

**City of Swartz Creek  
AGENDA**

**Regular Council Meeting, Monday, November 24, 2014, 7:00 P.M.  
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**  
4A. Council Meeting of November 10, 2014 MOTION Pg. 23
5. **APPROVE AGENDA:**  
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**  
6A. City Manager's Report (Agenda Item) MOTION Pg. 2  
6B. Fiscal Year 2013-2014 Audit (Agenda Item) Attached  
6C. Consumers Energy Notice of Hearing Pg. 59  
6D. Revenue-Expense Report (10/31) Pg. 61  
6E. Snow Removal Bids (Agenda Item) Pg. 64  
6F. Local Street Engineering Proposal (Agenda Item) Pg. 74  
6G. Golf Cart Donation Memorandum (Agenda Item) Pg. 76  
6H. Flint Area Narcotics Group October Report Pg. 77
7. **MEETING OPENED TO THE PUBLIC:**  
7A. General Public Comments
8. **COUNCIL BUSINESS:**  
8A. Fiscal Year 2013-2014 Audit Report PRESENTATION & RESO Pg. 16  
8B. Local Street Plan Findings by Rowe PSC PRESENTATION NA  
8C-8AA Boards and Commission Appointments RESO Pg. 17  
8AB. Snow Removal Bids RESO Pg. 19  
8AC. Local Street Engineering (Year 1) RESO Pg. 19  
8AN. Park Ordinance RESO Pg. 19  
8AO. Golf Cart Donation Acceptance RESO Pg. 21  
8AP. Parking Ordinance RESO Pg. 21
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

**City of Swartz Creek**  
**CITY MANAGER'S REPORT**  
Regular Council Meeting of Monday, November 24, 2014 - 7:00 P.M.

**TO:** *Honorable Mayor, Mayor Pro-Tem & Council Members*  
**FROM:** Adam Zettel, City Manager  
**DATE:** November 12, 2014

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**OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS**

- ✓ **GOLF COURSE TAX APPEAL** *(No Change of Status)*

At the request of the owner's legal representative, I ordered the city attorney to send the owner a request to remove themselves from the appeal that was filed with the Michigan Tax Tribunal. Since the previous owner has no horse left in the race, this should make this entire problem go away. However, until we have notice that they have officially withdrawn, we must assume they intend to see the appeal through.
  
- ✓ **RACEWAY TAX APPEAL** *(No Change of Status)*

Here is another one. The harness racing industry is struggling, but they still have 108.5 acres at a signalized intersection with I-69. Their appeal information is as follows:

2014 Taxable: \$904,200  
2014 Taxable (requested): \$250,000

If the city agrees that non-residential land on Morrish Road off of I-69 is valued at less than \$4,700 per acre, assuming the improvements had no value, then we have very large problems indeed. (Note that we would assume no such thing in any case).

Like the golf course, this property keeps appealing. I believe such businesses will do so, beyond absurdity, until it is clear the city is resisting.
  
- ✓ **DOWNTOWN PARKING LOTS** *(No Change of Status)*

The Community Development Block Grant portion of the work is done but there is likely to be a delay on closing out this project due to the wait time for street lights. Two of the lights are being installed by the contractor, with the light in the Morrish Road right-of-way being installed by Consumers Energy. The CDBG fund allocation was approved by Genesee County.
  
- ✓ **STREETS** *(See Individual Category)*
  - ❑ **MILLER ROAD RESURFACING PROJECT** *(No Change of Status)*

The grade inspection for Miller Road, between Morrish and Dye, was held on November 5, 2014. The project is moving forward as planned, assuming the city is able to get design exceptions for a narrow left turn lane and narrow bike lanes. The date set by the state for construction commencement was June 1, 2015, with completion on August 28, 2015. This is just a tentative schedule.

❑ **LOCAL STREET PLAN (Update)**

This is on the agenda again for this meeting. All signs point toward a public vote on a levy at some point. The big questions are: how much, how long, and what streets get priority. There has also been some interest in front loading the rehabilitation work by seeking a bond with potential revenues.

Our intention is to provide the findings of the street audit to the public at our regular meetings to better gauge the will of the general public.

❑ **SCRAP TIRE GRANT (No Change of Status)**

We submitted a placeholder application for another round of funding. This way, if a street levy/assessment is approved, we can begin construction in 2015 instead of 2016 and potentially save \$500,000 in the process. The state requested we resubmit the proposal for a lesser amount to reflect 4x higher demand for grant funds over what is available. The projects tentatively scheduled include:

Preventative Maintenance Improvements

Parkridge Parkway	\$110,000
Yarmy Drive	\$40,000
TOTAL	\$150,000

Reconstruction (including watermain)

Worcester Drive	\$880,000
Worcester Watermain	\$345,000
TOTAL	\$1,225,000

<u>Construction Total</u>	\$1,375,000
Design/Construction Engineering	\$210,000
TOTAL PROJECT COST	\$1,585,000

Funding Breakdown

-Scrap Tire Grant (provisional)	\$500,000
-Water Fund (including surface work)	\$500,000
-Street Fund (levy/assessment needed)	\$585,000

❑ **SALT PRICES (No Change of Status)**

The city is still under the county’s purchasing arrangement for road salt by virtue of the county extending the unit prices from the previous year in what has become a very smart move. This is a good thing. The city will be paying \$52.69 per ton for the coming winter. The market price is now at an average of \$65.81 according to the Detroit Free Press, but I have heard it is creeping over \$100 for some communities.

✓ **WATER – SEWER ISSUES PENDING (See Individual Category)**

❑ **SEWER REHABILITATION PROGRAM (Update)**

Liqui Force will soon be presenting their findings from the current year projects, including lining work and televising/inspection work. We are working on a capital improvement plan for sewer that includes five years of detailed work plans and fifteen additional years of generalized work plans. Our intention is to inspect and make repairs over the entire system in twenty years.

❑ **BEAR CREEK SANITARY SEWER AGREEMENT (Update)**

I have been working with Genesee County Water and Waste to find a solution for the Bear Creek subdivision that is currently on the city's system. We can remove them from the system and force them to find an alternate solution (not likely given the nature of essential services), we can negotiate a new contract for sewage collection, or we can transfer operation and maintenance rights/responsibilities for a section of the Morrish Road main to GCDC-WWS to operate and maintain as a multi-jurisdictional line. This last option has some appeal, since the city would keep the customers on that line.

At this time, we believe the transfer of the O&M is the best option, provided that the city retains its current and future customers that are directly and indirectly connected to this line. I am working on a draft agreement with the county to this end.

❑ **KWA (No Change of Status)**

The KWA water pipeline project is currently under budget and on schedule. We should be online in 2016. The bad news is that the Detroit water authority is hammering Genesee County for the last two years of system use in terms of rates, as well as any potential for a system backup after the KWA is online. Rates have been set, and they are unpleasant. I expect to have a new rate proposal for the city council at the next meeting for both water and sewer so that these increases do not empty the fund balance for water and sewer. It is likely that we will lose money for a quarter or two before new rates can be implemented, but both funds should be able to accommodate that loss so that the burden is lessened on the system users.

❑ **STORM SEWER (Update)**

The ordinances are approved. We await final approval from the state regarding our National Pollutant Discharge Elimination System (NPDES) permit.

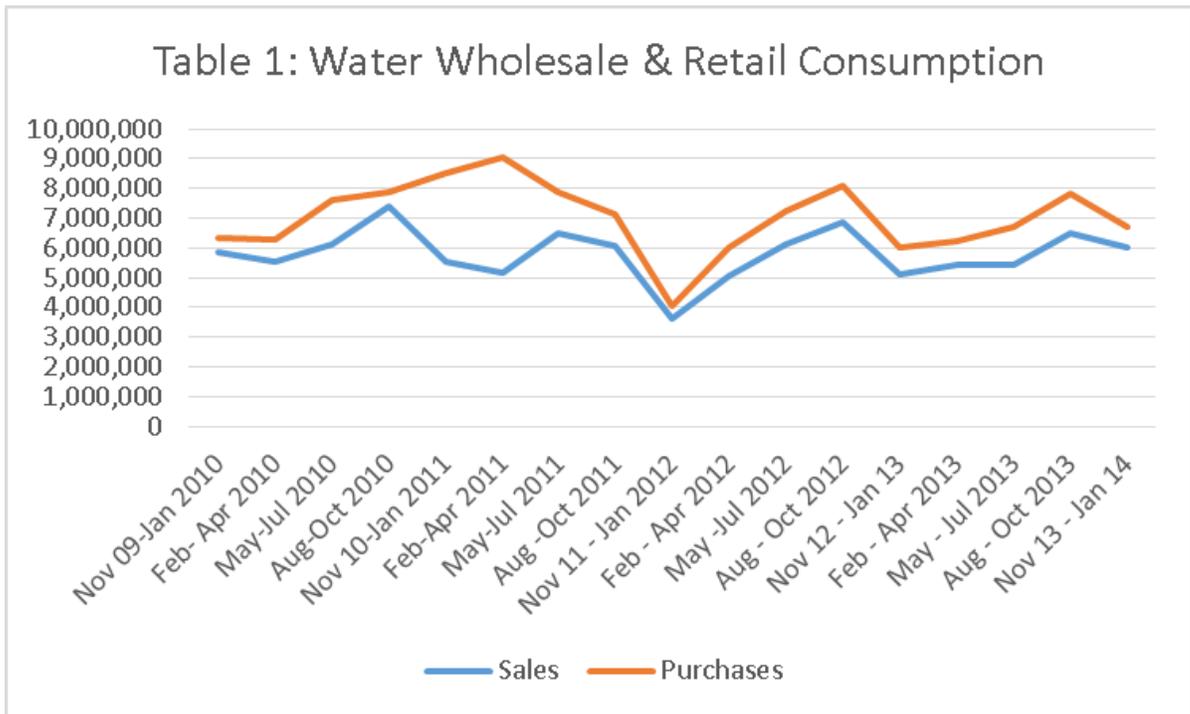
❑ **WATER LOSS (Update)**

We have been auditing accounts and upgrading large customer meters, including General Motors. One large retail customer was found to have a billing error that will account for some of the water loss. Unfortunately, what we are finding is that the loss is more comparable to a thousand paper cuts than a nick to a large artery. So, while we are making progress, we don't expect to solve the loss by changing one bad meter or finding a large leak.

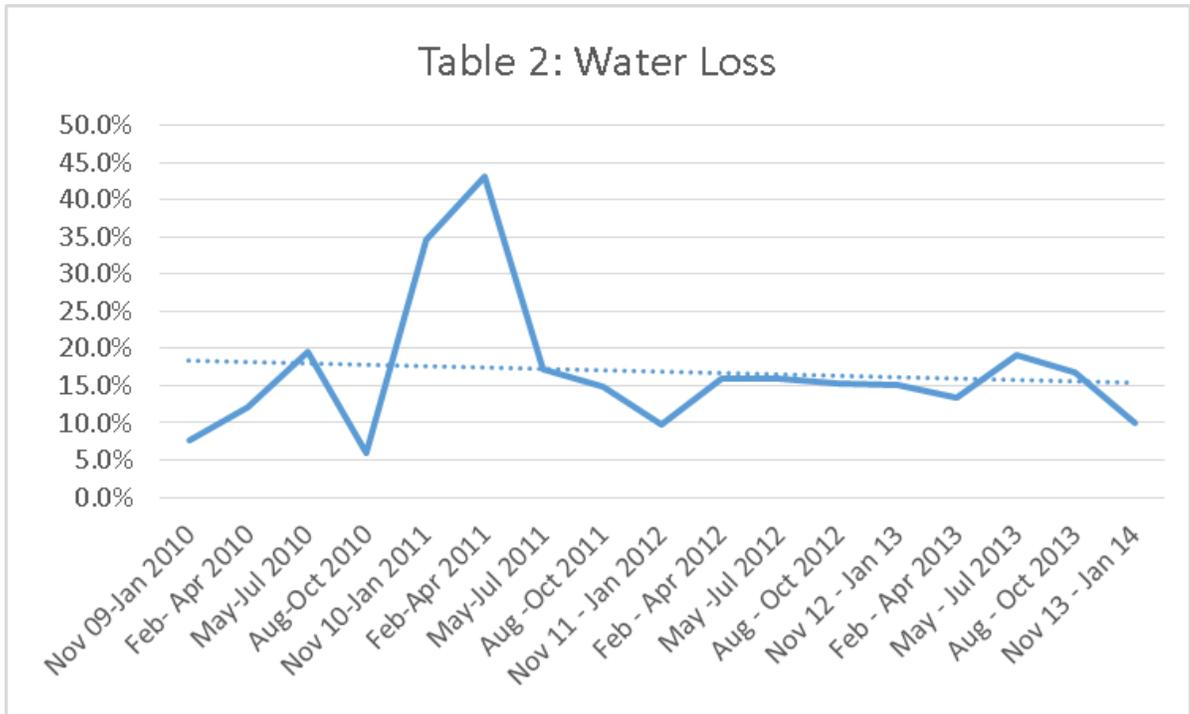
*The following report is unchanged from prior meetings and will not be included in the next report:*

I have been taking a look at the city's water loss with staff. Water loss refers to the water that is purchased wholesale from the county but never sold to an end user/customer from the city. This is water that is lost to water main breaks, undetected leaks, theft, faulty meters, and hydrant use/flushing. Most water systems function with 10-12% water loss, and this is an accepted industry standard. I have concerns that our water loss is climbing to unacceptable levels.

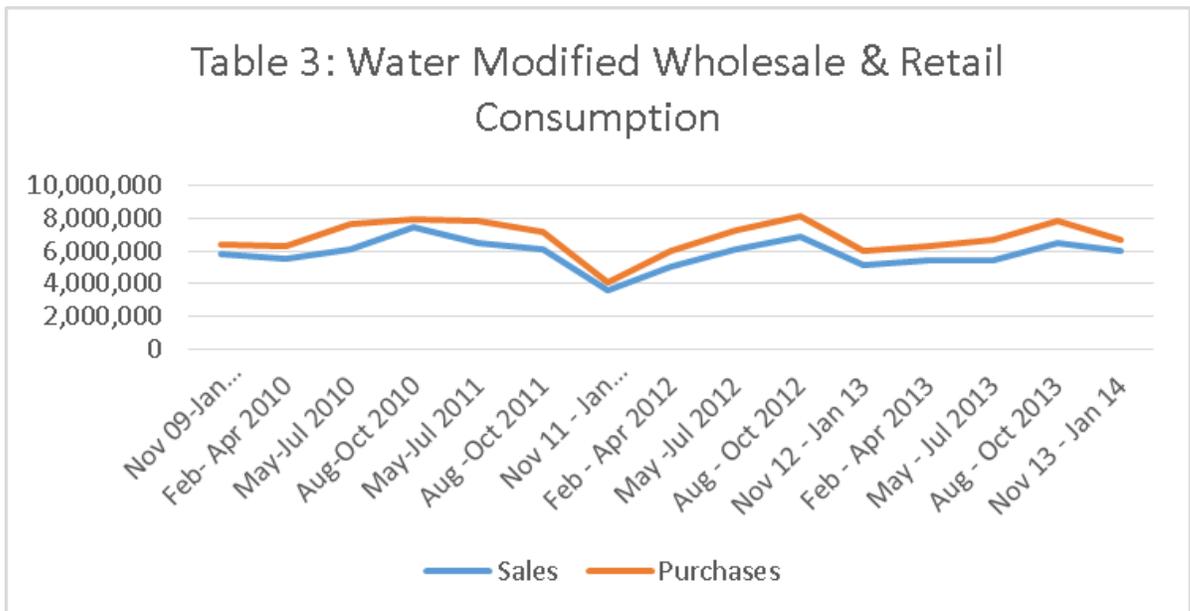
To illustrate what our concerns are, I have created some figures. Table 1 shows the quarterly purchases from the county compared to the retail sales. The separation between the two lines is our water loss. This gap should be as small as possible. A large gap indicates a problem. As you can see, the gap is tremendous during two quarters in 2011. I am told there were a series of large water main breaks during this time. However, what we are really looking for here are three trends that indicate more systemic problems: 1. Upward trending purchases 2. Downward trending sales, 3. A widening of the gap between the two over time.

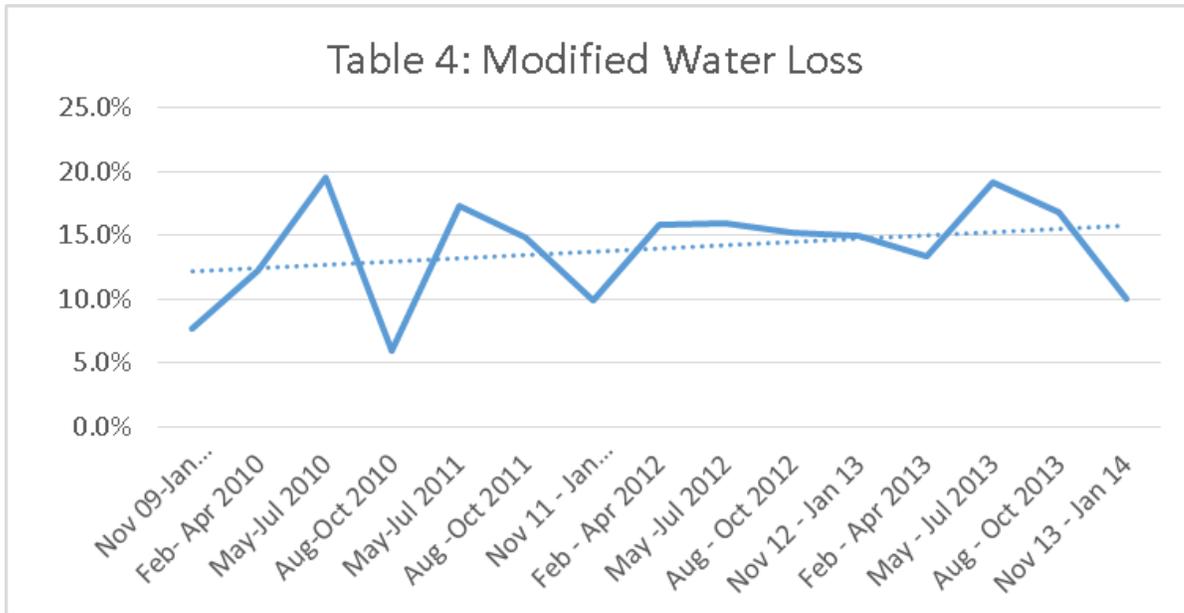


Based upon this chart and the accompanying water loss percentage chart (Table 2), the city is trending in the right direction. Though water loss is numerically high on average, one can deduce that it is largely due to the two quarters of main breaks, with the trend line indicated a return to the acceptable range.



With that in mind, I removed those two high quarters and took a look at the data without those outlying events. What we found is still disturbing. The new data indicate that purchases are stable over time, but sales are slightly decreasing. This is evidenced by the trend line (linear regression) on Table 4. What we see here is a classic rise from acceptable levels around 12% in 2010 to near 16% in 2014. There is a problem. Financially, this can be quite impactful. If water loss approaches 20%, the city may be losing well over \$75,000 annually beyond acceptable standards.





What is likely causing the loss? Causes for water loss were listed above, and I suspect all of them are at play in our community. However, what is causing the gradual increase? It is unlikely that system-wide theft is the issue. Though bills have been going up all over south east Michigan and theft may be more likely, I would expect this trend to be observable in other communities if it were a large scale problem. That does not appear to be the case.

Could it be one or more leaks? Maybe, but such leaks are typically accounted for in the 10% water loss figure. A large leak or set of leaks is usually apparent. However, underground leaks near the creek or a sewer outlet can go unnoticed because the water can drain right into an outlet without coming to the surface. We have visually inspected storm water outfalls into the creek and other problem areas and continue to be on the lookout. Nothing unusual has been observed. Leak detection of a more sophisticated nature is possible by contracted service, however, this option is expensive so we are holding off until other avenues are eliminated.

Hydrant flushing and fire department use? Though this water certainly goes unmetered, there are no known changes in practices that would indicate more water loss. Just to be safe, we intend to meter usage at the fire department to gauge how much water is used for training and other purposes.

Faulty meters? This is where we are focusing our efforts. The city is billed water at incoming meters on east Miller, north Elms, and north Morrish Roads. Outgoing water is then deducted from our wholesale purchases on Hill and Miller Roads on the west end. If the incoming meters are reading high, this would be a problem. However, this is unlikely based on meter technology and the stability of our water purchases. Could the outgoing meters be reading low? It's possible, and we are working with the county to test all meters. In addition to auditing large accounts for billing irregularities, we are also replacing and/or testing meters on our large users (GM, schools, & large retailers).

General Motors water usage has dropped much over the years. This was expected due to the massive reduction in occupancy (office), industrial efficiencies, and the overall workforce changes. For that reason, the reduction was not raising a red flag. However, the meter is old and they are our largest user. It is possible that a failing meter could account for a few percentage points of water loss city wide.

We will continue to monitor water loss and look into its causes. If we are not successful, we may need to seek outside assistance to begin a leak detection program. I will keep the council informed.

\*Note that water loss figures will appear to fluctuate even under ideal circumstances based upon the timing of the meter reads by the county and city. That is why the trend line is viewed as a more suitable measure than the most current water loss figure.

✓ **PERSONNEL: POLICIES & PROCEDURES** *(No Change of Status)*

I have taken some best practice policies from our own collection and from across the state and have created a working document. I will need time to compare this against our collective bargaining agreements, the desires of department heads, and our legal counsel.

✓ **CITY PROPERTY, 4438 MORRISH & 5017 THIRD STREET** *(Update)*

With demolitions out of the way, it is time to decide what to do with the properties. The DDA is actively working on a vision for the property on Fortino Drive. The DDA had a very engaging meeting with an architect to discuss infill options for this parcel, and they will look to present findings to the council and seek permission to move forward at the December 8 meeting.

I am not sure why the city acquired the house on Third Street. I expect it was to ensure demolition of the structure only. Now that the structure is gone, my recommendation is to seek bids to purchase and use the site. As with other properties the city has sold, value is only one consideration. The future use of the site will have lasting implications for the neighborhood this parcel is in. My recommendation is to have the planning commission review options in accordance with our land sale policy to evaluate options.

✓ **SHARED SERVICES, POLICE DEPARTMENTS** *(No Change of Status)*

The city is moving forward with studying merger options. In the meantime, we will be working under an agreement with Mundy Township to provide the city with an employee to oversee the chief duties of the city.

Mundy Township created a temporary position to study merger and hired our own retiring Chief Clolinger. Under the shared service agreement with Mundy Township, Chief Atkinson has designated Rick Clolinger as the Chief of Swartz Creek. This will be done for a cost of \$37,500 annually. In the meantime, Lieutenant Bade will be working more day hours to supplement the administrative service. This will allow him to learn from the Chief to better prepare him for succession to that position, should it be necessary.

In practice, not much has changed for us when except that Mr. Bade will be learning the ropes of the administration and Chief Clolinger's hours are now limited. Otherwise, we can expect our service to remain the same. The oversight of the department is under Chief Clolinger, who will in turn answer to the city manager as required by charter. This arrangement has no impact on the policies, rules, procedures, supervision, or patrol strategies of the city.

The hope is that, within a year or so, we will know whether we are hiring/promoting a chief or moving forward with the merger. At that point, this agreement would go away in lieu of status quo chief services or a new authority.

✓ **SPRINGBROOK EAST & HERITAGE – VACANT LOTS (Update)**

Following are issues pending for the three Associations:

SPRINGBROOK COLONY	SPRINGBROOK EAST	HERITAGE VILLAGE
<i>No outstanding issues</i>	<i>No outstanding issues</i>	<i>Transfer water, sanitary sewer, storm sewer, streets to city and seek solution for 4 vacant lots owned by city.</i>

Two units have sold already and are under construction. At some point next year, the city council should look at what to do with the funds in excess of the city's input that we are getting for these units.

I have also been in communication with the counsel of Heritage Village. On August 19<sup>th</sup>, the home owners association resolved to transfer described rights of ways, including utilities to the city. We now have adequate surveys for the dedication, and there is language included in the draft agreement concerning storm drainage (collection system, pond system, and transmission system).

I expect to have a transfer agreement and resolutions prepared for the December 8 meeting.

✓ **MEIJER COMMUNITY DONATION (No Change of Status)**

I am looking for a new contact at Meijer. Perhaps a recognition of their donation, along with all of the other grant and façade work is appropriate in the near future.

✓ **WINCHESTER WOODS LOTS (Update)**

Tom and I have taken a harder look at the development of this area. Previously, the city considered an assessment that would provide drainage, curbs, gutters, road construction, street lights and sidewalks. The price per lot was absurd (over \$30,000 per lot). What we have found over the years is that the desirability of the area is large based upon its rustic feel. In fact, the asphalt millings used on the road are garnering much praise from the residents.

I think the goal should be to make these lots buildable for quality homes. The city could probably achieve this with less intensive ditching and surfacing of the roads, sans the underground drainage system, lights, curbs, and sidewalks. This would drastically reduce the scope of the project.

Tom may begin the process of using our crews to place asphalt millings on the two-track paths in the coming months (years), as well as working on ditching/drainage. Since most (but not all) underground utilities are in place, we may be able to enable lot sales in the near future without much capital investment.

Concerning the city-owned lots. I suggest we hold on to these for a few reasons. 1. We may need them to make the large area usable, by providing drainage transportation or detention. 2. There is no value to speak of at this point. 3. A sale of lots to an adjacent property owner could compromise the success of any special assessment for improvements and the ability to use these lots for single family homes.

- ✓ **NEWSLETTER** *(No Change of Status)*  
The newsletter has been sent out. Let us know what you think.
  
- ✓ **RENTAL REGISTRATION AND INSPECTIONS** *(No Change of Status)*  
Please give me any other comments you may have on this proposal. I have been working with staff and the city attorney to get this into a final form. We hope to have this approved before the new calendar year
  
- ✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(Update)*
  - ❑ **MONTHLY REPORTS** *(Update)*  
The Flint Area Narcotics report is in for October.
  
  - ❑ **OTHER REPORTS** *(Update)*  
The revenues and expense report for the first four months of the fiscal year is in. The only outlier is in the general fund, where higher expenses are noted in relation to our progress through the fiscal year. This is because of the payments on larger projects out of this fund, such as the parking lot construction at the public safety building.
  
- ✓ **BOARDS & COMMISSIONS** *(See Individual Category)*
  - ❑ **PLANNING COMMISSION** *(Update)*  
The Marathon site (Biggby Coffee) is working through conceptual and draft proposals, with a review expected at the December 2, 2014 meeting.
  
  - ❑ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*  
They met on November 13th to hear from an architect about possible in-fill development on the publicly owned property on Fortino and Morrish. They would like to put a team together to look at options in more detail with the intention of developing this site within the next 24 months. Before engaging designers or developers in a visioning process, they will seek conceptual approval by the city council. I expect to have their request put into a resolution format for the meeting on the 8<sup>th</sup>.
  
  - ❑ **ZONING BOARD OF APPEALS** *(Update)*  
They should be meeting on December 17<sup>th</sup> to hear variances related to the Biggby Coffee proposal (parking/stacking shortage among others).

**□ PARKS AND RECREATION COMMISSION (Update)**

The issue of the park rules should be resolved before the New Year to ensure there is no confusion over park fees and reservation policies. This issue was complicated because some of the rules were administrative and others were within the city ordinances. The solution offered by the park board and Mr. Gilder is to wipe the rules out of the ordinances and enable council to promulgate rules by resolution instead. This was done for city-wide fees years ago and has been very successful.

Doing so will create some flexibility that does not exist now. For example, the park hours are currently set by ordinance and require a legislative change to alter or waive. Enabling a set of rules will make such changes or waivers on hours, fees, and operations much more fluid.

I have included an ordinance that will move us down this path. Subsequent to this ordinance approval, we need to adopt the rules. I recommend we do so in December, even if we may need to make future adjustments. Note that, though the ordinance might be approved by the city council at this meeting, the effective date of January 1, 2015 provides time to establish rules without compromising our ability to enforce the existing ordinance.

We will still need to establish rules by resolution in the month of December. If nothing else, we can carry over the existing rules, including current ordinance provisions, should a change to the status quo become problematic.

The commission met on November 5<sup>th</sup> to go over seasonal issues and the Elms Park Recreation Passport Grant. They have tentatively approved a scope for the grant work which follows:

**Elms Park Recreation Passport Grant Proposed Scope**

<u>Work Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
Restroom Renovation	1	LS	\$41,500	\$41,500
Barrier free parking at main pavilion (Add 1 van accessible stall with fill from DPW) 16' x 20' HMA and signage	1	LS	\$3,500	\$3,500
Speed table concrete road crossing, 6" thick, 45' x 8'	360	SFT	\$6	\$2,160
Concrete sidewalk to metal pavilion, 5' x 60' (fill and culvert by DPW)	300	SFT	\$4	\$1,200
Concrete sidewalk to Tammy Reaves Memorial pavilion, 5' x 130'	650	SFT	\$4	\$2,600
Barrier free parking at south parking lot 16' x 20' HMA and signage	1	LS	\$3,500	\$3,500
Backstop	1	LS	\$3,200	\$3,200
Exercise stations, manufactured, installed	3	EA	\$1,200	\$3,600
Paved walking path, 8' wide	500	LFT	\$30	\$15,000
MDNR sign	1	LS	\$500	\$500

SESC, restoration	1	LS	\$1,000	\$1,000
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Estimated Construction Cost	\$77,760
Construction Contingency (20%)	\$15,552.0
<b>Total Estimated Project Cost</b>	<b>\$93,312</b>

I will write this grant during the winter months. Once that is completed, the city council will review and approve (or deny) application to the State of Michigan Department of Natural Resources. Applications are due in April of 2015 with construction expected in the spring of 2016. A match of approximately \$50,000 would be expected from the city. This could be done with a combination of in-kind services, volunteer labor, donated money/materials, and general fund money.

The park board is planning to provide candle light ambiance at this year's Christmas Parade. In addition, they will be sponsoring and judging city-wide decorating contests, with a residential and business category.

**❑ BOARD OF REVIEW (Update)**

In July, the board requested the appointment of an alternate member. The state encourages this for practical reasons. The first is the need to ensure the presence of at least two members out of the three appointees. The second is to begin training of potential permanent members for what is considered a specialized position.

The charter limits the board to three, but the city attorney believes that alternates are permissible as long as the acting board is not comprised of more than three members at any time. With that said, such an appointment is new to the list at this meeting.

**❑ FAIRCHILD AND MILLER INTERSECTION (Update)**

Without consultation or affirmation of our request, we received a right-of-way permit from Consumers Energy to place two street lights at the corner of Fairchild and Miller Road. This came in on November 10<sup>th</sup>. I am not sure what the holdup was in the past, but I can guess why action is being taken now. Either way, we will move forward and look forward to the installation of those lights.

## NEW BUSINESS / PROJECTED ISSUES & PROJECTS

✓ **AUDIT (Resolutions)**

Our audit is in and it looks pretty good. We still lost money, as expected, but there were no findings or surprises. Our auditors will be present to go over their report in more detail. A resolution to accept the audit is attached. If anyone wants to go over specifics before the meeting please let me know.

✓ **APPOINTMENTS (Resolution)**

As expected following an election, there are numerous appointments to make on a number of city boards and commissions. Many appointments are proposed to affirm of existing appointees. However, with the departure of Mr. David Hurt, there are many vacancies to fill. A resolution for mayoral appointments is included.

Note that the appointments are being made through November 28, 2016 (or the respective fourth Monday for longer appointments). This is a departure from past practice so I will explain why this is being done.

In the past, appointments were made at the meeting following the election. This process results in the appointment of board and commission officials at the same meeting as the selection of the Mayor. Since these are mayoral appointments, this can place quite a practical burden on a newly selected mayor. In response, appointments have been extended by two weeks to enable the mayor (newly selected or otherwise) to properly assess vacancies and candidates. Appointments would then be made at the fourth Monday meeting, set to expire at a subsequent second Monday meeting. The cycle then continues.

I looked over our charter and ordinances, and I do not see a conflict with making the appointments at the fourth Monday meeting, with expiration occurring at a subsequent fourth Monday meeting. In fact, it appears that appointment extensions may be more problematic from a charter extension. The result of the new process is much cleaner and provides fixed term appointments of the appropriate duration without the need for extensions or split-second appointments by a new mayor.

✓ **SNOW PLOWING AND SALTING BIDS** (*Resolution*)

The contractor that was retained last fall for snow removal services is contracted through this winter. However, we were not able to contact them. We have rebid the service and are also getting quotes for the expected sidewalk enforcement services.

We received three bids and have vetted the low bidder, T's Lawncare & Snow Removal. Though we have had some issues in the past with low bid contracts being unable to support the desired level of service, we believe the low bid in this case is from a qualified company. The company is insured and appropriately staffed. They have a reference from the Swartz Creek Community Schools. A resolution is attached to approve the contract.

✓ **LOCAL STREET PRELIMINARY ENGINEERING AND BIDDING COSTS** (*Resolution*)

The movement toward a local street program is compelling some tough decisions for our council, even before we complete discussions regarding the funding and programming for a long term street program. The reason for this is based on the practical timelines for street construction and one overarching question: if revenues are secured, will the city begin repairs in 2015 or 2016?

If the answer is 2016, we can ignore the following and move on with business without further consideration to this proposal. If the answer is 2015, we need to act quickly.

For construction to occur in 2015, we recommend that bids go out no later than March. Releasing bids later results in substantially higher prices that result from the ever decreasing availability of contractors. In order for bids to be released in March, preferably February, the design needs to begin about 90 days beforehand. That is now.

Unfortunately, design services for the project as conceptualized are not cheap. As you can see from the estimate, we are looking at over \$104,000.

What is at stake? If we don't do the engineering, we could place ourselves in the position of acquiring revenues in 2015 but not being able to do any substantial work until the following year. The benefits of waiting until 2016 include:

1. The city can save the first round of local street revenues, building fund balance, and spending twice as much in 2016.
2. There is no risk of paying for design and not being able to execute construction (should there be no assessment or levy).

The downsides include:

1. Voters could become disillusioned that revenues do not result in immediate impact.
2. Every year without investment costs the city more in future costs, both monetary and in lost property values.

The costs and benefits to engineering a potential project for progress in 2015 generally mirror those above. The city could spend a substantial amount up front, with the risk that such funds are essentially wasted should no revenues be generated. On the flip side, taking a chance and moving forward conveys a strong willingness and confidence in a street program that the city has not had before.

The prudent and conservative approach would be to wait and see if the community will raise street funds. If the council feels that time is of the essence and that an example of commitment can be conveyed through spending design funds, despite the risk, then moving forward now is the course. There is not a bad decision to be made here, given the benefits of both strategies. As I write this, I do not have an official recommendation either way. I will think about this more over the weekend. Ultimately, this is up to the prerogative of the council. A resolution in the affirmative is provided.

Recommendation update: the more I think about it, the more I lean towards holding off...I am probably 60-40.

✓ **ACCEPTANCE OF GOLF CART DONATION** (*Resolution*)

The Genesee Valley Meadows golf course is offering to donate a golf cart to our police department. A memo from the chief explains the reasoning and impact. In short, the cart cost is minimal considering its market value and use to the public. For about \$500 in costs to outfit the vehicle, we can essentially add the contemporary version of an urban mounted patrol to the city. This would be utilized at events or in locations in which patrol cars are not practical, such as parades, Hometown Days, park events, etc.

✓ **PARKING ORDINANCE AMENDMENT** (*Resolution*)

Due to changes in the State of Michigan Uniform Traffic Code (UTC), we are seeking to amend our local parking ordinance. Many of the provisions enforced by the city were adopted by reference to older versions of the UTC. An example of such a

provision is the prohibition on parking on a city street between the hours of 2:00 a.m. and 6:00 a.m. This provision is no longer listed in the most recent versions of the UTC.

Though this ordinance is still enforced as valid based upon the reference that it was approved under and the existing signs placed at all entrances to the city, our attorney believes it would make the provision more clear and enforceable if it was explicitly included in our local code. An ordinance amendment that will provide the language is included.

For the record, the parking prohibition is in place to enable street maintenance, including plowing, salting, and street sweeping. It is also a deterrent to property crimes involving automobiles.

### **Council Questions, Inquiries, Requests and Comments**

- *The DPS is replacing signs all over town, included no parking signs that were noted as missing by the council.*

**City of Swartz Creek  
RESOLUTIONS  
Regular Council Meeting, Monday, November 24, 2014, 7:00 P.M.**

**Resolution No. 141124-4A                    MINUTES – November 10, 2014**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday, November 10, 2014, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 141124-5A                    AGENDA APPROVAL**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of November 24, 2014, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 141124-6A                    CITY MANAGER’S REPORT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council accept the City Manager’s Report of November 24, 2014, to be circulated and placed on file.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 141124-8A                    2013-2014 FISCAL YEAR AUDIT, PLANTE-MORAN**

Motion by Councilmember: \_\_\_\_\_

**I Move** the City of Swartz Creek accept the 2013-2014 Fiscal Audit Report prepared by Plante-Moran, a copy of which is attached hereto, and further, direct such to be published, distributed, circulated and placed on file in a manner prescribed by law.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_  
Voting Against: \_\_\_\_\_

**Resolution No. 141124-8C-8AA COMMISSION APPOINTMENTS**

Motion by Councilmember: \_\_\_\_\_

**I Move** the Swartz Creek City Council concur with the Mayor and City Council appointments as follows:

- |            |  |                           |
|------------|--|---------------------------|
| #141124-8C | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>Fire Board, Citizen<br>Two year term, expiring November 28, 2016  | <b>John Knickerbocker</b> |
| #141124-8D | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>Genesee County Metropolitan Alliance, Elected official<br>Two year term, expiring November 28, 2016       | <b>John Gilbert</b>       |
| #141124-8E | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>Genesee County Metropolitan Alliance, Citizen representative<br>Two year term, expiring November 28, 2016 | <b>Ronald Shultz</b>      |
| #141124-8F | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>Flint Area Narcotics Group, Elected official<br>Two year term, expiring November 28, 2016                 | <b>Rae Lynn Hicks</b>     |
| #141124-8G | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>Flint Area Narcotics Group, Alternate<br>Two year term, expiring November 28, 2016                        | <b>Rick Clolinger</b>     |
| #141124-8H | <b><u>MAYOR APPOINTMENT:</u></b><br>GAIN Auto Theft, Elected official<br>Two year term, expiring November 28, 2016                               | <b>John Gilbert</b>       |
| #141124-8I | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>GAIN Auto Theft, Alternate<br>Two year term, expiring November 28, 2016                                   | <b>Rick Clolinger</b>     |
| #141124-8J | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>Small Cities, Delegate<br>Two year term, expiring November 28, 2016                                       | <b>David Krueger</b>      |
| #141124-8K | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>Small Cities, Delegate<br>Two year term, expiring November 28, 2016                                       | <b>Richard Abrams</b>     |
| #141124-8L | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>Small Cities, Alternate<br>Two year term, expiring November 28, 2016                                      | <b>Michael Shumaker</b>   |
| #141124-8M | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>Local Officers Compensation Committee<br>Remainder of three year term, expiring November 28, 2016         | <b>Robert Plumb</b>       |
| #141124-8N | <b><u>MAYOR RE-APPOINTMENT:</u></b><br>Local Officers Compensation Committee<br>Three year term, expiring November 27, 2017                      | <b>Ronald Shultz</b>      |

- #141124-8O **MAYOR RE-APPOINTMENT:** Patricia Maksymiu  
Local Officers Compensation Committee  
Four year term, expiring November 26, 2018
- #141124-8P **MAYOR APPOINTMENT:** Dennis Pinkston  
Planning Commission, Elected official  
Three-Year Term expiring November 27, 2017
- #141124-8Q **MAYOR RE-APPOINTMENT:** Craig Culinski  
Planning Commission  
Three-Year Term expiring November 27, 2017
- #141124-8R **MAYOR RE-APPOINTMENT:** Thomas Svrcek  
Water & Waste Advisory Committee  
Two-Year Term expiring November 28, 2016
- #141124-8S **MAYOR APPOINTMENT:** Adam Zettel  
Water & Waste Advisory Committee, Alternate  
Two-Year Term expiring November 28, 2016
- #141124-8T **MAYOR RE-APPOINTMENT:** Curt Porath  
Zoning Board of Appeals  
Two-Year Term expiring November 28, 2016
- #141124-8U **MAYOR RE-APPOINTMENT:** Douglas Stephens  
Construction Board of Appeals  
Two-Year Term expiring November 28, 2016
- #141124-8V **MAYOR RE-APPOINTMENT:** Michael Shumaker  
Construction Board of Appeals  
Two-Year Term expiring November 28, 2016
- #141124-8X **MAYOR RE-APPOINTMENT:** Ronald Shultz  
Construction Board of Appeals  
Two-Year Term expiring November 28, 2016
- #141124-8X **MAYOR RE-APPOINTMENT:** Adam Zettel  
911 Consortium  
Two-Year Term expiring November 28, 2016
- #141124-8Y **MAYOR RE-APPOINTMENT:** Thomas Svrcek  
Street Administrator  
Two-Year Term expiring November 28, 2016
- #141124-8Z **MAYOR APPOINTMENT:** Adam Zettel  
Street Administrator, Alternate  
Two-Year Term expiring November 28, 2016
- #141124-8AA **MAYOR APPOINTMENT:** Richard Ballreich  
Board of Review, Alternate  
Three-Year Term expiring June 30, 2017

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 141124-8AB      APPROPRIATION & BID AWARD, SNOW REMOVAL**

Motion by Councilmember: \_\_\_\_\_

**I Move** the City of Swartz Creek accept the low bid of \$290.00 per “push”, for snow removal as per the specifications set forth in the bid package, and award the work to T’s Lawncare & Snow Removal of Swartz Creek, Michigan, for a period ending May 1, 2015, with the stipulation that T’s Lawncare & Snow Removal enter into a contractor’s agreement with the City.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 141124-8AC      LOCAL STREET ENGINEERING (YEAR 1)**

Motion by Councilmember: \_\_\_\_\_

**I Move** the City of Swartz Creek accept the proposal dated November 17, 2014 as submitted by Rowe Professional Services for design and bidding services related to local street improvements for Worchester Drive, Yarmy Drive, and Parkridge Parkway, as well as design and bidding services related to water main replacement on Worchester Drive, with the allocation of such costs to be as follows:

General Fund (101): \$83,779

Water Fund (590): \$20,664

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 141124-8AD      PARK ORDINANCE REPEAL/AMENDMENT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the City of Swartz Creek enact Ordinance #417, an ordinance to repeal Article III of Chapter 11 and to adopt a new Article II of Chapter 11 of the Code of Ordinances in order to more efficiently manage park rules, as follows:

**CITY OF SWARTZ CREEK  
ORDINANCE NO. 417**

An ordinance to repeal Article III of Chapter 11 of the Code of Ordinances and to adopt a new Article III of Chapter 11 regarding park rules and regulations.

**THE CITY OF SWARTZ CREEK ORDAINS:**

**Section 1. Repeal of Article III of Chapter 11.**

Article III of Chapter 11 of the Code of Ordinances of the City of Swartz Creek is hereby repealed in its entirety.

**Section 2. Adoption of new Article III of Chapter 11.**

The City Council hereby adopts a new Article III of Chapter 11 of the Code of Ordinances of the City of Swartz Creek to read as follows:

**Article III. Rules and Regulations.**

**Sec. 11-46. Definition.**

For purposes of this ordinance “park” means any area or plat of land owned or operated by the City and which is developed and used for public recreational purposes, including but not limited to, landscaped tracts, picnic grounds, playgrounds, athletic fields, stadiums, camps, foot and bicycle paths, motor vehicle drives, ice rinks and other recreational structures and facilities for the use and benefit of the public.

**Sec. 11-47. Park Rules and Regulations.**

The City Council may by resolution adopt rules and regulations governing the use of parks, including prohibitions or restrictions on uses and acts within parks.

**Section 3. Penalty.**

Any person who violates this ordinance or any resolution adopted in accordance with this ordinance shall be responsible for a municipal civil infraction.

**Section 4. Effective date.**

This Ordinance shall become effective twenty (20) days after publication.

At a regular meeting of the City Council of Swartz Creek held on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, \_\_\_\_\_ moved for adoption of the foregoing ordinance and \_\_\_\_\_ supported the motion.

Voting for:  
Voting against:

The Mayor declared the ordinance adopted.

\_\_\_\_\_  
David Krueger  
Mayor

\_\_\_\_\_  
Juanita Aguilar  
City Clerk

**CERTIFICATION**

The foregoing is a true copy of Ordinance No. \_\_\_\_\_ which was enacted by the Swartz Creek City Council at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Juanita Aguilar  
City Clerk

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 141124-8AE      GOLF CART DONATION ACCEPTANCE**

Motion by Councilmember: \_\_\_\_\_

**I Move** the City of Swartz Creek accept the donation of a 2000 Yamaha gas powered golf cart by Genesee Valley Meadows golf course, included donated paint services from Woods Collision, said golf cart to be used primarily for public safety purposes within the police department.

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**Resolution No. 141124-8AF      PARKING ORDINANCE AMENDMENT**

Motion by Councilmember: \_\_\_\_\_

**I Move** the City of Swartz Creek enact Ordinance #418, an ordinance to amend Section 18-71 of Article III of Chapter 18 of the Code of Ordinances to affirm bring them into compliance with state law concerning certain alcohol-related driving offenses and the penalties for violations thereof, as follows:

**CITY OF SWARTZ CREEK  
ORDINANCE NO. 418**

An ordinance to amend Section 18-71 of Article III of Chapter 18 of the Code of Ordinances to prohibit certain parking on public streets and the penalties for violations thereof.

**THE CITY OF SWARTZ CREEK ORDAINS:**

**Section 1. Amendment of Section 18-71 of Article III of Chapter 18 of the Code of Ordinances of the City of Swartz Creek.**

Section 18-71 of Article III of Chapter 18 of the Code of Ordinances of the City of Swartz Creek is hereby amended by adding "Parking on City Streets from 2 a.m. to 6 a.m." as one of the prohibited offenses, and that the penalty for violations of that offense is \$20.00.

**Section 2. Effective Date.**

This Ordinance shall take effect twenty (20) days following publication.

At a regular meeting of the City Council of Swartz Creek held on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, \_\_\_\_\_ moved for adoption of the foregoing ordinance and \_\_\_\_\_ supported the motion.

Voting for:

Voting against:

The Mayor declared the ordinance adopted.

\_\_\_\_\_  
David Krueger  
Mayor

\_\_\_\_\_  
Juanita Aguilar  
City Clerk

**CERTIFICATION**

The foregoing is a true copy of Ordinance No. \_\_\_\_\_ which was enacted by the Swartz Creek City Council at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Juanita Aguilar  
City Clerk

Second by Councilmember: \_\_\_\_\_

Voting For: \_\_\_\_\_

Voting Against: \_\_\_\_\_

**CITY OF SWARTZ CREEK  
SWARTZ CREEK, MICHIGAN  
MINUTES OF THE REGULAR COUNCIL MEETING  
DATE 11/10/2014**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, City Clerk Juanita Aguilar, City Treasurer Deanna Korth, DPS Director Tom Svrcek, City Engineer Lou Fleury.

Others Present: Boots Abrams, Sharon Shumaker, Bob Plumb, Steve Shumaker, Lou Fleury, Jim Florence, Ron Schultz, Sandy Raffaelli, Jim O'Brien, Bob Malenich, Betty Malenich, Rick Ballreich, Liz Belanger, Zach Moore, Dennis Novak, Geralyn Sprowl, Elaine Tucker, Brigitte Woodbury, Linda Evans, Joe Perreault, Steven Long, Sandra Dively, Mike Kildee, Craig Culinski, Doug Cleveland.

**NOMINATIONS & ELECT MAYOR**

**Resolution No. 141110-01**

**(Carried)**

Nomination of Councilmember Krueger by Councilmember Shumaker for the office of Mayor.

No other nominations.

Vote to elect Mayor.

YES: Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert.

No: None. Motion Declared Carried.

Councilmember Krueger declared Mayor.

**NOMINATIONS & ELECT MAYOR PRO-TEM**

**Resolution No. 141110-02**

**(Carried)**

Nomination of Councilmember Abrams by Councilmember Porath for the office Mayor Pro-Tem.

No other nomination.

Vote to elect Mayor Pro-Tem:

YES: Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert.

NO: None. Motion Declared Carried.

Councilmember Abrams declared Mayor Pro-Tem.

**APPROVAL OF MINUTES**

**Resolution No. 141110-03**

**(Carried)**

Motion by Councilmember Porath  
Second by Councilmember Hicks

**I Move** the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held Monday, October 27, 2014 to be circulated and placed on file.

YES: Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks.

NO: None. Motion Declared Carried.

**APPROVAL OF AGENDA**

**Resolution No. 141110-04**

**(Carried)**

Motion by Mayor Pro-Tem Abrams  
Second by Councilmember Shumaker

**I Move** the Swartz Creek City Council approve the Agenda as presented, for the Regular Council Meeting of November 10, 2014, to be circulated and placed on file.

YES: Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

**REPORTS AND COMMUNICATIONS:**

**City Manager's Report**

**Resolution No. 141110-05**

**(Carried)**

Motion by Councilmember Shumaker  
Second by Councilmember Gilbert

**I Move** the Swartz Creek City Council accept the City Manager's Report of November 10, 2014, to be circulated and placed on file.

YES: Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston.  
NO: None. Motion Declared Carried.

**MEETING OPENED TO THE PUBLIC**

**None.**

**COUNCIL BUSINESS**

**Moratorium on Medical Marijuana Establishments**

**Resolution No. 141110-06**

**(Carried)**

Motion by Councilmember Hicks  
Second by Councilmember Gilbert

**WHEREAS**, the City of Swartz Creek Michigan, by Ordinance, has prohibited the possession or use of marijuana, as well as the sale, display, furnishing, supplying or possession of controlled substance paraphernalia; and

**WHEREAS**, the use, possession, cultivation, manufacture or sale of marijuana remains a crime under the Laws of the State of Michigan, the United States of America as a Schedule 1 drug under the Michigan Public Health Code and by the Treaty of 1980, entitled: Convention of Psychotropic Substances, and it is illegal to operate a motor vehicle with any amount of THC in an individual's blood system; and

**WHEREAS**, the people of the State of Michigan by referendum have provided that there shall not be criminal prosecution for the medical use of marijuana in limited and specific ways as provided in MCLA 333.26421 et seq; and

**WHEREAS**, the City of Swartz Creek passed ordinance number 407 to define and regulate medical marijuana dispensaries and growing facilities; and

**WHEREAS**, the legislature of the State of Michigan is considering certain legislation, specifically House Bill 4271, that is expected to significantly alter the operations of medical marijuana commercial facilities; and

**WHEREAS**, the City of Swartz Creek Michigan believes that in light of potential adverse effects upon its citizens, by the use, sale, production, and storage of medical marijuana that could affect the public safety, health and welfare, if certain controls were not placed as to if, where, or how such medical marijuana use is carried out; and

**WHEREAS**, the Swartz Creek City Council believes that its Ordinances will require amendment to comply with current and proposed legislation, including the Michigan Medical Marijuana Act (MMMA), and to regulate certain conduct by medical marijuana users and their caregivers; and

**WHEREAS**, the Swartz Creek City Council believes that the location in which medical marijuana caregivers provide care to medical marijuana patients requires regulation to avoid any harmful impact on the citizens by the placement or concentration of medical marijuana caregivers, within the ambit of the Zoning Ordinances of the City of Swartz Creek.

**NOW, THEREFORE, BE IT RESOLVED** that the Swartz Creek City Council by this Resolution determines to place a moratorium upon the establishment of caregiver facilities, dispensaries, growing facilities, and similar facilities as defined by ordinance 407 and state legislation within its City Limits for a period of one hundred eighty (180) days, to allow the City Council to consider amendments to its Zoning Ordinances and to its Drug Control Ordinances. It is the intent of the City to maintain a land use status quo pending final adoption of any proposed zoning plan or changes regarding Michigan medical marijuana caregivers as defined in MCLA 333.26421 et seq. (MMMA).

**BE IT FURTHER RESOLVED** that in compliance with section 32.15 of the zoning code for the City of Swartz Creek, this moratorium shall be effective immediately upon publication of this resolution in a newspaper of general circulation, date of publication October 30, 2014.

Moved: Councilmember Hicks  
Second: Councilmember Gilbert  
Voting For: Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath  
Voting Against: None  
Absent: None

The Mayor declared the ordinance adopted.

---

David A Krueger, Mayor

---

Juanita Aguilar, City Clerk

**CERTIFICATION**

The foregoing is a true copy of Resolution No. 141110-06, which was passed by the Swartz Creek City Council at a regular meeting held on the 10<sup>th</sup> day of November, 2014.

---

Juanita Aguilar  
City Clerk

**Publish Date: November 13, 2014**  
**Paper: The Swartz Creek View**  
**Effective Date: November 13, 2014**

Discussion Took Place.

YES: Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath.  
NO: None. Motion Declared Carried.

### **Local Street Plan Findings by Rowe PSC**

City Manager Adam Zettel wants the public to know what options we have and wants their input.

Engineer Lou Fleury made a presentation on local street plan findings.

Mayor David Krueger commented since he has been the Mayor we haven't had any levy for road improvements, streets are our biggest asset.

Mayor Pro- Tem Richard Abrams mentioned according to the Asset Management Plan, for a level rating of six we would need to collect 7.3 mils over 20 years.

Steve Shumaker, 7446 Country Meadow Drive, commented about the private road residents who will be taxed and their streets will never be touched and feels it's unfair to them.

Sandy Raffaelli, 8098 Miller Road, commented that she isn't opposed to a millage or levy to fix all city roads.

Steve Long, 5356 Worchester, commented he would pay the millage to have a decent street.

Elaine Tucker, 5294 Daval Drive, stated she is in favor of the levy.

Rick Ballreich, 4297 Maya Lane, feels if we go to a vote of the city the Cadillac version probably won't pass, a Chevrolet version probably will pass but feels with limited income families probably can't afford the Cadillac version.

Geralyn Sprowl, 9127 Chelmsford Drive, stated that the street is awful and nothing has been done and now with winter coming wants to know if it's going to be patched. She is in favor for the city wide levy.

Councilmember Shumaker, wanted clarification on comment of top layer going bad in four years.

Dennis Novak, 5282 Greenleaf Drive, how long are we going to open the input from public before we decide about the levy.

City Manager Adam Zettel, responded that we would have to have ballot language by January so it can get on a ballot in May.

Mayor David Krueger feels we can only have three more meetings to hear input from residents.

**Break**

**GENESEE COUNTY METROPOLITAN ALLIANCE DUES**

**Resolution No. 141110-07**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Hicks

**WHEREAS**, the City of Swartz Creek is a street authority in the State of Michigan that is funded with federal monies through the Genesee County Metropolitan Planning Commission, as represented by the Genesee County Metropolitan Alliance (GCMA), and;

**WHEREAS**, the City maintains membership status with the GCMA in order to be represented throughout the street planning and funding process for the region, and;

**WHEREAS**, the GCMA is requesting affirmation of membership and the payment of dues sufficient to cover meeting preparation and operational costs, and;

**WHEREAS**, the City finds continued membership to be in the best interests of the public.

**NOW, THEREFORE BE IT RESOLVED** that the City of Swartz Creek hereby approves ongoing membership with the GCMA and payment of \$150 towards dues for the 2015 calendar year.

**BE IT FURTHER RESOLVED** that representatives to the GCMA shall be selected at the regular meeting of the city council on November 24, 2014.

Discussion took place.

YES: Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker.

NO: None. Motion Declared Carried.

**BOARDS & COMMISSIONS, EXTEND APPOINTMENTS**

**Resolution No. 141110-08**

Motion by Councilmember Pinkston  
Second by Councilmember Gilbert

**WHEREAS**, the City maintains a variety of Boards & Commissions as part of its governmental functions and services; and

**WHEREAS**, the City's Charter, Ordinances and State Statutes defines the authority of all such boards and commissions, including the term of service, conditions and appointments; and

**WHEREAS**, many of the appointments are concurrent with the election of the City's Mayor and/or biennial Council at-large or district seats; and

**WHEREAS**, many of the appointed Board & Commission positions will expire with the seating and oath of office of a new Mayor and Council, as is the case of the meeting of November 10, 2014, subsequent to the elections of November 4, 2014; and

**WHEREAS**, the Council finds that appointments immediately following the seating of a newly elect Council and Mayor may need review and consideration, and in the best interest of the City, its residents and elector's, desires a postponement of all such appointments until the Council's next regular Council Meeting.

**NOW, THEREFORE, I Move** the City Council postpone the appointments of all expiring positions for the various Boards & Commissions, until the regular Council Meeting of November 24, 2014, and further, appoint and continue all such terms for an additional two weeks, the terms expiring on November 24, 2014 at 11:59 PM.

**Resolution No. 141110-09**

**(Amendment Carried)**

Motion by Mayor Pro-Tem Abrams  
Second by Councilmember Shumaker

**I Move** the City of Swartz Creek Council to amend to state as

**NOW, THEREFORE, I Move** the City Council postpone the appointments of all expiring positions for the various Boards & Commissions, with the exception of Council Representative with the Swartz Creek Area Fire Board to be appointed forthwith, until the regular Council Meeting of November 24, 2014, and further, appoint and continue all such terms for an additional two weeks, the terms expiring November 24, 2014 at 11:59 PM.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams.  
NO: None. Motion Declared Carried.

**Resolution No. 141110-10**

**(Carried)**

Motion by Councilmember Pinkston  
Second by Councilmember Gilbert

**WHEREAS**, the City maintains a variety of Boards & Commissions as part of its governmental functions and services; and

**WHEREAS**, the City's Charter, Ordinances and State Statutes defines the authority of all such boards and commissions, including the term of service, conditions and appointments; and

**WHEREAS**, many of the appointments are concurrent with the election of the City's Mayor and/or biennial Council at-large or district seats; and

**WHEREAS**, many of the appointed Board & Commission positions will expire with the seating and oath of office of a new Mayor and Council, as is the case of the meeting of November 10, 2014, subsequent to the elections of November 4, 2014; and

**WHEREAS**, the Council finds that appointments immediately following **the** seating of a newly elect Council and Mayor may need review and consideration, and in the best interest of the City, its residents and elector's, desires a postponement of all such appointments until the Council's next regular Council Meeting.

**NOW, THEREFORE, I Move** the City Council postpone the appointments of all expiring positions for the various Boards & Commissions, with the exception of Council Representative with the Swartz Creek Area Fire Board to be appointed forthwith, until the regular Council Meeting of November 24, 2014, and further, appoint and continue all such terms for an additional two weeks, the terms expiring November 24, 2014 at 11:59 PM.

YES: Hicks, Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert.  
NO: None. Motion Declared Carried.

### **APPROVAL OF APPOINTMENT TO FIRE BOARD**

**Resolution No. 141110-11**

**(Carried)**

Motion by Councilmember Shumaker  
Second by Councilmember Porath

**I Move** the City of Swartz Creek Council appoint Mayor Pro Tem Abrams to Fire Board to represent the City of Swartz Creek.

YES: Krueger, Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks.  
NO: None. Motion Declared Carried.

### **STORM WATER MANAGEMENT ORDINANCE**

Motion by Councilmember Porath  
Second by Councilmember Hicks

**CITY OF SWARTZ CREEK  
STORM WATER MANAGEMENT ORDINANCE  
SWARTZ ZCREEK CITY COUNCIL  
SWARTZ CREEK  
GENESEE COUNTY, MICHIGAN  
ORDINANCE NO. 415**

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, FOR SWARTZ CREEK, MICHIGAN, BY REPEALING ORDINANCE 376 AND REMOVING CHAPTER 15 ARTICLE IV AND ADDING ARTICLES I THROUGH IX TO CHAPTER 21 TO REGULATE STORM WATER CONTROL; TO PROVIDE FOR STORM WATER PERMITS AND FOR PAYMENT OR REIMBURSEMENT OF COSTS INCURRED BY THE CITY OF SWARTZ CREEK DUE TO STORM WATER PERMITS; AND TO PROVIDE PENALTIES FOR VIOLATIONS.

**THE CITY OF SWARTZ CREEK ORDAINS:**

**Section 1. Amendment of Code of Ordinances.**

Chapter 15 of the Code of Ordinances of the City of Swartz Creek, Michigan is amended by repealing Ordinance 376 (Chapter 15, Article IV) and by adding Articles I through IX of Chapter 21 to read as follows:

**Article I. Storm Water**

**Section 21.101 Findings**

The City of Swartz Creek finds that:

- (a) Water bodies, roadways, structures, and other property within, and downstream of the City of Swartz Creek are at times subjected to flooding;
- (b) Flooding is a danger to the lives and property of the public and is also a danger to the natural resources of the City of Swartz Creek and the region;
- (c) Land development alters the hydrologic response of watersheds, resulting in increased storm water runoff rates and volumes, increased flooding, increased stream channel erosion, and increased sediment transport and deposition;
- (d) Storm water runoff produced by land development contributes to increased quantities of water-borne pollutants;
- (e) Increases of storm water runoff, soil erosion, and non-point source pollution have occurred as a result of land development, and cause deterioration of the water resources of the City of Swartz Creek and downstream municipalities;
- (f) Storm water runoff, soil erosion, and non-point source pollution, due to land development within the City of Swartz Creek, have resulted in a deterioration of the water resources of the City of Swartz Creek and downstream municipalities;
- (g) Increased storm water runoff rates and volumes, and the sediments and pollutants associated with storm water runoff from future development projects within the City of Swartz Creek will, absent reasonable regulation and control, adversely affect the City of Swartz Creek's water bodies and water resources, and those of downstream municipalities;

- (h) Storm water runoff, soil erosion, and non-point source pollution can be controlled and minimized by the regulation of storm water runoff from development;
- (i) Adopting the standards, criteria and procedures contained in this ordinance and implementing the same will address many of the deleterious effects of storm water runoff;
- (j) Adopting these standards is necessary for the preservation of the public health, safety and welfare.

**Section 21.102 Purpose**

It is the purpose of this ordinance to establish minimum storm water management requirements and controls to accomplish, among others, the following objectives:

- (a) To reduce artificially induced flood damage;
- (b) To minimize increased storm water runoff rates and volumes from identified new land development;
- (c) To minimize the deterioration of existing watercourses, culverts and bridges, and other structures;
- (d) To encourage water recharge into the ground where geologically favorable conditions exist;
- (e) To prevent an increase in non-point source pollution;
- (f) To maintain the integrity of stream channels for their biological functions, as well as for drainage and other purposes;
- (g) To minimize the impact of development upon stream bank and streambed stability;
- (h) To reduce erosion from development or construction projects;
- (i) To preserve and protect water supply facilities and water resources by means of controlling increased flood discharges, stream erosion, and runoff pollution; and,
- (j) To reduce storm water runoff rates and volumes, soil erosion, and non-point source pollution, wherever practicable, from lands that were developed without storm water management controls meeting the purposes and standards of this ordinance.
- (k) To reduce the adverse impact of changing land use on water bodies and, to that end, this ordinance establishes minimum standards to protect water bodies from degradation resulting from changing land use where there are insufficient storm water management controls.

**Section 21.203 Applicability, Exemptions and General Provisions**

To prevent an increase in non-point source pollution; this ordinance shall apply to any earth-disturbing activities greater than or equal to 1-acre ( $\geq 1$  ac.) for new development or redevelopment projects or earth disturbing activities less than 1-acre on parcels with greater than or equal to 50% ( $\geq 50\%$ ) impervious surface which will alter storm water drainage characteristics of the development site. Typically these developments require approval of a plat, a site development plan, building permit, and other permits to be obtained. However, this ordinance shall not apply to the following:

- (a) Development on one single-family lot, parcel, or condominium unit where the City of Swartz Creek determines that due to the size of the development site or other circumstances, the quantity, quality, and/or rate of stormwater flow does not materially alter storm water flow from the property in terms of rate and/or volume.
- (b) The installation or removal of individual mobile homes within a mobile home park. This exemption shall not be construed to apply to the construction, expansion, or modification of a mobile home park.

- (c) Ongoing farm operations such as tilling or plowing. Earth disturbances that are not directly related to farming are not exempt from this ordinance.
- (d) Plats with preliminary plat approval and other developments with final land use approval prior to the effective date of this ordinance, where such approvals remain in effect.
- (e) Additions or modifications to any single family or duplex structure disturbing less than 20,000 square feet of land.
- (f) Landscaping or gardening involving less than 5,000 square feet of land.
- (g) Construction of a dwelling on a legal lot within a development that itself previously received approval under this article, provided that less than 5,000 square feet of land is cleared or graded for such construction

**Section 21.104 Definitions**

For the purpose of this ordinance, the following words and phrases shall have the meanings respectively ascribed to them by this Section unless the context in which they are used specifically indicates otherwise:

- (a) Best Management Practices (BMPs) - A practice, or combination of practices and design criteria that comply with the Michigan Department of Natural Resources and Environment's Guidebook of BMPs for Michigan Watersheds, the Low Impact Development Manual for Michigan, or equivalent practices and design criteria that accomplish the purposes of this ordinance (including, but not limited to minimizing storm water runoff and preventing the discharge of pollutants into storm water) as determined by the City Engineer, and, where appropriate, the standards of the Genesee County Drain Commissioner.
- (b) Building Opening - Any opening of a solid wall such as a window or door, through which floodwaters could penetrate.
- (c) Construction Site Storm Water Runoff - Storm water runoff from a development site following an earth change.
- (d) Detention - A system which is designed to capture storm water and release it over a given period of time through an outlet structure at a controlled rate.
- (e) Developed or Development - The installation or construction of impervious surfaces on a development site that require, pursuant to state law or local ordinance, the City's approval of a site plan, plat, site condominium, special land use, planned unit development, rezoning of land, land division approval, private road approval or other approvals required for the development of land or the erection of buildings or structures; provided, however, that for purposes of Article II only, developed or development shall not include the actual construction of, or an addition, extension or modification to, an individual single-family or a two-family detached dwelling or appurtenances to the same, if the City Manager finds that such construction, addition, extension or modification will not result in adverse storm water runoff. In making his written finding, the City Manager may consult with the Zoning Administrator, planning committee, the code enforcement official and/or the City engineer.
- (f) Developer - Any person proposing or implementing the development of land. Developer can also be interpreted to include their designated design representative (e.g. architects and engineers).
- (g) Development Site - Any land that is being or has been developed, or that a developer proposes for development.
- (h) Discharger - Any person or entity who directly or indirectly discharges storm water from any property. Discharger also means any employee, officer, director, partner,

contractor, or other person who participates in, or is legally or factually responsible for, any act or omission which is or results in a violation of this ordinance.

- (i) Drain - Any drain as defined in the Drain Code of 1956, as amended, being MCL 280.1, et. seq., other than an established county or intercounty drain.
- (j) Drainage - The collection, conveyance, or discharge of ground water and/or surface water.
- (k) Drainageway - The area within which surface water or ground water is carried from one part of a lot or parcel to another part of the lot or parcel or to adjacent land.
- (l) Earth Change - Any human activity which removes ground cover, changes the slope or contours of the land, or exposes the soil surface to the actions of wind and rain. Earth change includes, but is not limited to, any excavating, surface grading, filling, landscaping, or removal of vegetative roots.
- (m) EPA - The United States Environmental Protection Agency.
- (n) Erosion - The process by which the ground surface is worn away by action of wind, water, gravity or a combination thereof.
- (o) Exempted Discharges - Discharges other than storm water as specified in Section 1.04 and 4.02 of this ordinance.
- (p) Flood or Flooding - A general and temporary condition of partial or complete inundation of normally dry land areas resulting from the overflow of water bodies or the unusual and rapid accumulation of surface water runoff from any source.
- (q) Floodplain - Any land area subject to periodic flooding ( $\geq$  2 square miles)
- (r) Flood Protection Elevation (FPE) - The Base Flood Elevation plus one (1) foot at any given location.
- (s) Grading - Any stripping, excavating, filling, and stockpiling of soil or any combination thereof and the land in its excavated or filled condition.
- (t) Hazardous or Toxic Material – OSHA defines hazardous and toxic substances as those chemicals which are capable of causing harm. In this definition, the term chemical includes dusts, mixtures, and common materials such as paints, fuels, and solvents. OSHA currently regulates exposure to approximately 400 substances and the OSHA Chemical Sampling Information file contains listings for approximately 1500 substances. Some industrial libraries maintain files of material safety data sheets (MSDS) for more than 100,000 substances.
- (u) Illicit Connection - Any method or means for conveying an illicit discharge into water bodies or the City's storm water system.
- (v) Illicit Discharge - Any discharge to water bodies that does not consist entirely of storm water, discharges pursuant to the terms of an NPDES permit, or exempted discharges as defined in this ordinance.
- (w) Impervious Surface - Surface that does not allow storm water runoff to slowly percolate into the ground.
- (x) Improvements - Means those features and actions associated with a project that are considered necessary by the body or official granting zoning approval to protect natural resources or the health, safety, and welfare of the residents of a local unit of government and future users or inhabitants of the proposed project or project area, including roadways, lighting, utilities, sidewalks, screening, and drainage. Improvements do not include the entire project that is the subject of zoning approval.
- (y) MS4 – Municipal Separate Storm Water Sewer System
- (z) MDNRE - Michigan Department of Natural Resources and Environment.

- (aa) Municipality – County, City, Village, or Township or their designated representative.
- (bb) NPDES - National Pollution Discharge Elimination System.
- (cc) Person - An individual, firm, partnership, association, public or private corporation, public agency, instrumentality, or any other legal entity.
- (dd) Planning board/commission - Means a county planning commission created under the Michigan Zoning Enabling Act, 2006 PA 110, MCL 125.3101 et. seq.
- (ee) Pollutant - A substance discharged which includes, but is not limited to the following: any dredged spoil, solid waste, vehicle fluids, yard wastes, animal wastes, agricultural waste products, sediment, incinerator residue, sewage, garbage, sewage sludge, munitions, chemical wastes, biological wastes, radioactive materials, heat, wrecked or discharged equipment, rock, sand, cellar dirt, and industrial, municipal, commercial and agricultural waste, or any other contaminant or other substance defined as a pollutant under the Clean Water Act.
- (ff) Property Owner - Any person having legal or equitable title to property or any person having or exercising care, custody, or control over any property.
- (gg) Retention - A system which is designed to capture storm water and contain it until it infiltrates the soil or evaporates.
- (hh) Runoff - means the water flow that occurs when soil is infiltrated to full capacity and excess water from rain, snowmelt, or other sources flows over the land.
- (ii) Sensitive Areas – Inland lakes, watercourses and wetlands ( $\geq 5$  ac as specified by MDNRE unless a stricter local requirement is specified)
- (jj) Site plan – means a plat, a site development plan, construction drawings, a building permit, and any other permits that need to be obtained before development can occur. These documents and drawings, required by the zoning ordinance, are to insure that a proposed land use or activity is in compliance with local ordinances and state and federal statutes.
- (kk) Soil Erosion - The stripping of soil and weathered rock from land creating sediment for transportation by water, wind or ice, and enabling formation of new sedimentary deposits.
- (ll) State of Michigan Water Quality Standards - All applicable State rules, regulations, and laws pertaining to water quality, including the provisions of Section 3106 of Part 31 of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.
- (mm) Storm Drain - A system of open or enclosed conduits and appurtenant structures intended to convey or manage storm water runoff, ground water and drainage.
- (nn) Storm Water Permit - A permit issued pursuant to this ordinance.
- (oo) Storm Water Plan - Written narratives, specifications, drawings, sketches, written standards, operating procedures, or any combination of these which contain information pursuant to this ordinance.
- (pp) Storm Water Runoff Facility - The method, structure, area, system, or other equipment or measures which are designed to receive, control, store, or convey storm water as well as treat it for pollutants.
- (qq) Stream - A river, stream or creek which may or may not be serving as a drain, or any other water body that has definite banks, a bed, and visible evidence of a continued flow or continued occurrence of water.
- (rr) Surface waters of the state: Are defined consistent with the Part 4 Rules (Rules 323.1041 through 323.1117 of the Michigan Administrative Code) to mean all of the

following, but not including drainage ways and ponds (detention and retention ponds or lagoons) used solely for wastewater conveyance, treatment, or control:

- The Great Lakes and their connecting waters
- All inland lakes
- Rivers
- Streams
- Impoundments
- Open drains
- Other surface bodies of water within the confines of the state

(ss) Waterbody - A river, lake, stream, creek or other watercourse or wetlands.

(tt) Watercourse – One that has not been altered artificially.

(uu) Wetlands (regulated) - Land characterized by the presence of water at a frequency and duration sufficient to support wetland vegetation or aquatic life.

## **Article II. Storm Water Permits**

### **Section 21.201 Storm Water Standards**

Developments subject to this ordinance shall require a storm water permit and a storm water plan, and shall be designed, constructed, and maintained to prevent flooding, minimize stream channel impacts, protect water quality, and achieve the purposes of this Ordinance, as stated above. The City of Swartz Creek has adopted the *Genesee County Storm Water and Flood Control Design Standard Requirements* to meet the objectives of managing the quantity and quality of storm water runoff from a site as its city engineering standards.

### **Section 21.202 Storm Water Permit Review Procedures**

The City of Swartz Creek shall grant a storm water permit, which may impose terms and conditions in accordance with Section 21.208, and which shall be granted only upon compliance with each of the following requirements:

- (1) The developer will engage in the following sequence of events:
  - (a) **Pre-Development Information Gathering:** For all applicable projects, developers will contact representatives from each of the following: the County Road Commission, Health Department, municipal officials (zoning, planner, engineer, DPW, building official), and Drain Commissioner's office (Water and Waste Services and Surface Water). The purpose will be to gather information on design standards, development guidelines, and to identify the type of information developers and their representatives must furnish to comply with this ordinance. In some instances it may be expedient to hold one conference with all the involved parties.
  - (b) **Development and Review of Conceptual Site Plan:** Review of the conceptual site plan for approval at the County level by the appropriate personnel in Water & Waste Services, soil erosion, surface water, the Road Commission and the Health Department. Comments are returned to the owner/client and designer. At this time the design engineer will submit a statement that this site has been reviewed and determined sufficient to accommodate soil erosion and soil conservation measures.
  - (c) **Coordinated Review and Approval:** Review of the Storm Water Plan and the proposed BMPs will occur at the same time as the review of the site plan by representatives from the appropriate agencies.
  - (d) **Municipal Review and Approval:** Developers shall provide a storm water plan for post-construction management of storm water to the City for review and approval. Guidance will be provided to zoning administrators and local planning

commission members on the ordinance and design standards and they will be provided with a checklist for reference during site plan review. At this stage all necessary permits should have been obtained from Federal, State, and County agencies. Once all of the above documents have been obtained a building permit will be issued by the city.

The developer has submitted a storm water plan complying with Section 21.203.

The storm water plans contain adequate storm water BMPs to address the requirements laid out in the Genesee County Storm Water Standards & Requirements (GCSWS&R). At a minimum the developer will have to satisfy one of the following conditions:

- (e) A permanent on-site storm water system that includes on-site detention of storm water runoff (see *Genesee County Storm Water and Flood Control Design Standard Requirements* for requirements) , and
- (f) A direct connection for all storm water runoff that will be discharged from and through the development site (see GCSWS&R /BMP Requirement Manual for requirements); or
- (g) The developer provides a permanent on-site storm water system with a restricted outlet designed to result in no net increase in storm water runoff volume or rate onto any adjacent property. (see GCSWS&R /BMP Requirement Manual for requirements)

The developer has paid or deposited the storm water permit review fee pursuant to Section 21.204.

The developer has paid or posted the applicable financial guarantee pursuant to Section 22.205.

The developer provides all easements necessary to implement the approved storm water plan and to otherwise comply with this Ordinance including, but not limited to, Section 21.702. All easements shall be acceptable to the City in form and substance and shall be recorded with the Genesee County Register of Deeds.

The storm water plan is designed in conformity with the City's design and performance standards for drains and storm water management systems, as set forth in Article VIII.

All storm water runoff facilities shall be designed in accordance with the then-current BMPs.

The developer provides the required maintenance agreement for routine, emergency, and long-term maintenance of all storm water runoff facilities and in compliance with the approved storm water plan and this Ordinance. The maintenance agreement shall be acceptable to the City of Swartz Creek in form and substance and at minimum contain the requirements outlined in Article VII.

### **Section 21.203 Storm Water Plan**

The Storm Water Management Plan must be designed to meet the Genesee County Storm Water Standards as set out in the companion document to the Low Impact Development Manual for Michigan. The County is authorized to establish minimum design standards for storm water discharge release rates and to require dischargers to implement on-site retention, detention or other methods necessary to control the quality, rate and volume of surface water runoff discharged into the storm water drainage system and surface waters of the state. The County water quality and quantity standards are to be achieved through the techniques and methodologies outlined in the Low Impact Development Manual for Michigan (Chapters 6, 7 and 9). The storm water plan shall identify and contain all of the following:

- (1) The location of the development site and water bodies that will receive storm water runoff (National Wetland database). Information to consider and include where appropriate should be the drainage district ID, zoning, aerial imagery, soils and floodplain maps, traffic and utility information.

- (2) The existing and proposed natural feature of the development site, including the vegetation, topography, and alignment and boundary of the natural drainage courses, with contours having a maximum interval of two (2) foot (using USGS datum). The information shall be superimposed on the pertinent Genesee County soil map.
- (3) The development drainage area to each point of discharge from the development.
- (4) Calculations for the existing and final peak discharge rates (Based on Design criteria).
- (5) Calculations for any facility or structure size and configuration.
- (6) A drawing showing all proposed storm water runoff facilities with existing and final grades, as well as storm water easements.
- (7) The sizes and locations of upstream and downstream culverts serving the major drainage routes flowing into and out of the development site. Any significant off-site and on-site drainage outlet restrictions other than culverts should be noted on the drainage map.
- (8) An implementation plan for construction and inspection of all storm water runoff facilities necessary to the overall storm water plan, including a schedule of the estimated dates of completing construction of the storm water runoff facilities shown on the plan and an identification of the proposed inspection procedures to ensure that the storm water runoff facilities are constructed in accordance with the approved storm water plan.
- (9) Drawings, profiles, and specifications for the construction of the storm water runoff facilities (BMP) reasonably necessary to ensure that storm water runoff will be drained, stored, or otherwise controlled in accordance with this ordinance.
- (10) A maintenance agreement, in form and substance acceptable to the city, for ensuring maintenance of any privately-owned storm water runoff facilities. The maintenance agreement shall include the Developer's written commitment to provide routine, emergency, and long-term maintenance of the facilities and, in the event that the facilities are not maintained in accordance with the approved storm water plan, the agreement shall authorize the City to maintain any on-site storm water runoff facility as reasonably necessary, at the Developer's expense (see Article VII).
- (11) The name of the engineering firm and the registered professional engineer that designed the storm water plan and that will inspect final construction of the storm water runoff facilities.
- (12) All design information must be compatible for conversion to standard GIS shape files.
- (13) Any other information necessary for the City to verify that the storm water plan complies with the City's design and performance standards for drains and storm water management systems.

**Section 21.204 Storm Water Permit Review Fees**

- (1) (a) All expenses and costs incurred by the City directly associated with processing, reviewing and approving or denying a storm water permit application shall be paid (or reimbursed) to the City from the funds in a separate escrow account established by the Developer, as provided in subsection (b). The City may draw funds from a Developer's escrow account to reimburse the City for out-of-pocket expenses incurred by the City relating to the application. Such reimbursable expenses include, but are not limited to, expenses related to the following:
  - (a) Services of the City Attorney directly related to the application.

- (b) Services of the City Engineer directly related to the application including inspections fees.
  - (c) Services of other independent contractors working for the City which are directly related to the application.
  - (d) Any additional public hearings, required mailings and legal notice requirements necessitated by the application.
- (2) At the time a Developer applies for a storm water permit, the Developer shall deposit with the City Clerk, as an escrow deposit, an initial amount as determined by resolution of the City Council for such matters and shall provide additional amounts as requested by the City in such increments as are specified in said resolution. Any excess funds remaining in the escrow account after the application has been fully processed, reviewed, and the final City denial or approval and acceptance of the development has occurred will be refunded to the Developer with no interest to be paid on those funds. At no time prior to the City's final decision on an application shall the balance in the escrow account fall below the required initial amount. If the funds in the account are reduced to less than the required initial amount, the Developer shall deposit into the account the additional amount needed to restore the account to the required amount before the application review process will be continued. Additional amounts may be required to be placed in the escrow account by the Developer, at the discretion of the City.

**Section 21.205 Financial Guarantee**

- (1) The City Engineer shall not approve a storm water permit until the Developer submits to the City, in a form and amount satisfactory to the City, a letter of credit or other financial guarantee for the timely and satisfactory construction of all storm water runoff facilities and site grading in accordance with the approved storm water plan. Upon certification by a registered professional engineer that the storm water runoff facilities have been completed in accordance with the approved storm water plan including, but not limited to, the provisions contained in Section 2.03(8), the City may release the letter of credit, or other financial guarantee subject to final City acceptance and approval.
- (2) The letter of credit or other financial guarantee may be accessed when:
  - (a) violation of this ordinance has occurred as determined by the City,
  - (b) three notifications to the developer detailing the infraction have been issued,
  - (c) no corrective action has being taken by the developer within 30 days of final notification.

Except as provided in subsection (5), the amount of the financial guarantee shall be as determined by the City Council in a Resolution of Fees for City Services, unless the City determines that a greater amount is appropriate, in which case the basis for such determination shall be provided to the Developer in writing. In determining whether an amount greater than the amount established by Resolution of City Council is appropriate, the City shall consider the size and type of the development, the size and type of the on-site storm water system, and the nature of the off-site storm water runoff facilities the development will utilize.

The letter of credit or other financial guarantee will not be permitted to expire until any necessary maintenance agreements for storm water facilities established by the developer has been signed.

A maintenance bond shall be provided to the appropriate agency. The maintenance bond shall be provided for a period of two years commencing from the date of the final approval of the storm water plan.

The City Manager may reduce or waive the amount of the financial guarantee for a development that will not increase the percentage of impervious surface of the development site by more than ten percent (10%).

This ordinance shall not be construed or interpreted as relieving a developer of its obligation to pay all costs associated with on-site private storm water runoff facilities as well as those costs arising from the need to make other storm water improvements in order to reduce a development's impact on a drain consistent with adopted design standards.

**Section 21.206 Certificate of Occupancy**

No certificate of occupancy shall be issued until storm water runoff facilities have been completed in accordance with the approved storm water plan; provided, however, the City may issue a certificate of occupancy if an acceptable letter of credit or other financial guarantee has been submitted to the City, for the timely and satisfactory construction of all storm water runoff facilities and site grading in accordance with the approved storm water plan.

**Section 21.207 No Change in Approved Facilities**

- (1) Storm water runoff facilities, after construction and approval, shall be maintained in good condition, in accordance with the approved storm water plan, and shall not be subsequently altered, revised or replaced except in accordance with the approved storm water plan, or in accordance with approved amendments or revisions in the plan.
- (2) The City has the right to take corrective action if alterations to approve storm water facilities occur and to seek compensation from the responsible party for all costs associated with the corrective action.

**Section 21.208 Terms and Conditions of Permits**

In granting a storm water permit, the City may impose such terms and conditions as are reasonably necessary to implement the purposes of this ordinance. A Developer shall comply with such terms and conditions.

**Article III. Storm Water System, Floodplain and Other Standards, Soil Erosion Control**

**Section 21.301 Management of and Responsibility for Storm Water System**

The City is not responsible for providing drainage facilities on private property for the management of storm water on said property. It shall be the responsibility of the property owner to provide for, and maintain, private storm water runoff facilities serving the property and to prevent or correct the accumulation of debris that interferes with the drainage function of a water body.

**Section 21.302 Storm Water System**

All storm water runoff facilities shall be constructed and maintained in accordance with all applicable federal, state and local ordinances, and rules and regulations.

**Section 21.303 Floodplain and Sensitive Areas Standards**

- (1) All new buildings and substantial improvements to existing buildings shall be protected from flood damage up to the Flood Protection Elevation (FPE) and shall be in accordance with all applicable federal, state and local ordinances, and rules and regulations. Floodway alteration shall be permitted only upon review and approval by the City, in accordance with an approved storm water plan.
- (2) A storm water plan providing for the filling or alteration of a floodway may include provisions for maintaining stability of the banks of streams or other water bodies, by means of the establishing of buffer zones and other means of providing protection of the slopes and banks of water bodies.
- (3) Within any required buffer zone, no earth change shall take place except in accordance with the approved storm water plan. Such a plan may also include

provisions for the replacement of flood plain storage volume, where such storage volume is lost or diminished as a result of approved development.

- (4) Where appropriate, permanent setbacks based on site slopes and soils will be established in accordance with the specifications outlined in the Genesee County Requirement Manual.

#### **Section 21.304 Building Openings**

- (1) No building openings, including basement walkouts, shall be constructed below the following elevations:
  - (a) One foot above the 100-year floodplain.
  - (b) The building opening established at the time of plat or development approval and on file in the City Engineering Department.
  - (c) Three feet above the top of any downstream culvert.
  - (d) Four feet above the bottom of any permanent and defined drain.
  - (e) One foot above an adjacent detention basin design high water.

A waiver from elevations stated in Section 3.06(1a) may be granted by the City Engineer following receipt of a certification from a registered professional engineer demonstrating that the proposed elevation does not pose a risk of flooding.

Upon completion of construction of the structure's foundation and or slab on grade, a registered land surveyor shall certify any minimum building opening elevation specified by this ordinance. This certificate shall attest that the building opening elevation complies with the standards of this ordinance. The permittee for the building permit shall submit the certificate to the City Building Inspections official prior to the commencement of framing and/or structural steel placement. If the surveyor should find that the minimum building opening elevation is below the elevation specified in Section 79.276(a)(2) or (3), that opening must be raised using a method that meets with the approval of the City. After reconstruction, a registered land surveyor or engineer shall re-certify that the minimum building opening elevation complies with the standards of this ordinance prior to the commencement of framing and or structural steel placement.

#### **Section 21.305 Sump Pump Discharge**

- (1) When a sump pump is employed to discharge a buildings footing drains a check valve will be installed between the pump and the storm system. A gravity discharge to an enclosed system is not permitted unless it can be shown that the discharge point is above the overflow elevation for the storm water system.
- (2) A storm water lateral shall be provided for each parcel at the time of storm sewer construction. Laterals shall have a check valve.

#### **Section 21.306 Public Health, Safety or Welfare**

Protection of the public health, safety or welfare shall be a primary consideration in the design of all storm water runoff facilities.

### **Article IV. Prohibitions and Exemptions**

#### **Section 21.401 Illicit Discharges**

- (1) No person shall discharge to a water body or storm collection system, directly or indirectly (i.e. via an illicit connection), any substance other than storm water or an exempted discharge. Any person discharging storm water shall effectively prevent pollutants from being discharged with the storm water, except in accordance with best management practices.

- (2) The City is authorized to require dischargers to implement pollution prevention measures, utilizing BMPs, necessary to prevent or reduce the discharge of pollutants into the City's storm water drainage system or surface waters of the state. Discharges to storm drains and waters of the state other than storm water and the exempted discharges listed in Section 21.402 is strictly prohibited.

**Section 21.402 Exempted Discharges**

The following non-storm water discharges are exempt from discharge prohibitions established by this ordinance, provided that they are not identified as significant contributors to violations of State of Michigan Water Quality Standards:

- (a) Water supply line flushing
- (b) Landscape irrigation
- (c) Diverted stream flows
- (d) Rising ground water
- (e) Uncontaminated ground water infiltration to storm drains
- (f) Uncontaminated pumped ground water
- (g) Discharges from potable water sources
- (h) Foundation drains
- (i) Air conditioning condensate
- (j) Individual residential car washing
- (k) Dechlorinated swimming pool waters from single, two, or three family residences
- (l) Residual street wash water
- (m) Discharges or flows from emergency firefighting activities
- (n) Discharges for which a specific federal or state permit has been issued.

**Section 21.403 Interference with Natural or Artificial Drainageway**

It shall be unlawful for any person to stop, fill, dam, confine, pave, alter the course of, or otherwise interfere with any natural or constructed drain, or drainage way without first submitting a storm water plan to the local City and all appropriate agencies (City, State, Genesee County Drain Commissioner's office) and receiving approval of that plan. Any deviation from the approved plan is a violation of this ordinance. This section shall not prohibit, however, necessary emergency action so as to prevent or mitigate drainage that would be injurious to the environment, the public health, safety, or welfare.

**Section 21.404 Storage of Hazardous or Toxic Materials in Drainageway**

Except as permitted by law, it shall be unlawful for any person to store or stockpile within a drainageway any hazardous or toxic materials unless adequate protection and/or containment has been provided so as to prevent any such materials from entering a waterway.

**Article V. Inspection, Monitoring, Reporting, and Recordkeeping**

**Section 21.501 Investigate, Inspect, and Monitor suspected illicit discharges**

To investigate potential illicit discharges or connections and to assure compliance with the standards set forth in this ordinance, the City may investigate, inspect and/or obtain monitor any discharge. Upon request, the discharger shall allow the City's properly identified representative to enter upon the premises of the discharger at all hours necessary for the purposes of such inspection or

sampling. The City shall provide the discharger reasonable advance notice of such inspection and/or sampling. The City or its properly identified representative may place on the discharger's property the equipment or devices used for such sampling, monitoring or inspection.

**Section 21.502 Storm Water Monitoring Facilities**

The City may require, in writing, that a discharger of storm water runoff provide and operate equipment or devices for the monitoring of storm water runoff, so as to provide for inspection, sampling, and flow measurement of each discharge to a water body or a storm water runoff facility. The City may require a discharger to provide and operate such equipment and devices if it is necessary or appropriate for the inspection, sampling and flow measurement of discharges in order to determine whether adverse effects from or as a result of such discharges may occur. All such equipment and devices for the inspection, sampling and flow measurement of discharges shall be installed and maintained in accordance with applicable laws, ordinances and regulations. All monitoring results will be made available and reported to the City at an agreed upon time.

**Section 21.503 Accidental Discharges**

- (1) Any discharger who accidentally discharges into a MS4 or water of the state any substance other than storm water or an exempted discharge shall inform the City within 24 hours of knowledge of the incident. If such information is given orally, a written report concerning the discharge shall be filed with the City within five (5) days. The written report shall specify:
  - (a) The composition of the discharge and the cause thereof.
  - (b) The exact date, time, and estimated volume of the discharge.
  - (c) All measures taken to clean up the accidental discharge, and all measures proposed to be taken to reduce and prevent any recurrence.
  - (d) The name and telephone number of the person making the report, and the name of a person who may be contacted for additional information on the matter.

A properly-reported accidental discharge shall be an affirmative defense to a civil infraction proceeding brought under this ordinance against a discharger for such discharge. It shall not, however, be a defense to a legal action brought to obtain an injunction, to obtain recovery of costs or to obtain other relief as a result of or arising out of the discharge. A discharge shall be considered properly reported only if the discharger complies with all the requirements of Section 21.503(a).

**Section 21.504 Record Keeping Requirement**

Any person subject to this ordinance shall retain and preserve for no less than three (3) years any and all books, drawings, plans, prints, documents, memoranda, reports, correspondence and records, including records on magnetic or electronic media and any and all summaries of such records, relating to monitoring, sampling and chemical analysis of any discharge or storm water runoff from any property.

**Article VI. Enforcement**

**Section 21.601 Sanctions for Violation**

- (1) Any person violating any provision of this ordinance shall be responsible for a municipal civil infraction and subject to a fine to cover costs, damages, expenses, and other sanctions as authorized under Chapter 87 of the Revised Judicature Act of 1961 and other applicable laws, including, without limitation, equitable relief; provided, however, that the violation stated in Section 21.601(2) shall be a misdemeanor. Each day such violation occurs or continues shall be deemed a separate offense and shall make the violator liable for the imposition of a fine for each day. The rights and remedies provided for in this section are cumulative and in addition to any other remedies provided by law. An admission or determination of

responsibility shall not exempt the offender from compliance with the requirements of this ordinance.

For purposes of this section, "subsequent offense" means a violation of the provisions of this ordinance committed by the same person within 12 months of a previous violation of the same provision of this ordinance for which said person admitted responsibility or was adjudicated to be responsible.

The Zoning Administrator, code enforcement official, -building inspector and police officers of the City are authorized to issue municipal civil infraction citations to any person alleged to be violating any provision of this ordinance.

- (2) Any person who neglects or fails to comply with a stop work order issued under Section 21.602 shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than \$500 per violation per day or imprisonment in the county jail for not more than 93 days, or both such fine and imprisonment, and such person shall also pay such costs as may be imposed in the discretion of the court.
- (3) Any person who aids or abets a person in a violation of this ordinance shall be subject to the sanctions provided in this section.

#### **Section 21.602 Stop Work Order**

Where there is work in progress that causes or constitutes in whole or in part, a violation of any provision of this ordinance, the City is authorized to issue a Stop Work Order so as to prevent further or continuing violations or adverse effects. All persons to whom the stop work order is directed, or who are involved in any way with the work or matter described in the stop work order shall fully and promptly comply therewith. The City may also undertake or cause to be undertaken, any necessary or advisable protective measures so as to prevent violations of this ordinance or to avoid or reduce the effects of noncompliance herewith. The cost of any such protective measures shall be the responsibility of the owner of the property upon which the work is being done and the responsibility of any person carrying out or participating in the work, and such cost shall be a lien upon the property.

#### **Section 21.603 Failure to Comply; Completion**

In addition to any other remedies, should any owner fail to comply with the provisions of this ordinance, the City may, after the giving of reasonable notice and opportunity for compliance, have the necessary work done, and the owner shall be obligated to promptly reimburse the City for all costs of such work.

#### **Section 21.604 Emergency Measures**

When emergency measures are necessary to moderate a nuisance, to protect public safety, health and welfare, and/or to prevent loss of life, injury or damage to property, the City is authorized to carry out or arrange for all such emergency measures. Property owners shall be responsible for the cost of such measures made necessary as a result of a violation of this ordinance, and shall promptly reimburse the City for all of such costs.

#### **Section 21.605 Cost Recovery for Damage to Storm Drain System**

A discharger shall be liable for all costs incurred by the City as the result of causing a discharge that produces a deposit or obstruction, or causes damage to, or impairs a storm drain, or violates any of the provisions of this ordinance. Costs include, but are not limited to, those penalties levied by the Environmental Protection Agency or MDNRE for violation of an National Pollutant Discharge Elimination System permit, attorney fees, and other costs and expenses.

#### **Section 21.606 Collection of Costs; Lien**

Costs incurred by the City pursuant to Sections 21.602, 21.603, 21.604 and 21.605 shall be a lien on the premises which shall be enforceable in accordance with Act No. 94 of the Public Acts of 1933, as amended from time to time. Any such charges which are delinquent for six (6) months or more may be certified annually to the City Treasurer who shall enter the lien on the next tax roll against the premises and the costs shall be collected and the lien shall be enforced in the same manner as

provided for in the collection of taxes assessed upon the roll and the enforcement of a lien for taxes. In addition to any other lawful enforcement methods, the City shall have all remedies authorized by Act No. 94 of the Public Acts of 1933, as amended, and any other remedies available under applicable law.

**Section 21.607 Appeals**

Any person as to whom any provision of this ordinance has been applied may appeal in writing, not later than 30 days after the action or decision being appealed from, to the City Council the action or decision whereby any such provision was so applied. Such appeal shall identify the matter being appealed, and the basis for the appeal. The City Council shall consider the appeal and make a decision whereby it affirms, rejects or modifies the action being appealed. In considering any such appeal, the City Council may consider the recommendations of the City Engineer and the comments of other persons having knowledge of the matter. In considering any such appeal, the Council may grant a variance from the terms of this ordinance so as to provide relief, in whole or in part, from the action being appealed, but only upon finding that the following requirements are satisfied:

- (1) The application of the ordinance provisions being appealed will present or cause practical difficulties for a development or development site; provided, however, that practical difficulties shall not include the need for the developer to incur additional reasonable expenses in order to comply with the ordinance; and
- (2) The granting of the relief requested will not substantially prevent the goals and purposes sought to be accomplished by this ordinance, nor result in less effective management of storm water runoff.

**Article VII> Storm Water Easements and Maintenance Agreements**

**Section 21.701 Applicability of Requirements**

The requirements of this Article concerning storm water easements and maintenance agreements shall apply to all persons required to submit a storm water and/or storm water plan to the City for review and approval.

**Section 21.702 Storm Water Management Easements**

The Developer shall provide all storm water management easements necessary to implement the approved storm water plan and to otherwise comply with this ordinance in form and substance required by the City and shall record such easements as directed by the City. The easements shall assure access for proper inspection and maintenance of storm water runoff facilities and shall provide adequate emergency overland flow-ways.

**Section 21.0703 Maintenance Agreements**

**A. Purpose of Maintenance Agreement**

The purpose of the maintenance agreement is to provide the means and assurance that maintenance of stormwater BMPs shall be undertaken.

**B. Maintenance Agreement Required**

- (1) A maintenance agreement shall be submitted to the City of Swartz Creek, for review by the City Manager and his/her designee and the City Attorney, for all development, and shall be subject to approval in accordance with Stormwater Plan. A formal maintenance plan shall be included in the maintenance agreement.
- (2) Maintenance agreements shall be approved by the City Council prior to final subdivision plat or condominium approval, as applicable, and prior to construction approval in other cases.
- (3) A maintenance agreement is not required to be submitted to City of Swartz Creek for Chapter 18 Drains that will be maintained by the Genesee County Drain Commission.

### C. Maintenance Agreement Provisions

- (1) The maintenance agreement shall include a plan for routine, emergency, and long-term maintenance of all stormwater BMPs, with a detailed annual estimated budget for the initial three years, and a clear statement that only future maintenance activities in accordance with the maintenance agreement plan shall be permitted without the necessity of securing new permits. Written notice of the intent to proceed with maintenance shall be provided by the party responsible for maintenance to the City of Swartz Creek at least 14 days in advance of commencing work.
- (2) The maintenance agreement shall be binding on all subsequent owners of land served by the stormwater BMPs and shall be recorded in the office of the Genesee County Register of Deeds prior to the effectiveness of the approval of the City Council.
- (3) If it has been found by the Swartz Creek City Council, following notice and an opportunity to be heard by the property owner, that there has been a material failure or refusal to undertake maintenance as required under this ordinance and/or as required in the approved maintenance agreement as required hereunder, the City of Swartz Creek shall then be authorized, but not required, to hire an entity with qualifications and experience in the subject matter to undertake the monitoring and maintenance as so required, in which event the property owner shall be obligated to advance or reimburse payment (as determined by the City of Swartz Creek) for all costs and expenses associated with such monitoring and maintenance, together with a reasonable administrative fee. The maintenance agreement required under this Ordinance shall contain a provision spelling out this requirement and, if the applicant objects in any respect to such provision or the underlying rights and obligations, such objection shall be resolved prior to the commencement of construction of the proposed development on the property.

#### **Section 21.704 Establishment of County Drains**

Prior to final approval, all storm water management facilities for platted subdivisions shall be established as county drains, as authorized in Section 433, Chapter 18 of the Michigan Drain Code (P.A. 40 of 1956, as amended) for long-term maintenance.

### **Article VIII. Performance and Design Standards**

#### **Section 21.801 Reference to Requirement Manual**

The City or its designate shall use the policy, criteria, and information, including technical specifications and standards, in the Genesee County Requirement Manual as the basis for decisions about storm water permits and about the design, implementation and performance of structural and non-structural storm water BMPs.

The State LID Manual includes a list of storm water treatment practices, including the specific design criteria for each them. Storm water treatment practices that are designed and constructed in accordance with these design and sizing criteria should meet the minimum water quality and channel protection performance standards outlined in the Genesee County Storm Water and Flood Control Design Standard Requirements and the federal Phase II Storm Water Rules. Calculations to demonstrate that BMP designs will perform to meet required water quality, channel protection and flood control standards are to be submitted to the appropriate reviewing agency. Failure to construct storm water treatment practices in accordance with these standards may subject the violator to a civil penalty as described in Section 21.600 of this ordinance.

#### **Section 21.802 Relationship of Genesee County Storm Water and Flood Control Design Standard Requirements (Requirements Manual) to Other Laws and Regulations**

If the specifications or guidelines of the Genesee County Storm Water and Flood Control Design Standard Requirements are more restrictive or apply a higher standard than other laws or

regulations, that fact shall not prevent application of the specifications or guidelines in the Requirement Manual.

**Section 21.803 Changes to Standards and Specifications**

Standards, specifications, guidelines, policies, criteria, or other information in the Requirement Manual in affect at the time of acceptance of a complete application shall control and shall be utilized in reviewing the application and in implementing this ordinance with regard to the application.

**Section 21.804 Amendments to Requirement Manual**

The Requirement Manual may be updated and expanded from time to time, based on advancements in technology and engineering, improved knowledge of local conditions, or local monitoring or maintenance experience. Prior to amending or updating the Requirement Manual, proposed changes shall be generally publicized and made available for review, and an opportunity for comment by interested persons shall be provided.

**Section 21.805 Conflict of Laws**

This ordinance is not intended to modify or repeal any other ordinance, rule, regulation or other provision of law. The requirements of this ordinance are in addition to the requirements of any other ordinance, rule, regulation or other provision of law, and where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule, regulation or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human or environmental health, safety, and welfare, shall control.

**Section 21.806 Private Agreements**

This ordinance is not intended to revoke or repeal any easement, covenant, or other private agreement. However, where the regulations of this ordinance are more restrictive or impose higher standards or requirements than such easement, covenant, or other private agreement, then the requirements of this ordinance shall govern. Nothing in this ordinance shall modify or repeal any private covenant or deed restriction, but such covenant or restriction shall not legitimize any failure to comply with this ordinance. In no case shall the County or City be obligated to enforce the provisions of any easements, covenants, or agreements between private parties.

**Section 21.807 Violations Continue**

Any violation of the provisions of this ordinance existing as of the effective date of this ordinance shall continue to be a violation under this ordinance and be subject to penalties and enforcement unless the use, development, construction, or other activity complies with the provisions of this ordinance.

**Article IX. Other Matters**

**Section 21.901 Interpretation**

Words and phrases in this ordinance shall be construed according to their common and accepted meanings, except that words and phrases defined in Section 21.104 shall be construed according to the respective definitions given in that section. Technical words and technical phrases that are not defined in this ordinance but which have acquired particular meanings in law or in technical usage shall be construed according to such meanings.

**Section 21.902 Catch-Line Headings**

The catch-line headings of the articles and sections of this ordinance are intended for convenience only, and shall not be construed as affecting the meaning or interpretation of the text of the articles or sections to which they may refer.

**Section 21.903 Severability**

The provisions of this ordinance are hereby declared to be severable, and if any part or provision of this ordinance should be declared invalid or unenforceable by any court of competent jurisdiction, such invalidity or unenforceability shall not affect any other part or provision of the ordinance.

**Section 21.904 Other Ordinances**

This ordinance shall be in addition to other ordinances of the City and shall not be deemed to repeal or replace other ordinances or parts thereof except to the extent that such repeal is specifically provided for in this Article.

**Section 21.905 Repeal**

Ordinance No. 376, titled Maintenance of Drains, is hereby repealed, as of the effective date of this ordinance.

YES: Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger.

NO: None.

**Section 2. Effective Date.**

This Ordinance shall become effective thirty (30) days after publication.

At a regular meeting of the City Council of Swartz Creek held on the 10th day of November, 2014, Councilmember Porath moved for adoption of the foregoing ordinance and Councilmember Hicks supported the motion.

Voting for: Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger.

Voting Against: None.

The Mayor declared the ordinance adopted.

\_\_\_\_\_  
\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Juanita Aguilar  
City Clerk

**CERTIFICATION**

The foregoing is a true copy of Ordinance No. 415 which was enacted by the Swartz Creek City Council at a regular meeting held on the 10th day of November, 2014.

\_\_\_\_\_  
Juanita Aguilar  
City Clerk

YES: Pinkston, Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger.  
NO: None. Motion Declared Carried.

**ILLCIT DISCHARGE ORDINANCE**

**Resolution No. 141110-13**

**(Carried)**

Motion by Mayor Pro -Tem Abrams  
Second by Councilmember Porath

**THE CITY OF SWARTZ CREEK ORDAINS:**

:

**CITY OF SWARTZ CREEK  
ILLCIT DISCHARGE ORDINANCE  
SWARTZ ZCREEK CITY COUNCIL  
SWARTZ CREEK  
GENESEE COUNTY, MICHIGAN  
ORDINANCE NO. 416**

An ordinances to amend Chapter 15 of the Code of Ordinances, for Swartz Creek, Michigan, and add thereto a new Article IV to provide for the health, safety, and general welfare of the citizens of Swartz Creek through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This ordinance establishes methods for controlling the introduction of pollutants into the municipal separate storm sewer system (MS4) in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process.

The objectives of this ordinance are:

- (1) To regulate the contribution of pollutants to the municipal separate storm sewer system (MS4) by stormwater discharges by any user
- (2) To prohibit Illicit Connections and Discharges to the municipal separate storm sewer system
- (3) To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this ordinance

**THE CITY OF SWARTZ CREEK ORDAINS:**

**Section 1. Amendment to the Code of Ordinances.**

Chapter 15, Article IV of the Code of Ordinances of the City of Swartz Creek is hereby amended to add

**Article IV. Illicit Discharge**

**Section 15-401. Definitions.**

Authorized Enforcement Agency: employees or designees of the director of the municipal agency designated to enforce this ordinance.

Best Management Practices (BMPs): schedules of activities, prohibitions of practices, general good house keeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

Clean Water Act. The federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

Construction Activity. Activities subject to NPDES Construction Permits. Currently these include construction projects resulting in land disturbance of 5 acres or more. Beginning in March 2003, NPDES Storm Water Phase II permits will be required for construction projects resulting in land

disturbance of 1 acre or more. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illegal Discharge. Any direct or indirect non-storm water discharge to the storm drain system, except as exempted in Section X of this ordinance.

Illicit Connections. An illicit connection is defined as either of the following:

Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system including but not limited to any conveyances which allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency or,

Any drain or conveyance connected from a commercial or industrial land use to the storm drain system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Industrial Activity. Activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b)(14)

National Pollutant Discharge Elimination System (NPDES) Discharge Permit. means a permit issued by EPA (or by a State under authority delegated pursuant to 33 USC § 1342(b)) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-Storm Water Discharge. Any discharge to the storm drain system that is not composed entirely of storm water.

Person. means any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.

Pollutant. Anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Premises. Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Storm Drainage System. Publicly-owned facilities by which storm water is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

Storm Water. Any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation, and resulting from such precipitation.

Stormwater Pollution Prevention Plan. A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Stormwater, Stormwater Conveyance Systems, and/or Receiving Waters to the Maximum Extent Practicable.

Wastewater means any water or other liquid, other than uncontaminated storm water, discharged from a facility.

#### **Section 15-402. Applicability.**

This ordinance shall apply to all water entering the storm drain system generated on any developed and undeveloped lands unless explicitly exempted by an authorized enforcement agency.

#### **Section 15-403. Responsibility for Administration.**

The City of Swartz Creek shall administer, implement, and enforce the provisions of this ordinance. Any powers granted or duties imposed upon the authorized enforcement agency may be delegated

in writing by the Director of the authorized enforcement agency to persons or entities acting in the beneficial interest of or in the employ of the agency.

**Section 15-404. Severability.**

The provisions of this ordinance are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Ordinance.

**Section 15-405. Ultimate Responsibility.**

The standards set forth herein and promulgated pursuant to this ordinance are minimum standards; therefore this ordinance does not intend nor imply that compliance by any person will ensure that there will be no contamination, pollution, nor unauthorized discharge of pollutants.

**Section 15-406. Discharge Prohibitions.**

Prohibition of Illegal Discharges.

No person shall discharge or cause to be discharged into the municipal storm drain system or watercourses any materials, including but not limited to pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards, other than storm water.

The commencement, conduct or continuance of any non authorized discharge to the storm drain system is prohibited except as described as follows:

- (a) The following discharges are exempt from discharge prohibitions established by this ordinance providing they are not identified as significant contributor to violations of Water Quality Standards: water line flushing or other potable water sources; landscape irrigation or lawn watering, and irrigation waters; diverted stream flows and flows from riparian habitats and wetlands; rising ground water and springs; uncontaminated ground water infiltration and seepage; uncontaminated pumped ground water except for groundwater cleanups specifically authorized by NPDES permits; foundation drains, water from crawl space pumps, footing drains and basement sump pumps (not including active groundwater dewatering systems); air conditioning condensation; waters from non-commercial washing of vehicles; street wash water; dechlorinated swimming pool water from single, two, or three family residences; and firefighting activities.
- (b) Dye testing done under the authorization of the MDEQ (general Rule 97) is an allowable discharge, but requires a complete Notice of Intent to the MDEQ prior to the time of the test.
- (c) The prohibition shall not apply to any non-storm water discharge permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.

Prohibition of Illicit Connections.

- (e) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.
- (f) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- (g) A person is considered to be in violation of this ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

**Section 15-407. Suspension of MS4 Access.**

Suspension due to Illicit Discharges in Emergency Situations

The City of Swartz Creek may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or Waters of the United States. If the violator fails to comply with a suspension order issued in an emergency, the authorized enforcement agency may take such steps as deemed necessary to prevent or minimize damage to the MS4 or Waters of the United States, or to minimize danger to persons.

Suspension due to the Detection of Illicit Discharge

Any person discharging to the MS4 in violation of this ordinance may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The authorized enforcement agency will notify a violator of the proposed termination of its MS4 access. The violator may petition the authorized enforcement agency for a reconsideration and hearing.

A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the authorized enforcement agency.

**Section 15-408. Industrial or Construction Activity Discharges.**

Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to City of Swartz Creek prior to the allowing of discharges to the MS4.

**Section 15-409. Monitoring of Discharges.**

**A. Applicability.**

This section applies to all facilities that have storm water discharges associated with industrial activity, including construction activity.

**B. Access to Facilities.**

- (a) The City of Swartz Creek shall be permitted to enter and inspect facilities subject to regulation under this ordinance as often as may be necessary to determine compliance with this ordinance. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the authorized enforcement agency.
- (b) Facility operators shall allow the City of Swartz Creek ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.
- (c) The City of Swartz Creek shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the authorized enforcement agency to conduct monitoring and/or sampling of the facility's storm water discharge.
- (d) The City of Swartz Creek has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.
- (e) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the City of Swartz Creek and shall not be replaced. The costs of clearing such access shall be borne by the operator.
- (f) Unreasonable delays in allowing the City of Swartz Creek access to a permitted facility is a violation of a storm water discharge permit and of this ordinance. A person who is the operator of

a facility with a NPDES permit to discharge storm water associated with industrial activity commits an offense if the person denies the authorized enforcement agency reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this ordinance.

- (g) If the City of Swartz Creek has been refused access to any part of the premises from which stormwater is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this ordinance or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the authorized enforcement agency may seek issuance of a search warrant from any court of competent jurisdiction.

**Section 15-410. Requirement to Prevent, Control, and Reduce Stormwater Pollutants by the Use of Best Management Practices.**

The City of Swartz Creek will adopt requirements identifying Best Management Practices for any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drain system, or waters of the U.S. The owner or operator of a commercial or industrial establishment shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the municipal storm drain system or watercourses through the use of these structural and non-structural BMPs. Further, any person responsible for a property or premise, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the municipal separate storm sewer system. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of storm water associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section. These BMPs shall be part of a stormwater pollution prevention plan (SWPP) as necessary for compliance with requirements of the NPDES permit.

**Section 15-411. Watercourse Protection.**

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

**Section 15-412. Notification of Spills.**

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into storm water, the storm drain system, or water of the U.S. said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the authorized enforcement agency in person or by phone or facsimile no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the City of Swartz Creek within three business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

**Section 15-413. Enforcement.**

Notice of Violation.

Whenever the City of Swartz Creek finds that a person has violated a prohibition or failed to meet a requirement of this Ordinance, the authorized enforcement agency may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

- (a) The performance of monitoring, analyses, and reporting;
- (b) The elimination of illicit connections or discharges;
- (c) That violating discharges, practices, or operations shall cease and desist;
- (d) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property; and
- (e) Payment of a fine to cover administrative and remediation costs; and
- (f) The implementation of source control or treatment BMPs.

If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or restore within the established deadline, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator.

**Section 15-414. Appeal of Notice of Violation.**

Any person receiving a Notice of Violation may appeal the determination of the authorized enforcement agency. The notice of appeal must be received within 15 days from the date of the Notice of Violation. Hearing on the appeal before the appropriate authority or his/her designee shall take place within 15 days from the date of receipt of the notice of appeal. The decision of the municipal authority or their designee shall be final.

**Section 15-415. Enforcement of Measures After Appeal.**

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within 30 days of the decision of the municipal authority upholding the decision of the authorized enforcement agency, then representatives of the authorized enforcement agency shall enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the government agency or designated contractor to enter upon the premises for the purposes set forth above.

**Section 15-416. Cost of Abatement of the Violation.**

Within 30 days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. The property owner may file a written protest objecting to the amount of the assessment within 30 days. If the amount due is not paid within a timely manner as determined by the decision of the municipal authority or by the expiration of the time in which to file an appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

Any person violating any of the provisions of this article shall become liable to the city by reason of such violation. The liability shall be paid in not more than 12 equal payments. Interest at the rate of 5 percent per annum shall be assessed on the balance beginning on the 1st day following discovery of the violation.

**Section 15-417. Injunctive Relief.**

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this Ordinance. If a person has violated or continues to violate the provisions of this ordinance, the authorized enforcement agency may petition for a preliminary or permanent injunction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

**Section 15-418. Compensatory Action.**

In lieu of enforcement proceedings, penalties, and remedies authorized by this Ordinance, the authorized enforcement agency may impose upon a violator alternative compensatory actions, such as storm drain stenciling, attendance at compliance workshops, creek cleanup, etc.

**Section 15-419. Violations Deemed a Public Nuisance.**

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this Ordinance is a threat to public health, safety, and welfare, and is declared and deemed a nuisance, and may be summarily abated or restored at the violator's expense, and/or a civil action to abate, enjoin, or otherwise compel the cessation of such nuisance may be taken.

**Section 15-420. Criminal Prosecution.**

Any person that has violated or continues to violate this ordinance shall be liable to criminal prosecution to the fullest extent of the law, and shall be subject to a criminal penalty of \$500.00 dollars per violation per day and/or imprisonment for a period of time not to exceed 90 days.

The authorized enforcement agency may recover all attorney's fees court costs and other expenses associated with enforcement of this ordinance, including sampling and monitoring expenses.

**Section 15-421. Remedies Not Exclusive.**

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies.

YES: Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston.

NO: None.

**SECTION 2. Effective Date.**

This Ordinance shall become effective thirty (30) days after publication.

At a regular meeting of the City Council of Swartz Creek held on the 10<sup>th</sup> day of November, 2014, Councilmember Abrams moved for adoption of the foregoing ordinance and Councilmember Porath supported the motion.

Voting for: Porath, Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston

Voting against: None.

The Mayor declared the ordinance adopted.

\_\_\_\_\_  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_

Juanita Aguilar  
City Clerk

**CERTIFICATION**

The foregoing is a true copy of Ordinance No. 416 which was enacted by the Swartz Creek City Council at a regular meeting held on the 10th day of November, 2014.

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Juanita Aguilar  
City Clerk

**CMOM AGREEMENT**

**Resolution No. 141110-14**

**(Carried)**

Motion by Councilmember Shumaker  
Second by Mayor Pro Tem Abrams

**WHEREAS**, the Genesee County Drain Commission, Water and Waste Services Division (GCDC-WWS) provides sewer transportation and treatment services to the City as a wholesale customer; and

**WHEREAS**, the City issues its own B-Permits, provides staking for “Miss Dig” projects in the city, and operates and maintains the local sewer collection system, including lift stations and billing; and

**WHEREAS**, GCDC-WWS is updating operating agreements for retail customers and is seeking affirmation from wholesale customers regarding the provision of the above services; and

**WHEREAS**, the City finds it to be in the best interest of the public to continue to provide the above services; and

**WHEREAS**, the city finds that it is in compliance with the minimum requirements of the GCDC-WWS by virtue of its sewer use ordinance and ongoing sewer investment program.

**NOW, THEREFORE, I Move** the City Council execute the 2014-2024 Lateral Sewer System Operation and/or Maintenance Agreement as presented by the GCDC-WWS with the following selections within Exhibit A:

- Item 1: “Municipality to Issue B-Permits”
- Item 2: “Not Selected”
- Item 3: “Not Selected”
- Item 4: “Not Selected”

**BE IT FUTHER RESOLVED**, that the Mayor and Clerk are directed to make such notations upon the agreement and execute the agreement on behalf of the city council.

YES: Shumaker, Abrams, Gilbert, Hicks, Krueger, Pinkston, Porath.  
NO: None. Motion Declared Carried.

**MEETING OPEN TO PUBLIC:**

None.

City Manager Adam Zettel introduced Richard Cummings who is with Simen, Figuera & Parker.

Richard Cummings introduced himself and was there to field any questions, since Mike couldn't be there.

**REMARKS BY COUNCILMEMBERS:**

Mayor David Krueger wanted to make Councilmember Pinkston aware of the microphone for recording purposes.

Councilmember Porath wanted to know how Councilmember Pinkston would like to be addressed.

Councilmember Pinkston replied he is plain old Dennis.

Councilmember Porath wanted to know if DDA was going to purchase trash containers.

City Manager Adam Zettel replied nothing is in the works.

Councilmember Porath welcomed Denny to the staff.

Shumaker wanted to welcome Dennis Pinkston to the City Council.

Councilmember Hicks welcomed Dennis and wanted to publicly thank Mr. Joe Perrault for his review and plan of activities at Elms Park, and thank him and his group for their work. She also commented that to the outside world they view the City of Swartz Creek as a whole and when people talk about the roads that we are a whole not a part. She feels two more meetings for public input should be enough.

Councilmember Gilbert wanted to welcome Mr. Pinkston and let council know that there is a Veterans Day program tomorrow.

Councilmember Pinkston commented nice to be here and he will try to be at all meetings.

Mayor Pro-Tem Abrams welcomed Dennis Pinkston. He also commented 65 years ago he received a letter to serve in the Armed Forces. He also commented that this is his 31<sup>st</sup> year serving on council.

Mayor David Krueger wanted to welcome Dr. Pinkston and looks forward to working with him the next four years. Also thanked all of you who came tonight and commenting tonight. Stated that there was a lot of information provided to the public and we would like to have some direction from you about what should go on the ballot question.

Mayor Pro-Tem Abrams thinks the comment of having a committee for the roads would be a good idea.

**Adjournment**

**Resolution No. 141110-15**

**(Carried)**

Motion by Councilmember Gilbert  
Second by Councilmember Shumaker

**I Move** the City of Swartz Creek adjourn the Regular Session of the City Council meeting at 9:35 p.m.

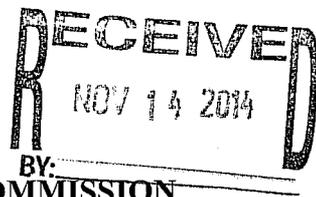
YES: Unanimous Voice Vote.  
NO: None. Motion Declared Carried.

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**David A. Krueger, Mayor**

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**Juanita Aguilar, City Clerk**



STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-17678

- Consumers Energy Company requests Michigan Public Service Commission approval of a power supply cost recovery (PSCR) plan and PSCR factor of negative \$0.00018 per kilowatt-hour (kWh) to compute its customers' electric bills for the twelve month period January 2015 through December 2015.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- The first public hearing in this matter will be held:

**DATE/TIME:** December 4, 2014, at 9:00 a.m.  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge Sharon L. Feldman

**LOCATION:** Constitution Hall  
525 West Allegan  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) September 30, 2014 application for approval of a PSCR plan and a uniform maximum PSCR factor of negative \$0.00018 per kWh to compute its electric customers' bills for the twelve month period January 2015 through December 2015. The request for approval also includes a five-year forecast of power supply requirements of the company's customers, anticipated sources of supply and projections of power supply costs.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscdockets](http://michigan.gov/mpscdockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: [mpscdockets@michigan.gov](mailto:mpscdockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by November 27, 2014. (Petitions to intervene may also be filed using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department - Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: [michigan.gov/mpscdockets](http://michigan.gov/mpscdockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in 1982 P.A. 304 proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, MCL 460.1001 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

November 5, 2014

11/12/2014

**REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK  
PERIOD ENDING 10/31/2014**

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 101 - General Fund:</b>					
	TOTAL REVENUES	\$2,464,174.99	\$1,547,718.28	\$916,456.71	62.81
	TOTAL EXPENDITURES	\$2,611,961.72	\$952,721.28	\$1,659,240.44	36.48
	NET OF REVENUES & EXPENDITURES	(\$147,786.73)			
<b>Fund 202 - Major Street Fund:</b>					
	TOTAL REVENUES	\$2,060,815.00	\$86,111.04	\$1,974,703.96	4.18
	TOTAL EXPENDITURES	\$2,371,461.00	\$59,172.77	\$2,312,288.23	2.50
	NET OF REVENUES & EXPENDITURES	(\$310,646.00)			
<b>Fund 203 - Local Street Fund:</b>					
	TOTAL REVENUES	\$144,545.00	\$60,905.17	\$83,639.83	42.14
	TOTAL EXPENDITURES	\$143,959.00	\$25,091.47	\$118,867.53	17.43
	NET OF REVENUES & EXPENDITURES	\$586.00			
<b>Fund 226 - Garbage Fund:</b>					
	TOTAL REVENUES	\$373,157.28	\$347,098.32	\$26,058.96	93.02
	TOTAL EXPENDITURES	\$443,011.60	\$143,879.54	\$299,132.06	32.48
	NET OF REVENUES & EXPENDITURES	(\$69,854.32)			
<b>Fund 248 - Downtown Development Fund:</b>					
	TOTAL REVENUES	\$74,648.00	\$40,417.71	\$34,230.29	54.14
	TOTAL EXPENDITURES	\$74,509.00	\$33,454.96	\$41,054.04	44.90
	NET OF REVENUES & EXPENDITURES	\$139.00			

11/12/2014

**REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK  
PERIOD ENDING 10/31/2014**

<b>GL NUMBER</b>	<b>DESCRIPTION</b>	<b>2014-15 AMENDED BUDGET</b>	<b>YTD BALANCE 10/31/2014 NORMAL (ABNORMAL)</b>	<b>AVAILABLE BALANCE NORMAL (ABNORMAL)</b>	<b>% BDGT USED</b>
<b>Fund 265 - Drug Enforcement Fund:</b>					
	<b>TOTAL REVENUES</b>	<b>\$7,850.00</b>	\$3,000.94	\$4,849.06	<b>38.23</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$7,850.00</b>	\$1,962.66	\$5,887.34	<b>25.00</b>
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>\$0.00</b>			
<b>Fund 350 - City Hall Debt Fund:</b>					
	<b>TOTAL REVENUES</b>	<b>\$78,625.00</b>	\$78,603.13	\$21.87	<b>99.97</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$78,625.00</b>	\$14,615.00	\$64,010.00	<b>18.59</b>
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>\$0.00</b>			
<b>Fund 402 - Fire Equip Replacement Fund:</b>					
	<b>TOTAL REVENUES</b>	<b>\$20,050.00</b>	\$0.00	\$20,050.00	<b>0.00</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$0.00</b>	\$0.00	\$0.00	<b>0.00</b>
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>\$20,050.00</b>			
<b>Fund 590 - Water Supply Fund:</b>					
	<b>TOTAL REVENUES</b>	<b>\$1,478,350.00</b>	\$372,994.35	\$1,105,355.65	<b>25.23</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$1,520,522.00</b>	\$399,669.74	\$1,120,852.26	<b>26.29</b>
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(\$42,172.00)</b>			

11/12/2014

**REVENUE AND EXPENDITURE REPORT FOR CITY OF SWARTZ CREEK  
PERIOD ENDING 10/31/2014**

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	YTD BALANCE 10/31/2014 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 591 - Sanitary Sewer Fund:</b>					
	<b>TOTAL REVENUES</b>	<b>\$1,099,200.00</b>	\$256,221.47	\$842,978.53	<b>23.31</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$1,323,870.00</b>	\$293,724.71	\$1,030,145.29	<b>22.19</b>
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(\$224,670.00)</b>			
<b>Fund 661 - Motor Pool Fund:</b>					
	<b>TOTAL REVENUES</b>	<b>\$221,698.00</b>	\$60,983.79	\$160,714.21	<b>27.51</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$253,054.00</b>	\$78,430.80	\$174,623.20	<b>30.99</b>
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>(\$31,356.00)</b>			
<b>Fund 865 - Sidewalks:</b>					
	<b>TOTAL REVENUES</b>	<b>\$1,500.00</b>	\$8,814.94	(\$7,314.94)	<b>587.66</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$1,500.00</b>	\$8,950.94	(\$7,450.94)	<b>596.73</b>
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>\$0.00</b>			
<b>Fund 866 - Weed Fund</b>					
	<b>TOTAL REVENUES</b>	<b>\$1,500.00</b>	\$3,350.00	(\$1,850.00)	<b>223.33</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$700.00</b>	\$615.00	\$85.00	<b>87.86</b>
	<b>NET OF REVENUES &amp; EXPENDITURES</b>				

Returned Bids Bid Opening 11-14-14

Name and Address of Bidder	Phone #	Date
Beid Exaattling	231-887-5045	11-14-14
1618 Knapp		
<del>No sidewalk quote?</del> \$8000 per push		
T S Lawrence & Snow Removal	810-347-5207	11-14-14
<del>No sidewalk quote?</del> 29000 per push		
McKinara 17500 sidewalk		11-14-14
6522 Grand Blanc Rd		
Subatz Creek 56000 per push	810-932-4798	
Royalty Service <del>No sidewalk quote</del>		11-14-14
11339 Silver Lake		
Byron, Iii 57500 per push	810-266-6866	

**McNamara's Lawn Care**

*Mike McNamara - Owner  
Cynthia McNamara - Office Manager  
Swartz Creek, MI 810-732-4798*

Snow Plowing & Salting  
Spring & Fall Cleanups  
Mowing & Shrub Trimming

**ADVERTISEMENT FOR BIDS**

**CITY OF SWARTZ CREEK**

Sealed bids for parking lot snowplowing for the seasons of November 2014 through April 2015 will be accepted by the City of Swartz Creek until 10:00 a.m., November 14, 2014, at which time bids will be opened, read and tabulated.

Specifications may be picked up at the City Hall, 8083 Civic Drive, Swartz Creek, Michigan, Monday-Friday, 8:30 a.m. to 4:30 p.m.

All bidders must be fully insured.

The City of Swartz Creek has the right to accept or reject any and all bids.

---

PUBLISH: Thursday, November 6, 2014  
PROOF REQUIRED  
THE View

Please bill the:      City of Swartz Creek  
                                 8083 Civic Drive  
                                 Swartz Creek, MI 48473

**CITY OF SWARTZ CREEK  
SPECIFICATIONS AND INFORMATION  
FOR SNOW PLOW BIDS – PAGE 2**

**SNOW PLOWING AREAS**

1. MORRISH-MILLER ROAD PARKING LOT – Open hours are 7:00 a.m. to Midnight, Monday through Sunday.

For net sum of \$ 40.00.

2. NORTH MORRISH ROAD PARKING LOT – Open hours are 7:00 a.m. to Midnight, Monday through Sunday. The alleyway snow is to be plowed to the North side of the alleyways. In the parking lot the snow may be stockpiled to the West end or North side.

For net sum of \$ 50.00.

3. MUNICIPAL BUILDING, PERKINS LIBRARY-SENIOR CENTER PARKING LOT – Open hours are 8:00 a.m. to 8:00 p.m., Monday through Friday, Saturday-8:00 a.m. to 8:00 p.m.

Generally, the snow should be plowed to the North End of the parking lot. Contractor is to clear snow from the ten (10') foot sidewalk between the Northerly parking islands. Snow is not to be pushed into the East-West sidewalk at the South end of the lot.

For net sum of \$ 130.00  
Sidewalks \$ 60.00.

4. HOLLAND DRIVE PARKING LOT – Open hours are 6:00 a.m. to Midnight, Monday through Sunday.

For net sum of \$ 40.00.

5. PUBLIC SAFETY BUILDING PARKING LOTS AND CIVIC DRIVE TO A POINT JUST WEST OF FIRST DRIVEWAY – No closed time – Open hours are twenty-four hours per day, seven days a week – preferably snow removal before 6:00 a.m. – Snow is not to be plowed on sidewalks.

For net sum of \$ 130.00  
Sidewalks \$ 50.00.

6. PARK AND RIDE LOT 124' X 200'

For net sum of \$ 60.00.

GRAND TOTAL OF AREA 1 THROUGH 6. \$ 560.00 Per Push

NOTE: ALL SIDEWALKS OPENINGS WILL BE CLEARED OF SNOW BEFORE 8 AM

**CITY OF SWARTZ CREEK  
SPECIFICATIONS AND INFORMATION  
FOR SNOW PLOW BIDS – PAGE 3**

**SIDEWALK AREAS**

**SIDEWALK PLOWING AREA**

1. Morrish Road from Fortino Drive to Wade/Ingalls St
2. Miller Road from Fortino Drive to Third Street – Both sides of the road
3. Fortino Drive from Miller to Morrish

*= 175.00 per Push*

Area will be done only at the request of the City of Swartz Creek and will be Part of Parking Lot Bid Award

# Acid Excavating

## ADVERTISEMENT FOR BIDS

### CITY OF SWARTZ CREEK

Sealed bids for parking lot snowplowing for the seasons of November 2014 through April 2015 will be accepted by the City of Swartz Creek until 10:00 a.m., November 14, 2014, at which time bids will be opened, read and tabulated.

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All bidders must be fully insured.

The City of Swartz Creek has the right to accept or reject any and all bids.

---

PUBLISH: Thursday, November 6, 2014  
PROOF REQUIRED  
THE View

Please bill the:      City of Swartz Creek  
                                 8083 Civic Drive  
                                 Swartz Creek, MI 48473

**CITY OF SWARTZ CREEK  
SPECIFICATIONS AND INFORMATION  
FOR SNOW PLOW BIDS – PAGE 2**

**SNOW PLOWING AREAS**

1. MORRISH-MILLER ROAD PARKING LOT – Open hours are 7:00 a.m. to Midnight, Monday through Sunday.

For net sum of \$ 100.<sup>00</sup>

2. NORTH MORRISH ROAD PARKING LOT – Open hours are 7:00 a.m. to Midnight, Monday through Sunday. The alleyway snow is to be plowed to the North side of the alleyways. In the parking lot the snow may be stockpiled to the West end or North side.

For net sum of \$ 105.<sup>00</sup>

3. MUNICIPAL BUILDING, PERKINS LIBRARY-SENIOR CENTER PARKING LOT – Open hours are 8:00 a.m. to 8:00 p.m., Monday through Friday, Saturday-8:00 a.m. to 8:00 p.m.

Generally, the snow should be plowed to the North End of the parking lot. Contractor is to clear snow from the ten (10') foot sidewalk between the Northerly parking islands. Snow is not to be pushed into the East-West sidewalk at the South end of the lot.

For net sum of \$ 250.<sup>00</sup>  
Sidewalks \$ 95.<sup>00</sup>

4. HOLLAND DRIVE PARKING LOT – Open hours are 6:00 a.m. to Midnight, Monday through Sunday.

For net sum of \$ 95.<sup>00</sup>

5. PUBLIC SAFETY BUILDING PARKING LOTS AND CIVIC DRIVE TO A POINT JUST WEST OF FIRST DRIVEWAY – No closed time – Open hours are twenty-four hours per day, seven days a week – preferably snow removal before 6:00 a.m. – Snow is not to be plowed on sidewalks.

For net sum of \$ 100.<sup>00</sup>  
Sidewalks \$ 50.<sup>00</sup>

6. PARK AND RIDE LOT 124' X 200'

For net sum of \$ 85.<sup>00</sup>

GRAND TOTAL OF AREA 1 THROUGH 6. \$ 880.<sup>00</sup>

NOTE: ALL SIDEWALKS OPENINGS WILL BE CLEARED OF SNOW BEFORE 8 AM



Matt Mowinski / Mike Mowinski

www.royaltyservicesinc.com P.O. Box 550 Linden, MI 48451

CITY OF SWARTZ CREEK  
OPERATIONS AND INFORMATION  
SNOW PLOW BIDS – PAGE 2

SNOW PLOWING AREAS

- 1. MORRISH-MILLER ROAD PARKING LOT – Open hours are 7:00 a.m. to Midnight, Monday through Sunday.

For net sum of \$ 45.00 per push

- 2. NORTH MORRISH ROAD PARKING LOT – Open hours are 7:00 a.m. to Midnight, Monday through Sunday. The alleyway snow is to be plowed to the North side of the alleyways. In the parking lot the snow may be stockpiled to the West end or North side.

For net sum of \$ 45.00 per push

- 3. MUNICIPAL BUILDING, PERKINS LIBRARY-SENIOR CENTER PARKING LOT – Open hours are 8:00 a.m. to 8:00 p.m., Monday through Friday, Saturday-8:00 a.m. to 8:00 p.m.

Generally, the snow should be plowed to the North End of the parking lot. Contractor is to clear snow from the ten (10') foot sidewalk between the Northerly parking islands. Snow is not to be pushed into the East-West sidewalk at the South end of the lot.

For net sum of \$ 125.00 per push  
Sidewalks \$ 95.00 per

- 4. HOLLAND DRIVE PARKING LOT – Open hours are 6:00 a.m. to Midnight, Monday through Sunday.

For net sum of \$ 50.00 per push

- 5. PUBLIC SAFETY BUILDING PARKING LOTS AND CIVIC DRIVE TO A POINT JUST WEST OF FIRST DRIVEWAY – No closed time – Open hours are twenty-four hours per day, seven days a week – preferably snow removal before 6:00 a.m. – Snow is not to be plowed on sidewalks.

For net sum of \$ 95.00 per  
Sidewalks \$ 65.00 per

- 6. PARK AND RIDE LOT 124' X 200'

For net sum of \$ 55.00 per push

GRAND TOTAL OF AREA 1 THROUGH 6. \$ 575.00

NOTE: ALL SIDEWALKS OPENINGS WILL BE CLEARED OF SNOW BEFORE 8 AM

Royalty Services, Inc.  
11339 Silver Lake Rd.  
Byron, MI 48418  
City Council Packet

**ADVERTISEMENT FOR BIDS**

**CITY OF SWARTZ CREEK**

Sealed bids for parking lot snowplowing for the seasons of November 2014 through April 2015 will be accepted by the City of Swartz Creek until 10:00 a.m., November 14, 2014, at which time bids will be opened, read and tabulated.

Specifications may be picked up at the City Hall, 8083 Civic Drive, Swartz Creek, Michigan, Monday-Friday, 8:30 a.m. to 4:30 p.m.

All bidders must be fully insured.

The City of Swartz Creek has the right to accept or reject any and all bids.

*T'S LawnCare & Snow Removal*  
*(810) 347-5207*

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PUBLISH: Thursday, November 6, 2014  
PROOF REQUIRED  
THE View

Please bill the:      City of Swartz Creek  
                                 8083 Civic Drive  
                                 Swartz Creek, MI 48473

**CITY OF SWARTZ CREEK  
SPECIFICATIONS AND INFORMATION  
FOR SNOW PLOW BIDS – PAGE 2**



**SNOW PLOWING AREAS**

1. MORRISH-MILLER ROAD PARKING LOT – Open hours are 7:00 a.m. to Midnight, Monday through Sunday.

For net sum of \$ 30.00.

2. NORTH MORRISH ROAD PARKING LOT – Open hours are 7:00 a.m. to Midnight, Monday through Sunday. The alleyway snow is to be plowed to the North side of the alleyways. In the parking lot the snow may be stockpiled to the West end or North side.

For net sum of \$ 30.00.

3. MUNICIPAL BUILDING, PERKINS LIBRARY-SENIOR CENTER PARKING LOT – Open hours are 8:00 a.m. to 8:00 p.m., Monday through Friday, Saturday-8:00 a.m. to 8:00 p.m.

Generally, the snow should be plowed to the North End of the parking lot. Contractor is to clear snow from the ten (10') foot sidewalk between the Northerly parking islands. Snow is not to be pushed into the East-West sidewalk at the South end of the lot.

For net sum of \$ 65.00  
Sidewalks \$ 20.00.

4. HOLLAND DRIVE PARKING LOT – Open hours are 6:00 a.m. to Midnight, Monday through Sunday.

For net sum of \$ 30.00.

5. PUBLIC SAFETY BUILDING PARKING LOTS AND CIVIC DRIVE TO A POINT JUST WEST OF FIRST DRIVEWAY – No closed time – Open hours are twenty-four hours per day, seven days a week – preferably snow removal before 6:00 a.m. – Snow is not to be plowed on sidewalks.

For net sum of \$ 65.00  
Sidewalks \$ 20.00.

6. PARK AND RIDE LOT 124' X 200'

For net sum of \$ 30.00.

GRAND TOTAL OF AREA 1 THROUGH 6. \$ 290.00

NOTE: ALL SIDEWALKS OPENINGS WILL BE CLEARED OF SNOW BEFORE 8 AM



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/14/14

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Kapture Insurance Agency, Inc. G-5409 Fenton Rd. Flint, MI 48507 Michael J. Kapture	810-238-4639 810-238-3026	<b>CONTACT NAME:</b> Cindra Phillips <b>PHONE (A/C, No, Ext):</b> 810-238-4639 <b>FAX (A/C, No):</b> 810-238-3026 <b>E-MAIL ADDRESS:</b> cindrap@kaptureinsurance.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : Grange Insurance</td> <td>11136</td> </tr> <tr> <td>INSURER B : Michigan Workers Compensation</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Grange Insurance	11136	INSURER B : Michigan Workers Compensation		INSURER C :		INSURER D :		INSURER E :		INSURER F :
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<b>INSURED</b> T's Lawncare & Snow Removal Terry Sheroski 5307 Worchester Swartz Creek, MI 48473															

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		CT 2002463	10/08/14	10/08/15	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
	<b>Business Owners</b>					PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		AR0787251	04/12/14	04/12/15	<input checked="" type="checkbox"/> WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N				E.L. EACH ACCIDENT \$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$ 100,000
						E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Fax 810-635-2887

<b>CERTIFICATE HOLDER</b>  Swartz Creek City Hall 8083 Civic Drive Swartz Creek, MI 48473	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Michael J. Kapture
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# ROWE PROFESSIONAL SERVICES COMPANY

*Large Firm Resources. Personal Attention.*<sup>sm</sup>

November 17, 2014

Mr. Adam Zettel, City Administrator  
City of Swartz Creek  
8083 Civic Drive  
Swartz Creek, MI 48473

RE: 2015 Street Improvements  
Design Engineering Services

Dear Mr. Zettel:

Pursuant to your request, ROWE Professional Services Company is pleased to provide this proposal for next year's local street and utility improvements. The project construction cost is estimated at \$1,380,000 and will involve improvements to the following streets:

***Preventative Maintenance Projects:***

- Park Ridge Parkway
- Hickory Lane
- Birch Lane
- Mountain Ash Court
- Red Oak Lane
- Locust Lane
- Silver Maple Lane

***Preservation Project:***

- Yarmy Street

***Replacement Project:***

- Worchester Drive

A grant application will be submitted next month for the listed preventative maintenance and preservation projects which will involve the use of ground tire rubber modified asphalt. Based on this we anticipate the Worchester Drive project to be constructed under a separate contract. Our fee to provide design engineering for both construction projects is **\$104,443**. This cost is based upon providing all work required to prepare the contract bid packages and advertise both projects for construction. A breakdown of our fee is attached.

We anticipate a three month schedule for preparation of construction documents and permitting. Advertising for construction could take place during the month of March, if we are authorized to proceed yet this month.

We look forward to another successful project with the city. If you should have any questions or need any additional information, please do not hesitate to contact me at our corporate office.

Sincerely,  
ROWE Professional Services Company

  
Louis P. Fleury, PE  
Project Manager

Attachment  
R:\sdsk\Proj\PROPOSAL\CU\swartzcreek\2015pavingprojectrev.docx

**City of Swartz Creek  
Local Street Paving  
Design Engineering Fee Breakdown  
November 2014**

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<b>Fieldwork:</b>	<b>\$16,165</b>
<ul style="list-style-type: none"><li>• Topographic survey to identify all surface features within the influence of construction, delineate public right of way, and inventory all existing utilities for the Worchester Drive reconstruction work</li><li>• Soil borings to verify subsurface conditions on Worchester Drive (8)</li></ul>	
<b>Design:</b>	<b>\$88,278</b>
<ul style="list-style-type: none"><li>• Prepare contract documents and technical specifications for both contracts</li><li>• Prepare log style plans for preservation projects and preventative maintenance projects</li><li>• Prepare construction drawings including plan/profile information and utility improvements (including storm sewer and watermain) for Worchester Drive</li><li>• Prepare soil erosion control permit for proposed work on Worchester Drive and coordinate with Genesee County Water and Waste Services</li><li>• Prepare MDEQ watermain construction permit application and coordinate with Genesee County Water and Waste Services</li><li>• Coordinate contract bidding including advertisement, bid opening, bid tabulation and recommendation for both contracts</li></ul>	
<b>Design Engineering Total:</b>	<b>\$104,443</b>

# City of Swartz Creek

## Department of Police

Chief **RICK CLOLINGER**

8100-A Civic Drive

Swartz Creek, Michigan 48473

Phone: (810)-635-4401

Fax: (810)-635-3728

**TO: Adam Zettel, City Manager**  
**FROM: Rick Clolinger, Chief of Police**  
**DATED: November 17, 2014**  
**REF: Request to Receive Donation**

Sir,

This letter is a request to receive a donation of a 2000 Yamaha gas powered golf cart from Larry Shkrel, the owner of Genesee Valley Meadows Golf Course at 5499 Miller Rd. In addition, Larry Woods of Woods Collision has offered to donate a custom paint job for this vehicle provided they can use a small space to indicate the paint job as donated by their business.

This golf cart would be very useful to this Department in carrying out multiple functions such as, parade details, large athletic events, summer police/community programs, hometown day's events, Mundy Volunteer Program, and other events where pedestrian and/or vehicular traffic makes it difficult for officers to cover large areas on foot.

In order to make this golf cart fully functional it will require some investment of equipment by the Police Department at a cost of \$515.00. Such equipment needs include a cart enclosure for inclement weather, new seat covers, an added rear seat, and a lighting package for front and rear lights. I do have monies in line item 661-301-000-976 for this equipment.

Michigan Traffic Laws define gas powered golf carts as "low speed vehicles" and further define how they must be equipped in order to operate on open public roadways as a motor vehicle. The majority of applicable golf cart uses for the Police Department, as cited above, preclude most concerns of this golf cart from being operated as a motor vehicle on open public roadways. As such, with the lighting package listed as needed equipment the motor vehicle requirements as defined by the traffic code would be met.

I would ask that the Swartz Creek City Council accept this donation for the Swartz Creek Police Department.

Respectfully submitted,



Chief Rick Clolinger  
City of Swartz Creek Police Department

To all,

**Please see below for the October monthly activity report for the FANG Section:**

On 10-1-14, FANG officers executed a search warrant on the east side of Flint. Officers recovered approximately 2 grams of heroin and 10 grams of "crack" cocaine from the house. Forfeiture was initiated on \$1134.00. The male resident of the home was arrested and lodged in the Genesee County Jail. The investigation is still on going.

On 10-1-14, FANG officers conducted a controlled purchase using a Confidential Informant (CI). The CI was sent into a home on the east side of Flint to purchase cocaine. The CI purchased cocaine from a male subject inside the home. Intelligence was gathered on the male and the investigation is still on going.

On 10-2-14, FANG officers conducted a Knock and Talk in Gaines Township after receiving information regarding possible Marijuana grow operation. Officers were given consent to search and discovered (4) Marijuana plants growing. The suspect did not possess a Medical Marijuana Card. The plants were seized and the male was released pending further investigation.

On 10-2-14, FANG officers executed a search warrant on the east side of Flint. Officers recovered a small amount of Marijuana from the house. Forfeiture was initiated on \$394.00. The male resident of the home was arrested and lodged in the Flint City lock up. The investigation is still on going.

On 10-2-14, FANG officers conducted a controlled purchase using a Confidential Informant (CI). The CI was taken to an intersection on the west side of Flint to purchase heroin. The CI purchased heroin from a male subject inside a vehicle. Surveillance was conducted on the subject after the transaction. Intelligence was gathered on the male and the investigation is still on going.

On 10-2-14, FANG officers conducted a controlled purchase using a Confidential Informant (CI). The CI was sent into a home in Mt Morris Township to purchase heroin. The CI purchased heroin from a male subject inside the home. Intelligence was gathered on the male and the investigation is still on going.

On 10-6-14, FANG officers conducted a controlled purchase using a Confidential Informant (CI). The CI was sent into a home on the west side of Flint to purchase cocaine. The CI purchased cocaine from a male subject inside the home. Intelligence was gathered on the male and the investigation is still on going.

On 10-6-14, FANG officers conducted a controlled purchase using a Confidential Informant (CI). The CI was sent into a home in the City of Flint to purchase cocaine. The CI purchased cocaine from a male subject inside the home. Intelligence was gathered on the male and the investigation is still on going.

On 10-7-14, FANG officers were conducting surveillance on a known drug dealer. Officers watched the dealer make a drug transaction with a male on a bicycle. Officers conducted a traffic stop using a marked MSP unit. MSP K-9 unit assisted in the vehicle search. Located in the vehicle was approximately 6 grams of heroin. Three male subjects were arrested for delivery of heroin and lodged in the Genesee County Jail. Forfeiture was initiated on \$837.00 and the investigation is still on going.

On 10-7-14, FANG officers executed a search warrant on the east side of Flint. Officers seized approximately 6 grams of "crack" cocaine and 3 grams of heroin. A stolen 9mm handgun was also located in the home. The male resident was a convicted felon. He was lodged in the Genesee County Jail.

On 10-7-14, FANG officers conducted a controlled purchase using a Confidential Informant (CI). The CI was drove to an intersection on the south side of Flint to purchase heroin. The CI purchased heroin from a male subject inside a vehicle. Surveillance was conducted on the subject after the transaction. Intelligence was gathered on the male and the investigation is still on going.

On 10-8-14, FANG officers were conducting surveillance on a known drug dealer working out of a Flint Township motel room. Officers observed the male get picked up and continued surveillance. A traffic stop was conducted using a marked MSP unit. A small amount of heroin was located and the male was arrested. Forfeiture was initiated on \$865.00. He was lodged in the Genesee County Jail.

On 10-8-14, FANG officers executed a search warrant in the City of Flint. Officers seized approximately .5 grams of "crack" cocaine and a small amount of Marijuana. Three (3) stolen handguns were also located in the home. The male resident was a convicted felon. He was lodged in the Flint City lock up. A female was also lodged at Flint City on a Misdemeanor Warrant. Forfeiture was initiated on \$490.00.

On 10-8-14, FANG officers executed a search warrant on the west side of Flint. Officers recovered a small amount of Marijuana from the house and approximately 1 gram of "crack" cocaine. Forfeiture was initiated on \$420.00. The two male residents of the home was arrested and lodged in the Flint City lock up. The investigation is still on going.

On 10-8-14, FANG officers with the assistance of MSP aviation recovered (150) marijuana plants from a Clayton Township cornfield. No arrests have been made and the investigation is still on going.

On 10-13-14, FANG officers conducted a knock and talk at suspected indoor marijuana grow. Officers had received information from a confidential informant the suspect was a medical marijuana card holder, however was over the allowed number of plants. Officers seized 73 marijuana plants, 3 lbs. of processed marijuana, 168 capsules of "molly" (MDMA), 4.8 grams of molly ready to be put in capsules, and 4 grams of psilocybin mushrooms. Forfeiture proceedings were initiated on \$1165.00.

On 10-14-14, FANG officers responded to a request for assistance from the MSP 3<sup>rd</sup> District Fugitive Team. Team members had observed a suspicious suspect and upon checking the area where the suspect was standing observed a large amount of heroin (175 bindles/38 grams). FANG officers assumed the narcotics investigation. A check of the residents in this house revealed one subject had an outstanding PWID heroin warrant out of FANG stemming from search warrant executed by FANG earlier in the year at a residence across the street. Two subjects were arrested and lodged at the Flint City Jail.

On 10-15-14, FANG officers obtained a search warrant for an indoor marijuana grow in the city of Burton. The grow was in compliance with the medical marijuana law and nothing was seized.

On 10-15-14, FANG officers conducted a controlled purchase of crack cocaine from a suspect in a residence in the city of Flint. The investigation is on-going.

On 10-20-14, FANG officers conducted a controlled purchase of heroin from a suspect in a residence in the city of Flint. Officers then obtained and executed a search warrant at the residence on 10-22-14. Offices seized two ecstasy pills.

On 10-21-14, FANG officers conducted a controlled purchase of crack cocaine from a suspect in a residence in the city of Flint. Based on this controlled purchase officers obtained and executed a search warrant at the residence on 10-22-14. Officers seized 2 grams of heroin, 4 grams of crack cocaine, 4 grams of marijuana and a handgun. Forfeiture proceedings were initiated on \$237.00. Three (3) subjects were arrested and lodged at the Flint City jail.

On 10-21-14, and on 10-27-14, FANG officers conducted a controlled purchase of marijuana from a suspect in a residence in the city of Flint. Based on these buys officers obtained and executed a search warrant at the residence on 10-27-14. Officers seized 40 grams of marijuana and a semi-auto handgun with an extended magazine. The handgun had been reported stolen to Mundy Twp. P.D. The suspect was lodged at the Flint City Jail. Federal prosecution is being sought against the convicted felon suspect.

On 10-23-14, FANG officers assisted the F.B.I. by conducting a knock and talk at a suspected indoor marijuana grow. Officers obtained consent to search and seized 52 marijuana plants. A warrant request was submitted to the prosecutor's office and the suspect has been arrested.

On 10-25-14, FANG officers responded to a request for assistance from Flint P.D. reference a methamphetamine lab. Officers had been dispatched to a suspected meth lab. FANG officers assumed the investigation, dismantled/processed the lab and transported the hazardous materials to the MSP 3<sup>rd</sup> District container.

On 10-27-14, FANG officers performed a controlled purchase of crack cocaine from a suspect in the city of Flint. The investigation is on-going.

On 10-27-14, FANG officers performed a controlled purchase of heroin from a suspect in the city of Flint. The investigation is on-going.

On 10-28-14, FANG officers performed a controlled purchase of heroin from a suspect in a residence in the city of Flint. Officers then obtained and executed a search warrant at this residence on this same day. Officers seized 26 bindles (3.1 grams) of heroin. The suspect cooperated and attempted to set up his supplier, however did not materialize.

On 10-30-14, FANG officers performed a controlled purchase of heroin from a suspect in a residence in the city of Flint. The investigation is on-going.

Thanks to all of you for your continued support, if anyone has any questions or concerns, please do not hesitate to contact me.

Pat

D/F/Lt. Patrick Richard  
Section Commander-Flint Area Narcotics Group  
Third District Headquarters

Michigan State Police  
Mailing Address:  
F.A.N.G.  
PO Box 614  
Grand Blanc, Mi 48480  
Office: 810-233-3689  
Cell: 616-260-8583  
FAX: 810-233-7119  
[richardp@michigan.gov](mailto:richardp@michigan.gov)

“A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY