

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, August 14, 2017, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
4A. Council Meeting of July 24, 2017 MOTION Pg. 20
5. **APPROVE AGENDA:**
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
6A. City Manager's Report MOTION Pg. 2
6B. Park Survey Pg. 27
6C. Women's Club Permit Request Pg. 29
6D. House Demolition Bids Pg. 32
6E. Monthly Reports (Park Minutes, DPS Report, Building Report, & Check Register) Pg. 56
6F. Heritage Lot Sale Instruments Pg. 75
6G. Equivalent Meter Factor Notice Pg. 81
7. **MEETING OPENED TO THE PUBLIC:**
7A. General Public Comments
8. **COUNCIL BUSINESS:**
8A. Heritage Lot Sale Affirmation RESO Pg. 15
8B. Sunoco Site Reuse DISCUSSION
8C. Women's Club "Christmas in the Creek" Permit RESO Pg. 16
8D. 5157 Morrish Road Demolition RESO Pg. 17
8E. 5256 Don Shenk Reuse DISCUSSION
8F. Closed Session – Real Estate RESO Pg. 18
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

Next Month Calendar

Police Authority:	Wednesday, July 26, 2017, 10:00 a.m., PDBMB
Planning Commission:	Tuesday, August 1, 2017, 7:00 p.m., PDBMB
Park Board:	Wednesday, August 2, 2017, 6:00 p.m., PDBMB
Downtown Development Authority:	Thursday, August 10, 2017, 6:00 p.m., PDBMB
City Council:	Monday, August 14, 2017, 7:00 p.m., PDBMB
Zoning Board of Appeals:	Wednesday, August 16, 2017, 6:00 p.m., PDBMB
Fire Board:	Monday, August 21, 2017, 6:00 p.m., Public Safety Building
Police Authority:	Wednesday, August 23, 2017, 10:00 a.m., Mundy
City Council:	Monday, August 28, 2017, 7:00 p.m., PDBMB
Planning Commission:	Tuesday, September 5, 2017, 7:00 p.m., PDBMB
Park Board:	Wednesday, September 6, 2017, 6:00 p.m., PDBMB
Downtown Development Authority:	Thursday, September 14, 2017, 6:00 p.m., PDBMB
City Council:	Monday, September 11, 2017, 7:00 p.m., PDBMB

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, August 14, 2017 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: August 10, 2017

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **MICHIGAN TAX TRIBUNAL APPEALS** (*Business Item*)

Kroger has requested dismissal of their case. This is good news as it relates to the status quo. However, the dismissal implies knowledge that the appeal was baseless and used as a tactic for negotiation. My apprehension is that they may appeal their valuation every year in an effort to 'wear us down' to a point where the city prefers to negotiate downwards instead of ordering appraisals.

O'Reilly's has been settled at a value that the assessor believes is tenable. No appraisal has been ordered.

The golf appraisal is underway. The allocation of value between the city and Flint Township is as much an issue as the establishment of a total true cash value for the entire course. While all the road frontage, structures, and much acreage is in the city, there is more land area for the course in the township. This circumstance is problematic for us.

We still do not know the status of the Huizinga appeal. This is the small office that opted to reduce the requested value by 50% just a few business days before valuations were due. If the new valuation request and time extension were granted, we will immediately order an appraisal. If not, this should be a closed case.

✓ **STREETS** (*See Individual Category*)

✓ **MORRISH SIGNALS** (*No Change of Status*)

Mr. Svrcek is checking on the long term replacement schedule for the signal at Miller and Morrish. This is an older signal that will require modernization at some point, though this will be rather expensive. For the time being, the signal functions well and is providing an acceptable level of service and safety per the city's engineers. We will set up a plan for timely replacement and optimization.

The previous report follows:

There has been more concerns about the signal at Morrish and Miller Road. We had studied this intersection using the traffic engineers at OHM. Their report indicated that the level of service, overall, would not likely be improved with the addition of a dedicated left turn signal. However, I have followed up with them regarding this matter. A note from Mr. Harris with OHM is attached. From a practical

standpoint, it appears cost may be a bigger barrier at this point. Please let me know if there are comments or if there is a collective desire to move forward with changes at this intersection.

In addition to Miller Road, there has been a desire by some in the community to re-engage the signal at Morrish Road at the raceway. Anecdotally, it appears this will help with vehicles exiting the interstate and turning left onto the interstate. We have made an inquiry to MDOT regarding this process. They have acknowledged our inquiry but they have not provided an answer. Please let me know if there is any objection to moving forward.

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP) (No Change of Status)**

The city has only one project slated for federal funding through the regional planning commission Traffic Improvement Program (TIP). Fairchild is to be designed in 2018 and constructed in 2019, which is the last year of the three year TIP cycle. After that, we hope that Miller, west of Morrish will be in the 2020-2022 cycle. Seymour is not on the radar at this point, though we may try to put it on the next cycle as well.

Listed below is the breakdown for Fairchild, including federal funding:

<u>Road</u>	<u>Point of Beginning</u>	<u>Point of End</u>	<u>Length (Miles)</u>	<u>Lanes</u>	<u>Lane Feet</u>	<u>Width (Feet)</u>	<u>ADT</u>	<u>Total Cost</u>	<u>Federal Match</u>	<u>Local Match</u>
Fairchild	Cappy	Miller	0.28	2	2956.8	44	2456	\$312,306	\$249,845	\$62,461

✓ **STREET PROJECT UPDATES (Update)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work. Information from previous reports can be found in prior city council packets.

Water work is substantially complete and road demolition slated to start anytime. Preventative maintenance projects involving chip seal and asphalt emulsion (slurry seal) were supposed to begin on July 25th. We have sent notices out with this information and have been stood up by the contractor. As of writing, we have not heard when (if?) they will be in town. The process should only take 2 days at this point. The contractors already filled low spots and holes with ‘spray patch.’ The aggregate and tar appears to have settled in reasonably well as we await the final slurry seal coat.

The survey of Daval Drive is complete, and the engineer is giving quantities to the contractor with the expectation that a cost estimate can be generated. The next step will be for the street committee to convene and make final recommendations on 2018 projects. This will also include a recommendation regarding bidding the projects or negotiating prices with the current contractor. I also expect them to debrief on forestry, decorative signs, and other contractor issues. This meeting will be open to the public.

✓ **WATER – SEWER ISSUES PENDING (See Individual Category)**

✓ **SEWER REHABILITATION PROGRAM (No Change of Status)**

Lining work is approved for Chelmsford and Valleyview Drives. Inspection of Winshall is also approved. It is expected that this work will be completed in the fall or winter of 2017.

This program is on schedule and budget. Based upon current rates and existing fund balance, staff may recommend expending more in the next year or two on the sewer rehabilitation plan in order to get some higher risk assets completed more quickly. This could include Winshall Drive and Miller Road sections.

✓ **UTILITY RATES (Update)**

Based upon prior conversation, there are no immediate plans to alter utility rates based upon changes to the city's water expenses to the county nor savings in the sewer fund. Staff will monitor operations of the water fund to ascertain how water loss efficiencies and increased rates will combine to impact finances.

Note that, according to the attached notice, our equivalent meter factor has been set at 35 instead of 25 as requested. However, this notice applies only to 2017. My understanding is that the peak usage from 2017 may result in 25 units beginning in 2018. I have a call into their office to affirm what is happening. If the 35 unit assignment stands, this will cost the city \$48,000 more each year, or about 3%.

The sewer rates are on hold pending an evaluation of the rehabilitation needs for the Winshall Drive sewer line. The current understanding is that there is a 5% operating surplus, however, rehabilitation needs may require these funds to remain on schedule for the 20 year plan.

✓ **WATER LOSS (Update)**

Aggressive detection efforts have come to an end. We are now monitoring operations to ascertain the impact of efficiencies. Moving forward, this section shall be removed and incorporated into the section of the report related to utility rates.

We continue the internal auditing program to find theft, faulty meters, improper billing, and leaks.

✓ **WATER MAIN REPLACEMENT – PLAN COMPLIANCE (Update)**

Mapping of the water valves and mains is to be completed by Rowe Professional Services Company. This information will be used by staff to complete the water master plan and reliability study that the Michigan Department of Environmental Quality expects to have by January.

Genesee County Water and Waste Services still intends to update their 2003 Water Master Plan this year. During this process, they are going to analyze the Swartz Creek area to ascertain what current and future needs are. This information will then be used by their consultant to make determinations concerning additional water feeds into the area and the sizing of the water main, including Miller Road.

Their plan is to rely less on Miller Road and more on secondary feeds that could approach the city from the north, south, and west. This would be good for us in the long run and negates the concern that Miller Road would need to be increased in size and/or used as an intercommunity transmission line.

The city is working with the county to abandon the Dye Road water main in the vicinity of the rail line. This line is prone to breaks, which can be very costly and dangerous near the rail spur. The intention would be to connect our customers to the other side of the street, onto the county line.

Regarding the practical needs to secure funding for our larger projects (Miller & Morrish, among others), Lou has put together some figures on our mid-term capital investment needs. It looks like we will need to spread this cost out over time and/or offset it if we are to be successful. As such, Mr. Svrcek and Mr. Fleury have been looking into the use of federal funds as a potential grant and lending source for water main. Because the life of these assets is so long and the cost so high, bonding or borrowing for their replacement is common. Lou feels we may be eligible for some grant funds.

✓ **POLICE SERVICE (Update)**

We are renovating the public safety building walls and carpet. It appears there may be a new arrangement for sharing space between the fire department and police department, with the fire department taking on more space and the city also occupying space for storage. I am working on allocating space on a square foot basis and apportioning utility bills based upon occupancy and use. The fire board should be considering this at their meeting on August 21st.

✓ **HERITAGE VACANT LOTS (Business Item)**

Sale instruments/agreements were available for public inspection per the resolution of July 10th. No comments were received, and a resolution to approve the final sale is included. If affirmed, the deeds for the two units will transfer, and home construction may commence.

The association is also requesting that proceeds beyond the city's investment be allocated and paid to the association in a manner reflecting the program executed with city-owned lots in Springbrook East. This request shall need to be considered once sales commence and proceeds are realized.

I think this is a great plan. The lot sales should be able to relieve some of the financial burden imposed upon the community by the road assessment that resulted from the housing crisis.

✓ **WINCHESTER WOODS LOTS (Update)**

Letters have been sent to all owners in Winchester Woods (attached). There is a meeting scheduled for the 22nd. I will report the outcome at the August 28 meeting. Councilmembers are encouraged to attend the workshop.

The previous report follows:

The city engineer has created a set of investment options for this subdivision. If the agenda was not jam packed, this would be up for presentation/discussion. For the time being, the proposals are included for review and future discussion (albeit small in scale). One proposal costs \$2.6 million and addresses all outstanding drainage, sanitary sewer, and water service needs. This design is the text book solution to all

existing drainage issues, of which there are many. It also prepares the vacant lots for development. I suspect this is too much investment for this area to endure, no matter how the assessment is appropriated.

A second proposal costs \$750,000 and only addresses the immediate needs necessary to make the vacant land buildable. This includes sanitary sewer installation on a more limited basis, as well as targeted drainage to alleviate future impacts. Note that this is still about \$20,000 per lot (vacant lots only)

As noted previously, Paul Fortino from Gaines was also able to attend consultation with the city engineer. He has not shown interest in interjurisdictional cooperation when asked to participate in design and/or construction.

✓ **NEWSLETTER** (*No Change of Status*)

Fall is right around the corner. Newsletter content will certainly include streets, SeeClickFix, and the new credit/debit payments. Other thoughts?

✓ **SUNOCO** (*Business Item*)

The DDA held a workshop to discuss the future of the site on July 13th. The meeting went extremely well and was very well attended. The preferred concept is below:



Follow up is expected for the August 10 meeting. I will be out of town, but I expect to participate via phone. I expect a tweaking of design elements prior to a final recommendation and submission to the city council for affirmation of engineering and bidding. These design features (materials, colors, artwork, etc.) may coincide with the brand development.

The previous report follows:

There was much discussion and preference for something that the public can use on the site. This concept illustrates a pavilion that could be used for regular markets (farm

market) and/or other special events (bike/foot race staging, parade gathering, tree lighting, fall festivals, art events, food truck days, etc.). The designer, Doug Stephens, indicates that the tall feature could be a clock, piece of art work, and/or sign for events. The structure could be used for storage, concessions, and/or restrooms.

In addition, the site would double up as a parking lot that would integrate with the private parking lot by Assenmacher's. The DDA has been working with the land owner on this matter, and the option looks good. Parking was felt to be important for existing businesses and to strengthen demand for the Trecha Building, perhaps even the park.

Lastly, the site includes investment in additional streetscape and limited green space.

Moving forward, the DDA will be looking at estimated pricing and final design variations. This will likely occur in August or September and result in the project being started in 2018, perhaps to be completed in 2 or 3 phases in coming years. Alternate designs included a building, just parking, and various streetscape designs. Note that residential uses are prohibited by deed restrictive covenants, and recreational space is not recommended given the known environmental issues that may still compromise the site moving forward.

✓ **ELMS PARK RENOVATIONS (Update)**

At the recommendation of the construction engineer, Glaeser Dawes' schedule for this work in the park is expected to begin in late August. This is a loss of about three weeks' time. The work should not have a large impact, but there will obviously be disruptions to traffic and some facilities as flatwork is installed.

✓ **TRAILS (Update)**

We have some updated concepts from OHM that were presented to the Park Board on August 2nd. They propose three phases to connect the Genesee Valley Trail to the city, using Miller Road to Bristol, Bristol to Elms Park, the Park to the Creek, and the Creek all the way to Winshall Park. The plans appeared to be well received and are slated for inclusion in the draft park plan.

Concerning implementation, the idea is to combine a DNR Trust Fund Grant with an MDOT Transportation Alternatives grant to pay for 80%+ of phase one. This application would be a joint application with Flint Township (coordinated by the Genesee Metropolitan Planning Commission). The soonest that a combined grant award could be given at this point is October of 2018, with construction in 2019.

Below is the proposed breakdown and schedule as provided by Mr. Mauer of the Genesee County Metropolitan Planning Commission. Note that this is the Swartz Creek/Flint Township combined project, though about 80% will be city costs. The next step will be design engineering. As such, I have requested a proposal from OHM.

Currently, the city has no zoning ordinances that enable any of the five state licensed facilities (growing, processing, testing, transport, and provisioning). This is within the city's rights to enable any, all, or none of these uses.

A very basic conceptual ordinance was distributed to the planning commission prior to their regular meeting on August 1st. This ordinance provides for the growing, processing, testing, transportation, and provisioning licenses. Based upon the prior hearings, there did not appear to be a desire to allow provisioning uses at this time. However, I have been directed to craft a draft ordinance in the city's format that accommodates the first four licenses as uses-as-of-right in industrial districts and for the provisioning center as a special land use in industrial/commercial districts. This is expected to be on the September 5, 2017 meeting agenda.

✓ **DEBT (Update)**

Mundy Township has not deliberated on the status of their debt. This is slated for their meeting on the 14th, with a resolution tentative for the 28th. The previous report follows:

The large liability that concerns the city is for police unfunded accrued liabilities for the pension, which represents the liabilities accrued by our police officers prior to the transfer. Per our transfer with Mundy, the expectation is to pay these amounts off as soon as possible. As of December 31, 2016, the city owes \$665,914 for actuarial accrued liabilities for police.

I have been communicating with the Township of Mundy Treasurer to ascertain what their position is on their liabilities. All signs indicated that they will move to cut a single check for these liabilities soon. I recommend we do the same. Once completed, this will place the city in elite company in regards to most financial metrics.

Thanks to the work of Paul Bueche, the city council, and the current staff/council, I believe the city will finish fiscal year 2018 with positive cash flow general fund operations, little to no pension debt, and at least six months of general fund balance. That is one heck of a report card. Within a few more years, the city hall debt will be paid off, and all that will remain is the 10 year private note for street/water main investment that will be paid off in 2027.

✓ **DOG PARK (No Change of Status)**

The Eagle Scout candidates are back on the case. There is now a fundraising platform set up to make this happen (GoFundMe). If you are interested in contributing or know of another person or entity that might be, feel free to contact me.

✓ **FIVE YEAR PARK PLAN (Update)**

Rowe Professional Services Company is working on the revised plan. They collected information from the park board at their July meeting regarding goals and the action plan. This has been drafted and made available for public comment, along with questionnaires. After public comment and further park board deliberation, we should have a revised plan, including the trail schematics, available this fall for review.

I have attached a copy of the survey. The web address for the online survey is: www.surveymonkey.com/r/swartzcreekrec

✓ **RADAR FEEDBACK SIGNS** (*No Change of Status*)

The police authority is looking to possess and operate these. This was discussed at their July meeting. However, they may require guidance on how the funds to acquire them will be handled (e.g. split by city and township directly or through the authority budget).

At the MPA meeting on June 28th, the board felt that this service would be ideally served by the police authority for various reasons:

1. They have staff that can move and install the signs
2. They are aware of traffic concern areas
3. They can engage in direct enforcement
4. They are staffed 24/7 for equipment issues
5. They can coordinate the economies of scale for all participating communities, saving purchase costs

If the authority does not proceed, the city can still engage in its own program.

✓ **CONSUMERS CONSERVATION PILOT PROGRAM** (*No Change of Status*)

A preliminary meeting with Consumers Energy (CE) was held at city hall with staff on June 20th, and I attended a follow up meeting on July 10th. The program should start soon and will be overseen by CE. The only item they asked us for at this point was information regarding city projects that participants could vote on for a donation by CE. I indicated that the trails, the Holland Drive project, and a renewable energy feature on public property/buildings could be options.

The previous report follows:

The purpose of the pilot is to engage other stakeholders in the area for participation in a new pilot program that will explore how best to reduce energy load on a specific substation in the city.

CE is specifically seeking to learn how much energy a community-wide energy reduction program can save. They indicated that our sub-station is at 70%+ capacity. Their goal is to reduce energy usage in the 48473 zip code to avoid an upgrade. I indicated that there are growth pressures in the residential and commercial sectors that may conflict with the need to reduce energy consumption. They indicate that the pilot secondary goal is to assess the impact of energy conservation on existing customers as well, making this a learning experience of value, whether or not an upgrade is ultimately needed.

To conduct the program, the city's approval and involvement is not required, however, I indicated that myself or another staff member could serve on their task force if needed. What they are proposing is a targeted marketing campaign to get residents and businesses to reduce energy by: 1. Learning best practices, 2.

Competing for prizes for reductions, 3. Gaining access to technology and rebates that can improve efficiency.

One component that does involve the city and broader community is the competition component. The CE representatives indicated that there will be individual and collective competitions. Winners of these savings competitions would be eligible for individual prizes, and there would also be one or more community prizes. The community prize was described as a contribution of about \$10,000 to a community endeavor that participants could vote for. I indicated that there were some items available for donations and/or had pre-existing line items in our budget, such as the Dog Park, Disc Golf, Holland Drive Property, and trails. They will likely pick a candidate from among these options, as well as some school or other community options.

✓ **DURAND AREA INDUSTRIAL INVESTMENT** (*No Change of Status*)

This matter is starting to gain the attention of the world. Unfortunately, I have no new information regarding the rumored industrial investment that is planned for the Durand area. The best information that I have found was included in the June 26 city council packet. What appears to be affirmed is that some sort of steel or raw material producer is interested in constructing a large facility north of Durand. This facility is alleged to be valued at close to \$5 Billion and would employ hundreds of employees. It is also being promoted as an engine for numerous spin off businesses.

The scale of this investment and its impact would be unprecedented and would dramatically impact the housing, retail, and service market for Swartz Creek, as well as potential industrial demand. However, no information has been substantiated to ameliorate concerns over air quality impacts. Since our community is 4-5 miles east by north east, we are in the immediate crosshairs of any such impacts. I have heard that the facility could be a potential polluter, and I have heard that it could have no measurable or observable impacts on air quality.

At this point, we find ourselves as a stakeholder in this project without much information to respond. I will do my best to learn more and report to the city council. This is something that, if it proceeds, will have a tremendously positive impact on our town, or a mixed impact (economic/environmental). Since various state and federal agencies are involved, we should be prepared to inform ourselves and use our formal and collective voice to promote the best interest to the Swartz Creek community.

✓ **TAX REVERTED PROPERTY LIST** (*Business Item*)

I have been informed that the deeds have been recorded. We must now decide what to do with these properties. Note that the city CANNOT profit from this endeavor. Tax rules require that proceeds to be returned to the county. So, the city could recover any investments in owning, operating, improving, and maintaining the house, but the city cannot sell it for more than those investment inputs and keep the proceeds.

As such, I recommend that we hold the Heritage property, pending use in accordance with the current development and sale process that the neighborhood association is coordinating with J.W. Morgan Inc.

I have received a call from an alleged property interest of the Second Street vacant land. They indicated that they missed the tax payments for various reasons and would like the property back. The contact indicated that the house adjacent to the site was owned by the same owner, but had the taxes paid by an escrow company. I indicated that the city is likely to take ownership of this property due to circumstances, but a letter to the city council requesting sale back to them would be the best way to proceed with any attempt to reacquire it.

Don Shenk is another matter. **We should decide on a direction at this meeting.** Then staff can begin whatever processes necessary to secure builders, a realtor, or other arrangements. Since profit is not an option, it can be assumed that no amount of investment will help or hurt the city financially unless we invest more than a sale can reasonably generate. Since a small investment will place profits in the hands of the county and leave the house in poor condition, I recommend we invest substantially in the house before marketing it for sale. E.g., if a home in outstanding condition and many amenities can sell for \$125,000 - \$130,000, and we have \$30,000 currently invested, I would recommend we invest approximately \$90,000 into the home to make it a premier residence, thereby improving the neighborhood.

If this route is chosen, there are still options available. Do we hire a builder directly, and sell the home ourselves after improvements? Do we sell the home to a building with conditions that they meet prior to sale? I am inclined to think that the most value can be created if we hire a general contractor to improve the residence.

Reminder: the city CANNOT profit from this endeavor. Tax rules require that proceeds to be returned to the county. So, the city could recover any investments in owning, operating, improving, and maintaining the house, but the city cannot sell it for more than those investment inputs and keep the proceeds.

✓ **POINT AND PAY SYSTEM** (*No Change of Status*)

We intend to begin onboarding with the intention of being able to process utility payments online and in the office using credit/debit by the fall billing.

✓ **GOODALL ROAD WATERMAIN** (*No Change of Status*)

The packet previously included a notice that the Shiawassee County Road Commission will be doing bridge work on Goodall Road. The project includes bridge work, and they are notifying the city that they intend to cut the main. This main services the old water pump station on Brown Road that was built to service Winchester Village. The main is abandoned, but by all accounts is serviceable. The county has indicated some desire within the last decade to place this into service as a backup. There is also potential to use it to service customers with KWA water in the future, especially with the potential for the "Project Tim". As such, I responded that they should keep the city whole and the main serviceable.

I have not gotten a response from the road commission or their representative. However, sources within Rowe indicate that they are attempting to demonstrate that the main is illegal or otherwise not permitted to be in the right-of-way, thereby enabling them to damage it with impunity.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (Update)**

✓ **MONTHLY REPORTS (Update)**

The July reports and check register are included for reference.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Update)**

I expect a site plan application for a Meijer out lot and a lot at Miller and Elms for the September 5th meeting. There is also a site plan coming together for another phase in Springbrook East.

In addition, the commission discussed medical marihuana at their regular meeting on August 2nd. See notes above.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY(Update)**

See the Sunoco section above for details regarding that matter.

Overall, the DDA is becoming quite busy with the Sunoco and branding. With any luck, there may be a public project occurring on the Sunoco site in the spring. The August 10 meeting will focus on branding. Follow up with the Sunoco plan will also be on the agenda. I will be out of town for this meeting but hope to participate via phone.

The next Family Movie Night showing is 18th. The title is The Secret Life of Pets.

✓ **ZONING BOARD OF APPEALS (No Change of Status)**

Training was held on June 14. There was full attendance. No other business is pending. However, there is a good chance for a variance in September for the Marathon property, given the known site constraints.

✓ **PARKS AND RECREATION COMMISSION (Update)**

Their meeting was held on August 2nd. Draft minutes are included. The only matter not discussed elsewhere in the packet (park plan & trails), was the resolution of the My Can screen in Winshall Park. The 'My Can' issue was brought up and tabled in July. At the August meeting, it was decided to relocated to a nearby location adjacent to the same parking lot.

✓ **BOARD OF REVIEW (No Change of Status)**

The March Board of Review met on July 18, 2017. I believe they meet again for specific appeals in December.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **SWARTZ CREEK WOMENS CLUB-CHRISTMAS IN THE CREEK (Business Item)**

The GFWC Swartz Creek Women's Club is planning a big expansion to the Christmas activities that occur downtown during the Fire Association Parade (December 2, 2017). They have included a letter describing the events in detail (attached). As part of the

event, they are requesting exclusive use of a portion of the public parking lot for the Paul D. Bueche Municipal Building. Given the circumstances, this should not be a problem at all. A resolution is attached.

✓ **5157 MORRISH ROAD DEMOLITION (*Business Item*)**

The bidding and award of the demolition of the house at 5157 Morrish Road, with the use of federal Community Development Block Grant Funds, has been permitted by the Genesee County Metropolitan Planning Commission. Staff distributed the bid package the week of July 17th and opened bids on July 27th. There were only two bids, both local. The low bid is RBF Construction, Inc., at \$11,750. After consulting with the county agency, I recommend approval of this bid. Work may commence after the CDBG agreement is prepared by the county agency.

✓ **FIRE DEPARTMENT BUDGET (*Update*)**

I met with Chris Gehringer of Clayton Township and Fire Chief Brent Cole. We discussed the budget and other departmental matters. My opinion is that the meeting was productive and could serve to improve communications and relations between the three entities. In fact, routine meetings could be forthcoming to this end.

Concerning the budget, the proposal indicates flat spending, with a very notable exception being a proposed equipment purchase. Chief Cole is responding to some operational inquiries. I suspect this will lead into discussion about an equipment purchase schedule and a formal budget proposal in a timely manner.

✓ **CLOSED SESSION (*Business Item*)**

There is a resolution included that will enable the council to enter closed session for the purpose of a real estate negotiation.

Council Questions, Inquiries, Requests, Comments, and Notes

Small Cities Meeting: I believe the Small Cities meeting is to be in Swartz Creek on September 6th, tentatively at JT's. However, I am not aware of a program or other information. If you are involved, please contact me.

Springvale Drainage: Final building, site, and zoning inspections are being undertaken by Mr. Hart, Rowe PSC, and myself, respectively. We have found some issues, but anticipate full compliance with all attributes prior to a Certificate of Occupancy.

Record Digitizing: We discussed this matter at a staff meeting. The result will be a digitizing of additional priority contracts and the investment in cloud space storage of digital records.

Double Poles: I still do not possess a practical solution for this. Myself and Tom Svrcek will look to make inquiries in the Michigan Public Service Commission for assistance.

Refund Policy: For years, the city has had a policy of not refunding tax over payments of \$0.99 or less by check. We are extending this to utility payments as well. Bill payers that desire a refund in cash at the office will be granted such, but it is not worth the refund printing, paper, labor, and postage cost to make such payments by check.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, August 14, 2017, 7:00 P.M.**

Resolution No. 170814-4A MINUTES – JULY 24, 2017

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, July 24, 2017, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 170814-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of August 14, 2017, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 170814-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of August 14, 2017, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**Resolution No. 170814-8A RESOLUTION TO APPROVE CONDOMINIUM UNIT
SALES IN HERITAGE VILLAGE**

Motion by Councilmember: _____

WHEREAS, the city acquired a total of six vacant units in Heritage Village Condominium, including the following units:

3284 Heritage Blvd

58-30-651-091

3278 Heritage Blvd	58-30-651-092
3270 Heritage Blvd	58-30-651-093
3264 Heritage Blvd	58-30-651-094
3323 Heritage Blvd	58-30-651-106
3329 Heritage Blvd	58-30-651-107

WHEREAS, the city determined that a public purpose existed for obtaining the lots, being control and guarantee for the collection of the special assessment fees, the preservation of property values for the existing homes in the subdivision and the control over the quality of housing constructed on said units; and

WHEREAS, the city previously found that the long term intent is to sell the lots to recover assessment costs and other administrative costs that may occur and to preserve property values consistent with the findings within this resolution; and

WHEREAS, the city permitted a negotiation between the Heritage Village Homeowners Association (HoA), local builders, and city staff to occur with the intent to develop these units in a manner that ensures quality and timely development of housing at a market sale price of each unit; and

WHEREAS, the HoA recommended sale of the units to J.W. Morgan Construction, LLC., with certain conditions, as outlined in their statement from July 6, 2017.

WHEREAS, the Swartz Creek City Council hereby approved the sale of two units in Heritage Village to J.W. Morgan Construction, LLC., in accordance with the purchase agreements and quit claim deeds attached, subject to a thirty day public inspection period of said instruments; and

WHEREAS, the required public inspection and review period has terminated, and no comments have been made verbally or in writing on this matter.

NOW, THEREFORE BE IT RESOLVED, that the council city council affirms the sale via purchase agreement and quit claim deed of two units to J.W. Morgan Construction, LLC., under the terms and conditions set by resolution No. 170710-07.

BE IT FURTHER RESOLVED, that the council directs staff to account the surplus proceeds from said sales and report these back to the city council for a deliberation regarding use of said funds.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 170814-8C

**RESOLUTION TO APPROVE WOMEN'S CLUB
CHRISTMAS ACTIVITIES**

Motion by Councilmember: _____

WHEREAS, the Swartz Creek Area Fire Firefighters' Association holds an annual parade with related Christmas activities on the first Saturday of December; and

WHEREAS, the GFWC Swartz Creek Women's Club (Club) is a known charitable organization that is in good standing with the city; and

WHEREAS, Zoning Ordinance 20.01.G permits charitable entities to engage in festival activities with approval of the city council; and

WHEREAS, the Club has made a written request to hold festival related activities on public property, including city property, said activities to be held in conjunction with the annual parade on December 2, 2017 from 11:30 a.m. until 5:30 p.m.; and

WHEREAS, the City Council finds that the event is in the best interest of the public and the impact of the activities will not have an undue negative impact on services or facilities.

NOW, THEREFORE, BE IT RESOLVED, approve and authorize the Club request to use a portion of the city hall parking lot and facilities as noted in their request dated July 25, 2017, provided that insurance remains in effect and the activities are conducted with coordination of the city's Director of Public Services.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 170814-8D

RESOLUTION TO DEMOLITION OF A RESIDENTIAL STRUCTURE AT 5157 MORRISH ROAD USING CDBG FUNDS

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek City Council receives an allocation of Community Development Block Grant Funds from Genesee County on a three year cycle; and

WHEREAS, such funds must be used in eligible low to moderate areas of the city for approved and eligible purposes or be a qualifying service, including demolition; and,

WHEREAS, the City is possesses title to a residential property, 5157 Morrish Road, that requires demolition, which is another qualified expense of CDBG funds; and,

WHEREAS, the Swartz Creek City Council held a public hearings on October 10, 2016 & December 5, 2016 to hear public comment related to the use of such funds.

WHEREAS, the city council subsequently allocated \$12,000 to the demolition and abatement of the structure at 5157 Morrish Road; and

WHEREAS, sealed bids were solicited from the general public and Women and Minority Owned Businesses to demolish the structure in accordance with state, federal, and local standards; and

WHEREAS, sealed bids were opened on July 27, 2017, with the lowest bid being RBF Construction, Inc.; and

WHEREAS, after the checking of eligibility of the bidder, staff recommends approval of the low bid.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby accepts the low bid from RBF Construction, Inc., and appropriates an amount not to exceed \$11,750 plus 10% contingency, funds to be allocated from 101 General Fund with reimbursement for said costs expected at a capped amount of \$12,000.

BE IT FURTHER RESOLVED the City of Swartz Creek hereby directs the city manager to execute necessary agreements and work orders, sufficient to engage and execute the services of RBF Construction, Inc. in accordance with the bid specifications and applicable regulatory compliance measures.

BE IT FURTHER RESOLVED the City of Swartz Creek hereby directs the city manager, clerk, and treasurer to sign any and all project documents related to the corresponding Community Development Block Grant Contract and oversight, including reimbursement and regulatory documents.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 170814-8F

CLOSED SESSION TO CONSIDER PROPERTY TRANSACTION/LEASE (ROLL CALL VOTE)

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek has potential business concerning the transaction or lease of real property, and;

WHEREAS, the MCL 15.268(d) permits a governing body to enter a closed session to consider the purchase or lease of real property up to the time an option to purchase or lease that property is obtained.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council exit the regular session of the city council and enter into a closed session for the purpose of discussion related to the consideration of the purchase or lease of real property.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 07/24/2017**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew, Director of Public Services Tom Svrcek.

Others Present: Lania Rocha, Steve Shumaker, Bob Plumb, Faye Porath, Tommy Butler, David Stamm, Lou Fleury, Connie Karhoff, Steve Long.

APPROVAL OF MINUTES

Resolution No. 170724-01

(Carried)

Motion by Councilmember Porath
Second by Councilmember Florence

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday July 10, 2017, to be circulated and placed on file.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 170724-02

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as, presented for the Regular Council Meeting of July 24, 2017, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer, Florence.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 170724-03

(Carried)

Motion by Councilmember Florence
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of July 24, 2017, including reports and communications, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Florence, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Lou Fleury, Rowe Professional Services, update on construction, last of water main will be done this week. Preservation work is starting on Ingalls. Everything is moving along as scheduled. The work in the park is slated to be started next week.

Connie Karhoff, resident at 7434 Cross Creek, commented on the water leak that was found and if water rates would be decreased.

Mayor Krueger responded that water rates are on the agenda tonight.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE ROAD PAINT STRIPING COOPERATIVE BID

Resolution No. 170724-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Cramer

WHEREAS, the city finds it necessary to properly and adequately mark its streets with paint for lane delineation and related purposes; and

WHEREAS, this process requires approximately 110,000 lineal feet of various pavement markings to be applied to the city streets to complete this process; and

WHEREAS, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for and encourages cooperative government purchasing practices; and

WHEREAS, the Genesee County Road Commission accepts and awards bids for the purchase of pavement markings to public rights of way; and

WHEREAS, bids received on September 2, 2015 indicate that M&M Pavement Marking, Inc is the successful low bidder; and

WHEREAS, the extended unit costs bid to the GCRC for 2017 have been made available to the City and the city council finds that the lineal foot costs listed cannot be matched if attempts were made to bid on the open market or through private sources.

NOW, THEREFORE, I MOVE the City of Swartz Creek City Council accept the Genesee County Road Commission's cooperative purchasing extension for the purchase of pavement marking services from M&M Pavement Marking, Inc., said contract to be based upon the unit costs listed therein, expenses to be distributed to the Local and Major Street funds proportionate to use at the direction of the City's Treasurer.

Discussion Ensued.

YES: Krueger, Pinkston, Porath, Cramer, Florence, Gilbert, Hicks.
NO: None. Motion Declared Carried.

Utility Rate

Discussion

Adam Zettel, City Manager reviewed the 25 unit threshold that the city agreed with the county. Based upon the units and fixed cost the city will have about a 9% increase from the county. Now that several leaks have been repaired, at this point we could absorb the county rate increase. He recommends at this point to leave water rates alone, but we can alter the sewer rates. Before the rate increase the city might have been in a position to reevaluate the water rates. He requested input from council on direction to take. The council consensus was to wait until we get more information.

RESOLUTION TO APPROVE APPRAISALS FOR HUZINIGA AND GENESEE VALLEY GOLF COURSE

Resolution No. 170724-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, the city assesses property and collects taxes per the Michigan General Property Tax Act; and

WHEREAS, the City Assessor is charged with determining values for property to be taxed under the same act and rules promulgated by the Michigan Department of Treasury, with the intent of valuing real and personal property in the city accurately, fairly, and consistently; and

WHEREAS, from time to time, the city finds it necessary to defend valuations that are appealed by owner interests in order to achieve those intentions.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council amend the budget to allocate \$9,000 of unencumbered, unreserved general fund monies to the assessing department for the purpose of contesting the tax appeals

by parties commonly referred to as the Genesee Valley Golf Course and Huziniga, costs to include an appraisal, legal services, and other related expenses to be provided by the city's legal counsel and an appraisal firm, as selected by the city manager or assessor, with the authority of the city council under Section 2-402(a)(2) of the city ordinances.

Discussion Ensued.

YES: Pinkston, Porath, Cramer, Florence, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

Winchester Woods Improvements

Discussion

Adam Zettel, City Manager addressed the council on how we should move forward with Winchester Woods. He is looking for a direction from council on the process. Rowe Professional Services has created a set of investment options for this subdivision. One proposal cost \$2.6 million and addresses all outstanding drainage, sanitary sewer and water service needs.

Second proposal cost \$750,000 and only addresses the immediate needs necessary to make the vacant land buildable. This includes sanitary sewer installation on a more limited basis, as well as targeted drainage to alleviate future impacts. This proposal is about \$20,000 per vacant lot.

Council would like landowners contacted and ask for their input through public discussion, phone call or emails.

RESOLUTION TO APPROVE PROFESSIONAL SERVICES TO MAP AND INVENTORY EXISTING WATER MAIN USING GEOGRAPHIC INFORMATION SYSTEMS TECHNOLOGY

Resolution No. 170724-06

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek owns, operates, and maintains a water distribution system, and

WHEREAS, the city is required by the State of Michigan Department of Environmental Quality to create a 'water reliability study' and 'asset management plan', and

WHEREAS, the city must inventory its water distribution system, including mains, hydrants, and valves, including composition, age, diameter, length, and location, and

WHEREAS, records indicating this data are inadequate due to circumstances which include: installation of components prior to municipal incorporation, undocumented

repairs and maintenance of existing components, and inaccurate construction/as-built plans, and

WHEREAS, the city desires to accurately map and inventory this data in a system that is easily updated and manipulated to engage in long term asset management; and

WHEREAS, Rowe Professional Services Company, functioning as the city's engineer, delivered a proposal, dated July 17, 2017 to provide such services.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council accepts the proposal from Rowe in the amount of \$7,940 for the noted services.

BE IT FURTHER RESOLVED that the City of Swartz Creek directs the Treasurer to apportion expenses from the water fund.

BE IT FURTHER RESOLVED, that the City Council directs the City Manager to execute said proposal on behalf of the city.

Discussion Ensued.

YES: Porath, Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE PURCHASE OF METER READING DEVICES, SOFTWARE, AND SUPPORT

Resolution No. 170724-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Cramer

WHEREAS, the city attempts to meter all private water use within in the city as a means to accurately and fairly apportion costs of water and sewer usage; and

WHEREAS, contemporary metering and billing technology includes meters, registers, and transponders (physical read and wireless read); and

WHEREAS, the city finds that it must update its handheld meter reading devices and software to ensure reliable and efficient meter reading capabilities; and

WHEREAS, the cities Neptune meters and registers are proprietary in nature and require specific technology and devices that are also of a proprietary nature to read such meters; and

WHEREAS, the dealer for such technology, Ferguson Waterworks, holds exclusive sales rights for the geography that Swartz Creek City is in, making the purchase non-competitive; and

WHEREAS, the city received a quote for two reading devices, two charging stations, a belt clip transceiver, and three years of maintenance from Ferguson Waterworks on July 17, 2017.

NOW, THEREFORE, I MOVE the City of Swartz Creek City Council accept the quote for such materials and service, funds to be appropriated evenly to the Water and Sewer Funds.

Discussion Ensued.

YES: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE PROFESSIONAL SERVICES ENGAGEMENT LETTERS FOR GENERAL AND ACT 51 AUDIT SERVICES

Resolution No. 170724-08

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Florence

WHEREAS, Section 8.13 of the City Charter requires an audit of all accounts of the city government; and

WHEREAS, the city desires an independent and professional audit of financial statements in compliance with accounting principles generally accepted in the United States of America (GAAP); and

WHEREAS, independent auditors, Plante Moran, PLLC, chosen by the city per a qualified bidding selection process, have submitted an engagement letter, dated July 17, 2017, to perform auditing services related to the city's general fund, public utilities, enterprise accounts, Downtown Development Authority, and Act 51 monies,

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council accepts the engagement letters for general audit and Act 51 audit services, as submitted by Plante Moran, PLLC, in the amount of \$23,700 and no more than \$5,000, respectively, for the noted services.

BE IT FURTHER RESOLVED that the City of Swartz Creek directs the Treasurer to apportion expenses to city funds at her discretion.

BE IT FURTHER RESOLVED, that the City Council directs the City Manager to execute said engagement letters on behalf of the city.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer.

NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Connie Karhoff, resident at 7434 Cross Creek, commented on the decision making of the board members and on the length of time it took to find the city's water leak.

REMARKS BY COUNCILMEMBERS:

Councilmember Porath commented on the Fire Board meeting.

Councilmember Cramer request entertaining thought of digitizing city records

Councilmember Florence commented it was nice to see public input tonight and he requested someone check the Springvale property for water drainage problems. He also mentioned he was contacted by a Brimley family member questioning if city was interested in some records they have.

Councilmember Hicks thanked Adam for allowing the Emergency Management presentation prior to the council meeting and asked for pamphlets to be put out for the public.

Councilmember Gilbert commented that his property is on Brimley Farms. He also inquired of any updates of removing the extra pole on his property.

Mayor Pro Tem Pinkston commented according to Facebook users a dragon is preferred on the water tower.

ADJOURNMENT

Resolution No. 170724-09

(Carried)

Motion by Mayor Pro Tem Pinkston
Second by Councilmember Porath

I Move the Swartz Creek City Council adjourn the regular meeting at 8:48 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk

2017 Swartz Creek Park and Recreation Survey

1. What do you like most about recreation facilities in the Swartz Creek community?

2. What do you like least about recreation facilities or opportunities in Swartz Creek?

3. What changes would most improve recreation in the City of Swartz Creek?

4. How often do you participate in activities in Swartz Creek parks?

- Extremely often
- Very often
- Moderately often
- Slightly often
- Not at all often

5. Let us know what you think about maintenance in Swartz Creek parks?

	Acceptable	Not acceptable
Lawn mowing	<input type="radio"/>	<input type="radio"/>
Tree care	<input type="radio"/>	<input type="radio"/>
Bathrooms	<input type="radio"/>	<input type="radio"/>
Play equipment	<input type="radio"/>	<input type="radio"/>
Parking lots	<input type="radio"/>	<input type="radio"/>
Trash	<input type="radio"/>	<input type="radio"/>
Pavilions	<input type="radio"/>	<input type="radio"/>

6. Do you believe that that parks add to quality of life and tourism / economy of a community?

- Yes
- No

7. Please rank your priority for use of funding

	1st	2nd	3rd	4th
Acquire additional property for parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Improve existing facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Add new activities at existing parks	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Develop non-motorized trails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. What is your age?

- 18 or under
- 25 to 34
- 35 to 44
- 45 to 54
- 55 to 64
- 65 to 74
- 75 or older

9. Are you a resident of the City of Swartz Creek?

- Yes
- No

GFWC Swartz Creek Women's Club
5294 Daval Drive
Swartz Creek, Michigan 48473



July 25, 2017

Adam Zettel, Swartz Creek City Manager
Swartz Creek City Council
8083 Civic Drive
Swartz Creek, Michigan 48473

Re: GFWC Swartz Creek Women's Club
Christmas in the Creek - Community Event

Dear Sir:

As you are aware, the GFWC Swartz Creek Women's Club has had many fund raising events, which consistently supports our community by donating to many local causes.

It is with great pleasure that GFWC Swartz Creek Women's Club is again reaching out to our community to uplift each and every individual to create pride and hometown spirit by having a free event to be held on Saturday, December 2, 2017. We have discussed our plans with the Swartz Creek Area Firefighter's Association and have coordinated our activities to conclude prior to their Santa Parade and events held at the Fire Station. We believe that receiving the Swartz Creek Area Firefighters' Association's nod of approval to our plans, we will enhance the planned activities for the community to have "**Christmas in the Creek!**"

At this time, we are seeking the permission and approval from you, as City Manager, and Swartz Creek City Council to allow the GFWC Swartz Creek Women's Club to utilize the South half of the Swartz Creek City Hall's parking lot for our community event. Enclosed for your review is a copy of our Certificate of Liability of Insurance.

Our planned events and activities are all scheduled to be held close to the Senior Center, as this will be our "warming station." We will be serving coffee and hot chocolate in the Social Room, free of charge, to anyone who needs to warm up from the weather. Within the foyer of the Senior Center a table will be set up for Christmas cards to be made for our Veterans. Ivan Smith, Swartz Creek Branch Librarian, has given permission for Mrs. Claus to have storytelling time in the Library. A Penguin Egg Hunt (colored ice cubes) will be held outside next to the Library for our younger children. A small bag of candy will be provided to each participant. Our Police Officer and his K-9 will be visiting us for great public relations on behalf of the Genesee County Metro Police Department! The Historical Society will have its area open to the public with a speaker discussing our history in period dress. The "Best Beard" contest and "Ugliest Sweater" contest will be held at the Senior Center. A drop off box for "Toys for Tots" will be available. We will also have a Team Challenge Event taking place at the South half of the City's parking lot with exciting games for teams to play and have fun, with 1st, 2nd, and 3rd place winners. A First-Aid Station will be on hand with our very own AMD Urgent Care throughout the event.

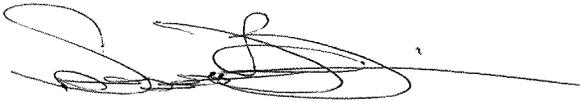
Page 2
Adam Zettel, Swartz Creek City Manager
Swartz Creek City Council

Re: GFWC Swartz Creek Women's Club
Christmas in the Creek - Community Event

With all activities centrally located, our community will be able to participate without hindering traffic or disrupting businesses. Individuals will be able to complete our activities and then participate in the Swartz Creek Area Firefighters' Association's Santa Parade and gathering at the Fire Station to end a fun and energizing "***Christmas in the Creek***" day!

GFWC Swartz Creek Women's Club thank you for your consideration for the use of the South half of the City Hall's parking lot for these planned events on Saturday, December 2, 2017, from 11:30 p.m. to 5:30 p.m.

Sincerely,



Sandra L. Brill, Committee Chair
Christmas in the Creek
GFWC Swartz Creek Women's Club

Enc.

c: Elaine Tucker, President

Demolition of Residential Building Bid
City of Swartz Creek

RECEIVED
JUL 27 2017
10:13AM

RBF Construction, Inc.

BID FORM
 DEMOLITION OF RESIDENTIAL BUILDING
 LOCATED AT 5157 MORRISH ROAD
 SWARTZ CREEK, MICHIGAN

**BID FORM
 DEMOLITION OF RESIDENTIAL BUILDING
 LOCATED AT 5157 MORRISH ROAD SWARTZ CREEK, MICHIGAN**

To: The City of Swartz Creek

8083 Civic Drive

Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Information For Bidders within the time set forth therein.

<u>Item</u>	<u>Cost</u>
5157 Morrish - Primary Structure	\$ 9,550.-
5157 Morrish – Hazardous Material Abatement	\$ 2,200.-
Additional Item (if any):	\$
Additional Item (if any):	\$
Project Total	\$ 11,750. ⁰⁰

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

ACKNOWLEDGEMENT OF COMPLIANCE

The project is a federally funded activity authorized under the Housing and Community Development Act of 1974. This project is NOT subject to the Davis-Bacon Act. Bidder agrees to comply with federal labor standards, including the Copeland Anti-Kickback legislation; federal equal opportunity requirements; and Section 3 of the Housing and Urban Development Act of 1968.

WAIVER

**NOTICE OF REQUEST FOR BIDS
CITY OF SWARTZ CREEK**

The City of Swartz will be accepting bids for the demolition of one (1) residential structure, with hazardous material abatement, from qualified contractors. Bids must be submitted on the bid forms furnished by the city. Specifications may be picked up at the city offices Monday, 8:00 a.m. to 6:00 p.m., Tuesday-Thursday, 8:00 a.m. to 4:30 p.m., and Friday, 8:00 a.m. to 12:00 p.m. Bids will be accepted until 2:00 p.m. Thursday, July 27, 2017 at the City Offices at 8083 Civic Drive, Swartz Creek MI, 48473 at or soon after which time the bid opening will take place. All bids shall be read aloud. All bids must be sealed and labeled "DEMOLITION OF RESIDENTIAL BUILDING BID - CITY OF SWARTZ CREEK". Contact Adam Zettel at (810) 635-4464 for further information.

This is a Community Development Block Grant funded project. The city is an equal opportunity employer. The above referenced project is a federally funded activity authorized under the Housing and Community Development Act of 1974. This project is NOT subject to the Davis-Bacon Act. However, all successful bidders must comply with federal labor standards, including the Copeland Anti-Kickback legislation; federal equal opportunity requirements; and Section 3 of the Housing and Urban Development Act of 1968.

Minority/Women/Handicapped business owned enterprises (MBE/WBE/HBE) and Section 3 business concerns seeking bid opportunities under this Project Notice are encouraged to respond.

The right is reserved by the City of Swartz Creek to accept any bid, to reject any or all bids, and to waive any irregularities in any bid, in the interest of the City of Swartz Creek.

*****End of Notice*****

PUBLISH: July 13, 2017

PROOF REQUIRED

THE FLINT JOURNAL

Please bill the: City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

Qualified Abatement

313-361-6003

Trans

989-720-8834

5-40;	@ \$500 =	\$2,500 -	Entire Fee
8x95=	6 Tks - 500		800
8x110	Excavator		1,000
80 yds	Fill		650
Compaction Layer ?			800
Topsoil + seed ?			800
			<u>3,550</u>

BID FORM
DEMOLITION OF RESIDENTIAL BUILDING
LOCATED AT 5157 MORRISH ROAD
SWARTZ CREEK, MICHIGAN

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished with this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

LEGAL STATUS OF BIDDER

The Bidder declares the following legal status: (Check One)

A Corporation organized and existing under the laws of the State of MI

A Partnership consisting of the following partners:

An individual doing business as:

BID FORM
DEMOLITION OF RESIDENTIAL BUILDING
LOCATED AT 5157 MORRISH ROAD
SWARTZ CREEK, MICHIGAN

AUTHORIZED SIGNATURE OF BIDDER

Firm Name: RBF Construction, Inc.

By: Brett A. Jory

Title: Vice President

Business Address: 4140 Morrish Rd

(Street)
Swartz Creek, MI 48473
(City, State, Zip Code)



PROJECT NARATIVE

To Whom It May Concern,

If awarded, the home and all contents at 5157 Morrish Rd will be demolished in a professional and legal manner. A certified abatement contractor will be used to remove hazardous material identified by Global. Remaining house debris will be loaded into dumpsters and hauled to the landfill. The basement floor and foundations will be hauled to the crusher. Clean fill will be compacted to grade before applying topsoil, seed, and mulch. Blowing debris and dust will be controlled with manual labor and water sprinklers as needed.

Regards,

RBF Construction, Inc

A handwritten signature in cursive script that reads 'Brett A. Jory'.

Brett A. Jory, P.E.

Vice President

4140 Morrish Rd

Swartz Creek, MI 48473

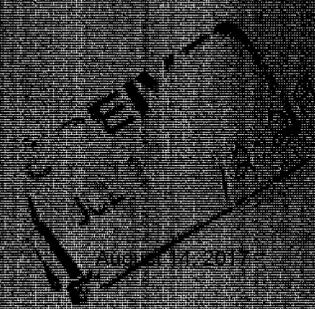
Direct: 810.516.4405

James C. [unclear]
[unclear]
[unclear]

City of Sweet Home
City Hall
3333 Civic Drive
Sweet Home, Oregon
97138

Department of Educational Services

Thursday, July 27, 2017



**NOTICE OF REQUEST FOR BIDS
CITY OF SWARTZ CREEK**

The City of Swartz will be accepting bids for the demolition of one (1) residential structure, with hazardous material abatement, from qualified contractors. Bids must be submitted on the bid forms furnished by the city. Specifications may be picked up at the city offices Monday, 8:00 a.m. to 6:00 p.m., Tuesday-Thursday, 8:00 a.m. to 4:30 p.m., and Friday, 8:00 a.m. to 12:00 p.m. Bids will be accepted until 2:00 p.m. Thursday, July 27, 2017 at the City Offices at 8083 Civic Drive, Swartz Creek MI, 48473 at or soon after which time the bid opening will take place. All bids shall be read aloud. All bids must be sealed and labeled "DEMOLITION OF RESIDENTIAL BUILDING BID - CITY OF SWARTZ CREEK". Contact Adam Zettel at (810) 635-4464 for further information.

This is a Community Development Block Grant funded project. The city is an equal opportunity employer. The above referenced project is a federally funded activity authorized under the Housing and Community Development Act of 1974. This project is NOT subject to the Davis-Bacon Act. However, all successful bidders must comply with federal labor standards, including the Copeland Anti-Kickback legislation; federal equal opportunity requirements; and Section 3 of the Housing and Urban Development Act of 1968.

Minority/Women/Handicapped business owned enterprises (MBE/WBE/HBE) and Section 3 business concerns seeking bid opportunities under this Project Notice are encouraged to respond.

The right is reserved by the City of Swartz Creek to accept any bid, to reject any or all bids, and to waive any irregularities in any bid, in the interest of the City of Swartz Creek.

*****End of Notice*****

PUBLISH: July 13, 2017

PROOF REQUIRED

THE FLINT JOURNAL

Please bill the: City of Swartz Creek
 8083 Civic Drive
 Swartz Creek, MI 48473

BID FORM
 DEMOLITION OF RESIDENTIAL BUILDING
 LOCATED AT 5157 MORRISH ROAD
 SWARTZ CREEK, MICHIGAN

**BID FORM
 DEMOLITION OF RESIDENTIAL BUILDING
 LOCATED AT 5157 MORRISH ROAD SWARTZ CREEK, MICHIGAN**

To: The City of Swartz Creek

8083 Civic Drive

Swartz Creek, MI 48473

BID PRICE

The Bidder, having visited the site of the proposed work, and having familiarized themselves with local conditions affecting the cost of the work and with the requirements of the Information For Bidders, hereby agree to furnish all the labor, materials and equipment necessary to complete the work as described in the Advertisement and Information For Bidders within the time set forth therein.

<u>Item</u>	<u>Cost</u>
5157 Morrish - Primary Structure	\$ 11,595. ⁰⁰
5157 Morrish – Hazardous Material Abatement	\$ 3,150. ⁰⁰
Additional Item (if any): <i>FRIDGE & STOVE</i>	\$ 750. ⁰⁰
Additional Item (if any): <i>CLERICAL</i>	\$ 800. ⁰⁰

Project Total	\$ 16,295. ⁰⁰
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mre.

EXECUTION OF CONTRACT

Upon receipt of the Notice of Award the Bidder agrees to execute an Agreement within ten calendar days.

ACKNOWLEDGEMENT OF COMPLIANCE

The project is a federally funded activity authorized under the Housing and Community Development Act of 1974. This project is NOT subject to the Davis-Bacon Act. Bidder agrees to comply with federal labor standards, including the Copeland Anti-Kickback legislation; federal equal opportunity requirements; and Section 3 of the Housing and Urban Development Act of 1968.

WAIVER

BID FORM
DEMOLITION OF RESIDENTIAL BUILDING
LOCATED AT 5157 MORRISH ROAD
SWARTZ CREEK, MICHIGAN

The Bidder does hereby represent and warrant that the price in their Bid is a complete and correct statement of the price for the work in said Bid, and further, that all other information given or furnished with this Bid is complete, correct and submitted as intended by them and does hereby waive any right or claim they may now or hereinafter have by reason of errors, mistakes or omissions made by them in said Bid.

BID NON-COLLUSIVE

The Bidder does hereby represent that their Bid is genuine and not collusive or sham, and that they have not in any manner, directly or indirectly, agreed or colluded with any other person, firm or association to submit a sham Bid or to refrain from bidding or in any way to fix this Bid or that of any other Bidder, or to secure any advantage against The City of Swartz Creek.

The Bidder does hereby represent and warrant that no officer or employee of The City of Swartz Creek is directly or indirectly interested in this Bid or in any Contract which may be made under it, or any expected profits to arise there from.

PERIOD BID GUARANTEE

The Bidder agrees that their Bid is guaranteed for a period of ninety (90) calendar days after the scheduled closing time for receipt of the Bids.

TIME OF COMPLETION

If awarded the Contract for the project, the Bidder agrees to complete the entire Work within forty five (45) calendar days from the date of a signed contract.

LEGAL STATUS OF BIDDER

The Bidder declares the following legal status: (Check One)

A Corporation organized and existing under the laws of the State of MICHIGAN

A Partnership consisting of the following partners:

An individual doing business as:

BID FORM
DEMOLITION OF RESIDENTIAL BUILDING
LOCATED AT 5157 MORRISH ROAD
SWARTZ CREEK, MICHIGAN

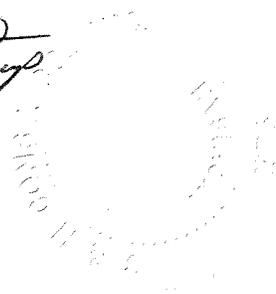
AUTHORIZED SIGNATURE OF BIDDER

Firm Name: C.H. Construction Company Inc

By: MICHAEL CASTO Michael Casto

Title: VICE PRESIDENT

Business Address: 9215 WEST GRAND BLVD ROAD
(Street)
CAWES, MICHIGAN 48436
(City, State, Zip Code)



BUSINESS LISTING BY CATEGORY

Construction / Contractors

AAK Construction, Inc.

W. Frank Timmons
3731 Worchester Dr.
Flint, MI 48503
810-744-0462 Fax: 810-744-9680 **MBE**

Barnett Construction Services, Inc.

Ronald Barnett Jr.
G-3500 Flushing Road, Suite 150
Flint, MI 48504
810-230-3225
Remodeling Contractors Residential and Commercial

- Molina Healthcare

Better Builders

Frederick Speed
3615 N. Saginaw Street
Flint, MI 48505
810-789-2891 **MBE**

- Electrical work only

CLIFF'S UNITED DEVELOPMENT INC.

Clifford Scott
821 Stockdale
Flint, MI 48504
(810) 235-5431 Fax: (810) 235-2022 **MBE**
Construction, hauling, paving, painting, demolition.

- not in service

HF Contracting Corp.

Kenneth Henderson
12871 Croftshire
Grand Blanc, MI 48439
810-695-3548

Provides marketing services and general contracting services for commercial & industrial buildings, commercial cleaning & janitorial service & property management.

Disconnected

Holley Builders

Duane Holley
6106 N. Jennings
Mt. Morris, MI 48458
810-789-3212 **MBE**
Residential builders, addition & remodeling

- no answer

J.B. Contracted Services Co.

Johnny Butler
213 W. Flint Park Ave.
Flint, MI 48505 **MBE**

NO #

Jirah Construction

Jeff Grayer
4243 Redding
Grand Blanc, MI 48439
810-533-5478

✓

J.T. Builders

Jose Thompson
1707 Hobson Ave.
Flint, MI 48504
810-787-7078 Fax: 810-787-8006 **MBE**

- no answer jaf

The Marliz Group, LLC

Alde Lewis, Jr.
201 E. Hamilton Ave.
Flint, MI 48505
810-767-0006
Construction project management

S & L WALKER & SONS ASPHALT

Mr. Sam Walker
513 Russell Ave
Flint, MI 48505
(810) 785-8155 Fax: (810) 694-6569 **MBE**

✓

W.T. Stevens Construction

Donald Stevens
934 E. Ruth Ave.
Flint, MI 48505
810-449-9418 Fax: 810-787-6672 **W/MBE**

✓

Construction/ Cement

W.T.M Cement Contractor, Inc.

Willie Thompson
2430 West Coldwater Rd.
Flint, MI 48505
810-789-5763
eaisback@aol.com
Cement Contractor Residential and Commercial

Disconnected

*CH Construction
635-9411*

*RBF Construction
938-8498 ✓*

AFFIDAVIT OF Kris Brown

STATE OF MICHIGAN

COUNTY OF GENESEE

I can attest that I (AFFIDAVIT OF), contacted W. T. Stevens Construction to offer them the opportunity to bid for the project of the demolition of the house located at 5157 Morrish Road Swartz Creek, Michigan. I spoke with Donald Stevens and the offer was declined accepted.

If accepted, the specs with be emailed to Donald S @ wtstevens.com or printed for pickup.

7/13/17 at 10:27 am/pm

Date: 7-13-17

Signed: Kris Brown

AFFIDAVIT OF Kris Brown

STATE OF MICHIGAN

COUNTY OF GENESEE

I can attest that I (AFFIDAVIT OF), contacted Sr L Walker - Sons Asphalt to offer them the opportunity to bid for the project of the demolition of the house located at 5157 Morrish Road Swartz Creek, Michigan. I spoke with Howard Walker and the offer was declined/accepted.

If accepted, the specs with be emailed to mailed to or printed for pickup.
7/12/17 at 3:54 am/pm
3214 W. Cass
Flint, Mi 48505 mailed 7-13-17
KB.

Date: 7-12-17

Signed: Kris Brown

AFFIDAVIT OF Kris Brown

STATE OF MICHIGAN

COUNTY OF GENESEE

Jinah Construction

I can attest that I (AFFIDAVIT OF), contacted Jinah Construction to offer them the opportunity to bid for the project of the demolition of the house located at 5157 Morrish Road Swartz Creek, Michigan. I spoke with Jeff Grayer and the offer was declined/accepted.

If accepted, the specs will be emailed to Grayer4433@gmail.com or printed for pickup. ^{by} AZ

7/12/17 at 3:18 am/pm

Date: 7-12-17

Signed: Kris Brown

AFFIDAVIT OF Kris Brown

STATE OF MICHIGAN

COUNTY OF GENESEE

I can attest that I (AFFIDAVIT OF), contacted RBF CONSTRUCTION to offer them the opportunity to bid for the project of the demolition of the house located at 5157 Morrish Road Swartz Creek, Michigan. I spoke with James Allen and the offer was declined/accepted.

If accepted, the specs with be emailed to _____ or printed for pickup.

7/12/17 at 4:06 am/pm

tomorrow on
7-13-17 at
City Hall

Date: 7-12-17

Signed: Kris Brown

AFFIDAVIT OF Kris Brown

STATE OF MICHIGAN

COUNTY OF GENESEE

I can attest that I (AFFIDAVIT OF), contacted C-H Construction to offer them the opportunity to bid for the project of the demolition of the house located at 5157 Morrish Road Swartz Creek, Michigan. I spoke with Mike Casto and the offer was declined/accepted.
810-730-7904

If accepted, the specs with be emailed to _____ or printed for pickup. on
7-13-17
at City Hall

7/12/17 at 4:14 am/pm

Date: 7-12-17

Signed: Kris Brown

AFFIDAVIT OF Kris Brown

STATE OF MICHIGAN

COUNTY OF GENESEE

I can attest that I (AFFIDAVIT OF), contacted J. T. Builders to offer them the opportunity to bid for the project of the demolition of the house located at 5157 Morrish Road Swartz Creek, Michigan. I spoke with N/A and the offer was declined/accepted.

Phone # is fax

If accepted, the specs will be emailed to _____ or printed for pickup.

7/13/17 at 10:30 am/pm

Date: 7-13-17

Signed: Kris Brown

AFFIDAVIT OF Kris Brown

STATE OF MICHIGAN

COUNTY OF GENESEE

I can attest that I (AFFIDAVIT OF), contacted HF Contracting Corp to offer them the opportunity to bid for the project of the demolition of the house located at 5157 Morrish Road Swartz Creek, Michigan. I spoke with N/A and the offer was declined/accepted.
Disconnected phone

If accepted, the specs with be emailed to _____ or printed for pickup.

7/12/17 at 3:41 am/pm

Date: 7-12-17

Signed: Kris Brown

AFFIDAVIT OF Kris Brown

STATE OF MICHIGAN

COUNTY OF GENESEE

I can attest that I (AFFIDAVIT OF), contacted Better Builders to offer them the opportunity to bid for the project of the demolition of the house located at 5157 Morrish Road Swartz Creek, Michigan. I spoke with Fred Spaul and the offer was ~~declined~~ accepted.
electrical work only

If accepted, the specs with be emailed to _____ or printed for pickup.

7/12/17 at 3:30 am/pm

Date: 7-12-17

Signed: Kris Brown

AFFIDAVIT OF Kris Brown

STATE OF MICHIGAN

COUNTY OF GENESEE

I can attest that I (AFFIDAVIT OF), contacted Cliff's United Development to offer them the opportunity to bid for the project of the demolition of the house located at 5157 Morrish Road Swartz Creek, Michigan. I spoke with N/A and the offer was declined/accepted.
phone not in service

If accepted, the specs with be emailed to _____ or printed for pickup.

7/12/17 at 3:42 am/pm

Date: 7-12-17

Signed: Kris Brown

AFFIDAVIT OF Kris Brown

STATE OF MICHIGAN

COUNTY OF GENESEE

I can attest that I (AFFIDAVIT OF), contacted W. T.M. Cement to offer them the opportunity to bid for the project of the demolition of the house located at 5157 Morrish Road Swartz Creek, Michigan. I spoke with N/A and the offer was declined/accepted.
Phone Disconnected

If accepted, the specs with be emailed to _____ or printed for pickup.

7.12.17 at 4:00 am/pm

Date: 7-12-17

Signed: Kris Brown

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
PARK AND RECREATION ADVISORY BOARD
MINUTES OF REGULAR MEETING
August 2, 2017

Meeting called to order at 6:01 p.m. by Chairman Hicks at the Paul D. Bueche Municipal Building.

Members Present: James Barclay, Larry Cummings, Connie Eskew, Samantha Fountain, Rick Henry (6:04), Rae Lynn Hicks, & Joe Perreault.

Members Absent: Ryan Bueche & Trudy Plumb

Staff Present: Adam Zettel & Tom Svrcek

Others Present: Doug Schultz (Rowe), Vanessa Warren (OHM), Abigail (OHM), Lania Roche, Curt Porath & Faye Porath

APPROVAL OF AGENDA: Motion by Barclay, to approve agenda of August 2, 2017, supported by Perreault. Motion carried.

APPROVAL OF MINUTES: Motion by Barclay, to approve agenda of July 12, 2017, supported by Cummings. Motion carried.

MEETING OPEN TO THE PUBLIC: No comments.

COMMUNICATIONS TO THE BOARD:

- A. July 12, 2017 Minutes
- B. Staff Letter
- C. Trail Schematics
- D. Plan Goals and Input Materials

REPORTS:

- A. DPW REPORT: The location of the My Can and screen in Winshall Park was discussed.

Motion by Henry, to leave the My Can and screen at its current location. Motion failed due to lack of support.

Motion by Barclay, to relocate the My Can and screen to the middle of the south side of the parking lot, with the understanding that rotation of the screen is not required, supported by Cummings. Motion carried.

BUSINESS:

- A. Trails: Mrs. Warren described the trails and some strategies for phasing and securing funding.

- B. Park Plan Update: Mr. Schultz and the board altered the questionnaire for the public input session and online survey. He briefly gave an overview of the updated goals and objectives section of the plan. Strategies for collecting input during the slip and slide, as well as other events, was discussed. The plan is expected to be substantially complete in the fall and formally adopted by the New Year.
- C. Slip and Slide: Adam indicated that Mr. Bueche and staff believe the event is ready. Three slides are planned, and Tom has a better solution for securing them. Concessions will be available, as well as the park information. Canopies are expected at the top of the hill. Volunteers should arrive around 11am. Adam said he would send a text to Mr. Bueche, in Arizona, about securing an ambulance for the event.

MEETING OPEN TO THE PUBLIC: No comments.

BOARD MEMBER COMMENTS: Mr. Perreault recommended wood guardrail be placed where bollards are currently.

ADJOURNMENT: Meeting adjourned at 7:28 p.m.

NEXT MEETING: September 6, 2017, 6:00 p.m. at the Paul D. Bueche Municipal Building.

Connie Eskew, Secretary

**Public Works
Monthly Work Orders**

08/03/17

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
BXRP17-0140	WO10-005221-0000-01	OBRIEN, JAMES 5221 WORCHESTER DR	07/05/17	CURB BOX REPAIR
BXRP17-0141	CE10-009279-0000-07	GOODAR, JESSICA 9279 CEDAR CREEK CT	07/26/17	CURB BOX REPAIR
BXRP17-0142 COMPLETED	MO10-004437-0000-03	GOLDFEIN, AARON 4437 MORRISH RD	07/31/17 08/01/17	CURB BOX REPAIR
CKME17-0334 COMPLETED	MI10-008215-0000-03	KUNZ, DAVID 8215 MILLER RD	07/07/17 07/06/17	CHECK METER
CKME17-0335 COMPLETED	MY10-004370-0000-02	WICHLACZ, LAWRENCE 4370 MAYA LN	07/06/17 07/06/17	CHECK METER
CKME17-0336 COMPLETED	HE10-005130-0000-01	JOHNS, BRUCE 5130 HELMSLEY DR	07/12/17 07/12/17	CHECK METER
DAPU17-0029 COMPLETED	DY10-003380-0000-01	BURGESS, RALPH 3380 DYE RD	07/03/17 07/06/17	DEAD ANIMAL PICK
DAPU17-0030 COMPLETED	BR20-007211-0000-03	SMOLINSKI, STEFANIE 7211 BRISTOL RD	07/25/17 07/25/17	DEAD ANIMAL PICK
DRAN17-0050 COMPLETED	CH10-009056-0000-02	SYKES, COLLEEN 9056 CHELMSFORD DR	07/13/17 07/13/17	STORM DRAINS
DRAN17-0051	SI10-004186-0000-01	HUNT, ROGER 4186 SILVER MAPLE LN	07/18/17	STORM DRAINS
FLAG17-0169 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/25/17 07/26/17	LOWER/RAISE FLAG
FLAG17-0170	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/31/17	LOWER/RAISE FLAG
FNRD17-1209 COMPLETED	SC20-005079-0000-07	BUTLER, HOLLY 5079 SCHOOL ST	07/03/17 06/30/17	FINAL READ
FNRD17-1212 COMPLETED	AS10-000130-0000-03	VALUE HOMES 130 ASHLEY CIR	07/06/17 07/06/17	FINAL READ
FNRD17-1213	GR10-005396-0000-03	WALKER, KARRYN 5396 GREENLEAF DR	07/07/17	FINAL READ
FNRD17-1214 COMPLETED	MI10-007562-0000-01	SUNDBECK, GLENN 7562 MILLER RD	07/05/17 07/05/17	FINAL READ
FNRD17-1215 COMPLETED	SP10-004410-0000-02	LAMB, NANCY 4410 SPRINGBROOK DR	07/05/17 07/05/17	FINAL READ
FNRD17-1216 COMPLETED	BR20-006231-0000-04	NELSON, NOELLE 6231 BRISTOL RD	07/05/17 07/05/17	FINAL READ
FNRD17-1217 COMPLETED	OA10-009239-0000-01	KARN, DENNIS 9239 OAKVIEW DR	07/05/17 07/05/17	FINAL READ
FNRD17-1218 COMPLETED	WI20-005036-0000-05	LOPEZ, STEPHANIE 5036 WINSTON DR	07/05/17 07/05/17	FINAL READ

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
FNRD17-1219 COMPLETED	CH30-007551-0000-06	MASTERS, NICOLE 7551 CHURCH ST	07/05/17 07/05/17	FINAL READ
FNRD17-1220 COMPLETED	CR10-008051-0000-08	PETTEY, TRAVIS 8051 CRAPO ST	07/06/17 07/06/17	FINAL READ
FNRD17-1221 COMPLETED	AS10-000098-0000-01	LAWRENCE, VICKIE 98 ASHLEY CIR	07/17/17 07/17/17	FINAL READ
FNRD17-1222 COMPLETED	MI10-006033-0000-11	MCDONALD, ASHLEY 6033 MILLER RD	07/11/17 07/10/17	FINAL READ
FNRD17-1223 COMPLETED	LU10-009032-0000-02	THORNTON, MARK Q 9032 LUEA LN	07/10/17 07/10/17	FINAL READ
FNRD17-1224 COMPLETED	MO10-005170-0000-04	WILMINGTON SAVINGS FUND SOCI 5170 MORRISH RD	07/10/17 07/10/17	FINAL READ
FNRD17-1225 COMPLETED	CH20-008481-0000-07	SMITH-HALE, JULIE 8481 CHESTERFIELD DR	07/10/17 07/10/17	FINAL READ
FNRD17-1226 COMPLETED	ST10-006299-0000-01	SCHIESTEL, RANDALL 6299 ST CHARLES PASS	07/14/17 07/14/17	FINAL READ
FNRD17-1227 COMPLETED	SE20-005276-0000-03	MANSSUR, JUSTIN 5276 SEYMOUR RD	07/18/17 07/17/17	FINAL READ
FNRD17-1228 COMPLETED	FO10-005014-0000-02	FANNIE MAE 5014 FORD ST	07/14/17 07/14/17	FINAL READ
FNRD17-1229 COMPLETED	WO10-005227-0000-01	WELCH, CHARLES 5227 WORCHESTER DR	07/24/17 07/24/17	FINAL READ
FNRD17-1230 COMPLETED	LA10-004287-0000-01	KODBA, JEANNE 4287 LATIFEE CT	07/18/17 07/18/17	FINAL READ
FNRD17-1231 COMPLETED	FA10-005093-0000-08	VENNER, VANESSA 5093 FAIRCHILD ST	07/17/17 07/18/17	FINAL READ
FNRD17-1232 COMPLETED	CE10-009277-0000-02	NELSON, KELLY 9277 CEDAR CREEK CT	07/18/17 07/24/17	FINAL READ
FNRD17-1233 COMPLETED	MY10-004375-0000-02	BEALL, ROBERT & BARBARA 4375 MAYA LN	07/31/17 07/31/17	FINAL READ
FNRD17-1234 COMPLETED	HI20-004183-0000-01	FICK, DANEEN 4183 HICKORY LN	07/31/17 07/31/17	FINAL READ
FNRD17-1235 COMPLETED	SC20-005027-0000-09	ARNOULD, DAVE 5027 SCHOOL ST	07/26/17 07/26/17	FINAL READ
FNRD17-1236 COMPLETED	SE20-005079-0000-02	WENSKO, WILLIAM 5079 SEYMOUR RD	07/28/17 07/31/17	FINAL READ
FNRD17-1237 COMPLETED	MI10-007335-0000-05	WELCH, ANTHONY 7335 MILLER RD	07/31/17 07/31/17	FINAL READ
GWO17-0415 COMPLETED	WI10-005363-0000-01	WINSHALL PARK 5363 WINSHALL DR	07/05/17 07/05/17	GENERIC WORK ORDE
GWO17-0416	CI10-008100-0000-01	PUBLIC SAFETY BUILDING 8100 CIVIC DR	07/18/17	GENERIC WORK ORDE
GWO17-0417 City Council	EL10-004125-0000-01	ELMS PARK 59	07/13/17 August 14, 2017	GENERIC WORK ORDE

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		4125 ELMS RD	07/13/17	
GW017-0418	EL10-004125-0000-01	ELMS PARK	07/17/17	GENERIC WORK ORDE
COMPLETED		4125 ELMS RD	07/17/17	
GW017-0419	DU10-005326-0000-01	WYATT, DONALD	07/17/17	GENERIC WORK ORDE
COMPLETED		5326 DURWOOD DR	07/17/17	
GW017-0420	MI10-009041-0000-01	MORGAN PROPERTIES	07/17/17	GENERIC WORK ORDE
COMPLETED		9041 MILLER RD	07/17/17	
GW017-0421	MI10-008475-0000-05	YOUNG, CYNTHIA	07/18/17	GENERIC WORK ORDE
COMPLETED		8475 MILLER RD	07/19/17	
GW017-0422	GR10-005206-0000-04	SMITH, RENEE	07/19/17	GENERIC WORK ORDE
COMPLETED		5206 GREENLEAF DR	07/19/17	
GW017-0423	SP10-004270-0000-02	COLLARD, RAYMOND	07/24/17	GENERIC WORK ORDE
COMPLETED		4270 SPRINGBROOK DR	07/24/17	
GW017-0425	WI20-005079-0000-03	PAVLIK, RACHELLE R.	07/25/17	GENERIC WORK ORDE
COMPLETED		5079 WINSTON DR	07/25/17	
GW017-0426	WO10-005111-0000-02	HOWARD, RENAE	07/17/17	GENERIC WORK ORDE
COMPLETED		5111 WORCHESTER DR	07/17/17	
GW017-0427	MC10-005095-0000-05	KLORRES, ALICIA	07/27/17	GENERIC WORK ORDE
COMPLETED		5095 MC LAIN ST	07/27/17	
GW017-0428	CI10-008100-0000-01	PUBLIC SAFETY BUILDING	07/27/17	GENERIC WORK ORDE
COMPLETED		8100 CIVIC DR	07/28/17	
INSP17-000009	CA10-008391-0000-01	LEE, ROGER A	07/26/17	TREE INSPECTION
		8391 CAPPY LN		
LNDS17-0128	MI10-008603-0000-03	MANIBA LLC	07/31/17	LANDSCAPING
COMPLETED		8603 MILLER RD	07/27/17	
MNT17-0252	CI10-008095-000B-01	SENIOR CENTER	07/12/17	BUILDING MAINTENA
		8095 CIVIC DR 000B		
MNT17-0253	CI10-008095-0000-01	PERKINS LIBRARY	07/20/17	BUILDING MAINTENA
COMPLETED		8095 CIVIC DR	07/20/17	
MTRP17-0507	PA10-007152-0000-02	WOOD, MONICA	07/06/17	METER REPAIR
COMPLETED		7152 PARK RIDGE PKY	07/06/17	
MTRP17-0508	MI10-008399-0000-04	HOWARD, JOANN	07/06/17	METER REPAIR
COMPLETED		8399 MILLER RD	07/06/17	
MTRP17-0509	MI10-009189-SUMM-01	SAGE LINK CREDIT UNION	07/06/17	METER REPAIR
COMPLETED		9189 MILLER #SUMM RD	07/06/17	
READ17-0556	MI10-009189-SUMM-01	SAGE LINK CREDIT UNION	07/13/17	READ METER
COMPLETED		9189 MILLER #SUMM RD	07/13/17	
READ17-0557	MI10-007215-0000-02	GEISERT, AARON	07/26/17	READ METER
COMPLETED		7215 MILLER RD	07/26/17	
REPL17-0056	MO10-005152-B113-01	RIVERSIDE MANOR TOWNHOUSES	07/17/17	METER REPLACEMENT
		5152 MORRISH # B113 RD		
RPLR17-0018	SE10-005033-0000-01	THORPE, TREVOR	07/06/17	REPLACE READER
		5033 SECOND ST		

Work Order #	Location ID	Customer Name	Date Recd	Type
Work Order Status		Service Address	Date Comp	
RPLR17-0019 COMPLETED	SP10-004270-0000-02	COLLARD, RAYMOND 4270 SPRINGBROOK DR	07/12/17 07/12/17	REPLACE READER
RPLR17-0020 COMPLETED	HE10-005130-0000-01	JOHNS, BRUCE 5130 HELMSLEY DR	07/27/17 07/27/17	REPLACE READER
STRT17-0080 COMPLETED	CH20-008488-0000-01	CROSS, SHIRLEY 8488 CHESTERFIELD DR	07/05/17 07/05/17	STREET REPAIR
STRT17-0081	WO10-005128-0000-01	HOPPER, RAYMOND 5128 WORCHESTER DR	07/13/17	STREET REPAIR
SWBK17-0067	OA10-005181-0000-02	SPOHN, JOSH 5181 OAKVIEW DR	07/19/17	SEWER BACKUP
SWBK17-0068 COMPLETED	BR20-007075-0000-02	CHADWELL, BRENDA 7075 BRISTOL RD	07/31/17 07/31/17	SEWER BACKUP
TRIM17-0031 COMPLETED	DO10-005154-0000-01	LEONARD, DAVID 5154 DON SHENK DR	07/25/17 07/25/17	TREE-TRIM
WMBK17-0076 COMPLETED	MI10-006104-0000-07	AYALA, GREGORIO L 6104 MILLER RD	07/05/17 07/05/17	WATER MAIN BREAK
WOFF17-1785 COMPLETED	OA10-005269-0000-02	THORNHILL, NANCY 5269 OAKVIEW DR	07/05/17 07/06/17	WATER TURN OFF
WOFF17-1786 COMPLETED	MO10-005200-0000-06	SMITH, LAWRENCE 5200 MORRISH RD	07/05/17 07/06/17	WATER TURN OFF
WOFF17-1789 COMPLETED	MI10-005428-0000-11	WARDEN, RACHEL 5428 MILLER RD	07/26/17 07/26/17	WATER TURN OFF
WOFF17-1790 COMPLETED	CE10-009279-0000-07	GOODAR, JESSICA 9279 CEDAR CREEK CT	07/26/17 07/26/17	WATER TURN OFF
WOFF17-1791 COMPLETED	BR20-007133-0000-11	ROOT, ROBERT 7133 BRISTOL RD	07/26/17 07/26/17	WATER TURN OFF
WTON17-1094 COMPLETED	FA10-005086-0000-02	BARRON, CONSTANCE 5086 FAIRCHILD ST	07/10/17 07/10/17	WATER TURN ON
WTON17-1096 COMPLETED	BR20-007133-0000-11	ROOT, ROBERT 7133 BRISTOL RD	07/26/17 07/26/17	WATER TURN ON
WTON17-1097 COMPLETED	MI10-005428-0000-11	WARDEN, RACHEL 5428 MILLER RD	07/27/17 07/27/17	WATER TURN ON
WTON17-1098	FO10-005014-0000-02	FANNIE MAE 5014 FORD ST	07/31/17 07/31/17	WATER TURN ON

Total Records: 80

Report Generated: 8/3/2017 11:04 AM
Report Options: Scheduled From: 7/1/2017 To: 7/31/2017

DPS ACTIVITY JULY 2017

	<u>REGULAR</u>	<u>HOLIDAY</u>	<u>VACATION</u>	<u>ABSENT</u>	<u>OT</u>	<u>DT</u>
101 GENERAL FUND						
262.0 ELECTIONS	1.00	0.13	0.13			
345.0 P S BLDG	87.55	0.07	0.86	1.62		
781.0 AMPHI-PARK	7.00	0.54	1.60	0.48		
782.0 WINSHALL PARK	33.24	0.58	2.37	0.95		
783.0 ELMS PARK	52.29	0.48	12.05	0.58		
784.0 BICENT. PARK	3.00			0.60		
790.0 SENIOR CENTER/LIBRARY	25.55	0.07	0.61	2.41		
793.0 CITY HALL	14.64	0.06	1.10	0.80		
794.0 COMM PROMO	3.00	0.27	0.27	0.14		
796.0 CEMETERY						
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE	21.00		0.50	0.02		
463.0 STREET MAIN	61.00	2.95	3.70	1.03		
474.0 TRAFFIC	83.00	10.92	15.47	3.44		
478.0 SNOW & ICE						
482.0 ADMIN	26.00	1.73	5.85			
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	21.50	1.85	0.88	0.01	4.00	
474.0 TRAFFIC	4.00	0.54	0.54	0.29		
478.0 SNOW & ICE						
482.0 ADMIN	67.00	4.82	14.94			
226 GARBAGE FUND						
528.0 COLLECT	3.55	0.34	0.63	0.14		
530.0 WOODCHIPPING	116.55	6.04	29.94	3.61		
782.0 WINSHALL PARK GARBAGE	10.00	0.38	0.98	0.07	3.00	4.00
783.0 ELMS PARK GARBAGE	12.00	0.38	1.23	0.08	3.00	4.00
793.0 CITY HALL	3.35		0.20	0.21		
590 WATER						
540.0 WATER SYSTEM	155.80	12.04	37.90	2.39	6.00	2.50
540.0 WATER-ON CALL	3.00		3.79			
542.0 READ & BILL	9.00	0.81	2.03	0.02		
793.0 CITY HALL	8.38		0.50	0.52		
591 SEWER						
536.0 SEWER SYSTEM	29.30	1.90	6.26	0.02		
536.0 SEWER-ON CALL	3.00		3.79			
537.0 LIFT STATION						
542.0 READ & BILL	9.00	0.81	2.03	0.02		
793.0 CITY HALL	8.37		0.50	0.52		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	18.43	0.29	1.35	0.03		
DAILY HOURS TOTAL	900.50	48.00	152.00	20.00	16.00	10.50

July 2017	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#5-16 2WD gas	465.0		40.0		
#7-15 4WD gas	574.0		69.0		
#3-08 P/U 4WD gas	553.0		65.4		
09-03 P/U 4WD diesel	313.0				29.0
#2-08 P/U 4WD gas	235.0		66.6		
#6-00 BACKHOE diesel					
#11 DUMP gas			22.3		
#12-02 DUMP diesel					
#12-04 DUMP diesel					
#12-99 GENERATOR gas					
#17 CASE BACKHOE diesel					22.0
#19 JD TRACTOR diesel					
#06-99 BUCKET TRUCK gas					
#21 WOOD CHIPPER diesel					
#807 STREET SWEEPER diesel	88.0				70.0
#42 ASPHALT HEATER diesel					
#37 TRAIL ARROW					
#10-15 GEN gas					
TOTAL	2228.0		263.3		121.0

DPS Equipment Rental
 July 2017
 Page 1

Nature Of Work	4WD 7-15,3-08 2-08, 09-03	4WD 7-15,3-08 2-08, 09-03a	2WD 5-16	JCB Backhoe 06'00	Backhoe w/breaker 06'00a	Bucket Truck 6-99	Brush Hog 09'02	Dump 11	Dump w/plow 11a	Dump 12'02	Dump w/plow 12'02a	Dump 12-04	Dump w/plow 12-04a
101.262 Elections													
101.450 Forestry													
101.781 Pajtas Amphi	5												
101.782 Winshall Pk	12		0.68										
101.783 Elms Pk	20		1.53							2			
101.784 Bicentennial Pk													
101.790 Sen Ctr./Lib	20		0.85										
101.345 PS Bldg	22		0.85										
101.793 City Hall	19.5		0.68										
101.794 Comm Promo	7												
661.795 City Garage	3		0.51										
101.796 City Cem.	1												
202.463 Maint. Major	28												
202.474 Traffic-Major	1												
202.478 Snow/Ice-Maj													
202.482 Major-Admin			20.15										
203.463 Maint-Local	16												
203.474 Traffic-Local													
203.478 Snow/Ice-Local													
203.482 Local-Admin			55.81										
226.528 Waste Collect	10		0.85										
226.530 Woodchipping	16		0.85					42					
590.540 Water System	125.5		5.12										
590.542 Water-Read/Bill	7												
591.536 Sewer System	16		5.12										
591.537 Sewer Lift Stat													
226.782 Winshall Pk Gbg	8												
226.783 Elms Pk Gbg	8												
591.542 Sewer Read/Bill	7												
Total	352	0	93	0	0	0	0	42	0	2	0	0	0

DPS Equipment Rental
 July 2017
 Page 2

Nature Of Work	Portable Generator	Case Backhoe 17	Sweeper	JD Tractor 19	Chipper	#42 Arrow	Arrow Board	Trailer	Roller	Pressure Washer	Post Hole Digger	01'98	open
101.262 Elecfions													
101.450 Forestry													
101.781 Pajtas Amphi													
101.782 Winshall Pk													
101.783 Eims Pk		4											
101.784 Bicentennial Pk													
101.790 Sen Ctr./Lib													
101.345 PS Bldg													
101.793 City Hall													
101.794 Comm Promo													
661.795 City Garage													
101.796 City Cem													
202.463 Maint. Major			13										
202.474 Traffic-Major													
202.478 Snow/Ice-Maj													
202.482 Major-Admin													
203.463 Maint-Local			18										
203.474 Traffic-Local													
203.478 Snow/Ice-Local													
203.482 Local-Admin													
226.528 Wast Collect													
226.530 Woodchipping					31								
590.540 Water System		18											
590.542 Water-Read/Bill													
591.536 Sewer System													
591.537 Sewer Lift Stat													
Total	0	22	31	0	31	0	0	0	0	0	0	0	0

08/01/17

City of Swartz Creek

Building Permit List

2017

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB1700015	07/10/17	CHASE BANK		58-35-576-031	\$46,943	\$505.00 4459 FORTINO DR	48473-Com Add/Alter/Repair
PB1700030	07/24/17	STALLINGS, GREGORY		58-02-400-002	\$8,000	\$185.00 5288 MORRISH RD	48473-Com Add/Alter/Repair
PB1700045	07/06/17	Aagesen Construction	(810) 853 7466	58-35-576-054	\$106,712	\$780.00 4494 MORRISH RD	48473-Roofing
PB1700048	07/06/17	STADEL, SCOTT & MARTIN		58-36-527-002	\$1,960	\$155.00 4177 SILVER MAPLE LN	48473-Res Deck
PB1700049	07/11/17	MOULTON, DAVID & TERES		58-35-776-166	\$6,000	\$175.00 166 BROOKFIELD	48473-Res Garage detached
PB1700050	07/10/17	Todd Fraelich	(810) 210 2201	58-03-400-014	\$12,224	\$210.00 5372 SEYMOUR RD	48473 Roofing
PB1700051	07/10/17	Todd Fraelich	(810) 210 2201	58-03-534-044	\$4,554	\$120.00 9244 JILL MARIE LN	48473-Res Add/Alter/Repair
PB1700053	07/24/17	WOODSIDE BUILDERS, INC	(810) 635 2227	58-36-676-067	\$173,435	\$1,365.00 4282 LINDSEY DR	48473 Res Single Family
PB1700054	07/21/17	WOODSIDE BUILDERS, INC	(810) 635 2227	58-36-676-066	\$150,000	\$1,245.00 4288 LINDSEY DR	48473 Res Single Family
PB1700055	07/20/17	MILLER, SPENCER		58-02-501-070	\$8,580	\$150.00 5064 WINSTON DR	48473-Roofing
Total:		10 Permits		Value: \$518,408		Fee Total: \$4,890.00	Total Number of Dwelling Units 2

Electrical							
PE1700019	07/17/17	B & W Electric	(810) 397 4246	58-36-676-065	\$0	\$183.00 4292 LINDSEY DR	48473 Electrical
PE1700020	07/24/17	Morning Star Electric	(810) 397 7225	58-36-529-006	\$0	\$105.00 7168 PARK RIDGE PKWY	48473-Electrical
Total:		2 Permits		Value: \$0		Fee Total: \$288.00	Total Number of Dwelling Units 0

Mechanical							
PM170024	07/03/17	Holland Heating & Cooling	(810) 653 4328	58-03-531-062	\$0	\$130.00 5292 SEYMOUR RD	48473-Mechanical
PM170025	07/03/17	Blessing Co.	(810) 694 4861	58-03-526-015	\$0	\$130.00 9128 CHESTERFIELD DR	48473-Mechanical
PM170026	07/10/17	Terry Allen Plbg & Htg Co	(810) 232 8270	58-36-526-061	\$0	\$160.00 7095 BRISTOL RD	48473-Mechanical

08/01/17

City of Swartz Creek Building Permit List

2017

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
PM170027	07/20/17	Rodney Keen	(810) 213 9114	58-35-576-020	\$0 \$125.00	4150 MORRISH RD	48473-Mechanical
PM170028	07/31/17	Dee Cramer Inc	(810) 579 4790	58-36-651-108	\$0 \$170.00	4381 SPRINGBROOK DR	48473-Mechanical

Total: 5 Permits Value: \$0 Fee Total: \$715.00 Total Number of Dwelling Units 0

Plumbing

PP170009	07/10/17	Plumbing Professors	(800) 654 1300	58-03-580-008	\$0 \$105.00	5378 WINSHALL DR	48473-Plumbing
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Total: 1 Permits Value: \$0 Fee Total: \$105.00 Total Number of Dwelling Units 0

Zoning

PZ17-0016	07/10/17	WRIGHT, SCOTT & BELIND.		58-02-503-036	\$2,750 \$25.00	8360 CAPPY LN	48473-Fence
PZ17-0020	07/14/17	LANG, BENJAMIN & SMITH		58-36-527-007	\$3,000 \$25.00	7035 PARK RIDGE PKWY	48473-Fence

Total: 2 Permits Value: \$5,750 Fee Total: \$50.00 Total Number of Dwelling Units 0

Permit Total: 20 Value: \$524,158 Fee Total: \$6,048.00

Permit.DateIssued Between 7/1/2017 12:00:00 AM AND 7/31/2017 11:59:59 PM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
167 BROOKFIELD	58-35-776-167	Footing	07/05/2017	07/05/2017	Approved
4276 KROGER DR	58-36-400-010	Final	07/05/2017	07/05/2017	Partially Approv
7041 MILLER RD	58-36-577-010	Initial	07/05/2017	07/05/2017	Violation(s)
4276 KROGER DR	58-36-400-010	Rough	07/06/2017	07/05/2017	Partially Approv
7553 MASON ST	58-36-551-007	Site Inspection	07/06/2017		
5374 GREENLEAF DR	58-03-533-044	Final Zoning	07/06/2017	07/06/2017	Approved
5325 SEYMOUR RD	58-03-533-024	Open Roof	07/10/2017	07/10/2017	Not Ready
4177 SILVER MAPLE LN	58-36-527-002	Post Hole	07/10/2017	07/10/2017	Approved
4276 KROGER DR	58-36-400-010	Preliminary Final	07/10/2017	07/10/2017	Approved
4459 FORTINO DR	58-35-576-031	Final	07/10/2017	07/10/2017	Approved
4276 KROGER DR	58-36-400-010	Final	07/11/2017	07/11/2017	Approved
4276 KROGER DR	58-36-400-010	Final	07/11/2017	07/11/2017	Approved
4276 KROGER DR	58-36-400-010	Final	07/11/2017	07/11/2017	Approved
8524 CHESTERFIELD DR	58-03-526-002	Final Zoning	07/11/2017	07/11/2017	Approved
7448 MILLER RD	58-36-300-012	Status	07/11/2017	07/11/2017	No Change
8522 CHELMSFORD DR	58-02-501-039	Status	07/12/2017	07/12/2017	No Change
6509 BRISTOL RD	58-31-501-007	Status	07/12/2017	07/12/2017	Partially Comple
5015 HOLLAND DR	58-01-100-035	Status	07/12/2017	07/12/2017	Partially Comple
4276 KROGER DR	58-36-400-010	Final	07/12/2017	07/12/2017	Disapproved
4276 KROGER DR	58-36-400-010	Final	07/12/2017	07/12/2017	Approved
9275 HILL RD	58-03-576-007	Site Inspection	07/12/2017		
5152 MORRISH RD	58-02-200-023	Service	07/12/2017	07/12/2017	Approved
5388 DURWOOD DR	58-03-533-114	Final	07/12/2017	07/12/2017	Approved
5372 SEYMOUR RD	58-03-400-014	Open Roof	07/12/2017	07/12/2017	Approved
4276 KROGER DR	58-36-400-010	Final-Puff Test	07/12/2017	07/12/2017	Approved
4276 KROGER DR	58-36-400-010	Final	07/12/2017	07/12/2017	Approved
4420 SPRINGBROOK DR	58-36-651-103	Rough	07/13/2017	07/13/2017	Approved
5388 DURWOOD DR	58-03-533-114	Final	07/13/2017		
5388 DURWOOD DR	58-03-533-114	Final	07/13/2017	07/13/2017	Approved
7041 MILLER RD	58-36-577-010	Follow Up	07/17/2017	07/17/2017	No Change
7553 MASON ST	58-36-551-007	Site Inspection	07/17/2017	07/17/2017	Violation(s)
4420 SPRINGBROOK DR	58-36-651-103	Insulation	07/17/2017	07/17/2017	Approved
5372 SEYMOUR RD	58-03-400-014	Final	07/17/2017	07/17/2017	Approved
4292 LINDSEY DR	58-36-676-065	Rough	07/17/2017	07/17/2017	Approved
7121 PARK RIDGE PKWY	58-36-528-015	Final	07/18/2017	07/18/2017	Approved
5283 GREENLEAF DR	58-03-533-091	Ordinance	07/18/2017	07/18/2017	Violation(s)

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
9179 NORBURY DR	58-03-533-196	Site Inspection	07/18/2017	07/18/2017	Violation(s)
7553 MASON ST	58-36-551-007	Status	07/19/2017	07/20/2017	No Change
5256 DON SHENK DR	58-02-503-004	Status	07/20/2017	07/20/2017	Complied
8103 MILLER RD	58-02-528-002	Status	07/20/2017	07/20/2017	Partially Complied
7169 RUSSELL DR	58-36-676-064	Final	07/20/2017	07/20/2017	Approved
7169 RUSSELL DR	58-36-676-064	Final	07/20/2017	07/20/2017	Approved
5283 GREENLEAF DR	58-03-533-091	Status	07/20/2017	07/20/2017	Complied
5014 FORD ST	58-02-528-012	Status	07/24/2017	07/24/2017	Complied
7448 MILLER RD	58-36-300-012	Status	07/24/2017	07/24/2017	No Change
9179 NORBURY DR	58-03-533-196	Status	07/24/2017	07/24/2017	Complied
8138 MILLER RD	58-35-576-057	Ordinance	07/24/2017	07/24/2017	Violation(s)
8095 CIVIC DR	58-35-576-058	Site Visit	07/24/2017	07/24/2017	Approved
5288 MORRISH RD	58-02-400-002	Post Hole	07/24/2017	07/24/2017	Approved
6328 AUGUSTA ST	58-30-651-013	Final Zoning	07/25/2017	07/25/2017	Approved
7168 PARK RIDGE PKWY	58-36-529-006	Final	07/25/2017	07/27/2017	Approved
4276 KROGER DR	58-36-400-010	Final-Reinspection	07/25/2017	07/25/2017	Disapproved
4369 ROUNDHOUSE RD	58-36-300-029	Follow Up	07/26/2017		
9244 JILL MARIE LN	58-03-534-044	Final	07/26/2017	07/26/2017	Approved
4288 LINDSEY DR	58-36-676-066	Swr/Water Tap In	07/27/2017	07/27/2017	Approved
8348 CAPPY LN	58-02-503-038	Status	07/31/2017	07/31/2017	No Change
6509 BRISTOL RD	58-31-501-007	Status	07/31/2017		
4292 LINDSEY DR	58-36-676-065	Final	07/31/2017		
5015 HOLLAND DR	58-01-100-035	Status	07/31/2017	07/31/2017	Complied
7553 MASON ST	58-36-551-007	Status	07/31/2017		
5038 FORD ST	58-02-528-016	Final	07/31/2017	07/31/2017	Approved
8138 MILLER RD	58-35-576-057	Code	07/31/2017		
4288 LINDSEY DR	58-36-676-066	Footing	07/31/2017	07/31/2017	Approved
5375 SEYMOUR RD	58-03-533-031	Code	07/31/2017	07/31/2017	No Violation

Inspections: 64

Population: All Records

Inspection.DateTimeScheduled Between 7/1/2017 12:00:00 AM AND 7/31/2017 11:59:59 PM

Enforcements By Category

08/01/17

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E17-057	7553 MASON ST	Violation	07/06/17	
E17-060	5375 SEYMOUR RD	No Violation	07/17/17	07/31/17
E17-061	9179 NORBURY DR	Closed	07/17/17	07/24/17
Total Entries: 3				

PARKING

Enforcement Number	Address	Status	Filed	Closed
E17-059	5283 GREENLEAF DR	Closed	07/17/17	07/20/17
Total Entries: 1				

SIDEWALKS

Enforcement Number	Address	Status	Filed	Closed
E17-062	8138 MILLER RD	Inspection Pending	07/19/17	
Total Entries: 1				

WEED COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E17-056	7553 MASON ST	Inspection Pending	07/06/17	
E17-058	9275 HILL RD		07/11/17	
E17-063	5086 SCHOOL ST		07/31/17	
Total Entries: 3				

Total Records: 8

Population: All Records

Enforcement.DateFiled Between 7/1/2017 12:00:00 AM AND 7/31/2017 11:59:59 PM

08/03/2017 CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 07/01/2017 - 07/31/2017

highlighted amount is total for that vendor

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
07/05/2017	43726	BRADYS BUSINESS SYSTEMS	COPY MACHINE MAINT AGREEMENT	1,236.71
07/05/2017	43727	FIDELITY SECURITY LIFE INSUR/EYEMED	JULY 2018 VISION RETIREES (6)	30.06
07/05/2017	43728	JAMES FLORENCE	SMALL CITIES MTG 6/7/17 DINNER/MILEAGE	54.94
07/05/2017	43729	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES/8103 CRAPO MOW & TRIM CITY PROPERTIES/5256 DON SHEN	865.00 1,675.00 2,540.00
07/05/2017	43730	MICHIGAN MUNICIPAL LEAGUE	POOL RENEWAL 7/1/17-7/1/18	40,422.00
07/05/2017	43731	RWS OF MID MICHIGAN	STREET SWEEPINGS	560.00
07/05/2017	43732	RWS OF MID MICHIGAN	JUNE 2017 FY17 GARBAGE/RECYCLING/YARD WA	21,472.00
07/05/2017	43733	SWARTZ CREEK AREA FIRE DEPT.	2017 FIRE BUDGET & MONTHLY RUNS	53,329.75
07/07/2017	43734	GENESEE COUNTY TREASURER	SECOND ST/DON SHENK/2 HERITAGE	27,239.39
07/07/2017	43735	GENESEE COUNTY TREASURER	RECORD 4 DEEDS TAX REVERTED PROPERTIES	120.00
07/13/2017	43736	A+ SUPPLY CO INC	100W MOG/BASE HPS LMP (6) PHOTO-CELL (6)/100W MOG/BASE HPS LMP (4)	70.92 81.36 152.28
07/13/2017	43737	AL KALLAS HEATING & COOLING INC	CLEANING A/C UNITS (7)/SR CTR LIBRARY CLEANING A/C UNITS (6)/CITY HALL CLEANING A/C UNITS (4)/PUBLIC SAFETY BLD	483.00 414.00 276.00 1,173.00
07/13/2017	43738	ANNE BARTES	ELMS PARK REFUND #2	100.00
07/13/2017	43739	APEX SOFTWARE	MAINT RENEWAL 8/1/17-8/1/18	235.00
07/13/2017	43740	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV MATS, SUPPLIES MATS, SUPPLIES UNIFORMS, MATS, SUPPLIES, ENV UNIFORMS, MATS, SUPPLIES, ENV. MATS, SUPPLIES	116.46 32.72 32.72 101.89 101.89 32.72 418.40
07/13/2017	43741	BERNETTA ALEXANDER	ELMS PARK DEPOSIT REFUND 6/24/17 #2	100.00
07/13/2017	43742	BETTY SHANNON	APRIL-JUNE 2017 CONTRACT REIMB RETIREE 7	853.02
07/13/2017	43743	BILL ETTER	ELMS PARK REFUND #3	100.00
07/13/2017	43744	CHRIS SAMPSON	ELMS PARK REFUND #2	100.00
07/13/2017	43745	CITY OF SWARTZ CREEK	3/20-6/20/17 UB 8083 CIVIC DR 3/20-6/20/17 UB 5121 MORRISH 3/20-6/20/17 UB 4125 ELMS RD 3/20-6/20/17 UB 8095 CIVIC DR 3/20-6/20/17 UB 5363 WINSHALL 3/20-6/20/17 UB 8059 FORTINO 3/20-6/20/17 UB 8100 CIVIC DR	448.19 170.95 293.53 241.60 291.42 365.34 1,022.97 2,834.00
07/13/2017	43746	CITY OF SWARTZ CREEK	REIMB PETTY CASH	43.01
07/13/2017	43747	CONSUMERS ENERGY	6/7-7/6/17 A 6425 MILLER PARK & RIDE	56.66
07/13/2017	43748	CONSUMERS ENERGY	6/5-7/4/17 A 8499 MILLER RD	24.88
07/13/2017	43749	CONSUMERS ENERGY	6/7-7/6/17 A 4125 ELMS RD PAVILION 4437	29.60
07/13/2017	43750	CONSUMERS ENERGY	6/5-7/3/17 E 9099 MILLER RD	24.73
07/13/2017	43751	CONSUMERS ENERGY	6/7-7/6/17 A 4125 ELMS RD 4353	52.87

07/13/2017	43752	CONSUMERS ENERGY	6/5-7/4/17 A 8083 CIVIC DR	668.71
07/13/2017	43753	CONSUMERS ENERGY	6/5-7/5/17 A 8301 CAPPY LN	212.92
07/13/2017	43754	CONSUMERS ENERGY	6/5-7/4/17 A 4510 MORRISH RD	30.61
07/13/2017	43755	CONSUMERS ENERGY	6/5-7/4/17 A 8059 FORTINO DR	57.08
07/13/2017	43756	CONSUMERS ENERGY	6/5-7/4/17 A 5257 WINSHALL DR	22.57
07/13/2017	43757	CONSUMERS ENERGY	6/5-7/4/17 A 5361 WINSHALL DR 8369	23.92
07/13/2017	43758	CONSUMERS ENERGY	6/5-7/4/17 A 5361 WINSHALL DR #2 RESTRMS	31.10
07/13/2017	43759	CONSUMERS ENERGY	6/5-7/4/17 A 8095 CIVIC DR	885.96
07/13/2017	43760	CONSUMERS ENERGY	6/5-7/4/17 A 8011 MILLER RD	22.57
07/13/2017	43761	CONSUMERS ENERGY	6/5-7/4/17 A 5121 MORRISH RD	477.01
07/13/2017	43762	CONSUMERS ENERGY	6/5-7/5/17 A 8100 CIVIC DR	1,296.15
07/13/2017	43763	CONSUMERS ENERGY	6/1-6/30/17 TRAFFIC LIGHTS 1781	409.07
07/13/2017	43764	CONSUMERS ENERGY	6/1-6/30/17 4524 MORRISH RD	43.64
07/13/2017	43765	CONSUMERS ENERGY	6/1-6/30/17 STREET LIGHTS 1294	7,903.59
07/13/2017	43766	CONSUMERS ENERGY	6/1-6/30/17 SIRENS TRAFFIC LIGHTS 1997	27.09
07/13/2017	43767	CONSUMERS ENERGY	6/1-6/30/17 ELMS PARKING LOT AREA LIGHTS	28.62
07/13/2017	43768	DANIEL L RHANOR	INSTALL NEW GFI/SERV CALL	195.00
07/13/2017	43769	DANIEL LECLAIR	ELMS PARK REFUND #4	100.00
07/13/2017	43770	DIXON ENGINEERING INC	WATER TOWER/PAINT INSPECTION	2,550.00
07/13/2017	43771	DONALD KORTH	3 HRS UPDT W/S WITH LATEST SECURITY	300.00
			5 HRS UBUNTU LINUX	500.00
			GODADDY UUC MULTI-DOMAIN CERT 1 YR	149.99
				949.99
07/13/2017	43772	ELEANOR BENTLEY	ELMS PARK REFUND #4	100.00
07/13/2017	43773	FAMILY FARM AND HOME INC	JUNE 2017 INVOICES	470.64
07/13/2017	43774	FERGUSON WATERWORKS #3386	VALVE BOX (2)/VLV BX EXT (2)	86.12
			LF 3/4 BALL CURB ST CTS PJ (6)	384.60
			VLV BX/ADPT/EXT/BSE/DI/GSKT/VLV	1,079.32
				1,550.04
07/13/2017	43775	FICK EXCAVATING INC.	12 YDS PLAYGROUND	396.00 V
07/13/2017	43776	FICK LANDSCAPE SUPPLIES LLC	5 YDS PLAYGROUND MULCH	165.00
07/13/2017	43777	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
07/13/2017	43778	FUNTASTIC INFLATABLES	BOUNCE HOUSE 6/23/17	150.00
			BOUNCE HOUSE 6/16/17 LESS DEPOSIT	175.00
			BOUNCE HOUSE 7/7/17	150.00
				475.00
07/13/2017	43779	GENESEE COUNTY	FOURTH INSTALLMENT PICTOMETRY	503.03
07/13/2017	43780	GILL ROYS HARDWARE	JUNE 2017 INVOICES	595.66
			JUNE 2017 DISCOUNT ON RETURN	0.50
			JUNE 2017 DISCOUNT	(60.62)
				535.54
07/13/2017	43781	GLORIA BRUMLEY	ELMS PARK REFUND #2	100.00
07/13/2017	43782	GREAT LAKES TREE EXPERTS INC	REMOVE TREES (3)	1,500.00
07/13/2017	43783	HYDRO DESIGNS INC	MAY-JULY 2017 WTR CROSS CONN CNTRL AND C	879.00
07/13/2017	43784	INTEGRITY BUSINESS SOLUTIONS	KITCHEN ROLL TOWELS (2)/BATH TISSUE (2)	178.96
			PERMIT PAPER	18.23
				197.19
07/13/2017	43785	JAMS MEDIA LLC	WATER QUALITY REPORT	1,599.75
07/13/2017	43786	JERRY'S TIRE	TIRES (2)/REMOVE/REPLACE/SUPPLIES	1,149.95
07/13/2017	43787	JILLYN GILSON	ELMS PARK DEPOSIT REFUND 6/24/17 #4	100.00
07/13/2017	43788	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES/OTHER (1)	840.00
07/13/2017	43789	KCI	SUMMER 2017 TAX BILLS/POSTAGE BALANCE	448.10

07/13/2017	43790	KENNEDY INDUSTRIES INC	FIELD SERVICE/CAPPY LIFT STATION	1,197.50
07/13/2017	43791	KIMBERLY HADEN	ELMS PARK DEPOSIT REFUND 7/8/17 #4	100.00
07/13/2017	43792	LYNN CARROLL	ELMS PARK DEPOSIT REFUND 6/25/17 #1	100.00
07/13/2017	43793	MY-CAN LLC	PORT-A-JON RENTAL ELMS PARK	225.00
07/13/2017	43794	POGGEMEYER DESIGN GROUP INC	ECON DEV MARKETING/BRANDING	991.13
07/13/2017	43795	ROWE PROFESSIONAL SERVICES CO	DAVAL RECONSTRUCTION CONSTRUCTION ENGINEERING 2017 STREET PRO	26,563.00 34,199.00
				60,762.00
07/13/2017	43796	ROWE PROFESSIONAL SERVICES CO	DEV COMM 5 YR RECREATION PLAN	345.00
07/13/2017	43797	ROWE PROFESSIONAL SERVICES CO	WINCHESTER WOODS STORM WATER MGMNT	3,858.75
07/13/2017	43798	ROWE PROFESSIONAL SERVICES CO	GRANT APP/DESIGN AND CONST SRVCS ELMS PA	115.00
07/13/2017	43799	SANDRA GOODING	ELMS PARK DEPOSIT REFUND 7/8/17 #1	100.00
07/13/2017	43800	SELF SERVE LUMBER CO.	LUMBER	34.80
				32.88
				67.68
07/13/2017	43801	SIMEN FIGURA & PARKER PLC	JUNE 2017 GENERAL	1,166.90
07/13/2017	43802	SUBURBAN AUTO SUPPLY	IGN CONTROL MOD/UNIT	30.10
				6.91
				37.01
07/13/2017	43803	SUPER FLITE OIL CO INC	JUNE 2017 FUEL - DPW	1,050.39
07/13/2017	43804	SWANK MOTION PICTURE INC.	MOVIE NIGHT 7/7/17 & 7/21/17	758.00
07/13/2017	43805	SWARTZ CREEK AREA FIRE DEPT.	JUNE 2017 FIRE BUDGET & MONTHLY RUNS	1,958.49
07/13/2017	43806	SWARTZ CREEK ELEVATOR	TEMPO	56.00
07/13/2017	43807	TEMIKA MCGAHEE	ELMS PARK DEPOSIT REFUND 7/1/17 #1	100.00
07/13/2017	43808	TONYA PERRY	ELMS PARK DEPOSIT REFUND 7/9/17 #1	100.00
07/13/2017	43809	TWANIKA DILLARD	ELMS PARK DEPOSIT REFUND 6/24/17 #1	100.00
07/13/2017	43810	VERIZON WIRELESS	5/24-6/23/17 MONTHLY BILL	277.43
07/13/2017	43811	YOLANDA CROSS	ELMS PARK DEPOSIT REFUND 7/1/17 #2	100.00
07/13/2017	43812	YOLANDA KNIELING	ELMS PARK DEPOSIT REFUND 7/9/17 #2	100.00
07/20/2017	43813	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.72
				107.34
				140.06
07/20/2017	43814	BLUE CARE NETWORK-EAST MI	AUG 2017 RETIREE MED KELLY	744.58
				1,319.16
				1,348.51
				724.66
				4,136.91
07/20/2017	43815	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES JUNE 2017	3,458.50
07/20/2017	43816	DELTA DENTAL PLAN	AUG 2017 DENTAL RETIREES (6)/TAX	349.09
07/20/2017	43817	DORNOS SIGN & SAFETY INC	SIGNS (18)	13,404.60
07/20/2017	43818	FERGUSON WATERWORKS #3386	9 GAL PORTBL EYEWASH	114.95
07/20/2017	43819	FLINT CLEANING SUPPLIES	CLEANING SUPPLIES	155.20
07/20/2017	43820	GEN CTY ROAD COMMISSION	JUNE 2017 S-MTCE & OPERATIONS	13.01
07/20/2017	43821	INTEGRITY BUSINESS SOLUTIONS	ROLL TOWELS (2)/TISSUE (2)	147.96
07/20/2017	43822	JODY KEY	MILEAGE BS&A TRAINING BLDG 7/12/17 KEY	42.16
07/20/2017	43823	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	825.00
07/20/2017	43824	LEGACY ASSESSING SERVICES INC	JULY 2017 FY18 ASSESSING SERVICES JULY-S	2,466.25
07/20/2017	43825	MIDNIGHT SECURITY & COMMUNICATIONS	ALARM SYSTEM TEST	149.00
07/20/2017	43826	MY-CAN LLC	PORT-A-JON RENTAL	355.00
07/20/2017	43827	STATE OF MICHIGAN DEPT TRANS	TRAFFIC SIGNAL ENERGY 1 QTR 2017 I-69/MO	41.42
07/20/2017	43828	SWARTZ CREEK ELEVATOR	KILLZ ALL	60.00
07/20/2017	43829	TRAVIS PETTEY	UB REFUND FOR 8051 CRAPO	103.77

07/20/2017	43830	UNUM LIFE INSURANCE	AUG 2017 LIFE INS RETIREES (3)	32.76	
07/27/2017	43831	A+ SUPPLY CO INC	LIGHT SWITCH COVERS (22)	10.14	
07/27/2017	43832	ACE OUTDOOR SERVICES LLC	EML/SNOW PLOWING/SHOVELING 12/17/16	490.00	
07/27/2017	43833	ACE OUTDOOR SERVICES LLC	TOP SOIL 5 YD	110.00	
07/27/2017	43834	ADS PLUS PRINTING LLC	NAMEPLATES FOUNTAIN/ESKEW	20.00	
			BUSINESS CARDS (250) SEECLICKFIX	69.00	
				89.00	
07/27/2017	43835	COMCAST BUSINESS	7/26-8/25/17 CITY HALL	329.60	V
07/27/2017	43836	DEAN & FULKERSON PC	LEGAL FEES 6/20/17	204.75	V
07/27/2017	43837	DOROTHY LINDSAY	ELMS PARK DEP REFUND 7/16/17 #1	100.00	V
07/27/2017	43838	FICK LANDSCAPE SUPPLIES LLC	12 YDS PLAYGROUND MULCH	396.00	V
07/27/2017	43839	FUNTASTIC INFLATABLES	BOUNCE HOUSE 7/21/17	150.00	V
07/27/2017	43840	GENESEE CTY DRAIN COMMISSIONER	WTR 5/31-6/28/17 2,187,779 CF	126,477.29	V
07/27/2017	43841	GENESEE CTY DRAIN COMMISSIONER	SEWER 4/1-6/30/17 5,826,523 CF	161,384.14	V
07/27/2017	43842	GLENNA PORTER	WINSHALL PARK REFUND 8/5/17 #2	150.00	V
07/27/2017	43843	INTEGRITY BUSINESS SOLUTIONS	PTR CRTRDGS (2)/STPLS/CD/CNTRFT DET PEN	297.76	V
07/27/2017	43844	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	825.00	V
07/27/2017	43845	KAREN FORD	ELMS PARK DEP REFUND 7/15/17 #1	100.00	V
07/27/2017	43846	MARY CARWILE	ELMS PARK DEP REFUND 7/15/17 #2	100.00	V
07/27/2017	43847	MICHELLE LONEY	ELMS PARK DEP REFUND 7/16/17 #2	100.00	V
07/27/2017	43848	MID MICHIGAN MANUFACTURING	JET SEWER PARKRIDGE/MORRISH/MILLER	1,020.00	V
07/27/2017	43849	COMCAST BUSINESS	7/26-8/25/17 CITY HALL	329.60	
07/27/2017	43850	DEAN & FULKERSON PC	LEGAL FEES 6/20/17	204.75	
07/27/2017	43851	DOROTHY LINDSAY	ELMS PARK DEP REFUND 7/16/17 #1	100.00	
07/27/2017	43852	FICK LANDSCAPE SUPPLIES LLC	12 YDS PLAYGROUND MULCH	396.00	
07/27/2017	43853	FUNTASTIC INFLATABLES	BOUNCE HOUSE 7/21/17	150.00	V
07/27/2017	43854	GENESEE CTY DRAIN COMMISSIONER	WTR 5/31-6/28/17 2,187,779 CF	126,477.29	V
07/27/2017	43855	GENESEE CTY DRAIN COMMISSIONER	SEWER 4/1-6/30/17 5,826,523 CF	161,384.14	V
07/27/2017	43856	FUNTASTIC INFLATABLES	BOUNCE HOUSE 7/21/17	150.00	
07/27/2017	43857	GENESEE CTY DRAIN COMMISSIONER	WTR 5/31-6/28/17 2,187,779 CF	126,477.29	
07/27/2017	43858	GENESEE CTY DRAIN COMMISSIONER	SEWER 4/1-6/30/17 5,826,523 CF	161,384.14	
07/27/2017	43859	GLENNA PORTER	WINSHALL PARK REFUND 8/5/17 #2	150.00	
07/27/2017	43860	INTEGRITY BUSINESS SOLUTIONS	PTR CRTRDGS (2)/STPLS/CD/CNTRFT DET PEN	297.76	
07/27/2017	43861	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	825.00	
07/27/2017	43862	KAREN FORD	ELMS PARK DEP REFUND 7/15/17 #1	100.00	
07/27/2017	43863	MARY CARWILE	ELMS PARK DEP REFUND 7/15/17 #2	100.00	
07/27/2017	43864	MICHELLE LONEY	ELMS PARK DEP REFUND 7/16/17 #2	100.00	
07/27/2017	43865	MID MICHIGAN MANUFACTURING	JET SEWER PARKRIDGE/MORRISH/MILLER	1,020.00	
07/27/2017	43866	OFFICE DEPOT CREDIT PLAN	PROJECTOR	299.99	
07/27/2017	43867	RE/MAX SELECT ESCROW ACCT	UB REFUND FOR 4410 SPRINGBROOK	177.40	
07/27/2017	43868	ROWE PROFESSIONAL SERVICES CO	CONSTRUCTION ENGINEERING 2017 STREET PRO	11,600.00	
07/27/2017	43869	ROWE PROFESSIONAL SERVICES CO	DAVAL RECONSTRUCTION	10,103.00	
07/27/2017	43870	ROWE PROFESSIONAL SERVICES CO	WINCHESTER WOODS STORM WTR MNGMNT	3,364.00	
07/27/2017	43871	SHANTY CREEK RESORTS	MI SEC AM WTR WORKS 9/11-9/15/17 SVRCEK	489.06	
07/27/2017	43872	SUSAN ARVOY	OSHA SEMINAR 7/19/17	22.00	
07/27/2017	43873	TACO BELL OF AMERICA	UB REFUND FOR 4311 ELMS RD	6,621.49	
07/27/2017	43874	TASEEENA BENTON	ELMS PARK DEP REFUND 7/14/17 #1	100.00	
07/27/2017	43875	TONI PIERCE	ELMS PARK DEP REFUND 7/15/17 #4	100.00	
07/27/2017	43876	TRANSNATION TITLE AGENCY	UB REFUND FOR 8481 CHESTERFIELD	84.81	

GEN TOTALS:

Total of 151 Checks:	1,184,855.46
Less 18 Void Checks:	580,041.97
Total of 133 Disbursements:	<u>604,813.49</u>

REAL ESTATE PURCHASE AGREEMENT

This Agreement is made this _____ day of _____, 2017, by and between **J.W. MORGAN CONSTRUCTION, LLC.**, a Michigan limited liability company, with principal offices at 7152 Seymour Road, Swartz Creek, Michigan 48473 (“Buyer”) and the **CITY OF SWARTZ CREEK**, a Michigan Municipal Corporation, with principal offices at 8083 Civic Drive, Swartz Creek, Michigan 48473 (“Seller”).

WHEREAS, Seller is the owner of certain property described herein and desires to sell that property to Buyer under the terms and conditions which follow.

NOW, THEREFORE, Seller and Buyer hereby agree as follows:

1. **Property Description.** Buyer agrees to buy from Seller the property legally described as UNIT 104 HERITAGE VILLAGE (06) FR 5836300007
2. **Sales Price.** Buyer shall pay the sum of Eleven Thousand Dollars (\$11,000.00) to Seller no later than September 30, 2017.
3. **Title Evidence.** The Seller agrees to quit claim the property to Buyer.
4. **Taxes and Assessments.** There are no unpaid real estate taxes or assessments on the property.
5. **Building Conditions and Restrictions.**
 - (a) all construction shall take place within the building envelope and consistent with the architectural style approved by the Heritage Village Condominium Association;
 - (b) buyer shall complete construction and obtain a final Certificate of Occupancy no later than September 30, 2018;
 - (c) buyer shall assume responsibility for all incomplete infrastructure within Phase One (inclusive of phase 1A & 1B) of the Project and take all action necessary to bring it to final development specifications no later than July 31, 2018; and
6. **Default.** If Buyer defaults, all right, title and interest in the property shall revert to Seller in addition to any other legal remedies that Seller may pursue.
7. **Heirs and Successors.** This contract binds Buyer, Seller, their personal representatives and heirs, and anyone succeeding to their interest in the property. Buyer shall not assign this contract without Seller’s prior written permission.

8. **Contingency.** The sale is contingent upon approval by resolution of the Swartz Creek City Council.

BUYER:

JEREMY MORGAN

By: _____

By: _____

Witness:

SELLER:

CITY OF SWARTZ CREEK, a Michigan
Municipal Corporation,

By: _____

Its Mayor

By: _____

Its City Clerk

Witness:

Approved as to form:

Michael J. Gildner, City Attorney

REAL ESTATE PURCHASE AGREEMENT

This Agreement is made this _____ day of _____, 2017, by and between **J.W. MORGAN CONSTRUCTION, LLC.**, a Michigan limited liability company, with principal offices at 7152 Seymour Road, Swartz Creek, Michigan 48473 (“Buyer”) and the **CITY OF SWARTZ CREEK**, a Michigan Municipal Corporation, with principal offices at 8083 Civic Drive, Swartz Creek, Michigan 48473 (“Seller”).

WHEREAS, Seller is the owner of certain property described herein and desires to sell that property to Buyer under the terms and conditions which follow.

NOW, THEREFORE, Seller and Buyer hereby agree as follows:

1. **Property Description.** Buyer agrees to buy from Seller the property legally described as UNIT 105 HERITAGE VILLAGE (06) FR 5836300007
2. **Sales Price.** Buyer shall pay the sum of Eleven Thousand Dollars (\$11,000.00) to Seller no later than September 30, 2017.
3. **Title Evidence.** The Seller agrees to quit claim the property to Buyer.
4. **Taxes and Assessments.** There are no unpaid real estate taxes or assessments on the property.
5. **Building Conditions and Restrictions.**
 - (a) all construction shall take place within the building envelope and consistent with the architectural style approved by the Heritage Village Condominium Association;
 - (b) buyer shall complete construction and obtain a final Certificate of Occupancy no later than September 30, 2018;
 - (c) buyer shall assume responsibility for all incomplete infrastructure within Phase One (inclusive of phase 1A & 1B) of the Project and take all action necessary to bring it to final development specifications no later than July 31, 2018; and
6. **Default.** If Buyer defaults, all right, title and interest in the property shall revert to Seller in addition to any other legal remedies that Seller may pursue.
7. **Heirs and Successors.** This contract binds Buyer, Seller, their personal representatives and heirs, and anyone succeeding to their interest in the property. Buyer shall not assign this contract without Seller’s prior written permission.

8. **Contingency.** The sale is contingent upon approval by resolution of the Swartz Creek City Council.

BUYER:

JEREMY MORGAN

By: _____

By: _____

Witness:

SELLER:

CITY OF SWARTZ CREEK, a Michigan
Municipal Corporation,

By: _____

Its Mayor

By: _____

Its City Clerk

Witness:

Approved as to form:

Michael J. Gildner, City Attorney

QUITCLAIM DEED

On _____, 2017, the City of Swartz Creek, a home rule city, whose address is 8083 Civic Drive, Swartz Creek, Michigan 48473 ("Grantor"), quitclaims to J.W. MORGAN CONSTRUCTION, LLC., whose address is 7152 Seymour Road, Swartz Creek, Michigan 48473, ("Grantee"), the real property commonly known as Unit 105 of Heritage Village, in the City of Swartz Creek, County of Genesee, Michigan, and described as:

UNIT 104 HERITAGE VILLAGE (06) FR 5836300007

("the Property"), Parcel No. 58-30-651-106

For a sum of Eleven Thousand Dollars (\$11,000.00),

subject to any easements and building and use restrictions of record and the lien of taxes not yet due and payable.

Grantor grants to Grantee the right to make all divisions of record under Section 108 of the Land Division Act, PA 228 of 1967.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

This transfer is exempt from real estate transfer taxes under MCL 207.526(a) and 207.505(a).

This transfer is being made to Grantee with the understanding and agreement that Grantee will use and develop the Property as specified in the Purchase Agreement executed by the parties and on file at City Offices and, in the event that the Property is not used and developed as such, all right, title and interest in the Property will revert to the City.

City of Swartz Creek

Dated: _____

By: _____

STATE OF MICHIGAN}
COUNTY OF GENESEE}

The foregoing instrument was acknowledged before me this ____ day of _____ 2017, by the City of Swartz Creek, by _____, Its _____.

Notary Public, Genesee County, Michigan
Acting in Genesee County, Michigan
My commission expires:

When Recorded Return to
and send subsequent tax bills to:

Prepared By:
Michael J. Gildner
Simen, Figura & Parker, P.L.C.
5206 Gateway Centre, Suite 200
Flint, Michigan 48507
(810) 235-9000

Tax Parcel No. _____ Recording Fee \$ _____ Revenue Stamps

QUITCLAIM DEED

On _____, 2017, the City of Swartz Creek, a home rule city, whose address is 8083 Civic Drive, Swartz Creek, Michigan 48473 ("Grantor"), quitclaims to J.W. MORGAN CONSTRUCTION, LLC., whose address is 7152 Seymour Road, Swartz Creek, Michigan 48473, ("Grantee"), the real property commonly known as Unit 105 of Heritage Village, in the City of Swartz Creek, County of Genesee, Michigan, and described as:

UNIT 105 HERITAGE VILLAGE (06) FR 5836300007

("the Property"), Parcel No. 58-30-651-107

For a sum of Eleven Thousand Dollars (\$11,000.00),

subject to any easements and building and use restrictions of record and the lien of taxes not yet due and payable.

Grantor grants to Grantee the right to make all divisions of record under Section 108 of the Land Division Act, PA 228 of 1967.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

This transfer is exempt from real estate transfer taxes under MCL 207.526(a) and 207.505(a).

This transfer is being made to Grantee with the understanding and agreement that Grantee will use and develop the Property as specified in the Purchase Agreement executed by the parties and on file at City Offices and, in the event that the Property is not used and developed as such, all right, title and interest in the Property will revert to the City.

City of Swartz Creek

Dated: _____

By: _____

STATE OF MICHIGAN}
COUNTY OF GENESEE}

The foregoing instrument was acknowledged before me this ____ day of _____ 2017, by the City of Swartz Creek, by _____, Its _____.

Notary Public, Genesee County, Michigan
Acting in Genesee County, Michigan
My commission expires:

When Recorded Return to
and send subsequent tax bills to:

Prepared By:
Michael J. Gildner
Simen, Figura & Parker, P.L.C.
5206 Gateway Centre, Suite 200
Flint, Michigan 48507
(810) 235-9000

Tax Parcel No. _____ Recording Fee \$ _____ Revenue Stamps



GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

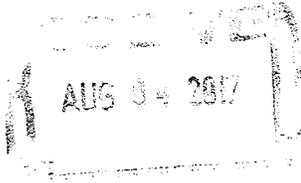
- DIVISION OF -

WATER & WASTE SERVICES

G-4610 BEECHER ROAD - FLINT, MICHIGAN 48532-2617

PHONE (810) 732-7870 - FAX (810) 732-9773

JEFFREY WRIGHT
COMMISSIONER



August 1, 2017

City of Swartz Creek
Attn: Mr. Tom Svrcek
8083 Civic Drive
Swartz Creek, MI 48473-1498

Dear Mr. Svrcek:

The Division of Water and Waste Services' staff recalculated your equivalent meter factor based on the new rate restructure. Your new monthly base rate is 35 and will remain at this rate through December 31, 2017.

If you have any questions or concerns in this matter, please do not hesitate to contact me at (810) 732-7870 ext. 4110.

Respectfully,

Mark Horgan, P.E.
Chief of Operations and Maintenance
Division of Water and Waste Services

CC: JFO
Finance
File
Billing