

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Tuesday, May 27, 2014, 7:00 P.M.
City Hall Building, 8083 Civic Drive Swartz Creek, Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
4A. Council Meeting of May 12, 2014 MOTION Pg. 40
5. **APPROVE AGENDA**
5A. Proposed / Amended Agenda MOTION Pg. 1
6. **REPORTS & COMMUNICATIONS:**
6A. City Manager's Report (Agenda Item) MOTION Pg. 2
6B. Proclamation for Katie Thompson Pg. 58
6C. Fire Apparatus Documentation Pg. 59
6D. Burn Permit Application for 5354 Miller Road Pg. 62
6E. MML Invoice Pg. 67
6F. Springbrook RFP Draft Pg. 69
6G. House Demolition Maps Pg. 73
6H. CDBG Extension Request Pg. 75
6I. Fiscal Year 2015 Budget Draft CD
7. **MEETING OPENED TO THE PUBLIC:**
7A. General Public Comments
8. **COUNCIL BUSINESS:**
8A. Katie Thompson PROC. NA
8B. Fire Apparatus RESO Pg. 10
8C. FY 2015 Budget Public Hearing HEARING NA
8D. FY 2015 Budget Approval RESO Pg. 11
8E. Burn Permit RESO Pg. 19
8F. Employee Deductions RESO Pg. 20
8G. MML Workers Compensation RESO Pg. 20
8H. Springbrook RFP RESO Pg. 20
8I. Demolitions RESO Pg. 25
8J. CDBG Extension RESO Pg. 25
8K. Fiscal Year 2014 Amendments RESO Pg. 25
9. **MEETING OPENED TO THE PUBLIC:**
10. **REMARKS BY COUNCILMEMBERS:**
11. **ADJOURNMENT:** MOTION

City of Swartz Creek
CITY MANAGER'S REPORT

Regular Council Meeting of Tuesday, May 27, 2014 - 7:00 P.M.

TO: *Honorable Mayor, Mayor Pro-Tem & Council Members*
FROM: Adam Zettel, City Manager
DATE: May 20, 2014

OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **GENERAL MOTORS TAX APPEAL** *(Update)*

General Motors has filed another tax appeal. They believe the taxable value of the site should be \$7.64M instead of the current \$11.38M. This is a decrease of 32.9%, down to about \$5 a square foot. There was a prior negotiated settlement from the first appeal that reduced the taxable value from \$38.57M to \$19.94M. This has been reduced by subsequent appeals with no end in sight. The total reduction proposed from 2009 to present is over 80%.

This is frustrating on a number of levels. I suppose I won't get into it since much of it is based upon my own world-view. If successful, the property's new value will generate less than \$70,000 each year in taxes for general fund and public safety purposes. This is about the same as the Meijer store, including personal property.

Of course, life is more about how we respond to happenings than what those happenings are. So, what are we to do? I see only three options. First, the city can agree with the appeal and move on quickly (not recommended). Second, we can negotiate the appeal (this is the most common approach and balances costs with potential gains). This approach was used last time and was somewhat successful. Lastly, the city can fight it (this is very expensive, with an uncertain and only temporary outcome).

No decision needs to be made yet, but the council needs to be aware. I have been in contact with their governmental affairs liaison and hope to build a positive relationship. FYI, I estimate \$2.2 Million was paid to employees in profit sharing this January. The city received about \$53,000 last year in general levy taxes (no SAD). The road in front of GM will cost about \$2 Million to repair.

✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** *(See Individual Category)*

MORRISH ROAD BRIDGE PROJECT *(No Change of Status)*

The contractor has withdrawn their appeal. There will be no cost to the city for disputed work, save for costs incurred already for preparing the appeal defense. This is the best case scenario.

MILLER ROAD RESURFACING PROJECT *(No Change of Status)*

OHM started design engineering for Miller Road between Morrish and Dye. When preliminary work is completed, we will be back to discuss design options and costs.

MORRISH ROAD RAIL CROSSING *(Update)*

The crossing has been repaired. No grade change and drainage alterations are expected. Tom thinks this will last three years.

✓ **WINCHESTER STREETS** *(No Change of Status)*

Tom and I have been working with the engineer on some very conceptual numbers for a range of fixes to streets in the village. Once we can present something to the council that outlines what we are looking at, we can move forward with a plan to explain the situation to the residents this summer.

✓ **WATER – SEWER ISSUES PENDING** *(See Individual Category)*

SEWER REHABILITATION PROGRAM *(No Change of Status)*

Liqui Force is working the village as we speak.

BEAR CREEK SANITARY SEWER AGREEMENT *(No Change of Status)*

WWS advises that now that we have cleared the sanitary sewer concerns as it relates to the main that crosses the creek at the bridge, they'll begin preparing agreements for transfer of the main to the County. As soon as I get a draft of the agreement, I'll set the matter up for discussion on the terms.

KWA *(No Change of Status)*

The city enacted a pass-along increase beginning after the first of the year for the first phase of the debt retirement for the KWA. Costs for future service are very uncertain and will undoubtedly rise much. Despite that, I believe that we need to look at local increases to support a local capital improvement program for aging infrastructure. This may not amount to much, but we need to start somewhere. If we simply pass along increase from the other authorities, we will not even be able to keep up with inflationary increases for operating.

On the bright side, those continuing to purchase Detroit water may find rates tripling! This could encourage Oakland County to join the KWA or make rates in Genesee County even more competitive. I have attached an interesting Free Press Article on the matter.

STORM SEWER *(No Change of Status)*

Mr. Svrcek has been working with the Michigan Department of Environmental Equality on some permitting issues that every city in the urban area of the county is dealing with. We are not thrilled with the expectations. What appears to be the heavy hand of the DEQ may put us out of the business of providing many basic services, or at least radically changing the way we do business. This could result in many new ordinances and expenses regulating a variety of practices including how we store road salt, where we can dump street sweepings, and how residents can discharge a pool. We will likely be addressing this in mid-summer, but we want to take our time due to the wide reaching effect that this could have on the community.

✓ **PERSONNEL: POLICIES & PROCEDURES** *(No Change of Status)*

I have a couple templates that I am looking at with some of the supervisors. The police department has an extensive handbook that is updated regularly. We expect to adopt a similar (but different) set of policies to cover all other employees.

- ✓ **CITY PROPERTY, 4438 MORRISH ROAD & 5017 THIRD STREET (Update)**
Hazardous material testing is complete. No such materials were detected at the Third Street house, but there was some tile with asbestos traces found on Morrish Road. We plan to have this property removed prior to demolition. A request to proceed with a demolition bid is on this agenda.

- ✓ **LABOR CONTRACTS, SHARED SERVICES, BUILDING DEPARTMENT (No Change of Status)**
We are operating with a reduction of clerical staff. The city has been functioning with four such positions, down substantially compared to prior years. With the temporary leave of the staff position at the public safety building, the inefficiencies of operating two offices with three staff were problematic. The clerical duties of the police have been moved to city hall as indicated in the last report. We will report on how this works out as time goes on.

- ✓ **SPRINGBROOK EAST & HERITAGE S.A.D. – VACANT LOTS (Update)**
Following are issues pending for the three Associations:

SPRINGBROOK COLONY	SPRINGBROOK EAST	HERITAGE VILLAGE
No outstanding issues	Seek method of sale for 12 lots owned by the city	Transfer water, sanitary sewer, storm sewer, streets to city and seek solution for 5 vacant lots owned by city.

There is a draft RFP in the packet for Springbrook East lots.

In other news, I have contacted the legal counsel of Heritage Village to work out a dedication. It is not moving quickly.

- ✓ **MEIJER COMMUNITY DONATION (Status)**
Regarding the Meijer Community Donation, we are still looking at several options for consideration, one of which is a sidewalk segment that would accompany the parking lot tire grant work we are looking to do. The costs for this may be a burden. I will be looking at options with Mr. Svrcek and bouncing those off the council and Meijer.

- ✓ **EVIP COMPETITIVE GRANT ASSISTANCE PROGRAM (Update)**
EVIP category III is due at the end of this month. I will submit documentation to the state reflecting changes that have been made within the city that help offset unfunded liabilities, just as the change in retirements from defined benefit to defined contribution. Let me know if you have an interest in viewing this report.

- ✓ **WINCHESTER WOODS LOTS (No Change of Status)**
I suggest we delay any sales or negotiations until and land sale policy is adopted. Prior to the last meeting, staff notified the interested parties that a sale will not be forthcoming anytime soon. They do not appear to be in a hurry and will await the council's decision.

I want to take a harder look at the development of this area. Previously, the city considered an assessment that would provide drainage, curbs, gutters, road construction, street lights and sidewalks. The price per lot was absurd. I think the goal should be to make these lots buildable for quality homes. The city could probably achieve this with less intensive ditching and surfacing of the roads, sans

the underground drainage system, lights, curbs, and sidewalks. This would drastically reduce the scope of the project.

A sale of lots to an adjacent property owner could compromise the success of any special assessment for improvements and the ability to use these lots for single family homes.

- ✓ **NEWSLETTER** *(No Change of Status)*
The newsletter has been mailed. The next is scheduled for November or late October.
- ✓ **SEWER RATES** *(No Change of Status)*
They are going up. I suggest we look at increasing ours to cover our costs and any projected deficit that is apparent. Unless there is such an objection, staff will plan to do so as the anticipated budget progresses.
- ✓ **RENTAL REGISTRATION AND INSPECTIONS** *(Update)*
The city has an intern working on this project with the building official. We expect to have a proposal, including an ordinance and plan of execution, to the council in June or July.
- ✓ **WINSHALL PAVILION** *(No Change of Status)*
The contractor that received the low bid by the insurance carrier was not responsive. We have moved ahead with the next lowest bidder and hope for better results. Costs will still be covered by Meadowbrook above the city's deductible.
- ✓ **OTHER COMMUNICATIONS & HAPPENINGS** *(Update)*
- ✓ **BOARDS & COMMISSIONS** *(See Individual Category)*
 - ❑ **PLANNING COMMISSION** *(Update)*
A new member is needed for the commission.
 - ❑ **DOWNTOWN DEVELOPMENT AUTHORITY** *(Update)*
A new member is needed for the DDA.
 - ❑ **ZONING BOARD OF APPEALS** *(No Change of Status)*
The ZBA is not up to much lately. Their annual meeting was held on March 19, 2014. All officers were reinstated.
 - ❑ **PARKS AND RECREATION COMMISSION** *(Update)*
A meeting was held on May 21, 2014. I presented a draft set of rules and regulations for the parks. They will take another look at this in July.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

- ✓ **KATIE THOMPSON PROCLAMATION** *(Presentation)*
I have attached the proclamation which should explain everything.

✓ **FIRE APPARATUS** (*Presentation*)

The council has been presented with a request for a new fire apparatus, including the need, proposed engine, and cost. Our last discussion leaned towards purchase of an apparatus using Fund 402 Fire Equipment and internal financing. Fund 402 current has \$81,700, leaving an additional \$89,000 to self-fund. We have some options on how to do this. Initially, I proposed a five year payment plan. It may be within the city's reasonable means to move ahead with a four or even three year payment plan. The options are as follows:

Fund 402: \$81,700

Fund 591: \$88,534; 0.40% loan; annual payments to Fund 402 with annual installments of:

- A. \$29,511.33 each year for three years, OR
- B. \$22,133.50 each year for four years, OR
- C. \$17,706.80 each year for five years

✓ **BUDGET HEARING & APPROVAL** (*Resolution*)

We have been over and over the budget. A copy has been available for inspection. At this point, an approval, with or without changes, is appropriate depending on the findings of the public hearing.

There are a couple of alterations reflected in the most recent budget. They reflect:

1. A decrease in revenues of \$16,000 to local streets, offset by a reduction in expenses by \$15,000 in project repairs.
2. A correction in general fund revenues, reflecting a decrease of \$13,667 to correct for a prior formula calculation.

✓ **BURNING PERMIT FOR 5434 MILLER ROAD** (*Resolution*)

The city ordinance prohibits burning with the following provision:

Sec. 8-1 - Burning wastes without council authorization unlawful.

It shall be unlawful for any person to start, cause or permit to be started any open fire for the purpose of burning waste matter within the city, provided that the council shall have the right to authorize the open burning of waste matter upon application to the council and when in the discretion of the council it shall determine that such burning shall provide for the general welfare of the community.

Due to the storm this winter, some larger lot properties may be in a position to more effectively burn brush and branches without compromising public safety. Such an application has been received from the occupant of 5434 Miller Road. This is endorsed by the property owner. I have included some pictures and a map.

Neither the fire chief nor I have a strong opinion on this. Burning allows for removal of brush in a manner that reduces the burden on the resident and our chipping crew. The downside is the production of smoke and the potential for the burn to go uncontrolled. Mr. Cole allows these on similar properties in the township, but the culture of non-

burning in the city could generate an emergency call at this location even under controlled burn conditions.

Again, there is not an obvious choice, but I am not opposed to permitting this request.

✓ **EMPLOYEE DEDUCTIONS** (*Resolution*)

Health care coverage, premiums, and related employee costs have been all over the place due to the implementation of PA 152 and the Affordable Care Act (ACA). The city has done its best to provide similar coverage within the constraints and expectations of those applicable laws. To that end, one new expectation this year is that employees are responsible for health care costs above the state 'hard cap' limit. Such costs are payroll deducted and are distributed to employees based upon their respective health premium liability.

This system, though not popular, has been implemented effectively in accordance with legislative provisions and intent, with one exception. The city was unsure if the employer or employee was responsible for the taxes related to health care premiums under the ACA. At first, we believed the city was responsible for these as they were not subject to the 'hard cap' calculation. New information indicates such taxes ARE to be counted under the 'hard cap' and subsequently deducted from employee checks.

What does this mean? It means employee contributions are due to go up substantially, perhaps by a factor of four. Conversely, the city would stand to gain a windfall in the same amount since the city budgeted to cover these taxes as an employer cost. I bring this to the council because we have two options. We can do nothing, and employees will take an additional hit. Or the city can compensate employees with the savings realized.

I am in favor of the latter option. The city budgeted such costs on behalf of the employees and anticipated this as part of the annual compensation costs of doing business. In essence, the city would be maintaining the same level of compensation but distributing it in a different form. The simplest way to do that is to increase wages. Note that, even with the wage change, which would amount to \$13,000 city-wide, employees will still be responsible for \$17, 958.10 in payroll deductions based upon current circumstances.

This will be a one-time change since the city cannot offset all employee costs. That is not the intent. I want to affirm that this is not a 'raise' or added cost to the city. The intent of this proposal is to keep compensation as budgeted for this year only. To simplify it, this would be similar to all employees agreeing to cancel all health benefits in exchange for wage alterations to reflect all health savings by the city.

This is a very complex issue, so we can spend some time on further deliberation at the meeting. I apologize in advance for the lack of notice, but we are in a time pinch. Employee deductions grow with each pay period that we delay, and any wage change should align with the fiscal year.

✓ **MML WORKERS COMPENSATION** (*Resolution*)

This is a routine expense. The MML runs an effective and efficient workers compensation program. Our costs are noted, but due to program wide performance, we are the recipient of a nice credit.

✓ **SPRINGBROOK EAST REQUEST FOR PROPOSALS** (*Discussion*)

At the last meeting, there was general agreement that the lots should get off the city books and be developed. Further, there appeared to be consensus that the objective of use or development would be quality and architectural continuity. The topic of discussion that I did not get a sense of agreement or direction on was the issue of what to do with any proceeds that could exceed the city's known liabilities on these lots.

However, I think we can move forward with the sale of lots and deliberate more on the issue of potential proceeds in the near future. To move this process along, I have drafted a request for proposals for the twelve city-owned lots. This is just a draft that I believe addresses the council intent in a clear yet flexible manner. If this document and process are well received, staff could have this process underway immediately, with potential sale in early July. If not, I will proceed in the direction desire by council.

✓ **DEMOLITIONS** (*Discussion*)

The house on Third Street is border-line hazardous, and the house on Morrish Road is deteriorating with no foreseeable purpose. As indicated previously, hazardous material testing and abatement is expected to be completed soon, with abatements at or around \$1,500. With that out of the way, the DDA has budgeted some funds to finally see to the demolition of these two homes. I have prepared a resolution that directs staff to seek competitive bids to do exactly that.

✓ **CDBG EXTENSION** (*Discussion*)

The city has been asked to affirm participation in the county CDBG program. Doing guarantees funding for projects such as the streetscape initiative, the senior center, and the Elms Park frontage improvements. The amount is approximately \$30-\$40K every three years. Opting out would enable the city to go directly to the state for competitive grant assistance for qualifying programs. Such programs could include façade grants and business development grants for job creation. The funds at that point would be project dependent and competitive, but the amounts could be much higher.

I recommend we keep on with the current program. There are no job-creation projects in the pipeline and we have a general lack of high scoring community attributes that would make us competitive (Swartz Creek is not a low/moderate income community, does not have a traditional historic downtown, etc.).

✓ **FISCAL YEAR 2014 AMENDMENTS** (*Resolutions*)

As in the past, including the last meeting, there are some adjustments needed to accurately reflect the realities of revenue collection and appropriations in the fiscal year, including tax appeal losses, fees collected and similar revenues. There are also some adjustments on the expense side.

We are still planning on visiting a couple funds each meeting between now and the end of the fiscal year. This will give the council a chance to look at all of the proposed

changes and ask questions. At this meeting, we have proposed adjustments to the Water Fund and the Garbage Fund. The changes are highlighted.

Council Questions, Inquiries, Requests and Comments

- *Increases hours in water and sewer (April DPW report):* Mr. Svrcek indicates that meter repair was up in the month of April to address issues that were discovered during the March reading cycle, as well as to accommodate a larger than usual number of water turn on work orders for seasonal home owners.
- *Water leak by the high school:* Mr. Svrcek will double check this issue as dryer weather approaches. He indicated that this area has been excavated in search of a water leak, but that it is more likely surface drainage that funnels to this location due to circumstance.
- *Grade changes at CN rail crossing:* No grade changes are proposed.
- *Parkridge Parkway "No Parking Signs":* They are missing in the back phase near Hickory Lane. Mr. Svrcek will install these as soon as the crew has time.

**City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Tuesday, May 27, 2014, 7:00 P.M.**

Resolution No. 140527-4A MINUTES – MAY 12, 2014

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday April 28, 2014, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of May 27, 2014, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager’s Report of May 27, 2014, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-8C FIRE APPARATUS PURCHASE

Motion by Councilmember: _____

WHEREAS, the city operates a joint fire department with Clayton Township and such department has a board that functions in accordance with the terms and conditions set the interlocal agreement as approved pursuant to the Urban Cooperation Act of 1967, MCL 124.501 et al; and

WHEREAS, the board has analyzed the need for replacement apparatus in consultation with Clayton Township and the City of Swartz Creek; and

WHEREAS, the board investigated, bid, and moved to acquire a Pierce PUC pumper on a Pierce Mfg. Saber custom cab, priced at \$470,176.00; and

WHEREAS, the board recommends the apparatus be paid for with a cash 'payment' to Pierce, to be funded in part by the fire department CIFP balance of \$129,609, leaving a shared balance for the two municipalities of \$340,567; and

WHEREAS, the balance requested from the city to participate is in the amount of \$170,283.50; and

WHEREAS, the city has been presented with the equipment needs of the fire department and concurs with the findings and recommendation of the fire board.

NOW, THEREFORE, I Move the City of Swartz Creek, conditioned upon equal participation of the Clayton Township Board, hereby approves payment to the Swartz Creek Area Fire Department in the amount of \$170,284 towards the purchase of a Pierce PUC pumper as bid on March 13, 2014.

BE IT FURTHER RESOLVED, the payment for the apparatus shall be made in accordance with the following schedule:

Fund 402: \$81,700

Fund 591: \$88,534; 0.40% loan; annual payments to Fund 402 with annual installments of:

D. **\$29,511.33 over three years**, OR

E. \$22,133.50 over four years, OR

F. \$17,706.80 over five years

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-8D 2014-2015 FY BUDGET

Motion by Councilmember: _____

I Move the Swartz Creek City Council, in accordance with the General Appropriations Act and Uniform Budgeting and Accounting Act, adopt the following 2014-2015 Fiscal Budget based upon the following tax mils:

General Operating Levy	4.8289
Public Safety SAD	4.9000
Sanitation Levy	2.6270

101	General Fund	Estimated Beginning Fund	
Balance			\$ 1,131,253
	Estimated Revenues	Adopted	
	General Fund Estimated Operating Revenues	2,267,825	
	General Fund Estimated Project Revenues	<u>5,805</u>	
		2,273,630	
	Appropriations	Adopted	
	General Government Activities 101-299	344,269	
	Public Safety Activities 301-399	1,320,138	
	Public Works Activities 400-799	563,483	
	Other Government Activities 800-999	<u>139,790</u>	
		2,367,679	
		<u>5,805</u>	
		2,373,484	
	Effect on General Fund's Fund Balance		(99,854)
	Estimated Ending Fund Balance June 30,		\$1,031,399
2015			

202	Major Streets	Estimated Beginning Fund	
Balance			\$ 747,917
	Estimated Revenues	Adopted	
	Major Streets Fund Estimated Operating Revenues	285,300	
	Major Streets Fund Estimated Project Revenues	<u>1,775,515</u>	
		2,060,815	
	Appropriations	Adopted	
	General Government Activities 101-299	250	
	Public Safety Activities 301-399	0	
	Public Works Activities 400-799	187,672	
	Other Government Activities 800-999	<u>0</u>	
		187,922	
		<u>2,183,539</u>	
		2,371,461	
	Effect on Major Street's Fund		(310,646)
	Balance		(310,646)
	Estimated Ending Fund Balance June 30,		\$ 437,271
2015			

203	Local Streets Fund	Estimated Beginning Fund	
Balance			\$ 9,103
Estimated Revenues		Adopted	
Local Streets Fund Estimated Operating Revenue		144,545	
Local Streets Fund Estimated Project Revenue		<u>0</u>	
		144,545	
Appropriations		Adopted	
General Government Activities 101-299		250	
Public Safety Activities 301-399		0	
Public Works Activities 400-799		126,209	
Other Government Activities 800-999		<u>0</u>	
		126,459	
		17,500	
		143,959	
Effect on Local Streets Fund's Fund			
Balance			586
Estimated Ending Fund Balance June 30,			
2015			\$ 9,689

226	Garbage Fund	Estimated Beginning Fund	
Balance			\$ 294,533
Estimated Revenues		Adopted	
Garbage Fund Estimated Operating Revenue		373,157	
Garbage Fund Estimated Project Revenue		<u>0</u>	
		373,157	
Appropriations		Adopted	
General Government Activities 101-299		61,248	
Public Safety Activities 301-399		0	
Public Works Activities 400-799		373,904	
Other Government Activities 800-999		<u>7,860</u>	
		443,012	
		0	
		443,012	
Effect on Garbage Fund's Fund			
Balance			(69,854)
Estimated Ending Fund Balance June 30,			
2015			\$ 224,679

248	DDA Fund	Estimated Beginning Fund	
Balance			\$ 35,737
Estimated Revenues		Adopted	
DDA Fund Estimated Operating Revenue		106,240	
DDA Fund Estimated Project Revenue		<u>0</u>	
		106,240	
Appropriations		Adopted	
General Government Activities 101-299		3,350	
Public Safety Activities 301-399		76,400	
Public Works Activities 400-799		0	
Other Government Activities 800-999		<u>0</u>	
		79,750	
		<u>0</u>	
		79,750	
Effect on Local Streets Fund's Fund			
Balance			26,490
Estimated Ending Fund Balance June 30,			
2015			\$ 62,227

265	Drug Enforcement Fund	Estimated Beginning	
Fund Balance			\$ (4,125)
Estimated Revenues		Adopted	
Drug Enforcement Fund Estimated Operating Revenue		7,850	
Drug Enforcement Fund Estimated Project Revenue		<u>0</u>	
		7,850	
Appropriations		Adopted	
General Government Activities 101-299		0	
Public Safety Activities 301-399		7,850	
Public Works Activities 400-799		0	
Other Government Activities 800-999		<u>0</u>	
		7,850	
		<u>0</u>	
		7,850	
Effect on Drug Enforcement Fund's Fund			
Balance			0
Estimated Ending Fund Balance June 30,			
2015			\$ (4,125)

275	Senior Operations Fund	Estimated Beginning Fund		
Balance			\$	50
	Estimated Revenues	Adopted		
	Senior Citizens Fund Estimated Operating Revenue	4		
	Senior Citizens Fund Estimated Project Revenue	0		
		<u>4</u>		
	Appropriations	Adopted		
	General Government Activities 101-299	0		
	Public Safety Activities 301-399	0		
	Public Works Activities 400-799	4		
	Other Government Activities 800-999	0		
		<u>4</u>		
		<u>0</u>		
		4		
	Effect on Senior Citizens Fund's Fund			
Balance				0
2015	Estimated Ending Fund Balance June 30,		\$	50

350	City Hall Debt Fund	Estimated Beginning Fund		
Balance				\$2,506
	Estimated Revenues	Adopted		
	City Hall Debt Fund Estimated Revenue	78,625		
		<u>78,625</u>		
	Appropriations	Adopted		
	General Government Activities 101-299	0		
	Public Safety Activities 301-399	0		
	Public Works Activities 400-799	0		
	Other Government Activities 800-999	78,625		
		<u>78,625</u>		
	Effect on City Hall Debt Fund's Fund			
Balance				0
2015	Estimated Ending Fund Balance June 30,		\$	2,506

401	Capital Projects Fund	Estimated Beginning Fund		
Balance			\$	8
	Estimated Revenues	Adopted		
	Capital Project Fund Estimated Operating Revenue	0		
	Capital Project Fund Estimated Project Revenue	0		
		<u>0</u>		
	Appropriations	Adopted		

	1,520,522	
	<u>0</u>	
	1,520,522	
	Effect on Water Supply Fund's Fund	
Balance		(42,172)
2015	Estimated Ending Fund Balance June 30,	\$ 1,130,436

591	Sewer Fund	Estimated Beginning Fund	
Balance			\$ 2,188,996
	Estimated Revenues	Adopted	
	Sanitary Sewer Fund Estimated Operating Revenue	1,099,200	
	Sanitary Sewer Fund Estimated Project Revenue	<u>0</u>	
		1,099,200	
	Appropriations	Adopted	
	General Government Activities 101-299	144,517	
	Public Safety Activities 301-399	0	
	Public Works Activities 400-799	942,883	
	Other Government Activities 800-999	<u>111,470</u>	
		1,198,870	
		125,000	
		1,323,870	
	Effect on Sanitary Sewer Fund's Fund		
Balance			(224,670)
2015	Estimated Ending Fund Balance June 30,		\$ 1,964,326

661	Motor Pool Fund	Estimated Beginning Fund	
Balance			\$ 177,829
	Estimated Revenues	Adopted	
	Motor Pool Fund Estimated Operating Revenue	221,698	
	Motor Pool Fund Estimated Project Revenue	<u>0</u>	
		221,698	
	Appropriations	Adopted	
	General Government Activities 101-299	20,828	
	Public Safety Activities 301-399	102,600	
	Public Works Activities 400-799	129,626	
	Other Government Activities 800-999	<u>0</u>	
		253,054	
		0	
		253,054	

	Effect on Motor Pool Fund's Fund	
Balance		(31,356)
2015	Estimated Ending Fund Balance June 30,	\$ 146,473

865	Sidewalks Fund	Estimated Beginning Fund	
Balance			\$ 3,927
	Estimated Revenues	Adopted	
	Sidewalk Fund Estimated Operating Revenue	1,500	
	Sidewalk Fund Estimated Project Revenue	0	
	Total Side Walk Fund Estimated Revenue	1,500	
	Appropriations	Adopted	
	General Government Activities 101-299	0	
	Public Safety Activities 301-399	0	
	Public Works Activities 400-799	1,500	
	Other Government Activities 800-999	0	
	Total Side Walk Fund Operating Appropriations	1,500	
	Total Side Walk Fund Project Appropriations	0	
	Total Side Walk Fund Appropriations	1,500	
	Effect on Side Walk Fund's Fund		
Balance			0
2015	Estimated Ending Fund Balance June 30,		\$ 3,927

866	Weed Fund	Estimated Beginning Fund	
Balance			\$ 3,190
	Estimated Revenues	Adopted	
	Weed Fund Estimated Operating Revenue	1,500	
	Weed Fund Estimated Project Revenue	0	
	Total Weed Fund Estimated Revenue	1,500	
	Appropriations	Adopted	
	General Government Activities 101-299	0	
	Public Safety Activities 301-399	0	
	Public Works Activities 400-799	0	
	Other Government Activities 800-999	700	
	Total Weed Fund Operating Appropriations	700	
	Total Weed Fund Project Appropriations	0	
	Total Weed Fund Appropriations	700	
	Effect on Weed Fund Fund's Fund		
Balance			800
2015	Estimated Ending Fund Balance June 30,		\$ 3,990

871 Sewer Special Assessment Fund		Estimated Beginning Fund	
Balance			\$ 3,650
Estimated Revenues		Adopted	
Sewer Special Assessment Fund Est. Operating Revenue		0	
Sewer Special Assessment Fund Est. Project Revenue		0	
Total Sewer Special Assessment Fund Revenue		0	
Appropriations		Adopted	
General Government Activities 101-299		0	
Public Safety Activities 301-399		0	
Public Works Activities 400-799		0	
Other Government Activities 800-999		0	
Total Sewer Special Assessment Operating Appropriation		0	
Total Sewer Special Assessment Proj. Appropriations		0	
Total Sewer Special Assessment Fund Appropriations		0	
Effect on Sewer Spe. Assessment Fund's Fund			
Balance			0
Estimated Ending Fund Balance June 30,			
2015			3,650

Total Estimated Revenues 7,864,164
Total All Funds Appropriations 8,595,591

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-8E BURN PERMIT

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek city council may authorize open burning per ordinance section 8-1 if it finds that such burning will provide for the general welfare of the community, and

WHEREAS, a burning permit is sought by the resident at 5434 Miller Road; and

WHEREAS, the city finds that the circumstances of this request, being a substantial amount of brush on a large and open lot, enable burning as a potentially preferred solution over curbside chipping.

NOW, THEREFORE, BE IT RESOLVED that the Swartz Creek City Council approve a single occurrence permit for open burning conditioned upon and in conformance with the standard burning requirements of the fire department.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-8F EMPLOYEE DEDUCTION TRANSFER

Motion by Councilmember: _____

I MOVE the City of Swartz Creek City Council add 1% to staff wages, to be distributed proportionate with each employee’s respective base wage, with the exception of the city manager, for the 2014-2015 fiscal year, an amount expected to equal \$13,000 and intended to offset one year worth of employer budgeted tax payments and related costs required to be made by employees under Michigan public employer annual cost limitations (aka hardcap), an amount currently equal to \$12,944.32, and further direct the finance director to adjust the budget to reflect said changes.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-8G MML WORKERS COMPENSATION

Motion by Councilmember: _____

I Move the City of Swartz Creek approve payment to the Michigan Municipal League in the amount of \$17,530 to cover the annual premium for workers’ compensation coverage period from July 1, 2014 to June 30, 2015 and further direct the city’s finance director to appropriate the cost of this premium to the appropriate city funds in accordance with the Class Codes identified in the invoice.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-8H SPRINGBROOK RFP

Motion by Councilmember: _____

WHEREAS, the City acquired a total of 17 vacant lots from street paving special assessment projects in Springbrook East and Heritage Village Condominium Associations in December, 2011, resolution and public purpose as follows:

Springbrook East & Heritage Village Condominiums: Acquire Vacant Lots, Set Public Purpose Plan

Resolution No. 111128-06

(Carried)

*Motion by Councilmember Hurt
Second by Councilmember Binder*

WHEREAS, the City of Swartz Creek has a duty to provide for the health safety and welfare of the community, its residents and visitors; and

WHEREAS, the economic downturn beginning in 2008 and continuing today caused a collapse of all house sales, new house construction and a significant reduction in the valuation of the existing housing market; and

WHEREAS, the City has two subdivisions that were in the infancy of development and construction, being Springbrook East and Heritage Village, both of which were approved under the Site Condominium Act and approximately 15% of the total conceptual project being complete, with unfinished streets and the rough installation of utilities; and

WHEREAS, the economic collapse has halted any further development with the likelihood that it will be many years, if at all, before Springbrook East and Heritage Village will be completed, leaving a plethora of problems including, but not limited to: unfinished streets, abandoned and partially constructed houses, orphaned underground utilities, tax and mortgage foreclosures, surface water and storm drainage problems; and

WHEREAS, both subdivisions were designed and approved by the City with the intent that the streets, when completed, would incorporate into the City's local street system and become public streets; and

WHEREAS, the developer, due to the economic recession, was unable to fulfill the obligations set forth in the site plan, and the mortgage holder, being First Place Bank of East Lansing Michigan, has been working with the developer to liquidate the properties to satisfy loan commitments, however, the value of vacant land has diminished to the point that taxes and maintenance expenses would exceed any foreseeable increase in value, making investment prospects a poor probability; and

WHEREAS, the City worked with the residents of Springbrook East and Heritage Village Subdivisions to create a special assessment district to repair and finish paving the streets, work having been completed in October 2011; and

WHEREAS, a total of 115 lots were assessed street repairs in Heritage Village Condominium Association, 35 lots of which were unimproved and vacant; and

WHEREAS, a total of 64 lots were assessed street repairs in Springbrook East Condominium Association, 24 lots of which were unimproved and vacant; and

WHEREAS, Woodside Builders, the property owner of record, and First Place Bank, the lien holder, have indicated they will abandon the vacant lots and send them to tax foreclosure which ultimately may result in the discharge of all taxes and assessments followed by the subsequent sale at public auction or seizure by the County Treasurers' Office; and

WHEREAS, the City has offered a resolve, being that Woodside would convey, by warranty deed, all vacant defined lots assigned separate tax identification numbers independent of the master deeds and subject to the special assessment district, for Springbrook East (24 lots) and Heritage Village (35 lots) to the City, with all costs associated with the closing inclusive of taxes through December 31st to be paid by Woodside, First Place Bank would relinquish their lien, the City becoming the owner of the lots with clear title, with the assessments left to be collected by the City; and

WHEREAS, the City has determined that a public purpose exists for obtaining the lots, being control and guarantee for the collection of the special assessment fees, the preservation of property values for the existing homes in the subdivisions and the resolve of underground utility and storm-surface water issues; and

WHEREAS, the City finds that the long term intent is to sell the lots to recover assessment costs and other administrative costs that may occur and to preserve property values consistent with the findings within this resolution

NOW, THEREFORE, I Move the City of Swartz Creek authorize the acquisition of the following properties in Springbrook East and Heritage Village Condominium Subdivisions:

SPRINGBROOK EAST SPECIAL ASSESSMENT DISTRICT #1

Parcel Number	Owner Name	Number	Property Address	Owner Address	Vacant/Improved
58-36-676-037	WOODSIDE BUILDERS INC	4375	MAYA LN	7550 MILLER RD	V
58-36-676-039	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-040	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-041	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-042	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-043	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-044	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-045	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-046	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-047	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-048	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V

58-36-676-049	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-050	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-051	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-053	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-054	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-055	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-056	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-057	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-058	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-059	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-060	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-061	WOODSIDE BUILDERS INC.	0	LINDSEY DR	7550 MILLER RD	V
58-36-676-064	WOODSIDE BUILDERS INC.	0	RUSSELL DR	7550 MILLER RD	V
Total 24 Lots					

HERITAGE VILLAGE SPECIAL ASSESSMENT DISTRICT 1

Parcel Number	Owner Name	Number	Property Address	Owner Address	Vacant/ Improved
58-30-651-044	WOODSIDE BUILDERS	6285	ARLINGTON DR	7550 MILLER RD	V
58-30-651-050	WOODSIDE BUILDERS	6230	ARLINGTON DR	7550 MILLER RD	V
58-30-651-059	WOODSIDE BUILDERS	3419	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-066	WOODSIDE BUILDERS	3408	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-072	WOODSIDE BUILDERS	6316	CONCORD DR	7550 MILLER RD	V
58-30-651-073	WOODSIDE BUILDERS	6310	CONCORD DR	7550 MILLER RD	V
58-30-651-074	WOODSIDE BUILDERS	6304	CONCORD DR	7550 MILLER RD	V
58-30-651-075	WOODSIDE BUILDERS	6298	CONCORD DR	7550 MILLER RD	V
58-30-651-082	WOODSIDE BUILDERS	3340	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-084	WOODSIDE BUILDERS	3330	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-085	WOODSIDE BUILDERS	3324	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-086	WOODSIDE BUILDERS	3318	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-087	WOODSIDE BUILDERS	3310	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-088	WOODSIDE BUILDERS	3304	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-089	WOODSIDE BUILDERS	3296	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-090	WOODSIDE BUILDERS	3290	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-091	WOODSIDE BUILDERS	3284	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-092	WOODSIDE BUILDERS	3278	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-093	WOODSIDE BUILDERS	3270	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-094	WOODSIDE BUILDERS	3264	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-095	WOODSIDE BUILDERS	3263	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-096	WOODSIDE BUILDERS	3269	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-099	WOODSIDE BUILDERS	6217	BAINBRIDGE DR	7550 MILLER RD	V
58-30-651-101	WOODSIDE BUILDERS	3291	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-102	WOODSIDE BUILDERS	3297	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-103	WOODSIDE BUILDERS	3305	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-104	WOODSIDE BUILDERS	3311	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-105	WOODSIDE BUILDERS	3319	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-106	WOODSIDE BUILDERS	3323	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-107	WOODSIDE BUILDERS	3329	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-108	WOODSIDE BUILDERS	3333	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-109	WOODSIDE BUILDERS	3335	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-110	WOODSIDE BUILDERS	3337	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-111	WOODSIDE BUILDERS	3339	HERITAGE BLVD	7550 MILLER RD	V
58-30-651-112	WOODSIDE BUILDERS	3343	HERITAGE BLVD	7550 MILLER RD	V

Total 35 Lots

BE IT FURTHER RESOLVED that the City hereby:

1. Direct the City Attorney to prepare a Purchase Agreement consistent with the terms as set forth in the findings of this resolution, and review and approve closing packages prepared by the title company.
2. Direct the staff to prepare or cause the preparation of closing documents for the conveyance of the vacant lots described herein, instrument to be a warranty deed with title insurance policy, to be closed on or before December 31, 2011.
3. Authorize the staff to seek the sale of the vacant lots, without profit and consistent with the site plan as approved by the City, for the cost of the assessments pending against them, plus any other costs incurred in the acquisition, including but not limited to legal, interest, administrative, closing or accounting.

BE IT FURTHER RESOLVED that any offer to purchase any lot or group of lots from the City be brought back before the Council for review and final determination.

Discussion Ensued.

YES: Shumaker, Abrams, Binder, Hicks, Hurt, Krueger, Porath.
 NO: None. Motion Declared Carried.

WHEREAS, the actual vacant lots that were purchased by the City are as follows:

Heritage Village Special Assessment District 1			
Parcel Number	Number	Property Address	Owner
58-30-651-091	3284	HERITAGE BLVD	City Swartz Creek
58-30-651-092	3278	HERITAGE BLVD	City Swartz Creek
58-30-651-093	3270	HERITAGE BLVD	City Swartz Creek
58-30-651-094	3264	HERITAGE BLVD	City Swartz Creek
58-30-651-099	6217	BAINBRIDGE DR	City Swartz Creek

Springbrook East Special Assessment District 1			
Parcel Number	Number	Property Address	Owner
58-36-676-039	0	LINDSEY DR	City Swartz Creek
58-36-676-040	0	LINDSEY DR	City Swartz Creek
58-36-676-041	0	LINDSEY DR	City Swartz Creek
58-36-676-042	0	LINDSEY DR	City Swartz Creek
58-36-676-043	0	LINDSEY DR	City Swartz Creek
58-36-676-044	0	LINDSEY DR	City Swartz Creek
58-36-676-051	0	LINDSEY DR	City Swartz Creek
58-36-676-053	0	LINDSEY DR	City Swartz Creek
58-36-676-054	0	LINDSEY DR	City Swartz Creek
58-36-676-055	0	LINDSEY DR	City Swartz Creek
58-36-676-056	0	LINDSEY DR	City Swartz Creek
58-36-676-064	0	RUSSELL DR	City Swartz Creek

WHEREAS, the City desires to recover its assessment expenses, inclusive of soft costs such as legal and accounting fees, such assessments having been affixed at \$2,135.50 (cost of the per lot assessment paid by the city) plus \$400 (soft costs - legal, accounting and delinquent taxes), total of \$2,535.50 each for Springbrook East lots.

WHEREAS, the City desires to avoid speculation on these lots and to subsequently convey these lots to the private sector in expedited fashion; and

WHEREAS, the home owners association of Springbrook East and the city council have determined that the primary objective of any conveyance is to assure the timely and quality development of condominiums within the development in a manner that supports the architectural continuity of the existing residences.

NOW, THEREFORE, I Move the City of Swartz Creek direct staff to issue a request for proposals as drafted and dated May 14, 2014.

BE IT FURTHER RESOLVED that a committee consisting of the following members be formed to review proposals and to report findings to the city council:

- Mr. Adam Zettel, City Manager
- Mr. Marty Johnson, Building Official
- Mr. John Mullen, Springbrook East HoA
- Mr. Doug Stephens, Architect & Planning Commission Chairperson

Mr./Ms. _____, Council Member

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-8I DEMOLITIONS

Motion by Councilmember: _____

I Move the City of Swartz Creek solicit sealed bids for the demolition of 4438 Morrish Road and 5017 Third Street, including delineated costs for the demolition of any and all accessory structures.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-8J CDBG EXTENSION

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek currently participates in the Genesee County Community Development Block Grant (CDBG) Program; and

WHEREAS, the city maintains 'entitlement status' by virtue of the Cooperative Agreement established in 1994, enabling the city to receive CDBG funds from the county; and

WHEREAS, the Continuation Clause of the Agreement indicates that 'entitlement status' must be affirmed every three years to maintain fundability.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby affirms and states its intent to remain in the Genesee County CDBG Program through 2017 and direct the city clerk to sign and deliver a letter to the Genesee County Metropolitan Planning Commission indicating this intent.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 140527-8K 2013-2014 YEAR END FISCAL ADJUSTMENTS

Motion by Councilmember: _____

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City's 2013 - 2014 Fiscal Year Budget and comparative year-to-date balance sheet of expenses and revenues, and finds that it is not in deficit; however, certain department activity line items may be in deficit.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the city manager to make all necessary year-end budget adjustment amendments to Fund 590 (Water) & Fund 226 (Garbage) in accordance with the following:

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	Adjustments to be made	Amended Budget 2013 - 2014
Fund 226 - Garbage Fund				
Revenues				
Dept 000.000-General				
226-000.000-402.000	Current Tax Revenue	340,579.00		340,579.00
226-000.000-412.000	Delinquent Tax Revenue	375.00		375.00
226-000.000-433.000	St-Charge in Lieu	530.00		530.00
226-000.000-445.000	Late Payment Interest Revenue	1,900.00		1,900.00
226-000.000-664.000	Interest Income	1,100.00		1,100.00
226-000.000-675.000	Misc.	0.00		0.00
Total Dept 000.000-General		344,484.00		344,484.00
Dept 172.000-Executive				
226-172.000-677.000	Reimbursements	105.00		105.00
Total Dept 172.000-Executive		105.00		105.00
Dept 201.000-Finance,Budgeting,Accounting				
226-201.000-677.000	Reimbursements	42.00		42.00
Total Dept 201.000-Finance,Budgeting,Accounting		42.00		42.00
Dept 215.000-Aministration and Clerk				
226-215.000-677.000	Reimbursements	0.00		0.00
Total Dept 215.000-Aministration and Clerk		0.00		0.00
Dept 528.000-Sanitation Collection				
226-528.000-627.000	Charges for Services	0.00		0.00
Total Dept 528.000-Sanitation Collection		0.00		0.00

TOTAL Revenues		344,631.00	0.00	344,631.00
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Expenditures

Dept 101.000-Council				
226-101.000-702.000	Wages	2,927.00		2,927.00
226-101.000-704.100	FICA - Employer's Share	181.00		181.00
226-101.000-704.200	Medicare - Employer's Share	42.00		42.00
226-101.000-705.000	Medical Insurance - ER	0.00		0.00
226-101.000-705.100	Vision Benefits	0.00		0.00
226-101.000-705.200	Dental Benefits	0.00		0.00
226-101.000-706.000	Life Insurance - ER cost	0.00		0.00
226-101.000-707.000	Retirement Contributions-ER	0.00		0.00
226-101.000-708.000	Sick & Accident Premiums-ER	0.00		0.00
226-101.000-726.000	Supplies	250.00		250.00
226-101.000-801.000	Contractual Services	250.00		250.00
226-101.000-910.200	General Liability Insurance	2,800.00	18.83	2,818.83
226-101.000-910.500	Workers Comp Insurance	19.00		19.00
226-101.000-960.000	Education and Training	1,500.00	(18.83)	1,481.17
226-101.000-961.000	Miscellaneous	150.00		150.00
226-101.000-976.000	Equipment	0.00		0.00
Total Dept 101.000-Council		8,119.00		8,119.00
Dept 172.000-Executive				
226-172.000-702.000	Wages	6,232.00	1,380.00	7,612.00
226-172.000-704.100	FICA - Employer's Share	386.00	230.00	616.00
226-172.000-704.200	Medicare - Employer's Share	90.00	60.00	150.00
226-172.000-705.000	Medical Insurance - ER	1,933.00	670.00	2,603.00
226-172.000-705.100	Vision Benefits	13.00	5.00	18.00
226-172.000-705.200	Dental Benefits	209.00	48.00	257.00
226-172.000-706.000	Life Insurance - ER cost	32.00	8.00	40.00
226-172.000-707.000	Retirement Contributions-ER	1,766.00	410.00	2,176.00
226-172.000-708.000	Sick & Accident Premiums-ER	105.00	15.00	120.00
226-172.000-726.000	Supplies	63.00		63.00
226-172.000-745.000	Postage	40.00		40.00
226-172.000-801.000	Contractual Services	1,000.00		1,000.00
226-172.000-801.001	Union Negotiation Expenditures	0.00		0.00
226-172.000-850.000	Communications	300.00	(150.00)	150.00
226-172.000-910.200	General Liability Insurance	2,800.00	(19.00)	2,781.00
226-172.000-910.500	Workers Comp Insurance	486.00		486.00
226-172.000-910.600	Unemployment Insurance	0.00		0.00
226-172.000-940.000	Vehicle and Travel Expense	750.00	30.00	780.00
226-172.000-960.000	Education and Training	150.00		150.00
226-172.000-961.000	Miscellaneous	200.00	(100.00)	100.00

226-172.000-971.000	Land Purchase	0.00		0.00
Total Dept 172.000-Executive		16,555.00		19,142.00
Dept 201.000-Finance,Budgeting,Accounting				
226-201.000-702.000	Wages	7,355.00		7,355.00
226-201.000-704.100	FICA - Employer's Share	456.00		456.00
226-201.000-704.200	Medicare - Employer's Share	107.00		107.00
226-201.000-705.000	Medical Insurance - ER	360.00		360.00
226-201.000-705.100	Vision Benefits	14.00		14.00
226-201.000-705.200	Dental Benefits	182.00	(100.00)	82.00
226-201.000-706.000	Life Insurance - ER cost	39.00	10.00	49.00
226-201.000-707.000	Retirement Contributions-ER	480.00	(150.00)	330.00
226-201.000-708.000	Sick & Accident Premiums-ER	124.00	(50.00)	74.00
226-201.000-726.000	Supplies	1,400.00		1,400.00
226-201.000-801.000	Contractual Services	5,300.00	2,000.00	7,300.00
226-201.000-805.000	Bank Fees	300.00	(100.00)	200.00
226-201.000-850.000	Communications	130.00	(20.00)	110.00
226-201.000-900.000	Printing and Publishing	0.00		0.00
226-201.000-960.000	Education and Training	300.00	75.00	375.00
226-201.000-976.000	Equipment	0.00	900.00	900.00
Total Dept 201.000-Finance,Budgeting,Accounting		16,547.00		19,112.00
Dept 215.000-Aministration and Clerk				
226-215.000-702.000	Wages	4,016.00		4,016.00
226-215.000-704.100	FICA - Employer's Share	249.00		249.00
226-215.000-704.200	Medicare - Employer's Share	58.00		58.00
226-215.000-705.000	Medical Insurance - ER	564.00		564.00
226-215.000-705.100	Vision Benefits	4.00		4.00
226-215.000-705.200	Dental Benefits	47.00		47.00
226-215.000-706.000	Life Insurance - ER cost	23.00		23.00
226-215.000-707.000	Retirement Contributions-ER	281.00		281.00
226-215.000-708.000	Sick & Accident Premiums-ER	68.00		68.00
226-215.000-726.000	Supplies	0.00	10.00	10.00
226-215.000-745.000	Postage	650.00	600.00	1,250.00
226-215.000-801.000	Contractual Services	0.00	840.00	840.00
226-215.000-850.000	Communications	120.00		120.00
226-215.000-900.000	Printing and Publishing	2,500.00	(1,800.00)	700.00
226-215.000-960.000	Education and Training	400.00	(250.00)	150.00
226-215.000-961.000	Miscellaneous	0.00	50.00	50.00
226-215.000-976.000	Equipment	0.00	400.00	400.00
Total Dept 215.000-Aministration and Clerk		8,980.00		8,830.00
Dept 228.000-Information Technology				

226-228.000-726.000	Supplies	0.00	10.00	10.00
226-228.000-801.000	Contractual Services	2,750.00		2,750.00
226-228.000-960.000	Education and Training	0.00		0.00
226-228.000-976.000	Equipment	2,530.00	(500.00)	2,030.00
Total Dept 228.000-Information Technology		5,280.00		4,790.00
Dept 253.000-Treasurer				
226-253.000-702.000	Wages	4,243.00		4,243.00
226-253.000-704.100	FICA - Employer's Share	263.00		263.00
226-253.000-704.200	Medicare - Employer's Share	62.00		62.00
226-253.000-705.000	Medical Insurance - ER	1,755.00	(200.00)	1,555.00
226-253.000-705.100	Vision Benefits	11.00		11.00
226-253.000-705.200	Dental Benefits	165.00		165.00
226-253.000-706.000	Life Insurance - ER cost	23.00		23.00
226-253.000-707.000	Retirement Contributions-ER	262.00		262.00
226-253.000-708.000	Sick & Accident Premiums-ER	71.00		71.00
226-253.000-726.000	Supplies	38.00		38.00
226-253.000-745.000	Postage	520.00		520.00
226-253.000-801.000	Contractual Services	100.00		100.00
226-253.000-803.000	Drain Repairs	0.00	25.00	25.00
226-253.000-900.000	Printing and Publishing	20.00		20.00
226-253.000-910.300	Insurance and Bonds	25.00		25.00
226-253.000-940.000	Vehicle and Travel Expense	40.00		40.00
226-253.000-960.000	Education and Training	200.00		200.00
226-253.000-961.000	Miscellaneous	25.00		25.00
226-253.000-976.000	Equipment	0.00		0.00
Total Dept 253.000-Treasurer		7,823.00		7,648.00
Dept 257.000-Assessor				
226-257.000-899.000	MTT Appeals and Payments	25,766.00	(15,812.00)	9,954.00
Total Dept 257.000-Assessor		25,766.00		9,954.00
Dept 463.503-Local Streets Rehab				
226-463.503-801.000-463.503	Contractual Services	0.00		0.00
226-463.503-930.000-463.503	Repairs and Maintenance	0.00		0.00
Total Dept 463.503-Local Streets Rehab		0.00		0.00
Dept 528.000-Sanitation Collection				
226-528.000-702.000	Wages	10,176.00		10,176.00
226-528.000-704.100	FICA - Employer's Share	631.00		631.00
226-528.000-704.200	Medicare - Employer's Share	148.00		148.00
226-528.000-705.000	Medical Insurance - ER	3,653.00		3,653.00
226-528.000-705.100	Vision Benefits	26.00		26.00
226-528.000-705.200	Dental Benefits	393.00	(150.00)	243.00

226-528.000-706.000	Life Insurance - ER cost	26.00		26.00
226-528.000-707.000	Retirement Contributions-ER	1,480.00	(350.00)	1,130.00
226-528.000-708.000	Sick & Accident Premiums-ER	171.00	(50.00)	121.00
226-528.000-726.000	Supplies	600.00	(300.00)	300.00
226-528.000-801.000	Contractual Services	262,000.00		262,000.00
226-528.000-801.701	Landfill fees	3,500.00		3,500.00
226-528.000-899.000	MTT Appeals and Payments	0.00		0.00
226-528.000-900.000	Printing and Publishing	500.00		500.00
226-528.000-930.000	Repairs and Maintenance	5,000.00		5,000.00
226-528.000-941.000	Equipment Rental	1,400.00		1,400.00
226-528.000-976.000	Equipment	1,000.00		1,000.00
Total Dept 528.000-Sanitation Collection		290,704.00		289,854.00
Dept 529.000-Hazardous Waste Pickup				
226-529.000-702.000	Wages	0.00		0.00
226-529.000-704.100	FICA - Employer's Share	0.00		0.00
226-529.000-704.200	Medicare - Employer's Share	0.00		0.00
226-529.000-705.000	Medical Insurance - ER	0.00		0.00
226-529.000-705.100	Vision Benefits	0.00		0.00
226-529.000-705.200	Dental Benefits	0.00		0.00
226-529.000-706.000	Life Insurance - ER cost	0.00		0.00
226-529.000-707.000	Retirement Contributions-ER	0.00		0.00
226-529.000-708.000	Sick & Accident Premiums-ER	0.00		0.00
226-529.000-726.000	Supplies	0.00		0.00
226-529.000-801.000	Contractual Services	1,000.00		1,000.00
226-529.000-941.000	Equipment Rental	0.00		0.00
226-529.000-960.000	Education and Training	120.00		120.00
Total Dept 529.000-Hazardous Waste Pickup		1,120.00		1,120.00
Dept 530.000-Wood Chipping				
226-530.000-702.000	Wages	15,740.00	6,500.00	22,240.00
226-530.000-704.100	FICA - Employer's Share	976.00	405.00	1,381.00
226-530.000-704.200	Medicare - Employer's Share	228.00	100.00	328.00
226-530.000-705.000	Medical Insurance - ER	5,395.00		5,395.00
226-530.000-705.100	Vision Benefits	36.00		36.00
226-530.000-705.200	Dental Benefits	519.00		519.00
226-530.000-706.000	Life Insurance - ER cost	50.00		50.00
226-530.000-707.000	Retirement Contributions-ER	1,835.00	1,000.00	2,835.00
226-530.000-708.000	Sick & Accident Premiums-ER	265.00		265.00
226-530.000-726.000	Supplies	500.00		500.00
226-530.000-801.000	Contractual Services	8,500.00		8,500.00
226-530.000-930.000	Repairs and Maintenance	5,000.00		5,000.00
226-530.000-941.000	Equipment Rental	5,000.00	4,200.00	9,200.00
226-530.000-976.000	Equipment	0.00		0.00

Total Dept 530.000-Wood Chipping		44,044.00		56,249.00
Dept 782.000-Facilities - Winshall Park				
226-782.000-702.000	Wages	5,392.00		5,392.00
226-782.000-704.100	FICA - Employer's Share	334.00		334.00
226-782.000-704.200	Medicare - Employer's Share	78.00		78.00
226-782.000-705.000	Medical Insurance - ER	1,983.00		1,983.00
226-782.000-705.100	Vision Benefits	14.00		14.00
226-782.000-705.200	Dental Benefits	203.00		203.00
226-782.000-706.000	Life Insurance - ER cost	15.00		15.00
226-782.000-707.000	Retirement Contributions-ER	637.00		637.00
226-782.000-708.000	Sick & Accident Premiums-ER	91.00		91.00
226-782.000-941.000	Equipment Rental	1,000.00		1,000.00
Total Dept 782.000-Facilities - Winshall Park		9,747.00		9,747.00
Dept 783.000-Facilities - Elms Rd Park				
226-783.000-702.000	Wages	6,122.00		6,122.00
226-783.000-704.100	FICA - Employer's Share	380.00		380.00
226-783.000-704.200	Medicare - Employer's Share	89.00		89.00
226-783.000-705.000	Medical Insurance - ER	2,233.00		2,233.00
226-783.000-705.100	Vision Benefits	15.00		15.00
226-783.000-705.200	Dental Benefits	225.00		225.00
226-783.000-706.000	Life Insurance - ER cost	16.00		16.00
226-783.000-707.000	Retirement Contributions-ER	732.00		732.00
226-783.000-708.000	Sick & Accident Premiums-ER	103.00		103.00
226-783.000-941.000	Equipment Rental	1,000.00		1,000.00
Total Dept 783.000-Facilities - Elms Rd Park		10,915.00		10,915.00
Dept 793.000-Facilities - New City Hall				
226-793.000-702.000	Wages	1,475.00		1,475.00
226-793.000-704.100	FICA - Employer's Share	91.00		91.00
226-793.000-704.200	Medicare - Employer's Share	21.00		21.00
226-793.000-705.000	Medical Insurance - ER	550.00		550.00
226-793.000-705.100	Vision Benefits	4.00		4.00
226-793.000-705.200	Dental Benefits	57.00		57.00
226-793.000-706.000	Life Insurance - ER cost	4.00		4.00
226-793.000-707.000	Retirement Contributions-ER	166.00		166.00
226-793.000-708.000	Sick & Accident Premiums-ER	25.00		25.00
226-793.000-726.000	Supplies	400.00	120.00	520.00
226-793.000-726.500	Supplies - Mats	150.00		150.00
226-793.000-801.000	Contractual Services	200.00		200.00
226-793.000-850.000	Communications	900.00		900.00
226-793.000-910.100	Property Insurance	340.00		340.00
226-793.000-910.200	General Liability Insurance	0.00		0.00

226-793.000-910.500	Workers Comp Insurance	90.00		90.00
226-793.000-920.000	Utilities	3,500.00		3,500.00
226-793.000-930.000	Repairs and Maintenance	3,000.00		3,000.00
226-793.000-941.000	Equipment Rental	550.00		550.00
226-793.000-961.000	Miscellaneous	200.00		200.00
Total Dept 793.000-Facilities - New City Hall		11,723.00		11,843.00
Dept 965.000-Transfers Out				
226-965.000-998.203	Trf Out to Local Street Fund	0.00		0.00
226-965.000-998.203-463.503	Trf Out to Local Street Fund	0.00		0.00
226-965.000-998.350	Transfer Out to City Hall Debt	20,332.00		20,332.00
226-965.000-998.401	Trf Out to Capital Projects Fd	0.00		0.00
Total Dept 965.000-Transfers Out		20,332.00		20,332.00
TOTAL Expenditures		477,655.00		477,655.00

Fund 226 - Garbage Fund:

TOTAL REVENUES	344,631.00	344,631.00
TOTAL EXPENDITURES	477,655.00	477,655.00
NET OF REVENUES & EXPENDITURES	(133,024.00)	(133,024.00)

2013-14

GL NUMBER	DESCRIPTION	AMENDED BUDGET	Adjustments to be made	Amended Budget
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Fund 590 - Water Supply Fund

Revenues

Dept 000.000-General				
590-000.000-402.800	Debt Service Current Tax Revn	0.00		0.00
590-000.000-412.800	Debt Service Delq Tax Revn	0.00		0.00
590-000.000-433.800	Debt Service Charge in Lieu	0.00		0.00
590-000.000-445.800	Debt Service Late Pmt Interest	0.00		0.00
590-000.000-607.100-Co CCIF	Tap Fees - Genesee Co	0.00		0.00
590-000.000-664.000	Interest Income	4,000.00	(2,000.00)	2,000.00
590-000.000-664.800	Debt Service Interest Income	0.00		0.00
590-000.000-673.000	Sale of Assets	0.00		0.00
590-000.000-675.000	Misc.	0.00		0.00
Total Dept 000.000-General		4,000.00		2,000.00
Dept 172.000-Executive				
590-172.000-677.000	Reimbursements	105.00		105.00
Total Dept 172.000-Executive		105.00		105.00

Dept 201.000-Finance,Budgeting,Accounting				
590-201.000-677.000	Reimbursements	42.00		42.00
Total Dept 201.000-Finance,Budgeting,Accounting		42.00		42.00
Dept 215.000-Aministration and Clerk				
590-215.000-677.000	Reimbursements	0.00		0.00
Total Dept 215.000-Aministration and Clerk		0.00		0.00
Dept 440.002-ITT Entrance				
590-440.002-627.000	Charges for Services	0.00		0.00
Total Dept 440.002-ITT Entrance		0.00		0.00
Dept 540.000-Water System				
590-540.000-600.000	Water Fees	580,000.00	(36,000.00)	544,000.00
590-540.000-601.000	Metered Services	900,000.00	20,000.00	920,000.00
590-540.000-602.000	Hydrant Rental	950.00		950.00
590-540.000-603.000	Service Fees	4,025.00		4,025.00
590-540.000-604.000	Inventory Sale	0.00		0.00
590-540.000-607.000	Tap Fees	6,970.00		6,970.00
590-540.000-627.000	Charges for Services	500.00		500.00
590-540.000-658.000	Penalty - Late Fee	14,000.00	17,751.96	31,751.96
590-540.000-677.000	Reimbursements	0.00	248.04	248.04
Total Dept 540.000-Water System		1,506,445.00		1,508,445.00
Dept 931.000-Transfers IN				
590-931.000-699.101	Transfer In from Genl Fund	0.00		0.00
Total Dept 931.000-Transfers IN		0.00		0.00
TOTAL Revenues		1,510,592.00		1,510,592.00

Expenditures

Dept 101.000-Council				
590-101.000-702.000	Wages	2,927.00		2,927.00
590-101.000-704.100	FICA - Employer's Share	181.00		181.00
590-101.000-704.200	Medicare - Employer's Share	42.00		42.00
590-101.000-705.000	Medical Insurance - ER	0.00		0.00
590-101.000-705.100	Vision Benefits	0.00		0.00
590-101.000-705.200	Dental Benefits	0.00		0.00
590-101.000-706.000	Life Insurance - ER cost	0.00		0.00
590-101.000-707.000	Retirement Contributions-ER	0.00		0.00
590-101.000-708.000	Sick & Accident Premiums-ER	0.00		0.00
590-101.000-726.000	Supplies	250.00	(108.63)	141.37
590-101.000-801.000	Contractual Services	250.00		250.00

590-101.000-910.200	General Liability Insurance	2,710.00	108.63	2,818.63
590-101.000-910.500	Workers Comp Insurance	19.00		19.00
590-101.000-960.000	Education and Training	1,500.00		1,500.00
590-101.000-961.000	Miscellaneous	150.00		150.00
590-101.000-976.000	Equipment	0.00		0.00
Total Dept 101.000-Council		8,029.00		8,029.00
Dept 172.000-Executive				
590-172.000-702.000	Wages	15,580.00	3,150.00	18,730.00
590-172.000-704.100	FICA - Employer's Share	966.00	410.00	1,376.00
590-172.000-704.200	Medicare - Employer's Share	226.00	100.00	326.00
590-172.000-705.000	Medical Insurance - ER	4,833.00	1,500.00	6,333.00
590-172.000-705.100	Vision Benefits	33.00	10.00	43.00
590-172.000-705.200	Dental Benefits	522.00	110.00	632.00
590-172.000-706.000	Life Insurance - ER cost	81.00	15.00	96.00
590-172.000-707.000	Retirement Contributions-ER	4,416.00	850.00	5,266.00
590-172.000-708.000	Sick & Accident Premiums-ER	262.00	40.00	302.00
590-172.000-726.000	Supplies	0.00	40.00	40.00
590-172.000-745.000	Postage	0.00		0.00
590-172.000-801.000	Contractual Services	1,050.00	(450.00)	600.00
590-172.000-801.001	Union Negotiation Expenditures	0.00		0.00
590-172.000-850.000	Communications	300.00	(120.00)	180.00
590-172.000-910.200	General Liability Insurance	2,725.00	56.00	2,781.00
590-172.000-910.500	Workers Comp Insurance	486.00	(179.38)	306.62
590-172.000-910.600	Unemployment Insurance	0.00		0.00
590-172.000-940.000	Vehicle and Travel Expense	750.00	137.50	887.50
590-172.000-960.000	Education and Training	150.00		150.00
590-172.000-961.000	Miscellaneous	200.00	(100.00)	100.00
590-172.000-971.000	Land Purchase	0.00		0.00
Total Dept 172.000-Executive		32,580.00		38,149.12
Dept 201.000-Finance,Budgeting,Accounting				
590-201.000-702.000	Wages	14,711.00		14,711.00
590-201.000-704.100	FICA - Employer's Share	912.00		912.00
590-201.000-704.200	Medicare - Employer's Share	213.00		213.00
590-201.000-705.000	Medical Insurance - ER	720.00		720.00
590-201.000-705.100	Vision Benefits	29.00	380.00	409.00
590-201.000-705.200	Dental Benefits	364.00		364.00
590-201.000-706.000	Life Insurance - ER cost	78.00		78.00
590-201.000-707.000	Retirement Contributions-ER	961.00		961.00
590-201.000-708.000	Sick & Accident Premiums-ER	247.00		247.00
590-201.000-726.000	Supplies	1,000.00		1,000.00
590-201.000-801.000	Contractual Services	5,300.00	1,400.00	6,700.00

590-201.000-805.000	Bank Fees	200.00		200.00
590-201.000-850.000	Communications	130.00		130.00
590-201.000-900.000	Printing and Publishing	0.00		0.00
590-201.000-960.000	Education and Training	250.00	250.00	500.00
590-201.000-976.000	Equipment	0.00	1,465.50	1,465.50
Total Dept 201.000- Finance,Budgeting,Accounting		25,115.00		28,610.50
Dept 215.000-Aministration and Clerk				
590-215.000-702.000	Wages	14,343.00		14,343.00
590-215.000-704.100	FICA - Employer's Share	889.00		889.00
590-215.000-704.200	Medicare - Employer's Share	208.00		208.00
590-215.000-705.000	Medical Insurance - ER	2,013.00	(500.00)	1,513.00
590-215.000-705.100	Vision Benefits	13.00		13.00
590-215.000-705.200	Dental Benefits	168.00	(50.00)	118.00
590-215.000-706.000	Life Insurance - ER cost	81.00	(20.00)	61.00
590-215.000-707.000	Retirement Contributions-ER	1,004.00	(200.00)	804.00
590-215.000-708.000	Sick & Accident Premiums-ER	241.00	(50.00)	191.00
590-215.000-726.000	Supplies	0.00	10.00	10.00
590-215.000-745.000	Postage	650.00	800.00	1,450.00
590-215.000-801.000	Contractual Services	0.00	831.32	831.32
590-215.000-850.000	Communications	120.00		120.00
590-215.000-900.000	Printing and Publishing	2,500.00	(2,000.00)	500.00
590-215.000-960.000	Education and Training	400.00		400.00
590-215.000-961.000	Miscellaneous	0.00	10.00	10.00
590-215.000-976.000	Equipment	0.00		0.00
Total Dept 215.000-Aministration and Clerk		22,630.00		21,461.32
Dept 228.000-Information Technology				
590-228.000-726.000	Supplies	0.00	50.00	50.00
590-228.000-801.000	Contractual Services	4,500.00	(2,050.00)	2,450.00
590-228.000-960.000	Education and Training	0.00		0.00
590-228.000-976.000	Equipment	4,410.00		4,410.00
Total Dept 228.000-Information Technology		8,910.00		6,910.00
Dept 253.000-Treasurer				
590-253.000-702.000	Wages	23,699.00		23,699.00
590-253.000-704.100	FICA - Employer's Share	1,469.00		1,469.00
590-253.000-704.200	Medicare - Employer's Share	344.00		344.00
590-253.000-705.000	Medical Insurance - ER	8,780.00	(1,700.00)	7,080.00
590-253.000-705.100	Vision Benefits	68.00		68.00
590-253.000-705.200	Dental Benefits	967.00	(300.00)	667.00
590-253.000-706.000	Life Insurance - ER cost	116.00		116.00
590-253.000-707.000	Retirement Contributions-ER	1,386.00		1,386.00

590-253.000-708.000	Sick & Accident Premiums-ER	399.00		399.00
590-253.000-726.000	Supplies	38.00		38.00
590-253.000-745.000	Postage	520.00		520.00
590-253.000-801.000	Contractual Services	100.00	50.00	150.00
590-253.000-803.000	Drain Repairs	0.00		0.00
590-253.000-900.000	Printing and Publishing	20.00		20.00
590-253.000-910.300	Insurance and Bonds	25.00		25.00
590-253.000-940.000	Vehicle and Travel Expense	40.00		40.00
590-253.000-960.000	Education and Training	200.00		200.00
590-253.000-961.000	Miscellaneous	25.00		25.00
590-253.000-976.000	Equipment	0.00		0.00
Total Dept 253.000-Treasurer		38,196.00		36,246.00
Dept 440.002-ITT Entrance				
590-440.002-801.000	Contractual Services	0.00		0.00
590-440.002-801.450	Construction Engineering	0.00		0.00
Total Dept 440.002-ITT Entrance		0.00		0.00
Dept 540.000-Water System				
590-540.000-702.000	Wages	44,507.00		44,507.00
590-540.000-704.100	FICA - Employer's Share	2,759.00		2,759.00
590-540.000-704.200	Medicare - Employer's Share	645.00		645.00
590-540.000-705.000	Medical Insurance - ER	13,632.00	(1,500.00)	12,132.00
590-540.000-705.100	Vision Benefits	86.00		86.00
590-540.000-705.200	Dental Benefits	1,163.00	(150.00)	1,013.00
590-540.000-706.000	Life Insurance - ER cost	192.00		192.00
590-540.000-707.000	Retirement Contributions-ER	4,249.00		4,249.00
590-540.000-708.000	Sick & Accident Premiums-ER	749.00		749.00
590-540.000-726.000	Supplies	10,000.00	(50.00)	9,950.00
590-540.000-726.200	Uniforms	2,000.00		2,000.00
590-540.000-801.000	Contractual Services	9,800.00	(550.00)	9,250.00
590-540.000-850.000	Communications	1,050.00		1,050.00
590-540.000-900.000	Printing and Publishing	150.00		150.00
590-540.000-910.100	Property Insurance	820.00	21.11	841.11
590-540.000-910.500	Workers Comp Insurance	2,609.00	(900.00)	1,709.00
590-540.000-920.000	Utilities	300.00		300.00
590-540.000-924.000	Bulk Treatment Fees/Bulk Water	1,070,000.00	50,000.00	1,120,000.00
590-540.000-924.100-Co CCIF	Genesee Co. CCIFs	0.00		0.00
590-540.000-930.000	Repairs and Maintenance	52,000.00	(20,000.00)	32,000.00
590-540.000-941.000	Equipment Rental	13,000.00	2,000.00	15,000.00
590-540.000-960.000	Education and Training	1,500.00		1,500.00
590-540.000-965.000	Claims	0.00		0.00
590-540.000-968.000	Depreciation Expense	0.00		0.00

590-540.000-976.000	Equipment	22,000.00	(15,000.00)	7,000.00
Total Dept 540.000-Water System		1,253,211.00		1,267,082.11
Dept 541.000-Water New				
590-541.000-941.000	Equipment Rental	0.00		0.00
Total Dept 541.000-Water New		0.00		0.00
Dept 542.000-Read and Bill				
590-542.000-702.000	Wages	25,307.00	(2,000.00)	23,307.00
590-542.000-704.100	FICA - Employer's Share	1,569.00	(125.00)	1,444.00
590-542.000-704.200	Medicare - Employer's Share	367.00	(20.00)	347.00
590-542.000-705.000	Medical Insurance - ER	11,087.00	(1,500.00)	9,587.00
590-542.000-705.100	Vision Benefits	84.00		84.00
590-542.000-705.200	Dental Benefits	1,287.00	(350.00)	937.00
590-542.000-706.000	Life Insurance - ER cost	85.00		85.00
590-542.000-707.000	Retirement Contributions-ER	2,022.00	(150.00)	1,872.00
590-542.000-708.000	Sick & Accident Premiums-ER	426.00		426.00
590-542.000-726.000	Supplies	2,500.00	(150.00)	2,350.00
590-542.000-745.000	Postage	2,500.00		2,500.00
590-542.000-801.000	Contractual Services	1,000.00		1,000.00
590-542.000-930.000	Repairs and Maintenance	5,000.00		5,000.00
590-542.000-941.000	Equipment Rental	2,600.00		2,600.00
590-542.000-960.000	Education and Training	500.00		500.00
Total Dept 542.000-Read and Bill		56,334.00		52,039.00
Dept 543.000-Winchester Park				
590-543.000-801.000	Contractual Services	0.00		
Total Dept 543.000-Winchester Park		0.00		
Dept 543.100-Winshall Dr Service Line Repla				
590-543.100-801.000	Contractual Services	0.00		
Total Dept 543.100-Winshall Dr Service Line Repla		0.00		
Dept 543.200-Oakview Dr Wtr Main Replace				
590-543.200-801.000	Contractual Services	0.00		
Total Dept 543.200-Oakview Dr Wtr Main Replace		0.00		
Dept 543.202-Morrish Rd Wtr Main Replacemen				
590-543.202-801.000	Contractual Services	0.00		
Total Dept 543.202-Morrish Rd Wtr Main Replacemen		0.00		
Dept 543.300-Miller Rd Wtr Main Replace				

590-543.300-801.000	Contractual Services	0.00		
Total Dept 543.300-Miller Rd Wtr Main Replace		0.00		
Dept 543.500-Greenleaf Wtr Main Replacement				
590-543.500-801.000	Contractual Services	0.00		
Total Dept 543.500-Greenleaf Wtr Main Replacement		0.00		
Dept 543.514-Morrish to Miller Rd. 12" watermain				
590-543.514-801.000	Contractual Services	0.00	2,541.75	2,541.75
Total Dept 543.514-Morrish to Miller Rd. 12" watermain		0.00		2,541.75
Dept 793.000-Facilities - New City Hall				
590-793.000-702.000	Wages	1,475.00		1,475.00
590-793.000-704.100	FICA - Employer's Share	91.00		91.00
590-793.000-704.200	Medicare - Employer's Share	21.00		21.00
590-793.000-705.000	Medical Insurance - ER	550.00		550.00
590-793.000-705.100	Vision Benefits	4.00		4.00
590-793.000-705.200	Dental Benefits	57.00		57.00
590-793.000-706.000	Life Insurance - ER cost	4.00		4.00
590-793.000-707.000	Retirement Contributions-ER	166.00		166.00
590-793.000-708.000	Sick & Accident Premiums-ER	25.00		25.00
590-793.000-726.000	Supplies	400.00	120.00	520.00
590-793.000-726.500	Supplies - Mats	150.00		150.00
590-793.000-801.000	Contractual Services	200.00		200.00
590-793.000-850.000	Communications	900.00		900.00
590-793.000-910.100	Property Insurance	350.00		350.00
590-793.000-910.200	General Liability Insurance	0.00		0.00
590-793.000-910.500	Workers Comp Insurance	90.00	(90.00)	0.00
590-793.000-920.000	Utilities	3,500.00		3,500.00
590-793.000-930.000	Repairs and Maintenance	3,000.00		3,000.00
590-793.000-941.000	Equipment Rental	550.00		550.00
590-793.000-961.000	Miscellaneous	200.00		200.00
Total Dept 793.000-Facilities - New City Hall		11,733.00		11,763.00
Dept 850.000-Other Functions				
590-850.000-955.000	OPEB Expense	8,500.00		8,500.00
Total Dept 850.000-Other Functions		8,500.00		8,500.00
Dept 905.000-Debt Service				
590-905.000-991.800	Debt Service Bond Principal	0.00		0.00
590-905.000-995.800	Debt Service Bond Interest	0.00		0.00
590-905.000-996.800	Debt Service Agent Fees	0.00		0.00

Total Dept 905.000-Debt Service		0.00		0.00
Dept 965.000-Transfers Out				
590-965.000-998.350	Transfer Out to City Hall Debt	20,332.00		20,332.00
590-965.000-998.401	Trf Out to Capital Projects Fd	0.00		0.00
Total Dept 965.000-Transfers Out		20,332.00		20,332.00
TOTAL Expenditures		1,485,570.00	16,093.80	1,501,663.80

Fund 590 - Water Supply Fund:

TOTAL REVENUES	1,510,592.00		1,510,592.00
TOTAL EXPENDITURES	1,485,570.00	16,093.80	1,501,663.80
NET OF REVENUES & EXPENDITURES	25,022.00		8,928.20

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE SPECIAL COUNCIL MEETING
DATE 5/12/2014**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Abrams, Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, City Clerk Juanita Aguilar, Engineer Lou Fleury, Attorney Mike Gildner.

Others Present: Tommy Butler, Denny Pinkston, Bob Plumb, Ron Schultz, Boots Abrams, John Mullen, Pat Mullen, Mike May, James Vliet, Brent Cole, Eric Merriam, Steve Shumaker, David Nemer, Michael Cunningham.

APPROVAL OF MINUTES

Resolution No. 140512-01

(Carried)

Motion Councilmember Porath
Second by Councilmember Hurt

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting, held Monday, April 28, 2014 to be circulated and placed on file.

YES: Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 140512-02

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the Agenda as presented, for the Regular Council Meeting of May 12, 2014, to be circulated and placed on file.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert.
NO: None. Motion Declared Carried.

REPORTS AND COMMUNICATIONS:

City Manager’s Report

Resolution No. 140512-03

(Carried)

Motion by Councilmember Shumaker
Second by Mayor Pro-Tem Abrams

I Move the Swartz Creek City Council approve the City Manager’s Report of May 12, 2014, to be circulated and placed on file.

YES: Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks.
NO: None. Motion Declared Carried.

Discussion Ensued.

MEETING OPENED TO THE PUBLIC

None.

COUNCIL BUSINESS

MTA Presentation

Mike Messer from MTA showed a video presentation of where MTA is at and where it is going in the future.

Master Resolutions: Hometown Days Permits, Fire Department Permit, Riverbend Striders- Cross Country Permit

Resolution No. 140512-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Hurt

I Move the City of Swartz Creek approve Resolutions 140512-8B1 through 140512-8B11, allowing for the various permits relative to the annual Swartz Creek Hometown Days events, Swartz Creek Area Fire Department and Riverbend Striders – Cross Country, to be held beginning Tuesday May 27, 2014 and concluding on Monday June 2, 2014, inclusive of all stipulations and conditions as specified and listed within.

HOMETOWN DAYS, STREET CARNIVAL, GENERAL STREET & PROPERTY USE PERMITS

I Move the City of Swartz Creek approve and authorize the Swartz Creek Hometown Days Committees’ application for street closing and City property use permits for the following locations:

- A. Morrish between Miller and Ingalls-Wade, Carnival Midway.

- B. Holland between Miller and Ingalls, Vendor – Carnival.
- C. City Lot located at the southwest corner of Miller and Morrish, Carnival – Midway.
- D. Ingalls at Holland and Park Land located to the North and Northwest of the intersection of Morrish and Ingalls, Carnival & Midway.
- E. City owned property located along the North side of Fortino, West of South Morrish Road, Car Show and Radio D.J., general parking.
- F. City owned property, 4438 South Morrish Road.
- G. City owned property, 4505 Fortino.
- H. Fire Hall out lot properties.
- I. Use of DPW Yard and Generator.

Street and City property use, unless otherwise indicated, begins Tuesday, May 27, 2014 at 9:00 a.m. until Monday June 2, 2014 at 9:00 A.M., for the purpose of, and authorization to conduct a carnival, vendor/display areas, car show and or other similar events under the following stipulations:

- 1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
- 2. Written permission from deed holders of any private properties to be used and appropriate insurance certificates naming such parties as additional insured: City of Swartz Creek, Chase JPM Bank 4459 Fortino Drive, John Alexander DBA J&J Services 5280 Morrish Road, Branoff Trusts Fortino Drive 58-35-576-032: William Kincaid 5086 South Morrish: St. Mary's Catholic Church 4413 Morrish Road: Pentecostal Church of God / Family Worship Center 4494 Morrish Road: Mark O'Brien 5099 South Morrish; Swartz Creek Acquisitions (Race Track) 4290 South Morrish; Swartz Creek Schools 8354 Cappy (High School Middle School); Scott Hoover 8280 Crapo.
- 3. Sufficient number of portable bathrooms placed and located, and liter control program in accordance and under the approval of Director of Community Services.
- 4. General approval of the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.

HOMETOWN DAYS, AMPLIFIED CONCERT MUSIC PERMIT

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to conduct an outdoor concert to be held at the outdoor football stadium of the Swartz Creek High School on Friday, May 30, 2014 between 4:30 p.m. and 10:00 p.m., under the following stipulations:

- 1. Insurance certificate naming the City as insured in the amount not less than \$1,000,000.00 (One-Million Dollars)
- 2. Written authorization from the School District Superintendent along with acceptable insurance certificates naming the School District as an additional insured, minimum amount not less than \$1,000,000 (One Million Dollars)
- 3. General approval of the Chief of Police. Traffic control and pedestrian safety plan in accordance with and under the approval of office of Chief of Police.
- 4. Music to end no later than 10:00 p.m.

HOMETOWN DAYS, STREET USAGE PERMIT, MOTOR AND PEDESTRIAN PARADE

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committees' application for street closing / usage permit for Saturday, May 31, 2014 from 9:00 a.m. until 12:30 p.m. for purposes of conducting a parade, streets used to be the high school performing arts center entrance, Miller Rd, and Frederick St under the following stipulations:

- 1. Insurance certificate naming the City as an additional insured party in the amount not less than \$1,000,000.00 (One Million Dollars).
 - 2. No candy or other objects be thrown or handed from, to or at any vehicle, trailer, float, or similar, and further, that the Hometown Days Committee establish and maintain a list of all participants and/or entries in the parade that identifies a

contact person, such contact to be informed by the Hometown Days Committee of the stipulation and motor vehicle code enforcement actions for violations thereof.

3. General approval, and under the direction and control of the Office of the Chief of Police.

HOMETOWN DAYS PERMIT, AERIAL FIREWORKS DISPLAY

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee's application for one fireworks aerial display to be held on Friday, May 30, 2014, at or shortly after dusk, with a cancellation date of Saturday, May 31, 2014, at or shortly after dusk, to be launched from properties directly west of the Swartz Creek Middle School Building, said properties owned by the Swartz Creek School District and Mr. Scott Hoover, under the following stipulations and conditions:

1. Insurance certificate naming the City as insured in an amount to be determined adequate by the City Manager.
2. Written permission from the aforementioned parcel owners along with acceptable insurance certificates naming said parcel owners as additional insured parties, in an amount to be determined adequate by the City Manager.
3. Traffic Control Plan and administration by the Offices of Chief of Police and Director of Community Services.
4. Detailed Plan submitted to and approved by the Fire Chief.
5. All decisions concerning the event and cancellation thereof, if needed, under the direction and control of the Fire Chief.

HOMETOWN DAYS PERMIT, OPERATE ENTERTAINMENT TENT

I Move the Swartz Creek City Council approve and authorize the Swartz Creek Hometown Days Committee application to operate an entertainment tent with the sale of beer and wine for consumption on the premises, along with live entertainment, to be held on Parcel No. 58-02-200-014, owned by William Kincaid and located 5086 Morrish Road, south of Wade Street, beginning Thursday, May 29, 2014 12:00 PM through Sunday, June 1, 2014, 9:30 PM, under the following stipulations:

1. Michigan Liquor Control Commission Approved Application with appropriate insurance in accordance with the rules of the L.C.C. and naming the City and all other property owners as additional insured parties, in an amount not less than \$1,000,000 (One Million Dollars).
2. Portable bathrooms appropriately located and litter control program in accordance and under the approval of Director of Community Services.
3. Traffic control and pedestrian safety plan in accordance with and under the approval of Office of Chief of Police.
4. Adherence to all L.C.C. stipulations and regulations, state and local laws.
5. No music after 11:00 p.m. Thursday, May 29, 2014 and after 1:30 a.m. on Friday, May 30, 2014 (Saturday Morning), and Saturday May 31, 2014 (Sunday Morning), and Sunday June 1, 2014, 9:30 PM.
6. Adequate security as approved by the Chief of Police.
7. Adherence to and under the direction and control of the Office of the Chief of Police.

HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons as a part of a military concert and ceremonial military honor guard, to be held at the Swartz Creek High School's outdoor football stadium, on Friday, May 30, 2014, at approximately 9:00 p.m., in conjunction with a concert and aerial fireworks display, with a backup rain date of Saturday, May 31, 2014 at approximately 9:00 p.m. under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

HOMETOWN DAYS PERMIT, CEREMONIAL DISCHARGE OF A FIREARM

I Move the Swartz Creek City Council, pursuant to section 10-212(3) of the Code of Ordinances, approve and authorize the Swartz Creek Hometown Days Committee to discharge weapons in conjunction with a Parade and as a ceremonial military honor guard, to be held along Miller Road on Saturday, May 31, 2014, at approximately 10:00 A.M., under the following stipulations and conditions:

1. Insurance certificate naming the City as an additional insured party in an amount not less than \$1,000,000.00 (One Million Dollars).
2. The party(ies) discharging the weapon(s) must be a practicing military honor guard trained and capable in the handling of firearms.

AMPLIFIED OUTDOOR MUSIC, FEATHER & FIN

I Move the City of Swartz Creek approve the use of an outdoor music / DJ amplification system at Feather & Finn Ice Cream, 7543 Miller Road, in conjunction with the Swartz Creek Hometown Days Festival, permit for Saturday, May 31, 2014 from 2:00 p.m. until 10:00 p.m., only.

WAIVER OF INSPECTION FEE, HOMETOWN DAYS COMMITTEE

I Move the City of Swartz Creek waive the electrical permit inspection fees for the Swartz Creek Hometown Days Committee, in the estimated amount of \$70, for the repair / upgrade of a drop service panel located at 5043 & 5045 Morrish Road.

STREET CLOSURE PERMIT, FIRE DEPARTMENT WATER-BALL CONTEST

I Move the City of Swartz Creek permit the closure of the dead end of Civic Drive on Saturday, May 31, 2014 from 2:00 PM to 6:00 PM for the Swartz Creek Area Fire Department, purpose being to hold a water-ball contest in conjunction with the Swartz Creek Hometown Days Festival

STREET USE PERMIT, ANNUAL 5K ROAD RACE, SWARTZ CREEK CROSS COUNTRY – RIVERBEND STRIDERS

I Move the City of Swartz Creek approve the application for a street usage permit to conduct a 5 kilometer foot road race on Thursday, May 29, 2014, 5:00 PM – 7:00 PM, applicant: the River-Bend Striders - Swartz Creek Cross Country Team, in the care of Mr. Rob Schwerin, race to be held in Winchester Village Subdivision, in accordance with the application submitted, under the direction and control of the Chief of Police.

Discussion Took Place.

YES: Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt.
NO: None. Motion Declared Carried.

2014-2014 FY Budget, Set Public Hearing

Resolution No. 140512-05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Hurt

I Move the City of Swartz Creek set a Public Hearing, to be held on Tuesday, May 27, 2014 at 7:00 PM, at the regularly scheduled City Council Meeting, or as soon thereafter as this matter can be heard, to hear public comments and needs regarding the Proposed 2014-2015 Fiscal Year Budget, and further, post a notice of the public hearing in the View News, with a copy of the proposed budget to be available in the Clerk's Office beginning May 13, 2014.

Discussion Took Place.

YES: Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt, Krueger.
NO: None. Motion Declared Carried.

Scrap Tire Bids

Resolution No. 140512-06

(Carried)

Motion by Councilmember Hurt
Second by Councilmember Gilbert

WHEREAS, the City of Swartz Creek is the recipient of a 50% matching grant through the state Department of Environmental Quality for the purpose of using new technology to pave driving and parking services, and

WHEREAS, the city opted to use this newer process, which incorporates the use of recycled tire material, to resurface two public parking areas and Civic Drive in the downtown, and

WHEREAS, bid specifications were released by the city's engineer, and the lowest bid for the scope of work was submitted by L & M Landshaping in the amount of \$259,519.78, with the engineering finding this contractor and bid to be in good standing.

NOW, THEREFORE, BE IT RESOLVED that the Swartz Creek City Council approves the bid by L & M Landshaping in the amount of \$259,519.78 and directs the city manager to execute the engineer's standard contract for the scope and terms of work with L & M Landshaping.

Be it further resolved that the City Council direct the staff to independently account for and recover expenses related to this project through the DEQ, and to encumber and allocate further costs as outlined in the chart below, for the fiscal year 2015 budget:

Project Costs

Public Safety/Civic Drive/Morrish Parking	\$236,061
Sidewalk	\$23,459
Design/Construction Engineering	\$48,192
Total Project Cost	\$307,712

Fund Sources

Scrap Tire Grant Reimbursement	\$129,760
Meijer Contribution	\$10,000
DDA Contribution	\$22,000
General Fund	\$145,952

Discussion Ensued.

YES: Shumaker, Abrams, Gilbert, Hicks, Hurt, Krueger, Porath.
NO: None. Motion Declared Carried.

Assessing Policy

Resolution No. 140512-07

(Carried)

Motion by Councilmember Porath
Second by Mayor Pro-Tem Abrams

WHEREAS, the State of Michigan is conducting 14 point reviews of municipal assessing departments, and

WHEREAS, a policy is expected to be retained by such municipalities to provide for the inspection and copying of public documents, in addition to the Freedom of Information Act.

NOW, THEREFORE, BE IT RESOLVED that the Swartz Creek City Council approve the attached policy regarding the inspection and copying of public documents, to be effective immediately.

Discussion Took Place.

YES: Abrams, Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker.
NO: None. Motion Declared Carried.

O'Reillys Auto Parts, Tax ID #58-31-551-006

Resolution No. 140512-08

(Carried)

Motion by Mayor Pro-Tem Abrams
Second by Councilmember Hurt

I Move the City of Swartz Creek accept the recommendation of the Swartz Creek Planning Commission and approve the final site plan for the construction of a retail store, as applied for and illustrated in plans submitted to the city and dated May 7, 2014, for parcel number 58-31-551-006, with the following conditions:

1. Approval of plans by the city's engineer
2. Additional plantings are required on the east side of the building for screening purposes (six or more alberta spruce or similar plantings)

Discussion Took Place.

YES: Gilbert, Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried

General Motors, Amended Final Site Plan Approval, Tax ID #58-32-300-007; 58-32-300-008; 58-32-400-002

Resolution No. 140512-09

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hicks

I Move the City of Swartz Creek accept the recommendation of the Swartz Creek Planning Commission and approve the amended final site plan for General Motors, including pre-cast, dyed brick exterior, as applied for and illustrated in plans submitted to the City and dated April 15, 2014, as attached.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert.
NO: None. Motion Declared Carried.

Fire Apparatus

(Discussion)

Chief Brent Cole spoke to the council, recommending that they approve buying the new equipment. Mr. Cole answered questions from the council as well.

AT&T Amended Terms

(Discussion)

City Manager Zettel spoke about negotiating some items with AT&T in reference to their cell phone tower.

Recess until 8:32pm

BS & A Invoice

Resolution No. 140512-10

(Carried)

Motion by Councilmember Hicks
 Second by Councilmember Hurt

I Move the City of Swartz Creek, finding the services offered by BS&A to be professional services that do not require a sealed bid procurement, subject to council approval, hereby approves payment of the invoice in the amount of \$5,035 for the purchase of annual software services and further directs the finance director to appropriate costs to funds in a manner reflective of fund use.

YES: Hurt, Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks.
 NO: None. Motion Declared Carried.

2013-2014 Year End Fiscal Adjustments

Resolution No. 140512-11

(Carried)

Motion by Councilmember Gilbert
 Second by Councilmember Hurt

WHEREAS, Act 621 of P.A. 1978 provides for a uniform budgeting system for local units of government; and

WHEREAS, Act 275 of P.A. of 1980 further prohibits deficit spending by local units of government; and

WHEREAS, the City Council has reviewed the City's 2013 - 2014 Fiscal Year Budget and comparative year-to-date balance sheet of expenses and revenues, and finds that it is not in deficit; however, certain department activity line items may be in deficit.

THEREFORE BE IT RESOLVED, the Swartz Creek City Council hereby authorizes and directs the city manager to make all necessary year-end budget adjustment amendments to Fund 661 (Motor Pool), Fund 203 (Local Streets), and Fund 248 (Downtown Development Authority) in accordance with the following:

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	Adjustments to be made	Amended Budget
Fund 661 - Motor Pool Fund				
Revenues				
Dept 000.000-General				
661-000.000-664.000	Interest Income	260.00	(4.75)	255.25
661-000.000-667.000	Equipment Rental Income	144,500.00		144,500.00
661-000.000-673.000	Sale of Assets	2,000.00	(2000.00)	0.00
661-000.000-675.000	Misc.	500.00	(500.00)	0.00
661-000.000-690.000	Insurance Refunds	0.00	2,504.75	2,504.75
TOTAL Revenues		147,260.00		147,260.00

Expenditures

Dept 172.000-Executive				
661-172.000-910.100	Property Insurance	9,000.00	(250.00)	8,750.00
	Total Dept 172.000-Executive	9,000.00		8,750.00
Dept 201.000-Finance,Budgeting,Accounting				
661-201.000-702.000	Wages	7,700.00		7,700.00
661-201.000-704.100	FICA - Employer's Share	477.00		477.00
661-201.000-704.200	Medicare - Employer's Share	112.00		112.00
661-201.000-705.000	Medical Insurance - ER	869.00		869.00
661-201.000-705.100	Vision Benefits	17.00		17.00
661-201.000-705.200	Dental Benefits	220.00		220.00
661-201.000-706.000	Life Insurance - ER cost	40.00		40.00
661-201.000-707.000	Retirement Contributions-ER	498.00		498.00
661-201.000-708.000	Sick & Accident Premiums-ER	130.00		130.00
	Total Dept 201.000-Finance,Budgeting,Accounting	10,063.00		10,063.00
Dept 228.000-Information Technology				
661-228.000-726.000	Supplies	100.00	(100.00)	0.00
661-228.000-801.000	Contractual Services	400.00	(300.00)	100.00
661-228.000-960.000	Education and Training	0.00		0.00
661-228.000-976.000	Equipment	0.00	650.00	650.00
	Total Dept 228.000-Information Technology	500.00		750.00
				General Governmental Activities
				19,563.00
Dept 301.000-Police Dept				
661-301.000-750.000	Equip - NonDepreciable	2,500.00		2,500.00
661-301.000-920.500	Utilities - Fuel	26,000.00		26,000.00
661-301.000-930.000	Repairs and Maintenance	12,000.00		12,000.00
661-301.000-941.000	Equipment Rental	0.00		0.00
661-301.000-968.000	Depreciation Expense	0.00		0.00
661-301.000-976.000	Equipment	35,000.00		35,000.00
	Total Dept 301.000-Police Dept	75,500.00		75,500.00
Dept 302.000-Public Safety - Track				
661-302.000-750.000	Equip - NonDepreciable	100.00		100.00
661-302.000-920.500	Utilities - Fuel	500.00		500.00
661-302.000-930.000	Repairs and Maintenance	500.00	(159.04)	340.96
	Total Dept 302.000-Public Safety - Track	1,100.00		940.96
Dept 303.000-Public Safety - Schools				
661-303.000-750.000	Equip - NonDepreciable	500.00		500.00
661-303.000-920.500	Utilities - Fuel	500.00		500.00
661-303.000-930.000	Repairs and Maintenance	500.00	(150.00)	350.00

Total Dept 303.000-Public Safety - Schools	1,500.00		1,350.00
Dept 304.000-Canine Program			
661-304.000-930.000 Repairs and Maintenance	0.00	309.04	
661-304.000-976.000 Equipment	2,000.00		2,000.00
Total Dept 304.000-Canine Program	2,000.00		2,000.00
Public Safety Activities			79,790.96
Dept 795.000-Facilities - City Garage			
661-795.000-702.000 Wages	11,803.00		11,803.00
661-795.000-704.100 FICA - Employer's Share	732.00		732.00
661-795.000-704.200 Medicare - Employer's Share	171.00		171.00
661-795.000-705.000 Medical Insurance - ER	4,218.00		4,218.00
661-795.000-705.100 Vision Benefits	29.00		29.00
661-795.000-705.200 Dental Benefits	428.00		428.00
661-795.000-706.000 Life Insurance - ER cost	31.00		31.00
661-795.000-707.000 Retirement Contributions-ER	1,561.00		1,561.00
661-795.000-708.000 Sick & Accident Premiums-ER	199.00		199.00
661-795.000-726.000 Supplies	4,000.00		4,000.00
661-795.000-801.000 Contractual Services	25.00	73.16	98.16
661-795.000-910.100 Property Insurance	750.00	37.18	787.18
661-795.000-910.500 Workers Comp Insurance	564.00	(186.90)	377.10
661-795.000-920.000 Utilities	7,650.00	1200.00	8,850.00
661-795.000-920.500 Utilities - Fuel	21,000.00	(1123.44)	19,876.56
661-795.000-930.000 Repairs and Maintenance	34,000.00		34,000.00
661-795.000-976.000 Equipment	30,000.00		30,000.00
Total Dept 795.000-Facilities - City Garage	117,161.00		117,161.00
TOTAL Expenditures	216,824.00	0.00	216,514.96

Fund 661 - Motor Pool Fund:

TOTAL REVENUES	147,260.00	147,260.00
TOTAL EXPENDITURES	216,824.00	216,514.96
NET OF REVENUES & EXPENDITURES	(69,564.00)	(69,254.96)

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	Adjustments to be made	Amended Budget
Fund 203 - Local Street Fund				
Revenues				
Dept 000.000-General				
203-000.000-569.000	Act 51 Revenues	82,000.00	0.00	82,000.00
203-000.000-664.000	Interest Income	45.00	0.00	45.00

203-000.000-699.202	Transfer IN from Major St Fd	0.00	0.00	0.00
Total Dept 000.000-General		82,045.00	0.00	82,045.00
Dept 449.000-Right of Way Telecomm				
203-449.000-546.000	Right of Way Telecomm	16,000.00	0.00	16,000.00
203-449.000-546.100	ROW Telecomm Permits	0.00	0.00	0.00
Total Dept 449.000-Right of Way Telecomm		16,000.00	0.00	16,000.00
Dept 478.000-Snow & Ice Removal				
203-478.000-677.000	Reimbursements	900.00	1,312.98	2,212.98
Total Dept 478.000-Snow & Ice Removal		900.00		2,212.98
Dept 931.000-Transfers IN				
203-931.000-699.101	Transfer In from Genl Fund	0.00	0.00	0.00
203-931.000-699.101-463.503	Transfer In from Genl Fund	0.00	0.00	0.00
203-931.000-699.202	Transfer IN from Major St Fd	0.00	0.00	0.00
203-931.000-699.226	Transfer IN from Garbage Fund	0.00	0.00	0.00
203-931.000-699.226-463.503	Transfer IN from Garbage Fund	0.00	0.00	0.00
Total Dept 931.000-Transfers IN		0.00	0.00	0.00
TOTAL Revenues		98,945.00	1,312.98	100,257.98
Expenditures				
Dept 228.000-Information Technology				
203-228.000-726.000	Supplies	100.00	(100.00)	0.00
203-228.000-801.000	Contractual Services	400.00	(350.00)	50.00
203-228.000-960.000	Education and Training	0.00		0.00
203-228.000-976.000	Equipment	0.00	665.27	665.27
Total Dept 228.000-Information Technology		500.00		715.27
Dept 429.000-Occupational Safety				
203-429.000-702.000	Wages	200.00	(50.00)	150.00
203-429.000-704.100	FICA - Employer's Share	0.00	10.00	10.00
203-429.000-704.200	Medicare - Employer's Share	0.00	3.00	3.00
203-429.000-705.000	Medical Insurance - ER	0.00		0.00
203-429.000-705.100	Vision Benefits	0.00		0.00
203-429.000-705.200	Dental Benefits	0.00		0.00
203-429.000-706.000	Life Insurance - ER cost	0.00		0.00
203-429.000-707.000	Retirement Contributions-ER	0.00	25.00	25.00
203-429.000-708.000	Sick & Accident Premiums-ER	0.00		0.00
203-429.000-726.000	Supplies	0.00		0.00
203-429.000-941.000	Equipment Rental	0.00		0.00
203-429.000-960.000	Education and Training	150.00		150.00

Total Dept 429.000-Occupational Safety		350.00		338.00
Dept 449.000-Right of Way Telecomm				
203-449.000-801.000	Contractual Services	12,000.00		12,000.00
203-449.000-930.000	Repairs and Maintenance	1,500.00		1,500.00
Total Dept 449.000-Right of Way Telecomm		13,500.00		13,500.00
Dept 449.500-Right of Way - General				
203-449.500-702.000	Wages	0.00		0.00
203-449.500-704.100	FICA - Employer's Share	0.00		0.00
203-449.500-704.200	Medicare - Employer's Share	0.00		0.00
203-449.500-801.000	Contractual Services	1,000.00		1,000.00
203-449.500-930.000	Repairs and Maintenance	8,000.00		8,000.00
Total Dept 449.500-Right of Way - General		9,000.00		9,000.00
Dept 449.501-Right of Way - Storms				
203-449.501-801.000	Contractual Services	500.00	(500.00)	0.00
203-449.501-930.000	Repairs and Maintenance	8,000.00	4,330.60	12,330.60
Total Dept 449.501-Right of Way - Storms		8,500.00		12,330.60
Dept 463.000-Routine Maint - Streets				
203-463.000-702.000	Wages	9,976.00		9,976.00
203-463.000-704.100	FICA - Employer's Share	619.00		619.00
203-463.000-704.200	Medicare - Employer's Share	145.00		145.00
203-463.000-705.000	Medical Insurance - ER	3,548.00		3,548.00
203-463.000-705.100	Vision Benefits	24.00		24.00
203-463.000-705.200	Dental Benefits	348.00		348.00
203-463.000-706.000	Life Insurance - ER cost	27.00		27.00
203-463.000-707.000	Retirement Contributions-ER	1,256.00		1,256.00
203-463.000-708.000	Sick & Accident Premiums-ER	168.00		168.00
203-463.000-726.000	Supplies	300.00	(150.00)	150.00
203-463.000-801.000	Contractual Services	3,000.00	(1,500.00)	1,500.00
203-463.000-801.000-463.306	Contractual Services	7,484.00		7,484.00
203-463.000-910.500	Workers Comp Insurance	3,206.00	(730.00)	2,476.00
203-463.000-930.000	Repairs and Maintenance	15,000.00	(1,200.00)	13,800.00
203-463.000-941.000	Equipment Rental	3,000.00	(1,800.00)	1,200.00
203-463.000-960.000	Education and Training	20.00	0.00	20.00
Total Dept 463.000-Routine Maint - Streets		48,121.00		42,741.00
Dept 463.503-Local Streets Rehab				
203-463.503-801.000	Contractual Services	0.00		0.00
203-463.503-801.000-463.503	Contractual Services	0.00		0.00
203-463.503-930.000-463.503	Repairs and Maintenance	20,000.00	(20,000.00)	0.00
Total Dept 463.503-Local Streets Rehab		20,000.00		0.00

Dept 474.000-Traffic Services

203-474.000-702.000	Wages	975.00	1,950.00	2,925.00
203-474.000-704.100	FICA - Employer's Share	60.00	120.00	180.00
203-474.000-704.200	Medicare - Employer's Share	14.00	8.00	22.00
203-474.000-705.000	Medical Insurance - ER	363.00	100.00	463.00
203-474.000-705.100	Vision Benefits	3.00	2.00	5.00
203-474.000-705.200	Dental Benefits	38.00	22.00	60.00
203-474.000-706.000	Life Insurance - ER cost	3.00	2.00	5.00
203-474.000-707.000	Retirement Contributions-ER	113.00	150.00	263.00
203-474.000-708.000	Sick & Accident Premiums-ER	16.00	4.00	20.00
203-474.000-726.000	Supplies	2,500.00	(500.00)	2,000.00
203-474.000-801.000	Contractual Services	3,000.00	(1,000.00)	2,000.00
203-474.000-941.000	Equipment Rental	1,100.00	(450.00)	650.00
Total Dept 474.000-Traffic Services		8,185.00		8,593.00

Dept 478.000-Snow & Ice Removal

203-478.000-702.000	Wages	2,998.00	9,957.44	12,955.44
203-478.000-704.100	FICA - Employer's Share	186.00	617.25	803.25
203-478.000-704.200	Medicare - Employer's Share	43.00	144.84	187.84
203-478.000-705.000	Medical Insurance - ER	1,090.00	1,658.42	2,748.42
203-478.000-705.100	Vision Benefits	7.00	11.34	18.34
203-478.000-705.200	Dental Benefits	110.00	155.53	265.53
203-478.000-706.000	Life Insurance - ER cost	8.00	14.97	22.97
203-478.000-707.000	Retirement Contributions-ER	364.00	805.58	1,169.58
203-478.000-708.000	Sick & Accident Premiums-ER	50.00	83.89	133.89
203-478.000-726.000	Supplies	21,000.00	281.48	21,281.48
203-478.000-801.000	Contractual Services	1,000.00	177.50	1,177.50
203-478.000-941.000	Equipment Rental	4,000.00	9,965.96	13,965.96
Total Dept 478.000-Snow & Ice Removal		30,856.00		54,730.20

Dept 482.000-Administrative

203-482.000-702.000	Wages	1,647.00		1,647.00
203-482.000-704.100	FICA - Employer's Share	102.00		102.00
203-482.000-704.200	Medicare - Employer's Share	24.00		24.00
203-482.000-705.000	Medical Insurance - ER	454.00		454.00
203-482.000-705.100	Vision Benefits	3.00		3.00
203-482.000-705.200	Dental Benefits	33.00		33.00
203-482.000-706.000	Life Insurance - ER cost	9.00		9.00
203-482.000-707.000	Retirement Contributions-ER	115.00		115.00
203-482.000-708.000	Sick & Accident Premiums-ER	28.00		28.00
203-482.000-726.000	Supplies	0.00		0.00
203-482.000-801.000	Contractual Services	0.00		0.00
203-482.000-941.000	Equipment Rental	400.00		400.00

203-482.000-976.000	Equipment	0.00	63.93	63.93
Total Dept 482.000-Administrative		2,815.00		2,878.93
Dept 538.500-Intercommunity storm drains				
203-538.500-801.000	Contractual Services	500.00	(500.00)	0.00
203-538.500-801.700	Storm/Wtr Shed Permit Fees	8,500.00	(2,500.00)	6,000.00
203-538.500-803.000	Drain Repairs	2,700.00		2,700.00
Total Dept 538.500-Intercommunity storm drains		11,700.00		8,700.00
TOTAL Expenditures		153,527.00	0.00	153,527.00

Fund 203 - Local Street Fund:

TOTAL REVENUES - Slight increase in Revenues	98,945.00	100,257.98
TOTAL EXPENDITURES	153,527.00	153,527.00
NET OF REVENUES & EXPENDITURES	(54,582.00)	(53,269.02)

GL NUMBER	DESCRIPTION	2013-14 AMENDED BUDGET	Adjustments to be made	Amended Budget
Fund 248 - Downtown Development Fund				
Revenues				
Dept 000.000-General				
248-000.000-402.000	Current Tax Revenue	0.00		0.00
248-000.000-412.000	Delinquent Tax Revenue	0.00		0.00
248-000.000-664.000	Interest Income	80.00	(10.00)	70.00
Total Dept 000.000-General		80.00		70.00
Dept 173.000-DDA Administration				
248-173.000-677.000	Reimbursements	0.00		0.00
Total Dept 173.000-DDA Administration		0.00		0.00
Dept 728.001-Farmers Market				
248-728.001-550.000-728.001	PROJECT FRESH	0.00		0.00
248-728.001-642.001-728.001	SALE OF FARMERS MARKET BAG	0.00	10.00	10.00
248-728.001-665.000-728.001	Land/Bldg Rental Income	0.00		0.00
Total Dept 728.001-Farmers Market		0.00		10.00
Dept 728.002-Streetscape				
248-728.002-597.000	Grants from Private Entities	0.00		0.00
248-728.002-677.000	Reimbursements	0.00		0.00
Total Dept 728.002-Streetscape		0.00		0.00
Dept 728.004-Family Movie Night				
248-728.004-597.000	Grants from Private Entities	1,200.00		1,200.00

	Total Dept 728.004-Family Movie Night	1,200.00		1,200.00
TOTAL Revenues		1,280.00		1,280.00
Expenditures				
	Dept 173.000-DDA Administration			
248-173.000-726.000	Supplies	250.00		250.00
248-173.000-745.000	Postage	50.00		50.00
248-173.000-801.000	Contractual Services	0.00		0.00
248-173.000-805.000	Bank Fees	100.00		100.00
248-173.000-825.000	Admin Services	2,500.00		2,500.00
248-173.000-900.000	Printing and Publishing	100.00		100.00
248-173.000-960.000	Education and Training	250.00		250.00
248-173.000-961.000	Miscellaneous	100.00		100.00
	Total Dept 173.000-DDA Administration	3,350.00		3,350.00
	Dept 728.000-Economic Development			
248-728.000-801.000	Contractual Services	0.00		0.00
248-728.000-961.000	Miscellaneous	0.00	1,800.00	1,800.00
	Total Dept 728.000-Economic Development	0.00		1,800.00
	Dept 728.003-Facade Program			
248-728.003-726.000	Supplies	0.00		0.00
248-728.003-801.000	Contractual Services	0.00	5,000.00	5,000.00
	Total Dept 728.003-Facade Program	0.00		5,000.00
	Dept 728.004-Family Movie Night			
248-728.004-726.000	Supplies	500.00		500.00
248-728.004-801.000	Contractual Services	2,400.00		2,400.00
248-728.004-900.000	Printing and Publishing	500.00		500.00
	Total Dept 728.004-Family Movie Night	3,400.00		3,400.00
TOTAL Expenditures		6,750.00		13,550.00
	Fund 248 - Downtown Development Fund:			
	TOTAL REVENUES	1,280.00		1,280.00
	TOTAL EXPENDITURES	6,750.00	6,800.00	13,550.00
	NET OF REVENUES & EXPENDITURES	(5,470.00)		(12,270.00)

Discussion Took Place.

YES: Krueger, Porath, Shumaker, Abrams, Gilbert, Hicks, Hurt.

NO: None. Motion Declared Carried.

Springbrook East Lots

(Discussion)

City Manager Zettel made a request for feedback from the council on how to sell the lots that the City owns. Several options were discussed.

MEETING OPEN TO PUBLIC:

John Mullen, 7263 Maplecrest, spoke about the sale of the Springbrook East lots. Mr. Mullen asked if a reserve could be placed on the lots when sold.

Mike May, 7474 Wade Street, spoke about the lots in Springbrook East, asking how architectural continuity could be accomplished when Woodside Builders owns the rights to the blueprints. City Attorney Gildner explained that continuity is not the same as being identical and that he sees no problem with the City's proposal.

Tommy Butler, 40 Somerset, spoke about the streets and asked if the city had received the money promised from the state to fix the potholes in the streets. He was advised that the city has not yet received the funds.

James Vliet, 6505 S. Morrish Road, stated that he was the man who gave the letter of intent for the lots in Springbrook East. Mr. Vliet stated that his intent is to purchase the lots, with the offer of what the city has into them.

REMARKS BY COUNCILMEMBERS:

Councilmember Shumaker spoke about the cleanup at the cemetery and Elms Park.

Councilmember Hicks spoke about a complaint that she received from a resident about the noise that occurs during Hometown Days. Ms. Hicks asked if there was a noise ordinance that regulated how loud the music could be. Mr. Zettel stated that there is an ordinance, but that essentially it is waived with the resolutions that are passed for the event. Attorney Gildner also advised that noise ordinances are very hard to enforce without the proper equipment. Ms. Hicks asked when the Code Enforcement Officer is due to start. She was advised that those duties will be assigned to a current patrol officer as well as the building inspector. Ms. Hicks stated that two new benches have been installed in Winshall Park.

Councilmember Gilbert spoke about a service at the Veteran's Memorial on Memorial Day at 1:00pm.

Councilmember Hurt clarified what should be considered when approving site plans. Mr. Hurt pointed out that Mr. Zettel's preparation materials for the Planning Commission state what issues constitute a site plan and that engineering issues are not a matter of concern when approving a site plan.

Mayor Pro-Tem Abrams spoke about the Women's Club buying a new flag for the cemetery.

Mayor Krueger mentioned that he has been asked by ITT Tech to speak at their Memorial Day service. Mr. Krueger spoke about the exit ramp cleanup.

Adjournment

Resolution No. 140512-12

(Carried)

Motion by Councilmember Hurt
Second by Councilmember Hicks

I Move the City of Swartz Creek adjourn the Regular Session of the City Council meeting at 9:18 p.m.

YES: Unanimous Voice Vote.
NO: None. Motion Declared Carried.

David A. Krueger, Mayor

Juanita Aguilar, City Clerk

Proclamation City of Swartz Creek

Whereas, Katie Thompson has been an invaluable member of our community with her outstanding contribution to the citizens of this area in the direction of the Performing Arts, and

Whereas, Katie has for many years been a welcome face in our City, sharing her passion for theatre with thousands of youth and adults, and

Whereas, Katie, under the auspices of Swartz Creek Community Schools, formed and has directed Swartz Creek Center Stage since 1981, and

Whereas, Katie has worked tirelessly, directing 100 theatre productions at the Historic Mary Crapo Auditorium, and

Whereas, Katie, through Performing Arts, has made a positive difference in the community and the lives of many of its residents, and

Whereas, Katie has worked for 30 years to bring a state of the art performing arts center to Swartz Creek, producing and co-directing the very first musical, "Joseph and the Amazing Technicolor Dreamcoat", at the Swartz Creek Performing Arts Center in the fall of 2013,

Now, Therefore, I, David A. Krueger, Mayor of the City of Swartz Creek, do hereby extend sincere thanks and appreciation to Katie Thompson for her invaluable service to our community and to that end execute and affix our City seal on behalf of the Swartz Creek City Council this 27th Day of May, 2014.



David A. Krueger
David A Krueger
Mayor

RFP Comparison Results

	Pierce	KME	E-One (1)	
Before Discounts Amount	508,524.00	549,695.00	587,832.00	492,640.00
Group Bid Discount	14,500.00	N/A	N/A	N/A
100% upfront prepaid discount	18,848.00	N/A	N/A	N/A
2010 Engine discount expires 04/17/14	5,000.00	N/A	N/A	N/A
RFP Quote	470,176.00	549,695.00	587,832.00	492,640.00

(1) on April 14, 2014, an original RFP amount was submitted followed by an updated reduced price.

PROPOSAL FOR FURNISHING FIRE APPARATUS

March 13, 2014

Swartz Creek Area Fire Department
8100-B Civic Drive
Swartz Creek, Michigan 48473

The undersigned is prepared to manufacture for you, upon an order being placed by you, for final acceptance by Pierce Manufacturing, Inc., at its home office in Appleton, Wisconsin, the apparatus and equipment herein named and for the following prices:

One (1) Pierce Manufacturing PUC pumper mounted on a Pierce Mfg. Saber custom cab and chassis as stated in the enclosed proposal	\$	508,524.00
Less group bidding discount *		(14,500.00)
Less 100% upfront prepayment discount		(18,848.00)
Less 2010 engine option **		(5,000.00)
* Note: Group discount is valid for 90 days from the time the bids are due		
** Note: 2010 engine discount is based on a award of contract by April 17, 2014		
Total \$		470,176.00

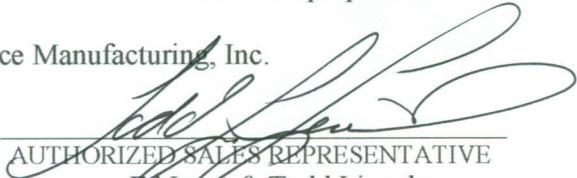
Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or intentional conflict, failures to obtain chassis, materials, or other causes beyond our control not preventing, within about 290 working days after receipt of this order and the acceptance thereof at our office at Appleton, Wisconsin, and to be delivered to you at Swartz Creek, Michigan.

The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and provided such alterations do not materially affect the cost of the construction of the apparatus.

The proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications. Any increased costs incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customers as an addition to the price set forth above.

Unless accepted within 90 days from date, the right is reserved to withdraw this proposition.

Pierce Manufacturing, Inc.

By: 

AUTHORIZED SALES REPRESENTATIVE
Ed Levy & Todd Lincoln



PERFORM. LIKE NO OTHER.

QSD1397

Revised: 09/28/2011

Financial Breakdown April 9, 2014

Purchase amount	470,176.00
CIFP	129,609.00
Balance	340,567.00
50/50 split	170,283.50
3 year w/o interest	56,761.17
Pierce RFP Rate	2.27%
3 yr annual payment based on no CIFP contribution	165,636.80

Adam Zettel

From: kimcarlson@fse.us
Sent: Monday, May 12, 2014 4:39 PM
To: Adam Zettel
Subject: RE: Burning

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon,

This will confirm that I own and approve open burning at 5354 Miller Road, Swartz Creek, MI. by my tenant Brian Willson. Burning will be in accordance with the City of Swartz Creek rules and regulations.

Thank you,

Carl Carlson
Property owner

----- Original Message -----

Subject: Burning
From: "Adam Zettel" <azettel@cityofswartzcreek.org>
Date: Fri, May 09, 2014 1:06 pm
To: <kimcarlson@fse.us>

Hi Carl,

Please confirm that, as owner, you approve open burning at a property you own (5354 Miller Road).

Thanks and have a great weekend!

Adam Zettel, AICP

City Manager
Swartz Creek City
8083 Civic Drive
Swartz Creek, MI 48473
810.635.4464 general office
810.287.2147 cell
azettel@cityofswartzcreek.org
<https://www.facebook.com/CityofSwartzCreek>

Brush Burn Information Sheet

The following information will be required from a caller that wishes to burn in Swartz Creek. Information to be posted on the radio room bulletin board.

Be advised: Swartz Creek does not permit allows the burning of leaves or grass.

Date(s) will be burning	Is a previous caller and knows the rules	
	Is a new caller and rules explained	
MAXIMUM OF 3 DAYS	Is aware of no burning of ground leaves	

Date call received _____ Person taking call _____

Name of person calling _____ Property owner (if different than above) _____

Location of burn _____

Phone numbers that the responsible person can be contacted at during the burn

They must be made aware of the following:

1. **Only brush can be burned.** No building materials, no construction materials, **no leaves or grass.**
 2. The fire must be attended at all times. Cannot leave the premises while the fire is going.
 3. Cannot burn if the wind is too strong or becomes too strong.
 4. Cannot allow smoke to invade into someone else's air space (home). If it does, and a complaint is received, it will have to be put out. It will be their choice if they do it or we do.
-

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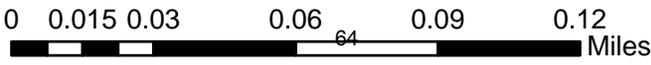
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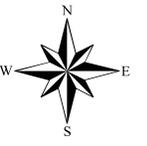


City of Swartz Creek

5354 Miller Road



May 27, 2014







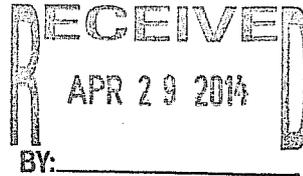


michigan municipal league

Workers' Compensation Fund

April 18, 2014

MaryJo Clark
City Of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473



Dear Ms. Clark:

Enclosed are the following documents for your Workers' Compensation coverage renewal for the period July 1, 2014 to June 30, 2015.

- Policy Declaration
- Certificate of Membership
- Invoice (payable by June 15th)

This year, the Fund has been authorized to distribute \$ 9.3 million of surplus for the Fund years ending June 30, 2001, 2006-2008, and 2013. Your proportionate share of the distribution is shown below:

Dividend Credit \$9,015.00 Applied to this year's renewal premium

Please review the enclosed documents and contact me at 248-204-8530 if you have any questions.

Sincerely,

Laura Martin

Laura Martin, AIS, AU, AINS
Fund Underwriter

Enclosures
5000860-14

Service Provider: Meadowbrook® Insurance Group

Loss Control & Member Services: P.O. Box 5174, Southfield, MI 48037 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.0534
Southfield Claims Service: P.O. Box 5174, Southfield, MI 48086-5174 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.3251
Grand Rapids Claims: 3501 Lake Eastbrook S.E., Suite 150, Grand Rapids, MI 49546 PH: 616.942.0311 • 800.752.7477 • FX: 616.942.0330
67
May 27, 2014

Michigan Municipal League Workers' Compensation Fund

04/18/2014

Declaration Page

5000860-14

City Of Swartz Creek
 Attn: MaryJo Clark
 8083 Civic Drive
 Swartz Creek, MI 48473

Coverage Period 7/1/2014 to 6/30/2015

RENEWAL

Class Code	Class Description	Estimated Annual Payroll	Rate per \$100 of Payroll	Estimated Annual Premium
5509-00	Street Operations	90,780	6.73	6,109
7520-00	Water Operations	58,379	3.49	2,037
7580-00	Sewer Operations	46,245	2.31	1,068
7720-01	Police Officers	534,580	2.63	14,059
8395-00	Garage Operations	11,206	3.24	363
8810-01	Clerical-Office	377,428	0.43	1,623
8810-02	Elected Officials	11,775	0.22	26
9015-00	Building Operations	33,946	3.66	1,242
9102-00	Parks & Recreation	17,917	2.82	505
9220-00	Cemetery Operations	510	3.37	17
	Totals:	\$1,182,766		\$27,049

Coverage Amount

Employers Liability: \$500,000
 Workers' Compensation: STATUTORY

Annual Premium Due By June 15th:	\$17,530
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City Council Packet

Total Standard Premium	\$27,049
Increased Employers Liability Limit	\$0
Experience Modifier: .98	(\$541)
Modified Premium	= \$26,508
Size of Premium Credit	(\$113)
Expense Constant	\$150
Total Estimated Premium	= \$26,545
(Dividend Credit)	May 27, 2014 (\$9,015)
NET ESTIMATED ANNUAL PREMIUM	= \$17,530

**REQUEST FOR PROPOSALS
SPRINGBROOK EAST VACANT LOTS
CITY OF SWARTZ CREEK**

May 14, 2014

Overview

The City of Swartz Creek, Michigan is seeking proposals for the purchase and development of twelve (12) lots (condominium units) located in the Springbrook East condominium development in Swartz Creek, Michigan. The city acquired these units under unique circumstances and now desires to sell them to a party that can develop them in a manner that compliments and strengthens the development.

Background on the City of Swartz Creek:

The City of Swartz Creek is located approximately 7 miles west of downtown Flint, Michigan, near the western edge of Genesee County. Swartz Creek has two (2) interchanges on I-69, at Morrish and Miller Roads. I-69 is an east-west highway that connects with I-75 to the immediate east, providing a north-south connection through the entire state. Miller Road is the primary east-west route through the city and provides access to the larger commercial areas to the east.

The area is steadily growing with residential and commercial uses, and duplex units such as these have been a desirable and vital part of that development.

General Information

The properties are part of a master deeded community with condominium bylaws. Site plan, bylaw, and master deed restrictions apply. The city, in cooperation with the existing home owners association, desires to ensure architectural continuity in future development.

All twelve units are to be duplex units with one common wall. Ten of the units are coupled with each other, under city ownership and without any existing structures. Two of the units will abut existing residences under private ownership.

Existing homes in this development are single story and range from approximately 1,200 to 1,600 square feet. The typical house includes a two car garage, two car concrete driveway, built-in fireplace, front & rear porches, full landscaping, and forced heat/air. Water, sewer, electric, and telecommunications are available at each site, underground. Streets are improved, with curb and gutter. The entire development is approximately ten years old, with construction ongoing.

Bids are expected to outline a plan to acquire the lots (in one purchase or with an option over a predetermined period of time) and subsequently build conforming residential structures for sale to the open market. Speculation and resale of vacant lots is not desired.

A single, immediate purchase is preferred. Phased purchases will be considered if purchase agreement or option terms are provided, including a time frame and annual escalators.

Further information can be requested from the city staff.

Coordinating Office

All questions and additional information concerning this request for proposals should be directed to:

Mr. Adam Zettel, City Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473-1498
(810) 635-4464

Deadline for Submission

All proposals must be submitted to City Hall on or before 4:00 PM, Tuesday, June 17, 2014 at the above address.

Project Development Guidelines

The proposals for development must incorporate the following guidelines:

1. A purchasing strategy must be provided. This will be composed of a lump sum, price per lot, or other defined purchase agreement terms.
2. Descriptions and concepts for proposed structures are required, these must include approximate sizes, colors, material usage, and general layout. Full architectural renderings are not required.
3. Information on the contractor to be performing construction must be provided, indicating past projects, related experience, capacity, and similar information.

Evaluation Criteria

All proposals will be reviewed and ranked by a committee composed of staff and/or community members with final approval by the Swartz Creek City Council. The basis of the evaluation criteria and development objectives set forth below:

1. Achievement of architectural continuity.
2. Capacity to complete project; commence construction in 2014 or 2015.
4. Demonstrate and provide financial capacity to undertake project.
5. Purchase price of property (selection will NOT be based solely upon price).
6. Contractor experience and ability to meet desired quality.

Selection Process

All proposals will be reviewed and ranked by the City administration. A written evaluation will then be forwarded to the council rating each of the proposals and providing comments. The city reserves the right to ask any or all applicants to make a formal public presentation. The city may request additional proposal or financial information to further clarify or support the submission. The council will then consider the proposals based on the above evaluation criteria and select a preferred developer.

A purchase/development agreement may, at the discretion of the council, then be negotiated with the developer prior to final approval by the city council. This agreement will contain the purchase terms and any conditions related to development of the sites. If a purchase/development agreement is not concluded in

a timely fashion, the city council, at its option, may choose to initiate negotiations with the next highest ranked applicant. The city reserves the right to reject any or all proposals, to waive irregularities and/or informalities in any proposal, and to make the award in any manner deemed in the best interest of the City of Swartz Creek.

Proposal Content and Format

Three (3) copies of the proposal shall be submitted to the city and shall be formatted in the order outlined below. Each section of the proposal must be clearly identified with the appropriate headings. Brevity in response to the application is appreciated. Additional copies may be requested if necessary.

Proposal Format

1. Project Description- provide written and/or graphic materials portraying the developer's proposal for how the lots will be developed.
2. Plans/Elevations - Provide a sketch, conceptual, or architectural plans that indicate general layout, size, and features of proposed homes, including elevations or sample renderings/photos of the building exterior that show materials and color for all sides.
3. Organization - State the full name and address of the organization. Indicate whether it operates as an individual, partnership corporation or limited liability company. Include copies of licenses to operate in the State of Michigan, certificate of insurance, and other pertinent legal documentation. Please indicate whether the organization or its principals has ever conducted business under any other name. This information shall be provided for all organizations participating in the development of the property.
4. Prior Experience - Provide a description of other projects completed (as developer of as the contractor of the developer).
5. Project Financing - Provide a description of the financial resources for completion of the project including time schedule required to assemble needed financial commitments.
6. Schedule - Include a project completion schedule including starting and completion dates and other key dates as identified for action.
7. Purchase Offer - indicate the amount offered for the property(ies) and any contingencies proposed.
8. Authorized Negotiator - Include the name, signature and telephone number of the person(s) in your organization authorized to negotiate an agreement with the City of Swartz Creek.

Disclosure and Cost Liability

All information in an applicant's proposal is subject to disclosure under the provisions of Public Act No. 442 of 1976, known as the "Freedom of Information Act" except the description of financial resources if confidentiality is requested. This act also provides for the complete disclosure of contracts and attachments thereto.

The City of Swartz Creek assumes no responsibility or liability for costs incurred by the applicant. Total liability of the City of Swartz Creek is limited to the terms and conditions as stated in the RFP and any subsequent agreement with the city.

Indemnification:

Through submission of a proposal, the successful bidder agrees to defend, indemnify and hold harmless the City of Swartz Creek, its officers and members, and its respective employees and agents, from and against all claims, lawsuits, losses and expenses including attorney's fees arising out of or resulting from the performance of this award.

Non Refundable Deposit:

As a good faith commitment to proceed, a mutually agreeable, non-refundable deposit will be required upon the signing of a purchase agreement with the city. This money will be applied to the purchase price upon closing. If, however, the agreement is breached by the developer, voided or rescinded, the deposit will be forfeited to the city.

Public Safety

Structures for Demo

Mary

Mason

Church

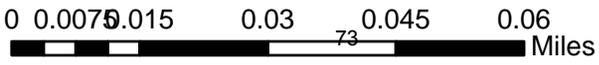
Fortino

Morrish

Civic

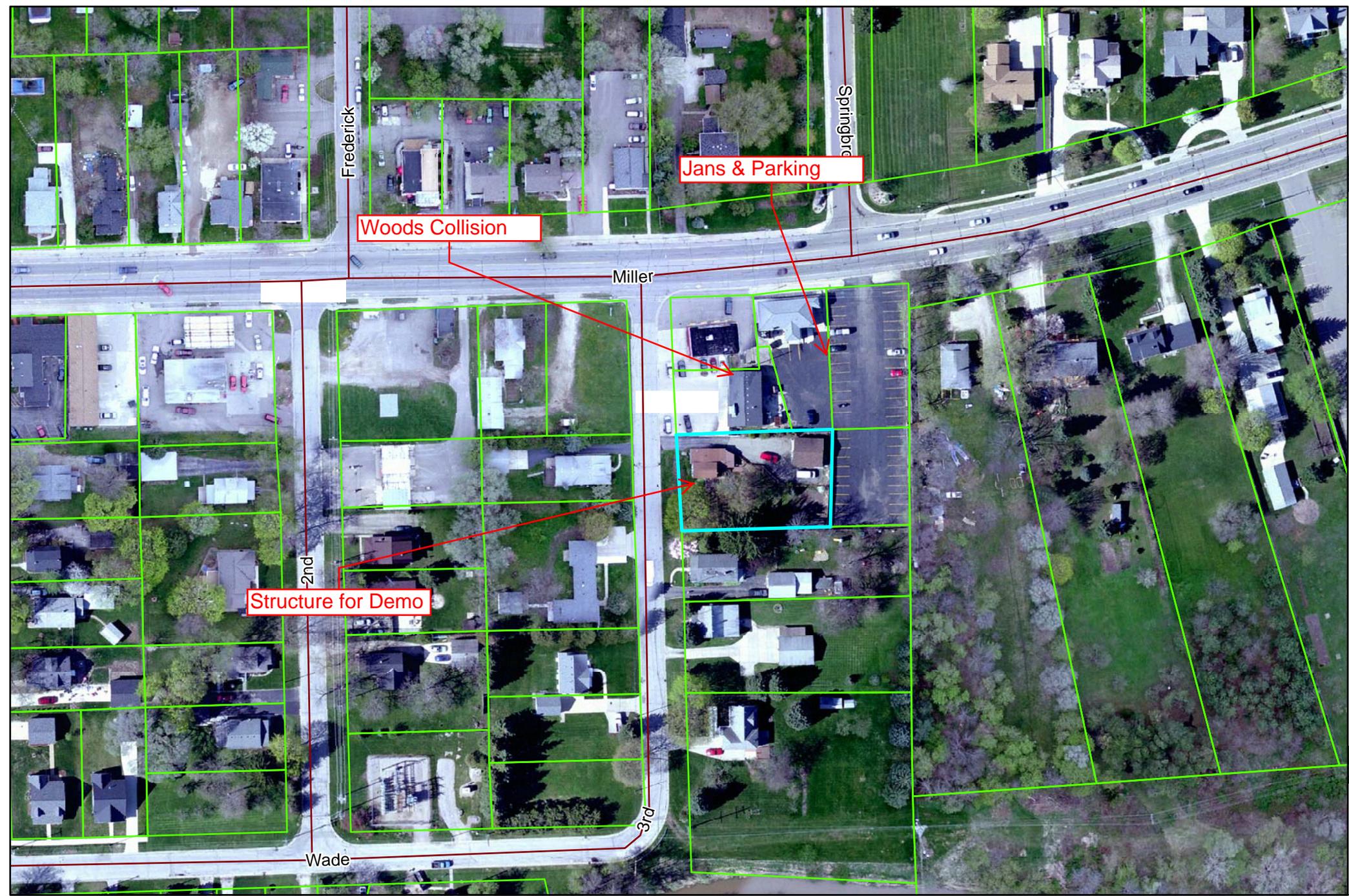
City of Swartz Creek

4438 Morrish Road



May 27, 2014



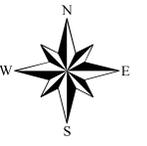


City of Swartz Creek

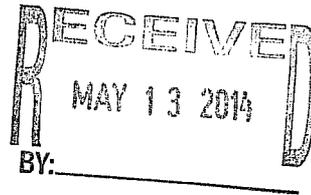
5017 Third Street
City Council Packet



May 27, 2014



May 9, 2014



Juanita Aguilar, Clerk
City of Swartz Creek
8083 Civic Drive
Swartz Creek, MI 48473

SUBJECT: Genesee County Community Development Block Grant Program Cooperative Agreements for Fiscal Years (FY) 2015 - 2017

Dear Ms. Aguilar:

The Genesee County Metropolitan Planning Commission (GCMPC) is advising all communities, presently participating in the Genesee County Community Development Block Grant (CDBG) Program, of the need to extend your community's existing CDBG Cooperative Agreement with Genesee County or to opt out of the CDBG Program.

The Cooperative Agreement is a requirement of the U.S. Department of Housing and Urban Development (HUD), our sponsoring agency. The agreement acts as a mechanism that establishes requirements and general procedures that Genesee County and local units of government must adhere to in order to qualify for CDBG Entitlement status for the FYs 2015 through 2017. CDBG Entitlement status automatically includes participation in the Home Investment Partnerships Program (HOME).

Under the Continuation Clause in the original Agreement executed in 1994, a community has the right to retain Entitlement status under the Genesee County CDBG Program. A community must indicate once every three years whether they choose to continue to participate in the program. This indication must be provided in the form of a letter from the Clerk of each respective local unit of government.

Staff requests that you respond with a letter signed by the Clerk regarding the community's wish to remain in the Genesee County CDBG Program, or to opt out of the Program. This letter must be received no later than June 13, 2014.

Should you have any questions or concerns, please do not hesitate to contact Ms. Claire Wilke of my staff at (810) 766-6564.

Sincerely,

A handwritten signature in black ink that reads "Sheila Taylor".

Sheila Taylor, Principal Planner
Genesee County Community Development Program

cc: Adam Zettel, City Manager

