

**CITY OF SWARTZ CREEK
SWARTZ CREEK, MICHIGAN
MINUTES OF THE REGULAR COUNCIL MEETING
DATE 07/09/2018**

The meeting was called to order at 7:00 p.m. by Mayor Krueger in the Swartz Creek City Council Chambers, 8083 Civic Drive.

Invocation and Pledge of Allegiance.

Councilmembers Present: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.

Councilmembers Absent: None.

Staff Present: City Manager Adam Zettel, Clerk Connie Eskew, Director of Public Services Tom Svrcek.

Others Present: Lania Rocha, Bob Plumb, Fay Porath, Steve Shumaker, Erik & Dawn Jamison, Tommy Butler, Andy Harris, James Barclay, Paul Spaniola, Jentery Farmer, Chief Matt Bade.

APPROVAL OF MINUTES

Resolution No. 180709-01 **(Carried)**

Motion by Councilmember Porath
Second by Councilmember Gilbert

I Move the Swartz Creek City Council approve the Minutes of the Regular Council Meeting held Monday June 25, 2018, to be circulated and placed on file.

YES Florence, Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer.
NO: None. Motion Declared Carried.

APPROVAL OF AGENDA

(Carried)

Resolution No. 180709-02

Motion by Councilmember Cramer
Second by Councilmember Florence

I Move the Swartz Creek City Council approve the Agenda as, printed for the Regular Council Meeting of July 9, 2018, to be circulated and placed on file.

YES: Gilbert, Hicks, Krueger, Pinkston, Porath, Cramer, Florence.
NO: None. Motion Declared Carried.

CITY MANAGER'S REPORT

Resolution No. 180709-03

(Carried)

Motion by Councilmember Florence
Second by Councilmember Gilbert

I Move the Swartz Creek City Council accept the City Manager's Report of July 9, 2018, including reports and communications as updated to be circulated and placed on file.

Discussion Ensued.

YES: Hicks, Krueger, Pinkston, Porath, Cramer, Florence, Gilbert.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

Erik Jamison, 5015 & 5017 Holland, spoke on the LCC application and request. He briefly discussed future renovations for 5015 Holland.

Chief Matt Bade invited everyone to the open house at the Metro Police Department on August 8th from 6-8 p.m.

COUNCIL BUSINESS:

RESOLUTION TO APPROVE PRELIMINARY ENGINEERING AND CONTRACTOR SERVICES FOR HELMSLEY DRIVE

Resolution No. 180709-04

(Carried)

Motion by Councilmember Hicks
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek owns, operates, and maintains a system of major streets, local streets, and water main, and

WHEREAS, the city has a twenty year asset management plan on file that is funded in part by a twenty year street levy, and

WHEREAS, the city is also attempting to secure funding for water main projects that are related to streets in the 20 year plan, specifically Oakview Drive and Chelmsford Drive, and

WHEREAS, Helmsley Drive is one of the first streets in phase II of the plan to require reconstruction and does not require water main replacement, and

WHEREAS, the city finds it to be in the best interest of the public to maintain the existing relationship and unit costs for ongoing street reconstruction by working with Glaeser Dawes on this project.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek City Council affirms the recommendation of staff to commence engineering work for Helmsley Drive as outlined in the proposal from OHM Advisors, dated June 26, 2018, in the amount of \$63,685

BE IT FURTHER RESOLVED, that the City Council directs the Mayor to execute said engineering proposal on behalf of the city.

BE IT FURTHER RESOLVED, that the City Council hereby extends the contract with Glaeser Dawes for street reconstruction through the 2019 construction season, with allowances for escalators to be considered by the city council for asphalt and concrete unit costs.

BE IT FURTHER RESOLVED, that the City Council authorizes the City Manager to execute change orders required to effect this change on behalf of the city.

Discussion Ensued.

YES: Krueger, Pinkston, Porath, Cramer, Florence, Gilbert, Hicks.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE A LIQUOR LICENSE FOR 5015 HOLLAND DRIVE

Resolution No. 180709–05

(Carried)

Motion by Councilmember Gilbert
Second by Councilmember Cramer

WHEREAS, the City of Swartz Creek geography possesses an unclaimed Class C Liquor License as relegated by the State of Michigan Liquor Control Commission; and

WHEREAS, the owner of 5015 Holland Drive, the Smoothie Shop, LLC, is seeking to attach said license to their property with the intention of adding a restaurant/tavern to the site; and

WHEREAS, the City of Swartz Creek and the Swartz Creek Downtown Development Authority allow such uses within the Central Business District; and

WHEREAS, the City of Swartz Creek maintains rights to review and approve or deny use of the site based upon objective site plan and building conditions prior to final review and inspection by the State of Michigan.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek recommends that the application by the Smoothie Shop, LLC for a Class C Liquor License for

5015 Holland Drive, Swartz Creek, Michigan be considered for approval by the Michigan Liquor Control Commission.

YES: Pinkston, Porath, Cramer, Florence, Gilbert, Hicks, Krueger.

NO: None. Motion Declared Carried.

RESOLUTION TO APPROVE DRAIN REPAIR SERVICES FOR MILLER ROAD

Resolution No. 180709-06

(Carried)

Motion by Mayor Pro Tem Pinkston

Second by Councilmember Hicks

WHEREAS, the city owns, operates, and maintains a drain that sheds water from Miller Road to the Swartz Creek; and

WHEREAS, a property owner with frontage along the creek indicated that the drain is failing and eroding the channel; and

WHEREAS, the city engineer has affirmed this and originally estimated that the cost to restore the drain could be as high as \$60,000; and

WHEREAS, the city did not hold adequate easements to perform the work and subsequently sought and recently acquired such easements from property owners; and

WHEREAS, the city received a quote to repair the work during the winter, prior to having easement rights; and

WHEREAS, the affected owner and Director of Public Works desire to expedite the process and proceed with work using the quote instead of engaging in a mid-summer, less-competitive bid process, which is expected to delay and add cost to the project; and

WHEREAS, the City's Purchasing Ordinance, Chapter 2, Article VI, Section 2-402 provides for an award by the council under such findings and circumstances.

NOW, THEREFORE, BE IT RESOLVED the City of Swartz Creek hereby approves the proposal submitted by C&H Construction Co., Inc. in the amount of \$13,100, with a 20% contingency, as included in the July 9, 2018 City Council Packet.

BE IT FURTHER RESOLVED the City of Swartz Creek directs the City Manager to execute a standard contractor agreement with the bidder and further directs the Treasurer to appropriate funds from the general fund and/or major street fund as appropriate.

Discussion Ensued.

YES: Porath, Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston.
NO: None. Motion Declared Carried.

RESOLUTION TO APPOINT A TEMPORARY COMMITTEE: ECONOMIC DEVELOPMENT STRATEGY COMMITTEE

Resolution No. 180709-07

(Carried)

Motion by Councilmember Porath
Second by Councilmember Florence

WHEREAS, under the General Operating Rules of the Council, the Mayor, with the advice and consent of Council, may appoint temporary committees whose membership may include persons not on Council; and

WHEREAS, such committees must be temporary in nature, have a specific purpose, and include a specific time frame for their activities; and

WHEREAS, the city is seeking certification by the Michigan Economic Development Corporation as a Redevelopment Ready Community; and

WHEREAS, the development of a community-wide economic development strategy, involving numerous stakeholders is under contract with a state-affiliated professional service provider, Community Branding and Imaging (CBI), to fulfill program requirements; and

WHEREAS, the council desires to enable a committee of community members, business owners, councilmembers, and staff to serve as the core representative body and partner with CBI to draft the strategy.

NOW, THEREFORE, BE IT RESOLVED, the City of Swartz Creek City Council hereby creates a temporary committee, to be referred to as the “Economic Development Strategy Steering Committee,” for the purpose of formulating and drafting an economic development strategy under the guidance of the MEDC and CBI.

BE IT FURTHER RESOLVED, the Committee shall deliver such findings on or before the regular meeting on December 10, 2018 and be subsequently dissolved unless otherwise engaged in further reviews at the direction of the city council.

BE IT FURTHER RESOLVED, the membership of the Committee shall be composed of the following individuals:

Mayor Krueger
Councilmember Hicks
Douglas Stephens
Erik Jamison
Dawn Jamison
Angie Root

Todd Beedy
Ben Mainka
Brenda Huyck
Sharlene Howe
Connie King
Jared Whittey
John Knickerbocker
Adam Zettel

YES: Cramer, Florence, Gilbert, Hicks, Krueger, Pinkston, Porath.
NO: None. Motion Declared Carried.

MEETING OPENED TO THE PUBLIC:

None.

REMARKS BY COUNCILMEMBERS:

Councilmember Cramer thanked Glaeser Dawes & Rowe for the road construction work. Concert last Tuesday was great

Councilmember Florence is interested in seeing a data report on the SEECLICKFIX program.

Councilmember Hicks flower baskets look good downtown. Movie night was good. Sharp's has started tearing down building. July 28th is the Slip and Slide at Elms Park, if anyone interested in helping please contact her. The Friend of the Library will be there providing drinks and the Boy Scouts will be there helping.

Mayor Pro Tem Pinkston Nascar race was won by a Swartz Creek grad Erik Jones.

Mayor Krueger thanks everyone for coming tonight it was a very good meeting.

ADJOURNMENT

Resolution No. 180709-08

(Carried)

Motion by Councilmember Cramer
Second by Councilmember Gilbert

I Move the Swartz Creek City Council adjourn the regular meeting at 8:10 p.m.

Unanimous Voice Vote.

David A. Krueger, Mayor

Connie Eskew, City Clerk