

**City of Swartz Creek  
AGENDA**

**Regular Council Meeting, Monday, January 27, 2020, 7:00 P.M.  
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**  
4A. Council Meeting of January 13, 2020 MOTION Pg. 20
5. **APPROVE AGENDA:**  
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**  
6A. City Manager's Report MOTION Pg. 3  
6B. Staff Reports & Meeting Minutes Pg. 25  
6C. Comcast Notice Pg. 37  
6D. Sewer Exploratory Engineering Pg. 38  
6E. Example Cost Recovery Ordinance & Invoice Pg. 42  
6F. Mid-Year Budget Amendments Pg. 47  
6G. Republic Waste Notice (Mundy) Pg. 55  
6H. Miller Canfield Letter Pg. 57
7. **MEETING OPENED TO THE PUBLIC:**  
7A. General Public Comments
8. **COUNCIL BUSINESS:**  
8A. Mid-Year Budget Amendments RESO Pg. 15  
8B. Cost Recovery Ordinance DISCUSSION  
8C. Water Main and Road Work Bids DISCUSSION  
8D. Bonding Intentions RESO Pg. 16  
8E. Sewer Exploratory Engineering Proposal RESO Pg. 19  
8F. Council Member Root DISCUSSION  
8G. Republic Waste Notice DISCUSSION
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

**Next Month Calendar**

Planning Commission:	Tuesday, February 4, 2020, 7:00 p.m., PDBMB
Park Board:	Wednesday, February 5, 2020, 5:30 p.m., PDBMB
City Council:	Monday, February 10, 2020, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, February 13, 2020, 6:00 p.m., PDBMB
Fire Board:	Monday, February 17, 2020, 6:00 p.m., Public Safety Bldg
Zoning Board of Appeals:	Wednesday, February 19, 2020, 6:00 p.m., PDBMB
City Council:	Monday, February 24, 2020, 7:00 p.m., PDBMB
Metro Police Board:	Wednesday, February 26, 2020, 10:00 a.m., Metro Headquarters

## **City of Swartz Creek Mission Statement**

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

## **City of Swartz Creek Values**

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

### ***Honesty, Integrity and Fairness***

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

### ***Fiscal Responsibility***

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

### ***Public Service***

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

### ***Embrace Employee Diversity and Employee Contribution, Development and Safety***

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

### ***Expect Excellence***

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

### ***Respect the Dignity of Others***

Employees shall be professional and show respect to each other and to the public.

### ***Promote Protective Thinking and Innovative Suggestions***

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**City of Swartz Creek**  
**CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, January 27, 2020 - 7:00 P.M.

**TO:** *Honorable Mayor, Mayor Pro-Tem & Council Members*

**FROM:** Adam Zettel, City Manager

**DATE:** January 23, 2019

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## **ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change in Status)*

We are proceeding with answering the Kroger appeal. However, once they discovered that we are conducting an appraisal, they dropped the appeal. I know that the work was not complete, but I do not know how much the city stands to owe for services rendered. We suspected this could happen. Filing appeals that force a defense expenditure, only to drop them near the end is the equivalent of a frivolous lawsuit. I will be checking with our attorney and Senator Ananich about recourse.

The claim for the medical office building on the east end, commonly known as the VPH Building (5376 Miller), has been dropped. This claim was originally a small claim, but since the court found the value to be higher than what our records show it now qualifies for a large claim (how ironic).

We have successfully defended a small claim for the apartments on Brady Street.

✓ **STREETS** *(See Individual Category)*

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The city has committed the match portion to this project, which is 80-20. It is unclear what year this project will be undertaken, but we want it done subsequent to the USDA water main work. This MAY span two construction seasons. We have put the engineers on notice regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. This will occur whether or not the townhome project proceeds.

✓ **STREET PROJECT UPDATES** *(Business Item)*

*This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.*

We have opened bids for 2020 work projects, including our street reconstruction projects. Overall bids are very favorable, coming in at about 6% under the engineer's estimate. Glaeser Dawes was the low bid. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

OHM is reviewing the bids. As of writing, we do not have a breakdown on the bid price as it relates to streets versus water work/funding. I will have more information at the next meeting and hope to have a recommendation to proceed.

The scope includes a section of Oakview, Chelmsford, and Oxford (including the last small stretch of Winston). Note that it is unlikely we will have a budget to do all of those sections in 2020 since state revenues have not been forthcoming as expected. However, it is work that needs to be completed for the USDA watermain on those streets in the next three years.

Notable issues currently include the proposed layout and ownership (school or city) of the bus lane on Oakview by Syring. We will liaise with the school regarding this and how they wish to proceed with the bond improvements.

✓ **WATER – SEWER ISSUES PENDING** (*See Individual Category*)

✓ **SEWER REHABILITATION PROGRAM** (*No Change of Status*)

The city is moving forward with lining the sewer collectors on the west end of downtown (Fairchild, Mclain, Ingalls, Brady, Hayes, and Holland). We will also be inspecting Don Shenk, which was one of the first lining projects from 2007. I will notify the council when work is expected to commence.

We are still working to geo-locate sewer lines, manholes, and some services so we can map them and track maintenance data on GIS. The Genesee County Drain Commission has verbally committed to reimbursing the city for some of the work related to water and sewer, since they plan to use it from time to time. I do not have a figure at this time, but I expect it to be half of what is related to sanitary sewer and water line mapping.

✓ **SEWER CAPACITY INITIATIVE** (*Business Item*)

I am separating this section from the rehabilitation section since it is evolving into a separate project and investment.

The capacity study is complete and was included in a prior packet. As expected, we have capacity issues in one of our districts. The impacted district includes Springbrook, parts of downtown and Applecreek. Findings suggest that the capacity is a current issue and will be exacerbated by the apartment expansion.

We will need to increase the pipe diameter for part of that system and/or add a secondary discharge. We met with ROWE to find solutions. I expect this to be a large ticket item, but it needs to be done even without additional changes or additions to the system. Despite the investment needs, I do not believe the community shall need to bond or alter rates, since we have been anticipating such an occurrence.

Included in the packet is a proposal from ROWE to analyze the capacity for district three in sufficient detail to ascertain where and to what degree flows can be shifted to additional discharges and/or piping sizes increased. They are also recommending we follow through with testing for inflow and infiltration in district 4, which is very substantial. Their proposal includes details of their concerns and

solutions. I recommend approval of the scope, which will range from \$8,500 to \$13,500, depending upon circumstances.

I will look to separate this section in future reports as an action plan develops.

✓ **WATER MAIN REPLACEMENT - USDA (*Business Item*)**

Bids for water main work were included with the street projects for 2020. We have opened bids and they are very favorable, coming in at about 6% under the engineer's estimate. Glaeser Dawes was the low bid. This is the company that completed the first three phases of the street/water main reconstruction projects in the city since 2017.

OHM is reviewing the bids. As of writing, we do not have a breakdown on the bid price as it relates to streets versus water work/funding. I will have more information at the next meeting and hope to have a recommendation to proceed.

Bond counsel and other team members have been assembled and we can now begin to proceed with the financial aspects of the project. Included with the packet is a letter from our bond counsel, Miller Canfield. They have provided an outline of next steps and recommend that we proceed with the notice of intent resolution, which is also included in the packet.

I am very comfortable proceeding. Miller Canfield is a very reputable company that has done much for the city in the past, including the 2017 notes for streets and water. Jeff is the same contact as before and will be present at our meeting on the 27<sup>th</sup> to report on progress and respond to inquiries about expectations, timeline, and financial impact.

Prior system report findings follow:

The Genesee County Drain Commission - Water and Waste Services Division Water Master Plan, indicates they are considering a northern loop to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There is currently not any cost or participation information available. I will keep the council informed.

The city has been working with the county to abandon the Dye Road water main in the vicinity of the rail line. Note that we are holding this action pending the master plan review. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **HERITAGE VACANT LOTS (*No Change of Status*)**

The last of the lots acquired prior to the special assessment have been approved for sale. The city also has two more lots that were acquired through the tax reversion process. At this point the buyer, JW Morgan, has not executed the transaction. The

market for Heritage Village is soft. I will allow these instruments to expire, and we can revisit this matter when circumstances change.

✓ **NEWSLETTER** (*No Change of Status*)

The newsletter is out. Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. **(Update)** The **recreational path was not approved for DNR Trust funds for 2020**. The MDOT grant is conditionally awarded. We seek to apply again for the Trust fund grant and combine this with the Safe Routes to School initiative for 2021 construction.
2. The **raceway has been granted tentative 2020 race days**. They intend to use the site for thoroughbred horse racing. There is also pending additional legislation related to mobile application betting. They are open to finding additional users for the site to supplement the racing. They are also communicating well in regards to partnering with community groups such as Hometown Days. I find the new owners to be very astute and capable.
3. **(Update)** A Flint based group has a purchase option for **Mary Crapo**. The intention is to use the building and site for senior housing (approximately 40 units total). This would result in new residents in the downtown and the potential for new construction on part of that site. They are looking at a March planning commission meeting for zoning and site plan.
4. The **school bond** passed and many improvements are expected in 2019 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Plans have been submitted for work on Syring and Elms School.
5. **Street repair in 2020** is to include Chelmsford. We also hope to include the remainder of Winston and Oxford Ct. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022.
6. The **Applecreek Station** development of 48 townhomes is seeking final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. If this project occurs in 2019, 2020 DDA revenues will be positively and substantially improved.
7. **(Update)** The **Brewer Condo Project** was given site plan approval and tentative purchase agreement approval. This includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements. A drainage solution has just been approved by the county.
8. **(Update)** The next **Springbrook East** phase is under construction. Underground work is nearly complete. The developer has not been cooperative with installation requirements and inspections. Because much of the infrastructure is to be public, this is creating big problems. We are working

on solutions and have been given engineering reports by a third party regarding work completed onsite.

✓ **TRAILS (Update)**

After debriefing with our state Trust Fund Grant liaison, I believe we should apply one last time. This will either provide valuable resources for a 2021 construction, or at a minimum it will enable another year to save funds. The other upside is that we may find that we can tie this to the safe routes to school project, enabling better economies of scale and grant competitiveness.

We are also looking to immediately proceed with seeking other, private funding options. I have reached out to Sandra Murphy (and her replacement) already with the Community Foundation of Greater Flint.

Engineering is being completed as we speak. We are still working with the MTA and GM on some easements and permissions. Additional easements are now known to be required from owners of land on Miller Road. We will be reaching out to secure those instruments. Having extra time is now a benefit for these issues.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

We are certified and have access to additional state resources for planning and promoting sites. We are currently working with the MEDC to focus on a redevelopment plan for the Lovegrove building. We hope that this enables additional development incentives from the state as well. I will look to remove this section from future reports. Based upon progress with the Lovegrove Building, we may add a section reflecting such efforts in the report.

✓ **TAX REVERTED PROPERTY USE (No Change of Status)**

The housing market is not moving in any direction that we can discern. Being a presidential election year, I expect investment to be tepid as the nation awaits results. As such, if we have movement on the lot sales, we will take it. However, I do not see much value in remarketing the properties. The previous report follows.

I am seeking release from the buyers of tax reverted property on Wade Street and Heritage. I am doing so because the council granted sale approval over one year ago, but the purchase agreements remain unsigned after numerous requests. We can look to reoffer the properties or allow time to mature the prospects more.

✓ **8002 MILLER (No Change of Status)**

Occupancy of the entire building has been granted. The user is now going to be entering the next phase of rent payment towards the total purchase. I will be engaging them in early 2020 to begin establishing a plan and timeline for transfer of the property.

Note that the proceeds from this lease MUST go to offset the cities investment, effectively counting towards the eventual sale price by the user. This closely resembles a land contract. In fact, the city attorney may recommend we proceed directly to a land contract at this point as a means to recognize the current lease and eventually purchase terms.

✓ **SCHOOL FACILITY PROPOSAL (Update)**

Work is now occurring throughout the district, with mobilization occurring at Syring and the other campuses. I expect to have a school staff representative present at one of our February meetings to give an update on happenings.

The school has placed a construction trailer to oversee this massive set of projects. This is located near the administration building, but away from work efforts, on the property next to the bus garage. Though this is obviously temporary, the project could take a couple years. They are also putting up construction signs at various school sites, including Mary Crapo.

Additional bond work shall continue in 2020 and 2021. It will include all facilities, including athletic facilities at the high school. We expect cooperation and benefit in terms of establishing safer connections for walkers, better land grades (e.g. the football field), and more attractive gateways.

✓ **BREWER TOWNHOMES (Update)**

The site plan and sale has been approved. We await transfer of the property pending final approval of the condominium documents by the city attorney. The builder has gotten tentative drainage plans approved by Genesee County. As previously noted, this development is a candidate for water and sewer fee waiver incentives. I will have more information soon.

✓ **SPORTS CREEK RACEWAY & GAMING COMMISSION (No Change of Status)**

The raceway has been granted tentative 2020 race days. They intended to use the site for thoroughbred horse racing. However, the legislation needed to enable mobile application betting did not pass (a bill that enables advance deposit wagering by phone did, but it does nothing for the industry). The state passed legislation that was favorable to the Detroit casinos, including the ability for those facilities to engage in all sports betting and for state legislator to take direct donations from casinos.

There is a chance that Lansing could do something before March related to historical race wagering. The owner is not giving up on the potential for thoroughbred or harness racing, but it is expected that the site will be redeveloped entirely at this point.

✓ **CDBG (No Change of Status)**

At this point, we are looking to upgrade street name/stop signs in the downtown area using these funds. Improvements should be eligible for funding in the fall of 2020.

✓ **SAFE ROUTES TO SCHOOL (No Change of Status)**

The application has been reviewed by the state and comments are in. We are proceeding with the understanding that preliminary engineering, accurate pricing, and a final construction plan have not been settled. As we proceed with a potential award, we will have the opportunity to prioritize and select various project components, with the understanding that we will only need to proceed if funding is allocated through the grant.

As of writing, the school has been fantastic to work with. They indicate a willingness and ability to supply many of the desired improvements as they proceed with bond upgrades, including walkways and a potential pedestrian bridge.

See the October 14<sup>th</sup> packet for more details. Detailed information on the research and recommendations by the Crim Fitness Foundation are available upon request.

✓ **CENSUS COMPLETE COUNT COMMITTEE (Update)**

We have purchased some banners and related materials to assist in getting the word out. Mr. Cramer has been actively working with student groups and other volunteers to promote the census in the community. There is a fundraiser at Jan's on January 30<sup>th</sup> at 6pm for the purpose of raising funds to invest in additional awareness items.

✓ **GIS MAPS (No Change of Status)**

We will be working with Rowe to complete map and database creation. We will also seek a partial reimbursement from the Genesee County Drain Commission. Please see the report in the August 12 City Council packet for full details.

✓ **SHARED SERVICES AGREEMENT-MUNDY TOWNSHIP (No Change of Status)**

Mundy's park will not be completed this year. As such, any need for services is put on hold as it relates to utilizing our labor and maintenance staff/equipment. The previous report follows:

Mundy Township is very interested in utilizing our existing labor and equipment resources to support their new park facility on Hill Road. We have come to verbal terms with each other regarding expectations. I have also ensured we have the capacity and willingness from the DPW Director and union steward that represents the crew that will be doing the work. The city Treasurer is also equipped to track, report, and invoice such services by virtue of extending a system of accounting that we use to enable our staff to maintain the park and ride.

Moving forward, I expect to deliver a short shared services agreement that will enable city labor and equipment to be used to maintain the Mundy Township park. Again, this agreement will resemble the MDOT park-and-ride service expectation, while taking the form of the shared service agreement we have with Mundy Township for building services. Conceptually, I think this is a great idea to create efficiency for the township and more capacity for the city, while ensuring costs are fairly and appropriately covered. The working plan appears to support the concept in terms of its functionality and demand on our resources.

✓ **DISC GOLF (Update)**

Disc Golf is proposed for the Bristol Road property (let's call it Bristol Fields until something better comes along). A park board committee has been formed to create a physical, financial, and implementation plan to make this happen.

OHM has been able to plant corner stakes, making the site conducive to planning a course. We will be paying for a new survey description to correct noted errors, as well as staking irons. This will be necessary in the long run.

✓ **REPUBLIC WASTE SERVICES** (*Business Item*)

I am including a letter that Mundy Township has prepared to send Republic. Obviously, this is not something that we can co-sign since it is specific to their agreement. However, I believe the city should put Republic on notice as well and use this as a template to proceed. Please take a look at their attorney's findings. I would like to go over this at the meeting. If there is no objection, our staff (or the city attorney) can prepare a similar statement to send to Republic along with Mundy's.

My understanding is that Clayton Township is having issues as well. I will look to connect with their new Supervisor, Mr. Tom Spillane in the near future to better understand their position on the matter.

The bottom line is that Republic needs to dramatically correct the noted deficiencies (missing pickup, missed recovery times, and poor call center performance). If they cannot present a plan of action and make objective progress, we shall need to ascertain if we can exit this agreement or recover payments in order to supplement/replace the service.

The previous report follows:

The waste collection services offered by Republic have come under heavy scrutiny by Swartz Creek and Mundy Township. We have been experiencing an increase in missed pickups, repeat missed pickups for specific areas, recovery failures, and inaccurate customer service to residents.

Mr. Hicks, the area Republic representative, has indicated that staffing is difficult for waste management companies in this economy. He notes that this is part of the reason for limited equipment availability and a lack of consistent drivers on our routes. He reasons that low unemployment rates make the hiring and retention of drivers and mechanics difficult, resulting in deficiencies.

In working with the township, we are getting a sense that these issues MAY be more about how Republic does business and not industry-wide workforce problems with waste management. We will continue to press them for better service. We will also co-sign a notice to Republic noting the deficiencies and our intention to analyze the service. Note that this COULD result in a breach of contract and a new provider.

Though we do not have formal metrics for many service parameters, we did compare November 2019 resident complaints to November 2018 complaints. The numbers are telling, and we suspect many folks do not report issues.

Waste Collection Complaints:

November 2018: 14

November 2019: 43

Staff indicates that the trend appears to be continuing into December.

✓ **WELL-HEAD SITE** (*Update*)

The potential user is still considering the city property. If they proceed, they will conduct a full title search, partial survey, and environmental analysis. They agree to share all of their findings in exchange for access. If there is still interest, they will need to secure zoning approval from Vernon Township in Shiawassee County. They will look to seek a letter of agreement with the city at some point during this process.

With that said, no commitments have been made. The city council will still have ample opportunity to consider a tenant after a site design is completed and findings regarding water rights impact, zoning, and finance are considered. The previous report follows:

For some time, we have known that our well-head in Shiawassee County is of minimal value. A sale seems unlikely due to its circumstances. If Project Tim were a go, things would be different. However, that appears unlikely. In the meantime, the old pump house and fencing should probably be removed to make sure there are no risk factors left on the site.

As chance would have it, a company that provides high speed internet is interested in using this site for the purpose of installing a 25' x 28' enclosure with a satellite transmitter for area residents. They are offering to pay \$500/monthly to do so. They would also incur other incidental costs, including real and personal taxes that may be incurred. I am including their letter and concept plans. I indicated that the council may have an interest.

This is up for discussion at the meeting [January 13, 2020]. The upside is income. The downside is that it might encumber the site with a user that could compromise a future use. Even so, we could probably mitigate this.

✓ **MARY CRAPO (Update)**

Communities First has received a conceptual endorsement from the city to apply for funds to support Phase I of the Mary Crapo renovation. The renovation is to include 40 units of housing for 55 and older seniors of mixed income, historic preservation elements, and a small building addition for 11 units and an elevator. A potential phase two that includes single story attached ranches was indicated as well. Note that the school is transferring the property with a deed restriction for use as senior housing only.

We are receiving inquiries from the applicant's designer regarding zoning and site plan review for March. We are providing information necessary for them to do so. No plans or applicants have been received yet. I will keep everyone informed.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (See Individual Category)**

✓ **MONTHLY REPORTS (Update)**

There are some routine reports included for your information.

✓ **COMCAST NOTICE (Update)**

They have some channel changes forthcoming.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (No Change of Status)**

A training was held on December 3rd. Their next meeting will be on February 4<sup>th</sup>, which will be their annual meeting. They will select officers, which will certainly require a new chairperson. They will also be reviewing the 2019 annual report. I suspect that Mary Crapo will be on the March agenda for zoning and site plan review.

- ✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(No Change of Status)*  
The DDA did not meeting in January. Their next meeting is scheduled for February 13<sup>th</sup>.
- ✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*  
The ZBA does not have January business. Their next meeting is scheduled for February 19<sup>th</sup>. Their annual meeting will be March 18<sup>th</sup>, which will be held with or without other business.
- ✓ **PARKS AND RECREATION COMMISSION** *(No Change of Status)*  
The Park Board met on January 8<sup>th</sup> (one week later due to the New Year). They selected officers (Jim Barclay as Chair, Jentery Farmer as Vice-Chair, and Connie Olger as Secretary). The board is composed of six members, but the ordinance indicates membership should be nine. Three additional members are being sought for mayoral appointment. The board discussed whether members could come from the surrounding area.

The board tentatively set a date of July 18<sup>th</sup> (11am-3pm) for the slip and slide. Updates regarding disc golf, the Elms loop, and the Trust Fund grant were discussed. The next meeting is scheduled for February 5<sup>th</sup> at 5:30pm.

- ✓ **BOARD OF REVIEW** *(No Change of Status)*  
The BoR December meeting was at 10:00 a.m. on the 10<sup>th</sup>. This meeting enables folks to correct clerical errors and veteran exemptions. Three petitioners were heard.

## **NEW BUSINESS / PROJECTED ISSUES & PROJECTS**

- ✓ **APPOINTMENTS** *(Update)*  
We still need three park board members. Based upon the nominations for chair at the February planning commission meeting, we shall see if we require any other ZBA members.  
  
We also have a number of positions due to expire in March. Expect to see a number of reappointments, DPW Director affiliated appointments, and new park board members in the near future.
- ✓ **COST RECOVERY ORDINANCE** *(Update)*  
The city currently has the ability to recover costs used in relation to hazardous material incidents and alcohol/substance abuse emergency incidents that are responded to by our public safety services. Such costs could include a traffic accident caused by a drunk driver or a gas spill by a trucking company. These ordinances have been in place to alleviate costs to taxpayers by those responsible for such emergency responses. We use

these routinely, if infrequently, in conjunction with the Swartz Creek Area Fire Department and Metro Police of Genesee County.

There has been talk of expanding the application of such recovery ordinances to include other emergencies. For example, the fire department expended many labor and equipment resources to protect a downed power line on Miller Road recently. Consumers Energy DID reimburse the department (and the city), but we were at risk of expending over \$2,000 of city tax dollars for this run. While seeking reimbursement, the chief was asked about the city's cost recovery ordinance. As it happens, CE paid the request without such an ordinance because of negligence on their part which resulted in such a long delay for CE to take over the scene.

Moving forward, there are a number of response types that we should consider for cost recovery so that our routine and limited tax dollars are not squandered by those that are careless or negligent. To that end, we have been reviewing our calls with the fire chief and comparing similar ordinances from area communities. Such costs could pertain to calls for false alarms, excessive requests, illegal fires, threats, demolition, utility failure, etc. I am including an example ordinance from Davison Township to use for our discussion on this matter.

✓ **COUNCIL MEMBER ROOT (Update)**

Mrs. Root notified the Mayor on January 21<sup>st</sup> of her need to resign, effective immediately. The City Charter (Section 4.7) indicates that the council is to appoint a qualified elector within 30 days. Functioning in good faith, the council should look to have this appointment made by February 10th. I have placed this item on the agenda for discussion.

✓ **BUDGET AMENDMENT (Update)**

We have a number of mid-year budget amendments to make. Mrs. Korth has included a bulleted run down of the changes by fund. This should save you from reading a wall of text related to the budget changes. Her report follows:

The mid-year budget adjustments reflect changes in revenue and expenditure projections for fiscal year ending June 30, 2020. During the year, council has passed resolutions that change the budgeted amounts relating to specific projects and purchasing needs. This mid-year adjustment gives the administration an opportunity to make changes to the original budgeted amounts based on updated information.

There is a heading for each fund followed by the revenue changes then the expenditure changes. At the end of each fund section is the total for that fund including all accounts, not just those requiring adjustments. Many of the adjustments have a brief explanation in the far right column.

General Fund

Revenue is most greatly impacted by increases in the Building/Zoning/Planning Department, an increase in rental income from 8002 Miller Road, and interest income from investments. The major loss was from CDBG project revenue that will be received in FY21.

Expenditures that increased include the safe routes to school project, the holiday tree purchased for Holland Square and the cost to complete the Holland Square project.

#### Major Street Fund

Revenue and expenditures were most affected by the adjustment to the Fairchild TIP Project. There are different rules for each of the grants and other funding sources used to complete the major and local street projects around the city. The TIP projects require the contractor to submit invoices directly to the State of Michigan and the city receives reimbursements and payment vouchers through the state. The total project costs and reimbursements were budgeted originally.

Expenditures also had increases due to the August 2019 storm damage clean up, labor costs for new lighting, Bristol Road chip sealing, and the advance payment of the Misteguay Drain assessment.

#### Water and Sewer Funds

The major adjustment to both of these funds was the reclassifying of expenditures from equipment to repairs and maintenance for meter registers. The net effect on the total expenditures was zero but it is a significant amount.

\* \* \*

Note that these changes take us through June 30, 2020 for the existing budget. We will have the proposed budget before us in the coming months, detailing the continuation of many of these projects and some projects slated to start in 2020 and 2021.

A resolution is included to update our budget.

#### **Council Questions, Inquiries, Requests, Comments, and Notes**

*Mr. Harris:* Andy appears to be settling in well. I will keep the council informed.

**City of Swartz Creek  
RESOLUTIONS  
Regular Council Meeting, Monday, January 27, 2020, 7:00 P.M.**

**Resolution No. 200127-4A                    MINUTES – January 13, 2020**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, January 13, 2020, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200127-5A                    AGENDA APPROVAL**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of January 27, 2020, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200127-6A                    CITY MANAGER’S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council accept the City Manager’s Report of January 27, 2020, including reports and communications, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200127-8A                    RESOLUTION TO APPROVE MID-YEAR BUDGET AMENDMENTS**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

**WHEREAS**, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

**WHEREAS**, the City Council has reviewed the City’s 2019 – 2020 Revenue and Expenditure Report through December, and finds that it is not in deficit; however, certain department activity line items may be in deficit; and

**WHEREAS**, the City Council has received a Budget Amendment Summary and Revenue and Expenditure Reports reflecting proposed changes in budgeted items; and

**WHEREAS**, new budget amounts necessitate adjustments to the original adopted budget; and

**WHEREAS**, said supplemental documentation shows the new proposed revenue and expenditures by fund.

**THEREFORE BE IT RESOLVED**, the Swartz Creek City Council hereby authorizes and directs the city treasurer to make all necessary mid-year budget adjustment amendments to all city funds in accordance with the supplemental documentation (pages to ) attached.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 200127-8D**

**RESOLUTION AUTHORIZING NOTICE OF INTENT AND DECLARING INTENTION TO REIMBURSE**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek, County of Genesee, State of Michigan (the “City”) intends to issue and sell revenue bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Three Million Three Hundred Thousand Dollars (\$3,300,000) for the purpose of paying part of the cost of acquiring and constructing water supply system improvements (the “Project”); and

**WHEREAS**, the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended (“Act 94”), provides a means for financing the purchase, acquisition, construction, improvement, enlargement, extension, and repair of public improvements such as the Project through the issuance of revenue bonds; and

**WHEREAS**, a notice of intent to issue bonds must be published before the issuance of the aforesaid bonds in order to comply with the requirements of Section 33 of Act 94; and

**WHEREAS**, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The City Clerk is hereby authorized and directed to publish a notice of intent to issue bonds in the *Swartz Creek View*, a newspaper of general circulation in the City.
2. Said notice of intent shall be published as a one-quarter (1/4) page display advertisement in substantially the following form:

NOTICE TO TAXPAYERS AND ELECTORS OF THE  
CITY OF SWARTZ CREEK AND TO USERS OF SAID CITY'S  
WATER SUPPLY SYSTEM OF INTENT TO ISSUE  
BONDS AND THE  
RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City Council of the City of Swartz Creek, Genesee County, Michigan, intends to issue and sell revenue bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Three Million Three Hundred Thousand Dollars (\$3,300,000), for the purpose of paying part of the cost of acquiring and constructing water supply system improvements to serve the City.

SOURCE OF PAYMENT OF  
REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON SAID REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the City from the operations of said water supply system. Said revenues will consist of rates and charges billed to the users of the system, a schedule of which is presently on file in the office of the City Clerk. Said rates and charges may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the system, to pay the principal of and interest on said bonds and to pay other obligations of the system.

BOND DETAILS

SAID BONDS will be payable in annual installments not to exceed forty (40) in number and will bear interest at the rate or rates to be determined at a public or private sale but in no event to exceed the maximum rate permitted by law on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

Connie Olger  
Clerk, City of Swartz Creek

3. The City Council does hereby determine that the foregoing form of Notice of Intent and the manner of publication directed is the method best calculated to give notice to the water supply system's users and the City's taxpayers and electors of this Council's intent to issue the bonds, the purpose of the bonds, the security for the bonds, and the right of referendum relating thereto.
4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:
  - a) As of the date hereof, the City reasonably expects to reimburse the City for the expenditures described in (b) below with proceeds of debt to be incurred by the City.
  - b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were or will be paid subsequent to sixty (60) days prior to the date hereof.
  - c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$3,300,000.
  - d) A reimbursement allocation of the expenditures described in b) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the debt to be issued for the Project to reimburse the City for a capital expenditure made pursuant to this resolution.
  - e) The expenditures described in b) above are "capital expenditures" as defined in Treas. Reg. § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).
  - f) No proceeds of the borrowing paid to the City in reimbursement pursuant to this resolution will be used in a manner described in Treas. Reg. § 1.150-2(h) with respect to abusive uses of such proceeds, including, but not limited to, using funds corresponding to the proceeds of the borrowing in a manner that results in the creation of replacement proceeds (within Treas. Reg. § 1.148-1) within one year of the reimbursement allocation described in d) above.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_  
Voting Against: \_\_\_\_\_

**Resolution No. 200127-8E      RESOLUTION TO APPROVE DISTRICT 3 AND 4 SEWER CAPACITY INVESTIGATIONS**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the city owns, operates, and maintains a system of sewer collection lines that transport sewer to the county interceptors located at various locations in and around the community; and

**WHEREAS**, capacity limits, especially as it pertains to wet weather events in district 3 and inflow/infiltration in district 4, have been revealed by flow meter analysis conducted in 2019; and

**WHEREAS**, Rowe Professional Services Company has been working with city staff to prepare solutions for the noted issues in the system and is situated to engage in further testing and analysis that will result in a basis for an improvement plan.

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek hereby approves the proposal from Rowe Professional Services Company, dated January 10, 2020, in the amount of \$13,500, funds to be appropriated to the Sewer 591 fund.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_  
Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE 01/13/2020**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston.

Councilmembers Absent: Root.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger, City Attorney Chris Stritmatter.

Others Present: Lania Rocha, Andy Harris, Jim Barclay, Keith Witting, Bud Grimes, Nate Henry, Mike Wright, Glen Wilson, Margaret & John Pobocik.

**EXCUSE COUNCILMEMBER ROOT**

**Resolution No. 200113-01**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Farmer

**I Move** the Swartz Creek City Council excuse Councilmember Root.

YES: Unanimous Voice Vote.  
NO: None. Motion declared carried.

**APPROVAL OF MINUTES**

**Resolution No. 200113-02**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday December 23, 2019 to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Cramer, Farmer.  
NO: None. Motion Declared Carried.

## **APPROVAL OF AGENDA**

### **Resolution No. 200113-03**

**(Carried)**

Motion by Councilmember Farmer  
Second by Councilmember Cramer

**I Move** the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of January 13, 2020, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Cramer, Farmer, Gilbert.  
NO: None. Motion Declared Carried.

## **CITY MANAGER'S REPORT**

### **Resolution No. 200113-04**

**(Carried)**

Motion by Councilmember Hicks  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council accept the City Manager's Report of January 13, 2020, including reports and communications to be circulated and placed on file.

YES: Krueger, Pinkston, Cramer, Farmer, Gilbert, Hicks.  
NO: None. Motion Declared Carried.

## **MEETING OPENED TO THE PUBLIC:**

Keith Witting, 44554 Bayview Ave., Clinton Twp., representing the Horsemen of Michigan asked the council for support on Bill SB661. He requested everyone to make phone calls or send emails to our Senators.

## **COUNCIL BUSINESS:**

### **RESOLUTION TO APPROVE A LETTER OF SUPPORT GENESEE COUNTY 'HOME' FUNDING FOR SENIOR HOUSING AT THE MARY CRAPO SITE BY COMMUNITIES FIRST**

#### **Resolution No. 200113-05**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Mayor Pro Tem Pinkston

**WHEREAS**, Genesee County has applied for and received funds from the U.S. Department of Housing and Urban Development (HUD) under Title II of the

Cranston – Gonzales National Affordable Housing Act of 1990, as amended, for the purpose of providing affordable housing services in accordance with requirements of the HOME Investment Partnerships Program (HOME); and,

**WHEREAS**, Genesee County by Resolution, pursuant to provisions of the Housing and Community Development Act of 1974, as amended; the McKinney Act of 1987; and the National Affordable Housing Act of 1990, has adopted a Consolidated Plan to implement and fund housing activities eligible under the HOME Program; and,

**WHEREAS**, Genesee County recognizes the purpose and goals of the HOME Program are to increase the supply of decent, safe, sanitary, and affordable housing for low and moderate income households; and,

**WHEREAS**, Genesee County has requested HOME Program project applications be submitted that meet the purpose and goals of the HOME Program; and,

**WHEREAS**, Genesee County requires support of local communities for proposed HOME Program projects and Communities First, Inc. is proposing a HOME Program Project described as Mary Crapo Apartments: Adaptive reuse of Mary Crapo Building into forty (40) senior apartments and community space using \$600,000 in HOME funds, equity from low income housing tax credits, conventional and other financing; facility to be located at 8197 Miller Road, Swartz Creek, Michigan, 48473.

**NOW, THEREFORE, BE IT RESOLVED** that the Swartz Creek City Council, does hereby endorse and support the aforesaid HOME Program Project application to be submitted to the Genesee County Community Development Program for consideration for HOME Investment Partnerships Program funding.

Presentation & Discussion Ensued.

YES: Pinkston, Cramer, Farmer, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE THE PARK WAIVER REQUEST OF THE GFWC SWARTZ CREEK WOMEN’S CLUB**

**Resolution No. 200113-06**

**(Carried)**

Motion by Mayor Pro Tem Pinkston  
Second by Councilmember Cramer

**WHEREAS**, the City of Swartz Creek requires park usage reservations and fees in accordance with adopted rules and regulations; and

**WHEREAS**, the GFWC Swartz Creek Women’s Club reserved Pavilion #2 in Elms Park for Sunday, July 12, 2020 for the purpose of holding an annual meeting; and

**WHEREAS**, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

**WHEREAS**, the City Council finds the petitioning group to be a qualifying group with a qualifying activity.

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council hereby waives all fees for the July 12, 2020 reservation in Elms Park.

YES: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

**RESOLUTION TO APPROVE THE PARK WAIVER REQUEST OF THE FAIRWINDS COUNCIL OF GIRL SCOUTS**

**Resolution No. 200113-07**

**(Carried)**

Motion by Councilmember Cramer  
Second by Councilmember Farmer

**WHEREAS**, the City of Swartz Creek requires park usage reservations and fees in accordance with adopted rules and regulations; and

**WHEREAS**, the Girl Scout Alumni of Fair Winds Council reserved Pavilion #2 in Elms Park for September 13, 2020 for the purpose of holding an annual meeting; and

**WHEREAS**, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

**WHEREAS**, the City Council finds the petitioning group to be a qualifying group with a qualifying activity.

**NOW, THEREFORE, BE IT RESOLVED**, the Swartz Creek City Council hereby waives all fees for the September 13, 2020 reservation in Elms Park.

YES: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

WELL-HEAD SITE

DISCUSSION

Adam Zettel, City Manager gave an update on the property and the inquiry he received from a satellite/internet provider in regards to leasing the property.

**MEETING OPENED TO THE PUBLIC:**

Andy Harris introduced himself as our new Director of Public Services. He is excited for the challenge and meeting everyone.

John Pobocik, inquired on the TIM project.

**REMARKS BY COUNCILMEMBERS:**

Mayor Pro Tem Pinkston Go Racetrack!

Councilmember Gilbert saw Shiawassee County is putting in solar panels. He is glad we didn't get the nasty weather we were expecting.

Councilmember Hicks announced Jim Barclay is the new Park Board chair and the board is in need of 3 new members. Thanks to Larry Cummings, Joe Perrault & Rick Henry for their work on the Park Board for many, many years. Welcome Mr. Harris! Women's Club is having a chili dinner and she will be selling tickets.

Councilmember Cramer had very successful census meeting with the SCHS honor students. The census bureau statistics that there was 16% of our population wasn't counted in 2010. He has made it his goal not to be undercounted in 2020.

Mayor Krueger reminded everyone to please make sure to fill out your census form. We have a lot of plans coming up and looking forward to making the city the best place we can.

**ADJOURNMENT**

**Resolution No. 200113-08**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Farmer

**I Move** the Swartz Creek City Council adjourn the regular meeting at 8:24 p.m.

Unanimous Voice Vote.

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**David A. Krueger, Mayor**

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**Connie Olger, City Clerk**

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK  
PERIOD ENDING 12/31/2019

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,280,530.00	2,280,530.00	1,739,695.54	540,834.46	76.28
215.000 - Administration and Clerk	42.00	42.00	40.60	1.40	96.67
262.000 - Elections	0.00	0.00	350.00	(350.00)	100.00
301.000 - Police Dept	3,800.00	3,800.00	4,877.40	(1,077.40)	128.35
336.000 - Fire Department	0.00	0.00	800.00	(800.00)	100.00
345.000 - PUBLIC SAFETY BUILDING	28,100.00	28,100.00	8,893.91	19,206.09	31.65
410.000 - Building & Zoning & Planning	65,830.00	65,830.00	63,233.50	2,596.50	96.06
448.000 - Lighting	9,870.00	9,870.00	3,860.76	6,009.24	39.12
448.001 - Decorative Street Lighting	8,165.39	8,165.39	0.00	8,165.39	0.00
728.005 - Holland Square Streetscape	0.00	40,000.00	40,000.00	0.00	100.00
782.000 - Facilities - Abrams Park	100.00	100.00	140.00	(40.00)	140.00
783.000 - Facilities - Elms Rd Park	6,700.00	6,700.00	1,560.00	5,140.00	23.28
790.000 - Facilities-Senior Center/Libr	7,980.00	7,980.00	2,455.82	5,524.18	30.77
790.012 - CDBG Senior Center Operations	1,440.95	1,440.95	0.00	1,440.95	0.00
794.000 - Community Promotions Program	0.00	0.00	1,000.00	(1,000.00)	100.00
931.000 - Transfers IN	38,000.00	38,000.00	34,000.00	4,000.00	89.47
TOTAL REVENUES	2,450,558.34	2,490,558.34	1,900,907.53	589,650.81	
000.000 - General	14,160.00	14,160.00	6,820.74	7,339.26	48.17
101.000 - Council	20,210.43	20,210.43	13,792.36	6,418.07	68.24
172.000 - Executive	109,561.45	140,881.45	66,945.38	73,936.07	47.52
201.000 - Finance,Budgeting,Accounting	47,008.38	47,008.38	28,290.22	18,718.16	60.18

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
215.000 - Administration and Clerk	28,138.95	28,138.95	17,868.34	10,270.61	63.50
228.000 - Information Technology	16,600.00	18,970.53	14,005.79	4,964.74	73.83
247.000 - Board of Review	2,450.65	2,450.65	645.89	1,804.76	26.36
253.000 - Treasurer	43,940.75	43,940.75	20,278.14	23,662.61	46.15
257.000 - Assessor	55,963.72	55,963.72	18,446.69	37,517.03	32.96
262.000 - Elections	58,867.77	58,867.77	6,450.10	52,417.67	10.96
266.000 - Legal Council	20,000.00	20,000.00	6,034.00	13,966.00	30.17
301.000 - Police Dept	7,855.00	7,855.00	11,900.90	(4,045.90)	151.51
301.266 - Legal Council PSFY	4,100.00	4,100.00	770.00	3,330.00	18.78
301.851 - Retiree Employer Health Care PSFY	21,133.00	21,133.00	9,091.60	12,041.40	43.02
334.000 - Metro Police Authority	990,000.00	990,000.00	485,463.50	504,536.50	49.04
336.000 - Fire Department	200,781.24	200,781.24	65,201.60	135,579.64	32.47
345.000 - PUBLIC SAFETY BUILDING	45,613.25	45,613.25	19,109.22	26,504.03	41.89
410.000 - Building & Zoning & Planning	117,084.00	117,084.00	45,712.06	71,371.94	39.04
410.025 - 2017 CDBG 5157 Morrish Demo	375.00	375.00	0.00	375.00	0.00
448.000 - Lighting	108,165.39	108,165.39	45,362.76	62,802.63	41.94
463.000 - Routine Maint - Streets	0.00	0.00	1,125.00	(1,125.00)	100.00
728.005 - Holland Square Streetscape	103,700.00	290,682.31	319,456.45	(28,774.14)	109.90
781.000 - Facilities - Pajtas Amphitheat	2,025.62	2,025.62	1,078.48	947.14	53.24
782.000 - Facilities - Abrams Park	43,259.60	43,259.60	17,995.81	25,263.79	41.60
783.000 - Facilities - Elms Rd Park	77,407.45	77,407.45	41,963.39	35,444.06	54.21
784.000 - Facilities - Bicentennial Park	1,930.75	1,930.75	1,972.28	(41.53)	102.15
786.000 - Non-Motorized Trailway	150,000.00	150,000.00	20,032.75	129,967.25	13.36

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
787.000 - Veterans Memorial Park	3,173.58	3,173.58	1,682.23	1,491.35	53.01
790.000 - Facilities-Senior Center/Libr	36,376.28	36,376.28	19,417.20	16,959.08	53.38
790.012 - CDBG Senior Center Operations	1,440.95	1,440.95	0.00	1,440.95	0.00
793.000 - Facilities - City Hall	19,505.94	19,505.94	8,710.10	10,795.84	44.65
794.000 - Community Promotions Program	40,958.41	40,958.41	35,890.04	5,068.37	87.63
796.000 - Facilities - Cemetary	2,492.94	2,492.94	1,921.24	571.70	77.07
797.000 - Facilities - City Parking Lots	7,074.46	7,074.46	2,190.67	4,883.79	30.97
851.000 - Retired Employee Health Care	25,377.00	25,377.00	6,765.06	18,611.94	26.66
965.000 - Transfers Out	164,930.00	164,930.00	84,567.50	80,362.50	51.27
<b>TOTAL EXPENDITURES</b>	<b>2,591,661.96</b>	<b>2,812,334.80</b>	<b>1,446,957.49</b>	<b>1,365,377.31</b>	
<b>Fund 101 - General Fund:</b>					
TOTAL REVENUES	2,450,558.34	2,490,558.34	1,900,907.53	589,650.81	76.32
TOTAL EXPENDITURES	2,591,661.96	2,812,334.80	1,446,957.49	1,365,377.31	51.45
NET OF REVENUES & EXPENDITURES	(141,103.62)	(321,776.46)	453,950.04	(775,726.50)	
<b>Fund 202 - Major Street Fund</b>					
000.000 - General	430,121.00	430,121.00	174,882.43	255,238.57	40.66
441.000 - Miller Rd Park & Ride	5,200.00	5,200.00	1,298.72	3,901.28	24.98
449.500 - Right of Way - General	1,250.00	1,250.00	0.00	1,250.00	0.00
453.105 - Fairchild-Cappy to Miller TIP	201,600.00	253,585.91	31,661.74	221,924.17	12.49
463.000 - Routine Maint - Streets	288.00	288.00	0.00	288.00	0.00
478.000 - Snow & Ice Removal	500.00	500.00	0.00	500.00	0.00
<b>TOTAL REVENUES</b>	<b>638,959.00</b>	<b>690,944.91</b>	<b>207,842.89</b>	<b>483,102.02</b>	
228.000 - Information Technology	800.00	948.16	604.76	343.40	63.78
441.000 - Miller Rd Park & Ride	5,892.21	5,892.21	3,023.25	2,868.96	51.31
448.000 - Lighting	90,547.00	90,547.00	96,187.00	(5,640.00)	106.23

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
449.500 - Right of Way - General	9,500.00	9,500.00	13,554.70	(4,054.70)	142.68
453.105 - Fairchild-Cappy to Miller TIP	257,000.00	300,434.84	66,081.77	234,353.07	22.00
463.000 - Routine Maint - Streets	53,521.36	53,521.36	36,073.55	17,447.81	67.40
463.308 - Winston - Oakview to Chesterfield	0.00	0.00	1,312.00	(1,312.00)	100.00
474.000 - Traffic Services	31,334.12	31,334.12	21,396.49	9,937.63	68.28
478.000 - Snow & Ice Removal	39,449.85	39,449.85	7,740.36	31,709.49	19.62
482.000 - Administrative	11,292.50	11,292.50	5,370.35	5,922.15	47.56
538.500 - Intercommunity storm drains	3,700.00	3,700.00	4,883.27	(1,183.27)	131.98
965.000 - Transfers Out	100,000.00	100,000.00	0.00	100,000.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>603,037.04</b>	<b>646,620.04</b>	<b>256,227.50</b>	<b>390,392.54</b>	
<b>Fund 202 - Major Street Fund:</b>					
TOTAL REVENUES	638,959.00	690,944.91	207,842.89	483,102.02	30.08
TOTAL EXPENDITURES	603,037.04	646,620.04	256,227.50	390,392.54	39.63
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>35,921.96</b>	<b>44,324.87</b>	<b>(48,384.61)</b>	<b>92,709.48</b>	
<b>Fund 203 - Local Street Fund</b>					
000.000 - General	150,691.00	150,691.00	61,300.25	89,390.75	40.68
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	1,250.00	1,250.00	0.00	1,250.00	0.00
463.000 - Routine Maint - Streets	288.00	288.00	0.00	288.00	0.00
478.000 - Snow & Ice Removal	300.00	300.00	0.00	300.00	0.00
931.000 - Transfers IN	540,000.00	540,000.00	0.00	540,000.00	0.00
<b>TOTAL REVENUES</b>	<b>707,529.00</b>	<b>707,529.00</b>	<b>61,300.25</b>	<b>646,228.75</b>	
228.000 - Information Technology	800.00	948.16	604.76	343.40	63.78
448.000 - Lighting	9,021.00	9,021.00	9,021.00	0.00	100.00
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
449.500 - Right of Way - General	15,000.00	15,000.00	14,883.70	116.30	99.22
463.000 - Routine Maint - Streets	197,393.54	197,393.54	43,100.77	154,292.77	21.83
463.106 - Hemsley Reconstruction	85,792.42	126,545.67	387,967.12	(261,421.45)	306.58
463.108 - Oxford Court	0.00	0.00	1,389.00	(1,389.00)	100.00
474.000 - Traffic Services	19,955.58	19,955.58	3,694.00	16,261.58	18.51
478.000 - Snow & Ice Removal	47,564.75	47,564.75	5,801.64	41,763.11	12.20
482.000 - Administrative	16,231.44	16,231.44	7,769.76	8,461.68	47.87
538.500 - Intercommunity storm drains	4,825.00	4,825.00	4,883.26	(58.26)	101.21
<b>TOTAL EXPENDITURES</b>	<b>411,583.73</b>	<b>452,485.14</b>	<b>479,115.01</b>	<b>(26,629.87)</b>	
<b>Fund 203 - Local Street Fund:</b>					
TOTAL REVENUES	707,529.00	707,529.00	61,300.25	646,228.75	8.66
TOTAL EXPENDITURES	411,583.73	452,485.14	479,115.01	(26,629.87)	105.89
NET OF REVENUES & EXPENDITURES	295,945.27	255,043.86	(417,814.76)	672,858.62	
<b>Fund 204 - MUNICIPAL STREET FUND</b>					
000.000 - General	631,220.00	631,220.00	610,626.80	20,593.20	96.74
<b>TOTAL REVENUES</b>	<b>631,220.00</b>	<b>631,220.00</b>	<b>610,626.80</b>	<b>20,593.20</b>	
905.000 - Debt Service	165,475.28	165,475.28	13,933.47	151,541.81	8.42
965.000 - Transfers Out	440,000.00	440,000.00	0.00	440,000.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>605,475.28</b>	<b>605,475.28</b>	<b>13,933.47</b>	<b>591,541.81</b>	
<b>Fund 204 - MUNICIPAL STREET FUND:</b>					
TOTAL REVENUES	631,220.00	631,220.00	610,626.80	20,593.20	96.74
TOTAL EXPENDITURES	605,475.28	605,475.28	13,933.47	591,541.81	2.30
NET OF REVENUES & EXPENDITURES	25,744.72	25,744.72	596,693.33	(570,948.61)	
<b>Fund 226 - Garbage Fund</b>					
000.000 - General	395,423.00	395,423.00	383,045.43	12,377.57	96.87
<b>TOTAL REVENUES</b>	<b>395,423.00</b>	<b>395,423.00</b>	<b>383,045.43</b>	<b>12,377.57</b>	
000.000 - General	8,873.00	8,873.00	8,456.74	416.26	95.31

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
101.000 - Council	4,390.35	4,390.35	2,766.17	1,624.18	63.01
172.000 - Executive	8,768.92	8,768.92	4,064.72	4,704.20	46.35
201.000 - Finance,Budgeting,Accounting	7,300.77	7,300.77	5,004.99	2,295.78	68.55
215.000 - Administration and Clerk	4,228.93	4,228.93	2,690.84	1,538.09	63.63
228.000 - Information Technology	2,150.00	2,446.32	1,569.51	876.81	64.16
253.000 - Treasurer	8,282.59	8,282.59	3,821.34	4,461.25	46.14
257.000 - Assessor	800.00	800.00	0.00	800.00	0.00
528.000 - Sanitation Collection	290,477.59	290,477.59	128,481.28	161,996.31	44.23
530.000 - Wood Chipping	42,355.00	42,355.00	33,266.09	9,088.91	78.54
782.000 - Facilities - Abrams Park	4,457.22	4,457.22	5,569.85	(1,112.63)	124.96
783.000 - Facilities - Elms Rd Park	5,203.95	5,203.95	6,280.90	(1,076.95)	120.69
793.000 - Facilities - City Hall	3,905.04	3,905.04	2,006.03	1,899.01	51.37
TOTAL EXPENDITURES	391,193.36	391,489.68	203,978.46	187,511.22	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	395,423.00	395,423.00	383,045.43	12,377.57	96.87
TOTAL EXPENDITURES	391,193.36	391,489.68	203,978.46	187,511.22	52.10
NET OF REVENUES & EXPENDITURES	4,229.64	3,933.32	179,066.97	(175,133.65)	
Fund 248 - Downtown Development Fund					
000.000 - General	45,310.00	45,310.00	35,155.93	10,154.07	77.59
728.004 - Family Movie Night	2,500.00	2,500.00	0.00	2,500.00	0.00
TOTAL REVENUES	47,810.00	47,810.00	35,155.93	12,654.07	
173.000 - DDA Administration	2,510.00	2,510.00	8.90	2,501.10	0.35
728.002 - Streetscape	475.00	40,475.00	40,000.00	475.00	98.83
728.003 - Facade Program	0.00	10,000.00	10,000.00	0.00	100.00
728.004 - Family Movie Night	3,950.00	14,237.63	12,961.29	1,276.34	91.04

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
TOTAL EXPENDITURES	6,935.00	67,222.63	62,970.19	4,252.44	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	47,810.00	47,810.00	35,155.93	12,654.07	73.53
TOTAL EXPENDITURES	6,935.00	67,222.63	62,970.19	4,252.44	93.67
NET OF REVENUES & EXPENDITURES	40,875.00	(19,412.63)	(27,814.26)	8,401.63	
Fund 350 - City Hall Debt Fund					
000.000 - General	12.75	12.75	6.79	5.96	53.25
931.000 - Transfers IN	88,730.00	88,730.00	84,567.50	4,162.50	95.31
TOTAL REVENUES	88,742.75	88,742.75	84,574.29	4,168.46	
905.000 - Debt Service	89,480.00	89,480.00	5,158.75	84,321.25	5.77
TOTAL EXPENDITURES	89,480.00	89,480.00	5,158.75	84,321.25	
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES	88,742.75	88,742.75	84,574.29	4,168.46	95.30
TOTAL EXPENDITURES	89,480.00	89,480.00	5,158.75	84,321.25	5.77
NET OF REVENUES & EXPENDITURES	(737.25)	(737.25)	79,415.54	(80,152.79)	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	10.00	10.00	5.66	4.34	56.60
931.000 - Transfers IN	75,000.00	75,000.00	0.00	75,000.00	0.00
TOTAL REVENUES	75,010.00	75,010.00	5.66	75,004.34	
336.000 - Fire Department	0.00	5,838.79	5,838.79	0.00	100.00
TOTAL EXPENDITURES	0.00	5,838.79	5,838.79	0.00	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	75,010.00	75,010.00	5.66	75,004.34	0.01
TOTAL EXPENDITURES	0.00	5,838.79	5,838.79	0.00	100.00
NET OF REVENUES & EXPENDITURES	75,010.00	69,171.21	(5,833.13)	75,004.34	
Fund 590 - Water Supply Fund					
000.000 - General	2,100.00	2,100.00	6,142.36	(4,042.36)	292.49
540.000 - Water System	2,225,695.00	2,225,695.00	1,018,176.14	1,207,518.86	45.75
TOTAL REVENUES	2,227,795.00	2,227,795.00	1,024,318.50	1,203,476.50	

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
000.000 - General	22,382.50	22,382.50	21,141.88	1,240.62	94.46
101.000 - Council	11,606.88	11,606.88	6,915.25	4,691.63	59.58
172.000 - Executive	30,681.16	31,836.16	14,723.13	17,113.03	46.25
201.000 - Finance,Budgeting,Accounting	22,649.21	22,649.21	14,597.30	8,051.91	64.45
215.000 - Administration and Clerk	15,872.96	15,872.96	9,437.82	6,435.14	59.46
228.000 - Information Technology	6,000.00	7,333.43	5,013.45	2,319.98	68.36
253.000 - Treasurer	31,271.84	31,271.84	14,700.78	16,571.06	47.01
540.000 - Water System	2,076,741.20	2,098,658.70	752,950.26	1,345,708.44	35.88
542.000 - Read and Bill	56,248.38	56,248.38	25,299.57	30,948.81	44.98
543.230 - Water Main Repair USDA Grant	149,195.00	149,195.00	56,303.75	92,891.25	37.74
793.000 - Facilities - City Hall	10,277.73	10,277.73	4,808.82	5,468.91	46.79
850.000 - Other Functions	12,000.00	12,000.00	0.00	12,000.00	0.00
905.000 - Debt Service	49,916.22	49,916.22	4,161.94	45,754.28	8.34
<b>TOTAL EXPENDITURES</b>	<b>2,494,843.08</b>	<b>2,519,249.01</b>	<b>930,053.95</b>	<b>1,589,195.06</b>	
<b>Fund 590 - Water Supply Fund:</b>					
TOTAL REVENUES	2,227,795.00	2,227,795.00	1,024,318.50	1,203,476.50	45.98
TOTAL EXPENDITURES	2,494,843.08	2,519,249.01	930,053.95	1,589,195.06	36.92
NET OF REVENUES & EXPENDITURES	(267,048.08)	(291,454.01)	94,264.55	(385,718.56)	
<b>Fund 591 - Sanitary Sewer Fund</b>					
000.000 - General	2,500.00	2,500.00	4,886.56	(2,386.56)	195.46
536.000 - Sewer System	1,289,965.00	1,289,965.00	597,511.38	692,453.62	46.32
<b>TOTAL REVENUES</b>	<b>1,292,465.00</b>	<b>1,292,465.00</b>	<b>602,397.94</b>	<b>690,067.06</b>	
000.000 - General	22,682.50	22,682.50	21,141.88	1,540.62	93.21
101.000 - Council	11,281.88	11,281.88	6,914.92	4,366.96	61.29
172.000 - Executive	30,593.04	31,118.04	14,722.83	16,395.21	47.31

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
201.000 - Finance,Budgeting,Accounting	22,554.21	22,554.21	14,597.02	7,957.19	64.72
215.000 - Administration and Clerk	16,422.96	16,422.96	9,437.93	6,985.03	57.47
228.000 - Information Technology	6,000.00	7,333.43	5,013.46	2,319.97	68.36
253.000 - Treasurer	31,211.70	31,211.70	14,700.12	16,511.58	47.10
536.000 - Sewer System	995,116.56	1,024,459.06	214,105.85	810,353.21	20.90
537.000 - Sewer Lift Stations	9,074.40	9,074.40	4,730.97	4,343.43	52.14
542.000 - Read and Bill	64,579.13	64,579.13	30,534.44	34,044.69	47.28
543.400 - Reline Existing Sewers	197,000.00	197,000.00	0.00	197,000.00	0.00
543.401 - Flush & TV Sewers	0.00	16,500.00	0.00	16,500.00	0.00
793.000 - Facilities - City Hall	10,069.04	10,069.04	4,787.40	5,281.64	47.55
850.000 - Other Functions	5,000.00	5,000.00	0.00	5,000.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>1,421,585.42</b>	<b>1,469,286.35</b>	<b>340,686.82</b>	<b>1,128,599.53</b>	
<b>Fund 591 - Sanitary Sewer Fund:</b>					
TOTAL REVENUES	1,292,465.00	1,292,465.00	602,397.94	690,067.06	46.61
TOTAL EXPENDITURES	1,421,585.42	1,469,286.35	340,686.82	1,128,599.53	23.19
NET OF REVENUES & EXPENDITURES	(129,120.42)	(176,821.35)	261,711.12	(438,532.47)	
<b>Fund 661 - Motor Pool Fund</b>					
000.000 - General	154,115.26	154,115.26	107,311.65	46,803.61	69.63
<b>TOTAL REVENUES</b>	<b>154,115.26</b>	<b>154,115.26</b>	<b>107,311.65</b>	<b>46,803.61</b>	
172.000 - Executive	10,628.40	10,628.40	9,729.04	899.36	91.54
201.000 - Finance,Budgeting,Accounting	7,889.59	7,889.59	3,675.67	4,213.92	46.59
228.000 - Information Technology	1,150.00	1,446.32	891.97	554.35	61.67
795.000 - Facilities - City Garage	188,597.59	188,597.59	76,031.33	112,566.26	40.31
850.000 - Other Functions	9,850.00	9,850.00	0.00	9,850.00	0.00
<b>TOTAL EXPENDITURES</b>	<b>218,115.58</b>	<b>218,411.90</b>	<b>90,328.01</b>	<b>128,083.89</b>	

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
<b>Fund 661 - Motor Pool Fund:</b>					
TOTAL REVENUES	154,115.26	154,115.26	107,311.65	46,803.61	69.63
TOTAL EXPENDITURES	218,115.58	218,411.90	90,328.01	128,083.89	41.36
NET OF REVENUES & EXPENDITURES	(64,000.32)	(64,296.64)	16,983.64	(81,280.28)	
<b>Fund 865 - Sidewalks</b>					
478.000 - Snow & Ice Removal	1,000.00	1,000.00	0.00	1,000.00	0.00
931.000 - Transfers IN	1,200.00	1,200.00	0.00	1,200.00	0.00
TOTAL REVENUES	2,200.00	2,200.00	0.00	2,200.00	
478.000 - Snow & Ice Removal	2,200.00	2,200.00	0.00	2,200.00	0.00
TOTAL EXPENDITURES	2,200.00	2,200.00	0.00	2,200.00	
<b>Fund 865 - Sidewalks:</b>					
TOTAL REVENUES	2,200.00	2,200.00	0.00	2,200.00	0.00
TOTAL EXPENDITURES	2,200.00	2,200.00	0.00	2,200.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	
<b>Fund 866 - Weed Fund</b>					
000.000 - General	6,800.00	6,800.00	2,300.00	4,500.00	33.82
TOTAL REVENUES	6,800.00	6,800.00	2,300.00	4,500.00	
000.000 - General	2,100.00	2,100.00	570.00	1,530.00	27.14
965.000 - Transfers Out	38,000.00	38,000.00	34,000.00	4,000.00	89.47
TOTAL EXPENDITURES	40,100.00	40,100.00	34,570.00	5,530.00	
<b>Fund 866 - Weed Fund:</b>					
TOTAL REVENUES	6,800.00	6,800.00	2,300.00	4,500.00	33.82
TOTAL EXPENDITURES	40,100.00	40,100.00	34,570.00	5,530.00	86.21
NET OF REVENUES & EXPENDITURES	(33,300.00)	(33,300.00)	(32,270.00)	(1,030.00)	

# Metro Police Authority Offense Summary

## For Swartz Creek

Occurred 12/1/2019 - 12/31/2019

Offense	Total Offenses
1297 - 12000 - Attempted Robbery -Unarmed	1
1316 - 13003 - Intimidation	1
1380 - 13003 - Telephone Used for Harassment, Threats	1
1384 - 13003 - Computer/Internet Used for Harassment, Threats	2
2203 - 22001 - Burglary - Forced Entry - Non-Residence	3
2399 - 23007 - Larceny (Other)	2
2599 - 25000 - Counterfeiting (Other)	1
3074 - 30002 - Retail Fraud Theft 2nd Degree	1
3599 - 35001 - Dangerous Drugs (Other)	1
4877 - 48000 - Fleeing and Eluding (Felony)	1
5006 - 50000 - Obstructing Justice	1
5011 - 50000 - Parole Violation	1
5015 - 50000 - Failure to Appear	1
5309 - 53002 - Harassing Communications	1
5393 - 53001 - Disorderly Conduct (Other)	1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	2
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8028 - 54002 - Operating with Blood Alcohol Content of .08% or more	1
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	4
9910 - 93001 - Traffic, Non-Criminal - Accident	9
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	5
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	4
9942 - 98006 - Inspections/Investigations - Family Trouble	1
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	2
9947 - 99002 - Miscellaneous - Natural Death	2
9948 - 99003 - Miscellaneous - Missing Persons	1
9953 - 99008 - Miscellaneous - General Assistance	2
9954 - 99009 - Miscellaneous - Non-Criminal	1
9955 - 99008 - Miscellaneous - Assist to EMS	1
<b>Total</b>	<b>56</b>

CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
PARK AND RECREATION ADVISORY BOARD  
MINUTES OF REGULAR MEETING  
January 8 2020

Meeting called to order at 5:30 p.m. by Chairperson Hicks at Elms Road Parka.

Members Present: James Barclay, Rae Lynn Hicks, Jentery Farmer, Connie Olger, Samantha Fountain (arrived at 5:35).

Members Absent: Trudy Plumb.

Staff Present: Adam Zettel.

Others Present: Lania Rocha.

APPROVAL OF AGENDA: Motion by Barclay to approve agenda of January 8, 2019, support by Farmer. Motion carried by voice consent.

APPROVAL OF MINUTES: Motion by Barclay to approve minutes of November 6, 2019 support by Farmer. Motion carried by voice consent.

MEETING OPEN TO THE PUBLIC: None.

COMMUNICATIONS TO THE BOARD:

- A. November 6, 2019 Minutes
- B. Staff Letter

REPORTS:

- A. DPW REPORT: None, position vacant at this time.
- B. City Manager: Waiting for Bristol Rd. survey. Walking trail didn't get done in 2019. Checking with group on the storage slab.

BUSINESS:

- A. Selection of Officers: Elections: Officers were selected for 2020. Motion by Hicks, Chairperson Barclay, Vice-Chair Farmer, and Secretary Olger, supported by Fountain. Motion carried.
- B. Disc Golf: Survey has been ordered just waiting on it.
- C. Tot Lot Dedication Ceremony: Will not be having one.
- D. Slip and Slide Date: Tentatively set two dates to reserve pavilions, July 18<sup>th</sup> & July 25<sup>th</sup> 11-3. Waiting for confirmation with Fire Department on preferred date.

MEETING OPEN TO THE PUBLIC: None.

BOARD MEMBER COMMENTS: Hicks would like to thank Larry Cummings, Rick Henry & Joe Perrault for their time spent with the board. We need 3 new members and looking to changing the ordinance on requirements of the number of members and the requirements to be a member.

ADJOURNMENT: Meeting adjourned at 6:15 p.m.

NEXT MEETING: February 5, 5:30 p.m.

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Connie Olger, Secretary



RECEIVED  
JAN 13 2020  
FOR \_\_\_\_\_

January 9, 2019

City Clerk  
City of Swartz Creek  
8083 Civic Dr.  
Swartz Creek, MI 48473

Dear City Clerk:

We are committed to keeping you and our customers informed about Xfinity TV changes. In order to improve the customer experience, we are in the process of updating how we deliver some of our programming over the cable system to enhance the quality and reliability of our services.

In the coming weeks, we plan to implement delivery updates for our non-Hispanic international programming networks (IPNs) such as: TV Asia, Zee TV, TV Japan, etc. and out of market (OOM) sports Pay Per View packages (initially NHL Center Ice and NBA League Pass, followed by MLB Extra Innings).

A limited number of customers may still have older devices that do not support these upgrades and will not be able to continue to view them until the devices are replaced. Customers with this older equipment who receive the impacted channels are being notified that they can swap their equipment at no cost so they can continue to enjoy these channels. Please note that since the spring of 2018, we have provided updated devices to all new IPN subscribers, and since September 2019, have provided updated devices to all OOM Sports PPV customers. Accordingly, we expect the number of impacted customers from these first two sets of changes to be very minimal.

Over the next two years, we plan to expand this enhancement of our services to include additional channels on additional tiers of service. In each case, we will communicate with impacted customers well in advance so they can continue to enjoy this programming in their homes.

Please feel free to contact me at 734-359-2077 if you have any questions.

Sincerely,

John P. Gardner  
Director, External Affairs  
Comcast, Heartland Region  
1401 E. Miller Rd.  
Lansing, MI 48911



# ROWE PROFESSIONAL SERVICES COMPANY

*Large Firm Resources. Personal Attention.<sup>sm</sup>*

January 10, 2020

Mr. Adam Zettel, City Manager  
City of Swartz Creek  
8083 Civic Drive  
Swartz Creek, MI 48473

RE: Sanitary Sewer Capacity Improvements to Sewer Districts 3 and 4

Dear Mr. Zettel:

The City of Swartz Creek performed a flow-metered analysis of the city's sewer Districts 1 through 4 in 2019. The results of the analysis indicated that District 3, which outlets into the county interceptor sewer on Raubinger Road, has little to no additional capacity remaining. Also, the analysis showed that District 4, which outlets to the county interceptor on 1<sup>st</sup> Street, has significant storm water infiltration/inflow (I/I). The sewer district map from the analysis is attached for reference.

It was requested that we look at options for providing additional capacity in District 3 and for trying to identify the sources of I/I in District 4. At this time, the Genesee County Drain Commissioner's Office will not approve new development in District 3 until a plan is in place for increasing the capacity of the sewer.

Additional capacity in District 3 will be determined by breaking down the districts further to determine how far upstream of the outlet the pipe size needs to be increased. We will calculate the theoretical sewer flow from each of the main branches that come together on Miller Road and also just north of Miller Road in the first phase of Springbrook. Once the length of sewer that needs to be upsized is determined, we will look at options for the most economical way to do the construction. This may consist of alternate routes, as well as alternate methods of construction such as pipe-bursting. In addition to increasing the size of the outlet pipe, we will research possible relief sewer options such as routing the Apple Creek's sewer to District 4 on Morrish Road. Cost estimates will be developed for each option.

Identifying District 4's excessive I/I will be done by smoke testing. This will involve smoke testing at approximately five manholes along 1<sup>st</sup> Street, Miller Road, and Morrish Road. The "smoke" is actually a non-toxic vapor that is produced from a portable generator. Manholes tested in the roadway will need lane closures with the appropriate traffic control. With that in mind, we propose to break down the smoke testing into two phases; one for the three manholes that are outside of the road, and one for the manholes that are in the road.

The first phase will start at the north end of District 4 (upstream end) since that part of the smoke testing is outside of the road and near the horse racing track where I/I is more likely. If we do not locate significant I/I in the first phase, we will move on to the second phase which will be closer to the intersection of Miller and Morrish where I/I from downtown parking lots may be present. If we find significant I/I in the first phase, the second phase will not need to be done.

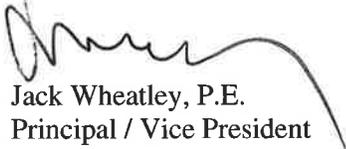
Mr. Adam Zettel, City Manager  
January 10, 2020  
Page 2

Our fee to provide the analysis and a brief report will be **\$13,500**, and is broken down as follows:

- |   |                 |
|---|-----------------|
| 1. District 3 Capacity Analysis                     | \$5,000         |
| 2. District 4 I/I Analysis – Phase 1                | \$3,500         |
| 3. District 4 I/I Analysis – Phase 2 (if necessary) | <u>\$5,000</u>  |
| <b>Total Fee</b>                                    | <b>\$13,500</b> |

For clarification, survey work or construction drawings are not included in this proposal. Once the proposed improvements have been determined, a cost can be developed for the design and bidding of the project if desired. Thank you for the opportunity to assist the City of Swartz Creek. If this proposal is acceptable to the city, please sign below and forward a signed copy to me. If you have any questions, please contact me at (810) 341-7500.

Sincerely,  
ROWE Professional Services Company



Jack Wheatley, P.E.  
Principal / Vice President

*Having reviewed this proposal, including the attached statement of terms and conditions which is a part thereof, acceptance of this proposal is hereby confirmed. ROWE Professional Services Company is authorized to proceed with the work.*

Accepted by: \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Print Name and Title (City of Swartz Creek)

Attachments

R:\Projects\18C0276\Docs\Proposal and Contract\District 3 Sanitary Plan Proposal.docx

## TERMS AND CONDITIONS

The Owner will designate a representative with the authority to provide direction, receive and review information, and make decisions regarding the project. Decisions and direction shall be provided in a timely manner, so as to not delay the project.

The Engineer will perform services in a timely manner, consistent with sound professional practice. The Engineer will strive to perform the services within the established schedule, if any. Services are considered to be complete when deliverables have been presented to the Owner.

The Owner will provide the Engineer with all available information pertinent to the site of the project and access to the project site.

The Engineer will assist the Owner in preparing applications and documents to secure approvals and permits. The Owner is responsible for payment of permit application fees and charges.

Services provided by the Engineer shall be performed with the care and skill normally exercised by other members of the profession practicing under similar conditions.

The Owner shall promptly notify the Engineer of defects or suspected defects in the work.

The Engineer's opinions of construction costs will be based upon experience and historical information.

The Engineer will be responsible for the safety precautions and programs of its employees only.

If the Engineer is reviewing work by contractors or others on behalf of the Owner, the Engineer may only recommend to the Owner that work which does not conform to the project requirements be rejected.

Payment for work completed shall be made within thirty days of invoicing. Unless otherwise provided, invoices will be submitted monthly as the work progresses.

In the event additional work is needed because of a change in scope or unforeseen conditions, the Engineer will submit a proposal defining the modified scope of work and any modifications to the schedule and fee for the Owner's approval.

This agreement may be terminated by either party with fourteen days' written notice; however, the Engineer shall be paid for work completed prior to the date of termination.

All documents prepared by the Engineer in completing this work are considered the Engineer's property as instruments of service and are not intended for re-use by the Owner or others.

The Engineer is an independent contractor, responsible to the Owner for the results of this undertaking and is not an employee or agent of the Owner.

The Owner agrees to limit ROWE Professional Services Company's total liability to the Owner and any contractors on the project to \$13,500 or the Engineer's fee, whichever is greater.

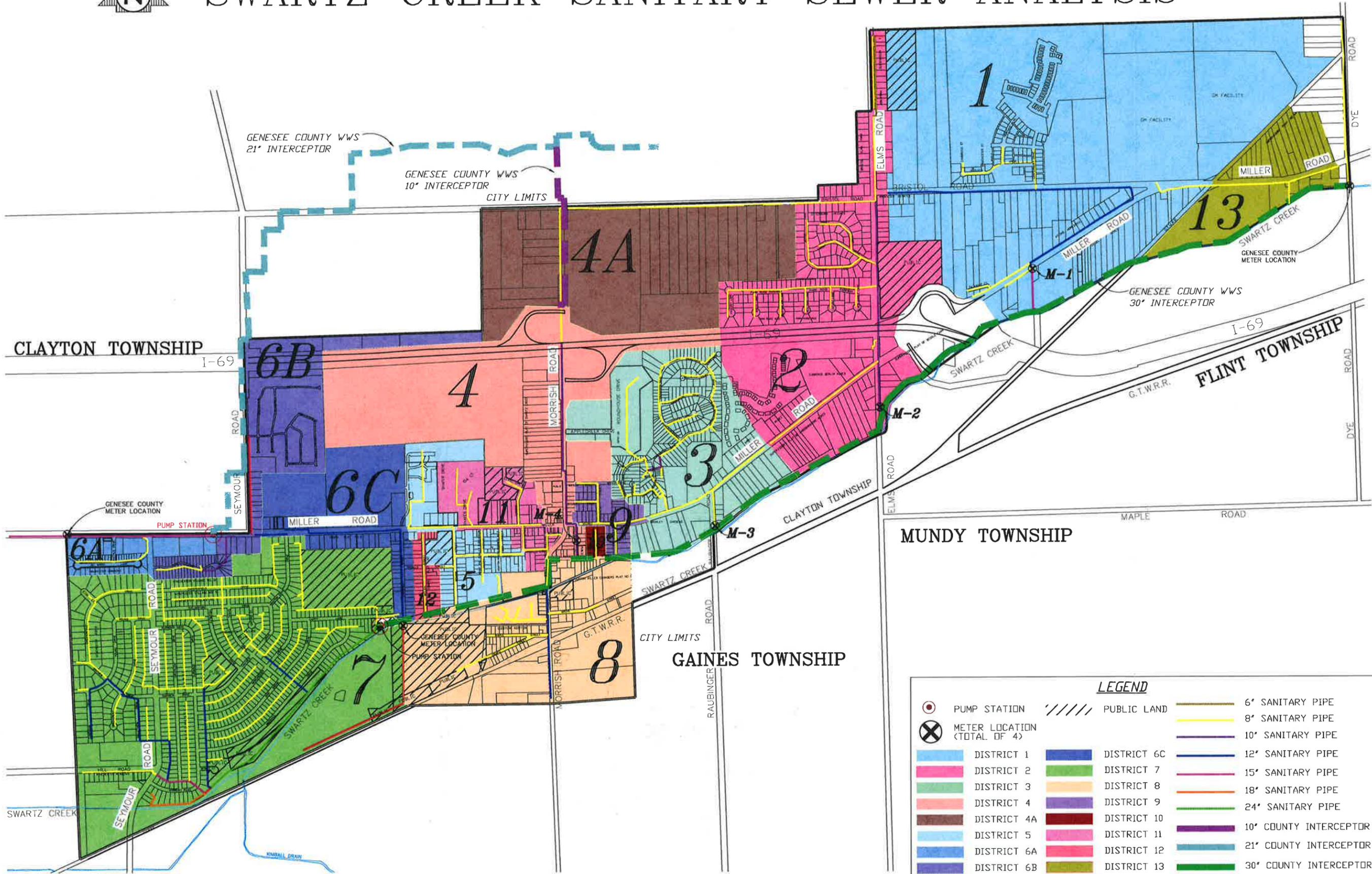
The Owner and Engineer each bind themselves and any partners, successors, and assigns of the other party to this agreement. Neither party will assign, sublet, or transfer their interest in this agreement without the consent of the other party.

The terms of this agreement shall be governed by the laws of the State of Michigan. In the event a provision of this agreement is rendered unlawful, the remaining terms and provisions shall remain in effect.

In performance of this work, the Engineer will comply with their policies regarding non-discrimination against employees on the basis of race, color, religion, national origin or ancestry, age or sex.



# SWARTZ CREEK SANITARY SEWER ANALYSIS



LEGEND	
	PUMP STATION
	METER LOCATION (TOTAL OF 4)
	DISTRICT 1
	DISTRICT 2
	DISTRICT 3
	DISTRICT 4
	DISTRICT 4A
	DISTRICT 5
	DISTRICT 6A
	DISTRICT 6B
	DISTRICT 6C
	DISTRICT 7
	DISTRICT 8
	DISTRICT 9
	DISTRICT 10
	DISTRICT 11
	DISTRICT 12
	DISTRICT 13
	PUBLIC LAND
	6" SANITARY PIPE
	8" SANITARY PIPE
	10" SANITARY PIPE
	12" SANITARY PIPE
	15" SANITARY PIPE
	18" SANITARY PIPE
	24" SANITARY PIPE
	10" COUNTY INTERCEPTOR
	21" COUNTY INTERCEPTOR
	30" COUNTY INTERCEPTOR

PLAN DATE: NOVEMBER, 2019  
 PROJECT MGR: JTW  
 REVIEWER:  
 SCALE: NOT TO SCALE

**ROWE PROFESSIONAL SERVICES COMPANY**  
  
 The Rowe Building  
 540 S. Saginaw St., Suite 200  
 Flint, MI 48502  
 C: (810) 341-7500  
 F: (810) 341-7573  
 www.rowepsc.com

PREPARED FOR  
**CITY OF SWARTZ CREEK**  
**SEWER CAPACITY ANALYSIS**  
 DISTRICT MAP

REV:  
 SHT# 1 OF 1  
 JOB No: 18C0276

**ORDINANCE NO: 95**

**PUBLIC SAFETY AND FIRE EMERGENCY RESPONSE**

**COST RECOVERY ORDINANCE**

**AN ORDINANCE TO PROTECT THE TOWNSHIP FROM EXTRAORDINARY EXPENSES RESULTING FROM THE UTILIZATION OF TOWNSHIP RESOURCES IN RESPONSE TO CERTAIN PUBLIC SAFETY OR FIRE EMERGENCY INCIDENTS**

**The Township Board of the Township of Davison Ordains:**

**Section 1 – Short Title**

This Ordinance shall be known and may be cited as the Public Safety and Fire Emergency Response Cost Recovery Ordinance.

**Section 2 – Purpose**

In order to protect the Township from extraordinary expenses resulting from the utilization of Township resources in response to certain public safety or fire emergency incidents, this ordinance authorizes the imposition of charges to recover reasonable and actual costs incurred by the Township in responding to such incidents.

**Section 3 – Definitions**

For the purpose of this Ordinance, the following terms or phrases shall be defined to mean:

- a. **Assessable Costs.** Those costs for services incurred by the Township in connection with a response to a public safety or fire emergency incident, including, but not limited to, the actual labor and material costs of the Township (including, without limitation, employee wages, fringe benefits, administrative overhead, costs of equipment, costs of equipment operation, cost of materials, costs of transportation, costs of material disposal and costs of contracted labor), whether or not the services are provided by the Township or by a third party on behalf of the Township; service charges and interest; and attorney’s fees, litigation costs, charges, fines or penalties to the Township imposed by any court or state or federal governmental entities, except that the Township shall not be fully reimbursed more than once for any expense incurred by the Township.
- b. **Cost Recovery Schedule.** The Township Board shall from time to time adopt resolutions that set forth a schedule of the costs incurred in responding to a public safety or fire emergency incident. It shall be presumed that the costs listed in this schedule are the true costs incurred by the Township in responding to a public safety or fire emergency incident.

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This schedule shall be available to the public from either the Township Clerk or the police department.

- c. **Emergency Assistance.** Emergency medical, public safety, police, fire and civil defense services.
- d. **Excessive Requests for Emergency Assistance.** Any request for emergency assistance made to a particular location or premises if such location or premises has requested emergency assistance more than three (3) times in the preceding thirty (30) days.
- e. **False Alarms.** Any request for emergency assistance made when the person making the request knows there is no actual need for emergency assistance. Such request may be in any form and includes a request by telephone or any other method, including the activation of any automated or manual device designed to request or summon emergency assistance. The determination that there was no actual need for emergency assistance shall be made by the most senior person responding to a false alarm. Any person or premises that cause more than four (4) requests per year for emergency services that are deemed false alarms shall be financially responsible pursuant to this ordinance.
- f. **Illegal Fire.** A fire set or determined to be set in violation of a federal, state or local law and shall include an arson fire and a fire set in violation of a “no-burning” ban, order, or ordinance. An illegal fire does not include an unintentional fire or a fire caused by an act of God, i.e., lightning storm.
- g. **Public Safety or Fire Emergency Incident.** One or more of the following: (i) excessive requests for emergency assistance, (ii) a false alarm, (iii) a hazardous material incident or emergency, (iv) an illegal fire, (v) bomb threats, (vi) threats of harm to oneself or others, or (vii) a structure demolition, (viii) utility line failure or damage, or (ix) any extraordinary event requiring emergency assistance.
- h. **Responsible Party.** A responsible party is an individual, firm, corporation, association, partnership, commercial entity, consortium, joint venture, government entity, or any legal entity that is responsible for a public safety or fire emergency incident or any owner, tenant, occupant, or party in control of real and personal property from which, onto which, or related to which there is a public safety or fire emergency incident and their heirs, estates, successors and assigns.

- 
- i. **Utility Line Failure or Damage.** The disabling of any transmission or service line, cable, conduit, pipeline, wire or the like used to provide, collect or transport electricity, natural gas, communication or electronic signals (including, but not limited to, telephone, computer, cable television and stereo signals or electronic impulses) if the owner or party responsible for the maintenance of such utility line does not respond within one (1) hour to a request to correct or repair such failure.

#### **Section 4 – Cost Recovery Authorization and Procedure**

- A. The Township may recover all assessable costs in connection with a public safety or fire emergency incident from any or all responsible parties jointly and severally.
- B. The Township Supervisor or designee shall determine the total assessable costs and shall, in consultation with other personnel involved in responding to a public safety or fire emergency incident determine whether to assess any, all or part of such costs against any of the responsible parties. In making such determination, the following may be considered:
- (1) The total assessable costs;
  - (2) The risk the public safety or fire emergency incident imposed on the Township, its residents and their property;
  - (3) Whether there was any injury or damage to person or property;
  - (4) Whether the public safety or fire emergency required evacuation;
  - (5) Whether the public safety or fire emergency incident required an unusual or extraordinary use of Township personnel and equipment; and
  - (6) Whether there was any damage to the environment.
- C. In order to determine the assessable costs against a party, the Township Supervisor or designee shall rely on reports of the actual expenses incurred from the Township personnel involved in responding to the incident and the amounts as set forth in the cost recovery schedule.
- D. The Township Supervisor or designee may allocate assessable costs among and between responsible parties, including allocating all or some of such costs jointly and severally against more than one responsible party regardless of whether a responsible party has other legal liability therefore or is legally at fault.
- E. If the Township Supervisor or designee determines not to assess all or a part of assessable costs against a responsible party, such determination shall not in any way limit or extinguish the liability of the responsible party to other parties.

**Section 5 – Billing and Collection of Assessable Costs**

After determining to assess assessable costs against a responsible party, the Township shall prepare and mail an itemized invoice to the responsible party at its last known address. The invoice shall demand full payment within thirty (30) days of billing. Any amounts due that remain unpaid thirty (30) days after the date of billing shall have imposed a late charge thereon that shall not exceed the maximum rate permitted by law until said account shall be paid in full.

If a responsible party shall appeal assessable costs, such costs, if upheld, in whole or in part, shall be due and payable thirty (30) days from the date of determination of the appeal and any late payment fees shall apply thereafter.

**Section 6 – No Admission of Liability**

The payment of expenses determined to be due and owing under this Ordinance does not constitute an admission of liability or negligence in any criminal action or any other action for damages.

**Section 7 – Severability**

Should any provision or part of this Ordinance be declared by any court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of any other provision or part, which shall remain in full force and effect. Further, if there is any conflict between the provisions of this ordinance and the provisions of Part 201 of the Natural Resources and Environmental Protection Act [MCL 324.20101 et seq.] (NREPA), the provisions of the NREPA shall take precedence and the provisions of this ordinance in conflict therewith shall be deemed non-enforceable, but only to the extent to avoid said conflict.

**Section 8 – Effective Date**

This Ordinance shall become effective immediately upon publication.

\_\_\_\_\_  
Kurt Soper, Supervisor

\_\_\_\_\_  
Karen Miller, Clerk

**CLERK’S CERTIFICATION**

I, Karen Miller, being duly elected, qualified and acting Clerk of the Township of Davison, Genesee County, Michigan do certify that the foregoing ordinance was adopted on the 14<sup>th</sup> Day of November, 2005 at a regular meeting of the township board where a quorum was present and voting.

\_\_\_\_\_  
Karen Miller, Clerk

## Davison Richfield Fire Department

403 S. Main St., Davison, MI 48423 (810) 653-5671 Office

***Payment for this invoice may be covered under your vehicle/homeowner's insurance policy.  
It is your responsibility to contact your agent.***

Invoice Date: 12/4/2019 Run #: 19-559, 578, 637, 703, 744  
 Incident Date(s): Sept 26-Dec 4, 2019 Incident Type: BLS/ALS/Medical  
 Incident Address: ADDRESS, Davison, MI 48423  
 Municipality: Richfield Twp.

Occupant's Name: OCCUPANT  
 Occupant's Address: ADDRESS, Davison, MI 48423  
 Phone #: NUMBER City/State/Zip: Davison, MI 48423

Owner's Name: \_\_\_\_\_  
 Owner's Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Insurance Co: \_\_\_\_\_ Agent/Contact: \_\_\_\_\_

Remarks: Excessive calls (6) between 9/26/19 - 12/4/19, for assistance. You are not being charged for the call on 10/15/19. As a courtesy, please note that this charge is normally \$1,685.11 per each call.

**Per Run Cost:      \$1,685.11**

Additional Hours

<u>0</u>	Pumper(s)	\$400 x _____ hrs =	\$	-
<u>0</u>	Pumper/Tanker	\$400 x _____ hrs =	\$	-
<u>0</u>	Aerial	\$400 x _____ hrs =	\$	-
<u>0</u>	Squad/Rescue	\$250 x _____ hrs =	\$	-
<u>0</u>	Grass/Utility	\$200 x _____ hrs =	\$	-

Personnel

<u>0</u>	Officer(s)	\$22.08 x _____ hrs =	\$	-
<u>0</u>	Firefighter(s)	\$20.89 x _____ hrs =	\$	-
<u>0</u>	Fringes	\$5.00 x _____ hrs =	\$	-

Miscellaneous Materials/Supplies: \_\_\_\_\_

Cost & 10% = \$ \_\_\_\_\_ -

**Payment due upon receipt.**

**Total: \$ 1,685.11**

***No cash accepted. Please make check or money order payable to: Davison Richfield Fire Authority.***

Mid-Year Budget Adjustments

January-20

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	BUDGET ADJ	AMENDED BUDGET AFTER BA	AVAILABLE BALANCE	
Fund 101 - General Fund						
Revenues						
Dept 000.000 - General						
101-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 I	7,800.00	1,839.03	9,639.03	0.00	higher than estimated
101-000.000-664.000	Interest Income	3,200.00	8,000.00	11,200.00	3,579.18	
101-000.000-667.001	Rental Income - Lease of City Proper	1,600.00	12,000.00	13,600.00	6,925.00	building rent not in original est.
101-000.000-675.000	Misc.	120.00	30.00	150.00	0.00	
101-000.000-677.000	Reimbursements	0.00	138.56	138.56	0.00	credits Consumers Energy
101-000.000-694.000	Cash Over & Short	1.00	1.30	2.30	0.09	
101-000.000-696.000	BOND OR INSURANCE RECOVERIES	0.00	878.67	878.67	0.00	Elms Park Bathroom
Dept 262.000 - Elections						
101-262.000-677.000	Reimbursements	0.00	350.00	350.00	0.00	sale of old election lap tops
Dept 301.000 - Police Dept						
101-301.000-543.000	State Liquor Returns	3,800.00	395.95	4,195.95	0.00	
Dept 336.000 - Fire Department						
101-336.000-677.000	Reimbursements	0.00	800.00	800.00	0.00	reimb. Assist Shiawassee Tornado
Dept 410.000 - Building & Zoning & Planning						
101-410.000-477.006	Mechanical Inspection Revenue	10,000.00	4,800.00	14,800.00	3,807.50	
101-410.000-479.000	Rental Inspection Revenue	5,000.00	4,000.00	9,000.00	845.00	
101-410.000-608.100	Site Plan Review Fees	350.00	150.00	500.00	0.00	
Dept 448.001 - Decorative Street Lighting						
101-448.001-529.000-448.001	CDBG Revenue	8,165.39	(8,165.39)	0.00	0.00	funding in FY21
Dept 782.000 - Facilities - Abrams Park						
101-782.000-651.000	Use and Admission Fee	100.00	40.00	140.00	0.00	
Dept 790.012 - CDBG Senior Center Operations						
101-790.012-529.100-790.019	Senior Ctr Operations	1,440.95	409.05	1,850.00	1,850.00	approval exceeded request
Dept 794.000 - Community Promotions Program						
101-794.000-677.000	Reimbursements	0.00	1,000.00	1,000.00	0.00	donation Cornerstone Baptist Church
TOTAL REVENUES		2,490,558.34	26,667.17	2,517,225.51	595,746.47	

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	BUDGET ADJ	AMENDED BUDGET AFTER BA	AVAILABLE BALANCE	
Expenditures						
Dept 101.000 - Council 101-101.000-726.000	Supplies	150.00	165.00	315.00	0.47	
Dept 172.000 - Executive 101-172.000-961.000	Miscellaneous	22,900.00	7,650.00	30,550.00	36.77	Safe Routes to School
Dept 201.000 - Finance,Budgeting,Accounting 101-201.000-960.000	Education and Training	85.00	54.00	139.00	0.00	
Dept 215.000 - Administration and Clerk 101-215.000-900.000	Printing and Publishing	1,000.00	1,950.00	2,950.00	19.03	copies ordinance code
Dept 253.000 - Treasurer 101-253.000-960.000	Education and Training	144.00	69.00	213.00	0.00	
Dept 345.000 - PUBLIC SAFETY BUILDING 101-345.000-910.100	Property Insurance	2,872.32	161.65	3,033.97	0.00	
Dept 410.000 - Building & Zoning & Planning 101-410.000-726.000	Supplies	20.00	60.00	80.00	24.83	
101-410.000-745.000	Postage	275.00	100.00	375.00	28.10	
Dept 463.000 - Routine Maint - Streets 101-463.000-964.000	REFUNDS AND REBATES	0.00	1,125.00	1,125.00	0.00	restoration from streetscape
Dept 728.005 - Holland Square Streetscape 101-728.005-801.450	Construction Engineering	290,682.31	28,774.14	319,456.45	0.00	Est. adjust to actual
Dept 783.000 - Facilities - Elms Rd Park 101-783.000-705.100	Vision Benefits	25.00	5.00	30.00	4.16	
101-783.000-707.000	Retirement Contributions-ER	519.85	240.00	759.85	150.43	
101-783.000-726.000	Supplies	1,500.00	800.00	2,300.00	192.44	
Dept 790.000 - Facilities-Senior Center/Libr 101-790.000-930.000	Repairs and Maintenance	3,500.00	1,550.00	5,050.00	128.80	
Dept 790.012 - CDBG Senior Center Operations 101-790.012-801.000-790.019	Contractual Services	1,440.95	409.05	1,850.00	1,850.00	approval exceeded request
Dept 793.000 - Facilities - City Hall 101-793.000-726.000	Supplies	800.00	600.00	1,400.00	7.81	
Dept 794.000 - Community Promotions Program 101-794.000-707.000	Retirement Contributions-ER	619.29	500.00	1,119.29	322.68	
101-794.000-726.000	Supplies	4,380.00	4,900.00	9,280.00	653.51	holiday tree Holland Sq
101-794.000-801.000	Contractual Services	650.00	600.00	1,250.00	288.00	Civic Dr clock maint agreement

GL NUMBER	DESCRIPTION	2019-20	BUDGET	AMENDED	AVAILABLE	
		AMENDED	ADJ	BUDGET	BALANCE	
		BUDGET		AFTER BA		
101-794.000-930.000	Repairs and Maintenance	3,800.00	800.00	4,600.00	26.96	
Dept 796.000 - Facilities - Cemetary						
101-796.000-930.000	Repairs and Maintenance	620.00	780.00	1,400.00	212.50	tree trimming and removal
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-801.000	Contractual Services	0.00	42.30	42.30	0.00	
TOTAL EXPENDITURES		2,813,428.80	51,335.14	2,864,763.94	987,937.79	
Fund 101 - General Fund:						
TOTAL REVENUES		2,490,558.34	26,667.17	2,517,225.51	595,746.47	
TOTAL EXPENDITURES		2,813,428.80	51,335.14	2,864,763.94	987,937.79	
NET OF REVENUES & EXPENDITURES		(322,870.46)	(24,667.97)	(347,538.43)	(392,191.32)	
Fund 202 - Major Street Fund						
Revenues						
Dept 453.105 - Fairchild-Cappy to Miller TIP						
Total Dept 453.105 - Fairchild-Cappy to Miller TIP		253,585.91	(221,924.17)	31,661.74	(0.00)	
TOTAL REVENUES		690,944.91	(221,924.17)	469,020.74	225,253.62	
Expenditures						
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-705.000-441.000	Medical Insurance - ER	187.00	516.80	703.80	316.08	
202-441.000-705.100-441.000	Vision Benefits	2.00	4.60	6.60	3.36	
202-441.000-705.200-441.000	Dental Benefits	19.00	48.30	67.30	32.93	
202-441.000-706.000-441.000	Life Insurance - ER cost	2.66	7.00	9.66	4.84	
202-441.000-707.000-441.000	Retirement Contributions-ER	12.01	104.00	116.01	40.73	
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	18.54	52.50	71.04	35.09	
Dept 448.000 - Lighting						
202-448.000-801.000	Contractual Services	90,547.00	5,640.00	96,187.00	0.00	Misc Cost of Labor
Dept 449.500 - Right of Way - General						
202-449.500-930.000	Repairs and Maintenance	8,000.00	10,000.00	18,000.00	4,445.30	storm damage August
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-801.450-453.105	Construction Engineering	300,434.84	(291,096.72)	9,338.12	0.00	Included Fed Grant Portion in error in both revenue and expeditures
202-453.105-801.500-453.105	MDOT Project Pmts	0.00	66,500.00	66,500.00	149.68	
Dept 463.000 - Routine Maint - Streets						
202-463.000-930.000	Repairs and Maintenance	6,000.00	5,000.00	11,000.00	2,534.10	Bristol Rd chip sealing
Dept 474.000 - Traffic Services						
202-474.000-705.000	Medical Insurance - ER	382.00	450.00	832.00	263.35	
202-474.000-705.100	Vision Benefits	6.00	9.70	15.70	5.85	

GL NUMBER	DESCRIPTION	2019-20		AMENDED	AVAILABLE	
		AMENDED BUDGET	BUDGET ADJ	BUDGET AFTER BA		
202-474.000-705.200	Dental Benefits	76.00	90.00	166.00	40.97	
202-474.000-706.000	Life Insurance - ER cost	7.78	10.25	18.03	5.90	
202-474.000-707.000	Retirement Contributions-ER	97.94	200.00	297.94	66.97	
202-474.000-707.100	Health Care Savings Plan - ER	40.00	45.00	85.00	33.93	
202-474.000-708.000	Sick & Accident Premiums-ER	48.80	84.00	132.80	51.14	
202-474.000-726.000	Supplies	300.00	2,600.00	2,900.00	661.31	additional signs
Dept 538.500 - Intercommunity storm drains						
202-538.500-803.000	Drain Repairs	0.00	4,200.00	4,200.00	88.93	adv payment Misteguay Drain
TOTAL EXPENDITURES		648,470.04	(195,534.57)	452,935.47	78,478.72	
Fund 202 - Major Street Fund:						
TOTAL REVENUES		690,944.91	(221,924.17)	469,020.74	225,253.62	
TOTAL EXPENDITURES		648,470.04	(195,534.57)	452,935.47	78,478.72	
NET OF REVENUES & EXPENDITURES		42,474.87	(26,389.60)	16,085.27	146,774.90	
Fund 203 - Local Street Fund						
Revenues						
Dept 000.000 - General						
203-000.000-441.000	LCSA Share Taxes PA 80 2014/2016	7,165.00	1,258.68	8,423.68	0.00	actual higher than est
TOTAL REVENUES		707,529.00	1,258.68	708,787.68	536,057.75	
Expenditures						
Dept 449.500 - Right of Way - General						
203-449.500-801.000	Contractual Services	0.00	235.25	235.25	0.00	Winchester Woods drainage
203-449.500-930.000	Repairs and Maintenance	15,000.00	1,200.00	16,200.00	236.55	
Dept 538.500 - Intercommunity storm drains						
203-538.500-803.000	Drain Repairs	925.00	2,750.00	3,675.00	42.12	adv payment Misteguay Drain
TOTAL EXPENDITURES		768,483.17	4,185.25	772,668.42	236,847.12	
Fund 203 - Local Street Fund:						
TOTAL REVENUES		707,529.00	1,258.68	708,787.68	536,057.75	
TOTAL EXPENDITURES		768,483.17	4,185.25	772,668.42	236,847.12	
NET OF REVENUES & EXPENDITURES		(60,954.17)	(2,926.57)	(63,880.74)	299,210.63	
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000.000 - General						
204-000.000-664.000	Interest Income	40.00	35.00	75.00	2.55	
TOTAL REVENUES		631,220.00	35.00	631,255.00	18,865.09	

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	BUDGET ADJ	AMENDED BUDGET AFTER BA	AVAILABLE BALANCE	
Expenditures						
TOTAL EXPENDITURES		605,475.28	0.00	605,475.28	591,541.81	
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		631,220.00	35.00	631,255.00	18,865.09	
TOTAL EXPENDITURES		605,475.28	0.00	605,475.28	591,541.81	
NET OF REVENUES & EXPENDITURES		25,744.72	35.00	25,779.72	(572,676.72)	
Fund 226 - Garbage Fund						
Revenues						
Dept 000.000 - General						
226-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 f	4,310.00	933.70	5,243.70	0.00	actual higher than est
226-000.000-664.000	Interest Income	480.00	1,300.00	1,780.00	644.16	
TOTAL REVENUES		395,423.00	2,233.70	397,656.70	13,208.19	
Expenditures						
Dept 101.000 - Council						
226-101.000-726.000	Supplies	50.00	50.00	100.00	22.11	
226-101.000-910.500	Workers Comp Insurance	0.00	1.59	1.59	0.00	
Dept 172.000 - Executive						
226-172.000-708.000	Sick & Accident Premiums-ER	30.00	21.00	51.00	11.59	
226-172.000-801.000	Contractual Services	20.00	5.00	25.00	3.49	
Dept 201.000 - Finance,Budgeting,Accounting						
226-201.000-960.000	Education and Training	21.25	16.00	37.25	2.50	
Dept 215.000 - Administration and Clerk						
226-215.000-900.000	Printing and Publishing	200.00	550.00	750.00	17.27	copies ordinance code
Dept 253.000 - Treasurer						
226-253.000-707.100	Health Care Savings Plan - ER	17.00	14.00	31.00	8.44	
Dept 530.000 - Wood Chipping						
226-530.000-705.200	Dental Benefits	30.00	580.00	610.00	248.66	
226-530.000-706.000	Life Insurance - ER cost	3.74	42.00	45.74	6.97	
226-530.000-726.000	Supplies	120.00	40.00	160.00	0.73	
Dept 782.000 - Facilities - Abrams Park						
226-782.000-705.000	Medical Insurance - ER	231.00	400.00	631.00	102.99	
226-782.000-705.100	Vision Benefits	3.00	7.00	10.00	1.91	
226-782.000-705.200	Dental Benefits	30.00	95.00	125.00	23.67	
226-782.000-706.000	Life Insurance - ER cost	3.74	9.00	12.74	2.32	
226-782.000-707.000	Retirement Contributions-ER	26.41	145.00	171.41	28.74	
226-782.000-707.100	Health Care Savings Plan - ER	20.00	17.00	37.00	5.38	
226-782.000-708.000	Sick & Accident Premiums-ER	25.20	60.00	85.20	13.14	
Dept 783.000 - Facilities - Elms Rd Park						
226-783.000-705.000	Medical Insurance - ER	276.00	620.00	896.00	166.39	
226-783.000-705.100	Vision Benefits	3.00	9.00	12.00	1.97	

GL NUMBER	DESCRIPTION	2019-20	BUDGET	AMENDED	AVAILABLE	
		AMENDED BUDGET	ADJ	BUDGET AFTER BA	BALANCE	
226-783.000-705.200	Dental Benefits	35.00	112.00	147.00	20.72	
226-783.000-706.000	Life Insurance - ER cost	4.33	12.00	16.33	3.16	
226-783.000-707.000	Retirement Contributions-ER	29.49	200.00	229.49	37.46	
226-783.000-707.100	Health Care Savings Plan - ER	24.00	21.00	45.00	6.89	
226-783.000-708.000	Sick & Accident Premiums-ER	29.73	78.00	107.73	15.56	
Dept 793.000 - Facilities - City Hall						
226-793.000-707.000	Retirement Contributions-ER	12.06	8.00	20.06	4.38	
226-793.000-726.000	Supplies	160.00	200.00	360.00	11.99	
226-793.000-910.500	Workers Comp Insurance	0.00	28.14	28.14	0.00	
TOTAL EXPENDITURES		391,813.68	3,340.73	395,154.41	165,230.99	
Fund 226 - Garbage Fund:						
TOTAL REVENUES		395,423.00	2,233.70	397,656.70	13,208.19	
TOTAL EXPENDITURES		391,813.68	3,340.73	395,154.41	165,230.99	
NET OF REVENUES & EXPENDITURES		3,609.32	(1,107.03)	2,502.29	(152,022.80)	
Fund 590 - Water Supply Fund						
Revenues						
Dept 000.000 - General						
590-000.000-664.000	Interest Income	2,100.00	7,000.00	9,100.00	2,977.13	
TOTAL REVENUES		2,227,795.00	7,000.00	2,234,795.00	1,207,393.96	
Expenditures						
Dept 101.000 - Council						
590-101.000-726.000	Supplies	75.00	120.00	195.00	0.29	
590-101.000-910.500	Workers Comp Insurance	0.00	3.96	3.96	0.00	
Dept 172.000 - Executive						
590-172.000-961.000	Miscellaneous	0.00	125.00	125.00	20.93	
Dept 201.000 - Finance,Budgeting,Accounting						
590-201.000-960.000	Education and Training	0.00	90.00	90.00	3.13	
Dept 215.000 - Administration and Clerk						
590-215.000-801.000	Contractual Services	0.00	1,000.00	1,000.00	40.91	
590-215.000-900.000	Printing and Publishing	700.00	1,200.00	1,900.00	68.14	
Dept 540.000 - Water System						
590-540.000-930.000	Repairs and Maintenance	48,000.00	43,350.00	91,350.00	46,186.14	from Equip to Repairs
590-540.000-976.000	Equipment	55,850.00	(43,350.00)	12,500.00	12,500.00	from Equip to Repairs
Dept 793.000 - Facilities - City Hall						
590-793.000-707.000	Retirement Contributions-ER	30.23	20.00	50.23	12.17	
590-793.000-726.000	Supplies	600.00	300.00	900.00	29.82	
TOTAL EXPENDITURES		2,522,627.01	2,858.96	2,525,485.97	1,547,056.03	
Fund 590 - Water Supply Fund:						
TOTAL REVENUES		2,227,795.00	7,000.00	2,234,795.00	1,207,393.96	
TOTAL EXPENDITURES		2,522,627.01	2,858.96	2,525,485.97	1,547,056.03	
NET OF REVENUES & EXPENDITURES		(294,832.01)	4,141.04	(290,690.97)	(339,662.07)	

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	BUDGET ADJ	AMENDED BUDGET AFTER BA	AVAILABLE BALANCE	
Fund 591 - Sanitary Sewer Fund						
Revenues						
Dept 000.000 - General						
591-000.000-664.000	Interest Income	2,500.00	2,700.00	5,200.00	353.13	
TOTAL REVENUES		1,292,465.00	2,700.00	1,295,165.00	689,702.56	
Expenditures						
Dept 101.000 - Council						
591-101.000-726.000	Supplies	50.00	145.00	195.00	0.29	
591-101.000-910.500	Workers Comp Insurance	0.00	3.96	3.96	0.00	
Dept 172.000 - Executive						
591-172.000-961.000	Miscellaneous	100.00	110.00	210.00	105.95	
Dept 215.000 - Administration and Clerk						
591-215.000-801.000	Contractual Services	750.00	260.00	1,010.00	50.91	
591-215.000-900.000	Printing and Publishing	700.00	1,200.00	1,900.00	68.14	
Dept 253.000 - Treasurer						
591-253.000-960.000	Education and Training	120.00	14.00	134.00	0.87	
Dept 536.000 - Sewer System						
591-536.000-705.200	Dental Benefits	312.00	15.00	327.00	9.68	
591-536.000-930.000	Repairs and Maintenance	18,000.00	43,350.00	61,350.00	36,719.26	From Equip to Repairs
591-536.000-976.000	Equipment	48,550.00	(43,350.00)	5,200.00	5,200.00	From Equip to Repairs
Dept 537.000 - Sewer Lift Stations						
591-537.000-801.000	Contractual Services	500.00	45.00	545.00	4.99	
Dept 793.000 - Facilities - City Hall						
591-793.000-707.000	Retirement Contributions-ER	30.02	12.00	42.02	5.38	
591-793.000-726.000	Supplies	500.00	420.00	920.00	49.83	
TOTAL EXPENDITURES		1,470,170.35	2,224.96	1,472,395.31	1,111,596.07	
Fund 591 - Sanitary Sewer Fund:						
TOTAL REVENUES		1,292,465.00	2,700.00	1,295,165.00	689,702.56	
TOTAL EXPENDITURES		1,470,170.35	2,224.96	1,472,395.31	1,111,596.07	
NET OF REVENUES & EXPENDITURES		(177,705.35)	475.04	(177,230.31)	(421,893.51)	
Fund 661 - Motor Pool Fund						
Revenues						
Dept 000.000 - General						
661-000.000-664.000	Interest Income	300.00	1,000.00	1,300.00	353.01	
661-000.000-675.000	Misc.	0.00	466.00	466.00	(263.00)	scrap metal
TOTAL REVENUES		154,115.26	1,466.00	155,581.26	56,914.26	
Expenditures						
Dept 795.000 - Facilities - City Garage						
661-795.000-801.000	Contractual Services	150.00	350.00	500.00	17.30	

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	BUDGET ADJ	AMENDED BUDGET AFTER BA	AVAILABLE BALANCE
TOTAL EXPENDITURES		218,672.90	350.00	219,022.90	121,511.45
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES		154,115.26	1,466.00	155,581.26	56,914.26
TOTAL EXPENDITURES		218,672.90	350.00	219,022.90	121,511.45
NET OF REVENUES & EXPENDITURES		(64,557.64)	1,116.00	(63,441.64)	(64,597.19)

**F. JACK BELZER, P.C.**  
ATTORNEYS AND COUNSELLORS AT LAW  
3153 W. HILL ROAD  
FLINT, MICHIGAN 48507

F. JACK BELZER  
ALSO LICENSED IN COLORADO

TELEPHONE  
(810) 234-3300  
FAX  
(810) 234-3399

January 21, 2020

TRI-COUNTY REFUSE SERVICE, INC.  
D/B/A REPUBLIC SERVICES OF FLINT  
4101 HOLIDAY DRIVE  
FLINT, MI 48507

**RE: CONTRACT WITH THE CHARTER TOWNSHIP OF MUNDY**

Dear Sir or Madam:

Please be advised that this office represents the Charter Township of Mundy. This letter and notice is being written and sent as the attorney for that municipality. References herein are to the contract dated December 10, 2013.

There have been numerous missed collections. Pursuant to paragraph 11, missed collections are to be addressed and resolved within 48 hours. This has not been done on numerous occasions.

When complaints are made, they are to be addressed as noted in paragraph 13. Complaints are regularly not resolved either verbally or by action. Calls going to a general call center have not aided at all in resolving issues of the customers / residents.

Numerous calls and communications have been made to your company and have yet to accomplish a total resolution of the multitude of issues. These issues all center on missed collections and poor service. While your representative, Mr. Gary Hicks, has been personally responsive and attended meetings, the service has not drastically improved.

It would appear that your company has defaulted in the terms and intent of this agreement. Numerous notices, both written and verbal, have been made and delivered. To date, there has been no permanent resolution of those issues. The present trend of persistent inconsistency of service remains a concern; while the claim of a cure is made, there is no evidence of any "cure" forthcoming.

TRI-COUNTY REFUSE SERVICE, INC.  
D/B/A REPUBLIC SERVICES OF FLINT  
Re: VIOLATION OF CONTRACT WITH THE CHARTER TOWNSHIP OF MUNDY  
January 13, 2020  
Page two

The Township desires a presentation of the plan for a cure that is being developed and/or has been implemented. Specific and detailed actions must be provided, together with the proposed time schedule for such actions. That information should be in written form and presented at a meeting of the Township Board.

Please contact the Township Manager, Mr. Chad Young, to be placed on the agenda and to provide the written documentation.

We trust that this matter can be resolved, but are prepared to move forward if it is not resolved.

Sincerely,

F. Jack Belzer

FJB/tsn

c: Chad Young, Manager  
CHARTER TOWNSHIP OF MUNDY

Founded in 1852  
by Sidney Davy Miller



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JEFFREY S. ARONOFF  
TEL (313) 496-7678  
FAX (313) 496-7500  
E-MAIL aronoff@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.  
150 West Jefferson, Suite 2500  
Detroit, Michigan 48226  
TEL (313) 963-6420  
FAX (313) 496-7500  
www.millercanfield.com

January 22, 2020

Adam Zettel, AICP  
City Manager  
City of Swartz Creek  
8083 Civic Drive  
Swartz Creek, MI 48473

*via electronic mail*

Re: ***City of Swartz Creek – USDA Revenue Bond Issue (Notice of Intent Resolution)***

Dear Adam:

Based on our recent discussions regarding the City's USDA water project financing, enclosed please find a resolution for the City Council's consideration. This resolution is necessary to allow the City to issue revenue bonds to finance water system improvements in the City through the USDA's Rural Development Program. The resolution serves two purposes:

***1. 45-Day Referendum Notice***

The first purpose is to authorize the publication of a 45-day referendum notice. Under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), the City is authorized to issue revenue bonds. However, Act 94 requires the City first to publish a notice of intent to issue the bonds. If ten percent of the registered electors of the City fill a referendum petition within 45 days of publication of the notice, then the bonds cannot be issued without voter approval.

I have prepared the resolution in the not-to-exceed amount of \$3,300,000 and for a maximum term of not to exceed 40 years. This does not mean that the City has to borrow the full amount, but that it has authority to borrow up to \$3,300,000 (and in fact the USDA Letter of Conditions currently states a loan amount of \$2,940,000). The extra cushion (a bit over 10%) gives flexibility to borrow additional funds in the case of unforeseen circumstances. Of course any additional borrowing would entail a number of additional conditions, but having that capacity built in to the notice of intent would prevent the need for an additional notice and referendum period.

Act 94 requires the notice of intent (and *not* the entire resolution) to be published in a newspaper of general circulation in the City ***as a display advertisement not less than 1/4-page in size***. You may simply cut and paste the form of notice contained on page 2 of the resolution and forward it to the newspaper. It is very important that the display ad meets this requirement.

Adam Zettel, AICP

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January 22, 2020

Therefore I suggest that you check with the newspaper before the ad is published to make sure it meets the Act 94 requirements.

***2. Declaration of Intention to Reimburse***

The resolution's second purpose is to meet the requirements of the federal tax law regulations pertaining to tax-exempt bonds. Treasury Regulation § 1.150-2 provides in effect that an issuer of municipal bonds may reimburse itself for expenditures made prior to the issuance of bonds only if it has declared its intention to do so in advance. (There is a 60 day grace period in the regulation. That is, the resolution covers expenditures made up to 60 days prior to the date of the resolution.) The Section 4 of the resolution makes this declaration.

The language of the section is taken from the regulation and, not surprisingly, it therefore reads as tax jargon. The essential notion of the reimbursement declaration can be found in subparagraphs (a)-(c). Subparagraph (d) is a reminder of the need to keep a careful paper trail of expenditures and of reimbursements. Both the expenditure and the subsequent reimbursement must be specifically linked to the project.

***Documentation Needed***

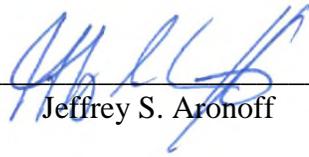
After the resolution has been adopted please send me **three certified copies**. In addition please send me **five publisher's affidavits of publication** (with "tear sheets" attached) of the notice of intent after the notice has been published.

If you have any questions, please do not hesitate to call.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: \_\_\_\_\_



Jeffrey S. Aronoff

Enclosure

Cc: (w/ Enclosure)  
Connie Eskew

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