

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Tuesday, May 28, 2019, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
4A. Council Meeting of May 13, 2019 MOTION Pg. 21
5. **APPROVE AGENDA:**
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
6A. City Manager's Report MOTION Pg. 3
6B. Consumers Energy Lighting Invoices, Work orders, and Contract Amendments Pg. 33
6C. Bristol Road Cost Sharing Letter and Invoice Pg. 64
6D. Swartz Creek Estates Billing Agreement Pg. 67
6E. Monthly Reports Pg. 70
6F. Utility Service Partners Service Line Insurance Program Pg. 81
6G. West Shore Siren Proposal Pg. 90
6G. Fiscal Year 2020 Draft Budget Book ATTACHED
7. **MEETING OPENED TO THE PUBLIC:**
7A. General Public Comments
8. **COUNCIL BUSINESS:**
8A. Citizen of the Year PROCLAMATION
8B. Budget Review PUBLIC HEARING
8C. Recreational Marijuana Ordinance RESO Pg. 16
8D. Bristol Road Cost Sharing RESO Pg. 18
8E. Consumers Energy Lighting Amendments RESO Pg. 18
8F. Swartz Creek Estates Billing Agreement RESO Pg. 19
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Planning Commission:	Tuesday, June 4, 2019, 7:00 p.m., PDBMB
Park Board:	Wednesday, June 5, 2019, 5:30 p.m., PDBMB
City Council:	Monday, June 10, 2019, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, June 13, 2019, 6:00 p.m., PDBMB
Fire Board:	Monday, June 17, 2019, 6:00 p.m., Public Safety Bldg
Zoning Board of Appeals:	Wednesday, June 19, 2019, 6:00 p.m., PDBMB
City Council:	Monday, June 24, 2019, 7:00 p.m., PDBMB
Swartz Creek Chamber:	Tuesday, June 25, 2019, 12:00 p.m., American Legion
Metro Police Board:	Wednesday, June 26, 2019, 10:00 a.m., Metro Headquarters

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

City of Swartz Creek
CITY MANAGER'S REPORT

Regular Council Meeting of Tuesday, May 28, 2019 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*

FROM: Adam Zettel, City Manager

DATE: May 22, 2019

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(Update)*

The local Board of Review process is complete, but commercial/industrial appeals go straight to the Michigan Tax Tribunal. We are not yet aware of any, but we will keep the council informed as we move through spring and early summer.

✓ **STREETS** *(See Individual Category)*

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

We held our preconstruction meeting with the state MDOT, staff, the contractor and our consultant on April 10th. Our street contractor is expected to begin on June 10 and be substantially complete prior to schools starting in the fall. The project includes a mill and resurface of the road way. We are also converting overhead street lights to LED and adding two additional LED pedestrian lights. Enhanced crosswalks are included in the project as well. Traffic should remain open throughout the project.

✓ **2020-2023 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change in Status)*

Morrish Road from Bristol to Miller has been funded. The city has committed the match portion to this project, which is 80-20. It is unclear what year this project will be undertaken, but we want it done subsequent to the USDA water main work. This MAY span two construction seasons.

Note that we will likely need to engage in the Qualified Bidding Selection process to pre-certify engineering firms to work on federal projects. The QBS process is something that the city has routinely done to stay compliant and to have a good faith process for ensuring quality and competitive engineering services. This process was last finalized on November 25, 2013. I am going to split this out as a separate business item until it is complete. I intend to begin this process in late spring.

✓ **STREET PROJECT UPDATES** *(No Change in Status)*

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Helmsley Drive is a go for 2019 reconstruction. With the school schedule now known, the start date is officially June 10. The contractor is Glaeser Dawes. The project includes full depth road reconstruction, new drive approaches, new sidewalk (for areas not included in the previous water main replacement), some forestry, and three new pedestrian LED's.

The engineering proposal for 2020 local streets with OHM is approved and work is underway. The scope includes a section of Oakview, Chelmsford, and Oxford (including the last small stretch of Winston). Note that it is unlikely we will have a budget to do all of those sections in 2020 since state revenues have not been forthcoming as expected. However, it is work that needs to be completed for the USDA watermain on those streets in the next three years.

Notable issues currently include the proposed layout and ownership (school or city) of the bus lane on Oakview by Syring. We will liaise with the school regarding this and how they wish to proceed with the bond improvements.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(Update)*

2018-2019 winter sewer projects have been approved and are underway. The scope includes lining improvements and video service at a cost of \$197,772. There are some small connections between collectors in the Winchester Village that need to be done. Liquiforce is completing the large collector on Durwood and a downtown line, School Street. As of writing, the lining crew is in town!

This multi-year program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly.

We have flow meters installed at key collector lines in the city. We need to ascertain what the remaining capacity is before we can enable the progress of new projects (Applecreek, Springbrook East expansion, future Morrish Road users, etc). If the lines are not sized properly, investment may be warranted. This would alter our rehabilitation plan to include capital investment for future users. For this reason, we are not altering rates until the capacity information is available.

✓ **WATER MAIN REPLACEMENT** *(Update)*

The USDA agreement is ready to execute! This is a big step. I believe the blanket approval enables staff to execute this, but I am double checking on the authority and timeliness before continuing.

All distribution system ownership/control has been documented and approved. We also have a request by the engineer to consider zinc coated pipe, which could be an innovation that reduces costs (pipe thickness) and increases durability. We are checking.

Engineering continues. Bond counsel and other team members have been tentatively assembled and await progress.

Prior system report findings follow:

The Genesee County Drain Commission - Water and Waste Services Division Water Master Plan, indicates they are considering a northern loop to provide redundancy and stability to the system. This is good news since Gaines and Clayton Township

rely on the overstressed Miller line. There is currently not any cost or participation information available. I will keep the council informed.

The city has been working with the county to abandon the Dye Road water main in the vicinity of the rail line. Note that we are holding this action pending the master plan review. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

Lastly, the city should probably complete full demolition on the "Brown Road" site (the old well head) and sell this property. This is not a high priority, but it is now on our radar.

✓ **HERITAGE VACANT LOTS** *(No Change of Status)*

The last of the lots acquired prior to the special assessment have been approved for sale. The city has two more lots that were acquired through the tax reversion process. If there is no objection, I will look to prepare instruments for the two units acquired in 2017 at new, negotiated pricing if requested by the buyer, JW Morgan, at some point in the future.

✓ **NEWSLETTER** *(No Change of Status)*

The spring newsletter is out. Let me know what you think.

✓ **CONSTRUCTION & DEVELOPMENT UPDATE** *(No Change of Status)*

This will be a standing section of the report that provides a consolidated list for a brief status on public and private construction/developmental projects in the city.

1. The **streetscape project on Miller Road** has been approved for construction. The start date is scheduled for June 3. Holland Square is to be paved and illuminated, with a decorative fence/wall. Miller Road is to have lighting, landscaping, new walkways, knee walls, and pedestrian crossings.
2. The reconstruction of the expanded **Sharp Funeral Home** continues and should be done in summer of 2019. This is a ~14,000 square foot building in downtown.
3. **Façade grants** are complete for Robertson Insurance and Howe Art Supplies (she still intends to paint the doors). Renovations on 5015 Holland and 7530 Miller are pending. All work (public and private) will be in excess of \$250,000.
4. The city hopes to commence construction on **about \$1 million of grant support recreational path in 2020**. The MDOT grant is conditionally awarded and we await word on the DNR grant portion.
5. The Chamber, Women's Club, and other downtown business owners continue to plan and expand **events in downtown**. The Fall Family Fun Day is expanding into the Jeepers Creekers event, which will cover multiple weekends in October of 2019. This will include a zombie walk, city-wide decorating, trunk or treat, separate youth and adult movie nights, and related activities.
6. The **raceway has new ownership**. They intend to use the site for thoroughbred horse racing, but they did not get state approval for live races or simulcasting in 2019. They are open to finding additional users for the site to supplement the racing. They are also communicating well in regards to partnering with

community groups such as Hometown Days. I find the new owners to be very astute and capable.

7. A Flint based group has a purchase option for **Mary Crapo**. The intent is to use the building and site for senior housing. This would result in new residents in the downtown and the potential for new construction on part of that site.
8. The **school bond** passed and many improvements are expected in 2019 throughout the district. Total investment for this effort will exceed \$50 million over two to three years.
9. **Street repair in 2019** is to include Fairchild (with decorative lighting) and Helmsley (full reconstruct). The city also has grants and loans for about **\$5 million in water main work** to occur between 2020 and 2022.
10. The **Applecreek Station** development of 48 townhomes is in the engineering phase. These units range in size from 1,389 to 1,630 square feet, with garages. Construction will occur on vacant land in the back of the development, by Springbrook Colony. Site engineering plans have just been submitted by the owner. Rents are expected to be about \$1.00 per square foot (~ \$1,600 a month) which matches rents in Winchester Village. If this project occurs in 2019, 2020 DDA revenues will be positively and substantially improved.
11. The **Brewer Condo Project** is moving to site plan. This includes 15 townhome condos off Morrish Road in downtown. They are approximately 1,750 square feet, with two car garages and basements.
12. The city council approved the use of **state tax incentives** and local utility waivers for redevelopment sites in downtown, rounding out our efforts to be a certified Redevelopment Ready Community.
13. There are **soft inquiries for vacant downtown land** for new buildings/users. However, there has not been any new movement on this issue.

✓ **HOLLAND SQUARE & STREETScape (Update)**

Green Tech Systems, LLC has been approved to construct the 2019 streetscape project by the city council and DDA. The preconstruction meeting was held on April 10. This project appears to be in good hands and will commence on or about June 3rd, after Hometown Days.

The city's engineer and contractor are working on details for masonry specifications and pedestrian island installation. Note that we intend to proceed with pavement styles and colors that are desirable for future use (based upon late feedback from business committee members downtown). This WILL NOT MATCH THE EXISTING. The grey stone look was thought to be too drab and blending into our nasty winters and springs. We are opting to have all future street scape features contrast the large amounts of grey/black/white with other variations of reds. So, instead of matching what is less desirable for the sake of matching, we intend to building new features that are more in line with aesthetics with the intention of matching the older components when they are due.

We are also working with Consumers Energy to convert this entire section of street (Morrish to Hayes) to LED for overhead and pedestrian lights. Some of the overhead lights are already converted, but we have concerns over the timeliness of the decorative lights. The conversion of these lights and installation of new lights is included as a business item.

There is one property that is not yet on board for easements to complete the work. I am hopeful we can work something out and will report the findings and options by the next meeting.

✓ **TRAILS** *(No Change of Status)*

The second application to the DNR Trust Fund grant has been submitted. We await notification, which should come this fall.

The DNR grant is crucial to offset the 35% that the city must cover to match the Enhancement Grant. The MDOT Enhancement Grant is conditionally awarded. We hope this covers 65% of the investment. Work with Consumers Energy and CN Rail is positive for those project components that require their engagement. We are still working with the MTA and GM on some easements and permissions.

Note that the city will still be heavily invested in this, even if both grants are awarded. Count on a general fund outlay of \$200,000 for the local match and additional engineering, construction, and inspection services. Any overages (price changes and change orders) will be locally covered as well.

The project timeline will be revised. At its core, it should still reflect a 2020 construction timeframe. The difference is that we plan to engineer the project sooner than anticipated so we can bid it upon a conditional DNR award in a year's time.

✓ **REDEVELOPMENT READY COMMUNITIES** *(Update)*

The planning commission continues to work on zoning amendments. A public hearing was held on April 2nd. Based upon input, additional changes are proposed, and another hearing is likely in June. We expect completion by June or July.

The public engagement strategy and economic development strategy are approved and have been submitted to the state. We are near the end of the certification process! The following RRC components are still pending:

- Development review flowchart and checklist
- Property marketing packages, including incentives (see incentives section)

✓ **DOG PARK** *(No Change of Status)*

Following the GFWC donation at our meeting on the 11th, the scouts are apparently within about \$1,000 of their goal. I am hopeful they can make this a 2019 project.

✓ **DURAND AREA INDUSTRY - PROJECT TIM** *(No Change of Status)*

This project seems cold and quiet. However, it appears there are still valid purchase agreements in place for the development, and there are state and local bureaucrats continuing work on contingency plans for utility and traffic modelling. It is anyone's guess at this point. Please see prior packets for information on the project and its evolution.

✓ **TAX REVERTED PROPERTY USE** *(No Change of Status)*

I expect transactions for the approved sales of vacant land on Wade Street and in Heritage Village before June.

✓ **8002 MILLER** *(No Change of Status)*

The contractor is working. A completion timeline has not been set. Time is on our side with this since it gives the user more time to establish their new business and contribute more monthly payments to the project.

✓ **GROUNDWATER WITHDRAWAL ORDINANCE** *(No Change of Status)*

The Michigan-based consultant that is working for Exxon contacted us in April. They are working with the state on finalizing the groundwater withdrawal ordinance for Holland Square. This is something that still needs to be approved by the city council per the executed site license agreement.

The consultant is also looking to close another chapter in this saga by getting permission from the state to remove the monitoring wells on this site. This would make our development and maintenance of Holland Square much easier. As of writing, this appears likely.

Concerning the ordinance, the practical impact of this is small since wells are no longer permitted in the city and there are no known 'grandfathered' wells in the impacted area. The city attorney sees no issues with this ordinance, so we will look to have this before the council when Exxon and their consultant are confident the timing is right.

The council held a public hearing at our meeting on April 23, 2018. ExxonMobil, the Michigan DEQ, and other representatives spent the last year reaching out to property owners to research if there are any well impacts.

✓ **SCHOOL FACILITY PROPOSAL** *(No Change of Status)*

The school received high bids for initial security work. They are rebidding with the addition of fall/winter work in the hopes that the scope and timing of the new work expectations will be more enticing to contractors. It is expected that elementary security entrances and related work will be the first phase of the investment.

Additional bond work shall continue in 2020 and 2021. It will include all facilities, including athletic facilities at the high school. We expect cooperation and benefit in terms of establishing safer connections for walkers, better land grades (e.g. the football field), and more attractive gateways.

✓ **BREWER TOWNHOMES** *(Update)*

I expect a site plan to be on the June 4th meeting. The previous report follows:

The developer, RBF Construction, has submitted a substantially complete site plan to the DDA. The concept now includes expanded use of porches (lower and upper levels) to enable more 'protected space' for occupants to enjoy and observe the outdoors, while maintaining their privacy. This concept went over very well with the DDA, who made some material, layout, and maintenance recommendations. The plan still includes fifteen two-story homes, with two car garages and basements, on the property across from the post office.

You will also note the proposed name. Brett Jory spent some time considering the character of the area in the larger community context. He believes that naming the townhomes after the late Brigadier General Margaret Brewer is appropriate due to the proximity to the Veterans Memorial. General Brewer was a Swartz Creek native, attended the Ryno School at the crossroads of Miller and Van Vleet, and the first General of the United States Marine Corps. I am not sure what steps can be taken to gauge the interest of the family, but I support the concept to promote some community character, while memorializing a most worthy person.

I expect the planning commission to have this in front of them for site plan consideration in May or June. In tandem with this, **the city council will be deliberating the entire project from the standpoint of a land owner/partner, incentives, and site plan.** This will include consideration of quality of life impact, sale instruments, site plan specifics, and condominium documents (deed and bylaws). There is a lot going on, so please expect to have many facets to look at as this project approaches final consideration in May and June.

✓ **SPORTS CREEK RACEWAY & GAMING COMMISSION** *(No Change of Status)*

I have asked the owner to attend a council meeting, as requested. He indicates a willingness to do so, but he has requested additional time to see to essential matters. The previous report follows:

The property has sold! Staff met with the new owners, utilities have been transferred, and we have recorded a property transfer affidavit. It appears the plan is to proceed with use of the raceway for thoroughbred racing, however the state approvals and legislation relating to this are not looking promising. It appears that 2019 live racing and simulcasting are unlikely.

The owner appears very communicative and interested in making the facility more community oriented. They are open to cooperative planning, potential reuse of parts of the site, and engaging in stronger hospitality uses related to racing. However, there are many unknown and important circumstances at play, such as the racing industry as regulated by the state, the potential (right or wrong) for sports gambling, and demand from Project Tim.

Summarily, I believe the transfer will enable some sort of positive economic use in the years to come, but the path is not clear at this point due to the circumstances. However, I have a high degree of trust and confidence in the owner so far and will wait for the dust to settle for them with a renewed sense of optimism.

Future reports will obviously follow. Immediate steps for us are to work with the owner on site safety and compliance, as well as the potential for short term use as a horse racing venue. We will also connect them with our Downtown Development Authority and the Redevelopment Ready Communities Program state resources.

✓ **CDBG** *(No Change of Status)*

At this point, we are looking to upgrade street name/stop signs in the downtown area using these funds. I will keep the council informed of the timeline.

- ✓ **SAFE ROUTES TO SCHOOL** *(No Change of Status)*
The city and school have approved cooperation to proceed with the technical assistance grant offered by the Crim Fitness Foundation. We had a meeting on April 23rd to kick things off, and a report was included in the May 13, 2019 council packet.
- ✓ **INCENTIVE PACKAGES & RRC PROPERTIES** *(No Change of Status)*
The Planning Commission has been given the preliminary data necessary to consider an incentive policy or set of guidelines. Because of their workload, an introduction to the concept was all that occurred at their May meeting. I expect the resulting policy to take 3-4 months to complete.

Per our council resolution, specific instruments by which we can target commercial and industrial properties downtown, include:

1. Public Act 198 of 1974: Industrial Property Tax Abatement
2. Public Act 255 of 1978: Commercial Redevelopment Act
3. Public Act 210 of 2005: Commercial Rehabilitation Act Tax Abatement
4. Water & Sewer Connection Fee Waiver Policy
5. Tax Increment Financing Public Improvements (already enabled via the façade program)
6. Expedited permitting

Suggested policy provisions include incentives for:

1. RRC sites
2. Hospitality, culture, entertainment, and recreational uses
3. Historic preservation and/or consideration
4. Build-to lines for development (little or no setbacks)
5. Outdoor uses
6. Walkable design
7. Mixed uses
8. Multiple stories
9. Total investment and job creation

I do not expect this policy to be prescriptive or rigid in nature. Instead, the council will have latitude to consider each project independently and award any incentives on an incremental/percentage basis using the site-specific circumstances.

- ✓ **BUILDING AND ZONING SERVICE DELIVERY** *(No Change of Status)*
Our staff and that of Mundy are beginning the conversion by installing use parameters in the software. The staff at Mundy, having done this already on their end, indicate the process could take up to four months to go live. The previous report follows.

We have ordered services to upgrade the functionality of our integrated software (BS&A) to enhance building and zoning matters. The enhancements will improve our internal work flow/checklists and increase our online abilities by enabling the integration with the existing BS&A platforms. This means that we will be using less paper and relying more on digital submissions of applications, as well as the potential

for online payment and permit delivery. Projects, both big and small, will then be coordinated and viewable by all users (Swartz Creek and Mundy) within the software at all times.

This is an enhancement that Mundy staff are already engaged in and will look to apply their knowledge to bring us into the 21st century as well. In fact, combined with other RRC initiatives, this should make us cutting edge among municipalities. I will keep the council informed.

✓ **SWARTZ CREEK STUDENT COUNCIL COLOR RUN** *(No Change of Status)*

This event has been postponed until fall. I will keep the council informed.

✓ **NON-COMMERCIAL MARIJUANA REGULATIONS** *(Update)*

I discussed the matter with the city attorney on May 23rd. I hope to have some input on WHAT features can be regulated and HOW in the coming months. The previous report follows:

In addition to commercial activities for medical and recreational marijuana, there are still regulatory considerations for residential growing, processing, possessing, and using. Generally, the concerns boil down to odor, as it relates to neighborhood and public impacts of growing and use. There is also concern for the scope and scale of residential growing as it relates to safe irrigation, lighting, ventilation, etc. Problems associated with home growing include odor, mold, pests, electrical fires, and theft.

To address these issues, I have been consulting the city attorney about providing regulations related to home grows (inside, outside and accessory structures; number of plants; applicability of building codes). Many codes already exist and can be enforced. However, ventilation is a tough one. For this, regulators recommend a general odor ordinance. This is something we are looking into.

On the use side, we are considering options for ordinances that might control outdoor consumption. This will almost certainly include publicly owned lands and right-of-ways. There is also consideration for outdoor use on private property as well.

I expect to work with Metro and our attorney in the coming weeks to create some ordinance language to regulate grow operations at residences, as well as outdoor use. Should the city adopt an ordinance to opt out of all commercial recreational marijuana activities (see Recreational Marijuana Ordinance below), this ordinance may also be the conduit to control general marijuana activities.

✓ **CENSUS COMPLETE COUNT COMMITTEE** *(No Change of Status)*

Mr. Cramer will lead the Swartz Creek Complete Count Committee. I am hopeful that we will have more resources for him to use as we proceed. At this time, there are no meetings or activities planned. The 2020 census count will be vital to the city's ability to understand our service needs and in calculating many state and federal funding streams.

✓ **RECREATIONAL MARIJUANA ORDINANCE** *(Business Item)*

An ordinance to opt out of recreation marijuana (marihuana) is included in the packet.

✓ **BUDGET** (*Business Item*)

A full draft of the fiscal year 2020 budget book is included with the packet. We will go over this at the meeting and hold a period for comment. I encourage members to reach out to me and/or Mrs. Korth to discuss. I also think it helps to have a less formal approach to the Q&A with the public at the meeting. The budget can then be formally adopted at the first meeting in June.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** (*See Individual Category*)

✓ **MONTHLY REPORTS** (*Update*)

There are a couple additional reports included from April. Contact myself prior or during our meeting with questions.

✓ **BOARDS & COMMISSIONS** (*See Individual Category*)

✓ **PLANNING COMMISSION** (*No Change of Status*)

The planning commission met on May 7th. The commission did a very detailed analysis and review of draft language of the zoning code. The revisions include changes to conditional uses, site plan review standards, condominiums, and the related land use category sections. This was a lot of work by everyone!

I am confident that the revisions have us very close to final form. A public hearing will again be held at the June meeting, and I expect a recommendation to approve. Council should see the ordinances in final form at their June 10 meeting. See the online planning commission packet for details.

In addition, the planning commission did a final review of the Swartz Creek Economic Development Strategy. This was accepted on May 13 by the council. See the report section on Redevelopment Ready Communities for details.

Lastly, incentives were introduced. There was not deliberation or comment due to the heavy meeting agenda, but we should be on schedule for a late summer adoption of guidelines for incentive use.

The next meeting is scheduled for June 4th. I expect the zoning changes and the Fortino Town Home site plan to be on the agenda.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** (*No Change of Status*)

The DDA met on May 8th. They heard an update concerning the bridal shop façade project, the 2020 budget, and new training opportunities for officials. They will convene for budget adoption in June, at their regular meeting on the 13th.

✓ **ZONING BOARD OF APPEALS** (*Update*)

Mr. Barclay resigned his position. The mayor and council shall need to make a replacement appointment.

✓ **PARKS AND RECREATION COMMISSION** (*No Change of Status*)

The Park Board met on May 1st at city hall. Summer projects include staining parts of the Elms playscape, the Elms trail loop, Abrams Park forestry, and the potential for the dog park.

The next meeting will be on June 5th.

✓ **BOARD OF REVIEW** (*No Change of Status*)

The BoR held hearings on:

March 18th 9am-12pm & 6pm-9pm

March 19th 9am-12pm

March 20th 9am-12pm

Though I do not have a detailed report of the 26 cases that were heard, my understanding is that ten were disabled veteran exemptions.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **BRISTOL ROAD IMPROVEMENT AND COST SHARING** (*Business Item*)

In the past, the city has participated in the maintenance of roads that are 'border roads'. The most recent examples are the signal at Bristol and Morrish and the rehabilitation of Elms Road by Elms Elementary.

Though the county receives state road tax money to maintain these roads, they do not cover 100% of the cost to rehabilitate such roads. (Note that these funds received by the county DO cover 100% of winter maintenance and routine pot-hole repair). With that said, there is typically a contribution of 50% by the local township. IN areas where a road is shared by two townships, or a township and a city, the 50% match is split between those municipalities. This results in a split of 50% county, 25% township A and 25% township B.

Presently, the county and Clayton Township are looking to spend \$80,961.75 to chip seal Bristol Road, from Morrish to Seymour. A routine cost-sharing request has been submitted by Clayton Township to the city to split costs. As you can see, our pro-rated share is very much reduced. This is because the city limits do not extend the entire length of Bristol Road. As such, our contribution is reduced from 25% to 6.4%.

Summarily, Clayton is requesting \$5,180 to participate in this project. I recommend doing so to maintain and enhance our relationship with Clayton Township, to ensure improvements to the corridor, and to cover costs of our frontage properties in good faith. A resolution to participate is included.

✓ **LIGHTING CONTRACT UPDATES** (*Business Item*)

As with Chesterfield, Worchester, Winston, and Daval, we have lighting agreement amendments and related invoices to upgrade lights for Fairchild, Helmsley, and Miller Road streetscape. The costs are substantial, but they are budgeted. The lions share comes from upgrading the existing decorative high-pressure sodium (yellow lights) downtown to white LED avery fixtures such as those now in Winchester Village. This is a costly but inevitable conversion that will reduce lighting costs in the long run, provide

higher quality lighting, and provide uniform fixtures downtown. Helmsley and Fairchild are getting new decorative pedestrian lighting at the intersections, as well as replacement LED lights for the current overhead fixtures. This should greatly enhance visibility at Cappy and Fairchild, among other locations. A resolution is included to proceed.

✓ **SWARTZ CREEK ESTATES UTILITY BILLING AGREEMENT (*Business Item*)**

For some reason, the city decided to independently meter and invoice each unit in the Swartz Creek Estates community. Doing so is atypical in the county. This has been a practice since the 1990s. For about the last 10 years, both the city and community owner have been dissatisfied with the results.

The following issues present difficulties for the parties:

1. Non-traditional meter installation in exposed 'pits' beneath each home, resulting in access difficulties and higher potential for freezing and damage
2. Addition or removal of homes and corresponding meter-tracking coordination between the community and city
3. Inability to assess unpaid charges to individual units
4. Disproportionate work orders for follow-up reads, troubleshooting, and irregular maintenance

The community is now under new ownership, and they are pressing the matter. We have come to agreement regarding the transfer of water bills from individual responsibility to that of the community. Note that the community currently is billed for all sewer usage, creating a hybrid system of billing. The result will be the elimination of city meters in all units, as well as all routine and special reading, billing, and troubleshooting services in the community by the city.

The downside is a loss of individual meter readiness to serve charges, the upside is the elimination of the labor and related inputs. Based upon the strains on the city and community resources, we recommend transferring the accounts from the units to the community per the attached agreement.

✓ **FIRE AGREEMENT (*Update*)**

The current fire agreement expires in September. I expect to be working with Clayton Township to negotiate terms for its extension.

✓ **GIS MAPS (*Update*)**

The city maintains detailed maps of infrastructure. Some of these maps include Global Informational Systems data (satellite delineated geo-spatial data on location of features that includes a data base of related data). For example, we have geo-coded location data on city water hydrants that includes a digital database on valve composition, condition, and maintenance.

We are working with Rowe to expand our capabilities in this arena. We are in the process of geo-locating and providing initial data fields for storm sewer, sanitary sewer, and undocumented water distribution features. As it happens, the Genesee County Drain Commission is engaging in a similar effort. We are working with them to ensure our data

matches and can be shared equally and adequately. If the data sets and maps match in their scale, the county should be able to reimburse use for some of the charges resulting from the creation of the maps and data fields.

The result will be a much more useful and publicly accessible map and informational database relating to our water, sewer, storm, and street infrastructure. This will help disseminate information, plan improvements, and show results.

- ✓ **SERVICE LINE INSURANCE PROPOSAL (Update)**
A company is seeking the ability to market water and sewer line insurance to our water and sewer customers. I am just beginning to learn about this program, but such programs have been around for a while. The company appears valid and experienced. I have had one phone conference with them, and I have included the most basic of information in the packet. I will do some more research to see if this is something that could have legitimate value to our residents. Initially, while water service issues are not common, sewer lines in Winchester Village are prone to collapse and other forms of failure due to their age (~60 years), composition (clay), & location (rear yards).

- ✓ **SIREN UPGRADES (Update)**
A proposal to upgrade the three community sirens is included. I have discussed this matter with the Fire Chief. While two-way communication can provide diagnostic assistance when systems fail, the current testing and reporting accomplishes this task, albeit with less technology. Ultimately, the investment does not appear to provide any advantage or reliability to the siren program. It is also not budgeted or on any improvement list at this time. However, I am keeping this on our radar by including it in the six year consolidated capital improvement plan within the budget book.

Council Questions, Inquiries, Requests, Comments, and Notes

Miller Settlement Award: Our special guest will be at the meeting!

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Tuesday, May 28, 2019, 7:00 P.M.**

Resolution No. 190528-4A MINUTES – April 22, 2019

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, May 13, 2019, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190528-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 28, 2019, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190528-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of May 28, 2019, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190528-8C A RESOLUTION TO AMEND CHAPTER 2 OF THE CODE OF ORDINANCES BY ADDING THERETO A NEW ARTICLE VIII, ENTITLED “MARIHUANA ESTABLISHMENTS”

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek maintains police power over various activities and land uses related to medical and recreational marihuana (marijuana) , and

WHEREAS, the State of Michigan continues to promulgate rules and regulations pertaining to the same.

NOW, THEREFORE, I MOVE the City of Swartz Creek ordains:

**CITY OF SWARTZ CREEK
ORDINANCE NO. 439**

An ordinance to amend Chapter 2 of the Code of Ordinances by adding thereto a new Article VIII, entitled "Marihuana Establishments."

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Amendment of Chapter 2 of the Code of Ordinances.

The City hereby amends Chapter 2 of the Code of Ordinances of the City of Swartz Creek by adding thereto a new Article VIII, entitled "Marihuana Establishments," to read as follows:

ARTICLE VIII. MARIJUANA ESTABLISHMENTS.

Sec. 2-601. Prohibition of Marihuana Establishments.

No marihuana establishments, as defined by the Michigan Regulation and Taxation of Marihuana Act (PA – of 2018), are permitted within the boundaries of the City.

Section 2. Effective date.

This Ordinance shall take effect twenty (20) days following publication.

At a regular meeting of the City Council of Swartz Creek held on the _____ day of _____, 2019, Councilmember _____ moved for adoption of the ordinance and Councilmember _____ supported the motion.

The Mayor declared the ordinance adopted.

David Krueger
Mayor

Connie Eskew
Clerk

CERTIFICATION

The foregoing is a true copy of Ordinance No. 439 which was enacted by the Swartz Creek City Council at a regular meeting held on the _____ day of _____, 2019.

Connie Eskew
City Clerk

Resolution No. 190528-8D

**RESOLUTION TO APPROVE COST SHARING FOR
MAINTENANCE OF SHARED ELEMENTS OF BRISTOL
ROAD**

Motion by Councilmember: _____

WHEREAS, the city owns and operates a system of major and local streets; and

WHEREAS, certain roads constitute a municipal boarder with another jurisdiction and result in shared right-of-way rights and responsibilities; and

WHEREAS, the corporate limits of the city extend 1,358 feet west of Morrish Road, along Bristol Road, making a portion of Bristol Road such an interjurisdictional road; and

WHEREAS, the Genesee County Road Commission (the Act 51 authority for Bristol Road) is providing a $\frac{3}{4}$ inch asphalt overlay and is seeking cost sharing for 50% of the project cost from the responsible local municipalities; and

WHEREAS, in line with past practice, Clayton Township is requesting participation from the city in the pro-rated amount of 6.4% (\$5,180) to provide for such improvement.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council approves the Bristol Road improvement and agrees to pay 6.4% of the estimated project cost of \$80,096.75 (\$5,180) and further directs the Treasurer to appropriate such funds from the Major Street Fund.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190528-8E

**RESOLUTION TO APPROVE CONSUMERS ENERGY
LIGHTING REMOVAL AND REPLACEMENT WORK
ORDERS**

Motion by Councilmember: _____

WHEREAS, the street lights in the city are owned and operated by Consumers Energy Company (CE), a Michigan utility with principle offices located at One Energy Plaza, Jackson MI, 49201; and

WHEREAS, CE is the sole provider of street lights, electrical delivery, and maintenance on said lights in the County of Genesee, including Swartz Creek City; and

WHEREAS, CE supplies street lighting services to the city under a current standard street lighting contract which outlines specific fixture counts and types, said contract restated on November 1, 2014 and amended from time to time through various work orders by CE or as approved by the city; and

WHEREAS, the City is engaged in various projects that include lighting additions and upgrades, including Helmsley Drive reconstruction, Fairchild Street rehabilitation, and Miller Road streetscape; and

WHEREAS, Consumers Energy now seeks affirmation of the work orders and changes to the Standard Lighting Contract in order to remove certain existing lights, upgrade existing lights to LED, and install new lighting in accordance with the restated and amended lighting contract.

NOW THEREFORE, BE IT RESOLVED, it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Swartz Creek, dated November 1, 2014, modified November 1, 2018, in accordance with the Authorization for Change in Standard Lighting Contracts dated April 30, 2019 (Helmsley, Fairchild, and Miller Road).

BE IT FURTHER RESOLVED, that it is hereby deemed advisable to enter into a contract with Consumers Energy Company for furnishing lighting service within the City of Swartz Creek for a period of one year and thereafter from year to year, in accordance with the terms of the contract heretofore submitted to the city council.

BE IT FURTHER RESOLVED, that the city agrees to the terms and conditions of forms 547 and 548 as included in the city council packet of May 28, 2019 and further directs the Mayor to execute said forms that represent the aforementioned terms and conditions.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 190528-8F

RESOLUTION TO ENTER INTO AGREEMENT WITH SWARTZ CREEK ESTATES TO PROVIDE FOR WATER AND SEWER READING AND BILLING CHANGES

Motion by Councilmember: _____

WHEREAS, the Swartz Creek Estates mobile home park houses 176 mobile homes with independent water and sewer connections; and,

WHEREAS, the units do not have standard water 'curb boxes' or meter installation practices; and,

WHEREAS, a six inch master meter capable of reading and reporting water and derived sewer usage is available to the grounds in the public right of way; and,

WHEREAS, the city and owner have agreed that billing of the units by the owner and billing of the owner by the city is preferred to the current arrangement.

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby approves the Agreement to Change Water/Sewer Billing Practices with Swartz Creek Estates as included in the city council packet of May 28, 2019.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 05/13/2019**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston, Root.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew, Treasurer Deanna Korth, Attorney Chris Stritmatter.

Others Present: Lania Rocha, Bob Plumb, Steve Shumaker, Nate Henry, Mike Cummings, Brenda Huyck, Robert Daavetilla, Butler, Erik Jamison, Metro PD Chief Bade.

APPROVAL OF MINUTES

Resolution No. 190513-01 **(Carried)**

Motion by Councilmember Root
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday April 22, 2019 to be circulated and placed on file.

YES Farmer, Gilbert, Hicks, Krueger, Pinkston, Root, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 190513-02 **(Carried)**

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of May 13, 2019, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Root, Cramer, Farmer.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 190513-03

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of May 13, 2019, including reports and communications to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Root, Cramer, Farmer, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

RESOLUTION TO ACCEPT THE SWARTZ CREEK ECONOMIC DEVELOPMENT STRATEGY

Resolution No. 190513-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Gilbert

WHEREAS, the City Council, to further the proactive stance of the city as it relates to economic development, is actively engaged in the pursuit of standard Redevelopment Ready Communities certification; and

WHEREAS, during the 2018 review, the State of Michigan Economic and Development Corporation (MEDC) indicated that an economic development strategy is required; and

WHEREAS, the MEDC supplies professional services, with partial reimbursement of service costs, including those related to the provision of an economic development strategy; and

WHEREAS, the City, using the MEDC consultant and community input, drafted and reviewed the Swartz Creek Economic Development Strategy; and

WHEREAS, the Planning Commission, at their regular meeting on May 7, 2019, recommended acceptance of the strategy.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council hereby approves the Swartz Creek Economic Development Strategy, a copy of which is included in the May 13, 2019 city council packet, and further direct staff to produce final production copies that are available for digital and hardcopy consumption by the public.

Discussion Ensued.

YES: Krueger, Pinkston, Root, Cramer, Farmer, Gilbert, Hicks.
NO: None. Motion Declared Carried.

******MasterResolution******

MASTER RESOLUTION TO APPROVE VARIOUS PERMITS RELATED TO THE 2019 HOMETOWN DAYS EVENTS

Resolution No. 190513-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

WHEREAS, Swartz Creek Hometown Days organization is a recognized charitable entity that operates in Swartz Creek; and

WHEREAS, Hometown Days is seeking permits and approvals to operate an annual festival on private and public grounds within the city, including a parade, carnival, petting zoo, fireworks display, 'beer tent', food/drink vendors, a car show, and numerous other activities; and

WHEREAS, the City Council finds the Hometown Days organization and the event to be beneficial to the public and in good standing; and

WHEREAS, the 20.01.G of Appendix A of the City Code of Ordinances provides for conditions of approval for a festival within the city, provided that the duration is less than 10 days, the operator is a charitable entity, and city council approval is required.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves Resolutions/Motions 190513-5B1 through 190513-5B9, allowing for the various permits related to the annual Swartz Creek Hometown Days festival, to be held beginning Tuesday, May 28, 2019 and concluding on Monday, June 3, 2019, inclusive of all stipulations and conditions as specified and listed within, including the provision of valid insurance that lists the City of Swartz Creek as an additionally insured party for all events.

HOMETOWN DAYS, STREET CARNIVAL, GENERAL STREET & PROPERTY USE PERMITS

Resolution No. 190513-05B1

(Carried)

I Move the City of Swartz Creek approve and authorize the Swartz Creek Hometown Days Committees’ application for street closing and City property use permits for the following locations:

1. Morrish between Miller and Ingalls-Wade, Carnival.
2. Holland between Miller and Ingalls, Vendor – Carnival.
3. City Lot located at the southwest corner of Miller and Morrish, Carnival.
4. Ingalls at Holland and Park Land located to the North and Northwest of the intersection of Morrish and Ingalls, Carnival.
5. City owned property located along the North side of Fortino, West of Morrish Road, Car Show, Vendors, and Radio D.J., general parking.
6. City owned property, 4438 South Morrish Road.
7. City owned property, 4505 Fortino.
8. City owned property, Fortino (Branoff)
9. Fire Hall out lot properties.
10. Use of DPW Yard and Generator (access subject to department).

Street and City property use, unless otherwise indicated, begins Tuesday, May 28, 2019 at 9:00 a.m. until Monday June 3, 2019 at 9:00 A.M., for the purpose of, and authorization to conduct a carnival, vendor/display areas, car show and or other similar events under the following stipulations:

1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
2. Written permission from deed holders of any private properties to be used and appropriate insurance certificates naming such parties as additional insured: City of Swartz Creek, Cooks Diesel 5248 Morrish Road; William Kincaid & Kincaid Properties 5086 South Morrish; St. Mary’s Catholic Church 4413 Morrish Road; Pentecostal Church of God/Family Worship Center 4494 Morrish Road; Mark O’Brien 5099 South Morrish; Kallas Heating and Cooling 8077 Miller; Swartz Creek Schools 8354 Cappy (High School, Mary Crapo Middle School); Ashley Hotchkiss 8280 Crapo; Swartz Creek Area Fire Department.
3. Sufficient number of portable bathrooms placed and located, and litter control program in accordance and under the approval of Director of Community Services.

4. Approval by the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

HOMETOWN DAYS, STREET USAGE PERMIT, MOTOR AND PEDESTRIAN PARADE

Resolution No. 190513-05B2

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committees' application for street closing / usage permit for Saturday, June 1, 2019 from 9:30 a.m. until 2:00 p.m. for purposes of conducting a parade, streets to be used include the high school performing arts center entrance, Miller Rd, and Frederick St under the following stipulations:

1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
2. No candy or other objects be thrown or handed from, to or at any vehicle, trailer, float, or similar, and further, that the Hometown Days Committee establish and maintain a list of all participants and/or entries in the parade that identifies a contact person, such contact to be informed by the Hometown Days Committee of the stipulation and motor vehicle code enforcement actions for violations thereof.
3. General approval, and under the direction and control of the Office of the Chief of Police.

HOMETOWN DAYS PERMIT, AERIAL FIREWORKS DISPLAY

Resolution No. 190513-05B3

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee's application for one fireworks aerial display to be held on Friday, May 31, 2019, at or shortly after dusk, with a cancellation date of Saturday, June 1, 2019, at or shortly after dusk, to be launched from properties directly west of the Swartz Creek Middle School Building, said properties owned by the Swartz Creek School District and Mr. Scott Hoover, under the following stipulations and conditions:

1. Insurance certificate naming the City as insured in an amount to be determined adequate by the City Manager.
2. Written permission from the aforementioned parcel owners along with acceptable insurance certificates naming said parcel owners as additional insured parties, in an amount to be determined adequate by the City Manager.
3. Traffic Control Plan and administration by the Offices of Chief of Police and Director of Community Services.
4. Detailed Plan submitted to and approved by the Fire Chief.

5. All decisions concerning the event and cancellation thereof, if needed, under the direction and control of the Fire Chief.

HOMETOWN DAYS PERMIT, OPERATE ENTERTAINMENT TENT

Resolution No. 190513-05B4

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to operate an entertainment tent with the sale of beer and wine for consumption on the premises, along with live entertainment, to be held on Parcel No. 58-02-200-014, owned by William Kincaid and located 5086 Morrish Road, south of Wade Street, beginning Thursday, May 30, 2019 12:00 PM through Sunday, June 2, 2019, 9:30 PM, under the following stipulations:

1. Michigan Liquor Control Commission Approved Application with appropriate insurance in accordance with the rules of the L.C.C. and naming the City and all other property owners as additional insured parties, in an amount not less than \$1,000,000 (One Million Dollars).
2. Portable bathrooms appropriately located and litter control program in accordance and under the approval of Director of Community Services.
3. Traffic control and pedestrian safety plan in accordance with and under the approval of Office of Chief of Police.
4. Adherence to all L.C.C. stipulations and regulations, state and local laws.
5. No music after 11:00 p.m. Thursday, May 30, 2019 and after 1:30 a.m. on Friday, May 31, 2018 (Saturday Morning), and Saturday, June 1, 2019 (Sunday Morning), and Sunday, June 2, 2019, 9:30 PM.
6. Adequate security as approved by the Chief of Police.
7. Adherence to and under the direction and control of the Office of the Chief of Police.

HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

Resolution No. 190513-05B5

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons as a part of a military concert and ceremonial military honor guard, to be held at the Swartz Creek High School's outdoor football stadium, on Friday, May 31, 2019, at approximately 9:00 p.m., in conjunction with a concert and aerial fireworks display, with a backup rain date of Saturday, June 1, 2019 at approximately 9:00 p.m. under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).

2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

Resolution No. 190513-05B6

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons in conjunction with a Parade and as a ceremonial military honor guard, to be held along Miller Road on Saturday, June 1, 2019, at approximately 10:00 A.M., under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

WAIVER OF INSPECTION FEE, HOMETOWN DAYS COMMITTEE

Resolution No. 190513-05B7

I Move the City of Swartz Creek waive the permit fees for the temporary structure (trailer) and electrical permit inspection fees for the Swartz Creek Hometown Days Committee.

TRAFFIC CONTROL APPROPRIATION

Resolution No. 190513-05B8

I Move the City of Swartz Creek provide traffic control devices to ensure the safety of the public during the duration of the Swartz Creek Hometown Days event and hereby direct the Director of Public Works to order or supply barricades sufficient to do so at a cost not to exceed \$1,750, appropriated to the community promotions department of the general fund.

RESOLUTION TO APPROVE THE POSSESSION OF ANIMALS OTHERWISE PROHIBITED BY ORDINANCE

Resolution No. 190513-05B9

WHEREAS, the festival activities include various animal events and attractions that include animals that are prohibited without approval as outlined in Ordinance Section 3-1.; and

WHEREAS, the Hometown Days Chairperson requested the city council to affirm approval of certain animal events and activities as outlined in a letter dated March 26th, 2019; and

WHEREAS, the City Council finds these activities to be in line with prior events and approvals as part of the routine functions of the festival.

NOW, THEREFORE, BE IT RESOLVED the Swartz Creek City Council hereby authorizes the Kachunga and the Alligator, the Whispering Pines Mobile Farm/Petting Zoo, and the Agricultural tent, and related features and animals to operate and be present within the city and for such operation to hereby be incorporated into the festival permit for Hometown Days.

Discussion Ensued.

YES: Pinkston, Root, Cramer, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

Abstain: Farmer.

RESOLUTION TO APPROVE 5K FOOT RACE STREET PERMIT

Resolution No. 190513–06

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Gilbert

WHEREAS, Riverbend Striders, Inc. and Swartz Creek Community Schools Cross Country Teams are recognized not-for profit entities that operate in Swartz Creek; and

WHEREAS, said organizations propose to continue the annual 5k road race that coincides with the Hometown Days Festival, and they therefore seek a permit to use the city streets on May 30, 2019; and

WHEREAS, the City Council finds those organization and the event to be beneficial to the public and in good standing.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves the application for a street usage permit to conduct a 5 kilometer foot road race on Thursday, May 30, 2019, 6:30 PM – 8:00 PM, applicant: the Riverbend Striders, Inc., care of Janet Wallen, race to be held in Winchester Village Subdivision, in accordance with the application submitted, under the direction and control of the Chief of Police and contingent upon the provision of valid insurance listing the City of Swartz Creek as an additionally insured party.

Discussion Ensued.

YES: Root, Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

RESOLUTION TO ACCEPT THE SWARTZ CREEK PUBLIC ENGAGEMENT STATEMENT

Resolution No. 190513-07

(Carried)

Motion by Councilmember Root
Second by Councilmember Cramer

WHEREAS, the City Council, to further the proactive stance of the city as it relates to economic development, is actively engaged in the pursuit of standard Redevelopment Ready Communities certification; and

WHEREAS, during the 2018 review, the State of Michigan Economic and Development Corporation (MEDC) indicated that a public participation plan is required; and

WHEREAS, the MEDC supplies guidance on the intent and form for such plans; and

WHEREAS, city staff have drafted a custom Swartz Creek Public Engagement Strategy to fit local needs and fulfill RRC requirements; and

WHEREAS, the Planning Commission, at their regular meeting on April 2, 2019, recommended acceptance of the statement.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council hereby approves the Swartz Creek Public Engagement Strategy, a copy of which is included in the May 13, 2019 city council packet, and further direct staff to produce final production copies that are available for digital and hardcopy consumption by the public.

YES: Cramer, Farmer, Gilbert, Hicks, Krueger, Pinkston, Root.
NO: None. Motion Declared Carried.

RESOLUTION TO ESTABLISH A DATE FOR THE PUBLIC HEARING REGARDING THE 2019-2020 FY BUDGET

Resolution No. 190513-08

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Farmer

WHEREAS, the City of Swartz Creek observes a fiscal year, beginning on July 1 of each year; and,

WHEREAS, the City Charter requires a public hearing on the proposed budget and encourages adoption prior to the third Monday in May; and,

WHEREAS, city staff have prepared budget revenues and expenses in draft form in the timeliest manner practical based upon determinations available for taxable value.

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby sets a Public Hearing, to be held on Tuesday, May 28, 2019 at 7:00 PM, at the regularly scheduled City Council Meeting, or as soon thereafter as this matter can be heard, to hear public comments and needs regarding the Proposed 2019-2020 Fiscal Year Budget, and further, post a notice of the public hearing in the View News, with a copy of the proposed budget to be available in the Clerk's Office beginning May 14, 2019.

Discussion Ensued.

YES: Farmer, Gilbert, Hicks, Krueger, Pinkston, Root, Cramer.
NO: None. Motion Declared Carried.

Recreational Marijuana

Discussion

Adam Zettel, City Manager, primarily discussion tonight is to see if there is collective objection to opting out to recreational marijuana. Recreational marijuana sales distribution requires opting out or you would by default be opted in. He will bring an ordinance to council on May 28th effectively opting out on recreational marijuana based on prior communications by council. In the future we will have to address usage rules on recreational marijuana.

RESOLUTION TO APPROVE A PROFESSIONAL SERVICE AGREEMENT WITH OHM ADVISORS TO COMPLETE AN INTERSECTION TRAFFIC CONTROL STUDY

Resolution No. 190513-09

(Carried)

Motion by Councilmember Farmer
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major streets and local streets, including traffic control devices and pedestrian features; and

WHEREAS, recent events, including pedestrian injury and a Safe Routes to School initiative, raised awareness of potential dangers at the intersection of Cappy Lane and Fairchild Street, and

WHEREAS, OHM Advisors is a qualified engineer of the city that has professional staff capable of conducting an objective study on the current conditions and future options to improve vehicle and pedestrian safety at this intersection.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the proposal for engineering services as submitted by OHM Advisors, dated April 26, 2019, and included in the city council packet of May 13, 2019.

BE IT FURTHER RESOLVED, that the City Council directs the Mayor to execute said proposal on behalf of the city and for the City Treasurer to appropriate such costs to the Major Street Fund.

Discussion Ensued.

YES: Gilbert, Hicks, Krueger, Pinkston, Root, Cramer, Farmer.

NO: None. Motion Declared Carried.

RESOLUTION TO ASSESS DELINQUENT CHARGES FOR SNOW REMOVAL

Resolution No. 190513-10

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Farmer

WHEREAS, the city, by virtue of enforcing certain ordinances and charter provisions, incurs expenses related to the improvement, maintenance, and/or replacement of private and public property; and

WHEREAS, the city also provides utility services, of which some recipients of said services have outstanding and overdue balances related to the same; and

WHEREAS, the city's ordinances related to the provision of water and sewer services, as well as those pertaining to the maintenance of sidewalks and noxious weeds, provide for the collection of expenses and related fees; and

WHEREAS, such outstanding expenses, service charges, and fees are able to be assessed to real property per Chapter 10 of the City Charter.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek directs the Treasurer to prepare an audit of all outstanding debts owed to the City for delinquent sidewalk snow removal, and further, to cause such debts to be assessed against the property owner of record, in accordance with City Ordinance and State Statute, said debts to be placed against the summer 2019 tax collection roll.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Root, Cramer, Farmer, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Mike Shumaker, 7446 Country Meadow Drive, commented on the school intersection.

Brenda Huyck, Hometown Days, appreciates the support of the council. They are making strides to be part of helping anybody in the community.

REMARKS BY COUNCILMEMBERS:

Councilmember Cramer is looking forward to future collaboration between the city and the school on the Safe Routes Project. Representative Cherry will be at the Senior Center May 20th.

Councilmember Farmer is excited for Hometown Days. Sharp Funeral Home looks great.

Councilmember Hicks attended the Planning Commission meeting and it was very good and very informative. Thanks to Brenda Huyck for being a speaker at the Park Board meeting.

Councilmember Gilbert commented on Kincaid lot being rolled. He feels that will help out a lot.

Mayor Pro Tem Pinkston wanted to know if we had any news about Hank & Don's being sold. Mr. Zettel replied he has heard nothing.

Mayor Krueger thanks to Chief Bade and all of our police officers for all that they do.

ADJOURNMENT

Resolution No. 190513-11

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

I Move the Swartz Creek City Council adjourn the regular meeting at 8:21 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk



CEM Support Center

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

May 13, 2019

NOTIFICATION #:
1047464433

CITY OF SWARTZ CREEK
8083 CIVIC DR
SWARTZ CREEK, MI 48473-1377

REFERENCE: FAIRCHILD ST, SWARTZ CREEK

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of \$100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately
This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:	
Winter Construction Costs:	\$ -
Installation Charge (\$100.00 per Luminaire):	\$ 18,042.00
Additional Costs	
Total Estimated Cost:	\$ 18,042.00
Less Prepayment Received:	\$ -
Total Estimated Cost Due:	\$ 18,042.00

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Kristen R Greenwood at (844) 316-9537



A CMS Energy Company

CEM Support Center

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED	
TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:	
<u>POBoxCEServiceRequest@cmsenergy.com</u>	
<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input checked="" type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	OTHER:
NOTIFICATION REFERENCE NUMBERS	
ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1047464433



CITY OF SWARTZ CREEK
8083 CIVIC DR
SWARTZ CREEK MI 48473-1377

Amount Due: \$18,042.00
Please pay by: May 27, 2019

Invoice Number	9315397284
PO Number	
PO Date	
Bill Date	05/13/19

Account: 3000 1542 2524

FAIRCHILD ST - SWARTZ CREEK - STREETLIGHTING - NOTIFICATION NUMBER (s): - - - - - 1047464433 -

NONENERGY INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Electric Streetlights-CIAC (6) Luminaire Streetlights @ \$100.00/each	6.0 EA	\$100.00	\$600.00
Electric Streetlights-CIAC (6) 14.5' Fluted Poles Black with drop base @ \$1,635.00/each	6.0 EA	\$1,635.00	\$9,810.00
Electric Streetlights-CIAC (6) Avery LED Cutoff Fixtures @ \$1,272.00/each	6.0 EA	\$1,272.00	\$7,632.00

TOTAL DUE: \$18,042.00

See Page 2 for Payment Options.

Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

INVOICE QUESTIONS - Contact: Kristen R Greenwood -(844) 316-9537 -

Fold, detach and mail this stub with your check made payable to Consumers Energy. Please write your account number on your check.



CONSUMERS ENERGY
 CEM Support Ctr - Lansing RM 122
 PO Box 30162
 Lansing, MI 48909-7662

PREPAYMENT REQUEST

Account: 3000 1542 2524

Amount Due: \$18,042.00
Please pay by: May 27, 2019
Enclosed:

6 330025057385 000018042002 0000 2056 3 300015422524 H

Ways to pay your nonenergy bill:



Same-day payment
ConsumersEnergy.com
Discover® MasterCard®
Visa® or eCheck



Same-day payment
866-329-9593
Discover® MasterCard®
Visa® or eCheck



By mail
Check, money order
Consumers Energy
Payment Center
P.O. Box 740309
Cincinnati, OH 45274-0309



In person
Cash, check, card
or money order
Varies by authorized payment location
Fees may apply



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 100000431294

Consumers Energy Company is authorized as of 4/30/2019, by the City of SWARTZ CREEK, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 11/1/2018.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1047464433, 1047903264

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 11/1/2018 shall remain in full force and effect.

City of SWARTZ CREEK

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 11/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 4/30/2019,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Select..

I, _____, Clerk of the City of SWARTZ CREEK, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

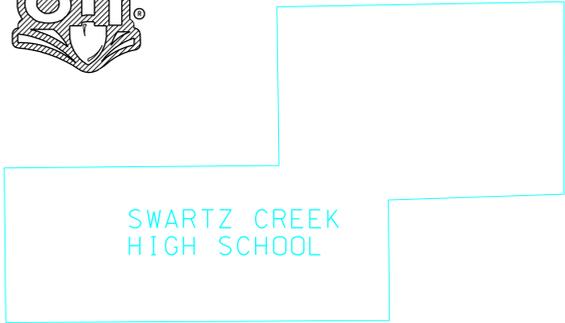
Dated:

Municipal Customer Type: City

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
4	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	FAIRCHILD ST

MISS DIG System, Inc.
 1-800-482-7171



SWARTZ CREEK HIGH SCHOOL

FORESTRY REQUIRED



NEAREST UPSTREAM
 DEVICE LCP 452
 150A FUSE
 8295 MILLER RD

CONSUMERS ENERGY CONTACTS	
DEPARTMENT	NAME
DESIGNER	JUSTIN WICKAY
CORPORATOR	ARISTEN GREENWOOD
NUMBER	ALTERNATE
810-288-7834	
269-965-8221	

UNDERGROUND LEGEND	
1. Single-phase primary	A. No 2 AL cable, 175 mils, 15KV, or secondary.
2. Open wye primary	B. No 1/0 AL cable, 175 mils, 15KV, or secondary.
3. Three-phase primary	C. No 3/0 AL cable, 175 mils, 15KV, or secondary.
4. Single-phase secondary	D. 350 kcmil AL cable, 175 mils, 15KV, or secondary.
5. Combination light and power secondary	E. 500 kcmil copper cable, 175 mils, 15KV, or secondary.
6. Three-phase power secondary	F. 750 kcmil AL cable, 175 mils, 15KV, or secondary.
7. Single-phase service	G. No 1/0 stranded AL cable, 280 mils, 28KV.
8. Combination lighting and power service	H. No 3/0 stranded AL cable, 280 mils, 28KV.
9. Three-phase power service	I. 750 kcmil AL cable, 280 mils, 28KV.
10. Streetlighting conductor (2/C-#10 CU)	J. Cable joint.
11. Streetlighting conductor (2/C-#8 AL)	K. 350 kcmil AL cable, 260 mils, 25KV.
12. Covered neutral conductor for ducts	L. No 1/0 AL solid cable, 280 mils, 28KV.
13. Streetlighting conductor (3/C-#1/0 AL)	M. Marker to locate cable.
	N. Refer to Note on Drawing, NI for Note 1, etc.
	R. No 1/0 AL, solid cable, 280 mils, 28KV.
	T. No 1/0 AL stranded cable 280 mils, 28KV, jacketed.
	TT. No 1/0 AL stranded cable, 260 mils tree-retardant INS, 25KV, Jacketed.
	V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
	VT. 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.
	W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
	WT. 750 kcmil AL cable, 260 mils tree-retardant INS, 25KV, Jacketed.
	EX: BR - No. 1/0 solid AL cable for three-phase primary
	3C/40 - No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary
	X - CONDUCTOR CHANGE

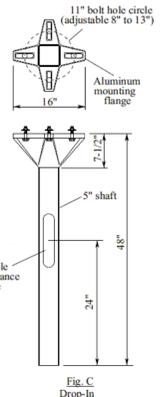


FIGURE 42-213-1 FIG. C
 NOTE: CUSTOMER TO INSTALL CONDUIT PRIOR TO CONSTRUCTION

JOB PURPOSE STATEMENT
 WORK IS BEING PERFORMED TO
 INSTALL STREET LIGHTING FOR THE
 CITY OF SWARTZ CREEK AND TO UPGRADE
 OVERHEAD LIGHTING TO LED
 ...

CONSTRUCTION CERTIFICATION	
Work was constructed as Engineered or Changed as Indicated.	
All Non-engineered Material was Returned to Stores.	
Signed _____ in Direct Charge of Work	DATE: _____
Dates Started _____	Completed _____
MISS DIG NUMBER: _____	

CONSTRUCTION CERTIFICATION	
STAKED	<input type="checkbox"/> YES <input type="checkbox"/> NO
TREES	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
TLM NUMBER	0655021228
# OF ROOTS	
DIMS	
APPROVED BY	JIM CAVANAUGH
DATE	03/08/19
SHEET	OF
SCALE	

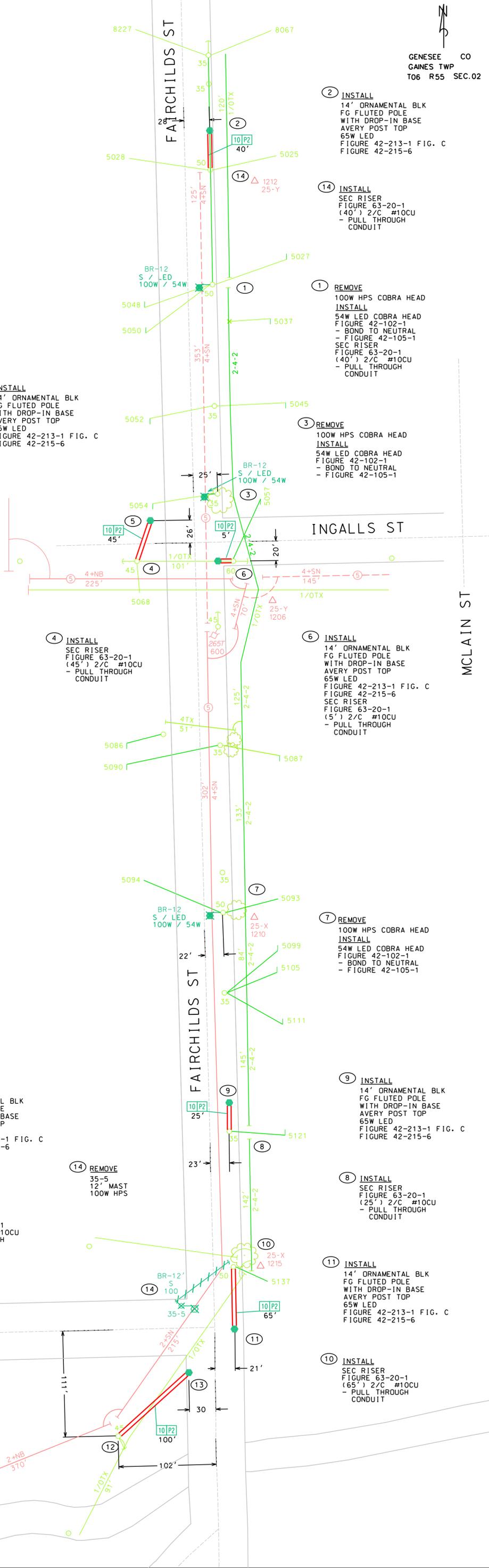
CONSTRUCTION CERTIFICATION	
FAIRCHILD ST. SWARTZ CREEK	ECNC/ESIC LED
FOR CITY OF SWARTZ CREEK	
ORDER TYPE	AMOUNT
ECNC	LED
ESIC	LED
ORDER NUMBER	1027903264
NOTIFICATION NUMBER	107464433
NOTIFICATION NUMBER	1027903264
ORDER NUMBER	1024186

ECNC LED
 ESIC LED

CONSTRUCTION CERTIFICATION	
ORDER TYPE	AMOUNT
ECNC	LED
ESIC	LED
ORDER NUMBER	1024186

CONSTRUCTION CERTIFICATION	
CM NO.	100005226420
ORDER TYPE	AMOUNT
ECNC	LED
ESIC	LED
ORDER NUMBER	1024186

GENESEE CO
 GAINES TWP
 T06 R55 SEC.02



- ② INSTALL
14' ORNAMENTAL BLK
FG FLUTED POLE
WITH DROP-IN BASE
AVERY POST TOP
65W LED
FIGURE 42-213-1 FIG. C
FIGURE 42-215-6
- ③ REMOVE
100W HPS COBRA HEAD
INSTALL
54W LED COBRA HEAD
FIGURE 42-102-1
- BOND TO NEUTRAL
- FIGURE 42-105-1
SEC RISER
FIGURE 63-20-1
(40') 2/C #10CU
- PULL THROUGH
CONDUIT
- ④ INSTALL
SEC RISER
FIGURE 63-20-1
(45') 2/C #10CU
- PULL THROUGH
CONDUIT
- ⑤ INSTALL
14' ORNAMENTAL BLK
FG FLUTED POLE
WITH DROP-IN BASE
AVERY POST TOP
65W LED
FIGURE 42-213-1 FIG. C
FIGURE 42-215-6
- ⑥ INSTALL
14' ORNAMENTAL BLK
FG FLUTED POLE
WITH DROP-IN BASE
AVERY POST TOP
65W LED
FIGURE 42-213-1 FIG. C
FIGURE 42-215-6
SEC RISER
FIGURE 63-20-1
(5') 2/C #10CU
- PULL THROUGH
CONDUIT
- ⑦ REMOVE
100W HPS COBRA HEAD
INSTALL
54W LED COBRA HEAD
FIGURE 42-102-1
- BOND TO NEUTRAL
- FIGURE 42-105-1
- ⑧ INSTALL
SEC RISER
FIGURE 63-20-1
(25') 2/C #10CU
- PULL THROUGH
CONDUIT
- ⑨ INSTALL
14' ORNAMENTAL BLK
FG FLUTED POLE
WITH DROP-IN BASE
AVERY POST TOP
65W LED
FIGURE 42-213-1 FIG. C
FIGURE 42-215-6
- ⑩ INSTALL
SEC RISER
FIGURE 63-20-1
(65') 2/C #10CU
- PULL THROUGH
CONDUIT
- ⑪ INSTALL
14' ORNAMENTAL BLK
FG FLUTED POLE
WITH DROP-IN BASE
AVERY POST TOP
65W LED
FIGURE 42-213-1 FIG. C
FIGURE 42-215-6
- ⑫ INSTALL
SEC RISER
FIGURE 63-20-1
(100') 2/C #10CU
- PULL THROUGH
CONDUIT
- ⑬ INSTALL
14' ORNAMENTAL BLK
FG FLUTED POLE
WITH DROP-IN BASE
AVERY POST TOP
65W LED
FIGURE 42-213-1 FIG. C
FIGURE 42-215-6
- ⑭ REMOVE
35-5
12' MAST
100W HPS



CEM Support Center

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

May 13, 2019

NOTIFICATION #:
1047856075

CITY OF SWARTZ CREEK
8083 CIVIC DR
SWARTZ CREEK, MI 48473-1377

REFERENCE: HELMSLEY ROAD, SWARTZ CREEK

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of \$100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately
This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration

The estimated cost for your energy request is as follows:

Non Refundable Agreement for Installation of Electric Facilities:

Winter Construction Costs:	\$ -
Installation Charge (\$100.00 per Luminaire):	\$ 9,021.00
Additional Costs	
Total Estimated Cost:	\$ 9,021.00
Less Prepayment Received:	\$ -
Total Estimated Cost Due:	\$ 9,021.00

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:

Kristen R Greenwood at (844) 316-9537



A CMS Energy Company

CEM Support Center

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED	
TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:	
<u>POBoxCEServiceRequest@cmsenergy.com</u>	
<input type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input checked="" type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	OTHER:
NOTIFICATION REFERENCE NUMBERS	
ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	1047856075



CITY OF SWARTZ CREEK
8083 CIVIC DR
SWARTZ CREEK MI 48473-1377

Amount Due: \$9,021.00
Please pay by: May 27, 2019

Invoice Number	9315397287
PO Number	
PO Date	
Bill Date	05/13/19

Account: 3000 1545 1937

▶ HELMSLEY ROAD STREETLIGHTS - SWARTZ CREEK - STREETLIGHTING - NOTIFICATION NUMBER (s): - - - - -
 1047856075 -

NONENERGY INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Electric Streetlights-CIAC (3) Luminaire Streetlights @ \$100/each	3.0 EA	\$100.00	\$300.00
Electric Streetlights-CIAC (3) 14.5' Fluted Black with Base @ \$1,635.00/each	3.0 EA	\$1,635.00	\$4,905.00
Electric Streetlights-CIAC (3) Avery 65W LED Streetlights @ \$1,272.00/each	3.0 EA	\$1,272.00	\$3,816.00
TOTAL DUE:			\$9,021.00

See Page 2 for Payment Options.
 Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

INVOICE QUESTIONS - Contact: Kristen R Greenwood -(844) 316-9537 -

Fold, detach and mail this stub with your check made payable to Consumers Energy. Please write your account number on your check.



CONSUMERS ENERGY
 CEM Support Ctr - Lansing RM 122
 PO Box 30162
 Lansing, MI 48909-7662

PREPAYMENT REQUEST

Account: 3000 1545 1937

Amount Due: \$9,021.00
Please pay by: May 27, 2019
 Enclosed:

6 330025057391 000009021007 0000 2056 4 300015451937 H

Ways to pay your nonenergy bill:



Same-day payment
ConsumersEnergy.com

Discover® MasterCard®
Visa® or eCheck



Same-day payment
866-329-9593

Discover® MasterCard®
Visa® or eCheck



By mail

Check, money order

Consumers Energy
Payment Center
P.O. Box 740309
Cincinnati, OH 45274 0309



In person

Cash, check, card
or money order

Varies by authorized payment location

Fees may apply



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 100000431294

Consumers Energy Company is authorized as of _____, by the City of SWARTZ CREEK, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 11/1/2014.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1047856075, 1047469329

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 11/1/2014 shall remain in full force and effect.

City of SWARTZ CREEK

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 11/1/2014, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Select..

I, _____, Clerk of the City of SWARTZ CREEK, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
3	<u>100</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	HELMSLEY DR



A CMS Energy Company

CEM Support Center

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

May 13, 2019

NOTIFICATION #s:

CITY OF SWARTZ CREEK
8083 CIVIC DR
SWARTZ CREEK, MI 48473-1377

ELECTRIC UG DISTRIBUTION: 1047518010 1047469332

REFERENCE: MILLER ROAD STREETScape, SWARTZ CREEK

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

A copy of our proposed design drawings are enclosed.

The estimated cost for your energy request is as follows:

Refundable Agreement for Installation of Electric Facilities:	
Non Refundable Agreement for Installation of Electric Facilities:	\$ 52,441.00
Overhead Electric Service	
Underground Electric Service:	
Excess Footage Charge:	
Temporary Electric Service:	
Winter Construction Costs:	\$ -
Additional Costs (See Invoice):	\$ 20,064.00
Total Estimated Cost	\$ 72,505.00
Less Prepayment Received:	\$ -
Total Estimated Cost Due:	\$ 72,505.00

Costs may also result from practical difficulties encountered during construction and additional payment may be required if:

- Work presently designed is done outside normal business hours.
- Change to the location of the service entrance.
- Changes to the design or route.
- Other construction delays.

Enclosed is a copy of the Agreement for Installation or Modification of Electric Facilities and invoice that is valid for 60 days from the date of this letter and is subject to change thereafter. This cost estimate includes only work required for Consumers Energy and does not reflect any work or costs that may be required by other parties, including other utilities. Please review and sign the Agreement for Installation of Electric Facilities and return in the envelope provided or email to: POBoxCEServiceRequest@cmsenergy.com. You will receive a copy of the agreement after it is signed and dated by a Consumers Energy company representative. Once we receive your payment and any required easements, contracts, permits or inspections we can proceed with your request. Payment in full is required before the installation will be scheduled for construction.

CONTACT OUR SECURE CREDIT/DEBIT CARD PAYMENT CENTER @ 1-866-329-9593 TO PAY "FEE FREE" WITH YOUR VISA OR MASTERCARD OR MAKE A PAYMENT ONLINE AT: www.consumersenergy.com AND CLICK "MAKE PAYMENT" TO USE THE GUEST PAY FEATURE.

Please review all attached materials carefully and direct inquiries for your request to:

Kristen R Greenwood at (844) 316-9537



A CMS Energy Company

CEM Support Center

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7662

PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO CONSUMERS ENERGY IN THE ENVELOPE PROVIDED	
TO EXPEDITE SERVICE, RETURN VIA EMAIL TO:	
<u>POBoxCEServiceRequest@cmsenergy.com</u>	
<input checked="" type="checkbox"/>	AGREEMENT FOR INSTALLATION (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input checked="" type="checkbox"/>	PAYMENT WITH INVOICE STUB (BOTTOM STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input type="checkbox"/>	GO READY FORM (FORM 1250) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	SITE READY PHOTO(S) TO EXPEDITE SERVICE, RETURN VIA EMAIL TO: <u>POBoxCEServiceRequest@cmsenergy.com</u>
<input type="checkbox"/>	OTHER:
NOTIFICATION REFERENCE NUMBERS	
ELECTRIC SERVICE NOTIFICATION:	
GAS SERVICE NOTIFICATION:	
ELECTRIC OH DISTRIBUTION NOTIFICATION:	
ELECTRIC UG DISTRIBUTION NOTIFICATION:	1047518010 1047469332
GAS MAIN NOTIFICATION:	
STREETLIGHT NOTIFICATION:	



CITY OF SWARTZ CREEK
8083 CIVIC DR
SWARTZ CREEK MI 48473-1377

Amount Due: \$72,505.00
Please pay by: May 27, 2019

Invoice Number	9315397282
PO Number	
PO Date	
Bill Date	05/13/19

Account: 3000 1535 2218

MILLER ROAD STREETScape - SWARTZ CREEK - STREETLIGHTING - NOTIFICATION NUMBER (s): - - - -
1047518010 - - 1047469332 -

NONENERGY INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Electric Streetlights-fluted pole	8.0 EA	\$1,136.00	\$9,088.00
Electric Streetlights 65 W LED	8.0 EA	\$1,272.00	\$10,176.00
Electric Streetlights-CIAC	8.0 EA	\$100.00	\$800.00
Electric U/G Dist. (Non-Refundable)	1.0 EA	\$52,441.00	\$52,441.00

TOTAL DUE: \$72,505.00

See Page 2 for Payment Options.
Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan

INVOICE QUESTIONS - Contact: Kristen R Greenwood -(844) 316-9537 -

Fold, detach and mail this stub with your check made payable to Consumers Energy. Please write your account number on your check.



CONSUMERS ENERGY
CEM Support Ctr - Lansing RM 122
PO Box 30162
Lansing, MI 48909-7662

PREPAYMENT REQUEST

Account: 3000 1535 2218

Amount Due: \$72,505.00
Please pay by: May 27, 2019
Enclosed:

6 330025057380 000072505001 0000 2056 3 300015352218 H

Ways to pay your nonenergy bill:



Same-day payment
ConsumersEnergy.com

Discover® MasterCard®
Visa® or eCheck



Same-day payment
866-329-9593

Discover® MasterCard®
Visa® or eCheck



By mail

Check, money order

Consumers Energy
Payment Center
P.O. Box 740309
Cincinnati, OH 45274 0309



In person

Cash, check, card
or money order

Varies by authorized payment location

Fees may apply



AGREEMENT FOR MODIFICATIONS OF ELECTRIC FACILITIES (NONREFUNDABLE)

PART I

Effective Date: 5/13/2019 Notification Number: 1047518010 (Drawing Attached, Exhibit A)

Company:

CONSUMERS ENERGY COMPANY a Michigan Corporation

Customer:

CITY OF SWARTZ CREEK (Name)

530 W. Willow St

8083 CIVIC DR

Lansing, MI 48909-7662

SWARTZ CREEK, MI 48473-1377

(Address)

(City, State and Zip Code)

Attention:

Service Location: MILLER ROAD STREETSCAPE, SWARTZ CREEK

Township GENESEE County GENESEE

Town 07 Range 55 Section 35

Price: \$ 52,441.00

NOTE: ADDITIONAL CHARGES MAY BE OWED. SEE PART II, SECTION 2 and 5 FOR DETAILS.

The Price is good for sixty (60) days from the effective date above. Part II, CONSUMERS' FACILITIES AGREEMENT TERMS AND CONDITIONS is attached hereto and is a part of this Agreement. CUSTOMER ACKNOWLEDGES HAVING READ SAID TERMS AND CONDITIONS. CONSUMERS ENERGY COMPANY EXPRESSLY REJECTS ANY ADDITIONAL OR DIFFERENT TERMS AND CONDITIONS SET FORTH IN ANY PURCHASE ORDER ISSUED BY CUSTOMER OR IN ANY OTHER CONTRACT DOCUMENT ISSUED BY CUSTOMER.

CONSUMERS ENERGY COMPANY

CITY OF SWARTZ CREEK (Customer)

By (Signature)

By (Signature)

(Print or Type Name)

(Print or Type Name)

(Date Signed)

(Date Signed)

Title

Title



**AGREEMENT FOR MODIFICATIONS OF
ELECTRIC FACILITIES (NONREFUNDABLE)**

**TERMS AND CONDITIONS
PART II**

1. For any new facilities being installed to accommodate new load to the Company's system, a non-refundable contribution pursuant to tariffs filed with the Michigan Public Service Commission (Rule C6) is included in the Price.

In consideration of Customer's request and agreement to pay all the costs of relocation/modification of Consumers' facilities, Consumers hereby agrees to relocate and/or modify its electric facilities. The facilities to be relocated or modified are shown on the drawing attached as Exhibit A. Pursuant to tariffs filed with the Michigan Public Service Commission (Rule C1), when relocation or modification of Consumers' facilities is requested or made necessary by a customer, all costs for the relocation or modification are charged to the requesting party.

For the above mentioned activities, all costs are non-refundable and are due prior to the start of construction. The Customer shall pay the Price identified in Part I upon execution of this Agreement.

2. After all work is completed, Consumers will invoice the Customer for any additional amounts owed.

The Customer is solely responsible to contact the owner of any phone, cable TV or any other facility that may be attached to Consumers' poles and make arrangements for the removal and/or relocation of those facilities at the Customer's expense. The Price identified in Part I does not include any cost the owner of those facilities may charge for the removal and/or relocation.

The Customer shall also be responsible for additional extraordinary construction costs that result from, but are not limited to site conditions, environmental contamination, underground, or buried obstructions, permit fees or other governmental restrictions. If work is to be completed outside of Consumers' normal working hours at the Customer's request, incremental costs shall apply, and these costs will be the Customer's responsibility.

Any amounts to be paid pursuant to this Agreement are exclusive of federal, state, county, municipal, or local property, license, excise, sales use, gross receipt or similar tax with respect to the work covered hereunder and if Consumers is required by applicable law or regulation to pay or collect any such tax or if any such taxes are assessed against Consumers on account of performance of this Agreement, no matter when such assessment is made, then such tax or taxes shall be paid by the Customer to Consumers in addition to the amounts provided for herein.

3. Prior to the installation of the facilities, and as a condition precedent thereto, the Customer shall provide, at no expense to the Company, recordable easements, on a form provided by the Company, granting all necessary rights of way for installation and maintenance of said facilities. If said facilities are to serve a residential subdivision, said easements shall include, but not be limited to, rights of way for streetlighting in the subdivision by means of underground facilities, even though Consumers does not undertake to provide streetlighting facilities and service as a part of this Agreement. If said easements are not secured and delivered to Consumers within thirty (30) days after execution of this Agreement, Consumers may, at its option, refund all payments made to it hereunder by the Customer, without interest, after deducting reasonable expenses incurred by Consumers on account of this Agreement, and this Agreement shall thereupon terminate.

4. For any underground facilities included in the work to be performed hereunder, the Customer shall provide, at no expense to Consumers, rough grading (not more than three inches below finished grade) so that the underground facilities can be properly installed in relation to the finished grade level. The Customer shall maintain the average elevation within six feet of any cable, conduit wire, conductor or other underground facility thereafter at a level not to exceed twelve inches above or three inches below the grade level established at the time of installation of said underground facilities. Further, the Customer shall maintain the ground surface elevation in an area four feet wide around any transformer pad, subsurface transformer, junction vault or other support at an elevation of not less than three inches and not more than six inches below the base of any transformer mounted on a pad or other support and not more than six inches below the top of any subsurface transformer or junction vault; provided, however, that changes in the ground surface elevation in excess of the limits herein prescribed may be permitted upon written consent of Consumers. Consumers will backfill and place excavated earth over any area of construction; the Customer is responsible for the final restoration of the construction area.



**AGREEMENT FOR MODIFICATIONS OF
ELECTRIC FACILITIES (NONREFUNDABLE)**

TERMS AND CONDITIONS (CONT.)

5. If any underground facilities or any portion thereof are to be installed between December 15 and April 15, the Customer shall, prior to installation of said underground facilities or portion thereof, pay Consumers an additional nonrefundable contribution per trench foot as stated in the "Computation of Electric Distribution System Line Extension Deposit and Contribution" for the portion of said facilities installed during said period (Winter construction/practical difficulties charge). The Customer will receive a credit for any part of such winter charge paid by other utilities for joint use of the trench or paid by the Customer for installation, by Consumers, of gas pipe in the same trench. No portion of said facilities will be installed between December 15 and April 15, unless the Customer has paid such additional contribution.

In addition, a further nonrefundable contribution in addition to that provided for herein may be required where, in Consumers' judgment, practical difficulties not considered in determining the Customer's estimate such as water conditions or rock near the surface are encountered during construction. If the Customer does not make such additional contribution within fifteen (15) days after receiving written notice of the necessity for and amount of such additional contribution, Consumers may, at its option, refund all payments made to it hereunder by the Customer, without interest and deducting reasonable expenses incurred by Consumers, and this Agreement shall thereupon terminate.

6. Consumers shall not be in breach of contract as a result of any delay in performing its obligations if such delay is due to strikes or other labor troubles; inability to obtain labor, materials, components, supplies, for any reason, including default of suppliers or subcontractors; acts of God; fire; flood; storm; earthquake or other natural calamities; war; insurrections; riot; embargoes; curtailment; order; regulations or restriction imposed by governmental authorities; or any other cause which is beyond the reasonable control of Consumers, whether of a similar or dissimilar nature and whether or not existing or foreseeable on the scheduled date of commencement of the work. Consumers shall have no obligation to settle any strike or other labor difficulty in a manner not completely satisfactory to it. Should any such delay occur, the time for the performance of Consumers' obligations shall be extended by a time equal to the length of the delay plus such additional time as is reasonably necessary to enable Consumers to resume performance of its obligations.

7. Consumers warrants that any work performed under this Agreement shall be performed by properly skilled personnel in accordance with generally accepted standards for the work being performed. The sole liability of Consumers for defective work under this warranty or otherwise, shall be limited to reperforming any such work on the same conditions as the original work. The foregoing is the Customer's exclusive remedy and, EXCEPT AS EXPRESSLY STATED HEREIN, THERE ARE NO OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, INCLUDING THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PURPOSE.

In no event shall Consumers be liable for any loss or damage whatsoever, by reason of its failure to discover, report or modify latent defect or defects inherent in the subject matter of the work. The aforementioned warranty is subject to the following conditions:

(a) Consumers shall not be responsible for repairs, replacements, or corrections made by others with respect to the work performed by Consumers.

(b) The Customer shall notify Consumers in writing of any breach or warranty with respect to the services performed by Consumers within ten (10) days after completion of the work.

8. THE TOTAL LIABILITY OF CONSUMERS, ITS AGENTS, EMPLOYEES, VENDORS AND CONTRACTORS WITH RESPECT TO ANY AND ALL CLAIMS ARISING OUT OF THIS CONTRACT INCLUDING THE PERFORMANCE OF OBLIGATIONS IN CONNECTION WITH THE WORK HEREUNDER, WHETHER BASED ON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED IN AGGREGATE ONE THOUSAND DOLLARS (\$1,000.00) AND SHALL IN NO EVENT INCLUDE INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY NATURE INCLUDING, BUT NOT LIMITED TO, LOSS OF REVENUE OR ITS USE; LOSS BY REASON OF PLANT OR EQUIPMENT SHUTDOWN OR INABILITY TO OPERATE AT RATED CAPACITY; INCREASED EXPENSE OR OPERATION OF PLANT OR EQUIPMENT; INCREASED COSTS OF PURCHASING OR PROVIDING EQUIPMENT, MATERIALS, SUPPLIES OR SERVICES OUTSIDE CONSUMERS' SCOPE OR SUPPLY; COSTS OR REPLACEMENT POWER OR CAPITAL; CLAIMS OF THE CUSTOMER'S CUSTOMERS; OR INVENTORY OR USE CHARGES, EVEN IF CONSUMERS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.



**AGREEMENT FOR MODIFICATIONS OF
ELECTRIC FACILITIES (NONREFUNDABLE)**

TERMS AND CONDITIONS (CONT.)

This limitation of liability section shall prevail over any conflicting or inconsistent provisions contained herein or in any other applicable document and shall be in effect even if the remedy or remedies set forth herein fail in their essential purpose.

9. The Customer shall indemnify and hold Consumers, its agents, employees, vendors and contractor(s) harmless from and against, and shall at Consumers' option undertake the defense of, any and all claim, losses, liability and damage (including environmental harm) and including reasonable attorney's fees which Consumers might sustain or incur or which might be asserted by any third party against Consumers as a result of the services provided under this Agreement, whether based on warranty, contract, tort (including negligence), strict liability or otherwise, unless caused solely by the negligence of Consumers, its agents or employees.

10. Any assignment or any part thereof by the Customer without the previous written permission of Consumers shall be void and of no effect. Consumers may subcontract any services hereunder.

11. This agreement does not create an employer/employee relationship between the parties. Consumers will retain sole and absolute discretion over the manner and means of carrying out Consumers' responsibilities hereunder.

12. The terms of this Agreement shall not be changed superseded or supplemented, except in writing by an authorized representative of Consumers and by a duly authorized representative of Customer.

13. This Agreement shall be deemed a Michigan contract and shall be construed in accordance with and governed by the laws of the State of Michigan. With respect to the subject matter hereof, this Agreement supersedes all previous representations, understandings and negotiations, either written or oral, between the parties hereto or their representatives and constitutes the entire contract between the parties. This Agreement is intended for the benefit of the parties hereto and does not grant any rights to any third parties unless otherwise specifically stated herein. No part of any purchase order, request for proposal or other documents issued by Customer shall be binding upon Consumers or affect its rights or obligations hereunder unless signed by a duly authorized representative of Consumers.

14. This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the Parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither Party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

15. Additional Items



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 100000431294

Consumers Energy Company is authorized as of 4/30/2019, by the City of SWARTZ CREEK, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 11/1/2018.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1047518010, 1047469332

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 11/1/2018 shall remain in full force and effect.

City of SWARTZ CREEK

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 11/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 4/30/2019,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Select..

I, _____, Clerk of the City of SWARTZ CREEK, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
11	<u>250</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Remove</u>	MILLER RD
18	<u>100</u>	<u>HPS</u>	<u>Post Top</u>	<u>Arlington</u>	<u>Remove</u>	MILLER RD



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 103033446230

Consumers Energy Company is authorized as of 4/30/2019, by the City of SWARTZ CREEK, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 11/1/2018.

Lighting Type:

General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):

1047518010, 1047469332

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 11/1/2018 shall remain in full force and effect.

City of SWARTZ CREEK

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 11/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 4/30/2019,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Select..

I, _____, Clerk of the City of SWARTZ CREEK, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City

GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
26	<u>65</u>	<u>LED</u>	<u>Post Top</u>	<u>Avery</u>	<u>Install</u>	MILLER RD
8	<u>72</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Install</u>	MILLER RD

CHARTER TOWNSHIP OF CLAYTON

2011 South Morrish Road • Swartz Creek, Michigan 48473
Ph. (810) 635-4433 • Fax (810) 635-4526 • claytontownship.org

Chris Gehringer - Supervisor
Dennis Milem - Clerk
Rick Caruso - Treasurer



Greg Childers - Trustee
Mike Crockett - Trustee
Tamara Kapraun - Trustee
Shelley Thompson - Trustee

May 8, 2019

Attn: Mr. Adam Zettel

Swartz Creek City Manager

Re: Pavement Repair and Chip Seal on Bristol Road

Dear Adam,

Earlier this year as you and I discussed our plans for our respective communities, we tentatively agreed that we would contact each other in regards to shared services which mutually benefit our municipalities. I also mentioned that Clayton Township was interested in doing a pavement repair and chip seal project on Bristol Road from Morrish Road to Seymour Road. This project consists of laying down a $\frac{3}{4}$ " overlay of asphalt on the entire surface of the existing surface then applying a limestone chip and asphalt coating to complete the project.

Clayton Township has agreed to fund the project with Act 51 Allocation Funds at 50% and General Fund monies budgeted for our 2019 road plan. The entire project is 5280' in length by 22' in width by $\frac{3}{4}$ ". The entire project cost is \$80,961.75 with GCRC Allocation Funds Participation being \$40,480.88 and Clayton Townships Participation being \$40,480.87.

Per our shared services discussion earlier this year and our phone conversation this morning, I would greatly appreciate your advocating on our behalf, for your city to contribute monetarily on a percentage basis to this project. The city of Swartz Creek has ownership of approximately 1,358' of the Southern half of Bristol Road starting at Morrish Road and proceeding west towards Seymour Road. This constitutes 12.8% of the project boundaries, with a projected cost of \$10,360.00. That being said Clayton Township will provide the same Act 51 Allocation Funds toward this part of the project on the City's behalf, bringing the total monetary askance from the City to 6.4% of the entire project which comes to \$5,180.00.

I have enclosed a copy of the project cost sheet and I would also be willing to pay the cost for the entire project first, and then invoice the city for the 6.4%, in order to streamline the "red tape".

Thank you for your consideration,

Christopher M. Gehringer

Supervisor, Charter Township of Clayton



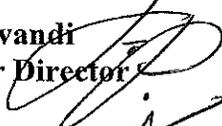
GENESEE COUNTY ROAD COMMISSION

Serving the motorists of Genesee County for more than 100 years

211 W. Oakley Street
Flint, MI 48503-3995
Website: www.gcrc.org
Board meetings: first and third Tuesdays at 10:00 A.M.

Phone: (810) 767-4920
Toll Free: (800) 249-4027
Fax (810) 767-5373 – Administration
Fax (810) 767-3634 – Maintenance

To: Board of County Road Commissioners, Genesee County

From: Fred Peivandi
Manager Director 
Anthony Branch
Director of Maintenance 

Coetta Adams 
Director of Finance

Re: PAVEMENT REPAIR CHIP SEAL REQUEST FOR CLAYTON TOWNSHIP:

BRISTOL ROAD BETWEEN MORRISH ROAD TO SEYMOUR ROAD

Date of Meeting: April 2, 2019

Date Prepared: March 12, 2019

Synopsis: Clayton Township is requesting that the Genesee County Road Commission work to perform pavement repair chip seal on Bristol Road between Morrish Road to Seymour Road.

Clayton Township will be using their available matching allocation funds for the pavement repair chip seal project.

The attached cost estimate includes equipment, labor and materials required in completing this project.

Recommendation: Staff requesting Board approval for pavement repair chip seal work requested by Clayton Township. Pavement repair chip seal work will be done on Bristol Road between Morrish Road to Seymour Road, using their available matching allocation funds. The Township is paying (\$40,480.87) and the Road Commission is paying (\$40,480.88). This total cost of this project will be \$80,961.75.

AB/ac
Attachments



GENESEE COUNTY ROAD COMMISSION MAINTENANCE DEPARTMENT

211 West Oakley Street
Flint, Michigan 48503-3995

COST FOR PAVEMENT REPAIR & CHIP SEAL

DATE 02/20/2019 TOWNSHIP OF Clayton

ROAD NAME: Bristol Rd - Morrish Rd to Seymour Rd

LENGTH: 5280' x 22' x .75"

TYPE OF WORK: Pavement repair chip seal (3/4" inch)

ADDITIONAL *Prices good for the 2019 paving season*

COMMENTS Final accounting will be based on actual cost

SUMMARY OF ESTIMATED TOWNSHIP COST

Estimated Time Needed to Complete Work

Day/Days 1



GRAND TOTAL \$80,961.75



Township Participation \$40,480.87



GCRC Allocation Funds \$40,480.88



Participation by Others \$0.00

Please sign below and return to the Maintenance Department, if your Township would like the Genesee County Road Commission to proceed with this work. **It is agreed that in the event the cost exceeds more than 10% of above estimate, the Road Commission will consult with the Township prior to final billing.**

Township's Board Approval

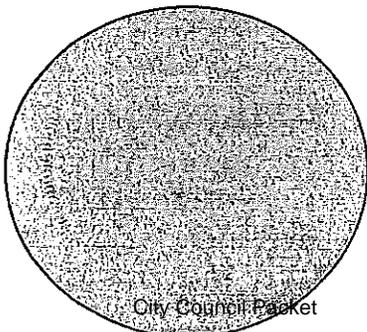
Christopher Schenzer 3-5-19
Supervisor Date

Road Commission's Board Approval

John H. Mandelaris April 2 2019
Chairperson Date

Work Order Number P00189/S00189

Work Completed _____
District Supervisor Date



Engineering Dept Fund Verification	Matching Allocation
Signature <u><i>[Signature]</i></u>	Date
<u>86,750.12</u> Available Funds	<u>3-11-19</u>
Engineering Dept. Fund Verification	Other Participation
Signature	Date
Available Funds	<u>May 20 2019</u>

AGREEMENT TO CHANGE WATER/SEWER BILLING PRACTICES

This Agreement (“Agreement”) is made this ____ day of May, 2019, by and among the CITY OF SWARTZ CREEK, MICHIGAN (“City”) and SWARTZ CREEK ESTATES (“Community”). City and Community are sometimes referred to collectively herein as "Parties," and individually as "Party."

WITNESSETH:

This Agreement is made based upon the following underlying facts and circumstances:

- A. Community is a manufactured home community located within City and which is attached to City’s municipal water and sewer system.
- B. Prior to the effective date of this Agreement, City has charged and billed the individual sites and residents of the Community for water service.
- C. The Parties have agreed that changing the charging and billing system from individual sites to the Community as a whole would be mutually-beneficial.
- D. This Agreement incorporates and is subject to all ordinances, policies, and statutes enacted by the City.

NOW, THEREFORE, in consideration of the foregoing premises, of the mutual and respective covenants, obligations and undertakings of the Parties, and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties, intending to be legally bound hereby, agree as follows:

1. **Effective Date.** The change described in this Agreement will become effective as of the bill issued on or around July 1, 2019. The bill will be for usage from March 21, 2019 through June 20, 2019.

2. **Transfer of Billing and Charging.** As of the Effective Date, City will provide Community with a single bill (the “Master Bill”) representing the usage for all water and sewer in the Community based upon the master meter located on Seymour Road. City will no longer read meters on any of the particular homes or sites within the Community and will no longer bill any of the homes or sites individually. City will provide a Master Bill in accordance with its standard billing practices and schedule. Payment of the Master Bill will be due 21 days after delivery of the Master Bill.

3. **Rates.** Until June 30, 2019, the quarterly rates the City will charge Community are as follows:

Water based upon consumption (per 100 cubic feet of water): \$7.07

Water Readiness to Serve – 6” meter: \$2,207.70

Sewer (Based upon water usage above): \$2.14

Sewer Readiness to Serve -- \$52.50 per site

As of July 1, 2019, the quarterly rates the City will charge Community will be as follows:

Water based upon consumption (per 100 cubic feet of water): \$7.28

Water Readiness to Serve – 6” meter: \$2,273.93

Sewer (Based upon water usage above): \$2.14

Sewer Readiness to Serve -- \$52.50 per unit

Rates may be adjusted by resolution of the city council

4. **Site Billing.** Community shall be solely responsible to pay the Master Bill to City and Community will have the sole obligation to read the individual unit’s meters, to charge its residents, and to collect its charges.

5. **Ownership of the Meters and Equipment.** The City owns and must maintain the master meter, which produces the Master Bill, and all equipment related to the master meter. The Community owns and must maintain the meters and all equipment relating to the individual units in the community. Community is subject to all conditions of service applicable to the City’s water/sewer customers.

6. **Entire Agreement.** This Agreement constitutes the entire contract and understanding between the Parties with regard to the subject matter of this Agreement. This Agreement may be amended only in a writing signed by the Party against whom enforcement is sought.

7. **Governing Law.** This Agreement shall be governed by, and enforced and construed in accordance with, the laws of the State of Michigan.

8. **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of, and be binding upon, the Parties, their successors, legal representatives, heirs, legatees, distributees, and assigns irrespective of whether such person shall have become a party to this Agreement or agreed to join in or be bound by the terms of this Agreement.

9. **Survival.** The representations, warranties, covenants, obligations and agreements made in this Agreement shall survive the execution and delivery of this Agreement.

10. **Captions.** The captions and paragraph numbers are inserted only as a matter of convenience and in no way define, limit, construe, or describe the meaning, scope, or intent of such paragraphs nor in any way affect this Agreement.

11. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which together shall constitute a single instrument.

IN WITNESS WHEREOF, the Parties have caused this four-page Agreement to be executed on the day and date set forth above.

**CITY OF SWARTZ CREEK,
MICHIGAN**

By:
Its:

SWARTZ CREEK ESTATES

By:
Its:

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 04/30/2019

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,293,643.00	2,316,789.17	1,951,008.54	365,780.63	84.21
215.000 - Administration and Clerk	75.00	75.00	43.60	31.40	58.13
253.000 - Treasurer	1,000.00	7,109.07	6,229.07	880.00	87.62
301.000 - Police Dept	5,400.00	5,760.10	5,040.10	720.00	87.50
345.000 - PUBLIC SAFETY BUILDING	18,200.00	18,200.00	23,810.74	(5,610.74)	130.83
410.000 - Building & Zoning & Plann	51,350.00	59,205.00	73,383.50	(14,178.50)	123.95
448.000 - Lighting	8,990.00	8,990.00	6,434.60	2,555.40	71.58
728.005 - Holland Square Streetscap	0.00	90,000.00	90,000.00	0.00	100.00
782.000 - Facilities - Abrams Park	195.00	195.00	70.00	125.00	35.90
783.000 - Facilities - Elms Rd Park	7,600.00	7,600.00	6,425.32	1,174.68	84.54
786.000 - Non-Motorized Trailway	0.00	15,000.00	15,000.00	0.00	100.00
790.000 - Facilities-Senior Center/Li	8,200.00	8,200.00	6,800.47	1,399.53	82.93
790.012 - CDBG Senior Center Operi	1,724.00	1,724.00	0.00	1,724.00	0.00
TOTAL REVENUES	2,396,377.00	2,538,847.34	2,184,245.94	354,601.40	
000.000 - General	1,000.00	350.00	1,179.51	(829.51)	337.00
101.000 - Council	16,708.82	16,953.58	15,987.60	965.98	94.30
172.000 - Executive	103,388.18	104,680.66	84,741.39	19,939.27	80.95
201.000 - Finance,Budgeting,Accour	46,874.00	48,658.76	40,307.80	8,350.96	82.84
215.000 - Administration and Clerk	28,262.00	30,457.85	22,516.31	7,941.54	73.93
228.000 - Information Technology	16,300.00	16,300.00	15,717.67	582.33	96.43
247.000 - Board of Review	6,104.00	6,074.00	2,288.18	3,785.82	37.67

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
253.000 - Treasurer	42,127.00	42,340.57	32,608.58	9,731.99	77.01
257.000 - Assessor	48,198.00	48,383.09	40,079.22	8,303.87	82.84
262.000 - Elections	39,358.40	39,012.68	26,827.53	12,185.15	68.77
266.000 - Legal Council	15,500.00	15,500.00	14,906.50	593.50	96.17
301.000 - Police Dept	0.00	8,475.59	8,475.59	0.00	100.00
301.266 - Legal Council PSFY	0.00	0.00	1,633.50	(1,633.50)	100.00
301.851 - Retiree Employer Health C	24,000.00	24,000.00	18,150.25	5,849.75	75.63
334.000 - Metro Police Authority	995,200.00	995,200.00	970,927.00	24,273.00	97.56
336.000 - Fire Department	178,200.00	188,741.45	166,599.46	22,141.99	88.27
345.000 - PUBLIC SAFETY BUILDING	51,632.26	51,632.26	37,159.78	14,472.48	71.97
410.000 - Building & Zoning & Plann	81,648.24	99,723.17	92,094.63	7,628.54	92.35
410.025 - 2017 CDBG 5157 Morrish	375.00	375.00	0.00	375.00	0.00
448.000 - Lighting	140,000.00	140,000.00	80,133.39	59,866.61	57.24
463.000 - Routine Maint - Streets	0.00	15,850.18	15,850.18	0.00	100.00
728.005 - Holland Square Streetscap	0.00	482,770.00	22,971.25	459,798.75	4.76
781.000 - Facilities - Pajtas Amphith	2,217.98	2,217.66	778.70	1,438.96	35.11
782.000 - Facilities - Abrams Park	41,629.78	42,009.10	24,223.05	17,786.05	57.66
783.000 - Facilities - Elms Rd Park	62,552.39	63,315.45	45,319.68	17,995.77	71.58
783.016 - Elms Park Brm-Trail Reno	2,710.50	982.85	982.85	0.00	100.00
784.000 - Facilities - Bicentennial Pa	1,527.00	1,527.32	1,397.15	130.17	91.48
786.000 - Non-Motorized Trailway	150,000.00	0.00	0.00	0.00	0.00
787.000 - Veterans Memorial Park	3,273.55	3,273.55	2,109.51	1,164.04	64.44
790.000 - Facilities-Senior Center/Li	36,065.22	35,665.22	27,572.15	8,093.07	77.31

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
790.012 - CDBG Senior Center Operi	1,724.00	1,724.00	1,720.33	3.67	99.79
793.000 - Facilities - City Hall	19,468.56	19,118.56	14,587.96	4,530.60	76.30
794.000 - Community Promotions P	32,056.05	34,426.55	27,727.24	6,699.31	80.54
796.000 - Facilities - Cemetary	2,535.77	2,485.77	3,827.83	(1,342.06)	153.99
797.000 - Facilities - City Parking Lot	105,825.60	12,375.60	14,523.28	(2,147.68)	117.35
851.000 - Retired Employee Health	26,800.00	26,800.00	12,146.76	14,653.24	45.32
852.000 - Insurance Claims Assessm	110.00	110.00	17.20	92.80	15.64
965.000 - Transfers Out	168,730.00	278,730.00	219,930.00	58,800.00	78.90
TOTAL EXPENDITURES	2,492,102.30	2,900,240.47	2,108,019.01	792,221.46	
Fund 101 - General Fund:					
TOTAL REVENUES	2,396,377.00	2,538,847.34	2,184,245.94	354,601.40	86.03
TOTAL EXPENDITURES	2,492,102.30	2,900,240.47	2,108,019.01	792,221.46	72.68
NET OF REVENUES & EXPENDITURES	(95,725.30)	(361,393.13)	76,226.93	(437,620.06)	
Fund 202 - Major Street Fund					
000.000 - General	419,300.00	419,300.00	339,259.61	80,040.39	80.91
441.000 - Miller Rd Park & Ride	5,200.00	5,200.00	5,194.08	5.92	99.89
449.500 - Right of Way - General	0.00	1,250.00	1,250.00	0.00	100.00
453.105 - Fairchild-Cappy to Miller 1	230,601.00	75,663.00	19,463.83	56,199.17	25.72
463.000 - Routine Maint - Streets	0.00	287.50	287.50	0.00	100.00
474.000 - Traffic Services	0.00	0.00	4,855.75	(4,855.75)	100.00
478.000 - Snow & Ice Removal	500.00	2,350.00	3,620.04	(1,270.04)	154.04
TOTAL REVENUES	655,601.00	504,050.50	373,930.81	130,119.69	
228.000 - Information Technology	825.00	825.00	1,436.34	(611.34)	174.10
429.000 - Occupational Safety	26.91	26.91	0.00	26.91	0.00
441.000 - Miller Rd Park & Ride	6,787.80	6,787.80	5,073.90	1,713.90	74.75

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
449.500 - Right of Way - General	10,000.00	10,000.00	9,662.62	337.38	96.63
449.501 - Right of Way - Storms	200.00	15,920.00	14,539.50	1,380.50	91.33
453.105 - Fairchild-Cappy to Miller 1	288,251.00	92,330.71	15,512.21	76,818.50	16.80
463.000 - Routine Maint - Streets	104,333.87	146,058.87	79,593.96	66,464.91	54.49
463.104 - Winston Drive Reconstruc	1,200.00	1,200.00	299.88	900.12	24.99
463.307 - Oakview - Seymour to Che	0.00	22,500.00	10,195.50	12,304.50	45.31
463.308 - Winston - Oakview to Che	0.00	5,000.00	312.50	4,687.50	6.25
473.000 - Routine Maint - Bridges	400.00	400.00	0.00	400.00	0.00
474.000 - Traffic Services	39,708.00	39,683.00	23,826.24	15,856.76	60.04
478.000 - Snow & Ice Removal	41,544.80	81,066.20	38,456.71	42,609.49	47.44
482.000 - Administrative	18,887.00	18,885.00	7,463.82	11,421.18	39.52
538.500 - Intercommunity storm dra	7,000.00	7,000.00	3,279.48	3,720.52	46.85
786.000 - Non-Motorized Trailway	20,000.00	20,000.00	0.00	20,000.00	0.00
965.000 - Transfers Out	85,000.00	85,000.00	85,000.00	0.00	100.00
TOTAL EXPENDITURES	624,164.38	552,683.49	294,652.66	258,030.83	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	655,601.00	504,050.50	373,930.81	130,119.69	74.19
TOTAL EXPENDITURES	624,164.38	552,683.49	294,652.66	258,030.83	53.31
NET OF REVENUES & EXPENDITURES	31,436.62	(48,632.99)	79,278.15	(127,911.14)	
Fund 203 - Local Street Fund					
000.000 - General	133,125.00	133,125.00	136,518.20	(3,393.20)	102.55
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	0.00	1,250.00	1,250.00	0.00	100.00
463.000 - Routine Maint - Streets	475.00	475.00	287.50	187.50	60.53

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
478.000 - Snow & Ice Removal	300.00	1,600.00	2,466.76	(866.76)	154.17
931.000 - Transfers IN	596,500.00	596,500.00	596,500.00	0.00	100.00
TOTAL REVENUES	745,400.00	747,950.00	737,022.46	10,927.54	
228.000 - Information Technology	825.00	825.00	1,436.35	(611.35)	174.10
429.000 - Occupational Safety	0.00	174.70	174.70	0.00	100.00
449.500 - Right of Way - General	8,800.00	15,558.84	17,033.84	(1,475.00)	109.48
449.501 - Right of Way - Storms	1,500.00	1,100.00	0.00	1,100.00	0.00
463.000 - Routine Maint - Streets	261,810.47	271,095.47	204,540.30	66,555.17	75.45
463.103 - Worchester/Chesterfield I	0.00	4,312.78	4,312.78	0.00	100.00
463.105 - Daval Reoncstruction	96,386.78	96,386.78	56,458.26	39,928.52	58.57
463.106 - Hemsley Reconstruction	0.00	63,635.00	20,035.50	43,599.50	31.49
463.107 - Chelmsford - Seymour to	0.00	19,790.00	10,342.00	9,448.00	52.26
463.108 - Oxford Court	0.00	10,000.00	175.50	9,824.50	1.76
474.000 - Traffic Services	8,990.20	13,385.54	16,154.26	(2,768.72)	120.68
478.000 - Snow & Ice Removal	50,206.02	72,335.85	38,642.00	33,693.85	53.42
482.000 - Administrative	19,538.64	18,801.08	8,643.75	10,157.33	45.97
538.500 - Intercommunity storm dra	6,800.00	5,070.45	3,279.48	1,790.97	64.68
TOTAL EXPENDITURES	454,857.11	592,471.49	381,228.72	211,242.77	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	745,400.00	747,950.00	737,022.46	10,927.54	98.54
TOTAL EXPENDITURES	454,857.11	592,471.49	381,228.72	211,242.77	64.35
NET OF REVENUES & EXPENDITURES	290,542.89	155,478.51	355,793.74	(200,315.23)	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	628,290.00	628,290.00	613,662.35	14,627.65	97.67
TOTAL REVENUES	628,290.00	628,290.00	613,662.35	14,627.65	

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
905.000 - Debt Service	164,444.40	164,444.40	164,115.23	329.17	99.80
965.000 - Transfers Out	462,000.00	462,000.00	461,500.00	500.00	99.89
TOTAL EXPENDITURES	626,444.40	626,444.40	625,615.23	829.17	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	628,290.00	628,290.00	613,662.35	14,627.65	97.67
TOTAL EXPENDITURES	626,444.40	626,444.40	625,615.23	829.17	99.87
NET OF REVENUES & EXPENDITURES	1,845.60	1,845.60	(11,952.88)	13,798.48	
Fund 226 - Garbage Fund					
000.000 - General	393,465.00	393,465.00	383,953.32	9,511.68	97.58
TOTAL REVENUES	393,465.00	393,465.00	383,953.32	9,511.68	
000.000 - General	10,373.00	10,373.00	0.00	10,373.00	0.00
101.000 - Council	5,865.88	5,865.88	2,843.89	3,021.99	48.48
172.000 - Executive	8,937.06	8,937.06	6,124.41	2,812.65	68.53
201.000 - Finance,Budgeting,Accour	6,497.00	6,781.03	6,559.72	221.31	96.74
215.000 - Administration and Clerk	4,587.00	4,801.76	3,548.41	1,253.35	73.90
228.000 - Information Technology	2,200.00	2,200.00	1,656.35	543.65	75.29
253.000 - Treasurer	7,993.00	8,044.19	6,077.11	1,967.08	75.55
257.000 - Assessor	3,000.00	2,805.97	0.00	2,805.97	0.00
528.000 - Sanitation Collection	282,905.90	289,594.36	215,977.92	73,616.44	74.58
530.000 - Wood Chipping	41,993.60	40,730.44	26,746.42	13,984.02	65.67
782.000 - Facilities - Abrams Park	3,366.80	4,875.00	5,092.88	(217.88)	104.47
783.000 - Facilities - Elms Rd Park	5,384.54	5,800.84	6,344.22	(543.38)	109.37
793.000 - Facilities - City Hall	3,904.49	3,754.69	3,433.45	321.24	91.44
TOTAL EXPENDITURES	387,008.27	394,564.22	284,404.78	110,159.44	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	393,465.00	393,465.00	383,953.32	9,511.68	97.58

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
TOTAL EXPENDITURES	387,008.27	394,564.22	284,404.78	110,159.44	72.08
NET OF REVENUES & EXPENDITURES	6,456.73	(1,099.22)	99,548.54	(100,647.76)	
Fund 248 - Downtown Development Fund					
000.000 - General	49,600.00	54,603.98	54,584.65	19.33	99.96
728.004 - Family Movie Night	1,000.00	1,000.00	1,000.00	0.00	100.00
TOTAL REVENUES	50,600.00	55,603.98	55,584.65	19.33	
173.000 - DDA Administration	3,365.00	3,365.00	2,807.95	557.05	83.45
728.000 - Economic Development	10,125.00	14,288.75	14,183.75	105.00	99.27
728.002 - Streetscape	101,200.00	101,200.00	90,000.00	11,200.00	88.93
728.003 - Facade Program	10,000.00	26,486.75	4,750.50	21,736.25	17.94
728.004 - Family Movie Night	3,900.00	3,900.00	5,475.00	(1,575.00)	140.38
TOTAL EXPENDITURES	128,590.00	149,240.50	117,217.20	32,023.30	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	50,600.00	55,603.98	55,584.65	19.33	99.97
TOTAL EXPENDITURES	128,590.00	149,240.50	117,217.20	32,023.30	78.54
NET OF REVENUES & EXPENDITURES	(77,990.00)	(93,636.52)	(61,632.55)	(32,003.97)	
Fund 350 - City Hall Debt Fund					
000.000 - General	14.50	14.50	16.19	(1.69)	111.66
931.000 - Transfers IN	88,730.00	88,730.00	88,730.00	0.00	100.00
TOTAL REVENUES	88,744.50	88,744.50	88,746.19	(1.69)	
905.000 - Debt Service	89,480.00	89,480.00	89,480.00	0.00	100.00
TOTAL EXPENDITURES	89,480.00	89,480.00	89,480.00	0.00	
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES	88,744.50	88,744.50	88,746.19	(1.69)	100.00
TOTAL EXPENDITURES	89,480.00	89,480.00	89,480.00	0.00	100.00
NET OF REVENUES & EXPENDITURES	(735.50)	(735.50)	(733.81)	(1.69)	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	70.00	0.00	(226.80)	226.80	100.00
931.000 - Transfers IN	30,000.00	140,000.00	81,200.00	58,800.00	58.00

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
TOTAL REVENUES	30,070.00	140,000.00	80,973.20	59,026.80	
336.000 - Fire Department	0.00	250,000.00	191,187.48	58,812.52	76.47
TOTAL EXPENDITURES	0.00	250,000.00	191,187.48	58,812.52	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	30,070.00	140,000.00	80,973.20	59,026.80	57.84
TOTAL EXPENDITURES	0.00	250,000.00	191,187.48	58,812.52	76.47
NET OF REVENUES & EXPENDITURES	30,070.00	(110,000.00)	(110,214.28)	214.28	
Fund 590 - Water Supply Fund					
000.000 - General	1,100.00	1,100.00	(2,109.82)	3,209.82	(191.80)
540.000 - Water System	2,164,550.00	2,164,570.00	1,589,468.06	575,101.94	73.43
TOTAL REVENUES	2,165,650.00	2,165,670.00	1,587,358.24	578,311.76	
000.000 - General	71,858.10	71,858.10	0.00	71,858.10	0.00
101.000 - Council	8,736.44	8,736.44	7,153.59	1,582.85	81.88
172.000 - Executive	28,347.05	28,649.55	23,047.44	5,602.11	80.45
201.000 - Finance,Budgeting,Accour	20,581.00	21,780.27	19,877.04	1,903.23	91.26
215.000 - Administration and Clerk	17,209.00	18,439.23	13,498.41	4,940.82	73.20
228.000 - Information Technology	6,855.00	6,855.00	5,747.83	1,107.17	83.85
253.000 - Treasurer	28,629.00	28,751.38	23,340.19	5,411.19	81.18
540.000 - Water System	1,974,615.10	2,113,615.10	1,385,102.41	728,512.69	65.53
542.000 - Read and Bill	53,243.20	53,243.20	38,399.84	14,843.36	72.12
543.230 - Water Main Repair USDA	0.00	219,123.00	179,976.00	39,147.00	82.13
793.000 - Facilities - City Hall	9,588.51	9,588.51	8,563.20	1,025.31	89.31
850.000 - Other Functions	12,000.00	12,000.00	0.00	12,000.00	0.00
905.000 - Debt Service	49,115.60	49,115.60	49,021.43	94.17	99.81
TOTAL EXPENDITURES	2,280,778.00	2,641,755.38	1,753,727.38	888,028.00	

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,165,650.00	2,165,670.00	1,587,358.24	578,311.76	73.30
TOTAL EXPENDITURES	2,280,778.00	2,641,755.38	1,753,727.38	888,028.00	66.38
NET OF REVENUES & EXPENDITURES	(115,128.00)	(476,085.38)	(166,369.14)	(309,716.24)	
Fund 591 - Sanitary Sewer Fund					
000.000 - General	1,080.00	1,080.00	4,339.28	(3,259.28)	401.79
536.000 - Sewer System	1,287,485.00	1,287,485.00	941,354.22	346,130.78	73.12
TOTAL REVENUES	1,288,565.00	1,288,565.00	945,693.50	342,871.50	
000.000 - General	23,582.50	23,582.50	0.00	23,582.50	0.00
101.000 - Council	8,336.44	8,336.44	7,153.74	1,182.70	85.81
172.000 - Executive	29,315.89	29,013.39	22,932.18	6,081.21	79.04
201.000 - Finance,Budgeting,Accour	19,646.00	21,745.27	19,876.37	1,868.90	91.41
215.000 - Administration and Clerk	15,744.00	16,954.23	13,494.63	3,459.60	79.59
228.000 - Information Technology	6,900.00	6,900.00	5,747.83	1,152.17	83.30
253.000 - Treasurer	29,730.00	29,857.44	23,340.63	6,516.81	78.17
536.000 - Sewer System	950,565.12	952,784.42	549,545.97	403,238.45	57.68
537.000 - Sewer Lift Stations	14,257.20	14,022.90	9,859.37	4,163.53	70.31
542.000 - Read and Bill	59,561.04	58,836.04	47,445.11	11,390.93	80.64
543.401 - Flush & TV Sewers	30,904.00	30,054.00	42,199.00	(12,145.00)	140.41
543.408 - Sewer Rehab Phase 8	220,000.00	220,000.00	0.00	220,000.00	0.00
793.000 - Facilities - City Hall	10,861.55	10,451.55	8,542.96	1,908.59	81.74
850.000 - Other Functions	10,000.00	10,000.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES	1,429,403.74	1,432,538.18	750,137.79	682,400.39	
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,288,565.00	1,288,565.00	945,693.50	342,871.50	73.39
TOTAL EXPENDITURES	1,429,403.74	1,432,538.18	750,137.79	682,400.39	52.36

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
NET OF REVENUES & EXPENDITURES	(140,838.74)	(143,973.18)	195,555.71	(339,528.89)	
Fund 661 - Motor Pool Fund					
000.000 - General	161,750.00	158,200.00	130,938.33	27,261.67	82.77
TOTAL REVENUES	161,750.00	158,200.00	130,938.33	27,261.67	
172.000 - Executive	11,424.12	9,434.62	9,409.30	25.32	99.73
201.000 - Finance,Budgeting,Accour	7,602.00	7,602.00	6,050.04	1,551.96	79.58
228.000 - Information Technology	865.00	865.00	729.45	135.55	84.33
795.000 - Facilities - City Garage	153,877.11	214,227.11	120,424.09	93,803.02	56.21
TOTAL EXPENDITURES	173,768.23	232,128.73	136,612.88	95,515.85	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	161,750.00	158,200.00	130,938.33	27,261.67	82.77
TOTAL EXPENDITURES	173,768.23	232,128.73	136,612.88	95,515.85	58.85
NET OF REVENUES & EXPENDITURES	(12,018.23)	(73,928.73)	(5,674.55)	(68,254.18)	
Fund 865 - Sidewalks					
478.000 - Snow & Ice Removal	1,400.00	1,400.00	1,785.00	(385.00)	127.50
TOTAL REVENUES	1,400.00	1,400.00	1,785.00	(385.00)	
478.000 - Snow & Ice Removal	1,950.00	1,950.00	2,345.00	(395.00)	120.26
TOTAL EXPENDITURES	1,950.00	1,950.00	2,345.00	(395.00)	
Fund 865 - Sidewalks:					
TOTAL REVENUES	1,400.00	1,400.00	1,785.00	(385.00)	127.50
TOTAL EXPENDITURES	1,950.00	1,950.00	2,345.00	(395.00)	120.26
NET OF REVENUES & EXPENDITURES	(550.00)	(550.00)	(560.00)	10.00	
Fund 866 - Weed Fund					
000.000 - General	7,000.00	7,000.00	4,050.00	2,950.00	57.86
TOTAL REVENUES	7,000.00	7,000.00	4,050.00	2,950.00	
000.000 - General	1,000.00	1,125.00	1,125.00	0.00	100.00
TOTAL EXPENDITURES	1,000.00	1,125.00	1,125.00	0.00	

GL NUMBER	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 04/30/2019	AVAILABLE BALANCE	% BDGT USED
Fund 866 - Weed Fund:					
TOTAL REVENUES	7,000.00	7,000.00	4,050.00	2,950.00	57.86
TOTAL EXPENDITURES	1,000.00	1,125.00	1,125.00	0.00	100.00
NET OF REVENUES & EXPENDITURES	6,000.00	5,875.00	2,925.00	2,950.00	

City of Swartz Creek, MI



we promise



NLC NATIONAL
LEAGUE
OF CITIES
CITIES STRONG TOGETHER
City Council Packet

Mike Chambers
724-678-6075
mchambers@utilitysp.net



May 28, 2019

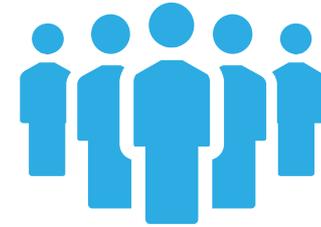
WHY CHOOSE UTILITY SERVICE PARTNERS?



EXPERIENCE



REPUTATION



PARTNERSHIP



BBB Torch Award for Marketplace Ethics

Trust • Performance • Integrity

2013 Winner
Western Pennsylvania Better Business Bureau®



This award underscores one of the primary reasons the National League of Cities selected USP as a partner and extended our agreement for another five years. The organization's exemplary record of customer service and transparency is what has driven the success of this partnership over the years.

— Clarence Anthony, Executive Director
National League of Cities
May 28, 2019

PROGRAM BENEFITS

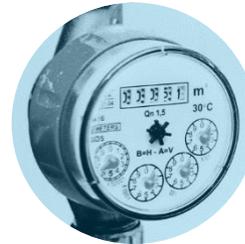
- Only Service Line Program Endorsed by the National League of Cities
- Helps address the public policy issue of aging infrastructure
- No cost for the City to participate
- Ongoing Revenue Stream for the City
- Educates homeowners about their lateral line responsibilities
- Free Public Awareness Campaign
- Peace of Mind - with one toll-free call a reputable plumber is dispatched
- All repairs performed to code by local licensed contractors
- Contractors undergo rigorous vetting process to ensure quality service



OUR SERVICE AND WHAT IT COVERS



SEWER/SEPTIC LATERAL
COVERAGE



WATER/WELL LINE
COVERAGE

Homeowner repair protection for leaking, clogged or broken water and sewer lines from the point of utility connection to the home exterior

Coverage includes:

- Educating homeowners about their service line responsibilities
- Up to \$8,500 coverage per repair incident
- Includes coverage for thawing of frozen external water lines
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

OUR SERVICE AND WHAT IT COVERS



INTERIOR PLUMBING AND DRAINAGE

Homeowner repair protection for in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry

Coverage includes:

- Up to \$3,000 coverage per repair incident.
- Repair of clogged toilets
- Includes coverage for broken or leaking water, sewer, or drain lines under the slab or basement floor
- No annual or lifetime limits, deductibles, service fees, forms, or paperwork
- 24/7/365 availability
- Repairs made only by licensed, local contractors
- Affordable rates and multiple payment methods

MARKETING APPROACH

- No Public Funds are used in marketing, distribution, or administration of the program.
 - Only market by direct mail, no telemarketing
 - Would never mail without your review and approval of marketing material before each and every campaign
 - Limited mailing campaigns per year
 - Consumer friendly marketing
 - Always voluntary for the homeowner
- 
- Consumers can enroll one of three ways:
 - Calling into our toll free number that is provided on the mailing;
 - Returning the bottom of the letter to us in the self addressed stamped envelope provided
 - Visiting our consumer website www.slwofa.com at any time

OVER 650 MUNICIPAL PARTNERS IN 38 STATES

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Colorado
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Iowa
Illinois
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Nevada
Ohio

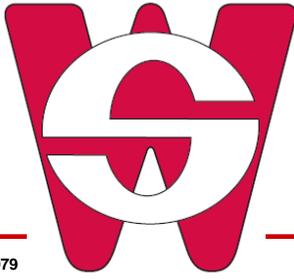
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OUR PARTNERSHIPS IN MICHIGAN

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- City of Ferndale
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- City of Howell
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- City of Burton
- City of Pleasant Ridge
- City of Roseville
- City of Royal Oak
- City of Saline
- City of St. Clair Shores
- Village of Beverly Hills
- Village of Paw Paw
- City of Lathrup Village



Q & A



West Shore Services, Inc.

Jeff DuPilka - President

6620 Lake Michigan Drive, P.O. Box 188, Allendale, MI 49401
Phone: 616-895-4347 ext. 112 Fax: 616-895-7158

Est. 1979

April 18, 2019

Swartz Creek Fire Department
Attention: Chief Dave Plumb
8100 Civic Drive
Swartz Creek, MI 48473

RE: Siren Upgrade Quote

Dear Dave Plumb,

As a result of our conversation last week regarding upgrades to your community warning system, I have attached information on the two-way upgrade and the benefits it provides as well as pricing to complete the upgrade

TWO-WAY SYSTEM UPGRADE

The two-way system will automatically poll each siren daily. The siren will go through its paces, with the exception of sounding the siren, and respond back indicating that the siren is online and functioning properly.

Without being manually polled, each individual siren site will automatically fault and report for the following events:

- Communication failures.
- Loss of AC power.
- DC (battery) back up not functioning properly.
- Cabinet security compromised by either the control or battery cabinet door being opened.

A two-way digital status monitoring system will give Swartz Creek the ability to upgrade the following community warning sites in the County two-way digital monitoring system.

- Swartz Creek 2001 site located at 8100 Civic Center Drive
- Swartz Creek 2001 site located at 1400 S. Elms
- Swartz Creek 2001 site located at 5372 Seymore Road
- Clayton Township 2001 site located at 4071 S. Duffield Road

Approximately 85% of sirens in Genesee are reporting back on the two-way digital status monitoring system. While the warning system you have is still the best on the market and highly reliable, it is a significant advantage to know the status of all sirens on a 24/7/365 basis.

Here is a summary of the benefits you will receive by completing this upgrade:

- You will know the status of your system 24/7/365.

- All sites will have upgraded aluminum control and battery cabinets.
- All sites will have new antenna/antenna cable.
- System will have all narrowband reprogrammable radios should any additional changes be required in the future.
- Your system will start over as new with every control cabinet being the same and covered under a full two year parts and labor warranty.
- The diagnostic feature will allow you to narrow down system problems from the control point.

The system will continue to be activated and monitored by Genesee County along with the other units in your area.

PRICING

The current cost including parts and labor to complete the two-way upgrade would normally run \$8,690.00.

Due to another project we are currently working on with special pricing, the current cost to complete this upgrade will be reduced to \$7,760.00 per site.

The upgrade to two-way will include the following:

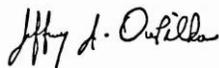
- New aluminum control/battery cabinet
- New antenna feedline
- New antenna
- Delivery and installation

Another benefit of completing this upgrade now is the fact that the sirens will be integrated into the County system while the balance of the upgrade work for other communities is being completed. This will save the additional cost of programming and adding the sirens to the Genesee County control point, which will save an additional cost of approximately \$200.00 per site.

If you have any questions or need additional information, please feel free to give me a call. I am happy to help.

Thanks again for the opportunity to work on your community alert notification needs.

Sincerely,



Jeffrey DuPilka
President

JD/bk