	5.00	0.00
06/02/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
06/03/2020	4100000005	Sandford, Jay E	REG	401	8.00	0.00
06/04/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
06/04/2020	4100000005	Sandford, Jay E	REG	401	5.00	0.00

From: 05/23/2020 To: 06/19/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/05/2020	4100000005	Sandford, Jay E	REG	401	6.00	0.00
06/05/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
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Total For Employee: 4100000005					40.00	0.00
06/01/2020	440000000000012	Harris, Andrew J	REG	202	8.00	0.00
06/02/2020	440000000000012	Harris, Andrew J	REG	202	8.00	0.00
06/03/2020	440000000000012	Harris, Andrew J	REG	202	8.00	0.00
06/04/2020	440000000000012	Harris, Andrew J	REG	202	8.00	0.00
06/05/2020	440000000000012	Harris, Andrew J	VAC_SUPV	202	8.00	0.00
-----					-----	-----
Total For Employee: 440000000000012					40.00	0.00
05/31/2020	4400000009	Bosas, Rebecca M	2X	401	0.00	1.00
05/31/2020	4400000009	Bosas, Rebecca M	2X	401	0.00	1.00
06/01/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/01/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/01/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/01/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/01/2020	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
06/01/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/02/2020	4400000009	Bosas, Rebecca M	REG	401	7.50	0.00
06/02/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
06/03/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/03/2020	4400000009	Bosas, Rebecca M	REG	401	7.00	0.00
06/04/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
06/04/2020	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
06/05/2020	4400000009	Bosas, Rebecca M	REG	401	1.50	0.00
06/05/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
06/05/2020	4400000009	Bosas, Rebecca M	REG	401	6.00	0.00
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Total For Employee: 4400000009					40.00	2.00
06/01/2020	4400000011	Stevens, Russell S	REG	404	1.00	0.00
06/01/2020	4400000011	Stevens, Russell S	REG	404	2.00	0.00
06/01/2020	4400000011	Stevens, Russell S	REG	404	4.00	0.00
06/01/2020	4400000011	Stevens, Russell S	REG	404	1.00	0.00
06/03/2020	4400000011	Stevens, Russell S	REG	404	7.00	0.00
06/03/2020	4400000011	Stevens, Russell S	REG	404	1.00	0.00
06/05/2020	4400000011	Stevens, Russell S	REG	404	1.00	0.00
06/05/2020	4400000011	Stevens, Russell S	REG	404	2.00	0.00
06/05/2020	4400000011	Stevens, Russell S	REG	404	5.00	0.00
-----					-----	-----
Total For Employee: 4400000011					24.00	0.00
Hours for Week Beginning: 06/07/2020						

06/08/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/09/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/10/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/11/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/11/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/11/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/12/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/12/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/12/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/12/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
06/13/2020	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
06/13/2020	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
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Total For Employee: 4100000001					40.00	2.00
06/07/2020	4100000004	Wright, David L	2X	401	0.00	0.50
06/07/2020	4100000004	Wright, David L	2X	401	0.00	1.50
06/08/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/08/2020	4100000004	Wright, David L	REG	401	2.00	0.00

From: 05/23/2020 To: 06/19/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/08/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/08/2020	4100000004	Wright, David L	REG	401	0.50	0.00
06/08/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/08/2020	4100000004	Wright, David L	REG	401	0.50	0.00
06/08/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/09/2020	4100000004	Wright, David L	REG	401	4.00	0.00
06/09/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/09/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/09/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/10/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/10/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/10/2020	4100000004	Wright, David L	REG	401	3.00	0.00
06/10/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/10/2020	4100000004	Wright, David L	15X	401	0.00	2.00
06/10/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/10/2020	4100000004	Wright, David L	15X	401	0.00	1.00
06/11/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/11/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/11/2020	4100000004	Wright, David L	REG	401	4.00	0.00
06/12/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/12/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/12/2020	4100000004	Wright, David L	REG	401	3.00	0.00
06/12/2020	4100000004	Wright, David L	REG	401	2.00	0.00
----- Total For Employee: 4100000004					40.00	5.00
06/08/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
06/08/2020	4100000005	Sandford, Jay E	REG	401	5.00	0.00
06/08/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
06/09/2020	4100000005	Sandford, Jay E	REG	401	8.00	0.00
06/10/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
06/10/2020	4100000005	Sandford, Jay E	REG	401	6.00	0.00
06/10/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
06/11/2020	4100000005	Sandford, Jay E	REG	401	6.00	0.00
06/11/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
06/12/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
06/12/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
06/12/2020	4100000005	Sandford, Jay E	PERS	401	4.00	0.00
----- Total For Employee: 4100000005					40.00	0.00
06/08/2020	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
06/09/2020	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
06/10/2020	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
06/11/2020	4400000000000012	Harris, Andrew J	REG	202	8.00	0.00
06/12/2020	4400000000000012	Harris, Andrew J	HOL	202	8.00	0.00
----- Total For Employee: 4400000000000012					40.00	0.00
06/08/2020	4400000009	Bosas, Rebecca M	HOL	401	8.00	0.00
06/09/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
06/09/2020	4400000009	Bosas, Rebecca M	REG	401	7.50	0.00
06/10/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/10/2020	4400000009	Bosas, Rebecca M	REG	401	5.00	0.00
06/10/2020	4400000009	Bosas, Rebecca M	PERS	401	2.00	0.00
06/11/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
06/11/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
06/11/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
06/11/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/11/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
06/12/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/12/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/12/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00

From: 05/23/2020 To: 06/19/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/12/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
06/12/2020	4400000009	Bosas, Rebecca M	REG	401	2.00	0.00
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Total For Employee: 4400000009					40.00	0.00
06/08/2020	4400000011	Stevens, Russell S	REG	404	4.00	0.00
06/08/2020	4400000011	Stevens, Russell S	REG	404	1.00	0.00
06/08/2020	4400000011	Stevens, Russell S	REG	404	2.50	0.00
06/08/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
06/10/2020	4400000011	Stevens, Russell S	REG	404	1.00	0.00
06/10/2020	4400000011	Stevens, Russell S	REG	404	3.50	0.00
06/10/2020	4400000011	Stevens, Russell S	REG	404	2.00	0.00
06/10/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
06/10/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
06/10/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
06/12/2020	4400000011	Stevens, Russell S	REG	404	1.00	0.00
06/12/2020	4400000011	Stevens, Russell S	REG	404	1.00	0.00
06/12/2020	4400000011	Stevens, Russell S	REG	404	2.00	0.00
06/12/2020	4400000011	Stevens, Russell S	REG	404	2.00	0.00
06/12/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
06/12/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
-----					-----	-----
Total For Employee: 4400000011					24.00	0.00
06/08/2020	4400000014	Alles, Bryan S	REG	404	4.00	0.00
06/08/2020	4400000014	Alles, Bryan S	REG	404	1.00	0.00
06/08/2020	4400000014	Alles, Bryan S	REG	404	1.00	0.00
06/08/2020	4400000014	Alles, Bryan S	REG	404	2.00	0.00
06/09/2020	4400000014	Alles, Bryan S	REG	404	6.00	0.00
06/09/2020	4400000014	Alles, Bryan S	REG	404	2.00	0.00
06/10/2020	4400000014	Alles, Bryan S	REG	404	2.00	0.00
06/10/2020	4400000014	Alles, Bryan S	REG	404	2.00	0.00
06/10/2020	4400000014	Alles, Bryan S	REG	404	1.00	0.00
06/10/2020	4400000014	Alles, Bryan S	REG	404	3.00	0.00
06/11/2020	4400000014	Alles, Bryan S	REG	404	1.00	0.00
06/11/2020	4400000014	Alles, Bryan S	REG	404	3.00	0.00
-----					-----	-----
Total For Employee: 4400000014					28.00	0.00
Hours for Week Beginning: 06/14/2020						
06/14/2020	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
06/14/2020	4100000001	Gardner, Rodney E	15X	401	0.00	1.00
06/15/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/15/2020	4100000001	Gardner, Rodney E	REG	401	3.00	0.00
06/15/2020	4100000001	Gardner, Rodney E	REG	401	1.00	0.00
06/16/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/17/2020	4100000001	Gardner, Rodney E	REG	401	8.00	0.00
06/18/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/18/2020	4100000001	Gardner, Rodney E	REG	401	4.00	0.00
06/19/2020	4100000001	Gardner, Rodney E	REG	401	6.00	0.00
06/19/2020	4100000001	Gardner, Rodney E	REG	401	2.00	0.00
-----					-----	-----
Total For Employee: 4100000001					40.00	2.00
06/15/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/15/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/15/2020	4100000004	Wright, David L	REG	401	1.50	0.00
06/15/2020	4100000004	Wright, David L	REG	401	0.50	0.00
06/15/2020	4100000004	Wright, David L	REG	401	1.50	0.00
06/15/2020	4100000004	Wright, David L	REG	401	0.50	0.00
06/16/2020	4100000004	Wright, David L	VAC	401	8.00	0.00
06/17/2020	4100000004	Wright, David L	REG	401	1.00	0.00
06/17/2020	4100000004	Wright, David L	REG	401	4.00	0.00

From: 05/23/2020 To: 06/19/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/17/2020	4100000004	Wright, David L	REG	401	3.00	0.00
06/18/2020	4100000004	Wright, David L	VAC	401	8.00	0.00
06/19/2020	4100000004	Wright, David L	REG	401	2.00	0.00
06/19/2020	4100000004	Wright, David L	REG	401	4.00	0.00
06/19/2020	4100000004	Wright, David L	REG	401	2.00	0.00
-----					-----	-----
Total For Employee: 4100000004					40.00	0.00
06/15/2020	4100000005	Sandford, Jay E	REG	401	8.00	0.00
06/16/2020	4100000005	Sandford, Jay E	REG	401	4.00	0.00
06/16/2020	4100000005	Sandford, Jay E	REG	401	4.00	0.00
06/17/2020	4100000005	Sandford, Jay E	REG	401	8.00	0.00
06/18/2020	4100000005	Sandford, Jay E	REG	401	3.00	0.00
06/18/2020	4100000005	Sandford, Jay E	REG	401	4.00	0.00
06/18/2020	4100000005	Sandford, Jay E	PERS	401	1.00	0.00
06/19/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
06/19/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
06/19/2020	4100000005	Sandford, Jay E	REG	401	2.00	0.00
06/19/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
06/19/2020	4100000005	Sandford, Jay E	REG	401	1.00	0.00
-----					-----	-----
Total For Employee: 4100000005					40.00	0.00
06/15/2020	440000000000012	Harris, Andrew J	REG	202	9.00	0.00
06/16/2020	440000000000012	Harris, Andrew J	REG	202	8.50	0.00
06/17/2020	440000000000012	Harris, Andrew J	REG	202	9.00	0.00
06/18/2020	440000000000012	Harris, Andrew J	REG	202	9.50	0.00
06/19/2020	440000000000012	Harris, Andrew J	ABSENT SUPR	202	4.00	0.00
-----					-----	-----
Total For Employee: 440000000000012					40.00	0.00
06/15/2020	4400000009	Bosas, Rebecca M	REG	401	6.50	0.00
06/15/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/15/2020	4400000009	Bosas, Rebecca M	REG	401	0.50	0.00
06/16/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
06/16/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
06/17/2020	4400000009	Bosas, Rebecca M	REG	401	8.00	0.00
06/18/2020	4400000009	Bosas, Rebecca M	REG	401	4.00	0.00
06/18/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/18/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/18/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/18/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/19/2020	4400000009	Bosas, Rebecca M	REG	401	3.00	0.00
06/19/2020	4400000009	Bosas, Rebecca M	REG	401	1.00	0.00
06/19/2020	4400000009	Bosas, Rebecca M	VAC	401	4.00	0.00
-----					-----	-----
Total For Employee: 4400000009					40.00	0.00
06/15/2020	4400000011	Stevens, Russell S	REG	404	3.00	0.00
06/15/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
06/15/2020	4400000011	Stevens, Russell S	REG	404	3.50	0.00
06/15/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
06/15/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
06/19/2020	4400000011	Stevens, Russell S	REG	404	1.00	0.00
06/19/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
06/19/2020	4400000011	Stevens, Russell S	REG	404	0.50	0.00
06/19/2020	4400000011	Stevens, Russell S	REG	404	1.00	0.00
06/19/2020	4400000011	Stevens, Russell S	REG	404	2.00	0.00
06/19/2020	4400000011	Stevens, Russell S	REG	404	3.00	0.00
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Total For Employee: 4400000011					16.00	0.00
06/15/2020	4400000014	Alles, Bryan S	REG	404	2.00	0.00
06/15/2020	4400000014	Alles, Bryan S	REG	404	3.00	0.00
06/15/2020	4400000014	Alles, Bryan S	REG	404	3.00	0.00
06/16/2020	4400000014	Alles, Bryan S	REG	404	1.00	0.00

From: 05/23/2020 To: 06/19/2020

Grouped By: Employee ID

Date	Employee ID	Employee Name	Pay Code ID	Department	Reg Hours	OT Hours
06/16/2020	4400000014	Alles, Bryan S	REG	404	1.00	0.00
06/16/2020	4400000014	Alles, Bryan S	REG	404	4.00	0.00
06/16/2020	4400000014	Alles, Bryan S	REG	404	2.00	0.00
06/17/2020	4400000014	Alles, Bryan S	REG	404	1.00	0.00
06/17/2020	4400000014	Alles, Bryan S	REG	404	7.00	0.00
06/18/2020	4400000014	Alles, Bryan S	REG	404	1.00	0.00
06/18/2020	4400000014	Alles, Bryan S	REG	404	3.00	0.00
-----					-----	-----
Total For Employee: 4400000014					28.00	0.00
Grand Total:					932.00	15.00

City of Swartz Creek

Building Permit List

2020

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB2000024	06/12/20	HACKNEY, JOHN G		58-03-531-011	\$3,960	\$105.00	9278 ETON CT 48473-Res Utility Building
PB2000025	06/04/20	CASWELL, JOAN	(810) 919 2255	58-01-100-023	\$6,720	\$285.00	5067 MORRISH RD 48473-Res Add/Alter/Repair
PB2000026	06/09/20	Home Pro Roofing	(810) 223 3001	58-36-526-055	\$0	\$100.00	7090 ABBEY LN 48473-Roofing
PB2000027	06/10/20	Lockhart Roofing Co.	(810) 235 9866	58-35-576-037	\$0	\$282.00	8100 CIVIC DR 48473-Roofing
PB2000028	06/22/20	COOKS, CORI		58-31-100-022	\$325,263	\$1,425.00	6376 MILLER RD 48473-Res Single Family
Total:		5 Permits		Value: \$335,943		Fee Total: \$2,197.00	Total Number of Dwelling Units 1
Electrical							
PE2000020	06/02/20	Chapple Electric LLC	(810) 691 1948	58-35-776-011	\$0	\$146.00	11 KINGSLEY 48473-Electrical
PE2000021	06/04/20	CASWELL, JOAN	(810) 919 2255	58-01-100-023	\$0	\$140.00	5067 MORRISH RD 48473-Electrical
PE2000022	06/12/20	LJ Electric LLC	(810) 644 7769	58-03-532-012	\$0	\$150.00	5149 HELMSLEY DR 48473-Electrical
PE2000023	06/15/20	Meekhof Electric, Inc.	(616) 885 4781	58-01-502-027	\$0	\$135.00	7561 MILLER RD 48473-Electrical
Total:		4 Permits		Value: \$0		Fee Total: \$571.00	Total Number of Dwelling Units 0
Mechanical							
PM200023	06/17/20	B B Service Technician		58-30-651-096	\$0	\$340.00	3269 HERITAGE BLVD 48473-Mechanical
PM200024	06/16/20	Capitol Supply & Service	(810) 785 4785	58-35-776-115	\$0	\$160.00	115 ASHLEY CIR 48473-Mechanical
PM200025	06/16/20	Capitol Supply & Service	(810) 785 4785	58-35-776-083	\$0	\$160.00	83 ASHLEY CIR 48473-Mechanical
PM200026	06/16/20	Capitol Supply & Service	(810) 785 4785	58-35-776-094	\$0	\$160.00	94 HAMILTON ST 48473-Mechanical
PM200027	06/16/20	Capitol Supply & Service	(810) 785 4785	58-35-776-029	\$0	\$160.00	29 BROOKFIELD 48473-Mechanical
PM200028	06/16/20	Capitol Supply & Service	(810) 785 4785	58-35-776-121	\$0	\$160.00	121 ASHLEY CIR 48473-Mechanical

07/02/20

City of Swartz Creek

Building Permit List

2020

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
PM200029	06/29/20	Competitive Heating & Cooling		58-03-530-001	\$0	\$165.00	9041 MILLER RD 48473-Mechanical
Total:		7 Permits	Value: \$0		Fee Total:	\$1,305.00	Total Number of Dwelling Units 0

Plumbing

PP200007	06/11/20	Johnson & Wood, LLC	(810) 715 0700	58-31-527-005	\$0	\$134.00	6115 MILLER RD 48473-Plumbing
Total:		1 Permits	Value: \$0		Fee Total:	\$134.00	Total Number of Dwelling Units 0

Right of Way

PROW-0166	06/05/20	CONSUMERS ENERGY COM		58-02-501-026	\$0	\$100.00	8485 CHELMSFORD DR 48473-Right of way
PROW-0171	06/08/20	Comcast Corporation		58-01-502-117	\$0	\$100.00	7415 GROVE ST 48473-Right of way
PROW-0172	06/05/20	CONSUMERS ENERGY COM		58-31-200-017	\$0	\$100.00	6273 MILLER RD 48473-Right of way
PROW-0173	06/05/20	CONSUMERS ENERGY COM		58-02-552-020	\$0	\$100.00	5357 DON SHENK DR 48473-Right of way
PROW-0174	06/16/20	CONSUMERS ENERGY		58-02-501-046	\$0	\$100.00	8474 CHELMSFORD DR 48473-Right of way
PROW-0175	06/18/20	HAYES, ANDREW		58-03-531-165	\$0	\$100.00	9301 CHESTERFIELD DR 48473-Right of way
PROW-0176	06/29/20	CONSUMERS ENERGY		58-02-530-040	\$0	\$100.00	8093 CRAPO ST 48473-Right of way
Total:		7 Permits	Value: \$0		Fee Total:	\$700.00	Total Number of Dwelling Units 0

Zoning

PZ20-0004	06/09/20	CASWELL, JOAN	(810) 919 2255	58-01-100-023	\$0	\$25.00	5067 MORRISH RD 48473-Shed
PZ20-0005	06/15/20	AIS Installation	(586) 274 9100	58-02-503-084	\$2,116	\$25.00	5116 WINSHALL DR 48473-Fence

City of Swartz Creek Building Permit List 2020

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Total:		2 Permits	Value: \$2,116		Fee Total: \$50.00	Total Number of Dwelling Units 0	

Permit Total: 26 Value: \$338,059 Fee Total: \$4,957.00

Permit.DateIssued Between 6/1/2020 12:00:00 AM AND 6/30/2020 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4534 RAUBINGER RD	58-01-501-014	Status	06/01/2020	06/02/2020	Complied
4062 MORRISH RD	58-35-200-005	Status	06/01/2020	06/02/2020	Partially Complic
4301 ELMS RD	58-31-551-006	NOV	06/01/2020	06/01/2020	Violation(s)
7557 MASON ST	58-36-551-006	Final Zoning	06/01/2020	06/01/2020	Approved
5090 FAIRCHILD ST	58-02-526-081	Ordinance	06/01/2020	06/02/2020	No Violation
3259 ELMS RD	58-30-300-001	In Wall	06/01/2020	06/01/2020	Approved
3269 HERITAGE BLVD	58-30-651-096	Rough-Basement	06/02/2020	06/02/2020	Disapproved
11 KINGSLEY	58-35-776-011	Final	06/03/2020	06/03/2020	Approved
9056 CHESTERFIELD DR	58-03-526-006	Final	06/04/2020	06/04/2020	Approved
7041 MILLER RD	58-36-577-010	Status	06/08/2020	06/08/2020	No Change
7029 MILLER RD	58-36-577-008	Status	06/08/2020	06/08/2020	No Change
5078 WINSTON DR	58-02-501-068	Status	06/08/2020	06/08/2020	Complied
5247 OAKVIEW DR	58-02-501-112	Ordinance	06/08/2020		
8078 MAPLE ST	58-02-530-008	Ordinance	06/08/2020		
5021 SCHOOL ST	58-02-526-003	Ordinance	06/08/2020		
5067 MORRISH RD	58-01-100-023	Rough	06/08/2020	06/08/2020	Approved
8095 CIVIC DR	58-35-576-058	Site Visit	06/09/2020	06/09/2020	Approved
7177 LINDSEY DR	58-36-676-050	Footing	06/09/2020	06/09/2020	Approved
5246 GREENLEAF DR	58-03-533-061	Ordinance	06/10/2020		
5067 MORRISH RD	58-01-100-023	Rough	06/10/2020	06/10/2020	Approved
1 DRAGON DRIVE	58-02-100-006	Footing-Foundation	06/10/2020	06/10/2020	Approved
9189 MILLER RD	58-03-200-015	Final	06/11/2020	06/11/2020	Approved
5153 OAKVIEW DR	58-02-501-099	Status	06/15/2020	06/15/2020	Complied
5095 MC LAIN ST	58-02-526-037	Status	06/15/2020	06/16/2020	Complied
1 DRAGON DRIVE	58-02-100-006	Footing-Concession	06/15/2020	06/15/2020	Approved
7024 PARK RIDGE PKWY	58-36-527-009	Final	06/15/2020	06/15/2020	Approved
8041 MAPLE ST	58-02-530-012	Ordinance	06/16/2020	06/16/2020	Violation(s)
5021 SCHOOL ST	58-02-526-003	Ordinance	06/16/2020	06/16/2020	No Violation
4301 ELMS RD	58-31-551-006	Status	06/16/2020	06/16/2020	No Change
5163 DON SHENK DR	58-02-503-057	Code	06/16/2020		
7085 BRISTOL RD	58-36-526-062	Final	06/16/2020	06/16/2020	Approved
3269 HERITAGE BLVD	58-30-651-096	Rough-Basement Or	06/16/2020	06/16/2020	Approved
3269 HERITAGE BLVD	58-30-651-096	Rough Basement	06/17/2020	06/17/2020	Disapproved
9262 ETON CT	58-03-531-009	Final	06/18/2020	06/18/2020	Approved
9262 ETON CT	58-03-531-009	Final	06/18/2020	06/18/2020	Approved
5463 SEYMOUR RD	58-03-533-201	Final	06/18/2020	06/18/2020	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
3418 DYE RD	58-29-551-023	Ordinance	06/19/2020		
5387 MILLER RD	58-32-100-006	Ordinance	06/19/2020		
6133 BRISTOL RD	58-31-526-010	Ordinance	06/19/2020		
7512 GROVE ST	58-01-100-019	Ordinance	06/19/2020		
9237 MILLER RD	58-03-200-007	Final Zoning	06/22/2020	06/22/2020	Approved
9032 LUEA LN	58-03-626-040	Final	06/22/2020	06/22/2020	Not Ready
9104 LUEA LN	58-03-626-012	Final	06/22/2020	06/22/2020	Not Ready
9069 LUEA LN	58-03-626-047	Final	06/22/2020	06/22/2020	Not Ready
9087 LUEA LN	58-03-626-015	Final	06/22/2020	06/22/2020	Not Ready
9149 LUEA LN	58-03-626-025	Final	06/22/2020	06/22/2020	Not Ready
9097 LUEA LN	58-03-626-017	Final	06/22/2020	06/22/2020	Not Ready
9079 LUEA LN	58-03-626-049	Final	06/22/2020	06/22/2020	Not Ready
5149 HELMSLEY DR	58-03-532-012	Final	06/22/2020	06/22/2020	Approved
7177 LINDSEY DR	58-36-676-050	Backfill	06/22/2020	06/22/2020	Approved
7177 LINDSEY DR	58-36-676-050	Footing-Garage	06/22/2020	06/22/2020	Approved
1 DRAGON DRIVE	58-02-100-006	Masonry	06/22/2020	06/22/2020	Approved
7301 MILLER RD	58-36-577-035	Final Zoning	06/23/2020	06/23/2020	Approved
8348 CAPPY LN	58-02-503-038	Ordinance	06/23/2020	06/23/2020	Violation(s)
7459 MILLER RD	58-01-501-004	Final	06/23/2020	06/23/2020	Approved
6165 MILLER RD	58-31-527-009	Final	06/23/2020	06/23/2020	Approved
4062 MORRISH RD	58-35-200-005	Status	06/24/2020	06/24/2020	Complied
50 SOMERSET ST	58-35-776-050	Final Zoning	06/24/2020	06/24/2020	Approved
7553 MASON ST	58-36-551-007	Final Zoning	06/24/2020	06/24/2020	Approved
5386 DON SHENK DR	58-03-579-006	Final	06/24/2020	06/24/2020	Approved
9257 CHESTERFIELD DR	58-03-531-161	Final	06/24/2020	06/24/2020	Approved
5152 DURWOOD DR	58-03-533-146	Final	06/24/2020	06/24/2020	Approved
11 KINGSLEY	58-35-776-011	Final	06/24/2020	06/24/2020	Approved
5300 OAKVIEW DR	58-03-200-006	Footing	06/24/2020	06/24/2020	Approved
5397 MILLER RD	58-32-100-005	Ordinance	06/25/2020		
5116 WINSHALL DR	58-02-503-084	Final Zoning	06/25/2020	06/25/2020	Approved
5151 WINSHALL DR	58-02-503-092	Final	06/25/2020	06/25/2020	Approved
3269 HERITAGE BLVD	58-30-651-096	Rough Basement-Re	06/25/2020	06/25/2020	Approved
1 DRAGON DRIVE	58-02-100-006	Foundation Walls	06/25/2020	06/25/2020	Approved
7550 MILLER RD	58-36-552-010	Final-Admin	06/25/2020	06/25/2020	Approved
7035 PARK RIDGE PKWY	58-36-527-007	Final	06/30/2020	06/30/2020	Approved
5125 MC LAIN ST	58-02-526-042	Framing	06/30/2020	06/29/2020	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
9041 MILLER RD	58-03-530-001	Final	06/30/2020	06/30/2020	Approved
7221 BRISTOL RD	58-36-200-020	Final	06/30/2020	06/30/2020	Approved
7221 BRISTOL RD	58-36-200-020	Final	06/30/2020	06/30/2020	Approved
7221 BRISTOL RD	58-36-200-020	Final	06/30/2020	06/30/2020	Approved

Inspections: 76

Population: All Records

Inspection.DateTimeScheduled Between 6/1/2020 12:00:00 AM AND 6/30/2020 11:59:59 PM

Enforcements By Category

07/02/20

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E20-039	5090 FAIRCHILD ST	No Violation	06/01/20	06/02/20
E20-049	8348 CAPPY LN	Violation	06/22/20	

Total Entries: 2

WEED COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E20-040	5247 OAKVIEW DR	Inspection Pending	06/08/20	
E20-041	8078 MAPLE ST	Inspection Pending	06/08/20	
E20-042	5021 SCHOOL ST		06/08/20	
E20-043	5246 GREENLEAF DR	Complete	06/10/20	06/10/20
E20-044	5163 DON SHENK DR		06/15/20	
E20-045	3418 DYE RD	Inspection Pending	06/19/20	
E20-046	5387 MILLER RD	Inspection Pending	06/19/20	
E20-047	6133 BRISTOL RD		06/19/20	
E20-048	7512 GROVE ST	Inspection Pending	06/19/20	
E20-050	5397 MILLER RD	Inspection Pending	06/25/20	

Total Entries: 10

Total Records: 12

Population: All Records

Enforcement.DateFiled Between 6/1/2020 12:00:00 AM AND 6/30/2020 11:59:59 PM

Certificates With Inspections

07/02/2020

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR200020	4534 RAUBINGER RD	06/08/2020	06/08/2020	06/09/2020		06/09/2022	Suspended
Initial	KBROWN	Matt Hart	Scheduled				

Population: All Records

Record Count: 1

Certificate.DateIssued Between 6/1/2020 12:00:00 AM
AND 6/30/2020 11:59:59 PM

From: [Comcast Heartland](#)
Cc: [Gardner, John](#)
Subject: Comcast Programming Changes
Date: Friday, June 19, 2020 1:51:19 PM

Good afternoon,

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note the following changes:

We were recently notified by Showtime that on July 15, 2020, they plan to cease providing SHO Beyond and will be launching SHO x BET. Like SHO Beyond, SHO x BET will be a secondary multiplex channel of the primary Showtime service and will replace SHO Beyond wherever it is currently offered.

And on or about July 28, 2020, we plan to add Recipe.TV, Justice Central and Comedy.TV to the Digital Starter level of service. Customers will need an IP-capable device (e.g., Xfinity X1) in order to view these new channels.

Please feel free to contact me at 734-359-2077 if you have any questions.

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20766**



- Consumers Energy Company requests Michigan Public Service Commission’s approval for reconciliation of its 2019 demand response program costs.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: **Thursday, July 16, 2020 at 9:00 AM**

BEFORE: **Administrative Law Judge Sally Wallace**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company’s (Consumers Energy) June 1, 2020 application requesting the Commission to approve: 1) the reconciliation of its 2019 Demand Response (DR) program costs; 2) the recovery of the \$883,812 under-recovered DR revenue requirement through a 12-month surcharge to be implemented beginning with the January 2021 billing cycle; 3) Consumers Energy’s financial incentive of \$2,446,817 for 2019, and the recovery of the financial incentive through a surcharge to be implemented beginning with the January 2021 billing cycle for a period of 12 months; 4) Consumers Energy’s proposed revisions to the financial incentive mechanism to apply in the 2020 DR program year; 5) Consumers Energy’s proposed DR pilots; and 6) other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by July 9, 2020. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]

2007-E



Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report
December 31, 2019 - Swartz Creek, City of (2504)



Spring, 2020

Swartz Creek, City of

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Swartz Creek, City of (2504) as of December 31, 2019. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, and the Michigan Constitution and governing statutes. Swartz Creek, City of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2019,
- Establish contribution requirements for the fiscal year beginning July 1, 2021,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with state reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2019. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are checked regularly through a comprehensive study, called an Experience Study. A study was completed in 2015, as prepared by the prior actuary, and is the basis of the demographic assumptions and methods currently in place. At the February 28, 2019 board meeting, the MERS Retirement Board adopted new economic assumptions effective with the December 31, 2019 annual actuarial valuation, which will impact contributions beginning in 2021. **At the February 27, 2020 board meeting, the MERS Retirement Board adopted demographic assumptions effective with the December 31, 2020 annual actuarial valuation, which will impact contributions beginning in 2022.** An illustration of the potential impact is found in this report.

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202 reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of all the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

<http://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2019AnnualActuarialValuation-Appendix.pdf>

The actuarial assumptions used for this valuation are reasonable for purposes of the measurement.

This report does not reflect the recent and still developing impact of COVID-19, which is likely to influence demographic and economic experience, at least in the short-term. We will continue to monitor these developments and their impact on the MERS Defined Benefit and Hybrid plans. Actual experience will be reflected in each subsequent annual valuation, as experience emerges.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge the information contained in this report is accurate and fairly presents the actuarial position of Swartz Creek, City of as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

David T. Kausch, Rebecca L. Stouffer, and Mark Buis are members of the American Academy of Actuaries. These actuaries meet the Academy's Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.

The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting or investment advice.

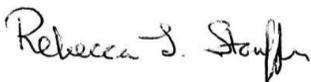
This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

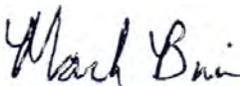
Sincerely,



David T. Kausch, FSA, FCA, EA, MAAA



Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA

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Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While funding ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

	12/31/2019	12/31/2018
Funded Ratio*	91%	96%

* Reflects assets from Surplus divisions, if any.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Required Employer Contributions:

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions. Changes to the actuarial assumptions and methods based on the 2015 Experience Study are fully phased-in with this valuation.

Effective this valuation, the MERS Retirement Board has adopted a reduction in the investment rate of return assumption from 7.75% to 7.35% and a reduction in the rate of wage inflation from 3.75% to 3.00%. Changes to these assumptions are effective for contributions beginning in 2021 and may be phased-in. This valuation reflects the first year of phase-in.

By default, MERS will invoice you based on the amount in the “No Phase-in” columns. This amount will be considered the minimum required contribution unless you request to be billed the “Phase-in” rates. If you wish to be billed using the phased-in rates, please contact MERS, at which point the alternate minimum required contribution will be the amount in the “Phase-in” columns. Please note that this approach is different than in years past.

	Percentage of Payroll				Monthly \$ Based on Projected Payroll			
	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in
Valuation Date:	12/31/2019	12/31/2019	12/31/2018	12/31/2018	12/31/2019	12/31/2019	12/31/2018	12/31/2018
Fiscal Year Beginning:	July 1, 2021	July 1, 2021	July 1, 2020	July 1, 2020	July 1, 2021	July 1, 2021	July 1, 2020	July 1, 2020
Division								
01 - AFSCME	-	-	-	-	\$ 207	\$ 834	\$ 0	\$ 10
10 - Sprvsrs	-	-	-	-	5,125	6,565	2,184	3,262
Municipality Total					\$ 5,332	\$ 7,399	\$ 2,184	\$ 3,272

Employee contribution rates:

Valuation Date:	Employee Contribution Rate	
	12/31/2019	12/31/2018
Division		
01 - AFSCME	2.00%	2.00%
10 - Sprvsrs	4.00%	4.00%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more of what MERS calls “Surplus” divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. An election to set up Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division could be transferred to an unfunded division in the future to reduce the unfunded liability in future years, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality’s total assets, unfunded accrued liability and funded status, however, these assets are not used in calculating the minimum required contribution.

MERS strongly encourages employers to contribute more than the minimum contribution shown above.

How and Why Do These Numbers Change?

In a defined benefit plan contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2)
- Changes in actuarial assumptions and methods (see the Appendix)
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

Comments on Investment Rate of Return Assumption

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided a significant portion of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **7.35%** per year. This, along with all of our other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore contributions at lower assumed investment return assumptions, please review the “what if” projection scenarios later in this report.

Assumption Change in 2019

At the February 28, 2019 board meeting, the MERS Retirement Board adjusted key economic assumptions. These assumptions, in particular the investment return assumption, have a significant effect on a plan’s required contribution and funding level. Historically low interest rates, along with high equity market valuations, have led to reductions in projected returns for most asset classes. This has resulted in a Board adopted reduction in the investment rate of return assumption from 7.75% to 7.35%, effective with the December 31, 2019 valuation, first impacting 2021 contributions. The Board also changed the assumed rate of wage inflation from 3.75% to 3.00%, with the same effective date.

Assumption Change in 2020

A 5-year experience study analyzing historical experience from 2013 through 2018 was completed in February 2020. In addition to changes to the economic assumptions which will take effect with the Fiscal year 2021 contribution rates, the experience study recommends updated demographic assumptions, including adjustments to the following actuarial assumptions: mortality, retirement, disability, and termination rates. A complete description of the proposed assumptions may be found in the Appendix to the valuation. Changes to the demographic assumptions resulting from the experience study have been approved by the MERS Retirement Board and are to be effective beginning with the December 31, 2020 actuarial valuation first impacting 2022 contributions. This report includes a “What If” scenario of the approved 2020 assumption changes in an effort to show employers the anticipated impact on contribution rates.

Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year’s investment gains or losses over the prior year and the following four years. This smoothing method is used to determine your

actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. The (smoothed) **actuarial rate of return for 2019 was 4.77%, while the actual market rate of return was 13.41%**. To see historical details of the market rate of return, compared to the smoothed actuarial rate of return, refer to this report's Appendix, or view the "[How Smoothing Works](#)" video on the [Defined Benefit resource page](#) of the MERS website.

As of December 31, 2019, the actuarial value of assets is 101% of market value due to asset smoothing. This means that meeting the actuarial assumption in the next few years will require average annual market returns that exceed the 7.35% investment return assumption, or contribution requirements will continue to increase.

If the December 31, 2019 valuation results were based on market value instead of actuarial value:

- The funded percent of your entire municipality would be 90% (instead of 91%); and
- Your total employer contribution requirement for the fiscal year starting July 1, 2021 would be \$100,128 (instead of \$88,788).

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption and the demographic assumptions. Lower investment returns would result in higher required employer contributions, and vice-versa. Alternate demographic assumptions may result in higher or lower employer contributions depending on the demographic characteristics of the plan participants.

The relative impact of the economic and demographic scenarios below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2019 valuation, and are for the municipality in total, not by division. These results do not reflect a phase in of the impact of the new actuarial assumptions.

It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.

In addition to economic assumption changes effective with Fiscal Year 2021 contributions, the Retirement Board has also adopted a change to certain demographic and other assumptions effective for the December 31, 2020 valuation which will impact the Fiscal Year 2022 contributions. Please see the section labeled “Assumption Change in 2020” for more information. The scenario shown using these assumptions as of December 31, 2019 is illustrative only. The actual impact of this change when reflected in the 2020 Annual Actuarial Valuation report will be different.

12/31/2019 Valuation Results	Assumed Future Annual Smoothed Rate of Investment Return		
	Lower Future Annual Returns ³	2020 Adopted Demographic Assumptions	Valuation Assumptions
Investment Return Assumption	5.35%	7.35%	7.35%
Wage Increase Assumption	3.00%	3.00%	3.00%
Accrued Liability	\$ 8,309,181	\$ 7,178,122	\$ 6,951,256
Valuation Assets ¹	\$ 6,318,845	\$ 6,318,845	\$ 6,318,845
Unfunded Accrued Liability	\$ 1,990,336	\$ 859,277	\$ 632,411
Funded Ratio	76%	88%	91%
Monthly Normal Cost	\$ 428	\$ 186	\$ 205
Monthly Amortization Payment	\$ 20,303	\$ 9,799	\$ 7,194
Total Employer Contribution²	\$ 20,731	\$ 9,985	\$ 7,399

¹ The Valuation Assets include assets from Surplus divisions, if any.

² If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division’s employer contribution requirement. If the overfunding credit is larger than the normal cost, the division’s full credit is included in the municipality’s amortization payment above but the division’s total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

³ Based on current demographic assumptions.

Projection Scenarios

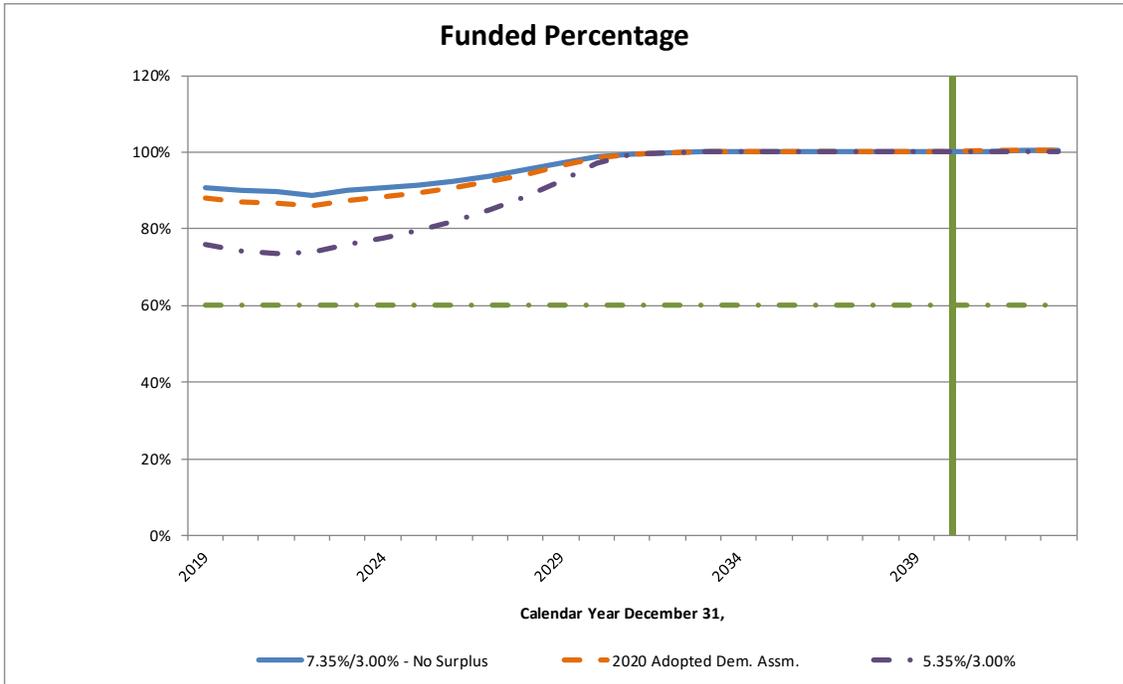
The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic and demographic assumption scenarios. All three projections take into account the past investment losses that will continue to affect the actuarial rate of return in the short term.

The 7.35%/3.00% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 7.35% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively, and make contributions in addition to the minimum requirements. The 2020 adopted demographic assumption and 5.35%/3.00% projection scenarios provide an indication of the potential required employer contribution if these assumptions were met over the long-term.

Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	Actuarial Accrued Liability	Valuation Assets ²	Funded Percentage	Computed Annual Employer Contribution
7.35%¹/3.00% - Current Demographic Assumptions					
NO 5-YEAR PHASE-IN					
2019	2021	\$ 6,951,256	\$ 6,318,845	91%	\$ 88,788
2020	2022	\$ 6,900,000	\$ 6,220,000	90%	\$ 93,400
2021	2023	\$ 6,790,000	\$ 6,080,000	90%	\$ 101,000
2022	2024	\$ 6,650,000	\$ 5,910,000	89%	\$ 114,000
2023	2025	\$ 6,490,000	\$ 5,840,000	90%	\$ 112,000
2024	2026	\$ 6,320,000	\$ 5,720,000	91%	\$ 115,000
7.35%¹/3.00% - Adopted 2020 Demographic Assumptions					
NO 5-YEAR PHASE-IN					
2019	2021	\$ 7,178,122	\$ 6,318,845	88%	\$ 119,820
2020	2022	\$ 7,140,000	\$ 6,220,000	87%	\$ 125,000
2021	2023	\$ 7,060,000	\$ 6,110,000	87%	\$ 134,000
2022	2024	\$ 6,950,000	\$ 5,980,000	86%	\$ 148,000
2023	2025	\$ 6,820,000	\$ 5,950,000	87%	\$ 147,000
2024	2026	\$ 6,660,000	\$ 5,880,000	88%	\$ 151,000
5.35%¹/3.00% - Current Demographic Assumptions					
NO 5-YEAR PHASE-IN					
2019	2021	\$ 8,309,181	\$ 6,318,845	76%	\$ 248,772
2020	2022	\$ 8,200,000	\$ 6,090,000	74%	\$ 258,000
2021	2023	\$ 8,030,000	\$ 5,920,000	74%	\$ 269,000
2022	2024	\$ 7,830,000	\$ 5,780,000	74%	\$ 286,000
2023	2025	\$ 7,610,000	\$ 5,770,000	76%	\$ 288,000
2024	2026	\$ 7,370,000	\$ 5,710,000	77%	\$ 297,000

¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

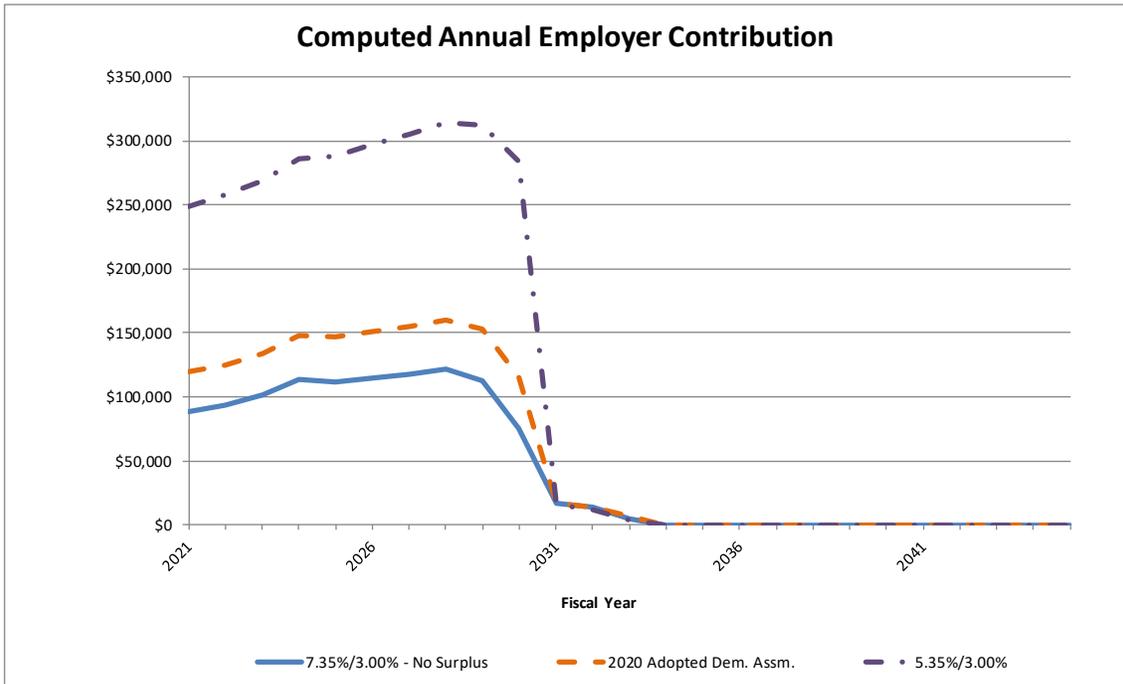
² Valuation Assets do not include assets from Surplus divisions, if any.



Notes:

All projected funded percentages are shown with no phase-in.

The green indicator lines have been added at 60% funded and 21 years following the valuation date for PA 202 purposes.



Notes:

All projected contributions are shown with no phase-in.

Table 1: Employer Contribution Details For the Fiscal Year Beginning July 1, 2021

Division	Total Normal Cost	Employee Contribut. Rate	Employer Contributions ¹			Computed Employer Contribut. With Phase-In	Blended ER Rate No Phase-In ⁵	Blended ER Rate With Phase-In ⁵	Employee Contribut. Conversion Factor ²
			Employer Normal Cost	Payment of the Unfunded Accrued Liability ⁴	Computed Employer Contribut. No Phase-In				
Percentage of Payroll									
01 - AFSCME	8.35%	2.00%	-	-	-	-			
10 - Sprvsrs	0.00%	4.00%	-	-	-	-			
Estimated Monthly Contribution³									
01 - AFSCME			\$ 205	\$ 629	\$ 834	\$ 207			
10 - Sprvsrs			0	6,565	6,565	5,125			
Total Municipality			\$ 205	\$ 7,194	\$ 7,399	\$ 5,332			
Estimated Annual Contribution³			\$ 2,460	\$ 86,328	\$ 88,788	\$ 63,984			

- ¹ The above employer contribution requirements are in addition to the employee contributions, if any.
- ² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1%, because employee contributions may be refunded at termination of employment, and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.
- ³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.
- ⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions to not add across.
- ⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution No Phase-in rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-MERS (6377).

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

Table 2: Benefit Provisions

01 - AFSCME: Closed to new hires

	2019 Valuation	2018 Valuation
Benefit Multiplier:	2.00% Multiplier (no max)	2.00% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	55/30	55/30
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	5 years	5 years
Employee Contributions:	2.00%	2.00%
DC Plan for New Hires:	7/1/1997	7/1/1997
Act 88:	Yes (Adopted 12/10/1970)	Yes (Adopted 12/10/1970)

10 - Sprvsrs: Closed to new hires

	2019 Valuation	2018 Valuation
Benefit Multiplier:	2.50% Multiplier (80% max)	2.50% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	50/25	50/25
Early Retirement (Reduced):	55/15	55/15
Final Average Compensation:	3 years	3 years
COLA for Future Retirees:	2.50% (Non-Compound)	2.50% (Non-Compound)
COLA for Current Retirees:	2.50% (Non-Compound)	2.50% (Non-Compound)
Employee Contributions:	4.00%	4.00%
DC Plan for New Hires:	7/1/1997	7/1/1997
Act 88:	Yes (Adopted 12/10/1970)	Yes (Adopted 12/10/1970)

Table 3: Participant Summary

Division	2019 Valuation		2018 Valuation		2019 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
01 - AFSCME							
Active Employees	2	\$ 107,380	2	\$ 107,183	62.7	42.0	42.0
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	6	112,968	6	112,969	69.8		
Pending Refunds	0		0				
10 - Sprvsrs							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	9	423,627	9	415,867	68.3		
Pending Refunds	0		0				
Total Municipality							
Active Employees	2	\$ 107,380	2	\$ 107,183	62.7	42.0	42.0
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	15	536,595	15	528,836	68.9		
Pending Refunds	0		0				
Total Participants	17		17				

¹ Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

² Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.

Table 4: Reported Assets (Market Value)

Division	2019 Valuation		2018 Valuation	
	Employer and Retiree ¹	Employee ²	Employer and Retiree ¹	Employee ²
01 - AFSCME	\$ 1,802,180	\$ 99,618	\$ 1,676,887	\$ 95,927
10 - Sprvsrs	4,334,854	0	4,147,133	0
Municipality Total³	\$ 6,137,033	\$ 99,618	\$ 5,824,020	\$ 95,927
Combined Assets³	\$6,236,652		\$5,919,947	

¹ Reserve for Employer Contributions and Benefit Payments.

² Reserve for Employee Contributions.

³ Totals may not add due to rounding.

The December 31, 2019 valuation assets (actuarial value of assets) are equal to 1.013179 times the reported market value of assets (compared to 1.095342 as of December 31, 2018). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Table 5: Flow of Valuation Assets

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2009	\$ 282,204		\$ 19,305	\$ 338,223	\$ (473,728)	\$ 0	\$ 0	\$ 7,821,234
2010	196,337		17,509	392,938	(527,731)	0	24,509	7,924,796
2011	87,502	\$ 11,723	16,224	349,365	(559,713)	0	0	7,829,897
2012	79,273	6	16,443	313,076	(518,919)	0	0	7,719,776
2013	85,735	3	14,323	425,428	(533,278)	0	0	7,711,987
2014	97,181	0	13,279	418,854	(583,933)	0	0	7,657,368
2015	100,374	111,999	11,529	348,798	(654,308)	0	0	7,575,760
2016	94,061	564,769	12,248	434,113	(618,056)	0	0	8,062,895
2017	50,402	26,976	3,697	326,892	(545,810)	0	(1,225,547)	6,699,505
2018	36,552	36,552	2,144	230,691	(521,077)	0	0	6,484,367
2019	0	73,104	2,168	288,042	(528,836)	0	0	6,318,845

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

Additional employer contributions, if any, are shown separately starting in 2011. Prior to 2011, additional contributions are combined with the required employer contributions.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available, will be displayed with zero values.

**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2019**

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
01 - AFSCME	\$ 830,095	\$ 0	\$ 1,147,307	\$ 0	\$ 1,977,402	\$ 1,926,862	97.4%	\$ 50,540
10 - Sprvsrs	0	0	4,973,854	0	4,973,854	4,391,983	88.3%	581,871
Total	\$ 830,095	\$ 0	\$ 6,121,161	\$ 0	\$ 6,951,256	\$ 6,318,845	90.9%	\$ 632,411

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

Table 7: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2005	\$ 7,576,107	\$ 6,813,379	90%	\$ 762,728
2006	8,013,556	7,146,449	89%	867,107
2007	8,092,795	7,493,467	93%	599,328
2008	8,140,864	7,655,230	94%	485,634
2009	8,337,631	7,821,234	94%	516,397
2010	8,532,967	7,924,796	93%	608,171
2011	8,597,380	7,829,897	91%	767,483
2012	8,184,102	7,719,776	94%	464,326
2013	8,235,676	7,711,987	94%	523,689
2014	8,657,510	7,657,368	88%	1,000,142
2015	9,174,180	7,575,760	83%	1,598,420
2016	8,781,556	8,062,895	92%	718,661
2017	6,786,126	6,699,505	99%	86,621
2018	6,756,614	6,484,367	96%	272,247
2019	6,951,256	6,318,845	91%	632,411

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS’s technology service provider.

Tables 8 and 9: Division-Based Comparative Schedules

Division 01 - AFSCME

Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 1,715,180	\$ 1,576,164	92%	\$ 139,016
2010	1,736,708	1,574,133	91%	162,575
2011	1,755,979	1,577,034	90%	178,945
2012	1,740,956	1,563,818	90%	177,138
2013	1,758,360	1,579,950	90%	178,410
2014	1,822,679	1,592,868	87%	229,811
2015	1,926,030	1,626,153	84%	299,877
2016	1,944,441	1,969,146	101%	(24,705)
2017	1,933,339	1,976,157	102%	(42,818)
2018	1,925,433	1,941,838	101%	(16,405)
2019	1,977,402	1,926,862	97%	50,540

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

Table 9-01: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2009	3	\$ 135,983	\$ 1,562	2.00%
2010	3	137,886	\$ 1,793	2.00%
2011	3	137,139	\$ 2,072	2.00%
2012	3	137,577	\$ 2,259	2.00%
2013	3	139,994	\$ 2,607	2.00%
2014	2	108,915	\$ 3,833	2.00%
2015	2	106,804	\$ 5,577	2.00%
2016	2	109,768	\$ 0	2.00%
2017	2	104,656	\$ 0	2.00%
2018	2	107,183	\$ 10	2.00%
2019	2	107,380	\$ 834	2.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

Division 10 - Sprvsrs

Table 8-10: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2009	\$ 5,320,438	\$ 5,116,113	96%	\$ 204,325
2010	5,325,987	5,174,095	97%	151,892
2011	5,329,737	5,095,875	96%	233,862
2012	4,897,772	5,022,150	103%	(124,378)
2013	4,940,754	5,001,525	101%	(60,771)
2014	5,152,171	4,906,270	95%	245,901
2015	5,398,232	4,708,454	87%	689,778
2016	4,862,938	4,785,486	98%	77,452
2017	4,852,787	4,723,348	97%	129,439
2018	4,831,181	4,542,529	94%	288,652
2019	4,973,854	4,391,983	88%	581,871

Notes: Actuarial assumptions were revised for the 2009, 2010, 2011, 2012, 2015 and 2019 actuarial valuations.

Table 9-10: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2009	3	\$ 183,159	\$ 2,415	4.00%
2010	3	186,680	\$ 2,106	4.00%
2011	3	179,431	\$ 2,944	4.00%
2012	3	186,142	\$ 0	4.00%
2013	2	124,816	\$ 0	4.00%
2014	0	0	\$ 4,321	0.00%
2015	0	0	\$ 13,379	0.00%
2016	0	0	\$ 0	4.00%
2017	0	0	\$ 719	4.00%
2018	0	0	\$ 3,262	4.00%
2019	0	0	\$ 6,565	4.00%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

Table 10: Division-Based Layered Amortization Schedule

Division 01 - AFSCME

Table 10-01: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2021		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
(Gain)/Loss	12/31/2019	\$ 54,760	10	\$ 60,907	10	\$ 7,548
Total				\$ 60,907		\$ 7,548

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2019 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2019 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 10 - Sprvsrs

Table 10-10: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2021		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
(Gain)/Loss	12/31/2017	\$ 63,029	10	\$ 62,911	8	\$ 9,372
(Gain)/Loss	12/31/2018	220,741	10	234,667	9	31,692
(Gain)/Loss	12/31/2019	111,361	10	123,862	10	15,348
Assumption	12/31/2019	164,509	10	180,476	10	22,368
Total				\$ 601,916		\$ 78,780

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2019 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2019 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

GASB 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. Statement 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

Actuarial Valuation Date:		12/31/2019
Measurement Date of the Total Pension Liability (TPL):		12/31/2019
At 12/31/2019, the following employees were covered by the benefit terms:		
Inactive employees or beneficiaries currently receiving benefits:		15
Inactive employees entitled to but not yet receiving benefits (including refunds):		0
Active employees:		<u>2</u>
		17
Total Pension Liability as of 12/31/2018 measurement date:	\$	6,618,095
Total Pension Liability as of 12/31/2019 measurement date:	\$	6,808,506
Service Cost for the year ending on the 12/31/2019 measurement date:	\$	8,408
Change in the Total Pension Liability due to:		
- Benefit changes ¹ :	\$	0
- Differences between expected and actual experience ² :	\$	(14,093)
- Changes in assumptions ² :	\$	216,302
Average expected remaining service lives of all employees (active and inactive):		0

¹ A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

² Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

Covered employee payroll: (Needed for Required Supplementary Information)	\$	107,380
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Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease <u>(6.60%)</u>	Current Discount Rate <u>(7.60%)</u>	1% Increase <u>(8.60%)</u>
Change in Net Pension Liability as of 12/31/2019:	\$ 604,004	\$ -	\$ (522,563)

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.

Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - AFSCME

12/1/2016	Service Credit Purchase Estimates - No
7/1/2004	Benefit F55 (With 30 Years of Service)
7/1/2004	Member Contribution Rate 2.00%
7/1/1997	DC Adoption Date 07-01-1997
7/1/1994	Benefit B-2
7/1/1991	Benefit B-1
7/1/1988	Member Contribution Rate 0.00%
12/10/1970	Covered by Act 88
7/1/1970	Benefit C-1 (Old)
7/1/1966	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1966	10 Year Vesting
7/1/1966	Benefit C (Old)
7/1/1966	Member Contribution Rate 3.00% Under \$4,200.00 - Then 5.00%
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

10 - Sprvsrs

12/1/2016	Service Credit Purchase Estimates - No
7/1/1997	DC Adoption Date 07-01-1997
1/1/1992	E2 2.5% COLA for future retirees (07/01/1991)
1/1/1992	E1 2.5% COLA for past retirees (07/01/1991)
7/1/1991	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/1991	Benefit B-4 (80% max)
7/1/1991	Member Contribution Rate 4.00%
7/1/1988	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/1988	10 Year Vesting
7/1/1988	Benefit C-1 (Old)
7/1/1988	Benefit F50 (With 25 Years of Service)
7/1/1988	Member Contribution Rate 1.00%
12/10/1970	Covered by Act 88
	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

Division	FAC Increase Assumption
All Divisions	2.00%

Withdrawal Rate Scaling Factor

Division	Withdrawal Rate Scaling Factor
All Divisions	100%

Miscellaneous and Technical Assumptions

Loads – None.

Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise, if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.

PLAN MATURITY MEASURES

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

	<u>12/31/2019</u>	<u>12/31/2018</u>
1. Ratio of the market value of assets to total payroll	58.1	55.2
2. Ratio of actuarial accrued liability to payroll	64.7	63.0
3. Ratio of actives to retirees and beneficiaries	0.1	0.1
4. Ratio of market value of assets to benefit payments	11.8	11.4
5. Ratio of net cash flow to market value of assets (boy)	-7.7%	-6.7%

RATIO OF MARKET VALUE OF ASSETS TO TOTAL PAYROLL

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

RATIO OF ACTUARIAL ACCRUED LIABILITY TO PAYROLL

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

RATIO OF ACTIVES TO RETIREES AND BENEFICIARIES

A young plan with many active members and few retirees will have a high ratio of active to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

RATIO OF MARKET VALUE OF ASSETS TO BENEFIT PAYMENTS

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

RATIO OF NET CASH FLOW TO MARKET VALUE OF ASSETS

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.

State Reporting

The following information has been prepared to provide some of the information necessary to complete the pension reporting requirements for the State of Michigan’s Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at www.mersofmich.com and on the State [website](#).

Form 5572		
Line Reference	Description	Result
10	Membership as of December 31, 2019	
11	Indicate number of active members	2
12	Indicate number of inactive members (excluding pending refunds)	0
13	Indicate number of retirees and beneficiaries	15
14	Investment Performance for Calendar Year Ending December 31, 2019¹	
15	Enter actual rate of return - prior 1-year period	14.02%
16	Enter actual rate of return - prior 5-year period	6.39%
17	Enter actual rate of return - prior 10-year period	7.97%
18	Actuarial Assumptions	
19	Actuarial assumed rate of investment return ²	7.35%
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Percent
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any ³	10
22	Is each division within the system closed to new employees? ⁴	Yes
23	Uniform Assumptions	
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	\$6,282,248
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions	\$7,405,043
27	Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending June 30, 2020	\$106,008

1. The Municipal Employees’ Retirement System’s investment performance has been provided to GRS from MERS Investment Staff and included here for reporting purposes. This investment performance figures reported are net of investment expenses on a rolling calendar-year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.
2. Net of administrative and investment expenses.
3. Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.
4. If all divisions within the employer are closed, “yes.” If at least one division is open (including shadow divisions) indicate “no.”

**CITY OF SWARTZ CREEK
SANITARY SEWER TRENCHLESS REHABILITATION
ITEMIZED BID SHEET
District 3 Project Estimate - Proposed
6-Jul-20**

1

ITEM	DESCRIPTION	UNIT	UNIT PRICE	District 3	
				Qty	Item
PART I - Cleaning, Video Inspection & Reaming					
A	High Pressure Water Jet Cleaning. All Sizes	FT	\$ 3.25	1830	\$ 5,947.50
B	Sanitary Sewer CCTV (Closed Circuit Television) Inspection	FT	\$ 1.25	1830	\$ 2,287.50
C	Sanitary Sewer Calcite Reaming				
	Light - equal or less than 20% cross sectional area loss	FT	\$ 4.00	300	\$ 1,200.00
	Heavy - greater that 20% cross sectional area loss	FT	\$ 6.00		\$ -
D	Sanitary Sewer Reaming/Cutting Roots with Approved Reamers and Cutters				
	Light - equal or less than 20% cross sectional area loss	FT	\$ 4.00		\$ -
	Heavy - greater that 20% cross sectional area loss	FT	\$ 6.00		\$ -
E	Reaming of Protruding Lateral utilizing approved remote controlled robotic reamer with CCTV assistance	EA	\$ 500.00	0	\$ -
F	Lateral Reinstatement	EA	\$ 500.00	0	\$ -
PART II - Structural Spot Repair as determined by Engineer					
A	Pipe point structural spot repair with Cured-In-Place pipe (inverted tube liner) as specified including: sewer cleaning, pre and post video inspection with DVD and report.				\$ -
	8" diameter - 3' to 10' length	EA	\$ 2,500.00		\$ -
	8" diameter - additional length greater than 10'	FT	\$ 75.00		\$ -
	10" diameter - 3' to 10' length	EA	\$ 2,500.00		\$ -
	10" diameter - additional length greater than 10'	FT	\$ 100.00		\$ -
	12" diameter - 3' to 10' length	EA	\$ 2,750.00		\$ -
	12" diameter - additional length greater than 10'	FT	\$ 100.00		\$ -
	15" diameter - 3' to 10' length	EA	\$ 3,000.00		\$ -
	15" diameter - additional length greater than 10'	FT	\$ 100.00		\$ -
	18" diameter - 3' to 10' length	EA	\$ 3,500.00		\$ -
	18" diameter - additional length greater than 10'	FT	\$ 100.00		\$ -
PART III - Sanitary Sewer Lateral Cleaning and Repairs					
A	Lateral sewer CCTV (Closed Circuit Television) Inspection through mainline sewer including DVD and report.	EA	\$ 500.00		\$ -
B	Installation of 6" Diameter inverted type CIPP Lateral Liner (up to R.O.W.) from mainline sewer, including vacumm excavation and installation of a clean out to surface. Preparatory work of cleaning andn removal of debris in the lateral and temporary rest	EA	\$ 4,000.00		\$ -
PART IV - Sanitary Sewer Joint Testing and Sealing					
A	Sanitary Sewer Pipe Joint Sealing with approved Sealant including testing and removal of excess grout.				
	8" Diameter	JOINT	\$ 45.00		\$ -
	10" Diameter	JOINT	\$ 45.00		\$ -
	12" Diameter	JOINT	\$ 50.00		\$ -
	15" Diameter	JOINT	\$ 55.00		\$ -
	18" Diameter	JOINT	\$ 60.00		\$ -
PART V - Structural CIPP Lining (Fully Deteriorated)					
A	Manhole to Manhole CIPP Lining for 8" Diameter Mains	FT	\$ 36.00		\$ -
B	Manhole to Manhole CIPP Lining for 10" Diameter Mains	FT	\$ 38.00		\$ -
C	Manhole to Manhole CIPP Lining for 12" Diameter Mains	FT	\$ 39.00		\$ -
D	Manhole to Manhole CIPP Lining for 15" Diameter Mains	FT	\$ 50.00		\$ -
E	Manhole to Manhole CIPP Lining for 18" Diameter Mains	FT	\$ 60.00		\$ -
F	Manhole to Manhole CIPP Lining for 24" Diameter Mains	FT	\$ 97.00		\$ -
Area Totals					\$ 9,435.00



CEM Support Center

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

June 10, 2020

NOTIFICATION #:
1051676732-1050091259

CITY OF SWARTZ CREEK
8083 CIVIC DR
SWARTZ CREEK, MI 48473-1377

REFERENCE: CHELMSFORD DR FROM SEYMOUR TO WINSTON, SWARTZ CREEK

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of \$100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately \$7.96. This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration.

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:	\$ 49,152.00
Winter Construction Costs:	\$ -
Installation Charge (\$100.00 per Luminaire):	\$ 1,400.00
Additional Costs	
Total Estimated Cost:	\$ 50,552.00
Less Prepayment Received:	\$ -
Total Estimated Cost Due:	\$ 50,552.00

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Daniel Hoeksema at 571-513-9725

CEM Support Center

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED	
TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:	
<u>POBoxCEServiceRequest@cmsenergy.com</u>	
<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input checked="" type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	OTHER:
NOTIFICATION REFERENCE NUMBERS	
ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1051676732-1050091259



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 100000431294

Consumers Energy Company is authorized as of 3/23/2020, by the City of Swartz Creek, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of Swartz Creek, dated 11/1/2014.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1051676732

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 11/1/2014 shall remain in full force and effect.

City of Swartz Creek

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Swartz Creek, dated 11/1/2014, in accordance with the Authorization for Change in Standard Lighting Contract dated 3/23/2020,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Genesee

I, _____, Clerk of the City of Swartz Creek, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	NE CORNER DUVAL DR AND CHELMSFORD DR
1	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	SE CORNER OXFORD CT AND CHELMSFORD DR
1	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	SW CORNER WINSTON DR AND CHELMSFORD DR
1	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	OAKVIEW DR S/O CHELMSFORD DR
1	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	SW CORNER DUVAL DR AND OAKVIEW DR
1	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	WEST OF HELMSLEY DR/ACROSS FROM SYRING ELEMENTARY
1	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	NW CORNER DURWOOD DR AND OAKVIEW DR
1	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	NE CORNER GREENLEAF DR AND OAKVIEW DR
1	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	OXFORD CT - CUL-DE-SAC



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 103033446230

Consumers Energy Company is authorized as of 3/23/2020, by the City of Swartz Creek, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of Swartz Creek, dated 11/1/2018.

Lighting Type:
General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):
1051676732, 1050091259

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 11/1/2018 shall remain in full force and effect.

City of Swartz Creek

By: _____
(Signature)

(Printed)

Its _____
(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Swartz Creek, dated 11/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 3/23/2020,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Genesee

I, _____, Clerk of the City of Swartz Creek, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City

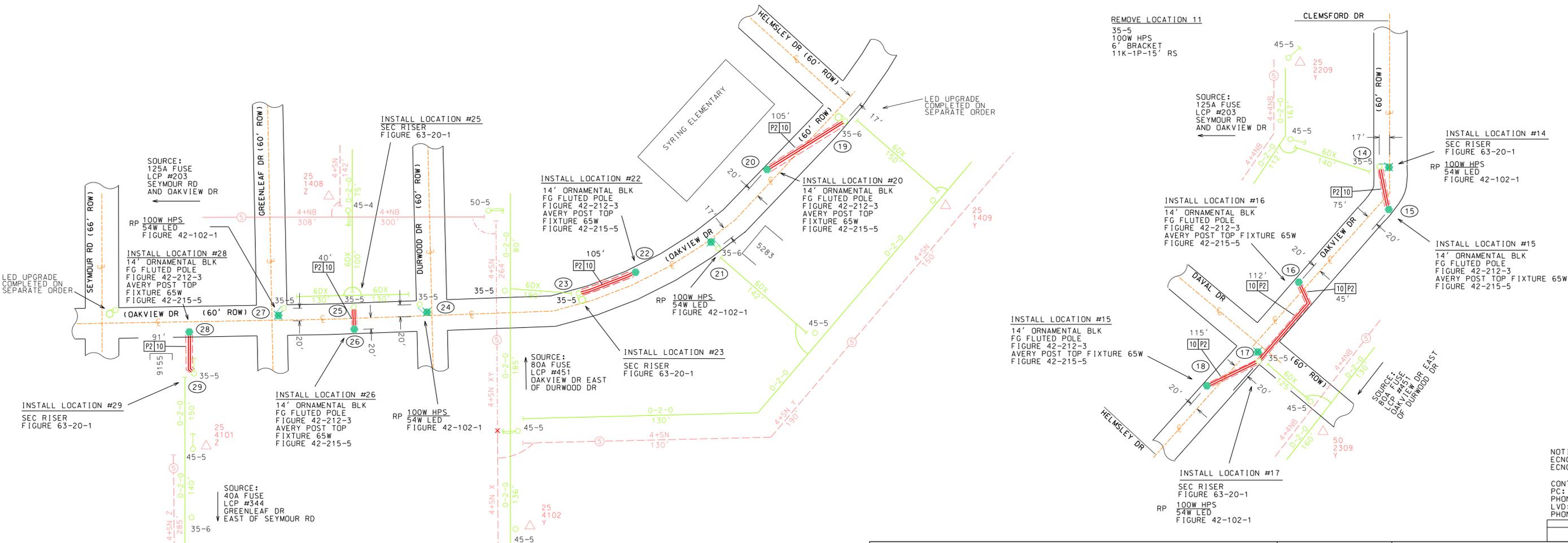
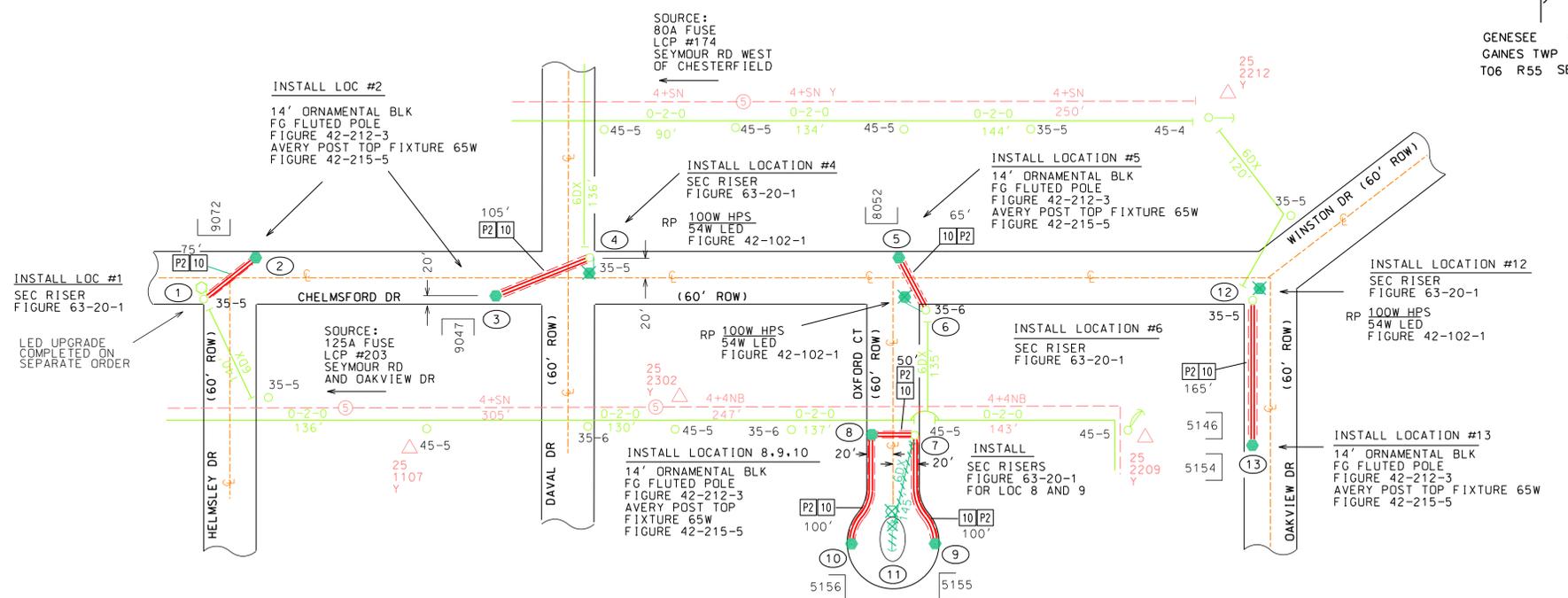
GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	NE CORNER DUVAL DR AND CHELMSFORD DR
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	SE CORNER OXFORD CT AND CHELMSFORD DR
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	SW CORNER WINSTON DR AND CHELMSFORD DR
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	OAKVIEW DR S/O CHELMSFORD DR
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	SW CORNER DUVAL DR AND OAKVIEW DR
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	WEST OF HELMSLEY DR/ACROSS FROM SYRING ELEMENTARY
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	NW CORNER DURWOOD DR AND OAKVIEW DR
1	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	NE CORNER GREENLEAF DR AND OAKVIEW DR
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	NE CORNER CHELMSFORD DR AND HELMSLEY DR
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	SW CORNER DAVAL DR AND CHELMSFORD DR
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	NORTH SIDE OF CHELMSFORD DR AT OXFORD CT
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	165' SOUTH OF CHELMSFORD DR ON WINSTON DR
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	SOUTH OF CHELMSFORD DR ON OXFORD CT
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	AT CUL-DE-SAC - WEST SIDE OF RD OXFORD CT
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	AT CUL-DE SAC - EAST SIDE OF RD OXFORD CT
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	SOUTH OF CLEMSFORD DR ON OAKVIEW - EAST SIDE OF RD
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	NORTH OF DAVAL DR ON OAKVIEW DR
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	SOUTH OF DUVAL DR ON OAKVIEW DR
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	105' SOUTH OF HELMSLEY DR ON OAKVIEW DR
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	OAKVIEW DR EAST OF DURWOOD DR
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	ON OAKVIEW DR BETWEEN GREENLEAF DR AND DURWOOD DR
1	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	OAKVIEW DR EAST OF SEYMOUR RD

UPGRADE AND INSTALLATION OF LED STREETLIGHTING FOR THE CITY OF SWARTZ CREEK ROAD PROJECT

GENESSEE CO
GAINES TWP
T06 R55 SEC.03

UNDERGROUND LEGEND	
1. Single-phase primary	A. No 2 AL cable, 175 mils, 15KV, or secondary.
2. Open eye primary	B. No 1/0 AL cable, 175 mils, 15KV, or secondary.
3. Three-phase secondary	C. No 3/0 AL cable, 175 mils, 15KV, or secondary.
4. Single-phase secondary	D. 350 kcmil AL cable, 175 mils, 15KV, or secondary.
5. Combination light and power secondary	E. 500 kcmil copper cable, 175 mils, 15KV, or secondary.
6. Three-phase power secondary	F. 750 kcmil AL cable, 175 mils, 15KV, or secondary.
7. Single-phase service	G. No 1/0 stranded AL cable, 280 mils, 28KV.
8. Combination lighting and power service	H. No 3/0 stranded AL cable, 280 mils, 28KV.
9. Three-phase power service	I. 750 kcmil AL cable, 280 mils, 28KV.
10. Streetlighting conductor (2/C-10 CU)	J. Cable joint.
11. Streetlighting conductor (2/C-8 AL)	K. 350 kcmil AL cable, 280 mils, 28KV.
12. Covered neutral conductor for ducts	L. Cable joint.
13. Streetlighting conductor (3/C-1/0 AL)	M. Marker to locate cable.
	N. Refer to Note on Drawing, NI for Note 1, etc.
	R. No 1/0 AL solid cable, 280 mils, 28KV.
	T. No 1/0 AL stranded cable 280 mils, 28KV, jacketed.
	TT. No 1/0 AL stranded cable, 260 mils tree-retardant INS, 25KV, jacketed.
	V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
	VT. 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, jacketed.
	W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
	WT. 750 kcmil AL cable, 280 mils tree-retardant INS, 25KV, jacketed.
	EX: [Symbol] - No 1/0 solid AL cable for three-phase primary
	[Symbol] - No 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary
	[Symbol] - CONDUCTOR CHANGE
CONDUIT [Symbol] 2" Plastic [Symbol] 3" Plastic [Symbol] 4" Plastic [Symbol] 6" Plastic [Symbol] 2" Steel [Symbol] 3" Steel [Symbol] 4" Steel [Symbol] 5" Steel [Symbol] 6" Steel [Symbol] PROP. ELEC. CONDUCTORS ONLY [Symbol] PROP. ELEC. AND GAS LINES ONLY [Symbol] PROP. GAS LINE ONLY [Symbol] PROP. ELEC. GAS AND TELECOMMUNICATIONS [Symbol] EXIST. ELEC. CONDUCTORS ONLY [Symbol] EXIST. GAS LINE ONLY [Symbol] FUTURE ELECTRIC TRENCH	



NOTIFICATIONS
ECNC LED #1051676732
ECNC STL #1050091259

CONTACTS
PC: KRISTEN GREENWOOD
PHONE (269) 969-8521
LVD: JEREMY CLARK
PHONE (810) 760-3342

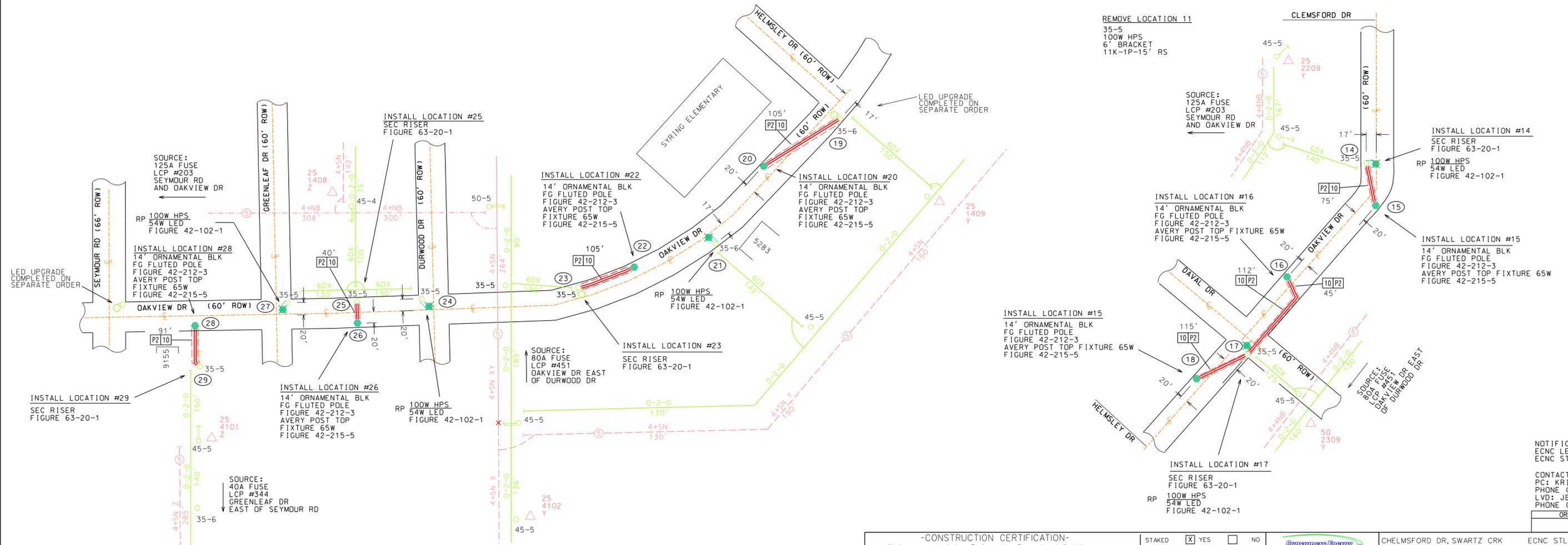
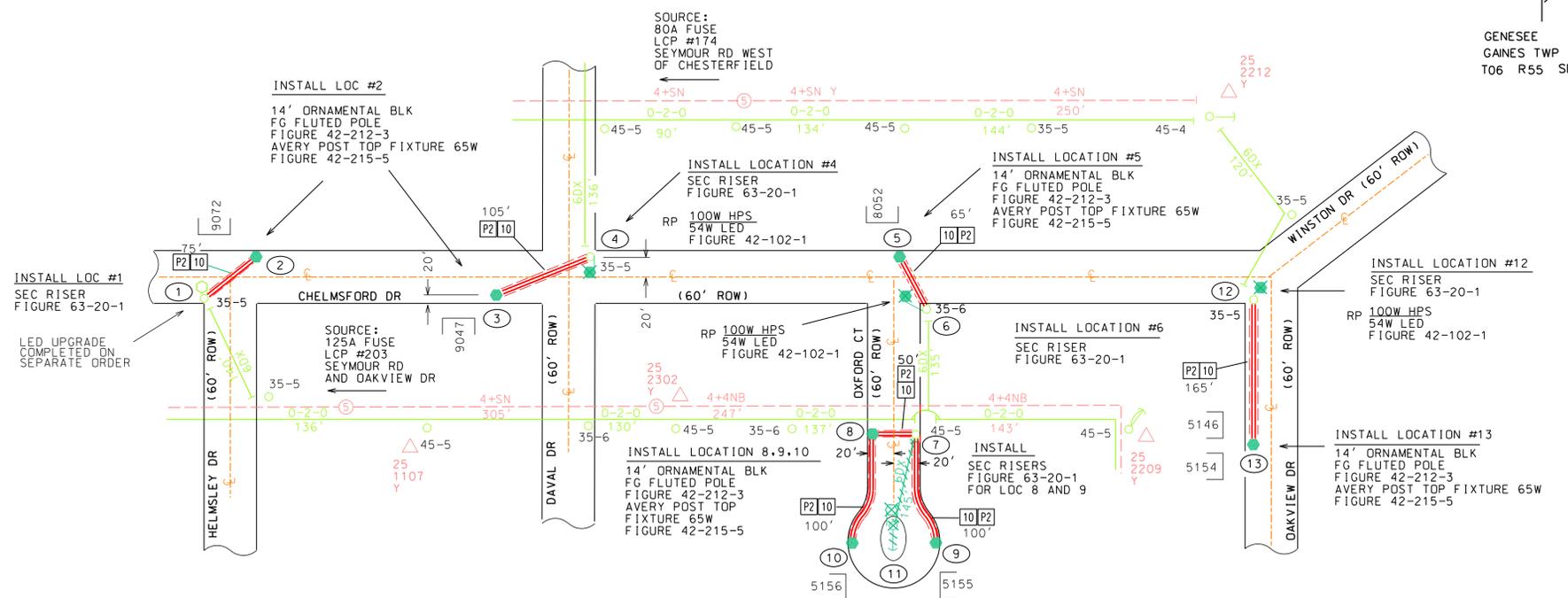
ORDER NUMBER

-CONSTRUCTION CERTIFICATION- Work was constructed as Engineered or Changed as Indicated. All Salvageable Material Was Returned to Stores.		STAKED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	TREES <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Signed _____ in Direct Charge of Work	Dates: Started _____ Completed _____	TLM NUMBER 0655031105	# OF RODS	OHMS
MISS DIG NUMBER: _____ DATE: _____		DESIGNED BY JSCLARK	DATE 02/24/20	APPROVED BY _____
		SHEET 1 OF 1	SCALE NONE	DESIGN NUMBER 1125143.001

UPGRADE AND INSTALLATION OF LED STREETLIGHTING FOR THE CITY OF SWARTZ CREEK ROAD PROJECT

GENESEE CO
GAINES TWP
T06 R55 SEC.03

UNDERGROUND LEGEND	
1. Single-phase primary	A. No 2 AL cable, 175 mils, 15KV, or secondary.
2. Open eye primary	B. No 1/0 AL cable, 175 mils, 15KV, or secondary.
3. Three-phase primary	C. No 3/0 AL cable, 175 mils, 15KV, or secondary.
4. Single-phase secondary	D. 350 kcmil AL cable, 175 mils, 15KV, or secondary.
5. Combination light and power secondary	E. 500 kcmil copper cable, 175 mils, 15KV, or secondary.
6. Three-phase power secondary	F. 750 kcmil AL cable, 175 mils, 15KV, or secondary.
7. Single-phase service	G. No 1/0 stranded AL cable, 280 mils, 28KV.
8. Combination lighting and power service	H. No 3/0 stranded AL cable, 280 mils, 28KV.
9. Three-phase power service	I. 750 kcmil AL cable, 280 mils, 28KV.
10. Streetlighting conductor (2/C-10 CU)	J. Cable joint.
11. Streetlighting conductor (2/C-8 AL)	K. 350 kcmil AL cable, 260 mils, 25KV.
12. Covered neutral conductor for ducts	L. Marker to locate cable.
13. Streetlighting conductor (3/C-1/0 AL)	M. Refer to Note on Drawing, N1 for Note 1, etc.
CONDUIT	
P2 2" Plastic	P3 3" Plastic
P4 4" Plastic	P6 6" Plastic
S2 2" Steel	S3 3" Steel
S4 4" Steel	S5 5" Steel
S6 6" Steel	
CABLE MATERIAL AND SIZE	
PROP. ELEC. CONDUCTORS ONLY	TT. No 1/0 AL stranded cable, 260 mils tree-retardant INS, 25KV, jacketed.
PROP. ELEC. AND GAS LINES ONLY	V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
PROP. GAS LINE ONLY	VT. 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, jacketed.
PROP. ELEC. GAS AND TELECOMMUNICATIONS	W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
EXIST. ELEC. CONDUCTORS ONLY	WT. 750 kcmil AL cable, 260 mils tree-retardant INS, 25KV, jacketed.
EXIST. ELEC. AND TELECOMMUNICATIONS	EX: [8] - No 1/0 solid AL cable for three-phase primary
FUTURE ELECTRIC TRENCH	[3G40] - No 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary
	[X] CONDUCTOR CHANGE



NOTIFICATIONS
ECNC LED #105167632
ECNC STL #1050091259

CONTACTS
PC: KRISTEN GREENWOOD
PHONE (269) 969-8521
LVD: JEREMY CLARK
PHONE (810) 760-3342

ORDER NUMBER

-CONSTRUCTION CERTIFICATION- Work was constructed as Engineered or Changed as Indicated. All Salvageable Material Was Returned to Stores.		STAKED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Trees <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Signed _____ in Direct Charge of Work	Dates: Started _____ Completed _____	DESIGNED BY: JSCLARK DATE: 05/14/20		APPROVED BY: DATE:
MISS DIG NUMBER: _____	DATE: _____	TLM NUMBER: 0655031105	# OF RODS: _____	DHMS: _____
		SHEET 1 OF 1		SCALE: NONE
		DESIGNED BY: JSCLARK DATE: 05/14/20		APPROVED BY: DATE:
		SUBSTATION: SWARTZ CREEK		WD NO.: 0398
		STREET: MORRIS ROAD		ECNC LED: 11125143
				ECNC STL: 11126321



CITY OF SWARTZ CREEK
8083 CIVIC DR
SWARTZ CREEK MI 48473-1377

Amount Due: \$50,552.00
Please pay by: June 24, 2020

Invoice Number	9318496251
PO Number	
PO Date	
Bill Date	06/10/20

Account: 3000 1730 1007

▶ CHELMSFORD DR FROM SEYMOUR TO WINSTON SWARTZ CREEK - STREETLIGHTING - NOTIFICATION NUMBER (s):
1051676732-1050091259 -

NONENERGY INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Electric Streetlights-Reimbursable	1.0 EA	\$7,604.00	\$7,604.00
Electric Streetlights-CIAC	14.0 EA	\$100.00	\$1,400.00
Electric Streetlights-14.5 Fluted Base	14.0 EA	\$1,635.00	\$22,890.00
Electric Streetlights-LED	14.0 EA	\$1,272.00	\$17,808.00
Electric U/G Dist. (Non-Refundable)	1.0 EA	\$850.00	\$850.00

TOTAL DUE: \$50,552.00

See Page 2 for Payment Options.

Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

INVOICE QUESTIONS - Contact: Daniel Hoeksema -571-513-9725 -

Fold, detach and mail this stub with your check made payable to Consumers Energy. Please write your account number on your check.



CONSUMERS ENERGY
CEM Support Ctr - Lansing RM 122
PO Box 30162
Lansing, MI 48909-7662

PREPAYMENT REQUEST

Account: 3000 1730 1007

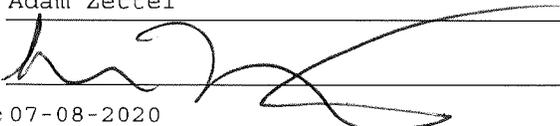
Amount Due: \$50,552.00
Please pay by: June 24, 2020
Enclosed:

ESTIMATE OF FUNDS NEEDED
FOR
30-Day Period Commencing
06-30-2020

Name of Borrower The City of Swartz Creek

Items	Amount of Funds
Development	\$ 274
Contract or Job No. _____	
Contract or Job No. _____	
Contract or Job No. _____	
Land and Rights-of-Way	
Legal Services	42
Engineering Fees	
Interest	2,000.05
Equipment	
Contingencies	
Refinancing	
Initial O&M	
Other	22,500
TOTAL	\$ 24,816.05

Prepared by Adam Zettel

By  _____ Name of Borrower

Date 07-08-2020

Approved by _____

Date _____

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015 and 0570-0021. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

A Professional Limited Liability Company

150 West Jefferson, Suite 2500

Detroit, Michigan 48226

(313) 963-6420

Taxpayer I.D. No. 38-0836500

Attorney-Client/Attorney Work Product Privileged

Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Please reference **Invoice #1481934**
when remitting payment.

June 8, 2020

Re: Water Supply System Revenue Bond, Series 2020 (Taxable)
Client/Matter #156116/00002
Billing Attorney: Jeffrey S Aronoff

INVOICE FOR PROFESSIONAL SERVICES RENDERED as Bond Counsel to the City of Swartz Creek in connection with the above-captioned Bonds, including analysis of financing options; preparation of proceedings with respect to issuance of Bonds including Notice of Intent Resolution, Authorizing Ordinance; review letter of conditions; discussions regarding legal terms and USDA documentation; telephone conferences and calls; coordination with City attorney and engineer; preparation of bond form and closing documents, coordination of closing and preparation and delivery of approving opinion.

TOTAL DUE FOR INVOICE #1481934 \$ 22,500.00

Bond Counsel

PAYMENT OPTIONS:

CHECK Payable To: Miller, Canfield, Paddock and Stone
P. O. Drawer 640348 Detroit, MI 48264-0348

US WIRE TRANSFER Comerica Bank ABA#: 072000096
Swift Code: MNBDS33 (for international wires only)
Account: 1840-09284-3

If wiring funds, please send payment information to accounting@millercanfield.com
To confirm wire information contact our Treasury Manager at (313) 496-8432

Under the Firm's collection policy, payment is expected within 30 days.
Our accounting department may contact you regarding invoices remaining unpaid after 60 days.

35953611.1\156116-00002



Advancing Communities

City of Swartz Creek
Attn: Mr. Adam Zettel, City Manager
8083 Civic Drive
Swartz Creek, MI 48473

Invoice Date: 05/15/2020
Invoice #: 214175
Project: 4023-18-0050

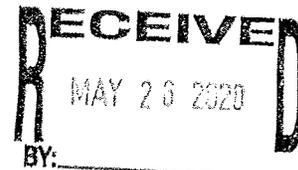
Project Name: USDA Water Main Improvement Project

Construction Permitting Coordination

For Professional Services Rendered through: 5/2/2020

Description	Fee	Prior Billed	Total Available	Current Billing
Miller Road - Survey	10,550.00	18,163.00	0.00	0.00
Morrish Road - Survey	9,000.00	16,728.00	0.00	0.00
Bristol Road - Survey	13,000.00	15,740.00	0.00	0.00
Oakview/Chelmsford/Oxford - Survey	16,000.00	17,900.00	0.00	0.00
Miller Road - Design	90,000.00	96,819.25	0.00	0.00
Morrish Road - Design	49,000.00	43,253.25	5,746.75	0.00
Bristol Road - Design	62,050.00	61,761.25	288.75	0.00
Oakview/Chelmsford/Oxford - Design	30,784.00	39,740.75	0.00	0.00
Subconsultant - Geotech	7,950.00	7,950.00	0.00	0.00
Miller Road - Construction	51,400.00	0.00	51,400.00	0.00
Morrish Road - Construction	75,000.00	0.00	75,000.00	0.00
Bristol Road - Construction	75,000.00	0.00	75,000.00	0.00
Oakview/Chelmsford/Oxford - Construction	125,000.00	0.00	125,000.00	0.00
Contract Administration	54,546.00	40,677.25	13,868.75	1,110.00
As-builts	27,120.00	0.00	27,120.00	0.00
Amount Due This Invoice **	696,400.00	358,732.75	337,667.25	1,110.00

Basic



REMIT TO:

OHM Advisors
34000 PLYMOUTH RD
LIVONIA, MICHIGAN 48150-1512
City Council Packet

T 734.522.6711
F 734.522.6427

OHM-Advisors.com



City of Swartz Creek
 Attn: Mr. Adam Zettel, City Manager
 8083 Civic Drive
 Swartz Creek, MI 48473

Invoice Date: 05/15/2020
 Invoice #: 214175
 Project: 4023-18-0050

Contract Administration

Fixed Rates Labor

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Administrative Support TRISTA VAN WORMER	3.00	70.0000	210.00
Professional Engineer/Architect IV LOUIS FLEURY	5.00	180.0000	900.00
Fixed Rates Labor subtotal	8.00		1,110.00
Total Contract Administration			1,110.00

Total Project: 4023180050 - USDA Water Main Improvement Project **1,110.00**

REMIT TO:

OHM Advisors
 34000 PLYMOUTH RD
 LIVONIA, MICHIGAN 48150-1512
 City Council Packet

T 734.522.6711
 F 734.522.6427

OHM-Advisors.com
 107

July 13, 2020



City of Swartz Creek
 Attn: Mr. Adam Zettel, City Manager
 8083 Civic Drive
 Swartz Creek, MI 48473

Invoice Date: 04/16/2020
 Invoice #: 213328
 Project: 4023-18-0050

Project Name: USDA Water Main Improvement Project

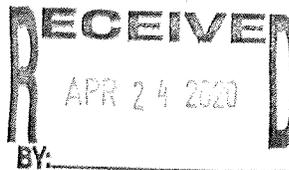
Construction Permitting Coordination

For Professional Services Rendered through: 4/4/2020

Description	Fee	Prior Billed	Total Available	Current Billing
Miller Road - Survey	10,550.00	18,163.00	0.00	0.00
Morrish Road - Survey	9,000.00	16,728.00	0.00	0.00
Bristol Road - Survey	13,000.00	15,740.00	0.00	0.00
Oakview/Chelmsford/Oxford - Survey	16,000.00	17,900.00	0.00	0.00
Miller Road - Design	90,000.00	96,819.25	0.00	0.00
Morrish Road - Design	49,000.00	43,253.25	5,746.75	0.00
Bristol Road - Design	62,050.00	60,870.75	1,179.25	890.50
Oakview/Chelmsford/Oxford - Design	30,784.00	39,740.75	0.00	0.00
Subconsultant - Geotech	7,950.00	7,950.00	0.00	0.00
Miller Road - Construction	51,400.00	0.00	51,400.00	0.00
Morrish Road - Construction	75,000.00	0.00	75,000.00	0.00
Bristol Road - Construction	75,000.00	0.00	75,000.00	0.00
Oakview/Chelmsford/Oxford - Construction	125,000.00	0.00	125,000.00	0.00
Contract Administration	54,546.00	40,403.25	14,142.75	274.00
As-builts	27,120.00	0.00	27,120.00	0.00
Amount Due This Invoice **	696,400.00	357,568.25	338,831.75	1,164.50

Basic

Contract Admin



REMIT TO:

OHM Advisors
 34000 PLYMOUTH RD
 LIVONIA, MICHIGAN 48150-1512
 City Council Packet

T 734.522.6711
 F 734.522.6427

OHM-Advisors.com
 108

July 13, 2020



City of Swartz Creek
 Attn: Mr. Adam Zettel, City Manager
 8083 Civic Drive
 Swartz Creek, MI 48473

Invoice Date: 04/16/2020
 Invoice #: 213328
 Project: 4023-18-0050

Bristol Road - Design

Fixed Rates Labor

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional Engineer/Architect I ROBERT DAAVETTILA	6.50	137.0000	890.50
Total Bristol Road - Design			890.50

Contract Administration

Fixed Rates Labor

<i>Classification / Employee Name</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional Engineer/Architect I ROBERT DAAVETTILA	2.00	137.0000	274.00
Total Contract Administration			274.00

Total Project: 4023180050 - USDA Water Main Improvement Project **1,164.50**

REMIT TO:

OHM Advisors
 34000 PLYMOUTH RD
 LIVONIA, MICHIGAN 48150-1512

T 734.522.6711
 F 734.522.6427

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Project Code	Description	Type	Debits	Credits	Net
591-543.400-930.000-543.409	Reline Existing Sewers Phase 9	Project			
07/07/2020 AP	SWR LINING PH 9 BRADY/FORD/MAPLE/FAIRCLD		64,141.00	0.00	64,141.00
Total 591-543.400-930.000-543.409:			64,141.00	0.00	64,141.00
Total Project 543.409:			64,141.00	0.00	64,141.00
Total Fund 591 Sanitary Sewer Fund			64,141.00	0.00	64,141.00
			99,879.16	364,146.75	(264,267.59)