

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, October 28, 2019, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
4A. Council Meeting of October 14, 2019 MOTION Pg. 21
5. **APPROVE AGENDA:**
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
6A. City Manager's Report MOTION Pg. 3
6B. Staff Reports & ZBA Minutes Pg. 30
6C. Agreement for Police Protection Unit Pg. 45
6D. Agreement for Shared Engineering Services Pg. 51
6E. Audit Materials ATTACHED
6F. Draft Restaurant Request for Photos Letter Pg. 53
6G. EGLE Webinars Pg. 54
7. **MEETING OPENED TO THE PUBLIC:**
7A. General Public Comments
8. **COUNCIL BUSINESS:**
8A. Audit Presentation and Acceptance RESO Pg. 15
8B. Shared Service Agreement RESO Pg. 16
8C. Distracted Driving Ordinance RESO Pg. 17
8D. Police Protection Unit Agreement RESO Pg. 19
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Planning Commission:	Tuesday, November 5, 2019, 7:00 p.m., PDBMB
Park Board:	Wednesday, November 6, 2019, 5:30 p.m., PDBMB
City Council:	Monday, November 11, 2019, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, November 14, 2019, 6:00 p.m., PDBMB
Fire Board:	Monday, November 18, 2019, 6:00 p.m., Public Safety Bldg
Zoning Board of Appeals:	Wednesday, November 20, 2019, 6:00 p.m., PDBMB
City Council:	Monday, November 25, 2019, 7:00 p.m., PDBMB
Swartz Creek Chamber:	Tuesday, November 26, 12:00 p.m., TBD
Metro Police Board:	Wednesday, November 27, 2019, 10:00 a.m., Metro Headquarters

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, October 28, 2019 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: October 24, 2019

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS (Update)**

We are proceeding with answering the Kroger appeal. We also have a claim for the medical office building on the east end, commonly known as the VPH Building. This claim was originally a small claim, but since the court found the value to be higher than what our records show it now qualifies for a large claim (how ironic). We have successfully defended a small claim for the apartments on Brady Street.

We will keep the council informed regarding appeals and the need for appraisals as we move into winter.

✓ **STREETS (See Individual Category)**

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP) (Update)**

Fairchild Street is behind us. We will remove this section from future reports.

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP) (Update)**

Morrish Road is slated for 2022 federal funding. Note that the total scope of the project is around \$1,050,000, with 20% being the city's contribution.

The previous report follows:

Morrish Road from Bristol to Miller has been funded. The city has committed the match portion to this project, which is 80-20. It is unclear what year this project will be undertaken, but we want it done subsequent to the USDA water main work. This MAY span two construction seasons. We have put the engineers on notice regarding our desire to widen Paul Fortino to the north so that a left turn lane may be added. This will occur whether or not the townhome project proceeds.

✓ **QUALIFIED BIDDING SELECTION PROCESS (Update)**

Submissions have not been opened as of writing. An addendum for additional time may be issued to get more interest. We will review these in November, and have our selection this calendar year.

This process is to ensure the city has a Michigan Department of Transportation pre-qualified engineer to work on projects with federal aid. It is obviously a good practice to apply for non-federal aid projects as well. The selection is valid for up to five years.

✓ **STREET PROJECT UPDATES (Update)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Helmsley Drive is behind us, with trees and lighting installed. This project was within 0.75% of the contract amount!

We expect to be able to release bids for 2020 projects soon. The scope includes a section of Oakview, Chelmsford, and Oxford (including the last small stretch of Winston). Note that it is unlikely we will have a budget to do all of those sections in 2020 since state revenues have not been forthcoming as expected. However, it is work that needs to be completed for the USDA watermain on those streets in the next three years.

Notable issues currently include the proposed layout and ownership (school or city) of the bus lane on Oakview by Syring. We will liaise with the school regarding this and how they wish to proceed with the bond improvements.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change in Status)*

The capacity study has been executed and should be underway soon. The Genesee County Drain Commission did verbally commit to reimbursing the city for some of the work related to water and sewer, since they plan to use it from time to time. I do not have a figure at this time, but I expect it to be half of what is related to sanitary sewer and water line mapping.

As it relates to pipe rehabilitation, this multi-year program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly. Projects will be before the city council in the fall.

✓ **WATER MAIN REPLACEMENT - USDA** *(Update)*

Engineering continues. Bond counsel and other team members have been tentatively assembled and await progress. The audit letter has been approved. We finally have terms with the matter of pipe diameter. The USDA will only fund pipe that is thinner than the Genesee County Drain Commission Standards. Previously, The USDA would not budge on funding thicker pipe, and the GCDC would not allow thinner pipe. We finally have approval from the GCDC, provided that the leads include a 'saddle' to compensate for the lack of threads that can be provided for using thinner pipe.

We are very close to bidding.

Prior system report findings follow:

The Genesee County Drain Commission - Water and Waste Services Division Water Master Plan, indicates they are considering a northern loop to provide redundancy and stability to the system. This is good news since Gaines and

Clayton Township rely on the overstressed Miller line. There is currently not any cost or participation information available. I will keep the council informed.

The city has been working with the county to abandon the Dye Road water main in the vicinity of the rail line. Note that we are holding this action pending the master plan review. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

Lastly, the city should probably complete full demolition on the "Brown Road" site (the old well head) and sell this property. This is not a high priority, but it is now on our radar.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

The last of the lots acquired prior to the special assessment have been approved for sale. The city has two more lots that were acquired through the tax reversion process. If there is no objection, I will look to prepare instruments for the two units acquired in 2017 at new, negotiated pricing if requested by the buyer, JW Morgan, at some point in the future.

✓ **NEWSLETTER** (*No Change of Status*)

The newsletter is going out soon. Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** (*See Individual Category*)

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. **(Update)** The **streetscape project on Miller Road** is done, and the scarecrows are up! This project is within 0.3% of the contract amount! This will be removed from future reports.
2. **The façade grant is** pending for renovations on 5015 Holland. This project may be altered and pushed into 2020. However, renovations at 7530 Miller are complete, and it is looking good!
3. The city hopes to commence construction on **about \$1 million of grant support recreational path in 2020**. The MDOT grant is conditionally awarded and we await word on the DNR grant portion.
4. **(Update)** The first three events are behind us! The Chamber, Women's Club, and other downtown business owners continue to plan and expand events in downtown. The Fall Family Fun Day is expanding into the **Jeepers Creepers** event, which will cover multiple weekends in October of 2019. This will include a zombie walk, city-wide decorating, trunk or treat, separate youth and adult movie nights, and related activities.
5. The **raceway has applied for 2020 race days**. We do not know if they will be awarded. They intend to use the site for thoroughbred horse racing. They are open to finding additional users for the site to supplement the racing. They are also communicating well in regards to partnering with community groups such as Hometown Days. I find the new owners to be very astute and capable.

6. A Flint based group has a purchase option for **Mary Crapo**. The intent is to use the building and site for senior housing. This would result in new residents in the downtown and the potential for new construction on part of that site. I expect a site plan for about 50 new units in August.
7. The **school bond** passed and many improvements are expected in 2019 throughout the district. Total investment for this effort will exceed \$50 million over two to three years. Plans have been submitted for work on Syring and Elms School.
8. **Street repair in 2020** is to include Chelmsford. We also hope to include the remainder of Winston and Oxford Ct. The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022.
9. The **Applecreek Station** development of 48 townhomes is seeking final review by the county. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. If this project occurs in 2019, 2020 DDA revenues will be positively and substantially improved.
10. The **Brewer Condo Project** was given site plan approval and tentative purchase agreement approval. This includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements. Parking on the raceway property has been tentatively approved by the owner, and we are working on a plan to level and maintain the surface to replace lost parking on Paul Fortino Drive.
11. The city council approved the use of **state tax incentives** and local utility waivers for redevelopment sites in downtown, rounding out our efforts to be a certified Redevelopment Ready Community.
12. The **elevator now has a new tenant** that wishes to engage in auctions. Because it is in an industrial district, they should be able to hold limited outdoor sales events with an administrative approval.
13. The next **Springbrook East** phase is under construction. Underground work is nearly complete.
14. **(Update)** We are purchasing a very durable **synthetic tree for Holland Square** that can be used during the Christmas holidays. It will initially be 14' tall, with multi-colored LED's. However, the tree can be expanded in increments of 2' as time goes on!

✓ **TRAILS** *(No Change of Status)*

We re-submitted our application on October 1. Based upon the feedback from the state, we expect to get additional points for environmental benefit, Americans with Disabilities performance standards, and collaboration. I hope to have a positive response regarding this application by December.

Engineering is being completed as we speak. This will ensure that, pending a late award, we will still have time to bid. Bidding early in the year (during the winter months) generally results in better pricing.

The DNR grant is crucial to offset the 35% that the city must cover to match the Enhancement Grant. The MDOT Enhancement Grant is conditionally awarded. We hope this covers 65% of the investment. Work with Consumers Energy and CN Rail is positive for those project components that require their engagement. We are still working with the MTA and GM on some easements and permissions.

Note that the city will still be heavily invested in this, even if both grants are awarded. Count on a general fund outlay of \$200,000 for the local match and additional engineering, construction, and inspection services. Any overages (price changes and change orders) will be locally covered as well.

The project timeline will be revised. At its core, it should still reflect a 2020 construction timeframe. The difference is that we plan to engineer the project sooner than anticipated so we can bid it upon a conditional DNR award in a year's time.

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

We need a date for formal recognition into the RRC program. Any city council meeting could work for this purpose, but we are looking into tying this in with our tree lighting.

✓ **DURAND AREA INDUSTRY - PROJECT TIM (No Change of Status)**

This project seems cold and quiet. However, it appears there are still valid purchase agreements in place for the development, and there are state and local bureaucrats continuing work on contingency plans for utility and traffic modelling. It is anyone's guess at this point. Please see prior packets for information on the project and its evolution.

✓ **TAX REVERTED PROPERTY USE (Update)**

I am seeking release from the buyers of tax reverted property on Wade Street and in Heritage Village. I am doing so because the council granted sale approval over one year ago, but the purchase agreements remain unsigned after numerous requests. We can look to reoffer the properties or allow time to mature the prospects more.

✓ **8002 MILLER (No Change of Status)**

The contractor is working more earnestly on the first floor. Occupancy of the upstairs apartment has not been finalized due to some unmet requirements that the contractor is addressing. Time is on our side with this since it gives the user more time to establish their new business and contribute more monthly payments to the project.

Because the upstairs is nearly done, we have replaced the existing agreement with a lease that includes the commercial space AND the upstairs. As of writing, this has not been executed pending inspections.

Note that the proceeds from this lease MUST go to offset the cities investment, effectively counting towards the eventual sale price by the user. This closely resembles a land contract. In fact, the city attorney may recommend we proceed directly to a land contract at this point as a means to recognize the current lease and eventually purchase terms.

✓ **SCHOOL FACILITY PROPOSAL (Update)**

It is expected that elementary security entrances and related work will be the first phase of the investment. There are plans in for Syring, with the expectation that this work will commence in 2019.

The school has placed a construction trailer to oversee this massive set of projects. This is located near the administration building, but away from work efforts, on the property next to the bus garage. Though this is obviously temporary, the project could take a couple years.

Additional bond work shall continue in 2020 and 2021. It will include all facilities, including athletic facilities at the high school. We expect cooperation and benefit in terms of establishing safer connections for walkers, better land grades (e.g. the football field), and more attractive gateways.

✓ **BREWER TOWNHOMES** *(No Change of Status)*

The site plan and sale has been approved. We await transfer of the property pending final approval of the condominium documents by the city attorney. The builder is also still working on final drainage plans with Genesee County. It appears some additional underground investment may be needed. As previously noted, this development is a candidate for water and sewer fee waiver incentives. I will have more information soon.

✓ **SPORTS CREEK RACEWAY & GAMING COMMISSION** *(No Change of Status)*

There is a formal application pending before the state for 2020 race days. The future of the track likely hinges on the outcome of this application. I will keep the council informed.

✓ **CDBG** *(No Change of Status)*

At this point, we are looking to upgrade street name/stop signs in the downtown area using these funds. Improvements should be eligible for funding in the fall of 2020.

✓ **SAFE ROUTES TO SCHOOL** *(Update)*

The application has been submitted. We are proceeding with the understanding that preliminary engineering, accurate pricing, and a final construction plan have not been settled. As we proceed with a potential award, we will have the opportunity to prioritize and select various project components, with the understanding that we will only need to proceed if funding is allocated through the grant.

As of writing, the school has been fantastic to work with. They indicate a willingness and ability to supply many of the desired improvements as they proceed with bond upgrades, including walkways and a potential pedestrian bridge.

See the October 14th packet for more details. Detailed information on the research and recommendations by the Crim Fitness Foundation are available upon request.

✓ **CENSUS COMPLETE COUNT COMMITTEE** *(No Change of Status)*

The committee met on October 1st. They plan to reach out to the Swartz Creek schools for Honor Society students that can acquire volunteer credit for their work with social media to educate the community in the Census 2020. They also plan to have a table at events throughout Jeepers Creekers, educating the community about the

importance of the census. The slogan is “Be Counted For 2020 Census”. They had a jar full of coffee beans for people to guess at the count and a chance to win a prize from Fireside.

The Complete Count Committee consists of Angie Root, Mary Ann McCarthy, and Chairman Dennis Cramer. They are also working on promotional materials.

✓ **GIS MAPS** *(No Change of Status)*

We will be working with Rowe to complete map and database creation. We will also seek a partial reimbursement from the Genesee County Drain Commission. Please see the report in the August 12 City Council packet for full details.

✓ **DISTRACTED DRIVING** *(Business Item)*

I am including a distracted driving ordinance. I know that this was not universally accepted. However, this draft will enable council to deliberate the concept and specifics of such an ordinance and determine if and how we can proceed. I support the concept of such an ordinance and believe the draft will accomplish much in setting a local culture of caution for all forms of distracted driving.

✓ **LOCAL OFFICERS COMPENSATION COMMITTEE** *(Update)*

The compensation commission met on October 24th at 5pm. The last time they met and adjusted compensation was fall of 2017. They made adjustments to city council member and mayor compensation by converting the city-provided technology and service program to an initial stipend of \$1,000 and increasing the meeting stipend by \$10. This replaces the city-provided laptop and ongoing service. Councilmembers will receive this when they turn in their laptops. Replacement of the laptops (or similar technology sufficient to conduct business) now and in the future will be the responsibility of council members/mayor.

Councilmember and mayoral stipends were also increased by \$10 per meeting for cost-of-living purposes. The mayoral annual stipend, paid monthly, was increased by \$25 for the purpose of covering non-reimbursable costs related to public appearances and official duties assigned that office. Council member annual stipends did not change. The proposed compensation follows:

Mayor:	\$85 per meeting
Council Member:	\$85 per meeting
Mayor:	\$1,200 per year
Council Member:	\$600 per year
Mayor:	\$1,000 initial stipend
Council Member:	\$1,000 initial stipend

Minutes should be completed prior to the next meeting. This compensation will be effective in December unless overruled by the city council.

✓ **SHARED SERVICES AGREEMENT-MUNDY TOWNSHIP** *(No Change of Status)*

Mundy’s park will not be completed this year. As such, any need for services is put on hold as it relates to utilizing our labor and maintenance staff/equipment. The previous report follows:

Mundy Township is very interested in utilizing our existing labor and equipment resources to support their new park facility on Hill Road. We have come to verbal terms with each other regarding expectations. I have also ensured we have the capacity and willingness from the DPW Director and union steward that represents the crew that will be doing the work. The city Treasurer is also equipped to track, report, and invoice such services by virtue of extending a system of accounting that we use to enable our staff to maintain the park and ride.

Moving forward, I expect to deliver a short shared services agreement that will enable city labor and equipment to be used to maintain the Mundy Township park. Again, this agreement will resemble the MDOT park-and-ride service expectation, while taking the form of the shared service agreement we have with Mundy Township for building services. Conceptually, I think this is a great idea to create efficiency for the township and more capacity for the city, while ensuring costs are fairly and appropriately covered. The working plan appears to support the concept in terms of its functionality and demand on our resources.

✓ **JEEPERS CREEKERS EVENT (Update)**

The first three events are behind us. The events are going well, and attendance is very manageable, which makes parking, waste management, and other services more than adequate. By all accounts, Holland Square usage should be very successful moving forward. We did receive one voice mail complaint at city hall from October 5th, regarding noise at Holland Square. We also had a noise complaint from Mari-Dan for the October 12th movies.

Note that the entire festival is a work in progress, so please be patient as they look to implement and improve things. There are a number of 'firsts' here, including use of the plaza and a film festival. To better describe things, I am including the descriptions as written by the applicant (the Swartz Creek Chamber of Commerce).

Week One: October 5th – Harvest Hoe Down

Join the Swartz Creek Area Chamber of Commerce as we kick off the first Saturday of Jeepers Creekers with a good, ol' fashioned harvest hoedown on Saturday, Oct. 5. We'll bring in the great pumpkin and we'll have food, music and dancing. We're working on some kids games and a cottage market with fresh produce and crafts. Additional events planned for every Saturday in October! (Note: this event also has council and Michigan LCC approved alcohol sales at Holland Square from 3pm to 9pm).

Week Two: October 12th – Tales from the Creek

Some spooky fun is in the works for the second weekend of Jeepers Creekers entitled Tales from the Creek. The day begins with a 5K costumed fun run from 10am to 12pm. Then, later, the whole community is invited to participate in the first-ever Zombie walk through downtown from 4pm to 6pm. What a sight! Even if you don't want to walk, come on out and watch the procession.

The inaugural Michigan Macabre Film Festival starting at 6pm featuring the creative endeavors of independent filmmakers will take place on the Civic Campus, and the evening will include a screening of a spooky Halloween classic.

Week Three: October 19th – Eat, Drink, and Be Scary

It's time for grown-up fun on the 3rd Saturday when Jeepers Creekers presents Eat, Drink, and Be Scary! Activities include a costume contest, business decorating contest and pub crawl. More details to follow. Times may change.

Week Four: October 26th – Fall Family Fun Night

Festivities wrap up on the fourth Saturday when Fall Family Fun Night returns with trunk-or-treat, more bounce houses, a bigger straw mountain, food trucks, treats, games, and more.

In addition, the Jeepers Creekers Committee will announce the winner of the home decoration contest! This year, we're inviting residents in the Swartz Creek Community Schools district to go all out, show their Halloween spirit and decorate their homes and yards.



✓ **DISC GOLF (Update)**

Disc Golf is proposed for the Bristol Road property (let's call it Bristol Fields until something better comes along). A park board committee has been formed to create a physical, financial, and implementation plan to make this happen. We are looking to locate corner stakes before planning the site.

✓ **DIRECTOR OF COMMUNITY SERVICES SUCCESSION PLAN (Business Item)**

I have completed negotiations with Mundy Township regarding the potential to share approximately 10% of an engineering position's time (and related expenses). As written, they will receive 10% of the engineer's available time. The township will pay 10% of the engineer's total wage and benefit package, multiplied by 1.1 to account for expense incidentals related to the position, such as training, technology, etc.

The instrument that has been crafted very closely resembles the shared service agreement for the building department, in which they have the staff and the city required the service. If agreeable to the city council, we can execute this agreement with Mundy, and I can then hire a suitable department head to replace Mr. Svrcek. The impetus is that the city will have a means to recover some of the added expense that comes with having a professional engineer at our disposal.

The previous report follows:

Tom Svrcek has submitted his notice of retirement, effective on January 3, 2020. Tom has been with the city for over twenty years and has made his mark on all of our current initiatives, from the street program to the downtown flowers. He has brought a fantastic and practical skill set here with him that will be sorely missed. He has also provided a genuine and very human presence within our Department of Public Works that cannot be replaced. We will miss you Tom! But he isn't gone yet, so we better bug him about what he knows ☺

I will be working diligently to ensure a smooth transition as we move forward with a new director. Based upon the ridged regulatory environment around public utilities as well as the massive needs we have with the USDA water main project, recreational investments, and street program, I am inclined to pursue the hiring of a professional engineer that possess administrative and regulatory skills.

Such a position will come at a great financial cost. However, having a certified professional engineer will also ensure that our projects are being overseen with a high degree of scrutiny towards efficient processes, proper methods/materials, optimal design, safe conduct, etc. I expect this position to result in direct savings for SOME services that are currently billed hourly or contracted through our third party engineers (e.g. hourly services for drainage troubleshooting in Winchester Woods). I also expect to ensure proper outcomes for the \$10,000,000 worth of water main, sewer investment, streets, and trails that we expect in the next five years. Even so, this is a tall order for a community our size.

- ✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(See Individual Category)*
- ✓ **MONTHLY REPORTS** *(Update)*
There are a number of routine reports included for your information.
- ✓ **COMCAST NOTICE** *(Update)*
They are reported many channel offering changes.
- ✓ **EGLE WEBINARS** *(Update)*
I am including a list of webinars put on by the state. Councilmember Hicks has been taking advantage of many of these and recommends others take a look.
- ✓ **BOARDS & COMMISSIONS** *(See Individual Category)*
- ✓ **PLANNING COMMISSION** *(No Change of Status)*
There is no business for the planning commission in October so we will postpone the meeting indefinitely. This is a rare occurrence this year. The next meeting is scheduled for November 5th.
- ✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*
The DDA could not meet on October 10th due to a lack of member availability. They are scheduled to meet on November 14th and I expect them to proceed with the purchase of an inflatable screen and new projector. The idea had a lot of traction from the DDA Board and the Firemen's Association, which is engaged in running Family Movie Night. There is belief that an inflatable screen can replace the

deteriorating permanent screen at Pajtas and also offer more location and user flexibility.

✓ **ZONING BOARD OF APPEALS** (*Update*)

The ZBA met on October 16th to continue consideration of a use variance that would enable a non-residential use on a residential parcel. The petition requested permitting to perform land grading with the addition of substantial fill on the vacant land located on Seymour Road by the creek. The initial hearing was held on August 21st.

There was much public participation and deliberation at both meetings. The ZBA was not able to make findings in August due to a lack of information regarding the expected impact on the creek flow and potential for flooding. There were also concerns about the final appearance of the fill area. New information was provided that alleviated concerns regarding flood plain impact. Concerns were still prevalent concerning the hill height and appearance.

Ultimately, the petition was approved with limitations and conditions. This results in less fill being added and a restoration bond being required, among other conditions. Draft minutes are included.

✓ **PARKS AND RECREATION COMMISSION** (*No Change of Status*)

The Park Board met on October 2nd in Elms Park. Despite the rain, there was a great turnout for the dog park dedication, which went very well. Updates were given on projects, volunteer needs for the playscape staining, and Jeepers Creekers.

In addition, disc golf representatives were there. A committee of Mr. Farmer & Mr. Barclay, along with the local disc golf folks, was formed. They will be working to deliver a design plan and budget for the disc golf area on Bristol Road.

The next meeting will be on November 6th at city hall.

✓ **BOARD OF REVIEW** (*No Change of Status*)

The BoR met at the city offices on Tuesday, July 16th at 10:30 a.m. to hear principle residency exemptions, poverty exemptions, veteran exemptions, and clerical appeals. There were two PRE and three veteran exemptions.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **POLICE PROTECTION UNIT AGREEMENT** (*Business Item*)

As the council is aware, we have been providing police service via the Metro Police Authority of Genesee County since February of 2017. The interlocal agreement spelled out how the organization would be funded upon commencement of operations for a period of three years, which was to maintain current operating budget levels. Metro has been successful in doing so, but the three year window is closing at the end of this calendar year.

With that said, the agreement indicates that we are to evolve the funding of the organization to the standard known as the Police Protection Unit (PPU). This has been the aspiration of the organization from the beginning, as modelled from York Township, Pennsylvania. This means that the city, township, and future members will pay for service based upon the level of patrol hours and related metrics, instead of a flat ratio, percentage, or negotiated cost.

Included in our packet is an agreement that realizes this change. It proposes to convert the current ratio of service responsibility between the city and township (30% to 70% respectively) to service hours (~201 to ~470 respectively). The agreement also provides for expectations and processes to periodically review each units service level and corresponding costs as new budget years develop.

This is an expected progression of the shared service interlocal agreement that enables the Metro PD. Staff and the city attorney have vetted this and recommend approval. Note that the 2020 contribution by the city and township is expected to be approved with a ~5% increase. This is a larger than normal increase, year over year. However, since this reflects a change over the original city budget from 2016 that was the bench mark for the first three years of the authority operations, it is very reasonable, even low. This also corresponds to an increase in service levels by virtue of the addition of a FANG officer, traffic officer, and code officer.

✓ **AUDIT (*Business Item*)**

Copies of the Fiscal Year 2019 audit are included with the packet. Findings for the city's processes and fiscal performance are outstanding and include an 'unmodified' opinion. This means that the city is maintaining solid practices related to our processes, accuracy, checks/balances, and security.

In addition, our funds continue to meet expectations related to maintaining positive operational cash flows (note that we technically ran a general fund deficit, but this was due to one-time capital expenses such as the fire truck and other transfers).

The auditors will be in to provide their formal presentation on October 28th. Bring questions and a high level of scrutiny.

Council Questions, Inquiries, Requests, Comments, and Notes

Small Cities: It looks like the city will host in January. I will have more information soon.

Downtown Comment from Facebook to City: I've lived in Swartz Creek all my life and I've never seen it look so good. Whoever is responsible for this please let them know they are doing an excellent job. Your community appreciates all the wonderful things you are doing. [good job council!]

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, October 28, 2019, 7:00 P.M.**

Resolution No. 191028-4A MINUTES – October 14, 2019

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, October 14, 2019, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 191028-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of October 28, 2019, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 191028-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of October 28, 2019, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**Resolution No. 191028-8A RESOLUTION TO ACCEPT THE 2018-2019 FISCAL
YEAR AUDIT BY INDEPENDENT AUDITOR PLANTE-
MORAN**

Motion by Councilmember: _____

WHEREAS, Section 8.13 of the City Charter requires an audit of all accounts of the city government; and

WHEREAS, independent auditors, retained by the city per a qualified bidding selection process, have completed said audit for the most recent fiscal year, 2019; and

WHEREAS, said audit contains financials for related public utilities, enterprise accounts, and the Downtown Development Authority; and

WHEREAS, the audit, as presented to the city council on October 28, 2019, has been found to meet generally accepted accounting standards and required reporting provisions of state and local law.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek approve the 2018-2019 Fiscal Audit Report prepared by Plante-Moran, a copy of which is attached hereto, and further, direct such to be published, distributed, circulated and placed on file in a manner prescribed by law.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 191028-8B

A RESOLUTION TO APPROVE A SHARED SERVICE AGREEMENT WITH MUNDY TOWNSHIP THAT WILL ENABLE THE SERVICE AND COST SHARING OF A PROFESSIONAL ENGINEER

WHEREAS, the city operates a department of community services that is responsible for the overseeing operations and investment of streets, water, sewer, storm, parks, facilities, waste, and related functions; and

WHEREAS, the city is creating a succession plan for the Director of Community Services and finds that a professional engineer would be desirable to oversee the aggressive upcoming capital improvement programs of the city; and

WHEREAS, the Township of Mundy is expanding their physical assets and is in need of limited engineering services; and

WHEREAS, Public Act 63 of 2011, introduced the Economic Vitality Incentive Program, requires municipalities receiving over \$4,500 in revenue sharing to engage in numerous activities, including service consolidation; and

WHEREAS, the city and township can benefit from the skill set of a qualified professional engineer, but this will come at a greater expense.

NOW, THEREFORE, I Move the City of Swartz Creek hereby approves the agreement for joint services with Mundy Township as attached and directs staff to integrate the terms of the agreement into the official minutes of record and to establish and set procedures, policies, and duties as necessary to implement and perform services as outlined in the agreement.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 191028-8C

A RESOLUTION TO AMEND SECTION 18 OF THE CODE OF ORDINANCES BY ADDING SECTION 18, ARTICLE 5 DISTRACTED DRIVING

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek maintains police power over the operation of motor vehicles; and

WHEREAS, the prevalence of distracted driving and the accidents and injuries resulting from such behavior is pronounced in Genesee County, Michigan.

NOW, THEREFORE, I MOVE the City of Swartz Creek ordains:

**CITY OF SWARTZ CREEK
ORDINANCE NO. 445**

An ordinance to amend Chapter 18 of the Code of Ordinances by removing adding Section 18, Article 5, entitled "Distracted Driving."

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Amendment of Chapter 18 of the Code of Ordinances.

The City hereby amends Chapter 18 of the Code of Ordinances of the City of Swartz Creek by adding Section 18, Article 5, entitled "Distracted Driving" to read as follows:

Sec. 18-101. - Title.

This ordinance shall be known and cited as the Swartz Creek Distracted Driving Ordinance.

Sec. 18-102. - Definition.

"Distracted Driving" means the following:

1. The physical manipulation of any 2-way wireless electronic communication device used for dialing numbers; or scrolling; or typing or entering multiple letters, numbers, symbols, or other text; or the sending, receiving, and reading of any non-voice data in the device while the motor vehicle is in motion on any highway or street or place open to the general public within the City of Troy. As used in this subsection, a wireless 2-way communication device does not include a global positioning or navigation system that is affixed to the motor vehicle.

2. The physical manipulation or handling of any wireless entertainment or electronic communication device for the purpose of speaking into, or listening to voice data, while the motor vehicle is in motion on any highway or street or place open to the general public within the City of Swartz Creek; or
3. Any action by the driver of a motor vehicle that diverts his or her attention resulting in the failure to use due care and caution in the safe operation of a motor vehicle while the vehicle is in motion on any highway or street or place open to the general public within the City of Swartz Creek. Such action can include but is not limited to: eating, reading, writing, performing personal hygiene/ grooming, physical interaction with pets, passengers, or unsecured cargo, any of which is done in a manner that prohibits the driver from maintaining direct physical control of the motor vehicle steering mechanism with at least one hand that is free of all other objects and used entirely to form a controlled grip on the steering mechanism.

4-53. – Violation as a Civil Infraction.

- 1 A person shall not engage in distracted driving within the City of Swartz Creek.
- 2 A person who violates this section is responsible for a civil infraction.
- 3 Exceptions. This section does not apply to a person who is using a electronic communication device to do one or more of the following:
 - a. Report a traffic accident, medical emergency or serious road hazard.
 - b. Report a situation in which the person believes his or her personal safety is in jeopardy.
 - c. Report or avert the perpetration or potential perpetration of a criminal act against the individual or another person.
 - d. Carry out official duties as a police officer, law enforcement official, member of a paid or volunteer fire department, or operator of an emergency vehicle.

Section 2. Effective date.

This Ordinance shall take effect twenty (20) days following publication.

At a regular meeting of the City Council of Swartz Creek held on the _____ day of _____, 2019, Councilmember _____ moved for adoption of the ordinance and Councilmember _____ supported the motion.

The Mayor declared the ordinance adopted.

David Krueger

Mayor

Connie Olger
Clerk

CERTIFICATION

The foregoing is a true copy of Ordinance No. 445 which was enacted by the Swartz Creek City Council at a regular meeting held on the _____ day of _____, 2019.

Connie Olger
City Clerk

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 191028-8D

RESOLUTION TO APPROVE AN AGREEMENT BETWEEN METRO POLICE AUTHORITY OF GENESEE COUNTY, THE CHARTER TOWNSHIP OF MUNDY, AND THE CITY OF SWARTZ CREEK REGARDING POLICE PROTECTION UNITS

Motion by Councilmember: _____

WHEREAS, the City and the Charter Township of Mundy (“Mundy”) entered into an Interlocal Agreement to create Authority to provide police services to both the City and the Township (“Interlocal Agreement”); and

WHEREAS, the Authority currently provides police services to the Township and City for the benefit of the general public; and

WHEREAS, the Article VI, Section 6.02 of the Interlocal Agreement provides in part that states that the Parties shall execute an agreement that provides for the funding of the Authority; and

WHEREAS, pursuant to Article VI, Section 6.02 of the Interlocal Agreement, the Parties hereto desire to execute an Agreement to set forth how the Authority will be funded; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Swartz Creek approves the Agreement Between Metro Police Authority of Genesee County, The Charter Township of Mundy, and the City of Swartz Creek Regarding Police Protection Units, as included in the October 28, 2019 city council packet.

BE IT FURTHER RESOLVED that the City of Swartz Creek City Council directs the Mayor to execute said agreement on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 10/14/2019**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Farmer, Gilbert, Hicks, Krueger, Root.

Councilmembers Absent: Pinkston.

Staff Present: City Manager Adam Zettel, Clerk Connie Olger.

Others Present: Lania Rocha, Bob Plumb, Steve Shumaker, Cade Surface, Lisa & David Spillane, Kim Miller, Robert Daavettala, Wanda Tyler, Metro PD Chief Bade, Sara Neeb, Glenda Grable, Maria Green, Nate Henry.

EXCUSE MAYOR PRO TEM PINKSTON

Resolution No. 191014-01

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council excuse Mayor Pro Tem Pinkston.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

APPROVAL OF MINUTES

Resolution No. 191014-02

(Carried)

Motion by Councilmember Root
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday September 23, 2019 to be circulated and placed on file.

YES Gilbert, Hicks, Krueger, Root, Cramer, Farmer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 191014-03

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of October 14, 2019, to be circulated and placed on file.

YES: Hicks, Krueger, Root, Cramer, Farmer, Gilbert.

NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 191014-04

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Cramer

I Move the Swartz Creek City Council accept the City Manager's Report of October 14, 2019, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Krueger, Root, Cramer, Farmer, Gilbert, Hicks.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Steve Shumaker, 7446 Country Meadow Drive, is unsure how the police agreement will work with Mari Dan. He is glad to see the shelter ordinance and the possibility of a distracting driving ordinance.

Glenda Grable, 4464 Colony Court, updated council on her proposed agreement with Springbrook regarding the fire hydrant.

David Spillane, 6498 Bristol, commented on the Safe Routes to School Project.

Sara Neeb, 8098 Maple, commented on the Safe Routes to School Project.

COUNCIL BUSINESS:

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS TO CARRY OUT VARIOUS

INFRASTRUCTURE PROJECTS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR INFRASTRUCTURE FUNDED BY THE SAFE ROUTES TO SCHOOL PROGRAM

Resolution No. 191014-05

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Cramer

WHEREAS, the Safe Routes to School program, is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT); and

WHEREAS, the City of Swartz Creek in partnership with Swartz Creek Community Schools, is applying for funds through MDOT from the Safe Routes to School program to construct certain infrastructure projects throughout the City, including sidewalks, crosswalks, signals, pedestrian bridges, off-street trails, and related features to enable and encourage children to safely walk and bike to school; and

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Adam Zettel, City Manager, to act as agent on behalf of the City to request Safe Routes to School funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding.

Discussion Ensued.

YES: Root, Cramer, Farmer, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

Break 7:55 pm to 8:01 pm

A RESOLUTION TO AMEND SECTION 4 OF THE CODE OF ORDINANCES BY ADDING SECTION 4, ARTICLE 5 SEVERE WEATHER PROTECTION SHELTER

Resolution No. 191014-06

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Farmer

WHEREAS, the City of Swartz Creek maintains police power over various building, trade, and property maintenance codes related to maintaining the health, safety, and welfare of the public, and

WHEREAS, the need for severe weather protection shelters is pronounced in Genesee County, Michigan.

NOW, THEREFORE, I MOVE the City of Swartz Creek ordains:

**CITY OF SWARTZ CREEK
ORDINANCE NO. 444**

An ordinance to amend Chapter 4 of the Code of Ordinances by adding Section 4, Article 5, entitled "Severe Weather Protection Shelter."

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Amendment of Chapter 4 of the Code of Ordinances.

The City hereby amends Chapter 4 of the Code of Ordinances of the City of Swartz Creek by adding Section 4, Article 5, entitled "Severe Weather Protection Shelter" to read as follows:

Sec. 4-51. - Title.

This ordinance shall be known and cited as the Swartz Creek Severe Weather Protection Shelter Ordinance.

Sec. 4-52. - Purpose.

The United States has been divided into four zones that geographically reflect the number and strength of extreme windstorms. Genesee County is located near the border of Wind Zones III and IV, which are indicative of an area which experience design wind speeds (3-second gusts) in excess of 200 mph. Local building codes consider the effects of "code-approved" design winds. A tornado can cause winds much greater than those on which local code requirements are based. Having a house built to "code" does not mean that a house can withstand wind from any event, no matter how extreme. Genesee County Emergency Management has reported that Genesee County has the distinction of having more tornadoes than any other county in the state of Michigan. Federal Emergency Management Agency Guidelines indicate Genesee County is in a "high risk" wind zone area and that a shelter is the preferred method of protection from high winds. The purpose of this ordinance is to establish standards for the installation of such shelters for new single-family residential dwelling unit construction.

4-53. - Definitions.

1. *Dwelling*: A structure or portion thereof, which is used exclusively for human habitation.
2. *Dwelling, Single-Family*: A building designed exclusively for one-family residential use.
3. *Modular House*: A house constructed of modular units that have been built elsewhere and which are brought to the site, in whole or in parts, and installed on a permanent foundation.

4-54. - Applicability.

Only single-family dwelling units receiving an approved building permit on or after the effective date of this ordinance shall be subject to the construction standards specified herein.

4-55. - Construction standards.

All single-family residential dwelling units shall be attached to a permanent foundation. Severe weather protection shelter installation shall be in accordance with the in-residence shelter specifications contained in the Federal Emergency Management Agency report. *Taking Shelter From the Storm: Building a Safe Room Inside Your House*, Second Edition, August 1999, as may be amended. However, the shelter location shall be limited to the basement and be directly beneath the dwelling, or house.

4-56. - Exemptions.

Residential structures providing basements or equivalent consistent with BOCA Building Code equal to not less than twenty-five (25) percent of the dwelling's first floor footprint area.

4-57. - Violations.

Violation of this ordinance is a municipal civil infraction. In addition to pursuing a municipal civil infraction proceeding, the City may also institute an appropriate action in a court of competent jurisdiction seeking injunctive, declaratory, or other equitable relief to enforce or interpret this Ordinance or any provision of the Ordinance. All remedies available to the City under this Ordinance and Michigan law shall be deemed to be cumulative and not exclusive. Each day a violation of this ordinance shall exist shall be deemed a separate offense. In addition to a fine to be determined by the City Council, per resolution, the court, at its discretion, may award other costs, attorney's fees, damages, expenses and other remedies as provided by law.

4-58. - Nuisance.

A violation of this ordinance is hereby declared to be a public nuisance, which may be abated by an injunction issued out of a court of record.

Section 2. Effective date.

This Ordinance shall take effect twenty (20) days following publication.

At a regular meeting of the City Council of Swartz Creek held on the 14th day of October, 2019, Councilmember Gilbert moved for adoption of the ordinance and Councilmember Farmer supported the motion.

The Mayor declared the ordinance adopted.

David Krueger
Mayor

Connie Olger
Clerk

CERTIFICATION

The foregoing is a true copy of Ordinance No. 444 which was enacted by the Swartz Creek City Council at a regular meeting held on the 14th day of October, 2019.

Connie Olger
City Clerk

Discussion Ensued.

YES: Root, Cramer, Farmer, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE AN AGREEMENT WITH MARI DAN MILLER FARMS TO ENABLE ENFORCEMENT OF CERTAIN POLICE ORDINANCES ON PRIVATE PROPERTY AND TO ASSIGN ENFORCEMENT RESPONSIBILITIES TO THE METRO POLICE AUTHORITY OF GENESEE COUNTY

Resolution No. 191014-07

(Carried)

Motion by Councilmember Root
Second by Councilmember Cramer

WHEREAS, the City is empowered to provide police protection services throughout the City;

WHEREAS, the City is a party to the Interlocal Agreement Establishing the Metro Police Authority of Genesee County (“the Authority”) whereby it provides police protection services by and through the Authority;

WHEREAS, the City desires to enter into the Agreement for Police Services that is attached hereto (“the Agreement”) with the Mari Dan Miller Farms, that will enable enforcement of the Uniform Traffic Code and other ordinances within the residential housing complex known as Mari-Dan; and

WHEREAS, the City wishes to assign to the Authority, and the Authority agrees to accept, the rights and responsibilities specified in the Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City of Swartz Creek approves the Agreement for Police Services, with the Mari Dan Miller Farms, as included in the October 14, 2019 city council packet, and directs the City Manager to execute said agreement on behalf of the city.

BE IT FURTHER RESOLVED that the City of Swartz Creek assign or transfer to the Metro Police Authority of Genesee County all of its rights and responsibilities of the Agreement attached hereto.

Discussion Ensued.

YES: Cramer, Farmer, Hicks, Krueger, Root.

NO: Gilbert. Motion Declared Carried.

DISTRACTED DRIVING ORDINANCE

DISCUSSION

City Manager, Adam Zettel, ordinance is modeled after Troy City who has had success.

Chief Bade recommends this ordinance.

Councilmember Hicks wonders if this is going too far for our small community wonders if just something educational would help instead of a ticket.

Councilmember Farmer questions why the state isn’t enforcing this.

RESOLUTION TO APPROVE TRAFFIC CONTROL ORDER NUMBER 176, TO RELOCATE NO PARKING SIGNS ON HELMSLEY DRIVE

Resolution No. 191014-08

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Hicks

WHEREAS, the city owns and operates a system of major and local streets, including traffic control devices; and

WHEREAS, Chapter 18, Article II of the Swartz Creek City Charter adopts the provisions of the Michigan Manual on Uniform Traffic Control Devices, 2009 Edition; and

WHEREAS, Section 1A.08 of the Michigan Manual on Uniform Traffic Control Devices, 2009 Edition grants local control of the regulation of traffic devices; and

WHEREAS, the street administrator and staff from the Metro Police Department of Genesee County recommend that stopping, standing, and parking be prohibited on the east side and permitted on the west side of Helmsley Drive.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek approve Traffic Control Order #176 as a permanent order and direct the staff to place and/or remove signs in accordance with the MUTCD.

Discussion Ensued.

YES: Farmer, Gilbert, Hicks, Krueger, Root, Cramer.

NO: None. Motion Declared Carried.

MOSQUITO CONTROL

DISCUSSION

Adam Zettel, City Manager, there has been no public request for mosquito control other than spraying the parks for youth football. Rose Pest Control, who we currently use for our municipal buildings, supplied some information for future. They are willing to come in and do a presentation. Mr. Zettel feels that we don't pursue this.

Councilmember Farmer feels this is something we can explore next year.

Councilmember Hicks believes prevention/education is the way to go. We can come back to this next year once we will have EEE statistics from this year.

MEETING OPENED TO THE PUBLIC:

Chief Bade invited everyone to a retirement luncheon for Detective Mike Neering on Wednesday, October 23, 2019 at 11am at Metro Police Authority.

REMARKS BY COUNCILMEMBERS:

Councilmember Cramer updated on the Census committee. The committee is looking at using high school Honor Society students to help.

Councilmember Farmer commented week one of Jeepers Creekers was a very good time.

Councilmember Hicks had a great time both weeks of the Jeepers Creekers event. She did receive one noise complaint about the movie night.

Councilmember Gilbert thanked Chief Bade for the speed limit sign next door to him, he has really slowed traffic down.

ADJOURNMENT

Resolution No. 191014-09

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Farmer

I Move the Swartz Creek City Council adjourn the regular meeting at 8:47 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Olger, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 09/30/2019

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,280,530.00	2,280,530.00	1,412,758.51	867,771.49	61.95
215.000 - Administration and Clerk	42.00	42.00	29.50	12.50	70.24
301.000 - Police Dept	3,800.00	3,800.00	4,140.95	(340.95)	108.97
345.000 - PUBLIC SAFETY BUILDING	28,100.00	28,100.00	2,201.42	25,898.58	7.83
410.000 - Building & Zoning & Planning	65,830.00	65,830.00	25,989.50	39,840.50	39.48
448.000 - Lighting	9,870.00	9,870.00	1,930.38	7,939.62	19.56
448.001 - Decorative Street Lighting	8,165.39	8,165.39	0.00	8,165.39	0.00
782.000 - Facilities - Abrams Park	100.00	100.00	140.00	(40.00)	140.00
783.000 - Facilities - Elms Rd Park	6,700.00	6,700.00	1,560.00	5,140.00	23.28
790.000 - Facilities-Senior Center/Libr	7,980.00	7,980.00	1,085.99	6,894.01	13.61
790.012 - CDBG Senior Center Operations	0.00	1,440.95	0.00	1,440.95	0.00
931.000 - Transfers IN	38,000.00	38,000.00	0.00	38,000.00	0.00
TOTAL REVENUES	2,449,117.39	2,450,558.34	1,449,836.25	1,000,722.09	
000.000 - General	14,160.00	14,160.00	3,410.37	10,749.63	24.08
101.000 - Council	20,210.43	20,210.43	6,990.71	13,219.72	34.59
172.000 - Executive	109,561.45	132,061.45	42,041.72	90,019.73	31.83
201.000 - Finance,Budgeting,Accounting	47,008.38	47,008.38	14,783.20	32,225.18	31.45
215.000 - Administration and Clerk	28,138.95	28,138.95	9,633.59	18,505.36	34.24
228.000 - Information Technology	16,600.00	16,600.00	7,166.13	9,433.87	43.17
247.000 - Board of Review	2,450.65	2,450.65	322.96	2,127.69	13.18
253.000 - Treasurer	43,940.75	43,940.75	8,978.81	34,961.94	20.43

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	AVAILABLE BALANCE	% BDGT USED
257.000 - Assessor	55,963.72	55,963.72	9,222.91	46,740.81	16.48
262.000 - Elections	58,867.77	58,867.77	3,058.77	55,809.00	5.20
266.000 - Legal Council	20,000.00	20,000.00	2,996.00	17,004.00	14.98
301.000 - Police Dept	7,855.00	7,855.00	4,050.30	3,804.70	51.56
301.266 - Legal Council PSFY	4,100.00	4,100.00	0.00	4,100.00	0.00
301.851 - Retiree Employer Health Care PSFY	21,133.00	21,133.00	4,482.81	16,650.19	21.21
334.000 - Metro Police Authority	990,000.00	990,000.00	242,731.75	747,268.25	24.52
336.000 - Fire Department	200,781.24	200,781.24	51,215.28	149,565.96	25.51
345.000 - PUBLIC SAFETY BUILDING	45,613.25	45,613.25	8,761.48	36,851.77	19.21
410.000 - Building & Zoning & Planning	117,084.00	117,084.00	19,374.21	97,709.79	16.55
410.025 - 2017 CDBG 5157 Morrish Demo	375.00	375.00	0.00	375.00	0.00
448.000 - Lighting	108,165.39	108,165.39	20,089.07	88,076.32	18.57
463.000 - Routine Maint - Streets	0.00	0.00	1,125.00	(1,125.00)	100.00
728.005 - Holland Square Streetscape	103,700.00	290,682.31	270,791.59	19,890.72	93.16
781.000 - Facilities - Pajtas Amphitheat	2,025.62	2,025.62	908.23	1,117.39	44.84
782.000 - Facilities - Abrams Park	43,259.60	43,259.60	9,042.15	34,217.45	20.90
783.000 - Facilities - Elms Rd Park	77,407.45	77,407.45	25,570.12	51,837.33	33.03
783.016 - Elms Park Brm-Trail Reno RP15-0003	2,710.50	0.00	0.00	0.00	0.00
784.000 - Facilities - Bicentennial Park	1,930.75	1,930.75	1,112.40	818.35	57.61
786.000 - Non-Motorized Trailway	150,000.00	150,000.00	0.00	150,000.00	0.00
787.000 - Veterans Memorial Park	3,173.58	3,173.58	640.28	2,533.30	20.18
790.000 - Facilities-Senior Center/Libr	36,376.28	36,376.28	7,832.83	28,543.45	21.53
790.012 - CDBG Senior Center Operations	0.00	1,440.95	0.00	1,440.95	0.00

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	AVAILABLE BALANCE	% BDGT USED
793.000 - Facilities - City Hall	19,505.94	19,505.94	3,727.32	15,778.62	19.11
794.000 - Community Promotions Program	40,958.41	40,958.41	9,118.50	31,839.91	22.26
796.000 - Facilities - Cemetary	2,492.94	2,492.94	1,384.61	1,108.33	55.54
797.000 - Facilities - City Parking Lots	7,074.46	7,074.46	663.29	6,411.17	9.38
851.000 - Retired Employee Health Care	25,377.00	25,377.00	1,678.99	23,698.01	6.62
965.000 - Transfers Out	164,930.00	164,930.00	0.00	164,930.00	0.00
TOTAL EXPENDITURES	2,592,931.51	2,801,144.27	792,905.38	2,008,238.89	
Fund 101 - General Fund:					
TOTAL REVENUES	2,449,117.39	2,450,558.34	1,449,836.25	1,000,722.09	59.16
TOTAL EXPENDITURES	2,592,931.51	2,801,144.27	792,905.38	2,008,238.89	28.31
NET OF REVENUES & EXPENDITURES	(143,814.12)	(350,585.93)	656,930.87	(1,007,516.80)	
Fund 202 - Major Street Fund					
000.000 - General	430,121.00	430,121.00	93,782.92	336,338.08	21.80
441.000 - Miller Rd Park & Ride	5,200.00	5,200.00	1,410.20	3,789.80	27.12
449.500 - Right of Way - General	1,250.00	1,250.00	0.00	1,250.00	0.00
453.105 - Fairchild-Cappy to Miller TIP	201,600.00	253,585.91	24,018.49	229,567.42	9.47
463.000 - Routine Maint - Streets	288.00	288.00	0.00	288.00	0.00
478.000 - Snow & Ice Removal	500.00	500.00	0.00	500.00	0.00
TOTAL REVENUES	638,959.00	690,944.91	119,211.61	571,733.30	
228.000 - Information Technology	800.00	800.00	313.97	486.03	39.25
441.000 - Miller Rd Park & Ride	5,892.21	5,892.21	1,395.90	4,496.31	23.69
448.000 - Lighting	90,547.00	90,547.00	90,547.00	0.00	100.00
449.500 - Right of Way - General	9,500.00	9,500.00	13,484.00	(3,984.00)	141.94
453.105 - Fairchild-Cappy to Miller TIP	257,000.00	300,434.84	63,464.77	236,970.07	21.12
463.000 - Routine Maint - Streets	53,521.36	53,521.36	22,673.30	30,848.06	42.36

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	AVAILABLE BALANCE	% BDGT USED
463.308 - Winston - Oakview to Chesterfield	0.00	0.00	1,312.00	(1,312.00)	100.00
474.000 - Traffic Services	31,334.12	31,334.12	8,613.45	22,720.67	27.49
478.000 - Snow & Ice Removal	39,449.85	39,449.85	111.86	39,337.99	0.28
482.000 - Administrative	11,292.50	11,292.50	2,500.00	8,792.50	22.14
538.500 - Intercommunity storm drains	3,700.00	3,700.00	4,508.08	(808.08)	121.84
786.000 - Non-Motorized Trailway	0.00	0.00	4,443.50	(4,443.50)	100.00
965.000 - Transfers Out	100,000.00	100,000.00	0.00	100,000.00	0.00
TOTAL EXPENDITURES	603,037.04	646,471.88	213,367.83	433,104.05	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	638,959.00	690,944.91	119,211.61	571,733.30	17.25
TOTAL EXPENDITURES	603,037.04	646,471.88	213,367.83	433,104.05	33.00
NET OF REVENUES & EXPENDITURES	35,921.96	44,473.03	(94,156.22)	138,629.25	
Fund 203 - Local Street Fund					
000.000 - General	150,691.00	150,691.00	27,216.22	123,474.78	18.06
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	1,250.00	1,250.00	0.00	1,250.00	0.00
463.000 - Routine Maint - Streets	288.00	288.00	0.00	288.00	0.00
478.000 - Snow & Ice Removal	300.00	300.00	0.00	300.00	0.00
931.000 - Transfers IN	540,000.00	540,000.00	0.00	540,000.00	0.00
TOTAL REVENUES	707,529.00	707,529.00	27,216.22	680,312.78	
228.000 - Information Technology	800.00	800.00	313.97	486.03	39.25
448.000 - Lighting	9,021.00	9,021.00	9,021.00	0.00	100.00
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	15,000.00	15,000.00	14,883.70	116.30	99.22
463.000 - Routine Maint - Streets	197,393.54	197,393.54	18,890.06	178,503.48	9.57

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	AVAILABLE BALANCE	% BDGT USED
463.106 - Hemsley Reconstruction	85,792.42	126,545.67	370,144.12	(243,598.45)	292.50
463.108 - Oxford Court	0.00	0.00	1,389.00	(1,389.00)	100.00
474.000 - Traffic Services	19,955.58	19,955.58	3,467.51	16,488.07	17.38
478.000 - Snow & Ice Removal	47,564.75	47,564.75	172.48	47,392.27	0.36
482.000 - Administrative	16,231.44	16,231.44	3,691.30	12,540.14	22.74
538.500 - Intercommunity storm drains	4,825.00	4,825.00	4,508.07	316.93	93.43
TOTAL EXPENDITURES	411,583.73	452,336.98	426,481.21	25,855.77	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	707,529.00	707,529.00	27,216.22	680,312.78	3.85
TOTAL EXPENDITURES	411,583.73	452,336.98	426,481.21	25,855.77	94.28
NET OF REVENUES & EXPENDITURES	295,945.27	255,192.02	(399,264.99)	654,457.01	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	631,220.00	631,220.00	605,078.90	26,141.10	95.86
TOTAL REVENUES	631,220.00	631,220.00	605,078.90	26,141.10	
905.000 - Debt Service	165,475.28	165,475.28	320.83	165,154.45	0.19
965.000 - Transfers Out	440,000.00	440,000.00	0.00	440,000.00	0.00
TOTAL EXPENDITURES	605,475.28	605,475.28	320.83	605,154.45	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	631,220.00	631,220.00	605,078.90	26,141.10	95.86
TOTAL EXPENDITURES	605,475.28	605,475.28	320.83	605,154.45	0.05
NET OF REVENUES & EXPENDITURES	25,744.72	25,744.72	604,758.07	(579,013.35)	
Fund 226 - Garbage Fund					
000.000 - General	395,423.00	395,423.00	371,572.20	23,850.80	93.97
TOTAL REVENUES	395,423.00	395,423.00	371,572.20	23,850.80	
000.000 - General	8,873.00	8,873.00	0.00	8,873.00	0.00
101.000 - Council	4,390.35	4,390.35	1,417.27	2,973.08	32.28
172.000 - Executive	8,768.92	8,768.92	2,390.47	6,378.45	27.26

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	AVAILABLE BALANCE	% BDGT USED
201.000 - Finance,Budgeting,Accounting	7,300.77	7,300.77	2,723.31	4,577.46	37.30
215.000 - Administration and Clerk	4,228.93	4,228.93	1,137.29	3,091.64	26.89
228.000 - Information Technology	2,150.00	2,150.00	781.52	1,368.48	36.35
253.000 - Treasurer	8,282.59	8,282.59	1,680.45	6,602.14	20.29
257.000 - Assessor	800.00	800.00	0.00	800.00	0.00
528.000 - Sanitation Collection	290,477.59	290,477.59	50,706.56	239,771.03	17.46
530.000 - Wood Chipping	42,355.00	42,355.00	24,469.79	17,885.21	57.77
782.000 - Facilities - Abrams Park	4,457.22	4,457.22	3,751.21	706.01	84.16
783.000 - Facilities - Elms Rd Park	5,203.95	5,203.95	3,985.89	1,218.06	76.59
793.000 - Facilities - City Hall	3,905.04	3,905.04	804.43	3,100.61	20.60
TOTAL EXPENDITURES	391,193.36	391,193.36	93,848.19	297,345.17	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	395,423.00	395,423.00	371,572.20	23,850.80	93.97
TOTAL EXPENDITURES	391,193.36	391,193.36	93,848.19	297,345.17	23.99
NET OF REVENUES & EXPENDITURES	4,229.64	4,229.64	277,724.01	(273,494.37)	
Fund 248 - Downtown Development Fund					
000.000 - General	45,310.00	45,310.00	35,152.50	10,157.50	77.58
728.004 - Family Movie Night	2,500.00	2,500.00	0.00	2,500.00	0.00
TOTAL REVENUES	47,810.00	47,810.00	35,152.50	12,657.50	
173.000 - DDA Administration	2,510.00	2,510.00	2.50	2,507.50	0.10
728.002 - Streetscape	475.00	475.00	0.00	475.00	0.00
728.004 - Family Movie Night	3,950.00	3,950.00	2,673.66	1,276.34	67.69
TOTAL EXPENDITURES	6,935.00	6,935.00	2,676.16	4,258.84	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	47,810.00	47,810.00	35,152.50	12,657.50	73.53
TOTAL EXPENDITURES	6,935.00	6,935.00	2,676.16	4,258.84	38.59

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	AVAILABLE BALANCE	% BDGT USED
NET OF REVENUES & EXPENDITURES	40,875.00	40,875.00	32,476.34	8,398.66	
Fund 350 - City Hall Debt Fund					
000.000 - General	12.75	12.75	0.23	12.52	1.80
931.000 - Transfers IN	88,730.00	88,730.00	0.00	88,730.00	0.00
TOTAL REVENUES	88,742.75	88,742.75	0.23	88,742.52	
905.000 - Debt Service	89,480.00	89,480.00	0.00	89,480.00	0.00
TOTAL EXPENDITURES	89,480.00	89,480.00	0.00	89,480.00	
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES	88,742.75	88,742.75	0.23	88,742.52	0.00
TOTAL EXPENDITURES	89,480.00	89,480.00	0.00	89,480.00	0.00
NET OF REVENUES & EXPENDITURES	(737.25)	(737.25)	0.23	(737.48)	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	10.00	10.00	2.82	7.18	28.20
931.000 - Transfers IN	75,000.00	75,000.00	0.00	75,000.00	0.00
TOTAL REVENUES	75,010.00	75,010.00	2.82	75,007.18	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	75,010.00	75,010.00	2.82	75,007.18	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	75,010.00	75,010.00	2.82	75,007.18	
Fund 590 - Water Supply Fund					
000.000 - General	2,100.00	2,100.00	(3,958.38)	6,058.38	(188.49)
540.000 - Water System	2,225,695.00	2,225,695.00	513,739.72	1,711,955.28	23.08
TOTAL REVENUES	2,227,795.00	2,227,795.00	509,781.34	1,718,013.66	
000.000 - General	22,382.50	22,382.50	0.00	22,382.50	0.00
101.000 - Council	11,606.88	11,606.88	3,542.82	8,064.06	30.52
172.000 - Executive	30,681.16	30,681.16	7,981.16	22,700.00	26.01
201.000 - Finance,Budgeting,Accounting	22,649.21	22,649.21	7,830.32	14,818.89	34.57
215.000 - Administration and Clerk	15,872.96	15,872.96	4,268.07	11,604.89	26.89

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	AVAILABLE BALANCE	% BDGT USED
228.000 - Information Technology	6,000.00	6,000.00	2,370.54	3,629.46	39.51
253.000 - Treasurer	31,271.84	31,271.84	6,447.32	24,824.52	20.62
540.000 - Water System	2,076,741.20	2,098,658.70	320,829.72	1,777,828.98	15.29
542.000 - Read and Bill	56,248.38	56,248.38	9,554.85	46,693.53	16.99
543.230 - Water Main Repair USDA Grant	149,195.00	149,195.00	16,520.75	132,674.25	11.07
793.000 - Facilities - City Hall	10,277.73	10,277.73	2,001.84	8,275.89	19.48
850.000 - Other Functions	12,000.00	12,000.00	0.00	12,000.00	0.00
905.000 - Debt Service	49,916.22	49,916.22	95.83	49,820.39	0.19
TOTAL EXPENDITURES	2,494,843.08	2,516,760.58	381,443.22	2,135,317.36	
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,227,795.00	2,227,795.00	509,781.34	1,718,013.66	22.88
TOTAL EXPENDITURES	2,494,843.08	2,516,760.58	381,443.22	2,135,317.36	15.16
NET OF REVENUES & EXPENDITURES	(267,048.08)	(288,965.58)	128,338.12	(417,303.70)	
Fund 591 - Sanitary Sewer Fund					
000.000 - General	2,500.00	2,500.00	(2,015.20)	4,515.20	(80.61)
536.000 - Sewer System	1,289,965.00	1,289,965.00	290,908.03	999,056.97	22.55
TOTAL REVENUES	1,292,465.00	1,292,465.00	288,892.83	1,003,572.17	
000.000 - General	22,682.50	22,682.50	0.00	22,682.50	0.00
101.000 - Council	11,281.88	11,281.88	3,542.89	7,738.99	31.40
172.000 - Executive	30,593.04	30,593.04	7,981.03	22,612.01	26.09
201.000 - Finance,Budgeting,Accounting	22,554.21	22,554.21	7,830.17	14,724.04	34.72
215.000 - Administration and Clerk	16,422.96	16,422.96	4,268.06	12,154.90	25.99
228.000 - Information Technology	6,000.00	6,000.00	2,370.55	3,629.45	39.51
253.000 - Treasurer	31,211.70	31,211.70	6,447.35	24,764.35	20.66
536.000 - Sewer System	995,116.56	1,024,459.06	14,575.71	1,009,883.35	1.42

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	AVAILABLE BALANCE	% BDGT USED
537.000 - Sewer Lift Stations	9,074.40	9,074.40	2,649.16	6,425.24	29.19
542.000 - Read and Bill	64,579.13	64,579.13	12,172.65	52,406.48	18.85
543.400 - Reline Existing Sewers	197,000.00	197,000.00	0.00	197,000.00	0.00
793.000 - Facilities - City Hall	10,069.04	10,069.04	1,990.77	8,078.27	19.77
850.000 - Other Functions	5,000.00	5,000.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES	1,421,585.42	1,450,927.92	63,828.34	1,387,099.58	
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,292,465.00	1,292,465.00	288,892.83	1,003,572.17	22.35
TOTAL EXPENDITURES	1,421,585.42	1,450,927.92	63,828.34	1,387,099.58	4.40
NET OF REVENUES & EXPENDITURES	(129,120.42)	(158,462.92)	225,064.49	(383,527.41)	
Fund 661 - Motor Pool Fund					
000.000 - General	154,115.26	154,115.26	55,021.00	99,094.26	35.70
TOTAL REVENUES	154,115.26	154,115.26	55,021.00	99,094.26	
172.000 - Executive	10,628.40	10,628.40	9,729.04	899.36	91.54
201.000 - Finance,Budgeting,Accounting	7,889.59	7,889.59	1,639.68	6,249.91	20.78
228.000 - Information Technology	1,150.00	1,150.00	310.38	839.62	26.99
795.000 - Facilities - City Garage	188,597.59	188,597.59	10,941.36	177,656.23	5.80
850.000 - Other Functions	9,850.00	9,850.00	0.00	9,850.00	0.00
TOTAL EXPENDITURES	218,115.58	218,115.58	22,620.46	195,495.12	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	154,115.26	154,115.26	55,021.00	99,094.26	35.70
TOTAL EXPENDITURES	218,115.58	218,115.58	22,620.46	195,495.12	10.37
NET OF REVENUES & EXPENDITURES	(64,000.32)	(64,000.32)	32,400.54	(96,400.86)	
Fund 865 - Sidewalks					
478.000 - Snow & Ice Removal	1,000.00	1,000.00	0.00	1,000.00	0.00
931.000 - Transfers IN	1,200.00	1,200.00	0.00	1,200.00	0.00
TOTAL REVENUES	2,200.00	2,200.00	0.00	2,200.00	

GL NUMBER	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 09/30/2019	AVAILABLE BALANCE	% BDGT USED
478.000 - Snow & Ice Removal	2,200.00	2,200.00	0.00	2,200.00	0.00
TOTAL EXPENDITURES	2,200.00	2,200.00	0.00	2,200.00	
Fund 865 - Sidewalks:					
TOTAL REVENUES	2,200.00	2,200.00	0.00	2,200.00	0.00
TOTAL EXPENDITURES	2,200.00	2,200.00	0.00	2,200.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	
Fund 866 - Weed Fund					
000.000 - General	6,800.00	6,800.00	1,950.00	4,850.00	28.68
TOTAL REVENUES	6,800.00	6,800.00	1,950.00	4,850.00	
000.000 - General	2,100.00	2,100.00	460.00	1,640.00	21.90
965.000 - Transfers Out	38,000.00	38,000.00	0.00	38,000.00	0.00
TOTAL EXPENDITURES	40,100.00	40,100.00	460.00	39,640.00	
Fund 866 - Weed Fund:					
TOTAL REVENUES	6,800.00	6,800.00	1,950.00	4,850.00	28.68
TOTAL EXPENDITURES	40,100.00	40,100.00	460.00	39,640.00	1.15
NET OF REVENUES & EXPENDITURES	(33,300.00)	(33,300.00)	1,490.00	(34,790.00)	

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE ZONING BOARD OF APPEALS
OCTOBER 16, 2019**

The Regular Meeting was called to order at 6:05 pm by Chairman Packer in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Board members Present: Packer, Gilbert, Smith & Stephens.

Alternates Present: Fountain (Participating).

Board members Absent Plumb & Wyatt.

Staff Present: Adam Zettel.

Others Present: Alan Jory, Mike Dunsire, Jack Tanner, Maynard T. Boyd, Andrew Williams, Dan & Kelly Frick, Frank Brittain.

APPROVAL OF AGENDA

Resolution No. 191016-01 **(Carried)**

Motion by Board Member Gilbert
Second by Board Member Stephens

The Swartz Creek City Zoning Board of Appeals hereby approves the Agenda of the Regular Board Meeting of October 16, 2019 as printed.

Unanimous Voice Vote
Motion declared carried

APPROVAL OF MINUTES:

Resolution No. 191016-02 **(Carried)**

Motion by Board Member Fountain
Second by Board Member Smith

The Swartz Creek City Zoning Board of Appeals hereby approves the Minutes of the Regular Board Meeting August 21, 2019 to be approved.

Unanimous Voice Vote
Motion declared carried

Meeting Open To The Public: No comments.

VARIANCE APPLICATION:

58-03-400-013; Vacant Land-Seymour Road

Adam Zettel, City Manager, reviewed the discussion from the August meeting and the reason for the discussion being postponed and continued discussion tonight.

Al Jory, owner of vacant land-Seymour Rd, answered concerns about the water backup from the August meeting. He had Flint Survey out and reviewed the results.

Board Member Stephens commented that the gate on property has been opened for several days that he is aware of and wonders how Mr. Jory is going to keep out dumping on the property.

Mr. Jory is going to put a new lock on, that should help. No other company will be allowed, as in past, to dump on this property.

Andrew Williams, 9159 Norbury Drive, he is still concerned about flooding and opposes this.

Frank Brittain, 9143 Norbury Drive, concerned with the maintaining of the creek. He opposes this variance. Tandem trucks do travel down Norbury to dump on this site.

Mr. Jory replied that the tandem trucks traveling down Norbury Drive were Dawes Construction trucks not RBF Construction.

Mr. Zettel commented that since the last meeting the City gave verbal permission to seed the north side of the hill using top soil. Not for the explicit dumping or storing fill of any material on that site.

Mr. Jory would be willing to post a performance bond for \$20,000, if necessary.

Resolution No. 191016-03

(Carried)

Motion by Board Member Smith, support by Board Member Stephens, the Swartz Creek Zoning Board of Appeals makes the following findings in relation to the use variance application for vacant land on Seymour Road, PID 58-03-400-013:

1. The site is unique because it does not have practical access to required water or sewer utilities, making it unable to support primary uses in the single family zoning district.

2. The peculiarities of the property are not generally applicable in the community, which generally provides such utility access.
3. The hardships, including the lack of utilities, are not created by the owner and are not expected to be rectified in the foreseeable future.
4. Public infrastructure and services, with the exception of the initial impact on Seymour Road, will not be significantly compromised.
5. The variance request otherwise meets expectations for a use variance as enumerated in the current codification of Zoning Appendix A Section 22.06B.
6. Because of perceived effect on neighborhood the total cubic yards that will be approved will change from 6,670 cubic yards to 4,700 cubic yards, to be placed as much as possible to the south side of the property away from Norbury.
7. Renewal of the soil erosion permit prior to any additional usage.
8. No structures to be built on the property unless the City provides a permit.
9. Northside is to be addressed in terms of proper slope and landscaping as the City deems necessary.
10. Performance Bond be held by the city and an amount to be determined by the City.

Yes: Smith, Stephens, Packer.

No: Gilbert, Fountain. Motion declared carried.

OTHER BUSINESS: None.

Meeting Open To The Public:

Andrew Williams, 9159 Norbury Drive, disappointed.

Adjourn

Resolution No. 191016-04

(Carried)

Motion by Board Member Fountain
Second by Board Member Gilbert

I Move the Swartz Creek Zoning Board of Appeals adjourns the October 16, 2019 ZBA meeting.

Unanimous Voice Vote
Motion declared carried

The board unanimously declared the meeting adjourned at approximately 7:42 p.m.

Swartz Creek Zoning Board of Appeals
Draft Minutes: October 16, 2019

Ronald Smith
Secretary



October 15, 2019

City Clerk
City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

Re: Xfinity TV Channel Updates

Dear City Clerk:

We are committed to keeping you and our customers informed about changes to Xfinity TV services.

Effective December 10, 2019, Comcast will no longer carry Starz Edge, Starz in Black, Starz Comedy, Starz Cinema and Starz Kids & Family. For more information about this change, visit xfinity.com/StarzChanges.

Effective December 10, 2019, we're adding Epix to certain packages. Starz will no longer be available with those packages. With Epix and its associated content you'll get unlimited access to hit films, critically acclaimed original series, documentaries and more, uncut and commercial-free. For more information about this change, visit xfinity.com/EpixChanges.

Effective December 10, 2019, Comcast will no longer carry RetroPlex, IndiePlex, Encore Classic, Encore Suspense, Encore Family and Encore Español. For more information about this change, visit xfinity.com/EncoreChanges.

Additionally, pursuant to P.A. 480 of 2006, Section 9 (4), Comcast Cable's local operating entity hereby reports that Comcast does not deny access to services to any group of potential residential subscribers because of the race or income of the residents in the local area. A similar report will be filed with the Michigan Public Service Commission.

Please feel free to contact me at 734-359-2077 if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "John P. Gardner".

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

**AGREEMENT
BETWEEN
METRO POLICE AUTHORITY OF GENESEE COUNTY, THE CHARTER
TOWNSHIP OF MUNDY, AND THE CITY OF SWARTZ CREEK
REGARDING POLICE PROTECTION UNITS**

THIS AGREEMENT is made and effective this 1st day of November 2019 by and between the METRO POLICE AUTHORITY OF GENESEE COUNTY (“Authority”), with principal offices at 5420 Hill 23 Drive, Flint, MI 49507, the CHARTER TOWNSHIP OF MUNDY (“Township”), with principal offices at 3478 Mundy Avenue, Swartz Creek, Michigan 48473, and the CITY OF SWARTZ CREEK (“City”), with principal offices at 8083 Civic Drive, Swartz Creek, MI 48473. The Authority, Township and City are hereinafter collectively referred to as the “Parties.”

WHEREAS, the City and the Charter Township of Mundy (“Mundy”) entered into an Interlocal Agreement to create Authority to provide police services to both the City and the Township (“Interlocal Agreement”);

WHEREAS, the Authority currently provides police services to the Township and City for the benefit of the general public;

WHEREAS, the Article VI, Section 6.02 of the Interlocal Agreement provides in part that states that the Parties shall execute an agreement that provides for the funding of the Authority;

WHEREAS, pursuant to Article VI, Section 6.02 of the Interlocal Agreement, the Parties hereto desire to execute this Agreement to set forth how the Authority will be funded;

NOW, THEREFORE, in consideration and of the mutual covenants and promises herein contained, it is agreed by and between the Parties as follows:

Section 1: Adoption of Recitals. All of the matters stated in the recitals of this Agreement are true and correct and are hereby incorporated into the body of this Agreement as through fully set forth in their entirety herein, provided that in cases of conflict, provisions of this Agreement other than matters stated in the recitals shall control over matters stated in the recitals.

Section 2: Police Protection Unit (“PPU”).

a. Current PPU Cost. A PPU is defined as one hour of protection, which is a combination of the expenses associated with operating the Authority, including, but not limited to, officer time, administrative time, community safety time, and overhead.

b. Outlier Events. Even though the Authority works diligently to keep the cost of the PPU reasonable, outlier events may have a significant impact on the expenses of the Authority. An outlier event is an event or incident that requires multiple officers over a significant time, including, but not limited to, crime and disorder events and man-made and natural disasters to name a few (“Outlier Event”). If an Outlier occurs, the municipality where the Outlier Event is

located will be invoiced upon the approval of the Authority Board for the additional expenses needed to handle the Outlier Event.

c. 2019-2020 PPU Contracted Hours. For the Authority's Fiscal Year beginning January 1, 2020, the estimated PPUs per week that the City will require is 201.5 and the estimated PPUs per week that the Township will require is 470.4 PPUs as set forth in Exhibit 1, attached hereto and incorporated herein.

d. Future Fiscal Year PPU Costs. Prior to October 1, 2020 and prior to October 1 each year thereafter, or other date mutually agreed to by the Parties, the Authority Board shall evaluate the PPU cost based upon any increases in the items included in officer time, administrative time, community safety time, and overhead that are set forth in Exhibit 1, attached hereto. During the month of October, a representative from the Authority shall meet with the representatives of the City and Township to review any increases in the PPU cost and the estimated number of PPUs that will be allocated to the City and Township based upon prior year(s) PPUs, upcoming events during the next Authority's fiscal year, and any other item that may effect the expenditures of the Authority. Thereafter, the Authority shall transmit to the Township and the City its anticipated cost for the Authority's upcoming fiscal year, not including Outlier events.

Section 3: Payment. All payments due pursuant to the Interlocal Agreement and this Agreement shall continue to be paid on the dates and times as established between the Parties. The Parties reserve the right to amend the dates and times of these payments upon mutual agreement.

Section 4: Breach of Agreement. If the City or the Township breaches this Agreement, then either party may terminate this Agreement upon 30 days written notice, provided, however, that the breaching party shall have 15 days to cure the alleged breach after receiving the written notice to terminate.

Section 5: Interpretation. For purposes of interpretation of this Agreement, the City, the Township, or the Authority shall be deemed to have been the drafter of this Agreement.

Section 6: Construction. This Agreement has been prepared and negotiations have occurred in connection with said preparation pursuant to the joint efforts of the Parties hereto. This Agreement therefore shall not be construed against any party to this Agreement.

Section 7: Modification. This Agreement shall not be modified, altered, or amended except through a written amendment signed by the City, the Township, and the Authority.

Section 8: No Third-Party Beneficiaries. This Agreement is not intended to confer upon any person or entity, other than the Parties hereto, any rights or remedies of any kind or nature whatsoever.

Section 9: Captions and Bylines. The captions and bylines used in this Agreement are for the convenience of reference only and in no way define, limit or describe the scope of intent of any provision of this Agreement.

Section 10: Addresses and Notice. Unless otherwise provided herein, any notice, communication, request, reply or advice (herein severally and collectively, for convenience, called “Notice”) herein provided or permitted to be given, made or accepted by any party to any other party must be in writing and may be given or be served by depositing the same in the United States mail postpaid and registered or certified and addressed to the party to be notified, with return receipt requested, or by delivering the same to an officer of such party addressed to the party to be notified. Notice deposited in the mail in the manner described above shall be conclusively deemed to be effective, unless otherwise stated herein, from and after the expiration of three (3) days after it is so deposited. Notice given in any other manner shall be effective only if and when received by the party to be notified. For the purposes of notice, the addresses of the parties shall, until changed as hereinafter provided, be as follows:

If to Authority:

Metro Police Authority of Genesee County
Attn: Chief of Police
5420 Hill 23 Drive
Flint, MI 49507

If to the Township:

The Charter Township of Mundy
Attn: Township Manager
3478 Mundy Avenue
Swartz Creek, Michigan 48473

If to City:

City of Swartz Creek
Attn: City Manager
8083 Civic Drive
Swartz Creek, MI 48473

The Parties hereto shall have the right from time to time and at any time to change their respective addresses and each shall have the right to specify as its address any other address by at least fifteen (15) days written notice to the other party hereto.

Section 11. Term. This Agreement shall remain in full force and effect for the same term as the Interlocal Agreement. However, the Township or the City may terminate its duties herein by withdrawing from the Authority pursuant to the procedure established in the Interlocal Agreement.

IN WITNESS WHEREOF, the Parties hereto acting under authority of their respective governing bodies have caused this Agreement to be duly executed in several counterparts, each of which shall constitute an original, all as of the day and year first above written, which is the Agreement Date.

THE TOWNSHIP

By: _____

ATTEST:

THE CITY

By: _____

ATTEST:

THE AUTHORITY

By: _____

ATTEST:

**Prepared by and Approved as
to Form for the Authority by:**
McGraw Morris P.C.
Attorney Kevin Kilby
2075 West Big Beaver Road

**Approved as to Form
for the Township by:**
Attorney F. Jack Belzer
3153 W. Hill Road
Flint, Michigan 48507

**Approved as to Form
for the City by:**

Simen Figura & Parker PLC
Attorney Michael J. Gildner
5206 Gateway Ctr

Suite 750
Troy, Michigan 48084
(248) 502-4000

Suite 200
Flint, Michigan 48507
(810) 235-900

Exhibit 1
2020 PPU Calculation

		Officers	Admin	Comm Safety	
Wages	\$ 1,980,795	1,250,298	572,915	157,583	
Overtime	132,000	132,000	-	-	
Payroll Taxes	161,629	105,746	43,828	12,055	
Health Insurance	298,516	181,067	93,252	24,197	
Retiree Health Insurance	154,028	132,926	5,699	15,403	
Vision Insurance	5,417	3,268	1,738	411	
Life Insurance	3,291	1,854	1,190	247	
Sick/Accident Insurance	12,294	6,817	4,543	934	
Dental Insurance	31,109	18,785	9,980	2,344	
Retirement Expense	176,967	93,793	65,478	17,697	
Workers' Compensation	54,812	35,089	15,469	4,255	
Revenue offsets		(217,376)	(8,900)	(45,000)	
		1,744,266	805,191	190,125	
			Officer PPU 49.92	Admin PPU 23.05	C/S PPU 5.44
LEORTC Training	4,000	(4,000)	-	-	
Supplies	15,000	15,000	-	-	
K-9 Expenses	2,000	2,000	-	-	
Postage	250	250	-	-	
Fuel	85,000	85,000	-	-	
Uniforms	10,000	10,000	-	-	
Professional Fees/Contractual	94,000	94,000	-	-	
P.D. Community Policing	2,600	2,600	-	-	
Training	10,000	10,000	-	-	
Travel	250	250	-	-	
Printing	2,000	2,000	-	-	
Utilities	30,000	30,000	-	-	
Telephone	11,460	11,460	-	-	
Repairs and Maintenance	41,369	41,369	-	-	
Equipment Repair and Maintenance	1,411	1,411	-	-	
Grounds	6,040	6,040	-	-	
Vehicle Expense	48,962	(8,962)	40,000	-	
Building Lease	95,112	95,112	-	-	
Misc Expense	1,000	1,000	-	-	
Tech/Email	30,940	30,940	-	-	
Dues and Subscriptions	3,765	3,765	-	-	
Insurance	80,535	80,535	-	-	
Capital Outlay	81,675	81,675	-	-	
		644,407	Overhead PPU 18.44		
Total Expenditures	\$ 3,668,227				
Total PPU:					
Officer PPU	49.92				
Admin PPU	23.05				
Community Safety PPU	5.44				
Overhead PPU	18.44				
	96.85				
		<u>Mundy Township</u>	<u>Swartz Creek</u>		
Annual Patrol Hours	24,460.8	24,460.8	10,478		
X PPU-hour	96.85	96.85	96.85		
Annual fee based on PPU	2,369,145	2,369,145	1,014,844		
Current Annual fee	2,265,497	2,265,497	970,927		
Estimated annual increase	103,648	103,648	43,917		

Mundy Township coverage 470.4 hours/week
Swartz Creek coverage 201.5 hours/week
Total Annual coverage 34,938.8 hours

Admin includes:

- Chief
- Lieutenant
- Admin Sergeant
- 4 Clerical Employees
- Maintenance employee
- Detectives

Community Safety Includes:

- FANG officer-unreimbursed amount
- Traffic Safety Officer
- Code Enforcement Officer

AGREEMENT FOR JOINT ENGINEERING SERVICES

This is an Agreement for joint services. This Agreement made by and between the Charter Township of Mundy (Mundy) and the City of Swartz Creek (Swartz Creek). The purpose of this Agreement, under Michigan law 124.532, is to reduce costs and expenses for Mundy and Swartz Creek.

Mundy and Swartz Creek have the responsibility, authority, and right to manage and direct on behalf of the public the functions or services performed or exercised to the extent provided in this Agreement.

Swartz Creek shall employ a professional engineer, licensed by the State of Michigan and qualified to perform, including but not limited to, engineering consultation, limited design drafting, and inspections related to township civil infrastructure. Swartz Creek shall furnish the engineer to Mundy, pursuant to the terms below:

1. Mundy shall reimburse Swartz Creek 10% of the Engineer's documented wage and benefits as annualized and billed monthly, plus a 10% multiplier to cover related position training, technology, travel, and other reimbursable items that Swartz Creek will separately provide.
2. Swartz Creek shall make the engineer available four hours each week, based on a schedule agreeable to the Mundy Township Administrator and Swartz Creek City Manager, with allowances for vacations and holidays.
3. Mundy shall have the ability to adjust the work schedule to meet its needs if the engineer does not provide more than 208 hours of direct service in any calendar year or thirty-two hours in any calendar month.
4. Mundy agrees to enable proxy work and limited contact, as approved by the Mundy Township Administrator, during times of scheduled vacation, training, or related events.
5. Additional hours of service can be provided upon request, if agreeable by the Mundy Township Administrator and Swartz Creek City Manager, at the same rate as that billed under term number 1 above.

This Agreement may be terminated by either party on sixty (60) days written notice, without or for any reason. The agreement shall terminate immediately upon separation of the engineer from Swartz Creek. Upon notice of termination, the parties shall conclude all in process activities in honor of this Agreement.

SPECIFIC DUTIES AND RESPONSIBILITES OF ENGINEER

The engineer shall, to the extent permitted by the weekly allotment of time:

1. Provide general engineering consulting services related to public project conceptualization.
2. Provide technical engineering solutions to municipal matters to the extent that municipal survey, software, and expertise enable.
3. Assist with the development of asset management plans for facilities and fleet.
4. Assist with the development and implementation of the capital improvement plans.
5. Oversee preparation of plans, specifications, and bidding of public improvement projects.
6. Inspect and approve the work of public contractors, including public construction, maintenance, and service work.
7. Review all land use applications for impact on public facilities and services; provide comments and recommendations to Planning Commission as needed.
8. Provide related assistance as agreeable by Swartz Creek, Mundy, and the Engineer.

THE CHARTER TOWNSHIP OF MUNDY

THE CITY OF SWARTZ CREEK

By: Joseph Oskey, Supervisor

By: DAVID KRUEGER, Mayor

Dated: _____

Dated: _____



City Manager Adam Zettel
8083 Civic Drive
Swartz Creek, MI 48473

Dear Mr. Zettel,

First off, to the men and women of the armed services and the first responders, we at The Draft Sports Bar & Grille, Thank You for your service to this country.

When the Draft Sports Bar & Grille was first being thought of, we had an initial goal of being a community center where friends and family could meet, spend time and have fun. We also wanted to focus on both the kids in the community and those who serve day in and day out and keep our township, state and country safe.

To that end, we are in the process of creating a Wall of Honor at The Draft to highlight the many veterans and first responders in the area. We are looking for pictures of individuals that we can put into the cases that we are building to showcase the many men and women who we owe so much to.

These can be:

- Academy Graduation pictures,
- Boot Camp Graduation pictures or
- Pictures from the field.
- Pictures of friends and family who served
- Pictures of friends and family who served and passed

We would like to start collecting these in the next week or so and can schedule a time to pick them up from you, or if individuals would like to swing by The Draft, they can drop them off and we will hold them until the cases are built.

We would appreciate any help you can provide for this endeavor. I am available to discuss further at 313-590-0048.

To your continued success,


Joe Kenrick
The Draft Sports Bar & Grille
9126 Miller Rd
Swartz Creek, MI 48473



MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

EGLE / TRAINING AND WORKSHOPS



The Michigan Department of Environment, Great Lakes, and Energy (EGLE) presents this webinar series dedicated to helping Michigan's local officials and community leaders gain a better understanding of EGLE and the environmental regulations that affect their communities. Each month, EGLE will host a 1-hour webinar that will tackle a topic of interest to local officials and community leaders throughout the state. Each webinar will include a presentation by EGLE staff and time for questions from attendees. Information on the first two webinars in the series are listed below. More webinars will be added throughout the year.

UPCOMING WEBINARS IN THIS SERIES



Notify Me

Sign up to be notified when webinars in this series are scheduled and posted

How Drinking Water Systems Work and How EGLE Regulates Them

Wed, Oct 23, 2019 1:00 PM - 2:00 PM EDT

Do you know where your community's drinking water comes from and how it safely gets to where it needs to go? It can vary from house-to-house or from your downtown to the outskirts. Providing drinking water to residents and businesses in your community is a vital function of local government. It's important for local leaders to have an understanding of their community's drinking water infrastructure and how it's regulated. In this webinar, EGLE's Drinking Water and Environmental Health Director will explain the basics of how a community drinking water system works and the regulations that affect your drinking water system. It will include information on recent regulatory changes and how they will affect your community.

Who Should Attend: Michigan local officials and community leaders who want to learn more about community drinking water systems and how they are regulated.

Waste Gone Wild! – Dealing with Nuisance Waste Sites and Illegal Dumping in Your Community

November 19, 2019 – 10:00 AM

Hidden dump piles, trash strewn property, abandoned buildings filled with junk - Local leaders make discoveries like these in their communities all the time. Recycling efforts that start out with good intentions and get out of hand with flat markets and poor planning are usually to blame; however local officials are often left to clean up the mess. Local leaders will want to join this webinar to learn about how to recognize and address waste gone wild situations in your community and the tools that are available to help. Attendees will hear about recycling efforts gone wild for materials like shingles, scrap tires, electronic and other recyclable commodities, as well as how to address nuisance dumping situations.

Who Should Attend: Michigan local officials and community leaders who want to learn more about burning regulations and what the state and local responsibilities are related to these rules.

Future webinars will address topics like:

- Odors and Dust
- Open Burning
- Drinking Water Systems
- Nuisance Waste and Illegal Dumping
- Asbestos in Demolition

RECORDED WEBINARS FROM THIS SERIES

What Local Leaders Need to Know about the State's Burning Regulations (recorded 9/24/19, 62 min)

Burning regulations can be confusing! Local officials around the state often deal with questions and complaints from residents related to fire pits, leaf and trash burning, and

outdoor wood-fired boilers. EGLE has multiple regulations dealing with what can and cannot be burned, as well as who can and cannot burn. Additionally, there are several state agencies who work together to handle burning complaints, but these agencies do not handle enforcement of all burning rules. For instance, outdoor wood burners and residential trash burning issues are handled by the local municipality.

What Local Leaders should know about Water Resource Protection - wetlands, docks, seawalls, and more! (recorded 8/29/19, 68 min)

Many activities at or near a waterbody -- like a stream, lake, or wetland -- require a permit from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). Residents who plan to alter a wetland, modify a shoreline, build a dock or seawall, construct a ditch/culvert, or other similar activity should be aware of the restrictions and permit requirements associated with those activities BEFORE they begin. It's important that local leaders are familiar with these regulations as these are common questions that come up in community forums, board and planning meetings, and one-on-one conversations with residents. This webinar will provide an overview of the requirements associated with construction/modifications near or at a lake, stream, wetland or other waterbody in Michigan and the opportunities for local protection. Local leaders will learn what the requirements are and be provided with resources and tools to help communities protect our water resources.

Odors and Dust: How to deal with issues in your community (recorded 7/31/19, 59 min)

Odor and dust complaints are the most frequently received complaints EGLE Air Quality Division receives. There are state regulations dealing with dust and nuisance odors, but what should you do if you or your community is having issues with either of these? This webinar will detail what requirements the state has for facilities in your community with dust or odor issues. An Air Quality inspector will discuss what to do if you get a complaint from your community regarding dust and odors and your local ordinances do not address the problem. You will also learn when to ask your district office for help.



Septic Systems- Is Your Community SepticSmart? (recorded 6/13/19, 70 min.)

In Michigan, more than 1.3 million onsite wastewater treatment systems (a.k.a. septic systems) are used to treat wastewater. These systems include residential, commercial, and community systems. It is important that septic systems in your community are maintained to protect the health of your residents and the environment. If not maintained, they can contaminate groundwater and harm the environment by releasing bacteria, viruses, and other contaminants into local waterways.



**Managing Contaminated Sites in Your Community!
Your Guide to Liability, Redevelopment, and
Financial Assistance** (recorded 5/29/19, 51 min)

Contaminated properties exist in almost all communities in Michigan. It's important that local officials are aware of how contaminated sites are regulated by EGLE in order to keep residents safe and know their options for future redevelopment opportunities. This webinar is intended to provide the basics of environmental clean-up regulations and is tailored for local government leaders without a legal or technical background. Staff from EGLE's Remediation and Redevelopment Division will provide an overview of liability, due care, land and resource use restrictions, and how to tap into Brownfield funding.



**How Does the Michigan Department of
Environment, Great Lakes, and Energy (EGLE)
Regulate Businesses in Your Community?** (recorded
4/30/19, 60 min)

Local officials wear a lot of hats and may not be familiar with the many environmental regulations that affect businesses in their community. EGLE (formerly DEQ) regulates sources of air pollution, waste handling, wastewater and storm water discharges, and more. To ensure human health and the environment is protected, ELGE inspection staff regularly visit businesses to ensure they are meeting the environmental regulations that apply to their operations. In this webinar, we will provide an overview of the many regulations that affect both large and small businesses in your community. We will also have a panel of environmental specialists from the EGLE available to answer your questions. If you'd like to get a good overview of environmental regulations or have had questions but didn't know who to ask, this is the session for you!



**Marihuana Production and Processing Operations –
Environmental Regulations and Concerns** (recorded
3/26/19, 68 min)

With the legalization of recreational marihuana in Michigan, local leaders are faced with managing environmental concerns from the growing and processing of marihuana. EGLE created a Marihuana Workgroup to evaluate the environmental risks posed by marihuana growing and processing as well as to assess the applicability of existing environmental regulations to this budding industry. Marihuana is known to have impacts on all environmental media including odors, water discharges, land use restrictions, and pesticide and herbicide use that falls out of agricultural regulations. All of these challenges can cause community concerns and complaints. View this webinar to learn how your governing agency can manage recreational marihuana impacts in your community.



PFAS – What local leaders should know about PFAS contamination in Michigan (recorded 2/21/19, 64 min)

This is the first webinar in the Local Leaders Webinar Series. Per- and polyfluoroalkyl substances (PFAS) are a large group of manmade chemicals that are resistant to heat, water, and oil. For decades, they have been used in many industrial applications and consumer products such as carpeting, waterproof clothing, upholstery, food paper wrappings, personal care products, fire-fighting foams, and metal plating. PFAS



have been found at low levels both in the environment and in blood samples of the general U.S. population. EGLE began a statewide initiative to test drinking water from all schools that use well water and community water supplies for PFAS. EGLE took this precautionary step of testing these drinking water sources to determine if public health actions are needed. Local officials and community leaders may have questions about how to prepare, respond, and address questions from residents. In this webinar, EGLE staff will provide an overview of what PFAS is, what EGLE is doing about it, and what local leaders need to know.

If you have questions about the webinar content and/or recommendations for additional waste webinar topics, please contact Jim Ostrowski with the Training and Outreach Unit at 517-284-6870 or OstrowskiJ2@Michigan.gov.

Stay Connected



Environmental
Calendar, Events
and Training

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Do you have an
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Call our
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Assistance Center at
1-800-662-9278.

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