

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, September 25, 2017, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of September 11, 2017 MOTION Pg. 18
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 2
 - 6B. Clayton Letter & Interlocal Agreement Pg. 24
 - 6C. Street Committee Draft Minutes Pg. 38
 - 6D. Consumers Energy Pole Plan Email Pg. 40
 - 6E. Fire Department Event Information Pg. 43
 - 6F. August Budget Report Pg. 44
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Fire Chief Termination & Fire Agreement RESO Pg. 16
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Police Authority:	Wednesday, September 27, 2017, 10:00 a.m., PDBMB
Planning Commission:	Tuesday, October 3, 2017, 7:00 p.m., PDBMB
Park Board:	Wednesday, October 4, 2017, 5:30 p.m., PDBMB
City Council:	Monday, October 9, 2017, 7:00 p.m., PDBMB
Downtown Development Authority:	Thursday, October 12, 2017, 6:00 p.m., PDBMB
City Council:	Monday, October 23, 2017, 7:00 p.m., PDBMB
Police Authority:	Wednesday, October 25, 2017, 10:00 a.m., Mundy Township

**City of Swartz Creek
CITY MANAGER'S REPORT**

Regular Council Meeting of Monday, September 25, 2017 - 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members

FROM: Adam Zettel, City Manager

DATE: September 20, 2017

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** (*No Change of Status*)

The golf appraisal is underway. The allocation of value between the city and Flint Township is as much an issue as the establishment of a total true cash value for the entire course. While all the road frontage, structures, and much acreage is in the city, there is more land area for the course in the township. This circumstance is problematic for us.

The Huizinga appeal petitions have been approved by the MTT but the city request for an extension has not. This means that the new, much decreased value claims by the owner have been accepted BUT the MTT refused to allow more time for the city to refute these values. This is the small office that opted to reduce the requested value by 50% just a few business days before valuations were due. At this point, all we can do is await the findings of the MTT based upon information already submitted.

✓ **STREETS** (*See Individual Category*)

✓ **MORRISH SIGNALS** (*Update*)

Mr. Svrcek is checking on the long term replacement schedule for the signal at Miller and Morrish. He indicates that a price for the left turn addition should be available before our meeting on the 25th.

This is an older signal that will require modernization at some point, though this may be rather expensive. For the time being, the signal functions well and is providing an acceptable level of service and safety per the city's engineers. We will set up a plan for timely replacement and optimization.

The previous report follows:

There has been more concerns about the signal at Morrish and Miller Road. We had studied this intersection using the traffic engineers at OHM. Their report indicated that the level of service, overall, would not likely be improved with the addition of a dedicated left turn signal. However, I have followed up with them regarding this matter. A note from Mr. Harris with OHM is attached. From a practical standpoint, it appears cost may be a bigger barrier at this point. Please let me know if there are comments or if there is a collective desire to move forward with changes at this intersection.

In addition to Miller Road, there has been a desire by some in the community to re-engage the signal at Morrish Road at the raceway. Anecdotally, it appears this will help with vehicles exiting the interstate and turning left onto the interstate. We have made an inquiry to MDOT regarding this process. They have acknowledged our inquiry but they have not provided an answer. Please let me know if there is any objection to moving forward.

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP) (Update)**

The county is beginning to align the 2019 projects for 2018 preliminary engineering. We are being informed that, since the engineering is to be less than \$25,000, the city shall not need to engage the qualified bidding selection process (QBS). This is good news because the QBS process is long and arduous, requiring an absurd amount of staff hours and paper filings in order to have an engineering expense that is reimbursable with federal funds. This has been affirmed by MDOT as of September 18, 2017.

The city has only one project slated for federal funding through the regional planning commission Traffic Improvement Program (TIP). Fairchild is to be designed in 2018 and constructed in 2019, which is the last year of the three year TIP cycle. After that, we hope that Miller, west of Morrish will be in the 2020-2022 cycle. Seymour is not on the radar at this point, though we may try to put it on the next cycle as well.

Listed below is the breakdown for Fairchild, including federal funding:

<u>Road</u>	<u>Point of Beginning</u>	<u>Point of End</u>	<u>Length (Miles)</u>	<u>Lanes</u>	<u>Lane Feet</u>	<u>Width (Feet)</u>	<u>ADT</u>	<u>Total Cost</u>	<u>Federal Match</u>	<u>Local Match</u>
Fairchild	Cappy	Miller	0.28	2	2956.8	44	2456	\$312,306	\$249,845	\$62,461

✓ **STREET PROJECT UPDATES (Update)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Scheduling the final asphalt coat for Ingalls and Abbey has been problematic. We are again informed that it should be complete prior to our meeting.

The final 'cape seal' process for those streets due for preventative maintenance will commence following the completion of Ingalls street. This last component was delayed to protect the coating from construction traffic in the vicinity. Application should only take one or two days and will result in a finished, uniform, and black surface.

Sidewalk replacement is nearly complete for the reconstruction areas. Concrete work will continue in phases throughout the reconstruction area of Worchester, Winston, and Chesterfield. Once curbing is in place, road removal and replacement can begin. While no longer ahead of schedule, the contractor still anticipates completion this season.

The street committee met on September 19th. See the attached draft minutes for details. In short, we are leaning towards a recommendation to continue working with the current general contractor and negotiate prices for the 2018 reconstruction of

Daval. No other projects are scheduled for 2018, with the understanding that this workload should enable yet another reconstruction in 2019 (Helmsley, possibly Chelmsford/Oxford). The committee also directed upgrades to standard stop sign/street signs for intersections that are part of reconstructions, as well as Fairchild.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

✓ **SEWER REHABILITATION PROGRAM** *(No Change of Status)*

Lining work is approved for Chelmsford and Valleyview Drives. Inspection of Winshall should occur around November 13th, with pipe preparation for Chelmsford and Valleyview at the same time. Lining is expected around November 27th.

This program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly. This could include Winshall Drive and Miller Road sections.

✓ **WATER MAIN REPLACEMENT – PLAN COMPLIANCE** *(Update)*

Rowe Professional Services Company has finished mapping the valves in the city. This will provide the city with a complete map and database for all valves, which will be instrumental in our valve turning program (see below). By mapping the valves, the engineer is also able to extrapolate more precise information regarding the location and length of all water main in the city. This information will be used by staff to complete the water master plan and reliability study that the Michigan Department of Environmental Quality expects to have by January (see below).

In addition, we are seeking a proposal from the engineer to seek grant funds for the next water main replacement that is integrated with our 20 year street plan (Chelmsford). Oakview may be included as well. Obviously, Miller and Morrish Roads are mid-term priorities for replacement and may be looked at separately for such grant/loan funding.

Previous report details follow:

Genesee County Drain Commission - Water and Waste Services still intends to update its 2003 Water Master Plan this year. During this process, they are going to analyze the Swartz Creek area to ascertain what current and future needs are. This information will then be used by their consultant to make determinations concerning additional water feeds into the area and the sizing of the water main, including Miller Road.

Their plan is to rely less on Miller Road and more on secondary feeds that could approach the city from the north, south, and west. This would be good for us in the long run and negates the concern that Miller Road would need to be increased in size and/or used as an intercommunity transmission line.

The city is working with the county to abandon the Dye Road water main in the vicinity of the rail line. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line.

✓ **WATER SYSTEM STATE REVIEW** *(No Change of Status)*

Michigan Department of Environmental Quality staff have performed an annual review of our operations. They are requiring some documentation and changes:

1. We are required to have a 5 and 20 year capital improvement plan (see above).
2. The city must have a valve maintenance program that includes a general schedule for exercising valves. Staff will document our policy moving forward.
3. The city must supply our purchase contract with Genesee County for our water supply. This document is on file and shall be provided to the DEQ.
4. The city must provide a water main inventory (see above).
5. The city must provide an updated Emergency Response Plan. We have this on file and shall do so.

✓ **NPDES STATE REVIEW** *(Update)*

Michigan Department of Environmental Quality staff have performed a paper audit of our storm water management policies, ordinances, and procedures. They have a number of requests for supplemental paperwork that the city and Genesee County Drain Commissioner's office (Surface Water Management Division) must provide.

Tom and Rebecca are working to provide the required information. The state staff involved are very accommodating, and I do not expect any issues with reporting.

This request stems from the National Pollutant Discharge Elimination System, which resulted in the cooperative program operated by the county in which the city participates. They charge an annual fee to conduct monitoring, public education, and reporting. They also assisted in the draft of the city's massive storm water ordinance that was passed relatively recently.

✓ **POLICE SERVICE** *(Update)*

Gaines Township is interested in services from the Metro PD. Officers have been cross-sworn. The authority board is very receptive of the idea. I too am optimistic and would like to see how bringing this entity into the fold may work. Gaines officials indicated they will study this over a period of about 18 months.

The city is finishing renovations on the public safety building walls and carpet. It appears there may be a new arrangement for sharing space between the fire department and police department, with the fire department taking on more space and the city also occupying space for storage. I have adjusted the billing of utilities accordingly.

✓ **HERITAGE VACANT LOTS** *(Update)*

The two units approved for sale have been sold. Proceeds from those units amount to \$21,917.10, collectively, and have been approved for distribution to the Heritage Village of Swartz Creek Condominium Association.

✓ **WINCHESTER WOODS LOTS** *(No Change of Status)*

A meeting was held on August 22nd and was well attended. Invitations were sent to all owners in Winchester Woods as noted in the previous meeting packet. The conversation was engaging and rational. However, not much consensus resulted. What

I was able to take away from the conversation is that the woods area is an asset that most folks would rather see left intact. There was not much support for investing in improvements to make the lots usable for single family construction.

There was some support for area-wide and/or focused drainage improvements in the form of piping and ditching. I will look to create a survey instrument when things calm down in the fall that might better inform us of what people would like to see happen.

The previous report follows:

The city engineer has created a set of investment options for this subdivision. If the agenda was not jam packed, this would be up for presentation/discussion. For the time being, the proposals are included for review and future discussion (albeit small in scale). One proposal costs \$2.6 million and addresses all outstanding drainage, sanitary sewer, and water service needs. This design is the text book solution to all existing drainage issues, of which there are many. It also prepares the vacant lots for development. I suspect this is too much investment for this area to endure, no matter how the assessment is appropriated.

A second proposal costs \$750,000 and only addresses the immediate needs necessary to make the vacant land buildable. This includes sanitary sewer installation on a more limited basis, as well as targeted drainage to alleviate future impacts. Note that this is still about \$20,000 per lot (vacant lots only)

As noted previously, Paul Fortino from Gaines was also able to attend consultation with the city engineer. He has not shown interest in interjurisdictional cooperation when asked to participate in design and/or construction.

✓ **NEWSLETTER (Update)**

I am working on the newsletter with the intention of having this go out in the next few weeks. Newsletter content will certainly include streets, SeeClickFix, and the new credit/debit payments.

✓ **SUNOCO (Update)**

I have had additional conversations with the owner representatives for the private property west of the Holland Drive site. They affirmed that they have no desire to integrate their site with the Holland Drive site in any formal way. However, they did express an interest in updating their surfacing in tandem with the city (at their own expense), with the idea that the sites COULD be integrated at a future point. They also noted that they do not intend to construct a fence, and that they would allow use of their lot if practical.

I have been working with OHM on a proposal, per the direction of the DDA, to create schematic engineering for a site that enables parking and pavilion use. The DDA will consider this proposal at their October meeting. It appears that the concept of using the space for parking, with a possible structure for complimentary uses is desirable. The streetscape for Miller Road, west to Paul Fortino/Hayes is also being brought back into focus.

✓ **ELMS PARK RENOVATIONS** *(Update)*

The final renovations (accessible parking, walkways, and exercise equipment) are underway.

✓ **TRAILS** *(No Change of Status)*

The certified resolution of support and maintenance obligation has been sent to the Genesee County Metropolitan Planning Commission. They intend to begin preliminary grant writing for Section 1 of the trail in the city and Flint Township.

The previous report follows:

We have some updated concepts from OHM. They propose three phases to connect the Genesee Valley Trail to the city, using Miller Road to Bristol, Bristol to Elms Park, the Park to the Creek, and the Creek all the way to Winshall Park. The plans appeared to be well received and are slated for inclusion in the draft park plan.

Concerning implementation, the idea is to combine a DNR Trust Fund Grant with an MDOT Transportation Alternatives grant to pay for 80%+ of phase one. This application would be a joint application with Flint Township (coordinated by the Genesee Metropolitan Planning Commission). The soonest that a combined grant award could be given at this point is October of 2018, with construction in 2019.

Below is the proposed breakdown and schedule as provided by Mr. Mauer of the Genesee County Metropolitan Planning Commission. Note that this is the Swartz Creek/Flint Township combined project, though about 80% will be city costs. The next step will be design engineering. As such, I have requested a proposal from OHM.

S. Dye Rd. / Miller Rd. Non-Motorized Path				
		Grant Request		Local Funds
		MDOT TAP	MDNR Trust Fund	
Construction (35% local match)	\$790,000	\$ 513,500		
			\$ 276,500	
Final Design (10%)	\$ 79,000		\$ 23,500	\$ 55,500
Final Engineering (15%)	\$ 118,500			\$ 118,500
Total	\$987,500	\$ 513,500	\$ 300,000	\$ 174,000
<u>Tentative Schedule</u>				
Sep-17	Inter-community project resolution			
	Letters of support			
	Trail maintenance agreement			
Oct-17	Draft MDOT application			
Nov-17	Submit application for 2019 MDOT TAP funds			
Dec-17	MDOT TAP Review Session			
Jan-18	Draft MDNR application			
Mar-18	Submit application to MDNR Trust fund			

- ✓ **DISC GOLF CONCEPT** *(No Change of Status)*
Conceptual approval has been granted for a course in Winshall Park. There is no active interest in fundraising. I will keep the city council informed.
- ✓ **REDEVELOPMENT READY COMMUNITIES & BRANDING** *(Update)*
The city is now “formally engaged” in the RRC program. I await word of the next steps that the city is to take.

The DDA branding/marketing process is moving forward. At their meeting on September 14th, many images were provided. There was a strong desire to stick with an image that conveys the rural nature of the community as it relates to the urban portions. The creek and a tag line that resembles the former, “where town and country join hands,” was popular. Make no mistake, the new image will be quite different as described by the graphic artist in attendance. We shall see what they come up with.

Note that the image was vetted next to others that conveyed themes related to art, the arch at the public lot downtown, and a stronger connection to the creek. They DDA and surveys did not indicate a strong affiliation with these themes. Rather, the themes of small town and community were very evident.

✓ **MEDICAL MARIJUANA LAND USES** (*Update*)

The planning commission is proposing to amend the text of the zoning code to enable four of the five state licensed facilities:

1. Growing
2. Processing
3. Testing
4. Transportation

The draft ordinance, to be reviewed with a public hearing on October 3, 2017, currently omits provisioning centers. The four permitted uses will be limited to special land uses within industrial districts. Note that the city can still amend the ordinance or opt out of regulating and permitting any of the state regulated uses.

✓ **DOG PARK** (*No Change of Status*)

The Eagle Scout candidates are back on the case. There is now a fundraising platform set up to make this happen (GoFundMe). If you are interested in contributing or know of another person or entity that might be, feel free to contact me.

✓ **FIVE YEAR PARK PLAN** (*No Change of Status*)

Rowe Professional Services Company is working on the revised plan. They collected information from the park board at their July meeting regarding goals and the action plan. This has been drafted and made available for public comment, along with questionnaires. A revised plan, including the trail schematics, is expected to be reviewed at the October meeting, with a public hearing expected to follow on November 7th.

I have attached a copy of the survey. The web address for the online survey is: www.surveymonkey.com/r/swartzcreekrec

✓ **RADAR FEEDBACK SIGNS** (*No Change of Status*)

The police authority is looking to possess and operate these. This was discussed at their July meeting. However, they may require guidance on how the funds to acquire them will be handled (e.g. split by city and township directly or through the authority budget).

At the MPA meeting on June 28th, the board felt that this service would be ideally served by the police authority for various reasons:

1. They have staff that can move and install the signs
2. They are aware of traffic concern areas
3. They can engage in direct enforcement
4. They are staffed 24/7 for equipment issues
5. They can coordinate the economies of scale for all participating communities, saving purchase costs

If the authority does not proceed, the city can still engage in its own program.

✓ **CONSUMERS CONSERVATION PILOT PROGRAM** *(Update)*

CE is looking to do a kickoff event in the community on Saturday, October 28th, from 11:00 a.m. – 1:00 p.m. Per the discussion at the city council meeting on September 11, they will look to use a small part of 5012 Holland Drive. The only item they asked us for at this point was information regarding city projects that participants could vote on for a donation by CE. I indicated that the trails, the Holland Drive project, and a renewable energy feature on public property/buildings could be options.

The previous report follows:

The purpose of the pilot is to engage other stakeholders in the area for participation in a new pilot program that will explore how best to reduce energy load on a specific substation in the city.

CE is specifically seeking to learn how much energy a community-wide energy reduction program can save. They indicated that our sub-station is at 70%+ capacity. Their goal is to reduce energy usage in the 48473 zip code to avoid an upgrade. I indicated that there are growth pressures in the residential and commercial sectors that may conflict with the need to reduce energy consumption. They indicate that the pilot secondary goal is to assess the impact of energy conservation on existing customers as well, making this a learning experience of value, whether or not an upgrade is ultimately needed.

To conduct the program, the city's approval and involvement is not required, however, I indicated that myself or another staff member could serve on their task force if needed. What they are proposing is a targeted marketing campaign to get residents and businesses to reduce energy by: 1. Learning best practices, 2. Competing for prizes for reductions, 3. Gaining access to technology and rebates that can improve efficiency.

One component that does involve the city and broader community is the competition component. The CE representatives indicated that there will be individual and collective competitions. Winners of these savings competitions would be eligible for individual prizes, and there would also be one or more community prizes. The community prize was described as a contribution of about \$10,000 to a community endeavor that participants could vote for. I indicated that there were some items available for donations and/or had pre-existing line items in our budget, such as the Dog Park, Disc Golf, Holland Drive Property, and trails. They will likely pick a candidate from among these options, as well as some school or other community options.

✓ **DURAND AREA INDUSTRIAL INVESTMENT** *(No Change of Status)*

This matter is starting to gain the attention of the world. Unfortunately, I have no new information regarding the rumored industrial investment that is planned for the Durand area. The best information that I have found was included in the June 26 city council packet. What appears to be affirmed is that some sort of steel or raw material producer is interested in constructing a large facility north of Durand. This facility is

alleged to be valued at close to \$5 Billion and would employ hundreds of employees. It is also being promoted as an engine for numerous spin off businesses.

The scale of this investment and its impact would be unprecedented and would dramatically impact the housing, retail, and service market for Swartz Creek, as well as potential industrial demand. However, no information has been substantiated to ameliorate concerns over air quality impacts. Since our community is 4-5 miles east by north east, we are in the immediate crosshairs of any such impacts. I have heard that the facility could be a potential polluter, and I have heard that it could have no measurable or observable impacts on air quality.

At this point, we find ourselves as a stakeholder in this project without much information to respond. I will do my best to learn more and report to the city council. This is something that, if it proceeds, will have a tremendously positive impact on our town, or a mixed impact (economic/environmental). Since various state and federal agencies are involved, we should be prepared to inform ourselves and use our formal and collective voice to promote the best interest to the Swartz Creek community.

✓ **TAX REVERTED PROPERTY LIST** (*No Change of Status*)

For the time being, the accepted course of action is to hold the Heritage property, pending use in accordance with the current development and sale process that the neighborhood association is coordinating with J.W. Morgan Inc.

I have received a call from an alleged property interest of the Second Street vacant land. They indicated that they missed the tax payments for various reasons and would like the property back. The contact indicated that the house adjacent to the site was owned by the same owner, but had the taxes paid by an escrow company. I indicated that the city is likely to take ownership of this property due to circumstances, but a letter to the city council requesting sale back to them would be the best way to proceed with any attempt to reacquire it.

✓ **POINT AND PAY SYSTEM** (*No Change of Status*)

This service is moving forward. Software is installed, card readers have been received, web links are ready, and staff is trained. This service should be online for the fall utility collection.

✓ **GOODALL ROAD WATERMAIN** (*No Change of Status*)

If there is no change in status, this item will be removed from future reports.

The packet previously included a notice that the Shiawassee County Road Commission will be doing bridge work on Goodall Road. The project includes bridge work, and they notified the city that they intend to cut the main. This main services the old water pump station on Brown Road that was built to service Winchester Village. The main is abandoned, but by all accounts is serviceable. The county has indicated some desire within the last decade to place this into service as a backup. There is also potential to use it to service customers with KWA water in the future, especially with the potential for the "Project Tim". As such, I responded that they should keep the city whole and the main serviceable.

We have received a response from the project engineer that the proper permits were discovered and the watermain will be repaired as a project expense.

✓ **5157 MORRISH ROAD DEMOLITION** (*No Change of Status*)

The award for the demolition of the house at 5157 Morrish Road, with the use of federal Community Development Block Grant Funds, has been made by the city. We now await a federal funds agreement from the Genesee County Metropolitan Planning Commission. Once this is complete, we can execute a local agreement and proceed with work.

✓ **FIRE DEPARTMENT** (*Update*)

Please see the interlocal agreement that the city has with Clayton Township for the provision of fire service.

Brent Cole was dismissed as the Chief of the Swartz Creek Area Fire Department at the regular fire board meeting of September 18th. The vote was 4-2 (with both attending city members voting no on the motion to terminate employment). This decision has been surrounded by much controversy and consternation. I am comfortable stating that the general position of the city is one of strong support for Mr. Cole. The township obviously has had long-standing issues with his leadership.

This action has many implications and potential consequences. Be advised that the fire board has directed their personnel committee to discuss a severance package and to recommend a selection process for the fire chief position. On an interim basis, Assistant Chief Plumb is serving in the capacity of chief.

Per the interlocal agreement, the city and township can override the board decision to terminate the chief with a majority vote of BOTH the city and the township legislative bodies. While I expect no such vote to pass the township board, I have taken the liberty of crafting such a resolution for the city council. I do so based upon noted support for the chief at previous meetings and my professional opinion that Mr. Cole served the department and city interests well.

As it relates to the risk management status of the city, separations like this can result in litigation or related claims. I have been monitoring the situation in conjunction with the city attorney. Given the circumstances, the exposure to the city is negligible. Any claim will almost certainly be limited to the fire board and be covered by their insurance. Though there are scenarios that could put the city at risk, the likelihood is minimal and the financial exposure small.

Moving forward, the city council has options for conducting fire service. The status quo would be to await appointment of a new chief (which requires affirmation of the city council and township board) and move on with business. The council could also investigate termination of the interlocal agreement and conduct independent fire service or service with other municipalities.

There are also multiple options to alter the process by which the service is conducted in its current form. Examples include alteration of the interlocal agreement

to provide for a neutral seventh board member, super majority votes, or extended council/board powers. The council could even consider a fire authority with Clayton and/or other municipalities (transferring powers away from the municipalities to an independently chartered and elected fire board).

I have reached out to the supervisor of Clayton Township. He indicates that the township is open to amending our agreement in order to create processes that require compromise and consent in cooperative decision making. This is a good sign should the city choose to continue the shared service. I think all parties now acknowledge that the swing vote system in which simple majority rules is a broken system.

Concerning Monday's meeting, I think the council should resolve to overturn the decision. However, this move will not likely result in the retention of Mr. Cole. Concerning the larger matters noted above, I recommend the city council take some time to consider options. We will require time to ascertain changing circumstances in an emotionally charged environment before a course of action can be reasonably followed.

✓ **DON SHENK HOME REHABILITATION** *(No Change of Status)*

The temporary Housing Improvement Committee met for the first time, with the assistance of a professional architect, on September 7th.

Minutes from this meeting are attached. A future meeting has not been scheduled at this time. The action plan moving forward is to immediately conduct cleanup services within the home. Circumstances have not been kind. After keying the locks to gain access (again), we discovered deteriorating conditions. We made the decision to immediately engage a service company to clean up bad conditions, including carpet removal throughout as well as basement wall demolition and removal.

The tentative rehabilitation budget is \$80,000, with the understanding that acquisition, carrying, and realty costs will amount to about \$35,000. The committee came up with a tentative list of repairs and improvements (see the minutes). Once these are priced and the home is in a better condition to have a secondary evaluation, bid specs are expected to be delivered. The city can then engage in sealed bids for such services. Since profit is not an option, it can be assumed that no amount of investment will help or hurt the city financially unless we invest more than a sale can reasonably generate.

Reminder: the city CANNOT profit from this endeavor. Tax rules require that proceeds to be returned to the county. So, the city could recover any investments in owning, operating, improving, and maintaining the house, but the city cannot sell it for more than those investment inputs and keep the proceeds.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(Update)*

✓ **MONTHLY REPORTS** *(Update)*

The August budget report is included for reference.

✓ **FIRE SAFETY TRAILER (Update)**

Lt. Fitzpatrick of the SCAFD has sent a notice of the Fire Safety Trailer dedication that is to occur at Station #1 on October 8th at 11:00 a.m. I have included his invitation. I am hoping the Mayor will be able to do the honors and say a few words on behalf of the city.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (No Change of Status)**

A site plan for Dort Federal Credit Union is discussed below. Medical Marihuana is discussed above.

The other significant piece of business before the planning commission is the site plan for KFC. KFC is proposing a restaurant and drive through for the northwest corner of Miller and Elms. Conceptually, the plan was well received and is much more compatible with the site constraints than previous site plan applications for this site. The primary concern of the city staff, planning commission, and attending public was traffic. It is expected that KFC shall conduct a traffic impact assessment for their drive to Miller Road prior to the next meeting.

There is also a site plan coming together for another phase in Springbrook East. This will be a small infrastructure addition of about twenty (20) units.

The next meeting is scheduled for October 3rd and will likely include the site plan and special land use for KFC, the site plan for Springbrook East, and the public hearing on Medical Marihuana.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY (No Change of Status)**

See the Sunoco section above for details regarding that matter.

Overall, the DDA is becoming quite busy with the Sunoco and branding. With any luck, there may be a public project occurring on the Sunoco site in the spring.

✓ **ZONING BOARD OF APPEALS (No Change of Status)**

Training was held on June 14. There was full attendance. No other business is pending. However, there is still a chance for a variance in October for the KFC proposal, given the known site constraints.

✓ **PARKS AND RECREATION COMMISSION (Update)**

Their meeting was held on September 6th. Primary matters are reported elsewhere in the packet (park plan & trails). The minutes of the meeting describe deliberations and findings related to the tot lot community build, a forestry partnership with the school, and parking in Elms Park. Of particular note was a desire by the board to meet a half hour earlier! Moving forward, Park Board meetings shall be scheduled for 5:30 p.m.!

The tot lot community build will be happening on Saturday, September 30th! We do still need a few more able bodied volunteers! Please contact me if you or someone is able and willing to come out Saturday morning for a day's work (or half day).

✓ **BOARD OF REVIEW** *(No Change of Status)*

The March Board of Review met on July 18, 2017. I believe they meet again for specific appeals in December.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **CONSUMERS ENERGY POLES** *(Update)*

I have had a great response from the Michigan Public Service Commission and Consumers Energy. The poles belong to CE and they acknowledge a need to locate other utilities to the new poles. They are working to make this happen. See the attached email from their staff for details on methods and timelines. Kudos to Mr. Gilbert for keeping this issue alive when I thought we had hit a wall.

Council Questions, Inquiries, Requests, Comments, and Notes

Mayor Krueger: Mayor Krueger has undergone a risky medical procedure. As of writing, he appears to be recovering and is due to be released home. However, he is not expected to join us on the 25th. I am certain that he and his family would appreciate thoughts and prayers. This has been quite a hardship for him and his family.

Continuing Education: I will be out of town October 2-4 to maintain one of my accreditations. This will make for limited content for the October 9 city council meeting packet. I will also be required to phone into the planning commission meeting of October 3rd.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, September 25, 2017, 7:00 P.M.**

Resolution No. 170925-4A MINUTES – SEPTEMBER 11, 2017

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, September 11, 2017, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 170925-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of September 25, 2017, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 170925-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of September 25, 2017, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**Resolution No. 170925-8A RESOLUTION TO OVERRULE THE FIRE BOARD
DECISION TO TERMINATE EMPLOYMENT OF MR.
COLE AS THE FIRE CHIEF AND TO EXPLORE
INTERLOCAL AGREEMENT AMENDMENTS**

Motion by Councilmember: _____

WHEREAS, the city entered into an agreement to provide joint fire service with Clayton Township, said agreement titled: Swartz Creek – Clayton Township Amended and Restated 2016 – 2019 Fire Department Agreement.

WHEREAS, the agreement sets terms and conditions of the service provision and function of the board, including but not limited to provisions for the hiring and termination of a Fire Chief; and

WHEREAS, the Fire Board, during a regular meeting on September 19, 2017, voted 4-2 in favor of terminating the Fire Chief; and

WHEREAS, the Agreement, Section 3.C states that, “The termination of the Fire Chief by the Board may be overruled by a majority vote of both the Township Board and the City Council, but such votes must occur within sixty (60) days of the termination.”; and

WHEREAS, the City Council of Swartz Creek, though respectful of the position of Clayton Township, retains confidence in the affected Fire Chief, Mr. Brent Cole.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby moves to overrule the Fire Board decision to terminate the employment of Mr. Cole as the Fire Chief.

BE IT FURTHER RESOLVED, directs the city manager to initiate dialogue with the supervisor of Clayton Township regarding the Agreement, specifically those sections pertaining to the seventh member ‘swing’ position and the provision for super majority voting requirements.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 09/11/2017**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Gilbert, Hicks, Krueger, Pinkston.

Councilmembers Absent: Florence & Porath.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew, City Attorney Chris Stritmatter.

Others Present: Lania Rocha, Steve Shumaker, Bob Plumb, Tommy Butler, Roy Hodge, Suzette Hodge, Matt Bade, Bud Grimes, Dan Gatfield, John Bierlein.

APPROVAL OF MINUTES

Resolution No. 170911-01

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday August 28, 2017, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 170911-02

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Cramer

I Move the Swartz Creek City Council approve the Agenda as, amended for the Regular Council Meeting of September 11, 2017, to be circulated and placed on file and additional resolution 170911-8D and additional communication .

YES: Gilbert, Hicks, Krueger, Pinkston, Cramer.
NO: None. Motion Declared Carried.

CITY MANAGER’S REPORT

Resolution No. 170911-03

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

I Move the Swartz Creek City Council accept the City Manager’s Report of September 11, 2017, including reports and communications, to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Cramer, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Lt. Matthew Bade wanted to make a point of clarification on a possible joint service with Gaines Township. The shared service agreement has not been finalized. He wanted to clarify the information that was misrepresented by TV12.

Steve Shumaker resides at 7446 Country Meadow, commented on the Fire Board issues and the termination of Chief Cole.

COUNCIL BUSINESS:

RESOLUTION TO APPROPRIATE HERITAGE VILLAGE LOT SALE PROCEEDS TO THE HERITAGE VILLAGE NEIGHBORHOOD ASSOCIATION

Resolution No. 170911-04

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Cramer

WHEREAS, the city previously acquired a total of six vacant units in Heritage Village Condominium, including the following units:

3284 Heritage Blvd	58-30-651-091
3278 Heritage Blvd	58-30-651-092
3270 Heritage Blvd	58-30-651-093
3264 Heritage Blvd	58-30-651-094
3323 Heritage Blvd	58-30-651-106
3329 Heritage Blvd	58-30-651-107

WHEREAS, the city determined that a public purpose existed for obtaining the lots, being control and guarantee for the collection of the special assessment fees, the preservation of property values for the existing homes in the subdivision and the control over the quality of housing constructed on said units; and

WHEREAS, the city previously found that the long term intent was to sell the lots to recover assessment costs and other administrative costs that may occur and to preserve property values consistent with the findings within this resolution; and

WHEREAS, the city, following the Heritage Village of Swartz Creek Condominium Association (HoA) recommendation, sold two of these units to a local developer with the intention of realizing quality and timely development of housing at a market sale price of each unit; and

WHEREAS, the HoA has requested that proceeds from unit sales, being the sale price of said units less the cities acquisition and recorded carrying costs for said units, be paid to the HoA to offset assessed cost of infrastructure; and

WHEREAS, some units acquired directly through the tax reversion process are statutorily obligated to deliver said proceeds to the Genesee County Treasurer/Genesee County Land Bank; and

WHEREAS, the city council finds that the delivery of proceeds to the HoA or County agency, as applicable, to be an appropriate public benefit based upon past practice, applicable law, and the intention of the unit acquisitions.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council approves the payment of proceeds from all current Heritage Village lot sales for properties not otherwise encumbered by the Genesee County Treasurer and/or Genesee County Land Bank to the Heritage Village of Swartz Creek Condominium Association,

BE IT FURTHER RESOLVED, the city will endeavor to make payments within 60 days of each sale in an amount to be determined by the City Treasurer.

Discussion Ensued.

YES: Krueger, Pinkston, Cramer, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE A PARADE PERMIT FOR THE SWARTZ CREEK COMMUNITY SCHOOLS HOMECOMING PARADE ON SEPTEMBER 22, 2017

Resolution No. 170911-05

(Carried)

Motion by Councilmember Cramer

Second by Councilmember Hicks

WHEREAS, the City of Swartz Creek owns, operates, and maintains a network of major and local streets; and

WHEREAS, the streets, upon the finding of a public benefit and no unreasonable hardship, may be permitted for closure from time to time as permitted by the city council; and

WHEREAS, the Swartz Creek Community Schools seeks a street closure permit for the annual Homecoming Parade, to commence at 5:00 p.m. on Friday, September 22, 2017; and

WHEREAS, the city council, following the recommendation of the police authority, finds that the application, including insurance, is complete and that this event offers a public benefit without imposing an unreasonable hardship.

NOW, THEREFORE, BE IT RESOLVED that the City of Swartz Creek approves the application of the Swartz Creek Community Schools to conduct their annual High School Homecoming Parade on Friday, September 22, 2017 from 4:45 pm to 6:30 pm. Parade route as follows:

Crapo/Maple, Eastbound to Morrish
Morrish, Northbound to Miller
Miller, Westbound to Fairchild
Fairchild, Southbound to Middle School

Under the direction and control of the Chief of Police (or designee) and in accordance with the stipulations and conditions set forth in the permit and application, including the provision of proper insurance.

YES: Pinkston, Cramer, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE THE SITE PLAN AND SPECIAL LAND USE FOR THE DORT FEDERAL CREDIT UNION ON MORRISH ROAD

Resolution No. 170911-06

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Cramer

WHEREAS, the city received a proposal to construct a credit union with drive through and teller lanes on 1.55 acres of vacant land west of Meijer, identified as parcel 58-36-100-001, said land zoned General Business District (GBD) with a Planned Unit Development overlay zoning classification, and;

WHEREAS, the project is a special land use within the GBD and requires a full site plan review, with an additional approval for the special land use, and;

WHEREAS, the planning commission found that this single developmental pad is being developed in accordance with the intent and concept plan on file for the Planned Unit Development District, and;

WHEREAS, the planning commission, in reviewing the application materials and review criteria in Zoning Ordinance Sections 8, 20, & 26-30, among other sections, found the proposed site plan for a credit union, inclusive of the special land use for drive through and teller lanes, meets the intent of the zoning ordinance, and;

WHEREAS, the planning commission, in reviewing the same sections, found that the plan is in compliance with the objective ordinance requirements, and;

WHEREAS, the planning commission found that the site plan in conjunction with the special land use, meets all other general and specific standards applicable for the special land use, and;

WHEREAS, the site plan and special land use have been recommended for approval, without conditions, by the Planning Commission at their regular meeting, following a public hearing, on September 5, 2017.

NOW, BE IT RESOLVED that the Swartz Creek City Council hereby approves the site plan, dated August 4, 2017.

BE IT FURTHER RESOLVED that the Swartz Creek City Council hereby approves the special land use, dated August 4, 2017.

Discussion Ensued.

YES: Cramer, Gilbert, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE PUBLIC SERVICE BUILDING ROOF BID

Resolution No. 170911-07

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, the city finds it necessary to remove and replace roofing at the Public Service Building (DPW) at 5121 Morrish Road in accordance with the attached bid specifications; and

WHEREAS, in accordance with the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-402, the city solicited sealed bids for the provision and installation of the roof; and

WHEREAS, the city received two bids, and the low bidder is found to be qualified.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council accepts the low bid of \$18,995, plus a 10% contingency, for the replacement of the roof at 5121 Morrish Road, said bid submitted by Lockhart Roofing of Flint, Michigan, expenses to be distributed to the Motor Pool Fund as directed by the Treasurer.

Discussion Ensued.

YES: Cramer, Gilbert, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Roy Hodge, H&R Block, verified with Lt. Bade the time Miller Road will be closed for the Homecoming Parade.

REMARKS BY COUNCILMEMBERS:

Councilmember Cramer reminded everyone about the Bomb Threat Awareness presentation September 28, 2017, 9-11 am at the PAC.

Councilmember Hicks thanked the city for taking care of the mulch at the plays cape.

Councilmember Gilbert commented on the construction on Ingalls.

Mayor Pro Tem Pinkston noticed that on the branding survey results dragon was mentioned often. He revealed some of the comments on the survey.

Mayor Krueger encouraged attendance at the Fire Board meeting.

ADJOURNMENT

Resolution No. 170911-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Pinkston

I Move the Swartz Creek City Council adjourn the regular meeting at 7:48 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk

CHARTER TOWNSHIP OF CLAYTON

2011 South Morrish Road • Swartz Creek, Michigan 48473
Ph. (810) 635-4433 • Fax (810) 635-4526 • claytontownship.org

Chris Gehringer - Supervisor
Dennis Milem - Clerk
Rick Caruso - Treasurer



Greg Childers - Trustee
Mike Crockett - Trustee
Tamara Kapraun - Trustee
Shelley Thompson - Trustee

To Who May Concern:

In light of recent events I would like to clarify my position with regards to our neighbor and partner Swartz Creek City. I have complete confidence in our current agreement with the city for shared fire service. I am also wholly in support of our fire fighters and deeply proud of their selfless dedication to our relevant communities.

I also understand that the current agreement is in no way perfect and needs to be addressed in the near future so that our respective peoples can feel that continued services can be performed with mutual respect and within the spirit for which it was formed. I personally hope that all joint endeavors between our municipalities will continue with deference to both Clayton Township and Swartz Creek's mutual needs.

I see Swartz Creek as a fantastic neighbor wholly committed to the benefit of its residents and I commit to you all my pledge of support, hopefully fostering a remarkable and outstanding era, striving for the best possible outcome for our partners and our citizens. My most heartfelt wish is for our respective communities to renew its commitments for mutual cooperation to each other. Ultimately it is my objective to ask the entire Board for a resolution of support to bring back to our municipalities for the betterment of all.

Sincerely yours,

A handwritten signature in black ink that reads "Christopher Gehringer". The signature is fluid and cursive, with the first name being the most prominent.

Christopher Gehringer
Supervisor, Charter Township of Clayton

CHARTER TOWNSHIP OF CLAYTON
BOARD OF TRUSTEES
GENESEE COUNTY, MICHIGAN

RESOLUTION NO. 16-0714-02

A RESOLUTION TO ADOPT THE SWARTZ CREEK AREA FIRE DEPARTMENT
OPERATING AGREEMENT

WHEREAS, the Swartz Creek Area Fire Department (SCAFD) was created pursuant to the Michigan Urban Cooperation Act of 1967, MCL 124.501;

WHEREAS, the Swartz Creek Area Fire Department provides joint fire protection services to the citizens of City of Swartz Creek and the Charter Township of Clayton;

WHEREAS, the Swartz Creek Area Fire Department operates according to the provisions of the Swartz Creek – Clayton Township Fire Department Agreement;

WHEREAS, the current SCAFD Agreement is effective from August 12, 2013 through November 1, 2016;

WHEREAS, officials from the City of Swartz Creek and the Charter Township of Clayton have met and negotiated renewal terms for the SCAFD Agreement;

WHEREAS, the SCAFD Agreement, as approved, will operated from November 2, 2016 through November 1, 2019;

NOW THEREFORE BE IT RESOLVED, the Swartz Creek Area Fire Department Agreement effective November 2, 2016 through November 1, 2019, attached hereto as Exhibit A, is hereby approved by the Charter Township of Clayton Board of Trustees.

YES

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NO

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ABSENT

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THE RESOLUTION IS DECLARED ADOPTED

NOT ADOPTED

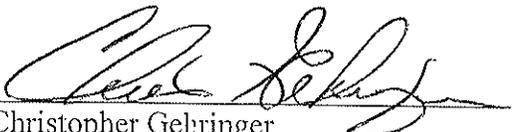
(Signature Page to Follow)

I, certify that the foregoing is a true and accurate copy of a Resolution adopted by the Charter Township of Clayton Board of Trustees, Genesee County, Michigan, at its regular meeting held on July 14, 2016, at the Charter Township of Clayton Hall, 2011 S. Morrish Rd., Swartz Creek, Michigan 48473.



Dennis Milem
Charter Township of Clayton Clerk

Dated: 8/4/2016



Christopher Gelringer
Charter Township of Clayton Supervisor

Dated: 8-4-16

**SWARTZ CREEK – CLAYTON TOWNSHIP
AMENDED AND RESTATED
2016 – 2019 FIRE DEPARTMENT AGREEMENT**

THIS AGREEMENT is made this 3 day of August 2016, by and between the City of Swartz Creek, a Michigan Municipal Corporation, with principal offices at 8083 Civic Drive, Swartz Creek, Michigan 48473 ("City") and the Charter Township of Clayton, a Michigan Public Body Corporate, with principal offices at 2011 South Morrish Road, Swartz Creek, Michigan 48473 ("Township").

WHEREAS, the City and the Township have, for many years, jointly provided fire protection services to their geographical areas; and

WHEREAS, the joint provision of such fire protection services was covered by a written Agreement; and

WHEREAS, the current Agreement between the City and the Township extends through November 1, 2016 but both the City and the Township desire to affirm terms for the provision of fire protection services prior to the commencement of budgetary processes for fiscal year 2017; and

WHEREAS, the Michigan Urban Cooperation Act of 1967, 1967 PA 7 (Ex Sess) [MCL 124.501 et seq] ("UCA") authorizes two (2) Municipalities to enter into an interlocal Agreement by which they agree to exercise jointly "any power, privilege, or authority that the agencies share in common and that each might exercise separately;" and

WHEREAS, Section 7 of the UCA [MCL 124.507] provides that such an interlocal Agreement "may provide for a separate legal or administrative entity to administer or execute the Agreement which may be a Commission, Board or Council constituted pursuant to the Agreement," and that such administrative entity "shall be a Public Body, Corporate or Politic for the purposes of this act;" and

WHEREAS, the City and the Township share in common the power and authority to establish and maintain a Fire Department and provide fire protection services; and

WHEREAS, as empowered to do so by the UCA, the City and the Township wish to continue to jointly provide fire protection services and operate a Fire Department to serve the City and the Township and to do so under the terms and conditions of this Agreement;

NOW, THEREFORE, the parties hereto acting pursuant to the authority of resolutions duly adopted by their respective legislative bodies, **HEREBY AGREE AS FOLLOWS:**

1. POWERS AND DUTIES OF THE SCAFD BOARD

Pursuant to the authority of Section 7 of the UCA [MCL 124.507] there is hereby established an administrative entity to administer and execute this interlocal Agreement; such entity to be known as the "Swartz Creek Area Fire Board" ("Board").

2. NAME

The Board shall provide its fire protection services and shall conduct its business under the name, "Swartz Creek Area Fire Department," and shall file a "d/b/a" certificate to that effect with the Genesee County Clerk.

3. GOVERNANCE OF SCAFD

- A. The SCAFD shall be governed by a Board consisting of seven (7) members ("Board") who shall be appointed as follows:
- 1) Three (3) members shall be appointed by the City, one (1) of whom shall be a member of the City Council. The other City appointees shall be residents of the City and shall hold no other elective City Office.
 - 2) Three (3) members shall be appointed by the Township, one (1) of whom shall be a member of the Township Board. The other Township appointees shall be residents of the Township and shall hold no other elective Township Office.
 - 3) The seventh member shall be appointed on an alternating basis between the parties with the Township making the appointment in odd numbered years. Such member shall be appointed as and be designated as the "at-large" member. The "at-large" member shall be appointed for a term of one (1) year commencing on April 1 of each year and, at the completion of said term, the appropriate appointing authority shall designate its appointee as the "at-large" member.
 - 4) Except as provided in Subparagraph (5) below, no active Swartz Creek Area Fire Department Firefighter, volunteer or otherwise, shall be eligible for appointment to the Board.
 - 5) The Fire Chief shall be an Ex-Officio Member of the Board, but shall have no right to vote on matters coming before the Board.
 - 6) Each of the appointees, including the "at-large" member, shall hold office until their replacement is appointed as provided herein.
 - 7) Vacancies shall be filled by the appropriate appointing authority consistent with the provisions contained herein related to appointees to the Board.
- B. The Board shall have the exclusive authority to manage and operate the provision of fire protection services to the City and Township and shall have, except as otherwise provided

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or limited by the terms of this Agreement, such power as may be required for the faithful performance of its duties.

- C. The Board shall develop and maintain a command structure for the Fire Department, which shall be headed by a Fire Chief who shall be appointed by a majority vote of both the Township Board and the City Council and who shall serve at the pleasure of the Board. The terms and conditions of the employment for the Fire Chief shall be set forth in a separate employment Agreement. The termination of the Fire Chief by the Board may be overruled by a majority vote of both the Township Board and the City Council, but such votes must occur within sixty (60) days of the termination.

The SCAFD Chief shall seek and interview paid, on-call firefighters and shall recommend, in writing to the SCAFD Board, the hiring of all employees. All employees shall be hired by a majority vote of the SCAFD Board. The number of employees shall be limited by the budget allocated to the SCAFD by the Township Board and the City Council. Employees of the SCAFD may only be terminated following a written recommendation to the SCAFD Board by the SCAFD Chief. Employees of the SCAFD may only be terminated by a majority vote of the SCAFD Board.

No member of the Township Board or the City Council shall be eligible for the appointment to, or to serve in, a position as either a full or part time Firefighter, whether paid, on-call or volunteer.

- D. The Board shall provide the fire protection services provided for, herein, through the use of paid, on-call Firefighters; provided, however, that the Board shall not have the authority to hire or otherwise retain full-time or part-time personnel without there being funds in the budget for such hiring or retention. Nothing contained herein shall prohibit the Board from contracting with a volunteer or on-call organization for services on an "as needed basis".
- E. The SCAFD Board and its Members shall be responsible for reasonable reporting requirements and providing information to the Township or the City as requested.

4. BYLAWS

The SCAFD Board shall establish its own Officers and adopt bylaws to govern the conduct of its meetings. The SCAFD Board shall not adopt any rules or regulations that exceed the provisions of this Agreement or the provisions of [MCL 124.501 et al].

The SCAFD Board shall only operate and conduct business with a quorum of five (5) members present and by a majority vote of the entire board membership. (4 votes)

5. FIRE HALLS

- A. The Township hereby provides the fire hall located at 1494 Seymour Road in the Township at the disposal of the SCAFD Board for its use during the effective period of this Agreement.
- B. The City hereby provides the fire hall located at 8100-B Civic Drive in the City at the disposal of the SCAFD Board for its use during the effective period of this Agreement.
- C. Such use shall be subject to the following:
 - 1) The City and Township shall each retain ownership of, or lease rights to, the fire halls so designated and the Board shall have no power to use or authorize the use of the fire halls for any use other than the provision of fire protection services to the City and Township; unless authority for such other use or activity is obtained in writing, or by email with receipt confirmation, from the City (as to the City's fire hall) or the Township (as to the Township fire hall).
 - 2) The Board shall not engage in any activity or take any action which will result in a lien, mortgage, or other encumbrance on the title of the City or the Township to their respective fire halls or the land on which they are located.
 - 3) The Board shall be responsible for snow/ice removal and lawn cutting services and payment of all utilities for the designated fire halls during the effective period of this Agreement.
 - 4) No additions and/or alterations to said fire halls may be made by the Board without the express prior written approval of the governmental unit owning said structure; provided, however, that, upon termination of this Agreement, such additions and/or improvements shall become the property of the governmental unit owning the structure.

6. TOWNSHIP MINI PUMPER

The 1979 Mini Pumper, Serial No. W41CT9138438, presently owned by the Township, shall be, and is hereby placed at the use of the Board for the provision of fire services as provided for in this Agreement, subject to the following conditions:

- A. The Board shall be responsible for, and maintain public liability and property damage insurance, upon said vehicle with the Township being named as a co-insured.
- B. Said vehicle shall remain titled in the name of the Township.

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- C. Upon dissolution of the Board, said vehicle shall be returned to the Township and/or the Township shall have the right to summary repossession of said vehicle. The Board shall have no control whatsoever over said vehicle upon dissolution of the Board.

7. CITY MINI PUMPER

The 1979 Mini Pumper, Serial No. CKL339B160091, presently owned by the City, shall be, and is hereby placed, at the use of the Board for the provision of fire services as provided for in this Agreement, subject to the following conditions:

- A. The Board shall be responsible for, and maintain public liability and property damage insurance, upon said vehicle with the City being named as a co-insured.
- B. Said vehicle shall remain titled in the name of the City.
- C. Upon dissolution of the Board, said vehicle shall be returned to the City and/or the City shall have the right to summary repossession of said vehicle. The Board shall have no control whatsoever over said vehicle upon dissolution of the Board.

8. SCAFD ASSETS

- A. Except as may be provided above as to the fire halls and the mini pumpers, the City and Township shall each have an undivided one-half (1/2) interest in and to all assets of the SCAFD. An inventory of said assets shall be prepared annually by the Board and filed with the City Clerk and the Township Clerk as provided in Subparagraph (D), below.
- B. All of the assets of the SCAFD shall be housed at the fire halls designated within this Agreement in such quantities, as shall, within the discretion of the Board, provide maximum efficient fire protection services for the areas to be provided such service.
- C. Assets that are determined by the Board to have no value, due to age or damage, shall be destroyed. Assets that have value, but are no longer needed by the SCAFD, shall be sold by sealed bid, RFP, auction or online internet auction to the highest bidder. The Board shall create and implement a policy for disposal of such assets. Assets that have been sold shall be logged as such on the annual inventory for at least one (1) year.
- D. The Board shall file an annual inventory of such assets with the City and the Township no later than February 15th of each year. The inventory should include individual assets valued at \$500.00 or more at time of purchase or donation and like-kind assets that, in their aggregate, are valued at \$500.00 or more. The form of the inventory should contain the following, if possible:
 - 1. Description
 - 2. Cost per Item
 - 3. Quantity
 - 4. Purchase date

5. Life of asset
6. Serial Number
7. Model Number
8. Location
9. Asset Condition
10. Manufacturer if applicable
11. Disposal Information when asset no longer in service – date retired, proceeds from disposal
12. Insurance information if relevant – insurer, policy expiration, policy number, insured value

9. ADDITIONAL ASSETS

Nothing contained herein shall prohibit the City or the Township from acquiring such additional equipment and/or providing such additional services as it sees fit to be used within its boundaries. Such additional equipment and/or services provided shall not be subject to the terms of this Agreement and ownership of same shall not be shared.

10. INSURANCE

The Board shall secure, and keep in force and effect during the effective period of the Agreement, appropriate property damage and public liability insurance insuring its activities in such amounts as it sees fit. However, in no instance shall such limits of insurance be less than One Million Dollars (\$1,000,000.00) Single Limit Public Liability and Property Damage Policy, with a Three Million Dollar (\$3,000,000.00) Umbrella. In addition, thereto the Board shall secure and keep in force and effect during the effective period of the Agreement, appropriate Workman's Compensation Insurance coverage and any other insurance coverage required by law.

11. SERVICES TO OTHER GOVERNMENTAL UNITS

The SCAFD shall not provide fire protection services to other governmental units, by contract or otherwise, without first obtaining the approval of the City and the Township before such services are rendered; provided, however, that such prohibition shall not extend to the participation by the Board in a mutual aid pact with other units of government. Pursuant to the SCAFD Evaluation, all current mutual aid pacts should be reviewed by the SCAFD Board to redefine the terms under which automatic mutual aid is provided to obtain a more equitable balance of services. All aid agreements currently in place shall become attachments to this Agreement. Any future aid agreements shall be approved by the City and the Township.

12. BOOKS and RECORDS; ANNUAL AUDIT

- a. The Board shall provide for the keeping of books and records regarding its operation. The keeping of such books and records shall conform to generally accepted accounting principles.
- b. The Board shall provide for an annual audit of its revenue and expenditures. The auditing firm shall be selected through competitive bidding every three (3) years and the same firm shall not be selected for than two (2) consecutive terms.
- c. The audit shall be completed no later than ninety (90) days following the close of the SCAFD's fiscal year, and a copy of said audit shall be submitted to the City Clerk and the Township Clerk within seven (7) days after its completion.

13. FISCAL YEAR; BUDGET

- a. The fiscal year of the SCAFD shall be from January 1 through December 31.
- b. Beginning no later than August 1 of each year, the City Manager and the Township Supervisor shall meet with the Fire Chief and develop a draft budget. Such draft shall reasonably reflect the findings and recommendations set forth in the Swartz Creek Area Fire Department Evaluation adopted in January 2008 by the City and the Township. The draft budget shall be submitted to the SCAFD Board no later than October 1.
- c. The Board shall review the proposed budget of its anticipated expenses, including any suggested amendments, and shall forward same to the City Council and Township Board for approval no later than October 31 of each year. The City and the Township may approve the budget as presented or may approve it with amendments. The final budget shall be in such form as shall be approved by both the City and the Township.
- d. Upon approval of the final budget, the City and the Township shall each appropriate its share of the funding for said budget, and such funds shall be transmitted to the SCAFD Board for its use. Once the final budget is approved, such sums, as each party are required to contribute, shall be a debt of each notwithstanding any subsequent disagreement between the parties.
- e. The SCAFD shall expend funds pursuant to the adopted budget; provided, however, the Board shall have the authority within a single year, without the approval of the city and Township, to amend line item expenditures by an amount not to exceed ten percent (10%) of the amount provided for the subject line item in the final budget as approved by the City and the Township, so long as the total budget is not exceeded. Line item budget amendments exceeding ten percent (10%), singularly or cumulatively in a single fiscal year, shall require approval of both the City and the Township.
- f. The Board shall not exceed the budget as approved by the City and the Township without express prior approval by both the City and the Township who, concurrent with such approval, shall appropriate such sums as are necessary to finance such

increased expense. No additional budget line items shall be added or included in approved budgets without approval of the legislative bodies of both municipalities.

14. CAPITAL IMPROVEMENT FUND

Pursuant to the Swartz Creek Area Fire Department Evaluation, accepted in January 2008 by the City and the Township, a Capital Improvement Program Fund (CIPF) is hereby established. The budget for the CIPF shall be established annually in the same manner and, at the same time, as the annual operating budget. The City and the Township shall determine an amount to be contributed to the CIPF, said contribution to be appropriated each year at the same time as the annual appropriation for operation of the SCAFD is made at the beginning of each unit's fiscal year. CIPF funds contributed by the City and the Township shall be held, and independently accounted for, by the Board and shall be invested in an interest bearing account. The Board shall adopt an investment policy that conforms to the State of Michigan's authorized and suitable investments for local units of government (1988 Public Act 239, M.C.L. 129.91). The Board may not use or expend any funds in the CIPF without the prior approval by a majority vote of both the Township Board and the City Council. The City and the Township, by mutual agreement of the majority of each governing Boards, may elect to deposit any unspent operating funds left over from a previous year budget, into the CIPF.

The SCAFD Board shall exhaust all CIPF funds prior to seeking any financing for capital purchases from the Township or the City.

15. COSTS OF FIRE RUNS; LABOR COSTS

Except as to the labor costs attendant with each fire run, the entire cost of providing fire protection services as agreed to herein shall be borne by the City and the Township equally. As to labor costs attendant with each fire run, it is hereby agreed that such cost shall be borne solely by the party, City or Township, wherein the service is provided. Such costs shall be provided for in the budget required by Paragraph (13) hereof. The City and the Township, as suggested in the January 2008 Fire Department Evaluation, shall work to develop a cost recovery ordinance that both municipalities can adopt and implement.

16. EFFECTIVE DATE; TERM; EXPIRATION OF TERM

The effective date of this Agreement is November 2, 2016. The term of this Agreement shall be November 2, 2016 through November 1, 2019. The expiration of the Agreement shall not operate to relieve the City or the Township of their financial obligations hereunder. The financial obligations of each party shall continue until all termination activities set forth in Paragraph (17), below, are completed.

17. TERMINATION

Upon termination of this Agreement, the Board shall proceed as follows:

- a. At least sixty (60) days prior to the termination date, the Board shall cause its last annual inventory to be made current.
- b. The Board shall cause an appraisal to be made of all of the jointly owned assets under its control other than the fire halls and the mini pumpers described in section 7 and 8. Said appraisal shall be made no later than thirty (30) days prior to the date of termination and shall be submitted to the City Clerk and the Township Clerk forthwith.
- c. The Board shall attempt to assign the assets to the parties consistent with the provisions and intent of this Agreement. Upon completion of such asset assignment, the Board shall recommend same to the City and the Township. Upon Agreement of the City and the Township, the Board shall assign the assets to the parties.
- d. Notwithstanding, the termination date and/or its attempts to assign the assets, the Board shall continue to perform its duties and obligations until the effective date of the termination of this Agreement.

18. NEGOTIATED ASSIGNMENT

The parties need not wait for the recommendation of the Board as to the division and assignment of assets, but may commence negotiations relative to such division and assignment at any time prior to the termination date; provided, however, that the parties by and through their respective governing bodies, shall meet no less than sixty (60) days prior to effective date of termination, if Agreement or assignment of assets has not otherwise occurred, to negotiate assignment of assets and/or the providing for an orderly transition and continuing of fire protection services beyond the termination date.

19. NOTICES

Any notice, demand, or communication required, permitted, or desired to be given under this Agreement shall be deemed effectively given when personally delivered or mailed by certified mail addressed as follows:

If to the City:

City of Swartz Creek
C/O City Manager
8083 Civic Drive
Swartz Creek, MI 48473
Attention: City Manager

If to the Township:

Charter Township of Clayton

C/O Township Supervisor
2011 South Morrish Road
Swartz Creek, MI 48473
Attention: Township Supervisor

The parties may, by notice given hereunder, designate any further or different address to which subsequent notices, demands, or communications may be given.

20. SEVERABILITY

If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of this Agreement which shall remain in full force and effect and enforceable in accordance with its terms.

21. ENTIRE AGREEMENT

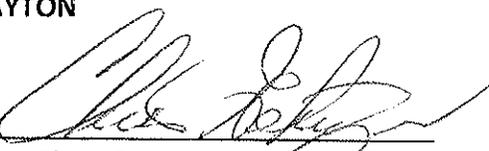
This Agreement supersedes all previous or contemporaneous negotiations and/or Agreements and constitutes the entire Agreement between the parties with respect to the joint provision of fire protection services in the City and the Township. No verbal statements or prior written materials not specifically incorporated in the Agreement have been relied upon by the parties in entering into this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

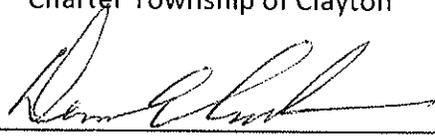
(Signature Page Follows)

TOWNSHIP OF CLAYTON

Dated: 8/3/16

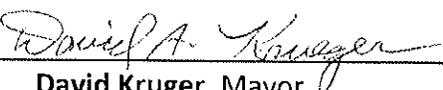
By: 
Chris Gehringer, Supervisor
Charter Township of Clayton

Dated: 8/3/16

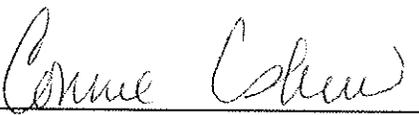
By: 
Dennis Milem, Clerk
Charter Township of Clayton

CITY OF SWARTZ CREEK

Dated: 7/28/16

By: 
David Kruger, Mayor
City of Swartz Creek

Dated: 7/28/16

By: 
Connie Eskew, Clerk
City of Swartz Creek

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
STREET PROJECT SELECTION COMMITTEE
MINUTES OF SEPTEMBER 19, 2017**

Meeting called to order by Mr. Zettel at 9:00 a.m.

Members Present: Dennis Cramer, Lou Fluery, Deanna Korth, Dennis Novak, Dennis Pinkston, Tom Svrcek, & Adam Zettel

Members Absent: Craig Culinski & David Krueger

Others Present: None.

APPROVAL OF AGENDA: Approved without changes (Motion by Cramer, support by Novak, unanimous voice vote).

APPROVAL OF AGENDA: No changes. (Motion by Cramer, support by Novak, unanimous voice vote).

MEETING OPEN TO THE PUBLIC: No Comment.

Business: Project Updates

Mr. Fluery updated the committee on the reconstruction, rehabilitation, and preventative maintenance projects. He indicated that the reconstruction would be done on time, but it would take all available time in the schedule to do so, with paving occurring in November Rehabilitation projects should be done in September, with the cape seal maintenance coating to be completed soon after.

The water main work is under budget by about \$95,000. However, planned street add-ons (forestry, sidewalks, and lighting) would like push the street budget back to estimated figures instead of the \$300,000 savings that was the result of the initial bids.

Sign Upgrade Consideration

The committee deliberated on the merits of the decorative stop and name signs. There was discussion about expanding their use.

Mr. Cramer made a motion to recommend that staff upgrade stop/street name signs in the reconstruction areas from standard to decorative as a project change order, support by Novak. The motion carried unanimously.

The committee also favored the use of signs on Fairchild Street as part of the major street school route. Staff will purchase such signs if the current budget has funds to do so.

Daval Reconstruction and Other 2018 Work

The committee consider the 2018 projects, as well as the final two years of the five year plan. There is a cost proposal from the general contractor to hold their 2017 prices for most of the work. Since these prices reflect competitive bids from 2017, the engineer believes this is a low and competitive option. The committee discussed the performance of the contractor, and there was a consensus that this is a viable option, with no reason to avoid a negotiated price. However, the committee desired to observe the remainder of the project and its timeliness before making a recommendation to bid or accept this price.

Based upon estimated actual costs and future pricing, there was no desire or move to add additional street work in 2018. As such, the reconstruction of Daval Drive will be the only project. Birchcrest was the last street left in the first phase, and this street is scheduled for rehabilitation. Because there is the potential for additional work in Winchester Woods that could involve drainage and drive approaches, this project was pushed back. It was also noted that Birchcrest is maintaining its condition well.

With those findings in mind, the committee recommends that Helmsley be moved up to 2019, with consideration for Chelmsfor/Oxford as well, pending budgetary conditions at that point in time.

MEETING OPEN TO THE PUBLIC: No general comments.

MEMBER COMMENTS: None.

No future meeting date was set.

The meeting was adjourned by Mr. Zettel at 10:15 a.m.
-AHZ

Adam Zettel

From: Katherine J. Simpson <Katherine.Simpson@cmsenergy.com>
Sent: Monday, September 18, 2017 5:02 PM
To: Adam Zettel
Subject: RE: Electric facilities concerns

Adam,

Thank you for your patience with me today. I have been able to confirm with the streetlight group that there is a contract for the fiberglass poles. It is under a different contract than the one you had sent me. The records are from 2003.

We will be able to replace this pole by October 31st, if not sooner. Replacement of the pole may involve blocking the southbound lane of Morrish and westbound lane of Miller at the intersection to allow our crews to work safely. This depends upon the equipment used to replace the pole.

As far as stub pole removal, it may take up to 6 months (or longer, as you've seen) to get a response from the communications companies. Working together with Mary Mortiere, we should be able to make progress on getting those transfers completed so we can safely remove these poles. I would like to say that we can have the locations taken care of within 9 months of this date, given the vast scope of the locations you've presented. Please understand that we will do what we can to push the communications to do this sooner.

Thank you so very much for your assistance and involvement. It was good to work with you. I look forward to continuing our work together until the job is done!

Please call me at my office phone (below) or cell phone (810) 336-1077 if you would like to discuss something further.

Regards,

Kate

—
Katherine Simpson

EO-ESOM LVD Field Leader - Flint

O: 810-760-3389 | F: 810-760-3556

WORKING TO DELIVER THE ENERGY YOU NEED, WHENEVER YOU NEED IT.

THAT'S OUR PROMISE TO MICHIGAN!



From: Adam Zettel [mailto:AZettel@cityofswartzcreek.org]
Sent: Monday, September 18, 2017 3:22 PM
To: Katherine J. Simpson
Subject: RE: Electric facilities concerns

Email sent from outside of CMS/CE. Use caution before clicking links/attachments.

Hello Kate,

Below are locations that are known issues in downtown and a few of the major streets. Note that many poles appear to be on or in close proximity to lot lines. I chose the one that appeared to be most representative, but could technically be located on an adjacent parcel. If more information/clarification is needed, let me know.

Major Streets – High Priority

8110 Miller Road
8103 Miller Road
8056 Miller Road
7493 Miller Road
7468 Miller Road
7459 Miller Road
7346 Miller Road
7203 Miller Road
7151 Miller Road
7048 Miller Road
6273 Miller Road
6071 Miller Road
5334 Miller Road

4246 Elms Road
3500 Elms Road
3493 Elms Road
3267 Elms Road

4110 Morrish Road
4140 Morrish Road

Major Street Low Priority

5061 Morrish Road (Wade Street)
8035 Crapo Street
9184 Chesterfield (Seymour Road)

Adam Zettel, AICP

City Manager
Swartz Creek City
8083 Civic Drive
Swartz Creek, MI 48473
810.635.4464 general office
810.287.2147 cell
azettel@cityofswartzcreek.org
<https://www.facebook.com/CityofSwartzCreek>

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From: Katherine J. Simpson [<mailto:Katherine.Simpson@cmsenergy.com>]

Sent: Monday, September 18, 2017 6:45 AM

To: Adam Zettel <AZettel@cityofswartzcreek.org>

Subject: Electric facilities concerns

Mr. Zettel,

I have looked into the streetlight issue. According to our records, the streetlight pole that requires replacement is the property of Swartz Creek. I cannot share a streetlight map with you via email; however, if you are interested in seeing our records, I can show them to you at your request.

I will forward the locations of greatest concern to the engineering group when I receive them from you. Someone will be in touch with you very shortly.

I thank you for taking the time to speak with me. I look forward to working with you in the future.

Regards,

Kate

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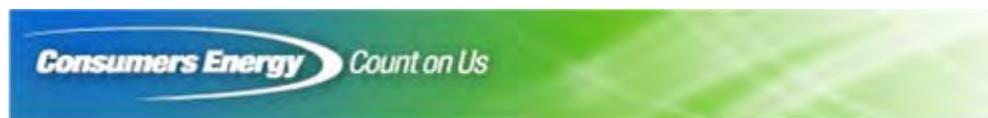
Katherine Simpson

EO-ESOM LVD Field Leader - Flint

O: 810-760-3389 | F: 810-760-3556

WORKING TO DELIVER THE ENERGY YOU NEED, WHENEVER YOU NEED IT.

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Adam Zettel

From: City of Swartz Creek - Web Site <webmaster@cityofswartzcreek.org>
Sent: Tuesday, September 19, 2017 1:31 PM
To: Adam Zettel
Subject: City of Swartz Creek: fire safety house dedication oct. 8th

This is an enquiry email via <http://www.cityofswartzcreek.org/> from:
Lt. Robert Fitzpatrick <scafdlt.09@outlook.com>

Adam,

We will be hosting a public dedication of the new Fire Safety Trailer at Fire station #1 on October 8th 2017 at 11:00 am. The Fire Safety Trailer will serve as a mobile class room for teaching fire prevention to all members of our community. Studies show that people retain more information by seeing, hearing and doing, This Fire Safety trailer allows us to do just that. The trailer has a small living room, kitchen and bed room. This allows us the ability to teach various home fire prevention tips. A phone in the control room connects to the living room to teach our audience how and when to call 911. A TV is provided to show various fire safety videos. The kitchen has a stove, refrigerator, microwave, and sink to talk about home cooking fire and dangers. And the bed room allows us to do in the event of a fire how to escape from when it is on fire. In the control room we can use a fog/smoke machine to simulate real fire conditions. Interactive smoke alarms sound. And a heated door in the bed room simulates that fire is on the other side and we need to choose an alternate route to escape. Security cameras in all the rooms are connected to a TV so parents can see what the kids are doing and how they react. This unit is also ADA Compliant so those that have special needs in our community are able to participate.

This would not have been possible without the generous donations from our local business that have been very supportive of our efforts to make our communities safer. We are hoping you or a representative can join us to kick off Fire Prevention week with the dedication of this Fire Safety Trailer and say a few words. We look forward to seeing you there!

Respectfully
Robert Fitzpatrick
Lieutenant
Fire Prevention and Education
Swartz Creek Area Fire Department

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 08/31/2017

GL NUMBER	2017-18 AMENDED BUDGET	YTD BALANCE 08/31/2017	AVAILABLE BALANCE	% BDGT USED
Fund 101 - General Fund				
Fund 101 - General Fund:				
TOTAL REVENUES	2,449,038.77	770,738.10	1,678,300.67	31.47
TOTAL EXPENDITURES	2,402,918.77	492,091.51	1,910,827.26	20.48
NET OF REVENUES & EXPENDITURES	46,120.00	278,646.59	(232,526.59)	604.18
Fund 202 - Major Street Fund				
Fund 202 - Major Street Fund:				
TOTAL REVENUES	410,200.00	45,899.45	364,300.55	11.19
TOTAL EXPENDITURES	660,525.56	18,054.56	642,471.00	2.73
NET OF REVENUES & EXPENDITURES	(250,325.56)	27,844.89	(278,170.45)	11.12
Fund 203 - Local Street Fund				
Fund 203 - Local Street Fund:				
TOTAL REVENUES	537,070.00	12,710.51	524,359.49	2.37
TOTAL EXPENDITURES	2,223,136.01	75,728.06	2,147,407.95	3.41
NET OF REVENUES & EXPENDITURES	(1,686,066.01)	(63,017.55)	(1,623,048.46)	3.74
Fund 204 - MUNICIPAL STREET FUND				
Fund 204 - MUNICIPAL STREET FUND:				
TOTAL REVENUES	610,535.00	303,219.94	307,315.06	49.66
TOTAL EXPENDITURES	560,516.66	320.84	560,195.82	0.06
NET OF REVENUES & EXPENDITURES	50,018.34	302,899.10	(252,880.76)	605.58
Fund 226 - Garbage Fund				
Fund 226 - Garbage Fund:				
TOTAL REVENUES	374,771.00	181,962.42	192,808.58	48.55
TOTAL EXPENDITURES	393,570.10	64,463.90	329,106.20	16.38
NET OF REVENUES & EXPENDITURES	(18,799.10)	117,498.52	(136,297.62)	625.02
Fund 248 - Downtown Development Fund				
Fund 248 - Downtown Development Fund:				
TOTAL REVENUES	62,050.00	41,886.32	20,163.68	67.50
TOTAL EXPENDITURES	122,570.00	6,341.16	116,228.84	5.17
NET OF REVENUES & EXPENDITURES	(60,520.00)	35,545.16	(96,065.16)	58.73
Fund 350 - City Hall Debt Fund				
Fund 350 - City Hall Debt Fund:				
TOTAL REVENUES	93,620.00	0.18	93,619.82	0.00
TOTAL EXPENDITURES	93,605.00	0.00	93,605.00	0.00

NET OF REVENUES & EXPENDITURES	15.00	0.18	14.82	1.20
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Fund 402 - Fire Equip Replacement Fund

Fund 402 - Fire Equip Replacement Fund:

TOTAL REVENUES	30,070.00	3.92	30,066.08	0.01
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	30,070.00	3.92	30,066.08	0.01

Fund 590 - Water Supply Fund

Fund 590 - Water Supply Fund:

TOTAL REVENUES	2,150,690.00	(58,283.87)	2,208,973.87	2.71
TOTAL EXPENDITURES	2,668,974.98	366,010.64	2,302,964.34	13.71
NET OF REVENUES & EXPENDITURES	(518,284.98)	(424,294.51)	(93,990.47)	81.87

Fund 591 - Sanitary Sewer Fund

Fund 591 - Sanitary Sewer Fund:

TOTAL REVENUES	1,291,120.00	(27,719.35)	1,318,839.35	2.15
TOTAL EXPENDITURES	1,422,277.32	40,380.95	1,381,896.37	2.84
NET OF REVENUES & EXPENDITURES	(131,157.32)	(68,100.30)	(63,057.02)	51.92

Fund 661 - Motor Pool Fund

Fund 661 - Motor Pool Fund:

TOTAL REVENUES	160,270.00	9,878.27	150,391.73	6.16
TOTAL EXPENDITURES	199,982.20	33,984.74	165,997.46	16.99
NET OF REVENUES & EXPENDITURES	(39,712.20)	(24,106.47)	(15,605.73)	60.70

Fund 865 - Sidewalks

Fund 865 - Sidewalks:

TOTAL REVENUES	1,820.00	0.00	1,820.00	0.00
TOTAL EXPENDITURES	3,200.00	0.00	3,200.00	0.00
NET OF REVENUES & EXPENDITURES	(1,380.00)	0.00	(1,380.00)	0.00

Fund 866 - Weed Fund

Fund 866 - Weed Fund:

TOTAL REVENUES	7,800.00	750.00	7,050.00	9.62
TOTAL EXPENDITURES	1,840.00	1,020.00	820.00	55.43
NET OF REVENUES & EXPENDITURES	5,960.00	(270.00)	6,230.00	4.53