

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, February 9, 2015, 7:00 P.M.
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of January 26, 2015 MOTION Pg. 20
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report (Agenda Item) MOTION Pg. 2
 - 6B. Master Plan Signature Page & Process Checklist (Agenda Item) Pg. 36
 - 6C. Consumers Contract Amendment (Agenda Item) Pg. 39
 - 6D. Sign Request – Varsity Golf (Agenda Item) Pg. 46
 - 6E. MDOT Contract – Miller Road (Agenda Item) Pg. 47
 - 6F. Street Project Review Committee 20 Year Plan & Map (Agenda Item) Pg. 75
 - 6G. January Check Register Pg. 83
 - 6H. Genesee County Health Department Certificate of Appreciation (Agenda Item) Pg. 88
 - 6I. Hazardous Waste Collection Request (Agenda Item) Pg. 90
 - 6J. January Revenue/Expense, Police, Building, and DPW Reports Pg. 91
 - 6K. Planning Commission and Zoning Board of Appeals Annual Report Pg. 109
 - 6L. Budget Amendment Summaries and Details (Agenda Item) Pg. 113
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Genesee County Health Department PRESENTATION
 - 8B. SPRC 20 Year Plan and Presentation RESO Pg. 14
 - 8C. Master Plan Process Initiation RESO Pg. 15
 - 8D. Consumers Lighting Contract Additions RESO Pg. 16
 - 8E. Varsity Champion Sign Purchase & Policy RESO Pg. 16
 - 8F. MDOT Contract – Miller Road RESO Pg. 17
 - 8G. Hazardous Waste Collection Support Request RESO Pg. 18
 - 8H. Mid-Year Budget Adjustments RESO Pg. 19
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, February 9, 2015 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: February 5, 2015

OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

- ✓ **GOLF COURSE TAX APPEAL** *(No Change of Status)*
This appeal has been dropped by the petitioner. We have been working with the new owner and their legal representative for many months, and we finally received an order of dismissal. It looks like the new owner evaluated their circumstances and sees the situation differently than a year ago.

- ✓ **RACEWAY STATUS** *(Update)*
The planning commission considered the zoning of the raceway on February 3, 2015. The entire site is zoned industrial. It is believed that the General Business Zoning with a Planned Unit Development overlay designation will be more advantageous for the community and owner.

This zoning consideration follows recent news that the Sports Creek Raceway is officially closed and is for sale. They are already in the process of liquidating assets. Because the owner is working with brokers and other real-estate professionals, the planning commission withheld an immediate recommendation pending the incorporation of this decision into the master planning process and the input of the owner's experts.

The previous status of this property is as follows:

Our community will forego \$44,000 of general fund revenues annually moving forward due to the stoppage of operations.

This tax appeal is still out there as well. They are requesting a true cash value of \$500,000. The asking price is reportedly "a couple million."

One way or another, they still have 108.5 acres at a signalized intersection with I-69. Their appeal information is as follows:

2014 Taxable: \$904,200
2014 Taxable (requested): \$250,000

- ✓ **DOWNTOWN PARKING LOTS** *(No Change of Status)*
The trees are in. Now we await the light installation and fences.

- ✓ **STREETS** *(See Individual Category)*

❑ **MILLER ROAD RESURFACING PROJECT (Update)**

Bids are to be revealed between the time I write this and the city council meeting. The date set by the state for construction commencement was June 1, 2015, with completion on August 28, 2015. This is just a tentative schedule.

❑ **LOCAL STREET PLAN – AGENDA ITEM (Update)**

The committee met on February 5th. They continue with a regular meeting time of 10:00 a.m. on Thursdays at city hall. A draft 20 year street plan has been created, along with a presentation. I intend to go over this at the meeting.

In addition to the plan, the committee is working on an informational brochure and public presentations. Dates are tentatively chosen for day-long workshops at city hall on Friday, April 17th and Saturday, April 18th.

In related news, the estimated impact of the proposed state sales tax increase is becoming apparent. I should have more information available soon, but the initial projection is that the sales tax increase would result in about \$35,000 more for us. Yippie. At first, I thought this was a mistake. However, the allocation of the current gas tax formula (see the attached brochure) supports this. Only 10% of the current collections go to local streets (3.8 cents per gallon at \$3.49/gallon). This is a paltry amount. Based on comments from MDOT and a quick calculation along these lines for the new revenue, this new sales tax will do almost nothing for us.

Based upon the facts as they become available, we will inform the public of the impact of this proposal, in addition to the levy, whatever that impact may be.

The following is background information on the street proposal.

Ballot language for the May street proposal is as follows:

Ballot Question

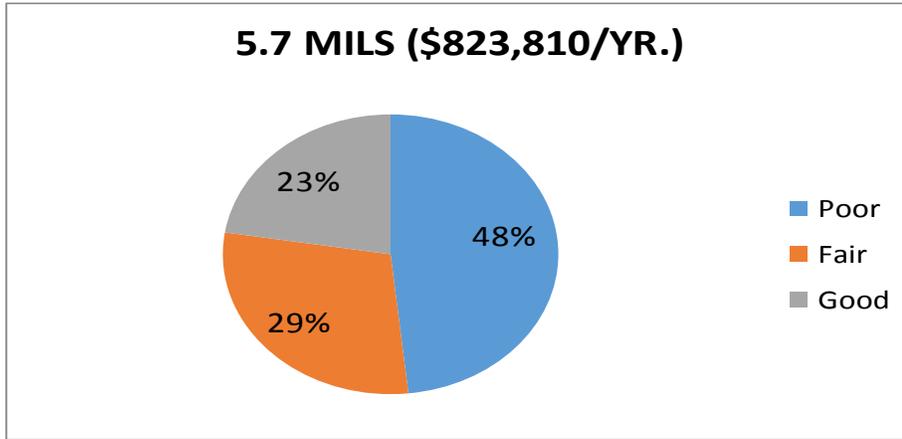
Shall the City of Swartz Creek be authorized to levy a millage of up to a maximum of 5.7 mills (\$5.70 Per \$1,000 of taxable value) for twenty (20) years, 2015-2034, inclusive, for the purpose of funding construction and interest costs for the replacement, rehabilitation, repair, and maintenance of public streets and include pavement, sidewalk, curb, gutter, shoulders, and related drainage work within the City of Swartz Creek, the estimated revenues that will be collected during the first year of this millage as authorized and levied to be \$823,810?

The financial impact of 5.7 mills is as follows:

Levy Impacts on Homes	5.7 mil (\$824k/yr)	
	Month	Year
Home Value \$70,000 (\$35,000 taxable)	\$16.63	\$199.50

Home Value \$100,000 (\$50,000 taxable)	\$23.75	\$285.00
Home Value \$150,000 (\$75,000 taxable)	\$35.63	\$427.50

The following represents the twenty year level of service at 5.7 mils:



SCRAP TIRE GRANT (No Change of Status)

We submitted a placeholder application for another round of funding. This way, if a street levy/assessment is approved, we can begin construction in 2015 instead of 2016 and potentially save \$500,000 in the process. However, the state requested we resubmit the proposal for a lesser amount to reflect 4x higher demand for grant funds over what is available. The projects tentatively scheduled include:

Preventative Maintenance Improvements

Parkridge Parkway	\$70,000
Yarmy Drive	\$162,000
TOTAL	\$232,000

Reconstruction (including watermain)

Worcester Drive	\$800,000
Worcester Watermain	\$345,000
TOTAL	\$1,145,000

Construction Total

Design/Construction Engineering	\$210,000
TOTAL PROJECT COST	\$1,587,000

Funding Breakdown

-Scrap Tire Grant (provisional)	\$125,000
-Water Fund (including surface work)	\$500,000
-Street Fund (levy/assessment needed)	\$962,000

Because of the loss in scrap tire grant availability, the city will have to wait for bids to come in and make tough decisions regarding the trimming of the project, the allocation of general fund dollars, or the delay of some street work. For the time being, we want to keep our foot in the door on any funds available.

✓ **WATER – SEWER ISSUES PENDING (See Individual Category)**

SEWER REHABILITATION PROGRAM (Update)

The city is moving forward with relining of portions of the Worchester Drive sewer line and inspection of sections of Seymour, Greenleaf, Durwood, Valleyview, Birchcrest, Chesterfield, and Chelmsford as approved at the January 26th meeting. The scope of work is estimated to cost \$146,320.

BEAR CREEK SANITARY SEWER AGREEMENT *(No Change of Status)*

Gaines has new leadership. We await their response to the city approval.

KWA *(No Change of Status)*

The KWA water pipeline project is currently under budget and on schedule. We should be online in 2016.

STORM SEWER *(No Change of Status)*

The ordinances are approved. We await final approval from the state regarding our National Pollutant Discharge Elimination System (NPDES) permit. Recently, Mr. Svrcek has been networking with other communities in Genesee County about future expectations of the NPDES permit and common problems. We may investigate new partnerships for permitting instead of using the county.

WATER LOSS *(No Change of Status)*

We have been auditing accounts and upgrading large customer meters, including General Motors. One large retail customer was found to have a billing error that will account for some of the water loss. Unfortunately, what we are finding is that the loss is more comparable to a thousand paper cuts than a nick to a large artery. So, while we are making progress, we don't expect to solve the loss by changing one bad meter or finding a large leak.

We have also discovered that there was water entering (but not leaving) the water tower. This tower was supposed to be sealed off with a closed valve. We have double-valved the water tower off from the system, with the intention of physically disconnecting it this summer. The water that we drained would have contributed to substantial water loss (over 40,000 cubic feet if full).

Another step we are taking is to meter water usage for the Swartz Creek Area Fire Department. We intend to monitor the use this summer and plan to bill for the usage in the next fiscal year.

✓ **PERSONNEL: POLICIES & PROCEDURES** *(No Change of Status)*

I have taken some best practice polices from our own collection and from across the state and have created a working document. I will need time to compare this against our collective bargaining agreements, the desires of department heads, and our legal counsel.

✓ **5017 THIRD STREET** *(Update)*

The planning commission reviewed this property at their regular meeting on February 3rd. There was a desire by Woods Collision to purchase this site to permit storage for their business. There were also two letters received by nearby residents indicating that the property should be kept residential. Both indicated a desire to acquire it. One party offered to split the property in two, dividing it equally among the two adjacent land

owners. This appeared to be well received by all parties. I encouraged the two adjacent land owners to have dialogue and report back to the city.

✓ **4438 MORRISH ROAD** (*No Change of Status*)

At the first December meeting, the DDA presented findings to the council and sought permission to move forward with formally exploring the development of the parcel. The council continued the decision until after the New Year. I will bring their request back at that time. If council members can convey their individual concerns and questions at this meeting, or to me directly, I will be better prepared to discuss these. A summary of the efforts so far follows.

At the November DDA meeting, an architect presented some conceptual options that they believe are possible from a market and physical standpoint. They believe this site is well suited for dense housing. They believe that a commercial component may be feasible on the corner of Morrish, due to higher exposure and access, but they do not believe office, retail, or other commercial uses would work on Fortino Drive.

In accordance with the DDA vision and prior recommendations by market consultants (Anderson Economic Group), the DDA agrees with this assessment. New housing would bring residents downtown, adding disposable income, tax base, social capital, and positive branding (image building). The housing proposed, likely to be townhouse style, is also more practical from a market standpoint because it is not as risky as commercial space or low density housing options. Again, this is all conceptual only! This plan is intended to present a visual of what the site COULD look like if developed. It is not intended to reflect proposed traffic patterns, density, or even use. It also does not preclude the movement of Fortino Drive or the inclusion of public components, such as parking.

The DDA is really just asking the question: will the city council consider a development of some type here, or is the land slated to be used for another purpose? If interested, the DDA will engage professionals, at their expense, to explore options and test the function and marketability of such options. Based upon my work with the DDA and the current circumstances, I believe this is the right course and support the concept.

Ultimately, the city council would have final say over any sale and any site plan that is approved.

✓ **SHARED SERVICES, POLICE DEPARTMENTS** (*No Change of Status*)

Officers of both departments were sworn in at a joint ceremony on January 14th. In addition to the oath of office for our officers, there will also be a departmental meeting to begin forming committee assignments with the officers in order to develop effective planning for the future potential consolidation of the two departments.

I have started to hold regular meetings with city and township staff. We anticipate forming committees with a broad membership to evaluate merger issues ranging from finance and personnel to public outreach.

The very next step will likely include a search for independent legal counsel that can mediate the process and structure a temporary entity that has the ability to represent a neutral authority.

✓ **SPRINGBROOK EAST & HERITAGE VACANT LOTS** *(No Change of Status)*

Following are issues pending for the three Associations:

SPRINGBROOK COLONY	SPRINGBROOK EAST	HERITAGE VILLAGE
<i>No outstanding issues</i>	<i>No outstanding issues</i>	<i>Seek solution for 4 vacant lots owned by city.</i>

Three units have sold in Springbrook East and are under construction. At some point next year, the city council should look at what to do with the funds in excess of the city's input that we are getting for these units.

✓ **MEIJER COMMUNITY DONATION** *(No Change of Status)*

I have contacted Meijer, and they definitely wish to have a public event to commemorate their contribution to the community. Perhaps a recognition of their donation along the Veteran's walk on Fortino would be appropriate during Memorial Day.

✓ **WINCHESTER WOODS LOTS** *(No Change of Status)*

Tom and I have taken a harder look at the development of this area. Previously, the city considered an assessment that would provide drainage, curbs, gutters, road construction, street lights and sidewalks. The price per lot was absurd (over \$30,000 per lot). What we have found over the years is that the desirability of the area is large based upon its rustic feel. In fact, the asphalt millings used on the road are garnering much praise from the residents.

I think the goal should be to make these lots buildable for quality homes. The city could probably achieve this with less intensive ditching and surfacing of the roads, sans the underground drainage system, lights, curbs, and sidewalks. This would drastically reduce the scope of the project.

Tom may begin the process of using our crews to place asphalt millings on the two-track paths in the coming months (years), as well as working on ditching/drainage. Since most (but not all) underground utilities are in place, we may be able to enable lot sales in the near future without much capital investment.

Concerning the city-owned lots. I suggest we hold on to these for a few reasons. 1. We may need them to make the large area usable, by providing drainage transportation or detention. 2. There is no value to speak of at this point. 3. A sale of lots to an adjacent property owner could compromise the success of any special assessment for improvements and the ability to use these lots for single family homes.

✓ **NEWSLETTER** *(Update)*

The next edition of our community newsletter is scheduled to be distributed at the end of March or early April. Please let me know if you have content.

✓ **CONSUMERS ENERGY STREET LIGHT AUDIT** *(Update)*

The contract has been approved and we have sent this to Consumers. We have an intern performing a field audit on the contract as it relates to referenced lights on our street network. This is in process. Errors can be adjusted and reflected on the current contract anytime.

I have also written to Consumers to request formal dialogue on the refund issue. They have contacted their legal department. For background, the refund offered only goes back three years. We suspect funds are owned for a substantially longer period of time. However, the Michigan Public Service Commission is reported to limit excessive billing refunds to three years.

The original report follows:

Consumers Energy has been performing an audit for quite a long time. I don't know how long since I was not here, but I suspect it has been years. What they were doing, literally, was inspecting the entire city system and comparing the number, location, and type of fixtures observed in the field with what is on our street lighting contract. I have attached their findings.

The bottom line is that our city has been overbilled by ~15% annually, mostly due to light classification as opposed to light count. Lower bills and a credit are on the way, which is good. However, since the Michigan Public Service Commission (MPSC) only permits overbilling corrections to span three years, we have been fleeced pretty good overall. To take it a step further, the mistakes made certainly appear to be more than one or two data entry errors or 'oops' moments by those in the field. For example, our prior bill had us on for seventy-six 700 watt mercury vapor. As it turns out, we had zero. The much cheaper 250 watt HPS were under billed by ninety-four. The 100 watt HPS were also substantially under billed.

Don't get me wrong. I generally enjoy working with Consumers Energy, but such broad sweeping 'upgrading' of the fixtures on the lighting contract seems somewhat strange. Every time Consumers changed a bulb, their electric demand dropped, but they never (or seldom) altered our bill. I inquired of the matter on the city manager's email list serve to see what other communities were experiencing, and we are not alone.

So, what now? We can be thankful that an audit was done, sign the new agreements, take the credit, and pay lower bills. -OR- We can look to further negotiate the return of overpayments extending back beyond three years, either as a single entity or as a collective of cities capable of stronger legal action. I am making more legal inquiries now to ascertain the probability of further negotiating or otherwise being awarded a larger judgment by the MPSC.

What is at stake? Each month that we delay, we could be losing \$1,500 in general fund money by not entering into the new contracts, and issues like this are seldom resolved quickly. What is there to gain? That is hard to say. It depends on how long ago the changes to our system were made in the field. If the HPS were installed three years ago, there isn't much to gain at all and we should dive into the new agreements. If they were installed 20 years ago, there could be a half million dollars of general fund money at stake (depending on inflation and applicable interest).

If the council wishes to put this behind us, there are immediate savings to be had. My experience with Consumers and MPSC lead me to believe that this is the ultimate result we will be forced to live with (think of the Bristol Road project and the Verizon bill). However, I would be remiss to encourage a quick execution of this agreement if we lose our ability to get back previous overcharges that the community may be entitled to.

I will continue to make inquiries with other communities, our legal counsel, and the Michigan Municipal League.

✓ **RENTAL REGISTRATION AND INSPECTIONS** *(No Change of Status)*

It looks like the legislature will leave rental registration alone. I am working on the last of the administrative forms and scoring sheets that would be used in the inspection process. Once this is complete, I will forward these to the council for review with the ordinance.

✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(Update)*

❑ **MONTHLY REPORTS** *(Update)*

The complete suite of reports is in, including revenue and expense, building, police, DPW, check register.

✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

❑ **PLANNING COMMISSION** *(Update)*

The Marathon site (Bigby Coffee) was reviewed at the February 3, 2015 meeting. The proposal includes a Bigby Coffee and Subway restaurant, both with separate drive through facilities. The site has many noted issues related to parking, drive through function, and traffic. The planning commission continued the review in order for the petitioner to complete and submit a traffic impact assessment.

The plan was revised to include additional directional signs, but no traffic assessment was completed. The planning commission approved the plan, conditioned upon closure of the Miller Road access. I am attempting to get more copies of the plans for the city council to review on February 23rd. I do not know if changes will be made.

The raceway and Third Street properties are discussed in the report above.

The commission also reviewed and submitted an annual report, which is attached. Officers selected at the last meeting were: Doug Stephens as chair, Dennis Pinkston as vice-chair, and Robert Florine as secretary.

❑ **DOWNTOWN DEVELOPMENT AUTHORITY** *(No Change of Status)*

They met January 8th to go over the waiver option on the street levy and to discuss the Morrish/Fortino property. The waiver was approved. I will be working with the council in the coming weeks and months on the vacant land issue to attempt to resolve issues with parking and the Fortino/Morrish intersection.

❑ ZONING BOARD OF APPEALS (No Change of Status)

They met on December 17th to hear variances related to the Biggby Coffee proposal (parking/stacking shortage among others). These variances were conditionally approved. However, the site plan must still be approved by the planning commission and city council. The outstanding issue is site access and the related traffic assessment/study.

❑ PARKS AND RECREATION COMMISSION (No Change of Status)

The commission affirmed the scope of the Recreation Passport Grant. They have tentatively approved a scope for the grant work which follows:

Elms Park Recreation Passport Grant Proposed Scope

<u>Work Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
Restroom Renovation	1	LS	\$41,500	\$41,500
Barrier free parking at main pavilion (Add 1 van accessible stall with fill from DPW) 16' x 20' HMA and signage	1	LS	\$3,500	\$3,500
Speed table concrete road crossing, 6" thick, 45' x 8'	360	SFT	\$6	\$2,160
Concrete sidewalk to metal pavilion, 5' x 60' (fill and culvert by DPW)	300	SFT	\$4	\$1,200
Concrete sidewalk to Tammy Reaves Memorial pavilion, 5' x 130'	650	SFT	\$4	\$2,600
Barrier free parking at south parking lot 16' x 20' HMA and signage	1	LS	\$3,500	\$3,500
Backstop	1	LS	\$3,200	\$3,200
Exercise stations, manufactured, installed	3	EA	\$1,200	\$3,600
Paved walking path, 8' wide	500	LFT	\$30	\$15,000
MDNR sign	1	LS	\$500	\$500
SESC, restoration	1	LS	\$1,000	\$1,000

Estimated Construction Cost	\$77,760
Construction Contingency (20%)	\$15,552.0

Total Estimated Project Cost **\$93,312**

I will present this scope and the park site plan at a meeting in January to seek council conceptual approval. I will also write this grant during the winter months. Once that is completed, the city council will review and approve (or deny) the formal application to the State of Michigan Department of Natural Resources. Applications are due in April of 2015 with construction expected in the spring of 2016. A match of approximately \$50,000 would be expected from the city. This could be done with a combination of in-kind services, volunteer labor, donated money/materials, and general fund money.

❑ BOARD OF REVIEW (No Change of Status)

The Board of Review met on December 9th and had four petitioners.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **GENESEE COUNTY HEALTH DEPARTMENT PRESENTATION** (*Presentation*)

I got notice from out of the blue sky that the GCHD is very impressed with the city's stance on the prohibition of smoking in the parks. They plan to attend the meeting and deliver a certificate of appreciation. I will not steal any of their thunder here by expounding.

✓ **CITY MASTER PLAN REVIEW** (*Resolution*)

The Swartz Creek Master Plan is five years old, nearly to the day. A review is required by the state Planning Enabling Act. Doing so ensures the viability of the plan concerning legal matters. Of course, it makes sense from a practical standpoint as a guide to substantial land use and policy decisions made by the city.

Based upon our circumstances, I do not think an entirely new master plan is needed. Not much has changed since 2010, or even 2000, as it relates to our relative strengths, demographics, and notable issues. However, the evolution of the raceway site, downtown, and north Morrish Road definitely merits a second look. Even now, the question of future land use for this area is being discussed.

For this reason, among others, I recommend we move forward with reviewing and revising our master plan in a timely fashion. I am very familiar with this document and its composition since I drafted it in 2009-2010. I see no need to involve any consultants or other specialist in this process. I am more than able to manage this revision in-house, which will save the city somewhere in the neighborhood of \$40,000.

I have included some related documents that speak to the process and timeline. A resolution to get us moving is attached.

✓ **FAIRCHILD AND MILLER INTERSECTION LIGHTS** (*Resolution*)

Consumers sent affirmation that the lights are able to be installed. They request a change to our current street lighting contract. This is obviously a good idea.

✓ **SCHOOL SPORT CHAMIPIONSHIP GATEWAY SIGNS** (*Resolution*)

Over the years, there have been some notable achievements by Swartz Creek athletic teams, as well as individual athletes and clubs. Some of these achievements have been recognized with standard street signs at the gateways of our community. At times, the city would pay to procure these signs and place them on certain streets. However, the city has never clarified or formalized what signs it would purchase, whether replacements would also be purchased, how many, which locations, etc.

At this time, we have a request by the coach of the 2014 Division I Boys Golf State Champions to acquire and install signs on their behalf. What this would entail for the city is the purchase of six signs (W. Miller, E. Miller, N. Morrish, S. Morrish, N. Elms, and S. Elms). The cost would be ~\$600. The city has done this in the past for state and national champions at our expense. Presumably, the cost is minimal given the deserved accolades for a notable and infrequent accomplishment.

I recommend the city move ahead with getting the signs and putting them up. However, I also think we should outline guidelines for these signs. I spoke with Tom Svrcek, and we worked out a draft policy that we feel recognizes area accomplishments without opening the floodgates. For example, some communities recognize a variety of sport levels (varsity, junior varsity, freshman, middle school), as well as team, individual, and club sports (chess, robotics, etc.). There are also no small number of championships recognized below the national and state levels, such as regionals, districts, and conference. Why does this matter? It matters because we would not have the funds or the space to recognize each team, club, and individual at all levels of play. Without negating such accomplishments, we need to reserve our funds and right-of-way space for the highest tier of accomplishment.

With that said, below are our recommended guidelines. The title must meet the following criteria:

1. State or national level championship only
2. Varsity team sport (not including club sport or individual accomplishments)
3. Swartz Creek Public School District teams only
4. Limit of six signs, no replacements will be provided by the city for any reason (replacement signs purchased by other parties will be installed by the city)
5. Signs will be standard traffic signs, white text on green background, stating the year, sport, division, and title
6. Request must be received within five years (to prevent a swarm of requests from decades-old titles)

I drafted a resolution to purchase signs for the golf title that would also state our policy. If approved in some form, the resolution will act as the policy of the council moving forward.

✓ **MDOT CONTRACTS** (*Resolution*)

The Miller Road bids are due soon, and the Michigan Department of Transportation has requested we proceed with approving the construction contracts. This is routine. Furthermore, since we are spending over \$1.6M of federal money, we don't have a choice.

You will notice that the estimates in Exhibit 1 are lower than our cost allowances. These lower estimates do not cap our federal monies at the lower amount. Should prices come in higher, the match will increase accordingly up to the amounts stated in the resolution. Should prices be bid 10% or more higher, the city has the right to modify or even reject the projects. In essence, our financial exposure is limited and still within our control, even with the execution of these contracts.

I should know the bid amounts and impact by the meeting on Monday.

✓ **HAZARDOUS WASTE REQUEST** (*Resolution*)

Keep Genesee County Beautiful requests a contribution each year to support household hazardous waste collections. A letter describing the program, its impact,

and methods of support is attached. The city has financially contributed to this program in the past, including last year when the pickup was at Swartz Creek High School. As in previous years, they are requesting \$750.00. The waste fund definitely has its issues, but I recommend the city approve this request. This service is an important one given the nature of the items they collect. On a related note, though the contribution is considered a donation by virtue of collections being done by the United Way, we received a direct and objective benefit that is proportionate to the cost. We do not see any real or perceived improprieties in supporting this program.

✓ **MID-YEAR BUDGET AMENDMENTS** (*Resolution*)

We have more funds that need to be adjusted for mid-year operational observations. These adjustments are much more substantial for a couple funds. The primary reason for this is the tremendous increases we received for water and sewer rates, as well as the new accounting for depreciation in these two funds. Note that the depreciation is not a cash flow deficit. It is a fund balance adjustment, removing value from the underground infrastructure. A fund by fund summary of these adjustments is included in the packet. The fund line-item details are also included.

Current adjustments are based on year to date expenses and revenues. The year to date amounts reflect about 5 ½ months expenses, in some cases, because some December invoices may not have been received by December 31st.

Adjustments to other funds, including 101 General Fund are expected soon.

✓ **ORDINANCE CODIFICATION** (*Notice*)

The city ordinances are compiled by a professional service company called Municode. Our ordinances can be found at www.municode.com. Normally, ordinances are sent to this firm as they are approved and we incur incremental costs. However, it appears the online version of the code, which we rely on heavily, has not be updated in over half a decade.

We were aware of this during budget preparation and set funds aside to catch us up. In the coming months, you will see one or more payments in the check register for this service, estimated to cost \$8,500. Since this is an ongoing legal service, we do not intend to rebid or quote this service. To do so would require a completely new codification from another firm at a cost that would be exponentially higher. We find Municode to be a very professional, competent, and competitive company. If there are any objections or concerns, please let me know.

Moving forward, we intend to send ordinances to Municode immediately upon their effective date. This will likely result in ~\$1,000 annually for ordinance codification services. Also, the company does provide one or more hardcopies of the updated code for official use here at city hall.

Council Questions, Inquiries, Requests and Comments

- *Nothing to report*

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, February 9, 2015, 7:00 P.M.**

Resolution No. 150209A MINUTES – JANUARY 26, 2015

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, January 26, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150209-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of February 9, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150209-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of February 9, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150209-8B STREET PROJECT REVIEW COMMITTEE PLAN

Motion by Councilmember: _____

WHEREAS, the City Council created the Street Project Review Committee to prepare a 20 year street improvement plan and related informational materials; and

WHEREAS, the SPRC has been meeting regularly and, with the assistance of the city engineer, has drafted such a plan and presentation; and

WHEREAS, the plan accomplishes the objectives of the city and is found to be ready for public distribution; and

NOW, THEREFORE, I Move the City of Swartz Creek City Council hereby approves the 20 year street plan to be circulated as a working draft.

BE IT FURTHER RESOLVED, the City Council hereby implements the plan for use by the city in planning future repairs and maintenance, contingent upon approval of the street levy to be decided by the electorate on May 5, 2015.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150209-8C MASTER PLAN PROCESS INITIATION

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek master plan was last revised on February 10, 2010; and

WHEREAS, the Michigan Planning Enabling Act requires a plan to be reviewed every five years in order to maintain its applicability and maximum legal integrity; and

WHEREAS, the City Council finds this five year period to have expired; and

WHEREAS, the City also finds that recent developments further necessitate the need to revise the plan, including but not limited to:

1. The closure of Sports Creek Raceway
2. The construction of Meijer
3. The mixed indicators of property valuation and growth within the economy
4. The aging of the population and related changes in demographics
5. The continued decrease in taxable values and state revenue sharing

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby directs the planning commission to initiate the process to review and amend the Swartz Creek Master Plan, with review to include all sections.

BE IT FURTHER RESOLVED, the City Council directs the city manager to complete this process using city staff, save for limited expert input that may be required in the field of infrastructure and traffic engineering.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150209-8D

CONSUMERS ENERGY LIGHTING CONTRACT ADDITION

Motion by Councilmember: _____

WHEREAS, the street lights in the city are owned and operated by Consumers Energy Company (CE), a Michigan utility with principle offices located at One Energy Plaza, Jackson MI, 49201; and

WHEREAS, CE is the sole provider of street lights, electrical delivery, and maintenance on said lights in the County of Genesee, including Swartz Creek City; and

WHEREAS, the operations and terms, including pricing, under which such services are delivered are regulated by the Michigan Public Service Commission; and

WHEREAS, CE supplies street lighting services to the city under a current standard street lighting contract which outlines specific fixture counts and types; and

WHEREAS, this contract has been revised and approved by the city as recently as January 12, 2015; and

WHEREAS, a need for additional street lighting has been identified at the corner of Miller Road and Fairchild Street; and

WHEREAS, CE is proposing to install two additional lights for a cost of \$200, plus monthly fees related to ongoing operation and maintenance; and

WHEREAS, an addition to the contract is required to effect this change.

NOW THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby agrees to the proposed addition to the CE street lighting contract, as included in the city council packet for February 9, 2015, and further directs the Mayor to execute said contract.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150209-8E

VARISTY CHAMPION SIGN PURCHASE & POLICY

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek receives requests from time to time to purchase and install signs that acknowledge the achievements of student athletes; and

WHEREAS, the City of Swartz Creek received such a request from the boys varsity golf team for a state championship in 2014; and

WHEREAS, the City sees a public benefit to acknowledging extraordinary accomplishments of athletic teams of the Swartz Creek Community Schools; and

WHEREAS, the City also finds that the scope of this support needs to be limited in order to be practically and financially feasible; and

WHEREAS, the City Council finds that the acquisition of school achievement signs to be advisable when the following circumstances apply:

1. State or national level championship only
2. Varsity team sport (not including club sport or individual accomplishments)
3. Swartz Creek Public School District teams only
4. Limit of seven signs for gateways on Morrish, Miller, Seymour, and Elms
5. Replacements will not be provided by the city for any reason (replacement signs purchased by other parties will be installed by the city)
6. Signs will be standard traffic signs, white text on green background, stating the year, sport, division, and title
7. Request must be received within five years (to prevent requests from decades-old titles)

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby approves the request by the coach of the boys varsity golf to place signs at the city gateway, in an amount not to exceed \$750, and further directs staff to permit the purchase of such signs under the guidance of the requirements herein.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150209-8F MDOT CONTRACT – MILLER ROAD

Motion by Councilmember: _____

WHEREAS, the city submitted resurfacing projects for Miller Road, including a segment from Morrish to Elms and a segment from Tallmadge to Dye, to the Genesee County Metropolitan Planning Commission for approval in the Traffic Improvement Program; and

WHEREAS, the projects were approved for construction during the 2015 season, with allocations of funds and cost sharing as outlined herein; and

Morrish to Elms			
	Federal Funds	Local Match	Total Cost
Preliminary Engineering	\$71,553.00	\$17,888.00	\$89,441.00
Construction Engineering			\$0.00
Construction	\$814,272.00	\$203,568.00	\$1,017,840.00
Total Project Cost	\$885,825.00	\$221,456.00	\$1,107,281.00
Tallmadge to Dye			
	Federal Funds	Local Match	Total Cost
Preliminary Engineering	\$71,865.00	\$17,966.00	\$89,831.00
Construction Engineering			\$0.00
Construction	\$817,825.00	\$204,456.00	\$1,022,281.00
Total Project Cost	\$889,690.00	\$222,422.00	\$1,112,112.00

WHEREAS, the city proceeded with preliminary engineering and bidding, using the services of OHM Advisors, under a third party contract with the MDOT; and

WHEREAS, the city subsequently selected OHM Advisors to perform construction engineering services; and

WHEREAS, the projects have been bid to the public using refined estimates and the MDOT is requesting that the city enter into an agreement to set final terms for construction of these segments.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek approves the MDOT contract 14-5650, as attached, for construction and related engineering services for the Miller Road project.

BE IT FURTHER RESOLVED, the City Council directs the Mayor and Clerk to prepare and execute said third party MDOT agreement.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150209-8G HAZARDOUS WASTE REQUEST

Motion by Councilmember: _____

WHEREAS, the residents and businesses of the city benefit from household hazardous waste collection in Genesee County, such service being offered within the city limits from time to time; and

WHEREAS, the City Council finds the Keep Genesee County Beautiful/United Way supported program to be the most successful of such programs, providing a direct benefit to the city.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek approves payment in the amount of \$750.00 to Keep Genesee County Beautiful for the purpose of supporting the 2015 hazardous household waste collection program, such funds to be allocated from the contractual service account of the city's waste services fund.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150126-H 2014-2015 MID-YEAR BUDGET ADJUSTMENTS

Motion by Councilmember: _____

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City's 2014 – 2015 Revenue and Expenditure Report through December 2014, and finds that it is not in deficit; however, certain department activity line items may be in deficit; and

WHEREAS, the City Council has received a Budget Amendment Summary and Revenue and Expenditure Reports reflecting proposed changes in budgeted items; and

WHEREAS, new budget amounts necessitate adjustments to the original adopted budget; and

WHEREAS, said supplemental documentation shows the new proposed revenue and expenditures by fund.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the city manager to make all necessary mid-year budget adjustment amendments to Fund 202 (Major Streets), Fund 203 (Local Streets), Fund 590 (Water), and Fund 591 (Sewer) in accordance with the supplemental documentation (pages 115 to 136) attached.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 1/26/2015**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Deputy City Clerk Deanna Korth, DPS Director Tom Svrcek.

Others Present: Sharon Shumaker, Bob Plumb, Bud Grimes, Jim Florence, Ron Schultz, Melinda Soper.

APPROVAL OF MINUTES

Resolution No. 150126-01

(Carried)

Motion by Councilmember Porath
Second by Councilmember Shumaker

I Move the Swartz Creek City Council hereby approve the amended Minutes of the Regular Council Meeting held Monday, January 12, 2015 to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 150126-02

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Shumaker

I Move the Swartz Creek City Council approve the Agenda as presented, for the Regular Council Meeting of January 26, 2015, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert.
NO: None. Motion Declared Carried.

REPORTS AND COMMUNICATIONS:

City Manager’s Report

Resolution No. 150126-03

(Carried)

Motion by Councilmember Shumaker
Second by Mayor Pro-Tem Abrams

I Move the Swartz Creek City Council accept the City Manager’s Report of January 26, 2015, to be circulated and placed on file.

YES: Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC

None.

COUNCIL BUSINESS

Senior Center Emergency Plan

Melinda Soper, Director of the Swartz Creek Senior Center, made a brief presentation about the new Senior Center Emergency Preparedness Plan. Ms. Soper stated that she would like to see a community wide Emergency Preparedness Plan. Councilmember Hicks suggested that the plan be submitted to Jennifer Boyer, the Genesee County Emergency Management person. Ms. Hicks stated that Ms. Boyer would put the plan on file for future reference.

Councilmember Pinkston asked if the Senior Center has a stand by generator. He was advised that it does not. Ms. Soper stated that there has been discussion about it and that she is looking into funding. DPS Director Svrcek stated that one problem with funding is that the Senior Center shares a building with the library.

Sewer Inspection and Lining Project

Resolution No. 150126-04

(Carried)

Motion by Councilmember Hicks
Second by Mayor Pro-Tem Abrams

WHEREAS, the city selected Liqui-Force Services Inc., to perform certain sewer inspections and repairs in December 2008; and

WHEREAS, Liqui-Force Services Inc., was selected based upon a competitive request-for-proposal process that included fixed unit costs for services; and

WHEREAS, the scope of work was to span four years and terminate in December 2012, but circumstances resulted in the delay of specific work items; and

WHEREAS, Liqui-Force has agreed to extend their unit costs through June of 2017 for the purpose of completing work on the sanitary sewer system.

NOW, THEREFORE, I Move the City of Swartz Creek hereby approves the proposal to perform inspections and repair on the sanitary sewer system as outlined on the updated proposal dated January 13, 2015, in the amount of \$146,320, plus a 10% contingency, funds to be appropriated to the Sewer 591 fund.

Discussion Took Place.

YES: Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger.
NO: None. Motion Declared Carried.

Park Fee Waiver Request

Resolution No. 150126-05a

(Amended)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

WHEREAS, the City of Swartz Creek requires park usage reservations and fees accordance with adopted rules and regulations; and

WHEREAS, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

WHEREAS, the City Council finds the Swartz Creek Area Women’s Club to be a qualifying group with a qualifying activity.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby waives the fee for one pavilion rental in Elms Park for the 2015 season, the amount of such waiver to be known upon reservation.

Resolution No. 150126-05b

(Carried)

Motion By Mayor Pro-Tem Abrams
Second by Councilmember Gilbert

I Move the Swartz Creek City Council amend the park reservation resolution to state the pavilion and date of use.

YES: Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

Resolution No. 150126-05c

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hicks

WHEREAS, the City of Swartz Creek requires park usage reservations and fees accordance with adopted rules and regulations; and

WHEREAS, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

WHEREAS, the City Council finds the Swartz Creek Area Women’s Club to be a qualifying group with a qualifying activity.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby waives the fee for pavilion #2 rental in Elms Park for September 13, 2015, the amount of such waiver to be known upon reservation.

Discussion Ensued.

YES: Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath.
NO: None. Motion Declared Carried.

Investment Policy and Designation Depository List

Resolution No. 150126-06

(Carried)

Motion by Councilmember Pinkston
Second by Councilmember Gilbert

WHEREAS, the city maintains a policy to manage invested public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City of Swartz Creek and conforming to all State statutes and local ordinances governing the investment of public funds; and

WHEREAS, the policy includes a listing of eligible banking institutions that may change from time to time based upon the rating of such institutions; and

WHEREAS, the city treasurer has updated the designation of depository list to reflect the current ratings; and

WHEREAS, there are no changes to the investment policy at this time.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council accept the Investment Policy and Designation of Depository for City Funds as follows:

I. POLICY

It is the policy of the City of Swartz Creek to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City of Swartz Creek and conforming to all State statutes and local ordinances governing the investment of public funds.

II. SCOPE

This investment policy applies to all short term operating funds of the City of Swartz Creek and any new fund created by the local unit, unless specifically exempted by the City Council. These assets are accounted for in the City of Swartz Creek's annual financial report.

III. INVESTMENT OBJECTIVES

The following investment objectives, in priority order, will be applied in the management of the City of Swartz Creek's funds.

Safety

The primary objective of the City of Swartz Creek's investment activities is the preservation of capital in the overall portfolio and the protection of investment principal.

The authorized investment staff will employ mechanisms to control risks and diversify investments regarding specific security types or individual financial institutions.

Liquidity

The investment portfolio will remain sufficiently liquid to enable the City of Swartz Creek to meet operating requirements, which might be reasonably anticipated.

Return on Investment

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow characteristics of the portfolio. Return on investments shall be of secondary importance compared to the safety and liquidity objectives above.

IV. PRUDENCE

In managing its investment portfolio, City of Swartz Creek officials shall avoid any transaction that might impair public confidence. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not

for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The above standard is established as the standard for professional responsibility and shall be applied in the context of managing the overall portfolio. Investment officers of the City of Swartz Creek, acting in accordance with State statute, this Investment policy, written procedures as may be established, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion, and appropriate action is taken to control adverse developments.

V. DELEGATION OF AUTHORITY

Authority to manage the City of Swartz Creek's investment program is derived from State statutes.

Responsibility for the investment program is hereby delegated to the City Manager, or his designated representative hereinafter referred to as investment officer, who shall establish written procedures for the operation of the investment program consistent with this investment policy. The Investment Officer shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate officials.

VI. ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair--or create the appearance of an impairment on--their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the unit, and they shall further disclose any large personal financial investment positions that could be related to the performance of the City of Swartz Creek's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City of Swartz Creek, particularly with regard to the time of purchases and sales.

VII. SAFEKEEPING AND CUSTODY

1. Authorized Financial Dealers and Institutions - The Investment Officer will maintain a list of financial institutions. In addition, a list will also be maintained of approved security broker/dealers selected by credit-worthiness, who maintain an office in the State of Michigan or who are "primary" dealers or regional dealers that qualify under Securities and Exchange Commission rule 15C3-1 (uniform net capital

rule.) No public deposit shall be made except in a qualified public depository as established by State law.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Investment Officer with the following: audited financial statements for the most recent fiscal year; certification of having read and agreeing to abide by the City of Swartz Creek's investment policy and the pertinent State statutes; proof of National Association of Security Dealers certification; and proof of State registration, where applicable.

An annual review of the financial condition and registration of qualified bidders will be conducted by the Finance Director. Information indicating a loss or prospective loss of capital on existing investments must be shared with the City Manager of the City of Swartz Creek immediately upon notification.

2. Internal Controls - The Investment Officer shall establish a system of internal controls, documented in writing, which is designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefit likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

All securities purchased by the City of Swartz Creek under this section shall be properly designated as an asset of the City and held in safekeeping by a third party custodial bank or other third party custodial institution, chartered by the United States government or the State of Michigan, and no withdrawal of such securities, in whole or in part, shall be made from safekeeping except by the Investment Officer as authorized herein, or by respective designees.

Internal controls will also encompass at a minimum the additional issues:

separation of functions including transaction authority from accounting and record-keeping, delegation of authority to subordinate staff members written confirmation of telephone transactions, specific guidelines regarding securities losses and remedial action, documentation of decisions made at the committee level and avoidance of physical delivery securities. Further all confirming written transactions shall be signed by the Investment Officer or Finance Director.

3. Delivery vs. Payment – all trades will be executed by delivery vs. payment to ensure that securities are deposited in an eligible financial institution prior to release of funds. Securities will be held by a third-party custodian as evidenced by safekeeping receipts.

The City of Swartz Creek will execute third party custodial agreement(s) with its bank(s) and depository institution(s). Such agreements will include letters of authority from the City of Swartz Creek, details as to responsibilities of each party, notification of security purchases, sales, delivery, repurchase agreements and wire transfers, safekeeping and transactions costs, procedures in case of wire failure or other unforeseen mishaps including liability of each party.

VIII. AUTHORIZED AND SUITABLE INVESTMENTS

1. The City of Swartz Creek is empowered by State statute (1988 Public Act 239, M.C.L. 129.91) to invest in the following types of securities:

a. Bond, securities, and other obligations of the United States, or an agency or instrumentality of the United States including securities issued or guaranteed by the Government National Mortgage Association;

b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the federal deposit insurance corporation or a savings and loan which is a member of the federal savings and loan insurance corporation or a credit union which is insured by the national credit union administration, but only if the bank, savings and loan or credit union is eligible to be a depository of surplus funds belonging to the state under section 5 or 6 of Act No. 105 of the Public Acts of 1855, as amended;

c. In United States government of federal agency obligation repurchase agreements.

d. In banker's acceptances of United States banks;

e. Mutual funds registered under the investment company act of 1940, title I of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with the authority to purchase only investment vehicles that are legal for direct investment by the City. This authorization is limited to securities whose intention is to maintain a net asset value of \$1.00 per share.

f. Investment pools through an interlocal agreement under the urban cooperation act of 1967, 1967 (Excess) PA 7, MCL 124.501 to

124.512. All of the pools are limited to investments described in Sections a-f.

g. Investment pools organized under the surplus funds investment pool act, 1982 PA 367, 129.111 to 129.118. All of the pools are limited to investments described in Sections a-f.

2. The Investment Officer is restricted to investments which meet the statutory restrictions above and limitations on security issues and issuers as detailed below:

a. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom the City has negotiated a Master Repurchase Agreement or with the City of Swartz Creek's primary bank. Repurchase Agreements must be signed with the bank or dealer and must continue provisions similar to those outlined in the Public Security Association's model Master Repurchase Agreement.

b. Certificates of Deposit shall be purchased only from financial institutions, which qualify under Michigan law and are consistent with Opinion No. 6168, Opinions of the Attorney General (1982).

c. To the extent possible, the investing officer will attempt to match investments with anticipated cash flow requirements. Specific City Council approval is necessary for investments exceeding eighteen months. Unless matched to a specific cash flow requirement, the City of Swartz Creek will not directly invest in securities maturing more than 10 years from the date of purchase. No more than 25 percent of the City of Swartz Creek's total investment portfolio shall be placed in securities maturing in more than 10 years. No more than 50 percent of investment vehicles maturing in any given month shall be of non-liquid nature (non-negotiable CD's, commercial paper, etc.)

d. No more than 50 percent of any one fund's surplus operating cash may be invested in commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and which matures not more than 270 days after the date of purchase; Commercial Paper held in the portfolio which subsequently receives a reduced rating shall be closely monitored and sold immediately if the principal invested may otherwise be jeopardized.

e. Investments will be diversified by security type and institutions. With the exception of U.S. treasury securities and authorized investment pools (as a long term investment program), no more than 50 percent of the total investment portfolio will be invested in a single security type or with a single financial institution. With the exception of using affiliates of the major Banking Institute and upon

receipt of written confirmation that funds are fully insured when held by the affiliates.

Excluding the Property Tax Bank Account, with 100 percent of funds being deposited with the City of Swartz Creek's major Banking Institute with monies in the checking and Municipal Governmental Cash Investment Fund to be liquid and transferable to the respective taxing agencies on a biweekly basis during the tax collection period.

Excluding amounts pooled in the Commercial Sweep Account and held for less than 91 days which will remain liquid and transferable to meet financial obligations associated with daily operations.

IX. CASH MANAGEMENT

The City of Swartz Creek's Policy regarding cash management is based upon the realization that there is a time-value to money. Temporarily idle cash may be invested for a period of one day to an excess of one year depending upon when the money is needed. Accordingly, the Finance Director shall prepare a written cash management procedure which shall include, but not be limited to, the following:

Cash Forecast: At least annually, a cash forecast shall be prepared using expected revenue sources and items of expenditure to project cash requirements over the fiscal year. The forecast shall be updated from time to time to identify the probable investment balances that will be available.

Pooled Cash: Except for cash in certain restricted and special accounts, the investment officer may pool cash of various funds to maximize investment earnings. Investment income shall be allocated to the various funds based upon their respective participation.

X. INVESTMENT PERFORMANCE AND REPORTING

All investment transactions shall be recorded in the various funds of the City of Swartz Creek in accordance with Generally Accepted Accounting Principles as declared by the Government Accounting Standards Board.

The Investment Officer shall submit a semi-annual investment report to the City Manager that provides the principal and type of investment, annualized yield, earnings for the period, market price and a summary report of cash and investments maintained in each financial institution.

Performance of the portfolio shall be reported periodically and submitted to the City Manager. Reports shall include details of the characteristics of the portfolio as well as its performance for that

period. Reports shall be submitted at a minimum on an annual basis. Material deviations from projected investment strategies shall be reported immediately to the city manager.

XI. INVESTMENT POLICY ADOPTION

The City of Swartz Creek investment policy shall be adopted by resolution of the City of Swartz Creek legislative authority. Modifications made at any time or when necessitated by State statutory revision must be approved by the legislative authority of the City of Swartz Creek. Investments conforming to the investment policy guidelines prior to any amendatory act are hereby validated.

Designation of Depository

The Swartz Creek City Council designates the following banking-financial institutions and their affiliates as depositories for City funds:

- Bank of America
- Bank of Holland (Michigan)
- Bank of Northern Michigan
- Blissfield State Bank
- Chelsea State Bank
- Chemical Bank
- Comerica Bank
- Dart Bank
- Fifth Third Bank
- Federated Investors
- Financial Plus Federal Credit Union
- FirstMerit Bank
- Flagstar Bank – Troy
- Founders Bank & Trust
- H & R Block Financial Services
- Hillsdale County National Bank
- Huntington Bank
- Independent Bank
- JP Morgan Chase
- MBIA “Class” Client Services
- Mercantile Bank
- Merrill Lynch
- Morgan Stanley Wealth Management
- Multi-Bank Securities
- PNC Bank
- Sagelink Credit Union
- Sterling Bank & Trust Co.
- Tri-County Bank
- West Michigan National Bank & Trust
- Wolverine Bank

Discussion Took Place.

YES: Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker.
NO: None. Motion Declared Carried.

2014-2015 Mid-Year Budget Adjustments

Resolution No. 150126-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Hicks

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City's 2014 – 2015 Revenue and Expenditure Report through December 2014, and finds that it is not in deficit; however, certain department activity line items may be in deficit and

WHEREAS, the City Council has received a Budget Amendment Summary and Revenue and Expenditure Reports reflecting proposed changes in budgeted items and

WHEREAS, new budget amounts necessitate adjustments to the original adopted budget and

WHEREAS, said supplemental documentation shows the new proposed revenue and expenditures by fund

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the city manager to make all necessary mid-year budget adjustment amendments to Fund 226 (Garbage Fund), Fund 248 (Downtown Development Authority), Fund 265 (Drug Enforcement), Fund 350 (City Hall Debt), Fund 661 (Motor Pool), Fund 865 (Sidewalks), and Fund 866 (Weeds) in accordance with the supplemental documentation (pages 39 to 55) attached.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

Sidewalk Ordinance Amendment 419

Resolution No. 150126-08

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Shumaker

WHEREAS, the City Ordinance 412 replaced provisions relating to sidewalk maintenance and enforcement; and

WHEREAS, publication requirements therein limited the time frame for notice to a degree that could make general enforcement problematic; and

WHEREAS, the City Council finds that the notice provisions should enable a larger time frame for publication; and

WHEREAS, the City Council, finding that these changes need to be in place immediately in order for enforcement to occur and enable the protection of the public welfare, declares Ordinance 419 to be an emergency ordinance.

THEREFORE, I MOVE the City of Swartz Creek ordains:

**CITY OF SWARTZ CREEK
ORDINANCE NO. 419**

AN ORDINANCE TO REPEAL SECTION 15-21(d) OF THE CODE OF ORDINANCES OF THE CITY OF SWARTZ CREEK AND TO ADOPT A NEW SECTION 15-21(d) TO CLARIFY NOTIFICATION REQUIREMENTS THAT ENABLE THE CITY TO REMOVE ENCUMBERANCES FROM PUBLIC SIDEWALKS AND ASSESS A FEE AGAINST PROPERTY OWNER.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Repeal of Section 15-21(d) of Chapter 15 of the Code of Ordinances of the City of Swartz Creek.

Section 15-21(d) of Chapter 15 of the Code of Ordinances of the City of Swartz Creek is hereby repealed in its entirety.

Section 2. Adoption of New Section 15-21(d) of Chapter 15 of the Code of Ordinances of the City of Swartz Creek.

The City hereby adopts a new Section 15-21(d) of Chapter 15 of the Code of Ordinances to read as follows:

- (d)** The City Clerk shall notify the owner of any parcel of land, or the agent of the owner, to keep the property clear of snow, ice, rubbish, excessive dirt or other encumbrances. Such notice shall be given by publishing notice in a newspaper circulating in the city at least once each calendar year. That notice shall state that (i) snow, ice, rubbish, excessive dirt or any other encumbrance must be removed within 48 hours of the time it fell or accumulated; (ii) failure to do so constitutes a violation of this ordinance; (iii) the city may cause the sidewalk to be cleared where violations are found to exist; and (iv) the City's expenses of clearing the encumbrances shall

become a debt to the City, a lien against the property and collected as delinquent property taxes.

Section 2. Effective Date.

This ordinance shall be effective immediately upon publication.

At a regular meeting of the City Council of the City of Swartz Creek held on January 26, 2015, adoption of the foregoing ordinance was moved by Mayor Pro-Tem Abrams and supported by Councilmember Shumaker.

Voting for: Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert.

Voting against: None.

The Mayor declared the ordinance adopted.

David A. Krueger
Mayor

CERTIFICATION

The foregoing is a true copy of Ordinance No. 419, which was enacted by the City Council of the City of Swartz Creek at a regular meeting held on January 26, 2015.

Juanita Aguilar, City Clerk

Discussion Took Place.

YES: Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert.

NO: None. Motion Declared Carried.

BS&A Invoice

Resolution No. 150126-09

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Gilbert

I Move the City of Swartz Creek, finding the fixed asset software module offered by BS&A to be proprietary professional services that do not require a sealed bid procurement, hereby approves payment of the invoice up to the amount of \$5,480 for the purchase of the fixed asset software application, including project management, implementation, training, and annual service and further directs the finance director to appropriate costs to funds in a manner reflective of fund use.

Discussion Ensued.

YES: Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPEN TO PUBLIC:

Jim Florence, 4296 Springbrook, spoke about the Emergency Preparedness report for the Senior Center. Mr. Florence stated that for a site to be an emergency center, it has to have an emergency generator. Mr. Florence stated that he is taking the plan to the trustees at the Methodist Church. Mr. Florence spoke about the Art Guild and Kiwanis sponsoring an art fest on August 29.

REMARKS BY COUNCILMEMBERS:

Councilmember Pinkston stated that he appreciated the Senior Center Emergency Plan. Mr. Pinkston stated that a stand by generator seems like a necessity.

Councilmember Gilbert spoke about the sidewalk in front of the Methodist church always getting blown over with snow. Mr. Gilbert stated that the creek alongside the Masonic Temple looks really good.

Councilmember Hicks gave a tip for power outages, to use glow in the dark tape to mark where the flashlight is.

Councilmember Shumaker spoke about the Elms and Miller Road intersection. Mr. Shumaker stated that there is a road design problem where the asphalt dishes down and makes a rut. Mr. Shumaker stated that he hopes a new approach area is planned there by ROWE Engineering.

Councilmember Gilbert spoke about a similar problem at Hill and Morrish Roads.

Councilmember Porath stated that the sidewalk letter that was mailed out was very professional. Mr. Porath spoke about the generator issue for the Senior Center. Mr. Porath spoke about the city accepting credit cards and asked if it would happen soon. Mr. Porath stated that the road committee got together and that definite plans are forthcoming.

Mayor Pro-Tem Abrams spoke about the generators for the Methodist Church. Mr. Abrams spoke about what the church would need to have in order to be an Emergency Center. Mr. Abrams stated that Officer Paul should be up for a commendation for his actions during an incident where a Flint Township officer was shot recently. Mr. Abrams thanked the council for approving the Women's Club pavilion waiver request.

Mayor Krueger spoke about people not stopping behind the stop bar at intersections. Mr. Krueger mentioned a trip to Gettysburg Pennsylvania where stopping behind that bar is enforced. Mr. Krueger spoke about the street committee meeting and stated they are waiting for a report from the engineer on a 20 year plan. Once received, the plan will then be presented to council. Mr. Krueger stated that several people in the community have been contacted about helping get information out and that they are ready to get started.

Adjournment

Resolution No. 150126-10

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Gilbert

I Move the City of Swartz Creek adjourn the Regular Session of the City Council meeting at 8:25 p.m.

YES: Unanimous Voice Vote.
NO: None. Motion Declared Carried.

David A. Krueger, Mayor

Deanna Korth, Deputy City Clerk

City of Swartz Creek 2010 Master Plan

8083 Civic Dr.,
Swartz Creek, MI 48473

Approved by the Planning Commission on: February 2, 2010

Adopted by the City Council on: February 8, 2010

City Council

Richard B. Abrams
Mayor

Juanita Aguilar
City Clerk

City Planning Commission

Douglas Stephens
Chairperson

Paul Bueche
Secretary

2015 Swartz Creek Master Plan: Process Checklist

The following are steps to be taken by the Planning Commission & governing body of Swartz Creek in order to amend or adopt a Master Plan.

Step One: The Planning Commission (PC) shall send to all the following, by first class mail or personal delivery, a notice explaining that the PC intends to prepare a master plan and requesting the recipient's cooperation and comment:

1. The PC or legislative body (if there is no PC) of all contiguous governments or governments located within the municipality in the planning process.
2. The County PC
3. Each public utility company and railroad company owning or operating a public utility or railroad within the local unit of government and any government entity that registers its name and mailing address for this purpose with the PC.
4. The County Road Commission and State DOT (if the plan includes a street plan).

****Submittals of draft and final plans may be made electronically if notice of electronic submission is included in the notices in step one.**

Step Two: Hold an introductory workshop with the PC.

Step Three: Hold a public workshop with the PC.

Step Four: Review drafted sections of the Master Plan by the PC.

Step Five: The PC shall submit a complete draft of the Master Plan to the legislative body for review and approval for distribution.

Step Six: If the legislative body approves the draft, it shall notify the Secretary of the PC that the plan shall be distributed to the following:

1. The PC or legislative body (if there is no PC) of all contiguous governments or governments located within the municipality in the planning process.
2. The County PC. This notice must include a letter certifying that the above step has been completed. The notice must contain a signature of the PC Secretary, the addresses of all recipients, and the date of submission.
3. The Regional Planning Authority (Region V). This is optional.
4. Each public utility company and railroad company owning or operating a public utility or railroad within the local unit of government and any government entity that registers its name and mailing address for this purpose with the PC. (The costs for printing and postage this these entities is reimbursable to the municipality).
5. The Regional Planning Authority (Region V). This is optional.

6. Each public utility company and railroad company owning or operating a public utility or railroad within the local unit of government and any government entity that registers its name and mailing address for this purpose with the PC. (The costs for printing and postage this these entities is reimbursable to the municipality).
7. The County Road Commission and State DOT (if the plan includes a street plan).

Step Seven: The PC shall hold at least one public hearing on the draft plan. This hearing shall be at least 63 after the mailing of the draft as described in step six. Notice of the time and place of the hearing shall be published not less than 15 days before said hearing in a newspaper of general circulation. Notice must also be sent to all recipients that received a draft plan as outlined in step six. This notice can accompany the draft plans.

Step Eight: The PC shall vote on the Master Plan. Approval of the plan must be by resolution of the PC and carried by the affirmative votes of not less than 2/3 of the members of the City Council. **The Plan must then be recorded as outlined by statute.**

Step Nine: Final copies of the Master Plan must be circulated in accordance with step six.

Time frame (conservative scenario):

March 2015	Step One and Two
April 2015	Step Three
May 2015 – August 2015	Step Four
September – October 2015	Step Five and Six
December 2015	Step Seven
January 2015	Step Eight and Nine

Support Specialist Mailing Center

530 W Willow Street, PO Box 30162 Lansing, MI 48909

January 6, 2015

NOTIFICATION #:
1027925990

Tom Svreck
City of Swartz Creek
8083 Civic Dr
Swartz Creek, MI 48473-1377

REFERENCE: NE corner of Miller Rd/Fairchild Rd, Swartz Creek

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). In conjunction with the work, a non-refundable payment of \$100.00 per luminaire is required.

A monthly energy charge associated with this lighting installation for 1 Luminaire(s) is approximately \$14.40 per Luminaire. This charge is subject to change based on current rates. After the installation is complete, you will begin receiving a separate monthly bill for the above energy charge. You are responsible for the final restoration.

The estimated cost for your energy request is as follows:
Non Refundable Agreement for Installation of Electric Facilities:

Winter Construction Costs:	
Installation Charge (\$100.00 per Luminaire):	\$200.00
Additional Costs	
Total Estimated Cost:	<u><u>\$200.00</u></u>

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully. Contact the Consumers Energy Customer Energy Specialist or Representative assigned to your notification with any questions about your request at: 810-760-3573 .

Sent on behalf of,
Telly J Townsend
Consumers Energy Customer Energy Specialist

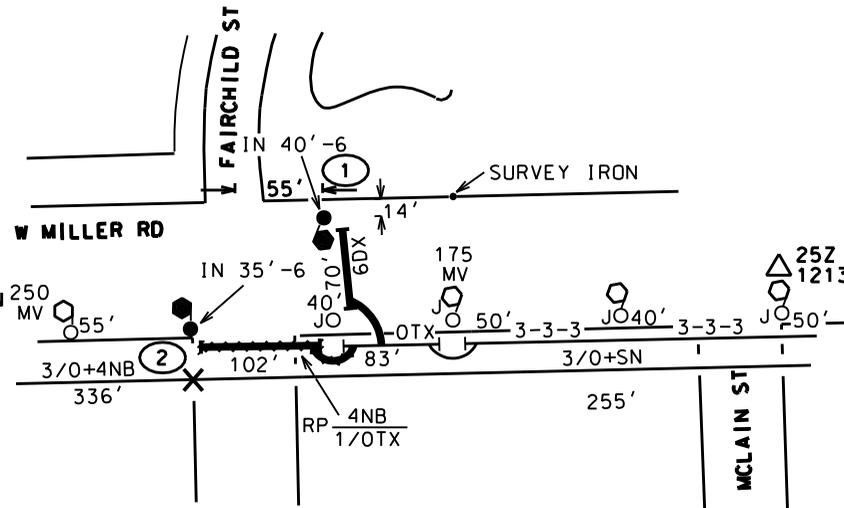


GENESEE CO
GAINES TWP
T06 R55 SEC.02

OVERHEAD CONSTRUCTION BILLING									
WORK ORDER LOCATION NUMBER(S)									
①									
FOREIGN ATTACHMENT(S) INVOLVED:					CATV	TEL	CO	FIBER	OTHER
THRU GOING CABLE - PER STRAND (MESSENGER)									
SERVICE DROPS - ONE UNIT PER POLE									
GUY - PER GUY									

FORM 63 7-2010 CAD VERSION 2

①
INSTALL
35'-6"
#1/OTX SEC
(2)#1/OTX DE
ST LIGHT (12' COBRA 150W)
28' MT HGT
NOTE
PLACEMENT AT RED TIPPED STAKE
ON SW CORNER OF INTERSECTION
TLM #0655021213



①
INSTALL
40'-6"
#6DX SEC
(2)#6DX DE
ST LIGHT (12' COBRA 150W)
28' MT HGT
DIRECTED AT CENTER OF INTERSECTION
NOTE
PLACEMENT AT RED TIPPED STAKE
ON NE CORNER OF INTERSECTION
TLM #0655021213

NOTIFICATION	ORDER NUMBER
1027925990	

-CONSTRUCTION CERTIFICATION- Work was constructed as Engineered or Changed as Indicated. All Salvageable Material Was Returned to Stores. Signed _____ in Direct Charge of Work Dates: Started _____ Completed _____ MISS DIG NUMBER: _____ DATE: _____	STAKED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO TREES <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	 A CMS Energy Company ELECTRIC	NE CORNER MILLER RD-FAIRCHILD For: CITY OF SWARTZ CREEK NE CORNER MILLER RD/FAIRCHILD RD SUBSTATION SWARTZ CREEK CIRCUIT WINCHESTER	CM NO. 10003194041 <table border="1"> <thead> <tr> <th>ORDER TYPE</th> <th>MAINTENANCE ACTIVITY TYPE</th> <th>DESIGN NUMBER</th> </tr> </thead> <tbody> <tr> <td>ECNC</td> <td>STL</td> <td>1054-3224</td> </tr> </tbody> </table>	ORDER TYPE	MAINTENANCE ACTIVITY TYPE	DESIGN NUMBER	ECNC	STL	1054-3224
	ORDER TYPE	MAINTENANCE ACTIVITY TYPE	DESIGN NUMBER							
ECNC	STL	1054-3224								
DESIGNED BY TJTOWNS1 DATE 11/05/14 APPROVED BY _____ DATE _____ SHEET 1 OF 1 SCALE _____	WD NO. 0398 CKT NO. 03 LCP NO. _____	DESIGN FILE NAME: 10543224.001								

ELECTRIC CAD TITLE BLOCK (11x17) 10-30-2008

SHEET B

1/6/2015 1:53:06 PM d:\of\wrod\ustn\tempdgn\10543224\10543224.001

TR S 06 55 02



Support Specialist Mailing Center

530 W Willow Street, PO Box 30162 Lansing, MI 48909

*PLEASE RETURN THE CHECKED DOCUMENTS BELOW TO
CONSUMERS ENERGY IN THE ENVELOPE PROVIDED*

<input type="checkbox"/>	SIGNED ELECTRIC CONTRACT (Please return all pages of contracts) (Form 93, Form 94 and Form 95 - 2 Page Document Each) (Form 861, Form 862 and Form 230 - 4 Page Document Each)
<input checked="" type="checkbox"/>	PAYMENT WITH INVOICE STUB (TOP STUB IS REQUIRED FOR PROCESSING)
<input type="checkbox"/>	REQUEST FOR ELEVATED CUSTOMER DELIVERY PRESSURE
<input checked="" type="checkbox"/>	STANDARD LIGHTING CONTRACT (MUST BE CERTIFIED BY CLERK)
<input type="checkbox"/>	SIGNED CUSTOMER ATTACHMENT PROGRAM (CAP) CONTRACT (PLEASE ENSURE TO CHECK PAYMENT OPTION ON CONTRACT)
<input type="checkbox"/>	GO READY FORM (FORM 1250)
<input type="checkbox"/>	OTHER: CHANGE

REFERENCE NE corner of Miller Rd/Fairchild Rd, Swartz Creek

NOTIFICATION REFERENCE NUMBERS

ELECTRIC SERVICE NOTIFICATION:

GAS SERVICE NOTIFICATION:

ELECTRIC OH DISTRIBUTION NOTIFICATION:

ELECTRIC UG DISTRIBUTION NOTIFICATION:

GAS MAIN NOTIFICATION:

STREETLIGHT NOTIFICATION: 1027925990

CONSUMERS ENERGY
 PO BOX 740309
 CINCINNATI, OH 45274-0309



CITY OF SWARTZ CREEK
 8083 CIVIC DR
 SWARTZ CREEK MI 48473-1377

Due Date	Total Due
02/05/15	\$200.00
Amount Enclosed	\$

PREPAYMENT REQUEST

Please detach this stub and return it with your payment

CONSUMERS ENERGY

Account Number 300008420568
Account Name CITY OF SWARTZ CREEK
Address 8083 CIVIC DR
 SWARTZ CREEK, MI 48473

Invoice Number 9303858479
PO Number
PO Date
Bill Date 01/06/15
DUE DATE 02/05/15

Comments: NE corner of Miller Rd/Fairchild Rd - Swartz Creek - - NOTIFICATION NUMBER (s): - - - - -
 1027925990 -

Contact our secure credit/debit card payment center at 1-855-581-3753 to pay 'fee free' with your Visa or Master card. Have your account number, located at the top of this invoice ready. If you have any questions related to this bill or issues making your payment please contact your Consumers Energy representative.

Item	Description	Quantity	Unit Price	Amount
40010403	Electric Streetlights-CIAC	2.0 EA	\$100.00	\$200.00
Payment Terms:			Due by: 02/05/15	TOTAL DUE*: \$200.00

PLEASE ENCLOSE THE TOP PORTION OF THIS INVOICE WITH YOUR PAYMENT. THE ACCOUNT NUMBER IS NECESSARY TO ENSURE YOUR PAYMENT IS PROPERLY CREDITED. THANK YOU

Contact Information: Telly J Townsend -810-760-3573 -

*Payments applied after the date of 01/06/15 are not included.

Consumers Energy is regulated by the Michigan Public Service Commission, Lansing, Michigan.

www.consumersenergy.com





**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 100000431294

Consumers Energy Company is authorized as of City of SWARTZ CREEK, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 1/1/1973.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1027925990

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 1/1/1973 shall remain in full force and effect.

City of SWARTZ CREEK

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of SWARTZ CREEK, dated 1/1/1973, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Genesee

I, _____, Clerk of the City of SWARTZ CREEK, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
2	<u>150</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Non-Cutoff</u>	<u>Install</u>	NE CORNER OF MILLER RD/ FAIRCHILD RD

From: [City of Swartz Creek - Web Site](#)
To: azettel@cityofswartzcreek.org
Subject: City of Swartz Creek: Swartz Creek boys state champions golf
Date: Thursday, January 08, 2015 4:06:12 PM

This is an enquiry email via <http://www.cityofswartzcreek.org/> from:
Wesley Hull <ibill35@aol.com>

Hi adam this is what is normally on the signs.

Home of the 2014 Division 1 Boys
Golf State Champions

Thank you
Wesley Hull
Swartz creek varsity Golf coach

This email followed a request
by phone to install
championship signs.

STP

DA

Control Section	STU 25049
Job Number	121372A; 121373A
Project	STP 1525(006)(007)
Federal Item No.	HK 0095; HK 0096
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	14-5650

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of _____, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF SWARTZ CREEK, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in the City of Swartz Creek, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated December 12, 2014, attached hereto and made a part hereof:

PART A – STU 25049; JOB #121372A; STP 1525(006); HK 0095

Hot mix asphalt cold milling and resurfacing work along Miller Road from Morrish Road to Elms Road; including intermittent concrete curb and gutter, concrete sidewalk, sidewalk ramp, and guardrail upgrading work; and all together with necessary related work.

PART B – STU 25049; JOB #121373A; STP 1525(007); HK 0096

Hot mix asphalt cold milling and resurfacing work along Miller Road from Tallmadge Court to Dye Road; including intermittent concrete curb and gutter, concrete sidewalk, and sidewalk ramp work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT.

Costs for construction engineering, construction materials testing, and inspection as may be incurred by the DEPARTMENT and the REQUESTING PARTY, including any other costs incurred by the DEPARTMENT as a result of this contract, will be at PROJECT COST. Costs for construction engineering, construction materials testing, and inspection incurred by the REQUESTING PARTY for the PROJECT shall be limited to the lesser of: (1) 100 percent of the actual costs for construction engineering, construction materials testing, and inspection, or (2) 15 percent of the actual contracted physical construction costs.

The costs incurred by the REQUESTING PARTY for preliminary engineering and right-of-way are excluded from the PROJECT COST as defined by this contract.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at PROJECT COST, shall:

A. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.

- B. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY shall submit biweekly pay estimates and construction contract modifications to the DEPARTMENT in a timely manner.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

The method of performing the work will be indicated on the work authorization. The REQUESTING PARTY will comply with PART II, Section IIF, when applicable.

The REQUESTING PARTY has designed or caused to be designed the plans for the PROJECT at no cost to the PROJECT.

5. The PART A and B portions of the PROJECT COST shall be met in part by contributions by the Federal Government. Federal Surface Transportation Funds shall be applied to the eligible items of the PART A and B portions of the PROJECT COST at the established Federal participation ratio equal to 81.85 percent. The balance of the PART A and B portions of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

- 6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

7. Upon completion of construction of the PROJECT, the REQUESTING PARTY will promptly cause to be enacted and enforced such ordinances or regulations as may be necessary to prohibit parking in the roadway right-of-way throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

Buy America Requirements (23 CFR 365.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that a) it is a person under the Natural Resources and Environmental Protection Act, MCL 324.20101 et seq., as amended, (NREPA) and is not aware of and has no reason to believe that the property is a facility as defined in the NREPA; b) the REQUESTING PARTY further certifies that it has completed the tasks required by MCL 324.20126 (3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist. This reasonable investigation should include, at a minimum, contact with local, state and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to the Department of Environmental Quality, it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result, the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Department of Environmental Quality, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract

and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Department of Environmental Quality and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

17. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

18. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

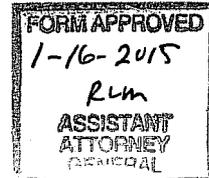
CITY OF SWARTZ CREEK

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:



APPROVED BY:
Robert Whaley

Administrator
Real Estate
for Matt DeLong

1-20-15

Date

December 12, 2014

EXHIBIT I

CONTROL SECTION STU 25049
JOB NUMBER 121372A; 121373A
PROJECT STP 1525(006)(007)

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$788,800	\$802,500	\$1,591,300
CONSTRUCTION ENGINEERING, CONSTRUCTION MATERIALS TESTING, AND INSPECTION (REQUESTING PARTY)	\$118,300	\$120,400	\$ 238,700
GRAND TOTAL	\$907,100	\$922,900	\$1,830,000

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$907,100	\$922,900	\$1,830,000
Less Federal Funds	<u>\$742,500</u>	<u>\$755,400</u>	<u>\$1,497,900</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$164,600	\$167,500	\$ 332,100

NO DEPOSIT

DOT

TYPE B
BUREAU OF HIGHWAYS
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

SECTION I

COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
 - 1. Engineering
 - a. FAPG (6012.1): Preliminary Engineering
 - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
 - c. FAPG (23 CFR 635A): Contract Procedures
 - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
 - 2. Construction
 - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
 - b. FAPG (23 CFR 140B): Construction Engineering Costs
 - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
 - d. FAPG (23 CFR 635A): Contract Procedures
 - e. FAPG (23 CFR 635B): Force Account Construction
 - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
 - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
 - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
3. Modification Or Construction Of Railroad Facilities
- a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
 - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
- 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
 - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
 - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

SECTION II

PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

SECTION III

ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

- The Reporting Package
- The Data Collection Form
- The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education
Accounting Service Center
Hannah Building
608 Allegan Street
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.

3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).

5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

SECTION IV

MAINTENANCE AND OPERATION

A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

SECTION V

SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

**APPENDIX B
TITLE VI ASSURANCE**

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

**TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE
AGREEMENTS WITH LOCAL AGENCIES**

**Assurance that Recipients and Contractors Must Make
(Excerpts from US DOT Regulation 49 CFR 26.13)**

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

**STREET MILLAGE SUMMARY - 20 YEAR PLAN
CITY OF SWARTZ CREEK**

Year	Total	Reconstruction	Preservation	Preventative Maintenance
1	\$1,100,000	\$800,000	\$200,000	\$100,000
2	\$300,000		\$300,000	
3	\$300,000		\$300,000	
4	\$1,989,000	\$1,554,000	\$300,000	\$135,000
5	\$598,000		\$400,000	\$198,000
6	\$357,500		\$357,500	
7	\$1,925,000	\$1,925,000		
8	\$352,000		\$352,000	
9	\$48,000			\$48,000
10	\$1,386,000	\$1,386,000		
11	\$460,000		\$460,000	
12	\$494,500		\$494,500	
13	\$2,127,500	\$2,127,500		
14	\$310,500			\$310,500
15	\$402,500		\$402,500	
16	\$1,944,000	\$1,944,000		
17	\$360,000		\$360,000	
18	\$104,000			\$104,000
19	\$81,000			\$81,000
20	\$1,536,000	\$912,000	\$624,000	
TOTAL	\$16,175,500	\$10,648,500	\$4,550,500	\$976,500

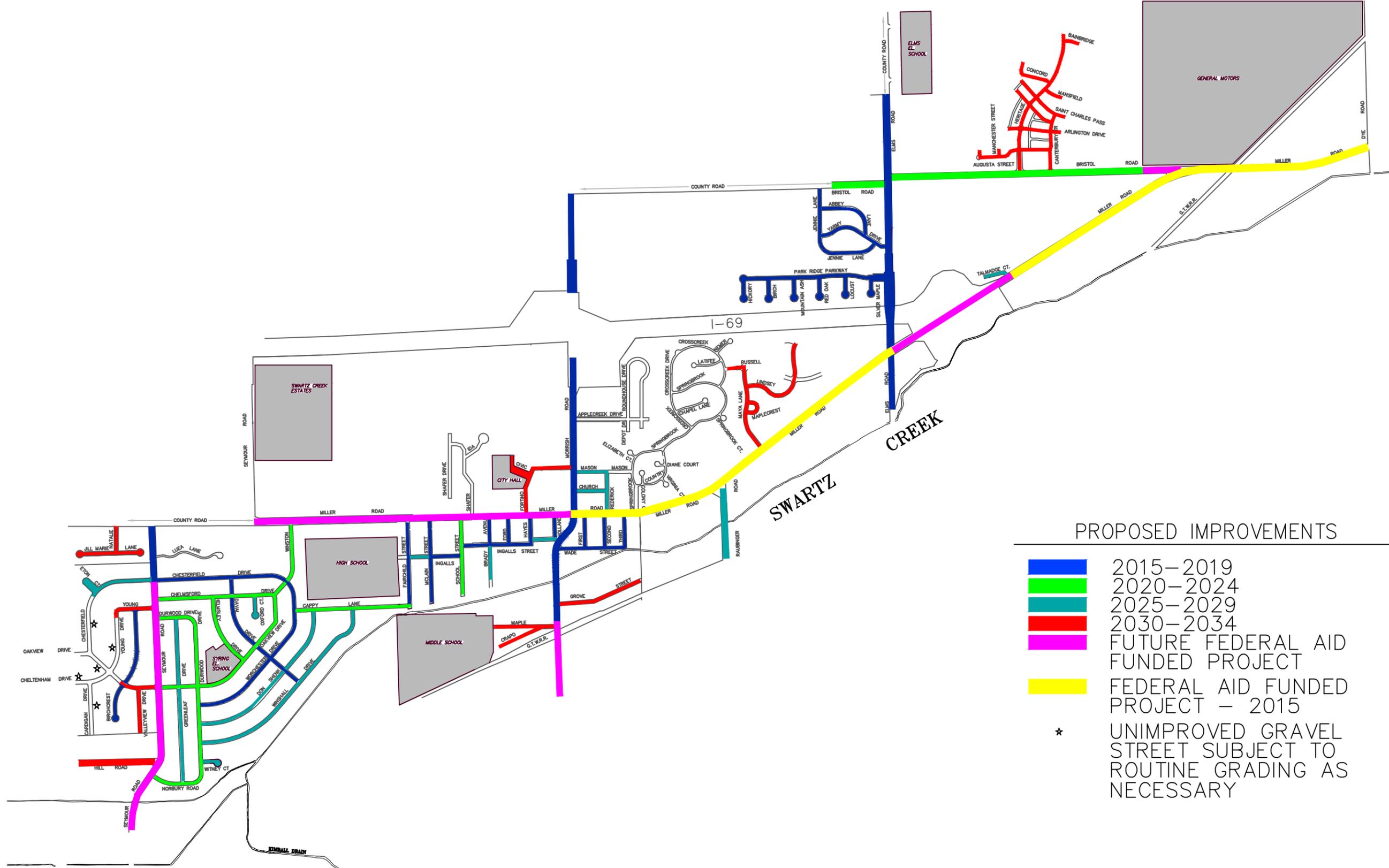
City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating	Cost
2015-2019			
Worcester	Reconstruct	2	\$800,000
Yarmy	Preservation	3	\$200,000
Parkridge	Preventative Maint.	5	\$100,000
Abbey	Preservation	2	\$300,000
Ingalls McLain To Hayes	Preservation	3	\$300,000
Chesterfield	Reconstruct	2	\$650,000
Daval	Reconstruct	2	\$700,000
Birchcrest	Preservation	4	\$300,000
N. Seymour	Preventative Maint.	6	\$25,000
1st	Preventative Maint.	5	\$10,000
2nd	Preventative Maint.	5	\$10,000
3rd	Preventative Maint.	5	\$10,000
Holland	Preventative Maint.	6	\$10,000
Hayes	Preventative Maint.	6	\$10,000
Ford	Preventative Maint.	5	\$10,000
N. Brady	Preventative Maint.	6	\$10,000
McLain	Preventative Maint.	6	\$20,000
Wade	Preventative Maint.	5	\$20,000
Jennie	Preventative Maint.	5	\$20,000
Fairchild	Preservation	3	\$400,000
Elms (Swartz Creek to n. city limits)	Preventative Maint.	7	\$48,000
Morrish Road (Maple to n. city limits)	Preventative Maint.	7	\$130,000
2015-2019 Total			\$4,083,000
2020-2024			
School	Preservation	3	\$357,500
Chelmsford	Reconstruct	2	\$660,000
Oakview	Reconstruct	2	\$715,000
Winston	Reconstruct	3	\$204,000
Helmsley	Reconstruct	2	\$440,000
Cappy Lane	Preservation	3	\$352,000
Durwood	Reconstruct	2	\$990,000
Norbury	Reconstruct	2	\$330,000
Bristol Road	Preventative Maint.	6	\$48,000
2020-2024 Total			\$4,096,500

City of Swartz Creek 20 Year Paving Program

Streets	Project Type	PASER Rating	Cost
2025-2029			
Mason	Preservation	2	\$172,500
Church	Preservation	5	\$115,000
Frederick	Preservation	5	\$172,500
Ingalls	Preventative Maint./Preservation		\$276,000
Chesterfield (west of Seymour)	Preservation	3	\$172,500
Eton Court	Preservation	3	\$46,000
Oxford Court	Reconstruct	2	\$110,000
Whitney Court	Reconstruct	3	\$66,000
Greenleaf	Reconstruct	3	\$805,000
Don-Shenk	Reconstruct	3	\$575,000
Winshall	Reconstruct	3	\$747,500
Fairchild	Preventative Maint.		\$23,000
School	Preventative Maint.		\$23,000
Worcester	Preventative Maint.		\$57,500
Chesterfield	Preventative Maint.		\$23,000
Daval	Preventative Maint.		\$57,500
Chelmsford	Preventative Maint.		\$34,500
Oakview	Preventative Maint.		\$57,500
Helmsley	Preventative Maint.		\$34,500
S. Brady	Preservation	3	\$86,250
Talmadge Court	Preservation	3	\$86,250
Raubinger	Preservation	2	\$230,000
2025-2029 Total			\$3,971,000
2030-2034			
Fortino	Reconstruct	3	\$720,000
Civic	Reconstruct	2	\$240,000
Grove	Reconstruct	2	\$600,000
Maple	Reconstruct	3	\$192,000
Crapo	Reconstruct	3	\$192,000
Springbrook East (all streets)	Preservation		\$168,000
Heritage (all streets)	Preservation		\$192,000
Hill	Reconstruct	2	\$420,000
Jill Marie	Preservation	5	\$480,000
Natalie	Preservation	5	\$96,000
Young	Preservation	5	\$300,000
Oakview (west of Seymour)	Preservation	5	\$120,000
Valleyview	Preservation	5	\$120,000
Oxford Court	Preventative Maint.		\$23,000
N. Seymour	Preventative Maint.		\$30,000
1st	Preventative Maint.		\$12,000
2nd	Preventative Maint.		\$12,000
3rd	Preventative Maint.		\$12,000
Holland	Preventative Maint.		\$12,000
Hayes	Preventative Maint.		\$12,000
Ford	Preventative Maint.		\$12,000
N. Brady	Preventative Maint.		\$12,000
McLain	Preventative Maint.		\$24,000
Wade	Preventative Maint.		\$24,000
2030-2034 Total			\$4,025,000.00
2015-2034 TOTAL			\$16,175,500.00

SWARTZ CREEK STREET IMPROVEMENTS 20 YEAR PLAN



PROPOSED IMPROVEMENTS

- 2015–2019
- 2020–2024
- 2025–2029
- 2030–2034
- FUTURE FEDERAL AID FUNDED PROJECT
- FEDERAL AID FUNDED PROJECT – 2015
- * UNIMPROVED GRAVEL STREET SUBJECT TO ROUTINE GRADING AS NECESSARY

PLAN DATE: JANUARY 2015
 PROJECT MGR: L.P.F.
 REVIEWER: J.M.B.
 SCALE: NOT TO SCALE

ROWE PROFESSIONAL SERVICES COMPANY



O: (810) 341-7500
 F: (810) 341-7573
 www.rowepsc.com

The ROWE Building
 540 S. Seginaw St., Ste. 200; P. O. Box 3748
 Flint, MI 48502

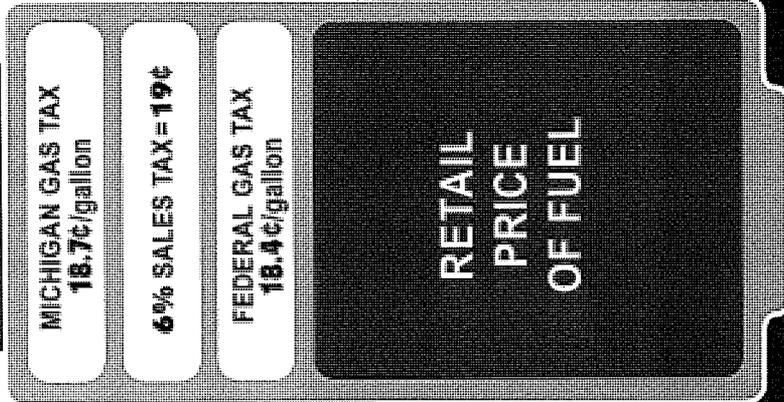
PREPARED FOR
CITY OF SWARTZ CREEK
 20 YEAR PLAN

REV: _____
 SHEET 2 OF 2
 JOB No: 14C0149

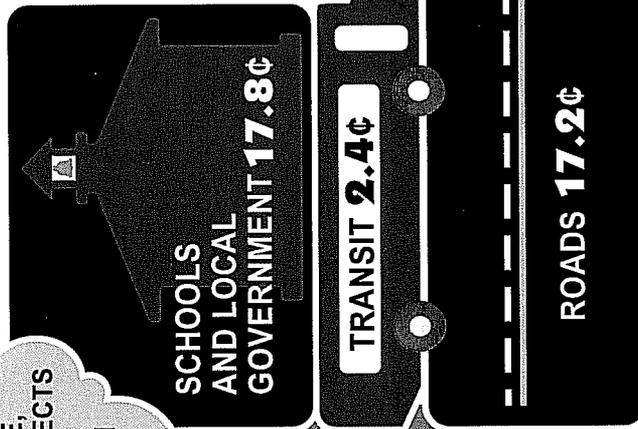
Distribution of Revenue from Gasoline Taxes in Michigan

THESE FIGURES ARE CALCULATED BASED ON A REPRESENTATIVE FUEL COST

PRICE \$3.49/gallon*



AT THIS PRICE, THE STATE COLLECTS 37.4 CENTS PER GALLON OF GAS.



THE TOTAL FOR TRANSPORTATION IS DIVIDED BETWEEN FOUR GROUPS

2.5¢ BUS AND RAIL

6.7¢ MDOT HIGHWAYS

6.7¢ COUNTY ROADS

3.8¢ CITY STREETS

FUEL TAXES

The 6% sales tax on fuel is dedicated to non-transportation purposes such as schools and support for local governments. A small portion of the sales tax on vehicle-related purchases goes to fund part of the transit program.

The state motor fuel tax is almost 19 cents per gallon on gasoline and 15 cents per gallon on diesel fuel.

“About half the state tax on gasoline goes to schools and local governments, not to transportation.”

MDOT HIGHWAYS

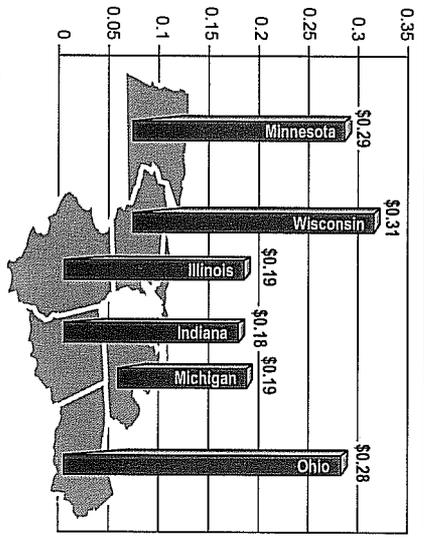
MDOT highways carry 50% of all traffic in the state and nearly 2/3 of the commercial traffic. MDOT uses its portion of state funding to match federal funds for transportation. MDOT works hard to invest these funds as efficiently as possible to:

- Maintain and preserve existing infrastructure.
- Provide support for local and regional transportation.
- Improve the safety and efficiency of Michigan's entire transportation system.

* Note: Based on the average price of fuel the past 12 months.

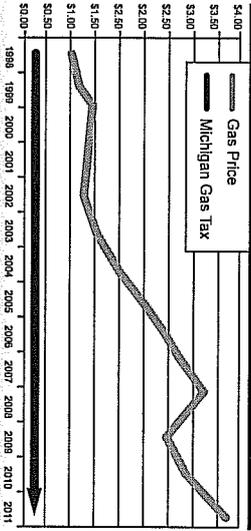
How does Michigan's gas tax rate compare?

Comparison of Gas Taxes



Michigan's state gas tax is one of the lowest in the Great Lakes region.

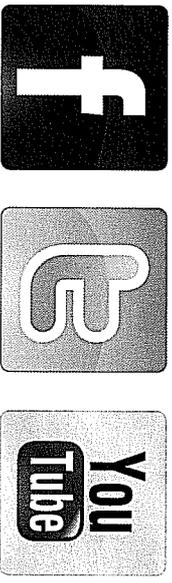
As gas prices go up, the gas tax stays flat



Michigan's state fuel tax has not increased since 1997.

"The typical Michigan motorist pays 2.4 cents in user fees per mile traveled, or a little over a dollar a day for Michigan's entire road and transit system."

Find more information at:



- www.facebook.com/MichiganDOT
- www.twitter.com/MichiganDOT
- www.youtube.com/MichiganDOT

- www.michigan.gov/mdot
- www.michigan.gov/drive

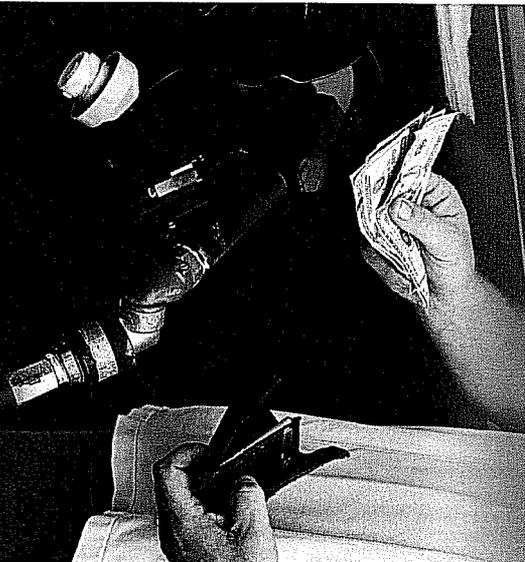


Providing the highest quality integrated transportation services for economic benefit and improved quality of life.

Prepared by: MDOT GraphicsBureausTransportation PlanningBROCHURES1
Intermodal Policy DivisionFunding 101 Brochure.indd (4/4 1/15)

Michigan Department of Transportation

How Michigan FUNDS Transportation



TRANSPORTATION FUNDING

Funding for the maintenance and preservation of Michigan's transportation system comes primarily from three sources: state gasoline and diesel fuel tax, federal gasoline and diesel fuel tax, and vehicle registration fees.

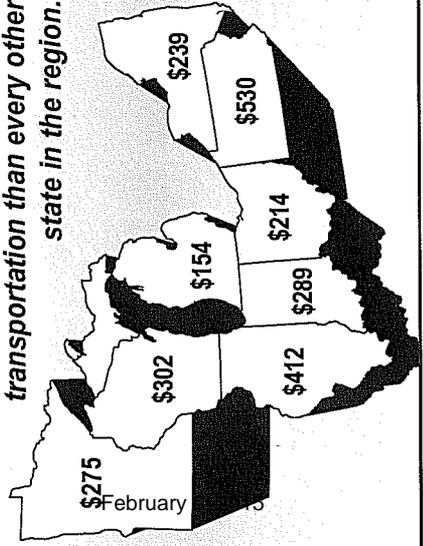


Road use and infrastructure investment compared to neighbor states

Facts:

- More than 95 billion vehicle-miles are traveled on Michigan roads each year.
- Traffic levels in Michigan are 15 percent above the average for the Great Lakes region.
- Michigan has a lower percent of overweight trucks than most states in the region.
- Michigan ranked last of the 50 states in highway investment per capita (2010 Census data).
- Michigan's state gas tax is lower than every state in the region except Indiana.
- Michigan's 15 cent per gallon diesel tax is the lowest in the region.
- Motor fuels in Michigan are subject to sales tax, but none of that revenue goes toward roads.
- Vehicle registration fee revenue is lower than the average for comparable vehicles throughout the region.

Michigan invests less per capita in transportation than every other state in the region.

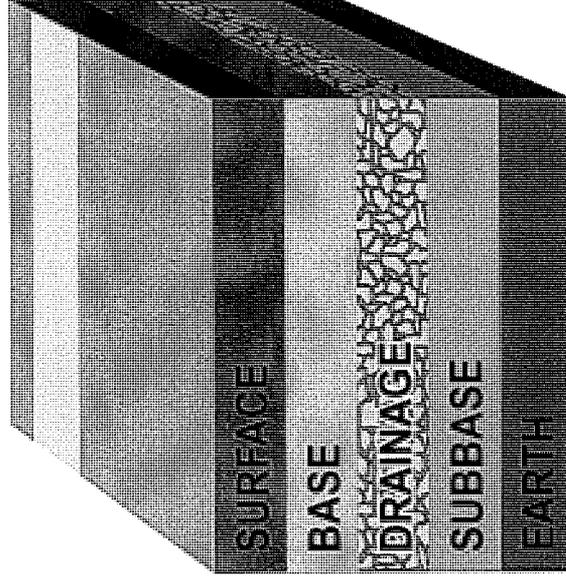


What design, construction, and maintenance challenges does Michigan's pavement face?

Soils and geotechnical impacts on pavement designs

Pavement design and construction in Michigan can be complicated and costly, because Michigan soils are often:

- variable,
- extremely frost-susceptible,
- contain deep, soft clay deposits, and
- destabilized by the ebb and flow of the Great Lakes, 11,000 inland lakes, and changing water tables.

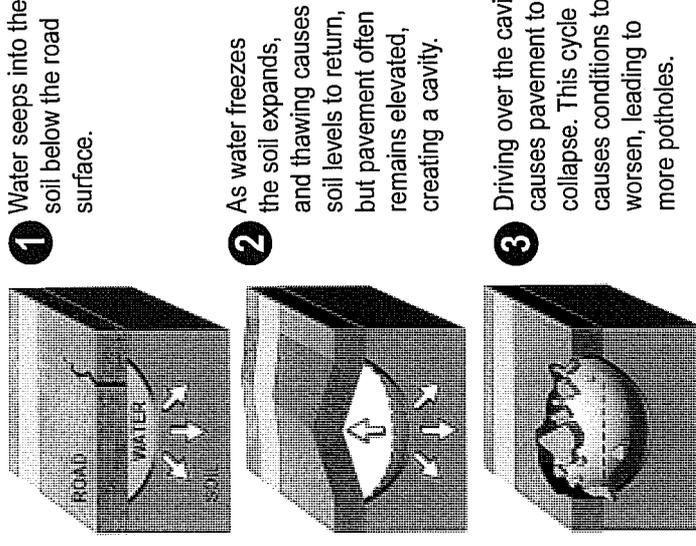


Multiple layers underneath the pavement are constructed to provide a solid, long-lasting substructure to hold against human and environmental wear and tear.

The impact of climate

Michigan's climate also contributes to the deterioration of pavements. Freeze/thaw cycles, de-icing materials and salt contribute to pavement deterioration.

Here's how cold weather causes potholes:



In summer months, extreme heat can affect some pavement, making them susceptible to:

- rutting,
- buckling, and
- raveling.

Heavy rainfall also can damage roadways if drainage systems fail.

How does MDOT's pavement design and construction compare to neighboring states?

Pavement Design Standards

MDOT has developed a comprehensive strategy to maintain the statewide pavement network including:

- Performance models to monitor the "health" of the transportation system,
- A life-cycle cost process to assess and select the most cost-effective pavement materials, and
- A progressive pavement warranty program to further protect pavement projects.

MDOT follows national design standards developed by the American Association of State Highway and Transportation Officials (AASHTO).

MDOT was recognized by the Federal Highway Administration (FHWA) in 2012 as having one of the best materials acceptance processes in the country. FHWA specifically identifies Michigan as a very established and mature pavement quality assurance program.

Materials Standards

MDOT works to ensure the longevity of Michigan's pavement by using the highest quality materials. High performance material specifications are used to reduce future maintenance costs.

MDOT's commitment to continuous improvement

MDOT works with Michigan universities to research:

- applications of new materials,
- process improvement for construction and maintenance, and
- new technology at sites along the transportation network under live conditions.

MDOT relies on in-house research as well as the engineering and scientific expertise of many Michigan universities.

MDOT is a partner with the nationally recognized Michigan Transportation Asset Management Council (MTAMC). Comprised of local agencies, MTAMC collects and manages pavement condition data on federal-aid eligible roads. The council works diligently to maximize the impact of investment in the state's roads and bridges.



Providing the highest quality integrated transportation services for economic benefit and improved quality of life.

Prepared by: MDOT Graphics/Bureau/Transportation Planning/Intermodal Policy Division/
Impact of Climate Pavement.indd (06/15/14)

Michigan Department of Transportation

Pavement

**Designing, building,
and maintaining
Michigan state highways
for the future**

**MDOT's cost-effective choices to
achieve quality pavement
in the face of serious challenges.**



02/03/2015

CHECK REGISTER FOR CITY OF SWARTZ CREEK
CHECK DATE FROM 01/01/2015 - 01/31/2015

Check Date	Check	Vendor Name	Description	Amount
Bank GEN CONSOLIDATED ACCOUNT				
01/08/2015	39926	A+ SUPPLY CO INC	LIGHTS/BULBS	152.54
01/08/2015	39927	ACE-SAGINAW PAVING COMPANY	COLD PATCH	803.85
01/08/2015	39928	ALLIE BROTHERS INC	UNFRM SHIRT(1) PANTS(2) BRACKROG/BELT KE GUN BELT, BELT KEEPERS BRACKROG	225.96 <u>94.95</u>
				320.91
01/08/2015	39929	ALTA HOLDING COMPANY LLC	STUMP GRINDER RENTAL	235.00
01/08/2015	39930	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.70
			UNIFORMS, MATS, SUPPLIES, ENV.	85.23
			MATS, SUPPLIES	32.70
			UNIFORMS, MATS, SUPPLIES, ENV.	98.66
			MATS, SUPPLIES	32.48
			UNIFORMS, MATS, SUPPLIES, ENV.	<u>83.56</u>
				365.33
01/08/2015	39931	BRADYS BUSINESS SYSTEMS	COPY MACHINE MAINT AGREEMENT 12/15/14-1/	70.87
01/08/2015	39932	BRADYS BUSINESS SYSTEMS	COPY MACHINE MAINT AGREEMENT 12/21/14-3/	1,473.38
01/08/2015	39933	CHRISTINE DALTON	BUILDING PERMIT REFUND 5163 WINSHALL	60.00
01/08/2015	39934	CITY OF SWARTZ CREEK	9/20-12/20/14 UB 4125 ELMS	279.63
			9/20-12/20/14 UB 5121 MORRISH	140.47
			9/20-12/20/14 UB 5363 WINSHALL	285.67
			9/20-12/20/14 UB 8059 FORTINO	52.17
			9/20-12/20/14 UB 8083 CIVIC	476.73
			9/20-12/20/14 UB 8095 CIVIC	189.62
			9/20-12/20/14 UB 8100 CIVIC	<u>618.15</u>
				2,042.44
01/08/2015	39935	COMCAST BUSINESS	12/26/14-1/25/15 CITY HALL	281.75
01/08/2015	39936	COMCAST BUSINESS	1/1-1/31/15 PUBLIC SAFETY BUILDING	147.80
01/08/2015	39937	CONNIE BUECHE	SUPERVISOR CONTRACT REIMB 7/1/12-6/30/16	2,836.56
01/08/2015	39938	COOKS DIESEL RV & TRUCK REPAIR	REPLACED REAR BRAKE PADS & ROTORS	246.89
01/08/2015	39939	DANIEL L RHANOR	REPAIR POST LIGHTS/MILLER RD	235.00
01/08/2015	39940	DONALD KORTH	WIDE SCREEN LED MONITOR INSTALL MONITOR/SETUP NEW USER	169.99 <u>100.00</u>
				269.99
01/08/2015	39941	FAMILY FARM AND HOME INC	BULBS (4)/FENDER WASHER (2)	31.66
			5 GAL TRANS FLUID	79.98
			OIL DRY SAFE-T-SORB 40 LB	19.96
			JACKET	69.99
			WRENCH (2)	26.98
			ZIP TIES/UNIV TRANS-HYD 5 GAL	<u>137.96</u>
				366.53
01/08/2015	39942	FIDELITY SECURITY LIFE INSUR/EYEMED	JAN 2015 VISION - RETIREES (6)/COBRA (1)	38.83
01/08/2015	39943	FLEETPRIDE	QUAD MOUNT 5800 SER	39.56
01/08/2015	39944	FLINT TOWNSHIP	SWR TRANS MAINT CHG 42 UNITS SEPT DEC 20	63.00
01/08/2015	39945	GEN CTY ROAD COMMISSION	SIGNAL MILLER @ FAIRCHILD	70.76

NOV 2014 S-MTCE & OPERATIONS

48.44

119.20

01/08/2015	39946	GILL ROYS HARDWARE	LIGHT SET (5)	74.95
			3 FT 3-OUTLET CORD (2)	15.98
			LIGHT SET/NUTS, BOLTS, SCREWS	19.47
			NUTS, BOLTS, SCREWS	1.71
			(5) KEY COPIES	9.45
			X-MAS TREE LIGHTS	9.99
			400W METAL HALIDE BULB	35.99
			TUBE/NUTS, BOLTS, SCREWS	17.49
			J-B WELD	8.99
			6 " SAWZALL BLADE	14.99
			9V BATTERY	5.59
			CLEANING SUPPLIES	18.93
			AA BATTERIES	12.98
			MOP/MOP & GLO CLEANER	21.98
			12 PK JERSEY GLOVES	7.99
			MOP & GLO CLEANER	7.99
			PROTECTANT WIPES/AUTO WASH	13.58
			CHAIN SHARPENING	20.00
			BLACK (5) GRAY (3) SPRAY PAINT	39.92
			HIDDEN GLUE TRAP (3)	14.37
			HIDDEN GLUE TRAP (2)	9.58
			ROLL PAPER TOWELS	7.18
			FENCE/FENCE POST/DRILL BIT	33.96
			RETURN FENCE/FENCE POST/DRILL BIT	(33.96)
			DEC 2014 DISCOUNT	(26.45)

362.65

01/08/2015	39947	HYDRO DESIGNS	WATER CROSS CONNECTION CONTROL AND COMPL	285.00
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01/08/2015	39948	INTEGRITY BUSINESS SOLUTIONS	PRINTER TONER BADE	219.95
			KITCHEN ROLL TOWEL	73.98

293.93

01/08/2015	39949	JEFF PINKSTON PC	DOG FOOD	60.42
01/08/2015	39950	JEREMY J HART	FAX (2) MT5011 12 ' COM LIFT MASTER OPER	1,960.00
01/08/2015	39951	KENDALL PRINTING	BUSINESS CARDS CLOLINGER	55.00
01/08/2015	39952	LANDMARK APPRAISAL CO	JAN 2015 ASSESSOR SERVICES OCT 1 2014-JU	2,370.48
01/08/2015	39953	MICHIGAN POLICE EQUIPMENT COMPANY	40 CAL AMMO	203.00
01/08/2015	39954	ROWE PROFESSIONAL SERVICES CO	GRANT APPLICATION FOR ELMS PARK	374.50
01/08/2015	39955	RWS OF MID MICHIGAN	DEC 2014 FY15 GARBAGE/RECYCLING/YARD WAS	20,847.36
01/08/2015	39956	RYAN MURTO	UB REFUND FOR 4029 JENNIE	182.73
01/08/2015	39957	STATE OF MICHIGAN-DEQ WTR	DRINKING WATER LAB TESTING	192.00
01/08/2015	39958	SUBURBAN AUTO SUPPLY	OIL FILTER	12.09
01/08/2015	39959	THOMAS SVRCEK	ENGINE HEATER REIMB FROM AIS	110.43
01/08/2015	39960	VERIZON WIRELESS	DEC 2014 MONTHLY INVOICE	276.75

01/08/2015	39961	VIEW NEWSPAPER GROUP	ORDIN 418 12/4/14 PROHIBIT PARKING ON ST	42.30
			ORDIN 419 12/11/14 PARKS	59.20

101.50

01/15/2015	39962	AMERICAN MESSAGING	JAN 2015 8108332563 8108331159	24.90
01/15/2015	39963	AMERICAN SEWER CLEANERS	JETTED SEWER 5131 HELMSLEY	285.00
01/15/2015	39964	CONSUMERS ENERGY	12/1-12/31/14 4524 MORRISH RD	44.30
01/15/2015	39965	CONSUMERS ENERGY	12/1-12/31/14 ELMS PARKING LOT	29.74
01/15/2015	39966	CONSUMERS ENERGY	12/1-12/31/14 SIRENS	28.67
01/15/2015	39967	CONSUMERS ENERGY	12/1-12/31/14 TRAFFIC LIGHTS	434.62
01/15/2015	39968	CONSUMERS ENERGY	12/4/14-1/5/15 A 5121 MORRISH RD	771.33
01/15/2015	39969	CONSUMERS ENERGY	12/3/14-1/2/15 A 5257 WINSHALL DR	22.61

01/15/2015	39970	CONSUMERS ENERGY	12/3/14-1/2/15 A 5361 WINSHALL DR	22.61
01/15/2015	39971	CONSUMERS ENERGY	12/3/14-1/2/15 A WINSHALL RESTROOMS	23.38
01/15/2015	39972	CONSUMERS ENERGY	12/2/14-1/5/15 A 8011 MILLER RD	29.85
01/15/2015	39973	CONSUMERS ENERGY	12/3/14-1/5/15 A 8059 FORTINO DR	74.02
01/15/2015	39974	CONSUMERS ENERGY	12/2/14-1/5/15 A 8083 CIVIC DR	966.83
01/15/2015	39975	CONSUMERS ENERGY	1/2/14-1/5/15 A 8095 CIVIC DR	1,270.30
01/15/2015	39976	CONSUMERS ENERGY	12/3/14-1/5/15 A 8100 CIVIC DR	1,640.80
01/15/2015	39977	CONSUMERS ENERGY	12/2/14-1/2/15 A 8301 CAPPY LN	219.77
01/15/2015	39978	CONSUMERS ENERGY	12/2/14-1/2/15 E 8499 MILLER RD	24.04
01/15/2015	39979	CONSUMERS ENERGY	12/2/14-1/2/15 9099 MILLER RD	34.88
01/15/2015	39980	CONSUMERS ENERGY	12/2/14-12/31/14 STREET LIGHTS	10,468.33
01/15/2015	39981	CONSUMERS ENERGY	12/4/14-1/6/15 A 4125 ELMS RD	232.89
01/15/2015	39982	CONSUMERS ENERGY	12/4/14-1/6/15 A 4125 ELMS RD PAVILION	25.46
01/15/2015	39983	CONSUMERS ENERGY	12/4/14-1/6/15 A 6425 MILLER PARK&RIDE	102.31
01/15/2015	39984	FLEETPRIDE	STROBE/CLAMP	83.03
01/15/2015	39985	FRED PRYOR SEMINARS	J. AGUILAR SEMINAR 2/18/15	49.00
			C. ESKEW SEMINAR 2/18/15	49.00
				<u>98.00</u>
01/15/2015	39986	GENESEE COUNTY TREASURER	2015 PERS PROP STATEMENTS (270)	151.47
01/15/2015	39987	GENESEE CTY DRAIN COMMISSIONER	NPDES PHASE II IMPL FEES 10/1-12/30/14	709.57
01/15/2015	39988	GRAFF TRUCK CENTER	WINDSHIELD WATER CAPSULE & PUMP	120.38
			HEADLIGHT SPRING FOR DUMP TRUCK	7.16
				<u>127.54</u>
01/15/2015	39989	JEREMY J HART	12' LIFT MASTER GARAGE DOOR	980.00
01/15/2015	39990	MICHAEL R SHUMAKER	NOV-DEC RETIREE MEDICAL	444.00
			SMALL CITIES MTG DINNER 12/3/14 1/7/15	25.12
				<u>469.12</u>
01/15/2015	39991	MICHIGAN METER TECHNOLOGY GRP. INC	INSIDE METER (12)	1,309.46
			R900 METERS (12)	2,163.32
				<u>3,472.78</u>
01/15/2015	39992	NELSON HYDRAULIC SERVICE, INC.	HYDRAULIC HOSE/CRIMPING/CONNECTORS	118.57
01/15/2015	39993	OAK CONSTRUCTION CORPORATION	1ST APPLCTN/PARKNG LOT SCREEN,TREE PLANT	41,841.00
01/15/2015	39994	PRINTING SYSTEMS	AV APPS & ENVELOPES	482.01
01/15/2015	39995	PROGRESSIVE AE	TRAFFIC REVIEW SERVICES/BIGGBY	438.25
01/15/2015	39996	RICHARD ABRAMS	SMALL CITIES MTG 1/7/15 DINNER/MILEAGE	33.53
01/15/2015	39997	ROWE PROFESSIONAL SERVICES CO	SCRAP TIRE GRANT/BIGGBY SITE RVW/SANTRY	1,295.00
01/15/2015	39998	SCHAEFER'S OFFICE SOURCE	OFFICE SUPPLIES	82.33
01/15/2015	39999	SIMEN FIGURA & PARKER PLC	DEC 2014 GEN'L/TRAFFIC/ORDIN	1,362.50
01/15/2015	40000	SUBURBAN AUTO SUPPLY	CLAMPS, HOSE, SOAP	128.87
			OIL STAB GAL (2)	63.98
			WIPER BLADES (4)	51.96
				<u>244.81</u>
01/15/2015	40001	SUPER FLITE OIL CO INC	12/1-12/31/14 FUEL USAGE - DPW	874.91
01/15/2015	40002	SUPER FLITE OIL CO INC	12/1-12/31/14 FUEL USAGE - POLICE	1,733.15
01/15/2015	40003	SWARTZ CREEK AREA FIRE DEPT.	NOV 2014 MONTHLY RUNS	2,123.58
01/15/2015	40004	SWARTZ CREEK AREA FIRE DEPT.	DEC 2014 MONTHLY RUNS	4,028.87
01/15/2015	40005	TRACY WHITE	UB REFUND FOR 9275 CEDAR CREEK	142.67
01/22/2015	40006	ALLIE BROTHERS INC	UNIFORM WINTER JACKET BRACKROG	362.35
01/22/2015	40007	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.48

			UNIFORMS, MATS, SUPPLIES, ENV.	83.56
				116.04
01/22/2015	40008	BLUE CARE NETWORK-EAST MI	FEB 2015 RETIREE MEDICAL INS KELLY	778.76
			FEB 2015 RETIREE MEDICAL INS O'BRIEN	1,361.59
			FEB 2015 RETIREE MED INS SHANNON	818.12
			FEB 2015 RETIREE MED INS CLOLINGER	1,320.93
			FEB 2015 COBRA MED INS BUECHE	718.82
				4,998.22
01/22/2015	40009	CHIEF SUPPLY CORPORATION	UNIFORM HOLSTER VANKUEREN	107.48
			(3) BOXES RUBBER GLOVES	54.56
				162.04
01/22/2015	40010	COOKS DIESEL RV & TRUCK REPAIR	REPLACE ALTERNATOR&BELT/REPLACE WTR PUMP	677.41
01/22/2015	40011	CREEK AUTO SERVICES LLC	COIL & SPARK PLUB 12-144	124.00
			NEW BATTERY 10-161	192.00
			LOF, SERVICE POWER STEERING 12-144	86.95
				402.95
01/22/2015	40012	DELTA DENTAL PLAN	FEB 2015 DENTAL - RETIREES (7)/COBRA (1)	542.86
01/22/2015	40013	DETROIT SALT COMPANY	ROAD SALT AT \$52.69 PER TON	2,577.59
			ROAD SALT AT \$52.69 PER TON	2,733.03
			ROAD SALT AT \$52.69 PER TON	(3,000.00)
				2,310.62
01/22/2015	40014	ELECTIONSOURCE	BALLOT MARKING PENS	14.91
01/22/2015	40015	FLINT WELDING SUPPLY	CYLINDER COMPRESSED OXYGEN	5.00
01/22/2015	40016	GEN CTY SMALL CITIES ASSOC.	2015 SMALL CITIES DUES	100.00
01/22/2015	40017	GENESEE CTY DRAIN COMMISSIONER	COMM/READY TO SERVE 11/25-12/30/14	112,299.99
01/22/2015	40018	GENESEE CTY DRAIN COMMISSIONER	SEWER 10/1-12/31/14	157,473.69
01/22/2015	40019	HEATHER NARDUCCI	UB REFUND FOR 8093 MILLER	993.67
01/22/2015	40020	INTEGRITY BUSINESS SOLUTIONS	JOURNAL BOOKS	95.18
			TONER	74.99
			RETURN FOLDERS	(16.39)
				153.78
01/22/2015	40021	KCI	PREPAID POSTAGE FOR ASSESSMENTS	946.86
01/22/2015	40022	MICHIGAN PIPE AND VALVE	WATER SUPPLIES	234.88
01/22/2015	40023	ROWE PROFESSIONAL SERVICES CO	SCRAP TIRE GRANT/SANTRY SWR CAP IMPRVMT	1,542.50
01/22/2015	40024	ROWE PROFESSIONAL SERVICES CO	ASSET MANAGEMENT AND CAPITAL IMPROVEMENT	802.50
01/22/2015	40025	SHEBAR VIDEOTRONICS	MAINT AGREEMNT INTERVW 12/29/14-12/28/15	250.00
01/22/2015	40026	SUBURBAN AUTO SUPPLY	FILTER	5.99
			HALOGEN HEADLAMP	31.98
				37.97
01/22/2015	40027	TERRENCE T SHEROSKI	SHOVELING CITY SIDEWALKS 1/9 & 1/12/15	225.00
			CLEAR CITY PARKING LOTS & SIDEWALKS 1/12	290.00
			CLEAR CITY PARKING LOTS & SIDEWALKS 1/9/	290.00
			CLEAR CITY PARKING LOTS & SIDEWALKS 1/5/	290.00

				1,095.00
01/22/2015	40028	TRANSUNION RISK AND ALTERNATIVE	DEC 2014 RECORD CHECKS	6.75
01/22/2015	40029	UNDERGROUND SECURITY COMPANY	SECURITY RECORDS STORAGE 1/1-12/31/15	149.10
01/22/2015	40030	UNUM LIFE INSURANCE	FEB 2015 RETIREE LIFE INS SHANNON/CLOLIN	18.63
01/22/2015	40031	WRIGHT BROTHERS COLLISION INC	FRONT END REPAIRS 12-144	635.95
01/29/2015	40032	ARROW UNIFORM RENTAL	MATS, SUPPLIES	32.48
			UNIFORMS, MATS, SUPPLIES, ENV.	86.81
			MATS, SUPPLIES	32.48
			UNIFORMS, MATS, SUPPLIES, ENV.	100.14
				<u>251.91</u>
01/29/2015	40033	BETTY SHANNON	JAN-FEB 2015 PER CONTRACT REIMB	194.00
01/29/2015	40034	CITY OF SWARTZ CREEK	REIMB PETTY CASH	169.31
01/29/2015	40035	COMCAST BUSINESS	1/26-2/25/15	296.25
01/29/2015	40036	COOKS DIESEL RV & TRUCK REPAIR	REPLACE HYDRAULIC LINE/WELD	353.22
01/29/2015	40037	DAVID KRUEGER	SMALL CITIES MTG/DINNER 1/7/15	9.00
01/29/2015	40038	DETROIT SALT COMPANY	ROAD SALT AT \$52.69 PER TON	2,985.94
01/29/2015	40039	DOVENMUEHLE MORTGAGE INC	REFUND WIN TX OVR PMT 58-02-552-004	240.83
01/29/2015	40040	FLINT WELDING SUPPLY	COMPRESSED OXYGEN/DISSOLVED ACETYLENE/DE	158.50
01/29/2015	40041	GEN CTY ROAD COMMISSION	GUARDRAIL POST/GUARDRAIL BLKS	33.20
			SIGNAL MILLER @ FAIRCHILD	579.25
			DEC 2014 S-MTCE & OPERATIONS	717.19
			MAINTENANCE I-69 WB OFF RAMP MORRISH RD	75.54
				<u>1,405.18</u>
01/29/2015	40042	JOHNS TRUCK SERVICE	REPLACE BLOCK HEATER (2)	160.00
01/29/2015	40043	JP MORGAN CHASE BANK N.A.	REFUND WINTER TX OVR PMT 58-02-200-007	177.09
01/29/2015	40044	MICHIGAN PIPE AND VALVE	SNAP CLAMPS (3)	73.20
			METER VALVE FLR(6)/METER VALVE COMP(12)	745.05
				<u>818.25</u>
01/29/2015	40045	PRINTING SYSTEMS	VOTER ID CARDS (500)/MASTER CARDS (500)	72.01
01/29/2015	40046	ROWE PROFESSIONAL SERVICES CO	DESIGN ENGINEERING LOCAL STREETS	20,993.75
01/29/2015	40047	RWS OF MID MICHIGAN	JAN 2015 FY15 GARBAGE/RECYCLING/YARD WAS	20,847.36
01/29/2015	40048	SWARTZ CREEK SCHOOLS	10 CASES OF COPY PAPER	249.30
01/29/2015	40049	TERRENCE T SHEROSKI	CLEAR SIDEWALKS PER CODE ENFORCEMENT	3,340.00
01/29/2015	40050	THE H&J BEEF COMPANY REAL ESTATE TR	REF MTT #453023 SU 2014 58-36-200-012	469.12
			SU INT ON MTT 453023 58-36-200-012	8.52
			REFUND MTT 453023 WIN 2014 58-36-200-012	67.50
			WIN INT MTT 453023 58-36-200-012	0.28
				<u>545.42</u>
				<u>455,127.59</u>
GEN TOTALS:				
Total of 125 Disbursements:				<u>455,127.59</u>

CERTIFICATE OF APPRECIATION

Presented on February 9, 2015



The Genesee County Health Department and the Smoke-free, Multi-Agency, Resource Team (SMART) recognizes the:

CITY OF SWARTZ CREEK

for protecting the health of residents through providing smoke-free park and recreation areas.

Mark Valacak
Health Officer

City Council Packet

Ann Goldon
SMART Coalition

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February 9, 2015



Genesee County Health Department

Mark Valacak, M.P.H., Health Officer
Gary K. Johnson, M.D., M.P.H., Medical Director

Current Date: February 6, 2015
Release Date: Immediate Release **End Date:** February 10, 2015
Contact Person: Ann Goldon
Health Educator **Phone:** (810) 341-5898
RE: Genesee County Health Department Recognizes Swartz Creek City Council

On Monday, February 9, 2015, The Genesee County Health Department (GCHD) and the Smoke-free, Multi-Agency, Resource Team (SMART) will award Swartz Creek City Council with a certificate of appreciation for providing residents with smoke-free park and recreation areas. The certificate of appreciation will be awarded at the City Council Meeting which begins at 7:00p.m. at the Swartz Creek Municipal Offices located at 8083 Civic Drive, Swartz Creek.

More than 7,000 chemical compounds have been identified in secondhand smoke and at least 69 of these are known or probable carcinogens. According to the U.S. Surgeon General's Report, there is no risk free level of exposure to secondhand smoke. Breathing even a little secondhand smoke can be harmful to your health.

The GCHD and SMART applaud the City of Swartz Creek for protecting the health of residents through providing smoke-free park and recreation areas. This park rule is especially helpful for youth because their lungs are still developing. Swartz Creek is the first jurisdiction in Genesee County to implement smoke-free parks.

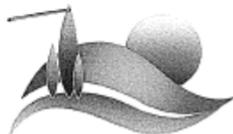
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Better Life Through Better Health

Floyd J. McCree Courts & Human Services Building ♦ 630 S. Saginaw Street, Ste. 4 ♦ Flint, Michigan 48502-1540

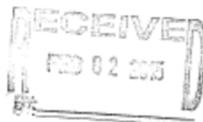
Burton Branch ♦ G-3373 S. Saginaw Street ♦ Burton, Michigan 48529

Main Phone 810-257-3612 ♦ Visit us at: www.gchd.us



KEEP GENESEE
COUNTY BEAUTIFUL

January 29, 2015



Adam Zettel, City Manager
City of Swarz Creek
8083 Civic Drive
Swarz Creek, MI 48473

Board of Directors

Gordon Barden

Community Volunteer -
Otisville

Ron Butler

Community Volunteer -
Fenton

Greg Gaines

Mr. Rogers Program

Rebecca Gale-Gonzalez

Mott Community College -
Green Initiatives Team

Jamie Gaskin

United Way of Genesee County

Roxy Moreno

Mass Transportation Authority

Betty Walker

Walker Farms & Greenhouse

Angela Warren

Genesee Conservation District

Subject: Genesee County Household Hazardous Waste Contributions

City Manager Zettel:

Keep Genesee County Beautiful (KGCB) would like to thank City of Swarz Creek for its financial support which helped make the 2014 spring and fall hazardous waste collection events possible. Since 1993, nearly 2 million pounds of hazardous waste has been collected from county residents and disposed of properly.

The 2014 events collected a total of 127,000 pounds of both hazardous and electronic waste and tires at a cost of more than \$39,000, which included materials from your residents. The next collection event will be in the spring, and the Genesee County Metropolitan Planning Commission (GCMPC) is currently working to determine a date and location. As soon as the information is available municipalities will be notified.

As this program becomes more successful in removing even larger amounts of harmful materials from the environment, it demonstrates the importance of the program to your residents as they utilize the service in greater numbers. **The cost to safely dispose of these larger quantities of hazardous waste increases, however we only ask that City of Swarz Creek renew its support at the past amount of \$750.** A donation form has been attached for your convenience and includes the suggested donation amount determined by the county based on the size of your community.

The Household Hazardous Waste program continues to be successful with the support of local volunteers, GCMPC, the Genesee County Sheriff's Department, and area municipalities including the City of Swarz Creek.

Should you have any questions regarding the program or the collection events, please contact our office at 810.767.9696. KGCB would also be glad to make a brief presentation about the importance of supporting the program at one of your city meetings if you believe it would be helpful. Again, thank you for your ongoing support.

Sincerely,

Karen West
Program Director

01/30/2015

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 01/31/2015

GL NUMBER	2014-15 AMENDED BUDGET	YTD BALANCE 01/31/2015 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund				
TOTAL REVENUES	\$2,528,838.99	\$1,883,610.98	\$645,228.01	74.49
TOTAL EXPENDITURES	\$2,716,404.72	\$1,526,056.50	\$1,190,348.22	56.18
NET OF REVENUES & EXPENDITURES	(\$187,565.73)			
Fund 202 - Major Street Fund				
TOTAL REVENUES	\$2,060,815.00	\$177,716.25	\$1,883,098.75	8.62
TOTAL EXPENDITURES	\$2,371,461.00	\$124,962.10	\$2,246,498.90	5.27
NET OF REVENUES & EXPENDITURES	(\$310,646.00)			
Fund 203 - Local Street Fund				
TOTAL REVENUES	\$144,545.00	\$92,001.55	\$52,543.45	63.65
TOTAL EXPENDITURES	\$143,959.00	\$50,643.44	\$93,315.56	35.18
NET OF REVENUES & EXPENDITURES	\$586.00			
Fund 226 - Garbage Fund				
TOTAL REVENUES	\$375,434.28	\$349,345.59	\$26,088.69	93.05
TOTAL EXPENDITURES	\$445,291.60	\$242,214.27	\$203,077.33	54.39
NET OF REVENUES & EXPENDITURES	(\$69,857.32)			
Fund 248 - Downtown Development Fund				
TOTAL REVENUES	\$74,648.00	\$75,954.01	(\$1,306.01)	101.75
TOTAL EXPENDITURES	\$75,509.00	\$73,456.74	\$2,052.26	97.28
NET OF REVENUES & EXPENDITURES	(\$861.00)			

01/30/2015

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 01/31/2015

GL NUMBER	2014-15 AMENDED BUDGET	YTD BALANCE 01/31/2015 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 265 - Drug Enforcement Fund				
TOTAL REVENUES	\$4,776.51	\$4,774.77	\$1.74	99.96
TOTAL EXPENDITURES	\$7,850.60	\$9,813.26	(\$1,962.66)	125.00
NET OF REVENUES & EXPENDITURES	(\$3,074.09)			
Fund 350 - City Hall Debt Fund				
TOTAL REVENUES	\$78,625.00	\$78,610.03	\$14.97	99.98
TOTAL EXPENDITURES	\$80,325.00	\$14,615.00	\$65,710.00	18.19
NET OF REVENUES & EXPENDITURES	(\$1,700.00)			
Fund 402 - Fire Equip Replacement Fund				
TOTAL REVENUES	\$20,050.00	\$20,001.09	\$48.91	99.76
TOTAL EXPENDITURES	\$0.00	\$0.00	\$0.00	0.00
NET OF REVENUES & EXPENDITURES	\$20,050.00			
Fund 590 - Water Supply Fund				
TOTAL REVENUES	\$1,478,350.00	\$831,548.47	\$646,801.53	56.25
TOTAL EXPENDITURES	\$1,541,186.00	\$806,222.15	\$734,963.85	52.31
NET OF REVENUES & EXPENDITURES	(\$62,836.00)			
Fund 591 - Sanitary Sewer Fund				
TOTAL REVENUES	\$1,099,200.00	\$588,235.59	\$510,964.41	53.51
TOTAL EXPENDITURES	\$1,323,870.00	\$522,751.53	\$801,118.47	39.49
NET OF REVENUES & EXPENDITURES	(\$224,670.00)			

01/30/2015

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK
PERIOD ENDING 01/31/2015

GL NUMBER	2014-15 AMENDED BUDGET	YTD BALANCE 01/31/2015 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 661 - Motor Pool Fund				
TOTAL REVENUES	\$243,036.50	\$127,749.18	\$115,287.32	52.56
TOTAL EXPENDITURES	\$251,976.36	\$111,696.00	\$140,280.36	44.33
NET OF REVENUES & EXPENDITURES	(\$8,939.86)			
Fund 865 - Sidewalks				
TOTAL REVENUES	\$12,500.00	\$8,814.94	\$3,685.06	70.52
TOTAL EXPENDITURES	\$12,500.00	\$8,950.94	\$3,549.06	71.61
NET OF REVENUES & EXPENDITURES	\$0.00			
Fund 866 - Weed Fund				
Revenues				
TOTAL REVENUES	\$4,000.00	\$3,350.00	\$650.00	83.75
TOTAL EXPENDITURES	\$1,200.00	\$615.00	\$585.00	51.25
NET OF REVENUES & EXPENDITURES	\$2,800.00	\$2,735.00	\$65.00	97.68

**SWARTZ CREEK POLICE DEPARTMENT
MOTOR POOL RENTAL HOURS
JANUARY 2015**

	<u>101-301-941</u>	<u>101-302-941</u>	<u>101-303-941</u>	<u>101-304-941</u>
#05-168	13	0	0	0
#05-649	68	0	0	0
#12-144	139	0	0	0
#09-401	0	2	119	0
#13-384	517	2	0	0
#09-226	96	0	0	0
#10-161	132	3	0	0
TOTAL	965	7	119	0

210 OFFENSE SUMMARY

January 2015

Offense	Total
1210 - 12000 - Robbery - Forcible Purse Snatching	1
1313 - 13001 - Assault and Battery/Simple Assault	1
2202 - 22001 - Burglary - Forced Entry - Residence	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	2
2399 - 23007 - Larceny (Other)	1
2604 - 26003 - Fraud - Impersonation	1
2605 - 26002 - Illegal Use of Credit Card	1
2902 - 29000 - Damage to Property - Private Property	1
2996 - 29000 - Damage to Property - Throwing Stone, etc., at Train or Motor Vehicle	1
3073 - 30002 - Retail Fraud Theft 1st Degree	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	5
3562 - 35001 - Marijuana - Possess	1
4801 - 48000 - Resisting Officer	1
4899 - 48000 - Obstruct Police (Other)	1
5005 - 50000 - Contempt of Court	1
5006 - 50000 - Obstructing Justice	2
5007 - 50000 - Obstructing Court Order	3
5015 - 50000 - Failure to Appear	1
5099 - 50000 - Obstruct (Other)	1
5295 - 52001 - Concealed Weapons - Firearm in Auto (CCW)	1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	2
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8275 - 54003 - Traffic - Driver License Law Violations	3
9910 - 93001 - Traffic, Non-Criminal - Accident	11
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	4
9945 - 98009 - Inspections/Investigations - Drug Overdose	1
9946 - 99001 - Miscellaneous - Suicide	1
9953 - 99008 - Miscellaneous - General Assistance	1
9954 - 99009 - Miscellaneous - Non-Criminal	1
Total:	53

SCPD200 Ticket Ledger Report

1/1/2015 12:00:00 AM - 1/31/2015 12:00:00

AM

Citation No	Citation Date Time	Location	Offense
10345	1/3/2015	School St	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10346	1/4/2015	Parkridge	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10347	1/4/2015	Chelmsford	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10349	1/7/2015	Meijer	
			8291 - 54003 - Traffic - Parked in Handicap Space
10350	1/13/2015	Durwood	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10451	1/8/2015	Miller Just W Of Morrish	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10452	1/13/2015	Durwood	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10453	1/18/2015	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10454	1/18/2015	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10455	1/18/2015	Worcester	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10456	1/18/2015	Wade	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10457	1/18/2015	First	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10458	1/19/2015	Red Oak	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10459	1/19/2015	Oakview	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10460	1/23/2015	Winston	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations

10461	1/23/2015	Winshall	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10462	1/28/2015	Don Shenk	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10463	1/28/2015	Chemsford	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10465	1/28/2015	Chelmsford	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
10466	1/28/2015	Chelmsford	
			9913 - 93004 - Traffic, Non-Criminal - Parking Violations
1269715	1/15/2015	Miller Rd Near Morrish	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
			8280 - 54003 - Traffic - No Proof of Insurance
1269741	1/11/2015	Miller Near Bristol	
			8232 - 54003 - Traffic - Defective/Improper/No Tail Lights
1269742	1/19/2015	Miller Near Morrish	
			8128 - 54003 - Traffic - Improper Stop and Turn on Red
1269743	1/23/2015	Miller Rd Near Elms Rd	
			8231 - 54003 - Traffic - Defective/Improper/No Headlights
			8280 - 54003 - Traffic - No Proof of Insurance
1269928	1/5/2015	Morrish Rd Near Mary St	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
			8232 - 54003 - Traffic - Defective/Improper/No Tail Lights
1269929	1/6/2015	Morrish Rd Near Miller	
			8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
			8277 - 54003 - Traffic - Registration Law Violations
			8280 - 54003 - Traffic - No Proof of Insurance
1269931	1/9/2015	7561 Miller Rd	
			4898 - 48000 - Obstruct Police and/or Fireman
			5312 - 53001 - Disturbing the Peace
1269932	1/20/2015	Elms Rd At Miller Rd	
			8271 - 54003 - Traffic - No Operators License
			8174 - 54003 - Traffic - Furnish False Info to Police Officer
			8280 - 54003 - Traffic - No Proof of Insurance
1269933	1/20/2015	Elms Rd At Miller	
			8122 - 54003 - Traffic - Disregarded Flashing Red Signal
			8214 - 54003 - Traffic - Failed to Properly Wear Safety Belt

			8277 - 54003 - Traffic - Registration Law Violations
1269934	1/21/2015	Miller Rd Near Elms Rd	
			8277 - 54003 - Traffic - Registration Law Violations
1270099	1/4/2015	Miller Rd Near Tallmage	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1270100	1/12/2015	Miller Near Morrish	
			8280 - 54003 - Traffic - No Proof of Insurance
1270101	1/12/2015	Miller Rd Near School	
			8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)
1270102	1/12/2015	Miller Near Morrish	
			8280 - 54003 - Traffic - No Proof of Insurance
1270104	1/16/2015	Miller At Morrish	
			8128 - 54003 - Traffic - Improper Stop and Turn on Red
1270105	1/17/2015	Miller Near Fairchild	
			8080 - 54003 - Traffic - Following Too Closely
1270107	1/27/2015	Morrish Near Fortino	
			8054 - 54003 - Traffic - Violation of Basic Speed (Too Fast)

Total Tickets : 37

Total Offenses : 48

City of Swartz Creek

Building Permit List

2015

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
Building							
PB1400075	01/22/15	WOODSIDE BUILDERS, INC	(810) 635 2227	58-36-676-041	\$117,557	\$735.00 7237 LINDSEY DR	48473 Res Single Family
PB1500076	01/21/15	C & L Ward Bros Co	(810) 503 1161	58-03-533-061	\$13,475	\$165.00 5246 GREENLEAF DR	48473-Roofing
PB1500077	01/23/15	Lockhart Roofing Co.	(810) 235 9866	58-02-526-049	\$6,029	\$130.00 5098 MC LAIN ST	48473-Roofing
Total:		3 Permits	Value: \$137,061		Fee Total: \$1,030.00		Total Number of Dwelling Units 1

Electrical							
PE1500076	01/13/15	Creative Electrical Solutions	(810) 730 2671	58-36-651-123	\$0	\$106.00 4380 SPRINGBROOK DR	48473-Electrical
PE1500077	01/14/15	J. Ranck Electric, Inc.	(989) 775 7393	58-29-300-007	\$0	\$191.00 6060 BRISTOL RD	48554-Electrical
PE1500078	01/29/15	B & W Electric	(810) 397 4246	58-36-676-056	\$0	\$333.00 7240 LINDSEY DR	48473 Electrical
PE1500079	01/29/15	B & W Electric	(810) 397 4246	58-36-676-054	\$0	\$283.00 7254 LINDSEY DR	48473 Electrical
Total:		4 Permits	Value: \$0		Fee Total: \$913.00		Total Number of Dwelling Units 0

Mechanical							
PM150101	01/05/15	Holland Heating & Cooling	(810) 653 4328	58-36-529-028	\$0	\$130.00 4187 BIRCH LN	48473-Mechanical
PM150102	01/06/15	Michigan Delta Mechanical Inc	(586) 795 5000	58-02-501-032	\$0	\$105.00 5162 OXFORD CT	48473-Mechanical
PM150103	01/07/15	Mike Newland Plumbing	(810) 736 4533	58-36-651-198	\$0	\$135.00 4283 SPRINGBROOK DR	48473-Mechanical
PM150104	01/07/15	Mike Newland Plumbing	(810) 736 4533	58-36-651-116	\$0	\$135.00 4371 SPRINGBROOK DR	48473-Mechanical
PM150105	01/15/15	Johnson & Wood, LLC	(810) 715 0700	58-36-651-096	\$0	\$160.00 7436 CROSSCREEK DR	48473-Mechanical
PM150106	01/15/15	Staley's Plbg & Htg, Inc.	(810) 659 5572	58-36-651-123	\$0	\$105.00 4380 SPRINGBROOK DR	48473-Mechanical
PM150107	01/26/15	Goyette Mechanical	(810) 742 8530	58-31-526-017	\$0	\$105.00 6206 MILLER RD	48473-Mechanical
PM150108	01/26/15	Goyette Mechanical	(810) 742 8530	58-35-776-003	\$0	\$190.00 3 BROOKFIELD	48473-Mechanical

City of Swartz Creek

Building Permit List

2015

Permit No.	Date	Applicant	Phone	Tax ID No.	Value of Const/Permit Fee	Location	Type of Construction
PM150109	01/26/15	Mike Newland Plumbing	(810) 736 4533	58-36-651-018	\$0 \$135.00	4485 VIRGINIA CT	48473-Mechanical

Total: 9 Permits Value: \$0 Fee Total: \$1,200.00 Total Number of Dwelling Units 0

Plumbing

PP150027	01/12/15	Burnash Plbg	(810) 836 3489	58-36-676-054	\$0 \$244.00	7254 LINDSEY DR	48473 Plumbing
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Total: 1 Permits Value: \$0 Fee Total: \$244.00 Total Number of Dwelling Units 0

Zoning

PZ15-0023	01/08/15	Voorheis Signs	(810) 639 7950	58-02-529-025	\$0 \$165.00	8077 MILLER RD	48473-Sign
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Total: 1 Permits Value: \$0 Fee Total: \$165.00 Total Number of Dwelling Units 0

Permit Total: 18 Value: \$137,061 Fee Total: \$3,552.00

Permit.DateIssued Between 12/31/2014
12:00:00 AM AND 1/31/2015 12:00:00 AM

Enforcements By Category

02/05/15

BUILDING VIOLATIONS

Enforcement Number	Address	Status	Filed	Closed
E15-124	4437 MORRISH RD	Violation	01/12/15	
E15-125	5387 MILLER RD	Violation	01/27/15	
			Total Entries: 2	

Total Records: 2

Population: All Records

Enforcement.DateFiled Between 1/1/2015 12:00:00 AM AND 1/31/2015 12:00:00 AM

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
7204 LINDSEY DR	58-36-676-059	Insulation	12/01/2014	12/01/2014	Approved
5069 SCHOOL ST	58-02-526-011	Site Inspection	12/02/2014	12/02/2014	Locked Out
5472 MILLER RD	58-29-551-002	Status	12/03/2014	12/03/2014	Complied
5157 MORRISH RD	58-01-100-013	Status	12/03/2014	12/03/2014	No Change
7103 MILLER RD	58-36-577-017	Citation	12/03/2014	12/03/2014	Partially Complied
5366 WINSHALL DR	58-02-553-001	Status	12/03/2014	12/03/2014	Partially Complied
8103 MILLER RD	58-02-528-002	Citation	12/03/2014	12/03/2014	No Change
8103 CRAPO ST	58-02-530-042	Status	12/03/2014	12/03/2014	Partially Complied
4056 ELMS RD	58-36-526-070	Citation	12/03/2014	12/03/2014	No Change
5410 DON SHENK DR	58-03-579-002	Status	12/03/2014	12/03/2014	No Change
5069 SCHOOL ST	58-02-526-011	Status	12/03/2014	12/03/2014	Locked Out
5069 SCHOOL ST	58-02-526-011	Status	12/04/2014	12/04/2014	No Change
5410 DON SHENK DR	58-03-579-002	Service	12/08/2014	12/08/2014	Approved
5410 DON SHENK DR	58-03-579-002	Status	12/10/2014	12/10/2014	No Change
5069 SCHOOL ST	58-02-526-011	Status	12/10/2014	12/10/2014	No Change
4373 SPRINGBROOK DR	58-36-651-115	Final	12/10/2014	12/10/2014	Approved
4373 SPRINGBROOK DR	58-36-651-115	Final	12/11/2014	12/30/2014	Approved
5220 MORRISH RD	58-02-200-030	Service	12/11/2014	12/11/2014	Approved
5499 MILLER RD	58-32-100-004	Final	12/16/2014	12/16/2014	Approved
5381 GREENLEAF DR	58-03-533-106	Final Zoning	12/16/2014	12/16/2014	Approved
5366 WINSHALL DR	58-02-553-001	Status	12/17/2014	12/17/2014	Partially Complied
8103 CRAPO ST	58-02-530-042	Status	12/17/2014	12/17/2014	Complied
7103 MILLER RD	58-36-577-017	Status	12/17/2014	12/17/2014	Complied
5410 DON SHENK DR	58-03-579-002	Status	12/17/2014	12/17/2014	No Change
7200 LINDSEY DR	58-36-676-060	Swr Tap In	12/18/2014	12/18/2014	Approved
5499 MILLER RD	58-32-100-004	Final	12/22/2014	12/22/2014	Locked Out
7370 CROSSCREEK DR	58-36-651-228	Final	12/23/2014	12/23/2014	Approved
7370 CROSSCREEK DR	58-36-651-228	Final	12/23/2014	12/23/2014	Approved
7349 CROSSCREEK DR	58-36-651-242	Final	12/23/2014	12/23/2014	Approved
7191 LINDSEY DR	58-36-676-048	Footing	12/29/2014	12/29/2014	Approved
7349 CROSSCREEK DR	58-36-651-242	Final	12/30/2014	12/30/2014	Approved
5278 WORCHESTER DR	58-02-551-005	Final	01/05/2015	01/05/2015	Approved
75 HAMILTON ST	58-35-776-075	Final	01/05/2015	01/05/2015	Approved
8056 MAPLE ST	58-02-530-030	Final	01/05/2015	01/05/2015	Approved
5254 GREENLEAF DR	58-03-533-060	Final	01/05/2015	01/05/2015	Approved
5448 SEYMOUR RD	58-03-400-010	Final	01/06/2015	01/06/2015	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
4265 SPRINGBROOK DR	58-36-651-192	Final	01/06/2015	01/15/2015	Approved
7350 CROSSCREEK DR	58-36-651-218	Final	01/06/2015	01/06/2015	Approved
7396 CROSSCREEK DR	58-36-651-160	Final	01/06/2015	01/06/2015	Approved
7224 LINDSEY DR	58-36-676-058	Final	01/06/2015	01/06/2015	Approved
7473 SPRINGBROOK CT	58-36-651-110	Final	01/06/2015	01/06/2015	Approved
7200 LINDSEY DR	58-36-676-060	Backfill	01/06/2015	01/06/2015	Approved
5410 DON SHENK DR	58-03-579-002	Status	01/07/2015	01/07/2015	No Change
5366 WINSHALL DR	58-02-553-001	Status	01/07/2015	01/07/2015	Partially Complied
5448 SEYMOUR RD	58-03-400-010	Final	01/08/2015	01/08/2015	Approved
4265 SPRINGBROOK DR	58-36-651-192	Final	01/08/2015	01/08/2015	Approved
6060 BRISTOL RD	58-29-300-007	Framing-Metal Stud	01/12/2015	01/12/2015	Approved
4437 MORRISH RD	58-36-300-024	Ordinance	01/12/2015	01/12/2015	Violation(s)
7224 LINDSEY DR	58-36-676-058	Final	01/14/2015	01/14/2015	Approved
5173 WORCHESTER DR	58-02-502-024	Final	01/15/2015	01/15/2015	Approved
9275 JILL MARIE LN	58-03-534-017	Final	01/15/2015	01/15/2015	Approved
7224 LINDSEY DR	58-36-676-058	Final	01/15/2015	01/15/2015	Approved
7254 LINDSEY DR	58-36-676-054	Rough	01/15/2015	01/15/2015	Approved
7254 LINDSEY DR	58-36-676-054	Trench Footing	01/19/2015	01/19/2015	Approved
7224 LINDSEY DR	58-36-676-058	Masonry	01/19/2015	01/19/2015	Approved
7224 LINDSEY DR	58-36-676-058	Final	01/19/2015	01/19/2015	Approved
4437 MORRISH RD	58-36-300-024	Letter	01/19/2015	01/19/2015	Violation(s)
4283 SPRINGBROOK DR	58-36-651-198	Final	01/20/2015	01/20/2015	Approved
4371 SPRINGBROOK DR	58-36-651-116	Final	01/20/2015	01/20/2015	Approved
7436 CROSSCREEK DR	58-36-651-096	Final	01/20/2015	01/21/2015	Approved
5410 DON SHENK DR	58-03-579-002	Status	01/21/2015	01/21/2015	No Change
5366 WINSHALL DR	58-02-553-001	Status	01/21/2015	01/21/2015	Complied
7254 LINDSEY DR	58-36-676-054	Masonry	01/22/2015	01/22/2015	Approved
7237 LINDSEY DR	58-36-676-041	Footing	01/26/2015	01/26/2015	Approved
7230 LINDSEY DR	58-36-676-057	Final	01/27/2015	01/27/2015	Approved
7436 CROSSCREEK DR	58-36-651-096	Final	01/27/2015	01/27/2015	Approved
4380 SPRINGBROOK DR	58-36-651-123	Final	01/27/2015	01/27/2015	Approved
4380 SPRINGBROOK DR	58-36-651-123	Final	01/27/2015	01/27/2015	Approved
4056 ELMS RD	58-36-526-070	Status	01/28/2015	01/28/2015	No Change
5157 MORRISH RD	58-01-100-013	Status	01/28/2015	01/28/2015	No Change
5387 MILLER RD	58-32-100-006	Code	01/28/2015	01/28/2015	Violation(s)
7191 LINDSEY DR	58-36-676-048	Backfill	01/28/2015	01/28/2015	Approved

Inspection List

Address	Parcel Number	Inspection Type	Scheduled	Completed	Result
7240 LINDSEY DR	58-36-676-056	Masonary	01/28/2015	01/28/2015	Approved

Inspections: 73

Population: All Records

Inspection.DateTimeScheduled Between 11/30/2014 12:00:00 AM AND 1/31/2015 12:00:00 AM

DPS ACTIVITY JANUARY 2015

	REGULAR	HOLIDAY	VACATION	ABSENT	OT	DT
101 GENERAL FUND						
262.0 ELECTIONS						
781.0 AMPHI-PARK	1.00					
782.0 WINSHALL PARK						
783.0 ELMS PARK	20.00	3.47		0.54		
784.0 BICENT. PARK	1.00					
790.0 SENIOR CENTER/LIBRARY	40.00	2.90	0.09	1.02		
345.0 P S BLDG	42.00	1.72	0.09	0.95		
793.0 CITY HALL	14.25	1.16	0.07	0.72		
794.0 COMM PROMO	47.00	9.24	0.13	2.30		
796.0 CEMETERY	1.00					
202 MAJOR STREET FUND						
429.0 SAFETY						
441.0 PARK & RIDE	13.00	0.24		0.12		
463.0 STREET MAIN	18.00	4.09	0.17	1.90	3.00	
474.0 TRAFFIC	4.00	0.69				
478.0 SNOW & ICE	67.00	11.90		2.63	28.00	7.00
482.0 ADMIN	4.96	1.10	0.28	0.28		
203 LOCAL STREET FUND						
429.0 SAFETY						
463.0 STREET MAIN	48.00	6.76	0.39	3.99		
474.0 TRAFFIC						
478.0 SNOW & ICE	111.00	18.13		3.63		
482.0 ADMIN	4.96	1.10	0.28	0.28		
226 GARBAGE FUND						
528.0 COLLECT	2.00					
530.0 WOODCHIPPING	48.00	11.09	0.88	5.47		
782.0 WINSHALL PARK GARBAGE						
783.0 ELMS PARK GARBAGE	6.00					
793.0 CITY HALL	14.25	1.15	0.07	0.72		
590 WATER						
540.0 WATER SYSTEM	103.54	22.31	4.51	5.25	0.50	
540.0 WATER-ON CALL	5.00	1.16				
542.0 READ & BILL	57.25	13.79	0.04	3.04		
793.0 CITY HALL	14.25	1.14	0.07	0.72		
591 SEWER						
536.0 SEWER SYSTEM	89.54	20.07	4.56	5.44		3.00
536.0 SEWER-ON CALL	5.00	1.16				
537.0 LIFT STATION	16.00	3.60	0.13	1.53		
542.0 READ & BILL	57.25	13.79	0.04	3.04		
793.0 CITY HALL	14.25	1.14	0.07	0.73		
661 MOTOR POOL FUND						
795.0 CITY GARAGE	89.50	15.10	0.13	2.20		
DAILY HOURS TOTAL	959.00	168.00	12.00	46.50	31.50	10.00

**Public Works
Monthly Work Orders**

02/04/15

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
FNRD14-0792 COMPLETED	CE10-009275-0000-04	WHITE, TRACY 9275 CEDAR CREEK CT	01/02/15 01/02/15	FINAL READ
FNRD14-0793 COMPLETED	HA10-005014-0000-06	THODOROFF, RICHARD 5014 HAYES ST	01/02/15 01/02/15	FINAL READ
MTRP15-0446 COMPLETED	SP10-004412-0000-01	LIVINGSTON, BONNIE 4412 SPRINGBROOK DR	01/02/15 01/02/15	METER REPAIR
SWBK15-0045 COMPLETED	HE10-005131-0000-03	KRAJNIAK, CHRISTINE 5131 HELMSLEY DR	01/05/15 01/05/15	SEWER BACKUP
CKME15-0254 COMPLETED	DU10-005290-0000-01	DAVIS, MARK R 5290 DURWOOD DR	01/05/15 01/05/15	CHECK METER
MTRP15-0448 COMPLETED	YO10-009182-0000-01	WILLIAMS, GARRY 9182 YOUNG DR	01/06/15 01/06/15	METER REPAIR
WOFF15-1203 CANCELLED	EL10-003429-0000-01	HAYES, YUTHA 3429 ELMS RD	01/08/15	WATER TURN OFF
REPL15-0043 COMPLETED	MI10-007509-0000-05	WOODS & SONS INVESTMENT, LLC 7509 MILLER RD	01/09/15 01/08/15	METER REPLACEMENT
FNRD15-0795 COMPLETED	EL10-003267-0000-01	ZYBER, ANTHONY 3267 ELMS RD	01/09/15 01/09/15	FINAL READ
CKME15-0253 COMPLETED	MA20-008041-0000-04	TAYRAL LLC 8041 MAPLE ST	01/09/15 01/09/15	CHECK METER
READ15-0393 COMPLETED	MI10-006192-0000-01	POLASEK, JAMES 6192 MILLER RD	01/12/15 01/13/15	READ METER
WREP15-0056	MO10-004437-0000-03	GOLDFEIN, AARON 4437 MORRISH RD	01/12/15	WATER REPAIRS
WTON15-0789 COMPLETED	GA10-004518-0000-04	HAYTH, ROY & CYNTHIA 4518 GATEWAY BLVD	01/13/15 01/13/15	WATER TURN ON
FLAG15-0108 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	01/14/15 01/15/15	LOWER/RAISE FLAG
WOFF15-1204 CANCELLED	MA20-008012-0000-04	IDEAL HOMES & REALTY 8012 MAPLE ST	01/14/15 01/14/15	WATER TURN OFF
CKME15-0252 COMPLETED	DO10-005243-0000-03	OLIVO, MICHAEL 5243 DON SHENK DR	01/14/15 01/14/15	CHECK METER
MTRP15-0449 COMPLETED	CH20-008505-0000-01	JERICHOW, ROBERT 8505 CHESTERFIELD DR	01/15/15 01/15/15	METER REPAIR
MTRP15-0447 COMPLETED	CO20-007461-0000-01	GARDINER, JAMES 7461 COUNTRY MEADOW DR	01/15/15 01/15/15	METER REPAIR
WREP15-0057 COMPLETED	GA10-004518-0000-04	HAYTH, ROY & CYNTHIA 4518 GATEWAY BLVD	01/15/15 01/15/15	WATER REPAIRS
READ15-0394 COMPLETED	MI10-006192-0000-01	POLASEK, JAMES 6192 MILLER RD	01/19/15 01/20/15	READ METER

Work Order # Work Order Status	Location ID	Customer Name Service Address	Date Recd Date Comp	Type
MNT15-0195 COMPLETED	CI10-008095-000B-01	SENIOR CENTER 8095 CIVIC DR 000B	01/21/15 01/22/15	BUILDING MAINTENA
SETM15-0016 COMPLETED	LI10-007230-0000-01	WOODSIDE BUILDERS 7230 LINDSEY DR	01/21/15 01/21/15	SET METER
FLAG15-0109 COMPLETED	CI10-008083-0000-01	CITY OF SWARTZ CREEK 8083 CIVIC DR	01/23/15 01/24/15	LOWER/RAISE FLAG
WTON15-0790 COMPLETED	EL10-004354-0000-02	HOWARD, JERRY A. 4354 ELMS RD	01/23/15 01/26/15	WATER TURN ON
READ15-0395 COMPLETED	MI10-006192-0000-01	POLASEK, JAMES 6192 MILLER RD	01/26/15 01/28/15	READ METER
FNRD15-0799 COMPLETED	LI10-007224-0000-01	WOODSIDE BUILDERS 7224 LINDSEY DR	01/26/15 12/07/15	FINAL READ
WOFF15-1205 CANCELLED	CE10-009265-0000-06	FERGUSON, JENNIFER 9265 CEDAR CREEK CT	01/27/15	WATER TURN OFF
WOFF15-1206 COMPLETED	CE10-009283-0000-03	CONTRERAS, JESSICA 9283 CEDAR CREEK CT	01/27/15 01/28/15	WATER TURN OFF
WOFF15-1207 CANCELLED	CR10-008051-0000-04	DEAN, BUFFY 8051 CRAPO ST	01/27/15	WATER TURN OFF
WOFF15-1208 CANCELLED	MI10-005428-0000-05	KERCKAERT, KATHLEEN 5428 MILLER RD	01/27/15	WATER TURN OFF
WOFF15-1209 CANCELLED	GR10-005273-0000-05	DEHMEL, ADAM 5273 GREENLEAF DR	01/27/15	WATER TURN OFF
WOFF15-1210 CANCELLED	IN10-008211-0000-07	JACOBS, STEVEN P 8211 INGALLS ST	01/27/15	WATER TURN OFF
WOFF15-1211 CANCELLED	WI10-005124-0000-03	GULLETT, RORY 5124 WINSHALL DR	01/27/15	WATER TURN OFF
GWO15-0317 COMPLETED	CA10-008336-0000-01	SWARTZ CREEK SCHOOLS- WAREHO 8336 CAPPY LN	01/27/15 01/28/15	GENERIC WORK ORDE
FNRD15-0800 COMPLETED	BR20-006491-0000-03	BANK OF NEW YORK 6491 BRISTOL RD	01/29/15 01/29/15	FINAL READ
MNT15-0196 COMPLETED	CI10-008095-0000-01	PERKINS LIBRARY 8095 CIVIC DR	01/29/15 01/30/15	BUILDING MAINTENA

Total Records: 36

January 2015	MILES DRIVEN		GALLONS GAS PURCHASED		GALLONS DIESEL PURCHASED
#1 P/U 4WD					
#3 P/U 4WD	744		97		
07-03 P/U 4WD					18
09-03 P/U 4WD					37
#2 P/U 2WD			26		
#6-00 BACKHOE					
#11 DUMP					
#12-02 DUMP					76
#12-04 DUMP					182
#12-99 GENERATOR					
#9-02 BRUSH HOG					
#17 CASE BACKHOE					
#19 JD TRACTOR					
#06-99 BUCKET TRUCK					
#21 WOOD CHIPPER					
#807 STREET SWEEPER					
#42 ASPHALT HEATER					5
#37 TRAIL ARROW					
#10-98 3" PUMP					
#28A 3" PUMP					
3" PUMP					
#30 4" PUMP					
#31 4" PUMP					
#32 4" PUMP					
1" PUMP					
S-10			12		
TOTAL	744		135		318

CITY OF SWARTZ CREEK
**SWARTZ CREEK, MICHIGAN
PLANNING COMMISSION
ZONING BOARD OF APPEALS
2014 ANNUAL REPORT**

To: The Honorable David Krueger & Swartz Creek City Council
From: The Swartz Creek Planning Commission
Subject: 2014 Annual Report

Greetings,

Introduction

In addition to the Planning Commission minutes that are delivered monthly to the city council, this document serves as a summary report of the activities of the planning commission and zoning board of appeals for the calendar year of 2014. This report is not to be confused with the monthly building report. This document is intended to summarize the general status and open-meeting decisions made by the planning commission (PC) and zoning board of appeals (ZBA).

Summary Findings

The PC and ZBA both had relatively busy years. Participation remains high, and all plans, procedures, and policies are up to date. The planning commission met five times in 2014 compared to seven times in 2013, and the ZBA met four times in 2014 compared to three times in 2013.

Training and memberships in professional organizations have been limited due to limited resources. However, in-house orientation and training has been provided to all new ZBA and PC members. In addition, the city was able to send one of its two newest members to the annual Michigan Association of Planning conference.

Concerning membership, both boards had some turnover. The ZBA retained all five regular appointments and added two new alternates, Robert Plumb and Fred Pajtas. Attendance with the planning commission and zoning board of appeals is adequate, with no meeting quorum issues. Current commissioners appear to be active and take a strong interest in their respective fields.

The Planning Commission unfortunately sustained the loss of Mr. Bueche in May and Mr. Hurt in November. These positions were replaced by Mr. Craig Culinski and Mr. Denny Pinkstson, respectively.

Boardmembers & Commissioners

Below is the current list of the PC and ZBA membership.

ZONING BOARD OF APPEALS	Term end date	Address
Douglas Stephens	6/30/17	5250 Birchcrest
Ronald Smith, Secretary	6/30/17	9194 Chesterfield
Curt Porath Council Rep	11/28/16	4485 Frederick St.
Ronald Schultz, Chairperson	11/05/15	4279 Springbrook
James Packer, Vice Chairperson	11/05/15	7216 Miller Rd.
Fred Pajtas	6/30/17	7580 Church St.
Robert Plumb	6/30/16	37 Somerset

PLANNING COMMISSION	Term end date	Address
Robert Florine, Secretary	6/30/15	5914 Cross Creek
James Florence	6/30/15	4296 Springbrook
Kathy Ridley	6/30/16	3414 Elms
Carl Conner	6/30/17	4061 Elms
Douglas Stephens, Chairperson	6/30/17	5250 Birchcrest
Bud Grimes	6/30/16	5171 Oakview Drive
Dennis Pinkston, Vice Chairperson	11/27/17	9341 Chesterfield
Craig Culinski	11/27/17	5160 Worchester
David Krueger	Per council term	7399 Miller Rd

Facts & Figures on Projects

Below is an exhaustive list of projects that were reviewed by the Planning Commission and Zoning Board of Appeals.

Project	Venue	Review	Location	Size or Units	Value	Month	Approval	Status
Urgent Medical Care	PC	Special Land Use	7070 Miller Rd Kroger Plaza	Two Retail Units	N/A	April	Yes	Complete
Land Sale Policy	PC	Policy Recommendation	N/A	N/A	N/A	April	Yes	Effective

February 3, 2015
 Planning Commission
 Annual Report for 2014

O'Reilly's Auto Parts	PC	Site Plan	4301 Elms	~1 acre	~\$1M	May	Yes	Awaiting Ground Breaking
GM Façade	PC	Site plan amendment	6060 W Bristol Rd	5+ acres	~\$14M	May	Yes	In Process
Medical Marijuana Dispensary	PC	Special Land Use	9061 Miller Rd	One Retail Unit	N/A	October	Continued	Withdrawn by Applicant
Biggby-Subway	PC	Site Plan & Special Land Use	7026 Miller Rd	~1 acre	~\$1M	December	Continued	Pending February Meeting
Fence	ZBA	Dimensional Variance	9182 Young Dr.	~1 acre	N/A	August	Approved with Conditions	Complete
Fence	ZBA	Dimensional Variance	9265 Chesterfield	~1 acre	N/A	September	Approved with Conditions	Complete
Biggby-Subway	ZBA	Dimensional Variances	7026 Miller Rd	~1 acre	~\$1M	December	Approved with Conditions	Pending Site Plan Approval

Conclusions - Looking Forward

There were not any issues or anomalies with the commissions that demand attention. 2014 was a busy year for these commissions. 2015 Promises to be much busier.

Issues that we know must be looked at, some of which are pending, include: the Third Street property review, the Biggby Coffee project, the DDA Fortino Drive site, and the evaluation of the Sports Creek Raceway. In addition to those projects, the master plan is due to be reviewed as well. I don't expect a significant process or amendments at this time. However, the formalities must be carried out.

In addition to the above projects, there is still a general improvement in market conditions. This has resulted in new home construction and a noted increase in commercial speculation, spanning from downtown to Elms and Miller, as well as the Morrish Road interchange.

Please contact me directly if you have any comments or inquiries on the matter.

Sincerely,

8083 Civic Drive
 Swartz Creek Michigan 48473
 Phone: (810)-635-4464 Fax: (810)-635-2887
www.cityofswartzcreek.org <ftp://cityofswartzcreek.org>

February 3, 2015
Planning Commission
Annual Report for 2014



Adam H. Zettel, AICP
City Manager
City of Swartz Creek
azettel@cityofswartzcreek.org

February 2015 BUDGET AMENDMENT SUMMARY

Fund 202 Major Street Fund

The proposed budget increase in revenues is mostly due to the addition of salt reimbursement from the Swartz Creek Schools. The increase in revenue offset the increase in wages and equipment rental for routine maintenance and traffic services, other line item adjustments were made based on current year to date totals. There will be no change in net effect from the original budget.

Revenues: Increase of \$7,290

Expenses: Increase of \$7,290

Net Effect No change \$ 0

Fund 203 Local Street Fund

Total revenues were increased by of \$10,301, the majority of this was due to a one time additional payment received from the State of Michigan for street repairs and maintenance. Total expenses were increased by the same amount as revenue received due to an increase in wages and equipment rental for routine maintenance and traffic services, other line item adjustments were made based on current year to date totals. There will be no change in net effect from the original budget.

Revenues: Increase of \$10301.02

Expenses: Increase of \$10301.02

Net Effect No change \$ 0

Fund 590 Water Fund

The water fund revenues and expenses were updated due to the rate increases received from Genesee County. Even though the September 1, 2014 increase affected our expenses the rate change was not passed on to our City residents until the September billing cycle, which was reflected in the January 2015 billing to residents. City of Swartz Creek's new rate for water does not reflect the second increase for March 2, 2015 passed on from DWSD by the Genesee County Drain Commission. Total expenses now include depreciation expense of \$93,262 in the budget, instead of waiting until year end to have the auditors make an adjusting entry for this. Again other adjustments were made between line items based on current year to date totals.

Revenues: Increase of \$195,966

Expenses: Increase of \$288,828

Net Effect Increase of deficit from \$62836 to \$156,098 difference of \$93,262

Fund 591 Sewer Fund

The Sewer fund revenues and expenses were updated due to the increase in Sewer Commodity and Readiness to Serve Fees received from the County. Depreciation expense of \$78,811 is now being included in the budget, instead of waiting until year end and letting the auditors make this adjusting entry. Because the original budget included TVing and rehab expense of \$270,000 and the actual cost estimate is \$183,000 this offset the combined increase in bulk water fees and depreciation expense. There were also transfers made between line items based on current year to date totals.

Revenues: Increase of \$101,150

Expenses: Increase of \$132,730

Net Effect Increase of deficit from 224,670 to \$ 256,250 difference of \$31,580

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 202 - Major Street Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
Revenues					
Dept 000.000-General					
202-000.000-569.000	Act 51 Revenues	281,000.00	0.00	281,000.00	125,585.86
202-000.000-664.000	Interest Income	300.00	90.00	390.00	386.63
Total Dept 000.000-General		281,300.00	90.00	281,390.00	125,972.49
Dept 441.000-Miller Rd Park & Ride					
202-441.000-677.000	Reimbursements	0.00	0.00	0.00	0.00
202-441.000-677.000-441.000	Reimbursements	4,000.00	0.00	4,000.00	1,670.42
Total Dept 441.000-Miller Rd Park & Ride		4,000.00	0.00	4,000.00	1,670.42
Dept 453.102-Miller Rd - Talmadge Ct to Dye Rd					
202-453.102-677.000-453.102	Reimbursements	889,690.00	0.00	889,690.00	27,889.62
Total Dept 453.102-Miller Rd - Talmadge Ct to Dye Rd		889,690.00	0.00	889,690.00	27,889.62
Dept 453.103-Miller Rd - Morrish Rd to Elms Rd					
202-453.103-677.000	Reimbursements	885,825.00	0.00	885,825.00	15,002.10
Total Dept 453.103-Miller Rd - Morrish Rd to Elms Rd		885,825.00	0.00	885,825.00	15,002.10
Dept 463.000-Routine Maint - Streets					
Dept 478.000-Snow & Ice Removal					
202-478.000-677.000	Reimbursements	0.00	7,200.00	7,200.00	7,181.62
Total Dept 478.000-Snow & Ice Removal		0.00	7,200.00	7,200.00	7,181.62
TOTAL Revenues		2,060,815.00		2,068,105.00	177,716.25
Expenditures					
Dept 228.000-Information Technology					
202-228.000-726.000	Supplies	0.00	0.00	0.00	0.00
202-228.000-801.000	Contractual Services	100.00	0.00	100.00	0.00
202-228.000-960.000	Education and Training	0.00	0.00	0.00	0.00
202-228.000-976.000	Equipment	150.00	0.00	150.00	0.00
Total Dept 228.000-Information Technology		250.00	0.00	250.00	0.00
Dept 441.000-Miller Rd Park & Ride					
202-441.000-702.000-441.000	Wages	2,047.00	0.00	2,047.00	555.82
202-441.000-704.100-441.000	FICA - Employer's Share	127.00	0.00	127.00	34.43
202-441.000-704.200-441.000	Medicare - Employer's Share	30.00	0.00	30.00	8.06
202-441.000-705.000-441.000	Medical Insurance - ER	561.00	0.00	561.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 202 - Major Street Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
202-441.000-705.100-441.000	Vision Benefits	5.00	0.00	5.00	0.00
202-441.000-705.200-441.000	Dental Benefits	68.00	0.00	68.00	0.00
202-441.000-706.000-441.000	Life Insurance - ER cost	5.00	0.00	5.00	0.00
202-441.000-707.000-441.000	Retirement Contributions-	247.00	0.00	247.00	2.13
202-441.000-708.000-441.000	Sick & Accident Premiums	20.00	0.00	20.00	0.00
202-441.000-726.000	Supplies	50.00	(50.00)	0.00	0.00
202-441.000-726.000-441.000	Supplies	0.00	50.00	50.00	0.00
202-441.000-920.000	Utilities	950.00	(950.00)	0.00	0.00
202-441.000-920.000-441.000	Utilities	0.00	1,000.00	1,000.00	494.41
202-441.000-930.000	Repairs and Maintenance	0.00	0.00	0.00	0.00
202-441.000-930.000-441.000	Repairs and Maintenance	2,800.00	0.00	2,800.00	450.00
202-441.000-941.000	Equipment Rental	200.00	0.00	200.00	0.00
202-441.000-941.000-441.000	Equipment Rental	0.00	0.00	0.00	0.00
202-441.000-976.000-441.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 441.000-Miller Rd Park & Ride		7,110.00	50.00	7,160.00	1,544.85
Dept 449.500-Right of Way - General					
202-449.500-702.000	Wages	0.00	0.00	0.00	0.00
202-449.500-704.100	FICA - Employer's Share	0.00	0.00	0.00	0.00
202-449.500-704.200	Medicare - Employer's Sha	0.00	0.00	0.00	0.00
202-449.500-801.000	Contractual Services	0.00	0.00	0.00	0.00
202-449.500-930.000	Repairs and Maintenance	8,000.00	0.00	8,000.00	2,110.13
Total Dept 449.500-Right of Way - General		8,000.00	0.00	8,000.00	2,110.13
Dept 449.501-Right of Way - Storms					
202-449.501-801.000	Contractual Services	0.00	100.00	100.00	42.30
202-449.501-930.000	Repairs and Maintenance	20,000.00	0.00	20,000.00	0.00
202-449.501-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 449.501-Right of Way - Storms		20,000.00	100.00	20,100.00	42.30
Dept 453.102-Miller Rd - Talmadge Ct to Dye Rd					
202-453.102-801.000-453.102	Contractual Services	0.00	0.00	0.00	0.00
202-453.102-801.400-453.102	Design Engineering	63,747.00	1,000.00	64,747.00	45,774.55
202-453.102-801.450-453.102	Construction Engineering	140,709.00	(1,000.00)	139,709.00	0.00
202-453.102-801.500-453.102	MDOT Project Pmts	889,690.00	0.00	889,690.00	0.00
Total Dept 453.102-Miller Rd - Talmadge Ct to Dye Rd		1,094,146.00	0.00	1,094,146.00	45,774.55
Dept 453.103-Miller Rd - Morrish Rd to Elms Rd					
202-453.103-801.000	Contractual Services	0.00	0.00	0.00	0.00
202-453.103-801.400	Design Engineering	41,000.00	1,000.00	42,000.00	27,144.26
202-453.103-801.450	Construction Engineering	162,568.00	(1,000.00)	161,568.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 202 - Major Street Fund		2014-15	Budget	New Budget	YTD
GL NUMBER	DESCRIPTION	AMENDED	Amendment	FY 2014-2015	BALANCE
		BUDGET	increase(decrease)		
202-453.103-801.500	MDOT Project Pmts	885,825.00	0.00	885,825.00	0.00
Total Dept 453:103-Miller Rd - Morrish Rd to Elms Rd		1,089,393.00	0.00	1,089,393.00	27,144.26
Dept 463.000-Routine Maint - Streets					
202-463.000-702.000	Wages	9,257.00	2,500.00	11,757.00	5,321.85
202-463.000-704.100	FICA - Employer's Share	574.00	155.00	729.00	331.18
202-463.000-704.200	Medicare - Employer's Share	134.00	38.00	172.00	77.48
202-463.000-705.000	Medical Insurance - ER	2,225.00	0.00	2,225.00	999.63
202-463.000-705.100	Vision Benefits	13.00	0.00	13.00	7.82
202-463.000-705.200	Dental Benefits	193.00	0.00	193.00	113.33
202-463.000-706.000	Life Insurance - ER cost	17.00	3.00	20.00	9.58
202-463.000-707.000	Retirement Contributions-	991.00	150.00	1,141.00	490.64
202-463.000-708.000	Sick & Accident Premiums	115.00	0.00	115.00	55.89
202-463.000-726.000	Supplies	1,000.00	0.00	1,000.00	0.00
202-463.000-801.000	Contractual Services	2,500.00	0.00	2,500.00	411.15
202-463.000-801.000-463.299	Contractual Services	0.00	0.00	0.00	0.00
202-463.000-910.200	General Liability Insurance	0.00	0.00	0.00	0.00
202-463.000-910.500	Workers Comp Insurance	3,668.00	(2,417.00)	1,251.00	1,250.07
202-463.000-930.000	Repairs and Maintenance	20,000.00	0.00	20,000.00	2,259.43
202-463.000-930.000-463.299	Repairs and Maintenance	0.00	0.00	0.00	0.00
202-463.000-941.000	Equipment Rental	2,500.00	7,000.00	9,500.00	5,770.35
202-463.000-960.000	Education and Training	500.00	0.00	500.00	25.00
Total Dept 463.000-Routine Maint - Streets		43,687.00	7,429.00	51,116.00	17,123.40
Dept 463.101-Bristol Rd-Miller to 600' West					
202-463.101-801.000	Contractual Services	1,500.00	(1,500.00)	0.00	0.00
202-463.101-801.400-463.101	Design Engineering	0.00	0.00	0.00	0.00
202-463.101-801.450-463.101	Construction Engineering	0.00	0.00	0.00	0.00
202-463.101-801.500-463.101	MDOT Project Pmts	0.00	0.00	0.00	0.00
Total Dept 463.101-Bristol Rd-Miller to 600' West		1,500.00	(1,500.00)	0.00	0.00
Dept 474.000-Traffic Services					
202-474.000-702.000	Wages	1,272.00	1,000.00	2,272.00	1,227.03
202-474.000-704.100	FICA - Employer's Share	79.00	62.00	141.00	76.42
202-474.000-704.200	Medicare - Employer's Share	18.00	15.00	33.00	17.89
202-474.000-705.000	Medical Insurance - ER	504.00	0.00	504.00	364.07
202-474.000-705.100	Vision Benefits	2.00	0.00	2.00	1.90
202-474.000-705.200	Dental Benefits	27.00	0.00	27.00	26.46
202-474.000-706.000	Life Insurance - ER cost	3.00	0.00	3.00	2.64
202-474.000-707.000	Retirement Contributions-	197.00	0.00	197.00	168.40
202-474.000-708.000	Sick & Accident Premiums	21.00	0.00	21.00	15.72
202-474.000-726.000	Supplies	4,500.00	0.00	4,500.00	781.75

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 202 - Major Street Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
202-474.000-801.000	Contractual Services	4,000.00	5,000.00	9,000.00	5,673.94
202-474.000-920.000	Utilities	6,500.00	0.00	6,500.00	2,757.87
202-474.000-941.000	Equipment Rental	600.00	0.00	600.00	402.53
Total Dept 474.000-Traffic Services		17,723.00	6,077.00	23,800.00	11,516.62
Dept 478.000-Snow & Ice Removal					
202-478.000-702.000	Wages	13,306.00	0.00	13,306.00	4,224.10
202-478.000-704.100	FICA - Employer's Share	825.00	0.00	825.00	262.24
202-478.000-704.200	Medicare - Employer's Share	193.00	0.00	193.00	61.35
202-478.000-705.000	Medical Insurance - ER	4,270.00	0.00	4,270.00	523.89
202-478.000-705.100	Vision Benefits	26.00	0.00	26.00	3.64
202-478.000-705.200	Dental Benefits	379.00	0.00	379.00	50.28
202-478.000-706.000	Life Insurance - ER cost	32.00	0.00	32.00	4.90
202-478.000-707.000	Retirement Contributions-	1,818.00	0.00	1,818.00	320.06
202-478.000-708.000	Sick & Accident Premiums	224.00	0.00	224.00	29.38
202-478.000-726.000	Supplies	38,000.00	(5,452.00)	32,548.00	10,205.31
202-478.000-801.000	Contractual Services	500.00	0.00	500.00	0.00
202-478.000-941.000	Equipment Rental	12,000.00	(2,500.00)	9,500.00	1,474.56
Total Dept 478.000-Snow & Ice Removal		71,573.00	(7,952.00)	63,621.00	17,159.71
Dept 482.000-Administrative					
202-482.000-702.000	Wages	1,672.00	70.00	1,742.00	991.60
202-482.000-704.100	FICA - Employer's Share	104.00	5.00	109.00	61.48
202-482.000-704.200	Medicare - Employer's Share	24.00	1.00	25.00	14.37
202-482.000-705.000	Medical Insurance - ER	598.00	0.00	598.00	318.27
202-482.000-705.100	Vision Benefits	2.00	0.00	2.00	1.13
202-482.000-705.200	Dental Benefits	26.00	0.00	26.00	14.72
202-482.000-706.000	Life Insurance - ER cost	8.00	0.00	8.00	4.71
202-482.000-707.000	Retirement Contributions-	117.00	0.00	117.00	69.40
202-482.000-708.000	Sick & Accident Premiums	28.00	0.00	28.00	14.78
202-482.000-801.000	Contractual Services	0.00	10.00	10.00	7.98
202-482.000-941.000	Equipment Rental	500.00	3,000.00	3,500.00	338.27
202-482.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 482.000-Administrative		3,079.00	3,086.00	6,165.00	1,836.71
Dept 538.500-Intercommunity storm drains					
202-538.500-801.000	Contractual Services	0.00	0.00	0.00	0.00
202-538.500-801.700	Storm/Wtr Shed Permit Fee	12,000.00	0.00	12,000.00	709.57
202-538.500-803.000	Drain Repairs	3,000.00	0.00	3,000.00	0.00
Total Dept 538.500-Intercommunity storm drains		15,000.00	0.00	15,000.00	709.57

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 202 - Major Street Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				

Dept 965.000-Transfers Out					
202-965.000-998.203	Trf Out to Local Street Fun	0.00	0.00	0.00	0.00
202-965.000-998.401	Trf Out to Capital Projects	0.00	0.00	0.00	0.00

Total Dept 965.000-Transfers Out		0.00	0.00	0.00	0.00
TOTAL Expenditures		2,371,461.00		2,378,751.00	124,962.10
Fund 202 - Major Street Fund:					
TOTAL REVENUES		2,060,815.00		2,068,105.00	177,716.25
TOTAL EXPENDITURES		2,371,461.00		2,378,751.00	124,962.10

NET OF REVENUES & EXPENDITURES		<u>\$ (310,646.00)</u>		<u>\$ (310,646.00)</u>	\$ 52,754.15

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 203 - Local Street Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
Revenues					
Dept 000.000-General					
203-000.000-569.000	Act 51 Revenues	83,500.00	0.00	83,500.00	36,686.29
203-000.000-569.100	Other State Revenue	0.00	8,364.18	8,364.18	8,364.18
203-000.000-664.000	Interest Income	45.00	40.00	85.00	54.24
203-000.000-699.202	Transfer IN from Major St	0.00	0.00	0.00	0.00
Total Dept 000.000-General		83,545.00	8,404.18	91,949.18	45,104.71
Dept 449.000-Right of Way Telecomm					
203-449.000-546.000	Right of Way Telecomm	16,000.00	0.00	16,000.00	0.00
203-449.000-546.100	ROW Telecomm Permits	0.00	0.00	0.00	0.00
Total Dept 449.000-Right of Way Telecomm		16,000.00	0.00	16,000.00	0.00
Dept 478.000-Snow & Ice Removal					
203-478.000-677.000	Reimbursements	0.00	1,896.84	1,896.84	1,896.84
Total Dept 478.000-Snow & Ice Removal		0.00	1,896.84	1,896.84	1,896.84
Dept 931.000-Transfers IN					
203-931.000-699.101	Transfer In from Genl Func	45,000.00	0.00	45,000.00	45,000.00
203-931.000-699.101-463.503	Transfer In from Genl Func	0.00	0.00	0.00	0.00
203-931.000-699.202	Transfer IN from Major St	0.00	0.00	0.00	0.00
203-931.000-699.226	Transfer IN from Garbage	0.00	0.00	0.00	0.00
203-931.000-699.226-463.503	Transfer IN from Garbage	0.00	0.00	0.00	0.00
Total Dept 931.000-Transfers IN		45,000.00	0.00	45,000.00	45,000.00
TOTAL Revenues		144,545.00	10,301.02	154,846.02	92,001.55
Expenditures					
Dept 228.000-Information Technology					
203-228.000-726.000	Supplies	0.00	0.00	0.00	0.00
203-228.000-801.000	Contractual Services	100.00	0.00	100.00	0.00
203-228.000-960.000	Education and Training	0.00	0.00	0.00	0.00
203-228.000-976.000	Equipment	150.00	0.00	150.00	0.00
Total Dept 228.000-Information Technology		250.00	0.00	250.00	0.00
Dept 449.000-Right of Way Telecomm					
203-449.000-801.000	Contractual Services	12,000.00	0.00	12,000.00	0.00
203-449.000-930.000	Repairs and Maintenance	7,500.00	0.00	7,500.00	0.00
Total Dept 449.000-Right of Way Telecomm		19,500.00	0.00	19,500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 203 - Local Street Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
Dept 449.500-Right of Way - General					
203-449.500-702.000	Wages	0.00	0.00	0.00	0.00
203-449.500-704.100	FICA - Employer's Share	0.00	0.00	0.00	0.00
203-449.500-704.200	Medicare - Employer's Sha	0.00	0.00	0.00	0.00
203-449.500-801.000	Contractual Services	0.00	0.00	0.00	0.00
203-449.500-930.000	Repairs and Maintenance	6,000.00	0.00	6,000.00	1,414.75
Total Dept 449.500-Right of Way - General		6,000.00	0.00	6,000.00	1,414.75
Dept 449.501-Right of Way - Storms					
203-449.501-801.000	Contractual Services	0.00	100.00	100.00	42.30
203-449.501-930.000	Repairs and Maintenance	8,000.00	0.00	8,000.00	4.58
Total Dept 449.501-Right of Way - Storms		8,000.00	100.00	8,100.00	46.88
Dept 463.000-Routine Maint - Streets					
203-463.000-702.000	Wages	7,829.00	8,000.00	15,829.00	8,281.41
203-463.000-704.100	FICA - Employer's Share	485.00	512.00	997.00	514.24
203-463.000-704.200	Medicare - Employer's Sha	114.00	116.00	230.00	120.26
203-463.000-705.000	Medical Insurance - ER	1,772.00	2,500.00	4,272.00	2,364.31
203-463.000-705.100	Vision Benefits	11.00	11.00	22.00	13.74
203-463.000-705.200	Dental Benefits	152.00	150.00	302.00	193.27
203-463.000-706.000	Life Insurance - ER cost	13.00	15.00	28.00	18.30
203-463.000-707.000	Retirement Contributions-	718.00	500.00	1,218.00	915.66
203-463.000-708.000	Sick & Accident Premiums-	91.00	70.00	161.00	110.99
203-463.000-726.000	Supplies	300.00	700.00	1,000.00	917.26
203-463.000-801.000	Contractual Services	0.00	1,000.00	1,000.00	723.15
203-463.000-801.000-463.306	Contractual Services	0.00	2,947.30	2,947.30	2,947.30
203-463.000-910.500	Workers Comp Insurance	3,668.00	(2,410.00)	1,258.00	1,250.07
203-463.000-930.000	Repairs and Maintenance	15,000.00	(2,500.00)	12,500.00	2,187.04
203-463.000-941.000	Equipment Rental	4,000.00	7,000.00	11,000.00	5,597.78
203-463.000-960.000	Education and Training	200.00	0.00	200.00	0.00
Total Dept 463.000-Routine Maint - Streets		34,353.00	18,611.30	52,964.30	26,154.78
Dept 463.503-Local Streets Rehab					
203-463.503-801.000	Contractual Services	0.00	0.00	0.00	0.00
203-463.503-801.000-463.503	Contractual Services	0.00	0.00	0.00	0.00
203-463.503-930.000-463.503	Repairs and Maintenance	4,000.00	(4,000.00)	0.00	0.00
Total Dept 463.503-Local Streets Rehab		4,000.00	(4,000.00)	0.00	0.00
Dept 474.000-Traffic Services					
203-474.000-702.000	Wages	1,513.00	1,513.00	3,026.00	1,613.81
203-474.000-704.100	FICA - Employer's Share	94.00	94.00	188.00	100.19
203-474.000-704.200	Medicare - Employer's Sha	22.00	22.00	44.00	23.43

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 203 - Local Street Fund		2014-15	Budget	New Budget	YTD
GL NUMBER	DESCRIPTION	AMENDED BUDGET	Amendment increase(decrease)	FY 2014-2015	BALANCE
203-474.000-705.000	Medical Insurance - ER	532.00	532.00	1,064.00	245.04
203-474.000-705.100	Vision Benefits	3.00	3.00	6.00	1.45
203-474.000-705.200	Dental Benefits	39.00	40.00	79.00	20.93
203-474.000-706.000	Life Insurance - ER cost	4.00	4.00	8.00	1.77
203-474.000-707.000	Retirement Contributions-	213.00	180.00	393.00	169.20
203-474.000-708.000	Sick & Accident Premiums-	25.00	0.00	25.00	9.99
203-474.000-726.000	Supplies	2,500.00	1,000.00	3,500.00	2,551.62
203-474.000-801.000	Contractual Services	0.00	60.00	60.00	3.57
203-474.000-941.000	Equipment Rental	500.00	620.00	1,120.00	680.31
Total Dept 474.000-Traffic Services		5,445.00	4,068.00	9,513.00	5,421.31
Dept 478.000-Snow & Ice Removal					
203-478.000-702.000	Wages	11,828.00	(2,828.00)	9,000.00	3,921.50
203-478.000-704.100	FICA - Employer's Share	733.00	(180.00)	553.00	243.67
203-478.000-704.200	Medicare - Employer's Sha	171.00	(42.00)	129.00	56.98
203-478.000-705.000	Medical Insurance - ER	3,796.00	(2,000.00)	1,796.00	411.62
203-478.000-705.100	Vision Benefits	23.00		23.00	2.76
203-478.000-705.200	Dental Benefits	337.00	(250.00)	87.00	37.78
203-478.000-706.000	Life Insurance - ER cost	29.00	0.00	29.00	3.82
203-478.000-707.000	Retirement Contributions-	1,616.00	(350.00)	1,266.00	246.28
203-478.000-708.000	Sick & Accident Premiums-	199.00	0.00	199.00	22.65
203-478.000-726.000	Supplies	24,000.00	(3,024.28)	20,975.72	6,803.55
203-478.000-801.000	Contractual Services	1,000.00	0.00	1,000.00	0.00
203-478.000-941.000	Equipment Rental	12,000.00	(2,500.00)	9,500.00	1,215.36
Total Dept 478.000-Snow & Ice Removal		55,732.00	(11,174.28)	44,557.72	12,965.97
Dept 482.000-Administrative					
203-482.000-702.000	Wages	1,672.00	70.00	1,742.00	991.60
203-482.000-704.100	FICA - Employer's Share	104.00	5.00	109.00	61.48
203-482.000-704.200	Medicare - Employer's Sha	24.00	1.00	25.00	14.37
203-482.000-705.000	Medical Insurance - ER	598.00	0.00	598.00	318.27
203-482.000-705.100	Vision Benefits	2.00	0.00	2.00	1.13
203-482.000-705.200	Dental Benefits	26.00	0.00	26.00	14.72
203-482.000-706.000	Life Insurance - ER cost	8.00	0.00	8.00	4.71
203-482.000-707.000	Retirement Contributions-	117.00	20.00	137.00	69.37
203-482.000-708.000	Sick & Accident Premiums-	28.00	0.00	28.00	14.78
203-482.000-726.000	Supplies	0.00	0.00	0.00	0.00
203-482.000-801.000	Contractual Services	0.00	2,600.00	2,600.00	2,101.48
203-482.000-941.000	Equipment Rental	400.00	0.00	400.00	338.27
203-482.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 482.000-Administrative		2,979.00	2,696.00	5,675.00	3,930.18

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 203 - Local Street Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
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Dept 538.500-Intercommunity storm drains					
203-538.500-801.000	Contractual Services	0.00	0.00	0.00	0.00
203-538.500-801.700	Storm/Wtr Shed Permit Fe	6,500.00	0.00	6,500.00	709.57
203-538.500-803.000	Drain Repairs	1,200.00	0.00	1,200.00	0.00
Total Dept 538.500-Intercommunity storm drains		7,700.00	0.00	7,700.00	709.57
TOTAL Expenditures		\$143,959.00		\$154,260.02	\$50,643.44
Fund 203 - Local Street Fund:					
TOTAL REVENUES		\$144,545.00		\$154,846.02	\$92,001.55
TOTAL EXPENDITURES		\$143,959.00		\$154,260.02	\$50,643.44
NET OF REVENUES & EXPENDITURES		\$ 586.00		\$ 586.00	\$ 41,358.11

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 590 - Water Supply Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
Revenues					
Dept 000.000-General					
590-000.000-402.800	Debt Service Current Tax Re	0.00	0.00	0.00	0.00
590-000.000-412.800	Debt Service Delq Tax Revn	0.00	0.00	0.00	0.00
590-000.000-433.800	Debt Service Charge in Lieu	0.00	0.00	0.00	0.00
590-000.000-445.800	Debt Service Late Pmt Inter	0.00	0.00	0.00	0.00
590-000.000-607.100-Co	Tap Fees - Genesee Co	0.00	0.00	0.00	0.00
590-000.000-664.000	Interest Income	2,400.00	(400.00)	2,000.00	499.46
590-000.000-664.800	Debt Service Interest Incom	0.00	0.00	0.00	0.00
590-000.000-673.000	Sale of Assets	0.00	0.00	0.00	0.00
590-000.000-675.000	Misc.	0.00	0.00	0.00	0.00
Total Dept 000.000-General		2,400.00	(400.00)	2,000.00	499.46
Dept 540.000-Water System					
590-540.000-600.000	Water Fees	541,000.00	20,000.00	561,000.00	270,972.71
590-540.000-601.000	Metered Services	920,000.00	150,000.00	1,070,000.00	525,317.92
590-540.000-602.000	Hydrant Rental	950.00	0.00	950.00	950.00
590-540.000-603.000	Service Fees	2,000.00	2,501.00	4,501.00	3,801.00
590-540.000-604.000	Inventory Sale	0.00	0.00	0.00	0.00
590-540.000-607.000	Tap Fees	0.00	20,250.00	20,250.00	20,250.00
590-540.000-627.000	Charges for Services	2,000.00	0.00	2,000.00	174.73
590-540.000-658.000	Penalty - Late Fee	10,000.00	3,000.00	13,000.00	9,315.15
590-540.000-677.000	Reimbursements	0.00	215.00	215.00	267.50
Total Dept 540.000-Water System		1,475,950.00	195,966.00	1,671,916.00	831,049.01
Dept 931.000-Transfers IN					
590-931.000-699.101	Transfer In from Genl Fund	0.00	0.00	0.00	0.00
Total Dept 931.000-Transfers IN		0.00	0.00	0.00	0.00
TOTAL Revenues		1,478,350.00		1,673,916.00	831,548.47
Expenditures					
Dept 101.000-Council					
590-101.000-702.000	Wages	2,873.00	0.00	2,873.00	1,477.64
590-101.000-704.100	FICA - Employer's Share	178.00	0.00	178.00	91.61
590-101.000-704.200	Medicare - Employer's Shar	42.00	0.00	42.00	21.58
590-101.000-705.000	Medical Insurance - ER	0.00	0.00	0.00	0.00
590-101.000-705.100	Vision Benefits	0.00	0.00	0.00	0.00
590-101.000-705.200	Dental Benefits	0.00	0.00	0.00	0.00
590-101.000-706.000	Life Insurance - ER cost	124.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 590 - Water Supply Fund		2014-15	Budget	New Budget	YTD
GL NUMBER	DESCRIPTION	AMENDED BUDGET	Amendment increase(decrease)	FY 2014-2015	BALANCE
590-101.000-707.000	Retirement Contributions-E	0.00	0.00	0.00	0.00
590-101.000-708.000	Sick & Accident Premiums-l	0.00	0.00	0.00	0.00
590-101.000-726.000	Supplies	250.00	0.00	250.00	3.75
590-101.000-801.000	Contractual Services	250.00	0.00	250.00	0.00
590-101.000-910.200	General Liability Insurance	3,305.00	(820.00)	2,485.00	2,480.15
590-101.000-910.500	Workers Comp Insurance	443.75	(440.00)	3.75	0.01
590-101.000-960.000	Education and Training	1,500.00	500.00	2,000.00	1,389.68
590-101.000-961.000	Miscellaneous	150.00	0.00	150.00	0.00
590-101.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 101.000-Council		8,991.75	(760.00)	8,231.75	5,464.42
Dept 172.000-Executive					
590-172.000-702.000	Wages	23,481.00	0.00	23,481.00	13,355.64
590-172.000-704.100	FICA - Employer's Share	1,456.00	0.00	1,456.00	863.91
590-172.000-704.200	Medicare - Employer's Shar	340.00	0.00	340.00	202.05
590-172.000-705.000	Medical Insurance - ER	6,258.00	(2,750.00)	3,508.00	1,355.13
590-172.000-705.100	Vision Benefits	54.00	(25.00)	29.00	13.15
590-172.000-705.200	Dental Benefits	813.00	(450.00)	363.00	161.83
590-172.000-706.000	Life Insurance - ER cost	150.00	(75.00)	75.00	36.75
590-172.000-707.000	Retirement Contributions-E	1,644.00	0.00	1,644.00	975.35
590-172.000-708.000	Sick & Accident Premiums-l	474.00	(225.00)	249.00	115.36
590-172.000-726.000	Supplies	0.00	100.00	100.00	34.00
590-172.000-745.000	Postage	0.00	0.00	0.00	0.00
590-172.000-801.000	Contractual Services	1,000.00	0.00	1,000.00	150.50
590-172.000-801.001	Union Negotiation Expendit	0.00	0.00	0.00	0.00
590-172.000-850.000	Communications	300.00	(280.00)	20.00	19.37
590-172.000-910.200	General Liability Insurance	3,260.00	(700.00)	2,560.00	2,542.90
590-172.000-910.500	Workers Comp Insurance	70.50	100.00	170.50	164.36
590-172.000-910.600	Unemployment Insurance	0.00	0.00	0.00	0.00
590-172.000-940.000	Vehicle and Travel Expense	1,005.00	0.00	1,005.00	586.24
590-172.000-960.000	Education and Training	200.00	0.00	200.00	53.50
590-172.000-961.000	Miscellaneous	200.00	0.00	200.00	38.27
590-172.000-971.000	Land Purchase	0.00	0.00	0.00	0.00
Total Dept 172.000-Executive		40,705.50	(4,305.00)	36,400.50	20,668.31
Dept 201.000-Finance,Budgeting,Accounting					
590-201.000-702.000	Wages	22,000.00	1,500.00	23,500.00	13,450.01
590-201.000-704.100	FICA - Employer's Share	1,420.00	95.00	1,515.00	842.55
590-201.000-704.200	Medicare - Employer's Shar	320.00	25.00	345.00	197.09
590-201.000-705.000	Medical Insurance - ER	2,462.00	2,250.00	4,712.00	1,704.22
590-201.000-705.100	Vision Benefits	18.00	10.00	28.00	12.43
590-201.000-705.200	Dental Benefits	237.00	50.00	287.00	137.90

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 590 - Water Supply Fund		2014-15	Budget	New Budget	YTD
GL NUMBER	DESCRIPTION	AMENDED BUDGET	Amendment increase(decrease)	FY 2014-2015	BALANCE
590-201.000-706.000	Life Insurance - ER cost	78.00	22.00	100.00	55.24
590-201.000-707.000	Retirement Contributions-E	1,380.00	250.00	1,630.00	903.60
590-201.000-708.000	Sick & Accident Premiums-f	309.00	10.00	319.00	185.11
590-201.000-726.000	Supplies	800.00	0.00	800.00	241.45
590-201.000-801.000	Contractual Services	7,150.00	1,500.00	8,650.00	6,828.14
590-201.000-805.000	Bank Fees	200.00	0.00	200.00	30.00
590-201.000-850.000	Communications	130.00	0.00	130.00	0.00
590-201.000-900.000	Printing and Publishing	0.00	50.00	50.00	5.29
590-201.000-960.000	Education and Training	250.00	100.00	350.00	117.63
590-201.000-976.000	Equipment	100.00	0.00	100.00	0.00
Total Dept 201.000-Finance,Budgeting,Accounting		36,854.00	5,862.00	42,716.00	24,730.66
Dept 215.000-Aministration and Clerk					
590-215.000-702.000	Wages	4,600.00	0.00	4,600.00	2,648.87
590-215.000-704.100	FICA - Employer's Share	300.00	0.00	300.00	164.18
590-215.000-704.200	Medicare - Employer's Shar	67.00	0.00	67.00	32.47
590-215.000-705.000	Medical Insurance - ER	753.00	(253.00)	500.00	227.36
590-215.000-705.100	Vision Benefits	3.00	0.00	3.00	1.12
590-215.000-705.200	Dental Benefits	47.00	(20.00)	27.00	14.69
590-215.000-706.000	Life Insurance - ER cost	27.00	0.00	27.00	8.80
590-215.000-707.000	Retirement Contributions-E	290.00	0.00	290.00	156.62
590-215.000-708.000	Sick & Accident Premiums-f	109.00	(50.00)	59.00	27.68
590-215.000-726.000	Supplies	250.00	0.00	250.00	7.28
590-215.000-745.000	Postage	1,100.00	0.00	1,100.00	351.96
590-215.000-801.000	Contractual Services	500.00	0.00	500.00	270.09
590-215.000-850.000	Communications	120.00	0.00	120.00	51.63
590-215.000-900.000	Printing and Publishing	4,000.00	0.00	4,000.00	100.00
590-215.000-960.000	Education and Training	400.00	0.00	400.00	65.91
590-215.000-961.000	Miscellaneous	200.00	0.00	200.00	0.00
590-215.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 215.000-Aministration and Clerk		12,766.00	(323.00)	12,443.00	4,128.66
Dept 228.000-Information Technology					
590-228.000-726.000	Supplies	100.00	0.00	100.00	0.00
590-228.000-801.000	Contractual Services	5,000.00	0.00	5,000.00	1,273.50
590-228.000-960.000	Education and Training	0.00	0.00	0.00	0.00
590-228.000-976.000	Equipment	3,000.00	0.00	3,000.00	1,324.17
Total Dept 228.000-Information Technology		8,100.00	0.00	8,100.00	2,597.67
Dept 253.000-Treasurer					
590-253.000-702.000	Wages	23,913.00	3,100.00	27,013.00	13,609.48
590-253.000-704.100	FICA - Employer's Share	1,485.00	195.00	1,678.00	859.59

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 590 - Water Supply Fund		2014-15	Budget	New Budget	YTD
GL NUMBER	DESCRIPTION	AMENDED BUDGET	Amendment	FY 2014-2015	BALANCE
			increase(decrease)		
590-253.000-704.200	Medicare - Employer's Share	347.00	45.00	392.00	205.80
590-253.000-705.000	Medical Insurance - ER	7,316.00	(1,316.00)	6,000.00	3,169.94
590-253.000-705.100	Vision Benefits	52.00	(10.00)	42.00	25.29
590-253.000-705.200	Dental Benefits	739.00	(150.00)	589.00	270.23
590-253.000-706.000	Life Insurance - ER cost	101.00	0.00	101.00	52.10
590-253.000-707.000	Retirement Contributions-ER	1,397.00	100.00	1,497.00	758.71
590-253.000-708.000	Sick & Accident Premiums-ER	402.00	(50.00)	352.00	199.84
590-253.000-726.000	Supplies	30.00	0.00	30.00	2.78
590-253.000-745.000	Postage	450.00	0.00	450.00	180.51
590-253.000-801.000	Contractual Services	100.00	0.00	100.00	93.06
590-253.000-803.000	Drain Repairs	0.00	0.00	0.00	0.00
590-253.000-900.000	Printing and Publishing	20.00	0.00	20.00	0.00
590-253.000-910.300	Insurance and Bonds	25.00	0.00	25.00	14.59
590-253.000-940.000	Vehicle and Travel Expense	40.00	0.00	40.00	4.57
590-253.000-960.000	Education and Training	200.00	0.00	200.00	27.63
590-253.000-961.000	Miscellaneous	25.00	0.00	25.00	0.00
590-253.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 253.000-Treasurer		36,640.00	1,914.00	38,554.00	19,468.12
Total Dept 440.002-ITT Entrance		0.00	0.00	0.00	0.00
Dept 540.000-Water System					
590-540.000-702.000	Wages	50,298.00	6,000.00	56,298.00	30,619.63
590-540.000-704.100	FICA - Employer's Share	3,119.00	390.00	3,509.00	1,900.11
590-540.000-704.200	Medicare - Employer's Share	729.00	90.00	819.00	444.32
590-540.000-705.000	Medical Insurance - ER	15,884.00	(500.00)	15,384.00	9,570.32
590-540.000-705.100	Vision Benefits	78.00	(8.00)	70.00	46.16
590-540.000-705.200	Dental Benefits	1,106.00	0.00	1,106.00	636.34
590-540.000-706.000	Life Insurance - ER cost	187.00	0.00	187.00	111.07
590-540.000-707.000	Retirement Contributions-ER	4,498.00	500.00	4,998.00	2,959.30
590-540.000-708.000	Sick & Accident Premiums-ER	813.00	(50.00)	763.00	444.08
590-540.000-726.000	Supplies	12,000.00	0.00	12,000.00	6,298.04
590-540.000-726.200	Uniforms	1,800.00	0.00	1,800.00	696.04
590-540.000-801.000	Contractual Services	10,000.00	0.00	10,000.00	1,902.50
590-540.000-850.000	Communications	1,050.00	0.00	1,050.00	684.50
590-540.000-900.000	Printing and Publishing	200.00	0.00	200.00	0.00
590-540.000-910.100	Property Insurance	990.00	(151.00)	839.00	827.16
590-540.000-910.500	Workers Comp Insurance	2,742.00	(1,950.00)	792.00	774.65
590-540.000-920.000	Utilities	300.00	0.00	300.00	145.24
590-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,100,000.00	190,000.00	1,290,000.00	582,635.27
590-540.000-924.100-Co	Genesee Co. CCIFs	0.00	0.00	0.00	0.00
590-540.000-930.000	Repairs and Maintenance	43,000.00	(12,976.00)	30,024.00	8,643.05
590-540.000-941.000	Equipment Rental	15,000.00	13,200.00	28,200.00	12,912.49

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 590 - Water Supply Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
590-540.000-960.000	Education and Training	1,000.00	700.00	1,700.00	1,180.00
590-540.000-965.000	Claims	1,000.00	0.00	1,000.00	0.00
590-540.000-968.000	Depreciation Expense	0.00	93,262.00	93,262.00	0.00
590-540.000-976.000	Equipment	15,000.00	0.00	15,000.00	0.00
Total Dept 540.000-Water System		1,280,794.00	288,507.00	1,569,301.00	663,430.27
Dept 542.000-Read and Bill					
590-542.000-702.000	Wages	25,416.00	(2,500.00)	22,916.00	11,959.10
590-542.000-704.100	FICA - Employer's Share	1,576.00	(160.00)	1,416.00	748.88
590-542.000-704.200	Medicare - Employer's Share	369.00	(38.00)	331.00	175.80
590-542.000-705.000	Medical Insurance - ER	8,655.00	300.00	8,955.00	4,299.68
590-542.000-705.100	Vision Benefits	68.00	30.00	98.00	36.53
590-542.000-705.200	Dental Benefits	1,017.00	(149.00)	868.00	405.01
590-542.000-706.000	Life Insurance - ER cost	79.00	0.00	79.00	42.97
590-542.000-707.000	Retirement Contributions-E	1,943.00	0.00	1,943.00	1,025.62
590-542.000-708.000	Sick & Accident Premiums-I	428.00	(50.00)	378.00	224.76
590-542.000-726.000	Supplies	1,500.00	0.00	1,500.00	316.25
590-542.000-745.000	Postage	2,500.00	0.00	2,500.00	1,134.39
590-542.000-801.000	Contractual Services	1,000.00	0.00	1,000.00	5.37
590-542.000-930.000	Repairs and Maintenance	5,000.00	0.00	5,000.00	0.00
590-542.000-941.000	Equipment Rental	2,600.00	0.00	2,600.00	1,218.13
590-542.000-960.000	Education and Training	200.00	0.00	200.00	0.00
Total Dept 542.000-Read and Bill		52,351.00	(2,567.00)	49,784.00	21,592.49
Dept 793.000-Facilities - New City Hall					
590-793.000-702.000	Wages	3,071.00	0.00	3,071.00	589.94
590-793.000-704.100	FICA - Employer's Share	190.00	0.00	190.00	36.84
590-793.000-704.200	Medicare - Employer's Share	45.00	0.00	45.00	8.65
590-793.000-705.000	Medical Insurance - ER	480.00	0.00	480.00	88.88
590-793.000-705.100	Vision Benefits	3.00	0.00	3.00	0.50
590-793.000-705.200	Dental Benefits	44.00	0.00	44.00	7.00
590-793.000-706.000	Life Insurance - ER cost	4.00	0.00	4.00	0.68
590-793.000-707.000	Retirement Contributions-E	178.00	0.00	178.00	24.32
590-793.000-708.000	Sick & Accident Premiums-I	25.00	0.00	25.00	4.20
590-793.000-726.000	Supplies	2,500.00	0.00	2,500.00	111.70
590-793.000-726.500	Supplies - Mats	180.00	0.00	180.00	93.97
590-793.000-801.000	Contractual Services	250.00	0.00	250.00	0.00
590-793.000-850.000	Communications	950.00	0.00	950.00	555.60
590-793.000-910.100	Property Insurance	400.00	0.00	400.00	321.58
590-793.000-910.200	General Liability Insurance	0.00	0.00	0.00	0.00
590-793.000-910.500	Workers Comp Insurance	99.75	0.00	99.75	68.42
590-793.000-920.000	Utilities	3,750.00	0.00	3,750.00	1,625.02
590-793.000-930.000	Repairs and Maintenance	2,000.00	500.00	2,500.00	50.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 590 - Water Supply Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
590-793.000-941.000	Equipment Rental	500.00	0.00	500.00	239.90
590-793.000-961.000	Miscellaneous	500.00	0.00	500.00	0.00
Total Dept 793.000-Facilities - New City Hall		15,169.75	500.00	15,669.75	3,827.55
Dept 850.000-Other Functions					
590-850.000-955.000	OPEB Expense	8,500.00	0.00	8,500.00	0.00
Total Dept 850.000-Other Functions		8,500.00	0.00	8,500.00	0.00
Dept 965.000-Transfers Out					
590-965.000-998.101	Transfer Out to General Fun	20,664.00	0.00	20,664.00	20,664.00
590-965.000-998.350	Transfer Out to City Hall De	19,650.00	0.00	19,650.00	19,650.00
590-965.000-998.401	Trf Out to Capital Projects F	0.00	0.00	0.00	0.00
Total Dept 965.000-Transfers Out		40,314.00	0.00	40,314.00	40,314.00
TOTAL Expenditures		1,541,186.00		1,830,014.00	806,222.15
Fund 590 - Water Supply Fund:					
TOTAL REVENUES		1,478,350.00		1,673,916.00	831,548.47
TOTAL EXPENDITURES		1,541,186.00		1,830,014.00	806,222.15
NET OF REVENUES & EXPENDITURES		(\$62,836.00)		(\$156,098.00)	25,326.32

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 591 - Sanitary Sewer Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
Revenues					
Dept 000.000-General					
591-000.000-607.100-C	Tap Fees - Genesee Co	0.00	0.00	0.00	0.00
591-000.000-664.000	Interest Income	1,500.00	0.00	1,500.00	616.58
591-000.000-673.000	Sale of Assets	0.00	0.00	0.00	0.00
591-000.000-675.000	Misc.	0.00	0.00	0.00	0.00
591-000.000-699.593	Transfer In from 593 Fund	0.00	0.00	0.00	0.00
Total Dept 000.000-General		1,500.00	0.00	1,500.00	616.58
Dept 536.000-Sewer System					
591-536.000-601.000	Metered Services	360,000.00	15,000.00	375,000.00	182,147.35
591-536.000-603.000	Service Fees	0.00	0.00	0.00	0.00
591-536.000-604.000	Inventory Sale	0.00	0.00	0.00	0.00
591-536.000-605.000	Sewer Fees	728,000.00	75,000.00	803,000.00	386,495.98
591-536.000-606.000	Sewer Inspection Fees	0.00	500.00	500.00	280.00
591-536.000-607.000	Tap Fees	1,500.00	10,600.00	12,100.00	12,100.00
591-536.000-627.000	Charges for Services	0.00	0.00	0.00	0.00
591-536.000-658.000	Penalty - Late Fee	8,000.00	0.00	8,000.00	6,328.18
591-536.000-677.000	Reimbursements	200.00	50.00	250.00	267.50
Total Dept 536.000-Sewer System		1,097,700.00	101,150.00	1,198,850.00	
TOTAL Revenues		1,099,200.00		1,200,350.00	616.58
Expenditures					
Dept 101.000-Council					
591-101.000-702.000	Wages	2,873.00	0.00	2,873.00	1,477.38
591-101.000-704.100	FICA - Employer's Share	178.00	0.00	178.00	91.60
591-101.000-704.200	Medicare - Employer's Share	42.00	0.00	42.00	21.29
591-101.000-705.000	Medical Insurance - ER	0.00	0.00	0.00	0.00
591-101.000-705.100	Vision Benefits	0.00	0.00	0.00	0.00
591-101.000-705.200	Dental Benefits	0.00	0.00	0.00	0.00
591-101.000-706.000	Life Insurance - ER cost	0.00	0.00	0.00	0.00
591-101.000-707.000	Retirement Contributions-ER	0.00	0.00	0.00	0.00
591-101.000-708.000	Sick & Accident Premiums-ER	0.00	0.00	0.00	0.00
591-101.000-726.000	Supplies	250.00	0.00	250.00	3.75
591-101.000-801.000	Contractual Services	250.00	0.00	250.00	0.00
591-101.000-910.200	General Liability Insurance	3,305.00	(820.00)	2,485.00	2,480.15
591-101.000-910.500	Workers Comp Insurance	443.75	(440.00)	3.75	0.01
591-101.000-960.000	Education and Training	1,500.00	500.00	2,000.00	1,389.66
591-101.000-961.000	Miscellaneous	150.00	0.00	150.00	0.00
591-101.000-970.000	Equipment	130.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 591 - Sanitary Sewer Fund		2014-15	Budget	New Budget	YTD
GL NUMBER	DESCRIPTION	AMENDED BUDGET	Amendment increase(decrease)	FY 2014-2015	BALANCE
Total Dept 101.000-Council		8,991.75	(760.00)	8,231.75	5,463.84
Dept 172.000-Executive					
591-172.000-702.000	Wages	23,481.00	0.00	23,481.00	13,354.93
591-172.000-704.100	FICA - Employer's Share	1,456.00	0.00	1,456.00	863.79
591-172.000-704.200	Medicare - Employer's Share	340.00	0.00	340.00	202.05
591-172.000-705.000	Medical Insurance - ER	6,258.00	(2,750.00)	3,508.00	1,355.09
591-172.000-705.100	Vision Benefits	54.00	(25.00)	29.00	13.05
591-172.000-705.200	Dental Benefits	813.00	(450.00)	363.00	161.80
591-172.000-706.000	Life Insurance - ER cost	150.00	(75.00)	75.00	36.73
591-172.000-707.000	Retirement Contributions-ER	1,644.00	0.00	1,644.00	975.27
591-172.000-708.000	Sick & Accident Premiums-ER	474.00	(225.00)	249.00	115.26
591-172.000-726.000	Supplies	100.00	100.00	200.00	34.00
591-172.000-745.000	Postage	0.00	0.00	0.00	0.00
591-172.000-801.000	Contractual Services	1,000.00	0.00	1,000.00	150.49
591-172.000-801.001	Union Negotiation Expenditure	0.00	0.00	0.00	0.00
591-172.000-850.000	Communications	300.00	(280.00)	20.00	19.37
591-172.000-910.200	General Liability Insurance	3,260.00	(700.00)	2,560.00	2,542.90
591-172.000-910.500	Workers Comp Insurance	70.50	100.00	170.50	164.36
591-172.000-910.600	Unemployment Insurance	0.00	0.00	0.00	0.00
591-172.000-940.000	Vehicle and Travel Expense	1,005.00	0.00	1,005.00	586.19
591-172.000-960.000	Education and Training	200.00	0.00	200.00	53.50
591-172.000-961.000	Miscellaneous	200.00	0.00	200.00	38.28
591-172.000-971.000	Land Purchase	0.00	0.00	0.00	0.00
Total Dept 172.000-Executive		40,805.50	(4,305.00)	36,500.50	20,667.06
Dept 201.000-Finance,Budgeting,Accounting					
591-201.000-702.000	Wages	22,000.00	1,500.00	23,500.00	13,449.87
591-201.000-704.100	FICA - Employer's Share	1,420.00	95.00	1,515.00	842.54
591-201.000-704.200	Medicare - Employer's Share	320.00	25.00	345.00	197.00
591-201.000-705.000	Medical Insurance - ER	2,462.00	2,250.00	4,712.00	1,704.17
591-201.000-705.100	Vision Benefits	18.00	10.00	28.00	12.34
591-201.000-705.200	Dental Benefits	237.00	50.00	287.00	157.94
591-201.000-706.000	Life Insurance - ER cost	78.00	22.00	100.00	55.23
591-201.000-707.000	Retirement Contributions-ER	1,380.00	250.00	1,630.00	903.53
591-201.000-708.000	Sick & Accident Premiums-ER	309.00	10.00	319.00	185.10
591-201.000-726.000	Supplies	800.00	0.00	800.00	241.45
591-201.000-801.000	Contractual Services	7,150.00	1,500.00	8,650.00	6,828.13
591-201.000-805.000	Bank Fees	200.00	0.00	200.00	30.00
591-201.000-850.000	Communications	130.00	0.00	130.00	0.00
591-201.000-900.000	Printing and Publishing	0.00	50.00	50.00	5.29
591-201.000-960.000	Education and Training	250.00	100.00	350.00	17.62

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 591 - Sanitary Sewer Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
591-201.000-976.000	Equipment	100.00	0.00	100.00	0.00
Total Dept 201.000-Finance,Budgeting,Accounting		36,854.00	5,862.00	42,716.00	24,730.21
Dept 215.000-Aministration and Clerk					
591-215.000-702.000	Wages	4,600.00	0.00	4,600.00	2,649.00
591-215.000-704.100	FICA - Employer's Share	300.00	0.00	300.00	164.20
591-215.000-704.200	Medicare - Employer's Share	67.00	0.00	67.00	32.43
591-215.000-705.000	Medical Insurance - ER	753.00	(253.00)	500.00	227.37
591-215.000-705.100	Vision Benefits	3.00	0.00	3.00	1.11
591-215.000-705.200	Dental Benefits	47.00	(20.00)	27.00	14.69
591-215.000-706.000	Life Insurance - ER cost	27.00	0.00	27.00	8.82
591-215.000-707.000	Retirement Contributions-ER	290.00	0.00	290.00	156.62
591-215.000-708.000	Sick & Accident Premiums-ER	109.00	(50.00)	59.00	27.69
591-215.000-726.000	Supplies	250.00	0.00	250.00	7.28
591-215.000-745.000	Postage	1,100.00	0.00	1,100.00	351.97
591-215.000-801.000	Contractual Services	500.00	0.00	500.00	270.09
591-215.000-850.000	Communications	120.00	0.00	120.00	51.62
591-215.000-900.000	Printing and Publishing	4,000.00	0.00	4,000.00	100.00
591-215.000-960.000	Education and Training	400.00	0.00	400.00	65.91
591-215.000-961.000	Miscellaneous	200.00	0.00	200.00	0.00
591-215.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 215.000-Aministration and Clerk		12,766.00	(323.00)	12,443.00	4,128.80
Dept 228.000-Information Technology					
591-228.000-726.000	Supplies	100.00	0.00	100.00	0.00
591-228.000-801.000	Contractual Services	5,000.00	0.00	5,000.00	1,273.50
591-228.000-960.000	Education and Training	0.00	0.00	0.00	0.00
591-228.000-976.000	Equipment	3,000.00	0.00	3,000.00	1,324.17
Total Dept 228.000-Information Technology		8,100.00	0.00	8,100.00	2,597.67
Dept 253.000-Treasurer					
591-253.000-702.000	Wages	23,913.00	3,100.00	27,013.00	13,610.03
591-253.000-704.100	FICA - Employer's Share	1,483.00	195.00	1,678.00	853.79
591-253.000-704.200	Medicare - Employer's Share	347.00	45.00	392.00	205.81
591-253.000-705.000	Medical Insurance - ER	7,316.00	(1,316.00)	6,000.00	3,169.94
591-253.000-705.100	Vision Benefits	52.00	(10.00)	42.00	25.23
591-253.000-705.200	Dental Benefits	739.00	(150.00)	589.00	270.23
591-253.000-706.000	Life Insurance - ER cost	101.00	0.00	101.00	52.07
591-253.000-707.000	Retirement Contributions-ER	1,397.00	100.00	1,497.00	758.94
591-253.000-708.000	Sick & Accident Premiums-ER	402.00	(50.00)	352.00	199.91
591-253.000-726.000	Supplies	30.00	0.00	30.00	2.78
591-253.000-745.000	Postage	145.00	0.00	145.00	180.51

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 591 - Sanitary Sewer Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
591-253.000-801.000	Contractual Services	100.00	0.00	100.00	93.06
591-253.000-803.000	Drain Repairs	0.00	0.00	0.00	0.00
591-253.000-900.000	Printing and Publishing	20.00	0.00	20.00	0.00
591-253.000-910.300	Insurance and Bonds	25.00	0.00	25.00	14.58
591-253.000-940.000	Vehicle and Travel Expense	400.00	0.00	400.00	4.57
591-253.000-960.000	Education and Training	200.00	0.00	200.00	27.64
591-253.000-961.000	Miscellaneous	25.00	0.00	25.00	0.00
591-253.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 253.000-Treasurer		37,000.00	1,914.00	38,914.00	19,469.09
Dept 536.000-Sewer System					
591-536.000-702.000	Wages	33,115.00	0.00	33,115.00	19,537.01
591-536.000-704.100	FICA - Employer's Share	2,053.00	0.00	2,053.00	1,211.99
591-536.000-704.200	Medicare - Employer's Share	480.00	0.00	480.00	283.47
591-536.000-705.000	Medical Insurance - ER	11,633.00	(500.00)	11,133.00	6,314.48
591-536.000-705.100	Vision Benefits	44.00	0.00	44.00	24.97
591-536.000-705.200	Dental Benefits	599.00	(50.00)	549.00	328.41
591-536.000-706.000	Life Insurance - ER cost	149.00	0.00	149.00	85.33
591-536.000-707.000	Retirement Contributions-ER	2,712.00	0.00	2,712.00	1,579.24
591-536.000-708.000	Sick & Accident Premiums-ER	557.00	(50.00)	507.00	291.81
591-536.000-726.000	Supplies	2,000.00	7,500.00	9,500.00	3,923.55
591-536.000-726.200	Uniforms	1,200.00	0.00	1,200.00	696.03
591-536.000-801.000	Contractual Services	2,000.00	0.00	2,000.00	991.77
591-536.000-850.000	Communications	1,050.00	0.00	1,050.00	684.48
591-536.000-900.000	Printing and Publishing	200.00	0.00	200.00	0.00
591-536.000-910.100	Property Insurance	135.00	5.00	140.00	140.00
591-536.000-910.500	Workers Comp Insurance	1,167.00	(700.00)	467.00	459.90
591-536.000-924.000	Bulk Treatment Fees/Bulk Wa	600,000.00	140,000.00	740,000.00	323,235.47
591-536.000-924.100-C	Genesee Co. CCIFs	0.00	0.00	0.00	0.00
591-536.000-930.000	Repairs and Maintenance	25,000.00	(7,500.00)	17,500.00	1,872.71
591-536.000-941.000	Equipment Rental	14,000.00	1,350.00	15,350.00	7,025.10
591-536.000-960.000	Education and Training	250.00	0.00	250.00	105.48
591-536.000-965.000	Claims	5,000.00	0.00	5,000.00	0.00
591-536.000-968.000	Depreciation Expense	0.00	78,811.00	78,811.00	0.00
591-536.000-976.000	Equipment	2,000.00	0.00	2,000.00	0.00
Total Dept 536.000-Sewer System		705,344.00	218,866.00	924,210.00	368,791.20
Dept 537.000-Sewer Lift Stations					
591-537.000-702.000	Wages	3,568.00	500.00	4,068.00	2,025.60
591-537.000-704.100	FICA - Employer's Share	221.00	31.00	252.00	125.85
591-537.000-704.200	Medicare - Employer's Share	52.00	8.00	60.00	29.40
591-537.000-705.000	Medical Insurance - ER	1,331.00	300.00	1,631.00	598.58

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 591 - Sanitary Sewer Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
591-537.000-705.100	Vision Benefits	7.00	0.00	7.00	3.02
591-537.000-705.200	Dental Benefits	95.00	0.00	95.00	41.90
591-537.000-706.000	Life Insurance - ER cost	9.00	0.00	9.00	4.23
591-537.000-707.000	Retirement Contributions-ER	497.00	50.00	547.00	250.49
591-537.000-708.000	Sick & Accident Premiums-ER	60.00	0.00	60.00	25.66
591-537.000-726.000	Supplies	1,500.00	0.00	1,500.00	42.47
591-537.000-801.000	Contractual Services	2,500.00	0.00	2,500.00	0.00
591-537.000-850.000	Communications	0.00	0.00	0.00	0.00
591-537.000-920.000	Utilities	4,500.00	0.00	4,500.00	1,317.92
591-537.000-930.000	Repairs and Maintenance	20,000.00	0.00	20,000.00	270.00
591-537.000-941.000	Equipment Rental	1,200.00	0.00	1,200.00	530.64
591-537.000-976.000	Equipment	15,000.00	0.00	15,000.00	0.00
Total Dept 537.000-Sewer Lift Stations		50,440.00	889.00	51,329.00	5,265.76
Dept 542.000-Read and Bill					
591-542.000-702.000	Wages	25,416.00	(2,500.00)	22,916.00	11,752.13
591-542.000-704.100	FICA - Employer's Share	1,576.00	(160.00)	1,416.00	734.69
591-542.000-704.200	Medicare - Employer's Share	369.00	(38.00)	331.00	172.53
591-542.000-705.000	Medical Insurance - ER	8,655.00	300.00	8,955.00	4,204.52
591-542.000-705.100	Vision Benefits	68.00	30.00	98.00	35.60
591-542.000-705.200	Dental Benefits	1,017.00	(150.00)	867.00	391.63
591-542.000-706.000	Life Insurance - ER cost	79.00	0.00	79.00	41.96
591-542.000-707.000	Retirement Contributions-ER	1,943.00	0.00	1,943.00	982.96
591-542.000-708.000	Sick & Accident Premiums-ER	466.00	(50.00)	416.00	218.48
591-542.000-726.000	Supplies	850.00	0.00	850.00	316.27
591-542.000-745.000	Postage	2,500.00	0.00	2,500.00	1,134.38
591-542.000-801.000	Contractual Services	1,000.00	0.00	1,000.00	5.37
591-542.000-930.000	Repairs and Maintenance	5,000.00	0.00	5,000.00	0.00
591-542.000-941.000	Equipment Rental	2,000.00	0.00	2,000.00	1,218.13
591-542.000-960.000	Education and Training	500.00	0.00	500.00	0.00
Total Dept 542.000-Read and Bill		51,439.00	(2,568.00)	48,871.00	21,208.65
Dept 543.401-Flush & TV Sewers					
591-543.401-801.000	Contractual Services	0.00	0.00	0.00	0.00
591-543.401-801.000-5	Contractual Services	0.00	0.00	0.00	0.00
591-543.401-930.000-5	Repairs and Maintenance	50,000.00	4,000.00	54,000.00	0.00
Total Dept 543.401-Flush & TV Sewers		50,000.00	4,000.00	54,000.00	0.00
Dept 543.403-Sewer Rehab - Phase 2					
591-543.403-801.000	Contractual Services	0.00	0.00	0.00	0.00
591-543.403-801.000-5	Contractual Services	5,000.00	(5,000.00)	0.00	0.00
591-543.403-930.000	Repairs and Maintenance	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 591 - Sanitary Sewer Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
591-543.403-930.000-5	Repairs and Maintenance	95,000.00	(78,000.00)	17,000.00	14,944.00
Total Dept 543.403-Sewer Rehab - Phase 2		100,000.00	(83,000.00)	17,000.00	14,944.00
Dept 543.404-Sewer Rehab - Phase 3					
591-543.404-930.000	Repairs and Maintenance	120,000.00	(8,000.00)	112,000.00	0.00
591-543.404-930.000-5	Repairs and Maintenance	0.00	0.00	0.00	0.00
Total Dept 543.404-Sewer Rehab - Phase 3		120,000.00	(8,000.00)	112,000.00	0.00
Dept 793.000-Facilities - New City Hall					
591-793.000-702.000	Wages	3,068.00	0.00	3,068.00	590.12
591-793.000-704.100	FICA - Employer's Share	190.00	0.00	190.00	36.72
591-793.000-704.200	Medicare - Employer's Share	44.00	0.00	44.00	8.55
591-793.000-705.000	Medical Insurance - ER	479.00	0.00	479.00	86.89
591-793.000-705.100	Vision Benefits	3.00	0.00	3.00	0.52
591-793.000-705.200	Dental Benefits	44.00	0.00	44.00	7.02
591-793.000-706.000	Life Insurance - ER cost	4.00	0.00	4.00	0.68
591-793.000-707.000	Retirement Contributions-ER	178.00	0.00	178.00	24.23
591-793.000-708.000	Sick & Accident Premiums-ER	25.00	0.00	25.00	4.21
591-793.000-726.000	Supplies	2,500.00	0.00	2,500.00	111.69
591-793.000-726.500	Supplies - Mats	180.00	0.00	180.00	93.99
591-793.000-801.000	Contractual Services	250.00	0.00	250.00	0.00
591-793.000-850.000	Communications	950.00	0.00	950.00	555.60
591-793.000-910.100	Property Insurance	0.00	400.00	400.00	321.58
591-793.000-910.200	General Liability Insurance	395.00	(395.00)	0.00	0.00
591-793.000-910.500	Workers Comp Insurance	99.75	0.00	99.75	68.42
591-793.000-920.000	Utilities	3,750.00	0.00	3,750.00	1,625.02
591-793.000-930.000	Repairs and Maintenance	2,500.00	0.00	2,500.00	50.34
591-793.000-941.000	Equipment Rental	500.00	0.00	500.00	239.90
591-793.000-961.000	Miscellaneous	500.00	0.00	500.00	0.00
Total Dept 793.000-Facilities - New City Hall		15,659.75	5.00	15,664.75	3,825.48
Dept 850.000-Other Functions					
591-850.000-955.000	OPEB Expense	7,200.00	0.00	7,200.00	0.00
Total Dept 850.000-Other Functions		7,200.00	0.00	7,200.00	0.00
Dept 905.000-Debt Service					
591-905.000-991.000	Bond Principal Payments	36,500.00	0.00	36,500.00	0.00
591-905.000-995.000	Bond Interest Payments	23,000.00	0.00	23,000.00	11,825.73
591-905.000-996.000	Agent Fees	120.00	150.00	270.00	184.04
Total Dept 905.000-Debt Service		59,620.00	150.00	59,770.00	12,009.77
Dept 965.000-Transfers Out					

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 591 - Sanitary Sewer Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
591-965.000-998.350	Transfer Out to City Hall Debt	19,650.00	0.00	19,650.00	19,650.00
591-965.000-998.355	Transfer Out to Incept Sewer	0.00	0.00	0.00	0.00
591-965.000-998.357	Transfer Out to Western Trun	0.00	0.00	0.00	0.00
591-965.000-998.401	Trf Out to Capital Projects Fd	0.00	0.00	0.00	0.00
Total Dept 965.000-Transfers Out		19,650.00	0.00	19,650.00	19,650.00
TOTAL Expenditures		1,323,870.00	132,730.00	1,456,600.00	522,751.53
Fund 591 - Sanitary Sewer Fund:					
TOTAL REVENUES		1,099,200.00		1,200,350.00	588,235.59
TOTAL EXPENDITURES		1,323,870.00		1,456,600.00	522,751.53
NET OF REVENUES & EXPENDITURES		\$ (224,670.00)		\$ (256,250.00)	\$ 65,484.06