

**City of Swartz Creek  
AGENDA**

**Regular Council Meeting, Monday, October 24, 2016, 7:00 P.M.  
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**  
4A. Council Meeting of October 10, 2016 MOTION Pg. 17
5. **APPROVE AGENDA:**  
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**  
6A. City Manager's Report MOTION Pg. 2  
6B. Disc Golf Map (Business Item) Pg. 25  
6C. Fire Board Budget (Business Item) Pg. 29  
6D. MDOT Funding Alternates News Article Pg. 42  
6E. Fire Parade Permit (Business Item) Pg. 44  
6F. Minutes (Planning Commission) Pg. 49  
6G. Home Improvement Program Brochure (Business Item) Pg. 52  
6H. Consumers Energy Notice Pg. 54
7. **MEETING OPENED TO THE PUBLIC:**  
7A. General Public Comments
8. **COUNCIL BUSINESS:**  
8A. Richard Abrams Proclamation PRESENTATION  
8B. Fire Board Budget RESO Pg. 12  
8C. Fire Parade Permit RESO Pg. 13  
8D. Metro Police Authority of Genesee County PUBLIC HEARING  
8E. Interlocal Agreement Extension RESO Pg. 13  
8F. Medical Marijuana Ordinance Review RESO Pg. 14  
8G. CDBG Project Application RESO Pg. 15  
8H. Disc Golf Concept RESO Pg. 16
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

**Next Month Calendar**

Police Authority:	Wednesday, October 26, 2016, 10:00 a.m., Mundy Township Hall
Planning Commission:	Tuesday, November 1, 2016, 7:00 p.m., PDBMB
Park Board:	Wednesday, November 2, 2016, 6:00 p.m., PDBMB
Downtown Development Authority:	Thursday, November 10, 2016, 7:00 p.m., PDBMB
City Council:	Monday, November 14, 2016, 7:00 p.m., PDBMB
Fire Board:	Monday, November 21, 2016, 6:00 p.m., Public Safety Building
Police Authority:	Wednesday, November 23, 2016, 6:00 p.m., Mundy Township Hall
City Council:	Monday, November 28, 2016, 7:00 p.m., PDBMB

**City of Swartz Creek**  
**CITY MANAGER'S REPORT**  
**Regular Council Meeting of Monday, October 24, 2016 - 7:00 P.M.**

**TO:** *Honorable Mayor, Mayor Pro-Tem & Council Members*  
**FROM:** Adam Zettel, City Manager  
**DATE:** October 20, 2016

**ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

✓ **OUTSTANDING APPEALS** *(Update)*

Appeals that the city is preparing to do full appraisals on are the Topvalco (Kroger) property and O'Reilly Auto Parts. These are newer submissions that will take some time to resolve themselves.

I expect a future negotiation for the office building, for which we are awaiting some market data (Huizinga Properties). A complete listing of outstanding appeals is as follows (note that the S.C. Mini Storage is also settled).

Year	Parcel #	docket	Owner	Petitioner's	Assessed	Taxable	Assessed	Taxable	Status
2015	58-02-200-029	15-002787	S.C. Mini Storage	Steve Johnson	765,300	765,300	550,000	550,000	stip pending
2016	58-02-200-029	15-002787	S.C. Mini Storage	Steve Johnson	861,000	859,495	550,000	550,000	
2016	58-31-626-002	16-001553	Huizinga Properties	Mark Pendery	131,800	131,800	85,000	85,000	answered 6/21/16
2016	58-36-576-012	16-002714	Topvalco/Kroger	H. Adam Cohen	2,239,700	2,044,916	1,100,000	1,100,000	answered 8/2/16
2016	58-31-551-006	16-003390	O'Reilly Auto Parts	Thomas Randle	523,900	453,942	150,000	150,000	answered

✓ **STREETS** *(See Individual Category)*

✓ **MORRISH AND BRISTOL SIGNAL** *(No Change of Status)*

We finally received a fully executed copy of the cost sharing agreement for this signal. As previously indicated, we await action by Consumers Energy prior to the light installation by Genesee County Road Commission staff.

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP)** *(Update)*

The three year plan for street funding has been drafted by the county, and the city has committed to a 20% match for those streets that were awarded funding. Based upon discussion at the last meeting, I submitted a letter to the Genesee County Metropolitan Planning Commission indicating that we could not make good use of the federal funds for Worchester and directing them to reallocate such funds. If anyone is having second thoughts, please let me know.

The original report follows:

We have a problem with the use of federal funds with Worchester Drive. Unless the city leaves this section out of the 2017 scope, we will be forced to delay the start date until May (due to MDOT bid letting and award procedures), and we will be required to pay prevailing wage on the entire street, thereby adding significant

costs. The engineer recommends we decline the usage of federal funds for this segment. We can do so without impacting the budget because these funds were not included in our estimates as revenues. ***Again, the city could choose to leave this segment out in 2017 and wait until 2019 as an option to receive the funds.***

Listed below are the portions selected for federal funding, which include:

<u>Road</u>	<u>Point of Beginning</u>	<u>Point of End</u>	<u>Length (Miles)</u>	<u>Lanes</u>	<u>Lane Feet</u>	<u>Width (Feet)</u>	<u>ADT</u>	<u>Total Cost</u>	<u>Federal Match</u>	<u>Local Match</u>
Worcester	Cappy	Winston	0.1	2	1056	28	691	\$172,474	\$137,979	\$34,495
Fairchild	Cappy	Miller	0.28	2	2956.8	44	2456	\$305,104	\$247,234	\$61,021

**Cost**  
**Totals:** \$477,578    \$385,213    **\$95,516**

✓ **STREET PROJECT UPDATES (Update)**

This is a standing section of the report on the status of streets as it relates to our dedicated levy, 20 year plan, ongoing projects, state funding, and committee work.

There is one more update regarding the financing for streets. While we still have no official word from the state, the USDA offers a loan that we may qualify for that does NOT require any sort of prevailing wage. The state rate is 2.75% currently with minimal underwriting cost. This appears to be the preferred option for now.

The previous report follows:

Winston and Ingalls are now going to bid in 2017. Again, the project scope is LIKELY to exceed our 2017 budget, making cuts subsequent to bids necessary. Concerning project add-ons, there are no plans to design or bid traffic circles. However, the medians at intersections are likely. In related news, we have hit a snag with lighting. Consumers indicates that the cost to replace about a dozen fixtures is \$120,000 - \$150,000. They have not provided details, drawings, or unit costs. They are also very difficult to deal with concerning other options (alternate locations, private conduit installation, alternate light poles, etc.).

We are very disappointed with Consumers Energy in general. As the council can relate, they are very slow and unresponsive. Prior examples include the delay for lighting a Fairchild and Miller, the extended wait for lighting repairs near Meijer and on Paul Fortino, and the ongoing wait for action required for the Bristol/Morrish traffic signal. Now, we are losing time as it relates to the potential lighting upgrade for Winchester Village. I suspect we may need to settle for overhead lights, such as those by Meijer, which is a big departure from what the street committee was hoping for.

Another big take-away from this experience is that Consumers infrastructure in the Village is old. It is unsightly, less reliable, and difficult to access. We are starting to hear rumors that they may need to revisit these overhead lines and poles, but they are reluctant to do so because of access issues. I suspect this may become a topic of conversation in the future.

In other news, I still have not gotten a definitive answer from the state regarding the loan requirement to pay prevailing wages. As noted previously, the State is not certain if the city shall need to pay prevailing wages to make use of these loan funds. To do so would significantly increase our costs (\$216,000 for construction & \$8,000 for a special audit).

As an alternate, I have contacted a well-respected municipal bonding firm in metro Detroit. They indicate that traditional bonding would take 90 days, cost about \$50,000 to underwrite, and result in a ~3% interest rate. Mrs. Korth has crunched the numbers to compare this type of bond with our state loan (with higher wage costs) to see how they perform side-by-side. A copy of her findings is included in the packet. If we don't hear from the state by the end of October, I recommend we move forward with bonding. Please sound off on the matter if you have thoughts or comments.

✓ **WATER – SEWER ISSUES PENDING** (*See Individual Category*)

✓ **SEWER REHABILITATION PROGRAM** (*Business Item*)

Sewer work is approved for the east side of Seymour (Greenleaf) and parts of Chesterfield. The highest priority is given to the part of Chesterfield that is in the road right-of-way because of the road work that is expected for 2017.

I will keep the city council informed of the progress.

✓ **KWA** (*No Change of Status*)

The authority estimates full operations by summer of 2017, so we may only be a couple quarters away from seeing a more sustainable rate structure.

For the most part, the politics and operations of the authority appear stable and professional. However, there is still a lingering shadow related to the Flint Water Crisis that involves an ongoing state investigation. Hopefully, there are no future state interventions that alter operations, costs, or political organization of the authority.

✓ **WATER LOSS** (*Update*)

While working on the road surfaces in Winchester Woods, crews discovered a sizable leak. Mr. Svrcek believes this may be a sizable contributor to our problem. He indicates that it is difficult to discern the flow or duration of the leak, but the flow, once uncovered, reflected the losses of a main break. This is certainly not good, but we are glad we finally found it. The prior report follows:

The water loss is still maintaining a level near 20%. Our auditors indicate that other communities have experienced this problem in Genesee County. One example, Clio, finally fixed the problem when the county agreed to decrease pressure. We are now pursuing this option. As noted elsewhere, there are larger issues with ensuring pressure and flow to the areas west of town, which stress the system. We are working with the county to supply additional feeds for this reason. This may also allow for lower pressure.

We may also explore billing options in which the county bills the city based upon our retail sales, plus an acceptable water loss percentage (10-12%). According to the county's audit, it appears they are selling more water than they are buying from Detroit, which seems odd (impossible). As such, this option may be preferred as it seems pressure and other factors may be compromising their master meter readings, causing more sales than use.

✓ **SHARED SERVICES, POLICE DEPARTMENTS** (*Business Item*)

The police authority met on October 20<sup>th</sup>. In short, the process has been found to be very close to completion, with much progress, but it is ultimately not finalized for municipal review. The authority voted unanimously to request additional time to finalize some operational attributes.

The financial professionals presented a draft budget and the meeting took the form of a budget work shop. Discussion ensued concerning wages, operations, the potential for a new building expense, post-employment benefit costs, and municipal Police Protection Units (PPU's). While many features are known, there are still some costs that the authority desired to see a more detail actuarial on and some items that were found to be very dynamic, such as the level of service that each community could purchase.

With that said, there is not a formal budget or operational level of service that the city council shall be reviewing at our meeting. I have asked representatives of the police department to attend our meeting anyways to give the city council an update on happenings. This will serve as an informational meeting to the council and public that attend. Public comment should still be received, though if the interlocal agreement is extended, another hearing would obviously follow.

I have included a resolution to extend the interlocal agreement timeline as recommended by the authority. This will enable further collaboration through June 30, 2017, but the expectation is that a decision will be made sooner. I strongly recommend the council enable this extension. Doing so will allow for more thorough review and consideration of the costs and benefits of the authority. Not doing so, would end a process that is 90% complete and, at worst, has potential. The authority attorney may draft a separate resolution from what I have prior to the meeting. If this occurs, I will get it to the council as soon as I can.

✓ **POLICE AUTHORITY FACILITY PLAN CONCEPT** (*Business Item*)

I have been given no additional details concerning the facility on Hill Road. Conversations with authority staff indicate that they don't have a tentative lease but are budgeting for a half year of operations and maintenance in this facility. To do so will require tenant improvements (technology, furnishings, locker room facilities, and other upgrades that the authority or partnering municipalities would need to fund at a later date). Shared equity does not appear to be a pressing matter at this point.

The prior report follows:

As the plan for a merged police authority is developed, one of the key components of that operational plan and budget is the general facility plan. The status quo of shared services is to use the police building on Grand Blanc Road as the headquarters and the

building located at 8100 Civic Drive in the city as a substation or satellite office. However, Mundy Township has been considering various building construction and purchase scenarios for a few years and has purchased a 14,000 square foot building off of Hill Road by the Meijer store.

At this point in time, the Authority is considering an operations and maintenance lease for this new building in lieu of using the facility on Grand Blanc Road. However, the building will require about \$600,000 in upgrades, additions, and renovations to make it suitable for use by the authority as a permanent headquarters. Though Mundy was comfortable making the property purchase without assurances due to the perceived equity position of the sale, they are understandably reluctant to make this additional investment without an understanding of where the authority will be located and how some of the personal property costs might be expenses.

As such, some input from the city council is requested. I apologize for the short notice. As the council knows, I was not a fan of a building change early in the process. However, the costs, location, and benefits of this particular facility offer many selling points. What the township is seeking information on is whether the city would entertain taking an equity position in the building and/or tenant improvements. Doing so would better secure the investment and insulate the authority from paying the improvement costs out of their budget. Not doing so would make the investment too risky for Mundy or could result in expenses being passed to the authority (and the city indirectly, who would then not have an equity share).

At this point, I do not have details. However, I will do my best to describe the concept at the meeting with the intent of getting some feeling from the council on how we might proceed.

✓ **SPRINGBROOK EAST & HERITAGE VACANT LOTS** *(No Change of Status)*

The lighting has been approved, funded, and submitted to Consumers Energy. They are taking forever to get this done. The developer has also placed funds into escrow to fund the remaining items on the punch list, including curb backfill on Russell and sidewalk work.

All lots in Springbrook East have sold. The city is now clear of this project as a land owner interest.

The city still owns four lots in Heritage Village. We have no plan for these at this time. Perhaps an auction of these lots is in order. In this case, I am not sure if there was an intention to share additional revenues with the association or not. The city sold one lot in 2014 “at cost.” Purchase agreements with other buyers fell through.

✓ **WINCHESTER WOODS LOTS** *(Update)*

We have been making the streets passable by adding more asphalt millings to the base and removing encroaching vegetation. We are also ordering some street signs and “No Dumping” signs.

The street committee considered this neighborhood at their meeting on August 30th. They believe the city should reach out to all property owners with vacant lots.

However, it is thought that a cost estimate for the required improvements (sanitary and storm water) should be prepared beforehand. City engineer, Lou Fleury, is looking into the work previously done to see if the storm water plan is detailed enough to price out. At this point, he feels another \$6,000 - \$8,000 is needed to revisit the plans for the current scope and needs.

Gaines Township tentatively agreed to work with us on finding solutions, as had the church on Hill Road that may be involved with the location of utilities. I await more formal commitments before discussing the specifics of engineering.

✓ **NEWSLETTER** (*Update*)

This has been sent to print. You should have a copy by now. Let me know what you think.

✓ **CAPPY LANE LIFT STATION** (*No Change of Status*)

Concrete pads have been poured, the new force main has been tied-in, and Consumers has installed the service to the site. The project has fallen behind a bit and is not expected to be complete until early November. This is still acceptable.

Mr. Svrcek is working to use the generator from this site as replacement for the aging generator at the public safety building. He is confident this can occur at a reasonable price.

✓ **SUNOCO** (*Business Item*)

The agreement to allow Exxon Mobile to trespass for a brief period of time (1-3 days) for site boring has been executed by all parties! As of writing, they are conducting borings onsite and should be complete prior to our meeting. They will then deliver their findings to us. Concurrently, they are seeking an additional legal instrument to access the site for soil removal and restoration. Our environmental counsel is working with them to negotiate the terms of access, extent of cleanup, and costs payable to the city for restoration.

Given all of the recent activity, it certainly appears they are working in good faith with us. We should have a clean site with some restoration monies available to repair the site sometime in 2017.

✓ **ELMS PARK RENOVATIONS** (*No Change of Status*)

The restrooms are complete, and the books are closed on this component of the project. The remainder of the grant funded improvements will be bid during the winter months when the contractor interest and pricing will be in our favor. While any delay is frowned upon, this will enable the improvements to coincide with the Dog Park and Tot Lot projects. There should not be any adverse impacts on our grant status.

The dog park has been approved. The scouts indicated that this should be installed early in 2017. The park board will be addressing operating rules/guidelines for this facility this summer. In the meantime, we await progress by the scouts.

✓ **CLOCK DONATION** (*No Change of Status*)

The clock installation is ongoing!

✓ **FIRE SERVICES BUDGET** *(Update)*

The fire board approved their budget at their regular meeting on October 17<sup>th</sup>. The budget includes a large increase this year, 7.4%. However, since the budget is nominally small, provisions for new equipment such as phones and a copier account for most of this. The expenses make sense to myself and the Clayton Township Supervisor, and we have confidence in the budgeting and spending mechanisms of the fire board. Note that we have been getting hefty refunds the past few years due to realized efficiencies in their operations.

Chief Cole will likely attend our meeting to answer any questions. I recommend approval as approved by the fire board.

✓ **WATER TOWER PAINTING** *(No Change of Status)*

Bids will be released soon. We expect the tower to be painted beginning in April. The process is expected to take about three weeks and will restore the tower to its previous condition.

✓ **TRAIL PLANNING CONCEPTS** *(No Change of Status)*

We await OHM to begin investigating trail options. I suspect they will look for park board, planning commission, and general input at some point. I will keep the council informed.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(Update)*

✓ **MINUTES** *(Update)*

Minutes for the planning commission are included. Enjoy!

✓ **CONSUMERS ENERGY NOTICE** *(Update)*

We have another one.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

✓ **PLANNING COMMISSION** *(No Change of Status)*

The commission held their regular meeting on October 4<sup>th</sup>. The only item of business was the Consumers Energy gas regulation equipment proposal for Bristol and Miller Roads, near El Potrero. This is discussed above.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(No Change of Status)*

The DDA met on August 11<sup>th</sup>. The board approved one façade improvement grant in the amount of \$2,500 to the Swartz Creek Art Gallery. The group also discussed the Sunoco station, the details of which are described above.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

The zoning board of appeals held their annual meeting on May 18<sup>th</sup>, 2016. The board held this meeting for training purposes only. No other meetings are scheduled.

✓ **PARKS AND RECREATION COMMISSION** *(No Change of Status)*

The park board met on October 5<sup>th</sup>. The board continued discussion of disc golf at Winshall. Concerning this topic, the board appears in favor of endorsing a 9 basket course in Winshall Park, pending fundraising. Recent maintenance projects were also discussed. The board plans to meet on November 2<sup>nd</sup> to go over holiday decorating.

The Recreation Passport Grant work for phase II is pending, as is the dog park. Fundraising for the tot lot continues successfully, with a pumpkin sale generating over \$600 at its event on September 30<sup>th</sup> and October 1<sup>st</sup>.

✓ **BOARD OF REVIEW** (*No Change of Status*)

The Board of Review met on July 19<sup>th</sup>. Mr. Richard Ballreich was selected as the Chair of the Board. Four parcels were addressed at the meeting, including principle residency exemptions, capping of taxable value, and a disabled veteran exemption. The next meeting is scheduled for December 13, 2016.

## **NEW BUSINESS / PROJECTED ISSUES & PROJECTS**

✓ **COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION** (*Business Item*)

The city held the required public hearing on October 10<sup>th</sup> concerning the use of federal CDBG funds for the current a three year funding cycle. These funds support improvements and/or services in low to moderate income neighborhoods that qualify. Historically, the city allocates 15% of the allocated total to the senior center and then uses the rest to fund street lighting activities. Prior awards have been used to do the streetscape for the Elms Park frontage, the lighting on Fortino Drive, and additional Miller Road lighting.

With 15% already allocated to the senior center, the city must now allocate \$28,819 that must be spent by the spring of 2018 on such improvements or other qualifying activities. Since the city does not have any qualifying low/moderate income neighborhoods and a survey seems unlikely to alter this reality, the county recommends we consider the Home Improvement Program. This program offers assistance to homeowners with necessary repairs. The intention would be to use all such funds in the city for qualifying repairs. Given our circumstances and the single comment received from the public on the 10<sup>th</sup>, I recommend we go ahead to make the allocation to the Home Improvement Program. A brochure with more details is attached.

A resolution is attached, and the full application was available in the last two city council packets.

The previous report follows:

The city is in line to plan for and spend its three year allotment of Federal Community Development Block Grant funds. An application to do so is required by November 18<sup>th</sup>. In years past, we could spend these funds on minor improvements in areas that qualified as low to moderate income. Such projects included the streetscapes in downtown, the alley parking lot in downtown, and the lighting in front of Elms Park.

Unfortunately, we no longer have such areas according to the census. We have the option to qualify such areas, but this is highly unlikely because a signed survey with 90% or greater response rate would need to demonstrate greater than 50% low to moderate income for a certain geography.

As such, we are limited to spending funds on removing barriers to accessibility in public buildings or sidewalk curb-cuts for physical investment (there are very few areas to do this). Another option is to allocate funds to home improvements in the city (e.g. if a homeowner is cited for a bad roof and can't afford to replace it, these funds could be allocated by the county on our behalf to assist). This may be our most viable and impactful option.

✓ **DISC GOLF CONCEPT** (*Business Item*)

Some area residents and disc golf enthusiasts have approached the park board concerning the construction of disc golf baskets at Winshall Park. Disc golf basically consists of a small pad (concrete or stone) that functions like a golf tee box and a steel basket that functions like a golf green/hole. Participants throw Frisbee style discs from the pad to the basket for games of 9 or 18 holes.

Winshall has been renovated to a large extent this summer, including new paint, concrete, tree/brush removal, and equipment repairs. To top this off, the disc golf concept was introduced and very well accepted. At this point, it appears a course could be installed in Winshall Park that does not interfere with other activities. The cost to do so would be about \$3,000.

At their meeting on October 5<sup>th</sup>, the park board recommended this feature as an addition, subject to funding by other parties. I have included a map with description and a resolution to enable installation of a disc golf course as illustrated, subject to the costs being covered by others.

✓ **MEDICAL MARIHUANA ORDINANCE REVIEW** (*Business Item*)

At the last meeting, there was a desire expressed to review, perhaps even eliminate, the local zoning provisions related to medical marijuana (marihuana). I indicated that, barring any objection, I would prepare resolution language to eliminate these provisions. Upon reflection, I recalled that these provisions, being in the Zoning Appendix A of the City Ordinances, require amendment through the Zoning Enabling Act. This means that the planning commission must review these provisions and hold a public hearing on the matter prior to making a recommendation to the city council for action.

As such, I have prepared a resolution that will start this process. I expect the public hearing to be December 6<sup>th</sup>, with follow up by the city council on December 12<sup>th</sup>.

✓ **CHRISTMAS FIRE PARADE** (*Business Item*)

Included with tonight's program is a request from the Swartz Creek Area Fire Fighters Association to conduct the annual Santa Clause Parade. This year's event has been scheduled for Saturday December 10, 2016 at 6:00 PM. The parade will follow a similar route as in years past with one exception. The starting point will be the Middle School instead of the Performing Arts Center. The route then follows

Miller east to Paul Fortino and into the Fire Hall. A gathering follows at the fire hall at 8100 Civic Drive. This route will allow traffic diverted into Winchester Village at Winston to circumvent the parade at Fairchild and Ingalls to continue east.

### **Council Questions, Inquiries, Requests, Comments, and Notes**

*Mayor Pro-Tem Abrams:* Unfortunately, October 24<sup>th</sup> is the last regular meeting for Mayor Pro-Tem Abrams. With over 32 years of service with the city, he will be finally able to enjoy retirement. We still hope to see him around town and at the city meetings! For those that can make it, there will be a social gathering with desert and beverages at 6:30 p.m. on Monday.

*Professional Services:* At a prior meeting, a member of the public inquired about the selection of professional services and why these are not bid out more frequently, specifically in reference to the assessing contractor. In response, I offer that these services are selected with less reliance on price, which the market generally keeps competitive as measured by hourly rates, and more based upon the competence of the consultant and the established relationship. To this end, the city's attorney, assessor, and auditor (among others) are subject to affirmation or direct selection of the city council. I stand by the practice of maintaining ongoing relationships with such services providers, subject to ongoing performance and cost control. I see such services aiding the city in a way similar to that of a physician aiding a family, in which the history, knowledge of, and relationship with the client are paramount.

*Temporary Signs:* We have been dealing with a lot of temporary signs this fall, and we have received a number of complaints. Temporary signs can be commercial (e.g. pizza sale) or non-commercial (e.g. support SC Football or Vote for Pat). Some complaints are politically motivated and some are more concerned with clear vision and clutter. As noted in the SC View, laws have changed regarding this form of highly protected, non-commercial speech, and the old system of limiting speech based upon the Election Day no longer works. Our ordinance has adjusted for this and enables a high degree of non-commercial speech (45 out of 90 days). Anyway, we typically don't perform a high degree of enforcement on this type of speech since it is so protected and generally not harming the health, safety, and welfare of the community. However, with complaints building (regardless of the motivation) we have cleared the right-of-ways on more than one occasion and stored the signs in a public place. Some groups and individuals have taken offense to this, believing they should have their signs set aside or courtesy calls made for various reasons related to their affiliation with the city or staff. I have informed such individuals and groups that we will not differentiate between groups or candidates in this enforcement, resulting in comments that this stance could harm certain affiliations with the city. I stand by this impartial approach and form of enforcement, but I want the council to be aware that the provision of and regulation of non-commercial speech is extremely controversial. We are doing our best to enforce the provisions routinely with impartiality.

**City of Swartz Creek  
RESOLUTIONS  
Regular Council Meeting, Monday, October 24, 2016, 7:00 P.M.**

**Resolution No. 161024-4A                    MINUTES – OCTOBER 10, 2016**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, October 10, 2016, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 161024-5A                    AGENDA APPROVAL**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of October 24, 2016, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 161024-6A                    CITY MANAGER’S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council accept the City Manager’s Report of October 24, 2016, including reports and communications, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 161024-8B                    ADOPT FISCAL YEAR 2017 FIRE BUDGET**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the agreement for fire service between Clayton Township and Swartz Creek City indicates a specific process for budgetary review and approval by the municipalities; and,

**WHEREAS**, the staff of Clayton Township and the Swartz Creek City have found the proposed budget to be acceptable by both parties; and,

**WHEREAS**, the Swartz Creek Fire Board, subsequent to a budget workshop on October 17, 2016 further recommended approval of the budget.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Swartz Creek approve the Fiscal Year 2017 Swartz Creek Area Fire Board Budget, a copy of which is attached hereto, gross maximum total not to exceed \$290,019, and further, appropriate an amount not to exceed \$145,010 from the City General Fund, to be paid commiserate of the agreement between the City of Swartz Creek and the Township of Clayton, payment being the City's obligation of one-half of the proposed total budget of \$290,019.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 161024-8C**

**STREET USAGE PERMIT, ANNUAL FIRE DEPARTMENT CHRISTMAS PARADE**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek issues street closure permits for the purposes of holding public events from time-to-time; and,

**WHEREAS**, the Swartz Creek Area Firefighters Association has submitted application for such a street closure for the purposes of hosting an annual Christmas parade in downtown Swartz Creek; and,

**WHEREAS**, the Chief of Police finds the application satisfactory and the City Council finds the time, place, and manner of the parade to be conducive to the health, safety, and welfare of the community.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Swartz Creek accept the Chief of Police's recommendation and approve the Swartz Creek Area Fire Fighters Association's Street Usage Application to hold an annual Christmas Parade on Saturday, December 10, 2016 from 6:00 PM to 7:00 PM, route, stipulations and conditions as set forth in the application packet, a copy of which is attached hereto, under the direction and control of the office of the Chief of Police.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 161024-8E**

**INTERLOCAL AGREEMENT EFFECTIVE DATE EXTENSION**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek entered into agreement with Mundy Charter Township on October 12, 2015 pursuant to the Michigan Urban Cooperation Act of 1967 to conditionally form the Regional Police Authority of Genesee County; and

**WHEREAS**, the Agreement defined an Agreement Date and an Effective Date, with the Effective Date being 210 days after the Agreement Date, which was July 6, 2016; and

**WHEREAS**, per Section 1.02.6 of the Agreement the City Council and Township Board are to meet and “determine if it is in the best interest of the Township and City to continue to pursue establishing a Police Authority” if a resolution affirming participation in the Police Authority has not been passed before July 6, 2016; and

**WHEREAS**, the city council and township board agreed to extend the agreement through October 31, 2016; and

**WHEREAS**, the Police Authority Board, at their regular meeting on October 20, 2016, requested an extension of the Effective date, per the Agreement, to June 30, 2017 in order to refine plans for the operation of the Authority; and

**WHEREAS**, the Swartz Creek City Council finds that it is in the best interest of the City to pursue establishing a Police Authority and desires completion of Authority plans for review and deliberation by the council and public prior to any vote affirming or denying final creation of the Authority..

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby recognizes an extension of the Effective Date to June 30, 2017, with the understanding that this extension is granted by and subject to other terms and conditions of the Agreement, specifically Section 1.02.6.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 161024-8F                      MEDICAL MARIJUANA ZONING AMENDMENT**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek adopted a series of zoning ordinances to regulate certain medical marijuana (marihuana) related land uses subsequent to the 2008 medical marijuana referendum and resulting State of Michigan Public Acts, and;

**WHEREAS**, the State of Michigan has further enabled certain uses and activities related to medical marijuana with the passage of Public Acts 281-283 of 2016, such uses now including growers, processors, secure transporters, provisioning centers, and safety compliance facilities, and;

**WHEREAS**, these public acts further enable local control to regulate and/or exclude such uses based upon local zoning control, and;

**WHEREAS**, the Swartz Creek City Council desires to revisit local zoning regulations under the new state statutes and their impact upon the community.

**NOW, BE IT RESOLVED** that the City of Swartz Creek City Council hereby directs the planning commission to proceed with review of the local zoning code as it relates to the state statutes and local provisions for medical marijuana land use.

**BE IT FURTHER RESOLVED** that the city manager is directed to create and distribute required notices as required by statute and seek a recommendation from the planning commission on any and all recommended zoning revisions.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 161024-8G      CDBG ALLOCATION**

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek City Council receives an allocation of Community Development Block Grant Funds from Genesee County on a three year cycle; and

**WHEREAS**, such funds must be used in eligible low to moderate areas of the city for approved and eligible purposes or be a qualifying service such as senior services or the county-administered HOME Program; and,

**WHEREAS**, the City has allocated the maximum of 15% to the Swartz Creek Area Senior Center and no longer has any qualifying geographies for qualifying physical improvements; and,

**WHEREAS**, the Swartz Creek City Council held a public hearing on October 10, 2016 to hear public comment related to the use of such funds.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Swartz Creek City Council hereby allocates the city’s allocation, estimated to be \$28,819, to the HOME Program as administered by the staff of the Genesee County Metropolitan Planning Commission and further directs the City Manager to complete and submit the CDBG application in accordance with this allocation.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

Motion by Councilmember: \_\_\_\_\_

**WHEREAS**, the City of Swartz Creek owns, operates, and maintains a system of parks in the community; and

**WHEREAS**, the City Council, with the input and guidance of the Parks and Recreation Advisory Board, makes improvements and provides for new capital investment from time to time; and

**WHEREAS**, such investment is guided by various sources, including the five year park plan, unsolicited donations, and recommendations of the park board; and

**WHEREAS**, the Board has the ability to conduct fundraising, independent of the City Council; and

**WHEREAS**, the park board finds the timing is right to provide for new recreational amenities for Winshall Park; and

**WHEREAS**, the park board has been working with staff, residents, and disc golf enthusiasts to identify appropriate equipment and a suitable location for such amenities; and

**WHEREAS**, the City Council finds the recommended investment of a nine basket disc golf course as illustrated in the October 24, 2016 city council packet to serve a public purpose and conform to the goals and objectives of the city’s park plan.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Swartz Creek City Council hereby directs staff to accept donations from the general public for the purpose of supporting the “Winshall Park Disc Golf Course” equipment purchase & installation as outlined in the city council packet of October 24, 2016 and directs the finance director to deposit such funds in a dedicated account for said purpose.

**BE IT FURTHER RESOLVED**, the City of Swartz Creek City Council hereby directs staff to report the progress of fundraising in future City Manager Reports and to bring before the city council a resolution to affirm final procurement and positioning of the equipment prior to expending any such funds.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE 10/10/2016**

The meeting was called to order at 7:01 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Abrams, Florence, Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: Gilbert.

Staff Present: City Manager Adam Zettel, City Clerk Connie Eskew, Director of Public Services Tom Svrcek.

Others Present: Tommy Butler, Steve Shumaker, Sharon Shumaker, Bob Plumb, Dennis Cramer, Lania Rocha, Jim Barclay, Boots Abrams, Sheila Prater, Kevin Fielder, Fay Porath, Lou Fleury.

**EXCUSE COUNCILMEMBER GILBERT**

**Resolution No. 161010-01**

**(Carried)**

Motion by Councilmember Porath  
Second by Councilmember Hicks

**I Move** the Swartz Creek City council excuse Councilmember Gilbert.

YES: Florence, Hicks, Krueger, Pinkston, Porath, Abrams.  
NO: None. Motion Declared Carried.

**APPROVAL OF MINUTES**

**Resolution No. 161010-02**

**(Carried)**

Motion by Councilmember Porath  
Second by Councilmember Hicks

**I Move** the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held Monday October 10, 2016 to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Abrams, Florence.  
NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

**Resolution No. 161010-03**

**(Carried)**

Motion by Mayor Pro Tem Abrams  
Second by Councilmember Pinkston

**I Move** the Swartz Creek City Council approve the Agenda as presented for the Regular Council Meeting of October 10, 2016, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Abrams, Florence.  
NO: None. Motion Declared Carried.

**City Manager's Report**

**Resolution No. 161010-04**

**(Carried)**

Motion by Councilmember Florence  
Second by Mayor Pro Tem Abrams

**I Move** the Swartz Creek City Council accept the City Manager's Report of October 10, 2016, including reports and communications to be circulated and placed on file.

Discussion took place.

YES: Krueger, Pinkston, Porath, Abrams, Florence, Hicks.  
NO: None. Motion Declared Carried.

**MEETING OPENED TO THE PUBLIC:**

None.

**E-TICKET PROGRAM APPROVAL**

**Resolution No. 161010-05**

**(Carried)**

Motion by Councilmember Hicks  
Second by Councilmember Florence

**WHEREAS**, the City of Swartz Creek Police Department staff find that upgrading the ticket issuing system to an electronic format would make citations faster and safer; and

**WHEREAS**, the Director of Court Operations in Genesee County recommends the City convert to the LexisNexis E-ticket system which the other local units in the county use; and

**WHEREAS**, the City Manager concurs that this service is specialized and is not of the nature of a public work or physical improvement; and

**WHEREAS**, City Ordinance Section 2-402(a)2 enables the city council to approve unbid expenses of \$5,000 or more under certain circumstances.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek City Council hereby approves the Law enforcement Agency Agreement and accompanying quote, in the amount of \$6,076.40, that would provide for E-ticket services and printers in four city patrol vehicles, and further directs the City Manager to execute the Agreement and Quote.

Discussion Ensued.

YES: Pinkston, Porath, Abrams, Florence, Hicks, Krueger.

NO: None. Motion Declared Carried.

## **ROAD STRIPING COOPERATIVE BID ACCEPTANCE**

**Resolution No. 161010-06**

**(Carried)**

Motion by Councilmember Pinkston  
Second by Mayor Pro Tem Abrams

**WHEREAS**, the city finds it necessary to properly and adequately mark its streets with paint for lane delineation and related purposes; and

**WHEREAS**, this process requires approximately 107,555 lineal feet of various pavement markings to be applied to the city streets to complete this process; and

**WHEREAS**, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-406 provides for and encourages cooperative government purchasing practices; and

**WHEREAS**, the Genesee County Road Commission accepts and awards bids for the purchase of pavement markings to public rights of way; and

**WHEREAS**, bids received on September 2, 2015 indicate that M&M Pavement Marking, Inc is the successful low bidder; and

**WHEREAS**, the unit costs bid to the GCRC for 2015-2016 have been made available to the City and the city council finds that the lineal foot costs listed cannot be matched if attempts were made to bid on the open market or through private sources.

**NOW, THEREFORE, I MOVE** the City of Swartz Creek City Council accept the Genesee County Road Commission's cooperative purchasing extension for the purchase of pavement marking services from M&M Pavement Marking, Inc., said contract to be based upon the unit costs listed therein, expenses to be distributed to the Local and Major Street funds proportionate to use at the direction of the City's Finance Director.

Discussion Ensued.

YES: Porath, Abrams, Florence, Hicks, Krueger, Pinkston.  
NO: None. Motion Declared Carried.

## **Public Hearing- Community Development Block Grant**

Open 7:27 p.m.

Adam Zettel, City Manager requested input from public on how the city can spend the \$28,819.00 for the three year cycle of the federal community block grant fund. In the past funds have been spent on streetscape projects. This point and time the last census says we have no low to moderate income areas in the city, because of this we can no longer spend the funds for physical improvements, except to remove accessibility barriers in public buildings. Options available turn money back over to county or invest in the home program, which the program county oversees. We would like to hear about opinions on prior projects and new projects to consider.

Mayor Krueger commented on the year the census was done, which was 2010.

Dennis Cramer resides at 5299 Worchester Drive, supports the ability for a household to apply for this home program. He is interested in applying due to flooding issues they have had in their basement.

Close 7:31 p.m.

## **STREET REPORT**

## **DISCUSSION**

Adam Zettel, City Manager updated the council on such things as funding options, addition of Winston Drive and Ingalls to reconstruction list. The decorative lighting will probably not happen due to the cost proposed from Consumers. Over band crack sealing is starting and he supposes the traffic circle is a no so far from input. The traffic light at Morrish/Bristol has had an agreement signed and is awaiting Consumers approval/review. He also recommended that Worchester Drive between Winston and Cappy be funded using local dollars.

Mr. Fleury, Representative Rowe, fieldwork is on track and the goal is to have design and permitting through end of November and by mid-December getting everything out to bid.

## **SEWER LINING PROJECTS**

**Resolution No. 161010-07**

**(Carried)**

Motion by Councilmember Porath  
Second by Mayor Pro Tem Abrams

**WHEREAS**, the city selected Liqui-Force Services Inc., to perform certain sewer inspections and repairs in 2008 based upon a competitive request-for-proposal process that included fixed unit costs for services; and

**WHEREAS**, based upon the quality and reliability of work performed, Liqui-Force has remained the city's contractor for these services past the original 2012 contract; and

**WHEREAS**, Liqui-Force has again agreed to extend their unit costs through June of 2017 for the purpose of completing work on the sanitary sewer system; and

**WHEREAS**, the city council agreed to extend said units prices at their regular meeting on January 26, 2015; and

**WHEREAS**, additional sewer rehabilitation work has been identified by staff and the city engineer based upon 2015-2016 inspections and consultation with the 20 year sewer plan,

**NOW, THEREFORE, BE IT RESOLVED** the City of Swartz Creek hereby approves the proposal and associated unit costs, in part, to perform rehabilitation on the sanitary sewer system as outlined for Chesterfield MH 192-188 and MH 196, as well as Seymour and Greenleaf, on the updated proposal dated September 27, 2016, in the amount of \$123,825, plus a 20% contingency, funds to be appropriated to the Sewer 591 fund.

YES: Abrams, Florence, Hicks, Krueger, Pinkston, Porath.  
NO: None. Motion Declared Carried.

Recess 7:55 p.m. to 8:03 p.m.

## **RENT ABATEMENT (COLLOCATION AGREEMENT)**

**Resolution No. 161010-08**

**(Carried)**

Motion by Mayor Pro Tem Abrams  
Councilmember Florence

**WHEREAS**, the City entered into an agreement with New Cingular Wireless PCS, LLC, (Tenant) a Delaware Corporation, successor by merger to AT&T Wireless PCS, LLC, in March of 2000 for the purposes of leasing land at 4355 South Elms Road for the purpose of operating wireless communication facilities; and

**WHEREAS**, the agreement contained lease payments and corresponding rent escalators every five years to adjust for inflationary factors; and

**WHEREAS**, the Tenant increased their rent payments per the escalator clause prematurely, resulting in overpayments in the amount of \$15,840.93, which the city staff has also recognized; and

**WHEREAS**, City and Tenant desire to amend the Agreement to address this rent overpayment and to update/modify the notice section.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Swartz Creek City Council hereby approves the First Amendment to Telecommunications Facility Collocation and Landlord/AWS Agreement as included and recorded in the October 10, 2016 city council packet, and further directs the Mayor to execute this Agreement on behalf of the City.

YES: Florence, Hicks, Krueger, Pinkston, Porath, Abrams.  
NO: None. Motion Declared Carried.

## **CONSUMERS GAS REGULATOR SPECIAL LAND USE**

**Resolution No. 161010-09**

**(Carried)**

Motion by Councilmember Florence  
Second by Mayor Pro Tem Abrams

**WHEREAS**, the city received a proposal to install gas regulator utility equipment at 6133 Bristol Road parcel 58-31-526-010, said land zoned Single Family Residential (R-1), and;

**WHEREAS**, the project is a special land use within the R-1 district and the submission of a site plan sufficient to make findings for review of the special land use was provided, and;

**WHEREAS**, the planning commission held a public hearing related to this matter at its regular meeting on September 6, 2016, and;

**WHEREAS**, the planning commission, in reviewing the application materials and review criteria in the Zoning Ordinance, including Article 30, among other sections, made the following findings related to the proposal to place gas regulation equipment at this site:

1. The proposal meets general standards for special land use approval
2. The proposal meets specific standards for special land use approval, and;

**WHEREAS**, the Swartz Creek City Council agrees with these findings.

**NOW, BE IT RESOLVED** that the Swartz Creek City Council hereby approves the special land use application, dated July 14, 2016, amended September 2016, subject to the following conditions in this resolution:

1. Removal of all surface debris and dead vegetation shall be completed prior to occupancy.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Porath, Abrams, Florence.  
NO: None. Motion Declared Carried.

## PUBLIC HEARING CONCERNING POLICE MERGER

**Resolution No. 161010-10**

**(Carried)**

Motion by Councilmember Florence  
Second by Councilmember Pinkston

**WHEREAS**, the City of Swartz Creek City Council entered into an interlocal agreement with Mundy Township in October of 2014 for the purpose of analyzing a potential merger of the Swartz Creek and Mundy police departments into a separate authority; and

**WHEREAS**, prior to any potential transfer of assets, employee, or powers (commonly referred to as the effective date), the authority is to provide certain plans, documents, financial information, and policies; and,

**WHEREAS**, the authority is also charged with hosting a public hearing regarding these documents and findings, said public hearing being scheduled for October 20, 2016 at 6:00 p.m. at the Mundy Township Hall; and,

**WHEREAS**, the city council desires to hold an additional public hearing on this matter, subsequent to the authority's hearing and prior to a vote of the city council.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Swartz Creek City Council hereby directs the City Clerk to post notice of a public hearing of the City Council for the purposes of hearing persons interested in the impact of the potential police department merger, said hearing to occur at or shortly after 7:00 p.m. on Monday, October 24, 2016 in the city council chambers of the Paul D. Bueche Municipal Building located at 8083 Civic Drive, Swartz Creek, Michigan.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Porath, Abrams, Florence.

NO: None. Motion Declared Carried.

### **Police Authority Facility Plan Concept**

### **Discussion**

Adam Zettel, City Manager updated the council on a facility purchase by Mundy Township. The idea would be the authority would get an operation and maintenance lease at this building. They want the city council to consider taking a share of costs for tentative improvements or an equity piece in the building generally. He has no figures to provide, it's just a conceptual thought process only. He suggested taking a tour of facility.

Mayor Pro Tem Abrams responded that a decision can't be made until we know what the budget is going to be. He is concerned on the impact this will have on the city budget.

Councilmember Hicks commented that the city and the township shouldn't be getting a building outside of the authority.

Councilmember Porath commented it is a decision the city needs to make whether we want to be a landlord or not, and asked the members to keep an open mind.

Councilmember Pinkston commented the building is a great location and encourage everyone to go look at it.

### **MEETING OPENED TO THE PUBLIC**

Tommy Butler resides at 40 Somerset Drive, responded about the monies that will be used to purchase building for the police authority.

Dennis Cramer resides at 5299 Worchester Drive, commented on the options of the medical marijuana issues in our community

Boots Abrams resides at 5352 Greenleaf Drive, gave quodos to whomever painted the city sign at west end of town it looks beautiful. She wanted to thank the Park board for donation they used to decorate the city.

### **REMARKS BY COUNCILMEMBERS:**

Councilmember Hicks commented on the wall that was painted at the corner of Miller/Morrish looks nice.

Councilmember Florence commented on the city sign how nice it looks and would like another one at east end of town. He also commented on the Winchester Village neighborhood watch that is forming.

Councilmember Porath commented when the decision needs to be made on the community development block grant.

### **Adjournment**

**Resolution No. 161010-11**

**(Carried)**

Motion by Mayor Pro Tem Abrams

Second by Councilmember Hicks

**I Move** the Swartz Creek City Council adjourn the regular meeting at 9:18 pm.

Unanimous Voice Vote.

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**David A. Krueger, Mayor**

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**Connie Eskew, City Clerk**



Basket  
Tee Pad

City of Swartz Creek  
Winshall Park



This is a map of the disc golf course layout that David Thomas created for us. He said he would have maps for everyone with the baskets numbered for the meeting. I also reached out to Discraft and they gave me some links - below is the email I received if you're interested -

Hello, Jim. I received the email you sent recently to Discraft inquiring about printed information about disc golf which you can use in presenting your case to the Swartz Creek parks board.

I have attached Discraft's 2016 price guide here for you to review. I am also sending links to key pages within the Discraft website which may be helpful to you.

If you like, I can have a couple of Discraft catalogs available for you to pick up here at the Discraft office. The catalogs primarily advertise the Discraft lines of sport discs and accessories to our prospective retailers and customers, so they may not be exactly what you need in pitching a new course.

We do not have consultants on staff here at Discraft. Are you looking to have someone help with course design, or with the selling of the idea to the board? I've been actively involved in course design in Washtenaw County and possibly again soon in the Mount Pleasant area, and may be able to offer some advice.

I certainly would be interested in seeing a course in Swartz Creek, as my friends and I travel quite a bit in search of new and distinctive disc golf courses to play and promote.

Please feel free to contact me with any questions you may have. I will touch base with you within the next few weeks to further assist you if you have not contacted me before then.

I am looking forward to working with you! Have a great day.

**-Scott @ Discraft**  
**[248-624-2250](tel:248-624-2250) x26**

\*\*\*

Below is information about purchasing wholesale from Discraft, Inc.

Please note: ALL ORDERS MUST BE EMAILED OR FAXED. PLEASE NO PHONE ORDERS. We require a hard copy of the order. (Also note: I break this rule all the time. You are welcome to place your order directly with me over the phone if you prefer.)

If you're a brick and mortar retail location in the USA ONLY (i.e., you have a physical store where consumers can shop) and would like to be added to our retailer locator (currently in development) please fill out this form: [www.discraft.com/retailinfo.html](http://www.discraft.com/retailinfo.html)

To sign up for our retailer newsletter (and be the first to hear about updates), please sign up at:[http://www.discraft.com/newsletter\\_products.html](http://www.discraft.com/newsletter_products.html)

You must be a retailer (online or brick and mortar) to be added to this list.

For Q & A: <http://www.discraft.com/faq.html>

For pricing: Pricing is also attached to this email.

Username: reseller

Password: c4allpricing

<http://discraft.com/forms/pricing/>

For order forms: <http://www.discraft.com/forms/stock.xlsx>

For online catalog: <http://www.discraft.com/catalog.html>

Here is some information that will help with the ordering process:

Bestsellers list: a retailer's buying guide

<http://www.discraft.com/bestsellers.html>

Retail display offerings overview:

<http://www.discraft.com/downloads/retaildisplay.pdf>

How to order stock discs

Ordering from Discraft is easier than you think. There are 3 main steps to completing your order.

1 - Review our catalog. Please make sure to visit our website for the most current listing of available discs.

2 - Fill out the order form. You can fax, email or mail it in. For faster processing time, email is the preferred method. Please make sure that you get a new order form each and every time you place your order as items may change. You can find our order form on our website at <http://www.discraft.com/order.html>

ORDERS MUST BE FAXED, EMAILED or MAILED in. PLEASE NO PHONE ORDERS. WE REQUIRE A HARD COPY OF WHAT YOU'RE ORDERING.

3 - Supply your method of payment. You can enter it on the order form or call us with your payment method.

Here are some frequently asked questions and answers. If you have any questions after reviewing our catalog, feel free to contact us via email or phone.

Q: Is there a minimum number of discs I have to purchase?

A: Our minimum for each stock order is 25 total discs. With this minimum, you can mix all models and lines to reach that minimum. For example: you can order 5 in the Pro-D line, 5 in the Elite-X line, 5 in the Elite-Z line, 5 in the SportDiscs line and 5 in the SuperCOLOR line and pay the 25 piece price for each line. You do not need to order 25 of the same disc.

Q: If I order 100 discs today and pay the 100 piece price and next month I order 25 discs, what price would I pay?

A: Pricing is based on each order. For the 25 discs, you would pay the 25 piece price.

Q: Do I have to be a licensed or authorized vendor to order?

A: No, as long as the minimum order requirements are met.

Q: Can you offer me terms?

A: All orders are to be pre-paid before we can ship.

Q: How long does it take for an order to ship?

A: Once we receive your order and payment, we do our best to ship it with in 1-3 business days.

Q: How do I find out when my order shipped?

A: If you have an email address, please include it on the order form. UPS will email you with the tracking number of your order and instructions on how to track it.

Q: Do you drop ship?

A: We do not offer drop-shipping options.

Q: Do you ship clear, white or blank discs?

A: We do not ship clear, white or blank discs at all. All discs are assorted colors based on availability. We do not accept color choices.

Discraft does not accept returns. We will not return or exchange product due to unwanted discs, items that are old or not selling, stamp color, disc color or disc weights.

The weight range marked on the disc is the official factory weight as determined by our professional, industrial scales.

If you have any questions, let me know.

.....  
I don't if any of that is helpful but I thought I'd send it to you anyway.

Have a great day.

Jim Barclay

Sent from my iPhone

# **The Swartz Creek Area Fire Department**



# **Proposed 2017 Budget**

October 18, 2016

City of Swartz Creek  
Charter Township of Clayton

Attached you will find the 2017 Proposed Budget for the Swartz Creek Area Fire Department (SCAFD). The Fireboard at their November 17, 2016 meeting, by resolution, recommended to forward this document to you for consideration.

Please note at a budget workshop held before the October 17 regular Fireboard meeting, I brought to their attention an error with the increase percentage. It was reported the increase would be 6.9%, but the actual increase is 7.4%. The amount of the proposed 2017 budget remains unchanged at \$290,019.00.

The primary reasons for the budget increase includes a new copier (\$4,933.00) and a phone system replacement (\$3,500.00)

I look forward to being present at your next regularly schedule meeting, if this topic is placed on the agenda, in order to answer any questions you may have.

Respectfully Submitted,  
Brent Cole  
Fire Chief



**2017 BUDGET BREAKDOWN DRAFT:**

**Acct# 703 Social Security \$11,830.84 \$530.37**

2014 Actual	\$11,060.92
2015 Actual	\$9,476.27
2016 Budget	\$11,300.47

Chief Salary		\$33,670.00
Acct & Clerical Wage		\$12,480.00
Officers		\$18,072.00
Main/Train		\$13,729.00
Firefighters		\$76,700.00
<b>TOTAL</b>	\$154,651.00 0.0765	<u>\$11,830.80</u>

**Acct# 704.1 Chief Salary \$33,670.00 \$2,691.00**

2014 Actual	\$30,082.00
2015 Actual	\$30,979.00
2016 Budget	\$30,979.00

Chief's Salary		\$33,670.00
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**Acct# 704.2 Accounting Specialist & Clerical Wages \$12,480.00 \$5,785.00**

2014 Actual	\$12,590.50
2015 Actual	\$7,035.13
2016 Budget	\$6,695.00

Accting Specialist Wage	\$14.00x10hrsx 52 wks	<i>last raise 2015</i>	\$7,280.00
Clerical Wage	\$10.00x10hrsx52wks		\$5,200.00
<b>TOTAL</b>			<u>\$12,480.00</u>

**Acct# 705 Maint. & Train. Wages last raise 2015 \$13,729.00 \$2,357.00**

2014 Actual	\$11,957.50
2015 Actual	\$12,501.39
2016 Budget	\$11,372.00

Truck Maintenance Salary	From \$267/mth to \$270/mth	\$3,240.00
Quarter Master Salary	From \$157/mth to \$160/mth	\$1,920.00
Training Salary	From \$212/mth to \$215/mth	\$2,580.00
Fire Prevention Salary	From \$0/mth to \$100/mth	\$1,200.00
Firefighter Labor:		
Hose Testing	From \$10/hr to \$11/hr	\$1,144.00
Hall/Apparatus Duties	From \$8.50/hr to \$11/hr	\$3,645.00
<b>TOTAL</b>		<u>\$13,729.00</u>

**Acct# 706 Officer Salary last raise 2015 \$18,072.00 \$2,400.00**

2014 Actual	\$15,222.50
2015 Actual	\$15,672.00
2016 Budget	\$15,672.00

Asst. Chief (1)	217/mth	\$2,604.00
Batt. Chief (1)	187/mth	\$2,244.00
Captain (2)	334/mth	\$4,008.00
Lieutenant (4)	568/mth	\$6,816.00
Sergeant (2)	From \$0/mth to \$100/mth	\$2,400.00
<b>TOTAL</b>		<u>\$18,072.00</u>

2017 BUDGET-DRAFT

<b>Acct# 707</b>	<b>Firefighter Wages</b>		<i>last raise 10% 2016</i>	<b>\$76,700.00</b>	<b>(\$6,300.00)</b>
	2014 Actual	\$74,514.48			
	2015 Actual	\$57,555.86			
	2016 Budget	\$83,000.00			
	<b>FIREFIGHTER</b>	<b>5% increase</b>			
	Probation I	\$11.17	to	\$11.73	
	Probation II	\$11.92	to	\$12.52	
	FFI	\$12.60	to	\$13.23	
	FFII	\$13.76	to	\$14.45	
	Officer I	\$14.85	to	\$15.59	
	Officer II	\$15.71	to	\$16.50	
	Officer III	\$16.15	to	\$16.96	
	Tenure	+.30 for 3yrs; 5yrs & 5 year increments			
	Pump Operator	\$0.27		0.27	

<b>Acct# 708</b>	<b>Deferred Compensation</b>		<b>\$2,468.00</b>	<b>(\$224.50)</b>
	2014 Actual	\$3,003.00		
	2015 Actual	\$2,225.50		
	2016 Budget	\$2,692.50		
	Firefighters: flat rate, \$52 per yr X15 FF			\$780.00
	Firefighters: \$1.50 per run x 15 FF X 75 runs (includes alarms & training)			\$1,688.00
	<b>TOTAL</b>			<b>\$2,468.00</b>

<b>Acct# 709</b>	<b>Medical Expense</b>		<b>\$3,605.00</b>	<b>(\$60.00)</b>
	2014 Actual	\$4,009.00		
	2015 Actual	\$3,461.00		
	2016 Budget	\$3,665.00		
	Physical 33 FF			\$3,440.00
	Hept B injections 3 shots @ \$55			\$165.00
	<b>TOTAL</b>			<b>\$3,605.00</b>

<b>Acct# 710</b>	<b>Unemployment Payments</b>		<b>\$750.00</b>	<b>(\$750.00)</b>
	2014 Actual	\$3,500.00		
	2015 Actual	\$0.00		
	2016 Budget	\$1,500.00		
	Unemployment Payments			\$750.00
	<b>TOTAL</b>			<b>\$750.00</b>

2017 BUDGET-DRAFT

<b>Acct# 727</b>	<b>Office Supplies</b>		<b>\$2,000.00</b>	<b>\$0.00</b>
	2014 Actual	\$1,626.82		
	2015 Actual	\$1,902.60		
	2016 Budget	\$2,000.00		
	Supplies (forms, envelopes, pens, etc...)		\$700.00	
	Postage (stamps, special mailings)		\$300.00	
	Shipping		\$955.00	
	Sam's Club Membership		\$45.00	
	TOTAL		<u>\$2,000.00</u>	
<b>Acct# 728</b>	<b>Building Supplies</b>		<b>\$1,100.00</b>	<b>\$100.00</b>
	2014 Actual	\$847.54		
	2015 Actual	\$1,330.93		
	2016 Budget	\$1,000.00		
	Paper Products		\$300.00	
	Cleaning Products		\$230.00	
	Light Bulbs		\$40.00	
	Keys		\$100.00	
	Repairs/Updates		\$230.00	
	Rehab Supplies		\$200.00	
	TOTAL		<u>\$1,100.00</u>	
<b>Acct# 741</b>	<b>Equipment Supplies</b>		<b>\$5,650.00</b>	<b>(\$1,350.00)</b>
	2014 Actual	\$7,993.45		
	2015 Actual	\$3,879.20		
	2016 Budget	\$7,000.00		
	Fuel		\$3,000.00	
	Filters		\$300.00	
	Oil		\$250.00	
	Small Tools		\$400.00	
	Misc. Supplies		\$1,700.00	
	TOTAL		<u>\$5,650.00</u>	
<b>Acct# 801</b>	<b>Contract Services</b>		<b>\$11,200.00</b>	<b>\$4,115.00</b>
	2014 Actual	\$6,581.70		
	2015 Actual	\$6,220.37		
	2016 Budget	\$7,085.00		
	Emergency Excavating/Towing		\$600.00	
	Auditing Service		\$5,000.00	
	Maintenance Agreement-Copier		\$600.00	
	Legal Service		\$2,000.00	
	Snow/Lawn Maint.		\$3,000.00	
	TOTAL		<u>\$11,200.00</u>	

2017 BUDGET-DRAFT

<b>Acct# 850</b>	<b>Communications</b>		<b>\$4,400.00</b>	<b>(\$150.00)</b>
	2014 Actual	\$3,654.55		
	2015 Actual	\$3,905.02		
	2016 Budget	\$4,550.00		
	Web Site Domain Name (renew in 2020)		\$0.00	
	Web Site Domain Hosting (Allied Media)		\$100.00	
	IAR (I Am Responding) Smart Phone Program		\$650.00	
	Phones/Internet Access		\$3,650.00	
	TOTAL		<u>\$4,400.00</u>	
<b>Acct# 910</b>	<b>Insurance</b>		<b>\$19,069.00</b>	<b>\$1,739.00</b>
	2014 Actual	\$17,135.50		
	2015 Actual	\$18,236.78		
	2016 Budget	\$17,330.00		
	Michigan Par Plan		\$13,337.00	
	Worker's Compensation		\$5,557.00	
	MML Membership		\$175.00	
	TOTAL		<u>\$19,069.00</u>	
<b>Acct# 920</b>	<b>Utilities</b>		<b>\$14,000.00</b>	<b>\$0.00</b>
	2014 Actual	\$15,038.87		
	2015 Actual	\$13,013.56		
	2016 Budget	\$14,000.00		
	Water/Sewer		\$1,000.00	
	Gas/Electric		\$13,000.00	
	TOTAL		<u>\$14,000.00</u>	
<b>Acct# 960</b>	<b>Education &amp; Training</b>		<b>\$7,490.00</b>	<b>\$1,580.00</b>
	2014 Actual	\$3,706.40		
	2015 Actual	\$5,703.22		
	2016 Budget	\$5,910.00		
	FIREFIGHTER TRAINING			
	Misc. FF Classes		\$3,200.00	
	ADVANCED TRAINING			
	Officer Classes		\$2,000.00	
	CERTIFICATIONS			
	CPR		\$60.00	
	MEMBERSHIPS			
	Michigan Fire Chiefs		\$85.00	
	Genesee Co. Fire Chiefs \$60 ea x 3 + \$125 dept		\$305.00	
	Shiawassee Co. Firefighters		\$75.00	
	Mi State Fireman's Assoc \$30 ea x37 + \$75 dept		\$1,065.00	
	TRAINING SUPPLIES		\$200.00	
	FIRE PREVENTION			
	Misc. Materials/handouts/audio visual aides		\$500.00	
	TOTAL		<u>\$7,490.00</u>	

2017 BUDGET-DRAFT

<b>Acct# 970</b>	<b>Office Equipment</b>		<b>\$5,173.00</b>	<b>\$4,783.00</b>
	2014 Actual	\$124.30		
	2015 Actual	\$574.35		
	2016 Budget	\$390.00		
	Copier		\$4,933.00	
	Upgrades/Repairs		\$240.00	
	TOTAL		<u>\$5,173.00</u>	

<b>Acct# 976</b>	<b>Fire Equipment</b>		<b>\$9,770.00</b>	<b>(\$130.00)</b>
	2014 Actual	\$7,679.75		
	2015 Actual	\$18,832.50		
	2016 Budget	\$9,900.00		
	Securitex Turn Out Gear (4)		\$7,920.00	
	Personal Protection Items		\$1,000.00	
	Uniforms		\$500.00	
	10 yr Anniversary Helmet (1)		\$350.00	
	TOTAL		<u>\$9,770.00</u>	

<b>Acct# 978</b>	<b>Fire Equipment-Maint/Repair/Upgrades</b>		<b>\$30,725.00</b>	<b>(\$962.00)</b>
	2014 Actual	\$25,816.41		
	2015 Actual	\$43,665.42		
	2016 Budget	\$31,687.00		
	Truck Repair		\$4,500.00	
	Jaws Pump Maint		\$1,300.00	
	Turn-Out Gear Repair/Cleaning		\$400.00	
	Ladder Certification		\$400.00	
	Annual Pump Test/Maint		\$1,900.00	
	Pager/Radio Repair		\$600.00	
	Pager Purchase (5)		\$4,000.00	
	SCBA Repair		\$1,500.00	
	First Aid Kit (restock)		\$50.00	
	Fire Extinguishers Maint		\$500.00	
	Misc. Equipment Repair		\$1,000.00	
	Posi Check Calibration	**potential split 50/50 with GTFD	\$670.00	
	OHD Facemask Fit Equipment	**potential split 4 ways with GTFD,MTFD, ATFD	\$775.00	
	Leather Fire Boots (10)		\$3,500.00	
	Air Compressor M/A (2)		\$1,860.00	
	50-50' 1 3/4" Hose		\$6,250.00	
	Nomex Hoods (50)		\$1,520.00	
	TOTAL		<u>\$30,725.00</u>	

<b>Acct# 981</b>	<b>Apparatus</b>		<b>\$0.00</b>	<b>\$0.00</b>
	2014 Actual	\$470,176.00		
	2015 Actual	\$0.00		
	2016 Budget	\$0.00		
	Pierce 4000 Gallon Tanker		\$0.00	
	TOTAL		<u>\$0.00</u>	

2017 BUDGET-DRAFT

<b>Acct# 983</b>	<b>FEMA Grant Matching</b>		<b>\$50,000.00</b>	<b>\$50,000.00</b>
	2014 Actual	\$0.00		
	2015 Actual	\$0.00		
	2016 Budget	\$0.00		
	SCBA Air Compressor		\$50,000.00	
	TOTAL		<u>\$50,000.00</u>	
<b>Acct# 984</b>	<b>Computer Hardware/Repairs</b>		<b>\$4,737.00</b>	<b>\$3,764.97</b>
	2014 Actual	\$767.91		
	2015 Actual	\$610.49		
	2016 Budget	\$972.03		
	Computer/Monitor Upgrades		\$900.00	
	Phone System Upgrade		\$3,500.00	
	Upgrades/Repairs		\$337.00	
	TOTAL		<u>\$4,737.00</u>	
<b>Acct# 988</b>	<b>Computer Software/Upgrades</b>		<b>\$1,400.00</b>	<b>\$100.00</b>
	2014 Actual	\$1,113.99		
	2015 Actual	\$1,249.00		
	2016 Budget	\$1,300.00		
	Fire Tools Upgrade		\$400.00	
	Peachtree Upgrade		\$1,000.00	
	TOTAL		<u>\$1,400.00</u>	

	PAY SCALE 2012	PAY SCALE 2013	PAY SCALE 2014	PAY SCALE 2015	PAY SCALE 2016	PAY SCALE 2017
<b>SALARY - ANNUALLY</b>						
CHIEF	\$27,066.00	\$30,082.00	\$30,082.00	\$30,979.00	\$30,979.00	\$33,670.00
<b>SALARY - MONTHLY</b>						
ASSISTANT CHIEF	\$210.00	\$215.00	\$215.00	\$217.00	\$217.00	\$217.00
BATTALION CHIEF	\$180.00	\$185.00	\$185.00	\$187.00	\$187.00	\$187.00
CAPTAIN	\$160.00	\$165.00	\$165.00	\$167.00	\$167.00	\$167.00
LIEUTENANT	\$135.00	\$140.00	\$140.00	\$142.00	\$142.00	\$142.00
SERGEANT						\$100.00
MAINTENANCE	\$260.00	\$265.00	\$265.00	\$267.00	\$267.00	\$270.00
QUARTER MASTER	\$150.00	\$155.00	\$155.00	\$157.00	\$157.00	\$160.00
TRAINING OFFICER	\$205.00	\$210.00	\$210.00	\$212.00	\$212.00	\$215.00
FIRE PREVENTION OFFICER						\$100.00
<b>WAGES - HOURLY</b>						
PROBATIONARY - Base 1 <sup>1</sup>	\$9.49	\$9.67	\$9.86	\$10.16	\$11.17	\$11.73
PROBATIONARY - Base 2 <sup>2</sup>	\$10.12	\$10.32	\$10.52	\$10.84	\$11.92	\$12.52
FIREFIGHTER I	\$10.74	\$10.95	\$11.16	\$11.46	\$12.60	\$13.23
FIREFIGHTER II	\$11.75	\$11.98	\$12.21	\$12.51	\$13.76	\$14.45
OFFICER 1	\$12.70	\$12.95	\$13.20	\$13.50	\$14.85	\$15.59
OFFICER 2	\$13.46	\$13.72	\$13.99	\$14.29	\$15.71	\$16.50
OFFICER 3	\$13.84	\$14.11	\$14.39	\$14.69	\$16.15	\$16.96
PUMP OPERATOR			\$0.25	\$0.25	\$0.27	\$0.27
TENURE SERVICE <sup>3</sup>	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30
ACCOUNTING SPECIALIST	\$12.78	\$13.00	\$13.00	\$13.39	\$13.39	\$14.00
CLERICAL						\$10.00
<sup>1</sup> Pay based on untrained probationary status						
<sup>2</sup> Pay based on Firefighter II trained probationary status						
<sup>3</sup> First tenure raise is at the 3rd year anniversary date, followed by the 5th and every 5 years thereafter						

# Swartz Creek Area Fire Department 2017 Budget Explanation List:

~August 19, 2016~

## 976 Fire Equipment:

#	Cost	Description
4	7,920	4 current firefighters will need new gear in 2017. This does not include new hires that we may not have gear for that fits.
	1,000	New Misc Gear (personal protective items for new recruits)
	500	Dress uniform needs. Each firefighter that comes off probation should receive a dress uniform, to properly represent the SCAFD. This will provide adequate coverage for new personnel and worn out uniform pieces that need replacement.
1	350	Anniversary helmets (Those that reach their 10 <sup>th</sup> Anniversary are presented with a traditional helmet. One is scheduled for this in 2017.)

**Total Fire Equipment = \$9,770.00**

## 978 Fire Equip.-Maintenance/Repair/Upgrades

4,500	Unclassified truck repair.
1,300	Jaws Pump Annual Maintenance program (Amkus recommends that the units have the oil changed & tools be inspected/repared annually for optimum usability. This was not done in 2016. Due to liability, it is recommended that a qualified factory company inspect & maintain our rescue tools.)
400	Turn out gear repair and cleaning (When cost effective, gear that has been damaged beyond local means to repair or clean, can be returned to usable condition. Each garment is analyzed to determine the cost effectiveness of repair, of which this cost would be taken from this fund. In addition, a new SOG has been added that requires employees to wash their gear on a regular basis to provide optimum gear protection.)
400	Ladder Certification (An annual cost associated with the MiOSHA & NFPA requirement)
1,900	Annual Engine Pump testing (An annual cost associated with NFPA requirements).
600	Pager/radio repair (We are seeing an increase in pager repair due to age. Amount is double 2015 for this reason.)
4,000	Begin a pager replacement program starting with 5 (The current version of pager we current utilized is out of production. The trend is to utilize 800 MHZ and/or dual band pagers for optimum reception. This would allow for fireground monitoring. These pagers are waterproof, which would reduce water damage. Research is on going to determine brand and model. The older pagers would be replaced first. Software and hardware for programming initially would be required that would save money on each pager as the program would progress. This may be covered by the initial purchase of these fire pagers.)
1,500	SCBA repair (As our SCBA age, repairs will continue and increase.)
50	First Aid Kit (Restock of used items & replacement of expired.)

500	Department fire extinguisher maintenance (yearly inspections are required)
1,000	Misc. Equipment Repairs (hand tools, power equipment & etc)
670	SCBA Posi-Check Maintenance (Annual re-certification of testing equipment. This was shared with Gaines Township Fire in 2013. However, they always have the option to not participate.)
775	Fit Testing Maintenance (Annual re-certification. This is being shared with Atlas Township, Gaines Township and Mundy Township. However, they always have the option to not participate.)
10 3,500	Replace rubber fire boots with leather as deemed necessary. (This is an on going replacement process. Boots were purchased in 2014 & 2015 as part of the replacement process.)
1,860	Breathing Air Compressor Maintenance for two compressors. First year annual fee may be less for partial year. (an ongoing MiOSHA requirement to insure the air that the SCBA bottles are filled with is not contaminated)
6,250	50 lengths of 50' x 1 3/4" fire hose (Much of our 1 3/4" hose dates back to the early 90's. We lose several pieces of hose each year during hose testing. We are now down to a few pieces used as spare. Some of this hose in service today, doesn't lay flat or roll up after use because the liners have separated from the jacket.)
1,520	40 Lifeliner 2 ply shoulder length nomex hoods. (These would match the specifications of our current hoods. Due to the increase awareness and threat of cancer caused by nomex hoods, it is recommended all firefighters be issued an extra hood so they can launder contaminated hoods after each use and have a dry one in the event of another call.)

**Total Maintenance/Repair = \$30,725.00**

**984 Computer Hardware (Repairs/Upgrades):**

Cost	Description
900	Computer Upgrades (Amount to cover aging monitors, CPU's and misc. hardware)
3,500	Phone system upgrade (The current phone system is managed and owned by the City. If there are issues, we rely on their repair person to respond. In addition, we do not have access to the primary phone to program on demand changes to the system or if there are issues. The current system is obsolete and new replacement parts are no longer available. Mention of replacement of the system has been on going for years. Currently there is not interaction with the City system. This recommendation would be installed by our own people at a significant cost savings.)
470	Repairs and/or replacement of miscellaneous items such as mice, keyboards, hard drives, and etc.

**Total Computer Hardware (Repairs/Upgrades) = \$4,870.00**

**988 Computer Software (New/Upgrades):**

Cost	Description
400	FireTools user fee. (FireTools charges the SCAFD this amount yearly. It includes all upgrades associated with the program.)
900	SAGE Business Care (Yearly tax support and updates.)

**Total Computer Software (New/Upgrades) = \$1,300.00**

Swartz Creek Area Fire Department  
2017 Fire Apparatus Purchase Schedule  
October 18, 2016

New or Replacement Year	Purchased New Year	Original Cost	Service Years When Replaced	Apparatus Description	Rig #	Replacement / Additional Apparatus	Projected Cost
2018 (1)	1992	71,235	25	1992 International, 5000 gallon tanker	41-23	Replace with Freightliner chassis w/crosslays, deluge gun & etc	510,000
2020	1991	180,681	29	1991 Pierce, 1500 GPM pump, 1000 gal tank	41-22	Hold off replacement until tanker replacement paid for.	580,600 (2)
TBD	1993	24,290	TBD	1993 Chev Crew Cab; traffic control unit	41-16	Crew Cab unit; used for traffic control & personnel transport Sta. 1	Unknown
TBD	1979	25,000	TBD	1979 Dodge Grass Unit, removable skid unit	41-27	When unit is no longer operable, replace with 1 ton crew cab pickup & install skid unit from current Dodge	Unknown
2023	1998	215,366	25	1998 Pierce, 1500 GPM pump, 750 gal. tank	41-11	1500 GPM pumper, 750 gal. tank	885,649 (3)
2025	1999	227,919	26	1999 Pierce, 1500 GPM pump, 750 gal tank	41-21	1500 GPM pumper, 750 gal. tank	947,645 (3)
2035	2015	470,176	20	2015 Rehab Pumper, 1,500 GPM pump, 750 gal tank	41-12	Rehab pumper, 1,500 GPM pump, 750 gal tank	Unknown

(1) A FEMA grant is being investigated by Breen's Professional & Personal Services for the next round in 2017.

(2) Suggest purchase to be done borrowing funds under the SCAFD with yearly funding. Buy purchasing early, this will allow for purchasing crew cab pickups if the current units last long enough. Because of the current ages of 41-22 & 41-23, purchases, now, are strongly recommended. Inflation is also a factor to consider an earlier purchase. The approximate cost to purchase individually a pumper and tanker would be over \$700,000. Order would be placed in 2016 with first payment due in 2017.

(3) Cost estimate courtesy of Rehmann Robson 2008  
TBD = To be determined

# MDOT director wants to change how road money is shared

Paul Egan, Detroit Free Press 4:03 p.m. EDT October 10, 2016



(Photo: Detroit Free Press)

LANSING — The state would scrap its decades-old formula for dividing up road funds between state and local governments, under a draft plan being circulated by Michigan Department of Transportation Director Kirk Steudle. The plan calls for moving to a simpler formula based more on how much funding is needed for specific roads, rather than who owns the roads.

"The public doesn't care who owns it," Steudle told the Free Press. "They just want the roads fixed."

► **Related:** [Officials say 2017 road money boost smaller than claimed \(/story/news/local/michigan/2016/09/09/officials-2017-road-money-boost-smaller-than-claimed/90113332/\)](/story/news/local/michigan/2016/09/09/officials-2017-road-money-boost-smaller-than-claimed/90113332/)

Among other changes, the plan would reduce inequities, Steudle said. It would rely less on population and more on miles of road when doling out funding, and place greater emphasis on the importance of the road being funded.

Also, bridges would be included in the road funding formula for the first time, and there would be greater emphasis on assigning appropriate and adequate funding to all public roads, rather than adhering to a formula that dictates certain percentages of the money for various levels of government, Steudle said.

Local players and the state wouldn't lose any funding under the new funding formula, because 2015 funding levels would be used as a base, with money in excess of that base amount distributed using the new method, Steudle said. "Nobody goes backwards," he said.

The proposals, which Steudle stressed are at the preliminary discussion stage, are set out in a two-page draft Steudle discussed in the last couple of weeks with Republican lawmakers and groups such as the Michigan Municipal League and the County Road Association of Michigan.

John LaMacchia, assistant director of state and federal affairs for the Michigan Municipal League, said his group is studying Steudle's proposal, and "we anticipate being prepared to have a robust conversation on how we think that formula should look, and with information to support those arguments."

If population is less heavily weighted in determining the road funding split under the new formula, that doesn't necessarily mean the change would disadvantage cities, due to the other factors being considered, he said.

The bottom line is, "We need to invest in existing infrastructure," he said.

► **Related:** [Despite road deal, Michigan to spend less on freeways \(/story/news/local/michigan/2016/09/03/michigan-road-funding-deal-construction/89666516/\)](/story/news/local/michigan/2016/09/03/michigan-road-funding-deal-construction/89666516/)

Republican Gov. Rick Snyder has called for simplification and other changes to the complex road funding formula, which is set out in Act 51 of 1951.

Steudle's draft plan would also move Michigan away from a homegrown method of classifying roads by type to a standardized federal method that classifies roads by function.

The MDOT director doesn't expect legislative action before next year.

"This is not about tweaking what we have," he said. "This is a wholesale, 'Let's start over.' I've had some good positive feedback," but he expects whatever is finally approved will look different.

Under the current formula, after some initial allocations of road dollars, the Michigan Transportation Fund is split through a formula in which 39.1% goes to the State Trunkline Fund, 39.1% goes to county road commissions, and 21.8% goes to cities and villages. The ultimate allocation is largely based on population.

That formula would be abolished, with the money instead split based on the type of road, bridge deck area, and population.

Phil Lombard of Ferndale, a retired military officer who was interested enough in the draft proposal to request a copy of it from the Legislature, said it's too soon for him to assess the proposal, but he likes the fact it's taking bridges into consideration.

"I do like that they are paying attention to funding for bridges."

► **Related:** [I-75 reconstruction won't end til 2030; here's your survival guide \(/story/news/local/michigan/oakland/2016/08/15/getting-around-the-i75-reconstruction/88762930/\)](http://www.freep.com/story/news/local/michigan/oakland/2016/08/15/getting-around-the-i75-reconstruction/88762930/)

While 2015 funding would be used as a base, the plan could affect how extra funds from last year's \$1.2-billion road funding deal are doled out.

The plan, narrowly approved by the Legislature and signed into law by Snyder last November, doesn't devote a full \$1.2 billion to transportation until 2021, although many motorists and interest groups say major road fixes are overdue and needed immediately.

Under the plan, the annual cost of a \$100 vehicle registration will go up by \$20, and the cost of a 15-gallon fill-up will increase about \$1.10 with a 7.3 cent-per-gallon increase in the fuel tax, now 19 cents per gallon. The package also increases the tax on diesel fuel — now 15 cents a gallon — to match the price of regular fuel, bringing both taxes to 26.3 cents per gallon on Jan. 1. Once the plan is fully implemented, the fuel tax will increase annually by 5% or by the inflation rate, whichever is less.

Starting in 2019, the plan calls for use of general fund money to pay for roads, with a phase in capped at \$600 million per year, starting in 2021.

Contact Paul Egan: 517-372-8660 or [pegan@freepress.com](mailto:pegan@freepress.com). Follow him on Twitter @paulegan4.

Read or Share this story: <http://on.freep.com/2ekuzQz>



## CITY OF SWARTZ CREEK PARADE REGULATIONS

The approval of a street closure request and/or a “parade permit” is based on the assumption that the event coordinator(s) fully understand and accept the following regulations regarding the event:

1. The throwing of any object(s) from any vehicle during the course of the parade is prohibited by ordinance. Violations of this ordinance could result in prosecution and/or the denial of future permit requests.
2. The closing of major thoroughfares entails the rerouting of thousands of motorists and the interruption of commerce. It is imperative that parades begin and end on time so as not to unnecessarily disrupt the usual course of traffic and business.
3. Parade organizers must provide a means of direct communication between the event coordinator and the Chief of Police (or his designate) during the course of the parade in order to address any dangerous conditions that may develop during the course of the event.
4. The practice of parade participants jumping onto or off of moving vehicles in the parade is prohibited.
5. When determining the staging area for parade participants, organizers should ensure that the area is sufficient in size to accommodate all entries without creating traffic or pedestrian hazards.

It is the responsibility of the event coordinator(s) to ensure that all parade participants are made aware of the regulations that directly affect them and by signing this document hereby acknowledge that they have received a copy of these regulations and accept said responsibility.

By: Robert Fitzpatrick  
(Event Coordinator or Representative)

For: Swartz Creek Area Fire Dept.  
(Organization)

CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN

STREET CLOSURE APPLICATION

DATE OF REQUEST: December 10 20016

SPONSOR ORGANIZATION Swartz Creek Area Firefighters

AUTHORIZED REPRESENTATIVE: Sgt. Robert Fitzpatrick

WORK ADDRESS: 900-B Civic Dr HOME ADDRESS: 4396 Van Vleet Rd Swartz Creek

PHONE NO: WORK (810) 635-2300 HOME: (810) 275-3621 CELL: ( )

TYPE OF EVENT:  PARADE\* (DRAW ROUTE ON ATTACHED MAP)

CARNIVAL  CRAFT SHOW

STREET DANCE  CONCERT

OTHER: \_\_\_\_\_

DATE OF EVENT: 12 / 10 / 16 TIME OF EVENT: FROM: 6 AM / PM  
TO: 7 AM / PM

ESTIMATED NUMBER OF PARTICIPANTS: 30

ROADS REQUESTED TO BE CLOSED: \*\* Fairchild, Miller, Part of Morrish Rd, Fortino.

The applicant agrees, as a condition of the granting of this permit, to hold the City of Swartz Creek, its officers, employees, and agents harmless from any liability from any injuries caused to persons or property in connection with this event. To that end, the applicant shall provide the City with evidence of insurance for such liability in an amount determined adequate by the City Attorney, but in no case less than \$1,000,000/2,000,000 aggregate and the City of Swartz Creek shall be named as an insured party on said policy. The policy shall also contain a provision providing the City with ten (10) days written notice of cancellation.

For: Swartz Creek Area Firefighters By: Sgt. Robert Fitzpatrick  
(Organization) (Authorized Representative)

APPROVED BY: [Signature]  
(Chief of Police)

10-14-16

\* The throwing of any item(s) from any vehicle during the course of a parade is strictly prohibited and violations may result in criminal prosecution and/or the denial of future permit applications.

\*\*The Chief of Police reserves the right to determine the length of time that any street(s) remain(s) closed to traffic.

**THIS REQUEST AND ALL REQUIRED ASSOCIATED DOCUMENTS MUST BE SUBMITTED TO THE OFFICE OF THE CHIEF OF POLICE NO LATER THAN 30 DAYS PRIOR TO EVENT DATE**

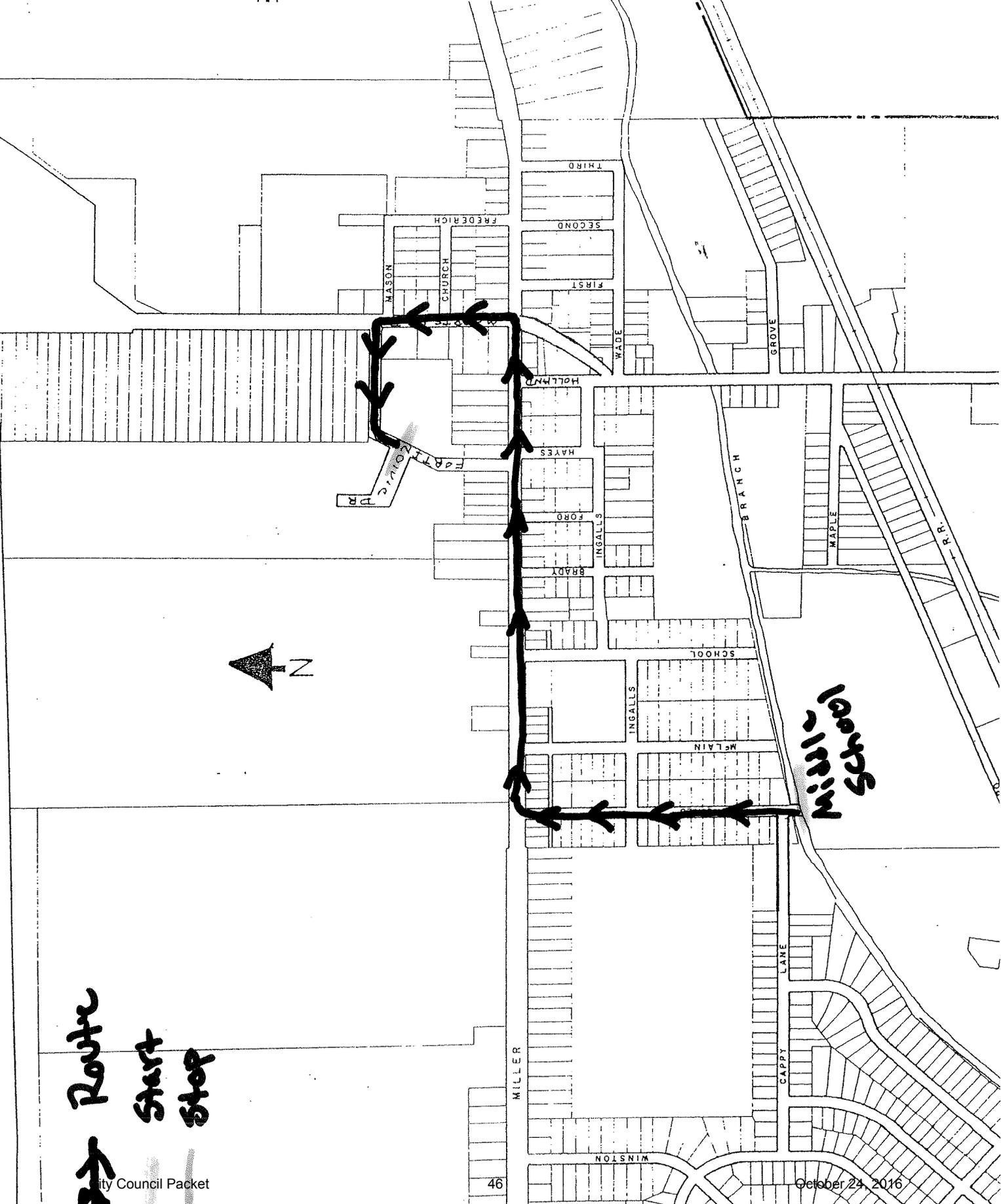
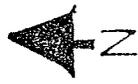
Route

Start

Stop



City Council Packet





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/06/16

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blackmore-Rowe Insurance P. O. Box 320407 G-6235 Corunna Road, Suite H Flint, MI 48532 Shelly Horkey	810-720-8244 810-720-8238	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: <b>Condon &amp; Skelly</b> INSURER B: <b>Auto Owners Insurance</b> INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): NAIC # <b>18988</b>
INSURED Swartz Creek Area Fire Fighters Inc. 8100-B Civic Dr Swartz Creek, MI 48473			

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC			14923593	07/17/16	07/17/17	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>50,000</b> MED. EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV. INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>1,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>1,000,000</b>
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			CSA05783804	01/12/16	01/12/17	COMBINED SINGLE LIMIT (Ea accident) \$ <b>500,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER  Insured Copy 8100-B Civic Dr Swartz Creek, MI 48473	INSDCOP	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Shelly Horkey <i>Shelly Horkey</i>
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# CERTIFICATE OF LIABILITY INSURANCE

10/2/2016

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<b>PRODUCER</b> Stevenson Company 43422 West Oaks Drive # 300 Novi, Michigan 48377	<b>CONTACT NAME:</b> PHONE (A/C No, Ext): (248)650-2736      FAX (A/C No): (248)650-2740 E-MAIL ADDRESS: RBucko6067@aol.com														
<b>INSURED</b> Swartz Creek Area Fire Department  2200-B Civic Drive Swartz Creek, MI 48473	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC#</th> </tr> <tr> <td>INSURER A : U. S. Specialty Insurance</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC#	INSURER A : U. S. Specialty Insurance		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC#														
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**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
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A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANYAUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			HMTP-232I03RW	I-I-16	I-I-17	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE  DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS    OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The certificate holder is considered an additional insured with respects to the Christmas Parade held December 10, 2016 on City of Swartz Creek property. A 30 day notice of cancellation applies

<b>CERTIFICATE HOLDER</b>  City of Swartz Creek 8083 Civic Drive Swartz Creek, MI 48473	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE
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ACORD25(2010/05)

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**CITY OF SWARTZ CREEK SWARTZ  
CREEK, MICHIGAN  
MINUTES OF PLANNING COMMISSION MEETING  
October 4, 2016**

Meeting called to order at 7:00 p.m. by Commissioner Stephens.

Pledge of Allegiance.

**ROLL CALL:**

Commissioners present: Binder, Farmer, Florine, Grimes, Pinkston, Ridley, Stephens.

Commissioners absent: Culinski, Krueger.

Staff present: Adam Zettel, City Manager.

Others present: Bob Plumb, Kevin Fielder, Aaron Fisk, Jim Barclay, Maria Green, Tim Elasiwich.

**APPROVAL OF AGENDA:**

**Resolution No. 161004-01**

**(Carried)**

Motion by Commissioner Florine support by Commissioner Grimes  
The Swartz Creek Planning Commission approves the agenda as amended for the  
October 4, 2016 Planning Commission meeting as printed.

Unanimous Voice Vote  
Motion declared carried.

**APPROVAL OF MINUTES:**

**Resolution No. 1601004-02**

**(Carried)**

Motion by Commissioner Pinkston support by Commissioner Binder the Swartz  
Creek Planning Commission approves the minutes for the September 6, 2016  
Planning Commission meeting as printed.

Unanimous Voice Vote  
Motion declared carried.

**MEETING OPENED TO THE PUBLIC:**

None.

**BUSINESS:**

**Gas Regulator Special Land Use Application**

**Presentation**

Kevin Fielder, representative for Consumers Energy, commented they have made all the necessary clarifications and adjustments requested such as, vegetation retention, and a working monitor configuration and requests the recommendation for special use approval

Adam Zettel, City Manager, spoke briefly on the request for the special land use application and his recommendations.

**Public Hearing  
Open 7:12 p.m.**

Joyce Veverka, resident at 6144 Miller Road, she is opposed.

Maria Green, resident at 6149 Bristol Road, concerned about the dead trees.

Kevin Fielder responded that the area Ms. Green was concerned with isn't included in the plans and they have no plans to modify that area.

**Closed: 7:18 p.m.**

**Resolution No. 161004-03**

**(Carried)**

Motion by Planning Commission Member Pinkston  
Second by Planning Commission Member Grimes

**WHEREAS**, the city received a proposal to install gas regulator utility equipment at 6133 Bristol Road parcel 58-31-526-010, said land zoned Single Family Residential (R-1), and;

**WHEREAS**, the project is a special land use within the R-1 district with submission of a site plan sufficient to make findings for review of the special land use, and;

**WHEREAS**, the planning commission held a public hearing related to this matter at its regular meeting on September 6, 2016, and;

**WHEREAS**, the planning commission, in reviewing the application materials and review criteria in Zoning Ordinance, including Article 30, among other sections, makes the following findings related to the proposal to place gas regulation equipment at this site:

1. The proposal meets general standards for special land use approval,
2. The proposal meets specific standards for special land use approval,
3. Condition upon removal of surface debris and dead vegetation.

**NOW, BE IT RESOLVED** that the Swartz Creek Planning Commission hereby recommends approval of the special land use application, dated July 14, 2016, amended September 2016, to the city council, subject to any conditions in this resolution.

Yes: Florine, Grimes, Pinkston, Ridley, Stephens, Binder, Farmer.  
No: None. Motion declared carried.

**Meeting Open to Public:**

None.

**Remarks By Planning Commission:**

Commissioner Farmer remarked he is content.

Commissioner Ridley mentioned the medical marijuana law.

Commissioner Florine stated the city needs more downtown landscaping.

**Adjourn**

**(Carried)**

**Resolution No. 161004-04**

Motion by Planning Commission Member Ridley  
Second by Planning Commission Member Binder

**I Move** the Swartz Creek Planning Commission adjourns the October 4, 2016 Planning Commission meeting.

Unanimous voice vote,

Motion declared carried.

Meeting adjourned at 7:48 p.m.

---

Robert T. Florine, Secretary

# Genesee County Home Improvement Program



Before



After



City Council Packet

1101 Beach Street, Room 223  
Flint, Michigan 48502-1470  
Telephone: 810-257-3010  
Fax: 810-257-3185  
[www.gcmopc.org](http://www.gcmopc.org)



52

"An Equal Opportunity Organization"



October 24, 2016



## **GENESEE COUNTY HOME IMPROVEMENT PROGRAM (HIP)**

Funded through the U.S. Department of Housing and Urban Development (HUD), the goal of Genesee County's HIP is to offer homeowners a Deferred Payment loan (DPL) to make needed improvements to their homes.

All housing improvements are based on HUD's minimum Housing Quality Standards which assure that housing will be decent, safe, and sanitary. The repairs include, but are not limited, to roofing, windows, furnaces and water to the home.

### **WHERE CAN FUNDS BE USED?**

Genesee County HIP funds may only be used to improve homes in Genesee County's Community Development Block Grant participating communities, excluding the City of Flint.

### **WHO IS ELIGIBLE?**

You may be eligible for HIP funds if you:

- Are the owner and live in the home
- Do not live in a Manufactured/Mobile Home community
- Need improvements that are based on Section 8 Housing Quality Standards
- Meet the income limits as determined by HUD for Genesee County
- Are current with mortgage payments
- Are current with property taxes

### **WHAT LOANS ARE AVAILABLE?**

The loan program for seniors age 62 and up requires that you own and maintain residency for 5 years. After that the loan is forgiven. The type of loan available for homeowners under the age of 62 is a Deferred Payment Loan (DPL), which requires NO INTEREST OR PRINCIPAL PAYMENTS. There are four levels of DPL loans based on income.

#### **Extremely Low Income**

The terms of this DPL require a 25% repayment of the loan when the property is sold or transferred, or the use changes from owner occupied to rental or commercial.

#### **Very Low Income**

The terms of this DPL require a 50% repayment of the loan when the property is sold or transferred, or the use changes from owner occupied to rental or commercial.

#### **Low Income**

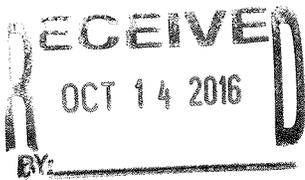
The terms of this DPL require a 75% repayment of the loan when the property is sold or transferred, or the use changes from owner occupied to rental or commercial.

#### **Moderate Income**

The terms of this DPL require a 100% repayment of the loan when the property is sold or transferred, or the use changes from owner occupied to rental or commercial.

### **HOW DO I APPLY?**

Contact the Genesee County Metropolitan Planning Commission at (810) 257-3010. Ask for the Home Improvement Program for more information. Those hearing impaired individuals needing assistance, please call the Michigan Relay Center at 1-800-649-3777.



**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE NATURAL GAS CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-18166**

- Consumers Energy Company requests that the Michigan Public Service Commission grant a Certificate of Public Convenience and Necessity to construct and operate a 24-inch Zilwaukee to Clawson Pipeline (Saginaw Trail Pipeline-Line 2800).
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing in this matter will be held:

**DATE/TIME:** **Wednesday, October 26, 2016, at 9:00 a.m.**  
This will be a prehearing conference to determine future hearing dates and other procedural matters.

**BEFORE:** Administrative Law Judge **Martin D. Snider**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) September 2, 2016 application, which seeks Commission approval of a Certificate of Public Convenience and Necessity to construct and operate the proposed Saginaw Trail Pipeline. Consumers Energy is also seeking approval of the route of the proposed Saginaw Trail Pipeline as shown in the filing, approval of the type of construction proposed by Consumers Energy for the proposed Saginaw Trail Pipeline, and other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by October 19, 2016. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's [Legal Department – Regulatory Group], Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1929 PA 9, as amended, MCL 483.101 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 165, as amended, MCL 483.151 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]**

**1065-G**