

**City of Swartz Creek
AGENDA**

Regular Council Meeting, Tuesday, May 29, 2018, 7:00 P.M.

Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473

NOTE: THERE WILL BE A BUDGET WORKSHOP PRIOR TO THE MEETING, AT 6PM, IN THE CITY COUNCIL CHAMBERS. THIS MEETING WILL BE OPEN TO THE PUBLIC.

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of May 14, 2018 MOTION Pg. 18
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 3
 - 6B. Draft DDA Minutes Pg. 26
 - 6C. Monthly Reports (Engineer & Budget) Pg. 29
 - 6D. Maintenance and Property Use Agreement Pg. 41
 - 6E. Fiscal Year 2019 Draft Budget ATTACHED
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Fiscal Year 2019 Budget PUBLIC HEARING
 - 8B. Don Shenk Authorization to Negotiate RESO Pg. 15
 - 8C. Branding DISCUSSION
 - 8D. Maintenance and Property Use Agreement (Metro PD) RESO Pg. 16
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Planning Commission:	Tuesday, June 5, 2018, 7:00 p.m., PDBMB
Park Board:	Wednesday, June 6, 2018, 5:30 p.m., PDBMB
City Council:	Monday, June 11, 2018, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, June 14, 6:00 p.m., PDBMB
Fire Board:	Monday, June 18, 2018, 6:00 p.m., Public Safety Bldg
ZBA:	Wednesday, June 20, 2018, 6:00 p.m., PDBMB
City Council:	Monday June 25, 2018, 7:00 p.m., PDBMB
Metro Police:	Wednesday, June 27, 2018, 10:00 a.m., Metro PD

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Tuesday, May 29, 2018 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: May 23, 2018

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** (*No Change of Status*)

The 2017 Huizinga appeal has a hearing date for November. The 2016 for this office appeal was very unusual in terms of value sought by petitioner and because of procedural abnormalities by the petitioner and MTT. Heather recommends that we attempt one round of good faith negotiation for settlement prior to an appraisal. If this is not successful by mid-summer we will seek funds for a third party professional appraisal.

The golf appraisal continues. They do not appear to be cooperating. The allocation of value between the city and Flint Township is as much an issue as the establishment of a total true cash value for the entire course. While all the road frontage, structures, and much acreage is in the city, there is more land area for the course in the township. This circumstance is problematic for us.

✓ **STREETS** (*See Individual Category*)

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP)** (*No Change of Status*)

We are moving forward with our project that was approved in this three year federal funding cycle. The next step is completion of preliminary engineering and design, with the intention of bidding Fairchild Street this coming winter for 2019 construction. A resolution approved in April to engage engineering through the state contract. This is a required state instrument that will enable design and bidding to occur, with 80% of the cost picked up by the MDOT. A resolution is included.

In speaking with the engineer, the city still has the ability to add a sidewalk to the east side of Fairchild. We were informed that the sidewalk would not be an eligible expense so could not get federal funds. However, if it was done at the same time, the city would need to pay 'prevailing wages', which would increase the cost substantially. As such, it was recommended that, should the city decide to add sidewalks, we do so at a later time with another project that is ongoing in the Village.

After this three year cycle is complete, we hope that Miller, west of Morrish will be in the 2020-2022 cycle. Seymour is not on the radar at this point, though we may try to put it on the next cycle as well.

✓ **STREET PROJECT UPDATES** (*Update*)

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Watermain is done on Daval. Concrete work is moving along nicely, with sidewalks and curb now substantially complete. The road bed is already demolished, and we are looking at early asphalt work.

Consumers Energy pulled permits for street light installation on last years project. The start date on the permit was May 12th, with completion in September.

Yard restoration from last year's projects has been unacceptable. We have developed a new plan with the contractor that involves a much higher degree of restoration. Unfortunately, this will push us close to or even into June before final grading and seeding occurs throughout.

We now possess a short list of preventative maintenance projects, as well as rehabilitation projects for later this year and 2019. In addition to the crack sealing, we resolved to rehabilitate Mason, Paul Fortino Drive, and a section of Maple/Crapo.

There are complications with Mason Street. The problem that was discovered is the presence of a clay road base. The contractor intends to add a 10" aggregate base with 5" of new asphalt, which basically results in a new road. This set of circumstances results in higher unit costs for that project. The upside is that Mason will more closely resemble a full reconstruction for an increase of \$43,300.95. This is a lot of value for the cost. Since the approvals were based on unit costs and the value is considerable, we intend to proceed with a change order.

Mr. Svrcek believes the rehabilitation work will be held off until June to avoid a conflict with Hometown Days. In addition, there will be six concrete spots on Miller by I-69 that the contractor will be out to warranty from last year's installation.

Helmsley and Chesterfield are up next for reconstruction in the Village, and we must begin choosing between those reconstructions and projects like Birchcrest that share the same priority. We may be able to perform some limited crush and shape in 2019, with a larger reconstruction effort in 2020. We will know more as expenses are detailed for existing projects, making future budget projections more accurate.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change of Status)*

Lining work is complete for Chelmsford and Valleyview Drives. Inspection of Winshall has also been completed. There were no unexpected abnormalities, work items, or damages reported. Mr. Svrcek will be debriefing with Liqui-Force and Rowe PSC about this project and future work soon.

This multi-year program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly. This could include Winshall Drive and Miller Road sections.

✓ **WATER MAIN REPLACEMENT** (*Update*)

The city has held its public meeting on the proposed USDA Rural Development grant/loan application and related investment plan. The engineer is nearly ready with the grant/loan submission. Most of the unpleasant work has been completed, and the Mayor has begun authorizing submission of various documents to the feds. We are hopeful that the city will qualify for grant funds, and that we will be notified of such by fall. If (when) that occurs, the real planning for cost apportionment, scheduling, and design will begin.

In addition, the Genesee County Drain Commission - Water and Waste Services still intends to update its 2003 Water Master Plan this year. During this process, they are going to analyze the Swartz Creek area to ascertain what current and future needs are. This information will then be used by their consultant to make determinations concerning additional water feeds into the area and the sizing of the water main, including Miller Road.

Their plan is to rely less on Miller Road and more on secondary feeds that could approach the city from the north, south, and west. This would be good for us in the long run and negates the concern that Miller Road would need to be increased in size and/or used as an intercommunity transmission line.

As observed with the break that was experienced on December 18th, additional feeds from other directions are essential for the west end of the county.

The city is also working with the county to abandon the Dye Road water main in the vicinity of the rail line. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **POLICE SERVICE** (*Business Item*)

The Metro PD met on May 23rd. The Authority Board approved the building use agreement that applies to the Metro PD occupied areas of 8100 Civic Drive.

The authority board is planning to host a visioning session in the month of July. Chemical Bank is offering to facilitate the board discussion with staff regarding how to focus MPA resources in the short and long term. I do not have the dates yet, but it is expected to be 1.5 to 2 days in duration.

The chief contract is being worked on by committee and should be finalized by the June meeting, pending standard reviews and background checks.

✓ **HERITAGE VACANT LOTS** (*No Change of Status*)

Sale instruments have been executed. Sale proceeds will be paid to the Heritage Village of Swartz Creek Home Owners Association unless otherwise encumbered or owed to the Genesee County Treasurer (Land Bank).

✓ **NEWSLETTER (Update)**

We will be distributing a newsletter in 2-3 weeks! Based upon the rapid increase in information that the city finds necessary to disseminate, we are moving towards quarterly newsletters. Future installments for 2018 will be in September and December. Anyone have any content ideas?

✓ **HOLLAND SQUARE (Update)**

This process is taking a lot longer than we anticipated. I am having concerns about having a project bid ready by fall. The steering committee met on March 13th, March 26th and April 23rd. Based upon those sessions, two alternates for use are being developed. There is not a schedule for future meetings or product delivery, but I expect the plans in the month of May.

The steering committee numbers about ten, with representatives of adjacent businesses, DDA members, and community group activists. Unfortunately, the process is moving very slowly, and I no longer see any reasonable chance of construction in 2018. The lead option at this point appears to be a multi-purpose site that generally functions as versatile open space for public use. I hope we get something there that is truly unique and notable in the region. Whether the primary use or an artistic feature, I encourage the council to extend beyond the standard comfort zone in terms of use and investment to make this truly special. Lot development of this scale may only occur once a century!

Previous public engagements have demonstrated strong support for a farm market and a plaza space that could host a multitude of events. Options for onsite storage, concessions, and restroom facilities have been mentioned numerous times. In addition, neighboring businesses are strongly advocating that the open area can host parking.

✓ **TRAILS (No Change of Status)**

The MDOT Enhancement application is submitted! We hope this covers 65% of the investment. Work with Consumers Energy and CN Rail is positive for those project components that require their engagement. We are still working with the MTA and GM on some easements and permissions.

By the time this packet reaches you, the DNR match portion for the remainder of the project will probably also be submitted. This entails an application for the Department of Natural Resources Trust Fund Grant for construction. This grant can fund up to 50% of a project, up to \$300,000. We will be seeking an amount close to that to offset the 35% that the city must cover to match the Enhancement grant.

Note that that the city will still be heavily invested in this, even if both grants are awarded. Count on a general fund outlay of \$200,000 for all engineering, construction, and inspection services. This outlay will be required because the DNR requires that the city match 25% of the 'ask' from the DNR. So, the actual 'ask' will be 75% of what MDOT does not fund, leaving us with 25% of the DNR match of 35%.

Since this will get us close to the \$300,000 cap, we can expect to self-fund any overages, add-ons, and engineering that exceeds the limit. Again, the city WILL be using general fund dollars to make this connection happen.

The project timeline is as follows:

September 2017: Intercommunity Project Resolutions (Complete)
October 2017: Draft MDOT Application (Complete)
November 2017: Submit Application for MDOT Funds (Complete)
December 2017: Review and Revise MDOT Application (Complete)
March 2018: Submit Final MDOT Application (Complete)
March 2018: Draft DNR Application: (Complete)
April 2018: Submit DNR Application: (Complete)
October 2018: Final Trail Design
December 2018: Bid Trail Project
April 2019: Commence Trail Construction

✓ **REDEVELOPMENT READY COMMUNITIES (Update)**

The zoning ordinance technical review is underway and the council approved the work related to the economic development strategy. Communication from the state's contractors has been non-existent so I have no report to give. Once review and recommendation deliverables are made available, the planning commission will look to proceed with any needed implementation.

I ask councilmembers and other officers of the city to make every effort to engage themselves in the economic development strategy process and to encourage the engagement of our affiliates, such as the chamber, senior center, schools, etc.

The following RRC components are also at the forefront of our improvement and certification efforts:

- Development review flowchart and checklist (**In Progress**)
- Integrated community development webpage for city/DDA processes and programs (**Done**)
- Economic Development Strategy for the city and its partners (chamber of commerce, schools, etc.) (**In Progress**)
- Public participation plan and tracking methods (**In Progress**)
- Consolidated capital improvement plan (compiled list of street, water, sewer, park and other investment for the next six years) (**Draft Complete**)

Additional details from the previous report follow:

The area in which we will make new progress in the next quarter is in the zoning ordinance. There are a number of provisions that are not consistent with our master plan and/or RRC best practice. The state is offering a technical assistance grant to fund half of a professional service to align our code with RRC expectations. This will keep the planning commission busy for a little while, but it will be worth it. As of writing, there appears to be no local cost! As such, I will have the planning commission engage in the audit as soon as possible.

✓ **BRANDING (Business Item)**

The logo/image has been selected. The consultant is going to work with the city to formalize this with legal rights, various medium formats, and guidelines for use. The DDA will continue working with their consultant on generating a comprehensive marketing plan.

With that said, I believe more and more that we need to have a tag line or slogan to accompany our image. Without an obvious 'brand' to offer, it is tough to express what we are or how to market it. So, while we have a nice and versatile image, how does that translate into a series of events, public art, or other expressive ways in which we tell a unified and obvious story?

I am reaching out to the city council again to select a tagline that clearly identifies a brand or identity for the city. I have this on as a discussion item and will expound a little bit more on my thoughts at the meeting. I do not suggest we affirm any such identity at our meeting. However, with the economic development strategy on order, this would be a good time to gather with our partners (chamber, school, service clubs, etc.) to unify behind a clear identity.

Give us some time to make the transition on our official materials. Once the graphic artist creates various digital copies of the image in the proper formats, we should be able to convert our digital presence quickly. This will include social media, the webpage, & SeeClickFix. We will make new orders for letter head, business cards, and other forms of media as needed. I don't expect there is a need to waste existing paper.

The DDA is expected to discuss the marketing strategy at their meeting on June 14th.

✓ **DOG PARK** *(No Change of Status)*

The Eagle Scout candidates are back on the case. There is now a fundraising platform set up to make this happen (GoFundMe). If you are interested in contributing or know of another person or entity that might be, feel free to contact me.

✓ **CONSUMERS CONSERVATION PILOT PROGRAM** *(No Change of Status)*

The city will be participating in this program more directly. We anticipate an energy audit of our primary facilities in the near future. Upgrades to electric and gas features may be possible with a short return on investment and/or support funds. CE did not show any inclination to move our street lights to LED's at this time.

The webpage for this program is now up and running. By all accounts, their kickoff was very successful, and the community is getting engaged. I have noticed some radio ads, as well as a billboard on I-69. Please check this program out and register if you have not already!

Part of the program includes a \$15,000 donation to one of two local projects. These projects include the future "Holland Square" and the trail system that is proposed. Obviously, these resources would be put to good use!

✓ **DURAND AREA INDUSTRY - PROJECT TIM** *(No Change of Status)*

There is some editorialized chatter about the steel and coal industries future in the US. Some of this press includes the Durand project as the poster child of what a rejuvenated coal/steel industry in the Midwest would look like. Others believe it is a pipe dream of a dead or dying pair of industries. I have included another Crains Detroit article. We can only speculate. Since there has not been any new information in some time, I will remove this from future reports until something more objective is announced or apparent. The previous report follows.

It's a steel mill. The announcement was distributed at the December 4th meeting. I don't have any additional details at this point. As noted, this has the potential to be one of the most monumental influences on our community since the initial investments by GM and Winchester Village.

To be clear, the project has not been affirmed in terms of the federal loan application, local approvals, and developer commitment. However, the massive scale of the investment and its impact as "clean coal" appears to be reliable information. If the project is affirmed for development, I recommend the city reengage its master plan, establish a compatible vision, and heavily invest in making that vision a reality. The next decade could be very transformational, and I am certain the community will want to be in the driver's seat for this change, whatever that change may be.

At this point, we find ourselves as a stakeholder in this project without much information to respond. I will do my best to learn more and report to the city council. This is something that, if it proceeds, will have a tremendously positive impact on our town, or a mixed impact (economic/environmental). Since various state and federal agencies are involved, we should be prepared to inform ourselves and use our formal and collective voice to promote the best interest to the Swartz Creek community.

✓ **TAX REVERTED PROPERTY USE** *(Update)*

The planning commission considered options for vacant land on Wade and Second Street, and 5157 Morrish Road (also vacant) at their meeting on April 10th. These could have use by the adjacent residents as side yards, as infill housing, or some public purpose.

The planning commission directed staff to seek proposals, with optional pricing, from adjacent owners, the interested home builders, and the general public. The city received two separate proposals for each property. We will look to have these reviewed, with a recommendation by the first June meeting of the city council.

For the time being, the accepted course of action is to hold the Heritage properties, pending use in accordance with the current development and sale process that the neighborhood association is coordinating with J.W. Morgan Inc.

✓ **DON SHENK HOME REHABILITATION** *(Business Item)*

Landscaping is being done by the city. The final punch list of items is also being wrapped up by the contractor. As of writing, we appear to be in a good financial

position to sell the home and return some funds to the county. The open house that was held on Saturday, May 12th was extremely successful in my opinion.

I think we are at a point where we can take offers and look to sell by owner. Interest is high, so I do not see the need to engage an agent or carry out extended marketing/bidding. I have included a resolution that will get us moving. The expectation is that we sell the home in as-is condition (which is outstanding) to a pre-qualified buyer via a warranty deed. The city will invite the public to make offers that cover the city's investment. Once offers are received, a 'final and best' may be requested by those participating buyers if interest is high enough. This will ensure that all parties can bid, but it will ensure that the offer received is based upon a sealed bid instead of subjective seller preference.

I suspect a purchase agreement could be negotiated and brought back in June. Because our sale process takes a bit longer, we may need to find a patient buyer so that we can observe our required waiting and review period. With that being said, I have the attorney working to provide clear title for a warranty deed so we won't have any problem providing proper title insurance to buyers that might have a lender interest (mortgage). We should be in a position to execute all of our required processes by mid-July. Again, we have a 30 day waiting period between council approval of a sale instrument and final approval of that instrument.

There is some good recent sales activity. One is 982 square feet on Fairchild for \$121,500. There are also numerous homes in the Village, similar ranches, that have gone for ~\$120,000. These do not appear to meet the quality of the Don Shenk home.

Some of these sales also pre-date the 'selling season.' As I wright this, there are new listings in the Village. One is 1,036 square feet on Worchester, listing at \$139,900. The other is on Chelmsford, with 1,677 for \$164,900. I think things are starting to heat up!

✓ **MILLER ROAD DRAIN** (*Update*)

We have a proposal to complete repairs from a local contractor. The amount is \$13,100. Rowe has created proper easement instruments to give the city access to the site. It appears that they have been able to secure those easements from the owners of record. Mr. Wheatley is doing a great job moving this along. I will have the city council take a look at the quotes or competitive bids, depending upon the circumstances.

✓ **GROUNDWATER WITHDRAWAL ORDINANCE** (*No Change of Status*)

The groundwater withdrawal ordinance for the Holland Square project is in the final phase. As noted previously, the practical impact of this is small, since wells are no longer permitted in the city and there are no known 'grandfathered' wells in the impacted area.

The council held a public hearing at our meeting on April 23rd. ExxonMobil, the Michigan DEQ, and other representatives will now be reaching out to property owners to research if there are any well impacts. Once this is done, we should be

able to proceed with the ordinance. Representatives of Exxon indicated a fall timeline for approval.

- ✓ **CGI PROMOTIONAL VIDEO (Update)**
Crews should be in town on May 30th!

The coordinator for this project was in town a week ago looking to get other businesses engaged. Unfortunately, it appears the pricing has been an issue. This will not impact the delivery of our videos, but it certainly could diminish how much involvement we get from others. If folks are interested in highlighting their business or community group, feel free to reach out to Ron:

Ron Hatch
585.469.3906
rhatch@cgicomcommunications.com

- ✓ **SOLAR PANEL OPTION (No Change of Status)**
Cenergy is considering the Raubinger Road site as more favorable. This site certainly has less potential public use, so we will welcome the discussion. More details are not available at this time.

- ✓ **SCHOOL FACILITY STUDY (No Change of Status)**
The school board commissioned a comprehensive study of all buildings and grounds. The study makes many recommendations based on various priority levels for maintenance, security upgrades, educational facility investments, and other improvements. There is a figure of \$48 million floating around that is tied to an apparent preferred investment need. This is unofficial. The board has not indicated any level of investment or scope at this time.

The report, in eleven sections, is available on the schools webpage. I was going to include it, but it is absolutely massive in scale. Please consider taking a look, especially at those facility components that are in the city.

I encourage all members of council, planning commission, park board, DDA, and other boards to make an effort to review the study and related news as it is released. I will continue reporting to the various boards and committees what changes might be expected and how the city might partner.

The future of our community is very much tied to the real and perceived condition and function of the school's various buildings and related educational amenities. The city is a vested stakeholder in ways too numerous to list.

- ✓ **ABRAMS PARK RENAMING AND DEDICATION (No Change of Status)**
The name of the park, formally known as Winshall Park, has officially been changed to "Abrams Park". The park board agreed to the manner of sign changes at their meeting on April 4th. They are opting to update the existing wooden signs and repaint them. Once city council minutes are official, staff should be able to notify the online mapping companies, like Google, of the change.

Many dates have been proposed for a formal dedication. As of writing, **it appears there will not be a formal dedication coinciding with a city council meeting. Due to the request of the family, they will look to hold their own dedication outside of official city business.** Let me know what you think of hosting a meeting in one of the pavilions. This was once a relatively common practice.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(Update)*

✓ **MONTHLY REPORTS** *(Update)*

Some monthly reports are included for your reading enjoyment.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(Update)*

The south west corner of Miller and Elms has sold. We have also been getting design calls about the reconstruction of Sharp Funeral Home. As such, I expect a site plan or two this summer.

The commission met on April 10th. The commission discussed upcoming initiatives related to the Redevelopment Ready Communities certification. They also set up a process to seek proposals for the potential use and purchase of vacant land on Second Street and on Morrish Road. Their next meeting is scheduled for June 5th.

Robert Florine is moving and will not qualify for the commission as of June 1st. A citizen has been requested to serve and this commission and will affirm their disposition to do so after observing the next regular commission meeting of June 5th. I expect an appointment to be made in the month of June.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(No Change of Status)*

The DDA met on April 12th. In addition to the branding (logo) and Holland Square discussion above, the DDA and city have both resolved to move forward with purchasing a small utility vehicle for servicing downtown flowers, waste, and events (see below).

Family Movie Night is on track for a wonderful season! We need some good weather, but as far as the attributes that we can control, things are looking good. The lineup includes:

June 8: Jumanji: Welcome to the Jungle - 125 min

June 22: Despicable Me 3 - 90 min

July 6: Lego Ninjago - 90 min

July 20: Coco - 109 min

August 3: Willow - 119 min

August 17: Star Wars Episode 8 - 152 min

Once again, Funtastic Inflatables will provide bounce house activities prior to show time. If anyone wants to get engaged in promoting a movie or conducting some other onsite activity to draw crowds, please let me know! Ideas could include sponsoring a petting zoo during the Jumanji show or a culture visit for Coco. Please

help make this the best year ever! This could be a great way to include local businesses while creating more activities and interest!

Look for the agenda. In addition to the UTV, they will be discussing branding, Holland Square, and a façade application.

- ✓ **ZONING BOARD OF APPEALS** (*No Change of Status*)
They held their annual meeting on March 21, 2018. This was their organizational meeting in which they selected officer. Mr. Packer remains Chair, Mr. Plumb remains Vice-Chair, and Mr. Smith remains the Secretary. There are no pending or expected variances, appeals, or interpretations at this time.
- ✓ **PARKS AND RECREATION COMMISSION** (*No Change of Status*)
They met on May 2nd. They took care of some routine business and set a date for the slip and slide, July 28th!
- ✓ **BOARD OF REVIEW** (*No Change of Status*)
The March Board of Review heard appeals on 2018 assessed and taxable valuations, as well as classification challenges on the following dates:

Monday, March 19, 9am-12pm; 6pm-9pm

Tuesday, March 20, 9am-12pm

Wednesday, March 21, 9am-12pm

They reviewed 27 petitions, including:

Nine petitioners for thirteen parcel valuations

Nine petitions disabled veterans' exemptions

Five personal property statement/exemptions

The BoR is scheduled to meet in July. An alternate position to this board is vacant and candidates are being sought to fill it.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

- ✓ **BUDGET** (*Business Item*)
We have a draft budget and narrative. **PLEASE MAKE THE WORKSHOP AT 6PM BEFORE OUR REGULAR MEETING!!!**. I won't put a big wall of text here related to the budget because we have been working hard to make the budget a complete, stand-alone policy and financial instrument. From the executive summary to the appendices, we believe the budget book tells the complete story. Take a look!

Based upon input and findings on the 29th, the budget can be formally adopted at the first meeting in June. Note that we are holding a formal hearing at our meeting.

Council Questions, Inquiries, Requests, Comments, and Notes

Park Food Service: The school will have a van at Winshall Park to provide free breakfast and lunch to any kids under 18 that show up this summer! They plan

to provide breakfast from 8-9am and lunch from 11-12pm, June 18 through August 17, omitting July 2nd-6th.

Miller Road Paint House (Old Jeff's Music): This property has been sold. I expect reasonable treatment and new appearance soon.

Sharp Funeral Home: I am certain that everyone is aware of the fire that consumed the Sharp Funeral Home. This is devastating for the family and business. As noted, they intend to rebuild, and we will work with them to make this a quick and painless process. I am aware of a fundraiser by the Women's Club to acknowledge the family in this dire time. I won't say more, but folks can reach out to Sandi, Rae Lynn, Boots, or others to learn more.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Tuesday, May 29, 2018, 7:00 P.M.**

Resolution No. 180529-4A MINUTES – MAY 14, 2018

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, May 14, 2018, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180529-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 29, 2018, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180529-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of May 29, 2018, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**Resolution No. 180529–8B RESOLUTION TO APPROVE NEGOTIATED SALE OF
5256 DON SHENK DRIVE**

Motion by Councilmember: _____

WHEREAS, the city has acquired a residential structure located at 5256 Don Shenk Drive from the county via the tax reversion process in 2017 for the purpose of blight removal and restoration to improve neighborhood conditions; and

WHEREAS, the city awarded a contract for services to restore the home, including but not limited to roofing, HVAC, floor restoration, basement finishing, landscaping, appliances, various fixtures, and other components, with said services now being substantially complete; and

WHEREAS, the city may recover invested costs upon sale of the residence, but additional proceeds must be turned over to the appropriate county agency; and

WHEREAS, the city expects to have a total of approximately \$125,000 invested in this project upon sale; and

WHEREAS, the city desires to obtain market value for the sale of the home, a value estimated to be approximately \$130,000, and

WHEREAS, a recent open house demonstrated a strong interest from members of the community to make offers on the home.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council direct staff to negotiate the sale of 5256 Don Shenk by openly soliciting offers from the general public, with the understanding that a 'final and best' price may ultimately be requested from engaged parties in order to ensure a fully competitive and fair process, in accordance with the City's Land Sale Policy of April 28, 2014.

BE IT FURTHER RESOLVED staff is to prepare a suitable purchase agreement that will enable sale of the residence in as-is condition via a warranty deed to a pre-qualified buyer, with said instrument to be returned to the city council for review and approval in accordance with the city charter.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 180529-8D RESOLUTION TO APPROVE THE MAINTENANCE AND PROPERTY USE AGREEMENT FOR THE METRO POLICE AUTHORITY OF GENESEE COUNTY

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek provides police services via an interlocal agreement with Mundy Township, through the Metro Police Authority of Genesee County; and

WHEREAS, the City, Township, and Metro Police Authority agreed to maintain a presence in Swartz Creek, at 8100 Civic Drive, with the headquarters located in Mundy Township; and

WHEREAS, the City has and will continue to invest in the facility that houses the Metro Police Authority, which served as the previous local station; and

WHEREAS, the City and Metro Police Authority, have negotiated new terms for occupation and maintenance of a portion of 8100 Civic Drive that are conducive to the current operations, with said agreement being approved by the Metro Police Authority at their regular board meeting on May 23, 2018.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the Maintenance and Property Use Agreement as included in the city council packet of May 29, 2018 and directs the Mayor to execute said agreement on behalf of the city.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 05/14/2018**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew, Treasurer Deanna Korth.

Others Present: Lania Rocha, Bob Plumb, Fay Porath, Steve Shumaker, Michael Diericks, Tommy Butler, Boots & Dick Abrams, Mike Messer, Steve Long, Lou Fleury, Lt. Matt Bade.

APPROVAL OF MINUTES

Resolution No. 180514-01

(Carried)

Motion by Councilmember Porath
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday April 23, 2018, to be circulated and placed on file.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF MINUTES

Resolution No. 180514-02

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Florence

I Move the Swartz Creek City Council approve the Minutes of the Special Council Meeting held Monday April 30, 2018, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer, Florence.
NO: None. Motion Declared Carried

APPROVAL OF AGENDA

(Carried)

Resolution No. 180514-03

Motion by Councilmember Florence
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, presented for the Regular Council Meeting of May 14, 2018, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Florence, Gilbert.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 180514-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Cramer

I Move the Swartz Creek City Council accept the City Manager's Report of May 14, 2018, including reports and communications to be circulated and placed on file.

YES: Krueger, Pinkston, Porath, Cramer, Florence, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Michael Diericks, 8048 Miller Rd., feels it was a wrong decision to remove Officer Szmansky as the school liaison.

Chief Bade responded it was not a rash decision, months in the making. Authority's goal is to create as many well rounded officers as possible, it makes for a better police department. It is time to give someone else a chance. This was a carefully evaluated decision. Officer Pizzala is training with Officer Szmansky until the end of this school year.

Boots Abrams, 5352 Greenleaf Dr., GFWC Swartz Creek Women's Club is having a rock a thon during hometown days. Proceeds go to police dog.

K.C. Baran introduced himself. He is running for Genesee County Circuit Court Judge and appreciates support.

Dennis Novak, 5282 Greenleaf Dr., would like to see more enforcement of vehicles, etc. parked in lawns and right a ways.

COUNCIL BUSINESS:

Mass Transportation Authority

Presentation

Mike Messer, MTA representative, gave an update on what's happening and what's new in Genesee County. New programs such as Rides to Groceries & Rides to Wellness. The MTA renewal will be on the August ballot.

USDA HEARING

Presentation

Lou Fleury, OHM representative, gave a PowerPoint presentation on citywide water main upgrades. The city is applying for USDA Rural Development Program, low interest loan program tailored for small communities.

Topics discussed:

- Project Need
- Scope
- Environmental Impacts
- Costs
- Schedule

Goal is to replace aging water main infrastructure. The total project is estimated at \$5,700,000. The city may qualify for a partial grant up to 45% of the project cost. Impacts short term would include dust, noise and congestion. Long term benefits would be, increased reliability of the system with fewer interruptions, reduction in operations and maintenance costs.

Next step will be waiting on USDA's review, anticipated within a couple months, as to what funding will be available?

Break -8:10 p.m. to 8:18 p.m.

RESOLUTION TO ESTABLISH A DATE FOR THE PUBLIC HEARING REGARDING THE 2018-2019 FY BUDGET

Resolution No. 180514-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek observes a fiscal year, beginning on July 1 of each year; and,

WHEREAS, the City Charter requires a public hearing on the proposed budget and encourages adoption prior to the third Monday in May; and,

WHEREAS, city staff have prepared budget revenues and expenses in draft form in the timeliest manner practical based upon determinations available for taxable value.

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby sets a Public Hearing, to be held on Tuesday, May 29, 2018 at 7:00 PM, at the regularly scheduled City Council Meeting, or as soon thereafter as this matter can be heard, to hear public comments and needs regarding the Proposed 2018-2019 Fiscal Year Budget, and further, post a notice of the public hearing in the View News, with a copy of the proposed budget to be available in the Clerk's Office beginning May 17, 2018.

Discussion Ensued.

YES: Pinkston, Porath, Cramer, Florence, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE FISCAL YEAR 2018 BUDGET AMENDMENTS AND ADJUSTMENTS

Resolution No. 180514-06

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Florence

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City's 2017 - 2018 Fiscal Year Budget and comparative year-to-date balance sheet of expenses and revenues, and finds that it is not in deficit; however, certain department activity line items may be in deficit.

WHEREAS, the City Council has received a Budget Amendment Summary; and

WHEREAS, new budget amounts necessitate adjustments to the original adopted budget; and

WHEREAS, said supplemental documentation shows the new proposed revenue and expenditures changes by account number.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the city manager or his designee to make all necessary end-year budget adjustment amendments to all city funds in accordance with the supplemental documentation (pages 146 to 152) attached.

BE IT FURTHER RESOLVED, the Swartz Creek City Council hereby authorizes and directs the City Manager or his designee to make all necessary year-end budget adjustment amendments.

YES: Porath, Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE FINANCIAL CONTRIBUTION TO SUPPORT ESCANABA LEGAL COSTS

Resolution No. 180514-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek assesses real and personal property for residential, commercial, and industrial properties, and

WHEREAS, commercial property assessments have been found by the Michigan Tax Tribunal to be fairly reflected by the potential lowest use, known as the 'dark stores' argument, and

WHEREAS, the city finds the legal case of Escanaba as it relates to this matter to reflect this hurtful trend throughout the state, including Swartz Creek, and

WHEREAS, the Swartz Creek City Council finds that it is therefore vested in the outcome of this case, and

WHEREAS, the Michigan Municipal League, to which the city maintains membership, has requested support for the legal costs associated with this case.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the contribution of \$500 to the City of Escanaba for costs associated with the tax appeal case.

Discussion Ensued.

YES Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE SHARED PURCHASE OF UTILITY VEHICLE

Resolution No. 180514-08

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Florence

WHEREAS, the City of Swartz Creek cooperates closely with the Swartz Creek Downtown Development Authority to plan, improve, and maintain certain downtown features, such as streetscapes, landscaping, flowers, and waste management; and

WHEREAS, the Swartz Creek Women's Club plants and waters flowers in the

downtown and has requested support in the form of an appropriate vehicle to do so; and

WHEREAS, the DDA and city staff find that a UTV can be used for this purpose, as well as general city park and downtown operations; and

WHEREAS, the DDA, after consultation with volunteers and staff, resolved to support half of the cost to purchase a specific UTV at their regular meeting on May 10, 2018.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the purchase of one UTV, from Flint New Holland with extended cab, as included in the cooperative bidding and specifications sheets included in the May 14, 2018 city council packet, and further appropriates funds for half of the total purchase of \$9,442,86.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE 5K FOOT RACE STREET PERMIT

Resolution No. 180514-09

(Carried)

Motion by Councilmember Florence
Second by Councilmember Cramer

WHEREAS, Riverbend Striders and Swartz Creek Community Schools Cross Country Teams are recognized not-for profit entities that operate in Swartz Creek; and

WHEREAS, said organizations propose to continue the annual 5k road race that coincides with the Hometown Days Festival, and they therefore seek permits to use the city streets on May 31, 2018; and

WHEREAS, the City Council finds those organization and the event to be beneficial to the public and in good standing...

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek hereby approves the application for a street usage permit to conduct a 5 kilometer foot road race on Thursday, May 31, 2018, 6:30 PM – 8:00 PM, applicant: the Riverbend Striders - Swartz Creek Cross Country Team, in the care of Mr. Anthony Peel, race to be held in Winchester Village Subdivision, in accordance with the application submitted, under the direction and control of the Chief of Police and contingent upon the provision of valid insurance listing the City of Swartz Creek as an additionally insured party.

Discussion Ensued.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer, Florence.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE PROFESSIONAL SERVICES OF STATE CONTRACTOR FOR ECONOMIC DEVELOPMENT STRATEGY

Resolution No. 180514-10

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Cramer

WHEREAS, the City Council, to further the proactive stance of the city as it relates to economic development, is actively engaged in the pursuit of standard Redevelopment Ready Communities certification; and

WHEREAS, during the 2018 review, the State of Michigan Economic and Development Corporation (MEDC) indicated that an economic development strategy is required; and

WHEREAS, the MEDC supplies professional services, with partial reimbursement of service costs, including those related to the provision of an economic development strategy; and

WHEREAS, the MEDC service provider supplied a scope of work and budget to the city, where the MEDC indicated they would cover much of this expense.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the scope of work for an economic development strategy, a copy of said scope being attached hereto, and apportion \$6,606 of budgeted general fund dollars to support said service.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Florence, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Steve Long, 5356 Worchester, his lawn still needs taken care of.

Boots Abrams, 5352 Greenleaf Dr., thanked the council for the purchase of the UTV. The Women's Club will appreciate it.

REMARKS BY COUNCILMEMBERS:

Councilmember Porath commented on the UTV purchase. He introduced and congratulated our new Chief, Matt Bade.

Councilmember Cramer congratulated Matt Bade. He is looking forward to Hometown Days.

Councilmember Florence happy spring is here.

Councilmember Hicks informed council that the park board is hosting a Slip and Slide at Elms Park that is set for July 28th.

Councilmember Gilbert spring has sprung.

Mayor Pro Tem Pinkston commented on the Don Shenk open house on May 12th.

Mayor Krueger is looking forward to summer. He commented on the letter in the packet from a resident in regards to the location of Hometown Days. He mention to council about considering having a meeting at the park in the future.

ADJOURNMENT

Resolution No. 180514-09

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

I Move the Swartz Creek City Council adjourn the regular meeting at 9:01 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE DOWNTOWN DEVELOPMENT AUTHORITY
MAY 10, 2018**

The Regular Meeting was called to order at 6:03, by Chairman Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Board Members Present: Beedy (arrived late), Eckerdt, King, Krueger, LaBeau (arrived late), Mardlin, Raffaelli, Sherman, Whittey (arrived late).

Board Members Absent: None.

Staff Present: Adam Zettel

Others Present: Boots Abrams, Sandi Brill & Troy Medore.

APPROVAL OF AGENDA:

Resolution No. 180510-01

(Carried)

Motion by Board Member Raffaelli
Second by Board Member Eckerdt

I Move the Swartz Creek City Downtown Development Authority approves the agenda, for the May 10, 2018 Downtown Development Meeting.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

APPROVAL OF MINUTES:

Resolution No. 180510-02

(Carried)

Motion by Board Member Mardlin
Second by Board Member King

I Move the Swartz Creek City Downtown Development Authority approves the minutes for the April 12, 2018 Downtown Development Authority meeting.

YES: Unanimous Voice Vote.
NO: None. Motion declared carried.

MEETING OPEN TO PUBLIC:

None.

Branding Proposal

Resolution No. 180510-03

(Carried)

Motion by Boardmember Raffaelli
Second by Boardmember Beedy

I Move the Swartz Creek Downtown Development Authority amend the community branding proposal by Poggemeyer Design Group, per the memorandum dated April 25, 2018 as included in the May 10, 2018 DDA packet, in the amount of \$3,200, and further direct the DDA Chair to accept the proposal on behalf of the board.

YES: Krueger, LaBeau, Mardlin, Raffaelli, Sherman, Whittey, Beedy, Eckerdt, King.
NO: None. Motion declared carried.

UTV Purchase

Resolution No. 180510-04

(Carried)

Motion by Board Member Beedy
Second by Board Member Mardlin

I Move the Swartz Creek Downtown Development Authority purchase one UTV, Flint New Holland with extended cab, as included in the cooperative bidding and specifications sheets included in the May 10, 2018 DDA packet, subject to approval of the city council to share acquisition and use of said UTV as well as council apportionment of funds for half of the total purchase of \$9,442.86, and further direct the DDA Chair to accept the proposal on behalf of the board.

Discussion

YES: LaBeau, Mardlin, Raffaelli, Sherman, Whittey, Beedy, Eckerdt, King, Krueger.
NO: None. Motion declared carried.

Facade Grant Application

Troy Medore, Co-Owner of Jan's Bar, presented plan of addition of outdoor patio.

Resolution No. 180510-05

(Carried)

Motion by Board Member Raffaelli
Second by Board Member Beedy

I Move the Swartz Creek DDA approves the application, as included in the May 10,

2018 DDA packet, for the façade improvement program as submitted by Jan’s Bar and Grill; in the grant amount of \$5000.00; with the following conditions:

1. Execution of all standard facade application agreements.

YE Raffaelli, Sherman, Whittey, Beedy, Eckerdt, Krueger, LaBeau,
Mardlin.
ABSTAIN: King.
NO: None. Motion declared carried.

MEETING OPEN TO PUBLIC:

Boots Abrams thanked the board for approving the UTV purchase.

Mr. Zettel, City Manager discussed the possibility of a community sign.

REMARKS BY BOARD MEMBERS:

Boardmember Raffaelli commented on the house for sale on Miller Rd.

ADJOURNMENT:

Resolution No. 180510-06

(Carried)

Motion by Board Member Mardlin
Second by Board Member LaBeau

The Swartz Creek DDA adjourns the May 10, 2018 DDA meeting at 6:45 p.m.

YES: Unanimous Voice Vote
NO: None. Motion declared carried

Todd Beedy

City of Swartz Creek

Project Report – City Council



May 22, 2018

ROWE Professional Services Company provides the following report that summarizes the status of the projects where we are assisting with. Representatives of ROWE attend the Council meetings pro bono to provide engineering assistance if needed and to keep up with issues with the City.

Active projects status reports:

1. 2018 Daval Drive Reconstruction (Winshall to Chesterfield):

The contractor has installed the road base, curb and gutter, and is currently working on the sidewalks and driveway approaches. We are still working to eliminate unused or unnecessary utility poles along the street. The costs and schedule are shown below:

Construction Cost: \$1,086,000

Schedule:

Gas main installation	Complete
Watermain installation	Complete
Storm Sewer	Complete
Street and sidewalk	May – June 2018
Cleanup and turf	July 2018

2. 2017 Street Project (Worcester, Chesterfield, Winston, Abbey Lane, Ingalls, Elms Park Trail):

The project is complete with the exception of some lighting, ornamental stop signs and street name poles and turf establishment. The turf establishment is being reworked throughout the project because of poor grading and seed germination. There are a few cracked concrete driveways that will also be repaired or replaced. These will be completed with the Daval project concrete work.

As Bid Construction Cost: \$2,906,845

Current Construction Cost with Change Orders: \$4,002,825 (increase due to adding Daval Drive reconstruction, more sidewalk added, and more pavement repair on Abbey and Ingalls).

3. Fairchild Street Design (Cappy to Miller):

The funding agreement for design was approved by MDOT this week. We are schedule the survey work as soon as possible and then the design will begin shortly after. This is funded through the Transportation Improvement Program (TIP) for 2019 construction.

Current Construction Cost Estimate: \$290,000

Design Engineering Budget: \$24,000

4. Miller Road Storm Sewer Repair:

We are making progress with the necessary temporary easements. Since I can't locate one of the property owners (Pavlis), I talked to Lesh Shkreli who owns the neighboring parcel and he agreed to allow construction equipment to use his property. He said he didn't need an easement, so I've written a letter agreement for him to sign. Once Lesh's agreement is signed I should be able to get Ms. Earl to sign the easement we've generated for her property.

5. Civic Dr. Watermain Repair:

The construction is complete with the exception of restoration. The watermain has passed its testing and is ready for use.

Prepared By:

Jack Wheatley, P.E., ROWE Professional Services Company

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REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 04/30/2018

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDEND BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000 - General	2,157,936.00	2,313,867.40	2,106,256.22	207,611.18	91.03
215.000 - Aministration and Clerk	165.00	165.00	43.80	121.20	26.55
253.000 - Treasurer	980.00	980.00	1,270.00	(290.00)	129.59
301.000 - Police Dept	5,400.00	47,266.67	47,388.57	(121.90)	100.26
345.000 - PUBLIC SAFETY BUILDING	24,200.00	25,050.00	13,350.69	11,699.31	53.30
410.000 - Building & Zoning & Planning	41,120.00	61,305.00	62,823.58	(1,518.58)	102.48
410.025 - 2017 CDBG 5157 Morrish Demc	0.00	12,000.00	0.00	12,000.00	0.00
448.000 - Lighting	8,921.52	8,921.52	6,434.60	2,486.92	72.12
782.000 - Facilities - Abrams Park	140.00	195.00	160.00	35.00	82.05
783.000 - Facilities - Elms Rd Park	28,552.25	28,552.25	6,360.00	22,192.25	22.27
783.016 - Elms Park Brm-Trail Reno RP15-	45,000.00	45,000.00	26,869.87	18,130.13	59.71
790.000 - Facilities-Senior Center/Libr	7,900.00	7,900.00	5,962.91	1,937.09	75.48
790.012 - CDBG Senior Center Operations	1,724.00	1,724.00	0.00	1,724.00	0.00
797.000 - Facilities - City Parking Lots	115,000.00	115,000.00	115,000.00	0.00	100.00
TOTAL REVENUES	2,437,038.77	2,667,926.84	2,391,920.24	276,006.60	
000.000 - General	1,500.00	1,500.00	0.00	1,500.00	0.00
101.000 - Council	17,444.34	17,444.34	14,632.02	2,812.32	83.88
172.000 - Executive	109,122.71	120,714.71	76,455.09	44,259.62	63.34
201.000 - Finance,Budgeting,Accounting	41,961.15	43,481.15	37,522.02	5,959.13	86.29
215.000 - Aministration and Clerk	23,369.31	23,819.31	19,809.12	4,010.19	83.16
228.000 - Information Technology	12,850.00	13,450.00	15,386.40	(1,936.40)	114.40

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDEND BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
247.000 - Board of Review	3,665.00	3,665.00	1,615.65	2,049.35	44.08
253.000 - Treasurer	41,933.86	41,933.86	31,591.84	10,342.02	75.34
257.000 - Assessor	67,412.15	76,712.15	31,032.34	45,679.81	40.45
262.000 - Elections	35,435.69	35,435.69	11,975.99	23,459.70	33.80
266.000 - Legal Council	20,000.00	20,000.00	11,090.00	8,910.00	55.45
301.000 - Police Dept	0.00	665,914.00	665,914.00	0.00	100.00
301.851 - Retiree Employer Health Care P.	26,750.00	26,750.00	17,364.73	9,385.27	64.91
334.000 - Metro Police Authority	1,005,000.00	1,005,000.00	941,099.50	63,900.50	93.64
336.000 - Fire Department	156,530.00	189,885.25	132,653.75	57,231.50	69.86
345.000 - PUBLIC SAFETY BUILDING	54,707.15	54,707.15	48,015.59	6,691.56	87.77
410.000 - Building & Zoning & Planning	72,496.81	78,606.81	63,986.97	14,619.84	81.40
410.025 - 2017 CDBG 5157 Morrish Democ	0.00	12,925.00	12,550.00	375.00	97.10
448.000 - Lighting	160,000.00	160,000.00	128,981.92	31,018.08	80.61
463.000 - Routine Maint - Streets	0.00	21,917.10	21,917.10	0.00	100.00
728.000 - Economic Development	0.00	72,294.00	62,680.27	9,613.73	86.70
780.000 - Parks & Recreation	5,500.00	5,500.00	4,913.05	586.95	89.33
781.000 - Facilities - Pajtas Amphitheat	1,876.45	1,876.45	850.92	1,025.53	45.35
782.000 - Facilities - Abrams Park	36,256.52	36,302.52	16,223.97	20,078.55	44.69
783.000 - Facilities - Elms Rd Park	60,324.31	117,416.81	67,065.66	50,351.15	57.12
783.016 - Elms Park Brm-Trail Reno RP15-	55,622.57	31,112.57	46,237.12	(15,124.55)	148.61
784.000 - Facilities - Bicentennial Park	6,264.40	6,264.40	305.16	5,959.24	4.87
787.000 - Veterans Memorial Park	3,691.00	3,691.00	1,901.58	1,789.42	51.52
790.000 - Facilities-Senior Center/Libr	36,410.58	36,810.58	28,056.88	8,753.70	76.22

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDEND BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
790.012 - CDBG Senior Center Operations	1,724.00	1,724.00	492.90	1,231.10	28.59
793.000 - Facilities - New City Hall	27,084.35	27,084.35	12,640.21	14,444.14	46.67
794.000 - Community Promotions Prograr	25,469.60	29,790.60	21,385.84	8,404.76	71.79
796.000 - Facilities - Cemetary	6,930.82	6,930.82	1,800.88	5,129.94	25.98
797.000 - Facilities - City Parking Lots	101,856.00	101,856.00	7,021.62	94,834.38	6.89
851.000 - Retired Employee Health Care	38,000.00	38,000.00	13,628.40	24,371.60	35.86
852.000 - Insurance Claims Assessmernt (150.00	150.00	89.60	60.40	59.73
965.000 - Transfers Out	123,655.00	173,655.00	173,655.00	0.00	100.00
TOTAL EXPENDITURES	2,380,993.77	3,304,320.62	2,742,543.09	561,777.53	
Fund 101 - General Fund:					
TOTAL REVENUES	2,437,038.77	2,667,926.84	2,391,920.24	276,006.60	89.65
TOTAL EXPENDITURES	2,380,993.77	3,304,320.62	2,742,543.09	561,777.53	83.00
NET OF REVENUES & EXPENDITURES	56,045.00	(636,393.78)	(350,622.85)	(285,770.93)	
Fund 202 - Major Street Fund					
000.000 - General	400,200.00	400,385.00	307,399.45	92,985.55	76.78
441.000 - Miller Rd Park & Ride	5,000.00	5,000.00	5,751.31	(751.31)	115.03
449.500 - Right of Way - General	0.00	1,050.00	1,050.00	0.00	100.00
478.000 - Snow & Ice Removal	5,000.00	5,000.00	240.30	4,759.70	4.81
TOTAL REVENUES	410,200.00	411,435.00	314,441.06	96,993.94	
228.000 - Information Technology	575.00	575.00	892.63	(317.63)	155.24
429.000 - Occupational Safety	43.06	43.06	0.00	43.06	0.00
441.000 - Miller Rd Park & Ride	5,256.20	5,256.20	4,770.96	485.24	90.77
449.500 - Right of Way - General	10,000.00	10,000.00	4,964.96	5,035.04	49.65
449.501 - Right of Way - Storms	200.00	200.00	0.00	200.00	0.00
453.103 - Miller Rd - Morrish Rd to Elms R	0.00	708.93	708.93	0.00	100.00

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDEND BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
453.105 - Fairchild-Cappy to Miller TIP	0.00	23,959.82	0.00	23,959.82	0.00
463.000 - Routine Maint - Streets	366,178.90	402,132.56	390,051.08	12,081.48	97.00
463.104 - Winston Drive Reconstruction	168,837.00	168,837.00	141,058.67	27,778.33	83.55
473.000 - Routine Maint - Bridges	495.00	495.00	369.00	126.00	74.55
474.000 - Traffic Services	19,130.00	33,777.87	30,719.69	3,058.18	90.95
478.000 - Snow & Ice Removal	58,569.40	60,254.90	46,732.46	13,522.44	77.56
482.000 - Administrative	18,241.00	18,241.00	11,470.79	6,770.21	62.88
538.500 - Intercommunity storm drains	10,000.00	10,000.00	5,039.88	4,960.12	50.40
786.000 - Non-Motorized Trailway	3,000.00	3,000.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES	660,525.56	737,481.34	636,779.05	100,702.29	
Fund 202 - Major Street Fund:					
TOTAL REVENUES	410,200.00	411,435.00	314,441.06	96,993.94	76.43
TOTAL EXPENDITURES	660,525.56	737,481.34	636,779.05	100,702.29	86.35
NET OF REVENUES & EXPENDITURES	(250,325.56)	(326,046.34)	(322,337.99)	(3,708.35)	
Fund 203 - Local Street Fund					
000.000 - General	125,020.00	125,120.00	109,736.66	15,383.34	87.71
449.000 - Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
449.500 - Right of Way - General	0.00	1,050.00	1,050.00	0.00	100.00
463.000 - Routine Maint - Streets	0.00	441.42	441.42	0.00	100.00
478.000 - Snow & Ice Removal	2,200.00	2,200.00	240.30	1,959.70	10.92
931.000 - Transfers IN	394,850.00	904,850.00	1,395,000.00	(490,150.00)	154.17
TOTAL REVENUES	537,070.00	1,048,661.42	1,506,468.38	(457,806.96)	
228.000 - Information Technology	575.00	575.00	892.64	(317.64)	155.24
449.000 - Right of Way Telecomm	3,500.00	3,500.00	0.00	3,500.00	0.00
449.500 - Right of Way - General	4,675.00	8,345.00	8,637.65	(292.65)	103.51

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDEND BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
449.501 - Right of Way - Storms	1,500.00	1,500.00	0.00	1,500.00	0.00
463.000 - Routine Maint - Streets	491,184.19	500,268.94	314,361.84	185,907.10	62.84
463.103 - Worchester/Chesterfield Recon	1,536,996.02	1,536,996.02	1,465,578.46	71,417.56	95.35
463.105 - Daval Reoncstruction	97,797.60	243,425.56	3,148.00	240,277.56	1.29
474.000 - Traffic Services	12,130.00	12,130.00	7,775.08	4,354.92	64.10
478.000 - Snow & Ice Removal	50,275.20	55,051.70	50,903.54	4,148.16	92.46
482.000 - Administrative	18,003.00	18,853.53	19,607.20	(753.67)	104.00
538.500 - Intercommunity storm drains	6,500.00	6,344.00	5,039.88	1,304.12	79.44
TOTAL EXPENDITURES	2,223,136.01	2,386,989.75	1,875,944.29	511,045.46	
Fund 203 - Local Street Fund:					
TOTAL REVENUES	537,070.00	1,048,661.42	1,506,468.38	(457,806.96)	143.66
TOTAL EXPENDITURES	2,223,136.01	2,386,989.75	1,875,944.29	511,045.46	78.59
NET OF REVENUES & EXPENDITURES	(1,686,066.01)	(1,338,328.33)	(369,475.91)	(968,852.42)	
Fund 204 - MUNICIPAL STREET FUND					
000.000 - General	610,535.00	611,335.00	600,384.00	10,951.00	98.21
TOTAL REVENUES	610,535.00	611,335.00	600,384.00	10,951.00	
905.000 - Debt Service	165,666.66	165,666.66	165,409.90	256.76	99.85
965.000 - Transfers Out	394,850.00	854,850.00	1,345,000.00	(490,150.00)	157.34
TOTAL EXPENDITURES	560,516.66	1,020,516.66	1,510,409.90	(489,893.24)	
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	610,535.00	611,335.00	600,384.00	10,951.00	98.21
TOTAL EXPENDITURES	560,516.66	1,020,516.66	1,510,409.90	(489,893.24)	148.00
NET OF REVENUES & EXPENDITURES	50,018.34	(409,181.66)	(910,025.90)	500,844.24	
Fund 226 - Garbage Fund					
000.000 - General	374,771.00	375,421.00	369,913.58	5,507.42	98.53
TOTAL REVENUES	374,771.00	375,421.00	369,913.58	5,507.42	
000.000 - General	10,865.50	10,865.50	9,365.50	1,500.00	86.19

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDEND BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
101.000 - Council	6,176.87	6,176.87	2,529.59	3,647.28	40.95
172.000 - Executive	9,354.66	9,354.66	6,066.87	3,287.79	64.85
201.000 - Finance,Budgeting,Accounting	6,106.00	6,540.00	5,862.14	677.86	89.64
215.000 - Aministration and Clerk	4,492.15	4,492.15	3,087.34	1,404.81	68.73
228.000 - Information Technology	1,500.00	1,500.00	1,750.92	(250.92)	116.73
253.000 - Treasurer	8,040.29	8,040.29	5,936.48	2,103.81	73.83
257.000 - Assessor	3,000.00	3,000.00	0.00	3,000.00	0.00
528.000 - Sanitation Collection	287,719.20	287,559.55	208,509.13	79,050.42	72.51
529.000 - Hazardous Waste Pickup	360.00	360.00	0.00	360.00	0.00
530.000 - Wood Chipping	44,107.38	41,663.14	25,030.11	16,633.03	60.08
782.000 - Facilities - Abrams Park	3,153.60	4,606.41	3,851.03	755.38	83.60
783.000 - Facilities - Elms Rd Park	4,443.20	5,657.83	4,612.62	1,045.21	81.53
793.000 - Facilities - New City Hall	4,251.25	4,275.75	3,176.54	1,099.21	74.29
TOTAL EXPENDITURES	393,570.10	394,092.15	279,778.27	114,313.88	
Fund 226 - Garbage Fund:					
TOTAL REVENUES	374,771.00	375,421.00	369,913.58	5,507.42	98.53
TOTAL EXPENDITURES	393,570.10	394,092.15	279,778.27	114,313.88	70.99
NET OF REVENUES & EXPENDITURES	(18,799.10)	(18,671.15)	90,135.31	(108,806.46)	
Fund 248 - Downtown Development Fund					
000.000 - General	61,050.00	61,050.00	58,694.79	2,355.21	96.14
728.004 - Family Movie Night	1,000.00	1,000.00	1,000.00	0.00	100.00
TOTAL REVENUES	62,050.00	62,050.00	59,694.79	2,355.21	
173.000 - DDA Administration	3,670.00	3,670.00	2,822.96	847.04	76.92
728.000 - Economic Development	15,000.00	17,901.84	19,557.09	(1,655.25)	109.25
728.002 - Streetscape	90,000.00	90,000.00	3,009.45	86,990.55	3.34

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDEND BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
728.003 - Facade Program	10,000.00	10,000.00	0.00	10,000.00	0.00
728.004 - Family Movie Night	3,900.00	3,900.00	2,332.68	1,567.32	59.81
TOTAL EXPENDITURES	122,570.00	125,471.84	27,722.18	97,749.66	
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	62,050.00	62,050.00	59,694.79	2,355.21	96.20
TOTAL EXPENDITURES	122,570.00	125,471.84	27,722.18	97,749.66	22.09
NET OF REVENUES & EXPENDITURES	(60,520.00)	(63,421.84)	31,972.61	(95,394.45)	
Fund 350 - City Hall Debt Fund					
000.000 - General	15.00	15.00	15.91	(0.91)	106.07
931.000 - Transfers IN	93,605.00	93,605.00	93,655.00	(50.00)	100.05
TOTAL REVENUES	93,620.00	93,620.00	93,670.91	(50.91)	
905.000 - Debt Service	93,605.00	93,605.00	93,605.00	0.00	100.00
TOTAL EXPENDITURES	93,605.00	93,605.00	93,605.00	0.00	
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES	93,620.00	93,620.00	93,670.91	(50.91)	100.05
TOTAL EXPENDITURES	93,605.00	93,605.00	93,605.00	0.00	100.00
NET OF REVENUES & EXPENDITURES	15.00	15.00	65.91	(50.91)	
Fund 402 - Fire Equip Replacement Fund					
000.000 - General	70.00	70.00	22.68	47.32	32.40
931.000 - Transfers IN	30,000.00	30,000.00	30,000.00	0.00	100.00
TOTAL REVENUES	30,070.00	30,070.00	30,022.68	47.32	
Fund 402 - Fire Equip Replacement Fund:					
TOTAL REVENUES	30,070.00	30,070.00	30,022.68	47.32	99.84
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	30,070.00	30,070.00	30,022.68	47.32	
Fund 590 - Water Supply Fund					
000.000 - General	1,100.00	3,600.00	4,297.30	(697.30)	119.37
540.000 - Water System	2,149,590.00	2,156,090.00	1,579,862.04	576,227.96	73.27
TOTAL REVENUES	2,150,690.00	2,159,690.00	1,584,159.34	575,530.66	

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDEND BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
000.000 - General	35,403.57	35,403.57	23,413.75	11,989.82	66.13
101.000 - Council	9,106.87	9,106.87	6,400.59	2,706.28	70.28
172.000 - Executive	40,705.19	41,809.19	22,713.07	19,096.12	54.33
201.000 - Finance,Budgeting,Accounting	19,243.00	20,785.50	17,710.54	3,074.96	85.21
215.000 - Aministration and Clerk	15,169.87	15,169.87	11,497.16	3,672.71	75.79
228.000 - Information Technology	5,590.00	5,590.00	4,603.37	986.63	82.35
253.000 - Treasurer	29,737.57	29,737.57	22,667.18	7,070.39	76.22
540.000 - Water System	2,372,407.74	2,793,043.78	1,817,156.17	975,887.61	65.06
542.000 - Read and Bill	59,602.40	58,620.90	37,691.48	20,929.42	64.30
793.000 - Facilities - New City Hall	10,252.93	10,252.93	7,439.30	2,813.63	72.56
850.000 - Other Functions	12,000.00	12,000.00	0.00	12,000.00	0.00
905.000 - Debt Service	49,484.84	49,484.84	49,408.17	76.67	99.85
TOTAL EXPENDITURES	2,658,703.98	3,081,005.02	2,020,700.78	1,060,304.24	
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,150,690.00	2,159,690.00	1,584,159.34	575,530.66	73.35
TOTAL EXPENDITURES	2,658,703.98	3,081,005.02	2,020,700.78	1,060,304.24	65.59
NET OF REVENUES & EXPENDITURES	(508,013.98)	(921,315.02)	(436,541.44)	(484,773.58)	
Fund 591 - Sanitary Sewer Fund					
000.000 - General	1,080.00	2,320.00	2,679.52	(359.52)	115.50
536.000 - Sewer System	1,290,040.00	1,299,640.00	936,704.25	362,935.75	72.07
TOTAL REVENUES	1,291,120.00	1,301,960.00	939,383.77	362,576.23	
000.000 - General	24,913.75	24,913.75	23,413.75	1,500.00	93.98
101.000 - Council	9,206.87	9,206.87	6,401.01	2,805.86	69.52
172.000 - Executive	33,513.99	34,617.99	22,734.88	11,883.11	65.67
201.000 - Finance,Budgeting,Accounting	19,198.00	20,740.50	17,709.90	3,030.60	85.39

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDEND BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
215.000 - Administration and Clerk	15,056.87	15,056.87	11,497.07	3,559.80	76.36
228.000 - Information Technology	5,590.00	5,590.00	4,603.35	986.65	82.35
253.000 - Treasurer	29,608.57	29,608.57	22,692.37	6,916.20	76.64
536.000 - Sewer System	957,820.70	968,049.70	515,900.45	452,149.25	53.29
537.000 - Sewer Lift Stations	23,053.60	23,095.60	10,823.11	12,272.49	46.86
542.000 - Read and Bill	62,439.04	62,631.54	45,494.58	17,136.96	72.64
543.401 - Flush & TV Sewers	30,904.00	30,904.00	27,238.50	3,665.50	88.14
543.407 - Sewer Rehab Phase 7	179,958.00	179,958.00	132,931.00	47,027.00	73.87
793.000 - Facilities - New City Hall	10,742.93	10,742.93	7,401.59	3,341.34	68.90
850.000 - Other Functions	10,000.00	10,000.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES	1,412,006.32	1,425,116.32	848,841.56	576,274.76	
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,291,120.00	1,301,960.00	939,383.77	362,576.23	72.15
TOTAL EXPENDITURES	1,412,006.32	1,425,116.32	848,841.56	576,274.76	59.56
NET OF REVENUES & EXPENDITURES	(120,886.32)	(123,156.32)	90,542.21	(213,698.53)	
Fund 661 - Motor Pool Fund					
000.000 - General	160,270.00	160,655.00	142,981.63	17,673.37	89.00
TOTAL REVENUES	160,270.00	160,655.00	142,981.63	17,673.37	
172.000 - Executive	13,606.00	13,606.00	10,856.00	2,750.00	79.79
201.000 - Finance,Budgeting,Accounting	7,591.00	7,591.00	5,921.63	1,669.37	78.01
228.000 - Information Technology	450.00	450.00	706.94	(256.94)	157.10
795.000 - Facilities - City Garage	178,335.20	199,229.70	103,015.77	96,213.93	51.71
TOTAL EXPENDITURES	199,982.20	220,876.70	120,500.34	100,376.36	
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	160,270.00	160,655.00	142,981.63	17,673.37	89.00
TOTAL EXPENDITURES	199,982.20	220,876.70	120,500.34	100,376.36	54.56

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDEND BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
NET OF REVENUES & EXPENDITURES	(39,712.20)	(60,221.70)	22,481.29	(82,702.99)	
Fund 865 - Sidewalks					
478.000 - Snow & Ice Removal	1,820.00	1,820.00	1,395.00	425.00	76.65
TOTAL REVENUES	1,820.00	1,820.00	1,395.00	425.00	
478.000 - Snow & Ice Removal	3,200.00	3,200.00	1,755.00	1,445.00	54.84
TOTAL EXPENDITURES	3,200.00	3,200.00	1,755.00	1,445.00	
Fund 865 - Sidewalks:					
TOTAL REVENUES	1,820.00	1,820.00	1,395.00	425.00	76.65
TOTAL EXPENDITURES	3,200.00	3,200.00	1,755.00	1,445.00	54.84
NET OF REVENUES & EXPENDITURES	(1,380.00)	(1,380.00)	(360.00)	(1,020.00)	
Fund 866 - Weed Fund					
000.000 - General	7,800.00	7,800.00	1,350.00	6,450.00	17.31
TOTAL REVENUES	7,800.00	7,800.00	1,350.00	6,450.00	
000.000 - General	1,840.00	1,840.00	220.00	1,620.00	11.96
TOTAL EXPENDITURES	1,840.00	1,840.00	220.00	1,620.00	
Fund 866 - Weed Fund:					
TOTAL REVENUES	7,800.00	7,800.00	1,350.00	6,450.00	17.31
TOTAL EXPENDITURES	1,840.00	1,840.00	220.00	1,620.00	11.96
NET OF REVENUES & EXPENDITURES	5,960.00	5,960.00	1,130.00	4,830.00	

MAINTENANCE AND PROPERTY USE AGREEMENT

This Agreement (the Agreement) is entered into on _____, and effective on _____, 2018 (the "Commencement Date") between The City of Swartz Creek, a Michigan municipality, whose principle office is located at 8083 Civic Drive, Swartz Creek, Michigan 48473 ("City"), and the Metro Police Authority of Genesee County, whose address is 5420 Hill 23 Drive, Flint, Michigan 48507 ("Authority"), on the following terms and conditions.

1. **Premises.** City provides for use to Authority 2028 square feet of the building and premises at 8100 Civic Drive, Swartz Creek, Michigan 48473 (the "Building" if discussing the portion of the building being occupied by the Authority or the "Premises" if discussing the entire complex as outlined in Exhibit A, attached hereto and incorporated herein).

2. **Term.** The initial term of this Agreement shall be ten (10) years ("Initial Term"), unless renewed pursuant to Section 7 of this Agreement or terminated in writing 90 days before the then current Agreement term expires or other time period mutually agreed to in writing by the parties hereto.

3. **Expense.**

a. **Annual Maintenance Expense.** Beginning on the Commencement Date, Authority shall pay to City, an annual maintenance expense in the amount of Ten Thousand One Hundred Forty Dollars (\$10,140.00) per year, or Eight Hundred Forty-Five Dollars (\$845.00) per month, for items set forth in Section 12 of this agreement. This amount is based upon the average yearly maintenance cost to the City which both parties agree is fair and equitable. The annual maintenance expense shall escalate at 1.5% each year thereafter. Payments shall be made to City at its address shown above or any other place designated in writing by City.

b. **Additional expense.** Authority agrees to be responsible for the payment of its prorated share of water and sewer, gas, electricity, snow removal, lawn maintenance, and other services or utility services in connection with occupying the Building and the Premises. Any additional services contracted for by Authority shall be paid for solely by Authority.

4. **Security deposit.** Authority shall pay no deposit.

5. **Signs.** Authority shall not construct, place, or paint any sign or awning or other improvement or apparatus on the exterior of the Building or on the Premises without the prior consent of City, which will not be unreasonably withheld. Any signs placed in the windows of the Building shall be in keeping with the character and decor of the Building and Premises as a whole. In no event shall any sign be placed in violation of any law, ordinance or regulation.

6. **Occupancy.** Authority shall commence occupancy of the Building and the Premises on the Commencement Date and begin payment of expenses as called for by this Agreement, including the annual maintenance expense. The Authority has inspected the Premises and common areas, finds them in good order and repair, acceptable for Authority's intended use of the Premises, and accepts the Premises and common areas as is.

7. **Option to renew.** Authority shall have an option to renew this Agreement on the expiration of the Initial Term for two (2) additional terms of ten (10) years each, which shall be automatic unless terminated in writing, 90 days before the then current term expires. The renewal shall be on the same terms and conditions as stated in this Agreement.

8. **Vacation of Premises.** Authority shall not vacate or abandon the Building or the Premises at any time during the term of this Agreement. If Authority abandons or vacates the Building or the Premises or is dispossessed by process of law or otherwise, any personal property belonging to Authority left in the Building or on the Premises shall be deemed abandoned, at the option of City. City may also take possession of any personal property left by Authority in the Building or on the Premises and charge Authority a monthly fee for the storage of the personal property. Any fee charged by City for this purpose shall be deemed to be additional expenses under this Agreement and payable immediately. The Authority retains the right to provide written notice of the termination of the Agreement to the City as set forth in Sections 2 and 7 of this Agreement.

9. **Use.** The Building and the Premises are to be used and occupied by Authority for the operation of all legal purposes, specifically including the operation of a police authority and related activities. No activity shall be permitted in the Building or on the Premises that does not comply with local, state, and federal laws, ordinances, or regulations.

10. **Expenses.** The Authority shall pay all costs and expenses incurred in operating and managing the Building.

11. **Repairs and maintenance.** City shall be responsible for the exterior of the building, including walls, roof, subsurface walls, and floor, structural maintenance, repair, and replacement, and for the replacement of the HVAC system and hot water heater. Additionally, City shall maintain the Premises in good condition, including the sidewalk, driveway, and parking areas adjacent to the Premises, all which shall be regularly sweep and any trash or debris shall be removed. Moreover, during the winter months City shall keep the sidewalk adjacent to the Premises clear of snow and ice.

The Authority shall be obligated to clean and maintain its portion of the building at Authority's expense, including interior painting. The Authority shall ensure that its portion of the building shall be kept in good and safe condition. The Authority shall

be responsible for windows, the electrical fixtures, the plumbing fixtures, and any other system or equipment that was in working order on the Commencement Date. Additionally, the Authority shall notify the City in a reasonable time of any repairs that are the responsibility of the City pursuant this Section.

12. Surrender of Premises. Authority shall surrender the Building to City at the expiration or termination of this Agreement broom clean and in the same condition as at the Commencement Date, except for normal wear and tear.

13. Entry and inspection. Authority shall permit City or City's agents to enter on the Building at reasonable times and on reasonable notice for the purpose of inspection and repair of the Building. Additionally, Authority shall permit City at any time within 90 days before the expiration of the Agreement to place on the Premises standard "for lease" signs, and permit persons desiring to lease the Building or the Premises to inspect the Building or the Premises during that period.

14. Taxes and assessments. If applicable, Authority shall pay all personal property taxes and use taxes levied pursuant to MCL § 211.181 pursuant to the Authority's use of the Building and the Premises. All taxes levied on the personal property owned or leased by Authority shall be the sole responsibility of Authority. City takes no responsibility for any taxes levied pursuant to MCL § 211.181 and the obligation to pay said taxes. Any such obligation shall be solely that of the Authority.

15. Alterations. Authority may remodel and make improvements to the premises. The work shall be done without injury to any structural portion of the Building and without disturbing other tenants in their use of the Building or the Premises. Any improvements constructed pursuant to this paragraph shall become the property of City on the expiration or termination of this Agreement.

16. Assignment and subletting. Authority may not assign, lease, or otherwise transfer or convey its interest, or any portion of its interest, in the Building or the Premises to any entity not affiliated with Authority without the prior written consent of City. City shall have the sole and final discretion regarding whether to grant any request for assignment or lease.

17. Trade fixtures. All trade fixtures and moveable equipment installed by Authority in connection with the business conducted by it in the Building or on the Premises shall remain the property of Authority and shall be removed by it at the expiration or termination of this Agreement. The Authority shall repair any damage caused by such removal and restore the Building to its original condition.

18. Insurance. Authority shall, at its expense, obtain and maintain in full force general liability insurance, with both Authority and City as named insured parties, covering any and all claims for injuries to invites to the Authority or individuals that are on the Premises for Authority business occurring in, on, or about the Premises and Building, in an amount of not less than One Million Dollars (\$1,000,000.00). The insurance shall also contain a waiver of subrogation clause exempting City from any liability for any insured loss. Authority shall deliver to City customary insurance

certifications evidencing that the insurance is in effect at all times during the term of the Agreement. The policy must further provide for notice by the insurance company to City of any termination or cancellation of the policy at least 30 days in advance of that event.

19. Authority's liability. All Authority's personal property, including trade fixtures, in the Building or on the Premises shall be kept at Authority's sole risk. City shall not be responsible or liable to Authority for any loss or damage that may be occasioned by or through the acts or omissions of persons occupying the building or the Premises. Additionally, the City shall not be responsible for any loss or damage resulting to Authority or its property from water, gas, sewer, or steam pipes that burst, overflow, stop, or leak; from heating, cooling, or plumbing fixtures; or from electric wires or gas odors within the Building or located on the Premises from any cause, except as may result from and be directly caused by the gross negligence or recklessness of City. The provisions of this section shall not be interpreted to prevent Authority from recovering any losses under the coverage provided by City's fire and extended coverage insurance policy, if any losses of Authority are covered by that policy.

20. Destruction of Premises. If the Premises are partially damaged or destroyed through no fault of Authority, City shall, at its own expense, promptly repair and restore the Premises, upon the receipt of the insurance funds referenced above. Payments for maintenance shall abate in whole or in part if the Authority has partial use of the Building in the sole discretion of the Authority during the period of restoration according to the amount of destruction if the destruction was not caused by Authority. If the Premises are totally destroyed through no fault of Authority or if the Premises cannot be repaired and restored within 90 days after the event of destruction, either party shall have the right to terminate this Agreement, effective as of the date of the event, by giving the other party written notice of termination. If the notice is given, this Agreement shall terminate, and expenses shall be adjusted between the parties to the date of the occurrence of the event. If the notice is not given within 30 days or other mutually determined time period by the parties hereto from the date of the event the, this Agreement shall continue, and City shall repair the Premises.

21. Mutual release. City and Authority, and all parties claiming under them, mutually release and discharge each other from all claims and liabilities arising from or caused by any hazards covered by insurance on the Building and Premises regardless of the cause of the damage or loss.

22. Condemnation. If the Premises or any part of them are taken for any public or quasi-public purpose pursuant to any power of eminent domain, or by private sale in lieu of eminent domain, this Agreement shall terminate effective as of the date the public authority takes possession. All damages for the condemnation of the Premises or Building that is awarded for the taking shall be payable to and be the sole property of City.

23. Indemnity. To the extent allowed by law, the Authority agrees to indemnify and defend City against and hold City harmless from any liability, loss, damage, cost, or

expense (including attorney fees) based on any claim, demand, suit, or action by any person or entity with respect to any personal injury (including death) or property damages, from any cause regarding Authority's use of the Building or the Premises, except for liability resulting from the intentional acts or gross negligence of City or its employees, agents, invitees, or business visitors and except for liability resulting from the acts or negligence of persons occupying the building, the Premises, or the adjoining property.

24. Default and reentry. If Authority neglects or fails to perform its obligation to pay any invoice or expense when due; if Authority neglects or fails to perform any other covenants in this Agreement to be observed and performed on its part for 10 days after written notice by City of the default; or if any proceedings are instituted by or against Authority in bankruptcy (including reorganization) or under any insolvency laws, City may terminate this Agreement.

If City believes the Authority is in default pursuant to this Agreement, City shall provide the Authority with written notice of the alleged default and 30 days to cure said default, unless the default is a safety issue in which case the time period to cure may be shorter. City may thereafter elect to terminate this Agreement for any default by Authority by giving 30 days written notice of the termination to Authority,

25. Subordination. This Agreement and Authority's rights shall at all times be subordinate to the lien of any mortgage now or later placed on the Premises, or any note or bond associated with the Premises and Authority agrees to provide any mortgagee with a customary tenant's estoppel letter at the request of any mortgagee with respect to the status of this Agreement or any collateral assignment of this Agreement. If Authority is requested to sign any subordination agreement on behalf of City's mortgagee, Authority agrees to sign a reasonable and customary subordination agreement that includes language providing that Authority's interest and rights under this Agreement will not be disturbed as long as Authority is not in default under the Agreement. If a mortgagee required that proceeds of casualty insurance or condemnation be applied to reduce the mortgage debt rather than to restore damaged or taken property, this Agreement shall terminate, and neither party shall have any further obligation to the other.

26. Notices. Any notice required under this Agreement shall be in writing and sent by registered or certified mail, return receipt requested, to the addresses of the parties set forth in this Agreement or to another address that a party substitutes by written notice; and notice shall be effective as of the date of first attempted delivery.

27. Authority's possession and enjoyment. Authority, on the payment of the expenses at the time and in the manner stated above and on performance of all the foregoing covenants, shall and may peacefully and quietly have, hold, and enjoy the Premises for the term of this Agreement.

28. Holding over. If Authority does not vacate the Premises at the end of the term specified in this Agreement, such holding over shall be subject to liquidated damages and the Authority shall pay City \$1,500.00 per month until either the

Authority vacates the Building and Premises or the Authority and City execute a new property use agreement.

29. **Entire agreement.** This Agreement contains the entire agreement of the parties regarding its subject matter, and this Agreement may not be amended or modified except by a written instrument executed by the parties hereto.

30. **Waiver.** The failure of City to enforce any covenant or condition of this Agreement shall not be deemed a waiver of its right to enforce each and every covenant and condition of this Agreement. No provision of this Agreement shall be deemed to have been waived unless the waiver is in writing.

31. **City's fees and expenses.** Any fees, costs, or expenses incurred by a prevailing party enforcing the other party's obligations under this Agreement, including reasonable attorney fees, shall be due and payable immediately under the Agreement.

32. **Binding effect.** This Agreement shall be binding on and inure to the benefit of the parties to this Agreement and their respective successors and permitted assigns.

33. **Time of the essence.** Time shall be deemed to be of the essence in the performance of this Agreement.

34. **No Third Party Beneficiaries.** This Agreement is not intended to confer upon any person or entity, other than the parties hereto, any rights or remedies of any kind or nature whatsoever.

AUTHORITY
METRO POLICE AUTHORITY OF
GENESEE COUNTY

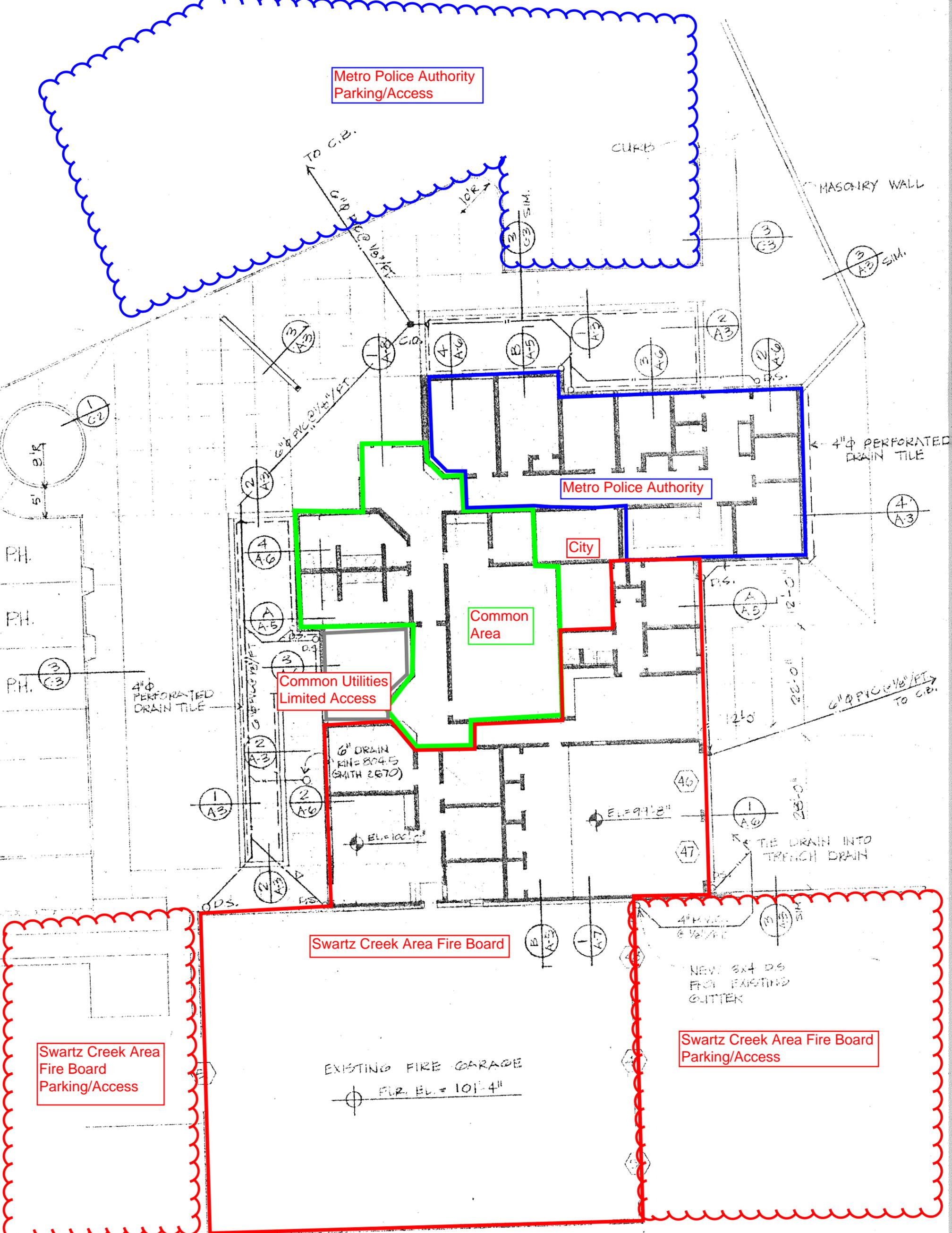
CITY
THE CITY OF SWARTZ CREEK

By: /s/ _____

Its: _____

By:
/s/ _____
David A. Krueger, Mayor

EXHIBIT A



Metro Police Authority
Parking/Access

Metro Police Authority

City

Common Area

Common Utilities
Limited Access

Swartz Creek Area Fire Board

Swartz Creek Area
Fire Board
Parking/Access

Swartz Creek Area Fire Board
Parking/Access

EXISTING FIRE GARAGE
FLR. EL. = 101'-4"

KEY PLAN

1/4" = 1'-0"

NOTE: SEE SHEET SP-2, DIVISION 8 FOR OVERHEAD
DOOR SPECIFICATIONS.

City of Swartz Creek

*Budget Book Draft
Fiscal Year 2018-2019
City Council Meeting
May 29, 2018 Edition*



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City of Swartz Creek Budget Book

Fiscal Year 2018-2019

How to Use This Book

This book serves to tie together the highest level visions of the city to the objective account expenses. Whether you simply wish to engage in the overview of the city's financial condition as outlined in the executive summary, or you wish to connect the dots between the Parks and Recreation Capital Improvement Plan to specific fiscal year 2019 line item expenses, this document is for you. This is the first draft for this budget book model. Please take liberties to comment and note errors for improvement of future editions.

This book is divided into sections, with the highest level overviews and narrative descriptions being the Executive Summary and Budget Summary. These sections serve as the 'elevator speech' for how the city's overall fiscal health is and what top funding priorities and fiscal issues are expected for the upcoming year.

The Policy-to-Budget section outlines how the city's policy documents have shaped the current year's operating and capital investments, as well as those capital investments for the next six year rolling period. This section pulls the time relevant priorities from the Master Plan, Downtown Development Authority Plan, Parks and Recreation Plan, and various engineered infrastructure plans. This section then illustrates how those priorities are expected to be realized and how they factor into the current budgeting process. This section allows the public to observe how and if the city is able to meet its policy expectations.

Additional sections include fund and department level Fact Sheets to help orient a reader to what services are provided by specific funds or departments within those funds, what the staffing levels are, what the coming initiatives are, and what the capital investments are.

The meat of the Budget Book is the Budget itself. This document is the fund-by-fund accounting of all revenues and expenses of the city, broken down to the account line item. The budget follows the standard governmental chart of accounts and is the instrument used to break apart expenses by fund and department so that the actual cost of each service and investment can be as accurate as possible. For example, if the use of a truck is 50% water, 25% sewer, and 25% parks, then the cost of that 'equipment rental' will be reflected proportionately to those funds/departments.

You will also find various charts, graphs, and appendices in the budget book that illustrate points of common interest, such as the organizational chart, the fund hierarchy chart, tax revenue apportionment, comparative tax rates, and unabridged capital improvement documents of the city.

Happy Reading!

City of Swartz Creek Mission Statement

The City shall provide a full range of public services in a professional and competent manner, assuring that the needs of our constituents are met in an effective and fiscally responsible manner, thus promoting a high standard of community life.

City of Swartz Creek Values

The City of Swartz Creek's Mission Statement is guided by a set of values which serve as a common operating basis for all City employees. These values provide a common understanding of responsibilities and expectations that enable the City to achieve its overall mission. The City's values are as follows:

Honesty, Integrity and Fairness

The City expects and values trust, openness, honesty and integrity in the words and actions of its employees. All employees, officials, and elected officials are expected to interact with each other openly and honestly and display ethical behavior while performing his/her job responsibilities. Administrators and department heads shall develop and cultivate a work environment in which employees feel valued and recognize that each individual is an integral component in accomplishing the mission of the City.

Fiscal Responsibility

Budget awareness is to be exercised on a continual basis. All employees are expected to be conscientious of and adhere to mandated budgets and spending plans.

Public Service

The goal of the City is to serve the public. This responsibility includes providing a wide range of services to the community in a timely and cost-effective manner.

Embrace Employee Diversity and Employee Contribution, Development and Safety

The City is an equal opportunity employer and encourages diversity in its work force, recognizing that each employee has unlimited potential to become a productive member of the City's team. Each employee will be treated with the level of respect that will allow that individual to achieve his/her full potential as a contributing member of the City staff. The City also strives to provide a safe and secure work environment that enables employees to function at his/her peak performance level. Professional growth opportunities, as well as teamwork, are promoted through the sharing of ideas and resources. Employees are recognized for his/her dedication and commitment to excellence.

Expect Excellence

The City values and expects excellence from all employees. Just "doing the job" is not enough; rather, it is expected that employees will consistently search for more effective ways of meeting the City's goals.

Respect the Dignity of Others

Employees shall be professional and show respect to each other and to the public.

Promote Protective Thinking and Innovative Suggestions

Employees shall take the responsibility to look for and advocate new ways of continuously improving the services offered by the City. It is expected that employees will perform to the best of his/her abilities and shall be responsible for his/her behavior and for fulfilling the professional commitments they make. Administrators and department heads shall encourage proactive thinking and embrace innovative suggestions from employees.

Executive Summary

This city's fiscal health is sound and sustainable, with adequate fund balances and revenues for expected operations. Operationally, the city can perform all of the tasks set by the city council. Concerning capital improvements, the city is able to invest at an adequate level for essential infrastructure (water, sewer, and streets) and a fair level for elective services such as parks, recreation, culture, and downtown facilities. For the projected fiscal year, the city shall meet all of its operational and debt needs, while setting aside approximately \$150,000 for trail improvements, \$100,000 for downtown recreation, and additional street investment from the general fund.

Revenues from taxes and state sources have stabilized and generally keep up with inflation. The tax effort in the city has increased much since 2013 (4.900 mills for public safety and 4.2200 mills for streets). The tax effort is stable without any planned or proposed changes. The rate is now at 16.2873, including averaged assessment effort. This rate is about 31.1% of the total tax effort for homeowners and 21% for non-homestead tax payers (the remainder of taxes paid goes to schools, county, and other service providers). The city rate is ranked fourth lowest of eleven cities in Genesee County, between Linden (#3) and Flushing (#5).

The city's debt exposure is very limited. It includes two general obligation liabilities:

2017 Infrastructure (Water/Street) Bond: \$1,992,562.50, last payment on May 1, 2027

Building: \$273,665, last payment on May 1, 2021

The city is expected to have negligible, if not \$0 of outstanding pension liability, based upon prior fiscal year investments in the unfunded accrued liability as reported for 2016. This is a very rare and exceptionally positive position that has freed up revenues for use in capital investment. We expect this position to improve and enable more funds for operations. All current and future hires of the city shall be on defined contribution retirement and health care plans, thereby eliminating the potential for future liabilities.

Enterprise Funds (Water & Sewer) are independently supported by user fees. These funds are operationally sound with surplus proceeds after capital investments for sewer and near-sufficient proceeds in water for operations and some capital investment. Fund balance (savings) for both funds meet operational guidelines. The sewer rate is projected to be reduced based upon this fiscal situation. The water rate future is unknown due to the uncertain future circumstances of the Karegnondi Water Authority.

The street funds function separately and account for Major, Local, and Municipal street revenues and expenses. These funds, along with some transfers-in from the general fund are able to support street maintenance and capital investments that are in line with the 20 year street asset management plan. This plan is ahead of schedule.

Fund balances (savings/reserves) are maintained at a minimum of six months operating for every major fund. Some funds exceed this.

Policy-to-Budget

This section provides an overview of how the city's vision is translated to its budgeted operations and capital improvements. Full details of policy documents and the complete capital improvement plans are found in the appendix.

The city, as referenced in its master plan and other policy documents, is endeavoring to build a thriving community based on strong neighborhoods and a small but successful network of local and regional service businesses. To this end, the city has opted to strategically invest in infrastructure, city services that are customer oriented, recreation/culture, downtown, and blight remediation. See details below.

In the current fiscal year (2018), with some projects continuing into fiscal year 2019, the city has engaged in many street projects, park improvements, trail extensions, and new customer service delivery tools (online bill pay, credit/e-check use, expanded office hours, SeeClickFix issue reporting system, expanded newsletters, podcasts, branding, etc.). The community has also been investing in the planning for downtown investment at Holland Square, and a massive trail extension from Dye Road to Elms Park. Recent proactive blight removal projects include the home demolition at 5157 Morrish and the home rehab at 5256 Don Shenk.

Planned initiatives that are policy driven and funded for the coming budget year include: enhanced code enforcement from the Metro Police Authority and building departments that target property maintenance code violations and blight, continued street and water main repair, community branding and economic development through a new partnership with the Swartz Creek Community Schools and Swartz Creek Area Chamber of Commerce (this is part of the ongoing state sponsored Redevelopment Ready Communities Program), downtown investment at Holland Square, and continued recreation investment.

The city will also be enhancing its customer service. Objectives include more user friendly web page features for community development, staff preparedness for emergency situations, and increased general training opportunities. The city is also including additional funds for training and certification incentives to train Department of Public Services staff at higher levels for water system distribution operations. This ensures the highest quality employees for overseeing one of our most important and scrutinized assets, potable water.

The specific capital investments, as directed by various policy documents are as follows for the remainder of the 2018 construction season and beginning of the 2019 construction season:

2018 Projects

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Tree Replacement	Reforest Abrams Park	\$10,000	In budget	Pre-Contract	2018 Park Plan
Baseball Backstops	Replace Elms Park backstop	\$5,000	In budget	Quotes Received	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Winston , Hill Road, & Valleyview	\$220,000	In budget	Pre-Contract	2017 Sanitary Sewer Rehabilitation Plan
Daval Drive	Reconstruct Daval Drive	\$700,000	In budget	Contracted	20 Year Paving Program (2016)
Daval Water	Replace Daval Drive water main	\$450,000	In budget	Contracted	2017 Water Asset Management Plan
Total Investment		\$1,385,000			

2019 Projects

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Dog Park	Construct dog park	\$25,000	Fundraising	Pre-Bid	2018 Park Plan
Holland Square	Construct public plaza at 5012 Holland Drive	\$250,000	80% in budget	Planning	2016 DDA/TIF Plan
Sewer Lining	Refurbish sewer lines on Chesterfield, Eton, Young, & Woods	\$220,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Fairchild	Refurbish street surface on Fairchild	\$300,000	In budget	Engineering	20 Year Paving Program (2016)
Helmsley	Reconstruct Helmsley Drive	\$440,000	In budget	Pre-Contract	20 Year Paving Program (2016)
Total Investment		\$1,235,000			

Master Plan Task Audit

Plan Recommendation	Actions	Responsibility	Timing	Status	Notes
Plan Overall and Future Land Use					
Schedule Review of Master Plan and Implementation	Review the Master Plan and prepare a report for the City Council on its implementation.	Planning Commission; City Council	< Five Years	In Compliance	This is the first of any such formal report.
	Hold a joint meeting with City Council to re-familiarize them with the Master Plan and Planning Commission roles. This is especially important as new members are elected or appointed. The joint meeting is also a good way to develop policy consensus between the two boards.			Pending	Planning Commission is being requested to attend one of the budget meetings to interact from this review.
Implement Future Land Use Plan	Amend the Zoning Ordinance to address new issues and recommendations detailed in this or an Amended Master Plan.	Planning Commission; City Council	On-going	Pending	State consultants are reviewing the zoning as it relates to the master plan. They should have recommendations by mid-summer of 2018.
	Initiate appropriate rezonings, especially where the future land use map recommends a lower intensity use than current zoning.			In Compliance	No such changes are warranted.
	Refer to the Master Plan when considering rezonings to ensure the conditions upon which the plan was based are still relevant and the timing for the change is appropriate (the Future Land Use Map is a 10+ year plan).			In Compliance	During such events, the last being the assisted living, this action was taken.
Community Character					
Provide transition between land uses	Provide for appropriate transitional land uses in the Zoning Ordinance to reduce potential conflicts and maintain investment in properties.	Planning Commission	On-going	In Compliance	The future land use map and narrative guidance provide for this during zoning and site plan review.

	Prohibit commercial uses from intruding into residential areas along Miller Road, west of the Otterburn PUDD.			In Compliance	No such encroachment has been enabled.
Establish standards for nonconforming situations	Welcome nonconforming land uses to continue but not be allowed to expand.	Planning Commission	On-going	In Compliance	Nonconforming land uses are permitted, if legal, in the zoning code. Staff communicates this to owners, lenders, and other interests upon request.
	Encourage nonconforming sites to gradually upgrade and be brought more into conformance with the Zoning Ordinance.			In Compliance	The zoning code enables non-conforming changes if changes are MORE conforming than existing.
	Discuss & implement regulations concerning existing pole signs at Otterburn PUDD and prohibit construction of high pole signs in city.			In Compliance	This matter was deliberated and decided for the PUD during the KFC site plan. This should be the last pole sign.
Coordinate a plan to oversee jeopardized projects	Meet with developers and home associations to determine shortfalls of infrastructure or safety provisions due to the project slowdown.	Bldg Dept.; City Council	Short-term; on-going	In Compliance	Springbrook East shortfalls are corrected. Heritage shortfalls have been negotiated through the unit sale provisions agreed to by the city and HoA.
	Develop regulations or special assessment districts to ameliorate such conditions that the market will be unable to attend to.			Obsolete	Project infrastructure in Springbrook East and Heritage is up-to-date, pending an asphalt cap on the north end of Heritage Blvd.
Regulate infill development	Develop architectural design standards for downtown and neighborhood around it that require traditional characteristics to the buildings.	Planning Commission; DDA	Short-term; on-going	Incomplete	Funds have not been budgeted yet to provide this.
	Promote infill housing near downtown to help revitalize the downtown business area and activity associated with it			Pending	The DDA is working on a housing project on Paul Fortino. The city entertains infill housing proposals on vacant lots. The most recent example includes the request for proposals for 5157 Morrish and Wade/Second.
	Develop design standards for structures near downtown Swartz Creek that complement the historic character of the community while respecting the needs of modern businesses.			Incomplete	This attribute is directly related to the above mention design guidelines and is likewise unfunded.

Develop building setbacks and design standards	Establish setback and site design standards that respect the existing nature of the community and promote developments that are high quality and complementary to the city character.	Planning Commission; Developers; DDA	Short-term; on-going	In Compliance	The zoning ordinance is found to achieve this.
	Require building materials to be high quality and durable.			In Compliance	The zoning ordinance has recently enhanced design standards that require additional durable materials.
	Require business signs that adequately serve businesses but are subtle, and offer materials, color and landscaping that complement the building.			In Compliance	The sign ordinance has been updated.
	Require landscaping that enhances the development site along the street and within the parking lot.			In Compliance	The zoning ordinance has relatively enhanced landscaping standards.
	Use landscaping to screen and buffer between sites.			In Compliance	The zoning ordinance has relatively enhanced landscaping standards.
	Use the minimum amount of site lighting necessary to provide safe passage while avoiding negative off-site glare.			In Compliance	The zoning ordinance requires 'cut-off' fixtures and has limits to photometric output at lot lines.
	Consider the potential of 'build-to' lines, mixed vertical uses, and minimum heights in certain areas.			Incomplete	This has not been considered yet, but it could be part of a form based code strategy should the city fund such regulations.
Encourage maintenance of existing buildings	Maintain buildings and sites with a neat and orderly appearance on all sides.	Building Dept; PC; DDA; City Council	Long-term; On-going	In Compliance	The zoning ordinance requires this. Staff have engaged in training for further enforcement of performance standards.
	Improve efforts to attract new business to Downtown.			Pending	The city (and DDA) are engaged in the Redevelopment Ready Communities Program, including the purchase of an economic development strategy.
Provide a comprehensive pathway and pedestrian network throughout the community	Require all new construction to provide pedestrian pathways along the roadway and require linkages from the building to the pathway.	Planning Commission, Department of Public Services	On-going	In Compliance	This requirement is observed during site plan review.
	Continue efforts to create pedestrian walkways throughout the community, as part of an overall network.			In Compliance	Trail construction is planned, pending funding assistance by the state.

Coordinate the appearance of the community.	Establish a common theme for streetscape improvements such as street lights, street trees, benches, directional and street signs, etc. along major streets that provide access to the city for visitors.	Planning Commission; City Council; DDA	Short-term; on-going	In Compliance	Decorative street signs have been installed on major street gateways. The street committee has opted to install LED street lights of a decorative nature on reconstructed streets.
	Require the same high quality of design and aesthetic appearance of developments along main streets, including Miller Road, Elms Road, Morrish Road etc.			In Compliance	This is observed during site plan review, including the Dort Federal project approved in 2017.
	Develop design standards for structures near downtown Swartz Creek that complement the historic character of the community while respecting the needs of modern businesses.			Incomplete	This has not been considered yet, but it could be part of a form based code strategy should the city fund such regulations.
Ensure that entryways into the city create a positive impression of Swartz Creek and match the historic character of the community.	Establish a consistent sign program for each of the primary entryways into the city; one that is consistent with the streetscape and gives an image of quality.	Planning Commission; DDA	On-going	Incomplete	No gateway signs have been planned or funded by the city or DDA.
	Work with surrounding communities to establish land use and site design standards that are consistent with Swartz Creek's.			On-Going Ineffective	Efforts to create dialogue with Gaines Township during their master plan were unsuccessful.
	Maintain the residential uses on Miller Road, to the west of the Otterburn PUDD.			In Compliance	No activity has upset this balance.
	Develop design guidelines and regulations to guide commercial development along Morrish Road, south of Sports Creek Raceway, to ensure attractive development and as transition into downtown Swartz Creek.			Incomplete	This has not been considered yet, but it could be part of a form based code strategy should the city fund such regulations.
	Develop design guidelines and regulations to guide commercial mixed use development of Northtown and incorporate provisions to ensure it is developed as gateway into the community.			Incomplete	This has not been considered yet, but it could be part of a form based code strategy should the city fund such regulations.
Repair & replace infrastructure in Winchester Neighborhoods	Begin the development of a capital improvement program of Winchester Village and other, older areas of the City.	City Council	Short-term	In Compliance	The consolidated capital improvement plan focuses heavy investment, including decorative upgrades in this neighborhood.

	Determine what revenue sources could be used to finance the CIP.			In Compliance	Staff have identified multiple grant and loan projects for streets, water main, and recreation (MDOT TAP funds, MDNR Trust funds, USDA rural development funds, & local bonding)
	Implement the CIP and funding program.			In Compliance	The consolidated CIP is on schedule. Future funding shortfalls are expected unless the state increases the street revenue sharing as indicated during the recent gas tax increase.
Traffic Circulation and Parking					
Maintain safe traffic circulation and speeds throughout the city.	Maintain driveway spacing and location standards in the Zoning Ordinance.	Planning Commission; City Council	Short term	In Compliance	The code requires such spacing, and staff requires engineered studies and planning commission review to deviate.
	Provide safe pedestrian circulation when designing access and circulation for vehicles.			In Compliance	Site plan review demands this feature now.
	Consider implementation of the 'complete streets' design concept.			In Compliance	The city has resolved to do so and has invested heavily into sidewalks, such as that on Ingalls, as well as bike lanes. The bike lane concept is recommended for Seymour Road.
Downtown					
Create a lively retail and entertainment environment in Downtown Swartz Creek.	Develop an ongoing business recruitment program for Downtown.	PC; City Council; Business community: DDA	Long term;	Incomplete	The city and DDA hope to use the economic development strategy to build capacity in the chamber of commerce and DDA for this purpose.
	Develop new retail building space in the downtown area to attract a greater concentration of tenants.		On-going	Incomplete	The DDA and the private sector has not been able to provide this.
	Develop additional housing in the downtown area to add to the customer base for retail businesses and to generate activity in the area.			Pending	The DDA has concept plans for dense housing on Paul Fortino Drive.
The character of Downtown must be maintained & enhanced.	Establish downtown building and sign design requirements to create a unified, quality image.	PC; City Council; Business community: DDA	Long term;	Incomplete	Mixed uses need to be permitted as-of-right, a change pending for 2018. Design guidelines have not been budgeted.
	Consider a form-based code overlay for Downtown		On-going	Incomplete	A form based code has not been pursued or budgeted.

Budget Summary Narrative

City of Swartz Creek Budget Summary Narrative for Fiscal Year 2018-2019

101 General Fund

Most of the General Fund Revenues are from Property Taxes, the Public Safety Special Assessment and Constitutional Sales Tax. These sources make up about 80% percent of the General Fund Revenue. The remainder includes various fees for services including, Building, Zoning and Planning and Park Admission Fees. We do not expect to see an increase in General Fund Revenues in the next few years; we are hoping that revenues will remain stable.

- Revenues for FY19 in the General Revenue Department are estimated at \$2,293,643.
- Increase in FY19 tax revenue of \$28,763 (4.2%).
- Increase in FY19 PSAD revenue of \$17,211 (2.6%).
- Increase in Constitutional Sales Tax of \$16,000 (3.5%).
- Increase in Administrative Fees of \$4,500 (6.9%).
- Decrease in wireless lease revenue due to merger of carriers \$14,000 (24%).
- Decrease in interest income as revenue is invested for a shorter period of time in anticipation of funding projects and daily operations \$3,500 (50%).

General Fund Appropriations are budgeted for fiscal year 2019 as a decrease from the projected activity for 2018 by \$725,509 (22.5%).

- Expense lines for wages and benefits reflect 14.6% of the budget.
- Staff assignments include distributions among all funds and are dependent on the job responsibilities assigned.
- The election department budget has been increased this year for two elections, one in August and one in November. The City Clerk will also be training her election workers on the new Hart InterCivic Verity Scan and Verity Touch equipment.
- Community Promotions is increased 19% with the expectation of two seasonal employees being hired for the summer to assist with general cleanup and maintenance.
- The city hall parking lot has \$100,000 budgeted for repair and resurfacing.

Transfers out from the general fund for the requested budget are as follows:

- Transfer out for City Hall debt will be \$88,730 (This includes contributions from the General Fund, Garbage Fund, Major Street Fund, and Local Street Fund).
- Transfer out to Local Street Fund \$50,000.
- Transfer out to the Fire Equipment Fund for future Fire Equipment purchases \$30,000.

Estimated Revenues FY 2019	\$2,396,377
Estimated Expenses FY 2019	\$2,489,017
Estimated Net of Revenues/Appropriations	(\$92,640)
Estimated Fund Balance as of June 30, 2018	\$1,385,656
Estimated decrease in Fund Balance	(\$92,640)
Estimated Year End Fund Balance June 30, 2019	\$1,293,016

202 Major Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of main streets, removal of snow and ice, street sweeping, bridge maintenance, maintenance of Miller Road Park and Ride, maintenance of intercommunity storm drains and paint striping of streets and parking lots.

- The most significant decrease to general revenue in the Major Street Fund from FY18 to FY19 can be attributed to the State authorized one-time payment of \$20,442.21 received in FY18.
- There is a decrease of less than 1.5% expected in Act 51 revenue based on the State’s current calculations.
- Only one major street project is planned for FY19, Fairchild-Cappy to Miller which is eligible for reimbursement of a portion of the expenditures as part of a federal grant through MDOT.

Estimated Revenues FY 2019	\$655,601
Estimated Expenses FY 2019	\$624,164
Estimated Net of Revenues/Appropriations	\$31,437
Estimated Fund Balance as of June 30, 2018	\$443,320
Estimated increase in Fund Balance	\$31,437
Estimated Year End Fund Balance June 30, 2019	\$474,756

203 Local Street Fund

Revenue received in this fund supports the following activities: street reconstruction, routine maintenance of Local Streets, removal of snow and ice, street sweeping and maintenance of Intercommunity storm drains.

- As with the Major Street Fund, Act 51 revenues remained virtually unchanged.
- The Local Street Fund also received a one- time payment of \$20,442.21 in February 2018.
- The most significant change to funding for the street projects will be from transfers in from Fund 204 Municipal Street Fund. In FY18 bond proceeds were exhausted as a means to supplement the local street levy for street reconstruction, preservation, and preventative maintenance. Going forward transfers in from the Municipal Street Fund will be from the street levy less the annual bond principal, interest and agency fees.
- While FY18 saw the completion of several large reconstruction and preservation projects, only completion of the Daval reconstruction project is currently budgeted in FY19.

Estimated Revenues FY 2019	\$745,400
Estimated Expenses FY 2019	\$454,857
Estimated Net of Revenues/Appropriations	\$290,543
Estimated Fund Balance as of June 30, 2018	\$18,066
Estimated increase in Fund Balance	\$290,543
Estimated Year End Fund Balance June 30, 2019	\$308,609

204 Municipal Street Fund

Revenues from the Street Initiative Proposal passed at the May 3, 2016 special election are tracked in this fund. Bond proceeds for local street improvements are also accounted for in this fund along with the principal, interest, and agency fees due on the bond proceeds. The 4.22 mil levy will appear on the summer tax bill in calendar years 2016-2035. Transfers are made from this fund to the local street fund to cover costs for local street projects.

Estimated Revenues FY 2019	\$628,290
Estimated Expenses FY 2019	\$626,444
Estimated Net of Revenues/Appropriations	\$1,846
Estimated Fund Balance as of June 30, 2018	\$19,154
Estimated increase in Fund Balance	\$1,846
Estimated Year End Fund Balance June 30, 2019	\$21,000

226 Garbage Fund

The majority of the revenue for the Garbage Fund is from the annual tax levy for garbage. This fund provides the revenues for sanitation collection which includes garbage pickup, recycling (Contracted Service) and brush chipping. This fund also contributes to the garbage cleanup for other city properties such as the parks.

The Garbage Fund budget reflects revenues from the garbage levy of 2.627 mils. Expenditures include contract increases for wages and benefits as well as increases for waste collection pickup in the city by an outside vendor.

Estimated Revenues FY 2019	\$393,465
Estimated Expenses FY 2019	\$387,008
Estimated Net of Revenues/Appropriations	\$6,457
Estimated Fund Balance as of June 30, 2018	\$308,612
Estimated increase in Fund Balance	\$6,457
Estimated Year End Fund Balance June 30, 2019	\$315,069

248 Downtown Development Fund

Revenues and expenses are from the capture of tax dollars within the DDA district and grants from private entities for Family Movie Night. Expenses cover a variety of services including the façade program, developing the properties on Fortino Drive and streetscape improvements/parking additions.

Estimated Revenues FY 2019	\$50,600
Estimated Expenses FY 2019	\$128,590
Estimated Net of Revenues/Appropriations	(\$77,990)
Estimated Fund Balance as of June 30, 2018	\$100,469
Estimated decrease in Fund Balance	(\$77,990)
Estimated Year End Fund Balance June 30, 2019	\$22,479

350 City Hall Debt Fund

Revenues come in from the General Fund, Garbage Fund, Water Fund, and Sewer Fund to meet the annual bond payment due for the construction of the city hall building at 8083 Civic Drive. Last payment due May 2021.

Estimated Revenues FY 2019	\$88,745
Estimated Expenses FY 2019	\$89,480
Estimated Net of Revenues/Appropriations	(\$735)
Estimated Fund Balance as of June 30, 2018	\$4,190
Estimated decrease in Fund Balance	(\$735)
Estimated Year End Fund Balance June 30, 2019	\$3,455

402 Fire Equipment Replacement Fund

Revenues are transferred in from the General Fund and accumulate for future fire equipment replacement.

Estimated Revenues FY 2019	\$30,070
Estimated Expenses FY 2019	\$0
Estimated Net of Revenues/Appropriations	\$30,070
Estimated Fund Balance as of June 30, 2018	\$110,314
Estimated increase in Fund Balance	\$30,070
Estimated Year End Fund Balance June 30, 2019	\$140,384

590 Water Fund

The majority of revenues are collected from the readiness to serve fees and commodity charges. Readiness to serve charges are charged on every account. Commodity charges are based on water usage and vary per customer.

- There are no major changes to the revenue for the water fund for FY19.
- The Appropriations for most departments under the water fund have little or no change this year overall with slight changes between departments based on where upgrades and enhancements are being done.
- The water system department has budgeted \$21,541.49, the expected balance of the Daval water main reconstruction that began in FY18.
- The Winston and Worchester water mains were completed in FY18 and no longer have expenses in the budget.
- The requested budget includes depreciation expense of \$189,503 without which there would be a positive change to fund balance of \$17,604.

Water Fund Revenues for FY 2019 are estimated at	\$2,165,650
Water Fund Expenses for FY 2019 estimated at	\$2,280,778**
Estimated Net of Revenues/Appropriations	(\$115,128) **
** INCLUDES DEPRECIATION EXPENSE OF \$189,503	
Estimated Fund Balance as of June 30, 2018	\$5,440,210
Estimated decrease in Fund Balance	(\$115,128)
Estimated Year End Fund Balance at June 30, 2019	\$5,325,082

591 Sewer Fund

The majority of revenues are collected from the readiness to serve fees that are charged on every account. There is also a commodity charged based on the water usage of each customer.

- There are no major changes to revenue for the sewer fund for FY19.
- We continue with the project of flushing and videoing sewers as well as repairs and maintenance of the City's sewer system. This is the most significant expense for FY19 with \$220,000 expected to be spent on repairs and maintenance in this area.
- Depreciation expense of \$255,000 is expected. Without depreciation expense the sewer fund would have a net increase to fund balance of \$14,161.

Sewer Fund Revenues for FY 2019 are estimated at	\$1,288,565
Sewer Fund Expenses for FY 2019 are estimated at	\$1,429,404**
Net of Revenues/Appropriations	(\$140,839)**
** INCLUDES DEPRECIATION EXPENSE OF \$255,000	
Estimated Fund Balance as of June 30, 2018	\$7,333,521
Estimated decrease in Fund Balance	(\$140,839)
Estimated Year End Fund Balance at June 30, 2019	\$7,192,682

661 Motor Pool Fund

Revenues are collected from several departments which include the General Fund, Garbage Fund, Major Street Fund, Local Street Fund, Water Fund, and Sewer Fund for any vehicles/equipment used for department activities. The Motor Pool Fund covers insurance for all vehicles, regular repairs and maintenance of vehicles and city equipment, and the purchase of vehicles and equipment for the Department of Public Services.

- Motor pool revenues remain almost the same for FY19.
- Appropriations budgeted for under equipment in FY18 but not expensed are expected to be assigned to fund balance in the motor pool fund at year end and used toward the purchase of a dump truck in FY19 if it is determined there is a need for one.
- The possible addition of a dump truck would also mean an increase to depreciation expense so appropriations have been increased for that line item as well.
- Total depreciation expense budgeted as \$25,000.

Estimated Revenues FY 2019	\$161,750
Estimated Expenses FY 2019	\$173,768
Estimated Net of Revenues/Appropriations	(\$12,018)
Estimated Fund Balance as of June 30, 2018	\$410,104
Estimated decrease in Fund Balance	(\$12,018)
Estimated Year End Fund Balance June 30, 2019	\$398,086

865 Sidewalks Fund

Revenues and expenses cover the sidewalk repair program and also the cost of snow and ice removal from City of Swartz Creek Sidewalks per city ordinance.

Estimated Revenues FY 2019	\$1,400
Estimated Expenses FY 2019	\$1,950
Estimated Net of Revenues/Appropriations	(\$550)
Estimated Fund Balance as of June 30, 2018	\$949
Estimated decrease in Fund Balance	(\$550)
Estimated Year End Fund Balance June 30, 2019	\$399

866 Weed Fund

Revenues and expenses are from the enforcement of the City of Swartz Creek Weed Ordinance.

Estimated Revenues FY 2019	\$7,000
Estimated Expenses FY 2019	\$1,000
Estimated Net of Revenues/Appropriations	\$6,000
Estimated Fund Balance as of June 30, 2018	\$33,625
Estimated increase in Fund Balance	\$6,000
Estimated Year End Fund Balance June 30, 2019	\$39,625

Long Term Liabilities

MERS unfunded liability as of December 31, 2016 for all defined benefit pensions, active and retired employees is \$1,091,826. This measurement was before the police department joined the Metro Police Authority and before the City paid MERS \$665,914 in FY18 for police pension liability.

Unfunded liability for Retiree Health care costs as of June 30, 2017 is estimated at \$899,271.

The last payment for the City Hall Bond Payment (Swartz Creek Building Authority Bonds Series 2001) is due May 1, 2021. The balance as of June 30, 2018 is \$273,665.

The last payment for the Local Streets and Water Main Projects (General Obligation Limited Tax Bonds Series 2017) is due May 1, 2027. The balance as of June 30, 2018 is \$1,992,562.50.

Fund and Department Fact Sheets

LEGISLATIVE-EXECUTIVE 101 (000,101,172,201,266)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Support the council and legislative service * Provide for executive management of all city funds and services (city manager's office) * Provide for finance, budgeting, and accounting staff and services * Provision of all non-police legal services 	<ul style="list-style-type: none"> * Review online bill pay/credit payment system * Review SeeClick Fix Service Application * Coordinate ongoing debt restructuring, liability payments, and police merger * Make additional payments to MERS to offset retirement liabilities of the closed group (Supervisors Association) 												
CAPITAL OUTLAY													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.94 full time employees (FTE).
- * 0.72 of the FTE's are composed of salaried staff, including the city manager, clerk, and treasurer.
- * 0.22 of the FTE's are composed of hourly staff in the city offices.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	199,165	203,140	183,471

Draft: May 17, 2018

CLERK-IT-ELECTIONS 101 (215,228,262)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Provide for the creation, retention, and distribution of official documents, notices, and other public records * Conduct elections * Oversee information technology needs and services 	<ul style="list-style-type: none"> * Conduct the August & November general elections * Implement usage of new county election hardware * Continue to update records retention and management system 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.018 full time employees (FTE).
- * 0.354 of the FTE's are composed of salaried staff, including the city clerk and others.
- * 0.66 of the FTE's are composed of hourly staff in the city offices.
- * 0.004 of the FTE's are composed of hourly staff at the DPW.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	66,837	72,705	83,920

Draft: May 17, 2018

TREASURER 101 (253)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Prepare the annual tax roll and levy calculation * Distribute taxes and settle delinquent tax roll * Manage city investments and asset banking * Oversee accounts receivable for taxes, utility bills, building, and other miscellaneous receivables 	<p>* Mrs. Korth is going to be looking at alternate options for calculating and documenting the next budget</p>												
CAPITAL OUTLAY													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 0.665 full time employees (FTE).
 * 0.28 of the FTE's are composed of salaried staff, including the city treasurer and others.
 * 0.385 of the FTE's are composed of hourly staff in the city offices.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	36,702	41,933	42,127

Draft: May 17, 2018

ASSESSING 101 (247,257)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Assess all real and personal property in the city * Prepare the annual assessment roll * Equalize values with the Gensee County Equalization Department * Maintain digital and physical property record cards * Support the operations of the Board of Review * Fund Michigan Tax Tribunal Appeals and Refunds 	<ul style="list-style-type: none"> * Payment for commercial appraisals is expected as a contracted service * Evaluate potential changes in state law that might eliminate local assessing 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.09 full time employees (FTE).
- * 0.03 of the FTE's are composed of salaried staff.
- * 0.06 of the FTE's are composed of hourly staff in the city offices.
- * Some wages are also set aside for Board of Review officials
- * This function is carried out primarily by Heather MacDermaid, the city's contract assessor.
- * Assessor hours are 9:00 am - 4:30 pm on Tuesdays
- * The city manager is also a Michigan Certified Assessing Officer

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	52,203	80,377	54,302

Draft: May 17, 2018

POLICE 101 (301-334); Formally (301-304)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Patrol city and perform investigative services * Provide K-9 services * Provide school liaison services and additional protection for school events, per contract * Assist with code enforcement * Manage summer kids programs (Cops in the Park, Camp 911, & Bicycle Rodeo) 	<ul style="list-style-type: none"> * Evaluate the costs and benefits of the recent police merger with Mundy Township * Continue payments for existing post-retirement medical and pension benefits 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2018-2019</u></th> <th style="width: 16.6%; text-align: center;"><u>2019-2020</u></th> <th style="width: 6.2%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * The Metro Police Authority (MPA) employees 1 Chief, 1 Operations Lt., 2 Sergeants, & 3 FTE Admin Assts.
- * The MPA staffs 16 full time and 9 part time patrol officers.
- * The MPA staffs 2 full time and 1 part time investigators.
- * All employees serve the MPA board, which serves Swartz Creek & Mundy (as well as contracts for schools).
- * The MPA maintains two K-9s.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017*</u>	<u>AMENDED</u> <u>2017-2018**</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	1,046,574	1,697,664	1,019,200
*7 months local; 5 months MPA			
**Includes \$665,914 pension payment (leaving \$1,031,750 operating)			

Draft: May 17, 2018

FIRE DEPARTMENT 101 (336)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<p>* Fund half of the fixed costs of the Swartz Creek Area Fire Department, shared with Clayton Twp</p> <p>* Fund the cost of alarms/runs within the City of Swartz Creek</p>	<p>* Consider capital purchase of new equipment with Clayton Township</p>												
CAPITAL OUTLAY													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2018-2019</u></th> <th style="width: 16.6%; text-align: center;"><u>2019-2020</u></th> <th style="width: 6.2%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * The fire board employees a part time chief and part time administrative assistant.
- * The fire board retains the services of 29 paid, on-call firefighters
- * All employees serve the fire authority board, which serves Swartz Creek & Clayton

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	130,418	189,885	178,200

Draft: May 17, 2018

BUILDING, PLANNING, ZONING 101 (410,728)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<ul style="list-style-type: none"> * Review and approve building permits, consult with the public regarding building codes, inspections, zoning, and plan reviews * Oversee ordinance enforcement for zoning and building issues * Consult on city owned properties in relation to construction and repair * Oversee rental inspection program * Prepare planning documents, site plan reviews, and packets for Planning Commission and Zoning Board of Appeals 	<ul style="list-style-type: none"> * Complete the State of Michigan Redevelopment Ready Communities program * Execute the reuse of the Sunoco site * Finalize branding and market the community 												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">None</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$0</td> </tr> <tr> <td style="text-align: left;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None	\$0	\$0	\$0	Total	0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None	\$0	\$0	\$0										
Total	0	0	0										

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.22 full time employees (FTE).
- * 0.17 of the FTE's are composed of salaried staff, including the city manager.
- * 0.05 of the FTE's are composed of hourly staff in the city offices.
- * The city building official services are executed by contract with Mundy Township (Matt Hart).
- * Trade inspections by the city are performed by two individuals on an as-needed basis.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	74,967	150,901	81,648

Draft: May 17, 2018

FACILITIES & LIGHTING 101 (345,448,790,793,796,797)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019			
<p>* Provide for operations, maintenance, and repair of city buildings and grounds (public safety building, library, city hall, DPW garage, cemetery, vacant lots, & parking lots)</p> <p>* Fund street lighting contract with Consumers Energy</p>	<p>* Rehabilitate PDBMB/Senior Center/Library parking lot</p> <p>* Provide additional updates at the public safety building</p> <p>* Contribute investment at the former Sunoco site</p> <p>* Install new lighting in Winchester Village</p>			
	CAPITAL OUTLAY			
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	
Sunoco Site	\$100,000	\$0	\$0	
PDBMB	\$10,000	\$0	\$0	
New Lighting	\$50,000	\$50,000	\$50,000	
Total	160,000	50,000	50,000	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.463 full time employees (FTE).
- * 0.029 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.434 of the FTE's are composed of hourly staff, primarily from the DPW.
- * Primary contractors for this service include Lawn Kings (mowing) & Ace (snow removal)

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp (included parking lot grant)	209,492	389,113	357,251

Draft: May 17, 2018

PARKS & PROMOTIONS 101 (780,781,782,783,784,786,787,794)

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019			
* Provide for operations, maintenance, and repair of city parks (Winshall, Elms, Bicentennial, Veterans Memorial, Pajtas Amphitheater) * Provide support for community events and activities related to parks and festivals (parade support & holiday decorating)	* Complete trail phase one with grant support * Begin forestry in Abrams Park			
	CAPITAL OUTLAY			
		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
	Trail	\$150,000	\$0	\$0
Abrams Park	\$10,000	\$10,000	\$10,000	
Total	160,000	10,000	10,000	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.99 full time employees (FTE).
- * 0.068 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.922 of the FTE's are composed of hourly staff, primarily from the DPW.
- * Primary contractors for this service include Lawn Kings (mowing)

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Exp	154,195	231,954	293,257

Draft: May 17, 2018

MAJOR STREET FUND 202

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019		
* Maintain major streets (Miller, Elms, Bristol, Morrish, Fairchild, Seymour, & Oakview) * Clear major streets of ice and snow * Maintain right-of-ways, including storm drains * Provide traffic control services * Contribute to street sweeping activities * Plan and execute reconstruction of streets with Traffic Improvement Program federal monies	* Reconstruct Fairchild Street		
	CAPITAL OUTLAY		
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Fairchild	\$200,000	\$100,000	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Total	\$200,000	100,000	0

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.891 full time employees (FTE).
- * 0.179 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.712 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019*</u>
Total Rev	441,638	411,435	655,601
Total Exp	587,460	737,481	624,164
Net Rev/Exp	(145,822)	(326,046)	31,437

*Includes federal funds for Fairchild

Draft: May 17, 2018

LOCAL STREET FUND 203

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019																				
<ul style="list-style-type: none"> * Maintain local streets (non-major streets; e.g. Winchester Village, Parkridge, Ottoburn, Heritage) * Clear local streets of ice and snow * Maintain right-of-ways, including storm drains * Provide traffic control services * Contribute to street sweeping activities 	<ul style="list-style-type: none"> * Complete reconstruction of Daval Drive * Begin Helmsley Reconstruction (not in budget yet) 																				
	CAPITAL OUTLAY																				
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td>Helmsley Drive</td> <td style="text-align: right;">\$300,000</td> <td style="text-align: right;">\$140,000</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Chelmsford Drive</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$400,000</td> <td style="text-align: right;">\$300,000</td> </tr> <tr> <td>Oakview Drive</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$150,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$300,000</td> <td style="text-align: right; border-top: 1px solid black;">540,000</td> <td style="text-align: right; border-top: 1px solid black;">450,000</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	Helmsley Drive	\$300,000	\$140,000	\$0	Chelmsford Drive	\$0	\$400,000	\$300,000	Oakview Drive	\$0	\$0	\$150,000	Total	\$300,000	540,000	450,000
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>																		
Helmsley Drive	\$300,000	\$140,000	\$0																		
Chelmsford Drive	\$0	\$400,000	\$300,000																		
Oakview Drive	\$0	\$0	\$150,000																		
Total	\$300,000	540,000	450,000																		

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 1.112 full time employees (FTE).
- * 0.341 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.771 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017*</u>	<u>AMENDED</u> <u>2017-2018*</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	911,969	1,048,661	745,400
Total Exp	416,051	2,810,241	411,557
Net Rev/Exp	495,918	(1,761,580)	333,843

*Included bond proceeds

Draft: May 17, 2018

MUNICIPAL STREET FUND 204

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019								
* Provide funds for planned projects within the 20 year street plan * Provide funds for street bond	* Follow recommendations of the Street Project Selection Committee to establish and fund projects in the 20 year plan								
	CAPITAL OUTLAY								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 15%; text-align: center;"><u>2018-2019</u></th> <th style="width: 15%; text-align: center;"><u>2019-2020</u></th> <th style="width: 10%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	Total	\$0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>						
Total	\$0	0	0						

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	2,107,272	611,335	628,290
Total Exp	585,836	1,020,517	626,444
Net Rev/Exp	1,521,436	(409,182)	1,846

*Includes initial bond proceeds

Draft: May 17, 2018

GARBAGE FUND 226

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019		
<ul style="list-style-type: none"> * Fund the garbage, recycling, and yard waste collection contract with Republic Waste Services * Support garbage collection activiteis in downtown and parks * Supports costs related to street sweeping * Fund staff and contracted brush chipping 	<p>*There are no changes to past operations</p>		
	CAPITAL OUTLAY		
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
None			
Total	\$0	0	0

STAFFING SUMMARY

* Staffing for this function consists of the equivalent of 0.864 full time employees (FTE).
 * 0.167 of the FTE's are composed of salaried staff, including the director of public works.
 * 0.691 of the FTE's are composed of hourly staff, primarily from the DPW.
 * This function is executed in large part by Republic Waste Services

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	375,870	381,207	374,771
Total Exp	371,054	375,421	393,465
Net Rev/Exp	4,816	5,786	(18,694)

Draft: May 17, 2018

DOWNTOWN DEVELOPMENT AUTHORITY FUND 248

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019																
<ul style="list-style-type: none"> * Allocate special revenues (TIF) to projects that improve the economic vitality and function of downtown * Fund the façade improvement program * Fund and program Family Movie Night (donation supported) * Plan for future investments 	<ul style="list-style-type: none"> * Implement reuse of \Holland Square * Award and oversee façade grants * Lead community branding and marketing effort 																
	CAPITAL OUTLAY																
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>2018-2019</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>2019-2020</u></th> <th style="text-align: center; border-bottom: 1px solid black;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td>Facades</td> <td style="text-align: right;">\$10,000</td> <td style="text-align: right;">\$10,000</td> <td style="text-align: right;">\$10,000</td> </tr> <tr> <td>Streetscape Holland Sq</td> <td style="text-align: right;">\$100,000</td> <td style="text-align: right;">\$20,000</td> <td style="text-align: right;">\$20,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$110,000</td> <td style="text-align: right; border-top: 1px solid black;">30,000</td> <td style="text-align: right; border-top: 1px solid black;">30,000</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	Facades	\$10,000	\$10,000	\$10,000	Streetscape Holland Sq	\$100,000	\$20,000	\$20,000	Total	\$110,000	30,000	30,000
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>														
Facades	\$10,000	\$10,000	\$10,000														
Streetscape Holland Sq	\$100,000	\$20,000	\$20,000														
Total	\$110,000	30,000	30,000														

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	65,452	62,050	58,050
Total Exp	25,557	125,472	128,590
Net Rev/Exp	39,895	(63,422)	(70,540)

Draft: May 17, 2018

DRUG ENFORCEMENT FUND 265

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019		
* Fund the Flint Area Narcotics Group dues	* Continue with FANG participation		
	CAPITAL OUTLAY		
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
None			
Total	\$0	0	0

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	ADOPTED	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	7,326		7,851	7,851
Total Exp	7,851		9,251	7,851
Net Rev/Exp	(525)		(1,400)	0

Draft: June 7, 2016

CITY HALL DEBT FUND 350

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019		
* Consolidate all fund contributions to city hall debt service * Payment of \$89,480 bond, last payment in 2021	* Make annual payment		
	CAPITAL OUTLAY		
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
None			
Total	\$0	0	0

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	98,514	93,620	88,744
Total Exp	97,655	93,605	89,480
Net Rev/Exp	859	15	(736)

Draft: May 17, 2018

FIRE EQUIPMENT REPLACEMENT FUND 402

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
* Provide annual fund contributions to offset large equipment purchases	* Add to savings for future equipment purchases												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2018-2019</u></th> <th style="width: 16.6%; text-align: center;"><u>2019-2020</u></th> <th style="width: 6.8%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None				Total	\$0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	30,119	30,070	30,070
Total Exp	0	0	0
Net Rev/Exp	30,119	30,070	30,070

Draft: May 17, 2018

WATER FUND 590

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019		
<ul style="list-style-type: none"> * Read and bill water customers * Repair water main breaks and other leaks * Flush, exercise, inspect, and paint hydrants * Exercise valves * Provide water "turn on, turn off" service * Distribute water provided by the Great Lakes Water Authority (Lake Huron) via Genesee County Drain Commission 	<ul style="list-style-type: none"> * Coordinate with street reconstruction and investment with the intent of providing replacement water main * Review rates (KWA and water loss impacts) * Continue USDA RD Grant/Loan Process * Integrate investments into street plan 		
	CAPITAL OUTLAY		
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Oakview Drive	\$0	\$200,000	\$250,000
USDA RD	Pending	Pending	Pending
	\$0	\$0	\$0
Total	\$0	200,000	250,000

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 2.738 full time employees (FTE).
- * 0.788 of the FTE's are composed of salaried staff, including the director of public works, treasurer, and finance.
- * 1.95 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	2,275,300	2,156,090	2,164,550
Total Exp	2,255,462	3,081,005	2,337,548
Net Rev/Exp	19,838	(924,915)	(172,998)
Operating*	210,147	(739,165)	16,502

Draft: May 17, 2018

***Excluding depreciation**

SEWER FUND 591

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019																				
<ul style="list-style-type: none"> * Read and bill water customers * Inspect sewer man holes for backups * Televising and "jet" mains * Line existing sewer lines * Operate the city's lift station * Collect sanitary sewer for treatment by the Genesee County Drain Commission 	<ul style="list-style-type: none"> * Continue lining program * Review rates for proposed reduction 																				
	CAPITAL OUTLAY																				
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2018-2019</u></th> <th style="width: 16.6%; text-align: center;"><u>2019-2020</u></th> <th style="width: 16.6%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td>Lining</td> <td style="text-align: right;">\$220,000</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Future Lining</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$220,000</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Future Lining</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$0</td> <td style="text-align: right;">\$220,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right; border-top: 1px solid black;">\$220,000</td> <td style="text-align: right; border-top: 1px solid black;">220,000</td> <td style="text-align: right; border-top: 1px solid black;">220,000</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	Lining	\$220,000	\$0	\$0	Future Lining	\$0	\$220,000	\$0	Future Lining	\$0	\$0	\$220,000	Total	\$220,000	220,000	220,000
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>																		
Lining	\$220,000	\$0	\$0																		
Future Lining	\$0	\$220,000	\$0																		
Future Lining	\$0	\$0	\$220,000																		
Total	\$220,000	220,000	220,000																		

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 2.328 full time employees (FTE).
- * 0.764 of the FTE's are composed of salaried staff, including the director of public works, treasurer, and finance.
- * 1.564 of the FTE's are composed of hourly staff, from the DPW and office utility billing staff.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	1,302,075	1,301,960	1,288,565
Total Exp	1,191,231	1,425,116	1,429,403
Net Rev/Exp	110,844	(123,156)	(140,838)
Operating*	367,624	121,594	114,665

Draft: May 17, 2018

***Excluding depreciation**

MOTOR POOL FUND 661

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019			
* Provide, fuel, service, and repairs on all city vehicles * Support garage facilities and equipment related to the operation of the fleet	* Consider sale and replacement of backhoe			
	CAPITAL OUTLAY			
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	
DPW Truck	\$50,000	\$0	\$0	
DPW Truck	\$0	\$30,000	\$0	
Total	\$50,000	30,000	0	

STAFFING SUMMARY

- * Staffing for this function consists of the equivalent of 0.431 full time employees (FTE).
- * 0.076 of the FTE's are composed of salaried staff, including the director of public works.
- * 0.337 of the FTE's are composed of hourly staff, primarily from the DPW.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	197,218	160,655	161,750
Total Exp	190,255	220,876	173,768
Net Rev/Exp	6,963	(60,221)	(12,018)
Operating*	22,090	(45,221)	12,982

Draft: May 17, 2018

***Excluding depreciation**

SIDEWALK FUND 865

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
<p>* Pass sidewalk repair expenses through for upkeep on sidewalk in public right of ways</p> <p>* Pass snow removal expenses through for work performed on sidewalk in the public right of way</p>	<p>* Begin another cycle of sidewalk inspections and repair</p> <p>* Continue winter sidewalk snow clearing enforcement</p>												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center;"><u>2018-2019</u></th> <th style="text-align: center;"><u>2019-2020</u></th> <th style="text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None				Total	\$0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	ACTUAL <u>2016-2017</u>	AMENDED <u>2017-2018</u>	REQUESTED <u>2018-2019</u>
Total Rev	1,755	1,820	1,400
Total Exp	2,790	3,200	1,950
Net Rev/Exp	(1,035)	(1,380)	(550)

Draft: May 17, 2018

WEED FUND 866

SERVICE DESCRIPTION	OPERATIONAL PLAN 2018-2019												
* Pass mowing expenses through for properties mowed in violation to ordinance	* Continue seasonal weed cutting enforcement												
	CAPITAL OUTLAY												
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 16.6%; text-align: center;"><u>2018-2019</u></th> <th style="width: 16.6%; text-align: center;"><u>2019-2020</u></th> <th style="width: 6.8%; text-align: center;"><u>2020-2021</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">None</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">\$0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	None				Total	\$0	0	0
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>										
None													
Total	\$0	0	0										

STAFFING SUMMARY

* This department is not staffed.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2016-2017</u>	<u>AMENDED</u> <u>2017-2018</u>	<u>REQUESTED</u> <u>2018-2019</u>
Total Rev	7,660	7,800	7,000
Total Exp	2,085	1,840	1,000
Net Rev/Exp	5,575	5,960	6,000

Draft: May 17, 2018

Fiscal Year 2019 Budget

BUDGET REPORT FOR CITY OF SWARTZ CREEK
RECOMMENDED BUDGET 2018-2019

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
101-000.000-402.000	Current Tax Revenue	672,131.07	681,320.00	687,236.91	716,000.00	716,000.00
101-000.000-402.301	Current Tax Revenue P SFTY	646,345.87	646,612.00	660,788.89	678,000.00	678,000.00
101-000.000-412.000	Delinquent Tax Revenue	749.60	500.00	500.00	500.00	500.00
101-000.000-433.000	St-Charge in Lieu	1,709.08	1,837.00	1,837.00	1,800.00	1,800.00
101-000.000-434.000	St-Mobile Tax in Lieu	893.50	850.00	893.50	950.00	950.00
101-000.000-441.000	LCSA Share Taxes PA 80 2014/2016 Fv	79,518.48	110,516.07	110,516.07	60,000.00	60,000.00
101-000.000-445.000	Late Payment Interest Revenue	12,066.50	15,000.00	15,000.00	11,000.00	11,000.00
101-000.000-445.100	MR Penalty & Interest	707.03	600.00	500.95	500.00	500.00
101-000.000-448.000	Collection Fees	8,800.00	8,800.00	8,800.00	8,800.00	8,800.00
101-000.000-449.000	NSF Fee	400.00	300.00	300.00	300.00	300.00
101-000.000-451.000	Franchise Fees	95,886.06	110,000.00	114,000.00	114,000.00	114,000.00
101-000.000-451.100	Wireless Leases	110,180.27	66,000.00	59,000.00	45,000.00	45,000.00
101-000.000-574.100	Constitutional Sales Tax	463,560.00	466,385.00	464,000.00	480,000.00	480,000.00
101-000.000-574.300	CVTRS Revenue Share	47,301.00	51,976.00	50,000.00	47,301.00	47,301.00
101-000.000-608.000	Admin Fee	64,583.87	67,783.00	65,500.00	70,000.00	70,000.00
101-000.000-663.000	Income From Land Held For Resale	7,420.67	41,293.38	41,293.38		
101-000.000-664.000	Interest Income	4,977.77	5,291.93	7,000.00	3,500.00	3,500.00
101-000.000-675.000	Misc.	578.46	250.00	250.00	250.00	250.00
101-000.000-677.000	Reimbursements	26,230.61	15,877.73	15,877.73		
101-000.000-677.200	Reimbursements from DDA	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
101-000.000-677.350	Reimbursement - Debt Service	59,100.00	56,193.00	56,193.00	53,238.00	53,238.00
101-000.000-694.000	Cash Over & Short	2.03	5.00	2.91	4.00	4.00
Totals for dept 000.000 - General		2,305,641.87	2,349,890.11	2,361,990.34	2,293,643.00	2,293,643.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 201.000 - Finance,Budgeting,Accounting						
101-201.000-677.000	Reimbursements	2,509.80				
Totals for dept 201.000 - Finance,Budgeting,Accounting		2,509.80				
Dept 215.000 - Aministration and Clerk						
101-215.000-627.000	Charges for Services	123.15	165.00	43.70	75.00	75.00
Totals for dept 215.000 - Aministration and Clerk		123.15	165.00	43.70	75.00	75.00
Dept 253.000 - Treasurer						
101-253.000-627.100	Notary Services	1,600.00	1,270.00	1,270.00	1,000.00	1,000.00
Totals for dept 253.000 - Treasurer		1,600.00	1,270.00	1,270.00	1,000.00	1,000.00
Dept 262.000 - Elections						
101-262.000-627.000	Charges for Services	5,385.69				
101-262.000-677.000	Reimbursements	1,040.72				
Totals for dept 262.000 - Elections		6,426.41				
Dept 301.000 - Police Dept						
101-301.000-543.000	State Liquor Returns	3,991.90	3,800.00	3,799.40	3,700.00	3,700.00
101-301.000-627.000	Charges for Services	4,459.50				
101-301.000-656.000	Parking Fees	1,990.00	1,800.00	1,200.00	1,250.00	1,250.00
101-301.000-657.000	Ordinance Fees	8,290.38				
101-301.000-668.000	Police Cost Recovery	130.00		747.50	450.00	450.00
101-301.000-668.100	PA302 Law Enf Dist	818.00				
101-301.000-677.000	Reimbursements	5,839.33	41,666.67	41,666.67		
Totals for dept 301.000 - Police Dept		25,519.11	47,266.67	47,413.57	5,400.00	5,400.00
Dept 304.000 - Canine Program						
101-304.000-674.000	Contributions & Donations	2,506.25				
Totals for dept 304.000 - Canine Program		2,506.25				

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 336.000 - Fire Department						
101-336.000-677.000	Reimbursements	11,206.58				
Totals for dept 336.000 - Fire Department		11,206.58				
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-627.000	Charges for Services	9,253.61	22,000.00	13,600.00	14,000.00	14,000.00
101-345.000-677.000	Reimbursements	2,100.84	3,804.39	3,804.39	4,200.00	4,200.00
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		11,354.45	25,804.39	17,404.39	18,200.00	18,200.00
Dept 410.000 - Building & Zoning & Planning						
101-410.000-477.000	Building Permits	20,070.00	32,590.00	31,800.00	22,000.00	22,000.00
101-410.000-477.005	Plumbing Inspection Revenue	2,857.00	5,596.00	5,860.00	4,000.00	4,000.00
101-410.000-477.006	Mechanical Inspection Revenue	10,075.00	10,000.00	10,000.00	10,000.00	10,000.00
101-410.000-477.007	Electrical Inspection Revenue	8,906.00	9,000.00	9,270.00	8,750.00	8,750.00
101-410.000-478.000	Other Permits	2,335.00	4,622.78	4,800.00	3,500.00	3,500.00
101-410.000-479.000	Rental Inspection Revenue	3,010.00	2,800.00	1,035.00	1,500.00	1,500.00
101-410.000-608.100	Site Plan Review Fees	255.00	1,375.00	1,352.80	800.00	800.00
101-410.000-627.000	Charges for Services	1,276.60	1,161.00	1,261.00	800.00	800.00
Totals for dept 410.000 - Building & Zoning & Planning		48,784.60	67,144.78	65,378.80	51,350.00	51,350.00
Dept 410.025 - 2017 CDBG 5157 Morrish Demo						
101-410.025-529.000-410.025	CDBG Revenue		12,000.00			
Totals for dept 410.025 - 2017 CDBG 5157 Morrish Demo			12,000.00			
Dept 448.000 - Lighting						
101-448.000-589.000	Condo Lighting	6,574.56	6,574.56	6,574.56	6,574.00	6,574.00
101-448.000-589.100	Clayton-Bristol Rd St Lighting	1,205.98	1,200.00	1,270.00	1,270.00	1,270.00
101-448.000-589.200	Carriage Commons Lighting Reim	1,146.96	1,146.96	1,146.96	1,146.00	1,146.00
Totals for dept 448.000 - Lighting		8,927.50	8,921.52	8,991.52	8,990.00	8,990.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 463.000 - Routine Maint - Streets						
101-463.000-664.000-HER SAD	Interest Income	422.35				
101-463.000-664.000-SBE SAD	Interest Income	322.45				
101-463.000-672.000-HER SAD	Special Assessment Revenue	16,894.73				
101-463.000-672.000-SBE SAD	Special Assessment Revenue	12,917.65				
Totals for dept 463.000 - Routine Maint - Streets		30,557.18				
Dept 782.000 - Facilities - Abrams Park						
101-782.000-651.000	Use and Admission Fee	140.00	195.00	195.00	195.00	195.00
Totals for dept 782.000 - Facilities - Abrams Park		140.00	195.00	195.00	195.00	195.00
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-651.000	Use and Admission Fee	9,020.00	7,600.00	7,600.00	7,600.00	7,600.00
101-783.000-674.783	Contributions & Donations Elms Road	21,952.25	20,952.25			
Totals for dept 783.000 - Facilities - Elms Rd Park		30,972.25	28,552.25	7,600.00	7,600.00	7,600.00
Dept 783.016 - Elms Park Brm-Trail Reno RP15-0003						
101-783.016-677.000-783.016	Reimbursements		45,000.00	26,869.87		
Totals for dept 783.016 - Elms Park Brm-Trail Reno RP15-0003			45,000.00	26,869.87		
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-627.000	Charges for Services	7,937.83	7,900.00	8,200.00	8,200.00	8,200.00
101-790.000-677.100	Reimbursements for Library	7,000.00				
Totals for dept 790.000 - Facilities-Senior Center/Libr		14,937.83	7,900.00	8,200.00	8,200.00	8,200.00
Dept 790.012 - CDBG Senior Center Operations						
101-790.012-529.100-790.016	Senior Ctr Operations	1,724.00				
101-790.012-529.100-790.017	Senior Ctr Operations		1,724.00	1,724.00		
101-790.012-529.100-790.018	Senior Ctr Operations				1,724.00	1,724.00
Totals for dept 790.012 - CDBG Senior Center Operations		1,724.00	1,724.00	1,724.00	1,724.00	1,724.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-677.000	Reimbursements	112.50	115,000.00	115,000.00		
Totals for dept 797.000 - Facilities - City Parking Lots		112.50	115,000.00	115,000.00		
Dept 931.000 - Transfers IN						
101-931.000-699.265	Transfer In from Drug Enforcement Fu	400.00				
Totals for dept 931.000 - Transfers IN		400.00				
TOTAL ESTIMATED REVENUES		2,503,443.48	2,710,833.72	2,662,081.19	2,396,377.00	2,396,377.00
APPROPRIATIONS						
Dept 000.000 - General						
101-000.000-744.900	Bad Debt Expense		1,500.00	500.00	1,000.00	1,000.00
101-000.000-995.100	Loan Interest Payments	118.05				
Totals for dept 000.000 - General		118.05	1,500.00	500.00	1,000.00	1,000.00
Dept 101.000 - Council						
101-101.000-702.000	Wages	8,053.68	9,107.00	9,175.50	7,633.00	7,633.00
101-101.000-704.100	FICA - Employer's Share	506.41	564.00	568.50	473.00	473.00
101-101.000-704.200	Medicare - Employer's Share	114.74	132.00	138.00	111.00	111.00
101-101.000-705.000	Medical Insurance - ER	992.22	1,088.00	902.00	1,021.00	1,021.00
101-101.000-705.100	Vision Benefits	8.07	7.00	8.00	7.00	7.00
101-101.000-705.200	Dental Benefits	59.49	69.00	48.00	65.00	65.00
101-101.000-706.000	Life Insurance - ER cost	17.22	20.00	21.00	21.00	21.00
101-101.000-707.000	Retirement Contributions-ER	222.03	236.00	216.00	274.00	274.00
101-101.000-707.100	Health Care Savings Plan - ER	22.99	61.15	60.00	61.00	61.00
101-101.000-708.000	Sick & Accident Premiums-ER	56.98	76.00	71.00	81.00	81.00
101-101.000-726.000	Supplies	199.15	400.00	200.00	250.00	250.00
101-101.000-801.000	Contractual Services		400.00		400.00	400.00
101-101.000-910.200	General Liability Insurance	3,980.39	4,500.00	3,470.00	3,643.50	3,643.50

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-101.000-910.500	Workers Comp Insurance	9.13	16.19	1.00	18.32	18.32
101-101.000-960.000	Education and Training	1,275.56	2,400.00	2,100.00	2,400.00	2,400.00
101-101.000-961.000	Miscellaneous		250.00	150.00	250.00	250.00
Totals for dept 101.000 - Council		15,518.06	19,326.34	17,129.00	16,708.82	16,708.82
Dept 172.000 - Executive						
101-172.000-702.000	Wages	38,655.83	38,690.00	37,965.50	38,690.00	38,690.00
101-172.000-704.100	FICA - Employer's Share	2,493.24	2,399.00	2,458.50	2,399.00	2,399.00
101-172.000-704.200	Medicare - Employer's Share	572.70	561.00	586.00	561.00	561.00
101-172.000-705.000	Medical Insurance - ER	6,201.93	6,928.00	3,338.00	4,181.00	4,181.00
101-172.000-705.100	Vision Benefits	45.80	48.00	46.00	48.00	48.00
101-172.000-705.200	Dental Benefits	622.28	650.00	603.00	637.00	637.00
101-172.000-706.000	Life Insurance - ER cost	146.51	156.00	161.00	166.00	166.00
101-172.000-707.000	Retirement Contributions-ER	23,114.63	43,420.00	39,827.00	45,758.00	45,758.00
101-172.000-707.100	Health Care Savings Plan - ER		773.80	777.00	773.65	773.65
101-172.000-708.000	Sick & Accident Premiums-ER	494.53	880.00	550.00	922.00	922.00
101-172.000-726.000	Supplies	24.00	180.00	85.00	180.00	180.00
101-172.000-745.000	Postage	18.15	20.00	10.00	20.00	20.00
101-172.000-801.000	Contractual Services	37,597.26	16,592.00	11,000.00	500.00	500.00
101-172.000-801.001	Union Negotiation Expenditures		500.00	100.00	500.00	500.00
101-172.000-910.200	General Liability Insurance	4,517.50	5,058.00	5,058.00	4,407.90	4,407.90
101-172.000-910.500	Workers Comp Insurance	304.65	1,238.91	100.00	1,224.63	1,224.63
101-172.000-940.000	Vehicle and Travel Expense	1,615.74	1,900.00	1,608.19	1,700.00	1,700.00
101-172.000-960.000	Education and Training	193.64	320.00	170.00	320.00	320.00
101-172.000-961.000	Miscellaneous	84.65	400.00	400.00	400.00	400.00
Totals for dept 172.000 - Executive		116,703.04	120,714.71	104,843.19	103,388.18	103,388.18
Dept 201.000 - Finance,Budgeting,Accounting						
101-201.000-702.000	Wages	32,272.61	19,508.00	19,469.50	19,963.00	19,963.00
101-201.000-704.100	FICA - Employer's Share	2,014.41	1,210.00	1,220.00	1,238.00	1,238.00
101-201.000-704.200	Medicare - Employer's Share	465.75	283.00	291.00	289.00	289.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-201.000-705.000	Medical Insurance - ER	4,255.26	3,834.00	3,089.00	5,040.00	5,040.00
101-201.000-705.100	Vision Benefits	27.26	24.00	23.00	17.00	17.00
101-201.000-705.200	Dental Benefits	294.94	263.00	230.00	176.00	176.00
101-201.000-706.000	Life Insurance - ER cost	133.13	95.00	98.00	101.00	101.00
101-201.000-707.000	Retirement Contributions-ER	2,245.57	1,332.00	1,265.00	1,692.00	1,692.00
101-201.000-707.100	Health Care Savings Plan - ER	37.27	79.15	77.00	79.00	79.00
101-201.000-708.000	Sick & Accident Premiums-ER	462.05	433.00	350.00	454.00	454.00
101-201.000-726.000	Supplies	1,722.39	1,800.00	2,100.00	1,800.00	1,800.00
101-201.000-801.000	Contractual Services	11,089.74	13,520.00	14,000.00	13,600.00	13,600.00
101-201.000-805.000	Bank Fees	260.00	450.00	350.00	400.00	400.00
101-201.000-900.000	Printing and Publishing	85.60	100.00	100.00	100.00	100.00
101-201.000-940.000	Vehicle and Travel Expense	6.74				
101-201.000-960.000	Education and Training	329.79	524.31	525.00	375.00	375.00
101-201.000-961.000	Miscellaneous	8.00	200.00	200.00	150.00	150.00
101-201.000-976.000	Equipment		616.00	616.00	1,400.00	1,400.00
Totals for dept 201.000 - Finance,Budgeting,Accounting		55,710.51	44,271.46	44,003.50	46,874.00	46,874.00
Dept 215.000 - Aministration and Clerk						
101-215.000-702.000	Wages	12,247.96	15,224.00	14,994.50	16,770.00	16,770.00
101-215.000-704.100	FICA - Employer's Share	759.92	944.14	935.50	1,040.00	1,040.00
101-215.000-704.200	Medicare - Employer's Share	173.91	220.81	222.50	243.00	243.00
101-215.000-705.000	Medical Insurance - ER	2,522.88	2,657.00	2,149.00	2,513.00	2,513.00
101-215.000-705.100	Vision Benefits	23.94	27.00	26.00	27.00	27.00
101-215.000-705.200	Dental Benefits	156.90	231.00	121.00	214.00	214.00
101-215.000-706.000	Life Insurance - ER cost	83.30	87.00	90.00	93.00	93.00
101-215.000-707.000	Retirement Contributions-ER	831.43	840.00	795.00	1,391.00	1,391.00
101-215.000-707.100	Health Care Savings Plan - ER	7.50	235.31	227.00	235.00	235.00
101-215.000-708.000	Sick & Accident Premiums-ER	235.46	273.00	261.00	286.00	286.00
101-215.000-726.000	Supplies	298.53	350.00	350.00	300.00	300.00
101-215.000-745.000	Postage	832.88	2,450.00	1,916.38	2,000.00	2,000.00
101-215.000-801.000	Contractual Services	1,014.32	1,200.00	973.31	1,200.00	1,200.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-215.000-850.000	Communications		205.00	205.00	150.00	150.00
101-215.000-900.000	Printing and Publishing	1,065.42	1,200.00	1,200.00	1,200.00	1,200.00
101-215.000-960.000	Education and Training	583.46	800.00	800.00	500.00	500.00
101-215.000-961.000	Miscellaneous		350.00	350.00	100.00	100.00
Totals for dept 215.000 - Administration and Clerk		20,837.81	27,294.26	25,616.19	28,262.00	28,262.00
Dept 228.000 - Information Technology						
101-228.000-726.000	Supplies	174.89	300.00	40.83	300.00	300.00
101-228.000-801.000	Contractual Services	9,893.10	14,350.00	14,850.00	12,000.00	12,000.00
101-228.000-976.000	Equipment	861.94	960.00	960.00	4,000.00	4,000.00
Totals for dept 228.000 - Information Technology		10,929.93	15,610.00	15,850.83	16,300.00	16,300.00
Dept 247.000 - Board of Review						
101-247.000-702.000	Wages	1,051.22	2,800.00	1,764.00	5,345.00	5,345.00
101-247.000-704.100	FICA - Employer's Share	65.19	174.00	175.50	331.00	331.00
101-247.000-704.200	Medicare - Employer's Share	15.26	41.00	41.50	78.00	78.00
101-247.000-705.000	Medical Insurance - ER	(9.25)				
101-247.000-726.000	Supplies		250.00		200.00	200.00
101-247.000-900.000	Printing and Publishing	283.50	400.00	283.50	150.00	150.00
Totals for dept 247.000 - Board of Review		1,405.92	3,665.00	2,264.50	6,104.00	6,104.00
Dept 253.000 - Treasurer						
101-253.000-702.000	Wages	25,819.51	29,035.00	28,322.50	29,194.00	29,194.00
101-253.000-704.100	FICA - Employer's Share	1,631.67	1,800.00	1,777.00	1,810.00	1,810.00
101-253.000-704.200	Medicare - Employer's Share	374.22	421.00	424.00	423.00	423.00
101-253.000-705.000	Medical Insurance - ER	4,976.16	5,614.00	4,922.50	5,353.00	5,353.00
101-253.000-705.100	Vision Benefits	34.63	34.00	33.00	25.00	25.00
101-253.000-705.200	Dental Benefits	365.97	381.00	344.00	270.00	270.00
101-253.000-706.000	Life Insurance - ER cost	113.35	123.00	127.00	132.00	132.00
101-253.000-707.000	Retirement Contributions-ER	1,671.25	1,816.00	1,722.00	2,232.00	2,232.00
101-253.000-707.100	Health Care Savings Plan - ER	93.08	129.86	128.00	130.00	130.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-253.000-708.000	Sick & Accident Premiums-ER	419.74	590.00	482.00	621.00	621.00
101-253.000-726.000	Supplies		50.00	50.00	50.00	50.00
101-253.000-745.000	Postage	532.22	925.00	925.00	925.00	925.00
101-253.000-801.000	Contractual Services	430.33	450.00	450.00	475.00	475.00
101-253.000-900.000	Printing and Publishing		32.00	32.00	32.00	32.00
101-253.000-910.300	Insurance and Bonds	39.00	65.00	65.00	70.00	70.00
101-253.000-940.000	Vehicle and Travel Expense	23.42	48.00	15.00	35.00	35.00
101-253.000-960.000	Education and Training	77.78	320.00	75.00	250.00	250.00
101-253.000-961.000	Miscellaneous	100.00	100.00	100.00	100.00	100.00
Totals for dept 253.000 - Treasurer		36,702.33	41,933.86	39,994.00	42,127.00	42,127.00
Dept 257.000 - Assessor						
101-257.000-702.000	Wages	2,706.54	3,049.00	2,916.50	3,049.00	3,049.00
101-257.000-704.100	FICA - Employer's Share	173.87	189.00	186.00	189.00	189.00
101-257.000-704.200	Medicare - Employer's Share	39.80	44.00	43.50	44.00	44.00
101-257.000-705.000	Medical Insurance - ER	472.40	537.00	451.00	511.00	511.00
101-257.000-705.100	Vision Benefits	5.18	6.00	7.00	6.00	6.00
101-257.000-705.200	Dental Benefits	43.10	57.00	42.00	54.00	54.00
101-257.000-706.000	Life Insurance - ER cost	12.72	15.00	15.00	16.00	16.00
101-257.000-707.000	Retirement Contributions-ER	170.14	190.00	181.00	216.00	216.00
101-257.000-707.100	Health Care Savings Plan - ER	18.92	48.15	47.00	48.00	48.00
101-257.000-708.000	Sick & Accident Premiums-ER	45.17	62.00	58.00	65.00	65.00
101-257.000-726.000	Supplies		250.00	50.00	150.00	150.00
101-257.000-745.000	Postage	994.60	1,300.00	1,250.00	1,350.00	1,350.00
101-257.000-801.000	Contractual Services	45,201.44	54,540.00	31,000.00	32,000.00	32,000.00
101-257.000-899.000	MTT Appeals and Payments		15,000.00		9,000.00	9,000.00
101-257.000-900.000	Printing and Publishing	573.08	650.00	650.00	650.00	650.00
101-257.000-960.000	Education and Training	340.00	925.00	905.00	850.00	850.00
Totals for dept 257.000 - Assessor		50,796.96	76,862.15	37,802.00	48,198.00	48,198.00
Dept 262.000 - Elections						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-262.000-702.000	Wages	20,851.79	16,879.00	9,585.00	20,835.00	20,835.00
101-262.000-704.100	FICA - Employer's Share	751.78	1,046.50	601.00	1,292.00	1,292.00
101-262.000-704.200	Medicare - Employer's Share	173.38	244.75	144.50	302.00	302.00
101-262.000-705.000	Medical Insurance - ER	2,064.41	2,139.00	2,151.00	1,989.00	1,989.00
101-262.000-705.100	Vision Benefits	21.51	22.80	22.00	19.00	19.00
101-262.000-705.200	Dental Benefits	174.18	179.00	148.00	166.00	166.00
101-262.000-706.000	Life Insurance - ER cost	56.94	73.20	63.00	58.00	58.00
101-262.000-707.000	Retirement Contributions-ER	804.78	610.00	622.00	726.00	726.00
101-262.000-707.100	Health Care Savings Plan - ER	61.42	162.44	181.00	161.40	161.40
101-262.000-708.000	Sick & Accident Premiums-ER	190.50	201.00	221.00	210.00	210.00
101-262.000-726.000	Supplies	1,717.80	2,500.00	2,500.00	2,500.00	2,500.00
101-262.000-745.000	Postage	2,301.94	4,500.00	4,500.00	4,000.00	4,000.00
101-262.000-801.000	Contractual Services	3,030.79	1,400.00	1,400.00	3,000.00	3,000.00
101-262.000-940.000	Vehicle and Travel Expense	76.96	260.00	250.00	300.00	300.00
101-262.000-941.000	Equipment Rental	162.81	300.00	300.00	300.00	300.00
101-262.000-960.000	Education and Training	2,178.47	3,000.00	3,000.00	2,500.00	2,500.00
101-262.000-976.000	Equipment	450.00	2,000.00	2,000.00	1,000.00	1,000.00
Totals for dept 262.000 - Elections		35,069.46	35,517.69	27,688.50	39,358.40	39,358.40
Dept 266.000 - Legal Council						
101-266.000-801.000	Contractual Services	11,115.40	20,000.00	16,500.00	15,500.00	15,500.00
Totals for dept 266.000 - Legal Council		11,115.40	20,000.00	16,500.00	15,500.00	15,500.00
Dept 301.000 - Police Dept						
101-301.000-702.000	Wages	286,544.52				
101-301.000-704.100	FICA - Employer's Share	17,911.54				
101-301.000-704.200	Medicare - Employer's Share	4,188.98				
101-301.000-705.000	Medical Insurance - ER	29,674.05				
101-301.000-705.100	Vision Benefits	303.24				
101-301.000-705.200	Dental Benefits	4,186.97				
101-301.000-706.000	Life Insurance - ER cost	832.64				

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-301.000-707.000	Retirement Contributions-ER	64,462.38	665,914.00	665,914.00		
101-301.000-707.100	Health Care Savings Plan - ER	16.95				
101-301.000-708.000	Sick & Accident Premiums-ER	3,162.95				
101-301.000-726.000	Supplies	1,583.27				
101-301.000-726.200	Uniforms	1,275.86				
101-301.000-726.201	Clothing Allowance	791.69				
101-301.000-750.000	Equip - NonDepreciable	254.34				
101-301.000-801.000	Contractual Services	28,197.07				
101-301.000-850.000	Communications	1,724.23				
101-301.000-910.100	Property Insurance	35.28				
101-301.000-910.400	Police Insurance	8,866.07				
101-301.000-910.500	Workers Comp Insurance	7,674.49				
101-301.000-941.000	Equipment Rental	50,488.90				
101-301.000-960.000	Education and Training	1,055.59				
101-301.000-976.000	Equipment	8,501.59				
Totals for dept 301.000 - Police Dept		521,732.60	665,914.00	665,914.00		
Dept 301.228 - IT Services PSFY						
101-301.228-801.000	Contractual Services	1,015.00				
Totals for dept 301.228 - IT Services PSFY		1,015.00				
Dept 301.266 - Legal Council PSFY						
101-301.266-801.000	Contractual Services	13,730.00				
Totals for dept 301.266 - Legal Council PSFY		13,730.00				
Dept 301.851 - Retiree Employer Health Care PSFY						
101-301.851-705.000	Medical Insurance - ER	21,439.24	26,750.00	20,437.00	24,000.00	24,000.00
Totals for dept 301.851 - Retiree Employer Health Care PSFY		21,439.24	26,750.00	20,437.00	24,000.00	24,000.00
Dept 303.000 - Public Safety - Schools						
101-303.000-702.000	Wages	26,803.40				

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-303.000-704.100	FICA - Employer's Share	1,664.24				
101-303.000-704.200	Medicare - Employer's Share	389.19				
101-303.000-705.000	Medical Insurance - ER	3,286.87				
101-303.000-705.100	Vision Benefits	33.21				
101-303.000-705.200	Dental Benefits	478.03				
101-303.000-706.000	Life Insurance - ER cost	81.34				
101-303.000-707.000	Retirement Contributions-ER	4,292.18				
101-303.000-708.000	Sick & Accident Premiums-ER	323.22				
101-303.000-941.000	Equipment Rental	4,398.24				
Totals for dept 303.000 - Public Safety - Schools		41,749.92				
Dept 304.000 - Canine Program						
101-304.000-702.000	Wages	3,988.39				
101-304.000-704.100	FICA - Employer's Share	415.20				
101-304.000-704.200	Medicare - Employer's Share	97.13				
101-304.000-705.000	Medical Insurance - ER	638.56				
101-304.000-705.100	Vision Benefits	5.78				
101-304.000-705.200	Dental Benefits	83.76				
101-304.000-706.000	Life Insurance - ER cost	14.06				
101-304.000-707.000	Retirement Contributions-ER	656.90				
101-304.000-708.000	Sick & Accident Premiums-ER	56.30				
101-304.000-726.201	Clothing Allowance	3,958.31				
101-304.000-750.000	Equip - NonDepreciable	84.79				
101-304.000-910.400	Police Insurance	(57.76)				
101-304.000-941.000	Equipment Rental	1,609.30				
101-304.000-961.000	Miscellaneous	356.34				
Totals for dept 304.000 - Canine Program		11,907.06				
Dept 334.000 - Metro Police Authority						
101-334.000-998.334	Metro Police Authority Appropriation	435,000.00	1,005,000.00	941,099.50	995,200.00	995,200.00
Totals for dept 334.000 - Metro Police Authority		435,000.00	1,005,000.00	941,099.50	995,200.00	995,200.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 336.000 - Fire Department						
101-336.000-801.000	Contractual Services	30,060.20	40,000.00	31,600.00	33,000.00	33,000.00
101-336.000-976.100	Siren Expense	308.39	2,600.00	2,100.00	2,200.00	2,200.00
101-336.000-998.736	Fire Board Appropriation	100,049.75	147,285.25	109,464.54	143,000.00	143,000.00
Totals for dept 336.000 - Fire Department		130,418.34	189,885.25	143,164.54	178,200.00	178,200.00
Dept 345.000 - PUBLIC SAFETY BUILDING						
101-345.000-702.000	Wages	5,825.80	8,033.00	8,686.00	9,520.00	9,520.00
101-345.000-704.100	FICA - Employer's Share	363.04	498.00	540.00	590.00	590.00
101-345.000-704.200	Medicare - Employer's Share	83.48	116.00	127.50	138.00	138.00
101-345.000-705.000	Medical Insurance - ER	1,039.89	1,051.00	433.00	606.00	606.00
101-345.000-705.100	Vision Benefits	4.54	6.00	5.00	4.00	4.00
101-345.000-705.200	Dental Benefits	53.51	56.00	30.00	45.00	45.00
101-345.000-706.000	Life Insurance - ER cost	16.08	18.00	11.00	15.00	15.00
101-345.000-707.000	Retirement Contributions-ER	188.79	224.00	169.00	161.00	161.00
101-345.000-707.100	Health Care Savings Plan - ER	20.66	25.80	4.00	16.80	16.80
101-345.000-708.000	Sick & Accident Premiums-ER	70.62	96.00	43.00	79.00	79.00
101-345.000-726.000	Supplies	690.22	1,125.00	1,125.00	1,200.00	1,200.00
101-345.000-801.000	Contractual Services		1,500.00	1,000.00	1,500.00	1,500.00
101-345.000-850.000	Communications	1,048.60				
101-345.000-910.100	Property Insurance	2,035.06	2,717.00	2,717.00	2,852.85	2,852.85
101-345.000-910.500	Workers Comp Insurance	194.59	320.35	28.00	404.61	404.61
101-345.000-920.000	Utilities	18,370.72	18,961.00	18,961.00	18,500.00	18,500.00
101-345.000-930.000	Repairs and Maintenance	4,883.76	18,960.00	20,000.00	12,000.00	12,000.00
101-345.000-941.000	Equipment Rental	3,159.75	4,000.00	4,500.00	4,000.00	4,000.00
Totals for dept 345.000 - PUBLIC SAFETY BUILDING		38,049.11	57,707.15	58,379.50	51,632.26	51,632.26
Dept 410.000 - Building & Zoning & Planning						
101-410.000-702.000	Wages	16,206.21	16,206.00	16,782.00	16,201.00	16,201.00
101-410.000-704.100	FICA - Employer's Share	1,046.52	1,005.00	1,081.50	1,004.00	1,004.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-410.000-704.200	Medicare - Employer's Share	239.39	235.00	256.00	235.00	235.00
101-410.000-705.000	Medical Insurance - ER	2,691.04	3,007.00	1,739.00	1,953.00	1,953.00
101-410.000-705.100	Vision Benefits	20.41	21.00	21.00	21.00	21.00
101-410.000-705.200	Dental Benefits	262.25	274.00	252.00	267.00	267.00
101-410.000-706.000	Life Insurance - ER cost	59.84	64.00	67.00	69.00	69.00
101-410.000-707.000	Retirement Contributions-ER	1,138.28	1,111.00	1,089.00	1,131.00	1,131.00
101-410.000-707.100	Health Care Savings Plan - ER	16.82	312.81	313.00	313.24	313.24
101-410.000-708.000	Sick & Accident Premiums-ER	207.12	361.00	235.00	379.00	379.00
101-410.000-726.000	Supplies	331.30	200.00	25.00	100.00	100.00
101-410.000-745.000	Postage	225.62	1,000.00	230.00	400.00	400.00
101-410.000-801.000	Contractual Services	18,305.66	20,000.00	8,100.00	20,000.00	20,000.00
101-410.000-801.005	Plumbing Inspection Expenditure	3,045.65	4,246.00	4,400.00	3,600.00	3,600.00
101-410.000-801.006	Mechanical Inspection Expenditure	7,906.25	7,000.00	6,000.00	7,000.00	7,000.00
101-410.000-801.007	Electrical Inspection Expenditure	6,413.20	6,600.00	6,790.00	6,000.00	6,000.00
101-410.000-801.008	Building Permit Expenditure	13,547.25	18,510.00	23,000.00	15,000.00	15,000.00
101-410.000-801.009	Zoning Permit Expenditure	280.00	560.00	468.70	425.00	425.00
101-410.000-801.010	Rental Inspection Expense	472.70	4,000.00	4,100.00	3,500.00	3,500.00
101-410.000-900.000	Printing and Publishing	692.84	900.00	900.00	900.00	900.00
101-410.000-910.200	General Liability Insurance		250.00	250.00		
101-410.000-940.000	Vehicle and Travel Expense	603.10	650.00	650.00	650.00	650.00
101-410.000-960.000	Education and Training	1,255.50	2,660.00	2,656.71	2,500.00	2,500.00
Totals for dept 410.000 - Building & Zoning & Planning		74,966.95	89,172.81	79,405.91	81,648.24	81,648.24
Dept 410.025 - 2017 CDBG 5157 Morrish Demo						
101-410.025-801.000-410.025	Contractual Services		12,925.00	12,550.00		
Totals for dept 410.025 - 2017 CDBG 5157 Morrish Demo			12,925.00	12,550.00		
Dept 448.000 - Lighting						
101-448.000-801.000	Contractual Services		54,815.00	56,575.00	40,000.00	40,000.00
101-448.000-920.000	Utilities	106,036.92	105,185.00	90,000.00	100,000.00	100,000.00
Totals for dept 448.000 - Lighting		106,036.92	160,000.00	146,575.00	140,000.00	140,000.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 463.000 - Routine Maint - Streets						
101-463.000-964.000	REFUNDS AND REBATES	6,762.13	21,917.10	21,917.10		
Totals for dept 463.000 - Routine Maint - Streets		6,762.13	21,917.10	21,917.10		
Dept 728.000 - Economic Development						
101-728.000-801.000	Contractual Services		81,905.27	81,905.27		
Totals for dept 728.000 - Economic Development			81,905.27	81,905.27		
Dept 780.000 - Parks & Recreation						
101-780.000-801.000	Contractual Services	629.25	5,500.00	5,258.05		
Totals for dept 780.000 - Parks & Recreation		629.25	5,500.00	5,258.05		
Dept 781.000 - Facilities - Pajtas Amphitheat						
101-781.000-702.000	Wages	598.21	798.00	224.00	976.00	976.00
101-781.000-704.100	FICA - Employer's Share	38.81	49.00	17.00	61.00	61.00
101-781.000-704.200	Medicare - Employer's Share	8.67	12.00	6.00	14.00	14.00
101-781.000-705.000	Medical Insurance - ER	62.18	42.00	27.00	87.00	87.00
101-781.000-705.100	Vision Benefits	0.89	1.00	1.00	2.00	2.00
101-781.000-705.200	Dental Benefits	12.26	10.00	7.00	23.00	23.00
101-781.000-706.000	Life Insurance - ER cost	1.54	1.25	1.00	3.00	3.00
101-781.000-707.000	Retirement Contributions-ER	30.87	17.00	17.00	51.00	51.00
101-781.000-707.100	Health Care Savings Plan - ER	2.57	4.20	4.00	11.40	11.40
101-781.000-708.000	Sick & Accident Premiums-ER	9.28	7.00	5.00	20.00	20.00
101-781.000-910.500	Workers Comp Insurance				29.58	29.58
101-781.000-930.000	Repairs and Maintenance	630.65	725.00	500.00	730.00	730.00
101-781.000-941.000	Equipment Rental	168.84	210.00	210.00	210.00	210.00
Totals for dept 781.000 - Facilities - Pajtas Amphitheat		1,564.77	1,876.45	1,019.00	2,217.98	2,217.98
Dept 782.000 - Facilities - Abrams Park						
101-782.000-702.000	Wages	10,917.08	11,418.00	5,981.50	11,463.00	11,463.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-782.000-704.100	FICA - Employer's Share	693.03	708.00	384.00	711.00	711.00
101-782.000-704.200	Medicare - Employer's Share	159.38	166.00	89.00	166.00	166.00
101-782.000-705.000	Medical Insurance - ER	1,761.98	1,986.00	1,032.00	1,423.00	1,423.00
101-782.000-705.100	Vision Benefits	12.89	15.00	11.00	14.00	14.00
101-782.000-705.200	Dental Benefits	146.29	173.00	98.00	163.00	163.00
101-782.000-706.000	Life Insurance - ER cost	28.01	33.00	20.00	30.00	30.00
101-782.000-707.000	Retirement Contributions-ER	426.71	434.00	321.00	385.00	385.00
101-782.000-707.100	Health Care Savings Plan - ER	56.48	93.29	55.00	97.80	97.80
101-782.000-708.000	Sick & Accident Premiums-ER	137.75	192.00	107.00	186.00	186.00
101-782.000-726.000	Supplies	961.21	1,260.00	1,260.00	1,200.00	1,200.00
101-782.000-801.000	Contractual Services	660.00	1,073.00	800.00	500.00	500.00
101-782.000-910.100	Property Insurance	86.07	136.00	113.00	118.65	118.65
101-782.000-910.500	Workers Comp Insurance	299.62	438.23	24.14	347.33	347.33
101-782.000-920.000	Utilities	2,054.10	2,200.00	2,200.00	2,000.00	2,000.00
101-782.000-930.000	Repairs and Maintenance	14,601.40	11,576.52	10,000.00	20,000.00	20,000.00
101-782.000-941.000	Equipment Rental	4,124.38	2,625.00	2,625.00	2,600.00	2,600.00
101-782.000-961.000	Miscellaneous		227.00	227.00	225.00	225.00
101-782.000-976.000	Equipment		1,548.48	0.00	0.00	0.00
Totals for dept 782.000 - Facilities - Abrams Park		37,126.38	36,302.52	25,347.64	41,629.78	41,629.78
Dept 783.000 - Facilities - Elms Rd Park						
101-783.000-702.000	Wages	13,132.56	17,561.00	13,294.00	19,335.00	19,335.00
101-783.000-704.100	FICA - Employer's Share	830.50	1,089.00	839.00	1,199.00	1,199.00
101-783.000-704.200	Medicare - Employer's Share	192.11	255.00	199.00	280.00	280.00
101-783.000-705.000	Medical Insurance - ER	2,339.60	3,198.00	1,894.00	2,292.00	2,292.00
101-783.000-705.100	Vision Benefits	17.71	20.00	14.00	22.00	22.00
101-783.000-705.200	Dental Benefits	205.61	225.00	156.00	248.00	248.00
101-783.000-706.000	Life Insurance - ER cost	45.20	50.00	28.85	48.00	48.00
101-783.000-707.000	Retirement Contributions-ER	569.10	629.00	512.00	556.00	556.00
101-783.000-707.100	Health Care Savings Plan - ER	90.08	110.09	55.00	145.80	145.80
101-783.000-708.000	Sick & Accident Premiums-ER	207.61	280.00	161.50	301.00	301.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-783.000-726.000	Supplies	2,144.50	2,625.00	2,625.00	2,000.00	2,000.00
101-783.000-801.000	Contractual Services	3,972.29	3,420.00	3,420.00	3,000.00	3,000.00
101-783.000-910.100	Property Insurance	302.25	537.00	395.00	414.75	414.75
101-783.000-910.500	Workers Comp Insurance	299.62	438.22	24.14	585.84	585.84
101-783.000-920.000	Utilities	2,449.08	2,900.00	2,500.00	2,500.00	2,500.00
101-783.000-930.000	Repairs and Maintenance	20,310.79	38,000.00	38,000.00	18,500.00	18,500.00
101-783.000-941.000	Equipment Rental	4,066.22	13,000.50	13,000.00	8,500.00	8,500.00
101-783.000-961.000	Miscellaneous		129.00	129.00	125.00	125.00
101-783.000-976.000	Equipment		32,950.00	20,950.00	2,500.00	2,500.00
Totals for dept 783.000 - Facilities - Elms Rd Park		51,174.83	117,416.81	98,196.49	62,552.39	62,552.39
Dept 783.016 - Elms Park Brm-Trail Reno RP15-0003						
101-783.016-801.400-783.016	Design Engineering	1,616.11	2,825.50	115.00		
101-783.016-801.450-783.016	Construction Engineering	35,507.18	46,122.12	46,122.12		
Totals for dept 783.016 - Elms Park Brm-Trail Reno RP15-0003		37,123.29	48,947.62	46,237.12		
Dept 784.000 - Facilities - Bicentennial Park						
101-784.000-702.000	Wages	699.93	1,026.00	106.50	460.00	460.00
101-784.000-704.100	FICA - Employer's Share	43.44	64.00	8.00	29.00	29.00
101-784.000-704.200	Medicare - Employer's Share	9.86	15.00	3.50	7.00	7.00
101-784.000-705.000	Medical Insurance - ER	75.72	69.00		31.00	31.00
101-784.000-705.100	Vision Benefits	0.38	1.00			
101-784.000-705.200	Dental Benefits	4.65	7.00		5.00	5.00
101-784.000-706.000	Life Insurance - ER cost	0.64	1.00		1.00	1.00
101-784.000-707.000	Retirement Contributions-ER	20.53	17.00		11.00	11.00
101-784.000-707.100	Health Care Savings Plan - ER	1.14	5.40		3.00	3.00
101-784.000-708.000	Sick & Accident Premiums-ER	4.50	9.00		5.00	5.00
101-784.000-726.000	Supplies	61.65	300.00	150.00	100.00	100.00
101-784.000-801.000	Contractual Services		2,150.00	2,150.00	200.00	200.00
101-784.000-930.000	Repairs and Maintenance	632.55	2,300.00	2,300.00	500.00	500.00
101-784.000-941.000	Equipment Rental	411.48	200.00	200.00	75.00	75.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-784.000-961.000	Miscellaneous		100.00	100.00	100.00	100.00
Totals for dept 784.000 - Facilities - Bicentennial Park		1,966.47	6,264.40	5,018.00	1,527.00	1,527.00
Dept 786.000 - Non-Motorized Trailway						
101-786.000-801.000	Contractual Services				150,000.00	150,000.00
Totals for dept 786.000 - Non-Motorized Trailway					150,000.00	150,000.00
Dept 787.000 - Veterans Memorial Park						
101-787.000-726.000	Supplies	329.79	210.00	210.00	100.00	100.00
101-787.000-801.000	Contractual Services		130.00	130.00		
101-787.000-910.100	Property Insurance	342.67	451.00	451.00	473.55	473.55
101-787.000-920.000	Utilities	2,376.27	2,600.00	2,600.00	2,400.00	2,400.00
101-787.000-930.000	Repairs and Maintenance	300.00	300.00	300.00	300.00	300.00
Totals for dept 787.000 - Veterans Memorial Park		3,348.73	3,691.00	3,691.00	3,273.55	3,273.55
Dept 790.000 - Facilities-Senior Center/Libr						
101-790.000-702.000	Wages	7,273.72	8,517.00	6,476.50	8,378.00	8,378.00
101-790.000-704.100	FICA - Employer's Share	452.79	528.00	405.00	519.00	519.00
101-790.000-704.200	Medicare - Employer's Share	104.50	123.00	94.50	121.00	121.00
101-790.000-705.000	Medical Insurance - ER	1,032.41	1,022.00	208.00	424.00	424.00
101-790.000-705.100	Vision Benefits	4.62	8.00	4.00	3.00	3.00
101-790.000-705.200	Dental Benefits	54.81	80.00	23.00	37.00	37.00
101-790.000-706.000	Life Insurance - ER cost	15.64	21.00	7.00	11.00	11.00
101-790.000-707.000	Retirement Contributions-ER	197.68	255.00	105.00	133.00	133.00
101-790.000-707.100	Health Care Savings Plan - ER	10.71	39.00	5.00	13.20	13.20
101-790.000-708.000	Sick & Accident Premiums-ER	68.33	121.00	26.00	58.00	58.00
101-790.000-726.000	Supplies	567.28	1,200.00	1,200.00	800.00	800.00
101-790.000-726.500	Supplies - Mats	834.14	825.00	825.00	850.00	850.00
101-790.000-910.100	Property Insurance	1,569.55	2,059.00	2,059.00	2,161.95	2,161.95
101-790.000-910.500	Workers Comp Insurance	194.59	512.58	27.17	356.07	356.07
101-790.000-920.000	Utilities	12,072.82	13,000.00	13,000.00	13,000.00	13,000.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-790.000-930.000	Repairs and Maintenance	13,530.97	5,000.00	5,000.00	5,000.00	5,000.00
101-790.000-941.000	Equipment Rental	3,870.20	4,507.71	5,200.00	4,100.00	4,100.00
101-790.000-961.000	Miscellaneous		100.00	100.00	100.00	100.00
Totals for dept 790.000 - Facilities-Senior Center/Libr		41,854.76	37,918.29	34,765.17	36,065.22	36,065.22
Dept 790.012 - CDBG Senior Center Operations						
101-790.012-801.000-790.016	Contractual Services	1,724.00				
101-790.012-801.000-790.017	Contractual Services		1,724.00	1,724.00		
101-790.012-801.000-790.018	Contractual Services				1,724.00	1,724.00
Totals for dept 790.012 - CDBG Senior Center Operations		1,724.00	1,724.00	1,724.00	1,724.00	1,724.00
Dept 793.000 - Facilities - New City Hall						
101-793.000-702.000	Wages	4,716.66	8,853.00	3,609.50	6,321.00	6,321.00
101-793.000-704.100	FICA - Employer's Share	294.12	549.00	217.00	392.00	392.00
101-793.000-704.200	Medicare - Employer's Share	68.26	128.00	51.00	92.00	92.00
101-793.000-705.000	Medical Insurance - ER	770.86	889.00	223.00	385.00	385.00
101-793.000-705.100	Vision Benefits	3.96	6.00	3.00	3.00	3.00
101-793.000-705.200	Dental Benefits	48.64	59.00	20.00	32.00	32.00
101-793.000-706.000	Life Insurance - ER cost	13.00	16.00	7.00	10.00	10.00
101-793.000-707.000	Retirement Contributions-ER	170.78	211.00	78.00	110.00	110.00
101-793.000-707.100	Health Care Savings Plan - ER	20.18	27.00	6.00	13.80	13.80
101-793.000-708.000	Sick & Accident Premiums-ER	58.54	87.00	23.00	51.00	51.00
101-793.000-726.000	Supplies	519.76	850.00	850.00	800.00	800.00
101-793.000-726.500	Supplies - Mats	263.12	285.00	285.00	285.00	285.00
101-793.000-850.000	Communications	1,837.60	2,000.00	1,800.00	1,800.00	1,800.00
101-793.000-910.100	Property Insurance	657.09	862.00	862.00	905.10	905.10
101-793.000-910.500	Workers Comp Insurance	218.34	320.35	11.71	268.66	268.66
101-793.000-920.000	Utilities	4,077.11	5,500.00	3,500.00	4,200.00	4,200.00
101-793.000-930.000	Repairs and Maintenance	1,585.20	4,500.00	4,500.00	1,800.00	1,800.00
101-793.000-941.000	Equipment Rental	1,866.66	2,000.00	2,200.00	1,900.00	1,900.00
101-793.000-961.000	Miscellaneous		142.00	142.00	100.00	100.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Totals for dept 793.000 - Facilities - New City Hall		17,189.88	27,284.35	18,388.21	19,468.56	19,468.56
Dept 794.000 - Community Promotions Program						
101-794.000-702.000	Wages	8,213.56	10,862.00	11,554.00	15,623.00	15,623.00
101-794.000-704.100	FICA - Employer's Share	511.05	673.00	719.50	969.00	969.00
101-794.000-704.200	Medicare - Employer's Share	119.27	157.25	168.50	226.50	226.50
101-794.000-705.000	Medical Insurance - ER	960.54	1,488.00	1,628.00	1,422.00	1,422.00
101-794.000-705.100	Vision Benefits	16.43	44.00	21.00	19.00	19.00
101-794.000-705.200	Dental Benefits	217.77	556.00	257.00	207.00	207.00
101-794.000-706.000	Life Insurance - ER cost	29.51	76.00	38.00	35.00	35.00
101-794.000-707.000	Retirement Contributions-ER	322.06	933.00	568.00	480.00	480.00
101-794.000-707.100	Health Care Savings Plan - ER	126.41	108.60	104.00	119.40	119.40
101-794.000-708.000	Sick & Accident Premiums-ER	174.46	468.00	234.00	237.00	237.00
101-794.000-726.000	Supplies	3,054.26	3,772.00	3,000.00	4,000.00	4,000.00
101-794.000-801.000	Contractual Services		800.00		400.00	400.00
101-794.000-910.100	Property Insurance	231.69	421.00	303.00	318.15	318.15
101-794.000-920.000	Utilities	363.66	450.00	385.00	450.00	450.00
101-794.000-930.000	Repairs and Maintenance	3,814.44	3,800.00	3,200.00	3,800.00	3,800.00
101-794.000-941.000	Equipment Rental	3,105.89	5,400.00	3,700.00	3,500.00	3,500.00
101-794.000-961.000	Miscellaneous		500.00	500.00	250.00	250.00
Totals for dept 794.000 - Community Promotions Program		21,261.00	30,508.85	26,380.00	32,056.05	32,056.05
Dept 796.000 - Facilities - Cemetary						
101-796.000-702.000	Wages	666.99	961.00	775.00	854.00	854.00
101-796.000-704.100	FICA - Employer's Share	41.35	60.00	52.00	53.00	53.00
101-796.000-704.200	Medicare - Employer's Share	9.68	14.00	13.00	12.00	12.00
101-796.000-705.000	Medical Insurance - ER	(0.27)	151.25	148.00	61.00	61.00
101-796.000-705.100	Vision Benefits	0.07	2.00	3.00	1.00	1.00
101-796.000-705.200	Dental Benefits	0.82	20.00	10.70	7.00	7.00
101-796.000-706.000	Life Insurance - ER cost	0.25	3.00	4.00	1.00	1.00
101-796.000-707.000	Retirement Contributions-ER	24.05	48.00	26.75	18.00	18.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-796.000-707.100	Health Care Savings Plan - ER		12.60	3.00	4.20	4.20
101-796.000-708.000	Sick & Accident Premiums-ER	1.37	22.00	11.00	9.00	9.00
101-796.000-726.000	Supplies	29.00	200.00	75.00	200.00	200.00
101-796.000-801.000	Contractual Services		3,990.75	3,990.75	100.00	100.00
101-796.000-910.100	Property Insurance	24.65	33.00	33.00	34.65	34.65
101-796.000-910.500	Workers Comp Insurance	18.43	33.22	1.81	30.92	30.92
101-796.000-930.000	Repairs and Maintenance	600.00	1,000.00	1,000.00	750.00	750.00
101-796.000-941.000	Equipment Rental	264.13	300.00	300.00	300.00	300.00
101-796.000-961.000	Miscellaneous		100.00	100.00	100.00	100.00
Totals for dept 796.000 - Facilities - Cemetary		1,680.52	6,950.82	6,547.01	2,535.77	2,535.77
Dept 797.000 - Facilities - City Parking Lots						
101-797.000-726.000	Supplies		300.00	300.00	300.00	300.00
101-797.000-801.000	Contractual Services	42.30	100.00	100.00	100.00	100.00
101-797.000-910.100	Property Insurance	(7.20)	72.00	72.00	75.60	75.60
101-797.000-920.000	Utilities	1,169.58	1,384.00	1,384.00	1,350.00	1,350.00
101-797.000-930.000	Repairs and Maintenance	1,752.00	83,800.00	83,799.07	104,000.00	104,000.00
Totals for dept 797.000 - Facilities - City Parking Lots		2,956.68	85,656.00	85,655.07	105,825.60	105,825.60
Dept 851.000 - Retired Employee Health Care						
101-851.000-705.000	Medical Insurance - ER	34,861.37	38,000.00	29,000.00	26,800.00	26,800.00
Totals for dept 851.000 - Retired Employee Health Care		34,861.37	38,000.00	29,000.00	26,800.00	26,800.00
Dept 852.000 - Insurance Claims Assessmernt (Tax)						
101-852.000-717.000	Insurance Claims Assessment (Tax)	124.35	150.00	105.00	110.00	110.00
Totals for dept 852.000 - Insurance Claims Assessmernt (Tax)		124.35	150.00	105.00	110.00	110.00
Dept 965.000 - Transfers Out						
101-965.000-998.203	Trf Out to Local Street Fund	45,000.00	200,000.00	200,000.00	50,000.00	50,000.00
101-965.000-998.265	Transfer Out to Drug Enf Fd	5,999.30				
101-965.000-998.350	Transfer Out to City Hall Debt	98,500.00	93,655.00	93,655.00	88,730.00	88,730.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
101-965.000-998.402	Transfer Out to Fire Equip Fd	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Totals for dept 965.000 - Transfers Out		179,499.30	323,655.00	323,655.00	168,730.00	168,730.00
TOTAL APPROPRIATIONS		2,191,800.32	3,489,718.16	3,214,526.29	2,489,016.80	2,489,016.80
NET OF REVENUES/APPROPRIATIONS - FUND 101		311,643.16	(778,884.44)	(552,445.10)	(92,639.80)	(92,639.80)
BEGINNING FUND BALANCE		1,626,458.12	1,938,101.28	1,938,101.28	1,385,656.18	1,385,656.18
ENDING FUND BALANCE		1,938,101.28	1,159,216.84	1,385,656.18	1,293,016.38	1,293,016.38
Fund 202 - Major Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
202-000.000-569.000	Act 51 Revenues	359,920.99	425,000.00	425,000.00	419,000.00	419,000.00
202-000.000-569.100	Other State Revenue		20,442.21	20,442.21		
202-000.000-664.000	Interest Income	1,607.71	482.75	482.75	300.00	300.00
Totals for dept 000.000 - General		361,528.70	445,924.96	445,924.96	419,300.00	419,300.00
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-677.000	Reimbursements	6,106.22	6,800.00	5,751.31	5,200.00	5,200.00
Totals for dept 441.000 - Miller Rd Park & Ride		6,106.22	6,800.00	5,751.31	5,200.00	5,200.00
Dept 449.500 - Right of Way - General						
202-449.500-597.000	Grants from Private Entities	2,500.00	1,050.00	1,050.00		
Totals for dept 449.500 - Right of Way - General		2,500.00	1,050.00	1,050.00		
Dept 453.102 - Miller Rd - Talmadge Ct to Dye Rd						
202-453.102-677.000-453.102	Reimbursements	131.29				
Totals for dept 453.102 - Miller Rd - Talmadge Ct to Dye Rd		131.29				
Dept 453.103 - Miller Rd - Morrish Rd to Elms Rd						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
202-453.103-677.000-453.103	Reimbursements	219.45				
Totals for dept 453.103 - Miller Rd - Morrish Rd to Elms Rd		219.45				
Dept 453.104 - Fairchild-Miller/Winston-Miller Intersec						
202-453.104-529.400-453.104	MDEQ Grant	62,000.00				
Totals for dept 453.104 - Fairchild-Miller/Winston-Miller Intersec		62,000.00				
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-677.000-453.105	Reimbursements			19,689.02	230,601.00	230,601.00
Totals for dept 453.105 - Fairchild-Cappy to Miller TIP				19,689.02	230,601.00	230,601.00
Dept 463.000 - Routine Maint - Streets						
202-463.000-677.000	Reimbursements	115.00				
Totals for dept 463.000 - Routine Maint - Streets		115.00				
Dept 474.000 - Traffic Services						
202-474.000-677.000	Reimbursements	8,645.98				
Totals for dept 474.000 - Traffic Services		8,645.98				
Dept 478.000 - Snow & Ice Removal						
202-478.000-677.000	Reimbursements	391.58	240.30	240.30	500.00	500.00
Totals for dept 478.000 - Snow & Ice Removal		391.58	240.30	240.30	500.00	500.00
TOTAL ESTIMATED REVENUES		441,638.22	454,015.26	472,655.59	655,601.00	655,601.00
APPROPRIATIONS						
Dept 228.000 - Information Technology						
202-228.000-726.000	Supplies	10.00	1.37	1.37	25.00	25.00
202-228.000-801.000	Contractual Services	261.25	889.00	889.00	700.00	700.00
202-228.000-976.000	Equipment	53.86	60.00	60.00	100.00	100.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Totals for dept 228.000 - Information Technology		325.11	950.37	950.37	825.00	825.00
Dept 429.000 - Occupational Safety						
202-429.000-702.000	Wages	11.91	0.00		25.00	25.00
202-429.000-704.100	FICA - Employer's Share	0.74	0.00		1.55	1.55
202-429.000-704.200	Medicare - Employer's Share	0.17	0.00		0.36	0.36
Totals for dept 429.000 - Occupational Safety		12.82	0.00		26.91	26.91
Dept 441.000 - Miller Rd Park & Ride						
202-441.000-702.000-441.000	Wages	2,449.48	2,170.00	2,170.00	3,069.00	3,069.00
202-441.000-704.100-441.000	FICA - Employer's Share	151.92	137.00	137.00	190.00	190.00
202-441.000-704.200-441.000	Medicare - Employer's Share	34.93	32.00	32.00	44.00	44.00
202-441.000-705.000-441.000	Medical Insurance - ER	457.08	167.00	167.00	186.00	186.00
202-441.000-705.100-441.000	Vision Benefits	2.58	1.20	1.30	2.00	2.00
202-441.000-705.200-441.000	Dental Benefits	31.41	12.50	12.50	17.00	17.00
202-441.000-706.000-441.000	Life Insurance - ER cost	5.42	2.50	2.50	3.00	3.00
202-441.000-707.000-441.000	Retirement Contributions-ER	55.98	41.22	41.22	37.00	37.00
202-441.000-707.100-441.000	Health Care Savings Plan - ER	20.01	2.20	2.20	13.80	13.80
202-441.000-708.000-441.000	Sick & Accident Premiums-ER	34.87	15.00	15.00	26.00	26.00
202-441.000-726.000	Supplies	396.91	370.00	370.00	400.00	400.00
202-441.000-920.000	Utilities	846.79	900.00	900.00	1,000.00	1,000.00
202-441.000-930.000	Repairs and Maintenance	970.00	1,800.00	1,800.00	1,800.00	1,800.00
Totals for dept 441.000 - Miller Rd Park & Ride		5,457.38	5,650.62	5,650.72	6,787.80	6,787.80
Dept 449.500 - Right of Way - General						
202-449.500-801.000	Contractual Services		2,000.00	2,000.00	2,000.00	2,000.00
202-449.500-930.000	Repairs and Maintenance	9,515.76	8,000.00	8,000.00	8,000.00	8,000.00
Totals for dept 449.500 - Right of Way - General		9,515.76	10,000.00	10,000.00	10,000.00	10,000.00
Dept 449.501 - Right of Way - Storms						
202-449.501-801.000	Contractual Services		0.00		100.00	100.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
202-449.501-930.000	Repairs and Maintenance	32.37	100.00	100.00	100.00	100.00
Totals for dept 449.501 - Right of Way - Storms		32.37	100.00	100.00	200.00	200.00
Dept 453.102 - Miller Rd - Talmadge Ct to Dye Rd						
202-453.102-801.450-453.102	Construction Engineering	160.40				
Totals for dept 453.102 - Miller Rd - Talmadge Ct to Dye Rd		160.40				
Dept 453.103 - Miller Rd - Morrish Rd to Elms Rd						
202-453.103-801.450-453.103	Construction Engineering	268.11				
202-453.103-801.500-453.103	MDOT Project Pmts		708.93	708.93		
Totals for dept 453.103 - Miller Rd - Morrish Rd to Elms Rd		268.11	708.93	708.93		
Dept 453.104 - Fairchild-Miller/Winston-Miller Intersec						
202-453.104-801.400-453.104	Design Engineering	230.00				
202-453.104-801.450-453.104	Construction Engineering	188,540.94				
Totals for dept 453.104 - Fairchild-Miller/Winston-Miller Intersec		188,770.94				
Dept 453.105 - Fairchild-Cappy to Miller TIP						
202-453.105-801.400-453.105	Design Engineering		23,959.82	24,055.00		
202-453.105-801.450-453.105	Construction Engineering				288,251.00	288,251.00
Totals for dept 453.105 - Fairchild-Cappy to Miller TIP			23,959.82	24,055.00	288,251.00	288,251.00
Dept 463.000 - Routine Maint - Streets						
202-463.000-702.000	Wages	15,110.14	19,000.00	19,000.00	19,006.00	19,006.00
202-463.000-704.100	FICA - Employer's Share	959.48	1,172.00	1,172.00	1,178.00	1,178.00
202-463.000-704.200	Medicare - Employer's Share	219.29	274.50	274.50	276.00	276.00
202-463.000-705.000	Medical Insurance - ER	3,144.30	4,440.00	4,442.00	2,944.00	2,944.00
202-463.000-705.100	Vision Benefits	25.90	40.50	40.50	28.00	28.00
202-463.000-705.200	Dental Benefits	356.97	402.00	402.00	342.00	342.00
202-463.000-706.000	Life Insurance - ER cost	38.54	69.40	69.40	50.00	50.00
202-463.000-707.000	Retirement Contributions-ER	1,010.54	1,459.00	1,459.00	1,088.00	1,088.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
202-463.000-707.100	Health Care Savings Plan - ER	81.88	186.10	110.00	166.20	166.20
202-463.000-708.000	Sick & Accident Premiums-ER	260.38	440.00	440.00	359.00	359.00
202-463.000-726.000	Supplies		250.00		250.00	250.00
202-463.000-801.000	Contractual Services	9,494.00	661.47	9,000.00	2,500.00	2,500.00
202-463.000-910.500	Workers Comp Insurance	1,377.93	2,528.90	139.18	2,746.67	2,746.67
202-463.000-930.000	Repairs and Maintenance	44,352.20	365,000.00	360,000.00	60,000.00	60,000.00
202-463.000-941.000	Equipment Rental	13,503.30	28,000.00	15,000.00	13,000.00	13,000.00
202-463.000-960.000	Education and Training	410.38	750.00	250.00	400.00	400.00
Totals for dept 463.000 - Routine Maint - Streets		90,345.23	424,673.87	411,798.58	104,333.87	104,333.87
Dept 463.104 - Winston Drive Reconstruction						
202-463.104-801.400-463.104	Design Engineering	16,220.00				
202-463.104-801.450-463.104	Construction Engineering	640.00	141,837.00	141,058.67	1,200.00	1,200.00
Totals for dept 463.104 - Winston Drive Reconstruction		16,860.00	141,837.00	141,058.67	1,200.00	1,200.00
Dept 473.000 - Routine Maint - Bridges						
202-473.000-801.000	Contractual Services		495.00	495.00	400.00	400.00
Totals for dept 473.000 - Routine Maint - Bridges			495.00	495.00	400.00	400.00
Dept 474.000 - Traffic Services						
202-474.000-702.000	Wages	3,938.81	4,200.00	4,200.00	6,375.00	6,375.00
202-474.000-704.100	FICA - Employer's Share	249.65	265.00	265.00	395.00	395.00
202-474.000-704.200	Medicare - Employer's Share	43.81	74.60	74.60	92.00	92.00
202-474.000-705.000	Medical Insurance - ER	710.64	1,272.00	1,272.00	852.00	852.00
202-474.000-705.100	Vision Benefits	4.22	18.68	18.68	11.00	11.00
202-474.000-705.200	Dental Benefits	53.52	234.00	234.00	130.00	130.00
202-474.000-706.000	Life Insurance - ER cost	7.85	27.65	27.65	19.00	19.00
202-474.000-707.000	Retirement Contributions-ER	200.79	272.00	272.00	247.00	247.00
202-474.000-707.100	Health Care Savings Plan - ER	21.04	77.50	77.50	54.00	54.00
202-474.000-708.000	Sick & Accident Premiums-ER	51.81	277.00	177.00	133.00	133.00
202-474.000-726.000	Supplies	17,556.99	2,106.00	3,006.00	1,500.00	1,500.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
202-474.000-801.000	Contractual Services	34,539.06	20,187.03	19,850.00	24,000.00	24,000.00
202-474.000-920.000	Utilities	5,065.56	4,540.00	4,650.00	4,800.00	4,800.00
202-474.000-941.000	Equipment Rental	3,186.14	1,300.00	1,000.00	1,100.00	1,100.00
Totals for dept 474.000 - Traffic Services		65,629.89	34,851.46	35,124.43	39,708.00	39,708.00
Dept 478.000 - Snow & Ice Removal						
202-478.000-702.000	Wages	5,977.98	11,790.00	11,669.40	7,979.00	7,979.00
202-478.000-704.100	FICA - Employer's Share	371.15	732.50	723.47	495.00	495.00
202-478.000-704.200	Medicare - Employer's Share	86.83	170.50	170.00	116.00	116.00
202-478.000-705.000	Medical Insurance - ER	610.12	1,233.00	1,230.00	1,329.00	1,329.00
202-478.000-705.100	Vision Benefits	4.61	11.42	11.32	12.00	12.00
202-478.000-705.200	Dental Benefits	59.50	117.00	102.71	149.00	149.00
202-478.000-706.000	Life Insurance - ER cost	8.25	46.50	20.90	23.00	23.00
202-478.000-707.000	Retirement Contributions-ER	144.11	584.00	456.28	401.00	401.00
202-478.000-707.100	Health Care Savings Plan - ER	12.86	62.40	31.31	76.80	76.80
202-478.000-708.000	Sick & Accident Premiums-ER	53.59	133.80	133.58	164.00	164.00
202-478.000-726.000	Supplies	13,591.13	38,568.00	16,415.37	19,800.00	19,800.00
202-478.000-801.000	Contractual Services		500.00		500.00	500.00
202-478.000-941.000	Equipment Rental	7,498.21	15,500.00	15,451.17	10,500.00	10,500.00
Totals for dept 478.000 - Snow & Ice Removal		28,418.34	69,449.12	46,415.51	41,544.80	41,544.80
Dept 482.000 - Administrative						
202-482.000-702.000	Wages	8,729.01	7,983.00	8,000.00	9,701.00	9,701.00
202-482.000-704.100	FICA - Employer's Share	541.21	495.00	449.00	601.00	601.00
202-482.000-704.200	Medicare - Employer's Share	122.67	116.00	120.00	141.00	141.00
202-482.000-705.000	Medical Insurance - ER	2,610.53	2,765.00	1,992.00	1,702.00	1,702.00
202-482.000-705.100	Vision Benefits	9.28	9.00	10.12	11.00	11.00
202-482.000-705.200	Dental Benefits	106.68	106.00	110.13	118.00	118.00
202-482.000-706.000	Life Insurance - ER cost	43.60	45.80	50.27	55.00	55.00
202-482.000-707.000	Retirement Contributions-ER	611.00	4,718.00	682.00	4,827.00	4,827.00
202-482.000-708.000	Sick & Accident Premiums-ER	150.40	185.00	178.00	231.00	231.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
202-482.000-801.000	Contractual Services		20.00			
202-482.000-941.000	Equipment Rental	1,793.04	1,800.00	1,800.00	1,500.00	1,500.00
Totals for dept 482.000 - Administrative		14,717.42	18,242.80	13,391.52	18,887.00	18,887.00
Dept 538.500 - Intercommunity storm drains						
202-538.500-801.700	Storm/Wtr Shed Permit Fees	4,718.68	6,500.00	4,150.00	4,500.00	4,500.00
202-538.500-803.000	Drain Repairs	1,787.50	3,500.00	1,687.50	2,500.00	2,500.00
Totals for dept 538.500 - Intercommunity storm drains		6,506.18	10,000.00	5,837.50	7,000.00	7,000.00
Dept 786.000 - Non-Motorized Trailway						
202-786.000-801.000	Contractual Services	13,240.00	3,000.00	3,000.00	20,000.00	20,000.00
Totals for dept 786.000 - Non-Motorized Trailway		13,240.00	3,000.00	3,000.00	20,000.00	20,000.00
Dept 965.000 - Transfers Out						
202-965.000-998.203	Trf Out to Local Street Fund	147,200.00			85,000.00	85,000.00
Totals for dept 965.000 - Transfers Out		147,200.00			85,000.00	85,000.00
TOTAL APPROPRIATIONS		587,459.95	743,918.99	698,586.23	624,164.38	624,164.38
NET OF REVENUES/APPROPRIATIONS - FUND 202		(145,821.73)	(289,903.73)	(225,930.64)	31,436.62	31,436.62
BEGINNING FUND BALANCE		815,071.90	669,250.17	669,250.17	443,319.53	443,319.53
ENDING FUND BALANCE		669,250.17	379,346.44	443,319.53	474,756.15	474,756.15
Fund 203 - Local Street Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
203-000.000-569.000	Act 51 Revenues	112,713.80	131,000.00	131,000.00	133,000.00	133,000.00
203-000.000-569.100	Other State Revenue		20,442.21	20,442.21		
203-000.000-664.000	Interest Income	389.55	120.00	117.00	125.00	125.00
203-000.000-677.000	Reimbursements	424.46				

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Totals for dept 000.000 - General		113,527.81	151,562.21	151,559.21	133,125.00	133,125.00
Dept 449.000 - Right of Way Telecomm						
203-449.000-546.000	Right of Way Telecomm	19,757.63	15,000.00	15,000.00	15,000.00	15,000.00
Totals for dept 449.000 - Right of Way Telecomm		19,757.63	15,000.00	15,000.00	15,000.00	15,000.00
Dept 449.500 - Right of Way - General						
203-449.500-597.000	Grants from Private Entities		1,050.00	1,050.00		
Totals for dept 449.500 - Right of Way - General			1,050.00	1,050.00		
Dept 463.000 - Routine Maint - Streets						
203-463.000-677.000	Reimbursements	451.00	441.42	441.42	475.00	475.00
Totals for dept 463.000 - Routine Maint - Streets		451.00	441.42	441.42	475.00	475.00
Dept 478.000 - Snow & Ice Removal						
203-478.000-677.000	Reimbursements	261.05	240.30	240.30	300.00	300.00
Totals for dept 478.000 - Snow & Ice Removal		261.05	240.30	240.30	300.00	300.00
Dept 931.000 - Transfers IN						
203-931.000-699.101	Transfer In from Genl Fund	45,000.00	200,000.00	200,000.00	50,000.00	50,000.00
203-931.000-699.202	Transfer IN from Major St Fd	147,200.00	0.00		85,000.00	85,000.00
203-931.000-699.204	Transfer IN from Municipal Street Fun	585,772.00	1,404,850.00	1,950,000.00	461,500.00	461,500.00
Totals for dept 931.000 - Transfers IN		777,972.00	1,604,850.00	2,150,000.00	596,500.00	596,500.00
TOTAL ESTIMATED REVENUES		911,969.49	1,773,143.93	2,318,290.93	745,400.00	745,400.00
APPROPRIATIONS						
Dept 228.000 - Information Technology						
203-228.000-726.000	Supplies	10.00	50.00	1.38	25.00	25.00
203-228.000-801.000	Contractual Services	261.25	820.00	874.46	700.00	700.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
203-228.000-976.000	Equipment	53.87	60.00	60.00	100.00	100.00
Totals for dept 228.000 - Information Technology		325.12	930.00	935.84	825.00	825.00
Dept 449.000 - Right of Way Telecomm						
203-449.000-801.000	Contractual Services		1,500.00			
203-449.000-930.000	Repairs and Maintenance		2,000.00			
Totals for dept 449.000 - Right of Way Telecomm			3,500.00			
Dept 449.500 - Right of Way - General						
203-449.500-801.000	Contractual Services	7,905.25	770.00	770.00	800.00	800.00
203-449.500-930.000	Repairs and Maintenance	6,980.39	7,875.00	7,870.00	8,000.00	8,000.00
Totals for dept 449.500 - Right of Way - General		14,885.64	8,645.00	8,640.00	8,800.00	8,800.00
Dept 449.501 - Right of Way - Storms						
203-449.501-930.000	Repairs and Maintenance	365.50	1,500.00	550.00	1,500.00	1,500.00
Totals for dept 449.501 - Right of Way - Storms		365.50	1,500.00	550.00	1,500.00	1,500.00
Dept 463.000 - Routine Maint - Streets						
203-463.000-702.000	Wages	26,836.17	30,761.00	27,500.00	22,593.00	22,593.00
203-463.000-704.100	FICA - Employer's Share	1,681.10	1,907.00	1,665.98	1,401.00	1,401.00
203-463.000-704.200	Medicare - Employer's Share	388.60	446.00	387.01	328.00	328.00
203-463.000-705.000	Medical Insurance - ER	6,014.91	5,686.00	5,590.00	3,929.00	3,929.00
203-463.000-705.100	Vision Benefits	41.57	48.00	51.00	35.00	35.00
203-463.000-705.200	Dental Benefits	552.76	586.00	635.00	432.00	432.00
203-463.000-706.000	Life Insurance - ER cost	76.77	80.50	84.00	60.00	60.00
203-463.000-707.000	Retirement Contributions-ER	992.51	1,900.84	1,665.00	713.00	713.00
203-463.000-707.100	Health Care Savings Plan - ER	214.44	100.20	108.41	210.60	210.60
203-463.000-708.000	Sick & Accident Premiums-ER	455.66	562.00	584.08	446.00	446.00
203-463.000-726.000	Supplies		0.00	50.00	250.00	250.00
203-463.000-801.000	Contractual Services	40,575.50	2,500.00	262.50	600.00	600.00
203-463.000-910.500	Workers Comp Insurance	1,377.94	2,494.90	139.19	3,037.37	3,037.37

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
203-463.000-930.000	Repairs and Maintenance	60,084.69	354,276.00	313,000.00	165,475.50	208,775.50
203-463.000-941.000	Equipment Rental	18,376.06	18,500.00	16,800.00	18,500.00	18,500.00
203-463.000-960.000	Education and Training	410.39	400.00	250.00	500.00	500.00
Totals for dept 463.000 - Routine Maint - Streets		158,079.07	420,248.44	368,772.17	218,510.47	261,810.47
Dept 463.103 - Worchester/Chesterfield Reconstruction						
203-463.103-801.400-463.103	Design Engineering	35,000.00				
203-463.103-801.450-463.103	Construction Engineering	97,896.16	1,465,996.02	1,465,578.46		
Totals for dept 463.103 - Worchester/Chesterfield Reconstruction		132,896.16	1,465,996.02	1,465,578.46		
Dept 463.105 - Daval Reconcstruction						
203-463.105-801.000-463.105	Contractual Services	9,707.25				
203-463.105-801.400-463.105	Design Engineering	38,502.00	7,797.60	7,797.60		
203-463.105-801.450-463.105	Construction Engineering		800,959.76	867,480.98	96,386.78	96,386.78
Totals for dept 463.105 - Daval Reconcstruction		48,209.25	808,757.36	875,278.58	96,386.78	96,386.78
Dept 474.000 - Traffic Services						
203-474.000-702.000	Wages	8,096.15	4,504.00	4,439.00	2,256.00	2,256.00
203-474.000-704.100	FICA - Employer's Share	503.69	281.50	281.00	140.00	140.00
203-474.000-704.200	Medicare - Employer's Share	114.53	74.53	74.53	33.00	33.00
203-474.000-705.000	Medical Insurance - ER	1,645.30	652.00	640.00	301.00	301.00
203-474.000-705.100	Vision Benefits	11.25	18.46	18.46	4.00	4.00
203-474.000-705.200	Dental Benefits	141.99	118.00	85.00	40.00	40.00
203-474.000-706.000	Life Insurance - ER cost	32.74	15.50	15.50	7.00	7.00
203-474.000-707.000	Retirement Contributions-ER	427.19	292.00	157.50	95.00	95.00
203-474.000-707.100	Health Care Savings Plan - ER	53.64	55.00	43.00	25.20	25.20
203-474.000-708.000	Sick & Accident Premiums-ER	153.19	86.00	85.50	49.00	49.00
203-474.000-726.000	Supplies	3,256.64	5,000.00	5,000.00	5,000.00	5,000.00
203-474.000-801.000	Contractual Services		240.00		240.00	240.00
203-474.000-941.000	Equipment Rental	3,233.73	1,800.00	1,450.00	800.00	800.00
Totals for dept 474.000 - Traffic Services		17,670.04	13,136.99	12,289.49	8,990.20	8,990.20

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 478.000 - Snow & Ice Removal						
203-478.000-702.000	Wages	6,262.52	15,511.00	15,510.45	11,520.00	11,520.00
203-478.000-704.100	FICA - Employer's Share	388.89	961.61	961.61	713.95	713.95
203-478.000-704.200	Medicare - Employer's Share	90.95	225.00	224.86	269.07	269.07
203-478.000-705.000	Medical Insurance - ER	597.48	1,326.45	1,326.45	1,982.00	1,982.00
203-478.000-705.100	Vision Benefits	3.95	14.39	14.39	17.00	17.00
203-478.000-705.200	Dental Benefits	50.22	141.67	141.67	176.00	176.00
203-478.000-706.000	Life Insurance - ER cost	6.91	25.13	25.13	30.00	30.00
203-478.000-707.000	Retirement Contributions-ER	135.69	563.61	563.61	742.00	742.00
203-478.000-707.100	Health Care Savings Plan - ER	7.11	48.26	48.26	168.00	168.00
203-478.000-708.000	Sick & Accident Premiums-ER	45.35	161.90	161.90	338.00	338.00
203-478.000-726.000	Supplies	10,544.31	13,943.58	10,943.58	18,000.00	18,000.00
203-478.000-801.000	Contractual Services	437.50	0.00		500.00	500.00
203-478.000-941.000	Equipment Rental	7,270.71	21,400.00	20,896.49	15,750.00	15,750.00
Totals for dept 478.000 - Snow & Ice Removal		25,841.59	54,322.60	50,818.40	50,206.02	50,206.02
Dept 482.000 - Administrative						
203-482.000-702.000	Wages	7,163.37	12,615.00	12,615.00	9,760.00	9,760.00
203-482.000-704.100	FICA - Employer's Share	444.14	784.00	784.00	605.12	605.12
203-482.000-704.200	Medicare - Employer's Share	99.15	193.60	193.60	141.52	141.52
203-482.000-705.000	Medical Insurance - ER	1,886.03	4,239.28	4,239.28	3,648.00	3,648.00
203-482.000-705.100	Vision Benefits	6.65	18.00	18.00	23.00	23.00
203-482.000-705.200	Dental Benefits	75.98	201.25	201.25	254.00	254.00
203-482.000-706.000	Life Insurance - ER cost	31.95	97.00	97.00	118.00	118.00
203-482.000-707.000	Retirement Contributions-ER	501.44	882.50	882.50	2,493.00	2,493.00
203-482.000-708.000	Sick & Accident Premiums-ER	111.40	316.00	316.00	496.00	496.00
203-482.000-801.000	Contractual Services		0.00			
203-482.000-941.000	Equipment Rental	951.99	2,000.00	2,000.00	2,000.00	2,000.00
Totals for dept 482.000 - Administrative		11,272.10	21,346.63	21,346.63	19,538.64	19,538.64

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 538.500 - Intercommunity storm drains						
203-538.500-801.700	Storm/Wtr Shed Permit Fees	4,718.68	4,344.00	4,344.00	4,300.00	4,300.00
203-538.500-803.000	Drain Repairs	1,787.50	1,687.50	1,687.50	2,500.00	2,500.00
Totals for dept 538.500 - Intercommunity storm drains		6,506.18	6,031.50	6,031.50	6,800.00	6,800.00
TOTAL APPROPRIATIONS		416,050.65	2,804,414.54	2,810,241.07	411,557.11	454,857.11
NET OF REVENUES/APPROPRIATIONS - FUND 203		495,918.84	(1,031,270.61)	(491,950.14)	333,842.89	290,542.89
BEGINNING FUND BALANCE		14,096.82	510,015.66	510,015.66	18,065.52	18,065.52
ENDING FUND BALANCE		510,015.66	(521,254.95)	18,065.52	351,908.41	308,608.41
Fund 204 - MUNICIPAL STREET FUND						
ESTIMATED REVENUES						
Dept 000.000 - General						
204-000.000-402.204	Current Tax Revenue Local St Millage	604,374.72	613,103.00	612,100.00	626,000.00	626,000.00
204-000.000-412.000	Delinquent Tax Revenue	208.41	75.00	75.00	150.00	150.00
204-000.000-433.000	St-Charge in Lieu	1,498.01			1,490.00	1,490.00
204-000.000-664.000	Interest Income	1,190.49	1,138.38	1,210.00	650.00	650.00
204-000.000-698.354	Bond Proceeds GO Tax Bonds Series 2	1,500,000.00				
Totals for dept 000.000 - General		2,107,271.63	614,316.38	613,385.00	628,290.00	628,290.00
TOTAL ESTIMATED REVENUES		2,107,271.63	614,316.38	613,385.00	628,290.00	628,290.00
APPROPRIATIONS						
Dept 905.000 - Debt Service						
204-905.000-991.354	GO Tax Bond 2017 Principal Payment		134,750.00	134,750.00	134,750.00	134,750.00
204-905.000-995.354	GO Tax Bond 2017 Interest Expense		30,339.06	30,339.06	29,044.40	29,044.40
204-905.000-996.354	GO Tax Bond 2017 Agent Fees	64.16	577.60	577.60	650.00	650.00
Totals for dept 905.000 - Debt Service		64.16	165,666.66	165,666.66	164,444.40	164,444.40

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 965.000 - Transfers Out						
204-965.000-998.203	Trf Out to Local Street Fund	585,772.00	1,404,850.00	1,950,000.00	462,000.00	462,000.00
Totals for dept 965.000 - Transfers Out		585,772.00	1,404,850.00	1,950,000.00	462,000.00	462,000.00
TOTAL APPROPRIATIONS		585,836.16	1,570,516.66	2,115,666.66	626,444.40	626,444.40
NET OF REVENUES/APPROPRIATIONS - FUND 204		1,521,435.47	(956,200.28)	(1,502,281.66)	1,845.60	1,845.60
BEGINNING FUND BALANCE			1,521,435.47	1,521,435.47	19,153.81	19,153.81
ENDING FUND BALANCE		1,521,435.47	565,235.19	19,153.81	20,999.41	20,999.41
Fund 226 - Garbage Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
226-000.000-402.000	Current Tax Revenue	365,070.71	373,000.00	373,000.00	389,000.00	389,000.00
226-000.000-412.000	Delinquent Tax Revenue	383.75	250.00	250.00	225.00	225.00
226-000.000-433.000	St-Charge in Lieu	918.74	918.74	918.74	915.00	915.00
226-000.000-445.000	Late Payment Interest Revenue	3,338.31	2,800.00	2,800.00	2,800.00	2,800.00
226-000.000-664.000	Interest Income	957.24	952.00	910.00	500.00	500.00
226-000.000-675.000	Misc.	9.00	10.00		25.00	25.00
Totals for dept 000.000 - General		370,677.75	377,930.74	377,878.74	393,465.00	393,465.00
Dept 201.000 - Finance,Budgeting,Accounting						
226-201.000-677.000	Reimbursements	376.47				
Totals for dept 201.000 - Finance,Budgeting,Accounting		376.47				
TOTAL ESTIMATED REVENUES		371,054.22	377,930.74	377,878.74	393,465.00	393,465.00
APPROPRIATIONS						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 000.000 - General						
226-000.000-961.000	Miscellaneous		0.00		1,500.00	1,500.00
226-000.000-961.350	Other Expense-Debt Service	9,850.00	9,365.50	9,365.50	8,873.00	8,873.00
Totals for dept 000.000 - General		9,850.00	365.50	9,365.50	10,373.00	10,373.00
Dept 101.000 - Council						
226-101.000-702.000	Wages	1,057.57	2,560.00	2,560.00	3,855.00	3,855.00
226-101.000-704.100	FICA - Employer's Share	65.78	80.00	80.00	239.00	239.00
226-101.000-704.200	Medicare - Employer's Share	14.76	18.90	18.90	56.00	56.00
226-101.000-726.000	Supplies	12.22	4.90	4.90	25.00	25.00
226-101.000-801.000	Contractual Services		0.00			
226-101.000-910.200	General Liability Insurance	995.10	867.50	867.50	910.88	910.88
226-101.000-910.500	Workers Comp Insurance	2.29	0.21	0.21	5.00	5.00
226-101.000-960.000	Education and Training	496.65	580.00	580.00	750.00	750.00
226-101.000-961.000	Miscellaneous		0.00		25.00	25.00
Totals for dept 101.000 - Council		2,644.37	4,111.51	4,111.51	5,865.88	5,865.88
Dept 172.000 - Executive						
226-172.000-702.000	Wages	4,604.17	4,604.00	4,350.00	4,604.00	4,604.00
226-172.000-704.100	FICA - Employer's Share	297.56	285.00	283.00	286.00	286.00
226-172.000-704.200	Medicare - Employer's Share	68.29	67.00	67.30	67.40	67.40
226-172.000-705.000	Medical Insurance - ER	705.09	440.00	440.00	471.00	471.00
226-172.000-705.100	Vision Benefits	5.24	5.32	5.32	5.45	5.45
226-172.000-705.200	Dental Benefits	74.82	74.00	74.00	76.00	76.00
226-172.000-706.000	Life Insurance - ER cost	16.65	18.40	18.40	19.00	19.00
226-172.000-707.000	Retirement Contributions-ER	333.52	1,359.00	322.00	1,359.00	1,359.00
226-172.000-707.100	Health Care Savings Plan - ER		93.00	93.00	94.50	94.50
226-172.000-708.000	Sick & Accident Premiums-ER	57.28	62.85	63.85	110.00	110.00
226-172.000-726.000	Supplies	6.00	8.12	8.12	40.00	40.00
226-172.000-745.000	Postage		0.00		40.00	40.00
226-172.000-801.000	Contractual Services	43.56	85.00	78.59	50.00	50.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-172.000-910.200	General Liability Insurance	1,038.21	947.00	947.00	994.35	994.35
226-172.000-910.500	Workers Comp Insurance	76.15	6.63	6.63	405.36	405.36
226-172.000-940.000	Vehicle and Travel Expense	202.12	204.00	204.00	210.00	210.00
226-172.000-960.000	Education and Training	37.22	50.00	50.00	55.00	55.00
226-172.000-961.000	Miscellaneous	19.90	25.00	25.00	50.00	50.00
Totals for dept 172.000 - Executive		7,585.78	8,334.62	7,036.21	8,937.06	8,937.06
Dept 201.000 - Finance,Budgeting,Accounting						
226-201.000-702.000	Wages	4,154.26	1,750.00	1,750.00	1,912.00	1,912.00
226-201.000-704.100	FICA - Employer's Share	266.45	117.00	117.00	119.00	119.00
226-201.000-704.200	Medicare - Employer's Share	61.90	27.85	27.85	28.00	28.00
226-201.000-705.000	Medical Insurance - ER	325.25	136.00	136.00	150.00	150.00
226-201.000-705.100	Vision Benefits	4.40	3.60	3.60	4.00	4.00
226-201.000-705.200	Dental Benefits	50.49	40.00	40.00	41.00	41.00
226-201.000-706.000	Life Insurance - ER cost	14.15	7.25	7.25	8.00	8.00
226-201.000-707.000	Retirement Contributions-ER	300.44	132.00	132.00	134.00	134.00
226-201.000-707.100	Health Care Savings Plan - ER	26.63	30.00	30.00	30.00	30.00
226-201.000-708.000	Sick & Accident Premiums-ER	60.11	36.60	36.60	46.00	46.00
226-201.000-726.000	Supplies	440.39	400.00	400.00	400.00	400.00
226-201.000-801.000	Contractual Services	2,772.42	3,280.00	3,280.00	3,400.00	3,400.00
226-201.000-805.000	Bank Fees	52.00	120.00	120.00	50.00	50.00
226-201.000-900.000	Printing and Publishing	21.40	0.00		25.00	25.00
226-201.000-960.000	Education and Training	82.45	140.00	140.00	100.00	100.00
226-201.000-961.000	Miscellaneous	2.00	25.00	25.00	50.00	50.00
226-201.000-976.000	Equipment		154.00	154.00		
Totals for dept 201.000 - Finance,Budgeting,Accounting		8,634.74	6,399.30	6,399.30	6,497.00	6,497.00
Dept 215.000 - Aministration and Clerk						
226-215.000-702.000	Wages	1,858.75	1,857.00	1,650.00	1,857.00	1,857.00
226-215.000-704.100	FICA - Employer's Share	114.91	115.00	102.00	115.00	115.00
226-215.000-704.200	Medicare - Employer's Share	26.34	27.00	24.00	27.00	27.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-215.000-705.000	Medical Insurance - ER	391.48	439.00	358.00	414.00	414.00
226-215.000-705.100	Vision Benefits	3.87	4.20	4.62	4.00	4.00
226-215.000-705.200	Dental Benefits	24.12	16.80	16.80	32.00	32.00
226-215.000-706.000	Life Insurance - ER cost	13.58	14.63	14.63	15.00	15.00
226-215.000-707.000	Retirement Contributions-ER	128.65	130.00	130.00	167.00	167.00
226-215.000-707.100	Health Care Savings Plan - ER		37.15	37.15	37.00	37.00
226-215.000-708.000	Sick & Accident Premiums-ER	37.39	42.00	42.00	44.00	44.00
226-215.000-726.000	Supplies	74.64	0.00		100.00	100.00
226-215.000-745.000	Postage	466.15	600.00	600.00	600.00	600.00
226-215.000-801.000	Contractual Services	232.59	342.00	342.00	550.00	550.00
226-215.000-850.000	Communications		0.00		50.00	50.00
226-215.000-900.000	Printing and Publishing	184.00	300.00	300.00	300.00	300.00
226-215.000-960.000	Education and Training	145.84	200.00	200.00	200.00	200.00
226-215.000-961.000	Miscellaneous		50.00		75.00	75.00
Totals for dept 215.000 - Administration and Clerk		3,702.31	4,174.78	3,821.20	4,587.00	4,587.00
Dept 228.000 - Information Technology						
226-228.000-726.000	Supplies	33.08	7.45	7.45	25.00	25.00
226-228.000-801.000	Contractual Services	1,577.36	1,620.00	1,600.00	1,500.00	1,500.00
226-228.000-976.000	Equipment	107.74	120.00	120.00	675.00	675.00
Totals for dept 228.000 - Information Technology		1,718.18	1,747.45	1,727.45	2,200.00	2,200.00
Dept 253.000 - Treasurer						
226-253.000-702.000	Wages	5,057.18	5,334.00	5,100.00	5,296.00	5,296.00
226-253.000-704.100	FICA - Employer's Share	319.06	331.00	312.64	328.00	328.00
226-253.000-704.200	Medicare - Employer's Share	73.28	77.00	74.20	77.00	77.00
226-253.000-705.000	Medical Insurance - ER	1,202.52	1,070.00	1,070.00	1,166.00	1,166.00
226-253.000-705.100	Vision Benefits	7.47	6.05	6.05	5.00	5.00
226-253.000-705.200	Dental Benefits	71.31	60.00	60.00	50.00	50.00
226-253.000-706.000	Life Insurance - ER cost	21.79	22.75	22.75	23.00	23.00
226-253.000-707.000	Retirement Contributions-ER	311.56	315.00	315.00	383.00	383.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-253.000-707.100	Health Care Savings Plan - ER	17.24	27.29	27.29	27.00	27.00
226-253.000-708.000	Sick & Accident Premiums-ER	77.40	87.00	87.00	108.00	108.00
226-253.000-726.000	Supplies		0.00		50.00	50.00
226-253.000-745.000	Postage	152.39	180.00	180.00	180.00	180.00
226-253.000-801.000	Contractual Services	141.32	100.00	100.00	125.00	125.00
226-253.000-900.000	Printing and Publishing		0.00		10.00	10.00
226-253.000-910.300	Insurance and Bonds	9.75	16.08	16.08	25.00	25.00
226-253.000-940.000	Vehicle and Travel Expense	5.84	5.00	5.00	15.00	15.00
226-253.000-960.000	Education and Training	19.44	15.00	15.00	100.00	100.00
226-253.000-961.000	Miscellaneous		0.00		25.00	25.00
Totals for dept 253.000 - Treasurer		7,487.55	7,646.17	7,391.01	7,993.00	7,993.00
Dept 257.000 - Assessor						
226-257.000-899.000	MTT Appeals and Payments		0.00		3,000.00	3,000.00
Totals for dept 257.000 - Assessor			0.00		3,000.00	3,000.00
Dept 528.000 - Sanitation Collection						
226-528.000-702.000	Wages	2,777.46	2,681.00	1,970.00	1,819.00	1,819.00
226-528.000-704.100	FICA - Employer's Share	174.04	147.00	85.50	113.00	113.00
226-528.000-704.200	Medicare - Employer's Share	40.24	29.00	20.60	26.00	26.00
226-528.000-705.000	Medical Insurance - ER	579.88	170.00	170.00	243.00	243.00
226-528.000-705.100	Vision Benefits	2.41	1.00	1.00	2.00	2.00
226-528.000-705.200	Dental Benefits	28.50	51.93	12.00	25.00	25.00
226-528.000-706.000	Life Insurance - ER cost	10.13	3.00	3.00	7.00	7.00
226-528.000-707.000	Retirement Contributions-ER	153.35	59.65	59.65	95.00	95.00
226-528.000-707.100	Health Care Savings Plan - ER	3.85	2.39	2.39	9.00	9.00
226-528.000-708.000	Sick & Accident Premiums-ER	36.59	14.78	14.78	37.00	37.00
226-528.000-726.000	Supplies		0.00		100.00	100.00
226-528.000-801.000	Contractual Services	257,664.00	267,350.00	267,300.00	269,300.00	269,300.00
226-528.000-801.701	Landfill fees	2,135.00	2,000.00	2,000.00	2,000.00	2,000.00
226-528.000-910.500	Workers Comp Insurance				129.90	129.90

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-528.000-930.000	Repairs and Maintenance		0.00			
226-528.000-941.000	Equipment Rental	7,655.34	9,000.00	9,000.00	9,000.00	9,000.00
Totals for dept 528.000 - Sanitation Collection		271,260.79	281,509.75	280,638.92	282,905.90	282,905.90
Dept 529.000 - Hazardous Waste Pickup						
226-529.000-801.000	Contractual Services		0.00			
226-529.000-960.000	Education and Training	44.75	0.00			
Totals for dept 529.000 - Hazardous Waste Pickup		44.75	0.00			
Dept 530.000 - Wood Chipping						
226-530.000-702.000	Wages	16,695.16	17,420.00	15,000.00	20,111.00	20,111.00
226-530.000-704.100	FICA - Employer's Share	1,043.92	1,052.80	880.00	1,302.80	1,302.80
226-530.000-704.200	Medicare - Employer's Share	235.26	245.55	205.00	304.60	304.60
226-530.000-705.000	Medical Insurance - ER	2,473.79	1,800.00	1,800.00	2,134.00	2,134.00
226-530.000-705.100	Vision Benefits	25.26	17.85	17.85	25.72	25.72
226-530.000-705.200	Dental Benefits	333.76	230.00	230.00	288.65	288.65
226-530.000-706.000	Life Insurance - ER cost	48.79	37.20	37.20	47.63	47.63
226-530.000-707.000	Retirement Contributions-ER	2,703.07	2,300.00	2,300.00	2,568.29	2,568.29
226-530.000-707.100	Health Care Savings Plan - ER	140.21	108.00	108.00	169.19	169.19
226-530.000-708.000	Sick & Accident Premiums-ER	276.49	238.00	238.00	334.38	334.38
226-530.000-726.000	Supplies	159.10	250.00	250.00	100.00	100.00
226-530.000-801.000	Contractual Services	65.00	200.00	200.00	50.00	50.00
226-530.000-910.500	Workers Comp Insurance	1,350.36	108.47	108.47	1,507.34	1,507.34
226-530.000-930.000	Repairs and Maintenance		3,825.00	3,540.00	1,850.00	1,850.00
226-530.000-941.000	Equipment Rental	14,736.57	9,000.00	9,000.00	11,200.00	11,200.00
Totals for dept 530.000 - Wood Chipping		40,286.74	36,832.87	33,914.52	41,993.60	41,993.60
Dept 782.000 - Facilities - Abrams Park						
226-782.000-702.000	Wages	3,457.04	2,757.00	2,757.00	2,103.00	2,103.00
226-782.000-704.100	FICA - Employer's Share	216.13	171.20	171.20	130.00	130.00
226-782.000-704.200	Medicare - Employer's Share	48.97	39.95	39.95	30.00	30.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-782.000-705.000	Medical Insurance - ER	474.71	443.16	460.00	186.00	186.00
226-782.000-705.100	Vision Benefits	4.38	4.80	4.00	2.00	2.00
226-782.000-705.200	Dental Benefits	58.14	57.34	55.00	24.00	24.00
226-782.000-706.000	Life Insurance - ER cost	7.94	7.05	6.25	4.00	4.00
226-782.000-707.000	Retirement Contributions-ER	101.50	106.31	106.31	44.00	44.00
226-782.000-707.100	Health Care Savings Plan - ER	27.90	21.60	21.60	15.80	15.80
226-782.000-708.000	Sick & Accident Premiums-ER	50.04	54.00	49.00	28.00	28.00
226-782.000-941.000	Equipment Rental	883.36	950.00	950.00	800.00	800.00
Totals for dept 782.000 - Facilities - Abrams Park		5,330.11	4,612.41	4,620.31	3,366.80	3,366.80
Dept 783.000 - Facilities - Elms Rd Park						
226-783.000-702.000	Wages	4,095.45	5,900.00	5,900.00	3,660.00	3,660.00
226-783.000-704.100	FICA - Employer's Share	255.81	237.00	237.00	171.20	171.20
226-783.000-704.200	Medicare - Employer's Share	58.19	57.15	57.15	40.40	40.40
226-783.000-705.000	Medical Insurance - ER	687.22	550.74	560.00	342.00	342.00
226-783.000-705.100	Vision Benefits	5.37	6.10	5.40	4.28	4.28
226-783.000-705.200	Dental Benefits	69.96	107.00	72.00	44.35	44.35
226-783.000-706.000	Life Insurance - ER cost	10.70	10.20	10.20	7.37	7.37
226-783.000-707.000	Retirement Contributions-ER	117.97	150.00	150.00	184.71	184.71
226-783.000-707.100	Health Care Savings Plan - ER	35.32	26.00	26.00	27.61	27.61
226-783.000-708.000	Sick & Accident Premiums-ER	67.70	60.00	60.00	52.62	52.62
226-783.000-941.000	Equipment Rental	1,103.49	1,200.00	1,200.00	850.00	850.00
Totals for dept 783.000 - Facilities - Elms Rd Park		6,507.18	8,304.19	8,277.75	5,384.54	5,384.54
Dept 793.000 - Facilities - New City Hall						
226-793.000-702.000	Wages	769.97	765.00	765.00	579.00	579.00
226-793.000-704.100	FICA - Employer's Share	49.34	49.10	49.10	36.00	36.00
226-793.000-704.200	Medicare - Employer's Share	11.41	11.75	11.75	8.00	8.00
226-793.000-705.000	Medical Insurance - ER	87.87	49.75	49.75	61.00	61.00
226-793.000-705.100	Vision Benefits	0.53	1.00	1.00	1.00	1.00
226-793.000-705.200	Dental Benefits	7.29	9.00	9.00	6.00	6.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
226-793.000-706.000	Life Insurance - ER cost	1.17	2.00	2.00	1.00	1.00
226-793.000-707.000	Retirement Contributions-ER	17.35	22.00	22.00	15.00	15.00
226-793.000-707.100	Health Care Savings Plan - ER	5.17	7.20	7.20	3.60	3.60
226-793.000-708.000	Sick & Accident Premiums-ER	7.76	13.00	13.00	8.00	8.00
226-793.000-726.000	Supplies	178.79	160.00	160.00	160.00	160.00
226-793.000-726.500	Supplies - Mats	66.04	75.00	75.00	75.00	75.00
226-793.000-801.000	Contractual Services		100.00	100.00	100.00	100.00
226-793.000-850.000	Communications	459.39	400.00	400.00	400.00	400.00
226-793.000-910.100	Property Insurance	164.27	215.50	215.50	226.28	226.28
226-793.000-910.500	Workers Comp Insurance	22.78	3.00	3.00	24.61	24.61
226-793.000-920.000	Utilities	1,019.24	1,460.50	1,460.50	1,275.00	1,275.00
226-793.000-930.000	Repairs and Maintenance	246.12	400.00	400.00	300.00	300.00
226-793.000-941.000	Equipment Rental	600.51	525.00	525.00	525.00	525.00
226-793.000-961.000	Miscellaneous		100.00	100.00	100.00	100.00
Totals for dept 793.000 - Facilities - New City Hall		3,715.00	4,368.80	4,368.80	3,904.49	3,904.49
TOTAL APPROPRIATIONS		368,767.50	377,407.35	371,672.48	387,008.27	387,008.27
NET OF REVENUES/APPROPRIATIONS - FUND 226		2,286.72	523.39	6,206.26	6,456.73	6,456.73
BEGINNING FUND BALANCE		300,119.21	302,405.93	302,405.93	308,612.19	308,612.19
ENDING FUND BALANCE		302,405.93	302,929.32	308,612.19	315,068.92	315,068.92
Fund 248 - Downtown Development Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
248-000.000-402.000	Current Tax Revenue	62,223.09	58,655.96	58,655.96	57,000.00	49,550.00
248-000.000-664.000	Interest Income	84.61	44.88	46.83	50.00	50.00
Totals for dept 000.000 - General		62,307.70	58,700.84	58,702.79	57,050.00	49,600.00
Dept 728.002 - Streetscape						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
248-728.002-677.000	Reimbursements	744.70				
Totals for dept 728.002 - Streetscape		744.70				
Dept 728.004 - Family Movie Night						
248-728.004-597.000	Grants from Private Entities	2,400.00	1,000.00	1,000.00	1,000.00	1,000.00
Totals for dept 728.004 - Family Movie Night		2,400.00	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL ESTIMATED REVENUES		65,452.40	59,700.84	59,702.79	58,050.00	50,600.00
APPROPRIATIONS						
Dept 173.000 - DDA Administration						
248-173.000-726.000	Supplies		15.00	15.00	75.00	75.00
248-173.000-745.000	Postage	36.11	20.00	1.84	25.00	25.00
248-173.000-805.000	Bank Fees		0.00		15.00	15.00
248-173.000-825.000	Admin Services	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
248-173.000-961.000	Miscellaneous	1,652.91	300.00	300.00	750.00	750.00
Totals for dept 173.000 - DDA Administration		4,189.02	2,835.00	2,816.84	3,365.00	3,365.00
Dept 728.000 - Economic Development						
248-728.000-801.000	Contractual Services	2,643.69	25,810.00	25,810.00	10,000.00	10,000.00
248-728.000-961.000	Miscellaneous	152.28	102.00	102.00	125.00	125.00
Totals for dept 728.000 - Economic Development		2,795.97	25,912.00	25,912.00	10,125.00	10,125.00
Dept 728.002 - Streetscape						
248-728.002-726.000	Supplies		14,400.00	12,510.00	1,200.00	1,200.00
248-728.002-801.000	Contractual Services	13,598.40	0.00		100,000.00	100,000.00
Totals for dept 728.002 - Streetscape		13,598.40	14,400.00	12,510.00	101,200.00	101,200.00
Dept 728.003 - Facade Program						
248-728.003-801.000	Contractual Services	1,511.90	10,000.00	10,000.00	10,000.00	10,000.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Totals for dept 728.003 - Facade Program		1,511.90	10,000.00	10,000.00	10,000.00	10,000.00
Dept 728.004 - Family Movie Night						
248-728.004-726.000	Supplies	131.25	150.00	150.00	200.00	200.00
248-728.004-801.000	Contractual Services	2,981.32	3,350.00	3,350.00	3,400.00	3,400.00
248-728.004-900.000	Printing and Publishing	349.00	350.00	350.00	300.00	300.00
Totals for dept 728.004 - Family Movie Night		3,461.57	3,850.00	3,850.00	3,900.00	3,900.00
TOTAL APPROPRIATIONS		25,556.86	56,997.00	55,088.84	128,590.00	128,590.00
NET OF REVENUES/APPROPRIATIONS - FUND 248		39,895.54	2,703.84	4,613.95	(70,540.00)	(77,990.00)
BEGINNING FUND BALANCE		55,959.64	95,855.18	95,855.18	100,469.13	100,469.13
ENDING FUND BALANCE		95,855.18	98,559.02	100,469.13	29,929.13	22,479.13
Fund 350 - City Hall Debt Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
350-000.000-664.000	Interest Income	14.47	21.40	21.40	14.50	14.50
Totals for dept 000.000 - General		14.47	21.40	21.40	14.50	14.50
Dept 931.000 - Transfers IN						
350-931.000-699.101	Transfer In from Genl Fund	98,500.00	93,605.00	93,655.00	88,730.00	88,730.00
Totals for dept 931.000 - Transfers IN		98,500.00	93,605.00	93,655.00	88,730.00	88,730.00
TOTAL ESTIMATED REVENUES		98,514.47	93,676.40	93,676.40	88,744.50	88,744.50
APPROPRIATIONS						
Dept 905.000 - Debt Service						
350-905.000-991.000	Bond Principal Payments	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
350-905.000-995.000	Bond Interest Payments	21,905.00	17,855.00	17,855.00	13,730.00	13,730.00
350-905.000-996.000	Agent Fees	750.00	750.00	375.00	750.00	750.00
Totals for dept 905.000 - Debt Service		97,655.00	93,605.00	93,230.00	89,480.00	89,480.00
TOTAL APPROPRIATIONS		97,655.00	93,605.00	93,230.00	89,480.00	89,480.00
NET OF REVENUES/APPROPRIATIONS - FUND 350		859.47	71.40	446.40	(735.50)	(735.50)
BEGINNING FUND BALANCE		2,884.03	3,743.50	3,743.50	13,117.40	4,189.90
ENDING FUND BALANCE		3,743.50	3,814.90	4,189.90	12,381.90	3,454.40
Fund 402 - Fire Equip Replacement Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
402-000.000-664.000	Interest Income	119.01	25.72	25.72	70.00	70.00
Totals for dept 000.000 - General		119.01	25.72	25.72	70.00	70.00
Dept 931.000 - Transfers IN						
402-931.000-699.101	Transfer In from Genl Fund	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Totals for dept 931.000 - Transfers IN		30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
TOTAL ESTIMATED REVENUES		30,119.01	30,025.72	30,025.72	30,070.00	30,070.00
NET OF REVENUES/APPROPRIATIONS - FUND 402		30,119.01	30,025.72	30,025.72	30,070.00	30,070.00
BEGINNING FUND BALANCE		50,169.08	80,288.09	80,288.09	110,313.81	110,313.81
ENDING FUND BALANCE		80,288.09	110,313.81	110,313.81	140,383.81	140,383.81
Fund 590 - Water Supply Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
590-000.000-664.000	Interest Income	7,693.60	4,320.00	4,353.00	1,000.00	1,000.00
590-000.000-674.100	Contributed Capital		100.00			
590-000.000-675.000	Misc.	76.50	100.00		100.00	100.00
Totals for dept 000.000 - General		7,770.10	4,520.00	4,353.00	1,100.00	1,100.00
Dept 201.000 - Finance,Budgeting,Accounting						
590-201.000-677.000	Reimbursements	1,505.88				
Totals for dept 201.000 - Finance,Budgeting,Accounting		1,505.88				
Dept 540.000 - Water System						
590-540.000-600.000	Water Fees	592,206.53	590,000.00	590,000.00	600,000.00	600,000.00
590-540.000-601.000	Metered Services	1,631,746.44	1,520,000.00	1,520,000.00	1,530,000.00	1,530,000.00
590-540.000-602.000	Hydrant Rental	950.00	950.00	950.00	950.00	950.00
590-540.000-603.000	Service Fees	5,573.26	4,800.00	4,800.00	4,800.00	4,800.00
590-540.000-607.000	Tap Fees	15,750.00	23,250.00	23,250.00	14,450.00	14,450.00
590-540.000-627.000	Charges for Services	580.74	0.00			
590-540.000-658.000	Penalty - Late Fee	18,277.53	14,250.00	14,250.00	14,350.00	14,350.00
590-540.000-677.000	Reimbursements	940.00	210.00	210.00		
Totals for dept 540.000 - Water System		2,266,024.50	2,153,460.00	2,153,460.00	2,164,550.00	2,164,550.00
TOTAL ESTIMATED REVENUES		2,275,300.48	2,157,980.00	2,157,813.00	2,165,650.00	2,165,650.00
APPROPRIATIONS						
Dept 000.000 - General						
590-000.000-744.900	Bad Debt Expense		500.00	100.00	250.00	250.00
590-000.000-961.000	Miscellaneous	10.95	2,000.00	100.00	500.00	500.00
590-000.000-961.350	Other Expense-Debt Service	24,625.00	23,413.75	23,413.75	22,182.50	22,182.50
590-000.000-961.354	Other Expense-Debt GO Tax 2017		9,489.82	9,489.82	48,925.60	48,925.60
Totals for dept 000.000 - General		24,635.95	35,403.57	33,103.57	71,858.10	71,858.10

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 101.000 - Council						
590-101.000-702.000	Wages	2,642.89	3,575.00	3,167.00	3,855.00	3,855.00
590-101.000-704.100	FICA - Employer's Share	163.61	222.00	197.00	239.00	239.00
590-101.000-704.200	Medicare - Employer's Share	36.80	52.00	47.50	56.00	56.00
590-101.000-726.000	Supplies	30.58	15.00	15.00	100.00	100.00
590-101.000-801.000	Contractual Services		0.00		100.00	100.00
590-101.000-910.200	General Liability Insurance	2,487.75	2,800.00	2,168.75	2,277.19	2,277.19
590-101.000-910.500	Workers Comp Insurance	5.72	7.87	0.63	9.25	9.25
590-101.000-960.000	Education and Training	1,121.76	2,000.00	1,500.00	2,000.00	2,000.00
590-101.000-961.000	Miscellaneous		150.00	150.00	100.00	100.00
Totals for dept 101.000 - Council		6,489.11	8,821.87	7,245.88	8,736.44	8,736.44
Dept 172.000 - Executive						
590-172.000-702.000	Wages	18,416.44	18,416.00	18,760.00	18,416.00	18,416.00
590-172.000-704.100	FICA - Employer's Share	1,189.98	1,142.00	1,164.85	1,142.00	1,142.00
590-172.000-704.200	Medicare - Employer's Share	273.37	267.00	272.34	267.00	267.00
590-172.000-705.000	Medical Insurance - ER	2,867.37	3,244.00	3,244.00	1,883.00	1,883.00
590-172.000-705.100	Vision Benefits	20.96	22.00	22.00	22.00	22.00
590-172.000-705.200	Dental Benefits	299.28	308.00	308.00	302.00	302.00
590-172.000-706.000	Life Insurance - ER cost	66.61	71.00	71.00	76.00	76.00
590-172.000-707.000	Retirement Contributions-ER	1,475.19	9,585.00	1,375.00	1,289.16	1,289.16
590-172.000-707.100	Health Care Savings Plan - ER		368.32	368.32	368.32	368.32
590-172.000-708.000	Sick & Accident Premiums-ER	229.08	419.00	256.00	439.00	439.00
590-172.000-726.000	Supplies	15.00	100.00	100.00	100.00	100.00
590-172.000-801.000	Contractual Services	1,685.60	3,604.00	250.00	300.00	300.00
590-172.000-910.200	General Liability Insurance	2,595.51	2,975.00	2,367.50	2,485.88	2,485.88
590-172.000-910.500	Workers Comp Insurance	190.42	82.87	16.56	256.69	256.69
590-172.000-940.000	Vehicle and Travel Expense	806.74	805.00	805.00	700.00	700.00
590-172.000-960.000	Education and Training	93.04	200.00	110.00	150.00	150.00
590-172.000-961.000	Miscellaneous	42.27	200.00	103.02	150.00	150.00
Totals for dept 172.000 - Executive		30,266.86	41,809.19	29,593.59	28,347.05	28,347.05

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 201.000 - Finance,Budgeting,Accounting						
590-201.000-702.000	Wages	16,609.56	7,688.00	7,688.00	8,120.00	8,120.00
590-201.000-704.100	FICA - Employer's Share	1,039.17	477.00	477.00	503.00	503.00
590-201.000-704.200	Medicare - Employer's Share	240.98	111.00	111.00	118.00	118.00
590-201.000-705.000	Medical Insurance - ER	2,002.10	1,424.00	1,424.00	1,367.00	1,367.00
590-201.000-705.100	Vision Benefits	13.11	10.00	10.00	7.00	7.00
590-201.000-705.200	Dental Benefits	150.02	110.00	110.00	75.00	75.00
590-201.000-706.000	Life Insurance - ER cost	64.90	35.00	35.00	38.00	38.00
590-201.000-707.000	Retirement Contributions-ER	1,296.30	538.00	520.00	684.00	684.00
590-201.000-707.100	Health Care Savings Plan - ER	26.62	30.00	30.50	30.00	30.00
590-201.000-708.000	Sick & Accident Premiums-ER	232.41	175.00	143.00	184.00	184.00
590-201.000-726.000	Supplies	835.96	1,000.00	800.00	1,000.00	1,000.00
590-201.000-801.000	Contractual Services	6,922.33	8,450.00	8,450.00	8,000.00	8,000.00
590-201.000-805.000	Bank Fees	130.00	170.00	170.00	80.00	80.00
590-201.000-900.000	Printing and Publishing	53.50	75.00	75.00	50.00	50.00
590-201.000-960.000	Education and Training	206.11	332.00	350.00	275.00	275.00
590-201.000-961.000	Miscellaneous	5.00	50.00	50.00	50.00	50.00
590-201.000-976.000	Equipment		192.50	192.50		
Totals for dept 201.000 - Finance,Budgeting,Accounting		29,828.07	20,867.50	20,636.00	20,581.00	20,581.00
Dept 215.000 - Aministration and Clerk						
590-215.000-702.000	Wages	7,819.09	7,894.00	8,300.00	8,971.00	8,971.00
590-215.000-704.100	FICA - Employer's Share	484.06	489.00	517.00	556.00	556.00
590-215.000-704.200	Medicare - Employer's Share	110.93	114.00	121.00	130.00	130.00
590-215.000-705.000	Medical Insurance - ER	1,655.60	1,878.00	1,547.00	3,000.00	3,000.00
590-215.000-705.100	Vision Benefits	16.20	18.00	18.00	18.00	18.00
590-215.000-705.200	Dental Benefits	99.66	149.00	115.00	138.00	138.00
590-215.000-706.000	Life Insurance - ER cost	56.34	60.00	62.50	64.00	64.00
590-215.000-707.000	Retirement Contributions-ER	601.04	553.00	553.00	786.00	786.00
590-215.000-707.100	Health Care Savings Plan - ER		157.87	150.00	158.00	158.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
590-215.000-708.000	Sick & Accident Premiums-ER	154.85	179.00	179.00	188.00	188.00
590-215.000-726.000	Supplies	186.58	400.00	50.00	200.00	200.00
590-215.000-745.000	Postage	771.55	1,100.00	910.00	1,000.00	1,000.00
590-215.000-801.000	Contractual Services	581.47	605.00	605.00	500.00	500.00
590-215.000-850.000	Communications		123.00		100.00	100.00
590-215.000-900.000	Printing and Publishing	460.01	700.00	510.00	700.00	700.00
590-215.000-960.000	Education and Training	364.67	500.00	350.00	500.00	500.00
590-215.000-961.000	Miscellaneous		250.00	100.00	200.00	200.00
Totals for dept 215.000 - Administration and Clerk		13,362.05	15,169.87	14,087.50	17,209.00	17,209.00
Dept 228.000 - Information Technology						
590-228.000-726.000	Supplies	89.00	190.00	24.15	5.00	5.00
590-228.000-801.000	Contractual Services	4,634.66	5,000.00	4,430.00	5,000.00	5,000.00
590-228.000-976.000	Equipment	484.84	540.00	540.00	1,850.00	1,850.00
Totals for dept 228.000 - Information Technology		5,208.50	5,730.00	4,994.15	6,855.00	6,855.00
Dept 253.000 - Treasurer						
590-253.000-702.000	Wages	18,928.54	21,462.00	20,927.26	21,535.00	21,535.00
590-253.000-704.100	FICA - Employer's Share	1,237.98	1,331.00	1,319.90	1,335.00	1,335.00
590-253.000-704.200	Medicare - Employer's Share	284.32	311.00	314.00	312.00	312.00
590-253.000-705.000	Medical Insurance - ER	3,207.02	3,440.00	2,970.00	2,048.00	2,048.00
590-253.000-705.100	Vision Benefits	24.70	27.00	23.50	19.00	19.00
590-253.000-705.200	Dental Benefits	265.74	273.00	241.20	199.00	199.00
590-253.000-706.000	Life Insurance - ER cost	78.72	81.00	85.00	86.00	86.00
590-253.000-707.000	Retirement Contributions-ER	1,302.64	1,209.00	1,156.00	1,470.00	1,470.00
590-253.000-707.100	Health Care Savings Plan - ER	78.48	105.57	104.00	106.00	106.00
590-253.000-708.000	Sick & Accident Premiums-ER	298.47	393.00	326.00	414.00	414.00
590-253.000-726.000	Supplies		30.00		30.00	30.00
590-253.000-745.000	Postage	342.28	450.00	450.00	450.00	450.00
590-253.000-801.000	Contractual Services	285.83	300.00	300.00	300.00	300.00
590-253.000-900.000	Printing and Publishing		20.00		20.00	20.00

GL NUMBER	DESCRIPTION	2016-17	2017-18	2017-18	2018-19	2018-19
		ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	REQUESTED BUDGET	RECOMMENDED BUDGET
590-253.000-910.300	Insurance and Bonds	24.37	50.00	4,021.00	50.00	50.00
590-253.000-940.000	Vehicle and Travel Expense	14.67	30.00	7.85	30.00	30.00
590-253.000-960.000	Education and Training	48.58	200.00	12.00	200.00	200.00
590-253.000-961.000	Miscellaneous		25.00	25.00	25.00	25.00
Totals for dept 253.000 - Treasurer		26,422.34	29,737.57	32,282.71	28,629.00	28,629.00
Dept 540.000 - Water System						
590-540.000-702.000	Wages	57,549.94	57,582.00	56,400.00	62,818.00	65,818.00
590-540.000-704.100	FICA - Employer's Share	3,601.10	3,570.00	3,515.00	3,895.00	4,081.00
590-540.000-704.200	Medicare - Employer's Share	826.27	835.00	767.50	911.00	954.50
590-540.000-705.000	Medical Insurance - ER	15,151.76	15,796.00	11,400.00	10,897.00	10,897.00
590-540.000-705.100	Vision Benefits	96.17	95.00	92.50	106.00	106.00
590-540.000-705.200	Dental Benefits	1,254.99	1,179.00	1,100.00	1,234.00	1,234.00
590-540.000-706.000	Life Insurance - ER cost	201.88	202.85	207.00	218.00	218.00
590-540.000-707.000	Retirement Contributions-ER	13,987.15	12,786.84	12,515.00	13,136.00	13,136.00
590-540.000-707.100	Health Care Savings Plan - ER	393.50	507.00	420.00	623.40	623.40
590-540.000-708.000	Sick & Accident Premiums-ER	1,132.40	1,303.00	1,097.00	1,448.00	1,448.00
590-540.000-726.000	Supplies	19,455.08	10,000.00	8,500.00	8,000.00	8,000.00
590-540.000-726.200	Uniforms	1,764.67	1,751.00	1,676.00	1,450.00	1,450.00
590-540.000-801.000	Contractual Services	9,724.03	40,318.03	34,500.00	20,000.00	20,000.00
590-540.000-801.150	Watermain Construction		845,775.54	840,200.00	22,495.00	22,495.00
590-540.000-850.000	Communications	1,781.00	1,650.00	1,778.91	1,800.00	1,800.00
590-540.000-900.000	Printing and Publishing	1,684.35	150.00	50.00	150.00	150.00
590-540.000-910.100	Property Insurance	984.21	1,294.00	1,294.00	1,358.70	1,358.70
590-540.000-910.500	Workers Comp Insurance	1,280.34	1,249.90	160.34	3,395.50	3,395.50
590-540.000-920.000	Utilities	282.23	300.00	300.00	300.00	300.00
590-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,621,717.22	1,485,000.00	1,408,570.00	1,458,000.00	1,458,000.00
590-540.000-930.000	Repairs and Maintenance	80,084.70	133,400.00	128,740.00	186,000.00	126,000.00
590-540.000-941.000	Equipment Rental	27,826.30	24,500.00	21,700.00	24,500.00	24,500.00
590-540.000-960.000	Education and Training	2,700.59	4,210.00	4,170.00	4,500.00	4,500.00
590-540.000-965.000	Claims		650.00		650.00	650.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
590-540.000-968.000	Depreciation Expense	190,309.72	185,750.00	185,750.00	189,500.00	189,500.00
590-540.000-976.000	Equipment		14,271.00	11,400.00	14,000.00	14,000.00
Totals for dept 540.000 - Water System		2,053,789.60	2,844,126.16	2,736,303.25	2,031,385.60	1,974,615.10
Dept 542.000 - Read and Bill						
590-542.000-702.000	Wages	24,278.58	28,216.00	26,770.00	27,488.00	27,488.00
590-542.000-704.100	FICA - Employer's Share	1,613.52	1,749.00	1,646.00	1,704.00	1,704.00
590-542.000-704.200	Medicare - Employer's Share	371.41	409.00	365.00	399.00	399.00
590-542.000-705.000	Medical Insurance - ER	7,697.63	7,996.00	7,934.00	7,561.00	7,561.00
590-542.000-705.100	Vision Benefits	60.23	71.00	64.00	52.00	52.00
590-542.000-705.200	Dental Benefits	612.69	601.00	626.00	584.00	584.00
590-542.000-706.000	Life Insurance - ER cost	72.91	91.00	106.00	99.00	99.00
590-542.000-707.000	Retirement Contributions-ER	1,454.73	1,845.00	1,715.00	1,675.00	1,675.00
590-542.000-707.100	Health Care Savings Plan - ER	315.61	386.40	346.00	388.20	388.20
590-542.000-708.000	Sick & Accident Premiums-ER	413.10	600.00	619.00	643.00	643.00
590-542.000-726.000	Supplies	504.12	1,000.00	525.00	600.00	600.00
590-542.000-745.000	Postage	2,467.00	2,500.00	2,500.00	2,500.00	2,500.00
590-542.000-801.000	Contractual Services	8.75	565.00	565.00	500.00	500.00
590-542.000-930.000	Repairs and Maintenance		4,000.00		200.00	200.00
590-542.000-941.000	Equipment Rental	2,549.53	8,826.00	4,800.00	8,800.00	8,800.00
590-542.000-960.000	Education and Training		50.00	50.00	50.00	50.00
590-542.000-976.000	Equipment		192.50	192.50		
Totals for dept 542.000 - Read and Bill		42,419.81	59,097.90	48,823.50	53,243.20	53,243.20
Dept 793.000 - Facilities - New City Hall						
590-793.000-702.000	Wages	1,886.69	2,076.00	2,013.00	2,245.00	2,245.00
590-793.000-704.100	FICA - Employer's Share	120.47	139.00	130.00	139.00	139.00
590-793.000-704.200	Medicare - Employer's Share	27.92	33.00	31.40	33.00	33.00
590-793.000-705.000	Medical Insurance - ER	210.47	171.00	112.00	152.00	152.00
590-793.000-705.100	Vision Benefits	1.43	2.00	1.25	1.00	1.00
590-793.000-705.200	Dental Benefits	18.00	23.00	7.70	14.00	14.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
590-793.000-706.000	Life Insurance - ER cost	2.99	4.00	2.50	3.00	3.00
590-793.000-707.000	Retirement Contributions-ER	47.99	56.00	30.84	37.00	37.00
590-793.000-707.100	Health Care Savings Plan - ER	12.81	16.80	1.55	8.40	8.40
590-793.000-708.000	Sick & Accident Premiums-ER	19.23	29.00	7.18	20.00	20.00
590-793.000-726.000	Supplies	349.62	800.00	575.00	600.00	600.00
590-793.000-726.500	Supplies - Mats	164.32	200.00	170.00	225.00	225.00
590-793.000-801.000	Contractual Services		250.00	150.00	100.00	100.00
590-793.000-850.000	Communications	1,148.50	1,050.00	980.00	1,050.00	1,050.00
590-793.000-910.100	Property Insurance	410.68	538.75	538.75	565.69	565.69
590-793.000-910.500	Workers Comp Insurance	64.54	120.13	7.70	95.42	95.42
590-793.000-920.000	Utilities	2,548.19	3,000.00	3,460.00	1,650.00	1,650.00
590-793.000-930.000	Repairs and Maintenance	615.57	1,000.00	800.00	750.00	750.00
590-793.000-941.000	Equipment Rental	1,122.63	1,200.00	1,420.00	1,400.00	1,400.00
590-793.000-961.000	Miscellaneous		401.25	50.00	500.00	500.00
Totals for dept 793.000 - Facilities - New City Hall		8,772.05	11,109.93	10,488.87	9,588.51	9,588.51
Dept 850.000 - Other Functions						
590-850.000-955.000	OPEB Expense	14,248.00	12,000.00	12,000.00	12,000.00	12,000.00
Totals for dept 850.000 - Other Functions		14,248.00	12,000.00	12,000.00	12,000.00	12,000.00
Dept 905.000 - Debt Service						
590-905.000-991.354	GO Tax Bond 2017 Principal Payment		40,250.00	40,250.00	40,250.00	40,250.00
590-905.000-995.354	GO Tax Bond 2017 Interest Expense		9,062.34	9,062.34	8,675.60	8,675.60
590-905.000-996.354	GO Tax Bond 2017 Agent Fees	19.17	172.50	172.50	190.00	190.00
Totals for dept 905.000 - Debt Service		19.17	49,484.84	49,484.84	49,115.60	49,115.60
TOTAL APPROPRIATIONS		2,255,461.51	3,133,358.40	2,999,043.86	2,337,548.50	2,280,778.00
NET OF REVENUES/APPROPRIATIONS - FUND 590		19,838.97	(975,378.40)	(841,230.86)	(171,898.50)	(115,128.00)
BEGINNING FUND BALANCE		6,261,602.12	6,281,441.09	6,281,441.09	5,478,010.23	5,440,210.23
ENDING FUND BALANCE		6,281,441.09	5,306,062.69	5,440,210.23	5,306,111.73	5,325,082.23

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Fund 591 - Sanitary Sewer Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
591-000.000-664.000	Interest Income	7,127.47	2,696.00	2,700.00	1,000.00	1,000.00
591-000.000-675.000	Misc.	22.50	80.00		80.00	80.00
Totals for dept 000.000 - General		7,149.97	2,776.00	2,700.00	1,080.00	1,080.00
Dept 201.000 - Finance,Budgeting,Accounting						
591-201.000-677.000	Reimbursements	1,505.88				
Totals for dept 201.000 - Finance,Budgeting,Accounting		1,505.88				
Dept 536.000 - Sewer System						
591-536.000-601.000	Metered Services	505,147.25	450,000.00	450,000.00	465,000.00	465,000.00
591-536.000-605.000	Sewer Fees	773,385.96	825,000.00	803,400.00	803,500.00	803,500.00
591-536.000-606.000	Sewer Inspection Fees	140.00	500.00	385.00	385.00	385.00
591-536.000-607.000	Tap Fees	4,600.00	30,200.00	16,600.00	10,000.00	10,000.00
591-536.000-658.000	Penalty - Late Fee	9,305.99	9,700.00	7,900.00	8,000.00	8,000.00
591-536.000-677.000	Reimbursements	840.00	840.00	210.00	600.00	600.00
Totals for dept 536.000 - Sewer System		1,293,419.20	1,316,240.00	1,278,495.00	1,287,485.00	1,287,485.00
TOTAL ESTIMATED REVENUES		1,302,075.05	1,319,016.00	1,281,195.00	1,288,565.00	1,288,565.00
APPROPRIATIONS						
Dept 000.000 - General						
591-000.000-744.900	Bad Debt Expense		1,000.00	250.00	1,000.00	1,000.00
591-000.000-961.000	Miscellaneous		500.00	250.00	400.00	400.00
591-000.000-961.350	Other Expense-Debt Service	24,625.00	23,413.75	23,413.75	22,182.50	22,182.50
Totals for dept 000.000 - General		24,625.00	24,913.75	23,913.75	23,582.50	23,582.50

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 101.000 - Council						
591-101.000-702.000	Wages	2,643.47	3,575.00	3,328.00	3,855.00	3,855.00
591-101.000-704.100	FICA - Employer's Share	164.16	222.00	207.00	239.00	239.00
591-101.000-704.200	Medicare - Employer's Share	36.72	52.00	49.00	56.00	56.00
591-101.000-726.000	Supplies	30.58	150.00	12.25	50.00	50.00
591-101.000-801.000	Contractual Services		250.00			
591-101.000-910.200	General Liability Insurance	2,487.75	2,800.00	2,168.75	2,277.19	2,277.19
591-101.000-910.500	Workers Comp Insurance	5.72	7.87	0.55	9.25	9.25
591-101.000-960.000	Education and Training	1,121.76	2,000.00	1,560.00	1,700.00	1,700.00
591-101.000-961.000	Miscellaneous		150.00	75.00	150.00	150.00
Totals for dept 101.000 - Council		6,490.16	9,206.87	7,400.55	8,336.44	8,336.44
Dept 172.000 - Executive						
591-172.000-702.000	Wages	18,416.07	18,416.00	18,075.00	18,416.00	18,416.00
591-172.000-704.100	FICA - Employer's Share	1,189.99	1,142.00	1,173.00	1,142.00	1,142.00
591-172.000-704.200	Medicare - Employer's Share	273.31	267.00	239.00	267.00	267.00
591-172.000-705.000	Medical Insurance - ER	2,867.33	3,244.00	1,733.00	1,883.00	1,883.00
591-172.000-705.100	Vision Benefits	20.99	22.00	22.00	22.00	22.00
591-172.000-705.200	Dental Benefits	299.25	3,085.00	292.00	302.00	302.00
591-172.000-706.000	Life Insurance - ER cost	66.60	71.00	74.00	76.00	76.00
591-172.000-707.000	Retirement Contributions-ER	1,344.21	1,350.00	1,324.00	1,848.00	1,848.00
591-172.000-707.100	Health Care Savings Plan - ER		368.32	385.00	368.32	368.32
591-172.000-708.000	Sick & Accident Premiums-ER	229.01	419.00	255.00	439.00	439.00
591-172.000-726.000	Supplies	15.00	200.00	100.00	150.00	150.00
591-172.000-801.000	Contractual Services	766.48	1,604.00	850.00	500.00	500.00
591-172.000-910.200	General Liability Insurance	2,595.51	2,975.00	2,367.50	2,485.88	2,485.88
591-172.000-910.500	Workers Comp Insurance	190.42	249.67	18.50	256.69	256.69
591-172.000-940.000	Vehicle and Travel Expense	806.65	805.00	805.00	810.00	810.00
591-172.000-960.000	Education and Training	93.04	200.00	100.00	200.00	200.00
591-172.000-961.000	Miscellaneous	42.28	200.00	150.00	150.00	150.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Totals for dept 172.000 - Executive		29,216.14	34,617.99	27,963.00	29,315.89	29,315.89
Dept 201.000 - Finance,Budgeting,Accounting						
591-201.000-702.000	Wages	16,609.31	7,688.00	7,688.00	8,120.00	8,120.00
591-201.000-704.100	FICA - Employer's Share	1,038.98	477.00	490.00	503.00	503.00
591-201.000-704.200	Medicare - Employer's Share	240.98	111.00	117.00	118.00	118.00
591-201.000-705.000	Medical Insurance - ER	2,002.06	1,424.00	1,175.00	1,367.00	1,367.00
591-201.000-705.100	Vision Benefits	13.09	10.00	10.00	7.00	7.00
591-201.000-705.200	Dental Benefits	150.05	110.00	104.00	75.00	75.00
591-201.000-706.000	Life Insurance - ER cost	64.87	35.00	36.00	38.00	38.00
591-201.000-707.000	Retirement Contributions-ER	1,181.15	538.00	515.00	684.00	684.00
591-201.000-707.100	Health Care Savings Plan - ER	26.63	30.00	30.00	30.00	30.00
591-201.000-708.000	Sick & Accident Premiums-ER	232.37	175.00	141.00	184.00	184.00
591-201.000-726.000	Supplies	835.96	900.00	700.00	800.00	800.00
591-201.000-801.000	Contractual Services	6,922.33	8,450.00	8,830.00	7,100.00	7,100.00
591-201.000-805.000	Bank Fees	130.00	168.00	168.00	170.00	170.00
591-201.000-900.000	Printing and Publishing	53.50	100.00		100.00	100.00
591-201.000-960.000	Education and Training	206.11	330.00	330.00	300.00	300.00
591-201.000-961.000	Miscellaneous	5.00	50.00	50.00	50.00	50.00
591-201.000-976.000	Equipment		192.50	192.50		
Totals for dept 201.000 - Finance,Budgeting,Accounting		29,712.39	20,788.50	20,576.50	19,646.00	19,646.00
Dept 215.000 - Aministration and Clerk						
591-215.000-702.000	Wages	7,819.22	7,894.00	8,300.00	8,971.00	8,971.00
591-215.000-704.100	FICA - Employer's Share	484.14	489.00	500.00	556.00	556.00
591-215.000-704.200	Medicare - Employer's Share	111.03	114.00	122.00	130.00	130.00
591-215.000-705.000	Medical Insurance - ER	1,655.60	1,865.00	1,540.00	1,760.00	1,760.00
591-215.000-705.100	Vision Benefits	16.16	18.00	17.00	18.00	18.00
591-215.000-705.200	Dental Benefits	99.64	149.00	72.00	138.00	138.00
591-215.000-706.000	Life Insurance - ER cost	56.36	60.00	62.50	64.00	64.00
591-215.000-707.000	Retirement Contributions-ER	547.06	553.00	525.00	786.00	786.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
591-215.000-707.100	Health Care Savings Plan - ER		157.87	157.87	158.00	158.00
591-215.000-708.000	Sick & Accident Premiums-ER	154.87	179.00	174.00	188.00	188.00
591-215.000-726.000	Supplies	186.58	400.00	150.00	200.00	200.00
591-215.000-745.000	Postage	771.55	1,100.00	975.00	1,100.00	1,100.00
591-215.000-801.000	Contractual Services	581.47	605.00	605.00	300.00	300.00
591-215.000-850.000	Communications		123.00		75.00	75.00
591-215.000-900.000	Printing and Publishing	460.01	700.00	700.00	700.00	700.00
591-215.000-960.000	Education and Training	364.69	400.00	400.00	400.00	400.00
591-215.000-961.000	Miscellaneous		250.00	320.69	200.00	200.00
Totals for dept 215.000 - Administration and Clerk		13,308.38	15,056.87	14,621.06	15,744.00	15,744.00
Dept 228.000 - Information Technology						
591-228.000-726.000	Supplies	88.98	190.00	24.14	50.00	50.00
591-228.000-801.000	Contractual Services	4,634.66	5,000.00	4,500.00	5,000.00	5,000.00
591-228.000-976.000	Equipment	484.84	540.00	540.00	1,850.00	1,850.00
Totals for dept 228.000 - Information Technology		5,208.48	5,730.00	5,064.14	6,900.00	6,900.00
Dept 253.000 - Treasurer						
591-253.000-702.000	Wages	17,012.04	21,462.00	20,975.00	21,535.00	21,535.00
591-253.000-704.100	FICA - Employer's Share	1,238.00	1,331.00	1,325.00	1,335.00	1,335.00
591-253.000-704.200	Medicare - Employer's Share	284.27	311.00	317.00	312.00	312.00
591-253.000-705.000	Medical Insurance - ER	3,207.13	3,440.00	2,965.00	3,288.00	3,288.00
591-253.000-705.100	Vision Benefits	24.64	24.00	24.00	19.00	19.00
591-253.000-705.200	Dental Benefits	265.75	267.00	242.50	199.00	199.00
591-253.000-706.000	Life Insurance - ER cost	78.78	81.00	84.15	86.00	86.00
591-253.000-707.000	Retirement Contributions-ER	1,186.56	1,209.00	1,155.50	1,451.00	1,451.00
591-253.000-707.100	Health Care Savings Plan - ER	78.44	105.57	105.00	106.00	106.00
591-253.000-708.000	Sick & Accident Premiums-ER	298.46	393.00	328.00	414.00	414.00
591-253.000-726.000	Supplies		30.00	30.00	30.00	30.00
591-253.000-745.000	Postage	342.28	450.00	450.00	450.00	450.00
591-253.000-801.000	Contractual Services	285.83	250.00	250.00	250.00	250.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
591-253.000-900.000	Printing and Publishing		20.00	20.00	20.00	20.00
591-253.000-910.300	Insurance and Bonds	24.37	50.00	50.00	50.00	50.00
591-253.000-940.000	Vehicle and Travel Expense	14.67	30.00	15.00	30.00	30.00
591-253.000-960.000	Education and Training	48.58	130.00	50.00	130.00	130.00
591-253.000-961.000	Miscellaneous		25.00	25.00	25.00	25.00
Totals for dept 253.000 - Treasurer		24,389.80	29,608.57	28,411.15	29,730.00	29,730.00
Dept 536.000 - Sewer System						
591-536.000-702.000	Wages	20,996.68	22,907.00	19,000.00	17,627.00	17,627.00
591-536.000-704.100	FICA - Employer's Share	1,310.79	1,420.00	1,204.35	1,093.00	1,093.00
591-536.000-704.200	Medicare - Employer's Share	304.04	332.00	273.06	256.00	256.00
591-536.000-705.000	Medical Insurance - ER	6,156.84	6,876.00	2,930.00	3,088.00	3,088.00
591-536.000-705.100	Vision Benefits	32.70	32.00	25.00	24.00	24.00
591-536.000-705.200	Dental Benefits	405.32	370.00	258.00	274.00	274.00
591-536.000-706.000	Life Insurance - ER cost	99.31	105.00	77.00	73.00	73.00
591-536.000-707.000	Retirement Contributions-ER	1,104.98	1,302.00	945.00	765.00	765.00
591-536.000-707.100	Health Care Savings Plan - ER	39.20	100.80	36.00	102.00	102.00
591-536.000-708.000	Sick & Accident Premiums-ER	427.72	526.00	625.00	399.00	399.00
591-536.000-726.000	Supplies	9,108.54	10,000.00	9,000.00	9,000.00	9,000.00
591-536.000-726.200	Uniforms	1,764.80	1,650.00	1,800.00	1,650.00	1,650.00
591-536.000-801.000	Contractual Services	736.31	2,000.00	1,850.00	2,000.00	2,000.00
591-536.000-850.000	Communications	1,780.95	1,650.00	1,790.00	1,650.00	1,650.00
591-536.000-900.000	Printing and Publishing		50.00	50.00		
591-536.000-910.100	Property Insurance	139.11	182.00	182.00	191.10	191.10
591-536.000-910.500	Workers Comp Insurance	669.97	1,249.90	59.94	1,020.02	1,020.02
591-536.000-924.000	Bulk Treatment Fees/Bulk Water	634,742.43	635,000.00	632,000.00	631,000.00	631,000.00
591-536.000-930.000	Repairs and Maintenance	6,199.30	11,200.00	13,500.00	10,500.00	10,500.00
591-536.000-941.000	Equipment Rental	6,846.54	10,968.00	6,800.00	10,000.00	10,000.00
591-536.000-960.000	Education and Training	307.25	350.00	150.00	350.00	350.00
591-536.000-965.000	Claims		3,958.00	500.00	4,000.00	4,000.00
591-536.000-968.000	Depreciation Expense	256,780.60	244,750.00	255,000.00	255,503.00	255,503.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
591-536.000-976.000	Equipment		12,271.00	12,271.00		
Totals for dept 536.000 - Sewer System		949,953.38	969,249.70	960,326.35	950,565.12	950,565.12
Dept 537.000 - Sewer Lift Stations						
591-537.000-702.000	Wages	1,672.18	2,574.00	2,547.00	1,462.00	1,462.00
591-537.000-704.100	FICA - Employer's Share	107.20	160.00	162.00	91.00	91.00
591-537.000-704.200	Medicare - Employer's Share	25.08	37.00	37.00	21.00	21.00
591-537.000-705.000	Medical Insurance - ER	507.07	664.00	367.00	234.00	234.00
591-537.000-705.100	Vision Benefits	3.30	5.00	4.00	2.00	2.00
591-537.000-705.200	Dental Benefits	43.88	59.00	38.00	24.00	24.00
591-537.000-706.000	Life Insurance - ER cost	4.93	17.00	13.72	6.00	6.00
591-537.000-707.000	Retirement Contributions-ER	36.09	185.00	151.00	77.00	77.00
591-537.000-707.100	Health Care Savings Plan - ER	18.01	30.60	3.00	7.20	7.20
591-537.000-708.000	Sick & Accident Premiums-ER	32.97	59.00	50.12	33.00	33.00
591-537.000-726.000	Supplies	49.98	400.00	60.00	200.00	200.00
591-537.000-801.000	Contractual Services	27.16	6,500.00	6,500.00		
591-537.000-920.000	Utilities	3,286.58	3,090.00	3,470.00	3,100.00	3,100.00
591-537.000-930.000	Repairs and Maintenance	7,917.82	8,000.00	8,000.00	8,000.00	8,000.00
591-537.000-941.000	Equipment Rental	530.64	1,400.00	900.00	1,000.00	1,000.00
Totals for dept 537.000 - Sewer Lift Stations		14,262.89	23,180.60	22,302.84	14,257.20	14,257.20
Dept 542.000 - Read and Bill						
591-542.000-702.000	Wages	24,194.58	28,127.00	26,800.00	27,488.00	27,488.00
591-542.000-704.100	FICA - Employer's Share	1,592.13	1,744.00	1,725.00	1,704.00	1,704.00
591-542.000-704.200	Medicare - Employer's Share	366.45	408.00	412.00	399.00	399.00
591-542.000-705.000	Medical Insurance - ER	7,418.12	7,988.00	7,115.00	7,561.00	7,561.00
591-542.000-705.100	Vision Benefits	59.81	51.00	55.00	52.00	52.00
591-542.000-705.200	Dental Benefits	608.57	600.00	578.00	584.00	584.00
591-542.000-706.000	Life Insurance - ER cost	72.48	91.00	98.00	99.00	99.00
591-542.000-707.000	Retirement Contributions-ER	12,231.27	12,271.84	11,000.00	12,317.84	12,317.84
591-542.000-707.100	Health Care Savings Plan - ER	313.66	385.20	322.00	388.20	388.20

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
591-542.000-708.000	Sick & Accident Premiums-ER	410.67	598.00	565.00	643.00	643.00
591-542.000-726.000	Supplies	746.51	875.00	700.00	875.00	875.00
591-542.000-745.000	Postage	2,444.04	2,500.00	2,500.00	2,500.00	2,500.00
591-542.000-801.000	Contractual Services	8.75	1,000.00	800.00	850.00	850.00
591-542.000-930.000	Repairs and Maintenance		2,500.00	1,500.00	1,000.00	1,000.00
591-542.000-941.000	Equipment Rental	3,560.74	3,200.00	3,200.00	3,000.00	3,000.00
591-542.000-960.000	Education and Training		100.00	100.00	100.00	100.00
591-542.000-976.000	Equipment		192.50	192.50		
Totals for dept 542.000 - Read and Bill		54,027.78	62,631.54	57,662.50	59,561.04	59,561.04
Dept 543.401 - Flush & TV Sewers						
591-543.401-930.000-543.401	Repairs and Maintenance		30,904.00	30,904.00	30,904.00	30,904.00
Totals for dept 543.401 - Flush & TV Sewers			30,904.00	30,904.00	30,904.00	30,904.00
Dept 543.407 - Sewer Rehab Phase 7						
591-543.407-930.000	Repairs and Maintenance		179,958.00	179,958.00		
Totals for dept 543.407 - Sewer Rehab Phase 7			179,958.00	179,958.00		
Dept 543.408 - Sewer Rehab Phase 8						
591-543.408-930.000	Repairs and Maintenance				220,000.00	220,000.00
Totals for dept 543.408 - Sewer Rehab Phase 8					220,000.00	220,000.00
Dept 793.000 - Facilities - New City Hall						
591-793.000-702.000	Wages	1,814.80	1,747.00	1,985.00	2,199.00	2,199.00
591-793.000-704.100	FICA - Employer's Share	114.03	136.00	131.00	136.00	136.00
591-793.000-704.200	Medicare - Employer's Share	26.47	33.00	31.00	32.00	32.00
591-793.000-705.000	Medical Insurance - ER	179.25	171.00	85.00	152.00	152.00
591-793.000-705.100	Vision Benefits	1.38	2.00	2.00	1.00	1.00
591-793.000-705.200	Dental Benefits	17.65	23.00	8.00	14.00	14.00
591-793.000-706.000	Life Insurance - ER cost	2.98	4.00	2.50	3.00	3.00
591-793.000-707.000	Retirement Contributions-ER	41.81	56.00	34.00	37.00	37.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
591-793.000-707.100	Health Care Savings Plan - ER	12.67	16.80	2.67	8.40	8.40
591-793.000-708.000	Sick & Accident Premiums-ER	19.04	29.00	8.50	20.00	20.00
591-793.000-726.000	Supplies	347.21	2,000.00	1,000.00	1,500.00	1,500.00
591-793.000-726.500	Supplies - Mats	164.32	190.00	175.50	200.00	200.00
591-793.000-801.000	Contractual Services		250.00	100.00		
591-793.000-850.000	Communications	1,148.50	1,250.00	1,080.00	1,250.00	1,250.00
591-793.000-910.100	Property Insurance	410.68	538.75	541.57	565.69	565.69
591-793.000-910.500	Workers Comp Insurance	64.54	120.13	7.85	93.46	93.46
591-793.000-920.000	Utilities	2,548.19	2,500.00	2,500.00	2,500.00	2,500.00
591-793.000-930.000	Repairs and Maintenance	615.56	1,000.00	1,000.00	700.00	700.00
591-793.000-941.000	Equipment Rental	1,124.66	1,415.00	1,500.00	1,350.00	1,350.00
591-793.000-961.000	Miscellaneous		101.25	101.25	100.00	100.00
Totals for dept 793.000 - Facilities - New City Hall		8,653.74	11,582.93	10,295.84	10,861.55	10,861.55
Dept 850.000 - Other Functions						
591-850.000-955.000	OPEB Expense	7,216.00	10,000.00	10,000.00	10,000.00	10,000.00
Totals for dept 850.000 - Other Functions		7,216.00	10,000.00	10,000.00	10,000.00	10,000.00
Dept 905.000 - Debt Service						
591-905.000-995.000	Bond Interest Payments	23,948.38				
591-905.000-996.000	Agent Fees	219.22				
Totals for dept 905.000 - Debt Service		24,167.60				
TOTAL APPROPRIATIONS		1,191,231.74	1,427,429.32	1,399,399.68	1,429,403.74	1,429,403.74
NET OF REVENUES/APPROPRIATIONS - FUND 591		110,843.31	(108,413.32)	(118,204.68)	(140,838.74)	(140,838.74)
BEGINNING FUND BALANCE		7,340,882.18	7,451,725.49	7,451,725.49	7,333,520.81	7,333,520.81
ENDING FUND BALANCE		7,451,725.49	7,343,312.17	7,333,520.81	7,192,682.07	7,192,682.07
Fund 661 - Motor Pool Fund						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000.000 - General						
661-000.000-664.000	Interest Income	738.75	792.00	820.00	300.00	300.00
661-000.000-667.000	Equipment Rental Income	202,032.66	159,420.00	165,302.66	160,850.00	160,850.00
661-000.000-673.000	Sale of Assets	(18,319.26)				
661-000.000-675.000	Misc.	930.47	650.00	524.00	600.00	600.00
661-000.000-690.000	Insurance Refunds	11,835.52				
Totals for dept 000.000 - General		197,218.14	160,862.00	166,646.66	161,750.00	161,750.00
TOTAL ESTIMATED REVENUES		197,218.14	160,862.00	166,646.66	161,750.00	161,750.00
APPROPRIATIONS						
Dept 172.000 - Executive						
661-172.000-707.000	Retirement Contributions-ER		0.00			
661-172.000-910.100	Property Insurance	10,420.62	10,856.00	10,856.00	11,398.80	11,398.80
661-172.000-910.500	Workers Comp Insurance				25.32	25.32
Totals for dept 172.000 - Executive		10,420.62	10,856.00	10,856.00	11,424.12	11,424.12
Dept 201.000 - Finance,Budgeting,Accounting						
661-201.000-702.000	Wages	6,121.58	5,637.00	5,626.00	5,626.00	5,626.00
661-201.000-704.100	FICA - Employer's Share	337.76	350.00	349.00	349.00	349.00
661-201.000-704.200	Medicare - Employer's Share	77.50	82.00	82.00	82.00	82.00
661-201.000-705.000	Medical Insurance - ER	511.58	916.00	866.00	880.00	880.00
661-201.000-705.100	Vision Benefits	4.52	7.00	7.00	5.00	5.00
661-201.000-705.200	Dental Benefits	51.45	76.00	76.00	54.00	54.00
661-201.000-706.000	Life Insurance - ER cost	18.35	24.94	24.94	25.00	25.00
661-201.000-707.000	Retirement Contributions-ER	5,815.78	359.00	359.00	434.00	434.00
661-201.000-707.100	Health Care Savings Plan - ER	18.48	24.85	21.85	24.00	24.00
661-201.000-708.000	Sick & Accident Premiums-ER	71.45	117.00	117.00	123.00	123.00
Totals for dept 201.000 - Finance,Budgeting,Accounting		13,028.45	7,593.79	7,528.79	7,602.00	7,602.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
Dept 228.000 - Information Technology						
661-228.000-726.000	Supplies		2.75	2.75	15.00	15.00
661-228.000-801.000	Contractual Services	419.07	584.19	584.19	700.00	700.00
661-228.000-976.000	Equipment	107.74	120.00	120.00	150.00	150.00
Totals for dept 228.000 - Information Technology		526.81	706.94	706.94	865.00	865.00
Dept 301.000 - Police Dept						
661-301.000-750.000	Equip - NonDepreciable	26.00				
661-301.000-920.500	Utilities - Fuel	8,759.64				
661-301.000-930.000	Repairs and Maintenance	8,001.64				
661-301.000-968.000	Depreciation Expense	10,055.98				
Totals for dept 301.000 - Police Dept		26,843.26				
Dept 303.000 - Public Safety - Schools						
661-303.000-920.500	Utilities - Fuel	250.00				
Totals for dept 303.000 - Public Safety - Schools		250.00				
Dept 304.000 - Canine Program						
661-304.000-920.500	Utilities - Fuel	455.00				
Totals for dept 304.000 - Canine Program		455.00				
Dept 795.000 - Facilities - City Garage						
661-795.000-702.000	Wages	16,551.50	20,933.00	20,533.00	15,102.00	15,102.00
661-795.000-704.100	FICA - Employer's Share	1,040.37	1,298.00	1,270.00	936.00	936.00
661-795.000-704.200	Medicare - Employer's Share	242.88	310.00	232.00	219.00	219.00
661-795.000-705.000	Medical Insurance - ER	4,156.04	5,456.00	3,456.00	2,628.00	2,628.00
661-795.000-705.100	Vision Benefits	25.57	32.00	28.36	21.00	21.00
661-795.000-705.200	Dental Benefits	335.42	395.00	300.00	253.00	253.00
661-795.000-706.000	Life Insurance - ER cost	43.64	55.00	50.00	42.00	42.00
661-795.000-707.000	Retirement Contributions-ER	15,556.97	1,110.00	1,280.00	940.00	940.00

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
661-795.000-707.100	Health Care Savings Plan - ER	120.41	208.80	50.00	127.80	127.80
661-795.000-708.000	Sick & Accident Premiums-ER	274.20	427.00	327.00	299.00	299.00
661-795.000-726.000	Supplies	3,063.21	6,500.00	5,700.00	6,000.00	6,000.00
661-795.000-801.000	Contractual Services	308.33	450.00	85.00	400.00	400.00
661-795.000-910.100	Property Insurance	943.29	1,237.00	1,237.00	1,298.85	1,298.85
661-795.000-910.500	Workers Comp Insurance	162.42	718.40	34.42	510.46	510.46
661-795.000-920.000	Utilities	9,239.43	12,281.00	8,800.00	9,500.00	9,500.00
661-795.000-920.500	Utilities - Fuel	11,231.51	12,000.00	14,780.00	13,500.00	13,500.00
661-795.000-930.000	Repairs and Maintenance	59,152.04	70,894.50	60,000.00	7,100.00	7,100.00
661-795.000-968.000	Depreciation Expense	15,127.02	15,000.00	20,000.00	25,000.00	25,000.00
661-795.000-976.000	Equipment	1,156.86	50,000.00	20,000.00	70,000.00	70,000.00
Totals for dept 795.000 - Facilities - City Garage		138,731.11	199,305.70	158,162.78	153,877.11	153,877.11
TOTAL APPROPRIATIONS		190,255.25	218,462.43	177,254.51	173,768.23	173,768.23
NET OF REVENUES/APPROPRIATIONS - FUND 661		6,962.89	(57,600.43)	(10,607.85)	(12,018.23)	(12,018.23)
BEGINNING FUND BALANCE		413,749.26	420,712.15	420,712.15	410,104.30	410,104.30
ENDING FUND BALANCE		420,712.15	363,111.72	410,104.30	398,086.07	398,086.07
Fund 865 - Sidewalks						
ESTIMATED REVENUES						
Dept 478.000 - Snow & Ice Removal						
865-478.000-418.478	Snow Removal Revenue	1,755.00	1,395.00	1,395.00	1,400.00	1,400.00
Totals for dept 478.000 - Snow & Ice Removal		1,755.00	1,395.00	1,395.00	1,400.00	1,400.00
TOTAL ESTIMATED REVENUES		1,755.00	1,395.00	1,395.00	1,400.00	1,400.00
APPROPRIATIONS						
Dept 478.000 - Snow & Ice Removal						

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
865-478.000-801.478	Contractual Services - Snow Removal	2,790.00	1,755.00	1,755.00	1,950.00	1,950.00
Totals for dept 478.000 - Snow & Ice Removal		2,790.00	1,755.00	1,755.00	1,950.00	1,950.00
TOTAL APPROPRIATIONS		2,790.00	1,755.00	1,755.00	1,950.00	1,950.00
NET OF REVENUES/APPROPRIATIONS - FUND 865		(1,035.00)	(360.00)	(360.00)	(550.00)	(550.00)
BEGINNING FUND BALANCE		2,344.22	1,309.22	1,309.22	949.22	949.22
ENDING FUND BALANCE		1,309.22	949.22	949.22	399.22	399.22
Fund 866 - Weed Fund						
ESTIMATED REVENUES						
Dept 000.000 - General						
866-000.000-416.000	Current Weed Revenue	7,660.00	4,950.00	4,950.00	7,000.00	7,000.00
Totals for dept 000.000 - General		7,660.00	4,950.00	4,950.00	7,000.00	7,000.00
TOTAL ESTIMATED REVENUES		7,660.00	4,950.00	4,950.00	7,000.00	7,000.00
APPROPRIATIONS						
Dept 000.000 - General						
866-000.000-801.000	Contractual Services	2,085.00	660.00	660.00	1,000.00	1,000.00
Totals for dept 000.000 - General		2,085.00	660.00	660.00	1,000.00	1,000.00
TOTAL APPROPRIATIONS		2,085.00	660.00	660.00	1,000.00	1,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 866		5,575.00	4,290.00	4,290.00	6,000.00	6,000.00
BEGINNING FUND BALANCE		23,760.00	29,335.00	29,335.00	33,625.00	33,625.00
ENDING FUND BALANCE		29,335.00	33,595.00	33,625.00	39,625.00	39,625.00

Fund Balance Statement

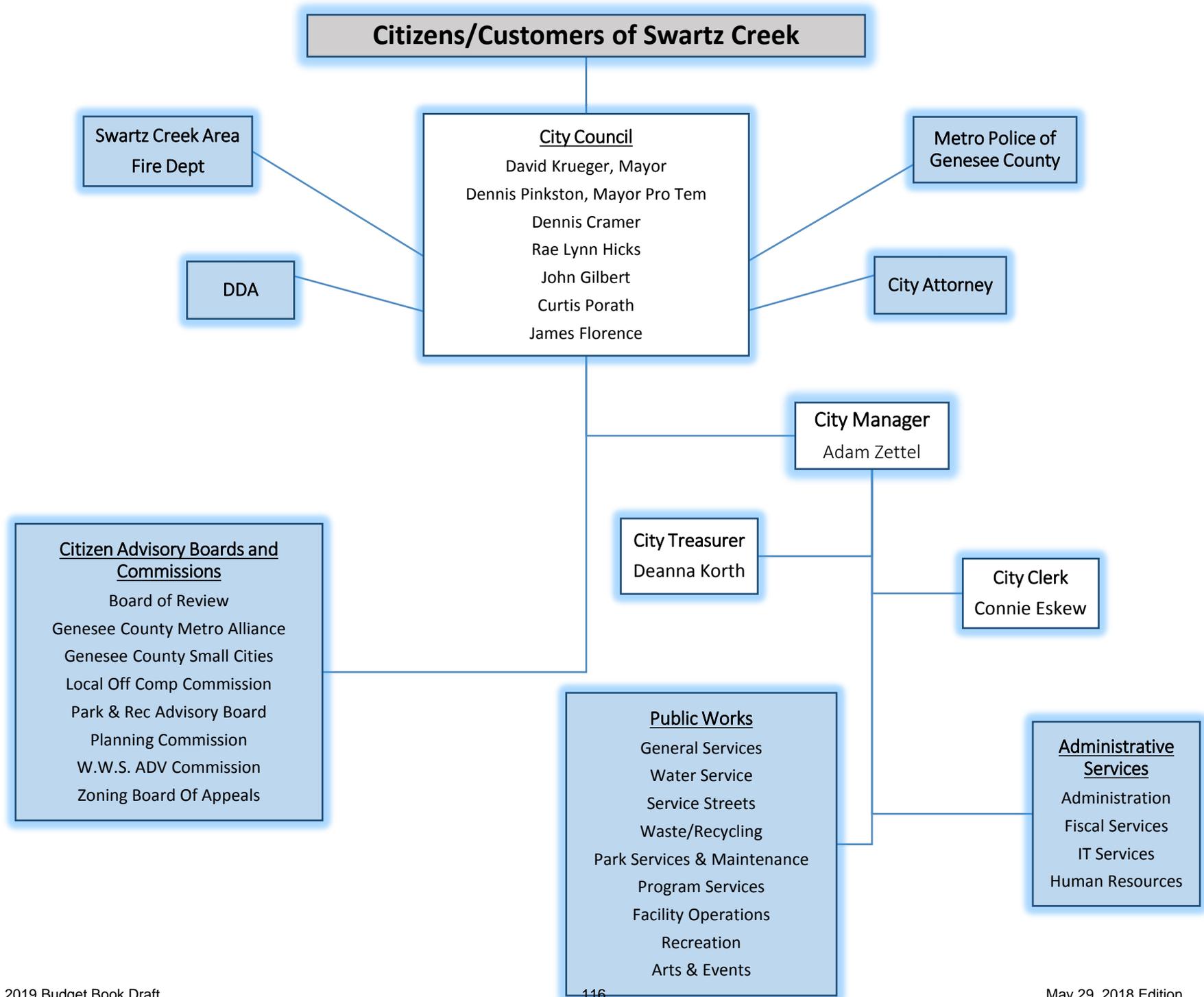
	Fund Balance 6/30/2017	Projected Net Revenue & Expense 2017- 2018	Projected Fund Balance 6/30/2018	Revenues 2018-2019	Expenses 2018- 2019	Net Change to Fund Balance 2018- 2019	Projected Fund Balance 6/30/2019
101	\$1,938,101	(552,445)	1,385,656	2,396,377	2,489,017	(92,640)	\$ 1,293,016
202	\$669,250	(225,931)	443,320	655,601	624,164	31,437	\$ 474,756
203	\$510,016	(491,950)	18,066	745,400	454,857	290,543	\$ 308,609
204	\$1,521,435	(1,502,282)	19,154	628,290	626,444	1,846	\$ 20,999
226	\$302,406	6,206	308,612	393,465	387,008	6,457	\$ 315,069
248	\$95,855	4,614	100,469	50,600	128,590	(77,990)	\$ 22,479
350	\$3,744	446	4,190	88,745	89,480	(736)	\$ 3,454
402	\$80,288	30,026	110,314	30,070	0	30,070	\$ 140,384
590**	\$6,281,441	(841,231)	5,440,210	2,165,650	2,280,778	(115,128)	\$ 5,325,082
591**	\$7,451,725	(118,205)	7,333,521	1,288,565	1,429,404	(140,839)	\$ 7,192,682
661	\$420,712	(10,608)	410,104	161,750	173,768	(12,018)	\$ 398,086
865	\$1,309	(360)	949	1,400	1,950	(550)	\$ 399
866	\$29,335	4,290	33,625	7,000	1,000	6,000	\$ 39,625

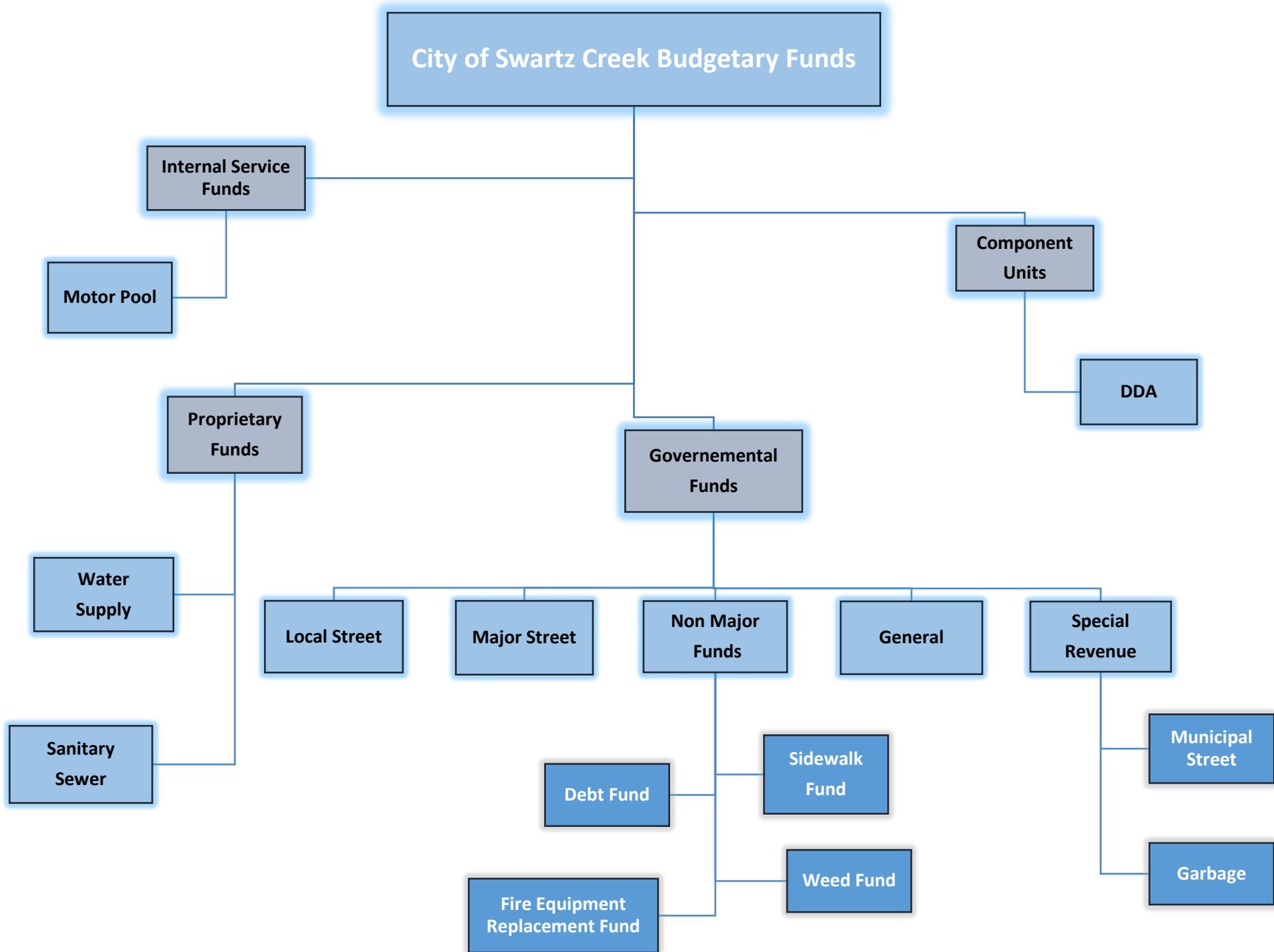
** These funds include value of assets owned by the City of Swartz Creek

Fund 590 expenses includes estimated depreciation expense	\$189,503
Fund 591 expenses includes estimated depreciation expense	\$255,000
Fund 661 expenses includes estimated depreciation expense	\$25,000

Appendix

Citizens & Customers of Swartz Creek (Flow Chart)	pg. 116
City of Swartz Creek Budgetary Funds (Flow Chart)	pg. 117
Figures (Levy Composition, Comparison, and Apportionment)	pg. 118
Funds Description	pg. 121
Consolidated Six Year Capital Improvement Plan	pg. 123
20 Year Street Asset Management Plan	pg. 125
20 Year Sewer Investment Plan	pg. 130
20 year Water Capital Improvement Plan	pg. 131
Parks and Recreations Capital Improvement Plan	pg. 134
DDA Improvement Plan	pg. 135





SWARTZ CREEK CITY MILLAGES

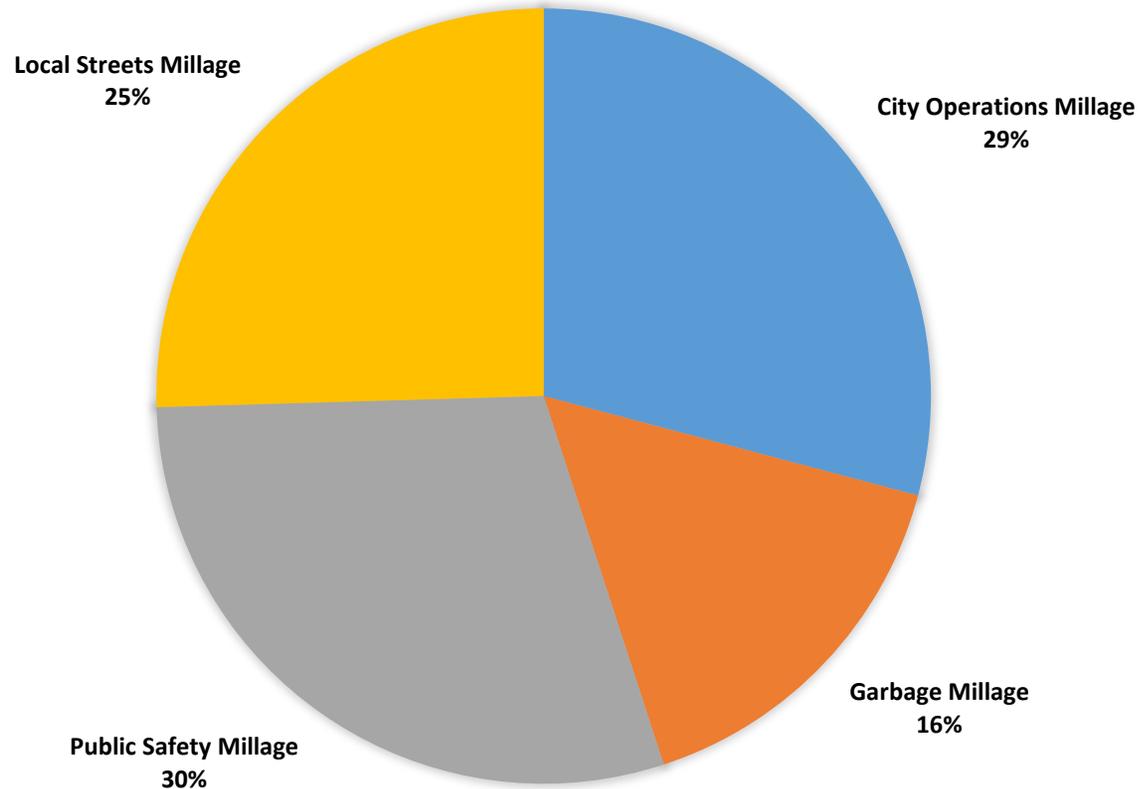


Figure 1

Figure 2

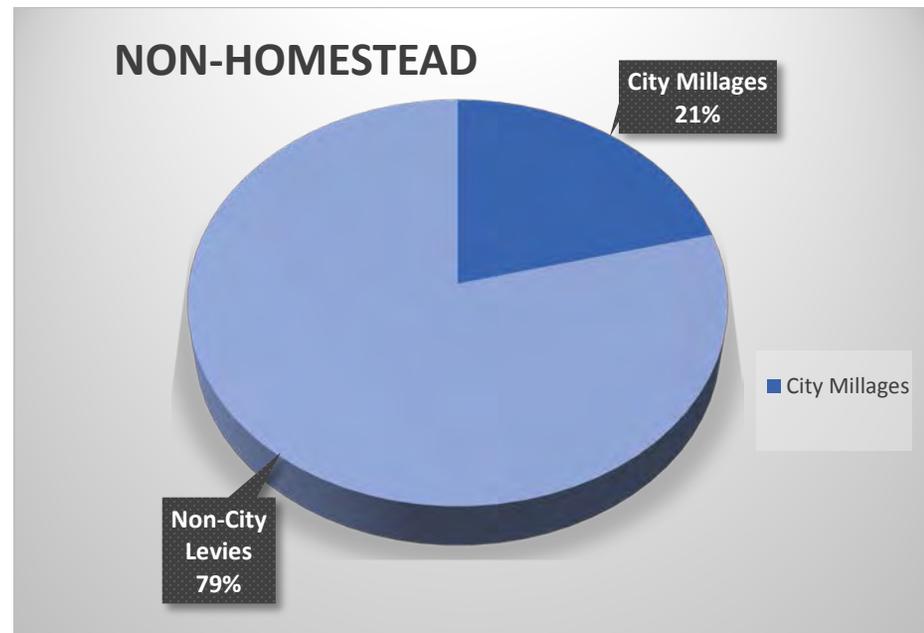
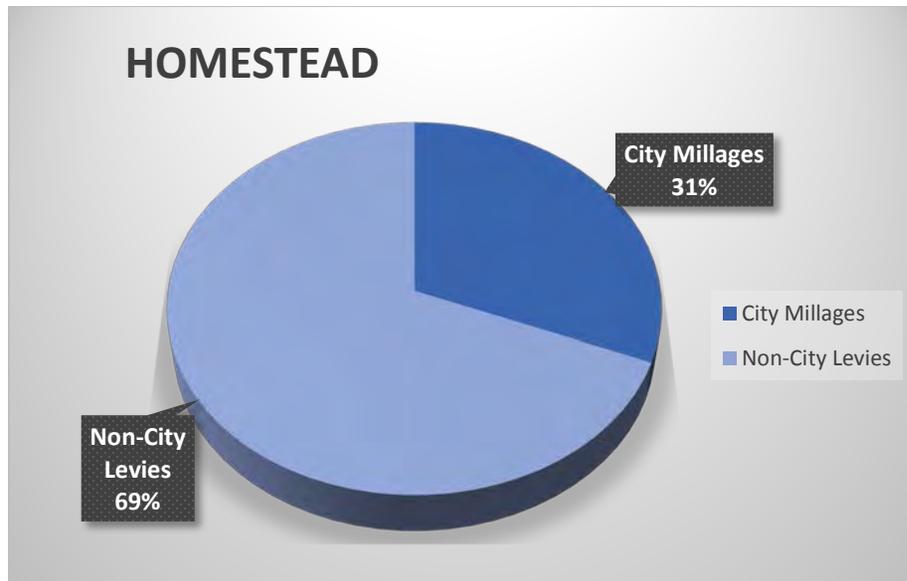


Figure 3

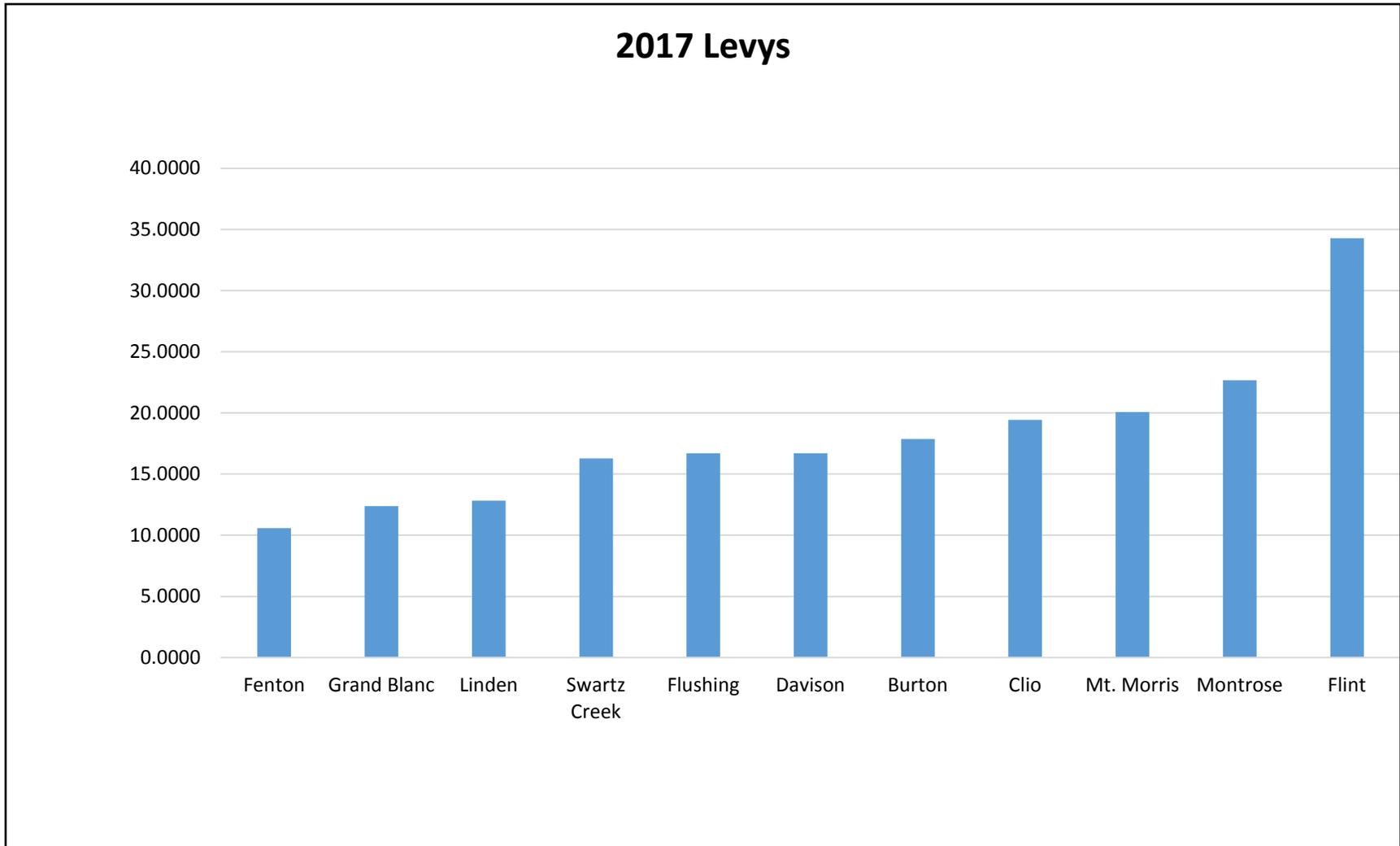


Figure 4

BASIS OF BUDGETING

GOVERNMENTAL FUNDS

The governmental funds include all activities that provide general governmental services that are not business-type activities. This includes the General Fund, special revenue funds, debt service funds, capital project funds, and permanent funds. The City reports the following funds as “major” governmental funds:

- The General Fund is the City’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The Major Streets Fund accounts for the portion of the City’s share of proceeds from gas and weight tax levied by the State and distributed to local governmental units to be used for major streets. State law requires that these taxes be used for major street maintenance and construction.
- The Local Streets Fund accounts for the portion of the City’s share of proceeds from gas and weight tax levied by the State and distributed to local governmental units to be used for local streets. State law requires that these taxes be used for local street maintenance and construction.
- The Garbage Collection Funds accounts for a special property tax millage allowed to provide garbage and compost collection services.

PROPRIETARY FUNDS

The proprietary funds include enterprise funds (which provide goods or services to users in exchange for charges or fees) and internal service funds (which provide goods or services to other funds of the City). The City reports the following funds as “major” enterprise funds:

- The Water Fund accounts for the operations of the water distribution system.
- The Sewer Fund accounts for the operations of the sewage pumping collection system.

The City’s internal service funds are used to account for services provided to other departments of the government on a cost reimbursement basis. The City has a motor pool internal service fund that allocates costs to various funds on a full accrual basis, so that the full costs are recognized and allocated to the various funds in the year that the costs are incurred.

MAJOR FUNDS DESCRIPTIONS

General Fund accounts for all resources not accounted for and reported to another fund. It includes most tax revenues and such services as public safety, parks, recreation, engineering, planning and administration.

Water Fund accounts for activities associated with the distribution and transmission of potable water to the City of Swartz Creek citizens.

Sewer Fund accounts for activities associated with sewage transmission and treatment.

NONMAJOR SPECIAL REVENUE FUNDS

Debt Fund long term debt repaid from a governmental fund. Swartz Creek currently has a City Hall Debt Fund to account for current year bond payments. This bond is paid off by the General Fund, Garbage Fund, Water Fund, and Sewer Fund. Final payment is May 1, 2021.

Sidewalk Fund accounts for revenues from sidewalk repair charges and winter snow and ice removal as required in the City Code of Ordinances. Expenses incurred by the city for sidewalk repairs billed to homeowners and sidewalk cleaning also are accounted for in this fund.

Weed Fund accounts for revenues from mowing charges on lots within the city that violate the Weed Ordinance. The costs incurred to enforce the Weed Ordinance are also accounted for in this fund.

Fire Equipment Replacement Fund established to ensure adequate funds will be available to purchase major capital assets for the Swartz Creek Area Fire Department.

City of Swartz Creek

Six Year Consolidated Capital Improvement Plan*

Year: 2018

<u>Project Name</u>	<u>Description</u>	<u>Estimated</u>	<u>Funding Status</u>	<u>Implementation</u>	<u>Reference Document</u>
		<u>Cost</u>		<u>Status</u>	
Tree Replacement	Reforest Abrams Park	\$10,000	In budget	Pre-Contract	2018 Park Plan
Baseball Backstops	Replace Elms backstop	\$5,000	In budget	Quotes Received	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Winston , Hill Road, & Valleyview	\$220,000	In budget	Pre-Contract	2017 Sanitary Sewer Rehabilitation Plan
Daval Drive	Reconstruct Daval Drive	\$700,000	In budget	Contracted	20 Year Paving Program (2016)
Daval Water	Replace Daval Drive water main	\$450,000	In budget	Contracted	2017 Water Asset Management Plan
Total Investment		\$1,385,000			

Year: 2019

<u>Project Name</u>	<u>Description</u>	<u>Estimated</u>	<u>Funding Status</u>	<u>Implementation</u>	<u>Reference Document</u>
		<u>Cost</u>		<u>Status</u>	
Dog Park	Construct dog park	\$25,000	Fundraising	Pre-Bid	2018 Park Plan
Holland Square	Construct public plaza at 5012 Holland Drive	\$250,000	80% in budget	Planning	2016 DDA/TIF Plan
Sewer Lining	Refurbish sewer lines on Chesterfield, Eton, Young, & "Woods"	\$220,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Fairchild	Refurbish street surface on Fairchild	\$300,000	In budget	Engineering	20 Year Paving Program (2016)
Helmsley	Reconstruct Helmsley Drive	\$440,000	In budget	Pre-Contract	20 Year Paving Program (2016)
Total Investment		\$1,235,000			

Year: 2020

<u>Project Name</u>	<u>Description</u>	<u>Estimated</u>	<u>Funding Status</u>	<u>Implementation</u>	<u>Reference Document</u>
		<u>Cost</u>		<u>Status</u>	
Reclaim Elms East	Remove brush and overgrowth	\$10,000	Tentative budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Fairchild, McClain, School, Ingalls, Hayes, Ford, Brady, and Holland	\$220,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Chelmsford	Reconstruct Chelmsford Drive	\$660,000	Tentative budget	Pre-planning	20 Year Paving Program (2016)
Chelmsford water main	Replace Chelmsford Drive water main	\$320,000	USDA Grant/Loan	Pre-funding	2017 Water Asset Management Plan
Total Investment		\$1,200,000			

Year: 2021

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Abrams Bathrooms	Renovate bathrooms at Abrams Park and add exercise equipment	\$15,000	Tentative budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Fortino, Church, Mason, First, Second, Third, Frederick, & Miller	\$220,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Cappy	Rehabilitate Cappy Lane	\$352,000	Tentative budget	Pre-planning	20 Year Paving Program (2016)
Total Investment		\$587,000			

Year: 2022

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Path Extension	Create unimproved route at Elms Park	\$20,000	Tentative budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Miller and Tallmadge	\$180,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
Oakview	Reconstruct Oakview Drive	\$715,000	Tentative budget	Pre-planning	20 Year Paving Program (2016)
Oakview Water Main	Replace Oakview Drive water main	\$690,000	USDA Grant/Loan	Pre-funding	2017 Water Asset Management Plan
Total Investment		\$1,605,000			

Year: 2023

<u>Project Name</u>	<u>Description</u>	<u>Estimated Cost</u>	<u>Funding Status</u>	<u>Implementation Status</u>	<u>Reference Document</u>
Basketball Courts	Refurbish basketball courts at Abrams Park	\$65,000	Tentative budget	Pre-planning	2018 Park Plan
Sewer Lining	Refurbish sewer lines on Bristol	\$200,000	In budget	Pre-planning	2017 Sanitary Sewer Rehabilitation Plan
School St	Rehabilitate School Street	\$357,500	Tentative budget	Pre-planning	20 Year Paving Program (2016)
USDA Phase II	Replace water main on Miller, Bristol, Morrish	\$3,040,000	USDA Grant/Loan	Pre-funding	
Total Investment		\$3,662,500			

*Projects are listed by calendar year; projects may span multiple fiscal years (July-June)

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase I: 2015-2019			
Worcester	Reconstruct	2	\$800,000
Yarmy	Preservation	3	\$200,000
Parkridge	Preventative Maint.	5	\$100,000
Abbey	Preservation	2	\$300,000
Ingalls McLain To Hayes	Preservation	3	\$300,000
Chesterfield (east of Seymour)	Reconstruct	2	\$650,000
Daval	Reconstruct	2	\$700,000
Birchcrest	Preservation	4	\$300,000
N. Seymour	Preventative Maint.	6	\$25,000
1st	Preventative Maint.	5	\$10,000
2nd	Preventative Maint.	5	\$10,000
3rd	Preventative Maint.	5	\$10,000
Holland	Preventative Maint.	6	\$10,000
Hayes	Preventative Maint.	6	\$10,000
Ford	Preventative Maint.	5	\$10,000
N. Brady	Preventative Maint.	6	\$10,000
McLain	Preventative Maint.	6	\$20,000
Wade	Preventative Maint.	5	\$20,000
Jennie	Preventative Maint.	5	\$20,000
Fairchild	Preservation	3	\$400,000
Elms (Swartz Creek to n. city limits)	Preventative Maint.	7	\$48,000
Morrish (Maple to n. city limits)	Preventative Maint.	7	\$130,000
2015-2019 Total			\$4,083,000

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase II: 2020-2024			
School	Preservation	3	\$357,500
Chelmsford	Reconstruct	2	\$660,000
Oakview (east of Seymour)	Reconstruct	2	\$715,000
Winston	Reconstruct	3	\$204,000
Helmsley	Reconstruct	2	\$440,000
Cappy Lane	Preservation	3	\$352,000
Durwood	Reconstruct	2	\$990,000
Norbury	Reconstruct	2	\$330,000
Bristol Road	Preventative Maint.	6	\$48,000
2020-2024 Total			\$4,096,500

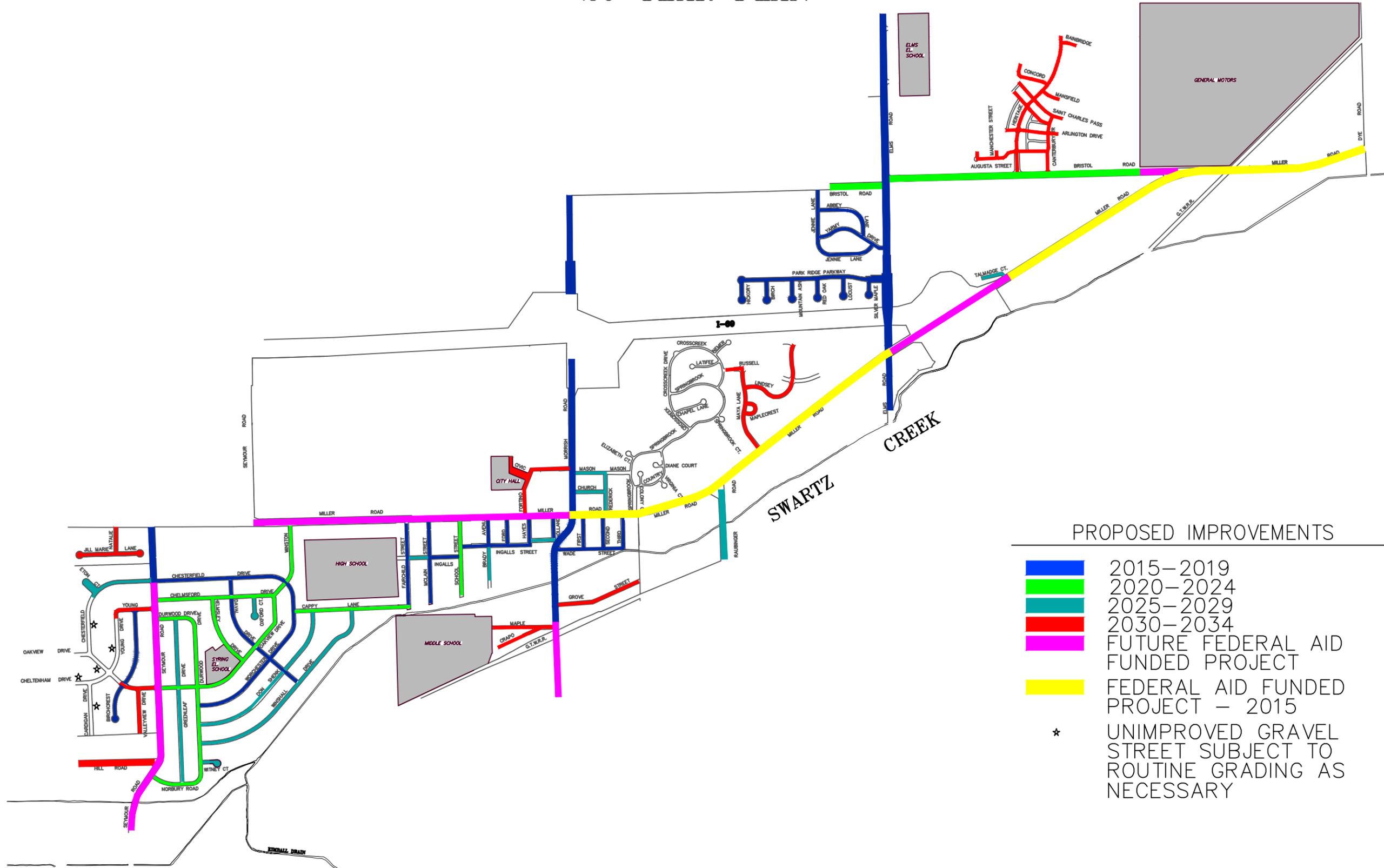
City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase III: 2025-2029			
Mason	Preservation	2	\$172,500
Church	Preservation	5	\$115,000
Frederick	Preservation	5	\$172,500
Ingalls	Preventative Maint./Preservation	2nd Fix/Est. Unknown	\$276,000
Chesterfield (west of Seymour)	Preservation	3	\$172,500
Eton Court	Preservation	3	\$46,000
Oxford Court	Reconstruct	2	\$110,000
Whitney Court	Reconstruct	3	\$66,000
Greenleaf	Reconstruct	3	\$805,000
Don-Shenk	Reconstruct	3	\$575,000
Winshall	Reconstruct	3	\$747,500
Fairchild	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
School	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
Worcester	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Chesterfield	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
Daval	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Chelmsford	Preventative Maint.	2nd Fix/Est. Unknown	\$34,500
Oakview	Preventative Maint.	2nd Fix/Est. Unknown	\$57,500
Helmsley	Preventative Maint.	2nd Fix/Est. Unknown	\$34,500
S. Brady	Preservation	3	\$86,250
Talmadge Court	Preservation	3	\$86,250
Raubinger	Preservation	2	\$230,000
2025-2029 Total			\$3,971,000

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating (10=new; 1=failed)	Cost
Phase IV: 2030-2034			
Fortino	Reconstruct	3	\$720,000
Civic	Reconstruct	2	\$240,000
Grove	Reconstruct	2	\$600,000
Maple	Reconstruct	3	\$192,000
Crapo	Reconstruct	3	\$192,000
Springbrook East (all streets)	Preservation	2nd Fix/Est. Unknown	\$168,000
Heritage (all streets)	Preservation	2nd Fix/Est. Unknown	\$192,000
Hill	Reconstruct	2	\$420,000
Jill Marie	Preservation	5	\$480,000
Natalie	Preservation	5	\$96,000
Young	Preservation	5	\$300,000
Oakview (west of Seymour)	Preservation	5	\$120,000
Valleyview	Preservation	5	\$120,000
Oxford Court	Preventative Maint.	2nd Fix/Est. Unknown	\$23,000
N. Seymour	Preventative Maint.	2nd Fix/Est. Unknown	\$30,000
1st	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
2nd	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
3rd	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Holland	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Hayes	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
Ford	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
N. Brady	Preventative Maint.	2nd Fix/Est. Unknown	\$12,000
McLain	Preventative Maint.	2nd Fix/Est. Unknown	\$24,000
Wade	Preventative Maint.	2nd Fix/Est. Unknown	\$24,000
2030-2034 Total			\$4,025,000.00

SWARTZ CREEK STREET IMPROVEMENTS 20 YEAR PLAN



PROPOSED IMPROVEMENTS

- 2015-2019
- 2020-2024
- 2025-2029
- 2030-2034
- FUTURE FEDERAL AID FUNDED PROJECT
- FEDERAL AID FUNDED PROJECT - 2015
- * UNIMPROVED GRAVEL STREET SUBJECT TO ROUTINE GRADING AS NECESSARY

PLAN DATE: JANUARY 2015
 PROJECT MGR: L.P.F.
 REVIEWER: J.M.B.
 SCALE: NOT TO SCALE

ROWE PROFESSIONAL SERVICES COMPANY

 The ROWE Building
 540 S. Saginaw St., Ste. 200, P. O. Box 3748
 Flint, MI 48502
 O: (810) 341-7500
 F: (810) 341-7573
 WWW.ROWEPS.COM

PREPARED FOR
CITY OF SWARTZ CREEK
 20 YEAR PLAN

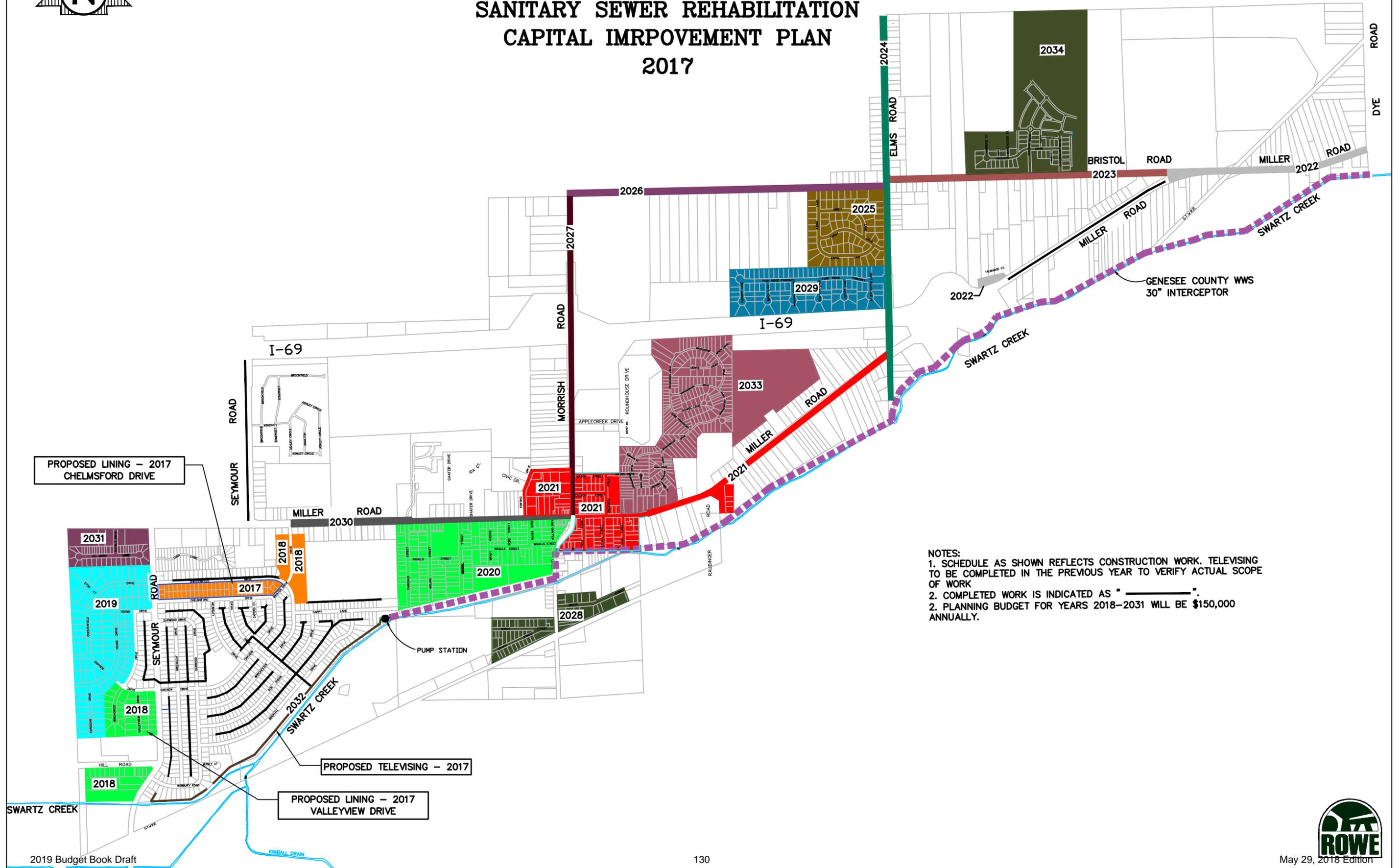
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SHT# 2 OF 2
 JOB No: 14C0149



CITY OF SWARTZ CREEK

SANITARY SEWER REHABILITATION CAPITAL IMPROVEMENT PLAN 2017



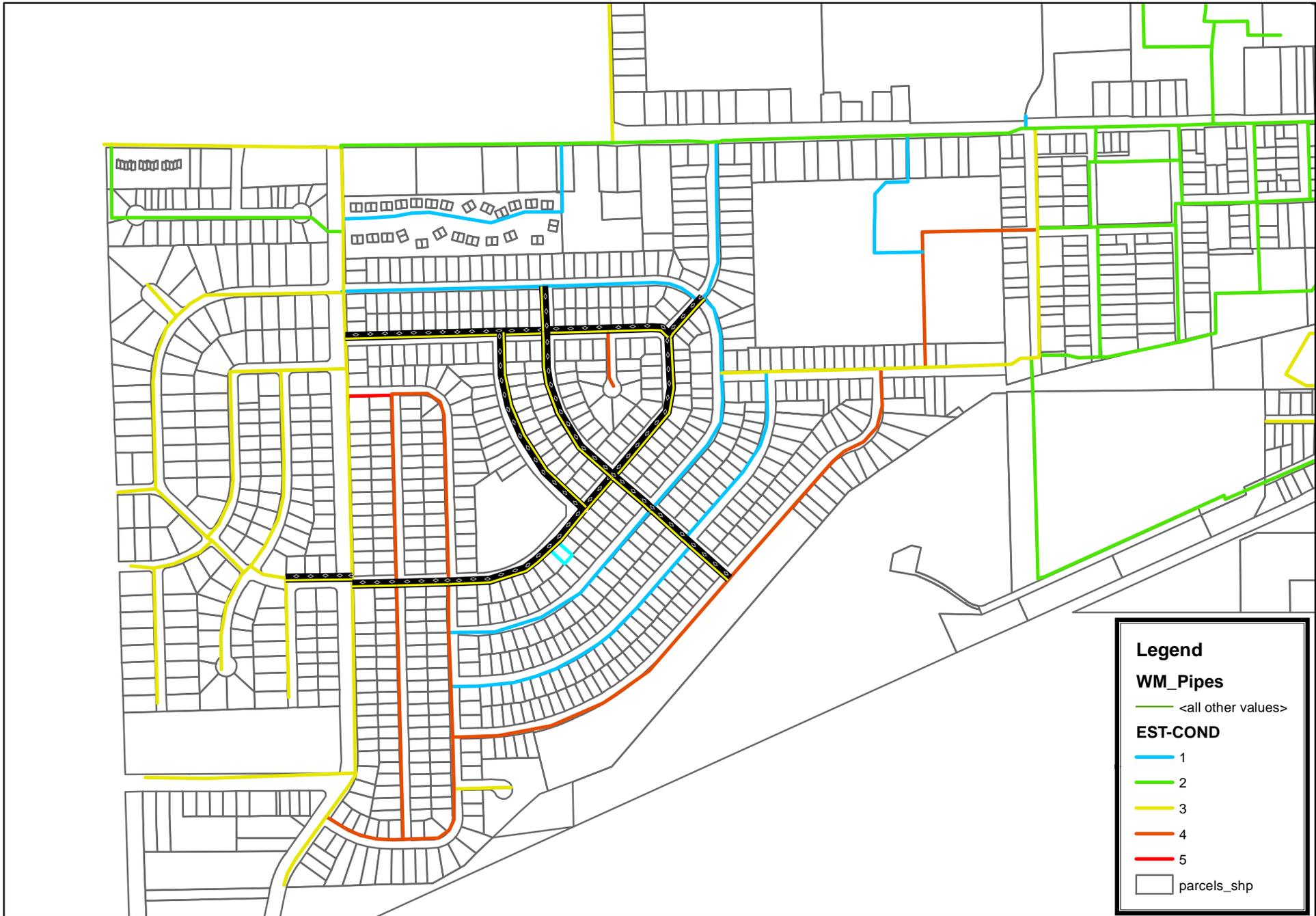
- NOTES:
1. SCHEDULE AS SHOWN REFLECTS CONSTRUCTION WORK. TELEVISIONING TO BE COMPLETED IN THE PREVIOUS YEAR TO VERIFY ACTUAL SCOPE OF WORK
 2. COMPLETED WORK IS INDICATED AS " ———— ".
 2. PLANNING BUDGET FOR YEARS 2018-2031 WILL BE \$150,000 ANNUALLY.

Five and Twenty Year Capital Improvement Plan

Year	Asset Description	Cost	Status
2018	Daval Watermain/Valves/Hydrants*	\$450,000	PE Done-Awarded
2019	None	\$0	NA
2020	Helmsley Watermain/Valves/Hydrants**	\$300,000	Planned
2021	Chelmsford Watermain/Valves/Hydrants*	\$320,000	Planned RD Support
2022	Oakview Watermain/Valves/Hydrants*	\$690,000	Planned RD Support
2023	Miller from Dye to Elms Watermain/Valves/Hydrants*	\$1,420,000	Planned RD Support
2023	Bristol from Miller to Elms Watermain/Valves/Hydrants*	\$1,180,000	Planned RD Support
2023	Morrish from I-69 to Miller Watermain/Valves/Hydrants*	\$440,000	Planned RD Support
2024-2028	Durwood & Norbury**	\$650,000	Proposed
2028-2033	Eton, Oxford, Whitney, Greenleaf, Winshall**	\$750,000	Proposed
2034-2038	Cappy Lane**	\$300,000	Proposed

*Costs derived from engineer estimates

**Costs estimated by staff using similar scale project estimates, no inflationary factor included



Legend

WM_Pipes

- <all other values>

EST-COND

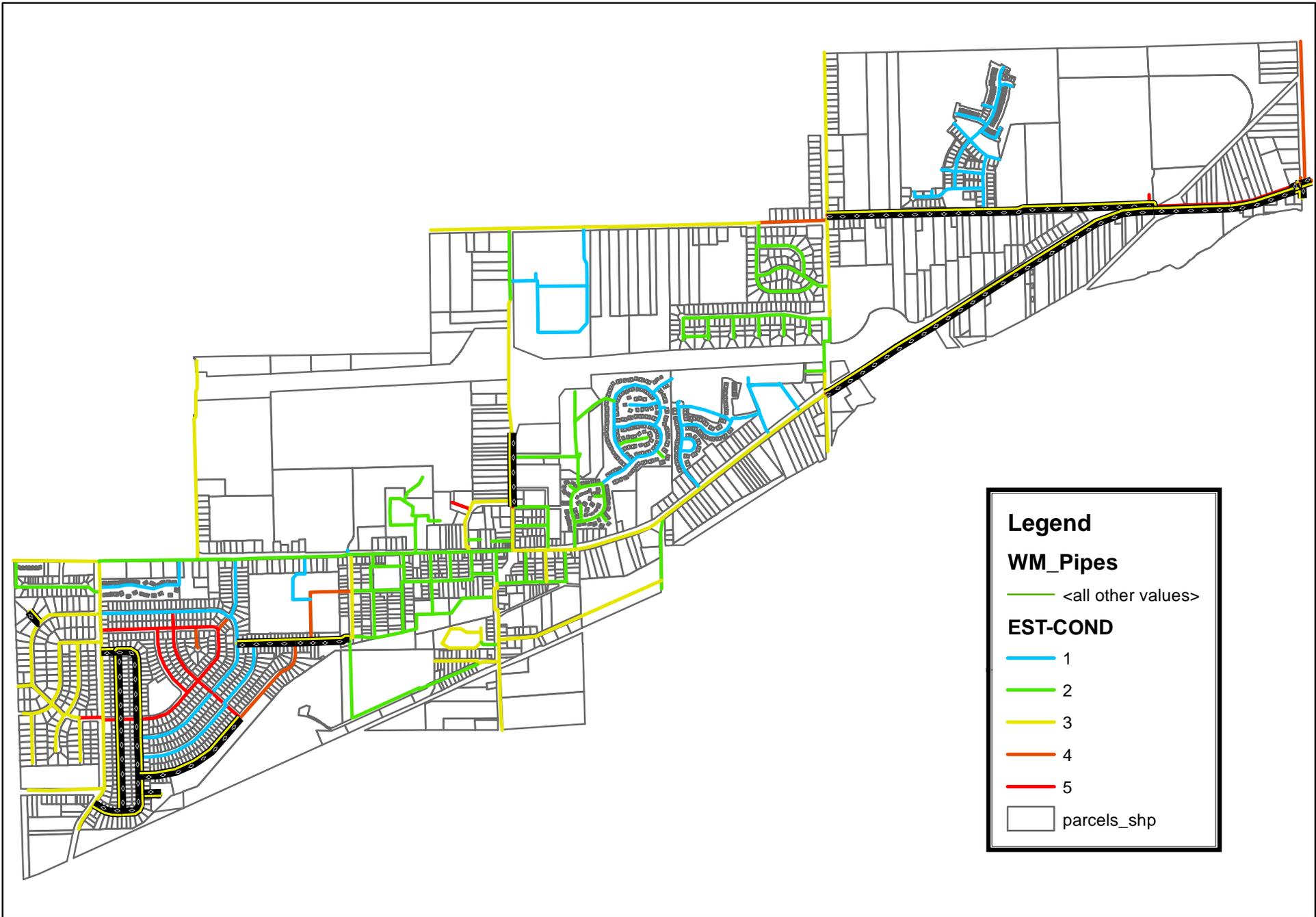
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City of Swartz Creek
 Five Year CIP Replacements
 2019 Budget Book Draft
 Selected in Yellow/Black

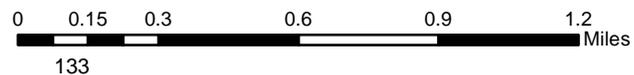


May 29, 2018 Edition



City of Swartz Creek
 Five to Twenty Year CIP Replacements
 Selected in Yellow/Black

2019 Budget Book Draft



May 29, 2018 Edition

Capital Improvement Plan			
Year	Project	Cost	Funding
Years 0-5	Winshall Park		
	• Tree replacement	\$10,000	CE, Private GF, Passport
	• Annual maintenance (\$40,000 per year x 5)	\$200,000	
	• Renovate restroom floor, add exercise stations	\$15,000	
	• Refurbish Basketball Courts	\$65,000	
	Total	\$290,000	
	Elms Park		
	• Replace backstops	\$5,000	GF, Passport, Private
	• Drainage improvements, extend internal path	\$20,000	
	• Dog park	\$25,000	
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Reclaim East-side of Elms Park	T.B.D.	
	Total	\$300,000	
	Non-Motorized		
	• Construct Phase 1 of regional trail system	\$150,000	TAP, MNRTF, GF, Private
Total	\$150,000		
Total for 0-5 Years		\$740,000	
Years 5-10	Winshall Park		
	• New internal path	\$100,000	Private, GF, Passport
	• Annual maintenance (\$50,000 per year x 5)	\$250,000	
	• Refurbish or repurpose tennis courts	\$125,000	
	• Disc Golf (9-holes)	\$4,500	
	Total	\$479,000	
	Elms Park		
	• Drainage	\$10,000	GF, Passport, Private
	• Annual maintenance (\$60,000 per year x 5)	\$300,000	
	Total	\$310,000	
	Bicentennial		
	• Remove or enhance pavilion with new features	\$150,000	MNRTF, GF, Private, DDA
	• New Benches	\$3,000	
	Total	\$153,000	
	Non-Motorized		
• Construct Phase 2 and 3 of regional trail system	\$350,000	TAP, MNRTF, GF, Private	
Total	\$350,000		
Total for 5-10 Years		\$1,292,000	

Table 1: City of Swartz Creek DDA Projects

	DDA Allocated Costs
<i>Enhancement Improvements</i>	
Miller Road Corridor Enhancement (2,200 feet)	\$800,000
Morrish Road Corridor Enhancement	\$900,000
Morrish Rd/I-69 Overpass Corridor Enhancement	\$425,000
Fortino Road Corridor Enhancement	\$575,000
Holland Road Corridor Enhancement	\$125,000
Future Road Extensions Corridor Enhancement	\$325,000
Burial or Relocation of Overhead Utility Lines	\$800,000
I-69/Morrish Rd Gateway Treatment	\$225,000
Miller Road (east and west) Gateway Treatment	\$125,000
Morrish Road (north and south) Gateway Treatment	\$125,000
Property/Structure Acquisition	\$125,000
Building Rehabilitation	\$300,000
Public Art/Sculptures	\$175,000
Update Traffic Signals	\$250,000
Façade and Signage Improvements	\$320,000
<i>Transportation Improvements</i>	
Traffic Study	\$25,000
Street maintenance and repairs	\$550,000
Intersection Improvements	\$725,000
Road Extensions	\$725,000
Alley construction	\$325,000
Way-finding	\$250,000
Public Parking	\$525,000
Sidewalks/Pathways	\$225,000
Transit Enhancement	\$125,000
<i>Public Facility Improvements</i>	
Water Main, Sanitary Sewer, and Storm Drainage Improvements	\$850,000
Park Development	\$300,000
Wireless Internet Access	\$100,000
Community Center	\$300,000
Library	\$300,000
City Hall	\$300,000
<i>Administration and Planning</i>	
Marketing Plan	\$20,000
Webpage Development	\$10,000
DDA Promotion	\$250,000
Events and Festivals	\$350,000
General Administration	\$450,000
<i>Total Project Costs</i>	\$12.3 million