

**City of Swartz Creek  
AGENDA**

**Regular Council Meeting, Monday, February 24, 2020, 7:00 P.M.  
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**  
4A. Council Meeting of February 10, 2020 MOTION Pg. 23
5. **APPROVE AGENDA:**  
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**  
6A. City Manager's Report MOTION Pg. 3  
6B. Staff Reports & Meeting Minutes Pg. 31  
6C. Comcast Notice Pg. 46  
6D. DNR Trust Fund Grant Materials Pg. 47  
6E. Consumers Energy Hearings Pg. 61  
6F. GCMPC Annual Report Pg. 65
7. **MEETING OPENED TO THE PUBLIC:**  
7A. General Public Comments
8. **COUNCIL BUSINESS:**  
8A. Metro PD Update DISCUSSION  
8B. DNR Trust Fund Grant Application PUBLIC HEARING  
8C. DNR Trust Fund Grant Application RESO Pg. 14  
8D. Cost Recovery Ordinance RESO Pg. 15  
8E. Appointments RESO Pg. 21
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

**Next Month Calendar**

Metro Police Board:	Wednesday, February 26, 2020, 10:00 a.m., Metro Headquarters
Planning Commission:	Tuesday, <b>March 10</b> , 2020, 7:00 p.m., PDBMB (one week later)
Park Board:	Wednesday, March 4, 2020, 5:30 p.m., PDBMB
City Council:	Monday, March 9, 2020, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, March 12, 2020, 6:00 p.m., PDBMB
Fire Board:	Monday, March 16, 2020, 6:00 p.m., Public Safety Bldg
Zoning Board of Appeals:	Wednesday, March 18, 2020, 6:00 p.m., PDBMB
City Council:	Monday, March 23, 2020, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, March 25, 2020, 10:00 a.m., Metro Headquarters

## **City of Swartz Creek Mission Statement**

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

## **City of Swartz Creek Values**

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

### ***Honesty, Integrity and Fairness***

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

### ***Fiscal Responsibility***

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

### ***Public Service***

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

### ***Embrace Employee Diversity and Employee Contribution, Development and Safety***

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

### ***Expect Excellence***

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

### ***Respect the Dignity of Others***

Employees shall be professional and show respect to each other and to the public.

### ***Promote Protective Thinking and Innovative Suggestions***

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**City of Swartz Creek**  
**CITY MANAGER'S REPORT**  
Regular Council Meeting of Monday, February 24, 2020 - 7:00 P.M.

**TO:** *Honorable Mayor, Mayor Pro-Tem & Council Members*

**FROM:** Adam Zettel, City Manager

**DATE:** February 19, 2019

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## **ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change in Status)*  
All 2019 appeals have been successfully defended or dropped. We await the filing date for 2020 appeals.

- ✓ **STREETS** *(See Individual Category)*
  - ✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*  
Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The city has committed the match portion to this project, which is 80-20. It is unclear what year this project will be undertaken, but we want it done subsequent to the USDA water main work. This MAY span two construction seasons. We have put the engineers on notice regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. This will occur whether or not the townhome project proceeds.

- ✓ **STREET PROJECT UPDATES** *(Update)*  
*This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.*

The city accepted the low bid by Glaeser Dawes for 2020 and 2021 work projects, including our street reconstruction projects. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

Note that the street work is tied to the USDA projects as well. We will be meeting with the contractor to divide the work scope over two construction seasons. The scope includes a section of Oakview, Chelmsford, and Oxford (including the last small stretch of Winston).

- ✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*
  - ✓ **SEWER REHABILITATION PROGRAM** *(No Change in Status)*  
The city is moving forward with lining the sewer collectors on the west end of downtown (Fairchild, McLain, Ingalls, Brady, Hayes, and Holland). We will also be inspecting Don Shenk, which was one of the first lining projects from 2007. It appears they will mobilize in late February or March.

We are still working to geo-locate sewer lines, manholes, and some services so we can map them and track maintenance data on GIS. The Genesee County Drain Commission has verbally committed to reimbursing the city for some of the work related to water and sewer, since they plan to use it from time to time. I do not have a figure at this time, but I expect it to be half of what is related to sanitary sewer and water line mapping.

✓ **SEWER CAPACITY INITIATIVE (Update)**

The county is going to be meeting with communities about the current status and long term solutions for inflow and infiltration (I & I) into the sanitary sewer systems. This is something we have been actively reducing for years through manhole water proofing and pipe lining. However, there are still issues, and the higher levels of government are pushing hard to reduce I & I. We will be meeting with the county this spring to see where we stand.

ROWE is working on solutions to the district three capacity problem and district four infiltration problem. The previous report follows:

The capacity study is complete and was included in a prior packet. As expected, we have capacity issues in one of our districts. The impacted district includes Springbrook, parts of downtown and Applecreek. Findings suggest that the capacity is a current issue and will be exacerbated by the apartment expansion.

We will need to increase the pipe diameter for part of that system and/or add a secondary discharge. We met with ROWE to find solutions. I expect this to be a large ticket item, but it needs to be done even without additional changes or additions to the system. Despite the investment needs, I do not believe the community shall need to bond or alter rates, since we have been anticipating such an occurrence.

✓ **WATER MAIN REPLACEMENT - USDA (Update)**

Bids for water main work were included with the street projects for 2020 and 2021. Glaeser Dawes was the low bid. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

Bond counsel and other team members have been assembled and we can now begin to proceed with the financial aspects of the project. The public notice regarding our intention to borrow funds was in the February 6<sup>th</sup> Swartz Creek View. We will continue to fulfill USDA requirements and establish construction expectations as we move through winter.

Prior system report findings follow:

The Genesee County Drain Commission - Water and Waste Services Division Water Master Plan, indicates they are considering a northern loop to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There is currently not any cost or participation information available. I will keep the council informed.

The city has been working with the county to abandon the Dye Road water main in the vicinity of the rail line. Note that we are holding this action pending the master plan review. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

The last of the lots acquired prior to the special assessment have been approved for sale. The city also has two more lots that were acquired through the tax reversion process. At this point the buyer, JW Morgan, has not executed the transaction. The market for Heritage Village is soft. I will allow these instruments to expire, and we can revisit this matter when circumstances change.

✓ **NEWSLETTER** (*Update*)

The spring newsletter is right around the corner. Republic and Mr. Harris will feature. Let me know if you have other ideas.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. (*Update*) There is a resolution/hearing prepared that will enable the city to apply for **DNR Trust funds for 2021 construction of the Genesee Valley Trail**. The MDOT grant is conditionally awarded. We seek to apply again for the Trust fund grant and combine this with the Safe Routes to School initiative for 2021 construction.
2. The **raceway has been granted tentative 2020 race days**. They intend to use the site for thoroughbred horse racing. There is also pending additional legislation related to mobile application betting. They are open to finding additional users for the site to supplement the racing. They are also communicating well in regards to partnering with community groups such as Hometown Days. I find the new owners to be very astute and capable.
3. (*Update*) Communities First has a purchase option for **Mary Crapo**. The intention is to use the building and site for senior housing (40 units of mixed income). They held a workshop on February 19<sup>th</sup> and received feedback. It appears they may modify their plans due to feedback. As of writing, a zoning request and site plan has been received. The zoning public hearing and site plan review is scheduled before the Planning Commission for March 10<sup>th</sup> at 7pm.
4. The **school bond** passed and many improvements are expected in 2019 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Plans have been submitted for work on Syring and Elms School.
5. (*Update*) **Street repair in 2020** is to include Chelmsford. We have bids to complete the remainder of Winston, some of Oakview, and Oxford Ct. We will be partitioning this between 2020 and 2021. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022.

6. The **Applecreek Station** development of 48 townhomes is seeking final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. If this project occurs in 2019, 2020 DDA revenues will be positively and substantially improved.
7. The **Brewer Condo Project** was given site plan approval and tentative purchase agreement approval. This includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements. A drainage solution has just been approved by the county.
8. The next **Springbrook East** phase is under construction. Underground work is nearly complete. The developer has not been cooperative with installation requirements and inspections. Because much of the infrastructure is to be public, this is creating big problems. We are working on solutions and have been given engineering reports by a third party regarding work completed onsite.

✓ **TRAILS (Business Item)**

Council will be holding a public hearing at the February 24<sup>th</sup> regular meeting with the intention of submitting another DNR grant application by April. A resolution is included to proceed. This resolution includes a commitment of \$137,700.00 from the city. This is similar to last year.

The DNR grant is crucial to offset the percentage that the city must cover to match the MDOT Enhancement Grant that is conditionally awarded. We hope this covers about 60% of the investment. Note that the city will still be heavily invested in this, even if both grants are awarded. Count on a general fund outlay of \$200,000 for the local match and additional all engineering, construction, and inspection services. Any overages (price changes and change orders) will be locally covered as well.

The project timeline will be revised. At its core, it should still reflect a 2021 construction timeframe that we hope coincides with MDOT funded Safe Routes to School improvements.

The previous report follows:

After debriefing with our state Trust Fund Grant liaison, I believe we should apply one last time. This will either provide valuable resources for a 2021 construction, or at a minimum it will enable another year to save funds. The other upside is that we may find that we can tie this to the safe routes to school project, enabling better economies of scale and grant competitiveness.

We are also looking to immediately proceed with seeking other, private funding options. I have reached out to Sandra Murphy (and her replacement) already with the Community Foundation of Greater Flint.

Engineering is being completed as we speak. We are still working with the MTA and GM on some easements and permissions. Additional easements are now known to be required from owners of land on Miller Road. We will be reaching out to secure those instruments. Having extra time is now a benefit for these issues.

✓ **REDEVELOPMENT READY COMMUNITIES** *(No Change of Status)*

Big things may be in store for the Lovegrove Building. The state is investing a lot of resources to investigate the potential for a transformational project using this building and site. We have been working with quality consultants, owner representatives, and state staff on options. This is a perk of the RRC program. It appears that underwriting the project could also be funding, in part, by the state.

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*

The housing market is not moving in any direction that we can discern. Being a presidential election year, I expect investment to be tepid as the nation awaits results. As such, if we have movement on the lot sales, we will take it. However, I do not see much value in remarketing the properties. The previous report follows.

I am seeking release from the buyers of tax reverted property on Wade Street and Heritage. I am doing so because the council granted sale approval over one year ago, but the purchase agreements remain unsigned after numerous requests. We can look to reoffer the properties or allow time to mature the prospects more.

✓ **8002 MILLER** *(No Change of Status)*

Occupancy of the entire building has been granted. The user is now going to be entering the next phase of rent payment towards the total purchase. I will be engaging them in early 2020 to begin establishing a plan and timeline for transfer of the property.

Note that the proceeds from this lease MUST go to offset the cities investment, effectively counting towards the eventual sale price by the user. This closely resembles a land contract. In fact, the city attorney may recommend we proceed directly to a land contract at this point as a means to recognize the current lease and eventually purchase terms.

✓ **SCHOOL FACILITY PROPOSAL** *(No Change of Status)*

Work is now occurring throughout the district, with mobilization occurring at Syring and the other campuses. I expect to have a school staff representative present at one of our February meetings to give an update on happenings.

The school has placed a construction trailer to oversee this massive set of projects. This is located near the administration building, but away from work efforts, on the property next to the bus garage. Though this is obviously temporary, the project could take a couple years. They are also putting up construction signs at various school sites, including Mary Crapo.

Additional bond work shall continue in 2020 and 2021. It will include all facilities, including athletic facilities at the high school. We expect cooperation and benefit in terms of establishing safer connections for walkers, better land grades (e.g. the football field), and more attractive gateways.

✓ **BREWER TOWNHOMES** *(No Change of Status)*

The site plan and sale has been approved. We await transfer of the property pending final approval of the condominium documents by the city attorney. The builder has gotten tentative drainage plans approved by Genesee County. As previously noted, this development is a candidate for water and sewer fee waiver incentives. I will have more information soon.

✓ **SPORTS CREEK RACEWAY & GAMING COMMISSION** *(No Change of Status)*

The raceway has been granted tentative 2020 race days. They intended to use the site for thoroughbred horse racing. However, the legislation needed to enable mobile application betting did not pass (a bill that enables advance deposit wagering by phone did, but it does nothing for the industry). The state passed legislation that was favorable to the Detroit casinos, including the ability for those facilities to engage in all sports betting and for state legislator to take direct donations from casinos.

There is a chance that Lansing could do something before March related to historical race wagering. The owner is not giving up on the potential for thoroughbred or harness racing, but it is expected that the site will be redeveloped entirely at this point.

✓ **CDBG** *(No Change of Status)*

At this point, we are looking to upgrade street name/stop signs in the downtown area using these funds. Improvements should be eligible for funding in the fall of 2020.

✓ **SAFE ROUTES TO SCHOOL** *(No Change of Status)*

The application has been reviewed by the state and comments are in. We are proceeding with the understanding that preliminary engineering, accurate pricing, and a final construction plan have not been settled. As we proceed with a potential award, we will have the opportunity to prioritize and select various project components, with the understanding that we will only need to proceed if funding is allocated through the grant.

As of writing, the school has been fantastic to work with. They indicate a willingness and ability to supply many of the desired improvements as they proceed with bond upgrades, including walkways and a potential pedestrian bridge.

See the October 14<sup>th</sup> packet for more details. Detailed information on the research and recommendations by the Crim Fitness Foundation are available upon request.

✓ **CENSUS COMPLETE COUNT COMMITTEE** *(Update)*

The Census Complete Count Committee will be hosting a meeting at the Swartz Creek United Methodist Church on Miller Road on the 20th of February. The Meeting time is at 3pm-4pm and Mr. Larry Busch will be hosting. Mr. Cramer is seeking to have five local churches include some information on the census in their future newsletters. See Mr. Cramer if you have an interest in working on this endeavor.

✓ **GIS MAPS** *(No Change of Status)*

We will be working with Rowe to complete map and database creation. We will also seek a partial reimbursement from the Genesee County Drain Commission. Please see the report in the August 12 City Council packet for full details.

✓ **SHARED SERVICES AGREEMENT-MUNDY TOWNSHIP** *(No Change of Status)*

Mundy's park will not be completed this year. As such, any need for services is put on hold as it relates to utilizing our labor and maintenance staff/equipment. The previous report follows:

Mundy Township is very interested in utilizing our existing labor and equipment resources to support their new park facility on Hill Road. We have come to verbal terms with each other regarding expectations. I have also ensured we have the capacity and willingness from the DPW Director and union steward that represents the crew that will be doing the work. The city Treasurer is also equipped to track, report, and invoice such services by virtue of extending a system of accounting that we use to enable our staff to maintain the park and ride.

Moving forward, I expect to deliver a short shared services agreement that will enable city labor and equipment to be used to maintain the Mundy Township park. Again, this agreement will resemble the MDOT park-and-ride service expectation, while taking the form of the shared service agreement we have with Mundy Township for building services. Conceptually, I think this is a great idea to create efficiency for the township and more capacity for the city, while ensuring costs are fairly and appropriately covered. The working plan appears to support the concept in terms of its functionality and demand on our resources.

✓ **DISC GOLF** *(No Change of Status)*

Some folks walked the newly surveyed property on Bristol Road on February 1<sup>st</sup>. They believe they can install the 18 hole course as previously drawn. Mr. Harris and Mr. Zettel will investigate next steps, including the function of the drain that flows through the site.

✓ **REPUBLIC WASTE SERVICES** *(No Change of Status)*

Mr. Hicks attended the last city council meeting, along with an area supervisor. He gave a thorough report to the city council relating to Republic's efforts to increase their service reliability. He indicated that they were addressing the following:

1. Management/leadership role changes
2. Enhanced employee retention with the goal to reduce 30% turnover to less than 10%
3. Surplus driver staffing
4. New equipment acquisitions
5. Designation of Swartz Creek as a "Priority Community"

The council did not request further action at this time. We will look to track the number of service calls moving forward so that we may have a good metric for improvements.

✓ **WELL-HEAD SITE** *(No Change of Status)*

The potential user is still considering the city property. If they proceed, they will conduct a full title search, partial survey, and environmental analysis. They agree to share all of

their findings in exchange for access. If there is still interest, they will need to secure zoning approval from Vernon Township in Shiawassee County. They will look to seek a letter of agreement with the city at some point during this process.

With that said, no commitments have been made. The city council will still have ample opportunity to consider a tenant after a site design is completed and findings regarding water rights impact, zoning, and finance are considered. The previous report follows:

For some time, we have known that our well-head in Shiawassee County is of minimal value. A sale seems unlikely due to its circumstances. If Project Tim were a go, things would be different. However, that appears unlikely. In the meantime, the old pump house and fencing should probably be removed to make sure there are no risk factors left on the site.

As chance would have it, a company that provides high speed internet is interested in using this site for the purpose of installing a 25' x 28' enclosure with a satellite transmitter for area residents. They are offering to pay \$500/monthly to do so. They would also incur other incidental costs, including real and personal taxes that may be incurred. I am including their letter and concept plans. I indicated that the council may have an interest.

This is up for discussion at the meeting [January 13, 2020]. The upside is income. The downside is that it might encumber the site with a user that could compromise a future use. Even so, we could probably mitigate this.

✓ **MARY CRAPO (Update)**

Communities First has a purchase option for Mary Crapo school and grounds. The intention is to use the building and site for senior housing (40 units of mixed income). They held a workshop on February 19<sup>th</sup> and received feedback. It appears they may modify their plans due to feedback.

As of writing, a zoning request and site plan has been received. The zoning public hearing and site plan review is scheduled before the Planning Commission for March 10<sup>th</sup> at 7pm. City council approval will then be required for zoning in late March.

Many folks in the community voiced concern about the potential loss of the green space/park land, as well as the potential for housing that would not match the neighborhood. The developer indicated they might alter their plan to keep the south part of the site open and zoned for single family residential.

Note that the school is transferring the property with a 30 year deed restriction for use as senior housing only (55 and older).

✓ **COST RECOVERY ORDINANCE (Business Item)**

We have a draft of the cost recovery ordinance included. After meeting with the Fire Chief, I am leaving the non-resident portion in at his recommendation. The ordinance also includes a couple other typo corrections and amendments, with the most notable being the provision for four false alarms per year instead of four per quarter. A resolution is crafted to adopt this ordinance. Changes can still be proposed.

The original report follows:

The city currently has the ability to recover costs used in relation to hazardous material incidents and alcohol/substance abuse emergency incidents that are responded to by our public safety services. Such costs could include a traffic accident caused by a drunk driver or a gas spill by a trucking company. These ordinances have been in place to alleviate costs to taxpayers by those responsible for such emergency responses. We use these routinely, if infrequently, in conjunction with the Swartz Creek Area Fire Department and Metro Police of Genesee County.

There has been talk of expanding the application of such recovery ordinances to include other emergencies. For example, the fire department expended many labor and equipment resources to protect a downed power line on Miller Road recently. Consumers Energy DID reimburse the department (and the city), but we were at risk of expending over \$2,000 of city tax dollars for this run. While seeking reimbursement, the chief was asked about the city's cost recovery ordinance. As it happens, CE paid the request without such an ordinance because of negligence on their part which resulted in such a long delay for CE to take over the scene.

Moving forward, there are a number of response types that we should consider for cost recovery so that our routine and limited tax dollars are not squandered by those that are careless or negligent. To that end, we have been reviewing our calls with the fire chief and comparing similar ordinances from area communities. Such costs could pertain to calls for false alarms, excessive requests, illegal fires, threats, demolition, utility failure, etc.

✓ **METRO PD UPDATE** (*Business Item*)

We were unable to have the update at the February 10<sup>th</sup> meeting due to illness. However, Officer Montney will be in attendance to give a verbal update on the 24<sup>th</sup> regarding the community policing efforts within Mari-Dan Miller Farms. This is a follow up to the agreement that was put in place that encourages higher degrees of communication and enforcement between Metro and the site management.

✓ **FIRE HALL ROOF** (*Update*)

The fire hall roof is in worse shape than we thought. Due to a leak that presented itself in the last month, we have uncovered many issues with the prior roof installation, ventilation, and existing damage. Emergency repairs were completed. We will likely need to engage in extensive roofing and some repairs this fiscal year. The cost to do so is expected to be in excess of \$50,000.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** (*See Individual Category*)

✓ **MONTHLY REPORTS** (*Update*)

There are some routine reports included for your information.

✓ **COMCAST NOTICE** (*Update*)

They have some channel changes forthcoming.

✓ **CONSUMERS ENERGY HEARINGS** (*Update*)

They have some hearings coming up.

- ✓ **GENESEE COUNTY METROPOLITAN PLANNING COMMISSION (Update)**  
I am including their annual report for your reading enjoyment.

- ✓ **BOARDS & COMMISSIONS (See Individual Category)**

- ✓ **PLANNING COMMISSION (Update)**

The Planning Commission met on February 4<sup>th</sup>, which was their annual meeting. They selected officers (Wyatt-Chair, Novak-Vice Chair, & Farmer-Secretary). They also approved the 2019 annual report (included in the packet).

There was also public comment in relation to Mary Crapo. There were a couple residents that expressed concern over the loss of the recreational space should phase II occur.

The Mary Crapo developers (Communities First) have requested a special meeting for March 10<sup>th</sup> (to enable proper notification of area residents). To accommodate this, the commission will be holding their regular meeting one week later.

- ✓ **DOWNTOWN DEVELOPMENT AUTHORITY (Update)**

The DDA met on February 13<sup>th</sup>. They considered Family Movie Night and the potential for a micro-grant that could provide amenities in the downtown, such as benches, bike racks, and similar features. They will revisit this in March. At this point, it is not clear what the budget situation will be for the coming year, but there is an indication that, absent appeals, they could be in a good position.

- ✓ **ZONING BOARD OF APPEALS (Update)**

The ZBA did not have February business. Their annual meeting will be March 18<sup>th</sup>, which will be held with or without other business.

- ✓ **PARKS AND RECREATION COMMISSION (No Change in Status)**

The Park Board met on February 5<sup>th</sup>. There was quorum. The board discussed routine upkeep of picnic tables and grills, the Elms trail loop, the potential for recreation at Mary Crapo, and the slip and slide (7/25 from 12pm-3pm). The board is still composed of six members, but the ordinance indicates membership should be nine. Three additional members are being sought for mayoral appointment.

The next meeting is scheduled for March 4, 2020 at 5:30pm.

- ✓ **BOARD OF REVIEW (No Change in Status)**

The BoR March dates are set The organizational meeting will be at 10:00 a.m. on March 3<sup>rd</sup>. The public meetings will be as follows:

Monday, March 16, 9:00am-12:00pm & 6:00pm-9:00pm

Tuesday, March 17, 9:00am-12:00pm

Wednesday, March 18, 9:00am-12:00pm

## **NEW BUSINESS / PROJECTED ISSUES & PROJECTS**

✓ **APPOINTMENTS** (*Business Item*)

With Mr. Henry being appointed to the City Council, there is a vacancy now on the Planning Commission. The mayor is recommending one of the other council member applicants, Charles Campbell, be appointed to this vacancy.

We still need three park board members. The Mayor is recommending Joel McRee, George Hicks, and Mark Gonyea.

The fire board 'swing' vote is also coming up. This seat has been occupied by Joel McRee in the past and most recently by David Spillane. The Mayor is recommending Joel McRee for the city's swing year.

**Council Questions, Inquiries, Requests, Comments, and Notes**

*DPW Part Time:* The city has brought on a part time member of the DPW to replace Curt May, who moved out of the area. Welcome Bryan Alles!

**City of Swartz Creek  
RESOLUTIONS  
Regular Council Meeting, Monday, February 24, 2020, 7:00 P.M.**

**Resolution No. 200224-4A                    MINUTES – February 10, 2020**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, February 10, 2020, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200224-5A                    AGENDA APPROVAL**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of February 24, 2020, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200224-6A                    CITY MANAGER’S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council accept the City Manager’s Report of February 24, 2020, including reports and communications, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200224-8C                    A RESOLUTION TO APPROVE THE SUBMITTAL OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT FOR A MATCH TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION GRANT FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP)**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, The City of Swartz Creek, through its Parks and Recreation Committee, recognizes a strong need to expand its trailway system; and

**WHEREAS**, the City has received grant funding from the Michigan Department of Transportation’s Transportation Alternative Program for which the City must provide a match and engineering for a total project cost of \$1,005,700.00; and

**WHEREAS**, the City is requesting \$300,000.00 to come from the Michigan Department of Natural Resources Trust Fund Grant to be used towards the match of the Michigan Department of Transportation’s Transportation Alternative Program Grant and the project’s engineering; and

**WHEREAS**, the City is providing a 70% match to the Michigan Department of Natural Resources Trust Fund Grant of \$705,700.00, of which \$568,000.00 of the match is from the Michigan Department of Transportation’s Transportation Alternative Program Grant and \$137,700.00 is from the City’s general funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby approves the Submittal of the Michigan Department of Natural Resources Trust Fund Grant and its match.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200224-8D**

**A RESOLUTION TO AMEND PART II OF THE CODE OF ORDINANCES BY ADDING CHAPTER 22 - RECOVERY OF PUBLIC SAFETY AND EMERGENCY RESPONSE COSTS**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek seeks to protect the City of Swartz Creek from extraordinary costs associated with emergency responses and the expenses for prosecution of offenses by or on behalf of the City of Swartz Creek by authorizing the imposition of this ordinance amending Part II of the Code of Ordinances by adding Chapter 22.

**NOW, THEREFORE, THE CITY OF SWARTZ CREEK ORDAINS:**

**CITY OF SWARTZ CREEK  
ORDINANCE NO. 446**

An ordinance to amend Part II of the Code of Ordinances by adding Chapter 22, entitled “Recovery of Public Safety and Emergency Response Costs”

**THE CITY OF SWARTZ CREEK ORDAINS:**

## **Section 1. Amendment of Part II, addition of Chapter 22 of the Code of Ordinances.**

The City hereby amends Part II of the Code of Ordinances of the City of Swartz Creek by adding Chapter 22, entitled "Recovery of Public Safety and Emergency Response Costs"

### **Sec. 22-1. Definitions**

For the purpose of this Ordinance, the following words, terms or phrases shall have the meanings as contained in this section, except where the context clearly indicates a different meaning:

**Assessable Costs.** Those costs for services incurred by the City in connection with a response to a public safety or fire emergency incident, including, but not limited to, the actual labor and material costs of the City (including, without limitation, employee wages, fringe benefits, administrative overhead, costs of equipment, costs of equipment operation, cost of materials, costs of transportation, costs of material disposal and costs of contracted labor), whether or not the services are provided by the City or by a third party on behalf of the City; service charges and interest; and attorney's fees, litigation costs, charges, fines or penalties to the City imposed by any court or state or federal governmental entities, except that the City shall not be fully reimbursed more than once for any expense incurred by the City.

**Cost Recovery Schedule.** The City shall from time to time adopt resolutions that set forth a schedule of the costs incurred in responding to a public safety or fire emergency incident. The City presumes that the costs listed in this schedule are the true costs incurred by the City in responding to a public safety or fire emergency incident. This schedule shall be available to the public from either the City Clerk, police department, or Fire Authority.

**Emergency Services.** Emergency medical, public safety, police, fire and civil services.

**Emergency Service Fee.** This shall mean the cost incurred by the City or its affiliated public safety service providers because of providing emergency services including police, fire, or other support services to a person within the City including but not limited to the following:

1. Officer expenses incurred by the involved police departments or fire authorities the City is a part of or responsible to for monetary contributions, other public officials, or bodies, third parties engaged by the City in responding to the incident. Costs and expenses shall include cost of equipment, operations, personnel, materials used and other expenses including without limitation employee wages, fringe benefits, administrative overhead, costs of equipment including depreciation.
2. Other costs and expenses incurred by the City in providing the emergency service or attempting to collect a fee including legal and engineering fees, litigation costs and expenses, supplies used directly or indirectly in the incident.

3. Costs incurred in accounting for emergency services including billing and collection costs.

4. Costs associated with deployment, including costs associated with dispatch and return of emergency resources.

**Excessive Requests for Emergency Assistance.** Any request for emergency assistance made to a particular location or premises if such location or premises have requested emergency assistance more than three (3) times in the preceding thirty (30) days.

**False Alarms.** Any request for emergency assistance made when the person making the request knows there is no actual need for emergency assistance or the request is made by an automated system. Such request may be in any form and includes a request by telephone or any other method, including the activation of any automated or manual device designed to request or summon emergency assistance. The most senior person responding to a false alarm shall make the determination that there was no actual need for emergency assistance. Any person or premises that cause more than four (4) requests per year for emergency services deemed false alarms shall be financially responsible pursuant to this ordinance.

**Illegal Fire.** A fire set or determined to be set in violation of a federal, state or local law and shall include an arson fire and a fire set in violation of a “no-burning” ban, order, or ordinance. An illegal fire does not include an unintentional fire or a fire caused by an act of God, i.e., lightning storm.

**Non-Resident.** Means a person or entity that does not have a primary residence in the City of Swartz Creek, own real property in the City of Swartz Creek, or have a principal office or place of business within the City.

**Public Safety or Fire Emergency Incident.** One or more of the following: (i) excessive requests for emergency assistance, (ii) a false alarm, (iii) a hazardous material incident or emergency, (iv) an illegal fire, (v) bomb threats, (vi) threats of harm to oneself or others, or (vii) a structure demolition, (viii) utility line failure or damage, or (ix) any extraordinary event requiring emergency assistance.

**Responsible Party.** A responsible party is an individual, firm, corporation, association, partnership, commercial entity, consortium, joint venture, government entity, or any legal entity that is responsible for a public safety or fire emergency incident or any owner, tenant, occupant, or party in control of real and personal property from which, onto which, or related to which there is a public safety or fire emergency incident and their heirs, estates, successors and assigns.

**Utility Line Failure or Damage.** The disabling of any transmission or service line, cable, conduit, pipeline, wire or the like used to provide, collect or transport electricity, natural gas, communication or electronic signals (including, but not limited to, telephone, computer, cable television and stereo signals or electronic impulses) if

the owner or party responsible for the maintenance of such utility line does not respond within one (1) hour to a request to correct or repair such failure.

## **Sec. 22-2. Liability for Emergency Service Fees**

Emergency Service Fees shall be accessed against any responsible party or parties when the City or its affiliated authorities, contractors, and other third parties have deployed any emergency resources under the following circumstances:

- a. Emergency Services provided for any accident, or fire involving, or related to any motor vehicle, trailer, aircraft, boat, snow mobile, watercraft, or other vehicles owned or operated by a non-resident of the City.
- b. Emergency response to any fire which could be set with a permit, but party responsible for the fire failed to obtain a permit prior to setting the fire.
- c. Emergency response to any fire which could be set with a permit, but which becomes uncontrolled regardless of whether obtaining a permit.
- d. Emergency response provided to any non-resident of the City within the areas of the City opened to the public, such as parks, roads, highways and places of business.
- e. Emergency response to an illegal fire under federal, state or local law. Charges under this sub-section are payable by the responsible party causing in whole, or in part, or responsible in whole, or in part for such illegal fire.
- f. Emergency response to an activity, event, or incident in violation of federal, state, or local laws involving the illegal use of fireworks, or malicious destruction of property.
- g. Emergency response to an activity, event, or incident involving threats of harm to oneself, or another, or another's property which if carried out, would be a violation of federal, state, or local law.
- h. Utility line failure or damage involving disabling of any transmission or service line, cable, conduit, pipeline, wire, or the like used to provide, collect, or transport electricity, natural gas, water, sewer, communication, or electronic signals (including but not limited to telephone, computer, cable, television, or other electronic impulses, if the owner, or party responsible for the maintenance of such utility line does not respond, employing personnel to the scene within one hour of a request to repair, or correct such failure.)
- i. Any emergency service response to a particular location considered an excessive request for emergency assistance. Particular location shall mean the entire area of land occupied by a business, including structures, parking areas and other improved areas utilized, or otherwise legally owned. In a case of a single family home, or condominium it shall mean the dwelling unit, any accessory structure, such as sheds or garages and any other property in which an ownership interest exists. In the

case of an apartment complex, particular location shall refer to all areas of the apartment complex for owners, and the dwelling unit rented and common areas occupied without special permission in the case of renters.

### **Sec. 22-3. Cost Recovery Authorization, Procedure, and Appeal**

The City may recover all assessable costs in connection with a public safety or fire emergency services incident from any or all responsible parties jointly and severally.

a. The City Manager or designee shall determine the total assessable costs in consultation with other personnel involved in responding to a public safety or fire emergency incident, and determine whether to assess any, all or part of such costs against any of the responsible parties. In making such determination, the following may be considered:

1. The total assessable costs;
2. The risk the public safety or fire emergency incident imposed on the City, its residents and their property;
3. Whether there was any injury or damage to person or property;
4. Whether the public safety or fire emergency required evacuation;
5. Whether the public safety or fire emergency incident required an unusual or extraordinary use of personnel and equipment; and
6. Whether there was any damage to the environment.

b. In order to determine the assessable costs against a party, the City Manager or designee shall rely on reports of the actual expenses incurred from the personnel involved in responding to the incident and the amounts as set forth in the cost recovery schedule.

d. The City Manager or designee may allocate assessable costs among and between responsible parties, including allocating all or some of such costs jointly and severally against more than one responsible party regardless of whether a responsible party has other legal liability therefore or is legally at fault.

d. If the City Manager or designee determines not to assess all or a part of assessable costs against a responsible party, such determination shall not in any way limit or extinguish the liability of the responsible party to other parties.

e. After determining to assess assessable costs against a responsible party, the City shall prepare and mail an itemized invoice to the responsible party at its last known address. The invoice shall demand full payment within thirty (30) days of billing. Amounts unpaid after thirty (30) days of the billing date will accrue a late

charge, not to exceed the maximum rate permitted by law until said account shall be paid in full.

f. Any person deemed to be responsible for an emergency service fee may appeal that determination by filing a written statement of appeal to the City Manager setting forth the reasons for the appeal. The appeal shall be filed within twenty-one (21) days following the mailing of any invoice, or if not mailed, the date of delivery by other means. The appeal stays payment of the emergency service fee until a final determination by the City Manager. The party appealing may present information and evidence. The City Manager shall make a final determination on any appeal within fourteen (14) days of the filing of any appeal. The determination shall be in writing.

g. The City shall be entitled to pursue any other remedy, or may institute appropriate action or proceedings in a court of competent jurisdiction to collect successful costs from a responsible party. The recovery of accessible cost pursuant hereto does not limit the liability of a responsible party under applicable local, state or federal law to the City, or to any other person, or entity.

**Sec. 22-4. Assessable costs, lien upon property.**

Accessible costs when not paid, including late payment and interest shall constitute a lien upon real property that shall be payable and collectible in the same manner as real property taxes, including interest and penalties thereto as a cumulative remedy.

**Sec. 22-5. Severability.**

Should any word, phrase, sentence, or clause of this Ordinance be declared by a court of competent jurisdiction, to be invalid, or unenforceable, the same shall not effect the validly or enforceability of any other provision, or part.

**Section 2. Effective date.**

This Ordinance shall take effect twenty (20) days following publication.

At a regular meeting of the City Council of Swartz Creek held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, Councilmember \_\_\_\_\_ moved for adoption of the ordinance and Councilmember \_\_\_\_\_ supported the motion.

The Mayor declared the ordinance adopted.

\_\_\_\_\_  
David Krueger  
Mayor

\_\_\_\_\_  
Connie Olger  
Clerk

**CERTIFICATION**

The foregoing is a true copy of Ordinance No. 446 which was enacted by the Swartz Creek City Council at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Connie Olger  
City Clerk

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200224-8E      RESOLUTION TO AFFIRM MAYORAL APPOINTMENTS**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

**WHEREAS**, there exist vacancies in a number of said positions; and

**WHEREAS**, said appointments are Mayoral appointments, subject to affirmation of the city council.

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

**#200224-8E1      MAYOR APPOINTMENT:      **Joel McRee**  
Park Board - Resident  
Three year term, expiring December 31, 2022**

**#200224-8E2      MAYOR APPOINTMENT:      **George Hicks**  
Park Board - Resident  
Three year term, expiring December 31, 2022**

**#200224-8E3      MAYOR APPOINTMENT:      **Mark Gonyea**  
Park Board - Resident  
Three year term, expiring December 31, 2022**

**#200224-8E4      MAYOR APPOINTMENT:      **Charles Campbell**  
Planning Commissioner - Resident  
Remainder of Three year term, expiring June 30, 2021**

**#200224-8E5      MAYOR APPOINTMENT:      **Joel McRee**  
Fire Board Member-Swing Seat-Resident  
One year term, expiring March 31, 2021**

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_  
Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE 02/10/2020**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Farmer (late 7:23 p.m.), Gilbert, Hicks, Krueger, Pinkston, Vacant.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger, City Attorney Chris Stritmatter.

Others Present: Lania Rocha, Bob Plumb, David Wolfe, Steve Long, John Pobocik, Mark Gonyea, Nate Henry, Charles Campbell, Bob Daavettila.

**APPROVAL OF MINUTES**

**Resolution No. 200210-01**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, January 27, 2020 to be circulated and placed on file.

YES Gilbert, Hicks, Krueger, Pinkston, Cramer.  
NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

**Resolution No. 200210-02**

**(Carried)**

Motion by Councilmember Hicks  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Agenda as, amended for the Regular Council Meeting of February 10, 2020, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Cramer.  
NO: None. Motion Declared Carried.

## **CITY MANAGER'S REPORT**

### **Resolution No. 200210-03**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Cramer

**I Move** the Swartz Creek City Council accept the City Manager's Report of February 10, 2020, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Cramer, Gilbert.  
NO: None. Motion Declared Carried.

## **MEETING OPENED TO THE PUBLIC:**

None.

## **COUNCIL BUSINESS:**

### **RESOLUTION TO FILL CITY COUNCIL VACANCY**

#### **Resolution No. 200210-04**

**(Carried)**

Motion by Mayor Pro Tem Pinkston  
Second by Councilmember Gilbert

**WHEREAS**, City Council Member Angie Root resigned from the city council, effective January 21, 2020, and;

**WHEREAS**, the City Charter, Section 4.7, requires the seat be filled within thirty days with a qualifying elector, and;

**WHEREAS**, Nate Henry, a resident of the Third Councilmanic District, has volunteered to serve in the capacity as the Third Councilmanic District Swartz Creek City Council Member, and;

**WHEREAS**, Nate Henry has been found to satisfy the criteria to hold office as a City Council Member,

**NOW, BE IT RESOLVED** that the Swartz Creek City Council hereby appoints Nate Henry to the vacant Third Councilmanic City Council seat of Mrs. Root, as outlined in the city charter.

**BE IT FURTHER RESOLVED** that the City Clerk is directed to administer the oath of office to Nate Henry and execute other related administrative functions necessary to formalize Nate Henry's status as a City Council Member prior to the regular meeting of February 24, 2020.

Discussion Ensued.

YES: Krueger, Pinkston, Cramer, Farmer, Gilbert, Hicks.

NO: None. Motion Declared Carried.

## **RESOLUTION ESTABLISHING BOND COUNSEL AND SINGLE AUDIT FOR USDA LOAN**

**Resolution No. 200210-05**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Farmer

**WHEREAS**, the City of Swartz Creek, County of Genesee, State of Michigan (the "City") intends to issue and sell revenue bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Three Million Three Hundred Thousand Dollars (\$3,300,000) for the purpose of paying part of the cost of acquiring and constructing water supply system improvements (the "Project"); and

**WHEREAS**, the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), provides a means for financing the purchase, acquisition, construction, improvement, enlargement, extension, and repair of public improvements such as the Project through the issuance of revenue bonds; and

**WHEREAS**, the city requires retention of a bond counsel and Auditor in accordance with USDA guidelines in order to execute the bond sale; and

**WHEREAS**, Miller, Canfield, Paddock and Stone, P.L.C. of Detroit, Michigan is a qualified and reputable bond counsel firm with which the city has an established and good standing relationship; and

**WHEREAS**, Plante & Moran, PLLC. of Flint, Michigan is a qualified and reputable municipal auditing firm with which the city has an established and good standing relationship.

**NOW, THEREFORE, BE IT RESOLVED** that the Swartz Creek City Council hereby approves the professional services of Miller Canfield as outlined in their engagement letter dated January 17, 2018 and the professional services of Plant & Moran as outlined in their engagement letter dated September 11, 2019.

Discussion Ensued.

YES: Pinkston, Cramer, Farmer, Gilbert, Hicks, Krueger.  
NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE THE LOW BID FOR USDA WATER MAIN REPLACEMENT AND LOCAL STREET RECONSTRUCTION FOR 2020 AND 2021 PROJECTS**

**Resolution No. 200210-06**

**(Carried)**

Motion by Councilmember Farmer  
Second by Councilmember Cramer

**WHEREAS**, the City of Swartz Creek owns, operates, and maintains a water distribution system and a network of local streets, and

**WHEREAS**, the city has been awarded USDA grant funds and low interest loans that will defray some of the expense of providing for this local and regional water main infrastructure, and

**WHEREAS**, the city is also engaged in Phase II of the recorded street asset management plan for local street reconstruction, rehabilitation, and preventative maintenance, and

**WHEREAS**, bid specifications for the combined water main and street projects were compiled and released to the public for sealed bidding, said bids opened on January 22, 2020 with an engineer estimate of \$6,825,909.50, and

**WHEREAS**, OHM Advisors has audited the bids and contractors in conjunction with the USDA and recommends acceptance of the low bid by Glaeser Dawes Corp in the amount of \$6,452,480.68, as audited by unit in the USDA Water Main Improvement and Local Road Improvement Bid Tabulation Sheet dated January 22, 2020.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek City Council accepts and awards the specified water main and street construction projects to Glaeser Dawes Corporation conditioned upon availability of funds and completion of necessary financial arrangements with the USDA Rural Development.

**BE IT FURTHER RESOLVED** that the City of Swartz Creek authorizes and directs the City Manager and City Attorney to execute and complete all necessary Project/USDA contracts and related fulfillment materials.

Discussion Ensued.

YES: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston.  
NO: None. Motion Declared Carried.

## **RESOLUTION TO APPROVE THE HOMETOWN DAYS EMERGENCY PLAN**

**Resolution No. 200210-07**

**(Carried)**

Motion by Councilmember Hicks  
Second by Councilmember Farmer

**WHEREAS**, Swartz Creek Hometown Days is a non-profit operating in the community that holds an annual festival in and around the downtown each year; and

**WHEREAS**, Hometown Days has created and maintained an Emergency Operations Plan; and

**WHEREAS**, Hometown Days is proposing to amend their EOP to include the use of the Swartz Creek DPW garage located at 5121 Morrish Road during wind and tornado events; and

**WHEREAS**, the City Council finds this option to be the best available to immediately protect the health and safety of those in the immediate vicinity.

**THEREFORE BE IT RESOLVED**, the Swartz Creek City Council hereby authorizes the Swartz Creek Hometown Days group to make use of the DPW for emergency shelter activities as outlined in the attached emergency plan as included in the February 10, 2020 city council packet.

Discussion Ensued.

YES: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston.  
NO: None. Motion Declared Carried.

## **COST RECOVERY ORDINANCE**

## **DISCUSSION**

Adam Zettel, City Manager reviewed the draft ordinance. He requested the council suggest changes if needed.

Chris Stritmatter, City Attorney commented on ordinances in place at other municipalities and the addition to the draft of a non-residence charge.

The council agreed they would like to omit the non-residence charge.

The final ordinance will be in the next council meeting packet for adoption.

## **RESOLUTION TO APPROVE RETAINAGE OF FIRE DEPARTMENT SURPLUS**

Draft Minutes

## REVENUES

### Resolution No. 200210-08

(Carried)

Motion by Councilmember Gilbert  
Second by Councilmember Cramer

**WHEREAS**, the City of Swartz Creek and Township of Clayton operate a joint fire department (Swartz Creek Area Fire Department) as promulgated and regulated by the Swartz Creek – Clayton Township Amended and Restated 2019-2022 Fire Department Agreement; and

**WHEREAS**, the SCAFD cannot exceed its budget or deposit surplus funds into the Capital Improvement Program Fund without concurrence of the Township and City; and

**WHEREAS**, the SCAFD is requesting to retain \$3,861.97 of revenues received in excess of municipal billings related to a specific event for which the department invoiced Consumers Energy.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek hereby approves the retainage of \$3,861.97 as requested by the Fire Chief in a communication dated January 24, 2020.

Discussion Ensued.

YES: Farmer, Gilbert, Hicks, Krueger, Pinkston, Cramer.  
NO: None. Motion Declared Carried.

## RESOLUTION TO AFFIRM MAYORAL APPOINTMENTS

### Resolution No. 200210-09

(Carried)

Motion by Mayor Pro Tem Pinkston  
Second by Councilmember Cramer

**WHEREAS**, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

**WHEREAS**, there exist vacancies in a number of said positions; and

**WHEREAS**, said appointments are Mayoral appointments, subject to affirmation of the city council.



Mayor Pro Tem Pinkston a Swartz Creek graduate, Eric Jones was the Nascar winner.

Mayor Krueger shared the congratulations card from State Representative John Cherry for being awarded the Redevelopment Ready Communities Certificate.  
Happy Valentine's Day everyone.

## **ADJOURNMENT**

**Resolution No. 200210-10**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Cramer

**I Move** the Swartz Creek City Council adjourn the regular meeting at 8:24 p.m.

Unanimous Voice Vote.

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**David A. Krueger, Mayor**

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**Connie Olger, City Clerk**

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK  
PERIOD ENDING 01/31/2020

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,280,530.00	2,303,417.56	1,758,344.38	545,073.18	76.34
172.000 - Executive	0.00	0.00	22,500.00	(22,500.00)	100.00
215.000 - Administration and Clerk	42.00	42.00	40.60	1.40	96.67
262.000 - Elections	0.00	350.00	350.00	0.00	100.00
301.000 - Police Dept	3,800.00	4,195.95	5,319.60	(1,123.65)	126.78
336.000 - Fire Department	0.00	800.00	1,200.00	(400.00)	150.00
345.000 - PUBLIC SAFETY BUILDING	28,100.00	28,100.00	13,527.14	14,572.86	48.14
410.000 - Building & Zoning & Planning	65,830.00	74,780.00	67,840.00	6,940.00	90.72
448.000 - Lighting	9,870.00	9,870.00	4,504.22	5,365.78	45.64
448.001 - Decorative Street Lighting	8,165.39	0.00	0.00	0.00	0.00
728.005 - Holland Square Streetscape	0.00	40,000.00	40,000.00	0.00	100.00
782.000 - Facilities - Abrams Park	100.00	140.00	140.00	0.00	100.00
783.000 - Facilities - Elms Rd Park	6,700.00	6,700.00	2,730.00	3,970.00	40.75
790.000 - Facilities-Senior Center/Libr	7,980.00	7,980.00	2,921.83	5,058.17	36.61
790.012 - CDBG Senior Center Operatio	1,440.95	1,850.00	0.00	1,850.00	0.00
794.000 - Community Promotions Progr	0.00	1,000.00	1,000.00	0.00	100.00
931.000 - Transfers IN	38,000.00	38,000.00	34,000.00	4,000.00	89.47
TOTAL REVENUES	2,450,558.34	2,517,225.51	1,954,417.77	562,807.74	
000.000 - General	14,160.00	14,160.00	7,957.53	6,202.47	56.20
101.000 - Council	20,210.43	20,409.43	15,123.91	5,285.52	74.10
172.000 - Executive	109,561.45	148,531.45	91,348.50	57,182.95	61.50

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
201.000 - Finance,Budgeting,Accounting	47,008.38	47,121.38	31,541.49	15,579.89	66.94
215.000 - Administration and Clerk	28,138.95	30,114.95	19,676.31	10,438.64	65.34
228.000 - Information Technology	16,600.00	18,970.53	16,217.09	2,753.44	85.49
247.000 - Board of Review	2,450.65	2,450.65	783.04	1,667.61	31.95
253.000 - Treasurer	43,940.75	44,153.75	24,809.34	19,344.41	56.19
257.000 - Assessor	55,963.72	55,997.72	24,558.31	31,439.41	43.86
262.000 - Elections	58,867.77	58,944.77	10,420.26	48,524.51	17.68
266.000 - Legal Council	20,000.00	20,000.00	6,202.00	13,798.00	31.01
301.000 - Police Dept	7,855.00	7,855.00	11,900.90	(4,045.90)	151.51
301.266 - Legal Council PSFY	4,100.00	4,100.00	966.00	3,134.00	23.56
301.851 - Retiree Employer Health Care	21,133.00	21,133.00	11,961.40	9,171.60	56.60
334.000 - Metro Police Authority	990,000.00	990,000.00	739,174.50	250,825.50	74.66
336.000 - Fire Department	200,781.24	200,781.24	128,392.89	72,388.35	63.95
345.000 - PUBLIC SAFETY BUILDING	45,613.25	45,819.90	22,200.44	23,619.46	48.45
410.000 - Building & Zoning & Planning	117,084.00	117,279.00	62,624.10	54,654.90	53.40
410.025 - 2017 CDBG 5157 Morrish Den	375.00	375.00	0.00	375.00	0.00
448.000 - Lighting	108,165.39	108,165.39	53,595.16	54,570.23	49.55
463.000 - Routine Maint - Streets	0.00	1,125.00	1,125.00	0.00	100.00
728.005 - Holland Square Streetscape	103,700.00	319,456.45	319,456.45	0.00	100.00
781.000 - Facilities - Pajtas Amphitheat	2,025.62	2,035.62	1,081.94	953.68	53.15
782.000 - Facilities - Abrams Park	43,259.60	43,411.60	18,935.25	24,476.35	43.62
783.000 - Facilities - Elms Rd Park	77,407.45	78,600.45	43,317.82	35,282.63	55.11
784.000 - Facilities - Bicentennial Park	1,930.75	1,934.75	1,972.28	(37.53)	101.94

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
786.000 - Non-Motorized Trailway	150,000.00	150,000.00	35,181.25	114,818.75	23.45
787.000 - Veterans Memorial Park	3,173.58	3,173.58	1,841.90	1,331.68	58.04
790.000 - Facilities-Senior Center/Libr	36,376.28	37,954.28	21,354.09	16,600.19	56.26
790.012 - CDBG Senior Center Operatio	1,440.95	1,850.00	0.00	1,850.00	0.00
793.000 - Facilities - City Hall	19,505.94	20,121.94	10,318.76	9,803.18	51.28
794.000 - Community Promotions Progr	40,958.41	48,027.41	39,026.92	9,000.49	81.26
796.000 - Facilities - Cemetary	2,492.94	3,285.94	2,012.66	1,273.28	61.25
797.000 - Facilities - City Parking Lots	7,074.46	7,116.76	2,528.92	4,587.84	35.53
851.000 - Retired Employee Health Care	25,377.00	25,377.00	8,227.08	17,149.92	32.42
965.000 - Transfers Out	164,930.00	164,930.00	160,767.50	4,162.50	97.48
TOTAL EXPENDITURES	2,591,661.96	2,864,763.94	1,946,600.99	918,162.95	
Fund 101 - General Fund:					
TOTAL REVENUES	2,450,558.34	2,517,225.51	1,954,417.77	562,807.74	77.64
TOTAL EXPENDITURES	2,591,661.96	2,864,763.94	1,946,600.99	918,162.95	67.95
NET OF REVENUES & EXPENDITURES	(141,103.62)	(347,538.43)	7,816.78	(355,355.21)	
Fund 202 - Major Street Fund					
000.000 - General	430,121.00	430,121.00	210,836.06	219,284.94	49.02
441.000 - Miller Rd Park & Ride	5,200.00	5,200.00	3,143.00	2,057.00	60.44
449.500 - Right of Way - General	1,250.00	1,250.00	0.00	1,250.00	0.00
453.105 - Fairchild-Cappy to Miller TIP	201,600.00	31,661.74	31,661.74	0.00	100.00
463.000 - Routine Maint - Streets	288.00	288.00	0.00	288.00	0.00
478.000 - Snow & Ice Removal	500.00	500.00	1,063.26	(563.26)	212.65
TOTAL REVENUES	638,959.00	469,020.74	246,704.06	222,316.68	
228.000 - Information Technology	800.00	948.16	944.96	3.20	99.66
441.000 - Miller Rd Park & Ride	5,892.21	6,638.41	3,668.02	2,970.39	55.25

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
448.000 - Lighting	90,547.00	96,187.00	96,187.00	0.00	100.00
449.500 - Right of Way - General	9,500.00	19,500.00	13,554.70	5,945.30	69.51
453.105 - Fairchild-Cappy to Miller TIP	257,000.00	75,838.12	75,688.44	149.68	99.80
463.000 - Routine Maint - Streets	53,521.36	58,814.36	37,789.21	21,025.15	64.25
463.308 - Winston - Oakview to Chester	0.00	1,400.00	1,312.00	88.00	93.71
474.000 - Traffic Services	31,334.12	34,861.07	27,746.61	7,114.46	79.59
478.000 - Snow & Ice Removal	39,449.85	39,555.85	13,603.37	25,952.48	34.39
482.000 - Administrative	11,292.50	11,292.50	6,331.07	4,961.43	56.06
538.500 - Intercommunity storm drains	3,700.00	7,900.00	5,911.45	1,988.55	74.83
965.000 - Transfers Out	100,000.00	100,000.00	100,000.00	0.00	100.00
<b>TOTAL EXPENDITURES</b>	<b>603,037.04</b>	<b>452,935.47</b>	<b>382,736.83</b>	<b>70,198.64</b>	
<b>Fund 202 - Major Street Fund:</b>					
TOTAL REVENUES	638,959.00	469,020.74	246,704.06	222,316.68	52.60
TOTAL EXPENDITURES	603,037.04	452,935.47	382,736.83	70,198.64	84.50
NET OF REVENUES & EXPENDITURES	35,921.96	16,085.27	(136,032.77)	152,118.04	
<b>Fund 203 - Local Street Fund</b>					
000.000 - General	150,691.00	151,949.68	72,737.90	79,211.78	47.87
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	1,250.00	1,250.00	0.00	1,250.00	0.00
463.000 - Routine Maint - Streets	288.00	288.00	0.00	288.00	0.00
478.000 - Snow & Ice Removal	300.00	300.00	708.84	(408.84)	236.28
931.000 - Transfers IN	540,000.00	540,000.00	100,000.00	440,000.00	18.52
<b>TOTAL REVENUES</b>	<b>707,529.00</b>	<b>708,787.68</b>	<b>173,446.74</b>	<b>535,340.94</b>	
228.000 - Information Technology	800.00	948.16	944.96	3.20	99.66
448.000 - Lighting	9,021.00	9,021.00	9,021.00	0.00	100.00

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	15,000.00	16,435.25	16,198.70	236.55	98.56
463.000 - Routine Maint - Streets	197,393.54	197,779.54	44,233.31	153,546.23	22.36
463.106 - Hemsley Reconstruction	85,792.42	440,397.70	440,397.70	0.00	100.00
463.108 - Oxford Court	0.00	1,400.00	1,389.00	11.00	99.21
474.000 - Traffic Services	19,955.58	20,085.58	3,722.41	16,363.17	18.53
478.000 - Snow & Ice Removal	47,564.75	47,793.75	10,683.59	37,110.16	22.35
482.000 - Administrative	16,231.44	16,232.44	9,134.53	7,097.91	56.27
538.500 - Intercommunity storm drains	4,825.00	7,575.00	5,433.26	2,141.74	71.73
TOTAL EXPENDITURES	411,583.73	772,668.42	541,158.46	231,509.96	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	707,529.00	708,787.68	173,446.74	535,340.94	24.47
TOTAL EXPENDITURES	411,583.73	772,668.42	541,158.46	231,509.96	70.04
NET OF REVENUES & EXPENDITURES	295,945.27	(63,880.74)	(367,711.72)	303,830.98	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	631,220.00	631,255.00	613,891.30	17,363.70	97.25
TOTAL REVENUES	631,220.00	631,255.00	613,891.30	17,363.70	
905.000 - Debt Service	165,475.28	165,475.28	13,933.47	151,541.81	8.42
965.000 - Transfers Out	440,000.00	440,000.00	0.00	440,000.00	0.00
TOTAL EXPENDITURES	605,475.28	605,475.28	13,933.47	591,541.81	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	631,220.00	631,255.00	613,891.30	17,363.70	97.25
TOTAL EXPENDITURES	605,475.28	605,475.28	13,933.47	591,541.81	2.30
NET OF REVENUES & EXPENDITURES	25,744.72	25,779.72	599,957.83	(574,178.11)	
Fund 226 - Garbage Fund					
000.000 - General	395,423.00	397,656.70	385,655.86	12,000.84	96.98
TOTAL REVENUES	395,423.00	397,656.70	385,655.86	12,000.84	

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
000.000 - General	8,873.00	8,873.00	8,456.74	416.26	95.31
101.000 - Council	4,390.35	4,441.94	2,963.36	1,478.58	66.71
172.000 - Executive	8,768.92	8,794.92	4,775.82	4,019.10	54.30
201.000 - Finance,Budgeting,Accounting	7,300.77	7,358.77	5,305.36	2,053.41	72.10
215.000 - Administration and Clerk	4,228.93	4,778.93	3,108.53	1,670.40	65.05
228.000 - Information Technology	2,150.00	2,446.32	1,739.61	706.71	71.11
253.000 - Treasurer	8,282.59	8,301.59	4,640.06	3,661.53	55.89
257.000 - Assessor	800.00	800.00	0.00	800.00	0.00
528.000 - Sanitation Collection	290,477.59	290,478.59	176,382.02	114,096.57	60.72
530.000 - Wood Chipping	42,355.00	43,247.00	33,598.49	9,648.51	77.69
782.000 - Facilities - Abrams Park	4,457.22	5,209.22	5,595.57	(386.35)	107.42
783.000 - Facilities - Elms Rd Park	5,203.95	6,278.95	6,924.94	(645.99)	110.29
793.000 - Facilities - City Hall	3,905.04	4,145.18	2,378.13	1,767.05	57.37
TOTAL EXPENDITURES	391,193.36	395,154.41	255,868.63	139,285.78	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	395,423.00	397,656.70	385,655.86	12,000.84	96.98
TOTAL EXPENDITURES	391,193.36	395,154.41	255,868.63	139,285.78	64.75
NET OF REVENUES & EXPENDITURES	4,229.64	2,502.29	129,787.23	(127,284.94)	
Fund 248 - Downtown Development Fund					
000.000 - General	45,310.00	45,310.00	46,522.75	(1,212.75)	102.68
728.004 - Family Movie Night	2,500.00	2,500.00	0.00	2,500.00	0.00
TOTAL REVENUES	47,810.00	47,810.00	46,522.75	1,287.25	
173.000 - DDA Administration	2,510.00	2,510.00	2,508.90	1.10	99.96
728.002 - Streetscape	475.00	40,475.00	40,000.00	475.00	98.83
728.003 - Facade Program	0.00	10,000.00	10,000.00	0.00	100.00

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
728.004 - Family Movie Night	3,950.00	14,237.63	12,961.29	1,276.34	91.04
TOTAL EXPENDITURES	6,935.00	67,222.63	65,470.19	1,752.44	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	47,810.00	47,810.00	46,522.75	1,287.25	97.31
TOTAL EXPENDITURES	6,935.00	67,222.63	65,470.19	1,752.44	97.39
NET OF REVENUES & EXPENDITURES	40,875.00	(19,412.63)	(18,947.44)	(465.19)	
Fund 350 - City Hall Debt Fund					
000.000 - General	12.75	12.75	9.05	3.70	70.98
931.000 - Transfers IN	88,730.00	88,730.00	84,567.50	4,162.50	95.31
TOTAL REVENUES	88,742.75	88,742.75	84,576.55	4,166.20	
905.000 - Debt Service	89,480.00	89,480.00	5,158.75	84,321.25	5.77
TOTAL EXPENDITURES	89,480.00	89,480.00	5,158.75	84,321.25	
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES	88,742.75	88,742.75	84,576.55	4,166.20	95.31
TOTAL EXPENDITURES	89,480.00	89,480.00	5,158.75	84,321.25	5.77
NET OF REVENUES & EXPENDITURES	(737.25)	(737.25)	79,417.80	(80,155.05)	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	10.00	10.00	8.71	1.29	87.10
931.000 - Transfers IN	75,000.00	75,000.00	75,000.00	0.00	100.00
TOTAL REVENUES	75,010.00	75,010.00	75,008.71	1.29	
336.000 - Fire Department	0.00	5,838.79	5,838.79	0.00	100.00
TOTAL EXPENDITURES	0.00	5,838.79	5,838.79	0.00	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	75,010.00	75,010.00	75,008.71	1.29	100.00
TOTAL EXPENDITURES	0.00	5,838.79	5,838.79	0.00	100.00
NET OF REVENUES & EXPENDITURES	75,010.00	69,171.21	69,169.92	1.29	
Fund 590 - Water Supply Fund					
000.000 - General	2,100.00	9,100.00	6,156.98	2,943.02	67.66
540.000 - Water System	2,225,695.00	2,225,695.00	1,024,271.78	1,201,423.22	46.02

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES	2,227,795.00	2,234,795.00	1,030,428.76	1,204,366.24	
000.000 - General	22,382.50	22,382.50	21,141.88	1,240.62	94.46
101.000 - Council	11,606.88	11,730.84	7,408.48	4,322.36	63.15
172.000 - Executive	30,681.16	31,961.16	17,518.42	14,442.74	54.81
201.000 - Finance,Budgeting,Accounting	22,649.21	22,781.21	15,930.28	6,850.93	69.93
215.000 - Administration and Clerk	15,872.96	19,272.96	10,966.29	8,306.67	56.90
228.000 - Information Technology	6,000.00	7,333.43	5,183.55	2,149.88	70.68
253.000 - Treasurer	31,271.84	31,394.84	17,817.99	13,576.85	56.75
540.000 - Water System	2,076,741.20	2,099,224.70	907,588.00	1,191,636.70	43.23
542.000 - Read and Bill	56,248.38	56,826.38	30,346.57	26,479.81	53.40
543.230 - Water Main Repair USDA Grant	149,195.00	151,255.00	97,467.00	53,788.00	64.44
793.000 - Facilities - City Hall	10,277.73	10,606.73	5,737.01	4,869.72	54.09
850.000 - Other Functions	12,000.00	12,000.00	0.00	12,000.00	0.00
905.000 - Debt Service	49,916.22	49,916.22	4,161.94	45,754.28	8.34
TOTAL EXPENDITURES	2,494,843.08	2,526,685.97	1,141,267.41	1,385,418.56	
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,227,795.00	2,234,795.00	1,030,428.76	1,204,366.24	46.11
TOTAL EXPENDITURES	2,494,843.08	2,526,685.97	1,141,267.41	1,385,418.56	45.17
NET OF REVENUES & EXPENDITURES	(267,048.08)	(291,890.97)	(110,838.65)	(181,052.32)	
Fund 591 - Sanitary Sewer Fund					
000.000 - General	2,500.00	5,200.00	4,904.92	295.08	94.33
536.000 - Sewer System	1,289,965.00	1,289,965.00	602,295.41	687,669.59	46.69
TOTAL REVENUES	1,292,465.00	1,295,165.00	607,200.33	687,964.67	
000.000 - General	22,682.50	22,682.50	21,141.88	1,540.62	93.21
101.000 - Council	11,281.88	11,430.84	7,407.98	4,022.86	64.81

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
172.000 - Executive	30,593.04	31,228.04	17,518.03	13,710.01	56.10
201.000 - Finance,Budgeting,Accounting	22,554.21	22,596.21	15,929.89	6,666.32	70.50
215.000 - Administration and Clerk	16,422.96	16,682.96	10,966.43	5,716.53	65.73
228.000 - Information Technology	6,000.00	7,333.43	5,183.56	2,149.87	70.68
253.000 - Treasurer	31,211.70	31,348.70	17,817.40	13,531.30	56.84
536.000 - Sewer System	995,116.56	1,024,601.06	368,583.17	656,017.89	35.97
537.000 - Sewer Lift Stations	9,074.40	9,124.40	5,851.50	3,272.90	64.13
542.000 - Read and Bill	64,579.13	65,157.13	36,453.36	28,703.77	55.95
543.400 - Reline Existing Sewers	197,000.00	197,000.00	0.00	197,000.00	0.00
543.401 - Flush & TV Sewers	0.00	16,500.00	0.00	16,500.00	0.00
793.000 - Facilities - City Hall	10,069.04	10,510.04	5,712.51	4,797.53	54.35
850.000 - Other Functions	5,000.00	5,000.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES	1,421,585.42	1,471,195.31	512,565.71	958,629.60	
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,292,465.00	1,295,165.00	607,200.33	687,964.67	46.88
TOTAL EXPENDITURES	1,421,585.42	1,471,195.31	512,565.71	958,629.60	34.84
NET OF REVENUES & EXPENDITURES	(129,120.42)	(176,030.31)	94,634.62	(270,664.93)	
Fund 661 - Motor Pool Fund					
000.000 - General	154,115.26	155,581.26	107,888.46	47,692.80	69.35
TOTAL REVENUES	154,115.26	155,581.26	107,888.46	47,692.80	
172.000 - Executive	10,628.40	10,628.40	9,729.04	899.36	91.54
201.000 - Finance,Budgeting,Accounting	7,889.59	7,923.59	4,539.52	3,384.07	57.29
228.000 - Information Technology	1,150.00	1,446.32	891.97	554.35	61.67
795.000 - Facilities - City Garage	188,597.59	189,174.59	86,180.41	102,994.18	45.56
850.000 - Other Functions	9,850.00	9,850.00	0.00	9,850.00	0.00

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
TOTAL EXPENDITURES	218,115.58	219,022.90	101,340.94	117,681.96	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	154,115.26	155,581.26	107,888.46	47,692.80	69.35
TOTAL EXPENDITURES	218,115.58	219,022.90	101,340.94	117,681.96	46.27
NET OF REVENUES & EXPENDITURES	(64,000.32)	(63,441.64)	6,547.52	(69,989.16)	
Fund 865 - Sidewalks					
478.000 - Snow & Ice Removal	1,000.00	1,000.00	0.00	1,000.00	0.00
931.000 - Transfers IN	1,200.00	1,200.00	1,200.00	0.00	100.00
TOTAL REVENUES	2,200.00	2,200.00	1,200.00	1,000.00	
478.000 - Snow & Ice Removal	2,200.00	2,200.00	0.00	2,200.00	0.00
TOTAL EXPENDITURES	2,200.00	2,200.00	0.00	2,200.00	
Fund 865 - Sidewalks:					
TOTAL REVENUES	2,200.00	2,200.00	1,200.00	1,000.00	54.55
TOTAL EXPENDITURES	2,200.00	2,200.00	0.00	2,200.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	1,200.00	(1,200.00)	
Fund 866 - Weed Fund					
000.000 - General	6,800.00	6,800.00	2,300.00	4,500.00	33.82
TOTAL REVENUES	6,800.00	6,800.00	2,300.00	4,500.00	
000.000 - General	2,100.00	2,100.00	570.00	1,530.00	27.14
965.000 - Transfers Out	38,000.00	38,000.00	34,000.00	4,000.00	89.47
TOTAL EXPENDITURES	40,100.00	40,100.00	34,570.00	5,530.00	
Fund 866 - Weed Fund:					
TOTAL REVENUES	6,800.00	6,800.00	2,300.00	4,500.00	33.82
TOTAL EXPENDITURES	40,100.00	40,100.00	34,570.00	5,530.00	86.21
NET OF REVENUES & EXPENDITURES	(33,300.00)	(33,300.00)	(32,270.00)	(1,030.00)	

# Metro Police Authority Offense Summary

## For Swartz Creek

Occurred 1/1/2019 - 1/31/2019

Offense	Total Offenses
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	1
1316 - 13003 - Intimidation	2
1380 - 13003 - Telephone Used for Harassment, Threats	1
2399 - 23007 - Larceny (Other)	2
2609 - 26007 - Fraud - Identity Theft	1
2901 - 29000 - Damage to Property - Business Property	1
2902 - 29000 - Damage to Property - Private Property	1
2903 - 29000 - Damage to Property - Public Property	1
3073 - 30002 - Retail Fraud Theft 1st Degree	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
3081 - 30004 - Organized Retail Fraud - Knowingly Committing an Organized Retail Crime	1
5006 - 50000 - Obstructing Justice	1
5015 - 50000 - Failure to Appear	1
5704 - 57002 - Eavesdropping (Other)	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	5
9910 - 93001 - Traffic, Non-Criminal - Accident	10
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	2
9953 - 99008 - Miscellaneous - General Assistance	1
<b>Total</b>	<b>34</b>

# Metro Police Authority Offense Summary

## For Swartz Creek

Occurred 1/1/2020 - 1/31/2020

Offense	Total Offenses
1178 - 11008 - CSC Fourth (4th) Degree - Forcible Contact	1
1313 - 13001 - Assault and Battery/Simple Assault	2
1316 - 13003 - Intimidation	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2399 - 23007 - Larceny (Other)	1
2404 - 24001 - Vehicle Theft	1
2609 - 26003 - Fraud - Impersonation	1
2902 - 29000 - Damage to Property - Private Property	1
5006 - 50000 - Obstructing Justice	2
5015 - 50000 - Failure to Appear	1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	3
8031 - 54002 - Operating Under the Influence of Controlled Substance	1
8271 - 54003 - Traffic - No Operators License	2
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	3
8277 - 54003 - Traffic - Registration Law Violations	2
9910 - 93001 - Traffic, Non-Criminal - Accident	8
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	4
9942 - 98006 - Inspections/Investigations - Family Trouble	2
9943 - 98007 - Inspections/Investigations - Suspicious Situations	1
9946 - 99001 - Miscellaneous - Suicide	1
9953 - 99008 - Miscellaneous - General Assistance	2
9954 - 99009 - Miscellaneous - Non-Criminal	2
<b>Total</b>	<b>43</b>

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF PLANNING COMMISSION MEETING  
February 4, 2020**

Meeting called to order at 7:01 p.m. by Commissioner Farmer.

Pledge of Allegiance.

**ROLL CALL:**

Commissioners present: Binder, Henry, Novak, Grimes, Wyatt, Zuniga, Farmer.

Commissioners absent: Farrell, Krueger.

Staff present: Adam Zettel, City Manager.

Others present: Dennis Cramer, Rae Lynn Hicks, George Hicks, David Wolfe, James Fields.

**APPROVAL OF AGENDA:**

**Resolution No. 200204-01**

**(Carried)**

Motion by Commissioner Novak support by Commissioner Henry, the Swartz Creek Planning Commission approves the agenda as amended for the February 4, 2020 Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

**APPROVAL OF MINUTES:**

**Resolution No. 200204-02**

**(Carried)**

Motion by Commissioner Novak support by Commissioner Binder the Swartz Creek Planning Commission approves the minutes for the December 3, 2019 Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

**MEETING OPENED TO THE PUBLIC:**

Jim Fields, 5021 Ford Street, commented on the development of Mary Crapo phase II. He feels we are losing some community benefits by having this developed.

Dave Wolfe, 5006 Ford Street, feels by developing Mary Crapo we are going to lose the playground, ball fields and grassy areas, which are used regularly. He would like to see the park property stay as park and maintained by the city. If the building is approved as senior housing

he would like to see that it stay senior housing forever, not just for 30 years.

Dennis Cramer, 5299 Worchester Drive, make everyone aware of the importance of the 2020 census. He wanted to pass on an idea of the Methodist Church on Morrish Road being preserved and made into a library.

**BUSINESS:**

**Selection of Chairperson**

**Resolution No. 200204-03** **(Carried)**

Motion by Planning Commission Member Grimes  
Second by Planning Commission Member Novak

**I Move**, the Swartz Creek Planning Commission selects Commissioner Wyatt to serve as the Planning Commission Chairperson for a twelve month period commencing immediately and ending at the next annual meeting or as stated in the bylaws.

Unanimous Voice Vote  
Motion Declared Carried

**Selection of Vice Chairperson**

**Resolution No. 200204-04** **(Carried)**

Motion by Planning Commission Member Grimes  
Second by Planning Commission Member Farmer

**I Move**, the Swartz Creek Planning Commission selects Commissioner Novak to serve as the Planning Commission Vice-Chairperson for a twelve month period commencing immediately and ending at the next annual meeting or as stated in the bylaws.

Unanimous Voice Vote  
Motion Declared Carried

**Selection of Secretary**

**Resolution No. 200204-04** **(Carried)**

Motion by Planning Commission Member Zuniga  
Second by Planning Commission Member Novak

**I Move**, the Swartz Creek Planning Commission selects Commissioner Farmer to serve as the Planning Commission Secretary for a twelve month period commencing immediately and ending at the next annual meeting or as stated in the bylaws.

Unanimous Voice Vote  
Motion Declared Carried

**2019 Annual Report**

**Resolution No. 200204-05**

**(Carried)**

Motion by Planning Commission Member Zuniga  
Second by Planning Commission Member Farmer

**WHEREAS**, the Planning Enabling Act of the State of Michigan requires an annual report to be compiled that reflects the activities of the planning commission, and;

**WHEREAS**, the City of Swartz Creek desires to consolidate such activities with those of the Zoning Board of Appeals to better communicate with officials and the public, and;

**WHEREAS**, the annual report, as reviewed by the planning commission at their regular meeting on February 4, 2020 also includes training and related information to shape actions in the coming year.

**NOW, BE IT RESOLVED** that the Swartz Creek Planning Commission hereby recommends the approval of the 2019 annual report and direct staff to submit the report to the city council.

Unanimous Voice Vote  
Motion Declared Carried

**Meeting Open to Public:**

None.

**Remarks By Planning Commission:**

Commissioner Farmer appreciates everyone coming out and all the comments.

**Adjourn**

**Resolution No. 200204-06**

**(Carried)**

Motion by Planning Commission Member Farmer  
Second by Planning Commission Member Grimes

**I Move** the Swartz Creek Planning Commission adjourns the February 4, 2020 Planning Commission meeting.

Unanimous Voice Vote  
Motion Declared Carried

Meeting adjourned at 7:38 p.m.

---

Jentery Farmer,  
Secretary



February 10, 2020

RECEIVED  
FEB 18 2020  
FOR \_\_\_\_\_

City Clerk  
City of Swartz Creek  
8083 Civic Dr.  
Swartz Creek, MI 48473

Re: Changes in Pricing for Gaiam TV Fit & Yoga, Gaia, and Docurama

Dear City Clerk:

We are committed to keeping you and our customers informed about changes to Xfinity TV services.

Accordingly, please note that effective March 19, 2020, the price for three subscription on demand services will change. We are notifying customers of these changes through bill messages.

- Gaiam TV Fit & Yoga will increase from \$6.99 to \$7.99 per month
- Gaia will increase from \$9.99 to \$11.99 per month
- Docurama will increase from \$2.99 to \$4.99 per month.

Also, NDTV Good Times stopped delivering its signal to all North American distributors, including Comcast, at approximately 7:00 PM EST on February 7, 2020, and therefore, we are not able to provide this programming to our customers at this time. We are working with NDTV to determine whether and when they will be able to restore their signal. We will keep our customers informed of any further changes in regards to this subscription channel.

Please feel free to contact me at 734-359-2077 if you have any questions.

Sincerely,

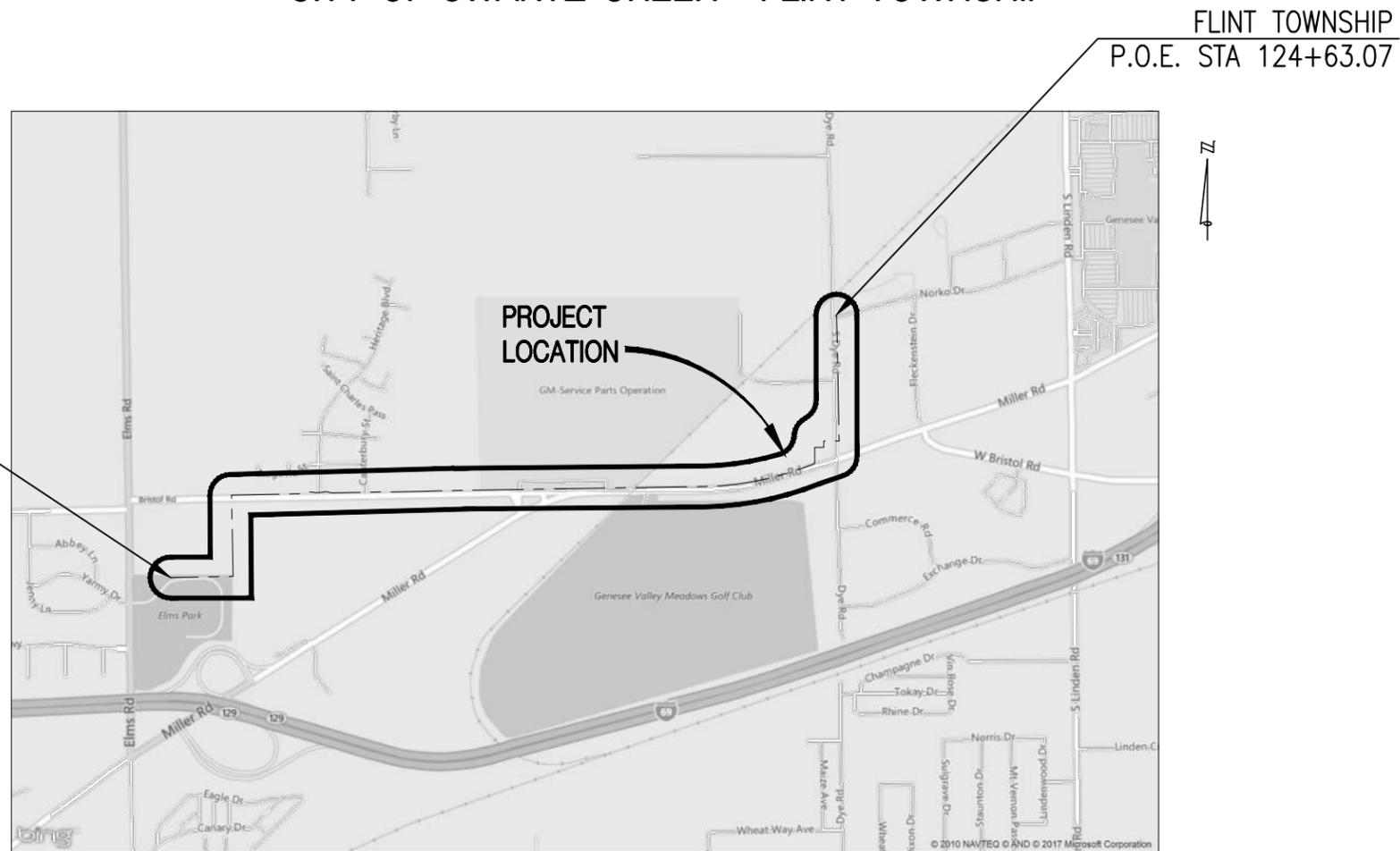
John P. Gardner  
Director, External Affairs  
Comcast, Heartland Region  
1401 E. Miller Rd.  
Lansing, MI 48911

INDEX OF SHEETS	
SHEET NO.	DESCRIPTION
1	COVER
2	DETAILS
3-14	CONSTRUCTION SHEETS

# CITY OF SWARTZ CREEK AND FLINT TOWNSHIP TRAIL SCHEMATICS

FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE  
GENESEE COUNTY, MICHIGAN  
CITY OF SWARTZ CREEK - FLINT TOWNSHIP

TRAIL DATA	
<b>CITY OF SWARTZ CREEK</b>	
DESIGN SPEED.....	18 MPH
PROJECT LENGTH.....	1.63 MILES
<b>ELMS PARK THROUGH EASEMENTS TO SOUTH DYE ROAD</b>	
START =	23+70.00
END =	109+81.08
<b>FLINT TOWNSHIP</b>	
DESIGN SPEED.....	18 MPH
PROJECT LENGTH.....	0.28 MILES
<b>SOUTH DYE ROAD FROM 280' NORTH OR MILLER ROAD TO NORKO DRIVE</b>	
START =	109+81.08
END =	14+96.00



**LOCATION MAP**  
N.T.S.

SWARTZ CREEK  
P.O.B. STA 23+70.00

FLINT TOWNSHIP  
P.O.E. STA 124+63.07

**UTILITY NOTE**

FOR THE PROTECTION OF UNDERGROUND UTILITIES AND IN CONFORMANCE WITH PUBLIC ACT 174 OF 2013, THE CONTRACTOR SHALL CONTRACT THE MISS DIG SYSTEM, INC. BY PHONE AT 811 OR 800-482-7171 OR VIA THE WEB AT EITHER ELOCATE.MISSDIG.ORG FOR SINGLE ADDRESS OR RTE.MISSDIG.ORG, A MINIMUM OF 3 BUSINESS DAYS PRIOR TO EXCAVATION, EXCLUDING WEEKENDS AND HOLIDAYS.

**UTILITY CONTACTS**

TELEPHONE	ELECTRIC
FRONTIER COMMUNICATIONS TOM ANDERSON 311 S. CEDAR STREET IMLAY CITY, MI 48444 (810) 724-3116 tom.e.anderson@ftr.com	CONSUMERS ENERGY MARCEY CONN 3201 E. COURT STREET FLINT, MI 48506 (810) 760-3506 Marcey.Conn@cmsenergy.com
CABLE TV	GAS
CHARTER COMMUNICATIONS DAVID KELLY 7372 DAVISON ROAD DAVISON, MI 48432 (734) 777-0406 David.Kelly@charter.com	CONSUMERS ENERGY SALVATORE DELISI 3201 E. COURT STREET FLINT, MI 48506 (810) 760-3286 Salvatore.Delisi@cmsenergy.com

City Council Packet

CONTRACT FOR: CITY OF SWARTZ CREEK  
1.63 MILES OF NON-MOTORIZED TRAIL CONSTRUCTION WITHIN PUBLIC EASEMENTS TO BRISTOL ROAD AND ALONG BRISTOL ROAD WITHIN RIGHT OF WAY, THEN TRAVERSING NORTH AND EAST WITHIN PUBLIC EASEMENT TO S. DYE ROAD WITHIN THE CITY OF SWARTZ CREEK.

CONTRACT FOR: FLINT TOWNSHIP  
0.28 MILES OF NON-MOTORIZED TRAIL CONSTRUCTION WITHIN SOUTH DYE ROAD RIGHT OF WAY.

THESE PLANS WERE PREPARED BY:



Advancing Communities  
C3101 West Bristol Road | Flint, MI 48507  
P (989) 393-4200 | F (734) 522-6427

**REVISIONS**

PROJECT NO.	SHEET NO.
4023160010 & 4060160010	February 24, 2024

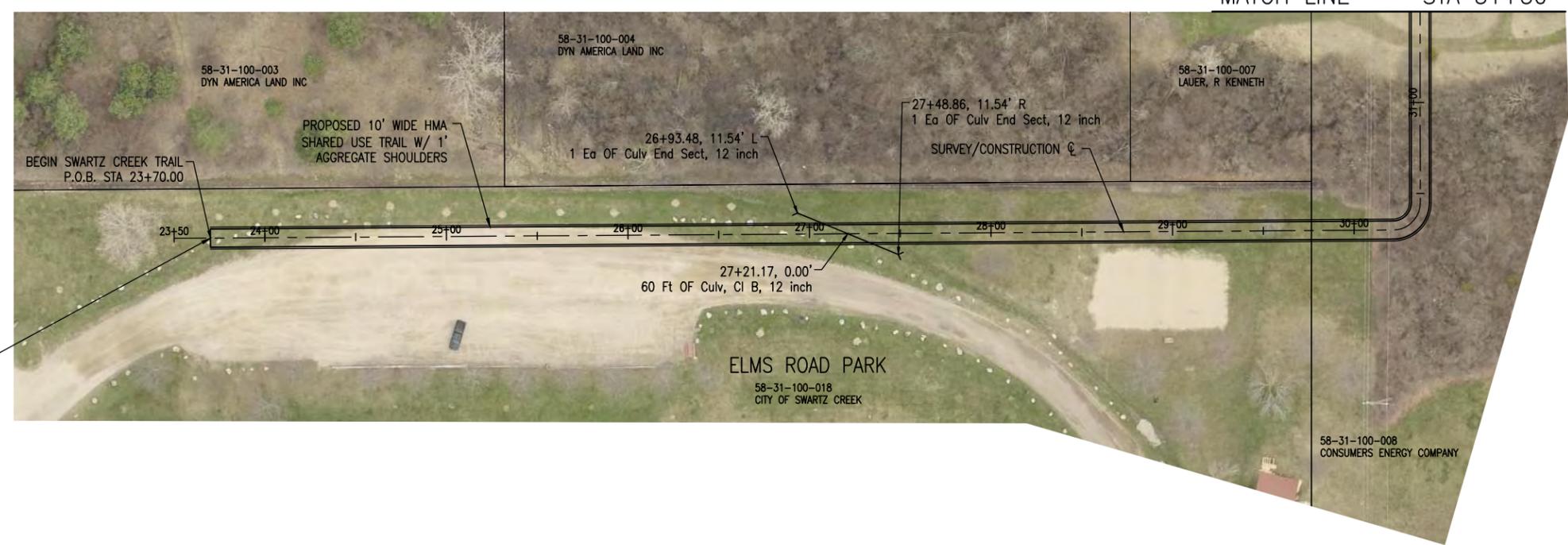




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SEE SHEET 6  
MATCH LINE STA 31+50



TIE TRAIL INTO EXISTING TRAIL TO BE COMPLETED BY OTHERS

QUANTITIES THIS SHEET		
TOTAL	UNIT	DESCRIPTION
8	Ea	Tree, Rem, 6 inch to 18 inch
1040	Syd	Aggregate Base, 8 inch, Modified
152	Syd	Shoulder, CI II, 4 inch, Modified
2	Ea	Culv End Sect, 12 inch
60	Ft	Culv, CI B, 12 Inch
189	Ton	Shared use Path, HMA
780	Ft	Shared use Path, Grading, Modified
1040	Syd	Turf Establishment, Performance

REVISIONS:


DATE	PROJ NUMBER	ENG	PROJ MGR	CADD	COUNTY	CITY/VILLAGE/TOWNSHIP	SCALE	HORIZ DATUM	VERT DATUM
	402316010	SLW	SLW	KCB	GENESSEE	CITY OF SWARTZ CREEK - FLINT TOWNSHIP	H: 1"=40' V: 1"=4'	NAD 83	NAVD 29

**CITY OF SWARTZ CREEK - FLINT TOWNSHIP**  
**FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORCKO DRIVE**  
**CONSTRUCTION SHEET**

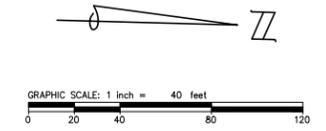
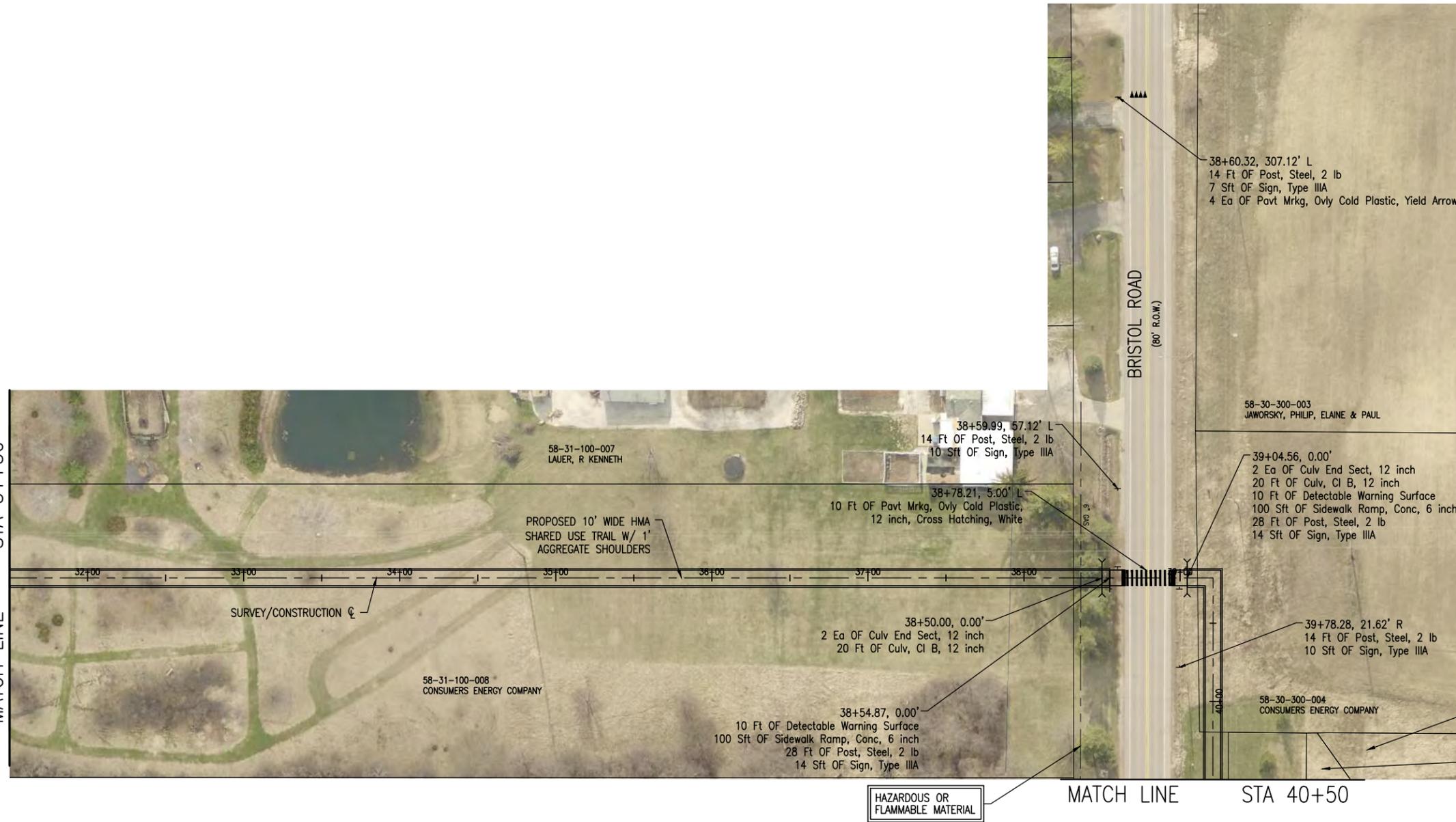


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SEE SHEET 3  
MATCH LINE STA 31+50



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G3101 West Bristol Road  
Flint, MI 48507  
P (989) 393-4200 | F (734) 522-6427  
OHM-ADVISORS.COM

REVISIONS:

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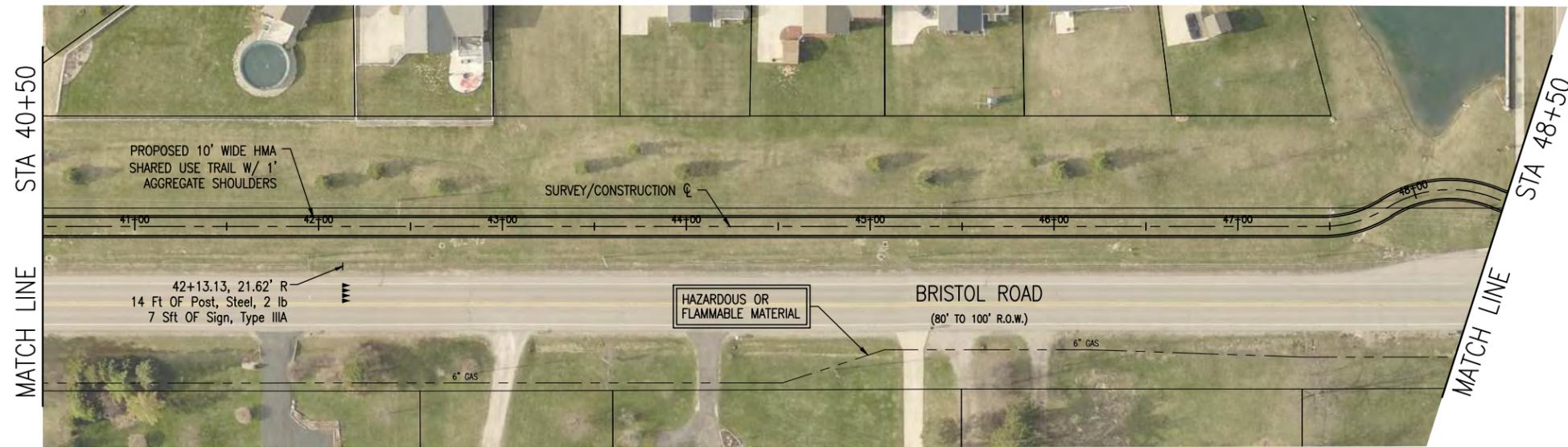
CITY OF SWARTZ CREEK - FLINT TOWNSHIP  
FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE  
CONSTRUCTION SHEET

DATE: 4/23/2020  
PROJ NUMBER: 4023160/010  
ENG: SLW  
CADD: KCB  
COUNTY: GENESEE  
CITY: SWARTZ CREEK - FLINT TOWNSHIP  
SCALE: H: 1"=40' V: 1"=4'  
HORIZ DATUM: NAD 83  
VERT DATUM: NVD 29

**QUANTITIES THIS SHEET**

TOTAL	UNIT	DESCRIPTION
7	Ea	Tree, Rem, 6 inch to 18 inch
1000	Syd	Aggregate Base, 8 inch, Modified
178	Syd	Shoulder, CI II, 4 inch, Modified
4	Ea	Culv End Sect, 12 inch
40	Ft	Culv, CI B, 12 inch
20	Ft	Detectable Warning Surface
200	Sft	Sidewalk Ramp, Conc, 6 inch
162	Ton	Shared use Path, HMA
800	Ft	Shared use Path, Grading, Modified
98	Ft	Post, Steel, 2 lb
55	Sft	Sign, Type IIIA
100	Ft	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Cross Hatching, White
4	Ea	Pavt Mrkg, Ovly Cold Plastic, Yield Arrow
1067	Syd	Turf Establishment, Performance





REVISIONS:


DATE	PROJ NUMBER	ENG	SLW	PROJ MGR	SLW	CADD	KCB	COUNTY	CITY/VILLAGE/TOWNSHIP	SCALE	HORIZ DATUM	VERT DATUM
	4023160010							GENESSEE	CITY OF SWARTZ CREEK - FLINT TOWNSHIP	H. 1"=40' V. 1"=4'	NAD 83	NGVD 29

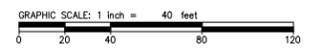
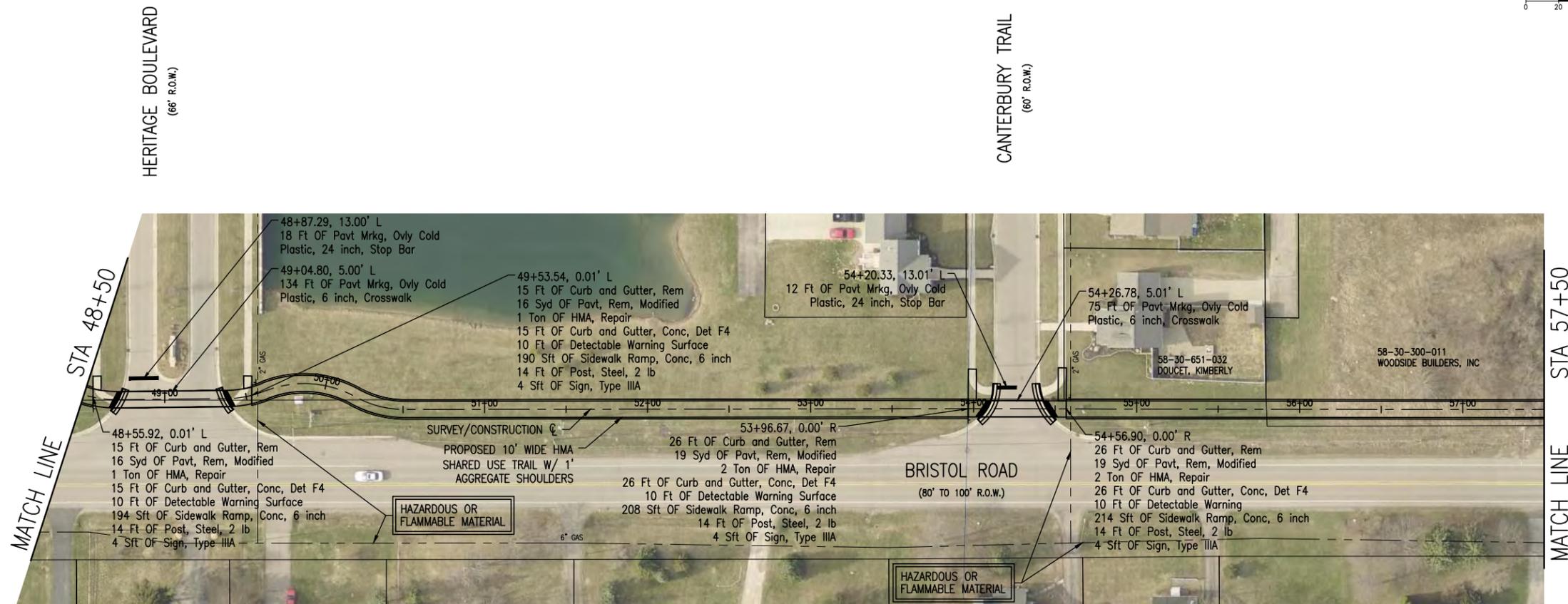
**CITY OF SWARTZ CREEK - FLINT TOWNSHIP**  
**FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE**  
**CONSTRUCTION SHEET**



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REVISIONS:


CITY OF SWARTZ CREEK - FLINT TOWNSHIP  
FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE  
CONSTRUCTION SHEET

DATE: 4/23/2018  
PROJ NUMBER: 4023160010  
ENG: SLW  
CADD: KCB  
COUNTY: GENESEE  
CITY: SWARTZ CREEK - FLINT TOWNSHIP  
SCALE: 1"=40'  
V: 1"=4'  
HORIZ DATUM: NAD 83  
VERT DATUM: NAVD 29

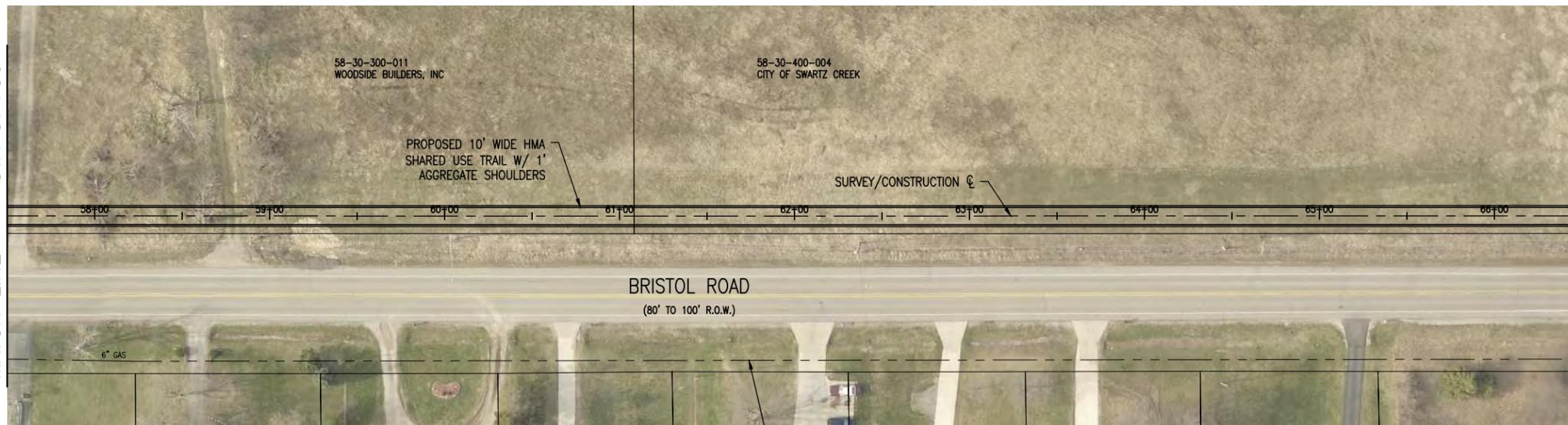
**QUANTITIES THIS SHEET**

TOTAL	UNIT	DESCRIPTION
82	Ft	Curb and Gutter, Rem
70	Syd	Pavt, Rem, Modified
825	Syd	Aggregate Base, 8 inch, Modified
165	Syd	Shoulder, CI II, 4 inch, Modified
6	Ton	HMA, Repair
82	Ft	Curb and Gutter, Conc, Det F4
40	Ft	Detectable Warning Surface
806	Sft	Sidewalk Ramp, Conc, 6 inch
150	Ton	Shared use Path, HMA
742	Ft	Shared use Path, Grading, Modified
56	Ft	Post, Steel, 2 lb
16	Sft	Sign, Type IIIA
209	Ft	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk
30	Ft	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar
990	Syd	Turf Establishment, Performance



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MATCH LINE STA 57+50



MATCH LINE STA 66+50

58-30-300-011  
WOODSIDE BUILDERS, INC

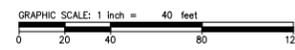
58-30-400-004  
CITY OF SWARTZ CREEK

PROPOSED 10' WIDE HMA  
SHARED USE TRAIL W/ 1'  
AGGREGATE SHOULDERS

SURVEY/CONSTRUCTION  $\phi$

HAZARDOUS OR  
FLAMMABLE MATERIAL

QUANTITIES THIS SHEET		
TOTAL	UNIT	DESCRIPTION
4	Ea	Tree, Rem, 6 inch to 18 inch
1000	Syd	Aggregate Base, 8 inch, Modified
200	Syd	Shoulder, CI II, 4 inch, Modified
182	Ton	Shared use Path, HMA
900	Ft	Shared use Path, Grading, Modified
1200	Syd	Turf Establishment, Performance



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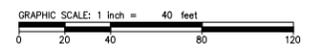
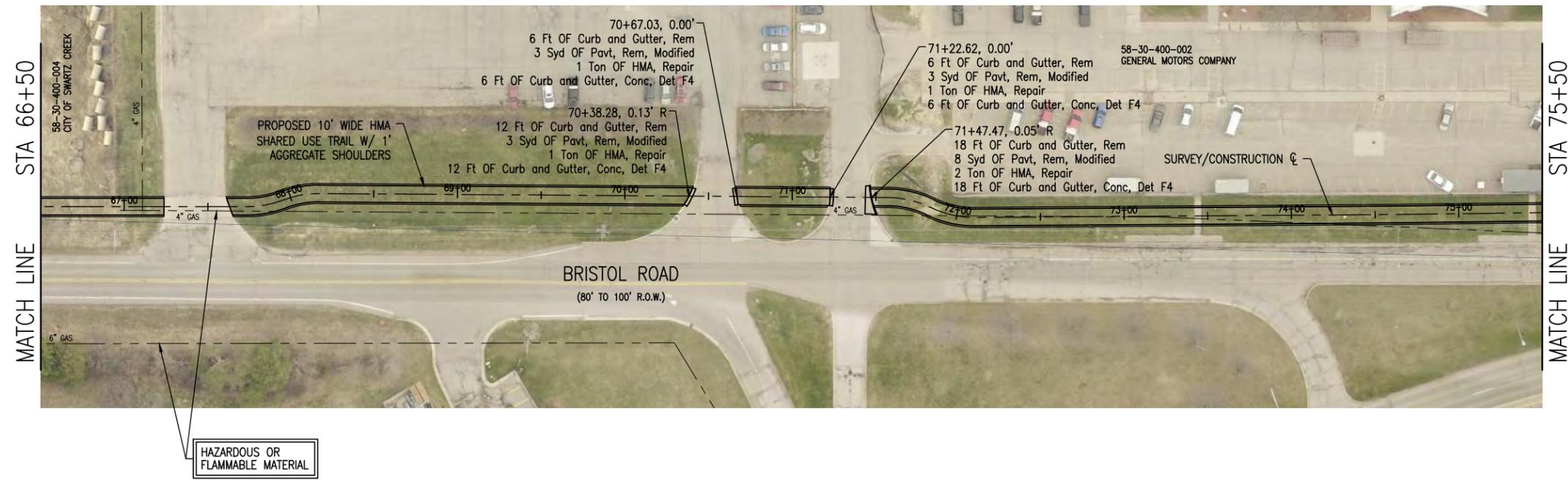
REVISIONS:


DATE: 4/23/2020  
PROJ NUMBER: 4023160/010  
ENG: SLW  
PROJ MGR: SLW  
CADD: KCB  
COUNTY: GENESEE  
CITY/TOWNSHIP: CITY OF SWARTZ CREEK - FLINT TOWNSHIP  
SCALE: H: 1"=40' V: 1"=4'  
HORIZ DATUM: NAD 83  
VERT DATUM: NAVD 29

**CITY OF SWARTZ CREEK - FLINT TOWNSHIP**  
**FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE**  
**CONSTRUCTION SHEET**



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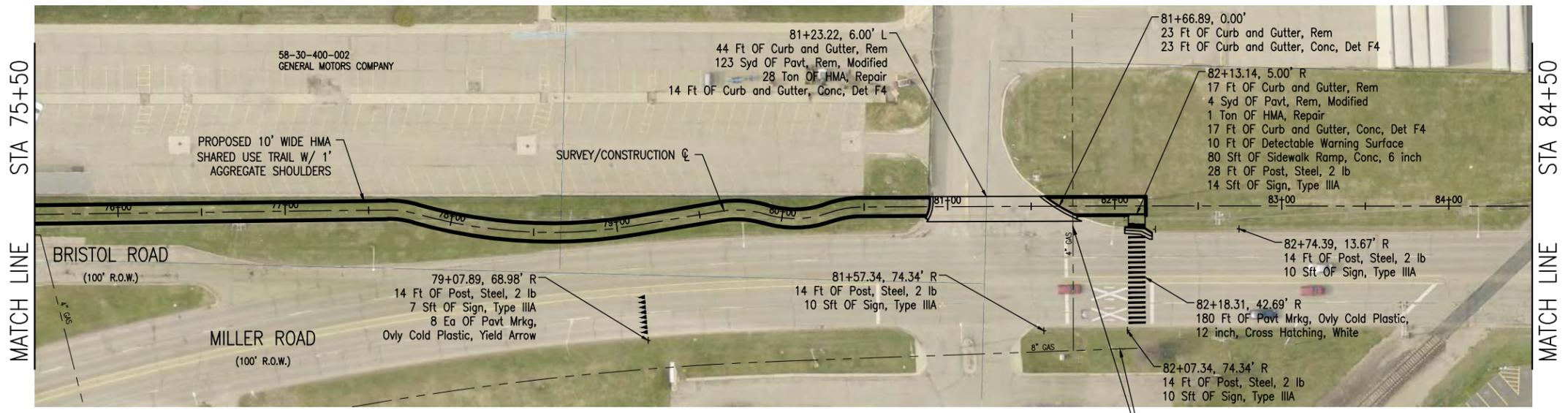
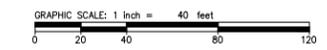

DATE	PROJ NUMBER	ENG	PROJ MGR	CADD	COUNTY	CITY/VILLAGE/TOWNSHIP	SCALE	HORIZ DATUM	VERT DATUM
	4023160010	SLW	SLW	KCB	GENESSEE	CITY OF SWARTZ CREEK - FLINT TOWNSHIP	H. 1"=40'	NAD 83	NAVD 83

CITY OF SWARTZ CREEK - FLINT TOWNSHIP  
 FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORRKO DRIVE  
 CONSTRUCTION SHEET



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DRAWING PATH: P:\4000\_4100\402316010\_Schematic\_Trail\_Desigins\Drawings\Civil\Plans\_Const\ELMS PARK TO NORKO DRIVE\16010CON\_6.dwg Nov 15, 2017, 8:36am



TOTAL	UNIT	DESCRIPTION
2	Ea	Tree, Rem, 6 inch to 18 inch
84	Ft	Curb and Gutter, Rem
127	Syd	Pavt, Rem, Modified
856	Syd	Aggregate Base, 8 inch, Modified
132	Syd	Shoulder, CI II, 4 inch, Modified
29	Ton	HMA, Repair
54	Ft	Curb and Gutter, Conc, Det F4
10	Ft	Detectable Warning Surface
80	Sft	Sidewalk Ramp, Conc, 6 inch
119	Ton	Shared use Path, HMA
590	Ft	Shared use Path, Grading, Modified
84	Ft	Post, Steel, 2 lb
51	Sft	Sign, Type IIIA
180	Ft	Pavt Mrkg, Ovly Cold Plastic, 12 inch, Cross Hatching, White
8	Ea	Pavt Mrkg, Ovly Cold Plastic, Yield Arrow
787	Syd	Turf Establishment, Performance

REVISIONS:

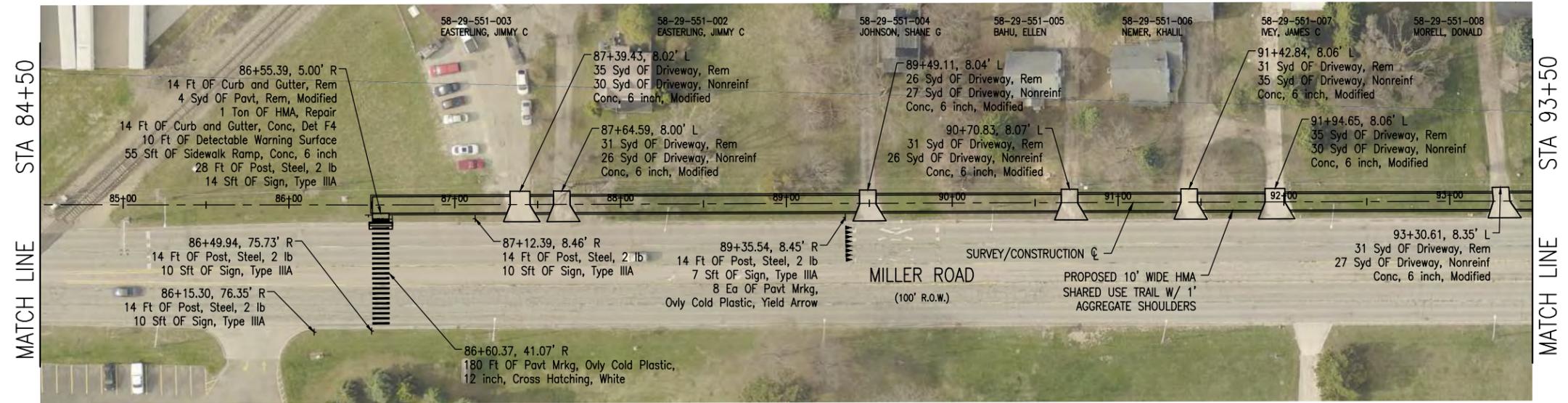
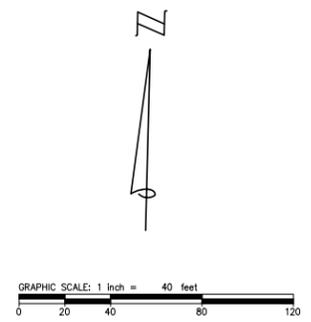

DATE	PROJ NUMBER	ENG	PROJ MGR	CADD	COUNTY	CITY/VILLAGE/TOWNSHIP	SCALE	V.	HORIZ DATUM	VERT DATUM
	402316010	SLW	SLW	KCB	GENESSEE	CITY OF SWARTZ CREEK - FLINT TOWNSHIP	1"=40'	1"=4'	NAD 83	NAVD 83

CITY OF SWARTZ CREEK - FLINT TOWNSHIP  
FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE  
CONSTRUCTION SHEET



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**QUANTITIES THIS SHEET**

TOTAL	UNIT	DESCRIPTION
14	Ft	Curb and Gutter, Rem
220	Syd	Driveway, Rem
4	Syd	Pavt. Rem, Modified
687	Syd	Aggregate Base, 8 inch, Modified
135	Syd	Shoulder, CI II, 4 inch, Modified
4	Ea	Dr Structure Cover, Adj, Case 2
1	Ton	HMA, Repair
192	Syd	Driveway, Nonreinf Conc, 6 inch, Modified
14	Ft	Curb and Gutter, Conc, Det F4
10	Ft	Detectable Warning Surface
55	Sft	Sidewalk Ramp, Conc, 6 inch
125	Ton	Shared use Path, HMA
818	Ft	Shared use Path, Grading, Modified
84	Ft	Post, Steel, 2 lb
51	Sft	Sign, Type IIIA
180	Ft	Pavt Mrkg, Ovlv Cold Plastic, 12 inch, Cross Hatching, White
8	Ea	Pavt Mrkg, Ovlv Cold Plastic, Yield Arrow
824	Syd	Turf Establishment, Performance



Know what's below.  
Call before you dig.

REVISIONS:

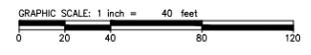

CITY OF SWARTZ CREEK - FLINT TOWNSHIP  
FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE  
CONSTRUCTION SHEET

DATE: 4/23/2020  
PROJ NUMBER: 4023160/10  
ENG: SLW  
PROJ MGR: SLW  
CADD: KCB  
COUNTY: GENESEE  
CITY: CITY OF SWARTZ CREEK - FLINT TOWNSHIP  
SCALE: 1"=40'  
V: 1"=4'  
HORIZ DATUM: NAD 83  
VERT DATUM: NAVD 83

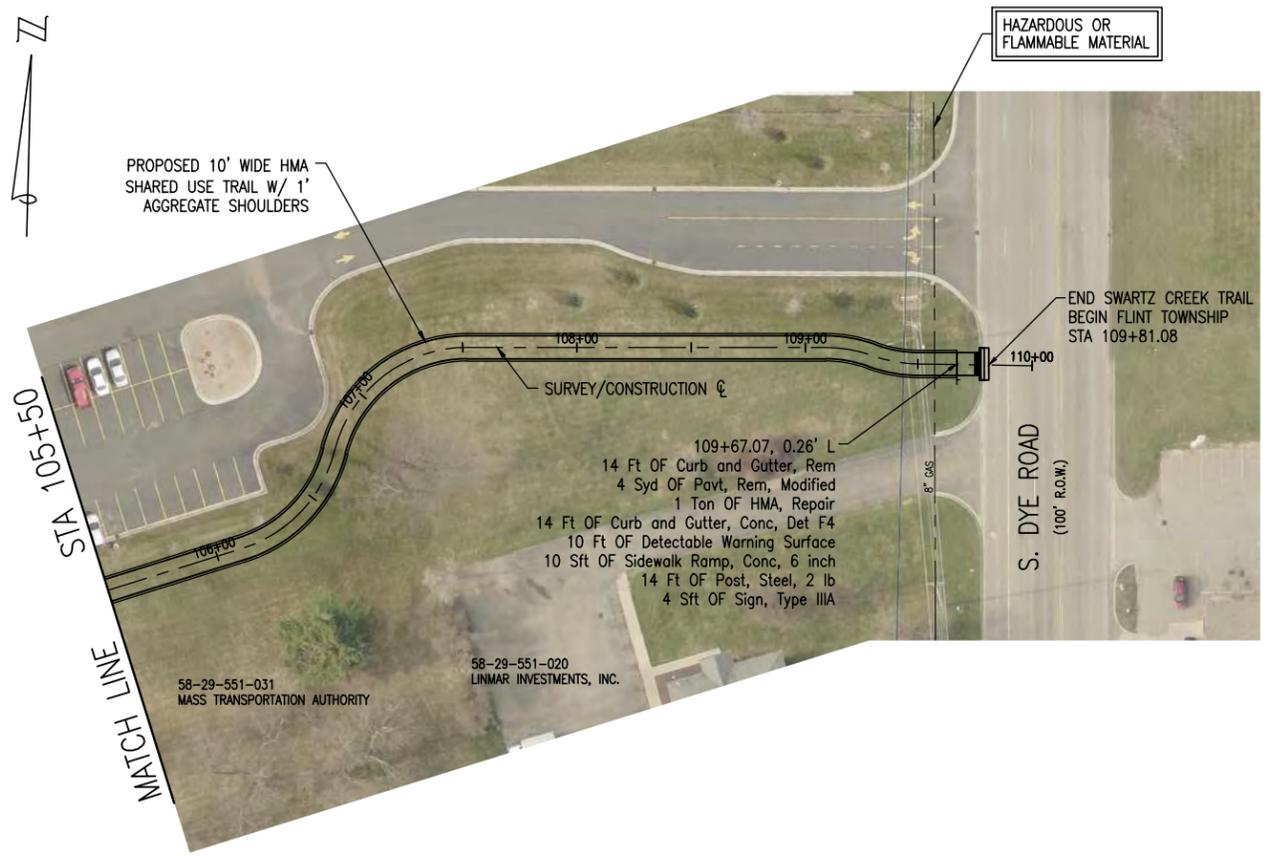
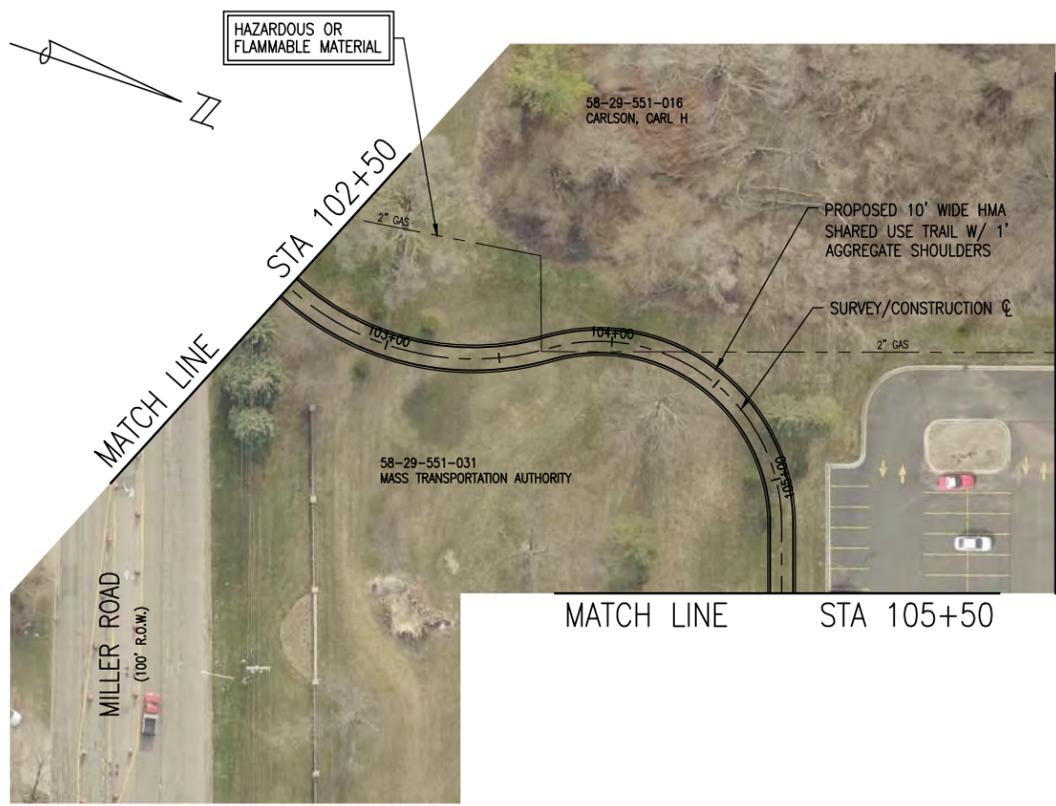
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DRAWING PATH: P:\4000\_4100\4023160010\_Schematic\_Trail\_Designs\Drawings\Civil\Plans\_Const\ELMS PARK TO NORKO DRIVE\16010CON\_6.dwg Nov 15, 2017 - 8:37am



ARCHITECTS ENGINEERS PLANNERS  
 G3101 West Bristol Road  
 Flint, MI 48507  
 P (989) 393-4200 | F (734) 522-6427  
 OHM-ADVISORS.COM



**QUANTITIES THIS SHEET**

TOTAL	UNIT	DESCRIPTION
3	Ea.	Tree, Rem, 6 inch to 18 inch
14	Ft	Curb and Gutter, Rem
4	Syd	Pavt, Rem, Modified
797	Syd	Aggregate Base, 8 inch, Modified
160	Syd	Shoulder, CI II, 4 inch, Modified
1	Ton	HMA, Repair
14	Ft	Curb and Gutter, Conc, Det F4
10	Ft	Detectable Warning Surface
100	Sft	Sidewalk Ramp, Conc, 6 inch
145	Ton	Shared use Path, HMA
717	Ft	Shared use Path, Grading, Modified
14	Ft	Post, Steel, 2 lb
4	Sft	Sign, Type IIIA
956	Syd	Turf Establishment, Performance



Know what's below.  
 Call before you dig.

REVISIONS:

NO.	DATE	DESCRIPTION
1	11/15/17	ISSUED FOR PERMIT

CITY OF SWARTZ CREEK - FLINT TOWNSHIP  
 FROM ELMS PARK THROUGH EASEMENTS AND WITHIN ROAD R.O.W. TO NORKO DRIVE  
 CONSTRUCTION SHEET

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**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE GAS CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-20541**

**RECEIVED**

FEB 12 2020

Per \_\_\_\_\_

- Consumers Energy Company requests Michigan Public Service Commission 's approval of a Gas Cost Recovery plan and authorization of Gas Cost Recovery factors for the 12-month period April 1, 2020 – March 31, 2021.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

**DATE/TIME:**      **Tuesday, February 25, 2020 at 10:00 AM**

**BEFORE:**        **Administrative Law Judge Kandra Robbins**

**LOCATION:**      Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan 48917

**PARTICIPATION:**      Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's December 30, 2019 application requesting Commission approval of its Gas Cost Recovery (GCR) plan for the 12 months from April 2020 through March 2021; including monthly GCR factors for the period April 2020 through March 2021 consisting of a base factor of \$ \$2.4945 per Mcf, plus, additional amounts contingent upon future events, determined using the GCR Factor Ceiling Price Adjustment (Contingency) Mechanism.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by February 18, 2020. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[CONSUMERS ENERGY COMPANY HAS REQUESTED THE GAS COST RECOVERY FACTORS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT, OR AMEND THE FACTORS AND OTHER PROPOSALS.]**

U-20541 (2001-G)

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-20649**

**RECEIVED**  
FEB 12 2020  
Per \_\_\_\_\_

- Consumers Energy Company requests Michigan Public Service Commission’s approval of Voluntary Green Pricing programs pursuant to Section 61 of 2016 PA 342.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

**DATE/TIME:** Monday, February 24, 2020 at 10:00 AM

**BEFORE:** Administrative Law Judge Martin Snider

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan 48917

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company’s October 18, 2019 application requesting the Commission to approve: 1) the proposed revisions to the Solar Gardens Pilot Program; 2) the proposed revisions to the Large Customer Renewable Energy Pilot Program; 3) the proposed Renewable Energy Credit Program as a Voluntary Green Pricing program; and 4) the proposed Bring Your Own Bright Field Program as a Voluntary Green Pricing program.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by February 18, 2020. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY  
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY  
CONSUMERS ENERGY]**

U-20649 2002-E



# Genesee County Metropolitan Planning Commission

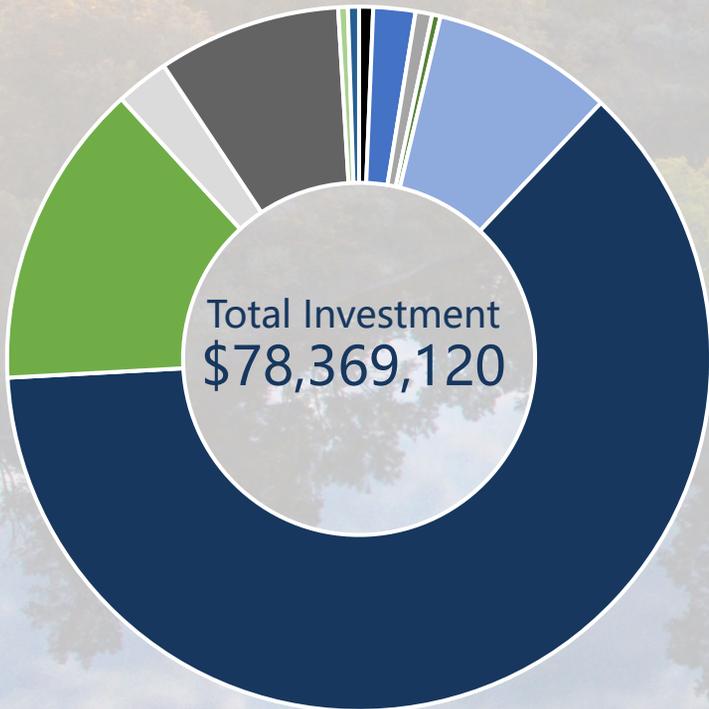
2019



On behalf of staff, I am proud to present our 2019 report. It was a very busy and productive year and one in which strong teamwork and a shared vision was vital to our accomplishments. The key to our success is having a strong knowledge of our community and to provide programming and services that reflect what the County needs. This report provides just a brief snapshot of our 2019 accomplishments. To find out more you can visit our website at [gcmpc.org](http://gcmpc.org).

A special thanks to our local units of government, agencies, partners, committee members and the community for continuing to participate in our planning efforts. Without your guidance we could not achieve what is needed for our communities.

Looking forward,  
**Derek Bradshaw, Director-Coordinator**



Solid Waste Activities	\$308,478	■	Road Restoration/Resurfacing	\$49,161,909	■
Community Development Activities	\$1,528,495	■	Transit	\$11,128,742	■
Housing Activities	\$602,984	■	Trails	\$1,928,832	■
Homeless Programming	\$105,758	■	Bridges	\$6,656,626	■
Transportation Safety Activities	\$6,595,000	■	Commuter Services	\$150,091	■
			Region 6	\$202,205	■

# Genesee County Metropolitan Planning Commission Staff



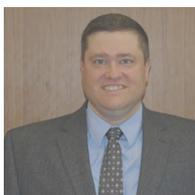
Derek Bradshaw  
Director-Coordinator



Christine Durgan  
Assistant Director



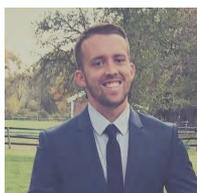
Sheila Taylor  
Division Manager



Jason Nordberg  
Division Manager



Sharon Gregory  
Lead Planner



Jacob Mauer  
Lead Planner



Cody Roblyer  
Planning Specialist



Damon Fortney  
Lead Planner



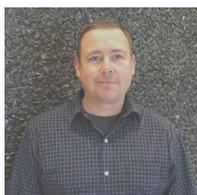
Zachary Sompels  
Planner



Katie Mehl  
Planner



Caleb Slavik  
Planner



Brett Blankenship  
Housing Rehabilitation  
Specialist I



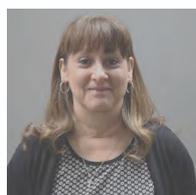
Kim Stowell  
Housing Rehabilitation  
Intake Coordinator



Andy Trudeau  
Housing Rehabilitation  
Specialist III



Nichole Odette  
Secretary



Debby Compton  
Secretary

These staff moved on to pursue other endeavors during 2019:

Nicole Lewis, Accounting Supervisor  
City Council Packet 67 February 24, 2020  
Holly Halvarson, Accountant

# Transportation

## Transportation Investment

The Transportation Improvement Program (TIP) was completed in 2019. Through this transportation planning process, nearly \$299 million will be invested into the Genesee County transportation system over the next four years. These investments will assist in improving local and state roads as well as transit related projects.

## 360 Degree Mapping of Trails

Through a partnership with Terrain360 and the I-69 Thumb Region, 360 degree image mapping of the land and water trails throughout Genesee County was completed. The project showcases our natural amenities, and educates residents on an active lifestyle. Maps can be viewed at

<http://gcmnpc.org/non-motorized>.

## Dort Highway Extension Update

The Genesee County Road Commission will be taking bids on the Dort Highway Extension project in 2 phases in early March 2020 with construction starting soon after. The new road is anticipated to be open in November 2020 to traffic. Over \$3 million in utility upgrades will be made in conjunction with road construction. Final turf restoration for the projects will occur in spring 2021.

## Transportation Funding Impact

Funding allowed for 476 lane miles to be improved. Over the last 3 years, \$161 million was awarded through the GCMPC TIP to assist in resurfacing, restoration and reconstruction of roads.

# Planning Activities

## Genesee: Our County, Our Future

The Genesee: Our County, Our Future plan, created and written entirely by our staff, neared final completion in 2019. The plan provides a comprehensive look at transportation, community development, and the environment in Genesee County. Upon final approval in 2020, the plan will provide a guide for our local units of government in their planning efforts moving forward. The plan can be viewed at [ourfuturegenesee.org](http://ourfuturegenesee.org).

## Region 6

Funding was provided to schools so that over 4,000 students could attend career exploration fairs that focused on health science, advanced manufacturing, construction and many other in-demand careers.

## Region 5

Staff assisted MDOT and local road agencies with rating the conditions of Lapeer County and Shiawassee County federal aid and local road networks. These ratings are used to assist in determining where funding should be focused and provides a general overall view of the state of our roads.

## Rural Task Force

GLS Region V provides staff to administer the Rural Task Force Program (RTF) which coordinates the award of federal and state road and transit dollars to Lapeer and Shiawassee Counties. In 2019, Shiawassee County received funding to complete a large road reconstruction project with a total cost of \$1,222,924 in federal, state and local funds.

# Community Development

## CDBG Road Improvements

Staff worked in cooperation with the Genesee County Road Commission and local units of government to coordinate CDBG funds for street improvements. This effort leveraged local funds with \$550,000 of CDBG funds. Additional roads in the County will be resurfaced in the summer of 2020.

## CDBG Funding Coordination

Staff streamlined the CDBG funding process to include a pre-application which quickly determines project eligibility. The process allows communities to apply tri-annually with project year assignments through 2021, which is consistent with the process used by our Transportation division.

## Tenant Based Rental Assistance

Rental assistance for individuals and families continued in 2019. Residents who are attending college, a training program, or working toward stable employment were provided assistance for safe and decent housing. Over 28 households have been served.

## Home Improvement Program

We continued to successfully assist Genesee County homeowners through our Home Improvement Program. The program provides funding for health and safety repairs. Typical repairs include:

- Roofing
- Furnaces
- Windows
- Electrical and plumbing

# Environment

## Recycle Days

Genesee County residents continued to be good environmental stewards through their participation in the annual Recycle Day events. Once again recycled materials broke records with over 526,000 pounds of hazardous waste collected. The majority of this total was electronic waste and paint.

## Education and Outreach

Promoting Genesee County recycling programs and educating the public about proper recycling techniques is a primary goal of the Solid Waste Management Plan. Staff presented at schools, agencies, and community events. Staff also discussed and answered questions through social media, a hotline number, and email.

## Recycling Participation Survey

In 2019, staff conducted a survey for all Genesee County communities that have curbside recycling services to gauge participation. Data gathered from the field survey shows a community's utilization of recycling services is greatly impacted by the type of receptacle given to them from their waste hauler.

Communities with  
Wheeled Carts

**69%** Participation Rate

Communities with  
Handheld bins

**48%** Participation Rate

# Genesee County Metropolitan Planning Commission



Alan Himelhoch  
Chairperson



Alexander Isaac  
Vice-Chairperson



Gloria Nealy  
Secretary



Ted Henry



David Martin



Martin Cousineau



Reggie Smith



Cheryl Slater



Jeffrey Peake



Mike LaPointe

## Genesee County Board of Commissioners



Brenda Clack, District 2

Ellen Ellenburg, District 3  
Vice-Chairperson

Martin Cousineau, District 7  
Chairperson

Kim Courts, District 4

Shaun Shumaker, District 6

Ted Henry, District 8

Bryant W. Nolden, District 1

Mark Young, District 5

David Martin, District 9

1101 Beach Street, Room 223  
Flint, Michigan 48502-1470  
(810) 257-3010

[gcmpc@co.genesee.mi.us](mailto:gcmpc@co.genesee.mi.us)

For more details, visit [gcmpc.org](http://gcmpc.org)  
City Council Packet  
"An Equal Opportunity Organization"

