

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, November 27, 2017, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of November 13, 2017 MOTION Pg. 19
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 2
 - 6B. Monthly Reports (Budget & Police) Pg. 26
 - 6C. Don Shenk Bids and Specifications Pg. 53
 - 6D. 2018 Street Project Pricing Pg. 88
 - 6E. Draft November ZBA minutes Pg. 93
 - 6F. Traffic Control Order 171 Pg. 96
 - 6G. Comcast Pricing Update Pg. 97
 - 6H. MML Medical Marihuana Information Pg. 99
 - 6I. Gaines Township Master Plan Notice Pg. 111
 - 6J. Consumers Energy Notice Pg. 112
 - 6K. Fiscal Year 2017 Audit Attached
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Audit Presentation RESO Pg. 15
 - 8B. 2018 Street Projects RESO Pg. 16
 - 8C. Don Shenk Home Rehabilitation Bid RESO Pg. 17
 - 8D. Traffic Control Order RESO Pg. 18
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Metro Police Authority:	Tuesday, November 28, 2017, 2:00 p.m., Metro PD HQ
Planning Commission:	Tuesday, December 5, 2017, 7:00 p.m., PDBMB
Park Board:	Wednesday, December 6, 2017, 5:30 p.m., PDBMB
City Council:	Monday, December 4, 2017, 7:00 p.m., PDBMB
Christmas Parade	Saturday, December 2, 2017, 6:00 p.m., Downtown
City Council:	Monday, December 11, 2017, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, December 14, 2017, 6:00 p.m., PDBMB
ZBA:	Wednesday, December 20, 2017, 6:00 p.m., PDBMB

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, November 27, 2017 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: November 22, 2017

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **MICHIGAN TAX TRIBUNAL APPEALS** *(No Change of Status)*
 The 2016 Huizinga appeal has been settled without much change. Since the petitioner is not happy with this value, they will not settle the 2017 appeal. Heather recommends that we do an appraisal for the 2017 appeal since our values are still very far apart.

The golf appraisal is underway. They do not appear to be cooperating. The allocation of value between the city and Flint Township is as much an issue as the establishment of a total true cash value for the entire course. While all the road frontage, structures, and much acreage is in the city, there is more land area for the course in the township. This circumstance is problematic for us.

- ✓ **STREETS** *(See Individual Category)*
 - ✓ **MORRISH SIGNALS** *(Update)*
 We approved the update and Morrish approach signal upgrade. We await scheduling for work. My understanding is that this could take awhile.
 - ✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(No Change of Status)*
 The county is beginning to align the 2019 projects for 2018 preliminary engineering. We are being informed that, since the engineering is to be less than \$25,000, the city shall not need to engage the qualified bidding selection process (QBS). This is good news because the QBS process is long and arduous, requiring an absurd amount of staff hours and paper filings in order to have an engineering expense that is reimbursable with federal funds. This has been affirmed by MDOT as of September 18, 2017.

The city has only one project slated for federal funding through the regional planning commission Traffic Improvement Program (TIP). Fairchild is to be designed in 2018 and constructed in 2019, which is the last year of the three year TIP cycle. After that, we hope that Miller, west of Morrish will be in the 2020-2022 cycle. Seymour is not on the radar at this point, though we may try to put it on the next cycle as well.

Listed below is the breakdown for Fairchild, including federal funding:

<u>Road</u>	<u>Point of Beginning</u>	<u>Point of End</u>	<u>Length (Miles)</u>	<u>Lanes</u>	<u>Lane Feet</u>	<u>Width (Feet)</u>	<u>ADT</u>	<u>Total Cost</u>	<u>Federal Match</u>	<u>Local Match</u>
Fairchild	Cappy	Miller	0.28	2	2956.8	44	2456	\$312,306	\$249,845	\$62,461

✓ **STREET PROJECT UPDATES** (*Business Item*)

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

The work throughout the community is substantially complete. We have been debriefing with the engineer and contractor about what went well and what can be improved. Overall, we have a good product in place that is at or under budget when accounting for change orders, such as the additional sidewalk work. Yet to be installed by others is the decorative lighting and signs.

At this point, we have the option to bid the 2018 Daval project or to negotiate a price with Glaeser Dawes for continuation of their efforts. Bidding the project is less predictable. The city may save or lose money, and we may get superior or inferior services at any cost. The big drawback in our opinion is the lost time. Winter bidding will not give us a contractor until about February or March, making project planning a bit difficult.

As such, we recommend we treat the 2018 work as a change order to the existing contract, with all other terms and conditions recognized. This will keep pricing the same (a huge benefit) and allow the engineer to tweak project aspects that can be improved. In doing so, we will have an extra 90 days or so to establish more detailed communication, staging, and scheduling plans. In short, we have an opportunity to work with the existing contractor to refine our processes and product to better serve the public by knowing who we are dealing with and by having an extra three months to deal with it.

Note that the negotiated prices are still below the engineer's estimate, even with the additional sidewalk, driveway, and forestry work that is included for the non-water main side of the street. This is a big benefit. Pricing also includes upgraded signs. The estimated cost for the street portion was \$700,000 (negotiated to \$655,331.80) and the water main portion was estimated at \$450,000 (negotiated to \$430,829.80).

A proposal for construction engineering by Rowe is included in the packet and the resolution as well. A breakdown will be provided later to apportion these costs between the street and water main portion.

We would like the street committee to reconven for this purpose, including residents from the 2017 reconstruction area that have thoughts to add.

✓ **WATER – SEWER ISSUES PENDING** (*See Individual Category*)

✓ **SEWER REHABILITATION PROGRAM** (*No Change of Status*)

Lining work is approved for Chelmsford and Valleyview Drives. Inspection of Winshall should occur around November 13th, with pipe preparation for Chelmsford and Valleyview at the same time. Lining is expected around November 27th.

This program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the

sewer rehabilitation plan in order to get some higher risk assets completed more quickly. This could include Winshall Drive and Miller Road sections.

✓ **WATER MAIN REPLACEMENT – PLAN COMPLIANCE (Update)**

I have updated the map database with pipe information that will make compilation of the report possible. There is still a lot of hydrant data and valve data that may not be able to make the 2018 report. However, the work done so far will give us a great handle on our existing assets and the strategy to maintain them.

The result will be a complete map and database that we convert into a water master plan and reliability study that the Michigan Department of Environmental Quality expects to have by January (see below).

The council approved the proposal from the engineer to seek grant funds for the next water main replacement that is integrated with our 20 year street plan. 2018 will be Daval, followed by Chelmsford and Oakview in subsequent years. Obviously, Miller and Morrish Roads are mid-term priorities for replacement and may be looked at separately for such grant/loan funding.

Previous report details follow:

Genesee County Drain Commission - Water and Waste Services still intends to update its 2003 Water Master Plan this year. During this process, they are going to analyze the Swartz Creek area to ascertain what current and future needs are. This information will then be used by their consultant to make determinations concerning additional water feeds into the area and the sizing of the water main, including Miller Road.

Their plan is to rely less on Miller Road and more on secondary feeds that could approach the city from the north, south, and west. This would be good for us in the long run and negates the concern that Miller Road would need to be increased in size and/or used as an intercommunity transmission line.

The city is working with the county to abandon the Dye Road water main in the vicinity of the rail line. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line. It appears the transition cost would be about \$25,000. We will work with the county on this matter and report back on our findings.

✓ **WATER SYSTEM STATE REVIEW (No Change of Status)**

Michigan Department of Environmental Quality staff have performed an annual review of our operations. They are requiring some documentation and changes:

1. We are required to have a 5 and 20 year capital improvement plan (see above).
2. The city must have a valve maintenance program that includes a general schedule for exercising valves. Staff will document our policy moving forward.
3. The city must supply our purchase contract with Genesee County for our water supply. This document is on file and shall be provided to the DEQ.
4. The city must provide a water main inventory (see above).

5. The city must provide an updated Emergency Response Plan. We have this on file and shall do so.

✓ **NPDES STATE REVIEW** (*No Change of Status*)

The permit has been resubmitted to the state. Lots of work was put into this by Rebecca and Jody! After speaking to the state official overseeing our application, I believe we are in a good spot as it relates to the completeness and timeliness of the permit at this point. I will keep the council informed. The previous report follows:

Michigan Department of Environmental Quality staff have performed a paper audit of our storm water management policies, ordinances, and procedures. They have a number of requests for supplemental paperwork that the city and Genesee County Drain Commissioner's office (Surface Water Management Division) must provide.

Tom and Rebecca are working to provide the required information. The state staff involved are very accommodating, and I do not expect any issues with reporting.

This request stems from the National Pollutant Discharge Elimination System, which resulted in the cooperative program operated by the county in which the city participates. They charge an annual fee to conduct monitoring, public education, and reporting. They also assisted in the draft of the city's massive storm water ordinance that was passed relatively recently.

✓ **POLICE SERVICE** (*Update*)

The Metro PD moved the November meeting to 2:00 p.m. on November 21st at the new police department building next to the Hill Road Meijer. The facility looks pretty good.

The meeting covered topics including the 2018 budget, the progress with Gaines Township, a potential contract for service with Thetford Township, and general department updates.

The potential contract for service with Thetford Township is the subject of much discussion. The draft agreement indicates that the Metro will sell them a lower level of service at a lower rate than what the city and township pay. The thought is that the service needs to be cheaper to get others on board and test the service while a Police Protection Unit cost is developed that would apply to all units.

The board is still deliberating whether and under what terms to provide service. My initial reaction is that the lower rates do our tax payers in the city a disservice. I also have concerns about the distance and similarities between departments. The board has a committee that will look at some of the particulars, especially cost.

The authority board is also investigating prosecutors (the city uses Simen, Figura, Parker; the township uses F. Jack Belzer). I am not sure if the staff/board will bid this service, engage in some other selection process, or hire someone in house. My initial reaction to this is that the city and township should be able to select their own prosecutors (note that the authority can still retain their own general counsel). To do so, we may need to work with the authority and Mundy to arrange to have each municipality pay for their own services.

There will be a special meeting of the Metro Police on Tuesday, November 28th at 2:00 p.m. at the new police headquarters on Hill 23 Drive. I have not received an agenda yet, but I believe they will be discussing the 2018 budget, the Thetford contract for service, and selecting officers for the next year.

✓ **HERITAGE VACANT LOTS** (*Update*)

Sale instruments approved at the November 13 meeting will be available for inspection for at least 30 days. They will appear on the January 9, 2018 agenda for further review and potential approval.

✓ **WINCHESTER WOODS LOTS** (*No Change of Status*)

A meeting was held on August 22nd and was well attended. Invitations were sent to all owners in Winchester Woods as noted in the previous meeting packet. The conversation was engaging and rational. However, not much consensus resulted. What I was able to take away from the conversation is that the woods area is an asset that most folks would rather see left intact. There was not much support for investing in improvements to make the lots usable for single family construction.

There was some support for area-wide and/or focused drainage improvements in the form of piping and ditching. I will look to create a survey instrument when things calm down in the fall that might better inform us of what people would like to see happen.

The previous report follows:

The city engineer has created a set of investment options for this subdivision. If the agenda was not jam packed, this would be up for presentation/discussion. For the time being, the proposals are included for review and future discussion (albeit small in scale). One proposal costs \$2.6 million and addresses all outstanding drainage, sanitary sewer, and water service needs. This design is the text book solution to all existing drainage issues, of which there are many. It also prepares the vacant lots for development. I suspect this is too much investment for this area to endure, no matter how the assessment is appropriated.

A second proposal costs \$750,000 and only addresses the immediate needs necessary to make the vacant land buildable. This includes sanitary sewer installation on a more limited basis, as well as targeted drainage to alleviate future impacts. Note that this is still about \$20,000 per lot (vacant lots only)

As noted previously, Paul Fortino from Gaines was also able to attend consultation with the city engineer. He has not shown interest in interjurisdictional cooperation when asked to participate in design and/or construction.

✓ **NEWSLETTER** (*Update*)

Let me know if you have thoughts on the fall newsletter that was just distributed or have ideas for the spring newsletter due out in April.

✓ **HOLLAND SQUARE** (*No Change of Status*)

The DDA approved a proposal from OHM, per the direction of the DDA, to create schematic engineering for a site that enables parking and pavilion use. It appears that the concept of using the space for parking, with a possible structure for complimentary uses is desirable. The streetscape for Miller Road, west to Paul Fortino/Hayes is also being brought back into focus. The plan is to respect the desires of the nearby properties owners and work closely with them on the use and layout of the city site, continuing to look for opportunities and threats that should be addressed.

✓ **ELMS PARK RENOVATIONS (Update)**

The final renovations (accessible parking, walkways, and exercise equipment) are substantially complete! The tot lot build was on September 30th, and the project went well. Final grading around the edges is still expected. Once complete, the facility should be open. Plans will then be set for sign recognition of donors, the naming of the facility, the provision for fencing, and some benches.

Note that the piles of dirt by Elms Road and I-69 are awaiting grading to increase the elevation of the proposed dog park.

✓ **TRAILS (Update)**

The cooperative grant to the Michigan Department of Transportation was submitted on October 27th. We received initial comments and have responded favorably. This places us right on schedule to move into a DNR application in the spring as listed in the timeline below.

Nothing else is required of the city at this point. However, should the DNR grant be awarded (October 2018), the city and township would be expected to move into the design phase of the project. I have attached the engineering cost proposal by OHM to do this. What this amounts to is a need to fund our share of \$79,000 in the 2019 fiscal year. We would then look to fund our share of \$118,500 in the next fiscal year for construction engineering of the project itself (assuming a summer of 2019 construction). The expectation is that all other costs will be covered by the MDOT and DNR grants. If not, the local obligation may be too much to bear. As it is projected, the city's share of \$118,500 (~\$106,650) is still very heavy for a single fiscal year of park investment.

I have attached the Michigan Municipal League Medical Marijuana Facilities – Opt In/Opt Out informational handbook.

The planning commission had more deliberation at their November meeting regarding an amendment of the zoning code to enable four of the five state licensed facilities (provisioning centers are not included):

1. Growing
2. Processing
3. Testing
4. Transportation

This time the discussion was more focused on the ordinance as it might relate to the raceway property. On the day of the meeting, staff and Mayor Krueger met with someone that indicates they have an interest in developing the raceway as an industrial park. In order to do so, they indicate that they would seek cannabis growers and processors as potential building tenants.

This created much discussion. My professional opinion is that light industrial uses would be preferred at this site for the following reasons: these uses would diversify the economy, they would create demand for hospitality services on north Morrish Road and in downtown, the project would remove an apparent glut of usable commercial property, industrial users require far less services/traffic accommodations than retail/hospitality, and the resources gleaned from an industrial tax base would enable the city to focus those resources on quality of life endeavors in other areas.

The apparent risks or downsides are real or perceived externalities (odor, crime, etc.), as well as any stigma that might be attached to having the uses in the community.

Moving forward, the planning commission put off any decision by one month so the owner interest could further discuss their concept plan and strategy. The city was also going to look to investigate the impact that industrial scale growers/processors have had on desirable communities in western states that have been decriminalizing medical marijuana for longer periods of time.

This could be a critical issue for the entire community. Some folks are decisively opposed to anything related to these statutes based upon established principles. Other folks believe this could be a practical and productive use of otherwise defunct raceway property. For the time being, we will allow the developer to put their best foot forward so that everyone can get a look at the situation and respond as informed individuals.

As drafted, the four permitted uses are proposed to be limited to special land uses within industrial districts. Note that the city can entirely opt out of regulating and permitting any of the state regulated uses.

✓ **DOG PARK** (*No Change of Status*)

The Eagle Scout candidates are back on the case. There is now a fundraising platform set up to make this happen (GoFundMe). If you are interested in contributing or know of another person or entity that might be, feel free to contact me.

✓ **FIVE YEAR PARK PLAN** (*Update*)

A draft was included in the October 23, 2017 packet. The park board reviewed the document at their regular meeting on November 1st. Some minor changes were made, and the plan is available to the public through November 30th, with a public hearing planned for the December park board meeting. **A hearing will also be held on December 11th at the city council meeting.** Rowe Professional Services Company drafted the revised plan. They collected information from the park board at their July meeting regarding goals and the action plan.

✓ **RADAR FEEDBACK SIGNS** (*No Change of Status*)

The police authority continues to explore options. They reported findings that point to a more efficient system at their September meeting. Lt. Bade may be planning a road trip to see a number of the signs in action around the area. Hopefully, they will have purchase options soon.

If the authority does not proceed, the city can still engage in its own program.

✓ **CONSUMERS CONSERVATION PILOT PROGRAM** (*No Change of Status*)

The webpage for this program is now up and running. By all accounts, their kickoff was very successful, and the community is getting engaged. I have noticed some radio ads, as well as a billboard on I-69. Please check this program out and register if you have not already!

Part of the program includes a \$15,000 donation to one of two local projects. These projects include the future "Holland Square" and the trail system that is proposed. Obviously, these resources would be put to good use!

✓ **DURAND AREA INDUSTRY - PROJECT TIM** (*No Change of Status*)

This matter is starting to gain the attention of the world. Unfortunately, I have no new information regarding the rumored industrial investment that is planned for the Durand area. The best information that I have found was included in the June 26 city council packet. What appears to be affirmed is that some sort of steel or raw material producer is interested in constructing a large facility north of Durand. This facility is alleged to be valued at close to \$5 Billion and would employ hundreds of employees. It is also being promoted as an engine for numerous spin off businesses.

The scale of this investment and its impact would be unprecedented and would dramatically impact the housing, retail, and service market for Swartz Creek, as well as potential industrial demand. However, no information has been substantiated to ameliorate concerns over air quality impacts. Since our community is 4-5 miles east by north east, we are in the immediate crosshairs of any such impacts. I have heard that the facility could be a potential polluter, and I have heard that it could have no measurable or observable impacts on air quality.

At this point, we find ourselves as a stakeholder in this project without much information to respond. I will do my best to learn more and report to the city council. This is something that, if it proceeds, will have a tremendously positive impact on our town, or a mixed impact (economic/environmental). Since various state and federal agencies are involved, we should be prepared to inform ourselves and use our formal and collective voice to promote the best interest to the Swartz Creek community.

✓ **TAX REVERTED PROPERTY LIST** *(No Change of Status)*

For the time being, the accepted course of action is to hold the Heritage property, pending use in accordance with the current development and sale process that the neighborhood association is coordinating with J.W. Morgan Inc.

I have received a call from an alleged property interest of the Second Street vacant land. They indicated that they missed the tax payments for various reasons and would like the property back. The contact indicated that the house adjacent to the site was owned by the same owner, but had the taxes paid by an escrow company. I indicated that the city is likely to take ownership of this property due to circumstances, but a letter to the city council requesting sale back to them would be the best way to proceed with any attempt to reacquire it.

✓ **5157 MORRISH ROAD DEMOLITION** *(No Change of Status)*

We continue to have delays with Consumers Energy disconnection utilities. Until this is complete we cannot move forward, though it appears the windows and affiliated asbestos sealant are gone. Thoughts on reuse? Standard practice for single lot properties is to sell them to an adjacent land owner. There has been interest by local builders in placing new housing, similar to the bungalow homes that were built about a decade ago on First and Wade.

✓ **FIRE DEPARTMENT** *(Update)*

The fire board had their November meeting on November 20th. They have tentatively chosen to move forward with a process to review and interview Dave Plumb for the position of fire chief. It appears that Mr. Cole opted not to meet with the fire board personnel committee to discuss a possible severance.

Follow up conversations with Mr. Gehringer indicate that we are close on changes to the interlocal agreement that would provide for membership qualifications and voting provisions. I am awaiting word from them on our last proposal, which eliminated the neutral seventh member (retaining supermajority requirements) and offered a compromise to membership (two elected officials for each unit).

✓ **DON SHENK HOME REHABILITATION** *(Business Update)*

Bid specifications have been opened, and we have an apparent responsible low bid. I have the bid tabulation sheet, specifications, and low bid information included. Bedrock Building Inc. is the low bidder. They have the lowest price by far and are well represented by their narrative, references, and licenses. I have not had any prior experience with this company but can see no reason to exclude them.

The base bid is well within our budget. Adding the alternate bid will make things close, perhaps too close for comfort. The base bid is \$48,650 and the alternate (basement finishing) is \$14,300, totaling \$62,950. Note that the tentative rehabilitation budget is about \$80,000, with the understanding that acquisition, carrying, and realty costs will amount to about \$35,000. This leaves about \$17,000 for a contingency, landscaping, and any additional add on work.

Reminder: the city CANNOT profit from this endeavor. Tax rules require that proceeds to be returned to the county. So, the city could recover any investments in owning, operating, improving, and maintaining the house, but the city cannot sell it for more than those investment inputs and keep the proceeds.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (Update)**

✓ **MONTHLY REPORTS (Update)**

The regular monthly budget and police reports are included for reference. The budget report is new and improved with more details! Thank you Mrs. Korth! Let me know (or let Lt. Bade know) what you think. He indicates that Swartz Creek specific reports are not possible.

✓ **GAINES TOWNSHIP MASTER PLAN (Update)**

Gaines has finished an update of their master plan. A draft is available online. Please take a look. A hardcopy can be printed at the city office if folks are interested in borrowing it. My take is that this plan is similar to the prior plan. The township has some areas planned for mixed use/commercial west of town on Miller and south of town on Morrish. Overall, they place importance on having the commercial downtown in the City of Swartz Creek. The township recognizes a need to loop water distribution as well.

✓ **COMCAST NOTICE (Update)**

Comcast has a whole new pricing sheet.

✓ **CONSUMERS ENERGY NOTICE (Update)**

Another hearing is to be held on December 5th.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (No Change of Status)**

The planning commission held a regular meeting on November 7th. The Medical Marihuana ordinance and Redevelopment Ready Communities items were the only agenda items and are discussed above.

The next meeting is scheduled for December 5.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (No Change of Status)**

A DDA met on November 9th, with six members attending. Ongoing business includes the Sunoco (Holland Square) and branding. Holland Square and branding are discussed above. In addition, the DDA opted to invest more in the Christmas happenings that are planned.

✓ **ZONING BOARD OF APPEALS** (*Update*)

A variance application for a pole sign at the KFC location was approved by the Zoning Board of Appeals at their regular meeting on November 15, 2017. Two conditions were added. The first was to relocate the sign to comply with a 10' lot line setback. The second was to include 6' high evergreen screen around the base. Draft minutes are included.

There is also a variance application for a residential accessory structure. This is scheduled for December 20th.

✓ **PARKS AND RECREATION COMMISSION** (*No Change of Status*)

Their meeting was held on November 1st. Primary matters were reported elsewhere in the packet (park plan & trails). The minutes of the meeting describe other business in more detail. Their next meeting is on December 6. This will likely be the last meeting in which the park plan is altered prior to approval. Moving forward, it appears Park Board meetings shall be scheduled for 5:30 p.m.!

✓ **BOARD OF REVIEW** (*No Change of Status*)

The March Board of Review met on July 18, 2017. I believe they meet again for specific appeals in December.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **TRAFFIC CONTROL ORDER** (*Business Item*)

As planned, we are recommending prohibition of parking on Ingalls between Fairchild Street and School Street. This change is to ensure proper vehicle spacing and overall safety to accommodate the narrower road width that resulted from the reconstruction. Mr. Svrcek and Lt. Bade both concur that this remains the best option, as planned during the design phase.

✓ **ANIMAL ORDINANCE INFORMATION** (*Update*)

If there are no further comments, deliberation, or request for action on this item, I shall remove it from future reports. The previous report follows:

This item has been covered in a few reports. As I stated previously, I don't see cause to advocate or avoid such an ordinance. The city council has not shown a desire to craft a specific ordinance for review and potential implementation. Unless directed otherwise, I shall not continue to cover this topic in future packets. The previous report follows:

The resident with concerns about stray and feral animals has been doing more research on the topic. I have included some information [October 23, 2017 packet] that she has compiled. We also spent some time discussing the matter. After hearing her concerns and the model for addressing them, I am comfortable stating that there is more enforceability and potential upside than I initially thought. There are obvious concerns regarding owner rights, the resource demand, and the measurable outcomes. However, she makes a compelling case and may work to find some model ordinances that similar communities have used.

I would be more than happy to receive comment on the matter. If directed by the city council, I can assist in bringing a draft ordinance before the planning commission or city council. If there is still no interest, please let me know that so I can notify the resident. If there is no comment, I will not act until I have more to pass along from the public.

✓ **AUDIT (*Business Item*)**

Copies of the Fiscal Year 2017 audit are included with this packet. Findings for the city's processes and fiscal performance are outstanding. This means that the city is maintaining solid practices related to our processes, accuracy, checks/balances, and security. In addition, the general fund is exceeding expectations as it relates to accumulating fund balance and maintaining positive cash flows. In fact, city savings in the general fund and sewer fund are more pronounced than expected. This is a good result.

The auditors will be in to provide their formal presentation on November 27th. Bring questions and a high level of scrutiny. Moving forward, this new-found positive cash flow position will place the city council in a mode not observed for some time: what to do with surplus cash flows in various funds? These matters will be a big topic of discussion as we approach the development of the next annual budget.

Council Questions, Inquiries, Requests, Comments, and Notes

Miller Road Drain: The city engineer is now working to identify ownership responsibilities and easement rights with the county drain office. For the record, the city did receive a written statement from the county drain office in late August indicating that the creek was under the county's jurisdiction and that any tile on her property would be the owner's responsibility. As such, any information indicating a city responsibility must have come in mid to late September and did not reach us until the resident made contact with me.

Yard Waste Collection: The last day is scheduled to be November 27th.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, November 27, 2017, 7:00 P.M.**

Resolution No. 171127-4A MINUTES – NOVEMBER 13, 2017

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, November 13, 2017, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171127-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of November 27, 2017, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171127-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of November 27, 2017, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171127-8A RESOLUTION TO APPROVE THE 2016-2017 FISCAL YEAR AUDIT BY INDEPENDENT AUDITOR PLANTE-MORAN

Motion by Councilmember: _____

WHEREAS, Section 8.13 of the City Charter requires an audit of all accounts of the city government; and

WHEREAS, independent auditors, retained by the city per a qualified bidding selection process, have completed said audit for the most recent fiscal year, 2017; and

WHEREAS, said audit contains financials for related public utilities, enterprise accounts, and the Downtown Development Authority; and

WHEREAS, the audit, as presented to the city council on November 27, 2017, has been found to meet generally accepted accounting standards and required reporting provisions of state and local law.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek accept the 2016-2017 Fiscal Audit Report prepared by Plante-Moran, a copy of which is attached hereto, and further, direct such to be published, distributed, circulated and placed on file in a manner prescribed by law.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171127-8B

RESOLUTION TO APPROVE 2018 DAVAL DRIVE WATER MAIN AND RECONSTRUCTION AND CONSTRUCTION ENGINEERING

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major streets, local streets, and water main, and

WHEREAS, the city has a twenty year asset management plan on file that is funded in part by a twenty year street levy, and

WHEREAS, the reconstruction and rehabilitation features of the second year of the plan were awarded to Glaeser Dawes through a sealed bidding process, and

WHEREAS, this plan, which includes various levels of preventative maintenance, preservation, and reconstruction on city streets, as well as water main replacement, was assessed by the Street Project Selection Committee at multiple meetings during the 2017 construction season, and

WHEREAS, the city council finds that the negotiated pricing offered by Glaeser Dawes to complete Daval Drive reconstruction in 2018 remains competitive and the quality of the work is adequate, and

WHEREAS, awarding the contract to Glaeser Dawes will enable approximately four additional months to fine tune project components such as staging, communication, and sub-contractor schedules, and

WHEREAS, this projects shall require construction engineering services to ensure proper materials, procedures, and results.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council affirms the recommendation of the street committee and approves the negotiated project amount by Glaeser Dawes Corporation, as filed with the city, in the amount of \$1,086,161.60 for street and water main work.

BE IT FURTHER RESOLVED, that the City Council approves the engineering proposal by ROWE Professional Services Company, dated November 21, 2017, for an amount not to exceed \$124,952 for construction engineering services related to the awarded project.

BE IT FURTHER RESOLVED, that appropriations to the projects and engineering shall be made to Fund 101 (General), Fund 202 (Major Streets), Fund 203 (Local Streets), Fund 204 (Municipal Streets) and Fund 590 (Water) as directed by the Treasurer.

BE IT FURTHER RESOLVED, that the City Council directs the City Manager to execute any and all contracts, permits, agreements, and related documentation to said project award engineering proposal on behalf of the city.

BE IT FURTHER RESOLVED, that the City Council directs the Street Project Review Committee to provide recommendations to the engineer, contractor, and staff regarding areas for process improvement during the 2018 construction season.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 171127-8C

RESOLUTION TO APPROVE REHABILITATION BIDS FOR 5256 DON SHENK

Motion by Councilmember: _____

WHEREAS, the city acquired a residential structure in the community that is in need of repairs and improvement; and

WHEREAS, a temporary committee was created to review conditions and prepare bid specifications to restore the residence; and

WHEREAS, such specifications were released for sealed bids, with the bid opening occurring on November 22, 2017; and

WHEREAS, the responsible low bid was found to be submitted by Bedrock Building Inc., of Linden, Michigan in the amount of \$48,650 for the Base Bid and \$14,300 for Alternate 1 (Basement).

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby approves the Base bid, as submitted by Bedrock Building, Inc. for rehabilitation services for 5256 Don Shenk Drive in the amount of \$48,650, in accordance with the attached bid specifications.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby authorizes the City Manager to execute the change order for the Alternate 1 bid, as submitted by Bedrock Building, Inc. for rehabilitation services for 5256 Don Shenk Drive in the amount of \$14,300, in accordance with the attached bid specifications, subject to budget allowances and project circumstances.

BE IT FURTHER RESOLVED, the City of Swartz Creek City Council directs the Treasurer to account for expenses related to this rehabilitation in a separate account, with the intention of accounting for investment expenses and potential sale proceeds.

Second by Councilmember: _____

Voting For: _____

Resolution No. 171127-8D

RESOLUTION TO APPROVE TRAFFIC CONTROL ORDER NUMBER 171, TO ELIMINATE ONSTREET PARKING ON INGALLS BETWEEN FAIRCHILD AND SCHOOL STREETS

Motion by Councilmember: _____

WHEREAS, the city owns and operates a system of major and local streets, including traffic control devices; and

WHEREAS, Chapter 18, Article II of the Swartz Creek City Charter adopts the provisions of the Michigan Manual on Uniform Traffic Control Devices, 2009 Edition; and

WHEREAS, Section 1A.08 of the Michigan Manual on Uniform Traffic Control Devices, 2009 Edition places local control of the regulation of traffic devices; and

WHEREAS, the street administrator and staff from the Metro Police Department of Genesee County recommend that parking on the north side of Ingalls, between Fairchild Street and School Street be prohibited due to the narrowing of the road.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek approve Traffic Control Order #171 as a permanent order and direct the staff to place and/or remove signs in accordance with the MUTCD.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 11/13/2017**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew.

Others Present: Lania Rocha, Steve Shumaker, Bob Plumb, Kathy Ridley, Betty Binder, Lou Fleury, Bud Grimes, Jim O'Brien, Sandy Raffaelli, Jentery Farmer, Jim Barclay, Faye Porath, Bob Florine, Matt Bade, Chris Germain.

APPROVAL OF MINUTES

Resolution No. 171113-01

(Carried)

Motion by Councilmember Porath
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday October 23, 2017, to be circulated and placed on file.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 171113-02

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Florence

I Move the Swartz Creek City Council approve the Agenda as, presented for the Regular Council Meeting of November 13, 2017, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer, Florence.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 171113-03

(Carried)

Motion by Councilmember Florence
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager’s Report of November 13, 2017, including reports and communications and verbal updates, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Florence, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Lou Fleury, Rowe Professional Services, gave an update on street construction. Paving is happening tomorrow, trees being delivered Wednesday and being planted immediately. Preservation work is complete. Elms Park paving will probably be finished Monday. Hydro seeding being done now.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION AND THE CITY OF SWARTZ CREEK TO SUPPORT ENGAGEMENT IN THE REDEVELOPMENT READY COMMUNITIES PROGRAM

Presentation

Adam Zettel, City Manager gave an introduction of the MEDC RRC program.

Chris Germain, Senior Planner MEDC, complimented the city on its good findings of 44% completion, and reported the findings. He explained the best practices, ones met and what’s missing and recommendations. He defined the next steps to be taken.

Resolution No. 171113-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Florence

WHEREAS, the City of Swartz Creek participated in the MEDC Redevelopment Ready Communities program, including staff training, completion of a self-evaluation, and the reception and presentation of a Report of Findings completed by MEDC staff dated October 2017; and,

WHEREAS, the City of Swartz Creek, through its city council approved engagement with the MEDC Redevelopment Ready Communities Program; and,

WHEREAS, the staff and city council of Swartz Creek City find that continued coordination and inclusion with the MEDC through the RRC program is in the best interest of the public; and

WHEREAS, the city planning commission, downtown development authority, and other boards have been appraised of the RRC program.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Swartz Creek City Council hereby authorizes the Memorandum of Understanding with the MEDC to engage in the Redevelopment Ready Communities program and authorizes the Mayor to sign the agreement on behalf of the City of Swartz Creek.

YES: Krueger, Pinkston, Porath, Cramer, Florence, Gilbert, Hicks.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE THE SALE AND USE OF VACANT UNITS IN HERITAGE VILLAGE CONDOMINIUM

Resolution No. 171113-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, the city acquired a total of six vacant units in Heritage Village Condominium, including the following units:

3284 Heritage Blvd	58-30-651-091
3278 Heritage Blvd	58-30-651-092
3270 Heritage Blvd	58-30-651-093
3264 Heritage Blvd	58-30-651-094
3323 Heritage Blvd	58-30-651-106
3329 Heritage Blvd	58-30-651-107

WHEREAS, the city determined that a public purpose existed for obtaining the lots, being control and guarantee for the collection of the special assessment fees, the preservation of property values for the existing homes in the subdivision and the control over the quality of housing constructed on said units; and

WHEREAS, the city previously found that the long term intent is to sell the lots to recover assessment costs and other administrative costs that may occur and to preserve property values consistent with the findings within this resolution; and

WHEREAS, the city permitted a negotiation between the Heritage Village of Swartz Creek Homeowners Association (HoA), local builders, and city staff to occur with the intent to develop these units in a manner that ensures quality and timely development of housing at a market sale price of each unit; and

WHEREAS, the HoA requested sale of the units to J.W. Morgan Construction, LLC., with certain conditions, as outlined in their statement from July 6, 2017 and the city

subsequently resolved to sell two lots to J.W. Morgan Construction, with proceeds to be paid to the HoA; and

WHEREAS, J.W. Morgan Construction has commenced construction on the first two purchased units and is requesting to purchase two more at the same cost.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approves the sale of two additional units (91 & 92) in Heritage Village to J.W. Morgan Construction, LLC., in accordance with the purchase agreements and quit claim deeds attached.

BE IT FURTHER RESOLVED, that the council directs staff to make said sale instruments available for public inspection and comment for no less than 30 days, in accordance with city charter, at which point the sales shall be reviewed by the city council.

BE IT FURTHER RESOLVED, that the council directs staff to account the surplus proceeds from said sales with the expectation that such proceeds are allocated and paid to the Heritage Village of Swartz Creek Homeowners Association or the Genesee County Treasurer/Genesee County Land Bank in accordance with applicable law.

Discussion Ensued.

YES: Pinkston, Porath, Cramer, Florence, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

RESOLUTION TO APPOINT OFFICIALS TO THE LOCAL OFFICERS COMPENSATION COMMITTEE, THE PLANNING COMMISSION, AND THE DOWNTOWN DEVELOPMENT AUTHORITY

Resolution No. 171113-06

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Porath

WHEREAS, the laws of the State of Michigan, the Charter and Ordinances of the City of Swartz Creek, interlocal agreements in which the City of Swartz Creek is a member, and previous resolutions of the city council require and set terms of offices for various appointments to city boards and commissions, as well as appointments to non-city boards and commissions seeking representation by city officials; and

WHEREAS, there are routine terms expiring in November of 2017 within the local officers compensation commission, planning commission, and downtown development authority; and

WHEREAS, said appointments are Mayoral appointments, subject to affirmation of the city council.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

MAYORAL APPOINTMENT: Patricia Maksymiu
Local Officers Compensation Commission, Citizen
Four year term, expiring November 22, 2021

MAYORAL APPOINTMENT: Dennis Pinkston
Planning Commission, City Council Representative
Three year term, expiring November 23, 2020

MAYORAL APPOINTMENT: Craig Culinski
Planning Commission, Citizen
Three year term, expiring November 23, 2020

MAYORAL APPOINTMENT: Doug Sherman
Downtown Development Authority, Property Interest
Four year term, expiring November 22, 2021

MAYORAL APPOINTMENT: Ernie Eckerdt
Downtown Development Authority, Property Interest & Resident
Four year term, expiring November 22, 2021

MAYORAL APPOINTMENT: Dennis Cramer
Genesee County Metropolitan Alliance Alternate, Citizen
Remainder of two year term, expiring November 26, 2018

Discussion Ensued.

YES: Porath, Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE SIGNAL UPDATING AND UPGRADING

Resolution No. 171113-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Cramer

WHEREAS, the city owns and operates a system of major and local streets, including traffic control devices; and

WHEREAS, the Genesee County Road Commission provides routine maintenance services for signalized intersections; and

WHEREAS, some components of the signals, including lighting features of the Morrish and Miller Road signal, have been identified as obsolete by the GCRC and determined to be in need of upgrading to modern LED's and related components; and

WHEREAS, there has been a recognized desire by the public to improve wait times for Morrish traffic utilizing this intersection for left turns onto Miller Road during peak times; and

WHEREAS, the GCRC has given an estimate to upgrade the signal to modern components, and further indicates that a dedicated left turn arrow can be added for Morrish Road turns within the parameters of this estimate.

WHEREAS, in accordance with the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-402.a.2, the City Council finds the products and circumstances of the governmental service provided by the GCRC to be uncompetitive.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council approves the update and upgrade of a left turn arrow at the Miller and Morrish Road signal in accordance with the estimate dated November 2, 2017.

BE IT FURTHER RESOLVED that the City of Swartz Creek City Council directs the Treasurer to apportion funds from Fund 202 and amend the budget accordingly.

Discussion Ensued.

YES: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Sandy Raffaelli, 8098 Miller Road, strongly opposes any ordinance allowing medical marihuana in the city.

REMARKS BY COUNCILMEMBERS:

Councilmember Cramer welcomes the comments and concerns of our community. He commented still looking for a good fit for the racetrack property. He thanked all the construction crews for their work.

Councilmember Florence is interested in knowing what the statistics are relative to drug use in Swartz Creek versus Flint.

Councilmember Hicks commented on the assessor going door to door in the city. She also commented on the house on Cappy Lane with all the junk out front. She asked Lt. Bade if he would supply a monthly police report in the future.

Councilmember Gilbert confirmed leaf pickup dates. He had concerns on the trees being planted on Miller Road. He mentioned that the double utility poles on Miller Road are still there.

Mayor Krueger commented on Consumers Energy hearings never list an agenda so it makes it hard to decide if you want to attend a meeting or not. He wanted to thank everyone that came tonight, especially all the DDA and Planning Commission members.

Councilmember Porath mentioned the Metro Police Authority meeting is on Tuesday, November 21, 2017.

Tom Svrcek wanted everyone to know about the Karegnondi Open house on November 20, 2017 @ 11 a.m. He encourage everyone to attend.

Mayor Krueger commented on Flint still determining on where they are going to get their water from.

ADJOURNMENT

Resolution No. 171113-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Florence

I Move the Swartz Creek City Council adjourn the regular meeting at 8:54 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 10/31/2017

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund					
000.000-General	2,157,936.00	2,157,936.00	1,559,461.15	598,474.85	72.27
215.000-Aministration and Clerk	165.00	165.00	28.30	136.70	17.15
253.000-Treasurer	980.00	980.00	510.00	470.00	52.04
301.000-Police Dept	5,400.00	5,400.00	4,676.90	723.10	86.61
345.000-PUBLIC SAFETY BUILDING	24,200.00	24,200.00	6,483.50	17,716.50	26.79
410.000-Building & Zoning & Planning	41,120.00	41,120.00	31,397.58	9,722.42	76.36
410.025-2017 CDBG 5157 Morrish Demo	0.00	12,000.00	0.00	12,000.00	0.00
448.000-Lighting	8,921.52	8,921.52	2,573.84	6,347.68	28.85
782.000-Facilities - Winshall Park	140.00	140.00	160.00	(20.00)	114.29
783.000-Facilities - Elms Rd Park	28,552.25	28,552.25	1,530.00	27,022.25	5.36
783.016-Elms Park Brm-Trail Reno RP15-0	45,000.00	45,000.00	0.00	45,000.00	0.00
790.000-Facilities-Senior Center/Libr	7,900.00	7,900.00	2,542.95	5,357.05	32.19
790.012-2014 CDBG Senior Center Operat	1,724.00	1,724.00	0.00	1,724.00	0.00
797.000-Facilities - City Parking Lots	115,000.00	115,000.00	115,000.00	0.00	100.00
TOTAL REVENUES	2,437,038.77	2,449,038.77	1,724,364.22	724,674.55	70.41
000.000-General	1,500.00	1,500.00	0.00	1,500.00	0.00
101.000-Council	17,444.34	17,444.34	7,472.89	9,971.45	42.84
172.000-Executive	109,122.71	109,122.71	24,045.35	85,077.36	22.04
201.000-Finance,Budgeting,Accounting	41,961.15	41,961.15	17,379.06	24,582.09	41.42
215.000-Aministration and Clerk	23,369.31	23,369.31	8,200.43	15,168.88	35.09
228.000-Information Technology	12,850.00	12,850.00	6,320.00	6,530.00	49.18

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	AVAILABLE BALANCE	% BDGT USED
247.000-Board of Review	3,665.00	3,665.00	78.12	3,586.88	2.13
253.000-Treasurer	41,933.86	41,933.86	10,942.22	30,991.64	26.09
257.000-Assessor	67,412.15	76,412.15	11,880.75	64,531.40	15.55
262.000-Elections	35,435.69	35,435.69	4,034.96	31,400.73	11.39
266.000-Legal Council	20,000.00	20,000.00	4,902.00	15,098.00	24.51
301.000-Police Dept	0.00	665,914.00	669,894.42	(3,980.42)	100.60
301.851-Retiree Employer Health Care PSI	26,750.00	26,750.00	5,097.17	21,652.83	19.05
334.000-Metro Police Authority	1,005,000.00	1,005,000.00	270,000.00	735,000.00	26.87
336.000-Fire Department	156,530.00	156,530.00	64,237.91	92,292.09	41.04
345.000-PUBLIC SAFETY BUILDING	54,707.15	54,707.15	18,412.67	36,294.48	33.66
410.000-Building & Zoning & Planning	72,496.81	72,496.81	12,697.43	59,799.38	17.51
410.025-2017 CDBG 5157 Morrish Demo	0.00	12,925.00	0.00	12,925.00	0.00
448.000-Lighting	160,000.00	160,000.00	78,346.79	81,653.21	48.97
463.000-Routine Maint - Streets	0.00	21,917.10	21,917.10	0.00	100.00
728.000-Economic Development	0.00	0.00	7,502.96	(7,502.96)	100.00
780.000-Parks & Recreation	5,500.00	5,500.00	744.25	4,755.75	13.53
781.000-Facilities - Pajtas Amphitheat	1,876.45	1,876.45	757.75	1,118.70	40.38
782.000-Facilities - Winshall Park	36,256.52	36,256.52	9,246.85	27,009.67	25.50
783.000-Facilities - Elms Rd Park	60,324.31	81,274.31	59,092.86	22,181.45	72.71
783.016-Elms Park Brm-Trail Reno RP15-0	100,745.86	55,622.57	15,565.70	40,056.87	27.98
784.000-Facilities - Bicentennial Park	6,264.40	6,264.40	212.74	6,051.66	3.40
787.000-Veterans Memorial Park	3,691.00	3,691.00	1,506.36	2,184.64	40.81
790.000-Facilities-Senior Center/Libr	36,410.58	36,410.58	11,003.93	25,406.65	30.22
790.012-2014 CDBG Senior Center Operat	1,724.00	1,724.00	0.00	1,724.00	0.00

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	AVAILABLE BALANCE	% BDGT USED
793.000-Facilities - New City Hall	27,084.35	27,084.35	5,088.73	21,995.62	18.79
794.000-Community Promotions Program	25,469.60	25,469.60	7,306.44	18,163.16	28.69
796.000-Facilities - Cemetary	6,930.82	6,930.82	809.16	6,121.66	11.67
797.000-Facilities - City Parking Lots	101,856.00	101,856.00	463.59	101,392.41	0.46
851.000-Retired Employee Health Care	38,000.00	38,000.00	3,887.84	34,112.16	10.23
852.000-Insurance Claims Assessmernt (T	150.00	150.00	37.28	112.72	24.85
965.000-Transfers Out	123,655.00	123,655.00	93,655.00	30,000.00	75.74
TOTAL EXPENDITURES	2,426,117.06	3,111,699.87	1,452,740.71	1,658,959.16	46.69
Fund 101 - General Fund:					
TOTAL REVENUES	2,437,038.77	2,449,038.77	1,724,364.22	724,674.55	70.41
TOTAL EXPENDITURES	2,426,117.06	3,111,699.87	1,452,740.71	1,658,959.16	46.69
NET OF REVENUES & EXPENDITURES	10,921.71	(662,661.10)	271,623.51	(934,284.61)	40.99
Fund 202 - Major Street Fund					
000.000-General	400,200.00	400,200.00	79,984.19	320,215.81	19.99
441.000-Miller Rd Park & Ride	5,000.00	5,000.00	1,846.86	3,153.14	36.94
478.000-Snow & Ice Removal	5,000.00	5,000.00	0.00	5,000.00	0.00
TOTAL REVENUES	410,200.00	410,200.00	81,831.05	328,368.95	19.95
228.000-Information Technology	575.00	575.00	263.50	311.50	45.83
429.000-Occupational Safety	43.06	43.06	0.00	43.06	0.00
441.000-Miller Rd Park & Ride	5,256.20	5,256.20	1,714.55	3,541.65	32.62
449.500-Right of Way - General	10,000.00	10,000.00	1,713.00	8,287.00	17.13
449.501-Right of Way - Storms	200.00	200.00	0.00	200.00	0.00
453.103-Miller Rd - Morrish Rd to Elms Rd	0.00	0.00	708.93	(708.93)	100.00
463.000-Routine Maint - Streets	366,178.90	365,021.09	341,771.14	23,249.95	93.63
463.104-Winston Drive Reconstruction	168,837.00	168,837.00	195.00	168,642.00	0.12

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	AVAILABLE BALANCE	% BDGT USED
473.000-Routine Maint - Bridges	495.00	495.00	0.00	495.00	0.00
474.000-Traffic Services	19,130.00	27,640.38	18,279.90	9,360.48	66.13
478.000-Snow & Ice Removal	58,569.40	58,569.40	(30.86)	58,600.26	(0.05)
482.000-Administrative	18,241.00	18,241.00	5,523.47	12,717.53	30.28
538.500-Intercommunity storm drains	10,000.00	10,000.00	1,117.46	8,882.54	11.17
786.000-Non-Motorized Trailway	3,000.00	3,000.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES	660,525.56	667,878.13	371,256.09	296,622.04	55.59
Fund 202 - Major Street Fund:					
TOTAL REVENUES	410,200.00	410,200.00	81,831.05	328,368.95	19.95
TOTAL EXPENDITURES	660,525.56	667,878.13	371,256.09	296,622.04	55.59
NET OF REVENUES & EXPENDITURES	(250,325.56)	(257,678.13)	(289,425.04)	31,746.91	112.32
Fund 203 - Local Street Fund					
000.000-General	125,020.00	125,020.00	23,551.80	101,468.20	18.84
449.000-Right of Way Telecomm	15,000.00	15,000.00	0.00	15,000.00	0.00
463.000-Routine Maint - Streets	0.00	0.00	441.42	(441.42)	100.00
478.000-Snow & Ice Removal	2,200.00	2,200.00	0.00	2,200.00	0.00
931.000-Transfers IN	394,850.00	394,850.00	465,000.00	(70,150.00)	117.77
TOTAL REVENUES	537,070.00	537,070.00	488,993.22	48,076.78	91.05
228.000-Information Technology	575.00	575.00	263.50	311.50	45.83
449.000-Right of Way Telecomm	3,500.00	3,500.00	0.00	3,500.00	0.00
449.500-Right of Way - General	4,675.00	4,675.00	3,590.78	1,084.22	76.81
449.501-Right of Way - Storms	1,500.00	1,500.00	0.00	1,500.00	0.00
463.000-Routine Maint - Streets	491,184.19	500,118.94	274,481.31	225,637.63	54.88
463.102-Yarmy Dr/Parkridge Pkwy Paving	168,661.72	0.00	0.00	0.00	0.00
463.103-Worchester/Chesterfield Reconst	0.00	1,536,996.02	632,009.42	904,986.60	41.12
463.105-Daval Reconcstruction	97,797.60	97,797.60	1,206.00	96,591.60	1.23

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	AVAILABLE BALANCE	% BDGT USED
474.000-Traffic Services	12,130.00	12,130.00	605.74	11,524.26	4.99
478.000-Snow & Ice Removal	50,275.20	50,275.20	(32.79)	50,307.99	(0.07)
482.000-Administrative	18,003.00	18,003.00	13,728.57	4,274.43	76.26
538.500-Intercommunity storm drains	6,500.00	6,500.00	1,117.46	5,382.54	17.19
TOTAL EXPENDITURES	854,801.71	2,232,070.76	926,969.99	1,305,100.77	41.53
Fund 203 - Local Street Fund:					
TOTAL REVENUES	537,070.00	537,070.00	488,993.22	48,076.78	91.05
TOTAL EXPENDITURES	854,801.71	2,232,070.76	926,969.99	1,305,100.77	41.53
NET OF REVENUES & EXPENDITURES	(317,731.71)	(1,695,000.76)	(437,976.77)	(1,257,023.99)	25.84
Fund 204 - MUNICIPAL STREET FUND					
000.000-General	610,535.00	610,535.00	583,836.28	26,698.72	95.63
TOTAL REVENUES	610,535.00	610,535.00	583,836.28	26,698.72	95.63
905.000-Debt Service	165,666.66	165,666.66	15,362.91	150,303.75	9.27
965.000-Transfers Out	394,850.00	394,850.00	465,000.00	(70,150.00)	117.77
TOTAL EXPENDITURES	560,516.66	560,516.66	480,362.91	80,153.75	85.70
Fund 204 - MUNICIPAL STREET FUND:					
TOTAL REVENUES	610,535.00	610,535.00	583,836.28	26,698.72	95.63
TOTAL EXPENDITURES	560,516.66	560,516.66	480,362.91	80,153.75	85.70
NET OF REVENUES & EXPENDITURES	50,018.34	50,018.34	103,473.37	(53,455.03)	206.87
Fund 226 - Garbage Fund					
000.000-General	374,771.00	374,771.00	357,553.56	17,217.44	95.41
TOTAL REVENUES	374,771.00	374,771.00	357,553.56	17,217.44	95.41
000.000-General	10,865.50	10,865.50	9,365.50	1,500.00	86.19
101.000-Council	6,176.87	6,176.87	1,396.56	4,780.31	22.61
172.000-Executive	9,354.66	9,354.66	2,804.25	6,550.41	29.98
201.000-Finance,Budgeting,Accounting	6,106.00	6,106.00	2,519.85	3,586.15	41.27
215.000-Aministration and Clerk	4,492.15	4,492.15	1,052.72	3,439.43	23.43

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	AVAILABLE BALANCE	% BDGT USED
228.000-Information Technology	1,500.00	1,500.00	747.84	752.16	49.86
253.000-Treasurer	8,040.29	8,040.29	2,085.95	5,954.34	25.94
257.000-Assessor	3,000.00	3,000.00	0.00	3,000.00	0.00
528.000-Sanitation Collection	287,719.20	287,719.20	70,471.76	217,247.44	24.49
529.000-Hazardous Waste Pickup	360.00	360.00	0.00	360.00	0.00
530.000-Wood Chipping	44,107.38	41,663.14	16,869.85	24,793.29	40.49
782.000-Facilities - Winshall Park	3,153.60	4,433.91	3,311.33	1,122.58	74.68
783.000-Facilities - Elms Rd Park	4,443.20	5,607.13	3,547.60	2,059.53	63.27
793.000-Facilities - New City Hall	4,251.25	4,251.25	1,089.16	3,162.09	25.62
TOTAL EXPENDITURES	393,570.10	393,570.10	115,262.37	278,307.73	29.29
Fund 226 - Garbage Fund:					
TOTAL REVENUES	374,771.00	374,771.00	357,553.56	17,217.44	95.41
TOTAL EXPENDITURES	393,570.10	393,570.10	115,262.37	278,307.73	29.29
NET OF REVENUES & EXPENDITURES	(18,799.10)	(18,799.10)	242,291.19	(261,090.29)	1,288.84
Fund 248 - Downtown Development Fund					
000.000-General	61,050.00	61,050.00	40,894.94	20,155.06	66.99
728.004-Family Movie Night	1,000.00	1,000.00	1,000.00	0.00	100.00
TOTAL REVENUES	62,050.00	62,050.00	41,894.94	20,155.06	67.52
173.000-DDA Administration	3,670.00	3,670.00	16.84	3,653.16	0.46
728.000-Economic Development	15,000.00	15,000.00	7,871.48	7,128.52	52.48
728.002-Streetscape	90,000.00	90,000.00	0.00	90,000.00	0.00
728.003-Facade Program	10,000.00	10,000.00	0.00	10,000.00	0.00
728.004-Family Movie Night	3,900.00	3,900.00	2,332.68	1,567.32	59.81
TOTAL EXPENDITURES	122,570.00	122,570.00	10,221.00	112,349.00	8.34
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES	62,050.00	62,050.00	41,894.94	20,155.06	67.52
TOTAL EXPENDITURES	122,570.00	122,570.00	10,221.00	112,349.00	8.34

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	AVAILABLE BALANCE	% BDGT USED
NET OF REVENUES & EXPENDITURES	(60,520.00)	(60,520.00)	31,673.94	(92,193.94)	52.34
Fund 590 - Water Supply Fund					
000.000-General	1,100.00	1,100.00	(525.23)	1,625.23	(47.75)
540.000-Water System	2,149,590.00	2,149,590.00	532,008.60	1,617,581.40	24.75
TOTAL REVENUES	2,150,690.00	2,150,690.00	531,483.37	1,619,206.63	24.71
000.000-General	35,403.57	35,403.57	23,413.75	11,989.82	66.13
101.000-Council	9,106.87	9,106.87	3,490.76	5,616.11	38.33
172.000-Executive	40,705.19	40,705.19	9,729.79	30,975.40	23.90
201.000-Finance,Budgeting,Accounting	19,243.00	19,243.00	7,366.06	11,876.94	38.28
215.000-Aministration and Clerk	15,169.87	15,169.87	3,796.07	11,373.80	25.02
228.000-Information Technology	5,590.00	5,590.00	1,913.87	3,676.13	34.24
253.000-Treasurer	29,737.57	29,737.57	7,938.37	21,799.20	26.69
540.000-Water System	2,372,407.74	2,382,678.74	869,323.14	1,513,355.60	36.49
542.000-Read and Bill	59,602.40	59,602.40	12,848.54	46,753.86	21.56
793.000-Facilities - New City Hall	10,252.93	10,252.93	2,718.64	7,534.29	26.52
850.000-Other Functions	12,000.00	12,000.00	0.00	12,000.00	0.00
905.000-Debt Service	49,484.84	49,484.84	4,588.91	44,895.93	9.27
TOTAL EXPENDITURES	2,658,703.98	2,668,974.98	947,127.90	1,721,847.08	35.49
Fund 590 - Water Supply Fund:					
TOTAL REVENUES	2,150,690.00	2,150,690.00	531,483.37	1,619,206.63	24.71
TOTAL EXPENDITURES	2,658,703.98	2,668,974.98	947,127.90	1,721,847.08	35.49
NET OF REVENUES & EXPENDITURES	(508,013.98)	(518,284.98)	(415,644.53)	(102,640.45)	80.20
Fund 591 - Sanitary Sewer Fund					
000.000-General	1,080.00	1,080.00	318.11	761.89	29.45
536.000-Sewer System	1,290,040.00	1,290,040.00	302,596.63	987,443.37	23.46
TOTAL REVENUES	1,291,120.00	1,291,120.00	302,914.74	988,205.26	23.46

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	AVAILABLE BALANCE	% BDGT USED
000.000-General	24,913.75	24,913.75	23,413.75	1,500.00	93.98
101.000-Council	9,206.87	9,206.87	3,491.13	5,715.74	37.92
172.000-Executive	33,513.99	33,513.99	9,752.10	23,761.89	29.10
201.000-Finance,Budgeting,Accounting	19,198.00	19,198.00	7,365.79	11,832.21	38.37
215.000-Aministration and Clerk	15,056.87	15,056.87	3,796.02	11,260.85	25.21
228.000-Information Technology	5,590.00	5,590.00	1,913.87	3,676.13	34.24
253.000-Treasurer	29,608.57	29,608.57	7,938.17	21,670.40	26.81
536.000-Sewer System	957,820.70	968,091.70	187,303.14	780,788.56	19.35
537.000-Sewer Lift Stations	23,053.60	23,053.60	6,220.73	16,832.87	26.98
542.000-Read and Bill	62,439.04	62,439.04	15,465.86	46,973.18	24.77
543.401-Flush & TV Sewers	30,904.00	30,904.00	0.00	30,904.00	0.00
543.407-Sewer Rehab Phase 7	179,958.00	179,958.00	0.00	179,958.00	0.00
793.000-Facilities - New City Hall	10,742.93	10,742.93	2,671.87	8,071.06	24.87
850.000-Other Functions	10,000.00	10,000.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES	1,412,006.32	1,422,277.32	269,332.43	1,152,944.89	18.94
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES	1,291,120.00	1,291,120.00	302,914.74	988,205.26	23.46
TOTAL EXPENDITURES	1,412,006.32	1,422,277.32	269,332.43	1,152,944.89	18.94
NET OF REVENUES & EXPENDITURES	(120,886.32)	(131,157.32)	33,582.31	(164,739.63)	25.60
Fund 661 - Motor Pool Fund					
000.000-General	160,270.00	160,270.00	47,596.85	112,673.15	29.70
TOTAL REVENUES	160,270.00	160,270.00	47,596.85	112,673.15	29.70
172.000-Executive	13,606.00	13,606.00	10,856.00	2,750.00	79.79
201.000-Finance,Budgeting,Accounting	7,591.00	7,591.00	2,087.89	5,503.11	27.50
228.000-Information Technology	450.00	450.00	179.06	270.94	39.79
795.000-Facilities - City Garage	178,335.20	199,229.70	29,692.05	169,537.65	14.90

GL NUMBER	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 10/31/2017	AVAILABLE BALANCE	% BDGT USED
TOTAL EXPENDITURES	199,982.20	220,876.70	42,815.00	178,061.70	19.38
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES	160,270.00	160,270.00	47,596.85	112,673.15	29.70
TOTAL EXPENDITURES	199,982.20	220,876.70	42,815.00	178,061.70	19.38
NET OF REVENUES & EXPENDITURES	(39,712.20)	(60,606.70)	4,781.85	(65,388.55)	7.89

Metro Police Authority Offense Summary

Occurred 10/1/2017 - 10/31/2017

Offense	Total Offenses
1313 - 13001 - Assault and Battery/Simple Assault	8
1316 - 13003 - Intimidation	1
1380 - 13003 - Telephone Used for Harassment, Threats	1
1384 - 13003 - Computer/Internet Used for Harassment, Threats	2
2101 - 21000 - Extortion - Threat to Injure Person	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	2
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	2
2299 - 22001 - Burglary -Other Forced Entry	2
2304 - 23006 - Larceny - Parts and Accessories from Vehicle	2
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	3
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	2
2310 - 23007 - Larceny - From Mails	1
2399 - 23007 - Larceny (Other)	3
2503 - 25000 - Counterfeiting of Any Object	1
2505 - 25000 - Pass Counterfeited - Any Object	1
2602 - 26001 - Fraud - Swindle	2
2605 - 26002 - Illegal Use of Credit Card	2
2609 - 26007 - Fraud - Identity Theft	10
2699 - 26001 - Fraud (Other)	5
2804 - 28000 - Stolen Property - Possessing	1
2901 - 29000 - Damage to Property - Business Property	2
2902 - 29000 - Damage to Property - Private Property	1
2903 - 29000 - Damage to Property - Public Property	1
2996 - 29000 - Damage to Property - Throwing Stone, etc., at Train or Motor Vehicle	2
2999 - 29000 - Damage to Property (other)	2
3073 - 30002 - Retail Fraud Theft 1st Degree	1
3081 - 30004 - Organized Retail Fraud - Knowingly Committing an Organized Retail Crime	1
3560 - 35001 - Marijuana - Sell	1
3562 - 35001 - Marijuana - Possess	3
3601 - 11007 - Sex Offense Against Child -Fondling	1
3704 - 37000 - Obscene Material - Possess	1

Metro Police Authority Offense Summary

Occurred 10/1/2017 - 10/31/2017

Offense	Total Offenses
4801 - 48000 - Resisting Officer	1
4803 - 48000 - Making False Report	1
5006 - 50000 - Obstructing Justice	1
5015 - 50000 - Failure to Appear	4
5090 - 50000 - Sex Offender - Failure to Comply with Reporting Duties	1
5215 - 13003 - Threat to Bomb	1
5309 - 53002 - Harassing Communications	1
5311 - 53001 - Disorderly Conduct	1
7070 - 70000 - Runaway	1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	7
8028 - 54002 - Operating with Blood Alcohol Content of .08% or more	2
8031 - 54002 - Operating Under the Influence of Controlled Substance	1
8174 - 54003 - Traffic - Furnish False Info to Police Officer	1
8180 - 54003 - Traffic - Other Hazardous Violations	1
8270 - 54003 - Traffic - Driving on Susp/Revoked/Denied License (Serious Inj)	1
8271 - 54003 - Traffic - No Operators License	2
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	6
8275 - 54003 - Traffic - Driver License Law Violations	1
8940 - 89004 - Warrants - Corporate Summons	3
9906 - 92002 - Civil Custodies - Incapacitation	1
9910 - 93001 - Traffic, Non-Criminal - Accident	47
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	10
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	9
9923 - 95005 - Fire - Suspicious Fires	1
9941 - 98004 - Inspections/Investigations - Other Inspections	1
9942 - 98006 - Inspections/Investigations - Family Trouble	2
9943 - 98007 - Inspections/Investigations - Suspicious Situations	5
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	1
9947 - 99002 - Miscellaneous - Natural Death	1
9953 - 99008 - Miscellaneous - General Assistance	16
9954 - 99009 - Miscellaneous - Non-Criminal	3
9955 - 99008 - Miscellaneous - Assist to EMS	1
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	1
Total	206

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
1313 - 13001 - Assault and Battery/Simple Assault	1765001669			10/3/2017 8:00:00 PM	5324 Daval Dr	McFadden, Stephen
	1765001724			10/11/2017 12:00:00 AM	6136 Sharp Rd	Davies, Anne
	1765001731			10/12/2017 1:22:00 PM	7200 Miller Rd	Grocholski, Andrew
	1765001733			10/12/2017 11:19:00 PM	5205 Ridgebend Dr	Gillett, Nicole
	1765001743			10/14/2017 10:00:00 AM	4965 Schafer Dr Apt 1	Lutz, Christine
	1765001787			10/20/2017 1:43:00 PM	2391 W Reid	Grocholski, Andrew
	1765001813			10/24/2017 7:50:00 AM	1409 W Maple	Ogle, Brian
	1765001810			10/24/2017 8:40:00 AM	8230 Crapo St	Lutz, Christine
1316 - 13003 - Intimidation	1765001735			10/11/2017 8:15:00 PM	1 Dragon Dr	Count: 8 Pizzala, Jeremy
1380 - 13003 - Telephone Used for Harassment, Threats	1765001758			10/17/2017 12:41:00 AM	7364 Crystal Lake Dr Apt#2	Count: 1 Hiben, Blake
1384 - 13003 - Computer/Internet Used for Harassment, Threats	1765001803			10/23/2017 4:04:17 PM	1 Dragon Dr	Count: 1 Pizzala, Jeremy
	1765001873			10/30/2017 10:30:00 PM	303 Loyalist Ln	Grahn, Joel
2101 - 21000 - Extortion - Threat to Injure Person	1765001716			10/10/2017 3:59:54 PM	4308 Grandblanc	Count: 2 Pizzala, Jeremy
						Count: 1

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1765001668			10/3/2017 2:00:00 PM	4490 W Ray Rd	Hiben, Blake
	1765001678			10/4/2017 5:26:00 PM	310 Loyalist Ln	Murphy, Mike
Count: 2						
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1765001838			10/27/2017 10:00:00 AM	5021 Second St	Murphy, Mike
Count: 1						
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	1765001677			10/3/2017 10:00:00 AM	5127 Ridegebend Dr	Adkins, Robert
	1765001681			10/5/2017 9:45:00 AM	4903 Schafer Dr Apt 12	Lutz, Christine
Count: 2						
2299 - 22001 - Burglary -Other Forced Entry	1765001683			10/5/2017 4:30:00 PM	5305 Ridgebend	Ortiz, Ryan
	1765001872			10/29/2017 9:00:00 PM	1159 W Hill Rd	Davies, Anne
Count: 2						
2304 - 23006 - Larceny - Parts and Accessories from Vehicle	1765001859			10/29/2017 12:30:00 AM	5412 Maple Park	Ortiz, Ryan
	1765001875			10/31/2017 7:00:00 PM	2474 W Hill Rd	McFadden, Stephen
Count: 2						
2305 - 23005 - Larceny - Personal Property from Vehicle	1765001797			10/23/2017 11:24:25 AM	8077 Miller Rd	Farlin, Brian
Count: 1						

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1765001715			10/10/2017 2:43:37 PM	5510 Fenton Rd	Pizzala, Jeremy
	1765001756			10/17/2017 9:31:00 AM	1222 W Hill Rd	Davies, Anne
	1765001800			10/20/2017 7:00:00 PM	2202 W Hill Rd	Lutz, Christine
Count: 3						
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	1765001739			10/9/2017 7:30:00 AM	6455 W Grand Blanc Rd	Lutz, Christine
	1765001731			10/12/2017 1:22:00 PM	7200 Miller Rd	Grocholski, Andrew
Count: 2						
2310 - 23007 - Larceny - From Mails	1765001868			10/31/2017 12:01:00 AM	7041 Linden Rd	Davies, Anne
Count: 1						
2399 - 23007 - Larceny (Other)	1765001672			10/3/2017 12:00:00 AM	279 Declaration Ln	Murphy, Mike
	1765001775			10/18/2017 3:00:00 PM	7364 Crystal Lake Dr Apt #2	Murphy, Mike
	1765001902			10/28/2017 10:00:00 PM	2474 W Hill Rd	Davies, Anne
Count: 3						
2503 - 25000 - Counterfeiting of Any Object	1765001710			10/9/2017 9:00:00 AM	5512 Fenton Rd	Murphy, Mike
Count: 1						
2505 - 25000 - Pass Counterfeited - Any Object	1765001763			10/11/2017 12:00:00 PM	5546 Fenton Rd	Murphy, Mike
Count: 1						

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
2602 - 26001 - Fraud - Swindle	1765001704			10/9/2017 2:17:00 PM	7256 Miller Rd	Murphy, Mike
	1765001863			10/30/2017 8:00:00 PM	5344 Wyndemere Sq	Ortiz, Ryan
						Count: 2
2605 - 26002 - Illegal Use of Credit Card	1765001751			10/9/2017 1:30:00 PM	6216 King Arthur Dr	Davies, Anne
	1765001868			10/31/2017 12:01:00 AM	7041 Linden Rd	Davies, Anne
						Count: 2
2609 - 26007 - Fraud - Identity Theft	1765001671			10/4/2017 12:00:00 PM	6045 Birch Dr	Lutz, Christine
	1765001706			10/7/2017 10:00:00 AM	1224 W Grand Blanc Rd	Lutz, Christine
	1765001778			10/8/2017 12:00:00 AM	5351 Greenleaf	Pizzala, Jeremy
	1765001754			10/12/2017 1:30:00 PM	7048 Sharp Rd	Davies, Anne
	1765001747			10/15/2017 10:23:47 AM	8034 Maple St	Pizzala, Jeremy
	1765001811			10/18/2017 12:00:00 AM	7168 Miller Rd	Pizzala, Jeremy
	1765001893			10/20/2017 8:00:00 AM	6023 W Hill Rd	Davies, Anne
	1765001842			10/27/2017 2:23:00 PM	5058 Linden Rd	Lutz, Christine
	1765001860			10/27/2017 4:30:00 PM	9393 Torrey Rd	Davies, Anne
	1765001882			10/31/2017 2:00:00 PM	1250 Kingston Ave	Adkins, Robert
						Count: 10
2699 - 26001 - Fraud (Other)	1765001817			10/7/2017 12:00:00 PM	7383 Grand Pkwy	Grocholski, Andrew
	1765001711			10/10/2017 10:11:10 AM	5402 Gateway	Pizzala, Jeremy
	1765001831			10/16/2017 1:40:00 PM	8021 Miller Rd	Grocholski, Andrew

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
2699 - 26001 - Fraud (Other)	1765001801			10/23/2017 1:52:04 PM	4173 Hickory Ln	Pizzala, Jeremy
	1765001878			10/23/2017 3:00:00 PM	9044 Chelmsford Dr	McFadden, Stephen
						Count: 5
2804 - 28000 - Stolen Property - Possessing	1765001731			10/12/2017 1:22:00 PM	7200 Miller Rd	Grocholski, Andrew
						Count: 1
2901 - 29000 - Damage to Property - Business Property	1765001694			10/7/2017 8:30:00 AM	1331 W Hill Rd	Ortiz, Ryan
	1765001838			10/27/2017 10:00:00 AM	5021 Second St	Murphy, Mike
						Count: 2
2902 - 29000 - Damage to Property - Private Property	1765001830			10/26/2017 1:49:00 PM	7561 Miller Rd	Grocholski, Andrew
						Count: 1
2903 - 29000 - Damage to Property - Public Property	1765001832			10/26/2017 3:15:00 PM	8269 Stagghorn Dr	Davies, Anne
						Count: 1
2996 - 29000 - Damage to Property - Throwing Stone, etc., at Train or Motor Vehicle	1765001771			10/18/2017 11:00:00 AM	7283 Lawrence	Pizzala, Jeremy
	1765001774			10/19/2017 6:30:00 AM	6170 Torrey Rd	Murphy, Mike
						Count: 2
2999 - 29000 - Damage to Property (other)	1765001719			10/10/2017 7:25:00 PM	Sb Us 23 Hwy/baldwin Rd	Badal, John
	1765001879			10/31/2017 10:00:00 PM	4921 Schafer Dr	Pizzala, Jeremy

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
2999 - 29000 - Damage to Property (other)	1765001657			10/2/2017 11:30:00 AM	1222 W Hill Rd	Count: 2 Ortiz, Ryan
3073 - 30002 - Retail Fraud Theft 1st Degree						Count: 1
3081 - 30004 - Organized Retail Fraud - Knowingly Committing an Organized Retail Crime	1765001753			10/17/2017 8:00:00 AM	4141 S Morrish Rd	McKenzie, Sandra
3560 - 35001 - Marijuana - Sell	1765001847			10/27/2017 8:45:00 PM	Miller Rd Fortino Dr	Count: 1 Paul, Nicholas
3562 - 35001 - Marijuana - Possess	1765001743			10/14/2017 10:00:00 AM	4965 Schafer Dr Apt 1	Count: 1 Lutz, Christine
	1765001837			10/24/2017 1:00:00 PM	1 Dragon Dr	Szmansky, Ken
	1765001808			10/24/2017 1:20:00 PM	1409 W Maple	Ogle, Brian
3601 - 11007 - Sex Offense Against Child -Fondling	1765001843			10/27/2017 5:08:27 PM	10060 Fenton Rd	Count: 3 Pizzala, Jeremy
3704 - 37000 - Obscene Material - Possess	1765001805			10/8/2017 9:00:00 PM	8230 Crapo St	Count: 1 Szmansky, Ken
4801 - 48000 - Resisting Officer	1765001743			10/14/2017 10:00:00 AM	4965 Schafer Dr Apt 1	Count: 1 Lutz, Christine
						Count: 1

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
4803 - 48000 - Making False Report	1765001861			10/18/2017 3:51:00 PM	4029 W Grand Blanc Rd	Diem, J.
	Count: 1					
5006 - 50000 - Obstructing Justice	1765001849			10/28/2017 2:34:00 AM	51 13 Colonies Ln	Badal, John
	Count: 1					
5015 - 50000 - Failure to Appear	1765001690			10/6/2017 7:21:00 PM	7520 Linden Rd	Count: 1 Gillett, Nicole
	1765001731			10/12/2017 1:22:00 PM	7200 Miller Rd	Grocholski, Andrew
	1765001831			10/16/2017 1:40:00 PM	8021 Miller Rd	Grocholski, Andrew
	1765001783			10/20/2017 3:22:00 PM	4141 S Morrish Rd	Grocholski, Andrew
Count: 4						
5090 - 50000 - Sex Offender - Failure to Comply with Reporting Duties	1765001824			10/25/2017 9:00:00 AM	4029 W Grand Blanc Rd	Diem, J.
	Count: 1					
5215 - 13003 - Threat to Bomb	1765001872			10/29/2017 9:00:00 PM	1159 W Hill Rd	Davies, Anne
	Count: 1					
5309 - 53002 - Harassing Communications	1765001872			10/29/2017 9:00:00 PM	1159 W Hill Rd	Davies, Anne
	Count: 1					

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
5311 - 53001 - Disorderly Conduct	1765001743			10/14/2017 10:00:00 AM	4965 Schafer Dr Apt 1	Lutz, Christine
	Count: 1					
7070 - 70000 - Runaway	1765001852			10/28/2017 7:54:00 PM	25 Brookfield	RaCosta, Greg
	Count: 1					
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	1765001654			10/1/2017 11:21:06 AM	Hill/gateway	Pizzala, Jeremy
	1765001686			10/5/2017 1:00:00 PM	4187 Birch Ln	Grocholski, Andrew
	1765001723			10/11/2017 3:45:00 PM	Hill/hill-23 Dr	Ortiz, Ryan
	1765001749			10/15/2017 12:55:00 PM	Grand Blanc Rd/mitchell Rd	Murphy, Mike
	1765001770			10/18/2017 4:19:00 PM	7252 Fenton Rd	Pizzala, Jeremy
8028 - 54002 - Operating with Blood Alcohol Content of .08% or more	1765001832			10/26/2017 3:15:00 PM	8269 Stagghorn Dr	Davies, Anne
	1765001855			10/29/2017 3:15:00 PM	5550 Fenton Rd	Grahn, Joel
	Count: 7					
8031 - 54002 - Operating Under the Influence of Controlled Substance	1765001760			10/17/2017 8:10:00 PM	6k Linden	Johnson, Todd
	1765001876			10/31/2017 8:15:00 PM	Miller/seymour	Johnson, Todd
Count: 2						
8031 - 54002 - Operating Under the Influence of Controlled Substance	1765001655			10/1/2017 9:22:00 AM	2435 W Hill Rd	Lutz, Christine
	Count: 1					

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
8174 - 54003 - Traffic - Furnish False Info to Police Officer	1765001790			10/21/2017 2:30:00 PM	Sb 75/maple Rd	Ortiz, Ryan
8180 - 54003 - Traffic - Other Hazardous Violations	1765001698			10/7/2017 11:00:00 PM	Hill Rd/taylor Dr	Count: 1 Gillett, Nicole
8270 - 54003 - Traffic - Driving on Susp/Revoked/Denied License (Serious Inj)	1765001821			10/25/2017 2:37:00 PM	5200 Fenton Rd	Count: 1 Davies, Anne
8271 - 54003 - Traffic - No Operators License	1765001692			10/6/2017 1:58:00 PM	Maple / Elms	Count: 1 Szmansky, Ken
	1765001720			10/10/2017 8:45:00 PM	Miller Rd 3rd St	Paul, Nicholas
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	1765001655			10/1/2017 9:22:00 AM	2435 W Hill Rd	Count: 2 Lutz, Christine
	1765001670			10/3/2017 10:36:00 PM	Hill/hill23	Johnson, Todd
	1765001707			10/10/2017 1:33:00 AM	Fenton Rd Hill Rd	Paul, Nicholas
	1765001722			10/11/2017 12:55:00 PM	Sb 23/reid Rd	Ortiz, Ryan
	1765001760			10/17/2017 8:10:00 PM	6k Linden	Johnson, Todd
	1765001851			10/28/2017 7:32:00 PM	Maple Rd Van Slyke	Paul, Nicholas
						Count: 6

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
8275 - 54003 - Traffic - Driver License Law Violations	1765001667			10/3/2017 5:15:00 PM	Hill/ramp 016a	Ortiz, Ryan
						Count: 1
8940 - 89004 - Warrants - Corporate Summons	1765001734			10/13/2017 9:56:30 AM	1222 Hill Rd	Pizzala, Jeremy
	1765001790			10/21/2017 2:30:00 PM	Sb 75/maple Rd	Ortiz, Ryan
	1765001821			10/25/2017 2:37:00 PM	5200 Fenton Rd	Davies, Anne
						Count: 3
9906 - 92002 - Civil Custodies - Incapacitation	1765001836			10/26/2017 10:50:29 PM	1215 W Grand Blanc Rd	Gilbert, Todd
9910 - 93001 - Traffic, Non-Criminal - Accident	1765001656			10/2/2017 7:20:00 AM	Sb 23/grand Blanc Rd	Ortiz, Ryan
	1765001665			10/3/2017 12:00:00 AM	Elms/miller	McKenzie, Sandra
	1765001664			10/3/2017 12:50:00 PM	Elms Rd/miller Rd	McKenzie, Sandra
	1765001667			10/3/2017 5:15:00 PM	Hill/ramp 016a	Ortiz, Ryan
	1765001674			10/4/2017 3:44:00 PM	Fenton Rd/thornridge Dr	Lutz, Christine
	1765001687			10/6/2017 6:37:00 PM	I-69 Ramp #002c	RaCosta, Greg
	1765001688			10/6/2017 6:55:00 PM	2400 W Grand Blanc Rd	Hiben, Blake
	1765001699			10/8/2017 12:30:00 PM	Elms Rd	Grocholski, Andrew
	1765001702			10/8/2017 9:26:35 PM	Nbus23/hill	McFadden, Stephen
	1765001708			10/10/2017 6:29:00 AM	Eb I-69/ Miller Rd	Lutz, Christine
	1765001721			10/11/2017 6:00:00 AM	Van Slyke Rd	Grocholski, Andrew
	1765001725			10/11/2017 5:17:00 PM	Miller Rd	Grocholski, Andrew

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
9910 - 93001 - Traffic, Non-Criminal - Accident	1765001726			10/11/2017 10:08:00 PM	Morrish Rd/69	McFadden, Stephen
	1765001727			10/11/2017 11:25:00 PM	Baldwin Rd/linden Rd	Gillett, Nicole
	1765001728			10/12/2017 1:59:00 AM	Sb Us 23/grand Blanc Rd	Gillett, Nicole
	1765001729			10/12/2017 6:50:00 AM	Linden/reid Rd	Ortiz, Ryan
	1765001736			10/13/2017 11:40:00 AM	Hill Rd/ Elms Rd	Lutz, Christine
	1765001741			10/13/2017 9:02:00 PM	Hill Rd Van Slyke	Paul, Nicholas
	1765001744			10/14/2017 11:55:00 AM	Hill Rd And Van Slyke	Murphy, Mike
	1765001746			10/14/2017 4:15:00 PM	Us 23 And Hill Rd	Murphy, Mike
	1765001825			10/16/2017 7:17:00 AM	Ingalls St	Grocholski, Andrew
	1765001752			10/17/2017 7:18:00 AM	Sb Us-23/w. Hill Rd Exit Ramp	Davies, Anne
	1765001761			10/18/2017 7:04:00 AM	Miller Rd/ Bristol Rd	Lutz, Christine
	1765001762			10/18/2017 8:40:00 AM	Ingalls St/ School St	Lutz, Christine
	1765001773			10/19/2017 7:32:00 AM	Vanslyke Rd/ Southwyck Dr	Lutz, Christine
	1765001779			10/20/2017 12:11:00 PM	Miller Rd	Grocholski, Andrew
	1765001784			10/20/2017 4:44:00 PM	Us- 23	RaCosta, Greg
	1765001795			10/21/2017 1:40:00 AM	Hill Rd/elms Rd	McFadden, Stephen
	1765001788			10/21/2017 9:20:00 AM	W Hill Rd	Grocholski, Andrew
	1765001789			10/21/2017 11:55:00 AM	6272 Miller	Szmansky, Ken
	1765001791			10/22/2017 2:42:00 AM	Sb I-75/fenton Rd	Gillett, Nicole
	1765001798			10/22/2017 12:13:00 PM	I69/morrish	Hosie, Tom

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer	
9910 - 93001 - Traffic, Non-Criminal - Accident	1765001793			10/22/2017 7:19:00 PM	Grand Blanc Rd/Jennings Rd	Gillett, Nicole	
	1765001799			10/23/2017 12:30:00 PM	Baldwin Rd & Torrey Rd	Farlin, Brian	
	1765001807			10/24/2017 12:25:00 PM	Fenton Rd & Baldwin Rd	Farlin, Brian	
	1765001816			10/25/2017 11:36:00 AM	5512 Fenton Rd	Grocholski, Andrew	
	1765001833			10/26/2017 3:45:00 PM	Sb Us23/ Grand Blanc	McKenzie, Sandra	
	1765001834			10/26/2017 4:20:00 PM	Grand Blanc Rd/Elms Rd	McFadden, Stephen	
	1765001840			10/27/2017 12:50:00 PM	Miller Rd And Bristol Rd	Murphy, Mike	
	1765001844			10/27/2017 4:27:00 PM	Elms Rd/ Miller Rd	Lutz, Christine	
	1765001846			10/27/2017 7:25:00 PM	1127 Lakeview Cir	Adkins, Robert	
	1765001857			10/29/2017 9:10:00 PM	Sb Us 23 & Reid Rd	Hiben, Blake	
	1765001858			10/30/2017 6:53:00 AM	9448 Forestview Cir	Davies, Anne	
	1765001864			10/30/2017 6:21:00 PM	Linden Rd & Baldwin Rd	Hiben, Blake	
	1765001865			10/30/2017 6:57:00 PM	Maple/pilgrim	Johnson, Todd	
	1765001874			10/31/2017 5:11:00 PM	7567 Miller Rd	McKenzie, Sandra	
	1765001877			10/31/2017 9:09:00 PM	Linden Rd & Regency Rd	Hiben, Blake	
	Count: 47						
	9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1765001680			10/5/2017 12:30:00 PM	6220 Lehman Dr	Pizzala, Jeremy
1765001697				10/8/2017 1:02:00 AM	4141 S Morrish Rd	RaCosta, Greg	
1765001737				10/9/2017 7:00:00 AM	4141 S Morrish Rd	Pizzala, Jeremy	
1765001705				10/9/2017 3:00:00 PM	8200 Burkshire Cir	Murphy, Mike	
1765001755				10/17/2017 9:17:00 AM	3500 Blk Miller Rd	McKenzie, Sandra	
1765001772			10/18/2017 7:51:00 PM	8230 Crapo St	Paul, Nicholas		

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1765001804			10/23/2017 4:50:00 PM	Mobile	Farlin, Brian
	1765001841			10/27/2017 1:22:00 PM	1 Dragon Dr	Murphy, Mike
	1765001856			10/29/2017 2:00:00 PM	1159 W Rowland St	Grahn, Joel
	1765001867			10/31/2017 7:00:00 AM	8326 Grand Blanc Rd	McKenzie, Sandra
Count: 10						
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1765001765			10/18/2017 11:00:00 AM	2511 W Grand Blanc Rd	Selvia, Courtney
	1765001766			10/18/2017 11:00:00 AM	2511 W Grand Blanc Rd	Selvia, Courtney
	1765001767			10/18/2017 11:00:00 AM	2511 W Grand Blanc Rd	Selvia, Courtney
	1765001764			10/18/2017 11:00:00 AM	2511 W Grand Blanc Rd	Selvia, Courtney
	1765001776			10/19/2017 11:00:00 AM	3028 W Cook Rd	Selvia, Courtney
	1765001781			10/20/2017 2:11:00 PM	2511 W Grand Blanc Rd	Pizzala, Jeremy
	1765001782			10/20/2017 2:11:00 PM	2511 W Grand Blanc Rd	Pizzala, Jeremy
9923 - 95005 - Fire - Suspicious Fires	1765001822			10/25/2017 3:30:00 PM	2511 W Grand Blanc Rd	Selvia, Courtney
	1765001823			10/25/2017 3:30:00 PM	2511 W Grand Blanc Rd	Selvia, Courtney
	Count: 9					
9941 - 98004 - Inspections/Investigations - Other Inspections	1765001666			10/3/2017 7:15:00 AM	1073 W Hill Rd	Ortiz, Ryan
	1765001869			10/3/2017 2:43:00 PM	4029 W Grand Blanc Rd	Selvia, Courtney
Count: 1						
Count: 1						

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
9942 - 98006 - Inspections/Investigations - Family Trouble	1765001700			10/8/2017 12:30:00 PM	3268 W Grand Blanc Rd	Davies, Anne
	1765001792			10/22/2017 1:23:00 AM	1198 Deer Creek Trl	Gillett, Nicole
						Count: 2
9943 - 98007 - Inspections/Investigations - Suspicious Situations	1765001684			10/5/2017 7:00:00 PM	3459 Mundy Ave	Davies, Anne
	1765001696			10/6/2017 12:00:00 PM	4445 W Cook Rd	Ortiz, Ryan
	1765001748			10/15/2017 2:03:00 AM	2460 W Hill Rd	Lutz, Christine
	1765001819			10/24/2017 4:12:00 PM	5406 Gateway Ctr Ste A	Grahn, Joel
	1765001853			10/29/2017 10:00:00 AM	4369 W Roundhouse Rd	Grahn, Joel
					Count: 5	
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	1765001718			10/10/2017 5:00:00 PM	345 Loyalist Ln	Badal, John
						Count: 1
9947 - 99002 - Miscellaneous - Natural Death	1765001738			10/13/2017 12:39:00 PM	7346 Crystal Lk Apt 7	Lutz, Christine
						Count: 1
9953 - 99008 - Miscellaneous - General Assistance	1765001605			10/6/2017 11:30:00 AM	1493 W Maple	Grocholski, Andrew
	1765001691			10/6/2017 6:59:00 PM	8546 Miller Rd	McFadden, Stephen
	1765001732			10/7/2017 12:00:00 PM	1120 Deer Creek Trl	Ortiz, Ryan
	1765001713			10/10/2017 1:03:00 PM	2455 W Hill Rd	Pizzala, Jeremy
	1765001730			10/12/2017 7:33:00 AM	6075 Hill-23 Dr	Lutz, Christine
	1765001750			10/12/2017 12:00:00 PM	8443 Bristol Rd	Grocholski, Andrew

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
9953 - 99008 - Miscellaneous - General Assistance	1765001815			10/15/2017 10:56:00 AM	5081 Torrey Rd	Grocholski, Andrew
	1765001759			10/17/2017 6:50:00 PM	5186 Fenton Rd	Gillett, Nicole
	1765001786			10/20/2017 7:56:45 PM	10281 S Jennings Rd	Gilbert, Todd
	1765001794			10/22/2017 9:48:00 PM	8020 Fenton Rd	Hiben, Blake
	1765001826			10/23/2017 10:55:00 AM	5131 Helmsley Dr	Farlin, Brian
	1765001818			10/25/2017 12:37:00 PM	2452 W Hill Rd	Davies, Anne
	1765001835			10/26/2017 8:25:14 PM	Reid Rd / Torrey Rd	Gilbert, Todd
	1765001850			10/28/2017 2:49:00 PM	5378 Fenton Rd	Grocholski, Andrew
	1765001854			10/29/2017 2:20:00 PM	5186 Fenton Rd	Grahn, Joel
	1765001870			10/31/2017 12:32:00 PM #8	7365 Crystal Lake Dr Apt #8	Ortiz, Ryan
						Count: 16
9954 - 99009 - Miscellaneous - Non-Criminal	1765001693			10/7/2017 9:45:00 AM	43004 Williams St	Grocholski, Andrew
	1765001820			10/24/2017 4:45:00 PM	9171 Sharp Rd	McKenzie, Sandra
	1765001866			10/30/2017 9:35:00 PM	5327 Don Shenk Dr	McFadden, Stephen
						Count: 3
9955 - 99008 - Miscellaneous - Assist to EMS	1765001701			10/8/2017 12:41:00 PM	3162 W Cook Rd	Ortiz, Ryan

Metro Police Authority Offense File Classes

Occurred 10/1/2017 through 10/31/2017

Offense	Case Number	Grid	Sector	Occurred On	Location	Reporting Officer
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	1765001845			10/27/2017 3:48:00 PM	4290 S Morrish Rd	Murphy, Mike
Count: 1						
Total: 206						

BID TABULATION SHEET

Date: 11-22-17
 Time: 10:00
 Opened at: 10:00 am.

Opened by: Adam Zettel
 Witness: Connie Eskew
 Bidding for: Rehabilitation

City Council Packet

Name and address of bidder	Bid Amount	Remarks
Mid Michigan Renovations	\$60,199.14 Base	
Ohio 1 Mi.	Alternate \$15,157.32	
Bedrock Building	\$48,650.00	
Linden, Mi.	Alternate \$14,300.00	
Oak Construction	Base \$62,500.00	
Flushing, Mi	Alternate \$14,600.00	
53 Woodside Builders	Base \$111,600.00	
Swartz Creek	Alternate \$26,000.00	

**NOTICE OF REQUEST FOR BIDS
CITY OF SWARTZ CREEK**

The City of Swartz Creek will be accepting bids for the rehabilitation of one (1) residential structure from qualified contractors. Bids must be submitted on the bid forms furnished by the city. Specifications may be picked up at the city offices Monday, 8:00 a.m. to 6:00 p.m., Tuesday-Thursday, 8:00 a.m. to 4:30 p.m., and Friday, 8:00 a.m. to 12:00 p.m. Bids will be accepted until 10:00 a.m. Tuesday, November 22, 2017 at the City Offices at 8083 Civic Drive, Swartz Creek MI, 48473 at or soon after which time the bid opening will take place. All bids shall be read aloud. All bids must be sealed and labeled "REHABILITATION OF RESIDENTIAL BUILDING BID - CITY OF SWARTZ CREEK". Contact Adam Zettel at (810) 635-4464 for further information.

The right is reserved by the City of Swartz Creek to accept any bid, to reject any or all bids, and to waive any irregularities in any bid, in the interest of the City of Swartz Creek. The city is an equal opportunity employer.

*****End of Notice*****

PUBLISH: November 9, 2017

PROOF REQUIRED

THE SWARTZ CREEK VIEW

Please bill the: City of Swartz Creek
 8083 Civic Drive
 Swartz Creek, MI 48473

**REQUEST FOR BIDS
RESIDENTIAL STRUCTURE REHABILITATION
CITY OF SWARTZ CREEK
NOVEMBER 2017**

Overview

The City of Swartz Creek, Michigan is seeking proposals for the rehabilitation of one (1) residential structure located in the city. The structure is vacant and has been cleaned and sanitized by a professional. Work is expected to be completed by March 31, 2018.

Swartz Creek is located approximately 7 miles west of downtown Flint, Michigan, near the western edge of Genesee County. The structure is located in the Winchester Village Subdivision at 5256 Don Shenk Drive, approximately ½ east of Seymour Road and ½ mile south of Miller Roads.

Qualification Requirements

Bids are solicited only from responsible bidders known to be experienced and regularly engaged work of similar character and scope to that covered in this Request for Bids (“RFB”). Satisfactory evidence that the bidder has the necessary capital, equipment and personnel to do the work may be required.

Bid Form

Sealed bids must be submitted on the bid forms furnished by the city. All bids must be filled out in ink or type written and shall be legally signed with the complete address of the bidder given thereon. Bidders not responding to all information requested in this RFB may have their bids rejected. The city council reserves the right to reject any and all bids and to accept any bid which in its opinion, is most advantageous to the city. Bids submitted must remain valid for at least ninety (90) days past the response date provided in this RFB.

Response Date

To be considered, sealed bids must be received at the City offices, 8083 Civic Drive, Swartz Creek, MI 48473, on or before 10:00 a.m. on Tuesday, November 22, 2017. The City offices are open Monday between 8:00 a.m. and 6:00 p.m., Tues thru Thursday between 8:00 a.m. and 4:30 p.m, Friday between 8:00 a.m. and 12:00 p.m., excluding holidays. Contractors mailing bids should allow adequate delivery time to assure timely receipt of their bids. Sealed envelopes containing bids must be clearly marked on the outside with the contractor’s name and “REHABILITATION OF RESIDENTIAL BUILDING BID- CITY OF SWARTZ CREEK.”

Opening of Bids

All bids received will be publicly opened and read at city hall at or soon after 10:00 a.m. on Tuesday, November 22, 2017. All bidders are invited to be present.

Rejection of Bids

The city reserves the right to reject any or all bids, in part or in their entirety, or to waive any information or defect in any bid, or accept any bid which, in its opinion is deemed most advantageous to the city.

Explanations and Alternate Bids

Explanations desired by a prospective bidder shall be requested of the city in writing, and if explanations are necessary, a reply shall be made in the form of an addendum, a copy of which will be forwarded to each bidder. Every request of such explanations shall be in writing and addressed to: Adam Zettel, City of Swartz Creek, 8083 Civic Drive, Swartz Creek, MI 48473.

Contract Execution

By signing the bid form, the bidder agrees to all terms and conditions included in the bid specifications, including project scope and offered bid price. The bidder to whom the contract is awarded may be required, within ten (10) calendar days after the notice of award, to enter into a separate written contract with the city. Failure to execute a contract upon request of the city will be considered abandonment of the award and the city shall have no further obligation to that bidder.

Incurring Costs

The city is not liable for any costs incurred by contractors prior to the issuance of the contract.

Material Submitted

All materials submitted as part of a bid will become the property of the city. The city reserves the right to use any and all ideas presented.

Length of Contract

Bids shall address, to the greatest extent possible, all possible service delivery impacts, including but not limited to, bid prices, equipment, etc., throughout the term of the contract. The city seeks to have the rehabilitation of a residential building at 5256 Don Shenk Drive completed by March 31, 2018. This contract shall also be subject to appropriation by city council. In the absence of an appropriation, a contract issued pursuant to this RFB shall be void and of no effect.

Rehabilitation of a Residential Building Bid Specifications

Definitions

“bids”- shall be defined as an announcement of terms indicating what items are needed to complete a project.

“bidders”-shall be defined as any person(s) or company that attempts to meet the terms of the bid.

“city”- shall mean the City of Swartz Creek.

“contract”- shall mean the contract between the City and the Successful Bidder.

“successful bidder”- shall be defined as the bidder who is chosen by the City Council to enter into contract with the City.

These definitions are meant as guides for understanding and are not binding explanations.

Description

The successful bidder should possess broad expertise in home building and/or restoration. Services required may include any of the following:

- A. Providing advice on matters and participate in the planning related to the rehabilitation and clean-up of the residential building located at 5256 Don Shenk Drive. (See Floor Plans and Pictures for property details).
- B. Preparing necessary reports to the city related to the project’s progress.
- C. Providing project management and inspections during the preparation, rehabilitation, and clean-up and providing any requested reports to the zoning/building administrator, or their designee.
- D. Professional support and advice to the zoning/building administrator.
- E. Providing other related services as requested by the City of Swartz Creek.

Qualifications

A description of the primary contact’s background, as well as the company’s background and previous experience shall be included with the proposal. Background information and experience shall also be submitted for all key personnel that will be working with the city.

In the event that portions of the work are to be subcontracted or a joint affiliation utilized, detail of such affiliation shall be furnished along with the same information as required for the bidder.

Requirements

- A. Proof of State of Michigan builders license and any other licenses or certifications.
- B. Availability and ability to perform the work and coordinate and schedule the work with others involved on the project.
- C. Ability to communicate and work effectively with the City of Swartz Creek, its officials, administration, staff, and consultants with respect to any of the services required.
- D. Ability to work effectively with public agencies and officials.
- E. Thorough knowledge of the residential building and trade disciplines.
- F. Ability to submit reviews, reports, and inspection results in writing and in a timely manner to the City of Swartz Creek, if so requested.
- G. The successful bidder or their representative shall attend any regular or special meetings, as requested by the city.
- H. Ability to meet or accomplish the following specific project requirements:
 - 1. Successful bidder, at successful bidder’s cost, shall secure the necessary permits, including building and trade permits and a soil erosion permit (if required) from Genesee County.

2. As work progresses, carefully clean and keep the project site clean from rubbish and refuse.
3. Remove all building material, rubbish or refuse from the project site daily; no material or debris may be buried on site.
4. All construction equipment shall be removed from the property as soon as possible.
5. Furnish to the city all documentation regarding the proper disposal of all rubbish, oil refuse, and any other debris.
6. The successful bidder shall keep the surface of the sidewalks and streets affected by its work, including decking and temporary paving, in a clean, neat, and safe condition, limiting to the extent possible dust and smoke on and around the project site. The successful bidder shall sprinkle with water or otherwise treat the site surface and surrounding area being used by the contractor (i.e. street, right-of-way, etc.) sufficiently to keep down any dust generated during the progress of work. Successful bidder must remove all piles of dirt or debris.
7. All equipment and material used in the process shall be contained within the property boundaries. Unless prior written permission is obtained from property owners, the successful bidder shall not use the adjacent properties.
8. There shall be NO fires of any kind or burning of any debris.
9. If successful bidder encounters asbestos or asbestos type material, successful bidder shall immediately stop work and notify Michigan Department of Environmental Quality Air Quality division and the city.
10. Limit hours of operation for heavy equipment to Monday through Friday during the hours of 8:00 a.m. to 6:00 p.m. Special hours of operation outside the normal hours must be approved by the city.

The Proposal

A response to this RFB must outline in detail the manner in which they would work with the city to fulfill the city's needs. The outline at a minimum shall address:

- A. The designation and location of the bidder's primary contact (one person preferred), support staff and the associate personnel, and the overall relationship, which will be established between the bidder and the city. Further, the qualifications and experience of the primary and main secondary contacts should be included within the proposal.
- B. Communicating and coordinating procedures. Each bidder shall include, within their proposal, the pertinent form(s) to be utilized for progress report(s) to the city.
- C. The bidder's capabilities to perform the necessary rehabilitation and clean-up.
- D. The general manner in which work will be performed.
- E. The experience and references for those who will perform work.
- F. The complete list of subcontractors and licensed trade professionals.
- G. The location to which any debris will be taken and description of how that will occur.
- H. Bid should include any cost to obtain necessary permit and materials as to provide compliance with the law and this bid.

Bidder Responsibility

The City of Swartz Creek will not be liable for any cost incurred in the development of a proposal responsive to this request. By submitting a bid to the work, the bidder represents that it is fully informed concerning the scope of the project, the requirements of the contract, the physical conditions likely encountered in the work, and the character, quality and quantity of the services required by the city. If a bidder desires to do a site visit and tour or otherwise observe the properties and inside of the structures to better inform bidder of the above, bidder must contact the building official, Mr. Matt Hart, through the city office. Site visits are subject to availability of the building official.

The successful bidder shall furnish all labor materials, supplies, devices, or tools needed to perform the required services. The bidder will not be entitled to additional compensation if it later determines that conditions require methods or equipment other than those anticipated in making its bid. In addition, the successful bidder shall provide all vehicles and other equipment and material necessary for work. Bidders having questions regarding this RFB should request clarification prior to submittal of a bid. Negligence or inattention of the bidder in filing a bid, or in any phase of the performance of the work, shall be grounds for refusal of the city to agree to additional compensation. Bidders having questions regarding this RFB contact the city for clarification.

Safety

The successful bidder shall comply with the Safety Rules and Regulations of the Associated General Contractors of America, the Occupational Safety and Health Standards of the Construction Industry, State of Michigan, Department of Energy, Labor & Economic Growth, for the protection of workers on this project.

All equipment and work shall conform to the requirements of the Occupational Safety and Health Act and Michigan Department of Labor Occupational Safety Standards, as amended.

The successful bidder shall observe city ordinances relating to obstruction of streets, and shall obey all laws and city ordinances controlling or limiting those engaged in the work. The successful bidder shall handle the work in a manner that will cause the least inconvenience and annoyance to the general public and to the property owners.

Assignments or Subcontracting

The successful bidder shall not assign, subcontract or otherwise transfer its duties and/or obligations under this proposal, without prior written consent of the city. If the bidder anticipates that it will need to subcontract its duties in order to fulfill the contract requirements, that information must be disclosed in the bidder's response.

Fair Employment Practices

The successful bidder agrees to not discriminate against any employee or applicant for employment, to be hired in the performance of the contract with respect to hire, tenure, term, conditions or privileges of employment, or any other matter directly or indirectly related to

employment, because of sex, race, color, religion, national origin, ancestry handicap or any other basis prohibited by state or federal law or regulations.

Contractor's Payment of Taxes, Permits, Etc.

The successful bidder shall be solely responsible for:

- a. Payment of wages to its work force in compliance with all federal and state laws, including the federal and state wage and hour laws.
- b. Payment of any and all FICA, unemployment contributions and other payroll-related taxes or contributions required to be paid by the successful bidder under state and federal law.
- c. Payment of all applicable federal, state, or municipal taxes, charges or permit fees, whether now in force or subsequently enacted.
- d. Payment of any and all suppliers, merchants or vendors from whom the successful bidder obtains items and materials related to the contract.

The successful bidder shall indemnify and hold the city harmless from all claims arising from the foregoing payment obligations of the successful bidder.

Damage to Persons or Property

The successful bidder also accepts sole responsibility for any damage to any person or damage to public, or private property resulting from their performance of the work, whether based on negligence or any other legal or equitable claim.

The successful bidder will protect, defend and hold harmless, the city from any and all damage, claim liability, or expenses whatsoever, or amounts paid in compromise there of arising out of or connected with the performance of this contract, including those related to the successful bidder's (or its subcontractors') negligence.

Insurance

A. Liability Coverages

1. The Successful Bidder shall furnish at his own expense and keep in full force during the terms of this contract the following coverages which shall list the city as an additional insured:
 - Insurance covering bodily injury in the minimum sum of \$1,000,000 for each occurrence
 - Insurance covering property damage in the minimum sum of \$200,000 for each occurrence, \$100,000 aggregate.
 - Automobile liability insurance in the minimum of \$500,000 combined single limit for bodily injury and property damage.
2. Workers Compensation Compliance

Successful bidder shall also comply with all requirements of the Michigan Workers' Compensation Law and shall at his own expense, maintain such insurance, including employer's liability, as will protect him from claims

under said law and from any other claims for personal injuries, including death which may arise from the operations under the contract, whether operations be by himself or anyone directly or indirectly employed by him.

B. Certificates of Insurance

Included in bid package, bidders shall provide the city complete certificates of insurance to meet the above requirements. Policies shall be endorsed to provide the city at least thirty (30) days written notice of reduction, cancellation, or intent not to renew coverages as called for above.

If insurance is canceled, reduced, non-renewed or otherwise is not in effect to the minimum required coverage, the successful bidder must cease work on this bid.

C. Submission of Policies and Certificates of Insurance

The successful bidder shall provide the city with a copy of its required insurance policies and certificates of insurance as described above. If the successful bidder does not provide such materials in the time provided for, the successful bidder will be disqualified and the bid will be awarded to the next lowest bidder or in the creation of a new request for bid.

Quality of Service

The city expects the successful bidder to maintain all equipment in a clean and well-operating fashion, with special consideration for proper maintenance and care of all elements, items and equipment mentioned in this document. The successful bidder will operate in a professional manner and keep all noise and other nuisances to a minimum at all times while under contract with the city. The city is looking to inconveniencing the public as little as possible, considering the service the successful bidder is providing. The successful bidder shall file all documents outlined in this RFB in a timely and well-organized manner.

Operation of Vehicles

The successful bidder shall operate all company vehicles in a manner so as to not impede traffic flow on city streets. Company vehicles are not to be left unattended for any reason except for emergencies or in the actual performance of the job. When a vehicle is left unattended for the actual performance of the job, it shall be according to city codes and ordinance in place at that time.

Support Facilities

Successful bidder shall have sufficient staff and communications facilities to assure ready accessibility and prompt response to the needs of the City.

Breach of Contract and City's Right to Terminate Contract

In the event that any of the provisions of this bid and/or resulting contract are breached by the successful bidder, the city shall give written notice to the successful bidder of the breach or pattern of behavior that constitutes the breach and allow the successful bidder to resolve the breach or pattern of behavior that constitutes the breach within ten (10) calendar days of the successful bidder's receipt of notice. If the breach or pattern of behavior is not resolved, then the city manager of the City of Swartz Creek shall have the right to cancel any contract by sending written notice to the successful bidder of cancelation.

If the successful bidder should be judged bankrupt, if it should make a general assignment for the benefit of its creditors, if a receiver should be appointed on account of its insolvency, if it should persistently or repeatedly refuse to supply enough labor, materials and/or equipment to meet the scope of work of the contract, if it should persistently disregard laws of the State of Michigan and/or ordinances of the city, or if it fails to comply and fulfill its obligations under any provision of the contract resulting from its bid, the city may, without prejudice to any other right or remedy, terminate the contract immediately.

If the successful bidder fails to perform or complete the rehabilitation and clean-up of the residential buildings as agreed or otherwise breaches its duties under this bid or the resulting contract, the successful bidder shall be reasonable for any and all costs the city incurs in obtaining satisfactory performance of the project and/or litigation costs and attorney's fees to enforce its rights under the bid and this contract. Such relief shall be in addition to any other legal and equitable remedies available to the city.

City's Right to Modify Contract

The city reserves the right to negotiate with the successful bidder for a change in terms of the contract during the term of the contract and to make adjustment relative to the implementation of a change that reduces or modifies the need for the engineering services. If the city and the successful bidder are unable to agree on a revised contract, the city may seek new proposals and, upon a minimum of ten (10) calendar days written notice from the city, may terminate the unexpired portion of the contract. The city shall not be liable for any cost under this section beyond the contract price for the period where service was actually provided.

No Conflict of Interest

The bidder must provide a statement that it has no conflicting financial or professional interests and is qualified to perform the services requested.

References

All bidders shall include a list of current and prior projects similar to that proposed in this RFB as references for qualifying experience. The name, address, and telephone numbers of the responsible individual(s) at the reference project site who may be contacted shall be included. Particular attention will be paid to references from other municipalities and/or public sector entities within Genesee, Shiawassee, Livingston and Oakland Counties.

Payment

The city shall pay for acceptable work within thirty (30) days of receipt of invoice, except that prior to approval of and final payment for the completion of the project, the successful bidder must thoroughly clear the project site and any other place affected by the work of all debris to the city's satisfaction, in the city's sole discretion. The city has the right to withhold 10% of progress payments as retainage.

**BID FORM
REHABILITATION OF RESIDENTIAL BUILDING
LOCATED AT 5256 DON SHENK DRIVE
SWARTZ CREEK, MICHIGAN**

To: The City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Project: Swartz Creek Neighborhood Stabilization Home Renovation Program
5256 Don Shenk Drive, Swartz Creek, Michigan

Name of Bidder: Bedrock Building, Inc.

Address: 5136 N. Linden Rd, Flint, MI 48504

Telephone: 810-691-0808 **Date:** 11-21-2017

To: City Manager, City of Swartz Creek

I, the undersigned, have received the Scope of Work for the Renovation Work on the above named project from the City of Swartz Creek. I have also received the Addenda acknowledged below and have included all their provisions and costs in my Bid. Having carefully considered and examined all Contract Documents, having visited the site and examined all conditions affecting the work, I submit the following Bid and hereby agree:

1. To furnish all labor, services, material, equipment and coordination of trades required to perform all work in strict conformance with the Contract Documents, including all commissions, overhead, taxes, fees and profit.
2. To complete the work by the time stipulated on the Proposal Form and under the conditions as outlined in the Contract Documents.
3. To hold my Bid open for a maximum period of sixty (60) days.

BASE BID: Proposal for the Work of Home Rehabilitation Project at 5256 Don Shenk Drive, Swartz Creek, MI as outlined in the attached scope of work.

Forty eight thousand six hundred fifty ⁰⁰/₁₀₀
Amount in Words

\$ 48,650 ⁰⁰

Alternates

I, the undersigned, hereby agree to include the following specified alternates, if accepted, for the sums listed:

ALTERNATE #1: Amount to be added to the Base Bid for the Work of finishing the Basement as outlined in the attached scope of work. Alternate includes all trades as required.

Amount in Words

Fourteen thousand three hundred (add) \$ 14,300 .⁰⁰

Addenda

I, the undersigned, hereby acknowledge receipt of the following addenda:

Addendum

Date

Waiver

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished with this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

Bid Non-Collusive

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

Legal Status of Bidder

The Bidder declares the following legal status: (Check One)

[] A Corporation organized and existing under the laws of the State of Michigan

A Partnership consisting of the following partners:

An individual doing business as:

Acceptance

I, the undersigned, upon notification of the acceptance of the proposal, agree to the terms and conditions of the bid specifications for the above work, for the above stated compensation. Further I agree, if awarded the contract, to execute and deliver to the Owner within 10 days after the signing of the contract, Certificates of Insurances in amounts satisfactory to the Owner. NOTE: The Owner reserves the right to require the Contractor to furnish Performance, and Labor and Material Bonds at the Owner's discretion. Owner will pay costs of said bonds if requested.

Respectfully submitted;

BY:

Signature

Michael E Foy, President
Printed Name and Title

END OF PROPOSAL FORM

Bidder shall complete and submit with their bid the following breakdown of Associated Costs for each Item listed. These costs are to assist the Owner in evaluating bids received and to help negotiate any changes to the Scope of Work that may arise or that are required.

SWARTZ CREEK NEIGHBORHOOD STABILIZATION

HOME RENOVATION PROGRAM

5256 Don Shenk Drive, Swartz Creek

Item:	Description of Work:	Associated Cost:
Scope of Site and Exterior Work		
Item 1	Remove branch overhanging front of house and all Catulpa trees (11 of approximately 2" to 4" diameter) from backyard. Grind or remove stumps.	\$ 600
Item 2	Install emergency egress window and well with cover in basement. Window unit shall be a vinyl casement meeting minimum size for emergency egress. Window sill shall be maximum 44" above basement floor.	\$ 3000
Item 3	Repair/straighten lower front porch step, replace railing post cap, clean all wood of deck and railing and stain deck, railing and skirting.	\$ 600
Item 4	Clean all wood of rear deck, step and railing and stain deck and railing	\$ 400
Item 5	On house and garage remove existing asphalt shingle roofing and underlayment to roof deck, repair any damaged roof deck; install ice and water protection membrane at eaves, minimum 15 lb asphalt felt underlayment and 30 year architectural laminated tab asphalt shingle. Install continuous shingle over type ridge vent on all ridges of house.	\$ 6500
Item 6	Reseal all joints in roof structure of three season room.	\$ 350
Item 7	Repair/replace damaged wall sheathing on rear interior wall of garage.	\$ 200
Scope of Interior Work		
Item 8	Demolition of the following items:	\$
300	- All existing trims, casings, mouldings and baseboards throughout first floor.	
100	- All interior doors and jambs (6 units).	
25	- Living room front window.	
50	- Range and dishwasher units.	
300	- Stud and gypsum board wall for new closet doors in bedroom adjacent to Living Room. <i>Frame +</i>	2,700
400	- All remaining stud wall framing, wood furring on exterior walls, raised bathroom floor and suspended ceiling grid in basement.	
1500	- Sawcut and remove concrete basement wall for new emergency egress window. <i>N wall ?</i>	
25	- Miscellaneous curtain rod holders, corner wall shelf, etc.	

Item 9	Construct new 2x4 stud walls with gypsum board finish for new closets at west end of Living Room. Locate walls on infill patch of wood floors. Infill recessed area of floor in new bedroom closet.	\$ 500
Item 10	Install new wood door casings, window casings and jambs, and baseboard trims throughout first floor. Trim shall be primed pine or poplar of the following style: <ul style="list-style-type: none"> - Casings: 9/16" x 2-1/4" Mission CSG - Baseboards: 9/16" x 3-1/4" Colonial Base Install wood trim, fastened to ceiling in front of existing metal bi-fold closet doors, to close gap to 1/4". Install shelf with hang rod in both new closets.	\$ 750
Item 11	Install new pre-hung interior room and closet doors equal to the following: <ul style="list-style-type: none"> - Swing Doors: MasterCraft Primed Raised Square 2-Panel Hollow Core, Model #4100415 - Bi-fold Closet Doors: Designer's Image, Pine Prefinished White Full Louvered, complete with track and hardware; Model #4132207 Provide required hardware needed to repair existing metal bi-fold closet doors to working order.	\$ 6 7 3000
Item 12	Install new door hardware on all new interior doors equal to Schlage Dexter Seville, Satin Nickel finish. Provide Passage and Closet sets as required. Install new door closer on existing front screen door.	\$ 200
Item 13	Install new vinyl window unit with insulating glass in Living Room. Window configuration shall match existing unit.	\$ 900
Item 14	Replace patched in board "flooring" on right side of front door to match wood flooring; install additional wood flooring in new bedroom closet at new floor infill; sand, stain and finish all wood floors on first floor (Bedrooms, Hall and Living Room).	\$ 4,000
Item 15	Install Congoleum DuraCeramic Dimensions Carrara 12" x 24" Vinyl Tile flooring in Bathroom. Lay tile with long dimension parallel with entrance door to Bathroom as shown on drawing.	\$ 500
Item 16	In Bathroom install Glacier Bay Artisan 36.5 in wide Bath Vanity in Chestnut with Cultured Marble Vanity Top in White with White Basin, Model # PPARTCHT36DY. Install matching mirror above unit.	750
Item 17	Provided required patching, prep and painting of the following: <ul style="list-style-type: none"> - All walls, ceilings and bulkheads throughout first floor. - All new interior doors and existing metal bi-fold closet doors. - All new wood door casings, window casings and jambs, and baseboard trims throughout first floor. - All exterior concrete walls within basement. - Garage entry door. 	\$ 4000

LR 21x15
NE Bed 10x10
Hall 12x3
W Bed 15x12
S Bed 12x12
Bath 6x5

Item 18	Replace insulated glass unit (22"x64") in exterior door of three season room.	\$ 250
16' Item 19	In Kitchen remove existing ceramic tile behind range and install glass tile wall finish from top of solid surfacing backsplash to underside of cabinets. Tile shall be Aspect Glass Peel and Stick Matted Mosaic Subway, Frost #A55-63. Install trim edge at exposed edges, Matte White #932-01.	\$ 950
Item 20	Provide the following new kitchen appliances, white finish: - Gas range; Frigidaire 30" Gas 5.0 cu ft Range, Model #FFGF3054TW.. - Dishwasher; Frigidaire 3-CycleBuilt-In, Model #FFBD2406NW.	\$ 1200
27 Item 21	Wash and clean exterior and interior surfaces of existing Kitchen cabinets, remove existing pulls and install new pulls equal to Hickory Hardware Wire Pulls Collection Oil-Rubbed Bronze 3" C/C Pull	\$ 200

Scope of Plumbing Work

Item P1	Replace Kitchen sink faucet with Kohler Barossa Single-Handle Pull Down faucet Stainless, Model #K-R776SD-VS.	\$ 300
Item P2	Replace tub and shower faucet with Kohler Rubicon 1-Handle 3-Spray Wall-Mounted Tub and Shower Faucet, Brushed Nickel, Model #R76217-4E-BN	\$ 400
Item P3	Install Kohler Rubicon 4 in. Centerset 2-Handle Bathroom Faucet, Brushed Nickel finish, Model #K-R76215-4D-BN on new bathroom vanity.	\$ 300
Item P4	Install new tank type water closet in Bathroom, white color.	\$ 400
Item P5	Remove and cap at mains water, sanitary and vent plumbing lines of old bathroom located in Basement. (Coordinate with Work of Alternate #1)	\$ 300
Item P6	Remove existing hot water heater and install new 40 gallon gas fired, high efficiency unit.	\$ 1500

Scope of Mechanical Work

Item M1	Remove existing furnace and A/C condenser unit and install new high efficiency furnace with A/C condenser unit. Provide new programmable thermostat. Attach specifications of proposed units with bid.	\$ 6000
Item M2	Clean interior of all existing ductwork.	\$ 600
Item M3	Seal and insulate all supply air ductwork.	\$ 200

7

Item M4 Install all new floor supply air diffusers. Diffusers shall be 6"x12" adjustable metal units, finish as selected. \$ 100

Scope of Electrical Work

Item E1 Replace existing receptacles with child-proof receptacles at all locations required by code. Provide new receptacle and switch wall plates throughout. \$ 400

3

Item E2 Replace Kitchen receptacles with GFI units as required by code. \$ 300

11

Item E3 Install arc-fault breakers on all bedroom receptacle circuits. If required install additional breakers for bedrooms. \$ 3000

Item E4 Install six (6) hardwired smoke detectors; one in each bedroom, hallway, kitchen, and at top of stairs to basement. Install combination smoke/carbon monoxide detector in basement near furnace and hot water heater. \$ 1200

Item E5 Remove existing basement wall receptacles (located on exterior walls). Install new receptacles at 48" above finish floor with wiring in conduit. Provide minimum number as required by code. Remove any old unused electrical devices, switches; disconnect switches, etc from basement. \$ 300

Item E6 Remove existing light fixtures and fan/light combinations and install new lighting throughout. Light fixtures shall be equal to the following: \$

- 5 - Bedrooms, Hall, Laundry and Stairway Ceiling Lights: Patriot Lighting Gilda 12-1/2" Brushed Nickel LED Flush Mounted Ceiling Light, Model #LFM112A13BN-M.
- 1 - Kitchen Ceiling Light: Patriot Lighting Gilda 19" Brushed Nickel LED Flush Mounted Ceiling Light, Model #LFM112A19BN-M
- 1 - Kitchen Light over Sink: Lithonia 7" LED Versi Lite Flush Mount, Model # FMML7830M6.
- 1 - Bathroom Exhaust Fan/Light Unit: Hunter Ellipse Brushed Nickel 100 CRM Ceiling Exhaust Bath Fan with Light, Model #90064
- 1 - Bathroom Vanity Lights: Lithonia 3000K LED Matte Chrome Light, Model #FMVCCCL24INMVOLT30K90CRIKRM6, mount centered over mirror.
- 1 - Exterior Wall Light at Front Door: Patriot Lighting Michelle Oil Rubbed Bronze LED Outdoor Wall Light, Model #613695
- 1 - Wall Light in Three Season Room: Lithonia Ferros 1-Light Brushed Nickel with Opal Glass Decorative Indoor Sconce, Model #11531BNM6

1000

Other Costs:		
Item	Building Permits and Fees	\$ 500
Item	Insurances	\$ 300
Item	General Contractor's Overhead and Profit	\$ included
TOTAL OF ALL BASE BID WORK		\$ 48,650

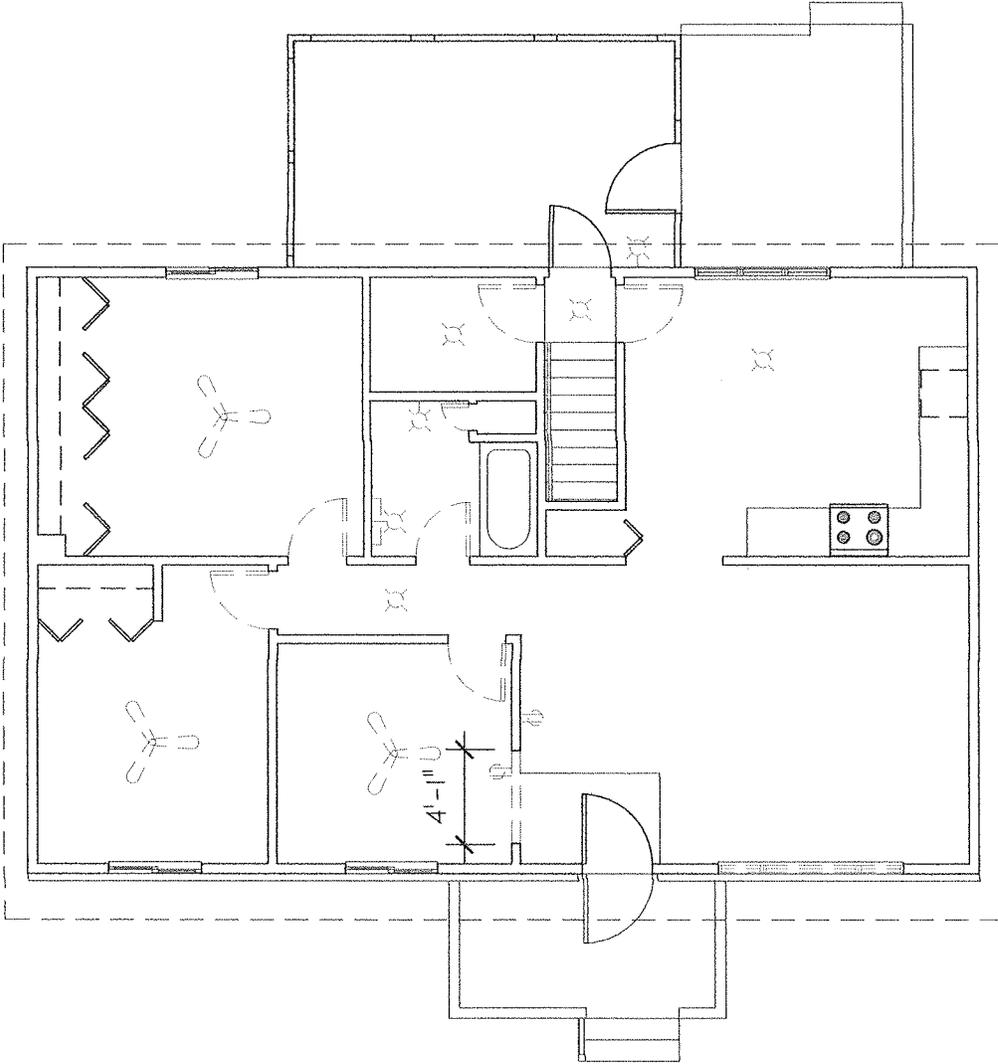
ALTERNATE #1 – WORK OF FINISHING BASEMENT (All Trades)

Item:	Description of Work:	Associated Cost:
Scope of Site and Exterior Work		
	40 x 25	
Item 1	Remove all remaining suspended ceiling grid, light fixtures, and other items that will interfere with the installation of new gypsum board ceiling finish.	\$ 200
Item 2	On exterior concrete walls, frame 2x4 stud walls insulated with R13 batt insulation. Construct wall ½" from face of concrete walls and to underside of floor joist.	\$ 2800
Item 3	Frame walls of bathroom with 2x6 studs for north and west walls, 2x4 for south. Locate new walls at current wall locations.	\$ 300
Item 4	Install ½" gypsum board on all new and existing stud wall surfaces, underside of floor joist, bulkhead framing enclosing heating mains, tape, finish, prep, prime and finish paint. Provide additional framing to enclose heating mains near furnace. Coordinate with Item 17 (painting exterior concrete basement walls) of Base Bid.	\$ 5000
Item 5	Install pre-hung doors at bathroom and for understair access. Doors equal to Mastercraft Primed Raised Square 2-Panel Hollow Core, Model #4100415. Provide doors with hardware equal to Schlage Dexter Seville, Satin Nickel finish.	\$ 600
Item 6	Install Designers Image Bastille Persian Cream 12.20" x 23.74" Floating Vinyl Tile on bathroom floor with edge strip at door.	\$ 500
Item 7	Clean, prep and finish basement floor slab with Rustoleum Concrete & Garage Floor Paint + Primer, Model #225380; color as selected.	\$ 600
Item 8	Install mouldings and trims as follows: <ul style="list-style-type: none"> - Door Casings: IP 9/16" x 2-1/8" Prefinished Crystal White Colonial Casing, Model #5098020. - Baseboards: IP 3/8" x 3-3/16" Prefinished Crystal White Colonial Base Moulding, Model #5098004. Install throughout basement. 	\$ 800

Item 9	Reinstall vanity base, countertop with integral sink and faucet removed from upstairs bathroom (setting in front bedroom). Connect to existing plumbing connections.	\$ 300
Item 10	Install recessed medicine cabinet, centered on vanity, equal to Zenith 24" Frameless Medicine Cabinet, Model #MRS2430.	\$ 200
Item 11	Install the following bath fixtures: 1 - Tank type water closet, white color. 1 - MAAX 38 Summit Neo-Angle Shower Kit, Model #300006-129-102; chrome finish, center silk glass. Verify existing drain location prior to ordering and provide alternate shower unit if required. Provide with shower controls, spray head and hand shower with brushed nickel finish. 400	\$ 2500
200	Connect fixtures to existing plumbing connections.	

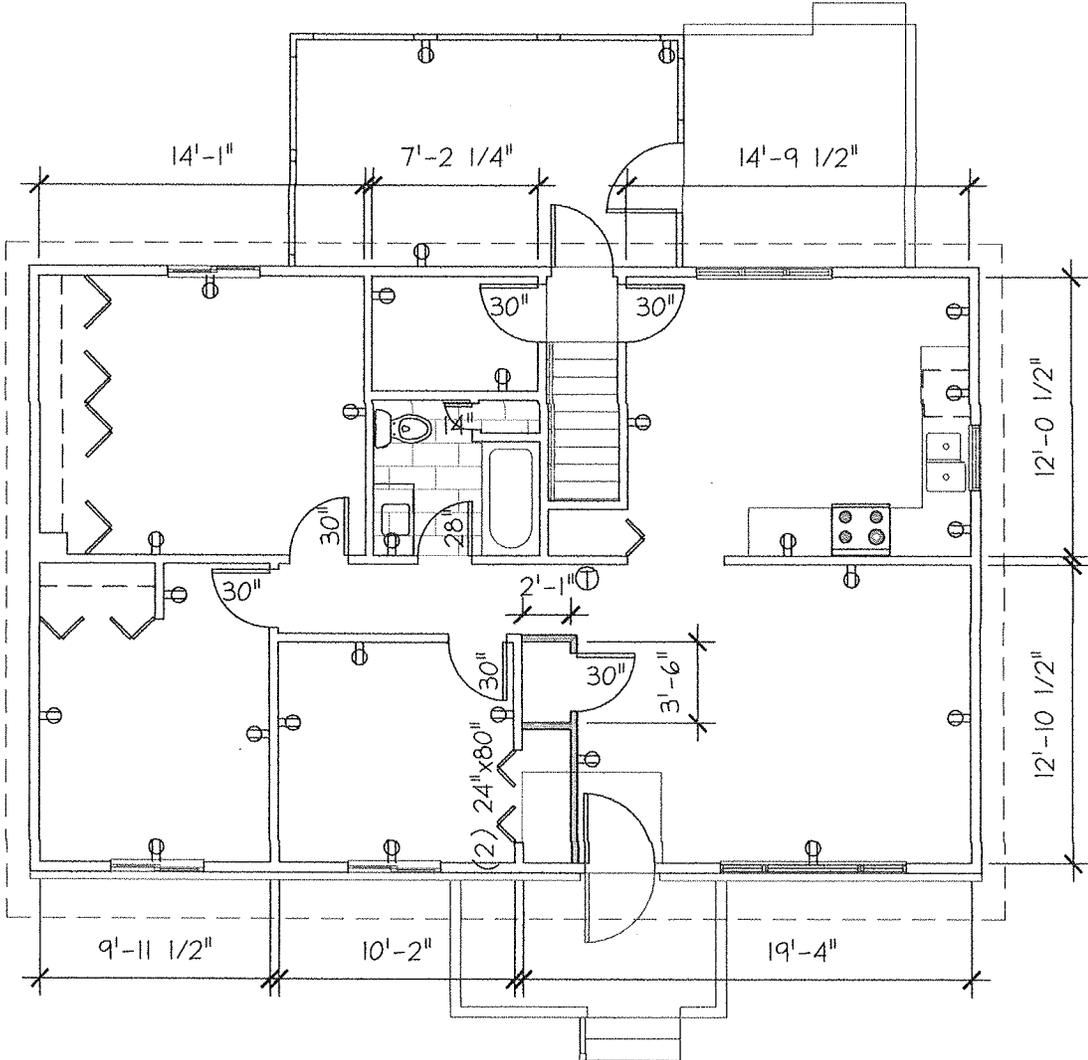
Item 12	Install light fixtures equal to the following: 1 - Bathroom Exhaust Fan/Light Unit: Hunter Ellipse Brushed Nickel 100 CRM Ceiling Exhaust Bath Fan with Light, Model #90064. Connect fan to existing metal exhaust ductwork. 1 - Bathroom Vanity Light: Lithonia 3000K LED Matte Chrome Light, Model #FMVCCCL24INMVOLT30K90CRIKRM6, mount centered over medicine cabinet. 10 - Basement Lights: Install recessed can fixture housings with LED light, white trim.	\$ 500
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TOTAL FOR WORK OF ALTERNATE #1 \$ 14,300

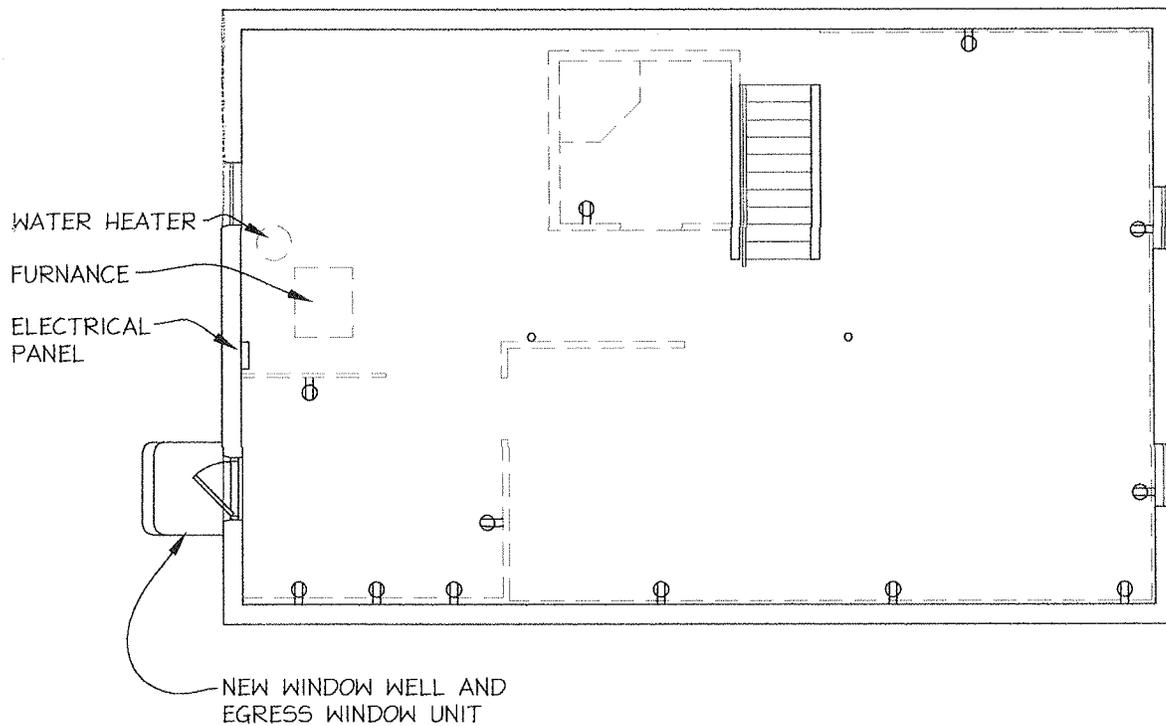


FIRST FLOOR
DEMOLITION PLAN
1/8" = 1'-0"

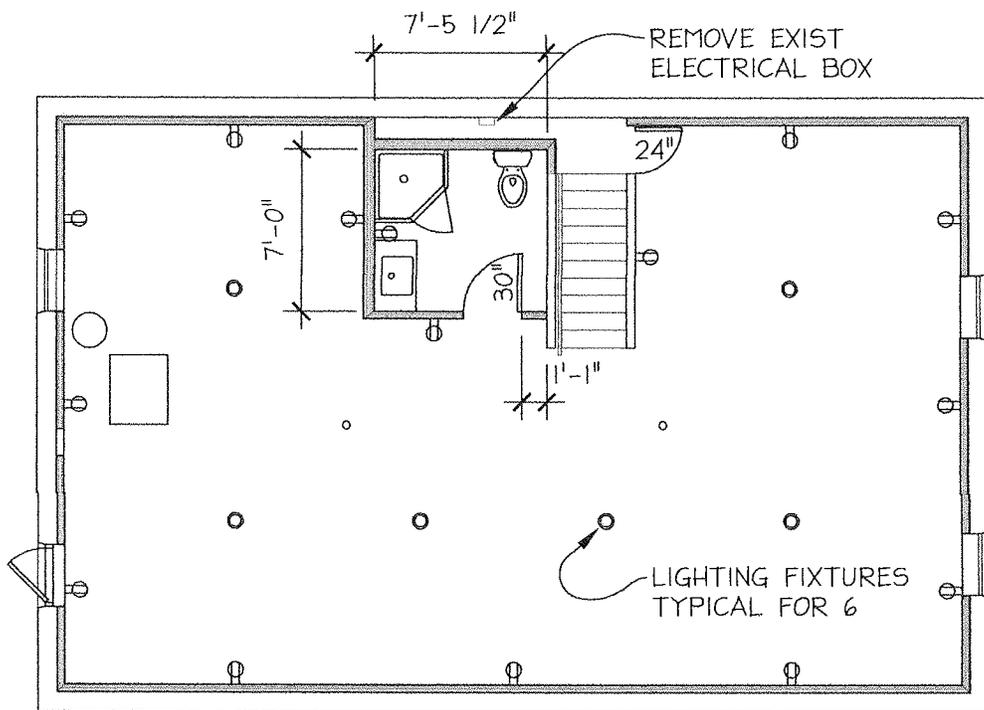
DETACHED GARAGE IS 22 FT BY
20 FT WITH 12" OVERHANGS ON
ALL SIDES



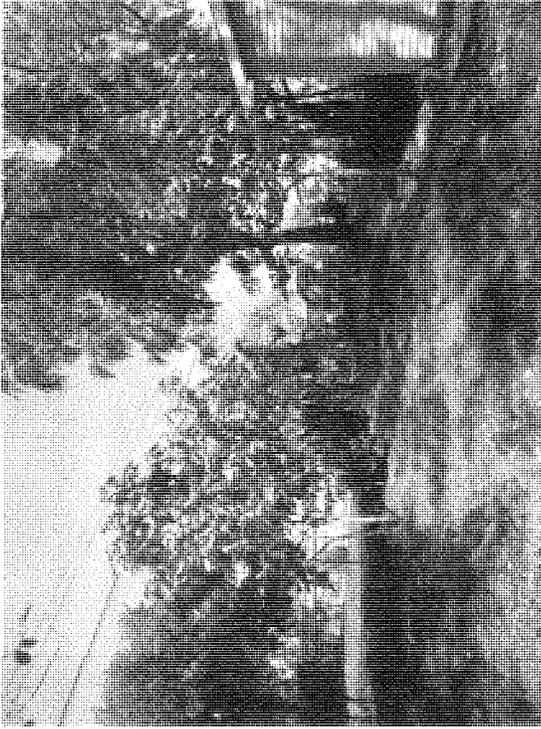
FIRST FLOOR
NEW WORK PLAN
1/8" = 1'-0"



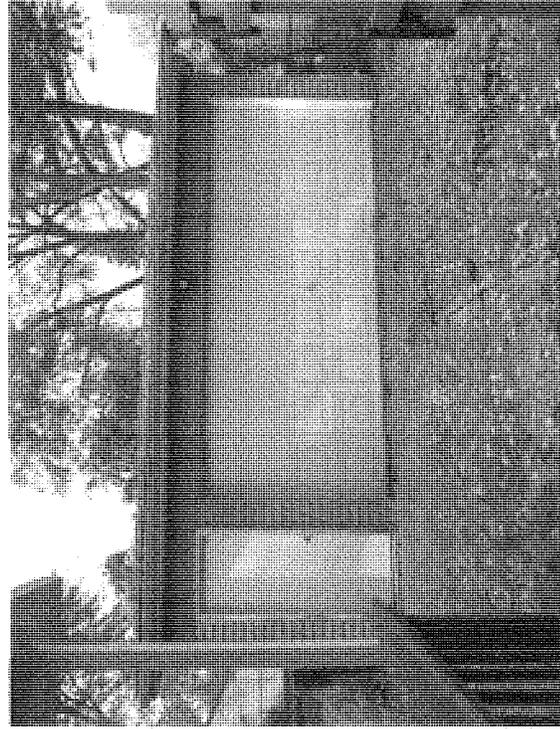
BASEMENT
DEMOLITION PLAN
 1/8" = 1'-0"



BASEMENT PLAN - WORK OF
ALTERNATE #1
 1/8" = 1'-0"



Item 1 – Remove Catulpa trees and stumps.



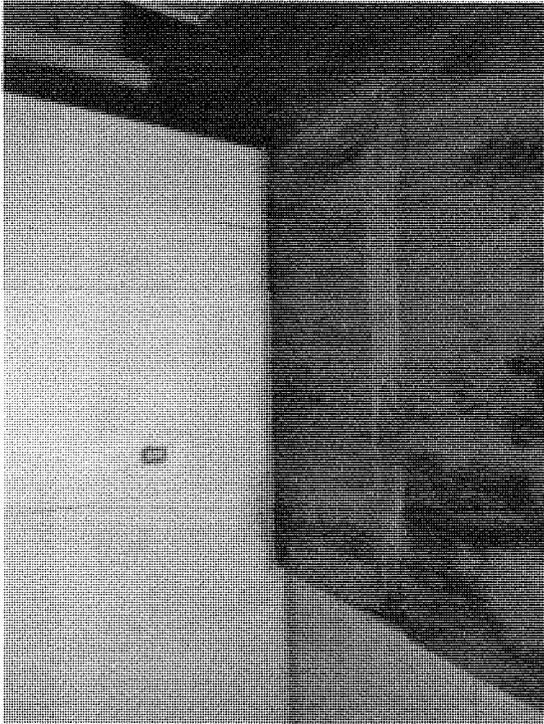
Item 5, 7 and 17 – Garage.



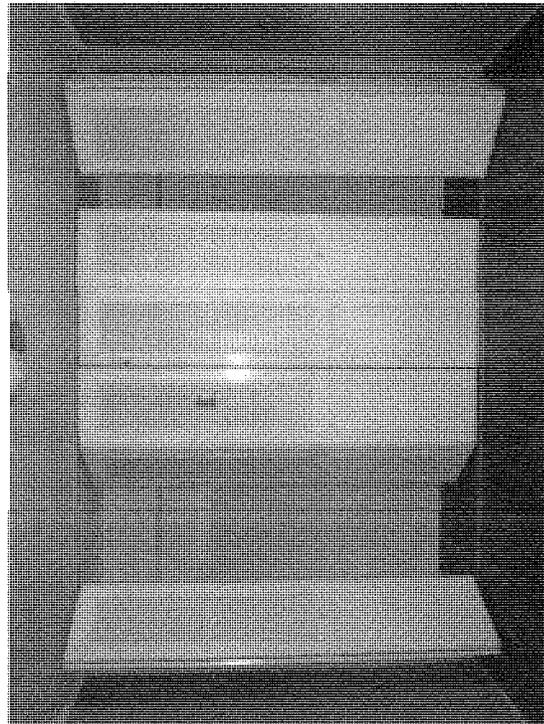
Item 1 – Remove overhanging branch.



Item 3 – Front porch.



Item 9 – Location of new closet construction.



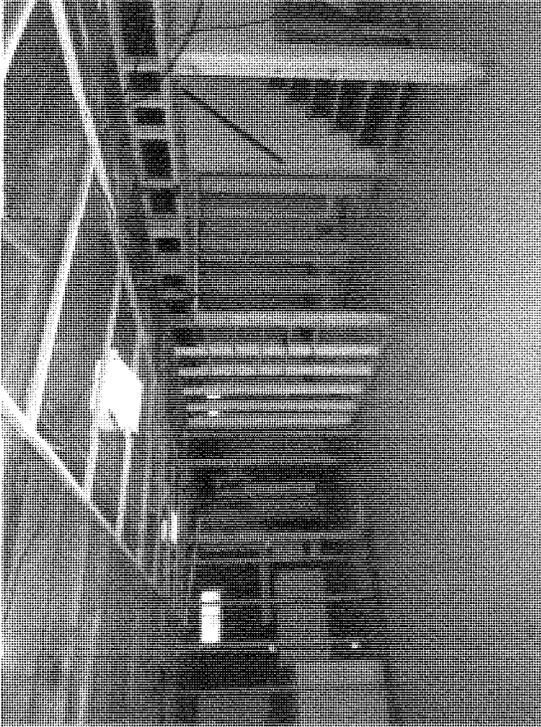
Items 11 -- Repair closet doors to working order.



Items 13 and 14 -- Install new window and refinish floors.



Items 19, 20 and 21 -- Install glass tile backsplash and replace appliances.



Items 8 – Remove stud wall framing and remaining suspended ceiling grid.



Item 8 – Remove wall furring and stud wall framing.



Items P6 and M1 – Replace water heater and furnace.

STATE OF MICHIGAN
DEPARTMENT OF LICENSING
AND REGULATORY AFFAIRS
P.O. BOX 30670
LANSING, MI 48909

M210501 001 R -0803

Please tell us about your licensing experience by completing our anonymous customer survey at: www.michigan.gov/larasurvey

STATE OF MICHIGAN-DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS		
BUREAU OF PROFESSIONAL LICENSING		
RESIDENTIAL BUILDER COMPANY		
LICENSE		
Q.O. - MICHAEL EDWARD FOY		
BEDROCK BUILDING INC		
5136 N LINDEN RD		
FLINT MI 48504		
LICENSE NO.	EXPIRATION DATE	AUDIT NO
2102114008	05/31/2020	3162484

BEDROCK BUILDING INC
5136 N LINDEN RD
FLINT MI 48504

Complaint Information

The issuance of this license or permit should not be construed as a waiver or dismissal of any complaints or violations pending against the licensee, its agents, employees or qualifying officer.

Inquiries Regarding this License

Please provide your license number on all correspondence, and when contacting the Department.

www.michigan.gov/bpl

Bureau of Professional Licensing
Department of Licensing and Regulatory Affairs
P.O. Box 30670
Lansing, MI 48909

(517) 373-8068

RICK SNYDER GOVERNOR	STATE OF MICHIGAN		M788446
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS			
BUREAU OF PROFESSIONAL LICENSING			
RESIDENTIAL BUILDER COMPANY			
LICENSE			
- Q.O. - MICHAEL EDWARD FOY		INDV#: 2101102420	
BEDROCK BUILDING INC			
5136 N LINDEN RD			
FLINT MI 48504			
LICENSE NO.	EXPIRATION DATE	AUDIT NO	THIS DOCUMENT IS DULY ISSUED UNDER THE LAWS OF THE STATE OF MICHIGAN
2102114008	05/31/2020	3162484	
City Council Packet	80	November 27, 2017	

This is to certify that

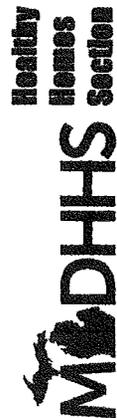
Bedrock Building Incorporated

has satisfactorily met the requirements of the Michigan Lead Abatement Act of 1998,
and is hereby recognized as a

LEAD ABATEMENT CONTRACTOR

Contractor number **C-00025**

This certification entitles the named persons to the rights and privileges afforded by the Act, as well
as the authority to perform regulated lead-based paint activities in the State of Michigan
until December 31, 2017.



DCH-0650 (6/99)

[Handwritten Signature]

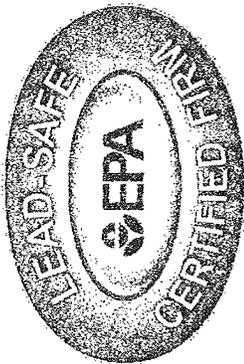
Manager, HHS

October 24, 2016

Authority: P.A.368 of 1978, as amended

United States Environmental Protection Agency

This is to certify that



Bedrock Building Inc

has fulfilled the requirements of the Toxic Substances Control Act (TSCA) Section 402, and has received certification to conduct lead-based paint renovation, repair, and painting activities pursuant to 40 CFR Part 745.89

In the Jurisdiction of:

All EPA Administered States, Tribes, and Territories

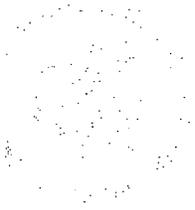
This certification is valid from the date of issuance and expires May 03, 2020

NAT-24805-2

Certification #

January 30, 2015

Issued On



A handwritten signature in cursive script, appearing to read 'Michelle Price'.

Michelle Price, Chief

Lead, Heavy Metals, and Inorganics Branch

CLICKSAFETY®

certifies that

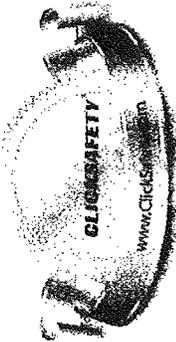
MICHAEL FOY

has successfully completed

OSHA 10 Hour Construction

and has earned 1 IACET CEUs and 10.3 Contact Hours.

This course was developed and presented by ClickSafety.com, Inc.



IACET

I confirm that I personally took the course listed above.

12284184	12/29/2014	10.25 HOURS
SERIAL NUMBER	COMPLETION DATE	COURSE DURATION

STUDENT SIGNATURE

As an Authorized OSHA Outreach Training Provider, ClickSafety verifies that this OSHA Outreach Training course was conducted in accordance with OSHA Outreach Training Program requirements. ClickSafety will document this class to the OSHA Authorizing Training Organization. Upon successful review of the documentation, ClickSafety will provide each student their OSHA card within 90 days of the completion date of the OSHA course.

This is to certify that

Bedrock Building Incorporated

has satisfactorily met the requirements of the Michigan Lead Abatement Act of 1998, and is hereby recognized as a

LEAD ABATEMENT CONTRACTOR

Contractor number **C-00025**

This certification entitles the named persons to the rights and privileges afforded by the Act, as well as the authority to perform regulated lead-based paint activities in the State of Michigan until December 31, 2017.

October 24, 2016

Manager, HHS

Authority: P.A.368 of 1978, as amended

Michigan
Department of
Health and
Human Services



Michael Foy

Lead Supervisor

Cert. number

Annual fee due by March 31, 2018

Appropriate refresher training and exam must be taken to renew this certification before March 31, 2020

Healthy
Homes
Section



DCH-0650 (6/99)



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

COMMUNITY DEVELOPMENT PROGRAM

Room 223 – 1101 Beach Street, Flint, Michigan 48502-1470 • (810) 257-3010 • Fax (810) 257-3185 • www.gcmpc.org

DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

May 17, 2017

Bedrock Building, Inc.
5136 N. Linden Road
Flint, MI 48504

SUBJECT: Genesee County Request for Qualifications #17-111, Contracting Services for the Genesee County Metropolitan Planning Commission

Your firm has been qualified as an eligible contractor under the Genesee County Metropolitan Planning Commission Home Improvement Program and Neighborhood Stabilization Program.

Remember to check the Purchasing Department website for Neighborhood Stabilization Program (NSP) bid opportunities. Home Improvement Program (HIP) bid opportunities will be sent to your email address.

If you have any questions don't hesitate to call me at (810) 766-6568.

Sincerely,

Kimeley S. Stowell
Rehabilitation Intake Coordinator
Genesee County Metropolitan Planning Commission



An Equal Opportunity Organization

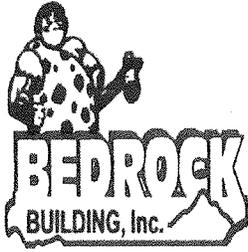
K:\cd\REHAB\contractor approval_Bedrock.docx

City Council Packet

Equal Housing Opportunity



ROCK SOLID VALUES



Michael E. Foy
Bedrock Building, Inc.
5136 North Linden Road
Flint, Michigan 48504
Phone: 810-691-0808
Fax: 810-230-0909

To Whom This May Concern

Hello, my name is Michael Foy and I am the president of Bedrock Building, Inc. My company is located at 5136 North Linden Road, Flint, Michigan 48504. The phone number to reach me is 810-691-0808 and my fax is 810-230-0909. The company email is hudman@comcast.net I am writing you today to introduce myself and express interest in working with you on this project.

Bedrock Building Inc. has been in business for 24 years. My company has worked in Genesee and Saginaw Counties with Rehabilitation Programs. My company also has worked in the demolition business for over 20 years, both residential and commercial services. The scope of work required within those contracts included but was not limited to, complete remodeling services, such as roof replacements, window replacements, attic and wall insulation, furnace replacements, plumbing, all types of flooring, drywall, paint, electrical and siding. That is just a small sample of the work my company is willing and able to complete. Included with this proposal are my licenses, insurances and certifications that help demonstrate my ability and competency to execute the work called for in this bid proposal

Thank you for your consideration and we look forward to working with you..

Sincerely

Michael Foy
President
Bedrock Building, Inc.

CITY OF SWARTZ CREEK
DAVAL DRIVE RECONSTRUCTION PROJECT
July 31, 2017



Description: Road Reconstruction including paving, curb and gutter, drive approaches, sidewalk, water main replacement, tree plantings, signage, and pavement markings on Daval Drive from Winshall Drive to Chesterfield Drive.

Daval Drive Reconstruction Project Bid Sheet

Category 1: Road and Storm

Pay Item	Description	2018 Project Quantity	Units	2017 Bid Price	2018 Bid Price	2018 Total
155001	Maintaining Traffic	1	LSUM	\$8,825.00	\$7,200.00	\$7,200.00
155005	Maintenance Gravel	210	Ton	\$4.25	\$14.75	\$3,097.50
174001	Cleanup and Restoration	1	LSUM	*	\$7,205.00	\$7,205.00
241005	Pavt, Rem	7,820	Syd	\$4.70	\$4.70	\$36,754.00
241010	Sidewalk, Rem	890	Syd	\$2.95	\$2.95	\$2,625.50
3110023	Tree, Rem, 6 inch to 18 inch	8	Ea	\$150.00	\$150.00	\$1,200.00
3110024	Tree, Rem, 19 inch to 36 inch	8	Ea	\$500.00	\$500.00	\$4,000.00
3123001	Misc Pipe Repr	10	Ea	\$150.00	\$150.00	\$1,500.00
3123011	Subgrade Undercutting, Type II	260	Cyd	\$14.00	\$14.00	\$3,640.00
3123015	Machine Grading	22	Sta	\$1,460.00	\$1,460.00	\$32,120.00
3123021	Geotextile, Separator	7,900	Syd	\$1.70	\$1.70	\$13,430.00
3125001	Soil Erosion and Sedimentation Control	1	LSUM	\$3,365.00	\$3,150.00	\$3,150.00
3211028	Aggregate Base, 10 inch	7,900	Syd	\$14.60	\$14.60	\$115,340.00
3212025	HMA, 13A	1,300	Ton	\$65.85	\$65.85	\$85,605.00
3212031	HMA, 3C	900	Ton	*	\$61.30	\$55,170.00
3213016	Curb and Gutter, Conc, Det C4	4,435	Ft	\$12.48	\$12.48	\$55,348.80
3213070	Detectable Warning Surface	70	Ft	\$32.00	\$32.00	\$2,240.00
3213076	Sidewalk Ramp, Conc, 4 inch	240	Sft	*	\$5.75	\$1,380.00
3213077	Sidewalk Ramp, Conc, 6 inch	385	Sft	\$6.17	\$6.17	\$2,375.45
3213086	Sidewalk, Conc, 4 inch	7,075	Sft	\$3.65	\$3.65	\$25,823.75
3213087	Sidewalk, Conc, 6 inch	2,235	Sft	\$4.35	\$4.35	\$9,722.25
3213115	Driveway, Nonreinf Conc, 6 inch	590	Syd	\$38.80	\$38.80	\$22,892.00
3217001	Pavement Markings	1	LSUM	\$4,159.50	\$4,183.00	\$4,183.00
3292001	Turf Establishment	1	LSUM	\$48,302.00	\$22,740.00	\$22,740.00
3293005	Ginko biloba 'Ginko', 2 inch (1)	7	Ea	\$350.00	\$460.00	\$3,220.00
3293006	Syringa reticulata 'Japanese Lilac', 2 inch (1)	9	Ea	\$350.00	\$460.00	\$4,140.00
3293008	Acer rubrum 'Red Maple', 2 1/2 inch (1)	16	Ea	*	\$460.00	\$7,360.00
3305040	Dr Structure Cover, Adj, Case 1	4	Ea	\$350.00	\$350.00	\$1,400.00
3305041	Dr Structure Cover, Adj, Case 2	1	Ea	*	\$300.00	\$300.00
3305060	Dr Structure Cover, Type B	4	Ea	*	\$800.00	\$3,200.00
3305700	Dr Structure Cover, ADA	1	Ea	*	\$950.00	\$950.00
3344002	Dr Structure, Rem	14	Ea	\$250.00	\$250.00	\$3,500.00
3344005	Storm Sewer, Rem, Less than 24 inch	655	Ft	\$9.15	\$9.15	\$5,993.25
3344011	Storm Sewer, CI A, 6 inch, Tr Det B	14	Ft	*	\$35.45	\$496.30
3344301	Storm Sewer, RCP CI III, 12 inch, Tr Det B	653	Ft	\$39.00	\$39.00	\$25,467.00
3344451	Storm Sewer Tap, 6 inch	1	Ea	*	\$400.00	\$400.00
3344500	Dr Structure, 24 inch dia	9	Ea	\$1,580.00	\$1,580.00	\$14,220.00
3344501	Dr Structure, 48 inch dia	7	Ea	\$2,000.00	\$2,000.00	\$14,000.00
3344524	Dr Structure, Tap, 12 inch	9	Ea	*	\$705.00	\$6,345.00
3346002	Underdrain, Subbase, 6 inch	520	Ft	\$12.30	\$12.30	\$6,396.00
3441001	Permanent Traffic Signs (2)	1	LSUM	\$22,931.86	\$39,202.00	\$39,202.00
Category 1 Total:						\$655,331.80

* Pay item was not included in 2017 project.

Category 2: Water Main						
Pay Item	Description	2018 Project Quantity	Units	2017 Bid Price	2018 Bid Price	2018 Total
155005	Maintenance Gravel	240	Ton	\$4.25	\$14.75	\$3,540.00
241005	Pavt, Rem	620	Syd	\$4.70	\$4.70	\$2,914.00
241010	Sidewalk, Rem	1,040	Syd	\$2.95	\$2.95	\$3,068.00
3110023	Tree, Rem, 6 inch to 18 inch	6	Ea	\$150.00	\$150.00	\$900.00
3110024	Tree, Rem, 19 inch to 36 inch	3	Ea	\$500.00	\$500.00	\$1,500.00
3123001	Misc Pipe Repr	10	Ea	\$150.00	\$150.00	\$1,500.00
3211024	Aggregate base, 6 inch	15	Syd	\$10.00	\$16.53	\$247.95
3212007	Driveway, HMA	15	Syd	*	\$62.60	\$939.00
3213070	Detectable Warning Surface	160	Ft	\$32.00	\$32.00	\$5,120.00
3213076	Sidewalk Ramp, Conc, 4 inch	565	Sft	*	\$5.75	\$3,248.75
3213077	Sidewalk Ramp, Conc, 6 inch	705	Sft	\$6.17	\$6.17	\$4,349.85
3213086	Sidewalk, Conc, 4 inch	7,380	Sft	\$3.65	\$3.65	\$26,937.00
3213087	Sidewalk, Conc, 6 inch	2,545	Sft	\$4.35	\$4.35	\$11,070.75
3213115	Driveway, Nonreinf Conc, 6 inch	695	Syd	\$38.80	\$38.80	\$26,966.00
3293005	Ginko biloba 'Ginko', 2 inch (1)	10	Ea	\$350.00	\$460.00	\$4,600.00
3293006	Syringa reticulata 'Japanese Lilac', 2 inch (1)	9	Ea	\$350.00	\$460.00	\$4,140.00
3293008	Acer rubrum 'Red Maple', 2 1/2 inch (1)	5	Ea	*	\$460.00	\$2,300.00
3305030	Gate Box, Adj, Case 1	2	Ea	*	\$300.00	\$600.00
3311001	Hydrant, Rem	4	Ea	\$170.00	\$170.00	\$680.00
3311005	Fire Hydrant (3)	5	Ea	\$4,765.00	\$4,865.00	\$24,325.00
3311017	Gate Valve and Box, 8 inch	12	Ea	\$1,750.00	\$1,750.00	\$21,000.00
3311027	Gate Valve and Well, 8 inch	1	Ea	\$4,558.00	\$4,558.00	\$4,558.00
3311052	Water Main, Abandon	1	LSUM	\$8,645.00	\$8,645.00	\$8,645.00
3311065	Water Main, DI, 6 inch, Tr Det G (3)	15	Ft	\$53.00	\$54.00	\$810.00
3311069	Water Main, DI, 8 inch, Tr Det G (3)	2,575	Ft	\$69.50	\$71.50	\$184,112.50
3311244	Water Serv, Type K Copper, 1 inch, Tr Det G	1,270	Ft	\$26.00	\$26.00	\$33,020.00
3311271	Curb Stop and Box, 1 inch	38	Ea	\$350.00	\$350.00	\$13,300.00
3311281	Corporation and Tap, 1 inch	38	Ea	\$350.00	\$350.00	\$13,300.00
3311370	Connect to Existing Water Main	11	Ea	\$1,400.00	\$1,400.00	\$15,400.00
3311375	Testing and Disinfection	1	LSUM	\$11,119.00	\$7,738.00	\$7,738.00
Category 2 Total:						\$430,829.80
2018 Total Project Bid Price:						\$1,086,161.60

* Pay item was not included in 2017 project.

- 1 Tree prices higher due to increase in material cost.
- 2 Permanent Traffic Signs - Price based on decorative sign posts vs standard posts on plans.
- 3 Watermain prices higher due to an increase in material cost.



ROWE PROFESSIONAL SERVICES COMPANY

Large Firm Resources. Personal Attention.™

November 21, 2017

Mr. Adam Zettel, AICP, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Subject: Construction Engineering Proposal – 2018 Paving Project

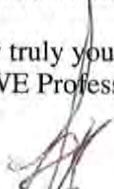
Dear Mr. Zettel:

ROWE Professional Services Company (ROWE) is pleased to provide a construction engineering proposal for the 2018 street replacement project. Work will involve watermain replacement and street reconstruction of Daval Drive. Glaeser Dawes Corporation has submitted a bid price of \$1,086,161.60.

A 16-week construction schedule is anticipated; our fee for providing construction engineering services for this project is **\$124,952**; attached is the cost breakdown.

We look forward to another successful project with the city. If you should have any questions or need any additional information, please do not hesitate to contact me at our corporate office.

Very truly yours,
ROWE Professional Services Company


Louis P. Fleury, P.E.
Sr. Project Manager

R:\sask\Proj\PROPOSAL\CU\swartz creek\2018 paving project\ce proposal.docx

Engineering | Surveying | Aerial Photography/Mapping | Landscape Architecture | Planning

Corporate: The ROWE Building, 540 S. Saginaw Street, Ste. 200 • Flint, MI 48502 • O (810) 341-7500 • F (810) 341-7573

With Offices In: Lapeer, MI • Mt. Pleasant, MI • Farmington Hills, MI • Lansing, MI • Grayling, MI • Tri-Cities, MI • Myrtle Beach, SC
City Council Packet

www.rowepsc.com

November 27, 2017

**City of Swartz Creek
2018 Paving Project
Construction Engineering Fee Breakdown
November 21, 2017**

Construction Observation and Contract Administration:

Construction Observer

- Measure Contract Quantities
- Prepare Inspector Daily Reports (IDR's)
- Prepare Record Information on Utility Work
- Perform Sub-Base Density Testing
- Verify Construction Compliance with Contract Specifications
- Attend Progress Meetings

80 days x 12 hrs/day @ \$95/hr. \$91,200

Construction Staking

- Storm Sewer/ Curb & Gutter 80 hrs @ \$160/hr. \$12,800
- Cut Sheets 8 hrs @ \$75/hr. \$600

Contract Administration

- Resolve Contractor Issues
- Attend Progress Meetings
- Process Pay Estimates
- Verify Work Quantities with Contractor
- Process Final Payment

8 hrs./wk. x 16 wks. @ \$136/hr. \$17,408

Prepare Record Drawings 32 hrs. @ \$92/hr. \$2,944

Construction Engineering Total \$124,952

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE ZONING BOARD OF APPEALS
NOVEMBER 15, 2017**

The Regular Meeting was called to order at 6:02 pm by Chairman Packer in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Board members Present: Packer, Plumb, Smith.

Alternates Present: Alternates Barclay & Fountain.

Board members Absent Porath & Stephens.

Staff Present: Adam Zettel.

Others Present: Dustin Burton.

APPROVAL OF AGENDA

Resolution No. 171115-01

(Carried)

Motion by Board Member Smith
Second by Board Member Plumb

The Swartz Creek City Zoning Board of Appeals hereby approves the Agenda of the Regular Board Meeting of November 15, 2017 as printed.

Unanimous Voice Vote
Motion declared carried

APPROVAL OF MINUTES:

Resolution No. 171115-02

(Carried)

Motion by Board Member Plumb
Second by Board Member Barclay

The Swartz Creek City Zoning Board of Appeals hereby approves the Minutes of the Regular Board Meeting June 14, 2017, to be approved.

Unanimous Voice Vote
Motion declared carried

Meeting Open To The Public: No comments.

VARIANCE APPLICATION:

Dustin Burton, Representative Plaza Street Partners, in regards to the KFC project on Miller/Elms Rd. here tonight to request variance for the pylon sign.

Public Hearing
Open 6:25 p.m.
No comments.
Closed 6:26 p.m.

Resolution No. 171115-03

(Carried)

Motion by Boardmember Smith, support by Boardmember Plumb, the Swartz Creek Zoning Board of Appeals makes the following findings in relation to the variance application for 7026 Miller Road:

1. The site is unique because it was previously developed as a single parcel that included a pylon sign, prior to the creation and development of the most recent Planned Unit Development Plan and businesses that are in the vicinity.
2. The parcel has been recognized as a priority redevelopment site that has practical size, locational, and access constraints.
3. Similarly situated sites on the north side of Miller Road that were developed prior to the PUD possess signs that are within 500 feet of each other, have steel pole bases, and are not adjacent to I-69.
4. The interstate is elevated at this location, making any permitted pylon sign height at least 10' higher.
5. A pylon sign of 45' in height would be very difficult to practically construct of masonry materials.
6. The variance request otherwise meets expectations for a sign variance as enumerated in Zoning Appendix A Section 21.11 A & B.

YES: Plumb, Smith, Barclay, Packer, Fountain
NO: None. Motion declared carried.

Resolution No. 171115-04

(Carried)

Motion by Boardmember Plumb, support by Boardmember Fountain, the Swartz Creek Zoning Board of Appeals approves/denies the variance request for pylon sign changes with the following conditions:

1. Durable, evergreen shrubs minimum of 6' in height, shall be planted around the entire base/foundation of the pylon sign
2. The sign base shall be setback 10' from the north lot line.

YES: Smith, Barclay, Packer, Fountain, Plumb.
NO: None. Motion declared carried/denied.

Meeting Open To The Public: No comments.

Adjourn

Resolution No. 171115-05

(Carried)

Motion by Zoning Board of Appeals Board Member Smith
Second by Board Member Barclay

I Move the Swartz Creek Zoning Board of Appeals adjourns the November 15, 2017 ZBA meeting.

Unanimous Voice Vote
Motion declared carried

The board unanimously declared the meeting adjourned at approximately 6:35 p.m.

Ronald Smith
Secretary

TRAFFIC CONTROL ORDER

In accordance with Chapter 18, Article II of the Code of Ordinances, and pursuant to the Michigan Manual on Uniform Traffic Control Devices adopted by the City of Swartz Creek, an investigation has been conducted by the traffic control engineer, relative to conditions at: **Both sides of Ingalls Street between Fairchild Street and School Street.**

And as a result of said investigation, do hereby direct that: **Stopping, Standing, and Parking be prohibited.**

This Traffic Control Order shall become effective on the **28th** day of **November, 2017**, at **8:00AM AND upon sign installation.**

The following Traffic Control Order(s) is/are hereby rescinded:

TCO affects no other known existing order.

This order shall expire ninety (90) days from the date of filing, except that upon approval by the Council for the City of Swartz Creek, it shall remain in effect indefinitely until such time as rescinded temporarily by executive TCO, or permanently by action of the Council.

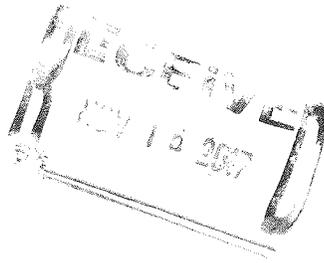
Chief of Police / Traffic Engineer

Filed with the Office of the City Clerk on _____ of _____, _____

City Clerk / Deputy City Clerk

Approved by the City Council, at a meeting held the _____ day of _____, _____, Resolution Number: _____.

City Clerk / Deputy City Clerk



November 13, 2017

City Clerk
City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

RE: Important Information—Price Changes

Dear City Clerk:

We are committed to delivering the entertainment and services our customers in Swartz Creek rely on today, and the new experiences they will love in the future. As we continue to invest in our network, products and services, the cost of doing business rises. Among our largest increasing costs are the fees we pay to programmers so that we can continue to offer the best in entertainment, news and sports. As a result, starting January 1, 2018 prices for certain services and fees will be increasing, including the Broadcast TV Fee and Regional Sports Fee. Please see the enclosed Customer Notice for more information.

While some prices may have increased, we are always investing in technology to drive innovation. We are working hard to bring our customers great value every day and exciting new developments in the near future, including the following.

- The most TV shows and movies available On Demand
- Innovative X1 Voice Remote that makes searching for shows and movies easier
- Self-service options to save our customers time and adapt to their schedule
- Access to Netflix and YouTube content on XFINITY X1
- America's best internet provider, according to Speedtest.net
- The fastest internet and the most WiFi coverage throughout customers' homes
- A new way to personalize and control home networks with Xfinity xFi.

As always, feel free to contact me directly at 517-334-5686 with any questions you may have.

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

Enclosure

IMPORTANT INFORMATION REGARDING YOUR XFINITY SERVICES AND RATES

Effective January 1, 2018

QUAD PLAY PACKAGES	Current	New
X1 Starter Quad Play	\$189.95	\$194.95
X1 Preferred Quad Play	\$209.95	\$214.95
X1 Preferred Plus Quad Play	\$229.95	\$234.95
X1 Premier Quad Play	\$249.95	\$254.95

TRIPLE PLAY PACKAGES	Current	New
X1 Starter Triple Play	\$150.00	\$155.00
X1 Preferred Triple Play	\$170.00	\$175.00
X1 Preferred Plus Triple Play	\$190.00	\$195.00
X1 Premier Triple Play	\$210.00	\$215.00
X1 Starter Secure Triple Play	\$150.00	\$155.00
X1 Preferred Secure Triple Play	\$170.00	\$175.00
X1 Preferred Plus Secure Triple Play	\$190.00	\$195.00
X1 Premier Secure Triple Play	\$210.00	\$215.00

XFINITY LATINO TRIPLE PLAY PACKAGES	Current	New
X1 Economy Plus Latino Triple Play	\$135.00	\$140.00
X1 Starter Latino Triple Play	\$150.00	\$155.00
X1 Preferred Latino Triple Play	\$170.00	\$175.00
X1 Starter Secure Latino Triple Play	\$150.00	\$155.00
X1 Preferred Secure Latino Triple Play	\$170.00	\$175.00

DOUBLE PLAY PACKAGES	Current	New
Internet Plus	\$74.95	\$79.95
Internet Plus Stream	\$74.95	\$79.95
Blast Plus	\$94.95	\$99.95
X1 Starter Double Play	\$130.00	\$135.00
X1 Preferred Double Play	\$150.00	\$155.00
X1 Preferred Plus Double Play	\$170.00	\$175.00
X1 Premier Double Play	\$190.00	\$195.00

XFINITY LATINO DOUBLE PLAY PACKAGES	Current	New
Internet Plus Latino Double Play	\$74.95	\$79.95
X1 Economy Plus Latino Double Play	\$100.00	\$105.00
X1 Starter Latino Double Play	\$130.00	\$135.00
X1 Preferred Latino Double Play	\$150.00	\$155.00

SEASONAL CONVENIENCE PLAN	Current	New
XFINITY TV	\$7.00	\$8.00
XFINITY Internet	\$7.00	\$8.00
XFINITY Voice	\$7.00	\$8.00

BASIC SERVICES	Current	New
Broadcast TV Fee	\$7.00	\$8.00

DIGITAL SERVICES	Current	New
Digital Starter	\$68.95	\$69.95
Digital Preferred	\$86.90	\$87.90
Digital Preferred Plus	\$108.95	\$109.95
Digital Premier	\$128.95	\$129.95

MISCELLANEOUS	Current	New
Regional Sports Fee	\$5.00	\$6.75
Late Fee	\$9.50	\$10.00

OTHER CHARGES	Current	New
Internet/Voice Equipment Rental	\$10.00	\$11.00

XFINITY Internet	Current	New
Performance	\$64.95	\$69.95

CHGDR002



michigan municipal league



Medical Marijuana Facilities - Opt In/Opt Out

November 15, 2017

CONSIDERATIONS FOR THE MUNICIPAL LAWYER

This publication is for municipal lawyers whose clients are considering “opting in” to allow medical marihuana uses under Public Act 281 of 2016, the Medical Marihuana Facilities Licensing Act (MMFLA). It will not address most of the substantive requirements of that law, or of its companion laws, Public Acts 282 and 283, or how they operate to establish the new “seed-to-sale” state regulatory scheme. It assumes that by now most municipal attorneys have familiarized themselves with the basics of how those laws operate to authorize the five kinds of facilities under consideration (grow operations, processing centers, testing facilities, secure transporters, and provisioning centers).

Rather, the purpose of this publication is to assemble some thoughts on advising municipalities about the sorts of things that they should consider when evaluating their options under the new state regulatory scheme. Collected below are some of the concerns to be addressed first in deciding whether to opt in to authorize the medical marihuana uses now allowed, and second, if your municipality chooses to do so, what sort of things should be in the regulatory ordinance(s) that must be adopted in order to do so.

The state’s Department of Licensing and Regulatory Affairs has begun issuing Advisory Bulletins and other information that is relevant and useful as this process unfolds, and that needs to be regularly monitored for updates. The “home page” for the Bureau of Medical Marihuana Regulation (BMMR), which is responsible for oversight of medical marihuana in Michigan, is found at www.Michigan.gov/medicalmarihuana.

In a bulletin issued on October 26, 2017, the BMMR has confirmed that “municipalities are not required to ‘opt out’ or prohibit marihuana facilities within their boundaries. If municipalities do nothing, marihuana facilities will be unable to be licensed at the state level to operate in their locality.” <http://www.michigan.gov/lara/0,4601,7-154-79571-450903--,00.html>. The bulletin also implicitly confirms that there is no deadline to opt in. So, a community that decides to wait beyond the December 15, 2017 date on which applicants may begin submitting applications to the state, may do so without waiving any future opt-in rights. What follows is intended for use by those who might want to opt in.

This paper is being provided by the Michigan Municipal League (MML) to assist its member communities.

The MML Legal Defense Fund authorized its preparation, by Thomas R. Schultz of Johnson, Rosati, Schultz & Joppich. The document does not constitute legal advice and the material is provided as information only. All references should be independently confirmed.

The information contained in this paper might become outdated as additional materials are released by LARA and the BMMR and administrative rules are put in place.

The spelling of “marihuana” in this paper is the one used in the Michigan statute and is the equivalent of “marijuana.”

OTHER RESOURCES

The Michigan Municipal League has compiled numerous resource materials on medical marihuana. They are available via the MML web site at: www.mml.org/resources/information/mi-med-marihuana.html

DECIDING WHETHER TO OPT IN

What sorts of arguments have been made in favor of opting in?

FILLING A NEED

An argument that your clients will hear frequently from the industry is that allowing medical marijuana facilities will fill a need in the community and provide easier access to medical marijuana for people who are in chronic pain due to a debilitating medical condition. This argument assumes the medical benefits of marijuana and focuses on the pain-relieving aspects of it. There are some effective advocates on the industry side on this point, and you may see some very personal messaging at your meeting.

IT'S WHAT THE PEOPLE WANT

A similar argument is that the authorization of medical marijuana use in a community reflects the attitude of a majority of a particular locality. Proponents regularly point out the healthy margin by which the initial medical marijuana law passed in 2008, and the number of states where marijuana uses have been authorized over the years since then. This is obviously something that each community will need to evaluate and address; some areas seem “all in” on the issue, while others have met substantial opposition.

REVENUE GENERATION

Proponents argue that medical marijuana facilities can generate revenue for a community. The act allows a municipality to charge a nonrefundable fee in an amount “not more than” \$5,000 annually to help “defray administrative and enforcement costs.” MMFLA, Section 205(3). Of course, the fees charged probably do need to approximate those costs, so this fee might end up a wash.

Arguments have also been made that the uses can possibly fill vacant buildings or lots and thereby increase property tax revenues. Some jobs will likely be created—i.e., provisioning centers will require retail workers, large grow operations could employ multiple people to engage in plant cultivation, etc.

EASIER MONITORING

Proponents also argue that allowing commercial medical marijuana activities, and regulating them through ordinances that focus production and distribution into fewer sites, could make law enforcement monitoring easier.

AVOIDS LEGISLATION BY CITIZEN “INITIATIVE”

Some municipal lawyers and others have pointed out the practical concern that would exist if a local elected body determines to “opt out” by not enacting an ordinance to allow marijuana facilities, only to have the initiative provisions of its charter be used to draft an ordinance to place before the voters without any input by that legislative body. Adopting an ordinance limiting the number of facilities and their location through study and debate might be preferable to leaving that task to the industry or your local residents by the initiative process where available.

Generally, the initiative process for local legislation (ordinance amendments) is available to cities under the Home Rule City Act (HCRA), MCL 117.4i(g) where a city charter permits it. There is no specific statutory authority for townships or general law villages to use the initiative process to amend ordinances, although it may be available in a charter village. There is probably no right in any municipality to amend a zoning ordinance by initiative. See *Korash v Livonia*, 388 Mich 737 (1972). Charter amendments by voter-initiative are permitted in home rule cities (MCL 117.18-25) and charter villages (MCL 78.14-18).

SERVE AS A “TEMPLATE” FOR RECREATIONAL MARIJUANA?

It seems likely that “recreational” marijuana will eventually get on the ballot in Michigan as it has elsewhere in the country. Current expectations are that this could be as early as November 2018. Having a regulatory scheme in place if and when that happens—even if it might need to be changed or revisited—could put the community in a better position to react than if the policymakers have never addressed the issue.

EARLY APPLICANTS THE BEST APPLICANTS?

An argument can be made that delay just means that your community is only missing out on the best, most reputable industry members—those who might be more likely to cooperate with the community as part of an early approval process. If you assume that everyone will have to opt in eventually, what could be left by the time you do might not be the best local partners.

What are the reasons to be cautious/skeptical?

FEDERAL LAW ISSUE

All of these uses are still illegal under federal law, and we don't know for sure what the federal government will do in the future with regard to these specified uses. The status quo is that federal attention is diverted away from uses that are "authorized" by and operated generally in compliance with state laws—but who knows if that will last? Attorney General Jeff Sessions has made his view clear: "Good people don't smoke marijuana."

On the other hand, the industry seems to be growing at a pace that exceeds the federal government's ability (time/resources) to do much about it. The likelihood that a community (or its elected officials) that is complying with this state regulatory scheme will face federal criminal sanctions for colluding or cooperating with individuals engaged in the violation of federal laws seems small and getting smaller. That said, there are no guarantees and your clients should be made aware of that.

In October, the National League of Cities presented a very thorough webinar "Marijuana Federalism" for state municipal leagues. It was conducted by Professor Robert Mikos of Vanderbilt University Law School. Articles and books written by Professor Mikos can be found at: <https://law.vanderbilt.edu/bio/robert-mikos>; also within the resource materials available from the Municipal League, as referenced at the bottom of Page 2.

Some providers are dangling significant amounts of cash to local government officials (on top of the fees and taxes allowed by the new law) to be used at the municipality's discretion for things like police services, patrol vehicles, etc. Those sorts of monetary exchanges, which don't have the official "cover" of a state law allowing them, seem dangerous to get involved in.

COSTS MIGHT OUTWEIGH FEES AND TAX-SHARING

A community might be required to hire additional police and/or code enforcement personnel to ensure that medical marijuana facilities are in compliance with existing laws, and to protect those facilities from theft, vandalism, and other crimes. While \$5,000 as an annual fee might seem like a significant amount of money, by the time a municipality has had an application reviewed by staff and consultants and conducted hearings (if required under an ordinance), and performed any background checks that it might want to do, the amount might not seem so generous.

Nor are most communities likely to see substantial revenue from the tax provided for in the statute. Assume for this discussion gross retail sales throughout the state of one billion dollars (\$1,000,000,000.00). The state's 3% excise tax on provisioning centers would raise \$30,000,000. Under the MMFLA, only 25% (\$7,500,000) of that would go to Michigan municipalities. That amount is split among municipalities "in proportion to the number of marijuana facilities within the municipality." Assume your city gets 1% of that revenue—that's \$75,000. For many municipalities, that amount may not justify the increased costs that result from opting in (and for many smaller communities considering one or two provisioning centers, the 1% number seems high).

PROPERTY TAXES MAY TAKE SOME TIME TO SHOW UP

Under our state's property tax system, communities might not start seeing significant property tax revenue just because buildings are suddenly occupied. Headlee and Proposal A could dampen the economic benefits that might otherwise occur, and assessments are certainly subject to challenge.

Moreover, some kinds of uses may actually have a negative effect on a local tax base. For example, if a formerly industrial property becomes classified as "agricultural" as a result of a grow operation, the valuation might actually go down, as opposed to up.

LOSS OF CONTROL

Once it "opts in," a community is at the mercy of the BMMR. The language of the MMFLA is unfortunately not as clear as it could be on the state's obligation to deny a license if the applicant does not meet the requirements of a local ordinance. While we know what happens if your municipality does not opt in—no license can be issued—once an ordinance is drafted to allow a particular use, the language of the statute is unfortunately fuzzy as to whether the state has to follow it. What happens if the state does not follow it? The municipality could well find itself in court seeking to enforce its ordinance.

NUISANCE/SAFETY ISSUES

Many of these large uses do emit significant odors that some find objectionable. In addition to odors, there are noise (generators), heat, and lighting issues (either with regard to the use itself or for security). The MMFLA does allow municipalities to regulate these effects, though.

CIVIL LIABILITY

Like any land use decision, approval of these sorts of uses can be challenged. Neighbors may claim everything from nuisance to diminution in land values.

ENVIRONMENTAL EFFECTS UNKNOWN

There will be environmental effects from some of these uses, particularly the grow and processing operations: pesticides, fertilizers, energy consumption, water consumption, and disposal of waste products are all certain to result from these uses. As new uses, there may not be sufficient regulation at the state level, so these matters may fall to local governments to monitor, which may or may not be possible in every community.

COMMUNITY STAKEHOLDER OPPOSITION

Some communities have reported hearing from significant community stakeholders—e.g., large employers, health care providers, community foundations, influential business leaders, etc.—who have made known their specific opposition to the presence of marihuana facilities in the community, and corresponding intentions to react in some way if they are allowed. At a minimum, these stakeholders should be invited to participate in the discussion at the outset, so that all interests are heard.

Should you just...wait a bit?

NO FINAL/BINDING LARA REGULATIONS YET

The MMFLA requires LARA to draft rules to govern the issuance of licenses at the state level. Those regulations are not yet complete. Emergency (or temporary) rules will be in place soon, but they are likely to be modified and updated on an on-going basis, until the full administrative rules process is completed. It might be prudent to wait to craft your municipal regulatory scheme until you better know how the state intends to regulate these facilities and review and issue its state licenses. In particular, the two-step process at the state level currently being discussed (see below) could affect the timing of local reviews and approvals, and right now the state seems uninterested in doing much more than vetting applicants and leaving the local governments to decide who gets to operate (which is the hard part).

RECREATIONAL COMING?

There may also be a ballot question for 2018 to simply legalize even recreational marihuana. An initiative question in Michigan requires just over 250,000 valid signatures on a petition to qualify for the state-wide ballot. People inside the marihuana industry are actively working to secure those signatures. Depending on how this question is framed, any regulations that are adopted now will likely need to be revisited/revised—probably through the same public process for adopting ordinances now. Does your community want to do that twice in the span of a couple years?



Opting In? Here Are the Kinds of Things You Should Think About in Drafting Your Local Regulatory Framework

Section 205(1) of Public Act 281 currently provides:

A marihuana facility shall not operate in a municipality unless the municipality has adopted an ordinance that authorizes that type of facility. The municipality may adopt an ordinance to authorize 1 or more types of marihuana facilities within its boundaries and to limit the number of each type of marihuana facility.

The municipality may adopt other ordinances relating to marihuana facilities within its jurisdiction, including zoning regulations, but shall not impose regulations regarding the purity or pricing of marihuana or interfering or conflicting with statutory regulations for the licensing of marihuana facilities.

State BMMR Confirms Substantial Local Regulatory Authority

On October 26, 2017, the BMMR issued an advisory bulletin affirming the need for a local ordinance process to be in place before a state license can issue:

The Bureau intends to rely on the local municipality's authorizing ordinance to determine if an applicant is in compliance with certain provisions of the MMFLA, including:

- The types of...[facilities] permitted.
- The maximum number, if applicable of each type of...facility permitted.
- Any local zoning regulations that apply... including whether or not licensees may apply for special use permits.

See BMMR link at <http://www.michigan.gov/lara/0,4601,7-154-79571-450903--,00.html>.

As of this writing, the BMMR is only starting to flesh out its thoughts on how the state licensing process will proceed in light of the local authority. So far, it has outlined a process of "prequalification" of applicants by the state, which will involve screening individuals, as a first step, with the second step of the process coming after the municipality has approved the applicant under its local regulations. See October 12 Advisory Bulletin, "Medical Marihuana Facilities License Application Process." See link at <http://www.michigan.gov/lara/0,4601,7-154-79571-449688--,00.html>. Having to choose the successful applicants from a list of candidates approved by the state is not necessarily what many local government officials were hoping for as a process.

On October 20, 2017, the state issued a document entitled "MMFL Application Document Checklists," that confirmed that it is currently looking at a process that contemplates local review and approval before a state license is issued. See link at michigan.gov/lara/0,4601,7-154-79571-450302--,00.html.

Note that the "checklist" document provides additional helpful information as to what the state will be reviewing in issuing individual pre-qualifications and final approvals.

The most recent bulletin issued by LARA, on November 2, 2017, addresses how the state intends to deal with existing medical marihuana facilities. It indicates that LARA will adopt some "emergency rules" for the purpose of confirming that a facility's active operation, before securing a valid license from the state, will not adversely affect that facility's right to a state license, so long as:

1. The applicant's proposed marihuana facility is in a municipality that has adopted an authorizing ordinance prior to December 15, 2017, and the municipality is pending adoption of an ordinance under Section 205 of the MMFLA; or
2. The applicant's proposed marihuana facility is in a municipality that has adopted an authorizing ordinance pursuant to Section 205 of the MMFLA prior to December 15, 2017.

http://www.michigan.gov/documents/lara/BMMR_Advisory_Temporary_Operation_605078_7.pdf

What Kinds of Ordinances Should You Consider?

So, other than regulating purity and pricing, or directly conflicting with the state regulations—which have yet to be adopted—we know that municipalities can regulate significant aspects of marijuana facilities within their boundaries. Most of the discussion about how to do that by both municipal attorneys and attorneys for the medical marijuana industry has focused on two separate kinds of ordinances:

- **ZONING ORDINANCE** amendments generally relating to the location of medical marijuana facilities and the development approval process.
- **CODE/POLICE POWER** ordinances relating to the number of facilities within the municipality, a licensing process that works with the state’s process, and listing responsibilities and obligations of facility operators, as well as some basic safety regulations aimed at new practices (e.g., butane extraction).

What makes the regulation of these uses at the local level difficult (or at least complicated) is as much timing as anything else—timing the issuance of a local license/approval of an application with the state’s licensing process, and timing the license approval process with the development approval process (i.e., getting zoning and building permits for a new/renovated facility under a different ordinance than the licensing requirements to operate within that facility).

In addition, there is the matter of deciding who gets the approval to operate a facility. In light of the likely approach by LARA/BMMR that there will be a “prequalification,” by the state, with the local government in charge of “picking” successful candidates, this may be the toughest choice facing a community that has decided to opt in.

1. Zoning ordinance

Communities can consider adopting zoning ordinance amendments to provide the following:

TYPES OF FACILITIES TO BE ALLOWED

Under the MMFLA, a community can allow all five types of facilities or can pick and choose which to allow (e.g., allow grow operation and provisioning centers, but no compliance facility, processing centers, or transport facilities). This choice will vary by community, and should be made deliberately on the basis of community needs/desires.

DISTRICTS WHERE ALLOWED

The MMFLA does not specify where these facilities may be located, except to state that a grow facility must be established in an area zoned for industrial or agricultural uses or that is un-zoned. Section 501(7). Obviously, determining locations will need to be done on a community-by-community basis, depending on the master plan and land use goals and objectives.

Some uses seem to sort themselves into natural categories—e.g. processing plants in industrial or manufacturing areas, grow operations in industrial/agricultural. Some communities could elect to place even dispensaries (which arguably have a commercial/retail character) in industrial/agricultural districts that, depending on the community’s zoning map or particular community characteristics, are better suited for such uses than traditional business districts on Main Street or in a strip mall.

Some communities have considered adopting an “overlay” zone for medical marijuana facilities. An overlay zone typically operates by adding an additional set of uses—and corresponding additional regulations—in certain areas of the community, without changing the underlying zoning district regulations. An overlay district could be considered if a community wants, for example, only certain industrially zoned areas in a particular part of town to be available to marijuana facilities.



USE PERMITTED OF RIGHT? SPECIAL LAND USE

The community needs to determine whether these uses will be uses permitted as of right or only as discretionary special land uses. Arguments can be made in favor of either approach.

Some communities have made them uses as of right in order to avoid requiring their planning commissions to exercise discretion in determining who will be authorized to engage in the use. The discretionary element of a special land use exposes a municipality to a challenge or litigation where an applicant is denied the use, or where one applicant is granted approval and another is not. Special land use decisions can also invite challenge from adjacent property owners alleging an improper exercise of discretion when a use is granted over substantial objections at the required public hearing.

On the other hand, the special land use process affords the municipality the greatest opportunity to impose conditions allowed under the Michigan Zoning Enabling Act. MCL 125.3504. These could include important requirements for, say, building appearance, sign size, screening, access, etc.

The community could consider the “in between” approach of a “use permitted on special condition,” where the conditions are fully objective (based on physical characteristics, size, etc.)

PROXIMITY AND CO-LOCATION ISSUES

Another regulatory issue to be considered as part of the zoning ordinance amendment is a distancing requirement between marijuana-based uses. Should they be clustered or dispersed? Not unlike the question that is asked with adult/sexually oriented businesses: is it better to put these uses (to the extent possible) in one general area, for easier monitoring, or to separate them so an area does not become known for that particular characteristic. The question presents practical issues as well as fairness issues (e.g., placing provisioning centers in only one part of town).

Also, does the community want to allow different kinds of facilities —e.g., a grower and a provisioning center—to co-locate at the same site? The LARA regulations may address some of these issues, but municipalities should, under Section 205 of Act 281, have the authority to regulate these basic land use issues.

LARA has advised that it intends to allow the “stacking” of Class C grow licenses (which permit up to 1500 plants per license) in a single location, but only if the municipality’s ordinance allows this to be done.

DISTANCING REQUIREMENTS FROM OTHER USES

Municipalities might also want to consider location or spacing requirements as between medical marijuana uses and other uses. For example, the ordinance provides distancing requirements from schools, parks and playgrounds, certain types of residential districts or housing types, churches, pools and recreation facilities, rehabilitation treatment centers, correctional facilities, and the like. This is a classic sort of zoning regulation and should be carefully considered. This could also be regulated in the licensing ordinance instead.

COORDINATING SITE PLAN/BUILDING PERMIT PROCESS WITH LICENSING PROCESS.

Most likely, the typical process for finalizing site plans and issuing building and occupancy permits as set forth in the zoning ordinance can be followed. Some buildings might be built new, on vacant sites; other uses might occupy existing buildings, with little or no site work.

Either way, the *timing* of these zoning approvals with the local and state licensing processes will need to be decided and addressed. The zoning ordinance should probably acknowledge a separate process under the licensing ordinance, and make some appropriate conditions requiring that approval.

OTHER PROVISIONS

The ordinance should contain the other usual elements:

- A statement of purpose/intent—which, as explained further below, should refer to the applicable state laws as the basis for inclusion of these uses.
- A definitions section that matches the terms from the state laws.
- A section dealing with nonconforming sites/uses. This may be particularly relevant if there are currently some marijuana-based facilities operating in the community, which the community may or may not want to assist in continuing under the new regulatory scheme.
- Provisions relating to application review fees (for planners, engineers, landscape architects, etc.).



2. Police Power/Code of Ordinances amendment to deal with licensing facilities at the local level

Again, the most difficult aspect of crafting a licensing ordinance for most communities will be timing the local license approval with the state's licensing process and the zoning/building occupancy approval process. If the state BMMR continues down its current path of "pre-qualification" and then waiting for municipal approval, there will likely need to be some sort of "conditional" aspect to the local license—i.e., it becomes effective only upon securing the state license and all zoning/land use approvals.

A related complication arises when the local regulatory scheme limits the number of a type of use. The first concern is how those applicants are chosen (special land use? first come, first served? random?). Problems can also result if a conditional license is granted, but then conditions are not in fact met. Should the ordinance have provisions to deal with choosing an alternative applicant?

Among the things a municipality will want to consider in its licensing/general regulatory ordinance:

PURPOSE AND INTENT CLAUSE

If nothing else, in addition to describing the general goals and objectives as relates to the particular facilities and licensing applicants regulated, a community might want to consider some explanation that the ordinance is being enacted specifically pursuant to an invitation in the state law, and with the recognition that the state law may be at odds with the federal regulatory scheme relating to marihuana. The clause should also include a recognition that if the legislative body does not act, then someone else might act in its stead (through the initiative process, assuming it is applicable).

DEFINITIONS

These need to match up with the state law, particularly as to the uses allowed. Additional definitions may be needed depending on the nature of local regulations.

LIMITATIONS ON THE NUMBER OF FACILITIES ALLOWED IN THE COMMUNITY, BY TYPE

Act 281 does not describe how a community arrives at a limitation, just that it can. Limitation criteria can be found by way of population (e.g., x number of dispensaries per y number of residents in the community) or by area and location. Some explanation during the process (or in the purpose section) would be appropriate.

It should also address successor uses. Once the limit is reached, will no further applications be accepted? Or will they be held in order received if/when license becomes available again?

In addition, where the number of facilities is limited, the community might want to consider imposing a time frame in which the use must be established and a certificate of occupancy issued (e.g., 6 to 9 months), with an obligation to surrender the license if the use is not established. This would limit the possibility of issuing a license to someone who wants to obtain a license but not use it (for purposes of limiting the market, or precluding a use) or, if a community allows license transfers, as an investment to transfer to another entity.

LOCATION CRITERIA

This should be cross-referenced to the zoning ordinance (assuming there is one); or the location criteria can be established in the licensing ordinance itself.

FEES

The MMFLA allows "not more than" \$5,000 per licensed facility as an annual non-refundable fee. However, because the purpose is stated as helping to defray actual costs of enforcement/oversight, a community should take care to justify the fee based upon what the community expects the actual costs to be.

REQUIRED INFORMATION

The community can get as specific as it wants. Information required can include:

- Personal information about the applicant.
- Information about the applicant's professional experience.
- Proof of ownership or other occupancy rights for the property at issue.
- Information about the facility and operations plan.
- Proof of interest in land.
- Proof of adequate insurance (describe).



CRITERIA FOR ISSUING OR DENYING THE LICENSE

- Who issues the license: The city/village/township clerk?
Some other officer or body?
- What is the process? Should there be a hearing? Public input allowed?
- Standards for issuing:
 - First come, first served?
 - Lottery/pick from hat?
 - Evaluation on the basis of discretionary criteria?

This is the step with the most “exposure” to the municipality as noted above. The more subjective the process is or seems, the greater the likelihood of challenge.

- Do existing facilities get priority?

STANDARDS FOR DENYING

These could incorporate the state laws, and could include additional limitations if appropriate.

- Conditioned on all other appeals—state licenses, zoning/site plan review, occupancy permits. This contemplates a record documenting the “provisional” or “conditional” approval and specific requirements for a “final” approval.
- Denial at state level revokes local approval.

OCCUPANCY PERMITS

The practice of allowing occupancy before all aspects of the building and use are finalized, by issuing a “temporary certificate of occupancy,” or TCO, is typical in many communities. Doing so with these uses—which will likely be limited in number, and are essentially a “new” use with which we are not yet completely familiar—seems unnecessary. Consideration should be given to withholding occupancy rights until a final certificate of occupancy can be issued. Note that ADA compliance will be required for provisioning centers.

APPEAL OF DENIAL OF A LICENSE

As a police power (as opposed to zoning) ordinance, the Zoning Board of Appeals may not be an ideal appellate board; however, many township boards and city councils might not relish the thought of having to be the deciding body. While the ZBA would need to be informed of its slightly different reviewing role, it is one that they are generally used to. Alternatives could also include a separate body or commission to hear appeals.

SALE OR TRANSFER OF A LICENSE

Given the nature of the review process and the approvals given, the best practice would likely be to indicate that the license is personal to the applicant—no transfers allowed. The license should be clearly made “personal” to the applicant.

RENEWAL

The annual fee assumes a renewal of businesses that remain in compliance with the local ordinances.

REVOCAION (BY LOCAL ORDINANCE)

Revocation of a license should be a permissible result in the event of things like failure to comply with the licensing ordinance or any other ordinance of the City; change in ownership; change in operational plan; conviction of certain crimes; etc. Similar to a licensing revocation for liquor license.

“PERFORMANCE STANDARDS” RELATING TO THINGS LIKE:

- Noise
- Odor
- Heat
- Light
- Continued compliance with all other ordinances, including zoning ordinance.

While a local code of ordinances might already contain some general standards in these areas, medical marijuana uses have unique aspects that merit particular attention. There are resources available to communities to confirm the ability of these facilities to mitigate—with appropriate capital investments—many of these adverse effects.

ENVIRONMENTAL CONCERNS

Information about the environmental effects of these sorts of uses is limited at this point. But municipalities should at least be aware of the likely use of fertilizer and pesticides with regard to a grow operation in particular, and the ordinance could at least provide for basic standards for storage and use in accordance with other laws and regulations. Water and energy consumption may be significant with these uses as well. Both the grow operations and the processing centers raise waste disposal concerns. These areas are all fair game under the limits set forth in Section 205(1) of the MMFLA, and the community should require information on all these aspects of all permitted uses before setting its regulations.

SECURITY/PRIVACY

Fencing. Lighting. Access controls. Video surveillance. All these should be addressed in the ordinance or as part of any approval. Due consideration for the effects of these on neighboring properties should be taken into account in crafting regulations and approvals, and perhaps in determining permitted locations under the zoning ordinance.

SIGNAGE

Signage for these uses could be offensive to some. While commercial signage is subject to greater regulation than non-commercial speech, there are obvious limitations, particularly under the Reed v Gilbert case. This is an important aspect of any of these uses, and the community will need to carefully research its options and closely draft its sign regulations.

INSPECTION PROVISIONS

These provisions should be comprehensive and rigorous. Consideration should be given to those including:

- A statement that the premises are subject to inspection during business hours for purposes of determining compliance with state and local laws, without a search warrant.
- An acknowledgement that the application of a facility license constitutes consent to routine inspections of the premises and examination of surveillance and security camera recordings for purposes of protecting the public safety.
- Significant penalty provision for failure to comply.

ADDITIONAL REQUIREMENTS ON THE BASIS OF THE SPECIFIC TYPE OF FACILITY

- For example, the community may want to regulate hours of operation or the physical appearance of buildings.

- List of specific prohibited acts by use (e.g., no consumption on premises at provisioning centers; requirement for all activities to occur indoors).
- Consider limitations on use of butane, propane, and other flammable products and require compliance with state and local laws for such products.

VIOLATIONS AND PENALTIES SECTION

- Civil infraction, not misdemeanor.
- Each day a separate offense.

INDEMNIFICATION

Given the nature of this use, the applicant/licensee could be required to indicate that it will hold the local municipality and its officials harmless, and indemnify them against claims related to the use.

RIGHT TO FARM CONSIDERATIONS

There is a question whether the Right to Farm Act, MCL 286.473, et seq., will apply to grow operations. While it is good to have the law in mind, it seems unlikely at this time, since to date no Generally Accepted Agricultural and Management Practice (GAAMP) regulation has been issued for medical marijuana.





Michigan Municipal League
1675 Green Rd,
Ann Arbor, MI 48105



GAINES TOWNSHIP

9255 Grand Blanc Road
Gaines, Michigan 48436
Phone: (810) 635-3200 or (989) 271-6300
Fax: (989) 271-6038
Email: gaines@gainestownship.net



MICHAEL DOWLER, Clerk
11236 W. Reid Road
Swartz Creek, Michigan

PAUL J. FORTINO, Supervisor
5467 Nichols Road
Swartz Creek, Michigan

LEE PURDY, Trustee
11489 West Reid Road
Swartz Creek, Michigan

DIANE HYRMAN, Treasurer
6575 Seymour Road
Swartz Creek, Michigan

MATTHEW MOROS, Trustee
10558 Jewell Road
Gaines, Michigan

November 13, 2017



City of Swartz Creek
Planning Commission
8083 Civic Drive
Swartz Creek, MI 48473

Dear Sirs and Madams;

Gaines Township, Genesee County, Michigan, has prepared a proposed Master Plan. In compliance with the requirements of Michigan Public Act 33 of 2008, we are notifying you that a digital copy of the proposed Master Plan, dated July 25, 2017, is available for your inspection. This digital copy, in Adobe PDF format, can be downloaded from the website of our planning firm, Wade Trim, at the following internet address:

www.wadetrim.com/gaines/masterplandraft.pdf

As required by the Act, the authority to distribute the Plan was granted by the Gaines Township Board of Trustees. According to the Act, you have 63 days to provide comments on the proposed Plan to the Gaines Township Planning Commission. Any comments should be submitted to the attention of the Gaines Township Clerk, by e-mail to clerk@gainestownship.net or in writing to:

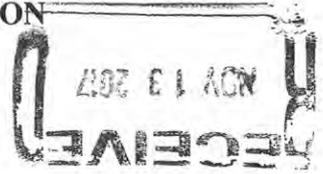
9255 Grand Blanc Rd.
Gaines, MI 48436

Finally, a public hearing on the proposed Master Plan has been scheduled for February 28, 2018, at 7:30 p.m., at the Gaines Township Hall, located at the above address. Your attendance at the public hearing is welcome.

Sincerely,

Michael Dowler, Gaines Township Clerk
On Behalf of the Gaines Township Planning Commission

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION



**NOTICE OF HEARING
FOR THE NATURAL GAS
CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-18424**

- Consumers Energy Company requests approval from the Michigan Public Service Commission to increase its rates for the distribution of natural gas and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write, Consumers Energy Company, One Energy Plaza, Jackson, MI 49201 for a free copy of its application. Any person may review the application at the offices of Consumers Energy Company.
- The Prehearing in this matter will be held:

DATE/TIME: **Tuesday, November 28, 2017, at 10:00 A.M.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Suzanne D. Sonneborn

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway Lansing,
Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a hearing to consider Consumers Energy Company's October 31, 2017 application for authority to: increase its rates for the distribution of natural gas; adjust its retail natural gas rates so as to provide additional revenue of \$178.194 million annually above the level established in Case No. U-18124 based on a projected 12-month test year ending June 30, 2019; adjust its existing retail natural gas rates so as to produce a rate of return on common equity of not less than 10.50%; utilize the proposed Gas Revenue Decoupling Mechanism; and implement an Investment Recovery Mechanism to recover the annual revenue requirements associated with the incremental capital expenditures and associated direct expenses for specified distribution and transmission programs beyond the level provided in rates through the projected test year; modify the rates, rules, and regulations and grant certain accounting authorizations as described in Consumers Energy's filing; and grant further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by **November 17, 2017**. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department - Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's request may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Administrative Hearing System's Administrative Hearing Rules, Mich. Admin Code, R 792.10101 through R 792.10137, and R 792.10401 through R 792.10448.

Issuance of this notice is a ministerial act and does not constitute a determination that Consumers Energy Company's application is complete within the meaning of MCL 460.6a(1).

CONSUMERS ENERGY COMPANY HAS REQUESTED THE INCREASES AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED INCREASES AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER INCREASES THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT REQUESTED.

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING FOR
THE NATURAL GAS
CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-18458



- Consumers Energy Company requests Michigan Public Service Commission approval of a natural gas rate self-implementation reconciliation.
- The information below describes how a person may participate in this case.
- You may call or write, Consumers Energy Company, One Energy Plaza, Jackson, MI 49201 for a free copy of its application. Any person may review the application at the offices of Consumers Energy Company.
- The Prehearing in this matter will be held:

DATE/TIME: **Tuesday, December 5, 2017, at 9:00 A.M.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Suzanne D. Sonneborn

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a hearing to consider Consumers Energy Company's (Consumers Energy) October 27, 2017 application for approval of a natural gas rate self-implementation reconciliation. Consumers Energy is requesting the Commission to order that no refund is required pursuant to MCL 460.6a(2) with respect to the provisional rates implemented by Consumers Energy in Case No. U-18124 for the period January 29, 2017 to August 6, 2017, and find that no customer rates or charges will be increased if the relief requested is granted.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

petition to intervene with this Commission by **November 28, 2017**. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

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**THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE,
REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.**

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