

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, January 13, 2020, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
4A. Council Meeting of December 23, 2019 MOTION Pg. 18
5. **APPROVE AGENDA:**
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
6A. City Manager's Report MOTION Pg. 3
6B. Staff Reports & Meeting Minutes Pg. 23
6C. Communities First Request Pg. 46
6D. Satellite Lease Offer Pg. 47
6E. GFWC Swartz Creek Women's Club Park Waiver Request Pg. 49
7. **MEETING OPENED TO THE PUBLIC:**
7A. General Public Comments
8. **COUNCIL BUSINESS:**
8A. Communities First Letter of Support RESO Pg. 15
8B. GFWC Swartz Creek Women's Club Park Waiver Request RESO Pg. 16
8C. Girl Scouts of America Park Waiver Request RESO Pg. 17
8D. Well-head Site DISCUSSION
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Zoning Board of Appeals:	Cancelled
Fire Board:	Monday, January 20, 2020, 6:00 p.m., Public Safety Bldg
Metro Police Board:	Wednesday, January 22, 2020, 10:00 a.m., Metro Headquarters
City Council:	Monday, January 27, 2020, 7:00 p.m., PDBMB
Planning Commission:	Tuesday, February 4, 2020, 7:00 p.m., PDBMB
Park Board:	Wednesday, February 5, 2020, 5:30 p.m., PDBMB
City Council:	Monday, February 10, 2020, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, February 13, 2020, 6:00 p.m., PDBMB

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, January 13, 2019 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: January 8, 2019

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(Update)*

We are proceeding with answering the Kroger appeal. However, once they discovered that we are conducting an appraisal, they dropped the appeal. I know that the work was not complete, but I do not know how much the city stands to owe for services rendered. We suspected this could happen. Filing appeals that force a defense expenditure, only to drop them near the end is the equivalent of a frivolous lawsuit. I will be checking with our attorney and Senator Ananich about recourse.

The claim for the medical office building on the east end, commonly known as the VPH Building (5376 Miller), has been dropped. This claim was originally a small claim, but since the court found the value to be higher than what our records show it now qualifies for a large claim (how ironic).

We have successfully defended a small claim for the apartments on Brady Street.

✓ **STREETS** *(See Individual Category)*

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The city has committed the match portion to this project, which is 80-20. It is unclear what year this project will be undertaken, but we want it done subsequent to the USDA water main work. This MAY span two construction seasons. We have put the engineers on notice regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. This will occur whether or not the townhome project proceeds.

✓ **QUALIFIED BIDDING SELECTION PROCESS** *(Update)*

We have made a selection to use the services of all four bidding firms (OHM, ROWE, Spicer, and Anderson Johnson). We currently utilize OHM and ROWE on a routine basis. I will be meeting with representatives of the other two to ascertain their strengths and specialties that may be useful moving forward. We also have firm pricing on file so we can make better decisions regarding service costs.

No more action is required at this time. The state has been sent our QBS process documentation and is satisfied. I will remove this section from future reports.

✓ **STREET PROJECT UPDATES** *(No Change in Status)*

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

We are out to bid! We should have results before the city council by the first February meeting, perhaps the last January meeting. As of writing, there have been nine companies that have requested the bids!

The scope includes a section of Oakview, Chelmsford, and Oxford (including the last small stretch of Winston). Note that it is unlikely we will have a budget to do all of those sections in 2020 since state revenues have not been forthcoming as expected. However, it is work that needs to be completed for the USDA watermain on those streets in the next three years.

Notable issues currently include the proposed layout and ownership (school or city) of the bus lane on Oakview by Syring. We will liaise with the school regarding this and how they wish to proceed with the bond improvements.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(Update)*

The capacity study is complete and was included in a prior packet. As expected, we have capacity issues in one of our districts. The impacted district includes Springbrook, parts of downtown and Applecreek. Findings suggest that the capacity is a current issue and will be exacerbated by the apartment expansion.

We will need to increase the pipe diameter for part of that system and/or add a secondary discharge. We met with ROWE to find solutions. I expect this to be a large ticket item, but it needs to be done even without additional changes or additions to the system. Despite the investment needs, I do not believe the community shall need to bond or alter rates, since we have been anticipating such an occurrence. I will look to separate this section in future reports as an action plan develops.

The city is moving forward with lining the sewer collectors on the west end of downtown (Fairchild, McClain, Ingalls, Brady, Hayes, and Holland). We will also be inspecting Don Shenk, which was one of the first lining projects from 2007. I will notify the council when work is expected to commence.

We are still working to geo-locate sewer lines, manholes, and some services so we can map them and track maintenance data on GIS. The Genesee County Drain Commission has verbally committed to reimbursing the city for some of the work related to water and sewer, since they plan to use it from time to time. I do not have a figure at this time, but I expect it to be half of what is related to sanitary sewer and water line mapping.

✓ **WATER MAIN REPLACEMENT - USDA** *(No Change of Status)*

We are out to bid! We should have results before the city council by the first February meeting, perhaps the last January meeting.

Bond counsel and other team members have been tentatively assembled and await progress. The audit letter has been approved. We finally have terms with the matter of pipe diameter. The USDA will only fund pipe that is thinner than the Genesee County Drain Commission Standards. Previously, The USDA would not budge on funding thicker pipe, and the GCDC would not allow thinner pipe. We finally have approval from the GCDC, provided that the leads include a 'saddle' to compensate for the lack of threads that can be provided for using thinner pipe.

Prior system report findings follow:

The Genesee County Drain Commission - Water and Waste Services Division Water Master Plan, indicates they are considering a northern loop to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township rely on the overstressed Miller line. There is currently not any cost or participation information available. I will keep the council informed.

The city has been working with the county to abandon the Dye Road water main in the vicinity of the rail line. Note that we are holding this action pending the master plan review. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **BREAKS, ADVISORY, AND OPERATORS (Update)**

We have experienced an unusual number of breaks recently, with two on Greenleaf and two at the high school. The second break at the high school resulted in a complication that reduced pressure in the area below acceptable thresholds. This required the boil water advisory that was issued on January 7th. We do not anticipate any water quality issues.

We have been working closely with the county and state on these matters. Immediate concerns are ensuring that we have appropriate technical capacity with Toms' departure. We have been partnering with the county so that we have access to some of their staff and lab. We have also been in contact with the state to make certain we do not miss a beat as it relates to testing, reporting, and training.

We have a good rapport with both groups, which has resulted in the provision of better technical resources that we can rely on until Mr. Harris is fully trained and experienced with our system.

The larger issue that remains is the lack of a secondary feed to the west end of the community. Any time there is an issue with Miller Road, it is very difficult to get good pressures and volumes to the west end. The county is very much aware of this. My understanding is that a secondary feed is proposed in the county's capital improvement plan.

Related to this is the water tower fate. The tower is currently physically disconnected but in good condition. We will be discussing the possibility of this contributing to the larger system with the county.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

The last of the lots acquired prior to the special assessment have been approved for sale. The city also has two more lots that were acquired through the tax reversion process. At this point the buyer, JW Morgan, has not executed the transaction. The market for Heritage Village is soft. I will allow these instruments to expire, and we can revisit this matter when circumstances change.

✓ **NEWSLETTER** (*No Change of Status*)

The newsletter is out. Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. **(Update)** The **recreational path was not approved for DNR Trust funds for 2020**. The MDOT grant is conditionally awarded. We are looking at a 2020 project without additional grant support, as well as a 2021 project with potential grant support. At this time, we think that application in the 2020 will be beneficial.
2. The **raceway has been granted tentative 2020 race days**. They intend to use the site for thoroughbred horse racing. There is also pending additional legislation related to mobile application betting. They are open to finding additional users for the site to supplement the racing. They are also communicating well in regards to partnering with community groups such as Hometown Days. I find the new owners to be very astute and capable.
3. **(Update)** A Flint based group has a purchase option for **Mary Crapo**. The intent is to use the building and site for senior housing (approximately 40 units total). This would result in new residents in the downtown and the potential for new construction on part of that site. They are looking at a March planning commission meeting for zoning and site plan. They seek a support letter at the present time as noted elsewhere.
4. The **school bond** passed and many improvements are expected in 2019 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Plans have been submitted for work on Syring and Elms School.
5. **Street repair in 2020** is to include Chelmsford. We also hope to include the remainder of Winston and Oxford Ct. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022.
6. The **Applecreek Station** development of 48 townhomes is seeking final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. If this project

occurs in 2019, 2020 DDA revenues will be positively and substantially improved.

7. The **Brewer Condo Project** was given site plan approval and tentative purchase agreement approval. This includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements. Parking on the raceway property has been tentatively approved by the owner, and we are working on a plan to level and maintain the surface to replace lost parking on Paul Fortino Drive.
8. The next **Springbrook East** phase is under construction. Underground work is nearly complete. The developer has not been cooperative with installation requirements and inspections. Because much of the infrastructure is to be public, this is creating big problems. We are working on solutions.
9. **(Update) Biggby** should be serving coffee by the time we meet!

✓ **TRAILS (Update)**

After debriefing with our state Trust Fund Grant liaison, I believe we should apply one last time. This will either provide valuable resources for a 2021 construction, or at a minimum it will enable another year to save funds. The other upside is that we may find that we can tie this to the safe routes to school project, enabling better economies of scale and grant competitiveness. The previous report follows:

We did not get an award for the DNR Trust Fund Grant. This is shocking and disappointing. I have been speaking to the Genesee County Metropolitan Planning Commission representative, our engineering consultant, and area community foundation staff. I have not yet heard from our grant administrator, but I have reached out for an explanation.

After speaking with Jacob Maurer (GCMPC) to discuss the impact of the Trust Fund grant rejection, we are considering the options for getting this section built which included the following:

1. Continue with 2020 bid and hope for favorable pricing that will enable a local match
2. Seek an agreeable plan of action with MDOT to proceed with a 2021 construction that will enable one more fiscal year of savings and/or another shot at a Trust Fund award
3. Seek legislative support for an award that supersedes the recommendation of the TF committee
4. Seek alternate funding sources

Based upon our discussion, we are looking to immediately proceed with seeking other, private funding options. I have reached out to Sandra Murphy (and her replacement) already with the Community Foundation of Greater Flint. We will also look to debrief with Lyndsay Ross (Trust Fund) regarding the awards. We should be able to learn if a future award has potential or if other pressure may help our cause. Based upon the disposition of the committee for 2020 and 2021, we will formulate a plan of action for the TAP, be it for a 2020 commitment or 2021 delay.

In the meantime, engineering is being completed as we speak. This will ensure that we will still have time to bid if we choose to. Bidding early in the year (during the winter months) generally results in better pricing. Work with Consumers Energy and CN Rail is positive for those project components that require their engagement. We are still working with the MTA and GM on some easements and permissions.

✓ **REDEVELOPMENT READY COMMUNITIES** *(Update)*

We are certified and have access to additional state resources for planning and promoting sites. We are currently working with the MEDC to focus on a redevelopment plan for the Lovegrove building. We hope that this enables additional development incentives from the state as well.

✓ **TAX REVERTED PROPERTY USE** *(Update)*

The housing market is not moving in any direction that we can discern. Being a presidential election year, I expect investment to be tepid as the nation awaits results. As such, if we have movement on the lot sales, we will take it. However, I do not see much value in remarketing the properties. The previous report follows.

I am seeking release from the buyers of tax reverted property on Wade Street and Heritage. I am doing so because the council granted sale approval over one year ago, but the purchase agreements remain unsigned after numerous requests. We can look to reoffer the properties or allow time to mature the prospects more.

✓ **8002 MILLER** *(No Change of Status)*

Occupancy of the entire building has been granted. The user is now going to be entering the next phase of rent payment towards the total purchase. I will be engaging them in early 2020 to begin establishing a plan and timeline for transfer of the property.

Note that the proceeds from this lease MUST go to offset the cities investment, effectively counting towards the eventual sale price by the user. This closely resembles a land contract. In fact, the city attorney may recommend we proceed directly to a land contract at this point as a means to recognize the current lease and eventually purchase terms.

✓ **SCHOOL FACILITY PROPOSAL** *(No Change of Status)*

It is expected that elementary security entrances and related work will be the first phase of the investment. There are plans in for Syring, with the expectation that this work will commence in 2019.

The school has placed a construction trailer to oversee this massive set of projects. This is located near the administration building, but away from work efforts, on the property next to the bus garage. Though this is obviously temporary, the project could take a couple years.

Additional bond work shall continue in 2020 and 2021. It will include all facilities, including athletic facilities at the high school. We expect cooperation and benefit in terms of establishing safer connections for walkers, better land grades (e.g. the football field), and more attractive gateways.

✓ **BREWER TOWNHOMES** *(No Change of Status)*

The site plan and sale has been approved. We await transfer of the property pending final approval of the condominium documents by the city attorney. The builder is also still working on final drainage plans with Genesee County. It appears some additional underground investment may be needed. As previously noted, this development is a candidate for water and sewer fee waiver incentives. I will have more information soon.

✓ **SPORTS CREEK RACEWAY & GAMING COMMISSION** *(Update)*

The **raceway has been granted tentative 2020 race days**. They intended to use the site for thoroughbred horse racing. However, the legislation needed to enable mobile application betting did not pass (a bill that enables advance deposit wagering by phone did, but it does nothing for the industry). The state passed legislation that was favorable to the Detroit casinos, including the ability for those facilities to engage in all sports betting and for state legislator to take direct donations from casinos.

There is a chance that Lansing could do something before March related to historical race wagering. The owner is not giving up on the potential for thoroughbred or harness racing, but it is expected that the site will be redeveloped entirely at this point.

✓ **CDBG** *(No Change of Status)*

At this point, we are looking to upgrade street name/stop signs in the downtown area using these funds. Improvements should be eligible for funding in the fall of 2020.

✓ **SAFE ROUTES TO SCHOOL** *(No Change of Status)*

The application has been reviewed by the state and comments are in. We are proceeding with the understanding that preliminary engineering, accurate pricing, and a final construction plan have not been settled. As we proceed with a potential award, we will have the opportunity to prioritize and select various project components, with the understanding that we will only need to proceed if funding is allocated through the grant.

As of writing, the school has been fantastic to work with. They indicate a willingness and ability to supply many of the desired improvements as they proceed with bond upgrades, including walkways and a potential pedestrian bridge.

See the October 14th packet for more details. Detailed information on the research and recommendations by the Crim Fitness Foundation are available upon request.

✓ **CENSUS COMPLETE COUNT COMMITTEE** *(Update)*

We have purchased some banners and related materials to assist in getting the word out as well. Their next meeting will be (or has been) at the high school media center on January 9, 2020 at 2:30 p.m.

✓ **GIS MAPS** *(No Change of Status)*

We will be working with Rowe to complete map and database creation. We will also seek a partial reimbursement from the Genesee County Drain Commission. Please see the report in the August 12 City Council packet for full details.

✓ **SHARED SERVICES AGREEMENT-MUNDY TOWNSHIP** *(No Change of Status)*

Mundy's park will not be completed this year. As such, any need for services is put on hold as it relates to utilizing our labor and maintenance staff/equipment. The previous report follows:

Mundy Township is very interested in utilizing our existing labor and equipment resources to support their new park facility on Hill Road. We have come to verbal terms with each other regarding expectations. I have also ensured we have the capacity and willingness from the DPW Director and union steward that represents the crew that will be doing the work. The city Treasurer is also equipped to track, report, and invoice such services by virtue of extending a system of accounting that we use to enable our staff to maintain the park and ride.

Moving forward, I expect to deliver a short shared services agreement that will enable city labor and equipment to be used to maintain the Mundy Township park. Again, this agreement will resemble the MDOT park-and-ride service expectation, while taking the form of the shared service agreement we have with Mundy Township for building services. Conceptually, I think this is a great idea to create efficiency for the township and more capacity for the city, while ensuring costs are fairly and appropriately covered. The working plan appears to support the concept in terms of its functionality and demand on our resources.

✓ **DISC GOLF** *(No Change of Status)*

Disc Golf is proposed for the Bristol Road property (let's call it Bristol Fields until something better comes along). A park board committee has been formed to create a physical, financial, and implementation plan to make this happen. We are looking to locate corner stakes before planning the site. To do so, we must perform a full staking, since the expansion survey has a minor error and irons were never placed at the corners.

✓ **DIRECTOR OF COMMUNITY SERVICES SUCCESSION PLAN** *(Update)*

We have employed Andy Harris, a professional engineer, as the Director of Community Services. He will be joining us on January 20th, but he has already taken some time to work with staff and contractors on issues that have arisen in order to be familiarized with our process.

I expect this to be a good fit for Swartz Creek since Andy has been working closely with the city as an engineer with OHM for many years. He brings a very technical background and will bring a very strong positive customer service background and administrative competence.

Note that, despite his retirement, Mr. Svrcek has been very helpful with communicating on relevant matters, making life for staff easier. I will be removing this section from future reports and making sure that Mr. Harris is introduced around the community.

✓ **REPUBLIC WASTE SERVICES** *(No Change of Status)*

As discussed at the last meeting, the waste collection services offered by Republic have come under heavy scrutiny by Swartz Creek and Mundy Township. We have been experiencing an increase in missed pickups, repeat missed pickups for specific areas, recovery failures, and inaccurate customer service to residents.

Mr. Hicks, the area Republic representative, has indicated that staffing is difficult for waste management companies in this economy. He notes that this is part of the reason for limited equipment availability and a lack of consistent drivers on our routes. He reasons that low unemployment rates make the hiring and retention of drivers and mechanics difficult, resulting in deficiencies.

In working with the township, we are getting a sense that these issues MAY be more about how Republic does business and not industry-wide workforce problems with waste management. We will continue to press them for better service. We will also co-sign a notice to Republic noting the deficiencies and our intention to analyze the service. Note that this COULD result in a breach of contract and a new provider.

Though we do not have formal metrics for many service parameters, we did compare November 2019 resident complaints to November 2018 complaints. The numbers are telling, and we suspect many folks do not report issues.

Waste Collection Complaints:

November 2018: 14

November 2019: 43

Staff indicates that the trend appears to be continuing into December.

- ✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*
- ✓ **MONTHLY REPORTS** *(Update)*
There are some routine reports included for your information.
- ✓ **BOARDS & COMMISSIONS** *(See Individual Category)*
 - ✓ **PLANNING COMMISSION** *(Update)*
A training was held on December 3rd. Their next meeting will be on February 4th, which will be their annual meeting. They will select officers, which will certainly require a new chairperson. They will also be reviewing the 2019 annual report. I suspect that Mary Crapo will be on the March agenda for zoning and site plan review.
 - ✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*
The DDA did not meeting in January. Their next meeting is scheduled for February 13th.
 - ✓ **ZONING BOARD OF APPEALS** *(Update)*
The ZBA does not have January business. Their next meeting is scheduled for February 19th. Their annual meeting will be March 18th, which will be held with or without other business.
 - ✓ **PARKS AND RECREATION COMMISSION** *(Update)*
The Park Board met on January 8th (one week later due to the New Year). They selected officers (Jim Barclay as Chair, Jentery Farmer as Vice-Chair, and Connie Olger as Secretary). The board is composed of six members, but the ordinance indicates membership should be nine. Three additional members are being sought

for mayoral appointment. The board discussed whether members could come from the surrounding area.

The board tentatively set a date of July 18th (11am-3pm) for the slip and slide. Updates regarding disc golf, the Elms loop, and the Trust Fund grant were discussed. The next meeting is scheduled for February 5th at 5:30pm.

✓ **BOARD OF REVIEW** (*No Change of Status*)

The BoR December meeting was at 10:00 a.m. on the 10th. This meeting enables folks to correct clerical errors and veteran exemptions. Three petitioners were heard.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **APPOINTMENTS** (*Update*)

Since the last city council meeting, Mr. Rick Henry has resigned from the park board, taking active members from nine to six. There is no specified number of park board members required, but we should certainly be looking for volunteers to add to the ranks.

We also have a number of positions due to expire in March. Expect to see a number of reappointments, DPW Director affiliated appointments, and new park board members in the near future.

✓ **WELL-HEAD SITE** (*Update*)

For some time, we have known that our well-head in Shiawassee County is of minimal value. A sale seems unlikely due to its circumstances. If Project Tim were a go, things would be different. However, that appears unlikely. In the meantime, the old pump house and fencing should probably be removed to make sure there are no risk factors left on the site.

As chance would have it, a company that provides high speed internet is interested in using this site for the purpose of installing a 25' x 28' enclosure with a satellite transmitter for area residents. They are offering to pay \$500/monthly to do so. They would also incur other incidental costs, including real and personal taxes that may be incurred. I am including their letter and concept plans. I indicated that the council may have an interest.

This is up for discussion at the meeting. The upside is income. The downside is that it might encumber the site with a user that could compromise a future use. Even so, we could probably mitigate this.

✓ **MARY CRAPO FUNDING** (*Update*)

Communities First, Inc appears to be continuing to plan for rehabilitating Mary Crapo into senior housing. The city has not received any applications for zoning, site plan, or related approvals. However, they are requesting a letter of support to be used to assist in acquiring financing for the project. I am including that letter. I am also including the resolution which includes the project details that were communicated by the applicant. I have requested more information, including a timeline, concept plans, usage details, density, etc. However, I have not received any additional information at this time.

I am including the resolution in the affirmative and have requested that Communities First have someone attend the council meeting. In concept, the rehabilitation and/or expansion of Mary Crapo for senior housing makes much sense. Such conversions occur all over the mid-west and are a great way to reuse and preserve old school buildings while supplying affordable apartments for qualifying seniors. Our master plan supports this, and the process of seeking HOME Program, housing tax credits, historical tax credits, and related funding is very routine. I have some reservations only because information related to the project is scarce.

I recommend we support the reuse of Mary Crapo as senior apartments. By extension, the petition for Home Program funds makes sense. I do wish we had more information before proceeding. However, the planning commission and city council will still be reviewing any potential land use changes (zoning), site plan petitions, and potential variances prior to the issuance of any building permits or occupancy related to housing.

✓ **PARK RESERVATION WAIVER REQUESTS (*Business Item*)**

There is a reservation waiver request petition before the council. The GFWC Swartz Creek Women's club is a group that routinely uses the park and seeks an annual waiver for the recognized efforts of the non-profit (public area beautification, financial support of public services, volunteer contributions, etc.). This meeting serves as an annual organizational meeting to provide for coordinating their efforts in the city. Their statement is attached. They seek use of Pavilion 2 at Elms Park on Sunday, July 12, 2020. A resolution is included to grant this waiver.

We have another repeat waiver request for the local chapter of the Girl Scouts of America. They have a reservation for pavilion 2 in Elms Park for Sunday, September 13, 2020. They too intend to have their annual planning meeting. Their request follows:

January 6, 2020

The Girl Scout Alumni group would like to use Elms Park, Main Pavilion [#2] on September 13, 2020 from noon til 4pm. Our Troops work with and for the Swartz Creek community in many helpful ways. Troops sign up and decorate the Library, work with the Women's Club to promote and help with service programs, sponsor and work the Blood Drive at the United Methodist Church and help clean up the cemetery on Morrish Rd.

We would appreciate your approval.

Thank you,
Kathy Smith
Leader Support Volunteer
Girl Scout District 0104

A resolution is included to grant this waiver as well.

Council Questions, Inquiries, Requests, Comments, and Notes

Small Cities: The meeting and presentation at the Draft on January 8th went well. The MEDC RRC folks presented to a well-attended and active group.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, January 13, 2020, 7:00 P.M.**

Resolution No. 200113-4A MINUTES – December 23, 2019

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, December 23, 2019, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200113-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of January 13, 2020, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200113-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of January 13, 2020, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**Resolution No. 200113-8A RESOLUTION TO APPROVE A LETTER OF SUPPORT
GENESEE COUNTY ‘HOME’ FUNDING FOR SENIOR
HOUSING AT THE MARY CRAPO SITE BY
COMMUNITIES FIRST**

Motion by Councilmember: _____

WHEREAS, Genesee County has applied for and received funds from the U.S. Department of Housing and Urban Development (HUD) under Title II of the Cranston –

Gonzales National Affordable Housing Act of 1990, as amended, for the purpose of providing affordable housing services in accordance with requirements of the HOME Investment Partnerships Program (HOME); and,

WHEREAS, Genesee County by Resolution, pursuant to provisions of the Housing and Community Development Act of 1974, as amended; the McKinney Act of 1987; and the National Affordable Housing Act of 1990, has adopted a Consolidated Plan to implement and fund housing activities eligible under the HOME Program; and,

WHEREAS, Genesee County recognizes the purpose and goals of the HOME Program are to increase the supply of decent, safe, sanitary, and affordable housing for low and moderate income households; and,

WHEREAS, Genesee County has requested HOME Program project applications be submitted that meet the purpose and goals of the HOME Program; and,

WHEREAS, Genesee County requires support of local communities for propose HOME Program projects and Communities First, Inc. is proposing a HOME Program Project described as Mary Crapo Apartments: Adaptive reuse of Mary Crapo Building into forty (40) senior apartments and community space using \$600,000 in HOME funds, equity from low income housing tax credits, conventional and other financing; facility to be located at 8197 Miller Road, Swartz Creek, Michigan, 48473.

NOW, THEREFORE, BE IT RESOLVED that the Swartz Creek City Council, does hereby endorse and support the aforesaid HOME Program Project application to be submitted to the Genesee County Community Development Program for consideration for HOME Investment Partnerships Program funding.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200113-8B

RESOLUTION TO APPROVE THE PARK WAIVER REQUEST OF THE GFWC SWARTZ CREEK WOMEN’S CLUB

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek requires park usage reservations and fees in accordance with adopted rules and regulations; and

WHEREAS, the GFWC Swartz Creek Women’s Club reserved Pavilion #2 in Elms Park for Sunday, July 12, 2020 for the purpose of holding an annual meeting; and

WHEREAS, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

WHEREAS, the City Council finds the petitioning group to be a qualifying group with a qualifying activity.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby waives all fees for the July 12, 2020 reservation in Elms Park.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 200113-8C

RESOLUTION TO APPROVE THE PARK WAIVER REQUEST OF THE FAIRWINDS COUNCIL OF GIRL SCOUTS

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek requires park usage reservations and fees in accordance with adopted rules and regulations; and

WHEREAS, the Girl Scout Alumni of Fair Winds Council reserved Pavilion #2 in Elms Park for September 13, 2020 for the purpose of holding an annual meeting; and

WHEREAS, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

WHEREAS, the City Council finds the petitioning group to be a qualifying group with a qualifying activity.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby waives all fees for the September 13, 2020 reservation in Elms Park.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 12/23/2019**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Farmer, Gilbert, Hicks, Krueger.

Councilmembers Absent: Pinkston, Root.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger.

Others Present: Lania Rocha, Erik Jamison, Nate Henry, Christopher Germain, Charles Donaldson.

APPROVAL OF MINUTES

Resolution No. 191223-01

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday December 9, 2019 to be circulated and placed on file.

YES Farmer, Gilbert, Hicks, Krueger, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 191223-02

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of December 23, 2019, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Cramer, Farmer.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 191223-03

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of December 23, 2019, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Cramer, Farmer, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

REDEVELOPMENT READY COMMUNITIES

PRESENTATION

Chris Germain presented the city with the certified RRC award.

RESOLUTION TO APPROVE ENGINEERING FIRMS VIA THE QUALIFICATION BASED SELECTION (Q.B.S.)

Resolution No. 191223-04

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

WHEREAS, the City of Swartz Creek is a Local Governmental Unit and recognized Street Authority eligible to receive funding from the Michigan Department of Transportation and the Federal Highway Administration; and,

WHEREAS, it is the duty of the City of Swartz Creek to provide for the safety of its citizens and in so doing, provide for safely designed, engineered, and constructed public roads, highways, bridges, drainage systems, water systems, sewage systems, and other improvements; and

WHEREAS, it is in the best interest of the city to protect people by demanding and ensuring that qualified engineers and land surveyors, also known as design

professionals, render services which will assist in making construction projects safer, efficient, and sustainable for public use; and

WHEREAS, selection of design professionals based upon qualification to perform the required services rather than selection supported solely on price, is more likely to produce a preferable result; and

WHEREAS, the Michigan Department of Transportation and the Federal Highway Administration require the periodic bidding of design professional services for state and federally funded projects, and the City of Swartz Creek desires to comply with all such requirements and guidelines with respect to selection of design professionals; and

WHEREAS, the City has adopted a process and developed an RFQ that extends for a period of at least three (3) years, at the option of the city, thus eliminating the need to engage in additional selection processes on a project by project basis, and further, invited firms to submit qualifications, advertised in a newspaper of general circulation, and published in a state wide publication, resulting in the returns of four interested firms; and

WHEREAS, after reviewing bid returns in open session, the City finds that all submittals meet professional standards and qualifications and further, the City finds that the submitting firms are similarly qualified in possessing the services the City.

NOW, THEREFORE, BE IT RESOLVED that the Swartz Creek City Council, in compliancy with requirements set forth by Michigan Department of Transportation and the Federal Highway Administration, hereby create a Qualification Based Selection list for professional design, inspection and other engineering services, as follows:

1. ROWE Professional Services
2. Orchard, Hiltz & McCliment Inc.
3. Spicer Group, Inc.
4. DLZ, Inc.

BE IT FURTHER RESOLVED that the City direct the Staff to solicit pricing for various engineering services the City may use or desire, from all four firms, and negotiate such prices if needed, and make all such findings available to the public and Council.

Discussion Ensued.

YES: Krueger, Cramer, Farmer, Gilbert, Hicks.

NO: None. Motion Declared Carried.

Mayor Krueger Merry Christmas & Happy New Year. Reminder we are hosting the Jan. 8th small cities meeting at The Draft @ 6 p.m.

ADJOURNMENT

Resolution No. 191223-06

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council adjourn the regular meeting at 7:29 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

City of Swartz Creek

Building Permit List

2019

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB1900065	12/12/19	Qualified Remodeling	(810) 397 2681	58-01-501-004	\$0	\$100.00	7459 MILLER RD 48473-Roofing
PB1900095	12/02/19	Foundation Systems of Michiga	(734) 838 3895	58-36-676-013	\$4,125	\$165.00	4320 MAYA LN 48473-Res Add/Alter/Repair
PB1900097	12/09/19	C & L Ward Bros Co	(810) 652 6622	58-29-551-010	\$11,567	\$170.00	5404 MILLER RD 48473-Window Replacement
PB1900098	12/13/19	BIGGBY		58-36-751-001	\$0	\$965.00	4165 MORRISH RD 48473-Com New Building
PB1900099	12/16/19	Goods Roofing, Inc	(810) 653 7663	58-03-531-174	\$6,704	\$100.00	9225 YOUNG DR 48473-Roofing
Total:		5 Permits	Value: \$22,396		Fee Total: \$1,500.00		Total Number of Dwelling Units 0

Electrical							
PE1900062	12/06/19	Crandell's Electrician Express	(810) 348 1129	58-36-651-027	\$0	\$134.00	4484 VIRGINIA CT 48473-Electrical
PE1900064	12/05/19	ROLAND, MICHAEL	(989) 413 4750	58-36-526-021	\$0	\$140.00	4112 ELMS RD 48473-Electrical
PE1900066	12/10/19	LJ Electric LLC	(810) 644 7769	58-31-526-006	\$0	\$150.00	6144 MILLER RD 48473-Electrical
PE1900067	12/20/19	Crandell's Electrician Express	(810) 348 1129	58-36-300-025	\$0	\$155.00	4413 MORRISH RD 48473-Electrical
PE1900068	12/18/19	MASTER ELECTRIC INC	(989) 426 9860	58-30-300-001	\$0	\$750.00	3259 ELMS RD 48473-Electrical
PE1900069	12/18/19	MASTER ELECTRIC INC	(989) 426 9860	58-03-200-006	\$0	\$870.00	5300 OAKVIEW DR 48473-Electrical
Total:		6 Permits	Value: \$0		Fee Total: \$2,199.00		Total Number of Dwelling Units 0

Mechanical							
PM190094	12/03/19	Blessing Co.	(810) 694 4861	58-03-534-018	\$0	\$210.00	9285 JILL MARIE LN 48473-Mechanical
PM190096	12/10/19	LJ Electric LLC	(810) 644 7769	58-31-526-006	\$0	\$165.00	6144 MILLER RD 48473-Mechanical
Total:		2 Permits	Value: \$0		Fee Total: \$375.00		Total Number of Dwelling Units 0

City of Swartz Creek Building Permit List 2019

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Plumbing							
PP190023	12/02/19	Benjamin Franklin Plumbing	(810) 225 3192	58-36-651-196	\$0	\$134.00 4277 SPRINGBROOK DR	48473-Plumbing
PP190024	12/18/19	Goyette Mechanical	(810) 742 8530	58-30-300-001	\$0	\$168.00 3259 ELMS RD	48473-Plumbing
Total:		2 Permits	Value: \$0		Fee Total: \$302.00		Total Number of Dwelling Units 0

Right of Way							
PROW-0157	12/02/19	CONSUMERS ENERGY		58-35-400-007	\$0	\$100.00 8228 MILLER RD	48473-Right of way
PROW-0158	12/05/19	CONSUMERS ENERGY COM		58-02-526-058	\$0	\$100.00 5016 MC LAIN ST	48473-Right of way
Total:		2 Permits	Value: \$0		Fee Total: \$200.00		Total Number of Dwelling Units 0

Zoning							
PZ19-0027	12/18/19	AIS Installation	(586) 274 9100	58-36-526-071	\$0	\$25.00 4064 ELMS RD	48473-Fence
Total:		1 Permits	Value: \$0		Fee Total: \$25.00		Total Number of Dwelling Units 0

Permit Total: 18 Value: \$22,396 Fee Total: \$4,601.00

City of Swartz Creek Building Permit List 2019

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
-------------------	-------------	------------------	--------------	-------------------	----------------------------------	-----------------	-----------------------------

Permit.DateIssued Between 12/1/2019 12:00:00
AM AND 12/31/2019 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5153 OAKVIEW DR	58-02-501-099	Status	12/02/2019	12/02/2019	Complied
8408 MILLER RD	58-35-551-003	Reinspection	12/02/2019	12/02/2019	Complied
9080 LUEA LN	58-03-626-030	Final	12/02/2019	12/02/2019	Approved
9041 LUEA LN	58-03-626-043	Final	12/02/2019	12/02/2019	Approved
8247 MILLER RD	58-02-526-061	Follow Up	12/03/2019	12/03/2019	Complied
7442 GROVE ST	58-01-502-108	Initial	12/04/2019	12/04/2019	Violation(s)
5101 MC LAIN ST	58-02-526-038	Initial	12/04/2019	12/04/2019	Complied
7252 MAPLECREST CIR	58-36-676-028	Final	12/05/2019	12/05/2019	Approved
7209 LINDSEY DR	58-36-676-045	Final	12/05/2019	12/06/2019	Approved
7209 LINDSEY DR	58-36-676-045	Final	12/05/2019	12/05/2019	Approved
4484 VIRGINIA CT	58-36-651-027	Final	12/06/2019	12/06/2019	Approved
5086 MORRISH RD	58-02-200-014	Status	12/09/2019	12/10/2019	Complied
5167 BIRCHCREST DR	58-03-531-083	Ordinance	12/09/2019	12/10/2019	Violation(s)
9259 JILL MARIE LN	58-03-534-015	Final	12/09/2019	12/09/2019	Approved
9194 CHESTERFIELD DR	58-03-531-002	Final	12/09/2019	12/09/2019	Approved
8228 MILLER RD	58-35-400-007	Underground	12/09/2019		
5019 HAYES ST	58-02-529-006	Status	12/10/2019		
5058 WINSTON DR	58-02-501-071	Status	12/10/2019	12/10/2019	Complied
4373 SEYMOUR RD	58-35-300-006	Ordinance	12/10/2019	12/10/2019	Violation(s)
4015 ELMS RD	58-31-501-006	Final	12/10/2019	12/10/2019	Approved
7018 BRISTOL RD	58-25-576-022	Final	12/10/2019	12/10/2019	Approved
4112 ELMS RD	58-36-526-021	Service	12/10/2019	12/10/2019	Approved
4413 MORRISH RD	58-36-300-025	Final	12/10/2019	12/10/2019	Approved
9031 LUEA LN	58-03-626-041	Final	12/11/2019	12/11/2019	Approved
9061 LUEA LN	58-03-626-045	Final	12/11/2019	12/11/2019	Approved
9118 LUEA LN	58-03-626-009	Initial	12/11/2019	12/11/2019	Complied
5097 SCHOOL ST	58-02-526-014	Final	12/12/2019	12/12/2019	Approved
5192 GREENLEAF DR	58-03-533-069	Reinspection	12/12/2019	12/12/2019	Complied
5031 FIRST ST	58-01-502-039	Final	12/12/2019	12/12/2019	Approved
9290 JILL MARIE LN	58-03-534-043	Final	12/12/2019	12/12/2019	Approved
9290 JILL MARIE LN	58-03-534-043	Final	12/12/2019	12/12/2019	Approved
7221 BRISTOL RD	58-36-200-020	Rough	12/12/2019	12/12/2019	Approved
7221 BRISTOL RD	58-36-200-020	Rough	12/12/2019	12/12/2019	Approved
7221 BRISTOL RD	58-36-200-020	Rough	12/12/2019	12/12/2019	Approved
7029 MILLER RD	58-36-577-008	Status	12/16/2019	12/16/2019	No Change
7041 MILLER RD	58-36-577-010	Status	12/16/2019	12/16/2019	No Change

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
5387 MILLER RD	58-32-100-006	Citation	12/16/2019	12/16/2019	Violation(s)
4165 MORRISH RD	58-36-751-001	Piers	12/16/2019	12/16/2019	Approved
7221 BRISTOL RD	58-36-200-020	Rough	12/16/2019	12/16/2019	Approved
3259 ELMS RD	58-30-300-001	Grouting	12/16/2019	12/16/2019	Approved
5167 BIRCHCREST DR	58-03-531-083	Status	12/17/2019	12/17/2019	No Change
4373 SEYMOUR RD	58-35-300-006	Status	12/17/2019	12/17/2019	Violation(s)
7070 MILLER RD A	58-36-576-012	Final Zoning-Admin	12/17/2019	12/17/2019	Approved
9041 MILLER RD	58-03-530-001	Ordinance	12/17/2019	12/17/2019	Complied
7115 YARMY DR	58-36-526-030	Initial	12/17/2019	12/17/2019	Complied
5111 FAIRCHILD ST	58-02-526-074	Initial	12/17/2019	12/17/2019	Complied
4197 BIRCH LN	58-36-529-029	Final	12/17/2019	12/17/2019	Approved
9285 JILL MARIE LN	58-03-534-018	Final	12/17/2019	12/17/2019	Approved
3391 ELMS RD	58-30-551-008	Final	12/17/2019	12/17/2019	Approved
5183 HELMSLEY DR	58-03-532-016	Final-Admin	12/17/2019	12/17/2019	Approved
5148 HELMSLEY DR	58-03-532-009	Final-Admin	12/17/2019	12/17/2019	Approved
3259 ELMS RD	58-30-300-001	Underground	12/17/2019	12/17/2019	Approved
6165 MILLER RD	58-31-527-009	Framing	12/19/2019	12/19/2019	Approved
5193 GREENLEAF DR	58-03-533-080	Final	12/19/2019	12/19/2019	Approved
3259 ELMS RD	58-30-300-001	Steel Framing	12/19/2019	12/19/2019	Approved
4373 SEYMOUR RD	58-35-300-006	Status	12/23/2019		
8494 CHESTERFIELD DR	58-02-501-061	Follow Up	12/23/2019	12/23/2019	Complied
7221 BRISTOL RD	58-36-200-020	Insulation	12/23/2019	12/23/2019	Approved
3259 ELMS RD	58-30-300-001	Underground	12/23/2019	12/23/2019	Approved
3259 ELMS RD	58-30-300-001	Rough	12/30/2019	12/30/2019	Approved
4268 LINDSEY DR	58-36-676-070	Progress	12/30/2019	12/30/2019	Approved

Inspections: 61

Population: All Records

Inspection.DateTimeScheduled Between 12/1/2019 12:00:00 AM AND 12/31/2019 11:59:59 PM

Certificates With Inspections

01/02/2020

Certificate Number	Address	Date Applied	Since	Issued	Last Inspection	Expires	Status
CR190102	5111 FAIRCHILD ST	12/02/2019	12/02/2019	12/02/2019	12/17/2019	12/02/2022	Certified
Initial	KBROWN	Matt Hart	Completed	Complied			
CR190104	9223 HILL RD	12/12/2019	12/12/2019	12/12/2019		12/12/2021	Suspended
Initial	JKEY	Matt Hart	Scheduled				

Population: All Records

Record Count: 2

Certificate.DateIssued Between 12/1/2019 12:00:00 AM
AND 12/31/2019 11:59:59 PM

Enforcements By Category

01/02/20

PARKING

Enforcement Number	Address	Status	Filed	Closed
E19-098	5167 BIRCHCREST DR	Violation	12/05/19	
			Total Entries: 1	

SIGNS

Enforcement Number	Address	Status	Filed	Closed
E19-099	4373 SEYMOUR RD	Violation	12/10/19	
E19-100	9041 MILLER RD	Closed	12/17/19	12/17/19
			Total Entries: 2	

Total Records: 3

Population: All Records

Enforcement.DateFiled Between 12/1/2019 12:00:00 AM AND 12/31/2019 11:5

01/03/2020

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 12/01/2019 - 12/31/2019

Highlighted amount is total for that vendor

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
12/05/2019	47349	ADS PLUS PRINTING LLC	FALL NEWSLETTERS (2500)	1,272.10
12/05/2019	47350	BEDROCK BUILDING INC	8002 MILLER RD	76,300.00
12/05/2019	47351	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES SEPT 2019	4,428.04
12/05/2019	47352	CHASE CARD SERVICES	10/22-11/21/19 MONTHLY STATEMENT	515.88
12/05/2019	47353	CITY OF SWARTZ CREEK	SUMMER 2019 TAXES 58-03-531-132 YOUNG DR	159.97
			WINTER 2019 TAXES 58-03-531-132 YOUNG DR	21.78
			WINTER 2019 TAXES 58-31-300-003 4355 ELM	43.63
				225.38
12/05/2019	47354	CITY OF SWARTZ CREEK	WINTER 2019 TAXES 8002 MILLER 58-35-576-	376.65
12/05/2019	47355	COMCAST BUSINESS	CITY HALL MONTHLY INVOICE	113.15
12/05/2019	47356	DEANNA KORTH	NOV 2019 BANK MILEAGE DEANNA	36.19
12/05/2019	47357	DETROIT SALT COMPANY	ROCK SALT AT \$59.07 PER TON	3,056.28
12/05/2019	47358	ENERGY REDUCTION COALITION	EXCESS BENEFIT PAYMENT	1,136.79
12/05/2019	47359	FAMILY FARM AND HOME INC	NOVEMBER INVOICES	220.85
12/05/2019	47360	FIDELITY SECURITY LIFE INSUR/EYEMED	DEC 2019 RETIREE VISION (6)	43.44
12/05/2019	47361	FLINT TOWNSHIP	SWR TRANSF MAINT CHRG 42 UNITS	63.00
12/05/2019	47362	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
			CYLINDER COMPRESSED OXYGEN	390.00
				395.00
12/05/2019	47363	GENESEE CTY DRAIN COMMISSIONER	COMM PUBLIC WATER SUPPLY FEE	3,181.02
12/05/2019	47364	GENESEE CTY DRAIN COMMISSIONER	MPDES PHASE II 10/1-12/31/19	750.38
12/05/2019	47365	GILL ROYS HARDWARE	NOVEMBER 2019 INVOICES LESS DISCOUNT	429.17
12/05/2019	47366	HYDRO DESIGNS INC	NOV 19-JAN 20 WATER CROSS CONN CNTRL & C	879.00
12/05/2019	47367	I T RIGHT INC	SERV CONTRACT 1/9/20-1/8/21	4,500.00
12/05/2019	47368	INTEGRITY BUSINESS SOLUTIONS	GARBAGE BAGS (4)	259.24
			KITCHEN ROLL TOWELS	73.98
				333.22
12/05/2019	47369	JAMES NOLEN	REPAIR ROAD MILLER E OF ELMS	2,050.00
12/05/2019	47370	JEREMY J HART	GARAGE DOOR/FRAME/CLOSER	1,700.00
12/05/2019	47371	JODY KEY	NOV 2019 BANK MILEAGE JODY	9.05
12/05/2019	47372	JOHNS TRUCK SERVICE	RPR BRAKES-FUEL LINES/FUEL FLTR-LINES/AI	3,793.39
12/05/2019	47373	KCI	WINTER 2019 TAX BILLS/POSTAGE CREDIT	340.80
12/05/2019	47374	KCI	EST POSTAGE JAN 2020 UB BILLS	808.13
12/05/2019	47375	LEGACY ASSESSING SERVICES INC	ASSESSING SERVICES DEC 2019	2,618.00
12/05/2019	47376	METRO POLICE AUTH OF GENESEE COUNTY	OCTOBER 2019 ORDIN FEES	823.20
12/05/2019	47377	MICHIGAN MUNICIPAL LEAGUE	MEMB DUES 2/1/20-1/31/21	3,251.00
12/05/2019	47378	RWS OF MID MICHIGAN	WASTE CONTAINER 6 CU YD	33.00
			FY20 GARBAGE/RECYCLING/YARD WASTE	23,739.27
				23,772.27
12/05/2019	47379	SALLY M ADAMS	JULY--DEC 2019 RETIREE INSURANCE	1,578.00
12/05/2019	47380	SHULTS EQUIPMENT LLC	CARBIDE BLADE (3)/CURB GUARD (2)/PIN	1,110.24
12/05/2019	47381	SIMEN FIGURA & PARKER PLC	MONTHLY INVOICE OCT 2019	434.00
12/05/2019	47382	SPARTAN BARRICADING & TRAFFIC CONTR	BARRICADES/SIGNS/MINOR TRAFFIC DEVICE	1,091.00
12/05/2019	47383	STAPLES	INNOVERA MOBILE STND (7)	100.17
12/05/2019	47384	STATE OF MICHIGAN	MCAO CERT ZETTEL 2019	175.00
12/05/2019	47385	SUBURBAN AUTO SUPPLY	12 V BATTERY	149.98
12/05/2019	47386	WINS ELECTRICAL SUPPLY CO INC	FAN FOR SR CTR	39.38
12/13/2019	47387	U. S. POST OFFICE	POSTAGE FOR NEWSLETTER	623.83
12/17/2019	47388	ACE OUTDOOR SERVICES LLC	EML/SNOW PLOWING CITY LOTS 11/11/19/SHOV	400.00

			EML/SNOW PLOWING CITY LOTS 11/12/19/SHOV	495.00
				895.00
12/17/2019	47389	AGROSCAPING INC.	BURNING BUSH (3)/HYDRANGEAS (2)/CORABELL	198.00
12/17/2019	47390	ALEJANDRA RUIZ	UB REFUND FOR 7025 YARMY	173.59
12/17/2019	47391	BIO-SERV CORPORATION	PEST CONTROL - PUBLIC SAFETY BLDG	57.00
			PEST CONTROL - CITY HALL/LIBRARY-SR CTR	110.00
				167.00
12/17/2019	47392	CONSUMERS ENERGY	8301 CAPPY LN A 11/3-12/3/19	366.29
12/17/2019	47393	CONSUMERS ENERGY	8100 CIVIC DR A 11/4-12/3/19	1,224.89
12/17/2019	47394	CONSUMERS ENERGY	4125 ELMS RD PAVILION 4437 A 11/5-12/4/1	34.81
12/17/2019	47395	CONSUMERS ENERGY	6425 MILLER PARK & RIDE A 11/5-12/4/19	87.94
12/17/2019	47396	CONSUMERS ENERGY	4125 ELMS RD 4353 A 11/5-12/4/19	31.39
12/17/2019	47397	CONSUMERS ENERGY	5121 MORRISH RD A 11/1-12/2/19	614.82
12/17/2019	47398	CONSUMERS ENERGY	TRAFFIC LIGHTS 1781 11/1-11/30/19	407.45
12/17/2019	47399	CONSUMERS ENERGY	4524 MORRISH RD 11/1-11/30/19	52.38
12/17/2019	47400	CONSUMERS ENERGY	SIRENS TRAFFIC LIGHTS 1997 11/1-11/30/19	26.99
12/17/2019	47401	CONSUMERS ENERGY	8083 CIVIC DR A 11/1-12/2/19	622.94
12/17/2019	47402	CONSUMERS ENERGY	8011 MILLER RD 11/1-12/2/19	29.15
12/17/2019	47403	CONSUMERS ENERGY	8095 CIVIC DR 11/1-12/2/19	699.50
12/17/2019	47404	CONSUMERS ENERGY	5361 WINSHALL DR #2 RESTRMS 9987 11/1-12	29.28
12/17/2019	47405	CONSUMERS ENERGY	9099 MILLER RD A 11/1-12/2/19	32.04
12/17/2019	47406	CONSUMERS ENERGY	5361 WINSHALL DR 8369 A 11/1-12/2/19	29.79
12/17/2019	47407	CONSUMERS ENERGY	5257 WINSHALL DR A 11/1-12/2/19	27.70
12/17/2019	47408	CONSUMERS ENERGY	8499 MILLER RD A 11/1-12/2/19	29.55
12/17/2019	47409	CONSUMERS ENERGY	8059 FORTINO DR A 11/1-12/2/19	33.22
12/17/2019	47410	CONSUMERS ENERGY	4510 MORRISH RD A 11/1-12/2/19	40.88
12/17/2019	47411	CONSUMERS ENERGY	5015 HOLLAND DR LOT LIGHTS A 11/1-12/2/1	38.94
12/17/2019	47412	CONSUMERS ENERGY	48473 LED LIGHT RD WORCHESTER/CHESTERFIE	1,069.84
12/17/2019	47413	CONSUMERS ENERGY	STREET LIGHTS 1294 11/1-11/30/19	7,212.23
12/17/2019	47414	CORELOGIC REAL ESTATE TAX SERVICE	2019 DBOR SUM REFUND 58-02-501-053	943.82
12/17/2019	47415	DANIEL L RHANOR	REPAIR OUTLETS ON LIGHT POLES	271.00
12/17/2019	47416	DAVID KRUEGER	SMALL CITIES MTG MILEAGE/DINNER	46.64
12/17/2019	47417	DORNBOS SIGN & SAFETY INC	MOUNT BASE (2)/ANCHOR KIT (2)	70.70
12/17/2019	47418	GINA DAVIS	UB REFUND FOR 7133 BRISTOL	259.06
12/17/2019	47419	HACH	DPD FREE CHLORINE (2)/DPD TOT CHLORINE (109.82
12/17/2019	47420	JOHNS TRUCK SERVICE	REPLACE BROKEN PIN/REPAIR LIGHTS/REPLACE	781.06
12/17/2019	47421	LERETA TAX SERVICE	2019 DBOR SUM REFUND 58-02-501-073	573.77
12/17/2019	47422	MARIE LOVEGROVE REVOCABLE TRS	TAX OVERPMT WINTER 2018 58-02-529-019	10.00
12/17/2019	47423	MISS DIG SYSTEM INC	2020 ANNUAL MEMB FEES	1,215.09
12/17/2019	47424	OHM ADVISORS	BIGGBY DETAILED ENGINEERING REVIEW #1	1,020.00
12/17/2019	47425	OHM ADVISORS	SYRINGE ELEM DRAINAGE RVW/BRISTOL RD SURV	470.00
12/17/2019	47426	OHM ADVISORS	SPRINGBROOK E PHASE II CONST SERV	844.00
12/17/2019	47427	PARAGON LABORATORIES INC	WATER SAMPLES WO SWARTZ CREEK	777.00
12/17/2019	47428	SIGNATURE FORD	2019 FORD DIESEL F350 4X4	38,975.00
12/17/2019	47429	SUPER FLITE OIL CO INC	FUEL - DPW NOV 2019	1,383.08
12/17/2019	47430	SWARTZ CREEK AREA FIRE DEPT.	FIRE SERVICE	4,197.59
12/17/2019	47431	SWARTZ CREEK AREA FIRE DEPT.	PASS THRU SB150 STATE REIMB TO FIRE DEPT	800.00
12/17/2019	47432	VERIZON WIRELESS	MONTHLY STATEMENT 11/2-12/1/19	19.56
12/18/2019	47433	ACE-SAGINAW PAVING COMPANY	COLD PATCH	741.60
12/18/2019	47434	BLACKMORE ROWE INS	2020 PUBLIC OFFICIAL BOND/KORTH	100.00
12/18/2019	47435	BLUE CARE NETWORK-EAST MI	RETIREE HEALTH JAN 2020 CLOLINGER	1,383.61
			COBRA JAN 2020 OBRIEN	684.42
				2,068.03
12/18/2019	47436	BRADYS BUSINESS SYSTEMS	EML/COPY MACHINE MAINT AGREEMENT	2,226.96
12/18/2019	47437	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES	5,055.01
12/18/2019	47438	CONSUMERS ENERGY	ELMS PARKING LOT AREA LIGHTS 2300 11/1-1	33.21
12/18/2019	47439	DEUTSCH INC	24'X13'6" AIRSCREEN/OPTOMA WU515 PROJECT	10,287.63
12/18/2019	47440	FIRST ADVANTAGE OCCUP HEALTH SER CO	CLINIC COLLECTION/MILEAGE	160.90
12/18/2019	47441	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00

12/18/2019	47442	GENESEE CTY DRAIN COMMISSIONER	WATER 1,753,276 CF 10/31-11/27/19	116,913.37
12/18/2019	47443	JAMS MEDIA LLC	ORDIN #445 11/7/19	93.00
12/18/2019	47444	MICHIGAN LUMBER CO	LUMBER/SCREWS	276.25
12/18/2019	47445	MICHIGAN PIPE AND VALVE	BOLT (32)/NUTS (32)/MARKING FLAGS	64.00
12/18/2019	47446	MUNICIPAL CODE CORP	5 COPIES SUPP NO 6 TO CODE ORDIN	6,508.67
12/18/2019	47447	PRINTING SYSTEMS	2019 W-2/1099-MISC/W3/1096	101.18
12/18/2019	47448	SELF SERVE LUMBER CO.	PLYWOOD	35.98
12/18/2019	47449	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING	128.00
12/18/2019	47450	SWARTZ CREEK AREA FIRE DEPT.	TANKER	5,838.79
12/18/2019	47451	UNUM LIFE INSURANCE	JAN 2020 RETIREE LIFE (3)	35.10
12/18/2019	47452	VORTEX INC	REPAIR FURNACE/CITY HALL	115.00
			REPAIR FURNACE/LIBRARY	133.00
				<u>248.00</u>
12/23/2019	47453	DELTA DENTAL PLAN	JAN 2020 RETIREE DENTAL (6)	434.12
12/23/2019	47454	OFFICE DEPOT CREDIT PLAN	MONTHLY STATEMENT	51.56
GEN TOTALS:				
Total of 106 Checks:				361,072.14
Less 0 Void Checks:				0.00
Total of 106 Disbursements:				<u>361,072.14</u>

Public Works
Monthly Work Orders

01/03/20

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
19-000004 COMPLETED	MC10-005016-0000-02	POBOCIK, JOHN 5016 MC LAIN ST	12/03/19 12/03/19	STAKE WATER
BXRP19-0175 COMPLETED	MO10-004048-0000-04	SHEPHERD, JAMES 4048 MORRISH RD	12/02/19 12/03/19	CURB BOX REPAIR
BXRP19-0176	LU10-009128-0000-03	MC CROON, ERIC 9128 LUEA LN	12/09/19	CURB BOX REPAIR
CBRP19-0017 COMPLETED	WI10-005390-0000-02	OAKMAN, DONA 5390 WINSHALL DR	12/12/19 12/13/19	CATCH BASIN REPAI
CKME19-0430	RE10-004186-0000-02	HARRINGTON, IANA 4186 RED OAK LN	12/23/19	CHECK METER
FLAG19-0217 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	12/06/19 12/09/19	LOWER/RAISE FLAG
FNRD19-1681 COMPLETED	BR20-007133-0000-16	DAVIS, GINA 7133 BRISTOL RD	12/04/19 12/05/19	FINAL READ
FNRD19-1682 COMPLETED	YA10-007025-0000-09	RUIZ, ALEJANDRA 7025 YARMY DR	12/05/19 12/06/19	FINAL READ
FNRD19-1683 COMPLETED	CE10-009291-0000-04	NIKHIL-DEVEN PROPERTIES LLC 9291 CEDAR CREEK CT	12/06/19 12/06/19	FINAL READ
FNRD19-1684 COMPLETED	MI10-007417-0000-01	ARVOY, WALTER 7417 MILLER RD	12/09/19 12/09/19	FINAL READ
FNRD19-1685 COMPLETED	MI10-007346-0000-01	BETTY JOHNSON FAMILY TRUST 7346 MILLER RD	12/12/19 12/12/19	FINAL READ
FNRD19-1686 COMPLETED	MA20-008056-0000-02	BENNETT, JASON 8056 MAPLE ST	12/11/19 12/12/19	FINAL READ
GARB19-0007 COMPLETED	JI10-009204-0000-01	RADATZ, SHARON 9204 JILL MARIE LN	12/19/19 12/19/19	PICK UP GARBAGE
GWO19-0553	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	12/07/19	GENERIC WORK ORDE
GWO19-0554 COMPLETED	OA10-005180-0000-03	DRURY, GEORGE 5180 OAKVIEW DR	12/02/19 12/03/19	GENERIC WORK ORDE
GWO19-0555	HI10-009283-0000-03	HOOVER, KYLE 9283 HILL RD	12/23/19	GENERIC WORK ORDE
HYDR19-0026 COMPLETED	MI10-006087-0000-01	WEST, WILLIAM 6087 MILLER RD	12/10/19 12/11/19	HYDRANTS
INSP19-000037 COMPLETED	MI10-006166-0000-04	THOMAS, PAUL 6166 MILLER RD	12/09/19 12/09/19	TREE INSPECTION
MNT19-0316 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	12/03/19 12/04/19	BUILDING MAINTENA
MNT19-0317 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	12/12/19 12/12/19	BUILDING MAINTENA

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
MTRP19-0581 COMPLETED	AU10-006359-0000-02	SKELLETT, BETTY 6359 AUGUSTA ST	12/13/19 12/13/19	METER REPAIR
MTRP19-0582 COMPLETED	PA10-007152-0000-02	WOOD, MONICA 7152 PARK RIDGE PKY	12/18/19 12/18/19	METER REPAIR
MTRP19-0583	SP10-004413-0000-01	OLIVER, SHIRLEY 4413 SPRINGBROOK DR	12/18/19	METER REPAIR
READ19-0753 COMPLETED	WI20-005058-0000-03	ALLEN-ANTHONY, NICOLE 5058 WINSTON DR	12/03/19 12/04/19	READ METER
READ19-0754 COMPLETED	LU10-009128-0000-03	MC CROON, ERIC 9128 LUEA LN	12/03/19 12/09/19	READ METER
READ19-0755 COMPLETED	MI10-008408-0000-04	TREMBLAY, MARTHA 8408 MILLER RD	12/03/19 12/04/19	READ METER
READ19-0756 COMPLETED	KR20-004276-0000-01	SPRINGVALE ASSISTED LIVING 4276 KROGER DR	12/06/19 12/06/19	READ METER
READ19-0757 COMPLETED	CH20-009351-0000-03	LANE, ROBERT 9351 CHESTERFIELD DR	12/16/19 12/16/19	READ METER
READ19-0758 COMPLETED	CC10-005932-0000-02	WALTERS, JEANETTE 5932 CROSSCREEK DR	12/16/19 12/17/19	READ METER
READ19-0759	EL10-004220-0000-02	DOUGLAS CORPORATION OF MICHIGAN 4220 ELMS RD	12/16/19	READ METER
READ19-0760	JE10-004074-0000-01	PENCE, JAMES F 4074 JENNIE LN	12/16/19	READ METER
READ19-0761 COMPLETED	JE10-004084-0000-02	KRALAPP, WADE 4084 JENNIE LN	12/16/19 12/17/19	READ METER
READ19-0762	MI10-006141-0000-03	MOFFIT-HOTEN, CAROL A 6141 MILLER RD	12/17/19	READ METER
READ19-0763 COMPLETED	MI10-007562-0000-03	NILES, MICHAEL 7562 MILLER RD	12/17/19 12/17/19	READ METER
READ19-0764 COMPLETED	MI10-008179-0000-04	SEBOK, LINDA 8179 MILLER RD	12/17/19 12/17/19	READ METER
READ19-0765 COMPLETED	MI10-008197-0000-01	CRAPO SCHOOL 8197 MILLER RD	12/17/19 12/17/19	READ METER
READ19-0766	MO10-005152-B119-01	RIVERSIDE MANOR CLUBHOUSE 5152 MORRISH # B119 RD	12/17/19	READ METER
READ19-0767 COMPLETED	MO10-005073-0000-01	CASWELL, JOAN 5073 MORRISH RD	12/17/19 12/17/19	READ METER
READ19-0768 COMPLETED	RE10-004186-0000-02	HARRINGTON, IANA 4186 RED OAK LN	12/17/19 12/17/19	READ METER
READ19-0770 COMPLETED	BR10-005024-0000-01	GARDNER, RODNEY 5024 BRADY ST	12/17/19 12/17/19	READ METER
READ19-0771 COMPLETED	PA10-007152-0000-02	WOOD, MONICA 7152 PARK RIDGE PKY	12/17/19 12/17/19	READ METER
READ19-0772	GR20-007503-0000-01	SEELYE, M S	12/18/19	READ METER

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
COMPLETED		7503 GROVE ST	12/18/19	
READ19-0773 COMPLETED	WI10-005372-0000-01	GENTLE, DALE 5372 WINSHALL DR	12/23/19 12/23/19	READ METER
SI-000040	MI10-008077-0000-02	SPENCER, JULIE 8077 MILLER RD	12/20/19	SIGNS
WMBK19-0096 COMPLETED	GR10-005238-0000-01	HUNT, KELLY 5238 GREENLEAF DR	12/21/19 12/23/19	WATER MAIN BREAK
WMBK20-0097 COMPLETED	DR10-000001-0000-01	HIGH SCHOOL, SWARTZ CREEK 1 DRAGON DR	12/31/19 01/02/20	WATER MAIN BREAK
WOFF19-2298 CANCELLED	DO10-005328-0000-02	YOUNT, DERRICK 5328 DON SHENK DR	12/04/19 12/04/19	WATER TURN OFF
WOFF19-2299 COMPLETED	DU10-005377-0000-02	KILDAL, SASHA 5377 DURWOOD DR	12/04/19 12/04/19	WATER TURN OFF
WOFF19-2300 CANCELLED	MA20-008041-0000-05	ADOLPH, MATTHEW 8041 MAPLE ST	12/04/19 12/05/19	WATER TURN OFF
WOFF19-2301 COMPLETED	MA20-008095-0000-03	PASHEEK, RYAN L 8095 MAPLE ST	12/04/19 12/05/19	WATER TURN OFF
WOFF19-2302 CANCELLED	MI10-008127-0000-01	ELEGANT CATERING 8127 MILLER RD	12/04/19 12/04/19	WATER TURN OFF
WOFF19-2303 COMPLETED	MI10-008295-0000-06	VIALPANDO, TARA 8295 MILLER RD	12/04/19 12/04/19	WATER TURN OFF
WOFF19-2305 CANCELLED	SE20-005242-0000-02	STRALEY, JEFFREY 5242 SEYMOUR RD	12/04/19 12/04/19	WATER TURN OFF
WOFF19-2306 CANCELLED	LU10-009128-0000-03	MC CROON, ERIC 9128 LUEA LN	12/09/19 12/09/19	WATER TURN OFF
WOFF19-2307 COMPLETED	SC20-005079-0000-08	OTT, JACOB 5079 SCHOOL ST	12/10/19 12/10/19	WATER TURN OFF
WOFF19-2309 CANCELLED	BR20-006211-0000-02	STEWART, GARY LEE JR 6211 BRISTOL RD	12/16/19 12/16/19	WATER TURN OFF
WOFF19-2310 COMPLETED	BR20-006509-0000-04	LANE, AMY 6509 BRISTOL RD	12/16/19 12/16/19	WATER TURN OFF
WOFF19-2311 COMPLETED	BR20-007055-0000-04	EDAN DECKER 7055 BRISTOL RD	12/16/19 12/16/19	WATER TURN OFF
WOFF19-2312 CANCELLED	CH20-009211-0000-07	PULLEY, AMANDA 9211 CHESTERFIELD DR	12/16/19 12/16/19	WATER TURN OFF
WOFF19-2313 CANCELLED	DU10-005135-0000-02	WOOD, HEATHER 5135 DURWOOD DR	12/16/19 12/16/19	WATER TURN OFF
WOFF19-2314 COMPLETED	DU10-005191-0000-08	CHAPMAN, CHRISTY 5191 DURWOOD DR	12/16/19 12/16/19	WATER TURN OFF
WOFF19-2315 CANCELLED	GR10-005325-0000-01	WATSON, MICHAEL 5325 GREENLEAF DR	12/16/19 12/16/19	WATER TURN OFF
WOFF19-2316 COMPLETED	NO10-009168-0000-02	ELIZANDO, CRYSTAL 9168 NOBBURY DR	12/16/19 12/16/19	WATER TURN OFF

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
WOFF19-2317 CANCELLED	OX10-005149-0000-03	FOX, FAITH 5149 OXFORD CT	12/16/19 12/16/19	WATER TURN OFF
WRÉP19-0072	MI10-005482-0000-05	MOORE, SEAN 5482 MILLER RD	12/03/19	WATER REPAIRS
WTON19-1337 COMPLETED	DU10-005377-0000-02	KILDAL, SASHA 5377 DURWOOD DR	12/04/19 12/04/19	WATER TURN ON
WTON19-1338 COMPLETED	SC20-005079-0000-08	OTT, JACOB 5079 SCHOOL ST	12/11/19 12/11/19	WATER TURN ON
WTON19-1339 COMPLETED	NO10-009168-0000-02	ELIZANDO, CRYSTAL 9168 NORBURY DR	12/16/19 12/16/19	WATER TURN ON
WTON19-1340 COMPLETED	BR20-007055-0000-04	EDAN DECKER 7055 BRISTOL RD	12/16/19 12/16/19	WATER TURN ON
WTON19-1341 COMPLETED	BR20-006509-0000-04	LANE, AMY 6509 BRISTOL RD	12/16/19 12/16/19	WATER TURN ON
WTON19-1342 COMPLETED	DU10-005191-0000-08	CHAPMAN, CHRISTY 5191 DURWOOD DR	12/17/19 12/17/19	WATER TURN ON

Total Records: 71

Report Generated: 1/3/2020 8:34 AM

Report Options: Scheduled From: 12/1/2019 To: 12/31/2019

DPS ACTIVITY DECEMBER 2019

	<u>REGULAR</u>	<u>HOLIDAY</u>	<u>VACATION</u>	<u>ABSENT</u>	<u>OT</u>	<u>DT</u>
101 GENERAL FUND						
262.0 ELECTIONS						
345.0 P S BLDG	22.57	0.44	0.38	1.63		
781.0 AMPHI-PARK						
782.0 ABRAMS PARK	1.72	0.29	0.07	0.29		
783.0 ELMS PARK	6.06	0.69	0.17	0.37		
784.0 BICENT. PARK						
790.0 SENIOR CENTER/LIBRARY	36.81	1.32	1.57	3.54		
793.0 CITY HALL	17.95	0.42	0.38	1.04		
794.0 COMM PROMO	159.41	33.19	15.55	3.10	4.00	
796.0 CEMETERY	5.05	0.01	0.46	1.00		
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE	6.05	0.31	0.36	0.58		
463.0 STREET MAIN	24.50	3.50	2.99	2.01		
474.0 TRAFFIC	0.23	0.04	0.01	0.02	2.00	
478.0 SNOW & ICE	5.33	0.06	0.51	1.37	10.00	2.00
482.0 ADMIN	10.43	1.78	0.45	0.95		
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	33.86	4.56	4.11	4.72		
474.0 TRAFFIC	0.28	0.05	0.01	0.02		
478.0 SNOW & ICE	3.33	0.68	0.60	0.23	1.00	
482.0 ADMIN	14.81	2.53	0.63	1.35		
226 GARBAGE FUND						
528.0 COLLECT	6.54	0.26	0.51	0.84		
530.0 WOODCHIPPING	21.54	1.49	1.77	1.49		
782.0 ABRAMS PARK GARBAGE	3.09	0.02		0.01		
783.0 ELMS PARK GARBAGE	6.07	0.32	0.50	0.79		
793.0 CITY HALL	4.14	0.04	0.08	0.24		
590 WATER						
540.0 WATER SYSTEM	74.61	8.08	3.94	3.34		2.00
540.0 WATER-ON CALL	7.00	1.62	0.91			
542.0 READ & BILL	65.77	3.04	5.18	6.25		
793.0 CITY HALL	10.34	0.12	0.20	0.57		
591 SEWER						
536.0 SEWER SYSTEM	38.31	5.21	2.43	3.38		
536.0 SEWER-ON CALL	7.00	1.62	0.91			
537.0 LIFT STATION	2.16	0.37	0.09	0.20		
542.0 READ & BILL	65.77	3.03	5.18	6.25		
793.0 CITY HALL	10.33	0.12	0.20	0.57		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	68.44	4.79	7.35	6.85		
DAILY HOURS TOTAL	739.50	80.00	57.50	53.00	17.00	4.00

Nature Of Work	4WD 7-15,3-08 2-08, 09-03	4WD 7-15,3-08 2-08, 09-03a	2WD 5-16	JCB Backhoe 06'00	Backhoe w/breaker 06'00a	Bucket Truck 6-99	Brush Hog 09'02	Dump 11	Dump w/plow 11a	Dump 12'02	Dump w/plow 12'02a	Dump 12-04	Dump w/plow 12-04a
101.262 Elections													
101.450 Forestry													
101.781 Pajtas Amphi													
101.782 Winshall Pk			1.71										
101.783 Elms Pk			4.05										
101.784 Bicentennial Pk													
101.790 Sen Ctr./Lib	27	1	2.31										
101.345 PS Bldg	19	3	2.57										
101.793 City Hall	29	3	2.24										
101.794 Comm Promo	68		0.91	6									
661.795 City Garage	4	1	1.94				6						
101.796 City Cem	3		0.05										
202.463 Maint. Major	15		1.55										
202.474 Traffic-Major			0.24										
202.478 Snow/Ice-Maj	3		0.34	3				7.5				9.5	
202.482 Major-Admin			10.44										
203.463 Maint-Local	11		1.86										
203.474 Traffic-Local			0.27										
203.478 Snow/Ice-Local			0.33									5	
203.482 Local-Admin			14.8										
226.528 Waste Collect	10		1.54										
226.530 Woodchipping	4		1.54				8			2			
590.540 Water System	51		22.63	2								7	
590.542 Water-Read/Bill	60.5		0.77										
591.536 Sewer System	9		18.31										
591.537 Sewer Lift Stat			2.16										
226.782 Winshall Pk Gbg	3		0.09										
226.783 Elms Pk Gbg	6		0.07										
591.542 Sewer Read/Bill	60.5		0.78										
Total	383	8	93.5	5	6	0	0	14	0	9.5	0	21.5	0

Nature Of Work	Portable Generator	Case Backhoe 17	Sweeper	JD Tractor 19	Chipper	#42 Arrow	Arrow Board	Trailer	Roller	Pressure Washer	Post Hole Digger	01'98	Kubota 5-18
101.262 Elections													
101.450 Forestry													
101.781 Pajitas Amphi													
101.782 Winshall Pk													
101.783 Elms Pk													
101.784 Bicentennial Pk													
101.790 Sen Ctr./Lib													
101.345 PS Bldg													
101.793 City Hall													
101.794 Comm Promo													
661.795 City Garage													
101.796 City Cem													
202.463 Maint. Major			6			2							
202.474 Traffic-Major													
202.478 Snow/Ice-Maj													
202.482 Major-Admin													
203.463 Maint-Local						3							
203.474 Traffic-Local													
203.478 Snow/Ice-Local													
203.482 Local-Admin													
226.528 Wast Collect													
226.530 Woodchipping					8	2							
590.540 Water System		1											
590.542 Water-Read/Bill													
591.536 Sewer System													
591.537 Sewer Lift Stat													
Total	0	1	6	0	8	7	0	0	0	0	0	0	0

December 2019	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#5-16 2WD gas	461.0		22.5		
#7-15 4WD gas	545.0		81.7		
#3-08 P/U 4WD gas	421.0		43.9		
#10-18 P/U diesel	581.0				46.9
#2-08 P/U 4WD gas	66.0		27.3		
#6-00 BACKHOE diesel					
#11 DUMP gas	143.0		26.8		
#12-02 DUMP diesel	75.0				
#12-04 DUMP diesel	302.0				33.0
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					
#19 JD TRACTOR diesel					
#06-99 BUCKET TRUCK gas	3.0				
#21 WOOD CHIPPER diesel					11.8
#807 STREET SWEEPER diesel	32.0				28.0
#42 ASPHALT HEATER diesel					
#37 TRAIL ARROW					
#10-15 GEN gas					
#5-18 KUBOTA (Hours)					
gas can					5.6
TOTAL	2629.0		202.2		125.3

FANG ACTIVITY REPORT

December 2019

12/03 – FANG detectives utilized a confidential informant to purchase heroin/fentanyl from a dealer. The dealer was identified, and the investigation is ongoing.

FANG detectives also executed a search warrant which resulted in the seizure of 3 oz. of cocaine, 1 oz. of crystal meth, one assault rifle and one pistol.

12/04 – FANG detectives executed search warrants on two residences where confidential informant buys had been conducted. The search warrants resulted in the seizure of \$19,800 and drug paraphernalia.

12/05 – FANG detectives executed a search warrant in the City of Flint at the residence of a known cocaine dealer. The search warrant resulted in the seizure of 10 grams of cocaine and one handgun.

12/10 – FANG detectives conducted an undercover purchase of 2 ounces of crystal meth from a known dealer in the Flint area. The investigation is ongoing.

FANG detectives utilized a confidential informant to purchase crack cocaine. The dealer was identified, and the investigation is ongoing.

12/11 – FANG detectives utilized a confidential informant to purchase \$100 of crystal meth from a known dealer in the Flint area. The investigation is ongoing.

FANG detectives assisted Flint Twp. P.D. with a search warrant. During the search warrant, 81 marijuana plants were recovered along with one gun.

12/12 – FANG detectives utilized a confidential informant to purchase cocaine from a dealer in Grand Blanc Twp. The investigation is ongoing.

12/16 – FANG detectives assisted BAYANET which surveillance on a narcotic suspect who was travelling from Saginaw to the Detroit area.

12/17 – FANG detectives utilized a confidential informant to purchase crack cocaine from a known dealer. The investigation is ongoing.

FANG detectives conducted an undercover purchase of crack cocaine from another known dealer. That investigation is ongoing as well.

12/18 – FANG detectives conducted an undercover buy of 12 ounces of crystal meth from a high-level dealer in the Flint area. Extensive surveillance was also conducted. The investigation is ongoing.

FANG detectives conducted an undercover purchase of a shotgun from a known felon. The investigation continues.

12/19 – FANG detectives conducted a hotel interdiction detail in Flint Twp. with the assistance of Flint Twp. and MSP rollers. A traffic stop was made on a vehicle leaving one of the area hotels. The stop

resulted in the seizure of one handgun, an 8 ball of cocaine and a small amount of heroin. The suspect was a felon and a known dealer in the area.

12/23 – FANG detectives conducted surveillance on a crystal meth dealer who has been selling large quantities to FANG detectives.

12/30- FANG detectives conducted a surveillance detail in an attempt to locate a suspect wanted for distributing cocaine and for engaging in illegal dog fighting.

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF PLANNING COMMISSION MEETING
December 3, 2019**

Meeting called to order at 7:02 p.m. by Commissioner Novak.

Pledge of Allegiance.

ROLL CALL:

Commissioners present: Binder, Farrell, Henry, Novak, Grimes, Krueger, Farmer, Zuniga.

Commissioners absent: Stephens.

Staff present: Adam Zettel, City Manager.

Others present: Bob Plumb, Dennis Cramer, Tom Wyatt, John Gilbert, Angie Root, Ron Smith, Rae Lynn Hicks, Jared Whittey, Samantha Fountain, Erik & Dawn Jamison.

APPROVAL OF AGENDA:

Resolution No. 191203-01 **(Carried)**

Motion by Commissioner Henry support by Commissioner Krueger, the Swartz Creek Planning Commission approves the agenda for the December 3, 2019 Planning Commission meeting.

Unanimous Voice Vote
Motion Declared Carried

APPROVAL OF MINUTES:

Resolution No. 191203-02 **(Carried)**

Motion by Commissioner Krueger support by Commissioner Binder the Swartz Creek Planning Commission approves the minutes for the August 6, 2019 Planning Commission meeting.

Unanimous Voice Vote
Motion Declared Carried

MEETING OPENED TO THE PUBLIC:

None.

BUSINESS:

Training (Placemaking)

Presentation

Mr. Zettel introduced the trainer, Mr. Wyatt.

Mr. Tom Wyatt, ZBA member lives in Swartz Creek and works for Kettering University with a background in urban planning.

Sustainability in the future, if something is working it's how we insure that it continues to exist in that state into the future. Placemaking comes into place by creating opportunities and an environment that is attractive to entrepreneurs and businesses. It's really about place, programming, resources, people and how the community functions. It is more than just promoting better urban designs it's about making spaces people want to be in and enjoy. It is a community driven collaborative process where people of all ages can be involved. Function before form, adaptable, flexible and could be contact specific. It is not a quick fix. It is driven by the vision of the community and thinking about the long term benefit. Incremental steps to making things better and test things out. Many benefits to placemaking are public safety, crime prevention, community and economic development. Spaces thrive when there is more than one thing to do.

Things to think about in strategic placemaking:

- Does our community have housing options for people of different income levels.
- Have we done a target market analysis.
- Do we see a demand for people who want to live in duplexes
- Do we have a complete street plan.
- Do we have quality spaces and goals for maintaining and increases those spaces.
- Are we looking at ways to add density to downtown.
- Are we looking at ways to reduce the impact on storm water and infrastructure.
- What is our walk score.
- Preserving our history.

He feels Swartz Creek is moving in the right direction. He recommends continuing events like Jeepers Creekers.

Meeting Open to Public:

None.

Remarks By Planning Commission:

Commissioner Binder Merry Christmas everyone.

Commissioner Krueger tonight was interesting, many ideas and much opportunity.

Commissioner Farmer thanks for the presentation.

Commissioner Farrell good presentation and thank you.

Commissioner Grimes good presentation.

Adjourn

Resolution No. 191203-03

(Carried)

Motion by Planning Commission Member Krueger
Second by Planning Commission Member Farmer

I Move the Swartz Creek Planning Commission adjourns the December 3, 2019 Planning Commission meeting.

Unanimous Voice Vote
Motion Declared Carried

Meeting adjourned at 8:42 p.m.

Jentery Farmer,
Secretary



December 16, 2019

Adam Zettel, AICP
City Manager
Swartz Creek City
8083 Civic Drive
Swartz Creek, MI 48473

Mr. Zettel,

As you know, Communities First, Inc. is actively working on a redevelopment plan for the Mary Crapo School in Swartz Creek. We are submitting this letter to request that a Resolution of Support for this development be added as an action item to the agenda at your upcoming January City Council meeting. This document is needed to secure funding to bring the redevelopment of Mary Crapo School to fruition.

Best regards,

Glenn Wilson, President/CEO

Empowering People. Building Communities.

From: [Joseph Moore](#)
To: [Adam Zettel](#); dakrueger2k@yahoo.com
Subject: Viasat Satellite Dish Ground Lease Inquiry - City of Swartz Creek
Date: Friday, December 27, 2019 10:12:43 AM
Attachments: [ViaSat Plan and Equipment Elevation.pdf](#)

Good morning,

My name is Joseph Moore, and I am working to identify property owners who would be interested in leasing space on their property for the purpose of installing a 6' diameter satellite dish that would service high speed internet to the surrounding community. The satellite dish would work as part of a network of dishes owned and operated by Viasat who is a satellite internet service provider. One property that Viasat has identified is the property owned by the City of Swartz Creek located along Goodall Rd (Parcel ID: 012-02-100-004).

Viasat would like to know if there would be interest in leasing a portion of the property for the proposed satellite dish facility. The facility would consist of the satellite dish, an equipment cabinet the size of a small refrigerator, and utility meters for their services all within a fenced compound that is 28'x25'. After review of the property information available from the county, it would appear there would be ample space on the property with the most ideal location being on the East side along Brown Rd.

For the right to lease the space, Viasat would offer the following:

- Rent: \$500/month
- Lease Term: 3 Years
- Renewal Terms: 2 ½ years automatically renewing up to 21 years total.
- Rent Escalation: 6%/term

Please let me know if this is something the City would be interested in, and I can provide a more in-depth proposal. I have included with this email a sample sketch of what the facility would consist of.

Thank you for your consideration,

Joseph Moore | SSC |

7171 W. 95th Street, Suite 600

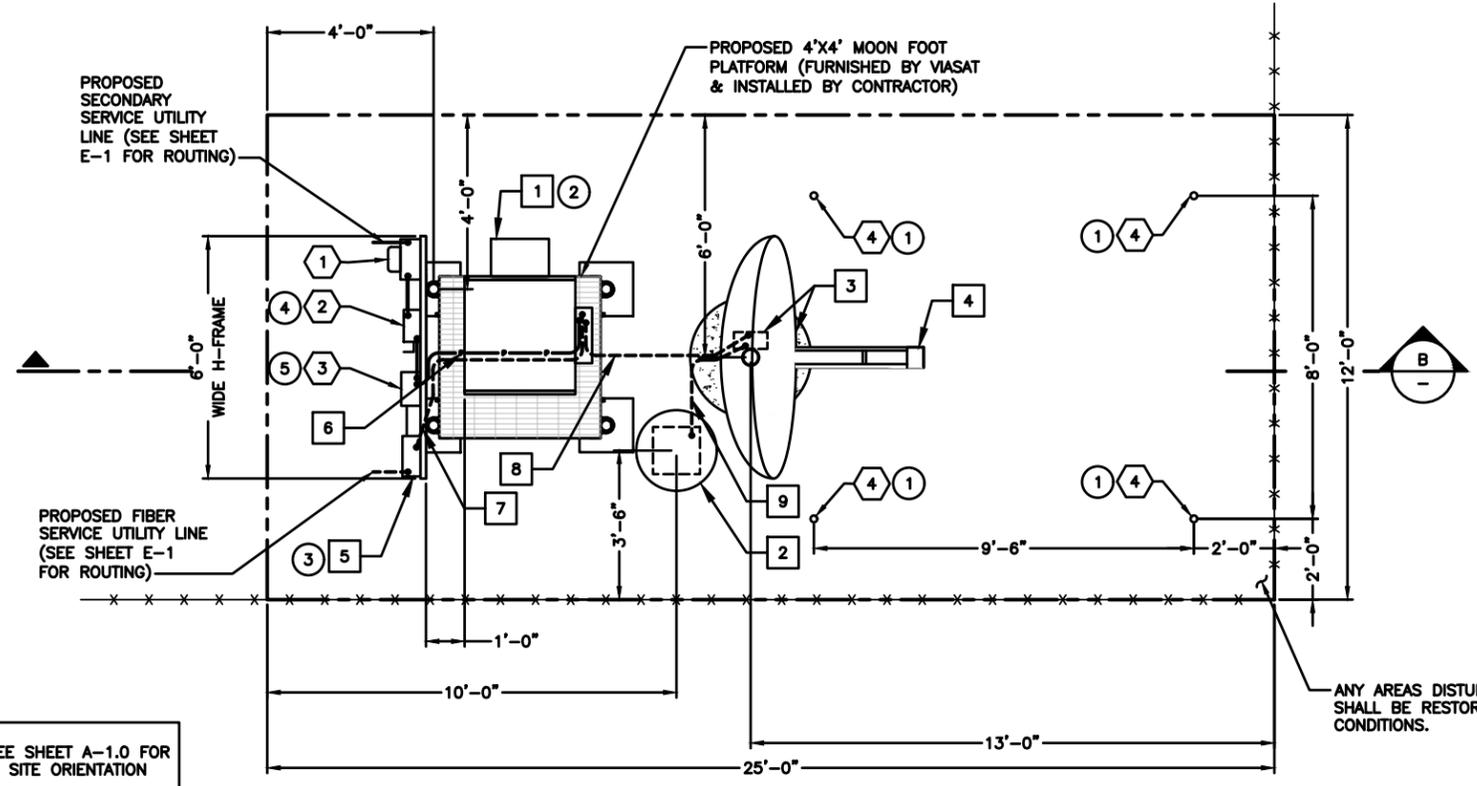
Overland Park, KS 66212

p 913 438 7700 x 2284

f 913 438 7777

c 816 588 8416

This message is a confidential and privileged communication and is intended for the recipient(s) only. Should you receive this message in error, please contact me immediately as indicated above and delete the message. Any other use of this message is prohibited.



- VIASAT EQUIPMENT KEYED NOTES:**
- 1 PROPOSED OAN CABINET W/ EXTERNAL AC UNIT
 - 2 PROPOSED ELECTRONICS ENCLOSURE W/ SHROUD COVER
 - 3 PROPOSED 1.8m REFLECTOR W/ MODIFIED FEED BOOM & TRANSCIVER
 - 4 PROPOSED BOOM MOUNTED HP BUC
 - 5 PROPOSED FIBER INTERFACE PANEL
 - 6 PROPOSED ACCESS NODE ASSEMBLY CABINET MFR. POWER CABLE (SEE SHEET E-2.0 FOR DETAILS)
 - 7 PROPOSED ACCESS NODE ASSEMBLY CABINET MFR. DATA CABLE (SEE SHEET E-2.0 FOR DETAILS)
 - 8 PROPOSED OAN CABINET MFR. AC/DC POWER CABLES & MFR. DATA CABLES (SEE SHEET E-2.0 FOR DETAILS)
 - 9 PROPOSED ELECTRONICS ENCLOSURE MFR. DC POWER CABLES & MFR. DATA CABLES (SEE SHEET E-2.0 FOR DETAILS)

- CIVIL SITE EQUIPMENT KEYED NOTES:**
- 1 PROPOSED 100A UTILITY METER
 - 2 PROPOSED 100A POWER FUSIBLE DISCONNECT SWITCH
 - 3 PROPOSED 100A RECEPTACLE POWER PANEL W/ EXTERNAL SURGE PROTECTION DEVICE
 - 4 PROPOSED COTT WARNING MARKER

SEE SHEET SP-2 FOR SIGN SCHEDULE

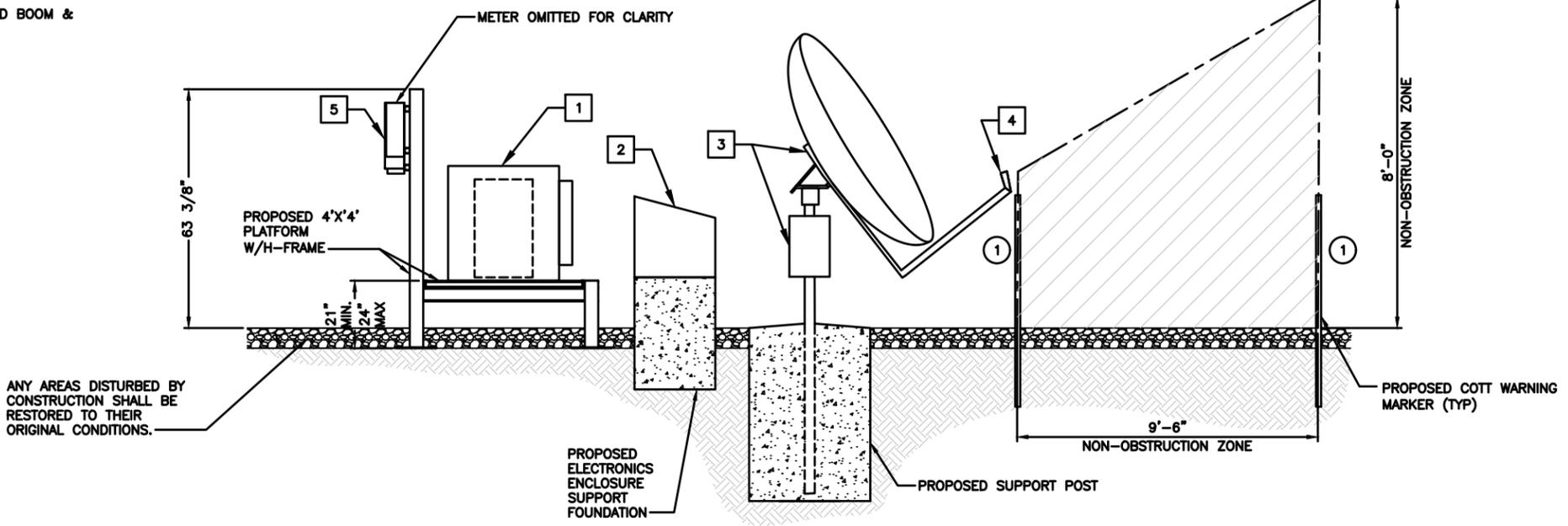
SEE SHEET A-1.0 FOR SITE ORIENTATION

ANY AREAS DISTURBED BY CONSTRUCTION SHALL BE RESTORED TO THEIR ORIGINAL CONDITIONS.

COMPOUND PLAN

NO SCALE A

- VIASAT EQUIPMENT KEYED NOTES:**
- 1 PROPOSED OAN CABINET W/ EXTERNAL AC UNIT
 - 2 PROPOSED ELECTRONICS ENCLOSURE W/ SHROUD COVER
 - 3 PROPOSED 1.8m REFLECTOR W/ MODIFIED FEED BOOM & TRANSCIVER
 - 4 PROPOSED BOOM MOUNTED HP BUC
 - 5 PROPOSED FIBER INTERFACE PANEL



ANY AREAS DISTURBED BY CONSTRUCTION SHALL BE RESTORED TO THEIR ORIGINAL CONDITIONS.

FACILITY OWNER:
FACILITY OWNER LOGO

PLANS PREPARED FOR:
Viasat

PLANS PREPARED BY:
A&E LOGO

ENGINEERING LICENSE:

DRAWING PREPARATION:
APPROVED BY: NAME
DESIGNED BY: NAME
PROJECT NO: #####
DATE REVIEWED: XX/XX/XX

DRAWING NOTICE:
THIS DRAWING HAS NOT BEEN PUBLISHED AND IS THE SOLE PROPERTY OF VIASAT. AND IS LENT TO THE BORROWER FOR THEIR CONFIDENTIAL USE ONLY. AND IN CONSIDERATION OF THE LOAN OF THIS DRAWING, THE BORROWER PROMISES AND AGREES TO RETURN IT UPON REQUEST AND AGREES THAT IT WILL NOT BE REPRODUCED, COPIED, LENT OR OTHERWISE DISPOSED OF DIRECTLY OR INDIRECTLY, NOR USED FOR ANY PURPOSE OTHER THAN FOR WHICH IT IS FURNISHED.

SUBMITTALS

DESCRIPTION	DATE	BY	REV
ISSUED FOR STANDARD REVIEW	09/13/18	DCP	A

VIASAT OSL NUMBER:
VIASAT CSL NUMBER:
VIASAT UNLOCODE:

SITE ADDRESS:
STREET ADDRESS
CITY, STATE
ZIP CODE

SHEET DESCRIPTION:
COMPOUND PLAN & EQUIPMENT ELEVATION

DWG INFORMATION: SHEET NUMBER:
DRAWN BY: #
CHECKED BY: #
A-2.0

City of Swartz Creek Proof of Pavilion Reservation

Non-Reservable: Playscapes, Restrooms, Play Equipment, Tennis Courts, Volleyball Courts and Basketball Courts. Ball diamonds may be requested during the week by submitting a schedule to the City Offices, including dates, times, ball diamond location and group requesting the reservation; all of which will be reviewed and scheduled administratively.

All monies, including a \$100 refundable deposit, must be paid at time of reservation. Only Cash payments will be accepted for a rental date of five (5) days or less. Any cancellations must be made two (2) weeks prior to event date. All cancellations are subject to a \$20.00 Cancellation Fee. ABSOLUTELY NO REFUNDS DUE TO WEATHER.

Park Fees Apply on Fridays, Saturdays, Sundays and Holidays. Fees Charged May through October.

Elms Park- 4125 Elms Rd

- #1 \$70.00
70-80 People Electricity 8 Tables
- #2 \$120.00
90-100 People Electricity 7 Tables
- #3 \$70.00
25-30 People 4 Tables
- #4 \$120.00
80-90 People Electricity 12 Table
- Ball Field
- Soccer Field

Abrams Park- 5225 Winshall Dr.

- #1 \$70.00
60 People 4 Large Tables
- #2 \$70.00
80 People 6 Large Tables
- #3 \$70.00
40 People 4 Small Tables
- Ball Field

Date of Reservation SEPT 13, 2020

Name of Responsible Party KATHY SMITH, GIRL SCOUTS OF AMERICA
 Address 11412 CORUNNA ROAD Phone: (810) 621-3947
 City LANSING Zip 48449
 Number of Guests 35 Nature of Activity GIRL SCOUT ALUMNI

Responsible Party Signature _____

E-Mail Address ASKSMITH2003@YAHOO.COM

I have received a copy of the Park Rules: YES

Deposits can be expected to be returned within 30 days of reservation date.

CASH CHECK#

Receipt # N/C

Area restrooms are attended to during the early morning hours in the summertime. Due to high park volume and vandalism, you are strongly encouraged to bring your own paper products and soap or sanitizer for restroom use.

IF THERE ARE PROBLEMS AT THE PARK CONTACT 911.

City Official K Brown

Date 1-6-20
January 13, 2020

City of Swartz Creek Proof of Pavilion Reservation

Non-Reservable: Playscapes, Restrooms, Play Equipment, Tennis Courts, Volleyball Courts and Basketball Courts. Ball diamonds may be requested during the week by submitting a schedule to the City Offices, including dates, times, ball diamond location and group requesting the reservation; all of which will be reviewed and scheduled administratively.

All monies, including a \$100 refundable deposit, must be paid at time of reservation. Only Cash payments will be accepted for a rental date of five (5) days or less. Any cancellations must be made two (2) weeks prior to event date. All cancellations are subject to a \$20.00 Cancellation Fee. ABSOLUTELY NO REFUNDS DUE TO WEATHER.

Park Fees Apply on Fridays, Saturdays, Sundays and Holidays. Fees Charged May through October.

Elms Park- 4125 Elms Rd

- #1 \$70.00
70-80 People Electricity 8 Tables
- #2 \$120.00
90-100 People Electricity 7 Tables
- #3 \$70.00
25-30 People 4 Tables
- #4 \$120.00
80-90 People Electricity 12 Table
- Ball Field
- Soccer Field

Abrams Park- 5225 Winshall Dr.

- #1 \$70.00
60 People 4 Large Tables
- #2 \$70.00
80 People 6 Large Tables
- #3 \$70.00
40 People 4 Small Tables
- Ball Field

Date of Reservation July 12, 2020

Name of Responsible Party Boots Abrams / GAVE SC Women's Club

Address 5352 GREENDALE DR Phone: 810-635-9224

City SWARTZ CREEK Zip 48473

Number of Guests 30 Nature of Activity CLUB Picnic

Responsible Party Signature _____

E-Mail Address BRILLSANDI@GMAIL.COM

I have received a copy of the Park Rules: YES

Deposits can be expected to be returned within 30 days of reservation date.

CASH

CHECK#

Receipt # N/C

Area restrooms are attended to during the early morning hours in the summertime. Due to high park volume and vandalism, you are strongly encouraged to bring your own paper products and soap or sanitizer for restroom use.

IF THERE ARE PROBLEMS AT THE PARK CONTACT 911.

City Official K Brown

Date 1-6-20
January 13, 2020



**GENERAL FEDERATION
of WOMEN'S CLUBS**

***GFWC Swartz Creek Women's Club
5352 Greenleaf Drive
Swartz Creek, Michigan 48473***

David Krueger, Mayor
City of Swartz Creek
8083 Civic Drive
Swartz Creek, Michigan 48473

Re: GFWC Swartz Creek Women's Club
Elms Road Park Reservation Fee

Honorable Krueger:

The GFWC Swartz Creek Women's Club has reserved the Main Pavilion at Elms Road Park for Sunday, July 12, 2020, from 1:00 p.m. to 5:00 p.m., for our Club's annual picnic and installation of our Officers.

As our organization has participated in many City projects throughout the year, we ask for your support in approving a reimbursement of our deposit for the use and enjoyment of our City Park, as well as request that you present our proposal for a refund to the City's Council.

Thank you in advance for your continued support of our organization.

Sincerely,

Boots Abrams, Committee Chair
GFWC Swartz Creek Women's Club

c: Sandi Brill, President