

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, August 8, 2016, 7:00 P.M.
Paul D. Bueche Municipal Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of July 25, 2016 MOTION Pg. 23
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 2
 - 6B. Comcast Notice Pg. 32
 - 6C. Monthly Reports (Check Register, FANG, Police, & Budget Report) Pg. 34
 - 6D. Street Project Summary Sheet Pg. 49
 - 6E. Draft Fire Budget Pg. 50
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Fee Schedule Amendment RESO Pg. 11
 - 8B. Street Project Review Committee Continuation RESO Pg. 21
 - 8C. Appraisal Appropriation-O'Reilly Auto Parts RESO Pg. 22
 - 8D. Appraisal Appropriation-Topvalco (Kroger) RESO Pg. 22
10. **MEETING OPENED TO THE PUBLIC:**
11. **REMARKS BY COUNCILMEMBERS:**
12. **ADJOURNMENT:** MOTION

Next Month Calendar

Downtown Development Authority:	Thursday, August 11, 2016, 7:00 p.m., PDBMB
Fire Board:	Monday, August 15, 2016, 6:00 p.m., Public Safety Building
City Council:	Monday, August 22, 2016, 7:00 p.m., PDBMB
Police Authority:	Wednesday, August 24, 2016, 10:00 a.m., Mundy Township Offices
Planning Commission:	Tuesday, September 6, 2016, 7:00 p.m., PDBMB
Park Board:	Wednesday, September 7, 2016, 6:00 p.m., PDBMB
City Council:	Monday, September 12, 2016, 7:00 p.m., PDBMB

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, August 8, 2016 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: August 3, 2016

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **OUTSTANDING APPEALS** *(Update)*

We settled the appeal with the property commonly known as Centerpiece Plaza, 8048 Miller Road. The settlement was based upon the expertise of our assessor and the information provided by the petitioner. We shall not need to engage an appraisal company as authorized at our last meeting.

The Genesee Valley Meadows Golf Course appeal and appraisal process is ongoing. Information from the owner is sparse, but we will do what we can. We should know where we stand by mid-August.

The Nemer Enterprises appeal still remains, though the owner verbally indicated a withdrawal. Our assessor recommends we hold position on the raceway and mini-storage, with the mini-storage recently providing information that will assist with a tentative valuation.

Staff previously settled negotiated appeals for El Portrero and the Carriage Plaza that the assessor found reasonable upon submission of a privately funded appeal.

In other news, we have three new appeals to add to the list. One is an office building that we are awaiting some market data on (Huizinga Properties). However, I am shocked to see Kroger and O'Reilly Auto Parks filing appeals. Kroger desires to cut their value by about half, again, and O'Reilly believes they should be valued at less than 1/3 their current value. I see no choice but to perform appraisals on these as well in order to ensure an accurate valuation of commercial property. A complete listing of outstanding appeals is as follows:

Year	Parcel #	Docket	Owner	Petitioner's Representative	Assessed Current	Taxable Current	Assessed Requested	Taxable Requested	Status	Notes
2015	58-32-100-004	15-002500	Shkreli Investments	Fred Gordon	286,600	286,600	50,000	50,000	Awaiting appraisal	Golf Course
2016	58-32-100-004	15-002500	Shkreli Investments	Fred Gordon	389,900	287,459	50,000	50,000	Awaiting appraisal	Golf Course
2015	58-35-576-039	15-002131	Centerpiece Plaza	Laura Hallahan	182,600	181,762	110,000	110,000	Stipulation pending	
2015	58-35-576-040	15-002131	Centerpiece Plaza	Laura Hallahan	21,900	19,778	15,000	15,000		
2016	58-35-576-039	15-002131	Centerpiece Plaza	Laura Hallahan	181,300	181,300	110,000	110,000		
2016	58-35-576-040	15-002131	Centerpiece Plaza	Laura Hallahan	41,000	19,837	15,000	15,000		
2015	58-35-400-001	15-001904	Sports Creek	Michael Shapiro	1,207,400	918,667	500,000	500,000	answered 6/9/15	
2015	58-02-200-033	15-002502	Nemer Enterprises	Kal Nemer	293,400	196,940	190,000	190,000	Awaiting withdrawal	Morrish Rd office
2015	58-02-200-029	15-002787	S.C. Mini Storage	Steve Johnson	765,300	765,300	550,000	550,000	Answered 8/4/15	
2016	58-02-200-029	15-002787	S.C. Mini Storage	Steve Johnson	861,000	859,495	550,000	550,000		
2016	58-31-626-002	16-001553	Huizinga Properties	Mark Pendery	131,800	131,800	85,000	85,000	Answered 6/21/16	
2016	58-36-576-012	16-002714	Topvalco/Kroger	H. Adam Cohen	2,239,700	2,044,916	1,100,000	1,100,000	Answered 8/2/16	
2016	58-31-551-006	16-003390	O'Reilly Auto Parts	Thomas Randle	523,900	453,942	150,000	150,000	Awaiting formal petition	

✓ **STREETS** (See Individual Category)

✓ **MORRISH AND BRISTOL SIGNAL** (No Change of Status)

The agreements have been executed locally and sent on for other signatures. I will keep the city council informed on the timeline for signal installation.

✓ **2017-2020 TRAFFIC IMPROVEMENT PROGRAM (TIP)** (No Change of Status)

The three year plan for street funding has been drafted by the county, and the city has committed to a 20% match for those streets that were awarded funding.

Please note that the area of Worchester that is tentatively funded is only the section between Winston and Cappy Lane. While this is a small section, the extra funds will doubtlessly help with the planned reconstruction. Unfortunately, if we desire the federal funds, we must wait until next year, at the soonest, to commence work.

Listed below are the portions selected for federal funding, which include:

Road	Point of Beginning	Point of End	Length (Miles)	Lanes	Lane Feet	Width (Feet)	ADT	Total Cost	Federal Match	Local Match
Worchester	Cappy	Winston	0.1	2	1056	28	691	\$172,474	\$137,979	\$34,495
Fairchild	Cappy	Miller	0.28	2	2956.8	44	2456	\$305,104	\$247,234	\$61,021

Cost
Totals: \$477,578 \$385,213 **\$92,365**

✓ **MORRISH ROAD CLASSIFICATION-BRIDGE CAPACITY** (No Change of Status)

Morrish Road has been submitted for classification as a "minor arterial" from a "major collector". The MDOT approved the change. Now we await review by the Federal Highway Administration sometime this calendar year.

✓ **2016 STREET BIDS-SCRAP TIRE GRANT** (Update)

The community experienced a significant and unexpected loss of pressure as a complication from this project. The Miller Road water main was shut down temporarily in accordance with the construction plans for the Winston and Miller project. Unfortunately, the backup feeds (high school & middle school and Fairchild feeds to Cappy, were compromised and were unable to deliver necessary flows to supply all customers.

We believe the problem is caused by a faulty valve at Cappy and Fairchild. Upon inspection of this problem, it was observed that a hydrant test on the west side of Fairchild was delivering 40 psi less than the east side of Fairchild.

Crews worked to reopen the Miller Road line as quickly as possible. As a precaution to the drop in pressure, we issued a boil water notification and worked with the Genesee County Drain Commission to pressure test, flush, and sample the system. The plan was established in conjunction with WWS and the DEQ. All appropriate authorities were notified and notice was given of the issue by news media, webpage, Facebook, and hand deliver (select businesses only, based upon use of water for public consumption).

While the valve problem can be addressed, and Winston will be connected to the system to provide additional flow, this problem exposes a greater potential threat to redundancy in a system that feeds nearly 500 customers in the townships as well as the west end of the city. There simply is not another feed into the west end of town from the north or south. We will be working with Genesee County to find solutions.

Once the water main is connected, chlorinated, and buried, Fairchild will be resurfaced at the same time that Winston. We are attempting to avoid emulsion delays such as those for the downtown parking lot in 2014.

- ✓ **WATER – SEWER ISSUES PENDING** (*See Individual Category*)
- ✓ **SEWER REHABILITATION PROGRAM** (*No Change of Status*)
Mr. Svrcek, Rowe PSC, and Liqui-Force are going to be meeting regarding the next phase of sewer work. I expect to have a proposal by September.
- ✓ **KWA** (*No Change of Status*)
The city of Flint made an announcement on June 21st indicating that they shall remain as a member of the KWA. The project still appears to be on time and on budget.
- ✓ **WATER LOSS** (*No Change of Status*)
The current rate calculation worksheets place water loss at about 18%. This is consistent from previous accountings, and it is still high. The county agrees and is evaluating their master meters more thoroughly.

Mr. Svrcek believes that recent corrections to the billing system are resulting in additional savings that have yet to be measured based upon the annual water loss review. (The last quarter is about 1.3% lower). We will obviously continue to monitor this. 10-12% is the target range for the time being. This rate is generally accepted to account for hydrant use (flushing, training, fire flows), leaks, breaks,

and theft. If we cannot achieve this target by the next evaluation, we will likely look to engage in hydrogen infusion leak detection.

In the meantime, we continue to evaluate master meter and retail billing. We are also physically searching for breaks that may be currently undetected due to their proximity to a storm drain or water body (Swartz Creek).

Note that water loss is difficult to monitor because, unlike systems that pressurize their own systems, we can only track usage on the quarterly basis in which we bill customers. Because this process can take a week, we generally require an annual review to lessen the impact of the extended reading period.

✓ **SHARED SERVICES, POLICE DEPARTMENTS** *(Update)*

The July 27, 2016 meeting at the Paul D. Bueche Municipal Building was cancelled. My understanding is that labor negotiations have reached a critical period, and efforts were put towards concluding those discussions. The board chair indicated a special meeting may be held the week of August 8th, but I have not received anything confirming this.

✓ **SPRINGBROOK EAST & HERITAGE VACANT LOTS** *(Update)*

The lighting has been approved, funded, and submitted to Consumers Energy. They are taking forever to get this done. The developer has also placed funds into escrow to fund the remaining items on the punch list, including curb backfill on Russell and sidewalk work.

All lots in Springbrook East have sold. The city is now clear of this project as a land owner interest.

The city still owns four lots in Heritage Village. We have no plan for these at this time. Perhaps an auction of these lots is in order. In this case, I am not sure if there was an intention to share additional revenues with the association or not. The city sold one lot in 2014 "at cost." Purchase agreements with other buyers fell through.

✓ **MEIJER COMMUNITY DONATION** *(No Change of Status)*

We have a recommendation to honor the Meijer donation for the Fortino Drive sidewalk at a Tuesday night concert. This appeared to be well received by the council. Any additional thoughts?

✓ **WINCHESTER WOODS LOTS** *(Update-Business Item)*

The contract to create a viable road surface has been approved. The city has cleared brush and debris so the contractor can access this area.

The time may now be appropriate to consider finishing the sanitary sewer line on Young Drive and the area-wide drainage. I have reached out to Gaines Township and some key property owners in the area to ascertain interest. There is interest.

As further elaborated on below, I recommend the Street Project Committee meet to discuss what improvement of this area entails to the city as an owner interest and in its capacity to provide basic services. Once initial findings are made, we could choose to move forward or not based upon circumstances.

✓ **NEWSLETTER (Update)**

The next newsletter is set to print in about two months. I welcome ideas. At this point, I am certain that we will do a write up on the street projects for the coming year, as well as routine fall service items.

✓ **CAPPY LANE LIFT STATION (No Change of Status)**

We hit a snag. The new generator is powered by natural gas. This requires a new gas line feed to the site. The new feed requires a new easement. This process will take some time, but we do expect it to conclude well.

Due to the backorder on required components, specifically the generator, the project is not likely to commence until mid-August, with an October completion. We expect the station to remain operational throughout this process. I will keep the city council advised on the timeline.

✓ **BUILDING SERVICES (No Change of Status)**

The services provided by Safe Built, as provided by Mundy Township, are going well. They still do not have a full time employee prospect, but I think this is just a matter of time.

I have reached out to Durand, and was able to discuss the matter further. They understand that we must review our options for any potential partner in providing this service. In a recent turn of events, the Durand City Manager has resigned. This move will greatly reduce any short term prospect of finalizing an option to engage in a formal service arrangement with Durand.

For now, the status quo is to remain with Mundy Township to see how the transition to a new official goes.

✓ **SUNOCO (Update)**

The demolition is complete, and the state has verbally approved close-out and indicated they will reimburse the city for our pro-rated share (\$19,673.28). The contractor should be paid in full by August 12th.

I am still waiting to hear from the state since I contacted the DEQ in early July for a formal review of the site. This will ensure that we are addressing all known hazards with Mobile-Exxon. It may also inspire them to act. If we don't hear from them or Mobile-Exxon by the end of September, I say we move on.

Why?

Our primary concern/duty as the city is to ensure that the contamination is not posing a hazard or known risk to potential users of our site and neighboring sites. We are aware of no such risks, but I will defer to the DEQ to determine this. Secondly, we need to ensure we are not responsible for additional clean up. Since we conducted and filed a Baseline Environmental Assessment, we are protected there. Third, we had hoped to have Mobile-Exxon clean the site because it was desirable. If they won't willingly do so, I recommend we move forward with a sale or other use of the property. Leaving the site in disarray and disuse for a prolonged period will negatively impact the community.

The prior report is as follows:

We met with representatives of Mobile-Exxon on June 6th. We met onsite and followed up with a staff meeting in city hall. Attendees included company reps, their environmental specialists, and legal counsel. We had myself, Mr. Svreck, Mr. Gildner, Mr. Mike Smith (city environmental specialist) and Mr. Kevin Levalle (city environmental counsel).

We discussed potential plans to clean the site through excavation activities by Mobile-Exxon, as well as the potential to “close” the site with the Michigan Department of Environmental Quality. Though no plans are formal, they definitely appear interested in submitting a request to access the site for cleanup activities. They also may need to work with the city to seek deed restrictions on future use, as well as a groundwater withdrawal restriction ordinance.

These steps will occur later and will need to be negotiated. In the meantime, we await a formal plan/application to access the site to perform physical cleanup. This is likely to require legal assurances, right of way permits, and other accommodations. The city council will need to approve all such terms.

Concerning the future use, much of that may depend on the site cleanup. Until we know what is required, we cannot be certain of what future uses will be allowed and what the timeframe is for such activity. Ideas were for private development, open space, and parking. The apparent frontrunner concept includes a well landscaped public space that can function as a parking lot and plaza.

✓ **STREET PROJECT REVIEW COMMITTEE** (*Business Item*)

We may already have a need, or two for the street committee. Our initial meeting with the engineer uncovered some details within the street designs that should be reviewed by the committee. These include street widths, the provision of sidewalk in areas where it may be needed, and the scope of the Ingalls Street project (two blocks are not included in the 2017 project). Furthermore, the ability of the city to make usage of the lots in Winchester Woods usable has reached its limit. The next steps will need to include consideration of land owner desires, the provision of storm water solutions, and the potential for sewer installation. The Street Project Review Committee is as well-equipped as any working group to consider and provide direction on these items.

I have included a resolution to continue the membership of the committee with a charge to guide decision making as it relates to the two mentioned issues. Any new appropriations would need to come before the council for approval.

✓ **ELMS PARK RENOVATIONS** (*Update*)

The restrooms are due for a final walkthrough on August 4th. This project should be done ahead of schedule and on budget.

The remainder of the grant funded improvements will be bid during the winter months when the contractor interest and pricing will be in our favor. While any delay is frowned

upon, this will enable the improvements to coincide with the Dog Park and Tot Lot projects. There should not be any adverse impacts on our grant status.

The dog park has been approved. The scouts indicated that this should be installed early in 2017. The park board will be addressing operating rules/guidelines for this facility this summer. In the meantime, we await progress by the scouts.

✓ **CLOCK DONATION (No Change of Status)**

The Fortino family is moving forward with plans to install the clock on the traffic island at the corner of Paul Fortino Drive and Civic Drive. As completion approaches, which is expected to be in October, additional recognition is probably in order.

To ensure we match the donations aesthetic, we are looking to perform some curb repair work in the vicinity of the clock location, and Mr. Svrcek is going to order a sample decorative sign for Civic & Paul Fortino Drives that could be used in other areas of the city.

✓ **FIRE SERVICES AGREEMENT & BUDGET (Update)**

This has been approved by the city and township. We executed copies and forwarded them to Clayton Township.

I have included a draft budget from the Chief for your reading pleasure. Note that it includes new equipment.

✓ **WATER TOWER PAINTING (Update)**

We await specifications for bidding the painting of the tower. The status quo is to have the tower painted to reflect the current configuration. If the council decides, by its own action or a delegated action, to have an alternate form of text or logo placed upon the tower, this would need to be done before completion of the bid specifications.

As noted elsewhere in the packet, there may indeed be a viable inter-community purpose for this water tower after all. We are working with the county drain office to learn more.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (Update)**

✓ **COMCAST NOTICE (Update)**

They are changing the way they do billings and handle accounts.

✓ **MONTHLY REPORTS (Update)**

Due to the early packet release, only the check run, budget, police, and FANG reports are available.

✓ **BOARDS & COMMISSIONS (See Individual Category)**

✓ **PLANNING COMMISSION (Update)**

The commission held their regular meeting on August 2nd. The keeping of animals, specifically chickens and ducks, was discussed. This has been a topic of debate in our community and many others for about a decade. At their meeting, the commission made a recommendation to amend the ordinance of the city to allow

hens and ducks under limited circumstances on parcels with 20,000+ square feet (about ½ acre). I will have this in front of the city council on August 22nd. In short, this would allow larger single family lots (generally excluding Winchester Village, Parkridge, downtown, and the condos) to have a limited number of such animals for personal egg consumption.

The commission is expected to review a special land use permit for an essential public service feature (Consumers Energy gas equipment) in September for a location on Bristol, near Miller Road.

✓ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

The DDA is scheduled to meet on August 11th. There is one façade improvement grant to discuss. Depending on circumstances, they may also be discussing the Sunoco station future use.

✓ **ZONING BOARD OF APPEALS** *(No Change of Status)*

The zoning board of appeals held their annual meeting on May 18th, 2016. The board held this meeting for training purposes only. No other meetings are scheduled.

✓ **PARKS AND RECREATION COMMISSION** *(Update)*

The slip and slide event was held on July 23rd at Elms Park. The event secured about \$1,200 in donations and a few commitments for in-kind service. There were no reported injuries, and everyone appeared to have a good time. I suspect the park board will look to make some improvements on this event and make it a regular occurrence. A pumpkin sale is also planned for October 1st.

Note that the park board is holding these fundraisers as donation-only events. They are enabled to conduct such fundraising under the city name per the enabling ordinance, and I have checked to ensure we are covered for such activities with our insurance agent. The city (including the park board) is covered.

The park board will continue to explore the creation of a non-profit (such as the Friends of the Perkins Library) that can have more flexibility and control over more creative fundraising events.

For this series of events, bear with me as we work with them on achieving their goals. Know that I intend to bring more accountability to the process in the future.

The park board will meet on August 3rd, but I will not have time to report on this. The following meeting is planned for Wednesday, September 7, 2016, at 6:00 p.m.

✓ **BOARD OF REVIEW** *(No Change of Status)*

The Board of Review met on July 19th. Mr. Richard Ballreich was selected as the Chair of the Board. Four parcels were addressed at the meeting, including principle residency exemptions, capping of taxable value, and a disabled veteran exemption. The next meeting is scheduled for December 13, 2016.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **FEE SCHEDULE AMENDMENT** (*Business Item*)

We have been charging \$50 for solicitation permits by virtue of a pre-existing charge that has been in place for background checks. Per ordinance, we need to establish this by resolution. I have included the standard resolution with the change highlighted.

Council Questions, Inquiries, Requests, Comments, and Notes

My availability: I am taking leave for part of Wednesday and all of Thursday and Friday. Council members can contact me via mobile if needed. We may have a heavier agenda on the 22nd since this one was created under a very short timeline.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, August 8, 2016, 7:00 P.M.**

Resolution No. 160808-4A MINUTES – JULY 25, 2016

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, July 25, 2016, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 160808-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of August 8, 2016, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 160808-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of August 8, 2016, including reports and communications, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 160808-8A AMEND CITY-WIDE RATES, FEES AND CHARGES

Motion by Councilmember: _____

WHEREAS, the City collects rates, fees, fees for permits, charges for services, cost recovery’s and cost recovery for consulting services, and;

WHEREAS, such rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services are a necessary and essential part of the funding for the services that the City provides, and:

WHEREAS, the City's Code of Ordinances defines and provides for certain rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services, and;

WHEREAS, other such rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services are provided for by resolution of the City Council, statutory provision, past practice, policy and other such actions, and

WHEREAS, the City has amended the City's Code of Ordinances to provide for various rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services to be set by resolution of the City Council, and;

WHEREAS, the City has need to implement additional rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services to be set by resolution of the City Council, and;

WHEREAS, the City desires to have all such rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services organized into a single resolution that can be visited periodically and adjusted accordingly.

NOW, THEREFORE, Be It Resolved the City of Swartz Creek hereby sets its rates, fees, fees for permits, charges for services, cost recovery's and cost recovery for consulting services in accordance with the following schedule, effective immediately or as soon as practical thereafter, table as follows:

CITY OF SWARTZ CREEK RATES, FEES PERMITS & CHARGES FOR SERVICES

1. Chapter 1: Municipal Ordinance Violations Bureau (Parking Fines)

The following parking violations shall be punishable by the fines indicated:

<u>Offense</u>	<u>Fine</u>
(a) Parking too far from curb	\$ 20.00
(b) Angle parking violations	\$ 20.00
(c) Obstructing traffic	\$ 20.00
 <u>Prohibited parking (signs un-necessary)</u>	
(d) On sidewalk	\$ 20.00
(e) In front of drive	\$ 20.00
(f) Within intersection	\$ 20.00
(g) Within 15 feet of hydrant	\$ 20.00
(h) On crosswalk	\$ 20.00
(i) Within 20 feet of crosswalk or 15 feet of corner lot lines	\$ 20.00
(j) Within 30 feet of street side traffic sign or signal	\$ 20.00
(k) Within 50 feet of railroad crossing	\$ 20.00
(l) Within 20 feet of fire station entrance	\$ 20.00
(m) Within 75 feet of fire station entrance on opposite side of street (signs required)	\$ 20.00
(n) Beside street excavation when traffic obstructed	\$ 20.00

(o) Double parking	\$ 20.00
(p) On bridge of viaduct or within tunnel	\$ 20.00
(q) Within 200 feet of accident where police in attendance	\$ 20.00
(r) In front of theater	\$ 20.00
(s) Blocking emergency exit	\$ 20.00
(t) Blocking fire escape or fire lane	\$ 50.00
(u) In a handicapped space	\$100.00
(v) In prohibited zone (signs required)	\$ 20.00
(w) In alley (signs required)	\$ 20.00

Parking for prohibited purpose

(x) Displaying vehicle for sale	\$ 20.00
(y) Working or repairing vehicle	\$ 20.00
(z) Displaying advertising	\$ 20.00
(aa) Selling merchandise	\$ 20.00
(bb) Storage over 48 hours	\$ 20.00
(cc) Wrong side boulevard roadway	\$ 20.00
(dd) Loading zone violation	\$ 20.00
(ee) Bus, parking other than bus stop	\$ 20.00
(ff) Taxicab, parking other than cab stand	\$ 20.00
(gg) Bus, taxicab stand violations	\$ 20.00
(hh) Failure to set brakes	\$ 20.00
(ii) Parked on grade wheels not turned to curb	\$ 20.00
(jj) Parked on lawn extension within right of way	\$ 20.00
(kk) Parked on front lawn	\$ 20.00

All \$20.00 violations not paid within 20 days will be assessed a \$10.00 late fee.

2. Chapter 2: Liability for Expense of an Emergency Operation (Hazardous Materials Cleanup Cost Recovery)

Cost shall be actual expenses inclusive of all Police & Fire Department wages, equipment and motor-pool and / or any sub-contracted actual expenses associated with hazardous materials clean-up.

3. Chapter 2: Liability for Expense of an Emergency Response (Alcohol Related Arrests, Accidents)

A. A cost of \$150 shall be assessed to each defendant convicted of O.U.I.L. – O.U.I.D or O.W.I. The cost recovery shall be collected as a part of the fines and costs set by the 67th District Court.

B. Actual costs shall be assessed to each defendant convicted of O.U.I.L. – O.U.I.D or O.W.I. in which a motor vehicle accident occurred. The cost recovery shall be collected as a part of the fines and costs set by the 67th District Court. In the event the court declines collection, they shall be billed direct to the defendant.

C. For the purpose of determining costs for extensive investigation and cleanup recovery for emergency response for alcohol related arrests and accidents, the following table shall be used:

Police Personnel	\$40	Per Hour
Police Clerical	30	Per Hour
Police Car	15	Per Hour
Fire Personnel	20	Per Hour
Fire Pumper	250	Per Hour
Fire Support Vehicles	100	Per Hour

4. Chapter 5: Cemetery Lots - Purchase

The cost for purchase of cemetery lots will be \$100.00 per lot.

5. **Chapter 5: Cemetery, Charges for Grave Openings, etc.**

Grave openings shall be actual costs, either as sub-contracted or performed by City Employees, plus a 15% administrative fee.

6. **Chapter 11: Park Reservation Fees**

<u>Elms Park</u>	
Pavilion #1	\$ 70.00
Pavilion #2	\$ 120.00
Pavilion #3	\$ 70.00
Pavilion #4	\$ 120.00

<u>Winshall Park</u>	
Pavilion #1	\$ 70.00
Pavilion #2	\$ 70.00
Pavilion #3	\$ 70.00
Deposit	\$100.00

7. **Chapter 12: Peddlers and Solicitors License and Background Check**

\$50.00

8. **Chapter 15: Permit, Sidewalk Installation**

\$25.00

9. **Chapter 15: Permit for Excavation, Right of Way or Other City Property**

\$100.00

10. **Chapter 19: Water System Use, Rates and Charges**

(A) Charges for water supply services to premises within the city connected with the water supply system shall be as follows:

Rates for Quarterly Billings

Readiness to serve charge

5/8", 3/4", 1"	\$51.22
1.5"	\$220.77
2"	\$353.23
3"	\$662.31
4"	\$1,103.85
6"	\$2,207.70

Commodity charge (per 100 cubic feet of water): \$7.07

Additional meters, connected for the exclusive purpose of registering water consumed and NOT returned to the sewer system shall be charged the commodity charge only (example: lawn sprinkler system).

(B) Any water customer may have water services temporarily shut off for any time period during which the premises, for which the water service is provided, will be unoccupied. The request for such shut off shall be made in writing on forms to be provided by the city. The written request shall specify the reason for the shut off and the date on which the water service shall be shut off.

(C) There shall be a Twenty Dollar (\$20.00) charge for shutting off the water service pursuant to such request and a Twenty Dollar (\$20.00) charge for turning the water service back on, if the shut off or turn on is performed during normal business hours. If this shut off or turn on is performed outside of normal business hours, the charge shall be One-Hundred Dollars (\$100.00). Such charges shall also apply if water is shut off or turned back on pursuant to

account delinquency. The City Manager may waive shut off and turn on fees for reasonable cause.

(D) Water customers shall continue to be billed for a readiness to service charge while connected to the system.

(E) Bulk water sales shall be in accordance with the following fee schedule:

Bulk Water Purchases

1 cubic ft. = 7.4805
Gallons

Gallons	Cubic ft.	Cost
3,740	499.96658	\$104.00
5,000	668.40452	\$116.00
10,000	1336.809	\$160.00
15,000	2005.2136	\$204.00
20,000	2673.6181	\$247.00

11. Chapter 19: Water & Sewer Tap Fees

(A) There shall be paid, with respect to all premises connecting to the water and sanitary sewer system of the city, a tap-in fee pursuant to the following schedules:

- (1) Single-family residence--\$1,500 each for water & sanitary sewer
- (2) Multiple-family residence--\$1,500 per unit each for water and sanitary sewer

(B) All other uses connecting to the water and/or sanitary sewer system of the city shall be required to pay tap-in fees at the rate of one-thousand, five hundred dollars (\$1,500) per unit factor, pursuant to the unit factor table provided for by the Genesee County Division of Water and Waste. In no case shall tap-in fees be less than one-thousand, five hundred dollars (\$1,500).

(C) Furthermore, for any structure used generally for more than one (1) purpose, connection fees shall be determined by applying the appropriate unit factors as set by the Genesee County Division of Water and Waste, to the various uses on any level, grade or sub-grade plane of the structure, provided that it is intended that the fees so derived shall be cumulative. Tap fees shall also apply for any additional units that may be calculated and applied by the County WWS pursuant to change in use or otherwise.

12. Chapter 19: Sanitary Sewer Rates

Rates for Quarterly Billings

Readiness to serve charge (per metered account):	\$52.50
Readiness to serve charge (non-metered accounts):	\$124.61
Commodity charge (per 100 cubic feet of water consumed):	\$2.14

A readiness to serve charge equal to the number of calculated sewer units shall be charged to all customers connected to the city's sewer system to offset fixed costs of system operation. In addition, a commodity charge shall be applied to the sewer bill in an amount equal to the above rate multiplied by the number of ccf that the accompanying water account registers. If the sewer connection is not accompanied by a water meter to register water usage, the charge shall be considered non-metered and no commodity charge shall be applied.

For the purposes of determining sanitary sewer rates, per unit sewage disposal calculations resulting in a fraction of a whole number shall be rounded up to the next highest whole number.

13. Chapter 20: Weed Cutting Fees

\$300 per cut

14. Building & Trade Inspection Fees

A. Building Permit Fees: Appendix A 21.06

\$50.00 for first \$1,000 value \$5.00 per \$1,000 thereafter and \$50.00 for a one-time Inspection fee.

B. Electrical Inspection Fees

Application Fee (non-refundable) \$50

Service

Through 200 Amp. \$10
Over 200 Amp. thru 600 Amp. \$15
Over 600 Amp. thru 800 Amp. \$20
Over 800 Amp. thru 1200 Amp. \$25
Over 1200 Amp. (GFI only) \$50
Circuits \$5
Lighting Fixtures-per 25 \$6
Dishwasher \$5
Furnace-Unit Heater \$5
Electrical-Heating Units (baseboard) \$4
Power Outlets (ranges, dryers, etc.) \$7

Signs

Unit \$10
Letter \$15
Neon-each 25 feet \$20
Feeders-Bus Ducts, etc.-per 50' \$6
Mobile Home Park Site \$6
Recreational Vehicle Park Site \$4

K.V.A. & H.P.

Units up to 20 \$6
Units 21 to 50 K.V.A. or H.P. \$10
Units 51 K.V.A. or H.P. & over \$12

Fire Alarm Systems (excl. smoke detectors)

Up to 10 devices \$50
11 to 20 devices \$100
Over 20 devices \$5 each

Data/Telecommunication Outlets

1-19 devices \$5 each
20-300 devices \$100
Over 300 devices \$300
Energy Retrofit-Temp. Control \$45
Conduit only or grounding only \$45

Inspections

Special/Safety Insp. (includes cert. fee) \$50
Additional Inspection \$50
Final Inspection \$50
Certification Fee \$20

C. Mechanical Inspection Fees

Application Fee (non-refundable) \$50

Residential Heating System (includes duct & pipe, new building only)	\$50
Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30
Boiler	\$30
Water Heater	\$5
Damper	\$5
Solid Fuel Equip. (includes chimney)	\$30
Gas Burning Fireplace	\$30
Chimney, factory built (installed separately)	\$25
Solar; set of 3 panels-fluid transfer (includes piping)	\$20
Gas piping; each opening-new installation (residential)	\$5
Air Conditioning (includes split systems)	
RTU-Cooling only	\$30
Heat Pumps (complete residential)	\$30
Dryer, Bath & Kitchen Exhaust	\$5

Tanks

Aboveground	\$20
Aboveground Connection	\$20
Underground	\$25
Underground Connection	\$25
Humidifiers/Air Cleaners	\$10

Piping-minimum fee \$25

Piping	\$.05/ft
Process piping	\$.05/ft
Duct-minimum fee \$25	\$.10/ft
Heat Pumps; Commercial (pipe not included)	\$20

Air Handlers/Heat Wheels

Under 10,000 CFM	\$20
Over 10,000 CFM	\$60
Commercial Hoods/Exhausters	\$15
Heat Recovery Units	\$10
V.A.V. Boxes	\$10
Unit Ventilators	\$10
Unit Heaters (terminal units)	\$15

Fire Suppression/Protection

(includes piping) –minimum fee \$20	\$.75/head
Evaporator Coils	\$30
Refrigeration (split system)	\$30
Chiller	\$30
Cooling Towers	\$30
Compressor/Condenser	\$30

Inspections

Special/Safety Insp. (includes cert. fee)	\$50
Additional Inspection	\$50
Final Inspection	\$50
Certification Fee	\$20

D. Plumbing Inspection Fees

Application Fee (non-refundable)	\$50
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Mobile Home Park Site

Fixtures, floor drains, special drains,	\$5 each
Water connected appliances	\$5 each
Stacks (soil, waste, vent and conductor)	\$3 each
Sewage ejectors, sumps	\$5 each
Sub-soil drains	\$5 each

Water Service

Less than 2"	\$5
2" to 6"	\$25
Over 6"	\$50
Connection (bldg. drain-bldg. sewers)	\$5

Sewers (sanitary, storm or combined)

Less than 6"	\$5
6" and Over	\$25
Manholes, Catch Basins	\$5 each

Water Distributing Pipe (system)

¾" Water Distribution Pipe	\$5
1" Water Distribution Pipe	\$10
1 ¼" Water Distribution Pipe	\$15
1 ½" Water Distribution Pipe	\$20
2" Water Distribution Pipe	\$25
Over 2" Water Distribution Pipe	\$30
Reduced pressure zone back-flow preventer	\$5 each
Domestic water treatment and filtering equipment only	\$5
Medical Gas System	\$45

Inspections

Special/Safety Insp. (includes cert. fee)	\$50
Additional Inspection	\$50
Final Inspection	\$50
Certification Fee	\$20

15. Appendix B: Franchises

\$250 application fee plus actual expenses related to preparation by City Attorney.

16. Miscellaneous Fees

A. *Copies:*

Black & White: 10¢ for page.

Color or Mixed Color and Black & White: 25¢ per page

B. *Freedom of Information Act Requests:*

See the City of Swartz Creek Freedom of Information Act Procedures & Guidelines: adopted June 22, 2015 for details. Standard requests shall be charged 10¢ for 8.5 x 11 page (25¢ for color or mixed color) plus all actual costs for outside re-production (i.e. photo re-prints, blueprint copies, digital media storage, etc.). Extensive search requests shall have an additional per hour fee equal to wages only of the lowest paid clerical position employed with the City (\$8.15/hour with a 1.1 fringe multiplier, totaling \$8.97/hour).

C. *Police Reports:*

\$5 for copies under 6 pages, 10¢ for each page thereafter. Extensive research, reproduction costs, etc. shall be charged in accordance with F.O.I.A. requests.

D. *Gun Registrations, Permits & Safety Inspections:*

No Charge

- E. *Towing & Impound Fees:*
\$100 for each vehicle towed as incidental to arrest or other civil custody. \$100 for each vehicle towed as abandoned. The Chief of Police may, at his/her discretion, waive any towing fee when in his/her opinion, special circumstance exists. A report shall be filed when any such action is taken.
- F. *Weddings:*
\$50 per ceremony
- G. *Fax Services:*
50¢ per page for the first 10 pages, then \$0.25 per page thereafter
- H. *Notary Services:*
\$10.00 per item
- I. *Insufficient Funds:*
\$25 each for any check returned unpaid for account insufficient, closed or stopped
- J. *Penalties on Outstanding Invoices/Miscellaneous Receivables:*
\$10 penalty for unpaid miscellaneous receivables, including but not limited to: utility bills, mowing invoices, sidewalk repair, project reimbursements, charges for services, and retiree coverage contributions. This penalty shall be applied once to "past due" invoices.
- K. *Interest on Outstanding Invoices/Miscellaneous Receivables:*
1.5% interest per month on outstanding invoices that are 30 days "past due".

*Payments made toward outstanding balances shall be applied in the following order: interest, penalties, principle.

17. Chapter 13 & 16: Development Plans, Administrative Fees, Subdivision Site Plan & Review Fees

- A. Site Plan Review:

Property Re-Zoning	\$250
Single & Multiple-Family (non-plat)	\$300 plus \$5.00 per lot
Cluster Housing Development	\$300 plus \$5.00 per unit
Mobile Home Park	\$400 plus \$5.00 per unit
Commercial Development	\$450 plus \$50.00 per acre/fraction
Industrial Development	\$400 plus \$50.00 per acre/fraction
Office Development	\$350 plus \$50.00 per acre/fraction
Institutional	\$300 plus \$50.00 per acre/fraction
Public/semi-public uses	\$300 plus \$50.00 per acre/fraction
Special Approval or Conditional Use	\$250 plus \$5.00 per acre/fraction
PUD/Mixed Use Review	\$500 plus \$50.00 per acre/fraction
Consulting Fees (All Reviews)	Actual consultant costs
Revisions	½ of original review fee
- B. Building and Zoning:

Swimming Pool Permit	\$25
Misc. Zoning Permit	\$25
Sidewalk Permit	\$25
Sign Permit	See Building Permits
Structure Movement Permit	\$95
Demolition Permit (Including ROW Permit)	\$150
Right of Way Permit	\$100
Home Occupation Permit	\$95
Variance Review	\$250 per variance
Zoning Board of Appeals: Petitioned Interpretation Review	\$150

Zoning Board of Appeals: Appeal Review	\$250
Lot Split/Combination: City Ordinance Section 16.2	\$150 plus \$5.00 per lot
Public or Private Road Plan Reviews	\$400 per mile/fraction
Consulting Fees	Actual consultant costs
Zoning Code	\$10 CD, \$25 Paper Copy
Engineering Standards Manual	\$10 CD, \$25 Paper Copy
Medical Marijuana Dispensary/Facility Review	\$500

C. Subdivision Review

Preliminary Subdivision Review-Tentative	\$300 plus \$5.35 per lot
Preliminary Subdivision Review- Final	\$160 plus \$2.70 per lot
Final Plat Review	\$160 plus \$1.00 per lot

18. Chapter 1: Municipal Civil Infraction Fines

Civic Infraction Citation Fines:

First Offense	\$100
Second Offense	\$200
Third Offense	\$300

Civic Infraction Notice Fines:

First Offense	\$75
Second Offense	\$150
Third Offense	\$250

19. Rental Inspection Program Fees

Registration	\$75 for the first unit, plus \$20 for each additional unit on a shared premises, with common ownership and management, or within recognized apartment complexes
Follow up inspections	The initial and one follow-up inspection will be performed without additional fees. Subsequent inspections shall be charged at the rate of \$25/unit
Registration Updates/Amendments	No charge
Coverage	The initial fee covers the registration and first inspection and is valid until the resulting certificate of compliance expires
Pro-ration	There shall be no pro-ration of fees

ADOPTION & REVISION HISTORY:

Resolution No. 050711-07	Dated July 11, 2005
Resolution No. 100208-06	Dated February 8, 2010
Resolution No. 101206-04	Dated December 6, 2010 (Water-Sewer-RTS)
Resolution No. 111114-05	Dated November 14, 2011 (Park Fees)
Resolution No. 110613-07	Dated June 13, 2011 (Water Fees)
Resolution No. 120611-05	Dated June 11, 2012 (Water Fees)
Resolution No. 120709-05	Dated July 9, 2012 (Bulk Water Fees)
Resolution No. 130610-09	Dated June 10, 2013 (Water Fees)
Resolution No. 130826-06	Dated August 26, 2013 (K.W.A. Water Fees)
Resolution No. 140922-07	Dated September 22, 2014 (Utility and MMD Fees)
Resolution No. 150824-05	Dated August 24, 2015 (FOIA, Rentals, Utility Fees)
Resolution No. 151214-05	Dated December 14, 2015 (Parking)
Resolution No. 160523-05	Dated May 23, 2016 (Water and Sewer)
Resolution No. 160808-8A	Dated August 8, 2016 (Solicitation)

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 160808-8B

STREET PROJECT REVIEW COMMITTEE

Motion by Councilmember: _____

WHEREAS, under the General Operating Rules of the Council, the Mayor, with the advice and consent of Council, may appoint temporary committees whose membership may include persons not on Council; and

WHEREAS, such committees must be temporary in nature, have a specific purpose, and include a specific time frame for their activities; and

WHEREAS, the city has a 20 year street maintenance plan on file that is funded, in part, by a 20 year street levy; and

WHEREAS, the city has a 5 year master plan on file that includes the consideration of improvements to the Winchester Woods plat; and

WHEREAS, the council desires to enable a committee of residents, councilmembers, and staff to further deliberate on the particulars relating to the borrowing related to 2017 projects, as well as design particulars related to sidewalks, lighting, and potential change orders; and

WHEREAS, the council further desires the committee to consider the Winchester Woods plat as it relates to its suitability to accommodate uses-as-of-right, including single family homes.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby creates a temporary committee, to be referred to as the “Street Project Review Committee,” for the purpose of reviewing and making recommendations relating to the 2017 street project particulars and the Winchester Woods Plat.

BE IT FURTHER RESOLVED, the Street Project Review Committee shall endeavor to deliver such findings at or before the regular meeting on September 26, 2016 and be subsequently dissolved unless otherwise engaged in further reviews at the direction of the city council.

BE IT FURTHER RESOLVED, the membership of the Street Project Review Committee shall be composed of the following individuals:

- Mayor Krueger
- Councilmember Hicks
- Councilmember Pinkston
- Steve Shumaker
- Steve Long
- Dennis Cramer
- Lou Fluery – Consultant Engineer (non-voting)
- Adam Zettel – Staff Member (non-voting)

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 160808-8C O'REILLY AUTO PARTS APPEAL APPORTIONMENT

Motion by Councilmember: _____

I Move the City of Swartz Creek amend the budget to allocate \$4,500 of unencumbered, unreserved general fund monies to the assessing department for the purpose of contesting the tax appeals by O'Reilly Auto Parts, parcel 58-31-551-006, costs to include an appraisal, legal services, and other related expenses to be provided by the city's legal counsel and an appraisal firm, Cook, Pray, Rexroth & Associates, as selected by the city manager with the authority of the city council under Section 2-402(a)(2) of the city ordinances.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 160808-8D TOPVALCO INC. APPEAL APPORTIONMENT

Motion by Councilmember: _____

I Move the City of Swartz Creek amend the budget to allocate \$12,000 of unencumbered, unreserved general fund monies to the assessing department for the purpose of contesting the tax appeal by Topvalco Inc., parcel 58-36-576-012, costs to include an appraisal, legal services, and other related expenses to be provided by the city's legal counsel and an appraisal firm, Cook, Pray, Rexroth & Associates, as selected by the city manager with the authority of the city council under Section 2-402(a)(2) of the city ordinances.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 07/25/2016**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: Abrams.

Staff Present: City Manager Adam Zettel, City Clerk Connie Eskew, Director of Public Service Tom Svrcek, City Attorney Mike Gildner.

Others Present: Tommy Butler, Jim Barclay, Steve Shumaker, Sharon Shumaker, Bob Plumb, Dennis Cramer, Lania Roche, Ron Schultz, David Kunz, Michael Diericks, Marcia Pavkovich, Lou Fleury.

EXCUSE MAYOR PRO TEM ABRAMS

Resolutions No. 160725-01

(Carried)

I Move the Swartz Creek City council excuse Mayor Pro Tem Abrams.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

NO: None. Motion Declared Carried.

APPROVAL OF MINUTES

Resolutions No. 160725-02

(Carried)

Motion by Councilmember Porath
Second by Councilmember Gilbert

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held Monday July 11, 2016 to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Florence.

NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 160725-03

(Carried)

Motion by Councilmember Florence
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as presented, printed and amended for the Regular Council Meeting of July 25, 2016, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Florence, Gilbert.
NO: None. Motion Declared Carried.

City Manager's Report

Resolution No. 160725-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of July 25, 2016, including reports, communications and discussions about water tower, to be circulated and placed on file.

YES: Krueger, Pinkston, Porath, Florence, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

David Kunz, resides at 9351 Chesterfield, owner of Centerpieceplaza.Com, LLC, 8048 Miller Rd., opposed agenda item 8E.

Michael Diericks, business owner of Swartz Creek Computer, asked the council if they would consider an ordinance in regards to marijuana smoking in multi-use commercial properties.

PARK IMPROVEMENT BID APPROVAL

Resolution No. 160725-05

(Failed)

Motion by Councilmember Gilbert
Second by Councilmember Porath

WHEREAS, the City of Swartz Creek owns operates and maintains a system of parks in the community, including grounds, facilities, and equipment; and

WHEREAS, at the recommendation of the Parks and Recreation Advisory Board, the City Council directed the city manager to apply for a Recreation Passport Grant to fund renovations and improvements at Elms Park; and

WHEREAS, city staff, with technical assistance from Rowe Professional Services Company, created a scope of work and grant applicant to the State of Michigan Department of Natural Resources for said grant; with DNR approval of the city's request occurring in December of 2015; and

WHEREAS, the city desires to bid and construct said improvements as quickly as possible; and

WHEREAS, the city accepted the terms of the Agreement as received from the Michigan Department of Natural Resources by resolution on January 11, 2016 and subsequently received approval from the DNR to bid the bathroom renovation improvements related to this grant project and

WHEREAS, in accordance with the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-402, as well as DNR bidding requirements, the city solicited sealed bids for this project; and

WHEREAS, the city received one valid and qualified bid.

NOW, THEREFORE BE IT RESOLVED that the City of Swartz Creek City Council accepts the low bid of \$69,870 for completion of the Elms Park renovations as specified by the city's engineer and approved by the Michigan Department of Natural Resources, said bid submitted by Oak Construction Corporation, such expenses to be apportioned and expensed from the Elms Park Project Fund and submitted for reimbursement to the DNR.

BE IT FURTHER RESOLVED that the City Council hereby directs the city manager to submit necessary documents to the DNR for final approval of this project component and further directs the manager to execute any and all agreements, contracts, pay authorizations, and related documents necessary to carry out restoration of the bathrooms under the terms of the Recreation Passport Grant and engineer's contract.

Discussion Ensued.

YES: None.

NO: Pinkston, Porath, Florence, Gilbert, Hicks, Krueger.
Motion Declared Failed.

SUPERVISORS AGREEMENT APPROVAL

Resolution No. 160725-06

(Carried)

Motion by Councilmember Pinkston
Second by Councilmember Florence

WHEREAS, the City of Swartz Creek entered into a labor agreement with the Swartz Creek City Supervisor's Association on August 27, 2012, amended April 7, 2014, October 13, 2014 & January 25, 2016, for the purpose of setting terms and conditions of employment and to promote orderly and productive labor relations between the Employer and the Association, and;

WHEREAS, the effective Supervisors Agreement expired on June 30, 2016, and;

WHEREAS, the current Finance Director has announced retirement to be effective on or before June 30, 2017, and;

WHEREAS, the Employer and Supervisors Association negotiated a tentative agreement that will continue relations with the implementation of a new agreement.

NOW THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council hereby approves the amended and restated 2016-2017 Collective Bargaining Labor Agreement between the City and the Swartz Creek Supervisor's Association, a copy of which is attached hereto.

BE IT FURTHER RESOLVED the City of Swartz Creek City Council hereby approves the Retirement Agreement for Finance Director-Office Manager Aguilar and hereby makes said agreement an exhibit to the collective bargaining agreement.

Discussion Ensued.

YES: Porath, Florence, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

2017 STREET PROJECTS BID PROPOSAL

Resolution No. 160725-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Hicks

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major streets, local streets, and water main, and

WHEREAS, the city has a twenty year asset management plan on file that is funded in part by a twenty year street levy, and

WHEREAS, this plan, which includes various levels of preventative maintenance, preservation, and reconstruction on city streets, as well as water main replacement, was assessed by the Street Project Selection Committee at its meeting on July 12, 2016, and

WHEREAS, the committee recommends seeking bids for specific preventative maintenance, preservation, and reconstruction projects for completion in 2017 (year two), as well as subsequent projects for future years, and

WHEREAS, such projects must be bid timely in order for construction to commence in 2017 with optimal pricing, and

WHEREAS, the committee, in response to public demand and in the best financial interest of the city, recommends the borrowing of funds to enable accelerated reconstruction of streets, and

WHEREAS, the State of Michigan offers a loan program with an expected interest rate of 2.5% and little or no underwriting charge, said costs being found to be offset by the anticipated inflationary and maintenance costs expected from any delay of street replacement.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council affirms the recommendation of the Street Project Selection Committee to commence engineering work and bidding for the following streets and water main:

<u>Street</u>	<u>Repair Type</u>	<u>Est. Construction Cost</u>
Worcester	Reconstruct	\$770,000
Chesterfield Drive	Reconstruct	\$650,000
Abbey Lane	Preservation	\$300,000
Ingalls	Preservation	\$300,000
Brady	Maintenance	\$10,000
McLain	Maintenance	\$20,000
1 st Street	Maintenance	\$10,000
2 nd Street	Maintenance	\$10,000
3rd Street	Maintenance	\$10,000
Ford Street	Maintenance	\$10,000
Wade Street	Maintenance	\$20,000
Jennie Lane	Maintenance	\$20,000
Seymour (north) Road	Maintenance	\$25,000
Holland Drive	Maintenance	\$10,000
Hayes Street	Maintenance	\$10,000
	Total:	\$2,175,000

<u>Water Main</u>	<u>Repair Type</u>	<u>Est. Cost</u>
Worcester	Replace	\$596,000
Chesterfield Drive	Replace	\$450,000
	Total:	\$1,046,000

BE IT FURTHER RESOLVED, that the City Council approves the engineering proposal by ROWE Professional Services Company, dated July 20, 2016, for an amount not to exceed \$110,338 for design and bidding services related to the above projects, with appropriations to be made to Fund 101 (General), Fund 202

(Major Streets), Fund 203 (Local Streets), Fund 204 (Municipal Streets) and Fund 590 (Water) as directed by the finance director.

BE IT FURTHER RESOLVED, that the City Council approves and allocates an additional \$10,000 for field work costs related to 2018 projects, with appropriations to be made to Fund 202 (Major Streets), Fund 203 (Local Streets), Fund 204 (Municipal Streets) and Fund 590 (Water) as directed by the finance director.

BE IT FURTHER RESOLVED, that the City Council directs the Mayor to execute said engineering proposal on behalf of the city.

BE IT FURTHER RESOLVED, that the City Council directs the city manager to pursue financing in the amount of \$1,600,000 from the State of Michigan Department of Transportation State Infrastructure Bank (SIB) Loan Program to defray costs of the street and water main projects, with final approval of any such loan to be approved by the city council.

Discussion Ensued.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.
NO: None. Motion Declared Carried.

WATER TOWER BID PROPOSAL

Resolution No. 160725-08

(Carried)

Motion by Councilmember Florence
Second by Councilmember Porath

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of a water distribution system, including a 300,000 gallon Toro Ellipse Elevated Water Tower, and

WHEREAS, the water tower, though structurally sound, is physically disconnected from the water distribution system, and

WHEREAS, the water tower houses a wireless network provider and there is additional demonstrated interest to house wireless cellular carriers, and

WHEREAS, the water tower may yet be reconnected to the city and/or county water system to assist with the maintenance of pressures and/or provision of emergency water supplies in the future, and

WHEREAS, alternate uses for the structure may also be advisable or desirable, and

WHEREAS, painting of the structure is highly advisable for protective and aesthetic purposes if the tower is not to be removed in the foreseeable future.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council approves the engineering proposal by Dixon Engineering and Inspection Services, dated July 12, 2016, for an amount not to exceed \$3,000 for bidding services related to painting the water tower.

BE IT FURTHER RESOLVED, that the City Council directs the Mayor to execute said proposal on behalf of the city and for the city finance director to appropriate such costs to the Water Fund.

Discussion Ensued.

YES: Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

NO: None. Motion Declared Carried.

MTT APPRAISAL APPROPRIATION (Centerpiece Plaza)

Resolution No. 160725-09

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Porath

I Move the City of Swartz Creek amend the budget to allocate \$4,500 of unencumbered, unreserved general fund monies to the assessing department for the purpose of contesting the tax appeals by CenterpiecePlaza.com, LLC, for real property identified as 58-35-576-039 & 58-35-576-040, costs to include an appraisal, legal services, and other related expenses to be provided by the city's legal counsel and an appraisal firm, Cook, Pray, Rexroth & Associates, as selected by the city manager with the authority of the city council under Section 2-402(a)(2) of the city ordinances.

Discussion Ensued.

Break -9 minute recess. (8:17-8:26 p.m.)

YES: Gilbert, Hicks, Krueger, Porath, Florence.

NO: None.

ABSTAIN: Pinkston. Motion Declared Carried.

FIRE SERVICES AGREEMENT, CLAYTON TOWNSHIP

Resolution No. 160725-10

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

WHEREAS, the City and the Township have, for many years, jointly provided fire protection services to their geographical areas; and

WHEREAS, the joint provision of such fire protection services was covered by a written Agreement; and

WHEREAS, the current Agreement between the City and the Township extends through November 1, 2016 but both the City and the Township desire to affirm terms for the provision of fire protection services prior to the commencement of budgetary processes for fiscal year 2017; and

WHEREAS, the Michigan Urban Cooperation Act of 1967, 1967 PA 7 (Ex Sess) [MCL 124.501 et seq] (“UCA”) authorizes two (2) Municipalities to enter into an interlocal Agreement by which they agree to exercise jointly “any power, privilege, or authority that the agencies share in common and that each might exercise separately;” and

WHEREAS, Section 7 of the UCA [MCL 124.507] provides that such an interlocal Agreement “may provide for a separate legal or administrative entity to administer or execute the Agreement which may be a Commission, Board or Council constituted pursuant to the Agreement,” and that such administrative entity “shall be a Public Body, Corporate or Politic for the purposes of this act;” and

WHEREAS, the City and the Township share in common the power and authority to establish and maintain a Fire Department and provide fire protection services; and

WHEREAS, as empowered to do so by the UCA, the City and the Township wish to continue to jointly provide fire protection services and operate a Fire Department to serve the City and the Township and to do so under the terms and conditions of this Agreement;

NOW, THEREFORE, the City of Swartz Creek City Council hereby approves the Amended and Restated 2016-2019 Fire Department Agreement as included and filed with the July 25, 2016 city council packet, said agreement to commence on November 2, 2016 and terminate at midnight on November 1, 2019.

YES: Hicks, Krueger, Pinkston, Porath, Florence, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC

No comments.

REMARKS BY COUNCILMEMBERS:

Councilmember Pinkston commented about the slip and slide fundraiser on Saturday July 23, 2016 was a good time.

Councilmember Hicks also responded about the slip and slide and the use of facebook for the advertising of it. She also wanted to thank all the volunteers.

Mr. Zettel responded he wanted to thank Mr. Barclay.

Councilmember Florence commented on all the pokemon activity at city hall and thanked Mr. Barclay for volunteering at the slip and slide fundraiser.

Councilmember Porath commented on the marijuana smoking in commercial multi-use buildings.

Mayor Krueger commented that the street improvements will make it a more attractive place for our residents to live.

Adjournment

Resolution No. 160725-11

(Carried)

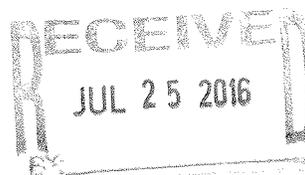
Motion by Councilmember Gilbert
Second by Councilmember Florence

I Move the Swartz Creek City Council adjourn the regular meeting at 8:39 pm.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk



July 20, 2016

Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

RE: Important Information—Billing Changes

Dear Mr. Zettel:

As part of our continuing effort to keep you informed, I wanted to let you know of a change, beginning August 29, 2016, in the billing vendors Comcast uses, which will enable us to provide an improved billing experience for our customers.

We plan for this change to have a minimal impact on our customers; however, customers' account numbers and monthly due dates will change. Customers will need to update their Comcast account number if they make payments online or through their bank. We are informing customers of this upcoming change through emails and letters to their homes. A sample notification letter is enclosed for your reference. This change to the billing system will enable us to provide more detailed bills and enhance our customers' experience.

As always, feel free to contact me directly at 517-334-5686 with any questions you may have.

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

Enclosure

IMPORTANT INFORMATION ABOUT YOUR BILL

Dear [NAME],

Beginning **August 29, 2016**, we will be converting to a new billing system in order to provide an improved billing experience for our customers.

As part of this billing system conversion, several changes will take place starting with your next monthly bill. Your **account number and your bill due date will change**. Your **new due date is [Insert Date]**. We will be unable to mail bills during the billing system conversion, so we may be a couple of days late mailing your bill. Please be assured even if your bill is delayed, you will have 21 days to pay.

If you use electronic banking to pay your Comcast bill, you need to:

- Update your due date with the new due date.
- Update the Comcast information on your bank's bill pay system with your new account number.

If you use Comcast's AutoPay service to pay your Comcast bill:

- No action is required.

If you are a Comcast Ecobill customers:

- No action is required however the availability of your bill online may be delayed. You will receive an email when your Ecobill is available.

For more information or to sign up for Ecobill, please log in to your Comcast account online at www.xfinity.com/help.

Thank you for choosing Comcast. We appreciate your business and look forward to serving you in the future. Should you have any questions or concerns, please feel free to visit us at www.xfinity.com/billchange or call 1-800-XFINITY.

Sincerely,
Comcast

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08/02/2016

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 07/01/2016 - 07/31/2016

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT					
07/01/2016	GEN	42246	BETTY SHANNON	JULY 2016 CNTRCT REIMB/CVRG RETIREE&SPOU	271.52
07/01/2016	GEN	42247	COMCAST BUSINESS	7/1-7/31/16 PUBLIC SAFETY BLDG	149.80
07/01/2016	GEN	42248	FUNTASTIC INFLATABLES	EML/MOVIE NIGHT 7/8/16	150.00
07/01/2016	GEN	42249	GEN CNTY ASSOC CHIEFS POLICE	2016-2017 POLICE CHEIF MEMBERSHIP DUES	50.00
07/01/2016	GEN	42250	MI MUNICIPAL WORKERS COMP FUND	7/1/16-7/1/17 WORKERS COMP INS	20,965.00
07/01/2016	GEN	42251	MICHIGAN MUNICIPAL LEAGUE	POOL RENEWAL PREM 7/1/16-7/1/17	67,417.00
07/01/2016	GEN	42252	RBM CONSULTING LLC	ELECTION EQUIP 7/1/16-6/30/17	1,075.00
07/01/2016	GEN	42253	STATE OF MICHIGAN DEP OF STATE	REPLACEMENT PLATE 05-168 (CHIEF)	13.00
				REPLACEMENT PLATE 05-649 (DET)	13.00
					26.00
07/01/2016	GEN	42254	SWARTZ CREEK AREA FIRE DEPT.	OPERATING BUDGET 7/1-12/31/16	46,720.00
07/01/2016	GEN	42255	TAYLOR CORPORATION	POSTER GUARD 1 YR	79.49
				POSTERGUARD 1 YR	79.49
				POSTERGUARD 1 YR	79.49
					238.47
07/07/2016	GEN	42256	ACE-SAGINAW PAVING COMPANY	COLD PATCH	595.90
07/07/2016	GEN	42257	APEX SOFTWARE	ANNUAL MAINT 8/1/16-8/1/17	235.00
07/07/2016	GEN	42258	APPLIED ECOSYSTEMS - GREAT LAKES	OVERSIGHT AND REPORTING HOLLAND DR	1,212.00
07/07/2016	GEN	42259	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.05
				UNIFORMS, MATS, SUPPLIES, ENV.	101.85
					133.90
07/07/2016	GEN	42260	BEVERLY M CUMMINGS	ELMS PARK DEPOSIT REFUND 6/25/16 #1	100.00
07/07/2016	GEN	42261	BRENDA SCHROEDER	ELMS PARK DEPOSIT REFUND 6/25/16 #3	100.00
07/07/2016	GEN	42262	CHARTER TOWNSHIP OF MUNDY	COST SHARING AGREEMENT/POLICE	101.25
07/07/2016	GEN	42263	CHARTER TOWNSHIP OF MUNDY	APR-JUNE 2016/CLOLINGER	9,375.00
07/07/2016	GEN	42264	CITY OF SWARTZ CREEK	3/20-6/20/16 UB 4125 ELMS	293.19
				3/20-6/20/16 UB 5121 MORRISH	164.34
				3/20-6/20/16 UB 5363 WINSHALL	288.49
				3/20-6/20/16 UB 8059 FORTINO	333.55
				3/20-6/20/16 UB 8083 CIVIC	477.85
				3/20-6/20/16 UB 8100 CIVIC	789.35
				3/20-6/20/16 UB 8095 CIVIC	210.81
					2,557.58
07/07/2016	GEN	42265	CITY OF SWARTZ CREEK	PETTY CASH REIMB	171.51
07/07/2016	GEN	42266	DONALD KORTH	UPDATE COUNCIL AND ALL WORKSTATIONS	1,000.00
07/07/2016	GEN	42267	GBS INC	MINUTE BOOKS (4)/COUNCIL	705.77
07/07/2016	GEN	42268	JOANN OSTRANDER SNYDER	ELMS PARK CANCELLATION 7/10/16 #1	170.00
07/07/2016	GEN	42269	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	800.00
07/07/2016	GEN	42270	KORENE KELLY	REIMBURSE SUPPLIES CAMP 911	273.81
07/07/2016	GEN	42271	KRISTINA CHARLES	WINSHALL PARK DEPOSIT REFUND 6/25/16 #2	100.00
07/07/2016	GEN	42272	LESLIE MACDONALD	ELMS PARK DEPOSIT REFUND 6/25/16 #4	100.00
07/07/2016	GEN	42273	MANDY SNIDER	WINSHALL PARK DEPOSIT REFUND	100.00
07/07/2016	GEN	42274	MICHIGAN LUMBER CO	TREATED LUMBER	26.98
07/07/2016	GEN	42275	PHYLLIS MARBLE	ELMS PARK DEPOSIT REFUND 6/26/16 #2	100.00
07/07/2016	GEN	42276	ROWE PROFESSIONAL SERVICES CO	GRANT DE BLDG, SITE, DESIGN, BIDDING	7,257.00
07/07/2016	GEN	42277	RWS OF MID MICHIGAN	JUNE 2016 FY16 GARBAGE/RECYCLING/YARD WA	20,847.36
07/07/2016	GEN	42278	SHAWN M MAURER	ELMS PARK DEPOSIT REFUND 6/26/16 #4	100.00
07/07/2016	GEN	42279	SUBURBAN AUTO SUPPLY	SWITCHES	5.99
				PS FLUID 16 OZ	7.99
					13.98

07/07/2016	GEN	42280	SUSANNA BIDDINGER	ELMS PARK DEPOSIT REFUND 6/26/16 #1	100.00
07/07/2016	GEN	42281	TOYONNA ROBBINS	ELMS PARK DEPOSIT REFUND 6/25/16 #2	100.00
07/07/2016	GEN	42282	VERIZON WIRELESS	JUNE 2016 MONTHLY INVOICE	393.39
07/15/2016	GEN	42283	ALLIED RENT-ALL	TRACTOR/MOWER/TRAILER 6/3/16	250.00
07/15/2016	GEN	42284	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.05
				UNIFORMS, MATS, SUPPLIES, ENV.	116.25
					<u>148.30</u>
07/15/2016	GEN	42285	BLUE CARE NETWORK-EAST MI	AUG 2016 RETIREE MED INS KELLY	697.10
				AUG 2016 RETIREE MED INS O'BRIEN	1,234.31
				AUG 2016 RETIREE MED INS CLOLINGER	1,254.22
				AUG 2016 RETIREE MED INS BUECHE	534.90
					<u>3,720.53</u>
07/15/2016	GEN	42286	CONSUMERS ENERGY	6/7-7/6/16 6425 MILLER RD PARK & RIDE	84.84
07/15/2016	GEN	42287	CONSUMERS ENERGY	6/4-7/5/16 8011 MILLER RD.	22.72
07/15/2016	GEN	42288	CONSUMERS ENERGY	6/1-6/30/16 STREET LIGHTS	8,023.87
07/15/2016	GEN	42289	CONSUMERS ENERGY	6/1-6/30/16 4524 MORRISH RD	38.76
07/15/2016	GEN	42290	CONSUMERS ENERGY	6/1-6/30/16	378.16
07/15/2016	GEN	42291	CONSUMERS ENERGY	6/1-6/30/16 SIRENS	25.18
07/15/2016	GEN	42292	CONSUMERS ENERGY	6/1-6/30/16 ELMS PARKING LOT	26.06
07/15/2016	GEN	42293	CONSUMERS ENERGY	6/7-7/6/16 4125 ELMS RD	50.52
07/15/2016	GEN	42294	CONSUMERS ENERGY	6/7-7/6/16 4125 ELMS RD PAVILION	26.82
07/15/2016	GEN	42295	CONSUMERS ENERGY	6/3-7/4/16 9099 MILLER RD	25.05
07/15/2016	GEN	42296	CONSUMERS ENERGY	6/3-7/4/16 5361 WINSHALL DR	24.08
07/15/2016	GEN	42297	CONSUMERS ENERGY	6/3-7/4/16 8301 CAPPY LN	199.16
07/15/2016	GEN	42298	CONSUMERS ENERGY	6/3-7/4/16 5257 WINSHALL DR	22.59
07/15/2016	GEN	42299	CONSUMERS ENERGY	6/4-7/5/16 5121 MORRISH RD	606.37
07/15/2016	GEN	42300	CONSUMERS ENERGY	6/3-7/4/16 WINSHALL RESTROOMS	29.81
07/15/2016	GEN	42301	CONSUMERS ENERGY	6/4-7/1/16 8095 CIVIC DR.	958.32
07/15/2016	GEN	42302	CONSUMERS ENERGY	6/4-7/1/16 8083 CIVIC DR	606.73
07/15/2016	GEN	42303	CONSUMERS ENERGY	6/3-7/4/16 4510 MORRISH RD	30.96
07/15/2016	GEN	42304	CONSUMERS ENERGY	6/4-7/1/16 8100 CIVIC DR.	1,155.68
07/15/2016	GEN	42305	CONSUMERS ENERGY	6/4-7/1/16 8499 MILLER RD	23.95
07/15/2016	GEN	42306	CONSUMERS ENERGY	6/4-7/1/16 8059 FORTINO DR	27.09
07/15/2016	GEN	42307	D & D TRUCK & TRAILER PARTS	WIX FLITER	51.24
07/15/2016	GEN	42308	DELTA DENTAL PLAN	AUG 16 RETIREES DENTAL (5)/COBRA (1)/EST	366.37
07/15/2016	GEN	42309	FAMILY FARM AND HOME INC	NUTS/BOLTS/WASHERS	0.15
				T-SHIRT	16.99
				BRUSH KILLER/GLOVES 100 CT	28.98
				BRUSH KILLER	14.99
				GLOVES (2)	26.98
				GREEN SPRAY PAINT (3) 3 PK BRUSH	25.96
				RETURN SPRINKLER SPRINKLER 50 FT	0.00
				6 PACK WAVE PETUNIA	22.36
				WEED KILLER	36.98
				1 GAL RED PAINT	13.99
				1 GAL RED PAINT	13.99
				COIL CHAIN	43.21
				HOSE/SPRAY WAND SHOWER HEAD	25.98
				9 PAKC WIRE CONNECTOR	1.99
				VEG KILLER	31.99
				WEED KILLER	12.99
				RETURN VEG KILLER	(31.99)
					<u>285.54</u>
07/15/2016	GEN	42310	FERGUSON WATERWORKS	BLT + GSKT PK 3/MEGA LUG F/DI (3)	122.70
				BR250 HYD 5'6 OR 3W 6 MJ (2)	3,566.16
					<u>3,688.86</u>
07/15/2016	GEN	42311	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00

07/15/2016	GEN	42312	FUNTASTIC INFLATABLES	EML/MOVIE NIGHT 7/22/16	150.00
07/15/2016	GEN	42313	GILL ROYS HARDWARE	DRAIN/GALV BUSHING/GALV COUPLING	15.97
				SOAP (6)/BAKING SODA	13.53
				CO DETECTOR	25.99
				CHIPPER BLADES	13.20
				KEY COPIED	1.89
				ADHESIVE (4)/DRYWALL/ 1 LB NAILS	27.64
				SINGLE CUT KEY	1.89
				NUTS, BOLTS, SCREWS	2.40
					34.99
				GLOVES AND CLEANING SUPPLIES	42.70
				BLACK MULCH 5 BAGS	18.90
				DOUBLE HINGE HASP	9.99
				SPRAY BOTTLE	8.99
				KEY/HEXAGON BOX	5.68
				PAINT BRUSH SET/GRAY PAINT	41.98
				2 PK LINE MARKING COVERS	3.99
				BULB 2 PK (2)	12.80
				FLUSH LEVER/MULCH	9.77
				GALV BUSHING/GAL ALUMINUM ENAMEL/HOSE BA	41.57
				1 GAL PAINT/BRUSH	45.98
				PAINT 1 GAL	39.99
				2 PK ROLLER COVERS	4.99
				KEY/PAINTING SUPPLIES	11.06
				EARPLUGS 80 PR	19.99
				PLASTIC ANCHOR	7.19
				NUTS, BOLTS, SCREWS (2)	1.38
				WATERING BAG (3)/CORNER BRACE (2)/NUTS,	71.27
				HOSE/GALV BUSHING AND GALV COUPLING	17.97
				PAINT BRUSH SET	8.99
				JUNE 2016 DISCOUNT	(45.36)
					<u>517.32</u>
07/15/2016	GEN	42314	GLORIA BRUMLEY	ELMS PARK #2 7/4/16	100.00
07/15/2016	GEN	42315	GREG ZAFIROFF	ELMS PARK #4 7/3/2016	100.00
07/15/2016	GEN	42316	INTEGRITY BUSINESS SOLUTIONS	STAINLESS TOILET TISSUE DISP (2)	390.40
07/15/2016	GEN	42317	JOHNS TRUCK SERVICE	REPLACE POWER STEERING COOLER AND LINES	401.82
				REPLACE RADRIATOR/HOSES/OIL/COOLER LINE	914.32
					<u>1,316.14</u>
07/15/2016	GEN	42318	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES RESIDENTIAL (850.00
07/15/2016	GEN	42319	KATHLEEN SUTTON/OCAAO	ASSESSING TRAINING 9/13/16	20.00
07/15/2016	GEN	42320	KCI	SUMMER 2016 TAX BILLS	332.69
07/15/2016	GEN	42321	LUKE A LINDGREN	AERIAL VIDEO/ELMS PARK	250.00
07/15/2016	GEN	42322	MEAGEN GUNNESON	UB REFUND FOR 9279 CEDAR CREEK	194.89
07/15/2016	GEN	42323	MICHIGAN PLAYGROUNDS LLC	QUOTE 84577 VOLLEY BALL NET/TENNIS NET/F	1,183.20
07/15/2016	GEN	42324	MICHIGAN PROPERTY CONSULTANTS LLC	SPECIAL ASSESSMENT ADMIN ZETTEL/7-26-16	65.00
07/15/2016	GEN	42325	MILES TREE SERVICE INC	TRIM & REMOVE TREES & STUMPS	4,500.00
07/15/2016	GEN	42326	OHM ADVISORS	MILLER-TALLMADGE TO DYE THRU 6/7/16	476.34
07/15/2016	GEN	42327	ROWE PROFESSIONAL SERVICES CO	ELMS RD BRIDGE INSP	60.00
				SEWER CAPACITY CERT-SPRINGVALE	715.00
				WINSTON/FAIRCHILD CONST MTG/REWIEW	290.00
				WINSTON/FAIRCHILD WTRMAIN	237.50
				CONST ENG YARMY DR/PARKRIDGE PKWY PAVING	18,700.00
					<u>20,002.50</u>
07/15/2016	GEN	42328	ROWE PROFESSIONAL SERVICES CO	CONST ENG CAPPY LN LIFT STATION	945.00
07/15/2016	GEN	42329	ROYALTY SERVICES INC	SCREENED TOPSOIL (40) 4/15/16 + 6/23/16	794.00
07/15/2016	GEN	42330	SHARRON HALL	ELMS PARK DEP REFUND #2 7/2/16	100.00
07/15/2016	GEN	42331	SIMEN FIGURA & PARKER PLC	JUNE 2016 GEN'L/TRAFFIC/ORDIN	3,356.79
07/15/2016	GEN	42332	SUPER FLITE OIL CO INC	6/1-6/30-16 FUEL USEAGE - POLICE	1,714.42
07/15/2016	GEN	42333	SUPER FLITE OIL CO INC	6/1-6/30/16 FUEL USAGE - DPW	953.14
07/15/2016	GEN	42334	SWANK MOTION PICTURE INC.	MOVIE NIGHT 7/8/16	275.00

07/15/2016	GEN	42335	SWARTZ CREEK AREA FIRE DEPT.	JUNE 2016 MONTHLY RUNS	4,855.78
07/15/2016	GEN	42336	UNUM LIFE INSURANCE	AUG 2016 RETIREE LIFE INS SHANNON/CLOLIN	20.25
07/21/2016	GEN	42337	ANGELA MALONE	ELMS PARK REFUND #2 7/9/16	100.00
07/21/2016	GEN	42338	BRADYS BUSINESS SYSTEMS	COPY MACHINE MAINT. AGREEMENT	103.19
07/21/2016	GEN	42339	CAPITAL TIRE	4 NEW TIRES @ 118.63	474.52
07/21/2016	GEN	42340	CHIEF SUPPLY CORPORATION	2 BOXES RUBBER GLOVES S+H	39.67
07/21/2016	GEN	42341	CONNIE ESKEW	AUGUST 2ND ELECTION	150.00
07/21/2016	GEN	42342	CREEK AUTO SERVICES LLC	LOF MONTHLY MAINT. 05-649	35.95
				LOF MONTHLY MAINT 05-168	35.95
				LOF MONTHLY MAINT. 14-514	49.90
				LOF MO. MAINT FRONT AND REAR BREAKS MT 4	649.45
					771.25
07/21/2016	GEN	42343	DELUX TROPHIES & AWARDS	NAME PLATES ENGRAVED CAMP 911	16.00
07/21/2016	GEN	42344	DENISE GIBSON	ELMS PARK REFUND #2 7/8/16	100.00
07/21/2016	GEN	42345	ENCORE PROMOTIONS	CAMP 911 T-SHIRTS (170) @4.05 EA. SCREE	755.00
07/21/2016	GEN	42346	GEN CTY ROAD COMMISSION	JUNE 2016 SIGNAL MAINT. MILLER & FAIRCHI	261.84
				JUNE 2016 S-MTCE & OPERATIONS	236.57
					498.41
07/21/2016	GEN	42347	GUNTHERS LOCKSMITH SERVICE	20 ORIGINAL DOOR KEYS 2.00 EA.	40.00
07/21/2016	GEN	42348	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	800.00
07/21/2016	GEN	42349	JUSTIN LORD	ELMS PARK DEPOSIT REFUND #3 7/10/16	100.00
07/21/2016	GEN	42350	KENDALL PRINTING	BUSINESS CARDS DAILIES	118.00
07/21/2016	GEN	42351	KIM HADEN	REFUND ELMS PARK DEPOSIT #4 7/9/16	100.00
07/21/2016	GEN	42352	KIMBERLY ROSE	ELMS PARK DEPOSIT REFUND #4 7/10/16	100.00
07/21/2016	GEN	42353	MICHELE LUTTRELL	ELMS PARK DEPOSIT REFUND #1 7/10/16	100.00
07/21/2016	GEN	42354	MICHIGAN POLICE EQUIPMENT COMPANY	1000 RND 40 CAL AMMO	254.00
				11 SAFARILAND BODY ARMOR @ \$630.00 EA. 1	7,700.00
					7,954.00
07/21/2016	GEN	42355	TASINDA RIDSDALE	REFUND ELMS PARK DEPOSIT #2 7/10/2016	100.00
07/21/2016	GEN	42356	TRANSUNION RISK AND ALTERNATIVE	INVESTIGATIVE	25.00
07/21/2016	GEN	42357	UNITED METHODIST CHURCH -SW CK	AUG 2ND PRIMARY ELECTION PER CONTRACT	750.00
07/28/2016	GEN	42358	ALTA HOLDING COMPANY LLC	TRACTOR, MOWER	353.00
07/28/2016	GEN	42359	AMERICAN MESSAGING	7/15-8/14/16 8108332563 8108331159	26.05
07/28/2016	GEN	42360	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.05
				UNIFORMS, MATS, SUPPLIES, ENV.	101.85
				MATS, SUPPLIES	32.05
				UNIFORMS, MATS, SUPPLIES, ENV.	101.85
					267.80
07/28/2016	GEN	42361	BETTY SHANNON	AUG 2016 CONTRACT REIMB RETIREE & SPOUSE	271.52
07/28/2016	GEN	42362	BLUMERICH COMMUNICATIONS	RADIO REPAIR LABOR	63.70
07/28/2016	GEN	42363	BRENDA O'BRIEN	ELMS PARK DEPOSIT REFUND 7/17/16 #3	100.00
07/28/2016	GEN	42364	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT FEES JUNE 2016	5,334.45
07/28/2016	GEN	42365	CLARK FIRE & SAFETY INC	5 LB DRY CHEM FIRE EXT.	35.00
07/28/2016	GEN	42366	COMCAST BUSINESS	7/26-8/25/16 CITY HALL	287.44
07/28/2016	GEN	42367	COOKS DIESEL RV & TRUCK REPAIR	REPAIRS & MAINTENANCE SWEEPER	1,698.44
07/28/2016	GEN	42368	CREEK AUTO SERVICES LLC	CHECK AC CHARGING SYSTEM 05-168	47.00
				LOF FRONT ARM ASSEMBLY	451.95
					498.95
07/28/2016	GEN	42369	CYNTHIA MARTIN	ELMS PARK DEPOSIT REFUND 7/17/16 #2	100.00
07/28/2016	GEN	42370	DEBBY HARRIS	ELMS PARK DEPOSIT REFUND 7/16/16 #2	100.00
07/28/2016	GEN	42371	DONALD KORTH	INSTALL KASPERSKY & UPDATE	200.00
				UPDATED WORKSTATIONS CITY HALL/POLICE	300.00
					500.00

07/28/2016	GEN	42372	ELECTIONSOURCE	BALLOT CHART PRIMARY AUG 2 ELECTION	45.00
07/28/2016	GEN	42373	FERGUSON WATERWORKS	WATER METER PARTS	54.14
07/28/2016	GEN	42374	FRANKLIN E ACKERMAN	KIT CARB BACK PACK BLOWER	40.94 499.99
					540.93
07/28/2016	GEN	42375	FUNTASTIC INFLATABLES	EML/MOVIE NIGHT 8/5/16	150.00
07/28/2016	GEN	42376	GARY MCMULLEN	ELMS PARK DEPOSIT REFUND 7/16/16 #1	100.00
07/28/2016	GEN	42377	GENESEE CTY DRAIN COMMISSIONER	SEWER 4/1-6/30/16 6,128,227 CF	166,572.46
07/28/2016	GEN	42378	GENESEE CTY DRAIN COMMISSIONER	WATER 5/25-6/29/16 3,408,877 CF	179,493.39
07/28/2016	GEN	42379	INTEGRITY BUSINESS SOLUTIONS	GARBAGE BAGS (2)/TOILET TISSUE (2)	259.96
07/28/2016	GEN	42380	JEREMY J HART	FAX/DOOR REPAIRS	125.00
07/28/2016	GEN	42381	JOHNS TRUCK SERVICE	REPLACE FUEL PUMP/CHNG OIL AND FILTER	234.99
07/28/2016	GEN	42382	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES	800.00
07/28/2016	GEN	42383	KAREN AIRGOOD	ELMS PARK DEPOSIT REFUND 7/17/16 #1	100.00
07/28/2016	GEN	42384	KENDALL PRINTING	COPIES WORK SHEETS (50)	40.00
07/28/2016	GEN	42385	LANDMARK APPRAISAL CO	JULY 2016 ASSESSING SERVICES	2,417.89
07/28/2016	GEN	42386	LOIS KAY CONTRACTING	APPL #1 YARMY DR/PARKRIDGE PKWY PAVING	241,442.74 V
07/28/2016	GEN	42387	MASON BURGESS TITLE AGENCY	UB REFUND FOR 9206 JILL MARIE	37.85
07/28/2016	GEN	42388	MICHIGAN ASSESSORS ASSOCIATION	MAA FALL EDUCATION PROGRAM/ZETTEL	60.00
07/28/2016	GEN	42389	MICHIGAN ELECTRIC SUPPLY COMPANY	SAFETY VESTS (2)/HARD HAT/SAFETY LENS	58.83
07/28/2016	GEN	42390	MY-CAN LLC	6/22-6/30/16 PORTAJON RENTAL 7/1-7/20/16 PORTAJON RENTAL	392.00 1,048.00
					1,440.00
07/28/2016	GEN	42391	OAK CONSTRUCTION CORPORATION	CE ELMS PARK RENOVATION CE ELMS PARK RENOVATION	9,195.75 V 9,195.75 V
					18,391.50
07/28/2016	GEN	42392	PHILLIP & DANETTE BROWN	UB REFUND FOR 9293 CEDAR CREEK	330.89
07/28/2016	GEN	42393	PNC MORTGAGE	UB REFUND FOR 5170 MORRISH	2.27
07/28/2016	GEN	42394	ROWE PROFESSIONAL SERVICES CO	DE ELMS PARK RENOVATION 6/16-6/30/16 DE ELMS PARK RENOVATION 7/1-7/16/16	131.39 191.11
					322.50
07/28/2016	GEN	42395	SHAWNTEZ SIMPSON	ELMS PARK DEPOSIT REFUND 7/17/16 #4	100.00
07/28/2016	GEN	42396	SUBURBAN AUTO SUPPLY	DIELECTRIC GREASE	9.99
07/28/2016	GEN	42397	SUZANNE PEREZ	ELMS PARK DEPOSIT REFUND 7/16/16 #4	100.00
07/28/2016	GEN	42398	SWANK MOTION PICTURE INC.	MOVIE NIGHT 7/22/16	325.00
07/28/2016	GEN	42399	SWARTZ CREEK ELEVATOR	TEMPO WEED KILLER SPRAY	50.00
07/29/2016	GEN	42400	LOIS KAY CONTRACTING	APPLICATION #1 YARMY DR/PARKRIDGE PKWY P APPL #1 RETAINAGE	241,442.74 (12,072.13)
					229,370.61
07/29/2016	GEN	42401	OAK CONSTRUCTION CORPORATION	CE ELMS PARK RENOVATION CE ELMS PARK RENOVATION RETAINAGE ELMS PARK RENOVATION RETAINAGE CE ELMS PARK RENOVATION	9,195.75 9,195.75 (919.58) (919.57)
					16,552.35
GEN TOTALS:					
Total of 156 Checks:					1,130,558.32
Less 2 Void Checks:					259,834.24
Total of 154 Disbursements:					870,724.08

Flint Area Narcotics Group Report July 2016

On 7-2-16, FANG officers responded to a residence in the City of Flint reference a methamphetamine lab to assist Flint Post Troopers were requesting assistance with the afore mentioned methamphetamine lab. FANG officers assisted Troopers with the investigation then searched, seized, packaged and transported the methamphetamine hazardous materials to the MSP methamphetamine hazardous materials storage container in Bridgeport.

On 7-5-16, FANG officers conducted a controlled purchase of crack using a Confidential Informant (CI). The CI was kept under constant surveillance from a meet location to a house in the City of Flint. The CI entered the home and purchased crack from the known male drug dealer inside. Intelligence was gathered on the suspect and the home. The investigation is still on going.

On 7-7-16, FANG officers were contacted to assist the Burton Police at a house in the City of Burton. Burton Police and CPS were at the house to investigate a possible methamphetamine lab. The residents of the home gave police consent to search the house. Officers seized approximately 1.5 grams of heroin and .1 gram of methamphetamine. The female resident was arrested for possession of methamphetamine and heroin and lodged in the Genesee County Jail.

On 7-7-16, FANG officers executed a search warrant at a house in the City of Flint. Officers seized approximately 16 grams of cocaine, 4.5 grams of marijuana, .5 grams of heroin, 19 marijuana plants, 16 alprazolam pills, and a handgun. Forfeiture was initiated on \$2419.00. The male resident was arrested and lodged in the Flint City lock up. The investigation is still on going.

On 7-12-16, FANG officers conducted a controlled purchase of heroin using a Confidential Informant (CI). The CI was kept under constant surveillance from a meet location to a house in the City of Flint. The CI entered the home and purchased heroin from the known male drug dealer inside. Intelligence was gathered on the suspect and the home. The investigation is still on going.

On 7-12-16, FANG officers responded to a residence in Mt. Morris Township reference a methamphetamine lab to assist Flint Post Troopers were requesting assistance with the afore mentioned methamphetamine lab. FANG officers assisted Troopers with the investigation then searched, seized, packaged and transported the methamphetamine hazardous materials to the MSP methamphetamine hazardous materials storage container in Bridgeport.

On 7-14-16, FANG officers conducted a controlled purchase of cocaine using a Confidential Informant (CI). The CI was kept under constant surveillance from a meet location to a house in the City of Flint. The CI entered the home and purchased cocaine from the known male drug dealer inside. Intelligence was gathered on the suspect and the home. The investigation is still on going.

On 7-14-16, FANG officers went to a house on the south side of Flint City in attempt to locate a wanted fugitive with a 2 count Felony FANG warrant. Officers located the male and arrested him. Officers seized approximately 3.5 grams of crack that was located on his person. He was lodged in the Genesee County Jail.

On 7-14-16, FANG officers conducted a controlled purchase of heroin from a suspect in the city of Flint. The investigation is on-going.

On 7-19-16, FANG officers observed two known heroin dealers meet together in the city of Flint. FANG officers made contact with the suspects finding one to be in possession of heroin bindles that contained heroin residue and a scale. FANG officers have multiple past arrests (6) of this suspect. Forfeiture proceedings were initiated on \$1130.00.

On 7-19-16, FANG officers conducted surveillance in the area a wanted gang member was known to frequent. This gang member had a felony warrant for assault with a dangerous weapons/probation violation for his arrest. Officers observed the suspect enter a vehicle and travel to a bar in Burton. Undercover officers entered the bar-positively identifying the suspect. When the suspect walked out of the bar officers on the outside were alerted and made contact with the suspect as he was sitting in the vehicle. The suspect was found to be in possession of a Draco semi auto 7.62 pistol, loaded with 69 rounds in a 75 round drum magazine. The suspect was lodged in the Genesee County Jail.

On 7-19-16, FANG officers conducted a controlled purchase of crack cocaine from a suspect in the city of Flint. The investigation is on-going.

On 7-21-16, FANG officers conducted surveillance on a known drug dealer's residence in the city of Flint. Officers followed a vehicle away after it was suspected the vehicle had purchased drugs at the residence. The vehicle went directly to a parking lot in Flint Twp. where FANG officers observed the driver of this vehicle holding a baggie of cocaine. Officers made contact with and arrested the occupants. FANG officers then obtained and executed a search warrant at the aforementioned residence in the city of Flint. While officers were executing the search warrant another suspect arrived at the residence to sell the primary suspect marijuana. Officers seized 6 lbs. of marijuana, 15 grams of cocaine, Vicodin pills, and a semi-auto pistol. Forfeiture proceedings were initiated on \$6935.00 and a 2007 G.M.C. Yukon. 2 subjects were lodged in the Flint City jail. Federal charges will be sought against the primary suspect who is a convicted felon.

On 7-24-16, FANG officers responded to a methamphetamine dump site in Genesee Twp. Active methamphetamine components had been dumped in a business parking lot. There were no investigative leads at the dump site. All items were packaged into over packs and transported to the MSP methamphetamine hazardous material storage container in Bridgeport.

On 7-26-16, FANG officers obtained and executed a search warrant at suspected illegal marijuana grow in the City of Burton. Officers seized 1lb of marijuana loaded into glass tubes in preparation for a Butane THC extraction, officers also seized a pump shotgun from this location. Evidence was located during this search that revealed probable cause of a large marijuana grow in Genesee Twp. Officers obtained and executed a search warrant at this location, seizing 62 marijuana plants. The investigation is on-going.

On 7-28-16, FANG officers conducted a controlled purchase of heroin from a suspect in the city of Flint. The investigation is on-going.

On 7-28-16, FANG officers responded to a discarded methamphetamine one pot on the shoulder of a roadway in Flushing Twp. On off duty Trooper observed the one pot while driving down the road. There were no investigative leads. The methamphetamine one pot was packaged into an over

pack and transported to the MSP methamphetamine hazardous material storage container in Bridgeport.

If anyone has any questions or concerns, please do not hesitate to contact me, and as always, thanks for the continued support!

Pat

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Third District Headquarters
Michigan State Police
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richardp@michigan.gov

“A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY

**SWARTZ CREEK POLICE DEPARTMENT
MOTOR POOL RENTAL HOURS
JULY 2016**

	<u>101-301-941</u>	<u>101-302-941</u>	<u>101-303-941</u>	<u>101-304-941</u>
#05-168	19	0	0	0
#05-649	56	0	0	0
#12-144	133	0	0	0
#13-384	188	0	0	0
#09-226	116	0	0	13
#10-161	0	0	36	0
#14-514	435	0	0	0
TOTAL	947	0	36	13

SCPD200 Ticket Ledger Report
 7/1/2016 12:00:00 AM - 7/31/2016 12:00:00
 AM

Citation No	Citation Date Time	Location	Offense
11089	7/8/2016	Durwood	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
11090	7/21/2016	Cappy Ln	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
11091	7/21/2016	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
11092	7/21/2016	Daval	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
11093	7/21/2016	Chesterfield	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
11095	7/21/2016	Chesterfield	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
11096	7/22/2016	Don Shenk	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
11098	7/27/2016	Winshall	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
1345269	7/23/2016	Miller Rd E/b Near Dye Rd	
			8231 - 54003 - Traffic - Defective/Improper/No Headlights
			8277 - 54003 - Traffic - Registration Law Violations
			8275 - 54003 - Traffic - Driver License Law Violations
1345378	7/21/2016	Hill Rd W/b Near Seymour Rd	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
			8270 - 54003 - Traffic - Driving on Susp/Revoked/Denied License (Serious Inj)
			8121 - 54003 - Traffic - Disregarded Stop Sign
1345460	7/2/2016	Elms, Miller	
			8080 - 54003 - Traffic - Following Too Closely
1345461	7/3/2016	Morrish, 69	
			8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
1345462	7/16/2016	Miller, Winston	
			8231 - 54003 - Traffic - Defective/Improper/No Headlights

1345463	7/17/2016	Morrish, I-69	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1345464	7/25/2016	Miller, Elms	
			8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
			8121 - 54003 - Traffic - Disregarded Stop Sign
1345465	7/30/2016	Morrish, I69	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
			8280 - 54003 - Traffic - No Proof of Insurance
1345483	7/6/2016	Seymour, Durwood	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1345484	7/6/2016	Miller, Elms	
			8114 - 54003 - Traffic - Failed to Yield (All Others)
1345485	7/11/2016	Miller, Elms	
			8128 - 54003 - Traffic - Improper Stop and Turn on Red
1345486	7/13/2016	Morrish, 69	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1483026	7/24/2016	Morrish Near 69	
			8028 - 54002 - Operating with Blood Alcohol Content of .08% or more
			3562 - 35001 - Marijuana - Possess
1483079	7/1/2016	Morrish Rd S/b At Miller	
			8280 - 54003 - Traffic - No Proof of Insurance
			8210 - 54003 - Traffic - Noisy Muffler/Excessive Fumes/Smoke
			8206 - 54003 - Traffic - Defective/No Windshield Wipers/Washers
1483080	7/2/2016	W/b I-69 Near Miller	
			8062 - 54003 - Traffic - Exceed Freeway Speed (70 MPH Zone)
1483081	7/3/2016	Morrish Rd Near I-69	
			8280 - 54003 - Traffic - No Proof of Insurance
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1483082	7/6/2016	Miller At Fairchild	
			8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
			8128 - 54003 - Traffic - Improper Stop and Turn on Red
			8280 - 54003 - Traffic - No Proof of Insurance
			8277 - 54003 - Traffic - Registration Law Violations
1483084	7/7/2016	Morrish Rd S/b Near Fortino	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1483085	7/11/2016	Baldwin Rd E/b Near Jennings	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)

1483086	7/11/2016	Miller Rd E/b At Morrish Rd	
			8128 - 54003 - Traffic - Improper Stop and Turn on Red
1483087	7/15/2016	Miller Near Frd	
			8280 - 54003 - Traffic - No Proof of Insurance
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1483088	7/16/2016	Miller W Of Bristol Near Bristol	
			8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1483089	7/21/2016	Bristol At Elms	
			9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident
1483090	7/29/2016	Miller Near 3rd	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
			9912 - 93003 - Traffic, Non-Criminal - Traffic Violations (Civil Infractions)
1483091	7/29/2016	Morrish Rd Near Miller Rd	
			9910 - 93001 - Traffic, Non-Criminal - Accident
1483102	7/18/2016	Miller Near 69 Ramp	
			8114 - 54003 - Traffic - Failed to Yield (All Others)
1483103	7/18/2016	Morrish Near Fortino	
			8275 - 54003 - Traffic - Driver License Law Violations

Total Tickets : 35

Total Offenses : 51

210 OFFENSE SUMMARY

7/1/2016 12:00:00 AM – 7/31/2016 12:00:00

AM

Offense	Total
1313 - 13001 - Assault and Battery/Simple Assault	1
1380 - 13003 - Telephone Used for Harassment, Threats	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	1
2399 - 23007 - Larceny (Other)	1
2609 - 26003 - Fraud - Identity Theft	1
2902 - 29000 - Damage to Property - Private Property	2
3073 - 30002 - Retail Fraud Theft 1st Degree	1
3074 - 30002 - Retail Fraud Theft 2nd Degree	2
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
3081 - 30004 - Organized Retail Fraud - Knowingly Committing an Organized Retail Crime	1
3562 - 35001 - Marijuana - Possess	1
3599 - 35001 - Dangerous Drugs (Other)	1
3699 - 36004 - Sex Offense (Other)	1
5015 - 50000 - Failure to Appear	2
5399 - 53002 - Public Peace (Other)	1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	1
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8028 - 54002 - Operating with Blood Alcohol Content of .08% or more	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	5
8940 - 89004 - Warrants - Corporate Summons	2
9910 - 93001 - Traffic, Non-Criminal - Accident	7
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	2
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	1
9946 - 99001 - Miscellaneous - Suicide	1
9947 - 99002 - Miscellaneous - Natural Death	1
9954 - 99009 - Miscellaneous - Non-Criminal	3
Total:	46

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 07/31/2016

GL NUMBER	2016-17 BUDGET	YTD BALANCE 07/31/2016 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund				
TOTAL REVENUES	\$ 2,410,900.06	30,362.85	2,380,537.21	1.26
TOTAL EXPENDITURES	\$ 2,453,690.88	235,097.95	2,218,592.93	9.58
NET OF REVENUES & EXPENDITURES	\$ (42,790.82)			
			Includes Transfer of \$45,000 to Local Streets	
Fund 202 - Major Street Fund				
TOTAL REVENUES	\$ 442,400.00	295.93	442,104.07	0.07
TOTAL EXPENDITURES	\$ 572,199.70	151,791.77	420,407.93	26.53
NET OF REVENUES & EXPENDITURES	\$ (129,799.70)			
			Includes Transfer of \$147,000 to Local Streets	
Fund 203 - Local Street Fund				
TOTAL REVENUES	\$ 336,702.00	192,191.61	144,510.39	57.08
TOTAL EXPENDITURES	\$ 356,954.08	4,315.48	352,638.60	1.21
NET OF REVENUES & EXPENDITURES	\$ (20,252.08)			
			Transfer in From General Fund (\$45,000) & Major Streets (\$147,000)	
Fund 204 - MUNICIPAL STREET FUND				
TOTAL REVENUES	\$ 608,000.00	0.00	608,000.00	0.00
TOTAL EXPENDITURES	\$ -	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	\$ 608,000.00			
Fund 226 - Garbage Fund				
TOTAL REVENUES	\$ 380,907.00	(202.47)	381,109.47	0.05
TOTAL EXPENDITURES	\$ 427,206.75	9,964.86	417,241.89	2.33
NET OF REVENUES & EXPENDITURES	\$ (46,299.75)			
Fund 248 - Downtown Development Fund				
TOTAL REVENUES	\$ 67,900.00	(44.62)	67,944.62	0.07
TOTAL EXPENDITURES	\$ 67,730.00	1,050.00	66,680.00	1.55
NET OF REVENUES & EXPENDITURES	\$ 170.00			
Fund 265 - Drug Enforcement Fund				
TOTAL REVENUES	\$ 7,851.00	0.00	7,851.00	0.00
TOTAL EXPENDITURES	\$ 7,851.00	0.00	7,851.00	0.00
NET OF REVENUES & EXPENDITURES	\$ -			
Fund 350 - City Hall Debt Fund				
TOTAL REVENUES	\$ 98,535.00	0.00	98,535.00	0.00
TOTAL EXPENDITURES	\$ 98,000.00	0.00	98,000.00	0.00
NET OF REVENUES & EXPENDITURES	\$ 535.00			
Fund 402 - Fire Equip Replacement Fund				
TOTAL REVENUES	\$ 30,060.00	(26.47)	30,086.47	0.09
TOTAL EXPENDITURES	\$ -	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	\$ 30,060.00			

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 07/31/2016

GL NUMBER	2016-17 BUDGET	YTD BALANCE 07/31/2016 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 590 - Water Supply Fund					
TOTAL REVENUES	\$ 1,829,950.00	461.43	1,829,488.57	0.03	
TOTAL EXPENDITURES	\$ 2,021,990.05	24,932.79	1,997,057.26	1.23	
NET OF REVENUES & EXPENDITURES	\$ (192,040.05)				
			"Includes depreciation expense of \$189,000)		
Fund 591 - Sanitary Sewer Fund					
TOTAL REVENUES	\$ 1,289,230.00	2,101.43	1,287,128.57	0.16	
TOTAL EXPENDITURES	\$ 1,828,988.88	20,654.92	1,808,333.96	1.13	
NET OF REVENUES & EXPENDITURES	\$ (539,758.88)				
				"Includes depreciation expense of \$248,000)	
Fund 661 - Motor Pool Fund					
TOTAL REVENUES	\$ 277,820.00	(243.07)	278,063.07	0.09	
TOTAL EXPENDITURES	\$ 261,301.00	17,649.45	243,651.55	6.75	
NET OF REVENUES & EXPENDITURES	\$ 16,519.00				
Fund 865 - Sidewalks					
TOTAL REVENUES	\$ 10,000.00	0.00	10,000.00	0.00	
TOTAL EXPENDITURES	\$ 9,500.00	0.00	9,500.00	0.00	
NET OF REVENUES & EXPENDITURES	\$ 500.00				
Fund 866 - Weed Fund					
TOTAL REVENUES	\$ 7,800.00	300.00	7,500.00	3.85	
TOTAL EXPENDITURES	\$ 1,640.00	50.00	1,590.00	3.05	
NET OF REVENUES & EXPENDITURES	\$ 6,160.00				

Swartz Creek Street Projects: 2016-2017

What streets will be addressed in 2016?

2016 street projects using all state, federal, and local revenues include:

1. Fairchild and Miller Intersection (Grant Support)
2. Winston and Miller Intersection (Grant Support)
3. Parkridge Subdivision resurfacing (Completed)
4. Yarmy Resurfacing and Curb Repair (Completed)
5. General Crack Sealant: Elms Road (Miller to N. city limits); Morrish Road (S. city limits to I-69); Miller Road (Morrish to N. Seymour); Seymour (Norbury to Miller)
6. Concrete Spot Repairs: Miller (between ITT and Elms); Natalie Drive
7. Asphalt Spot Repairs (excavation infill/repair): Seymour and Oakview; Miller Road at Brady; Miller at Holland; Morrish Road (four locations); Miller Road (east of GM)

What streets are planned for 2017?

1. Worcester and Chesterfield are both planned for **reconstruction** (Curb, drains, road base, surface, driveway approaches, as well as water main and related sidewalk replacement).
2. Abbey Lane and Ingalls Street are planned for **preservation** (milling and resurfacing of the road surface, including spot base repair and some curb replacement).
3. The following streets are planned for **maintenance** (including crack filling and/or a slurry seal):
 - a. Brady Street
 - b. McLain Street
 - c. First Street
 - d. Second Street
 - e. Third Street
 - f. Ford Street
 - g. Wade Street
 - h. Jennie Lane
 - i. Seymour Road (Between Chesterfield and Miller)
 - j. Holland Drive
 - k. Hayes Street

Why aren't the worst streets always being addressed first?

There are two reasons. First, major reconstruction is very expensive and generally requires more than one full year of levy and state gas taxes to complete for any given street. Even so, the city will be borrowing approximately \$1.2 million for advancing some of the street projects proposed above.

Second, road money goes a lot further when spent on roads that are just beginning to fail. Simply put, the city does not wish to fall behind again and face massive reconstruction costs if a small amount of money today will prevent a newer street surface from failing. Our community plan aims to get ahead of these failures to save money.

Despite the inclusion of maintenance projects, reconstruction is still the lion's share of revenue. The goal is to reconstruct the streets in Winchester Village in accordance with the plan.

How will the city account for the street levy proceeds?

Street levy proceeds are deposited into a dedicated street fund that will be audited annually, along with all other funds, by an independent party to ensure compliance. Spending is limited to repair, maintenance, and reconstruction of streets.

July 29 , 2016

Township Supervisor Chris Gehringer
City Manager Adam Zettel

Attached you will find the 2017 Proposed Budget for the Swartz Creek Area Fire Department (SCAFD). Highlights that affect an increase for 2017 include the following:

1. Snow and lawn care
2. Station 1 phone system replacement
3. Copier replacement

An increase of 7.1% is proposed.

Some items that are outside the operating portion of the budget include the following with explanation:

1. SCBA fill compressor system. A FEMA grant is being written to replace the 1968 compressor. If the FEMA grant is denied, an amount based on lowest bid will be requested from the municipalities. If the grant is approved, 5% matching funds will be requested. It is estimated the compressor and fill station will be under \$50,000.
2. 4,000 gallon tanker replacement for Tanker 23. An estimated amount received is \$434,000. Request For Proposals (RFP) are being sent to vendors for replies due by August 29, 2016.

You will note the operating budget does not include the cost of the new tanker. It would be built on a commercial Freightliner chassis with a 4,000 tank through a single source manufacturer. This is being proposed with the option to finance for 3 or 5 years. I am currently working with the USDA (2.75% APR) and Chase Bank (rate to be determined) for financing. The current Engine 41-22 (1991 Pierce) will remain in service until the next engine purchase proposed in 2020. There is a concern the age of the grass rigs may result in a need to purchase a replacement during the finance period of a new tanker. However, it is believed ultimately, only one grass rig is required. The apparatus purchase schedule is attached for further review.

I will be leaving for vacation on July 31 until August 15. I hope we can sit down together after my return to discuss any suggestions and/or concerns you may have. Please do not hesitate to contact me with potential meeting dates and times ,at your earliest convenience, as I will be checking my email regularly while gone.

I have requested a special Fireboard meeting be held on August 29, 2016, so the RFP's can officially be received and reviewed. A recommendation would be made at your regular meetings to be held the first half of September.

Respectfully Submitted,
Brent Cole
Fire Chief

**SWARTZ CREE AREA FIRE DEPT: 2017
BUDGET-DRAFT**

ACCT #	14 BUDGET	14 ACTUAL	15 BUDGET	15 ACTUAL	16 BUDGET	17 BUDGET	DEFINITION
REVENUES:							
3582 Contributions-Operating	\$276,385.00	\$281,898.74	\$291,614.50	\$271,169.86	\$269,880.00	\$290,615.50	Estimated Operating Contributions
3583 Contributions-Equipment	XXXXXXXXXX	\$340,565.04	XXXXXXXXXX	X	XXXXXXXXXX	XXXXXXXXXX	Estimated Equipment Contributions-combined with 3582 for 2013
3628 Misc. Income (Sundry)	\$0.00	\$64.85	\$0.00	\$2,804.97	\$0.00	\$0.00	Miscellaneous Income
3630 Grant Income	\$0.00	\$2,100.00	\$0.00	\$0.00	\$0.00	\$0.00	Grant Income
3664 Interest Income	\$120.00	\$63.77	\$120.00	\$37.69	\$120.00	\$0.00	Interest from Deposits
3673 Sale of Fixed Assets	\$0.00	\$157.78	\$0.00	\$6,958.00	\$0.00	\$0.00	Sale of Miscellaneous Used Items
TOTAL REVENUES	\$276,505.00	\$624,850.18	\$291,734.50	\$280,970.52	\$270,000.00	\$290,615.50	
EXPENSES							
4703 Social Security	\$10,900.00	\$11,060.92	\$11,635.00	\$9,476.27	\$11,300.47	\$11,788.00	Social Security - .0145%, FICA - .062%
4704 Salaries - Staff	\$45,700.00	\$42,892.20	\$47,047.00	\$38,149.99	\$37,674.00	\$48,230.00	Chief , Acct.
4705 Salaries - Maintenance	\$11,300.00	\$11,957.50	\$11,372.00	\$12,501.39	\$11,372.00	\$13,789.00	Maint., Qtr. Master, Train. Officer, FF Labor, Pump Testing
4706 Salaries - Officers	\$15,500.00	\$15,222.50	\$15,672.00	\$15,672.00	\$15,672.00	\$18,072.00	1 Asst. Chief, 1 Batt. Chief, 2 Capt., 4 Lieut.
4707 Salaries - Firefighters	\$69,000.00	\$74,514.48	\$78,000.00	\$57,555.86	\$83,000.00	\$74,000.00	Est. Fire Run/Training Payment for Firefighters
4708 Deferred/Direct Response Comp.	\$3,200.00	\$3,003.00	\$3,590.00	\$2,225.50	\$2,692.50	\$2,467.50	Deferred Comp. Employer Paid
4709 Medical - Firefighters	\$4,500.00	\$4,009.00	\$4,165.00	\$3,461.00	\$3,665.00	\$3,605.00	Physicals, Hept. - B Shots
4710 Unemployment Payments	\$3,500.00	\$3,500.00	\$2,500.00	(\$3,357.25)	\$1,500.00	\$750.00	Unemployment Payments
4727 Office Supplies	\$1,250.00	\$1,626.82	\$1,500.00	\$1,902.60	\$2,000.00	\$2,000.00	Clerical Supplies,Postage,Shipping
4728 Building Supplies/Maint	\$850.00	\$847.54	\$850.00	\$1,330.93	\$1,000.00	\$1,100.00	Utility Paper, Cleaning Supplies, Light Bulbs, Keys
4741 Equip/Oper. supplies	\$7,000.00	\$7,993.45	\$8,000.00	\$3,879.20	\$7,000.00	\$5,650.00	Small tool, Batteries, Fuel, Filters etc....
4801 Contract Services	\$7,400.00	\$6,581.70	\$9,335.00	\$6,220.37	\$7,085.00	\$11,100.00	Audit,Legal,Cleaning,Advertising,Copier Maint. Agree.,Photos
4850 Communications	\$3,800.00	\$3,654.55	\$3,670.00	\$3,905.02	\$4,550.00	\$4,400.00	Telephone/Internet Service
4910 Insurance	\$23,375.00	\$17,135.50	\$18,775.00	\$18,236.78	\$17,330.00	\$19,069.00	Fleet, Liability, Workers' Comp.
4920 Utilities	\$13,000.00	\$15,038.87	\$14,000.00	\$13,013.56	\$14,000.00	\$14,000.00	Gas/Electric, Water/Sewer
4960 Education & Training	\$4,620.00	\$3,706.40	\$4,910.00	\$5,703.22	\$5,910.00	\$5,990.00	Dues, Classes/Materials, Prevention Materials,Subscriptions
4970 Office Equipment	\$240.00	\$124.30	\$240.00	\$574.35	\$390.00	\$8,240.00	Office Equipment
4976 Fire Equipment	\$7,750.00	\$7,679.75	\$12,475.00	\$18,832.50	\$9,900.00	\$9,770.00	Gear,Suppression Equip.,Pagers,Radios
4978 Fire Equip-Maint./Repair/Upgrades	\$41,620.00	\$25,816.41	\$41,798.50	\$43,665.42	\$31,687.00	\$30,425.00	Maint. Agreee., Repair & Upgrades of Fire Equipment
4984 Computer Hardware/Repair	\$800.00	\$767.91	\$1,000.00	\$610.49	\$972.03	\$4,870.00	Computer Hardware & Hardware Repair
4988 Computer Software/Upgrade	\$1,200.00	\$1,113.99	\$1,200.00	\$1,249.00	\$1,300.00	\$1,300.00	Computer Software, Software Upgrades, Train. Mads.
Sub-total Expenses	276,505.00	258,246.79	291,734.50	254,808.20	270,000.00	290,615.50	7.1% increase over 2016 budget
4981 Apparatus	\$129,610.96	\$470,176.00				\$434,000.00	Truck Purchases
4983 FEMA Grant Municipality Matching						\$50,000.00	SCBA Fill Compressor/bottles
Total Expenses	406,115.96	728,422.79	291,734.50	254,808.20	270,000.00	774,615.50	
Net Income (Loss)	\$0.00	(\$103,572.61)	\$0.00	\$26,162.32	\$0.00	\$0.00	
Fund balance beginning of the year	\$0.00	\$142,964.50	\$0.00	\$14,099.32	\$0.00	\$0.00	
Fund balance end of the year	\$0.00	\$39,391.89	\$0.00	\$40,261.64	\$0.00	\$0.00	

2017 BUDGET BREAKDOWN DRAFT:

Acct# 703 Social Security **\$11,788.00** **\$487.53**

2014 Actual	\$11,060.92		
2015 Actual	\$9,476.27		
2016 Budget	\$11,300.47		
Chief Salary/Acct Wage			\$48,230.00
Officers			\$18,072.00
Main/Train			\$13,789.00
Firefighters			\$74,000.00
TOTAL	\$154,091.00	0.0765	<u>\$11,787.96</u>

Acct# 704 Staff: Chief & Acct/Clerical Specialist Wages **\$48,230.00** **\$10,556.00**

2014 Actual	\$42,892.20		
2015 Actual	\$38,149.99		
2016 Budget	\$37,674.00		
Chief's Discretionary Deferment Compensation			\$33,670.00
Acct. Wage	\$14.00x 20hrs x 52wks	<i>last raise 2015</i>	\$14,560.00
TOTAL			<u>\$48,230.00</u>

Acct# 705 Maint. & Train. Wages *last raise 2015* **\$13,789.00** **\$2,417.00**

2014 Actual	\$11,957.50		
2015 Actual	\$12,501.39		
2016 Budget	\$11,372.00		
Truck Maintenance Salary	\$270/mth		\$3,240.00
Quarter Master Salary	\$160/mth		\$1,920.00
Training Salary	\$220/mth		\$2,640.00
Fire Prevention Salary	\$100/mth		\$1,200.00
Firefighter Labor:			
Hose Testing	\$11/hr		\$1,144.00
Hall/Apparatus Duties	\$11/hr		\$3,645.00
TOTAL			<u>\$13,789.00</u>

Acct# 706 Officer Salary *last raise 2015* **\$18,072.00** **\$2,400.00**

2014 Actual	\$15,222.50		
2015 Actual	\$15,672.00		
2016 Budget	\$15,672.00		
Asst. Chief (1)	217/mth		\$2,604.00
Batt. Chief (1)	187/mth		\$2,244.00
Captain (2)	334/mth		\$4,008.00
Lieutenant (4)	568/mth		\$6,816.00
Sergeant (2)	200/mth		\$2,400.00
TOTAL			<u>\$18,072.00</u>

2017 BUDGET-DRAFT

Acct# 707 Firefighter Wages *last raise 2016* **\$74,000.00** **(\$9,000.00)**

2014 Actual	\$74,514.48
2015 Actual	\$57,555.86
2016 Budget	\$83,000.00

FIREFIGHTER 10% increase in 2016

Probation I	\$11.17
Probation II	\$11.92
FFI	\$12.60
FFII	\$13.76
Officer I	\$14.85
Officer II	\$15.71
Officer III	\$16.15
Tenure	+ .30 for 3yrs; 5yrs & 5 year increments
Pump Operator	\$0.27

Acct# 708 Deferred Compensation **\$2,467.50** **(\$225.00)**

2014 Actual	\$3,003.00
2015 Actual	\$2,225.50
2016 Budget	\$2,692.50

Firefighters: flat rate, \$52 per yr X15 FF	\$780.00
Firefighters: \$1.50 per run x 15 FF X 75 runs (includes alarms & training)	\$1,687.50
TOTAL	\$2,467.50

Acct# 709 Medical Expense **\$3,605.00** **(\$60.00)**

2014 Actual	\$4,009.00
2015 Actual	\$3,461.00
2016 Budget	\$3,665.00

Physical 33 FF	\$3,440.00
Hept B injections 3 shots @ \$55	\$165.00
TOTAL	\$3,605.00

Acct# 710 Unemployment Payments **\$750.00** **(\$750.00)**

2014 Actual	\$3,500.00
2015 Actual	\$0.00
2016 Budget	\$1,500.00

Unemployment Payments	\$750.00
TOTAL	\$750.00

2017 BUDGET-DRAFT

Acct# 727 Office Supplies		\$2,000.00	\$0.00
2014 Actual	\$1,626.82		
2015 Actual	\$1,902.60		
2016 Budget	\$2,000.00		
Supplies (forms, envelopes, pens, etc...)		\$700.00	
Postage (stamps, special mailings)		\$300.00	
Shipping		\$955.00	
Sam's Club Membership		\$45.00	
TOTAL		<u>\$2,000.00</u>	

Acct# 728 Building Supplies		\$1,100.00	\$100.00
2014 Actual	\$847.54		
2015 Actual	\$1,330.93		
2016 Budget	\$1,000.00		
Paper Products		\$300.00	
Cleaning Products		\$230.00	
Light Bulbs		\$40.00	
Keys		\$100.00	
Repairs/Updates		\$230.00	
Rehab Supplies		\$200.00	
TOTAL		<u>\$1,100.00</u>	

Acct# 741 Equipment Supplies		\$5,650.00	(\$1,350.00)
2014 Actual	\$7,993.45		
2015 Actual	\$3,879.20		
2016 Budget	\$7,000.00		
Fuel		\$3,000.00	
Filters		\$300.00	
Oil		\$250.00	
Small Tools		\$400.00	
Misc. Supplies		\$1,700.00	
TOTAL		<u>\$5,650.00</u>	

Acct# 801 Contract Services		\$11,100.00	\$4,015.00
2014 Actual	\$6,581.70		
2015 Actual	\$6,220.37		
2016 Budget	\$7,085.00		
Emergency Excavating/Towing		\$600.00	
Auditing Service		\$5,000.00	
Maintenance Agreement-Copier		\$500.00	
Legal Service		\$2,000.00	
Snow/Lawn Maint.		\$3,000.00	
TOTAL		<u>\$11,100.00</u>	

2017 BUDGET-DRAFT

Acct# 850 Communications		\$4,400.00	(\$150.00)
2014 Actual	\$3,654.55		
2015 Actual	\$3,905.02		
2016 Budget	\$4,550.00		
Web Site Domain Name (renew in 2020)		\$0.00	
Web Site Domain Hosting (Allied Media)		\$100.00	
IAR (I Am Responding) Smart Phone Program		\$650.00	
Phones/Internet Access		\$3,650.00	
	TOTAL	\$4,400.00	

Acct# 910 Insurance		\$19,069.00	\$1,739.00
2014 Actual	\$17,135.50		
2015 Actual	\$18,236.78		
2016 Budget	\$17,330.00		
Michigan Par Plan		\$13,337.00	
Worker's Compensation		\$5,557.00	
MML Membership		\$175.00	
	TOTAL	\$19,069.00	

Acct# 920 Utilities		\$14,000.00	\$0.00
2014 Actual	\$15,038.87		
2015 Actual	\$13,013.56		
2016 Budget	\$14,000.00		
Water/Sewer		\$1,000.00	
Gas/Electric		\$13,000.00	
	TOTAL	\$14,000.00	

Acct# 960 Education & Training		\$5,990.00	\$80.00
2014 Actual	\$3,706.40		
2015 Actual	\$5,703.22		
2016 Budget	\$5,910.00		
FIREFIGHTER TRAINING			
Misc. FF Classes		\$3,200.00	
ADVANCED TRAINING			
Officer Classes		\$500.00	
CERTIFICATIONS			
CPR		\$60.00	
MEMBERSHIPS			
Michigan Fire Chiefs		\$85.00	
Genesee Co. Fire Chiefs \$60 ea x 3 + \$125 dept		\$305.00	
Shiawassee Co. Firefighters		\$75.00	
Mi State Fireman's Assoc \$30 ea x37 + \$75 dept		\$1,065.00	
TRAINING SUPPLIES		\$200.00	
FIRE PREVENTION			
Misc. Materials/handouts/audio visual aides		\$500.00	
	TOTAL	\$5,990.00	

2017 BUDGET-DRAFT

Acct# 970 Office Equipment **\$8,240.00** **\$7,850.00**

2014 Actual	\$124.30
2015 Actual	\$574.35
2016 Budget	\$390.00

Copier		\$8,000.00
Upgrades/Repairs		\$240.00
TOTAL		<u>\$8,240.00</u>

Acct# 976 Fire Equipment **\$9,770.00** **(\$130.00)**

2014 Actual	\$7,679.75
2015 Actual	\$18,832.50
2016 Budget	\$9,900.00

Securitex Turn Out Gear (4)		\$7,920.00
Personal Protection Items		\$1,000.00
Uniforms		\$500.00
10 yr Anniversary Helmet (1)		\$350.00
TOTAL		<u>\$9,770.00</u>

Acct# 978 Fire Equipment-Maint/Repair/Upgrades **\$30,425.00** **(\$1,262.00)**

2014 Actual	\$25,816.41
2015 Actual	\$43,665.42
2016 Budget	\$31,687.00

Truck Repair		\$4,500.00
Jaws Pump Maint		\$1,000.00
Turn-Out Gear Repair/Cleaning		\$400.00
Ladder Certification		\$400.00
Annual Pump Test/Maint		\$1,900.00
Pager/Radio Repair		\$600.00
Pager Purchase (5)		\$4,000.00
SCBA Repair		\$1,500.00
First Aid Kit (restock)		\$50.00
Fire Extinguishers Maint		\$500.00
Misc. Equipment Repair		\$1,000.00
Posi Check Calibration	**potential split 50/50 with GTFD	\$670.00
OHD Facemask Fit Equipment	**potential split 4 ways with GTFD,MTFD, ATFD	\$775.00
Leather Fire Boots (10)		\$3,500.00
Air Compressor M/A (2)		\$1,860.00
50-50' 1 3/4" Hose		\$6,250.00
Nomex Hoods (50)		\$1,520.00
TOTAL		<u>\$30,425.00</u>

Acct# 981 Apparatus **\$434,000.00** **\$434,000.00**

2014 Actual	\$470,176.00
2015 Actual	\$0.00
2016 Budget	\$0.00

4000 Gallon Tanker		\$434,000.00
TOTAL		<u>\$434,000.00</u>

2017 BUDGET-DRAFT

Acct# 983 FEMA Grant Matching **\$50,000.00** **\$50,000.00**

2014 Actual \$0.00
 2015 Actual \$0.00
 2016 Budget \$0.00

SCBA Generator \$50,000.00
 TOTAL \$50,000.00

Acct# 984 Computer Hardware/Repairs **\$4,870.00** **\$3,897.97**

2014 Actual \$767.91
 2015 Actual \$610.49
 2016 Budget \$972.03

Computer/Monitor Upgrades \$900.00
 Phone System Upgrade \$3,500.00
 Upgrades/Repairs \$470.00
 TOTAL \$4,870.00

Acct# 988 Computer Software/Upgrades **\$1,300.00** **\$0.00**

2014 Actual \$1,113.99
 2015 Actual \$1,249.00
 2016 Budget \$1,300.00

Fire Tools Upgrade \$400.00
 Peachtree Upgrade \$900.00
 TOTAL \$1,300.00

Swartz Creek Area Fire Department 2017 Budget Explanation List:

~July 29, 2016~

976 Fire Equipment:

#	Cost	Description
4	7,920	4 current firefighters will need new gear in 2017. This does not include new hires that we may not have gear for that fits.
	1,000	New Misc Gear (personal protective items for new recruits)
	500	Dress uniform needs. Each firefighter that comes off probation should receive a dress uniform, to properly represent the SCAFD. This will provide adequate coverage for new personnel and worn out uniform pieces that need replacement.
1	350	Anniversary helmets (Those that reach their 10 th Anniversary are presented with a traditional helmet. One is scheduled for this in 2017.)

Total Fire Equipment = \$9,770.00

978 Fire Equip.-Maintenance/Repair/Upgrades

4,500	Unclassified truck repair.
1,000	Jaws Pump Annual Maintenance program (Amkus recommends that the units have the oil changed & tools be inspected/repared annually for optimum usability. This was not done in 2016. Due to liability, it is recommended that a qualified factory company inspect & maintain our rescue tools.)
400	Turn out gear repair and cleaning (When cost effective, gear that has been damaged beyond local means to repair or clean, can be returned to usable condition. Each garment is analyzed to determine the cost effectiveness of repair, of which this cost would be taken from this fund. In addition, a new SOG has been added that requires employees to wash their gear on a regular basis to provide optimum gear protection.)
400	Ladder Certification (An annual cost associated with the MiOSHA & NFPA requirement)
1,900	Annual Engine Pump testing (An annual cost associated with NFPA requirements).
600	Pager/radio repair (We are seeing an increase in pager repair due to age. Amount is double 2015 for this reason.)
4,000	Begin a pager replacement program starting with 5 (The current version of pager we current utilized is out of production. The trend is to utilize 800 MHZ and/or dual band pagers for optimum reception. This would allow for fireground monitoring. These pagers are waterproof, which would reduce water damage. Research is on going to determine brand and model. The older pagers would be replaced first. Software and hardware for programming initially would be required that would save money on each pager as the program would progress. This may be covered by the initial purchase of these fire pagers.)
1,500	SCBA repair (As our SCBA age, repairs will continue and increase.)
50	First Aid Kit (Restock of used items & replacement of expired.)

500	Department fire extinguisher maintenance (yearly inspections are required)
1,000	Misc. Equipment Repairs (hand tools, power equipment & etc)
670	SCBA Posi-Check Maintenance (Annual re-certification of testing equipment. This was shared with Gaines Township Fire in 2013. However, they always have the option to not participate.)
775	Fit Testing Maintenance (Annual re-certification. This is being shared with Atlas Township, Gaines Township and Mundy Township. However, they always have the option to not participate.)
10 3,500	Replace rubber fire boots with leather as deemed necessary. (This is an on going replacement process. Boots were purchased in 2014 & 2015 as part of the replacement process.)
1,860	Breathing Air Compressor Maintenance for two compressors. First year annual fee may be less for partial year. (an ongoing MiOSHA requirement to insure the air that the SCBA bottles are filled with is not contaminated)
6,250	50 lengths of 50' x 1 3/4" fire hose (Much of our 1 3/4" hose dates back to the early 90's. We lose several pieces of hose each year during hose testing. We are now down to a few pieces used as spare. Some of this hose in service today, doesn't lay flat or roll up after use because the liners have separated from the jacket.)
1,520	40 Lifeliner 2 ply shoulder length nomex hoods. (These would match the specifications of our current hoods. Due to the increase awareness and threat of cancer caused by nomex hoods, it is recommended all firefighters be issued an extra hood so they can launder contaminated hoods after each use and have a dry one in the event of another call.)

Total Maintenance/Repair = \$30,425.00

984 Computer Hardware (Repairs/Upgrades):

Cost	Description
900	Computer Upgrades (Amount to cover aging monitors, CPU's and misc. hardware)
3,500	Phone system upgrade (The current phone system is managed and owned by the City. If there are issues, we rely on their repair person to respond. In addition, we do not have access to the primary phone to program on demand changes to the system or if there are issues. The current system is obsolete and new replacement parts are no longer available. Mention of replacement of the system has been on going for years. Currently there is not interaction with the City system. This recommendation would be installed by our own people at a significant cost savings.)
470	Repairs and/or replacement of miscellaneous items such as mice, keyboards, hard drives, and etc.

Total Computer Hardware (Repairs/Upgrades) = \$4,870.00

988 Computer Software (New/Upgrades):

Cost	Description
400	FireTools user fee. (FireTools charges the SCAFD this amount yearly. It includes all upgrades associated with the program.)
900	SAGE Business Care (Yearly tax support and updates.)

Total Computer Software (New/Upgrades) = \$1,300.00

Swartz Creek Area Fire Department
2017 Fire Apparatus Purchase Schedule
July 29, 2016

New or Replacement Year	Purchased New Year	Original Cost	Service Years When Replaced	Apparatus Description	Rig #	Replacement / Additional Apparatus	Projected Cost
2016	1992	71,235	25	1992 International, 5000 gallon tanker	41-23	Replace with Freightliner chassis w/crosslays, deluge gun & etc	434,000
2020	1991	180,681	29	1991 Pierce, 1500 GPM pump, 1000 gal tank	41-22	Hold off replacement until tanker replacement paid for.	580,600 (1)
TBD	1993	24,290	TBD	1993 Chev Crew Cab; traffic control unit	41-16	Crew Cab unit; used for traffic control & personnel transport Sta. 1	Unknown
TBD	1979	25,000	TBD	1979 Dodge Grass Unit, removable skid unit	41-27	When unit is no longer operable, replace with 1 ton crew cab pickup & install skid unit from current Dodge	Unknown
2023	1998	215,366	25	1998 Pierce, 1500 GPM pump, 750 gal. tank	41-11	1500 GPM pumper, 750 gal. tank	885,649 (2)
2025	1999	227,919	26	1999 Pierce, 1500 GPM pump, 750 gal tank	41-21	1500 GPM pumper, 750 gal. tank	947,645 (2)
2035	2015	470,176	20	2015 Rehab Pumper, 1,500 GPM pump, 750 gal tank	41-12	Rehab pumper, 1,500 GPM pump, 750 gal tank	Unknown

(1) Suggest purchase to be done borrowing funds under the SCAFD with yearly funding. Buy purchasing early, this will allow for purchasing crew cab pickups if the current units last long enough. Because of the current ages of 41-22 & 41-23, purchases, now, are strongly recommended. Inflation is also a factor to consider an earlier purchase. The approximate cost to purchase individually a pumper and tanker would be over \$700,000. Order would be placed in 2016 with first payment due in 2017.

(2) Cost estimate courtesy of Rehmann Robson 2001
TBD = To be determined