

**City of Swartz Creek
AGENDA**

**Regular Council Meeting, Monday November 23, 2009, 7:00 P.M.
City Hall 8083 Civic Drive, Swartz Creek Michigan 48473**

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **MOTION TO APPROVE MINUTES:**
 - 4A. Regular Council Meeting of November 9, 2009 MOTION Pg. 8,14-20
5. **APPROVE AGENDA**
 - 5A. Proposed / Amended Agenda MOTION Pg. 8
6. **REPORTS & COMMUNICATIONS:**
 - 6A. [City Manager's Report](#) (Agenda Item) MOTION Pg. 8,2-7
 - 6B. Monthly Fire Report Pg. 21-50
 - 6C. MI-DEQ Notice, FEMA Flood Plain Management (Agenda Item) Pg. 51-54
 - 6D. Police Chief Report, Part Time Officer Wages (Agenda Item) Pg. 55
 - 6E. 2009-2012 Draft Supervisors' Labor Agreement (Agenda Item) Pg. 56-86
 - 6F. 2011-2014 TIP Schedule (Agenda Item) Pg. 87-95
 - 6G. Utility Rate Projections (Agenda Item) Pg. 96-106
 - 6H. Health Insurance Renewal Rates Pg. 107
 - 6I. Invoice Copies, Cummings-Bridgeway, Stevens Glass Pg. 108-110
 - 6J. Consumers' Energy Hearing Notice Pg. 111-112
 - 6K. Legislative Updates Pg. 113-116
7. **MEETING OPENED TO THE PUBLIC:**
 - 7A. General Public Comments
8. **COUNCIL BUSINESS:**
 - 8A. Ms. Linda Barber, Home Foreclosure Solutions PRES. Pg. 6
 - 8B. PUBLIC NEEDS HEARING – CDBG Allocation PUB HRNG Pg. 6
 - 8C. Adopt Ordinance #405, Flood Plain Management RESO. Pg. 9,51-54
 - 8D. Part-Time Officer Wages RESO. Pg. 13,55
 - 8E. Labor Agreement, 2009-2012 Supervisor Contract RESO. Pg. 13,56-86
 - 8F. 2011-2014 TIP Project Allocations DISC. Pg. 87-95
 - 8G. Utility Rates DISC. Pg. 96-106
9. **MEETING OPENED TO THE PUBLIC:**
 - 9A. General Public Comments
10. **REMARKS BY COUNCILMEMBER'S:**
11. **ADJOURNMENT:**

(Documents That Can Be Found on CD, Not Printed: Water-Sewer Rate Calculations & Scenarios, Draft Water & Sewer Ordinances, 2003-2009 Supervisors' Labor Agreement – Adopted September 2004, 2003-2009 Supervisors' Labor Agreement Addendum – Adopted Jul, 2007, Michigan Fiscal Projections)

City of Swartz Creek
CITY MANAGER'S REPORT
Regular Council Meeting of Monday November 23, 2009 7:00 P.M.

TO: Honorable Mayor, Mayor Pro-Tem & Council Members
FROM: PAUL BUECHE // City Manager
DATE: 20-November-2009

OLD / ROUTINE BUSINESS – REVISITED ISSUES / PROJECTS

✓ **2009-2010 FISCAL BUDGET** (*Status*)

Schedule:

| | |
|------------------------------|--|
| June 22 nd : | Adopt Budget (Draft #1), Truth in Taxation Hearing (<i>If Needed</i>), Set Levy, Set 2009-2010 Meeting Schedule, Year End Fiscal Adjustments |
| June 30 th : | Fiscal Year End |
| July 27 th : | Discussion, Proposed Amended Budget |
| September 14 th : | Approve Amended Budget (Audit Field Work is Underway) |
| November 9 th : | Audit Report |
| December 7 th : | Review First Quarter Standings |
| Mid-January: | Review Half-Year Standings |

We will be back at the next meeting (December 7th) to review first quarter revenues and expenses.

✓ **MTT APPEALS, GM BANKRUPTCY** (*Status*)

I received a reply back from GM's Governmental Affairs Executive. He tells me that GM is still working on business models within. We should hear from them at some near future point, whatever this means. As you recall, in addition to the bankruptcy in U.S. District Court in New York, GM has filed two petitions with the Michigan Tax Tribunal requesting 80% reductions in taxable values, from \$48.11 million to \$9.62 million and \$1.15 million to \$231,000. As of writing, I have been unsuccessful in arranging a meeting with the GM Tax Staff. GM appeals exposure at 80% shows the loss to both real and personal property in General Fund revenues to be \$209,037. Loss to the Garbage Fund is \$68,970. The maximum exposure on loss General Fund revenues, inclusive of all appeals is \$244,371. Total potential loss to the Garbage Fund is \$80,930.

✓ **FEES, RATES, SERVICE CHARGES** (*Discussion*)

As you are aware, we have at least two water - sewer rate increases passed along from the County over the last several years. We have absorbed these increases by scaling back, but cannot continue. To compound this problem, we have pushed additional wages from the General Fund into the Water and Sewer Funds to provide relief for

sinking revenues. As our audit showed, our water fund is beginning to bleed with sewer not far behind. We have spent the summer and fall knocking around numbers and we have some recommendations. I can tell you that although the projected increases put us in the middle of the water rates in the County, the jump-up will be painful and steep to some residents. I have included an active MS Excel file on your disk (I hope all the Council laptops have excel). The file contains a number of calculations set forth in different workbooks (separate tabs along the bottom that contain different data sets), some of which we have discussed. They may not make much sense, but we'll go through each workbook data set at the meeting. The very last workbook tab on the bottom, entitled "total fee tool" is a calculator that allows you to drop a water usage number into the green text box and it will calculate your total bill in 20 different jurisdictions in the County. As a base point of reference, a typical average for a family of 2.2 people might be around 2,400 cf. In addition, I've included draft copies of a new water and sewer ordinance for review (not part of the printed packet, added as files on the CD)

✓ **WWS INTERGOVERNMENTAL JURISDICTION SEWER ORDINANCE** (*Status*)

As indicated above in the financials heading, we need to implement new water and sewer ordinances as soon as possible. The deadlock issue with the County over the handling of I.P.P. is in part, holding this up. I'm going to proceed with drafting just the ordinance for I.P.P., substantially as demanded by the County, minus the inter-governmental agreement. The new I.P.P. section will appoint the County as our enforcement agency for Industrial Pre-Treatment monitoring. What it won't do is make this permanent, as demanded by WWS. If we desire to change anything in the ordinance, we will retain the authority to do so. Some additional data is in the above title. A draft of the sewer ordinance is included as a separate file on your CD.

✓ **PERSONNEL POLICIES & PROCEDURES** (*Status*)

Pending.

✓ **DISASTER, EMERGENCY RESPONSE POLICY COMMITTEE** (*Status*)

We should be back before the Council for discussion on this in the near future.

✓ **VETERANS MEMORIAL** (*Status*)

Originally, the Veterans Committee elected to return the memorial back to the City. The problem is they also desired to continue to collect and make decisions on spending funds. To do both would present significant problems. The pivot reason seems to be insurance for the structures within the memorial. Our insurance carrier will insure the fixtures in the park. I'm still checking on liability matters. I should have an agreement within a meeting or two.

✓ **MAJOR STREET FUND, TRAFFIC IMPROVEMENTS** (*See Individual Category*)

2011-2014 T.I.P. APPLICATION (*Discussion*)

Included with tonight's packet is the County MPO first draft of TIP Project allocations. I have set this for a discussion explanation to bring the Council up to date.

TRAIL SYSTEM (*Status*)

We have no plans or funding sources for continuation of the trail system at this time. A part of this subject will be covered in the above TIP Discussion.

MORRISH ROAD NORTH CONSTRUCTION PROJECT - MEIJER'S (*Status*)

The County TAC-MPO has transferred the Federal Aid grant (\$368,000) over to 2010. The project is scheduled to be let for bid in January. We are working with the

County Road Commission to resolve the disagreements in design. As a method of resolving these differences, we asked Mr. LaMourie to re-evaluate the intersection after taking some new counts. Mr. LaMourie wrote an opinion, followed by several meetings with the Road Commission. We have offered to meet Mr. LaMourie's recommendations for the intersection. In addition, we offered to relocate the Road Commission's drive to Bristol Road when the west side of Morrish develops out (future phase).

❑ **MORRISH ROAD SOUTH CONSTRUCTION PROJECT** (*Status*)

Completed. The three lane conversion turned out great. I'll keep the Council informed on the final reconciliation of construction engineering fees. A question arose at the last meeting from a resident regarding what they thought may be cracks in the asphalt surface. The cracks referred to are seams created by a very thin overlay, and are normal. This work was never designed to be a re-construction project, but a micro re-surfacing to buy another 5-7 years of life. The process we used, interestingly, is something we should do to all our streets before they get to the reconstruction point that multiplies the fix ten-fold.

✓ **LOCAL STREET FUND, TRAFFIC IMPROVEMENTS**

❑ **2008 REPAIR ROSTER** (*Status*)

The original plans were to repair a block or two, or preserve a handful of streets from deteriorating to complete re-constructs. Given our fiscal issues, I recommend we go no further until we have an all encompassing plan. The local street monies may have a place in an overall plan.

✓ **SEWER REHABILITATION PROJECT, I&I, PENALTIES** (*Status*)

Phase II was approved on October 13th with a \$220,000 cap placed on the work, which included the TV and rehabilitation of Manhole #166-164 Oxford/Oakview, Manhole #172-163 Daval/Helmsley, Manhole #13-17 Greenleaf/Durwood, Manhole # 41-36 Durwood Drive. The total cost for these sections came to about \$240,000. We have gone back to the drawing board to downscale this phase. We should be back at the next meeting for a project scope adjustment to get it back in line with what we have budgeted.

✓ **SR. CENTER, LEVY, BUILDING & FUTURE FUNDING PLAN** (*Status*)

As you recall, the Sr. Center is asking the City to either pay or waive some or the entire incidental costs of the project. Some or all of these fees and costs have not been calculated into the project. Aside from the construction engineering fees we approved at the last meeting, I do not have a handle on all the incidental costs. Until we know what these are, I recommend we take no action yet. As of date, we have paid \$5,680 to REI for CE on the project and \$980 to our insurance carrier for a builder's risk rider on our insurance.

✓ **LABOR CONTRACTS** (*Resolution*)

Included with tonight's packet is a tentative agreement with the Supervisors' unit. The draft is similar to ones passed with POLC and AFSCME. This agreement does allow for 40 additional hours of absent time. The logic here is that all the other unions and employment agreements received wage increases in 2008. The Supervisor's have not received any rate increases since July 2007. The additional posted time is temporary as a non monetary compensation for the missed increase. Language exists that outlines this, the plan being if and when we can ever get back to any wage increases,

the absent time will revert back to 96 hours. The extra hours have no cost attached to it nor will it serve to increase any final average compensation in the event that a Supervisor separates. From my perspective, Supervisors' have their jobs to perform. If they take time off, their work awaits their return. Another observation is that this may be where employment in many of the government fields is headed. In many ways, the "payless" holidays seen at the state and some local levels are similar. At any rate, I'll be back to the Council for review of my contract within the next meeting or two. The final loose end is Mr. Kehoe's position. We should probably do something in the form of an employee agreement.

- ✓ **MARATHON STATION BLIGHT & NON-CONFORMING USE** (*Status*)
We may have an open door. The taxes on this property have been delinquent since 2006. The property is scheduled to go to seizure in March 2010. If it does, we may be able to purchase it for back taxes (about \$25k). We would be bidding against the bank, if they show. If they do, we may be able to reach some sort of agreement with them to have the building razed. We'll continue to watch it.
- ✓ **COUNTY E.M.S. ORDINANCE, AMBULANCE SERVICE** (*Status*)
Pending.
- ✓ **SALE OF CITY PROPERTY 5129 MORRISH ROAD** (*Status*)
As the Council is aware, there has been a significant change in the status of the business we awarded the bid to. Adam recommends we let this sit until late fall. If at that time the entity is still unable to consummate the deal, then we'll have to explore another option.
- ✓ **WWS, STORM WATER ORDINANCE** (*Status*)
We are looking at this and will be back in the future with a recommendation.
- ✓ **2009 MASTER PLAN REVIEW** (*Status*)
Pending distribution and comment waiting period.
- ✓ **SWARTZ AMBULANCE AGREEMENT** (*Status*)
This agreement needs to be reviewed along with the agreement we have with Woodside Builders on the rental of the house. As you recall, we agreed to a credit – debit arrangement between money owed to the City by Woodside's for a storm sewer installed with the Bristol Road Project, in exchange for no General Fund payments for rental of the house. This move would allow us to keep Swartz Ambulance in the house for another year and a half without the General Fund expense. Woodside's has agreed to this arrangement and we have stopped the lease payments. We do need to catch up the paperwork though. I'll work on an agreement and look to have it back shortly.
- ✓ **MDOT PARK & RIDE** (*Status*)
We have two designs, one is for High Pressure Sodium Lights (\$10,500); the other is LED Lights (\$20,240). In review, if we can get the entire amount funded by MDOT, staff recommends the LED. Although the technology is "cutting edge new", operational and maintenance costs for this type of lighting are significantly cheaper (as you recall, we are paying the electricity and maintenance on these lights). These designs include buried electrical lines and four foot concrete bases. The only cost we do not know here is what Consumer's Energy will charge for an electrical service drop. It could be

expensive. We have the design into MDOT for review and a request into Consumer's for cost opinions.

- ✓ **KAREGNONDI WATER AUTHORITY** (*Status*)
Nothing new. We are trying to obtain rate models and debt retirement projections for review.
- ✓ **REWARDS FOR RECYCLING PROGRAM** (*Status*)
We are taking a closer look at this program. We'll be back in the near future for some more conversation.
- ✓ **GO GREEN GRANT OPPORTUNITY** (*Status*)
We've submitted a grant to the MI-DLEG. It should take a month or so to see if we qualified.
- ✓ **CDBG ALLOCATION** (*Public Hearing - Discussion*)
We have a scheduled public needs hearing tonight to hear comments on the use of our CDBG Allocation. Adam will be present to discuss staff project ideas.

NEW BUSINESS / PROJECTED ISSUES & PROJECTS

- ✓ **PRESENTATION, FORECLOSURE SOLUTIONS** (*Presentation*)
Ms. Linda Barber, retired Flint Township Supervisor, has requested to speak at tonight's meeting regarding solutions for residential foreclosures. I've stacked her at the top of the agenda.
- ✓ **ORDINANCE #405, FLOOD PLAIN MANAGEMENT** (*Resolution*)
At the September 28th Meeting, we enacted Ordinance #404. As you may recall, new flood plain districts have been designated by FEMA. We are required to enact an ordinance designating the City as the enforcement agent for compliancy with the state building code as it pertains to the management of flood ways and flood plains. If we do not, then FEMA will drop us from its flood plain insurance program for structures that lie within these districts. We drafted the ordinance in accordance with FEMA's models and had their Chicago office review it. They approved its form. We also faxed it to MI-DEQ as required by FEMA. Council then passed it. We received a letter from MI-DEQ advising they wanted an additional FEMA map panel added into the ordinance as well as their (MI-DEQ's) resolution used. As of now, we are suspended from the FEMA national flood insurance program (NFIP) until we make these changes. So, included with tonight's program is Act II of the FEMA – NFIP, a new ordinance #405 that replaces #404 we enacted. I've drafted the new ordinance as an emergency ordinance that will become effective upon passing by at least 5 votes of the Council and publication. I do not want to inconvenience any residents so I took the liberty of having the ordinance published on Sunday November 22nd. As of writing, I've only had two calls from residents that are having trouble purchasing flood insurance due to MI-DEQ actions. I've instructed them to re-submit in a week and all should be well. There is another problem brewing with this, being homeowners who reside along borders and have never had to purchase this insurance. Apparently the banking institutions have some mechanism of learning that their mortgaged properties lie close to the 100 or 500 year delineations and are now requiring the purchase of flood insurance. The homeowners I have spoken with on this tangent issue are upset with the City as they feel we have had

some input into the flood plain designation. We're fielding these matters too. At any rate, a new ordinance and descriptive resolution is included with tonight's agenda.

✓ **PART-TIME POLICE OFFICERS** (*Resolution*)

The layoff of an officer in the Police Department has created a bit of an off shoot problem. The major holidays, such as Christmas and New Years, have long been a target of requested time off (vacation, etc.) by full time officers scheduled by normal rotation to work these days. In the past, we have filled the days with full time officers who are willing to work the shifts for the extra overtime compensation. Part-time officers, as a general rule, do not want to work these "special" holiday shifts, electing to instead to spend the time with families. The lay-off has spread the ranks thin for full time and we anticipate that we'll either have to leave these shifts not filled (no police on duty), or look to entice part time officers to work them for additional compensation. As of now, we pay our part time officers a flat \$14.00 per hour irrespective of the day worked. The only overtime they get would be if they work over 80 hours cumulative in a 14 day period (fair wage and standards act), which is rare. In an effort to keep these shifts staffed, allow our full time to exercise their paid time off days on holidays and keep costs down by not filling holidays with full time officers on overtime, staff recommends increasing part time officer wages to time and a half (\$21.00 per hour) for select holidays, being New Years Day, July 4th, Labor Day, Thanksgiving, Friday after Thanksgiving, Christmas Eve, Christmas Day and New Years Eve. I have a resolution allowing for this included with tonight's agenda.

Council Questions, Inquiries, Requests and Comments

- *Check #32587, Cummings – Bridgeway.* Inquiry from the last meeting. This company is used for repair and maintenance of our backup generator at the Cappy Lane Lift Station. There were two expenses in the same relative time frame, one being the annual maintenance at \$650 and the second for the disassembly, draining and repair of the fuel tank at a cost of \$1,067. Both expenses were billed from the sewer fund.
- *Check #32603, Stevens Glass.* Inquiry from the last meeting. This expense was to repair the rear window of a 2004 Dodge Pickup. It was the cheapest of a phone poll of companies willing to come out and make the repair. It seems a DPW crew was hauling some unsecured items that shifted forward and broke the rear window. The cost of repair was \$299.
- *2009 Dodge Police Vehicle.* Inquiry from the last meeting regarding the service status. This car has not yet been placed into marked patrol service. It is scheduled to be placed in the winter.
- *Tabled Garbage Collection Policy.* Resting comfortably... for now.



A Recent Street Re-Striping Job...Not Us...

City of Swartz Creek
RESOLUTIONS
Regular Council Meeting, Monday November 9, 2009 7:00 P.M.

Resolution No. 091109-4A MINUTES, OCTOBER 26, 2009

Motion by Councilmember: _____

I Move the Swartz Creek City Council hereby approve the Minutes of the Regular Council Meeting held October 26, 2009, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 091109-5A AGENDA APPROVAL

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the Agenda as presented / printed / amended for the Regular Council Meeting of November 9, 2009 to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 091109-6A CITY MANAGER’S REPORT

Motion by Councilmember: _____

I Move the Swartz Creek City Council approve the City Manager’s Report of November 9, 2009, to be circulated and placed on file.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

**ADOPT ORDINANCE # 405, FLOOD PLAIN
DEVELOPMENT MANAGEMENT, DESIGNATION OF
ENFORCEMENT AGENCY**

Motion by Councilmember: _____

WHEREAS, the City of Swartz Creek Currently Participates in the Federal Emergency Management Agency's (FEMA's) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, and reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community, and

WHEREAS, the NFIP requires that floodplain management regulations must be present and enforced in participating communities, and utilize the following definitions which also apply for the purposes of this resolution:

1. Flood or Flooding means:
 - a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
 - b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.
2. Flood Hazard Boundary Map (FHBM) means an official map of a community, issued by the FEMA, where the boundaries of the flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zone A, M, and/or E. (This is to be included only if the FEMA has issued a FHBM for the community).
3. Floodplain means any land area susceptible to being inundated by water from any source (see definition of flooding).
4. Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.
5. Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance), and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.
6. Structure means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

WHEREAS, the Stille-Derossett-Hale Single State Construction Code Act”, Act No. 230 of the Public Acts of 1972, as amended (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and its Appendices (specifically Appendix G if adopted by the community)] contains floodplain development and management regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas, as detailed in Title 44 of the Code of Federal Regulations (44 CFR), Section 60.3, and

WHEREAS, by an emergency ordinance adoption action dated November 23, 2009, the City of Swartz Creek accepted the responsibility to administer, apply, and enforce the provisions of the construction code act and the state construction code, specifically the Michigan Residential Code and the Michigan Building Code, to all construction within its community boundaries.

NOW THEREFORE, BE IT RESOLVED, to maintain eligibility and continued participation in the NFIP,

1. The City of Swartz Creek directs its designated enforcing agent for the construction code act, the Swartz Creek Zoning Administrator and Code Enforcement Officer, to administer, apply, and enforce the floodplain management regulations as contained in the state construction code (including Appendix G, if adopted) and to be consistent with those regulations by:
 - a. Obtaining, reviewing, and reasonably utilizing flood elevation data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area and areas with potential flooding.
 - b. Ensuring that all permits necessary for development in floodplain areas have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environmental Quality under the floodplain regulatory provisions of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.
 - c. Reviewing all permit applications to determine whether the proposed building sites will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, the construction code act enforcing agent shall implement the following applicable codes according to their terms:
 1. Floodplain management regulation portions and referenced codes and standards of the current Michigan Residential Code.
 2. Floodplain management regulation portions and referenced codes and standards of the current Michigan Building Code.
 3. Appendix G of the current Michigan Building Code, if adopted.
 - d. Reviewing all proposed subdivisions to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations.

- e. Assisting in the delineation of flood hazard areas; providing information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintaining floodproofing and lowest floor construction records, cooperating with other officials, agencies, and persons for floodplain management.
 - f. Advising FEMA of any changes in community boundaries, including appropriate maps.
 - g. Maintaining records of new structures and substantially improved structures concerning any certificates of floodproofing, lowest floor elevation, basements, floodproofing, and elevations to which structures have been floodproofed.
2. The community assures the Federal Insurance Administrator that it intends to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance Rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to continue to participate in the program.
 3. The community further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or the FIRMs by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

BE IT FURTHER RESOLVED, that the City of Swartz Creek enact Emergency Ordinance #405, an ordinance to designate an enforcing agency to discharge the responsibility of the City of Swartz Creek, located in Genesee County, and to designate regulated flood hazard areas, under the provisions of the State Construction Code Act, No. 230, of the Public Acts of 1972, as amended, ordinance as follows:

CITY OF SWARTZ CREEK
Ordinance No. 405

AN ORDINANCE TO DESIGNATE AN ENFORCING AGENCY TO DISCHARGE THE RESPONSIBILITY OF THE CITY OF SWARTZ CREEK LOCATED IN GENESEE COUNTY, AND TO DESIGNATE REGULATED FLOOD HAZARD AREAS UNDER THE PROVISIONS OF THE STATE CONSTRUCTION CODE ACT, NO. 230 OF THE PUBLIC ACTS OF 1972, AS AMENDED.

The City of Swartz Creek Ordains:

Section 1. Agency Designated.

Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Zoning Administrator and the Building Official of the City of Swartz Creek is hereby designated as the enforcing agency to discharge the responsibility of the City of Swartz Creek under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The City of Swartz Creek assumes responsibility for the administration and enforcement of said Act through out the corporate limits of the community adopting this ordinance.

Section 2. Code Appendix Enforced.

Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the City of Swartz Creek.

Section 3. Designation of Regulated Flood Prone Hazard Areas.

The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled Genesee County, Michigan (All Jurisdictions) and dated September 25, 2009 and the Flood Insurance Rate Map(s) (FIRMS) panel number(s) of 26049C0277D, 26049C0278D, 26049C0279D, 26049C0281D, and 26049C0283D and dated September 25, 2009 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 16'12.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Section 4. Repeals.

Ordinance No. 404 and all ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. Emergency Ordinance; Effective Date.

This ordinance shall take effect immediately upon publication and adoption.

Moved: Councilmember _____
Second: Councilmember _____
Voting For:
Voting Against:
Absent:

The Mayor declared the ordinance adopted.

Richard B. Abrams, Mayor

Juanita Aguilar, City Clerk

CERTIFICATION

The foregoing is a true copy of Ordinance No. 405 which was enacted by the Swartz Creek City Council at a regular meeting held on the 23rd day of November, 2009.

Juanita Aguilar
City Clerk

Publish Date: November 22, 2009
Paper: The Swartz Creek News
Effective Date: November 23, 2009

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 091109-8D

PART-TIME OFFICER WAGES

Motion by Councilmember: _____

I Move the City of Swartz Creek approve the adjustment of wages for its at-will part time police officer employees, the base rate of pay to remain unchanged at \$14.00 per hour, adjustment to allow for overtime compensation at the rate of time and one-half for actual hours worked on the following holidays: New Years Day, July 4th, Labor Day, Thanksgiving, Friday after Thanksgiving, Christmas Eve, Christmas Day and New Years Eve.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

Resolution No. 091109-8E

2009-2012 SUPERVISORS' LABOR AGREEMENT

Motion by Councilmember: _____

I Move the City of Swartz Creek enter into an agreement with the Swartz Creek Supervisors' Association, a copy of which is attached hereto, term of the agreement to run July 1, 2009 through June 30, 2012, and further, direct the Mayor and City Clerk to execute the agreement on behalf of the City.

Second by Councilmember: _____

Voting For: _____

Voting Against: _____

City of Swartz Creek
Regular Council Meeting Minutes
Of the Meeting Held
Monday November 9, 2009 7:00 P.M.

CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE COUNCIL MEETING
DATE 11/09/2009

The meeting was called to order at 7:00 p.m. by Mayor Abrams in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance to the Flag.

Councilmembers Present: Abrams, Hicks, Hurt, Krueger, Porath, Shumaker.

Councilmembers Absent: Binder.

Staff Present: City Manager Paul Bueche, City Clerk Juanita Aguilar, Finance Officer Mary Jo Clark, Assistant City Manager Adam Zettel.

Others Present: Boots Abrams, Tommy Butler, Sharon Klein, Shirley Oliver.

Resolution No. 091109-01

(Carried)

Motion by Mayor Pro-Tem Porath
Second by Councilmember Krueger

I Move the Swartz Creek City Council excuse the absence of Councilmember Binder due to a trip to Washington DC sponsored by the Veterans.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.

NO: None. Motion Declared Carried.

APPROVAL OF MINUTES

Resolution No. 091109-02

(Carried)

Motion by Mayor Pro-Tem Porath
Second by Councilmember Hurt

I Move the Swartz Creek City Council hereby approve the Minutes, as corrected, for the Regular Council Meeting, held October 26, 2009, to be circulated and placed on file.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.

NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

Resolution No. 091109-03

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the Agenda, as amended, for the Regular Council Meeting of November 9, 2009 to be circulated and placed on file.

YES: Hurt, Krueger, Porath, Shumaker, Abrams, Hicks.

NO: None. Motion declared carried.

REPORTS AND COMMUNICATIONS:

City Manager's Report

Resolution No. 091109-04

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

I Move the Swartz Creek City Council approve the City Manager's Report of November 09, 2009, to be circulated and placed on file.

YES: Krueger, Porath, Shumaker, Abrams, Hicks, Hurt.

NO: None. Motion declared carried.

All other reports and communications were accepted and placed on file.

MEETING OPENED TO THE PUBLIC:

None.

COUNCIL BUSINESS:

2008-2009 Fiscal Year Audit

Resolution No. 091109-05

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Hurt

I Move the City of Swartz Creek accept the 2008-2009 Fiscal Audit Report prepared by Plante-Moran, a copy of which is attached hereto, and further, direct such to be published, distributed, circulated and placed on file in a manner prescribed by law.

Discussion Took Place.

YES: Porath, Shumaker, Abrams, Hicks, Hurt, Krueger.
 NO: None. Motion Declared Carried.

DDA Budget Amendment

Resolution No. 091109-07

(Carried)

Motion by Councilmember Hurt
 Second by Councilmember Hicks

I Move the City of Swartz Creek approve DDA budget amendments, dated November 5, 2009, as follows:

Budget Worksheet Revenues: DDA

| Fund 248 - Tax Increment Finance Authority Fund | | Original Budget | Amended Budget | Actual thru Oct | Est Year End Total | Requested |
|---|-------------------------|------------------|------------------|------------------|--------------------|------------------|
| Revenues | | | | | | |
| Dept: 000.000 General | | | | | | |
| 402.000 | Current Tax Revenue | 49,065.00 | 49,065.00 | 17,070.00 | 48,644.00 | 49,065.00 |
| 664.000 | Interest Income | 500.00 | 500.00 | 17.00 | 500.00 | 500.00 |
| | General | 49,565.00 | 49,565.00 | 17,087.00 | 49,144.00 | 49,565.00 |
| Dept: 173.000 Administration | | | | | | |
| 248-173.000-677.000 | Reimbursements | 0.00 | 0.00 | 21.00 | 0.00 | 21.00 |
| Dept: 728.001 Farmers Market | | | | | | |
| | Administration | 0.00 | 0.00 | 21.00 | 0.00 | 21.00 |
| Dept: 728.001: Farmers Market | | | | | | |
| 550.000 | Project Fresh | 1,500.00 | 1,500.00 | 308.00 | 1,500.00 | 1,500.00 |
| 248-728.001-642.001 | Sale of Market Bags | 0.00 | 0.00 | 150.00 | 150.00 | 150.00 |
| 665.000 | Land/Bldg Rental Income | 2,000.00 | 2,000.00 | 507.00 | 2,000.00 | 2,000.00 |
| | Farmers Market | 3,500.00 | 3,500.00 | 965.00 | 3,650.00 | 3,650.00 |
| Total Revenue | | 53,065.00 | 53,065.00 | 18,073.00 | 52,794.00 | 53,236.00 |

Budget Worksheet Expenses: DDA

| Fund 248 - Tax Increment Finance Authority Fund | | Original Budget | Amended Budget | Actual thru Oct | Est Year End Total | Requested |
|---|-----------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
| Expenditures | | | | | | |
| Dept: 173.000 Administrative Services | | | | | | |
| 726.000 | Supplies | 250.00 | 250.00 | 0.00 | 100.00 | 250.00 |
| 801.000 | Contracted Services | 500.00 | 500.00 | 0.00 | 500.00 | 500.00 |
| 805.000 | Bank Fees | 250.00 | 250.00 | 0.00 | 200.00 | 250.00 |
| 825.000 | Admin Services | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| 900.000 | Printing & Publishing | 250.00 | 250.00 | 0.00 | 500.00 | 250.00 |
| 960.000 | Education & Training | 250.00 | 250.00 | 0.00 | 200.00 | 250.00 |
| 961.000 | Miscellaneous | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| | Administrative Services | 6,750.00 | 6,750.00 | 5,000.00 | 6,500.00 | 6,750.00 |
| Dept: 728.000 Economic Development | | | | | | |
| 801.000 | Contracted Services | 500.00 | 500.00 | 0.00 | 0.00 | 400.00 |
| 961.000 | Miscellaneous | 500.00 | 500.00 | 0.00 | 0.00 | 100.00 |
| | Site Improvements | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 500.00 |
| Dept: 728.001 Farmers Market | | | | | | |
| 726.000 | Supplies | 3,000.00 | 3,000.00 | 13.00 | 3,000.00 | 2,000.00 |
| 801.000 | Contracted Services | 6,500.00 | 6,500.00 | 3,186.00 | 6,500.00 | 6,500.00 |
| 900.000 | Printing & Publishing | 2,000.00 | 2,000.00 | 339.00 | 2,000.00 | 1,000.00 |
| 967.000 | Project Fresh | 1,500.00 | 1,500.00 | 914.00 | 1,500.00 | 1,500.00 |
| | Farmers Market | 13,000.00 | 13,000.00 | 4,452.00 | 13,000.00 | 11,000.00 |
| Dept: 728.004 Family Movie Night | | | | | | |
| 726.000 | Supplies | 2,000.00 | 2,000.00 | 1,251.00 | 1,800.00 | 1,800.00 |
| 801.000 | Contracted Services | 2,500.00 | 2,500.00 | 255.00 | 2,000.00 | 1,500.00 |
| 900.000 | Printing & Publishing | 1,000.00 | 1,000.00 | 72.00 | 500.00 | 500.00 |
| | Transfers Out | 5,500.00 | 5,500.00 | 1,578.00 | 4,300.00 | 3,800.00 |
| Dept: 728.002 Streetscape | | | | | | |
| 726.000 | Supplies | 3,000.00 | 3,000.00 | 0.00 | 3,000.00 | 5,000.00 |
| 801.000 | Contracted Services | 500.00 | 500.00 | 1,651.00 | 4,700.00 | 4,700.00 |
| | Family Movie Night | 3,500.00 | 3,500.00 | 1,651.00 | 7,700.00 | 9,700.00 |
| Dept: 728.003 Façade Program | | | | | | |
| 801.000 | Contracted Services | 20,000.00 | 20,000.00 | 4,748.00 | 20,000.00 | 45,000.00 |
| | Façade Program | 20,000.00 | 20,000.00 | 4,748.00 | 20,000.00 | 45,000.00 |
| Dept: 965.000 Transfers Out | | | | | | |
| 998.101 | Transfer Out to Gen Fd | 5,000.00 | 5,000.00 | 55,000.00 | 55,000.00 | 55,000.00 |
| | Transfers Out | 5,000.00 | 55,000.00 | 55,000.00 | 55,000.00 | 55,000.00 |
| | Total Expenditures | 54,750.00 | 104,750.00 | 72,429.00 | 106,500.00 | 131,750.00 |
| | Revenues over(under) | | | | | |
| | Expenditures | (1,685.00) | (51,685.00) | (54,356.00) | (53,706.00) | (78,514.00) |

Discussion Took Place.

YES: Shumaker, Abrams, Hicks, Hurt, Krueger, Porath.

NO: None. Motion Declared Carried.

Master Plan, Adopt Circulation Draft

Resolution No. 091109-08

(Carried)

Motion by Mayor Pro-Tem Porath
Second by Councilmember Hurt

I Move the City of Swartz Creek Council authorize the Secretary of the Planning Commission to distribute the City of Swartz Creek 2009 Draft Master Plan in accordance with the Michigan Planning Enabling Act; copies to be distributed to the Genesee County Metropolitan Planning Commission, Charter Township of Flint, Charter Township of Mundy, Charter Township of Clayton, Gaines Township, C.N. Railroad, Consumers Energy, Comcast Cablevision, the Genesee County Drain Commissioner's Office, Genesee County Road Commission, Bishop International Airport, Michigan Department of Transportation (Davison TSC), Swartz Creek Schools and Verizon Communications. Copies are to be digitally distributed unless otherwise directed by the receiving agency.

Discussion Ensued.

YES: Abrams, Hicks, Hurt, Krueger, Porath, Shumaker
NO: None. Motion Declared Carried.

Street Usage Permit, Annual Fire Department Christmas Parade

Resolution No. 091109-09

(Carried)

Motion by Councilmember Krueger
Second by Councilmember Hurt

I Move the City of Swartz Creek accept the Chief of Police's recommendation and approve the Swartz Creek Area Fire Department's Street Usage Application to hold an annual Christmas Parade on Saturday, December 5, 2009 from 6:00 PM to 7:00 PM, route, stipulations and conditions as set forth in the application packet, a copy of which is attached hereto, under the direction and control of the office of the Chief of Police

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

Set Public Needs & Use Hearing, CDBG Allocation

Resolution No. 091109-10

(Carried)

Motion by Councilmember Shumaker
Second by Councilmember Hurt

I Move the City of Swartz Creek hold a public hearing for the three year Community Development Block Grant Distribution schedule, to be in the total amount of \$31,431, for the purpose of gathering public input on eligible projects; meeting to be held on Monday, November 23, 2009, at or shortly after 7:00 pm in the City Council Chambers, 8083 Civic Dr., Swartz Creek, MI, 48473, and further, direct staff to publish the appropriate public notices.

Discussion Ensued.

YES: Hicks, Hurt, Krueger, Porath, Shumaker, Abrams.
NO: None. Motion Declared Carried.

City Property, Morrish Road

City Manager Bueche spoke about the City owned property on Morrish Road. Mr. Bueche stated that the City's Building Inspector, Rob Kehoe, is interested in buying the water heater before the house is demolished. City Council decided that if items would be sold from the house, that they would be made available to the public.

MEETING OPENED TO THE PUBLIC

Tommy Butler, 40 Somerset, questioned whether a warranty came with the road work on Morrish Road. Mr. Butler stated that he believes that there are already cracks in the road. Mr. Butler questioned whether anyone has looked at getting grants to cover some expenses for the City. Mr. Butler referred to GPS locators being installed in the police vehicles to help dispatchers send the closest emergency vehicle.

REMARKS BY COUNCILMEMBERS:

Councilmember Krueger responded to Mr. Butler's stating that the census workers that recently came through the City were probably getting GPS information for just that purpose.

Councilmember Shumaker spoke about getting bid sheets in the Council Packets. Mr. Shumaker stated that he believes that the Council only needs the total bid, not all of the specifications for each bid. Mr. Shumaker questioned whether there was a requirement for the City Council Minutes to be published in a local publication. City Manager Bueche stated that there was not.

Councilmember Hicks questioned who came up with the names for the neighborhoods in the Master Plan for the City. City Manager Bueche stated that Assistant City Manager Zettel came up with most of them. Ms. Hicks stated that she liked the Master Plan very much. Ms. Hicks questioned whether the City asked residents before planting a new tree in the right of way in front of the houses. She was advised that there was not time to ask the residents, they just planted the trees.

Councilmember Hurt congratulated Mr. Zettel for the appearance of the Master Plan. Mr. Hurt commented on the contents of the Council Packets. Mr. Hurt stated that he looks at the overall summary most of all, but he appreciates having all of the information so that he has the option of looking deeper into matters if he chooses to.

Mayor Pro-Tem Porath questioned the recent developments with the recall at Clayton Township. Mr. Porath asked if all of our documents with Clayton Township had been signed before the recall. Mr. Bueche stated that the documents were all taken care of to the best of his knowledge.

Councilmember Shumaker stated that Mayor Abrams will be speaking Wednesday, November 11, 2009 at the Veteran's Memorial.

Mayor Abrams reminded everyone about the Veteran's program on Veteran's Day to be held at 11:00am. Mr. Abrams shared information about the City of Swartz Creek being mentioned in the 2009 Silver award along with other communities for promoting active communities, including the non-motorized trail system. The awards will be held in Lansing on December 9, 2009-Mayor Pro-Tem Porath will attend. Mr. Abrams requested information on leaf pickup and residents placing leaves in the street. Mr. Abrams asked about a newsletter to give information to residents. Mr. Abrams had favorable comments about the new trees that were planted, however he questioned whether too much mulch was placed around trees.

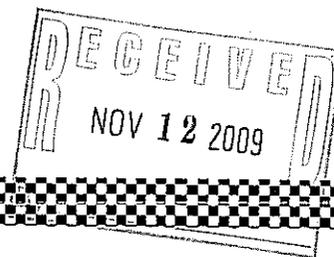
ADJOURNMENT:

There being no objection, Mayor Abrams declared the meeting adjourned at 8:42 p.m.

Richard Abrams, Mayor

Juanita Aguilar, City Clerk

DATE: NOVEMBER 16, 2009
TIME: 7:00 PM
LOCATION: STATION 2
SUBJECT: SWARTZ CREEK AREA FIREBOARD AGENDA



- I. CALL TO ORDER
- A. PLEDGE OF ALLEGIANCE
 - B. ROLL CALL
 - C. ADDITIONS/CHANGES/DELETIONS AND AGENDA APPROVAL:
 - D. SPECIAL PRESENTATIONS/ANNOUNCEMENTS:
 - 1. Presentation of uniform quote information by Rich Tesner, who has to leave early for another commitment.
- II. APPROVAL OF MINUTES
- A. OCTOBER 19, 2009 MEETING:
- III. CORRESPONDENCE:
- A. OCTOBER INCIDENT SUMMARY REPORT:
- IV. PROFESSIONAL SERVICE REPORTS:
- A. OCTOBER FINANCIAL REPORT:
 - B. OCTOBER BILLS LIST
- V. COMMITTEE REPORTS:
- A. BY-LAWS COMMITTEE - Chairman Rick Clolinger, Richard Derby, Bill Cavanaugh and Brent Cole:

The position of Sergeant is noted in the 2010 Budget. An addition to the By Laws is in order to proceed with posting. Attached is draft of the duties and guideline for succession, modeled after the Lieutenant positions. The position of Sergeant does NOT receive any additional pay, other than the current hourly rate paid as Firefighter.
 - B. HEALTH AND SAFETY COMMITTEE: Chairman Greg Childers (Members Chief Cole, Assistant Chief Merriam, Captain Tabit, Lieut. Jones & FF VanArsdale)
It has been 3 years since the committee has met to review all of the SOG's
 - C. PERSONNEL COMMITTEE: Chairman Ray Thornton, Richard Derby and David Hurt.
- VI. OLD BUSINESS:
- A. APPARATUS UPDATE from Battalion Chief Jack King-
 - 1. Apparatus status report attached
 - B. ITEMS FOR DISPOSAL: Chief Cole left a message on Nov. 11 requesting finalization of radios sold or not on eBay.

C. FIRE AGREEMENT STATUS: Included in your packet is a copy of the signed agreement. Also included is Chief Cole's interpretations of some of the changes, an employment agreement, letter of concern and investment policy examples from Swartz Creek, Clayton Township and the Grand Blanc Fire Department.

Discussion:

D. UNIFORM QUOTE: Included in your packet is the analysis and recommendation from Lieutenant Rich Tesner regarding purchasing of uniforms.

Chief Cole requests permission to proceed with Lieutenant Rich Tesner's recommendation for the purchase of uniforms from the 2009 Budget.

VII. NEW BUSINESS:

- A. MEMBERS FOR PLACEMENT ON PROBATION: none
- B. MEMBERS ELIGIBLE TO COME OFF PROBATION: none
- C. MEMBERS RESIGNING/TERMINATING: none
- D. MEMBERS ELIGIBLE FOR REINSTATEMENT: none

E. PURCHASE OF MINITOR V PAGERS: Attached are documents referencing the need to upgrade all our dispatch pagers to Minitor V's. This is due to the FCC narrow banding that will take effect on January 1, 2013. Genesee 911 is required to upgrade and only transmit within a 6.25 kHz range, by then. Once that takes effect, none of our Minitor III and IV pagers will be able to receive the signal. We currently have budgeted 5 Minitor V pagers for 2009. None are budgeted for 2010. In order to accomplish the transition, 20 more pagers will have to be budgeted for 2011 and 2012.

Captain Tabit acquired three (3) quotes. They are listed below:

| Vendor | Quote Amount | Trade In | Final Cost (1) |
|------------|--------------|---|----------------------------------|
| Blumerich | 2,072.00 | 15.00 each | 1,997.00 |
| P&W Paging | 2,256.00 | Minitor III = 40.00 Minitor IV = 60.00 | Max = 2,056.00 Min = 1,956.00 |
| Radiophone | 2,120.50 | No trade in | 2,120.50 |

(1) To be determined by operability of pager being traded in.

At this time, we plan on trading in only Minitor III pagers, since they are the oldest.

Chief Cole requests permission to purchase Five (5) Minitor V pagers, with associated trade in of 5 Minitor III pagers, from Blumerich Communications in the amount of \$1,997.00 including shipping.

F. APPROVAL OF THE 2010 FIREBOARD MEETING SCHEDULE: Included with your packet is the 2010 schedule for approval.

G. ANNUAL AUDIT QUOTES: Kim Borse has requested quotes for our annual audit from a period of 2009 through 2011 (3 years). The deadline for the quotes is (was) November 13. Presentation of quotes from Kim Borse:

F.

H.

VIII. GENERAL INFORMATION:

A. MUNICIPAL BILLINGS for October

B. The flower fund balance is currently \$30.00.

C. The 25th Annual Christmas Parade is scheduled for December 5, starting at 6PM. The Association is encouraging all the Fireboard members to participate as judges. If you can be there as a judge, please indicate so.

D. SOG 413; Department Dress Uniform. A corrected and clean copy are attached.

E. Thank you letter from the Swartz Creek Middle School

F.

G.

IX. OPEN TO THE PUBLIC:

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL (THROUGH THE CHIEF AND/OR HIS DESIGNATE:

XI. CHAIN OF COMMAND APPEAL TO THE FIREBOARD:

XII. COMMENTS FROM FIREBOARD MEMBERS:

XIII. MEETING ADJOURNMENT:

REGULAR MEETING

OCTOBER 19, 2009

SWARTZ CREEK AREA FIRE DEPARTMENT

The regular meeting of the Swartz Creek Area Fire Board was held at Station #1, October 19, 2009. Chairman, Mike Messer, called the meeting to order at 7:02p.m.

I. CALL TO ORDER:

- A. PLEDGE OF ALLEGIANCE
- B. ROLL CALL

Board Members Present:

- Chairman, Mike Messer
- Clayton Representative, Richard Derby
- Clayton Representative, Greg Childers
- Clayton Representative, Norvel Johnson
- City Representative, Rick Clolinger
- City Representative, Ray Thornton *arriving at 7:09pm*
- City Representative, Dave Hurt

Board Members Absent:

Staff Present:

- Fire Chief, Brent Cole
- Asst. Chief, Eric Merriam
- Acct./Clerical, Kim Borse
- Attorney, Bill Cavanaugh

Staff Absent:

Others Present:

- Jack King, Batt. Chief
- Karen Merriam, Firefighter
- Anthony Davis, Firefighter

C. AGENDA: ADDITIONS/CHANGES/DELETIONS/APPROVAL:

- **Resolution 101909-01**
Motion by Norvel Johnson
Second by Rick Clolinger

The SCAFD Board does hereby approve the additions of VIII. E. to the agenda and approve the agenda as amended.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

D. SPECIAL PRESENTATION: NONE

II. APPROVAL OF MINUTES

A. SEPTEMBER 21, 2009 BOARD MEETING

- **Resolution 101909-02**
Motion by Dave Hurt
Second by Greg Childers

The SCAFD Board does hereby approve the minutes of the September 21, 2009 board meeting, as presented.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

III. CORRESPONDENCE:

A. SEPTEMBER INCIDENT SUMMARY REPORT:

- **Resolution 101909-03**
Motion by Rick Derby
Second by Norvel Johnson

The SCAFD Board does hereby accept the September 2009 Incident Summary, as presented

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

IV. PROFESSIONAL SERVICE REPORTS:

A. SEPTEMBER FINANCIAL STATEMENT:

- **Resolution 101909-04**
Motion by Greg Childers
Second by Norvel Johnson

The SCAFD Board does hereby approve the September 2009 financial statement, as presented

YES: Childers, Clolinger, Derby, Hurt, Johnson, Messer
NO: None Motion declared carried

B. SEPTEMBER BILLS LIST:

• Resolution 101909-05

Motion by Norvel Johnson

Second by Greg Childers

The SCAFD Board does hereby approve the September 2009 bills list, as presented.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

V. COMMITTEE REPORTS:

A. BY-LAWS COMMITTEE MEETING: NONE

B. HEALTH & SAFETY COMMITTEE: NONE

C. PERSONNEL COMMITTEE: NONE

VI. OLD BUSINESS

A. APPARATUS UPDATE:

1. Monthly report from Batt. Chief King

B. 2008 FUND BALANCE REIMBURSEMENT: No report

C. ITEMS FOR DISPOSAL:

D. 2010 BUDGET: approved by both municipalities

VII. NEW BUSINESS

A. NEW MEMBER(S) TO BE PLACED ON PROBATION: NONE

B. MEMBER TO COME OFF PROBATION: NONE

C. MEMBERS RESIGNING/TERMINATING: NONE

D. MEMBERS ELIGIBLE FOR REINSTATEMENT: NONE

E. FIRE AGREEMENT STATUS: approved by Clayton Twp.

F. UNIFORM SPECIFICATIONS:

• Resolution 101909-06

Motion by Dave Hurt

Second by Rick Clolinger

The SCAFD Board does hereby approve the quote request for uniforms submitted by Lt. Rich Tesner.

YES: Childers, Clolinger, Derby, Hurt, Johnson, Thornton, Messer

NO: None Motion declared carried

VIII. GENERAL INFORMATION

A. MUNICIPAL BILLINGS

B. FLOWER FUND IS CURRENTLY \$30.00

C. AIR SOURCE ONE BANKRUPTCY

D. 10/05/09 ORGANIZATIONAL CHART

E. DEPARTMENT PHOTOS: 11/08/09 @ 1200 hrs @ STA 1

IX. OPEN TO THE PUBLIC: NONE

X. COMMENTS OF FIRE DEPARTMENT PERSONNEL, THROUGH THE CHIEF: NONE

XI. CHAIN OF COMMAND APPEAL TO THE FIRE BOARD: NONE

XII. COMMENTS OF THE FIREBOARD:

Childers: Thank you to Lt. Tesner for his work on the uniform specifications

Hurt: None

Thornton: None

Derby: None

Johnson: None

Childers: None

Messer: None

XIII. ADJOURNMENT OF MEETING:

Meeting adjourned at 7:25 p.m. The next regular meeting will be 11/16/09 at Station 2 at 7:00 pm

MIKE MESSER
CHAIRMAN
SWARTZ CREEK AREA FIRE BOARD

KIM BORSE
ACCOUNTING/CLERICAL SPECIALIST
SWARTZ CREEK AREA FIRE DEPT.

SWARTZ CREEK AREA FIRE DEPT, SWARTZ CREEK MICHIGAN 48473

Incident Log for 10/01/2009 through 10/31/2009

Printed: 11/11/2009

| Inc. No. - Exp. Location | Date | Disp. Time | Sta. Incident Type | No. Resp Prop. Loss | Disp. to Enrte. Min. | Resp. Min. Cont. Loss | Total Hr:Min:Sec |
|---|------------|------------|---|---------------------|-----------------------------|-----------------------|------------------|
| Involved Name | Owner Name | | | | Officer in Charge | | |
| 0000131-000 423 River Woods ST | 10/01/2009 | 17:22 | 12 611 AMA to Flushing, canceled | 13 \$ 0 | 0.00 \$ 0 | 0.00 | 0:08:00 |
| 0000132-000 Directions W Interstate 69; West of Sheridan | 10/03/2009 | 02:32 | 12 463 Veh fluids, wrong area, Venice Twp | 22 \$ 0 | 8.00 \$ 0 | 8.00 | 0:43:00 |
| | | | | | KING, JACK L - BATT CHIEF | | |
| 0000133-000 Miller and Seymour Rd | 10/03/2009 | 16:33 | 1 413 Oil or other combustible liquid | 16 \$ 0 | 0.00 \$ 0 | 11.00 | 0:52:00 |
| | | | | | KING, JACK L - BATT CHIEF | | |
| 0000134-000 8085 Corunna RD MR Justin Wood | 10/03/2009 | 19:04 | 2 173 Cultivated trees or nursery stock | 18 \$ 0 | 0.00 \$ 0 | 3.00 | 0:17:00 |
| | | | MR George Papavitch | | MERRIAM, ERIC M - ASSISTANT | | |
| 0000135-000 2292 S Elms RD MR Charles Palmer | 10/05/2009 | 17:25 | 2 745 Alarm system activation, no fire - | 16 \$ 0 | 0.00 \$ 0 | 12.00 | 0:55:00 |
| | | | MR Charles Palmer | | MERRIAM, ERIC M - ASSISTANT | | |
| 0000136-000 6060 Miller RD | 10/06/2009 | 09:37 | 1 111 Building fire | 15 \$ 0 | 0.00 \$ 0 | 4.00 | 2:23:00 |
| | | | | | KING, JACK L - BATT CHIEF | | |
| 0000137-000 4903 Schafer DR MS Terri Waites | 10/06/2009 | 23:05 | 1 424 Carbon monoxide incident; Residents | 22 \$ 0 | 0.00 \$ 0 | 7.00 | 1:20:00 |
| | | | MS Terri Waites | | KING, JACK L - BATT CHIEF | | |
| 0000138-000 In front of 5026 Hayes ST | 10/07/2009 | 03:06 | 1 444 Power line down | 12 \$ 0 | 0.00 \$ 0 | 10.00 | 0:54:00 |
| | | | | | KING, JACK L - BATT CHIEF | | |
| 0000139-000 In front of 1403 Houston DR | 10/09/2009 | 17:10 | 2 445 Power line arcing/tree limbs | 18 \$ 0 | 0.00 \$ 0 | 1.00 | 0:20:00 |
| | | | | | COLE, BRENT D - CHIEF | | |
| 0000140-000 5010 N McKinley RD | 10/11/2009 | 18:25 | 12 611 AMA to Flushing, canceled | 24 \$ 0 | 0.00 \$ 0 | 7.00 | 0:15:00 |
| | | | | | | | |
| 0000141-000 2154 S Nichols RD MR Richard Moulton | 10/26/2009 | 17:21 | 2 151 Outside rubbish, trash or waste | 19 \$ 0 | 0.00 \$ 0 | 14.00 | 0:34:00 |
| | | | MR Richard Moulton | | COLE, BRENT D - CHIEF | | |
| 0000142-000 Miller and Seymour MS Tonya K Miller | 10/28/2009 | 11:28 | 1 322 Motor vehicle accident with | 14 \$ 0 | 6.00 \$ 0 | 9.00 | 0:47:00 |
| | | | MS Joyce K Petee | | KING, JACK L - BATT CHIEF | | |
| 0000143-000 In front of 4325 S Elms RD | 10/28/2009 | 18:32 | 1 445 Arcing wires/transformer | 11 \$ 0 | 0.00 \$ 0 | 5.00 | 0:20:00 |
| | | | | | KING, JACK L - BATT CHIEF | | |

Incident Log for 10/01/2009 through 10/31/2009

| Inc. No. - Exp. Location | Date | Disp. Time | Sta. | Incident Type | No. Resp Prop. Loss | Disp. to Enrte. Min. | Resp. Min. Cont. Loss | Total Hr:Min:Sec | |
|---|------------|--------------|------------|-----------------------------|---------------------|---------------------------|-----------------------|------------------|---|
| Involved Name | | | | Owner Name | | Officer in Charge | | | |
| 0000144-000 In front of 4325 S Elms RD | 10/28/2009 | 19:05 | 1 | 445 Arcing wire/transformer | \$ 0 | 11 | 0.00 4.00 | 0:15:00 | |
| | | | | | | KING, JACK L - BATT CHIEF | \$ 0 | | |
| Incidents by Shift Including Exposures | | | | | | | | | |
| | No. Resp. | Total Hr:Min | Prop. Loss | Cont. Loss | 0 | 1 | 2 | 3 | 4 |
| <i>Totals:</i> | 231 | 10:03:00 | \$ 0 | \$ 0 | 0 | 2 | 9 | 3 | 0 |

The total number of incidents, including exposure fires is 14.

The number of exposure fires is 0.

4

SWARTZ CREEK AREA FIRE DEPARTMENT
Income/Expense Report
For the Ten Months Ending October 31, 2009

| | Description | Current Mth | Y-T-D | Budget | Remain.Budget | % Budget |
|-----------------|---------------------------|------------------|-------------------|-------------------|------------------|---------------|
| Revenues | | | | | | |
| 3582 | OPERATING CONTRIBU | 4,388.32 | 269,257.55 | 251,860.00 | (17,397.55) | (1.07) |
| 3583 | EQUIPMENT CONTRIBU | 0.00 | 22,920.00 | 45,840.00 | 22,920.00 | (0.50) |
| 3628 | MISC. INCOME (SUNDR | 0.00 | 15.00 | 0.00 | (15.00) | 0.00 |
| 3630 | GRANT INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3664 | INVESTMENT INCOME | 14.56 | 112.23 | 300.00 | 187.77 | (0.37) |
| 3673 | SALE OF FIXED ASSETS | 44.45 | 229.25 | 0.00 | (229.25) | 0.00 |
| | Total Revenues | 4,447.33 | 292,534.03 | 298,000.00 | 5,465.97 | (0.98) |
| Expenses | | | | | | |
| 4703 | SOCIAL SECURITY | 760.56 | 10,128.27 | 11,500.00 | 1,371.73 | 0.88 |
| 4704 | STAFF SALARIES | 3,240.56 | 33,843.70 | 45,750.00 | 11,906.30 | 0.74 |
| 4705 | MAIN/TRAIN-SALARIES | 1,063.16 | 9,643.50 | 15,000.00 | 5,356.50 | 0.64 |
| 4706 | OFFICER SALARIES | 1,250.00 | 11,250.00 | 15,000.00 | 3,750.00 | 0.75 |
| 4707 | FIREFIGHTERS SALARY | 4,322.46 | 64,795.10 | 74,000.00 | 9,204.90 | 0.88 |
| 4708 | DEFERRED COMPENSA | 219.00 | 2,763.75 | 5,900.00 | 3,136.25 | 0.47 |
| 4709 | MEDICAL-FIREFIGHTER | 226.00 | 4,590.00 | 6,700.00 | 2,110.00 | 0.69 |
| 4727 | OFFICE SUPPLIES | 40.63 | 1,187.11 | 2,900.00 | 1,712.89 | 0.41 |
| 4728 | BUILDING SUPPLIES | 17.52 | 1,170.51 | 900.00 | (270.51) | 1.30 |
| 4740 | OPERATING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4741 | EQUIPMENT SUPPLIES | 750.44 | 6,329.08 | 8,650.00 | 2,320.92 | 0.73 |
| 4801 | CONTRACT SERVICES | 68.56 | 3,182.18 | 7,700.00 | 4,517.82 | 0.41 |
| 4820 | 80th Anniversary | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4850 | COMMUNICATIONS | 275.19 | 2,590.80 | 4,200.00 | 1,609.20 | 0.62 |
| 4910 | INSURANCE | 0.00 | 26,235.00 | 29,900.00 | 3,665.00 | 0.88 |
| 4920 | UTILITIES | 531.35 | 9,664.11 | 17,000.00 | 7,335.89 | 0.57 |
| 4960 | EDUCATION & TRAININ | 1,679.00 | 2,712.13 | 7,060.00 | 4,347.87 | 0.38 |
| 4970 | OFFICE EQUIPMENT | 0.00 | 2,158.99 | 240.00 | (1,918.99) | 9.00 |
| 4976 | FIRE EQUIPMENT | 0.00 | 1,405.49 | 23,500.00 | 22,094.51 | 0.06 |
| 4978 | FIRE EQUIP.-MAINT/REP | 2,190.00 | 5,620.56 | 18,700.00 | 13,079.44 | 0.30 |
| 4979 | FIRE EQUIPMENT-UPGR | 0.00 | 244.96 | 1,750.00 | 1,505.04 | 0.14 |
| 4981 | APPARATUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4982 | Loose Equip. New Apparatu | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4983 | Misc. Upgrades | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4984 | COMPUTER EQUIPMEN | 0.00 | 89.97 | 900.00 | 810.03 | 0.10 |
| 4988 | COMPUTER SOFTWARE/ | 0.00 | 608.95 | 750.00 | 141.05 | 0.81 |
| 4999 | RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Total Expenses | 16,634.43 | 200,214.16 | 298,000.00 | 97,785.84 | 0.67 |
| | Net Income/<Loss> | (12,187.10) | 92,319.87 | 0.00 | | |
| 3400 | FUND BALANCE-Beginni | 0.00 | 28,182.61 | 0.00 | | |
| | Fund Balance-End of Year | (12,187.10) | 120,502.48 | 0.00 | | |

**SWARTZ CREEK AREA FIRE DEPARTMENT
BILLS PAID LIST**

| | | | | | 31-Oct-09 |
|------------|-----------------------------------|------------------------------|--------------|-------|-------------------------|
| DATE: | CHECKS | PAYEE: | AMT | ACCT | TRANSACTION DESCRIPTION |
| 10/5/2009 | 15215 | AMERICAN OUTPUT | \$18.56 | 4801 | M/A COPIER |
| 10/5/2009 | 15216 | CHARTER COMMUNICATIONS | \$43.17 | 4850 | PHONE-STA 2 |
| 10/5/2009 | 15217 | CHASE | \$2,410.90 | 22021 | SOC.SEC. 09/09 |
| 10/5/2009 | 15218 | SCAFA | \$396.00 | 22024 | ASSOC. DUES |
| | | | \$17.84 | 22025 | ASSOC. PAGERS |
| 10/5/2009 | 15219 | FRIEND OF THE COURT | \$12.75 | 22026 | FRIEND OF THE COURT |
| 10/5/2009 | 15220 | FRONT LINE | \$1,655.00 | 4978 | PUMP TESTING ALL |
| 10/5/2009 | 15221 | GILL ROYS | \$7.62 | 4728 | KEYS |
| | | | \$3.20 | 4741 | EQUIPMENT SUPPLIES |
| 10/5/2009 | 15222 | ICMA | \$455.12 | 22023 | DF COMP EE PORTION |
| | (INTERNTL CITY/COUNTY MGT ASSOC.) | | \$219.00 | 4708 | DF COMP ER PORTION |
| 10/5/2009 | 15223 | LOWES | \$26.52 | 4741 | EQUIPMENT SUPPLIES |
| 10/5/2009 | 15224 | MCLAREN | \$226.00 | 4709 | HEP B, PHYSICAL |
| 10/5/2009 | 15225 | TRUDY ONORE | \$50.00 | 4801 | CLEAN STA 1 |
| 10/5/2009 | 15226 | PAYROLL | \$6,082.51 | 1002 | PAYROLL-FF |
| 10/5/2009 | 15227 | STATE OF MICHIGAN | \$399.66 | 22022 | 10/09 STATE TAX |
| 10/5/2009 | 15228 | VALLEY PETROLEUM | \$247.71 | 4741 | FUEL |
| 10/12/2009 | 15229 | CONSUMERS ENERGY | \$165.76 | 4920 | UTILITIES-STA 2 |
| 10/12/2009 | 15230 | J&K CANVAS | \$8.80 | 4741 | SHOCK CORD |
| 10/12/2009 | 15231 | STERLING STITCHES | \$154.00 | 4960 | FF OLYMPIC SHIRTS |
| | | | \$10.00 | 4727 | SHIPPING |
| 10/12/2009 | 15232 | SUBURBAN AUTO | \$340.82 | 4741 | ALTERNATOR/BELT/FILTERS |
| 10/19/2009 | 15233 | CITY OF SWARTZ CREEK | \$365.59 | 4920 | UTILITIES-STA 1 |
| 10/19/2009 | 15234 | COMCAST | \$188.85 | 4850 | PHONE/INTERNET-STA 1 |
| 10/19/2009 | 15235 | GENESEE CO ASSOC FIRE CHIEFS | \$325.00 | 4960 | CLASSES |
| 10/19/2009 | 15236 | ICMA | \$69.42 | 22023 | DF COMP EE PORTION |
| 10/19/2009 | 15237 | PAYROLL | \$1,112.70 | 1002 | PAYROLL-STAFF |
| 10/19/2009 | 15238 | VISA | \$95.00 | 4978 | AIR QUALITY TEST |
| | | | \$9.90 | 4728 | BUILDING SUPPLIES |
| 10/26/2009 | 15239 | CHARTER COMMUNICATIONS | \$43.17 | 4850 | PHONE-STA 2 |
| 10/26/2009 | 15240 | DOUGLASS SAFETY | \$440.00 | 4978 | MISC EQUIPMENT REPAIR |
| | | | \$30.63 | 4727 | SHIPPING |
| 10/26/2009 | 15241 | MI STATE FIREMENS ASSOC | \$1,200.00 | 4960 | MEMBERSHIP |
| 10/26/2009 | 15242 | VALLEY PETROLEUM | \$123.39 | 4741 | FUEL |
| | | | (\$2,410.90) | 22021 | 09/09 SOC SEC |
| | | | (\$399.66) | 22022 | 09/09 STATE TAX |
| | | | \$2,153.22 | 22021 | 10/09 SOC SEC PAYABLE |
| | | | \$337.18 | 22022 | 10/09 STATE TAX PAYABLE |
| | | TOTAL | \$16,634.43 | | |

6

FIRE SERGEANT

Duties

- A. The rank of Sergeant is next below that of Lieutenant.
- B. In the absence of a ranking officer, it shall be the duty of Sergeant to assume responsibilities of command officer, but no change in regular routine shall be made except with the knowledge and consent of a superior officer.
- C. They shall perform all duties with respect to command as pertaining to Battalion Chief, in the absence of a superior officer.
- D. Sergeants shall act in the capacity of junior officers and shall cooperate with, and assist their superior officers, both at the station and at the scene of alarms, in coordinating and carrying out the required duties.
- E. They shall perform other duties as may be prescribed by their superior officers.
- F. It is understood any additional monthly compensation, for the position of Sergeant, shall be determined by the yearly budget.
- G. The primary purpose for the position of Fire Sergeant is to respond to their assigned fire station and respond with the respective apparatus. Direct response shall only be considered once all designated apparatus have responded.

GUIDELINE FOR SUCCESSION FIRE SERGEANT

All Applications shall be submitted to the Chief of the Department.

All applicants to meet the following requirements:

- 1. Must reside within the boundaries of the Fire District (City of Swartz Creek/Clayton Twp).
- 2. Must be a current member of the Swartz Creek Area Fire Department.
- 3. Must have a High School education or the equivalent.
- 4. Must demonstrate adequate fire department experience to perform duties of a Fire Sergeant.
- 5. Applicant must have completed Firefighter I Certification Training Course.
- 6. Applicant must have completed Firefighter II Certification Training Course or be willing to actively pursue same.
- 7. Applicant must have completed Fire Officer I Course or be actively willing to pursue same.
- 8. Applicant must maintain availability for fulfilling the time requirements that the position demands, such as: Various sessions that the Department holds.
- 9. Applicant must display understanding of the basic operation of the Fire Department.
- 10. Applicant must submit in writing their qualifications for the position.
- 11. The Fire Board reserves the right to waiver any of the above requirements.

(All applicants shall be notified of any waivers of specific requirements)

AS OF: November 11, 2009
 TO: Swartz Creek Area Fireboard
 RECORDED BY: Fire Chief Brent Cole
 SUBJECT: Current Apparatus Readiness Status

| Unit | Type | Assignment | Status |
|------|--------------|------------|-------------|
| 11 | 98 Pumper | Station 1 | In service. |
| 12 | 91 Pumper | Station 1 | In service. |
| 16 | 91 Squad | Station 1 | In service. |
| 17 | 79 Grass Rig | Station 1 | In service. |

Nov. 5: Unit taken to Scott Tire to repair outside right hand dual tire.
Nov. 6: Tire repaired for \$12.50.

| | | | |
|----|-----------|-----------|-------------|
| 21 | 99 Pumper | Station 2 | In service. |
| 23 | 92 Tanker | Station 2 | In service. |

Nov. 1: While returning from a mutual aid alarm in the City of Flint, on I-69, just inside the Swartz Creek City Limits, at Elms Rd, a deer ran in front of the unit. Trying to avoid the deer, the guard rail was hit. No one was hurt. The damage caused included the right front wheel hub cracked causing the oil to leak out, the right cabinet (unable to open), and the wheel well was buckled and bent and the right rear bumper was bent. The Swartz Creek Police were requested to fill out an accident report (09-792). The neighboring departments we have AMA with were contacted.

Nov. 2: Photos taken of damaged areas.

Nov. 4: Insurance agent called to advise will turning claim over to adjustor for contact.

Nov. 5: BC King, working with AC Merriam, to determine part needed to replace damaged hub cover.

Nov. 6: AC Merriam replaced the damaged hub cover. Unit placed back in service without ability to open passenger side cabinet.

Nov. 11: Midwest Claims was contacted and original claim form submitted on line to start the process of repair.

| | | | |
|----|--------------|-----------|-------------|
| 26 | 93 Squad | Station 2 | In service. |
| 27 | 79 Grass Rig | Station 2 | In service. |

NOTE: All fire hose testing was completed on October 25, 2009.

From: Lt. Rich Tesner
Uniform Officer, SCAFD

November 10, 2009

To: Swartz Creek Area Fireboard
c/o Chief Brent Cole, SCAFD

Dear Chief Cole and members of the Swartz Creek Area Fire Board,

Please find attached my evaluation of the 2009 uniform bid proposal to the Swartz Creek Area Fire Board. The bid proposals have been reviewed and I would like to recommend that the Swartz Creek Area Fire Department utilize Allie Brother's Uniform, located in Livonia, Michigan, for our immediate uniform purchase considerations. This decision is based primarily on Allie Brother's uniform prices, in comparison to the prices provided by Nye Uniform's. Welch's Uniform, in Goodrich, failed to respond to our request for quotation of costs.

In my opinion, the department would be well served by either vendor, based on our previous experiences. It should be noted that the Swartz Creek Fire Area Fire Department has been a customer of Nye Uniform, since 2005. We had used Allie Brothers for our uniform purchases prior to 2005.

Analysis

My analysis of the uniform bid proposal is presented in the attached spreadsheet. Based on our current uniform needs, a regular-sized uniform from Allie Brothers would cost \$180.79 (\$190.79 oversized uniform) compared to a regular-sized uniform from Nye Uniform costing \$197.94 (\$208.04 oversized uniform). Allie Brother's Uniform regular-sized uniform cost is \$17.15 less than Nye Uniform's, or approximately 9% less.

It is our goal to purchase uniforms for the firefighters who completed the Firefighter I & II certification this year. Based on my recommendation for using Allie Brother's Uniform, it is anticipated that eight regular-sized uniforms would cost the department \$1,446.32. This total does not account for oversized uniform parts that may need to be ordered. Unfortunately, it is difficult to assess the number of oversized uniforms until the firefighters have been properly measured.

Also, the proposed total does not include additional items that may need to be ordered. A recent survey of department personnel indicated that as many as six uniform shirts and three uniform pants need to be replaced. This would add an estimated \$277.50 to the purchase request.

Recommendation

After reviewing the quoted costs from the solicited vendors, it is my recommendation that the Swartz Creek Area Fire Department purchase eight full uniforms and any needed, additional uniform components, plus shipping, from Allie Brother's Uniform, as budgeted in the 2009 SCAFD budget.

Thank you for your consideration of this proposal. Feel free to contact me if you have any questions or concerns regarding the contents of this narrative or its data.

Respectfully,
Lt. Rich Tesner
Uniform Officer
Swartz Creek Area Fire Department

Swartz Creek Area Fire Department

2009 Uniform Cost Analysis

Presented by Lt. Rich Tesner

| | Allie Brothers | | Nye Uniforms | |
|----------------------------|------------------|------------------|------------------|------------------|
| | Reg. Price | Oversize | Reg. Price | Oversize |
| Uniform Pants | \$ 36.50 | \$ 40.50 | \$ 38.99 | \$ 42.89 |
| Short-Sleeve Shirt | \$ 27.50 | \$ 30.50 | \$ 29.99 | \$ 32.99 |
| Long-Sleeve Shirt | \$ 28.50 | \$ 31.50 | \$ 31.99 | \$ 35.19 |
| Belt | \$ 23.99 | \$ 23.99 | \$ 25.50 | \$ 25.50 |
| Badge | \$ 37.50 | \$ 37.50 | \$ 41.99 | \$ 41.99 |
| Collar Brass-Fire Scramble | \$ 13.50 | \$ 13.50 | \$ 13.99 | \$ 13.99 |
| Men's Clip-On Tie | \$ 3.80 | \$ 3.80 | \$ 4.49 | \$ 4.49 |
| Nameplate | \$ 9.50 | \$ 9.50 | \$ 11.00 | \$ 11.00 |
| Arm Patch Sewing Charge | \$ - | \$ - | \$ - | \$ - |
| | <u>\$ 180.79</u> | <u>\$ 190.79</u> | <u>\$ 197.94</u> | <u>\$ 208.04</u> |

Fire Chief Brent Cole

From: gatwpfdch1@aol.com
Sent: Wednesday, October 07, 2009 14:54
To: brentcole@scafd.com
Subject: {Spam?} Fwd: Narrowbanding Overview(No virus check: exceeding maximum content size)
Attachments: Narrowbanding 8 10 09_edits.pdf; Narrowbanding V2 R2.pdf; _AVG certification_.txt

BRENT PLEASE FORWARD TO ALL OF THE CHIEFS. THIS IS A MAJOR EXPENSE TO SOME DEPARTMENTS AND THEY SHOULD START WITH ADVANCE PLANNING FOR PAGER UPGRADES.

BILL

-----Original Message-----

From: Dave Ackley <dca@geneseecounty911.org>
To: 'Bill Miller' <gatwpfdch1@aol.com>
Sent: Tue, Oct 6, 2009 3:56 pm
Subject: FW: Narrowbanding Overview(No virus check: exceeding maximum content size)

Bill,

I have been getting a few inquiries on the affect of VHF band narrowing and the effect it will have on the Minator pagers. It is my understanding that Minator V's will not be effected, that they can be reprogrammed and functional. It is also my understanding that III's and IV's will not function after band narrowing. The FCC has given a date of 2013 when the narrow band changes will occur.

I have attached two presentations that Lew Phillips from RCC has sent me regarding FCC narrow banding. I apologize for not having any more information at this time. I do think this is something that your Fire Chief's should keep on top of and discuss at your meetings. Blumerich's are on top of this issue and will be a big help to us if we have any questions.

Respectfully,

DCA

From: Lew Phillips [mailto:lphillips@rcc.com]
Sent: Tuesday, October 06, 2009 3:35 PM
To: dca@geneseecounty911.org
Subject: Narrowbanding Overview

Hi Dave:

Here is the information regarding narrowbanding of your Fire VHF channel.

The narrowbanding initiative also includes the UHF band.

Thanks and please let me know if you have any questions.

Lew

Lew Phillips

Managing Consultant

RCC Consultants, Inc.

2425 Millcreek Court

Tallahassee, FL 32308-4375

Office 850.224.4451 x25

Cell 850.322.0964

Fax 850.224.3059

12

CHAPTER 1: AN INTRODUCTION TO NARROWBANDING

In this brochure, we discuss in detail what is meant by narrowbanding and what you must do to comply with the FCC's requirements. Please keep in mind that compliance is not optional; licensees that fail to comply may face serious consequences, possibly including the loss of their licenses.

WHAT IS MANDATORY NARROWBANDING?

Licensees in the private land mobile VHF and UHF bands traditionally have employed systems that operate on channel bandwidths of 25 kHz. "Narrowbanding" refers to a requirement by the FCC that — on or before **January 1, 2013** — all existing licensees implement equipment designed to operate on channel bandwidths of **12.5 kHz** or less or that meets a specific efficiency standard (discussed in more detail in Chapter 2). What this means is that licensees will need to convert their existing wideband (25 kHz) systems to narrowband (12.5 kHz) operation. Any equipment that is not capable of operating on channels of 12.5 kHz or less will need to be replaced.

In addition to the FCC's deadline of January 1, 2013 for all licensees to cut-over to new narrowband equipment, there are some "interim" deadlines. For example, there is a date by which no more new or modified operations on 25 kHz bandwidth channels may be initiated, and there are certain deadlines that apply to equipment manufacturers and importers. These interim deadlines are discussed in Chapter 2.

The FCC expects that licensees ultimately will implement equipment that is designed to operate on channel bandwidths of **6.25 kHz** or less. However, there currently is no deadline set for making this transition.



CHANNELIZATION PLANS

The charts on the next page demonstrate how the channelization plans for the VHF and UHF bands are changing as a result of narrowbanding. The top segment of each chart shows the current (pre-narrowbanding) configuration. The middle segment shows the relevant channelization for the upcoming migration to 12.5 kHz channels. The bottom segment shows the channelization plan for the expected (but not yet mandated) future migration to 6.25 kHz equipment.

CHAPTER 1: AN INTRODUCTION TO NARROWBANDING

SOME IMPORTANT CAUTIONARY NOTES...

Before moving on to the details of the FCC's requirements, we wanted to pass along some general words of caution and advice:

Narrowbanding is not optional. Licensees cannot simply ignore the FCC's narrowbanding rules. If you are licensed in the VHF and/or UHF and mobile bands and not currently operating on narrowband (12.5 kHz) equipment, you will be affected. Your existing wideband system will need to be modified or replaced by January 1, 2013, and failure to comply may result in serious consequences.

Interference may occur. Even prior to January 1, 2013, your operations on wideband (25 kHz) equipment may become increasingly subject to interference from new adjacent channel narrowband systems that are being implemented by other licensees in the vicinity of your operating area. To minimize this risk, you may want to consider making your narrowband transition as soon as practicable, subject to budgetary processes.

Your transition may be gradual. You need not convert your system to narrowband equipment all at once. Instead, you may make the transition over time by purchasing and installing, in several phases, "dual band" equipment — meaning equipment that is capable of operating in both a 25 kHz and 12.5 kHz bandwidth mode. In this way, your new equipment can operate alongside your "old" 25 kHz equipment, at least up until the final "cut-over" deadline of January 1, 2013.

Buyer beware. Ignorant or disreputable equipment vendors may try to "unload" either new or used equipment that is capable of operating only in a 25 kHz bandwidth mode. Do not buy this equipment! You likely will find yourself needing to replace it before you have fully reaped the expected benefits of your purchase.

DATE: 11/16/2009

TO: Swartz Creek Area Fire Board
Swartz Creek Area Fire Department Personnel

FROM: Acct/Clerical Specialist Kim Borse

Subject: Swartz Creek Area Fire Board 2010 Meeting Schedule

| DATE: | TIME: | STATION: | TYPE: |
|--------------------|--------------|-----------------|----------------------|
| January 18, 2010 | 7:00 p.m. | Station #2 | Regular |
| February 15, 2010 | 7:00 p.m. | Station #1 | Regular |
| March 15, 2010 | 7:00 p.m. | Station #2 | Regular |
| April 19, 2010 | 7:00 p.m. | Station #1 | Election of Officers |
| May 17, 2010 | 7:00 p.m. | Station #2 | Regular |
| June 21, 2010 | 7:00 p.m. | Station #1 | Regular |
| July 19, 2010 | 7:00 p.m. | Station #2 | Regular |
| August 16, 2010 | 7:00 p.m. | Station #1 | 2010 Budget |
| September 20, 2010 | 7:00 p.m. | Station #2 | Regular |
| October 18, 2010 | 7:00 p.m. | Station #1 | Regular |
| November 15, 2010 | 7:00 p.m. | Station #2 | Regular |
| December 20, 2010 | 6:00 p.m. | Station #1 | Regular |

SWARTZ CREEK AREA FIRE DEPARTMENT
 8100 B CIVIC DRIVE
 SWARTZ CREEK, MI 48473

INVOICE

Invoice Number: 111109
 Invoice Date: Nov 11, 2009
 Page: 1

Duplicate

Voice: 810/635-2300
 Fax: 810/635-7461

Bill To:
 CITY OF SWARTZ CREEK
 8083 CIVIC DRIVE
 SWARTZ CREEK, MI 48473

Ship to:

| | | |
|--------------|-----------------|---------------------|
| Customer ID | Customer PO | Payment Terms |
| CITY01 | | Due at end of Month |
| Sales Rep ID | Shipping Method | Ship Date |
| | Courier | 11/30/09 |

| Quantity | Item | Description | Unit Price | Amount |
|----------|--------|----------------------|------------|----------|
| 178.25 | FIRE02 | FIRE SERVICE 10/2009 | 13.03 | 2,323.35 |

| | |
|------------------------|-----------------|
| Subtotal | 2,323.35 |
| Sales Tax | |
| Total Invoice Amount | 2,323.35 |
| Payment/Credit Applied | |
| TOTAL | 2,323.35 |

Check/Credit Memo No:

2323.35

SWARTZ CREEK AREA FIRE DEPARTMENT
 8100 B CIVIC DRIVE
 SWARTZ CREEK, MI 48473

INVOICE

Invoice Number: 111110
 Invoice Date: Nov 11, 2009
 Page: 1

Duplicate

Voice: 810/635-2300
 Fax: 810/635-7461

Bill To:
 CLAYTON TOWNSHIP
 2011 MORRISH ROAD
 SWARTZ CREEK, MI 48473

Ship to:

| | | |
|--------------|-----------------|---------------------|
| Customer ID | Customer PO | Payment Terms |
| CLAY01 | | Due at end of Month |
| Sales Rep ID | Shipping Method | Ship Date |
| | Courier | 11/30/09 |

| Quantity | Item | Description | Unit Price | Amount |
|----------|--------|----------------------|------------|----------|
| 152.25 | FIRE02 | FIRE SERVICE 10/2009 | 12.97 | 1,974.82 |

| | |
|------------------------|-----------------|
| Subtotal | 1,974.82 |
| Sales Tax | |
| Total Invoice Amount | 1,974.82 |
| Payment/Credit Applied | |
| TOTAL | 1,974.82 |

Check/Credit Memo No:

1974.82

GUIDELINE: #413

ADOPTED: May 20, 1990

REVIEWED: 03/05/2005

REVISED: 06/14/92; 03/23/2005; 11/10/2009

SUBJECT: PERSONNEL GUIDELINES; Department Dress Uniform

PURPOSE: To establish guidelines for personnel when wearing the department dress uniform

OBJECTIVE: To provide a visual continuity with regards to uniform attachments in ~~four (4)~~ **five (5)** divisions: issued **uniform components**, and non-issued ~~inventory list~~ **uniform components**; location of approved attachments; personnel presentation; and conclusion.

~~ISSUED AND NON ISSUED INVENTORY LIST~~ **DEPARTMENT-ISSUED UNIFORM COMPONENTS**

1. ~~Military Garrison~~-style issued hat with hat badge:
 - a. **Firefighters:** Navy blue hat, ~~with~~ black hat band and silver fire scramble hat badge for all firefighters
 - b. **Lieutenants and captains:** Navy blue hat, ~~with~~ silver hat band and silver rank-specific hat badge ~~and band~~ for all lieutenants and captains
 - c. **Chief officers:** White hat, ~~with~~ gold hat band and gold rank-specific hat badge ~~and band~~ for all chief officers
2. Long and short sleeve issued shirts with SCAFD patch on each sleeve:
 - a. Blue shirts for all firefighters
 - b. White shirts for all officers
3. Navy blue issued dress-slacks:
 - a. ~~Female personnel may wear plain navy blue skirt whenever appropriate (non-issued)~~ **MOVED TO NON-ISSUED**
4. Navy blue dress jacket with SCAFD patch on each sleeve:
 - a. Double breasted jacket with silver buttons for all male personnel
 - b. ~~Single-breasted jacket with silver buttons for all female personnel~~
 - c. Lieutenants jacket: ~~to have~~ silver buttons and one 1/2" silver stripe on each sleeve
 - d. Captains jackets: ~~to have~~ silver buttons and two 1/2" silver stripes on each sleeve
 - e. Battalion chief's jackets: ~~to have~~ gold buttons and three 1/2" gold stripes on each sleeve
 - f. Assistant chief jacket: ~~to have~~ gold buttons and four 1/2" gold stripes on each sleeve
 - g. Chief jacket: ~~to have~~ gold buttons and five 1/2" gold stripes on each sleeve
5. Navy blue dress tie:
 - a. Clip on tie issued
 - b. Regular tie is permissible if of the same exact color, width, material, and style (non-issued)
6. Black leather belt:
 - a. Belt buckle to be departmental issue or personal buckle of fire department theme
7. Shirt lapel attachments, badges, name plates:
 - a. Silver for firefighters, lieutenants, and captains
 - b. Gold for all chief officers
8. Navy blue or black dress socks to be worn with low cut black dress shoes. (non-issued)

NON-ISSUED UNIFORM COMPONENTS

9. 1. Plain black dress shoes or boots. ~~(non-issued)~~
10. 2. Optional plain high cut collar only T-shirt may be worn under the issued uniform shirt. (no design; ~~non-issued~~)
3. **Female personnel may wear plain navy blue skirt whenever appropriate**
11. 4. Fire excellence awards shall be those issued by the Chief and/or Fire Board.

LOCATION OF APPROVED ATTACHMENTS

(Diagram on last page) (See figure 1: Uniform attachments)

1. ~~SCAFD pin: on the right shirt collar in manner that forms a triangle when the "S" is placed at the distal seam of the lapel and the "D" of the proximal seam.~~
2. Firefighter or officer rank insignia:
 - a. ~~Firefighters: located on the left collar lapel between each seam.~~ **Firefighters; silver/red fire scramble insignias are to be placed in the center of both lapels of the uniform shirt. The pin is to be positioned with the ladder in the vertical position pointing towards the tip of the collar. The helmet on the insignia should be in the horizontal or right-reading position.**
 - b. ~~Officers: on both lapels with horns pointing down.~~ **Lieutenants and Captains: silver/red insignias are to be placed in the center of both lapels of the uniform shirt. The pin is to be positioned with the bugle(s) in the vertical position pointing towards the tip of the collar.**
 - c. **Chief Officers: gold/red insignias are to be placed in the center of both lapels of the uniform shirt.**
3. Badge: located above the left breast pocket in badge slot. When wearing the badge on the jacket, it shall be attached to the badge bracket provided.
4. Name plate: **centered along just on the upper edge of the right breast pocket flap just below the bottom seam centered. The attachment pins should pierce the shirt just above the upper edge of the pocket.**
5. Optional pen and pencil set (non-issued): worn in left pocket only in slot provided.
6. Tenure service pin: located on left pocket flap above button centered with badge wearing most recently issued pin only.
7. Tie: a navy blue clip on will be worn in association with the jacket. Optional usage of a solid navy blue regular tie may be substituted (not provided) for the clip on type. A tie is optional without the jacket unless directed otherwise by a chief officer.
8. Tie Tack: shall be of a fire department theme of individual choice (non-issued).
9. Hat: will be worn in association with the jacket. It may be removed when inside a building.
10. Excellence Pins: ~~located~~ **will be centered** on the right pocket flap below the name plate in an orderly fashion ~~centered on the flap in a row.~~ **The dimensions and design of the pin will be defined and approved by the Fire Chief or designee.**
11. ID Tag: ~~connected to the right breast pocket lapel, left of the center button, shall be worn as a substitute, or in addition to, the name plate (#5 above).~~

NOTE: Except for the badge, only chief officers may be allowed to wear jacket attachments.

UNIFORM CLASSIFICATIONS

1. Class "A" Uniform

The Class "A" uniform shall be worn to formal events such as weddings, funerals, memorials, fire academy commencement programs, or any event deemed appropriate by the fire chief or his designee.

a. Officers:

- i. Class "A" uniform jacket, with rank specific badge
- ii. Garrison cap, with rank specific cap badge
- iii. Long sleeve dress shirt, with rank specific badge, rank specific collar insignia, nameplate, and service pin (if applicable).
- iv. Uniform pants with black belt
- v. Tie
- vi. Black or navy blue socks
- vii. Black dress shoes

NOTE: Only chief officers are allowed to wear jacket attachments, in addition to the department-issued badge.

2. Class "B" Uniform

a. Officers, firefighters, radio operators, and support staff:

- i. Long sleeve dress shirt, with rank specific badge, rank specific collar insignia, nameplate, and service pin (if applicable).
- ii. Uniform pants with black belt
- iii. Tie
- iv. Black or navy blue socks
- v. Black dress shoes

3. Class "C" Uniform

The Class "C" uniform shall be worn to informal department events such as fire prevention programs, department open-house, Christmas parades or any event deemed appropriate by the fire chief or his designee.

b. Officers, firefighters, radio operators, and support staff:

- i. Dress shirt, with rank specific badge, rank specific collar insignia, nameplate, and service pin (if applicable).
- ii. Short sleeve dress shirts will be worn between the months of May through October, unless there is unseasonably cool weather. The decision to deviate from this standard will be made by the chief or his designee.
- iii. Long sleeve dress shirts will be worn between the months of November through April, unless there is unseasonably warm weather. The decision to deviate from this standard will be made by the chief or his designee.
- iv. Uniform pants with black belt
- v. Black or navy blue socks
- vi. Black dress shoes
- vii. No tie, jacket or Garrison cap will be worn as a component of this uniform

4. Class "D" Uniform

The Class "D" uniform shall be worn to informal department events such as fire prevention programs, informal presentations or any event deemed appropriate by the fire chief or his designee. This uniform will also be issued to all probationary or newly hired firefighters to be worn in place of a Class "A" or "B" uniform.

- i. Department-issued navy blue polo shirt with embroidered insignia
- ii. Khaki pants (non-issued) with black belt. Khaki pants will be straight legged, non-pleated pants. Cargo pants are unacceptable..
- iii. Black or navy blue socks
- iv. Black dress shoes

PERSONNEL PRESENTATION

1. The fire department uniform is only to be worn in conjunction with department functions and activities as deemed appropriate by the fire chief or his designee. Fire department personnel may not wear the uniform for personal use without permission from the fire chief.
2. When wearing a department issued uniform, all personnel are required to wear the complete combination of uniform that applies **appropriate and complete uniform**.
3. Department personnel are required to keep their uniform **components** properly cleaned and serviceable at all times.
4. When worn, the uniform is to be properly cleaned, pressed, and without any noticeable patching, repair, or wrinkles. If repair is needed, report to the uniform officer for direction.
5. All pockets and buttons shall be properly fastened.
6. Outer dress shirt and jacket pockets are ~~not to be filled~~ **to remain empty**.
7. Long sleeve shirt sleeves are to be rolled down and buttoned at all times.
8. ~~The dress uniform is to be worn only to department or association functions and activities.~~ **MOVED to 1**
9. Only those uniform attachments listed in the issued and non-issued ~~inventory list~~ **uniform components** are allowed to be worn. All old collar brass previously issued shall be returned to the uniform officer.
10. Department personnel are required to be neatly groomed at all times:
 - a. Hair will be neatly combed
 - b. Mustaches and sideburns shall be trimmed neatly
 - c. Male personnel shall be freshly shaved
 - d. Male personnel shall NOT wear any type of ear ornament or visible body piercing when wearing any combination of department uniform
 - e. Female personnel shall NOT wear any visible body piercing other than earrings or ear ornaments as long as they do not present a distracting or unprofessional appearance
11. Jewelry shall be kept to a minimum as defined by #8 and that which would be worn to an actual emergency response.

CONCLUSION

1. When wearing the dress uniform you are representing the Swartz Creek Area Fire Department, the Swartz Creek Area Fire Board, the City of Swartz Creek, and the Township of Clayton. Your appearance and actions are expected to be those of a professional. Wear your uniform with PRIDE!
2. No variations or changes shall be allowed from this SOG unless by the Chief of the department or official revision.
3. It is the intent of this SOG to provide a uniform look among department personnel. Any deliberate deviation from this SOG, shall be construed as an attempt to undermine its purpose, which shall lead to disciplinary action.
4. All issued items are the property of Swartz Creek Area Fire Department and shall be immediately returned upon resignation, termination or at the request of the Fire Chief or his designee.

GUIDELINE: #413

ADOPTED: May 20, 1990

REVIEWED: 03/05/2005

REVISED: 06/14/92; 03/23/2005; 11/10/2009

SUBJECT: PERSONNEL GUIDELINES; Department Dress Uniform

PURPOSE: To establish guidelines for personnel when wearing the department dress uniform

OBJECTIVE: To provide a visual continuity with regards to uniform attachments in five (5) divisions: issued uniform components, non-issued uniform components; location of approved attachments; personnel presentation; and conclusion.

DEPARTMENT-ISSUED UNIFORM COMPONENTS

1. Garrison-style issued hat with hat badge:
 - a. Firefighters: Navy blue hat, black hat band and silver fire scramble hat badge for all firefighters
 - b. Lieutenants and captains: Navy blue hat, silver hat band and silver rank-specific hat badge for all lieutenants and captains
 - c. Chief officers: White hat, gold hat band and gold rank-specific hat badge for all chief officers
2. Long and short sleeve issued shirts with SCAFD patch on each sleeve:
 - a. Blue shirts for all firefighters
 - b. White shirts for all officers
3. Navy blue issued dress slacks:
4. Navy blue dress jacket with SCAFD patch on each sleeve:
 - a. Double breasted jacket with silver buttons for all male personnel
 - b. Lieutenants jacket: silver buttons and one ½" silver stripe on each sleeve
 - c. Captains jackets: silver buttons and two ½" silver stripes on each sleeve
 - d. Battalion chief's jackets: gold buttons and three ½" gold stripes on each sleeve
 - e. Assistant chief jacket: gold buttons and four ½" gold stripes on each sleeve
 - f. Chief jacket: gold buttons and five ½" gold stripes on each sleeve
5. Navy blue dress tie:
 - a. Clip on tie issued
 - b. Regular tie is permissible if of the same exact color, width, material, and style (non-issued)
6. Black leather belt:
 - a. Belt buckle to be departmental issue or personal buckle of fire department theme
7. Shirt lapel attachments, badges, name plates:
 - a. Silver for firefighters, lieutenants, and captains
 - b. Gold for all chief officers
8. Navy blue or black dress socks to be worn with low cut black dress shoes. (non-issued)

NON-ISSUED UNIFORM COMPONENTS

1. Plain black dress shoes or boots.
2. Optional plain high cut collar only T-shirt may be worn under the issued uniform shirt. (no design)
3. Female personnel may wear plain navy blue skirt whenever appropriate
4. Fire excellence awards shall be those issued by the Chief and/or Fire Board.

LOCATION OF APPROVED ATTACHMENTS

(See figure 1: Uniform attachments)

1. Firefighter or officer rank insignia:
 - a. Firefighters; silver/red fire scramble insignias are to be placed in the center of both lapels of the uniform shirt. The pin is to be positioned with the ladder in the vertical position pointing towards the tip of the collar. The helmet on the insignia should be in the horizontal or right-reading position.
 - b. Lieutenants and Captains: silver/red insignias are to be placed in the center of both lapels of the uniform shirt. The pin is to be positioned with the bugle(s) in the vertical position pointing towards the tip of the collar.
 - c. Chief Officers: gold/red insignias are to be placed in the center of both lapels of the uniform shirt.
2. Badge: located above the left breast pocket in badge slot. When wearing the badge on the jacket, it shall be attached to the badge bracket provided.
3. Name plate: centered along the upper edge of the right breast pocket flap. The attachment pins should pierce the shirt just above the upper edge of the pocket.
4. Optional pen and pencil set (non-issued): worn in left pocket only in slot provided.
5. Tenure service pin: located on left pocket flap above button centered with badge wearing most recently issued pin only.
6. Tie: a navy blue clip on will be worn in association with the jacket. Optional usage of a solid navy blue regular tie may be substituted (not provided) for the clip on type. A tie is optional without the jacket unless directed otherwise by a chief officer.
7. Tie Tack: shall be of a fire department theme of individual choice (non-issued).
8. Hat: will be worn in association with the jacket. It may be removed when inside a building.
9. Excellence Pins: will be centered on the right pocket flap below the name plate in an orderly fashion. The dimensions and design of the pin will be defined and approved by the Fire Chief or designee.

NOTE: Except for the badge, only chief officers may be allowed to wear jacket attachments.

UNIFORM CLASSIFICATIONS

1. Class "A" Uniform

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a. Officers:

- i. Class "A" uniform jacket, with rank specific badge
- ii. Garrison cap, with rank specific cap badge
- iii. Long sleeve dress shirt, with rank specific badge, rank specific collar insignia, nameplate, and service pin (if applicable).
- iv. Uniform pants with black belt
- v. Tie
- vi. Black or navy blue socks
- vii. Black dress shoes

NOTE: Only chief officers are allowed to wear jacket attachments, in addition to the department-issued badge.

2. Class "B" Uniform

a. Officers, firefighters, radio operators, and support staff:

- i. Long sleeve dress shirt, with rank specific badge, rank specific collar insignia, nameplate, and service pin (if applicable).
- ii. Uniform pants with black belt
- iii. Tie
- iv. Black or navy blue socks
- v. Black dress shoes

3. Class "C" Uniform

The Class "C" uniform shall be worn to informal department events such as fire prevention programs, department open-house, Christmas parades or any event deemed appropriate by the fire chief or his designee.

b. Officers, firefighters, radio operators, and support staff:

- i. Dress shirt, with rank specific badge, rank specific collar insignia, nameplate, and service pin (if applicable).
- ii. Short sleeve dress shirts will be worn between the months of May through October, unless there is unseasonably cool weather. The decision to deviate from this standard will be made by the chief or his designee.
- iii. Long sleeve dress shirts will be worn between the months of November through April, unless there is unseasonably warm weather. The decision to deviate from this standard will be made by the chief or his designee.
- iv. Uniform pants with black belt
- v. Black or navy blue socks
- vi. Black dress shoes
- vii. No tie, jacket or Garrison cap will be worn as a component of this uniform

4. Class "D" Uniform

The Class "D" uniform shall be worn to informal department events such as fire prevention programs, informal presentations or any event deemed appropriate by the fire chief or his designee. This uniform will also be issued to all probationary or newly hired firefighters to be worn in place of a Class "A" or "B" uniform.

- i. Department-issued navy blue polo shirt with embroidered insignia
- ii. Khaki pants (non-issued) with black belt. Khaki pants will be straight legged, non-pleated pants. Cargo pants are unacceptable..
- iii. Black or navy blue socks
- iv. Black dress shoes

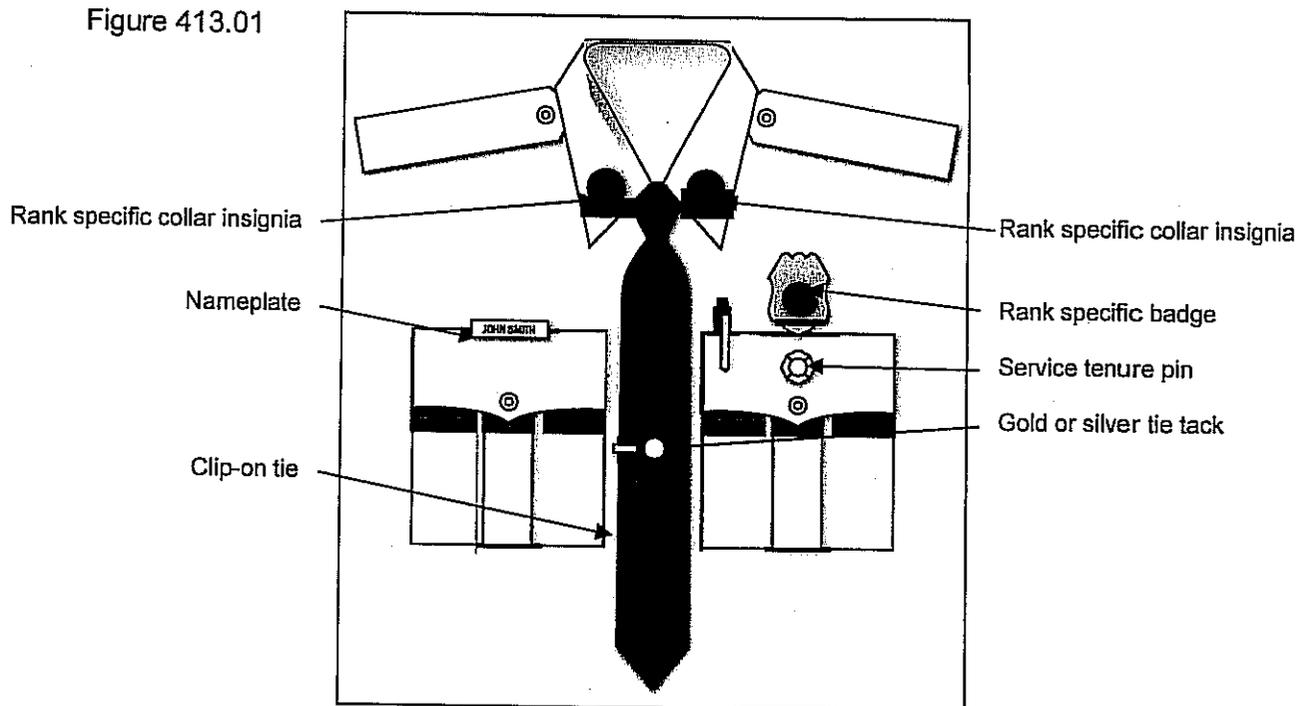
PERSONNEL PRESENTATION

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3. Department personnel are required to keep their uniform components properly cleaned and serviceable at all times.
4. When worn, the uniform is to be properly cleaned, pressed, and without any noticeable patching, repair, or wrinkles. If repair is needed, report to the uniform officer for direction.
5. All pockets and buttons shall be properly fastened.
6. Outer dress shirt and jacket pockets are to remain empty.
7. Long sleeve shirt sleeves are to be rolled down and buttoned at all times.
8. Only those uniform attachments listed in the issued and non-issued uniform components are allowed to be worn. All old collar brass previously issued shall be returned to the uniform officer.
9. Department personnel are required to be neatly groomed at all times:
 - a. Hair will be neatly combed
 - b. Mustaches and sideburns shall be trimmed neatly
 - c. Male personnel shall be freshly shaved
 - d. Male personnel shall NOT wear any type of ear ornament or visible body piercing when wearing any combination of department uniform
 - e. Female personnel shall NOT wear any visible body piercing other than earrings or ear ornaments as long as they do not present a distracting or unprofessional appearance
10. Jewelry shall be kept to a minimum as defined by #8 and that which would be worn to an actual emergency response.

CONCLUSION

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Figure 413.01



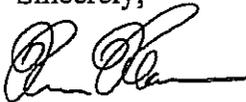
October 20, 2009

Dear Fire Chief Brent Cole,

Over these past two weeks, the students of Swartz Creek Middle School were able to enjoy the experience of participating in the Fall 2009 Walkathon that included your facilities, equipment and the personnel that make our community safe for all! The major sacrifice of time and resource to host us was greatly appreciated! Given the extremely cool temperatures and wind, the use of the spare bay was essential toward keeping our students and PTSA comfortable throughout the afternoon event.

On behalf of the staff and students here at Swartz Creek Middle School, thank you so much toward making your staff and the Fire Hall available to our students. This three-day event can truly be declared a great success due to your contribution to the project!

Sincerely,



Kevin Klaeren



LC



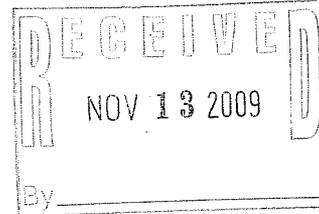
STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

STEVEN E. CHESTER
DIRECTOR

November 9, 2009



Mr. Paul Bueche, Manager
City of Swartz Creek
8083 Civic Drive
Swartz Creek, Michigan 48473

Dear Mr. Bueche;

SUBJECT: FEMA Flood Map Adoption

I have reviewed the City's Ordinance Number 404 for floodplain designation and enforcement. The ordinance is satisfactory with the exception of one omission. In Section 3. Flood Insurance Rate Map (FIRM) number 26049C0283D is not listed and needs to be as one of the effective maps for the City.

In addition to updating the ordinance to include the map panel, a companion resolution document is expected by FEMA, and the enclosed model resolution format will satisfy that requirement. The resolution title is "Community Resolution to Manage Floodplain Development for the National Flood Insurance Program" and may be found at the following internet address:

http://michigan.gov/deq/0,1607,7-135-3313_3684_3725-122959--,00.html

Once you have a final updated ordinance and final resolution, please submit them to me for forwarding to FEMA with the state recommendation to reinstate the City into the NFIP. Please contact me with any questions you may have.

Sincerely,

Les Thomas, NFIP Coordinator
Land and Water Management Division
517-335-3448

COMMUNITY RESOLUTION TO
MANAGE FLOODPLAIN DEVELOPMENT
FOR THE NATIONAL FLOOD INSURANCE PROGRAM

WHEREAS, the Community of _____
(check the appropriate statement) currently participates desires to participate in the Federal Emergency Management Agency's (FEMAs) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, and reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community, and

WHEREAS, the NFIP requires that floodplain management regulations must be present and enforced in participating communities, and utilize the following definitions which also apply for the purposes of this resolution:

1. Flood or Flooding means:
 - a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
 - b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.
2. Flood Hazard Boundary Map (FHBM) means an official map of a community, issued by the FEMA, where the boundaries of the flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zone A, M, and/or E. (This is to be included only if the FEMA has issued a FHBM for the community).
3. Floodplain means any land area susceptible to being inundated by water from any source (see definition of flooding).
4. Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.
5. Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance), and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.
6. Structure means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

WHEREAS, the Stille-Derossett-Hale Single State Construction Code Act”, Act No. 230 of the Public Acts of 1972, as amended (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and its Appendices (specifically Appendix G if adopted by the community)] contains floodplain development and management regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas, as detailed in Title 44 of the Code of Federal Regulations (44 CFR), Section 60.3, and

WHEREAS, by an ordinance adoption action dated _____, the community accepted the responsibility to administer, apply, and enforce the provisions of the construction code act and the state construction code, specifically the Michigan Residential Code and the Michigan Building Code, to all construction within its community boundaries, and [Community B has agreed to enforce those codes on behalf of Community A (if appropriate)]

NOW THEREFORE, to maintain eligibility and continued participation in the NFIP,

1. The community directs its designated enforcing agent for the construction code act, _____, to administer, apply, and enforce the floodplain management regulations as contained in the state construction code (including Appendix G, if adopted) and to be consistent with those regulations by:
 - a. Obtaining, reviewing, and reasonably utilizing flood elevation data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area and areas with potential flooding.
 - b. Ensuring that all permits necessary for development in floodplain areas have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environmental Quality under the floodplain regulatory provisions of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.
 - c. Reviewing all permit applications to determine whether the proposed building sites will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, the construction code act enforcing agent shall implement the following applicable codes according to their terms:
 1. Floodplain management regulation portions and referenced codes and standards of the current Michigan Residential Code.
 2. Floodplain management regulation portions and referenced codes and standards of the current Michigan Building Code.
 3. Appendix G of the current Michigan Building Code, if adopted.
 - d. Reviewing all proposed subdivisions to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations.

- e. Assisting in the delineation of flood hazard areas; providing information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintaining floodproofing and lowest floor construction records, cooperating with other officials, agencies, and persons for floodplain management.
 - f. Advising FEMA of any changes in community boundaries, including appropriate maps.
 - g. Maintaining records of new structures and substantially improved structures concerning any certificates of floodproofing, lowest floor elevation, basements, floodproofing, and elevations to which structures have been floodproofed.
2. The community assures the Federal Insurance Administrator (Administrator) that it intends to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance Rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to continue to participate in the program.
 3. The community further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or the FIRMs by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

Community: _____ Date Passed: _____

Officer Name: _____ Title: _____

Signature: _____ Date: _____

Witness Name: _____ Title: _____

Signature: _____ Date: _____

City of Swartz Creek

Department of Police

Chief **RICK CLOLINGER**

8100-A Civic Drive
Swartz Creek, Michigan 48473

Phone: (810)-635-4401

Fax: (810)-635-3728

TO: Paul Bueche, City Manager
FROM: Rick Clolinger, Chief of Police
DATED: November 16, 2009
REF: Holiday Pay for Part Time Police Officers

Sir,

This is a request to create holiday pay for our part time police officers. The following eight holidays would be paid at 1 ½ times the rate of pay:

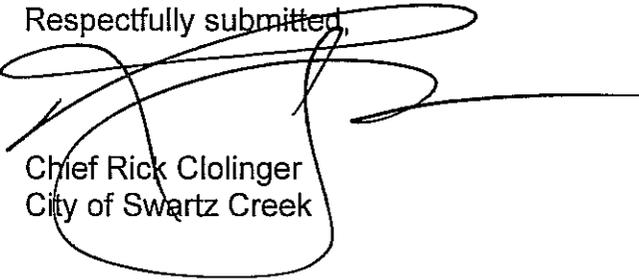
New Years Day - July 4th - Labor Day - Thanksgiving - Friday following Thanksgiving - December 24th - Christmas Day and December 31st.

Our current rate of pay for part time police officers is \$14.00 per hour with no benefits. The holiday rate of pay would be \$21.00 per hour with no other benefits included.

There seems to be a lack of interest by the part time police officers to work these major holidays which may be driven by the hourly rate of straight time. With all things considered, it is far more economical to pay part time police officers holiday rates then it would be to pay full times officers overtime to cover these shifts.

I would recommend and request that the Swartz Creek City Council pass a resolution authorizing this request in holiday pay for the part time police officers which would become effective this date, November 23, 2009.

Respectfully submitted,



Chief Rick Clolinger
City of Swartz Creek

LABOR AGREEMENT
Between
CITY OF SWARTZ CREEK
And
SWARTZ CREEK SUPERVISORS ASSOCIATION
JULY 1, 2009 - JUNE 30, 2012

SECTION NO. 1 - AGREEMENT

This Agreement is made this 23rd day of November, 2009, between the City of Swartz Creek, a Michigan Municipal Corporation, hereinafter referred to as the "Employer" or the "City" and the Swartz Creek City Supervisor's Association, hereinafter referred to as the "Association."

The headings used in this agreement neither add to, nor subtract from, the meaning of the text of this agreement, but are for reference only.

SECTION NO. 2 - PURPOSE AND INTENT.

The purpose of this agreement is to set forth terms and conditions of employment; to promote orderly and productive labor relations between the Employer and the Association.

SECTION NO. 3 - RECOGNITION

Pursuant to and in accordance with all applicable provisions of Act 336 of the Public Acts of 1947, as amended [MCL 423.201, et seq], as amended, the Employer does hereby recognize the Association as the sole, exclusive representative for the purposes of collective bargaining with respect to the rates of pay, wages, hours of employment and other terms and conditions of employment during the term of this Agreement for those Association members including:

All supervisory positions as certified in MERC case number R-76L-541 as follows:

UNIT I - City Clerk, City Treasurer, Assessor, Finance Officer, Police Chief, Department of Public Services Director, excluding the City Manager.

UNIT II - Police Sergeant, Code Enforcement Officer, Public Services Foreman, Deputy Finance Officer, and all other deputies, excluding the City Manager.

The above language is not intended to limit additions, deletions or combinations from UNIT I or II by mutual agreement.

For the life of this agreement, the Employer and the Association agree to the following positions / combined positions, the job descriptions for which shall be kept on file with the City Manager's Office: City Clerk – Finance Officer; Finance Director; Treasurer; Director of Public & Community Services; Chief of Police – Director of Public Safety; Police Lieutenant.

The Employer and the Association shall continue to be autonomous as certified by MERC (See paragraphs above) and may bargain separately and/or individually in any future negotiations when requested by either said Employer or Association.

SECTION NO. 4 - MANAGEMENT RIGHTS

The City of Swartz Creek, on behalf of the electors of the City of Swartz Creek, hereby retains and reserves unto itself, without limitation, all powers, rights, authority, duties, and responsibilities conferred upon and vested in it by the laws and the constitution of the State of Michigan and in addition to the generality of the foregoing, the right:

- A). Of exclusive management and control of the governmental system, its property, facilities, operations, and affairs.
- B). To hire employees, determine their qualifications, conditions of employment, dismissal, demotion, suspension, or layoff; to create, combine, separate, schedule, transfer or promote supervisory employees and/or positions; to determine the size of the working force; and to assign duties to, and to direct all employees;
- C). To make and change rules and regulations not inconsistent with the terms and conditions of employment set forth in the provisions of this agreement.
- D). To determine services, supplies and equipment; to determine all methods and means of distributing, dissemination or selling its services, methods, scheduling, and standards of operation; to determine the means, methods, and processes of carrying on its services and duties; and to determine any changes in all of the preceding, including innovative programs and practices.
- E). To subcontract the performance of services, but not to erode the work force.
- F). To determine the number and location or relocation of its facilities.
- G). To determine all financial practices and policies, including all accounting procedures, and all matters pertaining to public relations of the City of Swartz Creek.
- H). To determine the size of the management organization, its functions, authority, amount of supervision and table or organization.

The reasonable and responsible exercise of the foregoing powers, rights, authorities, duties, and responsibilities by the City of Swartz Creek, the adoption of policies, rules, regulations, and practices in furtherance thereof, and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this agreement, and then only to the extent such specific and express terms are in conformance with the Constitution and laws of the State of Michigan and the United States.

SECTION NO. 5 - ASSOCIATION DUES, INITIATION FEES AND SERVICE FEES - PAYMENT BY CHECK-OFF

- A). Employees may tender an initiation fee and monthly membership dues by signing the Authorization for Check-Off of dues form, provided by the Association. During the life of this agreement and in accordance with the terms of the Authorization of Check-Off of Dues form, and to the extent the laws of the State of Michigan permit, the

Employer agrees to deduct Association membership dues levied in accordance with the membership vote of the Association from the pay of each employee who executes or has executed the Authorization for Check-Off of Dues form as shown in paragraph (g) of this section.

B). When Deductions Begin

Check-Off deductions under all properly executed Authorization for Check-Off of Dues forms shall become effective at the time the application is signed by the employee and shall be deducted from the first pay following the later of the execution of said form or thirty (30) days employment and from each pay period thereafter.

C). Remittance of Dues to Financial Officer

Deductions pursuant to paragraph (b) above shall be remitted to the designated financial officer of the Association with a list of those from whom dues have been deducted as soon as possible after the first day of the following month.

D). Termination of Check-Off

An employee shall cease to be subject to Check-Off deductions beginning with the month immediately following the month in which he/she is no longer a member of the bargaining unit. The Association will be notified by the Employer of the names of such employees following the end of each month in which the termination took place.

E). Disputes Concerning Membership

Any dispute arising as to an employee's membership in the Association shall be reviewed by the designated representative of the Employer and a representative of the Association, and if not resolved may be decided at the STEP TWO of the grievance procedure.

F). Limit of Employer's Liability

The Employer shall not be liable to the Association by reason of the requirements of this agreement for the remittance or payment of any sum other than that constituting actual deductions made from wages earned by the employees.

The Association shall protect and save harmless the Employer from any and all claims, demands, suit, and other forms of liability by reason of action taken or not taken by the Employer for the purpose of complying with this section.

G). Authorization of Dues Check-Off Form

Following is the form for the Authorization of Dues Check-Off:

SWARTZ CREEK CITY SUPERVISOR'S ASSOCIATION
Swartz Creek, Michigan 48473 Effective Date _____

To: City of Swartz Creek, Payroll Department

From: _____

I hereby request and authorize you to deduct from my earnings every two weeks an amount sufficient to provide for the regular payment of current rate of Association dues established by the Swartz Creek City Supervisor's Association. The Association shall certify the amount and any change in such amount shall be certified by the Association. The amount deducted shall be paid to the Secretary-Treasurer of the Association on a monthly basis.

() Regular Membership () Agency Shop Fee

Street Address _____

City-State-Zip Code _____

Member's Signature _____

SECTION NO. 6 - ANNUAL SALARIES AND JOB DESCRIPTIONS

A). Updated job descriptions approved by the Employer and Association will remain in force during the life of this Agreement and may be further updated by the City Manager and the Association by mutual agreement.

B). It is hereby agreed the annual rate of pay for members of the Bargaining Unit effective from and after July 1, 2009 shall be as follows:

| <u>Position</u> | <u>Jul 1, 2007</u> | <u>Jul 1, 2009</u> | <u>Jul 1, 2010</u> | <u>Jul 1, 2011</u> |
|---|--------------------|--------------------|--------------------|--------------------|
| <u>City Clerk – Finance Officer:</u> | \$53,550 | \$53,550 | Open | Open |
| <u>Finance Director:</u> | \$52,550 | \$52,550 | Open | Open |
| <u>Treasurer:</u> | \$47,000 | \$47,000 | Open | Open |
| <u>Dir of Public & Comm Services:</u> | \$55,900 | \$55,900 | Open | Open |
| <u>Asses – Zon Admin – Code Enf:</u> | N/A | N/A | N/A | N/A |
| <u>Chief of Police – Dir of Pub Saf:</u> | \$58,200 | \$58,200 | Open | Open |
| <u>Police Lieutenant:</u> | \$52,750 | \$52,750 | Open | Open |

C). It is agreed that in the event that the position of a deputy or a police supervisor to any member of the bargaining unit is filled, the annual rate of such positions shall be negotiated between the parties.

D). It is agreed that the wage scale provided above applies to present members of the bargaining unit and if a vacancy occurs in any position, the Employer reserves the right to fill such vacancy at whatever beginning rate the Employer may so determine.

SECTION NO. 7 - COMPENSATORY TIME/OVERTIME

A). In consideration of the fact that the positions in the bargaining unit, except the Police Lieutenant are not entitled to overtime pay, each supervisor position named herein, except the Police Lieutenant, may receive compensatory time off upon application to the City Manager. The City Manager may grant or deny such request at his/her discretion. Nothing contained herein relative to compensatory time off shall operate or be interpreted to create a vested right to compensatory time off or to accumulate or be paid for such time or overtime.

B). The Police Lieutenant’s scheduling will be based on an eighty (80) hour bi-week. A regular schedule will be posted in time frames that are reasonably consistent with the

patrol officer's schedule. Such schedule will be regular (i.e. five (5) eight hour days per week, four (4) ten hour days per week, etc.). Split shifts are allowable upon request and approval of the Chief of Police. The Police Lieutenant shall receive overtime pay at the rate of time and one-half of all hours worked in excess of his/her regular assigned shift. Holiday reimbursement for hours not worked will be limited to eight hours at regular rate.

C). In the event the Police Lieutenant is required to work on holidays, holiday pay at time and one-half times their regular rate shall be paid for all hours worked.

SECTION NO. 8 - LONGEVITY PAY

Eliminated in October, 2004.

SECTION NO. 9 - VACATIONS

A). Newly hired employees will, upon starting employment, be credited with a number of vacation days equal to one (1) vacation day per month for each month left in the calendar year during which they are hired (including the month in which their employment commences) up to a maximum of ten (10) days. On January 1 of the first calendar year following the year in which they commence employment, said employees shall be credited with fifteen (15) vacation days to be used during such year. Additionally, during the first calendar year following the year in which they commence employment, said employees shall earn vacation days to be used in the next subsequent year in accordance with the schedule set forth below.

All existing employees, and all newly hired employees beginning with their second calendar year of employment, will earn credit towards vacation with pay in accordance with the following schedule during the calendar year for use after January 1st of the following calendar year.

| Completed Years of Service | Annual Maximum |
|-----------------------------------|-----------------------|
| 1-4 | 15 Days |
| 5-20 | 20 Days |
| 20+ | 25 Days |

B). Employees who are entitled to a fourth week of vacation shall receive payment in lieu of said fourth week of vacation, if, at the discretion of the Employer the vacation cannot be granted. These employees will be notified within ten (10) working days of their request for the fourth week of vacation whether it will be granted in the form of vacation or in payment in lieu of vacation. The payment in lieu of vacation shall be at said employee's regular rate of pay.

C). Vacations will be granted at such times during the year as are suitable, considering both the wishes of the employee and efficient operation of the city. An employee will receive written explanation for any denial of vacation.

D). When a day which is observed by the Employer as a paid holiday falls within a scheduled vacation, the holiday will not count as a vacation day.

E). A vacation day or days may be waived by an Employee and the Employer by mutual agreement, and the Employee shall be paid at said employee's regular rate of pay for the vacation day or days so waived; provided, however, said payment is limited to two (2) weeks in lieu of vacation.

F). If an employee becomes ill and is under the care of a duly licensed physician prior to his/her vacation, such vacation will be re-scheduled. In the event his/her incapacity continues through the year, he/she will be awarded payment in lieu of vacation at his/her regular rate of pay.

G). If a regular pay day falls during an employee's vacation, during which vacation the employee will be off from work at least a minimum of forty (40) consecutive hours of vacation, excluding days off, the employee shall receive that paycheck in advance; provided, however, the employee has notified the city in writing of such request at least thirty (30) days in advance of the date of the payday falling within the employee's vacation.

H). If an employee is terminated, laid off, retires, resigns with proper notice (two weeks), or in the event of death of an employee he/she will receive any unused vacation credit including that accrued in the current calendar year.

I). Employees will be paid their current salary based on their regular scheduled pay rate while on vacation and will receive credit for any benefits provided for in this agreement.

J). Employees may accumulate and carry over to the following calendar year a maximum of one (1) week of their annual earned vacation, which must then be used in that following calendar year.

SECTION NO. 10 - HOLIDAY PROVISIONS

A). The following days are designated as City holidays: New Year's Day, Martin Luther King Day, Presidents' Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the Friday following Thanksgiving Day, December 24th, Christmas Day, December 31st, and the employee's Birthday, respectively. Employees will be paid their current salary based on a regular day for said holidays.

B). Should one of the above listed a holidays fall on a Saturday, the preceding Friday shall be considered as a holiday. Should one of the above listed holidays fall on a Sunday, the following Monday shall be considered as a holiday.

SECTION NO. 11 - SICK/ACCIDENT COVERAGE AND ABSENT LEAVE

A). A sickness, accident or disability insurance policy, consisting of Short Term Disability (STD, 26 weeks or less), and Long Term Disability (LTD, 180 days to 24 months) will be provided to each full time employee under the age of sixty-five (65). Coverage shall commence on the first (1st) day of hospitalization or the first (1st) day of an accident, or on the eighth (8th) consecutive day of sickness when such sickness or accident prevents such employee from performing his or her job. Benefits will be paid in the amount of sixty (60%) percent of the employee's gross biweekly wage not to exceed One-Thousand and Three Hundred (\$1,300) Dollars for any biweekly period. Such sick,

accident or disability coverage will be provided without cost to the employee, and an employee while on sick leave will be eligible for all other benefits provided by this agreement; however, such benefits shall be determined upon the basis of the employee's rate of pay at the time of inception of the sick, accident or disability leave. Increases in salary as provided by this contract shall not operate to increase sick and accident benefits unless and until the employee shall have worked following the effective date of any such increase. Employees sixty-five years old or older shall not be eligible for this coverage.

B). Sick and accident insurance benefits shall be effective immediately, or as soon as the provider allows for activation.

C). **Absent Leave.** Employees will be allowed to be absent from work up to one-hundred thirty-six (136) hours during the calendar year. It is understood that the additional forty (40) hours of absent beyond the past ninety-six (96) is a temporary compensation to off set the City's other union raises that the Supervisor's did not receive. Such absent leave shall be earned at the rate of 11.33 hours leave per calendar month worked; provided, however, that employees shall be credited with one-hundred thirty-six (136) hours of absent leave on January first of each year for use during that calendar year. If said employee terminates employment during said calendar year and has used more absent leave hours than he or she has earned as of the date of termination, said employee shall reimburse the employer for the excess absent leave used, and said amount may be deducted by the City from said employee's final pay check. Absent leave will be prorated on all new hires and terminations, at the rate of 11.33 hours per calendar month of service.

D). All absent leaves shall be approved in advance by the employee's immediate supervisor and shall be used in increments of no less than one (1) hour. Employees absent due to illness shall give notice to their immediate supervisor and give said supervisor reasonable continuing information relative to the expected length of such absence. Prior to the return from any absent leave, the City may require medical documentation that the employee is capable of performing his/her job description.

E). If at the end of a calendar year an employee has unused absent leave, the employee shall be paid for said absent leave, up to a maximum of seventy-two (72) hours. The employer shall make such payment on the 2nd payday in January of the next calendar year. Such payment shall be based on said employee's regular rate of pay in effect on the first day of the calendar year during which the unused absent leave was accrued. **For the first year of this agreement, employees shall be permitted, on a one time basis, to carry up to 40 hours of absent time over from 2009 to 2010. After this, No unused absent leave may be carried over for use in a subsequent calendar year.**

SECTION NO. 12 - LEAVES OF ABSENCE

A). Family and Medical Leave.

An employee may be granted a leave of absence, as stipulated in the Family and Medical Leave Act. Immediate family is to be defined as follows: Mother, Father, Brother, Sister, Spouse, Son, Daughter, Mother-In-Law, Father-In-Law, Grandparents, or a member of the employee's immediate household. Such leave will be without pay.

B). Personal Leave.

A written request stating bona fide reasons for a personal leave of absence shall be granted to an employee for a period not to exceed thirty (30) days. Such leave will be without pay.

C). Military Leave for Veterans

Employees who are in a branch of the Armed Forces, Reserve or National Guard, will be paid the difference between the reserve pay and their regular pay with the units when they are on full time active duty in the Reserve or National Guard; provided, proof of service and pay are submitted, to a maximum of two (2) weeks per year.

SECTION NO. 13 - FUNERAL LEAVE

A). Funeral leave is for the express purpose of making arrangements for and attendance at a funeral. Approved leave hours pursuant to this Section shall not be deducted from the employee's absent or vacation leave unless such deduction is specifically provided for.

B). As funeral leave, an employee shall be allowed to be off from work a maximum of thirty-two (32) hours with pay, per death, beginning with the day of death and terminating with the day of funeral, for a death in the immediate family. The immediate family is defined as: The employee's Mother, Father, Brother, Sister, Spouse, Son, Daughter, Step-Daughter, Step-Son, Daughter-In-Law, Son-In-Law, Brother-In-Law, Sister-In-Law, Grandparents, Granddaughter, Grandson, Grandparents of employee's spouse, Mother-In-Law, Father-In-Law, Stepmother or Stepfather.

C). Employees shall be allowed to be off from work the time necessary, up to a maximum of eight (8) hours with pay, to attend the funeral of a relative. Relative is defined as: The employee's Uncle, Aunt, Spouse's Aunt and Uncle, Niece or Nephew.

D). Upon request, the City Manager may authorize funeral leave, up to 8 hours, for the attendance of a(n) employee(s) at the funeral for a deceased or retired city employee or elected or appointed official.

E). If a funeral for a member of the employee's immediate family or relative is held at a location 150 miles or more from the City of Swartz Creek, two (2) travel days may be authorized; provided, however, such travel days are deducted from the employee's absent or vacation leave. In the event the employee does not have either absent or vacation leave, travel days may be authorized without pay.

F). In the event of a funeral for persons not mentioned above, the employee may be authorized the use of absent or vacation leave for the purpose of attending the funeral.

SECTION NO. 14 - RETIREMENT PROGRAM

A). Senior Members of Bargaining Unit.

Employees who are members of this bargaining unit prior to July 1, 1997 shall be entitled to the following retirement benefits:

1). Retirement Plan B-4, with attachment of the following Options: F-50 Rider (after 25 years), FAC - three years, with E-1 and E-2 options contracted by the Employer with the Michigan Municipal Employees Retirement System (MMERS), will be in force for the life of this agreement. The MMERS contract shall be kept on file in the City Clerk's office of the Employer.

2). For the term of this agreement, employee contributions to the retirement plan shall be made at the rate of 4% of gross wages. The remaining contribution required annually by said retirement plan shall be made by the Employer.

B). Newly Hired Employees.

Those employees of this bargaining unit who were hired on or after July 1, 1997 shall not be participants in the defined benefit plan, but shall be entitled to participate in the MMERS defined contribution plan, with the Employer's contribution to said plan to be equal to and no greater than 7% of the employee participant's gross wages.

C). Current Employees Not Members of Bargaining Unit.

Those employees of the City who are not members of the bargaining unit but who are employees of the City as of June 30, 1997, shall, upon becoming a member of this bargaining unit after July 1, 1997, be required to become a participant in the MMERS defined contribution plan.

If, prior to becoming a member of this bargaining unit and a participant in the MMERS defined contribution plan, said employee was a participant in any defined benefit retirement plan provided by the Employer, the then present value of such employee's account within the defined benefit retirement plan shall be transferred to the MMERS defined contribution plan. Such transfer shall take place simultaneously with said employee assuming the position which enables him or her to become a member of this bargaining unit, and, as a condition of being appointed to such position, said employee shall, to the extent necessary, assist the Employer and MMERS by signing any documents required to effectuate said transfer.

D). Defined Contribution Plan Vesting.

The Employer's contribution to the defined contribution plan for full time employees referred to in sub-paragraphs b and c above, shall become vested on behalf of the employee participant in accordance with the following schedule:

| | |
|---|-------------|
| Less than 1 year completed service: | 0% vested |
| After 1 year, but less than 2 years completed service: | 20% vested |
| After 2 years, but less than 3 years completed service: | 40% vested |
| After 3 years, but less than 4 years completed service: | 60% vested |
| After 4 years, but less than 5 years completed service: | 80% vested |
| After 5 years completed service: | 100% vested |

E). Defined Contribution Plan - Employee Voluntary Contribution.

Employees enrolled in the Defined Contribution Plan may make voluntary contributions by payroll deduction of an amount not to exceed the contribution authorized by the MMERS plan. Employee contributions are not subject to the vesting provisions of Subsection D), above.

Employees may change their voluntary contribution one time each contract year.

SECTION NO. 15 - LIFE INSURANCE COVERAGE

- A). The Employer agrees to pay the full premium of a term life insurance plan for each employee, face value of \$50,000 double indemnity for all association unit members.

SECTION NO. 16 - HOSPITALIZATION - MEDICAL COVERAGE

- A). For the duration of this agreement, and within the terms as set forth within the policy and riders of the provider, or within the terms of this agreement, the Employer agrees to provide for and pay the premiums for all eligible full time employees and the employee's eligible family members and for retirees under the provisions set forth within sub-section "G", the following health care and maintenance benefits:

1). Blue Care Network (BCN-5) Package "E" with Dependent Children Rider, Family Child Continuation Rider (Plan & Benefits Summary Attached), \$10 Office Co-Pay, and Blue Care Network (BCN) Rx Prescription Drug Coverage \$10/\$20 Co-Pay with Contraceptives Coverage (Plan Summary Attached).

2). Blue Cross Blue Shield Non-Standard Dental Plan, 75% Preventative Care, 50% Basic & Major Services (Excluding Orthodontics), With \$800 Maximum Annual Cap, Certificate Numbers: 48100-8, 48106-5, 02180-7 (Plan Summary Attached).

3). Blue Vision Care, VSP Plan 24 (Plan Summary Attached)

4). (*Eligible Retirees only*): Community Blue PPO, Plan 2 (Plan Summary Attached).

- B). The employer will reimburse the employee for the co-pay amount for medical and prescription coverage (\$10.00 for office calls, \$10/\$20 for prescriptions), to the extent such co-pays are incurred by the employee and/or his/her immediate family so covered by the City plan, up to a maximum of one-thousand (\$1,000) Dollars per contract year, per employee. Reimbursement is only for those costs incurred within the contract year beginning on July 1, 2004. For the period from July 1, 2003 through June 30, 2004, the City agrees to reimburse members of the Association an amount not to exceed two hundred and fifty dollars (\$250) retroactive, within the terms as set forth in this section. Reimbursement shall be subject to employee submission of [a] paid receipt [s] indicating the name of the provider, the name of the patient, a date and description of the service provided, and the amount paid by the employee. Receipts for reimbursement shall be submitted no later than June 30th of the contract year to which the expense was incurred.

- C). In the event an employee is unable to work due to illness or injury covered by the City's Worker's Compensation or Sick and Accident Insurance Program, the City agrees to continue to pay and provide for benefits as defined pursuant to each Paragraph of this Section, for a six (6) month period.

- D). Medical, dental and vision insurance benefits shall be available to all new hire, full-time employees; however, costs for these benefits shall be the responsibility of the employee for the first 90 days of employment. Should an employee elect to forego coverage for the first 90 days of employment, he/she may enter the program as provided for in this section commencing on the 91st day of employment, pursuant to provider rules.
- E). Each full time employee may, at such employee's option, elect to purchase at the employee's cost a sponsored dependent rider on such terms and conditions and at such coverage levels as are established from time to time by the provider of such coverage. The receipt of such benefits is subject to the following conditions:
- 1). That such sponsored dependent coverage is available.
 - 2). The days on which such sign up is permitted are those established by the provider or providers of such benefits.
 - 3). On or before the day in which the employee signs up for such benefit, such employee shall pay to the City of Swartz Creek a sum equal to two (2) months premiums for said coverage.
 - 4). After signing up for such benefits, the employee shall thereafter pay to the city a monthly premium for such coverage as established by the provider or providers of such benefits. Said monthly premium shall be paid on or before the first day of the month following the sign up day and shall be paid on or before the first day of each month thereafter.
 - 5). The employee shall, in addition, be liable for and pay any other costs or expenses charged to the city by any provider in connection with the provision of such sponsored dependent rider and, upon presentation of a bill therefor, shall pay same within ten (10) days of the date thereof.
 - 6). If the city has not received from the employee any sum due as provided in subsections 1 through 5 above, the City Manager shall forthwith terminate such benefit for such employee and shall advise the employee of such termination. Any sum due to the city as of such date shall be paid by the employee forthwith.
- F). Cash Opt-Out Option. An eligible full time employee, upon written request to the City Manager, may elect not to participate in the health and prescription insurance package currently offered to employees in the bargaining unit. Beginning July 1, 2004, employees who elect not to participate shall be paid the sum of Two Hundred Dollars (\$200) for each calendar month such employee does not participate. In the event an eligible employee wishes to opt back into the health and prescription package, he/she may do so within the terms as may be determined by the insurance provider. Any partial month shall be prorated.
- G). Retiring Employees. Subject to availability, rules and conditions set forth by the provider, the employer will pay a maximum of 70% of the monthly cumulative premium for medical insurance coverage as defined within this section, Section 16, subsection "(A)", 1 or 4, for members of the bargaining unit who retire within

the term of this agreement and the person who is such retiree's spouse at the time of said retiree's retirement, subject to the terms of Section 16, G), 1). The retiree will be responsible for the remaining 30% cost of the selected medical coverage (Section 16 (A) 1 or 4). The retiree shall have the option of purchasing additional coverage's listed in Section 16 (A) 2 or 3 (dental and vision) provided such retiree pays the full cost of the plan(s). Such coverage will be provided for the retiree commencing on the date of the retiree's retirement, provided the retiree has twenty-five (25) years credited service with the City of Swartz Creek and in the City's MMERS Defined Benefit or Defined Contribution Retirement Plan and has attained the age of fifty (50) years, or, has 25 years of credited service with the City of Swartz Creek and in the City's MMERS Defined Benefit or Contribution Retirement Plan and meets the criteria for MMERS Disability Retirement as determined under the provisions of the MMERS Disability retirement plan. Such coverage will continue until the month said retiree attains the age of sixty-five (65) years. No coverage will be provided for a retiree or spouse who is eligible for Medicare benefits.

1). Post retirement medical coverage provided for in this section shall extend to the spouse of an eligible retiree, within the following provisions and subject to the availability and rules set forth by the City's provider:

a). That such person is the spouse of the retiree at the time of retirement.

b). If the spouse ceases to be the spouse of an eligible retiree by divorce or becomes separated, then such coverage shall be terminated. In the event that a court orders the retiree to provide such coverage for the former spouse or separated spouse than the retiree shall be responsible for payment of the extended coverage.

c). If an eligible retired employee passes away, such retiree's spouse who is, and was married to the retiree at the time of retirement, may elect to continue coverage as provided for in this section, on a cost shared decreasing schedule. For the first year following the death of the retiree, the City will pay 70%. Year two, the City will pay 50%. Year three, the City will pay 30%. Year four, the City will pay 10%. Year five and beyond, the retiree's widow(er) spouse may elect to continue coverage at his/her sole expense. If the spouse re-marries, then all coverage available from the City shall be terminated.

d). If a retired, eligible employee marries after retirement, all costs associated with the coverage of the new spouse will be the responsibility of the retiree. If the retiree passes away, the spouse may elect to continue coverage at his/her sole expense, subject to availability and terms as may be determined by the provider. If the spouse re-marries, then all coverage available from the City shall be terminated.

2). It is agreed between the parties that retiree medical shall be re-negotiated at such a time that employees participating in the Defined Contribution retirement programs reach fifteen (15) years credited service with the City of Swartz Creek.

3). In the event the eligible retired employee or deceased retired employees widowed spouse who was married to the retiree at the time of retirement

becomes employed by another employer, and is eligible for medical coverage, the retired employee must accept such coverage in lieu of retirement coverage provided by the City of Swartz Creek. If, or when, the retired employee elects to terminate such other employment, he/she would again become eligible for coverage relative to this agreement and according to rules set forth pursuant to this Section, or by the City's provider. If the retired employee should retire again, and medical coverage is offered, the retired employee must accept this coverage in lieu of coverage offered by the City of Swartz Creek. The City of Swartz Creek retains the right to verify employment and the availability of medical insurance.

4). The City reserves the right to require a thirty-day advance deposit of all sums due the City. Thereafter, such retiree or eligible widow(er) shall pay the monthly premium on or before the first day of each month. If such retiree or widow(er) fails to pay said premium, then the City shall send by U.S. Mail, at the last known address, a fourteen-day notice of termination. If such retiree or retiree's widow(er) desires to correct the arrearage, a 10% late fee shall be added along with any additional associated costs. If no response is received, then the coverage shall be terminated.

SECTION NO. 17 - WORKERS' COMPENSATION - ON THE JOB INJURY POLICY

A). Each employee will be covered by the applicable Workers Compensation Laws. Any employee who becomes injured because of the performance of his/her duties, should report that injury immediately to his/her immediate supervisor. If necessary the employee should report to a physician.

B). If the employee suffers lost time because of the injury received at work, Workers Compensation will be paid in accordance with the provisions of the Workers Compensation Act of the State of Michigan.

C). In addition such employee will receive supplemental compensation equal to the difference between eighty (80%) percent of the employee's normal gross salary and the above Workers Compensation. Supplemental compensation payments will normally be continued for a maximum of twenty-six (26) weeks.

D). Any request for extension beyond twenty-six (26) weeks may be considered a subject for a bargaining meeting.

SECTION NO. 18 - UNIFORMS

The Employer will provide to the Chief of Police, Director of Public Services, Foreman of the Public Services, Police Lieutenant, and Code Enforcement Officer, or any other salaried employee required to wear a uniform, all necessary and appropriate uniforms at the Employer's expense.

SECTION NO. 19 - JURY DUTY

Employees who serve on jury duty will be paid the difference between his/her pay for jury duty and his/her regular salary.

SECTION NO. 20 - DISCHARGE AND DISCIPLINE

- A). The concept of progressive discipline is hereby adopted to govern disciplinary action. It is understood and agreed, however, that the Employer reserves the right to suspend or discharge for a serious infraction without instituting progress discipline; provided further than in such instances nothing contained herein shall operate to deprive the salaried employee of the grievance procedure.
- B). The Employer agrees promptly upon the discharge of discipline of any salaried employee to notify in writing the Association President of the discharge or discipline.
- C). The discharged or disciplined employee will be allowed to discuss his/her discharge or discipline with the Association President and the Employer will make available an area where he/she may do so before he/she is required to leave the property of the Employer. Upon request the Employer or its designated representative will discuss the discharge or discipline with the employee and Association President.
- D). Should the discharged or disciplined employee consider the discharge or discipline to be improper, the matter may be referred to the grievance procedure at step one.
- E). In imposing any discipline on a current charge, the Employer will not take into account any prior infractions which occurred more than eighteen (18) months previously. Prior to imposition of a suspension of one or more days the Employer will review the employee's past written discipline.

SECTION NO. 21 - GRIEVANCE PROCEDURE

Definition of Grievance

A grievance is defined as a disagreement, arising under and during the term of this agreement, concerning working conditions, interpretation, and application of the provisions of this agreement.

A). Informal Grievance Procedure – INFORMAL STEP.

An aggrieved employee should promptly notify her/his immediate supervisor or designee that he/she has a grievance. The employee may at his/her option discuss the matter directly with the supervisor or request the presence of the Association President for the purpose of attempting to adjust the grievance.

B). Formal Grievance Procedure - STEP ONE.

1). If the aggrieved employee does not receive a satisfactory oral answer, or if she/he does not receive any answer at the Informal Step within three (3) working days following the day of oral presentation, the aggrieved employee may reduce the grievance to writing and submit it to her/his immediate supervisor or designee.

2). A grievance must be submitted in writing within fifteen (15) calendar days of the occurrence of the condition(s) giving rise to the grievance, or within fifteen (15) calendar days of the date it is reasonable to assume the employee(s) should reasonably have become aware of the conditions giving rise to the grievance, whichever is later, in order for the matter to be considered a grievance under this agreement.

3). The grievance shall be submitted on forms provided by the Association, dated, and signed by the aggrieved employee(s) and shall set forth the facts involved in the grievance, the date(s) of the grievance, and the provisions of this agreement that are alleged to have been violated and the remedy desired. At the time the grievance is received, the immediate supervisor or designee shall sign and date a copy, which shall be returned to the grievant and the Association President or his/her designee. A meeting shall be held if requested by either party.

4). The immediate supervisor or his/her designee shall provide a written answer to the grievant, and/or the Association President or their designee within ten (10) working days. The grievance may be appealed in writing to the next higher step of the grievance procedure within ten (10) working days after receipt of such written answer.

5). If the written answer of the immediate supervisor or designated representative is unacceptable to the grievant, the grievance may be appealed in writing to the next higher step of this grievance procedure. Any grievance not appealed within ten (10) working days after such answer shall be considered as forfeited by the Association.

C). STEP TWO

1). If the grievant is not satisfied with the decision of the grievance at Step One, the grievant may appeal in writing the grievance to the City Attorney for Unit I members and the City Manager for Unit II members within ten (10) working days after the date of the Step One answer (See Subsection (B)(5), above).

2). Within ten (10) working days of receipt of the grievance the City Attorney (for a Unit I grievance) or the City Manager (for a Unit II grievance) may hold a meeting with the grievant and the Association in an attempt to resolve the alleged grievance. Only persons directly related to the disposition of the grievance shall be present at the meeting. The grievant may be represented by either the Association President or his/her designee. Representatives of the Employer and the Association shall not exceed five (5) in number collectively (including the grievant).

3). Within seven (7) working days following the conclusion of such meeting(s), the City Attorney (for a Unit I grievance) or the City Manager (for a Unit II grievance) or his/her designee shall provide the grievant and the Association President or designee with a written disposition of grievance.

D). STEP THREE

In the event of an unsatisfactory decision, the Association President may submit the grievance to arbitration within ten (10) working days following receipt of the grievance disposition received in Step Two above. Written notice to the Employer shall constitute a request for arbitration.

1). The Employer and the Association shall meet within seven (7) working days after notice of arbitration has been given for the purpose of selecting an

arbitrator. If the parties fail to select an arbitrator, the American Arbitration Association shall be requested by either party or both parties to provide a panel or arbitrators. The parties shall attempt to select an arbitrator from this list within ten (10) working days. If there is no selection from this list, the American Arbitration Association shall be requested to provide a second panel of arbitrators. The parties shall attempt to select an arbitrator from this list within ten (10) working days. If there is no selection from the second list, the American Arbitration Association shall appoint an arbitrator.

2). The rules of the American Arbitration Association shall apply to all arbitration hearings. The arbitrator shall be requested to issue her/his decision within thirty (30) days after the conclusion of testimony agreement, and the submission of briefs. The decision of the arbitrator will be final and binding on all parties, and judgment thereon may be entered in any Court of competent jurisdiction.

3). Fees and authorized expenses of the arbitrator shall be shared equally by the Employer and the Association.

4). The arbitrator shall have no authority to add to, or subtract from, alter, change, or modify any of the provisions of this agreement.

5). The arbitrator shall not substitute her/his judgment for that of the Employer where the Employer's judgment and actions are based upon reasonable cause and do not violate the written provisions of this agreement. The arbitrator may make no award that provides the employee compensation greater than would have resulted had there been no violation.

6). The Employer, in no event, shall be required to pay back wages for more than thirty (30) working days prior to the date the written grievance is filed. However, in the case of a claim of a pay shortage (other than one resulting from miss-classification) of which the employee could not have been aware before receiving her/his pay, any adjustment shall be retroactive to the beginning of the pay period in which the shortage occurred, if the employee files her/his grievance within fifteen (15) working days after she/he becomes aware of such shortage. All claims for back wages shall be limited to the amount of wages that the employee otherwise would have earned.

E). Restitution/Reinstatement.

1). Should a decision be rendered at any step of the grievance procedure that the employee was unjustly discharged, demoted, suspended without reasonable and just cause, the Employer agrees to reinstate the employee to the employee's former position in effect on the day of discharge, demotion, or suspension. Computation of any back wages or benefits, if appropriate, must include offsets for unemployment insurance. A decision may be rendered to reinstate the employee without back compensation or benefits.

2). Failure of the grievant to appeal a decision within the specified time limits shall be deemed a withdrawal of the grievance and shall bar further action or appeal. Failure of the Employer to render a decision on a grievance within the specific time limits shall permit its appeal by the grievant to the next step.

3). Steps of the grievance procedure may be waived in writing by mutual agreement of both parties. The grievant may withdraw a grievance at any step of the procedure. Grievances so withdrawn shall not be reinstated.

4). The Employer and the grievant may adjust a grievance without the involvement of the Association, provided the adjustment is not contrary to any of the provisions of this agreement, provided, the Association is notified the adjustment is not contrary to the provisions of this agreement.

SECTION NO. 22 - PROFESSIONAL MEMBERSHIP FEES

The Employer agrees to pay annual membership fees for Association Members, such as, City Clerks Association, Chief of Police Association, Assessor's Association, Building Officials Association, Public Works Association, Water and Waste Association, etc.

SECTION NO. 23 - TERM OF AGREEMENT

A). This agreement shall continue in full force and effect until the 30th day of June, 2012.

B). If either party wishes to terminate this agreement, or modify or amend any section or subsection hereof, then notice to that effect shall be given in writing to the other party no less than sixty (60) days prior to the date of termination of this agreement. The modification or amendment of any specific section or subsection shall not affect the remainder of this agreement.

C). If no notice of termination or modification is given by either party as provided for herein, then this agreement shall automatically continue in full force and effect from year to year.

(Signature Page to Follow)

IN WITNESS WHEREOF the parties hereto have caused this instrument to be executed on the date and year first above written.

CITY OF SWARTZ CREEK
A Michigan Municipal Corporation

By _____
Richard B. Abrams, Mayor

By _____
Juanita Aguilar, City Clerk

**SWARTZ CREEK CITY SUPERVISORS
ASSOCIATION**

By _____
Ricky C. Clolinger, President

By _____
Mary Jo Clark, Bargaining Team

APPROVED AS TO FORM:

_____/S/_____
Richard J. Figura,
City Attorney

Appendix A

JOB DESCRIPTIONS

Pursuant to Section No. 2 and Section No. 5(A), the Employer and the Association recognize the following positions and Job Descriptions:

City Clerk – Finance Officer

Finance Director

Treasurer

Director of Public & Community Services

Chief of Police – Director of Public Safety

Police Lieutenant.

**City of Swartz Creek
Job Description**

City Clerk –Finance Officer

REVISED: November, 2009

FLSA: Exempt

DEPARTMENT: City Clerk

GENERAL STATEMENT OF DUTIES: Responsible for the effective and efficient operation of the City Clerk’s Office. Coordinates and directs the maintenance of city records, issuance of licenses, registration of voters, the conduct of elections and other duties as set forth in the City Charter. Serves as the general accountant of the City and performs or oversees the performance of the functions assigned to the finance officer under the City Charter.

SUPERVISION RECEIVED: Works under the general direction of City Manager.

SUPERVISION EXERCISED: Provides general and technical direction and supervision to the Treasurer, Finance Director, Administrative Assistant Position’s and subcontracted services such as Assessing and Building Inspector. Coordinates services between the Zoning Department, Public Works Department and Public Safety Department.

EXAMPLES OF WORK PERFORMED: The following tasks are typical examples of the work performed by an employee holding this position. The list is not all inclusive and does not include all of the tasks relevant to this position

Oversee, delegate, perform and administrate all duties as set forth in the City Charter, including, but not limited to:

1. Preparation of agendas for City Council meetings.
2. Prepare and post notices of public hearings, ordinances, elections, and other municipal matters.
3. Attend or oversee the attendance by a Deputy Clerk of meetings of the City Council, notes of the meeting and preparation of official minutes.
4. Maintain, index and file all official records of the City and Council, including meeting minutes, resolutions, policies, ordinances, contracts, claims, insurance policies, equipment, boundaries and similar actions.
5. Coordinate Council member travel for attendance at seminars, workshops and other meetings.
6. Supervise the registration of voters, maintain qualified voter files, and administer elections.
7. Publish election notices, issue absentee ballots and prepare final tabulations.
8. Maintain burial register for the City Cemetery.
9. Oversee the issuance of licenses and permits.
10. Administer the City’s file system.
11. Perform, or supervise, all duties assigned to the City Clerk by charter or statute, including the duties assigned to the Finance officer under the City Charter.
12. Oversee the daily operation of cash receipts, bank deposits, bank reconciliation, account payable/receivable, financial reporting, and posting of funds.
13. Oversee utility billing and preparation of payroll.
14. Maintain an inventory of the city’s, supplies, equipment, insurance records and claims.

15. Assist external auditors by providing needed data and by responding to inquiries in the course of an audit.
16. Direct purchasing for the city.
17. Coordinate the preparation of real and personal property rolls, special assessment rolls, jeopardy tax and assessment collections and administration.
18. Attend job related training courses and seminars
19. Perform related duties as assigned.

REQUIRED KNOWLEDGE, ABILITIES, AND SKILLS:

- Knowledge of governmental purchasing practices and requirement's.
- Working knowledge of the principles and practices of public administration, including budgeting, personnel administration and records management.
- Working knowledge of governmental auditing procedures.
- Working knowledge state election laws and procedures
- Working knowledge of word processing, spreadsheet and database programs (Microsoft Word, Excel and Access).
- Working knowledge of record keeping and filing systems.
- Ability to operate standard office equipment, including word processor, copier and telephone system.
- Ability to communicate clearly and effectively, orally and writing, with co-workers, supervisors and the general public.
- Ability to write reports and correspondence.
- Ability to understand and follow complex oral and written instructions.
- Ability to operate a keyboard, copier and other office equipment, lift loads of up to 25 pounds, sit for prolonged periods of times, hear verbal communications on the phone and in an office environment, read and manipulate written text.

MINIMUM QUALIFICATIONS:

A combination of education and experience substantially equivalent to, or graduation from a recognized college or university with a Bachelor's Degree in business administration or closely related field. Three years of supervisory experience in public sector and/or public administration.

Approved:

| | |
|---------------------------|------|
| Paul Bueche, City Manager | Date |
|---------------------------|------|

Approved:

| | |
|---------------------------------------|------|
| Rick Clolinger, Association President | Date |
|---------------------------------------|------|

FLSA: Exempt

DEPARTMENT: Finance and Administration

GENERAL STATEMENT OF DUTIES: Responsible for the effective and efficient operation of the Department of Finance. Coordinates and directs the maintenance of all financial functions of the city, including payroll, accounting, utility billing, real and personal property tax administration, and collections. Holds a Deputy City Clerk Position

SUPERVISION RECEIVED: Works under the general direction of City Manager and the City Clerk

SUPERVISION EXERCISED: Provides general and technical direction to the Administrative Assistant position's on personnel, payroll, cashier and utility billing matters.

EXAMPLES OF WORK PERFORMED: The following tasks are typical examples of the work performed by an employee holding this position. The list is not all inclusive and does not include all of the tasks relevant to this position

Oversee, perform and administrate:

1. Supervise and oversees accounts payable, accounts receivable and all other financial reports.
2. Function as the City's Finance Officer
3. Audit payroll records, withholding and employee benefit reports.
4. Administer the City's functional financial file system.
5. Develop and implement the department's budget.
6. Oversee the daily operation of cash receipts, bank deposits, bank reconciliation, account payable/receivable, financial reporting, and posting of funds.
7. Oversee utility billing and preparation of payroll.
8. Maintain the city's general ledger.
9. Maintain an inventory of the city's assets and liabilities.
10. Prepare annual comprehensive financial report and monthly financial statements.
11. Assist external auditors by providing needed data and by responding to inquiries in the course of an audit.
12. Oversee the security and investment of city funds.
13. Review and report on programs and activities influencing the city's financial condition.
14. Prepare revenue forecasts for budget and management decisions.
15. Assist the City Manager in preparation of the city's annual capital and operating budgets.
16. Assist the City Clerk in fulfilling the functions of the Finance officer under the City Charter.
17. Monitor expenditure levels of all city departments for compliance with budgetary and management objectives.
18. Coordinate the preparation of real and personal property roles, special assessment roles, jeopardy tax and assessment collections and administration.
19. Attend job related training courses and seminars

20. Perform related duties as assigned.

REQUIRED KNOWLEDGE, ABILITIES, AND SKILLS:

- Comprehensive knowledge of the principles and practices of public finance, budgeting and fund accounting.
- Extensive Knowledge of accounting procedures, including use of automated accounting systems (Fund Balance, B-S & A, etc).
- Knowledge of economic trend forecasting and analysis techniques.
- Knowledge of state and federal laws and local polices relating to the investment of governmental funds.
- Knowledge of governmental purchasing practices and requirement's.
- Working knowledge of the principles and practices of public administration, including budgeting, personnel administration and records management.
- Working knowledge of governmental auditing procedures.
- Working knowledge of word processing, spreadsheet and database programs (Microsoft Word, Excel and Access).
- Working knowledge of record keeping and filing systems.
- Ability to maintain complex financial records and prepare financial reports and statements.
- Ability to operate standard office equipment, including word processor, copier and telephone system.
- Ability to communicate clearly and effectively, orally and writing, with co-workers, supervisors and the general public.
- Ability to write reports and correspondence.
- Ability to understand and follow complex oral and written instructions.
- Ability to operate a keyboard, copier and other office equipment, lift loads of up to 25 pounds, sit for prolonged periods of times, hear verbal communications on the phone and in an office environment, read and manipulate written text.
- Ability to obtain a financial surety bond.

MINIMUM QUALIFICATIONS:

A combination of education and experience substantially equivalent to graduation from a recognized college or university with a Bachelor's Degree in accounting. Three years of supervisory experience in public sector accounting, financial management, or five years technical experience in accounting.

Approved:

Paul Bueche, City Manager

Date

Approved:

Rick Clolinger, Association President

Date

FLSA: Exempt

DEPARTMENT: City Treasurer

GENERAL STATEMENT OF DUTIES: Has custody of all moneys of the city, the Clerk's Bond and other personnel bonds, and all evidences of value belonging to or held in trust by the city. Maintains a current log of all city investments and insures such investments are made in accordance with city policy and state law. Collects and distributes real and personal property taxes. Maintains the repository for all business licenses and permits held by the city, including computer software licenses. Performs all other duties as set forth in the City Charter, or designated by state statute. Holds Deputy Clerk Position.

SUPERVISION RECEIVED: Works under the general direction of the City Manager and the City Clerk.

SUPERVISION EXERCISED: Coordinates the work of the Contract City Assessor. Provides general and technical direction to the Administrative Assistant positions.

EXAMPLES OF WORK PERFORMED: The following tasks are typical examples of the work performed by an employee holding this position. The list is not all inclusive and does not include all of the tasks relevant to this position

Oversee or perform:

1. Collect municipal revenues and serve as initial depository of all city receipts.
2. Deposit and invest city funds in accordance with Council policy, state law and the Michigan Department of Treasury Guidelines and Procedures.
3. Maintain records of municipal funds and treasury transactions and prepare necessary reports and records.
4. Supervise and oversee preparation of statements for personal property taxes and accounts receivable.
5. Assist the City Clerk/Finance Officer and the Finance Director with the examination of expenditures, cash flow and income projections.
6. Supervise the city's real property and personal tax records, including property transfer affidavits.
7. Prepare property tax and special assessment roles.
8. Oversee meetings of the Board of Equalization.
9. Prepare and execute jeopardy tax assessments.
10. Compile delinquent tax rolls, including computation of interest, penalty, and collection fees for the County Treasurer.
11. Process delinquent tax settlements from the County Treasurer and distribute funds to proper accounts.
12. Provide assistance and information to the public.
13. Assist with daily operations including cash receipts, bank deposits, bank reconciliation, account payable/receivable, financial reporting, general ledger and posting of funds.
14. Assist with utility billing and preparation of payroll.

- 15. Assist external auditors by providing needed data and by responding to inquiries in the course of an audit.
- 16. Attend job related training courses and seminars
- 18. Perform related duties as assigned.

REQUIRED KNOWLEDGE, ABILITIES, AND SKILLS:

- Knowledge of the principles and practices of governmental accounting.
- Working knowledge of the practices and procedures used to administer the State of Michigan’s real and personal property system and related automated programs (Equalization).
- Working knowledge of maintaining payables and receivable accounts, and related automated systems (Fund Balance, B-S & A, etc).
- Working knowledge of word processing, spreadsheet and database programs (Microsoft Word, Excel and Access).
- Working knowledge of record keeping and filing systems.
- Ability to plan and implement efficient procedures for the computation, billing and collection of real and personal property taxes and other revenues.
- Ability to maintain complex financial records and prepare financial reports and statements.
- Ability to operate standard office equipment, including word processor, copier and telephone system.
- Ability to effectively manage, motivate and supervise personnel.
- Ability to communicate clearly and effectively, orally and writing, with co-workers, supervisors and the general public.
- Ability to write reports and correspondence.
- Ability to understand and follow complex oral and written instructions.
- Ability to operate a keyboard, copier and other office equipment, lift loads of up to 25 pounds, sit for prolonged periods of times, hear verbal communications on the phone and in an office environment, read and manipulate written text.
- Ability to obtain a financial surety bond.

MINIMUM QUALIFICATIONS:

A combination of education and experience substantially equivalent to graduation from a recognized college or university with a Bachelor’s Degree in accounting, or closely related field. Three years of experience in public sector accounting, financial management, and/or public administration.

Approved:

Paul Bueche, City Manager

Date

Approved:

Rick Clolinger, Association President

Date

FLSA: Exempt, Executive Position
Department: Community Services

GENERAL STATEMENT OF DUTIES: Responsible for the effective and efficient operation of the Department of Public & Community Services.

SUPERVISION RECEIVED: Works under the general direction of City Manager.

SUPERVISION EXERCISED: Provides general and technical direction to Building and Zoning Administrator, Utility Billing Clerk, Park Supervisor, Janitor, and Maintenance Workers. Coordinates activities of the City Engineer and City Planner.

EXAMPLES OF WORK PERFORMED:

The following tasks are typical examples of the work performed by an employee holding this position. The list is not all inclusive and does not include all of the tasks relevant to this position

1. Provide overall direction to the Department of Community Services. Establish departmental goals and objectives, solve problems and resolve conflicts.
2. Motivate, train, supervise, evaluate, counsel and discipline all subordinate personnel as required.
3. Determine work procedures, prepare work schedules and expedite workflow.
4. Develop and implement the department's budget.
5. Assist the City Manager in preparation of the city's capital improvement plan.
6. Plan, organize, coordinate, supervise and evaluate programs, plans, services, staffing, and equipment of the department.
7. Plan and implement adequate safety methods and procedures to protect the public and city employees from injury.
8. Oversee preparation of plans, specifications, and bidding of public improvement projects.
9. Inspect and approve the work of contractors.
10. Respond to resident complaints and concerns regarding the department's operations.
11. Oversee city's sidewalk inspection and repair program.
12. Oversee administration of city's building standards.
13. Oversee administration of the city's zoning ordinance.
14. Review all land use applications for impact on public facilities and services. Provides comments and recommendations to Planning Commission.
15. Oversee the development and maintenance of public improvement and community development documents.
16. Attend job related training courses and seminars
17. Perform related duties as assigned.

REQUIRED KNOWLEDGE, ABILITIES, AND SKILLS:

- Extensive knowledge in the maintenance and repair of public facilities, including public water supply, sanitary sewer, storm drains streets and parks.

- Considerable knowledge of construction methods, materials, and equipment relating to the maintenance and improvement of public facilities.
- Considerable knowledge in the administration of public improvement projects.
- Working knowledge of the principles and practices of public administration, including budgeting, personnel administration and records management.
- Working knowledge of public bidding and purchasing practices.
- Working knowledge of the city's zoning ordinance.
- Familiarization with the Uniform Building Code.
- Working knowledge of word processing, spreadsheet and database programs (Microsoft Word, Excel and Access).
- Ability to effectively manage, motivate and supervise personnel
- Ability to develop and implement detailed plans for the maintenance of municipal facilities.
- Ability to communicate clearly and effectively, orally and writing, with co-workers, supervisors and the general public.
- Ability to write reports and correspondence.
- Ability to understand and follow complex oral and written instructions.
- Ability to walk, stoop, bend and climb on uneven terrain, sometimes in inclement weather, and lift up to 40 pounds.

MINIMUM QUALIFICATIONS:

A combination of education and experience substantially equivalent to graduation from a recognized college or university with a Bachelor's Degree in civil engineering, public administration, business administration or closely related field. Three years of supervisory experience in public or five years technical experience in the operation and maintenance of public facilities is required. Michigan Class O, and CDL drivers license is required.

Approved:

Paul Bueche, City Manager

Date

Approved:

Rick Clolinger, Association President

Date

FLSA: Exempt, Executive Position
Department: Public Safety

GENERAL STATEMENT OF DUTIES: Responsible for the effective and efficient operation of the Department of Public Safety. Serves as the city's Civil Defense Director.

SUPERVISION RECEIVED: Works under the general direction of City Manager.

SUPERVISION EXERCISED: Provides general and technical direction to subordinate law enforcement officers and administrative personnel. Administers ambulance and fire services contracts.

EXAMPLES OF WORK PERFORMED:

The following tasks are typical examples of the work performed by an employee holding this position. The list is not all inclusive and does not include all of the tasks relevant to this position

1. Provide overall direction to the Department of Public Safety to ensure the protection of life and property. Establishes departmental goals and objectives, solves problems and resolves conflicts.
2. Motivate, train, supervise, evaluate, counsel and discipline all subordinate personnel as required.
3. Determine work procedures, prepare work schedules and expedite workflow.
4. Inspect and critique operations of contract ambulance and fire services. Report contract violations and/or operational problems to the City Manager. Recommend contract changes as needed.
5. Coordinate law enforcement, ambulance and fire service activities.
6. Develop and implement the department's budget.
7. Assist the City Manager in preparation of the city's capital improvement plan.
8. Plan, organize, coordinate, supervise and evaluate programs, plans, services, staffing, and equipment of the department.
9. Plan and implement adequate safety methods and procedures to protect the public and city employees from injury.
10. Supervise the maintenance and security of all records and material in the department's custody.
11. Coordinate public safety activities with area, regional and state agencies and professional organizations
12. Serve as primary liaison with the Swartz Creek School District for safety and security issues.
13. Respond to resident complaints and concerns regarding the department's operations.
14. Attend job related training courses and seminars
15. Perform related duties as assigned.

**City of Swartz Creek
Job Description**

Police Supervisor - Lieutenant

REVISED: November, 2009

FLSA: Non-exempt

Department: Public Safety

GENERAL STATEMENT OF DUTIES: Supervises and assists patrol officers in maintaining the safety and security of people and property in the City of Swartz Creek. Investigates criminal activity and enforces state and local laws.

SUPERVISION RECEIVED: Works under the general and technical direction of the Director of Public Safety/Chief of Police.

SUPERVISION EXERCISED: Provides technical direction to subordinate law enforcement officers and administrative personnel.

EXAMPLES OF WORK PERFORMED:

The following tasks are typical examples of the work performed by an employee holding this position. The list is not all inclusive and does not include all of the tasks relevant to this position

1. Supervise personnel on assigned shift to assure adherence to department rules, regulations, and policies; monitor employee work performance.
2. Assign duties; communicate information from senior officers.
3. Perform weapons, equipment, uniform and personal appearance inspections.
4. Investigate crimes and accidents, respond to calls to assist and advise, maintain surveillance of suspicious persons; interview suspects, complainants, and witnesses; supervise preservation of evidence, investigate clues, arrest suspects.
5. Prepare time cards and maintain daily time sheets, pay logs, and overtime and compensatory time logs.
6. Assist other agencies with service of arrest warrants, court papers and subpoenas.
7. Facilitate law enforcement, ambulance and fire service cooperation.
8. Oversee maintenance of vehicles and equipment.
9. Supervise and implement safety procedures during departmental operations to protect the public and city employees from injury.
10. Respond to resident complaints and concerns regarding the department's operations.
11. Attend job related training courses and seminars
12. Perform related duties as assigned.

REQUIRED KNOWLEDGE, ABILITIES, AND SKILLS:

- Knowledge of federal, state, and local laws, traffic regulations and departmental policies and procedures.
- Knowledge of the geographical limits of the City of Swartz Creek.
- Knowledge of the criminal justice system and court procedures.
- Knowledge of investigatory techniques and procedures.
- Knowledge of crime prevention techniques.
- Knowledge of first aid and CPR techniques.

2011 - 2014 TIP Funding Distribution

| Agency | Funding Type | | | | Total | % of Total Funds | Number of Projects |
|-------------------------|--------------|-------------|--------------|-------------|--------------|------------------|--------------------|
| | Rural | Trail | Preservation | Expansion | | | |
| GCRC | \$1,426,740 | \$475,000 | \$14,608,200 | \$3,063,916 | \$19,573,856 | 63% | 23 |
| Small Cities/Villages | \$292,920 | \$296,000 | \$3,409,943 | \$0 | \$3,998,863 | 13% | 13 |
| Flint | \$0 | \$484,720 | \$2,730,944 | \$0 | \$3,215,664 | 10% | 5 |
| Burton | \$0 | \$0 | \$4,138,224 | \$0 | \$4,138,224 | 13% | 5 |
| Total Allocation | | | | | | | |
| | \$1,699,650 | \$1,308,760 | \$24,866,434 | \$3,755,088 | \$31,629,932 | | |
| Projects Funded | | | | | | | |
| | \$1,719,660 | \$1,255,720 | \$24,887,311 | \$3,063,916 | \$30,926,607 | | |

| Agency | Total Urban Lane Miles | Lane % | % of Total urban Preservation Funding |
|-----------------------|------------------------|--------|---------------------------------------|
| GCRC | 870 | 53% | 59% |
| Small Cities/Villages | 182 | 11% | 14% |
| Flint | 422 | 26% | 11% |
| Burton | 154 | 9% | 17% |

2011-2014 TIP Draft Preservation Project List Urban

| Agency | Project | Limits | Description | Length - Lane Miles | Federal \$ Requested | Recommended Federal \$ | Local Match | Total Project | PASER | ADT | Score |
|----------------------|--------------------|----------------------------------|-------------|---------------------|----------------------|------------------------|-------------|---------------|-------|--------|-------|
| GCRC | Center Road | Burton CTL to Richfield Rd | Resurface | 1.27 | \$321,920 | \$268,224 | \$234,776 | \$503,000 | 2 | 11,818 | 73 |
| GCRC | Ballenger Hwy | Flint River to Flushing | Reconstruct | 2.54 | \$397,920 | \$331,584 | \$290,166 | \$621,750 | 3 | 21,020 | 73 |
| City of Swartz Creek | Bristol Road | Eastern GM Entrance to Miller Rd | Resurface | 0.26 | \$67,600 | \$54,912 | \$144,361 | \$199,273 | 2 | 1,533 | 72 |
| GCRC | Linden Road | Calkins to Beecher | Resurface | 5.115 | \$1,404,400 | \$1,080,288 | \$1,114,087 | \$2,194,375 | 3 | 18,360 | 71 |
| GCRC | Hill Road | Dort Hwy to Saginaw | Resurface | 0.545 | \$138,160 | \$115,104 | \$100,771 | \$215,875 | 3 | 16,501 | 71 |
| GCRC | Richfield Road | Center to Genesee | Resurface | 4.012 | \$1,687,760 | \$856,416 | \$1,331,959 | \$2,188,375 | 3 | 16,203 | 71 |
| GCRC | Miller Road | Dye to Linden | Resurface | 2.779 | \$806,000 | \$671,616 | \$587,759 | \$1,259,375 | 3 | 15,855 | 71 |
| City of Flushing | Coutant Street | Chestnut Street to Elms Road | Resurface | 1.98 | \$422,400 | \$422,400 | \$350,184 | \$772,584 | 3 | 3,915 | 71 |
| City of Davison | E. Flint Street | Slate Road to East City Limits | Resurface | 2.28 | \$492,410 | \$481,536 | \$133,977 | \$615,513 | 4 | 16,335 | 71 |
| City of Fenton | North Leroy Street | North Road to N City Limits | Resurface | 3.723 | \$880,000 | \$786,298 | \$797,432 | \$1,583,730 | 3 | 11,236 | 69 |
| City of Davison | Main Street | Clark St to Flint Street | Resurface | 1.322 | \$261,880 | \$261,880 | \$383,968 | \$645,848 | 3 | 9,076 | 69 |
| GCRC | Jennings Road | Pasadena to Pierson | Resurface | 4.04 | \$1,109,280 | \$853,248 | \$880,002 | \$1,733,250 | 2 | 6,989 | 68 |
| GCRC | Perry Road | Genesee to Belsay | Resurface | 1.828 | \$550,000 | \$386,074 | \$473,301 | \$859,375 | 3 | 14,964 | 68 |
| GCRC | Irish Road | Davison to Potter | Resurface | 2.002 | \$476,720 | \$476,720 | \$268,155 | \$744,875 | 3 | 14,793 | 68 |
| GCRC | Saginaw Street | Hill to Maple | Resurface | 6.825 | \$1,729,760 | \$1,441,440 | \$1,261,310 | \$2,702,750 | 3 | 14,339 | 68 |
| GCRC | Carpenter Road | Dupont to Saginaw | Resurface | 4.142 | \$1,056,400 | \$874,790 | \$775,835 | \$1,650,625 | 3 | 12,863 | 68 |
| GCRC | Elms Road | Pierson to Carpenter | Resurface | 2.498 | \$350,152 | \$350,152 | \$125,598 | \$475,750 | 3 | 11,926 | 68 |
| GCRC | Flushing Road | Mill to Eldorado | Resurface | 4.18 | \$1,772,480 | \$888,730 | \$1,398,645 | \$2,287,375 | 3 | 11,400 | 68 |
| GCRC | Richfield Road | Genesee to Belsay | Resurface | 4.16 | \$1,155,360 | \$888,730 | \$916,520 | \$1,805,250 | 3 | 11,373 | 68 |
| City of Grand Blanc | Saginaw Street | City Limits to Grand Blanc Road | Resurface | 4.955 | \$874,000 | \$874,000 | \$218,500 | \$1,092,500 | 4 | 39,355 | 66 |
| City of Grand Blanc | Davis Street | Bush Street to Reid Road | Resurface | 0.653 | \$135,000 | \$135,000 | \$74,050 | \$209,050 | 3 | 6,045 | 64 |
| City of Clio | Center Street | Vienna Road to Bluff Street | Reconstruct | 0.25 | \$54,920 | \$54,920 | \$495,542 | \$550,462 | 3 | 2,704 | 63 |
| GCRC | Bristol Road | VanSlyke to Fenton | Resurface | 5.085 | \$1,328,560 | \$1,107,110 | \$968,765 | \$2,075,875 | 4 | 22,625 | 63 |
| City of Flint | Saginaw Street | Hamilton Ave to Pasadena Ave | Resurface | 4 | \$1,056,000 | \$844,800 | \$761,371 | \$1,606,171 | 4 | 19,963 | 63 |
| City of Flint | Saginaw Street | Pasadena Avenue to Pierson Road | Resurface | 1.956 | \$1,320,000 | \$1,056,000 | \$618,578 | \$1,674,578 | 4 | 18,418 | 63 |

80
1/11/14

| Agency | Project | Limits | Description | Length - Lane Miles | Federal \$ Requested | Recommended Federal \$ | Local Match | Total Project | PASER | ADT | Score |
|----------------------|-------------------|--|------------------------|---------------------|----------------------|------------------------|-------------|---------------|-------|--------|-------|
| City of Swartz Creek | Miller Road | Elms Rd to Tallmadge Ct | Restore & Rehabilitate | 1.918 | \$338,997 | \$338,997 | \$84,749 | \$423,746 | 4 | 15,361 | 63 |
| GCRC | Baldwin Road | Fenton to Graytrax | Resurface | 1.704 | \$384,240 | \$384,240 | \$216,135 | \$600,375 | 3 | 9,816 | 62 |
| GCRC | Richfield Road | Irish to Gale | Resurface | 4.02 | \$1,103,760 | \$849,024 | \$875,601 | \$1,724,625 | 3 | 8,813 | 62 |
| GCRC | Carpenter Road | Clio to Dupont | Resurface | 4.403 | \$1,018,080 | \$848,390 | \$742,360 | \$1,590,750 | 3 | 8,003 | 62 |
| GCRC | Richfield Road | Belsay to Vassar | Resurface | 4.224 | \$1,160,880 | \$892,954 | \$920,921 | \$1,813,875 | 3 | 7,601 | 62 |
| GCRC | Elms Road | Carpenter to Coldwater | Resurface | 1.508 | \$169,280 | \$169,280 | \$95,220 | \$264,500 | 3 | 7,488 | 62 |
| GCRC | Flushing Road | Linden to Mill | Resurface | 3.244 | \$910,240 | \$700,128 | \$722,122 | \$1,422,250 | 3 | 7,476 | 62 |
| GCRC | Richfield Road | Vassar to Irish | Resurface | 4.024 | \$1,103,760 | \$849,024 | \$875,601 | \$1,724,625 | 3 | 6,353 | 62 |
| GCRC | Clio Road | Frances to Dodge | Resurface | 3.868 | \$1,062,000 | \$816,922 | \$842,453 | \$1,659,375 | 3 | 6,276 | 62 |
| GCRC | Elms Road | Coldwater to Stanley | Resurface | 2.002 | \$221,520 | \$221,520 | \$124,605 | \$346,125 | 3 | 5,652 | 62 |
| City of Swartz Creek | Miller Road | Tallmadge Ct to Dye Rd | Resurface | 5.38 | \$951,602 | \$951,602 | \$237,900 | \$1,189,502 | 4 | 14,264 | 62 |
| GCRC | Elms Road | Stanley to Mt Morris | Resurface | 1.99 | \$220,240 | \$220,240 | \$123,885 | \$344,125 | 3 | 4,989 | 61 |
| GCRC | Seymour Road | Potter to Flushing CTL | Resurface | 1.012 | \$277,920 | \$213,734 | \$220,516 | \$434,250 | 3 | 4,334 | 61 |
| GCRC | Duffield Road | Gaines VL to Baldwin | Reconstruct | 1.008 | \$276,800 | \$212,890 | \$219,610 | \$432,500 | 3 | 1,433 | 61 |
| City of Mt Morris | Roosevelt Avenue | Railroad Tracks to N. Saginaw Street | Reconstruct | 0.444 | \$92,000 | \$92,000 | \$429,587 | \$521,587 | 3 | 594 | 61 |
| GCRC | Perry Road | Grand Blanc CTL to Genesee | Resurface | 0.522 | \$248,240 | \$110,246 | \$277,629 | \$387,875 | 4 | 18,413 | 61 |
| GCRC | Davison Road | Irish to Gale | Resurface | 4.74 | \$1,301,440 | \$1,001,088 | \$1,032,420 | \$2,033,508 | 4 | 15,622 | 61 |
| GCRC | Davison Road | Gale to Davison CTL | Resurface | 2.47 | \$678,240 | \$521,664 | \$538,086 | \$1,059,750 | 4 | 15,596 | 61 |
| City of Grand Blanc | Genesee Road | 50 North of Kings Fairway Lane to North Dead End (City Limits) | Resurface | 1.262 | \$280,000 | \$266,534 | \$283,466 | \$550,000 | 3 | 2,069 | 60 |
| City of Flint | Saginaw Street | Flint River to Hamilton Ave | Resurface | 7.566 | \$1,357,492 | \$1,161,600 | \$535,265 | \$1,696,865 | 4 | 11,838 | 59 |
| City of Grand Blanc | Center Road | Tupper Street to City Limits | Resurface | 0.9 | \$204,000 | \$190,080 | \$354,920 | \$545,000 | 4 | 9,957 | 59 |
| City of Flushing | Seymour Road | Western City Limits to South City Limits | Resurface | 2.343 | \$468,000 | \$468,000 | \$620,690 | \$1,088,690 | 4 | 6,532 | 59 |
| GCRC | Richfield Road | Branch to Center | Resurface | 2.984 | \$832,480 | \$640,358 | \$660,392 | \$1,300,750 | 4 | 12,806 | 58 |
| GCRC | Thompson Road | US-23 to Torrey | Resurface | 1.05 | \$267,440 | \$267,440 | \$150,435 | \$417,875 | 4 | 11,405 | 58 |
| City of Flint | Industrial Avenue | Leith Street to Stewart Avenue | Resurface | 1.749 | \$442,400 | \$337,920 | \$397,365 | \$735,285 | 4 | 3,013 | 57 |
| GCRC | Coldwater Road | Ballard Ave to Saginaw | Resurface | 6.268 | \$1,411,200 | \$1,175,962 | \$1,029,038 | \$2,205,000 | 4 | 8,590 | 55 |
| City of Clio | N. Mill Street | Vienna Road to Field Road | Restore & Rehabilitate | 1.996 | \$437,749 | \$421,555 | \$125,632 | \$547,187 | 4 | 7,386 | 55 |

| Agency | Project | Limits | Description | Length - Lane Miles | Federal \$ Requested | Recommended Federal \$ | Local Match | Total Project | PASER | ADT | Score |
|----------------------|------------------|---------------------------|-------------|---------------------|----------------------|------------------------|-------------|---------------|-------|--------|-------|
| City of Clio | Smith Street | New Street to Clio Road | Resurface | 0.534 | \$118,280 | \$118,280 | \$192,148 | \$310,428 | 4 | 3,141 | 55 |
| GCRC | Davison Road | Davison CTL to Cummins | Resurface | 1.86 | \$510,720 | \$392,832 | \$405,168 | \$798,000 | 4 | 7,991 | 53 |
| GCRC | Morrish Road | Hill to Swartz Creek CTL | Resurface | 1.044 | \$311,360 | \$239,501 | \$246,999 | \$486,500 | 4 | 6,069 | 53 |
| GCRC | Torrey Road | Fenton CTL to Thompson | Resurface | 6.058 | \$766,360 | \$766,360 | \$274,890 | \$1,041,250 | 4 | 6,009 | 53 |
| GCRC | Hill Road | Seymour to Morrish | Resurface | 2.772 | \$592,480 | \$592,480 | \$333,270 | \$925,750 | 4 | 2,478 | 51 |
| City of Swartz Creek | Miller Road | Seymour Road to Elms Road | Resurface | 6.422 | \$1,635,357 | \$1,635,357 | \$408,839 | \$2,044,196 | 5 | 15,644 | 45 |
| GCRC | Grand Blanc Road | Torrey to Fenton | Resurface | 4.154 | \$1,274,560 | \$980,390 | \$1,011,110 | \$1,991,500 | 6 | 12,837 | 23 |
| GCRC | Baldwin Road | McWain to Holly | Resurface | 2.524 | \$552,080 | \$552,080 | \$310,545 | \$862,625 | 6 | 10,670 | 23 |
| GCRC | Baldwin Road | CSX Bridge to Saginaw | Resurface | 3.366 | \$579,760 | \$579,760 | \$326,115 | \$905,875 | 6 | 9,463 | 18 |
| GCRC | Belsay Road | Richfield to Pierson | Resurface | 0.962 | \$204,000 | \$203,174 | \$115,576 | \$318,750 | 6 | 7,797 | 18 |
| City of Flint | Kearsley Street | Walnut St to Crapo St | Resurface | 0.572 | \$158,400 | \$126,720 | \$150,871 | \$277,591 | 6 | 2,843 | 17 |
| GCRC | Mt Morris Rd | Nichols to Seymour | Reconstruct | 2 | \$575,280 | \$422,400 | \$476,475 | \$898,875 | 6 | 2,488 | 16 |

| | |
|---|--------------|
| Total Requested Above | \$44,347,719 |
| TOTAL Allocation | \$24,866,434 |
| Already Programmed | \$6,904,688 |
| Funds Available for New Projects | \$17,961,746 |
| Propose to Fund | \$17,982,623 |
| # of Projects at \$50/LF | 29 |
| Number of Projects that could be funded at requested \$ | 23 |

2011-2014 TIP Draft Rural Projects

| Agency | Project | Limits | Description | Length - Lane Miles | Federal \$ Requested | Recommended Federal \$ | Local Match | Total Project | PASER | ADT | Score |
|----------------------|------------------------|----------------------------------|-------------|---------------------|----------------------|------------------------|-------------|---------------|-------|-------|-------|
| City of Montrose | Feher Drive | N Saginaw St to Park St | Reconstruct | 0.368 | \$88,000 | \$88,000 | \$537,000 | \$625,000 | 3 | 1,594 | 69 |
| GCRC | Irish Rd | Teachout to Mt Morris | Reconstruct | 1.506 | \$334,560 | \$334,560 | \$188,190 | \$522,750 | 3 | 5,016 | 63 |
| Village of Goodrich | Erie Street | Pontiac St to Kearsley Creek | Resurface | 0.53 | \$112,000 | \$112,000 | \$63,000 | \$175,000 | 3 | 1,975 | 62 |
| Village of Otisville | E. Main Street | Park Street to Center Street | Resurface | 0.442 | \$92,920 | \$92,920 | \$82,265 | \$175,185 | 3 | 1,140 | 62 |
| GCRC | Grand Blanc Road | Beers to Elms | Resurface | 1.038 | \$285,040 | \$219,226 | \$226,149 | \$445,375 | 3 | 3,841 | 61 |
| GCRC | Bristol Rd | Atlas to State | Reconstruct | 1.988 | \$570,560 | \$438,874 | \$452,626 | \$891,500 | 3 | 2,570 | 61 |
| GCRC | Duffield Road | Baldwin to Cook | Reconstruct | 2.008 | \$551,360 | \$424,090 | \$437,410 | \$861,500 | 3 | 1,923 | 61 |
| Village of Otisville | Center Street | E. Main Street to Village Limits | Resurface | 0.706 | \$152,000 | \$152,000 | \$77,258 | \$229,258 | 3 | 1,140 | 61 |
| GCRC | Washburn Road | Sister Lake Road to Howel Road | Resurface | 2.006 | \$971,520 | \$422,400 | \$1,095,600 | \$1,518,000 | 3 | 950 | 58 |
| Village of Gaines | E. Lansing St / Ray Rd | S. Elm to East Village Limits | Resurface | 1.98 | \$226,202 | \$226,202 | \$56,550 | \$282,752 | 3 | 816 | 58 |

| | |
|---|-------------|
| Total Requested Above | \$3,384,162 |
| Funding Allocation | \$1,699,650 |
| Already Programmed | \$434,080 |
| Funds Available for New Projects | \$1,265,570 |
| Propose to Fund | \$1,285,580 |
| Number of Projects to be funded at \$50/LF | 6 |
| Number of Projects that could be funded at requested \$ | 5 |

2011-2014 TIP Draft Expansion Projects

| Agency | Project | Limits | Length - Lane Miles | Federal \$ Requested | Local Match | Total Cost | Description | Score |
|--------|------------|--------------------------------------|---------------------|----------------------|-------------|-------------|-----------------------------------|-------|
| GCRC | Irish Road | 700' S of Potter to 700' N of Potter | 0.53 | \$460,000 | \$175,000 | \$635,000 | Widen - Major (Capacity Increase) | 71 |
| GCRC | Hill Road | Saginaw to Center | 1.81 | \$1,902,000 | \$648,000 | \$2,550,000 | Widen - Major (Capacity Increase) | 67 |
| GCRC | Irish Road | Davison Rd to Potter Rd | 2.002 | \$2,760,000 | \$990,000 | \$3,750,000 | Widen - Major (Capacity Increase) | 47 |

| | |
|----------------------------------|-------------|
| Total Requested Above | \$5,122,000 |
| Funding Allocation | \$3,755,088 |
| Already Programmed | \$2,603,916 |
| Funds Available for New Projects | \$1,151,172 |
| Propose to Fund | \$460,000 |

C Funds

5%

2011-2014 TIP Draft Trail Projects

| Agency | Project | Limits | Length - Lane Feet | Federal \$ Requested | Recommended Federal \$ | Local Match | Total Project | Score |
|----------------------|----------------------------|---|--------------------|----------------------|------------------------|-------------|---------------|-------|
| City of Flint | Genesee Valley Trail | Riverbank Park to City Limits | 12,118.00 | \$600,221 | \$484,720 | \$150,055 | \$634,775 | 82 |
| City of Swartz Creek | City of Swartz Creek Trail | Herritage Park to Elms Rd Park | 7,400.00 | \$517,074 | \$296,000 | \$350,343 | \$646,343 | 71 |
| City of Flint | Grand Traverse Greenway | Kearsley Street/Grand Traverse to Hemphill Road | 15,774.00 | \$1,227,079 | \$630,960 | \$965,389 | \$1,596,349 | 67 |
| City of Flint | Flint River Trail | W Boulevard Dr to Dort Hwy | 4,200.00 | \$257,583 | \$168,000 | \$153,979 | \$321,979 | 61 |
| GCRC | Irish Road Trail | Lapeer Rd (South end) to Grand Trunk Western RR (North end) | 5,800.00 | \$456,000 | \$232,000 | \$383,000 | \$615,000 | 60 |
| GCRC | Mott Lake Trail | Genesee Road to Stanley Road | 13,000.00 | \$1,435,249 | \$520,000 | \$1,274,061 | \$1,794,061 | 47 |

| | |
|---|-------------|
| Total Requested Above | \$4,493,206 |
| Max 5% STU to be used for Non-Motorized | \$1,308,760 |
| Already Programmed | \$475,000 |
| Funds Available for New Projects | \$833,760 |
| Propose to Fund | \$780,720 |
| Number of Projects to be funded at \$50/LF | 2 |
| Number of Projects that could be funded at requested \$ | 1 |

2011-2014 TIP Draft Ineligible/Already Funded Projects

| Agency | Project | Limits | Length - Lane Miles | Description | Comments |
|---------------------|-------------------------------|---|---------------------|-----------------------------------|--|
| City of Davison | West Rising Street | Dayton Street to State Rd | 0.262 | Misc | Not Fed-Aid Eligible |
| City of Davison | M-15 Heritage Trail (Main St) | Mill Street to Flint Street | 1.06 | Misc | Not Eligible - streetscape project, possible enhancement project |
| City of Fenton | Silver Parkway | Owen Road to Silver Lake Road | 4.704 | Resurface | Funded with ARRA Funds |
| City of Flint | Kettering Gateway | Chevrolet Ave at Glenwood Ave to Miller Rd at Crescent Dr | | Misc | Funded with ARRA Funds |
| City of Flushing | Terrace Street | River Road to Main Street | 0.484 | Resurface | TIP 2010 |
| City of Grand Blanc | Perry Road | Terrace Street to City Limits | 1.344 | Resurface | TIP 2010 |
| GCRC | Clio Road | .25 N of Pierson Rd to Carpenter | 4.985 | Resurface | Funded with ARRA Funds |
| GCRC | Elms Road | River to Flushing | 1.432 | Resurface | Funded with ARRA Funds |
| GCRC | Pasadena Ave | I-75 to Flint CTL | 4.348 | Resurface | Funded with ARRA Funds |
| GCRC | Grand Blanc Road | I-75 to Porter Road | 0.72 | Widen - Major (Capacity Increase) | Not Cat C Eligible - low 1993 traffic count |
| GCRC | Grand Blanc Road | Dort Hwy to Grand Blanc CTL | 1.372 | Widen - Major (Capacity Increase) | Not Cat C Eligible - low 1993 traffic count |
| GCRC | South Saginaw Rd | McCandlish to Charing Cross | 2.084 | Widen - Minor | Not Cat C Eligible - low 1993 traffic count |
| GCRC | McKinley Rd | Vienna to Farrand | 2.084 | Reconstruct | Not Fed-Aid Road |
| GCRC | VanSlyke Road | Bristol to 400ft. N of Bristol | 0.379 | Widen - Minor | Not Cat C Eligible - low 1993 traffic count |

2011-2014 TIP Draft Transit Projects

| Agency | Project | Limits | Federal \$ Requested | Local Match | Total Cost |
|--------|----------------|--------|----------------------|--------------|----------------|
| MTA | Service Center | Gen co | \$1,136,850 | \$284,212.50 | \$1,421,062.50 |
| MTA | Service Center | Gen co | \$1,173,229 | \$293,307.25 | \$1,466,536.25 |
| MTA | Service Center | Gen co | \$1,210,772 | \$302,693.00 | \$1,513,465.00 |
| MTA | Maint Facility | Gen co | \$1,249,517 | \$312,379.25 | \$1,561,896.25 |

TOTAL

Available \$4,770,368

Total Projects \$4,770,368

City of Swartz Creek Recommended Water and Sewer Rates Fiscal Year 2010

Water

| | |
|---------------------------|---------|
| Readiness to Serve Charge | \$35.83 |
| Consumption (per 100 cf) | \$3.54 |

Sewer

Metered Customers

| | |
|--------------------------------|---------|
| Readiness to Serve Charge/Unit | \$33.64 |
| Consumption (per 100 cf) | \$2.35 |

Non-Metered Customers

| | |
|------------------------------------|----------|
| Sewer Readiness & Consumption/Unit | \$109.34 |
|------------------------------------|----------|

Notes:

Rates are applicable to all customers regardless of usage or meters size.

Rates are quarterly.

Updated: November , 2009

Water Budgeted Revenues and Redefined Expenses

Operating Revenues FY 2010 Draft Budget

| | |
|----------------|-------------|
| Water Fees | \$1,330,662 |
| Meter Services | \$0 |
| Hydrant Rental | \$950 |
| Service Fees | \$600 |
| Tap Fees | \$5,000 |
| Penalty - Late | \$18,000 |
| Interest | \$30,000 |

Total **\$1,385,212**

Operating Expenses FY 2010 Draft Budget

| | |
|----------------------------|-----------|
| Read and Bill | \$40,843 |
| Bldg Trans | \$22,601 |
| New City hall | \$10,458 |
| Executive | \$26,549 |
| Information Tech | \$7,500 |
| Treasurer | \$27,371 |
| Water System Fixed* | \$106,500 |
| Water Service (Base)** | \$79,098 |
| Water Service (Bulk Water) | \$804,697 |
| Water Service (Other)*** | \$229,595 |
| New Capital Projects | \$30,000 |

Total **\$1,385,212**

Est Effect on FB \$0

Fixed (Base) Revenues and Costs of Operating the System

*Includes 540.000-726.000, 726.200, 801.000, 850.000, 900.000, 930.000, 941.000, 960.000, 968.000, & 976.000

**Genesee County Readiness Charge

***Includes 540.000-702.000, 704.100, 704.200, 705.000, 705.100, 705.200, 706.000, 707.000, 708.000, & 920.000

Sewer Budgeted Revenues and Redefined Expenses

Operating Revenues FY 2010 Draft Budget

| | |
|-------------------|-------------|
| Interest | \$21,000 |
| Service Fees | \$250 |
| Sewer Fees | \$1,136,314 |
| Sewer Inspections | \$500 |
| Tap Fees | \$5,000 |
| Penalty - Late | \$16,000 |

Total **\$1,179,064**

Operating Expenses FY 2010 Draft Budget

| | |
|---------------------------|-----------|
| Executive | \$28,708 |
| Information Tech | \$7,500 |
| Bldg Trans | \$22,601 |
| New City Hall | \$10,458 |
| Treasurer | \$27,367 |
| Occupational Safety | \$720 |
| Read and Bill | \$28,947 |
| Debt Service | \$54,929 |
| Sewer System Fixed* | \$47,250 |
| Lift Stations | \$19,747 |
| Sewer Service (Commodity) | \$475,356 |
| Sewer I/I Charges | \$15,000 |
| Sewer Service (Base)** | \$140,848 |
| Sewer System (Other)*** | \$179,633 |
| Sewer Capital Projects | \$120,000 |

Total **\$1,179,064**

Est Effect on FB \$0

Fixed (Base) Revenues and Costs of Operating the System

*Includes: 536.000-726.000, 726.200, 801.000, 850.000, 900.000, 930.000, 941.000, 960.000, 965.000, 968.000, & 976.000

**Genesee County Readiness Charge

***Includes: 536.000-702.000, 704.100, 704.200, 705.000, 705.100, 705.200, 706.000, 707.000, & 708.000

Proposed Rates and Examples (Metered Accounts)

| Water revenue sources | Required | In place | Difference | Customers | Units | Consumption | Per Unit Charge | Charge per ccf |
|-----------------------|-----------|----------|------------|-----------|-------|-------------|-----------------|----------------|
| Ready to serve fees | 350,920 | 35,000 | -315,920 | 2,204 | - | 28,699,126 | \$35.83 | - |
| Commodity fees | 1,034,292 | 19,550 | -1,014,742 | 2,204 | - | 28,699,126 | - | \$3.5358 |

Total 1,385,212 54,550 -1,330,662

| Sewer revenue sources | Required | In place | Difference | Customers | Units | Consumption | Per Unit Charge | Charge per ccf |
|-----------------------|----------|----------|------------|-----------|-------|-------------|-----------------|----------------|
| Ready to serve fees | 489,328 | 26,750 | -462,578 | 2,107 | 3,438 | 28,699,126 | \$33.64 | - |
| Commodity fees | 689,736 | 16,000 | -673,736 | 2,107 | 3,438 | 28,699,126 | - | \$2.3476 |

Total 1,179,064 42,750 -1,136,314

Sample Water Bills

| Usage (cubic feet) | Monthly | Quarterly | Yearly |
|--------------------|---------|-----------|----------|
| 0 | \$11.94 | \$35.83 | \$143.34 |
| 500 | \$17.84 | \$53.51 | \$214.06 |
| 1000 | \$23.73 | \$71.19 | \$284.77 |
| 1500 | \$29.62 | \$88.87 | \$355.49 |
| 2000 | \$35.52 | \$106.55 | \$426.20 |
| 2500 | \$41.41 | \$124.23 | \$496.92 |
| 3000 | \$47.30 | \$141.91 | \$567.63 |

Sample Sewer Bills

| Usage (cubic feet) | Monthly | Quarterly | Yearly |
|--------------------|---------|-----------|----------|
| 0 | \$11.21 | \$33.64 | \$134.55 |
| 500 | \$15.13 | \$45.38 | \$181.50 |
| 1000 | \$19.04 | \$57.11 | \$228.45 |
| 1500 | \$22.95 | \$68.85 | \$275.40 |
| 2000 | \$26.86 | \$80.59 | \$322.36 |
| 2500 | \$30.78 | \$92.33 | \$369.31 |
| 3000 | \$34.69 | \$104.06 | \$416.26 |
| 5400 | \$53.47 | \$160.41 | \$641.63 |

Total Utility Bills

| Monthly | Quarterly | Yearly |
|---------|-----------|----------|
| \$23.16 | \$69.47 | \$277.89 |
| \$32.96 | \$98.89 | \$395.56 |
| \$42.77 | \$128.31 | \$513.22 |
| \$52.57 | \$157.72 | \$630.89 |
| \$62.38 | \$187.14 | \$748.56 |
| \$72.19 | \$216.56 | \$866.23 |
| \$81.99 | \$245.97 | \$983.89 |
| \$53.47 | \$160.41 | \$641.63 |

Planned maximum billable SEWER consumption per County recommendation

Proposed Rates and Examples (Non-metered Accounts)

| Sewer revenue sources | Required | In place | Difference | Customers | Units | Consumption | Per Unit Charge | Charge per ccf |
|-----------------------|----------------|---------------|-----------------|-----------|-------|-------------|-----------------|----------------|
| Ready to serve fees | 338,022 | 26,500 | -311,522 | 2,107 | 3,438 | 28,699,126 | \$22.65 | - |
| Commodity fees | 214,380 | 16,250 | -198,130 | 2,107 | 3,438 | 28,699,126 | \$14.41 | - |
| Non-meter County Fee | | | | | | | \$72.28 | - |
| <u>Total</u> | <u>552,402</u> | <u>42,750</u> | <u>-509,652</u> | | | | \$109.34 | |

School Estimates

8336 Cappy (Warehouse) Projected Utility Bills

| Billing Period | Usage (cubic feet) | Water | Sewer | Total |
|----------------|--------------------|----------|----------|----------|
| July-09 | 1300 | \$81.80 | \$64.16 | \$145.96 |
| April-09 | 900 | \$67.66 | \$54.77 | \$122.42 |
| January-09 | 600 | \$57.05 | \$47.72 | \$104.77 |
| October-09 | 700 | \$60.59 | \$50.07 | \$110.66 |
| Total | | \$267.09 | \$216.71 | \$483.81 |

8336 Cappy Current Utility Bills

| Water | Sewer | Total |
|----------|----------|----------|
| \$69.50 | \$57.75 | \$127.25 |
| \$69.50 | \$57.75 | \$127.25 |
| \$69.50 | \$57.75 | \$127.25 |
| \$69.50 | \$57.75 | \$127.25 |
| \$278.00 | \$231.00 | \$509.00 |

8354 Cappy (Admin Bldg) Projected Utility Bills

| Billing Period | Usage (cubic feet) | Water | Sewer | Total |
|----------------|--------------------|----------|----------|----------|
| July-09 | 0 | \$35.83 | \$100.91 | \$136.75 |
| April-09 | 1500 | \$88.87 | \$136.13 | \$225.00 |
| January-09 | 1000 | \$71.19 | \$124.39 | \$195.58 |
| October-09 | 800 | \$64.12 | \$119.69 | \$183.81 |
| Total | | \$260.02 | \$481.12 | \$741.14 |

8354 Cappy Current Utility Bills

| Water | Sewer | Total |
|----------|----------|----------|
| \$69.50 | \$57.75 | \$127.25 |
| \$69.50 | \$57.75 | \$127.25 |
| \$69.50 | \$57.75 | \$127.25 |
| \$69.50 | \$57.75 | \$127.25 |
| \$278.00 | \$231.00 | \$509.00 |

8230 Crapo (Middle School) Projected Utility Bills

| Billing Period | Usage (cubic feet) | Water | Sewer | Total |
|----------------|--------------------|------------|-------------|-------------|
| July-09 | 36800 | \$1,337.01 | \$4,294.90 | \$5,631.91 |
| April-09 | 4300 | \$187.87 | \$3,531.93 | \$3,719.81 |
| January-09 | 3000 | \$141.91 | \$3,501.42 | \$3,643.32 |
| October-09 | 64700 | \$2,323.49 | \$4,949.87 | \$7,273.37 |
| Total | | \$3,990.28 | \$16,278.12 | \$20,268.41 |

8230 Crapo Current Utility Bills

| Water | Sewer | Total |
|------------|------------|------------|
| \$1,053.34 | \$563.02 | \$1,616.36 |
| \$887.07 | \$428.40 | \$1,315.47 |
| \$887.07 | \$428.40 | \$1,315.47 |
| \$1,580.70 | \$989.89 | \$2,570.59 |
| \$4,408.18 | \$2,409.71 | \$6,817.89 |

8261 Crapo (Quansit Hut) Projected Utility Bills

| Billing Period | Usage (cubic feet) | Water | Sewer | Total |
|----------------|--------------------|----------|------------|------------|
| July-09 | 1200 | \$78.26 | \$532.73 | \$610.99 |
| April-09 | 1100 | \$74.73 | \$530.38 | \$605.11 |
| January-09 | 1200 | \$78.26 | \$532.73 | \$610.99 |
| October-09 | 1300 | \$81.80 | \$535.08 | \$616.88 |
| Total | | \$313.06 | \$2,130.91 | \$2,443.97 |

8261 Crapo Current Utility Bills

| Water | Sewer | Total |
|----------|----------|----------|
| \$98.96 | \$57.75 | \$156.71 |
| \$98.96 | \$57.75 | \$156.71 |
| \$98.96 | \$57.75 | \$156.71 |
| \$98.96 | \$57.75 | \$156.71 |
| \$395.84 | \$231.00 | \$626.84 |

1 Dragon (High School) Projected Utility Bills

| Billing Period | Usage (cubic feet) | Water | Sewer | Total |
|----------------|--------------------|------------|-------------|-------------|
| July-09 | 43624 | \$1,578.29 | \$5,228.75 | \$6,807.04 |
| April-09 | 11 | \$36.22 | \$4,204.90 | \$4,241.12 |
| January-09 | 36 | \$37.11 | \$4,205.49 | \$4,242.60 |
| October-09 | 36000 | \$1,308.72 | \$5,049.77 | \$6,358.49 |
| Total | | \$2,960.34 | \$18,688.91 | \$21,649.26 |

1 Dragon Current Utility Bills

| Water | Sewer | Total |
|------------|------------|------------|
| \$1,182.31 | \$667.43 | \$1,849.74 |
| \$887.07 | \$428.40 | \$1,315.47 |
| \$887.07 | \$428.40 | \$1,315.47 |
| \$1,038.22 | \$550.78 | \$1,589.00 |
| \$3,994.67 | \$2,075.01 | \$6,069.68 |

3259 Elms (Elms) Projected Utility Bills

| Billing Period | Usage (cubic feet) | Water | Sewer | Total |
|----------------|--------------------|------------|------------|------------|
| July-09 | 23000 | \$849.07 | \$1,649.97 | \$2,499.04 |
| April-09 | 16000 | \$601.56 | \$1,485.64 | \$2,087.20 |
| January-09 | 15000 | \$566.20 | \$1,462.16 | \$2,028.37 |
| October-09 | 12000 | \$460.13 | \$1,391.74 | \$1,851.87 |
| Total | | \$2,476.96 | \$5,989.51 | \$8,466.47 |

3259 Elms Current Utility Bills

| Water | Sewer | Total |
|------------|------------|------------|
| \$675.16 | \$351.88 | \$1,027.04 |
| \$542.86 | \$244.78 | \$787.64 |
| \$523.96 | \$229.48 | \$753.44 |
| \$467.30 | \$183.60 | \$650.90 |
| \$2,209.28 | \$1,009.74 | \$3,219.02 |

5300 Oakview Elms (Syring) Projected Utility Bills

| Billing Period | Usage (cubic feet) | Water | Sewer | Total |
|----------------|--------------------|------------|------------|------------|
| July-09 | 13000 | \$495.49 | \$1,280.66 | \$1,776.15 |
| April-09 | 12000 | \$460.13 | \$1,257.19 | \$1,717.32 |
| January-09 | 10000 | \$389.41 | \$1,210.24 | \$1,599.65 |
| October-09 | 9000 | \$354.06 | \$1,186.76 | \$1,540.82 |
| Total | | \$1,699.09 | \$4,934.84 | \$6,633.93 |

5300 Oakview Current Utility Bills

| Water | Sewer | Total |
|------------|----------|------------|
| \$486.16 | \$198.88 | \$685.04 |
| \$467.30 | \$183.60 | \$650.90 |
| \$467.30 | \$183.60 | \$650.90 |
| \$467.30 | \$183.60 | \$650.90 |
| \$1,888.06 | \$749.68 | \$2,637.74 |

8230 Crapo (Irrigation) Projected Utility Bills

| Billing Period | Usage (cubic feet) | Water | Sewer | Total |
|----------------|--------------------|----------|--------|----------|
| July-09 | 14680 | \$554.89 | \$0.00 | \$554.89 |
| April-09 | 0 | \$0.00 | \$0.00 | \$0.00 |
| January-09 | 0 | \$0.00 | \$0.00 | \$0.00 |
| October-09 | 0 | \$0.00 | \$0.00 | \$0.00 |
| Total | | \$554.89 | \$0.00 | \$554.89 |

8230 Crapo Current Utility Bills

| Water | Sewer | Total |
|----------|--------|----------|
| \$517.91 | \$0.00 | \$517.91 |
| \$0.00 | \$0.00 | \$0.00 |
| \$0.00 | \$0.00 | \$0.00 |
| \$0.00 | \$0.00 | \$0.00 |
| \$517.91 | \$0.00 | \$517.91 |

8197 Miller (Crapo) Projected Utility Bills

| Billing Period | Usage (cubic feet) | Water | Sewer | Total |
|----------------|--------------------|------------|------------|------------|
| July-09 | 18000 | \$672.28 | \$1,061.67 | \$1,733.95 |
| April-09 | 17000 | \$636.92 | \$1,038.19 | \$1,675.11 |
| January-09 | 16000 | \$601.56 | \$1,014.72 | \$1,616.28 |
| October-09 | 19000 | \$707.64 | \$1,085.15 | \$1,792.78 |
| Total | | \$2,618.40 | \$4,199.73 | \$6,818.13 |

8197 Miller Current Utility Bills

| Water | Sewer | Total |
|------------|------------|------------|
| \$509.38 | \$275.38 | \$784.76 |
| \$490.48 | \$260.08 | \$750.56 |
| \$471.58 | \$244.78 | \$716.36 |
| \$528.28 | \$290.68 | \$818.96 |
| \$1,999.72 | \$1,070.92 | \$3,070.64 |

8331 Cappy (Bus Garage) Projected Utility Bills

| Billing Period | Usage (cubic feet) | Water | Sewer | Total |
|----------------|--------------------|----------|----------|----------|
| July-09 | 1500 | \$88.87 | \$68.85 | \$157.72 |
| April-09 | 551 | \$55.32 | \$46.57 | \$101.89 |
| January-09 | 492 | \$53.23 | \$45.19 | \$98.42 |
| October-09 | 492 | \$53.23 | \$45.19 | \$98.42 |
| Total | | \$250.65 | \$205.80 | \$456.45 |

8331 Cappy Current Utility Bills

| Water | Sewer | Total |
|----------|----------|----------|
| \$98.96 | \$57.75 | \$156.71 |
| \$98.96 | \$57.75 | \$156.71 |
| \$98.96 | \$57.75 | \$156.71 |
| \$98.96 | \$57.75 | \$156.71 |
| \$395.84 | \$231.00 | \$626.84 |

Grand Totals \$15,390.79 \$53,125.66 \$68,516.45

\$16,365.50 \$8,239.06 \$24,604.56

Sample "High-usage" Residential Bills

Park Ridge A Projected Utility Bills

| Usage (cubic feet) | Water | Sewer | Total | | Water | Sewer | Total |
|--------------------|-----------------|-----------------|-------------------|--|-----------------|-----------------|-----------------|
| 9115 | \$358.12 | \$247.62 | \$605.74 | | \$213.42 | \$57.75 | \$271.17 |
| 2980 | \$141.20 | \$103.60 | \$244.80 | | \$97.74 | \$57.75 | \$155.49 |
| 2730 | \$132.36 | \$97.73 | \$230.09 | | \$92.74 | \$57.75 | \$150.49 |
| 6130 | \$252.58 | \$177.54 | \$430.12 | | \$157.00 | \$57.75 | \$214.75 |
| Total | \$884.27 | \$626.48 | \$1,510.75 | | \$560.90 | \$231.00 | \$791.90 |

Park Ridge A Current Utility Bills

Park Ridge A Projected Utility Bills (With 5400 ccu ft sewer cap)

| Usage (cubic feet) | Water | Sewer | Total |
|--------------------|-----------------|-----------------|-------------------|
| 9115 | \$358.12 | \$160.41 | \$518.53 |
| 2980 | \$141.20 | \$103.60 | \$244.80 |
| 2730 | \$132.36 | \$97.73 | \$230.09 |
| 6130 | \$252.58 | \$160.41 | \$412.99 |
| Total | \$884.27 | \$522.13 | \$1,406.40 |

Park Ridge B Projected Utility Bills

| Usage (cubic feet) | Water | Sewer | Total | | Water | Sewer | Total |
|--------------------|-----------------|-----------------|-------------------|--|-----------------|-----------------|-----------------|
| 7320 | \$294.66 | \$205.48 | \$500.14 | | \$179.49 | \$57.75 | \$237.24 |
| 4465 | \$193.71 | \$138.46 | \$332.16 | | \$125.53 | \$57.75 | \$183.28 |
| 4095 | \$180.63 | \$129.77 | \$310.40 | | \$118.54 | \$57.75 | \$176.29 |
| 8110 | \$322.59 | \$224.03 | \$546.61 | | \$194.42 | \$57.75 | \$252.17 |
| Total | \$991.58 | \$697.73 | \$1,689.31 | | \$617.98 | \$231.00 | \$848.98 |

Park Ridge B Current Utility Bills

Park Ridge B Projected Utility Bills (With 5400 ccu ft sewer cap)

| Usage (cubic feet) | Water | Sewer | Total |
|--------------------|-----------------|-----------------|-------------------|
| 7320 | \$294.66 | \$160.41 | \$455.06 |
| 4465 | \$193.71 | \$138.46 | \$332.16 |
| 4095 | \$180.63 | \$129.77 | \$310.40 |
| 8110 | \$322.59 | \$160.41 | \$482.99 |
| Total | \$991.58 | \$589.04 | \$1,580.62 |

Sample "High-usage" Bills From Commerce & Industry

General Motors Projected Utility Bills

2007 Utility Bills

Units

| Usage (cubic feet) | Water | Sewer | Total | Water | Sewer | Total |
|--------------------|---------------------|---------------------|---------------------|--------------------|--------------------|---------------------|
| 1468000 | \$51,941.31 | \$39,003.53 | \$90,944.84 | \$28,404.86 | \$22,460.40 | \$50,865.26 |
| 1240000 | \$43,879.70 | \$33,651.04 | \$77,530.74 | \$24,095.66 | \$18,972.00 | \$43,067.66 |
| 1224000 | \$43,313.97 | \$33,275.42 | \$76,589.40 | \$23,793.26 | \$18,727.20 | \$42,520.46 |
| 1135000 | \$40,167.11 | \$31,186.08 | \$71,353.19 | \$22,111.16 | \$17,365.50 | \$39,476.66 |
| Total | \$179,302.10 | \$137,116.07 | \$316,418.16 | \$98,404.94 | \$77,525.10 | \$175,930.04 |

135

Family Restaurant Projected Utility Bills

2007 Utility Bills

| Usage (cubic feet) | Water | Sewer | Total | Water | Sewer | Total |
|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 19000 | \$707.64 | \$984.23 | \$1,691.87 | \$528.30 | \$924.00 | \$1,452.30 |
| 43000 | \$1,556.23 | \$1,547.65 | \$3,103.88 | \$981.90 | \$924.00 | \$1,905.90 |
| 27000 | \$990.50 | \$1,172.04 | \$2,162.54 | \$679.50 | \$924.00 | \$1,603.50 |
| 17000 | \$636.92 | \$937.28 | \$1,574.20 | \$490.50 | \$924.00 | \$1,414.50 |
| Total | \$3,891.28 | \$4,641.21 | \$8,532.50 | \$2,680.20 | \$3,696.00 | \$6,376.20 |

16

Fast Food Restaurant Projected Utility Bills

2007 Utility Bills

| Usage (cubic feet) | Water | Sewer | Total | Water | Sewer | Total |
|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 19000 | \$707.64 | \$984.23 | \$1,691.87 | \$599.58 | \$924.00 | \$1,523.58 |
| 38000 | \$1,379.44 | \$1,430.28 | \$2,809.71 | \$958.68 | \$924.00 | \$1,882.68 |
| 35000 | \$1,273.36 | \$1,359.85 | \$2,633.21 | \$901.98 | \$924.00 | \$1,825.98 |
| 26000 | \$955.14 | \$1,148.57 | \$2,103.71 | \$731.88 | \$924.00 | \$1,655.88 |
| Total | \$4,315.58 | \$4,922.92 | \$9,238.50 | \$3,192.12 | \$3,696.00 | \$6,888.12 |

16

Cleaners Projected Utility Bills

2007 Utility Bills

| Usage (cubic feet) | Water | Sewer | Total | Water | Sewer | Total |
|--------------------|-----------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 4655 | \$200.43 | \$782.02 | \$982.45 | \$467.30 | \$1,155.00 | \$1,622.30 |
| 5450 | \$228.54 | \$800.69 | \$1,029.22 | \$467.30 | \$1,155.00 | \$1,622.30 |
| 4555 | \$196.89 | \$779.68 | \$976.57 | \$467.30 | \$1,155.00 | \$1,622.30 |
| 4775 | \$204.67 | \$784.84 | \$989.51 | \$467.30 | \$1,155.00 | \$1,622.30 |
| Total | \$830.52 | \$3,147.22 | \$3,977.75 | \$1,869.20 | \$4,620.00 | \$6,489.20 |

20

Large Grocier Projected Utility Bills

2007 Utility Bills

| Usage (cubic feet) | Water | Sewer | Total | Water | Sewer | Total |
|--------------------|-------------------|-------------------|--------------------|-------------------|--------------------|--------------------|
| 21175 | \$784.54 | \$2,279.87 | \$3,064.41 | \$640.69 | \$3,060.75 | \$3,701.44 |
| 51285 | \$1,849.17 | \$2,986.73 | \$4,835.89 | \$1,209.77 | \$3,060.75 | \$4,270.52 |
| 18060 | \$674.40 | \$2,206.74 | \$2,881.14 | \$581.81 | \$3,060.75 | \$3,642.56 |
| 19025 | \$708.52 | \$2,229.40 | \$2,937.92 | \$600.05 | \$3,060.75 | \$3,660.80 |
| Total | \$4,016.63 | \$9,702.73 | \$13,719.36 | \$3,032.32 | \$12,243.00 | \$15,275.32 |

53

High School Projected Utility Bills

2007 Utility Bills

| Usage (cubic feet) | Water | Sewer | Total | Water | Sewer | Total |
|--------------------|-------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| 27000 | \$990.50 | \$1,878.42 | \$2,868.92 | \$887.07 | \$428.40 | \$1,315.47 |
| 88000 | \$3,147.33 | \$3,310.45 | \$6,457.78 | \$2,021.04 | \$1,346.40 | \$3,367.44 |
| 69000 | \$2,475.53 | \$2,864.41 | \$5,339.94 | \$1,661.94 | \$1,055.70 | \$2,717.64 |
| 39000 | \$1,414.80 | \$2,160.13 | \$3,574.93 | \$1,094.94 | \$596.70 | \$1,691.64 |
| Total | \$8,028.16 | \$10,213.41 | \$18,241.57 | \$5,664.99 | \$3,427.20 | \$9,092.19 |

37

Elementry School Projected Utility Bills

2007 Utility Bills

| Usage (cubic feet) | Water | Sewer | Total | Water | Sewer | Total |
|--------------------|-------------------|-------------------|-------------------|-------------------|-----------------|-------------------|
| 19000 | \$707.64 | \$950.60 | \$1,658.23 | \$599.58 | \$290.70 | \$890.28 |
| 13000 | \$495.49 | \$809.74 | \$1,305.23 | \$468.18 | \$198.90 | \$667.08 |
| 14000 | \$530.85 | \$833.22 | \$1,364.06 | \$505.08 | \$214.20 | \$719.28 |
| 16000 | \$601.56 | \$880.17 | \$1,481.73 | \$542.88 | \$244.80 | \$787.68 |
| Total | \$2,335.53 | \$3,473.73 | \$5,809.26 | \$2,115.72 | \$948.60 | \$3,064.32 |

15

Middle School Projected Utility Bills

2007 Utility Bills

| Usage (cubic feet) | Water | Sewer | Total | Water | Sewer | Total |
|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 8770 | \$345.92 | \$1,484.09 | \$1,830.02 | \$1,513.04 | \$765.00 | \$2,278.04 |
| 5040 | \$214.04 | \$1,396.53 | \$1,610.57 | \$1,513.04 | \$765.00 | \$2,278.04 |
| 5620 | \$234.55 | \$1,410.15 | \$1,644.69 | \$1,513.04 | \$765.00 | \$2,278.04 |
| 6700 | \$272.73 | \$1,435.50 | \$1,708.23 | \$1,513.04 | \$765.00 | \$2,278.04 |
| Total | \$1,067.24 | \$5,726.27 | \$6,793.51 | \$6,052.16 | \$3,060.00 | \$9,112.16 |

38

Enter Your Water Meter Consumption Reading for a Full Quarter to Calculate Usage in the Municipalities Listed Below

Water Meter Read: 2400 Cubic Feet: Based on a 5/8" meter

| | <u>Municipality</u> Average | <u>Montrose</u> City | <u>Grand Blanc</u> Twp | <u>Swartz Creek</u> City | <u>Flushing</u> City[3] | <u>Linden</u> City[2] | <u>Mt Morris</u> City | <u>Clio</u> City | <u>Grand Blanc</u> City[1][2][4] | <u>Fenton</u> City[2] |
|------------------|--------------------------------|-------------------------|---------------------------|-----------------------------|----------------------------|--------------------------|--------------------------|---------------------|-------------------------------------|--------------------------|
| Water Fee | 115.46 | 110.26 | 98.88 | 120.69 | 126.94 | 107.70 | 116.82 | 175.17 | 99.36 | 107.66 |
| Sewer Fee | 92.09 | 95.28 | 74.10 | 89.98 | 72.71 | 192.21 | 90.06 | 159.50 | 137.64 | 105.60 |
| Combined | 207.56 | 205.53 | 172.98 | 210.67 | 199.65 | 299.91 | 206.88 | 334.67 | 237.00 | 213.26 |

| | <u>Vienna</u> Twp | <u>Davison</u> Twp | <u>Clayton</u> Twp | <u>Flint</u> Twp | <u>Flushing</u> Twp | <u>Gaines</u> Twp | <u>Montrose</u> Twp | <u>Mt Morris</u> Twp | <u>Mundy</u> Twp | <u>Richfield</u> Twp | <u>Thetford</u> Twp |
|------------------|----------------------|-----------------------|-----------------------|---------------------|------------------------|----------------------|------------------------|-------------------------|---------------------|-------------------------|------------------------|
| Water Fee | 129.60 | 111.57 | 115.71 | 112.77 | 122.76 | 112.87 | 116.46 | 115.32 | 112.00 | 122.31 | 74.37 |
| Sewer Fee | 98.98 | 60.84 | 91.26 | 64.83 | 83.16 | 80.16 | 76.14 | 60.35 | 66.74 | 81.45 | 60.88 |
| Combined | 228.58 | 172.41 | 206.97 | 177.60 | 205.92 | 193.03 | 192.60 | 175.67 | 178.74 | 203.76 | 135.25 |

- [1] .75 mill added on property tax
- [2] Separate from County Water System
- [3] Separate from County Sewer System
- [4] 2000 cubic foot minimum applies to sewer rate

Rates based upon a survey completed in November of 2009.

City of Swartz Creek

1/1/2010 Renewal Rates

BCN - Active

| | Current | Renewal |
|----------|---------------|-------------|
| Single | 3 \$451.28 | \$478.18 |
| 2 Person | 6 \$1,037.93 | \$1,099.82 |
| Family | 10 \$1,218.45 | \$1,291.09 |
| FC | 0 \$225.64 | \$239.09 |
| | \$19,765.92 | \$20,944.36 |
| | | 5.96% |

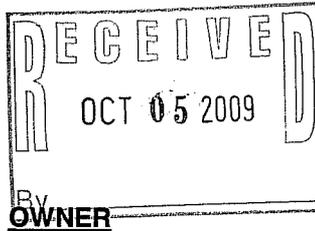
BCN - Retirees

| | Current | Renewal |
|----------|--------------|------------|
| Single | 1 \$600.46 | \$630.48 |
| 2 Person | 1 \$1,381.05 | \$1,450.11 |
| Family | 0 \$1,621.23 | \$1,702.30 |
| FC | 0 \$300.23 | \$315.24 |
| | \$1,981.51 | \$2,080.59 |
| | | 5.00% |



Mail Payments To: Department # 226801
 Cummins Bridgeway, LLC - P0 Box 67000
 DETROIT MICHIGAN 48267-2268
 Corporate Accounts Receivable: (248) 573-1600
 Terms: NET 30 Interest at the rate of 1-1/2% per month

POWER GENERATION
 21810 CLESSIE CT.
 NEW HUDSON, MI 48165-8573
 (248)573-1600



| |
|---|
| INVOICE NO |
| 013-38020 |
| Make Checks Payable To: CUMMINS BRIDGEWAY, LLC |

BILL TO

CITY OF SWARTZ CREEK*****
 8083 CIVIC DRIVE
 SWARTZ CREEK, MI 48473-1498

CITY OF SWARTZ CREEK*****
 8083 CIVIC DRIVE
 SWARTZ CREEK, MI 48473-
 TOM SVRCEK - 517 719-8071

PAGE 1 OF 2
 *** CHARGE ***

| DATE | CUSTOMER ORDER NO. | DATE IN SERVICE | ENGINE MODEL | PUMP NO. | EQUIPMENT MAKE |
|--------------|--------------------|-----------------|-------------------|-----------|-----------------|
| 30-SEP-2009 | VERBAL | | 125DGEAL34296A | | ONAN |
| CUSTOMER NO. | SHIP VIA | FAIL DATE | ENGINE SERIAL NO. | CPL NO. | EQUIPMENT MODEL |
| 148803 | | 25-SEP-2009 | E890242933 | | GEN SET |
| REF. NO. | SALESPERSON | PARTS DISP. | MILEAGE/HOURS | PUMP CODE | UNIT NO. |
| 140554 | 5388 | | / 996.7 | | CHAPPY LIFT STA |

| QUANTITY ORDERED | BACK ORDERED | QUANTITY SHIPPED | PART NUMBER | DESCRIPTION | PRODUCT CODE | UNIT PRICE | AMOUNT |
|------------------|--------------|------------------|-------------|-------------|--------------|------------|--------|
|------------------|--------------|------------------|-------------|-------------|--------------|------------|--------|

OSN/MSN/VIN E890242933

COMPLAINT COMPLETE ANNUAL FULL SERVICE FOR FLAT RATE OF \$650.00. ALSO, ENGINE MAKING STRANGE NOISES.

CORRECTION PERFORMED FULL SERVICE CHANGE OIL, FILTERS, CHECK COOLANT, BATTERIES, RAN UNIT FOUND WATER IN FUEL TANK. GOING BACK ON 10-1-09 TO CLEAN.

THANK YOU FOR USING CUMMINS BRIDGEWAY.

COVERAGE CUSTOMER BILLABLE

| | | | | | | | |
|---|--|---|--------|------------------------|-----------|-------|-------|
| 6 | | 6 | VV387 | ALL FLT PLUS 1 GAL JUG | VALVOLINE | 12.00 | 72.00 |
| 1 | | 1 | LF734 | LUBE FILTER | FLG | 18.19 | 18.19 |
| 1 | | 1 | FS1251 | FUEL WATER SE | FLG | 11.42 | 11.42 |
| 1 | | 1 | FS1280 | FUEL WATER SE | FLG | 8.21 | 8.21 |

| | |
|------------------------|---------|
| PARTS: | 109.82 |
| PARTS COVERAGE CREDIT: | 0.00 CR |
| TOTAL PARTS: | 109.82 |
| SURCHARGE TOTAL: | 0.00 |
| LABOR: | 400.00 |
| LABOR COVERAGE CREDIT: | 0.00 CR |
| TOTAL LABOR: | 400.00 |
| MISC.: | 140.18 |
| MISC. COVERAGE CREDIT: | 0.00 CR |
| TOTAL MISC.: | 140.18 |
| POWERGEN ROAD MILEAGE | 114.75 |
| PG SHOP SUPPLIES | 25.43 |

TAX EXEMPT NUMBERS: MI-EX

38-6034855

TAXES:

STATE 0.00

MATERIAL SAFETY DATA SHEETS REQUIRED BY OSHA HAZARD COMMUNICATION STANDARD ARE AVAILABLE AT ALL BRANCHES

THIS INVOICE FOR ENGINES PARTS, COMPONENTS, REPAIR AND/OR SERVICE IS SUBJECT TO THE TERMS AND CONDITIONS OF SALE SET FORTH ON THE BACK OF THIS INVOICE, WHICH INCLUDES LIMITATIONS ON WARRANTIES AND REMEDIES. PURCHASER ACKNOWLEDGES THAT SUCH TERMS AND CONDITIONS HAVE BEEN READ AND FULLY UNDERSTOOD.

108

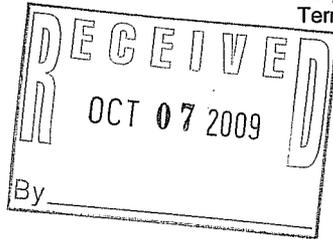
AUTHORIZED BY : _____

DATE : _____



Mail Payments To: Department # 226801
 Cummins Bridgeway, LLC - P0 Box 67000
 DETROIT MICHIGAN 48267-2268
 Corporate Accounts Receivable: (248) 573-1600
 Terms: NET 30 Interest at the rate of 1-1/2% per month

POWER GENERATION
 21810 CLESSIE CT.
 NEW HUDSON, MI 48165-8573
 (248)573-1600



| INVOICE NO |
|---|
| 013-38112 |
| Make Checks Payable To: CUMMINS BRIDGEWAY, LLC |

BILL TO

CITY OF SWARTZ CREEK*****
 8083 CIVIC DRIVE
 SWARTZ CREEK, MI 48473-1498

OWNER

CITY OF SWARTZ CREEK*****
 8083 CIVIC DRIVE
 SWARTZ CREEK, MI 48473-
 TOM SVRCEK - 517 719-8071

PAGE 1 OF 1

*** CHARGE ***

| DATE | CUSTOMER ORDER NO. | DATE IN SERVICE | ENGINE MODEL | PUMP NO. | EQUIPMENT MAKE |
|--------------|--------------------|-----------------|-------------------|-----------|-----------------|
| 05-OCT-2009 | VERBAL | | 125DGEAL34296A | | ONAN |
| CUSTOMER NO. | SHIP VIA | FAIL DATE | ENGINE SERIAL NO. | CPL NO. | EQUIPMENT MODEL |
| 148803 | | 01-OCT-2009 | E890242933 | | GEN SET |
| REF. NO. | SALESPERSON | PARTS DISP. | MILEAGE/HOURS | PUMP CODE | UNIT NO. |
| 140632 | 5388 | | / 999.96 | | CHAPPY LIFT STA |

| QUANTITY ORDERED | BACK ORDERED | QUANTITY SHIPPED | PART NUMBER | DESCRIPTION | PRODUCT CODE | UNIT PRICE | AMOUNT |
|------------------|--------------|------------------|-------------|-------------|--------------|------------|--------|
|------------------|--------------|------------------|-------------|-------------|--------------|------------|--------|

OSN/MSN/VIN E890242933

COMPLAINT CLEAN FUEL TANK

CORRECTION. ARRIVED TO SITE AND STARTED CLEANING FUEL TANK, TANK WAS FULL OF WATER AND SLUDGE. TANK WAS SO DIRTY THAT IT STARTED PLUGGING UP THE VALVES ON THE SYSTEM. HOOKUP AND RECYCLED THE FUELTANK FOR 4 HOURS. GOT THE FUEL TANK CLEANED.
 THANK YOU FOR USING CUMMINS BRIDGEWAY.

COVERAGE CUSTOMER BILLABLE

| | | | | | |
|---|-----------|---------|-----|-------|-------|
| 2 | 2 FS19728 | PAC, FS | FLG | 14.36 | 28.72 |
|---|-----------|---------|-----|-------|-------|

PARTS: 28.72

PARTS COVERAGE CREDIT: 0.00 CR

TOTAL PARTS: 28.72

SURCHARGE TOTAL: 0.00

LABOR: 800.00

LABOR COVERAGE CREDIT: 0.00 CR

TOTAL LABOR: 800.00

MISC.: 238.50

MISC. COVERAGE CREDIT: 0.00 CR

TOTAL MISC.: 238.50

POWERGEN ROAD MILEAGE 202.50

PG SHOP SUPPLIES 36.00

TAX EXEMPT NUMBERS: MI-EX 38-6034855 TAXES: STATE 0.00



MATERIAL SAFETY DATA SHEETS REQUIRED BY OSHA HAZARD COMMUNICATION STANDARD ARE AVAILABLE AT ALL BRANCHES

THIS INVOICE FOR ENGINES PARTS, COMPONENTS, REPAIR AND/OR SERVICE IS SUBJECT TO THE TERMS AND CONDITIONS OF SALE SET FORTH ON THE BACK OF THIS INVOICE, WHICH INCLUDES LIMITATIONS ON WARRANTIES AND REMEDIES. PURCHASER ACKNOWLEDGES THAT SUCH TERMS AND CONDITIONS HAVE BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL: 1,067.22

TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 1,067.22

109

AUTHORIZED BY : _____

DATE : _____

STEVENS GLASS
8340 W. SILVER LK. RD.
LINDEN MI 48451
(810)735-2882 Fax:(810)735-0997
Tax# 38-3539446

RECEIVED
Invoice: 15917
Date: 09/21/2009
Scheduled: 09/21/2009 PM
 By _____

Sold To:

CITY OF SWARTZ CREEK
 8083 CIVIC DR
 SWARTZ CREEK MI 48473

H (810)635-4464

PAID

Csr: Tech: PO Terms NET 30

Vehicle: 2004 DODGE PICKUP 2500 2 DOOR STANDARD CAB VIN: 3D7KU26C04G117546

| Qty | Part / Description | List Price | Material | Labor | Item Total |
|------|--|------------|----------|-------|------------|
| 1.00 | DB10545GTY - Back Window Green Tint (w/Attch)... | 469.25 | 240.00 | 45.00 | 285.00 |
| 1.00 | HAH000004 - Adhesive(Nags)... | 28.00 | 14.00 | 0.00 | 14.00 |

Notes: see-Tom

Job Location Mobile *DPW*
 5121 S MORRISH RD
 SWARTZ CREEK MI

Your auto invoice message here.

Signature _____

| Material | Labor | Tax | Total | Deductible | Payments | Balance |
|----------|-------|------|--------|------------|----------|---------|
| 254.00 | 45.00 | 0.00 | 299.00 | 0.00 | 0.00 | 299.00 |

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-16045



- Consumers Energy Company will use a power supply cost recovery factor of (\$0.00052) per kilowatt-hour (kWh) for its electric customers for each month in calendar year 2010, if the Michigan Public Service Commission approves its request. This factor is based on the adjusted power supply cost recovery base ordered in the November 2, 2009 order in Case No. U-15645. The factor of (\$0.00052), in conjunction with the base from Case No. U-15645 will provide the same cost recovery as Consumers Energy Company's September 30, 2009 filing.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- The first public hearing in this matter will be held:

DATE/TIME: December 1, 2009, at 9:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Sharon L. Feldman

LOCATION: Michigan Public Service Commission
6545 Mercantile Way, Suite 7
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider the September 30, 2009 application of Consumers Energy Company (Consumers Energy) to implement a power supply cost recovery (PSCR) plan and PSCR factor of (\$0.00052) per kWh to compute its electric customers' bills for each month beginning January 1, 2010 through December 31, 2010. The request for approval also includes a five-year forecast of

power supply requirements of the company's customers, anticipated sources of supply and projections of power supply costs.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets Website at: michigan.gov/mpscdockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to mpscdockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6170 or by e-mail at mpscdockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by November 24, 2009. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his/her wish to make a statement of position. All information submitted to the Commission in this matter will become public information: available on the Michigan Public Service Commission's Web site, and subject to disclosure.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Consumers Energy's application may be reviewed on the Commission's Web site at michigan.gov/mpscdockets, and at the office of Consumers Energy Company, One Energy Plaza, Jackson, MI. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6170.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in 1982 P.A. 304 proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Energy, Labor & Economic Growth, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.51 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

November 2, 2009
Rev. November 6, 2009

Page 2
U-16045

Paul Bueche

From: Michigan Municipal League [nbrown@mml.org]

Sent: Tuesday, November 17, 2009 4:16 PM

To: Paul Bueche

Subject: MML Legislative Link 11-17-09



November 17, 2009

Save the Date

[Newly Elected Officials Training](#)

Nov 12, 17, 18, 19

[Records Management Workshop](#)

Dec 9, Lansing

[Planning for the 21st Century Suburb](#)

WSU Oakland Center,
Farmington Hills

Public Employment Law Seminar

Jan 20, Lansing

Capital Conference
April 13-14, Lansing

The Buzz

[Why Michigan Needs to Change Its Taxes](#)

Detroit Free Press
11/15/09

What's New

[If You Rebuild It, They Will Come](#)

[Garbage-Funded Recycling Program Considered](#)

[November/December 2009 Michigan Municipal Review](#)

[League's New PA 312 Webpage](#)

Trash Tax/Tipping Fee Debate Continues

Last week was a busy week for the tipping fee/solid waste surcharge issue. On Tuesday, the House Great Lakes & Environment committee chair held a workgroup meeting on the distribution formula bill that remains in her committee. The chair and the bill's sponsor asked the groups in attendance to help them define what it will take to hold communities harmless from any additional costs that will occur if the tipping fee is increased to \$7.50/ton. [MORE>](#)



Stimulus Funding Update



Broadband Funding Rounds Combined – The USDA's Rural Utilities Service (RUS) and the Commerce Department's National Telecommunications and Information Administration (NTIA) have [announced](#) that they are streamlining the Recovery Act's broadband grant and loan programs by awarding the remaining funding in just one more round, instead of two rounds, to increase efficiency and better accommodate applicants. [MORE>](#)

[Funding Sought for Neighborhood Revitalization](#)

[Michigan Recovery Act Funding Tracking Map Created](#)

Other Stimulus Information – Visit the [League's Economic Stimulus webpage](#), the [Michigan's recovery website](#), or the [federal recovery website](#) frequently for information on stimulus programs of interest to

[New Events Newsletter:
The Loop, Your Source for
Municipal Education](#)

Grants & Projects

[Wood Energy Preliminary
Assessment Grants](#)

[Michigan Humanities
Council Grants/Events](#)

[MI Housing Community
Development Funds](#)

[Federal Brownfield Funding](#)

Related Links

[21c3 Website](#)

[MI Legislature](#)

[MI Senate](#)

[MI House of Reps](#)

[Resources](#)

Michigan communities.

State Affairs Update

Economic Development Incentive Dollars to Stay in Michigan

The House of Representatives last week passed a League-requested bill that will assist communities in offering personal property tax abatements for certain companies. Under current law, an eligible community cannot offer a personal property tax abatement to a company unless the property is new to the state. [MORE>](#)



[Road Conditions Worsen According to Report](#)

[Local Officials Will Be Able to Serve on Authorities and Boards](#)

[Funding Extended for MPSC in Video Franchising Law](#)

[21c3 Assets Focus of National Meeting](#)

[Cities of Service to Increase Community Volunteerism](#)

[Climate Action Map Initiative](#)

[Putting Michigan's Fiscal House In Order](#)

[Locals Predict More Cuts Coming](#)

[Michigan Community Development Association Conference](#)

Federal Update

Congressional Focus Remains on Health Care Reform and Climate Change

The focus for the remainder of this year on the Congressional front will continue to be on health care reform and climate change. If and when these issues are finalized, there will hopefully be positive changes for local officials and communities. For instance, health care reform will hopefully address continually rising health care costs that eat up on average, 20% of a local budget. [MORE>](#)



[National League of Cities and Brookings Webcast on Fiscal Conditions](#)

[NLC Center for Research and Innovation Unveiled](#)

[Federal Agency Coordination](#)

[Federal Transportation Stalemate Continues](#)

[Support Federal PEG Legislation](#)

[Ready to be Counted?](#)

[Fall Flu Season Preparation Underway](#)

Email management

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Michigan Municipal League, 1675 Green Road, Ann Arbor, MI 48105



Paul Bueche

From: Pestle, John W [jwpestle@varnumlaw.com]

Sent: Wednesday, November 18, 2009 1:31 PM

To: Pestle, John W

Subject: Flint PEG Suit is Resolved

The City of Flint has favorably resolved its lawsuit with Comcast over Comcast's shutting down the PEG studio in the City that Comcast formerly provided under its 2002 franchise (Comcast contended that its shutdown in 2007 of this and other PEG studios it operated was allowed by Michigan's 2006 Video Act).

Under the settlement, Comcast is donating the cameras, lights and other equipment from the former PEG studio to the City so as to allow the PEG studio to be reestablished at a new location, plus some initial funding. The City or a third party will provide the space for the new PEG studio.

The settlement was approved by the Flint City Council in late October. Our firm along with Flint City Attorney Peter Bade represented the City of Flint on this matter.

John Pestle

Partner, Chair of Telecommunications Group

Direct: 616 / 336-6725

Cell: 616 / 481-0491



Varnum
333 Bridge Street NW
Grand Rapids, Michigan 49504

Main: 616 / 336-6000
Fax: 616 / 336-7000
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*Named "2008 21st Century Innovator"
by Michigan Lawyers Weekly and the Women Lawyers Association of Michigan*

Updated TIP Projections,
Replaces Pages 87-95

2011 - 2014 TIP Funding Distribution

| Agency | Funding Type | | | | | % of Total Funds | Number of Projects |
|-------------------------|--------------|-------------|--------------|-------------|--------------|------------------|--------------------|
| | Rural | Trail | Preservation | Expansion | Total | | |
| GCRC | \$1,426,740 | \$475,000 | \$14,613,624 | \$3,063,916 | \$19,579,280 | 63% | 23 |
| Small Cities/Villages | \$292,920 | \$296,000 | \$3,409,943 | \$0 | \$3,998,863 | 13% | 13 |
| Flint | \$0 | \$484,720 | \$2,730,944 | \$0 | \$3,215,664 | 10% | 5 |
| Burton | \$0 | \$0 | \$4,138,224 | \$0 | \$4,138,224 | 13% | 5 |
| Total Allocation | | | | | | | |
| | \$1,699,650 | \$1,308,760 | \$24,866,434 | \$3,755,088 | \$31,629,932 | | |
| Projects Funded | | | | | | | |
| | \$1,719,660 | \$1,255,720 | \$24,892,735 | \$3,063,916 | \$30,932,031 | | |

| Agency | Total Urban Lane Miles | Lane % | % of Total urban Preservation Funding |
|-----------------------|------------------------|--------|---------------------------------------|
| GCRC | 870 | 53% | 59% |
| Small Cities/Villages | 182 | 11% | 14% |
| Flint | 422 | 26% | 11% |
| Burton | 154 | 9% | 17% |

2011-2014 TIP Draft Preservation Project List Urban

| Agency | Project | Limits | Description | Length - Lane Miles | Federal \$ Requested | Recommended Federal \$ | 20% Local Match | Total Project | PASER | ADT | Score |
|----------------------|--------------------|----------------------------------|------------------------|---------------------|----------------------|------------------------|-----------------|---------------|-------|--------|-------|
| GCRC | Center Road | Burton CTL to Richfield Rd | Resurface | 1.27 | \$321,920 | \$268,224 | \$67,056 | \$335,280 | 2 | 11,818 | 73 |
| GCRC | Ballenger Hwy | Flint River to Flushing | Reconstruct | 2.54 | \$397,920 | \$331,584 | \$82,896 | \$414,480 | 3 | 21,020 | 73 |
| City of Swartz Creek | Bristol Road | Eastern GM Entrance to Miller Rd | Resurface | 0.26 | \$67,600 | \$54,912 | \$13,728 | \$68,640 | 2 | 1,533 | 72 |
| GCRC | Linden Road | Calkins to Beecher | Resurface | 5.115 | \$1,404,400 | \$1,080,288 | \$270,072 | \$1,350,360 | 3 | 18,360 | 71 |
| GCRC | Hill Road | Dort Hwy to Saginaw | Resurface | 0.545 | \$138,160 | \$115,104 | \$28,776 | \$143,880 | 3 | 16,501 | 71 |
| GCRC | Richfield Road | Center to Genesee | Resurface | 4.012 | \$1,687,760 | \$856,416 | \$214,104 | \$1,070,520 | 3 | 16,203 | 71 |
| GCRC | Miller Road | Dye to Linden | Resurface | 2.779 | \$806,000 | \$671,616 | \$167,904 | \$839,520 | 3 | 15,855 | 71 |
| City of Flushing | Coutant Street | Chestnut Street to Elms Road | Resurface | 1.98 | \$422,400 | \$422,400 | \$105,600 | \$528,000 | 3 | 3,915 | 71 |
| City of Davison | E. Flint Street | State Road to East City Limits | Resurface | 2.28 | \$492,410 | \$481,536 | \$120,384 | \$601,920 | 4 | 16,335 | 71 |
| City of Fenton | North Leroy Street | North Road to N City Limits | Resurface | 3.723 | \$880,000 | \$786,298 | \$196,575 | \$982,873 | 3 | 11,236 | 69 |
| City of Davison | Main Street | Clark St to Flint Street | Resurface | 1.322 | \$261,880 | \$261,880 | \$65,470 | \$327,350 | 3 | 9,076 | 69 |
| GCRC | Jennings Road | Pasadena to Pierson | Resurface | 4.04 | \$1,109,280 | \$853,248 | \$213,312 | \$1,066,560 | 2 | 6,989 | 68 |
| GCRC | Perry Road | Genesee to Belsay | Resurface | 1.828 | \$550,000 | \$386,074 | \$96,519 | \$482,593 | 3 | 14,964 | 68 |
| GCRC | Irish Road | Davison to Potter | Resurface | 2.002 | \$476,720 | \$476,720 | \$119,180 | \$595,900 | 3 | 14,793 | 68 |
| GCRC | Saginaw Street | Hill to Maple | Resurface | 6.825 | \$1,729,760 | \$1,441,440 | \$360,360 | \$1,801,800 | 3 | 14,339 | 68 |
| GCRC | Carpenter Road | Dupont to Saginaw | Resurface | 4.142 | \$1,056,400 | \$880,282 | \$220,071 | \$1,100,353 | 3 | 12,863 | 68 |
| GCRC | Elms Road | Pierson to Carpenter | Resurface | 2.498 | \$350,152 | \$350,152 | \$87,538 | \$437,690 | 3 | 11,926 | 68 |
| GCRC | Flushing Road | Mill to Eldorado | Resurface | 4.18 | \$1,772,480 | \$888,730 | \$222,183 | \$1,110,913 | 3 | 11,400 | 68 |
| GCRC | Richfield Road | Genesee to Belsay | Resurface | 4.16 | \$1,155,360 | \$888,730 | \$222,183 | \$1,110,913 | 3 | 11,373 | 68 |
| City of Grand Blanc | Saginaw Street | City Limits to Grand Blanc Road | Resurface | 4.955 | \$874,000 | \$874,000 | \$218,500 | \$1,092,500 | 4 | 39,355 | 66 |
| City of Grand Blanc | Davis Street | Bush Street to Reid Road | Resurface | 0.653 | \$135,000 | \$135,000 | \$33,750 | \$168,750 | 3 | 6,045 | 64 |
| City of Clio | Center Street | Vienna Road to Bluff Street | Reconstruct | 0.25 | \$54,920 | \$54,920 | \$13,730 | \$68,650 | 3 | 2,704 | 63 |
| GCRC | Bristol Road | VanSlyke to Fenton | Resurface | 5.085 | \$1,328,560 | \$1,107,110 | \$276,778 | \$1,383,888 | 4 | 22,625 | 63 |
| City of Flint | Saginaw Street | Hamilton Ave to Pasadena Ave | Resurface | 4 | \$1,056,000 | \$844,800 | \$211,200 | \$1,056,000 | 4 | 19,963 | 63 |
| City of Flint | Saginaw Street | Pasadena Avenue to Pierson Road | Resurface | 5 | \$1,320,000 | \$1,056,000 | \$264,000 | \$1,320,000 | 4 | 18,418 | 63 |
| City of Swartz Creek | Miller Road | Elms Rd to Tallmadge Ct | Restore & Rehabilitate | 1.918 | \$338,997 | \$338,997 | \$84,749 | \$423,746 | 4 | 15,361 | 63 |

| Agency | Project | Limits | Description | Length - Lane Miles | Federal \$ Requested | Recommended Federal \$ | 20% Local Match | Total Project | PASER | ADT | Score |
|----------------------|-------------------|--|------------------------|---------------------|----------------------|------------------------|-----------------|---------------|-------|--------|-------|
| GCRC | Baldwin Road | Fenton to Graytrax | Resurface | 1.704 | \$384,240 | \$384,172 | \$96,043 | \$480,215 | 3 | 9,816 | 62 |
| GCRC | Richfield Road | Irish to Gale | Resurface | 4.02 | \$1,103,760 | \$849,024 | \$212,256 | \$1,061,280 | 3 | 8,813 | 62 |
| GCRC | Carpenter Road | Clio to Dupont | Resurface | 4.403 | \$1,018,080 | \$848,390 | \$212,098 | \$1,060,488 | 3 | 8,003 | 62 |
| GCRC | Richfield Road | Belsay to Vassar | Resurface | 4.224 | \$1,160,880 | \$892,954 | \$223,239 | \$1,116,193 | 3 | 7,601 | 62 |
| GCRC | Elms Road | Carpenter to Coldwater | Resurface | 1.508 | \$169,280 | \$169,280 | \$42,320 | \$211,600 | 3 | 7,488 | 62 |
| GCRC | Flushing Road | Linden to Mill | Resurface | 3.244 | \$910,240 | \$700,128 | \$175,032 | \$875,160 | 3 | 7,476 | 62 |
| GCRC | Richfield Road | Vassar to Irish | Resurface | 4.024 | \$1,103,760 | \$849,024 | \$212,256 | \$1,061,280 | 3 | 6,353 | 62 |
| GCRC | Clio Road | Frances to Dodge | Resurface | 3.868 | \$1,062,000 | \$816,922 | \$204,231 | \$1,021,153 | 3 | 6,276 | 62 |
| GCRC | Elms Road | Coldwater to Stanley | Resurface | 2.002 | \$221,520 | \$221,520 | \$55,380 | \$276,900 | 3 | 5,652 | 62 |
| City of Swartz Creek | Miller Road | Tallmadge Ct to Dye Rd | Resurface | 5.38 | \$951,602 | \$951,602 | \$237,901 | \$1,189,503 | 4 | 14,264 | 62 |
| GCRC | Elms Road | Stanley to Mt Morris | Resurface | 1.99 | \$220,240 | \$220,240 | \$55,060 | \$275,300 | 3 | 4,989 | 61 |
| GCRC | Seymour Road | Potter to Flushing CTL | Resurface | 1.012 | \$277,920 | \$213,734 | \$53,434 | \$267,168 | 3 | 4,334 | 61 |
| GCRC | Duffield Road | Gaines VL to Baldwin | Reconstruct | 1.008 | \$276,800 | \$212,890 | \$53,223 | \$266,113 | 3 | 1,433 | 61 |
| City of Mt Morris | Roosevelt Avenue | Railroad Tracks to N. Saginaw Street | Reconstruct | 0.444 | \$92,000 | \$92,000 | \$23,000 | \$115,000 | 3 | 594 | 61 |
| GCRC | Perry Road | Grand Blanc CTL to Genesee | Resurface | 0.522 | \$248,240 | \$110,246 | \$27,562 | \$137,808 | 4 | 18,413 | 61 |
| GCRC | Davison Road | Irish to Gale | Resurface | 4.74 | \$1,301,440 | \$1,001,088 | \$250,272 | \$1,251,360 | 4 | 15,622 | 61 |
| GCRC | Davison Road | Gale to Davison CTL | Resurface | 2.47 | \$678,240 | \$521,664 | \$130,416 | \$652,080 | 4 | 15,596 | 61 |
| City of Grand Blanc | Genesee Road | 50 North of Kings Fairway Lane to North Dead End (City Limits) | Resurface | 1.262 | \$280,000 | \$266,534 | \$66,634 | \$333,168 | 3 | 2,069 | 60 |
| City of Flint | Saginaw Street | Flint River to Hamilton Ave | Resurface | 7.566 | \$1,357,492 | \$1,161,600 | \$290,400 | \$1,452,000 | 4 | 11,838 | 59 |
| City of Grand Blanc | Center Road | Tupper Street to City Limits | Resurface | 0.9 | \$204,000 | \$190,080 | \$47,520 | \$237,600 | 4 | 9,957 | 59 |
| City of Flushing | Seymour Road | Western City Limits to South City Limits | Resurface | 2.343 | \$468,000 | \$468,000 | \$117,000 | \$585,000 | 4 | 6,532 | 59 |
| GCRC | Richfield Road | Branch to Center | Resurface | 2.984 | \$832,480 | \$640,358 | \$160,090 | \$800,448 | 4 | 12,806 | 58 |
| GCRC | Thompson Road | US-23 to Torrey | Resurface | 1.05 | \$267,440 | \$267,440 | \$66,860 | \$334,300 | 4 | 11,405 | 58 |
| City of Flint | Industrial Avenue | Leith Street to Stewart Avenue | Resurface | 1.749 | \$442,400 | \$337,920 | \$84,480 | \$422,400 | 4 | 3,013 | 57 |
| GCRC | Coldwater Road | Ballard Ave to Saginaw | Resurface | 6.268 | \$1,411,200 | \$1,175,962 | \$293,991 | \$1,469,953 | 4 | 8,590 | 55 |
| City of Clio | N. Mill Street | Vienna Road to Field Road | Restore & Rehabilitate | 1.996 | \$437,749 | \$421,555 | \$105,389 | \$526,944 | 4 | 7,386 | 55 |
| City of Clio | Smith Street | New Street to Clio Road | Resurface | 0.534 | \$118,280 | \$118,280 | \$29,570 | \$147,850 | 4 | 3,141 | 55 |
| GCRC | Davison Road | Davison CTL to Cummins | Resurface | 1.86 | \$510,720 | \$392,832 | \$98,208 | \$491,040 | 4 | 7,991 | 53 |

| Agency | Project | Limits | Description | Length - Lane Miles | Federal \$ Requested | Recommended Federal \$ | 20% Local Match | Total Project | PASER | ADT | Score |
|----------------------|------------------|---------------------------|-------------|---------------------|----------------------|------------------------|-----------------|---------------|-------|--------|-------|
| GCRC | Morrish Road | Hill to Swartz Creek CTL | Resurface | 1.044 | \$311,360 | \$239,501 | \$59,875 | \$299,376 | 4 | 6,069 | 53 |
| GCRC | Torrey Road | Fenton CTL to Thompson | Resurface | 6.058 | \$766,360 | \$766,360 | \$191,590 | \$957,950 | 4 | 6,009 | 53 |
| GCRC | Hill Road | Seymour to Morrish | Resurface | 2.772 | \$592,480 | \$592,480 | \$148,120 | \$740,600 | 4 | 2,478 | 51 |
| City of Swartz Creek | Miller Road | Seymour Road to Elms Road | Resurface | 6.422 | \$1,635,357 | \$1,635,357 | \$408,839 | \$2,044,196 | 5 | 15,644 | 45 |
| GCRC | Grand Blanc Road | Torrey to Fenton | Resurface | 4.154 | \$1,274,560 | \$980,390 | \$245,098 | \$1,225,488 | 6 | 12,837 | 23 |
| GCRC | Baldwin Road | McWain to Holly | Resurface | 2.524 | \$552,080 | \$552,080 | \$138,020 | \$690,100 | 6 | 10,670 | 23 |
| GCRC | Baldwin Road | CSX Bridge to Saginaw | Resurface | 3.366 | \$579,760 | \$579,760 | \$144,940 | \$724,700 | 6 | 9,463 | 18 |
| GCRC | Belsay Road | Richfield to Pierson | Resurface | 0.962 | \$204,000 | \$203,174 | \$50,794 | \$253,968 | 6 | 7,797 | 18 |
| City of Flint | Kearsley Street | Walnut St to Crapo St | Resurface | 0.572 | \$158,400 | \$126,720 | \$31,680 | \$158,400 | 6 | 2,843 | 17 |
| GCRC | Mt Morris Rd | Nichols to Seymour | Reconstruct | 2 | \$575,280 | \$422,400 | \$105,600 | \$528,000 | 6 | 2,488 | 16 |

| | |
|---|--------------|
| Total Requested Above | \$44,347,719 |
| TOTAL Allocation | \$24,866,434 |
| Already Programmed | \$6,904,688 |
| Funds Available for New Projects | \$17,961,746 |
| Propose to Fund | \$17,988,047 |
| # of Projects at \$50/LF | 29 |
| Number of Projects that could be funded at requested \$ | 23 |

2011-2014 TIP Draft Rural Projects

| Agency | Project | Limits | Description | Length - Lane Miles | Federal \$ Requested | Recommended Federal \$ | 20% Local Match | Total Project | PASER | ADT | Score |
|----------------------|------------------------|----------------------------------|-------------|---------------------|----------------------|------------------------|-----------------|---------------|-------|-------|-------|
| City of Montrose | Feher Drive | N Saginaw St to Park St | Reconstruct | 0.368 | \$88,000 | \$88,000 | \$22,000 | \$110,000 | 3 | 1,594 | 69 |
| GCRC | Irish Rd | Teachout to Mt Morris | Reconstruct | 1.506 | \$334,560 | \$334,560 | \$83,640 | \$418,200 | 3 | 5,016 | 63 |
| Village of Goodrich | Erie Street | Pontiac St to Kearsley Creek | Resurface | 0.53 | \$112,000 | \$112,000 | \$28,000 | \$140,000 | 3 | 1,975 | 62 |
| Village of Otisville | E. Main Street | Park Street to Center Street | Resurface | 0.442 | \$92,920 | \$92,920 | \$23,230 | \$116,150 | 3 | 1,140 | 62 |
| GCRC | Grand Blanc Road | Beers to Elms | Resurface | 1.038 | \$285,040 | \$219,226 | \$54,807 | \$274,033 | 3 | 3,841 | 61 |
| GCRC | Bristol Rd | Atlas to State | Reconstruct | 1.988 | \$570,560 | \$438,874 | \$109,719 | \$548,593 | 3 | 2,570 | 61 |
| GCRC | Duffield Road | Baldwin to Cook | Reconstruct | 2.008 | \$551,360 | \$424,090 | \$106,023 | \$530,113 | 3 | 1,923 | 61 |
| Village of Otisville | Center Street | E. Main Street to Village Limits | Resurface | 0.706 | \$152,000 | \$152,000 | \$38,000 | \$190,000 | 3 | 1,140 | 61 |
| GCRC | Washburn Road | Sister Lake Road to Howel Road | Resurface | 2.006 | \$971,520 | \$422,400 | \$105,600 | \$528,000 | 3 | 950 | 58 |
| Village of Gaines | E. Lansing St / Ray Rd | S. Elm to East Village Limits | Resurface | 1.98 | \$226,202 | \$226,202 | \$56,551 | \$282,753 | 3 | 816 | 58 |

| | |
|---|-------------|
| Total Requested Above | \$3,384,162 |
| Funding Allocation | \$1,699,650 |
| Already Programmed | \$434,080 |
| Funds Available for New Projects | \$1,265,570 |
| Propose to Fund | \$1,285,580 |
| Number of Projects to be funded at \$50/LF | 6 |
| Number of Projects that could be funded at requested \$ | 5 |

2011-2014 TIP Draft Expansion Projects

| Agency | Project | Limits | Length - Lane Miles | Federal \$ Requested | 20% Local Match | Total Cost | Description | Score |
|--------|------------|--------------------------------------|---------------------|----------------------|-----------------|-------------|-----------------------------------|-------|
| GCRC | Irish Road | 700' S of Potter to 700' N of Potter | 0.53 | \$460,000 | \$115,000 | \$575,000 | Widen - Major (Capacity Increase) | 71 |
| GCRC | Hill Road | Saginaw to Center | 1.81 | \$1,902,000 | \$475,500 | \$2,377,500 | Widen - Major (Capacity Increase) | 67 |
| GCRC | Irish Road | Davison Rd to Potter Rd | 2.002 | \$2,760,000 | \$690,000 | \$3,450,000 | Widen - Major (Capacity Increase) | 47 |

| | |
|----------------------------------|-------------|
| Total Requested Above | \$5,122,000 |
| Funding Allocation | \$3,755,088 |
| Already Programmed | \$2,603,916 |
| Funds Available for New Projects | \$1,151,172 |
| Propose to Fund | \$460,000 |

2011-2014 TIP Draft Trail Projects

| Agency | Project | Limits | Length - Lane Feet | Federal \$ Requested | Recommended Federal \$ | 20 % Local Match | Total Project | Score |
|----------------------|----------------------------|---|--------------------|----------------------|------------------------|------------------|---------------|-------|
| City of Flint | Genesee Valley Trail | Riverbank Park to City Limits | 12,118.00 | \$600,221 | \$484,720 | \$121,180 | \$605,900 | 82 |
| City of Swartz Creek | City of Swartz Creek Trail | Herritage Park to Elms Rd Park | 7,400.00 | \$517,074 | \$296,000 | \$74,000 | \$370,000 | 71 |
| City of Flint | Grand Traverse Greenway | Kearsley Street/Grand Traverse to Hemphill Road | 15,774.00 | \$1,227,079 | \$630,960 | \$157,740 | \$788,700 | 67 |
| City of Flint | Flint River Trail | W Boulevard Dr to Dort Hwy | 4,200.00 | \$257,583 | \$168,000 | \$42,000 | \$210,000 | 61 |
| GCRC | Irish Road Trail | Lapeer Rd (South end) to Grand Trunk Western RR (North end) | 5,800.00 | \$456,000 | \$232,000 | \$58,000 | \$290,000 | 60 |
| GCRC | Mott Lake Trail | Genesee Road to Stanley Road | 13,000.00 | \$1,435,249 | \$520,000 | \$130,000 | \$650,000 | 47 |

| | |
|---|-------------|
| Total Requested Above | \$4,493,206 |
| Max 5% STU to be used for Non-Motorized | \$1,308,760 |
| Already Programmed | \$475,000 |
| Funds Available for New Projects | \$833,760 |
| Propose to Fund | \$780,720 |
| Number of Projects to be funded at \$50/LF | 2 |
| Number of Projects that could be funded at requested \$ | 1 |

2011-2014 TIP Draft Ineligible/Already Funded Projects

| Agency | Project | Limits | Length - Lane Miles | Description | Comments |
|---------------------|-------------------------------|---|---------------------|-----------------------------------|--|
| City of Davison | West Rising Street | Dayton Street to State Rd | 0.262 | Misc | Not Fed-Aid Eligible |
| City of Davison | M-15 Heritage Trail (Main St) | Mill Street to Flint Street | 1.06 | Misc | Not Eligible - streetscape project, possible enhancement project |
| City of Fenton | Silver Parkway | Owen Road to Silver Lake Road | 4.704 | Resurface | Funded with ARRA Funds |
| City of Flint | Kettering Gateway | Chevrolet Ave at Glenwood Ave to Miller Rd at Crescent Dr | | Misc | Funded with ARRA Funds |
| City of Flushing | Terrace Street | River Road to Main Street | 0.484 | Resurface | TIP 2010 |
| City of Grand Blanc | Perry Road | Terrace Street to City Limits | 1.344 | Resurface | TIP 2010 |
| GCRC | Clio Road | .25 N of Pierson Rd to Carpenter | 4.985 | Resurface | Funded with ARRA Funds |
| GCRC | Elms Road | River to Flushing | 1.432 | Resurface | Funded with ARRA Funds |
| GCRC | Pasadena Ave | I-75 to Flint CTL | 4.348 | Resurface | Funded with ARRA Funds |
| GCRC | Grand Blanc Road | I-75 to Porter Road | 0.72 | Widen - Major (Capacity Increase) | Not Cat C Eligible - low 1993 traffic count |
| GCRC | Grand Blanc Road | Dort Hwy to Grand Blanc CTL | 1.372 | Widen - Major (Capacity Increase) | Not Cat C Eligible - low 1993 traffic count |
| GCRC | South Saginaw Rd | McCandlish to Charing Cross | 2.084 | Widen - Minor | Not Cat C Eligible - low 1993 traffic count |
| GCRC | McKinley Rd | Vienna to Farrand | 2.084 | Reconstruct | Not Fed-Aid Road |
| GCRC | VanSlyke Road | Bristol to 400ft. N of Bristol | 0.379 | Widen - Minor | Not Cat C Eligible - low 1993 traffic count |

2011-2014 TIP Draft Transit Projects

| Agency | Project | Limits | Federal \$ Requested | Local Match | Total Cost |
|--------|----------------|--------|----------------------|--------------|----------------|
| MTA | Service Center | Gen co | \$1,136,850 | \$284,212.50 | \$1,421,062.50 |
| MTA | Service Center | Gen co | \$1,173,229 | \$293,307.25 | \$1,466,536.25 |
| MTA | Service Center | Gen co | \$1,210,772 | \$302,693.00 | \$1,513,465.00 |
| MTA | Maint Facility | Gen co | \$1,249,517 | \$312,379.25 | \$1,561,896.25 |

TOTAL

Available \$4,770,368

Total Projects \$4,770,368