

**City of Swartz Creek
AGENDA**

**(VIRTUAL) Regular Council Meeting, Tuesday, May 26, 2020, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
4A. Council Meeting of May 11, 2020 MOTION Pg. 23
5. **APPROVE AGENDA:**
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
6A. City Manager's Report MOTION Pg. 8
6B. Staff Reports & Meeting Minutes Pg. 48
6C. Meadowbrook Insurance Proposal Pg. 58
6D. Headlee Amendment Impact Flyer Pg. 74
6E. Executive Order 2020-91 Pg. 75
6F. Recommended FY 2021 Budget Pg. 87
7. **MEETING OPENED TO THE PUBLIC:**
7A. General Public Comments
8. **COUNCIL BUSINESS:**
8A. Fiscal Year 2021 Budget Hearing PUBLIC HEARING
8B. Category B Funding Support RESO Pg. 20
8C. Meadowbrook Insurance Premium RESO Pg. 21
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Metro Police Board:	Wednesday, May 27, 2020, 10:00 a.m., Metro HQ (Tentative)
City Council:	Tuesday , May 26, 2020, 7:00 p.m., PDBMB (Virtual)
Planning Commission:	Tuesday, June 2, 2020, 7:00 p.m., PDBMB (Tentative)
Park Board:	Wednesday, June 3, 2020, 5:30 p.m., PDBMB (Tentative)
City Council:	Monday, June 8, 2020, 7:00 p.m., PDBMB (Virtual)
Downtown Development Authority:	Thursday, June 11, 2020, 6:00 p.m., PDBMB (Tentative)
Fire Board:	Monday, May 15, 2020, 6:00 p.m., Public Safety Bldg (Virtual)
Zoning Board of Appeals:	Wednesday, June 17, 2020, 6:00 p.m., PDBMB (Tentative)

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING ACCESS INSTRUCTIONS
TUESDAY, MAY 26, 2020, 7:00 P.M.**

The regular virtual meeting of the City of Swartz Creek city council is scheduled for **May 26, 2020** starting at 7:00 p.m. and will be conducted virtually (online and/or by phone), due to health concerns surrounding Coronavirus/COVID-19 under the Governor of Michigan's Executive Order 2020-75.

To comply with the **Americans with Disabilities Act (ADA)**, any citizen requesting accommodation to attend this meeting, and/or to obtain the notice in alternate formats, please contact Connie Olger, 810-429-2766 48 hours prior to meeting,

Zoom Instructions for Participants

To join the conference by phone:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID** number (also provided below) when prompted using your touch-tone (DTMF) keypad.

Before a videoconference:

1. You will need a computer, tablet, or smartphone with speaker or headphones. You will have the opportunity to check your audio immediately upon joining a meeting.
2. Details, phone numbers, and links to videoconference or conference call is provide below. The details include a link to "**Join via computer**" as well as phone numbers for a conference call option. It will also include the 9-digit Meeting ID.

To join the videoconference:

1. At the start time of your meeting, enter the link to join via computer. You may be instructed to download the Zoom application.
2. You have an opportunity to test your audio at this point by clicking on "Test Computer Audio." Once you are satisfied that your audio works, click on "Join audio by computer."

You may also join a meeting without the link by going to join.zoom.us on any browser and entering the Meeting ID provided below.

If you are having trouble hearing the meeting, you can join via telephone while remaining on the video conference:

1. On your phone, dial the teleconferencing number provided below.
2. Enter the **Meeting ID number** (also provided below) when prompted using your touchtone (DMTF) keypad.
3. If you have already joined the meeting via computer, you will have the option to enter your participant ID to be associated with your computer.

Participant controls in the lower left corner of the Zoom screen:



Using the icons in the lower left corner of the Zoom screen you can:

- Mute/Unmute your microphone (far left)
- Turn on/off camera (“Start/Stop Video”)
- Invite other participants
- View participant list-opens a pop-out screen that includes a “Raise Hand” icon that you may use to raise a virtual hand during Call to the Public
- Change your screen name that is seen in the participant list and video window
- Share your screen

Somewhere (usually upper right corner on your computer screen) on your Zoom screen you will also see a choice to toggle between “speaker” and “gallery” view. “Speaker view” show the active speaker.

Connie Olger is inviting you to a scheduled Zoom meeting.

Topic: Council Meeting

Time: May 26, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87274032987>

Meeting ID: 872 7403 2987

One tap mobile

+13017158592,,87274032987# US (Germantown)

+13126266799,,87274032987# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 872 7403 2987

Find your local number: <https://us02web.zoom.us/u/kczq5bhJ>

If you have any further questions or concern, please contact 810-429-2766 or email colger@cityofswartzcreek.org.

A copy of this notice will be posted at City Hall, 8083 Civic Drive, Swartz Creek, Michigan.

**CITY OF SWARTZ CREEK
VIRTUAL REGULAR CITY COUNCIL MEETING PROTOCOLS
TUESDAY, MAY 26, 2020, 7:00 P.M.**

In order to conduct an effective, open, accessible, and professional meeting, the following protocols shall apply. These protocols are derived from the standard practices of Swartz Creek City Council meetings, Roberts Rules of Order, Executive Order 2020-15 (Virtual Meetings), and the City Council General Operating Procedures. Note that these protocols do not replace or eliminate established procedures or practices. Their purpose is to augment standing expectations so that practices can be adapted to a virtual meeting format.

QUORUM OF COUNCIL

Four members of the Council shall be a quorum for the transaction of business at all Council meetings. In the absence of a quorum, any number of members less than a quorum may adjourn any regular or special meeting to a later date or may compel the attendance of absent members (ref City Charter, Chapter 5, Section 5.5(c))

A majority of the full Council, or a $\frac{2}{3}$ "super" majority, where required, shall be necessary for the passage of any question before it (i.e. four (4) votes being a majority, or five (5) votes being a "super" majority where required. Ref City Charter Chapter 5, Section 5.12(c)).

Councilmembers shall have the ability to be considered present for the purposes of deliberation and voting with audio capabilities as permitted by Michigan Executive Order 2020-15. They must be present in real time without interruption for the duration of a business item to vote. An uninterrupted quorum must be present for a business item to proceed to a vote.

Councilmembers shall refrain from additional communications with councilmembers during the meeting that the public cannot observe (e.g. direct or mass emails, texts, or other electronic messages to councilmembers).

MAINTAINING ORDER

Councilmembers and all individuals participating shall preserve order and shall do nothing to interrupt or delay the proceedings of Council.

All speakers shall identify themselves prior to each comment that follows another speaker, and they shall also indicate termination of their comment. For example, "Adam Zettel speaking. There were no new water main breaks to report last month. That is all."

Any participants found to disrupt the meeting shall be promptly removed by the city clerk or by order of the Mayor. Profanity in visual or auditory form are prohibited.

The city council members and city manager shall be the only participants not muted by default. All other members must request to speak by raising their digital hand on the Zoom application or by dialing *9 on their phone.

COUNCILMEMBER'S RIGHT TO SPEAK

1. Right to Speak - The Mayor, or in his/her absence, the Mayor Pro-Tem, will have the responsibility to recognize a Councilmember's right to speak before the body. Councilmembers shall not be muted during virtual meetings, but they shall verbally or digitally request permission to speak.

2. Discussion - A Councilmember may discuss any one subject in its order on the agenda for a maximum of five (5) minutes. After all Councilmembers who wish to speak have exercised their right to speak on the subject, a Councilmember may be heard a second time for a maximum of five (5) minutes. With the consent of a majority of Council, a Councilmember may be permitted to speak for a longer period of time.
3. Privilege of Closing Discussion - The Councilmember moving the adoption of an Ordinance or Resolution shall have the privilege of closing the discussion after all Members wishing to speak on the subject have had the opportunity.
4. The City Manager may speak on any subject before Council. He may answer questions about the administration of the municipality or he may ask another administrative officer to answer for him. All questions about internal operation of the municipal corporation shall be directed to the City Manager. The City Manager shall not be muted during virtual meetings, but shall verbally or digitally request permission to speak.
5. Right to Appeal - Councilmembers shall have the right to appeal from a decision of the Chair. A majority of Council will determine the matter.

RIGHT TO SPEAK UNINTERRUPTED

A Member duly recognized shall be allowed to speak on the topic under discussion for the prescribed time and may be interrupted if a point of order is raised. If the Councilmember is judged to be out of order, he must change his remarks or surrender his right to continue speaking.

MOTIONS & RESOLUTIONS

All Motions and Resolutions, whenever possible, shall be pre-written and in the positive, meaning yes is approved and no is defeated. All motions shall require support. The Mayor will assign, by rotation, the reading of motions & resolutions. A Councilmember whom reads/moves for a motion may oppose, argue against or vote no on the motion.

PUBLIC ADDRESS OF COUNCIL

The public shall be allowed to address the Council under the following conditions:

1. Each person who wishes to address the Council will be first recognized by the Mayor and requested to state his / her name and address. This applies to staff, petitioners, consultants, and similar participants.
2. Individuals shall seek to be recognized by raising their digital hand on the Zoom application or by pressing *9 on their phone.
3. Petitioners are encouraged to appropriately identify their digital presence so they can be easily recognized during business. If you intend to call in only, please notify the clerk in advance of your phone number.
4. The city clerk shall unmute participants and the members of the public based upon the direction of the mayor. Participants not recognized for this purpose shall be muted by default, including staff, petitioners, and consultants.
5. Individuals shall be allowed five (5) minutes to address the Council, unless special permission is otherwise requested and granted by the Mayor.
6. There shall be no questioning of speakers by the audience; however, the Council, upon recognition of the Mayor, may question the speaker.

7. No one shall be allowed to address the Council more than once unless special permission is requested, and granted by the Mayor.
8. One spokesperson for a group attending together will be allowed five (5) minutes to address the Council unless special permission has been requested, and granted by the Mayor.
9. Those addressing the Council shall refrain from being repetitive of information already presented.
10. All comments and / or questions shall be directed to and through the Mayor.
11. Public comments (those not on the agenda as speakers, petitioners, staff, and consultants) are reserved for the two "Public Comment" sections of the agenda and public hearings.

VOTING RECORD OF COUNCIL

All motions, ordinances, and resolutions shall be taken by "YES" and "NO" voice vote and the vote of each Councilmember entered upon the journal.

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Tuesday, May 26, 2020 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: May 21, 2019

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change in Status)*

We await the filing date for 2020 appeals.

✓ **STREETS** *(See Individual Category)*

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The city has committed the match portion to this project, which is 80-20. It is unclear what year this project will be undertaken, but we want it done subsequent to the USDA water main work. This MAY span two construction seasons. We have put the engineers on notice regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. This will occur whether or not the townhome project proceeds.

✓ **STREET PROJECT UPDATES** *(Update)*

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

We expect a June start. Due to the scale of the project, we anticipate completing:

Chelmsford from Winston to Daval
Oakview from Winston to Daval
Winston from Chesterfield to Oakview
Oxford Court

Chelmsford and Oakview (to Seymour) will be completed next year.

The city accepted the low bid by Glaeser Dawes for 2020 and 2021 work projects, including our street reconstruction projects. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

Note that the street work is tied to the USDA projects as well.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(Update)*

Work is complete on the sewer collectors on the west end of downtown (Fairchild, McLain, Ingalls, Brady, Hayes, and Holland).

We will also be inspecting and cleaning areas of high fat, oil, and grease concentration in the system, such as Elms and Miller. We will be able to ascertain if we have any restaurant grease trap maintenance issues/enforcement to contend with.

We are still working to geo-locate sewer lines, manholes, and some services so we can map them and track maintenance data on GIS. The Genesee County Drain Commission has verbally committed to reimbursing the city for some of the work related to water and sewer, since they plan to use it from time to time. I do not have a figure at this time, but I expect it to be half of what is related to sanitary sewer and water line mapping.

Note that the most recent inspections are PACP compliant (Pipeline Assessment Certification Program). These inspections provide a GIS based video, along with standard pipe and maintenance scoring for use by state agencies and our assessment management planning efforts.

✓ **SEWER CAPACITY INITIATIVE** (*No Change in Status*)

ROWE has a potential solution for the district three capacity problem. They recommend a by-pass of specific portions of the collection system that function as a choke point through the installation of a larger capacity sewer line. This will require a sizable construction effort, approaching \$500,000. It will also require cooperation with Springbrook Home Owners Association, the United Methodist Church, and the Masonic Lodge. I am hopeful all those property owners will be agreeable and have been communicating with all three groups, with positive feedback.

Rowe has begun their design. We would like to perform this work in 2021. Once crews can begin work, they will survey the area and prepare engineering documents that will get us to bid.

Concerning inflow and infiltration (I&I), the county met with communities about the current status and long term solutions for the sanitary sewer systems. This is something we have been actively reducing for years through manhole water proofing and pipe lining. However, there are still issues, and the higher levels of government are pushing hard to reduce I&I.

In pursuing the 'general permit' that is issued by EGLE, the county will be mandating targets for I&I reduction. We do not know what this will look like for our community since many things come into play, including the current wet weather ratio, the ability of surface water management to effectively remove water from problem areas, and the capacity of the county interceptor. A plan is expected to be crafted by 2022. I will keep the council informed.

✓ **WATER MAIN REPLACEMENT - USDA** (*Update*)

We expect a June start to watermain. Due to the scale of the project, we anticipate completing:

Chelmsford from Winston to Daval
Oakview from Winston to Daval
Winston from Chesterfield to Oakview
Oxford Court
Parts of Bristol and Miller

Chelmsford and Oakview (to Seymour) will be completed next year, along with the remainder of the water main work, which will include Morrish Road.

Bids for water main work were included with the street projects for 2020 and 2021, with Glaeser Dawes being approved as the low bid. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

Prior system report findings follow:

The Genesee County Drain Commission - Water and Waste Services Division Water Master Plan, indicates they are considering a northern loop to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There is currently not any cost or participation information available. I will keep the council informed.

The city has been working with the county to abandon the Dye Road water main in the vicinity of the rail line. Note that we are holding this action pending the master plan review. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **HERITAGE VACANT LOTS** (*Update*)

The last of the lots acquired prior to the special assessment have been approved for sale. The city also has two more lots that were acquired through the tax reversion process. At this point the buyer, JW Morgan, has been granted an extension to purchase the lots. We expect the lots to transfer in the next 60 days.

✓ **NEWSLETTER** (*No Change of Status*)

The spring newsletter is out.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. The city submitted another application for **DNR Trust funds for 2021 construction of the Genesee Valley Trail**. The MDOT grant is conditionally

awarded. We seek to apply again for the Trust fund grant and combine this with the Safe Routes to School initiative for 2021 construction.

2. **(Update)** The **raceway has surrendered its 2020 race days due to a lack of beneficial state statutory changes**. They intend to use the site for thoroughbred horse racing, but the clock is running out. They are open to finding additional users for the site to supplement the racing. They are also communicating well in regards to partnering with community groups such as Hometown Days. I find the new owners to be very astute and capable. As of writing, the state is granting new, online betting privileges to the Northview track.
3. **(Update)** Communities First has a purchase option for **Mary Crapo**. The zoning, site plan, and PILOT for the 40 unit building conversion have been approved by the city. The land purchase and state approvals are still pending. The park board recommends against the lease unless terms are dramatically improved to allow flexible public use.
4. The **school bond** passed and many improvements are expected in 2019 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Plans have been submitted for work on Syring and Elms School.
5. **(Update)** **Street repair in 2020** is to include part of Chelmsford, the remainder of Winston, Oakview east of Daval, and Oxford Ct. We will be completing the remainder of Chelmsford and Oakview to Seymour in 2021. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022. COVID 19 may put a stop to some or all work efforts.
6. The **Applecreek Station** development of 48 townhomes is seeking final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. If this project occurs in 2019, 2020 DDA revenues will be positively and substantially improved.
7. The **Brewer Condo Project** was given site plan approval and tentative purchase agreement approval. This includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements. A drainage solution has just been approved by the county.
8. The next **Springbrook East** phase is under construction. We have a tentative agreement to enable the developer to complete the improvements of underground and street repair. These improvements will be public, which makes the quality of improvements very important. Inspections and bonding will be required to ensure such quality.

✓ **TRAILS** *(No Change of Status)*

We submitted another grant application to the state DNR this month. We are on track to construct in 2021. Engineering is being completed as we speak. We are still working with the MTA and GM on some easements and permissions. Additional easements are now known to be required from owners of land on Miller Road. We will be reaching out to secure those instruments. Having extra time is now a benefit for these issues.

✓ **REDEVELOPMENT READY COMMUNITIES** *(No Change in Status)*

A development and marketing package has been created for the Lovegrove Building. It is now in its final form. I will look to get this to council and the public when appropriate. Due to the state of things, there is not a rush at the moment. The state is investing a lot of resources to investigate the potential for a transformational project using this building and site. We have been working with quality consultants, owner representatives, and state staff on options. This is a perk of the RRC program. It appears that underwriting the project could also result in funding, in part, by the state.

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*

The housing market is not moving in any direction that we can discern. Being a presidential election year, I expect investment to be tepid as the nation awaits results. As such, if we have movement on the lot sales, we will take it. However, I do not see much value in remarketing the properties. The previous report follows.

I am seeking release from the buyers of tax reverted property on Wade Street and Heritage. I am doing so because the council granted sale approval over one year ago, but the purchase agreements remain unsigned after numerous requests. We can look to reoffer the properties or allow time to mature the prospects more.

✓ **8002 MILLER** *(Update)*

Occupancy and lease of the property has been established. Note that proceeds from this lease MUST go to offset the city's investment, effectively counting towards the eventual sale price by the user. This closely resembles a land contract.

At this point, Lasers has been shuttered for about a month. I have reached out to them to communicate any rent forbearance needs. They have requested a lease forbearance, and I have tentatively stayed any default proceedings. Of course, this is up to the city council. If any members of the council wish to discuss this, it can be brought up any time (or scheduled for a closed session).

✓ **SCHOOL FACILITY PROPOSAL** *(No Change in Status)*

Work has stopped throughout the district. Prior to COVID 19, work was being done in earnest at Syring and the other campuses.

The school has placed a construction trailer to oversee this massive set of projects. This is located near the administration building, but away from work efforts, on the property next to the bus garage. Though this is obviously temporary, the project could take a couple years. They are also putting up construction signs at various school sites, including Mary Crapo.

Additional bond work shall continue in 2020 and 2021. It will include all facilities, including athletic facilities at the high school. We expect cooperation and benefit in terms of establishing safer connections for walkers, better land grades (e.g. the football field), and more attractive gateways.

✓ **BREWER TOWNHOMES** *(Update)*

County approvals have been granted for storm water. The developer is likely to work on the condominium documents so that the project is shovel ready. Obviously, there is some hesitation to commit to construction under the current circumstances. As previously noted, this development is a candidate for water and sewer fee waiver incentives. I will have more information soon.

✓ **SPORTS CREEK RACEWAY & GAMING COMMISSION** *(No Change of Status)*

The raceway has surrendered its 2020 race days due to a lack of beneficial state statutory changes. They intend to use the site for thoroughbred horse racing, but the clock is running out. They are open to finding additional users for the site to supplement the racing. The owner is not giving up on the potential for thoroughbred or harness racing, but it is expected that the site will be redeveloped entirely at this point.

✓ **CDBG** *(No Change of Status)*

At this point, we are looking to upgrade street name/stop signs in the downtown area using these funds. Improvements should be eligible for funding in the fall of 2020.

✓ **SAFE ROUTES TO SCHOOL** *(No Change in Status)*

A conditional award has been made by the MDOT! We are hopeful that this will enable installation of paths near the middle school, Elms, and Syring for student safety. These connections will also enhance our trail network. Andy is working on easements at the moment, and we are getting some initial memorandums of understanding regarding the use of private property. We anticipate moving into engineering this summer so we can construct in 2021.

✓ **CENSUS COMPLETE COUNT COMMITTEE** *(No Change of Status)*

The 2020 census deadline has been extended. The committee is creating alternate plans for their function due to COVID 19 social distancing protocols. Volunteer efforts with high school students have been suspended. As of writing, it appears our response rate is 75.1%, well above the state average of 63.5%.

✓ **GIS MAPS** *(No Change of Status)*

Staff is now able to edit the maps and accompanying data fields for our GIS system. This includes underground water, sewer, and storm facilities. We are also mapping basic street data. This system is going to be accessible by our staff anywhere in the city by mobile device and will enable locational support, as well as important maintenance and related data fields related to infrastructure.

We are also exploring the use of work order applications with GIS that will save some time and better integrate data analytics for our infrastructure. Some of these features may be viewable by the public as well once we are established.

✓ **SHARED SERVICES AGREEMENT-MUNDY TOWNSHIP** *(No Change of Status)*

Mundy's park will not be completed this year. As such, any need for services is put on hold as it relates to utilizing our labor and maintenance staff/equipment. The previous report follows:

Mundy Township is very interested in utilizing our existing labor and equipment resources to support their new park facility on Hill Road. We have come to verbal terms with each other regarding expectations. I have also ensured we have the capacity and willingness from the DPW Director and union steward that represents the crew that will be doing the work. The city Treasurer is also equipped to track, report, and invoice such services by virtue of extending a system of accounting that we use to enable our staff to maintain the park and ride.

Moving forward, I expect to deliver a short shared services agreement that will enable city labor and equipment to be used to maintain the Mundy Township park. Again, this agreement will resemble the MDOT park-and-ride service expectation, while taking the form of the shared service agreement we have with Mundy Township for building services. Conceptually, I think this is a great idea to create efficiency for the township and more capacity for the city, while ensuring costs are fairly and appropriately covered. The working plan appears to support the concept in terms of its functionality and demand on our resources.

✓ **DISC GOLF** *(No Change of Status)*

Disc Golf is in the recommended budget. There was also a presence of disc golf enthusiasts at the last park board meeting. They intend to assist with course design and are also willing to set up a temporary course sometime this summer for folks to try out and create awareness. This could occur at the slip and slide.

Some folks walked the newly surveyed property on Bristol Road on February 1st. They believe they can install the 18 hole course as previously drawn. Mr. Harris and Mr. Zettel will investigate next steps, including the function of the drain that flows through the site.

✓ **REPUBLIC WASTE SERVICES** *(No Change of Status)*

Republic has resumed normal services. See the prior reports for information regarding their initial COVID 19 response.

Concerning routine services, Mr. Hicks attended a late winter city council meeting, along with an area supervisor. He gave a thorough report to the city council relating to Republic's efforts to increase their service reliability. He indicated that they were addressing the following:

1. Management/leadership role changes
2. Enhanced employee retention with the goal to reduce 30% turnover to less than 10%
3. Surplus driver staffing
4. New equipment acquisitions
5. Designation of Swartz Creek as a "Priority Community"

✓ **WELL-HEAD SITE** *(No Change of Status)*

The potential user is still considering the city property. If they proceed, they will conduct a full title search, partial survey, and environmental analysis. They agree to share all of their findings in exchange for access. If there is still interest, they will need to secure zoning approval from Vernon Township in Shiawassee County. They will look to seek a letter of agreement with the city at some point during this process.

With that said, no commitments have been made. The city council will still have ample opportunity to consider a tenant after a site design is completed and findings regarding water rights impact, zoning, and finance are considered. The previous report follows:

For some time, we have known that our well-head in Shiawassee County is of minimal value. A sale seems unlikely due to its circumstances. If Project Tim were a go, things would be different. However, that appears unlikely. In the meantime, the old pump house and fencing should probably be removed to make sure there are no risk factors left on the site.

As chance would have it, a company that provides high speed internet is interested in using this site for the purpose of installing a 25' x 28' enclosure with a satellite transmitter for area residents. They are offering to pay \$500/monthly to do so. They would also incur other incidental costs, including real and personal taxes that may be incurred. I am including their letter and concept plans. I indicated that the council may have an interest.

This is up for discussion at the meeting [January 13, 2020]. The upside is income. The downside is that it might encumber the site with a user that could compromise a future use. Even so, we could probably mitigate this.

✓ **MARY CRAPO (Update)**

The zoning, site plan, and PILOT have been approved for the 40 units of senior housing within the original building. The land sale is still pending by the school, and the state will be considering funding.

The developer is offering a lease to the city. This follows the removal of the south half of the site from their previous development plans. Throughout this process, it has been made known that many area residents wish to keep the open areas open, with the potential for enhanced recreation. This is, of course, a tough decision.

While the maintenance and improvement of a recreational area in downtown has many intrinsic benefits, there are costs and limits as indicated in the lease mark up. I included this in the April 13th packet for discussion. In concept, a long term lease can make much sense to preserve this feature and make enhancements. However, the developer is limiting options for use and creating some uncertainty with the limits on lease rights. There is also the ever-present matter of providing resources to maintain such a feature. I am working with the school to see if they are interested in an up-front and/or annual contribution to the ball field and open space.

So, the real issue is, do we seek a recreation/open space area to be held in public trust (at the city's cost), or do we enable the developer to own it for their use. The park board considered this matter at their May meeting. There was no interest in leasing the park for a ballpark only. The board resolved to reject the lease option as written. There was some degree of interest for a lease if the city could maintain it as total green space or if the city had the ability to choose the recreational use.

Currently, Communities First feels the ballfield must be retained as the exclusive use of the site because that is what they feel the community desires. It appears Communities

First will owe the school district \$70,000 if the ball field is removed. I communicated the findings of the park board to Communities First.

The council will likely review this formally in the future. If the council has any guidance or direction for staff moving forward, please let me know.

✓ **FIRE HALL ROOF** (*No Change in Status*)

The Public Safety roof is set to be completed by Lockhart Roofing for a fee of \$49,960. They are not able to work now, so a date has not been set. We are hoping for late May.

✓ **COVID 19** (*Update*)

We are making plans to incrementally bring customer service and enhanced recreation services back online. We do not expect to go back to 'normal' operations any time soon. However, we do expect to have predicatale office hours and customer service back on line for the first week in June. We expect to do so under the guidance of Executive Order 2020-91, attached. Of course, we have delayed before, and we may need to delay again. Given some of the local outbreaks among municipal employees, this is not a bad thing.

As we proceed to move forward with phased operational improvements, here is what we anticipate for phase one:

- Provision of enhanced building and grounds sanitation
- Provision and requirement for PPE for all staff (gloves and masks)
- Provision of masks for officials upon engagement of the public or staff
- Continued use of city trucks by DPW staff after-hours
- Staggered shifts or start times for all city staff
- Social distancing expectations for routine operations
- Encouragement of remote access for staff
- Limits on staff density at the city offices (~half capacity)
- Provision of shields for customer services at the city offices
- Social distance floor markings for customers at the city offices
- Limited hours available to the public at the city offices (~4 hours a day)
- Continuation of virtual meetings

We are not advertising any dates for the city offices to remain open, but we are ready to move forward as restrictions lift. For now, this is a fluid situation so we are remaining nimble in our approach.

The previous report follows, with reports available in the April 13 packet, and on the city's website.

Moving forward we can expect a number of direct and indirect pressures and changes that will impact our community and our city operations. Among those, I expect limits on our staff production, especially should the virus directly impact employees. We are utilizing remote (home) work operations, flexible scheduling, single occupancy vehicles (DPW), cancellation of home appointments, closure of the municipal office/park facilities, and related actions. The public will feel the impact of the office and park limits, as well

as the ability of staff to freely and openly engage in routine business. This will make life slow down, plain and simple.

We can expect revenue hits. The economy is taking a remarkable beating. This will result in hardships for the residents, businesses, and other service providers. We can expect reduced state general revenue sharing, Act 51 street revenues sharing, and property values. We can also expect late utility/tax payments, foreclosures, and building activities. We are already placing a more critical eye on our expenses.

Lastly, it is likely we will see a slowdown in federal, state, and local processes related to our projects. This could slow, postpone, or even cancel private and public works. We are working with the USDA and our local contractor regarding the water main and street projects for 2020. This is an area of uncertainty for many reasons. It appears we can maintain the 2020 construction season, but this is day-to-day. We will likely see a stall or cancellation of private projects, such as Applecreek.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*

✓ **MONTHLY REPORTS** *(Update)*

There are some routine reports included for your information.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(No Change of Status)*

The Planning Commission met on March 10th. The meeting focused on Mary Crapo. There was public comment related to the zoning request for Mary Crapo. This included only the 2.2 acres of the 5 acre site that are related to the senior apartment site plan. This includes the existing school, a small expansion, and related parking areas.

The commission recommended zoning the property to RM-1. The also conditionally approved the site plan. While the question of the remaining green space was not an official business item, there was a positive reception to retaining this space in the public trust moving forward.

There next meeting is scheduled for May 2nd. This is likely to be cancelled due to COVID 19 mitigation.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA met on March 12. There was not a quorum. Attendance is becoming a notable issue with this board.

Those present discussed plans for Family Movie Night and the potential for a micro-grant that could provide amenities in the downtown, such as benches, bike racks, and similar features.

Their tentative June meeting date is June 11.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

The ZBA did not have a March meeting due to COVID 19 mitigation. Their annual meeting will be postponed, which will be held with or without other business. This is expected to include training

✓ **PARKS AND RECREATION COMMISSION** (*No Change of Status*)

The Park Board had a virtual May meeting on the 6th. The board reviewed current maintenance needs, the five year plan for 2020 initiatives, disc golf, and the Mary Crapo lease option.

Disc golf and the lease are covered separately in the packet. Concerning the five year plan, the board is staying the course for 2020 investment in disc golf and the Elms trail loop. Both items are in the five year plan and have been pending as of last fall.

Maintenance items include much painting and clean up in Elms and Abrams, along with tree trimming, and pavilion identification. Longer term needs continue to be Abrams forestry, Abrams security, and tennis court use.

✓ **BOARD OF REVIEW** (*No Change in Status*)

The BoR met the week of March 16th and had forty-one petitions, ten disabled veteran exemptions and a few clerical issues and late personable property exemptions.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **MEADOWBROOK INSURANCE PREMIUM** (*Business Item*)

The standard renewal is included. The renewal policy is up a bit higher than last year, mostly due to appreciation and additions to municipal asset values. The increase is approximately 5.3%. While some of this increase is inflationary, our agent notes an increase in our property values, payroll, and vehicle inventory as contributing factors.

I see no reason to shop this service around. Meadowbrook (MML) is not only very reasonable in their pricing, often rebating the city funds, they have exemplary staff for claims and training purposes. Thanks to Mr. Harris, we have recently started to make routing use of their extensive digital safety and training library.

✓ **ROAD FUNDING GRANT APPLICATION** (*Business Item*)

We wish to apply for a state 'Category B' grant to get additional street work done this year. The grant is up to \$250,000 and prioritizes local streets that can be done in tandem with utility work during 2021.

Based upon these parameters, we believe we can put together a plan for Hill Road. This segment does not require full depth reconstruction, nor does it have extensive utility work or curb and gutter to design. It is also a street that is experiencing rapid deterioration that is not slated for work until late in the program.

The scope of the project makes it appropriately priced for the grant, and there is an interjurisdictional component because there is Genesee County water apparatus

involved. Submissions are due very soon, with awards in May. The engineer is providing a resolution to enable application.

✓ **FISCAL YEAR 2021 RECOMMENDED BUDGET AND PUBLIC HEARING RESOLUTION** (*Public Hearing*)

We have a recommended budget prepared for public comment. This is the majority of the budget book materials with the exception of the appendices and some visual aids.

We can field questions and take comments at this meeting from the council and public, making changes over the next couple weeks. Note that the budget has independent page numbers. We expect formal adoption on June 8th.

Please see the digital copy and feel free to contact myself or Mrs. Korth with questions, comments, or for a detailed sit-down explanation of any and all features. Note that the city will experience a “Headlee Rollback”. This means that our levies are being reduced by law due to increases in taxable value that are higher than inflation (excluding new value from new structures like the Biggby). I am including an informational sheet on how the Headlee amendment works (or doesn’t). This is a problem for governments in Michigan because it means that a city cannot gain revenues at a rate faster than inflation, despite being able to decrease revenues substantially in bad times (~40% during the last recession). Overall, we are still on solid footing.

Concerning the budget implications, we find ourselves in a sound position. The general fund is projected to be in the black. The utility and street funds are operationally balanced, accounting for bookkeeping depreciation and capital investments. This is all fantastic news considering our ambitious infrastructure plans. However, this could change rapidly if state revenue sources for the general fund and streets are impacted by reduced state income, sales, and gas receipts. We can also expect a longer term impact on taxable value as the economy resets. We will be able to verbally narrate our community position and outlook at the meeting.

Council Questions, Inquiries, Requests, Comments, and Notes

Closed Session Minutes: Due to complications with reviewing and potentially discussing closed session minutes in a virtual meeting, we are delaying this item until we can convene in person or until we have more confidence in the new virtual protocols.

Miller Road Camping: The police have ensured that overnight stays are not occurring. Police are returning to normal code enforcement capacity and have been communicating with the prosecutor about this matter.

Outdoor Tavern Districts: The state may enable cities to create outdoor districts in which alcoholic beverages are permitted in an effort to compensate taverns for losses due to occupancy restrictions. This is something that I am sure our two taverns will prefer in or near the downtown.

**City of Swartz Creek
RESOLUTIONS
(Virtual) Regular Council Meeting, Tuesday, May 26, 2020, 7:00 P.M.**

Resolution No. 200526-4A MINUTES – May 11, 2020

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, May 11, 2020, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200526-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 26, 2020, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200526-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of May 26, 2020, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200526-8B A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR REHABILITATION FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek is applying for \$165,850 in funding through MDOT from the Transportation Economic Development Category B Program to construct paving rehabilitation improvements on Hill Road

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Mr. Andrew Harris, P.E., City Engineer, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$178,850 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200526-8C

RESOLUTION TO APPROVE ANNUAL COVERAGE AND PAYMENT FOR GENERAL AND LIABILITY INSURANCE OF THE CITY TO MEADOWBROOK

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek has a need to insure property, equipment, and services that it owns and provides; and

WHEREAS, the City of Swartz Creek has been engaged in risk management with the Michigan Municipal League Liability and Property Pool, as serviced by Meadowbrook Insurance Group since 1985; and

WHEREAS, the City of Swartz Creek finds this professional service to meet or exceed financial expectations, as well as the staffing and service needs of the city.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek appropriate and approve payment for an amount not to exceed \$46,139 to Michigan Municipal League Meadow Brook Insurance, payment of the City's annual 2020-2021 premiums for

property and liability insurance, funds to be apportioned to reflect departmental coverage as noted in the invoice.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 05/11/2020**

The virtual meeting was called to order at 7:00 p.m. by Mayor Krueger.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Farmer, Gilbert (arrived late), Hicks, Krueger, Pinkston, Henry.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger, Treasurer Deanna Korth, Director of Community Services Andy Harris, City Attorney Mike Gildner.

Others Present: Lania Rocha, Jeff Aronoff, James Florence, Steve Long, Samantha Fountain.

APPROVAL OF MINUTES

Resolution No. 200511-01 (Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday April 27, 2020 to be circulated and placed on file.

YES: Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 200511-02 (Carried)

Motion by Councilmember Cramer
Second by Councilmember Hicks

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of May 11, 2020, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer, Farmer.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 200511-03

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Henry

I Move the Swartz Creek City Council accept the City Manager’s Report of May 11, 2020, as amended, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Henry, Cramer, Farmer, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

RESOLUTION TO AMEND THE AGENDA WITH AN ADDITION OF ITEM 8E HERITAGE LOT SALES

Resolution No. 200511-04

(Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

I Move the Swartz Creek City Council amend the agenda with the addition of item 8E Heritage Lot Sales discussion.

YES: Krueger, Pinkston, Henry, Cramer, Farmer, Gilbert, Hicks.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE CDBG EXTENSION

Resolution No. 200511-05

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek currently participates in the Genesee County Community Development Block Grant (CDBG) Program; and

WHEREAS, the city maintains ‘entitlement status’ by virtue of the Cooperative Agreement established in 1994, enabling the city to receive CDBG funds from the county; and

WHEREAS, the Continuation Clause of the Agreement indicates that ‘entitlement status’ must be affirmed every three years to maintain fundability; and

WHEREAS, the City Council finds that, despite the absence of low/moderate income census tracts within the city, the benefits that the Cooperative Agreement offers outweigh the benefits of opting out.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby affirms and states its intent to remain in the Genesee County CDBG Program through 2023 and directs the city clerk to sign and deliver a letter to the Genesee County Metropolitan Planning Commission indicating this intent.

YES: Pinkston, Henry, Cramer, Farmer, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO ESTABLISH A DATE FOR THE PUBLIC HEARING REGARDING THE 2020-2021 FY BUDGET

Resolution No. 200511-06

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Farmer

WHEREAS, the City of Swartz Creek observes a fiscal year, beginning on July 1 of each year; and,

WHEREAS, the City Charter requires a public hearing on the proposed budget and encourages adoption prior to the third Monday in May; and,

WHEREAS, city staff have prepared budget revenues and expenses in draft form in the timeliest manner practical based upon determinations available for taxable value.

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby sets a Public Hearing, to be held on Tuesday, May 26, 2020 at 7:00 PM, at the regularly scheduled City Council Meeting, or as soon thereafter as this matter can be heard, to hear public comments and needs regarding the Proposed 2020-2021 Fiscal Year Budget, and further, post a notice of the public hearing in the View News, with a copy of the proposed budget to be available in the Clerk’s Office beginning May 14, 2020.

YES: Henry, Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

A RESOLUTION TO APPROVE ORDINANCE 449, AN ORDINANCE TO PROVIDE FOR THE ESTABLISHMENT OF THE WATER SUPPLY SYSTEM SERVING THE CITY OF SWARTZ CREEK PURSUANT TO 94 PA 1933; TO PROVIDE FOR THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF IMPROVEMENTS TO THE WATER SUPPLY SYSTEM OF THE CITY OF SWARTZ CREEK; TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE COST THEREOF; TO PRESCRIBE THE FORM OF THE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON BONDS OF THE SYSTEM; TO PROVIDE AN ADEQUATE RESERVE ACCOUNT FOR THE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF THE REVENUES OF THE SYSTEM; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE BONDS AND THE SYSTEM.

Resolution No. 200511-07

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Farmer

WHEREAS, it is necessary for the City of Swartz Creek City to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of Two Million Nine Hundred Forty Thousand & 00/100 pursuant to the provisions of ACT 94 of 1933, as amended, and;

WHEREAS, the City intends to obtain assistance from the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the City:

THEREFORE, I MOVE the City of Swartz Creek ordains:

ORDINANCE NO. 449

AN ORDINANCE TO PROVIDE FOR THE ESTABLISHMENT OF THE WATER SUPPLY SYSTEM SERVING THE CITY OF SWARTZ CREEK PURSUANT TO 94 PA 1933; TO PROVIDE FOR THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF IMPROVEMENTS TO THE WATER SUPPLY SYSTEM OF THE CITY OF SWARTZ CREEK; TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE COST THEREOF; TO PRESCRIBE THE FORM OF THE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON BONDS OF THE SYSTEM; TO PROVIDE AN ADEQUATE RESERVE ACCOUNT FOR THE BONDS;

TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF THE REVENUES OF THE SYSTEM; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE BONDS AND THE SYSTEM.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Definitions. In addition to the words and terms defined elsewhere in this Ordinance, the following words and terms as used in this Ordinance shall have the meanings assigned in this Section, unless the context or use clearly indicates another or different meaning or intent.

The word “acquired,” as used in this Ordinance, shall be construed to include acquisition by purchase, construction or by any other method.

“Act 94” shall mean Act 94, Public Acts of Michigan, 1933, as amended.

“Additional Bonds” shall mean additional bonds issued pursuant to Section 17 of this Ordinance.

“Bond Reserve Account” shall mean the subaccount in the Bond and Interest Redemption Account established in accordance with Section 12 of this Ordinance.

“Depository Bank” shall mean Chase Bank, in Swartz Creek, Michigan, a member of the Federal Deposit Insurance Corporation, or other financial institution qualified to serve as depository bank and designated by the Issuer.

“Engineer” shall mean OHM Advisors, Midland, Michigan.

“Fiscal Year” shall mean the fiscal year of the Issuer and the operating year of the System, commencing July 1 and ending June 30 of the subsequent year, as such year may be changed from time to time.

“Government” shall mean the government of the United States of America or any agency thereof.

“Issuer” shall mean the City of Swartz Creek, County of Genesee, State of Michigan.

“Ordinance” shall mean this Ordinance and any ordinance or resolution of the Issuer amendatory or supplemental to this Ordinance.

“Project” shall mean the acquisition, construction, furnishing and equipping improvements to the Issuer’s Water Supply System, together with all necessary interests in land and all related sites, structures, equipment, appurtenances and attachments thereto.

“Reserve Amount” shall mean, with respect to the Series 2020 Bond, the lesser of (1) the maximum annual debt service due on the Series 2020 Bond in the current or any future year, (2)

125% of the average annual debt service on the Series 2020 Bond, or (3) 10% of the principal amount of the Series 2020 Bond on the date of issuance of the Series 2020 Bond.

“Revenues” and “Net Revenues” shall mean the revenues and net revenues of the Issuer derived from the operation of the System and shall be construed as defined in Section 3 of Act 94, including with respect to “Revenues,” the earnings derived from the investment of moneys in the various funds and accounts established by this Ordinance.

“Series 2020 Bond” shall mean the Issuer’s Water Supply System Revenue Bond, Series 2020 (Taxable), in the original principal amount of Two Million Nine Hundred Forty Thousand Dollars (\$2,940,000), authorized to be issued pursuant to this Ordinance.

“System” shall mean the Issuer’s water supply system, including such facilities thereof as are now existing, are acquired and constructed as the Project, and all enlargements, extensions, repairs and improvements thereto hereafter made.

“Transfer Agent” shall mean the transfer agent and bond registrar for the Series 2020 Bond as appointed from time to time by the Issuer as provided in Section 6 of this Ordinance and who or which shall carry out the duties and responsibilities as set forth in Sections 6 and 7 of this Ordinance.

Section 2. Establishment of System; Necessity; Approval of Plans and Specifications. The Issuer hereby confirms the establishment of the System pursuant to Act 94, comprised of the System as is now existing and any additions, extensions or improvements thereto. The operation, repair and management of the System and the acquiring of the Project shall continue to be under the supervision and control of the City Council. The City Council may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of the System. The City Council may employ such person or persons in such capacity or capacities as it deems advisable to carry on the efficient management and operation of the System.

It is hereby determined to be a necessary public purpose of the Issuer to acquire and construct the Project in accordance with the plans and specifications prepared by the Issuer’s Engineer and on file with the Issuer, which plans and specifications are hereby approved.

Section 3. Costs; Useful Life. The total cost of the Project is estimated to be not less than Two Million Nine Hundred Forty Thousand Dollars (\$2,940,000), including the payment of incidental expenses as specified in Section 4 of this Ordinance, which estimate of cost is hereby approved and confirmed, and the period of usefulness of the Project is estimated to be not less than forty (40) years.

Section 4. Payment of Costs; Series 2020 Bond Authorized. To pay part of the cost of acquiring and constructing the Project, and legal, engineering, financial and other expenses incident to said acquisition and construction, and expenses incident to the issuance and sale of the Series 2020 Bond, it is hereby determined that the Issuer borrow the aggregate principal sum of not to exceed Two Million Nine Hundred Forty Thousand Dollars (\$2,940,000) and issue the Series 2020 Bond therefor pursuant to the provisions of Act 94. The remaining costs of the Project will be paid from grant funds and Issuer funds on hand and legally available for such use.

Section 5. Series 2020 Bond Details. The Series 2020 Bond shall be designated “WATER SUPPLY SYSTEM REVENUE BOND, SERIES 2020 (TAXABLE),” shall be dated as of the date of delivery of the first delivery installment (hereinafter defined), shall consist of one fully-registered nonconvertible bond of the denomination of \$2,940,000, and shall be payable in principal installments serially on May 1 of each year, as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2021	\$50,000	2041	\$73,000
2022	51,000	2042	74,000
2023	52,000	2043	75,000
2024	53,000	2044	77,000
2025	54,000	2045	78,000
2026	55,000	2046	80,000
2027	56,000	2047	81,000
2028	57,000	2048	83,000
2029	58,000	2049	84,000
2030	59,000	2050	86,000
2031	60,000	2051	87,000
2032	61,000	2052	89,000
2033	62,000	2053	91,000
2034	64,000	2054	92,000
2035	65,000	2055	94,000
2036	66,000	2056	96,000
2037	67,000	2057	98,000
2038	69,000	2058	99,000
2039	70,000	2059	101,000
2040	71,000	2060	102,000

The Mayor and City Manager are each authorized to decrease the aggregate principal amount of the Series 2020 Bond and/or change the payment dates and the amounts of any of the foregoing installments if determined by the Mayor or City Manager to be in the best interests of the Issuer; provided, however, that the final principal payment of the Series 2020 Bond shall be due and payable within forty (40) years of the date of issuance of the Series 2020 Bond.

The Series 2020 Bond is expected to be delivered to the Government as initial purchaser thereof in installments (the “delivery installments”) and each delivery installment shall be noted on the registration grid set forth on the Series 2020 Bond. The delivery installments shall be deemed to correspond to the serial principal installments of the Series 2020 Bond in direct chronological order of said serial principal installments.

The serial principal installments of the Series 2020 Bond will each bear interest from the date of delivery of the corresponding delivery installment to the registered holder thereof as shown on the registration grid set forth on the Series 2020 Bond at the rate of not to exceed three and one-eighth percent (3.125%) per annum, or such lower rate as the Government agrees to provide to the Issuer; provided that in the event the Series 2020 Bond is issued on or before July 1, 2020, the Series 2020 Bond shall bear interest in accordance with this paragraph at the rate of not to exceed one and seven-eighths percent (1.875%) per annum, or such lower rate as the Government agrees to provide to the Issuer. Interest shall be payable on the first May 1 or November 1 following the

date of delivery of said delivery installment, and semiannually thereafter on May 1 and November 1 of each year until maturity or earlier prepayment of said installment, or such other dates as may be determined by the Mayor or City Manager at the time the first delivery installment of the Series 2020 Bond is delivered to the Government. Acceptance of the interest rate on the Series 2020 Bond shall be made by execution of the Series 2020 Bond which so designates the rate specified by the Government and accepted in writing by the Issuer. The Series 2020 Bond shall be issued in fully-registered form and shall not be convertible or exchangeable into more than one fully-registered bond.

The Series 2020 Bond or installments thereof will be subject to prepayment prior to maturity on any date on or after the date that the first principal installment of the Series 2020 Bond is due, in the manner specified in the form of the Series 2020 Bond set forth in Section 9 of this Ordinance.

Section 6. Bond Registration and Transfer. The Transfer Agent shall keep or cause to be kept at its principal office sufficient books for the registration and transfer of the Series 2020 Bond, which shall at all times be open to inspection by the Issuer. The Transfer Agent shall transfer or cause to be transferred on said books the Series 2020 Bond if presented for transfer, as hereinafter provided and subject to such reasonable regulations as it may prescribe.

The Series 2020 Bond may be transferred upon the books required to be kept by the Transfer Agent pursuant to this Section, by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of the Series 2020 Bond for transfer, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever the Series 2020 Bond shall be surrendered for transfer, the Transfer Agent shall record such transfer on the registration books and shall register such transfer on the registration grid attached to the Series 2020 Bond. At the time of such transfer the Transfer Agent shall note on the Series 2020 Bond the outstanding principal amount thereof at the time of such transfer. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer. The Issuer shall not be required (i) to issue, register the transfer of, or exchange the Series 2020 Bond during a period beginning at the opening of business fifteen days before the day of the mailing of a notice of prepayment of the Series 2020 Bond or installments thereof selected for redemption and ending at the close of business on the day of that mailing, or (ii) to register the transfer of or exchange the Series 2020 Bond or portion thereof so selected for prepayment. In the event that the Series 2020 Bond is called for prepayment in part, the Transfer Agent, upon surrender of the Series 2020 Bond, shall note on the Series 2020 Bond the principal amount prepaid and shall return the Series 2020 Bond to the registered owner thereof together with the prepayment amount on the prepayment date.

The Treasurer of the Issuer is hereby appointed to act as Transfer Agent with respect to the Series 2020 Bond. If and at such time as the Series 2020 Bond is transferred to or held by any registered owner other than the Government, the Issuer by resolution may appoint a bank or trust company qualified under Michigan law to act as transfer agent and bond registrar with respect to the Series 2020 Bond, and the Issuer may thereafter appoint a successor Transfer Agent upon sixty (60) days' notice to the registered owner of the Series 2020 Bond.

Section 7. Payment of the Series 2020 Bond. Principal of and interest on the Series 2020 Bond shall be payable in lawful money of the United States of America by check or draft mailed by the Transfer Agent to the registered owner at the address of the registered owner as shown on the registration books of the Issuer kept by the Transfer Agent. If the Government shall no longer be the registered owner of the Series 2020 Bond, then the principal of and interest on the Series 2020 Bond shall be payable to the registered owner of record as of the fifteenth day of the month preceding the payment date by check or draft mailed to the registered owner at the registered address. Such date of determination of the registered owner for purposes of payment of principal or interest may be changed by the Issuer to conform to future market practice. The Treasurer of the Issuer is hereby authorized to execute an agreement with any successor Transfer Agent.

The Transfer Agent shall record on the registration books the payment by the Issuer of each installment of principal or interest or both on the Series 2020 Bond when made and the canceled checks or drafts representing such payments shall be returned to and retained by the Treasurer of the Issuer, which canceled checks or drafts shall be conclusive evidence of such payments and the obligation of the Issuer with respect to such payments shall be discharged to the extent of such payments.

Upon payment by the Issuer of all outstanding principal of and interest on the Series 2020 Bond, the registered owner thereof shall deliver the Series 2020 Bond to the Issuer for cancellation.

Section 8. Execution and Delivery of the Series 2020 Bond. The Series 2020 Bond shall be manually signed by the Mayor and countersigned by the Clerk of the Issuer and shall have the corporate seal of the Issuer impressed thereon. After execution, the Series 2020 Bond shall be held by the Treasurer of the Issuer for delivery to the Government. Neither the Series 2020 Bond nor any installment thereof shall be valid until registered by the Treasurer of the Issuer or by another person designated in writing by the Treasurer to act as bond registrar, or upon transfer by the Government and thereafter, by an authorized representative of the Transfer Agent.

Section 9. Series 2020 Bond Form. The Series 2020 Bond shall be in substantially the following form, with such completions or other changes as are necessary to conform the Series 2020 Bond to the terms established at the time of sale of the Series 2020 Bond to the Government, as determined by the Mayor of the Issuer:

REGISTERED

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF GENESEE

CITY OF SWARTZ CREEK
WATER SUPPLY SYSTEM REVENUE BOND, Series 2020 (TAXABLE)

No. R-1

\$2,940,000

The City of Swartz Creek, County of Genesee, State of Michigan (the "Issuer"), for value received, hereby promises to pay to the registered owner hereof, but only out of the hereinafter described Net

Revenues of the Issuer's Water Supply System, including all appurtenances, additions, extensions and improvements thereto (the "System"), the sum of

Two Million Nine Hundred Forty Thousand Dollars

on the dates and in the principal installment amounts set forth in Exhibit A attached hereto and made a part hereof, with interest on said installments from the date each installment is delivered to the Issuer and as set forth on the registration grid hereon until paid at the rate of _____ percent (___%) per annum, first payable on November 1, 2020, and semiannually thereafter; provided that the principal repayments required herein to the registered owner shall not exceed the total of the principal installments set forth on the registration grid attached hereto from time to time hereafter to acknowledge receipt of payment of the purchase price of this bond up to a total of \$2,940,000. Both principal of and interest on this bond are payable in lawful money of the United States of America to the registered owner at the address shown on the Issuer's registration books by check or draft mailed to the registered owner at the address shown on the registration books of the Issuer.

For prompt payment of principal and interest on this bond, the revenues of the System, after provision has been made for reasonable and necessary expenses of operation, administration and maintenance thereof (the "Net Revenues"), are hereby irrevocably pledged and a statutory first lien thereon is hereby recognized and created.

This bond is a single, fully-registered, non-convertible bond in the principal sum of \$2,940,000, issued pursuant to Ordinance No. _____ of the Issuer adopted on May 11, 2020 (the "Ordinance"), and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of acquiring and constructing improvements to the System, as described in the Ordinance. For a complete statement of the revenues from which, and the conditions under which, this bond is payable, a statement of the conditions under which additional bonds of equal standing as to the Net Revenues may hereafter be issued, and the general covenants and provisions pursuant to which this bond is issued, reference is made to the Ordinance.

The Issuer has reserved the right to issue additional bonds of equal standing and priority of lien as to the Net Revenues with this bond on conditions stated in the Ordinance.

This bond is a self-liquidating bond and is not a general obligation of the Issuer and does not constitute an indebtedness of the Issuer within any constitutional or statutory debt limitation, but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this bond is secured by the statutory first lien hereinbefore mentioned.

The Issuer has covenanted and agreed, and does hereby covenant and agree, to fix and maintain at all times while any bonds payable from the Net Revenues of the System shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the interest upon and the principal of this bond and any Additional Bonds hereafter issued, as and when the same become due and payable, and to create a bond and interest redemption account (including a bond reserve account) therefor, to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance.

Principal installments of this bond are subject to prepayment prior to maturity, in inverse chronological order, at the Issuer's option, on any date on or after November 1, Series 2020, at par and accrued interest to the date fixed for prepayment.

Thirty days' notice of the call of any principal installments for prepayment shall be given by mail to the registered owner at the registered address. The principal installments so called for prepayment shall not bear interest after the date fixed for prepayment, provided funds are on hand to prepay said installments.

This bond shall be registered as to principal and interest on the books of the Issuer kept by the Treasurer of the Issuer or successor or written designee as bond registrar and transfer agent (the "Transfer Agent") and noted hereon, after which it shall be transferable only upon presentation to the Transfer Agent with a written transfer by the registered owner or his attorney in fact. Such transfer shall be noted hereon and upon the books of the Issuer kept for that purpose by the Transfer Agent.

Capitalized terms used in this bond and not defined herein have the meaning set forth in the Ordinance.

It is hereby certified and recited that all acts, conditions and things required by law to be done precedent to and in the issuance of this bond have been done and performed in regular and due time and form as required by law.

IN WITNESS WHEREOF, the City of Swartz Creek, County of Genesee, State of Michigan, by its City Council, has caused this bond to be signed in its name by its Mayor and to be countersigned by its City Clerk, and its corporate seal to be hereunto affixed, all as of _____, Series 2020.

CITY OF SWARTZ CREEK

By _____
Its Mayor

(Seal)

Countersigned:

Its City Clerk

EXHIBIT A

<u>May 1</u>	<u>Amount</u>	<u>May 1</u>	<u>Amount</u>
2021	\$50,000	2041	\$73,000
2022	51,000	2042	74,000
2023	52,000	2043	75,000
2024	53,000	2044	77,000
2025	54,000	2045	78,000
2026	55,000	2046	80,000
2027	56,000	2047	81,000
2028	57,000	2048	83,000
2029	58,000	2049	84,000
2030	59,000	2050	86,000
2031	60,000	2051	87,000
2032	61,000	2052	89,000
2033	62,000	2053	91,000
2034	64,000	2054	92,000
2035	65,000	2055	94,000
2036	66,000	2056	96,000
2037	67,000	2057	98,000
2038	69,000	2058	99,000
2039	70,000	2059	101,000
2040	71,000	2060	102,000

Section 10. Security for Series 2020 Bond. The Series 2020 Bond and the interest thereon shall be payable solely from the Net Revenues, and to secure such payment, there is hereby created a statutory lien upon the whole of the Net Revenues of the System, which shall be a first lien, to continue until payment in full of the principal of and interest on the Series 2020 Bond.

Section 11. Budget. Immediately upon the effective date of this Ordinance for the remainder of the current Fiscal Year, and thereafter prior to the beginning of each Fiscal Year, the Issuer shall prepare an annual budget for the System for the ensuing Fiscal Year itemized on the basis of monthly requirements. A copy of such budget shall be mailed to the Government without request from the Government for review prior to adoption (as long as the Government is the registered owner of the Series 2020 Bond).

Section 12. Custodian of Funds; Funds. The Treasurer of the Issuer shall be the custodian of all funds belonging to or associated with the System and such funds shall be deposited in the Depository Bank. The Treasurer of the Issuer shall execute a fidelity bond with a surety company in an amount at least equal to the minimum amount required by the Government.

The Treasurer of the Issuer is hereby directed to maintain a WATER SUPPLY SYSTEM FUND, with the following accounts, into which the proceeds of the Series 2020 Bond and the Revenues from the System shall be deposited in the manner and at the times provided in this Ordinance, which accounts shall be established and maintained, except as otherwise provided, so long as the Series 2020 Bond herein authorized remains unpaid.

(A) CONSTRUCTION ACCOUNT. The proceeds of the Series 2020 Bond, and no other funds, shall be deposited with the Depository Bank in a separate deposit account to be designated the 2020 WATER SUPPLY SYSTEM CONSTRUCTION ACCOUNT (the "Construction Account"). Moneys in the Construction Account shall be transferred, expended and used only for the following purposes:

(1) To pay all legal, engineering, financial and other expenses incident to the acquisition and construction of the Project, and incident to the issuance, sale and delivery of the Series 2020 Bond.

(2) To pay the costs of the acquisition, construction, furnishing and equipping of the Project, or to reimburse the Issuer for funds expended in connection with the foregoing.

Any unexpended balance of the proceeds of sale of the Series 2020 Bond remaining after completion of the Project herein authorized may in the discretion of the Issuer be used for further improvements, enlargements or extensions to the System, provided that at the time of such expenditure such use be approved by the Department of Treasury (if such approval is then required by law). Any remaining balance after such expenditures shall be paid into the Bond and Interest Redemption Account and used as soon as is practical for the prepayment of installments of the Series 2020 Bond.

After completion of the Project and disposition of remaining proceeds, if any, of the Series 2020 Bond pursuant to the provisions of this Section, the Construction Account shall be closed.

(B) **WATER SUPPLY SYSTEM RECEIVING ACCOUNT.** Upon and after the effective date of this Ordinance, the Revenues of the System shall be set aside into a separate account to be maintained and designated as the WATER SUPPLY SYSTEM RECEIVING ACCOUNT (the “Receiving Account”), and moneys so deposited therein shall be transferred, expended and used only in the manner and order as follows:

(1) Operation and Maintenance Account. There is hereby established and there shall be maintained a separate account to be designated the OPERATION AND MAINTENANCE ACCOUNT (the “Operation and Maintenance Account”). Revenues shall be transferred each quarter of the Fiscal Year, commencing upon the effective date of this Ordinance, from the Receiving Account to the Operation and Maintenance Account to pay the reasonable and necessary current expenses of administration and operating and maintaining the System for the ensuing quarter.

(2) Water Supply System Bond and Interest Redemption Account. There is hereby established and there shall be maintained a separate deposit account to be held by the Depository Bank and designated as the WATER SUPPLY SYSTEM BOND AND INTEREST REDEMPTION ACCOUNT (the “Bond and Interest Redemption Account”). After the transfer required in (1) above, Revenues shall be transferred each quarter of the Fiscal Year from the Receiving Account, before any other expenditures or transfer therefrom, and deposited in the Bond and Interest Redemption Account for payment of principal of and interest on the Series 2020 Bond and to fund the Bond Reserve Account, in the amounts and at the times specified below.

Upon any delivery of an installment of the Series 2020 Bond, there shall be set aside at the time of delivery and on the first day of each quarter of the Fiscal Year thereafter to the next interest payment date an amount equal to that fraction of the amount of interest due on the next interest payment date on said installment so delivered, the numerator of which is 1 and the denominator of which is the number of full and partial Fiscal Year quarters from the date of said delivery to the next interest payment date. There also shall be set aside on the first day of each Fiscal Year quarter after the delivery of the first principal installment an amount not less than 1/2 of the amount of interest due on the next interest payment date on all outstanding installments of the Series 2020 Bond not delivered during the then current interest payment period.

Commencing with the Fiscal Year quarter beginning on July 1, 2020, there shall be set aside on the first day of each Fiscal Year quarter an amount not less than 1/4 of the amount of principal due on the Series 2020 Bond on the next principal payment date. Except as hereinafter provided, no further deposits shall be made into the Bond and Interest Redemption Account (excluding the Bond Reserve Account) for the Series 2020 Bond once the aforesaid sums have been deposited therein. Any amount on deposit in the Bond and Interest Redemption Account (excluding the Bond Reserve Account) in excess of (a) the amount needed for payment of principal installments of the Series 2020 Bond for the then current principal payment period, plus (b) interest on the Series 2020 Bond for the then current interest payment period, shall be used by the Issuer for redemption of principal installments of the Series 2020 Bond or, in the alternative, shall be deposited in or credited to the Receiving Account.

If for any reason there is a failure to make such quarterly deposit in the amounts required, then the entire amount of the deficiency shall be set aside and deposited in the Bond and Interest

Redemption Account out of the Revenues first received thereafter which are not required by this Ordinance to be deposited in the Operation and Maintenance Account or the Bond and Interest Redemption Account, which amount shall be in addition to the regular quarterly deposit required during such succeeding quarter or quarters.

There is hereby recognized in the Bond and Interest Redemption Account a separate account designated as the BOND RESERVE ACCOUNT (the "Bond Reserve Account"). Commencing with the Fiscal Year quarter beginning on July 1, 2020, there shall be withdrawn from the Receiving Account on the first day of each Fiscal Year quarter and set aside in and transferred to the Bond Reserve Account, after provision has been made for the Operation and Maintenance Account and the current requirements of the Bond and Interest Redemption Account, the sum of at least \$3,250 per quarter (\$13,000 annually) until there is accumulated in such account the lesser of the sum of \$130,000 or the Reserve Amount for the Series 2020 Bond; provided, that in the event the Series 2020 Bond is issued on or before July 1, 2020, the sum of at least \$2,625 per quarter (\$10,500 annually) shall be set aside in and transferred to the Bond Reserve Account in accordance with this paragraph until there is accumulated in such account the lesser of the sum of \$105,000 or the Reserve Amount for the Series 2020 Bond.

Except as hereinafter provided, no further deposits shall be made into the Bond Reserve Account pursuant to the requirements of this Ordinance once the lesser of the sum of \$130,000 or \$105,000, as applicable, or the Reserve Amount for the Series 2020 Bond has been deposited therein. The moneys in the Bond Reserve Account shall be used solely for the payment of the principal installments of and interest on the Series 2020 Bond as to which there would otherwise be default; provided, however, that in the event the amount on deposit in the Bond Reserve Account exceeds the amount then required to be on deposit therein pursuant to the requirements of this Ordinance, the moneys in excess of such requirements shall be used to pay principal installments of and interest on the Series 2020 Bond on the next payment date.

If at any time it shall be necessary to use moneys in the Bond Reserve Account for such payment, then the moneys so used shall be replaced from the Net Revenues first received thereafter which are not required by this Ordinance to be deposited to the Operation and Maintenance Account or to the Bond and Interest Redemption Account for current principal and interest requirements for the Series 2020 Bond.

No further payments need be made into the Bond and Interest Redemption Account for the Series 2020 Bond after enough of the principal installments of the Series 2020 Bond have been retired so that the amount then held in the Bond and Interest Redemption Account (including the Bond Reserve Account) is equal to the entire amount of principal and interest which will be payable at the time of maturity of all the principal installments of the Series 2020 Bond then remaining outstanding.

The moneys in the Bond and Interest Redemption Account and the Bond Reserve Account shall be invested in accordance with Section 13 of this Ordinance, and profit realized or income earned on such investment shall be used or transferred as provided in Section 13 of this Ordinance.

(3) Repair, Replacement and Improvement Account. There is hereby established and there shall be maintained a separate account designated REPAIR, REPLACEMENT AND

IMPROVEMENT ACCOUNT (the “RRI Account”). After the transfers required in (1) and (2) above, and so long as any principal installments of the Series 2020, Revenues may be transferred from the Receiving Account and deposited in the RRI Account and used and disbursed only for the purpose of paying the cost of (a) repairing any damage to and emergency maintenance of the System, (b) repairing or replacing obsolete, deteriorating, deteriorated or worn out portions of the System, (c) acquiring and constructing extensions and improvements to the System and (d) when necessary, for the purpose of making payment of principal and interest on the Series 2020 Bond. If the amount in the Bond and Interest Redemption Account and the Bond Reserve Account is not sufficient to pay the principal of and interest on the Series 2020 Bond when due, the moneys in the RRI Account shall be transferred to the Bond and Interest Redemption Account and used for that purpose. Moneys in the RRI Account may be invested in accordance with Section 13 of this Ordinance.

(4) General Obligation Debt Account. After the transfers required in (1) and (2) above, and any transfers made pursuant to (3) above, Revenues may be transferred from the Receiving Fund to a General Obligation Debt Account established by the Issuer (the “G.O. Account”) and utilized by the Issuer to pay debt service on presently existing or future general obligation bond issues of the Issuer or general obligations or contractual obligations of the Issuer incurred or to be incurred for System purposes.

(5) Reverse Flow of Funds; Surplus Money. In the event the moneys in the Receiving Account are insufficient to provide for the current requirements of the Operation and Maintenance Account, the Bond and Interest Redemption Account (including the Bond Reserve Account) or the RRI Account, any moneys and/or securities in the accounts of the System described by this Ordinance shall be transferred, first, to the Operation and Maintenance Account, second, to the Bond and Interest Redemption Account, and third, to the RRI Account.

All moneys remaining in the Receiving Account at the end of any Fiscal Year after satisfying the above requirements for the deposit of moneys into the Operation and Maintenance Account, the Bond and Interest Redemption Account (including the Bond Reserve Account) and the RRI Account may be transferred to the Bond and Interest Redemption Account and used to call the Series 2020 Bond or portions thereof for redemption, or at the option of the Issuer, transferred to the G.O. Account or the RRI Account and used for the purpose for which such accounts were established; provided, however, that if there should be a deficit in the Operation and Maintenance Account, the Bond and Interest Redemption Account (including the Bond Reserve Account) or the RRI Account, on account of defaults in setting aside therein the amounts hereinbefore required, then transfers shall be made from such moneys remaining in the Receiving Account to such accounts in the priority and order named in this Section, to the extent of such deficits.

Section 13. Investments. Moneys in the funds and accounts established herein and moneys derived from the proceeds of sale of the Series 2020 Bond may be invested by the Issuer in the obligations and instruments permitted for investment by Section 24 of Act 94, as the same may be amended from time to time; provided, however, that as long as the Series 2020 Bond is held by the Government, then the investment may be limited to the obligations and instruments authorized by the Government. Investment of moneys in the Bond and Interest Redemption Account being accumulated for payment on the next maturing principal or

interest payment on the Series 2020 Bond shall be limited to obligations and instruments bearing maturity dates prior to the date of the next maturing principal or interest payment on the Series 2020 Bond. Investment of moneys in the Bond Reserve Account shall be limited to direct obligations of the United States of America or obligations the timely payment of which are fully guaranteed by the United States of America and bearing maturity dates or subject to redemption, at the option of the holder thereof, not later than five (5) years from the date of the investment. In the event investments are made, any securities representing the same shall be kept on deposit with the Depository Bank. Interest income earned on investment of funds in the Receiving Account, the Operation and Maintenance Account and the Bond and Interest Redemption Account (except the Bond Reserve Account) shall be deposited in or credited to the Receiving Account. Interest income earned on the investment of funds in the Bond Reserve Account shall be deposited in the Bond and Interest Redemption Account.

Section 14. Rates and Charges. Rates and charges for the services of the System have been established by the Issuer in an amount sufficient to pay the costs of operating, maintaining and administering the System, to pay the principal of and interest on the Series 2020 Bond and to meet the requirements for repair, replacement, reconstruction and improvement of the System and all other requirements provided herein, and otherwise comply with the covenants herein provided. The Issuer hereby covenants and agrees to fix and maintain at all times while the Series 2020 Bond shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for the foregoing expenses, requirements and covenants, and to create a Bond and Interest Redemption Account (including a Bond Reserve Account) for the Series 2020 Bond. The rates and charges for all services and facilities rendered by the System shall be reasonable and just, taking into consideration the cost and value of the System and the cost of maintaining, repairing, and operating the same and the amounts necessary for the retirement of the Series 2020 Bond, and accruing interest on the Series 2020 Bond, and there shall be charged such rates and charges as shall be adequate to meet the requirements of this Section and Section 12 of this Ordinance.

Section 15. No Free Service. No free service shall be furnished by the System to any individual, firm or corporation, public or private or to any public agency or instrumentality.

Section 16. Covenants. The Issuer covenants and agrees, so long as the Series 2020 Bond herein authorized remain unpaid, as follows:

(a) It will comply with applicable laws and regulations of the State of Michigan and continually operate and maintain the System in good condition.

(b) (i) It will maintain complete books and records relating to the operation and financial affairs of the System. If the Government is the holder of the Series 2020 Bond, the Government shall have the right to inspect the System and the records, accounts, and data relating thereto at all reasonable times.

(ii) It will cause an annual audit of such books of record and account for the preceding Fiscal Year to be made each year by a recognized independent certified public accountant, and will cause such accountant to mail a copy of such audit to the Government,

without request of the Government. Such audit shall be completed and so made available not later than one hundred eighty (180) days after the close of each Fiscal Year.

(c) It will maintain and carry, for the benefit of the holder of the Series 2020 Bond, insurance on all physical properties of the System, of the kinds and in the amounts normally carried by municipalities engaged in the operation of similar systems. The amount of said insurance shall be acceptable to the Government. All moneys received for losses under any such insurance policies shall be applied solely to the replacement and restoration of the property damaged or destroyed, and to the extent not so used, shall be used for the purpose of calling principal installments of the Series 2020 Bond.

(d) It will not borrow any money from any source or enter into any contract or agreement or otherwise incur any other liabilities in connection with the System that may in any way be a lien upon the Revenues, without obtaining the prior written consent of the Government, nor shall it transfer or use any portion of the Revenues derived in the operation of the System for any purpose not herein specifically authorized.

(e) It will not voluntarily dispose of or transfer its title to the System or any part thereof, including lands and interest in land, sale, mortgage, lease or other encumbrances, without obtaining the prior written consent of the Government.

(f) Any extensions to or improvements of the System shall be made according to sound engineering principles, and plans and specifications shall be submitted to the Government for prior review.

Section 17. Additional Bonds. The Issuer may issue additional bonds payable from the Net Revenues of the System and secured by a statutory first lien on the Net Revenues (the "Additional Bonds"), which shall be of equal standing and priority of lien as to the Net Revenues with the Series 2020 Bond and any Additional Bonds then outstanding, for the following purposes and on the following conditions:

(a) To complete construction of the Project according to the plans referred to in Section 2 of this Ordinance, Additional Bonds may be issued in the amount necessary therefor; or

(b) For the purpose of making extensions, enlargements or improvements to the System or refunding in whole or in part the Series 2020 Bond or any Additional Bonds then outstanding if:

(i) The augmented net revenues (hereinafter defined) of the System for the Fiscal Year preceding the year in which such Additional Bonds are to be issued were equal to at least one hundred percent (100%) of the average annual debt service requirements on the Series 2020 Bond and any Additional Bonds then outstanding and the Additional Bonds proposed to be issued, net of any bonds to be refunded by the Additional Bonds proposed to be issued; or

(ii) The holders representing not less than seventy-five percent (75%) of the aggregate principal amount of the Series 2020 Bond and the Additional Bonds then outstanding consent to such issue in writing.

For purposes of this Section, the term “augmented net revenues” shall mean the Net Revenues of the System for a year, adjusted to reflect the effect of any rate increase placed in effect during that year (but not in effect for the whole year), placed in effect subsequent to the year or scheduled, at the time the Additional Bonds are authorized, to be placed in effect before principal of and interest on the Additional Bonds become payable from Revenues of the System, and augmented by any increase in Revenues or decrease in expenses estimated to accrue from the improvements to be acquired from the Additional Bonds. The adjustments and augmentations provided for in the preceding sentence shall be established by certificate of an independent consulting engineer filed with the Clerk of the Issuer. If Additional Bonds are issued within 4 months of the end of a Fiscal Year, the determination made in subsection (b)(i) of this Section may be based upon the results of a Fiscal Year ending within 16 months of the date of issuance of the Additional Bonds.

The funds herein established shall be applied to all Additional Bonds issued pursuant to this Section as if said bonds were part of the original bond issue and all Revenues from any such extension, enlargement, improvement or replacement constructed by the proceeds of any Additional Bonds shall be paid to the Receiving Account established pursuant to this Ordinance.

Except for the issuance of Additional Bonds as provided in this Section 17, so long as the Series 2020 Bond herein authorized is outstanding, no bonds or other obligations pledging any portion of the Revenues of the System shall be incurred or issued by the Issuer unless the same shall be junior and subordinate in all respects to the Series 2020 Bond herein authorized. The Issuer reserves the right to issue, without limit, bonds of junior and subordinate standing and priority of lien as to the Net Revenues with the Series 2020 Bond and any Additional Bonds then outstanding.

Section 18. Ordinance Shall Constitute Contract. The provisions of this Ordinance shall constitute a contract between the Issuer and the holder of the Series 2020 Bond and after the issuance of the Series 2020 Bond this Ordinance shall not be repealed or amended in any respect which will adversely affect the rights and interests of the holder of the Series 2020 Bond without the consent of such holder, nor, except as specifically provided herein, shall the Issuer adopt any law, ordinance or resolution in any way adversely affecting the rights of the holder so long as the Series 2020 Bond or interest thereon remains unpaid.

Section 19. Refunding of Series 2020 Bond. If at any time it shall appear to the Government that the Issuer is able to refund upon call for redemption or with consent of the Government the then outstanding Series 2020 Bond by obtaining a loan for such purposes from responsible cooperative or private credit sources at reasonable rates and terms for loans for similar purposes and periods of time, the Issuer will, upon request of the Government, apply for and accept such loan in sufficient amount to repay the Government, and will take all such actions as may be required in connection with such loans.

Section 20. Default of Issuer. The holder of the Series 2020 Bond may, by proper suit, action, mandamus or other proceeding, protect and enforce the statutory lien upon the Net Revenues of the System, and may, by proper suit, action, mandamus or other proceeding, enforce and compel performance of all duties of the officers of the Issuer, including the fixing of sufficient rates, the collection of Revenues, the proper segregation of the Revenues of the System and the

proper application thereof. The statutory lien upon the Net Revenues, however, shall not be construed as to compel the sale of the System or any part thereof. If there shall be any default in the payment of the principal of or interest on the Series 2020 Bond, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the Issuer, under the direction of the court, and by and with the approval of the court, to perform the duties of the officers of the Issuer more particularly set forth herein and in Act 94.

The Issuer hereby agrees to transfer to any bona fide receiver or other subsequent operator of the System, pursuant to any valid court order in a proceeding brought to enforce collection or payment of the Issuer's obligations, all contracts and other rights of the Issuer, conditionally, for such time only as such receiver or operator shall operate by authority of the court.

Section 21. Ordinance Subject to Michigan Law and Government Regulations. The provisions of this Ordinance are subject to the laws of the State of Michigan and to the present and future regulations of the Government not inconsistent with the express provisions hereof and Michigan law.

Section 22. Fiscal Year of System. The fiscal year for operating the System shall be the Fiscal Year.

Section 23. Issuer Subject to Loan Resolution. So long as the Government is holder of the Series 2020 Bond, the Issuer shall be subject to the loan resolution (RUS Bulletin 1780-27) and shall comply with all provisions thereof.

Section 24. Covenant Not to Defeas. So long as the Government is the holder of the Series 2020 Bond, the Issuer covenants that it will not defeas the Series 2020 Bond or any portion thereof.

Section 25. Certain Determinations. The Mayor, City Manager and the Clerk of the Issuer are each hereby individually authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transactions authorized herein, and in pursuance of the foregoing each is authorized to exercise the authority and make the determinations authorized pursuant to Section 7a(1)(c) of Act 94, including, but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters necessary to effectuate the sale and issuance of the Series 2020 Bond authorized hereby, all within the parameters established by this Ordinance. The Mayor and the Clerk are each hereby authorized to confirm the final terms and details of the Series 2020 Bond by execution of the Series 2020 Bond.

Section 26. Negotiated Sale to the Government. The Issuer has considered the option of selling the Series 2020 Bond through a competitive sale and a negotiated sale and determines to sell the Series 2020 Bond to the Government in a negotiated sale in order to obtain interest rates and other terms not generally available from conventional municipal bond market sources and for the opportunities provided by a negotiated sale to the Government to select and adjust the terms of the Series 2020 Bond, including the prepayment of the principal of the Series 2020 Bond at any time without premium.

The Mayor, City Manager and the Clerk of the Issuer are each hereby authorized and directed to negotiate the sale of the Series 2020 Bond to the Government at an interest rate not to exceed three and one-eighth percent (3.125%) per annum. The sale of the Series 2020 Bond to the Government at an interest rate of not to exceed three and one-eighth percent (3.125%) per annum and at the par value thereof is hereby approved. The Treasurer of the Issuer is hereby authorized to deliver the Series 2020 Bond in accordance with the delivery instructions of the Government.

Section 27. Authorization of Other Actions. The Mayor, Clerk, Treasurer, City Manager and Finance Director of the Issuer are each authorized and directed to execute and deliver all other agreements, documents and certificates and to take all other actions necessary to complete the issuance and delivery of the Series 2020 Bond in accordance with this Ordinance.

Section 28. Conflict and Severability. All ordinances, resolutions and orders or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed, and each section of this Ordinance and each subdivision of any section hereof is hereby declared to be independent, and the finding or holding of any section or subdivision thereof to be invalid or void shall not be deemed or held to affect the validity of any other section or subdivision of this Ordinance.

Section 29. Paragraph Headings. The paragraph headings in this Ordinance are furnished for convenience of reference only and shall not be considered to be a part of this Ordinance.

Section 30. Publication and Recordation. This Ordinance shall be published in full in a newspaper of general circulation in the Issuer qualified under State law to publish legal notices promptly after its adoption, and the same shall be recorded in the Ordinance Book of the Issuer and such recording authenticated by the signatures of the Mayor and the Clerk.

Section 31. Effective Date. This Ordinance is hereby determined by the City Board to be immediately necessary for the preservation of the peace, health and safety of the Issuer and shall be in full force and effect from and after its passage and publication as required by law.

Passed and adopted by the City Council of the City of Swartz Creek, County of Genesee, State of Michigan, on May 11, 2020.

Mayor

(Seal)

Attest:

City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Council of the City of Swartz Creek, County of Genesee, State of Michigan, at a regular meeting held on the 11th day of May, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

I further certify that the following Members were present at said meeting: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry, and that the following Members were absent: none.

I further certify that Member Pinkston moved adoption of said Ordinance, and that said motion was supported by Member Farmer.

I further certify that the following Members voted for adoption of said Ordinance: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry, and that the following Members voted against adoption of said Ordinance: none.

I further certify that said Ordinance has been recorded in the Ordinance Book and that such recording has been authenticated by the signatures of the Mayor and the City Clerk.

Connie Olger, City Clerk

Discussion Ensued.

YES: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE A PAYMENT REQUEST FOR USDA RD FUNDS
RELATED TO WORK COMPLETED TOWARDS ENGINEERING, ADMINISTRATION,
AND RELATED WATER MAIN PROJECTS**

Resolution No. 200511-08

(Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek is anticipating closing on a USDA grant and loan program to support water main improvements in the city, and

WHEREAS, the USDA require that all expenses related to the water main projects be approved by the city council for a reimbursement draw, prior to submitting such a request to the USDA, and

WHEREAS, the initial draw for planning, engineering, administrative, and related expenses is due upon closure of the USDA loan, and

WHEREAS, additional and routine draws are to be processed by the City Treasurer, reviewed by the City Council, and submitted to the USDA for reimbursement.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the draw request and all affiliated invoices as included in the city council packet of May 11, 2020.

BE IT FURTHER RESOLVED, that the City Council directs the City Manager to submit the draw request to the USDA prior to closing.

YES: Farmer, Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer.
NO: None. Motion Declared Carried.

HERITAGE LOT SALES

Resolution No. 200511-09

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council extend the sale of lots 89 & 90 of Heritage Village to JW Morgan to May 2021.

YES: Gilbert, Hicks, Krueger, Pinkston, Henry, Cramer, Farmer.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Steve Long, 5356 Worchester, commented on the street construction this year and questioned if any street maintenance is scheduled for this year. Mr. Zettel responded no

rehab treatments planned this year. He also hopes to see some type of mini festival this fall for the kids to attend since Hometown Days was cancelled.

REMARKS BY COUNCILMEMBERS:

Councilmember Cramer updated on the 2020 Census. Currently the state response rate is at 65.6 % and the city is approximately at 75.8%

Councilmember Hicks thanked Mrs. Korth for all the budget information she provided to her.

Councilmember Gilbert commented for everyone to be safe.

Mayor Pro Tem Pinkston last week the state approved internet wagering for Northville Downs. Hopefully next year Swartz Creek will apply and be approved.

Mayor Krueger thanked everyone for their participation.

ADJOURNMENT

Resolution No. 200511-10

(Carried)

Motion by Councilmember Henry
Second by Councilmember Cramer

I Move the Swartz Creek City Council adjourn the regular meeting at 7:48 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 04/30/2020

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,280,530.00	2,303,417.56	2,034,020.27	269,397.29	88.30
172.000 - Executive	0.00	0.00	22,500.00	(22,500.00)	100.00
215.000 - Administration and Clerk	42.00	42.00	50.55	(8.55)	120.36
262.000 - Elections	0.00	350.00	350.00	0.00	100.00
301.000 - Police Dept	3,800.00	4,195.95	4,278.45	(82.50)	101.97
336.000 - Fire Department	0.00	800.00	1,200.00	(400.00)	150.00
345.000 - PUBLIC SAFETY BUILDING	28,100.00	28,100.00	20,708.11	7,391.89	73.69
410.000 - Building & Zoning & Planning	65,830.00	74,780.00	99,473.00	(24,693.00)	133.02
448.000 - Lighting	9,870.00	9,870.00	6,434.60	3,435.40	65.19
448.001 - Decorative Street Lighting	8,165.39	0.00	0.00	0.00	0.00
728.005 - Holland Square Streetscape	0.00	40,000.00	40,000.00	0.00	100.00
782.000 - Facilities - Abrams Park	100.00	140.00	280.00	(140.00)	200.00
783.000 - Facilities - Elms Rd Park	6,700.00	6,700.00	4,434.58	2,265.42	66.19
790.000 - Facilities-Senior Center/Libr	7,980.00	7,980.00	4,160.82	3,819.18	52.14
790.012 - CDBG Senior Center Operations	1,440.95	1,850.00	0.00	1,850.00	0.00
794.000 - Community Promotions Program	0.00	1,000.00	1,000.00	0.00	100.00
931.000 - Transfers IN	38,000.00	38,000.00	34,000.00	4,000.00	89.47
TOTAL REVENUES	2,450,558.34	2,517,225.51	2,272,890.38	244,335.13	
000.000 - General	14,160.00	14,160.00	11,367.90	2,792.10	80.28
101.000 - Council	20,210.43	20,409.43	18,098.65	2,310.78	88.68
172.000 - Executive	109,561.45	148,531.45	122,768.58	25,762.87	82.65

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED
201.000 - Finance,Budgeting,Accounting	47,008.38	47,121.38	39,161.04	7,960.34	83.11
215.000 - Administration and Clerk	28,138.95	30,114.95	27,575.30	2,539.65	91.57
228.000 - Information Technology	16,600.00	18,970.53	18,269.06	701.47	96.30
247.000 - Board of Review	2,450.65	2,450.65	2,702.45	(251.80)	110.27
253.000 - Treasurer	43,940.75	44,153.75	34,323.54	9,830.21	77.74
257.000 - Assessor	55,963.72	55,997.72	33,908.57	22,089.15	60.55
262.000 - Elections	58,867.77	58,944.77	21,562.72	37,382.05	36.58
266.000 - Legal Council	20,000.00	20,000.00	10,416.00	9,584.00	52.08
301.000 - Police Dept	7,855.00	7,855.00	11,900.90	(4,045.90)	151.51
301.266 - Legal Council PSFY	4,100.00	4,100.00	7,128.85	(3,028.85)	173.87
301.851 - Retiree Employer Health Care PSFY	21,133.00	21,133.00	16,822.15	4,310.85	79.60
334.000 - Metro Police Authority	990,000.00	990,000.00	992,885.50	(2,885.50)	100.29
336.000 - Fire Department	200,781.24	200,781.24	135,491.79	65,289.45	67.48
345.000 - PUBLIC SAFETY BUILDING	45,613.25	45,819.90	30,420.74	15,399.16	66.39
410.000 - Building & Zoning & Planning	117,084.00	117,279.00	80,333.17	36,945.83	68.50
410.025 - 2017 CDBG 5157 Morrish Demo	375.00	375.00	0.00	375.00	0.00
448.000 - Lighting	108,165.39	108,165.39	78,820.49	29,344.90	72.87
463.000 - Routine Maint - Streets	0.00	1,125.00	1,125.00	0.00	100.00
728.005 - Holland Square Streetscape	103,700.00	319,456.45	319,456.45	0.00	100.00
781.000 - Facilities - Pajtas Amphitheat	2,025.62	2,035.62	1,343.07	692.55	65.98
782.000 - Facilities - Abrams Park	43,259.60	43,411.60	27,896.97	15,514.63	64.26
783.000 - Facilities - Elms Rd Park	77,407.45	78,600.45	60,162.10	18,438.35	76.54
784.000 - Facilities - Bicentennial Park	1,930.75	1,934.75	2,588.81	(654.06)	133.81

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED
786.000 - Non-Motorized Trailway	150,000.00	150,000.00	110,492.75	39,507.25	73.66
787.000 - Veterans Memorial Park	3,173.58	3,173.58	1,985.94	1,187.64	62.58
790.000 - Facilities-Senior Center/Libr	36,376.28	37,954.28	27,553.95	10,400.33	72.60
790.012 - CDBG Senior Center Operations	1,440.95	1,850.00	1,850.00	0.00	100.00
793.000 - Facilities - City Hall	19,505.94	20,121.94	15,532.11	4,589.83	77.19
794.000 - Community Promotions Program	40,958.41	48,027.41	42,429.75	5,597.66	88.34
796.000 - Facilities - Cemetary	2,492.94	3,285.94	2,350.13	935.81	71.52
797.000 - Facilities - City Parking Lots	7,074.46	7,116.76	5,043.52	2,073.24	70.87
851.000 - Retired Employee Health Care	25,377.00	25,377.00	10,806.18	14,570.82	42.58
965.000 - Transfers Out	164,930.00	164,930.00	160,767.50	4,162.50	97.48
TOTAL EXPENDITURES	2,591,661.96	2,864,763.94	2,485,341.63	379,422.31	
Fund 101 - General Fund:					
TOTAL REVENUES	2,450,558.34	2,517,225.51	2,272,890.38	244,335.13	90.29
TOTAL EXPENDITURES	2,591,661.96	2,864,763.94	2,485,341.63	379,422.31	86.76
NET OF REVENUES & EXPENDITURES	(141,103.62)	(347,538.43)	(212,451.25)	(135,087.18)	
Fund 202 - Major Street Fund					
000.000 - General	430,121.00	430,121.00	345,928.28	84,192.72	80.43
441.000 - Miller Rd Park & Ride	5,200.00	5,200.00	3,949.96	1,250.04	75.96
449.500 - Right of Way - General	1,250.00	1,250.00	0.00	1,250.00	0.00
453.105 - Fairchild-Cappy to Miller TIP	201,600.00	31,661.74	31,661.74	0.00	100.00
463.000 - Routine Maint - Streets	288.00	288.00	3,080.00	(2,792.00)	1,069.44
478.000 - Snow & Ice Removal	500.00	500.00	2,410.06	(1,910.06)	482.01
TOTAL REVENUES	638,959.00	469,020.74	387,030.04	81,990.70	
228.000 - Information Technology	800.00	948.16	964.13	(15.97)	101.68
429.000 - Occupational Safety	0.00	0.00	110.94	(110.94)	100.00

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED
441.000 - Miller Rd Park & Ride	5,892.21	6,638.41	4,561.61	2,076.80	68.72
448.000 - Lighting	90,547.00	96,187.00	96,187.00	0.00	100.00
449.500 - Right of Way - General	9,500.00	19,500.00	13,554.70	5,945.30	69.51
453.105 - Fairchild-Cappy to Miller TIP	257,000.00	75,838.12	75,688.44	149.68	99.80
463.000 - Routine Maint - Streets	53,521.36	58,814.36	52,161.33	6,653.03	88.69
463.308 - Winston - Oakview to Chesterfield	0.00	1,400.00	1,312.00	88.00	93.71
473.000 - Routine Maint - Bridges	0.00	0.00	425.00	(425.00)	100.00
474.000 - Traffic Services	31,334.12	34,861.07	32,642.57	2,218.50	93.64
478.000 - Snow & Ice Removal	39,449.85	39,555.85	32,196.64	7,359.21	81.40
482.000 - Administrative	11,292.50	11,292.50	9,917.60	1,374.90	87.82
538.500 - Intercommunity storm drains	3,700.00	7,900.00	7,786.64	113.36	98.57
965.000 - Transfers Out	100,000.00	100,000.00	100,000.00	0.00	100.00
TOTAL EXPENDITURES	603,037.04	452,935.47	427,508.60	25,426.87	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	638,959.00	469,020.74	387,030.04	81,990.70	82.52
TOTAL EXPENDITURES	603,037.04	452,935.47	427,508.60	25,426.87	94.39
NET OF REVENUES & EXPENDITURES	35,921.96	16,085.27	(40,478.56)	56,563.83	
Fund 203 - Local Street Fund					
000.000 - General	150,691.00	151,949.68	115,684.58	36,265.10	76.13
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	1,250.00	1,250.00	0.00	1,250.00	0.00
463.000 - Routine Maint - Streets	288.00	288.00	0.00	288.00	0.00
478.000 - Snow & Ice Removal	300.00	300.00	1,606.70	(1,306.70)	535.57
931.000 - Transfers IN	540,000.00	540,000.00	100,000.00	440,000.00	18.52
TOTAL REVENUES	707,529.00	708,787.68	217,291.28	491,496.40	

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED
228.000 - Information Technology	800.00	948.16	964.13	(15.97)	101.68
448.000 - Lighting	9,021.00	9,021.00	9,021.00	0.00	100.00
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	15,000.00	16,435.25	16,198.70	236.55	98.56
463.000 - Routine Maint - Streets	197,393.54	197,779.54	57,566.99	140,212.55	29.11
463.106 - Hemsley Reconstruction	85,792.42	440,397.70	440,397.70	0.00	100.00
463.108 - Oxford Court	0.00	1,400.00	1,389.00	11.00	99.21
474.000 - Traffic Services	19,955.58	20,085.58	4,070.00	16,015.58	20.26
478.000 - Snow & Ice Removal	47,564.75	47,793.75	24,994.69	22,799.06	52.30
482.000 - Administrative	16,231.44	16,232.44	13,302.67	2,929.77	81.95
538.500 - Intercommunity storm drains	4,825.00	7,575.00	7,308.45	266.55	96.48
TOTAL EXPENDITURES	411,583.73	772,668.42	575,213.33	197,455.09	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	707,529.00	708,787.68	217,291.28	491,496.40	30.66
TOTAL EXPENDITURES	411,583.73	772,668.42	575,213.33	197,455.09	74.45
NET OF REVENUES & EXPENDITURES	295,945.27	(63,880.74)	(357,922.05)	294,041.31	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	631,220.00	631,255.00	627,364.11	3,890.89	99.38
TOTAL REVENUES	631,220.00	631,255.00	627,364.11	3,890.89	
905.000 - Debt Service	165,475.28	165,475.28	166,146.11	(670.83)	100.41
965.000 - Transfers Out	440,000.00	440,000.00	0.00	440,000.00	0.00
TOTAL EXPENDITURES	605,475.28	605,475.28	166,146.11	439,329.17	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	631,220.00	631,255.00	627,364.11	3,890.89	99.38
TOTAL EXPENDITURES	605,475.28	605,475.28	166,146.11	439,329.17	27.44
NET OF REVENUES & EXPENDITURES	25,744.72	25,779.72	461,218.00	(435,438.28)	

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 226 - Garbage Fund					
000.000 - General	395,423.00	397,656.70	395,397.04	2,259.66	99.43
TOTAL REVENUES	395,423.00	397,656.70	395,397.04	2,259.66	
000.000 - General	8,873.00	8,873.00	8,456.74	416.26	95.31
101.000 - Council	4,390.35	4,441.94	3,397.52	1,044.42	76.49
172.000 - Executive	8,768.92	8,794.92	6,335.14	2,459.78	72.03
201.000 - Finance,Budgeting,Accounting	7,300.77	7,358.77	6,244.07	1,114.70	84.85
215.000 - Administration and Clerk	4,228.93	4,778.93	4,004.24	774.69	83.79
228.000 - Information Technology	2,150.00	2,446.32	1,923.14	523.18	78.61
253.000 - Treasurer	8,282.59	8,301.59	6,404.11	1,897.48	77.14
257.000 - Assessor	800.00	800.00	0.00	800.00	0.00
528.000 - Sanitation Collection	290,477.59	290,478.59	227,768.94	62,709.65	78.41
530.000 - Wood Chipping	42,355.00	43,247.00	38,331.63	4,915.37	88.63
782.000 - Facilities - Abrams Park	4,457.22	5,209.22	5,696.87	(487.65)	109.36
783.000 - Facilities - Elms Rd Park	5,203.95	6,278.95	7,964.20	(1,685.25)	126.84
793.000 - Facilities - City Hall	3,905.04	4,145.18	3,544.92	600.26	85.52
TOTAL EXPENDITURES	391,193.36	395,154.41	320,071.52	75,082.89	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	395,423.00	397,656.70	395,397.04	2,259.66	99.43
TOTAL EXPENDITURES	391,193.36	395,154.41	320,071.52	75,082.89	81.00
NET OF REVENUES & EXPENDITURES	4,229.64	2,502.29	75,325.52	(72,823.23)	
Fund 248 - Downtown Development Fund					
000.000 - General	45,310.00	45,310.00	46,526.04	(1,216.04)	102.68
728.004 - Family Movie Night	2,500.00	2,500.00	0.00	2,500.00	0.00
TOTAL REVENUES	47,810.00	47,810.00	46,526.04	1,283.96	
173.000 - DDA Administration	2,510.00	2,510.00	2,819.90	(309.90)	112.35

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED
728.002 - Streetscape	475.00	40,475.00	40,000.00	475.00	98.83
728.003 - Facade Program	0.00	10,000.00	10,000.00	0.00	100.00
728.004 - Family Movie Night	3,950.00	14,237.63	12,961.29	1,276.34	91.04
TOTAL EXPENDITURES	6,935.00	67,222.63	65,781.19	1,441.44	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	47,810.00	47,810.00	46,526.04	1,283.96	97.31
TOTAL EXPENDITURES	6,935.00	67,222.63	65,781.19	1,441.44	97.86
NET OF REVENUES & EXPENDITURES	40,875.00	(19,412.63)	(19,255.15)	(157.48)	
Fund 350 - City Hall Debt Fund					
000.000 - General	12.75	12.75	12.64	0.11	99.14
931.000 - Transfers IN	88,730.00	88,730.00	84,567.50	4,162.50	95.31
TOTAL REVENUES	88,742.75	88,742.75	84,580.14	4,162.61	
905.000 - Debt Service	89,480.00	89,480.00	85,317.50	4,162.50	95.35
TOTAL EXPENDITURES	89,480.00	89,480.00	85,317.50	4,162.50	
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES	88,742.75	88,742.75	84,580.14	4,162.61	95.31
TOTAL EXPENDITURES	89,480.00	89,480.00	85,317.50	4,162.50	95.35
NET OF REVENUES & EXPENDITURES	(737.25)	(737.25)	(737.36)	0.11	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	10.00	10.00	14.23	(4.23)	142.30
931.000 - Transfers IN	75,000.00	75,000.00	75,000.00	0.00	100.00
TOTAL REVENUES	75,010.00	75,010.00	75,014.23	(4.23)	
336.000 - Fire Department	0.00	5,838.79	5,838.79	0.00	100.00
TOTAL EXPENDITURES	0.00	5,838.79	5,838.79	0.00	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	75,010.00	75,010.00	75,014.23	(4.23)	100.01
TOTAL EXPENDITURES	0.00	5,838.79	5,838.79	0.00	100.00
NET OF REVENUES & EXPENDITURES	75,010.00	69,171.21	69,175.44	(4.23)	

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 590 - Water Supply Fund					
000.000 - General	2,100.00	9,100.00	10,119.62	(1,019.62)	111.20
540.000 - Water System	2,225,695.00	2,225,695.00	1,568,814.21	656,880.79	70.49
TOTAL REVENUES	2,227,795.00	2,234,795.00	1,578,933.83	655,861.17	
000.000 - General	22,382.50	22,382.50	21,141.88	1,240.62	94.46
101.000 - Council	11,606.88	11,730.84	8,494.44	3,236.40	72.41
172.000 - Executive	30,681.16	31,961.16	24,596.04	7,365.12	76.96
201.000 - Finance,Budgeting,Accounting	22,649.21	22,781.21	19,298.92	3,482.29	84.71
215.000 - Administration and Clerk	15,872.96	19,272.96	14,305.65	4,967.31	74.23
228.000 - Information Technology	6,000.00	7,333.43	5,719.05	1,614.38	77.99
253.000 - Treasurer	31,271.84	31,394.84	24,568.95	6,825.89	78.26
540.000 - Water System	2,076,741.20	2,099,224.70	1,303,625.56	795,599.14	62.10
542.000 - Read and Bill	56,248.38	56,826.38	42,207.24	14,619.14	74.27
543.230 - Water Main Repair USDA Grant	149,195.00	151,255.00	109,640.50	41,614.50	72.49
793.000 - Facilities - City Hall	10,277.73	10,606.73	8,630.66	1,976.07	81.37
850.000 - Other Functions	12,000.00	12,000.00	0.00	12,000.00	0.00
905.000 - Debt Service	49,916.22	49,916.22	8,228.05	41,688.17	16.48
TOTAL EXPENDITURES	2,494,843.08	2,526,685.97	1,590,456.94	936,229.03	
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,227,795.00	2,234,795.00	1,578,933.83	655,861.17	70.65
TOTAL EXPENDITURES	2,494,843.08	2,526,685.97	1,590,456.94	936,229.03	62.95
NET OF REVENUES & EXPENDITURES	(267,048.08)	(291,890.97)	(11,523.11)	(280,367.86)	
Fund 591 - Sanitary Sewer Fund					
000.000 - General	2,500.00	5,200.00	11,560.13	(6,360.13)	222.31
536.000 - Sewer System	1,289,965.00	1,289,965.00	922,751.56	367,213.44	71.53
TOTAL REVENUES	1,292,465.00	1,295,165.00	934,311.69	360,853.31	

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED
000.000 - General	22,682.50	22,682.50	21,141.88	1,540.62	93.21
101.000 - Council	11,281.88	11,430.84	8,493.49	2,937.35	74.30
172.000 - Executive	30,593.04	31,228.04	24,124.21	7,103.83	77.25
201.000 - Finance,Budgeting,Accounting	22,554.21	22,596.21	19,298.35	3,297.86	85.41
215.000 - Administration and Clerk	16,422.96	16,682.96	14,305.73	2,377.23	85.75
228.000 - Information Technology	6,000.00	7,333.43	5,719.06	1,614.37	77.99
253.000 - Treasurer	31,211.70	31,348.70	24,569.18	6,779.52	78.37
536.000 - Sewer System	995,116.56	1,024,601.06	557,807.34	466,793.72	54.44
537.000 - Sewer Lift Stations	9,074.40	9,124.40	7,499.57	1,624.83	82.19
542.000 - Read and Bill	64,579.13	65,157.13	50,949.48	14,207.65	78.19
543.400 - Reline Existing Sewers	197,000.00	197,000.00	0.00	197,000.00	0.00
543.401 - Flush & TV Sewers	0.00	16,500.00	0.00	16,500.00	0.00
793.000 - Facilities - City Hall	10,069.04	10,510.04	8,598.48	1,911.56	81.81
850.000 - Other Functions	5,000.00	5,000.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES	1,421,585.42	1,471,195.31	742,506.77	728,688.54	
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,292,465.00	1,295,165.00	934,311.69	360,853.31	72.14
TOTAL EXPENDITURES	1,421,585.42	1,471,195.31	742,506.77	728,688.54	50.47
NET OF REVENUES & EXPENDITURES	(129,120.42)	(176,030.31)	191,804.92	(367,835.23)	
Fund 661 - Motor Pool Fund					
000.000 - General	154,115.26	155,581.26	160,770.05	(5,188.79)	103.34
TOTAL REVENUES	154,115.26	155,581.26	160,770.05	(5,188.79)	
172.000 - Executive	10,628.40	10,628.40	9,729.04	899.36	91.54
201.000 - Finance,Budgeting,Accounting	7,889.59	7,923.59	6,305.87	1,617.72	79.58
228.000 - Information Technology	1,150.00	1,446.32	972.80	473.52	67.26

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 04/30/2020	AVAILABLE BALANCE	% BDGT USED
795.000 - Facilities - City Garage	188,597.59	189,174.59	135,916.55	53,258.04	71.85
850.000 - Other Functions	9,850.00	9,850.00	0.00	9,850.00	0.00
TOTAL EXPENDITURES	218,115.58	219,022.90	152,924.26	66,098.64	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	154,115.26	155,581.26	160,770.05	(5,188.79)	103.34
TOTAL EXPENDITURES	218,115.58	219,022.90	152,924.26	66,098.64	69.82
NET OF REVENUES & EXPENDITURES	(64,000.32)	(63,441.64)	7,845.79	(71,287.43)	
Fund 865 - Sidewalks					
478.000 - Snow & Ice Removal	1,000.00	1,000.00	1,215.00	(215.00)	121.50
931.000 - Transfers IN	1,200.00	1,200.00	1,200.00	0.00	100.00
TOTAL REVENUES	2,200.00	2,200.00	2,415.00	(215.00)	
478.000 - Snow & Ice Removal	2,200.00	2,200.00	1,215.00	985.00	55.23
TOTAL EXPENDITURES	2,200.00	2,200.00	1,215.00	985.00	
Fund 865 - Sidewalks:					
TOTAL REVENUES	2,200.00	2,200.00	2,415.00	(215.00)	109.77
TOTAL EXPENDITURES	2,200.00	2,200.00	1,215.00	985.00	55.23
NET OF REVENUES & EXPENDITURES	0.00	0.00	1,200.00	(1,200.00)	
Fund 866 - Weed Fund					
000.000 - General	6,800.00	6,800.00	2,300.00	4,500.00	33.82
TOTAL REVENUES	6,800.00	6,800.00	2,300.00	4,500.00	
000.000 - General	2,100.00	2,100.00	570.00	1,530.00	27.14
965.000 - Transfers Out	38,000.00	38,000.00	34,000.00	4,000.00	89.47
TOTAL EXPENDITURES	40,100.00	40,100.00	34,570.00	5,530.00	
Fund 866 - Weed Fund:					
TOTAL REVENUES	6,800.00	6,800.00	2,300.00	4,500.00	33.82
TOTAL EXPENDITURES	40,100.00	40,100.00	34,570.00	5,530.00	86.21
NET OF REVENUES & EXPENDITURES	(33,300.00)	(33,300.00)	(32,270.00)	(1,030.00)	



michigan municipal league

Liability & Property Pool

Proposal

for the

City of Swartz Creek

Presented By:

Brian Steckroth
(248) 204-8283

May 20, 2020

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This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.

Executive Overview

The Michigan Municipal League Liability and Property Pool is administered by the Risk Management staff of the Michigan Municipal League, and serviced by Meadowbrook, Inc. Since 1982, the Pool has been a stable source of comprehensive municipal insurance and risk management services. It is financially secure and positioned for long-term stability.

The **City of Swartz Creek** has been a Pool member since **1985**.

The League administrative staff and the dedicated Pool staff at Meadowbrook, Inc. are municipal insurance experts. Municipal risk management is our only business, and we're proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage requested by the **City of Swartz Creek**. Higher limits may be available, subject to underwriting review by Pool Management. Please submit requests for higher limits in writing to your Account Executive. Your request will be considered by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **City of Swartz Creek** for an annual premium of **\$46,139**. When compared to last year's cost of \$43,823, it represents a premium increase of \$2,316. In addition, the MML Liability & Property Pool Board of Trustees voted to return another post-renewal dividend for Members renewing in 2020. The **City of Swartz Creek**'s portion of the dividend return is \$3,008. The **City of Swartz Creek** will receive this dividend in the month following payment of your 2020 renewal premium.

We encourage you to compare the Pool with our competition. Compare us based on price, coverage, service, financial security, experience and commitment to municipal risk management. When you do, the advantages of Pool membership become clear.

Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

Our Mission

To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.

Introduction

What You Can Expect Of Us

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

Your Pool Insures More Than . . .

- | | |
|--------------------------------|----------------------------------|
| ✓ 433 Public Entity Members | ✓ 16 Electric Utilities |
| ✓ 139 Fire Departments | ✓ 24 Municipal Marinas |
| ✓ 170 Law Enforcement Agencies | ✓ \$5 Billion of Property Values |
| ✓ 2195 Police Officers | ✓ 195 Water Service Operations |
| ✓ 5,772 Miles of Streets/Roads | ✓ 218 Sewer Plant Operations |
| ✓ 6,950 Vehicles | |

Coverage and Cost Summary City Of Swartz Creek

Effective 07-01-2020 to 07-01-2021

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Municipal General Liability (Coverage A)	\$10,000,000	N/A	\$0
Mundy Township	\$10,000,000	N/A	\$0
Sewer Back-Up Sublimit	\$100,000	\$100,000	\$0
Personal Injury Liability (Coverage B)	\$10,000,000	N/A	\$0
Medical Payments (Coverage C)	\$10,000	N/A	N/A
Public Officials Liability (Coverage D)	\$10,000,000	N/A	\$0
Mundy Township	\$10,000,000	N/A	\$0
Law Enforcement Liability (Coverages A, B, and D)	No Coverage	N/A	N/A
Employee Benefit Liability	\$1,000,000	\$1,000,000	\$0
Fire Legal Liability	\$100,000	N/A	N/A
Cyber Liability & Data Breach Response	\$100,000	\$100,000	See Declaration
Dam Liability	No Coverage	N/A	N/A
Marina Operator Liability	No Coverage	N/A	N/A
Uninsured/Underinsured Motorists Coverage	\$100,000	N/A	\$0
Automobile Liability (Coverages A and B)	\$10,000,000	N/A	\$0
<u># Vehicles</u>	<u>Comp</u>	<u>Coll</u>	
11	\$250	\$1,000	

Coverages A, B, and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is \$10,000,000 regardless of the number of coverages involved in the occurrence.

Property

Property - Blanket Basis	\$11,046,955	N/A	\$250
Boiler and Machinery	Included	N/A	\$250
Building(s)	Included	N/A	\$250
Contents	Included	N/A	\$250
Property in the Open	Included	N/A	\$250
Protection & Preservation	Included	N/A	N/A
Property - Actual Cash Value	N/A	N/A	N/A
Property - Limited Replacement Cost	N/A	N/A	N/A
Property - No Coverage	See Schedule	N/A	N/A
Property - Replacement Cost	See Schedule	N/A	\$0
Accounts Receivable	\$100,000	N/A	\$250
Consequential Damage	\$100,000	N/A	N/A

Coverage and Cost Summary City Of Swartz Creek

Effective 07-01-2020 to 07-01-2021

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Contractor's Equipment	\$287,302	N/A	\$250
Debris Removal - the lesser of 25% of physical damage loss or	\$5,000,000	\$5,000,000	N/A
Demolition & Increased Costs of Construction Limit	\$100,000	N/A	N/A
Earth Movement	\$2,000,000	\$2,000,000	\$5,000
Electronic Data Processing Equip	\$100,000	N/A	\$250
Expediting Expense	\$100,000	N/A	N/A
Extra Expense	\$100,000	N/A	N/A
Fine Arts	\$100,000	N/A	\$250
Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR)	\$1,000,000	\$1,000,000	\$5,000
Fungal Pathogens	\$25,000	\$25,000	\$250
Loss of Income	\$100,000	N/A	N/A
Loss of Rents	\$100,000	N/A	N/A
Ornamental Trees, Shrubs, Plants or Lawn	\$5,000	\$10,000	\$250
Personal Effects & Property of Others	\$500	\$2,500	\$250
Radio Equipment	\$42,448	N/A	\$250
Valuable Papers	\$100,000	N/A	\$250
<u>Comprehensive Crime Coverage</u>			
Employee Dishonesty Blanket/Faithful Performance	\$100,000	N/A	N/A
Computer Fraud	\$100,000	N/A	N/A
Depositors Forgery	\$100,000	N/A	N/A
Funds Transfer Fraud	\$100,000	N/A	N/A
Impersonation Fraud	\$100,000	N/A	N/A
Money and Securities Inside	\$100,000	N/A	N/A
Money and Securities Outside	\$100,000	N/A	N/A
Money Orders and Counterfeit Paper	\$100,000	N/A	N/A
<u>Bonds</u>			
Bond #: A Treasurer / Finance Director	\$100,000	N/A	N/A
Bond #: B Treasurer / Finance Director, Manager, Clerk with respect to USDA Rural Development, LTGO Bond	\$129,774	N/A	N/A

Only one deductible applies to claims involving two or more property coverages.



Coverage and Cost Summary City Of Swartz Creek

Effective 07-01-2020 to 07-01-2021

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
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The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of \$46,139.

Your Team of Experts



Brian Steckroth
Account Executive
(248) 204-8283



Michael J. Forster
Pool Administrator
(734) 669-6340



Ellen Skender
248-204-8582



Joan Opett
248-204-8579

Customer Service Representatives



Tracy Mattiello
Claims Supervisor
(248) 204-8094



Rod Pearson
Loss Control Supervisor
(248) 204-8036

Benefits of Pooling with the MML

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy – positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
 - ✓ Safety aspects of emergency vehicle operations
 - ✓ Accident investigation for supervisors
 - ✓ Confined spaces training

The advantages of pooling can be summarized by:

Service + Control + Value

City of Swartz Creek Has . . .

- ✓ \$746,459 Annual Payroll
- ✓ \$11,046,955 of total values for real and personal property
- ✓ 0 Law enforcement officers
- ✓ 11 Vehicles

Increased Liability Limits

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits, please contact your Account Executive

Highlights of Coverages Provided

Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an **occurrence basis with no aggregate liability limits**:

- ✓ Liability resulting from mutual aid agreements
- ✓ Premises medical payments
- ✓ Host liquor liability
- ✓ Watercraft liability, owned less than 26' and non-owned less than 50'
- ✓ Special events **excluding** -
 - Fireworks (unless endorsed)
 - Liquor Liability
 - Mechanical Amusement Rides
- ✓ Fire legal liability for real property
- ✓ Ambulance and EMT malpractice

Fireworks Coverage Options: (Fireworks application must be completed before coverage is endorsed)

1. The MML Liability & Property Pool is primary (the Member is not added as an additional insured on a pyrotechnician's coverage):

Annual Aggregate Sublimit	Additional Premium
\$500,000	Yes
\$1,000,000	Yes
2. The MML Liability & Property Pool is excess (the Member is added as an additional insured on a pyrotechnician's coverage):
NO ADDITIONAL PREMIUM

- ✓ Athletic participation liability
- ✓ Employee benefit liability
- ✓ Cemetery operations coverage
- ✓ Marina Operators coverage available
- ✓ Up to \$10 million in liability limits available
- ✓ Pollution coverage for Hazardous Response Teams
- ✓ Cyber Liability and Data Breach Response Coverage – as described on MMLCYD (09/17)

General Liability Exclusions . . .

The following is a partial list of general liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution (except for Hazmat operations).
- ✓ Nuclear energy / nuclear material hazards
- ✓ Expected or intended injury
- ✓ Breach of contract
- ✓ Failure of dams (unless endorsed)
- ✓ Backup of Sewers and Drains
- ✓ Aircraft Liability – (Unless Endorsed -- Limited Coverage for Unmanned Aircraft—MML236)
- ✓ Contractual Liability
- ✓ Failure to supply utilities
- ✓ Electromagnetic radiation
- ✓ Medical malpractice for doctors and physicians
- ✓ Criminal activity--Intentional acts w/knowledge of wrongdoing

Cyber Liability and Data Breach Response Coverage

- ✓ Information Security and Privacy Liability
- ✓ Privacy Breach Response Services
- ✓ Regulatory Defense and Penalties
- ✓ Website Media Content Liability
- ✓ PCI Fines, Expenses and Costs
- ✓ Cyber Extortion
- ✓ First Party Data Protection
- ✓ First Party Business Interruption

Public Officials Liability Coverage

“Wrongful Acts”, including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- ✓ Zoning defense and land use litigation
- ✓ Malfeasance
- ✓ Violation of civil rights
- ✓ Discrimination
- ✓ Employment practices
- ✓ Misfeasance
- ✓ Cable TV broadcasting

Public Officials Liability Exclusions

The following is a partial list of public officials’ liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- ✓ Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- ✓ Eminent domain / takings
- ✓ Illegal profit
- ✓ Labor union actions
- ✓ ERISA violations
- ✓ Backup of Sewers and Drains

Personal Injury & Advertising / Broadcasters Liability Coverage

- ✓ Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual’s right of privacy
- ✓ Proactive services for non-monetary damage claims

Police Professional Liability Coverage

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- ✓ Discrimination
- ✓ Violation of civil rights
- ✓ Jail operations
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy
- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent

Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- ✓ Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- ✓ Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- ✓ Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents
- ✓ Property in the open
- ✓ Extra expense
- ✓ Expediting expense

Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- ✓ War
- ✓ Cyber Risk
- ✓ Fungal Pathogens (Mold) excess of sub-limit
- ✓ Failure to supply utilities
- ✓ Transmission Lines and Poles
- ✓ Dishonest acts
- ✓ Acts of Terrorism excess of Pool's Aggregate Sublimit -- MMLC TR (9/1/10)
- ✓ Wear and tear
- ✓ Computer failures/ viruses

Only one deductible applies to claims involving two or more property coverages.

Comprehensive Crime Coverage

- ✓ Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- ✓ Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Position Fidelity Bonds
- ✓ Computer Fraud
- ✓ Funds Transfer Fraud

Automobile Coverage Highlights

What Is Covered?

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

Auto Coverages Provided

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- ✓ Excess protection for use of personal automobile for municipal business
- ✓ Uninsured motorist for municipally owned vehicles
- ✓ Underinsured motorists
- ✓ Non-owned and hired auto
- ✓ Comprehensive - actual cash value basis
- ✓ Collision - actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available
- ✓ Fire or Rescue Vehicle Rental Reimbursement Coverage

Pool Risk Management Services

- ✓ Review and service of all municipal insurance matters
- ✓ Public entity experts address various liability issues
- ✓ Aggressive, member-oriented defense strategy
- ✓ Former police officials address law enforcement risks
- ✓ Physical inspection by municipal loss control consultants
- ✓ Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

Online Services

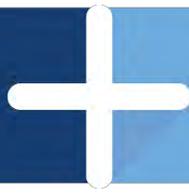
www.mml.org (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim on line. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online:

- ✓ Online Forms (including Sewer Backup Sample Documents)
- ✓ Risk Resources:
 - ✓ Risk Control Solutions
 - ✓ Safety & Health Manual
 - ✓ Risk Management is Good Management Program
 - ✓ Law Enforcement Newsletters
 - ✓ Access to Safetysurance website -- <http://www.safetysurance.com/>
- ✓ MML Pool Audited Financial Statements
- ✓ Intergovernmental Contract
- ✓ Board of Directors, Pool Administrator and Staff Profiles and Contact Information

Membership Responsibilities

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- ✓ If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- ✓ Members must maintain membership or associate membership status in the Michigan Municipal League.
- ✓ A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.



Headlee Rollback and Headlee Override

Introduction

The term “Headlee Rollback” became part of municipal finance lexicon in 1978 with the passage of the Headlee Amendment to Michigan’s Constitution. In a nutshell, Headlee requires a local unit of government to reduce its millage when annual growth on existing property is greater than the rate of inflation. As a consequence, the local unit’s millage rate gets “rolled back” so that the resulting growth in property tax revenue, community-wide, is no more than the rate of inflation. A “Headlee override” is a vote by the electors to return the millage to the amount originally authorized via charter, state statute, or a vote of the people, and is necessary to counteract the effects of the “Headlee Rollback.”

Impact of Headlee Amendment

Since the passage of the Headlee Amendment, units of government are required to annually calculate a Headlee rollback factor. The annual factor is then added to Headlee rollback factors determined in prior years resulting in a cumulative Headlee rollback factor sometimes referred to as the “millage reduction fraction.” This total “millage reduction fraction” is then applied to the millage originally authorized by charter, state statute, or a vote of the people. In summary, the actual mills available to be levied by a unit of local government is the product of the authorized millage rate times the total millage reduction fraction. This is known as the “Headlee maximum allowable millage.”

Impact of Proposal A

Prior to Proposal A legislation passed in 1994, local governments were allowed to “roll up” their millage rates when growth on existing property was less than inflation. “Roll ups” were a self-correcting mechanism that allowed local governments to naturally recapture taxing authority lost due to Headlee rollbacks in prior years. A local government could only “roll up” its millage rate to the amount originally authorized by charter, state statute, or a vote of the people.

Additions to taxable value (such as newly constructed property) are typically excluded (or exempt) from the Headlee roll back calculation. The 1994 General Property Tax Act changes did not specifically define “uncapped values” (increases resulting primarily from property transfers) as exempt.

Result

Although it might appear that a community with an annual increase in uncapped property values would benefit monetarily, uncapped values are treated as growth on existing property and trigger Headlee rollbacks. For local governments levying at their Headlee maximum authorized millage, rolling back the maximum authorized millage rate reduces the revenue that would have been generated from these increased property values. The increase in the taxable value of property not transferred is capped at the lesser of inflation or five percent. Even though the taxable value of a particular piece of property increases at the rate of inflation, the millage rate for the entire community is “rolled back” as a result of the increase in the total taxable value of the community. The net result—a less than inflationary increase in the actual dollars received from property taxes. Consequently, the 1994 change to the General Property Tax Act has prevented local governments from being able to share the benefits of any substantial market growth in existing property values.

Based on System Failure: Michigan’s Broken Municipal Finance Model. Prepared for the Michigan Municipal League by Plante and Moran, PLLC, March, 2004

EXECUTIVE ORDER

No. 2020-91

Safeguards to protect Michigan's workers from COVID-19

The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine or antiviral treatment for this disease.

On March 10, 2020, the Department of Health and Human Services identified the first two presumptive-positive cases of COVID-19 in Michigan. On that same day, I issued Executive Order 2020-4. This order declared a state of emergency across the state of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401 et seq., and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31 et seq.

Since then, the virus spread across Michigan, bringing deaths in the thousands, confirmed cases in the tens of thousands, and deep disruption to this state's economy, homes, and educational, civic, social, and religious institutions. On April 1, 2020, in response to the widespread and severe health, economic, and social harms posed by the COVID-19 pandemic, I issued Executive Order 2020-33. This order expanded on Executive Order 2020-4 and declared both a state of emergency and a state of disaster across the State of Michigan under section 1 of article 5 of the Michigan Constitution of 1963, the Emergency Management Act, and the Emergency Powers of the Governor Act of 1945. And on April 30, 2020, finding that COVID-19 had created emergency and disaster conditions across the State of Michigan, I issued Executive Order 2020-67 to continue the emergency declaration under the Emergency Powers of the Governor Act, as well as Executive Order 2020-68 to issue new emergency and disaster declarations under the Emergency Management Act.

The Emergency Management Act vests the governor with broad powers and duties to "cop[e] with dangers to this state or the people of this state presented by a disaster or emergency," which the governor may implement through "executive orders, proclamations, and directives having the force and effect of law." MCL 30.403(1)-(2). Similarly, the Emergency Powers of the Governor Act of 1945 provides that, after declaring a state of emergency, "the governor may promulgate reasonable orders, rules, and regulations as he or she considers necessary to protect life and property or to bring the emergency situation within the affected area under control." MCL 10.31(1).

To suppress the spread of COVID-19, to prevent the state's health care system from being overwhelmed, to allow time for the production of critical test kits, ventilators, and personal protective equipment, to establish the public health infrastructure necessary to contain the spread of infection, and to avoid needless deaths, it is reasonable and necessary to direct residents to remain at home or in their place of residence to the maximum extent feasible. To that end, on March 23, 2020, I issued Executive Order 2020-21, ordering all people in Michigan to stay home and stay safe. In Executive Orders 2020-42, 2020-59, 2020-70, and 2020-77, I extended that initial order, modifying its scope as needed and appropriate to match the ever-changing circumstances presented by this pandemic.

The measures put in place by these executive orders have been effective: the number of new confirmed cases each day has started to drop. Although the virus remains aggressive and persistent—on May 17, 2020, Michigan reported 51,142 confirmed cases and 4,891 deaths—the strain on our health care system has begun to relent, even as our testing capacity has increased. We have now begun the process of gradually resuming in-person work and activities that were temporarily suspended under my prior orders. In so doing, however, we must move with care, patience, and vigilance, recognizing the grave harm that this virus continues to inflict on our state and how quickly our progress in suppressing it can be undone.

In particular, businesses must do their part to protect their employees, their patrons, and their communities. Many businesses have already done so by implementing robust safeguards to prevent viral transmission. But we can and must do more: no one should feel unsafe at work. With this order, I am creating an enforceable set of workplace standards that apply to all businesses across the state. These standards will have the force and effect of agency rules and will be vigorously enforced by the agencies that oversee compliance with other health-and-safety rules. Any failure to abide by the rules will also constitute a failure to provide a workplace that is free from recognized hazards within the meaning of the Michigan Occupational Safety and Health Act, MCL 408.1011.

Acting under the Michigan Constitution of 1963 and Michigan law, I order the following:

1. All businesses or operations that are permitted to require their employees to leave the homes or residences for work under Executive Order 2020-92, and any order that follows it, must, at a minimum:
 - (a) Develop a COVID-19 preparedness and response plan, consistent with recommendations in Guidance on Preparing Workplaces for COVID-19, developed by the Occupational Health and Safety Administration and available [here](#). By June 1, 2020, or within two weeks of resuming in-person activities, whichever is later, a business's or operation's plan must be made readily available to employees, labor unions, and customers, whether via website, internal network, or by hard copy.
 - (b) Designate one or more worksite supervisors to implement, monitor, and report on the COVID-19 control strategies developed under subsection (a). The supervisor must remain on-site at all times when employees are present on site. An on-site employee may be designated to perform the supervisory role.

- (c) Provide COVID-19 training to employees that covers, at a minimum:
 - (1) Workplace infection-control practices.
 - (2) The proper use of personal protective equipment.
 - (3) Steps the employee must take to notify the business or operation of any symptoms of COVID-19 or a suspected or confirmed diagnosis of COVID-19.
 - (4) How to report unsafe working conditions.
- (d) Conduct a daily entry self-screening protocol for all employees or contractors entering the workplace, including, at a minimum, a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19.
- (e) Keep everyone on the worksite premises at least six feet from one another to the maximum extent possible, including through the use of ground markings, signs, and physical barriers, as appropriate to the worksite.
- (f) Provide non-medical grade face coverings to their employees, with supplies of N95 masks and surgical masks reserved, for now, for health care professionals, first responders (e.g., police officers, fire fighters, paramedics), and other critical workers.
- (g) Require face coverings to be worn when employees cannot consistently maintain six feet of separation from other individuals in the workplace, and consider face shields when employees cannot consistently maintain three feet of separation from other individuals in the workplace.
- (h) Increase facility cleaning and disinfection to limit exposure to COVID-19, especially on high-touch surfaces (e.g., door handles), paying special attention to parts, products, and shared equipment (e.g., tools, machinery, vehicles).
- (i) Adopt protocols to clean and disinfect the facility in the event of a positive COVID-19 case in the workplace.
- (j) Make cleaning supplies available to employees upon entry and at the worksite and provide time for employees to wash hands frequently or to use hand sanitizer.
- (k) When an employee is identified with a confirmed case of COVID-19, within 24 hours, notify both:
 - (1) The local public health department, and
 - (2) Any co-workers, contractors, or suppliers who may have come into contact with the person with a confirmed case of COVID-19.

- (l) Follow Executive Order 2020-36, and any executive orders that follow it, that prohibit discharging, disciplining, or otherwise retaliating against employees who stay home or who leave work when they are at particular risk of infecting others with COVID-19.
 - (m) Establish a response plan for dealing with a confirmed infection in the workplace, including protocols for sending employees home and for temporary closures of all or part of the worksite to allow for deep cleaning.
 - (n) Restrict business-related travel for employees to essential travel only.
 - (o) Encourage employees to use personal protective equipment and hand sanitizer on public transportation.
 - (p) Promote remote work to the fullest extent possible.
 - (q) Adopt any additional infection-control measures that are reasonable in light of the work performed at the worksite and the rate of infection in the surrounding community.
2. Businesses or operations whose work is primarily and traditionally performed outdoors must:
- (a) Prohibit gatherings of any size in which people cannot maintain six feet of distance from one another.
 - (b) Limit in-person interaction with clients and patrons to the maximum extent possible, and bar any such interaction in which people cannot maintain six feet of distance from one another.
 - (c) Provide and require the use of personal protective equipment such as gloves, goggles, face shields, and face coverings, as appropriate for the activity being performed.
 - (d) Adopt protocols to limit the sharing of tools and equipment to the maximum extent possible and to ensure frequent and thorough cleaning and disinfection of tools, equipment, and frequently touched surfaces.
3. Businesses or operations in the construction industry must:
- (a) Conduct a daily entry screening protocol for employees, contractors, suppliers, and any other individuals entering a worksite, including a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19, together with, if possible, a temperature screening.
 - (b) Create dedicated entry point(s) at every worksite, if possible, for daily screening as provided in sub-provision (b) of this section, or in the alternative issue stickers or other indicators to employees to show that they received a screening before entering the worksite that day.

- (c) Provide instructions for the distribution of personal protective equipment and designate on-site locations for soiled face coverings.
- (d) Require the use of work gloves where appropriate to prevent skin contact with contaminated surfaces.
- (e) Identify choke points and high-risk areas where employees must stand near one another (such as hallways, hoists and elevators, break areas, water stations, and buses) and control their access and use (including through physical barriers) so that social distancing is maintained.
- (f) Ensure there are sufficient hand-washing or hand-sanitizing stations at the worksite to enable easy access by employees.
- (g) Notify contractors (if a subcontractor) or owners (if a contractor) of any confirmed COVID-19 cases among employees at the worksite.
- (h) Restrict unnecessary movement between project sites.
- (i) Create protocols for minimizing personal contact upon delivery of materials to the worksite.

4. Manufacturing facilities must:

- (a) Conduct a daily entry screening protocol for employees, contractors, suppliers, and any other individuals entering the facility, including a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19, together with temperature screening as soon as no-touch thermometers can be obtained.
- (b) Create dedicated entry point(s) at every facility for daily screening as provided in sub-provision (a) of this section, and ensure physical barriers are in place to prevent anyone from bypassing the screening.
- (c) Suspend all non-essential in-person visits, including tours.
- (d) Train employees on, at a minimum:
 - (1) Routes by which the virus causing COVID-19 is transmitted from person to person.
 - (2) Distance that the virus can travel in the air, as well as the time it remains viable in the air and on environmental surfaces.
 - (3) The use of personal protective equipment, including the proper steps for putting it on and taking it off.

- (e) Reduce congestion in common spaces wherever practicable by, for example, closing salad bars and buffets within cafeterias and kitchens, requiring individuals to sit at least six feet from one another, placing markings on the floor to allow social distancing while standing in line, offering boxed food via delivery or pick-up points, and reducing cash payments.
 - (f) Implement rotational shift schedules where possible (e.g., increasing the number of shifts, alternating days or weeks) to reduce the number of employees in the facility at the same time.
 - (g) Stagger meal and break times, as well as start times at each entrance, where possible.
 - (h) Install temporary physical barriers, where practicable, between work stations and cafeteria tables.
 - (i) Create protocols for minimizing personal contact upon delivery of materials to the facility.
 - (j) Adopt protocols to limit the sharing of tools and equipment to the maximum extent possible.
 - (k) Ensure there are sufficient hand-washing or hand-sanitizing stations at the worksite to enable easy access by employees, and discontinue use of hand dryers.
 - (l) Notify plant leaders and potentially exposed individuals upon identification of a positive case of COVID-19 in the facility, as well as maintain a central log for symptomatic employees or employees who received a positive test for COVID-19.
 - (m) Send potentially exposed individuals home upon identification of a positive case of COVID-19 in the facility.
 - (n) Require employees to self-report to plant leaders as soon as possible after developing symptoms of COVID-19.
 - (o) Shut areas of the manufacturing facility for cleaning and disinfection, as necessary, if an employee goes home because he or she is displaying symptoms of COVID-19.
5. Research laboratories, but not laboratories that perform diagnostic testing, must:
- (a) Assign dedicated entry point(s) and/or times into lab buildings.
 - (b) Conduct a daily entry screening protocol for employees, contractors, suppliers, and any other individuals entering a worksite, including a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19, together with, if possible, a temperature screening.

- (c) Create protocols and/or checklists as necessary to conform to the facility's COVID-19 preparedness and response plan under section 1(a).
 - (d) Suspend all non-essential in-person visitors (including visiting scholars and undergraduate students) until further notice.
 - (e) Establish and implement a plan for distributing face coverings.
 - (f) Limit the number of people per square feet of floor space permitted in a particular laboratory at one time.
 - (g) Close open workspaces, cafeterias, and conference rooms.
 - (h) As necessary, use tape on the floor to demarcate socially distanced workspaces and to create one-way traffic flow.
 - (i) Require all office and dry lab work to be conducted remotely.
 - (j) Minimize the use of shared lab equipment and shared lab tools and create protocols for disinfecting lab equipment and lab tools.
 - (k) Provide disinfecting supplies and require employees to wipe down their work stations at least twice daily.
 - (l) Implement an audit and compliance procedure to ensure that cleaning criteria are followed.
 - (m) Establish a clear reporting process for any symptomatic individual or any individual with a confirmed case of COVID-19, including the notification of lab leaders and the maintenance of a central log.
 - (n) Clean and disinfect the work site when an employee is sent home with symptoms or with a confirmed case of COVID-19.
 - (o) Send any potentially exposed co-workers home if there is a positive case in the facility.
 - (p) Restrict all non-essential travel, including in-person conference events.
6. Retail stores that are open for in-store sales must:
- (a) Create communications material for customers (e.g., signs or pamphlets) to inform them of changes to store practices and to explain the precautions the store is taking to prevent infection.
 - (b) Establish lines to regulate entry in accordance with subsection (c) of this section, with markings for patrons to enable them to stand at least six feet apart from one another while waiting. Stores should also explore alternatives to lines, including by allowing customers to wait in their cars for a text message or phone

call, to enable social distancing and to accommodate seniors and those with disabilities.

(c) Adhere to the following restrictions:

(1) For stores of less than 50,000 square feet of customer floor space, must limit the number of people in the store (including employees) to 25% of the total occupancy limits established by the State Fire Marshal or a local fire marshal. Stores of more than 50,000 square feet must:

(A) Limit the number of customers in the store at one time (excluding employees) to 4 people per 1,000 square feet of customer floor space.

(B) Create at least two hours per week of dedicated shopping time for vulnerable populations, which for purposes of this order are people over 60, pregnant women, and those with chronic conditions like heart disease, diabetes, and lung disease.

(2) The director of the Department of Health and Human Services is authorized to issue an emergency order varying the capacity limits described in this subsection as necessary to protect the public health.

(d) Post signs at store entrance(s) instructing customers of their legal obligation to wear a face covering when inside the store.

(e) Post signs at store entrance(s) informing customers not to enter if they are or have recently been sick.

(f) Design spaces and store activities in a manner that encourages employees and customers to maintain six feet of distance from one another.

(g) Install physical barriers at checkout or other service points that require interaction, including plexiglass barriers, tape markers, or tables, as appropriate.

(h) Establish an enhanced cleaning and sanitizing protocol for high-touch areas like restrooms, credit-card machines, keypads, counters, shopping carts, and other surfaces.

(i) Train employees on:

(1) Appropriate cleaning procedures, including training for cashiers on cleaning between customers.

(2) How to manage symptomatic customers upon entry or in the store.

(j) Notify employees if the employer learns that an individual (including a customer or supplier) with a confirmed case of COVID-19 has visited the store.

(k) Limit staffing to the minimum number necessary to operate.

7. Offices must:

(a) Assign dedicated entry point(s) for all employees to reduce congestion at the main entrance.

(b) Provide visual indicators of appropriate spacing for employees outside the building in case of congestion.

(c) Take steps to reduce entry congestion and to ensure the effectiveness of screening (e.g., by staggering start times, adopting a rotational schedule in only half of employees are in the office at a particular time).

(d) Require face coverings in shared spaces, including during in-person meetings and in restrooms and hallways.

(e) Increase distancing between employees by spreading out workspaces, staggering workspace usage, restricting non-essential common space (e.g., cafeterias), providing visual cues to guide movement and activity (e.g., restricting elevator capacity with markings, locking conference rooms).

(f) Turn off water fountains.

(g) Prohibit social gatherings and meetings that do not allow for social distancing or that create unnecessary movement through the office.

(h) Provide disinfecting supplies and require employees wipe down their work stations at least twice daily.

(i) Post signs about the importance of personal hygiene.

(j) Disinfect high-touch surfaces in offices (e.g., whiteboard markers, restrooms, handles) and minimize shared items when possible (e.g., pens, remotes, whiteboards).

(k) Institute cleaning and communications protocols when employees are sent home with symptoms.

(l) Notify employees if the employer learns that an individual (including a customer, supplier, or visitor) with a confirmed case of COVID-19 has visited the office.

(m) Suspend all nonessential visitors.

(n) Restrict all non-essential travel, including in-person conference events.

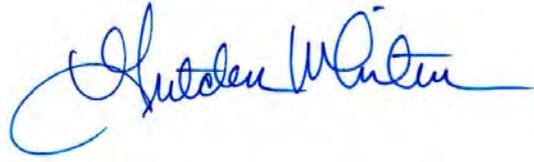
8. Restaurants and bars must:

(a) Limit capacity to 50% of normal seating.

- (b) Require six feet of separation between parties or groups at different tables or bar tops (e.g., spread tables out, use every other table, remove or put up chairs or barstools that are not in use).
- (c) Create communications material for customers (e.g., signs, pamphlets) to inform them of changes to restaurant or bar practices and to explain the precautions that are being taken to prevent infection.
- (d) Close waiting areas and ask customers to wait in cars for a call when their table is ready.
- (e) Close self-serve food or drink options, such as buffets, salad bars, and drink stations.
- (f) Provide physical guides, such as tape on floors or sidewalks and signage on walls to ensure that customers remain at least six feet apart in any lines.
- (g) Post sign(s) at store entrance(s) informing customers not to enter if they are or have recently been sick.
- (h) Post sign(s) instructing customers to wear face coverings until they get to their table.
- (i) Require hosts and servers to wear face coverings in the dining area.
- (j) Require employees to wear face coverings and gloves in the kitchen area when handling food, consistent with guidelines from the Food and Drug Administration (“FDA”).
- (k) Limit shared items for customers (e.g., condiments, menus) and clean high-contact areas after each customer (e.g., tables, chairs, menus, payment tools, condiments).
- (l) Train employees on:
 - (1) Appropriate use of personal protective equipment in conjunction with food safety guidelines.
 - (2) Food safety health protocols (e.g., cleaning between customers, especially shared condiments).
 - (3) How to manage symptomatic customers upon entry or in the restaurant.
- (m) Notify employees if the employer learns that an individual (including an employee, customer, or supplier) with a confirmed case of COVID-19 has visited the store.

- (n) Close restaurant immediately if an employee shows multiple symptoms of COVID-19 (fever, atypical shortness of breath, atypical cough) and perform a deep clean, consistent with guidance from FDA and the Center for Disease Control. Such cleaning may occur overnight.
 - (o) Require a doctor's written release to return to work if an employee has a confirmed case of COVID-19.
 - (p) Install physical barriers, such as sneeze guards and partitions at cash registers, bars, host stands, and other areas where maintaining physical distance of six feet is difficult.
 - (q) To the maximum extent possible, limit the number of employees in shared spaces, including kitchens, break rooms, and offices, to maintain at least a six-foot distance between employees.
9. Employers must maintain a record of the requirements set forth in Sections 1(c), (d), and (k).
10. The rules described in sections 1 through 9 have the force and effect of regulations adopted by the departments and agencies with responsibility for overseeing compliance with workplace health-and-safety standards and are fully enforceable by such agencies. Any challenge to penalties imposed by a department or agency for violating any of the rules described in sections 1 through 9 of this order will proceed through the same administrative review process as any challenge to a penalty imposed by the department or agency for a violation of its rules.
11. Any business or operation that violates the rules in sections 1 through 9 has failed to provide a place of employment that is free from recognized hazards that are causing, or are likely to cause, death or serious physical harm to an employee, within the meaning of the Michigan Occupational Safety and Health Act, MCL 408.1011.
12. Nothing in this order shall be taken to limit or affect any rights or remedies otherwise available under law.

Given under my hand and the Great Seal of the State of Michigan.



Date: May 18, 2020

Time: 1:15 pm

GRETCHEN WHITMER
GOVERNOR

By the Governor:

SECRETARY OF STATE

City of Swartz Creek Budget Summary for Fiscal Year 2020-2021

101 General Fund

Most of the General Fund Revenues are from Property Taxes, the Public Safety Special Assessment and Constitutional Sales Tax. These sources make up about 80% percent of the General Fund Revenue. The remainder includes various fees for services including, Building, Zoning and Planning and Park Reservation Fees. We do not expect to see an increase in General Fund Revenues in the next few years; we are hoping that revenues will remain stable.

Estimated Revenues for FY21 in the General Revenue Department are estimated at \$2,322,610.27 which represents a decrease from the previous fiscal year of .13%.

- Tax revenue is estimated to have a 5.4% increase.
- Public Safety Assessment District (P SFTY) estimated revenue is expected to increase 5.1%
- Constitutional Sales Tax and Revenue Sharing have been budgeted with the expectation that funding will be lower than in the previous year due to the Covid-19 pandemic and the Governor's Executive Order 2020-21.
- Fund 865 Sidewalks was closed into General Fund at the end of FY20. Estimated Revenues and Appropriations will now be accounted for under Sidewalk Department 444.000.
- Fund 866 Weeds was closed into General Fund at the end of the FY20. Estimated Revenues and Appropriations will now be accounted for under Department 523.000 Grass, Brush, & Weeds
- Revenue and Appropriations for all CDBG Grants will be accounted for under Department 694.000 Community Development Block Grant beginning with FY21. This was done to keep the City's chart of accounts compliant with state guidelines.

General Fund Appropriations budgeted for fiscal year 2021 show a decrease from the projected activity for fiscal year 2020 of 15.3%

- The election department budget has been increased this year for elections in August and November with the possibility of having one in May 2021 as well. With the Covid-19 outbreak and social distancing practices in place the City Clerk has budgeted additional funds in postage, training, supplies, and equipment in anticipation of state changes to election protocol this year.
- A new Disc Golf Park is being prepared and expenditures related to this new activity can be found in Department 788.000 Disc Golf Park.
- The Finance/Budgeting/Accounting Department (201.000) will be reported under the Treasurer Department (253.000) beginning in FY21. Any substantial increases in the Treasurer Department estimated expenditures are due to the merging of these two departments.
- The Metro Police Authority appropriation shows an increase of 3% which was expected this year.

Transfers out from the general fund for this budget are as follows:

- Transfer out for City Hall debt \$100,367.50 (contributions from the General Fund, Garbage Fund, Water Fund, and Sewer Fund).
- Transfer out to the Fire Equipment Fund for future Fire Equipment purchases \$75,000.

• Estimated Revenues FY 2021	\$2,518,610
• Estimated Expenses FY 2021	\$2,451,222
• Estimated Net of Revenues/Appropriations	\$67,388
• Estimated Fund Balance as of June 30, 2020	\$1,282,192.00
• Estimated increase in Fund Balance	\$67,388
• Estimated Year End Fund Balance June 30, 2021	\$1,349,580

202 Major Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of major streets, removal of snow and ice, street sweeping, bridge maintenance, maintenance of Miller Road Park and Ride, maintenance of intercommunity storm drains and paint striping of streets and parking lots.

- There is an anticipated decrease in appropriations for major streets (Act 51 revenue) from the State of Michigan due to the Covid-19 pandemic and Governor’s Executive Order 2020-21.
- There is an increase in repairs and maintenance under routine maintenance for streets. This increase was budgeted for normal maintenance needs.
- Two major street projects are budgeted this fiscal year. Oakview from Seymour to Chelmsford has \$50,000 of estimated construction engineering costs. Winston from Oakview to Chesterfield has cost estimates for construction engineering of \$20,000.

• Estimated Revenues FY 2021	\$457,875.00
• Estimated Expenses FY 2021	\$531,855
• Estimated Net of Revenues/Appropriations	\$73,980
• Estimated Fund Balance as of June 30, 2020	\$697,232
• Estimated decrease in Fund Balance	\$73,980
• Estimated Year End Fund Balance June 30, 2021	\$623,252

203 Local Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of local streets, removal of snow and ice, street sweeping and maintenance of intercommunity storm drains.

- There is an anticipated decrease in local street funding (Act 51 revenue) from the State of Michigan due to the Covid-19 pandemic and Governor's Executive Order 2020-21.
- A transfer in from the Municipal Street Fund from the street levy was made less the annual bond principal, interest and agency fees. This is a continuation from FY20. No major local street projects were done in FY20 so fund balance continues to increase in anticipation of requirements for funding larger street reconstruction projects.
- There are increases to repairs and maintenance under Department 463.000 Routine Maintenance.
- Construction engineering costs are budgeted for two projects, Chelmsford from Seymour to Oakview and Oxford Court.

• Estimated Revenues FY 2021	\$659,000
• Estimated Expenses FY 2021	\$548,695
• Estimated Net of Revenues/Appropriations	\$110,305
• Estimated Fund Balance as of June 30, 2020	\$702,933
• Estimated increase in Fund Balance	\$110,305
• Estimated Year End Fund Balance June 30, 2021	\$813,238

204 Municipal Street Fund

Revenues from the Street Initiative Proposal passed at the May 3, 2016 special election are tracked in this fund. Payments of principal, interest, and agency fees for the GO Tax Series 2017 bonds for local street improvements are accounted for in this fund. The 4.22 mil levy will appear on the summer tax bill in calendar years 2016-2035. Transfers are made from this fund to the local street fund to cover costs for local street projects.

• Estimated Revenues FY 2021	\$651,580
• Estimated Expenses FY 2021	\$667,917
• Estimated Net of Revenues/Appropriations	\$16,337
• Estimated Fund Balance as of June 30, 2020	\$55,564
• Estimated decrease in Fund Balance	\$16,337
• Estimated Year End Fund Balance June 30, 2021	\$39,227

226 Garbage Fund

The majority of the revenue for the Garbage Fund is from the annual tax levy for garbage. This fund provides the revenues for sanitation collection which includes garbage pickup, recycling (contracted service) and brush chipping. This fund also contributes to the garbage cleanup for other city properties such as the parks.

The Garbage Fund budget reflects revenues from the garbage levy of 2.627 mills. Expenditures include contract increases for wages and benefits as well as increases for waste collection pickup in the city by an outside vendor.

248 Downtown Development Fund

Revenues are from the capture of tax dollars within the DDA district and grants from private entities for Family Movie Night. Expenses cover a variety of services including the façade program, developing the properties on Fortino Drive and the Holland Drive Streetscape Project.

350 City Hall Debt Fund

Revenues come in from the General Fund, Garbage Fund, Water Fund, and Sewer Fund to meet the annual bond payment due for the construction of the city hall building at 8083 Civic Drive. Last payment due May 2021.

• Estimated Revenues FY 2021	\$100,365
• Estimated Expenses FY 2021	\$101,118
• Estimated Net of Revenues/Appropriations	\$753
• Estimated Fund Balance as of June 30, 2020	\$84,580
• Estimated decrease in Fund Balance	\$753
• Estimated Year End Fund Balance June 30, 2021	\$84,572

402 Fire Equipment Replacement Fund

Revenues are transferred in from the General Fund and accumulate for future fire equipment replacement.

• Estimated Revenues FY 2021	\$75,011
• Estimated Expenses FY 2021	\$3,500
• Estimated Net of Revenues/Appropriations	\$71,511
• Estimated Fund Balance as of June 30, 2020	\$106,947
• Estimated increase in Fund Balance	\$71,511
• Estimated Year End Fund Balance June 30, 2021	\$178,458

590 Water Fund

The majority of revenues are collected from the readiness to serve fees and commodity charges. Readiness to serve charges are charged on every account. Commodity charges are based on water usage and vary per customer.

- The City is receiving a \$2,391,000 grant from the USDA in addition to a loan of \$2,940,000 to use for water main reconstruction projects within the next five years. These projects are found under Department 543.230 Water Main Repair USDA Grant.
- The Appropriations for most departments other than Water Main Repair USDA Grant have very little change this year.
- The requested budget includes depreciation expense of \$252,700 without which there would be a decrease to fund balance of \$108,459.47.

• Estimated Revenues FY 2021	\$2,232,000.00
• Estimated Expenses FY 2021	\$2,593,160**
• Estimated Net of Revenues/Appropriations	(\$361,160) **

**** INCLUDES DEPRECIATION EXPENSE OF \$252,700**

• Estimated Fund Balance as of June 30, 2020	\$6,003,942
• Estimated decrease in Fund Balance	(\$361,160)
• Estimated Year End Fund Balance at June 30, 2021	\$5,642,782

591 Sewer Fund

The majority of revenues are collected from the readiness to serve fees that are charged on every account. There is also a commodity charged based on the water usage of each customer.

- The City will be spending \$90,000 on flushing and videoing areas of the sewer system as part of the continued maintenance program.
- The sewer relining project that began in FY20 will continue. The City expects to spend \$183,128 during this fiscal year.
- Depreciation expense of \$270,000 is expected. Without depreciation expense the sewer fund would have a net increase to fund balance of \$43,209.55.

• Estimated Revenues FY 2021	\$1,272,700
• Estimated Expenses FY 2021	\$1,499,490**
• Estimated Net of Revenues/Appropriations	(\$226,790)**

**** INCLUDES DEPRECIATION EXPENSE OF \$270,000**

• Estimated Fund Balance as of June 30, 2020	\$7,455,936
• Estimated decrease in Fund Balance	(\$226,790)
• Estimated Year End Fund Balance at June 30, 2021	\$7,229,146

661 Motor Pool Fund

Revenues are collected from several departments within the General Fund, Garbage Fund, Major Street Fund, Local Street Fund, Water Fund, and Sewer Fund for any vehicles/equipment used for department activities. The Motor Pool Fund covers insurance for all vehicles, regular repairs and maintenance of vehicles and city equipment, and the purchase of vehicles and equipment for the Department of Public Services.

- Estimated Revenues include proceeds from the sale of assets that have reached the end of useful life. This will help offset the purchase of other needed equipment.
- Appropriations for FY21 include funding for a new dump truck of \$200,000 and miscellaneous equipment.
- Total depreciation expense is budgeted at \$100,000. Without depreciation expense the motor pool fund would have a net decrease to fund balance of \$71,589.00.

• Estimated Revenues FY 2021	\$234,250
• Estimated Expenses FY 2021	\$405,839
• Estimated Net of Revenues/Appropriations	\$171,589
• Estimated Fund Balance as of June 30, 2020	\$449,240
• Estimated decrease in Fund Balance	\$171,589
• Estimated Year End Fund Balance June 30, 2021	\$277,651

865 Sidewalks Fund

Revenues and expenses cover the sidewalk repair program and also the cost of snow and ice removal from City of Swartz Creek Sidewalks per city ordinance.

- The Sidewalk Fund is being closed and will now be reported under the General Fund Sidewalk Department 444.000. The sidewalk revenue and expenses are a necessary service of the City and any deficits are made whole by the General Fund.
- At year end June 30, 2020 any surplus in fund balance will be transferred to General Fund or the deficit will be covered by General Fund to close out this fund.

- **Estimated Revenues FY 2021** **\$ -0-**
- **Estimated Expenses FY 2021** **\$ -0-**
- **Estimated Net of Revenues/Appropriations** **\$ -0-**
- **Estimated Fund Balance as of June 30, 2020** **\$1,519**
- **Estimated change in Fund Balance** **\$ -0-**
- **Estimated Year End Fund Balance June 30, 2021** **\$1,519**

866 Weed Fund

Revenues and expenses are from the enforcement of the City of Swartz Creek Weed Ordinance.

- The Weed Fund is being closed and will now be reported under the General Fund in Grass, Brush & Weeds Department 523.000. The mowing revenue and expenses result from the City weed ordinance and any deficit in revenue is covered by General Fund.
- At year end June 30, 2020 any surplus in fund balance will be transferred to General Fund or the deficit will be covered by General Fund to close out this fund.

- **Estimated Revenues FY 2021** **\$ -0-**
- **Estimated Expenses FY 2021** **\$ -0-**
- **Estimated Net of Revenues/Appropriations** **\$ -0-**
- **Estimated Fund Balance as of June 30, 2020** **\$8,515**
- **Estimated change in Fund Balance** **\$ -0-**
- **Estimated Year End Fund Balance June 30, 2021** **\$8,515**

Long Term Liabilities

MERS unfunded liability as of December 31, 2018 for all Defined Benefit Pensions, active and retired employees, is \$272,247.

Unfunded liability for Retiree Health care costs as of June 30, 2019 is estimated at \$536,368.

The last City Hall Bond Payment (Swartz Creek Building Authority Bonds Series 2001) is due May 1, 2021. The balance as of June 30, 2020 will be \$95,000.

The last payment for the Local Streets and Water Main Projects (General Obligation Limited Tax Bonds Series 2017) is due May 1, 2027. The balance as of June 30, 2020 will be \$1,420,000.

REQUESTED BUDGET FOR CITY OF SWARTZ CREEK
Fiscal Year June 30, 2021

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
ESTIMATED REVENUES						
Dept 000.000 - General						
101-000.000-402.000	Current Tax Revenue	708,166.65	710,949.00	709,000.00	745,000.00	
101-000.000-402.301	Current Tax Revenue P SFTY	676,113.73	680,600.00	676,000.00	710,700.00	
101-000.000-412.000	Delinquent Tax Revenue	466.88	275.00	300.00	275.00	
101-000.000-433.000	St-Charge in Lieu	1,684.05	1,785.00	1,785.00	1,785.00	
101-000.000-434.000	St-Mobile Tax in Lieu	924.00	975.00	890.00	890.00	
101-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fwd	17,819.37	9,639.03	9,639.03	9,650.00	
101-000.000-445.000	Late Payment Interest Revenue	14,420.25	11,000.00	11,000.00	13,000.00	
101-000.000-445.100	MR Penalty & Interest	807.95	500.00	1,200.00	500.00	
101-000.000-448.000	Collection Fees	8,800.00	8,800.00	8,800.00	8,800.00	
101-000.000-449.000	NSF Fee	775.00	675.00	525.00	425.00	
101-000.000-451.000	Franchise Fees	118,804.02	116,000.00	113,525.00	113,160.00	
101-000.000-451.100	Wireless Leases	60,796.80	46,500.00	62,000.00	59,700.00	
101-000.000-574.100	Constitutional Sales Tax	497,505.00	515,000.00	525,000.00	437,832.00	16
101-000.000-574.300	CVTRS Revenue Share	51,953.00	50,512.00	53,000.00	45,214.00	16
101-000.000-608.000	Admin Fee	68,412.09	68,500.00	73,590.00	80,000.00	
101-000.000-663.000	Income From Land Held For Resale	33,196.69				
101-000.000-664.000	Interest Income	11,388.72	11,200.00	11,200.00	9,800.00	
101-000.000-667.001	Rental Income - Lease of City Property	7,285.00	13,600.00	13,600.00	24,000.00	
101-000.000-675.000	Misc.	180.00	150.00	180.00	150.00	
101-000.000-677.000	Reimbursements	2,720.37	138.56	240.00		
101-000.000-677.200	Reimbursements from DDA	2,500.00	2,500.00	2,500.00	2,500.00	
101-000.000-677.350	Reimbursement - Debt Service	53,238.00	53,238.00	50,740.50	59,227.27	
101-000.000-694.000	Cash Over & Short	1.08	2.30	2.52	2.00	
101-000.000-696.000	BOND OR INSURANCE RECOVERIES		878.67	878.67		
Totals for dept 000.000 - General		2,337,958.65	2,303,417.56	2,325,595.72	2,322,610.27	
Dept 172.000 - Executive						
101-172.000-677.000	Reimbursements			22,500.00		
Totals for dept 172.000 - Executive		0.00	0.00	22,500.00	0.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 215.000 - Administration and Clerk						
101-215.000-627.000	Charges for Services	48.60	42.00	51.00	40.00	
Totals for dept 215.000 - Administration and Clerk		48.60	42.00	51.00	40.00	
Dept 253.000 - Treasurer						
101-253.000-448.000	Collection Fees	6,109.07				
101-253.000-627.100	Notary Services	120.00				
Totals for dept 253.000 - Treasurer		6,229.07	0.00	0.00	0.00	
Dept 262.000 - Elections						
101-262.000-677.000	Reimbursements		350.00	350.00		
Totals for dept 262.000 - Elections		0.00	350.00	350.00	0.00	
Dept 301.000 - Police Dept						
101-301.000-543.000	State Liquor Returns	4,115.10	4,195.95	4,278.45	4,100.00	
101-301.000-656.000	Parking Fees	980.00				
101-301.000-657.000	Ordinance Fees					
Totals for dept 301.000 - Police Dept		5,095.10	4,195.95	4,278.45	4,100.00	
Dept 336.000 - Fire Department						
101-336.000-677.000	Reimbursements		800.00	1,200.00		
Totals for dept 336.000 - Fire Department		0.00	800.00	1,200.00	0.00	
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-627.000	Charges for Services	25,430.00	25,000.00	22,250.00	22,250.00	
101-345.000-677.000	Reimbursements	3,374.23	3,100.00	2,830.00	2,800.00	
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		28,804.23	28,100.00	25,080.00	25,050.00	
Dept 410.000 - Building & Zoning & Planning						
101-410.000-477.000	Building Permits	29,955.00	30,000.00	31,000.00	28,000.00	
101-410.000-477.005	Plumbing Inspection Revenue	7,751.00	6,500.00	3,600.00	3,500.00	
101-410.000-477.006	Mechanical Inspection Revenue	15,771.50	14,800.00	14,800.00	13,000.00	
101-410.000-477.007	Electrical Inspection Revenue	14,561.00	9,500.00	11,900.00	9,000.00	
101-410.000-478.000	Other Permits	5,865.00	3,500.00	2,830.00	3,000.00	
101-410.000-479.000	Rental Inspection Revenue	5,890.00	9,000.00	8,700.00	8,000.00	
101-410.000-608.100	Site Plan Review Fees	340.00	500.00	1,055.00	400.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-410.000-627.000	Charges for Services	1,570.00	980.00	400.00	300.00	
101-410.000-677.000	Reimbursements	6,425.00				
Totals for dept 410.000 - Building & Zoning & Planning		88,128.50	74,780.00	74,285.00	65,200.00	
Dept 444.000 - Sidewalks		reporting past activity in Dept. 444.000 for comparison				
101-444.000-418.478	Snow Removal Revenue	1,750.00	1,000.00	1,215.00	900.00	
Totals for dept 444.000 - Sidewalks		0.00	0.00	0.00	900.00	
Dept 448.000 - Lighting						
101-448.000-589.000	Condo Lighting	6,574.56	6,574.00	6,574.00	6,574.00	
101-448.000-589.100	Clayton-Bristol Rd St Lighting	1,414.20	2,150.00	2,150.00	2,150.00	
101-448.000-589.200	Carriage Commons Lighting Reim	1,146.96	1,146.00	1,146.00	1,146.00	
Totals for dept 448.000 - Lighting		9,135.72	9,870.00	9,870.00	9,870.00	
Dept 523.000 - Grass, Brush & Weeds		reporting past activity in Dept. 523.000 for comparison				
101-523.000-416.000	Current Weed Revenue	5,850.00	6,800.00	4,000.00	4,500.00	
Totals for dept 523.000 - Grass, Brush & Weeds		0.00	0.00	0.00	4,500.00	
Dept 694.000 - Community Development Block Grant		reporting past activity in Dept. 694.000 for comparison				
101-694.000-522.000	Federal Grants - CDBG				31,450.00	
101-694.000-529.100	Senior Ctr Operations	1,724.00	1,850.00	1,850.00	1,850.00	
Totals for dept 694.000 - Community Development Block Grant		0.00	0.00	0.00	33,300.00	
Dept 728.005 - Holland Square Streetscape						
101-728.005-674.248	Contribution from DDA	90,000.00	40,000.00	40,000.00	40,000.00	
Totals for dept 728.005 - Holland Square Streetscape		90,000.00	40,000.00	40,000.00	40,000.00	
Dept 782.000 - Facilities - Abrams Park						
101-782.000-651.000	Use and Admission Fee	210.00	140.00	280.00	140.00	
Totals for dept 782.000 - Facilities - Abrams Park		210.00	140.00	280.00	140.00	
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-651.000	Use and Admission Fee	8,070.00	6,700.00	4,430.00	6,700.00	
101-783.000-674.783	Contributions & Donations Elms Road Park	1,315.32				
Totals for dept 783.000 - Facilities - Elms Rd Park		9,385.32	6,700.00	4,430.00	6,700.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-786.000-674.000-786.000	Contributions & Donations	15,000.00				
Totals for dept 786.000 - Non-Motorized Trailway		15,000.00	0.00	0.00	0.00	
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-627.000	Charges for Services	7,908.88	7,980.00	6,200.00	6,200.00	
Totals for dept 790.000 - Facilities-Senior Center/Libr		7,908.88	7,980.00	6,200.00	6,200.00	
Dept 790.012 - CDBG Senior Center Operations		reporting past activity in Dept. 694.000 for comparison				
101-790.012-529.100-790.018	Senior Ctr Operations	1,724.00				
101-790.012-529.100-790.019	Senior Ctr Operations		1,850.00	1,850.00		
Totals for dept 790.012 - CDBG Senior Center Operations		0.00	0.00	1,850.00	0.00	
Dept 794.000 - Community Promotions Program						
101-794.000-677.000	Reimbursements		1,000.00	1,000.00		
Totals for dept 794.000 - Community Promotions Program		0.00	1,000.00	1,000.00	0.00	
Dept 931.000 - Transfers IN						
101-931.000-699.866	Transfer In from Weeds Fund		38,000.00	34,000.00		
Totals for dept 931.000 - Transfers IN		0.00	38,000.00	34,000.00	0.00	
TOTAL ESTIMATED REVENUES		2,597,904.07	2,515,375.51	2,550,970.17	2,518,610.27	
APPROPRIATIONS						
Dept 000.000 - General						
101-000.000-983.100	ERC Lighting Conversion Program Expense	3,145.57	14,160.00	14,160.00	14,160.00	
Totals for dept 000.000 - General		3,145.57	14,160.00	14,160.00	14,160.00	
Dept 101.000 - Council						
101-101.000-702.000	Wages	10,157.47	10,396.00	12,967.30	13,387.00	
101-101.000-704.100	FICA - Employer's Share	629.49	711.00	803.97	830.00	
101-101.000-704.200	Medicare - Employer's Share	147.85	166.00	188.03	194.00	
101-101.000-705.000	Medical Insurance - ER	766.40	835.00	607.72	627.00	
101-101.000-705.100	Vision Benefits	5.70	6.00	4.32	6.00	
101-101.000-705.200	Dental Benefits	55.68	63.00	42.36	57.00	
101-101.000-706.000	Life Insurance - ER cost	21.11	22.00	21.43	31.00	
101-101.000-707.000	Retirement Contributions-ER	303.13	308.00	337.21	441.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-101.000-707.100	Health Care Savings Plan - ER	71.30	79.00	99.85	97.00	
101-101.000-708.000	Sick & Accident Premiums-ER	75.77	79.00	80.49	108.00	
101-101.000-726.000	Supplies	116.24	315.00	400.00	100.00	
101-101.000-910.200	General Liability Insurance	3,471.87	3,921.70	3,610.27	3,900.00	
101-101.000-910.500	Workers Comp Insurance	4.91	7.73	6.35	7.73	
101-101.000-960.000	Education and Training	1,969.55	3,500.00	2,600.00	2,800.00	
Totals for dept 101.000 - Council		17,796.47	20,409.43	21,769.30	22,585.73	
Dept 172.000 - Executive						
101-172.000-702.000	Wages	39,027.08	40,090.00	39,966.46	40,512.00	
101-172.000-704.100	FICA - Employer's Share	2,519.41	2,585.00	2,477.92	2,611.00	
101-172.000-704.200	Medicare - Employer's Share	589.27	605.00	579.51	611.00	
101-172.000-705.000	Medical Insurance - ER	3,443.92	3,670.00	3,474.25	3,654.00	
101-172.000-705.100	Vision Benefits	54.99	64.00	60.89	62.00	
101-172.000-705.200	Dental Benefits	691.68	770.00	722.17	709.00	
101-172.000-706.000	Life Insurance - ER cost	166.33	169.09	169.25	183.00	
101-172.000-707.000	Retirement Contributions-ER	46,655.95	50,350.04	43,782.25	50,388.04	
101-172.000-707.100	Health Care Savings Plan - ER	835.62	834.00	1,262.63	1,264.00	
101-172.000-708.000	Sick & Accident Premiums-ER	569.69	593.17	589.23	616.00	
101-172.000-726.000	Supplies	27.00	150.00	28.16	30.00	
101-172.000-745.000	Postage		20.00	20.00		
101-172.000-801.000	Contractual Services	1,722.24	10,820.00	7,825.00	1,500.00	
101-172.000-801.001	Union Negotiation Expenditures		500.00			
101-172.000-850.000	Communications			31.21		
101-172.000-910.200	General Liability Insurance	3,890.21	4,418.23	4,026.30	4,200.00	
101-172.000-910.500	Workers Comp Insurance	192.02	322.92	269.74	322.92	
101-172.000-940.000	Vehicle and Travel Expense	1,608.18	1,700.00	2,312.00	2,312.00	
101-172.000-960.000	Education and Training	63.60	320.00	100.00	200.00	
101-172.000-961.000	Miscellaneous	15,167.42	30,550.00	30,513.23	250.00	
Totals for dept 172.000 - Executive		117,224.61	148,531.45	138,210.20	109,424.96	
Dept 201.000 - Finance,Budgeting,Accounting						
101-201.000-702.000	Wages	20,327.25	21,124.00	20,932.09		5
101-201.000-704.100	FICA - Employer's Share	1,273.32	1,310.00	1,297.79		5
101-201.000-704.200	Medicare - Employer's Share	297.80	306.00	303.52		5
101-201.000-705.000	Medical Insurance - ER	3,161.26	3,346.00	3,220.53		5
101-201.000-705.100	Vision Benefits	26.36	30.00	28.09		5

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-201.000-705.200	Dental Benefits	265.60	297.00	276.40		5
101-201.000-706.000	Life Insurance - ER cost	101.29	102.99	103.09		5
101-201.000-707.000	Retirement Contributions-ER	1,701.52	1,754.07	1,819.28		5
101-201.000-707.100	Health Care Savings Plan - ER	90.28	106.00	126.54		5
101-201.000-708.000	Sick & Accident Premiums-ER	365.45	380.32	380.48		5
101-201.000-726.000	Supplies	2,294.67	1,800.00	1,800.00		5
101-201.000-801.000	Contractual Services	16,605.60	16,136.00	15,500.00		5
101-201.000-805.000	Bank Fees	268.80	290.00	295.00		5
101-201.000-960.000	Education and Training	68.00	139.00	140.00		5
Totals for dept 201.000 - Finance,Budgeting,Accounting		46,847.20	47,121.38	46,222.81	0.00	
Dept 215.000 - Administration and Clerk						
101-215.000-702.000	Wages	18,943.65	18,421.00	19,057.31	24,147.00	
101-215.000-704.100	FICA - Employer's Share	1,180.09	1,142.00	1,181.55	1,497.00	
101-215.000-704.200	Medicare - Employer's Share	276.06	267.00	276.33	350.00	
101-215.000-705.000	Medical Insurance - ER	1,487.50	1,623.00	263.88	252.00	
101-215.000-705.100	Vision Benefits	15.06	16.00	4.55	7.00	
101-215.000-705.200	Dental Benefits	141.32	159.00	44.48	73.00	
101-215.000-706.000	Life Insurance - ER cost	93.01	94.54	94.64	125.00	
101-215.000-707.000	Retirement Contributions-ER	1,248.10	1,225.78	1,268.21	1,573.00	
101-215.000-707.100	Health Care Savings Plan - ER	290.74	279.00	409.90	513.00	
101-215.000-708.000	Sick & Accident Premiums-ER	271.54	282.63	286.89	384.00	
101-215.000-726.000	Supplies	190.68	250.00	100.00	200.00	
101-215.000-745.000	Postage	731.72	1,375.00	2,300.00	2,500.00	
101-215.000-801.000	Contractual Services	1,767.09	1,730.00	2,090.00	2,200.00	
101-215.000-900.000	Printing and Publishing	1,354.36	2,950.00	3,300.00	2,000.00	
101-215.000-960.000	Education and Training	856.00	300.00	105.00	300.00	
101-215.000-961.000	Miscellaneous	10.81			100.00	
Totals for dept 215.000 - Administration and Clerk		28,857.73	30,114.95	30,782.74	36,221.00	
Dept 228.000 - Information Technology						
101-228.000-801.000	Contractual Services	10,629.56	14,000.00	14,800.00	15,000.00	
101-228.000-976.000	Equipment	2,184.00	4,970.53	3,800.00	875.00	13
Totals for dept 228.000 - Information Technology		12,813.56	18,970.53	18,600.00	15,875.00	
Dept 247.000 - Board of Review						
101-247.000-702.000	Wages	1,950.00	2,100.00	2,125.00	2,100.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-247.000-704.100	FICA - Employer's Share	120.90	130.20	131.75	130.00	
101-247.000-704.200	Medicare - Employer's Share	28.28	30.45	30.81	30.00	
101-247.000-705.100	Vision Benefits			0.42	0.20	
101-247.000-705.200	Dental Benefits			4.19	12.00	
101-247.000-706.000	Life Insurance - ER cost			0.67	1.65	
101-247.000-707.000	Retirement Contributions-ER			6.87	24.00	
101-247.000-707.100	Health Care Savings Plan - ER			368.00	620.00	
101-247.000-708.000	Sick & Accident Premiums-ER			3.81	381.00	
101-247.000-726.000	Supplies			150.00	150.00	
101-247.000-900.000	Printing and Publishing	283.50	190.00	283.50	210.00	
Totals for dept 247.000 - Board of Review		2,382.68	2,450.65	3,105.02	3,658.85	
Dept 253.000 - Treasurer						
101-253.000-702.000	Wages	29,474.56	31,082.00	30,560.44	55,135.00	
101-253.000-704.100	FICA - Employer's Share	1,847.70	1,927.00	1,894.75	3,418.00	
101-253.000-704.200	Medicare - Employer's Share	432.12	451.00	443.13	799.00	
101-253.000-705.000	Medical Insurance - ER	4,682.63	4,978.00	5,007.27	8,900.00	
101-253.000-705.100	Vision Benefits	39.40	46.00	43.75	78.00	
101-253.000-705.200	Dental Benefits	397.65	445.00	430.13	771.00	
101-253.000-706.000	Life Insurance - ER cost	131.51	133.74	134.07	247.00	
101-253.000-707.000	Retirement Contributions-ER	2,251.06	2,336.63	2,482.23	4,136.00	
101-253.000-707.100	Health Care Savings Plan - ER	141.37	185.00	199.41	310.00	
101-253.000-708.000	Sick & Accident Premiums-ER	506.15	526.38	530.24	951.00	
101-253.000-726.000	Supplies	58.58				
101-253.000-745.000	Postage	534.38	925.00	700.00	2,600.00	
101-253.000-801.000	Contractual Services	340.00	400.00	420.00	15,455.00	1
101-253.000-805.000	Bank Fees					
101-253.000-910.300	Insurance and Bonds	64.22	65.00	40.00	48.00	
101-253.000-940.000	Vehicle and Travel Expense	36.65	440.00	168.00	250.00	
101-253.000-960.000	Education and Training	131.00	213.00	213.00	225.00	
Totals for dept 253.000 - Treasurer		41,068.98	44,153.75	43,266.42	93,323.00	
Dept 257.000 - Assessor						
101-257.000-702.000	Wages	3,271.44	3,476.00	3,335.97	3,157.00	
101-257.000-704.100	FICA - Employer's Share	208.34	216.00	206.83	196.00	
101-257.000-704.200	Medicare - Employer's Share	48.73	50.00	48.37	46.00	
101-257.000-705.000	Medical Insurance - ER	373.76	404.00	270.12	108.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-257.000-705.100	Vision Benefits	4.98	6.00	4.24	3.00	
101-257.000-705.200	Dental Benefits	49.05	55.00	41.99	31.00	
101-257.000-706.000	Life Insurance - ER cost	15.89	16.14	16.19	16.00	
101-257.000-707.000	Retirement Contributions-ER	241.87	246.78	280.16	223.00	
101-257.000-707.100	Health Care Savings Plan - ER	55.21	64.00	77.37	70.00	
101-257.000-708.000	Sick & Accident Premiums-ER	61.25	63.80	65.05	59.00	
101-257.000-726.000	Supplies	121.78	100.00		50.00	
101-257.000-745.000	Postage	1,027.88	1,400.00	1,020.00	1,200.00	
101-257.000-801.000	Contractual Services	30,942.55	33,000.00	31,375.00	33,000.00	
101-257.000-899.000	MTT Appeals and Payments	8,500.00	15,000.00	2,000.00	8,000.00	
101-257.000-900.000	Printing and Publishing	599.24	700.00	500.00	600.00	
101-257.000-960.000	Education and Training	732.88	1,200.00	910.00	1,200.00	
Totals for dept 257.000 - Assessor		46,254.85	55,997.72	40,151.29	47,959.00	
Dept 262.000 - Elections						
101-262.000-702.000	Wages	20,039.54	30,562.00	15,900.00	22,403.00	6
101-262.000-704.100	FICA - Employer's Share	790.16	1,894.23	985.80	645.00	
101-262.000-704.200	Medicare - Employer's Share	184.90	443.23	230.55	151.00	
101-262.000-705.000	Medical Insurance - ER	1,440.89	1,582.00	925.85	782.00	
101-262.000-705.100	Vision Benefits	13.91	16.00	9.77	8.00	
101-262.000-705.200	Dental Benefits	135.92	161.00	96.12	83.00	
101-262.000-706.000	Life Insurance - ER cost	58.33	60.06	59.71	63.00	
101-262.000-707.000	Retirement Contributions-ER	971.36	930.30	1,083.20	883.00	
101-262.000-707.100	Health Care Savings Plan - ER	192.98	211.00	273.20	269.00	
101-262.000-708.000	Sick & Accident Premiums-ER	198.92	213.71	213.05	215.00	
101-262.000-726.000	Supplies	1,564.97	2,500.00	2,500.00	5,000.00	7
101-262.000-745.000	Postage	1,305.69	13,000.00	13,000.00	10,000.00	7
101-262.000-801.000	Contractual Services	2,100.00	1,500.00	1,200.00	1,500.00	
101-262.000-940.000	Vehicle and Travel Expense	74.89	400.00	200.00	400.00	
101-262.000-941.000	Equipment Rental	168.84	471.24	125.00	400.00	
101-262.000-960.000	Education and Training	690.00	3,000.00	1,500.00	400.00	7
101-262.000-976.000	Equipment	3,060.00	2,000.00	2,000.00	4,000.00	7
Totals for dept 262.000 - Elections		32,991.30	58,944.77	40,302.25	47,202.00	
Dept 266.000 - Legal Council						
101-266.000-801.000	Contractual Services	20,215.22	20,000.00	14,000.00	14,000.00	
Totals for dept 266.000 - Legal Council		20,215.22	20,000.00	14,000.00	14,000.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 301.000 - Police Dept						
101-301.000-801.000	Contractual Services	4,602.48	7,855.00	7,855.00	7,900.00	
Totals for dept 301.000 - Police Dept		4,602.48	7,855.00	7,855.00	7,900.00	
Dept 301.266 - Legal Council PSFY						
101-301.266-801.000	Contractual Services	1,633.50	4,100.00	7,400.00	5,000.00	
Totals for dept 301.266 - Legal Council PSFY		1,633.50	4,100.00	7,400.00	5,000.00	
Dept 301.851 - Retiree Employer Health Care PSFY						
101-301.851-705.000	Medical Insurance - ER	21,138.79	21,133.00	18,500.00	19,670.00	
Totals for dept 301.851 - Retiree Employer Health Care PSFY		21,138.79	21,133.00	18,500.00	19,670.00	
Dept 334.000 - Metro Police Authority						
101-334.000-998.334	Metro Police Authority Appropriation	970,927.00	990,000.00	992,885.50	1,019,475.00	
Totals for dept 334.000 - Metro Police Authority		970,927.00	990,000.00	992,885.50	1,019,475.00	
Dept 336.000 - Fire Department						
101-336.000-801.000	Contractual Services	38,390.20	40,000.00	45,000.00	45,000.00	
101-336.000-976.000	Equipment	2,419.45	2,500.00		2,500.00	
101-336.000-976.100	Siren Expense	2,124.88	2,100.00	2,135.00	2,150.00	
101-336.000-998.736	Fire Board Appropriation	133,071.35	156,181.24	110,000.00	157,000.00	
Totals for dept 336.000 - Fire Department		176,005.88	200,781.24	157,135.00	206,650.00	
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-702.000	Wages	6,964.65	9,667.00	6,640.11	7,425.00	
101-345.000-704.100	FICA - Employer's Share	433.72	599.00	411.69	463.00	
101-345.000-704.200	Medicare - Employer's Share	101.47	140.00	96.28	108.00	
101-345.000-705.000	Medical Insurance - ER	634.29	864.00	501.09	93.00	
101-345.000-705.100	Vision Benefits	4.79	9.00	4.39	2.00	
101-345.000-705.200	Dental Benefits	50.15	95.00	45.36	18.00	
101-345.000-706.000	Life Insurance - ER cost	13.97	18.78	10.59	4.00	
101-345.000-707.000	Retirement Contributions-ER	192.10	177.07	181.15	73.00	
101-345.000-707.100	Health Care Savings Plan - ER	2.73	48.00	7.81	31.00	
101-345.000-708.000	Sick & Accident Premiums-ER	67.17	96.93	48.20	14.00	
101-345.000-726.000	Supplies	756.47	700.00	295.00	500.00	
101-345.000-850.000	Communications					

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-345.000-910.100	Property Insurance	2,542.86	3,033.97	3,033.97	3,075.00	
101-345.000-910.500	Workers Comp Insurance		350.00	286.85	326.39	
101-345.000-920.000	Utilities	19,443.22	19,000.00	23,579.84	15,000.00	
101-345.000-930.000	Repairs and Maintenance	7,181.08	7,000.00	83,030.79	7,000.00	
101-345.000-941.000	Equipment Rental	4,391.61	4,021.15	3,359.10	5,000.00	
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		42,780.28	45,819.90	121,532.22	39,132.39	
Dept 410.000 - Building & Zoning & Planning						
101-410.000-702.000	Wages	16,459.88	16,911.00	18,265.60	23,701.00	
101-410.000-704.100	FICA - Employer's Share	1,059.85	1,086.00	1,132.47	1,521.00	
101-410.000-704.200	Medicare - Employer's Share	247.76	254.00	264.85	356.00	
101-410.000-705.000	Medical Insurance - ER	1,605.86	1,725.00	1,785.91	2,467.00	
101-410.000-705.100	Vision Benefits	23.60	27.00	27.63	37.00	
101-410.000-705.200	Dental Benefits	289.01	322.00	330.48	412.00	
101-410.000-706.000	Life Insurance - ER cost	68.71	70.00	55.82	100.00	
101-410.000-707.000	Retirement Contributions-ER	1,472.05	1,520.00	1,633.96	1,973.00	
101-410.000-707.100	Health Care Savings Plan - ER	337.70	355.00	534.14	687.00	
101-410.000-708.000	Sick & Accident Premiums-ER	244.19	254.00	268.55	360.00	
101-410.000-726.000	Supplies	24.00	80.00	56.00	60.00	
101-410.000-745.000	Postage	291.60	375.00	425.00	410.00	
101-410.000-801.000	Contractual Services	39,603.83	35,000.00	32,000.00	42,000.00	11
101-410.000-801.005	Plumbing Inspection Expenditure	6,202.70	5,300.00	2,300.00	4,500.00	
101-410.000-801.006	Mechanical Inspection Expenditure	11,519.68	9,000.00	8,000.00	8,000.00	
101-410.000-801.007	Electrical Inspection Expenditure	10,854.70	8,800.00	8,500.00	8,500.00	
101-410.000-801.008	Building Permit Expenditure	19,806.00	21,000.00	21,000.00	20,000.00	
101-410.000-801.009	Zoning Permit Expenditure	528.25	250.00	150.00	2,800.00	
101-410.000-801.010	Rental Inspection Expense	7,681.94	6,200.00	4,500.00	4,500.00	
101-410.000-850.000	Communications			4.00		
101-410.000-900.000	Printing and Publishing	2,841.59	2,100.00	2,170.00	1,850.00	
101-410.000-940.000	Vehicle and Travel Expense	797.25	650.00	650.00	650.00	
101-410.000-960.000	Education and Training	3,445.27	6,000.00	2,600.00	4,000.00	
Totals for dept 410.000 - Building & Zoning & Planning		125,405.42	117,279.00	106,654.41	128,884.00	
Dept 444.000 - Sidewalks						
101-444.000-801.478	Contractual Services - Snow Removal					
Totals for dept 444.000 - Sidewalks		0.00	0.00	0.00	1,200.00	18

reporting past activity in Dept. 444.000 for comparison

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 448.000 - Lighting						
101-448.000-801.000	Contractual Services		8,165.39	2,654.00		
101-448.000-920.000	Utilities	109,001.48	100,000.00	100,000.00	105,000.00	
Totals for dept 448.000 - Lighting		109,001.48	108,165.39	102,654.00	105,000.00	
Dept 463.000 - Routine Maint - Streets						
101-463.000-964.000	REFUNDS AND REBATES	15,850.18	1,125.00	1,125.00		
Totals for dept 463.000 - Routine Maint - Streets		15,850.18	1,125.00	1,125.00	0.00	
Dept 523.000 - Grass, Brush & Weeds						
		reporting past activity in Dept. 523.000 for comparison				
101-523.000-801.000	Contractual Services	1,435.00	2,100.00	1,000.00	1,200.00	19
Totals for dept 523.000 - Grass, Brush & Weeds		0.00	0.00	0.00	1,200.00	
Dept 694.000 - Community Development Block Grant						
		reporting past activity in Dept. 694.000 for comparison				
101-694.000-801.000	Contractual Services				31,450.00	20
101-694.000-801.050	Contractual Services-Senior Ctr Oper	1,724.00	1,850.00	1,850.00	1,850.00	20
Totals for dept 694.000 - Community Development Block Grant		0.00	0.00	0.00	33,300.00	
Dept 728.005 - Holland Square Streetscape						
101-728.005-801.400	Design Engineering	24,007.00				
101-728.005-801.450	Construction Engineering	275,787.69	319,456.45	319,456.45		
Totals for dept 728.005 - Holland Square Streetscape		299,794.69	319,456.45	319,456.45	0.00	
Dept 781.000 - Facilities - Pajtas Amphitheat						
101-781.000-702.000	Wages	414.12	757.00	421.20	156.00	
101-781.000-704.100	FICA - Employer's Share	27.47	47.00	26.11	10.00	
101-781.000-704.200	Medicare - Employer's Share	6.50	11.00	6.11	2.00	
101-781.000-705.000	Medical Insurance - ER	40.46	42.00	52.32		
101-781.000-705.100	Vision Benefits	1.30	2.00	1.29		
101-781.000-705.200	Dental Benefits	16.98	23.00	16.81		
101-781.000-706.000	Life Insurance - ER cost	1.72	1.91	1.37		
101-781.000-707.000	Retirement Contributions-ER	27.20	34.98	29.30		
101-781.000-707.100	Health Care Savings Plan - ER	7.66	11.00	4.46		
101-781.000-708.000	Sick & Accident Premiums-ER	10.49	12.17	9.16		
101-781.000-930.000	Repairs and Maintenance	580.00	800.00	1,000.00	800.00	
101-781.000-941.000	Equipment Rental	162.74	293.56	676.79	500.00	
Totals for dept 781.000 - Facilities - Pajtas Amphitheat		1,296.64	2,035.62	2,244.92	1,468.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 782.000 - Facilities - Abrams Park						
101-782.000-702.000	Wages	10,051.15	13,052.00	9,176.94	9,984.00	
101-782.000-704.100	FICA - Employer's Share	640.38	809.00	568.97	625.00	
101-782.000-704.200	Medicare - Employer's Share	149.60	189.00	110.00	146.00	
101-782.000-705.000	Medical Insurance - ER	1,283.76	1,865.00	1,225.25	1,074.00	
101-782.000-705.100	Vision Benefits	12.79	24.00	13.33	14.00	
101-782.000-705.200	Dental Benefits	132.47	259.00	144.75	164.00	
101-782.000-706.000	Life Insurance - ER cost	26.47	38.46	25.48	29.00	
101-782.000-707.000	Retirement Contributions-ER	484.18	455.52	587.44	425.00	
101-782.000-707.100	Health Care Savings Plan - ER	59.76	172.00	90.04	166.00	
101-782.000-708.000	Sick & Accident Premiums-ER	141.39	218.49	133.28	140.00	
101-782.000-726.000	Supplies	2,065.34	1,200.00	1,300.00	2,000.00	
101-782.000-801.000	Contractual Services	650.00	1,000.00		500.00	
101-782.000-910.100	Property Insurance	106.55	120.36	108.00	120.00	
101-782.000-910.500	Workers Comp Insurance	246.33	198.87	131.33	198.87	
101-782.000-920.000	Utilities	2,174.32	2,400.00	2,055.32	2,200.00	
101-782.000-930.000	Repairs and Maintenance	8,397.82	17,100.00	17,159.07	15,000.00	
101-782.000-941.000	Equipment Rental	4,022.37	4,109.90	2,995.47	4,000.00	
101-782.000-961.000	Miscellaneous		200.00	300.00	500.00	
101-782.000-976.000	Equipment	1,784.13			500.00	
Totals for dept 782.000 - Facilities - Abrams Park		32,428.81	43,411.60	36,124.67	37,785.87	
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-702.000	Wages	15,616.06	16,517.00	24,264.13	24,486.00	
101-783.000-704.100	FICA - Employer's Share	989.86	1,024.00	1,504.38	1,529.00	
101-783.000-704.200	Medicare - Employer's Share	231.40	239.00	351.83	358.00	
101-783.000-705.000	Medical Insurance - ER	2,580.98	2,220.00	4,254.81	3,015.00	
101-783.000-705.100	Vision Benefits	23.96	30.00	57.77	39.00	
101-783.000-705.200	Dental Benefits	238.98	260.00	624.89	429.00	
101-783.000-706.000	Life Insurance - ER cost	51.51	47.19	85.72	69.00	
101-783.000-707.000	Retirement Contributions-ER	826.63	759.85	1,515.90	842.00	
101-783.000-707.100	Health Care Savings Plan - ER	68.50	167.00	262.62	400.00	
101-783.000-708.000	Sick & Accident Premiums-ER	277.24	250.18	517.79	385.00	
101-783.000-726.000	Supplies	2,154.57	2,300.00	2,510.16	3,000.00	
101-783.000-801.000	Contractual Services	1,986.90	2,000.00	5,000.00	2,000.00	
101-783.000-910.100	Property Insurance	370.23	418.20	375.73	395.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-783.000-910.500	Workers Comp Insurance	246.33	206.36	138.81	185.00	
101-783.000-920.000	Utilities	2,463.37	2,500.00	1,850.00	1,850.00	
101-783.000-930.000	Repairs and Maintenance	27,769.46	44,000.00	38,643.64	35,000.00	
101-783.000-941.000	Equipment Rental	7,248.95	5,661.67	13,448.71	6,000.00	
101-783.000-961.000	Miscellaneous			100.00	250.00	
101-783.000-976.000	Equipment	308.13		500.00	500.00	
Totals for dept 783.000 - Facilities - Elms Rd Park		63,453.06	78,600.45	96,006.89	80,732.00	
Dept 783.016 - Elms Park Brm-Trail Reno RP15-0003						
101-783.016-801.400-783.016	Design Engineering	140.00				
101-783.016-801.450-783.016	Construction Engineering	842.85				
Totals for dept 783.016 - Elms Park Brm-Trail Reno RP15-0003		982.85	0.00	0.00	0.00	
Dept 784.000 - Facilities - Bicentennial Park						
101-784.000-702.000	Wages	372.13	385.00	653.31	69.00	
101-784.000-704.100	FICA - Employer's Share	23.06	24.00	40.51	4.00	
101-784.000-704.200	Medicare - Employer's Share	5.39	6.00	9.47	1.00	
101-784.000-705.000	Medical Insurance - ER	59.06	36.00	45.43		
101-784.000-705.100	Vision Benefits	0.69	1.00	1.19		
101-784.000-705.200	Dental Benefits	9.86	7.00	17.19		
101-784.000-706.000	Life Insurance - ER cost	1.14	0.72	1.41		
101-784.000-707.000	Retirement Contributions-ER	16.02	8.36	38.44		
101-784.000-707.100	Health Care Savings Plan - ER	2.61	4.00	8.45		
101-784.000-708.000	Sick & Accident Premiums-ER	7.53	4.88	9.73		
101-784.000-726.000	Supplies		300.00		250.00	
101-784.000-930.000	Repairs and Maintenance	896.15	1,000.00	980.00	1,000.00	
101-784.000-941.000	Equipment Rental	149.52	157.79	398.18		
Totals for dept 784.000 - Facilities - Bicentennial Park		1,543.16	1,934.75	2,203.31	1,324.00	
Dept 786.000 - Non-Motorized Trailway						
101-786.000-801.400-786.000	Design Engineering		150,000.00	150,181.25		
101-786.000-801.450-786.000	Construction Engineering			17,520.00	30,000.00	3
Totals for dept 786.000 - Non-Motorized Trailway		0.00	150,000.00	167,701.25	30,000.00	
Dept 787.000 - Veterans Memorial Park						
101-787.000-726.000	Supplies	252.00	335.00	356.00	400.00	
101-787.000-910.100	Property Insurance	432.54	488.58	439.26	440.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-787.000-920.000	Utilities	1,408.35	1,850.00	1,276.64	1,500.00	
101-787.000-930.000	Repairs and Maintenance	360.00	500.00	670.00	500.00	
Totals for dept 787.000 - Veterans Memorial Park		2,452.89	3,173.58	2,741.90	2,840.00	
Dept 788.000 - Disc Golf Park						
101-788.000-726.000	Supplies				3,000.00	22
101-788.000-930.000	Repairs and Maintenance				7,000.00	22
Totals for dept 788.000 - Disc Golf Park		0.00	0.00	0.00	10,000.00	
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-702.000	Wages	8,240.80	9,733.00	8,724.00	11,173.00	
101-790.000-704.100	FICA - Employer's Share	512.88	603.00	540.89	698.00	
101-790.000-704.200	Medicare - Employer's Share	119.99	141.00	126.50	163.00	
101-790.000-705.000	Medical Insurance - ER	472.98	573.00	731.72	414.00	
101-790.000-705.100	Vision Benefits	4.12	7.00	6.75	5.00	
101-790.000-705.200	Dental Benefits	45.31	75.00	74.99	54.00	
101-790.000-706.000	Life Insurance - ER cost	11.66	14.69	13.85	11.00	
101-790.000-707.000	Retirement Contributions-ER	173.27	168.65	241.60	149.00	
101-790.000-707.100	Health Care Savings Plan - ER	6.59	30.00	18.01	78.00	
101-790.000-708.000	Sick & Accident Premiums-ER	55.08	69.61	71.21	50.00	
101-790.000-726.000	Supplies	339.82	600.00	592.65	500.00	
101-790.000-726.500	Supplies - Mats	819.70	980.00	0.00	0.00	
101-790.000-910.100	Property Insurance	1,928.82	2,178.72	1,956.70	2,000.00	
101-790.000-910.500	Workers Comp Insurance		325.58	286.04	325.58	
101-790.000-920.000	Utilities	11,133.48	12,400.00	12,494.36	8,000.00	
101-790.000-930.000	Repairs and Maintenance	3,745.76	5,050.00	6,421.20	8,000.00	
101-790.000-941.000	Equipment Rental	5,216.16	5,005.03	5,121.21	5,000.00	
Totals for dept 790.000 - Facilities-Senior Center/Libr		32,826.42	37,954.28	37,421.68	36,620.58	
Dept 790.012 - CDBG Senior Center Operations		reporting past activity in Dept. 694.000 for comparison				
101-790.012-801.000-790.018	Contractual Services	1,724.00				
101-790.012-801.000-790.019	Contractual Services		1,850.00	1,850.00		20
Totals for dept 790.012 - CDBG Senior Center Operations		0.00	0.00	1,850.00	0.00	
Dept 793.000 - Facilities - City Hall						
101-793.000-702.000	Wages	4,004.44	6,577.00	5,296.78	7,214.00	
101-793.000-704.100	FICA - Employer's Share	251.86	408.00	328.40	453.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-793.000-704.200	Medicare - Employer's Share	58.92	95.00	76.80	106.00	
101-793.000-705.000	Medical Insurance - ER	327.12	378.00	411.32	280.00	
101-793.000-705.100	Vision Benefits	3.00	4.00	3.68	4.00	
101-793.000-705.200	Dental Benefits	33.58	48.00	43.63	53.00	
101-793.000-706.000	Life Insurance - ER cost	8.62	10.06	9.04	10.00	
101-793.000-707.000	Retirement Contributions-ER	112.48	119.41	52.53	170.00	
101-793.000-707.100	Health Care Savings Plan - ER	5.48	17.00	16.49	71.00	
101-793.000-708.000	Sick & Accident Premiums-ER	37.65	45.16	41.23	39.00	
101-793.000-726.000	Supplies	957.69	1,400.00	1,775.00	2,000.00	
101-793.000-726.500	Supplies - Mats	251.75	340.00			
101-793.000-850.000	Communications	1,254.21	1,400.00	1,300.00	895.00	
101-793.000-910.100	Property Insurance	806.92	911.47	818.62	825.00	
101-793.000-910.500	Workers Comp Insurance	337.50	132.88	117.07	132.88	
101-793.000-920.000	Utilities	3,776.43	3,775.00	3,743.78	2,800.00	
101-793.000-930.000	Repairs and Maintenance	2,682.53	2,300.00	2,214.95	2,500.00	
101-793.000-941.000	Equipment Rental	2,216.84	2,160.96	2,200.00	2,000.00	
101-793.000-961.000	Miscellaneous				250.00	
Totals for dept 793.000 - Facilities - City Hall		17,127.02	20,121.94	18,449.32	19,802.88	
Dept 794.000 - Community Promotions Program						
101-794.000-702.000	Wages	16,981.46	19,579.00	20,899.48	24,931.00	
101-794.000-704.100	FICA - Employer's Share	1,080.46	1,214.00	1,295.77	1,549.00	
101-794.000-704.200	Medicare - Employer's Share	252.72	284.00	303.04	362.00	
101-794.000-705.000	Medical Insurance - ER	2,438.85	2,624.00	2,358.83	3,136.00	
101-794.000-705.100	Vision Benefits	40.50	40.00	41.81	49.00	
101-794.000-705.200	Dental Benefits	445.14	513.00	548.49	622.00	
101-794.000-706.000	Life Insurance - ER cost	58.43	52.33	53.47	69.00	
101-794.000-707.000	Retirement Contributions-ER	859.51	1,119.29	1,314.78	927.00	
101-794.000-707.100	Health Care Savings Plan - ER	140.09	285.00	246.03	381.00	
101-794.000-708.000	Sick & Accident Premiums-ER	368.38	339.94	348.32	433.00	
101-794.000-726.000	Supplies	6,632.69	9,280.00	8,626.49	6,500.00	
101-794.000-801.000	Contractual Services	400.00	1,250.00	962.00		
101-794.000-910.100	Property Insurance	280.83	317.22	284.07		
101-794.000-920.000	Utilities	404.95	450.00	350.00	350.00	
101-794.000-930.000	Repairs and Maintenance	4,093.36	4,600.00	5,700.00	5,700.00	
101-794.000-941.000	Equipment Rental	5,095.43	6,079.63	6,200.00	5,050.00	
Totals for dept 794.000 - Community Promotions Program		39,572.80	48,027.41	49,532.58	50,059.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 796.000 - Facilities - Cemetary						
101-796.000-702.000	Wages	694.81	929.00	589.64	79.00	
101-796.000-704.100	FICA - Employer's Share	43.10	58.00	36.56	5.00	
101-796.000-704.200	Medicare - Employer's Share	10.06	13.00	8.55	1.00	
101-796.000-705.000	Medical Insurance - ER	1,606.11	152.00	30.50		
101-796.000-705.100	Vision Benefits	26.44	2.00	0.45		
101-796.000-705.200	Dental Benefits	257.91	23.00	7.16		
101-796.000-706.000	Life Insurance - ER cost	38.87	2.65	0.70		
101-796.000-707.000	Retirement Contributions-ER	25.22	23.27	46.67		
101-796.000-707.100	Health Care Savings Plan - ER	150.27	14.00	2.65		
101-796.000-708.000	Sick & Accident Premiums-ER	239.35	17.86	4.09		
101-796.000-726.000	Supplies	29.00	50.00	81.69	100.00	
101-796.000-910.100	Property Insurance	29.79	33.66	30.86		
101-796.000-910.500	Workers Comp Insurance	9.98	16.70	13.92	16.70	
101-796.000-930.000	Repairs and Maintenance	580.00	1,400.00	1,387.50	1,200.00	
101-796.000-941.000	Equipment Rental	501.79	550.80	515.00	500.00	
Totals for dept 796.000 - Facilities - Cemetary		4,242.70	3,285.94	2,755.94	1,901.70	
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-726.000	Supplies		100.00	118.35	100.00	
101-797.000-801.000	Contractual Services		42.30	42.30		
101-797.000-910.100	Property Insurance	65.92	74.46	67.16		
101-797.000-920.000	Utilities	1,330.18	1,300.00	1,657.68	1,500.00	
101-797.000-930.000	Repairs and Maintenance	14,191.35	5,600.00	3,500.00	4,000.00	
Totals for dept 797.000 - Facilities - City Parking Lots		15,587.45	7,116.76	5,385.49	5,600.00	
Dept 851.000 - Retired Employee Health Care						
101-851.000-705.000	Medical Insurance - ER	21,398.22	25,377.00	21,000.00	25,900.00	
Totals for dept 851.000 - Retired Employee Health Care		21,398.22	25,377.00	21,000.00	25,900.00	
Dept 852.000 - Insurance Claims Assessmernt (Tax)						
101-852.000-717.000	Insurance Claims Assessment (Tax)	17.20				
Totals for dept 852.000 - Insurance Claims Assessmernt (Tax)		17.20	0.00	0.00	0.00	
Dept 965.000 - Transfers Out						
101-965.000-998.203	Trf Out to Local Street Fund	50,000.00				

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
101-965.000-998.350	Transfer Out to City Hall Debt	88,730.00	88,730.00	84,567.50	100,367.50	
101-965.000-998.402	Transfer Out to Fire Equip Fd	140,000.00	75,000.00	75,000.00	75,000.00	
101-965.000-998.865	Transfers Out to Sidewalk Fund		1,200.00	1,200.00		
Totals for dept 965.000 - Transfers Out		228,730.00	164,930.00	160,767.50	175,367.50	
TOTAL APPROPRIATIONS		2,598,397.09	2,862,538.94	2,849,953.06	2,451,222.46	
NET OF REVENUES/APPROPRIATIONS - FUND 101		(50,493.02)	(347,163.43)	(298,982.89)	67,387.81	
BEGINNING FUND BALANCE		1,631,667.91	1,581,174.89	1,581,174.89	1,282,192.00	
ENDING FUND BALANCE		1,581,174.89	1,234,011.46	1,282,192.00	1,349,579.81	
Fund 202 - Major Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
202-000.000-569.000	Act 51 Revenues	495,789.42	429,621.00	485,000.00	450,000.00	9
202-000.000-664.000	Interest Income	582.30	500.00	500.00	475.00	
Totals for dept 000.000 - General		496,371.72	430,121.00	485,500.00	450,475.00	
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-677.000		6,330.02	5,200.00	5,000.00	5,000.00	
Totals for dept 441.000 - Miller Rd Park & Ride		6,330.02	5,200.00	5,000.00	5,000.00	
Dept 449.500 - Right of Way - General						
202-449.500-597.000	Grants from Private Entities	1,250.00	1,250.00			
Totals for dept 449.500 - Right of Way - General		1,250.00	1,250.00	0.00	0.00	
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-677.000-453.105	Reimbursements	23,677.09	31,661.74	31,661.74		
Totals for dept 453.105 - Fairchild-Cappy to Miller TIP		23,677.09	31,661.74	31,661.74	0.00	
Dept 463.000 - Routine Maint - Streets						
202-463.000-677.000	Reimbursements	287.50	288.00	3,080.00		
Totals for dept 463.000 - Routine Maint - Streets		287.50	288.00	3,080.00	0.00	
Dept 474.000 - Traffic Services						
202-474.000-677.000	Reimbursements	4,805.75				

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECOMMENDED BUDGET	Reference Note
Totals for dept 474.000 - Traffic Services		4,805.75	0.00	0.00	0.00	
Dept 478.000 - Snow & Ice Removal						
202-478.000-677.000	Reimbursements	3,620.04	500.00	2,410.06	2,400.00	
Totals for dept 478.000 - Snow & Ice Removal		3,620.04	500.00	2,410.06	2,400.00	
TOTAL ESTIMATED REVENUES		536,342.12	469,020.74	527,651.80	457,875.00	
APPROPRIATIONS						
Dept 228.000 - Information Technology						
202-228.000-801.000	Contractual Services	1,068.56	700.00	950.00	1,000.00	
202-228.000-976.000	Equipment	136.50	248.16	200.00		
Totals for dept 228.000 - Information Technology		1,205.06	948.16	1,150.00	1,000.00	
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-702.000-441.000	Wages	3,120.61	3,000.00	2,876.78	1,300.00	
202-441.000-704.100-441.000	FICA - Employer's Share	193.43	186.00	178.36	80.60	
202-441.000-704.200-441.000	Medicare - Employer's Share	45.17	44.00	41.63	18.85	
202-441.000-705.000-441.000	Medical Insurance - ER	350.62	703.80	516.96	201.00	
202-441.000-705.100-441.000	Vision Benefits	2.85	6.60	4.32	1.65	
202-441.000-705.200-441.000	Dental Benefits	29.92	67.30	45.76	16.50	
202-441.000-706.000-441.000	Life Insurance - ER cost	5.31	9.66	6.43	2.75	
202-441.000-707.000-441.000	Retirement Contributions-ER	78.66	116.01	105.00	3.30	
202-441.000-707.100-441.000	Health Care Savings Plan - ER	1.18	14.00	2.83	14.30	
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	34.69	71.04	47.93	19.29	
202-441.000-726.000	Supplies	175.12	400.00	400.00	300.00	
202-441.000-920.000	Utilities	878.91	820.00	1,000.00	1,000.00	
202-441.000-930.000	Repairs and Maintenance	1,215.00	1,200.00	1,000.00	2,100.00	
Totals for dept 441.000 - Miller Rd Park & Ride		6,131.47	6,638.41	6,226.00	5,058.24	
Dept 448.000 - Lighting						
202-448.000-801.000	Contractual Services		96,187.00	96,187.00	15,000.00	
Totals for dept 448.000 - Lighting		0.00	96,187.00	96,187.00	15,000.00	
Dept 449.500 - Right of Way - General						
202-449.500-801.000	Contractual Services		1,500.00			

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
202-449.500-930.000	Repairs and Maintenance	9,787.62	18,000.00	21,554.70	10,000.00	
Totals for dept 449.500 - Right of Way - General		9,787.62	19,500.00	21,554.70	10,000.00	
Dept 449.501 - Right of Way - Storms						
202-449.501-801.000	Contractual Services			3,500.00	5,000.00	
202-449.501-930.000	Repairs and Maintenance	14,539.50		10,000.00	15,000.00	
Totals for dept 449.501 - Right of Way - Storms		14,539.50	0.00	13,500.00	20,000.00	
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-801.400-453.105	Design Engineering	14,055.59				
202-453.105-801.450-453.105	Construction Engineering	34,565.16	9,338.12	9,338.12		
202-453.105-801.500-453.105	MDOT Project Pmts		66,500.00	66,350.32		
Totals for dept 453.105 - Fairchild-Cappy to Miller TIP		48,620.75	75,838.12	75,688.44	0.00	
Dept 463.000 - Routine Maint - Streets						
202-463.000-702.000	Wages	19,326.73	22,794.00	16,547.77	23,192.00	
202-463.000-704.100	FICA - Employer's Share	1,243.74	1,413.00	1,025.96	1,443.00	
202-463.000-704.200	Medicare - Employer's Share	290.90	331.00	239.94	338.00	
202-463.000-705.000	Medical Insurance - ER	3,611.29	3,435.00	2,676.01	3,235.00	
202-463.000-705.100	Vision Benefits	36.99	48.00	34.59	38.00	
202-463.000-705.200	Dental Benefits	347.69	499.00	376.07	391.00	
202-463.000-706.000	Life Insurance - ER cost	53.67	59.12	45.55	59.00	
202-463.000-707.000	Retirement Contributions-ER	1,593.31	1,233.90	1,491.31	1,187.00	
202-463.000-707.100	Health Care Savings Plan - ER	51.46	310.00	117.96	339.00	
202-463.000-708.000	Sick & Accident Premiums-ER	348.20	392.02	302.89	383.00	
202-463.000-726.000	Supplies			100.00	500.00	
202-463.000-801.000	Contractual Services	7,487.00	700.00	3,475.00	10,000.00	
202-463.000-910.500	Workers Comp Insurance	906.14	1,620.87	1,368.79	1,620.87	
202-463.000-930.000	Repairs and Maintenance	36,921.77	11,000.00	50,000.00	100,000.00	
202-463.000-941.000	Equipment Rental	15,048.12	14,578.45	15,035.78	15,000.00	
202-463.000-960.000	Education and Training	136.27	400.00	310.00	300.00	
Totals for dept 463.000 - Routine Maint - Streets		87,403.28	58,814.36	93,147.62	158,025.87	
Dept 463.104 - Winston Drive Reconstruction						
202-463.104-801.450-463.104	Construction Engineering	299.88				
Totals for dept 463.104 - Winston Drive Reconstruction		299.88	0.00	0.00	0.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 463.307 - Oakview - Seymour to Chelmsford						
202-463.307-801.400-463.307	Design Engineering	23,803.00				
202-463.307-801.450-463.307	Construction Engineering				50,000.00	
Totals for dept 463.307 - Oakview - Seymour to Chelmsford		23,803.00	0.00	0.00	50,000.00	
Dept 463.308 - Winston - Oakview to Chesterfield						
202-463.308-801.400-463.308	Design Engineering	1,758.50	1,400.00	1,400.00		
202-463.308-801.450-463.308	Construction Engineering				20,000.00	
Totals for dept 463.308 - Winston - Oakview to Chesterfield		1,758.50	1,400.00	1,400.00	20,000.00	
Dept 473.000 - Routine Maint - Bridges						
202-473.000-801.000	Contractual Services			450.00	1,000.00	
Totals for dept 473.000 - Routine Maint - Bridges		0.00	0.00	450.00	1,000.00	
Dept 474.000 - Traffic Services						
202-474.000-702.000	Wages	1,289.13	2,430.00	4,989.73	2,753.00	
202-474.000-704.100	FICA - Employer's Share	85.58	151.00	309.36	171.00	
202-474.000-704.200	Medicare - Employer's Share	20.04	35.00	72.35	40.00	
202-474.000-705.000	Medical Insurance - ER	178.62	832.00	782.20	371.00	
202-474.000-705.100	Vision Benefits	1.42	15.70	13.13	7.00	
202-474.000-705.200	Dental Benefits	14.76	166.00	166.43	96.00	
202-474.000-706.000	Life Insurance - ER cost	3.74	18.03	16.17	9.00	
202-474.000-707.000	Retirement Contributions-ER	70.52	297.94	381.13	150.00	
202-474.000-707.100	Health Care Savings Plan - ER	1.46	85.00	75.88	49.00	
202-474.000-708.000	Sick & Accident Premiums-ER	17.22	132.80	108.88	56.00	
202-474.000-726.000	Supplies	326.56	2,900.00	3,088.86	3,000.00	
202-474.000-801.000	Contractual Services	24,052.74	22,000.00	20,867.80	27,000.00	
202-474.000-920.000	Utilities	5,330.24	5,100.00	5,187.43	5,500.00	
202-474.000-941.000	Equipment Rental	427.49	697.60	1,350.00	1,000.00	
Totals for dept 474.000 - Traffic Services		31,819.52	34,861.07	37,409.35	40,202.00	
Dept 478.000 - Snow & Ice Removal						
202-478.000-702.000	Wages	7,916.35	7,500.00	7,734.93	9,281.00	
202-478.000-704.100	FICA - Employer's Share	490.79	151.00	479.57	575.00	
202-478.000-704.200	Medicare - Employer's Share	114.79	109.00	112.16	135.00	
202-478.000-705.000	Medical Insurance - ER	1,570.86	1,216.00	796.97	1,502.00	
202-478.000-705.100	Vision Benefits	25.69	17.00	11.61	20.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
202-478.000-705.200	Dental Benefits	242.59	177.00	162.95	199.00	
202-478.000-706.000	Life Insurance - ER cost	29.58	20.44	19.29	28.00	
202-478.000-707.000	Retirement Contributions-ER	441.49	175.11	494.92	223.00	
202-478.000-707.100	Health Care Savings Plan - ER	39.65	112.00	69.01	151.00	
202-478.000-708.000	Sick & Accident Premiums-ER	199.68	138.12	129.25	193.00	
202-478.000-726.000	Supplies	17,981.06	18,200.00	14,250.00	56,000.00	
202-478.000-801.000	Contractual Services				1,000.00	
202-478.000-941.000	Equipment Rental	9,479.40	11,740.18	12,000.00	12,000.00	
Totals for dept 478.000 - Snow & Ice Removal		38,531.93	39,555.85	36,260.66	81,307.00	
Dept 482.000 - Administrative						
202-482.000-702.000	Wages	6,235.37	7,481.00	8,072.63	11,895.00	
202-482.000-704.100	FICA - Employer's Share	386.61	465.00	500.50	771.00	
202-482.000-704.200	Medicare - Employer's Share	90.41	108.00	117.05	180.00	
202-482.000-705.000	Medical Insurance - ER	899.04	1,323.00	1,242.35	1,121.00	
202-482.000-705.100	Vision Benefits	8.60	12.00	13.00	18.00	
202-482.000-705.200	Dental Benefits	86.67	114.00	144.85	213.00	
202-482.000-706.000	Life Insurance - ER cost	35.69	42.85	38.60	50.00	
202-482.000-707.000	Retirement Contributions-ER	436.48	523.66	603.35	870.00	
202-482.000-707.100	Health Care Savings Plan - ER			57.41	373.00	
202-482.000-708.000	Sick & Accident Premiums-ER	124.98	153.14	136.40	171.00	
202-482.000-801.000	Contractual Services				1,000.00	
202-482.000-941.000	Equipment Rental	1,313.79	1,069.85	1,103.65	1,100.00	
Totals for dept 482.000 - Administrative		9,617.64	11,292.50	12,029.79	17,762.00	
Dept 538.500 - Intercommunity storm drains						
202-538.500-801.700	Storm/Wtr Shed Permit Fees	3,154.67	3,700.00	4,450.00	4,500.00	
202-538.500-803.000	Drain Repairs		4,200.00	5,661.07	8,000.00	
Totals for dept 538.500 - Intercommunity storm drains		3,154.67	7,900.00	10,111.07	12,500.00	
Dept 965.000 - Transfers Out						
202-965.000-998.203	Trf Out to Local Street Fund	85,000.00	100,000.00	100,000.00	100,000.00	
Totals for dept 965.000 - Transfers Out		85,000.00	100,000.00	100,000.00	100,000.00	
TOTAL APPROPRIATIONS		361,672.82	452,935.47	505,114.63	531,855.11	
NET OF REVENUES/APPROPRIATIONS - FUND 202		31 174,669.30	16,085.27	22,537.17	(73,980.11)	May 12, 2020

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
BEGINNING FUND BALANCE		500,025.96	674,695.26	674,695.26	697,232.43	
ENDING FUND BALANCE		674,695.26	690,780.53	697,232.43	623,252.32	
Fund 203 - Local Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
203-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fwd	15,571.41	8,423.68	8,423.68	8,400.00	
203-000.000-569.000	Act 51 Revenues	179,061.86	143,286.00	150,000.00	135,000.00	9
203-000.000-664.000	Interest Income	195.23	240.00	175.00	100.00	
Totals for dept 000.000 - General		194,828.50	151,949.68	158,598.68	143,500.00	
Dept 449.000 - Right of Way Telecomm						
203-449.000-546.000	Right of Way Telecomm	19,950.37	15,000.00	15,000.00	15,000.00	
Totals for dept 449.000 - Right of Way Telecomm		19,950.37	15,000.00	15,000.00	15,000.00	
Dept 449.500 - Right of Way - General						
203-449.500-597.000	Grants from Private Entities	1,250.00	1,250.00			
Totals for dept 449.500 - Right of Way - General		1,250.00	1,250.00	0.00	0.00	
Dept 463.000 - Routine Maint - Streets						
203-463.000-677.000	Reimbursements	409.00	288.00			
Totals for dept 463.000 - Routine Maint - Streets		409.00	288.00	0.00	0.00	
Dept 478.000 - Snow & Ice Removal						
203-478.000-677.000	Reimbursements	2,466.76	300.00	1,606.70	500.00	
Totals for dept 478.000 - Snow & Ice Removal		2,466.76	300.00	1,606.70	500.00	
Dept 931.000 - Transfers IN						
203-931.000-699.101	Transfer In from Genl Fund	50,000.00				
203-931.000-699.202	Transfer IN from Major St Fd	85,000.00	100,000.00	100,000.00		
203-931.000-699.204	Transfer IN from Municipal Street Fund	461,500.00	440,000.00	440,000.00	500,000.00	
Totals for dept 931.000 - Transfers IN		596,500.00	540,000.00	540,000.00	500,000.00	
TOTAL ESTIMATED REVENUES		815,404.63	708,787.68	715,205.38	659,000.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
APPROPRIATIONS						
Dept 228.000 - Information Technology						
203-228.000-801.000	Contractual Services	1,068.57	700.00	950.00	1,000.00	
203-228.000-976.000	Equipment	136.50	248.16	200.00		
Totals for dept 228.000 - Information Technology		1,205.07	948.16	1,150.00	1,000.00	
Dept 429.000 - Occupational Safety						
203-429.000-702.000	Wages	94.19				
203-429.000-704.100	FICA - Employer's Share	5.84				
203-429.000-704.200	Medicare - Employer's Share	1.37				
203-429.000-705.000	Medical Insurance - ER	55.50				
203-429.000-705.100	Vision Benefits	0.42				
203-429.000-705.200	Dental Benefits	3.09				
203-429.000-706.000	Life Insurance - ER cost	0.60				
203-429.000-707.000	Retirement Contributions-ER	9.37				
203-429.000-708.000	Sick & Accident Premiums-ER	4.32				
Totals for dept 429.000 - Occupational Safety		174.70	0.00	0.00	0.00	
Dept 448.000 - Lighting						
203-448.000-801.000	Contractual Services		9,021.00	9,021.00	15,000.00	
Totals for dept 448.000 - Lighting		0.00	9,021.00	9,021.00	15,000.00	
Dept 449.000 - Right of Way Telecomm						
203-449.000-930.000	Repairs and Maintenance		15,000.00			
Totals for dept 449.000 - Right of Way Telecomm		0.00	15,000.00	0.00	0.00	
Dept 449.500 - Right of Way - General						
203-449.500-801.000	Contractual Services	1,172.75	235.25	735.25	2,500.00	
203-449.500-930.000	Repairs and Maintenance	24,236.09	16,200.00	19,863.45	20,000.00	
Totals for dept 449.500 - Right of Way - General		25,408.84	16,435.25	20,598.70	22,500.00	
Dept 463.000 - Routine Maint - Streets						
203-463.000-702.000	Wages	25,742.98	28,085.00	20,851.29	30,978.00	
203-463.000-704.100	FICA - Employer's Share	1,627.60	1,741.00	1,292.78	1,926.00	
203-463.000-704.200	Medicare - Employer's Share	380.62	407.00	302.34	450.00	
203-463.000-705.000	Medical Insurance - ER	3,146.64	4,703.00	3,407.64	4,752.00	
203-463.000-705.100	Vision Benefits	37.58	64.00	39.73	55.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
203-463.000-705.200	Dental Benefits	357.09	634.00	338.83	520.00	
203-463.000-706.000	Life Insurance - ER cost	56.67	77.48	47.96	85.00	
203-463.000-707.000	Retirement Contributions-ER	1,296.67	922.48	1,269.62	925.00	
203-463.000-707.100	Health Care Savings Plan - ER	62.18	409.00	64.29	478.00	
203-463.000-708.000	Sick & Accident Premiums-ER	358.43	519.93	326.09	565.00	
203-463.000-726.000	Supplies		200.00	500.00	1,000.00	
203-463.000-801.000	Contractual Services	175.00	300.00	550.00	1,500.00	
203-463.000-910.500	Workers Comp Insurance	906.13	1,636.05	1,383.98	1,636.05	
203-463.000-930.000	Repairs and Maintenance	161,875.97	135,000.00	61,311.81	215,000.00	
203-463.000-941.000	Equipment Rental	20,676.71	22,730.60	28,475.89	25,000.00	
203-463.000-960.000	Education and Training	111.26	350.00	335.13	1,000.00	
Totals for dept 463.000 - Routine Maint - Streets		216,811.53	197,779.54	120,497.38	285,870.05	
Dept 463.103 - Worchester/Chesterfield Reconstruction						
203-463.103-801.450-463.103	Construction Engineering	4,312.78			0.00	
Totals for dept 463.103 - Worchester/Chesterfield Reconstruction		4,312.78	0.00	0.00	0.00	
Dept 463.105 - Daval Reconcstruction						
203-463.105-801.450-463.105	Construction Engineering	56,458.26				
Totals for dept 463.105 - Daval Reconcstruction		56,458.26	0.00	0.00	0.00	
Dept 463.106 - Hemsley Reconstruction						
203-463.106-801.400-463.106	Design Engineering	16,414.25	2,518.00	2,518.00		
203-463.106-801.450-463.106	Construction Engineering	6,621.75	437,879.70	437,879.70		
Totals for dept 463.106 - Hemsley Reconstruction		23,036.00	440,397.70	440,397.70	0.00	
Dept 463.107 - Chelmsford - Seymour to Oakview						
203-463.107-801.400-463.107	Design Engineering	23,233.50				
203-463.107-801.450-463.107	Construction Engineering				50,000.00	
Totals for dept 463.107 - Chelmsford - Seymour to Oakview		23,233.50	0.00	0.00	50,000.00	
Dept 463.108 - Oxford Court						
203-463.108-801.400-463.108	Design Engineering	2,734.75	1,400.00	1,400.00		
203-463.108-801.450-463.108	Construction Engineering				55,000.00	
Totals for dept 463.108 - Oxford Court		2,734.75	1,400.00	1,400.00	55,000.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECOMMENDED BUDGET	Reference Note
203-474.000-702.000	Wages	5,784.25	7,765.00	3,135.32	4,520.00	
203-474.000-704.100	FICA - Employer's Share	424.77	481.00	194.39	280.00	
203-474.000-704.200	Medicare - Employer's Share	99.54	113.00	45.46	66.00	
203-474.000-705.000	Medical Insurance - ER	749.21	1,155.00	506.79	600.00	
203-474.000-705.100	Vision Benefits	18.15	20.00	8.65	11.00	
203-474.000-705.200	Dental Benefits	228.65	265.00	123.17	141.00	
203-474.000-706.000	Life Insurance - ER cost	29.62	24.76	11.51	14.00	
203-474.000-707.000	Retirement Contributions-ER	316.93	339.83	248.31	209.00	
203-474.000-707.100	Health Care Savings Plan - ER	100.66	138.00	56.71	76.00	
203-474.000-708.000	Sick & Accident Premiums-ER	179.86	159.15	75.32	89.00	
203-474.000-726.000	Supplies	9,266.14	6,000.00	3,000.00	10,000.00	
203-474.000-801.000	Contractual Services	195.90	200.00	50.00	500.00	
203-474.000-941.000	Equipment Rental	2,690.97	3,424.84	2,750.13	3,500.00	
Totals for dept 474.000 - Traffic Services		20,084.65	20,085.58	10,205.76	20,006.00	
Dept 478.000 - Snow & Ice Removal						
203-478.000-702.000	Wages	8,251.75	14,520.00	6,492.87	8,798.00	
203-478.000-704.100	FICA - Employer's Share	511.69	900.00	402.56	546.00	
203-478.000-704.200	Medicare - Employer's Share	119.63	155.00	94.15	128.00	
203-478.000-705.000	Medical Insurance - ER	3,014.07	1,893.00	1,164.44	1,414.00	
203-478.000-705.100	Vision Benefits	36.18	17.00	12.75	19.00	
203-478.000-705.200	Dental Benefits	634.76	165.00	170.28	202.00	
203-478.000-706.000	Life Insurance - ER cost	45.50	61.12	20.39	26.00	
203-478.000-707.000	Retirement Contributions-ER	484.24	379.87	399.72	223.00	
203-478.000-707.100	Health Care Savings Plan - ER	95.03	242.00	63.43	143.00	
203-478.000-708.000	Sick & Accident Premiums-ER	305.06	292.51	141.03		
203-478.000-726.000	Supplies	11,987.36	15,000.00	10,321.55	44,000.00	
203-478.000-801.000	Contractual Services	2,282.50	2,500.00		2,500.00	
203-478.000-941.000	Equipment Rental	10,993.99	11,668.25	9,000.00	11,000.00	
Totals for dept 478.000 - Snow & Ice Removal		38,761.76	47,793.75	28,283.17	68,999.00	
Dept 482.000 - Administrative						
203-482.000-702.000	Wages	7,375.15	10,701.00	10,982.31	13,500.00	
203-482.000-704.100	FICA - Employer's Share	457.31	663.00	680.90	837.00	
203-482.000-704.200	Medicare - Employer's Share	107.01	155.00	159.24	195.75	
203-482.000-705.000	Medical Insurance - ER	1,018.29	1,893.00	1,672.99	1,308.00	
203-482.000-705.100	Vision Benefits	10.61	17.00	17.47	22.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
203-482.000-705.200	Dental Benefits	106.06	165.00	188.08	248.00	
203-482.000-706.000	Life Insurance - ER cost	42.94	61.12	52.19	58.00	
203-482.000-707.000	Retirement Contributions-ER	516.24	747.60	813.46	1,016.00	
203-482.000-707.100	Health Care Savings Plan - ER		1.00	60.98	435.00	
203-482.000-708.000	Sick & Accident Premiums-ER	150.66	219.12	184.65	200.00	
203-482.000-726.000	Supplies				500.00	
203-482.000-941.000	Equipment Rental	1,963.74	1,609.60	1,609.81	2,000.00	
Totals for dept 482.000 - Administrative		11,748.01	16,232.44	16,422.08	20,319.75	
Dept 538.500 - Intercommunity storm drains						
203-538.500-801.700	Storm/Wtr Shed Permit Fees	3,154.67	3,900.00	3,850.38	4,000.00	
203-538.500-803.000	Drain Repairs		3,675.00	9,182.88	6,000.00	
Totals for dept 538.500 - Intercommunity storm drains		3,154.67	7,575.00	13,033.26	10,000.00	
TOTAL APPROPRIATIONS		427,124.52	772,668.42	661,009.05	548,694.80	
NET OF REVENUES/APPROPRIATIONS - FUND 203		388,280.11	(63,880.74)	54,196.33	110,305.20	
BEGINNING FUND BALANCE		260,456.32	648,736.43	648,736.43	702,932.76	
ENDING FUND BALANCE		648,736.43	584,855.69	702,932.76	813,237.96	
Fund 204 - MUNICIPAL STREET FUND						
ESTIMATED REVENUES						
Dept 000.000 - General						
204-000.000-402.204	Current Tax Revenue Local St Millage	628,213.91	629,590.00	633,000.00	650,000.00	
204-000.000-412.000	Delinquent Tax Revenue	408.04	100.00	115.00	40.00	
204-000.000-433.000	St-Charge in Lieu	1,471.70	1,490.00	1,490.00	1,490.00	
204-000.000-664.000	Interest Income	41.32	75.00	110.00	50.00	
Totals for dept 000.000 - General		630,134.97	631,255.00	634,715.00	651,580.00	
TOTAL ESTIMATED REVENUES		630,134.97	631,255.00	634,715.00	651,580.00	
APPROPRIATIONS						
Dept 905.000 - Debt Service						
204-905.000-991.354	GO Tax Bond 2017 Principal Payment	134,750.00	137,600.00	137,600.00	142,450.00	
204-905.000-995.354	GO Tax Bond 2017 Interest Expense	29,044.40	27,225.28	27,225.28	25,146.28	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	385.00	650.00	320.83	320.83	
Totals for dept 905.000 - Debt Service		164,179.40	165,475.28	165,146.11	167,917.11	
Dept 965.000 - Transfers Out						
204-965.000-998.203	Trf Out to Local Street Fund	461,500.00	440,000.00	440,000.00	500,000.00	
Totals for dept 965.000 - Transfers Out		461,500.00	440,000.00	440,000.00	500,000.00	
TOTAL APPROPRIATIONS		625,679.40	605,475.28	605,146.11	667,917.11	
NET OF REVENUES/APPROPRIATIONS - FUND 204		4,455.57	25,779.72	29,568.89	(16,337.11)	
BEGINNING FUND BALANCE		21,539.37	25,994.94	25,994.94	55,563.83	
ENDING FUND BALANCE		25,994.94	51,774.66	55,563.83	39,226.72	
Fund 226 - Garbage Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
226-000.000-402.000	Current Tax Revenue	385,220.34	386,718.00	388,900.00	405,000.00	
226-000.000-412.000	Delinquent Tax Revenue	253.97	200.00	14.00	10.00	
226-000.000-433.000	St-Charge in Lieu	916.15	915.00	915.00	915.00	
226-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fwd	9,693.82	5,243.70	5,243.70	5,400.00	
226-000.000-445.000	Late Payment Interest Revenue	2,434.85	2,800.00	3,200.00	2,500.00	
226-000.000-664.000	Interest Income	2,070.30	1,780.00	1,780.00	1,200.00	
Totals for dept 000.000 - General		400,589.43	397,656.70	400,052.70	415,025.00	
TOTAL ESTIMATED REVENUES		400,589.43	397,656.70	400,052.70	415,025.00	
APPROPRIATIONS						
Dept 000.000 - General						
226-000.000-961.350	Other Expense-Debt Service	8,873.00	8,873.00	8,456.74	10,036.75	
Totals for dept 000.000 - General		8,873.00	8,873.00	8,456.74	10,036.75	
Dept 101.000 - Council						
226-101.000-702.000	Wages	1,514.52	2,195.00	2,343.67	1,920.00	
226-101.000-704.100	FICA - Employer's Share	94.22	112.00	145.31	136.00	
226-101.000-704.200	Medicare - Employer's Share	21.85	26.00	33.98	32.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
226-101.000-708.000	Sick & Accident Premiums-ER		1.93			
226-101.000-726.000	Supplies	24.30	100.00	90.00	100.00	
226-101.000-910.200	General Liability Insurance	867.97	980.42	902.57	980.00	
226-101.000-910.500	Workers Comp Insurance	1.23	1.59	1.59	1.93	
226-101.000-960.000	Education and Training	467.27	1,000.00	600.25		
226-101.000-961.000	Miscellaneous		25.00			
Totals for dept 101.000 - Council		2,991.36	4,441.94	4,117.37	3,169.93	
Dept 172.000 - Executive						
226-172.000-702.000	Wages	4,601.77	4,742.00	4,771.21	4,790.00	
226-172.000-704.100	FICA - Employer's Share	297.79	300.30	295.82	309.00	
226-172.000-704.200	Medicare - Employer's Share	69.57	91.70	69.18	72.00	
226-172.000-705.000	Medical Insurance - ER	397.20	852.00	430.95	457.00	
226-172.000-705.100	Vision Benefits	6.62	15.00	9.59	8.00	
226-172.000-705.200	Dental Benefits	84.04	187.00	90.01	89.00	
226-172.000-706.000	Life Insurance - ER cost	18.94	38.43	19.27	21.00	
226-172.000-707.000	Retirement Contributions-ER	430.54	889.77	449.29	449.00	
226-172.000-707.100	Health Care Savings Plan - ER	98.68	198.00	149.72	150.00	
226-172.000-708.000	Sick & Accident Premiums-ER	65.96	51.00	68.12	71.00	
226-172.000-726.000	Supplies	6.75		7.04		
226-172.000-745.000	Postage		20.00			
226-172.000-801.000	Contractual Services	39.91	25.00	60.00	60.00	
226-172.000-850.000	Communications			1.60		
226-172.000-910.200	General Liability Insurance	884.40	998.99	912.64	980.00	
226-172.000-910.500	Workers Comp Insurance	48.01	80.73	80.73	84.00	
226-172.000-940.000	Vehicle and Travel Expense	201.01	210.00	215.00	215.00	
226-172.000-960.000	Education and Training	15.90	55.00	25.00	55.00	
226-172.000-961.000	Miscellaneous	15.74	40.00	38.00	40.00	
Totals for dept 172.000 - Executive		7,282.83	8,794.92	7,693.17	7,850.00	
Dept 201.000 - Finance,Budgeting,Accounting						
226-201.000-702.000	Wages	1,901.93	2,195.00	2,000.37		5
226-201.000-704.100	FICA - Employer's Share	127.16	136.00	124.02		5
226-201.000-704.200	Medicare - Employer's Share	29.70	32.00	29.01		5
226-201.000-705.000	Medical Insurance - ER	143.90	150.00	159.28		5
226-201.000-705.100	Vision Benefits	4.51	5.00	5.15		5
226-201.000-705.200	Dental Benefits	45.58	51.00	50.72		5

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
226-201.000-706.000	Life Insurance - ER cost	7.58	7.69	7.68		5
226-201.000-707.000	Retirement Contributions-ER	144.36	153.66	196.04		5
226-201.000-707.100	Health Care Savings Plan - ER	31.25	45.00	46.43		5
226-201.000-708.000	Sick & Accident Premiums-ER	42.52	44.17	45.41		5
226-201.000-726.000	Supplies	579.94	400.00	400.00		5
226-201.000-801.000	Contractual Services	4,172.50	4,034.00	4,034.00		5
226-201.000-805.000	Bank Fees	67.20	68.00	180.00		5
226-201.000-960.000	Education and Training	17.00	37.25	35.00		5
Totals for dept 201.000 - Finance,Budgeting,Accounting		7,315.13	7,358.77	7,313.11	0.00	
Dept 215.000 - Administration and Clerk						
226-215.000-702.000	Wages	2,213.86	2,153.00	2,206.73	2,191.00	
226-215.000-704.100	FICA - Employer's Share	137.29	133.00	136.82	136.00	
226-215.000-704.200	Medicare - Employer's Share	32.13	31.00	32.00	32.00	
226-215.000-705.000	Medical Insurance - ER	239.58	262.00	26.73		
226-215.000-705.100	Vision Benefits	2.15	2.00	0.23		
226-215.000-705.200	Dental Benefits	19.53	22.00	2.39		
226-215.000-706.000	Life Insurance - ER cost	15.10	15.37	15.40	17.00	
226-215.000-707.000	Retirement Contributions-ER	198.53	193.78	178.61	197.00	
226-215.000-707.100	Health Care Savings Plan - ER	46.52	43.00	66.14	66.00	
226-215.000-708.000	Sick & Accident Premiums-ER	42.06	43.78	44.36	46.00	
226-215.000-726.000	Supplies	47.66	80.00	8.94	50.00	
226-215.000-745.000	Postage	550.34	500.00	480.00	200.00	
226-215.000-801.000	Contractual Services	426.78	450.00	550.00	200.00	
226-215.000-900.000	Printing and Publishing	317.42	750.00	830.00	500.00	
226-215.000-960.000	Education and Training	213.99	100.00	30.00	100.00	
226-215.000-961.000	Miscellaneous	2.70				
Totals for dept 215.000 - Administration and Clerk		4,505.64	4,778.93	4,608.35	3,735.00	
Dept 228.000 - Information Technology						
226-228.000-801.000	Contractual Services	1,165.37	1,600.00	1,575.00	1,550.00	
226-228.000-976.000	Equipment	273.00	846.32	350.00	525.00	13
Totals for dept 228.000 - Information Technology		1,438.37	2,446.32	1,925.00	2,075.00	
Dept 253.000 - Treasurer						
226-253.000-702.000	Wages	5,370.53	5,632.00	5,577.77	8,031.00	
226-253.000-704.100	FICA - Employer's Share	332.95	349.00	745.82	498.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
226-253.000-704.200	Medicare - Employer's Share	77.96	82.00	80.88	116.00	
226-253.000-705.000	Medical Insurance - ER	994.40	1,070.00	1,031.00	1,291.00	
226-253.000-705.100	Vision Benefits	6.76	8.00	7.21	13.00	
226-253.000-705.200	Dental Benefits	68.52	77.00	71.15	125.00	
226-253.000-706.000	Life Insurance - ER cost	23.39	23.83	23.79	34.00	
226-253.000-707.000	Retirement Contributions-ER	388.41	403.37	428.79	568.00	
226-253.000-707.100	Health Care Savings Plan - ER	30.23	31.00	44.01	88.00	
226-253.000-708.000	Sick & Accident Premiums-ER	88.55	92.39	92.36	144.00	
226-253.000-726.000	Supplies	14.65				
226-253.000-745.000	Postage	156.94	185.00	170.00	355.00	
226-253.000-801.000	Contractual Services	85.00	120.00	105.00	4,105.00	1
226-253.000-805.000	Bank Fees				170.00	
226-253.000-910.300	Insurance and Bonds	16.05	18.00	10.00	12.00	
226-253.000-940.000	Vehicle and Travel Expense	12.23	110.00	54.23	55.00	
226-253.000-960.000	Education and Training	32.75	100.00	53.25	100.00	
Totals for dept 253.000 - Treasurer		7,699.32	8,301.59	8,495.26	15,705.00	
Dept 257.000 - Assessor						
226-257.000-899.000	MTT Appeals and Payments		800.00		800.00	
Totals for dept 257.000 - Assessor		0.00	800.00	0.00	800.00	
Dept 528.000 - Sanitation Collection						
226-528.000-702.000	Wages	1,010.11	1,553.00	2,564.88	1,982.00	
226-528.000-704.100	FICA - Employer's Share	64.54	96.00	159.02	128.00	
226-528.000-704.200	Medicare - Employer's Share	15.12	23.00	37.19	30.00	
226-528.000-705.000	Medical Insurance - ER	147.79	234.00	266.04	187.00	
226-528.000-705.100	Vision Benefits	1.69	3.00	2.48	3.00	
226-528.000-705.200	Dental Benefits	18.64	28.00	27.92	35.00	
226-528.000-706.000	Life Insurance - ER cost	3.77	7.37	6.55	8.00	
226-528.000-707.000	Retirement Contributions-ER	61.01	91.39	114.19	145.00	
226-528.000-707.100	Health Care Savings Plan - ER	2.79	7.10	9.95	62.00	
226-528.000-708.000	Sick & Accident Premiums-ER	17.61	29.57	25.63	29.00	
226-528.000-801.000	Contractual Services	276,819.02	278,700.00	278,240.89	280,000.00	
226-528.000-801.701	Landfill fees	1,050.00	350.00	1,050.00	1,050.00	
226-528.000-910.500	Workers Comp Insurance		413.58	413.58	43.58	
226-528.000-941.000	Equipment Rental	8,541.35	8,942.58	9,057.17	8,500.00	
Totals for dept 528.000 - Sanitation Collection		287,753.44	290,478.59	291,975.49	292,202.58	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 530.000 - Wood Chipping						
226-530.000-702.000	Wages	15,704.52	20,353.00	18,889.97	25,512.00	
226-530.000-704.100	FICA - Employer's Share	1,000.29	1,262.00	1,171.18	1,587.00	
226-530.000-704.200	Medicare - Employer's Share	233.98	295.00	273.90	371.00	
226-530.000-705.000	Medical Insurance - ER	2,087.79	2,535.00	2,790.13	3,208.00	
226-530.000-705.100	Vision Benefits	26.92	37.00	41.71	43.00	
226-530.000-705.200	Dental Benefits	308.68	610.00	506.91	519.00	
226-530.000-706.000	Life Insurance - ER cost	41.97	45.74	53.44	65.00	
226-530.000-707.000	Retirement Contributions-ER	2,745.74	2,715.27	3,134.22	2,993.00	
226-530.000-707.100	Health Care Savings Plan - ER	82.07	244.00	173.49	368.00	
226-530.000-708.000	Sick & Accident Premiums-ER	274.28	312.19	275.00	405.00	
226-530.000-726.000	Supplies	406.46	160.00	359.27	500.00	
226-530.000-801.000	Contractual Services	2.00		20.00		
226-530.000-910.500	Workers Comp Insurance	642.74	413.50	234.22	413.50	
226-530.000-930.000	Repairs and Maintenance	193.12	500.00	1,600.00	1,500.00	
226-530.000-941.000	Equipment Rental	12,152.15	13,764.30	17,608.58	15,000.00	
Totals for dept 530.000 - Wood Chipping		35,902.71	43,247.00	47,132.02	52,484.50	
Dept 782.000 - Facilities - Abrams Park						
226-782.000-702.000	Wages	5,027.03	2,648.00	5,170.96	6,041.00	
226-782.000-704.100	FICA - Employer's Share	317.84	164.00	320.60	375.00	
226-782.000-704.200	Medicare - Employer's Share	74.27	38.00	74.98	88.00	
226-782.000-705.000	Medical Insurance - ER	641.29	631.00	711.99	827.00	
226-782.000-705.100	Vision Benefits	7.13	10.00	10.79	10.00	
226-782.000-705.200	Dental Benefits	77.59	125.00	134.99	124.00	
226-782.000-706.000	Life Insurance - ER cost	11.71	12.74	13.98	15.00	
226-782.000-707.000	Retirement Contributions-ER	189.56	171.41	212.68	134.00	
226-782.000-707.100	Health Care Savings Plan - ER	18.64	37.00	46.98	79.00	
226-782.000-708.000	Sick & Accident Premiums-ER	76.16	85.20	96.08	99.00	
226-782.000-941.000	Equipment Rental	1,622.36	1,286.87	1,363.53	1,300.00	
Totals for dept 782.000 - Facilities - Abrams Park		8,063.58	5,209.22	8,157.56	9,092.00	
Dept 783.000 - Facilities - Elms Rd Park						
226-783.000-702.000	Wages	5,958.86	3,100.00	6,724.44	7,822.00	
226-783.000-704.100	FICA - Employer's Share	375.64	192.00	416.92	485.00	
226-783.000-704.200	Medicare - Employer's Share	87.88	45.00	97.51	113.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECOMMENDED BUDGET	Reference Note
226-783.000-705.000	Medical Insurance - ER	781.43	896.00	1,016.40	1,141.00	
226-783.000-705.100	Vision Benefits	8.76	12.00	13.66	14.00	
226-783.000-705.200	Dental Benefits	95.19	147.00	171.02	153.00	
226-783.000-706.000	Life Insurance - ER cost	13.32	16.33	18.00	19.00	
226-783.000-707.000	Retirement Contributions-ER	226.43	229.49	293.05	155.00	
226-783.000-707.100	Health Care Savings Plan - ER	20.89	45.00	56.62	105.00	
226-783.000-708.000	Sick & Accident Premiums-ER	91.23	107.73	126.08	133.00	
226-783.000-941.000	Equipment Rental	1,874.21	1,488.40	1,412.47	2,000.00	
Totals for dept 783.000 - Facilities - Elms Rd Park		9,533.84	6,278.95	10,346.17	12,140.00	
Dept 793.000 - Facilities - City Hall						
226-793.000-702.000	Wages	883.08	882.00	1,006.31	646.00	
226-793.000-704.100	FICA - Employer's Share	56.86	55.00	62.40	40.00	
226-793.000-704.200	Medicare - Employer's Share	13.37	13.00	14.60	9.00	
226-793.000-705.000	Medical Insurance - ER	89.66	50.00	81.27		
226-793.000-705.100	Vision Benefits	0.57	1.00	0.42		
226-793.000-705.200	Dental Benefits	6.89	8.00	5.26		
226-793.000-706.000	Life Insurance - ER cost	1.53	1.07	0.80		
226-793.000-707.000	Retirement Contributions-ER	21.96	20.06	25.75		
226-793.000-707.100	Health Care Savings Plan - ER	1.34	4.80	1.18		
226-793.000-708.000	Sick & Accident Premiums-ER	7.40	6.14	5.31		
226-793.000-726.000	Supplies	240.96	360.00	448.01	450.00	
226-793.000-726.500	Supplies - Mats	62.93	78.00			
226-793.000-801.000	Contractual Services				250.00	
226-793.000-850.000	Communications	313.56	400.00	399.45	400.00	
226-793.000-910.100	Property Insurance	201.73	227.87	204.65	218.00	
226-793.000-910.500	Workers Comp Insurance	14.04	28.14	28.14	32.09	
226-793.000-920.000	Utilities	944.12	1,050.00	935.94	1,000.00	
226-793.000-930.000	Repairs and Maintenance	525.59	420.00	378.72	500.00	
226-793.000-941.000	Equipment Rental	554.20	540.10	650.00	500.00	
Totals for dept 793.000 - Facilities - City Hall		3,939.79	4,145.18	4,248.21	4,045.09	
TOTAL APPROPRIATIONS		385,299.01	395,154.41	404,468.45	413,335.85	
NET OF REVENUES/APPROPRIATIONS - FUND 226		15,290.42	2,502.29	(4,415.75)	1,689.15	
BEGINNING FUND BALANCE		315,857.60	331,148.02	331,148.02	326,732.27	
ENDING FUND BALANCE		331,148.02	333,650.31	326,732.27	328,421.42	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Fund 248 - Downtown Development Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
248-000.000-402.000	Current Tax Revenue	54,553.98	45,295.00	46,512.96	66,950.00	
248-000.000-664.000	Interest Income	33.82	15.00	15.00	12.00	
Totals for dept 000.000 - General		54,587.80	45,310.00	46,527.96	66,962.00	
Dept 728.004 - Family Movie Night						
248-728.004-597.000	Grants from Private Entities	2,000.00	2,500.00	2,000.00	2,000.00	
Totals for dept 728.004 - Family Movie Night		2,000.00	2,500.00	2,000.00	2,000.00	
TOTAL ESTIMATED REVENUES		56,587.80	47,810.00	48,527.96	68,962.00	
APPROPRIATIONS						
Dept 173.000 - DDA Administration						
248-173.000-745.000	Postage	15.30	10.00	25.00	20.00	
248-173.000-825.000	Admin Services	2,500.00	2,500.00	2,500.00	2,500.00	
248-173.000-961.000	Miscellaneous	300.00		300.00	300.00	
Totals for dept 173.000 - DDA Administration		2,815.30	2,510.00	2,825.00	2,820.00	
Dept 728.000 - Economic Development						
248-728.000-801.000	Contractual Services	14,163.75				
248-728.000-961.000	Miscellaneous	20.00				
Totals for dept 728.000 - Economic Development		14,183.75	0.00	0.00	0.00	
Dept 728.002 - Streetscape						
248-728.002-967.101	Contribution to General Fund	90,000.00	40,000.00	40,000.00	40,000.00	
248-728.002-968.000	Depreciation Expense	944.29	475.00	944.29	945.00	
Totals for dept 728.002 - Streetscape		90,944.29	40,475.00	40,944.29	40,945.00	
Dept 728.003 - Facade Program						
248-728.003-801.000	Contractual Services	4,750.50	10,000.00	10,000.00		
Totals for dept 728.003 - Facade Program		4,750.50	10,000.00	10,000.00	0.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 728.004 - Family Movie Night						
248-728.004-726.000	Supplies		10,487.63	10,300.00		
248-728.004-801.000	Contractual Services	3,553.34	3,450.00	3,450.00	3,450.00	
248-728.004-900.000	Printing and Publishing	348.00	300.00			
Totals for dept 728.004 - Family Movie Night		3,901.34	14,237.63	13,750.00	3,450.00	
TOTAL APPROPRIATIONS		116,595.18	67,222.63	67,519.29	47,215.00	
NET OF REVENUES/APPROPRIATIONS - FUND 248		(60,007.38)	(19,412.63)	(18,991.33)	21,747.00	
BEGINNING FUND BALANCE		111,765.87	51,758.49	51,758.49	32,767.16	
ENDING FUND BALANCE		51,758.49	32,345.86	32,767.16	54,514.16	
Fund 350 - City Hall Debt Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
350-000.000-664.000	Interest Income	16.34	12.75	12.75	7.00	
Totals for dept 000.000 - General		16.34	12.75	12.75	7.00	
Dept 931.000 - Transfers IN						
350-931.000-699.101	Transfer In from Genl Fund	88,730.00	88,730.00	84,567.50	100,357.50	
Totals for dept 931.000 - Transfers IN		88,730.00	88,730.00	84,567.50	100,357.50	
TOTAL ESTIMATED REVENUES		88,746.34	88,742.75	84,580.25	100,364.50	
APPROPRIATIONS						
Dept 905.000 - Debt Service						
350-905.000-991.000	Bond Principal Payments	75,000.00	75,000.00	75,000.00	95,000.00	
350-905.000-995.000	Bond Interest Payments	13,730.00	13,730.00	9,567.50	5,367.50	
350-905.000-996.000	Agent Fees	750.00	750.00	750.00	750.00	
Totals for dept 905.000 - Debt Service		89,480.00	89,480.00	85,317.50	101,117.50	
TOTAL APPROPRIATIONS		89,480.00	89,480.00	85,317.50	101,117.50	
NET OF REVENUES/APPROPRIATIONS - FUND 350		(733.66)	(737.25)	(737.25)	(753.00)	
BEGINNING FUND BALANCE		44 3,809.60	3,075.94	3,075.94	2,338.69	May 12, 2020

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
ENDING FUND BALANCE		3,075.94	2,338.69	2,338.69	1,585.69	
Fund 402 - Fire Equip Replacement Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
402-000.000-664.000	Interest Income	(225.83)	10.00	13.00	11.00	
Totals for dept 000.000 - General		(225.83)	10.00	13.00	11.00	
Dept 931.000 - Transfers IN						
402-931.000-699.101	Transfer In from Genl Fund	140,000.00	75,000.00	75,000.00	75,000.00	
Totals for dept 931.000 - Transfers IN		140,000.00	75,000.00	75,000.00	75,000.00	
TOTAL ESTIMATED REVENUES		139,774.17	75,010.00	75,013.00	75,011.00	
APPROPRIATIONS						
Dept 336.000 - Fire Department						
402-336.000-976.000	Equipment	213,182.98	5,838.79	5,838.79	3,500.00	
Totals for dept 336.000 - Fire Department		213,182.98	5,838.79	5,838.79	3,500.00	
TOTAL APPROPRIATIONS		213,182.98	5,838.79	5,838.79	3,500.00	
NET OF REVENUES/APPROPRIATIONS - FUND 402		(73,408.81)	69,171.21	69,174.21	71,511.00	
BEGINNING FUND BALANCE		111,181.45	37,772.64	37,772.64	106,946.85	
ENDING FUND BALANCE		37,772.64	106,943.85	106,946.85	178,457.85	
Fund 590 - Water Supply Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
590-000.000-664.000	Interest Income	6,301.90	9,100.00	8,300.00	6,000.00	
590-000.000-675.000	Misc.	(118.12)				
Totals for dept 000.000 - General		6,183.78	9,100.00	8,300.00	6,000.00	
Dept 540.000 - Water System						
590-540.000-600.000	Water Fees	45 576,059.42	625,275.00	600,000.00	610,000.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
590-540.000-601.000	Metered Services	1,609,492.22	1,570,000.00	1,580,000.00	1,590,000.00	
590-540.000-602.000	Hydrant Rental	950.00	950.00	950.00	950.00	
590-540.000-603.000	Service Fees	4,221.00	3,700.00	3,400.00	3,400.00	
590-540.000-607.000	Tap Fees	11,250.00	12,750.00	12,750.00	11,250.00	
590-540.000-627.000	Charges for Services	52.80	20.00	2,810.00		
590-540.000-658.000	Penalty - Late Fee	13,400.98	13,000.00	10,350.00	10,400.00	10
590-540.000-677.000	Reimbursements	1,172.43		189.00		
Totals for dept 540.000 - Water System		2,216,598.85	2,225,695.00	2,210,449.00	2,226,000.00	
TOTAL ESTIMATED REVENUES		2,222,782.63	2,234,795.00	2,218,749.00	2,232,000.00	
APPROPRIATIONS						
Dept 000.000 - General						
590-000.000-744.900	Bad Debt Expense		200.00			
590-000.000-961.350	Other Expense-Debt Service	22,182.50	22,182.50	21,141.88	25,091.88	
Totals for dept 000.000 - General		22,182.50	22,382.50	21,141.88	25,091.88	
Dept 101.000 - Council						
590-101.000-702.000	Wages	3,784.88	6,480.00	5,859.35	7,920.00	
590-101.000-704.100	FICA - Employer's Share	234.69	402.00	363.28	491.00	
590-101.000-704.200	Medicare - Employer's Share	54.74	94.00	84.96	115.00	
590-101.000-708.000	Sick & Accident Premiums-ER		4.82			
590-101.000-726.000	Supplies	60.75	195.00	220.00	195.00	
590-101.000-910.200	General Liability Insurance	2,169.92	2,451.06	2,256.42	2,300.00	
590-101.000-910.500	Workers Comp Insurance	3.22	3.96	3.96	482.00	
590-101.000-960.000	Education and Training	1,213.54	2,000.00	1,550.00	2,000.00	
590-101.000-961.000	Miscellaneous		100.00			
Totals for dept 101.000 - Council		7,521.74	11,730.84	10,337.97	13,503.00	
Dept 172.000 - Executive						
590-172.000-702.000	Wages	18,407.02	18,969.00	19,084.94	19,160.00	
590-172.000-704.100	FICA - Employer's Share	1,191.11	1,532.00	1,183.27	1,238.00	
590-172.000-704.200	Medicare - Employer's Share	278.63	358.00	276.74	289.00	
590-172.000-705.000	Medical Insurance - ER	1,589.94	2,130.00	1,723.79	1,827.00	
590-172.000-705.100	Vision Benefits	26.45	38.00	30.34	31.00	
590-172.000-705.200	Dental Benefits	336.08	467.00	359.89	355.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECOMMENDED BUDGET	Reference Note
590-172.000-706.000	Life Insurance - ER cost	75.60	96.08	76.94	83.00	
590-172.000-707.000	Retirement Contributions-ER	821.06	2,224.42	1,800.54	1,797.00	
590-172.000-707.100	Health Care Savings Plan - ER	394.52	494.00	600.19	599.00	
590-172.000-708.000	Sick & Accident Premiums-ER	263.87	343.37	272.50	285.00	
590-172.000-726.000	Supplies	16.88	50.00	17.60	50.00	
590-172.000-801.000	Contractual Services	292.33	1,555.00	1,000.00	500.00	
590-172.000-910.200	General Liability Insurance	2,211.00	2,497.47	2,281.61	2,282.00	
590-172.000-910.500	Workers Comp Insurance	124.18	201.82	168.58	175.00	
590-172.000-940.000	Vehicle and Travel Expense	804.05	805.00	960.00	950.00	
590-172.000-960.000	Education and Training	39.76	75.00	75.00	80.00	
590-172.000-961.000	Miscellaneous	59.41	125.00	110.00	125.00	
Totals for dept 172.000 - Executive		26,931.89	31,961.16	30,021.93	29,826.00	
Dept 201.000 - Finance,Budgeting,Accounting						
590-201.000-702.000	Wages	8,119.43	8,556.00	7,050.42		5
590-201.000-704.100	FICA - Employer's Share	512.79	530.00	437.13		5
590-201.000-704.200	Medicare - Employer's Share	119.84	124.00	102.74		5
590-201.000-705.000	Medical Insurance - ER	1,228.57	1,150.00	1,336.44		5
590-201.000-705.100	Vision Benefits	11.72	14.00	13.46		5
590-201.000-705.200	Dental Benefits	118.54	133.00	131.94		5
590-201.000-706.000	Life Insurance - ER cost	37.83	38.43	29.00		5
590-201.000-707.000	Retirement Contributions-ER	326.85	691.73	742.03		5
590-201.000-707.100	Health Care Savings Plan - ER	31.25	45.00	46.43		5
590-201.000-708.000	Sick & Accident Premiums-ER	148.07	154.05	154.47		5
590-201.000-726.000	Supplies	863.15	1,000.00	750.00		5
590-201.000-801.000	Contractual Services	10,420.50	10,085.00	9,700.00		5
590-201.000-805.000	Bank Fees	168.00	170.00	170.00		5
590-201.000-960.000	Education and Training	42.51	90.00	87.00		5
Totals for dept 201.000 - Finance,Budgeting,Accounting		22,149.05	22,781.21	20,751.06	0.00	
Dept 215.000 - Administration and Clerk						
590-215.000-702.000	Wages	10,507.21	10,171.00	10,554.93	11,702.00	
590-215.000-704.100	FICA - Employer's Share	651.42	631.00	654.41	726.00	
590-215.000-704.200	Medicare - Employer's Share	152.42	147.00	153.05	170.00	
590-215.000-705.000	Medical Insurance - ER	1,017.94	1,264.00	113.59		
590-215.000-705.100	Vision Benefits	8.96	9.00	1.04		
590-215.000-705.200	Dental Benefits	82.91	93.00	10.20		

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
590-215.000-706.000	Life Insurance - ER cost	64.25	65.33	65.34	71.00	
590-215.000-707.000	Retirement Contributions-ER	393.70	823.55	844.01	838.00	
590-215.000-707.100	Health Care Savings Plan - ER	197.62	183.00	281.34	279.00	
590-215.000-708.000	Sick & Accident Premiums-ER	178.77	186.08	188.59	197.00	
590-215.000-726.000	Supplies	119.18	100.00	6.00	100.00	
590-215.000-745.000	Postage	917.78	1,000.00	940.00	1,000.00	
590-215.000-801.000	Contractual Services	1,066.94	1,000.00	1,275.00	1,000.00	
590-215.000-900.000	Printing and Publishing	793.62	3,100.00	2,100.00	3,000.00	
590-215.000-960.000	Education and Training	535.00	500.00	75.00	500.00	
590-215.000-961.000	Miscellaneous	6.76				
Totals for dept 215.000 - Administration and Clerk		16,694.48	19,272.96	17,262.50	19,583.00	
Dept 228.000 - Information Technology						
590-228.000-801.000	Contractual Services	4,275.37	5,200.00	5,000.00	4,800.00	
590-228.000-976.000	Equipment	702.00	2,133.43	1,400.00	875.00	13
Totals for dept 228.000 - Information Technology		4,977.37	7,333.43	6,400.00	5,675.00	
Dept 253.000 - Treasurer						
590-253.000-702.000	Wages	21,763.77	23,204.00	22,649.24	33,622.00	
590-253.000-704.100	FICA - Employer's Share	1,370.77	1,439.00	1,404.26	2,085.00	
590-253.000-704.200	Medicare - Employer's Share	320.70	336.00	328.42	488.00	
590-253.000-705.000	Medical Insurance - ER	2,878.62	2,716.00	3,051.15	416.00	
590-253.000-705.100	Vision Benefits	27.65	32.00	30.72	44.00	
590-253.000-705.200	Dental Benefits	278.98	312.00	227.00	438.00	
590-253.000-706.000	Life Insurance - ER cost	86.23	87.62	88.03	133.00	
590-253.000-707.000	Retirement Contributions-ER	698.16	1,545.07	1,683.62	2,229.00	
590-253.000-707.100	Health Care Savings Plan - ER	114.07	152.00	169.33	213.00	
590-253.000-708.000	Sick & Accident Premiums-ER	342.49	356.01	460.85	526.00	
590-253.000-726.000	Supplies				750.00	
590-253.000-745.000	Postage	345.65	450.00	356.00	800.00	
590-253.000-801.000	Contractual Services	212.50	300.00	262.50	14,000.00	1,4
590-253.000-805.000	Bank Fees				170.00	
590-253.000-910.300	Insurance and Bonds	40.14	40.14	25.00	30.00	
590-253.000-940.000	Vehicle and Travel Expense	36.63	275.00	163.00	200.00	
590-253.000-960.000	Education and Training	81.88	150.00	135.00	237.50	
Totals for dept 253.000 - Treasurer		28,598.24	31,394.84	31,034.12	56,381.50	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 540.000 - Water System						
590-540.000-702.000	Wages	52,429.41	50,082.00	44,264.10	62,396.00	
590-540.000-704.100	FICA - Employer's Share	3,413.11	3,105.00	2,744.38	3,938.00	
590-540.000-704.200	Medicare - Employer's Share	798.01	726.00	641.85	921.00	
590-540.000-705.000	Medical Insurance - ER	7,899.88	9,201.00	7,772.23	9,291.00	
590-540.000-705.100	Vision Benefits	90.96	111.00	93.11	119.00	
590-540.000-705.200	Dental Benefits	966.16	1,249.00	996.23	1,349.00	
590-540.000-706.000	Life Insurance - ER cost	188.02	195.39	165.30	220.00	
590-540.000-707.000	Retirement Contributions-ER	5,988.20	13,906.67	13,805.44	14,650.00	
590-540.000-707.100	Health Care Savings Plan - ER	178.98	599.00	318.90	1,407.00	
590-540.000-708.000	Sick & Accident Premiums-ER	952.66	1,032.88	880.16	1,141.00	
590-540.000-726.000	Supplies	2,703.70	6,000.00	5,240.39	6,000.00	
590-540.000-726.200	Uniforms	3,211.75	2,150.00	2,000.09	3,000.00	
590-540.000-801.000	Contractual Services	21,295.77	43,917.50	42,828.35	30,000.00	
590-540.000-850.000	Communications	1,806.58	1,800.00	1,401.83	1,800.00	
590-540.000-900.000	Printing and Publishing	1,054.80	1,100.00	542.30	1,000.00	
590-540.000-910.100	Property Insurance	1,190.16	1,344.36	1,207.05	1,344.36	
590-540.000-910.500	Workers Comp Insurance	1,138.52	1,364.30	1,048.35	1,364.30	
590-540.000-920.000	Utilities	345.73	310.00	310.00	315.00	
590-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,634,795.15	1,642,450.00	1,600,000.00	1,550,000.00	2
590-540.000-930.000	Repairs and Maintenance	59,465.67	91,350.00	80,227.86	75,000.00	
590-540.000-941.000	Equipment Rental	16,891.47	15,730.60	13,243.37	16,000.00	
590-540.000-960.000	Education and Training	2,378.02	4,000.00	3,421.59	4,000.00	
590-540.000-968.000	Depreciation Expense	233,557.99	195,000.00	232,700.00	252,700.00	8
590-540.000-976.000	Equipment	110.00	12,500.00			
Totals for dept 540.000 - Water System		2,052,850.70	2,099,224.70	2,055,852.88	2,037,955.66	
Dept 542.000 - Read and Bill						
590-542.000-702.000	Wages	27,257.60	31,128.00	31,995.54	29,770.00	
590-542.000-704.100	FICA - Employer's Share	1,784.49	1,930.00	1,983.73	1,846.00	
590-542.000-704.200	Medicare - Employer's Share	417.29	451.00	463.94	432.00	
590-542.000-705.000	Medical Insurance - ER	6,614.63	6,923.00	6,636.12	7,157.00	
590-542.000-705.100	Vision Benefits	66.58	79.00	78.52	67.00	
590-542.000-705.200	Dental Benefits	682.54	823.00	823.78	682.00	
590-542.000-706.000	Life Insurance - ER cost	109.26	107.75	109.16	101.00	
590-542.000-707.000	Retirement Contributions-ER	756.05	1,774.43	2,664.87	1,559.00	
590-542.000-707.100	Health Care Savings Plan - ER	372.50	612.00	535.30	550.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECOMMENDED BUDGET	Reference Note
590-542.000-708.000	Sick & Accident Premiums-ER	617.63	645.76	609.00	611.00	
590-542.000-726.000	Supplies	599.10	600.00	493.34	600.00	
590-542.000-745.000	Postage	2,546.00	2,500.00	2,535.85	2,500.00	
590-542.000-801.000	Contractual Services	1,456.29	1,645.00	1,367.15	1,500.00	
590-542.000-941.000	Equipment Rental	3,408.43	4,007.44	4,081.76	4,100.00	
590-542.000-960.000	Education and Training		3,600.00			
Totals for dept 542.000 - Read and Bill		46,688.39	56,826.38	54,378.06	51,475.00	
Dept 543.230 - Water Main Repair USDA Grant						
590-543.230-801.000-543.230	Contractual Services	25,916.25	27,548.00	22,500.00	8,800.00	20
590-543.230-801.000-543.231	Contractual Services		2,060.00	2,055.00		20
590-543.230-801.000-543.232	Contractual Services					
590-543.230-801.000-543.233	Contractual Services	1,350.00				
590-543.230-801.400-543.231	Design Engineering		41,788.00	35,175.00		
590-543.230-801.400-543.232	Design Engineering		6,310.00	2,100.00		
590-543.230-801.400-543.233	Design Engineering		45,340.00	28,250.00		
590-543.230-801.400-543.234	Design Engineering	0.01	28,209.00	19,675.00		
590-543.230-801.450-543.231	Construction Engineering				75,000.00	20
590-543.230-801.450-543.232	Construction Engineering				110,000.00	20
590-543.230-801.450-543.233	Construction Engineering				25,000.00	20
590-543.230-801.450-543.234	Construction Engineering				25,000.00	20
Totals for dept 543.230 - Water Main Repair USDA Grant		27,266.26	151,255.00	109,755.00	243,800.00	
Dept 793.000 - Facilities - City Hall						
590-793.000-702.000	Wages	2,233.72	2,194.00	2,510.90	1,678.00	
590-793.000-704.100	FICA - Employer's Share	143.36	136.00	155.70	104.00	
590-793.000-704.200	Medicare - Employer's Share	33.57	32.00	36.42	24.00	
590-793.000-705.000	Medical Insurance - ER	209.48	468.00	185.26	234.00	
590-793.000-705.100	Vision Benefits	1.45	2.00	1.06		
590-793.000-705.200	Dental Benefits	17.18	20.00	13.08		
590-793.000-706.000	Life Insurance - ER cost	3.96	2.63	2.11		
590-793.000-707.000	Retirement Contributions-ER	(58.94)	50.23	62.15		
590-793.000-707.100	Health Care Savings Plan - ER	3.36	10.00	2.65		
590-793.000-708.000	Sick & Accident Premiums-ER	18.35	16.10	13.15		
590-793.000-726.000	Supplies	597.86	900.00	1,100.00	900.00	
590-793.000-726.500	Supplies - Mats	157.48	225.00			
590-793.000-801.000	Contractual Services				100.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
590-793.000-850.000	Communications	783.88	1,000.00	998.61	1,000.00	
590-793.000-910.100	Property Insurance	504.33	569.67	511.64	569.00	
590-793.000-910.500	Workers Comp Insurance	35.12	80.20	70.31	80.20	
590-793.000-920.000	Utilities	2,360.27	2,450.00	2,300.00	2,400.00	
590-793.000-930.000	Repairs and Maintenance	1,314.10	1,100.00	1,096.84	1,300.00	
590-793.000-941.000	Equipment Rental	1,385.92	1,350.90	1,400.00	1,400.00	
590-793.000-961.000	Miscellaneous			500.00	500.00	
Totals for dept 793.000 - Facilities - City Hall		9,744.45	10,606.73	10,959.88	10,289.20	
Dept 850.000 - Other Functions						
590-850.000-955.000	OPEB Expense	(6,300.00)	12,000.00			
Totals for dept 850.000 - Other Functions		(6,300.00)	12,000.00	0.00	0.00	
Dept 905.000 - Debt Service						
590-905.000-991.354	GO Tax Bond 2017 Principal Payment		41,400.00			
590-905.000-992.200	LTGO USDA Interest Payments				91,876.00	17
590-905.000-995.354	GO Tax Bond 2017 Interest Expense	8,675.60	8,132.22	7,511.22	7,511.23	
590-905.000-995.800	Debt Service Bond Interest		192.00			
590-905.000-996.354	GO Tax Bond 2017 Agent Fees	115.00	192.00	192.00	192.00	
Totals for dept 905.000 - Debt Service		8,790.60	49,916.22	7,703.22	99,579.23	
TOTAL APPROPRIATIONS		2,268,095.67	2,526,685.97	2,375,598.50	2,593,159.47	
NET OF REVENUES/APPROPRIATIONS - FUND 590		(45,313.04)	(291,890.97)	(156,849.50)	(361,159.47)	
BEGINNING FUND BALANCE		6,206,104.27	6,160,791.23	6,160,791.23	6,003,941.73	
ENDING FUND BALANCE		6,160,791.23	5,868,900.26	6,003,941.73	5,642,782.26	
Est. Fixed Assets					2,780,000.00	
Unassigned Fund Balance					2,877,357.26	
Fund 591 - Sanitary Sewer Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
591-000.000-664.000	Interest Income	12,590.09	5,200.00	8,775.00	5,700.00	
591-000.000-675.000	Misc.	(118.12)				
Totals for dept 000.000 - General		12,471.97	5,200.00	8,775.00	5,700.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 536.000 - Sewer System						
591-536.000-601.000	Metered Services	474,329.43	465,000.00	462,000.00	464,000.00	
591-536.000-605.000	Sewer Fees	808,050.04	808,790.00	790,000.00	790,000.00	
591-536.000-606.000	Sewer Inspection Fees	105.00	175.00	140.00		
591-536.000-607.000	Tap Fees	4,600.00	7,600.00	6,100.00	6,000.00	
591-536.000-658.000	Penalty - Late Fee	8,893.45	8,400.00	7,750.00	7,000.00	10
591-536.000-677.000	Reimbursements	1,172.42		189.00		
Totals for dept 536.000 - Sewer System		1,297,150.34	1,289,965.00	1,266,179.00	1,267,000.00	
TOTAL ESTIMATED REVENUES		1,309,622.31	1,295,165.00	1,274,954.00	1,272,700.00	
APPROPRIATIONS						
Dept 000.000 - General						
591-000.000-744.900	Bad Debt Expense		500.00			
591-000.000-961.350	Other Expense-Debt Service	22,182.50	22,182.50	21,141.88	25,091.88	
Totals for dept 000.000 - General		22,182.50	22,682.50	21,141.88	25,091.88	
Dept 101.000 - Council						
591-101.000-702.000	Wages	3,785.53	6,480.00	6,400.00	7,920.00	
591-101.000-704.100	FICA - Employer's Share	234.67	402.00	363.28	491.00	
591-101.000-704.200	Medicare - Employer's Share	54.67	94.00	85.00	115.00	
591-101.000-708.000	Sick & Accident Premiums-ER		4.82			
591-101.000-726.000	Supplies	60.75	195.00	220.00	200.00	
591-101.000-801.000	Contractual Services		100.00		100.00	
591-101.000-910.200	General Liability Insurance	2,169.92	2,451.06	2,256.42	2,400.00	
591-101.000-910.500	Workers Comp Insurance	2.96	3.96	3.96	4.82	
591-101.000-960.000	Education and Training	1,213.53	1,700.00	1,510.00	1,700.00	
Totals for dept 101.000 - Council		7,522.03	11,430.84	10,838.66	12,930.82	
Dept 172.000 - Executive						
591-172.000-702.000	Wages	18,406.68	18,969.00	19,084.41	19,160.00	
591-172.000-704.100	FICA - Employer's Share	1,191.06	1,532.00	1,183.24	1,238.00	
591-172.000-704.200	Medicare - Employer's Share	278.57	358.00	276.73	289.00	
591-172.000-705.000	Medical Insurance - ER	1,588.63	2,130.00	1,723.80	1,827.00	
591-172.000-705.100	Vision Benefits	26.43	38.00	30.32	31.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECOMMENDED BUDGET	Reference Note
591-172.000-705.200	Dental Benefits	336.05	467.00	359.87	355.00	
591-172.000-706.000	Life Insurance - ER cost	75.59	96.08	76.95	83.00	
591-172.000-707.000	Retirement Contributions-ER	709.00	2,224.42	1,799.10	1,797.00	
591-172.000-707.100	Health Care Savings Plan - ER	394.47	494.00	599.75	599.00	
591-172.000-708.000	Sick & Accident Premiums-ER	263.80	343.37	272.40	285.00	
591-172.000-726.000	Supplies	16.87	25.00	18.00	25.00	
591-172.000-801.000	Contractual Services	187.32	723.70	127.00	500.00	
591-172.000-850.000	Communications	19.87				
591-172.000-910.200	General Liability Insurance	2,211.00	2,497.47	2,281.61	2,400.00	
591-172.000-910.500	Workers Comp Insurance	115.84	210.00	168.59	210.00	
591-172.000-940.000	Vehicle and Travel Expense	803.81	810.00	915.00	915.00	
591-172.000-960.000	Education and Training	19.87	100.00	75.00	100.00	
591-172.000-961.000	Miscellaneous	59.43	210.00	105.00	150.00	
Totals for dept 172.000 - Executive		26,704.29	31,228.04	29,096.77	29,964.00	
Dept 201.000 - Finance,Budgeting,Accounting						
591-201.000-702.000	Wages	8,119.19	8,556.00	8,507.20		5
591-201.000-704.100	FICA - Employer's Share	512.61	530.00	527.45		5
591-201.000-704.200	Medicare - Employer's Share	119.80	124.00	123.40		5
591-201.000-705.000	Medical Insurance - ER	1,228.43	1,150.00	1,336.50		5
591-201.000-705.100	Vision Benefits	11.73	14.00	13.45		5
591-201.000-705.200	Dental Benefits	118.48	133.00	131.95		5
591-201.000-706.000	Life Insurance - ER cost	37.81	38.43	38.45		5
591-201.000-707.000	Retirement Contributions-ER	214.50	691.73	742.00		5
591-201.000-707.100	Health Care Savings Plan - ER	31.25	45.00	46.45		5
591-201.000-708.000	Sick & Accident Premiums-ER	148.11	154.05	154.40		5
591-201.000-726.000	Supplies	863.17	800.00	750.00		5
591-201.000-801.000	Contractual Services	10,420.50	10,085.00	9,800.00		5
591-201.000-805.000	Bank Fees	168.00	175.00	170.00		5
591-201.000-960.000	Education and Training	42.50	100.00	87.00		
Totals for dept 201.000 - Finance,Budgeting,Accounting		22,036.08	22,596.21	22,428.25	0.00	
Dept 215.000 - Administration and Clerk						
591-215.000-702.000	Wages	10,507.33	10,171.00	10,555.10	11,702.00	
591-215.000-704.100	FICA - Employer's Share	651.57	631.00	654.42	726.00	
591-215.000-704.200	Medicare - Employer's Share	152.22	147.00	153.05	170.00	
591-215.000-705.000	Medical Insurance - ER	1,017.91	1,264.00	113.60		

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
591-215.000-705.100	Vision Benefits	8.99	9.00	1.03		
591-215.000-705.200	Dental Benefits	82.92	93.00	10.25		
591-215.000-706.000	Life Insurance - ER cost	64.23	65.33	65.35	71.00	
591-215.000-707.000	Retirement Contributions-ER	393.85	823.55	844.15	838.00	
591-215.000-707.100	Health Care Savings Plan - ER	197.69	183.00	281.30	279.00	
591-215.000-708.000	Sick & Accident Premiums-ER	178.72	186.08	188.70	197.00	
591-215.000-726.000	Supplies	119.18		6.00	100.00	
591-215.000-745.000	Postage	913.80	1,100.00	980.00	1,000.00	
591-215.000-801.000	Contractual Services	1,066.94	1,010.00	1,275.00	1,000.00	
591-215.000-900.000	Printing and Publishing	793.62	700.00	2,050.00	2,000.00	
591-215.000-960.000	Education and Training	535.01	300.00	75.00	300.00	
591-215.000-961.000	Miscellaneous	6.77			50.00	
Totals for dept 215.000 - Administration and Clerk		16,690.75	16,682.96	17,252.95	18,433.00	
Dept 228.000 - Information Technology						
591-228.000-801.000	Contractual Services	4,275.36	5,200.00	4,200.00	4,500.00	
591-228.000-976.000	Equipment	702.00	2,133.43	1,400.00	875.00	13
Totals for dept 228.000 - Information Technology		4,977.36	7,333.43	5,600.00	5,375.00	
Dept 253.000 - Treasurer						
591-253.000-702.000	Wages	21,763.92	23,204.00	22,650.00	33,622.00	
591-253.000-704.100	FICA - Employer's Share	1,371.05	1,439.00	1,404.30	2,085.00	
591-253.000-704.200	Medicare - Employer's Share	320.73	336.00	328.45	488.00	
591-253.000-705.000	Medical Insurance - ER	2,878.61	2,716.00	3,051.20	4,116.00	
591-253.000-705.100	Vision Benefits	27.63	32.00	30.70	44.00	
591-253.000-705.200	Dental Benefits	278.99	312.00	302.30	438.00	
591-253.000-706.000	Life Insurance - ER cost	86.29	87.62	88.05	133.00	
591-253.000-707.000	Retirement Contributions-ER	585.38	1,545.07	1,683.70	2,229.00	
591-253.000-707.100	Health Care Savings Plan - ER	114.07	152.00	169.30	213.00	
591-253.000-708.000	Sick & Accident Premiums-ER	342.48	356.01	359.75	526.00	
591-253.000-726.000	Supplies				800.00	
591-253.000-745.000	Postage	345.64	460.00	356.00	800.00	
591-253.000-801.000	Contractual Services	212.50	250.00	262.50	9,762.50	
591-253.000-805.000	Bank Fees				170.00	
591-253.000-910.300	Insurance and Bonds	40.14	50.00	25.00	30.00	
591-253.000-940.000	Vehicle and Travel Expense	36.64	275.00	165.00	200.00	
591-253.000-960.000	Education and Training	81.87	134.00	140.00	262.50	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Totals for dept 253.000 - Treasurer		28,485.94	31,348.70	31,016.25	55,919.00	
Dept 536.000 - Sewer System						
591-536.000-702.000	Wages	19,939.36	21,416.00	22,484.00	28,986.00	
591-536.000-704.100	FICA - Employer's Share	1,343.18	1,328.00	1,394.05	1,853.00	
591-536.000-704.200	Medicare - Employer's Share	314.17	336.00	326.05	433.00	
591-536.000-705.000	Medical Insurance - ER	3,402.13	2,716.00	4,017.50	4,005.00	
591-536.000-705.100	Vision Benefits	34.81	32.00	48.60	50.00	
591-536.000-705.200	Dental Benefits	362.47	327.00	542.60	560.00	
591-536.000-706.000	Life Insurance - ER cost	93.71	87.62	149.50	110.00	
591-536.000-707.000	Retirement Contributions-ER	529.38	1,062.92	1,630.05	1,667.00	
591-536.000-707.100	Health Care Savings Plan - ER	38.27	135.00	203.40	769.00	
591-536.000-708.000	Sick & Accident Premiums-ER	409.82	434.23	469.80	472.00	
591-536.000-726.000	Supplies	959.34	3,000.00	200.00	5,000.00	
591-536.000-726.200	Uniforms	3,211.50	2,800.00	1,500.00	3,000.00	
591-536.000-801.000	Contractual Services	902.78	31,042.50	31,042.50		
591-536.000-850.000	Communications	1,806.55	1,680.00	1,600.00	1,680.00	
591-536.000-910.100	Property Insurance	383.78	433.50	389.34	400.00	
591-536.000-910.500	Workers Comp Insurance	313.67	469.59	381.58	469.59	
591-536.000-924.000	Bulk Treatment Fees/Bulk Water	627,267.55	624,500.00	615,000.00	620,000.00	
591-536.000-930.000	Repairs and Maintenance	35,444.59	61,350.00	45,000.00	50,000.00	
591-536.000-941.000	Equipment Rental	4,031.24	4,150.70	4,150.00	4,150.00	
591-536.000-960.000	Education and Training		100.00	32.00	150.00	
591-536.000-968.000	Depreciation Expense	268,494.26	262,000.00	268,000.00	270,000.00	
591-536.000-976.000	Equipment	110.00	5,200.00		1,000.00	
Totals for dept 536.000 - Sewer System		969,392.56	1,024,601.06	998,560.97	994,754.59	
Dept 537.000 - Sewer Lift Stations						
591-537.000-702.000	Wages	3,358.47	1,897.00	1,721.50	2,003.00	
591-537.000-704.100	FICA - Employer's Share	211.99	118.00	166.75	130.00	
591-537.000-704.200	Medicare - Employer's Share	49.48	28.00	25.00	30.00	
591-537.000-705.000	Medical Insurance - ER	616.88	337.00	316.20	187.00	
591-537.000-705.100	Vision Benefits	4.35	3.00	2.90	3.00	
591-537.000-705.200	Dental Benefits	44.30	29.00	30.50	35.00	
591-537.000-706.000	Life Insurance - ER cost	16.63	9.69	7.90	8.00	
591-537.000-707.000	Retirement Contributions-ER	124.66	109.53	133.85	145.00	
591-537.000-707.100	Health Care Savings Plan - ER	0.32	5.00	10.10	62.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
591-537.000-708.000	Sick & Accident Premiums-ER	62.28	37.84	29.05	29.00	
591-537.000-726.000	Supplies			100.00	250.00	
591-537.000-801.000	Contractual Services	313.13	545.00	1,343.56	1,000.00	
591-537.000-920.000	Utilities	3,611.02	3,300.00	3,500.00	3,700.00	
591-537.000-930.000	Repairs and Maintenance	3,101.23	1,800.00	2,033.81	2,500.00	
591-537.000-941.000	Equipment Rental	586.64	905.34	718.33	900.00	
Totals for dept 537.000 - Sewer Lift Stations		12,101.38	9,124.40	10,139.45	10,982.00	
Dept 542.000 - Read and Bill						
591-542.000-702.000	Wages	27,252.18	31,134.00	31,996.11	29,770.00	
591-542.000-704.100	FICA - Employer's Share	1,767.41	1,930.00	1,983.40	1,846.00	
591-542.000-704.200	Medicare - Employer's Share	413.23	451.00	463.90	432.00	
591-542.000-705.000	Medical Insurance - ER	6,356.62	6,920.00	7,348.50	7,157.00	
591-542.000-705.100	Vision Benefits	66.52	79.00	78.60	67.00	
591-542.000-705.200	Dental Benefits	682.45	822.00	823.50	682.00	
591-542.000-706.000	Life Insurance - ER cost	109.06	107.70	109.00	101.00	
591-542.000-707.000	Retirement Contributions-ER	4,938.29	13,520.15	13,378.10	13,306.00	
591-542.000-707.100	Health Care Savings Plan - ER	372.29	612.00	585.30	550.00	
591-542.000-708.000	Sick & Accident Premiums-ER	617.53	644.78	668.75	611.00	
591-542.000-726.000	Supplies	599.08	550.00	543.33	600.00	
591-542.000-745.000	Postage	2,545.94	2,350.00	1,600.00	2,500.00	
591-542.000-801.000	Contractual Services	1,077.89	1,770.00	1,357.15	1,500.00	
591-542.000-941.000	Equipment Rental	3,664.90	4,266.50	3,286.83	4,000.00	
Totals for dept 542.000 - Read and Bill		50,463.39	65,157.13	64,222.47	63,122.00	
Dept 543.400 - Reline Existing Sewers						
591-543.400-930.000-543.409	Repairs and Maintenance		197,000.00	197,000.00	0.00	
591-543.400-930.000-543.410	Repairs and Maintenance				183,128.00	15
Totals for dept 543.400 - Reline Existing Sewers		0.00	197,000.00	197,000.00	183,128.00	
Dept 543.401 - Flush & TV Sewers						
591-543.401-801.000	Contractual Services		16,500.00	16,500.00	15,000.00	
591-543.401-930.000-543.401	Repairs and Maintenance	72,199.00			75,000.00	
Totals for dept 543.401 - Flush & TV Sewers		72,199.00	16,500.00	16,500.00	90,000.00	
Dept 793.000 - Facilities - City Hall						
591-793.000-702.000	Wages	56 2,231.74	2,146.00	2,510.82	1,678.00	May 12, 2020

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
591-793.000-704.100	FICA - Employer's Share	141.20	133.00	158.00	104.00	
591-793.000-704.200	Medicare - Employer's Share	33.17	31.00	36.41	24.00	
591-793.000-705.000	Medical Insurance - ER	180.51	468.00	223.65	234.00	
591-793.000-705.100	Vision Benefits	1.46	2.00	1.06		
591-793.000-705.200	Dental Benefits	17.13	20.00	13.07		
591-793.000-706.000	Life Insurance - ER cost	3.90	2.63	2.11		
591-793.000-707.000	Retirement Contributions-ER	52.28	42.02	60.00		
591-793.000-707.100	Health Care Savings Plan - ER	3.36	10.00	3.00		
591-793.000-708.000	Sick & Accident Premiums-ER	18.31	15.10	13.15		
591-793.000-726.000	Supplies	607.90	920.00	1,100.00	900.00	
591-793.000-726.500	Supplies - Mats	157.48	220.00			
591-793.000-850.000	Communications	783.88	1,000.00	998.61	1,000.00	
591-793.000-910.100	Property Insurance	504.33	569.67	511.64	569.97	
591-793.000-910.500	Workers Comp Insurance	35.12	80.19	70.30	80.19	
591-793.000-920.000	Utilities	2,360.27	2,500.00	2,200.00	2,400.00	
591-793.000-930.000	Repairs and Maintenance	1,314.10	1,000.00	996.84	1,200.00	
591-793.000-941.000	Equipment Rental	1,385.32	1,350.43	1,425.00	1,350.00	
591-793.000-961.000	Miscellaneous				250.00	
Totals for dept 793.000 - Facilities - City Hall		9,831.46	10,510.04	10,323.66	9,790.16	
Dept 850.000 - Other Functions						
591-850.000-955.000	OPEB Expense	7,850.00	5,000.00			
Totals for dept 850.000 - Other Functions		7,850.00	5,000.00	0.00	0.00	
TOTAL APPROPRIATIONS		1,250,436.74	1,471,195.31	1,434,121.31	1,499,490.45	
NET OF REVENUES/APPROPRIATIONS - FUND 591		59,185.57	(176,030.31)	(159,167.31)	(226,790.45)	
BEGINNING FUND BALANCE		7,555,917.59	7,615,103.16	7,615,103.16	7,455,935.85	
ENDING FUND BALANCE		7,615,103.16	7,439,072.85	7,455,935.85	7,229,145.40	
Est. Fixed Assets					1,700,000.00	
Unassigned Fund Balance					5,530,020.40	
Fund 661 - Motor Pool Fund						

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 000.000 - General						
661-000.000-664.000	Interest Income	3,774.90	1,300.00	1,500.00	1,000.00	
661-000.000-667.000	Equipment Rental Income	147,866.65	153,815.26	164,761.76	158,250.00	
661-000.000-673.000	Sale of Assets	6,615.00			75,000.00	14
661-000.000-675.000	Misc.	143.00	466.00	1,036.00		
Totals for dept 000.000 - General		158,399.55	155,581.26	167,297.76	234,250.00	
TOTAL ESTIMATED REVENUES		158,399.55	155,581.26	167,297.76	234,250.00	
APPROPRIATIONS						
Dept 172.000 - Executive						
661-172.000-910.100	Property Insurance	9,409.30	10,628.40	9,729.04	10,300.00	
Totals for dept 172.000 - Executive		9,409.30	10,628.40	9,729.04	10,300.00	
Dept 201.000 - Finance,Budgeting,Accounting						
661-201.000-702.000	Wages	5,629.80	6,019.00	5,836.00		5
661-201.000-704.100	FICA - Employer's Share	356.50	373.00	361.83		5
661-201.000-704.200	Medicare - Employer's Share	83.41	87.00	84.62		5
661-201.000-705.000	Medical Insurance - ER	797.77	719.00	879.00		5
661-201.000-705.100	Vision Benefits	8.06	9.00	9.24		5
661-201.000-705.200	Dental Benefits	82.02	92.00	91.29		5
661-201.000-706.000	Life Insurance - ER cost	24.97	25.36	25.40		5
661-201.000-707.000	Retirement Contributions-ER	294.76	459.22	493.49		5
661-201.000-707.100	Health Care Savings Plan - ER	24.99	36.00	34.85		5
661-201.000-708.000	Sick & Accident Premiums-ER	99.99	104.01	104.43		5
Totals for dept 201.000 - Finance,Budgeting,Accounting		7,402.27	7,923.59	7,920.15		
Dept 228.000 - Information Technology						
661-228.000-801.000	Contractual Services	423.00	800.00	700.00	720.00	
661-228.000-976.000	Equipment	(253.50)	646.32	375.00	350.00	13
Totals for dept 228.000 - Information Technology		169.50	1,446.32	1,075.00	1,070.00	
Dept 253.000 - Treasurer						
661-253.000-702.000	Wages				5,808.00	
661-253.000-704.100	FICA - Employer's Share				360.00	
661-253.000-704.200	Medicare - Employer's Share				84.00	

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note		
661-253.000-705.000	Medical Insurance - ER				791.00			
661-253.000-705.100	Vision Benefits				9.00			
661-253.000-705.200	Dental Benefits				94.00			
661-253.000-706.000	Life Insurance - ER cost				27.00			
661-253.000-707.000	Retirement Contributions-ER				470.00			
661-253.000-707.100	Health Care Savings Plan - ER				36.00			
661-253.000-708.000	Sick & Accident Premiums-ER				109.00			
Totals for dept 253.000 - Treasurer					7,788.00			
Dept 795.000 - Facilities - City Garage								
661-795.000-702.000	Wages	13,033.28	17,346.00	19,200.00	16,115.00			
661-795.000-704.100	FICA - Employer's Share	827.25	1,075.00	1,685.10	1,005.00			
661-795.000-704.200	Medicare - Employer's Share	193.31	252.00	280.00	235.00			
661-795.000-705.000	Medical Insurance - ER	2,128.80	3,203.00	4,980.00	2,716.00			
661-795.000-705.100	Vision Benefits	20.20	36.00	41.55	28.00			
661-795.000-705.200	Dental Benefits	197.48	346.00	365.85	270.00			
661-795.000-706.000	Life Insurance - ER cost	32.66	49.05	67.50	45.00			
661-795.000-707.000	Retirement Contributions-ER	803.46	1,019.04	1,965.21	1,027.00			
661-795.000-707.100	Health Care Savings Plan - ER	23.55	240.00	37.40	263.00			
661-795.000-708.000	Sick & Accident Premiums-ER	213.26	325.80	508.00	292.00			
661-795.000-726.000	Supplies	5,869.43	5,700.00	5,712.31	5,800.00			
661-795.000-801.000	Contractual Services	131.70	500.00	682.70	500.00			
661-795.000-850.000	Communications			1.60				
661-795.000-910.100	Property Insurance	1,148.62	1,297.44	1,165.31	1,200.00			
661-795.000-910.500	Workers Comp Insurance	169.01	285.26	237.53	285.00			
661-795.000-920.000	Utilities	7,585.56	7,900.00	7,400.00	7,900.00			
661-795.000-920.500	Utilities - Fuel	15,059.77	14,100.00	11,843.94	14,500.00			
661-795.000-930.000	Repairs and Maintenance	41,208.18	42,000.00	42,361.10	50,000.00			
661-795.000-940.000	Vehicle and Travel Expense			14.00	500.00			
661-795.000-968.000	Depreciation Expense	21,932.22	28,000.00	18,000.00	24,000.00			
661-795.000-976.000	Equipment	3,916.04	65,500.00	65,457.05	260,000.00	12		
Totals for dept 795.000 - Facilities - City Garage					114,493.78	189,174.59	182,006.15	386,681.00
Dept 850.000 - Other Functions								
661-850.000-955.000	OPEB Expense	422.00	9,850.00					
Totals for dept 850.000 - Other Functions					422.00	9,850.00	0.00	0.00

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
TOTAL APPROPRIATIONS		131,896.85	219,022.90	200,730.34	405,839.00	
NET OF REVENUES/APPROPRIATIONS - FUND 661		26,502.70	(63,441.64)	(33,432.58)	(171,589.00)	
BEGINNING FUND BALANCE		456,169.56	482,672.26	482,672.26	449,239.68	
ENDING FUND BALANCE		482,672.26	419,230.62	449,239.68	277,650.68	
Est. Fixed Assets					100,000.00	
Unassigned Fund Balance					177,650.68	
Fund 865 - Sidewalks						
ESTIMATED REVENUES						
Dept 478.000 - Snow & Ice Removal		reporting past activity in Dept. 444.000 for comparison				
865-478.000-418.478	Snow Removal Revenue	1,715.00	1,000.00	1,215.00		18
Totals for dept 478.000 - Snow & Ice Removal		1,715.00	1,000.00	1,215.00		
Dept 931.000 - Transfers IN						
865-931.000-699.101	Transfer In from Genl Fund		1,200.00	1,200.00		18
Totals for dept 931.000 - Transfers IN			1,200.00	1,200.00		
TOTAL ESTIMATED REVENUES		1,715.00	2,200.00	2,415.00		
APPROPRIATIONS						
Dept 478.000 - Snow & Ice Removal		reporting past activity in Dept. 444.000 for comparison				
865-478.000-801.478	Contractual Services - Snow Removal	2,345.00	2,200.00	1,215.00		18
Totals for dept 478.000 - Snow & Ice Removal		2,345.00	2,200.00	1,215.00		
TOTAL APPROPRIATIONS		2,345.00	2,200.00	1,215.00		
NET OF REVENUES/APPROPRIATIONS - FUND 865		(630.00)	0.00	1,200.00		
BEGINNING FUND BALANCE		949.22	319.22	319.22		
ENDING FUND BALANCE		319.22	319.22	1,519.22		

Fund 866 - Weed Fund

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 PROJECTED ACTIVITY	2020-21 RECEOMMENDED BUDGET	Reference Note
Dept 000.000 - General		reporting past activity in Dept. 523.000 for comparison				
866-000.000-416.000	Current Weed Revenue	5,850.00	6,800.00	4,000.00		19
Totals for dept 000.000 - General		5,850.00	6,800.00	4,000.00		
TOTAL ESTIMATED REVENUES		5,850.00	6,800.00	4,000.00		
APPROPRIATIONS		reporting past activity in Dept. 523.000 for comparison				
Dept 000.000 - General						
866-000.000-801.000	Contractual Services	1,435.00	2,100.00	1,000.00		19
Totals for dept 000.000 - General		1,435.00	2,100.00	1,000.00		
Dept 965.000 - Transfers Out						
866-965.000-998.101	Transfer Out to Gen Fd		38,000.00	34,000.00		19
Totals for dept 965.000 - Transfers Out		0.00	38,000.00	34,000.00		
TOTAL APPROPRIATIONS		1,435.00	40,100.00	35,000.00		
NET OF REVENUES/APPROPRIATIONS - FUND 866		4,415.00	(33,300.00)	(31,000.00)		
BEGINNING FUND BALANCE		35,100.00	39,515.00	39,515.00		
ENDING FUND BALANCE		39,515.00	6,215.00	8,515.00		

CITY OF SWARTZ CREEK
Recommended Budget By Classification
Fiscal Year June 30, 2021

Governmental Funds

ACCOUNT CLASSIFICATION	DESCRIPTION	General	Major Streets	Local Streets	Municipal Streets	Garbage	Debt	Fire Equip	Total
ESTIMATED REVENUES									
Prop Tax	Property Tax Revenues	\$1,458,650.00			\$651,530.00	\$405,925.00			\$2,516,105.00
SSR	State Shared Revenue	\$492,696.00	\$450,000.00	\$143,400.00		\$5,400.00			\$1,091,496.00
GENR	General Revenue	\$186,937.00				\$2,500.00			\$189,437.00
PROG	Program Revenue	\$311,300.00	\$7,400.00	\$15,500.00					\$334,200.00
Interest	Interest Revenue	\$9,800.00	\$475.00	\$100.00	\$50.00	\$1,200.00	7.00	11.00	\$11,643.00
MISCR	Misc Revenue	\$59,227.27							\$59,227.27
TRFI	Transfer IN			\$500,000.00			100,357.50	75,000.00	\$675,357.50
TOTAL ESTIMATED REVENUES		\$2,518,610.27	\$457,875.00	\$659,000.00	\$651,580.00	\$415,025.00	\$100,364.50	\$75,011.00	\$4,877,465.77
APPROPRIATIONS									
OTHR	Other Services & Charges	\$583,876.07	\$238,120.87	\$312,136.05		322,715.10			\$1,456,848.09
PERS	Personal Services	\$436,478.89	\$63,934.24	\$76,058.75		78,404.00			\$654,875.88
SUPL	Supplies	\$40,650.00	\$59,800.00	\$55,500.00		1,655.00			\$157,605.00
CAPO	Capital Outlay	\$38,375.00	\$70,000.00	\$105,000.00		10,561.75		3,500.00	\$227,436.75
PUBSFTY	Public Safety	\$1,176,475.00							\$1,176,475.00
TRFO	Transfer Out	\$175,367.50	\$100,000.00		\$500,000.00				\$775,367.50
DEBT	Debt Service				\$167,917.11		101,117.50		\$269,034.61
DEPR	Depreciation Expense				\$0.00				\$0.00
TOTAL APPROPRIATIONS		\$2,451,222.46	\$531,855.11	\$548,694.80	\$667,917.11	\$413,335.85	\$101,117.50	\$3,500.00	\$4,717,642.83
NET OF REVENUES/APPROPRIATIONS		\$67,387.81	(\$73,980.11)	\$110,305.20	(\$16,337.11)	\$1,689.15	(\$753.00)	\$71,511.00	
BEGINNING FUND BALANCE		\$1,326,629.45	\$694,478.23	\$702,932.76	\$55,563.83	\$326,732.27	\$2,338.69	\$106,946.85	
ENDING FUND BALANCE		\$1,394,017.26	\$620,498.12	\$813,237.96	\$39,226.72	\$328,421.42	\$1,585.69	\$178,457.85	
RESTRICTED FUND BALANCE			\$620,498.12	\$813,237.96	\$39,226.72	\$328,421.42	\$1,585.69		

CITY OF SWARTZ CREEK
Recommended Budget By Classification
Fiscal Year June 30, 2021

ASSIGNED FUND BALANCE	\$15,000.00		\$178,457.85
UNASSIGNED FUND BALANCE			

ACCOUNT CLASSIFICATION	DESCRIPTION	Proprietary Funds		Internal Svc		Component
		Water	Sewer	Motor Pool	Total	DDA
ESTIMATED REVENUES						
Prop Tax	Property Tax Revenues					\$66,950.00
GENR	General Revenue			\$233,250.00	\$233,250.00	
PROG	Program Revenue	\$11,250.00	\$6,000.00		\$17,250.00	2,000.00
Interest	Interest Revenue	\$6,000.00	\$5,700.00	\$1,000.00	\$12,700.00	12.00
ChgServ	Charges for Services	\$2,214,750.00	\$1,261,000.00		\$3,475,750.00	
TOTAL ESTIMATED REVENUES		\$2,232,000.00	\$1,272,700.00	\$234,250.00	\$3,738,950.00	\$68,962.00
APPROPRIATIONS						
OTHR	Other Services And Charges	\$1,735,404.36	\$997,182.57	\$85,905.00	\$2,818,491.93	6,250.00
PERS	Personal Services	\$228,614.00	\$190,166.00	\$29,784.00	\$448,564.00	
SUPL	Supplies	\$15,895.00	\$15,175.00	\$5,800.00	\$36,870.00	20.00
CAPO	Capital Outlay	\$260,966.88	\$26,966.88	\$260,350.00	\$548,283.76	
TRFO	Transfer Out					\$40,000.00
DEBT	Debt Service	\$99,579.23			\$99,579.23	
DEPR	Depreciation Expense	\$252,700.00	\$270,000.00	\$24,000.00	\$546,700.00	945.00
TOTAL APPROPRIATIONS		\$2,593,159.47	\$1,499,490.45	\$405,839.00	\$4,498,488.92	\$47,215.00
NET OF REVENUES/APPROPRIATIONS		(\$361,159.47)	(\$226,790.45)	(\$171,589.00)		\$21,747.00
BEGINNING FUND BALANCE		\$6,003,941.73	\$7,455,935.85	\$449,239.68		\$32,767.16
ENDING FUND BALANCE		\$5,642,782.26	\$7,229,145.40	\$277,650.68		\$54,514.16

Fixed Assets as a Part of Fund Balance*	\$2,780,000.00	\$1,700,000.00	\$100,000.00
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UNASSIGNED FUND BALANCE	\$2,862,782.26	\$5,529,145.40	\$177,650.68	\$54,514.16
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*Estimated Projection

Budget Notes FY21

1. Annual Audit, guidance during the year est. \$33,800. 101-253.000-801.000 \$13,520) 226-253.000-801.000 \$3,380 590-253.000-801.000 \$8,450+ 591-253.000-801.000 \$8,450. Audit costs budgeted in Dept. 253.000 Treasurer with the elimination of the Finance/Budgeting/Accounting Department.
2. Bulk Treatment/Bulk Water Fees 590-540.000-924.000 is being budgeted with the new lower readiness to service monthly charge, a decrease from \$16,100 to \$11,500.
3. Construction Engineering costs for the Trail of \$30,000 appropriated in account 101-786.000-801.450-786.000.
4. USDA Grant Separate Audit of \$5,500, if needed, appropriated to 590-540.000-801.000.
5. Due to the elimination of Department 201.000 Finance, Budgeting & Accounting revenue and expenditures previously report there are now budgeted in Department 253.000 Treasurer.
6. Election Wages 101-262.000-702.000 includes \$12,000 for the August and November Elections and a combined precinct in May 2021, if needed.
7. Election Postage 101-262.000-745.000 includes an increase in case Covid-19 protocols dictate that all ballots must be mailed out and there is not in person polling location voting during the election season. In addition, Election supplies, education & training, and equipment have all been increased to allow for this possibility.
8. Depreciation Expense on the Water Fund is computed assuming work will be done in FY21 on the water main projects budgeted. 590-540.000-968.000.
9. Anticipated reductions in Act 51 revenue for major and local street work are reflected in accounts 202-000.000-569.000 & 203-000.000-569.000. Revenue is budgeted at an approximate 17% reduction from original state estimates due to economic issues from the Covid-19 pandemic.
10. Water and Sewer penalties have been budgeted conservatively due to concerns of the Covid-19 virus outbreak at the time the budget for FY21 was prepared.
11. Cost of scanning old maps and plans in contract services of \$7,000. 101-410.000-801.000.
12. Motor Pool includes an additional \$200,000 for the purchase of a new dump truck and \$60,000 has been budgeted for various equipment needs. 661-795.000-976.000.
13. Motor Pool/water/sewer/general fund has an appropriation for IT hardware for the DPW Garage. Cost split as follows 101-228.000-976.000 25% 226-228.000-976.000 \$15% 590-228.000-976.000 25% 591-228.000-976.000 25% 661-975.000-976.000 10%
14. Sale of some older equipment anticipated if pricing is good. 661-000.000-673.000 income projected to be \$75,000.
15. Sewer Relining will be reported under Department 543.400 then the current year project number. Granite will be doing the sewer rehabilitation 591-543.400-930.000-543.409 \$183,128. Due the Covid-19 virus some work slated for FY20 may be carried over into FY21.
16. Constitutional Sales Tax 101-000.000-574.100 reduced by 17% due to Covid-19 and Revenue Sharing 101-000.000-574.300 reduced by 17% due to Covid-19.
17. Budgeted for expected loan from USDA. Principal of \$38,000 will reduce the liability and Interest expense of \$91,876.00 is budgeted in expense account 590-905.000-992.200. This will be the first payment of the 40 year loan.

18. The Sidewalk Fund is being closed and will now be reported under the General Fund in Department 444.000. The sidewalk revenue and expenses track a necessary service of the City and functions similarly to the Building Department, which is not positioned to have a profitable end result. Shortfalls in the revenue have to be covered with a transfer in from General Fund and if a surplus occurs that revenue is transferred out to the General Fund.
19. The Weed Fund is being closed and will now be reported under the General Fund in Department 523.000 Grass, Brush & Weeds. The mowing revenue and expenses are a result of the need to act in accordance with our ordinance and with a surplus or deficit in revenue covered by a transfer from or to General Fund.
20. Reporting of CDBG revenue and expenses will now be under Department 694.000 in accordance with the requirements of the State Chart of Accounts. 101-694.000-801.000 is the grant for street signs and 801.050 is the Senior Center portion of the grant funds.
21. Water main work under the USDA Grant will be reported under Department 543.230 then the individual projects will each have specific line items.
22. The new Disc Golf Park appropriations are in the newly created Department 788.000.

LEGISLATIVE-EXECUTIVE 101 (000,101,172,201,266)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021												
<p>* Support the council and legislative service</p> <p>* Provide for executive management of all city funds and services (city manager's office)</p> <p>* Provision of all non-police legal services</p>	<p>* Secure Final USDA Grant/Loan</p> <p>* Improve and review online services and electronic payment methods</p>												
CAPITAL OUTLAY													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center;"><u>2020-2021</u></th> <th style="text-align: center;"><u>2021-2022</u></th> <th style="text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.56 full time employees (FTE).
- * 0.50 of the FTE's are composed of salaried staff, including the city manager, clerk, and treasurer.
- * 0.06 of the FTE's are composed of hourly staff in the city offices.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
Total Exp	158,388	203,101	160,171

Draft: May 17, 2018

CLERK-IT-ELECTIONS 101 (215,228,262)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021			
<p>* Provide for the creation, retention, and distribution of official documents, notices, and other public records</p> <p>* Conduct elections</p> <p>* Oversee information technology needs and services</p>	<p>* Conduct the August & November general elections</p> <p>* Continue to update records retention and management system</p>			
	CAPITAL OUTLAY			
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	
None	\$0	\$0	\$0	
Total	0	0	0	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.448 full time employees (FTE).
- * 0.394 of the FTE's are composed of salaried staff, including the city clerk and others.
- * 1.05 of the FTE's are composed of hourly staff in the city offices.
- * 0.004 of the FTE's are composed of hourly staff at the DPW.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
Total Exp	74,663	108,030	99,298

Draft: May 17, 2018

TREASURER 101 (253)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021												
<ul style="list-style-type: none"> * Prepare the annual tax roll and levy calculation * Distribute taxes and settle delinquent tax roll * Manage city investments and asset banking * Provide finance, budgeting, and accounting services * Oversee accounts receivable for taxes, utility bills, building, and other miscellaneous receivables 	<ul style="list-style-type: none"> * Implement the new state chart of accounts * Implement GASB 87 Lease Accounting 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center;"><u>2020-2021</u></th> <th style="text-align: center;"><u>2021-2022</u></th> <th style="text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.13 full time employees (FTE).
- * 0.48 of the FTE's are composed of salaried staff, including the city treasurer and others.
- * 0.65 of the FTE's are composed of hourly staff in the city offices.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>		<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
	46,847	Finance Dept. separate before FY21	47,121	
Total Exp	46,069		44,154	93,323

*This department is a combination of the Treasurer and Finance line items from previous fiscal years, per state accounting requirement changes.

Draft: May 17, 2018

ASSESSING 101 (247,257)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021			
<ul style="list-style-type: none"> * Assess all real and personal property in the city * Prepare the annual assessment roll * Equalize values with the Gensee County Equalization Department * Maintain digital and physical property record cards * Support the operations of the Board of Review * Fund Michigan Tax Tribunal Appeals and Refunds 	<ul style="list-style-type: none"> * Payment for commercial appraisals is expected as a contracted service * Evaluate potential changes in state law that might impact local assessing 			
	CAPITAL OUTLAY			
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	
None	\$0	\$0	\$0	
Total	0	0	0	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.08 full time employees (FTE).
- * 0.03 of the FTE's are composed of salaried staff.
- * 0.05 of the FTE's are composed of hourly staff in the city offices.
- * Some wages are also set aside for Board of Review officials
- * This function is carried out primarily by Heather MacDermaid, the city's contract assessor.
- * Assessor hours are 9:00 am - 4:30 pm on Tuesdays
- * The city manager is also a Michigan Certified Assessing Officer

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
Total Exp	48,638	58,448	51,618

Draft: May 17, 2018

POLICE 101 (301-334); Formally (301-304)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021												
<ul style="list-style-type: none"> * Patrol city and perform investigative services * Provide a dedicated traffic safety officer * Provide K-9 services * Provide school liaison services and additional protection for school events, per contract * Provide a dedicated code enforcement * Manage summer kids programs (Cops in the Park, Camp 911, & Bicycle Rodeo) 	<ul style="list-style-type: none"> * Implement and analyze the Police Protection Unit cost sharing methodology * Continue payments for existing post-retirement medical and pension benefits 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2020-2021</u></th> <th style="width: 16.6%; text-align: center;"><u>2021-2022</u></th> <th style="width: 6.8%; text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * The Metro Police Authority (MPA) employees 1 Chief, 1 Operations Lt., 2 Patrol Sergeants, & 1 Operations Saergeant.
- * The MPA staffs 16 full time and 8 part time patrol officers.
- * The MPA staffs 2 full time investigators.
- * 1 Property Room Manager, 1 Record Clerk/Dispatcher, 1 Administrative Assistant, 1 part time clerk/dispatcher, & 1 part time Police Service Officer
- * All employees serve the MPA board, which serves Swartz Creek & Mundy (as well as contracts for schools).
- * The MPA maintains two K-9s.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
Total Exp	998,302	1,023,088	1,052,045

Draft: May 17, 2018

FIRE DEPARTMENT 101 (336)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021												
<p>* Fund half of the fixed costs of the Swartz Creek Area Fire Department, shared with Clayton Twp</p> <p>* Fund the cost of alarms/runs within the City of Swartz Creek</p>	<p>* Consider capital purchase of new equipment with Clayton Township</p> <p>* Revise interlocal agreement, set to expire in 2019</p>												
CAPITAL OUTLAY													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2020-2021</u></th> <th style="width: 16.6%; text-align: center;"><u>2021-2022</u></th> <th style="width: 6.8%; text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * The fire board employees a part time chief and part time administrative assistant.
- * The fire board retains the services of 22 paid, on-call firefighters
- * All employees serve the fire authority board, which serves Swartz Creek & Clayton

BUDGET SUMMARY

	<u>ACTUAL</u> 2018-2019	<u>AMENDED</u> 2019-2020	<u>REQUESTED</u> 2020-2021
Total Exp	176,006	200,781	206,650

Draft: May 17, 2018

BUILDING, PLANNING, ZONING 101 (410,728)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021			
<ul style="list-style-type: none"> * Review and approve building permits, consult with the public regarding building codes, inspections, zoning, and plan reviews * Oversee ordinance enforcement for zoning and building issues * Consult on city owned properties in relation to construction and repair * Oversee rental inspection program * Prepare planning documents, site plan reviews, and packets for Planning Commission and Zoning Board of Appeals 	<ul style="list-style-type: none"> * Market RRC properties and apply incentives 			
	CAPITAL OUTLAY			
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	
None	\$0	\$0	\$0	
Total	0	0	0	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.245 full time employees (FTE).
- * 0.17 of the FTE's are composed of salaried staff, including the city manager.
- * 0.075 of the FTE's are composed of hourly staff in the city offices.
- * The city building official services are executed by contract with Mundy Township (Matt Hart).
- * Trade inspections by the city are performed by two individuals on an as-needed basis.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
Total Exp	125,405	117,279	128,884

Draft: May 17, 2018

FACILITIES & LIGHTING 101 (345,448,790,793,796,797)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021			
<p>* Provide for operations, maintenance, and repair of city buildings and grounds (public safety building, library, city hall, DPW garage, cemetery, vacant lots, & parking lots)</p> <p>* Fund street lighting contract with Consumers Energy</p>	<p>* Provide additional updates at the public safety building</p> <p>* Install new lighting in Winchester Village/downtown</p>			
CAPITAL OUTLAY				
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	
New Lighting	\$0	\$0	\$0	
	\$0	\$0	\$0	
Total	0	0	0	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.154 full time employees (FTE).
- * 0.01 of the FTE's are composed of salaried staff, including the director of public works.
- * 1.44 of the FTE's are composed of hourly staff, primarily from the DPW.
- * Primary contractors for this service include Lawn Kings (mowing) & Ace (snow removal)

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
Total Exp	221,565	222,464	208,058

Draft: May 17, 2018

SIDEWALKS 101 (444)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021												
<p>* Pass sidewalk repair expenses through for upkeep on sidewalk in public right of ways</p> <p>* Pass snow removal expenses through for work performed on sidewalk in the public right of way</p>	<p>* Begin another cycle of sidewalk inspections and repair</p> <p>* Continue winter sidewalk snow clearing enforcement</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2020-2021</u></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 10%; text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	None				Total	\$0	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
Total Exp	2,345	2,200	900

*prior to FY21 was a separate fund

Draft: May 17, 2018

GRASS, BRUSH & WEEDS 101 (523)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021												
* Pass mowing expenses through for properties mowed in violation to ordinance	* Continue seasonal weed cutting enforcement												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2020-2021</u></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 10%; text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$0</td> <td style="text-align: right; border-top: 1px solid black;">0</td> <td style="text-align: right; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	None				Total	\$0	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
Total Exp	5,850	6,800	4,500

*prior to FY21 was a serarte fund

Draft: May 17, 2018

PARKS & PROMOTIONS 101 (780,781,782,783,784,786,787,788,794)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021		
* Provide for operations, maintenance, and repair of city parks (Abrams, Elms, Bicentennial, Disc Golf, Veterans Memorial, Pajtas Amphitheater) * Provide support for community events and activities related to parks and festivals (parade support & holiday decorating)	* Complete trail phase one with grant support		
	* Begin forestry in Abrams Park		
	* Complete loop rail in Elms Park		
	* Invest in disc golf		
	CAPITAL OUTLAY		
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Trail	\$150,000	\$0	\$0
Abrams Park	\$10,000	\$10,000	\$10,000
Total	160,000	10,000	10,000

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.495 full time employees (FTE).
- * 0.09 of the FTE's are composed of salaried staff, including the director of public works.
- * 1.405 of the FTE's are composed of hourly staff, primarily from the DPW.
- * Primary contractors for this service include Lawn Kings (mowing)

BUDGET SUMMARY

	ACTUAL <u>2018-2019</u>	AMENDED <u>2019-2020</u>	REQUESTED <u>2020-2021</u>
Total Exp	140,747	177,183	174,209

Draft: May 17, 2018

MAJOR STREET FUND 202

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021			
* Maintain major streets (Miller, Elms, Bristol, Morrish, Fairchild, Seymour, & Oakview) * Clear major streets of ice and snow * Maintain right-of-ways, including storm drains * Provide traffic control services * Contribute to street sweeping activities * Plan and execute reconstruction of streets with Traffic Improvement Program federal monies	* Reconstruct Winston - Oakview to Chesterfield * Reconstruct Oakview - Seymour to Chelmsford			
	CAPITAL OUTLAY			
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	
Oakview - Seymour to Chelmsford	\$50,000	\$0	\$0	
Winston - Oakview to Chesterfield	\$20,000	\$0	\$0	
	\$0	\$0	\$0	
Total	\$70,000	0	0	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.126 full time employees (FTE).
- * 0.14 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.986 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	ACTUAL <u>2018-2019</u>	AMENDED <u>2019-2020</u>	REQUESTED <u>2020-2021</u>
Total Rev	536,342	469,021	457,875
Total Exp	361,673	452,935	531,255
Net Rev/Exp	174,669	16,086	(73,380)
*Includes federal funds for Fairchild		*Includes Winston & Oakview Projects for FY20 & FY21	

Draft: May 17, 2018

LOCAL STREET FUND 203

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021		
<ul style="list-style-type: none"> * Maintain local streets (non-major streets; e.g. Winchester Village, Parkridge, Otterburn, Heritage) * Clear local streets of ice and snow * Maintain right-of-ways, including storm drains * Provide traffic control services * Contribute to street sweeping activities 	<ul style="list-style-type: none"> * Reconstruction of Chelmsford - Seymour to Oakview * Reconstruction of Oxford Ct. 		
	CAPITAL OUTLAY		
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Oxford Ct.	\$55,000	\$0	\$0
Chelmsford - Seymour to Oakview	\$50,000	\$0	\$0
	\$0	\$0	\$0
Total	\$105,000	0	0

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.102 full time employees (FTE).
- * 0.16 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.942 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	ACTUAL <u>2018-2019</u>	AMENDED <u>2019-2020</u>	REQUESTED <u>2020-2021</u>
Total Rev	815,405	708,788	659,000
Total Exp	427,125	772,668	548,695
Net Rev/Exp	388,280	(63,880)	110,305

Draft: May 17, 2018

MUNICIPAL STREET FUND 204

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021								
* Provide funds for planned projects within the 20 year street plan * Provide funds for street bond	* Follow recommendations of the Street Project Selection Committee to establish and fund projects in the 20 year plan								
	CAPITAL OUTLAY								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2020-2021</u></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 10%; text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Total</td> <td style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	Total	\$0	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>						
Total	\$0	0	0						

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2018-2019</u>	AMENDED <u>2019-2020</u>	REQUESTED <u>2020-2021</u>
Total Rev	630,135	631,255	651,580
Total Exp	625,679	605,475	667,917
Net Rev/Exp	4,456	25,780	(16,337)

Draft: May 17, 2018

GARBAGE FUND 226

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021												
<p>* Fund the garbage, recycling, and yard waste collection contract with Republic Waste Services</p> <p>* Support garbage collection activiteis in downtown and parks</p> <p>* Supports costs related to street sweeping</p> <p>* Fund staff and contracted brush chipping</p>	<p>*There are no changes to past operations</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2020-2021</u></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 10%; text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	None				Total	\$0	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 1.356 full time employees (FTE).

* 0.18 of the FTE's are composed of salaried staff, including the director of public works.

* 1.176 of the FTE's are composed of hourly staff, primarily from the DPW.

* This function is executed in large part by Republic Waste Services

BUDGET SUMMARY

	ACTUAL <u>2018-2019</u>	AMENDED <u>2019-2020</u>	REQUESTED <u>2020-2021</u>
Total Rev	400,589	397,657	415,025
Total Exp	385,299	395,154	413,336
Net Rev/Exp	15,290	2,503	1,689

Draft: May 17, 2018

DOWNTOWN DEVELOPMENT AUTHORITY FUND 248

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021																
* Allocate special revenues (TIF) to projects that improve the economic vitality and function of downtown * Fund the façade improvement program * Fund and program Family Movie Night (donation supported) * Plan for future investments	* Implement reuse of Holland Square * Award and oversee façade grants																
	CAPITAL OUTLAY																
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>2020-2021</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>2021-2022</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td>Facades</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Streetscape Debt</td> <td style="text-align: right;">\$40,000</td> <td style="text-align: right;">\$40,000</td> <td style="text-align: right;">\$40,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$40,000</td> <td style="text-align: right; border-top: 1px solid black;">40,000</td> <td style="text-align: right; border-top: 1px solid black;">40,000</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	Facades	\$0	\$0	\$0	Streetscape Debt	\$40,000	\$40,000	\$40,000	Total	\$40,000	40,000	40,000
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>														
Facades	\$0	\$0	\$0														
Streetscape Debt	\$40,000	\$40,000	\$40,000														
Total	\$40,000	40,000	40,000														

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
Total Rev	56,588	47,810	68,962
Total Exp	116,595	67,223	47,215
Net Rev/Exp	(60,007)	(19,413)	21,747

Draft: May 17, 2018

CITY HALL DEBT FUND 350

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021												
* Consolidate all fund contributions to city hall debt service * Payment of \$101,118, last payment in May 2021	* Make annual payment												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2020-2021</u></th> <th style="width: 16.6%; text-align: center;"><u>2021-2022</u></th> <th style="width: 6.8%; text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	None				Total	\$0	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2018-2019</u>	<u>0</u>	AMENDED <u>2019-2020</u>	<u>0</u>	REQUESTED <u>2020-2021</u>
Total Rev	88,746		88,743		100,365
Total Exp	89,480		89,480		101,118
Net Rev/Exp	(734)		(737)		(753)

Draft: May 17, 2018

FIRE EQUIPMENT REPLACEMENT FUND 402

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021												
* Provide annual fund contributions to offset large equipment purchases	* Add to savings for future equipment purchases												
CAPITAL OUTLAY													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2020-2021</u></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 10%; text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	None				Total	\$	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>										
None													
Total	\$	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2018-2019</u>	AMENDED <u>2019-2020</u>	REQUESTED <u>2020-2021</u>
Total Rev	139,774	75,010	75,011
Total Exp	213,183	5,839	3,500
Net Rev/Exp	(73,409)	69,171	71,511

*Included Gen. Fund trf in for truck purchase

Draft: May 17, 2018

WATER FUND 590

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021																				
<ul style="list-style-type: none"> * Read and bill water customers * Repair water main breaks and other leaks * Flush, exercise, inspect, and paint hydrants * Exercise valves * Provide water "turn on, turn off" service * Distribute water provided by the Karegnondi Water Authority (Lake Huron) via Genesee County Drain Commission 	<ul style="list-style-type: none"> * Coordinate with street reconstruction and investment with the intent of providing replacement water main * Review rates (KWA and water loss impacts) * Continue USDA RD Grant/Loan Process * Integrate investments into street plan 																				
CAPITAL OUTLAY																					
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2020-2021</u></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 10%; text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td>Oakview Drive</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$200,000</td> <td style="text-align: right;">\$250,000</td> </tr> <tr> <td>USDA RD</td> <td style="text-align: center;">Pending</td> <td style="text-align: center;">Pending</td> <td style="text-align: center;">Pending</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$0</td> <td style="text-align: right; border-top: 1px solid black;">200,000</td> <td style="text-align: right; border-top: 1px solid black;">250,000</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	Oakview Drive	\$0	\$200,000	\$250,000	USDA RD	Pending	Pending	Pending		\$0	\$0	\$0	Total	\$0	200,000	250,000
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>																		
Oakview Drive	\$0	\$200,000	\$250,000																		
USDA RD	Pending	Pending	Pending																		
	\$0	\$0	\$0																		
Total	\$0	200,000	250,000																		

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 2.777 full time employees (FTE).
- * 0.86 of the FTE's are composed of salaried staff, including the director of public works, treasurer, and finance.
- * 1.917 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.

BUDGET SUMMARY

	<u>ACTUAL</u> 2018-2019	<u>AMENDED</u> 2019-2020	<u>REQUESTED</u> 2020-2021
Total Rev	2,222,783	2,234,795	2,232,000
Total Exp	2,268,096	2,526,686	2,593,159
Net Rev/Exp	(45,313)	(291,891)	(361,159)
Operating*	188,245	(96,891)	(108,459)

Draft: May 17, 2018

***Excluding depreciation**

SEWER FUND 591

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021		
* Read and bill water customers * Inspect sewer man holes for backups * Televiser and "jet" mains * Line existing sewer lines * Operate the city's lift station * Collect sanitary sewer for treatment by the Genesee County Drain Commission	* Continue lining program * Review rates for proposed reduction		
	CAPITAL OUTLAY		
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>
Lining	\$183,128	\$0	\$0
Future Lining	\$0	\$220,000	\$0
Future Lining	\$0	\$0	\$220,000
Total	\$183,128	220,000	220,000

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 2.722 full time employees (FTE).
- * 0.83 of the FTE's are composed of salaried staff, including the director of public works, treasurer, and finance.
- * 1.892 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.

BUDGET SUMMARY

	ACTUAL <u>2018-2019</u>	AMENDED <u>2019-2020</u>	REQUESTED <u>2020-2021</u>
Total Rev	1,309,622	1,295,165	1,272,700
Total Exp	1,250,437	1,471,195	1,499,490
Net Rev/Exp	59,185	(176,030)	(226,790)
Operating*	327,679	85,970	43,210

Draft: May 17, 2018

***Excluding depreciation**

MOTOR POOL FUND 661

SERVICE DESCRIPTION	OPERATIONAL PLAN 2020-2021																
* Provide, fuel, service, and repairs on all city vehicles * Support garage facilities and equipment related to the operation of the fleet	* Purchase of street sweeper & misc equipment																
CAPITAL OUTLAY																	
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2020-2021</u></th> <th style="width: 15%; text-align: center;"><u>2021-2022</u></th> <th style="width: 10%; text-align: center;"><u>2022-2023</u></th> </tr> </thead> <tbody> <tr> <td>DPW Truck</td> <td style="text-align: right;">\$260,000</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td></td> <td style="text-align: right;">\$0</td> <td></td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$260,000</td> <td style="text-align: right; border-top: 1px solid black;">0</td> <td style="text-align: right; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	DPW Truck	\$260,000	\$0	\$0		\$0		\$0	Total	\$260,000	0	0
	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>														
DPW Truck	\$260,000	\$0	\$0														
	\$0		\$0														
Total	\$260,000	0	0														

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.453 full time employees (FTE).
- * 0.07 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.383 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2018-2019</u>	<u>AMENDED</u> <u>2019-2020</u>	<u>REQUESTED</u> <u>2020-2021</u>
Total Rev	158,400	155,581	234,250
Total Exp	131,897	219,023	405,839
Net Rev/Exp	26,503	(63,442)	(171,589)
Operating*	48,435	(35,442)	(147,589)

Draft: May 17, 2018

***Excluding depreciation**

City of Swartz Creek

Six Year Consolidated Capital Improvement Plan*

Year: 2019 Year 0 (Current Year)

Project Name	Description	Estimated		Implementation		Reference Document
		Cost	Funding Status	Status		
Dog Park	Construct dog park	\$25,000	Fundraising	Pre-Bid		2018 Park Plan
Streetscape	Construct public plaza/parking at 5012 Holland Drive & add streetscape to Miller	\$700,000	Budgeted	Complete		2016 DDA/TIF Plan
Tree Replacement	Reforest Abrams Park	\$10,000	In budget	Ongoing		2018 Park Plan
Baseball Backstops	Replace Elms backstop	\$5,000	In budget	Incomplete		2018 Park Plan
Sewer Lining	Refurbish sewer lines on Chesterfield, Eton, Young, & "Woods"	\$220,000	In budget	Complete		2017 Sanitary Sewer Rehabilitation Plan
Fairchild	Refurbish street surface on Fairchild	\$300,000	In budget	Complete		20 Year Paving Program (2016)
Helmsley	Reconstruct Helmsley Drive	\$440,000	In budget	Complete		20 Year Paving Program (2016)
Total Investment		\$1,700,000				

Year: 2020 Year 1

Project Name	Description	Estimated		Implementation		Reference Document
		Cost	Funding Status	Status		
Reclaim Elms East	Remove brush and overgrowth	\$10,000	Tentative budget	Pre-planning		2018 Park Plan
Disc Golf	Install course off Bristol Road	\$10,000	Tentative budget	Planning		2018 Park Plan
Sewer Lining	Refurbish sewer lines on Fairchild, Mclain, School, Ingalls, Hayes, Ford, Brady, and Holland	\$220,000	In budget	Complete		2017 Sanitary Sewer Rehabilitation Plan
Chelmsford	Reconstruct Chelmsford Drive	\$660,000	Tentative budget	Pre-Construction		20 Year Paving Program (2016)
Chelmsford water main	Replace Chelmsford Drive water main	\$320,000	USDA Grant/Loan	Pre-Construction		2017 Water Asset Management Plan
Total Investment		\$1,200,000				

Year: 2021 Year 2

Project Name	Description	Estimated		Implementation		Reference Document
		Cost	Funding Status	Status		
Path Extension	Create unimproved route at Elms Park	\$20,000	Tentative budget	Pre-planning		2018 Park Plan
Sewer Lining	Refurbish sewer lines on Fortino, Church, Mason, First, Second, Third, Frederick, & Miller	\$220,000	In budget	Pre-planning		2017 Sanitary Sewer Rehabilitation Plan
Oakview	Reconstruct Oakview Drive	\$715,000	Tentative budget	Pre-planning		20 Year Paving Program (2016)

Oakview Water Main	Replace Oakview Drive water main	\$690,000	USDA Grant/Loan	Pre-funding	2017 Water Asset Management Plan
USDA Phase II	Replace water main on Miller, Bristol, Morrish	\$3,040,000	USDA Grant/Loan	Pre-funding	
Total Investment		\$4,665,000			

Year: 2022 Year 3

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Abrams Bathrooms	Renovate bathrooms at Abrams Park and add exercise equipment	\$15,000	Tentative budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Miller and Tallmadge	\$180,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Cappy	Rehabilitate Cappy Lane	\$352,000	Tentative budget	Pre-planning	20 Year Paving Program (2016)
Total Investment		\$547,000			

Year: 2023 Year 4

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Basketball Courts	Refurbish baseketball courts at Abrams Park	\$65,000	Not in budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Bristol	\$200,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
School St	Rehabilitate School Street	\$357,500	In budget	Pre-planning	20 Year Paving Program (2016)
Total Investment		\$622,500			

Year: 2024 Year 5

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Internal Path	Provide non-motorized path for Abrams Park	\$100,000	Not in budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Elms Road	\$220,000	In budget	Pre-Contract	2017 Sanitary Sewer Rehabilitation Plan
Durwood Drive	Reconstruct Durwood Drive	\$1,320,000	In budget	Pre-planning	20 Year Paving Program (2016)
Durwood Water	Replace Durwood/Norbury water main	\$650,000	Not in budget	Pre-planning	2017 Water Asset Management Plan
Total Investment		\$2,290,000			

Year: 2025 Year 6

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Elms Park Drainage	Engineer and install water removal options for central areas	\$15,000	Not in budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines in Otterburn	\$240,000	In budget	Pre-Contract	2017 Sanitary Sewer Rehabilitation Plan

Downtown Street Preservation	Surface Rehabilitation	\$475,000	In budget	Pre-planning	20 Year Paving Program (2016)
Total Investment		\$730,000			

*Projects are listed by calendar year; projects may span multiple fiscal years (July-June)