

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday, January 26, 2015, 7:00 P.M.
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Council Meeting of January 12, 2015 MOTION Pg. 26
5. **APPROVE AGENDA:**
 - 5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
 - 6A. City Manager's Report (Agenda Item) MOTION Pg. 2
 - 6B. Sewer Inspection and Lining Materials (Agenda Item) Pg. 33
 - 6C. Budget Amendment Worksheets (Agenda Item) Pg. 36
 - 6D. Park Fee Waiver Request (Agenda Item) Pg. 56
 - 6E. Consumers Energy Public Hearing Notice Pg. 57
 - 6F. BS&A Invoice (Agenda Item) Pg. 59
 - 6G. Sidewalk Letter Pg. 64
 - 6H. Senior Center Emergency Plan (Agenda Item) Attached
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Senior Center Emergency Plan PRESENTATION
 - 8B. Sewer Inspection and Lining for 2015 RESO Pg. 14
 - 8C. Park Fee Waiver Request RESO Pg. 15
 - 8D. Investment Policy and Designation of Depository List RESO Pg. 15
 - 8E. Budget Amendment RESO Pg. 23
 - 8F. Emergency Ordinance 419 – Sidewalks RESO Pg. 23
 - 8G. BS&A Software Purchase RESO Pg. 25
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday, January 26, 2015 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: January 16, 2015

OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **GOLF COURSE TAX APPEAL** *(Update)*

This appeal has been dropped by the petitioner. We have been working with the new owner and their legal representative for many months, and we finally received an order of dismissal. It looks like the new owner evaluated their circumstances and sees the situation differently than a year ago.

✓ **RACEWAY STATUS – AGENDA ITEM** *(Update)*

The planning commission will be considering the zoning of the raceway on February 3, 2015. The entire site is zoned industrial. It is believed that the General Business Zoning designation will be more advantageous for the community and owner.

This zoning consideration follows recent news that the Sports Creek Raceway is officially closed and is for sale. They are already in the process of liquidating assets.

Our community will forego \$44,000 of general fund revenues annually moving forward.

This tax appeal is still out there as well. They are requesting a true cash value of \$500,000. The asking price is reportedly “a couple million.”

One way or another, they still have 108.5 acres at a signalized intersection with I-69. Their appeal information is as follows:

2014 Taxable: \$904,200
2014 Taxable (requested): \$250,000

Whether the tax appeal flies or a sale ensues immediately, it is clear that this site will need to be repurposed. Perhaps more pressing is the consideration of ways in which the city could help assist with the reuse or redevelopment of this site in a way that benefits our town.

✓ **DOWNTOWN PARKING LOTS** *(No Change of Status)*

The trees are in. Now we await the light installation and fences.

✓ **STREETS** *(See Individual Category)*

MILLER ROAD RESURFACING PROJECT *(No Change of Status)*

The grade inspection for Miller Road, between Morrish and Dye, was held on November 5, 2014. The project is moving forward as planned, with some modifications and other design exceptions as described by Mr. Warren at our meeting on December 8th. The date set by the state for construction commencement was June 1, 2015, with completion on August 28, 2015. This is just a tentative schedule.

❑ **LOCAL STREET PLAN (Update)**

Ballot language for the May street proposal is as follows:

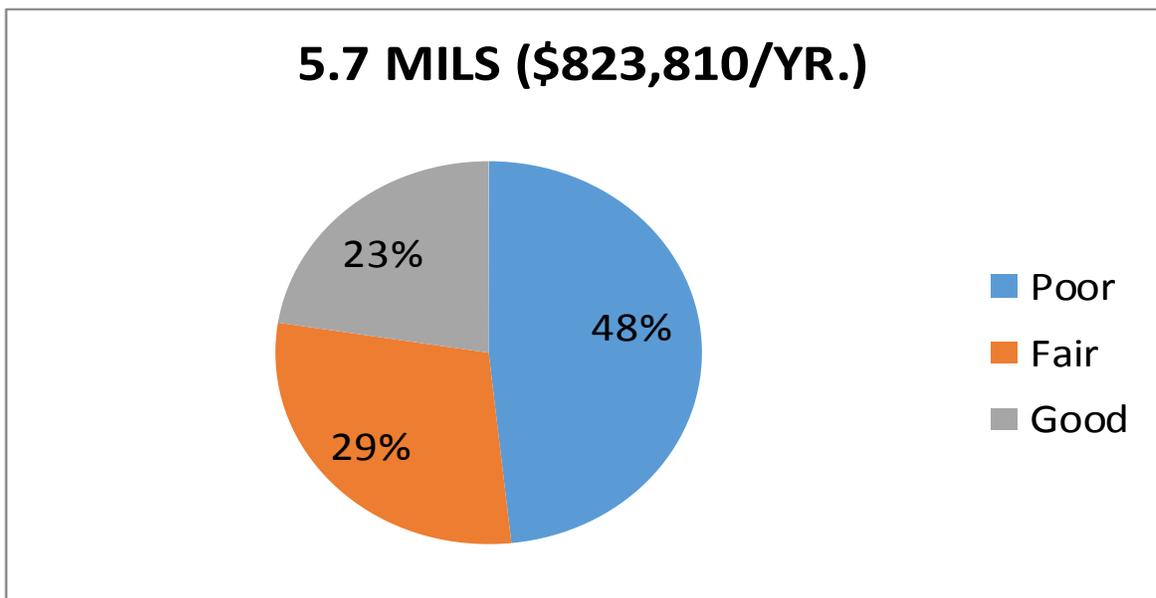
Ballot Question

Shall the City of Swartz Creek be authorized to levy a millage of up to a maximum of 5.7 mills (\$5.70 Per \$1,000 of taxable value) for twenty (20) years, 2015-2034, inclusive, for the purpose of funding construction and interest costs for the replacement, rehabilitation, repair, and maintenance of public streets and include pavement, sidewalk, curb, gutter, shoulders, and related drainage work within the City of Swartz Creek, the estimated revenues that will be collected during the first year of this millage as authorized and levied to be \$823,810?

The financial impact of 5.7 mils is as follows:

Levy Impacts on Homes	5.7 mil (\$665k/yr)	
	Month	Year
Home Value \$70,000 (\$35,000 taxable)	\$16.63	\$199.50
Home Value \$100,000 (\$50,000 taxable)	\$23.75	\$285.00
Home Value \$150,000 (\$75,000 taxable)	\$35.63	\$427.50

The following represents the twenty year level of service at 5.7 mils:



The committee met on January 20th. They selected a regular meeting time of 10:00 a.m. on Thursdays at city hall. They have begun working on an informational strategy and have directed the engineer to prepare a preliminary 20 year street investment schedule.

SCRAP TIRE GRANT *(No Change of Status)*

We submitted a placeholder application for another round of funding. This way, if a street levy/assessment is approved, we can begin construction in 2015 instead of 2016 and potentially save \$500,000 in the process. However, the state requested we resubmit the proposal for a lesser amount to reflect 4x higher demand for grant funds over what is available. The projects tentatively scheduled include:

Preventative Maintenance Improvements

Parkridge Parkway	\$70,000
Yarmy Drive	\$162,000
TOTAL	\$232,000

Reconstruction (including watermain)

Worcester Drive	\$800,000
Worcester Watermain	\$345,000
TOTAL	\$1,145,000

<u>Construction Total</u>	\$1,377,000
Design/Construction Engineering	\$210,000
TOTAL PROJECT COST	\$1,587,000

Funding Breakdown

-Scrap Tire Grant (provisional)	\$125,000
-Water Fund (including surface work)	\$500,000
-Street Fund (levy/assessment needed)	\$962,000

Because of the loss in scrap tire grant availability, the city will have to wait for bids to come in and make tough decisions regarding the trimming of the project, the allocation of general fund dollars, or the delay of some street work. For the time being, we want to keep our foot in the door on any funds available.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

SEWER REHABILITATION PROGRAM – AGENDA ITEM *(Update)*

In 2008, the city issued a request for proposals to perform sewer inspections and repairs in the city. The work included video inspections of lines, relining of lines, and repair of manholes. The review criteria was based upon firm experience, price, warranty, location of contractor, and related company features. At that time, Liqui-Force was selected to perform such services on behalf of the city for a period of four years. The original term for service was supposed to run from March 2008 to March of 2012. However, the contract was not awarded until December of 2008. Furthermore, funding delays have postponed a portion of the original scope of work, and the sewer rehabilitation plan was not completed by December of 2012.

Tom has been working with Liqui-Force to see if they will extend their unit prices yet again for the 2015 season. At this point, we are moving forward with our long term

inspection plan, including rehabilitation needs as previously drawn up (these are attached). Liqui-Force has agreed to do so. The city is recommending relining of portions of the Worcester Drive sewer line and inspection of sections of Seymour, Greenleaf, Durwood, Valleyview, Birchcrest, Chesterfield, and Chelmsford as indicated in the attached proposal. Extending the units costs to this scope of work is estimated to cost \$146,320.

We recommend approval of the project and its funding so that work can be completed while the ground is still frozen. We anticipate that we will eventually need to bid this service out again, but at least we have a working plan for the next 20 years.

BEAR CREEK SANITARY SEWER AGREEMENT *(No Change of Status)*

Gaines has new leadership. We await their response to the city approval.

KWA *(No Change of Status)*

The KWA water pipeline project is currently under budget and on schedule. We should be online in 2016.

STORM SEWER *(No Change of Status)*

The ordinances are approved. We await final approval from the state regarding our National Pollutant Discharge Elimination System (NPDES) permit. Recently, Mr. Svrcek has been networking with other communities in Genesee County about future expectations of the NPDES permit and common problems. We may investigate new partnerships for permitting instead of using the county.

WATER LOSS *(No Change of Status)*

We have been auditing accounts and upgrading large customer meters, including General Motors. One large retail customer was found to have a billing error that will account for some of the water loss. Unfortunately, what we are finding is that the loss is more comparable to a thousand paper cuts than a nick to a large artery. So, while we are making progress, we don't expect to solve the loss by changing one bad meter or finding a large leak.

We have also discovered that there was water entering (but not leaving) the water tower. This tower was supposed to be sealed off with a closed valve. We have double-valved the water tower off from the system, with the intention of physically disconnecting it this summer. The water that we drained would have contributed to substantial water loss (over 40,000 cubic feet if full).

Another step we are taking is to meter water usage for the Swartz Creek Area Fire Department. We intend to monitor the use this summer and plan to bill for the usage in the next fiscal year.

WATER RATES *(No Change of Status)*

We received notice that water rates are going up again as a result of DWSD contract issues. The impact on the city will be approximately \$87,000 annually. The rate will begin impacting us in March, and we anticipate another rate increase from the county in July.

We have budgeted about \$185,000 in excess of regular operating costs for the purpose of capital investment on an annual basis. This means that we can absorb the rate increase without compromising operations. However, our ability to sustainably invest in the old system with projects such as that proposed for Worcester would be severely compromised.

Given the timing and scale of the recent increases to our customers, I recommend we absorb this increase until we know what is happening in July. At that point, we can evaluate the new rate structure and compare it to our strategic operating and investment goals.

On the bright side, the Karegnondi Authority should be selling us water by 2016. I expect stable rates at that time. We may even benefit from a rate decrease judging by the rapid ascent of rates from Detroit.

✓ **PERSONNEL: POLICIES & PROCEDURES** *(No Change of Status)*

I have taken some best practice policies from our own collection and from across the state and have created a working document. I will need time to compare this against our collective bargaining agreements, the desires of department heads, and our legal counsel.

✓ **5017 THIRD STREET** *(No Change of Status)*

The planning commission will review this property at their regular meeting on February 3rd.

✓ **4438 MORRISH ROAD** *(No Change of Status)*

At the first December meeting, the DDA presented findings to the council and sought permission to move forward with formally exploring the development of the parcel. The council continued the decision until after the New Year. I will bring their request back at that time. If council members can convey their individual concerns and questions at this meeting, or to me directly, I will be better prepared to discuss these. A summary of the efforts so far follows.

At the November DDA meeting, an architect presented some conceptual options that they believe are possible from a market and physical standpoint. They believe this site is well suited for dense housing. They believe that a commercial component may be feasible on the corner of Morrish, due to higher exposure and access, but they do not believe office, retail, or other commercial uses would work on Fortino Drive.

In accordance with the DDA vision and prior recommendations by market consultants (Anderson Economic Group), the DDA agrees with this assessment. New housing would bring residents downtown, adding disposable income, tax base, social capital, and positive branding (image building). The housing proposed, likely to be townhouse style, is also more practical from a market standpoint because it is not as risky as commercial space or low density housing options. Again, this is all conceptual only! This plan is intended to present a visual of what the site COULD look like if developed. It is not intended to reflect proposed traffic patterns, density, or even use. It also does

not preclude the movement of Fortino Drive or the inclusion of public components, such as parking.

The DDA is really just asking the question: will the city council consider a development of some type here, or is the land slated to be used for another purpose? If interested, the DDA will engage professionals, at their expense, to explore options and test the function and marketability of such options. Based upon my work with the DDA and the current circumstances, I believe this is the right course and support the concept.

Ultimately, the city council would have final say over any sale and any site plan that is approved.

✓ **SHARED SERVICES, POLICE DEPARTMENTS** *(Update)*

Officers of both departments were sworn in at a joint ceremony on January 14th. In addition to the oath of office for our officers, there will also be a departmental meeting to begin forming committee assignments with the officers in order to develop effective planning for the future potential consolidation of the two departments.

I have started to hold regular meetings with city and township staff. We anticipate forming committees with a broad membership to evaluate merger issues ranging from finance and personnel to public outreach.

The very next step will likely include a search for independent legal counsel that can mediate the process and structure a temporary entity that has the ability to represent a neutral authority.

✓ **SPRINGBROOK EAST & HERITAGE VACANT LOTS** *(No Change of Status)*

Following are issues pending for the three Associations:

SPRINGBROOK COLONY	SPRINGBROOK EAST	HERITAGE VILLAGE
<i>No outstanding issues</i>	<i>No outstanding issues</i>	<i>Seek solution for 4 vacant lots owned by city.</i>

Three units have sold in Springbrook East and are under construction. At some point next year, the city council should look at what to do with the funds in excess of the city's input that we are getting for these units.

✓ **MEIJER COMMUNITY DONATION** *(No Change of Status)*

I have contacted Meijer, and they definitely wish to have a public event to commemorate their contribution to the community. Perhaps a recognition of their donation along the Veteran's walk on Fortino would be appropriate during Memorial Day.

✓ **WINCHESTER WOODS LOTS** *(No Change of Status)*

Tom and I have taken a harder look at the development of this area. Previously, the city considered an assessment that would provide drainage, curbs, gutters, road construction, street lights and sidewalks. The price per lot was absurd (over \$30,000 per lot). What we have found over the years is that the desirability of the area is large based upon its rustic feel. In fact, the asphalt millings used on the road are garnering much praise from the residents.

I think the goal should be to make these lots buildable for quality homes. The city could probably achieve this with less intensive ditching and surfacing of the roads, sans the underground drainage system, lights, curbs, and sidewalks. This would drastically reduce the scope of the project.

Tom may begin the process of using our crews to place asphalt millings on the two-track paths in the coming months (years), as well as working on ditching/drainage. Since most (but not all) underground utilities are in place, we may be able to enable lot sales in the near future without much capital investment.

Concerning the city-owned lots. I suggest we hold on to these for a few reasons. 1. We may need them to make the large area usable, by providing drainage transportation or detention. 2. There is no value to speak of at this point. 3. A sale of lots to an adjacent property owner could compromise the success of any special assessment for improvements and the ability to use these lots for single family homes.

✓ **NEWSLETTER** (*No Change of Status*)

The newsletter has been sent out. Let us know what you think.

✓ **CONSUMERS ENERGY STREET LIGHT AUDIT** (*Update*)

The contract has been approved and we will send this to Consumers. We have an intern performing a field audit on the contract as it relates to referenced lights on our street network. This is in process. Errors can be adjusted and reflected on the current contract anytime.

I have also written to Consumers to request formal dialogue on the refund issue. At some point, we may have to cut our losses. I say this because it will be difficult and expensive to objectively demonstrate past use of the lighting system, as well as to carry on a legal dispute with a public utility.

The original report follows:

Consumers Energy has been performing an audit for quite a long time. I don't know how long since I was not here, but I suspect it has been years. What they were doing, literally, was inspecting the entire city system and comparing the number, location, and type of fixtures observed in the field with what is on our street lighting contract. I have attached their findings.

The bottom line is that our city has been overbilled by ~15% annually, mostly due to light classification as opposed to light count. Lower bills and a credit are on the way, which is good. However, since the Michigan Public Service Commission (MPSC) only permits overbilling corrections to span three years, we have been fleeced pretty good overall. To take it a step further, the mistakes made certainly appear to be more than one or two data entry errors or 'oops' moments by those in the field. For example, our prior bill had us on for seventy-six 700 watt mercury vapor. As it turns out, we had zero. The much cheaper 250 watt HPS were under billed by ninety-four. The 100 watt HPS were also substantially under billed.

Don't get me wrong. I generally enjoy working with Consumers Energy, but such broad sweeping 'upgrading' of the fixtures on the lighting contract seems somewhat strange. Every time Consumers changed a bulb, their electric demand dropped, but they never (or seldom) altered our bill. I inquired of the matter on the city manager's email list serve to see what other communities were experiencing, and we are not alone.

So, what now? We can be thankful that an audit was done, sign the new agreements, take the credit, and pay lower bills. -OR- We can look to further negotiate the return of overpayments extending back beyond three years, either as a single entity or as a collective of cities capable of stronger legal action. I am making more legal inquiries now to ascertain the probability of further negotiating or otherwise being awarded a larger judgment by the MPSC.

What is at stake? Each month that we delay, we could be losing \$1,500 in general fund money by not entering into the new contracts, and issues like this are seldom resolved quickly. What is there to gain? That is hard to say. It depends on how long ago the changes to our system were made in the field. If the HPS were installed three years ago, there isn't much to gain at all and we should dive into the new agreements. If they were installed 20 years ago, there could be a half million dollars of general fund money at stake (depending on inflation and applicable interest).

If the council wishes to put this behind us, there are immediate savings to be had. My experience with Consumers and MPSC lead me to believe that this is the ultimate result we will be forced to live with (think of the Bristol Road project and the Verizon bill). However, I would be remiss to encourage a quick execution of this agreement if we lose our ability to get back previous overcharges that the community may be entitled to.

I will continue to make inquiries with other communities, our legal counsel, and the Michigan Municipal League.

- ✓ **RENTAL REGISTRATION AND INSPECTIONS** *(No Change of Status)*
It looks like the legislature will leave rental registration alone. I am working on the last of the administrative forms and scoring sheets that would be used in the inspection process. Once this is complete, I will forward these to the council for review with the ordinance.
- ✓ **FAIRCHILD AND MILLER INTERSECTION LIGHTS** *(Update)*
Consumers sent affirmation that the lights are able to be installed. They request a change to our current street lighting contract. Since these lights appear to be on the modified contract that we just approved, I do not think this is necessary. I will affirm this by the next meeting.
- ✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(Update)*
 - ☐ **MONTHLY REPORTS** *(Update)*
There is a Consumers Energy hearing notice.
- ✓ **BOARDS & COMMISSIONS** *(See Individual Category)*

❑ **PLANNING COMMISSION** *(No Change of Status)*

The Marathon site (Biggby Coffee) was reviewed at the December 2, 2014 meeting. The proposal included a Biggby Coffee and Subway restaurant, both with separate drive through facilities. The site has many noted issues related to parking, drive through function, and traffic. The planning commission continued the review in order for the petitioner to complete and submit a traffic impact assessment.

There has not been any more progress on this plan, so the January meeting was cancelled. We have received a notice to proceed with the review at the February 3rd meeting. I do not know if the petitioner will submit site plan changes or a traffic assessment as required by the planning commission and zoning ordinance.

❑ **DOWNTOWN DEVELOPMENT AUTHORITY** *(No Change of Status)*

They met January 8th to go over the waiver option on the street levy and to discuss the Morrish/Fortino property. The waiver was approved. I will be working with the council in the coming weeks and months on the vacant land issue to attempt to resolve issues with parking and the Fortino/Morrish intersection.

❑ **ZONING BOARD OF APPEALS** *(No Change of Status)*

They met on December 17th to hear variances related to the Biggby Coffee proposal (parking/stacking shortage among others). These variances were conditionally approved. However, the site plan must still be approved by the planning commission and city council. The outstanding issue is site access and the related traffic assessment/study.

❑ **PARKS AND RECREATION COMMISSION** *(No Change of Status)*

The commission affirmed the scope of the Recreation Passport Grant. They have tentatively approved a scope for the grant work which follows:

Elms Park Recreation Passport Grant Proposed Scope

<u>Work Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
Restroom Renovation	1	LS	\$41,500	\$41,500
Barrier free parking at main pavilion (Add 1 van accessible stall with fill from DPW) 16' x 20' HMA and signage	1	LS	\$3,500	\$3,500
Speed table concrete road crossing, 6" thick, 45' x 8'	360	SFT	\$6	\$2,160
Concrete sidewalk to metal pavilion, 5' x 60' (fill and culvert by DPW)	300	SFT	\$4	\$1,200
Concrete sidewalk to Tammy Reaves Memorial pavilion, 5' x 130'	650	SFT	\$4	\$2,600
Barrier free parking at south parking lot 16' x 20' HMA and signage	1	LS	\$3,500	\$3,500
Backstop	1	LS	\$3,200	\$3,200
Exercise stations, manufactured, installed	3	EA	\$1,200	\$3,600
Paved walking path, 8' wide	500	LFT	\$30	\$15,000
MDNR sign	1	LS	\$500	\$500

SESC, restoration	1	LS	\$1,000	\$1,000
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Estimated Construction Cost	\$77,760
Construction Contingency (20%)	\$15,552.0
Total Estimated Project Cost	\$93,312

I will present this scope and the park site plan at a meeting in January to seek council conceptual approval. I will also write this grant during the winter months. Once that is completed, the city council will review and approve (or deny) the formal application to the State of Michigan Department of Natural Resources. Applications are due in April of 2015 with construction expected in the spring of 2016. A match of approximately \$50,000 would be expected from the city. This could be done with a combination of in-kind services, volunteer labor, donated money/materials, and general fund money.

BOARD OF REVIEW *(No Change of Status)*

The Board of Review met on December 9th and had four petitioners.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **SENIOR CENTER EMERGENCY PLAN PREPARATION**

The Senior Center has created an internal emergency plan, and they wish to present this to the city council. I have not had a chance to go over it yet but will likely do so this weekend. My understanding is that this is for senior center emergencies only, and is not intended to function as a general community plan wherein the center acts as a resource to others.

✓ **PARK FEE WAIVER REQUEST**

The Swartz Creek Women's Club is requesting a fee waiver for their event at Elms Park. This group does a tremendous amount of work directly for Elms Park. This specific event is used as a planning session for that work. Given the intent and wording of our park fee waiver guidelines, this appears to qualify.

✓ **INVESTMENT POLICY AND DESIGNATION OF DEPOSITORY LIST**

Attached are the city's investment policy and designation of depository listing. There have been no changes to the policy. There has been an addition of Huntington Bank to the depository listing as they have become more prevalent in the community.

✓ **MID-YEAR BUDGET AMENDMENTS**

The adjustments for the city's estimated revenue and expenses for year-end are based on current year to date activity. These adjustments are very small netting out to be less than \$2,000 for each fund, with the exception of a revenue increase of \$22,416.14 to the Motor Pool Fund for equipment rental which reduces the project deficit in this fund.

Current adjustments are based on year to date expenses and revenues. The year to date amounts reflect about 5 ½ months expenses, in some cases, because some December invoices may not have been received by December 31st.

Several issues were not known while compiling the original budget adopted for July 1, 2014 that will affect our year end. Some of these issues are: changes in health care premiums for employees, retirement of staff, and redistribution of wages and benefits for administrative and department of public works staff due to the addition of part-time employees. Future adjustments to the budget may be necessary due to actual work assignments for staff. Current estimates were based on prior year work assignments; these will have to be adjusted and will be incorporated into future budgets moving forward.

We are hoping that mid-year adjustments will help staff plan the expenditures for the remainder of the fiscal year. Staff will again revisit each fund as year-end approaches and bring any necessary adjustments to council. We hope to have a second set of budget adjustments for the first meeting in February.

✓ **EMERGENCY ORDINANCE 419**

We performed enforcement on sidewalks for the first time on Wednesday, January 14, 2015. We cleared 121 lots, incurring over \$3,000 in charges. This cost varies for large walkways but is a flat \$25 for residential lots. We have not fined properties, but we did intend to pass along the costs of clearing the walk.

Unfortunately, we published the ordinance earlier than explicitly stated in the ordinance (March). Because the ordinance explicitly states that publication must be DURING September instead of PRIOR to September, this clouds enforceability. Mr. Gildner believes that the provisions were still enforceable given the degree of media exposure, coverage in two newsletters, and publication of the ordinance at an earlier date.

Given the uncertainty, we made the executive decision to use this as an opportunity for one final warning. We sent out letters to affective property owners that outlined our intent and enforcement measures of the ordinance (an example is in the packet).

Given the response, I am glad we did. Feedback from those affected indicated a high degree of willingness to comply, combined with a general lack of preparedness. We were also able to work out some bugs in our enforcement actions with the contractor that were identified with the initial run. This will enable us to better target and document properties in need of enforcement.

With the final warning distributed, we intend to apply enforcement as needed moving forward. To do so, I have altered the publication requirement of the ordinance. Because our ability to clear sidewalks might be in jeopardy, I am looking for a declaration of an emergency ordinance to make this effective as soon as possible.

✓ **BS&A SOFTWARE PURCHASE**

The city is moving forward with the purchase of software that will better enable us to track fixed assets, from trucks to servers. This has been a targeted area of improvement for years, and our integrated software provided by BS&A has a good system. This move is something our auditors support to ensure proper tracking, cost apportionment, disposal, and reporting of assets city-wide.

This is a budgeted purchase that we have been looking to make for about one year. I have included the invoice and a supporting resolution.

Council Questions, Inquiries, Requests and Comments

- *Nothing to report*

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday, January 26, 2015, 7:00 P.M.**

Resolution No. 150126A MINUTES – JANUARY 12, 2015

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, January 12, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150126-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of January 26, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150126-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council accept the City Manager’s Report of January 26, 2015, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150126-8B SEWER INSPECTION AND LINING PROJECT

Motion by Councilmember: _____

WHEREAS, the city selected Liqui-Force Services Inc., to perform certain sewer inspections and repairs in December 2008; and

WHEREAS, Liqui-Force Services Inc., was selected based upon a competitive request-for-proposal process that included fixed unit costs for services; and

WHEREAS, the scope of work was to span four years and terminate in December 2012, but circumstances resulted in the delay of specific work items; and

WHEREAS, Liqui-Force has agreed to extend their unit costs through June of 2017 for the purpose of completing work on the sanitary sewer system.

NOW, THEREFORE, I Move the City of Swartz Creek hereby approves the proposal to perform inspections and repair on the sanitary sewer system as outlined on the updated proposal dated January 13, 2015, in the amount of \$146,320, plus a 10% contingency, funds to be allocated to the Sewer 591 fund.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150126-8C PARK FEE WAIVER REQUEST

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek requires park usage reservations and fees accordance with adopted rules and regulations; and

WHEREAS, the city park rules and regulations states that “fees may be waived in full if reservations by a non-profit are found to result in a public benefit directly or if proceeds from the reserved event are found to be a benefit to the city.”; and

WHEREAS, the City Council finds the Swartz Creek Area Women’s Club to be a qualifying group with a qualifying activity.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council hereby waives the fee for one pavilion rental in Elms Park for the 2015 season, the amount of such waiver to be known upon reservation.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150126-8D INVESTMENT POLICY AND DESIGNATION DEPOSITORY LIST

Motion by Councilmember: _____

WHEREAS, the city maintains a policy to manage invested public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City of Swartz Creek and conforming to all State statutes and local ordinances governing the investment of public funds; and

WHEREAS, the policy includes a listing of eligible banking institutions that may change from time to time based upon the rating of such institutions; and

WHEREAS, the city treasurer has updated the designation of depository list to reflect the current ratings; and

WHEREAS, there are no changes to the investment policy at this time.

NOW, THEREFORE, BE IT RESOLVED, the Swartz Creek City Council accept the Investment Policy and Designation of Depository for City Funds as follows:

I. POLICY

It is the policy of the City of Swartz Creek to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City of Swartz Creek and conforming to all State statutes and local ordinances governing the investment of public funds.

II. SCOPE

This investment policy applies to all short term operating funds of the City of Swartz Creek and any new fund created by the local unit, unless specifically exempted by the City Council. These assets are accounted for in the City of Swartz Creek's annual financial report.

III. INVESTMENT OBJECTIVES

The following investment objectives, in priority order, will be applied in the management of the City of Swartz Creek's funds.

Safety

The primary objective of the City of Swartz Creek's investment activities is the preservation of capital in the overall portfolio and the protection of investment principal.

The authorized investment staff will employ mechanisms to control risks and diversify investments regarding specific security types or individual financial institutions.

Liquidity

The investment portfolio will remain sufficiently liquid to enable the City of Swartz Creek to meet operating requirements, which might be reasonably anticipated.

Return on Investment

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow characteristics of the portfolio. Return on investments shall be of secondary importance compared to the safety and liquidity objectives above.

IV. PRUDENCE

In managing its investment portfolio, City of Swartz Creek officials shall avoid any transaction that might impair public confidence. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The above standard is established as the standard for professional responsibility and shall be applied in the context of managing the overall portfolio. Investment officers of the City of Swartz Creek, acting in accordance with State statute, this Investment policy, written procedures as may be established, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion, and appropriate action is taken to control adverse developments.

V. DELEGATION OF AUTHORITY

Authority to manage the City of Swartz Creek's investment program is derived from State statutes.

Responsibility for the investment program is hereby delegated to the City Manager, or his designated representative hereinafter referred to as investment officer, who shall establish written procedures for the operation of the investment program consistent with this investment policy. The Investment Officer shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate officials.

VI. ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair--or create the appearance of an impairment on--their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the unit, and they shall further disclose any large personal financial investment positions that could be

related to the performance of the City of Swartz Creek's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City of Swartz Creek, particularly with regard to the time of purchases and sales.

VII. SAFEKEEPING AND CUSTODY

1. Authorized Financial Dealers and Institutions - The Investment Officer will maintain a list of financial institutions. In addition, a list will also be maintained of approved security broker/dealers selected by credit-worthiness, who maintain an office in the State of Michigan or who are "primary" dealers or regional dealers that qualify under Securities and Exchange Commission rule 15C3-1 (uniform net capital rule.) No public deposit shall be made except in a qualified public depository as established by State law.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Investment Officer with the following: audited financial statements for the most recent fiscal year; certification of having read and agreeing to abide by the City of Swartz Creek's investment policy and the pertinent State statutes; proof of National Association of Security Dealers certification; and proof of State registration, where applicable.

An annual review of the financial condition and registration of qualified bidders will be conducted by the Finance Director. Information indicating a loss or prospective loss of capital on existing investments must be shared with the City Manager of the City of Swartz Creek immediately upon notification.

2. Internal Controls - The Investment Officer shall establish a system of internal controls, documented in writing, which is designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the City. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefit likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

All securities purchased by the City of Swartz Creek under this section shall be properly designated as an asset of the City and held in safekeeping by a third party custodial bank or other third party custodial institution, chartered by the United States government or the State of Michigan, and no withdrawal of such securities, in whole or in part, shall be made from safekeeping except by the Investment Officer as authorized herein, or by respective designees.

Internal controls will also encompass at a minimum the additional issues:

separation of functions including transaction authority from accounting and record-keeping, delegation of authority to subordinate staff members written confirmation of telephone transactions, specific guidelines regarding securities losses and remedial action, documentation of decisions made at the committee level and avoidance of physical delivery securities. Further all confirming written transactions shall be signed by the Investment Officer or Finance Director.

3. Delivery vs. Payment – all trades will be executed by delivery vs. payment to ensure that securities are deposited in an eligible financial institution prior to release of funds. Securities will be held by a third-party custodian as evidenced by safekeeping receipts.

The City of Swartz Creek will execute third party custodial agreement(s) with its bank(s) and depository institution(s). Such agreements will include letters of authority from the City of Swartz Creek, details as to responsibilities of each party, notification of security purchases, sales, delivery, repurchase agreements and wire transfers, safekeeping and transactions costs, procedures in case of wire failure or other unforeseen mishaps including liability of each party.

VIII. AUTHORIZED AND SUITABLE INVESTMENTS

1. The City of Swartz Creek is empowered by State statute (1988 Public Act 239, M.C.L. 129.91) to invest in the following types of securities:

a. Bond, securities, and other obligations of the United States, or an agency or instrumentality of the United States including securities issued or guaranteed by the Government National Mortgage Association;

b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the federal deposit insurance corporation or a savings and loan which is a member of the federal savings and loan insurance corporation or a credit union which is insured by the national credit union administration, but only if the bank, savings and loan or credit union is eligible to be a depository of surplus funds belonging to the state under section 5 or 6 of Act No. 105 of the Public Acts of 1855, as amended;

c. In United States government of federal agency obligation repurchase agreements.

d. In banker's acceptances of United States banks;

e. Mutual funds registered under the investment company act of 1940, title I of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with the authority to purchase only investment vehicles that are legal for direct investment by the City. This authorization is

limited to securities whose intention is to maintain a net asset value of \$1.00 per share.

f. Investment pools through an interlocal agreement under the urban cooperation act of 1967, 1967 (Excess) PA 7, MCL 124.501 to 124.512. All of the pools are limited to investments described in Sections a-f.

g. Investment pools organized under the surplus funds investment pool act, 1982 PA 367, 129.111 to 129.118. All of the pools are limited to investments described in Sections a-f.

2. The Investment Officer is restricted to investments which meet the statutory restrictions above and limitations on security issues and issuers as detailed below:

a. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom the City has negotiated a Master Repurchase Agreement or with the City of Swartz Creek's primary bank. Repurchase Agreements must be signed with the bank or dealer and must continue provisions similar to those outlined in the Public Security Association's model Master Repurchase Agreement.

b. Certificates of Deposit shall be purchased only from financial institutions, which qualify under Michigan law and are consistent with Opinion No. 6168, Opinions of the Attorney General (1982).

c. To the extent possible, the investing officer will attempt to match investments with anticipated cash flow requirements. Specific City Council approval is necessary for investments exceeding eighteen months. Unless matched to a specific cash flow requirement, the City of Swartz Creek will not directly invest in securities maturing more than 10 years from the date of purchase. No more than 25 percent of the City of Swartz Creek's total investment portfolio shall be placed in securities maturing in more than 10 years. No more than 50 percent of investment vehicles maturing in any given month shall be of non-liquid nature (non-negotiable CD's, commercial paper, etc.)

d. No more than 50 percent of any one fund's surplus operating cash may be invested in commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and which matures not more than 270 days after the date of purchase; Commercial Paper held in the portfolio which subsequently receives a reduced rating shall be closely monitored and sold immediately if the principal invested may otherwise be jeopardized.

e. Investments will be diversified by security type and institutions. With the exception of U.S. treasury securities and authorized investment pools (as a long term investment program), no more than 50 percent of

the total investment portfolio will be invested in a single security type or with a single financial institution. With the exception of using affiliates of the major Banking Institute and upon receipt of written confirmation that funds are fully insured when held by the affiliates.

Excluding the Property Tax Bank Account, with 100 percent of funds being deposited with the City of Swartz Creek's major Banking Institute with monies in the checking and Municipal Governmental Cash Investment Fund to be liquid and transferable to the respective taxing agencies on a biweekly basis during the tax collection period.

Excluding amounts pooled in the Commercial Sweep Account and held for less than 91 days which will remain liquid and transferable to meet financial obligations associated with daily operations.

IX. CASH MANAGEMENT

The City of Swartz Creek's Policy regarding cash management is based upon the realization that there is a time-value to money. Temporarily idle cash may be invested for a period of one day to an excess of one year depending upon when the money is needed. Accordingly, the Finance Director shall prepare a written cash management procedure which shall include, but not be limited to, the following:

Cash Forecast: At least annually, a cash forecast shall be prepared using expected revenue sources and items of expenditure to project cash requirements over the fiscal year. The forecast shall be updated from time to time to identify the probable investment balances that will be available.

Pooled Cash: Except for cash in certain restricted and special accounts, the investment officer may pool cash of various funds to maximize investment earnings. Investment income shall be allocated to the various funds based upon their respective participation.

X. INVESTMENT PERFORMANCE AND REPORTING

All investment transactions shall be recorded in the various funds of the City of Swartz Creek in accordance with Generally Accepted Accounting Principles as declared by the Government Accounting Standards Board.

The Investment Officer shall submit a semi-annual investment report to the City Manager that provides the principal and type of investment, annualized yield, earnings for the period, market price and a summary report of cash and investments maintained in each financial institution.

Performance of the portfolio shall be reported periodically and submitted to the City Manager. Reports shall include details of the characteristics of the portfolio as well as its performance for that period. Reports shall be submitted at a minimum on an annual basis. Material deviations from

projected investment strategies shall be reported immediately to the city manager.

XI. INVESTMENT POLICY ADOPTION

The City of Swartz Creek investment policy shall be adopted by resolution of the City of Swartz Creek legislative authority. Modifications made at any time or when necessitated by State statutory revision must be approved by the legislative authority of the City of Swartz Creek. Investments conforming to the investment policy guidelines prior to any amendatory act are hereby validated.

Designation of Depository

The Swartz Creek City Council designates the following banking-financial institutions and their affiliates as depositories for City funds:

Bank of America
Bank of Holland (Michigan)
Bank of Northern Michigan
Blissfield State Bank
Chelsea State Bank
Chemical Bank
Comerica Bank
Dart Bank
Fifth Third Bank
Federated Investors
Financial Plus Federal Credit Union
FirstMerit Bank
Flagstar Bank – Troy
Founders Bank & Trust
H & R Block Financial Services
Hillsdale County National Bank
Huntington Bank
Independent Bank
JP Morgan Chase
MBIA “Class” Client Services
Mercantile Bank
Merrill Lynch
Morgan Stanley Wealth Management
Multi-Bank Securities
PNC Bank
Sagelink Credit Union
Sterling Bank & Trust Co.
Tri-County Bank
West Michigan National Bank & Trust
Wolverine Bank

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150126-E 2014-2015 MID-YEAR BUDGET ADJUSTMENTS

Motion by Councilmember: _____

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City’s 2014 – 2015 Revenue and Expenditure Report through December 2014, and finds that it is not in deficit; however, certain department activity line items may be in deficit and

WHEREAS, the City Council has received a Budget Amendment Summary and Revenue and Expenditure Reports reflecting proposed changes in budgeted items and

WHEREAS, new budget amounts necessitate adjustments to the original adopted budget and

WHEREAS, said supplemental documentation shows the new proposed revenue and expenditures by fund

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the city manager to make all necessary mid-year budget adjustment amendments to Fund 226 (Garbage Fund), Fund 248 (Downtown Development Authority), Fund 265 (Drug Enforcement), Fund 350 (City Hall Debt), Fund 661 (Motor Pool), Fund 865 (Sidewalks), and Fund 866 (Weeds) in accordance with the supplemental documentation (pages 39 to 55) attached.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150126-8F SIDEWALK ORDINANCE AMENDMENT 419

Motion by Councilmember: _____

WHEREAS, the City Ordinance 412 replaced provisions relating to sidewalk maintenance and enforcement; and

WHEREAS, publication requirements therein limited the time frame for notice to a degree that could make general enforcement problematic; and

WHEREAS, the City Council finds that the notice provisions should enable a larger time frame for publication; and

WHEREAS, the City Council, finding that these changes need to be in place immediately in order for enforcement to occur and enable the protection of the public welfare, declares Ordinance 419 to be an emergency ordinance.

THEREFORE, I MOVE the City of Swartz Creek ordains:

**CITY OF SWARTZ CREEK
ORDINANCE NO. 419**

AN ORDINANCE TO REPEAL SECTION 15-21(d) OF THE CODE OF ORDINANCES OF THE CITY OF SWARTZ CREEK AND TO ADOPT A NEW SECTION 15-21(d) TO CLARIFY NOTIFICATION REQUIREMENTS THAT ENABLE THE CITY TO REMOVE ENCUMBERANCES FROM PUBLIC SIDEWALKS AND ASSESS A FEE AGAINST PROPERTY OWNER.

THE CITY OF SWARTZ CREEK ORDAINS:

Section 1. Repeal of Section 15-21(d) of Chapter 15 of the Code of Ordinances of the City of Swartz Creek.

Section 15-21(d) of Chapter 15 of the Code of Ordinances of the City of Swartz Creek is hereby repealed in its entirety.

Section 2. Adoption of New Section 15-21(d) of Chapter 15 of the Code of Ordinances of the City of Swartz Creek.

The City hereby adopts a new Section 15-21(d) of Chapter 15 of the Code of Ordinances to read as follows:

- (d)** The City Clerk shall notify the owner of any parcel of land, or the agent of the owner, to keep the property clear of snow, ice, rubbish, excessive dirt or other encumbrances. Such notice shall be given by publishing notice in a newspaper circulating in the city at least once each calendar year. That notice shall state that (i) snow, ice, rubbish, excessive dirt or any other encumbrance must be removed within 48 hours of the time it fell or accumulated; (ii) failure to do so constitutes a violation of this ordinance; (iii) the city may cause the sidewalk to be cleared where violations are found to exist; and (iv) the City's expenses of clearing the encumbrances shall become a debt to the City, a lien against the property and collected as delinquent property taxes.

Section 2. Effective Date.

This ordinance shall be effective immediately upon publication.

At a regular meeting of the City Council of the City of Swartz Creek held on January 26, 2015, adoption of the foregoing ordinance was moved by Councilmember ____ and supported by Councilmember ____.

Voting for:
Voting against:

The Mayor declared the ordinance adopted.

David A. Krueger
Mayor

CERTIFICATION

The foregoing is a true copy of Ordinance No. 419, which was enacted by the City Council of the City of Swartz Creek at a regular meeting held on January 26, 2015.

Juanita Aguilar, City Clerk

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 150126-8G BS&A INVOICE

Motion by Councilmember: _____

I Move the City of Swartz Creek, finding the fixed asset software module offered by BS&A to be proprietary professional services that do not require a sealed bid procurement, hereby approves payment of the invoice up to the amount of \$5,480 for the purchase of the fixed asset software application, including project management, implementation, training, and annual service and further directs the finance director to appropriate costs to funds in a manner reflective of fund use.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 1/12/2015**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Deputy City Clerk Deanna Korth, DPS Director Tom Svrcek, City Attorney Mike Gilder.

Others Present: Sharon Shumaker, Bob Plumb, Jim Florence, Ron Schultz, Joe Perreault, Connie King, Boots Abrams, Larry Bush.

APPROVAL OF MINUTES

Resolution No. 150112-01

(Carried)

Motion by Councilmember Porath
Second by Councilmember Gilbert

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held Monday, December 15, 2014 to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 150112-02

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Agenda as presented, for the Regular Council Meeting of January 12, 2015, to be circulated and placed on file.

YES: Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert.
NO: None. Motion Declared Carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 150112-03

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hicks

I Move the Swartz Creek City Council accept the City Manager's Report of January 12, 2015, to be circulated and placed on file.

YES: Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC

Connie King, 7499 Miller Road, owner of Jan's Bar, asked why the bar is never included in City developmental funds or grants. City Manager Zettel stated that the bar is outside of the DDA District at this time, but that he would like to talk to her about it being revisited.

COUNCIL BUSINESS

Sewer Investment Presentation

DPS Director Svrcek gave a brief presentation on sewer relining in the city. John Thompson from Liquiforce was present to answer questions.

Consumers Energy Contracts

Resolution No. 150112-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Pinkston

WHEREAS, the street lights in the city are owned and operated by Consumers Energy Company (CE), a Michigan utility with principle offices located at One Energy Plaza, Jackson MI, 49201; and

WHEREAS, CE is the sole provider of street lights, electrical delivery, and maintenance on said lights in the County of Genesee, including Swartz Creek City; and

WHEREAS, the operations and terms, including pricing, under which such services are delivered are regulated by the Michigan Public Service Commission; and

WHEREAS, CE supplies street lighting services to the city under a current standard street lighting contract which outlines specific fixture counts and types; and

WHEREAS, this contract has been revised to reflect updated field audit observations on the type and number of fixtures that the city is responsible for; and

WHEREAS, the revised contract will result in savings to the city of approximately 15%, including a refund of past payments; and

WHEREAS, executing the revised standard lighting contract (Form 548) will not compromise the city's ability to seek an additional refund for any and all past over-payments made under the existing contract; and

WHEREAS, the city council finds this contract to be in the best interest of the public.

NOW THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby agrees to enter into a one year renewable contract with CE, as included in the city council packet for January 12, 2015, and further directs the Mayor to execute said contract.

Discussion Took Place.

YES: Pinkston, Porath, Shumaker, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

Excused: Abrams.

Street Levy Ballot Language

Resolution No. 150112-05

(Carried)

Motion by Councilmember Gilbert

Second by Councilmember Hicks

WHEREAS, the City of Swartz Creek is organized and operates as a home rule city pursuant to its charter, and under the provisions of the Home Rule Cities Act, 1909 P.A. 279, as amended, MCL 117.1, *et seq*; and

WHEREAS, the City of Swartz Creek, pursuant to the Michigan Constitution, Article IX, subsection 31, may levy additional taxes only with the approval of a majority of the qualified electors of the City of Swartz Creek voting thereon; and

WHEREAS, the City Council seeks the approval of the electors in order to generate funds for the sole purpose of constructing and repairing the public streets within the City of Swartz Creek.

NOW, THEREFORE, BE IT RESOLVED, that the question of whether to levy an additional 5.7 mills for the sole purpose of constructing, repairing, and improving the public streets within the City of Swartz Creek shall be submitted to the electors of

the City of Swartz Creek at the next election to be held in the City on May 5, 2015, which question shall read as follows:

BALLOT QUESTION

Shall the City of Swartz Creek be authorized to levy a millage of up to a maximum of 5.7 mills (\$5.70 Per \$1,000 of taxable value) for twenty (20) years, 2015-2034, inclusive, for the purpose of funding construction and interest costs for the replacement, rehabilitation, repair, and maintenance of public streets and include pavement, sidewalk, curb, gutter, shoulders, and related drainage work within the City of Swartz Creek, the estimated revenues that will be collected during the first year of this millage as authorized and levied to be \$823,810?

BE IT FURTHER RESOLVED, that the City Clerk shall do and perform all acts required of said Clerk by the City Charter and the statutes of the State of Michigan and such case made and provided in regard to the registration of electors for said election, the giving of notice thereof, the giving of notice of said election, the preparation and furnishing of necessary ballots, and for the conduct of such election.

Discussion Ensued.

YES: Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

Street Advisory Committee

Resolution No. 150112-06

(Carried)

Motion by Councilmember Pinkston
Second by Mayor Pro-Tem Abrams

WHEREAS, under the General Operating Rules of the Council, the Mayor, with the advice and consent of Council, may appoint committees whose membership may include persons not on Council; and

WHEREAS, such committees must be temporary in nature, have a specific purpose, and include a specific time frame for their activities; and

WHEREAS, the city is in the process of studying the prospect of a 20 year street investment plan and accompanying levy; and

WHEREAS, on December 15, 2014, the council created a committee referred to as the "Street Project Review Committee," for the purpose of reviewing and making recommendations relating to the proposed street levy, with findings to include the recommended amount of such levy; and

WHEREAS, the committee has performed the requested function and is now needed to produce a detailed 20 year prioritized street improvement plan, as well as supporting informational documentation regarding the street ballot initiative.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby directs the Street Project Review Committee to draft and deliver the plan and informational materials to the city council and be subsequently dissolved no later than May 5, 2015 unless otherwise engaged in further reviews at the direction of the city council.

BE IT FURTHER RESOLVED, the membership of the Street Project Review Committee shall be composed of the following individuals:

Mayor Krueger
Councilmember Porath
Councilmember Pinkston
Lou Fleury – Consultant Engineer
Adam Zettel – Staff Member

Discussion Took Place.

YES: Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath.
NO: None. Motion Declared Carried.

Raceway Rezoning

Resolution No. 150112-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Gilbert

WHEREAS, the Sports Creek Raceway is a large employer, business, and landholder in the city; and

WHEREAS, the Sports Creek Raceway has ceased operations and is actively marketing the site for reuse and/or redevelopment; and

WHEREAS, the City of Swartz Creek City Council finds that the current industrial zoning was established to accommodate the raceway activities and may not reflect the current best interests of the city and city master plan; and

WHEREAS, the majority of parcels planned for development at this interchange are zoned and/or planned for general commercial use.

NOW THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby directs the planning commission to review the parcel in the context of the neighborhood setting and the city master plan and to formally consider a zoning change to General Business District, such findings and recommendation to be reported back to the city council no later than March 31, 2015.

Discussion Took Place.

YES: Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker.
NO: None. Motion Declared Carried.

MEETING OPEN TO PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Porath spoke about the street committee stating that they have accomplished quite a bit. Mr. Porath stated that they are not trying to hide from anyone or keep things from anyone, but that they need to keep it small until the street prioritization is done.

Councilmember Shumaker suggested that the signal by the racetrack be turned off to save energy costs. Mr. Shumaker stated that the city made a good choice on the contractor for snow removal.

Councilmember Hicks asked if minutes were taken at the street advisory committee meetings. She was advised that they have not been up to this point. Ms. Hicks advised that minutes should be taken.

Councilmember Gilbert stated that work needs to be done on snow removal. Mr. Gilbert was advised that the weather has been making it hard to start enforcement.

Councilmember Pinkston stated that he is sorry to see the demise of the racetrack. Mr. Pinkston spoke about driver Ronny Ren being at the track. Mr. Pinkston stated that he hopes commercial enterprises at the racetrack location will be better for the city.

Mayor Pro-Tem Abrams stated that he has a copy of the Open Meetings Act if anyone would like to see it. Mr. Abrams stated that a new Master Plan is due.

Councilmember Porath asked if residents were required to remove ice as well as snow from the sidewalks. He was advised that people would be expected to do that but with the severe low temperatures, the salt for ice removal doesn't work and that it would be judgment calls with enforcement.

Mayor Krueger spoke about "The Review" magazine, speaking about an article about "campaigning with a purpose", suggesting that the councilmembers might find it useful.

Adjournment

Resolution No. 150112-08

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Gilbert

I Move the City of Swartz Creek adjourn the Regular Session of the City Council meeting at 8:24 p.m.

YES: Unanimous Voice Vote.
NO: None. Motion Declared Carried.

David A. Krueger, Mayor

Deanna Korth, Deputy City Clerk



January 13, 2015

City of Swartz Creek
8083 Civic Center Dr.
Swartz Creek MI 48473

Attn: Mr. Tom Svrcek
Re: 2014 / 2015 Sanitary Sewer Rehabilitation Program

As requested, we have prepared estimates to complete the scope of work during the 2013 / 2014 budget year, as outlined for each of the areas. Our estimates have been prepared utilizing the unit rates and work requirements specified in our current Agreement. We have anticipated this work to be performed between Feb 1, 2015 and June 30, 2015.

- We estimate the rehabilitation of the Worchester Dr. backyard sewers between MH 157 – MH 162 to be \$51,728.00
- We estimate the rehabilitation of the Worchester Dr. backyard sewers between MH 34 – MH 31 to be \$46,616.00
- We estimate the cleaning, inspection and analysis of the Seymour Greenleaf backyard sewers between MH 50 – MH 46 to be \$4,698.50
- We estimate the cleaning, inspection and analysis of the Greenleaf / Durwood backyard sewers between MH 53 – MH 45 to be \$4,653.50
- We estimate the cleaning, inspection and analysis of the Valleyview / Birchcrest backyard sewers to be \$12,533.50
- We estimate the cleaning, inspection and analysis of the Seymour / Valleyview backyard sewers between MH 71 – MH 54 – MH 21 to be \$4,604.00
- We estimate the cleaning, inspection and analysis of the Seymour / Greenfield backyard sewers between MH 23 – MH 15 to be \$6,818.50
- We estimate the cleaning, inspection and analysis of the Chesterfield / Chelmsford backyard sewers between MH 187 – MH 180 – MH 184 to be \$8,871.00
- We estimate the cleaning, inspection and analysis of the Chesterfield sewer between MH 192 – MH 188 – MH 196 to be \$5,797.00

Our estimates have been established utilizing scaled quantities including some assumed totals where detailed information was not available. Billing will be completed based on actual field measurements. Should variances between estimated and actual quantities then we will inform you prior to proceeding.

If you have any questions or require further information please feel free to contact me directly. We look forward to continuing to work with you and the City of Swartz Creek in the future.

Sincerely,

John Thompson

Technical Representative



January 13, 2015

City of Swartz Creek
8083 Civic Dr.
Swartz Creek MI 48473

Attn: Mr. Tom Svrcek
Re: Contract Extension

As previously expressed, we have enjoyed working with you and the City of Swartz Creek on various sewer rehabilitation projects over the past several years. Together we have overcome many challenges and have successfully met the needs of both the collection system as well as the residents of the City.

We would like to express our gratitude for the professionalism and cooperation that we have encountered when working with you and your staff. The positive environment along with the open lines of communication with your Public Works Department has helped our forces to be successful in meeting your objectives.

It is our understanding that the current Agreement is schedule to expire and due to our positive prior experiences, we are offering to extend our existing agreement for an additional 2 years (expiring June 30, 2017). We will continue to honor the existing unit prices and will meet or exceed all of the conditions / requirements as outlined in the agreement.

If you have any questions or require additional information please feel free to contact me directly. We appreciate the work we have done with the City and look forward to continuing to working together in the future.

Sincerely,

John Thompson

Technical Representative

January 2015 BUDGET AMENDMENT SUMMARY

Fund 226 Garbage Fund

At this time it is anticipated that revenues will increase slightly, over all expenses are projected to increase slightly, the decrease in contract costs from Republic Waste Collection will offset most of the increase in expenses. This increase in expenses resulted in a decrease to fund balance.

Revenues: Increase of \$2,277

Expenses: Increase of \$3,780

Net Effect Increase in expenses \$ 1,503.00

Fund 248 DDA Fund

An increase in expenses by \$1,000 resulted in a decrease of fund balance in the amount of \$861.00

Revenues: No change

Expenses: Increase in Economic Development-Misc. \$1,000.00

Net Effect Increase in expenses \$ 861.00

Fund 265 Drug Enforcement Fund

Police Department change in policy on forfeitures resulted on increase in revenue. The funds have restricted use for drug enforcement activities. These funds were used to pay annual FANG Dues which decreased General Fund's contribution to this fund.

Revenues: Increase from 0 to \$3575 in forfeits

Increase in interest income to \$ 3.00

Expenses: Increase by .61 in FANG Dues

Net Effect Increase of Revenues \$ 3,577.39

Fund 275 Senior Citizens Fund – NO Activity – No change

Fund 350 City Hall Debt

The increase in expenses results in an decrease in fund balance.

Revenues: No Change

Expenses:

Increase Principal Payments from \$48,300 to \$50,000	\$ 1,700
Decrease in Bond Interest Payments -	\$ 375
Increase in Agent Fees	\$ 375
Net Effect Increase in expenses	\$ 1,700.00

Fund 402 Fire Equipment Replacement Fund

Revenues: No Change

Expenses: No Change

Net Effect	\$ 0
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Fund 661 Motor Pool Fund

We are projecting an increase of \$20,000 for equipment rental from the originally budgeted amount. Originally budgeted expenses have been adjusted to include the following items: possible replacement of DPW roof, repairing an existing DPW truck vs purchasing a new vehicle, and a few minor changes to other miscellaneous line items as noted in the supplemental report. This will decrease the amount of fund balance needed to cover FY15 projected deficit.

Revenues: Increase in equipment rental revenue and other

Miscellaneous revenue	\$21,338.50
Expenses: Decrease	\$ 1,077.64
Net Effect Decrease of projected deficit	\$22,416.14

Fund 865 Sidewalk

Contractor was able to do more sidewalk repairs than originally estimated, currently have about 15 residents on list for sidewalk repair not sure if this will be completed by June 30, 2015.

Revenues: Increase from \$ 1500 to \$ 12500 \$11,000

Expenses:

Increase in Sidewalk Repair from \$1500 to 12,500 \$11,000

Net Effect (estimated to be) \$ 0

Fund 866 Weed Fund

Budget amended based on year to date amounts. Fund balance estimated to increase by \$2,800.

Revenues: Increase from \$1500 to \$4,000 \$4,000

Expenses: Increase from \$700 to \$1,200 \$1,200

Net Effect increase in Revenues \$2,800

Fund 871 Sewer Special Assessment Fund - NO Activity – No change

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 226 - Garbage Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
Revenues					
Dept 000.000-General					
226-000.000-402.000	Current Tax Revenue	372,607.28	0.00	372,607.28	345,934.83
226-000.000-412.000	Delinquent Tax Reve	0.00	17.00	17.00	17.85
226-000.000-433.000	St-Charge in Lieu	0.00	0.00	0.00	0.00
226-000.000-445.000	Late Payment Intere	0.00	2,260.00	2,260.00	2,261.00
226-000.000-664.000	Interest Income	550.00	0.00	550.00	235.72
226-000.000-675.000	Misc.	0.00	0.00	0.00	0.00
Total Dept 000.000-General		373,157.28	2,277.00	375,434.28	348,449.40
Dept 172.000-Executive					
226-172.000-677.000	Reimbursements	0.00	0.00	0.00	0.00
Total Dept 172.000-Executive		0.00	0.00	0.00	0.00
Dept 201.000-Finance,Budgeting,Accounting					
226-201.000-677.000	Reimbursements	0.00	0.00	0.00	0.00
Total Dept 201.000-Finance,Budgeting,Accour		0.00	0.00	0.00	0.00
Dept 215.000-Aministration and Clerk					
226-215.000-677.000	Reimbursements	0.00	0.00	0.00	0.00
Total Dept 215.000-Aministration and Clerk		0.00	0.00	0.00	0.00
Dept 528.000-Sanitation Collection					
226-528.000-627.000	Charges for Services	0.00	0.00	0.00	0.00
Total Dept 528.000-Sanitation Collection		0.00	0.00	0.00	0.00
TOTAL Revenues		373,157.28	2,277.00	375,434.28	348,449.40
Expenditures					
Dept 101.000-Council					
226-101.000-702.000	Wages	2,873.00	0.00	2,873.00	1,477.35
226-101.000-704.100	FICA - Employer's Sh	178.00	0.00	178.00	91.60
226-101.000-704.200	Medicare - Employe	42.00	0.00	42.00	21.25
226-101.000-705.000	Medical Insurance - l	0.00	0.00	0.00	0.00
226-101.000-705.100	Vision Benefits	0.00	0.00	0.00	0.00
226-101.000-705.200	Dental Benefits	0.00	0.00	0.00	0.00
226-101.000-706.000	Life Insurance - ER co	0.00	0.00	0.00	0.00
226-101.000-707.000	Retirement Contribu	0.00	0.00	0.00	0.00
226-101.000-708.000	Sick & Accident Pren	0.00	0.00	0.00	0.00
226-101.000-726.000	Supplies	100.00	0.00	100.00	1.50
226-101.000-801.000	Contractual Services	100.00	0.00	100.00	0.00
226-101.000-910.200	General Liability Insu	1,320.00	(320.00)	1,000.00	992.06
226-101.000-910.500	Workers Comp Insur	177.50	(150.00)	27.50	(2.51)
226-101.000-960.000	Education and Traini	600.00	550.00	1,150.00	833.55

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 226 - Garbage Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
226-101.000-961.000	Miscellaneous	60.00	0.00	60.00	0.00
226-101.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 101.000-Council		5,450.50	80.00	5,530.50	3,414.80
Dept 172.000-Executive					
226-172.000-702.000	Wages	9,392.00	0.00	9,392.00	4,415.78
226-172.000-704.100	FICA - Employer's Sh	582.00	0.00	582.00	286.03
226-172.000-704.200	Medicare - Employer	136.00	0.00	136.00	66.88
226-172.000-705.000	Medical Insurance - I	3,280.00	(1,600.00)	1,680.00	542.05
226-172.000-705.100	Vision Benefits	22.00	(7.00)	15.00	5.25
226-172.000-705.200	Dental Benefits	325.00	(175.00)	150.00	64.70
226-172.000-706.000	Life Insurance - ER co	60.00	(30.00)	30.00	14.72
226-172.000-707.000	Retirement Contribu	657.00	322.96	979.96	322.96
226-172.000-708.000	Sick & Accident Pren	190.00	(100.00)	90.00	46.14
226-172.000-726.000	Supplies	200.00	13.59	213.59	13.59
226-172.000-745.000	Postage	40.00	0.00	40.00	0.00
226-172.000-801.000	Contractual Services	200.00	90.79	290.79	90.79
226-172.000-801.001	Union Negotiation Ex	0.00	0.00	0.00	0.00
226-172.000-850.000	Communications	80.00	(60.00)	20.00	19.36
226-172.000-910.200	General Liability Insu	1,304.00	(280.00)	1,024.00	1,017.16
226-172.000-910.500	Workers Comp Insur	28.20	90.00	118.20	6.58
226-172.000-910.600	Unemployment Insu	0.00	0.00	0.00	0.00
226-172.000-940.000	Vehicle and Travel Ex	402.00	0.00	402.00	201.12
226-172.000-960.000	Education and Traini	80.00	0.00	80.00	21.40
226-172.000-961.000	Miscellaneous	80.00	0.00	80.00	1.00
226-172.000-971.000	Land Purchase	0.00	0.00	0.00	0.00
Total Dept 172.000-Executive		17,058.20	(1,734.66)	15,323.54	7,135.51
Dept 201.000-Finance,Budgeting,Accounting					
226-201.000-702.000	Wages	5,591.00	0.00	5,591.00	1,823.53
226-201.000-704.100	FICA - Employer's Sh	347.00	0.00	347.00	116.69
226-201.000-704.200	Medicare - Employer	81.00	0.00	81.00	27.26
226-201.000-705.000	Medical Insurance - I	812.00	(300.00)	512.00	188.37
226-201.000-705.100	Vision Benefits	5.00	0.00	5.00	2.70
226-201.000-705.200	Dental Benefits	93.00	(23.00)	70.00	34.85
226-201.000-706.000	Life Insurance - ER co	24.00	(4.00)	20.00	8.33
226-201.000-707.000	Retirement Contribu	356.00	(50.00)	306.00	113.69
226-201.000-708.000	Sick & Accident Pren	94.00	(30.00)	64.00	31.59
226-201.000-726.000	Supplies	1,000.00	0.00	1,000.00	145.22
226-201.000-801.000	Contractual Services	3,000.00	1,000.00	4,000.00	2,733.41
226-201.000-805.000	Bank Fees	200.00	0.00	200.00	30.00
226-201.000-850.000	Communications	130.00	0.00	130.00	0.00
226-201.000-900.000	Printing and Publishi	0.00	100.00	100.00	2.11
226-201.000-960.000	Education and Traini	100.00	0.00	100.00	47.38
226-201.000-976.000	Equipment	100.00	0.00	100.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 226 - Garbage Fund		2014-15	Budget	New Budget	YTD
GL NUMBER	DESCRIPTION	AMENDED	Amendment	FY 2014-2015	BALANCE
		BUDGET	increase(decrease)		
Total Dept 201.000-Finance,Budgeting,Accour		11,933.00	693.00	12,626.00	5,305.13
Dept 215.000-Aministration and Clerk					
226-215.000-702.000	Wages	1,440.00	1,750.00	3,190.00	1,607.78
226-215.000-704.100	FICA - Employer's Sh	89.00	120.00	209.00	99.71
226-215.000-704.200	Medicare - Employer	21.00	29.00	50.00	20.88
226-215.000-705.000	Medical Insurance - l	167.00	160.00	327.00	176.04
226-215.000-705.100	Vision Benefits	1.00	3.00	4.00	0.88
226-215.000-705.200	Dental Benefits	10.00	10.00	20.00	11.43
226-215.000-706.000	Life Insurance - ER co	6.00	6.00	12.00	6.87
226-215.000-707.000	Retirement Contribu	101.00	109.00	210.00	101.00
226-215.000-708.000	Sick & Accident Pren	24.00	25.00	49.00	21.57
226-215.000-726.000	Supplies	150.00	0.00	150.00	0.00
226-215.000-745.000	Postage	250.00	200.00	450.00	227.91
226-215.000-801.000	Contractual Services	250.00	0.00	250.00	108.04
226-215.000-850.000	Communications	40.00	10.00	50.00	26.27
226-215.000-900.000	Printing and Publishi	1,650.00	0.00	1,650.00	100.00
226-215.000-960.000	Education and Traini	200.00	0.00	200.00	45.40
226-215.000-961.000	Miscellaneous	100.00	0.00	100.00	0.00
226-215.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 215.000-Aministration and Clerk		4,499.00	2,422.00	6,921.00	2,553.78
Dept 228.000-Information Technology					
226-228.000-726.000	Supplies	50.00	0.00	50.00	0.00
226-228.000-801.000	Contractual Services	1,200.00	0.00	1,200.00	404.39
226-228.000-960.000	Education and Traini	0.00	0.00	0.00	0.00
226-228.000-976.000	Equipment	750.00	0.00	750.00	409.50
Total Dept 228.000-Information Technology		2,000.00	0.00	2,000.00	813.89
Dept 253.000-Treasurer					
226-253.000-702.000	Wages	4,551.00	169.00	4,720.00	2,164.81
226-253.000-704.100	FICA - Employer's Sh	282.00	13.00	295.00	134.18
226-253.000-704.200	Medicare - Employer	66.00	4.00	70.00	32.22
226-253.000-705.000	Medical Insurance - l	1,498.00	(120.00)	1,378.00	717.83
226-253.000-705.100	Vision Benefits	9.00	1.00	10.00	4.64
226-253.000-705.200	Dental Benefits	129.00	(29.00)	100.00	48.94
226-253.000-706.000	Life Insurance - ER co	21.00	(1.00)	20.00	11.37
226-253.000-707.000	Retirement Contribu	284.00	0.00	284.00	132.37
226-253.000-708.000	Sick & Accident Pren	77.00	(6.00)	71.00	40.32
226-253.000-726.000	Supplies	30.00	0.00	30.00	2.77
226-253.000-745.000	Postage	450.00	0.00	450.00	180.52
226-253.000-801.000	Contractual Services	100.00	0.00	100.00	93.06
226-253.000-803.000	Drain Repairs	0.00	0.00	0.00	0.00
226-253.000-900.000	Printing and Publishi	20.00	0.00	20.00	0.00
226-253.000-910.300	Insurance and Bonds	25.00	0.00	25.00	14.59

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 226 - Garbage Fund		2014-15	Budget	New Budget	YTD
GL NUMBER	DESCRIPTION	AMENDED	Amendment	FY 2014-2015	BALANCE
		BUDGET	increase(decrease)		
226-253.000-940.000	Vehicle and Travel Ex	40.00	0.00	40.00	4.58
226-253.000-960.000	Education and Traini	200.00	0.00	200.00	27.64
226-253.000-961.000	Miscellaneous	25.00	0.00	25.00	0.00
226-253.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 253.000-Treasurer		7,807.00	31.00	7,838.00	3,609.84
Dept 257.000-Assessor					
226-257.000-899.000	MTT Appeals and Pa	12,500.00	(4,000.00)	8,500.00	0.00
Total Dept 257.000-Assessor		12,500.00	(4,000.00)	8,500.00	0.00
Dept 463.503-Local Streets Rehab					
226-463.503-801.000-46	Contractual Services	0.00	0.00	0.00	0.00
226-463.503-930.000-46	Repairs and Mainten	0.00	0.00	0.00	0.00
Total Dept 463.503-Local Streets Rehab		0.00	0.00	0.00	0.00
Dept 528.000-Sanitation Collection					
226-528.000-702.000	Wages	5,853.00	2,800.00	8,653.00	5,737.94
226-528.000-704.100	FICA - Employer's Sh	363.00	173.00	536.00	355.79
226-528.000-704.200	Medicare - Employe	85.00	40.00	125.00	83.20
226-528.000-705.000	Medical Insurance - I	1,973.00	0.00	1,973.00	1,109.94
226-528.000-705.100	Vision Benefits	11.00	10.00	21.00	10.15
226-528.000-705.200	Dental Benefits	150.00	70.00	220.00	150.24
226-528.000-706.000	Life Insurance - ER c	14.00	10.00	24.00	11.65
226-528.000-707.000	Retirement Contribu	901.00	719.00	1,620.00	1,076.97
226-528.000-708.000	Sick & Accident Pren	98.00	32.00	130.00	75.35
226-528.000-726.000	Supplies	600.00	0.00	600.00	0.00
226-528.000-801.000	Contractual Services	261,600.00	(6,100.00)	255,500.00	128,887.76
226-528.000-801.701	Landfill fees	1,000.00	0.00	1,000.00	0.00
226-528.000-899.000	MTT Appeals and Pa	0.00	0.00	0.00	0.00
226-528.000-900.000	Printing and Publishi	0.00	0.00	0.00	0.00
226-528.000-930.000	Repairs and Mainten	500.00	0.00	500.00	246.99
226-528.000-941.000	Equipment Rental	10,000.00	12,000.00	22,000.00	18,180.51
226-528.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 528.000-Sanitation Collection		283,148.00	9,754.00	292,902.00	155,926.49
Dept 529.000-Hazardous Waste Pickup					
226-529.000-702.000	Wages	500.00	0.00	500.00	0.00
226-529.000-704.100	FICA - Employer's Sh	31.00	0.00	31.00	0.00
226-529.000-704.200	Medicare - Employe	7.00	0.00	7.00	0.00
226-529.000-705.000	Medical Insurance - I	210.00	0.00	210.00	0.00
226-529.000-705.100	Vision Benefits	1.00	0.00	1.00	0.00
226-529.000-705.200	Dental Benefits	9.00	0.00	9.00	0.00
226-529.000-706.000	Life Insurance - ER c	1.00	0.00	1.00	0.00
226-529.000-707.000	Retirement Contribu	86.00	0.00	86.00	0.00
226-529.000-708.000	Sick & Accident Pren	8.00	0.00	8.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 226 - Garbage Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
226-529.000-726.000	Supplies	200.00	0.00	200.00	0.00
226-529.000-801.000	Contractual Services	750.00	0.00	750.00	0.00
226-529.000-941.000	Equipment Rental	100.00	0.00	100.00	0.00
226-529.000-960.000	Education and Traini	120.00	0.00	120.00	0.00
Total Dept 529.000-Hazardous Waste Pickup		2,023.00	0.00	2,023.00	0.00
Dept 530.000-Wood Chipping					
226-530.000-702.000	Wages	34,031.00	(12,000.00)	22,031.00	8,893.48
226-530.000-704.100	FICA - Employer's Sh	2,110.00	(840.00)	1,270.00	551.34
226-530.000-704.200	Medicare - Employe	493.00	(168.00)	325.00	128.96
226-530.000-705.000	Medical Insurance - l	5,485.00	3,133.27	8,618.27	3,133.27
226-530.000-705.100	Vision Benefits	20.00	20.00	40.00	20.82
226-530.000-705.200	Dental Benefits	272.00	300.00	572.00	296.94
226-530.000-706.000	Life Insurance - ER cc	40.00	40.00	80.00	31.79
226-530.000-707.000	Retirement Contribu	1,991.00	350.00	2,341.00	809.20
226-530.000-708.000	Sick & Accident Pren	236.00	160.09	396.09	160.09
226-530.000-726.000	Supplies	1,000.00	34.52	1,034.52	34.52
226-530.000-801.000	Contractual Services	4,000.00	129.77	4,129.77	129.77
226-530.000-930.000	Repairs and Mainten	6,500.00	0.00	6,500.00	2,310.21
226-530.000-941.000	Equipment Rental	10,200.00	3,670.00	13,870.00	6,270.71
226-530.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 530.000-Wood Chipping		66,378.00	(5,170.35)	61,207.65	22,771.10
Dept 782.000-Facilities - Winshall Park					
226-782.000-702.000	Wages	4,010.00	0.00	4,010.00	1,785.95
226-782.000-704.100	FICA - Employer's Sh	249.00	0.00	249.00	110.71
226-782.000-704.200	Medicare - Employe	58.00	0.00	58.00	25.94
226-782.000-705.000	Medical Insurance - l	1,296.00	0.00	1,296.00	487.76
226-782.000-705.100	Vision Benefits	8.00	0.00	8.00	2.87
226-782.000-705.200	Dental Benefits	110.00	0.00	110.00	40.95
226-782.000-706.000	Life Insurance - ER cc	10.00	0.00	10.00	3.82
226-782.000-707.000	Retirement Contribu	585.00	0.00	585.00	229.47
226-782.000-708.000	Sick & Accident Pren	67.00	0.00	67.00	23.63
226-782.000-941.000	Equipment Rental	1,000.00	0.00	1,000.00	309.30
Total Dept 782.000-Facilities - Winshall Park		7,393.00	0.00	7,393.00	3,020.40
Dept 783.000-Facilities - Elms Rd Park					
226-783.000-702.000	Wages	4,010.00	500.00	4,510.00	2,143.59
226-783.000-704.100	FICA - Employer's Sh	249.00	31.00	280.00	132.90
226-783.000-704.200	Medicare - Employe	58.00	7.00	65.00	31.07
226-783.000-705.000	Medical Insurance - l	1,296.00	(200.00)	1,096.00	487.76
226-783.000-705.100	Vision Benefits	8.00	0.00	8.00	2.87
226-783.000-705.200	Dental Benefits	110.00	(20.00)	90.00	40.94
226-783.000-706.000	Life Insurance - ER cc	10.00	0.00	10.00	3.81
226-783.000-707.000	Retirement Contribu	585.00	0.00	585.00	246.68

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 226 - Garbage Fund		2014-15	Budget	New Budget	YTD
GL NUMBER	DESCRIPTION	AMENDED	Amendment	FY 2014-2015	BALANCE
		BUDGET	increase(decrease)		
226-783.000-708.000	Sick & Accident Pren	67.00	0.00	67.00	23.64
226-783.000-941.000	Equipment Rental	1,000.00	200.00	1,200.00	472.38
Total Dept 783.000-Facilities - Elms Rd Park		7,393.00	518.00	7,911.00	3,585.64
Dept 793.000-Facilities - New City Hall					
226-793.000-702.000	Wages	2,118.00	0.00	2,118.00	484.34
226-793.000-704.100	FICA - Employer's Sh	131.00	0.00	131.00	30.06
226-793.000-704.200	Medicare - Employe	31.00	0.00	31.00	7.05
226-793.000-705.000	Medical Insurance - I	480.00	0.00	480.00	84.52
226-793.000-705.100	Vision Benefits	3.00	0.00	3.00	0.51
226-793.000-705.200	Dental Benefits	44.00	0.00	44.00	7.00
226-793.000-706.000	Life Insurance - ER co	4.00	0.00	4.00	0.68
226-793.000-707.000	Retirement Contribu	178.00	0.00	178.00	23.00
226-793.000-708.000	Sick & Accident Pren	25.00	0.00	25.00	4.20
226-793.000-726.000	Supplies	500.00	0.00	500.00	44.72
226-793.000-726.500	Supplies - Mats	75.00	0.00	75.00	33.87
226-793.000-801.000	Contractual Services	100.00	0.00	100.00	0.00
226-793.000-850.000	Communications	380.00	(175.00)	205.00	228.81
226-793.000-910.100	Property Insurance	160.00	10.00	170.00	165.40
226-793.000-910.200	General Liability Insu	0.00	0.00	0.00	0.00
226-793.000-910.500	Workers Comp Insur	39.90	0.00	39.90	24.15
226-793.000-920.000	Utilities	1,500.00	0.00	1,500.00	567.54
226-793.000-930.000	Repairs and Mainten	1,000.00	(150.00)	850.00	17.12
226-793.000-941.000	Equipment Rental	600.00	0.00	600.00	122.34
226-793.000-961.000	Miscellaneous	200.00	0.00	200.00	0.00
Total Dept 793.000-Facilities - New City Hall		6,068.90	(315.00)	7,253.90	1,845.31
Dept 965.000-Transfers Out					
226-965.000-998.203	Trf Out to Local Stree	0.00	0.00	0.00	0.00
226-965.000-998.203-46	Trf Out to Local Stree	0.00	0.00	0.00	0.00
226-965.000-998.350	Transfer Out to City	7,860.00	0.00	7,860.00	7,860.00
226-965.000-998.401	Trf Out to Capital Pro	0.00	0.00	0.00	0.00
Total Dept 965.000-Transfers Out		7,860.00	0.00	7,860.00	7,860.00
TOTAL Expenditures		441,511.60		445,289.59	217,841.89
Fund 226 - Garbage Fund:					
TOTAL REVENUES		373,157.28		375,434.28	348,449.40
TOTAL EXPENDITURES		441,511.60		445,289.59	217,841.89
NET OF REVENUES & EXPENDITURES		(\$68,354.32)		(\$69,855.31)	\$130,607.51

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 248 - Downtown Development Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014 -2015	YTD BALANCE
Revenues					
Dept 000.000-General					
248-000.000-402.000	Current Tax Revenue	73,108.00	0.00	73,108.00	13,000.89
248-000.000-412.000	Delinquent Tax Revenue	0.00	0.00	0.00	0.00
248-000.000-664.000	Interest Income	40.00	0.00	40.00	28.35
Total Dept 000.000-General		73,148.00	0.00	73,148.00	13,029.24
Dept 173.000-DDA Administration					
248-173.000-677.000	Reimbursements	0.00	0.00	0.00	0.00
Total Dept 173.000-DDA Administration		0.00	0.00	0.00	0.00
Dept 728.001-Farmers Market					
248-728.001-550.000-728	PROJECT FRESH	0.00	0.00	0.00	0.00
248-728.001-642.001-728	SALE OF FARMERS MARKET BA	0.00	0.00	0.00	0.00
248-728.001-665.000-728	Land/Bldg Rental Income	0.00	0.00	0.00	0.00
Total Dept 728.001-Farmers Market		0.00	0.00	0.00	0.00
Dept 728.002-Streetscape					
248-728.002-597.000	Grants from Private Entities	0.00	0.00	0.00	0.00
248-728.002-677.000	Reimbursements	0.00	0.00	0.00	0.00
Total Dept 728.002-Streetscape		0.00	0.00	0.00	0.00
Dept 728.004-Family Movie Night					
248-728.004-597.000	Grants from Private Entities	1,500.00	0.00	1,500.00	(500.00)
Total Dept 728.004-Family Movie Night		1,500.00	0.00	1,500.00	2,000.00
Dept 931.000-Transfers IN					
248-931.000-699.101	Transfer In from Genl Fund	0.00	0.00	0.00	0.00
Total Dept 931.000-Transfers IN		0.00	0.00	0.00	0.00
TOTAL Revenues		74,648.00	0.00	74,648.00	59,618.76
Expenditures					
Dept 000.000-General					
248-000.000-744.900	Bad Debt Expense	0.00	0.00	0.00	0.00
Total Dept 000.000-General		0.00	0.00	0.00	0.00
Dept 173.000-DDA Administration					
248-173.000-726.000	Supplies	100.00	0.00	100.00	0.00
248-173.000-745.000	Postage	30.00	0.00	30.00	31.74

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 248 - Downtown Development Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014 -2015	YTD BALANCE
248-173.000-801.000	Contractual Services	0.00	0.00	0.00	0.00
248-173.000-805.000	Bank Fees	100.00	0.00	100.00	0.00
248-173.000-825.000	Admin Services	2,500.00	0.00	2,500.00	2,500.00
248-173.000-900.000	Printing and Publishing	100.00	0.00	100.00	0.00
248-173.000-960.000	Education and Training	100.00	0.00	100.00	0.00
248-173.000-961.000	Miscellaneous	100.00	0.00	100.00	0.00
Total Dept 173.000-DDA Administration		3,030.00	0.00	3,030.00	2,531.74
Dept 726.000-DDA Start Up					
248-726.000-801.000	Contractual Services	0.00	0.00	0.00	0.00
Total Dept 726.000-DDA Start Up		0.00	0.00	0.00	0.00
Dept 728.000-Economic Development					
248-728.000-801.000	Contractual Services	0.00	0.00	0.00	0.00
248-728.000-961.000	Miscellaneous	0.00	1,000.00	1,000.00	1,000.00
Total Dept 728.000-Economic Development		0.00	1,000.00	1,000.00	1,000.00
Dept 728.001-Farmers Market					
248-728.001-726.000-728	Supplies	0.00	0.00	0.00	0.00
248-728.001-801.000-728	Contractual Services	0.00	0.00	0.00	0.00
248-728.001-900.000-728	Printing and Publishing	0.00	0.00	0.00	0.00
248-728.001-967.000-728	PROJECT FRESH COSTS	0.00	0.00	0.00	0.00
Total Dept 728.001-Farmers Market		0.00	0.00	0.00	0.00
Dept 728.002-Streetscape					
248-728.002-726.000	Supplies	400.00	0.00	400.00	0.00
248-728.002-801.000	Contractual Services	18,929.00	0.00	18,929.00	18,929.00
Total Dept 728.002-Streetscape		19,329.00	0.00	19,329.00	18,929.00
Dept 728.003-Facade Program					
248-728.003-726.000	Supplies	0.00	0.00	0.00	0.00
248-728.003-801.000	Contractual Services	5,000.00	0.00	5,000.00	5,000.00
Total Dept 728.003-Facade Program		5,000.00	0.00	5,000.00	5,000.00
Dept 728.004-Family Movie Night					
248-728.004-726.000	Supplies	250.00	0.00	250.00	0.00
248-728.004-801.000	Contractual Services	2,400.00	0.00	2,400.00	1,996.00
248-728.004-900.000	Printing and Publishing	500.00	0.00	500.00	0.00
Total Dept 728.004-Family Movie Night		3,150.00	0.00	3,150.00	1,996.00
Dept 965.000-Transfers Out					

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 248 - Downtown Development Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014 -2015	YTD BALANCE
248-965.000-998.101	Transfer Out to Gen Fd	44,000.00	0.00	44,000.00	0.00
Total Dept 965.000-Transfers Out		44,000.00	0.00	44,000.00	0.00
TOTAL Expenditures		74,509.00		75,509.00	29,456.74
Fund 248 - Downtown Development Fund:					
TOTAL REVENUES		74,648.00		74,648.00	59,618.76
TOTAL EXPENDITURES		74,509.00		75,509.00	29,456.74
NET OF REVENUES & EXPENDITURES		\$ 139.00		\$ (861.00)	\$ 30,162.02

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 265 - Drug Enforcement Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
Revenues					
Dept 000.000-General					
265-000.000-661.000	Forfeits	0.00	3,575.00	3,575.00	3,575.00
265-000.000-664.000	Interest Income	0.00	3.00	3.00	1.26
Total Dept 000.000-General		0.00	3,578.00	3,578.00	3,576.26
Dept 333.000-Drug Enforcement					
265-333.000-677.000	Reimbursements	0.00	0.00	0.00	0.00
Total Dept 333.000-Drug Enforcement		0.00	0.00	0.00	0.00
Dept 931.000-Transfers IN					
265-931.000-699.101	Transfer In from Genl Fund	7,850.00	(6,651.49)	1,198.51	1,198.51
Total Dept 931.000-Transfers IN		7,850.00	0.00	1,198.51	0.00
TOTAL Revenues		7,850.00	4,774.77	4,776.51	4,774.77
Expenditures					
Dept 228.000-Information Technology					
265-228.000-726.000	Supplies	0.00	0.00	0.00	0.00
265-228.000-801.000	Contractual Services	0.00	0.00	0.00	0.00
265-228.000-960.000	Education and Training	0.00	0.00	0.00	0.00
265-228.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 228.000-Information Technology		0.00	0.00	0.00	0.00
Dept 333.000-Drug Enforcement					
265-333.000-702.000	Wages	0.00	0.00	0.00	0.00
265-333.000-704.100	FICA - Employer's Share	0.00	0.00	0.00	0.00
265-333.000-704.200	Medicare - Employer's Share	0.00	0.00	0.00	0.00
265-333.000-705.000	Medical Insurance - ER	0.00	0.00	0.00	0.00
265-333.000-705.100	Vision Benefits	0.00	0.00	0.00	0.00
265-333.000-705.200	Dental Benefits	0.00	0.00	0.00	0.00
265-333.000-706.000	Life Insurance - ER cost	0.00	0.00	0.00	0.00
265-333.000-707.000	Retirement Contributions-ER	0.00	0.00	0.00	0.00
265-333.000-708.000	Sick & Accident Premiums-ER	0.00	0.00	0.00	0.00
265-333.000-726.000	Supplies	0.00	0.00	0.00	0.00
265-333.000-726.201	Clothing Allowance	0.00	0.00	0.00	0.00
265-333.000-801.000	Contractual Services	7,850.00	0.60	7,850.60	9,813.26
Total Dept 333.000-Drug Enforcement		7,850.00	0.60	7,850.60	9,813.26
Dept 965.000-Transfers Out					

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 265 - Drug Enforcement Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
265-965.000-998.101	Transfer Out to Gen Fd	0.00	0.00	0.00	0.00
Total Dept 965.000-Transfers Out		0.00	0.00	0.00	0.00
TOTAL Expenditures		7,850.00		7,850.60	9,813.26
Fund 265 - Drug Enforcement Fund:					
TOTAL REVENUES		7,850.00		4,776.51	4,774.77
TOTAL EXPENDITURES		7,850.00		7,850.60	9,813.26
NET OF REVENUES & EXPENDITURES		\$0.00		(\$3,074.09)	(5,038.49)

Fund Balance was used to pay a portion of FANG Dues.

** Difference of \$ 1962.66 will be accrued to next Fiscal Year

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 350 - City Hall Debt Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014 -2015	YTD BALANCE
Revenues					
Dept 000.000-General					
350-000.000-412.000	Delinquent Tax Revenue	0.00	0.00	0.00	0.00
350-000.000-664.000	Interest Income	25.00	0.00	25.00	10.03
350-000.000-698.000	Bond Proceeds	0.00	0.00	0.00	0.00
Total Dept 000.000-General		25.00	0.00	25.00	10.03
Dept 931.000-Transfers IN					
350-931.000-699.101	Transfer In from Genl Fund	31,440.00	0.00	31,440.00	31,440.00
350-931.000-699.226	Transfer IN from Garbage Fund	7,860.00	0.00	7,860.00	7,860.00
350-931.000-699.590	Transfer IN from Water Fund	19,650.00	0.00	19,650.00	19,650.00
350-931.000-699.591	Transfer IN from Sewer Fund	19,650.00	0.00	19,650.00	19,650.00
Total Dept 931.000-Transfers IN		78,600.00	0.00	78,600.00	78,600.00
TOTAL Revenues		78,625.00	0.00	78,625.00	78,610.03
Expenditures					
Dept 905.000-Debt Service					
350-905.000-991.000	Bond Principal Payments	48,300.00	1,700.00	50,000.00	0.00
350-905.000-995.000	Bond Interest Payments	30,025.00	(375.00)	29,650.00	14,240.00
350-905.000-996.000	Agent Fees	300.00	375.00	675.00	375.00
350-905.000-996.100	Other Bond Issue Costs	0.00	0.00	0.00	0.00
Total Dept 905.000-Debt Service		78,625.00	1,700.00	80,325.00	14,615.00
TOTAL Expenditures		78,625.00		80,325.00	14,615.00
Fund 350 - City Hall Debt Fund:					
TOTAL REVENUES		78,625.00		78,625.00	78,610.03
TOTAL EXPENDITURES		78,625.00		80,325.00	14,615.00
NET OF REVENUES & EXPENDITURES		0.00		\$ (1,700.00)	\$ 63,995.03

CONTRIBUTIONS:

- General Fund 40%
- Garbage Fund 10%
- Water Fund 25%
- Sewer Fund 25%

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 661 - Motor Pool Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
Revenues					
Dept 000.000-General					
661-000.000-664.000	Interest Income	150.00	50.00	200.00	129.74
661-000.000-667.000	Equipment Rental Income	221,548.00	20,000.00	241,548.00	111,886.53
661-000.000-673.000	Sale of Assets	0.00	0.00	0.00	0.00
661-000.000-675.000	Misc.	0.00	1,288.50	1,288.50	1,288.50
661-000.000-690.000	Insurance Refunds	0.00	0.00	0.00	0.00
Total Dept 000.000-General		221,698.00	21,338.50	243,036.50	113,304.77
Dept 304.000-Canine Program					
661-304.000-674.000	Contributions & Donations	0.00	0.00	0.00	0.00
Total Dept 304.000-Canine Program		0.00	0.00	0.00	0.00
TOTAL Revenues		221,698.00	21,338.50	243,036.50	113,304.77
Expenditures					
Dept 172.000-Executive					
661-172.000-910.100	Property Insurance	12,000.00	(2,740.64)	9,259.36	9,259.36
661-172.000-910.200	General Liability Insurance	0.00	0.00	0.00	0.00
661-172.000-910.500	Workers Comp Insurance	0.00	0.00	0.00	0.00
661-172.000-910.600	Unemployment Insurance	0.00	0.00	0.00	0.00
Total Dept 172.000-Executive		12,000.00	(2,740.64)	9,259.36	9,259.36
Dept 201.000-Finance,Budgeting,Accounting					
661-201.000-702.000	Wages	5,701.00	279.00	5,980.00	2,823.21
661-201.000-704.100	FICA - Employer's Share	353.00	37.00	390.00	177.19
661-201.000-704.200	Medicare - Employer's Share	83.00	10.00	93.00	42.25
661-201.000-705.000	Medical Insurance - ER	966.00	360.00	1,326.00	448.92
661-201.000-705.100	Vision Benefits	7.00	0.00	7.00	3.93
661-201.000-705.200	Dental Benefits	104.00	0.00	104.00	43.86
661-201.000-706.000	Life Insurance - ER cost	22.00	0.00	22.00	12.32
661-201.000-707.000	Retirement Contributions-ER	357.00	200.00	557.00	175.08
661-201.000-708.000	Sick & Accident Premiums-ER	35.00	45.00	80.00	44.83
Total Dept 201.000-Finance,Budgeting,Accounting		7,628.00	931.00	8,559.00	3,771.59
Dept 228.000-Information Technology					
661-228.000-726.000	Supplies	0.00	0.00	0.00	0.00
661-228.000-801.000	Contractual Services	800.00	0.00	800.00	200.50
661-228.000-960.000	Education and Training	0.00	0.00	0.00	0.00
661-228.000-976.000	Equipment	400.00	0.00	400.00	86.58
Total Dept 228.000-Information Technology		1,200.00	0.00	1,200.00	287.08

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 661 - Motor Pool Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
Dept 301.000-Police Dept					
661-301.000-750.000	Equip - NonDepreciable	4,000.00	0.00	4,000.00	0.00
661-301.000-920.500	Utilities - Fuel	27,000.00	(1,000.00)	26,000.00	10,223.50
661-301.000-930.000	Repairs and Maintenance	14,000.00	1,000.00	15,000.00	8,093.98
661-301.000-941.000	Equipment Rental	0.00	0.00	0.00	0.00
661-301.000-968.000	Depreciation Expense	0.00	0.00	0.00	0.00
661-301.000-976.000	Equipment	53,000.00	0.00	53,000.00	21,564.00
Total Dept 301.000-Police Dept		98,000.00	0.00	98,000.00	39,881.48
Dept 302.000-Public Safety - Track					
661-302.000-750.000	Equip - NonDepreciable	100.00	(100.00)	0.00	0.00
661-302.000-920.500	Utilities - Fuel	500.00	(200.00)	300.00	250.00
661-302.000-930.000	Repairs and Maintenance	500.00	(430.00)	70.00	34.95
661-302.000-968.000	Depreciation Expense	0.00	0.00	0.00	0.00
661-302.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 302.000-Public Safety - Track		1,100.00	(730.00)	370.00	284.95
Dept 303.000-Public Safety - Schools					
661-303.000-750.000	Equip - NonDepreciable	500.00	0.00	500.00	0.00
661-303.000-920.500	Utilities - Fuel	500.00	0.00	500.00	150.00
661-303.000-930.000	Repairs and Maintenance	500.00	0.00	500.00	0.00
661-303.000-968.000	Depreciation Expense	0.00	0.00	0.00	0.00
661-303.000-976.000	Equipment	0.00	0.00	0.00	0.00
Total Dept 303.000-Public Safety - Schools		1,500.00	0.00	1,500.00	150.00
Dept 304.000-Canine Program					
661-304.000-750.000	Equip - NonDepreciable	0.00	0.00	0.00	0.00
661-304.000-920.500	Utilities - Fuel	0.00	0.00	0.00	0.00
661-304.000-930.000	Repairs and Maintenance	0.00	0.00	0.00	0.00
661-304.000-968.000	Depreciation Expense	0.00	0.00	0.00	0.00
661-304.000-976.000	Equipment	2,000.00	0.00	2,000.00	0.00
Total Dept 304.000-Canine Program		2,000.00	0.00	2,000.00	0.00
Dept 795.000-Facilities - City Garage					
661-795.000-702.000	Wages	11,206.00	3,500.00	14,706.00	7,036.11
661-795.000-704.100	FICA - Employer's Share	695.00	217.00	912.00	436.19
661-795.000-704.200	Medicare - Employer's Share	162.00	53.00	215.00	102.03
661-795.000-705.000	Medical Insurance - ER	3,082.00	700.00	3,782.00	2,021.81
661-795.000-705.100	Vision Benefits	19.00	3.00	22.00	11.62
661-795.000-705.200	Dental Benefits	282.00	18.00	300.00	162.85
661-795.000-706.000	Life Insurance - ER cost	24.00	6.00	30.00	15.47

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 661 - Motor Pool Fund

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
661-795.000-707.000	Retirement Contributions-ER	1,314.00	300.00	1,614.00	1,023.97
661-795.000-708.000	Sick & Accident Premiums-ER	164.00	20.00	184.00	94.93
661-795.000-726.000	Supplies	4,000.00	0.00	4,000.00	1,726.12
661-795.000-726.500	Supplies - Mats	0.00	0.00	0.00	0.00
661-795.000-750.000	Equip - NonDepreciable	0.00	0.00	0.00	0.00
661-795.000-801.000	Contractual Services	150.00	0.00	150.00	0.00
661-795.000-850.000	Communications	0.00	0.00	0.00	0.00
661-795.000-910.100	Property Insurance	920.00	(55.00)	865.00	864.08
661-795.000-910.500	Workers Comp Insurance	608.00	(300.00)	308.00	114.00
661-795.000-920.000	Utilities	9,000.00	0.00	9,000.00	2,282.68
661-795.000-920.500	Utilities - Fuel	24,000.00	(3,000.00)	21,000.00	6,406.95
661-795.000-930.000	Repairs and Maintenance	34,000.00	15,000.00	49,000.00	13,509.39
661-795.000-968.000	Depreciation Expense	0.00	0.00	0.00	0.00
661-795.000-976.000	Equipment	40,000.00	(15,000.00)	25,000.00	12,226.00
Total Dept 795.000-Facilities - City Garage		129,626.00	1,462.00	131,088.00	48,034.20
TOTAL Expenditures		253,054.00	(1,077.64)	251,976.36	101,668.66
Fund 661 - Motor Pool Fund:					
TOTAL REVENUES		221,698.00		243,036.50	113,304.77
TOTAL EXPENDITURES		253,054.00		251,976.36	101,668.66
NET OF REVENUES & EXPENDITURES		(\$31,356.00)		(\$8,939.86)	\$11,636.11

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 865 - Sidewalks

GL NUMBER	DESCRIPTION	AMENDED BUDGET	Amendment increase(decrease)	New Budget FY 2014 -2015	BALANCE
Revenues					
Dept 000.000-General					
865-000.000-418.000	Current Sidewalk Revenue	0.00	0.00	0.00	0.00
Total Dept 000.000-General		0.00	0.00	0.00	0.00
Dept 442.000-Sidewalk Maintenance Program					
865-442.000-417.000	Delinquent Sidewalk Revenue	0.00	0.00	0.00	0.00
865-442.000-418.000	Current Sidewalk Revenue	1,500.00	11,000.00	12,500.00	8,814.94
865-442.000-672.000	Special Assessment Revenue	0.00	0.00	0.00	0.00
Total Dept 442.000-Sidewalk Maintenance Program		1,500.00	11,000.00	12,500.00	8,814.94
TOTAL Revenues		1,500.00		12,500.00	8,814.94
Expenditures					
Dept 442.000-Sidewalk Maintenance Program					
865-442.000-801.000	Contractual Services	0.00	0.00	0.00	0.00
865-442.000-802.000	Sidewalk Repair	1,500.00	11,000.00	12,500.00	8,950.94
Total Dept 442.000-Sidewalk Maintenance Program		1,500.00	11,000.00	12,500.00	8,950.94
TOTAL Expenditures		1,500.00			8,950.94
Fund 865 - Sidewalks:					
TOTAL REVENUES		1,500.00		12,500.00	8,814.94
TOTAL EXPENDITURES		1,500.00		12,500.00	8,950.94
NET OF REVENUES & EXPENDITURES		0.00		0.00	\$ (136.00)

REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK

Fund 866 - Weed Fund		2014-15 AMENDED BUDGET	Budget Amendment increase(decrease)	New Budget FY 2014-2015	YTD BALANCE
GL NUMBER	DESCRIPTION				
Revenues					
Dept 000.000-General					
866-000.000-415.000	Delinquent Weed Tax Revenue	0.00	0.00	0.00	0.00
866-000.000-416.000	Current Weed Revenue	1,500.00	2,500.00	4,000.00	3,350.00
Total Dept 000.000-General		1,500.00	2,500.00	4,000.00	3,350.00
TOTAL Revenues					
		1,500.00	2,500.00	4,000.00	3,350.00
Expenditures					
Dept 000.000-General					
866-000.000-801.000	Contractual Services	700.00	500.00	1,200.00	615.00
Total Dept 000.000-General		700.00	500.00	1,200.00	615.00
Dept 965.000-Transfers Out					
866-965.000-998.101	Transfer Out to Gen Fd	0.00	0.00	0.00	0.00
Total Dept 965.000-Transfers Out		0.00	0.00	0.00	0.00
TOTAL Expenditures					
		700.00		1,200.00	615.00
Fund 866 - Weed Fund:					
TOTAL REVENUES		1,500.00		4,000.00	3,350.00
TOTAL EXPENDITURES		700.00		1,200.00	615.00
NET OF REVENUES & EXPENDITURES		\$ 800.00		\$ 2,800.00	\$ 2,735.00



GENERAL FEDERATION OF WOMEN'S CLUBS SWARTZ CREEK WOMEN'S CLUB MICHIGAN

January 12, 2015

Councilmembers
City of Swartz Creek

Dear Councilmembers:

Every year GFWC Swartz Creek Women's Club celebrates the wonderful community projects our members contribute to Swartz Creek and the community beyond with an annual picnic. For several years we have held our picnic at the Elms Road Park. We understand there are new rules in effect which would charge a rental fee.

As you are aware, our group of women contributes many hours to Swartz Creek by planting and maintaining the flower pots in town and the entrance garden to the city buildings during the growing season. We have contributed towards the Fire and Police Departments supporting education, our wonderful police dog, and community programs such as Cops in the Park. Our donations have also included fundraising for the Veterans Memorial statues. We have re roofed and painted the pavilion in town and donated a bench for the children's park in Winshall Park. These are just a few of the works we have done.

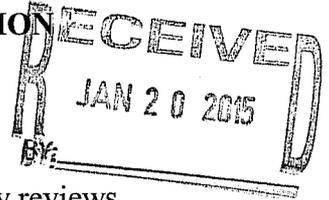
We would ask that you waive the fee to have our picnic at Elms Road Park to help us celebrate these projects that the women have done this year as well as planning for future projects for the city. We are asking for one pavilion on one day hopefully in September 2015.

We appreciate your consideration. Thank you again for all your support in our community projects.

Sincerely,

Boots Abrams
2nd Secretary GFWC Swartz Creek Women's Club
5352 Greenleaf Drive
Swartz Creek, MI 48473 810-635-9224

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
CONSUMERS ENERGY COMPANY
CASE NO. U-17752**



- The Michigan Public Service Commission will be conducting regulatory reviews, revisions, determinations and/or approvals necessary for Consumers Energy Company to fully comply with certain provisions of Public Act 295 of 2008, and Commission Orders issued in Cases Numbers U-15805, U-16543, U-16581 and U-17301.
- The rates, terms and conditions associated with the implementation of a Community Solar Program Pilot for three years up to 10 megawatts (MW), among other issues, will be considered in Case No. U-17752.
- The information below describes how a person may participate in this case.
- You may contact Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

DATE/TIME: **Monday, February 2, 2015, at 9:00 a.m.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Mark D. Eyster

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) application seeking Commission approval of its Amended Renewable Energy Plan in Case No. U-17752. Consumers Energy represents that the amended application will be filed by January 23, 2015.

Consumers Energy represents that its application will seek approval of an Amended Renewable Energy Plan, which is a 20 year plan for achieving compliance with the provisions of 2008 PA 295. The Company's plan will include estimates of the amount of renewable energy that Consumers Energy needs to obtain in order to meet the renewable energy standards established by that act, a description of the manner in which the Company intends to acquire that renewable energy, and estimates of the costs of doing so. The Company represents its application will seek approval of a Community Solar Program Pilot for three years up to 10

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 26, 2015. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's attorney, Raymond E. McQuillan, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1909 PA 300, as amended, MCL 462.2 et seq.; 2008, PA 295, MCL 460.1001 et seq., and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

January 6, 2015

Cost Summary

Application and Annual Service Fee prices based on an approximate parcel count of 2,714. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

Applications, New Purchase

Fixed Assets .NET **\$2,795**

Data Conversions

No conversion to be performed for:

Fixed Assets .NET

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed
- Creating and managing the project schedule in accordance with the customer's existing processes and needs
- Providing a central contact between the customer project leaders, developers, trainers, IT staff, and other resources required throughout the transition period
- Coordinating and/or performing data extractions necessary for both testing and final conversions
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements
- Testing and reviewing converted data

\$425

Implementation and Training

- \$850/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days: 1		\$850
Fixed Assets .NET	Days: 1		\$850
	Total: 2	Subtotal	\$1,700

BS&A
SOFTWARE

Cost Totals

Not including Annual Service Fees

Applications	\$2,795
Project Management and Implementation Planning	\$425
Implementation and Training	\$1,700

Total Proposed **\$4,920**

Travel Expenses **\$0**

Grand Total (with Travel Expenses) **\$4,920**



Questions? Please call Steve Rennell at (855) 272-7638 or email srennell@bsasoftware.com

Page 5 of 9

Prices good for a period of 90 days from date on quote

Annual Service Fees, New Purchases

Unlimited service and support during your first year with the program are included in your purchase price. Thereafter, Service Fees are billed annually. BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index (CPI).

Fixed Assets .NET \$560



Questions? Please call Steve Rennell at (855) 272-7638 or email srennell@bsasoftware.com

Page 6 of 9

Prices good for a period of 90 days from date on quote

Optional Item(s)

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- ˘ custom payment import/lock box import
- ˘ custom OCR scan-line
- ˘ custom journal export to an outside accounting system
- ˘ custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.





Adam Zettel, AICP

City Manager

810.287.2147

azettel@cityofswartzcreek.org

Date: January 22, 2015

NOTICE OF VIOLATION WARNING

Property Owner:

In accordance with the city sidewalk ordinance (Section 15-21), the City of Swartz Creek cleared the sidewalk along the frontage of your property on Wednesday, January 14, 2015. The cost of doing so was **\$25.00** and is the responsibility of the property owner. **The city is NOT billing you for this event.** Please treat this as a final warning and note that future charges for non-compliance are the responsibility of the property owner, in addition to a \$50 fine.

The ultimate goal of this ordinance is not to charge fines or fees to property owners. Our intention is to build awareness and compliance. Expectations for maintenance are as follows:

- (a) The occupant of any premises or the owner of any unoccupied premises within the city shall keep, or cause to be kept, the sidewalks in front of or adjacent to such premises free, so far as is practicable and reasonable, from snow, ice, rubbish, excessive dirt, or any other encumbrance.
- (b) Whenever any snow or ice has fallen or accumulated, it shall be cleared within 48 hours of the time it fell or accumulated. Rubbish, excessive dirt, or any other encumbrance shall likewise be cleared within 48 hours of the time it appeared.
- (c) Improved sidewalks, paths, and trails that measure 60 inches or less in width shall be cleared of ice and snow in their entirety. Improved sidewalks, paths, and trails with a width greater than 60 inches need only clear 60 inches of such sidewalk.

Please contact me should you have any questions or comments.

Sincerely,

Adam H. Zettel, AICP
City Manager
City of Swartz Creek

8083 Civic Drive

Swartz Creek Michigan 48473

Phone: (810)-635-4464

Fax: (810)-635-2887

www.cityofswartzcreek.org

<ftp://cityofswartzcreek.org>