

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, August 10, 2015, 7:00 P.M.
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of July 27, 2015 MOTION Pg. 18
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report MOTION Pg. 2
 - 6B. Comcast Service Notice Pg. 25
 - 6C. K-9 Purchase Information (Business Item) Pg. 26
 - 6D. Revised Cellular Tower Proposal (Business Item) Pg. 28
 - 6E. Monthly Reports (Police, DPW, Check Register, Building & Budget) Pg. 31
 - 6F. Land Conversion Procedures (Business Item) Pg. 59
 - 6G. Phil Phelps Biographic Information Pg. 65
 - 6H. Cappy Lane Lift Station Memo Pg. 67
 - 6I. Resident Letter Regarding Miller Road Pg. 68
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. K-9 Donation from Swartz Creek Women's Club PRESENTATION
 - 8B. Phil Phelps – 49th District State Representative PRESENTATION
 - 8D. Mayoral Proclamation PROCLAMATION
 - 8D. K-9 Purchase RESO Pg. 13
 - 8E. Rifle Purchase Amendment RESO Pg. 14
 - 8F. Elms Park Conversion RESO Pg. 15
 - 8G. Cell Tower Agreement Letter RESO Pg. 16
 - 8H. Personnel Policy Review Committee Extension RESO Pg. 17
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, August 10, 2015 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: August 5, 2015

NOTE ON THIS CITY MANAGER REPORT AND PACKET

I will not be present for the meeting of August 10th. Rick Clolinger, acting as the designated police chief for our police department and an official of the city, will be acting in my place. The business put forth for this meeting is mostly related to ongoing police matters or revisited items with which our city council is aware. However, there is one new item of business that is time sensitive. I hope that my report and the accompanying resolution are enough to describe the matter relating to the Elms Park land conversion. However, if there are any concerns or inquiries that cannot be addressed, feel free to postpone ANY matter until the next meeting. If councilmembers have questions before hand, please contact me on my cell phone.

ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **RACEWAY STATUS** *(No Change of Status)*

The raceway has dropped their appeal for 2014, but they have filed for 2015. This is great news! Monies that the downtown development authority was encumbering with the intention of refunding can now be counted as unrestricted revenues. I suspect the strategy is revolving around the marketing of the track, and this will be resolved upon sale. For more information pertaining to the appeal, please see prior meeting packets.

Concerning the marketing, there is not much happening as far as we can tell. We held off on rezoning because the owner wanted to do some research and work with us on a plan, but that simply has not happened. Obviously, we should work with them to the extent that they are willing. However, as we move forward with the master plan, I think it is clear that we cannot wait for them to come to the table to do what is in the interest of the community.

✓ **OUTSANDING APPEALS** *(Update)*

The two notable appeals are the raceway and the golf course. Both of these facilities had appeals filed in 2014, and both of them were ultimately withdrawn. Due to the uniqueness of these facilities and the value of the appealed amount, the city choose to allocate funds to challenge these appeals and perform necessary appraisals. This will likely be the case again. However, there is still time to work with so consider this an informational update only.

Once the assessor reviews all cases and we have more time to communicate with owners, we will be in a better position to know which appeals should be opposed, negotiated, or accepted.

✓ **STREETS** (See Individual Category)

- ❑ **MORRISH ROAD CLASSIFICATION-BRIDGE CAPACITY** (No Change of Status)
Morrish Road has been submitted for classification as a “minor arterial” from a “major collector”. The MDOT is reviewing this and should respond before August.

- ❑ **MILLER ROAD RESURFACING PROJECT** (Update)
Work continues on Miller Road. The milling of the north lanes should be complete by the time we meet Monday, with the project expected to be complete by August 21st, including work changes as approved by the city council.

I should be able to report on the estimated costs for this project soon when OHM tallies up change orders and the volume of work completed to date. There is no indication that this project will be under or over budget, with one exception. The traffic control provided by Genesee County as it relates to signal alignment and timing was not included in the project scope. This has been allowed as a participating expense by MDOT, but it could run as high as \$12,000.

In related news, the council will likely be able to deliberate on a study to optimize the signals at Morrish and Miller Roads. We pursue this because of the anecdotal comments about the improved flow at this intersection that is thought to result from the dedicated left turn signals. All parties agree that the details are paramount, making it necessary to collect peak hour traffic counts, including turns, after the project is complete. In the meantime, we are conversing with Genesee County Road Commission about options to phase and time any such dedicated signals.

- ❑ **20 YEAR STREET PLAN** (No Change of Status)
The state legislature continues to draft budgets to fund road repair. Most plans target an increase of \$1.1-\$1.5 billion, in line with the May ballot proposal. If this holds true and the revenues are distributed accordingly, we can expect such a plan to increase funds to the city by about \$250,000 per year. However, the proposals that are being discussed rely heavily on undefined cuts to the state’s general fund (city revenue sharing?), as well as above average revenue increases from income and sales taxes.

What the state decides to do (or not do) will have a major impact on funding our plan. Once this is evident, we can move forward with a plan to fund whatever revenue gap exists. As discussed, this could be any combination of assessments, a levy, and a re-apportionment of existing/new state revenues. If the state fails to act or does so in a way that has a negligible impact, we may need to decide to move forward without consideration of the state’s contribution.

See the May 11 report for prior details.

- ❑ **2015 STREET BIDS-SCRAP TIRE GRANT** (No Change of Status)
The city is moving forward with engineering of the intersections of Winston and Miller, as well as Fairchild and Miller. We expect this work to be done after school releases in 2016.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

❑ **SEWER REHABILITATION PROGRAM** *(No Change of Status)*

The city is moving forward with relining of portions of the Worchester Drive sewer line and inspection of sections of Seymour, Greenleaf, Durwood, Valleyview, Birchcrest, Chesterfield, and Chelmsford as approved at the January 26th meeting. The scope of work is estimated to cost \$146,320. However, there may be some portions of the project that will require a change order for the purposes of doing a partial excavation where lining is not practical. I will be back with more details.

❑ **KWA** *(No Change of Status)*

The KWA water pipeline held a dedication ceremony on June 17th at their proposed water treatment station near Columbiaville. They are still ahead of schedule and under budget. The most recent estimates place the authority in operation by the end of 2016 on a limited basis, serving Flint. It is expected to be serving all authority customers by fall of 2017.

❑ **STORM SEWER** *(No Change of Status)*

The agreement has been approved and awaits a master signature page for all participating communities.

❑ **WATER LOSS** *(No Change of Status)*

We have audited most of our commercial accounts and billing registers in house, replaced a number of large customer meters, and sought to run diagnostics on the county's master meters. Water loss has come down from its noted peak, but the last two quarters are still at over 19%. Since we want this number to be lower than the EPA average of 16%, this tells me that something else is going on in the system. We may give measurements a couple more quarters based on some recent findings. However, if we are still not decreasing loss substantially, we may propose professional leak detection or residential meter analysis services to assist us.

Note that there are still some apparent losses that result from mid-quarter billings (final reads for sales or transfers), as well as at least one large commercial account to audit. These may yet substantially affect our billings.

❑ **WATER RATES** *(Update)*

Effective September 2, 2015, the rates will go up \$0.38 per 100 cubic feet (8%). This will bring the rate that the city pays to \$5.13/ccf. We currently charge \$5.45/ccf. This notice of rate change is available in both July council packets for reference.

I contacted Genesee County Water & Waste to ascertain whether these increases are considered temporary or permanent, given the timeframe of placing the KWA into service. They indicate that they expect the Detroit authority to pass along two more increases of about 10% before we are getting KWA water. As such, this rate is one we probably cannot ignore.

Based upon prior deliberation and the expectation of at least two more increases from Detroit before the KWA is online, the city council was in favor of adjusting the rate of the city to reflect the impact on our expenses as a direct result of the increase. To accomplish this, staff calculated the impact based upon the volume of

water purchased from the county multiplied by the rate increase and distributed this cost based upon expected retails water sales that are based on the city's commodity charge. The city increase, cent-for-cent, is higher than the county's due to water loss. However, city customers will see a smaller percentage increase. This is because the projected impact results in no change to the readiness to serve charge and a \$0.48 increase to the commodity charge.

The impact on the city's customers is illustrated below:

<u>Usage in Cubic Feet</u>	<u>Existing Rate</u>	<u>Proposed Rate</u>	<u>Percent Change</u>
1000	106.69	111.49	4.50%
1500	133.94	141.14	5.38%
2000	161.19	170.79	5.96%

If there is no objection, this will be reflected on the fee schedule when it comes before the city council in September. The rate would be effective for the last quarter, which begins in late September and is billed in January.

✓ **PERSONNEL: POLICIES & PROCEDURES** *(Update-Agenda Item)*

The committee met on the 29th and was able to review about half of the code of ethics. The will likely need to meet a few more times before getting through the draft completely. The next scheduled meeting is August 17th. Also, since work on this project is behind schedule, a resolution is needed to extend the committee's work. I have included such a resolution.

✓ **SHARED SERVICES, POLICE DEPARTMENTS** *(Update)*

On July 27, the city council appointed a police service merger committee comprised of Mr. Krueger, Mr. Pinkston, and Mr. Porath. The initial objective of the committee will be to formulate a draft intercommunity agreement. An initial draft of this is expected at the end of August. In the meantime, committee members have been given literature on Public Act 7 of 1967, the Urban Cooperation Act, which is the basis for the agreement. This is the public act that enabled the Swartz Creek Area Fire Department Operating Agreement.

Once the draft is reviewed by our committee, a joint meeting with Mundy will occur for further deliberation. If agreeable, the agreement will be brought back for approval by the city council to enable a unified body to represent joint interests of the department on an interim basis. Again, the immediate purpose of this action is to be able to propose a method of conducting joint police services. The agreement will be contingent upon final approval by both municipalities. For now, an interim board is required to proceed with labor negotiations and retirement actuaries.

✓ **SPRINGBROOK EAST & HERITAGE VACANT LOTS** *(No Change of Status)*

Six of the twelve lots in Springbrook East have sold. The association has already been reimbursed for these sales. I expect the other six to sell by this time next year, putting this totally in our rearview mirror.

The city still owns four lots in Heritage Village. We have no plan for these at this time. Perhaps an auction of these lots is in order. In this case, I am not sure if there was an intention to share additional revenues with the association or not. The city sold one lot in 2014 “at cost.” Purchase agreements with other buyers fell through.

✓ **CITY HALL DEDICATION** *(Update)*

The dedication of city hall is planned for the evening of August 24, 2015. The intention is to unveil the “Paul D. Bueche Municipal Building” sign, which will be on the brick wall by the main entrance to city hall. Unless there is an objection, the dedication will be done as a part of city council business and include a proclamation, as well as thoughts and comments from those that wish to speak. We will then return to city council business inside and allow family members more private time. We are not planning on sending formal invitations because we feel there would be an inexhaustible list of invitees that should be welcomed. We don’t think we could possibly include everyone, and we don’t want those that don’t get invited to feel they cannot attend. As such, please contact those that you believe may not yet be aware.

✓ **MEIJER COMMUNITY DONATION** *(Update)*

I have contacted Meijer, and they definitely wish to have a public event to commemorate their contribution to the community. This is overdue. If any council members have ideas with commemorating their contribution towards the Fortino Sidewalk, now would be the time to bring them up.

✓ **WINCHESTER WOODS LOTS** *(No Change of Status)*

The planning commission is considering this issue as they amend the master plan. It appears that the planned addition of some asphalt millings to the streets will be cost prohibitive. We may still need to spend some time and money on these streets. Since this is a platted subdivision with public streets, the city is in a position to provide access to the lots by owners for maintenance.

Looking at the problem through a larger lens, we need a drainage and infrastructure solution for the entire plat. With more lots available through tax foreclosure, this may enable the city to have more control over what improvements occur and how they are paid for. The more lots the city controls, the more options we have for making improvements, providing drainage, and recouping costs.

The original report is included in the April 13, 2015 report.

✓ **NEWSLETTER** *(Update)*

The next edition of our community newsletter is expected to be distributed in October. Let me know if you wish to supply content or desire to see specific information covered in this edition. For now, I expect to cover the merger happenings, the new water rates, and winter sidewalk maintenance.

✓ **MEDICAL MARIJUANA MORATORIUM** *(No Change of Status)*

The council placed a moratorium on medical marijuana dispensaries and growing facilities, effective April 23, 2015. This is a 180 day moratorium that is set to expire at the end of October. Among other reasons, the moratorium was put in place to better prepare for pending state legislation that would dramatically alter the playing field.

The planning commission will be considering this issue. If legislation is not passed soon, we should consider amending the ordinance based upon draft versions or other options in lieu of moratoriums.

✓ **RENTAL REGISTRATION AND INSPECTIONS** *(No Change of Status)*

The ordinance has been published and will be effective on August 17, 2015. We have an informational board at city hall, along with all of the appropriate forms. Mailings to owners of known or suspect rentals will begin in August and September.

✓ **K9 UNIT** *(Update-Business Item)*

We have another donation from the Women's Club for the city's K-9 program. I don't know the specifics, but they intend to deliver a check at the meeting so all will be revealed then. Mr. Clolinger should have a number on total contributions after this donation is announced, and I suspect it will be at or near our goal of \$10,000.

With that said, the department is ready to move forward with training a new K-9. In the past, the city used Mid-Michigan Kennels to acquire, train, and certify Ike. Mr. Clolinger and Mr. Paul, the handler, are very satisfied with their initial training program and ongoing training/certification program. There are other kennels available, however, the department requests to continue the ongoing relationships with Mid-Michigan Kennels as a professional service provider. I see no reason not to do so and can affirm that the price of \$10,000 is right within industry standards for a canine and training. In fact, it appears the cost for Ike was \$9,500 when he was purchased nearly a decade ago.

Rick will be able to explain the specifics of the choice on breed, handler, and the ongoing training and certification. I have included the agreement and a resolution to enter into said agreement. I have full confidence in the program as it is operated today and agree with the department findings to continue with the relationship with Mid-Michigan Kennels and Ofc. Nick Paul as the handler.

✓ **DYE ROAD PROPERTIES** *(Update)*

The bidding closed late evening on August 6, 2015. The high bid for 3386 Dye was \$3,250 after 13 bids, and there was only one bid of \$2,500 for 3350 Dye. I will look to have more details for the city council on the 24th. Keep in mind that the city council still reserves the right to reject any and all bids or to enter into further negotiations.

✓ **5017 THIRD STREET** *(Update)*

I am looking to collect signatures on the sale instrument. I am also working with the buyer of the north half to meet their purchase conditions, including the erection of a fence. Should they not prove satisfaction of compliance beyond a reasonable doubt immediately, the quit claim deed and related payment can be placed with an escrow company to hold until terms are met.

✓ **CAPPY LANE LIFT STATION** *(Update)*

Rowe collaborated with Genesee County to ascertain the depth of our sewer system with that of the county sewer interceptor. The goal was to gravity feed into the interceptor at a location further east, should the fall of our respective sewers accommodate that. However, after discovering as-built renderings of both systems, they have concluded that this will not be possible. This outcome was expected, but we

thought it was worth it to investigate given the magnitude of our proposed investment. A memo is attached regarding this matter. If there are no objections, I will look to bring back the proposal to rehabilitate this lift station.

If there are any outstanding questions on the matter, please direct them to me so that I may research them before we revisit the matter.

The original report on the lift station is as follows:

The lift station on Cappy Lane is nearing the end of its useful life. While it remains functional and reliable today, the importance of this facility cannot be understated, making replacement and/or upgrades necessary before reliability becomes an issue.

This station is responsible for pumping all of the sanitary sewer from Winchester Village up and into the sewer interceptor that is owned and operated by Genesee County. This interceptor runs parallel to the Swartz Creek and eventually transports all city sewer to the treatment facility on Beecher Road. Without this station, the sewer would have no place to go but up, and “up” is into the homes of the village.

Presently, the station is old and outdated, especially as it relates to electrical components. It is also of a ‘can’ configuration, meaning that all components are under ground and can only be accessed through “confined space” entry protocols. In plain English, all of the components that require inspection and maintenance are located underground in a location that resembles a submarine.

For the past few years, the city has explored a couple options relating to how we discharge sanitary sewer from the village. This is because the county interceptor is known to operate at capacity during rain events, making backups inevitable for the city system. The preferred option was to pump the discharge north to the new Western Trunk Extension that terminates at Miller and Seymour Roads (east intersection). It was this prior upgrade that eliminated the need for a lift station at this location. However, the county informed us that this line would not be in a better position to accommodate flows due to projected capacity. As such, we are left with the less preferred, albeit cheaper option, of replacing the station in its current location.

The construction estimate to complete the upgrade is \$195,500 on the high end. At this time, we are requesting an allocation of \$15,042 for design and bidding of the project. This is included in the current budget.

✓ **OTHER COMMUNICATIONS & HAPPENINGS (Update)**

MONTHLY REPORTS & UPDATES (Update)

The standard suite of monthly reports are included, and I do not see any notable events, payments, or other happenings.

COMCAST SERVICE NOTICE (Update)

They are adding Jewelry TV in September.

RESIDENT LETTER (Update)

Included are some kudos for the city council.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

❑ **PLANNING COMMISSION** *(Update)*

The planning commission met on August 4th. They did not deliberate on the master plan, pending the joint workshop scheduled for August 31st.

The commission also took another look at an amended fence ordinance that would make screening of corner parcel “side yards” much easier. The version they would like to see move forward is very similar to that version the council was given at the last meeting. The next step will be a formal zoning amendment in which a public hearing will be held on October 6, 2015. Based upon public comment, the council will likely see a recommended draft in October.

In other news, the commission deliberated on provisions to enable chickens within the city limits. This was based upon a written request from a resident. There was no support for moving forward with any ordinance changes that would allow chickens in the city.

Lastly, the commission was briefed on the status of the Family Farm & Home site, which was given a 60 extension on July 27th for compliance with outdoor sales and storage use by the city council.

❑ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*

There will not be a regular meeting of the DDA in August. However, please mark your calendars for 6:00 p.m. on Monday, August 31, 2015 for the workshop on downtown properties and plans. The city council, planning commission, and DDA SHOULD attend. The general public is more than welcome to attend what promises to be a pretty focused workshop.

Also, the public hearing for the boundary amendment is scheduled for September 14th.

❑ **ZONING BOARD OF APPEALS** *(No Change of Status)*

There is nothing to report.

❑ **PARKS AND RECREATION COMMISSION** *(No Change of Status)*

The park board met on June 3rd. They had a number of guests, including an Eagle Scout candidate. There are two proposed donations for Elms Park. One is for a bench from the Beta Sigma Phi sorority, and the other is for an orienteering course proposed by an Eagle Scout candidate. The city council approved both projects. We await installation.

Their next meeting will be September 2nd.

❑ **BOARD OF REVIEW** *(No Change of Status)*

There is nothing to report.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **PHIL PHELPS – 49TH DISTRICT REPRESENTATIVE** (*Presentation*)

Mr. Phelps will be attending the meeting for general discussion on pending state matters that impact our district. I am certain he will entertain some degree of questions, as well as comment from the city council. Attendance by elected officials at the state level is rare. Note that Mr. Phelps is attending at the request of the city and, political affiliations and opinions aside, this is an appearance that merits the collective respect of our non-partisan council. ☺ I have attached some background on Mr. Phelps.

✓ **RIFLE PURCHASE AMENDMENT** (*Resolution*)

Back in March, the council approved the purchase of two Colt rifles for the city police department, as well as a program that would allow full time officers to purchase the same rifles from the city under a standard agreement that included payroll deduction. At the time, four officers were interested in doing so.

Since then, two occurrences have come to pass. First, the rifles were not able to be received until after July 1, 2015, meaning that the purchase must come out of the 2016 fiscal budget. Second, three more qualifying officers are interested in the program.

I have included a resolution to address both concerns, and Mr. Clolinger should be able to speak to the matter. Amending the budget to effect the purchase is routine. Adding other officers to the program should be a given as well. It was my mistake to limit the original purchase to four officers. Since seven officers qualify, they should all have access to the program to be fair. Since the officers are purchasing the rifles through payroll deduction, there is very little risk or cost to the city.

✓ **ELMS PARK CONVERSION INITIATION-SET PUBLIC HEARING** (*Resolution*)

There is an issue with the leasehold (communication tower) we have in Elms Park. The 24 acres of park land was placed in trust for recreational purposes when acquired with Land and Water Conservation Trust Fund monies (LWCF) decades ago. The communication tower was erected in 1997 without state approval to take that area, however small, out of recreational service. This came to light because of our grant application to the Department of Natural Resources (DNR). No good deed goes unpunished I suppose.

Now the Department of Natural Resources, on behalf of the National Park Service (NPS), is requiring action. This will be a procedural nightmare for staff, but nobody is “mad” at the city. In fact, we may even still be eligible for the grant as submitted.

What action is needed? They are requesting that we move forward with the “conversion of grant assisted properties”. In plain English, this means that they want us to replace the land encumbered with the leasehold (wireless communication tower) with land somewhere else in the city that we can dedicated to recreation purposes. They prefer an adjacent site, if available, be dedicated to recreation in lieu of the leasehold.

There is an evident solution and an objective procedural path forward. However, time is of the essence. I propose we move forward with conversion of 2.76 acres of vacant land that the city owns adjacent to Elms Park and the Consumers Power site. I have included maps that will clear this up. This tract of land is NOT technically part of Elms

Park or in the park plan. However, this land is passively used by park patrons and is slated to accommodate part of the regional trail system that is proposed. The NPS has tentatively agreed that this would be a good option.

What is next? This process is not the quickest (I have attached the guidance document), and there are many state level reviews that are needed (environmental reviews, State Historic Preservation Office, etc.). Part of the process involves a time period of 30 days for public comment on the concept. I propose we start the clock on that now, if the city council agrees with the concept, in order to get the other reviews moving.

This will not commit the city to “convert” or encumber this property. The city will have time to review this as needed in the same manner that the public can react to the concept. However, I believe all signs point to making this conversion, given the location, access, and use of this property. Frankly, I suspect that the city’s plan all along has been to use this tract for recreation. Councilmember Shumaker may be able to shed some light on this. Note that the city DOES have a documented easement to use the Consumers Power Property for park purposes (we found it Mike!).

At any rate, if we hurry we can make the conversion in a timely manner and be eligible for our grant. If we delay, we will lose grant eligibility for Elms Park for this grant cycle and will still need to find suitable property to “convert.” I apologize for the untimely nature of this matter, but I think the best path forward is to move quickly and set a public hearing to consider this conversion. I have included a resolution to do so. The city will still have the option of finding alternate sites in the meantime if there is an objection to using this tract.

✓ **WIRELESS LEASE EXTENSION PROPOSAL** (*Resolution*)

I have included a resolution to move forward with the proposal from Crown Castle, as directed by the city council. The first step is to approve the letter agreement on our end. If Crown Castle then chooses to move forward, a formal contract will follow. Think of this as the execution of a purchase agreement, with the actual purchase to occur later with a different instrument.

The most recent report follows:

Crown Castle has considered the city’s comments on prior drafts. They would like to proceed with a thirty year extension. In exchange for the added time, they will increase rent payments at 2035 from 10% every five years to 2.5% each year. If the council sees no other issue, staff can prepare a resolution to approve the letter. At which point, the tenant will prepare a formal amendment to sign.

Some answers to common questions are as follows:

Can the lease be terminated? It can be terminated by the tenant for pretty much any reason. As a landlord, there generally has to be a material breach of contract for termination. This pretty much gives them the right to be there.

Will co-locators pay their own lease? If a co-locator requires more land area, the tenant will pay the city directly for use of such area (up to 400 square feet) at the same ratio that rent is paid on the current ground area.

Is the tenant responsible for removing their structure and equipment upon termination?
Yes.

The original report on this matter follows:

In December of 2005, the city entered into agreement with, at the time, Omnipoint Holdings, Inc., for a land lease at 8100 Civic Drive. This instrument is commonly known as the T-Mobile tower lease. The basic terms include land lease of 450 square feet, as permitted by site plan review, for a period of six successive five year terms (a thirty year lease). Rent started at \$1,000 per month and increases by 10% during each five year renewal.

The current lease, Crown Castle, is proposing an extension of this lease for an additional 30 years, including an option to increase the size of the lease area and a signing bonus. I have included their terms and summary letter. The justification for this is to provide more long term security for the existing tenant. They obviously are interested in adding additional tenants as well. The extension of property control is essential to doing so. For example, Crown Castle is not going to convince another provider to heavily invest in a site if their investment is only secure for 10-15 years.

This lease needs to be approached the way any landlord would approach a lease with an existing tenant. The upside of extending is that the tenant is less likely to look elsewhere as their term comes due. It is also more likely to result in future rents from expansion and co-locators (this is the highest point in the city). The downside is a loss of site control for an additional fifty years. What if the city wants to use the land for something else in 30 years?

There is no obvious choice here. The terms are, in my opinion, reasonable and in line with the market conditions. However, fifty years goes beyond our planning horizon. The council should deliberate on this matter.

Council Questions, Inquiries, Requests, Comments, and Notes

- *Vendor Name Change:* A routine vendor that shows up consistently on the check run has changed their name from Hydro Designs to Hydrocorp. This company performs water system cross connection inspections.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, August 10, 2015, 7:00 P.M.**

Resolution No. 150810-4A MINUTES – July 27, 2015

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, July 27, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150810-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of August 10, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150810-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of August 10, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150810-8D K-9 PURCHASE

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek operates a K-9 unit within the police department that is supported by the general fund; and

WHEREAS, the existing K-9 is expected to retire within six months; and

WHEREAS, the City Council finds the K-9 program to serve a public purpose and authorized the acceptance of donations to support the unit at its regular meeting on April 13, 2015; and

WHEREAS, the department has an ongoing professional service relationship with Mid-Michigan Kennels, Inc. for the provision of training and certification of the existing K-9, and the department is satisfied with the provision of such service,

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek hereby approves the contract with Mid-Michigan Kennels, Inc. to provide a new German Shepherd Dog, specialized training, and ongoing certification as outlined in the attached "Canine Sales and Training Contract", for a price of \$10,000.

BE IT FURTHER RESOLVED, the Swartz Creek City Council hereby directs the Mayor to execute the attached contract and directs the finance director to appropriate necessary funds for this contract from the K-9 donations dedicated account for said purpose, with additional related expenses to be charged to the police department (301) as needed for ancillary officer training wages, vehicle use, and related charges.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150810-8E RIFLE ACQUISITION AMENDMENT

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek police department, at a regular meeting on March 23, 2015, resolved to purchase two Colt LE6920 AR15 carbine, as provided by the city's firearm vendor, Michigan Police Equipment; and

WHEREAS, the fiscal year 2015 budget included the purchase of two such rifles; and

WHEREAS, the city further resolved to provide a voluntary purchasing program to its full time officers in which four officers opted to purchase the rifles from the city via an approved standard agreement and payroll deduction program; and

WHEREAS, the firearms were backordered and not received until after July 1, 2015, in fiscal year 2016; and,

WHEREAS, additional full time officers are seeking to purchase the rifles from the city via the approved agreement and payroll deduction program,

NOW, THEREFORE, BE IT RESOLVED that the city hereby amends the rifle procurement resolution to enable purchase of two Colt rifles for departmental use, at a cost of \$886 each, from the current fiscal year and further amend the budget to carry-over unspent funds from fiscal year 2015 to enable said purchase from the police equipment fund (101-301.000-976.0).

BE IT FURTHER RESOLVED that the city approves the purchase of additional rifles of the same make and cost at the request of qualifying full-time officers that enter into agreement with the city to reimburse the city for said purchase, such funds to be outlaid and reimbursed from a receivable account set up by the finance director.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150810-8F ELMS PARK CONVERSION

Motion by Councilmember: _____

WHEREAS, the city acquired the 24 acres of land currently known as Elms Park in October of 1972 with the assistance of federal Land and Water ; and

WHEREAS, the acquisition requires use of the park in perpetuity for recreational purposes and was based on a site plan, currently held by the Department of Natural Resources; and

WHEREAS, the city entered into a leasehold with a wireless communications provider for 2,128 square feet of land area in 1997; and

WHEREAS, DNR, after reviewing a request for additional grant assistance in Elms Park, notified the city that this encumbrance requires the addition of replacement park land through a process commonly referred to as “conversion”; and

WHEREAS, the city owns 2.76 acres of vacant land on the east side of the Consumers Power property, said property being connected to Elms Park via an easement held with Consumers Power; and

WHEREAS, this property is not technically part of the city’s park system, but was conceptually planned for a trail and passive recreational use; and

WHEREAS, the National Park Service, acting through the DNR, has approved moving forward with the conversion of this property as outlined in the Procedures for Conversion of Grant Assistance Properties guidance sheet; and

WHEREAS, the city may still retain grant eligibility if this process is completed by November 1, 2015, making time of the essence; and

WHEREAS, the city may still offer other alternatives to this tract at a later date; and

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby conceptually approves the conversion of a parcel of land referred to as parcel number 58-31-100-019 to be used as recreational property in lieu of the leasehold for wireless communications as noted on the attached maps.

BE IT FURTHER RESOLVED the council hereby directs the city manager to make available details of this conversion available to the public and to notify the public of this conversion and the ability for public comment by publication in the Swartz Creek View on or about August 27, 2015 or sooner.

BE IT FURTHER RESOLVED that city council hereby establishes a public hearing on this matter for September 28, 2015, to be held at the regular city council meeting.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150810-8G CELL TOWER AGREEMENT LETTER

Motion by Councilmember: _____

WHEREAS, the city entered into a 30 year agreement with Omnipoint Holdings, Inc., a Delaware Corporation, in December of 2005 for the purposes of leasing land at 8100 Civic Drive for the purpose of erecting and operating a wireless communication tower; and

WHEREAS, the city has provided access to the tower for placement of telecommunications equipment under the terms of the lease; and

WHEREAS, the tenant, now T-Mobile USA Tower LLC and CCTMO LLC, desire to assert a thirty extension on the lease in order to make future investments and possible co-locators more predictable and desirable; and

WHEREAS, the tenant further requests certain options and rights to expedite any such co-location addition and permitting; and

WHEREAS, the city has negotiated an additional lump-sum payment, an increase in the annual lease amount, and rent securities payable upon exercise of the aforementioned option in order to effect said changes,

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby approves the letter agreement dated July 21, 2015 as included in the city manager report and further directs the Mayor to execute said agreement.

BE IT FURTHER RESOLVED, the city manager shall endeavor to pursue completion of the Lease Amendment by tenant and deliver said amendment to the city council for final review and approval.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**PERSONNEL POLICY REVIEW COMMITTEE
EXTENSION**

Motion by Councilmember: _____

WHEREAS, under the General Operating Rules of the Council, the Mayor, with the advice and consent of Council, may appoint temporary committees whose membership may include persons not on Council; and

WHEREAS, such committees must be temporary in nature, have a specific purpose, and include a specific time frame for their activities; and

WHEREAS, the city is in the process of adopting a set of personnel policies for use by the city; and

WHEREAS, the city appointed a committee of councilmembers and staff to deliberate on the particulars relating to this set of policies on May 11, 2015; and

WHEREAS, the operational period for this committee expired at the end of July 2015; and

WHEREAS, the council desires to extend the appointment and function of this committee,

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby extends the appointments for the temporary committee, to be referred to as the "Personnel Policy Review Committee," for the purpose of reviewing and making recommendations relating to the proposed personnel policies, also known as the employee handbook.

BE IT FURTHER RESOLVED, the Personnel Policy Review Committee shall deliver such findings at the regular meeting at or before October 26, 2015 and be subsequently dissolved unless otherwise engaged in further reviews at the direction of the city council.

BE IT FURTHER RESOLVED, the membership of the Personnel Policy Review Committee shall be composed of the following individuals:

- Councilmember Hicks
- Councilmember Porath
- Councilmember Shumaker
- Michael Gildner – Counsel
- Adam Zettel – Staff Member

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 7/27/2015**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Abrams, Gilbert, Hicks, Pinkston, Porath, Shumaker.

Councilmembers Absent: Krueger.

Staff Present: City Manager Adam Zettel, City Clerk Juanita Aguilar, City Attorney Mike Gildner.

Others Present: Bob Plumb, Sharon Shumaker, James Barclay, Maria Pavkovich, Mrs. M. Pavkovich, Andy Harris, Steve Shumaker, Bobby Allen, Glenda Grable, Ron Schultz, Dave Caudle, Ron Helms.

Resolution No. 150727-01

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Porath

I Move the Swartz Creek City Council excuse the absence of Mayor Krueger due to being out of town.

YES: Gilbert, Hicks, Pinkston, Porath, Shumaker, Abrams.

NO: None. Motion Declared Carried.

APPROVAL OF MINUTES

Resolution No. 150727-02

(Carried)

Motion by Councilmember Pinkston
Second by Councilmember Gilbert

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held Monday, July 13, 2015 to be circulated and placed on file.

YES: Hicks, Pinkston, Porath, Shumaker, Abrams, Gilbert.

NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 150727-03

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

I Move the Swartz Creek City Council approve the Agenda as printed, for the Regular Council Meeting of July 27, 2015, to be circulated and placed on file.

YES: Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks
NO: None. Motion Declared Carried.

City Manager's Report

Resolution No. 150727-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of July 27, 2015, to be circulated and placed on file.

YES: Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC

Bobby Allen, 5226 Winshall Dr, spoke about the mosquito problem near Winshall Park.

COUNCIL BUSINESS

Mosquito Control

(Presentation)

Joseph Flood, District Supervisor & Entomologist with Rose Pest Solutions in Saginaw along with Kevin Maylin, Account Manager, went through options to be considered for next year for mosquito control in the city.

Family Farm & Home Special Land Use Review

Resolution No. 150727-05

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Porath

WHEREAS, the City of Swartz Creek approved a special land use for outdoor sales in storage for 4315 Elms Road (Family Farm & Home), in accordance with the site plan dated November 17, 2010; and,

WHEREAS, the site has been noted to be in noncompliance with the site plan as it relates to this special land use, by virtue of numerous complaints, and;

WHEREAS, prior efforts to engage the owner and business were unsuccessful at effecting change; and,

WHEREAS, the city council, per Zoning Ordinance Section 30.06, began the process to revoke the special land use for outdoor sales and storage at their regular meeting on June 8, 2015; and,

WHEREAS, the owner and site manager have responded to the notice of revocation and have made a good faith effort to bring the site into compliance; and,

WHEREAS, further improvements relating to pallet storage, lighting repairs, and a dumpster enclosure are still pending,

NOW, BE IT RESOLVED that the City of Swartz Creek City Council extends the period for compliance by another 60 days.

Discussion Ensued.

YES: Porath, Shumaker, Abrams, Gilbert, Hicks, Pinkston.

NO: None. Motion Declared Carried.

Third Street Sale Instrument Approval

Resolution No. 150727-06

(Carried)

Motion by Councilmember Porath
Second by Councilmember Gilbert

WHEREAS, the Swartz Creek city council made the following findings as it relates to the future use of 5017 Third Street, PID 58-01-502-077:

1. The prior use, existing zoning, and future land use designation for this parcel are all classified as residential
2. The parcel still retains two accessory structures of a residential use
3. The parcel is adjacent to a residential use to the south and a commercial use to the north, with residential across the street and commercial behind
4. Adjacent owners have expressed a written interest to split the property
5. If split, resulting parcels must be rezoned to reflect the parent parcel of the respective buyer
6. Any split line must transect the property east-west to enable access
7. Resulting parcel splits must be combined with the respective parent parcels upon any sale; and

WHEREAS, the Swartz Creek City Council directed the city manager to negotiate the sale, split, and related conditions of such sale with the adjacent landowners on Third Street; and,

WHEREAS, a purchase agreement and a pair of sale instruments were approved by the city council on June 22, 2015; and,

WHEREAS, the sale instruments were made available for public inspection for a period exceeding thirty days; and,

WHEREAS, no additional findings have been made by the city council,

NOW, THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby approves the sale of 5017 Third Street for \$7,500, said sale to involve the split and separate deeding to the adjacent land owners as outlined in the purchase agreement and quit claim deeds attached.

BE IT FURTHER RESOLVED, that the council directs the Mayor and Clerk to execute the purchase agreement on behalf of the city and further directs the city manager to execute the quit claim deeds upon payment and other satisfactory completion of other applicable terms by the buyers.

Discussion Ensued.

YES: Shumaker, Abrams, Gilbert, Hicks, Pinkston, Porath.

NO: None. Motion Declared Carried.

Water Rates

(Discussion)

City Manager Zettel spoke about the new water rates passed on from Genesee County.

Sunoco Environmental Baseline Study

Resolution No. 150727-07

(Carried)

Motion by Councilmember Pinkston
Second by Councilmember Hicks

WHEREAS, the city resolved to acquire real property, commonly known as 5012 Holland Drive, parcel 58-02-529-017, the Sunoco station, from the Genesee County Treasurer's Office on June 22, 2015; and

WHEREAS, the County has subsequently transferred the property to the city under the rules and regulations pertaining to tax foreclosure in the County of Genesee, State of Michigan; and

WHEREAS, the city desires to protect its interest and liability pertaining to pre-existing contamination at this location; and

WHEREAS, the city desires environmental mitigation of the site by the responsible party; and

WHEREAS, Applied Ecosystems has demonstrated itself as a professional service company that is well situated to assist with these objectives through the provision of a Phase I Environmental Site Assessment (ESA), a Baseline Environmental Assessment (BEA), and a Documentation of Due Care Compliance (DDCC); and

WHEREAS, time is of the essence,

NOW, THEREFORE BE IT RESOLVED the City of Swartz Creek hereby approves the proposal of Applied EcoSystems, Inc., No. 15-5525-215 to perform an ESA, BEA, and DDCC for real property located at 5012 Holland Drive.

BE IT FURTHER RESOLVED the council hereby directs the city manager to execute the Notice to Proceed on behalf of the city.

BE IT FURTHER RESOLVED that costs related to these professional services shall be expensed to 101-794.000-801.000 in an amount not to exceed \$3,400.

Discussion Took Place.

YES: Abrams, Gilbert, Hicks, Pinkston, Porath, Shumaker.

NO: None. Motion Declared Carried.

Revised Cellular Tower Proposal

(Discussion)

City Manager Zettel updated the council on the revised proposal for the cell tower.

Merger Committee Appointments

Resolution No. 150727-08

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Pinkston

WHEREAS, under the General Operating Rules of the Council, the Mayor, with the advice and consent of Council, may appoint temporary committees whose membership may include persons not on Council; and

WHEREAS, such committees must be temporary in nature, have a specific purpose, and include a specific time frame for their activities; and

WHEREAS, the city is in the process of analyzing the merger of its police department with the police department of Mundy Township; and

WHEREAS, the council desires to enable a committee of councilmembers and staff to further deliberate on the particulars relating to merger and any resulting authority charged with performing police functions,

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby creates a temporary committee, to be referred to as the "Police Merger Review Committee," for the purpose of reviewing and making recommendations relating to the proposed police merger, specifically in reference to the draft joint services agreement.

BE IT FURTHER RESOLVED, the Police Merger Review Committee shall endeavor to deliver such findings at the regular meeting no later than October 12, 2015 and be subsequently dissolved unless otherwise engaged in further reviews at the direction of the city council.

BE IT FURTHER RESOLVED, the membership of the Police Merger Review Committee shall be composed of the following individuals:

Mayor Krueger
Councilmember Porath
Councilmember Pinkston
Mike Gildner – Advisory Counsel
Adam Zettel – Advisory Staff Member

Discussion Ensued.

YES: Hicks, Pinkston, Porath, Shumaker, Abrams.
NO: Gilbert. Motion Declared Carried.

MEETING OPEN TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Shumaker spoke about an article in the newspaper, specifically a statement about monitoring wells, stating that he did not say what was printed in the paper.

Councilmember Hicks asked if the company that the city contracts with for road work engineering is responsible for choosing which contractors do the job or if MDOT tells them who to use. Mr. Zettel advised that it is an MDOT bid process, so they take the lowest qualified bidder. Mr. Zettel advised that the engineering company monitors the quality of the work done. Councilmember Hicks would like the city to register a formal complaint about this contractor for the curb work.

Councilmember Gilbert spoke about the GAIN meeting. Mr. Gilbert spoke about walking Miller Road and looking at the new curbs that are being installed, stating that a few look a little rough but that the majority look good. Mr. Gilbert spoke about his feeling that the new light configuration at Miller and Morrish roads is much safer for pedestrians crossing the street.

Councilmember Pinkston spoke about West Nile Virus stating that there have been some cases in horses in the Allegan area and that dog owners should be sure their dogs have had a heartworm preventative.

Mayor Pro-Tem Abrams spoke about Lloyd Fayling, the 911 Director, passing away.

Adjournment

Meeting Adjourned without opposition at 9:02pm

Richard B. Abrams
Mayor Pro-Tem

Juanita Aguilar, City Clerk



July 22, 2015

Mr. Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Dr.
Swartz Creek, MI 48473

Dear Mr. Zettel:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of a change to the channel lineup. Customers are being notified of this change via bill message.

Effective on or about September 10, 2015, Jewelry TV will be available with our Limited Basic tier.

As always, feel free to contact me directly at 586-883-7075 with any questions you may have

Sincerely,

A handwritten signature in cursive script, appearing to read "Gerald W. Smith".

Gerald W. Smith
Senior Manager, External Affairs
Comcast, Heartland Region
27800 Franklin Rd.
Southfield, MI 48034

Canine Sales and Training Contract

This contract represents a legal and binding agreement between the Swartz Creek Michigan Police Department and Mid-Michigan Kennels Inc. Whereas the Swartz Creek Police Department, hereby named as Buyer and Mid-Michigan Kennels Inc, hereby named as Seller, do agree to train one German Shepherd Dog and handler to competency as a Dual Purpose Narcotics Detection/Patrol Canine Team.

1. Canine Training

The Seller will train the German Shepherd Dog as a dual-purpose narcotics detection canine. The dog will be trained to detect Marijuana, Cocaine, Heroin, and Methamphetamine. The dog will be trained to work in building searches, vehicle searches, lockers, open areas, luggage, and commercial vehicles. The dog will also be trained to track, conduct building and open area searches and provide suspect apprehension and andler protection.

2. Canine Health Guarantee Seller agrees to cover the dog for three (3) years for all genetic defects when those defects prohibit the dog from doing the work for which she was trained for. This health warranty does not cover cancer, epilepsy or injuries or encounters with suspects or handler error.

3. Handler Training Course

The Seller agrees to provide a five-week handler training course for the handler at Mid-Michigan Kennels Inc. at no additional cost to the Buyer. This course is MCOLES, OPOTA, and ILEA approved.

4. Service Guarantee

Mid-Michigan Kennels Inc guarantees the service of the dog for six months only when the handler attends the provided handlers course at Mid-Michigan Kennels Inc. If during this one-year period the Buyer is not satisfied with the dog's ability to perform the task listed in section one above, Mid-Michigan Kennels Inc will **replace** the dog at no additional cost to the Buyer.

Page One of Two Pages

5. Travel Expenses

The Buyer assumes responsibility for the travel expenses of their handlers while attending the training course at Mid-Michigan Kennels Inc. in Eaton Rapids Michigan.

6. Maintenance Training and Certifications

The Seller agrees to provide maintenance training and annual certifications for the service life of the canine at no additional training cost to the Buyer when that training is conducted at the Mid-Michigan Kennels Inc facilities.

7. Payment Terms

The Buyer agrees to pay a total contract cost of \$10,000.00 (Ten Thousand Dollars) for the products and services contained within this contract. The payment of \$10,000.00 is due at the time this contract is signed and returned to Mid-Michigan Kennels Inc. and will be considered payment in full for all products and services contained within this contract. There have been no other promises or agreements other than those stated within this written contract between the Buyer and the Seller.

Mid-Michigan Kennels Inc

Buyer

Michael G. Morgan

Michael G. Morgan, Owner
Owner-Trainer

Signature

Printed Name

Date

Date

Page Two of Two



James Baker
The Lyle Company
3140 Gold Camp Drive #30
Rancho Cordova, CA 95670
Tel: (248) 417-7771
Fax: (888) 566-0110

**An Authorized Vendor of
Crown Castle**



Crown Castle
1220 Augusta Drive #500
Houston, TX 77057

July 21, 2015

City of Swartz Creek
Attn: Adam Zettel - City Manager
8083 Civic Drive
Swartz Creek, MI 48473
(810) 635-4464

RE: Business Unit # 826779
Site Name: Police Post

Dear Adam:

This letter agreement (“**Letter Agreement**”) sets forth the terms of the agreement that is to be memorialized between T-Mobile USA Tower LLC, a Delaware limited liability company, by CCTMO LLC, a Delaware limited liability company, its Attorney in Fact (“**Tenant**”) and the City of Swartz Creek, a Michigan municipal corporation (“**Owner**”), to modify, among other things, the length of the term in the lease agreement between the Owner and Tenant dated December 1, 2005, as may be amended (“**Lease**”) for property located in Swartz Creek, Genesee County, Michigan (“**Property**”).

For and in consideration of Fifty Dollars (\$50.00) to be paid by Tenant to Owner within 30 days after full execution of this Letter Agreement, the parties agree as follows:

1. Owner and Tenant will enter into an amendment to the Lease (“**Lease Amendment**”) wherein the term of the Lease will be modified. Section 3 of the Lease provides for five (5) additional terms of five (5) years each (each a “**Renewal Term**”), with a final Lease expiration date of December 27, 2035. The Lease will be amended by adding six (6) Renewal Term(s) of five (5) years each. Upon execution of the Lease Amendment, the new final Lease expiration date will be December 27, 2065.

2. In addition to the modification described above, the Lease Amendment will further modify the Lease to provide:

- a) If Owner receives an offer from any person or entity that owns towers or other wireless telecommunications facilities (or is in the business of acquiring Owner’s interest in the Lease) to purchase fee title, an easement, a lease, a license, or any other interest in the Property, or Owner’s interest in the Lease, or an option for any of the foregoing, Owner shall provide written notice to Tenant of said offer, and Tenant shall have a right of first refusal to acquire such interest on the same terms and conditions in the offer, excluding any terms or conditions which are (i) not imposed in good faith or (ii) directly or indirectly designed to defeat or undermine Tenant’s

possessory or economic interest in the Property. If Owner's notice covers portions of Owner's parent parcel beyond the Property, Tenant may elect to acquire an interest in only the Property, and the consideration shall be pro-rated on an acreage basis. Owner's notice shall include the prospective buyer's name, the purchase price and/or other consideration being offered, the other terms and conditions of the offer, the due diligence period, the proposed closing date and, if a portion of Owner's parent parcel is to be sold, leased or otherwise conveyed, a description of said portion. If the Owner's notice shall provide for a due diligence period of less than sixty (60) days, then the due diligence period shall be extended to be sixty (60) days from exercise of the right of first refusal and closing shall occur no earlier than fifteen days thereafter. If Tenant does not exercise its right of first refusal by written notice to Owner given within thirty (30) days, Owner may convey the property as described in the Owner's notice. If Tenant declines to exercise its right of first refusal, then the Lease shall continue in full force and effect and Tenant's right of first refusal shall survive any such conveyance. Tenant shall have the right, at its sole discretion, to assign the right of first refusal to any person or entity, either separate from an assignment of the Lease or as part of an assignment of the Lease. Such assignment may occur either prior to or after Tenant's receipt of Owner's notice and the assignment shall be effective upon written notice to Owner.

- b) Commencing on December 01, 2035 and every year thereafter (each an "**Adjustment Date**"), the monthly rent shall increase by an amount equal to two and one half percent (2.5%) of the monthly rent in effect for the month immediately preceding the Adjustment Date. Such rent escalations shall replace any rent escalations currently in the Lease.
- c) The Lease Amendment shall include a provision stating that Tenant will pay to Owner a one-time amount of **Five Thousand and 00/100 Dollars (\$5,000.00)** for the full execution of the Lease Amendment within 60 days of the full execution of the Lease Amendment.

3. As further consideration for Tenant entering into the Lease Amendment, during the term of the Lease, Tenant shall have an irrevocable option ("**Option**") to lease up to a maximum of four hundred (400) square feet of real property adjacent to the North side of the existing lease area at a location to be determined at Tenant's sole discretion ("**Additional Lease Area**") on the same terms and conditions set forth in the Lease. If Tenant elects to exercise the Option, Tenant shall pay the same rent per square foot for the Additional Lease Area as the rent paid per square foot by Tenant for the existing lease area at the time Tenant exercises the Option. Tenant may exercise the Option by providing written notice to Owner at any time. Within 30 days after Tenant's exercise of the Option, Owner shall execute and deliver an amendment to the Lease, a memorandum of lease and/or amendment, and any other documents necessary to grant and record Tenant's interest in the Additional Lease Area. In addition, within 30 days after Tenant's exercise of the Option, Owner shall obtain and deliver any documentation necessary to free the Additional Lease Area from any mortgages, deeds of trust, liens or encumbrances.

4. Furthermore, the Lease Amendment will modify the Lease to provide that if requested by Tenant, Owner will execute, at Tenant's sole cost and expense, all documents required by any governmental authority in connection with any development of, or construction on, the Property, including documents necessary to petition the appropriate public bodies for certificates, permits, licenses and other approvals deemed necessary by Tenant to utilize the Property for the purpose of constructing, maintaining and operating communications facilities. Owner will agree to be named applicant if requested by Tenant. In furtherance of the foregoing, Owner will appoint Tenant as Owner's attorney-in-fact to execute all land use applications, permits, licenses and other approvals on Owner's behalf.

5. Owner shall cooperate in all ways, including but not limited to providing information, signing documents and seeking execution by third parties of documents that will remove, subordinate or satisfy any mortgages, deeds of trusts, liens or other encumbrances affecting the Property.

6. Upon receipt of this Letter Agreement evidencing Owner's acceptance of the terms herein, Tenant shall submit this Letter Agreement to its property committee. If the Letter Agreement is approved by the property committee, Tenant shall prepare a Lease Amendment that incorporates the terms and conditions described in this Letter Agreement. In connection therewith, the parties acknowledge and agree that this Letter Agreement is

intended to summarize the terms and conditions to be included in the Lease Amendment. Upon receipt of the Lease Amendment, Owner hereby agrees to execute the Lease Amendment without any unreasonable delay.

7. Irrespective of whether the transaction contemplated by this Letter Agreement is consummated, Owner and Tenant each will pay its own out-of-pocket expenses.

8. Notwithstanding anything to the contrary contained herein, Tenant has the complete right to terminate this Letter Agreement for any or no reason at any time prior to full execution of the Lease Amendment, without damages.

9. Owner represents and warrants that Owner is duly authorized and has the full power, right and authority to enter into this Letter Agreement and to perform all of its obligations under this Letter Agreement and to execute and deliver all documents, including but not limited to the Lease Amendment, required by this Letter Agreement. From the date of this Letter Agreement through the date that Owner executes the Lease Amendment, Owner shall use its best efforts to ensure that the foregoing representations and warranties shall remain true and correct and Owner shall promptly notify Tenant if any representation or warranty is or possibly may not be true or correct. Owner's representations, warranties and covenants shall survive following the full execution of the Lease Amendment.

If this Letter Agreement accurately sets forth our understanding regarding the foregoing, please so indicate by signing and returning to the undersigned the enclosed copy of this letter.

Owner:
**City of Swartz Creek,
a Michigan municipal corporation**

By: _____

Name: _____

Title: _____

Date: _____

Tenant:
**T-Mobile USA Tower LLC,
a Delaware limited liability company,**

**By: CCTMO LLC,
a Delaware limited liability company,
its Attorney in Fact**

By: _____

Name: _____

Title: _____

Date: _____

**SWARTZ CREEK POLICE DEPARTMENT
MOTOR POOL RENTAL HOURS
JULY 2015**

	<u>101-301-941</u>	<u>101-302-941</u>	<u>101-303-941</u>	<u>101-304-941</u>
#05-168	19	0	0	0
#05-649	87	0	0	0
#12-144	123	0	0	0
#09-401	0	0	0	0
#13-384	193	0	0	0
#09-226	37	0	0	9
#10-161	26	0	0	0
#14-514	532	0	0	0
TOTAL	954	0	0	9

SCPD200 Ticket Ledger Report
 7/1/2015 12:00:00 AM - 7/31/2015 12:00:00
 AM

Citation No	Citation Date Time	Location	Offense
10529	7/8/2015	Parkridge	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10530	7/10/2015	Winshall Dr	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10751	7/24/2015	Winston	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10752	7/28/2015	Birch	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10753	7/28/2015	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10906	7/1/2015	Durwood	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10907	7/6/2015	Don Shenk	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10908	7/6/2015	Birch	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10909	7/6/2015	Birch	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10911	7/9/2015	Locust	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10913	7/11/2015	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10914	7/11/2015	Mountain Ash	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10915	7/11/2015	Parkridge	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10916	7/18/2015	Brady St	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10917	7/18/2015	Brady St	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations

10920	7/23/2015	Chesterfield	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10921	7/23/2015	Chesterfield	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10922	7/23/2015	Norbury	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10923	7/23/2015	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10924	7/24/2015	Parkridge	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10925	7/24/2015	Don Shenk	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
1220970	7/16/2015	Seymore Rd, Miller Rd	
			8277 - 54003 - Traffic - Registration Law Violations
			8920 - 89003 - Violation - Insurance - Fail to File PLPD Insurance
			8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
1264373	7/23/2015	4141 Morrish Rd At Meijers	
			4171 - 41001 - Violation of Liquor Control Laws
1264374	7/28/2015	Miller Near Raubinger	
			8271 - 54003 - Traffic - No Operators License
			9912 - 93003 - Traffic, Non-Criminal - Traffic Violations (Civil Infractions)
			8060 - 54003 - Traffic - Speeding in Construction Zone
1269732	7/6/2015	Morrish Rd N/b Near Apple Crk - Roundhouse	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1269733	7/6/2015	Burkeshire Apt At Fairchild St	
			9910 - 93001 - Traffic, Non-Criminal - Accident
1269734	7/11/2015	Meijers At Morrish Rd	
			8291 - 54003 - Traffic - Parked in Handicap Space
1269782	7/6/2015	Elms Rd At Miller	
			8128 - 54003 - Traffic - Improper Stop and Turn on Red
1269783	7/7/2015	Miller Rd E/b Near Frd St	
			8277 - 54003 - Traffic - Registration Law Violations
			8280 - 54003 - Traffic - No Proof of Insurance
1269828	7/22/2015	Morrish Near I-69	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)

1269829	7/26/2015	Morrish At Miller	
			8280 - 54003 - Traffic - No Proof of Insurance
			8231 - 54003 - Traffic - Defective/Improper/No Headlights
1345002	7/1/2015	4141 S Morrish Rd, Meijers	
			4196 - 41002 - Liquor Violation - Minor in Possession - Consume or Purchase Attempts
1345059	7/4/2015	Miller Rd W Of Elms	
			8060 - 54003 - Traffic - Speeding in Construction Zone
			8280 - 54003 - Traffic - No Proof of Insurance
1345060	7/4/2015	Miller Near 2nd	
			9912 - 93003 - Traffic, Non-Criminal - Traffic Violations (Civil Infractions)
			8283 - 54003 - Traffic - No Motorcycle Endorsement
			8280 - 54003 - Traffic - No Proof of Insurance
1345061	7/8/2015	Miller E/b Near Raubinger	
			8060 - 54003 - Traffic - Speeding in Construction Zone
			8277 - 54003 - Traffic - Registration Law Violations
			8280 - 54003 - Traffic - No Proof of Insurance
1345062	7/17/2015	Morrish Rd S/b Near Apple Crk	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1345063	7/17/2015	Chelmsford At Oakview/winston	
			8121 - 54003 - Traffic - Disregarded Stop Sign
1345064	7/17/2015	Hill Rd At Linden Rd	
			8110 - 54003 - Traffic - Failed to Yield w/i Intersect Left Turn
1345065	7/20/2015	Elms Near Miller	
			8280 - 54003 - Traffic - No Proof of Insurance
1345066	7/22/2015	N/b Elms Near Yarmy	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1345101	7/26/2015	Cappy Near Worchester	
			4104 - 41002 - Liquor Violation - Possession of Alcoholic Liquor in a Motor Vehicle
			5503 - Drugs - (Other)
1345129	7/10/2015	Miller, Elms	
			8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
1345130	7/15/2015	Northbound 23, Reid Rd	
			8062 - 54003 - Traffic - Exceed Freeway Speed (70 MPH Zone)
1345131	7/17/2015	Nb 75 Near HI Rd	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)

1345132	7/17/2015	Nb 75 Near HI	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1345133	7/26/2015	Cappy Near Winshall Dr	
			8027 - 54002 - Operating with Blood Alcohol Content of .17% or more
1345151	7/11/2015	Morrish Near Apple Crk - S Roundhouse Dr	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)

Total Tickets : 47

Total Offenses : 59

210 OFFENSE SUMMARY

7/1/2015 12:00:00 AM – 7/31/2015 12:00:00

AM

Offense	Total
1178 - 11008 - CSC Fourth (4th) Degree - Forcible Contact	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	1
1313 - 13001 - Assault and Battery/Simple Assault	3
1316 - 13003 - Intimidation	1
1380 - 13003 - Telephone Used for Harassment, Threats	1
2202 - 22001 - Burglary - Forced Entry - Residence	1
2204 - 22002 - Burglary - No Forced Entry - Residence	1
2304 - 23006 - Larceny - Parts and Accessories from Vehicle	1
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	1
2404 - 24001 - Vehicle Theft	1
2604 - 26003 - Fraud - Impersonation	1
2701 - 27000 - Embezzlement - Business Property	1
2901 - 29000 - Damage to Property - Business Property	2
2902 - 29000 - Damage to Property - Private Property	2
3073 - 30002 - Retail Fraud Theft 1st Degree	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
3562 - 35001 - Marijuana - Possess	1
4196 - 41002 - Liquor Violation - Minor in Possession - Consume or Purchase Attempts	1
4198 - 41002 - Liquor Violation - Furnishing Alcohol to a Minor	1
5015 - 50000 - Failure to Appear	1
5707 - 57001 - Trespass (Other)	1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1
8270 - 54003 - Traffic - Driving on Susp/Revoked/Denied License (Serious Inj)	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	1
8277 - 54003 - Traffic - Registration Law Violations	1
8280 - 54003 - Traffic - No Proof of Insurance	1
8940 - 89004 - Warrants - Corporate Summons	1
9910 - 93001 - Traffic, Non-Criminal - Accident	7
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	3
9954 - 99009 - Miscellaneous - Non-Criminal	4
Total:	46

July 2015	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#1 P/U 4WD					
#3 P/U 4WD	1291		70		
07-03 P/U 4WD					26
09-03 P/U 4WD					26
#2 P/U 2WD			77		
#6-00 BACKHOE					
#11 DUMP			21		
#12-02 DUMP					
#12-04 DUMP					24
#12-99 GENERATOR					
#9-02 BRUSH HOG					
#17 CASE BACKHOE					
#19 JD TRACTOR					
#06-99 BUCKET TRUCK					
#21 WOOD CHIPPER					23
#807 STREET SWEEPER					115
#42 ASPHALT HEATER					
#37 TRAIL ARROW					
#10-98 3" PUMP					
#28A 3" PUMP					
3" PUMP					
#30 4" PUMP					
#31 4" PUMP					
#32 4" PUMP					
1" PUMP					
S-10			36		
TOTAL	1291		203		214

DPS ACTIVITY

JULY 2015

	<u>REGULAR</u>	<u>HOLIDAY</u>	<u>VACATION</u>	<u>ABSENT</u>	<u>OT</u>	<u>DT</u>
101 GENERAL FUND						
262.0 ELECTIONS						
781.0 AMPHI-PARK	10.00	1.00	2.00	0.10		
782.0 WINSHALL PARK	18.78	1.04	4.38	0.06		
783.0 ELMS PARK	41.58	1.57	4.61	0.03		
784.0 BICENT. PARK	2.50					
790.0 SENIOR CENTER/LIBRARY	42.04	1.15	1.87	0.10		
345.0 P S BLDG	110.04	8.72	50.31	0.01		
793.0 CITY HALL	11.14	0.24	0.78			
794.0 COMM PROMO	17.00	0.20	0.87	0.03		
796.0 CEMETERY						
202 MAJOR STREET FUND						
429.0 SAFETY	11.00					
441.0 PARK & RIDE	7.00					
463.0 STREET MAIN	93.50	2.88	13.55	0.48		
474.0 TRAFFIC	7.50		1.00			
478.0 SNOW & ICE						
482.0 ADMIN	11.87	0.64	2.41	0.08		
203 LOCAL STREET FUND						
429.0 SAFETY	11.00					
463.0 STREET MAIN	108.50	2.88	6.96	0.75		
474.0 TRAFFIC	8.00			0.03		
478.0 SNOW & ICE						
482.0 ADMIN	4.94	0.20	0.98	0.08		
226 GARBAGE FUND						
528.0 COLLECT	56.28	5.68	0.78	0.68		
530.0 WOODCHIPPING	114.03	2.07	15.00	0.67		
782.0 WINSHALL PARK GARBAGE	17.00		1.00	0.04	6.00	8.00
783.0 ELMS PARK GARBAGE	20.00		2.00	0.04	6.00	8.00
793.0 CITY HALL	7.36					
590 WATER						
540.0 WATER SYSTEM	185.39	5.41	23.30	2.16	4.00	
540.0 WATER-ON CALL	6.00	0.21	0.47	0.03		
542.0 READ & BILL	35.75	0.08	1.20	0.22		
793.0 CITY HALL	7.39					
591 SEWER						
536.0 SEWER SYSTEM	88.88	3.60	16.57	1.42		
536.0 SEWER-ON CALL	6.00	0.21	0.47	0.03		
537.0 LIFT STATION	18.50	0.61	3.68	0.05	1.50	
542.0 READ & BILL	34.75	0.08	0.20	0.21		
793.0 CITY HALL	7.39					
661 MOTOR POOL FUND						
795.0 CITY GARAGE	65.39	1.53	11.61	0.20		
DAILY HOURS TOTAL	1186.50	40.00	166.00	7.50	17.50	16.00

**Public Works
Monthly Work Orders**

08/03/15

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Read Date Comp	Type
FNRD15-0869 COMPLETED	CE10-009289-0000-04	ROE, KIMBERLY 9289 CEDAR CREEK CT	07/01/15 07/01/15	FINAL READ
WOFF15-1311 COMPLETED	MI10-006176-0000-02	CAMP, RUSSELL 6176 MILLER RD	07/01/15 07/01/15	WATER TURN OFF
SWBK15-0056 COMPLETED	GR10-005304-0000-01	BERNRITTER, W JOHN 5304 GREENLEAF DR	07/01/15 07/01/15	SEWER BACKUP
MTRP15-0456 COMPLETED	AS10-000108-0000-04	WILLIAMS, MARITA 108 ASHLEY CIR	07/01/15 07/02/15	METER REPAIR
FNRD15-0871 COMPLETED	PA10-007181-0000-04	BROWN, BECKI 7181 PARK RIDGE PKY	07/01/15 07/02/15	FINAL READ
FNRD15-0872 COMPLETED	SE20-005276-0000-02	CHAMPION MORTGAGE 5276 SEYMOUR RD	07/01/15 07/02/15	FINAL READ
WTON15-0845 COMPLETED	MI10-006176-0000-02	CAMP, RUSSELL 6176 MILLER RD	07/01/15 07/01/15	WATER TURN ON
SWBK15-0057 COMPLETED	HE10-005142-0000-01	FERGUSON, KIM 5142 HELMSLEY DR	07/02/15 07/02/15	SEWER BACKUP
WOFF15-1313 COMPLETED	EL10-004301-0000-04	O'REILLEY AUTO PARTS 4301 ELMS RD	07/02/15 07/02/15	WATER TURN OFF
WTON15-0846 COMPLETED	DU10-005191-0000-06	LUTZE, RANDI 5191 DURWOOD DR	07/02/15 07/02/15	WATER TURN ON
WOFF15-1314 COMPLETED	WO10-005235-0000-03	KITSON, BENJAMIN 5235 WORCHESTER DR	07/04/15 07/04/15	WATER TURN OFF
FNRD15-0874 COMPLETED	SC20-005079-0000-06	POBOCIK, MATT 5079 SCHOOL ST	07/06/15 07/06/15	FINAL READ
READ15-0433 COMPLETED	WO10-005235-0000-03	KITSON, BENJAMIN 5235 WORCHESTER DR	07/06/15 07/06/15	READ METER
FNRD15-0870 COMPLETED	CC10-007360-0000-01	SMITH, KATHRYN 7360 CROSSCREEK DR	07/07/15 07/07/15	FINAL READ
SWBK15-0058 COMPLETED	SE20-005284-0000-01	JOHNSON, DEBORAH 5284 SEYMOUR RD	07/07/15 07/07/15	SEWER BACKUP
FNRD15-0875 COMPLETED	CC10-005911-0000-01	HAYES, MARY 5911 CROSSCREEK DR	07/07/15 07/07/15	FINAL READ
WMBK15-0054 COMPLETED	EL10-004311-0000-01	TACO BELL OF AMERICA 4311 ELMS RD	07/08/15 07/08/15	WATER MAIN BREAK
SWR15-0049 COMPLETED	GR10-005283-0000-03	FRIES, THOMAS 5283 GREENLEAF DR	07/08/15 07/08/15	SEWER DRAIN PROBL
FLAG15-0113 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/09/15 07/10/15	LOWER/RAISE FLAG
DAPU15-0017 COMPLETED	PA10-007121-0000-03	WINKLER, ERIC 7121 PARK RIDGE PKY	07/09/15 07/09/15	DEAD ANIMAL PICK August 10, 2015

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
FNRD15-0876 COMPLETED	BR20-006231-0000-01	WILSON, DANIEL 6231 BRISTOL RD	07/09/15 07/09/15	FINAL READ
READ15-0434 COMPLETED	CH10-009044-0000-03	NICKS, RONALD N TRUST 9044 CHELMSFORD DR	07/09/15 07/13/15	READ METER
GWO15-0329	OA10-009270-0000-04	THOMAS, SARAH 9270 OAKVIEW DR	07/10/15	GENERIC WORK ORDE
SWBK15-0059 COMPLETED	BR20-007325-0000-02	BLACKWELL, DAYNA 7325 BRISTOL RD	07/13/15 07/13/15	SEWER BACKUP
SWBK15-0060 CANCELLED	SE20-005284-0000-01	JOHNSON, DEBORAH 5284 SEYMOUR RD	07/14/15	SEWER BACKUP
BXRP15-0099 COMPLETED	BR10-005075-00B5-01	KINCAID MANOR, JANICE SINGH 5075 BRADY # B5 AVE	07/14/15 07/28/15	CURB BOX REPAIR
GWO15-0330 COMPLETED	MI10-007287-0000-03	SIDNEY CARLISLE 7287 MILLER RD	07/14/15 07/14/15	GENERIC WORK ORDE
GWO15-0331 COMPLETED	MI10-007188-0000-01	MAKSYMUI, DONALD 7188 MILLER RD	07/14/15 07/14/15	GENERIC WORK ORDE
WMBK15-0055 COMPLETED	CH10-009044-0000-03	NICKS, RONALD N TRUST 9044 CHELMSFORD DR	07/14/15 07/14/15	WATER MAIN BREAK
GWO15-0332 COMPLETED	MI10-007197-0000-01	TIMLIN, THOMAS 7197 MILLER RD	07/14/15 07/15/15	GENERIC WORK ORDE
STRT15-0062 COMPLETED	MI10-006359-0000-00	ITT TECH 6359 MILLER RD	07/15/15 07/15/15	STREET REPAIR
CBRP15-0005 COMPLETED	MI10-008461-0000-04	PIRROTTA, LUCIA 8461 MILLER RD	07/15/15 07/16/15	CATCH BASIN REPAI
FNRD15-0877 COMPLETED	WA10-007455-0000-06	LEWIS, BECKY 7455 WADE ST	07/16/15 07/16/15	FINAL READ
GWO15-0333	BI10-005167-0000-01	CRAIN, NORMAN 5167 BIRCHCREST DR	07/16/15	GENERIC WORK ORDE
PWO15-0003 COMPLETED	CC10-007414-0000-01	NEISCH, W O REV 7414 CROSSCREEK DR	07/17/15 07/20/15	PRIORITY WORK ORD
MTRP15-0457 COMPLETED	FI10-005037-0000-03	STARK, BETH 5037 FIRST ST	07/17/15 07/17/15	METER REPAIR
WPRESS15-000004 COMPLETED	CH20-009120-0000-03	LESER, CURT 9120 CHESTERFIELD DR	07/17/15 07/17/15	WATER PRESSURE
FNRD15-0868 COMPLETED	HT10-003402-0000-00	SELASKY, SHAWN 3402 HERITAGE BLVD	07/20/15 07/20/15	FINAL READ
HYDR15-0010 COMPLETED	EL10-004301-0000-04	O'REILLEY AUTO PARTS 4301 ELMS RD	07/20/15 07/20/15	HYDRANTS
FNRD15-0878 COMPLETED	AS10-000118-0000-04	BELVILLE, DANIEL JR 118 ASHLEY CIR	07/20/15 07/20/15	FINAL READ
CKME15-0273 CANCELLED	MI10-006192-0000-01	POLASEK, JAMES 6192 MILLER RD	07/20/15	CHECK METER
FLAG15-0114	CI10-008083-0000-01	CITY OF SWARTZ CREEK	07/21/15	LOWER/RAISE FLAG

Work Order #	Location ID	Customer Name	Date Read	Type
Work Order Status		Service Address	Date Comp	
COMPLETED		8083 CIVIC DR	07/25/15	
GWO15-0334 COMPLETED	J110-009188-0000-02	ARNOLD, CATHRINE 9188 JILL MARIE LN	07/22/15 07/22/15	GENERIC WORK ORDE
FNRD15-0879 COMPLETED	CT10-003461-0000-05	HENBEST, JENNIFER 3461 CANTERBURY ST	07/23/15 07/23/15	FINAL READ
WOFF15-1315 CANCELLED	CH20-008481-0000-06	COLEMAN, SUSIE 8481 CHESTERFIELD DR	07/23/15	WATER TURN OFF
WOFF15-1316 CANCELLED	CA10-008342-0000-07	HISLOP, JAMES 8342 CAPPY LN	07/23/15	WATER TURN OFF
WOFF15-1317 COMPLETED	CE10-009283-0000-03	CONTRERAS, JESSICA 9283 CEDAR CREEK CT	07/23/15 07/23/15	WATER TURN OFF
WOFF15-1318 COMPLETED	WI10-005212-0000-05	TATE, FAITHANN 5212 WINSHALL DR	07/23/15 07/23/15	WATER TURN OFF
WOFF15-1319 COMPLETED	CR10-008051-0000-04	DEAN, BUFFY 8051 CRAPO ST	07/23/15 07/23/15	WATER TURN OFF
WOFF15-1320 COMPLETED	CE10-009275-0000-05	CURRY, IAN 9275 CEDAR CREEK CT	07/23/15 07/23/15	WATER TURN OFF
WOFF15-1321 COMPLETED	WI10-005185-0000-08	STAPLETON, LON 5185 WINSHALL DR	07/23/15 07/23/15	WATER TURN OFF
WOFF15-1322 CANCELLED	YA10-007025-0000-07	RUSSELL, MICHELE 7025 YARMY DR	07/23/15	WATER TURN OFF
CBRP15-0006 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/23/15 07/23/15	CATCH BASIN REPAI
BXRP15-0100	CA10-008342-0000-07	HISLOP, JAMES 8342 CAPPY LN	07/23/15	CURB BOX REPAIR
FNRD15-0880 COMPLETED	CO20-007477-0000-04	DRAHEIM, SHARON 7477 COUNTRY MEADOW DR	07/23/15 07/23/15	FINAL READ
WTON15-0847 COMPLETED	CE10-009283-0000-03	CONTRERAS, JESSICA 9283 CEDAR CREEK CT	07/23/15 07/23/15	WATER TURN ON
WTON15-0848 COMPLETED	WI10-005185-0000-08	STAPLETON, LON 5185 WINSHALL DR	07/24/15 07/24/15	WATER TURN ON
MOW15-0042	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/24/15	MOW LAWN-ORD #364
SWBK15-0061 COMPLETED	MI10-007055-0000-03	TRECHA, VICTOR 7055 MILLER RD	07/27/15 07/27/15	SEWER BACKUP
FNRD15-0881 COMPLETED	DO10-005267-0000-05	CLEMENTS, KELCIE 5267 DON SHENK DR	07/28/15 07/28/15	FINAL READ
MNT15-0206 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/28/15 07/28/15	BUILDING MAINTENA
MNT15-0207 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	07/29/15 07/29/15	BUILDING MAINTENA
WTON15-0849 COMPLETED	DO10-005267-0000-06	SCHNELL, SERAH 5267 DON SHENK DR	07/29/15 07/29/15	WATER TURN ON

Work Order #	Location ID	Customer Name	Date Rec'd	Type
Work Order Status		Service Address	Date Comp	
SETM15-0020	LI10-007237-0000-01	WOODSIDE BUILDERS 7237 LINDSEY DR	07/31/15	SET METER
SETM15-0021	LI10-007191-0000-01	WOODSIDE BUILDERS 7191 LINDSEY DR	07/31/15	SET METER
SETM15-0022	LI10-007244-0000-01	WOODSIDE BUILDERS 7244 LINDSEY DR	07/31/15	SET METER
SETM15-0023	LI10-007200-0000-01	WOODSIDE BUILDERS 7200 LINDSEY DR	07/31/15	SET METER
FLAG15-0115	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/31/15	LOWER/RAISE FLAG
GWO15-0335	EL10-004125-0000-01	ELMS PARK 4125 ELMS RD	07/31/15	GENERIC WORK ORDE
SIGN15-0012	AU10-006292-0000-01	TRUNDLE, GEORGE 6292 AUGUSTA ST	07/31/15	CHECK TRAFFIC SIG
LNDS15-0101	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	07/31/15	LANDSCAPING
COMPLETED			07/31/15	

Total Records: 71

Report Generated: 8/3/2015 3:29 PM

Report Options: Scheduled From: 7/1/2015 To: 7/31/2015

08/04/2015

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 07/01/2015 - 07/31/2015

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
07/01/2015	40653	COMCAST BUSINESS	7/1-7/31/15 PUBLIC SAFETY BLDG	147.80
07/01/2015	40654	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES/RESIDENT (3)	890.00
07/01/2015	40655	MICHIGAN MUNICIPAL LEAGUE	POOL RENEWAL PREM 7/1/15-7/1/16	64,965.00
07/01/2015	40656	SWARTZ CREEK AREA FIRE DEPT.	OPERATING BUDGET 7/1-12/31/15	53,403.63
07/09/2015	40657	ACE-SAGINAW PAVING COMPANY	COLD PATCH	936.92
07/09/2015	40658	ACME BUILDING MATERIALS	SOFFIT SANDTONE (92)	920.00
07/09/2015	40659	ALLIED RENT-ALL	CUTOFF SAW (1)/BLADE (2)	875.90
07/09/2015	40660	AMY BOSTWICK	ELMS PARK REFUND 6/28/15 ELEC NOT WORKIN	220.00
07/09/2015	40661	ANTOINETTE STRONG	ELMS PARK DEPOSIT REFUND 6/28/15 #1	100.00
07/09/2015	40662	APEX SOFTWARE	ANNUAL MAINT 8/1/15-8/1/16	235.00
07/09/2015	40663	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.35
			UNIFORMS, MATS, SUPPLIES, ENV.	102.80
				<u>135.15</u>
07/09/2015	40664	AUNDRY PETERSON	ELMS PARK DEPOSIT REFUND 6/26/15 #2	100.00
07/09/2015	40665	C & H CONSTRUCTION CO INC	WATERMAIN REPAIR CHELMSFORD/DAVAL	994.00
07/09/2015	40666	CONSUMERS ENERGY	6/3-6/30/15 E 8059 FORTINO DR	56.80
07/09/2015	40667	CONSUMERS ENERGY	6/3-6/30/15 A 8011 MILLER RD	21.83
07/09/2015	40668	CONSUMERS ENERGY	6/3-6/30/15 A 5121 MORRISH DR	817.64
07/09/2015	40669	CONSUMERS ENERGY	6/3-6/30/15 E 8083 CIVIC DR	743.11
07/09/2015	40670	CONSUMERS ENERGY	6/3-6/30/15 E 8095 CIVIC DR	1,022.70
07/09/2015	40671	CONSUMERS ENERGY	6/3-6/30/15 E 8100 CIVIC DR	1,085.23
07/09/2015	40672	CONSUMERS ENERGY	6/3-6/30/15 A 8301 CAPPY LN	200.01
07/09/2015	40673	CONSUMERS ENERGY	6/3-6/30/15 A 8499 MILLER RD	23.08
07/09/2015	40674	CONSUMERS ENERGY	6/3-6/30/15 4524 MORRISH RD	43.36
07/09/2015	40675	CONSUMERS ENERGY	6/1-6/30/15 TRAFFIC LIGHTS	417.83
07/09/2015	40676	CONSUMERS ENERGY	6/1-6/30/15 SIRENS	27.63
07/09/2015	40677	CONSUMERS ENERGY	6/1-6/30/15 ELMS PARKING LOT	29.24
07/09/2015	40678	CONSUMERS ENERGY	6/3-6/30/15 A 5257 WINSHALL DR	22.61
07/09/2015	40679	CONSUMERS ENERGY	6/3-6/30/15 A WINSHALL RESTROOMS	46.00
07/09/2015	40680	CONSUMERS ENERGY	6/2-6/30/15 A 9099 MILLER RD	36.44
07/09/2015	40681	CONSUMERS ENERGY	6/3-6/30/15 A 5361 WINSHALL DR	22.61
07/09/2015	40682	CONSUMERS ENERGY	7/1/15 A 8011 MILLER RD	0.78
07/09/2015	40683	CONSUMERS ENERGY	7/1/15 A 8301 CAPPY LN	7.14
07/09/2015	40684	CONSUMERS ENERGY	7/1/15 E 8083 CIVIC DR	26.54
07/09/2015	40685	CONSUMERS ENERGY	7/1/15 A 5121 MORRISH RD	29.20
07/09/2015	40686	CONSUMERS ENERGY	7/1/15 A 8499 MILLER RD	0.82
07/09/2015	40687	CONSUMERS ENERGY	7/1/15 E 8059 FORTINO DR	2.03
07/09/2015	40688	CONSUMERS ENERGY	7/1/15 E 8100 CIVIC DR	38.76
07/09/2015	40689	CONSUMERS ENERGY	7/1/15 E 8095 CIVIC DR	36.53
07/09/2015	40690	FAMILY FARM AND HOME INC	BAR & CHAIN OIL (1)/GLOVES (2)	34.97
			VEST	15.99
			4 GAL BACKPACK SPRAYER	79.99
				<u>130.95</u>
07/09/2015	40691	FIDELITY SECURITY LIFE INSUR/EYEMED	JULY 2015 VISION-RETIRES(6)/COBRA(1)	38.83
07/09/2015	40692	FLINT TOWNSHIP	MARCH&JUNE 2015 QTR SWR MNT CHR G 42 UNIT	63.00
07/09/2015	40693	FLINT WELDING SUPPLY	FAX/CYLINDER COMPRESSED OXYGEN	5.00
07/09/2015	40694	FUNTASTIC INFLATABLES	ELM/MOVIE NIGHT 7/24/15	150.00
07/09/2015	40695	GILL ROYS HARDWARE	1 QT 2 CYCLE OIL/MEASURING CUP	7.18
			SOAP (6)	11.94
			SPRAY ENAMEL	12.98
			UNITED PARCEL SERVICE	13.43
			KEY FOR LIBRARY (2)	3.78
			NUTS, BOLTS, SCREWS	3.95

GALV NIPPLE (1)/EXT TUBE (2)/LOCKNUT	15.96
DISHWASHER SOAP/BOWL CLEANER/SOAP	12.46
SHOVEL	20.99
BATTERIES	9.18
CARPENTRY PENCIL & SHARPENER	7.66
5 LB DRYWALL SCREW	19.99
FENCE POST (3)/METAL FENCE (2)	51.95
CONCRETE SILICONE/MASONRY BIT	25.98
RED REFLECTORS	2.59
VEH. SUPPLIES FOAM TIRE CARE	5.59
SOAP (2)/BOWL CLEANER (1)/ANT KILLER (3)	32.34
WATER WELD RETURN	(8.99)
JUNE 2015 DISCOUNT	(23.23)

225.73

07/09/2015	40696	HOLLY WHITWORTH	ELMS PARK DEPOSIT REFUND 6/27/15 #4	100.00
07/09/2015	40697	JONATHAN SIPILA	WINSHALL PARK DEPOSIT REFUND 6/27/15 #3	100.00
07/09/2015	40698	JOSE A MIRELES	MOW & TRIM CITY LOTS	800.00
07/09/2015	40699	KCI	SUMMER 2015 TAX BILLS	443.48
07/09/2015	40700	KIMBERLY ROE	UB REFUND FOR 9289 CEDAR CREEK	262.84
07/09/2015	40701	MICHELLE SCHLOMER	ELMS PARK DEPOSIT REFUND 6/27/15 #3	100.00
07/09/2015	40702	MID MICHIGAN MANUFACTURING	JETTED SEWER MILLER RD/EDGE DRAINS	885.00
07/09/2015	40703	MIKE KILDEE	ELMS PARK DEPOSIT REFUND 6/28/15 #4	100.00
07/09/2015	40704	NETA MAE HAMMEL	ELMS PARK DEPOSIT REFUND	100.00
07/09/2015	40705	OAK CONSTRUCTION CORPORATION	TOTAL CONTRACT REDUCED BY \$3000	1,000.00

07/09/2015	40706	SELF SERVE LUMBER CO.	BROWN SIDING/TRIM/KNIFE BLADES	32.43
			ALUM COIL 24X50	69.99

102.42

07/09/2015	40707	SUPER FLITE OIL CO INC	6/1-6/30/15 FUEL USAGE - DPW	1,027.35
07/09/2015	40708	SUPER FLITE OIL CO INC	6/1-6/30/15 FUEL USAGE - POLICE	1,797.35
07/09/2015	40709	SWANK MOTION PICTURE INC.	DVD DOLPHIN TALE 7/10/15	301.00
07/09/2015	40710	SWARTZ CREEK ELEVATOR	BRUSH KILLER	30.00

07/09/2015	40711	TAYLOR CORPORATION	POSTER GUARD 1 YR	69.99
			POSTER GUARD 1 YR	69.99
			POSTER GUARD 1 YR	69.99

209.97

07/09/2015	40712	VERIZON WIRELESS	JUNE 2015 MONTHLY INVOICE	374.22
07/09/2015	40713	VICKIE KLANN	ELMS PARK DEPOSIT REFUND 6/27/15 #1	100.00

07/09/2015	40714	VIEW NEWSPAPER GROUP	WATER QUALITY REPORT	1,620.00
			ORDIN 420 FIREWORKS	262.00

1,882.00

07/09/2015	40715	WALDORF AND SONS INC	JET SERVICE AT FAIR GROUNDS	300.00
07/09/2015	40716	WENDY VANTIEM	ELMS PARK DEPOSIT REFUND 6/28/15 #3	100.00
07/16/2015	40717	ALLIE BROTHERS INC	S/S SHIRT (3)/PANTS (3) STORMS	352.94
07/16/2015	40718	AMERICAN MESSAGING	7/15-8/14/15 8108332563 8108331159	26.03

07/16/2015	40719	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.35
			UNIFORMS, MATS, SUPPLIES, ENV.	117.34

149.69

07/16/2015	40720	ARROWHEAD POLICE EMERGENCY VEH EQUI	BUILD UP NEW PATROL VEH. 14-514	4,910.99
			REMOVE EQUIP 09-401, 10-161	450.00

				5,360.99
07/16/2015	40721	BRIANA BROWN	ELMS PARK DEPOSIT REFUND 7/4/15 #1	100.00
07/16/2015	40722	C & L HOT ROD COATINGS	SANDBLAST & POWDERCOAT SIDE HANDLES/ELMS	90.00
07/16/2015	40723	CHARTER TOWNSHIP OF MUNDY	JOINT INSP & PERMIT SERV MAY 2015	3,120.15
07/16/2015	40724	CHARTER TOWNSHIP OF MUNDY	APRIL-JUNE 2015 CLOLINGER	9,375.00
07/16/2015	40725	CHRIS HARRINGTON	ELMS PARK DEPOSIT REFUND 7/4/15 #4	100.00
07/16/2015	40726	CONNIE BUECHE	PER SUPERVISORS CONTRACT JAN-JUNE 2015	2,223.42
07/16/2015	40727	CONSUMERS ENERGY	6/5-6/30/15 A 6425 MILLER PARK & RIDE	61.24
07/16/2015	40728	CONSUMERS ENERGY	6/5-6/30/15 A 4125 ELMS RD	68.26
07/16/2015	40729	CONSUMERS ENERGY	6/5-6/30/15 A 4125 ELMS RD PAVILION	23.74
07/16/2015	40730	CONSUMERS ENERGY	7/1-7/3/15 A 6425 MILLER PARK & RIDE	7.08
07/16/2015	40731	CONSUMERS ENERGY	7/1-7/3/15 A 4125 ELMS RD	7.89
07/16/2015	40732	CONSUMERS ENERGY	7/1-7/3/15 A 4125 ELMS RD PAVILION	2.73
07/16/2015	40733	CONSUMERS ENERGY	6/3-6/30/15 A 4510 MORRISH	29.80
07/16/2015	40734	CONSUMERS ENERGY	7/1/15 A 4510 MORRISH	1.06
07/16/2015	40735	CONTRACTORS PIPE AND SUPPLY CORP	FAX/ELKWAY BUBBLER/WATER DRINKING FOUNTA	112.80
07/16/2015	40736	CORE TECHNOLOGY CORPORATION	SUPPORT-TALON DESKTOP 4/1/15-6/30/15	90.00
			SUPPORT-TALON DESKTOP 7/1/15-3/31/16	270.00
				<u>360.00</u>
07/16/2015	40737	CREEK AUTO SERVICES LLC	REPLACE BATTERY	240.78
07/16/2015	40738	DELTA DENTAL PLAN	AUG 2015 DENTAL-RETIREEES(7)COBRA(1)/EST	542.86
07/16/2015	40739	DENNIS MITCHELL	TREE TRIM & REMOVAL	2,375.00
07/16/2015	40740	ENCORE PROMOTIONS	CAMP 911 T-SHIRTS	501.50
07/16/2015	40741	GABRIEL ALOMAR	ELMS PARK DEPOSIT REFUND 7/4/15 #3	100.00
07/16/2015	40742	GENEVA POE	REFUND PAVILION USE FEES FOR 7/3/15 #1	170.00
07/16/2015	40743	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES/RESIDENTAL (3	950.00
07/16/2015	40744	KENDALL HUNT PUBLISHING COMPANY	BUSINESS CARDS (750)	50.00
07/16/2015	40745	KUSTOM SIGNALS INC	RAPTOR RP1 RADAR	1,439.00
07/16/2015	40746	L E O R T C	LED SPRING 2015 MEMBERSHIP/TRAINING	868.41
07/16/2015	40747	LIQUIFORCE SEWER SERVICES	SANITARY SEWER SYSTEM INSPECTIONS AND RE	21,181.50
07/16/2015	40748	MICHIGAN STATE POLICE	SEX OFFENDER REGS (2)	60.00
07/16/2015	40749	MY-CAN LLC	PORTAJON RNTL 6/25-6/30/15 ELMS(2) WINSH	60.00
			PORTAJON RENTAL 7/1-7/23/15 ELMS(2)/WINS	230.00
				<u>290.00</u>
07/16/2015	40750	RODNEY GARDNER	CDL RENEWAL	25.00
07/16/2015	40751	RWS OF MID MICHIGAN	JUNE 2015 FY15 GARBAGE/RECYCLING/YARD WA	20,847.36
07/16/2015	40752	SIMEN FIGURA & PARKER PLC	JUNE 2015 GEN'L/TRAFFIC/ORDIN	3,227.50
07/16/2015	40753	STATE OF MICHIGAN DEP OF STATE	ADM VEH RENEWAL LIC TABS (2)	26.00
07/16/2015	40754	SWARTZ CREEK AREA FIRE DEPT.	JUNE 2015 MONTHLY RUNS	2,340.47
07/16/2015	40755	SWARTZ CREEK ELEVATOR	WEED KILLER/INSECT REPELLENT	65.00
07/16/2015	40756	TASER TRAINING ACADEMY	INSTRUCTOR CERT. FOR TASER	390.00
07/16/2015	40757	THOMAS SVRCEK	REIMB FOR TOILET LEAK KITS (30)	125.39
07/16/2015	40758	THOMPSON SERVICE	TIRE REPAIR #3 DODGE	10.00
07/16/2015	40759	TIM TAVERNITI	ELMS PARK DEPOSIT REFUND 7/4/15 #2	100.00
07/16/2015	40760	UNUM LIFE INSURANCE	AUG 2015 LIFE INS CLOLINGER/SHANNON	18.63
07/16/2015	40761	VILLAGE CLEANERS	JUNE 2015 UNIFORM CLEANING	108.25
07/23/2015	40762	ARROW UNIFORM RENTAL	UNIFORMS, MATS, SUPPLIES, ENV	102.80
			MATS, SUPPLIES	32.35
				<u>135.15</u>
07/23/2015	40763	BLUE CARE NETWORK-EAST MI	AUGUST 2015 RETIREE MEDICAL/ KELLY	778.76
			AUG 2015 RETIREE MEDICAL / O'BRIEN	1,361.59
			AUG 2015 RETIREE MEDICAL/ SHANNON	818.12
			AUG 2015 RETIREE MEDICAL/CLOLINGER	1,370.06
			AUG 2015 RETIREE MEDICAL/COBRA BUECHE	793.14
				<u>793.14</u>

				5,121.67
07/23/2015	40764	C & H CONSTRUCTION CO INC	EXC, LOC & DISCONNECT WATERMAIN FROM SYS	2,029.00
07/23/2015	40765	CITY OF SWARTZ CREEK	REIMBURSE PETTY CASH	46.21
07/23/2015	40766	COMCAST BUSINESS	CITY HALL	286.75
07/23/2015	40767	DAVID SCHOENFIELD	ELMS PARK DEPOSIT REFUND 7/12/15 #2	100.00
07/23/2015	40768	DONALD KORTH	UPDATE WORKSTATIONS CITY HALL & POLICE	300.00
07/23/2015	40769	DYNAMIC TESTING	CDL DRIVING TEST FOR REBECCA THIELL	100.00
07/23/2015	40770	GEN CTY ROAD COMMISSION	JUNE 2015 S-MTCE & OPERATIONS	9,686.93
			JUNE 2015 SIGNAL MAINT MILLER & FAIRCHIL	221.34
				<u>9,908.27</u>
07/23/2015	40771	GENESEE CTY DRAIN COMMISSIONER	COMM/READY TO SERVE 5/29/15-6/29/15	124,271.93
07/23/2015	40772	GENESEE CTY DRAIN COMMISSIONER	SEWER 4/1/15-6/30/15	156,265.62
07/23/2015	40773	JOANN SNYDER	ELMS PARK DEPOSIT REFUND 7/12/15 #1	100.00
07/23/2015	40774	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES RESIDENTIAL	870.00
07/23/2015	40775	MARK GONYEA	ELMS PARK DEPOSIT REFUND 7/11/15 #2	100.00
07/23/2015	40776	MELINDA HOPTON	ELMS PARK DEPOSIT REFUND 7/11/15 #4	100.00
07/23/2015	40777	MICHAEL R SHUMAKER	MAY 15 - JUNE 15 REIMBURSE MEDICAL	464.00
			JULY 2015 REIMBURSE RETIREE MEDICAL	232.00
				<u>696.00</u>
07/23/2015	40778	MICHIGAN METER TECHNOLOGY GRP. INC	WATER METER PARTS	115.97
07/23/2015	40779	OAK CONSTRUCTION CORPORATION	CHANGE ORDER T FENCE & TREE GRATES	1,350.00
07/23/2015	40780	OFFICE DEPOT CREDIT PLAN	PRINTER FOR RECEIVING BOARD	149.99
07/23/2015	40781	RON SCHULTZ	REPAIR LIGHTS IN MUSEUM	80.00
07/23/2015	40782	SHERYL LEIST	ELMS PARK DEPOSIT REFUND 7/11/15 #1	100.00
07/23/2015	40783	SIGNATURE FORD	WESTERN ULTRA MOUNT IUTP8.5 8 1/2' WESTE	5,092.00
			2016 FORD F250 SUPERCAB 4X4 PICKUP	25,334.00
				<u>30,426.00</u>
07/23/2015	40784	SWANK MOTION PICTURE INC.	DVD- LEGO MOVIE- 7/24/15	401.00
07/23/2015	40785	VEHICLE ACCESSORIES	MUD FLAPS, RUNNING BOARDS- FORD	645.72
07/23/2015	40786	YOUNG'S ENVIRONMENTAL CLEANUP INC	JETTER/VACTOR/ W/OPERATOR	687.50
07/30/2015	40787	ACE-SAGINAW PAVING COMPANY	COLD PATCH	820.10
07/30/2015	40788	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.35
			UNIFORMS, MATS, SUPPLIES, ENV.	102.80
				<u>135.15</u>
07/30/2015	40789	BECKY LEWIS	UB REFUND FOR 7455 WADE	45.99
07/30/2015	40790	BETTY SHANNON	JUNE 2015 PER CONTRACT REIMB	97.00
			JULY 2015 PER CONTRACT REIMB	97.00
				<u>194.00</u>
07/30/2015	40791	BRADYS BUSINESS SYSTEMS	COPY MACH MAINT AGREEMENT 7/15-8/15/15	77.96
07/30/2015	40792	CHARI WESTCOTT	ELMS PARK DEPOSIT REFUND 7/19/15 #3	100.00
07/30/2015	40793	CHRISTINE LEWIS	ELMS PARK DEPOSIT REFUND 7/18/15 #1	100.00
07/30/2015	40794	COMCAST BUSINESS	8/1-8/31/15 PUBLIC SAFETY BUILDING	147.80
07/30/2015	40795	DEBORAH HARRIS	ELMS PARK DEPOSIT REFUND 7/18/15 #3	100.00
07/30/2015	40796	FUNTASTIC INFLATABLES	EML/MOVIE NIGHT 8/7/15	150.00
07/30/2015	40797	GUNTHERS LOCKSMITH SERVICE	DOOR CLOSERS (2) & LABOR/SR CENTER	488.00
			LOCKS AT DPS	125.00
				<u>613.00</u>

07/30/2015	40798	HUBBARD'S MILITARY SUPPLY INC	RIFLE CASES (2)	104.00
07/30/2015	40799	INTEGRITY BUSINESS SOLUTIONS	OFFICE SUPPLIES, TONER	161.06
07/30/2015	40800	JOSE A MIRELES	MOW & TRIM CITY PROPERTIES/RESIDENT (1)	840.00
07/30/2015	40801	JOYCE KELLY	ELMS PARK DEPOSIT REFUND 7/19/15 #4	100.00
07/30/2015	40802	LANDMARK APPRAISAL CO	JULY 2015 ASSESSOR SERVICES JULY-SEPT 20	2,370.48
07/30/2015	40803	LETAVIS ENTERPRISES INC.	1 YR CAR WASHES 09-226	295.00
			1 YR CAR WASHES 13-384	275.00
			1 YR CAR WASHES 14-514	275.00
				<u>845.00</u>
07/30/2015	40804	MICHIGAN PIPE AND VALVE	HOSE NOZZLE GASKET (4)	12.87
07/30/2015	40805	MICHIGAN POLICE EQUIPMENT COMPANY	COLT LE 223 CAR RIFLES (6)	5,100.00
			RIFLE SLINGS (2)	45.00
				<u>5,145.00</u>
07/30/2015	40806	PETER HALEY JR	ELMS PARK DEPOSIT REFUND 7/18/15 #4	100.00
07/30/2015	40807	PURCHASE POWER	JULY 2015 POSTAGE/TRANS FEE	770.99
07/30/2015	40808	RIVERSIDE TABERNACLE	ELMS PARK DEPOSIT REFUND 7/12/15 #4	100.00
07/30/2015	40809	STATE OF MICHIGAN DEPT TRANS	LOCAL PROGRESS BILLING MILLER-MORRISH TO	15,243.91
			LOCAL PROGRESS BILLINGS MILLER-TALMADGE	132,104.93
				<u>147,348.84</u>
07/30/2015	40810	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING	258.00
07/30/2015	40811	SUBURBAN AUTO SUPPLY	FUEL FILTER	9.59
			FUEL TREAT 1 QT	11.99
				<u>21.58</u>
07/30/2015	40812	THERESA O'BRIEN	ELMS PARK DEPOSIT REFUND 7/19/15 #2	100.00
07/30/2015	40813	VALUE HOMES	UB REFUND FOR 102 ASHLEY	52.17
			UB REFUND FOR 106 ASHLEY	53.53
			UB REFUND FOR 27 BROOKFIELD	53.53
			UB REFUND FOR 67 ASHLEY	121.39
				<u>280.62</u>
07/30/2015	40814	VIRGINIA BAYES	ELMS PARK DEPOSIT REFUND 7/18/15 #2	100.00
07/30/2015	40815	WOODS COLLISION	REPAIR 09-401 DODGE CHARGER	3,994.55
				<u>716,559.70</u>
GEN TOTALS:				
Total of 163 Disbursements:				<u>716,559.70</u>

Inspection List

08/03/15

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
5233 OAKVIEW DR	58-02-501-110	Status	07/01/2015	07/01/2015	No Change	Marty Johnson
5157 MORRISH RD	58-01-100-013	Code	07/01/2015	07/01/2015	Violation(s)	Tom Svrcek
5063 LUEA LN	58-03-626-046	Final	07/02/2015	07/02/2015	Approved	Bob Davis
5061 MILLER RD	58-03-200-003	Final	07/02/2015	07/02/2015	Approved	Bob Davis
5078 WINSTON DR	58-02-501-068	Letter	07/02/2015	07/02/2015	Violation(s)	Tara Ford
4036 ELMS RD	58-36-526-068	Letter	07/02/2015	07/02/2015	Violation(s)	Tara Ford
5375 SEYMOUR RD	58-03-533-031	Letter	07/02/2015	07/02/2015	Violation(s)	Tara Ford
5233 OAKVIEW DR	58-02-501-110	Letter	07/02/2015	07/02/2015	Violation(s)	Tara Ford
8403 MILLER RD	58-02-504-013	Letter	07/02/2015	07/02/2015	Violation(s)	Tara Ford
9061 MILLER RD	58-03-200-003	Rough	07/02/2015	07/02/2015	Approved	Bob Davis
5256 DON SHENK DR	58-02-503-004	Code	07/06/2015	07/06/2015	Violation(s)	Tom Svrcek
5429 WTNSHALL DR	58-03-580-014	Code	07/06/2015	07/06/2015	Violation(s)	Tom Svrcek
5499 MILLER RD	58-32-100-004	Final	07/07/2015	07/03/2015	Approved	Bob Davis
7209 LINDSEY DR	58-36-676-045	Rough In Wall-Base	07/07/2015	07/07/2015	Approved	Bob Davis
7209 LINDSEY DR	58-36-676-045	Service & Rough	07/07/2015	07/07/2015	Approved	Leon Buning
9061 MILLER RD	58-03-200-003	Final	07/07/2015	07/07/2015	Approved	Bob Davis
4264 CHAPEL LN	58-36-651-138	Final	07/09/2015	07/09/2015	Approved	Bob Davis
5098 MC LAIN ST	58-02-526-049	Final	07/09/2015	07/09/2015	Approved	Leon Buning
5098 MC LAIN ST	58-02-526-049	Final	07/09/2015	07/09/2015	Approved	Bob Davis
7209 LINDSEY DR	58-36-676-045	Rough	07/09/2015	07/09/2015	Approved	Bob Davis
5233 OAKVIEW DR	58-02-501-110	Code	07/10/2015	07/10/2015	Violation(s)	Tom Svrcek
3235 ELMS RD	58-30-551-020	Final	07/13/2015	07/13/2015	Approved	Larry Gramer
5260 LINDSEY DR	58-36-676-053	Backfill	07/13/2015	07/13/2015	Approved	Larry Gramer
7209 LINDSEY DR	58-36-676-045	Rough	07/13/2015	07/13/2015	Approved	Larry Gramer
7247 LINDSEY DR	58-36-676-040	Footing	07/13/2015	07/13/2015	Approved	Larry Gramer
4437 MORRISH RD	58-36-300-024	Code	07/13/2015	07/13/2015	Approved	Tom Svrcek
5152 MORRISH RD	58-02-200-023	Service	07/15/2015	07/15/2015	Approved	Leon Buning

City Council Meeting

August 20, 2015

Inspection List

08/03/15

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
8083 CRAPO ST City Council Meeting	58-02-530-039	Final	07/15/2015	07/15/2015	Approved	Leon Buning
7191 LINDSEY DR	58-36-676-048	Rough In Wall-Base	07/16/2015	07/16/2015	Approved	Bob Davis
7191 LINDSEY DR	58-36-676-048	Rough-Baseament	07/16/2015	07/16/2015	Approved	Bob Davis
7160 LINDSEY DR	58-36-676-053	Rough	07/16/2015	07/16/2015	Approved	Bob Davis
7181 LINDSEY DR	58-36-676-049	Swr Tap In	07/16/2015	07/16/2015	Approved	Bob Davis
5388 DURWOOD DR	58-03-533-114	Code	07/16/2015			Tom Svrcek
4315 ELMS RD	58-31-551-005	Follow-up	07/20/2015			Marty Johnson
5126 MORRISH RD	58-02-200-019	Final	07/20/2015	07/20/2015	Approved	Marty Johnson
5321 DON SHENK DR	58-02-552-014	Final	07/20/2015	07/20/2015	Approved	Leon Buning
5329 OAKVIEW DR	58-03-532-036	Code	07/20/2015			Tom Svrcek
7181 LINDSEY DR	58-36-676-049	Footing	07/20/2015	07/20/2015	Approved	Marty Johnson
6379 AUGUSTA ST	58-30-651-003	Code	07/20/2015	07/20/2015	Violation(s)	Marty Johnson
5321 DON SHENK DR	58-02-552-014	Final	07/21/2015	07/21/2015	Approved	Marty Johnson
5137 OAKVIEW DR	58-02-501-098	Final	07/21/2015	07/21/2015	Approved	Bob Davis
7247 LINDSEY DR	58-36-676-040	Swr Tap In	07/21/2015	07/21/2015	Approved	Bob Davis
7209 LINDSEY DR	58-36-676-045	Insulation	07/21/2015	07/21/2015	Approved	Marty Johnson
6460 BRISTOL RD	58-30-300-002	Code	07/21/2015			Tom Svrcek
5329 OAKVIEW DR	58-03-532-036	Citation	07/21/2015			Tom Svrcek
5499 MILLER DR	58-32-100-004	Above Ceiling	07/21/2015	07/21/2015	Approved	Leon Buning
5366 WINSHALL DR	58-02-553-001	Code	07/22/2015	07/30/2015	No Violation	Marty Johnson
5012 HOLLAND DR	58-02-529-017	Citation	07/22/2015			Marty Johnson
5032 BRADY ST August 2015	58-02-527-007	Status	07/22/2015	07/30/2015	Complied	Marty Johnson
5248 DURWOOD DR	58-03-533-134	Status	07/22/2015	07/30/2015	Partially Complied	Marty Johnson
5410 DON SHENK DR	58-03-579-002	Status	07/22/2015	07/30/2015	No Change	Marty Johnson
7160 YARMY DR	58-36-526-038	Status	07/22/2015	07/30/2015	Complied	Marty Johnson
5397 MILLER RD	58-32-100-005	Status	07/22/2015	07/30/2015	Complied	Marty Johnson
5020 FORD ST	58-02-528-009	Contractor Bids	07/22/2015			Marty Johnson

Inspection List

08/03/15

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
5032 HOLLAND DR	58-02-529-009	Citation	07/22/2015			Marty Johnson
6078 WINSTON DR	58-02-501-068	Status	07/22/2015	07/30/2015	Complied	Marty Johnson
4036 ELMS RD	58-36-526-068	Status	07/22/2015	07/30/2015	Complied	Marty Johnson
8375 SEYMOUR RD	58-03-533-031	Status	07/22/2015	07/30/2015	No Change	Marty Johnson
5233 OAKVIEW DR	58-02-501-110	Status	07/22/2015	07/30/2015	No Change	Marty Johnson
8403 MILLER RD	58-02-504-013	Status	07/22/2015	07/30/2015	No Change	Marty Johnson
5058 MORRISH RD	58-02-529-012	Response Letter	07/22/2015			Marty Johnson
5285 WORCHESTER DR	58-02-551-013	Code	07/22/2015	07/30/2015	Violation(s)	Marty Johnson
5256 DON SHENK DR	58-02-503-004	Code	07/22/2015	07/30/2015	No Violation	Marty Johnson
5029 WINSTON DR	58-02-501-082	Site Inspection	07/22/2015	07/30/2015	Violation(s)	Marty Johnson
4278 MORRISH RD	58-35-576-019	Code	07/22/2015	07/30/2015	Violation(s)	Marty Johnson
7112 PARK RIDGE PKWY	58-36-528-003	Code	07/22/2015	07/30/2015	Violation(s)	Marty Johnson
8481 CHESTERFIELD DR	58-02-501-050	Site Inspection	07/22/2015	07/30/2015	Locked Out	Marty Johnson
7247 LINDSEY DR	58-36-676-040	Backfill	07/22/2015	07/22/2015	Approved	Marty Johnson
7181 LINDSEY DR	58-36-676-049	Backfill	07/22/2015	07/22/2015	Approved	Marty Johnson
5111 MC LAIN ST	58-02-526-040	Code	07/22/2015			Tom Svrcek
5180 GREENLEAF DR	58-03-533-071	Code	07/23/2015			Tom Svrcek
7191 LINDSEY DR	58-36-676-048	Rough-Basement	07/27/2015	07/27/2015	Approved	Leon Buning
7244 LINDSEY DR	58-36-676-055	Service & Rough	07/27/2015	07/27/2015	Approved	Leon Buning
7191 LINDSEY DR	58-36-676-048	Rough-Basement	07/28/2015	07/28/2015	Approved	Marty Johnson
7191 LINDSEY DR	58-36-676-048	Insulation-Basemen	07/28/2015	07/28/2015	Approved	Marty Johnson
9135 NORBURY DR	58-03-533-190	Code	07/29/2015	07/30/2015	Violation(s)	Marty Johnson
1186 BIRCH LN	58-36-529-032	Code	07/29/2015	07/30/2015	No Violation	Marty Johnson
5358 CROSSCREEK DR	58-36-651-222	Final	07/30/2015	07/30/2015	Approved	Scott Herzberg
5463 SEYMOUR RD	58-03-533-201	Post Hole	07/30/2015	07/30/2015	Approved	Marty Johnson
8024 MAPLE ST	58-02-530-043	Final	07/30/2015	07/30/2015	Approved	Scott Herzberg
9061 MILLER RD	58-03-200-003	Final	07/30/2015	07/30/2015	Approved	Leon Buning

Inspection List

08/03/15

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result	Inspector
6133 BRISTOL RD	58-31-526-010	Code	07/31/2015			Tom Svrcek
757 MORRISH RD	58-01-100-013	Code	07/31/2015			Tom Svrcek
170 MORRISH RD	58-02-530-044	Code	07/31/2015			Tom Svrcek

Inspections: 84

Population: All Records
 Inspection.DateTimesScheduled Between 7/1/2015 12:00:00 AM AND 7/31/2015 11:59:59 PM

Enforcements By Category

BLIGHT

Enforcement Number	Address	Status	Filed	Closed
E15-212	5285 WORCHESTER DR	Violation	07/08/15	
E15-215	5029 WINSTON DR	Violation	07/10/15	
E15-216	4278 MORRISH RD	Violation	07/13/15	
E15-220	8481 CHESTERFIELD DR	Inspection Pending	07/16/15	
E15-228	4186 BIRCH LN	No Violation	07/28/15	07/30/15
Total Entries: 5				

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E15-222	6379 AUGUSTA ST	Violation	07/20/15	
Total Entries: 1				

52

PARKING

Enforcement Number	Address	Status	Filed	Closed
E15-213	5256 DON SHENK DR	No Violation	07/09/15	07/30/15
E15-227	9135 NORBURY DR	Violation	07/24/15	
Total Entries: 2				

WATER DISCHARGE

Enforcement Number	Address	Status	Filed	Closed
E15-218	7112 PARK RIDGE PKWY	Violation	07/15/15	
Total Entries: 1				

WEED COMPLAINT

Enforcement Number	Address	Status	Filed	Closed
E15-209	5157 MORRISH RD	Violation	07/01/15	07/08/15

Enforcements By Category

08/03/15

E15-210	5256 DON SHENK DR		07/06/15	07/08/15
E15-211	5429 WINSHALL DR	Inspection Pending	07/06/15	07/31/15
E15-214	5233 OAKVIEW DR	Violation	07/10/15	07/17/15
E15-217	4437 MORRISH RD	Inspection Pending	07/13/15	07/14/15
E15-219	5388 DURWOOD DR	Inspection Pending	07/16/15	07/18/15
E15-221	5329 OAKVIEW DR	Inspection Pending	07/20/15	
E15-223	6460 BRISTOL RD	Inspection Pending	07/21/15	
E15-224	5329 OAKVIEW DR	Violation	07/21/15	
E15-225	5111 MC LAIN ST	Inspection Pending	07/22/15	07/23/15
E15-226	5180 GREENLEAF DR	Inspection Pending	07/23/15	07/28/15
E15-229	6133 BRISTOL RD	Inspection Pending	07/30/15	07/31/15
E15-230	5157 MORRISH RD	Violation	07/31/15	
E15-231	5170 MORRISH RD	Violation	07/31/15	
			Total Entries:	14

Total Records: 23

Population: All Records
 Enforcement.DateFiled Between 7/1/2015 12:00:00 AM AND 7/31/2015 11:59

City of Swartz Creek

Building Permit List

2015

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB1500029	07/08/15	WOODSIDE BUILDERS, INC	(810) 635 2227	58-36-676-049	\$114,542	\$670.00 7181 LINDSEY DR	48473 Res Single Family
PB1500030	07/07/15	WOODSIDE BUILDERS, INC	(810) 635 2227	58-36-676-040	\$139,083	\$795.00 7247 LINDSEY DR	48473 Res Single Family
PB1500031	07/16/15	D & W Windows & Enclosures	(810) 658 8777	58-03-533-201	\$17,968	\$185.00 5463 SEYMOUR RD	48473-Res Add/Alter/Repair
PB1500032	07/23/15	Michael Peraino	(810) 265 4141	58-36-651-096	\$9,000	\$140.00 7436 CROSSCREEK DR	48473-Res Add/Alter/Repair
PB1500033	07/29/15	Michael May	(810) 955 8111	58-36-529-009	\$14,850	\$170.00 7192 PARK RIDGE PKWY	48473-Res Garage detached
PB1500034	07/31/15	ROBERTSON, DAWN		58-35-776-148	\$2,880	\$110.00 148 SOMERSET ST	48473-Res Deck
Total:		6 Permits	Value: \$298,323		Fee Total: \$2,070.00		Total Number of Dwelling Units 2

Electrical							
PE1500012	07/01/15	Holland Heating & Cooling Inc		58-02-526-049	\$0	\$172.00 5098 MC LAIN ST	48473-Electrical
PE1500016	07/01/15	Magnum Electric	(810) 577 3942	58-03-200-003	\$0	\$153.00 9061 MILLER RD	48473 Electrical
PE1500017	07/10/15	Arrow Flint Electric Co	(810) 767 7144	58-02-503-022	\$0	\$110.00 8444 CAPPY LN	48473-Electrical
PE1500018	07/13/15	Bratcher Electric Inc	(734) 722 0037	58-02-552-014	\$0	\$131.00 5321 DON SHENK DR	48473-Electrical
PE1500019	07/14/15	A & J Electric	(586) 580 0199	58-03-531-115	\$0	\$110.00 5238 BIRCHCREST DR	48473-Electrical
PE1500020	07/23/15	IB Electric Inc	(313) 274 3588	58-35-576-019	\$0	\$106.00 4278 MORRISH RD	48473-Electrical
PE1500021	07/27/15	Eric T Roberts	(734) 748 8182	58-02-551-012	\$0	\$106.00 5277 WORCHESTER DR	48473-Electrical
PE1500022	07/29/15	Midwest Electric LLC	(989) 871 6014	58-31-551-006	\$0	\$440.00 4301 ELMS RD	48473-Electrical
PE1500023	07/30/15	B & W Electric	(810) 397 4246	58-36-676-043	\$0	\$258.00 7223 LINDSEY DR	48473 Electrical
PE1500024	07/30/15	G & G Electric	(989) 551 5505	58-01-502-109	\$0	\$150.00 7400 GROVE ST	48473-Electrical
Total:		10 Permits	Value: \$0		Fee Total: \$1,736.00		Total Number of Dwelling Units 0

City of Swartz Creek

Building Permit List

2015

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Mechanical							
PM150013	07/01/15	Holland Heating & Cooling	(810) 653 4328	58-02-526-049	\$0	\$130.00	5098 MC LAIN ST 48473-Mechanical
PM150015	07/01/15	Sherman Heating & Cooling	(810) 630 6032	58-03-200-003	\$0	\$190.00	9061 MILLER RD 48473 Mechanical
PM150016	07/07/15	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-36-676-053	\$0	\$275.00	7260 LINDSEY DR 48473 Mechanical
PM150017	07/13/15	Blessing Co.	(810) 694 4861	58-35-776-034	\$0	\$130.00	34 SOMERSET ST 48473 Mechanical
PM150018	07/14/15	Master Plmb & Htg Inc	(586) 430 4256	58-31-551-006	\$0	\$145.00	4301 ELMS RD 48473-Mechanical
PM150019	07/15/15	Adkisson & Sons Htg & Clg Inc	(810) 695 9300	58-36-651-222	\$0	\$105.00	7358 CROSSCREEK DR48473-Mechanical
PM150020	07/21/15	Adkisson & Sons Htg & Clg Inc	(810) 695 9300	58-02-530-043	\$0	\$130.00	8024 MAPLE ST 48473-Mechanical

Total: 7 Permits Value: \$0 Fee Total: \$1,105.00 Total Number of Dwelling Units 0

Plumbing

PP150007	07/01/15	J & K Plumbing & Mechanical	(586) 430 4256	58-31-551-006	\$0	\$198.00	4301 ELMS RD 48473-Plumbing
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Total: 1 Permits Value: \$0 Fee Total: \$198.00 Total Number of Dwelling Units 0

Zoning

PZ15-0008	07/22/15	Barry's Sign Co	(810) 234 9919	58-03-200-003	\$1,300	\$105.00	9061 MILLER RD 48473 Sign
PZ15-0009	07/23/15	DAVIS, JOHN & SHARON		58-02-526-044	\$6,000	\$25.00	5140 MC LAIN ST 48473-Shed
PZ15-0010	07/28/15	GILBERT, LEEANN & GONZ		58-36-529-032	\$3,490	\$25.00	4186 BIRCH LN 48473-Shed
PZ15-0011	07/30/15	LLOYD, PENNY		58-35-300-015	\$1,300	\$25.00	4518 GATEWAY BLVD48473-Fence

Total: 4 Permits Value: \$12,090 Fee Total: \$180.00 Total Number of Dwelling Units 0

08/03/15

City of Swartz Creek Building Permit List 2015

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
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Permit Total: 28

Value: \$310,413

Fee Total: \$5,289.00

Permit.DateIssued Between 7/1/2015 12:00:00 AM AND 7/31/2015 11:59:59 PM

Report Filter Query:

Permit.DateIssued Between 7/1/2015 12:00:00 AM AND 7/31/2015 11:59:59 PM

**REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 07/31/2015**

GL NUMBER	2015-16 AMENDED BUDGET	YTD BALANCE 07/31/2015	AVAILABLE BALANCE
Fund 101 - General Fund			
TOTAL REVENUES	2,259,665.33	239,773.15	2,019,892.18
TOTAL EXPENDITURES	2,259,665.33	203,553.37	2,056,111.96
NET OF REVENUES & EXPENDITURES	0.00	36,219.78	(36,219.78)
Fund 202 - Major Street Fund			
TOTAL REVENUES	1,830,486.00	20,829.12	1,809,656.88
TOTAL EXPENDITURES	2,083,372.00	8,396.72	2,074,975.28
NET OF REVENUES & EXPENDITURES	(252,886.00)	12,432.40	(265,318.40)
Fund 203 - Local Street Fund			
TOTAL REVENUES	159,360.00	6,411.44	152,948.56
TOTAL EXPENDITURES	159,360.00	4,926.00	154,434.00
NET OF REVENUES & EXPENDITURES	0.00	1,485.44	(1,485.44)
Fund 226 - Garbage Fund			
TOTAL REVENUES	384,450.00	50,332.59	334,117.41
TOTAL EXPENDITURES	401,467.00	11,741.65	389,725.35
NET OF REVENUES & EXPENDITURES	(17,017.00)	38,590.94	(55,607.94)
Fund 248 - Downtown Development Fund			
TOTAL REVENUES	45,750.00	29,818.29	15,931.71
TOTAL EXPENDITURES	36,718.00	1,002.00	35,716.00
NET OF REVENUES & EXPENDITURES	9,032.00	28,816.29	(19,784.29)
Fund 265 - Drug Enforcement Fund			
TOTAL REVENUES	7,851.00	0.07	7,850.93
TOTAL EXPENDITURES	9,251.00	1,962.66	7,288.34
NET OF REVENUES & EXPENDITURES	(1,400.00)	(1,962.59)	562.59
Fund 350 - City Hall Debt Fund			
TOTAL REVENUES	103,020.00	0.04	103,019.96
TOTAL EXPENDITURES	103,020.00	0.00	103,020.00
NET OF REVENUES & EXPENDITURES	0.00	0.04	(0.04)
Fund 402 - Fire Equip Replacement Fund			
TOTAL REVENUES	30,060.00	(20.52)	30,080.52
TOTAL EXPENDITURES	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES	30,060.00	(20.52)	30,080.52

Fund 590 - Water Supply Fund

TOTAL REVENUES	1,778,700.00	3,926.04	1,774,773.96
TOTAL EXPENDITURES	1,804,476.32	28,829.16	1,775,647.16
NET OF REVENUES & EXPENDITURES	(25,776.32)	(24,903.12)	(873.20)

Fund 591 - Sanitary Sewer Fund

TOTAL REVENUES	1,267,500.00	(2,520.80)	1,270,020.80
TOTAL EXPENDITURES	1,328,869.00	22,675.53	1,306,193.47
NET OF REVENUES & EXPENDITURES	(61,369.00)	(25,196.33)	(36,172.67)

Fund 661 - Motor Pool Fund

TOTAL REVENUES	238,120.00	3,900.22	234,219.78
TOTAL EXPENDITURES	232,013.00	45,525.44	186,487.56
NET OF REVENUES & EXPENDITURES	6,107.00	(41,625.22)	47,732.22

Fund 865 - Sidewalks

TOTAL REVENUES	10,000.00	0.00	10,000.00
TOTAL EXPENDITURES	9,500.00	0.00	9,500.00
NET OF REVENUES & EXPENDITURES	500.00	0.00	500.00

Fund 866 - Weed Fund

TOTAL REVENUES	4,000.00	1,800.00	2,200.00
TOTAL EXPENDITURES	1,200.00	260.00	940.00
NET OF REVENUES & EXPENDITURES	2,800.00	1,540.00	1,260.00

**Michigan Department of Natural Resources
Grants Management**

**Outline of Procedures for Conversion of Grant Assisted Properties
Michigan Natural Resources Trust Fund (MNRTF)
Land and Water Conservation Fund (LWCF)**

This document is provided as an outline of the general requirements that a grantee must meet in order to properly document a conversion of a Michigan Natural Resources Trust Fund (MNRTF) and/or the Land and Water Conservation Fund (LWCF) project site. While conversion and mitigation is generally a straight forward process, the circumstances often vary from case to case, and it is difficult to provide guidance to cover every possible scenario. ***After reviewing this outline, it is important to consult with the Department's Grants Management Section to discuss the specifics of your situation. Following that consultation, we will provide specific guidance related to your situation if needed.***

A fundamental purpose in providing grants to local units of government through the LWCF and MNRTF program is to permanently increase the amount of public outdoor recreation opportunity in the state. To that end, the community receiving an LWCF or MNRTF grant and the Department of Natural Resources enter into an agreement wherein the community commits to keeping the area acquired or developed with grant assistance in public outdoor recreation use in perpetuity.

Occasionally, circumstances change and property encumbered by these grant obligations must be utilized for a purpose other than public outdoor recreation. In these cases, the grantee must provide, at a minimum, a direct replacement for the property lost in both recreation usefulness and monetary value. While the programs have some detail differences in the documentation that is required, the following process will be used for either LWCF or MNRTF conversion situations. In both cases, the grantee works with Grants Management staff to prepare a conversion and mitigation proposal that meets the program requirements. In cases where there are grants from multiple sources utilized within the same site, the more restrictive policies will prevail; however the grantee will only be required to complete one proposal that will be used for final approval for the MNRTF and the LWCF conversions.

On conversion proposals involving MNRTF grant-assisted property, the Department provides the final analysis to the MNRTF Board for recommendation to proceed. In the case of the LWCF, the National Park Service makes the final determination.

Definition of a Conversion of Use

A conversion of use occurs when one or both of the following situations occur:

- The grant-assisted site, or a portion of the site, is no longer available for public outdoor recreation, or
- Property rights in or control of the grant-assisted site, or a portion of the site, are conveyed by the grantee to another entity, either in fee, lease, or other mechanism.

Department Contact Information

In every conversion, the community is responsible for completing all necessary steps. A third party cannot become the grantee's advocate or assume their responsibilities regarding the conversion. To obtain approval of a conversion, information listed in this procedure must be submitted by the grantee to the Michigan Department of Natural Resources (Department) for review. For assistance in working through the approval process, contact Grants Management at (517) 284-7268.

**Michigan Department of Natural Resources
Grants Management**

Mailing Address	Street Address (for UPS or FedEx)
Grants Management	Grants Management
Department of Natural Resources	Department of Natural Resources
P.O. Box 30425	525 W. Allegan Street
Lansing, MI 48909-7925	Lansing, MI 48933
(517) 284-7268	(517) 284-7268

Overview of Conversion Resolution Process

Review of a conversion of use request includes five basic steps. These include:

- Early Coordination and Establishment of the Boundary of the Conversion
- Preliminary Materials
- Preliminary Department Review
- Final Materials
- Final Department Review and Approval/Denial

Early Coordination – Establishing the Boundary of the Conversion

The grant-assisted boundary will be considered the entire park unless otherwise stipulated through the grant agreement executed between the state and the grantee.

Grantees are requested to contact Grants Management as early in the process as possible to ensure that proper channels of communication are established. The first step in any conversion is agreement on the area converted, including both the shape and the total size of the area. Any conversion of less than the total grant-assisted site must take into consideration that total area impacted by the proposed non-conforming use, including necessary access routes and all possible intrusions into the remaining area. For example, cellular phone towers will require an access route for service and grantees should also consider the fall zone of the tower if necessary. In some cases, the proposed use of the area to be converted will prevent or diminish the intended recreation uses of the remaining site through noise, safety zone encroachment, or visual impairment. In some cases, the Department may determine that it is necessary to involve the National Park Service in the early coordination process to ensure proper procedures are followed and communications are established.

Only after the boundary of the conversion is established to the satisfaction of the Department may the grantee begin preparing the following documentation.

Required Information – Making a Request for Conversion, Preliminary Materials

To request approval of a conversion under the LWCF and/or MNRTF programs, provide the following information in writing to Grants Management. Please follow the outline shown.

- 1. DESCRIPTION OF CONVERSION:** Describe the conversion being proposed (or that has already occurred). Describe the grant-assisted site and indicate how much of the site is involved in the conversion. Discuss the recreation opportunities and uses of the park before and after the conversion. Explain why the conversion is being considered or why it had occurred without prior approval. Also include information on how the control of the property will be conveyed; if other than in fee, include a copy of the conveyance document.

**Michigan Department of Natural Resources
Grants Management**

2. **DESCRIPTION OF PROPOSED MITIGATION (REPLACEMENT) PROPERTY:** The proposed replacement property must meet all of the basic acquisition requirements of the original granting program, including:
 - Must not be currently in public ownership
 - Must not contain levels of contamination that will render it unsuitable for its intended use
 - Must be acquired in fee simple by the grantee
 - Must not have encumbrances that would impair its use for public recreation
 - Must not have uses that are not public outdoor recreation
3. **ALTERNATIVES TO THE PROPOSED CONVERSION:** Discuss all practical alternatives, including no action, to the proposed conversion and why they were rejected. If there is a viable alternative to converting grant-assisted property, the conversion will not be approved.
4. **BEFORE AND AFTER SITE PLANS FOR THE CONVERSION:** Provide a site plan or boundary map that depicts project boundary and uses of the grant-assisted park prior to being converted (or partially converted). Provide a separate site plan that depicts the project boundary and uses following the conversion. Show dimensions and acreage.
5. **MAP AND SITE PLAN FOR THE MITIGATION:** Provide a location map and site plan or map of the property proposed as mitigation (replacement). Show dimensions and acreage. More than one property can be used as mitigation. Property currently owned by the grantee or another public agency cannot be used as mitigation unless certain conditions are met. Please contact Grants Management for information on conditions that may apply.
6. **COMPARISON OF RECREATION USEFULNESS:** Provide an analysis of the recreation usefulness of the mitigation property in comparison to the conversion property. In essence, will the mitigation property replace the recreation opportunities lost through conversion of the project site? The mitigation property is not required to provide identical recreation experiences or be located at the same site as the conversion property. However, the recreation usefulness of the mitigation property should be equal or greater than the conversion property. ***Grantees are encouraged to discuss potential mitigation properties with Grants Management before preparing a formal request.***
7. **LOCAL RECREATION PLAN COMPLIANCE FOR MITIGATION PROPERTY:** If your community has a plan in place, explain how the proposed development of the mitigation property is in accordance with the local recreation plan. If your community does not have a current recreation plan, other community planning documents may be utilized to support the request.

Preliminary Review by Department: At this point, the Department will conduct an analysis of the proposed conversion. You should wait before proceeding to the next step, which involves the cost of appraisals. After receiving Department approval to continue with the conversion proposal, the Grantee may proceed with the next steps. Adjustments to the mitigation proposal may be necessary depending on the outcome of the appraisals.

8. **DUE CARE OBLIGATIONS:** The grantee must conduct their due care obligations required under Part 201 of P.A. Act 451 of 1994, as amended prior to conducting any appraisals of the replacement properties. This information must be provided to the appraiser prior to their review of the property.

**Michigan Department of Natural Resources
Grants Management**

9. APPRAISALS:

- Appraisals must be completed by a State Certified General Appraiser following appraisal standards provided by the Department. These standards will be used by the Department's to review the appraisals for suitability. A copy of these standards, signed by the appraiser, must accompany the appraisal(s)
- Evaluate the fair market value of the conversion property in relation to the mitigation property. The fair market value of the mitigation property, excluding the value of any buildings or facilities that do not enhance outdoor recreation, must be equal to or greater than the fair market value of the conversion property.
- Appraisals of the conversion and mitigation properties must be performed to document that the mitigation property has a fair market value at least equal to the property to be converted.
- Appraisals for **LWCF** conversion and mitigation properties must be done in accordance with Uniform Appraisal Standards of Federal Land Acquisitions ("Yellow Book").

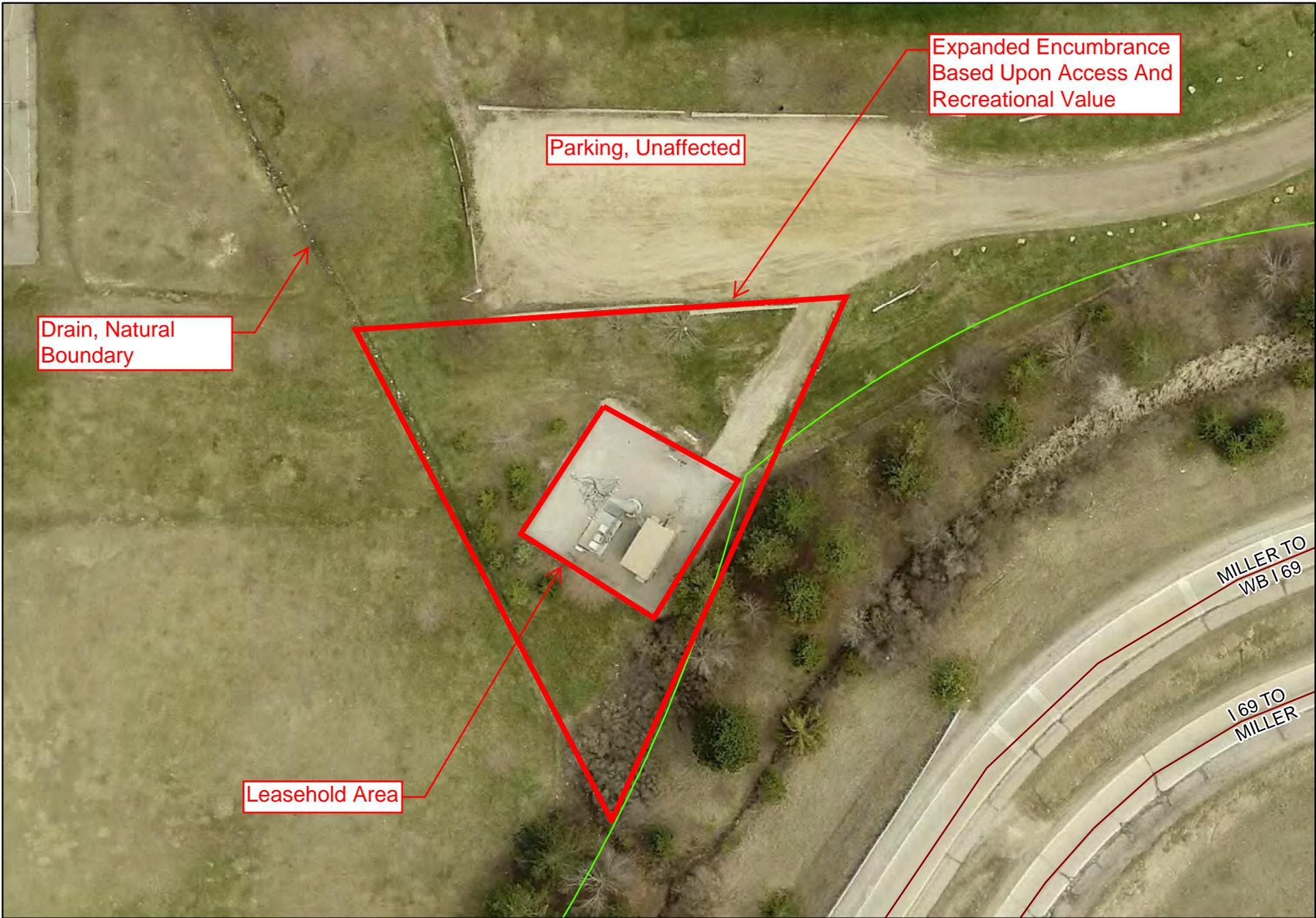
10. PUBLIC REVIEW: The proposed conversion must go through a public review process that includes ample opportunity for the residents of the community to review and comment on the proposed changes to the grant-assisted area as well as the proposed mitigation. At a minimum, the residents must be given 30 days to review the proposed conversion, followed by a public meeting in front of the highest level governing body including discussion specific to the conversion and mitigation proposal. All issues and comments raised during the review process or at the subsequent meeting must be addressed in the final conversion request materials and a copy of the public notice and certified public meeting minutes provided. For the LWCF, the public review process must adhere to National Environmental Protection Act (NEPA) standards.

For conversion proposals that involve LWCF-assisted sites, the following items are also required. Further guidance will be provided under separate cover.

11. ENVIRONMENTAL SCREENING FORM: The Department will provide the grantee with a federal environmental screening form to be completed by the grantee agency. The screening form is used to identify potential or known negative effects to environmental or cultural resources, or social conditions, as the result of the proposed action. The completed form is to be sent to Grants Management for review. An environmental assessment report may not be necessary if none of the "triggers" apply to the conversion and mitigation proposal. If the Department determines that an environmental assessment is required, further guidance will be provided to the grantee. In that case, an environmental assessment of the conversion and mitigation properties must be completed. You can obtain the PD/ESF form from this link: http://www.nps.gov/ncrc/programs/lwcf/forms/PD_ESF.doc

12. STATE HISTORIC PRESERVATION OFFICE (SHPO) REVIEW: Review of potential effects of the conversion and mitigation proposal on historical properties is conducted by the SHPO. A letter of "no effect" will need to be obtained from SHPO for the conversion property and the mitigation property. For guidance on this process, please call 517- 373-1630, or visit their web site at www.michigan.gov/shpo. Note that SHPO has guidance specific to cell towers.

Final Review and Approval/Denial: The information provided by the grantee will be evaluated to determine if the grantee may proceed with the remaining steps in the conversion and mitigation proposal. The grantee will be informed of the Department's determination in writing. Following a decision by the Department to proceed with the conversion and mitigation proposal, a submittal will be prepared by the Department and sent to the National Park Service and/or the MNRTF Board, as appropriate. Proposals that are not supported by Department staff will not be forwarded to the NPS or the Board.



Drain, Natural Boundary

Parking, Unaffected

Expanded Encumbrance Based Upon Access And Recreational Value

Leasehold Area

MILLER TO WB 169

169 TO MILLER







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STATE REPRESENTATIVE
PHIL PHELPS

Biography For Rep. Phelps

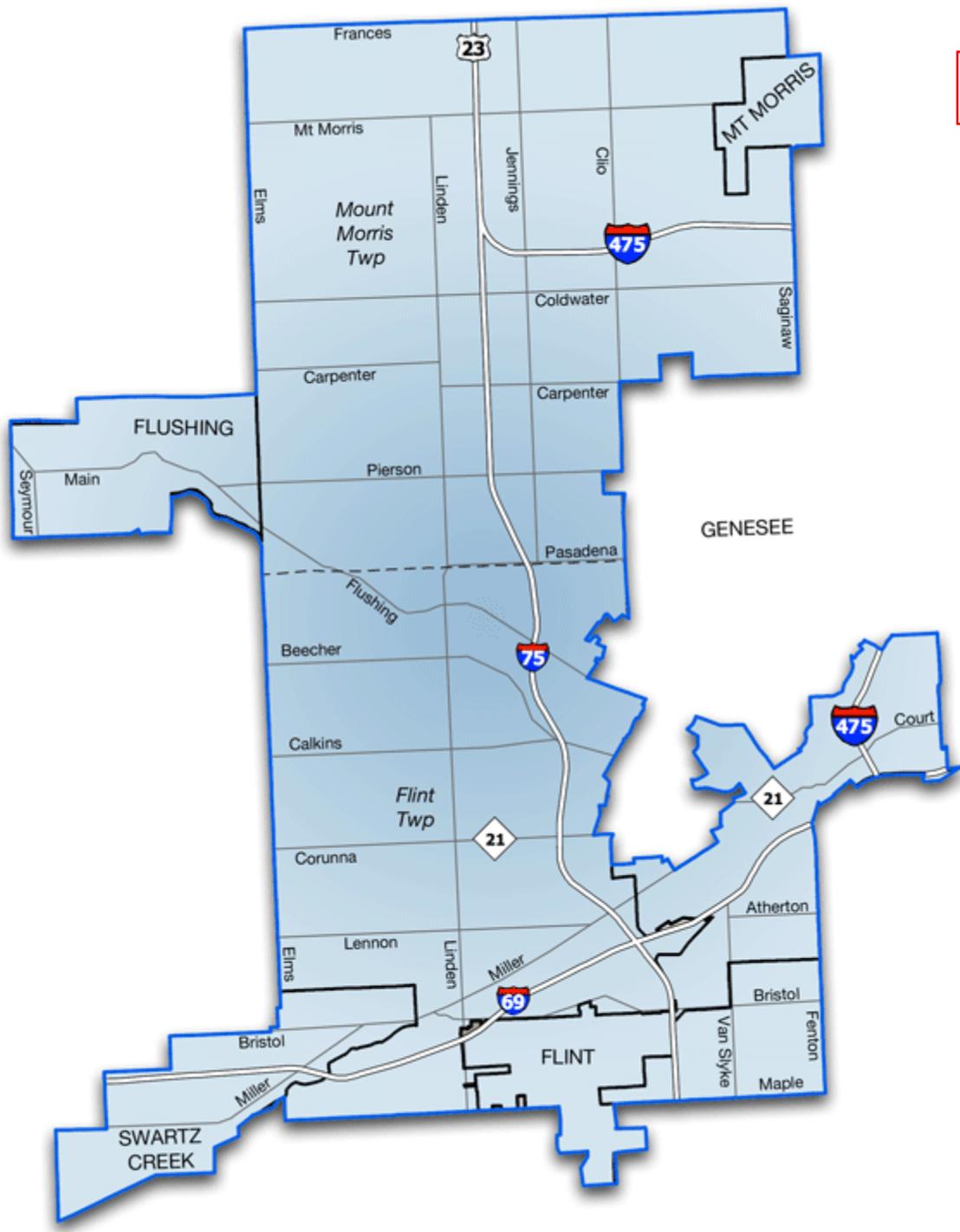
State Representative Phil Phelps is serving his first full term as the representative for the 49th House District, which comprises the cities of Flushing, Mount Morris and Swartz Creek, and part of the city of Flint, and Flint and Mount Morris townships. Rep. Phelps serves on the following House committees – Communications and Technology (minority vice chair) and Health Policy.

Rep. Phelps was born on May 1, 1979, in Flint, Michigan to Walter and Sharon Phelps. Phil's father, a disabled veteran, worked for General Motors Metal Fabrication in Flint. During the 80's, Walter suffered a terrible workplace injury and the family had to fight a long battle for workers compensation during which they lost their home and Sharon had to take a job with a local bank to keep food on the table. Phil's family had to fight through adversity many times. Working hard and overcoming adversity has become a hallmark of Phil's life and career.

Rep. Phelps focused on biology, horticulture, and landscape architecture while in high school and loved volunteering on community beautification projects with his father and with the Boy Scouts of America. Phil began working on farms and in a greenhouse while attending high school and began paying taxes at the age of 15. He knows the value of hard work and has had to earn everything he has.

Rep. Phelps studied at Mott Community College and at the University of Michigan-Flint. While in college, he was the President of the University of Michigan-Flint College Democrats and a member of Political Science National Honor Society Pi Sigma Alpha. Phil began volunteering for Congressman Dale Kildee at the age of 13, but it was in his years at the University of Michigan that he discovered public service was both a passion and a talent. He earned a bachelor's degree in political science in 2006 while working on Gov. Jennifer Granholm's reelection campaign and acting as a spokesman for the Genesee Health Plan's ballot initiative. After the campaign, he took a position in the Michigan State House of Representatives Democratic Communications office where he worked for eight Democratic members from the Mid-Michigan area. Shortly thereafter, he was tapped by Lt. Gov. John Cherry to become a regional director of external affairs for the Granholm-Cherry administration. During his time as a regional director, Phil was a point of contact for many local leaders and had involvement with many economic development projects across Michigan. Phil left the executive office to help a tech start-up company move to the commercialization phase of their development and then rejoined the state legislature as a special advisor for House Democratic Leader Richard Hammel and adamantly fought against the so called right-to-work laws and attempts to limit the choice of women across Michigan. After Hammel left the legislature, he became Chief of Staff for incoming Rep. Pam Faris in 2013.

District 49 Map
Phil Phelps



Genesee County (part)

- Flint city (part)
- Flint Township
- Flushing city
- Mount Morris city
- Mount Morris Township
- Swartz Creek cit



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Large Firm Resources. Personal Attention. sm

Memorandum

To: Adam Zettel, City Manager
From: Louis P. Fleury, P.E.
Date: August 6, 2015
RE: Cappy Lane Lift Station

We have reviewed as-built data obtained from Genesee County Water and Waste Services to analyze the possibility of extending gravity sewer from the Cappy Lane lift station east to Morrish Road. Installation of a gravity sewer system in this area would allow the city to eliminate the Cappy Lane station.

Based on our review, it appears the 24 inch diameter sewer discharging flow from Winchester Village is at elevation 753.50 at the Cappy Lane station. This elevation is two feet lower than the invert elevation of the county interceptor shown at Morrish Road (755.50). That being said, extending gravity sewer to Morrish Road would not be feasible.

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Aug. 2015

Dear Sirs & Madam -

I want to let you know how pleased we are with the re-surface of Miller Rd (Elms to Dye). Thank you for listening to your constituents; long-time residents of the area. The outcome is indeed stellar! If we can keep it from becoming a "speed-way," all will be perfect.

Sincerely, Jo Nilquist