

**PACKET SUPPLEMENT**

**Regular Council Meeting, Monday, September 11, 2017, 7:00 P.M.  
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

✓ **PUBLIC SERVICE BUILDING ROOF BIDS** *(Business Item)*

Staff solicited sealed bids to replace the roof at the public service building on Morrish Road. Mr. Svrcek has been contemplating this for some time in an attempt to maximize the life of the existing roof without compromising the building. In his opinion, the time has come, and he recommends a replacement before this winter sets in.

We create a set of bid specifications and solicited sealed bids by means of a public notice and direct solicitation of seven known area roofers. Despite that, only two bids were received. Lockhart Roofing is the low bidder, with a price of \$18,995. This includes a fifty year shingle, related materials, and all labor. They also noted an additional warranty option for the price of \$1,650. Mr. Svrcek believes this is not necessary.

The bid specifications, distribution affidavit, and returned bids are attached. Lockhart Roofing has a good reputation. I was able to discuss particulars of the project with their representative and have confidence that they will meet the product, workmanship, and timeline requirements.

**Resolution No. 170911-8D**

**RESOLUTION TO APPORVE PUBLIC SERVICE BUILDING ROOF BID**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the city finds it necessary to remove and replace roofing at the Public Service Building (DPW) at 5121 Morrish Road in accordance with the attached bid specifications; and

**WHEREAS**, in accordance with the City’s Purchasing Ordinance, Chapter 2, Article VI, Section 2-402, the city solicited sealed bids for the provision and installation of the roof; and

**WHEREAS**, the city received two bids, and the low bidder is found to be qualified.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek City Council accepts the low bid of \$18,995, plus a 10% contingency, for the replacement of the roof at 5121 Morrish Road, said bid submitted by Lockhart Roofing of Flint, Michigan, expenses to be distributed to the Motor Pool Fund as directed by the Treasurer.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**REQUEST FOR BIDS  
REPLACEMENT OF ROOF  
CITY OF SWARTZ CREEK  
AUGUST 2017**

**Overview**

The City of Swartz Creek, Michigan is seeking proposals for the replacement of the roof on the Swartz Creek DPS Garage located at 5121 Morrish Road, Swartz Creek, MI. Work is expected to be started as soon as possible and be complete by November 30, 2017.

Swartz Creek is located approximately 7 miles west of downtown Flint, Michigan, near the western edge of Genesee County. The structure is located approximately one mile south of exit 128 (Morrish Road), on Morrish Road, which is an arterial street.

Qualification Requirements

Bids are solicited only from responsible bidders known to be experienced and regularly engaged work of similar character and scope to that covered in this Request for Bids ("RFB"). Satisfactory evidence that the bidder has the necessary capital, equipment and personnel to do the work may be required.

Bid Form

Sealed bids must be submitted on the bid forms furnished by the city. All bids must be filled out in ink or type written and shall be legally signed with the complete address of the bidder given thereon. Bidders not responding to all information requested in this RFB may have their bids rejected. The city council reserves the right to reject any and all bids and to accept any bid which in its opinion, is most advantageous to the city. Bids submitted must remain valid for at least ninety (90) days past the response date provided in this RFB.

Response Date

**To be considered, sealed bids must be received at the City offices, 8083 Civic Drive, Swartz Creek, MI 48473, on or before 2:00 p.m. on Thursday, September 7, 2017.** The City offices are open Monday between 8:00 a.m. and 6:00 p.m., Tues thru Thursday between 8:00 a.m. and 4:30 p.m., Friday between 8:00 a.m. and 12:00 p.m., excluding holidays. Contractors mailing bids should allow adequate delivery time to assure timely receipt of their bids. Sealed envelopes containing bids must be clearly marked on the outside with the contractor's name and "SWARTZ CREEK DPS GARAGE ROOF REPLACEMENT."

Opening of Bids

All bids received will be publicly opened and read at city hall at or soon after 2:00 p.m. on Thursday, September 7, 2017. All bidders are invited to be present.

Rejection of Bids

The city reserves the right to reject any or all bids, in part or in their entirety, or to waive any information or defect in any bid, or accept any bid which, in its opinion is deemed most advantageous to the city.

### Explanations and Alternate Bids

Explanations desired by a prospective bidder shall be requested of the city in writing, and if explanations are necessary, a reply shall be made in the form of an addendum, a copy of which will be forwarded to each bidder. Every request of such explanations shall be in writing and addressed to: Tom Svrcek, City of Swartz Creek, 8083 Civic Drive, Swartz Creek, MI 48473.

### Contract Execution

The bidder to whom the contract is awarded shall, within ten (10) calendar days after the notice of award, enter into a written contract with the city. Failure to execute a contract will be considered abandonment of the award and the city shall have no further obligation to that bidder.

### Incurring Costs

The city is not liable for any costs incurred by contractors prior to the issuance of the contract.

### Material Submitted

All materials submitted as part of a bid will become the property of the city. The city reserves the right to use any and all ideas presented.

### Length of Contract

Bids shall address, to the greatest extent possible, all possible service delivery impacts, including but not limited to, bid prices, equipment, etc., throughout the term of the contract. The city seeks to have the roof replaced on the DPS Garage at 5121 Morrish Rd. completed by November 30, 2017. This contract shall also be subject to appropriation by city council. In the absence of an appropriation, a contract issued pursuant to this RFB shall be void and of no effect.

## **Demolition of a Residential Building Bid Specifications**

### Definitions

“bids”- shall be defined as an announcement of terms indicating what items are needed to complete a project.

“bidders”-shall be defined as any person(s) or company that attempts to meet the terms of the bid.

“city”- shall mean the City of Swartz Creek.

“contract”- shall mean the contract between the City and the Successful Bidder.

“successful bidder”- shall be defined as the bidder who is chosen by the City Council to enter into contract with the City.

These definitions are meant as guides for understanding and are not binding explanations.

### Description

The successful bidder should possess broad expertise in roofing. Services required may include any of the following:

**For Replacement using Shingles:**

1. Remove existing shingles from rooftop to expose wood decking. (1 layer)
  2. Inspect and assure original decking is nailed securely.
  3. Remove and replace ALL bad plywood decking at an Extra cost of \$\_\_\_\_\_per square foot. (de-lamination damage over old flat roof side)
  4. Install approx. 48 Rafter Baffles into alternating soffit openings on both sides of the building with old flat roof.
- \* The current vented soffit is not properly working as intake for the Ridge vent and has caused the shingles to burn.
5. Due to size of overhangs and to meet local building code requirements install two courses = 5'6" of ice and water guard "leak barrier" along eave edge, and one course at any roof to wall joints and around all rooftop penetrations.
  6. Install 15lb. felt deck protectant over remaining exposed roof deck.
  7. Install premium grade drip edge, new vent pipe flashings and any step flashings required.
  8. Install GAF "TIMBERLINE" series Lifetime architectural shingles, **or equal quality material.** (choice of std. colors)
  9. Install approx. 281 feet of 5 inch White SEAMLESS Aluminum gutters and 6 inch white downspouts.
  10. This quote includes the small entrance roof over the middle door.
  11. Install 120 ft. of shingled over ridge vent on the peak of the roof.
  12. You are to provide proof of current License Number and Insurance.
  13. Inspect, clean, and remove all job related debris.
- \*\*This proposal includes an expanded \_\_\_\_\_year warranty and a \_\_\_\_\_year workmanship warranty\*\*

**For Replacement - changing to Metal Roof:**

1. Remove existing shingles from rooftop to expose wood decking. (1 layer)
  2. Inspect and assure original decking is nailed securely.
  3. Remove and replace ALL bad plywood decking at an Extra cost of \$\_\_\_\_\_ per square foot. (De-lamination on flat roof portion)
  4. Install approx. 48 rafter baffles into framing cavities of roof over the old flat.
  5. Install two (2) rows of High-Temp Ice & Water Guard along the eave edges and one course around all rooftop penetrations.
  6. Install GS Pro SYNTHETIC Felt on all remaining exposed wood deck, **or equal quality material.**
  7. Install Classic Ribbed Pole Barn Steel Panels according to manufacturer's specifications.
  8. Install matching steel edge details to perimeter of roof.
  9. Install a vented steel ridge cap along peak of roof.
  10. Includes the overhang roof above the middle entrance.
  11. Install approx. 281 feet of new 5 inch white Seamless Aluminum gutter and white 6 inch commercial downspouts.
  12. Inspect, clean, and remove all job related debris.
- \*\*This proposal includes an expanded \_\_\_\_\_year warranty and a \_\_\_\_\_year workmanship warranty\*\*

## Qualifications

A detailed description of the primary contact's background, as well as the company's background and previous experience shall be included with the proposal. Background information and experience shall also be submitted for all key personnel that will be working with the city.

In the event that portions of the work are to be subcontracted or a joint affiliation utilized, detail of such affiliation shall be furnished along with the same information as required for the bidder.

## Requirements

- A. Proof of State of Michigan builder's license and any other licenses or certifications.
- B. Availability and ability to perform the work and coordinate and schedule the work with others involved on the project.
- C. Ability to communicate and work effectively with the City of Swartz Creek, its officials, administration, staff, and consultants with respect to any of the services required.
- D. Ability to work effectively with public agencies and officials.
- E. Thorough knowledge of the roofing discipline and roofing debris removal, including disposal of any hazardous materials, if found on site.
- F. Ability to submit reviews, reports, and inspection results in writing and in a timely manner to the City of Swartz Creek, if so requested.
- G. The successful bidder or their representative shall attend any regular or special meetings, as requested by the city.
- H. Ability to meet or accomplish the following specific project requirements:
  1. Successful bidder, at successful bidder's cost, shall secure any necessary permits.
  2. As work progresses, carefully clean and keep the project site clean from rubbish and refuse.
  3. Remove all building material, rubbish or refuse from the project site daily; no material or debris may be buried on site.
  4. Furnish to the city all documentation regarding the proper disposal of all rubbish and any other debris.
  5. The successful bidder shall keep the surface of the sidewalks and streets affected by its work, including decking and temporary paving, in a clean, neat, and safe condition, limiting to the extent possible dust and smoke on and around the project site. The successful bidder shall sprinkle with water or otherwise treat the site surface and surrounding area being used by the contractor (i.e. street, right-of-way, etc.) sufficiently to keep down any dust generated during the progress of work. Successful bidder must remove all piles of dirt or debris.
  6. All equipment and material used in the demolition process shall be contained within the property boundaries. Unless prior written permission is obtained from property owners, the successful bidder shall not use the adjacent properties.
  7. There shall be NO fires of any kind or burning of any debris.
  8. If successful bidder encounters asbestos or asbestos type material, successful bidder shall immediately stop work and notify Michigan Department of Environmental Quality Air Quality division and the city.

9. Limit hours of operation to Monday through Friday during the hours of 8:00 a.m. to 6:00 p.m. Special hours of operation outside the normal hours must be approved by the city.

### The Proposal

A response to this RFB must outline in detail the manner in which they would work with the city to fulfill the city's needs. The outline at a minimum shall address:

- A. The designation and location of the bidder's primary contact (one person preferred), support staff and the associate personnel, and the overall relationship, which will be established between the bidder and the city. Further, the qualifications and experience of the primary and main secondary contacts should be included within the proposal.
- B. Communicating and coordinating procedures. Each bidder shall include, within their proposal, the pertinent form(s) to be utilized for progress report(s) to the city.
- C. The bidder's capabilities to perform the necessary demolition and clean-up.
- D. The general manner in which work will be performed.
- E. The experience and references for those who will perform work.
- F. The method for assuring total clean-up from demolition.
- G. Bid should include any cost to obtain necessary permit and materials as to provide compliance with the law and this bid.
- H. Limited access to south side of building. Removal of all materials need to be from the North side

### Bidder Responsibility

The City of Swartz Creek will not be liable for any cost incurred in the development of a proposal responsive to this request. By submitting a bid to the work, the bidder represents that it is fully informed concerning the scope of the project, the requirements of the contract, the physical conditions likely encountered in the work, and the character, quality and quantity of the services required by the city. If a bidder desires to do a site visit and tour or otherwise observe the properties and inside of the structures to better inform bidder of the above, bidder must contact the building official, Matt Hart, through the city office. Site visits are subject to availability of the building official.

The successful bidder shall furnish all labor materials, supplies, devices, or tools needed to perform the required services. The bidder will not be entitled to additional compensation if it later determines that conditions require methods or equipment other than those anticipated in making its bid. In addition, the successful bidder shall provide all vehicles and other equipment and material necessary for work. Bidders having questions regarding this RFB should request clarification prior to submittal of a bid. Negligence or inattention of the bidder in filing a bid, or in any phase of the performance of the work, shall be grounds for refusal of the city to agree to additional compensation. Bidders having questions regarding this RFB contact the city for clarification.

## Safety

The successful bidder shall comply with the Safety Rules and Regulations of the Associated General Contractors of America, the Occupational Safety and Health Standards of the Construction Industry, State of Michigan, Department of Energy, Labor & Economic Growth, for the protection of workers on this project.

All equipment and work shall conform to the requirements of the Occupational Safety and Health Act and Michigan Department of Labor Occupational Safety Standards, as amended.

The successful bidder shall observe city ordinances relating to obstruction of streets, and shall obey all laws and city ordinances controlling or limiting those engaged in the work. The successful bidder shall handle the work in a manner that will cause the least inconvenience and annoyance to the general public and to the property owners.

## Assignments or Subcontracting

The successful bidder shall not assign, subcontract or otherwise transfer its duties and/or obligations under this proposal, without prior written consent of the city. If the bidder anticipates that it will need to subcontract its duties in order to fulfill the contract requirements, that information must be disclosed in the bidder's response.

## Fair Employment Practices

The successful bidder agrees to not discriminate against any employee or applicant for employment, to be hired in the performance of the contract with respect to hire, tenure, term, conditions or privileges of employment, or any other matter directly or indirectly related to employment, because of sex, race, color, religion, national origin, ancestry handicap or any other basis prohibited by state or federal law or regulations.

## Contractor's Payment of Taxes, Permits, Etc.

The successful bidder shall be solely responsible for:

- a. Payment of wages to its work force in compliance with all federal and state laws, including the federal and state wage and hour laws.
- b. Payment of any and all FICA, unemployment contributions and other payroll-related taxes or contributions required to be paid by the successful bidder under state and federal law.
- c. Payment of all applicable federal, state, or municipal taxes, charges or permit fees, whether now in force or subsequently enacted.
- d. Payment of any and all suppliers, merchants or vendors from whom the successful bidder obtains items and materials related to the contract.

The successful bidder shall indemnify and hold the city harmless from all claims arising from the foregoing payment obligations of the successful bidder.

Damage to Persons or Property

The successful bidder also accepts sole responsibility for any damage to any person or damage to public, or private property resulting from their performance of the work, whether based on negligence or any other legal or equitable claim.

The successful bidder will protect, defend and hold harmless, the city from any and all damage, claim liability, or expenses whatsoever, or amounts paid in compromise there of arising out of or connected with the performance of this contract, including those related to the successful bidder's (or its subcontractors') negligence.

Insurance

A. Liability Coverages

1. The Successful Bidder shall furnish at his own expense and keep in full force during the terms of this contract the following coverages which shall list the city as an additional insured:
  - Insurance covering bodily injury in the minimum sum of \$1,000,000 for each occurrence
  - Insurance covering property damage in the minimum sum of \$200,000 for each occurrence, \$100,000 aggregate.
  - Automobile liability insurance in the minimum of \$500,000 combined single limit for bodily injury and property damage.
2. Workers Compensation Compliance

Successful bidder shall also comply with all requirements of the Michigan Workers' Compensation Law and shall at his own expense, maintain such insurance, including employer's liability, as will protect him from claims under said law and from any other claims for personal injuries, including death which may arise from the operations under the contract, whether operations be by himself or anyone directly or indirectly employed by him.

B. Certificates of Insurance

Included in bid package, bidders shall provide the city complete certificates of insurance to meet the above requirements. Policies shall be endorsed to provide the city at least thirty (30) days written notice of reduction, cancellation, or intent not to renew coverages as called for above.

If insurance is canceled, reduced, non-renewed or otherwise is not in effect to the minimum required coverage, the successful bidder must cease work on this bid.

C. Submission of Policies and Certificates of Insurance

The successful bidder shall provide the city with a copy of its required insurance policies and certificates of insurance as described above. If the successful bidder does not provide

such materials in the time provided for, the successful bidder will be disqualified and the bid will be awarded to the next lowest bidder or in the creation of a new request for bid.

### Quality of Service

The city expects the successful bidder to maintain all equipment in a clean and well-operating fashion, with special consideration for proper maintenance and care of all elements, items and equipment mentioned in this document. The successful bidder will operate in a professional manner and keep all noise and other nuisances to a minimum at all times while under contract with the city. The city is looking to inconveniencing the public as little as possible, considering the service the successful bidder is providing. The successful bidder shall file all documents outlined in this RFB in a timely and well-organized manner.

### Operation of Vehicles

The successful bidder shall operate all company vehicles in a manner so as to not impede traffic flow on city streets. Company vehicles are not to be left unattended for any reason except for emergencies or in the actual performance of the job. When a vehicle is left unattended for the actual performance of the job, it shall be according to city codes and ordinance in place at that time.

### Support Facilities

Successful bidder shall have sufficient staff and communications facilities to assure ready accessibility and prompt response to the needs of the City.

### Breach of Contract and City's Right to Terminate Contract

In the event that any of the provisions of this bid and/or resulting contract are breached by the successful bidder, the city shall give written notice to the successful bidder of the breach or pattern of behavior that constitutes the breach and allow the successful bidder to resolve the breach or pattern of behavior that constitutes the breach within ten (10) calendar days of the successful bidder's receipt of notice. If the breach or pattern of behavior is not resolved, then the city manager of the City of Swartz Creek shall have the right to cancel any contract by sending written notice to the successful bidder of cancelation.

If the successful bidder should be judged bankrupt, if it should make a general assignment for the benefit of its creditors, if a receiver should be appointed on account of its insolvency, if it should persistently or repeatedly refuse to supply enough labor, materials and/or equipment to meet the scope of work of the contract, if it should persistently disregard laws of the State of Michigan and/or ordinances of the city, or if it fails to comply and fulfill its obligations under any provision of the contract resulting from its bid, the city may, without prejudice to any other right or remedy, terminate the contract immediately.

If the successful bidder fails to perform or complete the demolition and clean-up of the residential buildings as agreed or otherwise breaches its duties under this bid or the resulting contract, the successful bidder shall be reasonable for any and all costs the city incurs in obtaining satisfactory performance of the project and/or litigation costs and attorney's fees to enforce its rights under the bid and this contract. Such relief shall be in addition to any other legal and equitable remedies available to the city.

### City's Right to Modify Contract

The city reserves the right to negotiate with the successful bidder for a change in terms of the contract during the term of the contract and to make adjustment relative to the implementation of a change that reduces or modifies the need for the engineering services. If the city and the successful bidder are unable to agree on a revised contract, the city may seek new proposals and, upon a minimum of ten (10) calendar days written notice from the city, may terminate the unexpired portion of the contract. The city shall not be liable for any cost under this section beyond the contract price for the period where service was actually provided.

### No Conflict of Interest

The bidder must provide a statement that it has no conflicting financial or professional interests and is qualified to perform the services requested.

### References

All bidders shall include a list of current and prior projects similar to that proposed in this RFB as references for qualifying experience. The name, address, and telephone numbers of the responsible individual(s) at the reference project site who may be contacted shall be included. Particular attention will be paid to references from other municipalities and/or public sector entities within Genesee, Shiawassee, Livingston and Oakland Counties.

### Payment

The city shall pay for acceptable work within thirty (30) days of receipt of invoice, except that prior to approval of and final payment for the completion of the project, the successful bidder must thoroughly clear the project site and any other place affected by the work of all debris to the city's satisfaction, in the city's sole discretion.

Company Name/Address	Phone #	Contact Person	Accept/Decline	Delivery Method
C & L Ward 9284 Lapeer Rd Davison, Mi 48423	810-653-3719	Tyler	Accepted	<a href="mailto:Trichards@goclward.com">Trichards@goclward.com</a>
Lockhart Roofing 3388 Torrey Rd Flint, Mi 48507	810-235-9866	Michelle	Accepted	<a href="mailto:lochkartroofing@aol.com">lochkartroofing@aol.com</a>
Herbert Roofing 5411 Dixie Hwy Saginaw, Mi 48601	989-754-8000	Kelly	Was told that Tom already has them	
Hansons Roofing 3995 Fashion Square Saginaw, Mi 48603	989-525-2560	Brittany/Nicole	Declined	
Goods Roofing 4477 S Center Rd Burton, Mi 48519	810-653-7663	Lori	Accepted	<a href="mailto:lori.goodsroofing@gmail.com">lori.goodsroofing@gmail.com</a>
Herman Burton Roofing Co Lennon, Mi	810-691-6938	Herman	Accepted	will pick up at City Hall
Sterling Construction Group 8049 Mabley Hill Rd Fenton, Mi 48430	810-569-0332	Kristy	Accepted	<a href="mailto:sterlinghomes@ymail.com">sterlinghomes@ymail.com</a>

Affidavit of Kris Brown

State of Michigan  
County Of Genesee

I can attest that I contacted the above contractors to offer the opportunity to bid for the project of replacing the roof on the DPS Garage located at 5121 Morrish Rd.

8/23/2017 



License#:



Your Roof Is Only  
"As Good As The  
Company That  
Puts It On!"

# Herbert

ROOFING & INSULATION, INC.

## Proposal

5411 Dixie Hwy.  
Saginaw, MI 48601  
Office: (989)754-8000  
Cell :989-737-8852  
Fax: (989)754-2357  
brad@herbertrfg.com  
www.herbertrfg.com

<b>Company:</b> City of Swartz Creek	<b>Quote No.:</b> 12032	<b>Date:</b> September 07, 2017
<b>Attn:</b> Tom	<b>Home Phone:</b> 517-719-8071	
<b>Address:</b> 5121 Moorish Rd	<b>Cell Phone:</b>	
<b>City/State/Zip:</b> Swartz Creek, MI 48473	<b>Work Phone:</b>	
<b>Job Location:</b> 5121 Moorish Rd Swartz Creek, MI 48		

**We hereby submit specification and estimate for: DPS Shop- Shingled Portion**

All Insulation material should be covered a suitable fire barrier. After 30 days, 1 1/2% per month (18% per annum) will be charged on all accounts past due.

1. Remove existing shingles from rooftop to expose wood decking. (1 layer)
2. Inspect and assure original decking is nailed securely.
3. Remove and replace ALL bad plywood decking at an Extra cost of \$1.50 per square foot. (De-lamination on flat roof portion)
4. Install approx. 48 rafter baffles into framing cavities of roof over the old flat.
5. Install two (2) rows of High-Temp Ice & Water Guard along the eave edges and one course around all rooftop penetrations.
6. Install GS Pro SYNTHETIC Felt on all remaining exposed wood deck.
7. Install Classic Ribbed Pole Barn Steel Panels according to manufacturers specifications.
8. Install matching steel edge details to perimeter of roof.
9. Install a vented steel ridge cap along peak of roof.
10. Includes the overhang roof above the middle entrance.
11. Install approx. 281 feet of new 5 inch white Seamless Aluminum gutter and white 6 inch commercial downspouts.
12. inspect, clean, and remove all job related debris.

\*\* Classic Ribbed Pole Barn Steel comes with a 45-year FINISH Warranty from the manufacturer. This proposal also includes our Herbert Roofing 10-year WORKMANSHIP Warranty.

**We Propose hereby to furnish material and labor-complete in accordance with the above specifications, for the sum of:**  
THIRTY-SIX THOUSAND THREE HUNDRED ONE DOLLARS & 0/100 CENTS **Dollars: \$36,301.00**

Payment to be made as follows:

**65% at Start of Job, Balance Upon Completion**

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

**Submitted By: Brad Bettner**

**Note: This proposal may be withdrawn by us if not accepted within 30 days.**

**Acceptance of Propose** - The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.  
Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_  
City Council Packet Supplement

Authorized Signature: \_\_\_\_\_

Signature: \_\_\_\_\_ September 11, 2017

License#:



Your Roof Is Only  
"As Good As The  
Company That  
Puts It On!"

# Herbert

ROOFING & INSULATION, INC.

## Proposal

5411 Dixie Hwy.  
Saginaw, MI 48601  
Office: (989)754-8000  
Cell :989-737-8852  
Fax: (989)754-2357  
brad@herbertrfg.com  
www.herbertrfg.com

<b>Company:</b> City of Swartz Creek	<b>Quote No.:</b> 12028	<b>Date:</b> September 07, 2017
<b>Attn:</b> Tom	<b>Home Phone:</b> 517-719-8071	
<b>Address:</b> 5121 Moorish Rd	<b>Cell Phone:</b>	
<b>City/State/Zip:</b> Swartz Creek, MI 48473	<b>Work Phone:</b>	
<b>Job Location:</b> 5121 Moorish Rd Swartz Creek, MI 48		

**We hereby submit specification and estimate for: DPS Shop- Shingled Portion**

All Insulation material should be covered a suitable fire barrier. After 30 days, 1 1/2% per month (18% per annum) will be charged on all accounts past due.

1. Remove existing shingles from rooftop to expose wood decking. (1 layer)
2. Inspect and assure original decking is nailed securely.
3. Remove and replace ALL bad plywood decking at an Extra cost of \$1.50 per square foot. ( de-lamination damage over old flat roof side)
4. Install approx. 48 Rafter Baffles into alternating soffit openings on both sides of the building with old flat roof .  
\* The current vented soffit is not properly working as intake for the Ridge vent and has caused the shingles to burn .
5. Due to size of overhangs and to meet local building code requirements install two courses = 5'6" of ice and water guard "leak barrier" along eave edge, and one course at any roof to wall joints and around all rooftop penetrations.
6. The existing Sky Lights will be re-used with the install of Ice & Water Guard around the opening and new Aluminum step flashing installed on the sides. \*\*See Alternate Below.
7. Install 15lb. felt deck protectant over remaining exposed roof deck.
8. Install premium grade drip edge, new vent pipe flashings and any step flashings required.
9. Install GAF "TIMBERLINE" series Lifetime architectural shingles. (choice of std. colors)
10. Install approx. 281 feet of 5 inch White SEAMLESS Aluminum gutters and 6 inch white downspouts.
11. This quote includes the small entrance roof over the middle door.
12. Install 120 ft of shingled over ridge vent on the peak of the roof.
13. Herbert Roofing to provide proof of current License Number and Insurance.
14. Inspect, clean, and remove all job related debris.

\*\*As a certified GAF Master Elite contractor this proposal includes a GAF "SYSTEM PLUS" expanded warranty and our Herbert Roofing 10-year workmanship warranty.\*\*

\*ALTERNATE- To install new VELUX "No-Leak" Sky Lights and new flashing kits. Add \$1,800.00 to price below.

**We Propose hereby to furnish material and labor-complete in accordance with the above specifications, for the sum of:**

TWENTY-THREE THOUSAND ONE HUNDRED FORTY-FOUR DOLLARS & 0/100 **Dollars: \$23,144.00**

Payment to be made as follows:

**65% at Start of Job, Balance Upon Completion**

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

**Submitted By: Brad Bettner**

**Note: This proposal may be withdrawn by us if not accepted within 30 days.**

**Acceptance of Propose** - The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.  
Payment will be made as outlined above.

Authorized Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_  
City Council Packet Supplement

Signature: \_\_\_\_\_  
September 11, 2017

BID FORM  
 ROOF REPLACEMENT  
 LOCATED AT 5121 MORRISH ROAD  
 SWARTZ CREEK, MICHIGAN

**BID FORM  
 REPLACEMENT OF ROOF  
 LOCATED AT 5121 MORRISH ROAD SWARTZ CREEK, MICHIGAN**

To: The City of Swartz Creek  
 8083 Civic Drive  
 Swartz Creek, MI 48473

**BID PRICE**

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Information For Bidders within the time set forth therein.

Item	Cost
5121 Morrish – Roof Replacement	\$ 16,770 <sup>00</sup>
Install 48 Rafter Baffles	\$ 450 <sup>00</sup>
Additional Item (if any): 5" seamless Gutters with 3" x 4" downspouts	\$ 1775. <sup>00</sup>
Wood replacement .95¢ per sq ft (additional cost)	
Re-flash existing skylights as is (no warranty on preexisting skylights)	
<b>Project Total</b>	<b>\$ 18,995<sup>00</sup></b>

\* Extended Warranty to cover materials for 30 years (NOW-PRO RATED) (25 yr. workmanship) \$ 1650.<sup>00</sup>  
 (Additional \$ wanted)

**EXECUTION OF CONTRACT**

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

**WAIVER**

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished with this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID FORM  
ROOF REPLACEMENT  
LOCATED AT 5121 MORRISH ROAD  
SWARTZ CREEK, MICHIGAN

**BID NON-COLLUSIVE**

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

**PERIOD BID GUARANTEE**

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

**TIME OF COMPLETION**

If awarded the Contract for the project, the Bidder agrees to complete the entire work by November 30, 2017.

**LEGAL STATUS OF BIDDER**

The Bidder declares the following legal status: (Check One)

A Corporation organized and existing under the laws of the State of \_\_\_\_\_

A Partnership consisting of the following partners:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

An individual doing business as:

Terry Lockhart DBA Lockhart Roofing

\_\_\_\_\_

BID FORM  
ROOF REPLACEMENT  
LOCATED AT 5121 MORRISH ROAD  
SWARTZ CREEK, MICHIGAN

**AUTHORIZED SIGNATURE OF BIDDER**

Firm Name: Lockhart Roofing

By: Tony Lockhart

Title: Owner

Business Address: 3388 Torrey Rd  
(Street)  
Flint, MI 48507  
(City, State, Zip Code)